

Jurupa Unified School District  
Education Services

2008 – 2009 School Volunteers

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Beth Crowe  
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Ginger Carey  
Belinda Daneshmayeh  
Lilia Delgadillo  
Lisa Dufour  
Amber Hansen  
Loretta Harris  
Tammy Harris  
Clariza Kubaski  
Cindy LaBore  
Melissa Lake  
Cynthia LaMontagne  
Rebecca Lemay  
Kim Lemester  
Dawn Livesay  
Ana Minten  
Lucia Mancilla  
Leticia Martinez  
Jill Nordquist  
Silvia Ruiz  
Patty Roach  
Jessica Samara  
Kristy Schulze  
Susana Santiago  
Patricia Taylor  
Shanna Turner  
Debbie Traves  
Mary Valdes  
Mindy VanDorn  
Windy VanMarter

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Cynthia Bergman  
Gary Bottom  
Jose Castro  
Gabriela Castro  
Laurie Cobb  
Marisol Dizon  
Cindy Fiechter  
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Maria Gadsden  
Celia Gonzalez  
Denise Keenan  
Carmela Kolpin

Jeanine Lipps  
Joanne Lopez  
Joe Mezey  
Kenia Ramirez  
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Raquel Rodriguez  
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Steve Santiago  
Heather Schaefer  
Cyndi Scoggins  
Melissa Serl  
Cecilia Silvas  
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Elida Villalobos  
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Rhonda Werthman  
Cindy White  
Shirley Williams

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Linda Chard  
Rosa Espelata  
Janice Evans  
Gabriela Flores  
Ivonne Gonzales  
Olana Guerrero  
Gloria Henriquez  
Lizette Hernandez  
Araceli Mariano  
Yolanda Martinez  
Martha Miramontes  
Veronica Munoz  
Ana Orozco  
Yolanda Ortega  
Rosemary Perks  
Eunice Rios  
Nancy Ruiz  
Elizabeth Uribe

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Mrs. Carrillo  
Norma Fenner  
Christine Fleagle  
Tonya Gallegos

Deann Ghalambor  
Betsy Herrera  
Cecilia Herrera  
Elza Johnson  
Rainbow Kelly  
Melissa Lopez  
Gail Saenz  
Francie Sanderson  
Mary Sharp  
James Sheets  
Teresa Sheets  
Elizabeth Solis  
Gina Thomas

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Viki Andrade  
Maria Andrade  
Lorena Araiza-Perez  
Juliet Arzate  
Angela Arilano  
Melissa Carmona  
Karla Deleon  
Blanca Diaz  
Priscilla Dorado  
Marfelia Echeverria  
Evelyn Giron  
Ruth Gomez  
Susan Goodwine  
Griselda Guevara  
Evelyn Hedrick  
Cindy Iseli  
Maria Loza  
Rosa Marquez  
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Arturo Martinez, Jr.  
Glor Merino  
Maria Molina  
Reyna Moran-Hurtado  
Jamie Munoz  
Jessica Munoz  
Jeffrey Munoz  
Jessica Ornelas  
Rosa Ortega  
Heide Osborne  
Ramona Paredes  
Christina Pixtun  
Krista Pixtun  
Raymundo Ramirez  
Nancy Ramirez  
Sandra Ramos

Jurupa Unified School District  
Education Services

**2008 – 2009 School Volunteers**

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Susana Reyes  
Carlos Reynoso  
Amanda Rodriguez  
Esmeralda Saavedra  
Nancy Salaiz  
Maria Sanchez  
Johnny Sanchez  
Maria Tinajero  
Maria Toral

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Teresa Armenta  
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Theresa Kirtley  
Ana Montiel  
Lorena Pina  
Monica Velez

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Macedonia Bernal  
Katrina Brown  
Paula Cobb  
Sue Colon  
Kaselle Crislip  
Nancy Cullen  
Sandra Diaz  
Yesenia Gomez  
Alba Guerro  
Vanessa Guzman  
Linda Haiko  
Wendy Herzog  
Maritza Jara  
Barbara Jimenez  
Sandy Keller  
Miriam Lopez  
Martha Man  
Mrs. Maxwell  
Heather Millward  
Gabriella Miramontes  
Shannon Oliva  
Maria Ramirez  
Mary Jane Razook  
Mr. Reynolds  
Janet Shiver  
Maria Sanchez

Amy Schwartztrauber  
Julie Shumway  
Christina Singleton  
Socorro Dolce Torres  
Christina Villegas

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Kayla Anderson  
Denise Atkins  
Sonia Bernall  
Dustin Dallas  
Kathy Drake  
Vallerie Falcon  
Lauren Faria  
Pat Gentry  
Billie Jo Gleason  
Ron Growsky  
Silvia Hernandez  
Jenny Higuera  
Delia Jauregui  
Linda Layman  
Marty Layman  
Tina Merlino  
Armida Miramontes  
Robert Maison  
Rhonda Prusia  
Luis Reyes  
Maria Roldan  
Patricia Vargas

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Beth Ballantyne  
Sherry Chivers  
Lou deBriel  
Debra Foley  
Alyssa Grogan  
Teresa Herbert  
Lupe Hernandez  
Christina Impastato  
Linda Juhas  
Rhonie Lizarraga  
Kimberley Malone  
Tracy McMahon  
Aracely Robles  
Samantha Stulting  
Dina Springer  
Carrie Varcados  
Joni Weeks

**Sunnyslope**

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Patti Aguilar  
Bertha Lara de Albarran  
Maria Alcaraz  
Ana Alvarado  
Maria de Jesus Alvarado  
Martha Aragon  
Elizabeth Ballew  
Gabriela Barboza  
Mrs. Barrientos  
Monique Brown  
Luis Bueno  
Reyna Bustos  
Teresa Corona  
Joyce Darchineez  
Maria De Anda  
Maria Del Pozo  
Jazmin Espinoza  
Estela Espinoza  
Sylvia Fernandez  
Lucila Flores  
Rose Forster  
Barbara Fout  
Rose Franks  
Linda Gallegos  
Lillian Garcia  
Maria Garcia  
Mrs. Garcia  
Princessa Giner  
Maria Giron  
Sofia Giron  
Mrs. Gold  
Maria Gomez  
Patricia Gomez  
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Tiffany Guthrie  
Diane Hansen  
Leslie Hurry Hyldahl  
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Julia Kalinich  
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Maria Martinez  
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Nancy Meza  
Elvira Molina  
Esperanza Oliver

Jurupa Unified School District  
Education Services

**2008 – 2009 School Volunteers**

Jorge Ortega  
Jennifer Pimentel  
Suzanne Prefontaine  
Juanita Ramirez  
Elizabeth Reyes  
Alicia Rios  
Martha Rocha  
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Barbara Rose  
Michael Rose  
Cristina Ruelas  
Reyna Santana  
Joseph Sgobba  
Mary Sgobba  
Reyna Sonlana  
Suzette Tolentino  
Georgina Valencia  
Lorena Villa  
Eli Villalobos  
Mrs. Watson  
Katie Williams  
Rina Zamora

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Patricia Deniz  
Carmen Fuentes  
Genesis Gonzalez  
Maria Gonzalez  
Cara McCullah  
Farah Abdul-Rassoul  
Arececi Soto

**West Riverside**

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Maria Arambula  
Rosa Escobedo  
Jolene Flores  
Diana Sosa Garcia  
Kayla Gutierrez  
Soledad Guzman  
Beatriz Hernandez  
Ember Hernandez  
Alejandra Jara  
Maria Lara  
Sheryll Ledesma  
Rosario Manzanares  
Celia Murillo  
Katie Riddle  
Zeferino Rivera  
Veronica Romero  
Antonia Ronquillo  
Rosana Scerra  
Maria Trinidad Soto

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Sharon Wollman

**Patriot High School**

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Don Brown  
Esther Buenrostro  
Kristina Delano  
Kathy Erkel  
Lenore Helstrom  
Polly Heverly  
Steve Heverly  
Donna Johnson  
Mark Johnson  
Janet Lopez  
Rosario Lopez  
Esther Marquez  
Frank Morales  
Karen Morales  
Chrissy Norcross  
Mike Norcross  
Mauricio Reyes  
Kelly Scroggins  
Lori Staples  
Amy Sturm  
Karen Toyotome  
Kenia Vargas  
Scott Vlahos  
Kirk Weakly  
Dorothy Williams  
Willie Williams

**Rubidoux High**

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Linda Bauders  
Brian Beers  
Paul Cross  
Austin Cruz  
Brian Diaz  
Sylvia Garcia  
Cindy Gearhart  
Clinton Green  
Ladore Green  
Bobby Hernandez  
Miguel Jimenez  
Arthur Maestas  
Lisa Ponce  
Brad Rethaford  
Shelly Rethaford  
Martin Silveira

Suzann Silveira  
Karen Sumler  
Erika Velasquez

## VENDOR DONATIONS FOR 2009 JUSD EMPLOYEE AND FAMILY PICNIC

- 24 Hour Fitness
- 4 Seasons Swimwear
- ACS Enterprises, Inc.
- A-G Sod Farms
- A&R Wholesale Distributors, Inc.
- Albertson's
- Apple Computers
- Barnes and Noble
- Carrows
- Castle Park
- Chatfield Clarke
- Circle K
- Clover Enterprises
- Consolidated Electrical Dist.
- Corona Police Department
- Dave Bang Associates
- De Anza Automotive
- Del Taco
- Dell
- Denny's
- DJ Co-Ops
- Dolinka Group
- Ewing Irrigation Products
- Firestone Tires
- Follett Educational Services
- Frankie's
- Gail Materials
- Galasso's Bakery
- Goodyear Tires
- Grillo Filter Sales
- H + C Architects
- Horace Mann Insurance
- Independent Construction Inspection
- Jack in the Box
- Joe Putrino, General Contractor
- Jurupa Hills Golf Course
- Ken's Sporting Goods
- Key Data Systems
- Konica Minolta
- Lawn Tech Equipment
- Leabo Foods Distribution
- Legoland
- Liberty Landscaping
- The Living Desert
- Metro City Protective Services
- Neff Construction
- Nestle Waters of North America

- Office Depot
- Organized Sports
- P & R Paper Supply Co., Inc.
- Pacific Air Heating and Cooling
- Pizza Pirates
- Prudential Overall Supply
- Riccardi Floor Covering
- Riverside County Record
- Riverside Marriott
- Roy O. Huffman Roofing
- School Space Solutions
- Sizzler (Forbco Management Corporation)
- Solo One Services
- Southcoast Acoustical Interiors
- Southwest School and Office Supply
- Starbucks
- Swift Produce, Inc.
- Sysco Food Services of Los Angeles, Inc.
- Taco Bell
- Tech Edge Learning
- Tony's Spunky Steer
- Troxell Communications
- Waxie

**School Improvement Online Systems  
Progress Report**

**Secondary Sanction**

(Report List)

Hello, Ms. Terry Wilhelm

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**School Name:** Jurupa Valley High, Jurupa Unified

**Progress Reporting Number:** Third Report

**Date of Submission:** 5/23/2009

**Essential Component**

(1). Instructional Program

**Finding # 1.1.** Full sets of core ELA materials for students and teachers are in place, and in appropriate daily use in all classrooms. ELA is in full Williams compliance.

**Corrective Action:**

1.1.1. Continue annual Williams compliance. ELA coach and administrators continue to monitor materials use.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
1. 1. 1. 1. Annual Williams compliance	10/31/2008	Fully (4)	

**Finding # 1.2.** Full sets of High Point and Read 180 materials for students and teachers are in place, and in appropriate daily use in all intervention classrooms, with full Williams compliance.

**Corrective Action:**

1.2.1. Continue annual Williams compliance. Administrators continue to monitor materials use.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
1. 2. 1. 1. Annual Williams report - compliance for materials for intervention classes.	10/31/2008	Fully (4)	

**Finding # 1.3.** Full sets of teacher and student materials are in place in all math classrooms. JUSD will be piloting new math materials in the fall semester, for adoption second semester.

**Corrective Action:**

1.3.1. Continue to monitor full implementation of materials for all students during the pilot year, and annual Williams compliance.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
1. 3. 1. 1. Admin and coach walk-through data; fall Williams report.	10/31/2008	Fully (4)	

**Finding # 1.4.** Full Williams compliance for science.

**Corrective Action:**

1.4.0. Monitor annually.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
1. 4. 0. 1. Williams fall report.	10/31/2008	Fully (4)	

**Finding # 1.5.** Full Williams compliance for social studies.

**Corrective Action:**

1.5.1. Monitor annually.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
1. 5. 1. 1. Williams fall report.	10/31/2008	Fully (4)	

**Essential Component**

(SES) Supplemental Educational Services

**Finding # SES.1.** The district is not adding SES to JVHS due to insufficient fiscal resources

**Corrective Action:**

SES.1.1. Keep SES on the priority list of new projects as funding becomes available

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
SES. 1. 1. 1. Quarterly SAIT visits	10/31/2008	Minimally (1)	No supplementary services are currently provided.

**Essential Component**

(2). Student access to high school standards-aligned core courses

**Finding # 2.1.** The JVHS master schedule and ELA pacing guides reflect sufficient time for students in ELA, and sufficient core-plus sections for strategic ELA students, and sufficient double-blocked sections for Read 180 and High Point.

**Corrective Action:**

2.1.1. Review master schedule and ELA student placement data prior to each semester to ensure sufficient support sections for strategic and intensive students.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
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2. 1. 1. Master schedule.	1/15/2009	Fully (4)	Additional time and support is in place for ELA strategic and intensive students. Plans for 09-10 include a reduction in strategic support sections with class sizes increasing, due to budget cuts, and the coach has convened a team of teachers who have developed a strategic support standalone class, with the content based on the weakest areas of ELA STAR - writing conventions, vocabulary, and expository writing. Read 180 will continue with class sizes held to a max of 23. PLATO has not been effective for EL students needing to pass CAHSEE, so the "L" book will be purchased for EL students, who will also be enrolled in SDAIE English, and Read 180 as needed. A Newcomers class will be added, using Visions and Read 180. ELD II and III will use Visions and Read 180. An AVID ELD class was just approved by the JUSD school board for 09-10.
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**Finding # 2.2.** The JVHS master schedule and math pacing guides reflect sufficient time for students in math, and sufficient double-blocked sections for strategic and intensive math students.

**Corrective Action:**

2.2.1. Review master schedule and math student placement data prior to each semester to ensure sufficient support sections for strategic and intensive students.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
2. 2. 1. 1. Master schedule	1/15/2009	Fully (4)	All students needing extra support in math are currently being served. The math coach has led teacher discussions of how to serve students next year in larger classes and with fewer support sections due to budget cuts. Algebra A will be for the most needy 9th graders only, and will be double blocked. Students in grades 10-12 will be placed in Algebra I with a support block if needed. Sheltered tutorials will be provided for EL students. Placement will continue to be based on multiple measures of individual student data, but placement will be contingent on acceptable attendance.

**Essential Component**

(3). School Principals Instructional Leadership Training

**Finding # 3.1.** The current administrative team is trained, and two APs are completing the Module 1 practicum. A new AP will be hired for fall, who may need training. The entire admin. team will need to attend the mathematics portion of Module 1, once the new adoption has been selected.

**Corrective Action:**

3.1.1. Arrange training, complete practicum logs

**Overall Concerns:**



Benchmark	Due Date	Progress	Benchmark Comments
3. 1. 1. 1. Training records, practicum logs	6/30/2009	Substantially (3)	Two AP practicum logs still needed - all others are complete.

**Essential Component**

**(4). Teacher professional development opportunity**

**Finding # 4.1.** All current ELA and math staff are NCLB compliant, and appropriately credentialed for their assignments.

**Corrective Action:**

4.1.1. Ensure that new hires for JVHS are NCLB compliant and appropriately credentialed for their assignments.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
4. 1. 1. 1. Staff roster, Williams report	10/31/2008	Fully (4)	

**Finding # 4.2.** There are currently no openings in ELA. The Literacy Team leader needs to attend High Point training and complete the practicum. All current ELA teachers are trained, and all but 1 have completed the practicum.

**Corrective Action:**

4.2.1. Literacy Team leader will attend High Point training and complete the practicum. The last ELA teacher with an incomplete portfolio needs to complete the practicum.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
4. 2. 1. 1. Training and practicum records	12/19/2008	Substantially (3)	Two teachers still awaiting SB 472 availability, but are currently supported by the coach as well as their Data Teams. One veteran teacher who has not documented the practicum continues to attend Data Team meetings and other professional development.

**Finding # 4.3.** All current math teachers are trained, and all have completed the practicum except the three who attended training in June 2008. All teachers will need to attend new SB 472 training when the new adoption is selected, and complete the practicum.

**Corrective Action:**

4.3.1. Document practicum for 3 most recently trained math teachers. Arrange training in summer 2009 for all math teachers in the new adoption.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
4. 3. 1. 1. Training and practicum records	8/28/2009	Fully (4)	All math training and practicums have been completed.

**Essential Component**

**(5). Student Achievement Monitoring System**

**Finding # 5.1.** Data Director is in place at JVHS. ELA Data Team minutes from 2007-08 reflect some

discussions of student data, but do not yet reflect the use of data to determine instructional effectiveness based on individual student needs ("each student by name"), or in-depth discussion of instructional strategies in ELA.

**Corrective Action:**

5.1.1. Structure Data Team meetings for ELA teams with a stronger focus on meeting individual students' needs, based on assessment data.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
5.1.1.1. Data Team minutes, coach and admin walk-through data	10/31/2008	Fully (4)	Data Teams continue to use Data Director, and the coach reports that teachers immediately ask when their latest assessment data will be available in Data Director. The three high schools will again follow the same late-start schedule for 09-10 to allow their singletons to collaborate.

**Finding # 5.2.** Data Director is in place at JVHS. Math Data Team minutes from 2007-08 reflect some discussions of student data, but do not yet reflect the use of data to determine instructional effectiveness based on individual student needs ("each student by name"), or in-depth discussion of instructional strategies in math.

**Corrective Action:**

5.2.1. Structure Data Team meetings for math data teams with a stronger focus on meeting individual students' needs, based on assessment data.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
5.2.1.1. Data Team minutes, coach and admin walk-through data	10/31/2008	Fully (4)	See 5.1.1.1.

**Essential Component**

(6). On-going Instructional Assistance and Support for Teachers

**Finding # 6.1.** The ELA coach will remain in place for 2008-09.

**Corrective Action:**

6.1.1. The ELA coach should focus her time on modeling differentiated instruction, and systematically coach teachers in these strategies. Teachers need to increase their facility with "on the fly" assessments as students are working, and "just in time" instruction/intervention when students encounter difficulty.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
6.1.1.1. Coach calendar reflecting structured support to ALL ELA 9-10 grade teachers.	10/31/2008	Fully (4)	The ELA coach will return to the classroom in 09-10 due to budget cuts, but will continue in her position for the remainder of this year. Her coaching calendar reflects a full spectrum of appropriate coaching activities, as well as her recent leadership of teacher groups planning for student support in 09-10 in the face of the budget cuts.

**Finding # 6.2.** The math coach will remain in place for 2008-09.

**Corrective Action:**

6.2.1. The math coach should focus his time on modeling differentiated instruction, and systematically coach teachers in these strategies. Teachers need to increase their facility with "on the fly" assessments as students are working, and "just in time" instruction/intervention when students encounter difficulty.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
6.2.1.1. Coach calendars reflecting regular, structured support to ALL math teachers who teach courses up through Algebra I.	10/31/2008	Fully (4)	The math coach will return to the classroom in 09-10 due to budget cuts, but will continue in his position for the remainder of this year. His coaching calendar reflects a full spectrum of appropriate coaching activities, as well as his recent leadership of teacher groups planning for student support in 09-10 in the face of the budget cuts.

**Essential Component**

(7). Teacher department and subject matter collaboration

**Finding # 7.1.** Regular time for Data Teams during the teachers' work day is in place, and protected for ELA teachers. Application of strategies discussed during Data Teams to classroom instruction is at the beginning stages.

**Corrective Action:**

7.1.1. Structure Data Teams so that the meetings are used to evaluate the effectiveness of the most recent instruction on individual student learning. Arrange a formal feedback loop so that each team receives group feedback from the ELA coach, at least every two weeks, showing the frequency and effectiveness (based on students "getting it" during instruction) of the selected strategies. Each strategy should be selected based on individual student data, and the nature of the upcoming instruction.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
7.1.1.1. Data Team minutes, and ELA coach bi-weekly group feedback	10/31/2008	Fully (4)	Effective instructional strategies discussed in ELA data teams are very evident in classroom walkthroughs. JVHS students are highly engaged in their English language arts core classes, tutorials, and Read 180. SAIT recommends a continued focus on research-based vocabulary strategies, higher-level Blooms questions, and increased (structured) student-talk in pairs and small groups.

**Finding # 7.2.** Regular time for Data Teams during the teachers' work day is in place, and protected for math teachers. However, most of the Data Teams time frame is spent in departmental meetings instead of in course-alike team meetings. Application of strategies discussed during Data Teams to classroom instruction is at the beginning stages.

**Corrective Action:**

7.2.1. Use Data Teams time for course-alike team meetings, rather than department meetings. Structure Data Teams so that the meetings are used to evaluate the effectiveness of the most recent instruction on individual student learning. Arrange a formal feedback loop so that each team receives group feedback from the math coach at least every two weeks, showing the frequency and effectiveness (based on students "getting it" during instruction) of the selected strategies. Each strategy should be selected based on individual student data, and the nature of the upcoming instruction.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
7. 2. 1. 1. Data Team minutes, and math coach bi-weekly group feedback.	10/31/2008	Fully (4)	Effective instructional strategies discussed in math data teams are very evident in classroom walkthroughs. JVHS students are highly engaged in their Algebra I and other math core classes, tutorials, and Algebra A. SAIT recommends a continued focus on research-based vocabulary strategies for mathematics, higher-level Blooms questions, and increased (structured) student-talk in pairs and small groups.

**Essential Component**

(8). Intervention programs for students below grade level

**Finding # 8.1.** JVHS uniformly provides separate, extended-period classes for strategic and intensive ELA students, and CAHSEE remediation classes for students who have not yet passed. The PLATO assessment module has not yet been purchased for the CAHSEE labs.

**Corrective Action:**

8.1.1. Purchase PLATO assessment module. Continue to review master schedule prior to each semester.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
8. 1. 1. 1. Sections reflected in master schedule. PLATO assessment module in place.	1/16/2009	Fully (4)	Teachers have demonstrated a high level of openness to master schedule changes made necessary for meeting student needs. The ELA coach has worked closely with teachers to adjust schedules of students needing to add or drop tutorials, or move into or out of Read 180, based on their performance data. Both coaches have compiled data on student grades correlated to specific courses, tutorials, CAHSEE passage, and EL level. SAIT recommends that in the fall, each data team at JVHS sets a (BHAG) SMART Goal to significantly reduce first semester Ds and Fs over 08-09 in their team.

**Finding # 8.2.** JVHS uniformly provides separate, extended-period classes for strategic and intensive math students, and CAHSEE remediation classes for students who have not yet passed. The PLATO Assessment Module has not yet been purchased for the CAHSEE lab.

**Corrective Action:**

8.2.1. Continue to review master schedule prior to each semester. Purchase PLATO Assessment Module.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
8. 2. 1. 0. Sections reflected in master schedule. PLATO Assessment Module in place in labs.	1/16/2009	Fully (4)	The PLATO lab math teacher pulls students for direct instruction as needed. JVHS teachers have demonstrated a high level of openness to master schedule changes made necessary for meeting student needs.

		<p>The math coach has worked closely with teachers to adjust schedules of students needing to add or drop tutorials, based on their performance data. Both coaches have compiled data on student grades correlated to specific courses, tutorials, CAHSEE passage, and EL level. SAIT recommends that in the fall, each data team at JVHS sets a (BHAG) SMART Goal to significantly reduce first semester Ds and Fs over 08-09 in their team. In the fall, the math department plans to move 9th graders showing difficulty in Algebra I into Algebra A before the semester break.</p>
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**Essential Component**  
(9). Fiscal Support

**Finding # 9.1.** The district has fully committed to providing full fiscal support for the ELA corrective actions at JVHS, including 12 FTEs over the school's allocation to provide sufficient additional sections in the master schedule for strategic and intensive students and ELA and math, and academic coaches.

**Corrective Action:**  
9.1.1. Continue fiscal support

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
9. 1. 1. 1. SAIT quarterly visits	10/31/2008	Fully (4)	The district will continue all fiscal support currently in place for the remainder of 08-09, but will not be in a position to provide any additional support in 09-10. The JVHS teaching staff has demonstrated a high level of professional initiative, creativity, and commitment to best practices for student learning in planning solutions for providing support for strategic and intensive students in the face of the planned cuts.

**Finding # 9.2.** The district has fully committed to providing full fiscal support for the math corrective actions at JVHS, including 12 FTEs over the school's allocation to provide sufficient additional sections in the master schedule for strategic and intensive students and ELA and math, and academic coaches.

**Corrective Action:**  
9.2.1. Continue fiscal support.

**Overall Concerns:**

Benchmark	Due Date	Progress	Benchmark Comments
9. 2. 1. 1. SAIT quarterly visits	10/31/2008	Fully (4)	See 9.1.1.1.

Questions: School Improvement and Title I Basic Office | 916-319-0269



MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND  
JURUPA UNIFIED SCHOOL DISTRICT

The Parties agree to modify the 2007-2010 Collective Bargaining Agreement for the 2008-2009 fiscal year as follows:

Article changes as indicated below:

- Article 16: Hours, Overtime, Extra Work and Allowances: Amend as attached  
Article 17: Reimbursements for Loss, Damage, or Destruction of Personal Property Amend as attached.  
Appendix E: Memorandum of Understanding for distribution of health and welfare benefit pool monies.

Diana Strona  
For CSEA

Camara Big  
For the District

05/27/09  
Date

May 27, 2009  
Date

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND  
JURUPA UNIFIED SCHOOL DISTRICT

The intent of this Memorandum of Understanding is to distribute monies from the Classified Health and Welfare Benefit Pool to assist those unit members who are affected by a voluntary demotion or voluntary reduction in hours in lieu of layoff effective June 30, 2009, for the 2009-2010 fiscal year.

It is further agreed that:

- If a unit member's hours are increased during the 2009-2010 fiscal year the amount deducted from the Classified Health and Welfare Benefit Pool will be reduced accordingly for that unit member.
- If a unit member voluntarily accepts a decrease in hours during the 2009-2010 fiscal year, the unit member's Health and Welfare benefit allowance will be adjusted accordingly with no further deduction from the Classified Health and Welfare Benefit Pool for that unit member.
- If a unit member retires from the District under the provisions of Article 15, Section 12, of the CSEA Bargaining Agreement during the 2009-2010 fiscal year, the unit member's Health and Welfare benefit allowance will be based on the unit member's contracted hours at the time of retirement.
- This MOU is non-precedent setting and only valid for the 2009-2010 fiscal year.

Diana Strona  
For CSEA

Carrie Bigg  
For the District

05/27/09  
Date

May 27, 2009  
Date

**MOU Attachment Classified Health Welfare Benefit Pool Distribution**  
**June 30, 2009, Voluntary Demotion or Reduction in Hours in Lieu of Layoff**

# of Positions	Position	Hours as of		District H & W Each Position	Responsibility		Classified H & W Pool		Total Benefit Allowance Each Position
		6/30/2009	7/1/2009		Total Positions	Each Position	Total Positions	Each Position	
4	Bus Drivers	8.0	6.0	\$4,350.00	\$17,400.00	\$1,450.00	\$5,800.00	\$5,800.00	
1	Bus Driver	7.5	6.0	\$4,350.00	\$4,350.00	\$1,087.50	\$1,087.50	\$5,437.50	
5	Bus Drivers	7.25	6.0	\$4,350.00	\$21,750.00	\$906.25	\$4,531.25	\$5,256.25	
5	Bus Drivers	7.0	6.0	\$4,350.00	\$21,750.00	\$725.00	\$3,625.00	\$5,075.00	
3	Bus Drivers	6.75	6.0	\$4,350.00	\$13,050.00	\$543.75	\$1,631.25	\$4,893.75	
11	Bus Drivers	6.5	6.0	\$4,350.00	\$47,850.00	\$362.50	\$3,987.50	\$4,712.50	
29					\$126,150.00		\$20,662.50		
4	Bus Drivers-Special Students	8.0	6.0	\$4,350.00	\$17,400.00	\$1,450.00	\$5,800.00	\$5,800.00	
3	Bus Drivers-Special Students	7.0	6.0	\$4,350.00	\$13,050.00	\$725.00	\$2,175.00	\$5,075.00	
2	Bus Drivers-Special Students	6.75	6.0	\$4,350.00	\$8,700.00	\$543.75	\$1,087.50	\$4,893.75	
3	Bus Drivers-Special Students	6.5	6.0	\$4,350.00	\$13,050.00	\$362.50	\$1,087.50	\$4,712.50	
12					\$52,200.00		\$10,150.00		
1	Bus Driver Trainer	8.0	4.0	\$2,900.00	\$2,900.00	\$2,900.00	\$2,900.00	\$5,800.00	
1					\$2,900.00		\$2,900.00		
1	Elementary Media Center Clerk	7.0	5.0	\$3,625.00	\$3,625.00	\$1,450.00	\$1,450.00	\$5,075.00	
13	Elementary Media Center Clerks	6.0	5.0	\$3,625.00	\$47,125.00	\$725.00	\$9,425.00	\$4,350.00	
14					\$50,750.00		\$10,875.00		
2	Instructional Aides*	7.0	6.5	\$4,712.50	\$9,425.00	\$362.50	\$725.00	\$5,075.00	
1	Instructional Aides*	6.5	6.0	\$4,350.00	\$4,350.00	\$362.50	\$362.50	\$4,712.50	
24	Instructional Aides*	6.0	5.5	\$3,987.50	\$95,700.00	\$362.50	\$8,700.00	\$4,350.00	
2	Instructional Aides*	5.5	5.0	\$3,625.00	\$7,250.00	\$362.50	\$725.00	\$3,987.50	
3	Instructional Aides*	5.0	4.5	\$3,262.50	\$9,787.50	\$362.50	\$1,087.50	\$3,625.00	
32					\$126,512.50		\$11,600.00		
7	Library Technicians	8.0	7.0	\$5,075.00	\$35,525.00	\$725.00	\$5,075.00	\$5,800.00	
7					\$35,525.00		\$5,075.00		
1	On-Campus Detention Supervisor	8.0	3.0	\$0.00	\$0.00	\$5,800.00	\$5,800.00	\$5,800.00	
1					\$0.00		\$5,800.00		
95					\$394,037.50		\$67,062.50		

\* = Has 2nd position

6/9/2009



MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND  
JURUPA UNIFIED SCHOOL DISTRICT

It is agreed that the savings allocated to the Classified Bargaining Unit generated by the 2007-2008 Supplemental Early Retirement Plan (SERP) shall be deposited into the Classified Health and Welfare Benefit Pool for the 2009-2010 school year.

This Memorandum of Understanding supersedes the Memorandum of Agreement dated March 21, 2008 (see attached), for the 2009-2010 school year only.

Diana Strona  
For CSEA

Carman Big  
For the District

05/27/09  
Date

May 27, 2009  
Date

MEMORANDUM OF AGREEMENT  
Between  
JURUPA UNIFIED SCHOOL DISTRICT  
And  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

The Parties agree that the savings generated by the 2007-2008 Supplemental Early Retirement Plan (SERP) will be distributed in an off-schedule payment on the unit members' last regular pay warrant in November of each year for five years from the date of this Agreement.

In order to calculate the savings, the District will maintain records of the salary range of each certificated and classified retiree and the corresponding replacement. These records will be adjusted annually to account for step increases of the replacement employee. Certificated column advances will not be considered in this annual calculation. For the purposes of this calculation, the initial replacement employee will be used for all calculations over the course of the five years.

The total certificated and classified savings to be distributed as a percentage of salary shall be calculated on a yearly basis using the following formula:

**Certificated**

Total 2008-2009 Certificated Salaries and Benefits for SERP participants

Less Annual Cost of SERP Payments

Less Annual Cost for Retiree Health and Welfare Benefits

Less 2008-2009 Replacement Salaries and Benefits (in subsequent years this amount will be adjusted annually to account for step increases)

Savings Sub-Total

Reduce Savings by nine Certificated Retirees (the average number of Retirees during a year without SERP). The nine teachers will first include teachers who retire and are not replaced. The remainder will be chosen by lot from the certificated retiree pool.

**Classified**

Total 2008-2009 Classified Salaries and Benefits for SERP participants

Less Annual Cost for SERP payments

Less Annual Cost for Retiree Health and Welfare Benefits

Less 2008-2009 Replacement Salaries and Benefits (in subsequent years this amount will be adjusted annually to account for step increases)

All employees (excluding management and confidential employees) in active status as of October 15<sup>th</sup> of each of the five years will receive the off-schedule payment. Any employee working part time will receive the payment prorated accordingly.

This Agreement expires on December 1, 2012.

Diana Strona

For CSEA

03/21/08

Date

Theresa Roud

For the District

03/21/08

Date

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND  
JURUPA UNIFIED SCHOOL DISTRICT

The intent of this Memorandum of Understanding is to distribute monies from the Classified Health and Welfare Benefit Pool to offset health care costs.

It is agreed that unit members who are employed as of September 1, 2009, and who are eligible for Health and Welfare benefits, will receive a one-time, off-schedule payment of \$825.00. This off-schedule payment will be distributed on the unit members' regular pay warrant on October 30, 2009 (4M payroll) or November 4, 2009 (4B payroll).

Diana Strona  
For CSEA

Camara Big  
For the District

05/27/09  
Date

May 27, 2009  
Date

HOURS, OVERTIME, EXTRA WORK AND ALLOWANCES

Section 1 - Hours.

A. Work Schedule. The District workweek begins at 6:00 a.m. on Monday and ends at 6:00 a.m. the following Monday. An employee's normal work schedule shall not exceed five (5) consecutive days, eight (8) hours per day or forty (40) hours per week. This does not preclude the extension of the workweek or the workday on an overtime basis.

1. Prior to making a permanent and involuntary work schedule change of more than two hours for any position(s) within a classification, the District shall determine if any unit member(s) in positions assigned to that schedule at the affected worksite wants to voluntarily accept the change. For purposes of the preceding sentence, the Transportation, Maintenance, Food Services, Warehouse and Grounds departments at the Maintenance, Operations and Transportation facility shall be considered separate "worksites". If there is no appropriate volunteer(s), the least senior unit member(s) in the aforementioned group shall be the one(s) whose work schedule is changed. Except in cases of emergency, reasonable notice of not less than three (3) work days shall be provided prior to implementing the change.

2. A unit member shall be paid appropriately for work at times during which he/she is required to be on duty, for work at times when he/she is "suffered or permitted" to render service in the same classification(s) as he/she is employed and in regular status, and/or for work assigned to be performed away from the job site.

B. Seniority Computation.

Unit member seniority in each classification shall be determined by hire date/promotion date as follows:

1. For a unit member hired before July 1, 1993 a "permanent and calculated seniority date of hire" shall be used for all decisions based on seniority. This date shall have been determined by the Association and provided to the District prior to changing the unit member's seniority ranking from the previous one based on hours in paid status.

*Laine Hall*  
*SLR 5/27/09*  
*5/27/09*  
*Arana 05/27/09*

2. For a unit member hired on or after July 1, 1993 seniority decisions shall be based on actual hire date/promotion date. For purposes of this provision, the hire/promotion date shall be the first day of paid service as a regular member of the classification.

a. Exception: The Director of Classified Personnel shall automatically deduct one calendar year of seniority from a unit member's date of hire or promotion within the current classification if the unit member is on unpaid leave of absence for 175 consecutive work days within one fiscal (July 1 through June 30) year. Such adjustment shall occur on July 1 following the qualifying unpaid leave of absence. Leave without pay which is approved for the following reasons shall be excluded from the 175-day count:

1. Military Leave as defined in Section 395 of the Military and Veterans' Code;
2. Family Leave as provided in 29 U.S.C. Section 2611 et seq. of the Federal Code or Section 12945.2 of the California Government Code;
3. Any other leave for which a reduction in seniority credit would be a violation of law;
4. Unit members who were granted unpaid leave during 1993-94 and 1994-95 fiscal years to work for the District in a non-bargaining unit position will receive seniority credit for that year.

C. Lunch Periods and Rest Periods.

Unit members who are employed five (5) or more hours daily shall be entitled to an uninterrupted lunch period without pay and two (2) paid rest periods of fifteen (15) minutes each. The lunch period shall be for a minimum of one-half (1/2) hour, but no longer than one (1) hour, except for bus drivers, and shall be scheduled near the midpoint of the work day. The rest periods shall be scheduled insofar as practicable at or about the midpoint of each work period.

Unit members scheduled to work for less than five (5) hours daily shall not be required to take an unpaid lunch break, but shall be entitled to one (1) paid rest period of fifteen (15) minutes. The rest period shall be scheduled near the midpoint of the work period. Unit

*Handwritten initials and date:*  
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DJK

members scheduled to work less than three (3) hours daily shall not be entitled to a paid rest period.

Notwithstanding the above, Instructional Aides scheduled to work at least three (3) hours but less than five (5) hours daily may be scheduled for an unpaid lunch period of thirty (30) minutes and shall be entitled to one (1) paid rest period of fifteen (15) minutes. The lunch period may be scheduled in conjunction with the paid rest period.

D. Reduction in Hours.

In the event the District decides to implement a layoff due to lack of work and/or lack of funds, or a reduction in hours or work year or a voluntary demotion in lieu of layoff, affecting unit members, such action shall be taken in accordance with the requirements of the Education Code including the issuance of appropriate notice. The effects of an actual layoff and/or reduction of hours of unit members, including any impact on remaining unit members, shall be subject to negotiations with the Association. Unit members who have received notification of layoff may use Personal Necessity or other approved leave to seek other employment.

Section 2 - Overtime.

A. Definition.

Except as otherwise provided herein, all overtime hours as defined in this Section shall be compensated at a rate of pay equal to time and one-half the regular rate of pay of the unit member for all work authorized. Overtime is defined to include any time worked in excess of eight (8) hours in any one (1) day or on any one (1) shift or in excess of forty (40) hours in any calendar week, whether such hours are worked prior to the commencement of a regularly assigned starting time or subsequent to the assigned quitting time. All hours worked on any day other than the five (5) regularly scheduled work days in any work week shall be compensated at the overtime rate. For purposes of determining what constitutes the sixth and/or seventh days of the work week, any day in paid status is deemed a work day. Unit members who are assigned to work overtime and who are also receiving a shift differential pursuant to this Article, shall receive overtime compensation based on their differential salary rate.

All hours worked on holidays designated by this Agreement shall be compensated at

*Handwritten initials: MPB and NH*

one and one-half (1 1/2) times the regular rate of pay in addition to the regular rate of pay for the holiday. As a net result, a unit member will receive two and one-half (2 1/2) times his/her regular rate of pay for time worked on a holiday.

B. Assigned Overtime.

Overtime opportunities shall be distributed and rotated among available qualified unit members in each department or job site.

Exceptions:

+ Campus Supervisors:

Overtime opportunities for Campus Supervisors shall be distributed and rotated by seniority as follows:

A. Opportunities generated by Education Center-based Administration shall be first offered to Middle School, Elementary School, and Nueva Vista High School Campus Supervisors in order of District-wide seniority. The District shall designate one (1) person to coordinate the District-wide seniority list(s).

~~A-~~ B. All school site overtime shall be offered first to the Campus Supervisor(s) assigned to that site. If insufficient numbers of Campus Supervisors are available at that site, other Campus Supervisors shall then be contacted, in seniority order, from the appropriate group list shown below which includes that site:

<u>Group 1</u>	<u>Group 2</u>	<u>Group 3</u>
Rubidoux High School	Jurupa Valley High School	Patriot High School
Mission Middle School	Mira Loma Middle School	Jurupa Middle School
Ina Arbuckle Elementary Learning Center		Nueva Vista High School

C. Seniority lists which are used for the purpose of rotating Campus Supervisor overtime opportunities shall not be terminated and/or restarted at any time. Rotation shall occur continuously without regard to commencement or conclusion of fiscal or calendar years.

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