



# It Happened on Monday . . .

Board of Education: Sheryl Schmidt, President ~ Mary Burns, Clerk  
Carl Harris ~ Memo Mendez ~ Brian Schafer  
Elliott Duchon, Superintendent

## A Capsule of the Board's Deliberations and Actions on March 12, 2012

### RECOGNITION

1. The 249 elementary and secondary students who entered their science fair projects in the Jurupa District 26<sup>th</sup> Annual Science & Engineering Fair were recognized, along with Mr. Vince Rosse, Patriot High School teacher, who served as coordinator of the event. The 24 1<sup>st</sup> place students from the Intermediate, Junior, and Senior Divisions will compete in the Inland Science and Engineering Fair to be held at the National Orange Show in San Bernardino on April 3<sup>rd</sup> & 4<sup>th</sup>.
2. The Board and Administration recognized the 24 teachers selected as their respective site's "Teacher of the Year."

<u>Teacher</u>	<u>Site</u>
Shelli Miller	Camino Real Elementary
Josefina Castro	Glen Avon Elementary
Nenoise Trotter	Granite Hill Elementary
Jacqueline Smith	Ina Arbuckle Elementary
Lisa MacDougall	Indian Hills Elementary
Debra Parker	Mission Bell Elementary
Deborah Betz	Pacific Avenue Elementary
Amy Warhop	Pedley Elementary
Hayley Lane	Peralta Elementary
Latreasa McCullough	Rustic Lane Elementary
Lisa Pacheco	Sky Country Elementary
Marie Wayland	Stone Avenue Elementary
Corrine Ortiz	Sunnyslope Elementary
Sylvia Pizana	Troth Street Elementary
Cindi Carvo	Van Buren Elementary
Lupe Flint	West Riverside Elementary
Ann Marie McCoy	Jurupa Middle
Jana Aragon	Mira Loma Middle
Lorraine Sanchez	Mission Middle
John Gunty	Jurupa Valley High School
Mark Lantz	Patriot High School
Geoffrey Greer	Rubidoux High School
Teresa Eimers	Learning Center
Daniel Richards	Nueva Vista High

The following three teachers were selected to continue as participants in the Riverside County "Teacher of the Year" competition:

Lupe Flint  
Ann Marie McCoy  
Mark Lantz

West Riverside Elementary  
Jurupa Middle  
Patriot High School



# It Happened on Monday . . .

Board of Education: Sheryl Schmidt, President ~ Mary Burns, Clerk  
Carl Harris ~ Memo Mendez ~ Brian Schafer  
Elliott Duchon, Superintendent

## ADMINISTRATIVE REPORTS

1. Mr. Paul Gill, Assistant Superintendent Business Services, presented the following reports:
  - Introduction to the District's Bond Counsel, Ms. Lisel Wells of Fulbright & Jaworski, LLP, whom gave a presentation on the laws pertaining to school district officials during the course of a bond campaign. Please follow this link to view the presentation:  
<http://www.jusd.k12.ca.us/board/Presentation%20Materials/2012/03-12-2012/The%20Do's%20and%20Don'ts%20of%20Bond%20Campaigns.pdf>
  - A report on districtwide pesticide use, covering the last 10 years. The Integrated Pest Management Policy, adopted by the District in 1996, calls for an "as needed" approach to pesticide use, and has had a lasting impact over the years. This has resulted in the continued reduction in the amounts of pesticide product used districtwide.
2. Mr. Dave Doubravsky presented an overview of the transition of Common Core Standards (CCSS), adopted by the California State Board of Education (SBOE) on August 2, 2010. CCSS addresses the content areas of the English language arts (ELA) and mathematics. Additionally, the common core ELA standards include literacy standards for history/social studies, science, and technical subjects. Please follow this link to view the presentation:  
<http://www.jusd.k12.ca.us/board/Presentation%20Materials/2012/03-12-2012/Common%20Core%20State%20Standards%20Overview.pdf>
3. The Board reviewed the tentative schedule for the 2011/2012 awards and graduation ceremonies.

Jurupa Valley High Awards	Tuesday, May 15 <sup>th</sup>	7:00 p.m. in the Gym
Patriot High Awards	Thursday, May 17 <sup>th</sup>	6:30 p.m. in the Gym
Rubidoux High Awards	Wednesday, May 9 <sup>th</sup>	6:30 p.m. in the Gym
Jurupa Middle Awards	Wednesday, May 16 <sup>th</sup>	6:00 p.m. in the Gym
Mira Loma Middle Awards		
7 <sup>th</sup> Grade	Thursday, May 17 <sup>th</sup>	6:00 p.m. in the MPR
8 <sup>th</sup> Grade	Wednesday, May 23 <sup>rd</sup>	9:00 a.m. in the MPR
Mission Middle Awards		
7 <sup>th</sup> Grade	Friday, May 18 <sup>th</sup>	9:15 a.m. in the Quad
8 <sup>th</sup> Grade	Wednesday, May 23 <sup>rd</sup>	10:30 a.m. in the Quad
Nueva Vista High Graduation	Wednesday, May 16 <sup>th</sup>	6:00 p.m. in the PHS Gym
Jurupa Valley High Graduation	Wednesday, May 23 <sup>rd</sup>	6:00 p.m. in the JVHS Stadium
Patriot High Graduation	Tuesday, May 22 <sup>nd</sup>	6:30 p.m. in Hawkins Stadium
Rubidoux High Graduation	Monday, May 21 <sup>st</sup>	6:00 p.m. in Hawkins Stadium

4. Mrs. Tammy Elzig announced that the District is in receipt of the initial bargaining proposal from CSEA for the 2012/2013 school year.

## APPROVALS/AUTHORIZATIONS

The Board granted the following approvals/authorizations:

1. Donations
  - The following community partners wish to donate funds to Jurupa Middle School for the stated purpose:



## It Happened on Monday . . .

Board of Education: Sheryl Schmidt, President ~ Mary Burns, Clerk  
Carl Harris ~ Memo Mendez ~ Brian Schafer

Elliott Duchon, Superintendent

\$ 73.44	Jamba Juice	School improvements
\$4,514.00	Supervisor John Tavaglione's Office	2012 spring break trip abroad

- Home Depot wishes to donate 15 – 5 gallon buckets with lids, with the request they be used at Mission Bell Elementary School for storage of emergency supplies. The donor has valued this donation at \$50.02.
- Mr. & Mrs. Patrick Cannon wish to donate \$50.00, with the request the funds be used to support the Dorothy Wheeler Reading Fund at Indian Hills Elementary School.
- Ina Arbuckle PTA wishes to donate \$594.00, with the request the funds be used for 2<sup>nd</sup> grade field trips.
- Parents of 5<sup>th</sup> grade students at Stone Avenue Elementary School wish to donate \$465.00, with the request the funds be used for field trips.
- Chatsworth Products, Inc. (CPI) wishes to donate a 48 inch Cube-iT Network Enclosure and all associated accessories, with the request the item be used at the new warehouse & professional development center. The donor has valued this item at \$1,125.00.

### 2. Non-Routine Student Field Trip Request

Ms. Carolyn Snow received approval for 37 Indian Hills Elementary School students to travel to Long Beach, CA on March 27, 2012 to participate in a whale watching trip and learn about the daily life of a sailor.

### 3. The Board awarded Bid No. 11-12-06TE, Network Infrastructure Upgrades at Elementary Sites to the following vendor:

✓ **Vector Resources, Inc.**

### **RESOLUTIONS ADOPTED**

1. Resolution No. 2012/25, Resolution of the Board of Education of the Jurupa Unified School District Designating High Priority Capital Facility Needs Expenditures, Authorizing the Use of State Matching Funds, and Authorizing Related Actions Thereto. This resolution authorizes the use of SMF/Savings from State Matching Funds towards high priority capital facility needs of the District.
2. Resolution No. 2012/26, Establishing a Supplemental Retirement Plan (SERP) for Certificated Employees. The resolution established a Supplemental Employee Retirement Plan (SERP) for certificated employees, with several different benefit options.
3. Resolution No. 2012/27, Authorizing the Issuance of 2012/2013 Tax Revenue Anticipation Notes (TRANS). TRANS are short-term notes whereby school districts may borrow money for one year for the following reasons: 1) To alleviate potential cash flow problems; and 2) To earn income with the interest earned on the unused funds. The resolution authorizes the issuance of TRANS, in an amount not to exceed \$30,000,000.
4. Resolution No. 2012/28, Establish a Supplemental Retirement Plan for Classified Employees. The resolution establishes a SERP for eligible classified employees to receive an amount equal to their



## It Happened on Monday . . .

Board of Education: Sheryl Schmidt, President ~ Mary Burns, Clerk  
Carl Harris ~ Memo Mendez ~ Brian Schafer  
Elliott Duchon, Superintendent

longevity stipend for the next five years.

5. Resolution No. 2012/29, Resolution for Expenditure of Excess Funds. The resolution authorizes the Board to approve adding or subtracting revenue to the budget for various purposes.

### **Certify 2011/12 Second Interim Financial Report**

Mr. Paul Gill, Assistant Superintendent Business Services, presented the 2011/2012 Second Interim Report. The District is required to prepare and submit to the County Office of Education First and Second Interim Reports of the financial condition of the District. The Business Office analyzes and projects revenue and expenditures for the year and prepares the certification that the District will be able to meet its financial obligations for the current year and for two subsequent fiscal years as well. The following components compromise the Second Interim Report and the changes that have occurred since the Budget was adopted on June 20, 2011. Mr. Gill related the following information:

On December 5, 2011, the Board approved the District's 2011/12 First Interim Report. At that time, the 2011/12 budget was balanced and the multi-year projection showed a balanced budget in 2012/13. In 2013/14, the projection indicated a shortfall of more than \$7.1 million. After submittal of our 2011/12 First Interim, we were advised by the Riverside County of Office of Education that our 2011/12 First Interim report received a qualified certification based on the shortfall in 2013/14. Along with our First Interim, the Board submitted a Commitment of Fiscal Solvency that identified that JUSD would continue to work toward solutions to reduce any shortfalls occurring in the subsequent years.

In December, 2011, shortly after the First Interim was approved, the State announced that due to a shortfall in State revenues, various cuts that included a \$13/ADA reduction in revenue limit along with an approximate 50% cut in pupil transportation funding would be instituted mid-year. In February, legislation was passed that replaced the transportation cut for 2011/12 only with an increase to the revenue limit deficit factor which equated to an additional \$42/ADA cut to the revenue limit. In January, 2012, the Governor released his 2012/13 State Budget proposal which centers on the passage of new temporary taxes in the November election. The increased revenue from the tax proposal would at best keep the level of funding at 2011/12 pre-mid-year reductions and may provide some relief to the cash crisis that most districts are experiencing by easing the deferral schedule. If the temporary tax proposal does not pass, the Governor could enact a mid-year cut in 2012/13. The Department of Finance has estimated that this cut would result in a \$370/ADA loss to the Districts. Regardless of whether the tax measure passes or not, the pupil transportation funding in both home to school and special education of approximately \$1.7 million will be cut. It may be noted that even though the special education pupil transportation funding has been eliminated, the requirement to provide transportation for these pupils remain. These recommendations from RCOE have been addressed in the multi-year projection which is discussed in more detail below.

In the second interim advisory letter from the Riverside County Office of Education, the County "strongly recommends that districts continue prudent financial management, using conservative assumptions". Additionally, they urge the Districts to plan for the many deferrals that have been enacted by the State. In the 2011/12 fiscal year, approximately 33% or \$33 million has been deferred to the 2012/13 fiscal year. During the 2011/12 fiscal year the District approved the borrowing of up to \$30 million to help through the months in which little or no apportionment is received. The recommendations made by the Riverside County Office of Education for the 2011/12 Second Interim Report and the subsequent years have been implemented.

The following information is a summary of the changes that have occurred since the 2011/12 First Interim Report was approved.



## It Happened on Monday . . .

Board of Education: Sheryl Schmidt, President ~ Mary Burns, Clerk  
Carl Harris ~ Memo Mendez ~ Brian Schafer  
Elliott Duchon, Superintendent

### **REVENUE/SOURCES**

Unrestricted Decrease	(\$1,024,991)
-----------------------	---------------

This decrease is primarily due to the mid-year revenue limit reduction of \$55.07/ADA in revenue limit. This resulted in a net decrease to the unrestricted general fund of \$1,113,189. This decrease is offset by other adjustments; an increase in lottery revenue of \$77,342, an increase in adult education fees of \$14,166, an increase in Medi-Cal Administrative Reimbursement Program of \$90,215 and donations of \$59,315, and a decrease of \$180,000 in projected interest income.

Restricted Decrease	(\$551,727)
---------------------	-------------

This decrease is a combination of an increase to Title I, II, and III entitlements; an increase in funding for ASES, EIA, restricted lottery, BTSA, and smaller miscellaneous programs offset by decreases in the revenue limit for Special Education and Community Day School and deferred revenue adjustments.

<b>Net Decrease in Revenue/Sources</b>	<b>(\$1,576,718)</b>
--	----------------------

### **EXPENDITURES/USES**

Unrestricted Decrease	(\$518,914)
-----------------------	-------------

This decrease reflects a savings in salaries, offset by an increase to services and other operating expenditures including an increase in TRAN interest, and a one-time expenditure in additional capital outlay.

Restricted Decrease	(\$1,856,485)
---------------------	---------------

This decrease is the result of a decrease in salaries and fixed charges offset by an increase in services and other expense.

<b>Net Decrease in Expenditures/Uses</b>	<b>(\$1,735,409)</b>
--	----------------------

### **ESTIMATED RESERVE:**

As a result of the adjustments listed above, the Unrestricted Reserve for 2011/12 is now projected to be \$9,862,119 or 6.0% of total expenditures, along with an undesignated amount of \$7,293,229 which will be used to offset the possibility of the failure of the taxes to pass in the 2012/13 budget. The projected Designated Balance in the Unrestricted General Fund for 2011/12 totals \$1,242,894, and the Restricted Reserve for 2011/12 is \$4,093,963 in the Restricted General Fund.

### **MULTI-YEAR BUDGET PROJECTION**

Enrollment is projected to decline by 150 students for each of the next two years in this projection. Enrollment in 2011/12 declined by 250 students, 100 more than projected. The loss of ADA for this decline is reflected in 2012/13.

The Multi-Year projection includes the Board's prior commitment to increase class sizes in K-3 grades beginning in the 2010-11 year to take advantage of the flexibility of the K-3 Class Size Reduction penalties for larger class sizes as previously approved by the Board. The deficit factors have been adjusted to reflect an



## It Happened on Monday . . .

Board of Education: Sheryl Schmidt, President ~ Mary Burns, Clerk  
Carl Harris ~ Memo Mendez ~ Brian Schafer  
Elliott Duchon, Superintendent

unfunded COLA of 3.17% in 2012/13 and a 2.4% unfunded COLA in 2013/14. The 2012/13 and 2013/14 fiscal years include a reduction of \$370 per ADA along with elimination of all transportation revenue.

The multi-year projection indicates that the District will have a balanced budget in the 2011/12, but will have a shortfall of \$2,483,644 in the 2012/13 fiscal year. If that shortfall is unresolved, it will grow to \$19,117,576 in 2013/14. Please note that the Board has made a commitment to make changes in order to balance the budget in all three years. This MYP does not reflect labor negotiations which must be ratified by the Association Members.

### **ACTION ON BOARD POLICIES AND REGULATIONS**

New Board Policy 6161.12, Use and Care of Instructional Materials, was adopted at a second reading. The new Board Policy outlines the value of instructional materials in the education process and sets the guidelines on the use and care of these materials.

### **PERSONNEL ACTIONS**

1. The 2012/2013 Academic School Year Calendar was adopted. The 2012/2013 school year will begin on Wednesday, August 8<sup>th</sup>, and end on Thursday, May 30<sup>th</sup>, for grades 7-12 and on Friday, May 31<sup>st</sup>, for grades K-6.
2. Employee work year schedules for Certificated and Classified staff for the 2012/2013 school year were adopted.
3. The Board directed administration to issue Offer and Notices of Re-employment to regular certificated employees, excluding adult education teachers, teachers on extra compensation assignments, substitute teachers, the superintendent, the assistant superintendents, certificated directors, temporary personnel, intern teachers, personnel on the reduced workload program, probationary personnel not re-elected for continued employment, personnel who have resigned, personnel who have received layoff notices, and any certificated employee on suspended status.