



Jurupa Unified School District
Public Works Project
CUPCCAA Project – Informal Bid

22-23-01MOIB – New Roller Shade Installation

Purchasing Department

4850 Pedley Road

Jurupa Valley, CA, 92509

Bid Date: December 6, 2022, 1:00 P.M.

<u>Bidding Documents</u>	<u>Contract Documents</u>
<input checked="" type="checkbox"/> Notice Calling for Bids	<input checked="" type="checkbox"/> Agreement Form
<input checked="" type="checkbox"/> Instructions to Bidders	<input checked="" type="checkbox"/> Exhibit "A" (Scope of Work)
<input checked="" type="checkbox"/> CUPCCAAA Bid Form	<input checked="" type="checkbox"/> Payment Bond
<input checked="" type="checkbox"/> Bidders' Security	<input checked="" type="checkbox"/> Performance Bond
<input checked="" type="checkbox"/> Non-collusion Affidavit	<input checked="" type="checkbox"/> Guarantee
<input checked="" type="checkbox"/> Site Visit Certification	<input checked="" type="checkbox"/> Insurance Documents and Endorsements
<input checked="" type="checkbox"/> References	<input checked="" type="checkbox"/> Background Check Certification w/ Attachment "A" (List of Employees)
<u>Project Specification Documents</u>	<input checked="" type="checkbox"/> Worker's Compensation Certificate
<input checked="" type="checkbox"/> Project Plans	<input checked="" type="checkbox"/> Drug-Free Workplace Certification
<input type="checkbox"/> District Standards	<input checked="" type="checkbox"/> Alcohol and Tobacco Free Certification
<input type="checkbox"/> Special Conditions	<input checked="" type="checkbox"/> W-9 (Form available from IRS website)
<input checked="" type="checkbox"/> Specifications	
<input type="checkbox"/> Other: <u>N/A</u>	

BIDDING DOCUMENTS

Notice Calling for Bids

Jurupa Unified School District

CUPCCAA Project

Bids Due: December 6, 2022, 1:00 P.M.

For

22-23-01MOIB - New Roller Shade Installation

The Jurupa Unified School District is requesting bids for 22-23-01MOIB - New Roller Shade Installation . Bids will be received at the District Office Purchasing Department, 4850 Pedley Road, Jurupa Valley, CA, 92509.

Scope of Work: The project will include, but is not limited, to:

All necessary labor, tools, materials, and equipment to accomplish this work as shown on the drawings and/or bid documents. Provide and install new fabric roller shades at (5) locations. Camino Real ES, Granite Hill ES, Indian Hills ES, Stone Ave ES, and Sunnyslope ES.

Pre-bid Conference: A mandatory pre-bid conference will be take place on November 17, 2022, at 3:30 P.M. at the following location: Stone Avenue Elementary School Main Office, 5111 Stone Avenue, Jurupa Valley CA 92509. Bidders must attend the pre-bid conference to qualify to bid on this project.

Bid Documents: Bidding documents, drawings and specifications for this project can be downloaded from the District website: <https://jurupausd.org/our-district/BizServ/css/Pages/Bids.aspx>

License Requirements: Contractor's license(s) required for this work is/are as follows: "A", "B" or "D-52".

Contract Time: 45 work days (*no earlier than 4pm and no later than 11:00 pm Mondays through Fridays. While school is in session. Saturday work will be available at the contractor's request.*)

Requests for Information: May be submitted to the below point of contact, no later than: November 29, 2022, 12:00 P.M.

Required Bid Forms: All bidders must submit the following documents by the bid due date and time:

- Signed Bid Form, including Completed Subcontractor List or marked "N/A"
- Bid Bond or Bid Security for 10% of the Bid Value
- Non-Collusion Affidavit
- Site Visit Certification
- References

Late bids will not be accepted.

Point of Contact: Ashley Peña, Senior Buyer, Purchasing Department

951-360-4102 ashley_pena@jUSD.k12.ca.us

INSTRUCTIONS TO BIDDERS

1. Preparation of Bid Form. Proposals under these specifications shall be submitted on the blank forms furnished herewith at the time and place stated in the Notice Calling for Bids. All blanks in the bid form must be appropriately filled in, and all proposed prices must be stated clearly and legibly in both words and numerals. All bids must be signed by the bidder in permanent blue ink and submitted in sealed envelopes, bearing on the outside, the bidder's name, address, telephone number, and California Contractor's License number, and the name of the Project for which the bid is submitted. The District reserves the right to reject any bid if all of the above information is not furnished. It is each bidder's sole responsibility to ensure its bid is timely delivered and received at the location designated as specified above. Any bid received at the designated location after the scheduled closing time for receipt of bids shall be returned to the bidder unopened.

2. Bid Security. Each bid must be accompanied by one of the following forms of bidder's security: (1) cash; (2) a cashier's check made payable to the District; (3) a certified check made payable to the District; or (4) a bidder's bond executed by a California admitted surety as defined in Code of Civil Procedure section 995.120, made payable to the District, in the form set forth in the Contract Documents. Such bidder's security must be in an amount not less than ten percent (10%) of the maximum amount of such bidder's bid as a guarantee that the bidder will enter into the Contract, if the same is awarded to such bidder, and will provide the required Performance and Payment Bonds, insurance certificates and any other required documents. In the event that a bidder is awarded the Contract and such bidder fails to enter into said Contract or provide the surety bond or bonds within five (5) calendar days after award of the Contract to bidder, said security will be forfeited.

Bid Security Return. The Bid Security of three or more low Bidders, the number being solely at the discretion of the District, will be held by the District until posting by the successful Bidder(s) of the bonds, certificates of insurance required and return of executed copies of the Agreement, at which time the Bid Security of such other Bidders will be returned to them.

Forfeiture of Bid Security. If the Bidder awarded the Contract fails or refuses to execute the Agreement within seven (7) calendar days from the date of receiving notification that it is the Bidder to whom the Contract has been awarded, the District may declare the Bidder's Bid Security forfeited as damages caused by the failure of the Bidder to enter into the Contract and may thereupon award the Contract for the Work to the responsive responsible Bidder submitting the next lowest priced Bid Proposal or may call for new bids, in its sole and exclusive discretion.

3. Signature. The bid form, all bonds, and the non-collusion declaration forms must be signed in permanent blue ink in the name of the bidder and must bear the signature in longhand of the person or persons duly authorized to sign the bid.

If bidder is a corporation, the legal name of the corporation shall first be set forth, together with two signatures: One from the President and one from the Secretary or Assistant Secretary. Alternatively, the signature of other authorized officers or agents may be affixed, if a certified copy of the resolution of the corporate board of directors authorizing them to do so is provided to the District. Such documents shall include the title of such signatories below the signature and shall bear the corporate seal.

If bidder is a partnership, the true name of the firm shall first be set forth, together with the names of all persons comprising the partnership or co-partnership. The bid must be signed by all partners comprising the partnership unless proof in the form of a certified copy of a statement of partnership

acknowledging the signer to be a general partner is presented to the District, in which case the general partner may sign.

Bids submitted as joint ventures must so state and be signed by each joint venturer.

Bids submitted by individuals must be signed by the bidder unless an up-to-date power-of-attorney is on file in the District office, in which case, said person may sign for the individual.

The above rules also apply in the case of the use of a fictitious firm name. In addition, where a fictitious name is used, it must be so indicated in the signature.

4. Modifications. Changes in or additions to the bid form, recapitulations of the work bid upon, alternative proposals, or any other modification of the bid form which is not specifically called for in the Contract Documents may result in the District's rejection of the bid as not being responsive to the Notice Calling for Bids. **No oral or telephonic modification of any bid submitted will be considered.**

5. Erasures, Inconsistent or Illegible Bids. The bid submitted must not contain any erasures, interlineations, or other corrections unless each such correction creates no inconsistency and is suitably authenticated by affixing in the margin immediately opposite the correction the signature or signatures of the person or persons signing the bid. In the event of inconsistency between words and figures in the bid price, words shall control figures. In the event that the District determines that any bid is unintelligible, inconsistent, or ambiguous, the District may reject such bid as not being responsive to the Notice Calling for Bids.

6. Examination of Site and Contract Documents. Each bidder shall visit the site of the proposed Project and become fully acquainted with the conditions relating to the construction and labor so that the facilities, difficulties, and restrictions attending the execution of the work under the Contract are fully understood. Bidders shall thoroughly examine and be familiar with the drawings, specifications, Addenda, Contract Documents and all others documents and requirements that are attached to and/or contained in the Project Manual or other documents issued to bidders. The failure or omission of any bidder to receive or examine any Contract Documents, form, instrument, addendum, or other document or to visit the site and become acquainted with conditions there existing shall not relieve any bidder from obligations with respect to the bid or to the contract. The submission of a bid shall be taken as prima facie evidence of compliance with this Section. Bidders shall not, at any time after submission of the bid, dispute, complain, or assert that there were any misunderstandings with regard to the nature or amount of work to be done.

7. Withdrawal of Bids. Any bid may be withdrawn, either personally or by written request, at any time prior to the scheduled closing time for receipt of bids. The bid security for bids withdrawn prior to the scheduled closing time for receipt of bids, in accordance with this paragraph, shall be returned upon demand therefor.

No bidder may withdraw any bid for a period of ninety (90) calendar days after the date set for the opening of bids.

A bid may not be withdrawn by the bidder following the time and date designated for the receipt of bids, except in accordance with Section 5103 of the Public Contract Code.

8. Agreements, Insurance and Bonds. The Agreement form which the successful bidder, as Contractor, will be required to execute, and the forms and amounts of surety bonds and insurance

endorsements which Contractor will be required to be furnished at the time of execution of the Agreement, are included in the bid documents and should be carefully examined by the bidder. The number of executed copies of the Agreement, the Performance Bond, and the Payment Bond required is three (3). Payment and Performance bonds must be executed by an admitted surety insurer as defined in Code of Civil Procedure 995.120.

9. Pre-Bid Conference / Job Walk. The District may conduct a Job-Walk at the time(s) and place(s) designated in the Notice Calling for Bids. If attendance at the Job Walk is indicated in the Notice Calling for Bids as being mandatory, the failure of any Bidder to have its authorized representative present at the entirety of the Job Walk will render the Bid Proposal of such Bidder to be non-responsive. Where the Job Walk is mandatory, a Bidder may have more than one authorized representative and/or representatives of its Subcontractors present at the Job Walk; provided, however that attendance by representatives of the Bidder's Subcontractors without attendance by a representative of the Bidder shall not be sufficient to meet the Bidder's obligations hereunder and will render the Bid Proposal of such Bidder to be non-responsive.

10. Interpretation of Plans and Documents/Pre-Bid Clarification. If any prospective bidder is in doubt as to the true meaning of any part of the Contract Documents, or finds discrepancies in, or omissions, a written request for an interpretation or correction thereof may be submitted to the District. The bidder submitting the request shall be responsible for its prompt delivery. Any interpretation or correction of the Contract Documents will only be made by Addendum duly issued, and a copy of such Addendum will be made available for each contractor receiving a set of the Contract Documents. No person is authorized to make any oral interpretation of any provision in the Contract Documents, nor shall any oral interpretation be binding on the District. If discrepancies on drawings, specifications or elsewhere in the Contract Documents are not covered by addenda, bidder shall include in their bid methods of construction and materials for the higher quality and complete assembly. Each request for clarification shall be submitted in writing, via email, to the contact listed on the Notice Calling for Bids not less than seven (7) days prior to the scheduled closing date for the receipt of bids. Each transmitted request shall contain the name of the person and/or firm filing the request, address, telephone, and fax number, Specifications and/or Drawing number. Bidder is responsible for the legibility of hand written requests. A written response to timely pre-bid clarifications requests which materially affects the bidders price will be made by Addendum issued by the Jurupa Unified District, or their designee, not less than seventy-two (72) hours prior to bid opening.

11. Date and Time of Bid Proposal Submittal. The District will place a date/time stamp machine in a conspicuous location at the place designated for submittal of Bid Proposals. A Bid Proposal is submitted only if the outer envelope containing the Bid Proposal is stamped by the District's date/time stamp machine; Bid Proposals not so stamped as timely received will be rejected and returned to the Bidder unopened. The date/time stamp is controlling and determinative as to the date and time of the District's receipt of the Bid Proposal. The foregoing notwithstanding, whether or not Bid Proposals are opened exactly at the time fixed in the Notice Calling for Bids, no Bid Proposals shall be received or considered by the District after it has commenced the public opening and reading of Bid Proposals; Bid Proposals submitted.

12. Documents Accompanying Bid Proposal. The following forms need to be completed and signed with the submission of the bid:

- a. Bid Form with proper acknowledgement of Addenda
- b. Non-Collusion Declaration

- c. Site-Visit Certification (if applicable).
- d. Bidders Security

13. Bidders Interested in More Than One Bid. No person, firm, or corporation shall be allowed to make, or file, or be interested in more than one prime bid for the same work unless alternate bids are specifically called for. A person, firm, or corporation that has submitted a proposal to a bidder, or that has quoted prices of materials to a bidder, is not thereby disqualified from submitting a proposal or quoting prices to other bidders or making a prime proposal.

14. Award of Contract. The Contract will be awarded to the lowest responsive responsible bidder by a representative who has been delegated authority by the governing board. The District reserves the right to reject any or all bids, or to waive any irregularities or informalities in any bids or in the bidding. In the event an award is made to bidder, and such bidder fails or refuses to execute the Contract and provide the required documents within five (5) calendar days after award of the Contract to bidder, the District may award the Contract to the next lowest responsible and responsive bidder or release all bidders. A responsive Bid Proposal shall mean a Bid Proposal which conforms, in all material respects, to the Bid and Contract documents.

15. Bid Protest Procedure. Any bidder may file a bid protest. The protest shall be filed in writing with the District's Director of Maintenance and Operations not more than two (2) business days after the date of the bid opening. An e-mail address shall be provided and by filing the protest, protesting bidder consents to receipt of e-mail notices for purposes of the protest and protest related questions and protest appeal, if applicable. The protest shall specify the reasons and facts upon which the protest is based. The protest must be signed and submitted under the penalty of perjury.

a. Resolution of Bid Controversy: Once the bid protest is received, the apparent lowest responsive responsible bidder will be notified of the protest and the evidence presented. If appropriate, the apparent low bidder will be given an opportunity to rebut the evidence and present evidence that the apparent low bidder should be allowed to perform the Work. If deemed appropriate by the District, an informal hearing will be held. District will issue a written decision within fifteen (15) calendar days of receipt of the protest, unless factors beyond the District's reasonable control prevent such resolution. The decision on the bid protest will be copied to all parties involved in the protest.

b. Appeal: If the protesting bidder or the apparent low bidder is not satisfied with the decision, the matter may be appealed to the Assistant Superintendent of Planning & Development, or their designee, within three (3) business days after receipt of the District's written decision on the bid protest. The appeal must be in writing and sent via overnight registered mail with all accompanying information relied upon for the appeal and an e-mail address from which questions and responses may be provided to:

**Jurupa Unified School District
Assistant Superintendent of Business Services
4850 Pedley Road
Jurupa Valley, CA 92509**

c. Appeal Review: The Assistant Superintendent of Planning & Development shall review the decision on the bid protest from the Director of Maintenance and Operations and issue a written response to the appeal, or if appropriate, appoint a Hearing Officer to conduct a hearing and issue a written decision. The written decision of the Assistant Superintendent of Planning & Development or the

Hearing Officer shall be rendered within fifteen (15) calendar days and shall state the basis for the decision. The decision concerning the appeal will be final and not subject to any further appeals.

d. Reservation of Rights to Proceed with Project Pending Appeal. The District reserves the right to proceed to award the Project and commence construction pending an Appeal. If there is State Funding or a critical completion deadline, the District may choose to shorten the time limits set forth in this Section if written notice is provided to the protesting party. E-mailed notice with a written confirmation sent by First Class Mail shall be sufficient to constitute written notice. If there is no written response to a written notice shortening time, the District may proceed with the award.

e. Finality. Failure to comply with this Bid Protest Procedure shall constitute a waiver of the right to protest and shall constitute a failure to exhaust the protesting bidder's administrative remedies.

16. Alternates. The District may add or deduct from the contract any of the additive or deductive items after the lowest responsible bidder has been determined. The bidder further agrees that, should additional construction funds become available to the District, alternates not selected by the District at the time of the award may be incorporated into the contract by change order, based on the bidder's original alternate amount named on the Bid Form, within 90 days from the date of award of the contract.

a. Subcontractor Listing for Alternates. If alternate bids are called for and the bidder intends to use different or additional subcontractors, a separate list of subcontractors must be submitted for each such alternate.

17. Evidence of Responsibility. Upon the request of the District, a bidder whose bid is under consideration for the award of the Contract shall submit promptly to the District satisfactory evidence showing the bidder's financial resources, surety and insurance claims experience, construction experience, completion ability, workload, organization available for the performance of the Contract, and other factors pertinent to a Project of the scope and complexity involved.

18. Listing Subcontractors. Each bidder shall submit with his bid, on the form furnished with the Bid Documents, a list of the names, license numbers, scopes of work, locations of the places of business, contact information, and Department of Industrial Relations (DIR) registration numbers of each subcontractor who will perform work or labor or render service to the bidder in or about the project, or a subcontractor who under subcontract to the bidder, specially fabricates and installs a portion of the work, in an amount in excess of one-half of one percent of the bidder's total bid as required by the Subletting and Subcontracting Fair Practices Act (Public Contract Code section 4100, et seq.) Pursuant to Labor Code section 1725.5, all subcontractors (of any tier) performing work on this Project must be properly registered with DIR.

19. Workers' Compensation. In accordance with the provisions of Labor Code section 3700, the successful bidder as the Contractor shall secure payment of compensation to all employees. The Contractor shall sign and file with the District the following certificate prior to performing the work under this contract: "I am aware of the provisions of Section 3700 of the Labor Code, which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract." The form of such certificate is included as a part of the Contract Documents.

20. Contractor's License. To perform the work required by this notice, the Contractor must possess the Contractor's License as specified in the Notice Calling for Bids, and the Contractor must maintain the

license throughout the duration of the contract. If, at the time of bid, bidder is not licensed to perform the Project in accordance with Division 3, Chapter 9, of the Business and Professions Code for the State of California and the Notice to Contractors calling for bids, such bid will not be considered and the Contractor will forfeit its bid security to the District.

21. Anti-Discrimination. It is the policy of the District that in connection with all work performed under contracts, there be no discrimination against any prospective or active employee engaged in the work because of race, color, ancestry, national origin, religious creed, sex, age, or marital status. The Contractor agrees to comply with applicable federal and California laws, including, but not limited to, the California Fair Employment and Housing Act, beginning with Government Code section 12900 and Labor Code section 1735. In addition, the Contractor agrees to require like compliance by any subcontractors employed on the work by such Contractor.

22. Preference for Materials and Substitutions.

a. One Product Specified. Unless the Plans and Specifications state that no substitution is permitted, whenever the Contract Documents indicate any specific article, device, equipment, product, material, fixture, patented process, form, method, construction, or any specific name, make, trade name, or catalog number, with or without the words, "or equal," such specification shall be read as if the language "or equal" is incorporated.

b. Request for Substitution. Pursuant to Public Contract Code §§ 3400(a), any Bidder may submit data to the District to substantiate a request to substitute an "or equal" item for any item specified in the Bid Documents ("Substitution of Substantiated Data") no less than seven (7) days before the bid opening. If the District, in its sole judgement, makes a finding that the substitute product is equal, the District will issue clarifying information as part of a final addendum, no less than 72 hours before the bid opening.

23. Allowances. Allowances if called for shall be included in the bid.

24. Disqualification of Bidders and Proposals. More than one proposal for the same work from any individual, firm, partnership, corporation, or association under the same or different names will not be accepted; and reasonable grounds for believing that any bidder is interested in more than one proposal for the work will be cause for rejecting all proposals in which such bidder is interested and the bidder will forfeit their bid security to the District.

25. Unbalanced or Altered Bids. Proposals in which the prices are obviously unbalanced, and those which are incomplete or show any alteration of form, or contain any additions or conditional or alternate bids that are not called for or otherwise permitted, may be rejected. A proposal on which the signature of the bidder has been omitted may be rejected. If, in the District's sole discretion, it determines any pricing, costs or other information submitted by a bidder may result in an unbalanced bid, the District may deem such bid non-responsive. A bid may be determined by the District to be unbalanced if the bid is based on prices significantly less than cost for some work and prices which are significantly overstated in relation to cost for other work, and if there is a reasonable doubt that the bid will result in the lowest overall cost to the District even though it may be the low evaluated bid, or if it is so unbalanced as to be tantamount to allowing an advanced payment.

26. Employment of Apprentices. The Contractor and all Subcontractors shall comply with the provisions of California Labor Code including, but not limited to sections 1777.5, 1777.6, and 1777.7 concerning the employment of apprentices. The Contractor and any Subcontractor under him shall

comply with the requirements of said sections, including applicable portions of all subsequent amendments in the employment of apprentices; however, the Contractor shall have full responsibility for compliance with said Labor Code sections, for all apprenticeable occupations, regardless of any other contractual or employment relationships alleged to exist.

27. Non-Collusion Declaration. Public Contract Code section 7106 requires bidders to submit declaration of non-collusion with their bids. This form is included with the bid documents and must be signed and dated by the bidder under penalty of perjury.

28. Wage Rates, Travel and Subsistence.

a. The Contractor and all subcontractors shall comply with the requirements set forth in Division 2, Part 7, Chapter 1 of the Labor Code. Pursuant to Labor Code section 1770 et seq., the District has obtained from the Director of the Department of Industrial Relations the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which this work is to be performed for each craft, classification or type of worker needed to execute the contract. Copies are available from the District to any interested party on request and are also available from the Director of the Department of Industrial Relations. The Contractor shall obtain copies of the above-referenced prevailing wage sheets and post a copy of such wage rates at appropriate, conspicuous, weatherproof points at the Site.

b. Any worker employed to perform work on the Project and such work is not covered by any classification listed in the published general prevailing wage rate determinations or per diem wages determined by the Director of the Department of Industrial Relations, shall be paid not less than the minimum rate of wages specified therein for the classification which most nearly corresponds to the employment of such person in such classification.

c. Holiday and overtime work, when permitted by law, shall be paid for at the rate set forth in the prevailing wage rate determinations issued by the Director of the Department of Industrial Relations or at least one and one-half (1½) times the specified basic rate of per diem wages, plus employer payments, unless otherwise specified in the Contract Documents or authorized by law.

d. These per diem rates, including holiday and overtime work, and employer payments for health and welfare, pension, vacation, and similar purposes, are on file at the administrative office of the District, located as noted above and are also available from the Director of the Department of Industrial Relations. It is the Contractor's responsibility to ensure the appropriate prevailing rates of per diem wages are paid for each classification. It shall be mandatory upon the Contractor to whom the Contract is awarded, and upon any subcontractor under such Contractor, to pay not less than the said specified rates to all workers employed by them in the execution of the Contract.

29. DIR Registration of Contractor and Subcontractors. A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work as defined in the Labor Code, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded.

This Project is a public works project as defined in Labor Code section 1720. Each contractor bidding on this Project and all subcontractors (of any tier) performing any portion of the Project must comply with the Labor Code sections 1725.5 and 1771.1 and must be properly and currently registered with DIR and qualified to perform public works pursuant to Labor Code section 1725.5 throughout the duration of the Project. For more information and up to date requirements, contractors are recommended to periodically review the DIR's website at www.dir.ca.gov. Contractor shall be solely responsible for ensuring compliance with Labor Code section 1725.5 as well as any requirements implemented by DIR applicable to its services or its subcontractors throughout the term of the Agreement and in no event shall contractor be granted increased payment from the District or any time extensions to complete the Project as a result of contractor's efforts to maintain compliance with the Labor Code or any requirements implemented by the DIR. It is the responsibility of the contractor to post wages on the job site in an area routinely visible to their employees. Failure to comply with these requirements shall be deemed a material breach of this Agreement and grounds for termination for cause. The contractor and all subcontractors shall furnish certified payroll records as required pursuant Labor Code section 1776 directly to the Labor Commissioner in accordance with Labor Code section 1771.4 on at least a monthly basis (or more frequently if required by the District or the Labor Commissioner) and in a format prescribed by the Labor Commissioner. The District reserves the right to withhold contract payments if the District is notified, or determines as the result of its own investigation, that contractor is in violation of any of the requirements set forth in Labor Code section 1720 et seq. at no penalty or cost to the District. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE).

30. No Telephone or Facsimile Availability. No telephone or facsimile machine will be available to bidders on the District premises at any time.

31. Obtaining Bidding Documents. Bidding Documents may be obtained from website listed or by contacting the person listed in the Notice Calling for Bids. If there is a cost associated with obtaining the bidding documents, it will also be listed in the Notice Calling for Bids. Bidder shall utilize a complete set of Bidding Documents in preparing a bid. The failure or omission of bidder to receive any Bidding Document, form, instrument, Addendum, or other document shall not relieve bidder from any obligations with respect to the bid and/or Contract.

32. Bidding, Contract and Project Specification Documents. The Bidding, Contract, and Project Specification Documents are all outlined on the title page of this packet. All documents listed are deemed to be part of the project.

33. Addenda. Clarification or any other notice of a change in the Bidding Documents will be issued only by the District and only in the form of a written Addendum, posted on the website identified in the Notice Calling for Bids, or available for pick up to all who are known by the issuing office to have received a complete set of Bidding Documents. Any other purported Addenda are void and unenforceable.

Bidder is responsible for ascertaining the disposition of all Addenda issued regardless of District notification and to acknowledge all Addenda in the submitted sealed bid prior to the bid opening. Copies of Addenda will be made available for inspection wherever Bidding Documents are on file for inspection. Each Addendum will be numbered, dated, and identified with the Project number. Oral statements or any instructions in any form, other than Addendum as described above, shall be void and unenforceable. Addenda issued by the District and not noted as being acknowledged by bidder as required in the Bid Form, may result in the bid being deemed non-responsive. It is the bidders' sole responsibility to check for any addenda issued 72 hours before the bid opening.

34. Debarment. In addition to seeking remedies for False Claims under Government Code section 12650 et seq. and Penal Code section 72, the District may debar a Contractor if the Board, or a designated a Hearing Officer who, in his or her discretion, finds the Contractor has done any of the following:

- a. Intentionally or with reckless disregard, violated any term of a contract with the District
- b. Committed an act or omission which reflects on the Contractor's quality, fitness or capacity to perform work for the District;
- c. Committed an act or offense which indicates a lack of business integrity or business honesty; or,
- d. Made or submitted a false claim against the District or any other public entity (See Government Code section 12650, et seq., and Penal Code section 72)

35. Public Records. Bid Proposals and other documents responding to the Notice Calling for Bids become the exclusive property of the District upon submittal to the District. At such time as the District opens bids pursuant to these Instructions to Bidders, all Bid Proposals and other documents submitted in response to the Notice Calling for Bids become a matter of public record and shall thereupon be considered public records, except for information contained in such Bid Proposals deemed to be Trade Secrets (as defined in California Civil Code § 3426.1) and financial information provided in response to the Statement of Qualifications. If the District is required to defend or otherwise respond to any action or proceeding wherein request is made for the disclosure of the contents of any portion of a Bid Proposal deemed exempt from disclosure hereunder, the Bidder submitting the materials sought by such action or proceeding agrees to defend, indemnify and hold harmless the District in any action or proceeding from and against any liability, including without limitation attorneys' fees arising therefrom. The party submitting materials sought by any other party shall be solely responsible for the cost and defense in any action or proceeding seeking to compel disclosure of such materials; the District's sole involvement in any such action shall be that of a stakeholder, retaining the requested materials until otherwise ordered by a court of competent jurisdiction.

36. Fingerprint Certificate. In accordance with Education Code § 45125.1, the successful Bidder will be required to execute the Fingerprint Certificate included with the Contract Documents concurrently with the Bidder's execution of the Agreement. The successful Bidder shall comply with the terms and requirements of the Fingerprint Certificate and Education Code § 45125.1; failure to comply will result in penalties, including without limitation, termination of the Agreement and the suspension of payments of the Contract Price otherwise due under the Contract Documents.

37. Escrow. As a condition for approving progress payments, the District requires a 5% retainage to be deducted from each progress payment, unless the District finds the Work to be of sufficient complexity and difficulty to justify increasing retainage to 10% deducted from each progress payment. In accordance with the provisions of Public Contract Code Section 22300, substitution of eligible and equivalent securities for any monies withheld to ensure performance under this contract will be permitted at the request and expense of the Contractor.

38. UPCCAA. This Project is being let in accordance with the Uniform Public Construction Cost Accounting ("UPCCAA") set forth in Public Contract Code section 22000 et seq. Bidders shall comply with any requirements set forth in the UPCCAA including all guidelines and requirements in the current California Uniform Construction Cost Accounting Commission Cost Accounting Policies and Procedures

Manual. If applicable, only Contractors included on the District's Qualified List shall submit bids for the Project as set forth in the UPCCAA.

Jurupa Unified School District
CUPCCAA INFORMAL BID FORM

(Required Bid Form)

FOR REPAIRS, MAINTENANCE OR CONSTRUCTION SERVICES AWARDED PURSUANT TO THE "INFORMAL BIDDING" PROCEDURES OF THE PUBLIC CONTRACT CODE § 22000, ET SEQ. (THE CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT ("CUPCCAA")) -- INFORMAL BID

Project: 22-23-01MOIB - New Roller Shade Installation

Contractor will perform the Work defined in the Contract Documents and fully understands the scope of Work required in this bid and accepts in full payment for that Work the following total lump sum or TOTAL BASE BID AMOUNT, all taxes included:

0	Dollars	\$	0
Alternate(s)			
Two Thousand and Five Hundred	Dollars	\$	2,500
Allowance (as stated in the bid documents)			
	Dollars	\$	
Base Bid			
	Dollars	\$	
Total Bid (Alternate(s) + Allowance + Base Bid)			

1. **Work.** Contractor has reviewed the Work outlined in the Contract Documents and fully understands the scope of Work required in this bid, understands the construction and project management function(s) is described in the Contract Documents.
2. **Schedule.** Contractor agrees to commence work under this Contract on the date established in the Contract Documents and to complete all work within the time specified in the Contract Documents.
3. **Subcontractors.** Contractor shall identify the name, location of the place of business, California Contractor State License Number, DIR Registration Number, and kind of work of each subcontractor that will perform work or labor or render service in or about the construction of the Work or improvement in an amount in excess of one-half of 1 percent (0.5%) of the Contractor's total bid. Use extra sheets/extra space as needed.

Description & Portion of Work	Name of Subcontractor	Location & Place of Business	License Type and Number	E-Mail and Telephone*	DIR Registration Number*

* E-Mail/Telephone and DIR Registration Number of subcontractors may be submitted up to 24 hours after the bid opening. It is the sole responsibility of the bidder to ensure that the owner receives this information on time.

4. **Bid Bond.** Contractor shall provide with its bid a certified or cashier's check or bidder's bond for an amount not less than ten percent (10%) of the bid amount. The certified or cashier's check or bid bond shall be made payable to the order of the District. If a bid bond accompanies the proposal, the bond shall be secured by an admitted surety company, licensed in the State of California, satisfactory to the District and in the form attached hereto. The certified or cashier's check or bond shall be given as a guarantee that Contractor will enter into the Contract if awarded the Work, and in the case of refusal or failure to enter into the Contract, the District shall have the right to award to another bidder. If Contractor fails or refuses to timely enter into the contract, the District reserves the right to declare the bid bond forfeited and to pursue all other remedies in law or equity relating to such breach including, but not limited to, seeking recovery of damages for breach of contract. Failure to provide bid security, or bid security in the proper amount, will result in rejection of the bid.
5. **Non-collusion Affidavit.** Contractor shall provide with its bid the Noncollusion Affidavit in the form attached hereto.
6. **License.** Contractor certifies that it is, at the time of bidding, and shall be throughout the period of the Contract, licensed by the State of California to do the type of work required under the terms of the Contract Documents. Contractor further certifies that it is regularly engaged in the general class and type of work called for in the Contract Documents.
7. **Bid Protests.** Any bid protest by any Contractor regarding any other bid on this Project must be submitted in writing to the District, before 5:00 p.m. of the SECOND (2ND) business day following the date of bid opening, or the Contractor waives its right to protest. The protest must contain a complete statement of any and all bases for the protest and the Contractor must concurrently transmit a copy of the protest to all other bidders that appear to have a reasonable prospect of receiving an award depending upon the outcome of the protest.
8. **Addenda.** Receipt and acceptance of the following addenda is hereby acknowledged.

Addenda #	Date

9. **Contractor Form.** District's contract form is part of the contract documents. The scope of the project is as described in exhibit "a" to the contract. The successful contractor shall, within seven (7) calendar days of notice that it has been awarded the contract, be required to provide to the district all certifications, bonds, insurance documents, construction schedule, subcontractor list and all other required documentation as indicated in the contract.

Contractor hereby certifies to the District that all representations, certifications, and statements made by Contractor, as set forth in this bid form, are true and correct and are made under penalty of perjury.

Proper Name of Company

Name of Bidder Representative

Street Address

City, State, and Zip

()

Phone Number

()

Fax Number

E-Mail

Taxpayer's Identification Number of Contractor

Department of Industrial Relations (DIR) Registration Number of Contractor

Contractor's License No(s): No.: _____ Class: _____ Expiration Date: _____

No.: _____ Class: _____ Expiration Date: _____

No.: _____ Class: _____ Expiration Date: _____

By: _____ Date: _____

Signature of Bidder Representative

SITE VISIT CERTIFICATION

(Required Bid Form)

I certify that I have visited the site of the proposed work and have fully acquainted myself with the conditions of the Project site, as well as those relating to construction and labor of the Project, and I fully understand the facilities, difficulties, and restrictions which may impact the total and adequate completion of the Project.

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

I agree to fully defend, indemnify and hold harmless the DISTRICT, Architect, Inspectors, Construction Manager, and their directors, officers, employees, agents and volunteers from any damages, costs, expenses, or omissions related to conditions that could or should have been identified during my visit to the site.

Signature of Bidder: _____

Typed Name of Bidder: _____

BID GUARANTEE FORM

(Use only when not using a Bid Bond)

Accompanying this proposal is a cashier's check payable to the order of the Jurupa Unified School District or a certified check payable to the order of the Jurupa Unified School District in an amount equal to ten percent (10%) of the base bid and alternates (\$_____).

The proceeds of this check shall become the property of said District, if, this proposal shall be accepted by the District, and the undersigned fails to execute a Contract with and furnish the sureties required by the District within the required time; otherwise, said check is to be returned to the undersigned.

Bidder

Note: Use this form, in lieu of Bid Bond form, when a cashier's check or certified check is accompanying the bid

BID BOND FORM
(Required Bid Form)

KNOW ALL MEN BY THESE PRESENT that we, the undersigned, (hereafter called "Principal"), and _____ (hereafter called "Surety"), are hereby held and firmly bound unto the Jurupa Unified School District (hereafter called "District") in the sum of _____ (\$ _____) for the payment of which, well and truly to be made, we hereby jointly and severally bind ourselves, successors, and assigns.

SIGNED this _____ day of _____, 20__.

The condition of the above obligation is such that whereas the Principal has submitted to the District a certain Bid, attached hereto and hereby made a part hereof, to enter into a Contract in writing for the construction of 22-23-01MOIB - New Roller Shade Installation .

NOW, THEREFORE,

- a. If said Bid is rejected, or
- b. If said Bid is accepted and the Principal executes and delivers a Contract or the attached Agreement form within five (5) calendar days after acceptance (properly completed in accordance with said Bid), and furnishes bonds for his faithful performance of said Contract and for payment of all persons performing labor or furnishing materials in connection therewith,

Then this obligation shall be void; otherwise, the same shall remain in force and effect.

Surety, for value received, hereby stipulates and agrees that no change, extension of time, alteration, or addition to the terms of the Contract, or the call for bids, or the work to be performed thereunder, or the specifications accompanying the same, shall in anyway affect its obligation under this bond, and it does hereby waive notice of any such change, extension of time, alteration, or addition to the terms of said Contract, or the call for bids, or the work, or to the specifications.

In the event suit is brought upon this bond by the District and judgment is recovered, the Surety shall pay all costs incurred by the District in such suit, including without limitation, attorneys' fees to be fixed by the court.

IN WITNESS WHEREOF, Principal and Surety have hereunto set their hands and seals, and such of them as are corporations have caused their corporate seals to be hereto affixed and these presents to be signed by their proper officers, on the day and year first set forth above.

(Corporate Seal) By _____
Principal's Signature

Typed or Printed Name

Principal's Title

(Corporate Seal) By _____
Surety's Signature

Typed or Printed Name

Title

(Attached Attorney in Fact Certificate) _____
Surety's Name

Surety's Address

Surety's Phone Number

IMPORTANT:

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code section 105, and if the work or project is financed, in whole or in part, with federal, grant, or loan funds, it must also appear on the Treasury Department's most current list (Circular 570 as amended).

THIS IS A REQUIRED FORM.

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative for service of process in California if different from above)

(Telephone Number of Surety and agent or representative for service of process in California).

NON-COLLUSION DECLARATION

(Required Form)

The undersigned declares:

I am the _____ [Title] of _____ [Name of Company],
the party making the foregoing bid.

The bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation. The bid is genuine and not collusive or sham. The bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid. The bidder has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or to refrain from bidding. The bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder. All statements contained in the bid are true. The bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, to effectuate a collusive or sham bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the bidder.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct and that this declaration is executed on _____ [Date], at _____ [City], _____ [State].

Signed: _____

Typed Name: _____

REFERENCES

Please list references of at least five (5) **completed** within the last five (5) years. Note that similar is defined as utilizing common trades, having like schedule and phasing requirements and having a budget of at least 70% of that for the project being bid.

1. Owner: _____
Address and Telephone: _____
Contact Person: _____
Project Name: _____
Dates of Commencement and completion of Construction Project:

Contract Amount: _____
Architect / Telephone: _____

2. Owner: _____
Address and Telephone: _____
Contact Person: _____
Project Name: _____
Dates of Commencement and completion of Construction Project:

Contract Amount: _____
Architect / Telephone: _____

3. Owner: _____
Address and Telephone: _____
Contact Person: _____
Project Name: _____
Dates of Commencement and completion of Construction Project:

Contract Amount: _____
Architect / Telephone: _____

4. Owner: _____
Address and Telephone: _____
Contact Person: _____
Project Name: _____
Dates of Commencement and completion of Construction Project:

Contract Amount: _____
Architect / Telephone: _____

5. Owner: _____
Address and Telephone: _____
Contact Person: _____
Project Name: _____
Dates of Commencement and completion of Construction Project:

Contract Amount: _____
Architect / Telephone: _____

Proper Name of Bidder

Signature

[END OF REQUIRED BID FORMS]

[THE FOLLOWING DOCUMENTS FORM THE BASIS AS THE "CONTRACT DOCUMENTS" AND SHALL ONLY BE COMPLETED BY THE CONTRACTOR AFTER AN INTENT TO AWARD LETTER IS SENT TO THEM]

AGREEMENT FORM

THIS AGREEMENT, entered into this ____ day of _____, 20__ in the County of Riverside of the State of California, by and between the Jurupa Unified School District, hereinafter called the "District", and _____, hereinafter called the "Contractor".

WITNESSETH that the District and the Contractor for the consideration stated herein agree as follows:

ARTICLE 1 - SCOPE OF WORK: The Contractor shall furnish all labor, materials, equipment, tools, and utility and transportation services, and perform and complete all work required in connection with 22-23-01MOIB - New Roller Shade Installation ("Project") in strict accordance with the Contract Documents, including the items specified in "Exhibit A." The Contractor shall be liable to the District for any damages arising as a result of a failure to comply with that obligation, and the Contractor shall not be excused with respect to any failure to so comply by an act or omission of the Architect, Engineer, Inspector, Division of the State Architect (DSA), or representative of any of them, unless such act or omission actually prevents the Contractor from fully complying with the Contract Documents and the Contractor protests, in accordance with the Contract Documents, that the act or omission is preventing the Contractor from fully complying with the Contract Documents. Such protest shall not be effective unless reduced to writing and filed with the District office within seven (7) days of the date of occurrence of such act or omission preventing the Contractor from fully complying with the Contract Documents.

ARTICLE 2 - TIME OF COMPLETION: The District may give notice to proceed within ninety (90) days of the award of the bid by the District. Once the Contractor has received a notice to proceed, the Contractor shall reach Substantial Completion of the Work within 45 work days from receipt of the Notice to Proceed. This shall be called Contract Time. It is expressly understood that time is of the essence.

Contractor has thoroughly studied the Project and has satisfied itself that the time period for this Project was adequate for the timely and proper completion of the Project within each milestone and within the Contract time. Further, Contractor has included in the analysis of the time required for this Project, including Submittal Schedules, Rain Day Float, and Governmental Delay Float.

In the event that the District desires to postpone giving the notice to proceed beyond this ninety (90) day period, it is expressly understood that with reasonable notice to the Contractor, giving the notice to proceed may be postponed by the District. It is further expressly understood by the Contractor, that the Contractor shall not be entitled to any claim of additional compensation as a result of the District's postponement of giving the notice to proceed.

If the Contractor believes that a postponement will cause hardship to it, the Contractor may terminate the Contract with written notice to the District within ten (10) days after receipt by the Contractor of the District's notice of postponement. It is further understood by the Contractor that in the event that the Contractor terminates the Contract as a result of postponement by the District, the District shall only be obligated to pay the Contractor for the work performed by the Contractor at the time of notification of postponement. Should the Contractor terminate the Contract as a result of a notice of postponement, the District shall have the authority to award the Contract to the next lowest responsible bidder.

ARTICLE 3 - LIQUIDATED DAMAGES: It being impracticable and infeasible to determine the amount of actual damage, it is agreed that the Contractor will pay the District the sum of One Thousand Dollars (\$1000.00) per calendar day for each and every day of delay beyond the Contract Time set forth in Article 2 of this Agreement (inclusive of Milestones that are critical on the critical path or noted as critical to the District) as liquidated damages and not as a penalty or forfeiture. In the event Liquidated Damages

are not paid, the Contractor further agrees that the District may deduct such amount thereof from any money due or that may become due the Contractor under the Contract.

ARTICLE 4 - CONTRACT PRICE: The District shall pay to the Contractor as full consideration for the faithful performance of the Contract, subject to any additions or deductions as provided in the Contract Documents, the sum of _____ DOLLARS (\$ _____), said sum being the total amount stipulated in the Bid Contractor submitted. Payment shall be made as set forth in the Bid Documents.

The Contractor acknowledges that an allowance of **Two Thousand and five Hundred DOLLARS (\$2,500.00)** is included in the contract price. Per the Supplementary General Conditions, any authorized change orders shall be first charged against this allowance and any remaining allowance balance available at the completion of the Project shall be credited to the District in the form of a change order.

The District shall retain FIVE PERCENT (5%), equal to _____ DOLLARS (\$ _____), of the Contract Price as retention. This retention will be returned to the Contractor, less any justified withholdings (as per the Contract Documents), after the formal notice of completion has been signed.

The Contractor elects or does not elect (**circle one**) to setup an escrow account for security deposits in lieu of retention. If the Contractor elects to do so, they must submit the request using the District's "Escrow Agreement for Security Deposits in Lieu of Retention" form along with this Agreement. Furthermore, the Contractor requests that the security deposit be funded by the District or the Contractor (**circle one**).

Should any Change Order result in an increase in the Contract Price, the cost of such Change Order shall be agreed to in advance by the Contractor and the District, subject to the monetary limitations set forth in Public Contract Code section 20118.4. In the event that the Contractor proceeds with a Change in work without an agreement between the District and Contractor regarding the cost of a Change Order, the Contractor waives any Claim of additional compensation for such additional work.

ARTICLE 5 - HOLD HARMLESS AGREEMENT: Contractor shall defend, indemnify and hold harmless District, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors from all liabilities, claims, actions, liens, judgments, demands, damages, losses, costs or expenses of any kind arising from death, personal injury, property damage or other cause based or asserted upon any act, omission, or breach connected with or arising from the progress of Work or performance of service under this Agreement or the Contract Documents. As part of this indemnity, Contractor shall protect and defend, at its own expense, District, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from any legal action including attorney's fees or other proceeding based upon such act, omission, breach or as otherwise required by this Article.

Furthermore, Contractor agrees to and does hereby defend, indemnify and hold harmless District, Architect, Construction Manager, Inspector, the State of California and their officers, employees, agents and independent contractors from every claim or demand made, and every liability, loss, damage, expense or attorney's fees of any nature whatsoever, which may be incurred by reason of:

(a) Liability for (1) death or bodily injury to persons; (2) damage or injury to, loss (including theft), or loss of use of, any property; (3) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (4) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in this Agreement or the Contract Documents, except for liability resulting from the sole or active negligence, or the willful misconduct of the District.

(b) Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of Contractor or any person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages or injury to or death of persons, loss (including theft) or loss of use of any property, sustained by any person, firm or corporation, including the District, arising out of or in any way connected with Work covered by this Agreement or the Contract Documents, whether said injury or damage occurs either on or off District property, but not for any loss, injury, death or damages caused by the sole or active negligence or willful misconduct of the District.

(c) Any dispute between Contractor and Contractor's subcontractors/supplies/ Sureties, including, but not limited to, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor or Materialman of any tier or any other person employed in connection with the Work and/or filing of any stop notice or mechanic's lien claims.

Contractor, at its own expense, cost, and risk, shall defend any and all claims, actions, suits, or other proceedings that may be brought or instituted against the District, its officers, agents or employees, on account of or founded upon any cause, damage, or injury identified herein Article 5 and shall pay or satisfy any judgment that may be rendered against the District, its officers, agents or employees in any action, suit or other proceedings as a result thereof.

The Contractor's and Subcontractors' obligation to defend, indemnify and hold harmless the Owner, Architect, Inspector, the State of California and their officers, employees, agents and independent contractors hereunder shall include, without limitation, any and all claims, damages, and costs for the following: (1) any damages or injury to or death of any person, and damage or injury to, loss (including theft), or loss of use of, any property; (2) breach of any warranty, express or implied; (3) failure of the Contractor or Subcontractors to comply with any applicable governmental law, rule, regulation, or other requirement; (4) products installed in or used in connection with the Work; and (5) any claims of violation of the Americans with Disabilities Act ("ADA").

ARTICLE 6 - PROVISIONS REQUIRED BY LAW: Each and every provision of law and clause required to be inserted in this Contract shall be deemed to be inserted herein, and this Contract shall be read and enforced as though it were included herein, and if through mistake or otherwise any such provision is not inserted or is not inserted correctly, then upon application of either party the Contract shall forthwith be physically amended to make such insertion or correction.

ARTICLE 7 - COMPONENT PARTS OF THE CONTRACT: The Contract entered into by this Agreement consists of the following Contract Documents, all of which are component parts of the Contract as if herein set out in full or attached hereto:

Bidding Documents

Notice Calling for Bids
Instructions to Bidders
CUPCCAA Bid Form
Bidder's Security
Non-collusion Affidavit
Site Visit Certification
Any Addenda, as Issued

Project Specification Documents

Project Plans
Special Conditions
Specifications

Other: N/A

Contract Documents

Agreement Form
Exhibit "A" (Scope of Work)
Payment Bond
Performance Bond
Guarantee
General Liability Endorsement
Workers' Compensation/Employers Liability Endorsement
Automobile Liability Endorsement
Contractor's Certificate Regarding Background Checks
Worker's Compensation Certificate
Contractor's Certificate Regarding Drug-Free Workplace
Contractor's Certificate Regarding Alcohol and Tobacco

All of the above named Contract Documents are intended to be complementary. Work required by one of the above named Contract Documents and not by others shall be done as if required by all.

ARTICLE 8 - PREVAILING WAGES: Wage rates for this Project shall be in accordance with the general prevailing rate of holiday and overtime work in the locality in which the work is to be performed for each craft, classification, or type of work needed to execute the Contract as determined by the Director of the Department of Industrial Relations. Copies of schedules of rates so determined by the Director of the Department of Industrial Relations are on file at the administrative office of the District and are also available from the Director of the Department of Industrial Relations. Monitoring and enforcement of the prevailing wage laws and related requirements will be performed by the Labor Commissioner/ Department of Labor Standards Enforcement (DLSE). Contractor is responsible for the submission of Certified Payroll Records directly to the Department of Industrial Relations. Contractor is required to post any jobsite notices and schedules of rates in a location visible to its workers.

The following are hereby referenced and made a part of this Agreement and Contractor stipulates to the provisions contained therein.

1. Chapter 1 of Part 7 of Division 2 of the Labor Code (Section 1720 et seq.)
2. California Code of Regulations, Title 8, Chapter 8, Subchapters 3 through 6 (Section 16000 et seq.)

ARTICLE 9 - RECORD AUDIT: In accordance with Government Code section 8546.7 (and Davis Bacon, if applicable) and Article 13.11 of the General Conditions, records of both the District and the Contractor shall be subject to examination and audit for a period of five (5) years after a Final Retention Payment or the Recording of a Notice of Completion, whichever occurs first.

ARTICLE 10 - CONTRACTOR'S LICENSE: The Contractor must possess throughout the Project a Class "A", "B" or "D-52" Contractor's License, issued by the State of California, which must be current and in good standing.

IN WITNESS WHEREOF, this Agreement has been duly executed by the above named parties, on the day and year first above written.

Jurupa Unified School District

CONTRACTOR:

Signature: _____

Typed or Printed Name

By: Jeffrey Lewis
Director, Centralized Support Services

Title

Dated: _____

Signature

Type or Printed Name

Title (Authorized Officers or Agents)

Signature

(CORPORATE SEAL)

Exhibit A
Scope of Work

PAYMENT BOND

(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the JURUPA UNIFIED SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: 22-23-01MOIB - New Roller Shade Installation (hereinafter referred to as the "Public Work"); and

WHEREAS, said Contractor is required to furnish a bond in connection with said Contract, and pursuant to California Civil Code section 9550;

NOW, THEREFORE, We, _____, the undersigned Contractor, as Principal; and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the JURUPA UNIFIED SCHOOL DISTRICT and to any and all persons, companies, or corporations entitled by law to file stop notices under California Civil Code section 9100, or any person, company, or corporation entitled to make a claim on this bond, in the sum of _____ Dollars (\$ _____), such sum being not less than one hundred percent (100%) of the total amount payable by said Oblige under the terms of said Contract, for which payment will and truly to be made, we bind ourselves, our heirs, executors and administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH that if said Principal, its heirs, executors, administrators, successors, or assigns, or subcontractor, shall fail to pay any person or persons named in Civil Code section 9100; or fail to pay for any materials, provisions, or other supplies, used in, upon, for, or about the performance of the work contracted to be done, or for any work or labor thereon of any kind, or for amounts due under the Unemployment Insurance Code, with respect to work or labor thereon of any kind; or shall fail to deduct, withhold, and pay over to the Employment Development Department, any amounts required to be deducted, withheld, and paid over by Unemployment Insurance Code section 13020 with respect to work and labor thereon of any kind, then said Surety will pay for the same, in an amount not exceeding the amount herein above set forth, and in the event suit is brought upon this bond, also will pay such reasonable attorneys' fees as shall be fixed by the court, awarded and taxed as provided in California Civil Code section 9550 et seq.

This bond shall inure to the benefit of any person named in Civil Code section 9100 giving such person or his/her assigns a right of action in any suit brought upon this bond.

It is further stipulated and agreed that the Surety of this bond shall not be exonerated or released from the obligation of the bond by any change, extension of time for performance, addition, alteration or modification in, to, or of any contract, plans, or specifications, or agreement pertaining or relating to any scheme or work of improvement herein above described; or pertaining or relating to the furnishing of labor, materials, or equipment therefor; nor by any change or modification of any terms of payment or extension of time for payment pertaining or relating to any scheme or work of improvement herein above described; nor by any rescission or attempted rescission of the contract, agreement or bond; nor by any conditions precedent or subsequent in the bond attempting to limit the right of recovery of claimants otherwise entitled

to recover under any such contract or agreement or under the bond; nor by any fraud practiced by any person other than the claimant seeking to recover on the bond; and that this bond be construed most strongly against the Surety and in favor of all persons for whose benefit such bond is given; and under no circumstances shall the Surety be released from liability to those for whose benefit such bond has been given, by reason of any breach of contract between the Obligee and the Contractor or on the part of any obligee named in such bond; that the sole condition of recovery shall be that the claimant is a person described in California Civil Code section 9100, and who has not been paid the full amount of his or her claim; and that the Surety does hereby waive notice of any such change, extension of time, addition, alteration or modification herein mentioned.

IN WITNESS WHEREOF this instrument has been duly executed by the Principal and Surety above named, on the _____ day of _____, 20__.

PRINCIPAL/CONTRACTOR:

By: _____

SURETY:

By: _____

Attorney-in-Fact

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative for service for service of process in California)

Telephone: _____

Telephone: _____

A notary public or other office completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)

) ss.

COUNTY OF)

On _____, before me, _____, personally appeared _____, who proved on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies) as the Attorney-in-Fact of _____ (Surety) and acknowledged to me that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

(SEAL)

Notary Public in and for said State

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be attached hereto.

PERFORMANCE BOND
(CALIFORNIA PUBLIC WORK)

KNOW ALL MEN BY THESE PRESENTS:

THAT WHEREAS, the JURUPA UNIFIED SCHOOL DISTRICT (sometimes referred to hereinafter as "Obligee") has awarded to _____ (hereinafter designated as the "Principal" or "Contractor"), an agreement for the work described as follows: 22-23-01MOIB - New Roller Shade Installation (hereinafter referred to as the "Public Work"); and

WHEREAS, the work to be performed by the Contractor is more particularly set forth in that certain contract for said Public Work dated _____, (hereinafter referred to as the "Contract"), which Contract is incorporated herein by this reference; and

WHEREAS, the Contractor is required by said Contract to perform the terms thereof and to provide a bond both for the performance and guaranty thereof.

NOW, THEREFORE, we, _____, the undersigned Contractor, as Principal, and _____, a corporation organized and existing under the laws of the State of _____, and duly authorized to transact business under the laws of the State of California, as Surety, are held and firmly bound unto the JURUPA UNIFIED SCHOOL DISTRICT in the sum of _____ Dollars (\$ _____), said sum being not less than one hundred percent (100%) of the total amount payable by said Obligee under the terms of said Contract, for which amount well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH THAT, if the bounded Contractor, his or her heirs, executors, administrators, successors or assigns, shall in all things stand to and abide by, and well and truly keep and perform the covenants, conditions, and agreements in said Contract and any alteration thereof made as therein provided, on his or her part, to be kept and performed at the time and in the manner therein specified, and in all respects according to their intent and meaning; and shall faithfully fulfill guarantees of all materials and workmanship; and indemnify, defend and save harmless the Obligee, its officers and agents, as stipulated in said Contract, then this obligation shall become null and void; otherwise it shall be and remain in full force and effect.

The Surety, for value received, hereby stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exonerated or pro tanto) by any change, extension of time, alteration in or addition to the terms of the contract or to the work to be performed there under or the specifications accompanying the same, nor by any change or modification to any terms of payment or extension of time for any payment pertaining or relating to any scheme of work of improvement under the contract. Surety also stipulates and agrees that it shall not be exonerated or released from the obligation of this bond (either by total exonerated or pro tanto) by any overpayment or underpayment by the Obligee that is based upon estimates approved by the Architect. The Surety stipulates and agrees that none of the aforementioned changes, modifications, alterations, additions, extension of time or actions shall in any way affect its obligation on this bond, and it does hereby waive notice of any such changes, modifications, alterations, additions or extension of time to the terms of the contract, or to the work, or the specifications as well notice of any other actions that result in the foregoing.

Whenever Principal shall be, and is declared by the Oblige to be, in default under the Contract, the Surety shall promptly either remedy the default, or shall promptly take over and complete the Contract through its agents or independent contractors, subject to acceptance and approval of such agents or independent contractors by Oblige as hereinafter set forth, in accordance with its terms and conditions and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of Liquidated Damages; or, at Oblige's sole discretion and election, Surety shall obtain a bid or bids for completing the Contract in accordance with its terms and conditions, and upon determination by Oblige of the lowest responsible bidder, arrange for a contract between such bidder and the Oblige and make available as Work progresses (even though there should be a default or succession of defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the "balance of the Contract Price" (as hereinafter defined), and to pay and perform all obligations of Principal under the Contract, including, without limitation, all obligations with respect to warranties, guarantees and the payment of Liquidated Damages. The term "balance of the Contract Price," as used in this paragraph, shall mean the total amount payable to Principal by the Oblige under the Contract and any modifications thereto, less the amount previously paid by the Oblige to the Principal, less any withholdings by the Oblige allowed under the Contract. Oblige shall not be required or obligated to accept a tender of a completion contractor from the Surety.

Surety expressly agrees that the Oblige may reject any agent or contractor which may be proposed by Surety in fulfillment of its obligations in the event of default by the Principal. Unless otherwise agreed by Oblige, in its sole discretion, Surety shall not utilize Principal in completing the Contract nor shall Surety accept a bid from Principal for completion of the work in the event of default by the Principal.

No final settlement between the Oblige and the Contractor shall abridge the right of any beneficiary hereunder, whose claim may be unsatisfied.

The Surety shall remain responsible and liable for all patent and latent defects that arise out of or relate to the Contractor's failure and/or inability to properly complete the Public Work as required by the Contract and the Contract Documents. The obligation of the Surety hereunder shall continue so long as any obligation of the Contractor remains.

Contractor and Surety agree that if the Oblige is required to engage the services of an attorney in connection with enforcement of the bond, Contractor and Surety shall pay Oblige's reasonable attorneys' fees incurred, with or without suit, in addition to the above sum.

In the event suit is brought upon this bond by the Oblige and judgment is recovered, the Surety shall pay all costs incurred by the Oblige in such suit, including reasonable attorneys' fees to be fixed by the Court.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this _____ day of _____, 20____.

PRINCIPAL/CONTRACTOR:

By: _____

SURETY:

By: _____

Attorney-in-Fact

The rate of premium on this bond is _____ per thousand.

The total amount of premium charged: \$ _____ (This must be filled in by a corporate surety).

IMPORTANT: THIS IS A REQUIRED FORM.

Surety companies executing bonds must possess a certificate of authority from the California Insurance Commissioner authorizing them to write surety insurance defined in California Insurance Code section 105, and if the work or project is financed, in whole or in part, with federal, grant or loan funds, Surety's name must also appear on the Treasury Department's most current list (Circular 570 as amended).

Any claims under this bond may be addressed to:

(Name and Address of Surety)

(Name and Address of agent or representative for service for service of process in California)

Telephone: _____

Telephone: _____

A notary public or other office completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA)
) ss.
COUNTY OF)

On _____, before me, _____,
personally appeared _____, who proved on the basis of satisfactory
evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged
to me that he/she/they executed the same in his/her/their authorized capacity(ies) as the Attorney-in-Fact
of _____ (Surety) and acknowledged to me that by his/her/their signature(s)
on the instrument the person(s), or the entity upon behalf of which the person(s) executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.

Notary Public in and for said State

(SEAL)

Commission expires: _____

NOTE: A copy of the power-of-attorney to local representatives of the bonding company must be
attached hereto.

GUARANTEE

Guarantee for 22-23-01MOIB - New Roller Shade Installation . We hereby guarantee that the _____, which we have installed in _____ has been done in accordance with the Contract Documents, including without limitation, the drawings and specifications, and that the work as installed will fulfill the requirements included in the bid documents. The undersigned and its surety agrees to repair or replace any or all such work, together with any other adjacent work, which may be displaced in connection with such replacement, that may prove to be defective in workmanship or material within a period of One (1) year from the date of the Notice of Completion of the above-mentioned structure by the Jurupa Unified School District, ordinary wear and tear and unusual abuse or neglect excepted.

In the event the undersigned or its surety fails to comply with the above-mentioned conditions within a reasonable period of time, as determined by the District, but not later than ten (10) days after being notified in writing by the District or within forty eight (48) hours in the case of an emergency or urgent matter, the undersigned and its surety authorizes the District to proceed to have said defects repaired and made good at the expense of the undersigned and its surety, who will pay the costs and charges therefor upon demand. The undersigned and its surety shall be jointly and severally liable for any costs arising from the District's enforcement of this Guarantee.

Countersigned

(Proper Name)

(Proper Name)

By: _____

By: _____

(Signature of Subcontractor or Contractor)

(Signature of General Contractor if for Subcontractor)

Representatives to be contacted for service:

Name: _____

Address: _____

Phone Number: _____

INSURANCE DOCUMENTS & ENDORSEMENTS

The following insurance endorsements and documents must be provided to the Jurupa Unified School District within with the agreement, five (5) days after receipt of notification of award. If the apparent low bidder fails to provide the documents required below, the District may award the Contract to the next lowest responsible and responsive bidder or release all bidders, and the bidder’s bid security will be forfeited. All insurance provided by the bidder shall fully comply with the requirements set forth below.

General Liability Insurance: Certificate of Insurance with all specific insurance coverages of \$2,000,000 per occurrence, proper Project description, designation of the District as the Certificate Holder, a statement that the insurance provided is primary to any insurance obtained by the District and minimum of 30 days’ cancellation notice. Bidder shall also provide required additional insured endorsement(s) naming the District as additional insureds. The Additional Insured Endorsement included on all such insurance policies shall be an ISO CG 20 10 (04/13), or an ISO CG 20 38 (04/13), or their equivalent as determined by the District in its sole discretion, and must state that coverage is afforded the additional insured with respect to claims arising out of operations performed by or on behalf of the insured. If the additional insureds have other insurance which is applicable to the loss, such other insurance shall be on an excess or contingent basis. The insurance provided by the Contractor must be designated in the policy as primary to any insurance obtained by the District and list on the endorsement. Furthermore, an endorsement for a waiver of subrogation in favor of the District must be provided. The amount of the insurer’s liability shall not be reduced by the existence of such other insurance.

Incidents and claims are to be reported to the insurer at:

Attn: _____

(Title) (Department)

(Company)

(Street Address)

(City) (State) (Zip Code)

(_____) _____ (Telephone Number)

Workers’ Compensation/ Employer’s Liability Insurance: Certificate of Workers’ Compensation Insurance meeting the coverages and requirements include, a minimum of 30 days’ cancellation notice, proper Project description, waiver of subrogation and any applicable endorsements.

During the term of this Contract, the Contractor shall provide workers’ compensation and employer’s liability insurance for all of the Contractor’s employees engaged in Work under this Contract on or at the Site of the Project and, in case any of the Contractor’s Work is subcontracted, the Contractor shall require the Subcontractor to provide workers’ compensation insurance for all the Subcontractor’s employees engaged in Work under the subcontract. Any class of employee or employees not covered by a Subcontractor’s insurance shall be covered by the Contractor’s insurance. In case any class of employees engaged in Work under this Contract on or at the Site of the Project is not protected under the Workers’ Compensation laws, the Contractor shall provide or cause a Subcontractor to provide insurance coverage for the protection of those employees not otherwise protected. The Contractor shall file with the District certificates of insurance as required under Article 11.6 and in compliance with Labor Code § 3700.

Workers' compensation limits as required by the Labor Code, but not less than \$1,000,000 and employers' liability limits of \$1,000,000 per accident for bodily injury or disease.

Automobile Liability Insurance: Certificate of Automobile Insurance meeting the coverages and requirements include, a minimum 30 days' cancellation notice, any applicable endorsements and a statement that the insurance provided is primary to any insurance obtained by the District.

The District shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Contractor or for which the Contractor is responsible. Such insurance coverage shall be primary and non-contributory insurance as respects the District, shall stand in an unbroken chain of coverage excess of the Contractor's scheduled underlying coverage. Any insurance or self-insurance maintained by the District shall be excess of the Contractor's insurance and shall not be called upon to contribute with it. The insurer shall agree to waive all rights of subrogation against the District for losses paid under the terms of the insurance policy that arise from Work performed by the Contractor.

Insurance Services Office Business Auto Coverage Form Number CA 0001, Code 1 (any auto) is required. Comprehensive Automobile Liability insurance to include all autos, owned, non-owned, and hired, with limits of \$1,000,000 per accident for bodily injury and property damage.

Incidents and claims are to be reported to the insurer at:

Attn: _____
(Title) (Department)

(Company)

(Street Address)

(City) (State) (Zip Code)
() (Telephone Number)

DATE: _____

CONTRACTOR

By: _____

Signature

CONTRACTOR CERTIFICATION REGARDING BACKGROUND CHECKS

_____ certifies that it has performed one of the following:
[Name of contractor/consultant]

- Pursuant to Education Code section 45125.1, Contractor has conducted criminal background checks, through the California Department of Justice, of all employees providing services to the Jurupa Unified School District, pursuant to the contract/purchase order dated _____, and that none have been convicted of serious or violent felonies, as specified in Penal Code sections 1192.7(c) and 667.5(c), respectively.

As further required by Education Code section 45125.1, attached hereto as Attachment "A" is a list of the names of the employees of the undersigned who may come in contact with pupils.

OR

- Pursuant to Education Code section 45125.2, Contractor will ensure the safety of pupils by one or more of the following methods:
 - 1. The installation of a physical barrier at the worksite to limit contact with pupils.
 - 2. Continual supervision and monitoring of all employees of the entity by an employee of the entity whom the Department of Justice has ascertained has not been convicted of a violent or serious felony.

I declare under penalty of perjury under the laws of the United States that the foregoing is true and correct.

Date _____, 20__

[Name of Contractor/Consultant]

By its: _____

ATTACHMENT A:

CONTRACTOR CERTIFICATION REGARDING BACKGROUND CHECKS

(INSERT NAMES OF EMPLOYEES WHO MAY COME IN CONTACT WITH PUPILS)

CONTRACTOR’S CERTIFICATE REGARDING WORKERS’ COMPENSATION

Labor Code section 3700 in relevant part provides:

Every employer except the State shall secure the payment of compensation in one or more of the following ways:

39. By being insured against liability to pay compensation by one or more insurers duly authorized to write compensation insurance in this State.

40. By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to employees.

41. For any county, city, city and county, municipal corporation, public district, public agency, or any political subdivision of the state, including each member of a pooling arrangement under a joint exercise of powers agreement (but not the state itself), by securing from the Director of Industrial Relations a certificate of consent to self-insure against workers’ compensation claims, which certificate may be given upon furnishing proof satisfactory to the director of ability to administer workers’ compensation claims properly, and to pay workers’ compensation claims that may become due to its employees. On or before March 31, 1979, a political subdivision of the state which, on December 31, 1978, was uninsured for its liability to pay compensation, shall file a properly completed and executed application for a certificate of consent to self-insure against workers’ compensation claims. The certificate shall be issued and be subject to the provisions of Section 3702.

I am aware of the provisions of Labor Code section 3700 which require every employer to be insured against liability for workers’ compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provision before commencing the performance of the work of this Contract.

(Signature)

(Print)

(Date)

In accordance with Article 5 (commencing at section 1860), Chapter 1, Part 7, Division 2 of the Labor Code, the above certificate must be signed and submitted with the Contractor’s bid.

CONTRACTOR’S CERTIFICATE REGARDING DRUG-FREE WORKPLACE

This Drug-Free Workplace Certification form is required from all successful bidders pursuant to the requirements mandated by Government Code section 8350 et seq., the Drug-Free Workplace Act of 1990. The Drug-Free Workplace Act of 1990 requires that every person or organization awarded a contract or grant for the procurement of any property or service from any State agency must certify that it will provide a drug-free workplace by performing certain specified acts. In addition, the Act provides that each contract or grant awarded by a State agency may be subject to suspension of payments or termination of the contract or grant, and the Contractor or grantee may be subject to debarment from future contracting, if the contracting agency determines that specified acts have occurred.

Pursuant to Government Code section 8355, every person or organization awarded a contract or grant from a State agency shall certify that it will provide a drug-free workplace by doing all of the following:

- 42. Publishing a statement, notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited in the person’s or organization’s workplace, and specifying actions which will be taken against employees for violations of the prohibition.

- 43. Establishing a drug-free awareness program to inform employees about all of the following:
 - a. The dangers of drug abuse in the workplace;
 - b. The person’s or organization’s policy of maintaining a drug-free workplace;
 - c. The availability of drug counseling, rehabilitation and employee-assistance programs; and
 - d. The penalties that may be imposed upon employees for drug abuse violations;

- 44. Requiring that each employee engaged in the performance of the contract or grant be given a copy of the statement required by subdivision (a) and that, as a condition of employment on the contract or grant, the employee agrees to abide by the terms of the statement.

I, the undersigned, agree to fulfill the terms and requirements of Government Code section 8355 listed above and will (a) publish a statement notifying employees concerning the prohibition of controlled substance at the workplace, (b) establish a drug-free awareness program, and (c) require each employee engaged in the performance of the contact be given a copy of the statement required by section 8355(a) and require such employee agree to abide by the terms of that statement.

I also understand that if the Jurupa Unified School District determines that I have either (a) made a false certification herein, or (b) violated this certification by failing to carry out the requirements of Section 8355, that the contract awarded herein is subject to termination, suspension of payments, or both. I further understand that, should I violate the terms of the Drug-Free Workplace Act of 1990, I may be subject to debarment in accordance with the requirements of Section 8350 et seq.

I acknowledge that I am aware of the provisions of Government Code section 8350 et seq. and hereby certify that I will adhere to the requirements of the Drug-Free Workplace Act of 1990.

DATE: _____

CONTRACTOR

By: _____

Signature

**CONTRACTOR’S CERTIFICATE REGARDING ALCOHOLIC BEVERAGE AND
TOBACCO-FREE CAMPUS POLICY**

The Contractor agrees that it will abide by and implement the District’s Alcoholic Beverage and Tobacco-Free Campus Policy, which prohibits the use of alcoholic beverages and tobacco products, of any kind and at any time, in District-owned or leased buildings, on DISTRICT property and in DISTRICT vehicles. The Contractor shall procure signs stating “ALCOHOLIC BEVERAGE AND TOBACCO USE IS PROHIBITED” and shall ensure that these signs are prominently displayed in all entrances to school property at all times.

DATE: _____

CONTRACTOR

By: _____

Signature

SCOPE OF PROJECT

TO PROVIDE- Install New Window Shades at 5 Sites:

LOCATION 1: Camino Real Elementary School
4655 Camino Real
Jurupa Valley, CA 92509

LOCATION 2: Granite Hill Elementary School
9371 Granite Hill
Jurupa Valley, CA 92509

LOCATION 3: Indian Hills Elementary School
7750 Linares
Jurupa Valley, CA 92509

LOCATION 4: Stone Avenue Elementary School
5111 Stone Avenue
Jurupa Valley, CA 92509

LOCATION 5: Sunny Slope Elementary School
7050 38th Street
Jurupa Valley, CA 92509

Jurupa Unified School District

4740 Pedley Road,
Jurupa Valley, CA 92509



School Site

Camino Real Elementary School
4655 Camino Real,
Jurupa Valley, Ca 92509

Description of work

Install 21 Manual Roller Shades

*SheerWeave by Phifer / Style 2500 - 1 % / V21 Charcoal.
Black - Fascia / Black - Clutches / Black Stainless Chain.*

- Hallway to Room 11: #1 - 60" x 86" Control on Left / Outside Mount
- Room 11: #2 - 60-3/4" x 39" Control on Right / Inside Mount
#3 - 72" x 86" Control on Right / Outside Mount
- Room 12: #4 - 60-3/4" x 39" Control on Left / Inside Mount
#5 - 72" x 86" Control on Left / Outside Mount
- Hallway to room 12: #6 - 60" x 86" Control on Right / Outside Mount
- Room 18: #7 - 67-3/4" x 40" Control on Right / Inside Mount
#8 - 72" x 86" Control on Right / Outside Mount
- Room 17: #9 - 68" x 40" Control on Left / Inside Mount
#10 - 72" x 86" Control on Left / Outside Mount
- Hallway to Room 22: #11 - 35-3/4" x 86" Control Right / Outside Mount
- Room 22: #12 - 68" x 40" Control on Left / Inside Mount
#13 - 71-3/4" x 86" Control on Left / Outside Mount
- Room 21: #14 - 68" x 40" Control on Right / Inside Mount
#15 - 72" x 86" Control on Right / Outside Mount
- Hallway to Room 21: #16 - 35-3/4" x 86" Control on Left / Outside Mount
- Hallway to Room 16: #17 - 36" x 86" Control on Right / Outside Mount
- Room 16: #18 - 108" x 86" Control on Left / Outside Mount
#19 - 74" x 50" Control on Right / Outside Mount
- Room 15: #20 - 108" x 86" Control on Right / Outside Mount
- Hallway to Room 15: #21 - 36" x 86" Control on Left / Outside Mount

Jurupa Unified School District

4740 Pedley Road,
Jurupa Valley, CA 92509



School Site

Granite Hill Elementary School
9371 Granite Hill Drive
Jurupa Valley, Ca 92509

Description of work

1. Install 23 Manual Roller Shades

*SheerWeave by Phifer / Style 2500 - 1 % / V21 Charcoal.
Black - Fascia / Black - Clutches / Black Stainless Chain.*

- Room 16: #1 - 34-1/2" x 57" Control on Right / Inside Mount
- Room 15: #2 - 115-7 /8" x 66" Control on Left / Outside Mount
- Room 13: #3 - 115-7 /8" x 66" Control on Right / Outside Mount
#4 - 103-3/4" X 66" Control on Right / Outside Mount
- Next to Exit: #5 - 22-3/4" x 57" Control Right / Inside Mount
- Room 14: #6 - 77-7/8" x 62" Control on Right / Outside Mount
- Room 8: #7 - 115-7/8" x 66" Control on Left / Outside Mount
- Room 12: #8 - 115-7 /8" x 66" Control on Right / Outside Mount
- Room 11: #9 - 115-7 /8" x 66" Control on Left / Outside Mount
- Room 9: #10 - 115-7 /8" x 66" Control on Left/ Outside Mount
- Room 10: #11 - 78" x 62" Control on Left / Outside Mount
- Next to Exit: #12 - 22-3/4" x 57" Control on Right/ Inside Mount
- Room 5: #13 - 103-7 /8" x 66" Control on Left/ Outside Mount
#14 - 115-7 /8" x 66" Control on Right / Outside Mount
- Room 6: #15 - 115-7 /8" x 66" Control on Left / Outside Mount
- Room 7: #16 - 34-5/8" x 57" Control on Right / Inside Mount
- Next to Exit: #17 - 30-5/8" x 57" Control Left / Inside Mount
- Room 1: #18-77-7/8" x 62" Control on Right/ Outside Mount
- Room 3: #19 - 115-7/8" x 66" Control on Right/ Outside Mount
- Room 2: #20 - 115-7 /8" x 66" Control on Left / Outside Mount

- Room 4: #21 - 77-3/4" x 62" Control on Left/ Outside Mount
#22 - 30-5/8" x 57" Control on Right / Inside Mount
- Next to Exit: #23 - 30-5/8" x 57" Control on Right / Inside Mount

Jurupa Unified School District

4740 Pedley Road,
Jurupa Valley, CA 92509



School Site

Indian Hill Elementary School
7750 Linares Ave,
Jurupa Valley, Ca 92509

Description of work

1. Install 35 Manual Roller Shades

*SheerWeave by Phifer / Style 2500 - 1 % / V21 Charcoal.
Black - Fascia / Black - Clutches / Black Stainless Chain.*

Outside Mount:

- Room 15: #1 - 24-1/2" x 98" Control on Left
#2 - 114" x 65" Control on Right
- Hallway Next to Room 17: #3 - 31-3/4" x 95" Control on Right
- Room 17: #4 - 24-1/2" x 98" Control on Right
- Room 16: #5 - 24-1/2" x 98" Control on Right
#6 - 97-3/8" x 65" Control on Right
#7 - 128-1/4" x 65" Control on Left
- Hallway Next to Room 14: #8 - 34-5/8" x 95" Control on Right
- Room 14: #9 - 24-1/2" x 98" Control on Left
#10 - 97-3/8" x 65" Control on Right
#11 - 129-1/2" x 65" Control on Left
- Room 12: #12 - 24-1/2" x 98" Control on Right
#13 - 130" x 65" Control on Left
#14 - 97-3/4" X 65" Control on Right
- Room 10: #15 - 24-1/2" x 98" Control on Left
- Room 11: #16 - 24-1/2" x 98" Control on Left
#17 - 129-1/2" X 65" Control on Right
#18 - 97-3/8" X 65" Control on Left
- Room 13: #19 - 24-1/2" x 98" Control on Right

- Hallway Next to Room 6: #20 - 33-1/4" x 101" Control on Left
- Room 6: #21 - 24-1/2" x 98" Control on Right
 - #22 - 97-3/8" x 65" Control on Left
 - #23 - 129-3/4" x 65" Control on Right
- Room 9: #24 - 24-1/2" x 98" Control on Right
- Room 7: #25 - 24-1/2" x 98" Control on Right
- Room 8: #26 - 24-1/2" x 98" Control on Right
 - #27- 97-1/2" x 65" Control on Left
 - #28 - 129-3/8" x 65" Control on Right
- Room 5: #29 - 39" x 92-1/2" Control on Left
 - #30 - 39" x 92-1/2" Control on Right
- Room 4: #31 - 97-1/2" x 65" Control on Left
 - #32 - 129-1/2" x 65" Control on Right
 - #33 - 24-1/2" x 98" Control on Left
- Room 3: #34 - 18-1/2" x 92-1/2" control on Left
 - #35 - 18-1/4" x 92-1/2" Control on Right

- Common Area 4: #59: 36" x 86" Right
#60: 36" x 86" Left
- Room 19: #61: 72" x 44" Control Right
#62: 72" x 86" Control Right
#63: 108" x 86" Control Right
- Room 20: #64: 72" x 44" Control Left
#65: 72" x 86" Control Left
#66: 108" x 86" Control Right
- Library: #67: 72" x 86" Control Right
#68: 36" x 86" Control Left
#69: 36" x 86" Control Right
- Room A: #70: 36" x 86" Control Left
- Room B: #71: 36" x 86" Control Right
- Room C: #72: 36" x 86" Control Left
- Room D: #73: 36" x 86" Control Right
- Faculty Room - Break: #74: 140" x 86" Left
#75: 70" x 86" Left
- Office 102: #76: 36" x 86" Control Left
- Office 103: #77: 72" x 86" Control Left
- Nurse: #78: 36" x 51" Control Right
#79: 36" x 51" Control Right
- Principal: #80: 72" x 86" Control Left
#81: 72" x 86" Control Left
- Main Entrance: #82: 65" x 77" Right
#83: 36" x 86" Right
- #84: 36" x 86" Left
- MPR: #85: 86" x 86" Control Right
#86: 86" x 86" Control Right
#87: 86" x 86" Control Left
#88: 86" x 86" Control Left
- Rooms 35 - 42, Conference Room: #89 - #105: 96" x 48"
 - Control Right and 8 Control Left

Jurupa Unified School District

4740 Pedley Road,
Jurupa Valley, CA 92509



School Site

Stone Avenue Elementary School
5111 Stone Avenue
Jurupa Valley, Ca 92509

Description of work

1. Install 23 Manual Roller Shades

*SheerWeave by Phifer / Style 2500 - 1 % / V21 Charcoal.
Black - Fascia / Black - Clutches / Black Stainless Chain.*

- Room 8: #1 - 115-7 /8" x 62" Control on Left / Outside Mount
- Room 12: #2 - 115-7 /8" x 62" Control on Right / Outside Mount
#3 - 34-3/4" X 58" Control on Left / Inside Mount
- Room 11: #4 - 115-7 /8" x 62" Control on Left / Outside Mount
- Room 9: #5 - 115-7 /8" x 62" Control on Left / Outside Mount
- Room 10: #6 - 77-7 /8" x 63" Control on Left / Outside Mount
- Next to Restroom: #7 - 22-1/4" x 58" Control Right/ Inside Mount
- Room 13: #8 - 103-7 /8" x 62" Control on Right/ Outside Mount
#9 - 115-7 /8" x 62" Control on Right / Outside Mount
- Room 16: #10 - 32-5/8" x 58" Control on Right/ Inside Mount
- Room 15: #11 - 115-7 /8" x 62" Control on Left / Outside Mount
- Room 14: #12 - 77-7/8" x 63" Control on Right / Outside Mount
- Next to Restroom: #13 - 22-3/4" x 58" Control Right/ Inside Mount
- Room 1: #14 - 73-3/4" x 63" Control on Right/ Outside Mount
- Room 2: #15 - 115-7 /8" x 62" Control on Left / Outside Mount
- Room 3: #16 - 115-7 /8" x 62" Control on Right/ Outside Mount
#17 - 103-7/8" X 62" Control on Left / Outside Mount
- Room 4: #18 - 77-7/8" x 63" Control on Right/ Outside Mount
#19 - 30-5/8" X 58" Control on Left / Inside Mount
- Room 5: #20 - 115-7 /8" x 62" Control on Left / Outside Mount

- Room 6: #21 - 107-1/2" x 62" Control on Left / Outside Mount
- Room 7: #22 - 34-5/8" x 58" Control on Right / Inside Mount
- Next to Exit Door: #23 - 30-5/8" x 58" Control Left / Inside Mount

Jurupa Unified School District

4740 Pedley Road,
Jurupa Valley, CA 92509



School Site

Sunnyslope Elementary School
7050 38th street
Jurupa Valley, Ca 92509

Description of work

1. Instali 105 Manual Roller Shades, Outside Mount

Sheerweave by Phifer

*Style 2410 - 3% Open, Color P14 Oyster/ Pearl Gray
With Clear Anodized Fascia*

- Common Area 1: #1: 60" x 86" Control Right
#2: 60" x 86" Control Left
- Room 203: #3: 72" x 86" Control Left
- Room 1: #4: 66" x 46" Control Right
#5: 69" x 86" Control Right
#6: 105" x 86" Control Right
- Room 2: #7: 66" x 46" Control Left
#8: 69" x 86" Control Left
#9: 105" x 86" Control Right
- Room 3: #10: 103" x 86" Control Right
#11: 103" x 86" Control Right
#12: 65" x 77" Control Right
- Room 4: #13: 103" x 86" Control Right
#14: 103" x 86" Control Right
#15: 65" x 77" Control Right
#16: 74" x 50" Control Left
- Common Area 2: #17: 36" x 86" Right
#18: 36" x 86" Left
- Room 5: #19: 58-1/2" x 49" Control Right

#20: 105" x 86" Control Right
#21: 52-7/8" x 61" Control Left
#22: 103" x 86" Control Right
#23: 108" x 44" Control Right - Blackout Shade

- Room 6: #24: 58-3/4" x 49" Control Right
#25: 105" x 86" Control Left
#26: 52-7/8" x 60" Control Right
#27: 103" x 86" Control Left
- Room 7: #28: 107-3/4" x 86" Control Right
#29: 36" x 86" Control Left
- Room 8: #30: 107-3/4" x 86" Control Right
#31: 36" x 86" Control Left
- Room 9: #32: 107-3/4" x 86" Control Right
#33: 36" x 86" Control Left
- Room 10: #34: 107-3/4" x 86" Control Right
#35: 36" x 86" Control Left
- Room 11: #36: 107-3/4" x 86" Control Left
#37: 36" x 86" Control Right
- Room 12: #38: 107-3/4" x 86" Control Right
#39: 36" x 86" Control Left
- Room 13: #40: 107-3/4" x 86" Control Right
#41: 36" x 86" Control Left
- Room 14: #42: 107-3/4" x 86" Control Left
#43: 36" x 86" Control Right
- Common Area 3: #44: 36" x 86" Right
#45: 36" x 86" Left
- Room 15: #46: 72" x 44" Control Left
#47: 72" x 86" Control Left
#48: 108" x 86" Control Right
- Room 16: #49: 72" x 44" Control Right
#50: 72" x 86" Control Right
#51: 108" x 86" Control Left
- Room ACT - G/8: #52: 72" x 86" Control Right
- Room 17: #53: 108" x 86" Control Left
#54: 108" x 86" Control Right
#55: 65" x 77" Control Right
- Room 18: #56: 108" x 86" Control Left
#57: 108" x 86" Control Right
#58: 65" x 77" Control Right



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SPECIAL CONDITIONS

GENERAL

The provisions of the General Conditions are modified by these Special Conditions. The Special Conditions have the same force and authority to each division of the work as if they are repeated in each division.

NOTE: Any reference to architect anywhere in this bid package for the purpose of this project shall mean the District or District's Director of Maintenance and Operations.

1. **SCOPE OF PROJECT**

This project includes all necessary labor, tools, materials, and equipment to accomplish this work as shown on the drawings and/or contract documents. This project is to provide and install roller shades at (5) locations. Camino Real ES, Granite Hill ES, Indian Hills ES, Stone Ave. ES, Sunny Slope ES.

2. **SITE INVESTIGATION**

There will be a mandatory pre-bid job meeting

Arrangements for additional visits to the sites may be made by calling (951) 360-2761 between the hours of 8:00 A.M. and 3:00 P.M., Monday thru Friday. Additional visits will need to be made during non-school hours and approved by the Director of Maintenance and Operations.

Before bidding on this work, the Contractor shall make a careful investigation of the site and shall be thoroughly familiar with the requirements of the contract. By the act of submitting a bid for the work included in this contract, the Contractor shall be deemed to have made such study and investigation and that they are familiar with and accept the conditions of the site.

3. **ACCEPTANCE AND GUARANTEE**

Acceptance of the completed project shall be the direct responsibility of the District's Director of Maintenance and Operations, or his authorized designee.

4. **COORDINATION**

The work shall be scheduled and accomplished without interference to the school and extreme care taken to ensure complete safety of all students and faculty during the installation. The installation will take place during non-school hours and approved by the Director of Maintenance and operations.

5. **SPECIAL PROTECTION**

The Contractor shall be responsible for any damage caused to adjacent areas to the installation locations.

6. **TIME FOR COMPLETION**

The project is estimated to start in December of 2022 and be completed within forty-five (45) calendar days from notice to proceed.

7. **WORKMANSHIP AND INSPECTIONS**

Work shall be inspected during progress of the work by the Director of Maintenance and Operations, of his assigned representative. The Director shall be notified at (909) 758-6447 twenty-four (24) hours before Contractor proposes to start work.

Special Conditions

8. The Installation Contractor shall be responsible for the verification of all measurements relative to this project.
9. In the base bid include a twenty-five hundred (\$2,500) allowance.
10. The contractor will provide a schedule prior to the commencement of work.
11. Temporary restroom facilities with hand wash station will be provided by the contractor.
12. All on site employees must wear proper work attire with a company logo, and safety vest always.



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ROLLER SHADES

1. PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Fabric roller shades.
- B. Manual operation.
- C. Accessories and attachment hardware.

1.2 REFERENCES

- A. ASTM G 21 - Standard Practice for Determining Resistance of Synthetic Polymeric Materials to Fungi.
- B. CEC – California Electrical Code.
- C. NFPA 701 - Fire Tests for Flame-Resistant Textiles and Films.
- D. UL325 – Listed Solution covering all controls, electrical accessories and motors.

1.3 SUBMITTALS

- A. Submit under provisions of Section 01 33 00.
- B. Product Data: Provide manufacturer's data sheets on each product used.
- C. Shop Drawings: Provide plans, elevations, sections, product details, installation details, operational clearances, wiring diagrams and relationship to adjacent work.
- D. Window Treatment Schedule: For all roller shades. Use same room designations as indicated on the Drawings and include opening sizes and key to typical mounting details.
- E. Samples: Provide 4 sets of shade cloth options and aluminum finish color samples representing manufacturer's full range of available colors and patterns.
- F. Maintenance Data: Provide methods for maintaining roller shades, precautions regarding cleaning materials and methods, instructions for operating hardware and controls.

1.4 QUALITY ASSURANCE

- A. Manufacturer Qualifications: Company with a minimum of ten years experience and a minimum of five projects of similar scope and size to those specified in this section.
- B. Installer Qualifications: Installer trained and certified by the manufacturer with a minimum of five years experience in installing products comparable to those specified in this section.

1.5 REGULATORY REQUIREMENTS

- A. Fire-Test-Response Characteristics: Shall pass NFPA 701, small and large-scale vertical burn. Materials tested shall be identical to products proposed for use.
- B. Electrical Components: CEC listed and labeled by UL and tested as a system. Individual testing of components will not be acceptable in lieu of system testing.

- C. Operable parts and controls at unobstructed forward and side approach locate at 48" to top of device. For reach requirements at other conditions, comply with 11B-308 as they apply. Operable parts shall be operable with one hand and shall not require tight grasping, pinching or twisting of the wrist and shall have a maximum operable force of 5 pounds. Operable parts shall also comply with CBC Sections 11B-308.2, 11B-308.3 and 11B-309.4.

1.6 ENVIRONMENTAL REQUIREMENTS

- A. Anti-Microbial Characteristics: ASTM G 21, 'No Growth' results for fungi ATCC9642, ATCC 9644, ATCC9645.

1.7 DELIVERY, STORAGE, AND HANDLING

- A. Deliver, store and protect products to site under provisions of Section 01 61 00.
- B. Deliver shades in factory-labeled packages, marked with manufacturer and product name, fire-test-response characteristics, and location of installation using same room designations indicated on Drawings and in the Window Treatment Schedule.

1.8 PROJECT CONDITIONS

- A. Environmental Limitations: Install roller shades after finish work including painting is complete and ambient temperature and humidity conditions are maintained at the levels indicated for Project when occupied for its intended use.
- B. Field Measurements: Verify dimensions by field measurements before fabrication.

1.9 WARRANTY

- A. Provide warranties under provisions of Section 01 77 00.
- B. Roller Shade Hardware and Standard Shadecloth: Manufacturer's non-depreciating twenty-five-year limited warranty.
- C. Environmental Shadecloth: Manufacturer's non-depreciating ten-year limited warranty.
- D. Roller Shade Installation: One year from date of Substantial Completion.

2. PART 2 PRODUCTS

2.1 MANUFACTURERS

- A. Basis-of-Design Product: Subject to compliance with requirement, provide products manufactured by Mecho, www.mecho.shade.com.
- B. Comparable products manufactured by one of the following manufacturers are acceptable:
 - 1. Hunter Douglas/Nysan Shading Systems Ltd., www.hunterdouglascontract.com.
 - 2. Spring Window Fashions, www.swfcontract.com.
- C. Substitutions: Under provisions of Section 01 25 13.

2.2 APPLICATION

- A. Roller Shade Schedule:
 - 1. Shade Type 1: Manual operating, chain drive, sunscreen roller shades in exterior windows of rooms and spaces indicated on the Drawings.

2.3 OPERATION

A. Manual Operated Shades:

1. Universal, regular and offset drive capacity. Allow drive chain to fall at front, rear or non-offset for drive end brackets.
2. Hardware to be minimum of 1/8 inch thick plated steel capable of supporting 150 percent of weight of each shade.
3. Installation to be designed for a removable fascia for both regular and reverse roll. Fascia to be installed with no exposed fasteners.
4. Fascia to be mounted continuously across two or more shade bands.
5. System to allow operation of multiple shade bands by single chain operator.
6. Shade roller tube to have positive mechanical engagement for drive mechanism.
7. Drive Bracket / Brake Assembly: Mecho Model M/5.
8. Drive Chain: No. 10 stainless steel chain rated at a minimum of 90 lb. breaking strength.

2.4 SHADE CLOTH

A. Visually Transparent Single-Fabric Shadecloth:

1. Basis of Design: MERMET E-Screen 7503, 3 percent open, dense linear-weave pattern.

2.5 SHADE BAND

A. Shade Bands: Includes fabric, enclosed hem weight, shade roller tube, and attachment of shade band to roller tube. Sewn hems and open hem pockets are not acceptable.

1. Concealed Hembar: Continuous extruded aluminum for entire width of shade band heat sealed on all sides.
2. Shade Band and Shade Roller Attachment:
 - (a) Extruded aluminum shade roller tube of diameter and wall thickness required to support shade fabric without deflection.
 - (b) Positive mechanical attachment of shade band to roller tube; shade band to be removable / replaceable with a "snap-on" "snap-off" spline mounting, without having to remove shade roller from shade brackets.
 - (c) Mounting spline shall not require use of adhesives, adhesive tapes, staples, or rivets.

2.6 SHADE FABRICATION

- A. Shadecloth to hang flat without buckling or distortion.
- B. Heat-sealed trimmed edges to hang straight without curling or raveling.
- C. Unguided shadecloth to roll true and straight without shifting sideways more than 1/8 inch in either direction per 8 feet of shade height due to warp distortion or weave design.

- D. Fabricate hem as follows:
 - 1. Concealed hemtube.
- E. Provide battens in standard shades to assure proper tracking and uniform rolling of the shadebands. Battens shall be roll-formed stainless steel or tempered steel.
- F. Battens shall be concealed in an integrally-colored fabric to match the inside and outside colors of the shadeband.
- G. Provide battens for railroaded shades when width-to-height ratios meet or exceed manufacturer's standards.
- H. Blackout shadebands, when used in side channels, shall have horizontally mounted, roll-formed stainless steel or tempered-steel battens not more than 3 feet on center extending fully into the side channels.

2.7 COMPONENTS

- A. Access and Material Requirements:
 - 1. Provide shade hardware that allows the removal of shade roller tube from brackets without removing hardware from opening and without requiring end or center supports to be removed.
 - 2. Provide shade hardware that allows for removal and re-mounting of the shade bands without having to remove the shade tube, drive or operating support brackets.
 - 3. Use only Delran engineered plastics by DuPont for all plastic components of shade hardware. Styrene based plastics, and /or polyester, or reinforced polyester shall not be used.

2.8 ACCESSORIES

- A. Roller Shade Pocket: Aluminum recessed shade pocket mounted in ceilings. Provide a minimum of four 1 inch diameter holes per foot allowing solar gain to flow above ceiling line.
- B. Fascia:
 - 1. Continuous removable extruded aluminum fascia that attaches to shade mounting brackets with no exposed fasteners.
 - 2. Install across two or more shade bands in one piece.
 - 3. Fully conceal brackets, shade roller and fabric on the tube.
 - 4. Provide bracket / fascia end caps where mounting conditions expose outside of roller shade brackets.
 - 5. Do not notch fascia for manual chain.
- C. Manual Side and Sill Channels:
 - 1. Manual shade side channels, 1-15/16 inches wide by 1-3/16 inches deep, two-band center channels, 2-5/8 inches wide by 1-3/16 inches deep, 2-5/8-inch double-center channels at center-support positions.
 - 2. For shade bands over 8 feet, provide 2-1/2 wide by 1-3/16 inches deep side channels.
 - 3. Color: Selected from manufacturer's standard colors by Architect.

3. PART 3 EXECUTION

3.1 EXAMINATION

- A. Do not begin installation until substrates have been properly prepared.
- B. Verify field measurements are as shown on shop drawings.
- C. Notify Architect of unsatisfactory preparation before proceeding.
- D. Beginning of installation means installer accepts existing conditions.

3.2 PREPARATION

- A. Clean surfaces thoroughly prior to installation.
- B. Prepare surfaces as recommended by the manufacturer.

3.3 INSTALLATION

- A. Install roller shades in accordance with manufacturer's instructions and in compliance with Section 01 73 00.
- B. Install roller shades level, plumb, square, and true.
- C. Locate shade band no closer than 2 inches to interior face of glass.
- D. Allow proper clearances for window operation hardware.
- E. Installation of control wiring for the motors, or motor controllers of the motorized roller shades shall be provided by the roller shade installer in accordance with the requirements provided by the manufacturer.
- F. Roller shade installer shall coordinate the following:
 - 1. Power panels and circuits of sufficient size to accommodate roller shade requirements as indicated on electrical drawings.
 - 2. Requirements of roller shades before inaccessible areas are constructed and concealed.
 - 3. Provide conduit with pull wire in all areas which might not be accessible to roller shade installer due to building design, equipment location or schedule.
 - 4. Line voltage shall be installed as dedicated home runs terminating in junction boxes in locations designated by the electrical drawings.
 - 5. Provide low voltage control wiring from motor controllers to switch/ control locations designated. All above-ceiling and concealed wiring shall be plenum-rated, or installed in conduit, as required by the California Electrical Code.

3.4 ADJUSTING

- A. Adjust and balance roller shades to operate smoothly, easily, safely, and free from binding or malfunction throughout entire operational range.

3.5 CLEANING

- A. Clean roller shade surfaces after installation according to manufacturer's written instructions.

3.6 DEMONSTRATION

- A. Engage Installer to train Owner's maintenance personnel to adjust, operate and maintain roller shade systems.

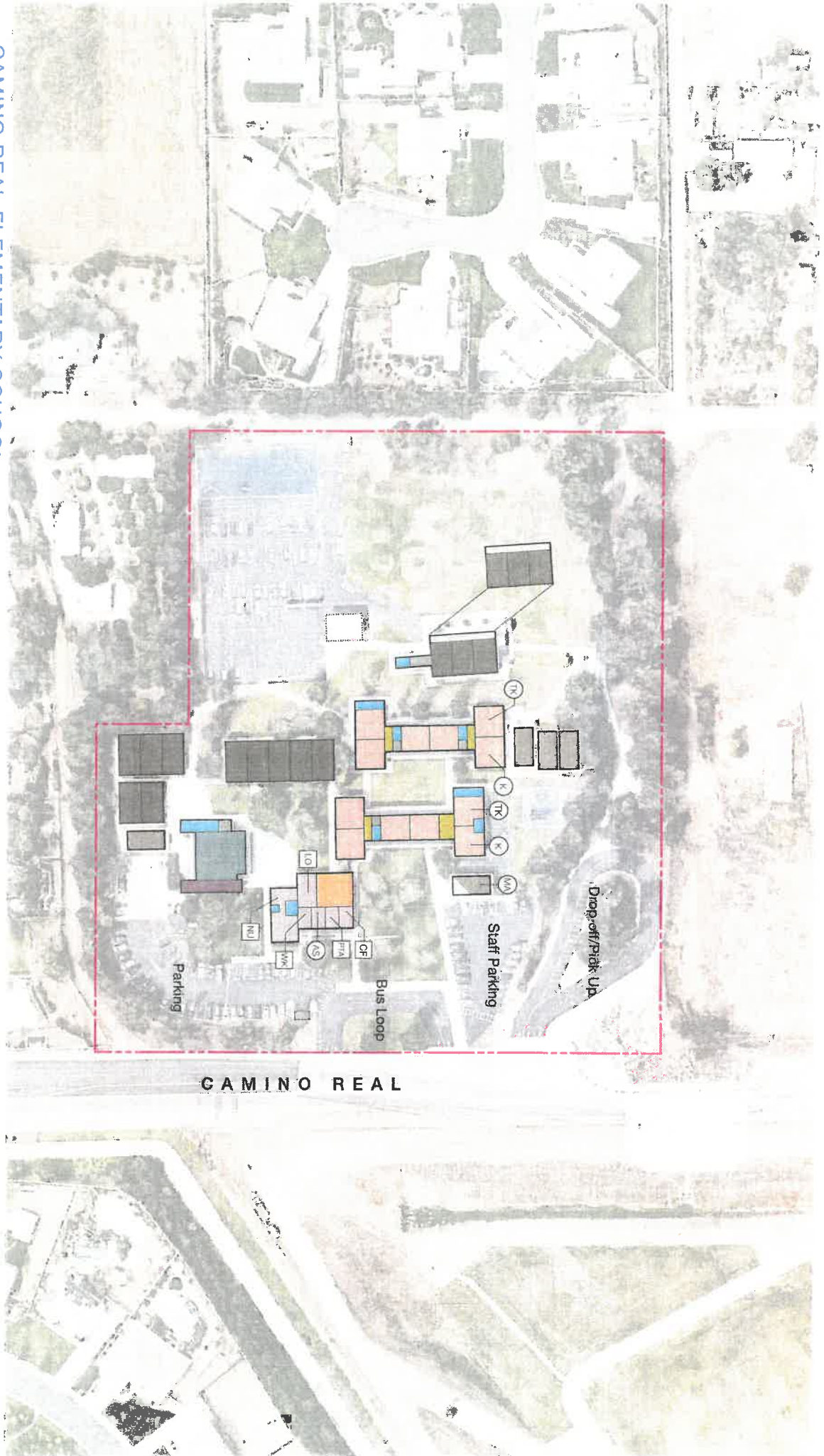
3.7 PROTECTION

- A. Protect installed products until completion of project.
- B. Touch-up, repair or replace damaged products before Substantial Completion.

END OF SECTION



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CAMINO REAL ELEMENTARY SCHOOL

- Basic Classroom
- Specialty Classroom
- Science Classroom
- Portable Classroom
- Modular Classroom
- Classroom Support
- Athletic
- Library / Media Center
- Administrative
- MFR / Assembly
- Food Service
- Restrooms
- Operational Support
- Circulation
- County Use

- Solar Panels
- Trash Pick-up

- Classroom Types
 - CA Career & Tech Education
 - PL Project Lead The Way
 - SD Special Day Class
 - DA Data Annotation
 - IN Interim/State Model
 - CL Computer Lab
 - AS Art Studio
 - MA Music Art
 - TD Theater/Dance
 - FM Fine Motor Lab
 - HS Head Start
 - K Kindergarten
 - P Preschool
 - TR Transitional Kinder
 - CD Child Care
 - VF Vestibule for in-the

- Support Spaces Types
 - CF Conference Room
 - RE Receptionist
 - RE Reception Specialist
 - SW Social Worker
 - SP Speech
 - CO Counselor
 - LO Lost/Change
 - ST Staff Workroom
 - NI Nurse/Health Office
 - PR Parent/Teacher Room
 - SO Special Education Office
 - PC Parent/Child Intervention Therapy



Camino Real Elementary 2019-2020

FIELD

1st story			2nd story		
Room 28 Nguyen 4th	Room 29 Bowen 5th	Room 30 Laboriel 6th	Room 31 Cerde 4th	Room 32 Gonzalez 6th	Room 33 Cornejo 6th

BLACKTOP

Room 3 Bain 5th	Room 4 Stice 5th	Room 5 Carcano 3rd
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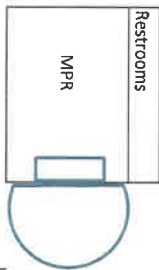
Room 6 Willingham 3rd	Room 7 Lambert 3rd	Room 8 Daily 3rd	Room 9 Pate 3rd	Room 10 Jimenez 2nd
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Room 17 Bryan 2nd	Room 18 Jianhho 2nd	Room 19 Rico 2nd	Room 20 Turner 1st	Room 21 Harris 2nd	Room 22 Simpson Growsky
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Room 23 Cook 4th	Room 24 Borsangue Dony/Herman	Room 25 Olguin 4th
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Room 1 Largent 5th	Room 2 Scroggins 5th
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Room 27 Paul/ Orr



QUAD

Room 12 Prophete 1st	Room 13 Peralta 1st	Room 14 Hernandez 1st	Restroom
Room 11 Miller 1st			Room 15 Gotschall Carmona
			Room 16 Lara Jardine

KINDERGARTEN PLAYGROUND

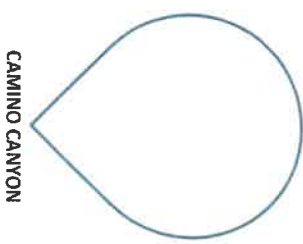
STAFF PARKING

Counselor	Staff Lounge	Library Omolafe			
Health Clerk Aide					
Principal	Secretaries	A Work Rm	B SPARK	C PTA	D Mag Rm

Room 26 Partlow Ibarra

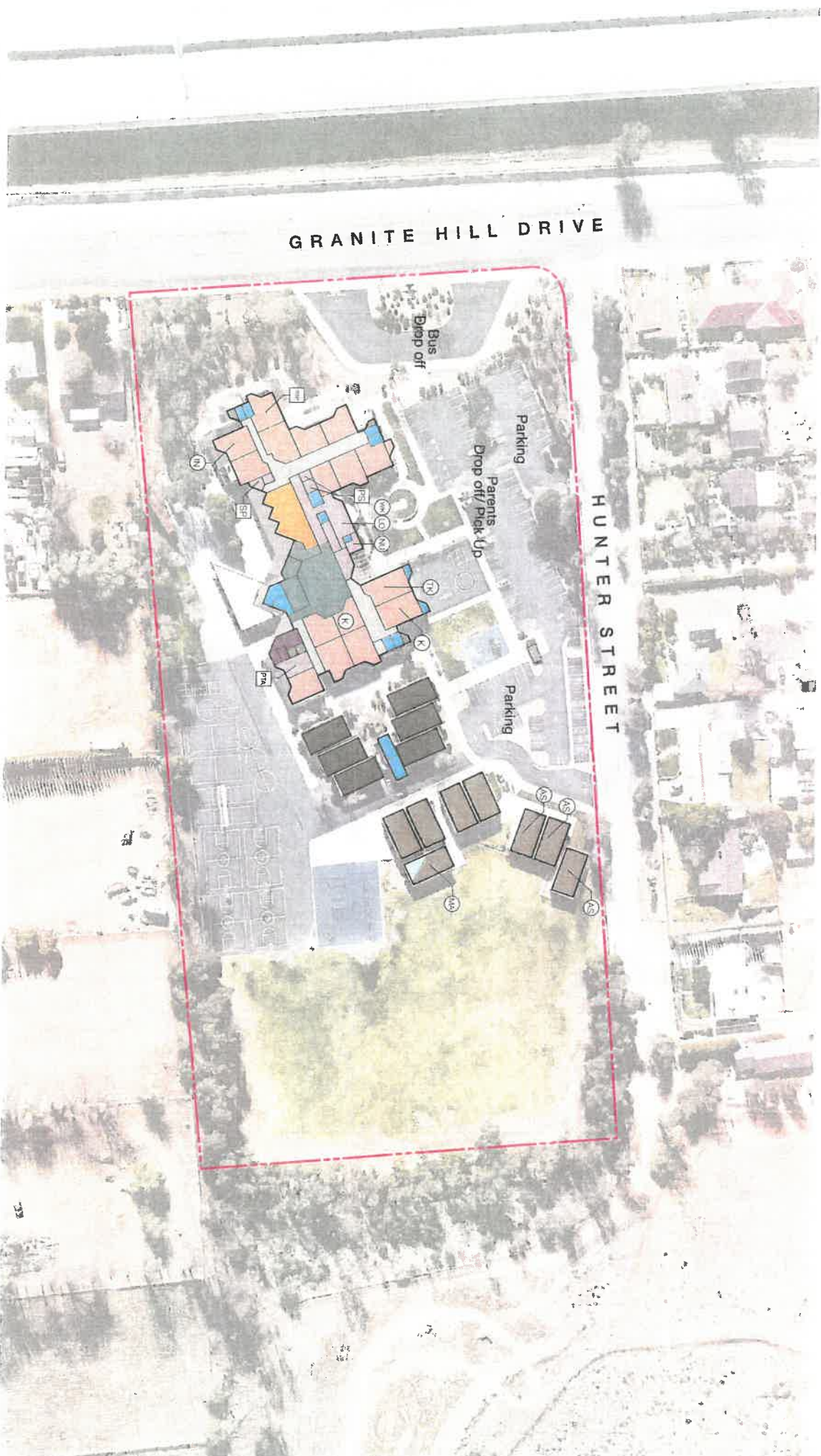


Staff Parking



4655 Camino Real, Riverside, CA 92509
(951) 360-2714

Erika Pham, Principal Angle Wollam, Principal's Secretary



GRANITE HILL DRIVE

HUNTER STREET

- GRANITE HILL ELEMENTARY SCHOOL**
- Basic Classroom
 - Specialty Classroom
 - Science Classroom
 - Portable Classroom
 - Modular Classroom
 - Classroom Support
 - Athletic
 - Library / Media Center
 - Administrative
 - M/FH / Assembly
 - Food Service
 - Restrooms
 - Operational Support
 - Circulation
 - Courtyard Use

- Solder Panels
- Trash Pick-up

- Classroom Types**
- 29 General & Tech Education
 - 28 Project Based Learning
 - 27 Special Day Class
 - 26 Dual Immersion
 - 25 Interventionally Served
 - 24 Computer Lab
 - 23 After School
 - 22 Maker Act
 - 21 Theater/Dance
 - 20 PE/Music/Art
 - 19 Head Start
 - 18 Kindergarten
 - 17 Preschool
 - 16 Transitional Kindergarten
 - 15 Child Care
 - 14 Various Field Use

- 13 Performance Room
- 12 Psychologist
- 11 Resource Specialist
- 10 Social Worker
- 9 Speech
- 8 Counselor
- 7 Staff Lounge
- 6 Staff Workroom
- 5 Nurse/Health Office
- 4 Parent Teacher Room
- 3 Spectator Office
- 2 Parent Child Interaction Therapy

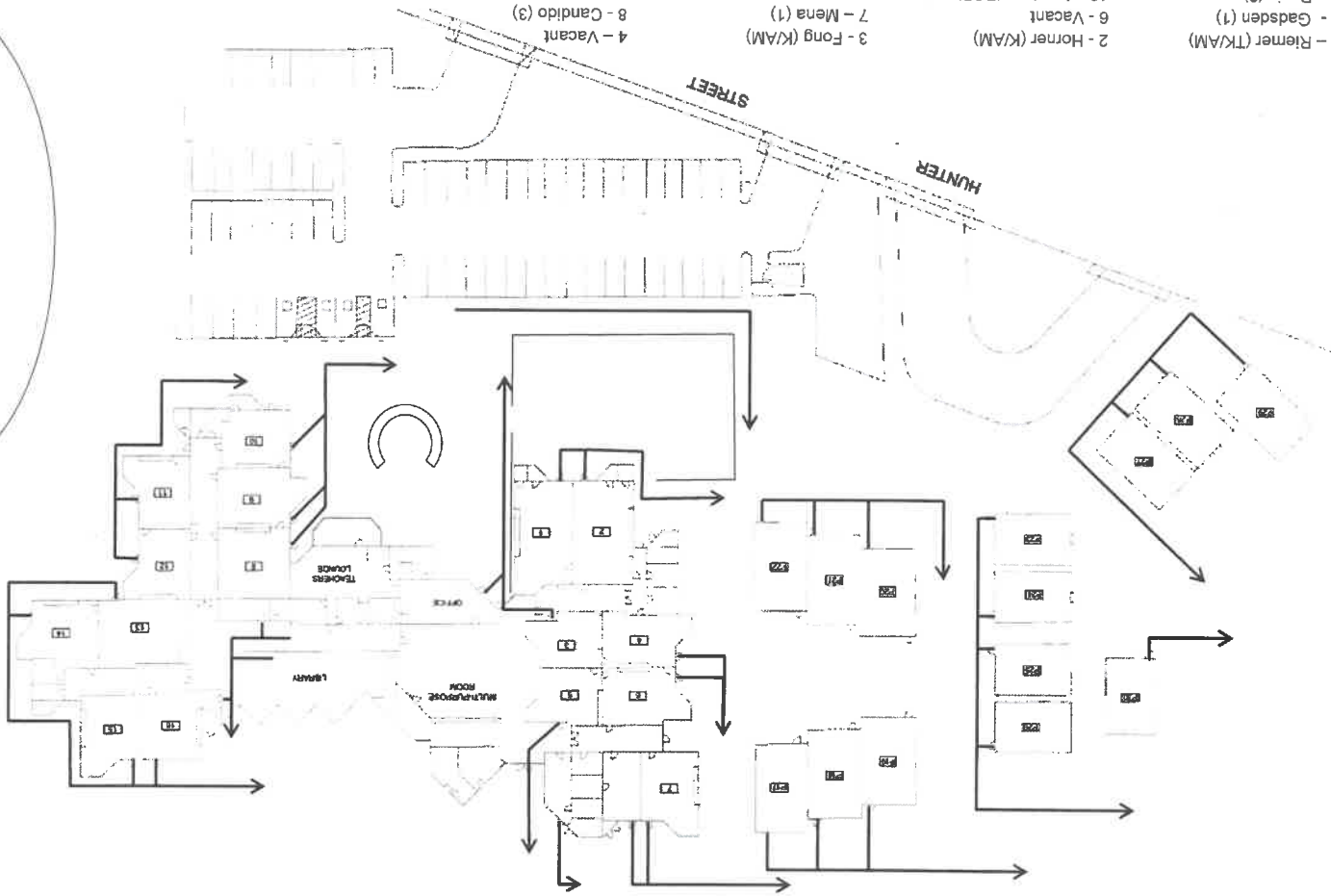
- Support Space Types**
- 1 Performance Room
 - 2 Psychologist
 - 3 Resource Specialist
 - 4 Social Worker
 - 5 Speech
 - 6 Counselor
 - 7 Staff Lounge
 - 8 Staff Workroom
 - 9 Nurse/Health Office
 - 10 Parent Teacher Room
 - 11 Spectator Office
 - 12 Parent Child Interaction Therapy

- 13 Performance Room
- 14 Psychologist
- 15 Resource Specialist
- 16 Social Worker
- 17 Speech
- 18 Counselor
- 19 Staff Lounge
- 20 Staff Workroom
- 21 Nurse/Health Office
- 22 Parent Teacher Room
- 23 Spectator Office
- 24 Parent Child Interaction Therapy



Granite Hill Dr.

Granite Hill Elementary School Evacuation Plan Route

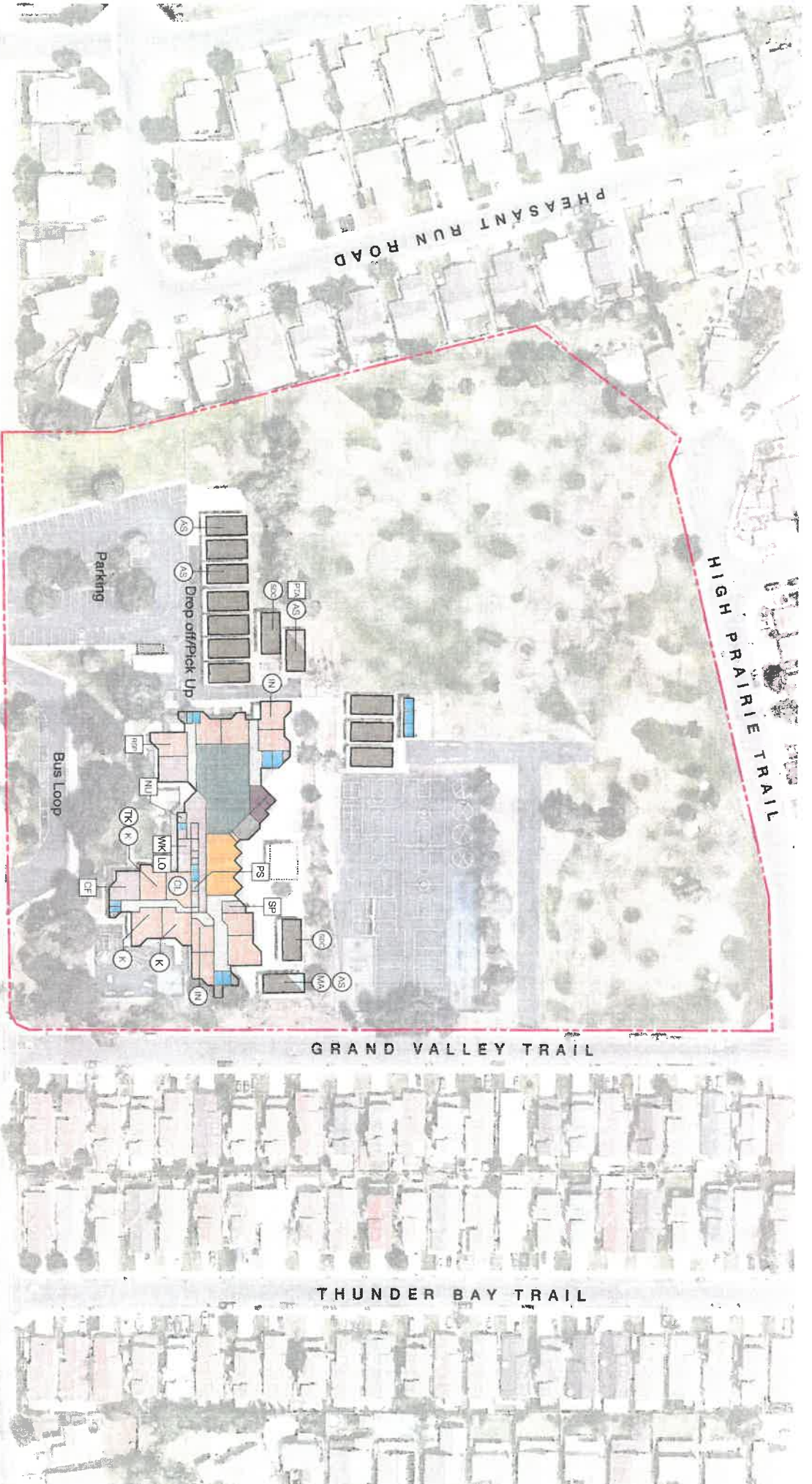


- 1 - Riemer (TR/AM)
- 5 - Gadsden (1)
- 9 - Davis (3)
- 13 - Brooks (2)
- 17 - Lara (4)
- 21 - Hensley (5)
- 25 - Cabacungan (6)
- 29 - Think Together

- 2 - Horner (K/AM)
- 6 - Vacant
- 10 - Lambert (RSP)
- 14 - White (2)
- 18 - Wedin (4)
- 22 - Aikre (5)
- 26 - Lemus (6)
- 30 - Orr (Band)

- 3 - Fong (K/AM)
- 7 - Mena (1)
- 11 - Smallwood (Prim.Interv.)
- 15 - Vacant
- 19 - Girard (4)
- 23 - Coss (Upper Interv.)
- 27 - Think Together
- (Mini-Lab) Parent Education

- 4 - Vacant
- 8 - Candido (3)
- 12 - Fregoso (3)
- 16 - Vacant
- 20 - Mata (5)
- 24 - Guerrero (6)
- 28 - Think Together
- (Psych Rm) DeLong



- ### INDIAN HILLS ELEMENTARY SCHOOL
- Basic Classroom
 - Specialty Classroom
 - Science Classroom
 - Portable Classroom
 - Modular Classroom
 - Classroom Support
 - Athletic
 - Library / Media Center
 - Administrative
 - MPR / Assembly
 - Food Service
 - Restrooms
 - Operational Support
 - Circulation
 - County Use

- Solar Panels
 - Trash Pick-up
- #### Classroom Types
- Career & Non Education
 - Packet Lead Tra. Hdy
 - Special Div. Class
 - Dual Instruction
 - Intervention / SMI / Inset
 - Content Lab
 - Arts Studio
 - Music / JV
 - Theater / Dance
 - P2 / Actor Lab
 - Head Start
 - Know
 - Physical
 - Transitional Know
 - Child Care
 - Virtual / Not in Use

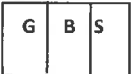
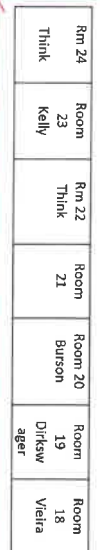
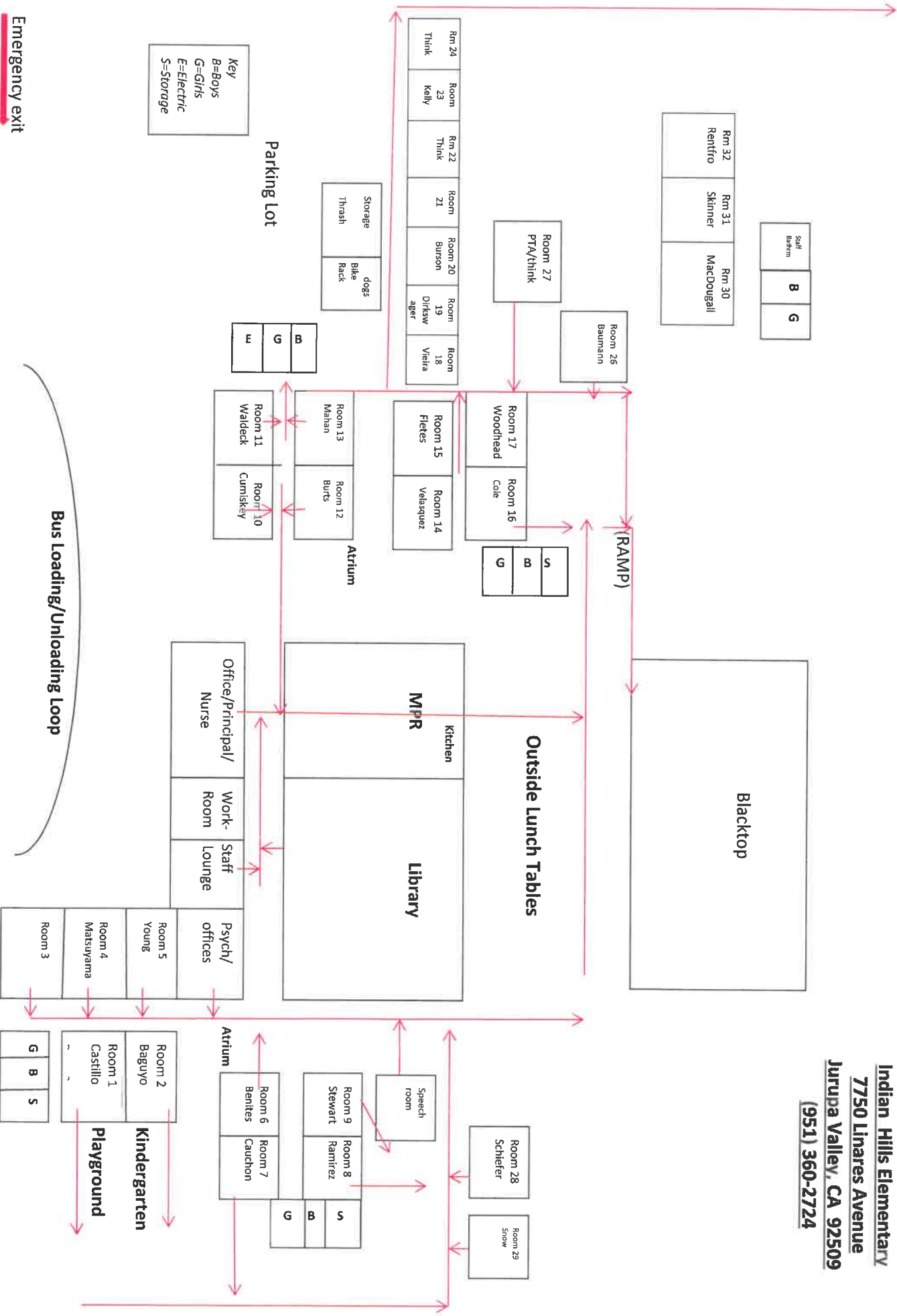
- #### Support Space Types
- Conference Room
 - Psychologist
 - Resource Specialist
 - Social Worker
 - Speech
 - Computer
 - Staff Lounge
 - Staff Workroom
 - Nurse / Health Clinic
 - Parent / Teacher Room
 - Specialist Office
 - Parent / Child Instruction Therapy



Grass Field

Playground

Indian Hills Elementary
7750 Linares Avenue
Jurupa Valley, CA 92509
(951) 360-2724



Bus Loading/Unloading Loop

Emergency exit

19-20 Stone Ave

Down stairs / Blacktop

Grass Area

Room 17 EILIS 6TH DI
Room 18 BARR 3RD
Room 19 WOOLWEAVER 3RD
Room 20 BEACH 1ST
Room 21 AGUILERA 6TH
Room 22 FERRRO 6TH
Room 23 QUINTERO 5TH/6TH
Room 24 VARGAS 6TH DI

Room 7 HIXON 1st	7A GLEASON RSP	Storage Kitchen
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Room 6 READ 1ST	Room 5 BOYINGTON KINDER	Multi-Purpose Room
Room 4 UGALDE KINDER	Room 3 SERVIN KINDER-DI	

Lunch Area

Library

Office	Principal	Psych	Speech 105
Nurse	Lounge	Cust	

Room 2 MARTINEZ KINDER-DI	Room 1 HARDIN KINDER
Kindergarten Playground	

Room 16 GALAVIZ 3RD DI	Room 15 OROZCO 3RD DI
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Room 13 GARCIA 2nd DI	Room 14 SANCHEZ 2nd DI
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Room 8 WORKROOM	Room 9 HOWARD 2ND	Room 10 MATA 1ST DI
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Room 12 GRUJDL 2ND	Room 11 MEDRANO 1ST DI
--------------------------	------------------------------

Rm 35 Think Together	Rm 36 Think Together	Rm 37 Think Together
----------------------------	----------------------------	----------------------------

Rm 31 VACANT	Rm 32 GONZALEZ 5TH DI	Rm 33 BRANDON 5TH	Rm 34 BUTLER 5TH
Rm 27 RESAVALDO 4TH DI	Rm 28 HERRERA 4TH DI	Rm 29 SMITH 4th	Rm 30 BALTAZAR 4th

Room 26
BERKELEY
INTERVENTION

Room 25
BAND

Lower parking
lot

Stone Avenue
5111 Stone Ave
Riverside, Ca 925009
(951) 360-2859



STONE AVENUE ELEMENTARY SCHOOL

- Basic Classroom
- Specialty Classroom
- Science Classroom
- Portable Classroom
- Modular Classroom
- Classroom Support
- Athletic
- Library / Media Center
- Administration
- M/IT / Assembly
- Food Service
- Restrooms
- Operational Support
- Circulation
- County Use
- Solar Panels
- Trash Pick-up

- ### Classroom Types
- 45 Career & Tech Education
 - 46 Project Lead The Way
 - 47 Special Day Class
 - 48 Dual Instruction
 - 49 Intervention/ Self Instruct
 - 50 Computer Lab
 - 51 Math Studio
 - 52 Music/ Art
 - 53 Theater/ Dance
 - 54 Pre-Music Lab
 - 55 Visual Arts
 - 56 Kindergarten
 - 57 First Grade
 - 58 Second Grade
 - 59 Third Grade
 - 60 Fourth Grade
 - 61 Fifth Grade
 - 62 Sixth Grade
 - 63 Seventh Grade
 - 64 Eighth Grade
 - 65 Ninth Grade
 - 66 Tenth Grade
 - 67 Eleventh Grade
 - 68 Twelfth Grade

- ### Support Space Types
- 69 Counseling Room
 - 70 Psychology
 - 71 Resource Specialist
 - 72 Social Worker
 - 73 Speech
 - 74 Counselor
 - 75 Staff Lounge
 - 76 Staff Workroom
 - 77 Nurse/Health Office
 - 78 Parent/Teacher Room
 - 79 Student Office
 - 80 Parent/Child Intervention Therapy



North

SUNNYSLOPE ELEMENTARY SCHOOL

- Basic Classroom
- Specialty Classroom
- Science Classroom
- Portable Classroom
- Modular Classroom
- Classroom Support
- Athletic
- Library / Media Center
- Administrative
- MPH / Assembly
- Food Service
- Restrooms
- Operational Support
- Circulation
- County Use

- Solar Panels
- Trash Pick-up

- ### Classroom Types
- 200 Classroom & Tech Education
 - 201 Project Lead The Way
 - 202 Special Day Class
 - 203 Dual Immersion
 - 204 Transwarping Skills Institute
 - 205 Concrete Lab
 - 206 Year School
 - 207 Mixed Art
 - 208 Visual Arts
 - 209 21st Century Lab
 - 210 Visual Arts
 - 211 Visual Arts
 - 212 Visual Arts
 - 213 Visual Arts
 - 214 Visual Arts
 - 215 Visual Arts
 - 216 Visual Arts
 - 217 Visual Arts
 - 218 Visual Arts
 - 219 Visual Arts
 - 220 Visual Arts

- ### Support Space Types
- SR Storage
 - CA Conference Room
 - PS Psychology
 - SP Special Services
 - SW School Worker
 - ST Storage
 - CA Conference
 - UL Staff Lounge
 - SW School Worker
 - NI Nurse / Health Office
 - PT Parent / Teacher Room
 - SO Special Services
 - PO Parent / Child Intervention Therapy

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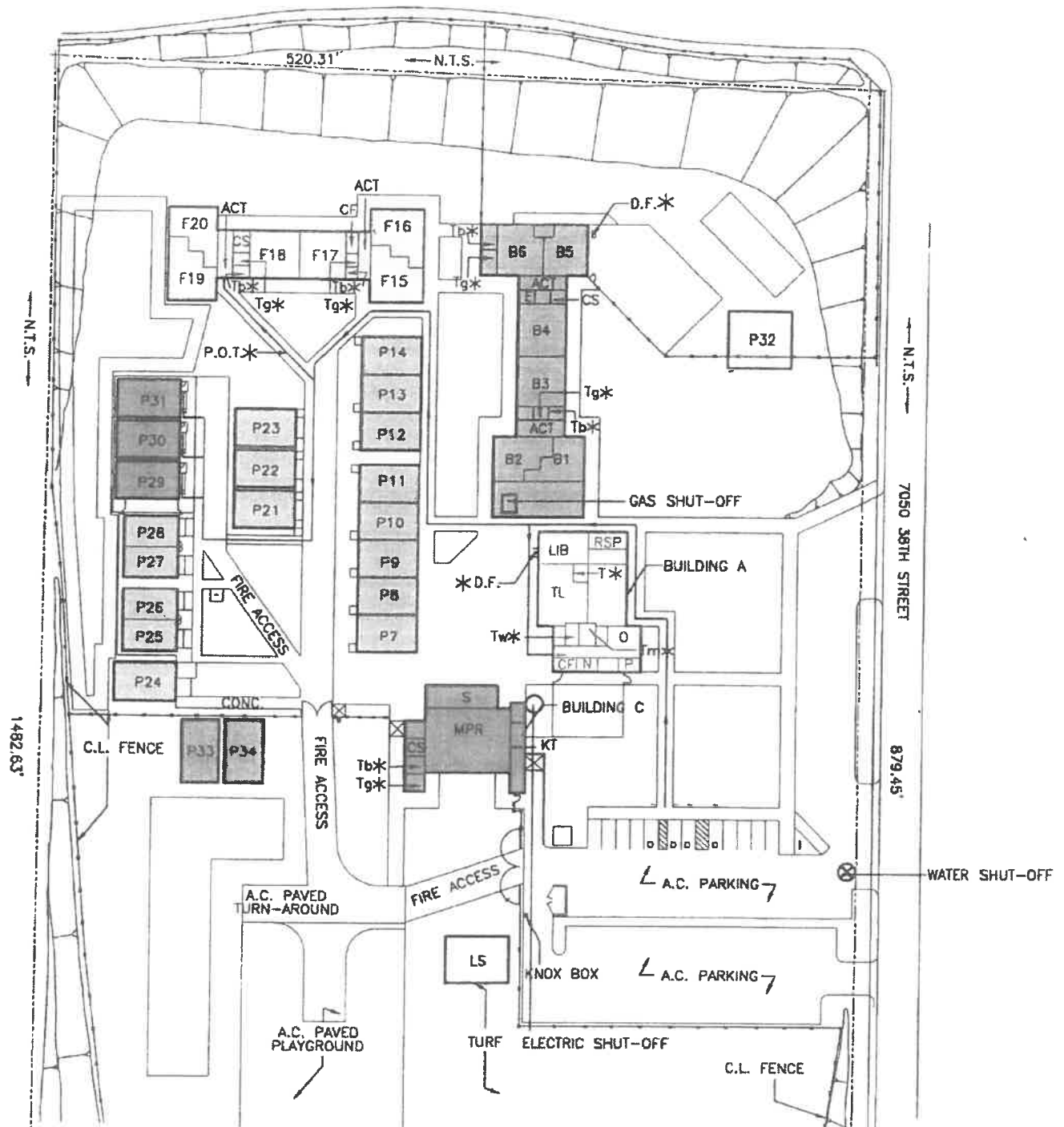
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North



SUNNYSLOPE ELEMENTARY SCHOOL



- 2935 KP Work Rm Recpt. Area. PANEL - Elec. Rm. By MPR
- 2936 KP Cust. Rm. PANEL - Elec. Rm. In Kinder
- 2937 KP Kitchen. PANEL - Elec. Rm. By MPR



PARKING STALLS 66
HC STALLS 2



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