

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION Carolyn Adams, President Mary Burns, Clerk John Chavez Sam Knight
SUPERINTENDENT Rollin Edmunds

MONDAY, MAY 5, 2003

EDUCATION CENTER BOARD ROOM, 4850 Pedley Road, Riverside, CA 5:00 p.m.

OPEN PUBLIC SESSION 5:00 P.M.

Call to Order in Public Session

(President Adams)

Roll Call: President Adams, Mrs. Burns, Mr. Chavez, Mr. Knight

HEARING SESSION 5:00 P.M.

PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

CLOSED SESSION 5:00 P.M.

The Board will adjourn to Closed Session in the Board Conference Room pursuant to Government/Education Codes listed below:

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups. Name of Agency negotiator: Assistant Superintendent Personnel Services. Name of Employee Organizations: National Education Association -Jurupa and California School Employees Association-Jurupa Chapter #392.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include public employee discipline/dismissal/release/non-renewal/reassignment/reclassification/resignation/retirement/suspension.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Discipline Cases #03-146 #03-143 #03-160 #03-140 #03-150 #03-155 #03-166 #03-154 #03-162 #03-138 #03-157 #03-158.

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION: Pursuant to Section 54956.9 Initiation of litigation pursuant to subdivision (c): Number of potential cases: 1.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION: Pursuant to Government Code Section 54956.9(a) Eminent Domain Proceedings; Riverside Superior Court Case No. RIC 389526, Property & Owner. APN 165-120-004, Limonite Land Company.

CONFERENCE WITH REAL PROPERTY NEGOTIATORS: Pursuant to Government Code Section 54956.8, Middle School No. 4. District Negotiator: Gregory J. Bowers. Property & Negotiating Parties: APN 165-120-004, Limonite Land Company; APN 165-120-006, Tom and Yung S. Woo; APN 165-100-011, Oved Chalabi. Under negotiation: Price, terms, and conditions of payment.

In compliance with the Americans with Disabilities Act and Government Code Section 54.2, if you need special assistance to participate in a District meeting or other services offered by the District, please contact the Superintendent's Office at 909-360-4168. Notification at least 48 hours prior to the meeting or time when services are needed will assist the District staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call Board Members: President Adams, Mrs. Burns, Mr. Chavez, Mr. Knight

Roll Call Student Board Members: Jacqueline Loomis, Marina Acosta

Flag Salute

(Mrs. Adams)

Inspirational Comment & Moment of Silence for Mariano Perez,

(Mr. Chavez)

Fourth Grade Glen Avon Elementary Student

1. Report of Student Board Members

a. Welcome 2002-03 Student Board Members (Mr. Edmunds)

The Board welcomes Jacqueline Loomis, Jurupa Valley High Student Board Member, and Marina Acosta, Rubidoux High Student Board Member. Student Board Members may wish to address the Board regarding student achievements, interests, or other matters.

b. Welcome Granite Hill Elementary School Students (Mr. Edmunds)

The Board welcomes the Principal from Granite Hill Elementary School, Ms. Michelle Johnson. Ms. Johnson will introduce Ms. Brooke Thompson, Choir Director, and her students to provide a musical presentation with the theme, "When You Wish Upon a Star."

2. Recognition

*** a. Recognize 2002-2003 Inland Science Fair Winners** (Dr. Mason)

The twenty-first annual Inland Science and Engineering Fair was held at the National Orange Show Fair Grounds, San Bernardino during April 22 and 23, 2003. Twenty students from grades 4-12 represented the Jurupa Unified School District. Three students in the Senior Division, Douglas Duchon, Joshua Miko, and Denise Veloria, and two students in the Junior Division, Allison Matulich, and John-Michael Jones, are eligible to participate in the 2003 California State Science Fair to be held at the California Science Center in Los Angeles on May 19 and 20, 2003. A list of the students who participated at the National Orange Show Fair Grounds is included in the supporting documents. Administration and the Board are pleased to recognize these science fair winners and support their efforts in entering the 2003 California State Science Fair. Information only.

b. Recognize National PTA Certification for Camino Real Elementary School (Mr. Edmunds)

Mr. Andrew Huben, Principal of Camino Real Elementary School, received notification from the National PTA that Camino Real earned *Parent Involvement Schools of Excellence Certification* for its outstanding parent involvement program. This certification is based on National PTA's National Standards for Parent/Family Involvement. Congratulations to Ms. Dawn Brewer, PTA President, and the entire school community at Camino Real Elementary School for their commitment to excellence in parent involvement. Information only.

* c. Recognize Cinco de Mayo Celebrations

(Dr. Mason)

Cinco de Mayo is an important holiday in Mexico and is also celebrated by Mexican-Americans here in the United States. On May 5, 1862 the small Mexican army with only 2,000 men, many without weapons, defeated the French soldiers, over six thousand strong, that had come to take over the tiny town of Puebla, Mexico. On every Cinco de Mayo, the Mexican people stop to remember how their fathers and grandfathers fought to save the tiny town of Puebla on that great day in 1862. Schools in the Jurupa Unified School District celebrate Cinco in Mayo in a variety of ways. The supporting documents contain a list of activities conducted at the schools. Information only.

* d. Adopt Resolutions for Employee Recognition Weeks

(Mr. Edmunds)

Each year, various organizations set aside time for special recognition of specific employee groups. For the past several years, it has been customary to set aside two weeks in May for recognition of the major employee groups.

May 11-17, 2003 has been declared as "Teacher Appreciation Week," when all public schools in California and educational institutions in California may suitably commemorate and give attention to teachers and their profession. The District will recognize and celebrate in many unique ways at each site the annual "Teacher Appreciation Week" to express its grateful appreciation to the teachers and other certificated employees including counselors, nurses, speech therapists, and psychologists employed by the district.

May 18-24, 2003 has been set aside as "Classified School Employee Week." During this week, the District will recognize classified employees for their support and care for Jurupa's children through a variety of jobs in the District. The Board and administrative staff wish to personally thank each of the more than 850 full and part-time classified employees for their valuable contribution and commitment to supporting the education of students in the Jurupa Unified School District.

Two resolutions are included in the supporting documents to recognize both employee groups who are especially important in promoting the education of students.

Administration recommends that the Board adopt Resolution #03/40, in recognition of "Teacher Appreciation Week, May 11-17, 2003," and Resolution #03/41, in recognition of "Classified School Employee Week, May 18-24, 2003."

- e. Accept Donations (Mr. Duchon)
All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Employees of the I.R.S. Office of San Bernardino have adopted Pedley Elementary School, and wish to donate books for the school library. The approximate value is \$60.00.

Burtronics Business Systems of San Bernardino wishes to donate Riso toner and master supplies, with the request they be used for the RA/RC 4000 series duplicators in the District. The approximate value is \$879.24.

Through a Verizon Extra Credit for Schools fundraising program, Verizon has raised \$64.22 to donate to Rubidoux High School; funds will be used for the student incentive program.

Through a Wells Fargo Foundation Education Matching Gift program, an anonymous donor wishes to give \$5.00. The funds will be used for the student incentive program.

Administration recommends acceptance of donations with letters of appreciation to be sent.

3. Administrative Reports and Written Communications

- * a. Accept Initial Bargaining Proposal-National Educational Association - Jurupa (Mrs. French)
NEA-J leadership is announcing its contract re-opener proposal for the 2003-2004 fiscal year at tonight's meeting. It is recommended that the Board receive the proposal and withhold comment at this time. A public hearing on the proposal will be scheduled at the May 19, 2003 Board meeting. Information only.
- b. Announce Initial Board Proposal on Negotiations with NEA-J (Mrs. French)
The Board will have reviewed in closed session a preliminary proposal for reopener negotiations with NEA-J. If the Board is prepared, this proposal will be publicized at this time to permit public comments in the verbal hearing session at the regular Board meeting on May 19, 2003, after which the Board will adopt a response proposal to NEA-J and begin negotiations.
- c. Hear Report on Implementation of Teacher Connect Software (Mr. Mercurius)
Members of the Information and Education Technology Department will share with the Board concerning successful implementation of Teacher Connect software at Jurupa Valley High, Rubidoux High, Nueva Vista High, Jurupa Middle, Mira Loma Middle, and Peralta Elementary Schools. Teacher Connect is a Web-based module of the Student Information System – Zangle. This software allows teachers to take student attendance in the classroom and post student grades electronically to eliminate bubbling Scantron® papers and machines. In addition, Teacher Connect provides teachers with access to a wealth of information such as student addresses, telephone numbers, English proficiency, test scores, grades, transcripts, health information, and more. The Teacher Connect software will increase the use of technology in the classroom, provide quick and easy access to complete student information, and will lead to improved communication and student success. Information only.
- d. Other Administrative Reports and Written Communications (Mr. Edmunds)

4. Public Verbal Comments

This communication opportunity is included on the Agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the School District or request an item to be placed on a future agenda. The Jurupa Unified School District Board of Education encourages and invites the public to comment on items listed on its agenda or on matters within its subject jurisdiction. To help conduct the business of the Board in an orderly fashion, we request as follows:

- (a) If you would like to address the Board, please fill out a speaker card located on the table at the back of the Board Room and when completed, hand your card to the Superintendent's Assistant. Please submit your card at the start of the meeting. You are not, however, required to provide the information requested in the speaker card. If you choose not to provide this information, please inform the Superintendent's Assistant of your desire to address the Board prior to the start of the meeting. In this case, the Superintendent's Assistant will write a number on your card so that the Board President may call on you at the appropriate time.
- (b) The Public Comment section of the Agenda is the time and place for members of the public to make comments or request that an item be placed on a future agenda, unless otherwise determined by the Board President.
- (c) Generally, individual speakers will be limited to five continuous minutes. Depending on the number of items on the Agenda and the number of speaker cards, the Board President may establish shorter time limits for speakers. Speakers may not yield their time to others. The Board may terminate public comments when such comments become repetitious or when time is required by the Board for other business.
- (d) Please wait until the Board President calls you to the microphone to speak. Unless recognized by the Board President, members of the public are requested to refrain from comment so as not to disrupt the Board's business.
- (e) Under the provisions of the Brown Act, the Board is prohibited from taking action on oral requests not listed on the Agenda but the Board may refer the matter to staff or to a subsequent meeting.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities, or request items on a future agenda.

ACTION SESSION

A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-11 as printed.

- * 1. Approve Minutes of April 17, 2003 Special Study Session and April 21, 2003 Regular Meeting
- * 2. Disbursement Orders (Mrs. Lauzon)
- * 3. Purchase Orders (Mrs. Lauzon)
- * 4. Agreements (Mr. Duchon)

** 5. Rejection of Claim (Mr. Duchon)
On April 17, 2003, Administration received a claim against Jurupa Unified School District on behalf of Cory Iverson. The claim alleges he sustained an injury while lifting weights. Administration recommends rejection of the claim, with appropriate notice to the District insurance carrier. (A copy of the claim is available for Board review.)

** 6. Rejection of Claim (Mr. Duchon)
On April 14, 2003, Administration received a claim against Jurupa Unified School District from Elizabeth R. Mendoza. The claim alleges property damages caused by improper drainage from property owned by the District. Administration recommends rejection of the claim, with appropriate notice to the District insurance carrier. (A copy of the claim is available for Board review.)

* 7. Adopt Resolution No. 03/38, Authorizing the Temporary Transfer of Funds From the State School Facilities Fund to the General Fund (Mr. Duchon)
The Legislature has enacted legislation that will defer to July 2003, the payment of the District's 2002/03 June State Aid Apportionment (\$7,382,345). This is in addition to the earlier deferrals of State Categorical funding for Transportation, School Improvement Programs, and Supplemental Grant funding. These deferrals will negatively impact the District's ability to meet its financial obligations during June 2003, causing the District to have insufficient cash available in the General Fund.

Education Code 42603 allows the Board of Education to direct monies held in any fund or account to be temporarily transferred to another fund or account of the District for payment of obligations. The Riverside County Office of Education is recommending that districts prepare for this temporary shortfall by adopting a resolution, which would allow a temporary transfer from another fund. This resolution would allow the transfer of an amount not to exceed \$5,000,000 from the District's State School Facilities Fund to the General Fund if necessary.

Administration recommends the adoption of Resolution 03/38, Authorizing the Temporary Transfer of Funds From the State School Facilities Fund to the General Fund.

* 8. Adopt Resolution #03/39, Authorization to Encumber Funds for the 2003/04 Fiscal Year (Mr. Duchon)
It is sometimes necessary to issue purchase orders for the new fiscal year before the year begins. This ensures that necessary materials will be on hand when needed; for example: for summer school, for athletic equipment needed for early practice sessions, or for items which have a lead time of several months.

The County Office of Education requires the adoption of a resolution, which is included in the supporting documents, for districts that use the automatic purchase order program and wish to commit funds before the approval of the Budget for 2003/04.

Administration recommends the adoption of Resolution #03/39, Authorization to Encumber Funds for the 2003/04 fiscal year.

- *9. Adopt at Second Reading Revised Board Policy and Regulation #1902, Uniform Complaint Procedure (Mr. Edmunds)

Board Policy 1902, "Uniform Complaint Procedure," provides a process whereby any person or group can file a complaint based on alleged discrimination in any program or activity funded by the federal or state governments. This language will update the existing policy and regulation to remain in compliance with the Title 5 of the California Code of Regulations.

Administration recommends adoption at second reading of Revised Board Policy and Regulation #1902, Uniform Complaint Procedure.

- *10. Approve Non-Routine Student Field Trip Request from Jurupa Middle and Rubidoux High (Dr. Mason)

Mr. Vince Rosse, Rubidoux High School teacher, is requesting approval to travel to Los Angeles, California with five students on Monday, May 19 through Tuesday, May 20, 2003. The purpose of the trip is to transport and chaperone the five students who will compete at the 2003 California State Science Fair. A district vehicle will provide transportation, lodging will be at the Radisson Hotel in Los Angeles, and **costs will be paid by district funds**. A copy of the Non-Routine Student Field Trip Requests are included in the supporting documents. It is recommended that the Board approve the Non-Routine Field Trip Requests from Mr. Vince Rosse to travel to Los Angeles, California with 5 students May 19 and 20, 2003 to participate in the 2003 California State Science Fair.

- *11. Approve Non-Routine Student Field Trip Request from Rubidoux High School (Dr. Mason)

Ms. Patricia Prosser, teacher at Rubidoux High School, is requesting approval to travel to Anaheim on Wednesday, May 21 through Thursday, May 22, 2003 with incoming 2003-2004 Student Government Leaders. Travel will be by district vehicles, supervision will be provided by staff members, and **costs will be paid through the Associated Student Body (ASB) Trust account**. Accommodations and the conference will be at the Doubletree Hotel. The purpose of the trip is to provide the students with an opportunity to participate in the annual Student Body Presidents' Workshops and receive training as student leaders. Administration has been assured that no student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Student Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Student Field Trip Request from Ms. Patricia Prosser to travel to Anaheim with 2003-2004 Student Government Leaders to participate in training as student leaders on Wednesday, May 21 through Thursday, May 22, 2003 and participate in the Student Body Presidents' Workshops.

B. Discuss Travel and Related Expenses for CSBA Delegate Assembly

(Mr. Edmunds)

Mr. Chavez is attending the upcoming CSBA Delegate Assembly meeting May 17-18, 2003. Due to tight economic times, the Board recently made a decision that the District would only pay for registration expenses when a Board member attends a conference; all other expenses relating to conference attendance would be borne by each individual Board member. A question emerged whether this decision included costs relating to the CSBA Delegate Assembly. There are no registration fees to attend the Delegate Assembly; however, expenses for food and lodging are estimated at \$383.00, excluding travel reimbursement.

Following discussion, administration requests direction from the Board regarding the responsibility of the District for CSBA Delegate Assembly expenses.

*** C. Approve at First Informational Reading Board Policy #5131.7, Weapons and Dangerous Instruments**

(Mr. Edmunds)

At the last Board meeting, new Board Policy #5131.7 was pulled from the Agenda to allow for additional revisions recommended by legal counsel. Since that time, those changes were incorporated into the Policy. Board Policy 5131.7 requires the expulsion for not less than one year of any student who is determined to have brought a firearm (handgun, shotgun, rifle, or other firearms that include explosive devices) to school. It also allows the governing board to modify the expulsion requirement on a case-by-case basis. This policy requires referral to the criminal justice system, juvenile justice system, or local law enforcement agency of any student who brings a firearm or weapon to school. Weapons and dangerous instruments are identified and are not limited to the items listed. This policy is in compliance with 20 United States Code 8921 and Education Code Sections 48915(c) and 48916.

Administration recommends approval at first informational reading of Board Policy #5131.7, Weapons and Dangerous Instruments.

**** D. Approve Issuance of 2001-2002 School Accountability Report Cards**

(Dr. Mason)

Proposition 98, approved by the voters in November, 1988, has two major provisions. The first deals with the allocation of the State's fiscal resources to schools, and the second requires that local boards of education issue annual School Accountability Report Cards (SARC's) for every school in the district. This is the thirteenth year of implementation of the School Accountability Report Cards. The data in the current reports primarily reflect the 2001-2002 school year. Every report card must contain information about current school conditions in the following areas:

1. Student Achievement
2. Student Attendance
3. Expenditures and Services
4. Class Size
5. Teacher Assignments
6. Textbooks and Instructional Materials

**** D. Approve Issuance of 2001-2002 School Accountability Report Cards**
(Continued)

(Dr. Mason)

7. Counseling and Student Support Services
8. Availability of Substitute Teachers
9. School Facilities and Safety
10. Teacher Evaluation
11. Discipline and Climate for Learning
12. Training and Curriculum Improvement
13. Quality of Instruction and Leadership
14. Student Preparation to Enter Work Force (High Schools Only)
15. Instructional Minutes
16. Minimum Days

These reports are made available upon request to parents or citizens desiring information on a particular school. Upon approval by the Board, the reports will be posted to the District website. Administration recommends that the Board authorize the issuance of the 2001-2002 School Accountability Report Cards as presented in the supporting documents for Board members.

****E. Act on Student Discipline Case**

(Mr. Edmunds)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in the following discipline case subject to corrections and changes resulting from review in Closed Session.

SUSPENDED EXPULSION:

- ** 1.** The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-146** for violation of Education Code Sections 48900 (c), (k) and 48915 (b1), (e1) for the Spring Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion order be suspended and the pupil be placed on school probation for the term of the expulsion order. The pupil shall be assigned to the Independent Study Program, operated at the District Learning Center. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible reinstatement to the Jurupa Unified School District on or before June 16, 2003.
- ** 2.** The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-143** for violation of Education Code Sections 48900 (a1), (k) and 48915 (b1), (e1) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion order be suspended and the pupil be placed on school probation for the term of the expulsion order. The pupil shall be assigned to the Independent Study Program, operated at the District Learning Center. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.

- ** 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-160 for violation of Education Code Sections 48900 (a1), (k) and 48915 (b1), (e1) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion order be suspended and the pupil be placed on school probation for the term of the expulsion order. The pupil shall be assigned to Jurupa Valley High School. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.

EXPULSION/SUSPENDED EXPULSIONS:

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-140 for violation of Education Code Sections 48900 (f) and 48915 (e1) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion be suspended for the Fall Semester 2003 and the student be placed on school probation. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the Spring Semester 2003. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed in June for educational placement, for the Fall Semester 2003 and reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.
- ** 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-150 for violation of Education Code Sections 48900 (c) and 48915 (b1) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion be suspended for the Fall Semester 2003 and the student be placed on school probation. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the Spring Semester 2003. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed in June for educational placement, for the Fall Semester 2003 and reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.
- ** 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-155 for violation of Education Code Sections 48900 (a1), (k) and 48915 (b1), (b2), (e1), (e2) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion be suspended for the Fall Semester 2003 and the student be placed on school probation. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the Spring Semester 2003. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed in June for educational placement, for the Fall Semester 2003 and reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.

- ** 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-166 for violation of Education Code Sections 48900 (a1), (k) and 48915 (b1), (b2), (e1), (e2) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion be suspended for the Fall Semester 2003 and the student be placed on school probation. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the Spring Semester 2003. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed in June for educational placement, for the Fall Semester 2003 and reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.
- ** 5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-154 for violation of Education Code Sections 48900 (k) and 48915 (e1) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion be suspended for the Fall Semester 2003 and the student be placed on school probation. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the Spring Semester 2003 and Summer School. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed in August for educational placement, for the Fall Semester 2003 and reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.
- ** 6. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-162 for violation of Education Code Sections 48900 (b) and 48915 (a2), (b1) for the Spring Semester 2003 and Fall Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion be suspended for the Fall Semester 2003 and the student be placed on school probation. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the Spring Semester 2003 and Summer School. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed in August for educational placement, for the Fall Semester 2003 and reviewed for possible reinstatement to the Jurupa Unified School District on or before January 20, 2004.

EXPULSIONS:

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-138 for violation of Education Code Sections 48900 (k) and 48915 (e1) for the Spring Semester 2003 and Fall Semester 2003. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the period of this expulsion. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 20, 2004.

- ** 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-157 for violation of Education Code Sections 48900 (a1), (b), (k), (4) and 48915 (a2), (b1), (b2), (c2), (e1), (e2) for the Spring Semester 2003 and Fall Semester 2003. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the period of this expulsion. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 20, 2004.
- ** 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #03-158 for violation of Education Code Sections 48900 (b), (k) and 48915 (a2), (b1), (b2), (c5), (e1), (e2) for the Spring Semester 2003 and Fall Semester 2003. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the period of this expulsion. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 20, 2004.

Administration recommends the discipline actions as described and listed above subject to corrections and changes resulting from review in Closed Session.

F. Approve Personnel Matters

- * 1. Approve Personnel Report #19 (Mrs. French)

Administration recommends approval of Personnel Report #19 as printed subject to corrections and changes resulting from review in Closed Session.

2. Adopt Tie-Breaker Criteria (Mrs. French)

In order to have a clear seniority list that will enable the District to determine the order for reemploying teachers in layoff status, it will be necessary to break several ties where certificated employees have the same seniority date. Tie-breaker criteria will also allow administration to break potential ties in making other seniority related decisions including involuntary transfers. Administration recommends that the Board adopt the Tie Breaker Criteria as described below.

Tie Breaker Criteria:

1. Years of teaching experience in district
2. Years of teaching experience out of district
3. Authorization to teach English learners
4. Credential status
5. Bilingual (Spanish) as indicated on original application
6. Advanced degree(s)
7. Date original contract signed

F. Approve Personnel Matters (Continued)

- * 3. Adopt Resolution #03/42, Layoff of Certificated Employees (Mrs. French)
The supporting documents contain a copy of Resolution #03/42, Layoff of Certificated Employees. Administration recommends that the Board pass and adopt Resolution #03/42 to lay off designated certificated employees and direct the Assistant Superintendent Personnel Services to give written notice thereof as required by law.
- * 4. Adopt Resolution #03/43, Establish Supplemental Classified Employee Retirement Plan (Mrs. French)
The supporting documents include a copy of a resolution to establish a Supplemental Employee Retirement Plan for classified employees. The Plan was developed by District staff and would be administered by the District. A key feature of the Plan is that the final cost analysis must certifiably result in a net savings to the District. CSEA leadership has reviewed the proposed plan and has endorsed it. Administration recommends that the Board adopt Resolution #03/43, which establishes a Supplemental Classified Employee Retirement Plan for certain eligible employees of the District effective August 1, 2003.
- * 5. Adopt 2003/04 Employee Work Year Schedules (Mrs. French)
It is recommended that the Board adopt the 2003/04 Work Year Schedules as shown in the supporting documents. Employee organizations have reviewed and agreed with the proposed schedules. There are no substantive changes from the current year.

G. Review Routine Information Reports

- * 1. Review 2003 Graduation and Promotion Exercises (Mr. Edmunds)
The supporting documents include the 2003 Graduation and Promotion Exercises chart. Information only.
- * 2. Review Legal Opinion On Payment For Field Trips to Jurupa Mountains Cultural Center (Mr. Duchon)
At the April 21st meeting, the Board of Education requested an opinion regarding the legality of payments to the Jurupa Mountains Cultural Center (JMCC) for field trips. In the interim, the PTA has paid for the field trips directly to JMCC. Any action on the part of the Board is unnecessary at this point. However, since the Board requested an opinion, it is included in the supporting documents. Information only.

ADJOURNMENT

INLAND SCIENCE FAIR DISTRICT WINNERS (2003)

Place Last Name

First Name

J0603		5	Barnes	Alyson	Nutrients in High School Soils: Do	Jurupa MS	Jurupa USD
J1902	State	1	Jones	John -Michael	Matilda's Many Returns: How Many	Jurupa MS	Jurupa USD
J0901	State	2	Matulich	Allison	From here to Maine - Is it all the sa	Jurupa MS	Jurupa USD
S0801	State	1	Miko	Joshua	The Bioremediation of Hydrocarbon	Rubidoux HS	Jurupa USD
S0703	State	2	Duchon	Douglas	How Dimensional Variations affect	Rubidoux HS	Jurupa USD
S1001	State	2	Veloria	Denise	The Fat Attack	Rubidoux HS	Jurupa USD
J1503		4	Collins	Wesley	Does Launch Angle affect the Hor	Jurupa MS	Jurupa USD
J0711		4	Duchon	Alexander	How do the Amount and Different	Jurupa MS	Jurupa USD
J1601		5	Vlahos	Brandon	Warm and Cool Season Grasses St	Camino Real Elemer	Jurupa USD
J1126		6	Vigil	Mason	Egg-cellent Packaging	Camino Real Elemer	Jurupa USD
S1404		0	Kerbs	Jessica	Will the Amount of Caffeine affect	Rubidoux HS	Jurupa USD
S0507		3	Mendoza	Shannon	Do different Fluids Affect the Rate	Rubidoux HS	Jurupa USD
S1307		4	Baker	Nicole	Bacteria vs Mascara	Jurupa Valley HS	Jurupa USD

RIMS
INLAND SCIENCE FAIR
DISTRICT WINNERS
2003

<u>Project</u>	<u>Place</u>	<u>Lname</u>	<u>Fname</u>	<u>ProjectTitle</u>	<u>SchoolName</u>	<u>District</u>
40502	4	Beckley	Chad	What Will Make A Banana Ripen Faster?	Sky Country Elementary	Jurupa USD
40301	6	Turner	Steven	Land Yachts for Sail	Camino Real Elementary	Jurupa USD
40314	6	McCray	Evan	Does Solar Energy Actually Work?	Pedley Elementary	Jurupa USD
50202	1	daCosta	Ashley	Exercise Your Rights to Produce CO2	Camino Real Elementary	Jurupa USD
50402	1	Avila	Emilio	Play Your Heart Away	Camino Real Elementary	Jurupa USD
50809	4	Honny	Alexandra	Who Has The Purest Water: A Qualitativ	Mission Bell Elementary	Jurupa USD
50605	6	Wielenga	Cameron	My Batteries Are Dead Again!	Camino Real Elementary	Jurupa USD

Jurupa Unified School District
Education Services

Cinco de Mayo School Activities

Glen Avon:	Dr. Ortiz will present a harp assembly at 9:30 a.m. for grades K-3 students and 10:50 a.m. for grades 4-6
Granite Hill:	Individual classroom activities will be conducted
Ina Arbuckle:	Testing schedule – no activities planned
Mission Bell:	A festival planned from 11:00 a.m. to 2:30 p.m. with booths featuring activities such as students making tortillas, students making paper flowers, and a salsa tasting booth.
Pedley:	An assembly at 8:45 a.m. featuring a Spanish dance demonstration
Peralta:	A festival on Friday, May 1 st with a dinner beginning at 5:30 p.m.
Rustic Lane:	Individual classroom activities will be conducted
Sky Country:	Classroom activities include discussing with students the history that led up to the celebration, sharing family traditions, and sharing Spanish desserts and foods.
Sunnyslope:	Student assembly planned at 8:15 a.m.
Troth Street:	Kindergarten students will perform dances during an assembly on Friday, May 2 nd
Van Buren:	Activities are planned for throughout the day beginning with an outdoor student performance assembly at 9:00 a.m.. Students will then proceed to their classroom to participate in activities such as tortilla making and other food demonstrations.
West Riverside:	An assembly is planned for May 8 th with student performances and a family presentation beginning at 6:00 p.m. featuring a local band and Grupo Ilusión, a student group from Rubidoux High School
Jurupa Valley:	Mecha will host a dance on May 2 nd beginning at 7:00 p.m. and there will be lunch time activities during the week on April 28 through May 2 nd such as breaking a piñata, Folklórico dancing, and the Mecha queen will be announced.

:bw
04.30.03

2-C

JURUPA UNIFIED SCHOOL DISTRICT

EDUCATION CENTER 4850 Pedley Road Riverside, CA 92509 (909) 360-4100

BOARD OF EDUCATION Carolyn A Adams, President Mary Burns, Clerk John J. Chavez Sam D Knight Sr. Ray E. Teagarden
SUPERINTENDENT Rollin Edmunds

Resolution #03/40 In Recognition of "Teacher Appreciation Week" May 11-17, 2003

WHEREAS, certificated employees have the utmost respect and admiration for dedicating their lives and talents to the education of children—California's most precious and important resource; and

WHEREAS, certificated employees are recognized for their truly vital role in realizing the vision for California public education; and

WHEREAS, the Jurupa Unified School District acknowledges the limitless and lasting ways in which outstanding certificated employees contribute to their students' lives; and

WHEREAS, the Jurupa Unified School District recognizes that the quality of all students' educational experiences depends significantly and vitally upon the quality of their certificated employees;

NOW, THEREFORE, BE IT RESOLVED that the Jurupa Unified School District Board of Education expresses their grateful appreciation to all certificated employees for their contributions to the education of youth in the Jurupa Unified School District and hereby declares May 11-17, 2003 as "TEACHER APPRECIATION WEEK" in the Jurupa Unified School District.

Passed and adopted by the Governing Board of Education at a regular meeting held on May 5, 2003.

BOARD OF EDUCATION

Carolyn A. Adams, President

Sam D. Knight, Sr., Member

Mary L. Burns, Clerk

Rollin Edmunds, Superintendent

John J. Chavez, Member

2-d
Pg. 1

JURUPA UNIFIED SCHOOL DISTRICT

EDUCATION CENTER 4850 Pedley Road Riverside, CA 92509 (909) 360-4100



BOARD OF EDUCATION Carolyn A Adams, President Mary Burns, Clerk John J. Chavez Sam D Knight Sr. Ray E. Teagarden
SUPERINTENDENT Rollin Edmunds

Resolution #03/41 In Recognition of Classified School Employee Week May 18-24, 2003

WHEREAS, Classified Employees provide essential services to the students of Jurupa -- our most precious resource -- and vital services to maintain the schools, facilities, technology, student assessment, and business operations of the Jurupa Unified School District; and

WHEREAS, Classified Employees serve in an important role providing for the welfare, education, and safety of Jurupa's students; and Classified Employees serve as role models making a positive difference in the lives of Jurupa's students; and

WHEREAS, the Jurupa Unified School District recognizes the importance and contribution of Classified Employees whose efforts and consistent quality service builds a strong foundation supporting the goals and mission statement of the Jurupa Unified School District on behalf of Jurupa's students;

NOW, THEREFORE, BE IT RESOLVED that the Jurupa Unified School District Board of Trustees expresses their grateful appreciation to the over 850 Classified Employees for their contribution to Jurupa's students and to the community at large, and hereby declares the week of May 18-24, 2003 as "Classified School Employee Week" in the Jurupa Unified School District.

Passed and adopted by the Governing Board of Education at a regular meeting held on May 5, 2003.

BOARD OF EDUCATION

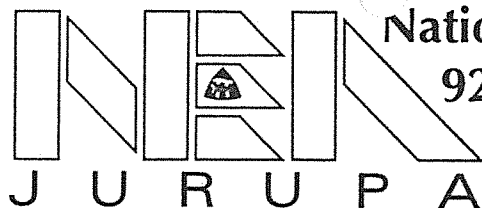
Carolyn A. Adams, President

Sam D. Knight, Sr., Member

Mary L. Burns, Clerk

Rollin Edmunds, Superintendent

John J. Chavez, Member



National Education Association – Jurupa
9227 Orco Parkway, Suite E
Riverside, CA 92509 • (909) 681-7997

April 22, 2003

Mrs. Ellen French
Assistant Superintendent
Personnel Services
Jurupa Unified School District
4850 Pedley Road
Riverside, CA 92509

Dear Mrs. French:

In accordance with Article II-Duration, Section 1-Duration and Article XXVIII-Negotiation Procedures, the Association submits its intent to bargain the following Articles for 2003-04 as follows:

- Article XIV-Basic Compensation
- Article XVII-Health and Welfare Benefits

In addition, the Association has selected two (2) additional Articles to reopen as follows:

- Article VII-Hours of Duty
- Article XVIII-Supplemental Retirement Benefits

Sincerely,

Francine Rice-Laabs
President

cc: Mr. Rollin Edmunds, Superintendent

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA
MINUTES OF THE REGULAR MEETING
MONDAY, APRIL 21, 2003

OPEN PUBLIC SESSION

CALL TO ORDER	President Adams called the Regular Meeting of the Jurupa Unified School District Board of Education to order at 6:00 p.m. on Monday, April 21, 2003, in the Multi-Purpose Room at the Mira Loma Middle School, 5051 Steve Street, Riverside, California.
ROLL CALL	Members of the Board present were: Mrs. Carolyn Adams, President Mrs. Mary Burns, Clerk Mr. John Chavez, Member Mr. Sam Knight, Member
STAFF PRESENT	Staff Advisers present were: Mr. Rollin Edmunds, Superintendent Mr. Elliott Duchon, Deputy Superintendent Dr. DeWayne Mason, Assistant Superintendent Education Services Ms. Ellen French, Assistant Superintendent Personnel Services Ms. Pam Lauzon, Director of Business Services Mr. Memo Mendez, Director of Research & Categorical Projects Ms. Lucinda Sheppy, Administrator Student & Community Services

HEARING SESSION

PUBLIC VERBAL COMMENTS	President Adams opened the Public Verbal Comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session.
ADJOURN TO CLOSED SESSION	PRESIDENT ADAMS ADJOURNED THE BOARD TO CLOSED SESSION IN THE TEACHERS' LOUNGE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL / REASSIGNMENT / RECLASSIFICATION/ RELEASE/ NONRENEWAL / RESIGNATION / RETIREMENT / SUSPENSION, AND STUDENT DISCIPLINE CASES #03-135, #03-132, #03-136, #03-127, #03-129, #03-130, #03-137, #03-144, and #03-153. At 6:01 p.m., the Board recessed to Closed Session in the Teachers' Lounge. At 7:00 p.m., the Board adjourned from Closed Session.
CALL TO ORDER	At 7:05 p.m., President Adams called the meeting to order in Public Session.
ROLL CALL BOARD	President Adams, Mrs. Burns, Mr. Knight, Mr. Chavez
ROLL CALL STUDENT MEMBERS	Marina Acosta, Jacqueline Loomis
FLAG SALUTE	President Adams led the audience in the Pledge of Allegiance.
INSPIRATIONAL COMMENT	The inspirational comment by President Adams was to acknowledge the former Rubidoux High School graduate that was injured in the war. A request was made for a letter to be sent to this individual to honor his service to our Country.

COMMUNICATIONS SESSION

HEAR REPORT FROM JURUPA VALLEY HIGH	Ms. Jacqueline Loomis, Jurupa Valley High School Student Board member, reported that Jurupa Valley High School collected numerous "Treats for Troops" over the past few weeks. The items will be mailed to the troops by early next week. Students are getting ready for the Prom, which will be held this Saturday at the Imperial Ballroom in Fullerton.
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HEAR REPORT FROM RUBIDOUX HIGH	Ms. Marina Acosta, Rubidoux High School Student Board member, reported that during the past few weeks, petitions were distributed for those students running for ASB for the 2003/04 school year. The Nominating Convention was held last Thursday with the theme of occupations, including law enforcement, military, medical, sports, etc. This was a successful event. During the next few weeks, ASB will be planning for elections. The Sadie Hawkins Dance was held on April 18 at Knott's Berry Farm. The Spring Concert will be held on May 1 st at Rubidoux High School. Rubidoux High School received a special grant for the school's library from the Governor's wife. First Lady Sharon Davis plans to visit the campus personally to deliver the funds at an assembly on April 28, 2003. That same evening, the 2002 STAR scholars will be honored at a dinner to commend them for their academic achievement. A free lunch will be provided to 344 Fabulous Falcons on Thursday.
WELCOME TO MIRA LOMA MIDDLE SCHOOL	Mr. Garry Packham, Principal of Mira Loma Middle School, welcomed the Board to Mira Loma Middle School. He was pleased the Board selected his site to honor "Teacher of the Year" winners. Mr. Packham introduced a group of Mira Loma Middle School students that are participants in the school's AVID program. He thanked Mira Loma Middle School teacher, Ms. Anne Cox, for serving as Coordinator of the program. Seven Mira Loma Middle School students (Alice Ramirez, Angel Hodges, Martin Herrera, Alex Perez, Matt Brown, Jose Carrillo, Cindy Ramirez, Mary Ann Diaz, and Daisy Martinez) outlined in a PowerPoint presentation some of the events that students in the Advancement Through Individual Determination program have participated in and how it has been beneficial to students.
RECOGNIZE RE-ELECTION OF JOHN CHAVEZ TO CSBA DELEGATE ASSEMBLY	The Superintendent stated that the California School Boards Association (CSBA) recently notified the District that Board member John Chavez was re-elected to serve on the CSBA Delegate Assembly through April 30, 2005. He thanked Mr. Chavez for his service on the Delegate Assembly for many years.
RECOGNIZE PUBLIC SCHOOLS WEEK	The Director of Research and Categorical Projects announced that the District is celebrating Public Schools Week beginning today, April 21, 2003, through a variety of activities at local school sites that are listed in the supporting documents to encourage the support of public education.
RECOGNIZE SCHOOL READINESS PROGRAM	The Administrator of Student and Community Services announced that a \$1,351,348 grant was awarded for the District to partner with the Riverside County Children and Families Commission and other agencies to implement a School Readiness Program with a comprehensive Center. Research indicates that students involved in Preschool programs have a better chance of demonstrating academic gains, are less likely to receive Special Education placements, and have a higher graduation rate. Funds would be used to increase support for students transitioning from Preschool into kindergarten; staff development would be provided for teachers, parent classes would be offered in literacy training, and additional activities and manipulates would be offered to Preschool students through the funds received from the grant.
RECOGNIZE JANUARY 2003 BEST OF THE BEST EMPLOYEES	The Superintendent acknowledged honorable mention "Best of the Best" employees for January 2003: Ms. Jamie Aballi, Resource Teacher, Indian Hills Elementary; Ms. Victoria Jobe, Elem. Asst. Principal, Ina Arbuckle Elementary; Ms. Kathy Pedroza, Elementary Teacher, Stone Avenue Elementary; Ms. Sally Seja, Clerk/Typist, Mission Middle School.

RECOGNIZE JANUARY 2003 BEST OF THE BEST EMPLOYEES (CONTINUED)	He announced that Ms. Maureen Thurman, Teacher at Mission Middle School, was selected as "Best of the Best" employee for January. Her colleagues indicate that her students feel special to have her as a teacher and that she unselfishly shares her creativity and expertise with new teachers whenever she has an opportunity to do so.
RECOGNIZE FEBRUARY 2003 BEST OF THE BEST EMPLOYEES	The Superintendent acknowledged honorable mention "Best of the Best" employees for February 2003: Ms. Camelia Dieckman, Admin. Secretary, Transportation; Ms. Ilsa Garza-Garcia, Teacher, Jurupa Valley High School; Ms. Lynn Hill, Teacher, Mira Loma Middle School; Ms. Roberta Pace, Teacher, Rubidoux High School; Ms. Donna Perricone, School Nurse, Education Support Services; Ms. Sandra Radford, Career Center Clerk, Rubidoux High School; Ms. Julie Rosa, High School Teacher, Jurupa Valley High School; Ms. Peg Schmidt, Teacher, West Riverside Elementary. The Superintendent announced that Ms. Shelley Edwards, Van Buren Elementary School teacher, and Ms. Danielle Richardson, Mira Loma Middle School Secretary, are tied for "Best of the Best" employee for February 2003. Ms. Edwards is commended for raising thousands of dollars with her students for the Heart Association's Jump Rope for Heart program; she enjoys working with children in and out of school. Ms. Richardson, as "Front Line" secretary at Mira Loma Middle School, is known for her warm smile; meticulous attendance accounting, and an organized student awards program.
ACCEPT DONATIONS -Motion #250	MR. KNIGHT MOVED THE BOARD ACCEPT THE DONATIONS LISTED WITH LETTERS OF APPRECIATION SENT: \$827.50 FROM CAMINO REAL ELEMENTARY SCHOOL SECOND GRADERS TO PAY EXPENSES FOR A STUDENT FIELD TRIP TO THE STEPHEN BIRCH AQUARIUM; \$1,138.07 THROUGH THE TARGET STORES CORPORATE SCHOOL FUNDRAISING PROGRAM FOR INSTRUCTIONAL MATERIALS AND SUPPLIES. (CAMINO REAL ELEMENTARY SCHOOL, \$318.80; INDIAN HILLS ELEMENTARY SCHOOL, \$232.90; MISSION BELL ELEMENTARY SCHOOL, \$149.89; PEDLEY ELEMENTARY SCHOOL, \$239.06; PERALTA ELEMENTARY SCHOOL, \$197.42); \$310.44 THROUGH THE TARGET STORES GUEST CARD FUNDRAISING PROGRAM FOR SUNNYSLOPE ELEMENTARY SCHOOL TO PAY FOR VARIOUS EDUCATIONAL PROGRAMS TO BENEFIT STUDENTS; \$687.98 THROUGH THE TARGET STORES GUEST CARD FUNDRAISING PROGRAM FOR RUBIDOUX HIGH SCHOOL TO PAY FOR STUDENT INCENTIVES; \$51.62 THROUGH VERIZON'S EXTRA CREDIT FOR SCHOOLS FUNDRAISING PROGRAM FOR PEDLEY ELEMENTARY TO PURCHASE CLASSROOM SUPPLIES; \$1,517.00 FROM PARENTS OF PERALTA ELEMENTARY SCHOOL THIRD GRADERS TO PAY EXPENSES FOR VARIOUS STUDENT FIELD TRIPS. PARENTS OF FOURTH GRADERS DONATED \$299.00 TO PAY EXPENSES FOR A FIELD TRIP TO SAN JUAN CAPISTRANO MISSION; \$51.62 THROUGH VERIZON'S EXTRA CREDIT FOR SCHOOLS FUNDRAISING PROGRAM FOR RUSTIC LANE ELEMENTARY TO PURCHASE INSTRUCTIONAL MATERIALS AND PLAYGROUND EQUIPMENT; \$225.00 FROM MR. CARL ZITEK, SUNNYSLOPE ELEMENTARY SCHOOL TEACHER, TO PAY EXPENSES FOR EDUCATIONAL FIELD TRIPS FOR FOURTH AND FIFTH GRADE STUDENTS AT THE SCHOOL; \$15.00 FROM PARENTS OF VAN BUREN ELEMENTARY SCHOOL FIRST GRADERS TO PAY EXPENSES FOR A STUDENT FIELD TRIP TO CITRUS COLLEGE; 540 COPIES OF <u>THE QUEEN'S OWN GROVE</u> BY PATRICIA BEATTY FROM IMAGINE THAT! BOOK STORE IN RIVERSIDE VALUED AT \$4,833.00 TO BE DISTRIBUTED TO EACH OF THE DISTRICT'S ELEMENTARY SCHOOLS; 4,000 BOOKLETS WITH DRAWINGS FROM WEST RIVERSIDE ELEMENTARY SCHOOL THIRD AND FOURTH GRADE STUDENTS EARLY IN THE 1990'S VALUED AT \$2.50 EACH FROM THE DOCENTS OF JENSEN-ALVARADO RANCH. MR. CHAVEZ SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, MARINA ACOSTA, JACQUELINE LOOMIS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY, 4-0.

RECOGNIZE SITE "TEACHER OF THE YEAR" RECIPIENTS	<p>The Assistant Superintendent Personnel Services reviewed the outstanding qualities of each site's "Teacher of the Year" recipient written on their behalf by their respective site principals. The Superintendent presented a plaque and congratulated each site's "Teacher of the Year:" Ms. Sandie Allen, Camino Real Elementary; Mr. Basil Slaymaker, Glen Avon Elementary; Mr. Steven Santiago, Granite Hill Elementary; Ms. June VanGenuchten, Ina Arbuckle Elementary; Ms. Lisa Cole, Indian Hills Elementary; Mr. Stephan Flores, Mission Bell Elementary; Ms. Sylvia Bottom, Pacific Avenue Elementary; Ms. Heather Crane, Pedley Elementary; Mr. Mike Nelson, Peralta Elementary; Mr. Brian Henry, Rustic Lane Elementary; Ms. Dawn Owen, Sky Country Elementary; Ms. Laura Berkeley, Stone Avenue Elementary; Ms. Zoe Washburn, Sunnyslope Elementary; Ms. Rosa Santos-Lee, Troth Street Elementary; Ms. Carmelle Poor, Van Buren Elementary; Ms. Monette Stewart, West Riverside Elementary; Ms. Christine Rizzo, Jurupa Middle; Mr. John Parker, Mira Loma Middle; Ms. Susan Ridder, Mission Middle; Ms. Kelly Dodd, Jurupa Valley High; Mr. Sam Drapiza, Rubidoux High; Ms. Lucile Arntzen, Nueva Vista High; Mr. Gene Mitchell, Learning Center; Mr. Russ Orwig, Education Services.</p>
ANNOUNCE DISTRICT TEACHER OF THE YEAR WINNERS	<p>Following site "Teacher of the Year" presentations, the Assistant Superintendent Personnel Services announced the District "Teacher of the Year" winners at each level: Ms. Rosa Santos-Lee, Troth Street Elementary; Ms. Susan Ridder, Mission Middle; and Ms. Lucile Arntzen, Nueva Vista Continuation High School. The Superintendent presented plaques to the three teachers that will represent the District in the Riverside County competition and County "Celebration of Education" to be held next spring, and Board members participated in a group picture of all site and district "Teacher of the Year" winners.</p>
REPORT ON COORDINATED COMPLIANCE REVIEW	<p>The Director of Curriculum and Instruction, Mr. Memo Mendez, stated that at the last Board meeting, the Superintendent provided a brief summary of the events that took place regarding the Coordinated Compliance Review. He noted that this evening, Board members have been provided with a summary report of the successful review that occurs once every four years. Mr. Mendez shared that the purpose of the Review is to ensure that the District's specially funded programs are in legal compliance. The District conducted a self-review last year, and this year, the State came to evaluate the self-study.</p> <p>Results indicate that the District received no less than 25 commendations, with three minor non-compliant items that would be addressed within the 180-day time period. Programs that received four commendations included the District's Preschool Program, Consolidated Programs, Eisenhower Staff Development program, and Integrated programs. Three additional commendations were received for the District's achievement gains in language arts and mathematics, using Research-Based Instructional Models, and for effectively using Teachers on Special Assignment. Several other sites and programs also received commendations, and overall the District was commended for ongoing school improvement efforts and outstanding preparation for a successful review.</p>
PUBLIC VERBAL COMMENTS	<p>President Adams opened the Public Verbal Comments session by inviting the public to comment on items listed on its agenda or on matters within its subject jurisdiction.</p>

PUBLIC VERBAL COMMENTS (CONTINUED)	<p>Mr. Robert Bier, parent, commended Ms. Ellen French, Assistant Superintendent Personnel Services, as a top educator and professional in the School District. He thanked her for outstanding service as Principal at Camino Real Elementary School when his son was in elementary school. Mr. Bier commented that his main focus over the last several months has been to "save our teachers," without costing the District any additional funds. However, he felt that other individuals addressing the Board have been petty, making it necessary for the District to have an attorney present at Board meetings. Mr. Bier pointed out that this is an added cost that could be going toward saving a teacher. He asked this individual to "back off;" his requests require administrative time and money, and have no real use. He indicated that saving a teacher is more important.</p>
	<p>Deputy Probation Officer Megan Reynolds provided information for the Board concerning the Riverside County Youth Accountability Program that is primarily available to at-risk youth between the ages of 12 and 17. In addition, she distributed a brochure on a ten-week parent training class scheduled from 7:00 to 9:00 p.m. April 16-June 25, 2003 in Corona at Auburndale Intermediate School at a total cost of \$18.00.</p>
	<p>Mr. David Barnes referred to President Adams' comment regarding the former Rubidoux High School graduate that was injured in the war. He reported that Fernando Gonzalez, 2002 Rubidoux High School graduate, serving as scout with the 3/7th Calvary in Iraq, was the lead scout in front of the 3rd Infantry Division. He was wounded in a firefight with the Iraqi Republican Guard outside of Baghdad, and he is now home. The President of the United States gave Fernando Gonzalez a Purple Heart, and the local VFW plans to provide him with a membership. President Adams thanked Mr. Barnes for sharing this important information.</p>
	<p>Mr. Cook Barela pointed out that the District has the opportunity to seek reimbursement under the Open Meeting law for time spent gathering items requested by the public. He also noted that since the Board determined to call a special election in November, it would not cost the District any extra money to include eliminating trustee areas or asking for a recall of Board members. Mr. Barela referred to the upcoming vacancies in the positions of the Assistant Personnel Services and the Assistant Superintendent Education Services and asked that parents and community members be allowed to provide input in the selection and interview process. He asked if the Special Study Session scheduled for May 1, 2003 is open to the public. The Superintendent responded that it has not yet been determined; he also noted that the District does pay for costs to order a special election; however, he did not think that there would be added costs to include the other items on the November ballot.</p>
BOARD MEMBER COMMENTS	<p><u>Mrs. Adams</u> thanked Mr. Garry Packham for welcoming the Board to his school site. She expressed her appreciation to the teachers receiving recognition this evening for their excellent work with students each day.</p>

BOARD MEMBER COMMENTS (CONTINUED)	<p>Mr. Knight thanked Student Board members for their reports at each meeting. He congratulated Mr. Chavez for his recent re-election to the CSBA Delegate Assembly. He thanked Mr. Packham, Mira Loma Principal, and Mira Loma students, for sharing concerning the successes of the AVID program at their school site. Mr. Knight congratulated all "Teacher of the Year" site recipients and the three teachers selected to compete at the County level. He commended the Superintendent and District staff for successful Coordinated Compliance Review and Comite visits. The Superintendent noted for Mr. Knight that letters were sent to each school site commending staff for their hard work during the Coordinated Compliance Review process. Official results from the recent Comite visit have not been completed. Mr. Knight reviewed his attendance at the Jurupa Council PTA meeting on April 16, 2003, and he was pleased to see seven principals, the Deputy Superintendent, and Superintendent in attendance. He stressed the importance of working together with the community in a collaborative manner. Mr. Knight congratulated newly elected Jurupa Council PTA President for the 2003/04 school year, Ms. Dawn Brewer, and 1st Vice-President, Ms. Carrie Varcados. He thanked parent volunteers for their work and assistance to impact student achievement, and he encouraged individuals to contact Ms. Brewer concerning PTA volunteer work.</p>
	<p>Mr. Chavez thanked this Board and school boards throughout Riverside County for once again electing him to serve on the California School Boards Association Delegate Assembly. He discussed important issues that the Delegate Assembly plans to review to provide important feedback to legislators, such as flexibility in the Class Size Reduction program and accountability for categorical programs with insufficient funding to implement mandates. Mr. Chavez encouraged school board members to remain informed on important educational issues. He recognized the long-term successful history of the AVID program in the District that prepares students to attend colleges and universities. Mr. Chavez congratulated this year's "Teacher of the Year" honorees and those that were selected to represent the District at the County level.</p>
	ACTION SESSION
APPROVE ROUTINE ACTION ITEMS A 1-8 -Motion #251	<p>MR. KNIGHT MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS A 1-8 AS PRINTED: (1) MINUTES OF APRIL 7, 2003 REGULAR MEETING (2) DISBURSEMENT ORDERS; (3) PURCHASE ORDERS; (4) PAYROLL REPORT; (5) AGREEMENTS; (6) REJECTION OF CLAIM FROM SETH BARNEY; (7) NON-ROUTINE FIELD TRIP REQUEST FOR 1 JURUPA VALLEY HIGH STUDENT TO TRAVEL TO THE FUTURE BUSINESS LEADERS OF AMERICA STATE LEADERSHIP CONFERENCE MAY 2-4, 2003 TO COMPETE AT THE STATE LEVEL IN PUBLIC SPEAKING; (8) NON-ROUTINE FIELD TRIP REQUEST FOR 112 6TH GRADE STUDENTS FROM INA ARBUCKLE ELEMENTARY TO TRAVEL TO GARNER VALLEY PATHFINDER OUTDOOR SCIENCE SCHOOL MAY 19-21, 2003. MRS. BURNS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>
TABLE APPROVAL OF PURCHASE ORDERS FOR JURUPA MOUNTAINS CULTURAL CENTER	<p>The Deputy Superintendent stated that Sunnyslope Elementary School is requesting approval of Purchase Orders #46337 and #46335 to pay for two field trips to the Jurupa Mountains Cultural Center on April 17 and 24, 2003. Funds to pay for the field trips were donated by the PTA and accepted by the Board on a previous Agenda. He noted that as Executive Director of the Cultural Center, Mrs. Burns planned to abstain from voting on this item although there is no direct conflict, since the item does not involve a contract. The Deputy Superintendent referenced a legal opinion dated January 7, 2002 regarding conflict of interest guidelines.</p>

TABLE APPROVAL OF PURCHASE ORDERS FOR JURUPA MOUNTAINS CULTURAL CENTER (CONTINUED)	MR. KNIGHT MOVED THE BOARD APPROVE PURCHASE ORDERS #46337 & #46355 FOR ADMISSION FEES TO THE JURUPA MOUNTAINS CULTURAL CENTER IN THE AMOUNT OF \$1,210.00 FOR SUNNYSLOPE ELEMENTARY SCHOOL STUDENTS AND STAFF TO ATTEND FIELD TRIPS ON APRIL 17, & 24, 2003. PRESIDENT ADAMS SECONDED THE MOTION. Mr. Chavez stated that although he felt that the Cultural Center was a good program, the Board should have copies of a current legal opinion prior to voting on this item. The Deputy Superintendent stated that Mrs. Burns had on file the required Conflict of Interest form listing proper disclosures. At the request of Mr. Chavez, the item was tabled until the next meeting to allow the Board time to review the opinion of legal counsel. Mrs. Burns stated that she had no problem with the item being pulled until Board members had an opportunity to review the legal opinion.
COMMENT FROM PUBLIC ON AGENDA ITEM B	Mr. Cook Barela stated that if the Board approved the purchase orders, he would approach the Fair Political Practices Commission tomorrow morning regarding this decision. He stated that there is a new law addressing the issue of conflict of interest whether money is involved or not.
	The Deputy Superintendent indicated that he would provide a current written legal opinion regarding this matter.
	Mrs. Burns stated that Mr. Barela's intention to stop this matter from proceeding was mean-spirited. Mr. Chavez stated that it is the responsibility of the School Board to ensure that no problems exist concerning a pending decision; there is no mean-spirited intent involved; if the information provided by the Deputy Superintendent indicates no conflict of interest, he would vote in favor of the item. THE ITEM WAS TABLED UNTIL THE NEXT MEETING.
ADOPT RES. #03/34, CERTIFICATE OF CONSENT SELF-INSURE WORKERS' COMPENSATION -Motion #252	The Deputy Superintendent explained that due to rate increases in the California Workers' Compensation market, a cost savings option for the District to consider is to self-insure through the Western Riverside SIPE Joint Powers Authority. The Western Riverside SIPE has maintained significantly lower rates, and in order to preserve the option to participate in the JPA, the Board must adopt a resolution of consent to self-insure. MR. KNIGHT MOVED THE BOARD ADOPT RESOLUTION #03/34, CERTIFICATE OF CONSENT TO SELF-INSURE WORKERS' COMPENSATION LIABILITIES. MR. CHAVEZ SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.
ADOPT RES. #03/36, ORDER OF ELECTION FOR TRUSTEE AREA 1 VACANCY -Motion #253	The Superintendent stated that at the last meeting, the Board voted to order an election to fill the vacancy in Trustee Area 1. In order to do so, a resolution must be adopted and forwarded to the Riverside County Superintendent and Registrar of Voters. MR. CHAVEZ MOVED THE BOARD ADOPT RESOLUTION #03/36, ORDERING A SPECIAL ELECTION TO FILL THE BOARD SEAT IN TRUSTEE AREA 1 VACATED BY MR. RAY TEAGARDEN. MR. KNIGHT SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.
APPROVE 1 ST INFORMATIONAL READING REVISED BOARD POLICY & REG. 1902, UNIFORM COMPLAINT PROCEDURE -Motion #254	The Superintendent stated that an outcome of the recent Coordinated Compliance Review conducted by the State identified the need to change the District's Uniform Complaint Procedure. This change would bring the Policy into compliance with new Title 5 regulations concerning alleged discrimination in any program as well as the method of distribution of the procedure on an annual basis. MR. KNIGHT MOVED THE BOARD APPROVE AT FIRST INFORMATIONAL READING OF BOARD POLICY AND REGULATION #1902, UNIFORM COMPLAINT PROCEDURE. MRS. BURNS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.

PULL AGENDA ITEM F 1 ST INFORMATIONAL READING OF NEW BOARD POLICY 5131.7, WEAPONS & DANGEROUS INSTRUMENTS	The Superintendent pulled Agenda Item F due to advise from legal counsel that the Policy needs further revisions. He noted that the Policy would be brought forward again at the next meeting.
ACT ON 1 DISCIPLINE CASE, EXPULSION #03-135 -Motion #255	MRS. BURNS MOVED THE BOARD ACCEPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR SUSPENDED EXPULSION CASE #03-135 AS FOLLOWS: THE ADMINISTRATIVE HEARING PANEL RECOMMENDS THE EXPULSION OF THE PUPIL IN DISCIPLINE CASE <u>#03-135</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (F), (K) AND 48915 (E1) FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER IS SUSPENDED AND THE PUPIL IS PLACED ON SCHOOL PROBATION FOR THE TERM OF THE EXPULSION ORDER. THE PUPIL SHALL IS ASSIGNED TO JURUPA MIDDLE SCHOOL. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004. MR. KNIGHT SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.
ACT ON 2 DISCIPLINE CASES, EXPULSION/SUSPENDED EXPULSION #03-132 & #03-136 -Motion #256	MR. KNIGHT MOVED THE BOARD ACCEPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR SUSPENDED EXPULSION CASES #03-132 AND #03-136 AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-132</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (F) AND 48915 (E1) FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. HOWEVER, THE ENFORCEMENT OF THE EXPULSION IS SUSPENDED FOR THE <u>FALL SEMESTER 2003</u> AND THE STUDENT IS PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE SPRING SEMESTER 2003. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED IN <u>JUNE</u> FOR EDUCATIONAL PLACEMENT, FOR THE FALL SEMESTER 2003 AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004. EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-136</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (F), (K) AND 48915 (E1) FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. HOWEVER, THE ENFORCEMENT OF THE EXPULSION IS SUSPENDED FOR THE <u>FALL SEMESTER 2003</u> AND THE STUDENT IS PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE SPRING SEMESTER 2003. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED IN <u>JUNE</u> FOR EDUCATIONAL PLACEMENT, FOR THE FALL SEMESTER 2003 AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004. MRS. BURNS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.
ACT ON 6 DISCIPLINE CASES, EXPULSION #03-127, #03-129, #03-130, #03-137, #03-144, and #03-153 -Motion #257	MRS. BURNS MOVED THE BOARD ACCEPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR EXPULSION CASES #03-127, #03-129, #03-130, #03-137, #03-144, and #03-153 AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-127</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (B) AND 48915 (A2), (B1), (B2) FOR THE SPRING SEMESTER 2003. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 16, 2003.

<p>ACT ON 6 DISCIPLINE CASES, EXPULSION #03-127, #03-129, #03-130, #03-137, #03-144, and #03-153 -Motion #257 (CONTINUED)</p>	<p>EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-129</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1) AND 48915 (B1), (B2) FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-130</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1), (K) AND 48915 (B1), (B2), (E1), (E2) FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-137</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A2), (K) AND 48915 (A5), (B1), (B2), (E1), (E2) FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-144</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (K) AND 48915 (E1) FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004; EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-153</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A2), (K) AND 48915 (B1), (B2), (E1) AND (E2), FOR THE SPRING SEMESTER 2003 AND FALL SEMESTER 2003. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THIS EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 20, 2004. MR. KNIGHT SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>
<p>APPROVE PERSONNEL REPORT #18 -Motion #258</p>	<p>The Assistant Superintendent Personnel Services requested approval of Personnel Report #18 as corrected following review in Closed Session. MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #18 AS CORRECTED FOLLOWING REVIEW IN CLOSED SESSION. MR. KNIGHT SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>
<p>APPROVE VARIABLE TERM WAIVER REQUEST -Motion #259</p>	<p>The Assistant Superintendent reported that a Language, Speech, and Hearing Specialist resigned in March of this year. However, in order to keep services in place for students, approval is requested for Ms. Bot to serve in this position under the authorization of a Variable Term Waiver until the time that her credential is approved. Ms. Katie Bot would have her clear credential as of May 1, 2003. MR. KNIGHT MOVED THE BOARD APPROVE MS. KATIE BOT FOR EMPLOYMENT THIS SCHOOL YEAR AS A LANGUAGE SPEECH & HEARING SPECIALIST UNDER THE AUTHORIZATION OF A VARIABLE TERM WAIVER. MRS. BURNS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY, 4-0.</p>

REVIEW ROUTINE INFORMATION REPORTS	Board members determined their participation at school sites for 2003 Graduation and Promotion Exercises as follows: Carolyn Adams at Jurupa Valley High School with Carolyn Adams receiving the Class of 2003, John Chavez and Mary Burns at Rubidoux High School with John Chavez receiving the Class of 2003, Sam Knight and Carolyn Adams at Nueva Vista Continuation High School with Sam Knight receiving the Class of 2003, Mary Burns at Jurupa Middle School, John Chavez at Mira Loma Middle School, and Sam Knight at Mission Middle School.
	Mrs. Burns stated that she appreciated the copy of the Coordinated Compliance Review report provided for Board members, and she appreciated the hard work on the part of District staff to prepare for the Review. She noted her visit to Glen Avon Elementary School, where she had the opportunity to watch firsthand as the school prepared for the Coordinated Compliance Review at their site.
	President Adams issued a reminder that the Jurupa Valley High School Annual Spring Instrumental Concert is scheduled for Thursday, April 24, 2003 at 6:30 p.m. and the Rubidoux High School Instrumental Concert is scheduled for May 1, 2003 at 6:30 p.m.
	<p>ADJOURNMENT</p> <p>There being no further business, President Adams adjourned the Regular Meeting from Public Session at 9:25 p.m.</p> <p>MINUTES OF THE REGULAR MEETING OF APRIL 21, 2003 ARE APPROVED AS</p> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <hr/> President </div> <div style="text-align: center;"> <hr/> Clerk </div> </div> <div style="text-align: center; margin-top: 10px;"> <hr/> Date </div>

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
03	001	UNRESTRICTED RESOURCES	STATE BOARD OF EQUALIZATION	1ST QTR SALES TAX RETURN	2,767.00
03	100	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	144.55
03	100	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,963.08
03	100	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	WATER SERVICE 4/9/03	714.75
03	105	DISCRETIONARY	NEXTEL	PHONE SERVICE APR '03	401.71
03	105	DONATIONS	LAIDLAW TRANSPORTATION	BUS SERVICES 4/03	586.43
03	105	STATE LOTTERY	THE GAS COMPANY	UTILITIES	304.56
03	105	STATE LOTTERY	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	439.90
03	105	STATE LOTTERY	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,082.85
03	110	DONATIONS	LAIDLAW TRANSIT, INC.	BUS SERVICES 4/03	494.20
03	110	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	141.87
03	110	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,905.83
03	110	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	WATER SERVICE 4/9/03	561.47
03	115	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	319.15
03	115	DISCRETIONARY	NEXTEL	PHONE SERVICE	61.10
03	115	DISCRETIONARY	NEXTEL	PHONE SERVICE	60.80
03	115	DISCRETIONARY	NEXTEL	PHONE SERVICE	69.21
03	115	DISCRETIONARY	NEXTEL	PHONE SERVICE	56.36
03	115	DISCRETIONARY	NEXTEL	PHONE SERVICE	82.84
03	115	DISCRETIONARY	NEXTEL	PHONE SERVICE	50.59
03	115	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	4,403.63
03	120	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	84.37
03	120	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	774.98
03	120	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	4,072.00
03	125	DONATIONS	LAIDLAW TRANSPORTATION	BUS SERVICES 4/03	318.63
03	125	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	214.48
03	125	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,313.57
03	125	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	WATER SERVICE 4/9/03	677.46
03	130	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	139.75
03	130	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,436.97
03	135	DONATIONS	LAIDLAW TRANSIT, INC.	BUS SERVICES 4/03	523.43
03	135	DONATIONS	LAIDLAW TRANSPORTATION	BUS SERVICES 4/03	586.43
03	135	DONATIONS	YUCAIPA BUS SERVICE	BUS SERVICES 4/03	579.75
03	135	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	207.36

A2
Pg. 1

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
03	135	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	599.11
03	135	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,471.33
03	140	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	302.38
03	140	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	4,000.45
03	145	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	258.29
03	145	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,910.86
03	150	DONATIONS	LAIDLAW TRANSIT, INC.	BUS SERVICES 4/03	528.50
03	150	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	282.85
03	150	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	683.97
03	150	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,341.20
03	155	DONATIONS	INLAND EMPIRE STAGES LIMITED	BUS SERVICES 4/03	361.00
03	155	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	150.65
03	155	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	888.67
03	155	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,759.30
03	160	DONATIONS	LAIDLAW TRANSIT, INC.	BUS SERVICES 4/03	1,080.63
03	160	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	193.67
03	160	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	649.42
03	160	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,593.45
03	165	DONATIONS	LAIDLAW TRANSPORTATION	BUS SERVICES 4/03	498.23
03	165	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	817.94
03	165	DISCRETIONARY	NEXTEL	PHONE SERVICE	16.74
03	165	DISCRETIONARY	NEXTEL	PHONE SERVICE	16.75
03	165	DISCRETIONARY	NEXTEL	PHONE SERVICE	16.64
03	165	DISCRETIONARY	NEXTEL	PHONE SERVICE	16.64
03	165	DISCRETIONARY	NEXTEL	PHONE SERVICE	14.25
03	165	DISCRETIONARY	NEXTEL	PHONE SERVICE	14.25
03	165	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	4,288.16
03	170	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	227.90
03	170	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	722.49
03	170	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	3,776.23
03	175	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	299.82
03	175	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	4,389.79
03	200	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	1,154.94
03	200	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	1,202.18

A-2
Pg. 2

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
03	200	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	5,737.81
03	205	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	264.28
03	205	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	1,236.53
03	205	DISCRETIONARY	ALAN BEAM	TEXTBOOK REFUND	15.00
03	205	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	7,739.73
03	210	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	246.97
03	210	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	6,632.22
03	300	DISCRETIONARY	NEXTEL	PHONE SERVICE	259.56
03	300	DISCRETIONARY	INLAND EMPIRE STAGES LIMITED	BUS SERVICES 4/03	172.87
03	300	DISCRETIONARY	LAIDLAW TRANSIT, INC.	BUS SERVICES 4/03	428.13
03	300	UNRESTRICTED RESOURCES	COMFORT INN	CONF LODGING 4/03	692.90
03	300	UNRESTRICTED RESOURCES	GOOD NITE INN - FREMONT	CONF LODGING 4/03	1,079.00
03	300	DONATIONS	CALIF. ASSOCIATION OF FFA	CONF REG FEES 4/03	410.00
03	300	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	6,745.69
03	300	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	3,291.13
03	300	DISCRETIONARY	NEXTEL	PHONE SERVICE	471.21
03	300	DISCRETIONARY	NEXTEL	PHONE SERVICE	327.46
03	300	DISCRETIONARY	NEXTEL	PHONE SERVICE	477.48
03	300	DISCRETIONARY	NEXTEL	PHONE SERVICE	366.80
03	300	DISCRETIONARY	NEXTEL	PHONE SERVICE	449.45
03	300	DISCRETIONARY	NEXTEL	PHONE SERVICE	270.20
03	300	STATE LOTTERY	PEACOCK'S MARCHING WORLD	PO44562 SUPPLIES	6.04
03	300	UNRESTRICTED RESOURCES	ANTHONY ALLEGA	REIMB MILEAGE	231.84
03	305	DISCRETIONARY	NEXTEL	PHONE SERVICE	267.36
03	305	DISCRETIONARY	LAIDLAW TRANSIT, INC.	BUS SERVICES 4/03	790.76
03	305	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES MAR 03	19,652.45
03	305	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	4,881.00
03	305	DISCRETIONARY	STANGLE, RICK	REIMB CONF EXP 4/03	628.44
03	305	UNRESTRICTED RESOURCES	ANTHONY ALLEGA	REIMB MILEAGE	231.84
03	305	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	1,880.15
03	405	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES MAR 03	126.57
03	410	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	184.33
03	410	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	660.28
03	410	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	2,543.14

A2
B.3

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
03	500	UNRESTRICTED RESOURCES	STATE BOARD OF EQUALIZATION	UNDERGROUND FUEL	218.68
03	500	UNRESTRICTED RESOURCES	BANKCARD SERVICES	SUPPLIES	132.91
03	500	UNRESTRICTED RESOURCES	NEXTEL	PHONE SERVICE	354.06
03	500	UNRESTRICTED RESOURCES	ACCENT ON TRAVEL	CONF AIRFARE 4/03	207.00
03	500	UNRESTRICTED RESOURCES	ARIZONA STATE UNIVERSITY/HBLI	CONF REG FEES 4/03	150.00
03	500	UNRESTRICTED RESOURCES	RIVERSIDE CO. OFFICE OF EDUC.	CONF REG FEES 4/29/0	20.00
03	500	UNRESTRICTED RESOURCES	PACIFIC TELEPHONE/WORLDCOM	PHONE JAN 03	39.63
03	500	UNRESTRICTED RESOURCES	THE GAS COMPANY	UTILITIES MAR 03	582.19
03	500	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	MAR/APR SERVICES	651.17
03	500	UNRESTRICTED RESOURCES	RHONDA WERTHMAN	MSTR TCHR STIPEND	125.00
03	500	UNRESTRICTED RESOURCES	NEXTEL	PHONE SERVICE	5,001.49
03	500	UNRESTRICTED RESOURCES	NEXTEL	PHONE SERVICE	5,292.41
03	500	UNRESTRICTED RESOURCES	NEXTEL	PHONE SERVICE	4,706.91
03	500	UNRESTRICTED RESOURCES	NEXTEL	PHONE SERVICE	5,580.32
03	500	UNRESTRICTED RESOURCES	NEXTEL	PHONE SERVICE	6,654.77
03	500	UNRESTRICTED RESOURCES	NEXTEL	PHONE SERVICE	5,359.01
03	500	DEFERRED MAINTENANCE EXPENSE	LUKE'S AIR CONDITIONING	PO46275 SERVICE	5,500.00
03	500	UNRESTRICTED RESOURCES	ELLIOTT DUCHON	REIMB CONF EXP 4/03	58.58
03	500	UNRESTRICTED RESOURCES	TERRY TIBBETTS	REIMB CONF EXP. 4/03	382.68
03	500	UNRESTRICTED RESOURCES	ALLEN, IRENE	REIMB MILEAGE 4/03	55.80
03	500	UNRESTRICTED RESOURCES	BARBARA SPAULDING	REIMB MILEAGE 4/03	53.89
03	500	UNRESTRICTED RESOURCES	CONDIT, IRWIN	REIMB MILEAGE 4/03	39.11
03	500	UNRESTRICTED RESOURCES	COTTRELL, JEANNA	REIMB MILEAGE 4/03	25.20
03	500	UNRESTRICTED RESOURCES	ESTRADA, MARY	REIMB MILEAGE 4/03	25.68
03	500	UNRESTRICTED RESOURCES	MURRAY, MICHELLE	REIMB MILEAGE 4/03	53.12
03	500	UNRESTRICTED RESOURCES	ROSALYN BENSON	REIMB MILEAGE 4/03	25.79
03	500	UNRESTRICTED RESOURCES	SANDERS, CAROL	REIMB MILEAGE 4/03	12.71
03	500	UNRESTRICTED RESOURCES	TOTEN, DEBORAH	REIMB MILEAGE 4/03	16.02
03	500	UNRESTRICTED RESOURCES	WILLIAM GEHRKE	REIMB MILEAGE 4/03	46.08
03	500	UNRESTRICTED RESOURCES	WILLIAM HOPKINS	REIMB MILEAGE 4/03	198.36
03	500	UNRESTRICTED RESOURCES	FORTIN, JEANIE	REIMB SUPPLIES 4/03	56.64
03	500	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES FEB 03	12,414.71
TOTAL FUND 03 \$					206,508.28

A-2
Pg. 4

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
06	155	LOTTERY: INSTRUCTIONAL MATERIALS	ROMUALDO RIVAS	MATERIALS AND SUPPLIES	13.56
06	205	IMMEDIATE INTERVENTION/UNDERPERFORM	CHRISTY COELLO	REIMB CONF EXP 4/03	114.25
06	300	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	CATESOL	CONF REG FEES 4/03	180.00
06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	J.W. PEPPER & SON, INC.	PO#39214 SUPPLIES	46.65
06	305	VOCATIONAL PROGRAMS: VOC & APPL TEC	CONSTANCE HALLOWAY	REIMB CONF EXP 4/03	198.36
06	500	TRANSPORTATION-HOME TO SCHOOL	STATE BOARD OF EQUALIZATION	FUEL TAX RETURN	263.33
06	500	TRANSPORTATION-HOME TO SCHOOL	INLAND EMPIRE STAGES LIMITED	BUS SERVICES 4/03	661.13
06	500	TRANSPORTATION-HOME TO SCHOOL	LAIDLAW TRANSIT, INC.	BUS SERVICES 4/03	2,265.77
06	500	TRANSPORTATION-HOME TO SCHOOL	LAIDLAW TRANSPORTATION	BUS SERVICES 4/03	255.20
06	500	EDUCATION TECHNOLOGY: STAFF DEVELOP	NSBA	CONF REG FEES 5/03	550.00
06	500	IASA: TITLE I BASIC GRANTS LOW-INCOM	NEXTEL	PHONE SERVICE	539.62
06	500	SCHOOL SAFETY & VIOLENCE PREVENTION	NEXTEL	PHONE SERVICE	560.78
06	500	TRANSPORTATION-HOME TO SCHOOL	NEXTEL	PHONE SERVICE	71.25
06	500	WORKFORCE INVESTMENT ACT (WIA)	NEXTEL	PHONE SERVICE	167.02
06	500	IASA: TITLE I BASIC GRANTS LOW-INCOM	NEXTEL	PHONE SERVICE	544.15
06	500	SCHOOL SAFETY & VIOLENCE PREVENTION	NEXTEL	PHONE SERVICE	433.87
06	500	TRANSPORTATION-HOME TO SCHOOL	NEXTEL	PHONE SERVICE	59.91
06	500	WORKFORCE INVESTMENT ACT (WIA)	NEXTEL	PHONE SERVICE	161.41
06	500	IASA: TITLE I BASIC GRANTS LOW-INCOM	NEXTEL	PHONE SERVICE	528.17
06	500	SCHOOL SAFETY & VIOLENCE PREVENTION	NEXTEL	PHONE SERVICE	452.41
06	500	TRANSPORTATION-HOME TO SCHOOL	NEXTEL	PHONE SERVICE	63.83
06	500	WORKFORCE INVESTMENT ACT (WIA)	NEXTEL	PHONE SERVICE	89.28
06	500	IASA: TITLE I BASIC GRANTS LOW-INCOM	NEXTEL	PHONE SERVICE	526.47
06	500	SCHOOL SAFETY & VIOLENCE PREVENTION	NEXTEL	PHONE SERVICE	497.58
06	500	TRANSPORTATION-HOME TO SCHOOL	NEXTEL	PHONE SERVICE	57.76
06	500	WORKFORCE INVESTMENT ACT (WIA)	NEXTEL	PHONE SERVICE	56.71
06	500	IASA: TITLE I BASIC GRANTS LOW-INCOM	NEXTEL	PHONE SERVICE	548.21
06	500	SCHOOL SAFETY & VIOLENCE PREVENTION	NEXTEL	PHONE SERVICE	690.55
06	500	TRANSPORTATION-HOME TO SCHOOL	NEXTEL	PHONE SERVICE	63.68
06	500	WORKFORCE INVESTMENT ACT (WIA)	NEXTEL	PHONE SERVICE	57.05
06	500	IASA: TITLE I BASIC GRANTS LOW-INCOM	NEXTEL	PHONE SERVICE	549.24
06	500	SCHOOL SAFETY & VIOLENCE PREVENTION	NEXTEL	PHONE SERVICE	561.23
06	500	TRANSPORTATION-HOME TO SCHOOL	NEXTEL	PHONE SERVICE	59.05
06	500	WORKFORCE INVESTMENT ACT (WIA)	NEXTEL	PHONE SERVICE	21.47

A-2
B.5

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
06	500	ROUTINE REPAIR & MAINTENANCE	JOE LARRAGOITTY	REIMB BOOTS 4/03	80.00
06	500	ROUTINE REPAIR & MAINTENANCE	CASTILLO TRAVIS	REIMB BOOTS 4/3	80.00
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	JOHN VIGRASS	REIMB CLAD FEES	168.00
06	500	SPECIAL EDUCATION	CLAUDER, LANA	REIMB MILEAGE 4/03	137.24
06	500	SPECIAL EDUCATION	DALE H. STOA	REIMB MILEAGE 4/03	21.60
06	500	SPECIAL EDUCATION	DEMOR, JOHN	REIMB MILEAGE 4/03	137.45
06	500	SPECIAL EDUCATION	DROST, KATHY	REIMB MILEAGE 4/03	73.05
06	500	IASA:TITLE I BASIC GRANTS LOW-INCOM	GABRIEL A. MARTINEZ	REIMB MILEAGE 4/03	16.42
06	500	SPECIAL EDUCATION	JAFFE, ALISON	REIMB MILEAGE 4/03	36.09
06	500	SPECIAL EDUCATION	MARTIN LAURA	REIMB MILEAGE 4/03	29.51
06	500	GIFTED & TALENTED EDUCATION (GATE)	TUNDIDOR, MADELIN	REIMB MILEAGE 4/03	20.37
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	DAWN OWEN	REIMB SUPPLIES	55.00
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	GARAVITO, NORIE	REIMB SUPPLIES	53.20
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	PARTIDA ROSI	REIMB SUPPLIES 4/03	6.45
TOTAL FUND 06 \$					12,823.33
11	401	UNRESTRICTED RESOURCES	BRENT LAW	TEXTBOOK REFUND	25.00
11	401	UNRESTRICTED RESOURCES	CARLOS MARTINEZ	TEXTBOOK REFUND	25.00
11	401	UNRESTRICTED RESOURCES	CHRISTINA ESTRELLA	TEXTBOOK REFUND	15.00
11	401	UNRESTRICTED RESOURCES	CORINA PALOMINO	TEXTBOOK REFUND	25.00
11	401	UNRESTRICTED RESOURCES	GREGORY IVES	TEXTBOOK REFUND	25.00
11	401	UNRESTRICTED RESOURCES	ISRAEL SOTELO	TEXTBOOK REFUND	25.00
11	401	UNRESTRICTED RESOURCES	NATALIE JIMENEZ	TEXTBOOK REFUND	25.00
TOTAL FUND 11 \$					165.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	JACK LINGREN BUILDERS HARDWARE	REPAIRS	10.78
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	STATE BOARD OF EQUALIZATION	C7736 SUPPLIES	330.78
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	VANDENHOUTEN, SHAWN	C7737 SUPPLIES	80.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	BBQ WOK	C7739 GROCERIES	392.70
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DOMINOS PIZZA	C7740 GROCERIES	24,557.10
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MICHAEL FOODS, INC.	C7741 GROCERIES	593.20
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	A & R WHOLESALE DISTRIBUTORS	C7742 GROCERIES	2,357.50

A2
Pg. 6

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DEVEREAUX CHARITA	C7744 MILEAGE REIMB	137.61
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MONEY MACHINES INTERNATIONAL	C7745 REPAIRS	120.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SUNNY FRESH FOODS	C7746 GROCERIES	2,405.07
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	LEABO FOODS, INC.	C7747 GROCERIES	38,748.15
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DON LEE FARMS	C7748 GROCERIES	4,274.50
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	VIA NUEVA FOODS	C7749 GROCERIES	91.20
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	SYSCO FOOD SERVICES OF L.A.	C7750 GROCERIES	23,287.12
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MORENO BROTHERS DIST.	C7751 GROCERIES	1,197.20
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	MULTI-PAK PACKAGING PRODUCTS	C7752 PAPER SUPPLIES	805.00
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	INCO 1 DISTRIBUTORS, INC.	C7753 PAPER SUPPLIES	1,292.25
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	GOLDEN WEST DIST.	C7755 GROCERIES	280.32
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	PEPSI-COLA COMPANY	C7756 GROCERIES	11,220.41
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	INTERSTATE BRANDS CORP	C7757 GROCERIES	4,808.73
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NEXTEL	PHONE SERVICE	228.82
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NEXTEL	PHONE SERVICE	232.11
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NEXTEL	PHONE SERVICE	221.27
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NEXTEL	PHONE SERVICE	224.03
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NEXTEL	PHONE SERVICE	224.10
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	NEXTEL	PHONE SERVICE	201.02
TOTAL FUND 13 \$					118,320.97
25	500	RESTROOMS	DIVISION OF STATE ARCHITECT	DSA FEES R.L./P.A.	1,350.00
25	500	RESTROOMS	DIVISION OF STATE ARCHITECT	DSA FEES S.C./M.B.	1,350.00
25	500	RESTROOMS	DIVISION OF STATE ARCHITECT	DSA FEES I.A./W.R.	1,350.00
25	500	RESTROOMS	DIVISION OF STATE ARCHITECT	DSA FEES MLMS	725.00
25	500	RESTROOMS	DIVISION OF STATE ARCHITECT	DSA FEES I.H.	725.00
25	500	RESTROOMS	DIVISION OF STATE ARCHITECT	DSA FEES MMS	725.00
25	500	RESTROOMS	DIVISION OF STATE ARCHITECT	DSA FEES RHS	725.00
TOTAL FUND 25 \$					6,950.00

A-2
29.7

Report of Disbursement Order Purchases

04/07/03 thru 04/18/03

Fund	Schl	Resource	Vendor	Description	Amount
67	500	SELF INSURANCE	KATHRYN A. MCSKIMMING	PERSONAL LOSS 4/03	250.00
67	500	SELF INSURANCE	CARMELA CAPECI	PERSONAL LOSS CLAIM	50.00
67	500	SELF INSURANCE	WESLEY V. ANDREWS	REIMB PERSONAL LOSS	250.00
					\$ 550.00

103 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF \$ 345,317.58

RECOMMENDED APPROVAL


DIRECTOR OF BUSINESS SERVICES

A-2
Pg. 8

Report of Purchases

Purchases Over \$200

04/05/03 thru 04/18/03

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P42195	03	500	UNRESTRICTED RESOURCES	EMPIRE OFFICE MACHINES	MAINT-REPAIRS	750.00
P42478	06	500	TRANSPORTATION-HOME TO SCHOOL	CALIFORNIA BUS SALES	TRANS-PARTS	2,500.00
P42524	03	500	HEALTH & WELFARE CLEARING	REEP MES	EC-BENEFITS PREMIUMS	950.00
P42525	03	500	HEALTH & WELFARE CLEARING	METROPOLITAN LIFE INSURANCE CO	EC-BENEFITS PREMIUMS	44,000.00
P42549	03	500	HEALTH & WELFARE CLEARING	"REEP" BLUE CROSS	EC-BENEFITS PREMIUMS	118,000.00
P42582	03	500	HEALTH & WELFARE CLEARING	REEP KAISER	EC-BENEFITS PREMIUMS	52,500.00
P43563	03	305	UNRESTRICTED RESOURCES	JOSEPH WEBB FOODS	RHS-OPEN PO-INSTRUCTIONAL SUPPLIES	3,500.00
P43597	06	500	WORKFORCE INVESTMENT ACT (WIA)	COSTCO	EC-OPEN PO-INSTRUCTIONAL SUPPLIES	305.89
P43617	03	300	DISCRETIONARY	CORPORATE EXPRESS	JVHS-OPEN PO-SUPPLIES	300.00
P44463	03	500	HEALTH & WELFARE CLEARING	KEENAN & ASSOC/US. LIFE DISABILITY	EC-INSURANCE PREMIUMS	1,900.00
P45224	03	500	UNRESTRICTED RESOURCES	PRIVATE LABEL LABS	CSR-STOCK SUPPLIES	323.25
P45749	03	500	HEALTH & WELFARE CLEARING	"REEP" BLUE CROSS	EC-INSURANCE PREMIUMS	4,500.00
P45988	03	500	UNRESTRICTED RESOURCES	GALL'S INC.	CSR-STOCK SUPPLIES	2,702.72
P46304	06	500	ROUTINE REPAIR & MAINTENANCE	TODD PIPE & SUPPLY	MAINT-SUPPLIES	810.55
P46314	14	500	UNRESTRICTED RESOURCES	HOME DEPOT	MAINT-RHS-BLOCK	2,430.09
P46318	06	500	ROUTINE REPAIR & MAINTENANCE	FERGUSON ENTERPRISES	MAINT-SUPPLIES	475.35
P46319	03	500	UNRESTRICTED RESOURCES	BONNET IRRIGATION	MAINT-SUPPLIES	245.95
P46362	06	500	ROUTINE REPAIR & MAINTENANCE	FERGUSON ENTERPRISES	MAINT-SUPPLIES	278.15
P46364	06	500	ROUTINE REPAIR & MAINTENANCE	HOWARD INDUSTRIES	MAINT-MOTORS	684.88
P46366	03	500	UNRESTRICTED RESOURCES	WAXIE SANITARY SUP. 334773400	CSR-STOCK SUPPLIES	218.78
P46367	03	500	UNRESTRICTED RESOURCES	BURTRONICS (MARTIN BUS. MACH)	CSR-STOCK SUPPLIES	468.72
P46368	03	500	UNRESTRICTED RESOURCES	XEROX CORP - CUTS. #971788765	CSR-STOCK SUPPLIES	5,592.23
P46370	14	500	UNRESTRICTED RESOURCES	LUKE'S AIR CONDITIONING	MAINT-INSTALL A/C	5,400.00
P46375	06	500	ROUTINE REPAIR & MAINTENANCE	HOME DEPOT	MAINT-SURFACEBOXES	363.23
P46378	14	500	UNRESTRICTED RESOURCES	CONTRACT CARPET COMPANY	MAINT-SA-INSTALL CARPET	3,422.05
P46379	06	500	ROUTINE REPAIR & MAINTENANCE	HOWARD INDUSTRIES	MAINT-MOTORS	4,369.11
P46385	03	110	DONATIONS	DELTA EDUCATION LLC	GH-INSTRUCTIONAL SUPPLIES	613.96
P46400	03	500	UNRESTRICTED RESOURCES	SPICERS PAPER, INC.	PRINT SHOP-SUPPLIES	6,297.50
P46402	03	305	DISCRETIONARY	FALCON ROOM	RHS-COMITE/WASC VISIT LUNCHEON	500.00
P46403	03	502	STATE LOTTERY	TROLL COMMUNICATIONS	IH-OPEN PO-RIF BOOKS	1,000.00
P46407	06	300	PARTNERSHIP ACADEMIES PROGRAM	CDW-G	JVHS-LAPTOP COMPUTER	1,945.97
P46410	06	300	IMMEDIATE INTERVENTION/UNDERPERFORM	PC & MACEXCHANGE	JVHS-SOFTWARE	203.52
P46411	06	500	ECONOMIC IMPACT AID: LIMITED ENGLISH	PC & MACEXCHANGE	LANG SERV-SUPPLIES	235.52
P46413	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	OCE-USA, INC.	RHS-SUPPLIES	571.29
P46419	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	CDW-G	RHS-SUPPLIES	281.68

A-3
B-1

Report of Purchases
Purchases Over \$200
04/05/03 thru 04/18/03

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P46424	03	500	UNRESTRICTED RESOURCES	HILLYARD FLOOR CARE	CSR-STOCK SUPPLIES	5,842.19
P46428	06	500	WORKFORCE INVESTMENT ACT (WIA)	ZONES	YOC-LC-LICENSE AGREEMENTS	480.74
P46429	06	500	ROUTINE REPAIR & MAINTENANCE	I.M.P.A.C. GOVERNMENT SERVICES	MAINT-SUPPLIES	323.79
P46432	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	BEST BUY BANNER	RHS-BANNER	567.09
P46433	06	500	GIFTED & TALENTED EDUCATION (GATE)	MCDUGAL LITTEL & CO.	JVHS-INSTRUCTIONAL SUPPLIES	241.76
P46434	06	300	IMMEDIATE INTERVENTION/UNDERPERFORM	AMERICAN BOOK COMPANY	JVHS-BOOKS	8,221.20
P46437	03	300	STATE LOTTERY	GARD'S MUSIC	JVHS-BAND SUPPLIES	858.98
P46440	03	120	DONATIONS	RUBIDOUX NATURE CENTER	IH-FIELD TRIP	420.00
P46441	03	140	DONATIONS	SCHOLASTIC, INC.	PER-RIF BOOKS	2,180.08
P46442	35	310	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	EC-PLAN CHECKING FEES	1,712.67
P46443	06	300	VOCATIONAL PROGRAMS: VOC & APPL TEC	SNAP-ON INDUSTRIAL	JVHS-SOFTWARE	1,046.52
P46444	06	165	IMMEDIATE INTERVENTION/UNDERPERFORM	RESOURCES FOR EDUCATORS	TS-SUBSCRIPTION	284.00
P46446	06	300	VOCATIONAL PROGRAMS: VOC & APPL TEC	PRENTICE HALL	JVHS-BOOKS	7,826.84
P46447	06	300	IMMEDIATE INTERVENTION/UNDERPERFORM	NASCO WEST INC	JVHS-INSTRUCTIONAL SUPPLIES	3,682.44
P46448	40	505	UNRESTRICTED RESOURCES	INLAND FOUNDATION ENGINEERING	ECFAC-ENVIRONMENTAL SITE ASSESSMENT	2,000.00
P46449	03	170	DONATIONS	IMAGINATION MACHINE	VB-CONSULTING FEE	700.00
P46450	03	170	DONATIONS	LAUREN LEVIAN	VB-CONSULTANT FEE	525.00
P46451	06	305	AGRICULTURAL VOCATIONAL INCENTIVE G	FLOWER CLUB	RHS-OPEN PO-SUPPLIES	500.00
P46452	06	115	COMMUNITY-BASED TUTORING GRANTS	CDW-G	IA-TONER CARTRIDGES	252.16
P46454	06	500	HEAD START	CHANNING L. BETE CO., INC.	ECCAT-SUPPLIES	397.61
P46454	06	500	IASA:TITLE I BASIC GRANTS LOW-INCOME	CHANNING L. BETE CO., INC.	ECCAT-SUPPLIES	88.36
P46454	12	500	CHILD DEVELOPMENT: STATE PRESCHOOL	CHANNING L. BETE CO., INC.	ECCAT-SUPPLIES	397.61
P46457	06	160	IMMEDIATE INTERVENTION/UNDERPERFORM	MOUNTAIN MATH/LANGUAGE	SS-READING SUPPLIES	705.96
P46460	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	TYLER JANSEN	JVHS-RESTRING TENNIS RACKETS	325.00
P46463	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	CREATRICE'S SECRET GARDEN	RHS-MEALS FOR GOVERNOR'S SCHOLARS	2,250.00
P46471	03	165	DONATIONS	SAN GABRIEL MISSION	TS-FIELD TRIP	288.00
59 P.O.'s over \$200						310,758.39
49 P.O.'s NOT over \$200						3,466.12
108 TOTAL PURCHASE ORDERS						314,224.51

Recommend Approval: Shelia Z. Carpenter 4/22/03
Director of Centralized Support Services

22.23

JURUPA UNIFIED SCHOOL DISTRICT

2002/2003 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
03-1	<i>Consultant or Personal Service Agreements</i>			
03-1-QQQ	Dolores Crowell	\$300.00	Economic Impact Aid - LEP	Dance performance for students of Peralta Elementary School. May 1, 2003.
03-1-RRR	Toby Larson	\$1,300.00	II/USP	Step-Up-to-Writing for Sunnyslope Elementary School's staff development. May 9, 2003.
03-3	<i>Riverside County Schools Agreements</i>			
03-3-V	College Preparation Partnership Program (CPPP) (C-4477)	N/A	N/A	RCOE to provide funding for Jurupa Valley High (NTE \$11,086.00) and Rubidoux High (NTE \$6,467.00) to participate in the SAT program for students. July 1, 2002 to June 30, 2003.
03-6	<i>Student Teaching Agreements</i>			
03-6-D	Azusa Pacific University	N/A	N/A	Teacher intern program for credential programs: Multiple Subject, Single Subject, and Special Education. Ongoing.
03-7	<i>Architectural & Inspector Agreements</i>			
03-7-RR	Wilson Geosciences	NTE \$16,380.00	Measure "C", new construction	Consultant to provide engineering and environmental geology services for construction of Middle School #4. May 5, 2003 to July 1, 2003.

19.1
A-4

03-8 **Other Agreements**

03-8-MMM	David Taussig & Associates	As per Fee Schedule	Developer Fees	Consultant to provide "School Facilities Needs Analysis" to determine new school facility construction eligibility for State funds, comply with State statutory requirements and calculate the amount of the permissible alternative school facility fees authorized by SB 50. July 1, 2003 to June 30, 2004.
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The Deputy Superintendent Business Services & Governmental Relations will have copies of agreements available for review by the Board.

ED/et

5/5/2003

A-4
Pg. 2

Jurupa Unified School District

RESOLUTION NO. 03/38

**RESOLUTION OF THE JURUPA UNIFIED SCHOOL DISTRICT AUTHORIZING THE
TEMPORARY TRANSFER OF FUNDS FROM THE STATE SCHOOL FACILITIES FUND TO
THE GENERAL FUND**

WHEREAS, the California State Legislature may enact legislation that would defer to July 2003, the payment of the District's 2002-03 June State Aid Apportionment; and,

WHEREAS, the California State Legislature may enact legislation that would defer to July 2003-04, reduce and/or eliminate the funding of 2002-03 state categorical programs operated by the District; and,

WHEREAS, the California State Legislature may enact legislation that would negatively impact the District's ability to meet its financial obligations; and,

WHEREAS, the District may have insufficient cash available in the General Fund to meet its financial obligations; and,

WHEREAS, Education Code 42603 allows the Board of Education of any school district to direct monies held in any fund or account to be temporarily transferred to another fund or account of the District for payment of obligations; and,

WHEREAS, the transfer shall not be accounted for as temporary borrowing between funds or accounts and shall not be available for appropriation or be considered income to the borrowing fund or account, and amounts transferred shall be repaid either in the same fiscal year or in the following fiscal year if the transfer takes place within the final 120 calendar days of a fiscal year.

NOW, THEREFORE, BE IT RESOLVED that the Jurupa Unified School District direct the County Treasurer to transfer an amount not to exceed \$5,000,000 from the District's State School Facilities Fund to the General Fund.

PASSED AND ADOPTED by the Board of Education of Jurupa Unified School District at its regular meeting held on May 5, 2003 by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Mary Burns, Clerk
Board of Education

Jurupa Unified School District

RESOLUTION NO. 03/39
AUTHORIZATION TO ENCUMBER FUNDS FOR
THE FOLLOWING FISCAL YEAR

WHEREAS, the Jurupa Unified School District is a user of the Riverside County Regional Processing Center's automated purchase order program; and,

WHEREAS, the automated purchase order program requires that purchase orders be encumbered at the time they are printed; and,

WHEREAS, the Jurupa Unified School District has determined that maintaining the numbering sequence on the automated purchase order program is important for internal control purposes; and,

WHEREAS, the Jurupa Unified School District has determined that it has a need to issue purchase orders for the following fiscal year prior to July 1, in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Jurupa Unified School District authorizes the following positions to sign and approve requests for purchase orders:

- 1) Deputy Superintendent of Business Services & Governmental Relations
- 2) Director of Business Services

BE IT FURTHER RESOLVED that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year for the items or services ordered in advance of the beginning of the fiscal year.

Clerk of the Board

May 5, 2003
Date

UNIFORM COMPLAINT PROCEDURES

Compliance Officer

The Board of Education designates the following compliance officers to receive and investigate Uniform Complaints and ensure district compliance with applicable law:

Section 504/Americans With Disabilities Act, Special Education, Title II complaints:

Administrator, Education Support Services
4850 Pedley Road
Riverside, CA 92509
(909) 360-4144

Title IX and other complaints:

Director, Administrative Services
4850 Pedley Road
Riverside, CA 92509
(909) 360-4140

Notifications

The Superintendent or designee shall ensure the notification requirements of the Code of Regulations, Title 5, Section 4622 are met, including the annual dissemination of district complaint procedures and information about available appeals, civil law remedies, and conditions under which a complaint may be submitted directly to the California Department of Education.

Annual dissemination of the complaint procedures will be made to students, employees, parents/guardians, district/school advisory committees, and other interested parties.

Procedures

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with the Code of Regulations, Title 5, Section 4632.

To the fullest extent possible, investigations of discrimination complaints shall be conducted in a manner that protects confidentiality of the parties and the facts. (Title 5, Section 4630) The results of the investigation shall be communicated to the complaining party, accused employee, and if appropriate to others directly concerned on a need-to-know basis.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.

Filing a Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance with the compliance officer named above.

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, district staff shall help him/her to file the complaint. (Title 5, Section 4600)

Complaints alleging any form of unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to any form of unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4630)

Mediation

Upon receipt of a complaint, the district may offer the complainant the possibility of using mediation. If all parties agree to mediation, the district will make all arrangements for this process.

If the mediation process does not resolve the problem, or is deemed inappropriate due to the nature of the complaint, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

Investigation of Complaint

The compliance officer shall hold an investigation meeting within five days of receiving the complaint or attempting to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative and the district's representatives to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (Title 5, Section 4631)

To ensure that all pertinent facts are made available, the compliance officer and the complainant may ask other individuals to attend this meeting and provide additional information.

In the meditative/investigative process complainant and/or representative and the district representative will be given the opportunity to present evidence.

Written Response

Within 45 days of receiving the complaint, the compliance officer or designee shall prepare and send to the complainant a written response on behalf of the district, including:

1. The findings and disposition with rationale reached concerning the complaint, including any corrective remedies if such are determined appropriate.
2. Notice of the complainant's right to appeal the district's response within 15 days to the California Department of Education, and the procedures to be followed for initiating such an appeal. All complainants have the right to appeal any district response. Complainants may also avail themselves of appropriate civil remedies in the appropriate state or federal administrative agency or court.
3. The report containing the above response shall be provided in the language of the complainant.

Appeal to the Board

A complainant dissatisfied with the compliance officer's response may, within five (5) days of the receipt of the findings/conclusions, file an appeal in writing with the Board of Education. The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may also decide not to hear the complaint, in which case the response of the compliance officer shall be the district's final written decision. If the Board hears the complaint, the compliance officer or designee shall send the Board's decision to the complainant within 60 days of the district's initially receiving the complaint or within an extended time period that has been specified in a written agreement with the complainant.

The Board's written decision shall be the District's final decision.

Appeals to the California Department of Education

A complainant dissatisfied with the district's decision, may appeal in writing to the California Department of Education within 15 days of receiving the district's decision. For good cause, the State Superintendent of Public Instruction may grant an extension for filing appeals. (Title 5, Section 4652)

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the district's decision and must include a copy of the locally filed complaint and the district's decision.

Notwithstanding any other provision of law, a person who alleges that he or she is a victim of discrimination may not seek civil remedies until at least 60 days have elapsed from the filing of an appeal to the State Department of Education pursuant to Chapter 5.1 (commencing with Section 4600) of Division 1 of Title 5 of the California Code of Regulations. The moratorium imposed does not apply to injunctive relief and is applicable only if the local educational agency has appropriately, and in a timely manner, apprised the complainant of his or her right to file a complaint.

If a complainant is not satisfied with the District processing of a complaint, the complainant may also seek remedies with the following other local, state, or federal agencies, or organizations which may have jurisdiction:

California Department of Fair Employment & Housing

Equal Employment Opportunity Commission

U.S. Department of Education - Office of Civil Rights

Mediation services

Legal assistance agencies, such as Legal Aid

Private legal counsel

These agencies and organizations are listed in the yellow or white pages of the telephone directory and the World Wide Web.

Adopted 9/21/92
Technical Change 7/20/94
Revised 4/3/95
Technical Change (Renumbering) 12/11/96
Revised 1/19/99, 10/4/99, 5/5/03

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 19 and 20, 2003LOCATION: Los Angeles, CaliforniaTYPE OF ACTIVITY: 2003 State Science Fair competitionPURPOSE/OBJECTIVE: Five students won first and second place in their division at the Inland Science and Engineering Fair and qualified to compete at the State level.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

Mr. Vince Rosse - Teacher/Science Fair coordinatorMrs. Barbara Matulich - Teacher

EXPENSES:	Transportation	\$ _____	Number of Students	<u>5</u>
	Lodging	\$ <u>638.40</u>		
	Meals	\$ <u>319.00</u>		
	All Other (parking)	\$ <u>25.00</u>		
	TOTAL EXPENSE	\$ <u>982.00</u>	Cost Per Student	<u>\$196.40</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>General Fund</u>	_____	<u>\$938.00</u>
_____	_____	_____
_____	_____	_____
TOTAL:	\$ _____	<u>\$938.00</u>

Arrangements for Transportation: District van to and from Los AngelesArrangements for Accommodations and Meals: Radisson Hotel; restaurants close to hotelPlanned Disposition of Unexpended Funds: Put back in general fund.

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Vince Rosse* Date: 4/24/03 School: Rubidoux High School
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *Smason* Date: 4/24/03
Date approved by the Board of Education _____ Date: _____Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): Wednesday and Thursday, May 21 and 22, 2003LOCATION: Doubletree Hotel, Anaheim, CATYPE OF ACTIVITY: Student Body Presidents WorkshopPURPOSE/OBJECTIVE: to obtain training as student leader

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

Prosser, Patricia (ASB Advisor)

EXPENSES:	Transportation	\$ 0.00	Number of Students <u>unknown</u>
	Lodging inc.	\$ 0.00	students attending this conf.
	Meals inc.	\$ 0.00	will be determined by the
	All Other reg.	\$ 129.00 per student	upcoming elections.
			Cost Per Student <u>\$129.00</u>
			(Total Cost ÷ # of Students)
	TOTAL EXPENSE	\$ 129.00	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>ASB trust accounts</u>	<u>\$129 per student</u>	<u>\$1000.00</u>
_____	_____	_____
_____	_____	_____
TOTAL:	\$ 129.00 per student	\$1000.00

Arrangements for Transportation: district vanArrangements for Accommodations and Meals: inc. in registration (Doubletree Hotel)Planned Disposition of Unexpended Funds: ASB trust accounts

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] (Instructor) Date: 4/23/03 School: JHS

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 4/23/03
 Date approved by the Board of Education Date: _____

Distribution: White copy to Assistant Superintendent Education Services
 Yellow copy to Originator
 Pink copy to Principal

Weapons and Dangerous Instruments

The Governing Board desires students and staff to be free from the fear and danger presented by firearms and other weapons. The Board therefore prohibits any person other than authorized law enforcement or security personnel from possessing weapons, imitation firearms, or dangerous instruments of any kind in school buildings, on school grounds or buses, or at a school-related or school-sponsored activity away from school.

Possession of Weapons

Under the power granted to the Board to maintain order and discipline in the schools and to protect the safety of students, staff and the public, any school employee is authorized to confiscate a weapon, dangerous instrument or imitation firearm from any person on school grounds.

Any student who is determined to have brought a firearm (handgun, shotgun, rifle, or other firearm that includes explosive devices) to school shall be expelled for not less than one year. The Governing Board may modify the duration of the expulsion on a case-by-case basis.

Students possessing or threatening others with a weapon, dangerous instrument or imitation firearm are subject to suspension and/or expulsion in accordance with law, Board policy and administrative regulations.

The principal or designee shall notify law enforcement authorities when any student possesses a weapon or commits any act of assault with a firearm or other weapon. (20 USC 8922; Education Code 48902; Penal Code 245, 626.9, 626.10)

Upon written permission of the principal or designee, a student may possess a weapon on school grounds when necessary for a school-sponsored activity or class. The principal or designee shall inspect the weapon to ensure that necessary safety precautions have been taken.

The Board recognizes that students age 16 or older may legally possess tear gas or tear gas weapons such as pepper spray for the purpose of self-defense. However, to prevent potential misuse that may harm students or staff, students are prohibited from carrying such items on campus or at school activities.

Reporting of Injurious Objects

The Board encourages students to promptly report the presence of weapons, injurious objects or other suspicious activity to school authorities. The identity of a student who reports such activity shall remain confidential to the extent permitted by law.

The Superintendent or designee shall develop strategies designed to facilitate student reporting of the presence of injurious objects on school grounds, such as tip hotlines, electronic transmissions, or other methods that preserve the student's anonymity. Incident reports and records shall not identify the student who reported the possession. The strategy shall also include means of informing staff, students and parents/guardians that students who report the presence of injurious objects on school campuses are to be protected and their identity shielded.

Legal Reference:

EDUCATION CODE

35291 Governing board to prescribe rules for discipline of the schools
48900 Grounds for suspension/expulsion
48902 Notification of law enforcement authorities
48915 Required recommendation for expulsions
48916 Readmission
49330-49335 Injurious objects

PENAL CODE

245 Assault with deadly weapon
417.2 Imitation firearms
417.4 Imitation firearm; drawing or exhibiting
626.9 Gun-Free School Zone Act of 1995
626.10 Dirks, daggers, knives, razor or stun gun; bringing or possessing in school or on school grounds; exception
653k Soliciting a minor to commit certain felonies
12001 Control of deadly weapons
12020-12028.5 Unlawful carrying and possession of concealed weapons
12403.7 Weapons approved for self defense
12220 Unauthorized possession of a machinegun
12401 Tear gas
12402 Tear gas weapon
12403.7 Weapons approved for self defense
12403.8 Minors 16 or over; tear gas and tear gas weapons
UNITED STATES CODE, TITLE 20
6301-8962 Improving America's Schools Act, especially:
8921-8922 Gun-Free Schools Act of 1994

Jurupa Unified School District

Personnel Report #19

May 5, 2003

From Intern to Regular Probationary Assignment

Teacher	Ms. Dawn Goldsmith 7782 Lakeside Drive Riverside, CA 92509	Eff. March 12, 2003 Single Subject-English with CLAD Credential
Teacher	Mr. Joshua Lewis 3036 Tamarack Way Mira Loma, CA 91752	Eff. March 19, 2003 Single Subject-Biology Credential

Extra Compensation Assignment

Education Services: formal meetings with Consulting Teacher; February 3, 2003 through May 30, 2003; not to exceed five (5) hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$168.50 total.

Ms. Arlene McNair

Education Services: formal meetings with Consulting Teacher; February 3, 2003 through May 30, 2003; not to exceed five (5) hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$168.50 total.

Ms. Joanna Milczarski

Education Services: to provide mandated class size reduction training to K-3 teachers; February 4, 2003 through March 11, 2003; not to exceed 35 hours total; appropriate hourly rate of pay; Funding Source: Title II-Teacher Quality; \$1,179.50 total.

Ms. Janet Garcia-Hudson	Ms. Dani Andersen	Mr. John Allen
Ms. Marie Wayland	Ms. Marcy Hale	Ms. Theresa Hoag

Personnel Department: one-time English Learner stipend for obtaining authorization to teach English learners; \$500 total.

Ms. Diane Rose

Personnel Department: one-time English Learner stipend for obtaining authorization to teach English learners; \$500 total.

Mr. Jason Atkinson

Personnel Department: one-time English Learner stipend for obtaining authorization to teach English learners; \$500 total.

Ms. Lynn Parrella

Personnel Department: one-time English Learner stipend for obtaining authorization to teach English learners; \$500 total.

Ms. Dawn Goldsmith

Personnel Department: one-time English Learner stipend for obtaining authorization to teach English learners; \$500 total.

Ms. Karen Bentley

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Student & Community Services; 2002-2003 school year; to serve as a Safe School Site Coordinator; appropriate annual rate of pay; Funding Source: IASA-Title IV Drug Free Schools; \$13,951.80 total.

Ms. Amy Bacon	Ms. Leilani Benites	Ms. Jennifer Chamberlin
Ms. Candy Curiel	Ms. Kristen DeFrance	Ms. Janice DeSpain
Mr. Chet Edmunds	Ms. Shelly Edwards	Ms. Jill Flores
Ms. Maudie Gooden	Ms. Colleen Griggs	Ms. Irasema Guzman
Mr. Bruce Hebert	Mr. Brian Henry	Ms. Theresa Hoag
Mr. Richard Long	Mr. Robert Mercer	Ms. Monica Montiel
Mr. Tom Podgorski	Ms. Rebecca Ramos	Ms. Annette Sanborn
Mr. Jorge Sanchez	Mr. Doug Stevens	Ms. Norma Velasquez

Granite Hill Elementary; to work in the afterschool program; March 25, 2003 through May 8, 2003; not to exceed 24 hours each; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$7,279.20 total.

Ms. Sandra Pedro	Ms. Kathleen Brooks	Ms. Laurie Riemer
Ms. April Jacobson	Ms. Carol Araiza	Ms. Maria McCollum
Ms. Sherine Patton	Ms. Lorena Fong	Mr. Sean Edwards

Granite Hill Elementary; to provide parent workshops, childcare and refreshments to help their children and become more involved in their child's education; March 12, 2003; not to exceed two (2) hours each; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$471.80 total.

Ms. Maria McCollum	Ms. Sherine Patton	Mr. Sean Edwards
Ms. Jennifer Ruiz	Ms. Carol Araiza	Ms. Michelle Maisel
Ms. Lorena Fong		

Ina Arbuckle Elementary; 2002-2003 school year; Combination Class; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$6,025 total.

Ms. Connie Dam	Ms. Josefina Gamez	Ms. Kate Jardine
Ms. Sally Quintana	Mr. Timothy Crider	

Ina Arbuckle Elementary; 2002-2003 school year; Elementary Group Leader; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$3,647.50 total.

Ms. Nancy Velasquez	Ms. Norma Velasquez	Ms. Marsha Grigsby
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Ina Arbuckle Elementary; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$6,050 total.

Student Study Team	Ms. Kate Jardine
Student Study Team	Ms. Gloria Cabrera
Technology Coordinator	Ms. Cathe Giles
Testing Coordinator	Ms. Nanette Prince
GATE Coordinator	Ms. Marsha Grigsby
Science Fair Coordinator	Ms. Bridgette Ivory
Young Authors	Ms. Nanette Prince
Young Authors	Ms. Nancy Velasquez
EL Facilitator	Ms. Nanette Prince
Principal's Designee	Ms. Karen Garinger
Spelling Bee Coordinator	Ms. Connie Dam
Spelling Bee Coordinator	Ms. Nancy Velasquez

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Ina Arbuckle Elementary; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$6,050 total.

Safe Schools Coordinator Ms. Norma Velasquez

Indian Hills Elementary; 2002-2003 school year; Combination Class; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$1,205 total.

Ms. Terry Noring

Indian Hills Elementary; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$6,050 total.

Young Authors	Ms. Nancy Woodhead
Young Authors	Ms. Lisa Macdougall
Young Authors	Ms. Louise Gillette
Young Authors	Ms. Dorothy Wheeler
Young Authors	Ms. Claudia Clark
Testing Coordinator	Ms. Dorothy Wheeler
Testing Coordinator	Ms. Terry Noring
Technology Coordinator	Ms. Jamie Aballi
IDMA Facilitator	Ms. Dorothy Wheeler
Spelling Bee Coordinator	Ms. Alison Young
Science Fair Coordinator	Ms. Tonya Leon
GATE Coordinator	Ms. Christa Biddle
EL Coordinator	Ms. Rochelle VanDenburgh
Student Study Team	Ms. Beverly Hedin

Indian Hills Elementary; 2002-2003 school year; Elementary Group Leader; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$3,760 total.

Ms. Rae Ann Magnon Mr. John Hill

Peralta Elementary; parent involvement workshops, trainings and activities; May 1, 2003; not to exceed four (4) hours each; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$825 total.

Ms. Rebecca Ramos	Ms. Lanae Maalona	Ms. Julia Delameter
Mr. Robert Ramirez	Ms. Angela Vanderhorst	Ms. Alexandra Lucio

Peralta Elementary; set up and facilitate extended learning opportunity program; October 1, 2002 through February 28, 2003; not to exceed 17 hours each; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$1,150 total.

Ms. Linda Webb Ms. Jaclyn Johnson

Peralta Elementary; to prepare and report data for Title I/English Language Learners; September 3, 2002 through June 30, 2003; not to exceed 16 hours each; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$1,225 total.

Ms. Peggy Bosley Mr. Paul DeFoe

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rustic Lane Elementary; 2002-2003 school year; Elementary Group Leader; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$3,710 total.

Ms. Irasema Guzman

Mr. Brian Henry

Rustic Lane Elementary; 2002-2003 school year; combination class; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$4,820 total.

Ms. Gloria Bravo-Carmona
Ms. Donia Briones

Ms. Laura Ciesla
Mr. John Vigrass

Ms. Jennifer Lara

Rustic Lane Elementary; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$5,304 total.

Student Council
Principal's Designee
Safe School Coordinator
Testing Coordinator
Technology Coordinator
Safe School Coordinator
Student Study Team
Spelling Bee Coordinator
GATE Coordinator
Principal's Designee
Science Fair
GATE Coordinator
Science Fair
Principal's Designee
EL Facilitator

Ms. Linda Daniels
Ms. Kimberly Fisher
Ms. Irasema Guzman
Mr. Brian Henry
Mr. Brian Henry
Mr. Brian Henry
Ms. Michelle Hesse
Ms. Judy Lynch
Ms. Tammy Patterson
Ms. Tammy Patterson
Ms. Tammy Patterson
Ms. Debra Sanchez
Ms. Debra Sanchez
Mr. John Vigrass
Ms. Janet Garcia-Hudson

Sunnyslope Elementary; to implement the Technology 1510 grant and establish a school newspaper written by students; September 3, 2002 through June 30, 2003; not to exceed 14 ½ hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$600 total.

Mr. Robert Mitchell

Sunnyslope Elementary; to serve as an EL Facilitator; September 3, 2002 through June 30, 2003; not to exceed 29 ½ hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$1,000 total.

Ms. Sandra Amatriain

Sunnyslope Elementary; to serve as an Extended Day Coordinator; September 3, 2002 through June 30, 2003; not to exceed 18 ½ hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$625 total.

Ms. Anne Gibson

Sunnyslope Elementary; to serve as an Extended Day Coordinator; September 3, 2002 through June 30, 2003; not to exceed 18 ½ hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$625 total.

Ms. Barbara Martin

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Sunnyslope Elementary; to serve as a testing coordinator; September 3, 2002 through June 30, 2003; not to exceed 11 hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$375 total.

Ms. Dani Andersen

Sunnyslope Elementary; to serve as a testing coordinator; September 3, 2002 through June 30, 2003; not to exceed 3 ½ hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$125 total.

Ms. Amber Lee

Sunnyslope Elementary; to provide model language arts lessons to strengthen classroom instruction; September 3, 2002 through June 30, 2003; not to exceed 3.5 hours total; appropriate hourly rate of pay; Funding Source: Early Intervention for School Success (EISS); \$117.95 total.

Ms. Deborah Maynor-Cedarholm

Sunnyslope Elementary; to provide model language arts lessons to strengthen classroom instruction; September 3, 2002 through June 30, 2003; not to exceed 3.5 hours total; appropriate hourly rate of pay; Funding Source: Early Intervention for School Success (EISS); \$117.95 total.

Ms. Lorayne Corcoran

Troth Street Elementary; 2002-2003 school year; Elementary Group Leader; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$3,885 total.

Ms. Rosa Santos-Lee

Ms. Lynette Monaco

Troth Street Elementary; 2002-2003 school year; Combination Class; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$2,410 total.

Ms. Kelly Horspool

Ms. Bonnie Werner

Troth Street Elementary; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$6,655 total.

Student Study Team	Ms. Shelly Logan
Technology Coordinator	Mr. Rick Knudsen
Testing Coordinator	Mr. Rick Knudsen
GATE Coordinator	Ms. Heidi Kraus
Principal's Designee	Ms. Anita Avellino-Cantwell
Disaster Preparedness	Ms. Theresa Hoag
Safe School Coordinator	Ms. Theresa Hoag
Student Council	Ms. Julia Holt
EL Facilitator	Ms. Rosa Santos-Lee
Spelling Bee Coordinator	Ms. Margie Sivert
Science Fair Coordinator	Ms. Bonnie Werner

Van Buren Elementary; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$224 total.

Ms. Josefina Castro

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Mira Loma Middle School; 2002-2003 school year; department head; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$8,335 total.

Electives	Mr. Todd Beasley
Physical Education	Ms. Lynn Hill
Social Studies	Mr. Rudy Monge
English/Language Arts	Ms. Sharilyn Halsey
Special Education	Ms. Mary Pritchard
Math	Mr. John Parker
Math	Ms. Gayle Venegas
Science	Ms. Mary Ward
Social Studies	Mr. Jorge Sanchez

Mira Loma Middle School; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$14,830 total.

Yearbook Advisor	Mr. Todd Beasley
Technology Coordinator	Mr. Kent Bukarau
Student Study Team	Ms. Anne Cox
Testing Coordinator	Ms. Anne Cox
Choral Music Coordinator	Ms. Patricia Cruz
Instrumental Music Coord.	Ms. Karen Matsuoka
8 th Grade Head Sponsor	Ms. Lynn Hill
7 th Grade Head Sponsor	Ms. Lynn Hill
ASB Advisor	Mr. Rudy Monge
GATE Coordinator	Ms. Terese Pisarik
Testing Coordinator	Ms. Heather Lynch
Spelling Bee Coordinator	Ms. Karen Stokoe
Science Fair Coordinator	Mr. Antonio Lopez
Safe School Site Coord.	Mr. Jorge Sanchez

Jurupa Valley High; 2002-2003 school year; department heads; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$49,586 total.

English	Ms. Julie Boswell
Industrial Arts	Mr. Donn Cushing
Physical Education	Mr. Mark Gard
English	Ms. Jennifer Green
Science	Ms. June Hilton
Social Science	Ms. Virginia Huckaby
Foreign Language	Ms. Karen Martinez
Opportunity School	Mr. Will Murray
Agriculture	Mr. Rob Norwood
Math	Mr. Terry Padgett
Fine Arts	Ms. Julie Parker
Business	Ms. Julie Rosa
Special Education	Mr. Vince Tieri
Math	Ms. Monica Werwee

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Jurupa Valley High; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$52,645 total.

Testing Coordinator	Ms. Jennifer Chamberlin
Sr. Head Class Sponsor	Ms. Kelly Dodd
Student Study Team	Ms. Connie Finazzo
Testing Coordinator	Ms. Ilsa Garza-Gonzalez
EL Facilitator	Ms. Ilsa Garza-Gonzalez
ASB Advisor	Mr. Dan Goldsmith
Soph. Head Class Sponsor	Ms. Dawn Goldsmith
Science Fair Coordinator	Ms. June Hilton
Testing Coordinator	Ms. Vickie Kaylor
Color Guard Advisor	Ms. Rosemary Kiertzner
Instrumental Music Coord.	Ms. Rosemary Kiertzner
Summer Inst. Music Coord.	Ms. Rosemary Kiertzner
GATE Coordinator	Mr. Dennis Kroeger
Jr. Head Class Sponsor	Ms. Karen Martinez
Yearbook Advisor	Ms. Carly McCarty
Choral Music Coordinator	Ms. Melva Morrison
Drama Advisor	Ms. Terry Bresette-Neve
Fresh. Head Class Sponsor	Ms. Nancy Rose
Journalism Advisor	Mr. Richard Vasquez
Pep Squad Advisor	Ms. Monica Werwee
ROTC Drill Team Advisor	Mr. Mack White
Academic Decathlon Advisor	Ms. Laretta Wilson-Cortez
Testing Coordinator	Ms. Laretta Wilson-Cortez

Rubidoux High School; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$40,940 total.

ASB Advisor	Ms. Patricia Prosser
Testing Coordinator	Ms. Patricia Prosser
Choral Music Coordinator	Ms. Staci Della-Rocco
College Bowl Advisor	Mr. Todd Chard
Drama Advisor	Ms. Cori Barber
GATE Coordinator	Ms. Viola DePass
GATE Coordinator	Ms. Gloria Hill
Fresh. Head Class Sponsor	Ms. Tiffany Cobb
Jr. Head Class Sponsor	Mr. Charles Guzman
Soph. Head Class Sponsor	Mr. Dale Thorpe
Sr. Head Class Sponsor	Mr. Vince Rosse
Yearbook Advisor	Mr. Vince Rosse
Science Fair Coordinator	Mr. Vince Rosse
Testing Coordinator	Mr. Vince Rosse
Instrumental Music Coord.	Mr. Charles Gray
Journalism Advisor	Ms. Rachel Williams
Mock Trial Advisor	Ms. Janice Bingenheimer
Pep Squad Advisor	Ms. Kristena Lauritzen
Student Study Team Leader	Ms. Sue Eaton
Technology Coordinator	Ms. Carmen Rivera
EL Facilitator	Ms. Kristina Moore
Testing Coordinator	Mr. Armando Muniz

Rubidoux High School; 2002-2003 school year; department heads; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$24,060 total.

Agriculture	Ms. Rhonda Fuller
Arts	Ms. Viola DePass

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rubidoux High School; 2002-2003 school year; department heads; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$24,060 total.

Technology	Ms. Kathy Schroeder
Foreign Language	Ms. Martha Escobar
Language Arts	Ms. Alice Cornejo/Mr. Gene Erickson
Math	Mr. Jerry Bowman
Performing Arts	Mr. Charles Gray
Physical Education	Ms. Carol O'Dell
ROTC	Mr. William Carroll
Science	Mr. Vince Rosse
Social Science	Mr. Mike Dohr
Special Education	Mr. Jim Bice

Learning Center; to teach an ESL class at Stone Avenue Elementary School through the CBET program; April 21, 2003 through June 22, 2003; not to exceed six (6) hours per week; appropriate hourly rate of pay; \$1,819.80 total.

Ms. Jeanna Cottrell

Learning Center; to provide an ESL class at Jurupa Middle School; April 21, 2003 through June 22, 2003; not to exceed five 40 hours total; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$1,348 total.

Ms. Lynne Bjazevich

Learning Center; 2002-2003 school year; to serve as the designed site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$223 total.

Mr. John Radovich

Learning Center; to provide computer classes for adults at Jurupa Middle School for the AsCent program; April 28, 2003 through June 22, 2003; not to exceed 48 hours total; appropriate hourly rate of pay; \$1806 total.

Ms. Veronica Capata

Learning Center; to provide computer classes for adults at Jurupa Middle School for the AsCent program; April 28, 2003 through June 22, 2003; not to exceed 48 hours total; appropriate hourly rate of pay; \$1,806 total.

Ms. Lisa Perkins

Learning Center; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Community Day School; \$1,289 total.

Student Study Team Ms. Judith Hanlon

Learning Center; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources/Community Day School; \$770 total.

Technology Coordinator Mr. Guy Vanderveen

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24.8

Personnel Report #19

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Learning Center; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources/Community Day School; \$770 total.

Testing Coordinator Mr. John Radovich

Substitute Assignment

Teacher	Mr. Alan Ito 932 Torrey Pines Place Placentia, CA 92870	As needed Single Subject-Business and Multiple Subject Credentials
Teacher	Ms. Kelle Johnson 11316 Mercury Court Mira Loma, CA 91752	As needed Emergency 30-Day Permit
Teacher	Mr. Travis Johnson 14293 Dartmouth Street Hesperia, CA 92345	As needed Emergency 30-Day Permit
Teacher	Mr. Richard Jordan 5241 Sierra Road San Bernardino, CA 92407	As needed Emergency 30-Day Permit
Teacher	Ms. Jamie Sexton 6409 Heatherwood Drive Riverside, CA 92509	As needed Emergency 30-Day Permit

Return from Leave of Absence

Teacher (50%)	Ms. Gisele Helfand 6151 Hawarden Drive Riverside, CA 92506	Eff. September 2, 2003
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Leave of Absence

Teacher	Ms. Michelle Guyer 5557 Veronese Drive Chino Hills, CA 91709	Unpaid Special Leave May 1, 2003 through June 18, 2003 without compensation.
Teacher	Ms. Helen McNab-Blanco 7469 Ramona Avenue Rancho Cucamonga, CA 91730	Maternity Leave eff. May 22, 2003 through June 18, 2003 with use of sick leave benefits.
Teacher	Ms. Melanie Stewart 34682 Elmwood Lane Yucaipa, CA 92399	Maternity Leave eff. April 16, 2003 through May 28, 2003 with use of sick leave benefits and Unpaid Special Leave May 29, 2003 through June 18, 2003 without compensation.

Personnel Report #19

CERTIFICATED PERSONNEL

Leave of Absence

Teacher (SDC)	Ms. Shirly Taylor 865 Shepard Crest Drive Corona, CA 92882	Unpaid Special Leave July 1, 2003 through June 30, 2004 without compensation, health and welfare benefits or increment advancement.
Teacher	Ms. Claudia Vasquez 6765 Cartilla Avenue Alta Loma, CA 91701	Maternity Leave eff. April 28, 2003 through June 18, 2003 with use of sick leave benefits.

Resignation

Teacher	Ms. Tiffany Cobb 5925 Sycamore Cnyn. Blvd. #107 Riverside, CA 92507	Eff. June 18, 2003
Teacher	Ms. Carmelle Poor 1843 Ash Tree Lane Colton, CA 92324	Eff. June 18, 2003
Teacher	Ms. Tricia Ramer 1436 Lovat Ct Riverside, CA 92507	Eff. June 18, 2003
Teacher	Ms. Diane Reed-Everson 446 W. Jacaranda Place Fullerton, CA 92832-1437	Eff. June 18, 2003
Teacher	Mr. Victor Ruelas 8874 Morgan Train Drive Riverside, CA 92509	Eff. June 18, 2003

CLASSIFIED PERSONNEL

Voluntary Demotion

From Lead Night Custodian to Custodian	Mr. Joseph Hughes 14825 La Brisas Moreno Valley, CA 92553	Eff. April 23, 2003 Work Year A
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Short-Term/Extra Work

Language Services: testing of incoming Kindergarten students to determine language proficiency and placement; June 2-26, 2003; not to exceed 210 hours total; appropriate hourly rate of pay;

Lang. Prof. Evaluator	Ms. Delma Kason
Lang. Prof. Evaluator	Ms. Lydia Reese
Lang. Prof. Evaluator	Ms. Estela Sanchez

Personnel Report #19

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Research & Assessment; extra help needed for the administration, necessary demographic coding and shipping procedures involved with the STAR testing; April 28, 2003 through June 3, 2003; not to exceed eight (8) days total; appropriate daily rate of pay; Funding Source: STAR testing; \$3,800 total.

Instructional Aide	Ms. Irene Arceo
Instructional Aide	Mr. Carl Bourdon
Instructional Aide	Ms. Elsa Garcia
Bil. Language Tutor	Ms. Reveca Gomez
Instructional Aide	Ms. Cynthia Hardy
Bil. Language Tutor	Ms. Pamela Juarez
Instructional Aide	Mr. Bobby Marks
Instructional Aide	Ms. Margaret Morales
Instructional Aide	Ms. Angelina Perales
Instructional Aide	Ms. Elva Prado
Instructional Aide	Mr. Trinidad Ruiz
Instructional Aide	Mr. Richard Smihula
Instructional Aide	Ms. Grace Iniquez
Translator/Clerk-Typist	Ms. Tammy Potts

Transportation; field trip to Magic Mountain; April 10, 2003; not to exceed 12 hours total; appropriate hourly rate of pay; Funding Source: Transportation: Home to School; \$258 total.

Bus Driver Ms. Elisa Alfaro

Ina Arbuckle Elementary; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$275 total.

Bil. Language Tutor Ms. Lourdes Espinosa

Indian Hills Elementary; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$275 total.

Bil. Language Tutor Ms. Olga Halvorsen

Indian Hills Elementary; babysitting for CBET/ESL classes, Hispanic Parent Literacy and other programs; March 31, 2003 through June 17, 2003; not to exceed 60 hours total; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$528.60 total.

Activity Supervisor Ms. Christina Guerrero

Indian Hills Elementary; to provide childcare during the reading workshop; April 25, 2003; not to exceed 2.5 hours total; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$22.03 total.

Activity Supervisor Ms. Christina Guerrero

Pacific Avenue Elementary; babysitting for Parent Institute meetings; April 23, 2003 through June 11, 2003; not to exceed 28 hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$258.97 total.

Activity Supervisor Ms. Blanca Blanco

Personnel Report #19

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Pacific Avenue Elementary; babysitting for Parent Institute meetings; April 23, 2003 through June 11, 2003; not to exceed 28 hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$258.97 total.

Activity Supervisor Ms. Rita Prado

Peralta Elementary; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$275 total.

Clerk-Typist Ms. Alma Mendoza

Troth Street Elementary; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$275 total.

Bil. Language Tutor Ms. Alma Navarro

Van Buren Elementary; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$275 total.

Secretary-Elem. Principal Ms. Stella Espinoza

Jurupa Middle School; master schedule development; March 19, 2003 through June 30, 2003; not to exceed eight (8) hours total; appropriate hourly rate of pay; Funding Source: School Improvement Program (SIP) Grades K-8; \$421.20 total.

Secretary Ms. Pat Hernandez

Jurupa Middle School; to complete end of year tasks; June 27-30, 2003; not to exceed 24 hours total; appropriate hourly rate of pay; \$388.80 total.

Secretary Ms. Pat Hernandez

Mira Loma Middle School; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$275 total.

Bil. Language Tutor Ms. Jossie Dowling

Mission Middle School; master schedule development; April 1, 2003 through June 30, 2003; not to exceed 472 hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$8,024.94 total.

Secretary Ms. Pamela Whitman

Mission Middle School; work performed on the Master Schedule; April 1, 2003 through June 18, 2003; not to exceed 236 hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$169.92 total.

Clerk-Typist Ms. Sally Seja

Personnel Report #19

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Jurupa Valley High School; to record times, heights and distance for a variety of events; March 19, 2003, March 26, 2003, April 3, 2003 and April 17, 2003; not to exceed 3 ½ hours per day; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$1,867 total.

Instructional Aide Ms. Cheryl Palermo
Instructional Aide Ms. Donna Stoddard

Jurupa Valley High School; to maintain chemicals and clean pool; December 23, 2002 through January 3, 2003, April 7-11, 2003, and June 19-30, 2003; not to exceed 40 hours total; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$715 total.

Pool Manager Mr. Tony Allega

Learning Center; to assist Adult Education upholstery teacher in summer program; June 23, 2003 through August 1, 2003; not to exceed 72 hours total; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$1,244 total.

Instructional Aide Mr. Daniel Torchia

Learning Center; 2002-2003 school year; to serve as the designated site translator; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$275 total.

Secretary Ms. Mary Orduno

Leave of Absence

Instructional Aide	Ms. Kristina Tolmack 9293 44th Street Riverside, CA 92509	Unpaid Special Leave February 12, 2003 through April 11, 2003 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Bus Driver	Ms. Debra Tyson 10441 Cypress Riverside, CA 92505	Special Leave April 1, 2003 through June 18, 2003 on an as needed basis with pay with deduction of sick leave.
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Substitute Assignment

Bus Driver	Ms. Jacqueline Farmer 6679 La Jolla Drive Riverside, CA 92504	As needed
Custodian	Mr. Juandel Moore 801 W. Avenue L #102 Lancaster, CA 93534	As needed

Personnel Report #19

CLASSIFIED PERSONNEL

Substitute Assignment

Custodian	Mr. Michael Payne 11544 Parakeet Court Moreno Valley, CA 92557	As needed
Custodian	Ms. Antonia Valdez 15238 Overlook Place Fontana, CA 92336	As needed
Custodian	Mr. Richard Webber 1338 Corte Floradora San Jacinto, CA	As needed

Placement on 39-Month Reemployment List

Instructional Aide	Ms. Alice Martinez 3494 Verde Street Riverside, CA 92504	Eff. April 15, 2003
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Resignation

Bilingual Language Tutor	Mr. John Curl 6185 Pegasus Drive #1 Riverside, CA 92503	Eff. April 25, 2003
Instructional Aide	Ms. Lisa Faessler 6985 Darlene Lane Riverside, CA 92509	Eff. March 18, 2003
Activity Supervisor	Ms. Theresa Rowe 10234 60th Street Mira Loma, CA 91752	Eff. March 24, 2003

MANAGEMENT PERSONNEL

Regular Assignment

Network Manager	Mr. Richard Vaughn 1973 Daffodil Way Hemet, CA 92545	Eff. May 12, 2003 Work Year A
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OTHER PERSONNEL

Short-Term Assignment

Research & Assessment; extra help needed for the administration, necessary demographic coding and shipping procedures involved with the STAR testing; April 28, 2003 through June 3, 2003; not to exceed eight (8) days total; \$90 daily; Funding Source: STAR testing; \$720 total.

Ms. Sherry Zelenka

Jurupa Valley High School; to serve as a Lifeguard; May 12, 2003 through June 6, 2003; not to exceed 27.5 hours per week; \$10.00 per hour; Funding Source: Unrestricted Resources; \$1,100 total.

Lifeguard	Mr. Joshua Lucas
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Personnel Report #19

OTHER PERSONNEL

Short-Term Assignment

Rubidoux High School; 2002-2003 school year; extra duties; appropriate annual rate of pay; Funding Source: Unrestricted Resources; \$6,420 total.

Color Guard Advisor
Drill Team Advisor

Ms. Annette Deming
Mr. Brian Shay/Mr. Matt Gagnier

The above actions are recommended for approval:

Ellen French

Ellen French, Assistant Superintendent-Personnel Services

JURUPA UNIFIED SCHOOL DISTRICT

RESOLUTION TERMINATING SERVICES
OF CERTIFICATED EMPLOYEES AS A RESULT
OF REDUCTIONS OF PARTICULAR KINDS OF SERVICES
(LAYOFF OF CERTIFICATED EMPLOYEES, ACTING UPON PROPOSED DECISION OF
ADMINISTRATIVE LAW JUDGE);
DIRECTION TO ISSUE NOTIFICATIONS
TO EMPLOYEES WHOSE SERVICES ARE TERMINATED

RESOLUTION NO. 03-42

On motion of member _____, seconded by member _____,
the following Resolution is adopted:

WHEREAS, on or before March 3, 2003, the Superintendent or the Superintendent's designee and/or representative(s) served notice to this Board recommending that various employees, including those listed in Exhibit A attached hereto, receive notice that their services will not be required for the ensuing 2003-2004 school year, pursuant to Education Code sections 44949 and 44955;

WHEREAS, on March 3, 2003, the Governing Board of the Jurupa Unified School District adopted a Resolution to reduce or discontinue various particular kinds of certificated services not later than the beginning of the 2003-2004 school year, as described and set forth in Board Resolution number 03-28;

WHEREAS, the particular kind of services to be reduced or discontinued as referenced in Board Resolution number 03-28 are determined to be particular kinds of services within the meaning of Education Code section 44955;

WHEREAS, the particular kinds of services referenced in Board Resolution number 03-28 will be reduced or discontinued within the meaning of Education Code section 44955 not later than the beginning of the 2003-2004 school year;

WHEREAS, on or before March 15, 2003, the Superintendent or the Superintendent's designee and/or representative(s) served notices to various certificated employees, including those listed in Exhibit A, that it has been recommended that their services will not be required for the ensuing 2003-2004 school year, pursuant to Education Code sections 44949 and 44955;

WHEREAS, the notices served upon those certificated employees listed in Exhibit A advised each of them that they may request a hearing to determine if there was cause for not

reemploying them for the ensuing 2003-2004 school year, and that if they failed to timely request a hearing, that failure shall constitute a waiver of the right to a hearing;

WHEREAS, various employees timely requested a hearing, and accordingly an evidentiary hearing was held pursuant to Education Code sections 44955 and 44949 before an Administrative Law Judge, who submitted a proposed decision related to those proceedings;

WHEREAS, this Board has received and considered the proposed decision of the Administrative Law Judge, a copy of which is attached hereto, and any arguments submitted by or on behalf of the parties regarding that proposed decision;

WHEREAS, the proposed decision endorsed the layoff with respect to individuals named in the attachment marked as Exhibit A;

WHEREAS, the Education Code provides that this Board shall make the final determination as to the sufficiency of the cause and disposition;

WHEREAS, Education Code section 44955, subdivision (c), requires Board action and notifications to employees no later than May 14, unless that date is extended within a hearing pursuant to Education Code section 44949, subdivision (e);

WHEREAS, the services of no permanent or other employee are being terminated, in whole or in part, while any probationary employee or any other employee with less seniority is being retained to render a service which the permanent or other employee is certificated and competent to render, within the meaning of, and except as permitted by, Education Code section 44955; the individuals whose employment is being terminated, in whole or in part, are not certificated and competent (within the meaning of, and except as permitted by, Education Code section 44955) to render the service being performed by any employee with less seniority who is being retained;

WHEREAS, the jurisdictional and statutory prerequisites have been satisfied as to the individuals listed in Exhibit A, to the extent required by law; sufficient cause exists for each employee's termination of employment (after consideration of facts including but not limited to each employee's seniority and scope of credentials); and that cause relates to the welfare of the schools and the pupils thereof within the meaning of Education Code section 44949, subdivision (c)(3), to the extent that provision applies;

WHEREAS, rights to reemployment are at times provided to certificated employees whose services were terminated as a result of layoff;

NOW, THEREFORE, BE IT RESOLVED that this Board accepts the proposed decision of the Administrative Law Judge and adopts as its own that proposed decision;

BE IT FURTHER RESOLVED that the employment of each of the certificated employees listed in Exhibit A be terminated effective upon the close of this current school year, i.e., the end of each employee's last working day prior to July 1, 2003;

BE IT FURTHER RESOLVED that this decision is effective immediately and that those certificated employees listed in Exhibit A be given appropriate notice by the Superintendent or the Superintendent's designee(s) and/or representative(s) of the termination of their services, with those notices to be given on or before May 14, 2003, in the manner prescribed by law;

BE IT FURTHER RESOLVED that reemployment rights be afforded in accordance with and to the extent applicable by the Education Code, if and when reemployment is available.

IN WITNESS OF the adoption of the foregoing resolution, we, the members present and voting thereon, have hereunto set our hands this 5th day of May, 2003, at the regularly scheduled meeting of the Board duly held at Riverside, California.

GOVERNING BOARD OF THE
JURUPA UNIFIED SCHOOL DISTRICT

Approval:

Absent:

Dissenting:

Abstaining:

I, Rollin Edmunds, Superintendent of the Jurupa Unified School District, do hereby certify that the foregoing is a full, true, and correct copy of a Resolution duly adopted by the Governing Board at a regularly scheduled meeting thereof.

Date: _____

Superintendent
Jurupa Unified School District

BOARD OF EDUCATION

JURUPA UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 03-43

WHEREAS, the Jurupa Unified School District desires to provide a supplemental retirement plan to eligible classified employees; and

WHEREAS, the Jurupa Unified School District projects that it is possible to achieve a net cost savings to the District by implementing such a plan;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Jurupa Unified School District hereby establishes a supplemental employee retirement plan for eligible classified employees of the District effective August 1, 2003.

BE IT FURTHER RESOLVED that the eligibility requirements for employees to participate in such a plan shall be as follows:

1. The classified, confidential or classified management employee shall be eligible for the District's Supplemental Classified Employee Retirement Plan (SCERP) provided the employee is eligible to retire from PERS.
2. The classified, confidential or classified management employee shall have completed twenty (20) years of complete service with the District by June 30, 2003.
3. The classified, confidential or classified management employee must resign from the District by August 1, 2003. A resignation letter to that effect must be received by the District no later than July 14, 2003.

BE IT FURTHER RESOLVED that the Board hereby adopts that said plan is contingent upon a final cost analysis that results in a net savings to the District.

BE IT FURTHER RESOLVED that the benefit under such Plan shall be based on 50% base salary (excluding longevity salary allowance) for each participant.

BE IT FURTHER RESOLVED that the District shall make two equal payments to each participating employee on August 1, 2003 and August 1, 2004.

PASSED AND ADOPTED at the regularly scheduled meeting of the Jurupa Unified School District Board of Education on the 5th day of May, 2003, by the following notice:

AYES:

NOES:

ABSENT:

President, Board of Education

Jurupa Unified School District

CLASSIFIED WORK YEARS

2003-2004

All classified personnel are assigned to one of the following work year schedules:

Work Year A - 248 days	July 1, 2003 through June 30, 2004.
Work Year B - 215 days	August 1, 2003 through June 30, 2004. (Exclude December 22 through January 2 and April 12 through April 16).
Work Year C - 206 days	August 14, 2003 through June 30, 2004. (Exclude December 22 through January 2 and April 12 through April 16).
Work Year D - 196 days	August 21, 2003 through June 23, 2004. (Exclude December 22 through January 2 and April 12 through April 16).
Work Year E1 - 185 days	September 3, 2003 through June 18, 2004. (Exclude December 22 through January 2 and April 12 through April 16).
Work Year E2 - 180 days	September 8, 2003 through June 16, 2004. (Exclude December 22 through January 2 and April 12 through April 16).
Work Year F - 182 days	September 4, 2003 through June 16, 2004. (Exclude December 22 through January 2 and April 12 through April 16).
Work Year F1 - 181 days	September 4, 2003 through June 16, 2004. (Exclude November 7 [Elementary only]; December 22 through January 2; January 30 [Middle School only]; and April 12 through April 16).
Work Year G - 170 days	September 15, 2003 through June 9, 2004. (Exclude December 22 through January 2 and April 12 through April 16).

Days and dates shown above exclude Saturdays, Sundays, legal and local holidays.

Employees are paid for legal and local holidays which fall within their assigned work year.

Holidays 2003-2004

July 4; September 1; November 11, 27, 28; December 24, 25, 31; January 1, 19;
February 9, 16; March 19; May 31.

Jurupa Unified School District

CERTIFICATED WORK YEARS

2003-2004

Job Title Days		Dates Work
Teacher, Nurse, Resource Specialist, Language, Speech & Hearing Specialist	September 2, 2003 through June 16, 2004	184 days
Teacher, Nurse, Resource Specialist, Language, Speech & Hearing Specialist (New to District)	August 29, 2003 through June 16, 2004	185 days
Nurse (Coordinator)	August 25, 2003 through June 16, 2004	189 days
Librarian, Mental Health Counselor, Psychologist, Behavior Specialist	September 2, 2003 through June 23, 2004	189 days
Counselor	August 25, 2003 through June 23, 2004	194 days
Program Specialist	August 25, 2003 through June 23, 2004	194 days
Guidance Coordinator	August 4, 2003 through June 16, 2004	204 days

Days and dates shown above exclude Saturdays, Sundays, legal and local holidays, Winter recess and Spring recess.

Teacher (Community Day School)	July 1, 2003 through June 30, 2004	209 days
Teacher (Independent Study/Adult Ed.)	July 1, 2003 through June 30, 2004	214 days
Teacher (Lead Work Experience)	July 1, 2003 through June 30, 2004	225 days
Teacher (Five Period Agriculture)	July 1, 2003 through June 30, 2004	225 days

Days and dates shown above may include Saturdays, Sundays, legal and local holidays, Winter recess and Spring recess by mutual agreement.

SALARY SCHEDULE, WORK YEAR, VACATION AND HOLIDAYS

WORK YEAR 2003-2004

July 1, 2003 through June 30, 2004 (248 days)

HOLIDAYS 2003-2004

July 4; September 1; November 11, 27, 28; December 24, 25, 31; January 1, 19;
February 9, 16; March 19; May 31.

VACATION

Vacation days will be granted in accordance with Policy 4395.

SALARY SCHEDULE, WORK YEAR, VACATION AND HOLIDAYS

2003-2004 WORK YEAR AND VACATION

Position	Work Year	Vacation Days Per Year
Director of Database Administration	A	22
Early Childhood Specialist	A	22
Network Manager	A	22
Supervisor of Food Services	A	22
Middle School Head Custodian	A	22
High School Head Custodian	A	22
Warehouse Manager	A	22
Supervisor of Grounds	A	22
Central Kitchen Manager	A	22
Director of Purchasing	A	22
Business Assistant	A	22
Supervisor of Maintenance & Operations	A	22
Categorical Projects Manager	A	22
Director of Transportation	A	22
Supervisor of Transportation	A	22
Supervisor, Head Start/Preschool	A	22
Senior Building Inspector	A	22
Supervisor of Accounting	A	22
Director of Food Services	A	22
Director of Maintenance & Operations	A	22
Director of Business Services	A	22
Director of Classified Personnel	A	22
Director of Facility Planning and Development	A	22
Personnel Assistant	A	22
Personnel Specialist	A	22
Elementary Operations Manager	B	20

Work Year A: July 1, 2003 through June 30, 2004 (248 days).
Excludes Saturdays, Sundays, legal and local holidays.

Work Year B: July 30, 2003 through June 28, 2004 (226 days).
Exclude Saturdays, Sundays, legal and local holidays.

HOLIDAYS 2003-2004

July 4; September 1; November 11, 27, 28; December 24, 25, 31; January 1, 19;
February 9, 16; March 19; May 31.

Jurupa Unified School District

MANAGEMENT/LEADERSHIP TEAM

2003-2004 WORK YEARS

Position	Base Work Year	Vacation and Recess	Net Work Days
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Administration

Assistant Superintendent
 Director
 Principal-High School
 Assistant Principal-High School
 Administrator Ed. Support Services July 1 - June 30 A 226
 Principal-Adult/Alternative Ed.
 Administrator of Educational Tech.
 Administrator of Student and Comm. Serv.
 Coordinator of Child Welfare and Attend.
 Coordinator of Research
 Deputy Superintendent-Business Services & Government Relations

Principal - Middle School July 31 - June 30 B 215

Principal - Continuation High School
 Principal - Elementary School
 Assistant Principal - Middle School August 14 - June 30 B 206
 Coordinator of Pupil Services
 Student Support Services Coordinator
 Assistant Principal - Elementary School

Certificated

Instructional Media Coordinator
 Curriculum Coordinator July 31 - June 30 B 215
 Coordinator of Language Services

Jurupa Unified School District

MANAGEMENT/LEADERSHIP TEAM

2003-2004 WORK YEARS

WORK DATES

Assigned work periods exclude weekends and holidays.

SCHOOL RECESSES

Assigned work periods for positions coded B exclude the Winter and Spring school recesses except as noted otherwise.

HOLIDAYS

July 4; September 1; November 11, 27, 28; December 24, 25, 31; January 1, 19; February 9, 16; March 19; May 31.

ANNUAL COMPENSATION

Total annual compensation is determined by multiplying days of work required under the net work days column by the daily rate from appropriate salary schedule placement. Vacation days are excluded in determining annual compensation.

VACATIONS

Positions coded A are 12 month work year positions entitled to annual vacation as provided by Board Policy. Net work days are listed for computation of annual rates for positions compensated by the daily rate schedule. Net work days would be actual non-vacation days worked if earned vacation was fully used during the year earned.

Positions coded B do not earn vacation.

Jurupa Unified School District

MANAGEMENT/LEADERSHIP TEAM

2003-2004 WORK YEARS

Position	Base Work Year	Vacation and Recess	Net Work Days
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Administration

Assistant Superintendent
Director
Principal-High School
Assistant Principal-High School July 1 - June 30 A 226
Administrator Ed. Support Services
Principal-Adult/Alternative Ed.
Administrator of Educational Tech.
Administrator of Student and Comm. Serv.
Coordinator of Child Welfare and Attend.
Coordinator of Research
Deputy Superintendent-Business Services & Government Relations

Principal - Middle School July 31 - June 30 B 215

Principal - Continuation High School
Principal - Elementary School
Assistant Principal - Middle School August 14 - June 30 B 206
Coordinator of Pupil Services
Student Support Services Coordinator
Assistant Principal - Elementary School

Certificated

Instructional Media Coordinator
Curriculum Coordinator July 31 - June 30 B 215
Coordinator of Language Services

Jurupa Unified School District

MANAGEMENT/LEADERSHIP TEAM

2003-2004 WORK YEARS

WORK DATES

Assigned work periods exclude weekends and holidays.

SCHOOL RECESSES

Assigned work periods for positions coded B exclude the Winter and Spring school recesses except as noted otherwise.

HOLIDAYS

July 4; September 1; November 11, 27, 28; December 24, 25, 31; January 1, 19; February 9, 16; March 19; May 31.

ANNUAL COMPENSATION

Total annual compensation is determined by multiplying days of work required under the net work days column by the daily rate from appropriate salary schedule placement. Vacation days are excluded in determining annual compensation.

VACATIONS

Positions coded A are 12 month work year positions entitled to annual vacation as provided by Board Policy. Net work days are listed for computation of annual rates for positions compensated by the daily rate schedule. Net work days would be actual non-vacation days worked if earned vacation was fully used during the year earned.

Positions coded B do not earn vacation.

**Jurupa Unified School District
2003 GRADUATION AND PROMOTION EXERCISES**

<u>SCHOOL</u>	<u>TIME AND PLACE</u>	<u>BOARD OF EDUCATION *</u>	<u>ADMINISTRATORS</u>
Nueva Vista High Graduation	Thursday, June 12, 2003, 6:00 p.m. University of California Theater	Carolyn Adams Sam Knight**	Rollin Edmunds DeWayne Mason
Jurupa Middle School Promotion	Tuesday, June 17, 2003, 10:00 a.m. Jurupa Middle P.E. Field	Mary Burns	DeWayne Mason
Jurupa Valley High School Graduation	Tuesday, June 17, 2003, 6:00 p.m. Jurupa Valley H.S. Football Field	Carolyn Adams** Sam Knight	Elliott Duchon Ellen French
Mission Middle School Promotion	Tuesday, June 17, 2003, 9:30 a.m. Mission Middle School Quad	Sam Knight	Rollin Edmunds
Mira Loma Middle School Promotion	Tuesday, June 17, 2003, 10:00 a.m. Mira Loma Middle School P.E. Field	John Chavez	Elliott Duchon
Rubidoux High School Graduation	Tuesday, June 17, 2003, 7:00 p.m. Edward E. Hawkins Stadium (RHS)	Mary Burns John Chavez**	Rollin Edmunds DeWayne Mason
Jurupa Valley High Awards Night	Tuesday, June 10, 2003, 7:00 p.m. Jurupa Valley High Gym		Ellen French
Rubidoux High Awards Night	Thursday, June 12, 2003, 7:00 p.m. Rubidoux High School Gym		Elliott Duchon Rollin Edmunds

Ò Caps and Gowns: Mrs. Adams, Mrs. Burns, Mr. Knight, Mr. Chavez, Mr. Edmunds, Mr. Duchon, Dr. Mason

* Board members not in the ceremony but in attendance please let the principal know you are present for introduction purposes.

** Board member receiving Class of 2003

5/5/03

RE/bh

April 28, 2003

MEMORANDUM

TO: ELLIOT DUCHON, DEPUTY SUPERINTENDENT
FROM: LEGAL COUNSEL
RE: BOARD MEMBER MARY BURNS' PARTICIPATION IN APPROVAL OF
PAYMENT OF INVOICES FROM JURUPA MOUNTAINS CULTURAL
CENTER

BACKGROUND

As requested by the Board of Trustees ("Board"), we have researched and analyzed possible conflict of interest issues concerning Board Member Mary Burns' participation in the Board's approval of the payment of the invoices from the Jurupa Mountains Cultural Center ("JMCC"). The facts, as we understand them are as follows: Mary Burns serves as a member of the District's Board. Board Member Burns is also the Executive Director of JMCC, which is a section 501(c)(3) nonprofit corporation. We also understand that schools in the District, from time to time, take field trips to the JMCC. JMCC, in turn, submits invoices to the District for the costs associated with such field trips. The Board, thereafter, votes whether to approve payment of these invoices. Recently, JMCC submitted to the District an invoice in the amount of \$1,210 for a field trip that took place on April 17th. As such, the Board would like to know whether Board Member Burns may vote to approve the disbursement. In light of the foregoing facts, the following conflict of interest laws are implicated: Government Code section 1090, the Political Reform Act, and the common law bias doctrine.

INQUIRIES

- (1) May the Board vote to approve payment of the JMCC's invoices?
- (2) May Board Member Burns vote to approve payment of JMCC's invoices under Government Code section 1090?
- (3) Does Board Member Burns have a disqualifying conflict of interest under the Political Reform Act?
- (4) Does Board Member Burns have a disqualifying conflict of interest under the common law bias doctrine?

SHORT ANSWERS

(1) Yes. As will be discussed below, the Board may vote to approve payment of JMCC's invoices notwithstanding Board Member Burns' conflict of interest. That is, because Board Member Burns' interest in the disbursement falls within an exception to Government Code section 1090, the Board may proceed to approve the disbursement so long as she abstains from such action.

(2) No. Although Board Member Burns has a financial interest in approving the disbursement for purposes of section 1090, since Board Member Burns' financial interest falls within a defined "remote interest" exception, the Board may nonetheless consider and approve the purchase order. Board Member Burns, however, must completely disqualify herself from such participation.

(3) Yes. Under the Political Reform Act, Board Member Burns has an economic interest in approving the disbursement under the Act. As such, Board Member Burns must disclose her conflict of interest and abstain from participating in the Board's decision. Furthermore, under a new provision under the Act, because the matter is now being considered as a separate action item and it is placed on the Board's agenda as such, Board Member Burns is also required to step down from the dais and leave the Board meeting room until after the discussion and vote on the payment of the invoices is concluded.

(4) No. In light of the fact that Board Member Burns is abstaining from participating on voting on such matter pursuant to section 1090 and the Act, approval of the disbursement does not trigger the common law bias doctrine.

ANALYSISGovernment Code Section 1090

Government Code section 1090 prohibits a public official from being financially interested in a contract or sale in both his or her private and public capacities. Government Code Section 1090 states, in relevant part, that:

"Members of the Legislature, state, county, district, judicial district and city officers or employees shall not be financially interested in any contract made by them in their official capacity or by any body or board of which they are members."

1. Financial Interest

Section 1090 applies when a public official has a financial interest in a contract. Although section 1090 does not define the term "financial interest," courts have applied this prohibition to include a broad range of interests. To be financially interested in a contract, within the meaning of section 1090, does not require that the prohibited interest have a material effect on the public official's source of income. Thus, "any interest, except a remote one, which would prevent

the official from exercising absolute loyalty and undivided allegiance to the best interest of the [legislative body] is prohibited under the statute."¹

Here, Board Member Burns is arguably financially interested in approving the disbursement. Thus, while Board Member Burns has a financial interest in approving the payment of the invoice, the question remains whether a "contract" would be "made" when the Board votes to approve the disbursement for the purposes of Section 1090.

2. Making a Contract

Section 1090 only applies where a contract has been "made." For purposes of the statutory prohibition, the "making" of a contract has not been construed in its technical sense but has included many of the embodiments that pertain to the entire contractual process. In regards to a public official who is a member of his or her agency, such an official is *conclusively presumed* to have made any contract executed by his or her agency even if the public official has disqualified himself or herself from any and all participation in the making of the contract.² Indeed, an abstention will not avoid a violation of section 1090, unless the official's financial interest is a "remote" or "non-interest" as defined in the Government Code.³ As such, the entire Board would be prohibited from approving the payment of the invoice unless a "remote" or "non-interest" is found to apply.

3. Section 1091 "Remote Interest" Applies

Under section 1091, an officer with only a "remote interest" will not be deemed to be interested in a contract within the meaning of section 1090. There is a remote interest that is applicable to this matter.

(A) Officer or Employee of a Nonprofit Corporation

Under Section 1091(b)(1), an officer of a nonprofit corporation has only a remote interest in the contracts, purchases, and sales of that corporation. Reading the plain language of the statute, Board Member Burns' interest appears to meet the test of a remote interest as set forth in section 1091(b)(1) because JMCC is a nonprofit and Board Member Burns is an employee (e.g., Executive Director) of JMCC. Accordingly, the Board may approve the payment of the invoices so long as Board Member Burns: (1) discloses her interest and (2) has such interest noted in the Board's official records. The Board may then take action on approving the item if it acts in good faith and if the votes to authorize, approve, or ratify is sufficient without counting Board Member Burns' vote.⁴

¹ People v. Honig (1996) 48 Cal. App. 4th 289.

² Thomson v. Call (1985) 38 Cal. 3d 633, 649.

³ Cal. Gov't Code §1091.

⁴ Cal. Gov't Code §1091.

Simply stated, Board Member Burns would be required to completely disqualify herself from participating in the Board's decision to whether or not approve the payment of the invoices.⁵

Political Reform Act

Under the Political Reform Act⁶ (Act), a public official is disqualified from participating, making, or in any way attempting to use his or her official position to influence a governmental decision in which the public official knows or has reason to know that he or she has a financial interest. The purpose for the conflict of interest provisions of the Act is to ensure that public officials perform their duties in an impartial manner, free from bias caused by their own financial interests or the financial interest of persons who have supported them. In furtherance of this goal, the Act enumerates five prohibitive economic interests. Here, as a member of the District's Board, Board Member Burns is considered a "public official."⁷ Thus, the next issue to consider is whether Board Member Burns has a prohibitive economic interest as required by the Act.

1. Source Of Income

A public official has an economic interest in any person or entity from whom he or she has received income aggregating five hundred dollars (\$500) within twelve (12) months prior to the governmental decision at issue.⁸ Because Board Member Burns has presumably received more than \$500 within the last twelve months as income from JMCC, Board Member Burns has a financial interest in JMCC as a source of income.

2. Personal Finances

A public official also has an economic interest in his or her personal finances and those of his or her immediate family.⁹ A governmental decision will have an effect on such economic interests if the decision will result in the personal expenses, income, assets, or liabilities of the official or his or her immediate family decreasing or increasing.¹⁰ Again, approving the disbursement presumably will affect Board Member Burns' personal finances (e.g., income). As such, Board Member Burns has a financial interest in her personal finances.

3. Business Entity

⁵ 78 Ops.Cal.Atty.Gen. 230, 237; 67 Ops.Cal.Atty.Gen. 369, 377; 65 Ops.Cal.Atty.Gen. 305.

⁶ Cal. Gov't Code §87100 et seq.

⁷ Cal. Gov't Code § 82048.

⁸ Cal. Gov't Code §87103; 2 Cal. Code of Regs. §18703.3.

⁹ "Immediate family" is defined as spouse and dependent children. Cal. Gov't Code §82029; Cal. Gov't Code §87103; 2 Cal. Code of Regs. §18703.5.

¹⁰ 2 Cal. Code of Regs. §18703.5.

The Act provides that a public official has an economic interest in any business entity in which he serves as a director, officer, partner, trustee, employee, or holds any position of management within the business entity. At first glance, it appears that Board Member Burns also has an economic interest in JMCC as a "business entity." However, under the Act, a business entity is defined as "those entities that operate for-profit."¹¹ Therefore, although Board Member Burns is employed by JMCC, since JMCC is a non-profit entity, it appears that Board Member Burns does not have a financial interest in JMCC as a business entity.

4. Making, Participating or Influencing a Governmental Decision

As stated above, the Act's conflict of interest provisions only apply when a public official is making, participating, or is any way attempting to use his or her official position to influence a governmental decision in which he or she has a financial interest.¹² Under the Act, a public official "makes a governmental decision" when, acting within the authority of his or her position, he or she (i) votes on a matter (ii) obligates or commits his or her agency to a course of action, or (iii) enters into any contractual agreement on behalf of his or her agency.¹³ Thus, by participating in deliberations and approval of the invoice, Board Member Burns would be deemed to be "making" or "participating in the making" of a governmental decision as defined by the Act.

5. Direct Involvement

The next issue to consider is whether the Board's decision will have a "material financial effect" on Board Member Burns' economic interests (e.g., source of income, personal finances). Thus, it must be determined whether Board Member Burns' economic interests are directly or indirectly involved in the Board's decision to approve payment of the invoice.

(A) Source of Income Directly Involved

A source of income is considered directly involved in a decision when that source of income "is a named party in or is the subject of the proceeding concerning the decision before the official or the official's agency."⁹ A source of income is the "subject of a proceeding" if the decision involves the issuance, renewal, approval, denial or revocation of any license, permit, or the entitlement to, or contract with the source of income.¹⁰ Here, the subject of the decision before the Board is whether to approve payment of JMCC's invoice (e.g., a contract). As such, JMCC, a source of income for Board Member Burns, is directly involved in the Board's decision.

¹¹ Cal. Gov't Code §82005. (Emphasis added)

¹² Cal. Gov't Code §87100.

¹³ Cal. Gov't Code §87100; 2 Cal. Code of Regs. §18702.1.

⁹ 2 Cal. Code of Regs. §18704.1.

¹⁰ 2 Cal. Code of Regs. §18704.1(a)(2).

(B) Personal Finances Directly Involved

A public official is deemed to be directly involved in a governmental decision which has any financial effect on his or her personal finances. Here, Board Member Burns would be deemed directly involved in the Board's approval of the payment of the invoice since the Board's decision will presumably affect her personal finances (e.g., income).

6. Materiality Standards

Since Board Member Burns' economic interests have been deemed to be directly involved in the Board's decision relating to the purchase order, the next issue to consider is the materiality standards set forth in the Act. That is, the Act provides certain standards that must be met in order to trigger a conflict of interest under the Act.

(A) Sources of income

For a source of income that is directly involved in a decision before a public official's agency, the Act provides that any reasonably foreseeable financial effect, even one penny, on the source of income will be deemed material.¹¹

(B) Personal Finances

A reasonably foreseeable financial effect on a public official's personal finances will be deemed material if it is at least \$250 in any 12-month period.

(C) Reasonably Foreseeable

Under the Act, a financial effect is considered "reasonably foreseeable" if the effect is "substantially likely."¹² Whether the financial consequences of a governmental decision are substantially likely at the time the decision is made depends on the specific facts surrounding the decision. If an effect is only a mere possibility, it is not reasonably foreseeable. If it is reasonably foreseeable, however, that the decision will have a material financial effect on a public official's source of income, the public official has a disqualifying conflict of interest in that decision.

Here, it is reasonably foreseeable that the Board's decision to approve payment of the invoice in the amount of \$1,210 will have a financial effect on JMCC. As such, the Board's decision will have a "material" financial effect on JMCC, and Board Member Burns has a disqualifying conflict of interest under the Act. Thus, Board Member Burns may not participate in the Board's decision to approve payment of the invoice.

In regard to Board Member Burns' personal finances, it is unlikely that the invoices will, in and of itself, meet the materiality standard set forth above. However, we understand the Board, throughout the school year, receives several invoices from JMCC for field trips. As such,

¹¹ 2 Cal. Code of Regs. §18705.3(a).

¹² 2 Cal. Code of Regs. §18706.

we caution that the cumulative effect of all the invoices approved by the Board may indeed affect Board Member Burns' income by \$250. That is, Board Member Burns' income may increase or decrease by \$250. However, based on the facts presented to us, we do not have sufficient information to make this determination.

In sum, since Board Member Burns has a disqualifying conflict of interest under the Act, she may not make or participate in the making of the Board's decision to approve the payment of the invoices. As such, under the Act, Board Member Burns must publicly announce her economic interest in JMCC and the fact that she is abstaining from any participation in the Board's decision.¹³ Furthermore, Government Code section 87105, which became effective January 1, 2003, also requires a public official, who has a financial interest within the meaning of Act, immediately prior to the consideration of the matter, to step down from the dais and leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters. Therefore, since approval of the invoice has been placed on the Board's agenda as a separate action item, it appears that Board Member Burns must also step down from the dais and leave the room until the Board concludes its consideration and approval of the item.

Common Law Bias Doctrine

In addition to the prohibitions found in the Act and section 1090, a public official may have a conflict of interest under the common law bias doctrine. While the Act and section 1090 focus on financial conflicts of interest, the common law bias doctrine extends to nonfinancial conflicts of interest as well.¹⁴ The common law bias doctrine is based upon the idea that a public officer is bound to exercise the powers conferred upon him with disinterested skill, zeal, and diligence, and primarily for the benefit of the public.¹⁵ This doctrine prohibits public officers from placing themselves in a position where their private, personal interests may conflict with their official duties.¹⁶ In applying the common law bias doctrine, public officers are presumed to perform their duties with integrity and honesty.¹⁷ Bias and prejudice are never implied and must be established by clear evidence.¹⁸ It must be shown with concrete facts that the officer is biased or prejudiced against a particular party, and that such bias or prejudice is significant enough to impair

¹³ 2 Cal. Code of Regs. §18700(b)(5).

¹⁴ Clark v. City of Hermosa Beach (1996) 48 Cal.App.4th 1152, 1171.

¹⁵ Noble v. City of Palo Alto (1928) 89 Cal.App. 47, 51.

¹⁶ 64 Ops. Cal. Att'y Gen. 795, 797 (1981).

¹⁷ Breakzone Billiards v. City of Torrance (2000) 81 Cal.App.4th 1205, 1236.

¹⁸ Id. at 1237.

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the officer's impartiality.¹⁹ Thus, based on avoiding any actual impropriety or the appearance of impropriety in the conduct of government affairs, this doctrine may require a public official to disqualify himself or herself from participating in a decision in which there is an appearance of a conflict of interest.

Based upon the facts presented to us, Board Member Burns arguably has a legal "bias" under the common law in approving the payment of the invoice for JMCC. However, in light of the fact that Board Member Burns must abstain from any such participation pursuant to section 1090 and the Act, the common law bias doctrine would not be triggered. That is, the doctrine might apply to prohibit Board Member Burns from participating in the Board's decision had we not concluded that she has a conflict of interest under section 1090 and the Act. As such, Board Member Burns' abstention from the Board's decision to approve the payment of the invoice pursuant to section 1090 and the Act precludes an application of the common law bias doctrine.

CONCLUSION

To summarize, although Board Member Burns has a financial interest under section 1090, her interest falls within a "remote interest" exception and as such, the Board consider whether to approve the payment of the invoice. Board Member Burns also has disqualifying economic interest that trigger the Act's conflict of interest provisions. As such, under both section 1090 and the Act, Board Member Burns must: (1) disclose her interest, (2) have such interest noted in the Board's official records and (3) abstain from participating in the Board's decision whether to approve payment of the invoice. The Board may then take action on approving the invoice if it acts in good faith and if the votes to authorize, approve, or ratify is sufficient without counting Board Member Burns' vote. Now that the approval of the payment of the invoice has been placed on the Board's agenda as a separate action item, section 87105 would also require Board Member Burns to step down from the dias and leave the room until the Board concludes its consideration and approval of the item.

As always, please feel free to contact me should you have any questions regarding this memorandum.

STEVEN C. DEBAUN

¹⁹ Id. at 1238.