

## NOTICE INVITING BIDS

The Jurupa Unified School District (“District”) will receive sealed bids for **24-25-04MO - Tree Trimming** (“Project”) at the JUSD Purchasing Department, 4850 Pedley Road, Jurupa Valley, CA 92509 no later than **2:00 p.m. on Monday, December 23, 2024**, per the Purchasing Bid Clock at which time or thereafter said sealed bids will be opened and read aloud. Bids received after this time will be returned unopened. Bids shall be valid for 90 days after the bid opening date.

**SCOPE:** The Contractor will be required to perform and complete tree maintenance work at various school sites throughout the District. Must provide all labor, tools, equipment, materials, and supplies necessary to complete the work thoroughly and in a timely manner that meets the District’s requirements. Contractors will be provided with a sample project as the basis for award, which will be used to determine unit pricing that will be valid for the duration of the annual agreement. The District will have the option to extend the agreement, in annual increments, not to exceed five-years. Each annual extension will be indexed to inflation.

**CONTRACTOR’S LICENSE:** The class of California contractor’s license required to bid on and perform the contract for this Project is: C-27 and C-61/D-49 and be an ISA Certified Arborist. Licenses must be valid and active at the time of award of bid.

**MANDATORY JOB WALK:** The District will conduct a mandatory pre-bid meeting/job walk on Wednesday, December 11, 2024, at 1:30 p.m. to acquaint prospective bidders with the bid documents and the work site. The job walk will take place at West Riverside Elementary School, located at 5671 42<sup>nd</sup> Street, Jurupa Valley, CA 92509.

**REQUESTS FOR INFORMATION:** May be submitted to Lindsey Hopson, Senior Buyer, via e-mail at [lindsey\\_hopson@jUSD.k12.ca.us](mailto:lindsey_hopson@jUSD.k12.ca.us), no later than Monday, December 16, 2024, at 12:00 p.m.

**BID DOCUMENTS:** Bidders may obtain a set of Contract Documents via the Jurupa USD website: <http://jurupausd.org/our-district/BizServ/css/Pages/Bids.aspx>. All notices, clarifications, and addenda to this bid will be distributed via the aforementioned website. The District shall not be responsible for sending individual notification of changes or updates to any respondents. It is the sole responsibility of the bidder to remain apprised of changes to this bid.

**BID BOND:** Each bid must be submitted with security in an amount not less than ten percent (10%) of the maximum bid amount as a guarantee that the bidder will enter into the proposed contract, including all required Contract Documents. Such security must be in one of the following forms: (1) a cashier’s check or certified check made payable to the District; or (2) a bond made payable to the District in the form outlined in the Contract Documents. Any bond must have been issued by a California-admitted surety as defined in Code of Civil Procedure Section 995.120.

**BID FORMS:** Bids must be submitted on District bid forms only. If any other forms are submitted by the Contractor such as but not limited to, additional or modified terms and conditions, the District may deduct points from the Contractor’s bid or deem the Contractor non-responsive.

**BID PROCESS:** The District reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding. Except as provided in Public Contract Code Section 5100 *et seq.*, no bidder may withdraw a bid for a period of ninety (90) calendar days after the opening of the bids.

**PAYMENT AND PERFORMANCE BONDS:** The successful bidder will be required to provide both a performance bond and a separate payment bond, each in an amount equal to 100% of the total contract amount. The forms of the bond are outlined in the Contract Documents and all bonds must be issued by a California-admitted surety as defined in California Code of Civil Procedure Section 995.120.

**PREVAILING WAGES:** The successful bidder and each of its subcontractors of any tier will be required to pay not less than the general prevailing rates of per-diem wages in the locality in which the work is to be performed for each craft or type of worker needed to execute the contract (“Prevailing Wages”). A copy of the per-diem rates of Prevailing Wages is available on the Department of Industrial Relations (“DIR”) website and a copy shall be posted at the Project site by the bidder. Pursuant to Labor Code sections 1725.5 and 1771.1, all contractors and subcontractors that wish to bid on, be listed in a bid

proposal, or enter into a contract to perform public work, must be registered with the DIR. No bid will be accepted nor any contract entered without proof of the contractor's and subcontractor's current registration with the DIR to perform public work. If awarded a contract, the bidder and its subcontractors, of any tier, shall maintain active registrations with the DIR for the duration of the Project. This Project is subject to compliance monitoring and enforcement by the DIR. In bidding on this Project, it shall be the bidder's sole responsibility to evaluate and include the cost of complying with all labor compliance requirements under this contract and applicable law in its bid.

**DVBE:** Where applicable, bidders must meet the requirements outlined in Public Contract Code Section 10115 et seq., Military and Veterans Code Section 999 et seq., and California Code of Regulations, Title 2, Section 1896.60 et seq. regarding Disabled Veteran Business Enterprise ("DVBE") Programs. Bidders may contact the District for details regarding the District's DVBE participation goals and requirements.

**By:** Jeffrey Lewis, Director of Purchasing, 12/03/2024

**Advertised:** December 03 and December 10, 2024 – Press-Enterprise