

## JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

### MISSION STATEMENT

*The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.*

BOARD OF EDUCATION Mary Burns, Clerk John Chavez Carl Harris Sam Knight Mike Rodriguez  
SUPERINTENDENT Elliott Duchon

**MONDAY, DECEMBER 6, 2004**

**EDUCATION CENTER BOARD ROOM, 4850 Pedley Road, Riverside, CA 6:00 p.m.**

### **OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(Mrs. Burns, Clerk)

Roll Call: Mrs. Burns, Mr. Chavez, Mr. Harris, Mr. Knight, Mr. Rodriguez

### **HEARING SESSION 6:00 P.M.**

#### PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

### **CLOSED SESSION 6:00 P.M.**

The Board will adjourn to Closed Session in the Board Conference Room pursuant to Government/Education Codes listed below:

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups. Name of Employee Groups: National Education Association-Jurupa and California School Employees' Association. Name of Agency Negotiator: Assistant Superintendent Personnel Services.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters as shown on the Personnel Report to include public employee discipline/ dismissal/ release/ non-renewal/ reassignment/ reclassification/ resignation/ retirement/ suspension; Employee Performance Evaluation: Superintendent, and Public Employee Appointment: Assistant Superintendent Education Services.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Discipline Cases #05-046, #05-042, #05-048, #05-051, #05-052, #05-053, #05-060.

CONFERENCE WITH LABOR NEGOTIATOR: Pursuant to Section 54957.6, Name of Agency Negotiator: Superintendent or Designee. Title of unrepresented employees: District Management Employees.

## PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call Board Members: Mrs. Burns, Mr. Chavez, Mr. Harris, Mr. Knight, Mr. Rodriguez

Roll Call Student Board Members: Jessica Acosta, Amber Espinoza

Flag Salute

(Clerk of the Board)

Inspirational Comment

(Mr. Rodriguez)

### ANNUAL ORGANIZATION MEETING

\*This year, each school district is required to hold an Annual Organization Meeting on a date between December 3 through December 17, 2004. At the November 15, 2004 regular meeting, the Board announced its Annual Organization Meeting would be combined with the December 6 regular meeting, and as such a certification form was sent to the County Office of Education. Other code provisions regarding organization are included in the supporting documents.

#### \*1. Ceremonially Administer Oath

(Mr. Duchon)

Riverside County Board of Education President, Ms. Lynne Craig, will ceremonially administer the Oath of Office to newly elected Board member, Mr. Carl Harris. The supporting documents include the Certificate of Canvass of Election from the Registrar of Voters Office.

#### \*2. Elect Board President

(Mrs. Burns)

State law requires election of a President. Board Policy requires election of a President and Clerk. As immediate past Clerk of the Board, it is suggested that Mrs. Burns conduct an election for President of the Board for the one-year term beginning with this meeting. The elected president should receive the gavel.

#### \*3. Elect Clerk

(The President)

The newly elected Board President will conduct an election for Clerk of the Board for the one-year term beginning with this meeting.

#### 4. Break

Board members should rearrange their seating to reflect past practice, which is the President, Clerk, and other Board members in alphabetical order.

#### \*5. Select Day, Time, and Place of Regular Meetings

(Mr. Duchon)

The Board must adopt a schedule of meeting dates, time, and location. A recommended meeting schedule based on policy provisions is included in the supporting documents. The schedule calls for regular meetings on the first and third Monday except in August and December. When the meeting date is a holiday it is scheduled for the next day. It is recommended the Board adopt the calendar of regular meetings shown in the supporting documents as Regulation 9310.

#### 6. Select Representative for Annual County Committee on School District Organization Election

(Mr. Duchon)

By law, the Board is required to select a representative to vote in the Annual County Committee on School District Organization Election. The annual election is usually held in conjunction with a meeting of the Riverside County School Boards Association in the fall of each year. This is the only regular responsibility of the Board representative. Mr. Chavez has served as the representative for the past year. It is recommended that the Board select a representative to the County Committee on School District Organization Election.

#### \*7. Certify Signatures and Authorized Agents for Business Functions

(Mr. Duchon)

The County requires a list of Board members and school district employees authorized to transact various business functions for the school district be approved at the Annual Organization Meeting. The election of Board officers may change the Certification of Signatures form. It is recommended the Certification of Signatures in the supporting documents be approved.

#### \*8. Appoint Liaison Representatives to District Advisory Committees

(Mr. Duchon)

Board Policy 1221.3 provides for the Board to designate one of its members as a Liaison Representative to each district-wide advisory committee. Such committees may be required by the regulations or guidelines for categorical projects. The Board should designate a member as Liaison Representative to each of the three Advisory committees: Consolidated Application, English Language Learner, and Vocational Education. The chart in the supporting documents includes the current representative in parenthesis and spaces to fill in new appointees.

## 1. Report of Student Board Members

### a. Welcome 2004-05 Student Board Members

(Mr. Duchon)

The Board welcomes Amber Espinoza, Jurupa Valley High Student Board Member, and Jessica Acosta, Rubidoux High Student Board Member. Student Board Members may wish to address the Board regarding student achievements, interests, or other matters.

## 2. Recognition

### a. Recognize Students from Jurupa Valley and Rubidoux High Schools

(Mr. Jensen)

The Press-Enterprise, in cooperation with the University of California, Riverside, annually honors the seniors in Riverside County for their academic excellence, leadership activities, and citizenship. Of the students throughout Riverside County high schools honored this year, two were from Jurupa Valley High School and two were from Rubidoux High School. Students honored from Jurupa Valley were Erin Armstrong and Timothy Palermo. Students honored from Rubidoux High School were Kristen Matulich and Jessica Viehmann. The Board and administration extends their congratulations to these students for their outstanding academic achievement. Information only.

### b. Recognize "Best of the Best" Employees for November

(Ms. Elzig)

Outstanding nominations were received from employees throughout the District recommending a colleague for November's "Best of the Best" employee. Selected as winners for the month of November are Mr. Gary Abraham, Head Custodian at Pedley Elementary, Ms. Ardee McKim, Teacher at Rubidoux High, and Mr. Andy Huben, Principal at Mission Bell Elementary.

Mr. Gary Abraham not only completes his regular duties with a smile but he manages to get the "extra" things done as well. Mr. Abraham assists with carnivals, party days and assemblies. He will do everything possible to accommodate the students and staff at Pedley. Gary often participates in dress-up days and joins in school activities. He is a vital member of the Pedley Elementary School community. We are pleased to recognize Mr. Abraham.

Ms. Ardee McKim runs a wonderful photography program at Rubidoux High School. She encourages creative student work and has a bulletin board to display the artistic talent. Ms. McKim balances meaningful conceptual assignments with hands-on photo labs. She has done an incredible job cleaning and organizing the photography room. Ms. McKim demonstrates her knowledge of the subject as she encourages her students to succeed. She is truly an asset to the Rubidoux High School campus.

- b. Recognize "Best of the Best" Employees for November (Continued) (Ms. Elzig)  
 Mr. Andy Huben is the Principal at Mission Bell. Mr. Huben has been well received by the parents, staff and students at Mission Bell. He interacts with the children on a daily basis by visiting classrooms and joining games during recess. Mr. Huben greets students and parents every morning in front of the school. He is patient, understanding and encouraging. Andy has created a terrific family atmosphere at Mission Bell that includes the community, students and staff. In addition, he is well liked and respected by his staff. Mr. Huben is truly one of the "Best of the Best."

Those selected for honorable mention are:

Nicole Dias	Dispatcher/Bus Driver Trainer	Transportation
Maria Hernandez,	Activity Supervisor	Troth Street
Debbie Makins	Clerk Typist	Learning Center
Laura Olaiz	Clerk Typist	Rubidoux
Marina Torres	Instructional Aide	Rubidoux
Jim Bice	Teacher on Special Assignment	Rubidoux
Todd Chard	SDC Teacher	Rubidoux
Ron Crawford	Resource Specialist	Rubidoux
Chelsea DaCosta	Teacher	Mission Middle
Susan Ridder	Teacher	Mission Middle

Information only.

- \* c. Recognize Amendment 1 for Continuation Funding for Cohort 2 and Cohort 3 Immediate Intervention/Underperforming Schools Program (II/USP) (Ms. Moreno)  
 As a result of the August 2004 release of the Academic Performance Index (API), Granite Hill has been deemed eligible to receive a third year of funding for participation in Cohort 3 of Immediate Intervention/Underperforming Schools Program (II/USP). This award is Amendment 1 of the original grant notification reflecting a 20% deferral that was not given to schools during the 2003-04 funding year along with 80% of the 2004-2005 grant award. A copy of the amended award letter is included in the supporting documents.

Under the original grant, the California Department of Education recently notified the District that the following schools would be receiving the 20% deferral funding from the 2003-04 school year in the amount of \$217,560. In addition, Granite Hill will be receiving a third year of funding in the amount of \$141,600 amending the total grant award to \$359,160.

Jurupa Valley High	\$106,800	Cohort 2
Mission Bell Elementary	25,240	Cohort 2
Mission Middle	38,360	Cohort 2
Pacific Avenue Elementary	21,080	Cohort 2
Van Buren Elementary	26,080	Cohort 2
Granite Hill Elementary	141,600	Cohort 3
Total	\$359,160	

Information only.



- \* d. Recognize School Assistance and Intervention Team (SAIT) and Corrective Action Grant Awards for Pacific Avenue and Van Buren Elementary Schools (Ms. Moreno)

The California Department of Education recently notified the District that Pacific Avenue and Van Buren Elementary Schools would be receiving a grant amount of \$75,000 each with a total award of \$150,000 to support the cost of a state-approved SAIT provider. All approved funds in this grant award must be expended by September 30, 2005. A copy of the award letter is included in the supporting documents.

In addition, both schools have also received a grant award for SAIT Corrective Action in the amount of \$190,800, Pacific Avenue \$85,200 and Van Buren \$105,600, respectively. This funding award reflects a \$150 per student allocation to help support the costs relative to implementation of corrective actions on the part of each school. These funds are to be expended by October 15, 2005. A copy of the award letter is included in the supporting documents. Information only.

- \* e. Recognize Amendment 2 for Continuation Funding for Cohort 2 and Cohort 3 Immediate Intervention/Underperforming Schools Program (II/USP) (Ms. Moreno)

As a result of the August 2004 release of the Academic Performance Index (API), Troth Street Elementary and Mira Loma Middle have been deemed eligible to receive a third year of funding for participation in Cohort 3 of Immediate Intervention/Underperforming Schools Program (II/USP). This award is Amendment 2 of the original grant notification reflecting a 20% deferral that was not given to schools during the 2003-04 funding year along with 80% of the 2004-2005 grant award. A copy of the amended award letter is included in the supporting documents.

Under the original grant along with Amendment 1, the California Department of Education recently notified the District that the following schools would be receiving the 20% deferral funding from the 2003-04 school year and Granite Hill would be receiving a third year of funding. In addition, Troth Street will receive \$175,200 and Mira Loma Middle \$233,200 in third year funding amending the total grant award to \$767,560.

Jurupa Valley High	\$106,800	Cohort 2
Mission Bell Elementary	\$ 25,240	Cohort 2
Mission Middle	\$ 38,360	Cohort 2
Pacific Avenue Elementary	\$ 21,080	Cohort 2
Van Buren Elementary	\$ 26,080	Cohort 2
Granite Hill Elementary	\$141,600	Cohort 3
Troth Street Elementary	\$175,200	Cohort 3
Mira Loma Middle	<u>\$233,200</u>	Cohort 3
Total	\$767,560	

Information only.

- f. Accept Donations (Mrs. Lauzon)  
All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Pedley Elementary School PTA wishes to donate \$1,998.84, with the request the funds be used to pay transportation expenses for field trips.

Mc Donald's Restaurant, in Pedley, wishes to donate drinks and paper cups valued at \$350.00, with the request the items be used for Pedley Elementary School students and their families at a school-wide picnic.

Through a corporate school fundraising program whereby parents use a Target Guest Card for 1% of the purchase to go to a school, Target Stores raised funds to donate to Pedley Elementary School in the amount of \$114.64. The funds will be used to purchase classroom supplies.

Through an Edison International employee/employer contribution program, an anonymous donor wishes to give \$84.24 for Sunnyslope Elementary School. The funds will be used to purchase instructional materials for the school.

Kevin Popeck, of Kentucky, wishes to donate \$25.00, with the request the funds be used for the student incentive trust program at his alma mater, Rubidoux High School.

Administration recommends acceptance of these donations, with letters of appreciation to be sent.

### 3. Administrative Reports and Written Communications

- a. Hear Report on Availability of Textbooks and Instructional Materials (Mr. Jensen)

In accordance with Education Code 60119 and the Williams settlement, the District is required to evaluate its textbook needs and determine whether or not sufficient textbooks or instructional materials, or both, will be available to the District's pupils prior to the end of the school year. Mr. Paul Jensen, Director of Secondary Education, has been working with the schools to determine textbook availability and needs. Mr. Jensen will provide a report on the status of textbook for the District's schools. Information only.

- b. Other Administrative Reports & Written Communications (Mr. Duchon)

### 4. Public Verbal Comments

This communication opportunity is included on the Agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the School District or request an item to be placed on a future agenda. The Jurupa Unified School District Board of Education encourages and invites the public to comment on items listed on its agenda or on matters within its subject jurisdiction. To help conduct the business of the Board in an orderly fashion, we request as follows:

- (a) If you would like to address the Board, please fill out a speaker card located on the table at the back of the Board Room and when completed, hand your card to the Superintendent's Assistant. Please submit your card at the start of the meeting. You are not, however, required to provide the information requested in the speaker card. If you choose not to provide this information, please inform the Superintendent's Assistant of your desire to address the Board prior to the start of the meeting. In this case, the Superintendent's Assistant will write a number on your card so that the Board President may call on you at the appropriate time.
- (b) The Public Comment section of the Agenda is the time and place for members of the public to make comments or request that an item be placed on a future agenda, unless otherwise determined by the Board President.
- (c) Generally, individual speakers will be limited to five continuous minutes. Depending on the number of items on the Agenda and the number of speaker cards, the Board President may establish shorter time limits for speakers. Speakers may not yield their time to others. The Board may terminate public comments when such comments become repetitious or when time is required by the Board for other business.
- (d) Please wait until the Board President calls you to the microphone to speak. Unless recognized by the Board President, members of the public are requested to refrain from comment so as not to disrupt the Board's business.
- (e) Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests not listed on the Agenda but the Board may refer the matter to staff or to a subsequent meeting.

## **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities, or request items on a future agenda.

## **HEARING SESSION**

### **Hold Public Hearing on Proposed Amended Conflict of Interest Code**

(Mr. Duchon)

A Conflict of Interest Code designates those employees, members, officers, and consultants who make or participate in the making of decisions which may affect financial interests, who must disclose those interests in financial disclosure statements, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests. Prior to this meeting, copies of the Conflict of Interest Code have been made available at the District's Education Center, and interested persons were invited to submit comments to Mr. Steve Eimers, Director of Administrative Services. Before considering the adoption of the amended Conflict of Interest Code, the Board is required to hold a public hearing to allow any interested person to comment. The Board President should formally open and close the public hearing on this matter. Board action to adopt the Amended Conflict of Interest Code is scheduled as Agenda Item F.

**Hold Public Hearing - Pupil Textbook and Instructional Materials Incentive Program Grades K-12** (Mr. Jensen)

A second public hearing is being held for Pupil Textbook and Instructional Materials compliance due to the settlement of the Williams case by the State of California. The Board President should formally open a hearing on the Pupil Textbook and Instructional Materials Incentive program grades K-12. After public comments or questions, the hearing should be formally closed. Board action to adopt Resolution #2005/24 is scheduled under Agenda Item G.

**ACTION SESSION**

**A. Approve Routine Action Items by Consent**

Administration recommends the Board approve/adopt Routine Action Items A 1-10 as printed.

- \* 1. Approve Minutes of November 15, 2004 Regular Meeting
- \* 2. Disbursement Orders (Mrs. Lauzon)
- \* 3. Purchase Orders (Mrs. Carpenter)
- \* 4. Agreements (Mrs. Carpenter)
- \* 5. Adopt Resolution #2005/21, Authorize Temporary Transfer of Funds from State School Facilities Fund to General Fund (Mrs. Lauzon)

The Legislature has enacted legislation that will defer to July 2006, the payment of the District's 2004/05 June State Aid Apportionment (\$6,417,740). This is in addition to the property tax shift in the Governor's Budget, which shifts ERAF taxes to local agencies from school districts. This funding shift will be offset by State funding that will be sent to school districts, but the timing of the payments could have a negative impact on the District's cash flow. This could cause the District to have insufficient cash available in the General Fund.

Education Code 42603 allows the Board of Education to direct monies held in any fund or account to be temporarily transferred to another fund or account of the District for payment of obligations. The Riverside County Office of Education is recommending that Districts prepare for this temporary shortfall by adopting a resolution, which would allow a temporary transfer from another Fund. This resolution would allow the transfer of an amount not to exceed \$5,000,000 from the District's State School Facilities Fund to the General Fund if necessary.

Administration recommends the adoption of Resolution #2005/21, Authorizing the Temporary Transfer of Funds from the State School Facilities Fund to the General Fund.

- \* 6. Adopt Resolution #2005/19, Expenditure of Excess Funds (Mrs. Lauzon)  
 Throughout the school year, the Business Office monitors and adjusts various budgets with respect to both revenue and expenditures. Changes in revenue result from grant applications, increased funding, adjustments to ADA, apportionment reductions, etc. The method by which the revenue side of the budget is adjusted is to adopt a Resolution for Expenditure of Excess Funds. In this action the Board approves adding revenue to the budget for various purposes. Since the budget was adopted on June 21, 2004, the District has received revenue adjustments in the amount of \$2,115,321 as identified below. Of this total, (\$79,284) is unrestricted and will decrease the unrestricted reserve. The balance remaining, \$2,194,605, is restricted in its use and offsetting expenditures are budgeted in these funds. Administration recommends that the Board adopt Resolution #2005/19, Expenditure of Excess Funds

**UNRESTRICTED - General Fund Unrestricted – Fund 03**

Revenue Limit (Decrease of a projected 40 ADA)	(179,138)
Mandated Cost Claims	99,854
Staff Development Buy Back Days	133,653
Donations	<u>13,779</u>
<b>Total Unrestricted</b>	<b>\$ 68,148</b>

**RESTRICTED- General Fund Restricted – Fund 06**

Title I	516,353
Vocational Education	52,073
Drug Free Schools	33,759
Title II Teacher Quality	620,714
Title II Technology	40,075
Title V Innovative	13,225
Head Start	12,271
California Schools Information Services	12,134
Medical Billing	(8,068)
Before & After School Learning & Safe Neighborhoods	(63,687)
Healthy Start	4,316
California Based Tutoring Grants	(129,485)
School Community Policing Grant (CBET)	107,385
Tobacco Use Prevention Education	1,736
Agricultural Vocational Incentive Grant	(2,225)
Economic Impact Aide (EIA) Bilingual Grant	(181,455)
GATE	7,988
Instructional Materials Realignment	604,585
California Partnership Academy Grant	18,136
Immediate Intervention, Under-Performing Schools	141,600
II/USP: SAIT Corrective Action Grant	411,047
School Improvement Program	(42,307)
Peer Assistance Review	(1,492)
Tenth Grade Counseling	3,775
BTSA	2,956
CAPIT	1,714
School Readiness Program	(180,000)
School Readiness – Facilities	<u>50,050</u>
<b>Total Restricted</b>	<b>\$2,047,173</b>

**TOTAL**

**\$2,115,321**

- \* 7. Approve Non-Routine Student Field Trip Request from Rubidoux High (Mr. Jensen)

Ms. Sharon Tavaglione, teacher at Rubidoux High School, is requesting approval to travel to Ontario on Friday, January 14 through Saturday, January 15, 2005 with approximately twelve (12) students. The purpose of the trip is to participate in the annual FFA *Made for Excellence Leadership Conference*. Transportation will be by district vehicles; staff members and parent volunteers will provide supervision; and **costs will be paid through donations**. Administration has been assured that no student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Student Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Student Field Trip Request from Ms. Sharon Tavaglione to travel to Ontario with twelve (12) students in the FFA program at Rubidoux High School to attend the annual FFA Conference.

- \* 8. Approve Non-Routine Student Field Trip Request from Jurupa Valley High (Mr. Jensen)

Mr. Jeff Rhiner, teacher at Jurupa Valley High School, is requesting approval to travel to Ontario on Friday, January 14 through Saturday, January 15, 2005 with approximately seventeen (17) students. The purpose of the trip is to attend the annual FFA "Made for Excellence" and "Leadership Academy" conference. Students will have an opportunity to attend leadership training for FFA members. District vehicles will provide travel; staff members will provide supervision; and **costs will be paid by the Jag-Ag Academy Grant funds and Jurupa Valley FFA account**. Administration has been assured that no student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Student Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Student Field Trip Request from Mr. Jeff Rhiner to travel to Ontario with seventeen (17) students to attend the annual FFA "Made For Excellence" and "Advanced Leadership Academy" conference on Friday January 14 through Saturday, January 15, 2005.

- \* 9. Approve Non-Routine Student Field Trip Request from Jurupa Valley High (Mr. Jensen)

Mr. Brian Kantner, Mr. Jeff Rhiner, and Mr. Rob Norwood, teachers at Jurupa Valley High School, are requesting approval to travel to Indio on Monday, February 21 through Sunday, February 27, 2005 with approximately seventy (70) students. The purpose of the trip is to attend the annual Riverside County Fair and Date Festival. Students will be provided an opportunity to show and market their livestock projects. Travel will be by district vehicles; staff members and parent volunteers will provide supervision; accommodations will be at local motels; and **costs will be paid through the FFA Support Group, student fundraising, and donations**. Administration has been assured that no student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Student Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Student Field Trip Request from Mr. Brian Kantner, Mr. Jeff Rhiner, and Mr. Rob Norwood to travel to Indio with approximately 70 students to attend the annual Riverside County Fair and Date Festival.

- \*10. Approve Non-Routine Student Field Trip (Mr. Jensen)  
Mr. Jeff Rhiner and Mr. Brian Kantner, Jurupa Valley High teachers, are requesting approval to travel to Davis on Thursday, March 3 through Saturday, March 5, 2005 with approximately sixteen (16) students. The purpose of the trip is to provide students an opportunity to compete in career development events at the Parli-Pro Invitational. Travel will be by Southwest Airlines, staff members and parent volunteers will provide supervision; and **costs will be paid by the FFA Support Group, student fundraising activities, and contributions.** No student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Student Field Trip Request is included in the supporting documents. It is recommended that the Board approve the Non-Routine Student Field Trip Request for approximately sixteen (16) students to travel to Davis March 3-5, 2005 to compete in career development events at the Parli-Pro Invitational.

- \* **B. Certify 2004/2005 First Interim Report** (Mrs. Lauzon)  
Since January 1986, State legislation has required the District to prepare and submit to the County Office of Education First and Second Interim Reports of the financial condition of the District. The Business Office analyzes and projects revenue and expenditures for the year and prepares the certification that the District will be able to meet its financial obligations. AB1200 added the requirement for certification of the ability to meet financial obligations for subsequent fiscal years as well.

The First Interim Report is now due, and it is included in the supporting documents. It incorporates budget revisions based on the most recent estimates of revenue and expenditures. A detailed listing of additional revenue is included in the Resolution for Expenditure of Excess Funds under item A-6 in the agenda. The first two pages of the Interim Report show the combined figures for Unrestricted and Restricted programs; Pages 3 and 4 show Unrestricted only, and Pages 5 and 6 show Restricted only.

The report forms require the following format: The original budget adopted by the Board on June 21, 2004 (Column A); the present operating budget which incorporates changes approved by the Board through October 31, 2004 (Column B); actuals to date (Column C); the latest estimate of what actual figures will be at the end of the year (Column D); and the difference between the operating budget and the final projection (Column E). This annotation will review all the changes that have occurred since the June 21 budget adoption through the latest estimate.

#### **REVENUE/SOURCES**

Unrestricted Increase + 68,148

This amount is the net result of a decrease in the Revenue Limit funding – 40 ADA, (\$-179,138) offset by increased revenue for the mandated cost claims (\$99,854), for Staff Development Buy Back days (\$133,653) and for donations (\$13,779).

Restricted Increase + 159,673

This amount is the result of increased Special Project funding (\$159,673).

**Net Increase in Revenue + 227,821**

## **EXPENDITURES/USES**

Unrestricted Decrease (605,828)

This amount is the net result of increases and decreases in all expenditure categories. Included are the expenditure adjustments for carryover amounts designated as a restricted part of the ending balance for 2003/04; salary adjustments for the 2002/03 Classified bargaining agreement approved by the Board in September 2004; a reduction in the Routine Maintenance Contribution (SB409); salary savings from employee turnover; a reduction of the workers compensation rate offset by the increased contractual cost for the completion of the MAA Billing.

Restricted Increase + 70,492

This amount includes the expenditure adjustments to categorical projects for increased funding, carryover from 2003/04 and increased maintenance costs for repairs.

**Net Decrease in Expenditures (535,336)**

## **BEGINNING BALANCE**

The Beginning Balance for 2004/2005 is the Ending Balance for 2003/2004 carried over to the new fiscal year. The difference between the estimated and the actual ending balance is the result of increases and decreases in both revenue and expenditures in the 2003/2004 year which occurred after the budget estimates were made. These differences were presented to the Board on September 20, 2004. The most significant are:

**REVENUE/SOURCES** \$ (613,475)

This amount is comprised of increases in Revenue Limit Funding, Lottery and other local revenues (\$411,869); offset by adjustments in Categorical funding (\$-1,025,344).

**EXPENDITURES/USES** \$ (1,808,286)

Overall expenditures were decreased by (\$1,808,286). The difference is comprised of salary savings for positions from personnel turnover; by lower than anticipated expenditures for School Operation Allocation, Donations, Governor's Performance Grants and Categorical Programs. Balances remaining for the Governor's Performance Grants, School Operation Allocations, Donations and Categorical Programs are carried over to be expended in 2004/2005.

**Net Increase in Beginning Balance \$ 1,197,058**

## **ESTIMATED RESERVE:**

As a result of the listed adjustments, the Unrestricted Reserve is now projected to be \$5,023,025 or 3.5% of total expenditures. The District is required to carry a 3% reserve for economic uncertainties (\$4,299,509). The projected Restricted Reserves totals \$379,849. It is important to note that 2004/2005 Certificated and Classified salary negotiations have not been concluded, the 2001/2002 Management/Confidential Salary Negotiations have not been concluded and that any salary improvements for employees would have to be funded from the Unrestricted Reserve.



## **MULTI-YEAR BUDGET PROJECTION**

Following the first Interim Financial Report in the supporting documents is a Multi-Year Budget Projection for Fiscal Years 2005/06 and 2006/07. The assumptions used for estimating revenue and expenses are listed immediately following the projected budget figures.

The multi-year projection indicates that the District will be able to maintain a 3.58% Unrestricted Reserve or about \$5.2 million for the 2005/06 year. By 2006/07, we will be able to maintain a 4.5% Unrestricted Reserve or about \$6.7 million, which is an increase of almost \$1.5 million over the 2005/06 year.

These projections should be viewed as a tool for the Board to use in assessing the general financial condition of the District. It is extremely difficult to make financial projections as far as two years with precision because too many variables are unknown. Variances in State provided COLA's, ADA growth, and expenditure patterns could have dramatic impact on the projections presented here. Administration recommends the Board certify that the District will be able to meet its financial obligations for 2004/05 and two subsequent fiscal years.

### **\* C. Consider Adoption of Resolution #2005/22, Abolishment of Trustee Areas** (Mr. Duchon)

Mr. Cook Barela has requested that the Board consider abolishing Trustee areas, which would allow members of the Board to reside anywhere in the District. This process may be initiated either by the Riverside County Committee on School District Organization or by a petition of registered voters signed by 2% or 250, whichever is less, or by resolution of the Governing Board of the District. Present this evening are representatives from the Riverside County Office of Education who will explain the process in detail to the Board. The supporting documents contain a sample resolution, which the Board may adopt this evening or at a future date, the relevant Education Code sections, and a flowchart showing the process. If this action is approved by both the Board and the County Committee on School District Organization it would go to an election and a date would be determined. Following discussion, the Board may choose to act tonight and adopt Resolution #2005/22, Abolishment of Trustee Areas, or consider the item open for further study.

### **\* D. Consider Adoption of Resolution #2005/23, Increase from Five to Seven Governing Board Members** (Mr. Duchon)

Mr. Cook Barela requested the Board consider an increase from five to seven Governing Board members. This process may be initiated either by the Riverside County Committee on School District Organization or by a petition of registered voters signed by 2% or 250, whichever is less, or by resolution of the Governing Board of the District. Present this evening are representatives from the Riverside County Office of Education who will explain the process in detail to the Board. The supporting documents contain a sample resolution, which the Board may adopt this evening or at a future date, the relevant Education Code sections, and a flowchart showing the process. If this action is approved by both the Board and the County Committee on School District Organization it would go to an election and a date would be determined. Following discussion, the Board may choose to adopt Resolution #2005/23, Increase from Five to Seven Governing Board Members, or consider the item open for further study.

**E. Reconsider Name of Glen Avon High School**

(Mr. Duchon)

Two members of the community, Mr. David Barnes and Dr. Ed Hawkins, have requested that the Board reconsider the name of Glen Avon High School. If the Board wishes to do so, the Board should discuss what type of process might be used to rename Glen Avon High. Following discussion, the Board may either vote on this item, direct the Superintendent to develop a process, or develop a process on their own.

\* **F. Adopt Resolution #2005/20, Amended Conflict of Interest Code**

(Mr. Duchon)

Under Government Code 87306.5, each even numbered year, the Board is required to review the District Conflict of Interest Code. The Conflict of Interest Code sets forth conditions which may constitute conflict of interest for officers and designated employees of the District, and how these conflicts may be avoided. The law firm of Best, Best and Krieger, LLP was engaged to assist in this review in order to ensure full compliance with the new law. The amended appendix of the District's Conflict of Interest Code and its adopting resolution are presented to the Board for action. Administration recommends that the Board adopt Resolution #2005/20, Amended Conflict of Interest Code.

\* **G. Adopt Resolution #2005/24, Pupil Textbook and Instructional Materials Incentive Programs, Grades K-12**

(Mr. Jensen)

The Education Code (E.C.) specifies that the governing board of school districts are subject to the requirements of E.C. 60119 in order to receive funding for the Pupil Textbooks and Instructional Materials Program, Grades K-12 and/or funding for instructional materials from any state source in a fiscal year in which the Superintendent of Public Instruction determines that the base revenue limit per average daily attendance (ADA) for each school district will increase by at least one percent from the prior fiscal year. The Board shall make a determination, through this resolution as to whether each pupil in each school in the District has, or will have prior to the end of the fiscal year, sufficient textbooks or instructional materials, or both, in each subject that are consistent with the content and cycles of the curriculum framework adopted by the state board.

Listed below is a summary of E.C. 60119 specific requirements for district eligibility to receive funds from the Pupil Textbook and Instructional Materials Incentive Program:

- The governing board shall hold a public hearing or hearings at which time the governing board shall encourage participation by parents, teachers, members of the community, and bargaining unit leaders.
- Ten days notice of the public hearing or hearings containing the time, place, and purpose of the hearing and posting in three public places in the district.
- Through a resolution make a determination whether each pupil in each school in the district has or will have prior to the end of the fiscal year sufficient textbooks or instructional materials or both pursuant to the curriculum framework adopted by the state board.
- If the determination is that there are insufficient textbooks or instructional materials or both, the governing board shall provide information to classroom teachers and to the public identifying the reasons that each pupil does not have sufficient textbooks and/or instructional materials and take action to ensure within a two year period from the determination that sufficient textbooks and/or instructional materials are provided.

Administration has determined that the District meets the specific requirements of E.C. 60119 and, therefore, recommends adoption of Resolution #2005/24 to certify that the District has complied with the requirements of Education Code 60119(c).

- \* **H. Approve Submittal of Vocational and Technical Education Grant Application** (Mr. Jensen)  
The California Department of Education recently notified the District that it has been awarded \$175,735 through the 2004-2005 Carl D. Perkins Vocational and Technical Education Act of 1998. Even though the award has been made, an application must be submitted each year that contains a current year board approval date and the signature of the Superintendent or designee. This grant acceptance will be submitted with the annual application for funding. A copy of the grant award notification and the application for funding is included in the supporting documents. It is recommended that the Board approve submittal of the annual application for funding of the 2004-2005 Carl D. Perkins Vocational and Technical Education Act of 1998.

- \* **I. Adopt School Assistance and Intervention Team Report of Findings and Recommended Corrective Actions for Pacific Avenue and Van Buren Elementary Schools** (Dr. Kinnear)  
As part of the State intervention process to improve student achievement at Pacific Avenue and Van Buren Elementary Schools, district administration and staff at these two schools have been working with a state-approved School Assistance and Intervention Team (SAIT) from the Riverside County Office of Education. An Academic Program Survey of nine essential program components as identified by the State has been completed and reviewed by the SAIT provider in collaboration with the District and School Leadership Team (DSLTT) from both schools. Based on this review, a Report of Findings and Recommended Corrective Actions has been prepared. In order to implement and support recommended corrective actions, Pacific Avenue will receive approximately \$85,200 in grant funding for up to three years in addition to the \$75,000 entitled to support the cost of the SAIT for the 2004/2005 school year. In order to implement and support recommended corrective actions, Van Buren will receive approximately \$105,600 for up to three years in grant funding in addition to the \$75,000 to support the cost of the SAIT for the 2004/2005 school year.

Pacific Avenue Elementary School Principal, Mr. David Doubravsky, and Van Buren Elementary School Principal, Dr. Karen Salvaggio, will present their Report of Findings. In addition, Ms. Terry Wilhelm, Administrator of Instructional Support Services at the Riverside County Office of Education and Chair of the SAIT, will also be present. Administration recommends the Board adopt the SAIT Final Report of Findings and Recommended Corrective Actions for Pacific Avenue and Van Buren Elementary Schools.

- J. Approve Purchase of Telephone Equipment for Glen Avon High School** (Mrs. Lauzon)  
The following quotes have been received for the purchase of telephone equipment for Glen Avon High School. The quotes from Vendors 1 and 3 are for the purchase of new equipment. Vendor 2 submitted an initial quote for new and refurbished equipment, but failed to respond to the request for a quote for all new equipment. **The purchase will be made using State School Facilities funds.** Board policy requires that purchases in excess of \$12,000.00 be presented to the Board for approval.

<u>Vendor</u>	<u>Quote</u>
1. Clearcom Networks	<b>\$29,249.82</b>
2. CMS Communications, Inc.	\$31,641.87
3. Comatrix	\$32,972.58

Administration recommends the Board authorize the purchase of new Telephone Equipment for Glen Avon High School from Clearcom Networks in the amount of \$29,249.82.

**K. Recommend Termination of Agreement with Perkins & Will Architects for the Design of Elementary School #17** (Mrs. Lauzon)

In June 2001, the Board approved the contract for architectural services for the design of Elementary School #17. The contract was awarded to Perkins & Will Architects. The total cost to construct Elementary #17 at that time was estimated to be \$10,438,000. In April 2004, Tilden-Coil Constructors estimated the cost to construct the 47,837 square foot elementary school as designed to be more than \$17,167,983 (includes soft costs/all permanent construction). The increase in cost is largely due to the rising cost of construction (approximately a 30 to 40 percent increase) over the past year.

During the past several months, staff has been working with Perkins & Will to bring the project costs within budget. After value engineering of the plans as designed, the project remains over budget. It is the inability to adapt the design to fit within the District's budget that has driven the decision to look at other more cost effective options.

Administration recommends the Board to direct staff to either bring back additional information or terminate the agreement with Perkins & Will Architects for the design of Elementary School #17.

**L. Approve Prototype School for Elementary School #17 and Retain Higginson, Cartozian Architects for the Design of Elementary School #17** (Mrs. Lauzon)

Higginson, Cartozian Architects has presented a proposal to the District for the design of Elementary School #17 utilizing their prototype. As the Board may recall, in April 2004, the Board approved the utilization of a prototype school designed by Higginson, Cartozian Architects for Middle School #4. The campuses for both Elementary #17 and Middle School #4 will be located on a 30 acre site on Wineville Road. In addition to providing cost savings, utilizing prototypes from Higginson, Cartozian Architects for both schools will provide a consistency in design.

Although the District has paid Perkins & Will Architects approximately \$498,010 for the design of Elementary #17, the District would realize a substantial savings by utilizing Higginson, Cartozian's elementary school prototype. Proposed savings are as follows:

Architect	Square-Feet	Class-rooms	MPR	Library	Architect Fee	Architect Fees Paid to Date	Estimated Architect Fees Left	Total Project Costs*	Cost (\$) Per SF**
Perkins & Will	45,133	29	Yes	Yes	\$1,023,555.00	\$498,010.00	\$525,545.00	\$17,167,983.00	\$389.39
HC Architects	52,371	31	Yes	Yes	\$608,575.55	Ø	\$608,575.55	\$14,879,102.89	\$284.11
SAVINGS							(\$83,030.55)	\$2,205,849.56	\$105.28

\*Based on 2004 Construction Costs and project as designed in April 2004.

\*\*Includes Soft Costs

**L. Approve Prototype School for Elementary School #17 and Retain Higginson, Cartozian Architects for the Design of Elementary School #17** (Continued) (Mrs. Lauzon)

Total estimated costs for constructing Elementary School #17 utilizing the prototype design are estimated at \$14,879,102.89, for a savings of 2,288,880. The savings of \$2,288,880 less the additional architect fees results in a net savings of \$2,205,849. As well, there could be additional savings of approximately \$927,780 if the classrooms could be constructed using permanent modular classrooms.

Administration recommends that the Board direct staff to either bring back additional information or utilize a prototype school and retain Higginson, Cartozian for the design of Elementary School #17.

**M. Direct Staff to Prepare and Present Options in the Design of Elementary School #17 and Middle School #4** (Mrs. Lauzon)

The current estimated cost to build Elementary #17 with the permanent construction design from Perkins & Will Architects is \$17,167,983. The estimated cost to build Middle School #4 with the design by Higginson, Cartozian Architects is \$18,099,135. The combined cost for both schools is \$35,267,118.

As previously discussed at the October 18, 2004 Board meeting, there are two other options available to the District in the final design of Elementary School #17 and Middle School #4 that would reduce the cost of construction considerably.

Option One - Separate Elementary and Middle School Campuses located on the 30 acre site utilizing Prototype Designs.

The estimated cost for Option One is \$32,978,237. The estimated cost for Elementary #17 is \$14,879,102.89 (includes increased architect fees) and the cost for Middle School #4 is \$18,099,135. Compared to the current project estimated cost, this would result in a savings of \$2,288,881. If the classrooms were constructed using permanent modular classrooms this would save approximately \$927,780 more.

Option Two – Separate Elementary and Middle School Campuses with shared Administration buildings located on 25 or 30 acre site.

The estimated cost for Option Two is \$30,860,237. Compared to the current project estimated cost, this would result in a savings of \$4,406,881. If classrooms were constructed using permanent modular classrooms this would save approximately \$1,300,000 more.

In addition, by sharing administration buildings the site could be reduced to 25 acres in lieu of 30 acres, for additional savings.

Given the options and the issues that were brought up at the October 18<sup>th</sup> Board meeting, the Board may wish to direct staff to prepare and present options in the design of Elementary School #17 and Middle School #4.

Administration recommends that the Board direct staff to prepare and present options in the design of Elementary School #17 and Middle School #4.

**\*\* N. Act on Student Discipline Cases**

(Mr. Duchon)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in the following discipline cases and these cases will be referred to the *Student Assistance Program* and (SCORE) the *School and Community OutREach Team* for follow-up:

**EXPULSION / SUSPENDED EXPULSION CASE:**

1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#05-046** for violation of Education Code Sections 48900 (a1), (k) and 48915 (b1), (e1) for the Fall Semester 2004 and Spring Semester 2005. However, the Board of Education may wish to consider that the enforcement of the expulsion be suspended for the Spring Semester and the student be placed on school probation. The pupil shall be assigned to Community Day School, operated at the District Learning Center and this case will be reviewed in **January**, for educational placement for the Spring Semester 2005 and reviewed for possible reinstatement to the Jurupa Unified School District on or before June 20, 2005.

**EXPULSION CASES:**

1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#05-042** for violation of Education Code Sections 48900 (a2), (k) and 48915 (b1), (e1) for the Fall Semester 2004 and Spring Semester 2005. The pupil shall be assigned to the Jurupa Community School, operated by the Riverside County Office of Education, for the period of this expulsion. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 20, 2005.
2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#05-048** for violation of Education Code Sections 48900 (a1), (k) and 48915 (b1), (e1) for the Fall Semester 2004 and Spring Semester 2005. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the period of this expulsion. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 20, 2005.
3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#05-051** for violation of Education Code Sections 48900 (g), (k) and 48915 (e1) for the Fall Semester 2004 and Spring Semester 2005. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the period of this expulsion. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 20, 2005.
4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#05-052** for violation of Education Code Sections 48900 (a1) and 48915 (b1) for the Fall Semester 2004 and Spring Semester 2005. The pupil shall be assigned to the Community Day School, Independent Study Program, operated at the District Learning Center, for the period of this expulsion. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 20, 2005.
5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#05-053** for violation of Education Code Sections 48900 (a2) and 48915 (b2) for the Fall Semester 2004 and Spring Semester 2005. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the period of this expulsion. This case shall be reviewed for possible readmission to the Jurupa Unified School District with placement at another high school, on or before June 20, 2005.

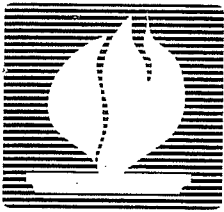
6. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #05-060 for violation of Education Code Sections 48900 (g), (k) and 48915 (e1) for the Fall Semester 2004 and Spring Semester 2005. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the period of this expulsion. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 20, 2005.

Administration recommends the discipline actions as described and listed above subject to corrections and changes resulting from review in Closed Session.

**O. Approve Personnel Matter**

- \* 1. Approve Personnel Report #10 (Mrs. Nash)  
Administration recommends approval of Personnel Report #10 as printed subject to corrections and changes resulting from review in Closed Session.
2. Approve Variable Term Waiver Request (Mrs. Nash)  
State credentialing laws require that prior to hiring an individual to teach under the authorization of a Variable Term Waiver (Title V, Section 80122), specific individual approval must be granted by the governing board. Usually, this type of waiver is necessary for hard-to-fill positions in shortage areas (examples: Special Education, Bilingual Education, Mathematics or Science) or when an unexpected vacancy occurs in the middle of a school year. In this case, the recommendation is to fill a vacancy for a Special Day Class Teacher at Rubidoux High School. The person being recommended is Mr. Keith Gustafson; Mr. Gustafson earned his Bachelor's Degree from California State University San Bernardino and is currently enrolled in a Special Education Credential program there. He has completed 16 credential units and is currently enrolled in coursework. In addition, he has three years of private school experience. Recruitment efforts have not identified a stronger candidate. With these considerations in mind, it is recommended that Mr. Keith Gustafson be approved for temporary employment through the end of this school year as a Special Day Class Teacher under the authorization of a Variable Term Waiver.
3. Approve District "Committee on Assignments" (Ed. Code Section 44258.7) (Mrs. Nash)  
Since September 6, 1988 the Board has approved the establishment of a District "Committee on Assignments." The Committee approves teacher assignments in elective courses (i.e. no math, science, English or social science) where the teacher has special skills or preparation. Because of changes in the Education Code, the Board should reauthorize the Committee. The President of NEA-J determines teacher representation on the Committee and the Assistant Superintendent of Personnel Services determines administrator representation. It is recommended that the Board approve establishment of a "Committee on Assignments" as provided in Education Code Section 44258.

**ADJOURNMENT**



**RIVERSIDE COUNTY  
OFFICE OF EDUCATION**

DR. DAVID LONG  
Riverside County Superintendent of Schools

**RECEIVED**

OCT 26 2004

JURUPA UNIFIED SCHOOL DISTRICT  
SUPERINTENDENT

October 18, 2004

3939 Thirteenth Street  
P.O. Box 868  
Riverside, California  
92502-0868

TO: District Superintendents

FROM: David Long, Riverside County Superintendent of Schools

47-336 Oasis Street  
Indio, California  
92201-6998

SUBJECT: **Annual Organizational Meeting of Governing Board**

24980 Las Brisas Road  
Murrieta, California  
92562

Enclosed is a Certification Form 3806 to report the selection of day, time, and place of your district board's Annual Organizational Meeting. **Please complete this form and return it to Tracey Richardson, Secretary to the Board of Education, on or before November 23, 2004.**

#### **Responsibility of Governing Board**

In accordance with the Education Code, the governing board of each school district shall hold an Annual Organizational Meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Annual Organizational Meetings, in years in which no such regular election for governing board members is conducted, shall be held during the same 15-day period on the calendar. **This year, the dates are December 3 through December 17, 2004.** Unless otherwise provided by rule of the governing board, the day and time of the Annual Organizational Meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the Annual Organizational Meeting, notify in writing all members and members-elect of the date and time selected. If the board fails to select a day and time for the annual meeting, the County Superintendent of Schools shall designate, within the 15-day period, the day and time of the meeting. *(E.C. Section 35143)*

The Oath of Office must be administered before any officer enters on the duties of his/her office. *(E.C. Section 60 and Govt. Code Section 1360)* If the Oath of Office has been administered, the term of office for a newly elected board member begins **Friday, December 3, 2004**. *(E.C. Section 5017)* The Oath of

#### **Riverside County Board of Education**

Gerald P. Colapinto

Lisa A. Conyers

Lynne D. Craig

Betty Gibbel

Milo P. Johnson

Vick Knight

William R. Kroonen

ORGANIZATIONAL  
SESSION



Office may be administered at the organizational meeting. An Oath of Office form is furnished by the Registrar's Office.

#### **Community College District**

At the Annual Organizational Meeting, the governing board of a community college district shall organize by electing a president from its members and a secretary (*E.C. Section 72000(2)*).

#### **City and Unified School District**

At the Annual Organizational Meeting, each city board of education shall organize by electing a president from its members (*E.C. Section 35143*). Whenever a unified school district has within its boundaries a chartered city with a population of more than 8,000 or whenever the average daily attendance of a unified school district is 1,500 or more, for all purposes the district shall be deemed a city school district governed by a city board of education, and the governing board thereof shall be deemed a city board of education (*E.C. Section 5206*). The board of education of a unified school district that meets the standards of Education Code section 5206 is required to elect a president at the Annual Organizational Meeting. A unified school district with five board members that does not meet the standards of Education Code Section 5206 would be required to elect a president and a clerk (*E.C. Section 35022, 35143, and 5206*).

#### **High School District**

At the Annual Organizational Meeting, the governing board of each high school district, union high school district, and joint union high school district shall organize by electing a president from its members and a clerk (*E.C. Section 35143*).

#### **Elementary School District**

At the Annual Organizational Meeting, the governing board of an elementary school district with five or more board members shall elect a president and a clerk from among its members (*E.C. Section 35022 and 35143*). At the Annual Organizational Meeting, the governing board of an elementary school district with less than five board members is required to elect one of its members as clerk (*E.C. Section 35143*).

#### **Selection of Representative to Vote in the Annual County Committee on School District Organization Election**

The governing board of each school district of every kind or class shall annually, at its initial meeting, select one of its members as its representative, who shall have one vote for each member to be elected to the county committee. The

Organizational Meeting  
Page 3

secretary or clerk of the district shall furnish the County Superintendent of Schools with a certificate naming the representative selected by the board (*E.C. Section 35023*) (*72403 community college district*).

**After the Annual Organizational Meeting, please complete and return to Tracey Richardson, no later than December 17, 2004, the enclosed form 3807 relating to the election of the governing board president, vice president (if one is elected), and clerk, the member selected to represent the school district at the annual election of members of the county committee, and the date, time, and place of regular meetings.**

For your convenience, we have enclosed a copy of Secretary of State Form LP/SF-405 Rev. 12/99, "Statement of Facts Roster of Public Agencies Filing" amendment to be filed with the Secretary of State within ten days after any change of facts required to be stated pursuant to *Government Code Section 53051(b)*.

If you have any questions regarding the Annual Organizational Meeting, please call Tracey at (951) 826-6674.

tlr

Enclosures

ORGANIZATIONAL SESSION
---------------------------



BARBARA DUNMORE  
Registrar of Voters

2724 Gateway Drive  
Riverside, CA 92507-0918  
(951) 486-7200 FAX (951) 486-7272  
web site [www.votinfo.net](http://www.votinfo.net)

**REGISTRAR OF VOTERS**  
**COUNTY OF RIVERSIDE**

November 24, 2004

Mr. Rollin Edmunds, District Superintendent  
Jurupa Unified School District  
4850 Pedley Rd  
Riverside, California 92509

Dear Mr. Edmunds

Enclosed is our certificate to the official canvass of election returns for the election held in your school district on November 2, 2004 as part of the Consolidated General Election.

We are also enclosing copies of the Certificates of Election that have been mailed to the successful candidates. They have been instructed to execute the oath before the District Secretary or other authorized official and to file the oath promptly with the Registrar of Voters office.

An invoice for the cost of the election will be mailed at a later date. Please let me know if I can be of further assistance.

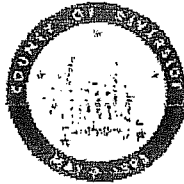
Sincerely,

A handwritten signature in cursive script that reads "Barbara Dunmore".

BARBARA DUNMORE  
Registrar of Voters

Enclosures

BARBARA DUNMORE  
Registrar of Voters



2724 Gateway Drive  
Riverside, CA 92507-0918  
(951) 486-7200 FAX (951) 486-7272  
web site [www.voteinfo.net](http://www.voteinfo.net)

**REGISTRAR OF VOTERS  
COUNTY OF RIVERSIDE**

**CERTIFICATE OF REGISTRAR OF VOTERS  
TO THE RESULTS OF THE CANVASS OF ELECTION RETURNS**

State of California        )  
                                  ) ss.  
County of Riverside        )

I, BARBARA DUNMORE, Registrar of Voters of said County, do hereby certify that, in pursuance of the provisions of Sections 15301, 15372, and 15374 of the California Elections Code, I did canvass the returns of the vote cast on November 2, 2004, as part of the Consolidated General Election in the

**JURUPA UNIFIED SCHOOL DISTRICT  
GENERAL GOVERNING BOARD**

and I further certify that the statement of votes cast, to which this certificate is attached, shows the whole number of votes cast for each candidate for elective office submitted to a vote of the voters, at said election in said School District in each precinct therein, and that the totals as shown for each candidate are full, true, and correct.

Dated this 24<sup>th</sup> day of November 2004

  
\_\_\_\_\_  
BARBARA DUNMORE  
Registrar of Voters

100-01-2004-RED-07-01-111 FMA NO. 1. 00

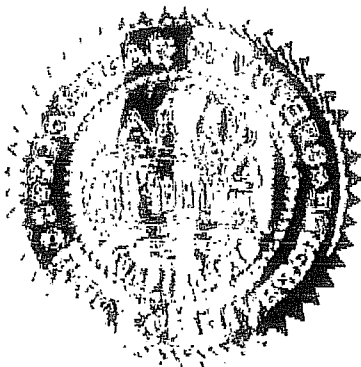
# CERTIFICATE OF ELECTION

State of California )  
 ) ss.  
County of Riverside )

I, **BARBARA DUNMORE**, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that at an election held in Riverside County on November 2, 2004,

**JOHN J. CHAVEZ**

was elected to the office of **GOVERNING BOARD MEMBER**, Jurupa Unified School District, Trustee Area 2, for a term commencing December 3, 2004 and ending December 5, 2008.



IN WITNESS WHEREOF, I have hereunto affixed my hand and seal on November 24, 2004.

Vanessa Reynoso  
Deputy

\*\*\*\*\*

## OATH OF OFFICE

(Required by Article XX, Const. of Calif)

State of California )  
 ) ss.  
County of Riverside )

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

Signature \_\_\_\_\_

\_\_\_\_\_, 2004

Address \_\_\_\_\_

Signature of Authorized Official \_\_\_\_\_

City \_\_\_\_\_

Title \_\_\_\_\_

FILE THIS OATH OF OFFICE WITH THE  
REGISTRAR OF VOTERS PROMPTLY

COPY

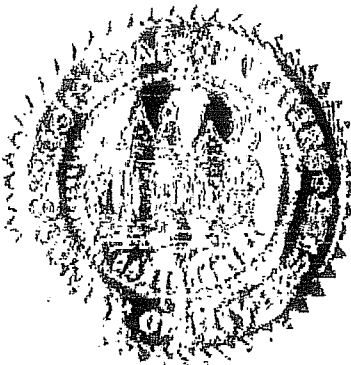
# CERTIFICATE OF ELECTION

State of California )  
 ) ss.  
 County of Riverside )

I, **BARBARA DUNMORE**, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that at an election held in Riverside County on November 2, 2004,

**CARL EDWARD HARRIS**

was elected to the office of **GOVERNING BOARD MEMBER**, Jurupa Unified School District, Trustee Area 4, for a term commencing December 3, 2004 and ending December 5, 2008.



IN WITNESS WHEREOF, I have hereunto affixed my hand and seal on November 24, 2004.

Vanessa Reynoso  
 Deputy

\*\*\*\*\*

**OATH OF OFFICE**  
 (Required by Article XX, Const. of Calif)

State of California )  
 ) ss.  
 County of Riverside )

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

Signature \_\_\_\_\_

\_\_\_\_\_, 2004

Address \_\_\_\_\_

Signature of Authorized Official \_\_\_\_\_

City \_\_\_\_\_

Title \_\_\_\_\_

FILE THIS OATH OF OFFICE WITH THE  
 REGISTRAR OF VOTERS PROMPTLY

COPY

RIVERSIDE COUNTY Statement of Vote  
PRESIDENTIAL CONSOLIDATED GENERAL

***Grand Totals 9800038		JURUPA UNIFIED													
	Registration	Ballots Cast	Turnout (%)		JURUPA USD GOVERNING BD. MBR, TA2 GILBERT PEREZ	JOHN J. CHAVEZ	MARY TEAGARDEN	WRITE-IN		JURUPA USD GOVERNING BD. MBR, TA4 BOB HERNANDEZ	CARL EDWARD HARRIS	CAROLYN A. ADAMS	WRITE-IN		
STATE	30415	21156	69.56		2651	8242	7575	35		5227	7410	5756	34		
44th Congressional District	30415	21156	69.56		2651	8242	7575	35		5227	7410	5756	34		
31st Senatorial District	29605	20612	69.62		2574	8045	7391	35		5124	7232	5581	34		
37th Senatorial District	810	544	67.16		77	197	184	0		103	178	175	0		
66th Assembly District	27706	19255	69.50		2409	7581	6877	34		4848	6807	5147	32		
71st Assembly District	2709	1901	70.17		242	661	698	1		379	603	609	2		
2nd SUPERVISORIAL DISTRICT	30415	21156	69.56		2651	8242	7575	35		5227	7410	5756	34		

RIVERSIDE COUNTY Statement of Vote  
PRESIDENTIAL CONSOLIDATED GENERAL

***Absentee Totals 9800038		JURUPA UNIFIED													
	Registration	Ballots Cast	Turnout (%)		JURUPA USD GOVERNING BD. MBR, TA2 GILBERT PEREZ	JOHN J. CHAVEZ	MARY TEAGARDEN	WRITE-IN		JURUPA USD GOVERNING BD. MBR, TA4 BOB HERNANDEZ	CARL EDWARD HARRIS	CAROLYN A. ADAMS	WRITE-IN		
STATE	30415	5270	17.33		498	2023	2071	16		1066	1818	1688	24		
44th Congressional District	30415	5270	17.33		498	2023	2071	16		1066	1818	1688	24		
31st Senatorial District	29605	5197	17.55		491	1993	2050	16		1058	1797	1659	24		
37th Senatorial District	810	73	9.01		7	30	21	0		8	21	29	0		
66th Assembly District	27706	4854	17.52		466	1874	1909	16		1009	1690	1531	23		
71st Assembly District	2709	416	15.36		32	149	162	0		57	128	157	1		
2nd SUPERVISORIAL DISTRICT	30415	5270	17.33		498	2023	2071	16		1066	1818	1688	24		



RIVERSIDE COUNTY Statement of vote  
PRESIDENTIAL CONSOLIDATED GENERAL

9800038		JURUPA UNIFIED													
	Registration	Ballots Cast	Turnout (%)		JURUPA USD GOVERNING BD. MBR, TA2	JOHN J. CHAVEZ	MARY TEAGARDEN	WRITE-IN		JURUPA USD GOVERNING BD. MBR, TA4	BOB HERNANDEZ	CARL EDWARD HARRIS	CAROLYN A. ADAMS	WRITE-IN	
21800 SWAN LAKE	629	357	56.76		57	135	124	0		78	128	108	0		
21800 - Absentee	629	61	9.70		6	25	21	0		8	20	24	0		
21805 COUNTRY VILLAGE	806	448	55.58		45	148	177	1		81	138	152	0		
21805 - Absentee	806	185	22.95		9	65	75	0		19	54	74	1		
21806 COUNTRY VILLAGE	106	85	80.19		6	30	32	0		18	26	24	0		
21806 - Absentee	106	0	0.00		0	0	0	0		0	0	0	0		
21811 MIRA LOMA	944	484	51.27		79	173	166	0		125	161	126	1		
21811 - Absentee	944	145	15.36		16	49	58	0		26	49	49	0		
21813 MIRA LOMA	45	30	66.67		2	14	13	0		8	9	12	0		
21813 - Absentee	45	0	0.00		0	0	0	0		0	0	0	0		
21814 MIRA LOMA	181	114	62.98		13	32	39	0		17	29	38	0		
21814 - Absentee	181	12	6.63		1	5	0	0		0	1	5	0		
21815 MIRA LOMA	1373	777	56.59		83	272	323	0		156	306	205	0		
21815 - Absentee	1373	264	19.23		16	74	135	0		54	95	78	1		
21818 MIRA LOMA	1234	591	47.89		94	209	228	1		182	180	156	1		
21818 - Absentee	1234	177	14.34		21	67	71	1		50	45	56	1		
21820 MIRA LOMA	1192	698	58.56		68	254	276	0		151	271	160	0		
21820 - Absentee	1192	215	18.04		38	79	76	0		34	87	70	0		
21821 MIRA LOMA	491	255	51.93		44	87	94	0		88	67	61	0		
21821 - Absentee	491	80	16.29		7	23	40	0		6	34	32	0		
21830 MIRA LOMA	1	0	0.00		0	0	0	0		0	0	0	0		
21830 - Absentee	1	0	0.00		0	0	0	0		0	0	0	0		
21851 GLEN AVON	148	82	55.41		16	24	30	0		21	19	28	0		
21851 - Absentee	148	13	8.78		0	5	8	0		4	4	5	0		
21854 GLEN AVON	1154	505	43.76		63	191	176	0		145	147	136	0		
21854 - Absentee	1154	247	21.40		25	87	112	0		47	81	90	3		
21857 GLEN AVON	829	452	54.52		41	171	196	1		109	168	127	0		
21857 - Absentee	829	129	15.56		9	42	61	0		26	45	41	0		
21858 GLEN AVON	54	29	53.70		4	13	10	0		5	8	14	0		
21858 - Absentee	54	0	0.00		0	0	0	0		0	0	0	0		
21859 GLEN AVON	224	124	55.36		22	49	38	2		50	24	33	1		
21859 - Absentee	224	5	2.23		1	3	0	0		0	3	1	0		
21860 GLEN AVON	0	0	0.00		0	0	0	0		0	0	0	0		
21860 - Absentee	0	0	0.00		0	0	0	0		0	0	0	0		
21861 GLEN AVON	979	540	55.16		81	181	219	1		153	203	115	0		
21861 - Absentee	979	144	14.71		13	54	64	1		32	54	44	0		
21871 PEDLEY	1781	959	53.85		130	312	418	0		254	329	245	0		
21871 - Absentee	1781	304	17.07		28	88	154	1		64	113	88	3		
21872 PEDLEY	933	538	57.66		64	235	190	1		129	246	108	1		
21872 - Absentee	933	175	18.76		11	65	74	0		22	70	56	0		
21873 PEDLEY	1184	583	49.24		73	229	203	1		148	203	137	0		
21873 - Absentee	1184	224	18.92		19	79	102	0		38	75	80	1		
21875 PEDLEY	1189	620	52.14		96	253	192	2		167	227	153	0		
21875 - Absentee	1189	204	17.16		23	83	66	0		46	78	47	0		
21882 INDIAN HILLS	1360	683	50.22		73	288	234	1		150	279	163	2		
21882 - Absentee	1360	334	24.56		26	162	107	0		71	126	99	0		
21884 INDIAN HILLS	1515	849	56.04		64	326	326	2		122	405	187	1		
21884 - Absentee	1515	316	20.86		25	138	108	3		61	129	77	2		
21885 INDIAN HILLS	991	527	53.18		58	224	161	1		113	217	117	0		
21885 - Absentee	991	220	22.20		23	80	89	4		28	95	69	1		
21901 JURUPA	1382	732	52.97		73	318	241	2		165	312	175	1		
21901 - Absentee	1382	269	19.46		18	110	101	1		44	105	90	2		
21911 SUNNYSLOPE	1697	898	52.92		151	373	250	1		285	279	221	0		
21911 - Absentee	1697	291	17.15		32	114	99	0		62	94	91	1		
21923 BELLTOWN	686	312	45.48		72	115	81	0		96	52	133	0		
21923 - Absentee	686	73	10.84		7	26	27	0		21	6	35	0		
21951 RUBIDOUX	843	420	49.82		64	155	156	0		131	141	98	0		
21951 - Absentee	843	147	17.44		19	71	46	1		40	41	49	0		
21956 RUBIDOUX	1650	689	41.76		157	291	188	0		280	166	197	0		
21956 - Absentee	1650	218	13.21		23	93	81	0		61	58	80	0		
21958 RUBIDOUX	1672	836	50.00		148	370	246	0		253	313	201	1		

RIVERSIDE COUNTY Statement of Vote  
PRESIDENTIAL CONSOLIDATED GENERAL

9800038	JURUPA UNIFIED														
	Registration	Ballots Cast	Turnout (%)	JURUPA USD GOVERNING BD. MBR, TAZ	GILBERT PEREZ	JOHN J. CHAVEZ	MARY TEAGARDEN	WRITE-IN	JURUPA USD GOVERNING BD. MBR, TA4	BOB HERNANDEZ	CARL EDWARD HARRIS	CAROLYN A. ADAMS	WRITE-IN		137
21958 - Absentee	1672	273	16.33	38	105	91	1		78	82	80	2			
21960 RUBIDOUX	1523	756	49.64	120	321	211	0		265	207	184	0			
21960 - Absentee	1523	241	15.82	17	106	84	2		57	61	84	4			
21965 RUBIDOUX	1619	913	56.39	92	426	266	2		216	332	254	1			
21965 - Absentee	1619	304	18.78	27	125	121	1		67	113	94	2			
Precinct Totals	30415	15886	52.23	2153	6219	5504	19		4181	5592	4068	10			
Absentee Totals	30415	5270	17.33	498	2023	2071	16		1066	1818	1688	24			
Grand Totals	30415	21156	69.56	2651	8242	7575	35		5227	7410	5756	34			

**CERTIFICATION**

**ELECTION OF GOVERNING BOARD OFFICERS  
(Education Code Sections 5206, 35022, 35143, 72000)**

This is to certify that the officers of the governing board of the  
JURUPA UNIFIED

School District were elected at the Annual Organizational Meeting as follows:

\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Vice-President/Clerk (where applicable)**

\_\_\_\_\_  
**Secretary (where applicable)**

**SELECTION OF REPRESENTATIVE FOR ANNUAL  
COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION ELECTION  
(Education Code Sections 35023, 72403)**

This is to certify that \_\_\_\_\_ has been duly selected to represent the board at  
the annual election of the County Committee on School District Organization.

**SELECTION OF DAY, TIME AND LOCATION OF REGULAR MEETINGS**

This is to certify that the regular meetings of the governing board have been fixed as follows:

\_\_\_\_\_  
**First & Third Mondays**

\_\_\_\_\_  
**Day or Days of the Month**

\_\_\_\_\_  
**7:00 p.m.**

\_\_\_\_\_  
**Time**

\_\_\_\_\_  
**Education Center Board Room/School Sites**

\_\_\_\_\_  
**Location**

This is to certify that the above action was taken at the Annual Organizational Meeting held on the 6<sup>th</sup> day of  
December, 2004.

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Clerk of the Board

**RETURN TO TRACEY RICHARDSON  
BY DECEMBER 17, 2004**

REGULAR BOARD MEETINGS  
JURUPA UNIFIED SCHOOL DISTRICT  
2005

All meetings start at 7:00 p.m. Meetings will be held in the Board Room, Education Center, 4850 Pedley Road, unless otherwise posted and publicized.

Monday	January	3,	2005 - (Mira Loma Middle School, 5051 Steve Street)
<u>Tuesday</u>	January	18,	2005 - Monday, January 17, Martin Luther King Jr. Day
Monday	February	7,	2005
<u>Tuesday</u>	February	22,	2005 - Monday, February 21, Washington's Birthday
Monday	March	7,	2005
Monday	March	21,	2005
Monday	April	4,	2005
Monday	April	18,	2005 - (Mira Loma Middle School, 5051 Steve Street)
Monday	May	2,	2005
Monday	May	16,	2005
Monday	June	6,	2005
Monday	June	20,	2005
<u>Tuesday</u>	July	5,	2005 - Monday, July 5, Independence Day
Monday	July	18,	2005
Monday	August	1,	2005 - Board does not schedule a second meeting in August
<u>Tuesday</u>	September	6,	2005 - Monday, September 5, Labor Day
Monday	September	19,	2005
Monday	October	3,	2005
Monday	October	17,	2005
Monday	November	7,	2005
Monday	November	21,	2005
Monday	December	5,	2005 - Board does not schedule a second meeting in December

Adopted by the Board of Education at the  
Organizational Meeting December 6, 2004

\_\_\_\_\_  
Clerk of the Board

# CERTIFICATION OF SIGNATURES

DISTRICT JURUPA UNIFIED SCHOOL DISTRICT Date December 6, 2004 I, Elliott Duchon, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42533, 44843, 85232, 85233, and 87412. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board.

SIGNATURES OF MEMBERS OF GOVERNING BOARD

COLUMN I

SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT

COLUMN II

SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT

COLUMN III

President of the Board	Signature Elliott Duchon Superintendent/Secretary to the Board Typed Name and Title	Signature Elliott Duchon Superintendent/Secretary to the Board Typed Name and Title
Clerk or Vice-President of the Board	Signature Pam Lauzon Business Manager Typed Name and Title	Signature Pam Lauzon Business Manager Typed Name and Title
Member of the Board	Signature Paul Jensen Director of Secondary Education Typed Name and Title	Signature Paul Jensen Director of Secondary Education Typed Name and Title
Member of the Board	Signature Ellen Kinneer Director of Elementary Education Typed Name and Title	Signature Ellen Kinneer Director of Elementary Education Typed Name and Title

Number of signatures district requires on Orders for Salary Payment: one . Number of signatures district requires for "B" Warrant Orders: one .

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK: ☒ Newly Elected Governing Board ☐ Substitution in Column I  
☐ Addition in Column II ☐ Substitution in Column II  
☐ Addition in Column III ☐ Substitution in Column III

# CERTIFICATION OF SIGNATURES

DISTRICT JURUPA UNIFIED SCHOOL DISTRICT Date December 6, 2004 I, Elliott Duchon, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, 85233, and 87412. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board.

## SIGNATURES OF MEMBERS OF GOVERNING BOARD

COLUMN I

## SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT

COLUMN II

## SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT

COLUMN III

President of the Board

Signature

Signature

Clerk or Vice-President of the Board

Typed Name and Title

Elizabeth Connors/Beth Connors  
Director of Fiscal Services

Typed Name and Title

Elizabeth Connors/Beth Connors  
Director of Fiscal Services

Member of the Board

Signature

Signature

Member of the Board

Typed Name and Title

Karen C. Russell  
Supervisor of Accounting

Typed Name and Title

Karen C. Russell  
Supervisor of Accounting

Member of the Board

Signature

Signature

Member of the Board

Typed Name and Title

Typed Name and Title

Lois J. Nash

Assistant Superintendent, Personnel Services

Member of the Board

Signature

Signature

Typed Name and Title

Typed Name and Title

Number of signatures district requires on Orders for Salary Payment: one. Number of signatures district requires for "B" Warrant Orders: one.

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:

☒ Newly Elected Governing Board

☐ Addition in Column II

☐ Addition in Column III

☐ Substitution in Column I

☐ Substitution in Column II

☐ Substitution in Column III

BFS#3350

PLEASE SUBMIT AN ORIGINAL AND THREE COPIES

7  
2

**JURUPA UNIFIED SCHOOL DISTRICT**

**BOARD LIAISONS TO 2005 DISTRICT ADVISORY COMMITTEES**

<b><u>COMMITTEE NAME</u></b>	<b><u>BOARD LIAISON MEETINGS</u></b>	<b><u>ADMINISTRATIVE REPRESENTATIVE</u></b>	<b><u>FACILITATOR</u></b>
District Advisory Committee	Wednesdays - EC Board Room 01/19/05 – 9:00 – 11:00 a.m. 03/30/05 – 9:00 – 11:00 a.m. 06/01/05 – 9:00 – 11:00 a.m.	(Sam Knight) _____	Ms. Terri Moreno Director, Categorical Projects
District English Learner Advisory Committee	Thursdays – EC Board Room 01/20/05 – 9:00 – 11:00 a.m. 03/17/05 – 9:00 – 11:00 a.m. 05/19/05 – 9:00 – 11:00 a.m.	(John Chavez) _____	Ms. Norie Garavito Coordinator, Language Services
Vocational Education Advisory Committee	February – To Be Announced March – To Be Announced July – To Be Announced	(Mary Burns) _____	Mr. Paul Jensen Director, Secondary Education

Superintendent's Office  
December 6, 2004

# GRANT AWARD NOTIFICATION

AO-400 (4/03)

CDE GRANT NO.			
FY	PCA	VENDOR NO.	SUFFIX
04	See below	6709	00
County	Non-SACS Code	SACS CODES	
33	8590	Resource See below	Revenue Object 8590

## GRANTEE NAME AND ADDRESS:

Elliott Duchon, Superintendent  
Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509-6611

Attention Elliott Duchon, Superintendent	Program Office Office of the Superintendent	Telephone (909) 360-4168
---	--	-----------------------------

Name of Grant Program  
High Priority Schools Grant Program and the Immediate Intervention/Underperforming Schools Program

AWARD INFORMATION				CDE USE ONLY	
	Original/Prior Amendments	Amendment No. 1	Total	State Index	
Grant Amount	\$217,560	\$141,600	\$359,160	Project W/P	
Award Dates	Starting July 1, 2004	Ending June 30, 2005		Federal Catalog No.	

Dear Superintendent Duchon:

I am pleased to inform you that as a result of the August 2004 release of the Academic Performance Index (API) one or more schools has been deemed eligible to receive a third year of funding for participation in Cohort 3 of the Immediate Intervention/Underperforming Schools Program (II/USP). Enclosure 1 lists applicable Grant Conditions. Enclosure 2 lists the funding levels for fiscal year 2004-05.

Please note that the school(s) will also receive an additional 20 percent funding in 2005-06 based on the funding deferral generated in 2004-05.

Funds for the district will be paid as follows:

PCA 24030      \$359,160      Resource Code 7255  
PCA 24192      \$0      Resource Code 7258

This award is made contingent upon the availability of funds. You should be aware that the State Legislature is currently considering numerous proposals, including those made by the Governor, in light of the State's current budget crisis. Many of these proposals could potentially reduce and/or defer funds available for current year programs, including the funds available for this award. This is to advise you that if the legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

2-c  
pg. 1




Page two of this Grant Award Notification (AO-400) must be signed and returned with an original signature within ten days of receipt to: Valarie Bliss, High Priority Schools Office, California Department of Education, 1430 N Street, Suite 4401, Sacramento, CA 95814. Grants will be paid in three installments of 50, 40, and 10 percent of the grant amount. The final ten percent payment will be made after review and approval of the End-of-Year Expenditure Report that is due to the California Department of Education on August 31, 2005.

Please note that all expenditures must be made to support activities in your approved Action Plan application and must meet applicable federal and state regulations, administrative guidelines, and the *California School Accounting Manual* procedures.

If you have program-related questions or concerns, please contact Valarie Bliss, Staff Services Manager, High Priority Schools Office, at (916) 324-3236.

**CERTIFICATION OF ACCEPTANCE OF GRANT CONDITIONS AND GENERAL ASSURANCES**

<b><i>On behalf of the grantee named above, I accept this grant award. I have read the conditions contained in this grant notification letter, and I agree to comply with all requirements as a condition of grant funding.</i></b>		
Printed Name of Authorized Agent	Title	Telephone ( )
Signature ▶		Date
California Department of Education Contact Valarie Bliss	Title Staff Services Manager	Telephone (916) 324-3087
Signature of the State Superintendent of Public Instruction ▶		Date October 26, 2004

### CONDITIONS OF GRANT AWARD

Please inform appropriate individuals about this award, including your county treasurer, county superintendent of education, county and district business officers, and auditors. The conditions of this grant are as follows:

- 1) This grant shall be administered in accordance with the provisions of the Action Plan and narrative application, and in compliance with federal and state assurances as specified.
- 2) Approved project funds shall be administered in accordance with the provisions of Section 1, Chapter 6.1, *Public Schools Accountability Act of 1999*, (commencing with Section 52050) of part 28 of the California *Education Code*. Expenditures shall comply with all applicable provisions of federal, state, and local rules, regulations, and policies relating to the administration, use, and accounting for public schools funds, including but not limited to, the federal *No Child Left Behind (NCLB) Act of 2001* and the California *Education Code*.
- 3) Carry-over of fiscal year 2004-05 funds will be permitted. An End-of-Year Expenditure Report is due to the California Department of Education (CDE) on August 31, 2005. Failure to submit an End-of-Year Expenditure Report will result in penalties and could result in a billing from the CDE.
- 4) A line item increase or decrease of more than ten percent requires an approved budget revision from the Local School Board and from the School Site Council/Action Planning Team. Evidence of these approvals must accompany the End-of-Year Expenditure Report. Line item changes for certificated and classified salaries may not be made to increase the rates of reimbursement, unless they are part of a negotiated collective bargaining agreement. This condition pertains only to the schools receiving any portion of the High Priority Schools Grant Program (HPSGP) funds. All budget revision documentation shall be retained at the district office for audit purposes. The District Superintendent or his/her designee shall submit to the CDE by August 31, 2005, an End-of-Year Expenditure Report.
- 5) The district certifies that their teachers, and where appropriate, instructional aides and paraprofessionals who directly assist with classroom instruction, in schools receiving HPSGP funds, will participate in the Assembly Bill 466, Chapter 737 (Statutes of 2001), Mathematics and Reading Professional Development Program, within the timelines of the grant. This condition pertains only to the schools receiving any portion of HPSGP funds.
- 6) The district certifies that the administrators in schools receiving HPSGP funds will participate in the AB 75, Principal Training Program, within the timelines of the grant. This condition pertains only to the schools receiving any portion of HPSGP funds.
- 7) The district certifies that, within the timelines of the grant, schools receiving HPSGP funds will:  
(1) provide each pupil in grades one through eight with instructional materials aligned to the state content standards and adopted by the State Board of Education after January 1, 2001, and (2) provide each pupil in grades 9-12 with instructional materials that its governing board has, after careful review, certified are aligned to both the state reading or mathematics content standards and curriculum frameworks.
- 8) The school district shall submit a program annual evaluation report to the State Superintendent of Public Instruction by November 30th of each year.
- 9) If the grantee terminates its participation in either program, the grantee shall submit an End-of-Year Expenditure Report within 30 days, and all remaining funds shall be returned to the CDE.
- 10) The grantee shall provide access to fiscal records and other information upon request of the CDE.
- 11) Indirect costs are allowable using the J-380 Annual Program Cost Data.
- 12) HPSGP funds, if you are using the old account structure, shall be recorded in Income Code 8590. For those schools/districts using the new Standardized Account Code Structure (SACS), funds shall be recorded in Resource Code 7258 and Revenue Code 8590. If/USP funds, if you are using the old account structure, shall be recorded in Income Code 8590. For those schools/districts using the new SACS funds, shall be recorded in Resource Code 7255 and Revenue Code 8590.

## 2004-05 HPSGP and II/USP Schools Funded and Amounts

\*This list reflects the 20% deferral from 2003-04 and 80% of the 2004-05 award.

### Jurupa Unified School District 33-6709

School	Notes	II/USP Cohort	II/USP Funding	HPSGP Funding	School Total
Granite Hill Elem.	Year 3 of II/USP (8/04 API data)	3	\$141,600	\$0	\$141,600
Jurupa Vly. High	Exited 03-04; Final 20%	2	\$106,800	\$0	\$106,800
Mission Bell Elem.	Exited 03-04; Final 20%	2	\$25,240	\$0	\$25,240
Mission Middle	Exited 03-04; Final 20%	2	\$38,360	\$0	\$38,360
Pacific Avenue Elem.	Exited 03-04; Final 20%	2	\$21,080	\$0	\$21,080
Van Buren Elem.	Exited 03-04; Final 20%	2	\$26,080	\$0	\$26,080

#### Jurupa Unified's 2004-05 Funding Summary:

II/USP Total:	\$359,160	
HPSGP Total:		\$0
Number of Schools:	6	
Grand Total :	\$359,160	

\* This applies to schools fully funded in 2004-05.

This list now contains schools that are funded as a result of the August 2004 release of the API. Schools not included in this list are awaiting November 2004 API data.

# GRANT AWARD NOTIFICATION

AO-400 (4/03)

**GRANTEE NAME AND ADDRESS:**

Elliott Duchon, Superintendent  
Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509-6611

CDE GRANT NO.			
FY	PCA	VENDOR NO.	SUFFIX
04	14417	6709	
County	Non-SACS Code	SACS CODES	
33		Resource 3012	Revenue Object 8290

Attention Elliott Duchon, Superintendent	Program Office Categorical Programs	Telephone 909-360-4100
Name of Grant Program <b>School Assistance and Intervention Team (SAIT)</b>		

AWARD INFORMATION				CDE USE ONLY	
	Original/Prior Amendments	Amendment No.	Total	State Index	0630
Grant Amount	\$150,000		\$150,000	Project W/P	
Award Dates	Starting <b>September 10, 2004</b>	Ending <b>September 30, 2005</b>		Federal Catalog No.	84.010A

Dear Superintendent Duchon:

This grant award is to help support the costs of a School Assistance and Intervention Team (SAIT) per *Education Code 52055.51* to be assigned to the identified school(s) listed:

<u>School</u>	<u>Amount of Grant</u>
Pacific Avenue Elementary	\$75,000
Van Buren Elementary	\$75,000

The following CONDITIONS apply:

1. The district shall provide an in-kind match of services or a match of school district funds in an amount equal to one dollar (\$1) for every two dollars (\$2) provided.
2. All approved funds in this grant award must be expended by **September 30, 2005**.
3. The Certification of Acceptance of Grant Conditions, the General Assurances (Attachment A) and the Drug-Free Workplace Certification (Attachment B) must be signed by the district superintendent or his/her designee and returned within ten days after receipt of this Grant Award Notification. Please return the signed documents to: Clifton Davis, Jr., Intervention Assistance Office, California Department of Education (CDE), 1430 N Street, Suite 4401, Sacramento, CA 95814.

1. Expenditures shall comply with all applicable provisions of federal, state and local rules, regulations, and policies relating to the administration, use and accounting of public school funds, including but not limited to the *California School Accounting Manual* and the *California Education Code*.
2. The district shall submit a District End-of-Year Financial Expenditure Report (Attachment C) specifying how the district expended the grant award. The report must be postmarked no later than **October 15, 2005**, to the California Department of Education (CDE).
3. Failure to comply with these conditions may result in suspension of payments under the grant award, termination of the grant award, or both. The grantee may be ineligible for award of any future state grant awards, if the CDE determines that the grantee violated the certification by failing to carry out the conditions as specified. In addition, failure to comply with the conditions of this grant may result in a billing from the CDE for the entire amount of any grant award funds advanced.

Please inform appropriate individuals, including your county superintendent, county treasurer, auditors, principals, accounting, and program staff of all pertinent information regarding this grant.

If you agree with the conditions, you or your designee must sign the Certification of Acceptance of Grant Conditions and General Assurances below and return an original signed copy to the Intervention Assistance Office within ten days of receipt of this letter. It is not necessary for principals to sign this form, as only the district level signature is required. Upon receipt of the items listed below, 25 percent of the original grant amount will be released. A second and third payment of 25 percent will be issued in January and April 2005 and the final 25 percent will be released upon receipt of the end-of-year financial expenditure report. Please allow six to eight weeks for processing.

Documents to be returned to the CDE: Certification of Acceptance of Grant Conditions and General Assurances, Intervention Assistance Office Grant Program General Assurances, and Drug-Free Workplace Certification (STD-21).

**CERTIFICATION OF ACCEPTANCE OF GRANT CONDITIONS AND GENERAL ASSURANCES**

<b><i>On behalf of the grantee named above, I accept this grant award. I have read the conditions contained in this grant notification letter, and I agree to comply with all requirements as a condition of grant funding.</i></b>		
Printed Name of Authorized Agent	Title	Telephone ( )
Signature ▶		Date
California Department of Education Contact Clifton Davis, Jr.	Title	Telephone (916) 319-0836
Signature of the State Superintendent of Public Instruction ▶ <i>Joel O'Connell</i>		Date November 3, 2004

Intervention Assistance Office Grant Program  
General Assurances

The grantee, by signature of its authorized representative on this application, hereby assures the California Department of Education that the grantee will adhere to the following:

<p>1. This grant shall support the work of an approved School Assistance and Intervention Team (SAIT) Provider to conduct a SAIT and monitor the implementation of corrective actions.</p> <p>2. The governing board of the school district, at a regularly scheduled public meeting, shall inform the parents and guardians of pupils enrolled at the schoolsite that the school is a "state-monitored" school.</p> <p>3. The contracted SAIT team shall be composed of educators with experience in curriculum and instruction aligned to state standards, school leadership, academic assessment, fiscal allocation, and research-based reform strategies.</p> <p>4. Approved funds shall be administered in accordance with the provisions of the <i>Budget Act of 2004</i>, Item 6110-136-0890, Provision 3. Expenditures shall comply with all applicable provisions of federal, state, and local rules, regulations, and policies relating to the administration, use, and accounting for public school funds.</p> <p>5. All approved project funds for fiscal year 2004-05 must be expended by September 30, 2005. Expenditure reports must be postmarked no later than October 15, 2005 to the California Department of Education (CDE). Failure to submit an expenditure report will result in penalties and could result in a billing from the CDE.</p>	<p>6. The school district and schoolsite shall present the SAIT team with data regarding progress toward the goals established by the team's initial assessment no less than three times a year, in accordance with California <i>Education Code</i> 52055.51(e). The data shall be presented to the governing board of the school district at a regularly scheduled meeting. The data shall also be provided to the State Superintendent of Public Instruction and the State Board of Education.</p> <p>7. The grantee shall provide free and unencumbered access to fiscal records and other information upon request of the CDE. The grantee shall maintain such records for five years after the completion of the activities for which the funds are used.</p> <p>8. Indirect costs are allowable using the J-380 Annual Program Cost Data.</p> <p>9. For those schools/districts using the new Standardized Account Code Structure (SACS) funds shall be recorded in Resource Code 3012 and Revenue Code 8290.</p>
--	--

Printed Name of Authorized Certifying Official

Signature of Authorized Certifying Official

Title

District Name

Date

**DRUG-FREE WORKPLACE CERTIFICATION**

School Assistance and Intervention Team (SAIT) Grants 2004-2005  
Jurupa Unified School District

The contractor or grant recipient named above hereby certifies compliance with *Government Code* Section 8355 in matters relating to providing a drug-free workplace. The above named contractor or grant recipient will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by *Government Code* Section 8355(a).
2. Establish a Drug-Free Awareness Program as required by *Government Code* Section 8355(b), to inform employees about all of the following:
  - (a) The dangers of drug abuse in the workplace,
  - (b) The person's or organization's policy of maintaining a drug-free workplace,
  - (c) Any available counseling, rehabilitation and employee assistance programs, and
  - (d) Penalties that may be imposed upon employees for drug abuse violations.
3. Provide as required by *Government Code* Section 8355(c), that every employee who works on the proposed contract or grant:
  - (a) Will receive a copy of the company's drug-free policy statement, and
  - (b) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

**CERTIFICATION**

I, the official named below, hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

OFFICIAL'S NAME	
DATE SIGNED	SIGNED IN THE COUNTY OF:
SIGNATURE OF AUTHORIZED OFFICIAL	
TITLE	

**SAMPLE**

**2004-05 Final Expenditure Report**

(Complete one report for each school)

Summary of expenditures as of end of grant period: September 30, 2005

*Reports must be postmarked no later than October 15, 2005*

District Code	District	County	School

Grant Amount: \$150,000

Object Code	Line Item Description	Sept - Nov Expenses	Dec - Feb Expenses	March - May Expenses	June - Sept Expenses	Actual Match Expenses	Total Expenses
1000							
2000							
3000							
4000							
5000							
6000							
7000							
Subtotal							
7300							
TOTAL							

UNEXPENDED BALANCE: \_\_\_\_\_

5  
p-2  
20



9.12.07  
P-14.02

District Name: Jurupa Unified School District

District Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Grant Number: 04-14417 -6709

SACS Resource: 3012 SACS Revenue: 8290

**CERTIFICATION OF LOCAL AGENCY**

I hereby certify that (1) the expenditures reported above have been expended or legally obligated in accordance with applicable federal and state laws and regulations, the approved application; and (2) full records of receipts and expenditures have been maintained and are available for audit.

Signature of District Superintendent or Designee \_\_\_\_\_ Title \_\_\_\_\_

Printed Name of District Superintendent or Designee \_\_\_\_\_

Date \_\_\_\_\_ Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Return to:

Clifton Davis, Jr., Analyst  
Intervention Assistance Office  
California Department of Education  
1430 N Street, Suite 4401  
Sacramento, CA 95814

Telephone: (916) 319-0836

# GRANT AWARD NOTIFICATION

AO-400 (4/03)

**GRANTEE NAME AND ADDRESS:**

Elliott Duchon, Superintendent  
Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509-6611

CDE GRANT NO.			
FY	PCA	VENDOR NO.	SUFFIX
04	14579	6709	
County	Non-SACS Code	SACS CODES	
33		Resource 3013	Revenue Object 8290

Attention Elliott Duchon, Superintendent	Program Office Categorical Programs	Telephone 909-360-4100			
Name of Grant Program <b>School Assistance and Intervention Team (SAIT) Corrective Action</b>					
AWARD INFORMATION				CDE USE ONLY	
	Original/Prior Amendments	Amendment No.	Total	State Index	0630
Grant Amount	\$190,800		\$190,800	Project W/P	
Award Dates	Starting <b>September 10, 2004</b>	Ending <b>September 30, 2005</b>		Federal Catalog No.	84.010A

Dear Superintendent Duchon:

This grant award letter allocates \$150 per student to help support the costs of implementation of corrective actions on the part of a school that was required to enter into a contract for a School Assistance and Intervention Team (SAIT) per California *Education Code* 52055.51 in 2004-05. The school(s) that are identified as listed:

<u>School</u>	<u>Amount of Grant</u>
Pacific Avenue Elementary	\$85,200
Van Buren Elementary	\$105,600

The following CONDITIONS apply:

1. The district shall provide an in-kind match of services or a match of school district funds in an amount equal to the amount received.
2. All approved funds in this grant award must be expended by **September 30, 2005** and an expenditure report is due and must be postmarked no later than **October 15, 2005**. Timely expenditure of these funds is important.
3. The Certification of Acceptance of Grant Conditions, the General Assurances (Attachment A) and the Drug-Free Workplace Certification (Attachment B) must be signed by the district superintendent or his/her designee and returned within ten days after receipt of this Grant Award Notification. Please return the signed documents to: Clifton Davis, Jr., Intervention Assistance Office, California Department of Education (CDE), 1430 N Street, Suite 4401, Sacramento, CA 95814.

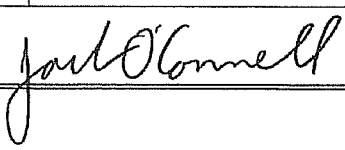
4. Expenditures shall comply with all applicable provisions of federal, state and local rules, regulations, and policies relating to the administration, use and accounting of public school funds, including but not limited to the *California School Accounting Manual* and the *California Education Code*.
5. The district shall submit a District End-of-Year Financial Expenditure Report (Attachment C) specifying how the district expended the grant award. The report must be postmarked no later than **October 15, 2005**, to the California Department of Education (CDE).
6. Failure to comply with these conditions may result in suspension of payments under the grant award or termination of the grant award or both. The grantee may be ineligible for award of any future state grant awards, if the CDE determines that the grantee violated the certification by failing to carry out the conditions as specified. In addition, failure to comply with the conditions of this grant may result in a billing from the CDE for the entire amount of any grant award funds advanced.

Please inform appropriate individuals, including your county superintendent, county treasurer, auditors, principals, accounting, and program staff of all pertinent information regarding this grant.

If you agree with the conditions, you or your designee must sign the Certification of Acceptance of Grant Conditions and General Assurances below and return an original signed copy to the Intervention Assistance Office within ten days of receipt of this letter. It is not necessary for principals to sign this form, as only the district level signature is required. Upon receipt of the items listed below, 25 percent of the original grant amount will be released. A second and third payment of 25 percent will be issued in January and April 2005 and the final 10 percent will be released upon receipt of the end-of-year financial expenditure report. Please allow six to eight weeks for processing.

Documents to be returned to the CDE: Certification of Acceptance of Grant Conditions and General Assurances, Intervention Assistance Office Grant Program General Assurances, and Drug-Free Workplace Certification (STD-21).

**CERTIFICATION OF ACCEPTANCE OF GRANT CONDITIONS AND GENERAL ASSURANCES**

<b><i>On behalf of the grantee named above, I accept this grant award. I have read the conditions contained in this grant notification letter, and I agree to comply with all requirements as a condition of grant funding.</i></b>		
Printed Name of Authorized Agent	Title	Telephone ( )
Signature ▶		Date
California Department of Education Contact Clifton Davis, Jr.	Title	Telephone (916) 319-0836
Signature of the State Superintendent of Public Instruction ▶		Date November 3, 2004

Intervention Assistance Office Grant Program  
General Assurances

The grantee, by signature of its authorized representative on this application, hereby assures the California Department of Education that the grantee will adhere to the following:

<ol style="list-style-type: none"><li>1. This grant shall support the implementation of corrective actions as recommended by the School Assistance and Intervention Team (SAIT) for the state-monitored school(s), and as adopted by the local governing board.</li><li>2. The district agrees to an in-kind match of services or a match of school district funds in an amount equal to the amount received.</li><li>3. The district agrees to provide support and assistance to the school(s) to enhance implementation of the corrective actions identified by the SAIT provider.</li><li>4. The district agrees to maximize the use of fiscal resources and personnel to achieve the goals of the school's action plan.</li><li>5. Approved funds shall be administered in accordance with the provisions of the <i>Budget Act of 2004</i>, Item 6110-136-0890, Provision 4. Expenditures shall comply with all applicable provisions of federal, state, and local rules, regulations, and policies relating to the administration, use, and accounting for public school funds.</li><li>6. All approved project funds for fiscal year 2004-05 must be expended by September 30, 2005. Expenditure reports must be postmarked no later than October 15, 2005 to the California Department of Education (CDE). Failure to submit an expenditure report will result in penalties and could result in a billing from the CDE.</li></ol>	<ol style="list-style-type: none"><li>7. The school district and schoolsite shall present the SAIT team with data regarding progress toward the goals established by the team's initial assessment no less than three times a year, in accordance with California <i>Education Code</i> 52055.51(e). The data shall be presented to the governing board of the school district at a regularly scheduled meeting. The data shall also be provided to the State Superintendent of Public Instruction and the State Board of Education.</li><li>8. The grantee shall provide free and unencumbered access to fiscal records and other information upon request of the CDE. The grantee shall maintain such records for five years after the completion of the activities for which the funds are used.</li><li>9. Indirect costs are allowable using the J-380 Annual Program Cost Data.</li><li>10. For those schools/districts using the new Standardized Account Code Structure (SACS) funds shall be recorded in Resource Code 3013 and Revenue Code 8290.</li></ol>
--	---

Printed Name of Authorized Certifying Official

Signature of Authorized Certifying Official

Title

District Name

Date

2-d  
pg. 9

**DRUG-FREE WORKPLACE CERTIFICATION**

SAIT Corrective Action Grants 2004-2005  
Jurupa Unified School District

The contractor or grant recipient named above hereby certifies compliance with *Government Code* Section 8355 in matters relating to providing a drug-free workplace. The above named contractor or grant recipient will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by *Government Code* Section 8355(a).
2. Establish a Drug-Free Awareness Program as required by *Government Code* Section 8355(b), to inform employees about all of the following:
  - (a) The dangers of drug abuse in the workplace,
  - (b) The person's or organization's policy of maintaining a drug-free workplace,
  - (c) Any available counseling, rehabilitation and employee assistance programs, and
  - (d) Penalties that may be imposed upon employees for drug abuse violations.
3. Provide as required by *Government Code* Section 8355(c), that every employee who works on the proposed contract or grant:
  - (a) Will receive a copy of the company's drug-free policy statement, and
  - (b) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

**CERTIFICATION**

I, the official named below, hereby swear that I am duly authorized legally to bind the contractor or grant recipient to the above described certification. I am fully aware that this certification executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

OFFICIAL'S NAME	
DATE SIGNED	SIGNED IN THE COUNTY OF:
SIGNATURE OF AUTHORIZED OFFICIAL	
TITLE	

11-18-05

**SAMPLE**  
2004-05 Final Expenditure Report  
 (Complete one report for each school)  
 Summary of expenditures as of end of grant period: September 30, 2005  
*Reports must be postmarked no later than October 15, 2005*

Grant Amount: \$190,800

District Code	District	County	School

Object Code	Line Item Description	Sept - Nov Expenses	Dec - Feb Expenses	March - May Expenses	June - Sept Expenses	Actual Match Expenses	Total Expenses
1000							
2000							
3000							
4000							
5000							
6000							
7000							
Subtotal							
7300							
TOTAL							

UNEXPENDED BALANCE: \_\_\_\_\_

22-0  
29.12

District Name: Jurupa Unified School District

District Contact Person: \_\_\_\_\_ Telephone No: \_\_\_\_\_ Fax No: \_\_\_\_\_

Grant Number: 04-14579 -6709  
SACS Resource: 3013 SACS Revenue: 8290

**CERTIFICATION OF LOCAL AGENCY**

I hereby certify that (1) the expenditures reported above have been expended or legally obligated in accordance with applicable federal and state laws and regulations, the approved application; and (2) full records of receipts and expenditures have been maintained and are available for audit.

Signature of District Superintendent or Designee \_\_\_\_\_ Title \_\_\_\_\_

Printed Name of District Superintendent or Designee \_\_\_\_\_

Date \_\_\_\_\_ Street Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Return to:

Clifton Davis, Jr., Analyst  
Intervention Assistance Office  
California Department of Education  
1430 N Street, Suite 4401  
Sacramento, CA 95814

Telephone: (916) 319-0836

# GRANT AWARD NOTIFICATION

AO-400 (4/03)

## GRANTEE NAME AND ADDRESS:

Elliott Duchon, Superintendent  
Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509-6611

CDE GRANT NO			
FY	PCA	VENDOR NO.	SUFFIX
04	See below	6709	00
County	Non-SACS Code	SACS CODES	
33	8590	Resource See below	Revenue Object 8590

Attention Elliott Duchon, Superintendent	Program Office Office of the Superintendent	Telephone (909) 360-4168
---	--	-----------------------------

Name of Grant Program  
High Priority Schools Grant Program and the Immediate Intervention/Underperforming Schools Program

AWARD INFORMATION				CDE USE ONLY	
	Original/Prior Amendments	Amendment No. 2	Total	State Index	0630
Grant Amount	\$359,160	\$408,400	\$767,560	Project W/P	
Award Dates	Starting July 1, 2004	Ending June 30, 2005		Federal Catalog No.	

Dear Superintendent Duchon:

I am pleased to inform you that as a result of the August 2004 release of the Academic Performance Index (API) one or more schools has been deemed eligible to receive a third year of funding for participation in Cohort 3 of the Immediate Intervention/Underperforming Schools Program (II/USP). Enclosure 1 lists applicable Grant Conditions. Enclosure 2 lists the funding levels for fiscal year 2004-05.

Please note that the school(s) will also receive an additional 20 percent funding in 2005-06 based on the funding deferral generated in 2004-05.

Funds for the district will be paid as follows:

PCA 24030 \$767,560 Resource Code 7255  
PCA 24192 \$0 Resource Code 7258

This award is made contingent upon the availability of funds. You should be aware that the State Legislature is currently considering numerous proposals, including those made by the Governor, in light of the State's current budget crisis. Many of these proposals could potentially reduce and/or defer funds available for current year programs, including the funds available for this award. This is to advise you that if the legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Page two of this Grant Award Notification (AO-400) must be signed and returned with an original signature within ten days of receipt to: Valarie Bliss, High Priority Schools Office, California Department of Education, 1430 N Street, Suite 4401, Sacramento, CA 95814. Grants will be paid in three installments of 50, 40, and 10 percent of the grant amount. The final ten percent payment will be made after review and approval of the End-of-Year Expenditure Report that is due to the California Department of Education on August 31, 2005.

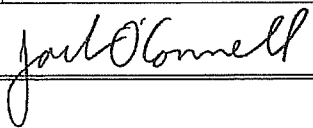
2-e  
pg. 1



Please note that all expenditures must be made to support activities in your approved Action Plan application and must meet applicable federal and state regulations, administrative guidelines, and the *California School Accounting Manual* procedures.

If you have program-related questions or concerns, please contact Valarie Bliss, Staff Services Manager, High Priority Schools Office, at (916) 324-3236.

**CERTIFICATION OF ACCEPTANCE OF GRANT CONDITIONS AND GENERAL ASSURANCES**

<b><i>On behalf of the grantee named above, I accept this grant award. I have read the conditions contained in this grant notification letter, and I agree to comply with all requirements as a condition of grant funding.</i></b>		
Printed Name of Authorized Agent	Title	Telephone ( )
Signature ▶		Date
California Department of Education Contact Valarie Bliss	Title Staff Services Manager	Telephone (916) 324-3087
Signature of the State Superintendent of Public Instruction ▶		Date November 1, 2004

### CONDITIONS OF GRANT AWARD

Please inform appropriate individuals about this award, including your county treasurer, county superintendent of education, county and district business officers, and auditors. The conditions of this grant are as follows:

- 1) This grant shall be administered in accordance with the provisions of the Action Plan and narrative application, and in compliance with federal and state assurances as specified.
- 2) Approved project funds shall be administered in accordance with the provisions of Section 1, Chapter 6.1, *Public Schools Accountability Act of 1999*, (commencing with Section 52050) of part 28 of the *California Education Code*. Expenditures shall comply with all applicable provisions of federal, state, and local rules, regulations, and policies relating to the administration, use, and accounting for public schools funds, including but not limited to, the federal *No Child Left Behind (NCLB) Act of 2001* and the *California Education Code*.
- 3) Carry-over of fiscal year 2004-05 funds will be permitted. An End-of-Year Expenditure Report is due to the California Department of Education (CDE) on August 31, 2005. Failure to submit an End-of-Year Expenditure Report will result in penalties and could result in a billing from the CDE.
- 4) A line item increase or decrease of more than ten percent requires an approved budget revision from the Local School Board and from the School Site Council/Action Planning Team. Evidence of these approvals must accompany the End-of-Year Expenditure Report. Line item changes for certificated and classified salaries may not be made to increase the rates of reimbursement, unless they are part of a negotiated collective bargaining agreement. This condition pertains only to the schools receiving any portion of the High Priority Schools Grant Program (HPSGP) funds. All budget revision documentation shall be retained at the district office for audit purposes. The District Superintendent or his/her designee shall submit to the CDE by August 31, 2005, an End-of-Year Expenditure Report.
- 5) The district certifies that their teachers, and where appropriate, instructional aides and paraprofessionals who directly assist with classroom instruction, in schools receiving HPSGP funds, will participate in the Assembly Bill 466, Chapter 737 (Statutes of 2001), Mathematics and Reading Professional Development Program, within the timelines of the grant. This condition pertains only to the schools receiving any portion of HPSGP funds.
- 6) The district certifies that the administrators in schools receiving HPSGP funds will participate in the AB 75, Principal Training Program, within the timelines of the grant. This condition pertains only to the schools receiving any portion of HPSGP funds.
- 7) The district certifies that, within the timelines of the grant, schools receiving HPSGP funds will:  
(1) provide each pupil in grades one through eight with instructional materials aligned to the state content standards and adopted by the State Board of Education after January 1, 2001, and (2) provide each pupil in grades 9-12 with instructional materials that its governing board has, after careful review, certified are aligned to both the state reading or mathematics content standards and curriculum frameworks.
- 8) The school district shall submit a program annual evaluation report to the State Superintendent of Public Instruction by November 30th of each year.
- 9) If the grantee terminates its participation in either program, the grantee shall submit an End-of-Year Expenditure Report within 30 days, and all remaining funds shall be returned to the CDE.
- 10) The grantee shall provide access to fiscal records and other information upon request of the CDE.
- 11) Indirect costs are allowable using the J-380 Annual Program Cost Data.
- 12) HPSGP funds, if you are using the old account structure, shall be recorded in Income Code 8590. For those schools/districts using the new Standardized Account Code Structure (SACS), funds shall be recorded in Resource Code 7258 and Revenue Code 8590. If/USP funds, if you are using the old account structure, shall be recorded in Income Code 8590. For those schools/districts using the new SACS funds, shall be recorded in Resource Code 7255 and Revenue Code 8590.

## 2004-05 HPSGP and II/USP Schools Funded and Amounts

\*This list reflects the 20% deferral from 2003-04 and 80% of the 2004-05 award.

### Jurupa Unified School District 33-6709

School	Notes	II/USP Cohort	II/USP Funding	HPSGP Funding	School Total
Granite Hill Elem.	Year 3 of II/USP (8/04 API data)	3	\$141,600	\$0	\$141,600
Jurupa Vly. High	Exited 03-04; Final 20%	2	\$106,800	\$0	\$106,800
Mira Loma Middle	Year 3 of II/USP (10/4/04)	3	\$233,200	\$0	\$233,200
Mission Bell Elem.	Exited 03-04; Final 20%	2	\$25,240	\$0	\$25,240
Mission Middle	Exited 03-04; Final 20%	2	\$38,360	\$0	\$38,360
Pacific Avenue Elem.	Exited 03-04; Final 20%	2	\$21,080	\$0	\$21,080
Troth Street Elem.	Year 3 of II/USP (10/4/04)	3	\$175,200	\$0	\$175,200
Van Buren Elem.	Exited 03-04; Final 20%	2	\$26,080	\$0	\$26,080

#### Jurupa Unified's 2004-05 Funding Summary:

II/USP Total:	\$767,560	
HPSGP Total:		\$0
Number of Schools:	8	
Grand Total :	\$767,560	

\* This applies to schools fully funded in 2004-05.

This list now contains schools that are funded as a result of the August 2004 release of the API. Schools not included in this list are awaiting November 2004 API data.

JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA  
**MINUTES OF THE REGULAR MEETING**  
**MONDAY, NOVEMBER 15, 2004**

**OPEN PUBLIC SESSION**

CALL TO ORDER	President Adams called the Regular Meeting of the Jurupa Unified School District Board of Education to order at 5:01 p.m. on Monday, November 15, 2004, in the Board Room at the Education Center, 4850 Pedley Road, Riverside, California.
ROLL CALL	Members of the Board present were: <b>Mrs. Carolyn Adams, President</b> <b>Mrs. Mary Burns, Clerk</b> <b>Mr. Sam Knight, Member</b> <b>Mr. Michael Rodriguez, Member</b> Members of the Board absent were: <b>Mr. John Chavez, Member</b>
STAFF PRESENT	Staff Advisers present were: <b>Mr. Elliott Duchon, Superintendent</b> <b>Mrs. Lois Nash, Assistant Superintendent Personnel Services</b> <b>Mr. Paul Jensen, Director of Secondary Education</b> <b>Mrs. Pam Lauzon, Business Manager</b> <b>Dr. Ellen Kinnear, Director of Elementary Education</b> <b>Ms. Terri Moreno, Director of Categorical Projects</b> <b>Ms. Beth Connors, Director of Fiscal Services</b>
<b>HEARING SESSION</b>	
PUBLIC VERBAL COMMENTS	President Adams opened the Public Verbal Comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.
ADJOURN TO CLOSED SESSION	PRESIDENT ADAMS ADJOURNED THE BOARD TO CLOSED SESSION IN THE BOARD CONFERENCE ROOM FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL / REASSIGNMENT / RECLASSIFICATION/ RELEASE/ NONRENEWAL / RESIGNATION / RETIREMENT / SUSPENSION, AND EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT, AND DISCIPLINE CASES #05-022, #05-025, #05-039, #05-044, #05-027, #05-033, #05-034, #05-010, #05-023, #05-029, #05-031, #05-035, #05-037, #05-038, #05-040, #05-041, #05-043, #05-049.
RECESS TO CLOSED SESSION	At 5:02 p.m., the Board recessed to Closed Session in the Board Conference Room.
ADJOURN FROM CLOSED SESSION	At 6:28 p.m., the Board adjourned from Closed Session.
CALL TO ORDER ROLL CALL BOARD ROLL CALL STUDENT BOARD MEMBERS	At 7:00 p.m., President Adams called the meeting to order in Public Session. President Adams, Mrs. Burns, Mr. Knight, Mr. Rodriguez, Mr. Chavez (absent) Amber Espinoza (absent), Jessica Acosta
<b>COMMUNICATIONS SESSION</b>	
FLAG SALUTE	President Adams led the audience in the Pledge of Allegiance.
INSPIRATIONAL COMMENT & MOMENT OF SILENCE	President Adams called for a Moment of Silence in memory of former Rubidoux High School football coach, Mr. Leo Brouhard. Mr. Brouhard will be remembered for his outstanding coaching skills at Rubidoux High School during the late 1970's and early 1980's.

INSPIRITIONAL COMMENT & MOMENT OF SILENCE (CONTINUED)	In addition, President Adams called for a Moment of Silence in memory of a 4 <sup>th</sup> grade Pedley Elementary School student, Alyssa Falkenstein, who was killed yesterday when she fell from a horse. She expressed condolences on behalf of the Board to both families. President Adams read a letter written by the Principal of Pedley Elementary School regarding how much Alyssa would be missed. Mr. Knight provided an Inspirational Comment.
HEAR REPORT FROM RUBIDOUX HIGH STUDENT BOARD MEMBER	Jessica Acosta, Rubidoux High Student Board member, reported that the Volleyball Team is #1 in their league. On Tuesday, November 9 <sup>th</sup> , the team competed in their first CIF game. A Pep Rally was also held on this date in support of the Volleyball and Tennis teams. Football season ended with the last game of the season against Jurupa Valley High. It was a close game, but Jurupa Valley won 24-18. The Annual Canned Food Drive is being held November 15-19 to help local families. A shley Doyle won the Reserved Champion Steer at the Perris agricultural fair. This is the first time a student has won this coveted title. High School Exit Exams begin tomorrow.
WELCOME GRANITE HILL TECHNOLOGY IN INSTRUCTION PRESENTATION	Ms. Michelle Johnson, Principal of Granite Hill Elementary School, introduced 6 <sup>th</sup> grade teachers, Mr. Otis Allmon, Ms. Maria Gadsden, Mr. Steven Santiago and Ms. Carolyn Snow. The four teachers provided a PowerPoint presentation and demonstrated for the Board how new technology at the school is being used to enhance instruction. Ms. Johnson showed the Board a cart of sample technology equipment that was purchased for each classroom teacher at Granite Hill at a cost of \$1,500.00 per classroom.
RECOGNIZE OUT-GOING BOARD PRESIDENT	The Superintendent thanked Mrs. Adams, out-going Board President and Board member, for her valuable contribution to the Jurupa Unified School District and its students. He presented her with a plaque to acknowledge her two years of service as Board President and another plaque for her eight years of service as a Board member.
ACCEPT DONATIONS -MOTION #101	Mrs. Pam Lauzon, Business Manager, requested acceptance of the donations listed. MRS. BURNS MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION SENT TO THE INDIVIDUAL/ COMPANY/ ORGANIZATION: PERALTA ELEMENTARY FOURTH GRADE PARENTS, FOR A \$446.00 DONATION TO PAY EXPENSES FOR STUDENT FIELD TRIPS; PERALTA ELEMENTARY THIRD GRADE PARENTS, FOR A \$292.00 DONATION TO PAY EXPENSES FOR STUDENT FIELD TRIPS; THE STONE AVENUE ELEMENTARY SCHOOL PTA FOR A \$7,168.07 DONATION TO PAY EXPENSES FOR FIELD TRIPS, PRINTING AND THE PURCHASE OF INSTRUCTIONAL MATERIALS; EDISON INTERNATIONAL, FOR A \$84.24 QUARTERLY COMPANY MATCH DONATION FOR SUNNYSLOPE ELEMENTARY SCHOOL TO PURCHASE INSTRUCTIONAL MATERIALS; GENERAL MILLS "BOX TOPS FOR EDUCATION," FOR A \$378.50 DONATION FOR MIRA LOMA MIDDLE TO PURCHASE INSTRUCTIONAL SCIENCE MATERIALS OR EQUIPMENT; TARGET STORES, THROUGH THEIR CORPORATE SCHOOL FUNDRAISING PROGRAM, FOR A \$45.59 DONATION FOR MIRA LOMA MIDDLE TO PURCHASE INSTRUCTIONAL MATERIALS; MS. DANA DELANEY, RESIDENT, FOR A \$200.00 DONATION TO BENEFIT THE FOOTBALL PROGRAM AT RUBIDOUX HIGH SCHOOL. MR. KNIGHT SECONDED THE MOTION. THE STUDENT BOARD MEMBER CAST A PREFERENTIAL VOTE: AYE, JESSICA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS, WHICH CARRIED UNANIMOUSLY, 4-0.
NOMINATE CSBA 2005 DELEGATE ASSEMBLY	Mr. Michael Rodriguez nominated Mr. John J. Chavez for the CSBA 2005 Delegate Assembly. Through a consensus decision it was determined that THE NOMINATION OF MR. JOHN J. CHAVEZ, JURUPA UNIFIED SCHOOL DISTRICT, WILL BE SUBMITTED ON THE OFFICIAL 2005 CALIFORNIA SCHOOL BOARDS ASSOCIATION STATE DELEGATE ASSEMBLY BALLOT FOR SUBREGION 18A, RIVERSIDE, ON OR BEFORE JANUARY 5, 2005.

ADMINISTRATIVE REPORT	The Superintendent once again thanked President Adams for her years of service to the District, its students, and staff.
PUBLIC VERBAL COMMENTS	President Adams opened the Public Verbal Comments session.
	Mr. Robert Bier wished President Adams well. He asked Mrs. Burns, Mr. Knight, Mr. Rodriguez, Mr. Harris, Mr. Barela, and Mr. Duchon to work together and get along.
	Mr. Cook Barela submitted a written request to abolish Trustee areas and that governing board members be elected at-large. He asked that this item be placed on the next agenda. Mr. Barela also asked that the Board consider on the next agenda increasing its members from five to seven, since he felt that this would offer greater opportunities for accountability, educational needs and representation of the population as well as fiscal accountability.
	Mr. Wayne Mohundro, Stone Avenue Elementary School parent, explained the reason for dual residency of his students. He noted that it was verified over the weekend that his students still live with his wife at the address in the Stone Avenue attendance area. Mr. Mohundro asked that they be allowed to continue attending school there. He also questioned why Ms. Winston, Principal of Stone Avenue, discussed with him a referral to the office of the District Attorney. The Superintendent stated that he would meet with Mr. Steve Eimers, Director of Administrative Services, find out the facts relating to this matter and get back to Mr. Mohundro.
	Mr. Robert Bier stated that the Superintendent has only been in his new position for five to six months, Mr. Rodriguez has been on the Board for a year, and Mr. Carl Harris was just elected as a new Board member. He asked that members of the public give Mr. Elliott Duchon, Ms. Mary Burns, Mr. Sam Knight, Mr. Michael Rodriguez and Mr. Carl Harris a chance before they start attacking them personally.
BOARD MEMBER COMMENTS	Mr. Sam Knight commended Mrs. Carolyn Adams for her 8 years of service as a Board of Trustee. He thanked her for her leadership as Board President for the past two years and he thanked her husband for his support as she served on the Board. Mr. Knight welcomed incoming Board member, Mr. Carl Harris.
	Mrs. Burns stated to outgoing Board member, Mrs. Carolyn Adams, that although there is a beginning and an ending to her service on the Board, what makes a difference is what happens in between. She noted that it is through teamwork that good decisions are made. Mrs. Burns commended Mrs. Adams for leading the effort during her years of service on the Board to add one hour of instruction to the middle schools. She thanked Mrs. Adams for her honesty, sincerity and for giving to the community through her Board service over the past eight years.
	Mr. Rodriguez also thanked Mrs. Adams for her eight years of service as a Board member, and he thanked her spouse for his support as well. He also congratulated Jurupa Valley High School for winning the football game against Rubidoux High.
	President Adams stated that it was a pleasure to serve on the Board on behalf of the children for the past eight years. She stated that she enjoyed her years of service and the different experiences she encountered. President Adams congratulated Mr. Carl Harris and wished him much success as a Trustee in the Jurupa Unified School District.
HEARING SESSION	<p style="text-align: center;"><b>HEARING SESSION</b></p> <p>President Adams formally opened the Public Hearing on the NEA-J Initial Negotiating Proposal. There were no comments from the public, and the hearing was formally closed.</p> <p>President Adams formally opened the Public Hearing on the District's proposal for negotiations with NEA-J. There were no comments from the public, and the hearing was formally closed.</p>

	<b>ACTION SESSION</b>
APPROVE ROUTINE ACTION ITEMS A 1-12 -MOTION #102	MR. KNIGHT MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS A 1-12 AS PRINTED: (1) APPROVE MINUTES OF NOVEMBER 1, 2004 REGULAR MEETING; (2) DISBURSEMENT ORDERS; (3) PURCHASE ORDERS; (4) AGREEMENTS; (5) PAYROLL REPORT; (6) NOTICE OF COMPLETION FOR SEAN MALEK ENGINEERING & CONSTRUCTION, INC. – CONTRACT #20135 FOR ON-SITE GRADING AT GLEN AVON HIGH; (7) CERTIFICATION OF ANNUAL ORGANIZATION MEETING OF THE GOVERNING BOARD; (8) RESOLUTION #2005/17, STATE PRESCHOOL CONTRACT FOR INSTRUCTIONAL MATERIALS FOR SCHOOL YEAR 2004/05; (9) RESOLUTION #2005/18, TEMPORARY TRANSFER OF FUNDS FROM THE GENERAL FUND TO THE CHILD DEVELOPMENT FUND; (10) OUT-OF-STATE TRAVEL REQUEST FOR DR. ALISON JAFFE TO TRAVEL TO PHILADELPHIA, PENNSYLVANIA NOVEMBER 17-21, 2004 TO ATTEND THE AMERICAN SPEECH, LANGUAGE AND HEARING NATIONAL CONVENTION; (11) NON-ROUTINE FIELD TRIP REQUEST FOR 20 MIRA LOMA MIDDLE AVID STUDENTS TO TRAVEL TO ALPINE MEADOWS NOVEMBER 19-21, 2004 TO ATTEND A TEAM BUILDING SESSION, AND (12) NON-ROUTINE FIELD TRIP REQUEST FOR 29 RUBIDOUX HIGH STUDENTS TO TRAVEL TO ANAHEIM, CALIFORNIA NOVEMBER 21-22, 2004 TO ATTEND THE CADA LEADERSHIP CONFERENCE. MRS. BURNS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.
ADOPT BOARD PROPOSAL TO NEA-J -MOTION #103	Mrs. Lois Nash, Assistant Superintendent Education Services, recommended adoption of the Board's proposal as a basis for negotiations.  MR. KNIGHT MOVED THE BOARD ADOPT THE BOARD'S PROPOSAL AS PRINTED IN THE SUPPORTING DOCUMENTS AS A BASIS FOR NEGOTIATIONS. MRS. BURNS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.
APPROVE ADVERTISEMENT & REQUEST FOR PROPOSALS – AUDITING SERVICES -MOTION #104	Mrs. Pam Lauzon, Business Manager, requested authorization to advertise and solicit proposals for auditing services for fiscal year 2004/2005, with options to extend the contract for fiscal years 2005/2006 and 2006/2007. MR. KNIGHT MOVED THE BOARD APPROVE THE ADVERTISEMENT AND REQUEST FOR PROPOSALS FOR AUDITING SERVICES FOR FISCAL YEAR 2004/05 WITH OPTIONS TO EXTEND THE CONTRACT FOR FISCAL YEARS 2005/2006 AND 2006/2007. MRS. BURNS SECONDED THE MOTION. Mrs. Lauzon responded to several questions raised by Board members regarding auditing services. She noted that there are only three auditing firms in the State that are approved to perform auditing services for school districts. Districts are required to go out to bid for these services every sixth year; this is the third year the District has contracted with Nigro, Nigro, and White; going out to bid can provide a cost savings, and the District was able to stay with Vavrinek, Trine & Day for eight years because there were different managers within the firm that performed the audit. A VOTE WAS TAKEN, WHICH CARRIED UNANIMOUSLY, 4-0.
ACT ON DISCIPLINE CASE #05-022 -MOTION #105	The Superintendent recommended the Board adopt the Findings of Fact and Conclusions of Law submitted by Hearing Panel in the Discipline Cases listed. President Adams noted an amendment to Discipline Case #05-027: the student will be reviewed in January for educational placement to another middle school for the spring and fall semester 2005.  MRS. BURNS MOVED THE BOARD REVOKE THE SUSPENDED EXPULSION ORDER OF THE PUPIL IN DISCIPLINE CASE <u>#05-022</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A2), (K) AND EXPEL THE PUPIL UNDER THE TERMS OF THE ORIGINAL EXPULSION ORDER. THE PUPIL WILL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 18, 2005. MR. KNIGHT SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.

<p>ACT ON 3 DISCIPLINE CASES #05-025, #05-039, #05-044 -MOTION #106</p>	<p>MR. KNIGHT MOVED THE EXPEL THE PUPIL IN DISCIPLINE CASE <u>#05-025</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C) AND 48915 (B1) THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER IS SUSPENDED AND THE PUPIL IS PLACED ON SCHOOL PROBATION FOR THE TERM OF THE EXPULSION ORDER. THE PUPIL SHALL BE ASSIGNED TO INDEPENDENT STUDY/COMMUNITY DAY SCHOOL, UNTIL STEPS STAFF, GUARDIAN AND COUNSELOR DETERMINE THAT PUPIL CAN HANDLE THE STEPS PROGRAM IN THE SECOND SEMESTER. THIS CASE SHALL BE REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#05-039</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (K) AND 48915 (E1) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER IS SUSPENDED AND THE PUPIL IS PLACED ON SCHOOL PROBATION FOR THE TERM OF THE EXPULSION ORDER. THE PUPIL SHALL BE ASSIGNED TO RUBIDOUX HIGH SCHOOL. THIS CASE SHALL BE REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#05-044</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1) AND 48915 (B1) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER IS SUSPENDED AND THE PUPIL IS PLACED ON SCHOOL PROBATION FOR THE TERM OF THE EXPULSION ORDER. THE PUPIL SHALL BE ASSIGNED TO RUSTIC LANE ELEMENTARY SCHOOL. THIS CASE SHALL BE REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005. MR. RODRIGUEZ SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>
<p>ACT ON 3 DISCIPLINE CASES #05-027, #05-033, #05-034 -MOTION #107</p>	<p>MR. KNIGHT MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE <u>#05-027</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (N) AND 48915 (C4) FOR THE ONE CALENDAR YEAR. HOWEVER, THE ENFORCEMENT OF THE EXPULSION IS SUSPENDED FOR THE SPRING SEMESTER AND THE STUDENT IS PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER AND THIS CASE WILL BE REVIEWED IN JANUARY, FOR EDUCATIONAL PLACEMENT FOR THE SPRING AND FALL (AS AMENDED) SEMESTER 2005 TO ANOTHER MIDDLE SCHOOL AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE NOVEMBER 7, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#05-033</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1) AND 48915 (B1) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. HOWEVER, THE ENFORCEMENT OF THE EXPULSION IS SUSPENDED FOR THE SPRING SEMESTER AND THE STUDENT IS PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER AND THIS CASE WILL BE REVIEWED IN JANUARY, FOR EDUCATIONAL PLACEMENT FOR THE SPRING SEMESTER 2005 AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#05-034</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1), (K) AND 48915 (B1), (B2) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. HOWEVER, THE ENFORCEMENT OF THE EXPULSION IS SUSPENDED FOR THE SPRING SEMESTER AND THE STUDENT IS PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER AND THIS CASE WILL BE REVIEWED IN JANUARY, FOR EDUCATIONAL PLACEMENT FOR THE SPRING SEMESTER 2005 AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005. MR. RODRIGUEZ SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>



ACT ON 11 DISCIPLINE  
CASES: #05-010, #05-023, #05-  
029, #05-031, #05-035, #05-037,  
#05-038, #05-040, #05-041, #05-  
043, #05-049  
-MOTION #108

MRS. BURNS MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #05-010 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1) AND 48915 (B2) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-023 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1) AND 48915 (B1) THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-029 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1), (K) AND 48915 (B1), (E1) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-031 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1), (4) AND 48915 (B2), (E2) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-035 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1) AND 48915 (B1), (B2) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE INDEPENDENT STUDY PROGRAM UNDER COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-037 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1) AND 48915 (B1) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-038 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A2), (K) AND 48915 (B1), (B2), (E1), (E2) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-040 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1), (K) AND 48915 (B2), (E2) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE #05-041 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1), (B), (K) AND 48915 (A2), (B2), (C2), (E2) FOR ONE CALENDAR YEAR. THE PUPIL SHALL BE ASSIGNED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE NOVEMBER 7, 2005;

<p>ACT ON 11 DISCIPLINE CASES: #05-010, #05-023, #05-029, #05-031, #05-035, #05-037, #05-038, #05-040, #05-041, #05-043, #05-049 -MOTION #108 (CONTINUED)</p>	<p>EXPEL THE PUPIL IN DISCIPLINE CASE <b>#05-043</b> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (G) AND 48915 (E1) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005; EXPEL THE PUPIL IN DISCIPLINE CASE <b>#05-049</b> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C), (K) AND 48915 (B1), (E1) FOR THE FALL SEMESTER 2004 AND SPRING SEMESTER 2005. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 20, 2005. MR. RODRIGUEZ SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>
<p>APPROVE PERSONNEL REPORT #9 -MOTION #109</p>	<p>The Assistant Superintendent Personnel Services requested approval of Personnel Report #9. MR. KNIGHT MOVED THE BOARD APPROVE PERSONNEL REPORT #9. MR. RODRIGUEZ SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>
<p>APPROVE VARIABLE TERM WAIVER REQUEST -MOTION #110</p>	<p>The Assistant Superintendent Personnel Services requested approval for Mr. Billy Bush to fill a vacancy as a Resource Specialist at Mira Loma Middle School under the authorization of a Variable Term Waiver. Recruitment efforts have not identified a stronger candidate.</p> <p>MR. KNIGHT MOVED THE BOARD APPROVE MR. BILLY BUSH FOR TEMPORARY EMPLOYMENT THROUGH THE END OF THE SCHOOL YEAR UNDER THE AUTHORIZATION OF A VARIABLE TERM WAIVER. MRS. BURNS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>
	<p><b>ADJOURNMENT</b></p> <p>There being no further business, President Adams adjourned the Regular Meeting from Public Session at 8:10 p.m.</p> <p><b>MINUTES OF THE REGULAR MEETING OF NOVEMBER 15, 2004 ARE APPROVED AS</b></p> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <hr/> <b>President</b> </div> <div style="text-align: center;"> <hr/> <b>Clerk</b> </div> </div> <hr/> <div style="text-align: center;"> <hr/> <b>Date</b> </div>

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
03	100	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	6,580.03
03	105	STATE LOTTERY	JURUPA COMMUNITY SERVICES	WATER AUG/SEPT	1,439.65
03	105	STATE LOTTERY	SO CALIFORNIA EDISON	ELECT. OCT	8,032.89
03	110	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	7,139.35
03	115	UNRESTRICTED RESOURCE	HERNANDEZ, JUAN	UNIFORM ALLOWANCE 12/04	150.00
03	115	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	7,767.02
03	115	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	7,418.69
03	120	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	7,921.58
03	125	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	19.00
03	125	DISCRETIONARY	TRISHA TILLEMA	TEXTBOOK REFUND	4,608.41
03	130	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	1,217.02
03	135	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER OCT	5,979.42
03	135	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	6,758.30
03	140	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	8,757.16
03	145	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	6,030.94
03	150	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	2,348.95
03	155	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER AUG/SEPT	8,570.94
03	155	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	2,135.50
03	160	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER AUG/SEPT	8,128.20
03	160	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	6,666.39
03	165	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	1,577.76
03	170	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER OCT	5,581.19
03	170	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	5,658.47
03	175	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	150.00
03	200	UNRESTRICTED RESOURCE	DRAKE DAMON	UNIFORM ALLOWANCE 12/04	4,060.96
03	200	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER AUG/SEPT	13,158.79
03	200	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	150.00
03	200	UNRESTRICTED RESOURCE	UMSCHEID, VICKI	UNIFORM ALLOWANCE 12/04	100.00
03	205	UNRESTRICTED RESOURCE	DAVID MONESTERO	UNIFORM ALLOWANCE 12/04	3,714.04
03	205	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER OCT	100.00
03	205	UNRESTRICTED RESOURCE	SALLY PARKER	UNIFORM ALLOWANCE 12/04	18,192.37
03	205	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	150.00
03	210	UNRESTRICTED RESOURCE	HOPSON PATRICIA	UNIFORM ALLOWANCE 12/04	150.00
03	210	UNRESTRICTED RESOURCE	HUERTA CHRISTA	UNIFORM ALLOWANCE 12/04	10,705.81
03	210	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	2,658.57
03	299	UNRESTRICTED RESOURCE	JURUPA UNIFIED SCHOOL DISTRICT	SALARY ABATEMENT	100.00
03	300	UNRESTRICTED RESOURCE	ANTHONY WILLIAMS	UNIFORM ALLOWANCE 12/04	

A-2  
Pg.1

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
03	300	UNRESTRICTED RESOURCE	CHEVRON, U S A	GASOLINE - OCT	281.41
03	300	UNRESTRICTED RESOURCE	HALL VICKY	UNIFORM ALLOWANCE 12/04	100.00
03	300	UNRESTRICTED RESOURCE	HOLT, NANCY	UNIFORM ALLOWANCE 12/04	125.00
03	300	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER OCT	2,248.19
03	300	DISCRETIONARY	LAIDLAW	BUS SERVICE	431.33
03	300	DISCRETIONARY	LAIDLAW TRANSIT, INC.	BUS SERVICE	310.00
03	300	DISCRETIONARY	LAIDLAW TRANSPORTATION	BUS SERVICE	353.16
03	300	UNRESTRICTED RESOURCE	MCINTOSH, ELLEN	UNIFORM ALLOWANCE 12/04	125.00
03	300	UNRESTRICTED RESOURCE	MOBIL BUSINESS	GASOLINE - SEPT	59.55
03	300	UNRESTRICTED RESOURCE	PATRICIA LUNA	UNIFORM ALLOWANCE 12/04	87.50
03	300	UNRESTRICTED RESOURCE	PERKINS, VIRGINIA	UNIFORM ALLOWANCE 12/04	125.00
03	300	UNRESTRICTED RESOURCE	PRECIADO, JEROME	UNIFORM ALLOWANCE 12/04	100.00
03	305	UNRESTRICTED RESOURCE	AVILA, PAUL	UNIFORM ALLOWANCE 12/04	125.00
03	305	UNRESTRICTED RESOURCE	DRAKE KOLLEEN	UNIFORM ALLOWANCE 12/04	100.00
03	305	UNRESTRICTED RESOURCE	JAMES, JUDY	UNIFORM ALLOWANCE 12/04	125.00
03	305	UNRESTRICTED RESOURCE	MOBIL BUSINESS	GASOLINE - SEPT	206.36
03	305	UNRESTRICTED RESOURCE	MOSHER, JOHN	UNIFORM ALLOWANCE 12/04	100.00
03	305	UNRESTRICTED RESOURCE	RUBIDOUX HIGH A.S.B.	RETURN DONATION	900.00
03	305	DONATIONS	RUSSELL, KARIN	UNIFORM ALLOWANCE 12/04	100.00
03	305	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	44,637.66
03	305	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	37.60
03	305	UNRESTRICTED RESOURCE	THOMPSON, ANNETTE	UNIFORM ALLOWANCE 12/04	125.00
03	305	UNRESTRICTED RESOURCE	WASC	ACCREDITATION	575.00
03	310	UNRESTRICTED RESOURCE	INDIAN HILLS CONSERVATION CORP.	WATER OCT	748.91
03	310	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER AUG/SEPT	1,994.28
03	310	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	64,273.99
03	410	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER AUG/SEPT	2,646.88
03	410	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	2,977.11
03	410	UNRESTRICTED RESOURCE	WASC	ACCREDITATION	575.00
03	410	UNRESTRICTED RESOURCE	ZIEMKE TERESA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ABRAHAM GARY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ACSA'S FOUNDATION FOR	CONF FEES	332.00
03	500	UNRESTRICTED RESOURCE	AL BUTLER	REIMB MILEAGE	48.75
03	500	UNRESTRICTED RESOURCE	ALVAREZ, FERNANDO	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ARIAS, MARTIN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ATKINSON, STEVE	UNIFORM ALLOWANCE 12/04	150.00

A-2  
Pg. 2

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
03	500	UNRESTRICTED RESOURCE	AYALA, ART	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	AYALA, RHONA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	BARBER, GERRY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	BARRY PALMER	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	BRENDAN KELLY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	BROKAR, WILBUR	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	BRUNET, CECILIA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	CADIZ SUSAN	REIMB SUPPLIES	220.20
03	500	UNRESTRICTED RESOURCE	CAROLYN NAVARRO	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	CARRIE MCCARTY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	CHAIN, CHRIS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	CHAVEZ, HERMAN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	COLOSIMO, MIKE	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	CURBY ARRON	UNIFORM ALLOWANCE 12/04	50.00
03	500	UNRESTRICTED RESOURCE	DANIEL RODRIGUEZ	UNIFORM ALLOWANCE 12/04	100.00
03	500	UNRESTRICTED RESOURCE	DANNY SANCHEZ	UNIFORM ALLOWANCE 12/04	75.00
03	500	UNRESTRICTED RESOURCE	DAVID RUIZ	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	DENISE DEL REAL	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	DOMINGUEZ, JOSE	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	DOROTHY GONZALES	UNIFORM ALLOWANCE 12/04	100.00
03	500	UNRESTRICTED RESOURCE	EAKS, GERALD	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ENGLAND, JOHN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ERIC DAVID	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	FENDERSON, ANSON	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	FLORES JR., JUAN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	FREITAG, VICKY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	GARBUTT JIM	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	HANCOCK, LAWRENCE	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	HANSON DAVID L.	UNIFORM ALLOWANCE 12/04	50.00
03	500	UNRESTRICTED RESOURCE	HART WENDY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	HOLGUIN, JOHNNY V.	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	JACOB GUINN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	JAMES LANINGA	UNIFORM ALLOWANCE 12/04	75.00
03	500	UNRESTRICTED RESOURCE	JAMES THOMAS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	JEFFREY HARRYMAN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	JOHN MCGAUGH	UNIFORM ALLOWANCE 12/04	75.00

A-2  
D.3

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
03	500	UNRESTRICTED RESOURCE	JOHN MCGAUGH	UNIFORM ALLOWANCE 12/04	75.00
03	500	HEALTH & WELFARE CLEARING	JOHN WILSON	REIMB HEATH PREM	4,763.88
03	500	UNRESTRICTED RESOURCE	JOHNSON, JULIUS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	JURUPA COMMUNITY SERVICES	WATER AUG/SEPT	1,825.04
03	500	UNRESTRICTED RESOURCE	KATES, JACK	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	KATHLEEN HUBER	REIMB MILEAGE	18.53
03	500	UNRESTRICTED RESOURCE	KATHY HUBER	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	KING, PAUL	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	LAUZON, RAY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	LEWIS, JOHN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	LOPEZ MARTHA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MARTINEZ, TONY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MATTHEW PIFER	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MCCLAIR, PATTY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MCDOWELL, ROBERT	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MCKELVEY, JOY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MEDINA, DANIEL	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MICHAEL S. JOHNSON	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MIKE SWANSON	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MONTEZ, BILLY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MORSE KENNETH	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	MUNI FINANCIAL	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	NEILL, JIM	ARBITRAGE REBATE	1,250.00
03	500	UNRESTRICTED RESOURCE	NEWTON PAMELA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ORTEGA, ED	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	PAUL HOPSON	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	PEASNALL, JERRY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	PETER FREEMAN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	PICHETTE, CHRIS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	PIERCE, RONALD	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	POPOVICH, CAROL	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	RANABAUER, JONATHAN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	REED, CHARLES	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	REID, DAVID	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	RICHARD JENKINS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	RICHARD MARTINEZ	UNIFORM ALLOWANCE 12/04	150.00

A2  
B4

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
03	500	UNRESTRICTED RESOURCE	RICHARD WEBBER	UNIFORM ALLOWANCE 12/04	75.00
03	500	UNRESTRICTED RESOURCE	RICK JAUNZEMIS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	RITCH, SHIRLEY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ROBINSON, DONALD	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ROMERO, KATHY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ROSEMARIE SLATER	UNIFORM ALLOWANCE 12/04	100.00
03	500	UNRESTRICTED RESOURCE	RUIZ, ROBERT	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	RUTIGLIANO, DOMINIC	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	SANDOVAL, ED	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	SANDOVAL, THOMAS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	SCHUTTERA, CHRIS	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	SHINE, BRIAN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	SHINE, GARY	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	17,459.88
03	500	UNRESTRICTED RESOURCE	SO CALIFORNIA EDISON	ELECT. OCT	21.96
03	500	UNRESTRICTED RESOURCE	SPANO, PATRICIA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	TEMOC FRAIRE	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	TERESIN, MARTIN JR	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	TERRELL ANITA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	THORNTON, JOHN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	TILL, DONNA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	TREVINO JAVIER	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	TWATE JESSE	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	VERIZON WIRELESS	CELL PHONE	749.69
03	500	UNRESTRICTED RESOURCE	VERONICA APODACA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	WEITZEL, MELINDA	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	WESTIN HOTEL AT HORTON PLAZA	CONF FEES	186.82
03	500	UNRESTRICTED RESOURCE	WILLIAM GEHRKE	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	WILSON, JOHN	UNIFORM ALLOWANCE 12/04	150.00
03	500	UNRESTRICTED RESOURCE	ZIEMKE, RICHARD	UNIFORM ALLOWANCE 12/04	150.00
				<b>TOTAL FUND 03</b>	<b>\$ 339,323.08</b>
06	200	IMMEDIATE INTERVENTION/UNDERPERFORM	BUREAU OF EDUCATION & RESEARCH	CONF FEES	175.00
06	200	IMMEDIATE INTERVENTION/UNDERPERFORM	SAN BERNARDINO COUNTY SCHOOLS	CONF FEES	50.00
06	205	NCLB: TITLE I, PART A, BASIC GRANTS	BUREAU OF EDUCATION & RESEARCH	CONF FEES	175.00
06	205	NCLB: TITLE I, PART A, BASIC GRANTS	BUREAU OF EDUCATION & RESEARCH	CONF FEES	660.00

A-2  
pg. 5

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Sch	Resource	Vendor	Description	Amount
06	205	NCLB: TITLE I, PART A, BASIC GRANTS	CEEA	CONF FEES	537.00
06	205	NCLB: TITLE I, PART A, BASIC GRANTS	CEEA	CONF FEES	179.00
06	205	NCLB: TITLE I, PART A, BASIC GRANTS	RIVERSIDE CO. OFFICE OF EDUC.	CONF FEES	180.00
06	205	NCLB: TITLE I, PART A, BASIC GRANTS	RIVERSIDE CO. OFFICE OF EDUC.	CONF FEES	120.00
06	210	NCLB: TITLE I, PART A, BASIC GRANTS	CEEA	CONF FEES	179.00
06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	GONZALEZ, JOHN	CONF REIMB	55.39
06	210	NCLB: TITLE I, PART A, BASIC GRANTS	LORI PARDON	REIMB SUPPLIES	72.12
06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	LYLE MCCOLLUM	CONF REIMB	97.97
06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	OTTER CREEK INSTITUTE	CONF FEES	338.00
06	210	NCLB: TITLE I, PART A, BASIC GRANTS	SDE REGISTRATIONS	CONF FEES	495.00
06	305	INSTRUCTIONAL MATERIALS: GRADES 9-1	CLAUDIA PARDINI	TEXTBOOK REFUND	60.00
06	305	INSTRUCTIONAL MATERIALS: GRADES 9-1	JOHNATHAN LAMAS	TEXTBOOK REFUND	55.00
06	405	COMMUNITY DAY SCHOOLS	ACSA'S FOUNDATION FOR	CONF FEES	300.00
06	405	COMMUNITY DAY SCHOOLS	CATHY MICKEY	UNIFORM ALLOWANCE 12/04	100.00
06	405	COMMUNITY DAY SCHOOLS	COLLIER JOHN	UNIFORM ALLOWANCE 12/04	150.00
06	405	COMMUNITY DAY SCHOOLS	GEOFFREY GORHAM	UNIFORM ALLOWANCE 12/04	100.00
06	405	COMMUNITY DAY SCHOOLS	PATRICIA LUNA	UNIFORM ALLOWANCE 12/04	25.00
06	405	COMMUNITY DAY SCHOOLS	TANYA MICHLES	UNIFORM ALLOWANCE 12/04	100.00
06	500	TRANSPORTATION: HOME TO SCHOOL	ALCANTAR, LETICIA	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	ALEXEN, CARL	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	ALFARO ELISA	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	ALFREDO GOMEZ	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	ANNA CARRILLO	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	APAEZ, LUCY	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	BALDWIN, DAN	REIMB BOOTS	80.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	BALDWIN, DAN	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	BANKS, JOHN	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	BERNADINE STENKE	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	BERNHARD, TIMOTHY D.	UNIFORM ALLOWANCE 12/04	50.00
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	BRENT LUMSDEN	REIMB CLAD FEES	288.00
06	500	GIFTED & TALENTED EDUCATION (GATE)	BUREAU OF EDUCATION & RESEARCH	CONF FEES	350.00
06	500	TRANSPORTATION: HOME TO SCHOOL	BUTTS, MONA	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	CANUP, ANDRIENNE S.	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	CARRANZA, SHAREE	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	CASTILLO TRAVIS	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	CASTILLO, HUMBERTO	UNIFORM ALLOWANCE 12/04	150.00

A-2  
pg. 6



# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
06	500	TRANSPORTATION: HOME TO SCHOOL	CHAVEZ, SHERRI	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	CHRIS ECKERT	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	CORDOVA, JANET	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	DORIS ELIAS	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	DOWLING, TOM	UNIFORM ALLOWANCE 12/04	150.00
06	500	SPECIAL EDUCATION	DROST, KATHY	REIMB MILEAGE	34.22
06	500	SCHOOL IMPROVEMENT PROGRAM (SIP)	DUNCAN, TODD	REIMB SUPPLIES	7.04
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	DURAN, AL	REIMB BOOTS	80.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	DURAN, AL	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	ELLIS, BRENDA	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	FERRELL, RON	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	FINE, RITA	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	FOSTER, JOEL	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	GAIL TELLEZ	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	GANDY, KARLA	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	GLORIA JAMES	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	GOODWIN, MONICA	UNIFORM ALLOWANCE 12/04	150.00
06	500	MEDI-CAL BILLING OPTION	HEALTH ED	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	HENDRICKS ANGELA	CONF FEES	139.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	HOGUE, IONE	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	HOWARD LASHER	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	JACKIE DONOHUE	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	JACKSON, LETICIA	UNIFORM ALLOWANCE 12/04	150.00
06	500	SPECIAL EDUCATION	JAFFE, ALISON	REIMB MILEAGE	40.58
06	500	NCLB: TITLE II, PART A, TEACHER QUA	JENSEN, PAUL	CONF REIMB	201.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	JOE LARRAGOTTY	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	JON GOWAN	UNIFORM ALLOWANCE 12/04	150.00
06	500	GIFTED & TALENTED EDUCATION (GATE)	JULIA HOLT	REIMB SUPPLIES	20.00
06	500	SPECIAL EDUCATION	KARI ROHR	REIMB MILEAGE	17.86
06	500	TRANSPORTATION: SPECIAL EDUCATION (	LARA, LORENE M.	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	LESLIE BRANDEN	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	LEWIS, MELISSA	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	LISA CORDOVA	UNIFORM ALLOWANCE 12/04	75.00
06	500	TRANSPORTATION: HOME TO SCHOOL	LOTT, RHONDA	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	LUCILLE SULLIVAN	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	LUPE GOMEZ	UNIFORM ALLOWANCE 12/04	75.00

A-2  
Pg. 7

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	MAREZ, PAUL	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	MAREZ, RAUL	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	MARTINEZ, GEORGE R.	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	MARTINEZ, TONY	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	MEDINILLA, ROBERTHA	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	MEESE, GINA	UNIFORM ALLOWANCE 12/04	150.00
06	500	WORKFORCE INVESTMENT ACT (WIA)	NEW WAYS TO WORK	CONF FEES	250.00
06	500	TRANSPORTATION: HOME TO SCHOOL	PAINE, CINDY	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	PEMBERTON JAN	UNIFORM ALLOWANCE 12/04	150.00
06	500	HEAD START	PENNY M. KOLB	REIMB MILEAGE	15.38
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	PONCE, PABLO	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	RACHEL MCGAULEY	UNIFORM ALLOWANCE 12/04	100.00
06	500	TRANSPORTATION: HOME TO SCHOOL	RAMIREZ, LEONOR	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	REAGAN JR. HUGH	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	REHM, SALLY	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: SPECIAL EDUCATION (	RENEE ABEL	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	RICHARD LEACH	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	RITCH, BRIAN	UNIFORM ALLOWANCE 12/04	150.00
06	500	NCLB: TITLE II, PART A, TEACHER QUA	RIVERSIDE CO. OFFICE OF EDUCA.	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	RUIZ, ANNA V.	CONF FEES	1,600.00
06	500	TRANSPORTATION: HOME TO SCHOOL	SANTANA, CHRISTINA	UNIFORM ALLOWANCE 12/04	150.00
06	500	NCLB: TITLE II, PART A, TEACHER QUA	SCHROEDER KATHY	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	SHANNON CORNER	CONF REIMB	216.70
06	500	TRANSPORTATION: HOME TO SCHOOL	ST. LOUIS, JANET	UNIFORM ALLOWANCE 12/04	150.00
06	500	SPECIAL ED: IDEA BASIC LOCAL ASSIST	STEPHEN FOX	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	SYLVIA GUERENA	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	TAD CANALE	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	TYSON, DEBRA	UNIFORM ALLOWANCE 12/04	150.00
06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	VALENCIA, JAIME	UNIFORM ALLOWANCE 12/04	150.00
06	500	TRANSPORTATION: HOME TO SCHOOL	WALTERS, VIRGINIA J.	UNIFORM ALLOWANCE 12/04	150.00
				<b>TOTAL FUND 06</b>	<b>\$ 17,593.26</b>
11	401	ADULT EDUCATION APPORTIONMENT	FRANCISCA VIVAS	TEXTBOOK REFUND	25.00
11	401	ADULT EDUCATION APPORTIONMENT	JENNIFER CORRADINI	TEXTBOOK REFUND	25.00
11	401	ADULT EDUCATION APPORTIONMENT	KENNY POTTS	TEXTBOOK REFUND	25.00
11	401	ADULT EDUCATION APPORTIONMENT	LUCIA HERNANDEZ	TEXTBOOK REFUND	25.00

A-2  
9.8

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl Resource	Vendor	Description	Amount
11	401	ADULT EDUCATION APPORTIONMENT	TEXTBOOK REFUND	25.00
11	401	ADULT EDUCATION APPORTIONMENT	TEXTBOOK REFUND	25.00
			<b>TOTAL FUND 11</b>	<b>\$ 150.00</b>
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ADRIANA JAIMES	50.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	AGUIRRE MERCEDES	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ALBERS, DONNA	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ALESSANDRO, VICTORIA L	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ALMAGUER, JOSIE	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ANGELA CISNEROS	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ANITA VENEGAS	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ARRON CURBY	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ASHLEY GRIDDELL	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	BALDERRAMA JAMIE	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	BARELA MARIE	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	BENNYWORTH BARBARA	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	BREMER RACHEL	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	BROKAR, DEBBIE	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	BROKAR, JOANN	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CANALES, GLADYS	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CAREY DOYLE	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CARMEN CORNEJO	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CARRANZA, MARIA	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CARRILLO ARMINDA	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CARRILLO, SHARON	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CASSEN-SNYDER LORI	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CHAIN, KATHEE	25.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CHAMPION, YVONNE	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CONNIE STERLING	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	CONRAD, SHARON	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DANFORD, DENA	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DEL REAL, ROSA	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DEMELLO FRANK	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DEMELLO, DARLENE	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DEVORE MISTY	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DIANA ARCE	125.00

A-2  
Pg. 9

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DIANE KAGAWA-AGUIRRE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DODD, CAROLYN	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ESTRADA, TONI	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	FLORES ELVIA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	FLORES LOURDES	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	FOSTER BARBARA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	FRANCES MILLER	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GABRIELA CHAVEZ	REIMB FH CARD	15.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GABRIELA CHAVEZ	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GABRIELA JACKSON	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GABRIELLA AYALA	REIMB FH CARD	15.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GABRIELLA AYALA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GARCIA NELLIE	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GARCIA, ESTHER	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GIBSON SHIRLEY	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GREAVIER BRENDA	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GRISEL AVILA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GUERRERO, ROSALIE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	HALCROMB VENI	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	HECTOR ARIAS	UNIFORM ALLOWANCE 12/04	50.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	HOLDEN, KIM	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	HOLLEY, JESSICA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	IRMA ARTEAGA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JADE VICKERY	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JANET WHITCOMB	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JERRI FOGG	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JODY KOOP	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JOHNSON, PEGGY	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JOSEFINA BARRON	UNIFORM ALLOWANCE 12/04	50.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JULIA DESCHENE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	KALT GERALDINE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	KELLEY, MARCIA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	KIBLER, LINDA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	KIRLEY, VIRGINIA	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	LEACH NANCY	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	LESTER, JUDY	UNIFORM ALLOWANCE 12/04	100.00

A-2  
29.10

**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	LINDA BERMUDEZ	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	LINDA OMARA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MADRID, MARGARET	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MAGDALENA MONESTERO	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARIA CARMONA	UNIFORM ALLOWANCE 12/04	50.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARIA GONZALEZ	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARIA SIGALA	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARIE MILLER	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARLENE HARDING	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARTIN CHRISTINA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARTINEZ, ARMIDA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MARTINEZ, SYLVIA	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MCINTOSH BELINDA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MCMURRAY, STACIE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MILLER, SHARON	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MORRIS PATRICIA	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MORRIS, SALLY	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NANCY LAMB	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NIDA DELROSARIO	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NORMA CARUSO	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	PAULA SAAVEDRA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	RACHEL FISSEHA	REFUND LUNCH ACCT	30.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	RAU KAREN	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	REGUA, LAURIE	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	REINEN, AUDREY	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	ROBLERO, GEORGIA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	RONELE FOX	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	RUBIO, LORETTA	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SANDRA LOPEZ	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SANTAVICCA THERESE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SARAH GREEN	UNIFORM ALLOWANCE 12/04	50.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SCHROEDER, CHERRI	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SELF BOBBIE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SINSLEY, SHIRLEY	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SKIDMORE, MICHELE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SOTOMAYOR BETTY	UNIFORM ALLOWANCE 12/04	125.00

A-2  
pg. 11

# JURUPA UNIFIED SCHOOL DISTRICT

## Report of Disbursement Order Purchases

Purchases Over \$1  
11-01-04 thru 11-12-04

Fund	Schl	Resource	Vendor	Description	Amount
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SUSAN SCHEU	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SUSAN WAGNER	UNIFORM ALLOWANCE 12/04	125.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	TERRI BROWN	UNIFORM ALLOWANCE 12/04	75.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	TRUJILLO JUANITA	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	VAN DEVER, CHARLIE	UNIFORM ALLOWANCE 12/04	150.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	VICKIE RIDGLEY	UNIFORM ALLOWANCE 12/04	50.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	VICUNA, NANCY	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	VIRGINIA WARD	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	WALKER DEBORAH	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	WALKER, CHERYL	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	WALKER, RICHARD	UNIFORM ALLOWANCE 12/04	150.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	WELTY, JOYCE	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	WILLIAMS, DOROTHY	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	WRIGHT, TERI	UNIFORM ALLOWANCE 12/04	100.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	YVONNE GALVAN	UNIFORM ALLOWANCE 12/04	100.00
				<b>TOTAL FUND 13</b>	<b>\$ 12,235.00</b>
25	500	UNRESTRICTED RESOURCE	ERNESTO NAVARRO	REIMB SCHOOL FEES	2,615.38
				<b>TOTAL FUND 25</b>	<b>\$ 2,615.38</b>

372 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF \$ 371,916.72

RECOMMENDED APPROVAL: Beth Connor  
DIRECTOR OF FISCAL SERVICES

# Jurupa Unified School District

## Report of Purchases

Purchases Over \$200

10/30/04 thru 11/12/04

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P52976	03	145	DISCRETIONARY	OFFICE DEPOT	RL-OPEN PURCHASE ORDER	\$ 400.00
P53156	03	500	UNRESTRICTED RESOURCE	PRESS ENTERPRISE COMPANY	PERSONNEL-OPEN PO-ADVERTISING	1,000.00
P53534	06	200	IMMEDIATE INTERVENTION/UNDERPERFORM	PREMIER AGENDAS	JMS-STUDENT/TEACHER AGENDAS	120.50
P53534	06	200	NCLB: TITLE I, PART A, BASIC GRANTS	PREMIER AGENDAS	JMS-STUDENT/TEACHER AGENDAS	120.50
P53534	06	200	SCHOOL IMPROVEMENT PROGRAM (SIP)	PREMIER AGENDAS	JMS-STUDENT/TEACHER AGENDAS	120.50
P53681	13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	HUBERT COMPANY	FOOD-OPEN PO-REPLACE EQUIPMENT	6,000.00
P53990	03	500	UNRESTRICTED RESOURCE	MINOLTA BUSINESS SOLUTIONS USA	DIST WIDE-MAINT AGREEMENTS-COPIER	1,611.00
P54016	06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	US AIR CONDITIONING DISTRIBUTORS	MAINT-AVC PARTS	1,119.90
P54679	13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	PIERRE FOODS	FOOD-OPEN PO-GROCERIES	15,000.00
P54846	03	300	DISCRETIONARY	JOSTENS	JVH-OPEN PO-DIPLOMAS	1,600.00
P54921	06	205	NCLB: TITLE I, PART A, BASIC GRANTS	EYE ON EDUCATION	MLMS-INSTRUCTIONAL MATERIALS	226.65
P55022	03	500	UNRESTRICTED RESOURCE	SCOTT ELECTRIC-SPEC. LAMP DIV.	CSR-STOCK	1,503.11
P55023	03	500	UNRESTRICTED RESOURCE	UNISOURCE FACILITIES SUPPLIES	CSR-STOCK	1,363.05
P55024	03	500	UNRESTRICTED RESOURCE	SCHOOL HEALTH SUPPLY CO	CSR-STOCK	983.99
P55025	06	105	SCHOOL IMPROVEMENT PROGRAM (SIP)	I.M.P.A.C. GOVERNMENT SERVICES	GA-SMOCKS	262.96
P55028	03	200	DISCRETIONARY	SCHOLASTIC, INC.	JMS-SUBSCRIPTION	238.50
P55029	03	500	UNRESTRICTED RESOURCE	ZONES	CSR-STOCK	5,715.06
P55038	03	115	DISCRETIONARY	HAMMOND & STEPHENS	IA-SUPPLIES	257.54
P55046	13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SOUTHWEST MATERIAL HANDLING	FOOD-OPEN PO-SERVICE & REPAIRS	425.35
P55059	03	405	UNRESTRICTED RESOURCE	NORTHWEST TEXTBOOK COMPANY	LC-BOOKS	491.60
P55059	11	400	ADULT EDUCATION APPORTIONMENT	NORTHWEST TEXTBOOK COMPANY	LC-BOOKS	491.58
P55065	06	500	NCLB: TITLE II, PART D, ENHANCING E	DELL	EC-SERVERS	6,594.08
P55081	06	205	NCLB: TITLE I, PART A, BASIC GRANTS	RIVERSIDE PUBLISHING CO.	MLM-ASSESSMENT TESTS	549.30
P55082	06	300	VOCATIONAL PROGRAMS: VOC & APPL TEC	DELL	JVH-LAPTOP COMPUTER	1,956.28
P55084	06	500	NCLB: TITLE II, PART D, ENHANCING E	PC & MACEXCHANGE	EC-FLASH DRIVE	431.00
P55086	06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	PC & MACEXCHANGE	MM-PRINTER	769.77
P55086	06	210	NCLB: TITLE I, PART A, BASIC GRANTS	PC & MACEXCHANGE	MM-PRINTER	2,694.21
P55086	06	210	SCHOOL IMPROVEMENT PROGRAM (SIP)	PC & MACEXCHANGE	MM-PRINTER	384.89
P55087	03	200	DISCRETIONARY	STAPLES, INC.	JMS-FOLDING TABLES	404.62
P55089	06	500	COMMUNITY-BASED TUTORING GRANTS	CORPORATE EXPRESS	LC-CHAIR	202.97
P55090	06	300	SPECIAL EDUCATION	I.M.P.A.C. GOVERNMENT SERVICES	JVH-INKJET CARTRIDGES	245.26
P55097	03	305	DISCRETIONARY	SPORT CHALET	RHS-PE SUPPLIES	443.15
P55098	06	170	NCLB: TITLE I, PART A, BASIC GRANTS	INNOVATIVE LEARNING CONCEPTS	VB-INSTRUCTIONAL MATERIALS	465.11
P55099	03	500	UNRESTRICTED RESOURCE	MCGRATH SYSTEMS, INC.	PERSONNEL-TRAINING MATERIALS	467.94
P55103	03	305	DISCRETIONARY	EDUCATIONAL RESOURCES - ORDERS	RHS-LICENSE	313.74
P55105	06	120	SCHOOL IMPROVEMENT PROGRAM (SIP)	JAY KLEIN PRODUCTIONS, INC.	IH-LICENSE	560.30

Jurupa Unified School District

Report of Purchases

Purchases Over \$200

10/30/04 thru 11/12/04

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P55108	06	110	NCLB: TITLE I, PART A, BASIC GRANTS	RENAISSANCE LEARNING SYSTEMS	GH-ACCELERATED READER	1,667.97
P55109	06	150	SCHOOL IMPROVEMENT PROGRAM (SIP)	RENAISSANCE LEARNING SYSTEMS	SC-SCAN CARDS	764.99
P55111	25	500	UNRESTRICTED RESOURCE	VIRCO MANUFACTURING COMPANY	JVHS-DESK/CHAIR COMBO	2,218.79
P55112	06	135	SCHOOL IMPROVEMENT PROGRAM (SIP)	MISSION SAN JUAN CAPISTRANO	PED-FIELD TRIP ADMISSIONS	504.00
P55114	03	500	UNANTICIPATED CAPITAL OUTLAY F & E	CULVER-NEWLIN INC	JVHS-STACK CHAIRS	811.14
P55115	03	500	UNANTICIPATED CAPITAL OUTLAY F & E	CULVER-NEWLIN INC	RL-CLASSROOM CHAIRS	1,013.93
P55116	06	145	NCLB: TITLE I, PART A, BASIC GRANTS	GLENCOE - MCGRAW HILL	RL-LANG. MATERIALS	7,064.41
P55117	03	300	DISCRETIONARY	J.W. PEPPER & SON, INC.	JVHS-MUSIC SUPPLIES	933.93
P55118	06	140	NCLB: TITLE I, PART A, BASIC GRANTS	ANSMAR PUBLISHERS, INC.	PER-INSTRUCTIONAL MATERIALS	371.62
P55119	06	500	SPECIAL EDUCATION	SUPER DUPEL SCHOOL COMPANY	EC-INSTRUCTIONAL MATERIALS	319.07
P55120	06	115	NCLB: TITLE I, PART A, BASIC GRANTS	LAKESHORE CURRICULUM MATERIAL	IA-INSTRUCTIONAL SUPPLIES	4,579.38
P55121	03	155	DISCRETIONARY	AMAZON.COM. INC.	SA-SUPPLIES	209.27
P55122	06	305	II/USP: SALT CORRECTIVE ACTION GRAN	AMAZON.COM. INC.	RHS-HANDBOOKS	2,327.40
P55123	03	300	DISCRETIONARY	NATIONAL BUSINESS FURNITURE	JVHS-STOOLS	370.99
P55124	03	155	DONATIONS	STRAIGHT "A" SCHOOL SUPPLIES, INC.	SA-TOTE BAGS	371.74
P55125	06	500	NCLB: TITLE III, LIMITED ENGLISH PR	CM SCHOOL SUPPLY CO.	MM-OPEN PO-INSTRUCT MATERIALS	1,000.00
P55127	06	500	NCLB: TITLE III, LIMITED ENGLISH PR	IMAGINE THAT	MM-OPEN PO-INSTRUCT MATERIALS	2,000.00
P55128	06	305	VOCATIONAL PROGRAMS: VOC & APPL TEC	ZONES	RHS-LICENSES	1,336.10
P55131	03	125	DONATIONS	SCHOLASTIC, INC.	MB-OPEN PO-RIF BOOKS	800.00
P55132	06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	FERGUSON ENTERPRISES	MAINT-OPEN PO-PLUMBING SUPPLIES	3,000.00
P55133	06	145	NCLB: TITLE I, PART A, BASIC GRANTS	K-12 MASCOTS	RL-STUDENT INCENTIVES	250.00
P55138	13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JOSEPH WEBB FOODS	FOOD-OPEN PO-GROCERIES	50,000.00
P55139	13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	TOTAL PLAN, INC.	FOOD-OPEN PO-FURNITURE REPAIR	3,000.00
P55141	03	300	STAFF DEV. BUY OUT	PRENTICE HALL	JVH-TEXTBOOKS	3,696.91
P55146	03	300	DISCRETIONARY	BUDGETEXT	JVH-TEXTBOOKS	1,408.83
P55147	06	300	VOCATIONAL PROGRAMS: VOC & APPL TEC	I.M.P.A.C. GOVERNMENT SERVICES	JVH-TEXTBOOKS	677.53
P55153	06	165	SCHOOL IMPROVEMENT PROGRAM (SIP)	HOLT, RINEHART & WINSTON PUBL.	TS-RESOURCE MATERIALS	1,022.73
P55163	03	145	DISCRETIONARY	SCHOLASTIC, INC.	RL-INSTRUCT MATERIALS	291.88
P55167	06	305	II/USP: SALT CORRECTIVE ACTION GRAN	KEY CURRICULUM PRESS	RHS-INSTRUCT MATERIALS	5,764.00
P55168	06	500	MEDI-CAL BILLING OPTION	AGS	EC-INSTRUCT MATERIALS	235.49
P55169	03	500	UNRESTRICTED RESOURCE	INTERNATIONAL LASER GROUP	EC-PRINT CARTRIDGES	585.08
P55170	06	500	MEDI-CAL BILLING OPTION	PSYCHOLOGICAL ASSESSMENT	EC-ASSESSMENT MATERIALS	495.41
P55171	06	500	NCLB: TITLE III, LIMITED ENGLISH PR	SCHOLASTIC SOFTWARE	JVH-INSTRUCTIONAL MATERIALS	299.70
P55183	03	125	GOVERNOR'S PERFORMANCE AWARD (SB1X)	CULVER-NEWLIN INC	MB-CLASSROOM CHAIRS	1,240.47
P55185	03	155	DISCRETIONARY	THE WOODWIND & THE BRASSWIND	SA-CLARINET	211.19
P55186	06	115	NCLB: TITLE I, PART A, BASIC GRANTS	UNIBIND, INC.	IA-SUPPLIES	226.35

A-3  
pg. 2



Jurupa Unified School District

Report of Purchases

Purchases Over \$200

10/30/04 thru 11/12/04

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P55188	03	140	DONATIONS	GREEN MEADOWS PRODUCTIONS, INC.	PER-ADMISSIONS	840.00
P55189	06	500	NCLB: TITLE II, PART D, ENHANCING E	COSTCO	MEDIA JUMP DRIVE USD 512MB	500.00
P55190	06	115	NCLB: TITLE I, PART A, BASIC GRANTS	BRIGHT SOLUTIONS FOR DYSLLEXIA	IA-INSTRUCT SUPPLIES & MATERIALS	4,898.50
P55231	06	300	AGRICULTURAL VOCATIONAL INCENTIVE G	CALIFORNIA ASSOCIATION FFA *	JVHS- LEADERSHIP PACKETS	3,647.00
P55234	06	500	NCLB: TITLE III, LIMITED ENGLISH PR	AMAZON.COM. INC.	EC-BOOKS	903.81
P55235	06	405	COMMUNITY DAY SCHOOLS	DAVE BANG ASSOCIATES, INC.	LC-PICNIC TABLES	3,262.30
P55236	06	500	NCLB: TITLE II, PART D, ENHANCING E	TROXELL COMMUNICATIONS INC.	EC-PROJECTOR MOUNTS	7,643.79
P55237	03	500	SAFETY CREDIT	COM SER CO	JVHS/RHS-RADIOS	4,785.15
P55238	03	210	STATE LOTTERY	NATIONAL EDUC. MUSIC CO., LTD	MMS-MUSIC INSTRUMENT	2,167.60
P55239	03	210	STATE LOTTERY	INTERSTATE MUSIC SUPPLY	MMS-MUSICAL INSTRUMENTS	1,538.78
P55240	35	310	UNRESTRICTED RESOURCE	LAWN MOWER CENTER	EC-LAWN MOWER FOR GAHS	925.57
P55242	06	145	NCLB: TITLE I, PART A, BASIC GRANTS	CM SCHOOL SUPPLY CO.	RL-INSTRUCTIONAL MATERIALS	1,293.31
P55244	25	500	UNRESTRICTED RESOURCE	CHATFIELD-CLARKE COMPANY	JVHS-MARKER BOARDS	589.39
P55248	06	145	NCLB: TITLE I, PART A, BASIC GRANTS	DEMCO SUPPLY INC	RL-LIBRARY SUPPLIES	447.16
P55252	06	500	WORKFORCE INVESTMENT ACT (WIA)	SEARCH INSTITUTE	YOC-RESOURCE MATERIALS	1,258.00
P55254	06	500	AFTER SCHOOL LEARNING & SAFE NEIGHB	BUSY BEE	MM-OPEN PO-ASCENT SUPPLIES	1,000.00
P55255	06	500	AFTER SCHOOL LEARNING & SAFE NEIGHB	K-MART (LIMONITE STORE)	MM-OPEN PO-ASCENT SUPPLIES	1,000.00
P55256	06	500	AFTER SCHOOL LEARNING & SAFE NEIGHB	TARGET GREATLAND	MM-OPEN PO-ASCENT SUPPLIES	1,000.00
P55257	06	500	AFTER SCHOOL LEARNING & SAFE NEIGHB	COSTCO	MM-OPEN PO-ASCENT SUPPLIES	2,000.00
P55259	03	502	STATE LOTTERY	SCHOLASTIC, INC.	PA-OPEN PO-RIF BOOKS	733.44
P55260	03	135	DONATIONS	SCHOLASTIC, INC.	PED-OPEN PO-RIF BOOKS	676.88
P55260	03	502	STATE LOTTERY	SCHOLASTIC, INC.	PED-OPEN PO-RIF BOOKS	1,123.12
P55261	03	502	STATE LOTTERY	SCHOLASTIC, INC.	WR-RIF BOOKS	1,140.19
P55263	06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	STATER BROTHERS	MM-OPEN PO-SUPPLIES	500.00
P55264	06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	STATER BROTHERS	MM-OPEN PO-SUPPLIES	500.00
P55265	06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	OFFICEMAX	MM-OPEN PO-INK CARTRIDGES	500.00
P55266	06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	OFFICEMAX	MM-OPEN PO- SUPPLIES	500.00
P55267	06	210	NCLB: TITLE I, PART A, BASIC GRANTS	CM SCHOOL SUPPLY CO.	MM-OPEN PO-SUPPLIES	300.00
P55271	06	160	COMMUNITY-BASED TUTORING GRANTS	CM SCHOOL SUPPLY CO.	SS-OPEN PO-SUPPLIES	300.00
P55272	06	160	COMMUNITY-BASED TUTORING GRANTS	STATER BROTHERS	SS-OPEN PO-SUPPLIES	500.00
P55273	06	160	COMMUNITY-BASED TUTORING GRANTS	TARGET GREATLAND	SS-OPEN PO-SUPPLIES	500.00
P55274	06	160	NCLB: TITLE I, PART A, BASIC GRANTS	CM SCHOOL SUPPLY CO.	SS-OPEN PO-MATERIALS AND SUPPLIES	500.00
P55275	06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	HOME DEPOT	MAINT-OPEN PO-SUPPLIES	3,500.00
P55276	06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	GRILLO FILTERS SALES	MAINT-OPEN PO-HVAC FILTERS	7,000.00
P55278	06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	HOWARD INDUSTRIES	MAINT-OPEN PO-HVAC SUPPLIES	3,000.00
P55279	03	500	UNRESTRICTED RESOURCE	PRUDENTIAL OVERALL SUPPLY	MAINT-OPEN PO-CUSTODIAL SUPPLIES	8,000.00

A-3  
B.3

Jurupa Unified School District

Report of Purchases

Purchases Over \$200

10/30/04 thru 11/12/04

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P55279	06	500	TRANSPORTATION: HOME TO SCHOOL	PRUDENTIAL OVERALL SUPPLY	MAINT-OPEN PO-CUSTODIAL SUPPLIES	2,000.00
P55280	06	135	SCHOOL IMPROVEMENT PROGRAM (SIP)	SEA WORLD, INC.	PED-FIELD TRIP	3,105.00
P55281	06	135	SCHOOL IMPROVEMENT PROGRAM (SIP)	WILD ANIMAL PARK	PED-FIELD TRIP	880.00
P55282	06	500	NCLB: TITLE II, PART A, TEACHER QUA	KINKOS	EC-PRINTING & LAMINATING STANDARDS	2,803.00
P55283	06	135	SCHOOL IMPROVEMENT PROGRAM (SIP)	LIVING DESERT	PED-FIELD TRIP	745.00
P55284	06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	CONSOLIDATED ELECTRICAL DIST.	MAINT-OPEN PO-ELECTRICAL SUPPLIES	3,000.00
P55286	06	500	ONGOING & MAJOR MAINTENANCE ACCOUNT	ACE HARDWARE RIVERSIDE	MAINT-OPEN PO-SUPPLIES	5,000.00
P55289	03	140	DONATIONS	RILEY'S FRONTIER EVENTS	PER-FIELD TRIP	832.00
P55322	06	200	IMMEDIATE INTERVENTION/UNDERPERFORM	RIVERSIDE CO. OFFICE OF EDUCA.	JMS-11/USP REPORT	2,000.00
P55324	03	300	DISCRETIONARY	FIRST SERVICE	JVHS-MOBILE RACK AND GYM GUARD	7,649.40
P55325	03	305	DISCRETIONARY	KEN'S SPORTING GOODS	RHS-TENNIS BALL MACHINE	1,555.55
P55326	06	500	COMMUNITY-BASED TUTORING GRANTS	JONES-CAMPBELL COMPANY	LC-STORAGE CABINETS	347.49
P55327	03	300	DISCRETIONARY	GRAINGER W W INC	JVHS-STOOLS	552.27
P55328	06	210	COMMUNITY-BASED TUTORING GRANTS	DAN MCLAUGHLIN	MMS-DICTIONARIES	409.67
P55329	03	125	GOVERNOR'S PERFORMANCE AWARD (SB1X)	JONES-CAMPBELL COMPANY	MB-BOOKCASES	466.56
P55330	06	115	COMMUNITY-BASED TUTORING GRANTS	HAMPTON-BROWN BOOKS	IA-RESOURCE BOOKS	221.28
P55332	06	305	II/USP: SAIT CORRECTIVE ACTION GRAN	AMERICAN BOOK COMPANY	RHS-TEXTBOOKS	2,041.35
P55334	06	500	NCLB: TITLE II, PART A, TEACHER QUA	LEAVE NO CHILD BEHIND	EC-INSTRUCTIONAL MATERIALS	294.38
P55335	06	125	NCLB: TITLE I, PART A, BASIC GRANTS	TROXELL COMMUNICATIONS INC.	MB-RECORDER AND HEADPHONES	374.97
P55336	06	105	SCHOOL IMPROVEMENT PROGRAM (SIP)	TROXELL COMMUNICATIONS INC.	GA-OVERHEAD PROJECTORS	603.40
P55337	03	210	GOVERNOR'S PERFORMANCE AWARD (SB1X)	TROXELL COMMUNICATIONS INC.	MMS-CASSETTE RECORDER & SPEAKER	470.87
P55339	06	145	NCLB: TITLE I, PART A, BASIC GRANTS	CREATIVE TEACHING PRODUCTS	RL-INSTRUCTIONAL SUPPLIES	1,270.76
P55341	06	165	NCLB: TITLE I, PART A, BASIC GRANTS	CANDL FOUNDATION	TS-INSTRUCTIONAL MATERIALS	879.24
P55342	03	300	DISCRETIONARY	CAMERON WELDING SUPPLY	JVHS-WELDMARK HANDLER	622.58
P55343	06	305	VOCATIONAL PROGRAMS: VOC & APPL TEC	NASCO WEST INC	RHS-AG. MATERIALS	3,114.62
128 P.O.'s over \$200						\$ 266,818.09
83 P.O.'s NOT over \$200						\$ 6,186.14
211 TOTAL PURCHASE ORDERS						\$ 273,004.23

RECOMMEND APPROVAL: Shelia E. Carpenter  
Director of Centralized Support Services

JURUPA UNIFIED SCHOOL DISTRICT

2004/2005 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<b>05-1</b>	<b><i>Consultant or Personal Service Agreements</i></b>			
05-1-NN	Anita Avellino-Cantwell	NTE \$10,000.00	Title I	Implement and monitor School Site Council (SSC), English Learner's Advisory Council (ELAC), and II-USP Plan for Troth Street Elementary School. 12/1/04 to 6/30/2005.
05-1-OO	California Weekly Explorer, Inc.	NTE \$2,195.00	Donations	Present classroom role play workshops "Walk Through California" and "Walk Through the American Revolution" for fourth and fifth grades at Stone Avenue Elementary School. Includes teacher preparation kits. 5/24, 5/25, 6/2 & 6/3/2005.
05-1-PP	Rochel Garner Coleman (Azilee's Porch Productions)	NTE \$875.00 PLUS Travel \$30.00	Donations	Give two assembly performances of "I, Nat Love: The Story of Deadwood Dick" (a free slave turned cowboy) at Van Buren Elementary School. 2/28/2005.
05-1-QQ	The Imagination Machine	NTE \$740.00 PLUS Travel \$75.00	Donations	Give two assembly performances using student writings for Sky Country Elementary School. 11/19/2004.
05-1-RR	The Imagination Machine	NTE \$740.00 PLUS Travel \$50.00	Donations	Give two assembly performances using student writings for Van Buren Elementary School. 5/2/2005.

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<b>05-1</b>	<b>Consultant or Personal Service Agreements (continued)</b>			
05-1-SS	Orange County Performing Arts Center	NTE \$725.00	Donations	Give two assembly performances of "Music Born in America" for Camino Real Elementary School. 1/6/2005.
05-1-TT	Lindamood-Bell Learning Processes	NTE \$8,940.00 Includes travel expenses	Medi-Cal Billing Option	Present a two-day workshop "Seeing Stars" to Special Education staff. The use of symbol imagery stabilizes phonemic awareness and helps develop sight words and spelling. Dec. 7 & 8, 2004.
05-1-UU	Get Arts Smart	NTE \$850.00	Donations	Present assemblies to Sunnyslope Elementary School students: "Jim Gamble Puppetry" 2/4/2005; "The Bobby Sox Brigade" 4/14/2005; "The Alley Cats" 6/17/2005.
05-1-VV	Sharon Roberts	NTE \$2,400.00	Head Start	Provide professional nutritionist services to Head Start/Preschool Program. 9/1/04 to 6/30/2005.
<b>05-6</b>	<b>Student Teaching Agreements</b>			
05-6-B	California Baptist University	N/A	N/A	Practice Teaching Agreement. 1/1/2005 to 1/1/2008.
05-6-C	Chapman University	N/A	N/A	Teacher Education Fieldwork and Student Teaching Agreement. 10/1/2004 to 10/1/2007.

28 A-4  
24

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<b>05-7</b>	<b><i>Architectural &amp; Inspector Agreements</i></b>			
05-7-H	Redevelopment Agency for the County of Riverside	N/A	Redevelopment Funds	Right of Entry and Temporary Construction Agreement with the County of Riverside, Dept. of Transportation and the Redevelopment Agency to enter upon and use school district property to facilitate and accomplish construction of a Bellegrave Avenue raised median and driveway approach improvements at Jurupa Valley High School. Term of 12 months.
<b>05-8</b>	<b><i>Other Agreements</i></b>			
05-8-BB+M1	Orange County Department of Education (T4050)	NTE \$2,832.00	Donations	Modification increases cost by \$96.00 for a new total of \$2,832.00 to provide for 16 students of Van Buren Elementary School to attend "Inside The Outdoors School". 7/1/04 to 6/30/2005.
04-8-F+M3	Thomas W. Wathen Foundation (Flabob Airport)	NTE \$18,200.00	Workforce Investment Act (WIA)	Modification decreases cost by \$10,000.00 for a new total of \$18,200.00; but extends term to provide services for the Youth Opportunity Center project to interest young people in science, math & technology. 7/1/03 to 6/30/2005.

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<b>05-8</b>	<b>Other Agreements (continued)</b>			
05-8-M+M1	Jurupa Area YMCA	NTE \$15,000.00	Workforce Investment Act (WIA)	Modification increases cost by \$10,000.00 for a new total of \$15,000.00; and extends term to provide the Youth Opportunity Center with services that focus on leadership and character development. 7/1/04 to 6/30/2005.
05-8-N+M1	Youth Service Center (WIA)	NTE \$21,500.00	Workforce Investment Act (WIA)	Modification increases cost by \$1,001.00 for a new total of \$21,500.00; and extends term to provide the Youth Opportunity Center with a staff member to focus on providing youth development in anger management, conflict resolution, and healthy living skills with groups and individuals. 7/1/04 to 6/30/2005.
05-8-PP	Youth Service Center of Riverside (Outreach "B")	NTE \$26,411.00	School Safety & Violence Prevention	Provide four days of outreach services that include a wide range of prevention and intervention services, primarily to students; some to families and District staff. 9/1/04 to 6/30/2005.

The Business Manager will have copies of agreements available for review by the Board.

SC/et  
12/6/2004

A-4  
B-4

Jurupa Unified School District

Resolution No. 2005/21

**RESOLUTION FOR THE TEMPORARY TRANSFER OF FUNDS FROM THE  
SCHOOL FACILITIES FUND TO THE GENERAL FUND**

WHEREAS, Education Code 42603 allows the Governing Board of any school district to direct monies held in any fund or account to be temporarily transferred to another fund or account of the district for payment of obligations; and,

WHEREAS, the transfer shall be accounted for as temporary borrowing between funds and not be available for appropriation or be considered income to the borrowing fund or account; and

WHEREAS, funds borrowed shall be repaid in accordance with the provisions of Section 42603 of the State Education code either before the end of the fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Jurupa Unified School District hereby directs the County Treasurer to transfer \$5,000,000 of the District's School Facilities fund to the General fund.

This is an exact copy of the resolution adopted by the governing board at a regular meeting on November 22, 2004.

Approved:

David L. Long  
Riverside County Superintendent of Schools

By: \_\_\_\_\_

\_\_\_\_\_  
Mary Burns, Clerk  
Board of Education

**RIVERSIDE COUNTY OFFICE OF EDUCATION**

***RESOLUTION NO. 2005/19***  
**RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS**

WHEREAS, the governing board of the Jurupa Unified School District has determined that income in the amount of \$2,015,321 is assured to said district in excess of amounts previously budgeted, as is reflected on the attached page (Part I), and

WHEREAS, the governing board of the Jurupa Unified School District can show just cause for the expenditure of such excess funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such excess funds to be appropriated according to the schedule on the attached page (Part II).

Approved:

DAVID LONG  
Superintendent  
Riverside County Office of Education

This is an exact copy of resolution  
adopted by the governing board at  
a regular meeting on  
December 6, 2004

By: \_\_\_\_\_

\_\_\_\_\_  
Clerk or Authorized Agent



**RIVERSIDE COUNTY OFFICE OF EDUCATION**

***RESOLUTION NO. 2005/19***  
**RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS**

WHEREAS, the governing board of the Jurupa Unified School District has determined that income in the amount of \$2,015,321 is assured to said district in excess of amounts previously budgeted, as is reflected on the attached page (Part I), and

WHEREAS, the governing board of the Jurupa Unified School District can show just cause for the expenditure of such excess funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such excess funds to be appropriated according to the schedule on the attached page (Part II).

Approved:

DAVID LONG  
Superintendent  
Riverside County Office of Education

This is an exact copy of resolution  
adopted by the governing board at  
a regular meeting on  
December 6, 2004

By: \_\_\_\_\_

\_\_\_\_\_  
Clerk or Authorized Agent

Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): January 14-15, 2005

LOCATION: Ontario, California

TYPE OF ACTIVITY: Leadership Conference

PURPOSE/OBJECTIVE: Leadership Training

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Sharon Tavaglione

EXPENSES:	Transportation	\$ <u>-0-</u>	Number of Students	<u>12</u>
	Lodging	\$ <u>-0-</u>		
	Meals	\$ <u>-0-</u>		
	All Other	\$ <u>1,080*</u>		
TOTAL EXPENSE		\$ <u>1,080*</u>	Cost Per Student	<u>\$99.00</u>
			(Total Cost ÷ # of Students)	

\*All inclusive price.

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>NONE</u>	<u>-0-</u>	<u>-0-</u>
_____	_____	_____
_____	_____	_____
TOTAL:	\$ <u>-0-</u>	<u>-0-</u>

Arrangements for Transportation: District van.

Arrangements for Accommodations and Meals: Provided by conference.

Planned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: \_\_\_\_\_ Date: 11/04/04 School: Rubidoux High School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 11/04/04  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): 01/14/05 to 01/15/05  
LOCATION: Ontario Hilton, Ontario, California  
TYPE OF ACTIVITY: FFA Made for Excellence & Adv. Leadership Acad. Conference  
PURPOSE/OBJECTIVE: Leadership Training for FFA members  
NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.):  
Jeff Rhiner, Agriculture Teacher; Marni Wallis, student teacher

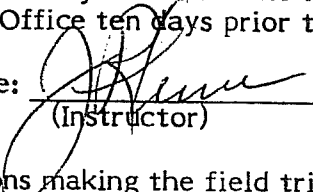
EXPENSES:	Transportation	\$ <u>-0-</u>	Number of Students <u>17</u>
	Lodging	\$ <u>included</u>	
	Meals	\$ <u>included</u>	
	All Other	\$ <u>170.00</u>	
TOTAL EXPENSE		\$ <u>1,700.00</u>	Cost Per Student <u>\$ 100.00</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

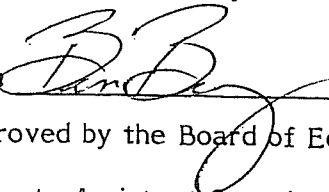
Source	Expected Income	Income Now On Hand
<u>Jag-Ag Academy Grant funds</u>		<u>45,000</u>
<u>Jurupa Valley FFA</u>	<u>500.00</u>	<u>3,000</u>
TOTAL:	\$ <u>500.00</u>	<u>48,000.00</u>

Arrangements for Transportation: Ag. Dept. Van, Ag. Truck, District Van  
Arrangements for Accommodations and Meals: Included in registration fees  
Planned Disposition of Unexpended Funds: none

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature:  Date: 11/17/04 School: Jurupa Valley High School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal  Date: 11-19-04  
Date approved by the Board of Education Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): February 21 to 27, 2005

LOCATION: Riv. Co. Fair, National Date Festival, Indio, California

TYPE OF ACTIVITY: Livestock Show

PURPOSE/OBJECTIVE: To show and market student livestock projects

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

Mr. Kantner, Mr. Rhiner, Mr. Norwood, Agriculture Teachers;

Parent Volunteers/Chaperones

EXPENSES:	Transportation	\$ -0-	Number of Students	<u>70</u>
	Lodging	<del>\$ 120.00</del> 8400.00		
	Meals	\$ included		
	All Other	\$		
	TOTAL EXPENSE	\$ 8,400	Cost Per Student	<u>\$ 120.00</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>FFA Support Group</u>	<u>500.00</u>	<u>1000.00</u>
<u>Student Fundraising</u>	<u>900.00</u>	<u>500.00</u>
<u>Student Deposits</u>	<del>XXXXXX</del> 7000.00	
TOTAL:	\$ 8,400.00	1,500.00

Arrangements for Transportation: Aq. Dept. & School District Vehicles, parent vehicles

Arrangements for Accommodations and Meals: Commercial Hotel, Support Group-all meals

Planned Disposition of Unexpended Funds: Deposit to FFA Trust Account

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *D. Norwood* (Instructor) Date: 11/19/04 School: Jurupa Valley High School

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *Den B...* Date: 11-19-04  
Date approved by the Board of Education Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): March 3, 4, 5, 2005  
 LOCATION: UC Davis, Davis, California  
 TYPE OF ACTIVITY: Parli-Pro Invitational  
 PURPOSE/OBJECTIVE: To Compete in Career Development Events

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)  
Jeff Rhiner (teacher), Brian Kantner (teacher), and 2 parent chaperones

EXPENSES:	Transportation	\$ 2,200.00	Number of Students	<u>16</u>
	Lodging	\$ 750.00		
	Meals	\$ 1,200.00		
	All Other	\$		
TOTAL EXPENSE		\$ 4,150.00	Cost Per Student	<u>\$259.37</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>FFA Support Group</u>	<u>\$1,500.00</u>	<u>\$3000.00</u>
<u>Student Fundraising</u>	<u>800.00</u>	<u>500.00</u>
<u>Student Deposits</u>	<u>1,850.00</u>	
TOTAL:	\$ 4,150.00	\$3,500.00

Arrangements for Transportation: Southwest Airlines-Ontario to Sacramento & back  
 Arrangements for Accommodations and Meals: Hotels & restaurants  
 Planned Disposition of Unexpended Funds: FFA Support Group & FFA Trust Fund

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Brian Kantner Date: 11/19/04 School: JVHS  
 (Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 11-19-04  
 Date approved by the Board of Education Date:

Distribution: White copy to Assistant Superintendent Education Services  
 Yellow copy to Originator  
 Pink copy to Principal

---

NOTICE OF REVIEW

All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report is hereby filed by the governing board of the school district. (Pursuant to E.C. 42131)

Date of Meeting: Dec 06, 2004

Signed \_\_\_\_\_

(President)

---

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was reviewed in accordance with the state-adopted Criteria and Standards. (Pursuant to E.C. 33129)

Signed \_\_\_\_\_

District Superintendent  
or Designee

---

CERTIFICATION OF FINANCIAL CONDITION (Only required for First and Second Interim)

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that this district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

---

SUPPLEMENTAL INFORMATION

Report Prepared By: Beth Connors

Date Prepared: Nov 16, 2004

Telephone Number: (951) 360-4107

E-mail Address: elizabeth\_connors@k12.ca.us

2004/05 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

33 67090 0000000  
Form 011

Description		Object Codes	Summary - Unrestricted/Restricted					
			Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
A. REVENUES								
1) Revenue Limit Sources	8010-8099	99,898,632.00	99,898,632.00	29,821,103.54	99,719,494.00	(179,138.00)	-0.18%	
2) Federal Revenue	8100-8299	15,110,172.00	16,001,877.00	2,573,394.39	15,889,463.00	(112,414.00)	-0.70%	
3) Other State Revenue	8300-8599	16,313,275.00	16,639,805.00	3,671,957.05	17,140,729.00	500,924.00	3.01%	
4) Other Local Revenue	8600-8799	7,812,237.00	7,812,237.00	1,979,504.24	7,830,686.00	18,449.00	0.24%	
5) TOTAL, REVENUES		139,134,316.00	140,352,551.00	38,045,959.22	140,580,372.00			
B. EXPENDITURES								
1) Certificated Salaries	1000-1999	74,246,502.00	74,192,243.00	16,332,808.22	73,421,238.00	771,005.00	1.04%	
2) Classified Salaries	2000-2999	19,519,176.00	20,314,955.00	5,166,547.16	20,687,758.00	(372,803.00)	-1.84%	
3) Employee Benefits	3000-3999	24,111,559.00	24,540,452.92	7,417,722.60	24,741,227.00	(200,774.08)	-0.82%	
4) Books and Supplies	4000-4999	11,278,432.00	11,988,528.87	1,988,260.19	10,246,629.00	1,741,899.87	14.53%	
5) Services, Other Operating Expenses	5000-5999	11,018,035.00	11,072,423.00	2,875,086.52	12,244,200.00	(1,171,777.00)	-10.58%	
6) Capital Outlay	6000-6599	243,675.00	243,675.00	248,193.17	353,725.00	(110,050.00)	-45.16%	
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	164,206.00	164,206.00	348,626.40	171,206.00	(7,000.00)	-4.26%	
8) Transfers of Indirect/Direct Support Costs	7300-7399	(291,687.00)	(291,687.00)	0.00	(176,522.48)	(115,164.52)	39.48%	
9) TOTAL, EXPENDITURES		140,289,898.00	142,224,796.79	34,377,244.26	141,689,460.52			
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(1,155,582.00)	(1,872,245.79)	3,668,714.96	(1,109,088.52)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In	8910-8929	48,000.00	48,000.00	0.00	48,000.00	0.00	0.00%	
b) Transfers Out	7610-7629	1,627,519.00	1,627,519.00	0.00	1,627,519.00	0.00	0.00%	
2) Other Sources/Uses								
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00%	
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00%	
3) Contributions	8980-8999	0.00	0.00	0.00	0.00	0.00	0.00%	
4) TOTAL, OTHER FINANCING SOURCES/USES		(1,579,519.00)	(1,579,519.00)	0.00	(1,579,519.00)			
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,735,101.00)	(3,451,764.79)	3,668,714.96	(2,688,607.52)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited	9791	7,598,870.00	8,795,927.54		8,795,927.54	0.00	0.00%	
b) Audit Adjustments	9793	0.00	0.00		0.00	0.00	0.00%	
c) As of July 1-Audited (F1a + F1b)		7,598,870.00	8,795,927.54		8,795,927.54			
d) Other Restatements	9795	0.00	0.00		0.00	0.00	0.00%	
e) Adjusted Beginning Balance (F1c + F1d)		7,598,870.00	8,795,927.54		8,795,927.54			
2) Ending Balance, June 30 (E + F1e)		4,863,769.00	5,344,162.75		6,107,320.02			

B  
28.2

2004/05 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

33 67090 0000000  
Form 011

Description	Object Codes	Summary - Unrestricted/Restricted					
		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9711	2,500.00	2,500.00		2,500.00		
Stores	9712	277,772.00	277,772.00		212,772.00		
Prepaid Expenditures	9713	0.00	0.00		0.00		
All Others	9719	0.00	0.00		0.00		
General Reserve (EC 42124)	9730	0.00	0.00		0.00		
Legally Restricted Balances	9740	0.00	0.00		489,173.87		
b) Designated Amounts							
Designated for Economic Uncertainties	9770	4,329,868.00	4,358,059.72		5,023,025.22		
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	0.00	0.00		0.00		
Other Designations	9780	253,629.00	348,024.56		379,848.93		
c) Undesignated Amount	9790				0.00		
d) Unappropriated Amount	9790	0.00	357,806.47				

B  
24-3



2004/05 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

33 67090 0000000  
Form 011

		Summary - UNRESTRICTED -- Resources 0000-1999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
<b>A. REVENUES</b>							
1) Revenue Limit Sources	8010-8099	96,364,234.00	96,364,234.00	29,821,103.54	96,185,096.00	(179,138.00)	-0.19%
2) Federal Revenue	8100-8299	746,273.00	746,273.00	22,994.93	746,273.00	0.00	0.00%
3) Other State Revenue	8300-8599	7,010,808.00	7,010,808.00	119,038.61	7,244,315.00	233,507.00	3.33%
4) Other Local Revenue	8600-8799	239,969.00	239,969.00	73,538.69	253,748.00	13,779.00	5.74%
5) TOTAL, REVENUES		104,361,284.00	104,361,284.00	30,036,675.77	104,429,432.00		
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	62,170,501.00	62,096,238.00	13,566,695.78	61,380,774.00	715,464.00	1.15%
2) Classified Salaries	2000-2999	11,805,366.00	12,548,694.00	3,530,241.26	12,608,832.00	(60,138.00)	-0.48%
3) Employee Benefits	3000-3999	18,734,875.00	19,114,909.92	6,327,713.62	19,196,008.00	(81,098.08)	-0.42%
4) Books and Supplies	4000-4999	1,818,855.00	1,804,561.76	531,407.07	1,798,464.00	6,097.76	0.34%
5) Services, Other Operating Expenses	5000-5999	6,347,155.00	6,348,313.00	2,336,043.85	6,322,810.00	25,503.00	0.40%
6) Capital Outlay	6000-6599	0.00	0.00	221,007.12	0.00	0.00	0.00%
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	164,206.00	164,206.00	348,113.68	164,206.00	0.00	0.00%
8) Transfers of Indirect/Direct Support Costs	7300-7399	(904,019.00)	(905,819.48)	(9,164.65)	(905,819.48)	0.00	0.00%
9) TOTAL, EXPENDITURES		100,136,939.00	101,171,103.20	26,852,057.73	100,565,274.52		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>		4,224,345.00	3,190,180.80	3,184,618.04	3,864,157.48		
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00%
b) Transfers Out	7610-7629	0.00	0.00	0.00	0.00	0.00	0.00%
2) Other Sources/Uses							
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00%
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00%
3) Contributions	8980-8999	(6,492,080.00)	(5,379,094.76)	(4,928.76)	(5,712,584.00)	(333,489.24)	6.20%
4) TOTAL, OTHER FINANCING SOURCES/USES		(6,492,080.00)	(5,379,094.76)	(4,928.76)	(5,712,584.00)		
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		(2,267,735.00)	(2,188,913.96)	3,179,689.28	(1,848,426.52)		
<b>F. FUND BALANCE, RESERVES</b>							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	9791	7,131,504.00	7,466,572.67		7,466,572.67	0.00	0.00%
b) Audit Adjustments	9793	0.00	0.00		0.00	0.00	0.00%
c) As of July 1-Audited (F1a + F1b)		7,131,504.00	7,466,572.67		7,466,572.67		
d) Other Restatements	9795	0.00	0.00		0.00	0.00	0.00%
e) Adjusted Beginning Balance (F1c + F1d)		7,131,504.00	7,466,572.67		7,466,572.67		
2) Ending Balance, June 30 (E + F1e)		4,863,769.00	5,277,658.71		5,618,146.15		

B  
pg. 4

2004/05 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

33 67090 0000000  
Form 011

		Summary - UNRESTRICTED -- Resources 0000-1999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9711	2,500.00	2,500.00		2,500.00		
Stores	9712	277,772.00	277,772.00		212,772.00		
Prepaid Expenditures	9713	0.00	0.00		0.00		
All Others	9719	0.00	0.00		0.00		
General Reserve (EC 42124)	9730	0.00	0.00		0.00		
Legally Restricted Balances	9740	0.00	0.00		0.00		
b) Designated Amounts							
Designated for Economic Uncertainties	9770	4,329,868.00	4,358,059.72		5,023,025.22		
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	0.00	0.00		0.00		
Other Designations	9780	253,629.00	348,024.56		379,848.93		
c) Undesignated Amount	9790				0.00		
d) Unappropriated Amount	9790	0.00	291,302.43				

B  
24.5

2004/05 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

33 67090 0000000  
Form 011

		Summary - R E S T R I C T E D -- Resources 2000-9999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
<b>A. REVENUES</b>							
1) Revenue Limit Sources	8010-8099	3,534,398.00	3,534,398.00	0.00	3,534,398.00	0.00	0.00%
2) Federal Revenue	8100-8299	14,363,899.00	15,255,604.00	2,550,399.46	15,143,190.00	(112,414.00)	-0.74%
3) Other State Revenue	8300-8599	9,302,467.00	9,628,997.00	3,552,918.44	9,896,414.00	267,417.00	2.78%
4) Other Local Revenue	8600-8799	7,572,268.00	7,572,268.00	1,905,965.55	7,576,938.00	4,670.00	0.06%
5) TOTAL, REVENUES		34,773,032.00	35,991,267.00	8,009,283.45	36,150,940.00		
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	12,076,001.00	12,096,005.00	2,766,112.44	12,040,464.00	55,541.00	0.46%
2) Classified Salaries	2000-2999	7,713,810.00	7,766,261.00	1,636,305.90	8,078,926.00	(312,665.00)	-4.03%
3) Employee Benefits	3000-3999	5,376,684.00	5,425,543.00	1,090,008.98	5,545,219.00	(119,676.00)	-2.21%
4) Books and Supplies	4000-4999	9,459,577.00	10,183,967.11	1,456,853.12	8,448,165.00	1,735,802.11	17.04%
5) Services, Other Operating Expenses	5000-5999	4,670,880.00	4,724,110.00	539,042.67	5,921,390.00	(1,197,280.00)	-25.34%
6) Capital Outlay	6000-6599	243,675.00	243,675.00	27,186.05	353,725.00	(110,050.00)	-45.16%
7) Other Outgo (excluding Transfers of Indirect/ Direct Support Costs)	7100-7299 7400-7499	0.00	0.00	512.72	7,000.00	(7,000.00)	0.00%
8) Transfers of Indirect/Direct Support Costs	7300-7399	612,332.00	614,132.48	9,164.65	729,297.00	(115,164.52)	-18.75%
9) TOTAL, EXPENDITURES		40,152,959.00	41,053,693.59	7,525,186.53	41,124,186.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>		(5,379,927.00)	(5,062,426.59)	484,096.92	(4,973,246.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	48,000.00	48,000.00	0.00	48,000.00	0.00	0.00%
b) Transfers Out	7610-7629	1,627,519.00	1,627,519.00	0.00	1,627,519.00	0.00	0.00%
2) Other Sources/Uses							
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00%
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00%
3) Contributions	8980-8999	6,492,080.00	5,379,094.76	4,928.76	5,712,584.00	333,489.24	6.20%
4) TOTAL, OTHER FINANCING SOURCES/USES		4,912,561.00	3,799,575.76	4,928.76	4,133,065.00		
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		(467,366.00)	(1,262,850.83)	489,025.68	(840,181.00)		
<b>F. FUND BALANCE, RESERVES</b>							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	9791	467,366.00	1,329,354.87		1,329,354.87	0.00	0.00%
b) Audit Adjustments	9793	0.00	0.00		0.00	0.00	0.00%
c) As of July 1-Audited (F1a + F1b)		467,366.00	1,329,354.87		1,329,354.87		
d) Other Restatements	9795	0.00	0.00		0.00	0.00	0.00%
e) Adjusted Beginning Balance (F1c + F1d)		467,366.00	1,329,354.87		1,329,354.87		
2) Ending Balance, June 30 (E + F1e)		0.00	66,504.04		489,173.87		

B  
Pg. 6

2004/05 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

33 67090 0000000  
Form 011

		Summary - R E S T R I C T E D -- Resources 2000-9999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9711	0.00	0.00		0.00		
Stores	9712	0.00	0.00		0.00		
Prepaid Expenditures	9713	0.00	0.00		0.00		
All Others	9719	0.00	0.00		0.00		
General Reserve (EC 42124)	9730	0.00	0.00		0.00		
Legally Restricted Balances	9740	0.00	0.00		489,173.87		
b) Designated Amounts							
Designated for Economic Uncertainties	9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	0.00	0.00		0.00		
Other Designations	9780	0.00	0.00		0.00		
c) Undesignated Amount	9790				0.00		
d) Unappropriated Amount	9790	0.00	66,504.04				

B  
29.7

Description	ESTIMATED P-2 REPORT ADA (If declining enrollment)	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (C)	DIFFERENCE (Col. C - B) (D)	PERCENTAGE DIFFERENCE (Col. D / B) (E)
<b>ELEMENTARY</b>						
1. General Education		14,133.00	14,133.00	14,093.00	(40.00)	0%
2. Special Education		361.00	361.00	361.00	0.00	0%
<b>HIGH SCHOOL</b>						
3. General Education		5,297.00	5,297.00	5,297.00	0.00	0%
4. Special Education		299.00	299.00	299.00	0.00	0%
<b>COUNTY SUPPLEMENT</b>						
5. County Community Schools		31.00	31.00	31.00	0.00	0%
6. Special Education		245.00	245.00	245.00	0.00	0%
7. TOTAL, ELEMENTARY, HIGH SCHOOL & COUNTY SUPPLEMENT	0.00	20,366.00	20,366.00	20,326.00	(40.00)	0%
8. ADA for Necessary Small Schools also included in lines 1 - 4.		0.00	0.00	0.00	0.00	0%
9. Regional Occupational Centers/Programs (ROC/P)		0.00	0.00	0.00	0.00	0%
<b>CLASSES FOR ADULTS</b>						
10. Concurrently Enrolled Secondary Students		0.00	0.00	0.00	0.00	0%
11. Adults Enrolled, State Apportioned		193.21	193.21	193.21	0.00	0%
12. Independent Study - (21 or older and 19 or over and not continuously enrolled)		0.00	0.00	0.00	0.00	0%
13. TOTAL, CLASSES FOR ADULTS	0.00	193.21	193.21	193.21	0.00	0%
14. Adults in Correctional Facilities		0.00	0.00	0.00	0.00	0%
15. ADA TOTALS (Sum of lines 7, 9, 13, & 14)	0.00	20,559.21	20,559.21	20,519.21	(40.00)	0%
<b>SUPPLEMENTAL INSTRUCTIONAL HOURS</b>						
16. Elementary		196,420.00	196,420.00	196,420.00	0.00	0%
17. High School		230,580.00	230,580.00	230,580.00	0.00	0%
18. TOTAL, SUPPLEMENTAL HOURS	0.00	427,000.00	427,000.00	427,000.00	0.00	0%

Description	ESTIMATED P-2 REPORT ADA (If declining enrollment)	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (C)	DIFFERENCE (Col. C - B) (D)	PERCENTAGE DIFFERENCE (Col. D / B) (E)
<b>COMMUNITY DAY SCHOOLS - Additional Funds</b>						
19. ELEMENTARY						
a. 5th & 6th Hours (ADA)		24.72	24.72	24.72	0.00	0%
b. 7th & 8th Pupil Hours (report in hours)		0.00	0.00	0.00	0.00	0%
20. HIGH SCHOOL						
a. 5th & 6th Hours (ADA)		78.00	78.00	78.00	0.00	0%
b. 7th & 8th Pupil Hours (report in hours)		0.00	0.00	0.00	0.00	0%
<b>CHARTER SCHOOLS</b>						
21. Block Grant Funded Charters						
a. Charters Sponsored by Unified Districts (Pupils residing in Unified District)		0.00	0.00	0.00	0.00	0%
b. All Other Block Grant Funded Charters		0.00	0.00	0.00	0.00	0%
22. Revenue Limit Funded Charters		0.00	0.00	0.00	0.00	0%
23. TOTAL, CHARTER SCHOOLS ADA (sum lines 21a, 21b, and 22)	0.00	0.00	0.00	0.00	0.00	0%
24. SUPPLEMENTAL INSTRUCTIONAL HOURS		0.00	0.00	0.00	0.00	0%

First Interim  
2004/05 INTERIM REPORT  
General Fund  
Revenue Limit Summary  
(Optional)

33 67090 0000000  
Form RLI

Description	Principal Appt. Software Data ID	Original Budget	Board Approved Operating Budget	Projected Year Totals
<b>BASE REVENUE LIMIT PER ADA</b>				
1. Base Revenue Limit per ADA (prior year)	0025	4,815.28	4,815.28	4,815.28
2. Inflation Increase	0041	117.00	117.00	117.00
3. All Other Adjustments	0042	15.93	15.99	15.99
4. TOTAL, BASE REVENUE LIMIT PER ADA (Sum Lines 1 through 3)	0024	4,948.21	4,948.27	4,948.27
<b>REVENUE LIMIT SUBJECT TO DEFICIT</b>				
5. Total Base Revenue Limit				
a. Base Revenue Limit Per ADA (from Line 4)	0024	4,948.21	4,948.27	4,948.27
b. Total Revenue Limit ADA	0033	20,366.00	20,366.00	20,326.00
c. Total Base Revenue Limit (Lines 5a times 5b)	0269	100,775,244.86	100,776,466.82	100,578,536.02
6. Allowance for Necessary Small School	0489	0.00	0.00	0.00
7. Gain or Loss from Interdistrict Attendance Agreements (PL 81-874)	0272	0.00	0.00	0.00
8. Meals for Needy Pupils	0090	0.00	0.00	0.00
9. Other Revenue Limit Adjustments	---	0.00	0.00	0.00
10. Beginning Teacher Salary Incentive Funding	0138	132,996.00	132,996.00	132,996.00
11. Less: Class Size Penalties Adjustment	0173	0.00	0.00	0.00
12. TOTAL, BEFORE DEFICIT (Sum Lines 5c through 10 minus Line 11)	0082	100,908,240.86	100,909,462.82	100,711,532.02
<b>DEFICIT CALCULATION</b>				
13. Deficit Factor (E.C. Section 42238.146(a)(1))	0281	0.99677	0.99677	0.99677
14. SUBTOTAL, AFTER DEFICIT (Line 12 times Line 13)	0282	100,582,307.24	100,583,525.26	100,386,233.77
15. Deficit Factor (E.C. Section 42238.146(a)(2))	0283	0.98174	0.98174	0.98174
16. TOTAL, AFTER DEFICIT (Line 14 times Line 15)	0284	98,745,674.31	98,746,870.09	98,553,181.14
<b>OTHER REVENUE LIMIT ITEMS NET OF ANY DEFICIT</b>				
17. Unemployment Insurance Revenue	0060	580,971.00	580,971.00	594,345.00
18. Continuation High School Revenue	0066	110,038.00	110,038.00	110,038.00
19. Less: Longer Day/Year Penalty	0287	0.00	0.00	0.00
20. Less: Excess ROC/P Reserves Adjustment	0288	0.00	0.00	0.00
21. Less: PERS Reduction	0195	388,997.00	388,997.00	389,105.00
22. PERS Safety Adjustment	0205	0.00	0.00	0.00
23. TOTAL, OTHER REVENUE LIMIT ITEMS NET OF ANY DEFICIT (Sum Lines 17, 18 and 22, minus Lines 19 through 21)	0088	302,012.00	302,012.00	315,278.00
24. TOTAL, REVENUE LIMIT (Sum Lines 16 and 23)	---	99,047,686.31	99,048,882.09	98,868,459.14



First Interim  
2004/05 INTERIM REPORT  
General Fund  
Revenue Limit Summary  
(Optional)

33 67090 0000000  
Form RLI

Description	Principal Appt. Software Data ID	Original Budget	Board Approved Operating Budget	Projected Year Totals
<b>REVENUE LIMIT - LOCAL SOURCES</b>				
25. Property Taxes	0117	21,880,715.00	21,880,715.00	21,880,715.00
26. Miscellaneous Taxes	0078	0.00	0.00	0.00
27. Community Redevelopment Funds	0079	0.00	0.00	0.00
28. Less: Charter Schools In-lieu Taxes	0124	0.00	0.00	0.00
29. TOTAL, REVENUE LIMIT - LOCAL SOURCES (Sum Lines 25 through 27, minus Line 28)	---	21,880,715.00	21,880,715.00	21,880,715.00
30. Charter School General Purpose Block Grant Offset (Unified Districts Only)	0293	0.00	0.00	0.00
31. STATE AID PORTION OF REVENUE LIMIT (Sum Line 24, minus Lines 29 and 30. If negative, then zero)	---	77,166,971.31	77,168,167.09	76,987,744.14
<b>OTHER ITEMS</b>				
32. Less: County Office Funds Transfer	9014	1,283,752.00	1,283,752.00	1,283,771.00
33. Core Academic Program	9001	458,900.00	458,900.00	458,900.00
34. California High School Exit Exam	9002	723,650.00	723,650.00	723,650.00
35. Pupil Promotion and Retention and Low STAR Score Programs	9003	324,760.00	324,760.00	324,760.00
36. Apprenticeship Funding	9006	0.00	0.00	0.00
37. Community Day School Additional Funding	9007	238,391.00	238,391.00	238,391.00
38. All Other Adjustments	---	0.00	0.00	0.00
39. TOTAL, OTHER ITEMS (Sum Lines 33 through 38, minus Line 32)	---	461,949.00	461,949.00	461,930.00
40. TOTAL, STATE AID PORTION OF REVENUE LIMIT (Sum Lines 31 and 39) (This amount should agree with object 8011)	9999	77,628,920.31	77,630,116.09	77,449,674.14





Instructions: All school districts and JPAs must complete the First Tier Review (Sections I - II). School districts and JPAs projecting that they may not or will not have a positive fund balance in the General Fund for the remainder of the current fiscal year or subsequent two fiscal years and/or they may not or will not have a positive cash balance for the remainder of this fiscal year must also complete the Second Tier Review (Section III). Completion of the Second Tier Review may also be required by your county office of education.

GENERAL FUND

I. Fund and Cash Balances (Click the button by one of the following three statements):

- ☒ Based on a multiyear projection, the fund balance at the end of this fiscal year and the two subsequent fiscal years will be positive and a cashflow analysis indicates that the cash balance will be positive at the end of this fiscal year.
- ☐ Based on a multiyear projection, the fund balance at the end of this fiscal year and the two subsequent fiscal years may not be positive and/or a cashflow analysis indicates that the cash balance may not be positive at the end of this fiscal year.
- ☐ Based on a multiyear projection, the fund balance at the end of this fiscal year and the two subsequent fiscal years will be negative and/or a cashflow analysis indicates that the cash balance will be negative at the end of this fiscal year.

If your cash balance and/or fund balance MAY NOT BE POSITIVE or WILL BE NEGATIVE, please explain below or provide separate attachments explaining the contributing factors.

II. Supplemental Information

1. Reserves

Available reserves are not less than the following percentages as applied to total expenditures<sup>1</sup>, transfers out, and other uses, except as provided for in Education Code Section 33128:

Reserve Standard	Size of district by ADA		
5% or \$50,000 (greater of)	0	to	300
4% or \$50,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	Over

Your Minimum Reserve Level is:

(Based on Form AI, sum of lines 1 through 4 plus line 22, Column C, ESTIMATED REVENUE LIMIT, Projected Year Totals.)

3%

<sup>1</sup> An Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude the distribution of revenues to its participating members.

Special Education Pass-through Funds Reserve Exclusion

1. a. Does your office choose to exclude the pass-through funds distributed to a SELPA(s) from the reserve calculation? No
- b. If yes, enter the name(s) of the SELPA: \_\_\_\_\_

2. a. Does your office serve as the Administrative Unit (AU) of the SELPA? No

If no, pass-through funds cannot be excluded.

- b. If yes, enter the amount of special education funds budgeted in resources 3300-3499, 6500 and 6510 for the following:

Object 7211 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7212 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7213 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7221 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7222 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7223 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

3. Total, Special Education Pass-through funds to be excluded:

0.00

Minimum Reserve Level (Funds 01 & 17)

Determine district's a) Recommended Reserve Amount and b) Projected Reserve Amounts:

a. Recommended Reserve Amount

(1) Total Expenditures, Transfers Out, and Other Uses (Form 01I, column D, sum of lines B-9, D-1b and D-2b)	<u>143,316,979.52</u>
(2) Special Education Pass-through Funds (Special Education Pass-through Funds Reserve Exclusion Section, Line 3)	<u>0.00</u>
(3) Net Expenditures, Transfers Out, and Other Uses (Line a1 less Line a2)	<u>143,316,979.52</u>
(4) Recommended minimum reserve percentage	<u>3%</u>
(5) Total (Line a3 x Line a4)	<u>4,299,509.39</u>
(6) Recommended minimum reserve amount for this district (Line a5 or the greater of Line a5 or \$50,000 for a district with less than 1,001 ADA)	<u>4,299,509.39</u>

b. Projected Reserve Amount (AMOUNTS DESIGNATED FOR RESERVES MUST BE UNRESTRICTED)

(1) General Fund - Designated for Economic Uncertainties (DEU) (Form 01I, column D, #9770)	<u>5,023,025.22</u>
(2) General Fund - Undesignated (Form 01I, column D, #9790)	<u>0.00</u>
(3) Special Reserve Fund (Form 17I) - DEU (#9770)	<u></u>
(4) Special Reserve Fund (Form 17I) - Undesignated (#9790)	<u></u>
(5) Total projected unrestricted reserves (Sum of b1 through b4)	<u>5,023,025.22</u>

c. Do reserves meet the recommended minimum reserve amount? Yes

If no, please explain below, or provide separate attachments explaining why the recommended reserve levels have not been met. The explanation must include reasons for any decrease from the original budget levels and how the reserves will be replenished in the subsequent fiscal year.

---

---

---

---

---

B  
pg 13

2. Components of Ending Fund Balance

Is the sum of the components of ending fund balance (Form 011, Lines F.2.a. and F.2.b., Column D) greater than the ending fund balance (Form 011, Line F.2., Column D)?

No

If yes, adjust the components of ending fund balance until the Unappropriated Amount (Form 011, Line F.2.c., Column D) is positive or zero.

3. Status of Employee Salary and Benefit Negotiations

Certificated

Classified

a. Enter the number of FTEs projected in this interim report.

978.00

590.14

b. Enter the number of FTEs from the original adopted budget.

973.65

590.89

c. Are salary and benefit negotiations settled for the current fiscal year?

No

No

\*\*\*PLEASE NOTE\*\*\* If salary and benefit negotiations are not finalized, upon settlement the school district must determine the cost of the settlement including salaries, benefits, and any other agreements that change costs, and provide the county office of education with an analysis of the cost of the settlement and its impact on the operating budget. The public disclosure documents prepared in compliance with Government Code Section 3547.5 will satisfy this salary settlement notification requirement. (Refer to CDE Management Advisory 92-01, dated May 15, 1992.) The governing board must certify to the validity of the analysis. The county superintendent shall review the analysis relative to the Criteria and Standards, and may provide written comments to the president of the district governing board, and the district superintendent.

d. If settled, indicate the following:

1. Total cost of the salary settlement.

2. Amount of salary settlement included in the budget.

3. Period of agreement.

4. Is salary increase on-going or a one-time bonus?

e. If negotiations have not been settled:

1. Are any proposed or previously negotiated salary or benefit increases budgeted in expenditure objects 1000/2000 and 3000? (Yes/No/NA)

No

No

2. If yes, how much for each of the following:

a. Salaries

b. Health and Welfare Benefits

3. What would an overall 1% increase for salaries and statutory benefits

(i.e., STRS/PERS, FICA, UI, Workers' Comp) be estimated to cost in total dollars

813,140.00

253,487.00

B  
7/14

4. Multiyear Commitments (Include BOTH General Fund and OTHER FUNDS)

a. Have any new commitments occurred since budget adoption? (Yes/No)

No

List all significant multiyear commitments that have occurred since budget adoption for the current and subsequent two fiscal years.  
If the source of the payment is not the same for each year, explain in the comments section. (EXCLUDE SALARY AND BENEFIT SETTLEMENTS, NON-CAPITAL OPERATING LEASES, AND MAINTENANCE AGREEMENTS.)

Type of Commitment	# of Years	Balance July 1, 2004 Principal Only	2004/05 Payment (P & I)	2005/06 Payment (P & I)	2006/07 Payment (P & I)	Fund/ Object Code/ Resource
General Obligation Bonds	23&25	58,233,329.00	2,413,346.00	3,189,429.00	2,781,208.50	51/74xx/0000
State School Building Loans						
Other Postemployment Benefits						
Compensated Absences		1,050,050.00				
Certificates of Participation	20	8,260,000.00	571,175.00	580,675.00	594,375.00	40/74xx/0000
Capital Leases	varies	315,877.00	140,255.00	140,255.00	35,367.00	03&25/74xx/0000
Other Commitments:						
Energy Efficiency Bond	7	1,850,000.00	295,020.00	298,745.00	296,645.00	40/74xx/000
Supplemental Employee Retirement	Ongoing	2,993,990.00	862,018.00	862,018.00	862,018.00	03/39xx/0000
Ext. H & W		1,192,080.00	330,000.00	330,000.00	330,000.00	03/34xx/0007
JVHS Stadium	2	341,800.00	200,000.00	141,800.00	0.00	40/74xx/0000

Comments:

5. Status of Other Funds

a. Are any other fund balances projected to be negative for the current fiscal year? (Yes/No)

No

If yes, prepare a complete financial statement for that fund.

b. Please explain below, or provide separate attachments, explaining how each fund with projected negative balances will be resolved.

6. Changes in Contributions

Compare the budgeted Contributions to the projected year totals:

Board Approved Operating Budget - Contributions (Form 011, Unrestricted, Column B, Line D-3)	(5,379,094.76)
Projected Year Totals - Contributions (Form 011, Unrestricted, Column D, Line D-3)	(5,712,584.00)
Percentage of change from Board Approved Operating Budget	-6.20%

Provide an explanation if the percentage of change in contributions reflects an increase or decrease greater than 5%:

The adjustment for the contributions is a result of a slight decrease in contribution to special Education for the reflection of actual salaries, and the addition of One SDC Class, and two aides. Additionally, the required Maintenance Match, Transportation and Special Ed Transportation increased as a result of the increased cost of the programs due to the adjustment for the classified salaries due to the retro payment and the adjustment to the salary schedule.

7. Contingent Liabilities

Identify any known or contingent liabilities from financial or program audits, state compliance reviews, litigation, etc., that have occurred since budget adoption that may impact the budget.

None

This is the end of the First Tier Review. You do not need to continue on to the Second Tier Review unless (1) the First Tier Review reflects that the district's or JPA's projected general fund balance may not or will not be positive at the end of the current fiscal year or subsequent two fiscal years and/or cash balance may not or will not be positive at the end of the current fiscal year or (2) the county office of education has requested a Second Tier Review.

Jurupa Unified School District  
2004-05 Cash Flow Combined lxx

	July	%	August	%	September	%	October	%	November	%	December	%	January
	Actual	Bud	Actual	Bud	Actual	Bud	Actual	Bud	Estmd	Bud	Estmd	Bud	Estmd
Beginning Cash Balance	3,242,592		10,909,788		18,435,649		14,850,860		13,298,909		8,589,214		6,462,140
REVENUE													
Revenue Limit	4,382,277	4.39%	11,468,454	11.50%	6,444,957	6.46%	7,525,415	7.55%	6,820,813	6.84%	8,380,799	8.40%	8,749,761
Federal Revenues	2,517,054	15.84%	(1,858,051)	-11.69%	15,693	0.10%	1,898,698	11.95%	516,408	3.25%	344,801	2.17%	3,592,608
Other State Revenue	336,934	1.97%	254,259	1.48%	445,767	2.60%	2,634,997	15.37%	462,800	2.70%	1,739,784	10.15%	1,451,820
Other Local Revenue	9,709	0.12%	1,167,000	14.90%	448,227	5.72%	354,568	4.53%	406,622	5.19%	481,587	6.15%	956,127
TOTAL REVENUES	7,245,974	22.33%	11,031,662	7.85%	7,354,644	5.23%	12,413,678	8.83%	8,206,643	5.84%	10,946,971	7.79%	14,750,316
EXPENDITURES													
Certificated Salaries	1,109,488	1.51%	1,568,375	2.14%	6,734,306	9.17%	6,920,637	9.43%	7,070,465	9.63%	7,701,888	10.49%	6,967,675
Classified Salaries	1,063,602	5.14%	1,069,749	5.17%	1,114,270	5.39%	1,918,926	9.28%	1,783,285	8.62%	1,814,316	8.77%	1,601,232
Employee Benefits	1,992,792	8.05%	1,130,009	4.57%	1,996,258	8.07%	2,298,664	9.29%	2,107,600	8.52%	2,279,838	9.21%	2,033,540
Books & Supplies	385,702	3.76%	407,436	3.98%	809,121	7.90%	386,001	3.77%	1,434,528	14.00%	1,024,663	10.00%	1,127,129
Services/Oper Expenses	706,272	5.77%	654,078	5.34%	782,257	6.39%	732,480	5.98%	716,286	5.85%	813,015	6.64%	1,028,513
Capital Outlay	17,926	5.07%	1,862	0.53%	45,921	12.98%	182,484	51.59%	10,965	3.10%	11,496	3.25%	10,965
Other Outgo		0.00%		0.00%		0.00%		0.00%		0.00%	(88,261)	0.00%	5,380
Direct/Indirect Costs		0.00%		0.00%		0.00%		0.00%		0.00%	(263,206)	-164.05%	0.00%
Other Debt Service Principle	348,114	216.97%	242	0.15%	158	0.10%	112	0.07%	5,575	3.47%			11,575
TOTAL EXPENDITURES	5,623,896	246.27%	4,831,751	3.41%	11,482,291	8.10%	12,439,304	8.78%	13,128,704	9.27%	13,293,749	9.38%	12,786,009
OTHER SOURCES/USES													
Interfund Transfers In		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	0.00%
Other Sources		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	0.00%
Interfund Transfers Out		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	32.76%
Other Uses		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	0.00%
TOTAL OTHER SOURCES/USES	0		0		0		0		0		0		(533,175)
PRIOR YEAR TRANSACTIONS													
Cash Collections Awaiting Deposit	67,655	100.05%	(98)	-0.14%	0	0.00%	65	0.10%		0.00%	0	0.00%	0
Accts Rec/Due Froms	8,266,426	60.07%	2,078,137	15.10%	633,907	4.61%	1,301,233	9.46%	275,241	2.00%	276,348	2.01%	238,430
Prepaid Expenditures		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	0.00%
Accts Pay/Due Tos	2,331,944	41.17%	722,220	12.75%	108,180	1.91%	27,544	0.49%	62,875	1.11%	56,644	1.00%	75,000
Deferred Revenue		0.00%		0.00%		0.00%	2,829,201	100.00%		0.00%		0.00%	0.00%
NET PRIOR YEAR TRANSACTIONS	6,002,137		1,355,819		525,727		(1,555,447)		212,366		219,704		163,430
OTHER ADJUSTMENTS													
Stores	42,981	72.40%	(29,869)	-50.31%	17,131	28.86%	29,122	49.06%		0.00%		0.00%	0.00%
Out of State Sales Tax		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	0.00%
TRANS Proceeds		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	0.00%
TRANS Repayment		0.00%		0.00%		0.00%		0.00%		0.00%		0.00%	0.00%
TOTAL MISC ADJUSTMENTS	42,981		(29,869)		17,131		29,122		0		0		0
NET REVENUE	7,667,196		7,525,861		(3,584,789)		(1,551,951)		(4,709,695)		(2,127,074)		1,594,562
ENDING CASH BALANCE	10,909,788		18,435,649		14,850,860		13,298,909		8,589,214		6,462,140		8,056,702
GENERAL LEDGER 9110 ACCT	10,909,788		18,435,649		14,850,860		13,298,909		8,589,214		6,462,140		8,056,702
DIFFERENCE	0		0		0		0		0		0		0

11/19/2004

A - cash flow 2004-05

Jurupa Unified School District  
2004-05 Cash Flow Combined 1X:

	February Estmd	% Bud	March Estmd	% Bud	April Estmd	% Bud	May Estmd	% Bud	June Estmd	% Bud	Estimated Accrual	Total	Projected Budget	Difference
Beginning Cash Balance	8,056,702		4,366,897		6,025,768		2,948,616		8,927,325			3,242,592	3,242,592	
REVENUE														
Revenue Limit	9,605,306	9.63%	6,417,740	6.44%	6,528,822	6.55%	16,832,804	16.88%	144,606	0.15%	6,417,740	99,719,494	99,719,494	0
Federal Revenues	208,152	1.31%	2,068,808	13.02%	632,804	3.98%	630,604	3.97%	4,046,884	25.47%	1,275,000	15,889,463	15,889,463	0
Other State Revenue	454,229	2.65%	4,972,525	29.01%	1,887,194	11.01%	539,933	3.15%	1,284,487	7.49%	676,000	17,140,729	17,140,729	0
Other Local Revenue	783,069	10.00%	795,598	10.16%	643,333	8.22%	1,089,248	13.91%	538,984	6.88%	156,614	7,830,686	7,830,686	0
TOTAL REVENUES	11,050,756	7.86%	14,254,671	10.14%	9,692,153	6.89%	19,092,589	13.58%	6,014,961	4.28%	8,525,354	140,580,372	140,580,372	0
EXPENDITURES														
Certificated Salaries	6,894,254	9.39%	6,864,886	9.35%	6,901,596	9.40%	7,352,256	10.01%	7,104,992	9.68%	230,420	73,421,238	73,421,238	0
Classified Salaries	1,915,868	9.26%	2,004,644	9.69%	2,149,458	10.39%	1,942,580	9.39%	2,077,474	10.04%	232,354	20,687,758	20,687,758	0
Employee Benefits	2,096,256	8.47%	2,111,702	8.54%	2,158,899	8.73%	2,222,282	8.98%	2,197,693	8.88%	115,694	24,741,227	24,741,227	0
Books & Supplies	1,015,441	9.91%	402,693	3.93%	433,432	4.23%	552,293	5.39%	755,248	7.37%	1,512,942	10,246,629	10,246,629	0
Services/Oper Expenses	909,744	7.43%	1,197,483	9.78%	1,150,955	9.40%	1,053,001	8.60%	1,831,715	14.96%	668,401	12,244,200	12,244,200	0
Capital Outlay	10,612	3.00%	7,817	2.21%	11,390	3.22%	17,545	4.96%	24,742	6.99%	0	353,725	353,725	0
Other Outgo		0.00%		0.00%		0.00%		0.00%	(88,261)	0.00%	5,381	10,761	10,761	0
Direct/Indirect Costs		0.00%		0.00%		0.00%		0.00%		50.00%		(176,522)	(176,522)	0
Other Debt Service Principle	11,575	7.21%	11,575	7.21%	11,575	7.21%	11,575	7.21%	11,575	7.21%	0	160,445	160,445	0
TOTAL EXPENDITURES	12,853,750	9.07%	12,600,800	8.89%	12,817,305	9.05%	13,151,532	9.28%	13,915,178	9.82%	2,765,192	141,689,461	141,689,461	0
OTHER SOURCES/USES														
Interfund Transfers In		0.00%		0.00%		0.00%		0.00%	48,000	100.00%		48,000	48,000	0
Other Sources		0.00%		0.00%		0.00%	0	0.00%		0.00%		0	0	0
Interfund Transfers Out		0.00%		0.00%		0.00%	0	0.00%	1,094,344	67.24%		1,627,519	1,627,519	0
Other Uses		0.00%		0.00%		0.00%	0	0.00%		0.00%	0	0	0	0
TOTAL OTHER SOURCES/USES	0		0		0		0		(1,046,344)		0	(1,579,519)	(1,579,519)	0
PRIOR YEAR TRANSACTIONS														
Cash Collections Awaiting Deposit		0.00%		0.00%		0.00%		0.00%	0	0.00%		67,622	67,622	0
Accts Rec/Due Froms	137,620	1.00%	80,000	0.58%	98,000	0.71%	97,652	0.71%	88,220	0.64%	190,817	13,762,031	13,762,031	0
Prepaid Expenditures		0.00%		0.00%		0.00%		0.00%		0.00%		0	0	0
Accts Pay/Due Tos	2,024,431	35.74%	75,000	1.32%	50,000	0.88%	60,000	1.06%	70,579	1.25%		5,664,417	5,664,417	0
Deferred Revenue		0.00%		0.00%		0.00%		0.00%		0.00%		2,829,201	2,829,201	0
NET PRIOR YEAR TRANSACTIONS	(1,886,811)		5,000		48,000		37,652		17,641		190,817	5,336,035	5,336,035	0
OTHER ADJUSTMENTS														
Stores		0.00%		0.00%		0.00%		0.00%		0.00%		59,365	59,365	0
Out of State Sales Tax		0.00%		0.00%		0.00%		0.00%		0.00%		0	0	0
TRANS Proceeds		0.00%		0.00%		0.00%		0.00%		0.00%		0	0	0
TRANS Repayment		0.00%		0.00%		0.00%		0.00%		0.00%		0	0	0
TOTAL MISC ADJUSTMENTS	0		0		0		0		0		0	59,365	59,365	0
NET REVENUE	(3,689,805)		1,658,871		(3,077,152)		5,978,709		(8,928,920)		5,950,979	2,706,792	2,706,792	0
ENDING CASH BALANCE	4,366,897		6,025,768		2,948,616		8,927,325		(1,595)			5,949,384	5,949,384	
GENERAL LEDGER 9110 ACCT	4,366,897		6,025,768		2,948,616		8,927,325		(1,595)					
DIFFERENCE	0		0		0		0		0		0			

A - cash flow 2004-05

1/19/2004

B  
18

# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

Combined

Description	Account Codes	2004/05 Projected	2005/06 Projected	2006/07 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	99,719,494	103,977,041	108,524,673
2) Federal Revenues	8100 - 8299	15,889,463	15,889,463	15,889,463
3) Other State Revenues	8300 - 8599	17,140,729	17,330,725	17,476,952
4) Other Local Revenues	8600 - 8799	7,830,686	7,850,686	7,850,686
5) TOTAL REVENUES		140,580,372	145,047,915	149,741,774
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	73,421,238	74,989,014	77,024,137
2) Classified Salaries	2000 - 2999	20,687,758	20,460,679	20,857,343
3) Employee Benefits	3000 - 3999	24,741,227	25,086,779	25,544,749
4) Books & Supplies	4000 - 4999	10,246,629	10,021,068	10,159,652
5) Services, Other Exp.	5000 - 5999	12,244,200	12,394,200	12,744,200
6) Capital Outlay	6000 - 6999	353,725	353,725	353,725
7) Other Outgo	7100 - 7299 7400 - 7499	171,206	171,206	171,206
8) Dir. Supp./Ind. Costs	7300 - 7399	(176,522)	(176,522)	(176,522)
9) TOTAL EXPENDITURES		141,689,461	143,300,149	146,678,490
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>		(1,109,089)	1,747,766	3,063,284
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	48,000	48,000	48,000
b) Transfers Out	7610 - 7629	1,627,519	1,627,519	1,627,519
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	0	0	0
3) Contrib. to Rest. Pgm.	8980 - 8999	0	0	0
4) TOTAL OTHER FIN. SOURCES/USES		(1,579,519)	(1,579,519)	(1,579,519)



Description	Account Codes	2004/05 Projected	2005/06 Projected	2006/07 Projected
E. NET INC. (DEC.) IN		(2,688,608)	168,247	1,483,765
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	8,795,928	6,107,319	6,275,566
b) Audit Adjust.	9793	0	0	0
c) As of July 1, Aud.				
e) Net Beginning Bal.		8,795,928	6,107,319	6,275,566
2) Ending Balance, June 30		6,107,319	6,275,566	7,759,331
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9711	2,500	2,500	2,500
Stores	9712	212,772	212,772	212,772
Prepaid Expend.	9713	0	0	0
Other	9719	0	0	0
Gen. Reserve(EC 42124)	9730	0	0	0
Legally Restricted	9740	489,174	489,174	489,174
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9770	5,023,024	5,191,271	6,675,036
Designated For -				
School Oper. Supply Alloc. C/O	9780	0	0	0
Capital Projects		0	0	0
		379,849	379,849	379,849
		0	0	0
c)Unapprop. Amt.	9790	0	0	0
REQUIRED RESERVE ( 3 % )		4,299,509	4,347,830	4,449,180
OVER/(SHORT) REQUIRED RESERVE		723,515	843,441	2,225,856

# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

Unrestricted

Description	Account Codes	2004/05 Projected	2005/06 Projected	2006/07 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	96,185,096	100,442,643	104,990,275
2) Federal Revenues	8100 - 8299	746,273	746,273	746,273
3) Other State Revenues	8300 - 8599	7,244,315	7,434,311	7,580,538
4) Other Local Revenues	8600 - 8799	253,748	273,748	273,748
5) TOTAL REVENUES		104,429,432	108,896,975	113,590,834
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	61,380,774	62,948,550	64,983,673
2) Classified Salaries	2000 - 2999	12,608,832	12,381,753	12,778,417
3) Employee Benefits	3000 - 3999	19,196,008	19,541,560	19,999,530
4) Books & Supplies	4000 - 4999	1,798,464	1,231,625	1,259,125
5) Services, Other Exp.	5000 - 5999	6,322,810	6,472,810	6,822,810
6) Capital Outlay	6000 - 6999	0	0	
	7100 - 7299			
7) Other Outgo	7400 - 7499	164,206	164,206	164,206
8) Dir. Supp./Ind. Costs	7300 - 7399	(905,819)	(905,819)	(905,819)
9) TOTAL EXPENDITURES		100,565,275	101,834,685	105,101,942
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>		3,864,157	7,062,290	8,488,892
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	0	0	0
b) Transfers Out	7610 - 7629	0	0	0
2) Other Sources/Uses				0
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	0	0	0
3) Contrib. to Rest. Pgm.	8980 - 8999	(5,712,584)	(6,894,043)	(7,005,127)
4) TOTAL OTHER FIN. SOURCES/USES		(5,712,584)	(6,894,043)	(7,005,127)

Description	Account Codes	2004/05 Projected	2005/06 Projected	2006/07 Projected
E. NET INC. (DEC.) IN		(1,848,427)	168,247	1,483,765
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	7,466,573	5,618,145	5,786,392
b) Audit Adjust.	9793	0		
c) As of July 1, Aud.				
e) Net Beginning Bal.		7,466,573	5,618,145	5,786,392
2) Ending Balance, June 30		5,618,145	5,786,392	7,270,157
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9711	2,500	2,500	2,500
Stores	9712	212,772	212,772	212,772
Prepaid Expend.	9713			
Other	9719			
Gen. Reserve(EC 42124)	9730			
Legally Restricted	9740			
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9770	5,023,024	5,191,271	6,675,036
Designated For -				
School Oper. Supply Alloc. C/O	9780			
Capital Projects				
Restricted		379,849	379,849	379,849
c)Unapprop. Amt.	9790			

# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

Restricted

Description	Account Codes	2004/05 Projected	2005/06 Projected	2006/07 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	3,534,398	3,534,398	3,534,398
2) Federal Revenues	8100 - 8299	15,143,190	15,143,190	15,143,190
3) Other State Revenues	8300 - 8599	9,896,414	9,896,414	9,896,414
4) Other Local Revenues	8600 - 8799	7,576,938	7,576,938	7,576,938
5) TOTAL REVENUES		36,150,940	36,150,940	36,150,940
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	12,040,464	12,040,464	12,040,464
2) Classified Salaries	2000 - 2999	8,078,926	8,078,926	8,078,926
3) Employee Benefits	3000 - 3999	5,545,219	5,545,219	5,545,219
4) Books & Supplies	4000 - 4999	8,448,165	8,789,443	8,900,527
5) Services, Other Exp.	5000 - 5999	5,921,390	5,921,390	5,921,390
6) Capital Outlay	6000 - 6999	353,725	353,725	353,725
7) Other Outgo	7100 - 7299 7400 - 7499	7,000	7,000	7,000
8) Dir. Supp./Ind. Costs	7300 - 7399	729,297	729,297	729,297
9) TOTAL EXPENDITURES		41,124,186	41,465,464	41,576,548
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>		(4,973,246)	(5,314,524)	(5,425,608)
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	48,000	48,000	48,000
b) Transfers Out	7610 - 7629	1,627,519	1,627,519	1,627,519
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	0	0	0
3) Contrib. to Rest. Pgm.	8980 - 8999	5,712,584	6,894,043	7,005,127
4) TOTAL OTHER FIN. SOURCES/USES		4,133,065	5,314,524	5,425,608

Description	Account Codes	2004/05 Projected	2005/06 Projected	2006/07 Projected
E. NET INC. (DEC.) IN FUND BALANCE		(840,181)	0	0
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	1,329,355	489,174	489,174
b) Audit Adjust.	9793			
c) As of July 1, Aud.				
e) Net Beginning Bal.		1,329,355	489,174	489,174
2) Ending Balance, June 30		489,174	489,174	489,174
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9711			
Stores	9712			
Prepaid Expend.	9713			
Other	9719			
Gen. Reserve(EC 42124)	9730			
Legally Restricted	9740	489,174	489,174	489,174
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9770	(0)	(0)	(0)
Designated For -				
School Oper. Supply Alloc. C/O	9780			
Capital Projects				
c)Unapprop. Amt.	9790			

**Jurupa Unified School District**  
**2005/2006 Budget Projection**  
**Revenue/Expenditure Assumptions**  
First Interim Report - December 6, 2004

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 400 students, for a total enrollment of 21,026 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 2.4% funded COLA with a deficit factor of .9786%. (School Services California Financial Projection Dartboard).
- Special Education Funding receives a 2.4% funded COLA.
- Lottery Revenue estimated at \$123 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 2.4% funded COLA. Supplemental Grant funding continues with the 33.0% reduction from 2003/04.
- All other funding has been adjusted for the carryovers, and projected amounts that will be deferred.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2004/2005.
- Funding for Class Size Reduction is funded at \$950 per student. Class Size Reduction is implemented in grades K – 2.

**EXPENDITURE ASSUMPTIONS:**

- Classified salary schedules have been updated to reflect the approved bargaining agreement of a 2.01 adjustment on the salary schedule. Management/Confidential salary schedule remain at the 2001/02 levels. The Certificated Salary schedule remains at the 2003/04 level. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,219,400).
- Health and welfare benefits for all personnel remain at the 2004/2005 level.
- Elementary Principal and Secretary for Elementary School # 17 (1/2 year)
- 14 additional teaching positions for enrollment growth.

- 1 Custodial position was budgeted for at the third high school site.
- Utility costs are budgeted with an increase of \$150,000 due to the third high school site.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.
- Increase contribution to Routine Maintenance from 2% to 3% of the Total General Fund Expenditures.
- Delay opening Glen Avon High School. This delay continues to save \$1.2 million in staff and operating costs.

#### **INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer will come from Redevelopment Funds.

#### **DEBT SERVICE:**

- Energy Efficiency Bond Repayment will come from Redevelopment Funds.
- Lease Purchase of Print Shop Equipment from General Fund.
- Lease Purchase of CNG Buses will come from Redevelopment Funds.

**Jurupa Unified School District**  
**2006/2007 Budget Projections**  
**Revenue/Expenditure Assumptions**  
First Interim - December 6, 2004

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 400 students, for a total enrollment of 21,426 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 2.7% funded COLA with a deficit factor of .9786%. (School Services California Financial Projection Dartboard).
- Special Education Funding receives a 2.7% funded COLA.
- Lottery Revenue estimated at \$123 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 2.7% funded COLA. Supplemental Grant funding continues with the 33.0% reduction from 2003/04.
- All other funding is estimated at the 2004/2005 levels.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2004/2005.
- Funding for Class Size Reduction is funded at \$976 per student. Class Size Reduction is implemented in grades K – 2.

**EXPENDITURE ASSUMPTIONS:**

- Classified schedules have been updated to reflect the approved bargaining agreement of a 2.01 adjustment on the salary schedule. The Certificated Salary schedule remains at the 2003/04 level. Management/Confidential remains at the 2001/02 levels. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,374,749).
- Health and welfare benefits for all personnel remain at the 2004/2005 levels.
- Staffing and Operational Supplies for Elementary School # 17 (see attached list)
- 16 additional teaching positions for enrollment growth.



- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.
- Contribution for the Routine Maintenance will continue to remain at 3% of the Total General Fund Expenditures.
- We are projecting to continue the delay in opening the Glen Avon High School. This delay continues to save \$1.2 million in staff and operating costs.

#### **INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer will come from Redevelopment Funds.

#### **DEBT SERVICE:**

- Energy Efficiency Bond Repayment will come from Redevelopment Funds.
- Lease Purchase of Print Shop Equipment from General Fund.
- Lease Purchase of CNG Buses will come from Redevelopment Funds.

# JURUPA UNIFIED SCHOOL DISTRICT

EDUCATION CENTER 4850 Pedley Road Riverside, CA 92509 (909) 360-4100

BOARD OF EDUCATION Carolyn A Adams, President Mary Burns, Clerk John J. Chavez Sam D Knight Sr. Michael A. Rodriguez  
SUPERINTENDENT Elliott Duchon

## Resolution #2004/22 Abolishment of Trustee Areas

WHEREAS, Education Code 5019(c) permits the governing board of a school district to initiate action to abolish trustee areas in the District; and,

WHEREAS, the Jurupa Unified School District governing board desires to abolish trustee areas in the District;

NOW, THEREFORE, BE IT RESOLVED, that the Jurupa Unified School District Governing Board requests that the Riverside County Committee on School District Organization call and conduct a least one public hearing on the proposal to abolish trustee areas in the District.

APPROVED, PASSED, AND ADOPTED by the Governing Board of the Jurupa Unified School District at a regular meeting on December 6, 2004.

### BOARD OF EDUCATION

\_\_\_\_\_  
Carl E. Harris

\_\_\_\_\_  
Sam D. Knight, Sr.

\_\_\_\_\_  
Mary L. Burns

\_\_\_\_\_  
Michael A. Rodriguez

\_\_\_\_\_  
John J. Chavez

\_\_\_\_\_  
Elliott Duchon, Superintendent

OTHER FUNCTIONS OF THE COUNTY COMMITTEE

- CREATING/ABOLISHING TRUSTEE AREAS
- INCREASING/DECREASING NUMBER OF BOARD MEMBERS
- REARRANGEMENT OF TRUSTEE AREAS
- ALTERNATE METHODS FOR ELECTING BOARD MEMBERS
- ESTABLISHING COMMON GOVERNING BOARDS



5019. (a) Except in a school district governed by a board of education provided for in the charter of a city or city and county, in any school district or community college district the county committee on school district organization shall have the power to establish trustee areas, rearrange the boundaries of trustee areas, abolish trustee areas, and increase to seven or decrease to five the number of members of the governing board, or to adopt one of the alternative methods of electing governing board members specified in Section 5030.

(b) The county committee on school district organization shall also have the power to establish a common governing board for a high school district and an elementary school district within the boundaries of the high school district. The resolution of the county committee approving the establishment of a common governing board shall be presented to the electors of the school districts as specified in Section 5020.

(c) A proposal to make the changes described in subdivision (a) or (b) may be initiated by the county committee or made to the county committee either by a petition signed by 5 percent or 50, whichever is less, of the qualified registered voters residing in a district in which there are 2,500 or fewer qualified registered voters, or by a petition signed by 2 percent, or 250, whichever is less, of the qualified registered voters residing in a district in which there are 2,501 or more qualified registered voters or by resolution of the governing board of the district. For this purpose, the number of qualified registered voters in the district shall be determined pursuant to the most recent report submitted by the county elections official to the Secretary of State under Section 610 or 6460 of the Elections Code.

When the proposal is made, the county committee shall call and conduct at least one hearing in the district on the matter. At the conclusion of the hearing, the county committee shall approve or disapprove the proposal.

(d) If the county committee approves pursuant to subdivision (a) the rearrangement of the boundaries of trustee areas for a particular district, then the rearrangement of the trustee areas shall be effectuated for the next district election occurring at least 120 days after its approval, unless at least 5 percent of the registered voters of the district sign a petition requesting an election on the proposed rearrangement of trustee area boundaries. The petition for an election shall be submitted to the elections official within 60 days of the proposal's adoption by the county committee. If the qualified registered voters approve pursuant to subdivision (b) the rearrangement of the boundaries to the trustee areas for a particular district, then the rearrangement of the trustee areas shall be effectuated for the next district election occurring at least 120 days after its approval by the voters.

5019.5. (a) Following each decennial federal census, and using population figures as validated by the Population Research Unit of the Department of Finance as a basis, the governing board of each school district or community college district in which trustee areas have been established, and in which each trustee is elected by the residents of the area he or she represents, shall adjust the boundaries of any or all of the trustee areas of the district so that one or both of the following conditions is satisfied:

(1) The population of each area is, as nearly as may be, the same proportion of the total population of the district as the ratio that

the number of governing board members elected from the area bears to the total number of members of the governing board.

(2) The population of each area is, as nearly as may be, the same proportion of the total population of the district as each of the other areas.

(b) The boundaries of the trustee areas shall be adjusted by the governing board of each school district or community college district, in accordance with subdivision (a), before the first day of March of the year following the year in which the results of each decennial census are released. If the governing board fails to adjust the boundaries before the first day of March of the year following the year in which the results of each decennial census are released, the county committee on school district organization shall do so before the 30th day of April of the same year.

The governing board of the school district or community college district shall reimburse all reasonable costs incurred by a county committee in adjusting the boundaries pursuant to this subdivision.

(c) Except to the extent that the adjustment of trustee area boundaries is necessary for the purposes set forth in this section, the authority to establish or abolish trustee areas, rearrange the boundaries of trustee areas, increase or decrease the number of members of the governing board, or adopt any method of electing governing board members may be exercised only as otherwise provided under this article.

5019.7. Section 5019.5 shall not apply to multiple campus community college districts with campuses in more than one county.

5020. (a) The resolution of the county committee approving a proposal to establish or abolish trustee areas or to increase or decrease the number of members of the governing board shall constitute an order of election, and the proposal shall be presented to the electors of the district not later than the next succeeding election for members of the governing board.

(b) If a petition requesting an election on a proposal to rearrange trustee area boundaries is filed, containing at least 5 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.

(c) If a petition requesting an election on a proposal to establish or abolish trustee areas, to increase or decrease the number of members of the board, or to adopt one of the alternative methods of electing governing board members specified in Section 5030 is filed, containing at least 10 percent of the signatures of the district's registered voters as determined by the elections official, the proposal shall be presented to the electors of the district, at the next succeeding election for the members of the governing board, at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot. Before the proposal is presented to the electors, the county

committee on school district organization may call and conduct one or more public hearings on the proposal.

(d) The resolution of the county committee approving a proposal to establish a common governing board for a high school and an elementary school district within the boundaries of the high school district shall constitute an order of election. The proposal shall be presented to the electors of the district at the next succeeding statewide primary or general election, or at the next succeeding regularly scheduled election at which the electors of the district are otherwise entitled to vote, provided that there is sufficient time to place the issue on the ballot.

(e) For each proposal there shall be a separate proposition on the ballot. The ballot shall contain the following words:

"For the establishment (or abolition or rearrangement) of trustee areas in \_\_\_\_ (insert name) School District--Yes" and "For the establishment (or abolition or rearrangement) of trustee areas in \_\_\_\_ (insert name) School District --No."

"For increasing the number of members of the governing board of \_\_\_\_ (insert name) School District from five to seven--Yes" and "For increasing the number of members of the governing board of \_\_\_\_ (insert name) School District from five to seven--No."

"For decreasing the number of members of the governing board of \_\_\_\_ (insert name) School District from seven to five--Yes" and "For decreasing the number of members of the governing board of \_\_\_\_ (insert name) School District from seven to five--No."

"For the election of each member of the governing board of the \_\_\_\_ (insert name) School District by the registered voters of the entire \_\_\_\_ (insert name) School District --Yes" and "For the election of each member of the governing board of the \_\_\_\_ (insert name) School District by the registered voters of the entire \_\_\_\_ (insert name) School District --No."

"For the election of one member of the governing board of the \_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area--Yes" and "For the election of one member of the governing board of the \_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters in that trustee area --No."

"For the election of one member, or more than one member for one or more trustee areas, of the governing board of the \_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters of the entire \_\_\_\_ (insert name) School District--Yes" and "For the election of one member, or more than one member for one or more trustee areas, of the governing board of the \_\_\_\_ (insert name) School District residing in each trustee area elected by the registered voters of the entire \_\_\_\_ (insert name) School District--No."

"For the establishment of a common governing board in the \_\_\_\_ (insert name) School District and the \_\_\_\_ (insert name) School District--Yes" and "For the establishment of a common governing board in the \_\_\_\_ (insert name) School District and the \_\_\_\_ (insert name) School District--No."

If more than one proposal appears on the ballot, all must carry in order for any to become effective, except that a proposal to adopt one of the methods of election of board members specified in Section 5030 which is approved by the voters shall become effective unless a proposal which is inconsistent with that proposal has been approved by a greater number of voters. An inconsistent proposal approved by a lesser number of voters than the number which have approved a proposal to adopt one of the methods of election of board members specified in Section 5030 shall not be effective.

5021. (a) If a proposal for the establishment of trustee areas formulated under Sections 5019 and 5020 is approved by a majority of the voters voting at the election, any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030. In the event two or more trustee areas are established at such election which are not represented in the membership of the governing board of the school district, or community college district the county committee shall determine by lot the trustee area from which the nomination and election for the next vacancy on the governing board shall be made.

(b) If a proposal for rearrangement of boundaries is approved by a majority of the voters voting on the measure, or by the county committee on school district organization when no election is required, and if the boundary changes affect the board membership, any affected incumbent board member shall serve out his or her term of office and succeeding board members shall be nominated and elected in accordance with Section 5030.

(c) If a proposal for abolishing trustee areas is approved by a majority of the voters voting at the election, the incumbent board members shall serve out their terms of office and succeeding board members shall be nominated and elected at large from the district.

5022. If the number of members of the governing board is increased from five to seven, the two additional members of the board of trustees shall be appointed by the governing board of the district, with the term of one of those two additional appointees being designated to expire on the first Friday in December of the next succeeding odd-numbered year and the term of the other appointee being designated to expire on the first Friday in December of the second succeeding odd-numbered year.

*or even-year if election date  
has been changed.*

# JURUPA UNIFIED SCHOOL DISTRICT

EDUCATION CENTER 4850 Pedley Road Riverside, CA 92509 (909) 360-4100



BOARD OF EDUCATION Carolyn A Adams, President Mary Burns, Clerk John J. Chavez Sam D Knight Sr. Michael A. Rodriguez  
SUPERINTENDENT Elliott Duchon

## **Resolution #2004/23 Increase from Five to Seven Governing Board Members**

WHEREAS, Education Code 5019(c) permits the governing board of a school district to initiate action to increase from five to seven the number of governing board members; and,

WHEREAS, the Jurupa Unified School District governing board desires to increase from five to seven the number of governing board members;

NOW, THEREFORE, BE IT RESOLVED, that the Jurupa Unified School District Governing Board requests that the Riverside County Committee on School District Organization call and conduct a least one public hearing on the proposal to increase from five to seven the number of governing board members.

APPROVED, PASSED, AND ADOPTED by the Governing Board of the Jurupa Unified School District at a regular meeting on December 6, 2004.

### BOARD OF EDUCATION

\_\_\_\_\_  
Carl E. Harris

\_\_\_\_\_  
Sam D. Knight, Sr.

\_\_\_\_\_  
Mary L. Burns

\_\_\_\_\_  
Michael A. Rodriguez

\_\_\_\_\_  
John J. Chavez

\_\_\_\_\_  
Elliott Duchon, Superintendent



RESOLUTION NO. 2005/20

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
JURUPA UNIFIED SCHOOL DISTRICT AMENDING THE  
APPENDIX OF THE CONFLICT OF INTEREST CODE  
PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

**WHEREAS**, the Legislature of the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Jurupa Unified School District (the "District") and requires all public agencies to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the Board of Education adopted a Conflict of Interest Code (the "Code") which was amended on December 9, 2002, in compliance with the Act; and

**WHEREAS**, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the Appendix of the District's Code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

**WHEREAS**, notice of the time and place of a public meeting on, and of consideration by the Board of Education of, the proposed amended Appendix was provided each affected designated employee and publicly posted for review at the offices of the District; and

**WHEREAS**, a public meeting was held upon the proposed amended Appendix at a regular meeting of the Board of Education on December 6, 2004, at which all present were given an opportunity to be heard on the proposed amended Appendix.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the Jurupa Unified School District that the Board of Education does hereby adopt the proposed amended Appendix of the Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Director of Administrative Services and available to the public for inspection and copying;

**BE IT FURTHER RESOLVED** that the said amended Appendix shall be submitted to the Board of Supervisors of the County of Riverside for approval and said Appendix shall become effective 30 days after the Board of Supervisors approves the proposed amended Appendix as submitted.

APPROVED AND ADOPTED this 6<sup>th</sup> day of December, 2004.

---

President, Board of Education  
Jurupa Unified School District

ATTEST:

---

Secretary, Board of Education  
Jurupa Unified School District

# APPENDIX

## CONFLICT OF INTEREST CODE

### OF THE

## JURUPA UNIFIED SCHOOL DISTRICT

(Amended December 6, 2004)

### EXHIBIT "A"

#### OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>3</sup>:

Members of the Board of Education

Superintendent

Business Manager

Director of Fiscal Services

Financial Consultants

<sup>3</sup>

Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**

**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Supervisor	2, 3, 5
Administrator of Education Support Services	6
Administrator of Education Technology & Assessment	6
Assistant Principal (ALL)	6
Assistant Superintendent, Education Services	6
Assistant Superintendent, Personnel Services	6
Business Assistant	3, 5
Buyer (ALL)	5
Coordinator of Child Welfare & Attendance	6
Coordinator of Educational Technology	6
Coordinator of Language Services	6
Coordinator of Student Support Services	6
Database Administrator	6
Director of Administrative Services	5
Director of Categorical Projects	6
Director of Centralized Support Services	2, 3, 5
Director of Classified Personnel	6

DESIGNATED EMPLOYEES'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Director of Elementary Education	6
Director of Food Services	6
Director of Secondary Education	6
Director of Transportation	6
Elementary School Operations Manager	6
General Counsel	1, 2
Grounds Supervisor	6
Head Start/Preschool Supervisor	6
Maintenance and Operations Supervisor	6
Network Manager	6
Personnel Specialist	6
Principal (ALL)	6
Senior Building Inspector	6
Supervisor of Transportation	6
Warehouse Manager	6



DESIGNATED EMPLOYEES'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Consultant<sup>4</sup>

---

<sup>4</sup> Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Superintendent may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## EXHIBIT "B"

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in business entities, and sources of income, that are located in, do business in, or own real property within the jurisdiction of the District.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District.

Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's Department.

Jurupa Unified School District

**RESOLUTION FOR PUPIL TEXTBOOK AND  
INSTRUCTIONAL MATERIALS COMPLIANCE  
FOR FISCAL YEAR 2004-2005**

Pursuant to Education Code Section 60119 & 60422(b)

**Resolution # 2005-24**

**WHEREAS**, the local governing board, in order to comply with the requirements of Education Code sections 60119 and 60422(b) held a public hearing on December 6, 2004; and

**WHEREAS**, the local governing board provided at least ten days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing; and

**WHEREAS**, the local governing board encouraged participation by parents, teachers, members of the community interested in the affairs of the school district, and bargaining unit leaders; and

**WHEREAS**, information provided at the public hearing and to the local governing board at the public meeting detailed that sufficient textbooks and instructional materials in all subjects consistent with the cycles and content of the curriculum frameworks were provided to all students in the district. Now, therefore, be it

**RESOLVED** that for the 2004-2005 school year, each pupil has been provided with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum frameworks adopted by the state board.

Approved on: \_\_\_\_\_

\_\_\_\_\_  
(Clerk of the Board or Authorized Agent)



**RECEIVED**

Secondary, Post Secondary, & Adult Leadership Division

NOV 10 2004

JURUPA UNIFIED SCHOOL DISTRICT  
SUPERINTENDENT

# GRANT AWARD NOTIFICATION

AO-400 (4/03)

Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509

CDE GRANT NO.			
FY	PCA	VENDOR NO.	SUFFIX
2004	13924	67090	00
County	Non-SACS Code	SACS CODES	
33	8240	Resource 3550	Revenue Object 8290
Program Office		Telephone (951) 360-4174	

Attention  
Mr. Rollin Edmunds

Name of Grant Program

Carl D. Perkins Vocational and Technical Education Act of 1998

AWARD INFORMATION				CDE USE ONLY	
	Original/Prior Amendments	Amendment No.	Total	State Index	615
Grant Amount	\$175,735	\$	\$175,735	Project W/P	158
Award Dates	Starting July 1, 2004	Ending June 30, 2005		Federal Catalog No.	84.048

Dear Superintendent Edmunds:

I am pleased to inform you of your agency's 2004-05 final grant award level under Title I, Part C, Section 131 of the Carl D. Perkins Vocational and Technical Education Act of 1998, Public Law 105-332.

Your agency's 2004-05 Perkins allocation is part of the state's Vocational Education Basic Grant Award from the United States Department of Education. Vocational Education Basic Grant funds are subject to Title 34 Code of Federal Regulations 400 and 403, Education Department of General Administrative Regulations 74, 76 (except 76.103), 77, 79, 80, 81, 82, and 85; Office of Civil Rights Guidelines for Vocational Education; and compliance requirements discussed in the Office of Management and Budget Circulars A-87 and A-133. A copy of the Carl D. Perkins Vocational and Technical Education Act Grant Conditions is attached.

To accept this grant award please sign and return this Grant Award Notification (AO-400) as part of your application for the 2004-05 Carl D. Perkins funds.

## CERTIFICATION OF ACCEPTANCE OF GRANT CONDITIONS AND GENERAL ASSURANCES

<i>On behalf of the grantee named above, I accept this grant award. I have read the conditions contained in this grant notification letter, and I agree to comply with all requirements as a condition of grant funding.</i>		
Printed Name of Authorized Agent	Title	Telephone ( )
Signature ▶		Date
California Department of Education Contact Lee Murdock	Title Consultant	Telephone (916) 445-5736
Signature of the State Superintendent of Public Instruction ▶	<i>Paul O'Connell</i>	Date November 2, 2004

H  
8.1

**GRANT CONDITIONS FOR THE  
CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT FUNDS**

The expenditure period for the 2004-05 funds is July 1, 2004, through June 30, 2005. Approved expenditures may begin on July 1, 2004. (Note: It is not necessary to wait for the approval of the annual application.)

All funds must be expended or legally obligated by June 30, 2005. The 2004-05 funds must be expended according to the local agency's approved 2000-04 plan for use of the Perkins funds.

**The application packet for the 2004-05 funds must be downloaded from the Perkins Web page, [www.cde.ca.gov/ci/ct/pk/forms.asp](http://www.cde.ca.gov/ci/ct/pk/forms.asp). The application due date is November 15, 2004.**

The submitted application must include the following completed items:

- Vocational Education Application for Funding (CDE 100) containing a current year board approval date and the signature of the superintendent or designee
- Signed Grant Award Notification
- Budget/Expenditure Schedule (CDE 101-A)
- Special Populations Representative Sign-Off
- Statements of Assurance
- Certifications Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters, and Drug-Free Workplace Requirements
- Planned Use of 2004-05 Funds, Sections I through VII
- Check List for Application of Funds

Questions regarding this grant award or application requirements should be directed to Lee Murdock, Education Programs Consultant, High School Initiatives/Career Education Office, at (916) 445-5736, or e-mail at [lmurdock@cde.ca.gov](mailto:lmurdock@cde.ca.gov), Corlene Goi, Education Programs Consultant, High School Initiatives/Career Education Office, at (916) 445-5725, or e-mail at [cgoi@cde.ca.gov](mailto:cgoi@cde.ca.gov), or Mary Brown, Associate Governmental Program Analyst, Program and Administrative Support Services, at (916) 323-5741, or e-mail at [mabrown@cde.ca.gov](mailto:mabrown@cde.ca.gov).

cc: Administrator of Perkins Funds

**DUE DATE: DECEMBER 15, 2004**

**VOCATIONAL EDUCATION APPLICATION FOR FUNDING**  
**Carl D. Perkins Vocational and Technical Education Act of 1998**

PROGRAM YEAR <b>2004-2005</b>	COUNTY-DISTRICT CODE: <b>33-67090</b>	LOCAL EDUCATIONAL AGENCY: (LEA)
----------------------------------	--	---------------------------------

NAME AND ADDRESS OF LEA:

Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509

**Return Original Only To:**

California Department of Education  
Secondary, Postsecondary, and Adult Leadership Division  
1430 N Street, Suite 4503  
Sacramento, CA 95814  
Attention: Lee Murdock or Corlene Goi

**DATES OF PROJECT DURATION**

**FROM: July 1, 2004 TO: June 30, 2005**

FINAL ALLOCATION AMOUNT:

\$175,735

CHECK APPROPRIATE BOX:

- ☐ Section 112  
☒ Section 131  
☐ Section 132

DATE OF APPROVAL BY  
AGENCY'S BOARD:

12/06/04

PERKINS COORDINATOR:

Paul Jensen

TITLE:

Director, Secondary  
Education

Telephone Number: (951) 360-4174 Ext.

FAX Number: (951) 360-4164

E-mail Address: pjensen@jUSD.k12.ca.us

PERKINS COORDINATOR'S ADDRESS:

(if different from LEA address above)

NAME OF LOCAL EDUCATIONAL AGENCY SUPERINTENDENT OR ADMINISTRATOR:

Elliott Duchon

**CERTIFICATION:** I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and that the assurances contained in the LEA's application are accepted as the basic conditions in the operations of this program for local participation and assistance.

PRINTED NAME OF AUTHORIZED AGENT:

Paul Jensen

TITLE:

Director, Secondary Education

SIGNATURE OF AUTHORIZED AGENT:

DATE:

**CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY**

REVIEWED AND RECOMMENDED

FOR APPROVAL BY:

TITLE:

DATE:

Program Year 2004-2005  
BUDGET AND EXPENDITURE SCHEDULE

Carl D. Perkins Vocational and Technical Education Act of 1998

Local Educational Agency: Jurupa Unified School District

CD Code: 33-67090

☒ ORIGINAL BUDGET  
☐ END-OF-YEAR EXPENDITURE CLAIM  
☐ REVISION: DATE \_\_\_\_\_

Funding Source and Purpose:

- ☐ Title I, Part C, Section 131, - Secondary School Programs  
☐ Title I, Part C, Section 132, - Postsecondary Programs for Adults: ROC/P & Adult Education  
☐ Title I, Part A, Section 112, - State Institutions: Corrections & State Special Schools

Object of Expenditure Classifications	(A) Instruction (Including CTSOs)	(B) Professional Develop- ment	(C) Curriculum Develop- ment	(D) Research Evaluation & Data Development	(E) Guidance & Counseling	(F) Transportation & Child Care For Participants	(G) Special Populations Services (Including Coordination)	(H) Apprentice- ship	(I) Tech. Prep	(J) Incarcerated Students	(K) Administration or Indirect Costs (cannot be more than 5% of allocation)	(L) Total
1000 Certificated Salaries		\$2,400		\$2,000								\$4,400
2000 Classified Salaries	\$8,087			\$3,000	\$39,672							\$50,759
3000 Employee Benefits	\$1,207			\$ 500	\$19,207							\$20,914
4000 Books/ Supplies	\$78,562											\$78,562
5000 Services/ Operating Expenditures	\$6,600	\$6,000										\$12,600
6000 Capital Outlay												
7000 Indirect Costs											\$8,500	\$8,500
Total	\$94,456	\$8,400		\$5,500	\$58,879						\$8,500	\$175,735

1. Enter the actual expenditures for the funding source checked.
2. Heading: Enter the name of the local education agency (district) applying for funding. Enter county and district code numbers (CD Code).
3. Check appropriate box for the funding source/purpose (only one per page).
4. Object of Expenditure Classifications & Funding Categories.
  - Enter the proposed/actual expenditures for the funding source checked
  - Refer to the current *California School Accounting Manual* for clarification of object of expenditures 1000 through 7000.
  - A single Capital Outlay of more than \$5,000 requires prior approval from the awarding agency.
  - A maximum of 5% of federal Perkins funds may be budgeted/expended for direct and/or indirect costs (Column K).
  - Verify that the Total of column L is equal to the sum of the totals in columns A through K.

APPLICATION FOR FUNDS UNDER THE CARL D. PERKINS  
VOCATIONAL AND TECHNICAL EDUCATION ACT OF 1998  
Program Year 2004-2005

Sign-Off Form for Administrative Representatives of Special Populations

<b>Local Educational Agency (LEA)</b> Jurupa Unified School District	<b>County-District Code</b> 33-67090	<b>Check One Box</b> <input checked="" type="checkbox"/> Secondary <input type="checkbox"/> Adult <input type="checkbox"/> ROC/P
---	---	---

I understand that LEAs receiving basic grant funds under Title I of the Carl D. Perkins Vocational and Technical Education Act of 1998 are required to provide for equitable access and full participation of special population students in the vocational and technical education program(s) assisted with these funds.

My signature, as the LEA representative responsible for the administration of educational program(s) for one or more of the special populations group(s) listed below, confirms that I have been involved in the development of, or have reviewed this agency's 2004-2005 application for Perkins funds.

Each Special Population category designation below **MUST** be signed by an administrative or certificated representative of the LEA. Student participants are **NOT** allowed to sign this document.

**Economically Disadvantaged**

Printed Name Terri Moreno

Signature *Terri Moreno*

Title Director, Categorical Projects

Date 11-18-04

**Limited English Proficient (LEP)**

Printed Name Martha Gomez

Signature *Martha Gomez*

Title Coord., Language Services

Date 11/18/04

**Disabled (Handicapped)**

Printed Name Terry Tibbets

Signature *Terry Tibbets*

Title Administrator, Ed Support Svc

Date 11-18-04

**Single Parent or Single Pregnant Women**

Printed Name Paul Jensen

Signature *Paul Jensen*

Title Director, Secondary Education

Date 11/18/04

**Gender Equity or Non-Traditional Training**

Printed Name Steve Eimers

Signature *Steve Eimers*

Title Administrator, Admin Services

Date 11/18/04

**Displaced Homemaker**

(Adult or ROC/P's only)

Printed Name Paul Jensen

Signature *Paul Jensen*

Title Director, Secondary Ed

Date 11/18/04

**STATEMENT OF ASSURANCES**

Local Educational Agency: Jurupa Unified School District

Address: 4850 Pedley Rd.; Riverside, CA 92509

**Carl D. Perkins Vocational and Technical Education Act of 1998,  
Public Law 105-332**

**GENERAL ASSURANCES**

1. Programs and services shall be in compliance with Title VII of the Civil Rights Act of 1964, the California Fair Employment Practices Act, and Chapter 4 (commencing with Section 30) of Division I of the *California Code of Regulations*, Title 5, Education. A statement of compliance with Title VI of the Civil Rights Act of 1964 has been filed with the Superintendent of Public Instruction.
2. Programs and services shall be in compliance with Title IX (nondiscrimination on the basis of sex) of the Education Amendments of 1972.
3. Programs and services shall be in compliance with the affirmative action provisions of the Education Amendments of 1972.
4. Programs and services shall be in compliance with the Age Discrimination Act of 1975.
5. Programs and services for handicapped persons shall be in compliance with the Education for All Handicapped Children Act of 1975, Section 613(a) and Section 504 of the Rehabilitation Act of 1973, and Americans with Disabilities Act of 1990.
6. Supplanting. Funds made available under the Perkins Act for vocational and technical education activities shall supplement, and shall not supplant, non-federal funds expended to carry out vocational and technical education activities and technical preparation activities.  
**[Perkins III, Section 311]**
7. All state and federal statutes, regulations, programs, plans, and applications for each program under which federal or state funds are made available through this application will be met by the recipient agency in its administration of each program, and the undersigned is authorized to file these assurances for such agency.
8. The local agency will use fiscal control and fund-accounting procedures to ensure proper disbursement of, and accounting for, state and federal funds paid to that agency under each program.
9. The public agency will make reports to the state agency or board and to the U. S. Secretary of Education as may reasonably be necessary to enable the state agency or board and the secretary to perform their duties and will maintain such records and provide access to those records as the state agency or board or the Secretary deem necessary. Such records will include, but not be limited to, records that fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit.

10. Auditable records of each participating school program will be maintained on file at the district office for five years. **[Title 5, Section 3944; CFR 220.56]**
11. Any application, evaluation, periodic program plan, or report relating to each program will be made readily available to parents and other members of the general public.
12. The district board of trustees has adopted written procedures to ensure prompt response to complaints from parents, members of advisory committees, and members of other groups within 30 days and has disseminated these procedures to parent and community groups in the district. **[5CCR 3951]**
13. The eligible recipient that uses funds under this Perkins Act for inservice and preservice vocational and technical education professional development programs for vocational and technical education teachers, administrators, and other personnel may, upon request, permit the participation in such programs of vocational and technical education teachers, administrators, and other personnel in nonprofit private schools offering vocational and technical education programs located in the geographical area served by such recipient. **[Perkins III, Section 318]**

### **SPECIAL ASSURANCES**

1. None of the funds made available under the Perkins Act shall be used to provide funding under the School-to-Work Opportunities Act of 1994, or to carry out, through programs funded under the Perkins Act, activities that were funded under the School-to-Work Opportunities Act of 1994, unless the programs funded under this (Perkins) act serve only those participants eligible to participate in the programs under this Act. **[Perkins III, Section 6]**
2. No funds made available under the Perkins Act shall be used to require any secondary school student to choose or pursue a specific career path or major; and to mandate that any individual will be required to participate in a vocational and technical education program, including a vocational and technical education program that requires the attainment of a federally funded skill level, standard, or certificate of mastery. **[Perkins III, Section 314]**
3. No funds made available under the Perkins Act may be used to provide vocational and technical education programs for students prior to the 7th grade except that equipment and facilities purchased with funds under the Perkins Act may be used for such students. **[Perkins III, Section 315]**
4. No funds will be used to acquire equipment or software in any instance in which such acquisition results in a direct financial benefit to any organization representing the interests of the purchasing entity, the employees of the purchasing entity, or any affiliate of such an organization. **[Perkins III, Section 122(c)(11)]**
5. The eligible recipient will provide a vocational and technical education program that is of such size, scope, and quality to bring about improvement in the quality of vocational and technical education programs. **[Perkins III, Section 134((b)(5))]**
6. The eligible recipient will comply with the requirements of this Perkins Act, Title I, and the provisions of the State plan, including the provision of a financial audit of funds received under this title which may be included as part of an audit of other Federal or State programs. **[Perkins III, Section 122(c)(10)]**

7. The funding for development and implementation of the Integrated and Career-Related Education Continuum as described in the California State Plan for Carl D. Perkins Vocational and Technical Education will be limited to programs as described in the local plan that (a) begin no earlier than grade seven; (b) include a clearly defined sequence of courses that prepare students for career entry and postsecondary education; (c) are part of a sequence that may include a capstone course at the high school, ROC/P or community college; (d) are taught by a vocational education credentialed teacher, or are taught in collaboration between a vocational education credentialed teacher and an academic teacher.
8. In compliance with Office of Vocational and Adult Education (OVAE) Program Memorandum 99-11, local agencies receiving Perkins III funds for vocational and technical education programs for adults will be represented on the Local Workforce Investment Board (WIB); enter into a Memorandum of Understanding with the local WIB relating to the operation of the One-Stop system, including a description of services, how the cost of the identified services and operating costs of the system will be funded, and the methods for referral; make available the core services that are applicable to Vocational and Technical Education Act (VTEA) through the One-Stop delivery system, either in lieu of or in addition to making these services available at the site of the particular program; and use a portion of the VTEA funds (or provide services with such funds) to create and maintain the One-Stop delivery system and to provide applicable core services through the One-Stop delivery system.

The undersigned certifies that the requirements as stated above will be performed for the 2004-2005 program year in coordination with the local plan and that written documentation or specified data will be on file, provided to the State as requested, and available for future consolidated compliance reviews.

Paul Jensen  
Printed Name of Authorized Representative

Director, Secondary Education  
Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date



California Department of Education  
Secondary, Postsecondary, and Adult  
Leadership Division

Carl D. Perkins Vocational and  
Technical Education Act of 1998

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER  
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

**1. LOBBYING**

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all sub awards at all tiers (including sub grants, contracts under grants and cooperative agreements, and subcontracts) and that all sub recipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS**

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110--

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

- (b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
- (d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

### **3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR part 85, Sections 85.605 and 85.610--

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

- (a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- (b) Establishing an on-going drug-free awareness program to inform employees about--
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's policy of maintaining a drug-free workplace;
  - (3) Any available drug counseling, rehabilitation, and employee assistance programs; and
  - (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
- (c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);
- (d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will--
  - (1) Abide by the terms of the statement; and
  - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

- (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;
- (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted--
- (1) taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
  - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
- (g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

**DRUG-FREE WORKPLACE  
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.630

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing within 10 calendar days of the conviction, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

Paul Jensen  
Printed Name of Authorized Representative

Director, Secondary Education  
Title of Authorized Representative

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

Local Educational Agency: Jurupa Unified School District

Riverside County Office of Education  
Report of Findings and Recommended  
Corrective Actions  
for  
Pacific Avenue Elementary School

## SAIT REPORT OF FINDINGS

Name of District:  
Jurupa Unified

Name of Superintendent:  
Elliott Duchon

Name of School:  
Pacific Avenue Elementary

Name of Principal:  
Dave Doubravsky

Name of SAT or SAIT Organization: Riverside County Office of Education

Lead Name: Terry Wilhelm

Prepared by:  
Terry Wilhelm

Phone #:  
(951) 826-6593

E-mail Address:  
twilhelm@rcoe.k12.ca.us

### Essential Program Component #1 Instructional Program

Finding 1.1 In concurrence with the APS, SAIT found that nearly all classrooms have some Houghton-Mifflin English Language Arts materials, but a number of teachers do not have all the teacher materials, and some students do not have their own books. Teachers relate that they do place orders for missing materials, but that the materials do not come in. Many non-adopted materials are in use, preventing teachers from having enough time to fully implement H-M. Where H-M materials are in use, pages and activities are often assigned without the students' first receiving Direct Instruction from the teacher as set forth in the program.

### Corrective Action

1.1.1 Every teacher must have a full set of teacher and student materials, and the program must be fully implemented in all classrooms to ensure that all grade level standards are instructed by the end of the year.

### Benchmark

1.1.1.1. Each teacher will initial a checklist, provided by the district, of grade level H-M materials, to indicate what has been received. The district will work with the publisher to provide priority delivery of missing materials. ARTIFACT: Checklists

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
1/3/2005		Principal; Administrator, Ed. Technology	Director, Elem. Ed.; Superintendent

**Benchmark**

1.1.1.2. District TSA will provide training for grade levels to assist with full implementation of H-M. Training will address the following issues: transitioning from non-adopted materials (e.g. D.O.L.) to all components of H-M, lesson pacing (to include use of the embedded assessments), lesson planning (5-day for K-1, 7-day for 2-6), implementation of Universal Access (i.e. preteach/reteach) including how to plan and manage small group instruction for differentiation according to student need, and development of appropriate room environment (e.g. Focus Walls, Word/Pattern Walls, Sound/Spelling Cards). ARTIFACTS: Training agendas and sign-ins, lesson plans, principal walk-through checklists

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2005		District TSA	Principal

**Benchmark**

1.1.1.3. District TSA will provide training for grade levels to assist with full implementation of H-M. Training will address Direct Instruction, phonemic awareness, phonics, fluency, vocabulary, and comprehension instruction. ARTIFACTS: Training agendas and sign-ins, lesson plans, principal walk-through checklists

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2006		District TSA	Principal

**Benchmark**

1.1.1.4. The principal and district TSA will utilize walk-through checklists to monitor the progress of H-M implementation, providing regular feedback to teachers on next steps to align more and more closely to full program fidelity. ARTIFACT: Checklists

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
2/28/2005	Weekly	Principal; District TSA	Director, Elem. Ed.

Essential Program Component #1 Instructional Program, cont.

Finding 1.2 In concurrence with the APS, SAIT found that nearly all classrooms have some Houghton-Mifflin English mathematics materials, but some students do not have their own books, and some teachers are missing various teacher materials. Teachers relate that they do place orders for missing materials, but that the materials do not come in. Non-adopted materials such as Excel are used widely, reducing the minutes teachers have to instruct in H-M. There is little or no evidence of the 3-phase lesson plan for mathematics (which includes differentiation of instruction) as set forth in the Framework.

Corrective Action

1.2.1 Every teacher must have a full set of teacher and student materials, and the program must be fully implemented in all classrooms to ensure that all grade level standards are instructed by the end of the year.

Benchmark

1.2.1.1. Each teacher will initial a checklist, provided by the district, of grade level H-M materials, to indicate what has been received. The district will work with the publisher to provide priority delivery of missing materials. ARTIFACT: Checklists

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
1/3/2005		Principal; Administrator, Ed. Technology	Director, Elem. Ed.; Superintendent

Benchmark

1.2.1.2. The district will provide training for grade levels, to assist teachers with full implementation of H-M. Training will address the following issues: transitioning from non-adopted materials (e.g. Excel) to use of all components of H-M, lesson planning (use of the 3-phase lesson plan), pacing (including use of the embedded assessments), instruction in problem solving, and planning and managing small group instruction during intervention. ARTIFACTS: Training agendas and sign-ins, lesson plans, principal walk-through checklists

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2005		Director, Elem. Ed.	Superintendent

<b>Benchmark</b>
1.2.1.3. The principal will utilize walk-through checklists to monitor the progress of H-M implementation, providing regular feedback to teachers on next steps to align more and more closely to full program fidelity. ARTIFACT: Checklists

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2005	Weekly	Principal	Director, Elem. Ed.

<b>Essential Program Component #2 Instructional Time</b>
Finding 2.1 In concurrence with the APS, SAIT found that not all classrooms are compliant with the required minimum minutes for the ELA base program and additional minutes for students needing intervention (Universal Access is missing in most classrooms). Classrooms with enough minutes typically do not provide differentiated instruction during the intervention portion. Some ELA blocks are interrupted by recess, library, ELD, and other activities.

<b>Corrective Action</b>
2.1.1 All classrooms must allocate the daily minimum minutes for ELA instruction in the H-M base program, plus the required minutes for students needing additional time and support (Universal Access), free from interruption.

<b>Benchmark</b>
2.1.1.1. Bell schedules (recess), library, and all other interruptions to the daily ELA time blocks (set forth in the ELA Framework according to grade level), will be revised to keep these time blocks "sacred" for ELA instruction. ELD will be provided outside the H-M time blocks for EL students. Assemblies and other special events will be moved to the afternoon or re-scheduled for after the testing window. Field trips that can be moved to the end of the year will also be re-scheduled. ARTIFACTS: Bell schedules, library schedules, teachers' daily schedules, grade level field trip schedules

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2005		Principal	Director, Elem. Ed.



**Essential Program Component #2 Instructional Time, cont.**

Finding 2.2 In concurrence with the APS, SAIT found that not all classrooms are compliant with the required minimum minutes for the H-M mathematics program and additional minutes for students needing intervention . Classrooms with sufficient minutes may or may not provide differentiated instruction during the intervention portion.

**Corrective Action**

2.2.1 All classrooms must allocate the daily minimum minutes for mathematics instruction in the H-M base program, plus the required minutes for students needing additional time and support, free from interruption.

**Benchmark**

2.2.1.1. The principal will collect the revised daily schedule from each teacher that reflects the appropriate minutes for mathematics instruction and intervention. He will monitor the implementation of these schedules during his regular classroom walk-throughs. ARTIFACTS: Teacher daily schedules, walk-through logs

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
12/17/2004		Principal	Director, Elem. Ed.

**Essential Program Component #3 School Principals' Instructional Leadership Training**

Finding 3.1 In concurrence with the APS, SAIT found that the principal has not attended AB 75 training for ELA in Houghton Mifflin.

**Corrective Action**

3.1.1 The principal will attend AB 75 Module I training for H-M ELA, and complete the 40-hours of practicum.

**Benchmark**

3.1.1.1. The district will arrange AB 75 training for the principal, and provide the necessary coverage for his completion of the 40 hours of training and 40 hours of practicum. ARTIFACTS: Training certificate, walk-through logs (practicum)

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
8/31/2005		Director, Elem. Ed.	Superintendent

**Essential Program Component #3 School Principals' Instructional Leadership Training, cont.**

Finding 3.2 In concurrence with the APS, SAIT found that the principal has not attended AB 75 training for mathematics in Houghton Mifflin.

**Corrective Action**

3.2.1 The principal will attend AB 75 Module I training for H-M mathematics, and complete the 40-hours of practicum.

**Benchmark**

3.2.1.1. The district will arrange AB 75 training for the principal, and provide the necessary coverage for his completion of the 40 hours of training and 40 hours of practicum. ARTIFACTS: Training certificate, walk-through logs (practicum)

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
8/31/2005		Director, Elem. Ed.	Superintendent

**Essential Program Component #4 Credentialed Teachers and Teacher Professional Development Opportunity**

Finding 4.1 In concurrence with the APS, SAIT found that not all teachers at Pacific Avenue are fully credentialed.

**Corrective Action**

4.1.1 Pacific Avenue will have a staff of fully credentialed teachers within three years.

**Benchmark**

4.1.1.1. The district will assist the principal in monitoring the progress of teachers who are not fully credentialed toward their progress in completing a preliminary or clear credential (or its equivalent for special education). ARTIFACT: Staff roster showing teacher credentials, and requirements yet to be met for teachers without a preliminary or clear credential, which are updated each semester.

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
2/28/2005	Each semester	Principal	Asst. Supt., Personnel

**Corrective Action**

4.1.2 Future openings at Pacific Avenue will be filled with fully credentialed teachers.

**Benchmark**

4.1.2.1. The district will ensure that as openings arise, priority is given to the SAIT schools to have candidates who are fully credentialed placed at their sites. SAIT also recommends that the district add questions to the elementary interview that assess candidates' openness to both peer coaching and grade level collaboration, to ensure the best "fit" with the SAIT corrective actions. ARTIFACTS: Elementary interview question form

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2005	As openings arise	Asst. Supt., Personnel	Superintendent

**Essential Program Component #4 Credentialed Teachers and Teacher Professional Development Opportunity, cont.**

Finding 4.2 In concurrence with the APS, SAIT found that no teachers have attended AB 466 training for ELA in Houghton Mifflin.

**Corrective Action**

4.2.1 All teachers will attend AB 466 training for H-M ELA, and complete the 80-hours of practicum.

**Benchmark**

4.2.1.1. The district will arrange AB 466 training for all teachers in H-M ELA.

ARTIFACTS: Training records

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/06		Director, Elem. Ed.	Superintendent

**Benchmark**

4.2.1.2. The principal will monitor each teacher's completion of the ELA practicum hours. ARTIFACTS: Practicum documentation

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/07		Principal	Director, Elem. Ed.

**Essential Program Component #4 Credentialed Teachers and Teacher Professional Development Opportunity, cont.**

Finding 4.3 In concurrence with the APS, SAIT found that no teachers have attended AB 466 training for mathematics in Houghton Mifflin.

**Corrective Action**

4.3.1 All teachers will attend AB 466 training for H-M mathematics, and complete the 80-hours of practicum.

**Benchmark**

4.3.1.1. The district will arrange AB 466 training for all teachers in H-M mathematics.

ARTIFACTS: Training records

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/06		Director, Elem. Ed.	Superintendent

Benchmark
4.3.1.2. The principal will monitor each teacher's completion of the mathematics practicum hours. ARTIFACTS: Practicum documentation

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/07		Principal	Director, Elem. Ed.

<p>Essential Program Component #5 Student Achievement Monitoring System</p> <p>Finding 5.1 In concurrence with the APS, SAIT found that most teachers are not using the embedded assessments in Houghton Mifflin ELA (e.g. Theme Skills Tests and Summative Tests) to continuously assess the progress and plan instruction for the success of ALL students, based on their needs. Teachers also express that their instructional planning time and classroom budgets are negatively impacted by the need to make copies of these tests.</p>
--

<p>Corrective Action</p> <p>5.1.1 All teachers will appropriately administer the Theme Skills Tests and Summative Tests according to the appropriate pacing for H-M.</p>
--

Benchmark
5.1.1.1. The principal will complete a cost analysis of the purchase of test booklets versus the centralized copying of the assessments. If copying is more cost-effective, the district will arrange and coordinate the centralized copying of these assessments in advance, so that teachers have immediate access to the assessments when they are needed. If purchase of test booklets is more cost-effective, the booklets will be purchased. ARTIFACTS: Teacher lesson plans reflecting use of assessments according to appropriate pacing in H-M, principal walk-through logs

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
1/31/2005	On-going	Principal; Director, Elem. Ed.	Superintendent

Essential Program Component #5 Student Achievement Monitoring System, cont.

Finding 5.2 In concurrence with the APS, SAIT found that most teachers are not using the embedded assessments in Houghton Mifflin mathematics according to pacing schedules, consistently within grade levels in order to continuously assess the progress and plan instruction for the success of ALL students, based on their needs.

Corrective Action

5.2.1 All teachers will appropriately administer the assessments provided in H-M mathematics, according to pacing schedules that are followed consistently among teachers at each grade level.

Benchmark

5.2.1.1. The district will provide each grade level with a pacing guide, which includes the H-M mathematics assessments. The principal will monitor the administration of the grade level assessments according to the pacing schedules. ARTIFACTS: Teacher lesson plans reflecting use of assessments according to appropriate pacing in H-M, principal walk-through logs

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
8/31/2005	On-going	Principal; Director, Elem. Ed.	Superintendent

Essential Program Component #6 On-going Instructional Assistance and Support for Teachers

Finding 6.1 In concurrence with the APS, SAIT found that there is no on-going instructional assistance and support to teachers in ELA implementation.

Corrective Action

6.1.1 In addition to feedback from the principal and district TSA, teachers must receive regular, formal feedback from a coach who is well-versed in all aspects of H-M ELA implementation.

<b>Benchmark</b>
6.1.1.1. A coach will be hired to assist teachers at Pacific Avenue with implementation of Houghton-Mifflin ELA .

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
7/1/2005		Asst. Supt., Personnel	Superintendent

<b>Benchmark</b>
6.1.1.2. The ELA coach will receive necessary training and support from the district TSA in Houghton-Mifflin implementation, AND in coaching skills, which may be offered by other providers. ARTIFACT: Training/meeting notes (with District TSA), training registrations (with other providers, e.g. RCOE)

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
8/31/2005	On-going	District TSA	Principal

<b>Benchmark</b>
6.1.1.3. The ELA coach will develop a schedule of work with teachers, beginning with demo lessons and walk-throughs, and proceeding to formalized observations with scheduled times for feedback to teachers, which may include releasing teachers from classrooms with subs or other means, and/or paying them to meet with the coach after the contract day. ARTIFACTS: Coach log of activities

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
11/30/2005	On-going	Coach	Principal

<b>Essential Program Component #6 On-going Instructional Assistance and Support for Teachers, cont.</b>
Finding 6.2 In concurrence with the APS, SAIT found that there is no on-going instructional assistance and support to teachers in mathematics implementation.

<b>Corrective Action</b>
6.2.1 In addition to feedback from the principal and district TSA, teachers must receive regular, formal feedback from a coach who is well-versed in all aspects of H-M mathematics implementation.

<b>Benchmark</b>			
6.2.1.1. A coach will be hired to assist teachers at Pacific Avenue with implementation of Houghton-Mifflin mathematics			

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
7/1/2005		Asst. Supt., Personnel	Superintendent

<b>Benchmark</b>			
6.2.1.2. The mathematics coach will receive necessary training and support from the district TSA in Houghton-Mifflin implementation, AND in coaching skills, which may be offered by other providers. ARTIFACT: Training records or registrations			

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
8/31/2005	On-going	Director, Elem. Ed.	Superintendent

<b>Benchmark</b>			
6.2.1.3. The mathematics coach will develop a schedule of work with teachers, beginning with demo lessons and walk-throughs, and proceeding to formalized observations with scheduled times for feedback to teachers, which may include releasing teachers from classrooms with subs or other means, and/or paying them to meet with the coach after the contract day. ARTIFACTS: Coach log of activities			

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
11/30/2005	On-going	Coach	Principal

<b>Essential Program Component #7 Monthly Collaboration by Grade Level for Teachers, Facilitated by the Principal</b>			
Finding 7.1 In concurrence with the APS, SAIT found that teachers meet in grade levels for at least an hour per week, but that the meetings are not focused on the use of data from the embedded assessments to evaluate and plan ELA instruction.			

<b>Corrective Action</b>			
7.1.1 Each grade level will use at least 1 meeting per month to discuss the most recent data from the embedded H-M assessments to evaluate and plan ELA instruction, using other arrangements (e.g. memos, email, subcommittees) to take care of other needed business and information dissemination.			



<b>Benchmark</b>
7.1.1.1. The principal will facilitate the development of norms for staff meetings, after which each grade level will use a similar process to develop team norms. These norms will be enlarged to poster size, and posted during all team meetings. ARTIFACTS: Norms posters

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
3/31/2005		Principal	Director, Elem. Ed.

<b>Benchmark</b>
7.1.1.2. The principal will meet with each grade level on a rotating basis to ensure that the meetings are being used to discuss student ELA outcome data, and evaluate and plan instruction. ARTIFACTS: Principal records

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
2/28/2005	On-going	Principal	Director, Elem. Ed.

<b>Essential Program Component #7 Monthly Collaboration by Grade Level for Teachers, Facilitated by the Principal, cont.</b>
Finding 7.2 In concurrence with the APS, SAIT found that teachers meet in grade levels for at least an hour per week, but that the meetings are not focused on the use of data from the embedded assessments to evaluate and plan mathematics instruction.

<b>Corrective Action</b>
7.2.1 Each grade level will use at least 1 meeting per month to discuss the most recent data from the embedded H-M assessments to evaluate and plan mathematics instruction, using other arrangements (e.g. memos, email, subcommittees) to take care of other needed business and information dissemination.

<b>Benchmark</b>
7.2.1.1. The principal will meet with each grade level on a rotating basis to ensure that the meetings are being used to discuss student mathematics outcome data, and evaluate and plan instruction. ARTIFACTS: Principal records

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
11/30/2005	On-going	Principal	Director, Elem. Ed.

## Essential Program Component #8 Lesson Pacing Schedule

Finding 8.1 In concurrence with the APS, SAIT found that there is little consistency among teachers at most grade levels in lesson pacing in Houghton Mifflin ELA, and that many parts of the adopted program are not being taught, this reducing students' access to comprehensive instruction in the grade level standards provided in the program design.

### Corrective Action

8.1.1 All teachers will follow consistent pacing guides within their grade level teams, to ensure that all parts of the H-M ELA program are fully implemented within the instructional year.

### Benchmark

8.1.1.1. The district TSA will assist each grade level with understanding and implementing the pacing guides for grades K-6, which include the embedded assessments. The principal, district TSA, and coach will monitor grade levels in their walk-throughs, and help teachers troubleshoot problems they may encounter in following the pacing. ARTIFACTS: Teacher lesson plans reflecting use of assessments according to grade level pacing schedules; principal walk-through logs

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2005	On-going	Principal, District TSA, Coach	Director, Elem. Ed.

## Essential Program Component #8 Lesson Pacing Schedule, cont.

Finding 8.2 In concurrence with the APS, SAIT found that there is little consistency among teachers at most grade levels in lesson pacing in Houghton Mifflin mathematics, and that many parts of the adopted program are not being taught, this reducing the likelihood that all students will receive comprehensive instruction in ALL of the grade level standards as provided in the program design.

### Corrective Action

8.2.1 All teachers will follow consistent pacing guides within their grade level teams, to ensure that all parts of the H-M mathematics program are fully implemented within the instructional year.

**Benchmark**

8.2.1.1. The district will provide each grade level with a pacing guide, which includes the embedded assessments. The principal and coach will monitor the administration of the grade level assessments according to the pacing schedules, and help teachers troubleshoot problems they may encounter in following the pacing. ARTIFACTS: Teacher lesson plans reflecting use of assessments according to grade level pacing schedules; principal walk-through logs

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
6/30/2005	On-going	Principal, Coach	Director, Elem. Ed.

**Essential Program Component #9 Fiscal Support**

Finding 9.1 In concurrence with the APS, SAIT found that the district has supported ELA and mathematics implementation through standards-based textbook adoptions, and that the majority of materials have been received. The district provides budget updates and monitors the school plan. The district is supporting the school through a transition in leadership, and the highest-ranking leaders of the district are fully involved in the SAIT process. A district-level TSA serves Pacific Avenue as one of her 4 schools. STAR data and the APS, validated by SAIT, indicate that the school needs support in developing and implementing cohesive ELA and mathematics programs. Barriers range from needs for training and coaching, to demands on teacher's instructional planning time and classroom budgets to copy the embedded assessments and other required program components, to daily operational and discipline issues that reduce the principal's attention on the instructional program. Additional district resources may be required to implement all the SAIT corrective actions, including missing materials, supplies, copies, training, coaching, subs, and principal coverage.

**Corrective Action**

9.1.1 The district will support Pacific Avenue in implementing all SAIT corrective actions, with fiscal, human, and instructional resources.

**Benchmark**

9.1.1.1. The district will work with the principal to develop a comprehensive funding plan, that allocates or re-allocates site funding, augmented as needed by district funding, to implement all of the SAIT corrective actions.

Due Date	Frequency (optional)	Person/s Responsible for Implementing	Person/s Responsible for Oversight
12/6//2004		Director, Elem. Ed.; Director, Categorical Projects	Superintendent

**Riverside County Office of Education  
Report of Findings and Recommended  
Corrective Actions  
for  
Van Buren Elementary School**

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components: (Level 1)</b>	(1) Instructional Program				
<b>Finding # 1.1</b>	In concurrence with the APS, SAIT found that nearly all classrooms have some H-M English Language Arts materials, but a number of teachers do not have all the teacher materials, and some students do not have their own books, notably combinations. Many non-adopted materials are in use, preventing teachers from having enough time to fully implement H-M. Where H-M materials are in use, pages and activities are often assigned without the students' first receiving Direct Instruction from the teacher as set forth in the program.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
1.1.1. Every teacher must have a full set of teacher and student materials, and the program must be fully implemented in all classrooms to ensure that all grade level standards are instructed by the end of the school year.	1.1.1.1. Each teacher will initial a checklist, provided by the district, of grade level H-M materials, to indicate what has been received. The district will work with the publisher to provide speedy delivery of missing materials to the SAIT	1/7/2005		Principal; Administrator, Educational Technology	Director, Elementary Ed.; Superintendent

	schools. ARTIFACT: Checklists				
	<p>1.1.1.2. District TSA will provide training for grade levels to assist teachers with full implementation of H-M. Training will address the following issues: transitioning from non-adopted materials and activities (e.g. D.O.L.) to all components of H-M, pacing and lesson planning using the 5-day lesson plan in grades K-1 and the 7-day lesson plan in grades 2-6, implementation of Universal Access (i.e. preteach/reteach) including how to plan and manage small group instruction, development of appropriate room environment (e.g. Focus Walls, Word/Pattern Walls, Sound/Spelling Cards), and use of the embedded assessments).</p> <p>ARTIFACTS: Training agendas and sign-ins, lesson plans, principal walk-through checklists</p>	6/30/2005		District TSA	Principal

I  
19

	1.1.1.3. District TSA will provide training for grade levels to assist teachers with higher level implementation of H-M. Training will address Direct Instruction, phonemic awareness, phonics, fluency, vocabulary, and comprehension instruction. ARTIFACTS: Training agendas and sign-ins, lesson plans, principal walk-through checklists	6/30/2006		District TSA	Principal
	1.1.1.4. The principal and district TSA will utilize walk-through checklists to monitor the progress of H-M implementation, providing regular feedback to teachers on next steps to align more and more closely to full program fidelity. ARTIFACT: Checklists	2/28/2005	Weekly	Principal; District TSA	Director, Elementary Ed.



# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(1) Instructional Program				
<b>Finding # 1.2</b>	In concurrence with the APS, SAIT found that nearly all classrooms have some H-M mathematics materials, but some students do not have their own books, and some teachers are missing various teacher materials. Non-adopted materials such as Excel are used widely, reducing the minutes teachers have to instruct in H-M. There is little or no evidence of the use of the 3-phase lesson plan for mathematics (which includes differentiation of instruction) as set forth in the Framework. The schoolwide API for mathematics dropped 16 points on the CST and 18 points on the CAT6 between 2003 and 2004.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
1.2.1. Every teacher must have a full set of teacher and student materials, and the program must be fully implemented in all classrooms to ensure that all grade level standards are instructed by the end of the year.	1.2.1.1. Each teacher will initial a checklist, provided by the district, of grade level H-M materials, to indicate what has been received. The district will work with the publisher to provide speedy delivery of missing materials to the SAIT	1/7/2005		Principal; Administrator, Educational Technology	Director, Elementary Ed.; Superintendent

I  
8.21



	schools. ARTIFACT: Checklists				
	1.2.1.2. The district will provide training for grade levels, to assist teachers with full implementation of H-M. Training will address the following issues: transitioning from non-adopted materials and activities (e.g. Excel) to the matching component of H-M, pacing and lesson planning, use of the embedded assessments, the 3-phase lesson plan, instruction in problem solving, planning and managing small group instruction during intervention. ARTIFACTS: Training agendas, sign-ins	6/30/2005		Director, Elementary Ed.	Superintendent
	1.2.1.3. The principal will utilize walk-through checklists to monitor the progress of H-M implementation, providing regular feedback to teachers on next steps to align more and more closely to full	6/30/2005	Weekly	Principal	Director, Elementary Ed.

I  
pg. 22

	program fidelity. ARTIFACT: Checklists				
--	--	--	--	--	--

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(2) Instructional Time				
<b>Finding # 2.1</b>	In concurrence with the APS, SAIT found that not all classrooms are compliant with the required minimum minutes for the ELA base program and additional minutes for students needing intervention (Universal Access is missing in most classrooms). Classrooms with enough minutes typically do not provide differentiated instruction during the intervention portion. Some ELA blocks are interrupted by P.E., recess, library, ELD, and other activities.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
2.1.1. All classrooms must allocate the daily minimum minutes for ELA instruction in the H-M base program, plus the required additional minutes for students needing additional time and support (Universal Access), free from interruption.	2.1.1.1. Bell schedules (recess), PE, library, and all other interruptions to the daily ELA time blocks (set forth in the ELA Framework according to grade level) will be revised to keep these time blocks "sacred" for ELA instruction. ELD will be provided outside the H-M time blocks for EL	6/30/2005		Principal	Director, Elementary Ed.

I  
pg. 24

	<p>students. Assemblies and other special events will be moved to the afternoon, or re-scheduled for after the testing window. Field trips that can be moved to the end of the school year will also be rescheduled.</p> <p>ARTIFACTS: Bell schedules, library schedules, teachers' daily schedules, grade level field trip schedules</p>				
--	---	--	--	--	--

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/6/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(2) Instructional Time				
<b>Finding # 2.2</b>	In concurrence with the APS, SAIT found that not all classrooms are compliant with the required minimum minutes for the H-M mathematics base program and additional minutes for students needing intervention. Classrooms with sufficient minutes may or may not provide differentiated instruction during the intervention portion.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
2.2.1. All classrooms must allocate the daily minimum minutes for mathematics instruction in the H-M base program, plus the required additional minutes for students needing additional time and support, free from interruption.	2.2.1.1. The principal will collect the revised daily schedule from each teacher that reflects the appropriate minutes for mathematics instruction and intervention. She will monitor the implementation of these schedules during her regular classroom walkthroughs. ARTIFACTS: Teacher daily	12/17/2004		Principal	Director, Elementary Ed.

	schedules, walk-through logs				
--	------------------------------	--	--	--	--

F  
pg. 27

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/6/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(3) School Principals Instructional Leadership Training				
<b>Finding # 3.1</b>	In concurrence with the APS, SAIT found that the principal has not attended AB 75 training for ELA in Houghton Mifflin.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
3.1.1. The principal will attend AB 75 Module I training for H-M ELA, and complete the 40 hours of practicum.	3.1.1.1. The district will arrange AB 75 training for the principal, and provide necessary coverage for her completion of the 40 hours of institute and 40 hours of practicum. ARTIFACTS: Training certificate, walk-through logs (practicum)	8/31/2005		Director, Elementary Ed.	Superintendent

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/6/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(3) School Principals Instructional Leadership Training				
<b>Finding # 3.2</b>	In concurrence with the APS, SAIT found that the principal has not attended AB 75 training for mathematics in Houghton Mifflin.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
3.2.1. The principal will attend AB 75 Module I training for H-M mathematics, and complete the 40 hours of practicum.	3.2.1.1. The district will arrange AB 75 training for the principal, and provide necessary coverage for her completion of the 40 hours of institute and 40 hours of practicum. ARTIFACTS: Training certificate, walk-through logs (practicum)	8/31/2005		Director, Elementary Ed.	Superintendent

I  
pg. 29



# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa Unified  
**Name of Superintendent:** Elliott Duchon

**Name of School:** Van Buren Elementary  
**Name of Principal:** Karen Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(4) Credentialed Teachers and Teacher Professional Development Opportunity				
<b>Finding # 4.1</b>	In concurrence with the APS, SAIT found that all teachers at Van Buren are fully credentialed.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
4.1.1. The district will support the school in maintaining its status of having a fully credentialed teaching staff.	4.1.1.1. The district will ensure that as openings arise, priority is given to the SAIT schools to have candidates who are fully credentialed placed at their sites. SAIT also recommends that the district add questions to the elementary interview that assess candidates' openness to both peer coaching and grade level collaboration, to	6/30/2005	As openings arise	Asst. Supt. Personnel	Superintendent

I  
pg. 30

	ensure the best "fit" with the SAIT Corrective Actions. ARTIFACTS: Elementary interview question form, Van Buren staff roster listing credentials				
--	---	--	--	--	--

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(4) Credentialed Teachers and Teacher Professional Development Opportunity				
<b>Finding # 4.2</b>	In concurrence with the APS, SAIT found that no teachers have attended AB 466 training for ELA in Houghton Mifflin.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
4.2.1. All teachers will attend AB 466 training for H-M English Language Arts and complete the 80 hours of practicum.	4.2.1.1. The district will arrange AB 466 training for all teachers at Van Buren. ARTIFACTS: AB 466 training records and sign-ins	6/30/2006		Director, Elementary Ed.	Superintendent
	4.2.1.2. The principal will monitor teachers' completion of the practicum. ARTIFACTS: AB 466 practicum documentation	6/30/2007		Principal	Director, Elem. Ed.

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa Unified  
**Name of Superintendent:** Elliott Duchon

**Name of School:** Van Buren Elementary  
**Name of Principal:** Karen Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared By:** Ms. Terry Wilhelm  
**Phone #:** (909) 360-2865  
**E-mail Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(4) Credentialed Teachers and Teacher Professional Development Opportunity				
<b>Finding # 4.3</b>	In concurrence with the APS, SAIT found that no teachers have attended AB 466 training for mathematics in Houghton Mifflin.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
4.3.1. All teachers will attend AB 466 mathematics training and complete the 80 hours of practicum.	4.3.1.1. The district will arrange AB 466 mathematics training for all teachers at Van Buren. ARTIFACTS: AB 466 training records and sign-ins	10/31/2006		Director, Elementary Ed.	Superintendent
	4.3.1.2. The principal will monitor teachers' completion of the practicum.	6/30/2007		Principal	Director, Elem. Ed.

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa Unified  
**Name of Superintendent:** Elliott Duchon

**Name of School:** Van Buren Elementary  
**Name of Principal:** Karen Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared By:** Ms. Terry Wilhelm  
**Phone #:** (909) 360-2865  
**E-mail Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(5) Student Achievement Monitoring System				
<b>Finding # 5.1</b>	In concurrence with the APS, SAIT found that most teachers are not using the embedded assessments in Houghton Mifflin ELA (e.g. Theme Tests and Summative Tests) to continuously assess the progress and plan instruction for the success of ALL students, based on their needs.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
5.1.1. All teachers will appropriately administer the Theme Skills tests and Summative Tests according to the appropriate pacing for H-M.	5.1.1.1. The principal will complete a cost analysis to determine whether to purchase test booklets (if available) or to have the booklets centrally copied. For any tests not purchased or if booklets are unavailable, the district will arrange and coordinate the centralized copying of these	1/31/2005	Ongoing	Principal; Director, Elementary Ed.	Superintendent

I  
Pg. 34

	assessments in advance, so that teachers have immediate access to them when they are needed. ARTIFACTS: Teacher lesson plans reflecting use of assessments according to appropriate H-M pacing, principal walk-through logs				
--	---	--	--	--	--

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(5) Student Achievement Monitoring System				
<b>Finding # 5.2</b>	In concurrence with the APS, SAIT found that most teachers are not administering the embedded assessments in H-M mathematics according to pacing schedules consistent within grade levels in order to continuously assess the progress and plan instruction for the success of ALL students, based on their needs.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
5.2.1. All teachers will administer the assessments provided in H-M mathematics, according to pacing schedules that are followed consistently among teachers at each grade level.	5.2.1.1. The district will provide each grade level with a pacing guide, which includes the H-M mathematics assessments. The principal will complete a cost analysis to determine whether to purchase available assessments, or to have copying coordinated and	8/31/2005		Principal; Director, El. Ed.	Superintendent

	<p>completed at the district level. The principal will monitor the administration of the grade level assessments according to these pacing schedules.</p> <p><b>ARTIFACTS:</b> Teacher lesson plans reflecting use of assessments according to grade level pacing schedules, principal walk-through logs</p>				
--	--	--	--	--	--



# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/6/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(6) On-going Instructional Assistance and Support for Teachers				
<b>Finding # 6.1</b>	In concurrence with the APS, SAIT found that there is no on-going instructional assistance and support to teachers in ELA implementation.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
6.1.1. In addition to feedback from the principal and district TSA, teachers must receive regular, formal feedback from a coach who is well-versed in all aspects of H-M ELA implementation.	6.1.1.1. A coach will be hired to assist teachers at Van Buren with implementation of Houghton Mifflin ELA.	7/1/2005		Asst. Supt., Personnel	Superintendent
	6.1.1.2. The coach will receive necessary training and support from the district TSA in Houghton-Mifflin implementation AND in coaching skills, which may be offered by	8/31/2005	On-going	District TSA	Principal

I  
38

	other providers. ARTIFACT: Training/meeting notes (with District TSA), training registrations (with other providers, e.g. RCOE)				
	6.1.1.3. The coach will develop a schedule of work with teachers, beginning with demo lessons and walk-throughs, and proceeding to formalized observations with scheduled times for feedback to teachers, which may include releasing teachers from classrooms with subs or other means, and/or paying them to meet with the coach after the contract day. ARTIFACTS: Coach log of activities	11/30/2005	On-going	Coach	Principal

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/6/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(6) On-going Instructional Assistance and Support for Teachers				
<b>Finding # 6.2</b>	In concurrence with the APS, SAIT found that there is no on-going instructional assistance and support to teachers in mathematics implementation.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
6.2.1. In addition to feedback from the principal, teachers must receive regular, formal feedback from a coach who is well-versed in all aspects of H-M mathematics implementation.	6.2.1.1. A coach will be hired to assist teachers at Van Buren with implementation of H-M mathematics.	7/1/2005		Asst. Supt., Personnel	Superintendent
	6.2.1.2. The coach will receive necessary training in H-M mathematics implementation AND in coaching skills, which may be offered by the	8/31/2005	On-going	Director, Elementary Ed.	Superintendent

	district or other appropriate providers. ARTIFACTS: Training records or registrations				
	6.2.1.3. The coach will develop a schedule of work with teachers, beginning with demo lessons and walk-throughs, and proceeding to formalized observations with scheduled times for feedback to teachers, which may include releasing teachers from classrooms with subs or other means, and/or paying them to meet with the coach after the contract day. ARTIFACTS: Coach log of activities	11/30/2005	On-going	Coach	Principal

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa Unified  
**Name of Superintendent:** Elliott Duchon

**Name of School:** Van Buren Elementary  
**Name of Principal:** Karen Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared By:** Ms. Terry Wilhelm  
**Phone #:** (909) 360-2865  
**E-mail Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)		(7) Monthly Collaboration by Grade Level for Teachers Facilitated by the Principal				
<b>Finding # 7.1</b>		In concurrence with the APS, SAIT found that teachers meet in grade levels for up to 1 hour per week, but that the meetings are not focused on the use of data from the embedded assessments to evaluate and plan ELA instruction. Most of the meetings of the first 6-8 weeks in grade 6 are used to plan science camp.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>	
7.1.1. Each grade level will use at least 1 meeting per month to discuss the most recent data from the embedded H-M assessments to evaluate and plan ELA instruction, using other arrangements (e.g. memos, email, subcommittees) to take care of other needed business and information dissemination.	7.1.1.1. The principal will facilitate the development of norms for staff meetings, after which each grade level will use a similar process to develop team norms. These norms will be enlarged to poster size, and posted during all team meetings. ARTIFACTS:	12/17/2004		Principal	Director, Elementary Ed.	

	Norms posters				
	7.1.1.2. The principal will meet with each grade level on a rotating basis to ensure that teachers are using the meetings to discuss student outcome data, and evaluate and plan instruction. ARTIFACTS: Team meeting agendas and minutes	2/28/2005	On-going	Principal	Director, Elementary Ed.
7.1.2. The 6th grade team will allocate their team meeting time at the beginning of the year to focus on student achievement outcomes.	7.1.2.1. The district will assist the principal and 6th grade team in locating a science camp that can accommodate Van Buren students after the testing window. ARTIFACT: Camp schedule	6/30/2005		Director, Elementary Ed.	Superintendent
7.1.3. In planning for 2005-06, strategically locate grade level classrooms in close proximity to one another to facilitate ease of collaboration.	7.1.3.1. As grade level assignments are made, plan the locations of the rooms so that teams are in close proximity.	6/30/2005		Principal	Director, Elem. Ed.

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa  
Unified

**Name of  
Superintendent:** Elliott  
Duchon

**Name of School:** Van Buren  
Elementary

**Name of Principal:** Karen  
Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared**

**By:** Ms. Terry Wilhelm

**Phone #:** (909) 360-2865

**E-mail**

**Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(7) Monthly Collaboration by Grade Level for Teachers Facilitated by the Principal				
<b>Finding # 7.2</b>	In concurrence with the APS, SAIT found that teachers meet in grade levels for up to 1 hour per week, but that the meetings are not focused on the use of data from the embedded assessments to evaluate and plan mathematics instruction.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
7.2.1. Each grade level will use at least 1 meeting per month to discuss the most recent data from the H-M mathematics assessments to evaluate and plan instruction, using other arrangements (e.g. memos, email, subcommittees) to take care of other needed business and information dissemination.	7.2.1.1. The principal will meet with each grade level on a rotating basis to ensure that teachers are using the meetings to discuss student outcome data, and evaluate and plan instruction. ARTIFACTS: Team meeting agendas and minutes	11/30/2005		Principal	Director, Elementary Ed.

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa Unified  
**Name of Superintendent:** Elliott Duchon

**Name of School:** Van Buren Elementary  
**Name of Principal:** Karen Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared By:** Ms. Terry Wilhelm  
**Phone #:** (909) 360-2865  
**E-mail Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(8) Lesson Pacing Schedule				
<b>Finding # 8.1</b>	In concurrence with the APS, SAIT found that there is little consistency among teachers at most grade levels in lesson pacing in Houghton Mifflin ELA, and that many parts of the adopted program are not being taught, thus depriving students of access to comprehensive instruction in the grade level standards provided in the program design.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
8.1.1. All teachers will follow a consistent pacing guide within their grade level teams, to ensure that all parts of the H-M ELA program are fully implemented within the instructional year.	8.1.1.1. The district TSA will provide pacing guides for grades K-6 which include the embedded assessments. The principal, district TSA, and coach will monitor grade levels in their walk-throughs and help teachers troubleshoot problems they may encounter in following the pacing. ARTIFACTS:	6/30/2005	On-going	Principal; District TSA; Coach	Director, Elementary Ed.



	Teacher lesson plans				
--	----------------------	--	--	--	--

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa Unified  
**Name of Superintendent:** Elliott Duchon

**Name of School:** Van Buren Elementary  
**Name of Principal:** Karen Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared By:** Ms. Terry Wilhelm  
**Phone #:** (909) 360-2865  
**E-mail Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(8) Lesson Pacing Schedule				
<b>Finding # 8.2</b>	In concurrence with the APS, SAIT found that there is little consistency among teachers at most grade levels in lesson pacing in H-M mathematics, and that many parts of the program are not being implemented due to the use of Excel and other non-adopted materials, thus reducing the likelihood that all students will receive comprehensive instruction in ALL of the grade level standards as provided in the program design.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
8.2.1. All teachers will follow the pacing guide for H-M mathematics consistently within each grade level, to ensure that all parts of the standards-based program are fully implemented within the instructional year.	8.2.1.1. The district will provide each grade level with a pacing guide, which includes the H-M mathematics assessments. The principal will monitor the administration of the grade level assessments according to these pacing schedules. ARTIFACTS:	6/30/2005		Principal; Director, Elem. Ed.	Superintendent

	Teacher lesson plans reflecting use of assessments according to grade level pacing schedules, principal walk-through logs				
--	---	--	--	--	--

# School Improvement Online Systems

## (Report of Findings)

Date Last Revised: 11/22/2004

Print Date: 11/22/2004

**Name of District:** Jurupa Unified  
**Name of Superintendent:** Elliott Duchon

**Name of School:** Van Buren Elementary  
**Name of Principal:** Karen Salvaggio

**Name of SAT or SAIT Organization:** Riverside County Office of Education

**Lead Name(s):** Ms. Terry Wilhelm,

**Prepared By:** Ms. Terry Wilhelm  
**Phone #:** (909) 360-2865  
**E-mail Address:** twilhelm@rcoe.k12.ca.us

<b>Essential Program Components:</b> (Level 1)	(9) Fiscal Support				
<b>Finding # 9.1</b>	In concurrence with the APS, SAIT found that the district has supported ELA and mathematics implementation through standards-based textbook adoptions, and the majority of materials have been received. The district provides budget updates and monitors the school plan. The district has strategically placed new leadership at the school, and the highest ranking leaders of the district are fully involved in the SAIT process. A district-level literacy TSA serves Van Buren as one of her 6 schools. STAR data and the APS, validated by SAIT, indicate that the school needs support in developing and implementing cohesive ELA and mathematics programs. Barriers range from needs for training and coaching, to a lack of copying capabilities for teachers to provide assessments and required program components, to daily operational/ discipline/community/personnel issues that reduce the principal's attention on the instructional program. Additional district resources may be required to implement all of the corrective actions, including missing materials, supplies, copies, training, coaching, subs, and principal coverage.				
<b>Corrective Action(s):</b>	<b>Benchmark:</b>	<b>Due Date</b>	<b>Frequency</b>	<b>Person(s) Responsible for Implementing:</b>	<b>Person(s) Responsible for Oversight</b>
9.1.1. The district will support Van Buren in implementing all SAIT corrective actions, with fiscal, human, and instructional resources.	9.1.1.1. The district will work with the principal to develop a comprehensive funding plan, that allocates or re-allocates site funding,	12/6/2004		Director, El. Ed., Director, Categorical Projects, Asst. Supt., Personnel	Superintendent

I  
Pg. 49

	<p>augmented as needed by district funding, to implement all of the SAIT corrective actions. The Personnel division will assist by providing priority attention to filling the current vacancies at Van Buren.</p> <p>ARTIFACTS: Funding plan, job flyers</p>				
--	---	--	--	--	--



Jurupa Unified School District

Personnel Report #10

December 6, 2004

Regular Assignment

Teacher	Mr. Raymond Castaneda 5065 J. Street Riverside, CA 92509	Eff. November 15, 2004 Emergency Single Subject Math
---------	--	--

Extra Compensation Assignment

Administrative Services; provide home hospital instruction; November 2004 through June 2005; not to exceed 5 hours per week; appropriate hourly rate of pay; Funding Source: Special Education; \$4,684 total.

Ms. Traci Payo

Education Services; stipend for optional staff development day at Camino Real; October 16, 2004; Funding Source: Staff Development Buy Out; \$7,000 total.

Ms. Sandra Allen	Ms. Esther Askew	Ms. Joan Bain
Ms. Carol Camacho	Ms. Paula Cannon	Mr. David Clarke
Mr. Danny Cornejo	Ms. Kristine Doty	Ms. Linda Goedhart
Ms. Paula Goldberg	Ms. Kathryn Gonzalez	Ms. Karen Gotschall
Ms. Mary Harris	Ms. Wendy Holder	Ms. Debra Johnston
Ms. Penelope Joven	Ms. Flo Kent	Ms. Linda Kenyon
Ms. Kathy Nitta	Ms. Garnett Peralta	Ms. Gayle Ravenscroft
Ms. Carol Schiefer	Ms. Donnalee Simpson	Mr. James Smyth
Ms. Julie Stice	Ms. Denise Turner	Ms. Christina Wang

Education Services; stipend for optional staff development day at Ina Arbuckle; September 25, 2004; Funding Source: Staff Development Buy Out; \$4,750 total.

Ms. Britta Anderson	Mr. Timothy Crider	Ms. Connie Dam
Ms. Jana Dexter	Ms. Josefina Gamez	Ms. Cathe Giles
Ms. Gisele Helfand	Ms. Kate Jardine	Ms. Sofia McCarthy
Ms. Nanette Prince	Ms. Sally Quintana	Mr. Larry Sturm
Ms. Nancy Summers	Ms. Wendy Thornton	Ms. Beth VandenRaadt
Ms. Julie Vanderman	Ms. June VanGenuchten	Ms. Norma Velasquez
Ms. Nancy Velasquez-Guzman		

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation

Education Services; stipend for optional staff development day at Sunnyslope Elementary; October 30, 2004; Funding Source: Staff Development Buy Out; \$4,500 total.

Ms. Sandra Amatriain  
Ms. Lorayne Corcoran  
Ms. Harriet Huling  
Ms. Barbara Martinez  
Ms. Carolyn Sherman  
Ms. Zoe Washburn

Ms. Mary Blevins  
Mr. Wayne Fowler  
Ms. Jeannette Ingram  
Ms. Brooke Martinez  
Ms. DeAnna Soccio  
Ms. Marilyn Wior

Ms. Shawnette Bukarau  
Ms. Elizabeth Garcia  
Ms. Cynthia Johnson  
Ms. Kristin Regua  
Ms. Jennifer Stromdahl  
Mr. Carl Zitek

Education Services; attend formal meetings with participating teachers per SMART/PAR program guidelines; October 1, 2004 through June 22, 2005; not to exceed 6 hours each; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$607 total.

Ms. Chelsie DaCosta

Mr. Gary Golden

Ms. Maria Rodriguez

Education Services; attend formal meetings with participating teachers per SMART/PAR program guidelines; November 1, 2004 through June 10, 2005; not to exceed 16 hours each; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$1,079 total.

Ms. Nancy Batchelder

Ms. Joan Knowlton

Education Services; attend formal meetings with participating teachers per SMART/PAR program guidelines; December 8, 2004 through June 1, 2005; not to exceed 8 hours; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$270 total.

Mr. Brian Dirkswager

Education Services; attend formal meetings with participating teachers per SMART/PAR program guidelines; September 21, 2004 through June 7, 2005; not to exceed 10 hours each; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$674 total.

Ms. Anita Martinez

Ms. Katherine Palagi

Education Services; attend formal meetings with participating teachers per SMART/PAR program guidelines; September 29, 2004 through May 1, 2005; not to exceed 12 hours each; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$808 total.

Ms. Debra Balch

Ms. Elizabeth Weeks

Education Technology; attend district data committee meetings; September 2004 through June 2005; not to exceed 3 hours per month; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$1,011 total.

Ms. Lisa Levine Perkins

0-1  
24.2

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation

Research & Assessment; revise and edit elementary CRT; November 1, 2004 through November 12, 2004; not to exceed 12 hours total; appropriate hourly rate of pay; Funding Source: Title II Teacher Quality; \$405 total.

Ms. Harriet Huling

Research & Assessment; translate essential state standards into Spanish; November 4 & 5, 2004; not to exceed 4 hours total; appropriate hourly rate of pay; Funding Source: Title II Teacher Quality; \$135 total.

Ms. Lupe Flint

Stone Avenue Elementary; teachers to provide learning opportunities to GATE students; November 1, 2004 through June 19, 2005; not to exceed 4.5 hours per week; appropriate hourly rate of pay; Funding Source: Gifted and Talented Education; \$4,008 total.

Ms. Yesenia Barr  
Ms. Laura Berkeley  
Ms. Heidi Felix  
Ms. Jolene Hammack  
Ms. Michelle Johnson  
Ms. Kathy Malone  
Ms. Kathy Pedroza  
Ms. Deborah Reiner  
Mr. Dale Stoa  
Ms. Marie Wayland

Ms. Rhonda Batterton  
Mr. Barry Brandon  
Mr. Alex Garcia  
Ms. Irma Hartsock  
Ms. Christa Kish  
Mr. Dan Olguin  
Ms. Debbie Pekarcik  
Ms. Helen Roseberry  
Ms. Michelle Clines  
Ms. Sandy West

Ms. Maggie Beach  
Ms. Alyce Dooley  
Mr. Dave Gruidl  
Ms. Nichole Howard  
Ms. Debbie Lucio  
Mr. John Payne  
Ms. Penny Read  
Ms. Kelly Scroggins  
Ms. Dolores Vasquez

West Riverside Elementary; provide extended learning opportunities; November 8, 2004 through December 16, 2004; not to exceed 188 hours total; appropriate hourly rate of pay; Funding Source: Title I Basic Grants Low Income; \$6,335 total.

Ms. Jesse Alaniz  
Ms. Teresa Chavez  
Ms. Emma Garza  
Ms. Vicki Hawkins  
Ms. Martha Rodriguez  
Ms. Maria Saucedo

Ms. Ms. Sharon Carey  
Ms. Kathy Edmond  
Mr. Mark Gonzales  
Ms. Deborah Monical  
Mr. Hector Sanchez  
Ms. Peg Schmidt

Mr. Maurice Castro  
Mr. Chet Edmunds  
Ms. Sophia Gray  
Ms. Carole Patty  
Ms. Mayra Sanchez  
Ms. Kathy Yano

Mira Loma Middle School; facilitate and prepare for ELAC; October 2004 through June 2005; not to exceed 30 hours; appropriate hourly rate of pay; Funding Source: Title III-LEP; \$1,011 total.

Ms. Christy Coello

Ms. Stephanie Cunningham



Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation

Mission Middle School; instruct extra period teaching assignment due to enrollment; September 2004 through June 2005; not to exceed 1 hour per day each; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$15,000 total.

Ms. Amber Alkire  
Ms. Shelly Sinclair

Mr. Sam Gee  
Mr. Doug Stevens

Mr. Jeff Norman

Jurupa Valley High School; assistance in coverage of teacher vacancy; September 13, 2004 through October 29, 2004; not to exceed 1 hour per day; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$14,140 total.

Ms. Ann Hwang  
Mr. Jim Wat

Ms. Kelly Krockner  
Ms. Monica Werwee

Mr. Paul Kumamoto

Jurupa Valley High School; additional general studies section in Opportunity school due to large enrollment; September 7, 2004 through June 22, 2005; not to exceed 180 hours; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; 15,700 total.

Mr. Will Murray

Jurupa Valley High School; instruct extra period teaching assignment due to vacancy; September 29, 2004 through January 28, 2005; not to exceed 1 hour per day; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$15,700 total.

Ms. Stephanie Guerrero

Jurupa Valley High School; instruct extra period teaching assignment due to enrollment; September 29, 2004 through January 28, 2005; not to exceed 1 hour per day each; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$109,900 total.

Ms. Deb Bennett  
Ms. Teri Foltz  
Mr. Craig Sevey

Mr. Robert Diaz  
Mr. Robert Green

Mr. Scott Eckstrom  
Ms. Christina Jacobson

Jurupa Valley High School; provide curriculum, planning, and recruitment for the Academy of Construction; September 7, 2004 through June 22, 2005; not to exceed 105 hours total; appropriate hourly rate of pay; Funding Source: Partnership Academies Programs; \$3,600 total.

Mr. Kevin Harrison  
Mr. Scott Steinbrink

Mr. Joel Parker  
Ms. Laoretta Wilson-Cortez

Mr. Chuck Riggs

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation

Learning Center; RCAT school leadership meetings; October 18, 2004 through June 22, 2005; not to exceed 100 hours total; appropriate hourly rate of pay; Funding Source: Title II Teacher Quality; \$3,370 total.

Ms. Jamie Angulo  
Mr. Tim Titus

Ms. Traci Coffelt  
Mr. Dan Weatherford

Mr. Ed Luna

Substitute Assignment

Teacher

Ms. Denise Briseno  
12980 Iroquois Rd.  
Apple Valley, CA 92308

As needed  
Emergency 30-Day Permit

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Education Services; stipend for optional staff development day at Camino Real; October 16, 2004; Funding Source: Staff Development Buy Out; \$134 total.

Instructional Aide

Ms. Zayra Hall

Education Services; stipend for optional staff development day at In Arbuckle; September 25, 2004; Funding Source: Staff development Buy Out; \$670 total.

Bilingual Language Tutor  
Bilingual Language Tutor  
Bilingual Language Tutor  
Bilingual Language Tutor  
Instructional Aide

Ms. Maria Franco  
Ms. Linda Hogarth  
Ms. Leticia Lopez  
Ms. Angelita Saldana  
Ms. Debbie Vanderhagen

Education Support Services; provide translation for IEP's and related special education reports; 2004-2005 school year; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$25,000 total.

Language Proficiency Evaluator  
Bilingual Language Tutor  
Bilingual Language Tutor

Ms. Estella Sanchez  
Ms. Beatriz Simonds  
Ms. Kenya Zundel

Personnel Report #10

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Personnel Services; to attend scheduled meetings; November 2004; not to exceed 1 hour each; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$97 total.

Health Care Aide	Ms. Theresa Armbruster
Instructional Aide	Mr. Ryan Bailey
Secretary - Elem. & NVHS	Ms. Diane Hendrick
Translator Clerk Typist	Ms. Alma Mendoza
Bilingual Language Tutor	Ms. Angelica Perales
Instructional Aide	Mr. Richard Smihula

Glen Avon Elementary; provide translation for parents during conferences; October 2004 through June 2005; appropriate hourly rate of pay; Funding Source: School Improvement Program; \$500 total.

Activity Supervisor	Ms. Donna Cortez
Bilingual Language Tutor	Ms. Anna Mota
Instructional Aide	Ms. Irma Rangel
Bilingual Language Tutor	Ms. Elsa Ruiz

Granite Hill Elementary; provide childcare during parent classes; October 2004 through June 2005; not to exceed 200 hours; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$2,294 total.

Activity Supervisor	Ms. Mary Almaguer
Activity Supervisor	Ms. Maria Cordero
Activity Supervisor	Mr. Art DeLeon
Activity Supervisor	Ms. Leslie Freitas
Activity Supervisor	Ms. Jesse Garcia
Activity Supervisor	Ms. Esther Marquez
Bilingual Language Tutor	Ms. Kenia Ramirez
Translator Clerk Typist	Ms. Cecilia Silvas

Granite Hill Elementary; provide assistance in proctoring tests, mandated reviews and translating materials for parents; November 1, 2004 through June 22, 2005; not to exceed 20 hours each; appropriate hourly rate of pay; Funding Source: title I Basic Grants Low Income; \$3,019 total.

Activity Supervisor	Ms. Mary Almaguer
Bilingual Language Tutor	Ms. Sandy Cohen
Activity Supervisor	Ms. Maria Cordero
Activity Supervisor	Mr. Art DeLeon
Activity Supervisor	Ms. Leslie Freitas
Activity Supervisor	Ms. Jesse Garcia
Activity Supervisor	Ms. Esther Marquez
Bilingual Language Tutor	Ms. Dian Martinez
Bilingual Language Tutor	Ms. Maria Morfin
Bilingual Language Tutor	Ms. Kenia Ramirez
Instructional Aide	Ms. Jeanne Sadler
Instructional Aide	Ms. Deirdra Tudor
Instructional Aide	Ms. Sabrina Villa

0-1  
pg. 16

Personnel Report #10

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Granite Hill Elementary; provide assistance in parent conferences; November 4 & 5, 2004; not to exceed 8 hours per day each; appropriate hourly rate of pay; Funding Source: Title I Basic Grants Low Income; \$1,782 total.

Activity Supervisor	Ms. Mary Almaguer
Bilingual Language Tutor	Ms. Sandra Cohen
Activity Supervisor	Ms. Maria Cordero
Activity Supervisor	Mr. Art Deleon
Activity Supervisor	Ms. Esther Marquez
Bilingual Language Tutor	Ms. Diana Martinez
Bilingual Language Tutor	Ms. Maria Morfin
Bilingual Language Tutor	Ms. Kenia Ramirez

Ina Arbuckle Elementary; assist in focus areas as needed to support the core curriculum; September 1, 2004 through May 30, 2005; not to exceed 100 hours total; appropriate hourly rate of pay; Funding Source: School Improvement Program; \$1,500 total.

Elementary Media Clerk	Ms. Sally Garibay
Health Care Aide	Ms. Josefina Barron
Clerk Typist	Ms. Rosemary Perks
Instructional Aide	Ms. Maria Clemente

Pacific Avenue Elementary; assist with registration of new students; September 7, 2004; not to exceed 8 hours; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$121 total.

Translator Clerk Typist	Ms. Elizabeth O'Connor
-------------------------	------------------------

Pacific Avenue Elementary; provide childcare during parent CBET classes; November 15, 2004 through June 7, 2005; not to exceed 200 hours total; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$2,000 total.

Activity Supervisor	Ms. Blanca Blanco
Activity Supervisor	Ms. Lupe Castillo
Activity Supervisor	Ms. Debra Jones
Activity Supervisor	Ms. Jenny Kauffman
Activity Supervisor	Ms. Rita Prado
Activity Supervisor	Ms. Vicki Randle
Activity Supervisor	Ms. Marsha Watson
Café Asst. I	Ms. Nancy Vicuna

Personnel Report #10

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Stone Avenue Elementary; provide translation during parent conferences; November 4 & 5, 2004; not to exceed 10 hours each; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$557 total.

Bilingual Language Tutor	Ms. Guadalupe Acosta
Bilingual Language Tutor	Ms. Esther Fisher
Bilingual Language Tutor	Ms. Pam Juarez
Activity Supervisor	Ms. Maria Macias

Sunnyslope Elementary; provide assistance to support supplemental activities; October 2004 through June 2005; not to exceed 500 hours; appropriate hourly rate of pay; Funding Source: Title I Basic Grants Low Income; \$5,796 total.

Activity Supervisor	Ms. Lizetora Barnum
---------------------	---------------------

West Riverside Elementary; assist with interpretation of assessment result to parents; November 4 & 5, 2004; not to exceed 10 hours; appropriate hourly rate of pay; Funding Source: Title III-LEP; \$130 total.

Bilingual Language Tutor	Ms. Maria Garcia
--------------------------	------------------

Jurupa Middle School; provide childcare during parent classes; October 2004 through December 2004; not to exceed 2 hours per day each; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$1,016 total.

Bilingual Language Tutor	Ms. Guadalupe Acosta
Café Asst. II	Ms. Nellie Garcia

Mira Loma Middle School; supervision for on campus detention as alternative to suspension; October 25, 2004 through June 17, 2005; not to exceed 430 hours total; appropriate hourly rate of pay; Funding Source: title I Basic Grants Low Income; \$7,000 total.

Instructional Aide	Ms. Christine Alexander
Activity Supervisor	Ms. Kara Caceres
Instructional Aide	Ms. Judy Constantino
Instructional Aide	Ms. Carol Fraser
Instructional Aide	Ms. Gloria Gonzalez
Instructional Aide	Ms. Yvette Kruse
Instructional Aide	Ms. Elisa Marquez
Campus Supervisor	Mr. David Monestero
Instructional Aide	Ms. Coa Moreno
Instructional Aide	Ms. Ana Plata-Ortiz
Instructional Aide	Ms. Tammy Potts
Translator Clerk Typist	Ms. Sandi Rodriguez
Instructional Aide	Ms. Jacqueline Rogers

## Personnel Report #10

### CLASSIFIED PERSONNEL

#### Short-Term/Extra Work

Mira Loma Middle School; provide supervision during parent education programs; October 20, 2004 through June 17, 2005; not to exceed 40 hours; appropriate hourly rate of pay; Funding Source: Title I Basic Grants Low Income; \$600 total.

Activity Supervisor	Ms. Christine Alexander
Secretary	Ms. Aurora Ayala
Activity Supervisor	Ms. Kara Cacaes
Bilingual Language Tutor	Ms. Jossie Dowling
Activity Supervisor	Ms. Denise Gentry
Bilingual Language Tutor	Ms. Olga Halvorsen
Campus Supervisor	Mr. David Monestero
Campus Supervisor	Ms. Sally Parker
Bilingual Language Tutor	Ms. Anabel Plata-Ortiz
Instructional Aide	Ms. Jacqueline Rogers

Mira Loma Middle School; provide translation and childcare at ELAC parent meetings; 2004-2005 school year; not to exceed 90 hours total; appropriate hourly rate of pay; Funding Source: Title III-LEP; \$1,290 total.

Activity Supervisor	Ms. Christine Alexander
Secretary	Ms. Aurora Ayala
Activity Supervisor	Ms. Kara Cacaes
Bilingual Language Tutor	Ms. Jossie Dowling
Activity Supervisor	Ms. Denise Gentry
Translator Clerk Typist	Ms. Olga Halvorsen
Campus Supervisor	Mr. David Monestero
Campus Supervisor	Ms. Sally Parker
Bilingual Language Tutor	Ms. Anabel Plata-Ortiz
Instructional Aide	Ms. Jacqueline Rogers

Jurupa Valley High School; provide record keeping and student data entry for Construction Academy; 2004-2005 school year; appropriate hourly rate of pay; Funding Source: Partnership Academies Programs; \$992 total.

Agriculture Assistant	Ms. Ronele Fox
Instructional Aide	Ms. Shirley Van Cleave

#### Leave of Absence

Secretary/Account Clerk	Ms. Traci McClaury 4627 Gettysburg Ave. Chino, CA 91710	Unpaid Special Leave November 4, 2004 through February 8, 2005 without compensation, health and welfare benefits or increment advancement.
-------------------------	---	---

Personnel Report #10

CLASSIFIED PERSONNEL

Regular Assignment

Regional Coordinator of Healthy Children Connection	Ms. Olga Alferez 32138 Lindenberger Rd. Menifee, CA 92584	Eff. November 1, 2004 Work Year A
Instructional Aide	Mr. Martin Bell 8699 Chifney Ln. Riverside, CA 92509	Eff. November 15, 2004 Work Year E1
Activity Supervisor	Ms. Ruthann DeRonda 8253 Santiago Circle Riverside, CA 92509	Eff. November 12, 2004 Work Year F1
Instructional Aide	Ms. Tracy Lindsey 22611 Norbert St. Perris, CA 92570	Eff. November 12, 2004 Work Year E1
Instructional Aide	Ms. Marina McMains 4210 Estrada Dr. Riverside, CA 92509	Eff. November 15, 2004 Work Year E1
Instructional Aide	Ms. Kimberly Tafoya 5321 Cedar St. Riverside, CA 92509	Eff. November 22, 2004 Work Year E1
Computer Support Technician	Mr. Cody Woods 5151 E. Guadalupe Rd. #1087 Phoenix, AZ 85044	Eff. December 6, 2004 Work Year A
Instructional Aide HS/PS	Ms. Leshan Young 22783 Ash St. Corona, CA 92883	Eff. November 17, 2004 Work Year E1

Resignation

Bilingual Language Tutor	Ms. Paula Escobar 600 Central Ave. #46 Riverside, CA 92507	Eff. November 5, 2004
Custodian	Ms. Carol Popovich 7422 Peggy Ave. Riverside, CA 92509	Eff. December 30, 2004
Bus Driver Special Students	Ms. Lucille Sullivan 4355 Avon St. Riverside, CA 92509	Eff. August 6, 2004
Lead Night Custodian	Ms. Melinda Weitzel 4011 Opal St. Riverside, CA 92509	Eff. November 8, 2004

Personnel Report #10

CLASSIFIED PERSONNEL

Substitute Assignment

Custodian	Mr. Phillip Florez 6000 De La Vista Riverside, CA 92509	As needed
Instructional Aide	Ms. Alma Mendoza 7322 Linares Ave. Riverside, CA 92509	As needed
Clerk Typist	Ms. Nina Moore 6365 N. Brookdale Riverside, CA 92509	As needed
Bus Driver	Ms. Cindy Rogue 1232 Crafton Ave. #B1 Mentone, CA 92359	As needed
Instructional Aide	Ms. Guadalupe Sandoval 6149 Patricia Dr. Riverside, CA 92509	As needed
Instructional Aide	Ms. Mirsha Sandoval 6149 Patricia Dr. Riverside, CA 92509	As needed
Clerk Typist	Ms. Allison Teagarden 4244 Lindsay St. Riverside, CA 92509	As needed
Instructional Aide HS/PS	Ms. Kristi VanLierop 21474 Douglas Ct. Moreno Valley, CA 92557	As needed
Clerk Typist	Ms. Carole Walsh 4441 Cover Riverside, CA 92506	As needed
Instructional Aide	Mr. Daniel Whitman 8290 Santiago Circle Riverside, CA 92509	As needed

Termination

Instructional Aide (Probationary)	Employee # 172815	Eff. October 4, 2004
--------------------------------------	-------------------	----------------------



Personnel Report #10

OTHER PERSONNEL

Short-Term/Extra Work

Education Support Services; provide behavioral consultation, intervention with at risk special education students; September 9, 2004 through June 22, 2005; not to exceed 7 hours per week; appropriate hourly rate of pay; Funding Source: Special Education: IDEA; \$32,916 total.

Behavior Consultant                      Ms. Kellie Butkiewicz

Granite Hill Elementary; provide translation for parent meetings; November 4, 5, 2004; not to exceed 20 hours each; appropriate hourly rate of pay; Funding Source: Title I Basic Grants Low Income; \$600 total.

School Helper                      Ms. Michelle Cordero  
School Helper                      Ms. Jody Dugan  
School Helper                      Ms. Josie Weathersbee

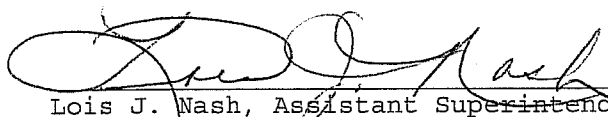
Rubidoux High School; provide tutoring for students at risk; September 2004 through June 2005; not to exceed 1 hour per day each; appropriate hourly rate of pay; Funding Source: High School Exit Exam; \$2,120 total.

College Tutor                      Ms. Kelly Arnold  
College Tutor                      Ms. Melissa Boirgia  
Peer Tutor                      Ms. Lissette Contreras  
College Tutor                      Ms. Melinda Curtis  
College Tutor                      Ms. Claudia Guzman  
College Tutor                      Ms. Maria Landeros  
Peer Tutor                      Mr. Alberto Nevarez  
Peer Tutor                      Ms. Celina Pederson  
Peer Tutor                      Ms. Jennifer Perry  
College Tutor                      Ms. Tavia Rucker

Youth Opportunity Center; students enrolled in program per WIA guidelines; November 1, 2004 through June 30, 2005; not to exceed 440 hours total; appropriate hourly rate of pay; Funding Source: Workforce Investment Opportunity; \$3,000 total.

Youth Opportunity Worker                      Ms. Zaira Alavarez  
Student Worker                      Ms. Antoinette Colunga  
Youth Opportunity Worker                      Ms. Christina Ong  
Student Worker                      Ms. Krystal Powers

The above actions are recommended for approval:



Lois J. Nash, Assistant Superintendent-Personnel Services