



Elliott Duchon, Superintendent  
4850 Pedley Road, Jurupa Valley, CA 92509 T 951.360.4100

Date: May 11, 2021

Re: 20-21-18TR – Student Transportation Services – Addendum #1

TO ALL BIDDERS:

The following changes, omissions, and/or additions to the Bid Documents and/or Project Manual and/or Drawings shall apply to proposals made for and to the execution of the various parts of the work affected thereby, and all other conditions shall remain the same. All parties of interest shall take careful note of the addendum so that the proper allowances may be made in strict accordance with the Addendum.

***Bidder shall acknowledge receipt of this addendum in the space provided on the Bid Form. Failure to do so may subject Bidder disqualification.***

In case of conflict between Drawings, bid documents and this addendum, this addendum shall govern.

- ITEM #1 Clarification: The District's intent is to award the home to school portion of the bid to a single Contractor, but reserves the right to award to multiple Contractors if doing so is in the Districts best interest. The District will likely award the field trip portion of the bid to multiple Contractors.
- ITEM #2 Clarification: Driver Requirements- Each bus driver shall be at least twenty-one (21) years of age and possess a valid California School Bus Drivers Certificate and Commercial Driver's License with endorsements that meet the duties to which they are assigned. Any driver assigned to drive a passenger vehicle shall meet the same requirements
- ITEM #3 Correction: Section 7.1.5 in the Scope of Work and Specifications  
The Contractor shall establish a suitable wage schedule that is designed to attract, employ and keep experienced school bus drivers. Drivers assigned to District routes shall be compensated on an hourly basis for route driving times as well as daily vehicle inspection as required by law, normal post trip inspection and bus cleaning. The Pre-trip Inspection, **post trip inspection**, and cleaning times for each route shall not be charged to the District A wage schedule, submitted as part of the Bid, cannot be diminished during the life of the contract. Wages for all work including pre-service training, in-service training, attendance of company safety meetings, CPR training and First Aid Training shall apply to this requirement. The District will not be billed for any of the previously mentioned training requirements. The Contractor shall be solely responsible for determining the wage requirements applicable to all employees hired by Contractor pursuant to this Bid. Contractor's Bid shall include all costs

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necessary to comply with any applicable prevailing wage requirements and Bidder shall indemnify and hold the District harmless from any claim, demand, damages, or suit relating to Contractor's prevailing wage obligations

- ITEM #4 Correction: Section I paragraph 1 of the Bid Questionnaire- The dates should read as followed:  
Provide a plan and schedule for implementing and transitioning transportation services should your company be selected as the successful Bidder, with an effective date of **August 2021**, and an anticipated notice of award in early **June 2021**. Your company's time schedule and plan should address:
- ITEM #5 Question: Has the district previously worked with an alternative transportation provider?  
Answer: Yes
- ITEM #6 Question: Is the district willing to accept a proposal for ambulatory vehicles only, exclusive of yellow buses?  
Answer: The Awarded Contractor **MUST** provide school busses and may also provide transportation via passenger vehicle and/or vans.
- ITEM #7 Question: Is the district willing to share a past monthly invoice from its current transportation provider(s)?  
Answer: This information is not readily available.
- ITEM #8 Question: Is the district willing to disclose the name(s) of their current transportation contractor(s)?  
Answer: The District only has active contracts for Field Trip transportation at this time. Visser Bus Service, Student Transportation of America, Transportation Charter Services, Inc., H&L Charter Co., Inland Empire Stages, Ltd.
- ITEM #9 Question: Can you submit a bid with interest solely in field trips?  
Answer: Yes
- ITEM #10 Question: If you submit a bid for transportation field trips only is the sexual molestation coverage still required?  
Answer: No, Sexual Misconduct coverage is not required if a District employee will be present on all trips. Field Trips will have District chaperones.
- ITEM #11 Question: Would the District consider waiving the performance bond, considering the financial effects of the pandemic?  
Answer: No.

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- ITEM #12      Question: If a company is an owner/operator and has 2-3 different kinds of equipment is workman's comp insurance required?  
Answer: The District requires Workers' Compensation Insurance for any contractor with employees.
- ITEM #13      Question: Is Lancer Insurance an acceptable insurance company?  
Answer: Insurance provider must have an AM best rating.
- ITEM #14      Question: What was the percentage of revenue generated from field trips in the past school years?  
Answer: Information is not readily available.
- ITEM #15      Question: Please provide copies of the complete monthly invoices for these services from the current provider for the months of September and October, 2019.  
Answer: Information is not readily available.
- ITEM #16      Question: It is important to know we would have sufficient time to prepare for the start of service. What is the anticipated contract award date?  
Answer: June 14, 2021
- ITEM #17      Question: Page 3, will the district consider allowing bids to be withdrawn after 45 days? We would like to have at least 30 days to prepare to start the contract and an award in mid July would likely lessen our ability to provide quality service when school starts on August 9th.  
Answer: No
- ITEM #18      Question: How many summer routes have historically been operated?  
Answer: 14-17 have been contracted out.
- ITEM #19      Question: Page 5, section 8, will the district send out information on how to attend the virtual bid opening?  
Answer: Please see attached Bid Opening Information Sheet.
- ITEM #20      Question: Page 6, section 14, it is standard practice that performance bonds are renewed annually. Is this acceptable to the district?  
Answer: Yes
- ITEM #21      Question: Page 7, section 15.5, are the numbers transposed and the annual aggregate should be not less than \$2,000,000?  
Answer: The limits for sexual Misconduct are \$1,000,000 for each claim or event and an annual aggregate of \$1,000,000. This correction will also apply to the insurance section of the sample contract.

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- ITEM #22      Question: Page 8, section 19, will the district allow the Contractor to terminate the agreement without cause 90 or 120 days notice?  
Answer: Language will be added in the agreement to be signed by the awarded contractor(s) to allow the Contractor to terminate without cause with a 120-day notice.
- ITEM #23      Question: Can the district provide an estimate of the average billable live time and mileage of the Home-to-School routes?  
Answer: The average estimated is 22 miles.
- ITEM #24      Question: Page 22-SOW, section 6.5.3, given the short timeframe between contract award and the start of service, bidders must bid with vehicles they already have in their fleets. The district will give bidders more options if you allow the 72 passenger buses to be either transit or conventional style. Will the district consider allowing the 72 passenger buses to be either transit or conventional style?  
Answer: The District will endeavor to provide as much flexibility ad possible as long as the contractor complies with all applicable laws including but not limited to the education code and CHP laws and regulations.
- ITEM #25      Question: Page 26-SOW, section 6.19, does the fleet surveillance system requirement apply to only Home-to-School buses or to all buses including extracurricular trip buses?  
Answer: As long as there is a District chaperone, which is usually the case for Field Trips, fleet surveillance is not required.
- ITEM #26      Question: Page 26-SOW, section 6.19.3 references form 2-D but there is no form 2-D in the bid documents. Should we disregard this reference?  
Answer: District has removed the requirement to have direct access to the GPS system.
- ITEM #27      Question: 13.    Page 27-SOW, section 6.19.3 outlines a requirement for wi-fi functionality. Providing the wi-fi functionality will be a huge expense, even more so when the cost for a server, access points, wiring and data service is factored into the pricing for a relatively small number of routes. The contractor can provide the district with video clips as requested without the need for a huge investment in wi-fi infrastructure and bandwidth for a contract that the district can terminate with or without cause with ten days notice. Please delete the requirement for wi-fi functionality.  
Answer: The requirement for wifi has been removed in its entirety. However, the District expects the contractor to provide any video clips or GPS Data in a prompt manner when requested.
- ITEM #28      Question: Page 32-SOW, section 9.1, by what date will the student list be supplied to the Contractor?  
Answer: Student list will be available the first week on July 2021.
- ITEM #29      Question: Page 34-SOW, section 11.1, please provide the current district price for gasoline and CNG.

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Answer: The gasoline contract has not been renewed yet for next year. Contractors use of the District gasoline is flexible and not required.

ITEM #30 Question: Page 35-SOW, section 12.5, section 12.5.1 says the bidder should state the annual increase for years 2 through 5 of the contract and section 12.5.2 says annual increases will be based on CPI with a cap of 2.5%. Which section will govern this contract? Section 12.5.2 mentions using the Pacific Cities, US City Average and Riverside-San Bernardino-Ontario indices. Which one of the 3 will govern this contract? Will the district consider lifting the 2.5% cap on annual increases? If CPI increases by more than 2.5% Contractors will need the additional increase to fund driver wage increases among other items in order to continue to provide quality service. Can we assume the date of July 1, 2020 mentioned in section 12.5.2 should read July 1,

Answer: The District will lift the 2.5% cap. Contractor can request an increase up to the current CPI-U rate for Riverside, San Bernardino and Ontario. The date mentioned in section 12.5.2 should read July 1, 2022.

ITEM #31 Question: Page 35-SOW, section 12.5, if the Contractor's requested increase is not agreed to by the District does the district agree that would be cause for the Contractor to give notice to terminate the contract?

Answer: If the rate increase requested is under or at the current CPI-u rate for Riverside, San Bernardino and Ontario and is not accepted by the District, the contractor may terminate the agreement with cause.

ITEM #32 Question: Exhibit 4, does the designation "charter" refer to trips using motor coaches or does it have a different meaning?

Answer: Charter refers to any Field Trip regardless of the bus type.

ITEM #33 Question: In Appendix 2, are the hours of service "live time" running from the first passenger pickup in the morning until the last drop off for the morning route plus the time from the spot time at the first afternoon school until the last student drop off?

Answer: Yes

ITEM #34 Question: How will the Contractor be compensated for fixed costs if schools revert to virtual learning and transportation is suspended?

Answer: At this time, the District is planning on returning to full In-person learning in August. If the District has to go back to virtual learning due to any future closures, we will proceed based off the agreement included in the bid documents.

Item #35 Question: Please provide a copy of the current contract for these services.

Answer: We do not have any active contracts that cover the full scope of this bid. Please see the answer to item #8 for a list of current field trip contracts.

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**IMPORTANT!!! PLEASE NOTE:**

*Based on COVID-19 health and safety guidelines, we must conduct the opening and reading aloud of bids for Bid No. 20-21-18TR-Student Transportation Services digitally. Sealed bids will still be received at the Jurupa USD District Office located at 4850 Pedley Road, Jurupa Valley, CA 92509. The deadline to receive bids is 3:00 p.m. on 5/14/2021. **Bids will be read aloud at 3:00 p.m. on 5/14/2021.***

**Below is the call-in information to hear the sealed bids opened and read aloud.**

*If you wish to listen to the bids read aloud, you can do so by dialing in to the following number:*

*+1 669-900-9128*

*Once you dial this number, you will be prompted to enter a meeting ID and passcode for the call, followed by pound.*

*Meeting ID: 840 7747 2647*

*Passcode: 038892*

*For those that wish to connect to the conference call via computer, you can copy the below link into your web browser to access the call (you must have audio capabilities on your computer to hear and video capabilities on your computer to watch the bid opening):*

<https://jUSD-k12-ca-us.zoom.us/j/84077472647?pwd=b3dHbUxWWE0WpNaUo3ZEhwSEpXQT09>

***If at any time you have questions about the conference call, please Purchasing at (951) 360-4102***

*A bid tabulation form will be posted to the website after the call. We appreciate your interest in working with the District.*

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*Board of Trustees*

*Karen Bradford President, Melissa Ragole Clerk, Dr. Eric Ditwiler, Robert Garcia, Joseph Navarro*