JURUPA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL STUDY SESSION
AGENDA

MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

MEETING NOTICE FOR STUDY SESSION OF THE BOARD OF EDUCATION
THURSDAY, APRIL 17, 2003
EDUCATION CENTER BOARD ROOM, 4850 Pedley Road, Riverside, CA 5:00 p.m.

ORDER OF BUSINESS

I. Call to Order

II. Budget Presentation and Hearing

A. Hear Report on Overview of District Budget and Current State Budget Crisis

Administration has provided on-going information to the Board concerning the impact of the State budget crisis on the District's 2003-04 Budget as well as potential reductions that may be required as a result of State budget cuts. This evening, Administration plans to review cost containment measures that have already been taken as well as providing an overview of next year's budget and budget concepts. In addition, Administration will provide an update on the most current information regarding the State budget crisis and projected revenues. And finally, the Board will be provided with an analysis of programs and services that the District is required to offer, potential areas where the Budget can be reduced, and the impact of these reductions. Following this presentation, public input will be requested. Information and discussion.

B. <u>Hear Public Input Regarding the District's 2003/04 Budget and Other Public Comments</u>

This communication opportunity is included on the agenda so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. California law states that there shall be no action on items not shown on the published Board agenda. The Board President will call on speakers who have completed cards requesting to be heard. The public is invited to discuss budget issues and offer ideas for programs and services that may be reduced in order to balance the District's Budget. Each person speaking to the Board is requested to limit comments to five minutes and be respectful of employees of the District when making comments. A form will be provided for those individuals who would prefer not to address the Board, but would rather place their comments in writing. As time permits, Administration will be prepared to answer questions from the public concerning the State financial outlook and the District's Budget. <u>Information and discussion.</u>

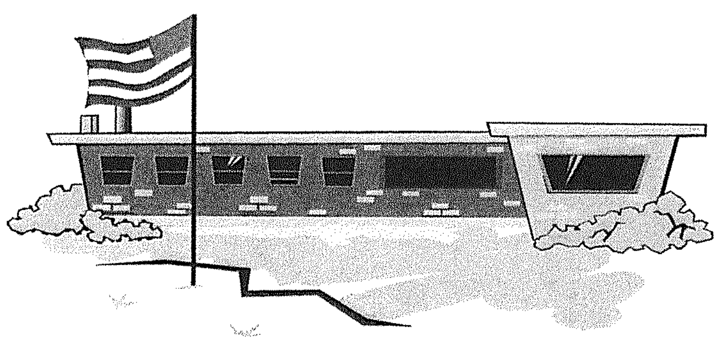
III. <u>Adjournment</u>

Rollin Edmunds, Secretary to the Board of Education

NOTICE POSTED AND MAILED: April 14, 2003

JURUPA UNIFIED SCHOOL DISTRICT

Budget Presentation



April 17, 2003

School District General Fund Revenues And Expenditures Are Classified In The Following Categories -

Unrestricted (68 % of total adopted budget) -

There are no restrictions placed on any of these financial activities by law or regulation. Approximately 92% of the Unrestricted Revenue is received from the State as Revenue Limit Sources. Revenue Limit is the amount of funding the district receives for each day a student attends school. In 2003/04 the district will receive $26.26 per day of attendance. The annual funding is $4,727.28 for a student with perfect attendance.

The balance of the unrestricted funds is a combination of lottery revenue - $120 per student, mandated cost reimbursement and miscellaneous income.

Unrestricted - Designated (6 % of total adopted budget) -

There are some restrictions and special reporting obligations on these funds (e.g., Site Grants, Governor's Performance Awards, Class Size Reduction, Staff Development Buy Back Days). Funding for Class Size Reduction and Staff Development Buy Back Days is dependent on district implementation and participation in the program.

Restricted (26 % of total adopted budget) -

Revenues and expenditures in this category have restrictions on how the funding can be expended and special reporting requirements placed on them by law or regulation.
All revenues and expenditures in this category have financial reporting or special accounting requirements.

<u>Programs included in the restricted funds include-</u>

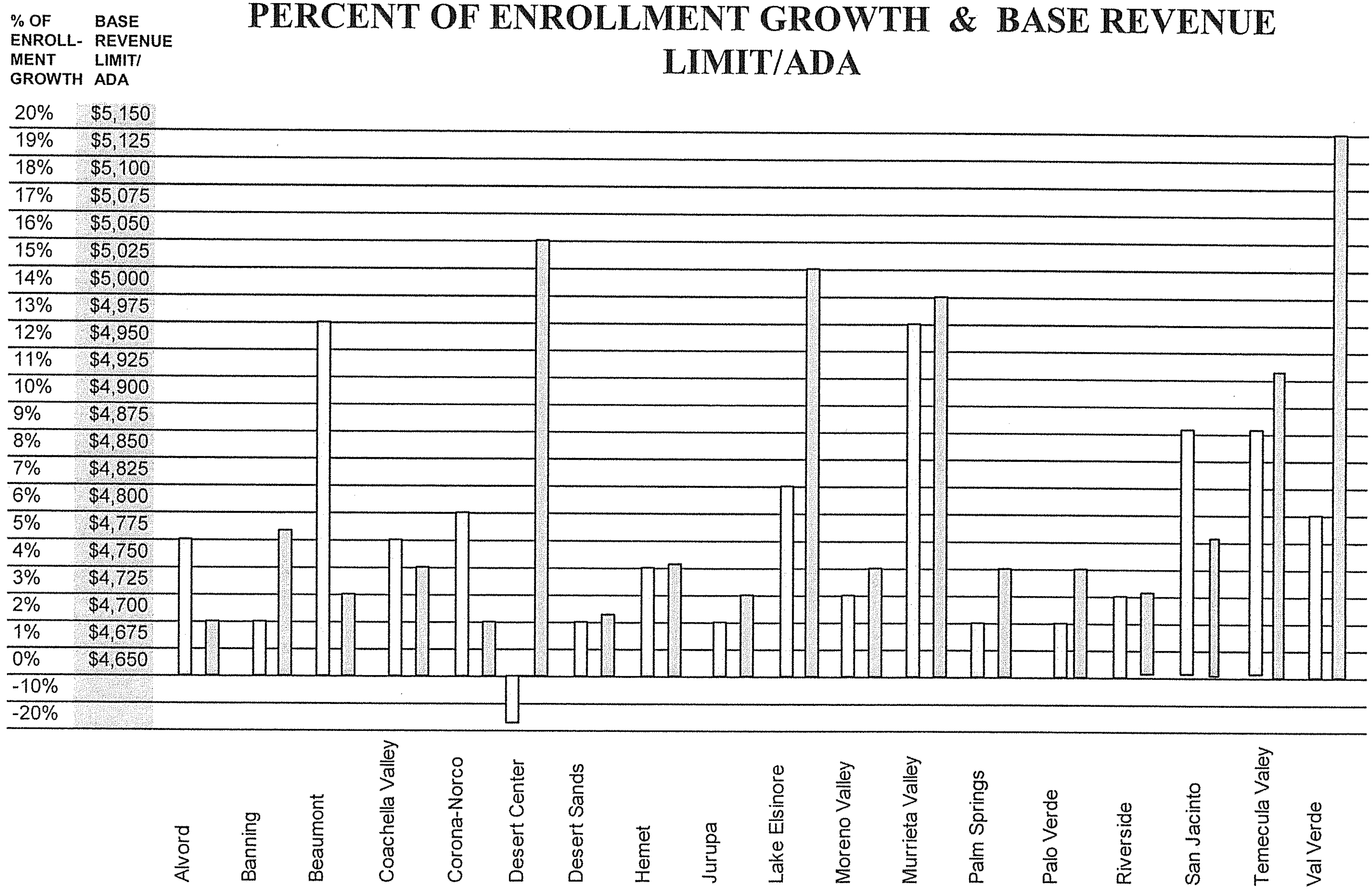
Special Education, Community Day School, Transportation, Routine Maintenance

<u>Also included are special Categorical Grants such as –</u>

School Improvement Program, Title I, Title II, Economic Impact Aid, Immediate Intervention for Under Performing Schools, GATE, Head Start, and Instructional Materials.

JURUPA UNIFIED SCHOOL DISTRICT

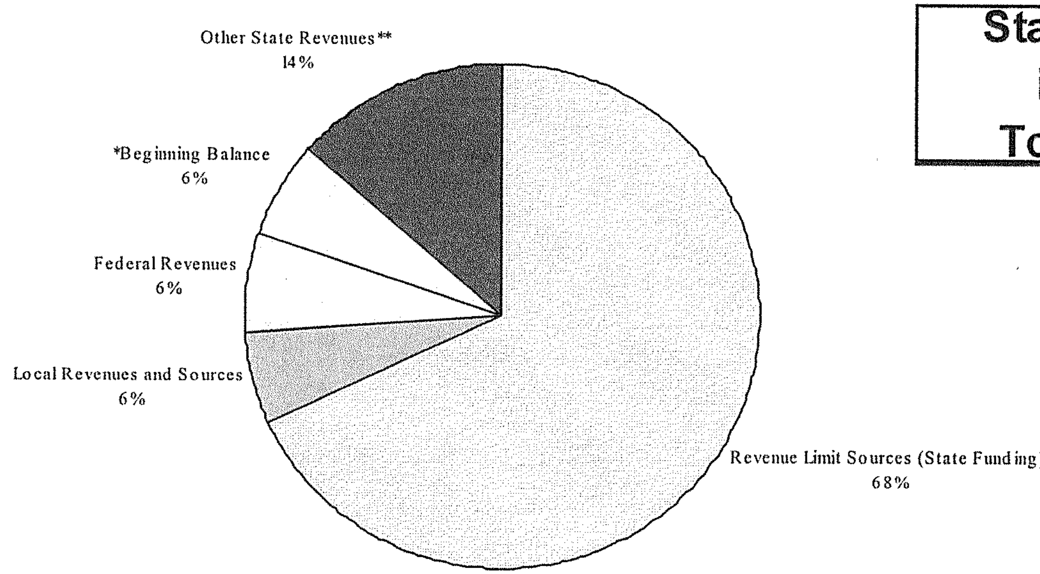
PERCENT OF ENROLLMENT GROWTH & BASE REVENUE LIMIT/ADA



2002-2003 REVENUE PLUS BEGINNING BALANCE

Combined Funds - $137,691,806

Adopted Budget June 2002



State Funding is 88 % of Total District

*Restricted – 1.6%; Unrestricted – 4.4%

**Includes: Class Size Reduction ($5,713,281); Mandated Cost Reimbursement ($806,366); Staff Development Buy Back Days ($238,624); Lottery ($2,492,589); GATE ($146,311); Instructional Materials ($567,955); School Improvement ($1,332,192); Transportation ($2,378,290); and Immediate Intervention for Under Performing Schools ($2,215,200).

General Fund Contributions
1998/99 – 2003/03
Class Size Reduction and Restricted Programs

Class Size Reduction	
2002/03 Estimate	1,419,877
2001/02 Actual	615,862
2000/01 Actual	873,670
1999/00 Actual	362,526
1998/99 Actual	163,116

Special Education	
2002/03 Estimate	1,446,989
2001/02	980,115
2000/01 Actual	2,049,292
1999/00 Actual	931,929
1998/99 Actual	714,905

Transportation (Home to School)	
2002/03 Estimate	483,550
2001/02 Actual	301,413
2000/01 Actual	465,363
1999/00 Actual	424,158
1998/99 Actual	345,187

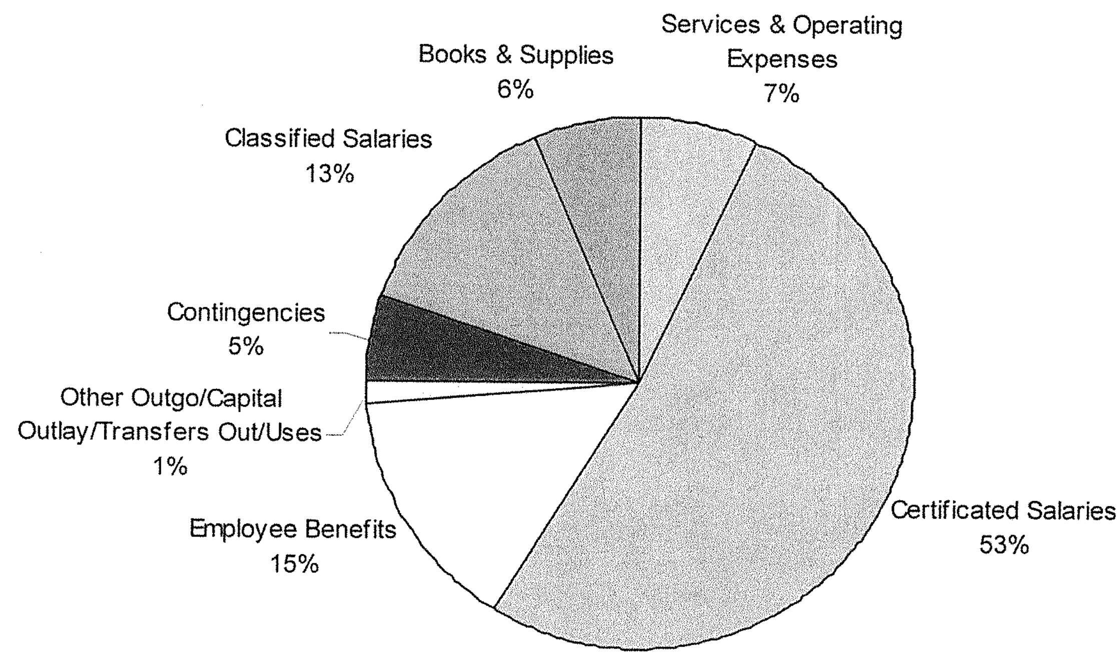
Transportation (Special Education)	
2002/03 Estimate	874,035
2001/02 Actual	760,983
2000/01 Actual	599,682
1999/00 Actual	599,741
1998/99 Actual	402,558

Routine Maintenance	
2002/03 Estimate	2,052,069
2001/02 Actual	2,148,447
2000/01 Actual	2,073,009
1999/00 Actual	1,983,151
1998/99 Actual	1,533,797

2002-2003 EXPENDITURES PLUS CONTINGENCIES

Combined Funds - $137,691,806

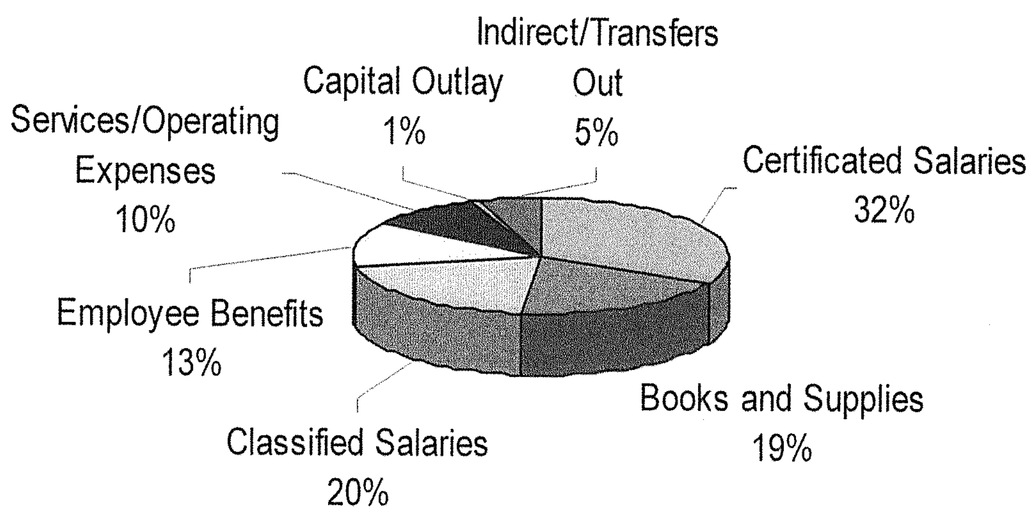
Adopted Budget June 2002



2002-2003 EXPENDITURES

Restricted General Fund (06) - $35,890,455*

Adopted Budget June 2002

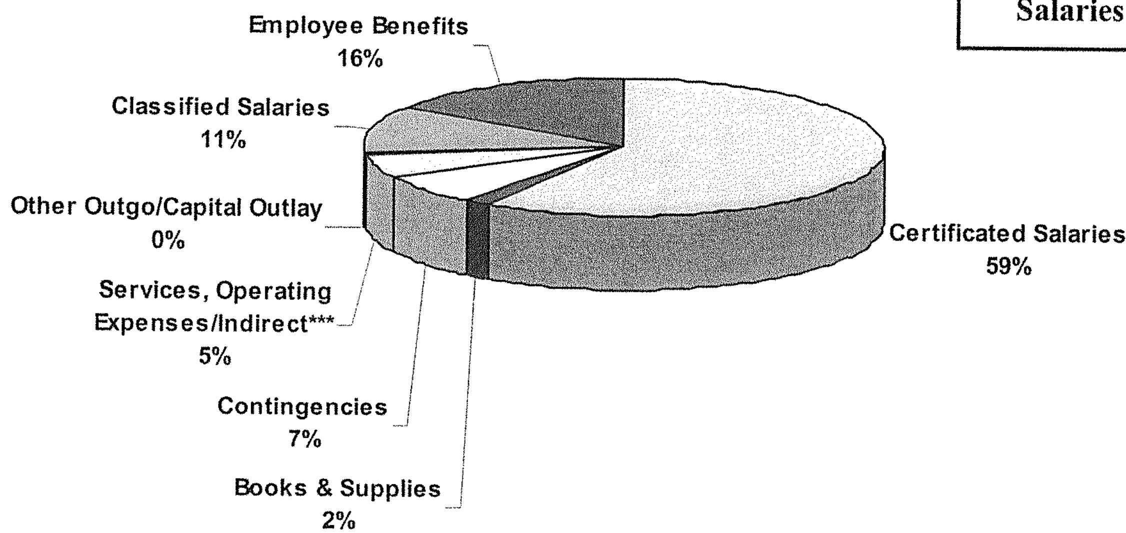


*Includes expenses for Special Education, Community Day School, Transportation, Routine Maintenance And Categorical Grants. Some of the categorical grants are – School Improvement Program, Title I, Title II, Economic Impact Aid, Immediate Intervention for Under Performing Schools, GATE, Head Start and Instructional Materials.

2002-2003 EXPENDITURES

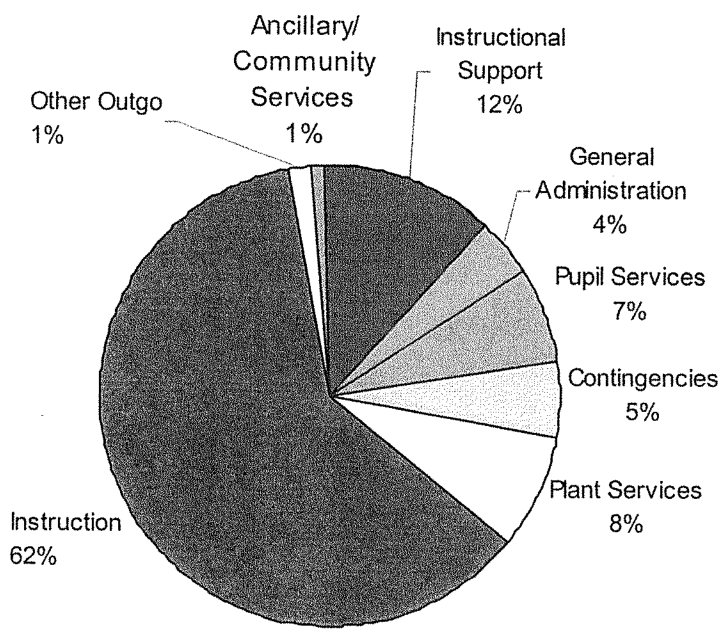
Unrestricted General Fund (03) - $101,801,351
Adopted Budget June 2002

86% of the Total Unrestricted General Fund Expense is for Salaries & Benefits



2002-2003 EXPENDITURES

By Function - $137,691,806
Adopted Budget June 2002



(Each Function includes Salaries, Benefits, Supplies & Services)

Regular Education -	73,834,928
Special Education -	10,570,337
Instruction -	**84,405,265**
Supervision of Instruction -	8,439.672
Instructional Library, Media & Technology -	1,040,847
School Administration -	7,429,464
Instructional Support -	**16,909,983**
Guidance, Counseling & Testing -	2,458,149
Psychologists & Health Services -	2,976,288
Pupil Transportation -	3,708,689
Pupil Services -	**9,143,123**
School Sponsored Athletics -	547,742
School Sponsored Co-Curricular Act.-	360,087
Community Services -	168,194
Ancillary & Community Service	**1,076,023**
Debt Service -	490,238
Transfer to Special Reserve Fund (Redevelopment) -	1,544,890
Other Outgo -	**2,035,128**
Maintenance -	2,036,757
Custodial & Grounds -	5,087,709
Utilities -	3,500,151
Security -	394,749
Plant Services -	**11,019,366**
Central Support Salaries & Benefits	4,708,932
Supplies & Services	1,234,885
Central Support Services -	**5,943,817**
Reserve for Economic Unrestricted -	**7,159,098**

ADMINISTRATOR/TEACHER RATIO DATA

District	ADA	Admin. FTE	% of ADA	Teacher FTE	% of ADA	Admin./Teacher %
Alvord	17664	54.75	0.0031	790	0.0447	0.0693
Corona	37487	100.57	0.0027	1777	0.0474	0.0566
Hemet	17451	32.50	0.0019	811	0.0465	0.0401
Moreno Valley	32730	83.05	0.0025	1604	0.0490	0.0518
Riverside	38124	116.80	0.0031	1732	0.0454	0.0674
Chino	31763	87.70	0.0028	1427	0.0449	0.0615
Colton	22118	N/A	N/A	1037	0.0469	N/A
Fontana	37244	104.90	0.0028	1709	0.0459	0.0614
Redalnds	19411	49.00	0.0025	907	0.0467	0.0540
Rialto	28060	62.99	0.0022	1277	0.0455	0.0493
Average	28205	76.92	0.0027	1307	0.0463	0.0589
JURUPA	19839	41.80	0.0021	912	0.0460	0.0458

Recommendations for Planning the 2003/04 Budget
(School Services of California, Inc.)

Unfortunately, due to the projected difficult budget debates, the school year may have started before the Legislature adopts a final State Budget.

Thus, for planning purposes, at the moment we believe that you need to plan on a reduction of $250 per ADA. To break the per-ADA amount into parts, a cut of $100 per ADA unrestricted and $150 per ADA in categorical funding is probably a rational planning base. Also, anticipate a 0.00% COLA on all State Revenue Sources.

JURUPA UNIFIED SCHOOL DISTRICT
2003/04 PRELIMINARY BUDGET PROJECTION

April 11, 2003

Description	Account Codes	Unrestricted Budget	Restricted Budget	Combined Budget
A. REVENUES				
1) Revenue Limit Sources	8010 - 8099	91,324,713	3,506,462	94,831,175
2) Federal Revenues	8100 - 8299	387,176	10,834,131	11,221,307
3) Other State Revenues	8300 - 8599	7,451,771	11,593,959	19,045,730
4) Other Local Revenues	8600 - 8799	398,651	7,947,389	8,346,040
5) TOTAL REVENUES		99,562,311	33,881,941	133,444,252
B. EXPENDITURES				
1) Certificated Salaries	1000 - 1999	63,752,706	12,884,612	76,637,318
2) Classified Salaries	2000 - 2999	12,020,762	7,263,492	19,284,254
3) Employee Benefits	3000 - 3999	16,706,859	4,686,306	21,393,165
4) Books & Supplies	4000 - 4999	1,323,917	9,858,811	11,182,728
5) Services, Other Exp.	5000 - 5999	6,046,427	6,442,482	12,488,909
6) Capital Outlay	6000 - 6999	17,900	206,005	223,905
7) Other Outgo	7100 - 7299	490,238	4,200	494,438
8) Dir. Supp./Ind. Costs	7300 - 7399	(693,758)	473,901	(219,857)
9) TOTAL EXPENDITURES		99,665,051	41,819,809	141,484,860
C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.		(102,740)	(7,937,868)	(8,040,608)
D. OTHER FINANCING SOURCES/USES				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	0	48,000	48,000
b) Transfers Out	7610 - 7629	0	1,544,890	1,544,890
2) Other Sources/Uses				
a) Sources	8930 - 8979	0		0
b) Uses	7630 - 7699	0		0
3) Contrib. to Rest. Pgm.	8980 - 8999	(6,063,141)	6,063,141	0
4) TOTAL OTHER FIN. SOURCES/USES		(6,063,141)	4,566,251	(1,496,890)
E. NET INC. (DEC.) IN FUND BALANCE		(6,165,881)	(3,371,617)	(9,537,498)
F. FUND BALANCE, RESERVES				
1) Beginning Balance		5,366,165	3,371,617	8,737,782
2) Ending Balance, June 30		(799,716)	0	(799,716)
Based on $100/ADA Cut and 0% COLA	REQUIRED RESERVE (3 %)			4,290,893
	OVER/(SHORT) REQUIRED RESERVE			(5,090,609)

JURUPA UNIFIED SCHOOL DISTRICT
2003/04 PRELIMINARY BUDGET PROJECTION (Continued)

Alternative Scenarios

Based on No Cuts and 0% COLA

	REQUIRED RESERVE (3 %)	4,290,893
	OVER/(SHORT) REQUIRED RESERVE	(3,142,609)

Based on $200/ADA Cut and 0% COLA

	REQUIRED RESERVE (3 %)	4,290,893
	OVER/(SHORT) REQUIRED RESERVE	(7,038,609)

Jurupa Unified School District
BUDGET REDUCTION ACTIONS

The following are budget reduction actions already implemented by the District:

1. Provide flexibility to eliminate Kindergarten through third grade class size reduction.
2. Provide flexibility to eliminate certificated administrative positions.
3. Provide flexibility to reduce the number of school nurse positions by two.
4. Provide flexibility to reduce high school teacher allocations by three positions at each high school.
5. Delay opening of Glen Avon High School, move Rubidoux High School to Glen Avon Campus while modernization is completed.
6. Provide flexibility by returning Teachers on Special Assignment and Resource Teachers to classroom teaching positions.
7. All travel, not directly related to a program requirement or needed to secure funds for the District, has been frozen.
8. All vacant positions being reviewed by Administration and left vacant, if possible.
9. Reduce school operation allocations by 30%.

BUDGET CONCEPTS AND LEGAL GUIDELINES

1. Salaries and Benefits for Teachers and Classified Staff are negotiated and are subject to Collective Bargaining Agreements.

2. Total Salaries and Benefits equal 88% of the 2003/04 Preliminary Unrestricted Budget.

3. We are required to maintain a 3% Unrestricted Reserve for Economic Uncertainties ($4,290,893) in the 2003/04 Preliminary Unrestricted Budget projection.

4. We are required to maintain a Restricted Routine Maintenance Account in an amount equal to 3% of Unrestricted Expenditures ($2,989,952) in the 2003/04 Preliminary Budget projection.

5. Of the total 2003/04 Preliminary Budget $33,881,941 must be spent on Restricted Programs.

6. We anticipate a 0.00% COLA from the State while the cost of living is estimated to increase 2.1%. The cost of maintaining the Salary Schedules (step and column movement) is approximately $1,805,465 or 1.29% increase to the District budget.

7. We are anticipating for an additional cut of $100 per ADA from the State in Unrestricted Funding for 2003/04.

8. We believe the State may make cuts of $150 per ADA in Restricted Categorical Project Funding. No local decisions can be made until the legislature actually enacts these.

9. Estimated enrollment growth is 300 students in 2003/04.

Preliminary Proposed Budget Reductions 2003-04

	Program	Amount	Cumulative Savings
1	Reduce general fund travel and conference expenses by 30%	31,625.00	31,625.00
2	Routine maintenance-reduction due to categorical accounting	900,000.00	931,625.00
3	Energy management payment transfer to Redevelopment	294,814.00	1,226,439.00
4	Adjust Medi-Cal Administrative funds	300,000.00	1,526,439.00
5	Delay GAHS opening	163,000.00	1,689,439.00
6	Transfer various expenses to Title II	250,000.00	1,939,439.00
7	Reduce school allocations	243,983.00	2,183,422.00
8	Reduce site level administration	200,000.00	2,383,422.00
9	Transfer assessment expenses to categorical funds	90,000.00	2,473,422.00
10	Resignations, reassignments and various staffing adjustments	800,000.00	3,273,422.00
11	Reduce HS teaching allocations 1 FTE @ each school	124,000.00	3,397,422.00
12	Reduce consultant expenditures	20,000.00	3,417,422.00
13	CSR grade three	375,000.00	3,792,422.00
14	CSR kindergarten	375,000.00	4,167,422.00
15	CSR grade two	375,000.00	4,542,422.00
16	CSR grade one	375,000.00	4,917,422.00
	Total current proposed reductions	**4,917,422.00**	