

# JURUPA VALLEY HIGH SCHOOL

Home of the Jaguars

## Parent / Student Handbook

2023-2024



English

Welcome to Jurupa Valley High School (JVHS). This Student Handbook contains important information regarding School Policy. Please review the contents with your son/daughter in order to become familiar with school guidelines and procedures.

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## ACADEMIC HONESTY

The Governing Board believes that academic honesty and personal integrity are fundamental components of a student's education and character development. The Board expects that students will not cheat, lie, plagiarize or commit other acts of academic dishonesty. Students, parents/guardians, staff and administrators shall be responsible for creating and maintaining a positive school climate that encourages honesty. Students found to have committed an act of academic dishonesty shall be subject to district and school-site discipline rules. The Superintendent or designee may establish standards of academic honesty, measures of preventing dishonesty, and specific consequences for acts of dishonesty. Any recommendations for discipline shall be incorporated into the school's site level discipline rules. For a complete copy of this Board Policy please refer to the district website <https://jurupausd.org/> BP 5131.9

## ACCEPTABLE USE OF TECHNOLOGY

One of the adopted goals of the Jurupa Unified School District is to assist in advancing the use of technology to enhance student learning. Access to Jurupa Unified School District technology is a privilege, not a right, and students enrolled in District programs or activities must follow District guidelines and procedures regarding acceptable use of technology. All Jurupa Unified School District students and their parents/guardians shall sign the Acceptable Use of Technology Agreement prior to using District technological resources. The Jurupa Unified School District shall make a diligent effort to filter any inappropriate or harmful matter accessible through the Internet, and students shall also take responsibility not to initiate access to inappropriate or harmful matter while using District technology. Violation of this policy may result in disciplinary action and the loss of the privilege to use the technology and or civil or criminal liability. For more information on the acceptable use of technology, please contact the school site principal or Director of Education- Information Technology, at 951-360-4185. EC 48980

## ATHLETICS

The Jurupa Valley High School Athletic Program eagerly awaits the beginning of the new sports year. We invite parents and students to be part of this exciting and rewarding experience!

**FALL SPORTS:** Football, Tennis (G), Volleyball (G), Cross Country (B/G), Water Polo (B), Golf (G)

**WINTER SPORTS:** Basketball (B/G), Soccer (B/G), Wrestling, Water Polo (G)

**SPRING SPORTS:** Baseball, Softball, Tennis (B), Track (B/G), Golf (B), Swimming (B/G)

## ATTENDANCE POLICY

Attendance and tardies are recorded and reported daily for each class period. California State Law requires that all persons age 18 and under attend school. California Education Code 48205\* provides a detailed list of excusable absences. Both excused and unexcused absences will result in a loss of revenue to the school for the programs it provides for students. There is no school approved "Ditch Day" at any time during the year. Unexcused absences include (but are not limited to) vacations, babysitting, errands, oversleeping, DMV appointments, family emergency, and no ride to school. Any school official has the right to request a doctor's note if a student has missed more than five (5) days of school in a semester and/or three or more consecutive days of school. Parents must sign the doctor's note in order for the absence to be cleared. For questions regarding attendance, please schedule an appointment to speak with the Assistant Principal of Student Services by calling (951) 360-2606.

\*[http://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=EDC&sectionNum=48205](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=EDC&sectionNum=48205)

Students are expected to attend all classes on time. Parents/Guardians are required to verify a student's absence within three (3) school days. Parents/Guardians may send a note or call the Attendance Office stating the student's name, ID number, date of absence, and reason for the absence. **Attendance Office Phones: (951) 360-2607 or (951) 360-2608.** According to state law, absences not cleared within three (3) days result as truancy and will result in a Saturday School assignment. Students with cleared (excused or unexcused) absences are eligible to do makeup work. For completion of makeup work, a student has only as many school days as the cleared absence. **IT IS THE STUDENT'S RESPONSIBILITY TO COMMUNICATE WITH TEACHERS REGARDING MAKEUP WORK.** To avoid uncleared absences, students are required to check in and out at the attendance office when arriving late or leaving early. Failure to adhere to this procedure shall result in the student being marked truant. The school will attempt to notify parents of uncleared absences, however, students and parents are responsible for monitoring student attendance via Parent Connect.

Parent conferences are required for persistent attendance problems. California State Law states that any student who misses three (3) periods or has three (3) tardies, which are unexcused in one school year, is identified as a habitual truant.

Prompt daily attendance to each class is essential to students' academic development. In addition, punctuality is necessary to the educational process because it reduces class interruptions, increases time on task, and minimizes duplication of instruction. The Student Services office will notify students via summons to serve detentions. The Attendance Office will notify students via mailed letters to serve Saturday School. Students who do not attend their assigned disciplinary consequence will be added to the NO GO List and may not be permitted to participate in various school activities until the student has served their assigned disciplinary consequences.

**\*Chronic tardiness and truancy constitute defiance to the school authority and will result in further disciplinary action and referral to SARB (School Attendance Review Board), alternative education program and/or the District Attorney. (Note that tardies in excess of 30 minutes are considered trancies as per California Education Code.)**

## **CHRONIC ABSENCE AND TRUANCY**

The Governing Board believes that absenteeism, whatever the cause, may be an early warning sign of poor academic achievement and may put students at risk of dropping out of school. The Board desires to ensure that all students attend school in accordance with the state's compulsory education law and take full advantage of educational opportunities provided by the district. The Superintendent or designee shall establish a system to accurately track student attendance in order to identify individual students who are chronic absentees and truants, as defined in law and administrative regulation, and to identify patterns of absence throughout the district.

Students with serious attendance problems shall be provided with interventions specific to their needs, which may include, but are not limited to, health care referrals, transportation assistance, counseling for mental or emotional difficulties, academic supports, efforts to address school or community safety concerns, discussions with the student and parent/guardian about their attitudes regarding schooling, or other strategies to remove identified barriers to school attendance. The Superintendent attendance supervisor, or designee may collaborate with child welfare services, law enforcement, courts, public health care agencies, other government agencies, and/or medical, mental health, and oral health care providers to make alternative educational programs and support services available for students and families. BP 5113.1

## **CYBERBULLYING AND SEXTING**

Cyberbullying and sexting is prohibited. In addition to the Internet User Agreement, which is signed by every student, students must adhere to the following rules regarding the use of the Internet: students will not engage in cyberbullying or sexting; no inappropriate, sexually explicit statements or photos shall be shared, sent from, or saved on a student's social networking site, cell phone, or camera. Students who post anything on public internet websites that is perceived as bullying, intimidation, a threat to students or school staff, or results in the disruption of school activities, may be subject to disciplinary action. Seniors who will or may turn 18 may be prosecuted as adults for sexting.

## **BULLYING**

The Governing Board recognizes the harmful effects of bullying on student well-being, student learning, and school attendance and desires to provide a safe school environment that protects students from physical and emotional harm. No individual or group shall, through physical, written, verbal, visual, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any student or school personnel, or retaliate against them for filing a complaint or participating in the complaint resolution process.

Any student, parent/guardian, or other individual who believes that a student has been subjected to bullying or who has witnessed bullying may report the incident to a teacher, the principal, a compliance officer, or any other available school employee. If, during the investigation, it is determined that a complaint is about nondiscriminatory bullying, the principal or designee shall inform the complainant and shall take all necessary actions to resolve the complaint. Complaint forms for bullying, harassment, intimidation, or discrimination can be obtained from and filed with any school site or the district office. When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated. BP 5131.2

## **CIVILITY ON SCHOOL GROUNDS**

Any person who willfully disturbs a public school or a public school meeting is guilty of a misdemeanor, and may be punished by a fine of not more than five hundred dollars (\$500.00). It is unlawful for any person, except a parent/guardian acting toward his/her minor child, to intentionally or to attempt to injure, intimidate, interfere by force, threat of force, physical obstruction, or nonviolent obstruction with any person attempting to enter or exit any public or private school grounds. CC 1708.9, EC 32210

## **CUSTODY ISSUES**

Custody disputes must be handled by the courts. The school has no legal jurisdiction to refuse a biological parent access to his/her child and/or to school records. The only exception is when signed restraining orders or proper divorce papers, specifically stating visitation limitations, are on file in the school office. Any student release situation which leaves the student's welfare in question will be handled at the discretion of the site administrator or designee. Should any such situation become a disruption to the school, law enforcement will be contacted and an officer requested to intervene. Parents are asked to make every attempt not to involve school sites in custody matters. The school will make every attempt to reach the custodial parent when a parent or any other person not listed on the emergency card attempts to pick up a child.

## **DISCRIMINATORY LANGUAGE**

As part of our commitment to fostering a supportive and inclusive school climate, students are encouraged to use inclusive language and refrain from discriminatory speech. This includes but is not limited to discriminatory writing, texting and images. To prevent and respond to hate violence, racism, and bias-related incidents, JVHS staff and students will participate in educational opportunities to promote tolerance, acceptance and sensitivity. All pupils have the right to participate fully in the educational process, free from discrimination and harassment. Students who violate this policy will receive disciplinary actions. Please see Educational Equity [Ed Code 200-241 for the full text](#).

## **DRESS CODE**

All students are required to present themselves in an orderly manner, conducive to the advancement of education. Appearance should be neat and appropriate for the instructional setting. Items that are disruptive or could cause situations that would diminish the safety of students will be prohibited.

Students and parents/guardians will be informed about dress and grooming standards at the beginning of each school year and whenever these standards are revised. Students in violation of the dress code will receive a warning and parents will be notified. Students will be required to change or wear attire provided by the school. Repeat violators will receive consequences according to the school assertive discipline plan as appropriate for defiance of school rules.

The following specific guidelines shall be used to determine appropriate dress:

### **Gang-Related Apparel**

Gang-related apparel is strictly prohibited. "Apparel" includes, but is not limited to, hats, jewelry, belt buckles, bandannas, hair nets, insignias, exposed tattoos, colors, paraphernalia, and professional sports jerseys or logos that indicate an affiliation with a group or gang which may provoke others to act violently or be intimidated. This may include, but is not limited to, logos of the Las Vegas Raiders, Los Angeles apparel, or any kind of the number "13."

A list of specific, prohibited "gang-related apparel" will be developed and maintained in continued consultation with the Riverside County Sheriff's Department. The list of prohibited gang-related apparel may be revised from time to time as deemed necessary, and must be limited to apparel that reasonably could be determined to threaten the health and safety of the school environment if worn or displayed on a school campus.

### **Appropriate Dress - General**

- Tops/ Shirts/ Blouses must be appropriate for school by covering the midriff of the student's body from two inches above the waistline to the top of the armpits. Tops must have at least one shoulder strap to prevent tops from slipping down or being pulled. Here are some great ways students accomplish this: wear a halter top (strap loops around the neck), spaghetti straps/camisole, or bralette underneath your desired top, or wear a hoodie or shirt over the desired top. Bra straps are not a substitute for a strap. Bralettes, however, look like tank tops so we will allow this. Students may not wear backpacks to give the illusion that they are wearing straps. Layered undershirts may be worn to cover midriff and back that is exposed if students wear sleeveless tops with large arm holes, backless shirts, crop tops/ cut off tee-shirts, sheer material, or other tops that expose the midriff can be worn with an undershirt that covers the back or midriff.
- Shorts, dresses, or skirts must cover the full curve of the buttocks at all times.
- Bagging or sagged pants shall not be worn at school. The term "baggy pants" means the waistline of the pants, located at the hipbone of the student when pulled and pinched will gather more than one inch of material. The term "sagged pants" means the waistline of the pants is located below the hipbone of the student. With the pants correctly worn the crotch of the pants will not hang away from the body. Properly fitted pants, incorrectly worn (below the hipbone) are "sagged pants." Pants that are loose enough to fall off the hips without a belt are too big.

### **Prohibited Items**

Clothing, jewelry and personal items (backpacks, gym bags, water bottles, etc.) shall be free from writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, or which bear weapons, drug, alcohol or tobacco company advertising, promotions and likenesses. This includes any symbols the principal or designee considers to be drug related such as KK, blunt, 420, and 8-ball. Only school issued lanyards.

Also prohibited are clothing or other items which advocate gender, racial, ethnic or religious prejudice, or which demean or exalt any group of people such that it infringes upon the rights of others to be free from harassment or intimidation. Also prohibited are items containing messages that promote or glorify death, mutilation or violence, or which constitute gang “silent code” messages, as determined by the school principal or designee in consultation with law enforcement.

### **Jewelry**

Jewelry with gang-related or other inappropriate symbols, as described above, is prohibited. Also prohibited is jewelry designed for use as a weapon or designed to contain hazardous or contraband materials. In addition, jewelry or other accessories which display studs, spikes, chains, replica weapons or drug paraphernalia, or which may pose a threat to student safety are prohibited. Chains greater than 1/8 inch in diameter are prohibited.

### **Shoes**

Shoes must be worn at all times. For safety reasons, only shoes which are appropriate for school wear are allowed, as determined by the school administration. Shoes should stay on when walking or running. Any shoe with a hard sole is acceptable. Open toe shoes may not be acceptable in some lab classrooms due to safety issues.

### **Hats**

Only school approved hats, caps or other head coverings may be worn. Hats and head coverings that have been identified by local law enforcement agencies to be affiliated with local gangs will not be allowed on campus. Refer to the section on prohibited items.

### **Sunglasses**

Sunglasses may not be worn in the classroom.

### **Hair**

Hair must be clean and neatly groomed. Hair lengths or styles which jeopardize the health and safety of the wearer or others of which substantially disrupt or interfere with school activities are not allowed.

## **DROP-OFF ITEM POLICY**

As part of our College and Career initiative, we are focusing on promoting behaviors associated with academic and career success. We respectfully ask you to work with your child to be prepared and arrive at school on time with all items needed for school each day. Students are expected to charge their Chromebook nightly and bring it to school daily. The front office will not accept personal items such as money, cell phones, lunches, homework, books, Chromebooks, birthday balloons, etc. to be delivered to your child. As a reminder, lunch accounts can be created; please visit the JUSD website or stop by the school for assistance. Please help us promote personal responsibility as well as preserve valuable learning time. Thank you for your cooperation.

## **ELECTRONIC DEVICE POLICY**

Recent publications\* indicate that students check their phones in the classroom an average of more than 11 times a day and can spend up to 20% of their in-class time texting, emailing, and checking social media. When students use their cell phones to check social media and text their friends in class, it leads to distractions for those students as well as for their peers. This causes disruptions in class, particularly if the teacher is constantly telling students to turn their devices off.

\*<https://www.oxfordlearning.com/should-cell-phones-be-allowed-classrooms/>



This level of distraction results in the loss of hours of learning over the course of the school year. Electronics can also lead to increased cyberbullying and cheating, and contribute to a decrease in the development of crucial interpersonal skills. By enforcing the Electronic Device Policy, Jurupa Valley High School is reducing distractions allowing students to focus on learning.

**The JURUPA UNIFIED SCHOOL DISTRICT and JVHS staff are NOT RESPONSIBLE for personal items that are lost, stolen, or damaged. Resources WILL NOT be dedicated to investigating the loss, theft, or damage to these devices. Jurupa Valley High School strongly recommends parents to discourage their children from bringing personal electronic devices to school.**

The Jurupa Unified School District Chromebook program is designed to provide students with the opportunity to enhance their learning through the use of technology. A district Chromebook is checked out to each student. The Chromebooks are the property of the school district. Students and parents are responsible for the care and return of the Chromebook. The Chromebook is school property and all students must follow Board Policy 5131 prohibiting student conduct that results in damage to or theft of property belonging to the district, staff or students. Under no circumstances should Chromebooks be left in unsupervised areas, such as the school grounds, lunchroom, library, PE rooms, unlocked classrooms, or outdoor walkways. Students are required to bring the Chromebook and power cords to school each day. To prepare the Chromebook for use during school, students should charge the Chromebook each evening. Inappropriate media, graphics, or language may not be used as a screensaver or background photo. Any drug, alcohol, or gang-related symbols, pornographic images or inappropriate language will result in disciplinary actions.

For emergency purposes, students are encouraged to use the school's office phone located at the front desk of the main office. Students may possess cellular phones but may not use them during class time without expressed teacher permission. Cellular phones are not permitted to be used in the hallways or bathrooms at any time.

Students are not allowed to record or take pictures of any conversation, school activity, conference, or classroom presentation without the prior consent of all parties involved. California Education Code 51512 prohibits students from audio and video recording, as well as photographing, any classroom activities without the prior consent of the teacher. Any student violating this section shall be subject to appropriate disciplinary action.

**Students may have their phone confiscated for the period or all day depending on the teacher's policy.**

### **ELECTRONIC NICOTINE DELIVERY SYSTEMS (ENDS)**

The Jurupa Unified School District prohibits the use of electronic nicotine delivery systems (ENDS) such as e-cigarettes, hookah pens, cigarillos, and other vapor-emitting devices, with or without nicotine content, that mimic the use of tobacco products on all district property and in district vehicles at all times. ENDS are often made to look like cigarettes, cigars and pipes, but can also be made to look like everyday items such as pens, asthma inhalers and beverage containers. These devices are not limited to vaporizing nicotine; they can be used to vaporize other drugs such as marijuana, cocaine, and heroin.

Section 119405 of the Health and Safety Code prohibits the sales of e-cigarettes to minors which means that students should not be in possession of any such devices. Students using, in possession of, or offering, arranging or negotiating to sell ENDS can be subject to disciplinary action, particularly because ENDS are considered drug paraphernalia, as defined by 11014.5 of the Health and Safety Code.

Health and Safety Code 119405 and 11014.5

### **FOOD ITEMS SALES POLICY**

Students are not allowed to sell **ANYTHING** on campus during the school day, which begins 30 minutes prior to the start of the first period and 30 minutes after 6th period. Most times, this has been an issue with students selling chips, soda, and candy, however, the sale of any item is strictly **PROHIBITED**. EC 48931

## **FOSTER YOUTH EDUCATION *BP 7173.1***

The Governing Board recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs. To enable such students to achieve state and district academic standards, the Superintendent or designee shall provide them with full access to the district's educational program and implement strategies identified as necessary for the improvement of the academic achievement of foster youth in the district's local control and accountability plan (LCAP). The Superintendent or designee shall ensure that placement decisions for foster youth are based on the student's best interests as defined in law and administrative regulation.

## **GAMBLING**

Gambling is illegal in public schools throughout the State of California; therefore, is not allowed on our campus. Violators are subject to disciplinary action. Playing cards, dice, or any gambling item or game of chance will be confiscated.

## **HANGING OUT AND LOITERING**

Students are not to loiter on private or public property or on any of the city streets surrounding our campus during the school day. Students are not to loiter in the parking lots before or after school. Students are not to loiter in the parking lots during instructional hours or lunch periods. Students are not to loiter on campus after school. Students may wait for their parents in front of the school. Appropriate disciplinary action may be taken for those students who choose to violate this policy. All students, unless under the supervision of the JVHS staff, should depart campus within 30 minutes of the end of the school day.

## **HOMELESS YOUTH EDUCATION *42 US 11432***

The McKinney-Vento Homeless Assistance Act for Homeless Children and Youth entitles all homeless school-aged children to the same free and appropriate public education that is provided to non-homeless children. A homeless student has the right to attend either the school of origin (the school that the student last enrolled or attended when housed) or the current school of residence. If a dispute arises over school selection or enrollment, the parent/guardian has the right to dispute the school's decision by contacting the district's homeless liaison, Monty Owens, Director of Pupil Personnel Services at 951-360-4140.

## **INTERNET SAFETY**

The Superintendent or designee shall ensure that all district computers with Internet access have a technology protection measure that protects against access to visual depictions that are obscene, child pornography, or harmful to minors and that the operation of such measures is enforced. (20 USC 6777; 47 USC 254; 47 CFR 54.520)

The district's Acceptable Use Policy shall establish expectations for appropriate student conduct when using the Internet or other forms of electronic communication, including, but not limited to, prohibitions against: 1. Accessing, posting, submitting, publishing, or displaying harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs

To reference the full student use of technology policy click on the link.

<https://jurupausd.org/board/Policies/6000%20Instruction/BP6163.4%20%20Student%20Use%20of%20Technology.pdf>

## **LASER POINTERS PC 417.27**

It is a crime for any student to possess a laser pointer on any elementary or secondary school campus, unless possession is for a valid instructional purpose. Directing the beam of a laser pointer into the eyes of another or into a moving vehicle or into the eyes of a guide dog is also prohibited. A pupil may be suspended or expelled for acts which are enumerated in this section and are related to a school activity or attendance which occur at any time, including but not limited to: 1) while on school grounds, 2) while going to or coming from school, 3) during the lunch period, whether on or off campus, or 4) during, or while going to or coming from a school sponsored activity. Law enforcement will be contacted.

## **LITTERING**

Students are to dispose of trash and litter in a proper manner. Littering is a violation of Penal Code 374.46 Please help keep our campus clean by using the trash receptacles placed throughout campus.

## **LUNCH POLICY**

JVHS is a closed campus. All students are required to stay on campus unless they have a pre-approved off campus lunch pass. Eleventh and Twelfth grade students who meet the requirements may apply for an off campus pass. Parking lots are not designated lunch areas.

## **MENTAL HEALTH**

The Governing Board recognizes that students' emotional well-being and mental health contribute to their ability to perform to their full academic and personal potential. The Superintendent or designee shall develop strategies and services to build students' resiliency skills, help students cope with life challenges, and reduce the stigma associated with mental illness.

The Superintendent or designee shall consult and collaborate with school-employed mental health professionals, the county mental health department, psychologists and other health professionals, social workers, and/or community organizations to strengthen local mental health services and develop and implement an integrated plan to support student mental health.

To the extent possible, the district shall focus on preventive strategies which increase students' connectedness to school, create a support network of peers and trusted adults, and provide techniques for conflict resolution. The district shall investigate and resolve any complaint of bullying, intimidation, harassment, or discrimination in accordance with law and district policy. For further detail, please refer to BP 5141.5

## **NONDISCRIMINATION IN PROGRAMS AND ACTIVITIES**

*EC 220; Section 504 of the Rehabilitation Act of 1973; Title II of the American with Disabilities Act; Title VI and Title IX of the Education Amendments of 1972*

The Jurupa Unified School District is committed to providing a safe school environment where all individuals in education are afforded equal access and opportunities. The District's academic and other educational support programs, services, and activities shall be free from discrimination, harassment, intimidation, and bullying of any individual based on the person's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. Specifically, state law prohibits discrimination on the basis of gender in enrollment, counseling, and the availability of physical education, athletic activities, and sports. Transgender students shall be permitted to participate in gender-segregated school programs and activities (e.g. athletic teams, sports competitions, and field trips) and to use facilities consistent with their gender identity. The district assures that lack of English language skills will not be a barrier to admission or participation in District programs. Complaints of unlawful discrimination, harassment, intimidation, or bullying are investigated through the Uniform Complaint Process. Such complaints must be filed no later than six months after knowledge of the alleged discrimination was first obtained.

The Director of Pupil Personnel Services, Monty Owens, is designated as the administrative officer in this area and should be contacted with any questions regarding the District's nondiscrimination policy at (951) 360-4140, 4850 Pedley Road, Jurupa Valley, CA 92509. For questions or concerns about discrimination against students based on disability, please contact Karina Becerra-Murillo, Administrator of Education Support Services, at (951) 360-4144.

### **OPT-OUT RELEASE OF INFORMATION**

Colleges, universities, employers, and the military request school districts to provide student contact information, including the names, addresses, and phone numbers of high school students. Federal law requires districts who release information to colleges and universities, to also release it to the military, upon request. However, the law allows students, parents/guardians to "opt-out," and refuse their child's information to one, some, or all of these groups. To opt out of this sharing of information, please contact the Student Services Office at (951) 360-2606 to obtain a form. Once the form is completed, please return the form to the Student Services Office.

### **PARENT CONNECT**

Parent Connect is available to all JVHS parents. Parent Connect is a web-based program for parents to gain read-only access to their child's student data via the Internet. Using a confidential PIN number and password, parents can connect to the district database and view their children's data, such as progress reports, attendance records, homework assignments, report cards, transcripts, test history, classroom news, etc. Parents should request access to Parent Connect from the Main Office. The school will provide a form with a PIN number and information on how to log in.

### **PARKING PERMITS FOR STUDENTS**

Students who want to park in the JVHS parking lot, may obtain a permit by providing proof of valid driver's license and insurance listing the student's name as the insured and completing the application. Students found sharing or using another student's parking permit will lose parking privileges and are subject to additional consequences. Replacement parking permit is \$5.00.

### **PHOTOGRAPHY AND VIDEOTAPING OF STUDENTS**

Throughout the school year, students may be photographed and filmed while participating in numerous activities. Photos may appear in a school production, newspaper, or website. An "Opt Out Photo" form may be obtained from the office should a parents/guardian not want photos of their child displayed. Parents opting out are to meet with an administrator when returning the completed form. **Students may not photograph or videotape students or staff members in class without prior consent from JVHS staff.**

### **PROPERTY DAMAGE**

Parents or guardians may be held financially liable if their child willfully damages school property or fails to return school property loaned to the child. The school may further withhold the grades, diploma, and transcript of the pupil until restitution is paid. EC 48904.

### **PUBLIC DISPLAY OF AFFECTION (P.D.A)**

Students must not engage in public displays of affection, including kissing, sitting on laps, and inappropriate touching. Disciplinary action may be taken.

## **SAFE PLACE TO LEARN ACT**

The Jurupa Unified School District is committed to maintaining a learning environment that is free from discrimination, harassment, violence, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the PC and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics. All school personnel who witness an act of discrimination, harassment, intimidation, or bullying must take immediate steps to intervene when safe to do so. Any student who engages in acts of discrimination, harassment, violence, intimidation, or bullying related to school activity or school attendance occurring within a school of the school district may be subject to disciplinary action up to and including expulsion. This includes, but is not limited to, mad-dogging and behavior characterized as horseplay, or “messing around.” To report an incident and/or to receive a copy of the district’s anti-discrimination, anti-harassment, anti-intimidation and anti-bullying policies, please contact Monty Owens, Director of Pupil Personnel Services at (951) 360-4140. EC 234 and 234.1

## **SCHOOL BUS SAFETY**

All pupils in pre-kindergarten, kindergarten and grades 1 to 6, shall receive written information on school bus safety (i.e. a list of school bus stops near each pupil’s home, general rules of conduct at school bus loading zones, red light crossing instructions, school bus danger zone, and walking to and from school bus stops). Prior to departure on a school activity trip, all pupils riding on a school bus or school activity bus shall receive safety instruction that includes, but is not limited to, location of emergency exits, and location and use of emergency equipment. Instruction may also include responsibilities of passengers seated next to an emergency exit. EC 39835.1

### **Transportation of Students**

The privilege of riding school buses may be suspended or revoked for any student who violates the rules of conduct or commits acts that make the operation of a school bus unsafe. In order to conduct a safe and orderly transportation system it is necessary that the rules of conduct governing the behavior of passengers be observed. Board Policy 5112.2

The law requires that pupils transported in a school bus shall be under the authority of and responsible directly to the school bus driver. The driver is responsible for the orderly conduct of pupils while they are on the bus or being escorted across a street or road. The bus driver shall report all serious or persistent cases of misconduct to the principal of the school on the appropriate referral form. The principal shall take appropriate disciplinary action and inform the bus driver of the action taken.

The following are minimum rules of conduct. Passengers will:

1. Remain seated.
2. Refrain from hitting, pushing, and shoving.
3. Refrain from loud conversation and boisterous conduct.
4. Keep all parts of your body inside the bus.
5. Not throw items inside or out of the bus.
6. Refrain from using profanity.
7. Not eat or smoke on the bus.
8. Not wear athletic footwear equipped with cleats or spikes.
9. Watch for traffic when crossing the street in front of the bus.
10. Keep away from the side of the bus as it approaches or leaves a stop.
11. Be held accountable for their conduct at bus stops.

## **SEARCHES and USE OF TRAINED DOGS**

Per JUSD Board Regulation 5166: “Whenever it is determined that a **reasonable suspicion** exists that a student may be in violation of the law or school rules, school administrators or certificated discipline designees, per *Education Code* 48911 (i), may conduct a search of the student. School officials may call upon a law enforcement officer to conduct or assist in any search, and when deemed appropriate, a metal detector may be used to assist with a search.” School administrators may conduct random searches in a classroom at any time. PE lockers and personal items such as backpacks, purses, and cars are subject to search by a school administrator who has reasonable grounds or suspicion. To keep the school free of drugs and firearms, the district may use specially trained non-aggressive dogs to alert staff to the presence of substances prohibited by law or district policy. The dogs may sniff the air around lockers, desks, bags, items, or vehicles on district property or at district sponsored events (*Ed. Code* 35160, 49050-49051, 49334, *P.C.* 626.9 & .10, Board Policy).

## **SEXUAL HARASSMENT NOTIFICATION**

The Jurupa Unified School District is committed to maintaining a learning and working environment that is free from sexual harassment. Any student who engages in sexual harassment of anyone in or from the district may be subject to disciplinary action up to and including expulsion. Any employee who permits, engages in, or fails to report sexual harassment shall be subject to disciplinary action up to and including dismissal. For a copy of the district’s sexual harassment policy or to report incidences of sexual harassment, please contact Daniel Brooks, Assistant Superintendent of Human Resources.

The Governing Board is committed to maintaining a safe school environment that is free from harassment and discrimination. The Board prohibits sexual harassment of students by other students, employees or other persons at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against any person who files a complaint, testifies, or otherwise participates in district complaint processes. For more information on the complaint process, disciplinary action, confidentiality, and record-keeping, please refer to the 2020-2021 Parent Guide.  
EC 48980 (g) and 231.5 and Board Policy 5145.7

## **SKATEBOARDS, ROLLER BLADES/SHOE SKATES, SCOOTERS, BICYCLES AND MOTORIZED VEHICLES**

Due to the insurance liability, skateboards are not to be ridden or carried on campus at any time. Students bringing skateboards to school must lock up their skateboards in the skateboard rack prior to the start of class. (Students must bring their own lock). Skateboards that are carried around will be confiscated and must be picked up by a parent or guardian. Heelys (shoes with roller in heels), scooters, and roller blades/skates are not to be brought to campus at any time. Bicycles should be properly locked in designated areas and not ridden on campus. JVHS will not be responsible for these items if lost, stolen, or vandalized. Students riding on campus are subject to suspension from school. In addition to Law Enforcement referral. V.C. 21212 requires all persons under the age of 18 to wear a helmet when operating a bicycle. No motorized vehicles, motorcycles, or motorbikes may be brought on campus, except to be parked in designated student parking areas.

## **STUDENT CONDUCT AT SCHOOL ACTIVITIES**

All students have the opportunity to participate in pep rallies and as spectators at athletic contests. Students are expected to obey the following guidelines at pep rallies and athletic events. Students are encouraged to participate in loud, enthusiastic, and spirited cheers with the direction of the cheerleaders only. School spirit is important. However, this participation must take place in such a way so as to reflect positively on Jurupa Valley High School. Spontaneous cheers and/or unauthorized content are prohibited. All cheers should be in proper taste, with no obscene words, vulgar noises or phrases, or disrespectful chants. Possession of or throwing objects such as beach balls, balloons, frisbees, or food is prohibited. Physical activities of any kind, which have the potential for causing physical injury, are not acceptable. Students identified as participating in such activities will be dealt with

on an individual basis for appropriate disciplinary action.

## **STUDENT CONDUCT**

Students shall be expected to exhibit appropriate conduct that does not infringe upon the rights of others or interfere with the school program while on school grounds, going to or coming from school, at school activities, or using district transportation. EC 51100 and Board Policy 5131

### **Duties of Pupils** – 5 CCR, Section 300

California Code requires pupils to attend school punctually and regularly, conform to school regulations, obey all directions, be diligent in study, be respectful to teachers and others in authority, and refrain from the use of profane and vulgar language.

### **Jurisdiction** – EC 44807

Teaching staff shall hold pupils to strict account for their conduct on the way to and from school, on the playground, or during recess.

### **Grounds for Suspension and Expulsion** - EC 48900, 48915

A pupil shall not be suspended from school or recommended for expulsion, unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed one or more of the following acts:

- 48900 (a)(1)** Caused, attempted to cause, or threatened to cause physical injury to another person.
- 48900 (a)(2)** Willfully used violence on the person of another, except in self-defense.
- 48900 (b)** Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence.
- 48900 (c)** Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of any controlled substance as defined in the Health and Safety Code 11053 et seq., alcoholic beverage, or an intoxicant of any kind.
- 48900 (d)** Unlawfully offered or arranged or negotiated to sell any controlled substance as defined in Health and Safety Code 11053 et seq., alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented it the same as a controlled substance, alcoholic beverage, or intoxicant.
- 48900 (e)** Committed or attempted to commit robbery or extortion.
- 48900 (f)** Caused or attempted to cause damage to school property or private property.
- 48900 (g)** Stolen or attempted to steal school property or private property.
- 48900 (h)** Possessed or used tobacco, or any products containing tobacco or nicotine products including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel.
- 48900 (i)** Committed an obscene act or engaged in habitual profanity or vulgarity.
- 48900 (j)** Unlawfully possessed, or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- 48900 (k)(1)** Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (2)** Except as provided in Section 48910 a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, shall not be suspended for any of the acts specified in paragraph (1), and those acts shall not constitute grounds for a pupil enrolled in kindergarten or any of grades 1 to 5, inclusive, to be recommended for expulsion.
- (3)** Except as provided in Section 48910 a pupil enrolled in any of grades 6 to 8, inclusive, shall not be suspended for any of the acts specified in paragraph (1). This paragraph is inoperative on July 1, 2025.
- 48900 (l)** Knowingly received stolen school property or private property.

**48900 (m)** Possessed an imitation firearm.

**48900 (n)** Committed or attempted to commit a sexual assault, or committed a sexual battery as defined in PCs 261, 266c, 286, 288, 288a, 289, or 243.4.

**48900 (o)** Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against the pupil for being a witness or both.

**48900 (p)** Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

**48900 (q)** Engaged in, or attempted to engage in, hazing.

**48900 (r)** Engaged in an act of bullying. "Bullying" means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, and including one or more acts committed by a pupil or group of pupils as defined in Section 48900.2, 48900.3, or 48900.4, directed toward one or more pupils that has or can be reasonably predicted to have the effect of one or more of the following: A) Placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property, B) Causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health, C) Causing a reasonable pupil to experience substantial interference with his or her academic performance, D) Causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

"Electronic act" means the transmission, by means of an electronic device, including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer, or pager, of a communication, including, but not limited to, any of the following: (i) A message, text, sound, video or image, (ii) A post on a social network Internet Website, including, but not limited to:

- (I) Posting to or creating a burn page. "Burn page" means an Internet Website created for the purpose of having one or more of the effects listed in paragraph (1).
- (II) Creating a credible impersonation of another actual pupil for the purpose of having one or more of the effects listed in paragraph (1). "Credible impersonation" means to knowingly and without consent impersonate a pupil for the purpose of bullying the pupil and such that another pupil would reasonably believe, or has reasonably believed, that the pupil was or is the pupil who was impersonated.
- (III) Creating a false profile for the purpose of having one or more of the effects listed in paragraph (1). "False profile" means a profile of a fictitious pupil or a profile using the likeness or attributes of an actual pupil other than the pupil who created the false profile.

**48900 (s)** A pupil shall not be suspended or expelled for any of the acts enumerated in this section, unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent of the school district or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:

1) While on school grounds, 2) While going to or coming from school, 3) During the lunch period, whether on or off campus; and, 4) During, or while going to or coming from, a school sponsored activity.

**48900.2** Committed sexual harassment as defined in EC 212.5, provided that the conduct is considered by a reasonable person of the same gender as the victim to be sufficiently severe or pervasive to have a negative impact upon the individual's academic performance or to create an intimidating, hostile or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

**48900.3** In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil in any of grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence, as defined in subdivision (e) of Section 233.

**48900.4** Students in grades 4-12 who intentionally engage in harassment, threats of intimidation, directed against school district personnel or pupils, that is sufficiently severe or pervasive to have the actual and reasonable expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of that pupil or group of pupils by creating an intimidating or hostile educational



environment.

**48900.7 (a)** In addition to the reasons specified in Sections 48900, 48900.2, 48900.3, and 48900.4, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has made terroristic threats against school officials or school property, or both.

**48915** Except as provided in subdivisions (c) and (e), the principal or the superintendent of schools shall recommend the expulsion of a pupil for any of the following acts committed at school or at a school activity off school grounds, unless the principal or superintendent determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct: *A) Causing serious physical injury to another person, except in self-defense, B) Possession of any knife, explosive, or other dangerous object of no reasonable use to the pupil, C) Unlawful possession of any controlled substance listed in Chapter 2 of Division 10 of the Health and Safety Code, D) Robbery or extortion; and E) Assault or battery, as defined in Section 240 and 242 of the PC, upon any employee.*

#### **Mandatory Expulsion Violations – EC 48915**

Schools shall immediately suspend and recommend expulsion for students that commit any of the following acts at school or at a school activity off school grounds:

1. Possessing, selling, or otherwise furnishing a firearm.
2. Brandishing a knife at another person.
3. Unlawfully selling a controlled substance.
4. Committing or attempting to commit a sexual assault.
5. Possession of an explosive.

The school board shall order the student expelled upon finding that the student committed the act.

#### **Suspension and Expulsion – Pupil Records - EC 48201**

A school district to which a pupil is transferring to specifically request any records that the sending district maintains on the pupil of acts committed that resulted in suspension or expulsion of the pupil. Upon receipt of this information, the school district to which the pupil is transferring shall notify the teachers of the pupil of the information received.

#### **Expulsion – Appeal to the County Board of Education - EC 48919**

Parents who are appealing an expulsion hearing decision and who request a copy of written transcripts and supporting documents **shall put the request in writing** by completing the form “Request for Expulsion Hearing Transcript.”

#### **STUDENT IDENTIFICATION (ID) CARDS**

**All students are required to have in their possession a current Jurupa Valley High School ID card.** ID cards must be presented at all school functions and students may be asked to present it during the course of the day for a variety of reasons. Lost IDs may be replaced for a cost.

#### **STUDENT PICK-UP AND DROP-OFF LOCATIONS**

JVHS has three student pick-up and drop-off locations. One in front of the school on Bellegrave Ave. Another, West of the school on Etiwanda. Lastly, behind the school, on Cantu-Galleano.

#### **STUDENT USE OF TECHNOLOGY (BP 6163.4)**

The Governing Board intends that technological resources provided by the district be used in a safe and responsible proper manner in support of the instructional program and for the advancement of student learning. All students using these resources shall receive instruction in their proper and appropriate use.

District technology includes, but is not limited to, computers, the district's computer network including servers and wireless computer networking technology (wi-fi), the Internet, email, USB drives, wireless access points (routers), tablet computers, smartphones and smart devices, telephones, cellular telephones, personal digital assistants, pagers, MP3 players, wearable technology, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through district-owned or personally owned equipment or devices.

The district reserves the right to monitor student use of technology within the jurisdiction of the district without advance notice or consent. Students shall be informed that their use of district technology, including, but not limited to, computer files, email, text messages, instant messaging, and other electronic communications, is not private and may be accessed by the district for the purpose of ensuring proper use. Students have no reasonable expectation of privacy in use of the district technology. Students' personally owned devices shall not be searched except in cases where there is a reasonable suspicion, based on specific and objective facts, that the search will uncover evidence of a violation of law, district policy, or school rules. The Superintendent or designee may gather and maintain information pertaining directly to school safety or student safety from the social media activity of any district student in accordance with Education Code 49073.6 and BP/AR 5125 - Student Records.

## **SUICIDE PREVENTION**

The Governing Board recognizes that suicide is a leading cause of death among youth, prevention is a collective effort that requires stakeholder engagement, and school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop measures and strategies for suicide prevention, intervention, and postvention.

In developing policy and strategies for suicide prevention and intervention, the Superintendent or designee shall consult with school and community stakeholders, school-employed mental health professionals, suicide prevention experts, and, in developing policy for grades K-6, the county mental health plan. (Education Code 215)

School and community stakeholders and school mental health professionals with whom the Superintendent or designee shall consult may include district and school administrators, school counselors, school psychologists, school social workers, school nurses, other staff, parents/guardians and caregivers, students, local health agencies, mental health professionals, community organizations, law enforcement, legal counsel, and/or the district's risk manager or insurance carrier. The Superintendent or designee may also collaborate with county and/or city governments in an effort to align district policy with any existing community suicide prevention plans. Please refer to BP 5141.52 for more details.

## **SUSPENSION APPEAL PROCEDURE**

**Note:** *During the appeal of suspension to the principal, the student shall remain suspended for the length of the appealed suspension.*

*Because the appeal process is a challenge to student records, only the student's Educational Rights Holder may appeal a suspension.*

When a parent or guardian wishes to appeal the suspension (without recommendation for expulsion), the following procedure shall be followed:

1. The pupil's parent or guardian shall have the right to submit a written statement that shall be attached to the suspension notice.
2. The parent or guardian shall submit a written statement outlining the reasons for requesting an appeal ***within five (5) school days of the date the student was suspended*** to the principal or designee.
3. Upon receipt of a written appeal of a suspension, the principal or designee shall have five (5) school days to consider the appeal. After considering the appeal, the principal or designee will notify the parent

- or guardian of the decision.
4. If the principal or designee agrees to alter the suspension after considering the parent or guardian's appeal, and the parent or guardian agrees with the change, the appeal process shall end.
  5. If the principal or his designee does not agree to change the suspension, or if the parent or guardian does not agree with the change offered by the principal, the parent or guardian may then appeal the suspension to the Superintendent's Designee.
  6. The Superintendent's Designee shall hear appeals only after the appeal has been heard by the principal or designee.
  7. The parent or guardian shall submit the written reason for appealing the suspension to the Superintendent's Designee within five (5) school days after being notified by the principal.
  8. The Superintendent's Designee will contact the parent or guardian as soon as possible but ***within five (5) school days*** of receipt of the written request.
  9. The Superintendent's Designee shall confer with the principal to determine if there is sufficient evidence to find that the alleged violation occurred, whether the penalty imposed is appropriate for the violation, and whether the pupil has been afforded due process of law.
  10. The Superintendent's Designee shall make a finding of fact and shall render a decision.
  11. The Superintendent's Designee will then inform the parent and the principal first verbally and then in writing, of the decision.
  12. If the Superintendent's Designee determines that no violation occurred, all records regarding the suspension shall be immediately destroyed.
  13. If the Superintendent's Designee determines that the penalty imposed was inappropriate for the violation, all records concerning the suspension shall be revised to indicate the penalty imposed by the Superintendent's designee.
  14. If the Superintendent's Designee determines that the violation did occur and that the penalty was appropriate, the suspension shall stand.
  15. In all cases, the decision rendered by the Superintendent's Designee shall be final and shall end the appeal process.
  16. The appeal of suspension with a recommendation for expulsion is terminated with the Superintendent's Designee meeting. [EC 48911(g)]

## **TOBACCO AND DRUG-FREE SCHOOLS**

*Board Policy 3513.3; Drug-Free school and Communities Act Amendment of 1989; Controlled Substances Act; 202 schedules I-V, 21 U.S.C., 812; 21 CFR 1300.1-1300.15; EC 44011, 44065, 44425, 44836, 44940, 44940.5, 45123, 45304; Government Code 8350-8357, Health and Safety Code 104495*

Health and Safety Code 104495 prohibits smoking a cigarette, cigar, or other tobacco-related product and disposal of cigarette butts, cigar butts, or any other tobacco-related waste within 25 feet of any playground or tot lot sandbox area. Any person who violates this section is guilty of an infraction and shall be punished by a fine of two hundred fifty dollars (\$250.00) for each violation of this section. The prohibitions do not apply to private property or a public sidewalk located within 25 feet of a playground or a tot lot sandbox area. Parents or community members using tobacco products on school or district property will be asked to refrain from such use or to leave the property. Persistent disregard for these policies will result in a referral to law enforcement.

## **UNIFORM COMPLAINT POLICY AND PROCEDURES** *EC 234.1, 32289 and 49013, and BP 1312.3*

The Uniform Complaint Procedures apply to the filing, investigation and resolution of complaints regarding alleged: 1) failure to comply with federal or state law or regulations governing adult education, consolidated categorical aid programs, migrant education, vocational education, child care and developmental programs, child

nutrition programs and special education programs; 2) unlawful discrimination against any protected group as identified under Education Code (EC) sections 200 and 220 and Government Code section 11135, including actual or perceived race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, lactation accommodations, homeless, foster youth, juvenile court student, physical education minutes, on non- instructional courses in any program or activity conducted by a local agency, which is funded directly by or that received or benefits from any state financial assistance; 3) failure to comply with school safety planning requirements as specified in Section 7114 of Title 20 of the United States Code; 4) unlawful discrimination, harassment, intimidation, and bullying based on actual or perceived characteristics set forth in Section 422.55 of the Penal Code and EC 220, and disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or association with a person or group with one or more of these actual or perceived characteristics, lactation accommodations, homeless, foster youth, juvenile court student, physical education minutes, on non-instructional courses 5) unlawful imposition of pupil fees for participation in educational activities in public schools; and 6) failure to comply with the requirements established through the Local Control Funding Formula related to the Local Control and Accountability Plan as described in EC sections 52060 through 52076 or sections 47606.5 and 47607.3; (7) noncompliance with physical education instructional minutes at specified grade levels; (8) inappropriate assignment of a pupil to courses without educational content or previously completed and received a grade sufficient for satisfying the requirements for high school graduation and admission into post-secondary education; (9) noncompliance with education provisions for pupils in foster care, who are homeless, or who are former juvenile court students; and (10) failure to reasonably accommodate lactating pupils.

A complaint must be filed no later than six months from the date the complainant first obtains knowledge of the concern. These uniform procedures require the complainant to submit a written complaint to Monty Owens, Director of Pupil Personnel Services, who will coordinate an investigation and response within 60 days of receipt of the written complaint, unless the complainant agrees in writing to extend the timeline. If the district finds merit in a complaint, the District shall provide a remedy to all affected pupils, parents/guardians.

A complainant may appeal the District's decision to the California Department of Education (CDE) by filing a written appeal within 15 days after receiving the District's decision. The CDE may directly intervene in the complaint without waiting for action by the district when one of the conditions listed in Section 4650 of Title 5 of the California Code of Regulations exists; including cases in which the district has not taken action within 60 days of the date the complaint was filed with the district. If a district is found to have violated a state or federal law and/or regulation, and the District does not take corrective action to comply, then various civil remedies may be available. Contact Monty Owens, Director of Pupil Personnel Services, at (951) 360-4140 for additional information or assistance.

For Uniform Complaint procedures and questions, to obtain a free copy of the Uniform Complaint Procedure policy or to file a complaint under the Uniform Complaint Policy, please contact Monty Owens, Director of Pupil Personnel Services, at (951) 360-4140. Complaints concerning special educational programs shall be addressed in accordance with the regulations and procedures of the Special Education Local Plan Area. For more information contact Karina Becerra-Murillo, Director of Education Support Services, at (951) 360-4144.

### **VISITOR MANAGEMENT SYSTEM (RAPTOR)**

As part of the District's effort to provide a safe and secure learning and working environment, the use of the Raptor Visitor System is being used. All visitors/volunteers will need to check in and out of the office through the Raptor system. All visitors/volunteers will be asked to present a valid government issued identification(ID) which will be scanned into the system. Please make sure to have a valid identification.

## **WILLIAMS COMPLAINT POLICY & PROCEDURES** *Administrative Regulation 1312.4 and EC 35186*

Every school must provide sufficient textbooks and instructional materials. Every student, including English learners, must have textbooks or instructional materials, or both to use at home or after school. School facilities must be clean, safe, and maintained in good repair. There should be no teacher vacancies or mis-assignments. If a school is found to have deficiencies in these areas, and the school does not take corrective action, then a complaint form may be obtained at the school office or by contacting Monty Owens, Director of Pupil Personnel Services at (951) 360-4140. Parents, students, teachers or any member of the public may submit a complaint regarding these issues. However, it is highly encouraged that individuals express their concerns to the school principal before completing the complaint forms to allow the school to respond to these concerns.

-Williams Complaint Policies and Procedures are posted in every classroom and school site office of the Jurupa Unified School District.

### **WORK PERMITS**

The Governing Board recognizes that part-time employment can provide students with income, job experience, and valuable life skills and should be permitted to the extent that such employment does not interfere with a student's education. Before accepting any offer of employment, district students who are minors shall obtain work permits from the Superintendent or designee, regardless of whether the employment will occur when school is in session and/or not in session, unless otherwise exempted by law. (cf. 6178 - Career Technical Education)

In determining whether to grant or continue a work permit, the Superintendent or designee shall consider whether employment is likely to significantly interfere with the student's schoolwork. Students granted work permits shall be required to demonstrate and maintain a 2.0 grade point average and satisfactory school attendance, except during periods of extended school closure due to an emergency as described in Education Code 49200 and the accompanying administrative regulation. On a case-by-case basis, the Superintendent or designee may approve a maximum work hour limit that is lower than the limit specified in law and administrative regulation.

**APPENDIX**

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**JURUPA UNIFIED SCHOOL DISTRICT**  
Academic Calendar 2023-2024

JULY							AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
						1	1	2	3	4	5							1	2	1	2	3	4	5	6	7	
2	3	4	5	6	7	8	6	7	8	★	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				
30	31																										

NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4					1	2	1	2	3	4	5	6				1	2	3			
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				25	26	27	28	29		
							31																				

MARCH							APRIL							MAY							JUNE						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6				1	2	3	4						1		
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	23	24	25	26	27	28	29	
31																					30						

**HOLIDAYS**

July	4	Independence Day
Sept.	4	Labor Day
Nov.	10	Veterans Day
Nov.	22	Admission Day (Obs.)
Nov.	23	Thanksgiving Day
Nov.	24	Local Holiday
Dec.	22	Local Holiday
Dec.	25	Christmas Day
Dec.	29	Local Holiday
Jan.	1	New Year's Day
Jan.	15	Dr. Martin Luther King Jr. Day
Feb.	12	Lincoln Day (Obs.)
Feb.	19	Washington Day (Obs.)
May	27	Memorial Day
June	19	Juneteenth

**END OF SCHOOL MONTHS AND DAYS TAUGHT**

School Month	Date	Days Taught
1	Sept. 1	18
2	Sept. 29	19
3	Oct. 27	18/20
4	Nov. 24	14
5	Dec. 22	15/14
6	Jan. 26	14
7	Feb. 23	18
8	Mar. 22	15
9	Apr. 19	20
10	May 17	20
11	May 31/30	9/8
Total		180/180

**IMPORTANT DATES**

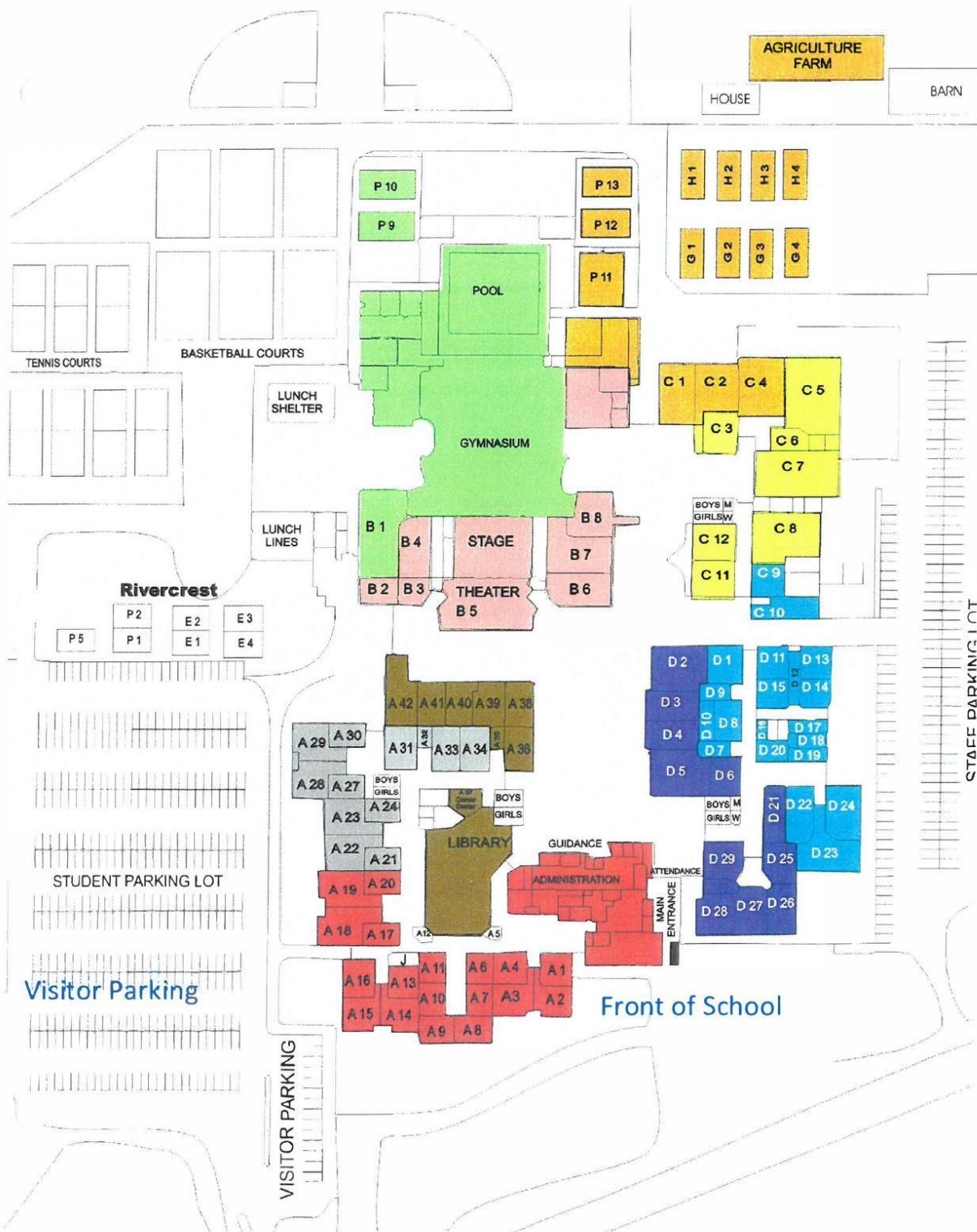
Aug. 4	New Teachers Report
Aug. 7	All Teachers Report
Oct. 20	Minimum Instruction Day K-6
Oct. 26-27	ELEMENTARY Conferences (No Pupils)
Oct. 27	End of 1 <sup>st</sup> Trimester K-6
Nov. 20-24	Thanksgiving Recess
Dec. 15	SECONDARY Conferences (No Pupils)
	End of 1 <sup>st</sup> Semester 7-12
Dec. 18 - Jan. 5	Winter Recess
Feb. 16	Minimum Instruction Day K-6
Feb. 23	End of 2 <sup>nd</sup> Trimester K-6
Mar. 18-22	Spring Recess
May 24	Minimum Instruction Day K-6
May 30	End of 2 <sup>nd</sup> Semester 7-12
May 31	Minimum Instruction Day K-6
	End of 3 <sup>rd</sup> Trimester K-6
	Planning Day 7-12 (No Pupils)

LEGEND	
	LEGAL HOLIDAY
	LOCAL HOLIDAY
	SCHOOL RECESS
	BEGINNING OF SCHOOL - K-12
	ELEMENTARY SCHOOLS NOT IN SESSION
	MIDDLE & HIGH SCHOOLS NOT IN SESSION
	END OF SCHOOL - K-6
	END OF SCHOOL - 7-12

Adopted: 2/21/23

LEARNING WITHOUT LIMITS

# CAMPUS MAP





## **Important Phone Numbers**

Main Office	951.360.2600
Attendance Office	951.360.2607 or 951.360.2608
ASB Bookkeeper	951.360.2634
Athletics/Activities Office	951.360.2605
Career Center	951.360.2626
Health Office/Nurse	951.360.2609
Student Records Office	951.360.2611
School Resource Officer	951.360.2625
School Fax Number	951.360.2612