

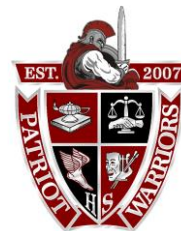


# PATRIOT HIGH SCHOOL

*Pursuing Excellence in Learning and Character within the Patriot Community*

4355 Camino Real  
Riverside, CA 92509  
951-361-6500

[www.jurupausd.org/phs](http://www.jurupausd.org/phs)



**COMMITMENT**  
**COURAGE**  
**DISCOVERY**  
**INTEGRITY**

## **2020 - 2021 STUDENT PLANNER**

**RESPECT**  
**RESPONSIBILITY**  
**SAFETY & SECURITY**  
**TEAMWORK**

### **ADMINISTRATIVE STAFF**

**951-361-6500**

Damien Hernandez, Principal

Ext. 310221

Dr. Anabel Luna, Assistant Principal  
Curriculum and Instruction

Ext. 310223

Ray Marisnick, Assistant Principal  
Athletics and Activities

Ext. 310209

Dr. James Huff, Assistant Principal  
Student Services

Ext. 310215

Shannon Millen, Assistant Principal  
Student Management & Accountability

Ext. 310243

### **PRINCIPAL'S WELCOME, PHS 2020-2021:**

Patriot is a school that lives its vision— "*Pursuing excellence in learning and character within the Patriot community.*" What does it mean to be a school that pursues excellence? It means we put learning first and work hard to help our students master the standards, think critically, and become skilled problem solvers. It means we are people of integrity who understand that it's all about moral character (doing what is right) and performance character (working hard and giving our best effort). It means that every day we strive to be better people and to be a better school than we were the day before.

Patriot is a great school, but know that what you get out of school depends on what you put into school. We offer a variety of rigorous and challenging courses—everything from 22 college-level Advanced Placement classes including AP Capstone, to the Visual and Performing Arts, to Career-Technical Education (CTE) classes. Our CTE programs include: Construction, Crime Scene Investigation/Law Enforcement, Graphic Technology, Retail Sales and Marketing, Sports Medicine or Public Safety/First Aid, and Video Production. We also run a variety of programs—including ASB, AVID, Band, Choir, more than 50 Clubs, 19 CIF Athletic teams, Dual Immersion, Journalism, Link Crew, Mock Trial, Theatre, and Yearbook-- that help students become a full part of the Patriot community. Work hard in your classes, embrace the challenges, get involved, and seek opportunities to learn and grow and this will be a great year for you AND for Patriot.

Know that we are here to help you and want to see you do great things. After all, that is the WARRIOR WAY.

**PATRIOT VISION:***Pursuing Excellence in Learning and Character within the Patriot Community***PATRIOT CORE VALUES:**

Commitment • Courage • Discovery • Integrity • Respect • Responsibility • Safety &amp; Security • Teamwork

All information in this handbook is subject to change as deemed necessary or appropriate by PHS Administration.

***First Semester***

Period	Course & Room	Name	Phone	E-Mail	Web-Site
1					
2					
3					
4					
5					
6					

***Second Semester***

Period	Course & Room	Name	Phone	E-Mail	Web-Site
1					
2					
3					
4					
5					
6					

**English Department Vocabulary Support Information****9<sup>th</sup> GRADE**

Prefixes in-, il-, ig-, im, ir  
 Prefixes mal-, male-, mis-  
 Prefixes sym-, syn-, sys-  
 Prefixes counter-, contra-, contro-, anti-  
 Suffixes -able, -ible, -ble  
 Suffixes -ous, -some, -ly, -y  
 Suffixes -ment, -ness, -ship, -tude  
 Suffixes -logy  
 Word Roots -cur-, -curr-, -curs-, pel-, -puls-  
 Word Roots -voc-, -loc-, -logu-, -dic-, -cit-, -logue, -loquy  
 Word Roots -tain-, -ten-, -tend-, -tens-, -tent-  
 Word Roots -spir-, -spiro-, -sphere-  
 Word Roots -photo-, -luc-, -lum-

**11<sup>th</sup> GRADE**

Prefixes e-, ef-, ex-

**10<sup>th</sup> GRADE**

Prefixes in-, il-, ig-, im, ir  
 Prefixes mal-, male-, mis-  
 Prefixes sym-, syn-, sys-  
 Prefixes counter-, contra-, contro-, anti-  
 Suffixes -able, -ible, -ble  
 Suffixes -ous, -some, -ly, -y  
 Suffixes -ment, -ness, -ship, -tude  
 Suffixes -logy  
 Word Roots -cur-, -curr-, -curs-, pel-, -puls-  
 Word Roots -voc-, -loc-, -logu-, -dic-, -cit-, -logue, -loquy  
 Word Roots -tain-, -ten-, -tend-, -tens-, -tent-  
 Word Roots -spir-, -spiro-, -sphere-  
 Word Roots -photo-, -luc-, -lum-

**12<sup>th</sup> GRADE**

Prefixes sub-, suc-, suf-, sug-, sus-

Prefixes di-, dia-, dis-	Prefixes ig-, il-, im-, in-, ir-
Prefixes ab-, ob-	Prefixes ad-, af-, ag-, al-, an-, ap-, ar-, as-, at-
Prefixes co-, com-, con-, col-, cor-	Prefixes macro-, micro-, mega-
Suffixes -ity, -ty, -y	Suffixes -ative, -ive
Suffixes -ance, -ancy, -ence, -ency	Suffixes -ious, -ous
Suffixes -ery, -ary, -ry	Suffixes -ate, -id, -ile
Suffixes al-, ic-, ical-, etc-	Suffixes -ate, -en, -fy, -ify, -ize
Word Roots -fac-, -fact-, -fect-, -fic	Word Roots -cred-, -cern-, -cerp-, -cert-
Word Roots -ang-, -flect-, -flex-, -frag-, -fract-	Word Roots -ceive-, -cept-, -cip-
Word Roots -ject-	Word Roots -cad-, -cas-, -cid-
Word Roots -cap-, -capt-, -cept-, -cip-	Word Roots -aug- or -aux-, -cre-, -cres-, -cret-
Word Roots -trud-, -trus-	

### **GENERAL RESOURCE INFORMATION**

#### **SUPPORT STAFF:**

Main Office/Teacher Messages	1-951-361-6500
A.S.B. Advisor, Ashton Moroyoqui	1-951-361-6500
Athletic Director, Chris Fowler	1-951-361-6507
Attendance (24 hour message)	1-951-361-6508
College and Career Center, Sharon McDonough	1-951-361-6522
Independent Study/Adult/Alternative Education, Olga Alferez, Principal	1-951-360-2781
Speech, Language and Pathology, Roslynne Manzanida	1-951-361-6524
Psychologist, Esther Marquez	1-951-361-6519
Mental Health Counselor, Kristina A. Bernal	1-951-361-6500
Registrar, Tara Powers	1-951-361-6520
School Nurse	1-951-361-6518
School Resource Officer (SRO)	1-951-361-6521

#### **RESOURCES:**

Death, Dying & Grief Therapy Hospice	1-888-252-1010
Suicide Prevention (24 hours)	1-800-784-2433
Drug and Alcohol Treatment (24 hours)	1-800-454-8966
Eating Disorders	1-800-382-3587
California Youth Crisis Center	1-800-843-5200
Child Abuse Hotline	1-800-540-4000
Child Abuse Reporting	1-800-442-4918
Poison Control Center (24 hours)	1-800-222-1222
RAINN (Rape, Abuse, Incest National Network)	1-800-656-4673
Teen Line 24/7 – Someone to talk to	1-800-852-8336
We Tip	1-800-782-7463

#### **LOW COST/FREE IMMUNIZATIONS**

Jurupa Family Care Center	1-951-360-8795
Mission Health Medical Center	1-951-248-9113
Rubidoux Family Care Center	1-800-720-9553

#### **INFORMATIONAL WEB SITES:**

Patriot High School	<a href="http://www.patriothighschool.net">www.patriothighschool.net</a>
Jurupa Unified School District	<a href="http://www.jusd.k12.ca.us">www.jusd.k12.ca.us</a>
Riverside City College	<a href="http://www.rcc.edu">www.rcc.edu</a>
University of California	<a href="http://www.universityofcalifornia.edu">www.universityofcalifornia.edu</a>
Patriot High School Athletic Schedules	<a href="http://www.phswarriors.com">www.phswarriors.com</a>
California State University	<a href="http://www.csumentor.edu">www.csumentor.edu</a>
Riverside County Office of Education	<a href="http://www.rcoe.us">www.rcoe.us</a>
A-G List	<a href="http://www.ucop.edu/agguide">www.ucop.edu/agguide</a>

**IMPORTANT DATES:**

First Day of School - August 6, 2020  
 Back to School Night - TBD  
 Homecoming Dance - TBD  
 Winter Ball - TBD  
 Prom - TBD  
 \*Senior Awards Night - TBD  
 \*Graduation - TBD  
 \*Last Day of School - May 27, 2021

\* Pending Board Approval

**HOLIDAYS:**

Labor Day - September 7, 2020  
 Veterans Day - November 11, 2020  
 Thanksgiving Break - November 23-27, 2020  
 Winter Break - December 18, 2020 - January 8, 2021  
 Martin Luther King Day - January 18, 2021  
 President Lincoln's Day - February 12, 2021  
 President Washington Day - February 15, 2021  
 Spring Recess - March 22-26, 2021  
 Memorial Day - May 31, 2021

**OTHER TESTING DATES:**

PSAT (NMSQT 11th grade) October 14<sup>th</sup>  
 PSAT (10th grade) TBD  
 ASVAB TBD  
 CAASPP TEST TBD  
 ELPAC TBD  
 APRENDA (Dual Immersion) TBD

**LATE START DAYS 2020-2021 (subject to change):**

August 13, 20, 27 January 14, 28  
 September 3, 17, 24 February 4, 11  
 October 1, 8, 15, 22, 29 March 4, 11, 18  
 November 5, 19 April 1, 22, 29  
 December 3, 10 May 20

**ACTIVITIES/IMPORTANT DATES:**

Fall Opening Parade @ lunch TBD  
 Back to School Night TBD  
 Rivalry Football Game TBD  
 AP Parent Night TBD  
 Club Rush @ lunch TBD  
 AP Awards Night TBD  
 Fall Rally TBD  
 Homecoming Game TBD  
 Homecoming Dance TBD  
 Fall Blood Drive TBD  
 College Kickoff TBD  
 AP Rush Week TBD  
 Silent Night Basketball Game TBD  
 Winter Blood Drive TBD  
 Winter Rally TBD  
 Winter Ball TBD  
 Future Warrior Night TBD  
 Spring Rally TBD  
 Club Food Week TBD  
 Prom TBD  
 Spring Blood Drive TBD  
 Senior Awards Night TBD

**\*\*DATES ARE SUBJECT TO CHANGE**

**BELL SCHEDULES 2020-2021:**

<b>DAILY SCHEDULE</b>		<b>LATE START SCHEDULE</b>	
Period 1	7:15 – 8:09	Period 1	9:00 – 9:42
Period 2	8:15 – 9:09	Period 2	9:48 – 10:29
Advisory	9:15 – 9:38	Period 3	10:35 – 11:16
Period 3	9:44 – 10:38	Period 4	11:22 – 12:03
Period 4	10:44 – 11:38		
Lunch	11:40 – 12:10	Lunch	12:05 – 12:35
Period 5	12:16 – 1:10	Period 5	12:41 – 1:23
Period 6	1:16 – 2:10	Period 6	1:29 – 2:10
<b>RALLY SCHEDULE</b>		<b>FINAL EXAMS/MINIMUM DAY:</b>	
Period 1	7:15 – 7:59	<b>1<sup>ST</sup> DAY OF EXAMS:</b>	
Period 2	8:05 – 8:49	Period 1	7:15 – 8:54
First Rally/Period 3	8:55 – 10:00	Period 2	9:00 – 10:39
Second Rally/Period 3	10:06 – 11:11	Period 3	10:45 – 12:25
Lunch	11:13 – 11:43	<b>2<sup>ND</sup> DAY OF EXAMS</b>	
Period 4	11:49 – 12:32	Period 4	7:15 – 8:54
Period 5	12:38 – 1:21	Period 5	9:00 – 10:39
Period 6	1:27 – 2:10	Period 6	10:45 – 12:25

## GUIDANCE / ACADEMICS

### **GUIDANCE OFFICE:**

The Guidance Office maintains a Personal Learning Plan (PLP) for each student. The PLP contains complete record of each student's educational progress, standardized test scores, schedule, grades, etc. Guidance Coordinators are trained to assist the student in developing his/her educational objectives. Students may make an appointment with his or her Guidance Coordinator with the Guidance Office Receptionist. Guidance Coordinators are also available before and after school. Students may talk to Guidance Coordinators out on the campus during lunch as they supervise. Students MUST have an official pass before they may see their Guidance Coordinator during class time. Video announcements, bulletin boards, and Career Center website carry notices of scholarships, college visitations, vocational programs and other pertinent information.

### **SCHOOL COUNSELORS (alpha breakdown subject to change):**

Nick Cornejo	A –Chavez*	1-951-361-6513
Debbie Bush	Chb-GI*	1-951-361-6511
Lisa Serrano	Gm-Lopez, F.*	1-951-361-6516
Luis Murillo	Lopez, G.-Pala*	1-951-361-6514
Jennifer Green	Palb-Sa*	1-951-361-6517
Michelle Markham	Sb-Z and AAA Academy*	1-951-416-1117
Casie Mann	SMA Counselor	1-951-361-6512

**\*Alpha breakdown subject to change**

### **GRADE LEVEL CLASSIFICATION OF STUDENTS:**

Students are assigned a grade level classification according to the number of credits earned. This can affect eligibility for certain activities and rewards.

Class	Credits Earned	Class	Credits Earned
Freshman	0 – 50	Junior	100 –155
Sophomore	50 – 100	Senior	155 - 220

### **GRADE POINT AVERAGE (G.P.A.):**

GPA is determined by 4 points for an "A", 3 points for a "B", 2 points for a "C", 1 point for a "D", and zero points for an "F" grade. Advanced Placement (AP) and some Honors (UC approved) courses can earn 1 point higher for each grade (C or better) earned.

### **GRADUATION REQUIREMENTS:**

**Core Class Required Credits....150**

**Required Electives Credits....70**

**Total Credits to Graduate....220**

\* 30 credits including Algebra 1 & 2, Geometry or more advanced college prep math for college prep.

\*\* Must be lab science for college prep

\*\*\* For UC or CSU recommendation 2 or more years

COURSE	RECOMMENDED GRADE LEVEL	CREDITS
Physical Education	9, 10	20
English – Language Arts	9, 10, 11, 12	40
Mathematics	9, 10	20*
World History	10	10
U. S. History	11	10
Government	12	5
Economics	12	5
Life Science (Lab)	10	10**
Healthy Living	9	5
Physical Science (Lab)	9	10**
Fine Arts or Foreign Lang.	Any	10***
Career Technical Education	Any	5

### **Credits for Additional Courses:**

- Maximum of 40 credits for Work Experience (Junior and Senior years only)
- No maximum on credits received from Regional Occupational Program (ROP)
- No maximum on credits from accredited colleges & universities (Prior approval required)
- Maximum of 10 credits of Physical Education per semester
- Maximum of 20 credits for courses challenged (tests will be regulated & administered by the department).

**COLLEGE AND CAREER CENTER:**

The College and Career Center is a valuable resource to help students as they prepare for their future. Students can take career interest and aptitude surveys on line; research various career options, explore post-secondary education programs, schools and majors; pick up work permit applications (required for all working students under the age of 18); learn more about ROP, Advanced Placement and Concurrent Enrollment Programs; and complete financial aid applications. **The College and Career Center is located in the LIBRARY.**

**A–G REQUIREMENTS FOR COLLEGE ENTRANCE:**

<b><u>A. History/Social Science – 2 yrs. Required</u></b> American Government * American Government, AP Human Geography, AP U.S. History * U.S. History, AP World History * World History, AP	<b><u>B. English – 4 yrs. Required</u></b> English 9 * English 9 Pre-AP English 10 * English 10 Pre-AP English 11 * English 11 AP Language & Composition ERWC English 12 English 12 AP Literature/Composition
<b><u>C. Mathematics – 3 yrs. Required, 4 Recommended</u></b> Math IA/IB** Math I * Math II * MRWC Pre-Calculus * Calculus AB, AP Calculus BC, AP Geometry * Statistics, AP	<b><u>D. Lab Science – 2 yrs. Required, 3 Recommended</u></b> Biology * Biology, Honors Biology, AP Chemistry Chemistry, Honors Chemistry, AP Earth and Space Science* Environmental Science, AP Physics Physics, Honors
<b><u>E. FOREIGN LANGUAGE – 2 yrs. Required, 3 Rec.</u></b> French I French II Spanish I – III Spanish Language, AP Spanish for Spanish Speakers II – III Spanish Literature, AP	<b><u>F. VISUAL/PERFORMING ARTS – 1 yr. Required</u></b> A Cappella Choir Advanced Ceramics Advanced Drawing/Painting Animation I – II Art Fundamentals I – II Art History, AP Ceramics I Concert Band Concert Choir Digital Photography Madrigals Marching Band Mixed Choir Percussion Ensemble Symphonic Band Video Production Studio Art, AP Theater I – II Women's Ensemble
<b><u>G. ELECTIVE - 1 yr. Required</u></b> AVID Senior Seminar Economics * Environmental Science, AP Journalism Mythology Psychology Psychology, AP Science Fiction Social Psychology Sociology Integrated Marketing Communications (ROP)	

\* ***Includes Sheltered***

\*\* ***Pending UC Approval***

**ADDING/DROPPING CLASSES:**

Complete a *Class Change Request* form which is available in the Guidance Office. Changes are ONLY made if there has been an error in scheduling. Students who stop attending a course will receive an "F." **Student initiated changes will not be done after the third week of the semester. Withdrawal deadline** is the end of the fifth (5th) week of the semester. Teachers **WILL NOT DROP OR ADD** a student until they are notified by the appropriate Guidance Coordinator. Appropriate class changes will be made during the first week of school (changes are not made for a preference of teacher).

**ADVANCED PLACEMENT CLASSES:**

AP classes count an extra grade point for A, B and C grades. (A=5, B=4, C=3; D and F grades do not qualify for an extra grade point. Honors classes will only count for extra grade points if the course or courses are recognized by the University of California and must be taken in the 10<sup>th</sup>, 11<sup>th</sup> and 12<sup>th</sup> grades. Patriot High School AP students are expected to take the AP Exam in May as part of the course program. All students must submit an AP Contract to enroll in these courses.

**COLLEGE ADMISSIONS TESTING:**

Students planning to enroll in a 4-year college or university upon graduation need to take either the SAT Reasoning and SAT Subject Tests or the ACT by December of their senior year. **Our school code is 054159.** Registration and practice materials are available in the College and Career Center as well as online at [www.collegeboard.com](http://www.collegeboard.com) or [www.act.org](http://www.act.org).

We encourage students to take the practice tests for the SAT (known as the PSAT) no later than their junior year and/or the practice test for the ACT (known as the PLAN) during their sophomore year. Both of these tests are given in the fall at PHS.

The application filing period for the California State University System is October 1 - November 30 each year. Students MUST apply online at [www.csumentor.edu](http://www.csumentor.edu). There are 23 campuses and each campus requires a separate application.

The application filing period for the University of California is November 1 - November 30 each year. Students MUST apply online at [www.ucop.edu/pathways](http://www.ucop.edu/pathways). There are 9 undergraduate campuses and there is a single application for all campuses.

**REPEATING COURSES:**

Students may improve their grade in a given course by repeating that course with teacher/parent/coordinator approval. However, additional credit will not be granted for a repeated course. There are some advanced courses in special areas that may be repeated for credit. See your Guidance Coordinator or High School course guide for additional information.

**SCHEDULE CHANGES:**

While students choose the courses they wish to take, teachers and period assignments are made randomly by the computer. Schedule changes for period or teacher preferences will not be made. We do not approve schedule changes unless a mistake in placement has occurred. Students need to carefully consider their course selections when completing registration paperwork.

**TRANSCRIPTS:**

Current students request transcripts through the Registrar's Office. Duplicating transcripts requires a 24-hour notice **and** all charges must be cleared before transcripts are made.

**WORK EXPERIENCE INFORMATION:**

Information may be obtained in the College and Career Center in the LIBRARY.

## **GENERAL PROCEDURES**

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### **ACCIDENT INSURANCE POLICY:**

A student accident insurance policy is available each school year. This is an individual policy offered by a private firm to students in Southern California. You may inquire about this in the Guidance Office. **It is the student's and parents' responsibility to apply for insurance through this policy or other personal means. Don't wait until you get hurt to get insurance!**

### **DELIVERIES DURING SCHOOL:**

Athletic gear can be dropped off at the front lobby Main Office. All other items may be dropped off at the Attendance windows. We cannot accept any food products, electronic devices (including cell phones), nor money due to health risks and liability. Students can pick up these items during passing periods (but NOT be late to their class), during lunch, or after school. Students will NOT be called out of class, nor will the items be delivered.

### **DISASTER PLAN:**

In the event of a disaster, or during a disaster drill, the Patriot Disaster Plan calls for all students and staff to evacuate to an assembly area on the football/soccer field. In the evacuation area students are to report for roll call to the teacher of the class from which they evacuated. If a drill or disaster occurs during a time when students are not in class such as lunch, or passing period, then students are to report to the teacher of their prior class in the evacuation area. Students will receive further instructions in the evacuation area.

### **DISASTER PREPAREDNESS:**

In the event of a major disaster, Patriot High School students and staff will follow prepared and practiced emergency procedures. In an emergency situation, the school will use an established **emergency** checkout procedure for releasing students. Students will only be released to parents, legal guardians, and other persons designated on the student's card. **Parents are advised to update student registration and emergency contact information when changed so that school personnel can contact the appropriate party to ensure student safety.**

### **DISASTER STUDENT RELEASE:**

**Parent Alert!** Should an earthquake or other disaster occur, emergency procedures at the school and district will be in force. Staff will remain with students at the site until such time parents/guardians or people specifically listed on the student's emergency card are able to pick up the student. ***Be sure the emergency card is updated and accurate!*** Parents/guardians may report to the front of the gym on Camino Real to officially request to check out a student. The student will be called from the field area from his/her teacher's class. Be sure to review this procedure with students to ensure they know this process and the importance of following it carefully.

### **DISTRIBUTION OF NON-SCHOOL MATERIALS:**

No flyers, pamphlets, or any other materials will be passed out on any Jurupa Unified School District site without the prior approval of the Superintendent of Schools. (E.C. 40041, 51520, 51521) (Board Policy 5140)

### **EMERGENCY CARDS:**

It is necessary that each student have a current emergency card on file. In an emergency the information on this card will enable us to contact parents and arrange medical help for students. Without the signature of the parent, emergency medical care may be denied. **It is critical that students and parents notify us regarding any changes of address, phone numbers and/or emergency contact people.**

**FIRE ALARMS:** Penal Code 148.4 states that it is unlawful to interfere with fire alarm apparatus or to make a false alarm report; punishable by up to one year of jail and \$1000.00 fine. Students responsible for false alarms will be punished to the fullest extent possible under school disciplinary and criminal proceedings.

### **FOOD or DRINK:**

Students are not to take any open containers of food or drink into classrooms during class time. Students may eat in classrooms during lunch, if approved by their teacher.

### **LOST AND FOUND:**

The "Lost and Found" is located in the Library. Students who have lost items should check the Library each quarter as unclaimed items may be donated to local charities.

### **SELLING NON-SCHOOL ITEMS:**

Students may not sell items (i.e. fundraisers) at school unless they are participating in a school-approved fundraiser. Violators will be subject to disciplinary action.

### **STAFF/STUDENT SURVEYS:**

All surveys, whether for informational or instructional purposes, must be approved by the Administration before they can be distributed. The purpose for the survey and how the results will be used must be clearly stated. Submit surveys to the Assistant Principal for Curriculum and Instruction for approval.



**STUDENT BILLS:**

Students are responsible to pay for all school-related debts including course fees, vandalism or damage to any school equipment, damaged or lost library and textbooks, monies or products from fundraising sales, etc. Payment for these items is to be made with checks, cash, credit cards or money orders only and should be promptly submitted to the bookkeeper in the main Administration Office. District charges are payable with cash or money order only. Checks and credit cards are acceptable for payment for merchandise and for charges owed to the school until March 19, 2021. We have to allow for checks to clear the bank and be returned to us for processing. Only cash and money orders will be accepted after March 19, 2021. ***There is a \$35.00 service charge for returned checks. Failure to settle these matters shall lead to the loss of:***

- Senior activities including graduation
- Participation in athletics ceremonies and grad night
- Withholding of Diploma
- Off-campus lunch permit
- Attendance at any ASB activities
- Yearbook acquisition
- Run for an A.S.B. or class office
- All club activities
- All extracurricular activities and athletic activities
- Early registration privileges
- Campus parking

**TELEPHONES:**

There are no pay telephones on campus. Students will need to make other arrangements. Emergency calls can be made by students at the Attendance windows before school, during lunch and after school only until 3:30 pm.

**TEXTBOOKS:**

All textbooks remain the property of the Jurupa Unified School District, but are freely checked out (loaned) to students who need them. There is no charge for this loan service but, of course, students are responsible for all textbooks that are checked out to them. Students are encouraged to cover their books. The following are Patriot High School's rules of financial responsibility and payment for missing or damaged textbooks.

1. Each student is responsible for any and all textbooks issued to him/her **(student must check for damages and notify library staff of such within 24 hours of issue)**.
2. Each student must return the same textbook (same number) that was issued to him/her.
3. Textbooks which are not returned for any reason (lost, borrowed, stolen, destroyed) or which are damaged beyond normal use must be paid for by the student (or the student's parents – E.C. 48909) (by cash or money order only to whom the books were issued). The cost will be determined by the replacement cost of the book(s).
4. If a book is missing for any reason during the instructional term, the student may be required to pay for the book before a replacement copy is issued. In cases of genuine financial hardship, a new book may be issued before payment is made, but in any case, the record must be cleared by the end of the school year. Hardship cases can only be approved by district media services staff.
5. If a missing book is paid for and later recovered, the amount paid will be refunded to the student (receipt for original payment must be provided.)

## ASB/ACTIVITIES/ATHLETICS

### **A.S.B. CARDS:**

All students are required to wear a current Patriot High School ID card and present it at all school functions for entrance. If you want to save money, then you will definitely be interested in purchasing an A.S.B. card for \$40.00. In addition to investing financially in a great effort to build school spirit, you will have many money saving opportunities:

1. Free admission to all home athletic events, not including CIF events
2. Discounts at away league games.
3. Discounts on dances and other activities.
4. Discount on the yearbook.
5. Discount on Prom tickets for juniors and seniors.
6. Receive earned academic, activity and athletic letters.

The total savings is over \$250.00. I.D. cards may be purchased in the main office at lunch or after school. A modest fee will be charged to replace ASB/ID card.

### **ASSOCIATED STUDENT BODY:**

Patterned after the administrative body of the United States and operating on an annual budget of approximately \$280,000, the A.S.B. serves Patriot High School as the center of student government. All activities and events concerning the student body must be approved by the A.S.B. Term of office for ASB offices is from **January to December**. Students who are juniors and sophomores or freshman may run for ASB Office. Class office elections will occur in May. Students wishing to run for office must maintain a 2.5 GPA and possess an ASB card and gather needed clearances. The A.S.B. handles the organization and execution of all A.S.B. activities. The meetings of the A.S.B. are held during fourth period in B-104. Students are encouraged to express their concerns to any A.S.B. officer or their 3<sup>rd</sup> period House of Representative Member. The members of the A.S.B. hope all students will pledge their support in all A.S.B. functions making the 2020-2021 school year a successful one for the Warrior Family.

### **PATRIOT FIELD TRIP POLICY:**

In the interest of maintaining or improving student achievement across campus, Patriot High School has instituted a minimum standard that students must meet in order to be eligible to participate in any "Field Trip." A "Field Trip" is defined as an activity whereby a student needs to be excused from a class or classes in order to participate in that activity. These would include but not be limited to athletic events, performances, off campus activities, rally set-up, blood drives, etc.

The following criteria must be met for students to be allowed to participate in a field trip:

- ❖ **Minimum 2.0 GPA:**  
Any student who wishes to participate in a field trip must have a minimum of a 2.0 GPA for the last grading period in order to be eligible to participate in a field trip. Grades will be checked every 6 weeks. The first 6 weeks of the year will not affect any student **except** student athletes who must follow established CIF guidelines.
- ❖ **No "F's" in classes to be missed due to the Field Trip:**  
Students participating in a field trip *must not* have an "F" in a class being missed for the field trip even if they have above a 2.0 GPA. The "F's" will be checked every 6 weeks with the possibility of working back to eligible status after 3 weeks as verified by teacher grade check.

Students may not become ineligible due to "F's" at the three week interim. Any student with an "F" will be classified as ineligible and must verify that the class(es) they are missing are not being failed. At the present time, the "F" policy is recommended but not required for athletic contests as this would exceed CIF standards.

### **BEHAVIOR AT SCHOOL EVENTS:**

Students or guests who are a serious behavior problem at an athletic or extracurricular activity (dance, play, concert, etc.) may be prohibited from attending other events for the remainder of the school year. This means that those caught drinking, under the influence of alcohol or a controlled substance, fighting, in possession of a weapon or fireworks, or any other serious violation of Education Code 48900, in addition to the immediate consequences (arrest, suspension and/or expulsion) may be banned from future school events during the year. **All students attending a school event need to leave the venue or be picked up within 30 minutes of the end of the event. Failure to do so may result in loss of privileges and result in a referral to law enforcement.** Appropriate behavior while representing PHS **is a must.** Students who violate school/district policies or the law when officially representing the school are subject to additional discipline.

### **CLUBS:**

Students can choose among a wide variety of clubs and organizations to pursue special interests and participate in extracurricular activities. Only chartered clubs may officially meet and function as a Patriot High School organization. To be chartered, a club is required to have a faculty sponsor, constitution, membership list, and be approved by the A.S.B. Cabinet. All club activities must be approved in advance by the Cabinet and P.H.S. administration. All club expenditures must follow the accounting procedures outlined in the Handbook for Sponsors. See your sponsor before planning any fund-raising projects. A sponsor must be present at all meetings. Minutes must be kept and turned in to the Associated Student Body Advisor by May 28, 2021.

### **DANCE PROTOCOL:**

**No refunds will be issued once a ticket is purchased.** This includes students suspended on the day of a dance or event.

**The following items will not be allowed in any dance venues:**

**Gum, Mouthwash, Chapstick, Cologne, Body Sprays, Hairspray, Lanyards, Candy, Medication(s) or Phone Chargers.**

\*\*\*These confiscated items will be returned to the student(s) when the student(s) departs the venue.

**DANCING ETIQUETTE:**

NO bumping and grinding; NO simulated "sex acts"; NO freaking (dance partners must face each other). A violation of the stated dance policy will be cause for removal from a school dance and may disqualify a student from attending future school dances.

**First Offense:** Warning and Lose Wristband

**Second Offense:** Removal from the dance

**DANCE ATTIRE:**

Patriot High School Dress Code will be enforced.

**DANCE ROYALTY:**

Students may be a candidate for an A.S.B. King or Queen Royalty *one time only* during their Senior year and Prince/Princess *once* during their Freshman through Junior years. All candidates must have an A.S.B. card, a 2.0 G.P.A., be free of charges and have administrative approval prior to voting.

**EXTRA-CURRICULAR ACTIVITIES & CLUBS:**

Anime Club	California Scholastic Federation	Link Crew	Science Club
Art Club	Dramatis Personae	Madrigals	Spanish Club
ASB	Environmental Club	Middle Eastern Dance	Sports Medicine
AVID	Japanese Club	National Honor Society	Warriors for Christ
Cardinal Regiment	Journalism	Pep Squad	Warrior Spirit
Class of 2020 – 2021	Light Readers	Ping Pong Club	Yearbook

**GUESTS AT SCHOOL EVENTS:**

Patriot students wishing to bring a guest to school sponsored events must present a completed guest pass when purchasing tickets. Tickets must be purchased before the end of lunch on the last day of ticket sales. Events needing guest passes will be determined by the administration. All guest passes needing approval must be turned in to the appropriate office no later than five (5) school days prior to the event. No Guest Pass will be approved for individuals 21 years of age and older. **A valid California ID with photo and date of birth is required for non-student guests.**

**IDENTIFICATION CARD:**

Every student must wear their I.D. card on a lanyard while on campus or while attending school functions. Failure to comply is defiance and disciplinary action will be taken. After 3 times not having their school ID, students will be required to replace their ID Card and a modest fee will be charged to their account. Replacement I.D. cards will only be printed before and after school and at lunch in the Administration Office.

**PATRIOT SPORTS:****FALL**

Boys Cross Country  
Girls Cross Country  
Football  
Girls Tennis  
Volleyball  
Boys Waterpolo

**WINTER**

Boys Basketball  
Girls Basketball  
Boys Soccer  
Girls Soccer  
Wrestling  
Girls Waterpolo

**SPRING**

Baseball  
Golf  
Softball  
Boys & Girls Swimming  
Boys Tennis  
Boys & Girls Track & Field  
Cheer - Stunt

**ACADEMIC STANDARDS FOR ATHLETES:**

1. A student participating in a high school athletic program shall meet all California Interscholastic Federation (CIF) eligibility requirements.
2. The eligibility date for all high school activities will be the same as that determined by CIF and League ruling. Students should clear early to avoid long lines and possible delays in eligibility.
3. Six-week grades shall be the basis for determining the grade point average (G.P.A.). The grade point average shall be determined by dividing the accumulated grade points from all classes in which the student is enrolled during the grading period by the number of classes attempted.
4. The student shall obtain at least a 2.0 G.P.A. the 6 weeks prior to participation. Students who fall below the 2.0 G.P.A., whether or not they have previously participated in an activity, may be eligible for a probationary period of 6 weeks. A student whose 6-weeks G.P.A. remains below 2.0 at the end of the probationary period shall go into "ineligible status" until she/he obtains at least a 2.0 G.P.A. at the subsequent 6-weeks grading period. High school freshmen shall be exempt from this standard until the end of their first 6 weeks. You must pass four classes each grading period or you are automatically ineligible regardless of previous or current G.P.A.
5. At the high school level, the student shall maintain progress toward graduation. Minimum progress is defined as follows:  
At the comprehensive high school, by the opening of school of any given year a second-year student will have earned 30 credits; a third-year student will have earned 80 credits; and a fourth year student will have earned 160 credits.
6. Except to rectify errors, grades once issued may not be changed. Incomplete grades become complete in accordance with school practice. Athletes become eligible or ineligible when grades are returned from County Data Center. Eligibility status is determined within 3 days after grades are received as a hard copy from the registrar.
7. The second semester G.P.A. of students on probationary or ineligible status may be recalculated to include summer school grades to determine eligibility for fall activities. Credit for courses taken at an accredited college or university may be used to raise quarter or semester G.P.A.'s if students received approval from their high school principal or designee prior to attending classes. Each semester unit equals three and one-third (3 1/3) high school credits.
8. Physically/mentally challenged students must make appropriate progress as delineated in their Individualized Education Program (IEP).
9. Transfer students must meet the same requirements as non-transfer students.
10. While under suspension, students shall be ineligible to participate in any activities.
11. Appeals or exceptions to these standards shall be determined by a District Administrator designated by the Superintendent. The decision of the District Administrator shall be final.

### **ATHLETIC CLEARANCE FORMS**

All athletes must get cleared before they try out or practice for any sports/activities.

You can obtain the clearance form online at [www.athleticclearance.com](http://www.athleticclearance.com).

You will need to create an account if you do not already have one. Your account will stay with you all four years throughout high school. You will need to download the doctor signature form and upload it to with the doctor's signature. If you need any assistance please come to the front office and ask for help.

### **PHYSICAL EDUCATION:**

Ninth grade students **MUST PASS** the fitness test to move to PE 2. As a result, the PE staff at Patriot High School is committed to improving the quality of physical education for our students. In order to do this, the PE Department has established these procedures:

To receive full credit for the day, students **MUST** have PE clothing:

- a) **PE Uniform:** Regulation PE clothes are required and available for purchase through the Student Store.
- b) White t-shirts are **not** approved wear in PE.
- c) All PE shirts must have sleeves.
- d) School's dress code **will** be enforced in Physical Education.
- e) **Gym Clothes May Not Be Cut or Altered!**

As the weather gets cooler, sweats are acceptable. They must be worn over PE uniform and only black or gray sweats are permitted. No logos, except PHS, are permitted. Students must use a school provided locker that will be assigned for their use. Students must purchase a school-authorized combination lock from the Student Store. **Unauthorized locks will be removed.** Please make sure to **LOCK** your school-authorized combination locks and do not share your combination codes with anyone. PHS is not responsible for stolen items or items left in an unlocked locker.

Students are required to wear cardinal or black shorts and grey shirt. PE uniforms are available at a reasonable cost from our student store. You may purchase your own shirt and shorts elsewhere for less as long as they comply with our PE dress code policy as stated above. PE 1 students will also complete aquatic units that require appropriate suit attire.

### **PE UNIFORM PRICES: *(Subject to change based upon vendor)***

T-SHIRT	\$ 14.00
SHORTS	\$ 14.00
SWEATPANTS	\$ 25.00
SWEATSHIRT (Selected Hooded)	\$ 25.00
PHS Lock ( <b><u>REQUIRED</u></b> )	\$ 7.00

## **ATTENDANCE**

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### **ATTENDANCE:**

Attendance is compulsory in California until high school graduation. Punctuality and regular attendance are essential to success in school, school work, as well as on the job. Any student who is absent must present a written excuse, with student's full name, date of absence, reason for absence, and it must be signed by a parent or guardian upon returning to school, or the parent or guardian must call the Attendance Office. **State law accepts only 4 reasons for "excused" absences: (1) illness/medical; (2) religious absences (3) bereavement (4) court appointments.** Telephone calls are received 24 hours a day at (951) 361-6508.

### **ACADEMIC STANDARDS FOR SCHOOL RELATED ABSENCES:**

Students must demonstrate satisfactory academic progress (2.0 GPA, no "F's") in classes which may be missed for or because of school related activities. This includes ASB, Athletics, Choir, Band, Link Crew, Clubs, Sports Therapy, Drama, Warrior Spirit, and other "official" business.

### **LEAVING CAMPUS DURING THE SCHOOL DAY:**

Each student MUST have permission prior to leaving campus at ANY TIME during the school day. While it is strongly suggested that medical and dental appointments and personal business be conducted after school hours, this is not always possible. **If a student needs to leave campus during the day they MUST be checked out by someone on the emergency card with a valid government ID at the Attendance Window. No written notes will be accepted to check a student out.** The Attendance Office will provide you with a pass to leave campus. **STUDENTS WHO LEAVE CAMPUS WITHOUT PERMISSION ARE CONSIDERED TRUANT UNDER THE LAW.** Students who do not adhere to the required procedures, and who are found off campus, are subject to citation by the Sheriff's Department (Riverside Co. Ord. 339.2(3)(a)). Students who are ill must get a pass from their classroom teacher before coming to the Nurse's Office. On special sales days, i.e. sponsored by ASB, students who wish to leave campus prior to lunch for errands involving the sales must follow these procedures:

1. Check out with Attendance Office.
2. Must have a written note from sponsor.
3. Must have a written note from parent.

Parents should include the following information in a written note or during phone calls: Student's name; grade; date(s) of absence(s); specific reason for the absence; name and relationship to student of the person excusing the absence.

### **OFF-CAMPUS PROCEDURES FOR LUNCH:**

Patriot High School is a closed campus. Students must have an off-campus pass to leave the campus for lunch. Applications for an off-campus pass may be obtained from the Attendance Office. Juniors and Seniors may earn this privilege through academic and testing performance. **PARENTS MUST** sign the application in front of a school official. Students will be considered truant if they leave campus without an off-campus pass. **Off-Campus passes MUST be carried at all times.** Students may only go to the areas designated on the off-campus pass by their parents. Students out of the designated area will lose their off-campus privilege and will be subject to disciplinary action. Students may be requested to show passes to school officials when leaving or returning to campus. **Passes will be revoked for violation of the school attendance policies, major discipline infractions or for failure to pay student debts and fines and major discipline infractions.**

### **SCHOOL ATTENDANCE REVIEW BOARD (SARB):**

The purpose of the School Attendance Review Board is to divert students with attendance or school behavior problems from the Juvenile Justice System by providing guidance and coordinated community services. The Board is made up of representatives from the Department of Social Services, County Probation Department, Riverside Sheriff Department, Office of the District Attorney, Jurupa Unified School District Administration, and a community representative. The Board attempts to help the student and family solve problems by using community resources. If the Board is unable to solve problems at their level, the student and parent/guardian may be issued a citation and will be required to appear in court. (Ed. Code 48263)

### **VISITOR POLICY:**

Patriot High School is a closed campus to all but enrolled students, staff, and approved visitors. All visitors must sign in at the Main Office and receive a Visitor's Pass. The pass must be worn and visible at all times while on campus. Failure to follow these procedures may lead to police intervention. A prior arrangement with school administration through the Main Office is required for all visitors. **Students may not bring relatives or friends to school as visitors. (P.C. 626.8, & .6)** Non-students are not allowed on campus during instructional time or lunch.

**JURUPA UNIFIED SCHOOL DISTRICT**  
**COMPREHENSIVE HIGH SCHOOL TARDY POLICY**

In order to maintain a positive instructional climate, students are expected to be in class, on time, every period of every school day. Students must arrive to school and each to class on time, which means students must be in class prior to the ringing of the tardy bell. Students who enter school or their classroom after the tardy bell are considered tardy. Only a valid tardy, such as illness or family emergency will be excused. Education Code section 48260(a), defines a “truant” as a student who, three times during the school year either misses more than 30 minutes of instruction or is absent from school for three full days without a valid excuse.

It is extremely important that parents have a PARENT CONNECT account to track their student’s attendance. Parents are always welcome to come to the site and request attendance reports from the attendance office. Parents/guardians are responsible for ensuring that their students are on time to every class every school day.

Students with excessive tardiness will be assigned appropriate consequences and may lose school privileges.

**PATRIOT HIGH SCHOOL**  
**TARDY POLICY**

In order to maintain a positive instructional climate, students are expected to be in class, on time, every period of every school day. Students must arrive to school and each class on time, which means students must be in class prior to the ringing of the tardy bell. Students who enter school or their classroom after the tardy bell are considered tardy. Any student who is late must immediately report to their assigned classroom. Tardies will be marked in the attendance tab in the Student Information System by classroom teachers. Any tardy to first period in excess of 30 minutes is considered a truancy under California Education Code 48260 (a). Students arriving to school or in excess of 10 minutes late must check in at the attendance office. Students will be subject to assertive discipline steps for continued tardiness or truancy, which includes, but is not limited to being put on the **NO Go List, assigned after-school detention, Saturday School, parent shadow students.**

It is extremely important that parents have a PARENT CONNECT account to track their student’s attendance. Attendance is visible as soon as it is posted by the teacher. Parents are always welcome to come to the site and request attendance reports from the attendance office. Parents are responsible for ensuring that their students are on time to every class every school day. **Excess of 4 or more unexcused tardies will keep students from participating in school activities including, but not limited to; Dances, Rallies, Senior Privileges, Off Campus Passes, etc.** Students may roll back their tardies and regain privileges by attending after school detention, after school tutoring, late start tutoring, or Saturday School.

**BE ON TIME!!**

## **DISCIPLINE**

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### **GENERAL CAMPUS BEHAVIOR:**

- Students are to make every effort to get along with others and are to refrain from behavior that degrades, insults, teases, harasses, taunts, mocks, bullies or challenges.
- Students who post anything on public internet websites (i.e. SnapChat/Twitter/Instagram) perceived as bullying, intimidation, or a threat to students or school staff, or results in disruption of school activities, will be subject to disciplinary action.
- Students must follow the directives, requests, instructions and orders of all school personnel **immediately**. Failure to do so is defiance of school personnel.
- Students are NOT permitted to carry pepper spray or any other chemical used for self-defense.
- JUSD and/or PHS staff will NOT be responsible for any electronic devices **lost or stolen**. Secure your valuables and be vigilant at all times.
- Students may NOT use or possess laser lights. These will be confiscated by school officials.
- Students may NOT possess any drugs including, but not limited to, marijuana, wax, tobacco, vape pens, prescription drugs or over-the-counter drugs while on campus. All medications must be checked in to the nurse in the health office. Any concentrated drug is subject to immediate expulsion.
- Students must NOT engage in heavy/extended kissing or petting on campus.
- Students are required to possess a valid ID at all times and present it whenever requested by school personnel.
- Students may NOT loiter on the campus of other schools or interfere in the activities of other schools.
- School documents, such as ID cards, off-campus passes, parking permits, etc., are not transferable.
- Students are to observe general courtesy in lunch lines – no cuts or saving places.
- Students are to dispose of trash and litter in a proper manner, using the trash receptacles. Littering is a violation of Penal Code 374.4(a) and will be ticketed. The fine for littering is \$27.00.
- Students may NOT use bikes, skateboards or skates on school grounds. Bikes, skateboards and skates must be parked in designated areas and NOT ridden on campus. JUSD and/or PHS will not be responsible for these items if lost or stolen. Skateboards, scooters, bikes and skates may be confiscated and required to be picked up by parent or guardian if the student violates this policy.
- Students who become aware of a campus safety violation (weapon on campus, explosives, etc) are expected to report the violation in a confidential manner to school personnel. Failure to report a serious campus safety violation will result in disciplinary action.

### **ADMINISTRATIVE DISCIPLINE PROGRAMS:**

#### **On Campus Detention (OCD)**

1. Students may be assigned to OCD as a consequence for not following school rules, regulations and procedures. They may be assigned to OCD for one or more periods to full days.
2. Students will be allowed restroom breaks and lunchtime privileges, under supervision, at a time not scheduled with regular lunch.
3. Violation of OCD rules will result in OCS (off campus suspension).
4. Students will be provided a lunch or they need to come to school with their own lunch. Lunch may not be brought to students once school starts.

#### **On Campus Suspension (OCS)/Off Campus Suspension (OCS)**

1. Students may be assigned to OCS or OSS as a consequence for not following school rules, regulations and procedures. They may be assigned to OCS or OSS for up to five days.
2. Students may not attend any school activities from the date of the suspension until the day they are allowed to return to the regular classroom setting.
3. Students will be provided a lunch or they need to come to school with their own lunch. Lunch may not be brought to students once school starts.

### **ALTERCATIONS/FIGHTING:**

Altercations, either physical or verbal, are disruptive to the educational process. All students involved are subject to disciplinary actions. Students involved in physical and serious verbal altercations **will be** suspended from school. Repeat offenses, (for example two fights), injury to another person or gang related altercations will result in a recommendation for expulsion. **Middle School discipline history is considered in all reviews of behavior. Students who record a fight or are found in possession of cell phone videos of student fights while under school district jurisdiction or who post a video of a fight on the internet will be disciplined similarly to those who participated in the fight. Contact your Guidance Coordinator or School Administrator immediately, for assistance in resolving any conflict you may have.**

### **BULLYING, HARASSMENT, THREATS, INTIMIDATION, OR HAZING:**

Harassing, making threats, mad-dogging, or intimidating any student or group of students is a suspendable offense. This includes behavior characterized as horseplay, or "messing around." Students conspiring to engage in or causing a disruption, disorder, hazing and/or invading the rights of a student or group of students, will be subject to disciplinary action under CA Education Code sections 32051 and 48900.4. **Students who are found to have been bullying other students through electronic means to include but not limited to sending mean texts, emails, or instant messages, posting pictures or messages about others on blogs or web sites, or using someone else's user name to spread rumors or lies about another student are subject to suspension or expulsion under CA Education Code 48900 (r).**

### **CELL PHONE PICTURES:**

It has become common practice for students to send and receive pictures of other students to/from their personal cell phones. Inappropriate pictures of any kind found on a student's cell phone will result in disciplinary action. The sending, receiving or possession of student pictures of a sexual nature (partial or complete nudity) may violate child pornography laws and if found on a student cell phone will result in

school discipline and will be turned over to the School Resource Officer and possibly prosecuted through the Riverside County District Attorney. **Students are prohibited from taking and using pictures of staff or other students without that individuals' explicit permission.**

#### **COMPUTER USE:**

**COMPUTER USE IS A PRIVILEGE!** You are expected to obey the following rules: Do only what you have been told to do. Vandalism (making changes to the computer desktop, attempting to or accessing someone else's files, putting anything in the trash that isn't yours, removing the mouse, etc.) will not be tolerated. Loading of unauthorized software on a computer is a violation of licensing laws and is forbidden. Report any suspected vandalism, which you observe to your teacher "immediately." Students are to get permission from their teacher before going onto the Internet. The teacher may have additional rules in the classroom. **Students who post anything on public internet websites that is perceived as bullying, intimidation, a threat to students or school staff, or results in the disruption of school activities, will be subject to disciplinary action.**

#### **DRESS STANDARDS:**

All students are expected to present themselves in an orderly manner, conducive to the advancement of education. Appearance should be neat and acceptable. Items that are disruptive or could cause situations that would diminish the safety of students will be prohibited. Apparel, hats, jewelry, bandanas, insignias, colors or paraphernalia that indicate an affiliation with a group or gang which may provoke others to act violently or be intimidated, may not be possessed or worn on campus or at school activities. Clothing, apparel and paraphernalia which denote gang affiliation and are not appropriate for school will vary and may change year to year.

The Patriot High School Administration will determine the nature of gang dress and paraphernalia in continued consultation with the Riverside County Sheriff Department and District Office personnel. The Jurupa Unified School District Board of Education may set further specifics for rules relative to the dress and appearance of students, which will be enforced.

#### **Students are expected to wear or display the following:**

1. Clothing that covers undergarments, midriff and buttocks (both males and females).
2. Shoes worn at all times.

#### **Students may NOT wear, display, carry or be in possession of:**

1. Bandanas or other forms of headwear that may cause a disruptive environment.
2. **Any form of gang related attire which may include but is not limited to "WSR" apparel of any kind and the Mission Bell.**
3. Gloves (**except as part of cold weather attire**). Gloves shall not be worn in the classrooms or with t-shirts, short-sleeved shirts, etc.
4. Halter tops, bandeaus, tube tops, strapless shirts or dresses, off the shoulder, beach wear, tank tops (straps less than 1" wide) with deep armholes, bare midriffs, backless shirts, lounge wear, sheer clothing, low necklines and any exposed undergarments.
5. Sagging pants with the buttocks exposed revealing underwear or athletic shorts, letters or numbered belt buckles and oversized belts. Bib overalls with the straps unbuckled, pajamas, slippers or sleepwear.
6. Spiked jewelry of any kind or long chains (the chain cannot be longer than the circumference of a wrist).
7. Any clothing or appearance that is considered unsafe, lewd, indecent, vulgar, obscene or disruptive:
  - Emblems, lettering or pictures pertaining to gang, drug, tobacco, alcohol, sex, death, mutilation, violence or a gang's "silent code." This includes any symbols that law enforcement considers to be drug related including KK, blunt, 420, 710 or 8-ball (includes notebooks and backpacks).
  - Emblems, lettering or pictures which are crude, vulgar, profane, sexually suggestive or offensive, alcohol, or tobacco promotions (includes notebooks and backpacks).
  - Emblems, lettering or pictures which advocate gender, racial, ethnic, sexual orientation or religious prejudice, i.e. white/black/brown power (includes notebooks and backpacks).
  - Hair lengths or styles which substantially interfere with, disrupt or distract the orderly conduct of the educational process or the learning atmosphere of the school or classroom.
8. Sunglasses in the classroom.
9. Inappropriate use of electronics may result in the item(s) being confiscated or further student discipline.

***\*\*In the interest of student safety, teachers may impose additional dress standards for their individual classrooms\*\****

**DRESS STANDARDS ARE SUBJECT TO CHANGE AS DEEMED NECESSARY OR APPROPRIATE BY PHS ADMINISTRATION**

#### **Dress Standard Definitions:**

The term "**baggy pants**" means the waistline of the pants, located at the hipbone of the student when pulled and pinched will gather more than one inch of material. Properly fitted pants will not gather more than one inch of material. The term "**sagged pants**" means the waistline of the pants is located below the hipbone of the student. With the pants correctly worn the crotch of the pants will not hang away from the body. Properly fitted pants incorrectly worn (below the hipbone) are "sagged pants."

**Violation of the dress standards will result in parent contact by school personnel, confiscation of the article, student placed in OCD, loaned a shirt, or sent home to change clothes and correct the violation. Students will receive one warning only. Repeat offenses may result in further student discipline. Students and parents should continue to use good judgment when choosing their school clothing.**

*Confiscated articles are not the responsibility of the school if they are lost or stolen. Parents or Guardians can pick up confiscated items from the Main Office. Any item(s) not claimed within one month from the date of receipt in the office may be discarded.*

#### **ELECTRONIC DEVICES, CELLULAR PHONES, IPODS, PAGERS, VIDEO CAMERAS, ELECTRONIC GAMES, RADIOS, etc.**

**Students are required to bring their assigned JUSD Chromebook to school every day to be used for classroom learning.**

**Chromebooks are to be charged and properly maintained by the student. Use of the Chromebook must comply with the JUSD Acceptable Use Policy.**



Students are only allowed to use cellular phones or iPods (with headphones/earbuds) before school, passing period, lunch time, and after school. Cellular phones and iPods are not to be used during class time unless authorized by teacher for education purposes. **Electronic devices of any other kind are not allowed on campus.** No recording or pictures of any conversation, school activity, conferences, or classroom presentation may be made without prior consent of all parties to include video or still cameras and never to document an activity in violation of school rules and policy. **Students refusing to relinquish a cell phone or any electronic device will be subject to immediate disciplinary action.**

*Any student who uses any electronic device in violation of these rules is subject to the discipline measures listed below:*

**Improper Use of ANY Electronic Device:**

**First Offense:** Verbal warning; reteach expectations.

**Second Offense:** Call home.

**Third Offense:** Call home, parent/guardian. conference.

**Fourth Offense and subsequent offenses:** Additional cell phone violations will result in further disciplinary action.

**\*Note that additional discipline will be issued based on the severity of the infraction.**

Refusal to turn over an electronic device to any school official upon request is considered defiance of authority and may result in suspension from school and other consequences as well depending on the circumstances of the incident.

**Notice: The Jurupa Unified School District or any individual school site is not liable for damage or loss to these confiscated items. Any item not claimed within one month from date of receipt in the office will be discarded. (Board Policy 5131)**

**GAMBLING:**

Gambling is illegal in public schools throughout the State of California; therefore, it is not allowed on our campus. Violators are subject to disciplinary action. Playing cards, dice, or any gambling item or game of chance will be confiscated.

**GRAFFITI & VANDALISM:**

Graffiti to school or personal property is unsightly and costly, both in terms of actual damages and school personnel time. This is a new campus; make extra efforts to ensure our campus remains clean and beautiful. Students who bring large marking pens, permanent markers, white out pens, etching tools, etc. will have those items confiscated and will be referred to the Guidance Office for disciplinary action. If a student legitimately needs markers for a school project, s/he should leave them in that teacher's class. **If a student is caught vandalizing or "tagging" school or personal property, not only will the student receive appropriate discipline, but the student and parents will be billed for all costs and damages.** Show pride in being a PHS Warrior – help keep our school clean.

**HANGING-OUT/LOITERING:**

Students are not to loiter on private or public property or on any of the city streets surrounding our campus during the school day. Students are not to loiter in the parking lot before or after school. Students are to park immediately in the morning and move directly on to the campus. Students are not to loiter on campus after school. Students may wait for their parents in front of the school. Appropriate disciplinary action will be taken for those students who choose to violate this policy. All students, unless under the supervision of the PHS staff, should depart campus within 30 minutes of the end of the school day or school event. Students who finish school prior to 2:10 are to leave campus immediately following their last class. Any open class periods require a pass from the Guidance Coordinator to remain on campus that is waiting for a 7<sup>th</sup> period class. Students may study in the Library during this open time. If this privilege is misused, students will have to leave campus during the open time.

**LASER POINTERS:**

No student shall possess a laser pointer on any school premises. No person shall direct the beam from a laser pointer directly or indirectly into the eye or eyes of another person, guide dog, signal dog or service dog. Nor shall any person direct the beam from a laser into a moving vehicle with the intent to harass or annoy the other person or occupants of the moving vehicle. (Penal Code 417.27) Students in violation of this code are considered in defiance and will be disciplined accordingly

**LITTERING:**

Littering of campus will be monitored. Any student found littering may spend the rest of their lunch participating in campus beautification. A student who continues to litter will follow the assertive discipline plan. Please help to keep our campus clean by using the trash receptacles placed throughout the campus. Repeat offenders may be ticketed by the Deputy.

**LOST, STOLEN OR DAMAGED ARTICLES:**

Neither Jurupa Unified School District nor Patriot High School assumes responsibility for personal property lost, stolen or damaged on campus or at any school activity (including ALL electronic devices, i.e. cell phones, iPods, etc.). School Personnel will NOT conduct any searches or investigations for any lost or stolen electronic devices.

**OUT-OF-BOUND AREAS:**

All service roads on campus, the entire athletic area, which includes the football, baseball and soccer fields, are out-of-bounds to students during lunch. The parking lots are out-of-bounds to students during the school day.

**PERMANENT MARKERS, WHITE OUT PENS, ETCHING TOOLS, SPRAY PAINT, LASER PENS, etc:**

These items are not allowed at school and will be confiscated. Students bringing these items on campus are subject to disciplinary action, including suspension from school. Parents will be held liable for any damage committed by their student. (Ed. Code 48900, 48904, 48980)

**RESTRICTED AREAS:**

The front of the school, Camino Real, bus lane west of the D building and tennis courts, access road east of the B building, Student Farm areas, Student Parking Lot, the north parking lot on Mission Blvd., and all athletic fields are OFF-LIMITS during class hours (7:15 – 2:10). Students arriving at school in the morning are to go directly on campus and stay within the boundaries of the classroom buildings. Students should park their vehicles in the student parking lot, proceed onto campus, and not loiter around the cars. **NO SKATEBOARDS, NO BICYCLES, NO MOTORIZED VEHICLES, NO ROLLER SKATES/ROLLER BLADES** are allowed to be ridden on campus at any time. The consequences for violations are:

1<sup>st</sup> Offense:

Warning

2<sup>nd</sup> Offense:

Parent Contact

3<sup>rd</sup> & Subsequent Offenses:

Suspension from School

Jurupa Unified School District

# Bullying Hurts

## Report Bullying

- **Bullying will not be tolerated.**

- **What is bullying?**

- Teasing, name-calling, pushing, hitting, threatening, ignoring, spreading rumors, excluding others, sending mean or upsetting messages or photos by text, email, or the Internet (facebook, etc.) can all be bullying.

- **Should I report bullying?**

- YES! Tell a teacher or administrator.

- **What will happen?**

- The school will investigate and take steps to resolve the problem. Students who bully may be disciplined. We all want school to be a safe and happy place for all students!

**SAFE PLACE TO LEARN ACT** - The Jurupa Unified School District is committed to maintaining a learning environment that is free from bullying, harassment, intimidation, and discrimination based on actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of bullying, harassment, intimidation or discrimination related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion. Students, parents, staff, and community members should report incidents so they can be investigated. Formal complaints may be filed, and will be timely investigated and resolved according to District policy and procedure. Complainants may appeal if they disagree with the outcome. To report an incident, to file a complaint, and/or to receive a copy of the District's policies prohibiting and responding to bullying, harassment, intimidation, and discrimination, please contact the school principal. Reference: Ed. Code §§ 234, 234.1; Board Policies 5131.2 & 5145.3

# Safe Place to Learn Act

## Bullying, Harassment, Intimidation & Discrimination Prevention & Response

(Ed. Code §§ 234, 234.1)

*It is the policy of the State of California to ensure that all local educational agencies continue to work to reduce discrimination, harassment, violence, intimidation, and bullying. It is further the policy of the state to improve pupil safety at schools and the connections between pupils and supportive adults, schools, and communities. (EC 234)*

The Jurupa Unified School District is committed to maintaining a learning environment that is free from bullying, harassment, intimidation, and discrimination based on actual or perceived disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics.

All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so.

Any student who engages in acts of bullying, harassment, intimidation or discrimination related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion.

Students, parents, staff, and community members should report incidents so they can be investigated. Formal complaints may be filed, and will be timely investigated and resolved according to District policy and procedure. Complainants may appeal if they disagree with the outcome.

To report an incident, to file a complaint, and/or to receive a copy of the District's policies prohibiting and responding to bullying, harassment, intimidations and discrimination, please contact a school administrator.

Reference: Board Policies 5131.2 & 5145.3

# **Bullying Duele**

## **Reporte Bullying**

- **Bullying no será tolerado.**

- **¿Qué es bullying?**

- Burlándose, insultando, empujando, golpeando, amenazando, ignorando, difundiendo rumores, excluyendo a los demás, enviando mensajes o fotos perturbadores a través de texto, correo electrónico o internet (facebook etc.) pueden todos ser bullying.

- **¿Debo reportar bullying?**

- ¡Sí! Dile maestro o administrador.

- **¿Qué pasará?**

- La escuela investigará y tomará los pasos para resolver el problema. Los estudiante cuyo intimiden serán disciplinados. ¡Todos queremos que la escuela sea un ambiente seguro y feliz para todos los estudiantes!

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**SAFE PLACE TO LEARN ACT - LA LEY DE UN LUGAR SEGURO PARA APRENDER** - El Distrito Escolar Unificado de Jurupa se compromete a mantener un ambiente de aprendizaje que esté libre de bullying, acoso, intimidación y discriminación basado en la discapacidad, el género, la identidad de género, expresión de género, nacionalidad, raza o etnia, religión, orientación sexual o la asociación con una persona o grupo con uno o más de estas características reales o percibidas. Todo el personal escolar cuyo son testigos de un acto de discriminación, acoso, intimidación o bullying debe tomar medidas inmediatas para intervenir cuando sea seguro hacerlo. Cualquier estudiante lo cual participe en los actos de bullying, acoso, intimidación o discriminación, relacionado a las actividades escolares o asistencia escolar que ocurran dentro de una escuela del distrito escolar puede estar sujeto a acción disciplinaria hasta e incluyendo la expulsión. Estudiantes, padres, personal escolar y miembros comunitarios deben reportar incidentes para que sean investigados. Las quejas formales podrán ser presentadas y serán investigadas en un plazo adecuado y resueltas de acuerdo a los reglamentos y procedimientos del Distrito. Si no están acuerdo con el resultado, los demandantes podrán apelar. Comunicase con el/la director/a escolar, para reportar un incidente, presentar una queja y/o para recibir un copia de la regulaciones del distrito que prohíben y responden a bullying, acoso, intimidación y discriminación. Referencia: Código de Educación §§ 234, 234.1; Regulaciones de la Mesa Directiva 5131.2 & 5145.

**Distrito Escolar Unificado de Jurupa**  
**La Ley de un Lugar Seguro para Aprender**  
**Bullying, Acoso, Intimidación & Discriminación**  
**Prevención & Responder**

(Código de Educación §§ 234, 234.1)

*It is the policy of the State of California to ensure that all local educational agencies continue to work to reduce discrimination, harassment, violence, intimidation, and bullying. It is further the policy of the state to improve pupil safety at schools and the connections between pupils and supportive adults, schools, and communities. (EC 234)*

El Distrito Escolar Unificado de Jurupa se compromete a mantener un ambiente de aprendizaje que esté libre de bullying, acoso, intimidación y discriminación basado en la discapacidad, el género, la identidad de género, expresión de género, nacionalidad, raza o etnia, religión, orientación sexual o la asociación con una persona o grupo con uno o más de estas características reales o percibidas.

Todo el personal escolar cuyo son testigos de un acto de discriminación, acoso, intimidación o bullying debe tomar medidas inmediatas para intervenir cuando sea seguro hacerlo.

Cualquier estudiante lo cual participe en los actos de bullying, acoso, intimidación o discriminación, relacionado a las actividades escolares o asistencia escolar que ocurran dentro de una escuela del distrito escolar puede estar sujeto a acción disciplinaria hasta e incluyendo la expulsión.

Estudiantes, padres, personal escolar y miembros comunitarios deben reportar incidentes para que sean investigados. Las quejas formales podrán ser presentadas y serán investigadas en un plazo adecuado y resueltas de acuerdo a los reglamentos y procedimientos del Distrito. Si no están acuerdo con el resultado, los demandantes podrán apelar.

Comunicase con un/a director/a escolar, para reportar un incidente, presentar una queja y/o para recibir un copia de la regulaciones del distrito que prohíben y responden a bullying, acoso, intimidación y discriminación.

Referencia: Regulaciones de la Mesa Directiva 5131.2 & 5145. 3

**SCORE TEAM:**

The Jurupa Youth Accountability Team (SCORE) was formulated pursuant to Assembly Bill 1913, herein after referred to as YAT. This team consists of a Deputy District Attorney, Deputy Sheriff, and two Deputy Probation Officers. YAT focuses on students whose conduct and academic performance place them at risk. Through the use of contracts and intense supervision these students are monitored for a period of three to six months, at which point they are expected to have completed the program. Teachers, counselors, parents and local law enforcement refer students to the program.

**SEARCHES AND USE OF TRAINED DOGS:**

Per JUSD Board Regulation 5166: "Whenever it is determined that a reasonable suspicion exists that a student may be in violation of the law or school rules, school administrators or certificated discipline designees, per Education Code 48911 (i) may conduct a search of the student... School officials may call upon a law enforcement officer to conduct or assist in any search, and when deemed appropriate, a metal detector may be used to assist with a search."

School administrators may conduct random searches in a classroom or on school property at any time. PE lockers and personal items such as backpacks, purses, and cars are subject to search by a school administrator who has reasonable grounds or suspicion. In an effort to keep the school free of drugs and firearms, the district may use specially trained non-aggressive dogs to alert staff to the presence of substances prohibited by law or district policy.

The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district sponsored events. (Ed. Code 35160.1, 35294-35294.5, 49050-49051, 493320-49334, P.C. 626.9 & .10, Board Policy)

**SEXUAL HARASSMENT:**

The sexual harassment of any student by any other student or any District employee shall not be tolerated. Sexual harassment is a suspendable offense. Sexual harassment is defined as unwelcome sexual advances, unwanted requests for sexual favors or other unwanted verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite gender, in the educational setting.

The conduct must be considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the student's academic performance or to create an intimidating, hostile, or offensive educational environment. Any student or employee who is found guilty of sexual harassment shall be subject to disciplinary action. Students and/or staff shall immediately report incidents of sexual harassment to a staff member, administration, or any other employee. (Ed. Code 212.6, 230, 48980, 48900.2, and Board Policy 5145, AR 5145.7)

**SEXUAL HARASSMENT INVESTIGATION AND COMPLAINT PROCEDURE:**

1. The Principal or designee ("investigator") shall promptly investigate all complaints of sexual harassment. In so doing, the investigator may speak individually with:
  - a. The student who is complaining
  - b. The person accused of harassment
  - c. Anyone who witnessed the conduct complained of
  - d. Anyone mentioned as having related information
2. The complainant shall have an opportunity to describe the incident, present witnesses and other evidence of the harassment, and put his/her complaint in writing.
3. The investigator will only discuss or share the complaint with necessary persons on a need-to-know basis. When necessary to carry out his/her investigation or for other good reasons that apply to the particular situation, the investigator may discuss the complaint with the following persons:
  - a. The Superintendent or designee
  - b. The parent/guardian of the student who complained
  - c. The parent/guardian of student accused of harassment
  - d. A teacher or staff member whose knowledge of the students involved may help in determining who is telling the truth
  - e. Child protective and/or law enforcement agencies responsible for investigating child abuse reports if appropriate
  - f. Legal counsel for the district
4. When the complainant and the person accused of harassment so agree, the district may arrange for them to resolve the complaint informally with the help of a counselor, teacher, administrator or trained mediator. A complainant will not be required to work out a situation directly with the accused person unless such help is provided and both parties agree.
5. In reaching a decision about the complaint, the principal or designee may take into account:
  - a. Statements made by the persons identified above;
  - b. The details and consistency of each person's account;
  - c. Evidence of how the complaining student reacted to the incident;
  - d. Evidence of any past instances of harassment by the alleged harasser;
  - e. Evidence of any past harassment complaints that were found to be untrue.
6. To judge the severity of the harassment, the principal or designee may take into consideration:
  - a. How the misconduct affected one or more students' education;
  - b. The type, frequency and duration of the misconduct;
  - c. The number of persons involved;
  - d. The age and gender of the person accused of harassment;
  - e. The subject(s) of harassment;
  - f. The place and situation where the incident occurred;
  - g. Other incidents at the school, including incidents of harassment that were not related to gender.
7. The principal or designee shall write a report of his/her findings, decision, and reasons for the decision and shall present this report to the student who complained and the person accused.

8. The principal or designee shall give the Superintendent or designee a written report of the complaint and investigation. If he/she verifies that sexual harassment occurred, this report shall describe the actions he/she took to end the harassment, address the effects of the harassment on the person harassed, and prevent retaliation or further harassment.
9. Within two weeks after receiving the complaint, the principal or designee shall determine whether or not the student who complained has been further harassed. The principal or designee shall keep a record of this information and shall continue this follow-up.

### **Enforcement**

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy. As needed, these actions may include any of the following:

1. Removing vulgar or offensive graffiti;
2. Providing staff in service and student instruction or counseling;
3. Notifying parents/guardians of the actions taken.
4. Notifying child protective services.
5. Taking appropriate disciplinary action. In addition, the district may take disciplinary measures against any person who is found to have made a complaint of sexual harassment which he/she knew was not true.

Any violation of District policies prohibiting sexual harassment by students and/or staff may result in appropriate disciplinary action, up to and including expulsion of student(s) and/or termination of staff. In addition, violation of these policies may also expose the District, individual officer's employees and/or student(s) to civil liability. If the complainant is not satisfied with the District processing of a complaint of discrimination, the complainant may also seek remedies with the following other state or federal agencies which may have jurisdiction (these agencies are listed in the white pages of the telephone book and on the World Wide Web):

U.S. Department of Education - Office of Civil Rights  
California Department of Education - Superintendent of Public Instruction

### **SKATEBOARDS, SCOOTERS, ROLLER BLADES/SHOE SKATES, BICYCLES AND MOTORIZED VEHICLES:**

Heelies (shoes with rollers in heels) and roller blades/skates are not to be brought on campus at any time. Bicycles and skateboards should be properly locked, secured and not ridden on campus. **Students riding bicycles and/or skateboards on campus are subject to suspension from school.** V.C. 21212 requires all persons under the age of 18 to wear a helmet when operating a bicycle and/or skateboard. No motorized vehicles, motorcycles or motorbikes may be brought on campus, except to be parked in designated student parking areas.

### **SMOKING/TOBACCO PRODUCTS:**

The possession or use of tobacco products, matches, lighter, electronic cigarettes, etc. are not allowed. Violation will be subject to disciplinary action which may include suspension and/or criminal action. (Ed. Code 48900, 48901, 48915, Board Policy)

### **STUDENT DISCIPLINE (CA Ed. Code violations):**

We request and encourage all parents to show an active interest in their student's education by supporting the standards and policies of the Jurupa Unified School District. The prevailing philosophy at Patriot High School is that students who conduct themselves according to rules of courtesy and common sense need few stated rules to guide this conduct. It is the responsibility of all staff members to help students develop acceptable behavior patterns by creating a social climate within the school that is conducive to proper individual and group behavior. The school views the teaching of self-discipline as an essential part of the educational process.

**The following are excerpts of Education Code 48900 and may result in disciplinary action (suspension or expulsion).**

- a (1). Caused, attempted to cause, or threatened to cause physical injury to another person.
- a (2). Willfully used force or violence upon the person of another, except in self-defense.
- b. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object.
- c. Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance, alcoholic beverage, or an intoxicant of any kind.
- d. Unlawfully offered, arranged, or negotiated to sell any controlled substance, alcoholic beverage, or intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another substance and represented that substance as a controlled substance, alcoholic beverage, or intoxicant (i.e., look alike).
- e. Committed or attempted to commit robbery or extortion.
- f. Caused or attempted to cause damage to school property or private property.
- g. Stolen or attempted to steal school property or private property.
- h. Possessed or used tobacco, or any product containing tobacco or nicotine products, including but not limited to clove cigarettes, cigars, chew packets, snuff and betel.
- i. Committed an obscene act, or engaged in habitual profanity or vulgarity.
- j. Unlawfully possess, offered, arranged, or negotiated to sell any drug paraphernalia.
- k. Disrupted school activities, or otherwise willfully defied the valid authority of a school official.
- l. Knowingly received stolen school property.
- m. Possessed an imitation firearm.
- n. Committed or attempted to commit a sexual assault as defined in Sec. 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- o. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing the pupil from being a witness or retaliating against that pupil for being a witness, or both.
- p. Unlawfully offered, arranged to see, negotiated to sell or sold the prescription drug Soma.
- q. Engaged in or attempted to engage in hazing.
- r. Engaged in an act of bullying, including, but not limited to, bullying committed by means of an electronic act, as defined in subdivisions (f) and (g) of Section 32261, directed specifically toward a pupil or school personnel.
- s. A pupil may be suspended or expelled for the following acts which occur: 1) while the student is on the school grounds; 2) while the student is going to or coming from school; 3) during the lunch period whether the student is on or off the campus; 4) during, or while going to or coming from a school sponsored activity.
- t. Aiding or abetting in the infliction or attempted infliction of physical injury to another person.

- u. As used in this section, "school property includes but is not limited to, electronic files and data bases.
  - v. A superintendent of the school district or principal may use his or her discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for a pupil subject to discipline under the section.
  - w. It is the intent of the Legislature that alternatives to suspension or expulsion be imposed against a pupil who is truant, tardy, or otherwise absent from school activities.
- (.2) Committed sexual harassment.
  - (.3) Caused, attempted to cause, or participated in an act of hate violence.
  - (.4) Created an intimidating or hostile educational environment by intentionally engaging in harassment, threats or intimidation against a pupil or group of pupils.
  - (.7)(a) Terrorist threats against school officials or school property, or both.

#### **SUSPENSION APPEAL PROCEDURE:**

##### ***Parent's Right to Appeal a Suspension***

When a parent/guardian wishes to appeal a pupil's suspension, the parent/guardian shall submit a written statement within 5 school days outlining the reasons for requesting an appeal of the suspension to the principal or to the principal's designee. The student will remain on suspension through the appeal process. Upon receipt of a written appeal of a suspension, the principal/designee shall consider appeal within five school days. If the principal/designee agrees to alter the suspension after considering the parent/guardian's appeal, and the parent/guardian agrees with the change, the appeal process shall end. If the principal/designee does not agree to change the suspension, or if the parent/guardian does not agree with the change offered by the principal/designee, the parent/guardian may then appeal the suspension to the Superintendent's designee.

- Suspension appeals shall be heard by the Superintendent/designee only after the appeal has been heard by the principal/designee.
- The parent/guardian shall submit the written reason for the suspension appeal to the Superintendent's designee within five school days from the decision made by the principal/designee.
- The Superintendent designee shall confer with the principal/designee to determine if there is sufficient evidence to find the alleged violation occurred whether the penalty imposed is appropriate for the violation, and whether the pupil has been afforded due process of law.
- The Superintendent's designee shall make a finding of fact and shall render decision and inform the parent/guardian and the principal, first verbally and then in writing of the decision.
- If the Superintendent's designee determines that no violation occurred, all records regarding the suspension shall be immediately destroyed.
- If the Superintendent's designee determines that the penalty imposed was inappropriate for the violation, all records concerning the suspension shall be revised to indicate the penalty imposed by the Superintendent's designee.
- If the Superintendent's designee determines that the violation did occur and that the penalty was appropriate, the suspension shall stand.
- In all cases, the decision rendered by the Superintendent's designee shall be final and shall end the appeal process.

#### **TEACHER ASSERTIVE DISCIPLINE PLAN:**

- |   |  |
|---|--|
| <ol style="list-style-type: none"> <li>1. Teacher will instruct students on what school-wide behavior expectations and consequences are. Teacher will give and document verbal warnings/consequences for <u>minor</u> behavior violations. Students and parents will sign and return the acknowledgment that they have read and understand the Patriot High School, Jurupa Unified School District's rules and behavior expectations.</li> <li>2. Teacher/Student conference; Parent Contact, Second warning. Teacher may assign in class consequence</li> <li>3. Teacher/Student conference; Parent Contact, Third warning, Teacher may assign in class consequence</li> </ol> | <ol style="list-style-type: none"> <li>4. Teacher/Student conference; Parent Contact, Fourth warning, Teacher may assign in class consequence</li> <li>5. Guidance Coordinator Referral, Parent/Student, conference, OCD (On Campus Detention), OCS (On Campus Detention), Out of school suspension</li> <li>6. Student who commits a <u>major</u> violation of California Education code or habitually violates the minor behavior expectation will receive an immediate referral and be sent to the Guidance Coordinator/Administrator.</li> </ol> |
|---|--|

**Exception: Defiant, dangerous, or illegal behavior will not be part of the Assertive Discipline Plan. In these cases, discipline will lead to suspension, involuntary transfer to an alternative program or expulsion. Law enforcement agencies may be contacted which could lead to a citation to appear or arrest.**

#### **THROWN OR DROPPED OBJECTS FROM THE 2<sup>ND</sup> FLOOR OF B & D BUILDING:**

The safety of all students is first and foremost in maintaining a safe campus. Objects dropped or thrown from a second story building could result in serious injury to anyone standing below. Students who throw objects from the 2<sup>nd</sup> story of either the B or D Buildings will be suspended from school.



## **BUSING/TRANSPORTATION**

### **AUTOMOBILES, MOTORCYCLES, AND STUDENT PARKING:**

Students who drive automobiles or motorcycles to school may park only in designated marked stalls in the student parking lot. Parking permits must be affixed to the rear-view mirror and must be visible to campus supervisors. A parking permit can be obtained during registration or from the Attendance Office. Replacement permits are \$5.00.

Motor Vehicle Code V.C. 21113-C and all posted vehicle codes will be strictly enforced. Vehicles without parking permits issued by PHS, as well as those vehicles that are improperly parked, are subject to Riverside Sheriff Department citation. **Forged Parking Permits will result in disciplinary action and possible loss of parking privileges.**

**Students must possess a valid California Drivers License, current California Vehicle Registration, proof of insurance and parent must be present when applying for a student-parking permit.** Only vehicles that are "street legal" and have a valid California registration for operation on the highways may be parked on campus. The parking lot has limited supervision. Parking is done at the student's own risk therefore students should keep vehicles locked at all times. Jurupa Unified School District accepts no responsibility for damage to any vehicle or its contents. Students may not park in the staff designated parking areas.

### **Speed limit in the parking lot is 5 MPH:**

Irresponsible or reckless driving on the part of any student or failure to comply with any of the above requirements will result in the suspension of parking and may also result in other corrective action appropriate to the offense. Administrative approval must be received before going to the parking lot at any other time other than arrival on, and leaving from, campus. Violators will be subject to disciplinary action. Cars are not to be used as lockers! Students may not access cars during class periods or passing periods. Any vehicle entering the school-parking facilities may be subject to search with suspicion by school administration, trained dogs or police officers. A search of a motor vehicle is defined as any inspection of the interior or storage space of the vehicle (JUSD Regulation 5166).

### **BUSES AND FOGGY DAYS:**

In the event of foggy weather, which can delay bus schedules, the following Radio Stations will be notified and students are encouraged to listen to their radios for bus reports:

KFRG	KGGI	KSZZ	KCAL	KPRO
95.1 FM	99.1 FM	590 AM	1410 AM	1570 AM

### **BUS PARKING:**

Daily Buses will drop off and pick up students along the bus lane west of the D Building. Athletic buses and other special transportation services may load and unload in other locations. Coaches and designated staff will provide special details for these exceptions.

### **BUS RULES FOR PASSENGERS:**

**(District Policy #3500)**

1. Remain seated.
2. Refrain from loud conversation and boisterous conduct.
3. Keep all parts of body inside the bus.
4. Do not throw items inside or out of the bus.
5. Refrain from using profanity.
6. Do not eat or smoke on the bus.
7. Do not wear athletic footwear equipped with cleats or spikes.
8. Watch for traffic when crossing the street in front of the bus and keep away from the side of the bus as it leaves a stop.
9. You will be held accountable for your conduct at bus stops.

Violations of rules will be reported to the school administration by the driver. The consequences of bus referrals as established by the JUSD Transportation Department are:

- |                    |  |
|--------------------|--|
| <b>1st Ticket:</b> | Counseling/Parent contact with after-school detention.             |
| <b>2nd Ticket:</b> | Suspended bus privileges for 1-5 days and parent contact.          |
| <b>3rd Ticket:</b> | Bus privileges may be suspended for 2 weeks.                       |
| <b>4th Ticket:</b> | Suspension of bus privileges for the remainder of the school year. |

Serious offenses will mean suspension of bus privileges no matter how many tickets have been received and may also result in suspension from school.

### **STUDENT DROP-OFF AND PICK-UP ZONES:**

Student drop-off and pick-up zones are marked along Mission Blvd, Camino Real, and Jurupa Road. The curbs painted white are designated drop-off and pick-up zones. The curbs painted red are restricted by County Transportation as no parking, no stopping areas. Student safety is our primary concern and it is critical that parents do not park in the designated red zones blocking traffic and/or obstructing crosswalks, etc. **Our School Resource Officer will enforce these regulations! Please do not exit cars from traffic lanes!**

# **Jurupa Unified School District**

**2020-2021**

## **ANNUAL NOTIFICATION OF UNIFORM COMPLAINT PROCEDURES (UCP)**

For students, employees, parents or guardians of its students, school and district advisory committees, appropriate private school officials or representatives, and other interested parties:

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation. Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any student, employee, or other person participating in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on his/her association with a person or group with one or more of these actual or perceived characteristics.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints: Any complaint alleging district violation of applicable state or federal law or regulations governing:

- Adult Education Programs
- After School Education and Safety Programs
- Consolidated Categorical Aid Programs
- Migrant Education
- Career Technical and Technical Education and Training Programs
- Child Care and Development Programs
- Child Nutrition Programs
- Special Education Programs
- Any other district-implemented program which is listed in Education Code 64000(a)

Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student.

Any complaint alleging district noncompliance with the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities. A student enrolled in a public school shall not be required to pay a fee for his/her participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities.

Any complaint alleging district noncompliance with legal requirements related to the implementation of the local control and accountability plan. The Board is required to adopt and annually update the local control and accountability plan (LCAP) in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and/or review of the LCAP.

Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements. A foster youth shall receive information about educational rights related to his/her educational placement, enrollment in and checkout from school, as well as the responsibilities of the district liaison for foster youth to ensure and facilitate these requirements and to

assist the student in ensuring proper transfer of his/her credits, records, and grades when he/she transfers between schools or between the district and another district.

A foster youth or homeless student who transfers into a district high school or between district high schools shall be notified of the district's responsibility to:

- Accept any coursework or part of the coursework that the student has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency, and to issue full or partial credit for the coursework completed.
- Not require the student to retake any course or a portion of a course which he/she has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency.
- If the student has completed his/her second year of high school before the transfer, provide the student information about district-adopted coursework and Board-imposed graduation requirements from which he/she may be exempted pursuant to Education Code 51225.1.

Any complaint, by or on behalf of a homeless student as defined in 42 USC11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements.

Any complaint, by or on behalf of a former juvenile court school student who transfers into the district after his/her second year of high school, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in the juvenile court school or the grant of an exemption from Board-imposed graduation requirements.

Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions.

Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school.

Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy.

Complaints must be filed in writing with the following compliance officer:

**Monty Owens Director, Pupil Personnel Services JUSD Education Center 4850 Pedley Road Jurupa Valley, CA 92509 (951)360-4140**

A complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension.

Complaints should be filed in writing and signed by the complainant. If a complainant is unable to put his/her complaint in writing, for example, due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint.

If a complaint is not filed in writing but the district receives notice of any allegation that is subject to the UCP, the district shall take affirmative steps to investigate and address the allegations, in a manner appropriate to the particular circumstances.

All UCP-related complaints shall be reviewed and completed within 60 calendar days of the district's receipt of the complaint unless the complainant agrees in writing to an extension of the timeline. Unless extended by written agreement with the complainant, a final decision shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint.

Any complainant who is dissatisfied with the district's final written decision may file an appeal in writing with the CDE within 15 calendar days of receiving the district's decision. The complainant shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. **If applicable, the complainant has the right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or**

**other public agencies, such as the U.S. Department of Education's Office for Civil Rights (OCR) in cases involving unlawful discrimination (such as discriminatory harassment, intimidation, or bullying).**

A complainant may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with the California Department of Education (CDE).

A copy of the Jurupa Unified School District's UCP policy and procedures shall be available free of charge. A copy of the Jurupa Unified School District's UCP policy of also included in the Annual Parent Notification, Annual Employee Notification

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## **Distrito Escolar Unificado de Jurupa 2020-2021**

### **NOTIFICACIÓN ANUAL DE LOS PROCEDIMIENTOS de QUEJA UNIFORMES (UCP)**

Para los alumnos, empleados, padres/tutor(es) legales, comités del distrito/escuela, oficiales apropiados de las escuelas privadas o representantes u otros grupos interesados:

La Mesa Directiva Gobernando reconoce que el distrito tiene la responsabilidad primordial de garantizar el cumplimiento con leyes estatales y federales y regulaciones que gobiernan los programas educativos. La Mesa Directiva del distrito anima la resolución temprana e informal de las quejas cada vez que sea posible y adecuado. Para resolver las quejas lo cual no pueden ser resueltas a través de tal proceso informal, la mesa adopta el proceso del sistema uniformado de quejas especificado en 5 CCR 4600-4670 y la regulación administrativa acompañada.

Cualquier queja de supuesta discriminación ilícita, (tal como el acoso discriminatorio, intimidación, represalia o bullying) contra cualquier estudiante, empleado o persona participando los programas y actividades del distrito, incluyendo pero no limitado a los programas o actividades patrocinados por o que reciben o se benefician de cualquier asistencia financiera estatal basado en las características actuales o percibidas de raza o etnicidad, color, ancestral, nacionalidad, origen de nacionalidad, identificación del grupo étnico, edad, religión, estatus matrimonial o de los padres, incapacidad física o mental, sexo, orientación sexual, género, identidad del género, expresión del género, u información genética o cualquier otra característica de la persona identificada en el Código de Educación 200 o 220, Código Gubernamental 11135 o Código Penal 422.55 o basado en su asociación con una persona o grupos con una o más de estas características actuales o percibidas.

Los procedimientos de queja del distrito (UCP) se utilizarán para investigar y resolver las siguientes quejas:

Cualquier supuesta violación del distrito de las leyes estatales o federales o regulaciones que gobiernan en:

- Educación de Adultos
- Programas de Educación después de la Escuela y de Seguridad
- Programas de Ayuda Categorizada Consolidada
- Educación de Migrantes
- Programas de Carreras Técnicas y de Educación Técnica y Entrenamiento
- Guarderías y Programas de Desarrollo
- Programas de Nutrición Infantil
- Programas de Educación Especial
- Cualquier otro programa implementado en el distrito que esté especificado en el Código de Educación 64000 (a)

Cualquier queja alegando un incumplimiento del distrito con la obligación de realizar las comodidades razonables a un estudiante en período de lactancia en el campo escolar para expresar la leche materna, amamantar a un niño de corta edad, o dirigirse a otras necesidades relacionadas con la lactancia del estudiante.

Cualquier queja que alega el incumplimiento con la prohibición de contra requerir a los estudiantes a pagar cuotas, depósitos u otros cargos para participación en actividades educativas. Un estudiante inscrito en una escuela pública no será requerido a pagar una cuota por su participación en una actividad educativa lo cual constituye una parte integral fundamental del programa educativo del distrito incluyendo actividades curricular y extracurricular.

Cualquier queja alegando incumplimiento del distrito con los requisitos legales relacionados con la implementación del plan de control y rendición de cuentas local. La Mesa está requerida a adoptar y actualizar el plan de control y rendición de cuentas local (Local Control Accountability Plan) de una manera que incluye la participación significativa de los padres/tutores, estudiantes y otros interesados en el desarrollo y/o revisión del LCAP anualmente.

Cualquier queja, por o en nombre de cualquier estudiante que es un joven de crianza, alegando incumplimiento del distrito con cualquier requisito legal aplicable al estudiante con respecto a las decisiones de colocación, las responsabilidades del coordinador de educación del distrito para el estudiante, la concesión de crédito para los cursos completados satisfactoriamente en otra escuela o distrito, el traslado entre escuelas, o la concesión de una exención de los requisitos de graduación impuestas por la Mesa Directiva.

Un joven de crianza o estudiante sin hogar que se traslade a una preparatoria del distrito o a las preparatorias del distrito serán notificados de la responsabilidad del distrito a:

- Aceptar cualquier curso o parte de los cursos que el estudiante ha completado satisfactoriamente en otra escuela pública, la escuela corte juvenil, o una escuela no-sectaria o agencia y emitir crédito total o parcial para el trabajo del curso completado.
- No se requiere al estudiante de tomar de nuevo cualquier curso o una parte de un curso que él/ ella haya completado satisfactoriamente en otra escuela pública, la escuela corte juvenil, o una escuela ya sea particular o agencia no-sectaria.
- Si el estudiante ha completado su segundo año de preparatoria antes del traslado, proveer al estudiante información sobre la información sobre los cursos adoptados por el distrito y los requisitos de graduación impuestas por la Mesa Directiva de lo cual él/ella puede quedar libre de conformidad con el Código de Educación 51225.1.

Las quejas deben ser presentadas por escrito con la siguiente oficial de complacencia:

**Monty Owens Directoro de Servicios Administrativos JUSD Education Center 4850 Pedley Road Jurupa Valley, CA  
92509 (951)360-4140**

Una queja de supuesta represalia, discriminación ilícita (tal como acoso discriminatorio, intimidación o bullying) deben ser presentadas dentro de los seis (6) meses a partir de la fecha en que se produjo, o seis (6) meses a partir de la fecha en que el denunciante primero obtuvo conocimiento de los hechos de la supuesta discriminación. El plazo de presentación se puede extender hasta por 90 días por el Superintendente o persona designada por una causa valida al momento de una solicitud escrita por el denunciante entablando las razones por la extensión.

Las quejas deben ser presentadas por escrito y firmadas por el demandante. Si un reclamante no puede presentar su queja por escrito, por ejemplo, debido a condiciones tales como una discapacidad o analfabetismo, el personal del distrito le ayudará a presentar la queja.

Si una queja no es presentada por escrito y el distrito recibe un aviso de cualquier alegación lo cual es propensa al UCP, el distrito tomará pasos afirmativos para investigar y lidiar las alegaciones, en una manera apropiada a las circunstancias particulares.

Todas las quejas relacionadas a UCP serán investigadas y resueltas dentro de los sesenta (60) días calendario de recibimiento del distrito de la queja, a menos que el demandante esté de acuerdo por escrito a una extensión del tiempo. A menos que una extensión por un acuerdo escrito con el demandante, una decisión final será enviada al demandante dentro 60 días calendarios de recibimiento del distrito de la queja.

Cualquier demandante que no esté satisfecho con la decisión final por escrito del distrito puede presentar una apelación por escrito ante el CDE dentro de los 15 días de haber recibido la decisión del distrito. El demandante deberá especificar la base para la apelación de la decisión y si los hechos son incorrectos y/o la ley ha sido mal aplicada. La apelación será acompañada por una copia de la queja presentada localmente y una copia de la decisión del distrito. **Si es aplicable, el demandante tiene el derecho de llevar la queja directamente al Departamento de Educación de California (CDE) o de presentar recursos ante los tribunales civiles u otras agencias públicas, tales como el Departamento de Educación por los Derechos Civiles (OCR) en los casos que implican una discriminación ilícita (como el acoso discriminatorio, intimidación o bullying).**

Un demandante puede seguir los remedios de la ley civil fuera de los procedimientos de quejas del distrito, incluyendo la solicitud de ayuda de centros de mediación o abogados de interés público/ privado, 60 días calendarios después de la emisión de una apelación con el Departamento de Educación de California (CDE).

Una copia de los reglamentos y procedimientos de UCP del Distrito Escolar Unificado de Jurupa estarán disponible de forma gratuita. Una copia del reglamento de UCP del Distrito Escolar Unificado de Jurupa también incluido en la Notificación Anual de Padres, Notificación Anual de los Empleados y en la página web JUSD ([www.jurupausd.org](http://www.jurupausd.org))

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**Jurupa Unified School District  
Uniform Complaint Procedure Notice  
Williams and Valenzuela Settlement**

This notice shall be posted permanently in each classroom and district office of the Jurupa Unified School District

**ATTENTION: PARENTS, GUARDIANS, PUPILS, AND TEACHERS  
COMPLAINT RIGHTS- CLASSROOM NOTICE**

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. Each pupil, including English learners, must have a textbook or instructional material, or both, in good usable condition, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in a condition that does not pose an emergency or urgent threat to the health or safety of students or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a safety risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate.

3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

3. A complaint form may be obtained at the school office, district office, or downloaded from the Jurupa Unified School District's website at <http://www.jusd.k12.ca.us>. You may also download a copy of the California Department of Education complaint form from the following website:

<http://www.cde.ca.gov/re/cp/uc/>.

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## **Distrito Escolar Unificado de Jurupa Aviso de quejas uniformes Williams and Valenzuela Settlement**

This notice shall be posted permanently in each classroom and district office of the Jurupa Unified School District

### **ATENCIÓN: PADRES DE FAMILIA, TUTORES LEGALES, ALUMNOS, Y MAESTROS DERECHO DE PRESENTAR QUEJAS**

De acuerdo el Código de Educación de California Artículo 35186, se le notifica que:

1. Debe haber suficientes libros y materiales de instrucción. Cada alumno, incluyendo a los alumnos principiantes de inglés, deben tener un libro o materiales de instrucción, o ambos, en buenas condiciones de utilización para usar en clase y llevar a casa. 2. Los planteles escolares deben estar limpios, seguros y deben mantenerse en una condición que no plantea una emergencia o amenaza urgente a la salud o seguridad de los estudiantes o personal. Amenazas de emergencia o urgente significa estructuras o sistemas que están en una condición que representa una amenaza para la salud y la seguridad de los estudiantes o personal mientras estén en la escuela, incluyendo pero no limitado a, fugas de gas; calefacción, ventilación, rociadores contra incendios, o sistemas de aire acondicionado; fallo de alimentación eléctrica; obstrucción grave de la línea de alcantarillado; plaga o infestación por parásitos exorbitante; ventanas rotas o puertas o portones que no cierran y que presentan un riesgo para la seguridad exterior; disminución de materiales peligrosos anteriormente no descubiertos lo cual son una amenaza inmediata para los alumnos o el personal; daño estructural que crea una condición peligrosa o inhabitable; o cualquier otra condición se considere apropiado. 3. No debe haber vacantes o asignaciones inadecuadas de maestros. Debe haber un maestro asignado a cada clase y no u grupo de suplentes u otros maestros temporales. El maestro debe tener la certificación apropiada para enseñar la clase, incluyendo la certificación requerida para enseñar a alumnos que aprenden inglés, si es que están presentes en la clase. Falta de maestros significa que existe un puesto al cual no se ha asignado un empleado con certificación al principio del año escolar y por todo un año, o si el puesto es para un curso de un semestre, un puesto al cual no se ha asignado un empleado con certificación al principio de un semestre y por un semestre completo. Una asignación incorrecta significa que un empleado con certificación es colocado en un puesto de maestro o proveedor de servicios sin tener una certificación o credencial legalmente reconocida, o colocado en un puesto de maestro o proveedor de servicios que el empleado no está legalmente autorizado a ocupar. 4. Se puede obtener un formulario para presentar una queja en la oficina escolar, la oficina del distrito o bajarlo de la página de red del Distrito Escolar Unificado de Jurupa: <http://www.jusd.k12.ca.us>. También se puede imprimir una copia del formulario del Departamento de Educación del Estado de California de la siguiente página de red: <http://www.cde.ca.gov/re/cp/uc/>.

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## Week of Welcome



### Human & Campus Resources (9th and 10th)

**Directions:** Answer the questions that go with each slide as the teacher presents the PowerPoint. Each heading is **bolded** and **underlined**, and corresponds with the same headings in the PowerPoint. Be sure to keep up, and don't be afraid to raise your hand and ask your teacher to slow down if you need to!

#### **What are Campus Resources?**

1) Campus resources are the individual people and places that are available to you as a student for

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#### **Assistant Principals**

1) What are the names of your four Assistant Principals?

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2) What is each Assistant Principal responsible for? (Find out by looking at the slide, and then write their name and responsibility here.)

#### **Front Office Staff**

1) What is one thing that the front office can help you with? \_\_\_\_\_

2) Who should you see if you need to have an absence cleared? \_\_\_\_\_

#### **Student Connect**

1) Student Connect is a student and parent portal to view their student's \_\_\_\_\_ and \_\_\_\_\_ online.

#### **Bookkeeper/Registrar**

1) What is one thing that Lana, our Bookkeeper, can help you with? \_\_\_\_\_

2) What is one thing that Tara Powers, our Registrar, can help you with? \_\_\_\_\_

#### **Guidance Staff**

1) What are two things your counselor can help you with? \_\_\_\_\_

2) Who is your Guidance Counselor? \_\_\_\_\_

### **Athletics**

1) What is the name of our Athletic Director? \_\_\_\_\_

### **College and Career Center**

1) Who is our College and Career Advisor? \_\_\_\_\_

2) Name two things that this person can help you with: \_\_\_\_\_  
\_\_\_\_\_

### **Library**

1) What are the names of our librarians?  
\_\_\_\_\_  
\_\_\_\_\_

### **Leadership**

1) Who is our Leadership and Activities Director? \_\_\_\_\_

2) What is Leadership/ASB?

3) Who is our Link Crew advisor? \_\_\_\_\_

### **Health/ Nurse's Office**

1) Where is the Nurse's office? \_\_\_\_\_

2) Who is the Nurse? \_\_\_\_\_

### **Additional Offered Programs**

1) Name one of the Academic Programs you can apply for at PHS: \_\_\_\_\_

### **Sports Opportunities**

1) Name one of the sports that you can play at PHS: \_\_\_\_\_

### **Scenarios:**

1. You are interested in trying out for a sports team, but don't have a physical or athletic clearance yet. Where should you go and who should you see to pick up your athletic clearance packet?
2. You need to speak with your counselor. How should you make an appointment with them?
3. You want to pay for your dance tickets before prices go up next week. Where should you go and who should you see to pay for your dance tickets?

### **Don't forget to follow us on:**

PHS Twitter @PatriotJUSD



PHS Instagram @patriot.asb



## Problem-Solving Workshop (11th & 12th)

### Week of Welcome



Directions: Fill in the blanks that go with each slide as you go through the presentation with your teacher. Keep this handy all year for when you need to solve a problem or need some tips!

#### STOP & THINK: Why is it important to have good problem-solving skills?

#### Steps to Problem-Solving

1. Identify the problem
2. Brainstorm solutions
3. Choose the best strategy

4. Implement your solution  
Practice: [Escalator Video](#)

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#### Asking for Help

#### Writing an Email

**Scenario:** You submitted a late assignment six days ago and you notice that your teacher still has not updated your grade. Additionally, you have a question about tonight's online assignment. Draft an email below to your teacher with your concerns and questions. Be sure to follow proper email etiquette.

To

Bcc

Cc

Add a subject

#### Time Management

- 1) What problems can you solve if you have **good** time management instead of little to no time management?

2) What are the steps to get started with good time management practices?

1. \_\_\_\_\_: Take time in the morning, or the day before, to write down all the tasks you want or need to accomplish- then prioritize it.
2. \_\_\_\_\_: Take the time to use your prioritized list to schedule out your priorities making sure to set aside enough time for each task.
3. \_\_\_\_\_: Do not try and do too many things at once. Focus on the task at hand and eliminate distractions.
4. \_\_\_\_\_: If you establish a routine, you will know what each day will look like and can more easily schedule your priorities.

3) What are some physical and digital tools you can use to help you have better time management?

### Campus Resources

#### 1) What are campus resources?

Campus resources are the individual people and places that are available to you as a student for \_\_\_\_\_!

**2) Scenario:** You are applying to several universities, and they need copies of your high school transcripts. You do not know where to get them. Use the 4 steps to problem-solving in the space below to figure out the answer!

#### 3) College and Career Center: List 3-5 helpful things you found on the C & C Center Powerschool Page!

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

#### 4) Scavenger Hunt

Item/Resource	Where/How to Access It	How it can help me
Example: Bookkeeper	Ms. Lana, back of the office	Pay fines, buy dance tickets, turn in money
1. Guidance Coordinator		
2. Work Permit		
3. Athletic Director		
4. Royalty Application		
5. Fee waiver for SAT		
6. Junior/Senior class Advisor		
7. Off-campus lunch permit		
8. Parking pass		
9. Tutoring		
10. PSSTworld		

Don't forget to stay connected! Follow the PHS social media account!

Twitter: [@PatriotJUSD](#) Instagram: [@Patriot.ASB](#)

# Weekly Schedule

Week of:	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
5:00 AM							
5:30 AM							
6:00 AM							
6:30 AM							
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11:00 PM							

To Do List

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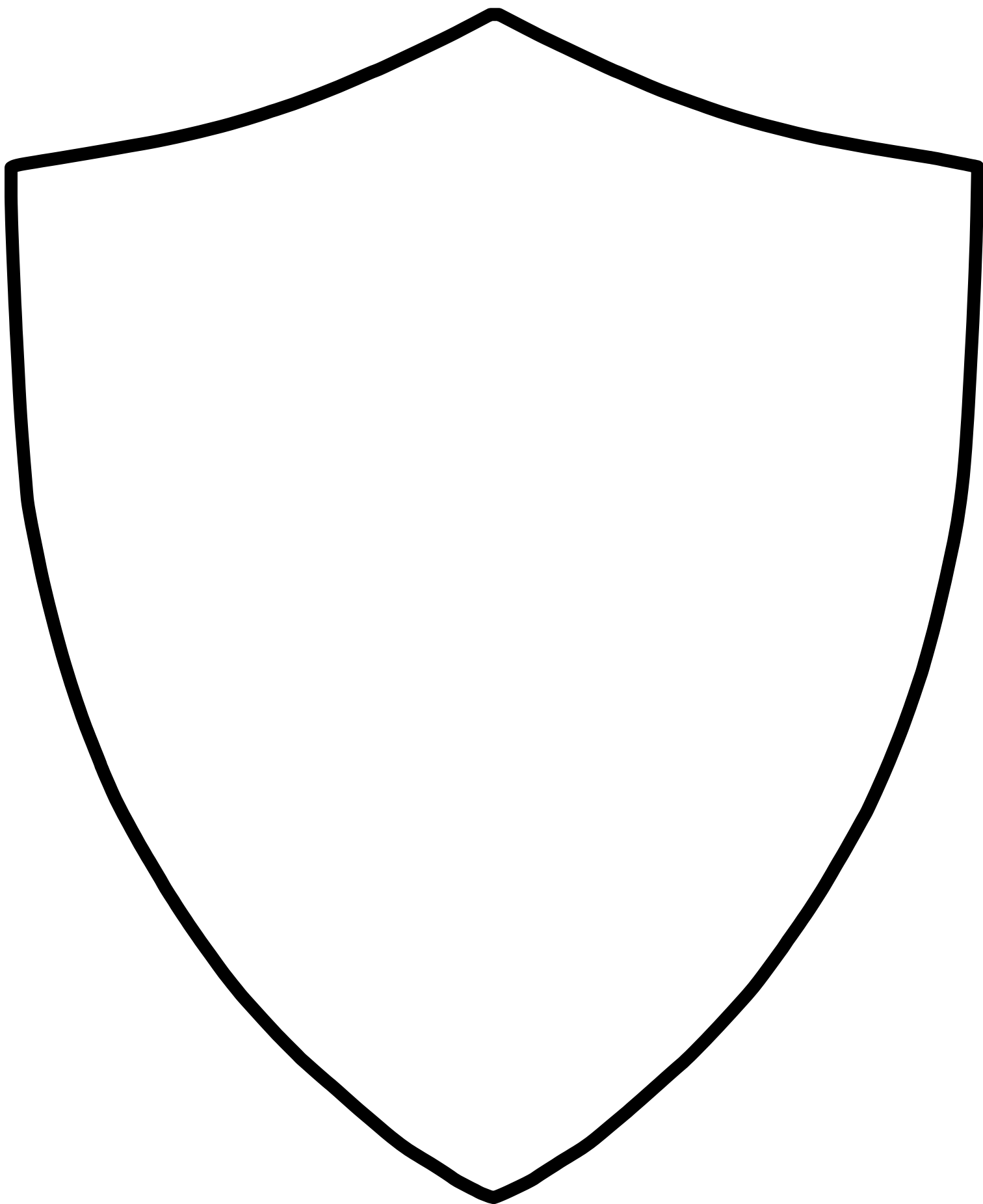
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## THE WARRIOR WAY: In the Classroom and On Campus

	Commitment	Courage	Discovery	Integrity	Respect	Responsibility	Safety/ Security	Teamwork
<b>Classrooms and On Campus</b>	<ul style="list-style-type: none"> <li>• Cell Phones/ Technology</li> <li>• Don't fail any classes</li> <li>• Tutoring</li> <li>• Turn work in on time</li> </ul>	<ul style="list-style-type: none"> <li>• Be honest</li> <li>• Make school appropriate behavior choices</li> <li>• Don't follow the crowd</li> <li>• Report bullying</li> </ul>	<ul style="list-style-type: none"> <li>• Joining a club</li> <li>• Challenging yourself to take a new class</li> <li>• Ask questions</li> </ul>	<ul style="list-style-type: none"> <li>• Be honest</li> <li>• Make school appropriate behavior choices</li> <li>• Own your mistakes</li> </ul>	<ul style="list-style-type: none"> <li>• Stay in your space or seat</li> <li>• Follow classroom rules</li> </ul>	<ul style="list-style-type: none"> <li>• Support and encourage each other</li> <li>• Allow others to focus on instruction</li> <li>• On Time (Tardies- 1st Period vs. All Others)</li> </ul>	<ul style="list-style-type: none"> <li>• Follow directions during a safety drill.</li> <li>• If you see something, say something</li> <li>• Keep classroom doors closed and locked.</li> </ul>	<ul style="list-style-type: none"> <li>• Arrive on time, prepared to learn</li> <li>• Participate in learning</li> </ul>
<b>What does this look like?</b>								
<b>What does this not look like?</b>								



# mood TRACKER





# My Coping Survival Strategies Guide



...to remind yourself you are not alone



Best Listener and/or Hug-Giver

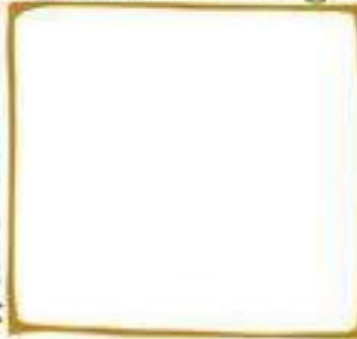


HUGS-Oxytocin Release  
helping us to feel connected & loved

## Best Ways to Get MOVING!

...to turn-off stress hormones & pump-in feel-good endorphins

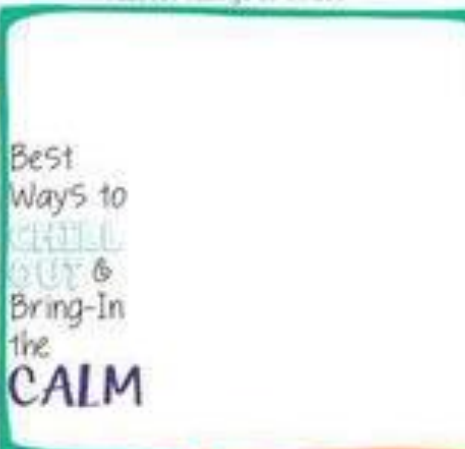
What Makes Me **Smile & Laugh**



## Just Breathe

mindful breathing sends a message of peace to our minds, slows down our heart rate & reduces feelings of stress

Best Ways to  
**CHILL  
OUT &  
Bring-In  
the  
CALM**



What I Can Make  
Create, play or Build



## MY TOP 3 COPING TOOLS

#1



#2



#3



## BEST POSITIVE AFFIRMATION

Something Kind I Can Say to  
Myself When Life Gets Tough



# Life After High School

## Week of Welcome



Directions: Take notes and create lists about the different paths after high school presented today.

### Hire Me!

Activity: Create a list of 5 skills/experience you have (think resume).

- 1.
- 2.
- 3.
- 4.
- 5.



### Straight Into College

ASSOCIATE'S DEGREE A.A./A.S.	
Pros	Cons

BACHELOR'S DEGREE B.A./B.S.	
Pros	Cons

### 18 and Over (Adult skills/responsibilities)

Activity: Create a bucket list of 5 adult things you want to accomplish.

- 1.
- 2.
- 3.
- 4.
- 5.

### I Want You (Military)

Activity: Create a list of the top 5 places in the world that you would like to visit

- 1.
- 2.
- 3.
- 4.
- 5.

REFLECTION: Which of the paths after high school seems the most appealing to you and why? What steps do you need to take to get there?