



**Trenton Hansen, Ph.D.**  
**Superintendent**

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Date: December 20, 2024

Re: 24-25-04MO - Tree Trimming – Addendum #1

TO ALL BIDDERS:

The following changes, omissions, and/or additions to the Bid Documents and/or Project Manual and/or Drawings shall apply to proposals made for and to the execution of the various parts of the work affected thereby, and all other conditions shall remain the same. All parties of interest shall take careful note of the addendum so that the proper allowances may be made in strict accordance with the Addendum.

***Bidder shall acknowledge receipt of this addendum in the space provided on the Bid Form. Failure to do so may subject Bidder disqualification.***

In case of conflict between Drawings, bid documents and this addendum, this addendum shall govern.

ITEM #1      **The Bid Submission Deadline of Monday, December 23, 2024, at 2:00 p.m. has been revised to **Monday, January 6th, 2025, at 2:00 p.m.****

ITEM #2      **Replace the Sample Project/ Unit Pricing bid form in its **entirety** with the Revised Sample Project/ Unit Pricing bid form that can be found [HERE](#). Contracts are required to use the Revised Project / Unit Pricing bid form.**

ITEM #3      **Clarification:** Tree Pruning scope of work includes the removal of 35% of the tree canopy: The selected tree(s) must have approximately 35% of the canopy or total foliage removed to maintain health, shape, or aesthetic purposes. The trimming should be done carefully to ensure the tree's structural integrity and overall well-being. The trimming will include selective pruning of branches, with no more than 35% of the total tree's foliage removed.

ITEM #4      **Question:** Are bidders allowed to include pricing for additional services that are not listed in the RFP?

Answer: No. Bidders must only use the district-provided bid forms. Submitting additional documents may lead to your bid being deemed non-responsive.

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**Question:** Why is it necessary to have a C-27 license? The C61/D49 license which is now called a C49 is the preferred license for tree trimming.

Answer: The license requirement has been revised to C-49 or C-61/D-49, and be an ISA Certified Arborist.

**Question:** is there a specific percentage of project that requires to be DVBE or the whole project needs to be DVBE?

Answer: There is not a minimum requirement for DVBE participation.

**Question:** I noticed you have a license requirement of a C-10, may I ask why that is required? Usually, it's C-61/D-49 for Tree Trimming.

Answer: The C-10 license requirement on the Project information was a clerical error. Please refer to the revised Project Information Page attached below.

**Question:** On the bid pricing line item for Queen Palms is this for trimming or removals?

Answer: Trimming

**Question:** What percentage of trimming are you asking for 20%, 30% or more. Please advise

Answer: Trim 35% of the tree canopy: The selected tree(s) must have approximately 35% of the canopy or total foliage removed to maintain health, shape, or aesthetic purposes. The trimming should be done carefully to ensure the tree's structural integrity and overall well-being. The trimming will include selective pruning of branches, with no more than 35% of the total tree's foliage removed.

**Question:** What is the DVBE participation requirement % for this bid?

Answer: There is not a minimum requirement for DVBE participation.

**Question:** Will work be required on Sundays?

Answer: Sunday work will be limited to only when emergency services are required.

**Question:** Who determines the scheduling of grid pruning?

Answer: The district will determine grid pruning schedule based on available yearly budget and site-specific needs.

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**Question:** Can contractors trim or remove any tree they deem necessary?

Answer: Contracts should make recommendations to the district and then will need to wait for approval from the JUSD Supervisor of Grounds or Director before moving forward with any work.

**Question:** Who from the Agency assigns the tree work, trimming, removals, planting, etc.?

Answer: Maintenance and Operations Supervisor of Grounds or Director.

**Question:** How is work scheduled throughout the year?

Answer: Based on the need and location of the tree in question in conjunction with school activities. District and contractor will work together to determine the safest trimming environment for students and staff.

**Question:** Will there be a need for pesticide treatment of trees?

Answer: No. Pesticide treatment of trees is not part of the scope of work.

**Question:** Is the contractor allowed to request an annual cost adjustment based on the Consumer Price Index. Additionally, will the Contractor be allowed to request a cost adjustment based on annual increases in prevailing wage?

Answer: The district would review any annual proposed cost increases. Any submitted cost increases must provide supported documentation, limited to updated CPI, changes to the minimum wage, or updated prevailing wage determinations, and would only be accepted if the district determines that the increase request is substantiated.

**Question:** Is the Contractor required to collect a new inventory as part of this contract?

Answer: The contractor will verify that the existing inventory is accurate, and update as needed. District to verify and accept finalized inventory.

**Question:** For trees that require more than a “Full Prune,” for example, pruning for crown reduction or crown restoration, how will this be charged?

Answer: An hourly rate has been added to the unit price worksheet. This hourly rate is solely for services that are requested by the district *beyond* the base scope of work listed in the bid documents.

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**Question:** Will there be a site provided for parking of vehicles & equipment and/or staging of materials?

Answer: If requested by the contractor, as a courtesy, we can provide a temporary yard or equipment storage facility at Rubidoux High School. We can't guarantee the security, so it would be at the contractor's risk for any vandalism or theft.

**Question:** For tree and stump removal, tree only removal and stump only removal, please clarify the unit measure. Is it per DBH or Each?

Answer: Per DBH

**Question:** If special equipment is required such as a crane or loader, how will this be charged?

Answer: No extra charges will be allowed

**Question:** Is skinning of the palms required at the time of pruning? If so, how is this charged?

Answer: Skinning of the palm should be included as part of the Queen Palm/ Palm Tree Trimming unit price

**Question:** Will there be a need for pesticide treatment of trees? If the City requires that all Pesticide Treatment of Trees be performed by State Licensed Pest Control Advisors and Pest Control Applicators that are employed by the Contractor, does the City require copies of each written prescription for treatment prior to the application or does the Monthly Report suffice?

Answer: No. Pesticide treatment of trees is not part of the scope of work.

**Question:** Will the City always require an ISA Certified Arborist on-site while work is being performed? Are any other ISA credentials required?

Answer: No, the district only requires an ISA Certified Arborist to be on staff. They do not need to be on-site. No additional ISA credentials are required.

**Question:** Will the City require a mobile application for the urban forest management platform? If so, does the application have to be developed and managed in-house?

Answer: No, the district does not require an Urban Forest management platform.

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**Question:** License requirement for Bidders Given that traffic control is an aspect of this project, is a California state C-31 license required to undertake these responsibilities?

Answer: No, all trees are accessible from district property. Traffic control within the district's property may be required. Traffic control on public streets is not needed.

**Question:** Temporary Yard or Equipment Storage Facility: Can you confirm the availability of a temporary yard or access to a facility for the storage of temporary equipment? If so, we kindly request information on the specific address of this facility. Accurate details in this regard are essential for estimating travel time labor costs.

Answer: If requested by the contractor, as a courtesy, we can provide a temporary yard or equipment storage facility at Rubidoux High School. We can't guarantee the security, so it would be at the contractor's risk for any vandalism or theft.

**Question:** Permissible Work Hours and Sunday Work: Could you please specify the permissible work hours for the project? Additionally, we would appreciate clarification on whether there is a need for any work to be conducted on Sundays. This information is essential for precise labor cost calculations, especially concerning Sunday work and potential overtime.

Answer: Typical work hours are Monday-Friday, 7 AM - 6 PM. If emergency work is required, it may be needed on Saturdays or Sundays.

**Question:** General Prevailing Wage Determinations and Travel/Subsistence Provisions: Would you kindly provide detailed information regarding the General Prevailing Wage Determinations and the travel and subsistence provisions applicable to the project based on the original Advertisement Date.

Answer: General Prevailing Wage Determinations and Travel/Subsistence Provisions are posted on the Department of Industrial Relations' website:  
<https://www.dir.ca.gov/oprl/dprewagedetermination.htm>

**Question:** License requirement for Bidders Are Bidders required to possess a Class C-49 Tree Service Contractor license or certification, for the duration of the Contract submission and throughout its execution? This license replaced the previous C-61/D-49 Tree Service classification, effective January 1, 2024.

Answer: The license requirement has been revised to C-49 or C-61/D-49, and be an ISA Certified Arborist.

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**Question:** Experience Modification Rating In certain industries and regions, companies are required to have a minimum Experience Modification Rating (EMR) before they can qualify for new contracts. Will the District require submitting the EMR along with the proper workers comp certificate?

Answer: No, this is not a requirement for this project.

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