

## JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

### MISSION STATEMENT

*The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.*

BOARD OF EDUCATION Mary Burns, President Carolyn Adams, Clerk John Chavez Sam Knight Ray Teagarden  
SUPERINTENDENT Rollin Edmunds

**MONDAY, DECEMBER 9, 2002**

**EDUCATION CENTER BOARD ROOM, 4850 Pedley Road, Riverside, CA 6:00 p.m.**

### **OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Burns)

Roll Call: President Burns, Mrs. Adams, Mr. Chavez, Mr. Knight, Mr. Teagarden

### **HEARING SESSION 6:00 P.M.**

### PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

### **CLOSED SESSION 6:00 P.M.**

The Board will adjourn to Closed Session in the Board Conference Room pursuant to Government/Education Codes listed below:

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #10; public employee discipline/dismissal/release/non-renewal/reassignment/reclassification/resignation/retirement/suspension/complaints, and consider contract provisions of unrepresented employee: Assistant Superintendent Personnel Services.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #03-028, #03-029, #03-031, #03-033, #03-034, #03-335, #03-036, #03-038, #03-040, #03-042, #03-032, #03-041.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR: Pursuant to Governmental Code Section 54956.8, Middle School No. 4, Agency Negotiator: Gregory J. Bowers. Property and Negotiating Party: 165-130-019 (Lee Wetzel) 165-130-020, 165-130-021, 165-130-022.

## ANNUAL ORGANIZATION MEETING

\*This year, each school district is required to hold an Annual Organization Meeting on a date between December 6 through December 21, 2002. At the November 18, 2002 regular meeting, the Board announced its Annual Organization Meeting would be combined with the December 9 regular meeting, and as such a certification form was sent to the County Office of Education. Other code provisions regarding organization are included in the supporting documents.

**\*1. Administer Oath and Seat Elected Board Members** (Mr. Edmunds)

The Oath of Office will be administered to newly elected Board members, Mrs. Mary Burns, Mr. Sam Knight, and Mr. Ray Teagarden. The supporting documents include the Certificate of Canvass of Election from the Registrar of Voters Office and the Oath of Office.

**\*2. Elect Board President** (Mrs. Adams)

State law requires election of a President. Board Policy requires election of a President and Clerk. As immediate past Clerk of the Board, it is suggested that Mrs. Adams conduct an election for President of the Board for the one-year term beginning with this meeting. The elected president should receive the gavel.

**\*3. Elect Clerk** (The President)

The newly elected Board President will conduct an election for Clerk of the Board for the one-year term beginning with this meeting.

**4. Break**

Board members should rearrange their seating to reflect past practice, which is the President, Clerk, and other Board members in alphabetical order.

**\*5. Select Day, Time, and Place of Regular Meetings** (Mr. Edmunds)

The Board must adopt a schedule of meeting dates, time, and location. A recommended meeting schedule based on policy provisions is included in the supporting documents. The schedule calls for regular meetings on the first and third Monday except in August and December. When the meeting date is a holiday it is scheduled for the next day. It is recommended the Board adopt the calendar of regular meetings shown in the supporting documents as Regulation 9310.

**6. Select Representative for Annual County Committee on School District Organization Election** (Mr. Edmunds)

By law, the Board is required to select a representative to vote in the Annual County Committee on School District Organization Election. The annual election is usually held in conjunction with a meeting of the Riverside County School Boards Association in the fall of each year. This is the only regular responsibility of the Board representative. Mr. Chavez has served as the representative for the past year. It is recommended that the Board select a representative to the County Committee on School District Organization Election.

**\*7. Certify Signatures and Authorized Agents for Business Functions** (Mr. Duchon)

The County requires a list of Board members and school district employees authorized to transact various business functions for the school district be approved at the Annual Organization Meeting. The election of Board officers may change the Certification of Signatures form. It is recommended the Certification of Signatures in the supporting documents be approved.

**\*8. Appoint Liaison Representatives to District Advisory Committees** (Mr. Edmunds)

Board Policy 1221.3 provides for the Board to designate one of its members as a Liaison Representative to each district-wide advisory committee. Such committees may be required by the regulations or guidelines for categorical projects. The Board should designate a member as Liaison Representative to each of the three Advisory committees: Consolidated Application, English Language Learner, and Vocational Education. The chart in the supporting documents includes the current representative in parenthesis and spaces to fill in new appointees.

## **PUBLIC SESSION 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call Board Members: President Burns, Mrs. Adams, Mr. Chavez, Mr. Knight, Mr. Teagarden

Roll Call Student Board Members: Jacqueline Loomis, Marina Acosta

Flag Salute (President Burns)

Inspirational Comment (Mr. Chavez)  
& Moment of Silence for David Moore, 1<sup>st</sup> Grade Student at Ina Arbuckle Elementary School

### **1. Report of Student Board Members**

a. Welcome 2002-03 Student Board Members (Mr. Edmunds)

The Board welcomes Jacqueline Loomis, Jurupa Valley High Student Board Member, and Marina Acosta, Rubidoux High Student Board Member. Student Board Members may wish to address the Board regarding student achievements, interests, or other matters.

### **2. Recognition**

\* a. Recognize Golden State Examination Scholars (Dr. Mason)

Eight hundred sixty-five (865) Jurupa Unified students received high honors, honors, or school recognition in the spring 2002 California incentive program, the Golden State Examinations (GSE), administered in May 2002. In 2002, more than 916,000 students statewide took part in the economics, government/civics, high school mathematics, reading/literature, and written composition examinations. Four hundred twenty-six (426) of these students attend Jurupa Valley High School, three hundred twenty-six (326) attend Rubidoux High School, fifteen (15) attend Jurupa Middle School, forty-four (44) attend Mira Loma Middle School, and fifty-four (54) attend Mission Middle School. The purpose of these examinations, established by the California Education Reform Act of 1983 (SB 813), is to identify and recognize students with outstanding achievement in first-year algebra, geometry, high school mathematics, economics, government/civics, U.S. history, reading/literature, written composition, biology, chemistry, second-year coordinated science, and Spanish. Students aim for one of three levels of award – high honors, honors, or school recognition. Students who achieve high honors or honors on the GSE receive a certificate of achievement from the State and an insignia on their diplomas. Notice of GSE achievement also will become part of each student's permanent transcript. A list of the students receiving these awards is included in the support documents. Information only.

- b. Recognize Golden State Examination Seal Merit Diploma Winners (Dr. Mason)  
After analyzing the results of the May 2002 Golden State Exam results, five additional seniors have qualified to receive the Golden State Seal Merit Diploma Award. This award is given to those graduating seniors who receive high honors, honors, or recognition designations on at least six (6) Golden State Examinations: U. S. history, reading/literature or written composition, a mathematics examination, a science examination, and two other examinations of the student's choice.

The students qualifying for this award are:

Valerie Goettring	Jurupa Valley High School
Michael Morgando	Jurupa Valley High School
Robert Peraza	Jurupa Valley High School
Donald Tomlinson	Jurupa Valley High School
Heather Wnuk	Jurupa Valley High School

Information only.

- \* c. Recognize English Language Acquisition Program (ELAP) Grant Award (Dr. Mason)

The California Department of Education recently notified the District that it had been awarded an apportionment for the English Language Acquisition Program (ELAP) for a total of \$205,400. The amount each school will receive is as follows: Glen Avon, \$6,000; Ina Arbuckle, \$14,700; Mission Bel, \$9,300; Pacific Avenue, \$8,700; Pedley, \$9,900; Rustic Lane, \$15,900; Troth Street, \$17,400; Van Buren, \$7,800; West Riverside, 17,700; Jurupa Middle, \$16,800; Mission Middle, \$25,800; Sky Country, \$2,900; Indian Hills, \$2,800; Camino Real, \$800; Sunnyslope, \$6,700; Granite Hill, \$9,700; Stone Avenue, \$4,400; Mira Loma Middle, \$25,300; and Peralta, \$2,800. These funds will be used to provide programs that include structured English immersion services for English learners, academic assessments of English learners, assist students in successfully achieving the English standards, and before- and after-school programs. A copy of the award letter is included in the supporting documents. Information only.

- \* d. Recognize Receipt of Academy of Agriscience and Technology Grant Award (Dr. Mason)

The California Department of Education recently notified the District that Jurupa Valley High School has been awarded continuing funding in the amount of \$81,000 for the Academy of Agriscience and Technology program in the California Partnership Academy. The funds will be used to supplement a 3-year program for grades 10-12 students who participate in the "school-within-a-school" academy. A copy of the award letter is included in the supporting documents. Information only.



- \* e. Recognize Receipt of the *Adult Education and Family Literacy Act Supplemental Funding Grant Award* (Dr. Mason)

The District was recently notified by the California Department of Education of confirmation for a \$135,225 grant award for the *Adult Education and Family Literacy Act, Section 225 and Section 231 Supplemental Funding*. This grant operates on a performance-based funding mechanism. The District must use standardized assessment and testing tools to measure learner growth. The allocation is earned based on the number of students who demonstrated an increase in literacy as a result of instruction. These funds will be used to supplement instruction for basic skills in English, literacy, and computation to obtain employment and assist students in gaining a diploma or GED. A copy of the grant award letter is included in the supporting documents. Information only.

- \* f. Adopt Resolution #03/21, Commitment to Safe Schools and Violence Prevention (Ms. Sheppy)

The Yellow Ribbon Campaign will be celebrated in every community in America during "Yellow Ribbon Celebration," January 21 – 25, 2003. Parents, students, teachers, other school personnel, and members of the Jurupa community may demonstrate their commitment to safe schools and violence and suicide prevention by wearing or displaying yellow ribbons or other appropriate items during this weeklong campaign.

Sponsors of the campaign view this as an opportunity to create district-wide positive peer pressure, provide educational violence prevention activities, and engage community support. The Safe Schools Committee is requesting the Board's support to encourage participation during this important week in January. A copy of Resolution #03/21 is included in the supporting documents.

Administration recommends adoption of Resolution #03/21, Commitment to Safe Schools and Violence Prevention

- g. Accept Donations (Mr. Duchon)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Parents of sixth grade students at Indian Hills Elementary School wish to donate \$821.00, with the request the funds be used to pay expenses for various educational field trips.

The Exxon Mobile Corporation wishes to donate \$500.00, with the request the funds be used for technology for Indian Hills Elementary School.

Parents of kindergarten students at Indian Hills Elementary School wish to donate \$250.70, with the request the funds be used to pay expenses for an educational field trip to Los Rios Ranch in Yucaipa.

The Mission Bell Elementary School PTA wishes to donate \$2,050.00, with the request the funds be used to pay expenses for various class field trips.

Parents of second grade students at Van Buren Elementary School wish to donate \$351.85, with the request the funds be used to pay expenses for an educational field trip to Louis Rubidoux Nature Center.

Parents of third grade students at Van Buren Elementary School wish to donate \$351.85, with the request the funds be used to pay expenses for an educational field trip to Rancho Jurupa Regional Park.

Shakey's Pizza on Van Buren Boulevard wishes to donate \$68.00 with the request the funds be used pay for third grade student field trips.

The Associated Student Body of Mira Loma Middle School wishes to donate \$1,861.38, with the request the funds be used to pay expenses for an ASB field trip to Knott's Berry Farm, and for the Music Club field trip to Disneyland.

The Mira Loma Middle School PTA wishes to donate \$828.39, with the request the funds be used to pay expenses for an eighth grade class field trip to Knott's Berry Farm.

Great American Cross Country of Charlotte, North Carolina, wishes to donate \$900.00. The funds will be used to benefit the Boys' Cross Country program at Rubidoux High School.

Administration recommends acceptance of these donations, with letters of appreciation to be sent.

### **3. Administrative Reports and Written Communications**

- a. Announce Initial Board Proposal on Negotiations of a Successor Contract with CSEA Chapter #392 (Ms. French)

The Board will have reviewed in Closed Session a preliminary proposal for a successor contract with CSEA beginning in 2002-2003. If the Board is prepared, this proposal will be publicized at this time to permit public comments in the verbal hearing session at the regular Board meeting on January 6, 2003 after which the Board will adopt a response proposal to CSEA and begin negotiations.

- \*\* b. Hear Report - Instructional Use of Computers (Mr. Mendez)

At a previous meeting, the Board requested a presentation on the use of computers at each of the schools in the District. In general, schools use computers in three major areas: (1) information management and monitoring of student progress; (2) curriculum and instruction; and (3) production. This evening, Ms. Paula Ford, Teacher on Special Assignment, will present a brief report highlighting the three major areas in which technology is being used at school sites. A report of instructional use of computers is included in Board member packets. Information only.

- c. Other Administrative Reports & Written Communications (Mr. Edmunds)

#### **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. California law states that there shall be no action on items not shown on the published Board agenda. The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

#### **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities, or request items on a future agenda.

### **HEARING SESSION**

#### **I. Hold Public Hearing on Proposed Amended Conflict of Interest Code of the Jurupa Unified School District** (Mr. Edmunds)

A Conflict of Interest Code designates those employees, members, officers, and consultants who make or participate in the making of decisions which may affect financial interests, who must disclose those interests in financial disclosure statements, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests. Prior to this meeting, copies of the Conflict of Interest Code have been made available at the District's Education Center, and interested persons were invited to submit comments to Mr. Steve Eimers, Director of Administrative Services. Before considering the adoption of the amended Conflict of Interest Code, the Board is required to hold a public hearing to allow any interested person to comment. The Board President should formally open and close the public hearing on this matter. Board action to adopt the Amended Conflict of Interest Code is scheduled as Agenda Item C.

#### **II. Hold Public Hearing to Consider the Adoption of a Resolution of Necessity to Acquire Fee Interests in Certain Real Property Located in Riverside County, California, More Particularly Described as APNS 165-120-044, 165-120-005, 165-120-006, 165-120-007, and 165-130-19, 20, 21, & 22, by Eminent Domain, for the construction of a Middle School Facility** (Mr. Bowers)

At tonight's meeting, the Board will engage in several activities that will precede and set the stage for potential eminent domain proceedings:

1. Conduct a Hearing to Consider the Adoption of the Proposed Resolution of Necessity, including providing all interested parties of the affected property, their attorneys or their representatives, an opportunity to be heard on the issues relevant to the Resolution of Necessity.
2. Make the following findings as hereinafter described in this report:
  - (i) The public interest and necessity require the proposed project.
  - (ii) The project is planned or located in a manner that will be most compatible with the greatest public good and the least private injury.
  - (iii) The real property to be acquired is necessary for the project.
  - (iv) The offers of just compensation have been made to the property owners.

3. Adopt a Resolution of Necessity declaring that the acquisition of fee interests in certain real property located in Riverside County, California, more particularly described as APNS 165-120-004, 165-120-005, 165-120-006, 165-120-007 and 165-130-019, 20, 21 and 22, by eminent domain, is necessary for the construction of a middle school facility.

### **DISCUSSION**

Based on information from Davis Demographics (Enrollment Projections), Staff (Enrollment Projections, Existing, and Future Development), and David Taussig & Associates (School Facilities Needs Analysis and School Facility Fee Justification Study) it became apparent that the District is in need of at least one new elementary school, one new middle school, and one new high school. This determination was partially formula driven. To calculate the number of school facilities needed to adequately house the projected unhoused students, the number of unhoused students for each school level was divided by the applicable student/teacher ratio.

Based on the need to house unhoused students, the District formed a design advisory committee, a site selection committee, and selected an Architect and consultants to move forward with the arduous task of selecting a site and designing a project for the next middle school. This process has been ongoing for over one year. This site was selected based on guidelines set forth by the California Department of Education, the State of California School Facility Planning Division, the Division of Toxic Substance Control, the California Environmental Quality Act, mandated legislation, as well as the availability of land and the location that the District expects population increases. Refer to items one through three below for a detailed background account of actions taken by the District, detailed site selection procedures, other sites that were considered, etc.

### **DESCRIPTION OF PROPERTY TO BE ACQUIRED**

The site of Middle School No. 4 lies along the north side of Limonite Avenue, east of Felspar Road, in the Pedley area of unincorporated Riverside County. The project site contains an assemblage of five ownerships that total 18.8 acres located in the east half of the southwest quarter of Section 23, Range 6 West, Township 2 South, San Bernardino Base and Meridian. The project area consists of Assessors Parcels 165-120-004, 005, 006, 007; and 165-130-019, 020, 021, and 022.

### **PROJECT DESCRIPTION**

Middle School No. 4 is being designed to accommodate grades 6, 7, and 8. Development drawings identify an approximate 102,000 square foot campus designed to accommodate up to 1,500 students, as well as teaching, administrative, and support staff. The site is flat at an elevation of 700 feet. The campus will feature one and two story classrooms, library, multi-purpose room, and administration buildings oriented toward the intersection of Limonite Avenue and Felspar Street. The classrooms will be arranged in separate pods for each grade level. A parking lot for staff and visitors will be provided along Felspar Street, which is also the front entrance to the school. Parent student drop-off and bus drop-off are separated. The bus drop-off is located off of 61<sup>st</sup> Street. The parent student drop-off is located off of Felspar Street. A multi-purpose/gymnasium is planned at the east end of the building cluster. Multi-purpose sports fields and tennis courts will extend north from the gym to the rear of the campus. Basketball courts will extend east from the gym to the eastern campus boundary toward Limonite Avenue.

## **HEARING AND REQUIRED FINDINGS**

California eminent domain law provides that a public entity may not commence an eminent domain proceeding until its governing body has adopted a Resolution of Necessity, which resolution may only be adopted after the governing body has given each party with an interest in the affected property or their representatives a reasonable opportunity to appear and be heard on the following matters:

1. The public interest and necessity require the proposed project.
2. The project is planned or located in the manner that will be most compatible with the greatest public good and the least private injury.
3. The real property to be acquired is necessary for the project.
4. The offers of just compensation have been made to the property owners.

A notice of hearing has been mailed by first class mail to the property owner and states the District's intent to consider the adoption of the resolution, the right of each person to appear and be heard on these issues, and that failure to file a written request to appear will result in a waiver of the right to appear and be heard. The District has scheduled this hearing at which all persons who filed a written request within 15 days of the date of notice was mailed may appear and be heard. The District's legal counsel mailed the required notice to the property owner on November 20, 2002.

The above four required findings are addressed as follows:

### **1. The Public Interest and Necessity Require the Proposed Project**

As growth continues within the District, it is necessary to construct a new Middle School to house the additional students generated by increasing development. Currently, three middle schools exist within the District. Mira Loma Middle School is located in the western sector of our boundaries, Jurupa Middle School is located in the north central portion of the District, and Mission Middle School is located in the eastern sector. District demographics show a need for a middle school somewhere in the south central portion of the District. This portion of the community is in need of park areas, tennis and basketball courts, athletic fields, a gymnasium and multi-purpose building, and library facilities. This project will fulfill a vital public need that is necessary because of the lack of joint-use community facilities in this area.

### **2. The Project is Planned or Located in a Manner that will be Most Compatible with the Greatest Public Good and the Least Private Injury**

After careful review of potential sites that would accommodate the amount of land needed to support the educational programs in accordance with the District's goals and the recommendations from the California Department of Education, it was determined that this property will result in the least private injury. All the subject properties are vacant except one. One small parcel (under an acre) has an existing mobile home dwelling on the property. In addition, the location of this site in relation to existing residential developments to the east and west, an existing elementary school (Pedley Elementary School) and vacant lot to the north, and a main community artery (Limonite Ave.) to the south makes this site most compatible with the greatest public good. This project will improve the community, provide new joint-use facilities such as playing fields, tennis courts, basketball courts, library, multi-purpose and gymnasium building, and improve the traffic flow and existing public streets.

### **3. The Real Property Sought to be Acquired is Necessary for the Proposed Project**

The California Department of Education has developed a site selection process as defined in the "Guide to School Site Analysis and Development" to assist school districts in determining potential sites and the amount of land required for specific grade levels and population. As with most governmental reference guidebooks, this publication gives general recommendations on processes that may be useful when searching for a potential school site. The publication also identifies mandated requirements that must be followed. Jurupa Unified School District used this guidebook, along with many of the recommended procedures, to select this site.

The District initially evaluated four sites. Prior to contacting the California Department of Education (CDE) School Facilities Planning Division to schedule a school site field review with a CDE field consultant, one site was eliminated. Three sites were presented to CDE. One of the three sites was eliminated by CDE. CDE gave the District permission to proceed with further evaluation after reviewing the remaining two acceptable sites. Their preliminary approval of the two sites did not constitute a final site approval.

After further investigation of the two sites, it was determined that this was the preferred site because of its location and the absence of high-voltage power transmission lines, airports, railroads, pressurized gas, gasoline, or sewer pipelines, high-pressure water pipelines, reservoirs, and water storage tanks, propane tanks, existing noise levels, etc. in the vicinity. Another reason this site is desirable is because of the access to the site. Three existing frontage roads will be developed and improved so bus, student, staff, and visitor traffic routing will be separate and traffic control will be optimized. In addition, the site that was not selected was located in a major flooding zone and did not have adequate frontage for student drop-off, bus drop-off, faculty, and visitor parking.

This project is necessary to house existing and future students of the District. Our campuses are severely overcrowded and are saturated with portable buildings. Most of our existing campuses do not have the infrastructure, in regard to site utilities, electrical capacity, restroom facilities, or available space to support additional portables or buildings on the existing sites.

### **4. The Offer of Just Compensation Has Been Made**

Appraisals were prepared by Mason & Mason to establish the fair market value of the real property the District is seeking to acquire. Offers of just compensation were made to the property owners to purchase the real property as established by the approved appraisal and as required by Section 7267.2 of the California Government Code. Although negotiated settlements may still be possible for the real property cited above, it would be appropriate to commence the procedures to acquire the property through eminent domain to ensure that the real property will be available to meet the time frames associated with the development of the project.

## ENVIRONMENTAL REVIEW:

Compliance with the California Environmental Quality Act (CEQA) has been satisfied by the District's passage and adoption on November 18, 2002.

## FISCAL IMPACT:

This property acquisition will be funded by two separate sources. Fifty percent will be contributed by the District's local Measure "C" funds and 50% through the California Department of Education School Facility Program. However, the State-matching portion will be reimbursed after the funding application is submitted to and approved by the State Allocation Board.

Administration recommends that the Governing Board make the necessary findings as stated above, and adopt Resolution No. 03/19, Resolution of Necessity.

## ACTION SESSION

### A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-9 as printed.

- \* 1. Approve Minutes of November 18, 2002 Regular Meeting
- \* 2. Disbursement Orders (Mrs. Lauzon)
- \* 3. Purchase Orders (Mrs. Lauzon)
- \* 4. Agreements (Mr. Duchon)
- \*\* 5. Rejection of Claim (Mr. Duchon)  
On November 21, 2002, Administration received a claim against Jurupa Unified School District on behalf of David Price. The claim alleges he sustained pain and suffering as the result of an assault at Rubidoux High School. Administration recommends rejection of the claim, with appropriate notice to the district insurance carrier. (A copy of the claim is available for Board review.)
- \*\* 6. Rejection of Claim (Mr. Duchon)  
On November 21, 2002, Administration received a claim against Jurupa Unified School District from Velma Joyce Cato. The claim alleges she sustained injuries from a fall at Granite Hill Elementary School. Administration recommends rejection of the claim, with appropriate notice to the district insurance carrier. (A copy of the claim is available for Board review.)
- \* 7. Resolution No. 03/20, Resolution for Expenditure of Excess Funds (Mrs. Lauzon)  
Throughout the school year, the Business Office monitors and adjusts the District's various budgets with respect to both revenue and expenditures. Changes in revenue result from grant applications, increased funding, adjustments to ADA, apportionment reductions, etc. The method by which the revenue side of the budget is adjusted is to adopt a Resolution for Expenditure of Excess Funds. In this action the Board approves adding revenue to the budget for various purposes. Since the budget was adopted on June 17, 2002, the District has received revenue adjustments in the amount of \$5,085,517 as identified below. Of this total, \$672,121 is unrestricted and will increase the unrestricted reserve. The balance remaining, \$4,413,396, is restricted in its use and offsetting expenditures are budgeted in these funds.

## UNRESTRICTED

### **General Fund Unrestricted – Fund 03**

Revenue Limit (Prior Year Adjustment)	86,695
Class Size Reduction – Operations	45,255
Mandated Cost Reimbursement	300,000
Healthy Start Referral Reimbursement	550
Medi-Cal Administration Reimbursement	300,000
Governor's Performance Award	213,018
Governor's Reading Award	5,000
Donations	10,829
Lottery Funding	(59,829)
<b>Total Unrestricted</b>	<b>901,518</b>

## RESTRICTED

### **General Fund Restricted – Fund 06**

Title I	952,420
Vocational Education	17,859
Drug Free Schools	522
Eisenhower Grant	(512,997)
Technology Literacy Grant	69,530
Title VI	38,424
Federal Class Size Reduction	(132,271)
Language English Proficiency (Title III)	335,104
Head Start	85,148
Medi-Cal Reimbursement	36,838
21 <sup>st</sup> Century Middle School Grant	185,124
21 <sup>st</sup> Century Elementary School Grant	264,479
Elementary School Counseling	99,878
Middle School Coordinator	12,472
Before & After School Learning & Safe Neighborhoods	105,118
Transportation Home – School	30,941
Transportation Special Education	9,606
Lottery – Instructional Materials	25,326
Healthy Children Connection	95,712
Early Intervention for School Success	1,000
Engineering and Construction Grant	115,065
II/USP	1,509,212
Education Technology – Staff Development	149,360
TAP	191,769
Digital High School	(237,340)
AgriScience	15,358
School Improvement Program	170,357
Peer Assistance Review	44,642
A/P Challenge Grant	23,246
AIAA	368
English Language Acquisition Program	3,500
Special Secondary Program	47,188
CTEI	43,000
Healthy Start	21,232
National Board Professional Teaching (NBPTS)	5,000
Community Based English Tutoring (CBET)	161,779



English Language and Intensive Literacy Program	61,991
Nell Soto Parent Teacher Involvement	(10,000)
School Safety and Violence Prevention	(256,848)
Tobacco Use and Prevention	7,934
Vocational Agriculture	58,931
Demonstration Programs	17,077
Economic Impact Aid	<u>320,945</u>
<b>Total Restricted</b>	<b>4,183,999</b>

**TOTAL** **5,085,517**

Administration recommends that the Board adopt Resolution #03/20 for Expenditure of Excess Funds.

- \* 8. Adopt Resolution #03/18, Authorization to Conduct Surplus Sale (Mr. Duchon)  
Throughout the year the Warehouse accumulates surplus items from throughout the District that are old, obsolete, non-repairable, or uneconomical to repair. A list of such items is included in the supporting documents. Education Code Section 17545 states that the governing board of any school district may sell for cash any personal property belonging to the district if the property is not required for school purposes, or if it should be disposed of for the purpose of replacement, or if it is unsatisfactory or not suitable for school use. The board shall sell the property to the highest responsible bidder. Education Code Section 17546-a allows that items, whether one or more, which do not exceed a value of \$2,500 may be sold at private sale without advertising. Section 17546-b allows that any items having previously been offered for sale pursuant to Section 17545, for which no qualified bid was received, may be sold at private sale without advertising; and Section 17546-c allows that property of insufficient value to defray the cost of arranging for a sale may be either donated to a charitable organization or disposed of in the local public dump. The list of items included in the supporting documents exceeds \$2,500 in value and Administration recommends that the Board adopt Resolution #03/18, Authorization to Conduct Surplus Sale. Administration further recommends that the Board direct the Director of Centralized Support Services to dispose of unsold items at private sale pursuant to Education Code Section 17546-a and that any item remaining after previous attempts at sale be donated to a recognized charitable organization or disposed of in the local dump pursuant to Education Code 17546-b.
- \* 9. Approve Out-Of-State Travel Requests --- Personnel Recruitment (Ms. French)  
Since the mid-1980's, the District has sent recruiters to out-of-state universities and job fairs to recruit fully trained teachers. The need for credentialed (non-emergency) teachers in Jurupa and throughout California has grown particularly fast over the past few years because of population growth, attrition, and legislative initiatives such as class size reduction. It is not anticipated that there will be any positive change in the supply of credentialed teachers next year or in the immediate future. The request below is a recommendation for recruitment efforts at this time. The need could diminish and cause cancellations or grow and require additional efforts, as staffing needs become more clearly known. The District will, of course, continue to recruit teachers from local and regional universities, as its first priority. It is recommended that the Board authorize Ms. Ellen French as the District recruiter to attend job fairs in Iowa and Washington to recruit for the 2003-04 school year

\* **B. Certify 2002/2003 First Interim Report**

(Mr. Duchon/Mrs. Lauzon)

Since January 1986, State legislation has required the District to prepare and submit to the County Office of Education First and Second Interim Reports of the financial condition of the District. The Business Office analyzes and projects revenue and expenditures for the year and prepares the certification that the District will be able to meet its financial obligations. AB1200 added the requirement for certification of the ability to meet financial obligations for subsequent fiscal years as well.

The First Interim Report is now due, and it is included in the supporting documents. It incorporates budget revisions based on the most recent estimates of revenue and expenditures. A detailed listing of additional revenue is included in the Resolution for Expenditure of Excess Funds under item A-7 in the agenda. The first two pages of the Interim Report show the combined figures for Unrestricted and Restricted programs; Page 3 and 4 show Unrestricted only, and Pages 5 and 6 show Restricted only.

The report forms require the following format: The original budget adopted by the Board on June 17, 2002 (Column A); the present operating budget which incorporates changes approved by the Board through October 31, 2002 (Column B); actuals to date (Column C); the latest estimate of what actual figures will be at the end of the year (Column D); and the difference between the operating budget and the final projection (Column E). This annotation will review all the changes that have occurred since the June 17 budget adoption through the latest estimate.

**REVENUE/SOURCES**

Unrestricted Increase + 901,518

This amount is the net result of a prior year adjustment in Revenue Limit Sources (\$86,695); Medi-Cal Administration Reimbursement (\$300,000); Class Size Reduction Operations (\$45,255); Governor's Performance Awards (\$218,018); increased Mandated Cost Reimbursement (\$300,000); decreased Lottery funding (-\$59,829), and miscellaneous revenue (\$11,379).

Restricted Increase + 2,703,296

This amount is the net result of increased Special Project funding (\$2,637,423), Lottery Instructional Materials funding (\$25,326), and Transportation funding (\$40,547).

**Net Increase in Revenue + 3,604,814**

**EXPENDITURES/USES**

Unrestricted Increase + 3,125,442

This amount is the net result of increases and decreases in all expenditure categories. Included are the expenditure adjustments for carryover amounts designated as a restricted part of the ending balance for 2001/02; salary adjustments for the 2001/02 Classified bargaining agreement approved by the Board in July 2002; the 2001/02 and 2002/03 Certificated salary agreement approved by the Board on November 4, 2002; salary adjustments for peak load assistance and employee turnover; Governor's Performance Award Grant expenditures offset by revenue and increased costs for equipment replacement, repairs, and other services.

Restricted Increase + 2,405,942

This amount includes the expenditure adjustments to categorical projects for increased funding, carryover from 2001/02, and increased maintenance costs for repairs.

**Net Increase in Expenditures + 5,531,384**

### **BEGINNING BALANCE**

The Beginning Balance for 2002/2003 is the Ending Balance for 2001/2002 carried over to the new fiscal year. The difference between the estimated and the actual ending balance is the result of increases and decreases in both revenue and expenditures in the 2001/2002 year, which occurred after the budget estimates were made. These differences were presented to the Board on September 16, 2002. The most significant are:

Revenue \$ (452,115)

This amount is comprised of increases in Revenue Limit funding, Lottery, Special Education funding and adjustments in Categorical funding (\$307,885); offset by the transfer of Class Size Reduction Facilities Funding (\$760,000) from State Revenue to Sources (Contributions) in the Unrestricted Fund.

Expenditures \$ 1,589,778

Overall expenditures were decreased by \$1,589,778. The difference is comprised of increased expenditures for the Classified Bargaining Units retroactive salary agreement and the transfer of Class Size Reduction Facilities Funding to Sources (Contributions) offset by lower than anticipated expenditures for School Operation Allocation, Donations, Governor's Performance Grants and Categorical Programs. Balances remaining for the Governor's Performance Grants, School Operation Allocations, Donations and Categorical Programs are carried over to be expended in 2002/2003.

**Net Increase in Beginning Balance \$ 1,137,663**

### **ESTIMATED RESERVE:**

As a result of the listed adjustments, the Unrestricted Reserve is now projected to be \$4,504,335 or 3.29% of total expenditures. The District is required to carry a 3% reserve for economic uncertainties (\$4,112,762) with the remaining balance of \$391,573 unrestricted. The projected Restricted Reserves totals \$837,876. This total is estimated Categorical project carryover. It is important to note that 2002/2003 Classified and Management/Confidential salary negotiations have not been concluded, and any salary improvements for employees would have to be funded from the Unrestricted Reserve.

### **2002/03 Revenues Deferred by the State to 2003/04**

The 2002/03 State Budget Act and related legislation deferred categorical funding, totaling \$681 million statewide, to 2003/04. The following table displays the affected programs and funding amounts for the district.

Program	Appropriated in 2002/03 State Budget- Included in the District's 2002/03 Budget	Appropriated in 2003/04 State Budget- Included in the District's 2002/03 Budget	Total
Home-School Transportation	\$ 881,306	\$ 323,663	\$1,204,969
Special Education Transportation	403,788	148,292	552,080
Supplemental Grants- Economic Impact Aid Transportation		510,484 633,690	510,484 633,690
School Improvement Program	894,255	328,416	1,222,671
Targeted Improvement Grants	-0-	-0-	-0-
TOTAL	\$2,179,349	\$1,944,545	\$4,123,894

The district's operating budget includes \$1,944,545 that the State legislature has deferred actual appropriation into 2003/04.

The district's reserve for economic uncertainties included in the First Interim Financial Report is \$4,504,335, equal to 3.29% of budgeted expenditures and other uses. The minimum state required reserve is 3% or \$4,112,762.

In the event the State's economic condition deteriorates and the legislature enacted subsequent legislation that eliminated this deferred revenue, the district's reserve for economic uncertainties would be reduced to \$2,888,206, \$1,224,556 below the minimum state required level. If this occurred, the board would need to revise the district's budget to restore the reserves to the minimum state required level.

Updated information on the status of this funding will be provided with the certification of the district's Second Interim Financial Report in March.

## **MULTI-YEAR BUDGET PROJECTION**

Following the first Interim Financial Report in the supporting documents is a Multi-Year Budget Projection for Fiscal Years 2003/04 and 2004/05. The assumptions used for estimating revenue and expenses are listed immediately following the projected budget figures.

The multi-year projection indicates that the District will be able to maintain a 3.2 % Unrestricted Reserve of about \$4.47 million for 2003/04. By 2004/05, the projection indicates an increase in the Unrestricted Reserve of about \$81,629 to a total of about \$4.55 million.

These projections should be viewed as a tool for the Board to use in assessing the general financial condition of the District. It is extremely difficult to make financial projections as far as two years with precision because too many variables are unknown. Variances in State provided COLA's, ADA growth, and expenditure patterns could have dramatic impact on the projections presented here. Administration recommends the Board certify that the District will be able to meet its financial obligations for the 2002/03 and two subsequent fiscal years.

\* **C. Adopt Resolution 03/14, Amended Conflict of Interest Code** (Mr. Edmunds)

Under Government Code 87306.5, each even numbered year, the Board is required to review the District Conflict of Interest Code. The Conflict of Interest Code sets forth conditions which may constitute conflict of interest for officers and designated employees of the Jurupa Unified School District, and how these conflicts may be avoided. The law firm of Best, Best and Krieger, LLP was engaged to assist in this review in order to ensure full compliance with the new law. The amended appendix of the District's Conflict of Interest Code and its adopting resolution are presented to the Board for action. Administration recommends that the Board adopt Resolution 03/14, Amended Conflict of Interest Code.

\* **D. Adopt Jurupa Area Recreation and Park District Proclamation Declaring Each Monday Evening in the Year 2003 as Family Home Evening** (Mr. Edmunds)

The Jurupa Area Recreation and Park District is encouraging other Jurupa Valley agencies to proclaim Monday nights in the year 2003 as Family Night. The Jurupa Area Recreation and Park District Board of Directors recognize that the family structure is of paramount importance to the future generations of our community. It is also recognized that members of individual families are involved in many and diverse interests that sometimes disallow for family interaction. By passage of this proclamation, it is the intent that family members, other entities, and officials would join in and participate in this venture. The home can never be replaced as the institution where basic values are learned and taught. Some of the basic values may include honesty, courage, peaceability, self-reliance, potential, and self-discipline.

A signature block sheet has been developed for the agencies that have been contacted regarding adopting this proclamation. Some of those agencies include the Jurupa Unified School District, the Rubidoux Community Services District, and the Jurupa Community Services District. It is anticipated that all of those agencies mentioned will adopt the Proclamation to demonstrate philosophical support of the importance of family.

Administration recommends adoption of the Jurupa Area Recreation and Park District Proclamation Declaring each Monday evening in the year 2003 as Family Home Evening.

- \* **E. Approve Instructional Materials for Adoption** (Dr. Mason)  
At the November 4, 2002 Board Meeting, the Board approved for review the following textbook:

**High School**

English Skills with Readings for grade 12.

The book has been on display at the Instructional Media Center and the Rubidoux and Glen Avon libraries for the period required by Board policy.

It is recommended that the Board approve for adoption the following instructional materials: English Skills with Readings.

- \* **F. Approve and Certify Revised District Library Plan** (Dr. Mason)  
In March 1999, the District received funding from the California Public School Library Act of 1998. The District has an opportunity again this year to apply for funding based on a per pupil allocation of approximately \$5.33 for school library collection improvement. In order to receive funding, the District's Library Plan must be certified by the Board and forwarded to the State by January 17, 2003. The Library Plan Task Force has met to revise the Library Plan, with a copy included in the supporting documents.

It is recommended that the Board approve and certify the revised District Library Plan as presented in the supporting documents.

- \* **G. Approve Head Start Contract for School Year 2002-2003** (Mr. Mendez)  
The Head Start program has provided comprehensive and high quality services to low-income children and families for over 35 years. This contract will provide continued services for 135 children in programs located at Ina Arbuckle, Pacific Avenue, and West Riverside Elementary Schools. The federal portion of the funding is for \$751,756 and requires a 20% match, which is met with parent volunteer hours, office space, and ground space for portables and playgrounds. A copy of the contract is included in the supporting documents for Board members.

Administration recommends that the Board approve the Head Start Program contract for school year 2002-2003.

- \* **H. Approve State Preschool Contract for Instructional Materials for School Year 2002-2003** (Mr. Mendez)  
This contract will be used for materials and supplies to enhance the Preschool programs located at Mission Bell, Rustic Lane, Sunnyslope, Van Buren, and West Riverside Elementary Schools. This California Department of Education Child Development contract has a maximum reimbursable amount of \$2,487.00. A copy of the Child Development contract is included in the supporting documents for Board members.

Administration recommends that the Board approve the State Preschool Contract for Instructional Materials for school year 2002-2003.

- \* **I. Approve Affirmation for Expenditure of Governor's Performance Award Funds**(Dr. Mason)  
 As the Board will recall, Sky Country Elementary School was allocated funds through the Governor's School Site Performance Bonus Award. Mr. David Doubravsky, Principal, requested approval to amend the use of these funds in order to purchase a Risograph machine not to exceed \$8,000. Due to a substantial savings for purchasing this machine before the end of November, administration approved the request to purchase this equipment. The initial approval for expenditure of these funds was for materials and supplies. The School Site Council at its regular meeting on October 30, 2002 approved the amendment.  
It is recommended that the Board affirm administrations approval of the request from Mr. David Doubravsky, Principal of Sky Country Elementary School, to amend the expenditure of the Governor's Performance Bonus Award funds to purchase a Risograph as approved by the School Site Council.
  
- \* **J. Approve Expenditure of Governor's Performance Award Funds** (Dr. Mason)  
 As the Board will recall, Rustic Lane Elementary School was allocated funds through the Governor's School Site Performance Bonus Award. Mr. Humberto Lizarraga, Principal, requested approval to expend the use of these funds to purchase equipment not to exceed \$20,579. The equipment to be purchased includes computers, LAN hardware, reading software, math software, instructional materials and supplies, playground equipment, and staff development activities. The School Site Council at its regular meeting on October 30, 2002 approved the expenditure. It is recommended that the Board approve the request from Mr. Humberto Lizarraga, Principal of Rustic Lane Elementary School, to expend the Governor's Performance Bonus Award for an amount not to exceed \$20,579 as approved by the School Site Council.
  
- \* **K. Approve Request to Continue Comprehensive Teacher Education Institute** (Dr. Mason)  
 Jurupa Unified School District and the University of California at Riverside have worked in collaboration on the project entitled "Comprehensive Teacher Education Institute" (CTEI). The District was recently notified that additional funding in the amount of \$15,246 had been granted to expand the program during the 2002/2003 year. These funds would be used for conferences/meetings, supplies and materials, printing, and release time for course development and teaching. A copy of the award letter and Amendment No. 94-8-K is included in the supporting documents.  
It is recommended that the Board approve the request to continue the project entitled "Comprehensive Teacher Education Institute" with additional funding in the amount of \$15,246 for the 2002/2003 year.
  
- \* **L. Authorize Submittal of Application for 2002/2003 Class Size Reduction Program** (Mr. Duchon)  
 The 2002/2003 school year will be the seventh year of the District's Class Size Reduction Program (CSR). The District has reduced class sizes in kindergarten, first, second, and third grades. The application in the supporting documents is to operate 328 reduced classes with a total estimated enrollment of 6,337 students. Funding for the CSR Program has been increased this year from \$888 to \$906 per student, resulting in a total estimated allocation of \$5,741,322. There is an encroachment to the General Fund of an additional \$1,153,000.  
Administration recommends the Board authorize submittal of the 2002/2003 Class Size Reduction Program Application.

**M. Approve Purchase of 30 Toshiba Satellite Laptop Computers and Supplies for Glen Avon Elementary School** (Mr. Duchon)

Glen Avon Elementary School requests the purchase of 30 Toshiba Satellite 1410-S174 Laptop Computers with an Intel Celeron processor, 1.80 GHz, 256MB, and 30GB hard disk drive. **Funding for the equipment will come from Title I funds** and will be purchased on CMAS Contract 3-99-70-0793B. Board policy requires that purchases in excess of \$12,000.00 be presented to the Board for approval. Administration recommends the Board approve the issuance of Purchase Order #45114 to CDW-G in the amount of \$38,434.43 (including tax) for the purchase of 30 Toshiba Satellite 2405-S201 laptop computers and supplies for Glen Avon Elementary School.

**N. Approve Purchase of 25 Dell OptiPlex GX150 Small Desktop Computers for Jurupa Valley High School Agriculture Department** (Mr. Duchon)

Jurupa Valley High School requests the purchase of 25 Dell OptiPlex GX150 Small Desktop Computers with a Celeron Processor 1.2/100GHz Processor, 256K Cache and Integrated Sound. **Funding for the equipment will come from the Intermediate Intervention/Under Performing Schools Program (II/USP)** and will be "piggyback" purchased on Los Angeles Unified School District Bid #70562. Board policy requires that purchases in excess of \$12,000.00 be presented to the Board for approval. Administration recommends the Board approve the issuance of Purchase Order #44867 to Dell Computers in the amount of \$23,833.76 (including tax) for the purchase of 25 Dell OptiPlex GX150 Small Desktop computers for the Jurupa Valley High School Agriculture Department.

**O. Review and Act on Timely School Facility Matters**

1. Award Bid #03/03L–Glen Avon High, Category #11 – Roofing & Waterproofing(Mr. Bowers)  
At its July 1, 2002 Meeting, the Board authorized Administration to advertise and solicit bids for Bid #03/03L, High School #3, Category #11 – Roofing & Waterproofing. On October 29, 2002, bids were received and publicly opened for this project. The District may award any or all of the Phases and the lowest responsive responsible bidder shall be required to contract with the District for, and perform, any and all such Phases. The determination of lowest bid shall be made by reference to the **total amount for all Phases of the Project**, including all alternative items. Bid proposals were received from seven (7) prospective bidders listed below:

<u>Contractor</u>	<u>Bid Amount</u>		<u>Grand Total</u>
	<u>Phase 1</u>	<u>Phase 2</u>	
<b>Alcal</b>	<b>\$312,000.00</b>	<b>\$730,000.00</b>	<b>\$1,042,000.00</b>
San Marino Roof Co., Inc.	\$250,300.00	\$749,500.00	\$999,800.00
Letner Roofing Co., Inc.	\$281,000.00	\$780,000.00	\$1,061,000.00
Best Roofing	\$309,076.00	\$864,777.00	\$1,173,853.00
AAA Roofing	\$350,500.00	\$859,000.00	\$1,209,500.00
Owen Pacific Roofing	\$337,918.00	\$872,783.00	\$1,210,701.00
Eberhard Roofing	\$386,400.00	\$1,017,800.00	\$1,404,200.00

Administration recommends the Board award Bid #03/03L, Category #11 – Roofing & Waterproofing, for Glen Avon High School to Alcal in the amount \$312,000.00 for Phase 1 and award Phase 2 in the amount of \$730,000.00, for a total bid award of \$1,042,000.00. The low bidder made an error in their bid and requested to be released from the project. The District will release San Marino Roof Co. Inc. due to their bid error.



2. Award Bid #03/03L – Glen Avon High School, Category #30 - HVAC

(Mr. Bowers)

At its July 1, 2002 Meeting, the Board authorized Administration to advertise and solicit bids for Bid #03/03L, High School #3, Category #30 – HVAC. On October 29, 2002, bids were received and publicly opened for this project. The District may award any or all of the Phases and the lowest responsive responsible bidder shall be required to contract with the District for, and perform, any and all such Phases. The determination of lowest bid shall be made by reference to the total amount for all Phases of the Project, including all alternative items.

Bid proposals were received from three (3) prospective bidders listed below:

<u>Contractor</u>	<u>Bid Amount</u>		<u>Grand Total</u>
	<u>Phase 1</u>	<u>Phase 2</u>	
Air Ex Air Conditioning, Inc.	\$1,550,700.00	\$1,841,500.00	\$3,392,200.00
Couts Heating & Cooling, Inc.	\$1,697,000.00	\$2,030,000.00	\$3,727,000.00
Alpha Mechanical Heating & A/C, Inc.	\$1,818,800.00	\$1,935,300.00	\$3,754,100.00

Administration recommends the Board award Bid #03/03L, Category #30 – HVAC, for Glen Avon High School to Air Ex Air Conditioning, Inc. in the amount \$1,550,700.00 for Phase 1 and award Phase 2 in the amount of \$1,841,500.00, for a total bid award of \$3,392,200.00.

**\*\*P. Act on Student Discipline Cases**

(Mr. Edmunds)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases subject to corrections and changes resulting from review in Closed Session.

**EXPULSIONS:**

1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-028** for violation of Education Code Sections 48900 (b), (c), (k) and 48915 (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Jurupa Community School, operated by Riverside County Office of Education, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.
2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-029** for violation of Education Code Sections 48900 (a1), (k), (.4) and 48915 (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.

3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-031** for violation of Education Code Sections 48900 (a2), (k), (.4) and 48915 (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.
4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-033** for violation of Education Code Sections 48900 (a2), (k), (.4) and 48915 (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.
5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-034** for violation of Education Code Sections 48900 (b), (f), (k) and 48915 (a2), (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.
6. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-035** for violation of Education Code Sections 48900 (b), (f), (k) and 48915 (a2), (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.
7. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-036** for violation of Education Code Sections 48900 (b), (f), (k) and 48915 (a2), (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.
8. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-038** for violation of Education Code Sections 48900 (b), (f), (k) and 48915 (a2), (b), (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.

9. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-040** for violation of Education Code Sections 48900 (b), (k) and 48915 (c5) for the Fall Semester 2002 and Spring Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion order be suspended for the Spring Semester 2003 and the pupil be placed on school probation. The pupil shall be assigned to the Community Day School, operated at the District Learning Center, for the Fall Semester 2002 and Peralta Elementary School for the Spring Semester 2003. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed in January for educational placement, in the Spring Semester 2003 and reviewed for possible reinstatement to the Jurupa Unified School District on or before June 16, 2003.
10. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-042** for violation of Education Code Sections 48900 (c), (k) and 48915(a2), (a3), (b), (c3) (e) for the Fall Semester 2002 and Spring Semester 2003; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 16, 2003.

#### **SUSPENDED EXPULSION:**

1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-032** for violation of Education Code Sections 48900 (a2), (k), (.4) and 48915 (b1), (e1) for the Fall Semester 2002 and Spring Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion order be suspended and the pupil be placed on school probation for the term of the expulsion order. The pupil shall be assigned to Rio Vista High School. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible reinstatement to the Jurupa Unified School District on or before June 16, 2003.
2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case **#03-041** for violation of Education Code Sections 48900 (b), (k) and 48915 (a2), (b1), (e1) for the Fall Semester 2002 and Spring Semester 2003. However, the Board of Education may wish to consider that the enforcement of the expulsion order be suspended and the pupil be placed on school probation for the term of the expulsion order. The pupil shall be assigned to the District Learning Center, for the Fall Semester 2002 and Mission Middle School for the Spring Semester 2003. This case will be referred to the *Student Assistance Program* and the *School and Community OutREach Team (SCORE)* for follow-up. This case shall be reviewed for possible reinstatement to the Jurupa Unified School District on or before June 16, 2003.

Administration recommends the discipline actions as described and listed above subject to corrections and changes resulting from review in Closed Session.

**Q. Approve Personnel Matters**

\* 1. Approve Personnel Report #10

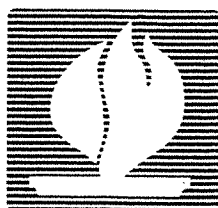
(Ms. French)

Administration recommends approval of Personnel Report #10 as printed subject to corrections and changes resulting from review in Closed Session.

2. Consider Addendum to Contract of Assistant Superintendent Personnel Services (Ms. French)

The contract for the Assistant Superintendent Personnel Services expires on June 30, 2003; however, according to the terms of the contract, "Unless the Board notifies the Assistant Superintendent Personnel Services in writing by December 31, 2002 of its intent to permit the contract to expire, the contract shall automatically be extended for one additional school year." By taking no action, the contract of the Assistant Superintendent Personnel Services will therefore extend through June 30, 2004. The Board may wish to allow the contract to automatically extend through June 30, 2004 and amend the contract of the Assistant Superintendent Personnel Services to eliminate any automatic step advancement for the 2003-2004 school year.

**ADJOURNMENT**



RIVERSIDE COUNTY  
OFFICE OF EDUCATION

DR. DAVID LONG  
Riverside County Superintendent of Schools

RECEIVED

OCT 28 2002

JURUPA UNIFIED SCHOOL DISTRICT  
SUPERINTENDENT

October 25, 2002

3939 Thirteenth Street  
P.O. Box 868  
Riverside, California  
92502-0868

TO: District Superintendents

FROM: David Long, Riverside County Superintendent of Schools

47-336 Oasis Street  
Indio, California  
92201-6998

SUBJECT: Annual Organizational Meeting of Governing Board

24980 Las Brisas Road  
Murrieta, California  
92562

Enclosed is a Certification Form 3806 to report the selection of day, time, and place of your district board's Annual Organizational Meeting. **Please complete this form and return it to Tracey Richardson, Secretary to the Board of Education, on or before November 29, 2002.**

### Responsibility of Governing Board

In accordance with the Education Code, the governing board of each school district shall hold an Annual Organizational Meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Annual Organizational Meetings, in years in which no such regular election for governing board members is conducted, shall be held during the same 15-day period on the calendar. **This year, the dates are December 6 through December 21, 2002.** Unless otherwise provided by rule of the governing board, the day and time of the Annual Organizational Meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the Annual Organizational Meeting, notify in writing all members and members-elect of the date and time selected. If the board fails to select a day and time for the annual meeting, the County Superintendent of Schools shall designate, within the 15-day period, the day and time of the meeting. *(E.C. Section 35143)*

The Oath of Office must be administered before any officer enters on the duties of his/her office. *(E.C. Section 60 and Govt. Code Section 1360)* If the Oath of Office has been administered, the term of office for a newly elected board member begins **Friday, December 6, 2002**. *(E.C. Section 5017)* The Oath of

### Riverside County Board of Education

Gerald P. Colapinto  
President

Curtis Grassman  
Vice President

Charles H. Brugh

Lynne D. Craig

Betty Gibbel

Milo P. Johnson

William R. Kroonen

Office may be administered at the organizational meeting. An Oath of Office form is furnished by the Registrar's Office.

#### **Community College District**

At the Annual Organizational Meeting, the governing board of a community college district shall organize by electing a president from its members and a secretary (*E.C. Section 72000(2)*).

#### **City and Unified School District**

At the Annual Organizational Meeting, each city board of education shall organize by electing a president from its members (*E.C. Section 35143*). Whenever a unified school district has within its boundaries a chartered city with a population of more than 8,000 or whenever the average daily attendance of a unified school district is 1,500 or more, for all purposes the district shall be deemed a city school district governed by a city board of education, and the governing board thereof shall be deemed a city board of education (*E.C. Section 5206*). The board of education of a unified school district that meets the standards of Education Code section 5206 is required to elect a president at the Annual Organizational Meeting. A unified school district with five board members that does not meet the standards of Education Code Section 5206 would be required to elect a president and a clerk (*E.C. Section 35022, 35143, and 5206*).

#### **High School District**

At the Annual Organizational Meeting, the governing board of each high school district, union high school district, and joint union high school district shall organize by electing a president from its members and a clerk (*E.C. Section 35143*).

#### **Elementary School District**

At the Annual Organizational Meeting, the governing board of an elementary school district with five or more board members shall elect a president and a clerk from among its members (*E.C. Section 35022 and 35143*). At the Annual Organizational Meeting, the governing board of an elementary school district with less than five board members is required to elect one of its members as clerk (*E.C. Section 35143*).

#### **Selection of Representative to Vote in the Annual County Committee on School District Organization Election**

The governing board of each school district of every kind or class shall annually, at its initial meeting, select one of its members as its representative, who shall have one vote for each member to be elected to the county committee. The

Organizational Meeting  
Page 3

secretary or clerk of the district shall furnish the County Superintendent of Schools with a certificate naming the representative selected by the board (*E.C. Section 35023*) (*72403 community college district*).

**After the Annual Organizational Meeting, please complete and return to Tracey Richardson, no later than December 27, 2002, the enclosed form 3807 relating to the election of the governing board president, vice president (if one is elected), and clerk, the member selected to represent the school district at the annual election of members of the county committee, and the date, time, and place of regular meetings.**

For your convenience, we have enclosed a copy of Secretary of State Form LP/SF-405 Rev. 12/99, "Statement of Facts Roster of Public Agencies Filing" amendment to be filed with the Secretary of State within ten days after any change of facts required to be stated pursuant to *Government Code Section 53051(b)*.

If you have any questions regarding the Annual Organizational Meeting, please call Tracey at (909) 826-6674.

tlr

Enclosures

**RIVERSIDE COUNTY OFFICE OF EDUCATION**

**CERTIFICATION  
SELECTION OF DAY, TIME AND LOCATION  
OF ANNUAL ORGANIZATIONAL MEETING  
(Education Code Sections 35143, 72000)**

This is to certify that the governing board of the

Jurupa Unified School District

School District has selected the day, time and location of the **Annual Organizational Meeting** as follows:

Monday, December 9, 2002

*Day and Time*

4850 Pedley Road, Riverside, CA 92509

Education Center Board Room

*Location*

*Date* November 18, 2002

*By*

*Carolyn A. Adams*

*Secretary or Clerk of the Board*

**RETURN TO  
TRACEY RICHARDSON**

**By November 29, 2002**





**MISCHELLE TOWNSEND**  
Registrar of Voters

2724 Gateway Drive  
Riverside, CA 92507-0918  
(909) 486-7200  
FAX (909) 486-7272

**REGISTRAR OF VOTERS  
COUNTY OF RIVERSIDE**

November 22, 2002

Mr. Rollin Edmunds, Superintendent  
Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509

Dear Mr. Edmunds:

Enclosed is our certificate to the official canvass of election returns for the election held in your school district on November 5, 2002 as part of the Consolidated General Election.

We are also enclosing copies of the Certificates of Election that have been mailed to the successful candidates. They have been instructed to execute the oath before the District Superintendent or other authorized official and to file the oath promptly with the Registrar of Voters office.

An invoice for the cost of the election will be mailed at a later date. Please let me know if I can be of further assistance.

Sincerely,

**MISCHELLE TOWNSEND**  
Registrar of Voters

Enclosures



MISCHELLE TOWNSEND  
Registrar of Voters

2724 Gateway Drive  
Riverside, CA 92507-0918  
(909) 486-7200  
FAX (909) 486-7272

**REGISTRAR OF VOTERS  
COUNTY OF RIVERSIDE**

**CERTIFICATE OF REGISTRAR OF VOTERS  
TO THE RESULTS OF THE CANVASS OF ELECTION RETURNS**

State of California    )  
                                  ) ss.  
County of Riverside    )

I, MISCHELLE TOWNSEND, Registrar of Voters of said County, do hereby certify that, in pursuance of the provisions of Sections 307, 15301, and 15372 of the California Elections Code, I did canvass the returns of the vote cast on November 5, 2002, as part of the Consolidated General Election in the

**JURUPA UNIFIED SCHOOL DISTRICT  
GENERAL GOVERNING BOARD MEMBER ELECTION**

and I further certify that the statement of votes cast, to which this certificate is attached, shows the whole number of votes cast for each candidate for elective office submitted to a vote of the voters, at said election in said School District in each precinct therein, and that the totals as shown for each candidate are full, true, and correct.

**Dated this 22<sup>nd</sup> day of November 2002**

  
**MISCHELLE TOWNSEND**  
Registrar of Voters

# CERTIFICATE IN LIEU OF ELECTION

State of California )  
County of Riverside ) ss.

I, **MISCHELLE TOWNSEND**, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that in lieu of the election on November 5, 2002, which was not held,

**MARY L. BURNS**

will be automatically seated at the organizational meeting as **Governing Board Member, Jurupa Unified School District, Trustee Area 3** for a term commencing December 6, 2002 and ending November 30, 2006.

IN WITNESS WHEREOF, I have hereunto affixed my  
hand and seal on November 22, 2002

**MISCHELLE TOWNSEND**, Registrar of Voters

By *Carri Vigil*  
Deputy

\*\*\*\*\*

## OATH OF OFFICE (Required by Article XX, Const. of Calif)

State of California )  
County of Riverside ) ss.

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

\_\_\_\_\_, 2002

Signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Title

FILE THIS OATH OF OFFICE WITH THE  
REGISTRAR OF VOTERS PROMPTLY

# CERTIFICATE OF ELECTION

State of California     )  
                                  ) ss.  
County of Riverside    )

I, **MISCHELLE TOWNSEND**, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that at an election held in Riverside County on November 5, 2002,

**SAM D. KNIGHT, SR.**

was elected to the office of **GOVERNING BOARD MEMBER**, Jurupa Unified School District TA 5, for a term commencing December 6, 2002 and ending November 30, 2006.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal on November 22, 2002.

COPY

Kari Vigil  
Deputy

\*\*\*\*\*

## OATH OF OFFICE (Required by Article XX, Const. of Calif)

State of California     )  
                                  ) ss.  
County of Riverside    )

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

\_\_\_\_\_, 2002

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Title

Signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

**FILE THIS OATH OF OFFICE WITH THE  
REGISTRAR OF VOTERS PROMPTLY**

# CERTIFICATE OF ELECTION

State of California )  
 ) ss.  
County of Riverside )

I, **MISCHELLE TOWNSEND**, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that at an election held in Riverside County on November 5, 2002,

**RAY TEAGARDEN**

was elected to the office of **GOVERNING BOARD MEMBER**, Jurupa Unified School District TA 1, for a term commencing December 6, 2002 and ending November 30, 2006.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal on November 22, 2002.

COPY

  
Deputy

\*\*\*\*\*

## OATH OF OFFICE (Required by Article XX, Const. of Calif)

State of California )  
 ) ss.  
County of Riverside )

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

\_\_\_\_\_, 2002

Signature \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Signature of Authorized Official \_\_\_\_\_

Title \_\_\_\_\_

FILE THIS OATH OF OFFICE WITH THE  
REGISTRAR OF VOTERS PROMPTLY

11/21/02 8:16 AM  
November 5, 2002

RIVERSIDE COUNTY Statement of Vote  
GENERAL 2002

607 of 962

100039		JURUPA UNIFIED SCHOOL DISTRICT OFFICES													
	Registration	Ballots Cast	Turnout (%)		JURUPA USD - TA 1 CHUCK DUNN	RAY TEAGARDEN	MICHAEL RODRIGUEZ	WRITE-IN		JURUPA USD - TA 5 SAM D. KNIGHT, SR.	TIMOTHY B. LIEBAERT	WRITE-IN			
21800 SWAN LAKE	559	188	33.63		54	72	43	0		107	61	0			
21800 - Absentee	559	32	5.72		12	12	2	0		19	8	0			
21805 COUNTRY VILLAGE	819	352	42.98		57	166	65	0		193	83	0			
21805 - Absentee	819	104	12.70		24	50	11	0		57	27	0			
21806 COUNTRY VILLAGE	88	49	55.68		12	27	5	0		28	10	0			
21806 - Absentee	88	0	0.00		0	0	0	0		0	0	0			
21811 MIRA LOMA	854	232	27.17		55	103	57	1		118	82	1			
21811 - Absentee	854	63	7.38		15	25	16	0		34	18	0			
21813 MIRA LOMA	49	18	36.73		3	7	7	0		8	10	0			
21813 - Absentee	49	0	0.00		0	0	0	0		0	0	0			
21815 MIRA LOMA	1209	436	36.06		78	247	73	0		258	116	0			
21815 - Absentee	1209	96	7.94		17	54	11	0		53	26	0			
21817 MIRA LOMA	523	168	32.12		32	91	32	1		83	63	1			
21817 - Absentee	523	35	6.69		4	22	6	1		22	9	0			
21818 MIRA LOMA	1036	327	31.56		80	142	80	0		171	113	1			
21818 - Absentee	1036	82	7.92		17	41	17	0		49	22	0			
21820 MIRA LOMA	1153	434	37.64		116	197	82	1		243	127	1			
21820 - Absentee	1153	89	7.72		24	45	15	0		50	27	1			
21851 GLEN AVON	131	44	33.59		18	15	8	0		25	12	0			
21851 - Absentee	131	4	3.05		1	2	0	0		3	0	0			
21854 GLEN AVON	1276	325	25.47		73	134	93	1		186	103	0			
21854 - Absentee	1276	152	11.91		26	74	39	0		94	38	1			
21856 GLEN AVON	1513	500	33.05		100	260	121	0		300	163	1			
21856 - Absentee	1513	111	7.34		29	48	24	1		56	42	0			
21870 PEDLEY	1479	538	36.38		123	270	117	2		295	183	1			
21870 - Absentee	1479	102	6.90		25	55	12	0		51	38	1			
21872 PEDLEY	829	330	39.81		72	136	100	0		177	123	0			
21872 - Absentee	829	97	11.70		33	37	26	0		59	32	0			
21873 PEDLEY	1062	353	33.24		80	157	92	0		180	131	0			
21873 - Absentee	1062	126	11.86		31	74	16	0		76	43	0			
21875 PEDLEY	1066	325	30.49		91	104	103	1		181	112	1			
21875 - Absentee	1066	80	7.50		22	29	18	0		45	25	0			
21882 INDIAN HILLS	1161	375	32.30		116	145	91	1		230	105	1			
21882 - Absentee	1161	147	12.66		34	74	30	0		106	30	0			
21884 INDIAN HILLS	1427	540	37.84		117	247	143	0		363	138	0			
21884 - Absentee	1427	166	11.63		31	81	36	0		90	56	1			
21885 INDIAN HILLS	504	198	39.29		42	94	48	0		135	43	0			
21885 - Absentee	504	79	15.67		17	42	21	0		54	19	0			
21886 INDIAN HILLS	384	128	33.33		41	53	25	0		72	42	0			
21886 - Absentee	384	43	11.20		10	20	10	0		30	13	0			
21900 JURUPA	288	89	30.90		20	39	20	2		40	37	0			
21900 - Absentee	288	4	1.39		2	1	0	0		3	0	0			
21901 JURUPA	983	318	32.35		75	160	62	0		184	113	1			
21901 - Absentee	983	113	11.50		34	57	13	0		65	36	1			
21903 JURUPA	0	0	0.00		0	0	0	0		0	0	0			
21903 - Absentee	0	0	0.00		0	0	0	0		0	0	0			
21904 JURUPA	0	0	0.00		0	0	0	0		0	0	0			
21904 - Absentee	0	0	0.00		0	0	0	0		0	0	0			
21905 JURUPA	36	19	52.78		3	8	2	0		18	0	0			
21905 - Absentee	36	0	0.00		0	0	0	0		0	0	0			
21911 SUNNYSLOPE	1536	499	32.49		108	187	157	0		278	163	0			
21911 - Absentee	1536	139	9.05		34	56	32	0		69	44	0			
21920 BELLTOWN	133	50	37.59		10	19	16	0		28	17	0			
21920 - Absentee	133	4	3.01		0	3	1	0		1	3	0			
21922 BELLTOWN	10	2	20.00												
21922 - Absentee	10	0	0.00		0	0	0	0		0	0	0			
21923 BELLTOWN	467	125	26.77		17	50	45	0		81	29	0			
21923 - Absentee	467	26	5.57		3	9	11	0		16	10	0			
21924 BELLTOWN	0	0	0.00		0	0	0	0		0	0	0			
21924 - Absentee	0	0	0.00		0	0	0	0		0	0	0			
21951 RUBIDOUX	608	208	34.21		45	105	45	0		122	68	1			

\*\*\*\*\* Insufficient Turnout to Protect Voter Privacy \*\*\*\*\*

11/21/02 8:16 AM  
November 5, 2002

RIVERSIDE COUNTY Statement of Vote  
GENERAL 2002

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JURUPA UNIFIED SCHOOL DISTRICT OFFICES														
100039														
	Registration	Ballots Cast	Turnout (%)		JURUPA USD - TA 1 CHUCK DUNN	RAY TEAGARDEN	MICHAEL RODRIGUEZ	WRITE-IN		JURUPA USD - TA 5 SAM D. KNIGHT, SR.	TIMOTHY B. LIEBAERT	WRITE-IN		
21951 - Absentee	608	67	11.02		10	35	18	0		42	18	0		
21953 RUBIDOUX	79	36	45.57		9	14	8	0		25	9	0		
21953 - Absentee	79	4	5.06		1	2	1	0		3	1	0		
21955 RUBIDOUX	860	234	27.21		32	101	88	1		146	70	1		
21955 - Absentee	860	74	8.60		20	30	17	0		46	23	0		
21956 RUBIDOUX	726	146	20.11		24	45	66	0		76	60	1		
21956 - Absentee	726	49	6.75		9	29	5	0		31	13	2		
21958 RUBIDOUX	1480	429	28.99		81	161	158	2		240	149	2		
21958 - Absentee	1480	135	9.12		36	57	27	1		71	58	0		
21960 RUBIDOUX	1231	342	27.78		81	119	122	0		193	131	0		
21960 - Absentee	1231	89	7.23		22	36	20	0		53	25	0		
21961 RUBIDOUX	4	2	50.00											
21961 - Absentee	4	0	0.00		0	0	0	0		0	0	0		
21963 RUBIDOUX	0	0	0.00		0	0	0	0		0	0	0		
21963 - Absentee	0	0	0.00		0	0	0	0		0	0	0		
21965 RUBIDOUX	1458	525	36.01		111	222	150	3		284	183	2		
21965 - Absentee	1458	147	10.08		30	77	24	0		78	49	0		
Precinct Totals	27021	8884	32.88		1976	3899	2325	16		5070	2848	16		
Absentee Totals	27021	2459	9.10		573	1177	479	3		1426	753	7		
Grand Totals	27021	11343	41.98		2549	5076	2804	19		6496	3601	23		

\*\*\*\*\* Insufficient Turnout to Protect Voter Privacy \*\*\*\*\*

RIVERSIDE COUNTY Statement of Vote  
GENERAL 2002

***Grand Totals 100039		JURUPA UNIFIED SCHOOL DISTRICT OFFICES													
	Registration	Ballots Cast	Turnout (%)		JURUPA USD - TA 1 CHUCK DUNN	RAY TEAGARDEN	MICHAEL RODRIGUEZ	WRITE-IN		JURUPA USD - TA 5 SAM D. KNIGHT, SR.	TIMOTHY B. LIEBAERT	WRITE-IN			
COUNTY	27021	11343	41.98		2549	5076	2804	19		6496	3601	23			
44th Congressional District	27021	11343	41.98		2549	5076	2804	19		6496	3601	23			
31st Senatorial District	25608	10828	42.28		2413	4864	2686	18		6218	3432	22			
37th Senatorial District	559	220	39.36		66	84	45	0		126	69	0			
66th Assembly District	24658	10324	41.87		2313	4631	2602	18		5940	3310	22			
71st Assembly District	2363	1019	43.12		236	445	202	1		556	291	1			
2nd Supervisorial District	27021	11343	41.98		2549	5076	2804	19		6496	3601	23			
Unincorporated Area	27021	11343	41.98		2549	5076	2804	19		6496	3601	23			



11/21/02 8:16 AM  
November 5, 2002

RIVERSIDE COUNTY Statement of Vote  
GENERAL 2002

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***Absentee Totals 100039		JURUPA UNIFIED SCHOOL DISTRICT OFFICES													
	Registration	Ballots Cast	Turnout (%)		JURUPA USD - TA 1 CHUCK DUNN	RAY TEAGARDEN	MICHAEL RODRIGUEZ	WRITE-IN		JURUPA USD - TA 5 SAM D. KNIGHT, SR.	TIMOTHY B. LIEBAERT	WRITE-IN			
COUNTY	27021	2459	9.10		573	1177	479	3		1426	753	7			
44th Congressional District	27021	2459	9.10		573	1177	479	3		1426	753	7			
31st Senatorial District	25608	2364	9.23		546	1140	461	3		1373	727	7			
37th Senatorial District	559	32	5.72		12	12	2	0		19	8	0			
66th Assembly District	24658	2256	9.15		521	1088	450	3		1313	700	7			
71st Assembly District	2363	203	8.59		52	89	29	0		113	53	0			
2nd Supervisorial District	27021	2459	9.10		573	1177	479	3		1426	753	7			
Unincorporated Area	27021	2459	9.10		573	1177	479	3		1426	753	7			

**CERTIFICATION**

**ELECTION OF GOVERNING BOARD OFFICERS  
(Education Code Sections 5206, 35022, 35143, 72000)**

This is to certify that the officers of the governing board of the

JURUPA UNIFIED

School District were elected at the Annual Organizational Meeting as follows:

President

Vice-President/Clerk (where applicable)

Secretary (where applicable)

**SELECTION OF REPRESENTATIVE FOR ANNUAL  
COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION ELECTION  
(Education Code Sections 35023, 72403)**

This is to certify that \_\_\_\_\_ has been duly selected to represent the board at the annual election of the County Committee on School District Organization.

**SELECTION OF DAY, TIME AND LOCATION OF REGULAR MEETINGS**

This is to certify that the regular meetings of the governing board have been fixed as follows:

First and Third Mondays

Day or Days of the Month

7:00 p.m.

Time

Education Center Board Room  
4850 Pedley Road, Riverside, CA 92509

Location

This is to certify that the above action was taken at the Annual Organizational Meeting held on the 9th day of December, 2002.

Date: 12/9/2002

By: \_\_\_\_\_  
Clerk of the Board

**RETURN TO TRACEY RICHARDSON  
BY DECEMBER 27, 2002**

REGULAR BOARD MEETINGS  
JURUPA UNIFIED SCHOOL DISTRICT  
2003

All meetings start at 7:00 p.m. Meetings will be held in the Board Room,  
Education Center, 4850 Pedley Road, unless otherwise posted and publicized.

Monday	January	6, 2003	
<u>Tuesday</u>	January	21, 2003	- Monday, January 20, Martin Luther King Jr. Day
Monday	February	3, 2003	
<u>Tuesday</u>	February	18, 2003	- Monday, February 17, Washington's birthday observed
Monday	March	3, 2003	
Monday	March	17, 2003	
Monday	April	7, 2003	
Monday	April	21, 2003	
Monday	May	5, 2003	
Monday	May	19, 2003	
Monday	June	2, 2003	
Monday	June	16, 2003	
Monday	July	7, 2003	
Monday	July	21, 2003	
Monday	August	4, 2003	- Board does not schedule a second meeting in August
<u>Tuesday</u>	September	2, 2003	- Monday, September 1, Labor Day
Monday	September	15, 2003	
Monday	October	6, 2003	
Monday	October	20, 2003	
Monday	November	3, 2003	
Monday	November	17, 2003	
Monday	December	8, 2003	- Board does not schedule a second meeting in December

Adopted by the Board of Education at the  
Organizational Meeting December 9, 2002

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Clerk of the Board

# **CERTIFICATION OF SIGNATURES**

DISTRICT JURUPA UNIFIED SCHOOL DISTRICT Date December 9, 2002 I, Rollin Edmunds, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, 85233, and 87412. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board.

## **SIGNATURES OF MEMBERS OF GOVERNING BOARD**

### **COLUMN I**

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Clerk or Vice-President of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

## **SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT**

### **COLUMN II**

\_\_\_\_\_  
Signature  
Rollin Edmunds  
Superintendent/Secretary to the Board  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Signature  
Elliott Duchon  
Deputy Superintendent, Business Services  
and Governmental Relations  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Signature  
DeWayne A. Mason  
Assistant Superintendent, Education Svs.  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Signature  
\_\_\_\_\_  
Typed Name and Title

## **SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT**

### **COLUMN III**

\_\_\_\_\_  
Signature  
Rollin Edmunds  
Superintendent/Secretary to the Board  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Signature  
Elliott Duchon  
Deputy Superintendent, Business Services  
and Governmental Relations  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Signature  
DeWayne A. Mason  
Assistant Superintendent, Education Svs.  
\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Signature  
Ellen French  
Assistant Superintendent, Personnel Svs.  
\_\_\_\_\_  
Typed Name and Title

Number of signatures district requires on Orders for Salary Payment: one . Number of signatures district requires for "B" Warrant Orders: one .

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK: ☒ Newly Elected Governing Board  
☐ Addition in Column II  
☐ Addition in Column III

\_\_\_\_\_  
Substitution in Column I  
\_\_\_\_\_  
Substitution in Column II  
\_\_\_\_\_  
Substitution in Column III

B-7  
1

**CERTIFICATION OF SIGNATURES**

DISTRICT JURUPA UNIFIED SCHOOL DISTRICT Date December 9, 2002 I, Rollin Edmunds, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, 85233, and 87412. If those authorized to sign orders as shown in Column II are unable to do so, the law requires the signatures of the majority of the governing board.

**SIGNATURES OF MEMBERS OF GOVERNING BOARD**

COLUMN I

**SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT**

COLUMN II

**SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT**

COLUMN III

<u>President of the Board</u>	<u>Signature</u> Pam Lauzon Director of Business Services	<u>Signature</u> Pam Lauzon Director of Business Services
<u>Clerk or Vice-President of the Board</u>	<u>Typed Name and Title</u>	<u>Typed Name and Title</u>
<u>Member of the Board</u>	<u>Signature</u> Karen C. Russell Supervisor of Accounting	<u>Signature</u> Karen C. Russell Supervisor of Accounting
<u>Member of the Board</u>	<u>Typed Name and Title</u>	<u>Typed Name and Title</u>
<u>Member of the Board</u>	<u>Signature</u>	<u>Signature</u>
<u>Member of the Board</u>	<u>Typed Name and Title</u>	<u>Typed Name and Title</u>
<u>Member of the Board</u>	<u>Signature</u>	<u>Signature</u>
<u>Member of the Board</u>	<u>Typed Name and Title</u>	<u>Typed Name and Title</u>

Number of signatures district requires on Orders for Salary Payment: one. Number of signatures district requires for "B" Warrant Orders: one.

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK: ☒ Newly Elected Governing Board  
☐ Addition in Column II  
☐ Addition in Column III

☐ Substitution in Column I  
☐ Substitution in Column II  
☐ Substitution in Column III

7  
B. 2

PLEASE SUBMIT AN ORIGINAL AND THREE COPIES

DFS#3350

# JURUPA UNIFIED SCHOOL DISTRICT

## BOARD LIAISONS TO 2003 DISTRICT ADVISORY COMMITTEES

<u>COMMITTEE NAME</u>	<u>BOARD LIAISON MEETINGS</u>	<u>ADMINISTRATIVE REPRESENTATIVE</u>	<u>FACILITATOR</u>
District Advisory Committee	Wednesdays - EC Board Room 02/05/03 – 9:00 – 11:00 a.m. 03/05/03 – 9:00 – 11:00 a.m. 04/02/03 – 9:00 – 11:00 a.m. 06/04/03 – 9:00 – 11:00 a.m.	<u>(Sam Knight)</u>	Mr. Memo Mendez Director, Research & Categorical Projects
English Learner Advisory Committee	Thursdays – EC Board Room 01/23/03 – 9:00 – 11:00 a.m. 02/28/03 – 9:00 – 11:00 a.m. 03/27/03 – 9:00 – 11:00 a.m. 04/24/03 – 9:00 – 11:00 a.m. 05/29/03 – 9:00 – 11:00 a.m.	<u>(John Chavez)</u>	Ms. Norie Garavito Coordinator, Language Services
Vocational Education Advisory Committee	Annually in Spring to approve application	<u>(Carolyn Adams)</u>	Mr. Memo Mendez Director, Research & Categorical Projects

Superintendent's Office  
December 9, 2002

GOLDEN STATE EXAMINATION  
SPRING 2002 Golden State Scholars

**ECONOMICS**

**HIGH HONORS**

Jurupa Valley High

GREG BOGGS  
JUSTIN BRIGGS  
TRACY DIONNE  
PAUL EDWARDSON  
CAIO FRANCIULLI  
RHEANNE GARCIA  
TOMMY HARBOUR  
ROCIO HERNANDEZ  
SHELLSEA LAMBERT  
ALBERT LECHLEITER  
ASHLEY MABUS  
CHRIS MONTGOMERY  
ERIKA MONTOYA  
MICHAEL MORGANDO  
TAYLOR MUNDT  
KRISTIN ROGOWICZ  
ERIC SCHEIRER  
JACOB SCHLAGEL  
CHRIS SEYMORE  
RALPH URIARTE

**HIGH HONORS**  
Rubidoux High

LARRY AYONN  
VICTOR CERVANTES  
WILLIAM DUNCAN  
AARON FOX  
KELLIANNE HUMPHERYS  
KATHLEEN LOYD  
CHAD MARSHALL  
JOSE NEVAREZ  
VANESSA SALDANA  
HOLLY TYER

**HONORS**

Jurupa Valley High  
MARCUS CUNNINGHAM  
ANTONIO ESTRADA  
EFREN GARCIA  
DAVID GODINEZ  
CHRISTINE HANEY  
SUSAN HURST  
CATHY LOGAN  
ROLANDO LUPERCIO  
WENDY PANO  
JOE PEDRO

SEANA SPAULDING

**HONORS**

Rubidoux High

MARINA ACOSTA  
CHELSEA ANDERKO  
SOPHIA BAIER  
KARLA DOMINGUEZ  
MICHAEL DOVER  
SCOTT KIM  
JOHN LARDIZABAL  
BRYAN MASON  
JOSEPH NELSON  
JOSHUA NORRIS  
GERARDO RAMIREZ  
HAR SAMBI  
ROCIO SORIANO  
MARISA THRASHER  
ROSAURA VILLALOBOS

**GOVERNMENT/CIVICS**

**HIGH HONORS**  
Jurupa Valley High

ANDREW BLISS  
KATHERINE GOULBOURN  
CINDY NGUYEN  
LACIE SCHLAGEL  
KARINA TORRES  
MALLORY WILSON  
HEATHER WNUK  
AHMED ZAIDI

**HONORS**

Jurupa Valley High

KENNETH ADKINS  
MARY BRISON  
KEITH CLINE  
VALERIE GOETTING  
LUIS GONZALEZ  
MARTHA LE  
ANDREW MAKINS  
CHAD MARVIN  
BARAKA MAY  
ROBIN MYHRA  
ANH PHAN  
MELINDA RICE  
JESMIN RIVERA  
CYNTHIA ROWE

AMY TODD

DONALD TOMLINSON  
MICHAEL WEST

**HONORS**

Rubidoux High

CHRIS MCNUTT  
RAYMOND NELSON  
ANTHONY RONDINA

**U.S. HISTORY**

**HIGH HONORS**  
Jurupa Valley High

ANDREW WELBORN

**HIGH HONORS**  
Rubidoux High

KATHLEEN LOYD

**HONORS**

Jurupa Valley High

JUSTIN ANDERSEN  
MATT DEFRESE  
STEPHANIE ELDER  
ANDREW GREVE  
CHRISTINE HANEY  
TOMMY HANSON  
JASON JOHNSTON  
DEJA LEONARD  
GLORIA RUVALCABA  
JACOB SCHLAGEL  
MARK SMITH  
KARINA TORRES  
MICHAEL WELKER  
BRITTANY WILLIAMS  
KEVIN WOODALL  
PATRICIA ZEPEDA

**HONORS**

Rubidoux High

NICHOLAS HUTCHINS  
ROBERT MCKEE  
DERRICK SAMUEL

BIOLOGY

HONORS  
Jurupa Valley High

ASHRAF FARRAJ  
DOUGLAS HICKEN  
BRIAN KING  
BRANDON VARGO

HONORS  
RUBIDOUX HIGH

MARINA ACOSTA  
ALDO LUNA  
BRETT ROBLE  
HOLLY TYER  
ANNIE WANG

CHEMISTRY

HIGH HONORS  
Jurupa Valley High

SARAH DONLEY  
PAUL EDWARDSON  
ANDREW GREVE  
JASON JOHNSTON

HIGH HONORS  
Rubidoux High

DENISE VELORIA

HONORS  
Jurupa Valley High

ARMANDO FUENTES  
SARAH GWILT  
XAVIER LAZOORE  
ALLISON TEAGARDEN  
LAURA URIBE  
BRITTANY WILLIAMS

HONORS  
Rubidoux High

ELLIOTT BELTY  
KEVIN CUMMING  
CHERYL FREERKSEN  
MANUEL GAYTAN  
AZEEM GHOURY  
CARIANNE GILBERT  
RYAN GONZALES  
NICHOLAS HUTCHINS  
DAVID JIMENEZ  
MARGARETHA LONG

ALBERTO MALDONADO  
DERRICK SAMUEL  
DANIEL TANNER

PHYSICS

HIGH HONORS  
Jurupa Valley High

ROBERT PERAZA  
ANDREW WELBORN

HONORS  
Jurupa Valley

TOMMY HANSON

GEOMETRY

HONORS  
Jurupa Valley High

SAVANNAH HUEY  
TATIANA MAGDALENO  
BRANDON TAYLOR

HONORS  
Rubidoux High

LARRY ABLES  
ELLIOTT BELTY  
AMIR HENARI  
MELINDA HOGGARD  
KRISTIN MATULICH  
JENNIFER PERRY  
JESSICA VIEHMANN

HONORS  
Mira Loma Middle

WILLIAM ETHELL  
ALICE KIM  
NICHOLAUS LITTIG  
WILLIAM RENDALL

ALGEBRA

HIGH HONORS  
Mission Middle

ERIC BARRETT  
ANDRES CHAVEZ  
ROBERTO CORELLA  
EDGAR GONZALEZ  
KRYZIA OLSEN  
YVETTE SALAS  
MITCHEL VALLEY  
PAIGE WELCH

MELISSA ZARAGOZA

HIGH HONORS  
Mira Loma Middle

MARIE ARAUX  
DERICK BRADEN  
JEANLUC DABREAU  
LIZETTE GARCIA  
JUSTIN HALL  
ASHLEY JOHNSON  
KELLI JOHNSTON  
NATALYA OLBES  
CASSANDRA PLATA

HONORS  
Jurupa Valley High

THERESA RAPHAEL  
JARED TRABUCCO

HONORS  
Jurupa Middle

HECTOR CAMPOS  
IAN CANNAROZZI  
FRANCISCO DESERIO  
ALLISON MATULICH  
DON DIEGO VELORIA

HONORS  
Mission Middle

MAURO ALVAREZ  
MIGUEL ARCEO  
MELINDA ARELLANO  
ZYAD ASI  
JESSICA CEJA  
ALBERTO CORELLA  
DOMINIC CRUZ  
JAMES GREENWAY  
DIANE LEMUS  
JASON LUCERO  
COREY MOORE  
MICHAEL MORENO  
ASHLEY ROBINSON  
RUBY RODRIGUEZ

HONORS  
Mira Loma Middle

ARMANDO CARMONA  
HEATHER CHEZ  
ZOYLA DE LA ROCHA  
KATIE DEVERS  
MELISSA GARCIA  
STEVEN GARCIA  
STEVE GETTIS



DEVON GLEASON  
KENNETH HUMMEL  
JOSHUA ITURRALDE  
ADRIAN JARA  
SHERISE KONEFERENISI  
ELIZABETH LOUIE  
TRISHA NORDSIECK  
ZACHARIAH OELAND  
RORY PAYNE  
KARINA PONCE  
KAITLYN QUIGLEY  
CASEY REYNOLDS  
EFRAIN REYNOSO  
ALEXIS SMITH  
GREGORY WINSTANLEY  
MELISSA YODER

SPANISH

HIGH HONORS  
Jurupa Valley High

CHRISTOPHER AGUILERA  
FABIOLA ALCARAZ  
NANCY ANGELES  
MANUEL ARIAS  
BRENDA ARQUETA  
JAIR AVILA  
GUSTAVO BARRIOS  
TOMAS BEDOLLA  
RAQUEL BENITEZ  
JASMINE CALDERON  
JENNIFER CALDERON  
AMBER CALVILLO  
SABINA CAMPO  
ARACELY CANALES  
EFRAIN CARDONA  
SONIA CASTANEDA  
ROSA CASTELLANOS  
BRENDA CASTELLON  
VIRIDIANA CASTRO  
MIGUEL CAZARES  
ADA CHAVARRIA  
JENNEFER CHAVEZ  
BIANCA COLON  
MARICELA CORTES  
MARSOL CORTES  
SERVANDO COVARRUBIAS  
ARMANDO CRUZ  
EDGAR DELGADO  
STACEY DELGADO  
MARIA DESANTIAGO  
MARISELA DIAZ  
KARINA DIAZ OLGUIN  
MOISES ERAZO  
YOANA ESPARZA  
SARA ESPINOZA  
CESAR FAVELA  
SUSANA FERRALS

JOSHUA FLORES  
JANNUBY FREGOSO  
FABIOLA GALVEZ  
EMMANUEL GARCIA  
LORENA GARCIA  
SARA GARCIA  
ANTOINE GUERRERO  
MAURICE HERNANDEZ  
JACQUELINE JACQUEZ  
JENNIFER LLANOS  
ANGELICA LOPEZ  
ERICK LOPEZ  
CECILIA MACIAS  
LUIS MACIAS  
JESSICA MADRIGAL  
TATIANA MAGDALENO  
EFRAIN MARQUEZ  
ANGELA MARTINEZ  
JESSICA MENDEZ  
HEIDI MENDOZA  
VANESSA MENDOZA  
WENDY MENDOZA  
EDWIN MEZA  
TAIS MORAES  
JOSUE MORALES  
MONICA ORTEGA  
YUSDIVIA ORTEGA  
MIGUEL PACHECO  
SALLY PADILLA  
GABRIELA PENA  
LAURA PEREZ  
LESLIE PICO  
MARIA PRECIADO  
RAMON RAMOS  
BRENDA RASCON  
CANDY RETANA  
ADA REYES  
REBECCA REYES  
WEMAN REYES  
ERIKA RICO  
ERNEST RODELO  
MAYRA ROSALES  
MARIA RUIZ  
ARIANA SANCHEZ  
SALVADOR TAFOYA  
JOANNA TIRADO  
ANAROSA TORRES  
ERIKA TORRES  
BERTO TOVAR  
MARIA TOVAR  
MARIELA VALENCIA  
MAYRA VARGAS  
NATALIE VASQUEZ  
MAYRA VAZQUEZ  
MARBELY VILLALOBOS  
ZENaida VIRGEN  
FRANSISCA ZAMANIEGO  
GUSTAVO ZAMORA

HIGH HONORS  
Rubidoux High

VANESSA ALARCON  
CYNTHIA ARRASTIO  
ANGELICA BANUELOS  
MARIO BARRAZA  
YADIRA CASTILLO  
RICARDO CHAVEZ  
ESPERANZA COLON  
JUAN CUEVAS  
YAJAIRA CUEVAS  
ADRIANA CUMPLIO  
ARIANNA DIAZ  
ANWAR DOMINGUEZ  
BERTIN ESPINOZA  
ELVIRA ESTRADA  
YESENIA FELIX  
FRANK GAMBOA  
JOCABED GARCIA  
JORGE GARCIA  
FRANCISCO GOMEZ  
RAFAEL GONZALEZ  
STEVEN GUEVARA  
ALMA GUTIERREZ  
ELISEO GUTIERREZ  
CLAUDIA HURTADO  
MARICELA HURTADO  
DAVID JIMENEZ  
ELIZABETH LAMAS  
ANGELA LINARES  
JESUS LOPEZ  
STEPHANIE LOPEZ  
JACOBO MADRID  
STEPHANIE MALDONADO  
PATRICIA MANCIO  
LESLIE MAR  
ANA MARTINEZ  
SALVADOR MARTINEZ  
JAFE MUJICA  
JEZIEL OJEDA  
IRENE ONZURES  
BERENICE PADILLA  
ARTURO PEREZ  
CESAR QUINTERO  
BRENDA RAMIREZ  
NANCY RAMIREZ  
YISSENIA RAMOS  
MARIANA RIVERA  
BIBIANA RODRIGUEZ  
AARON ROMAN  
CHRISTINA ROMERO  
BLANCA RUIZ  
OLGA SALCEDO  
SONIA SALTO  
DAVINIA SANCHEZ  
JUAN SANCHEZ  
HERYDED SANDOVAL  
JOSE SANDOVAL

MIGUEL SERRATO  
DORIS SOLORIO  
TIANA TONLOY  
NAYELI TORRES  
ARTURO TRUJILLO  
ELIA VERDUZCO  
MARIO VILLA  
YESENIA VILLALOBOS

HONORS

Jurupa Valley High

ELIZABETH ACEVES  
MARTHA AGUIRRE  
JOHNNY ALBARRAN  
EVELYN ANGUIANO  
MARIO ARRIZON  
LINDA AVALOS  
MARTHA BOTELLO  
JUAN BRAVO  
MIGUEL CABRERA  
STEPHANIE CABRERA  
ALBA CAMARILLO  
ALEX CARRILLO  
ENRIQUE CEJA  
RITA CERVERA  
MARISOL CISNEROS  
MARGARITO CORTEZ  
DAVID COVARRUBIAS  
MARIA CRUZ  
BRITTANY DELGADO  
MARILEN DIAZ  
EDUARDO ESPARZA  
HECTOR FERNANDEZ  
MARIA DE LO GALLEGOS  
HERIBERTO GARCIA  
JASON GARCIA  
ESMERALDA GONZALEZ  
ESMERALDA GONZALEZ  
MANUEL GONZALEZ  
NORMA GONZALEZ  
ANTHONY HERNANDEZ  
EDITH HERNANDEZ  
CESAR ISAR  
BRENDA JIMENEZ  
GLADIS JIMENEZ  
REBECCA JIMENEZ  
CHRISTIAN LEON  
JAIRO LIMON  
MEILI LOMELI  
KARINA MEDINA  
KEVIN NUNEZ  
DANIEL OCHOA  
VANESSA OCHOA  
LUIS OROZCO  
ABRAHAM ORTEGA  
LISA PADILLA  
CRISTINA PEREZ  
HERIBERTO PEREZ

JORGE PEREZ  
PATRICIA PEREZ  
ALEJANDRO RAMIREZ  
ELIZABETH RAMIREZ  
ALBERTO REAL  
JAIME RIVERA  
DAVID ROCHA  
JENNIFER RODRIGUEZ  
PAMELA SOLIS  
MARIBEL SOLORZANO  
FRANCISCA TAPIA  
HECTOR TOPETE  
ANGELINA TORRES  
BENJAMIN TORRES  
CYNTHIA TORRES  
MARIA VALLE

HONORS

Rubidoux High

TIFFANY AGUILERA  
JANET ALCARAZ  
PHILLIP ALVAREZ  
ROGELIO CASTILLO  
RUBEN CASTRO  
HUMBERTO CORCOLES  
GUADALUPE DE LA CRUZ  
ROMAN DORA  
GEORGINA DURAN  
JORGE FRANCO  
BRENDA GARCIA  
GERARDO GONZALEZ  
MONICA GONZALEZ  
LUIS GUERRERO  
ARLENE JURADO  
JENNIFER KARIMPOUR  
BENJAMIN LOPEZ  
JULIA MARTIN  
MAYRA MARTINEZ  
CLAUDIA MEDINA  
WILLIAM MOLINA  
JOSE MURILLO  
JERICK NGO  
DANIEL PEREZ  
KARINA PEREZ  
CARMEN ROSSETTI  
NICHOLAS SALAS  
CHRISTOPHER SANCHEZ  
ARTURO SANDATE  
VIVIANA SERRANO  
DANIEL TANNER  
ROMAN VALDEZ  
ELIZA VEGA  
GERARDO VELAZQUEZ  
KEIDA VELAZQUEZ  
ERIKA VERDUGO



DELAINE EASTIN  
State Superintendent of Public Instruction

RECEIVED

NOV 05 2002

JURUPA UNIFIED SCHOOL DISTRICT  
SUPERINTENDENT

CALIFORNIA DEPARTMENT OF EDUCATION
1430 N Street
P. O. Box 944272
Sacramento, CA
94244-2720

October 28, 2002

Dear Superintendent:

We are pleased to inform you that your district will receive an apportionment for the English Language Acquisition Program (ELAP). Funding for the ELAP is contingent upon the annual Budget Act appropriations. For FY 2002-2003, \$53,200,000 was allocated. The State Superintendent of Public Instruction is required to allocate annually to each participating local educational agency (LEA) \$100 for each English learner in grades 4 to 8. Funds are allocated only for the selected schools and may not be distributed to any other schools in a district.

Warrants for students in grades 4 to 8 will be mailed to each county treasurer. The treasurer of each county is requested to immediately deposit the amount received for each LEA to income account No. 8590 of the general fund of the LEA. For districts using the Standardized Account Code Structure (SACS), the Resource Code is 6286 and the Revenue Object Code is 8590. County Superintendents are requested to inform LEAs immediately of all pertinent data regarding this apportionment.

The purpose of the ELAP funds is to provide a program for English learners to assist them to achieve the English Language Development and subject area content standards adopted by the State Board of Education. The program you provide should include structured English immersion services for English learners, such as specially designed academic instruction in English, and sheltered English strategies, unless the local educational agency obtained a waiver pursuant to Education Code Section 310. The law is quite flexible and allows districts the opportunity to provide a variety of services during intersessions, before and after school, or summer school.

LEAs that choose to accept these funds are required to certify that they will carry out all of the following program activities, pursuant to Education Code Sections 400-404:

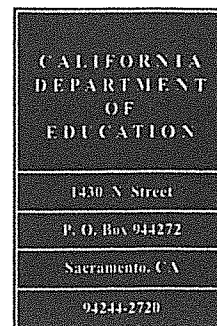
1. Conduct academic assessments of English learners to ensure appropriate placement of those pupils. The assessments shall include:
  - (A) Initial assessment of English learners to determine their English proficiency level.
  - (B) Ongoing assessment conducted at least annually to ensure accurate placement of English learners, to communicate progress, and to provide formative assessment information to refine the program. Assessment measures shall include, but are not limited to, the state standardized testing and reporting program required by Section 60604, unless a pupil is exempted by law, and the California English Language Development Test (CELDT).

2-C  
pg. 1

CDS1=3367090					
Obs	CDS1	CDS2	CNAME	DNAME	SNAME
2893	3367090	6032163	RIVERSIDE	JURUPA UNIFIED	GLEN AVON ELEMENTARY
2894	3367090	6032171	RIVERSIDE	JURUPA UNIFIED	INA ARBUCKLE ELEMENTARY
2895	3367090	6032189	RIVERSIDE	JURUPA UNIFIED	MISSION BELL ELEMENTARY
2896	3367090	6032197	RIVERSIDE	JURUPA UNIFIED	PACIFIC AVENUE ELEMENTA
2897	3367090	6032205	RIVERSIDE	JURUPA UNIFIED	PEDLEY ELEMENTARY
2898	3367090	6032213	RIVERSIDE	JURUPA UNIFIED	RUSTIC LANE ELEMENTARY
2899	3367090	6032221	RIVERSIDE	JURUPA UNIFIED	TROTH STREET ELEMENTARY
2900	3367090	6032239	RIVERSIDE	JURUPA UNIFIED	VAN BUREN ELEMENTARY
2901	3367090	6032247	RIVERSIDE	JURUPA UNIFIED	WEST RIVERSIDE ELEMENTA
2902	3367090	6059075	RIVERSIDE	JURUPA UNIFIED	JURUPA MIDDLE
2903	3367090	6061774	RIVERSIDE	JURUPA UNIFIED	MISSION MIDDLE
2904	3367090	6104491	RIVERSIDE	JURUPA UNIFIED	SKY COUNTRY ELEMENTARY
2905	3367090	6105837	RIVERSIDE	JURUPA UNIFIED	INDIAN HILLS ELEMENTARY
2906	3367090	6106835	RIVERSIDE	JURUPA UNIFIED	CAMINO REAL
2907	3367090	6106843	RIVERSIDE	JURUPA UNIFIED	SUNNYSLOPE ELEMENTARY
2908	3367090	6110548	RIVERSIDE	JURUPA UNIFIED	GRANITE HILL
2909	3367090	6111280	RIVERSIDE	JURUPA UNIFIED	STONE AVENUE ELEMENTARY
2910	3367090	6112858	RIVERSIDE	JURUPA UNIFIED	MIRA LOMA MIDDLE
2911	3367090	6113518	RIVERSIDE	JURUPA UNIFIED	PERALTA ELEMENTARY
----					
CDS1					\$205,400



DELAINE EASTIN  
State Superintendent of Public Instruction



### NOTIFICATION OF GRANT AWARD

Project Title: 2002-2003 California Partnership Academies Program	
Grantee: Jurupa Unified School District	
High School: Jurupa Valley High School	
Academy: Academy of Agriscience and Technology [0094]	
Grant ID Number: 02-23181-6709-00	Index/PCA: 0615-23181
Vendor Number: 6709-00	Fiscal Year: 2002-03
County: 33 Riverside	Resource Code: 7220
Grant Amount: 81,000	Revenue Obj. Code: 8590
Grant Period: July 1, 2002 through June 30, 2004	NonSacs/Income Code: 8490

September 23, 2002

Benita Roberts, District Superintendent  
Jurupa Unified School District  
3924 Riverview Drive  
Riverside, CA 92509

Dear Superintendent Roberts:

I am pleased to inform you that your request for the continued funding of the California Partnership Academy (CPA) identified in the above box has been approved. Grant funds are to be used only for the development, operation, and support of the California Partnership Academy. The grantee shall use these funds in accordance with their approved plan and with the provisions of Education Code Sections 54690 through 54697. The High School Initiatives Office encourages the Academy Team to attend the Annual California Partnership Academies Conference held in March of each year and the regional meetings held throughout the state both fall and spring (see the website at: [www.cde.ca.gov/partacad](http://www.cde.ca.gov/partacad)).

In order to remain eligible to receive funding, in accordance with Education Code Section 54692, the district commits to provide the following:

- A three-year program, grades ten through twelve;
- An amount equal to 100 percent match of all funds received in the form of direct and in-kind support provided by the district and participating companies or other private sector organizations;
- An assurance that funds provided shall be used **only** for the development, operation, and support of the partnership academies;
- An assurance that each Academy will be established as a "school within a school" with classes limited to **Academy students only**;
- An assurance that Academy teachers work as a team in planning, teaching and troubleshooting program activities;
- An Advisory Committee consisting of individuals involved in Academy operations, including school district and school administrators, lead teachers, and representatives of the private sector;
- An assurance that each Academy student, grades 10 and 11, will receive instruction in at least three academic subjects contributing to the understanding of the occupational field, and a "laboratory class" related to the Academy's occupational field. During the 12<sup>th</sup> grade the number of Academic classes may vary;
- Whenever possible, classes should be block scheduled in a cluster to provide flexibility to Academy teachers;
- A mentor from the business community during the pupil's 11<sup>th</sup> grade year and during the summer following the 11<sup>th</sup> grade year an internship or paid job related to the Academy's occupational field or work experience to improve employment skills;
- Additional motivational activities with private sector involvement such as field trips and job shadowing;
- An assurance that Academy teachers have a common planning period to exchange student and educational information;

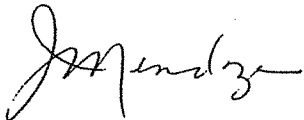
**The following special conditions apply:**

1. The grantee shall comply with the enclosed General Assurances, Drug-Free Workplace and Union Organizing Certifications. The Certification of Acceptance of Grant Conditions, Drug-Free Workplace and Union Organizing Certifications must be signed by an authorized official and returned within 10 working days of receipt of this letter to: Machele Martin, High School Initiatives Office (HSIO), 1430 N Street, Suite 4503, Sacramento, CA 95814. Fifty percent of the award will be advanced only after the HSIO receives these certifications.
2. All approved project funds must be expended within the grant period designated in the box on the first page. Encumbrances may be made at any time after the beginning date of the grant and must be fully expended by the end of the grant period (see dates listed in the box on the first page.)
3. Final payment will be processed after receipt and approval of your fall Annual Report packet, which is due October 15 of each year. **Maximum reimbursement is based on the number of qualified students as described in Education Code Section 54691.**
4. The End-of-Project (EOP) Financial Expenditure Report is due after all funds have been expended, but no later than 30 days after the end of the grant period. No extensions of this grant will be allowed.
5. If indirect costs are charged, the grantee must limit its claim for administrative costs using the indirect cost rate approved by California Department of Education (CDE).
6. Expenditures shall comply with all applicable provisions of federal, state and local rules, regulations, and policies relating to the administration and accounting of public school funds, including but not limited to the Education Code of the State of California and the California School Accounting Manual. **These funds may not be used for out-of-state purposes. Also, these funds are not intended to supplant current fixed costs.**
7. If grantee terminates its participation in the project, the grantee shall submit a final expenditure report within 30 days and return the unexpended funds upon receipt of a billing from CDE.

FAILURE TO SUBMIT FINAL REPORTS WITHIN 60 DAYS OF THE END OF THE GRANT PERIOD WILL RESULT IN DENIAL OF 10 PERCENT OF THE GRANT AMOUNT. FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT WITHIN 90 DAYS WILL RESULT IN A BILLING FROM CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ADVANCED.

For technical assistance or additional information about the Academy Program, please contact Machele Martin, AGPA, High School Initiatives Office at (916) 319-0473, e-mail at <[mamartin@cde.ca.gov](mailto:mamartin@cde.ca.gov)>. Also, visit our websites at <<http://www.cde.ca.gov/hsi>> and our website at <<http://www.cde.ca.gov/partacad>>.

Sincerely,



Joanne Mendoza, Deputy Superintendent  
Curriculum and Instructional Leadership Branch

cc: Principal  
Site Project Coordinator  
Bernie Norton, Manager, CDE, HSIO  
CDE Accounting Office

Enclosures

# GRANT AWARD

AO-400 (9/98)

Return to:

California Department of Education  
Education Support Systems Division  
Adult Education Office  
660 J Street, Suite 400  
Sacramento, CA 95814

CDE GRANT NO.			
FY	PCA	VENDOR NO.	SUFFIX
02-03	See below	67090	
CNTY	NON-SACS INCOME ACCT	SACS CODES	
33	8290	Resource See below	Revenue Object 8290

Grantee Jurupa Unified School District	Attention Rollin Edmunds, Superintendent	Telephone No. (909) 360-4168	
Address 4850 Pedley Road	City Riverside	State CA	Zip 92509

AWARD INFORMATION				CDE USE ONLY	
	Original/Prior Amendments	Amendment No.	Total	State Index	0410
Grant Amount	\$135,225		\$135,225	Project & W/P	See below
Award Dates	Starting: July 1, 2002	Ending: June 30, 2003		Federal Catalog No.	84.002A

WORKFORCE INVESTMENT ACT, TITLE II: ADULT EDUCATION AND FAMILY LITERACY ACT, SECTION 225/231 GRANT

Description	PCA	Project & W/P	Resource	Benchmarks	Amount
P1, P2, & P3 ABE	13973	39 02	3910	24	\$5,400
P1, P2, & P3 ESL	14302	39 02	3911	392	\$88,200
P1, P2, & P3 ESL-Cit	13974	39 02	3925	11	\$2,475
P4 Family Literacy	13977	40 02	3912	59	\$13,275
P5 ASE	13978	41 02	3913	115	\$25,875
Special Augmentation (for agencies under \$7,500 total minimum funding level)	14302	39 02	3911	-	\$0
Totals				601	\$135,225

## CERTIFICATION OF ACCEPTANCE OF GRANT CONDITIONS AND GENERAL ASSURANCES

<i>On behalf of the grantee named above, I accept this grant award. I have read the conditions contained in this grant notification letter, and I agree to comply with all requirements as a condition of grant funding.</i>		
Printed Name of Authorized Agent DeWayne A. Mason, Ph.D.	Title Assistant Superintendent Education Services	Telephone No. (909) 360-4164
Signature		Date
Printed name of CDE Deputy Superintendent Paula Mishima		Telephone No. (916) 319-0808
Signature Paula Mishima		Date 11/15/02

**Jurupa Unified School District**

**YELLOW RIBBON CELEBRATION**

**Resolution #03/21**

**Commitment to Safe Schools and Violence Prevention**

WHEREAS, Violence and bullying behaviors have reached epidemic stages in the United States, we believe that people have a right to learn and work in a safe, nurturing environment.

WHEREAS, It is imperative that the community members launch visible safe schools and violence prevention education efforts to reduce the number of violence-related incidents at our school sites.

WHEREAS, We recognize the impact of the community on the development of children and adolescents; and,

WHEREAS, California Department of Education is coordinating the effort to offer our citizens the opportunity to demonstrate their commitment to safe schools and violence prevention in our district; and,

WHEREAS, The Yellow Ribbon Campaign will be celebrated in every community in America during "YELLOW RIBBON CELEBRATION," January 21 – 25, 2003; and,

WHEREAS, The parents, students, teachers, other school personnel, and members of the Jurupa community will demonstrate their commitment to safe schools and violence prevention by wearing or displaying yellow ribbons or other appropriate items during this weeklong campaign; and,

WHEREAS, The community of Jurupa further commits it's resources to ensure the success of the YELLOW RIBBON CELEBRATION; and,

Now, THEREFORE, BE IT RESOLVED, that the Board of Education of Jurupa Unified School District does hereby support January 21 – 25, 2003 as "YELLOW RIBBON CELEBRATION," and encourages it's citizens to participate in safe schools and violence prevention education activities, making a visible statement that we are firmly committed to a peaceful, non-violent community.

Passed and adopted by the Governing Board of Education at a regular meeting on December 9, 2002.

**BOARD OF EDUCATION**

\_\_\_\_\_  
Mary Burns, President

\_\_\_\_\_  
Carolyn A. Adams, Clerk

\_\_\_\_\_  
John J. Chavez, Member

\_\_\_\_\_  
Sam D. Knight Sr., Member

\_\_\_\_\_  
Ray E. Teagarden, Member

\_\_\_\_\_  
Rollin Edmunds, Superintendent



**RESOLUTION NO. 03/19**

**A RESOLUTION OF THE JURUPA UNIFIED SCHOOL DISTRICT  
DECLARING THAT THE ACQUISITION OF FEE INTERESTS IN CERTAIN  
REAL PROPERTY LOCATED IN RIVERSIDE COUNTY, CALIFORNIA,  
MORE PARTICULARLY DESCRIBED AS APNS 165-120-004, 165-120-005,  
165-006, 165-007, AND 165-130-019, 20, 21, & 22, BY EMINENT DOMAIN IS  
NECESSARY FOR THE CONSTRUCTION OF A MIDDLE SCHOOL FACILITY**

**WHEREAS**, the Jurupa Unified School District (the "District") proposes to acquire fee interests in certain real property, located in Riverside County, California, more particularly described as APNS 165-120-004, 165-120-005, 165-120-006, 165-120-007 and 165-130-019, 20, 21 and 22, for purposes of the construction of a middle school facility pursuant to the authority granted to it by section 35270.5 of the California Education Code; and

**WHEREAS**, pursuant to section 1245.235 of the California Code of Civil Procedure, the District scheduled a public hearing for Monday, December 9, 2002, at 7:00 p.m., at the Education Center on 4850 Pedley Road, Riverside, California, and gave to each person whose property is to be acquired and whose name and address appeared on the last equalized county assessment roll, notice and a reasonable opportunity to appear at said hearing and he heard on the matters referred to in section 1240.030 of the California Code of Civil Procedure; and

**WHEREAS**, said hearing has been held by the District and each person whose property is to be acquired by eminent domain was afforded an opportunity to be heard on said matters; and

**WHEREAS**, the District may now adopt a Resolution of Necessity pursuant to section 1240.040 of the California Code of Civil Procedure;

**NOW, THEREFORE, THE DISTRICT DOES HEREBY RESOLVE AND  
DECLARE AS FOLLOWS:**

**Section 1. Compliance with California Code of Civil Procedure.** There has been compliance by the District with the requirements of section 1245.235 of the California Code of Civil Procedure regarding notice and hearing.

**Section 2. Public Use.** The public use for which the fee interests are to be acquired is the construction of a middle school facility pursuant to the authority granted to it by section 35270.5 of the California Education Code. Section 35270.5 of the California Education Code authorizes the District to acquire by eminent domain property necessary for such purposes.

**Section 3. Description of Property.** Attached and marked as Exhibit "A" are the legal descriptions and plat maps of the real property to be acquired by the District, which describe the general location and extent of the property with sufficient detail for reasonable identification.

**Section 4. Findings.** The District hereby finds and determines each of the following:

- a. The public interest and necessity require the proposed project;
- b. The proposed project is planned or located in the manner that will be most compatible with the greatest public good and least private injury.
- c. The property described in Exhibit "A" is necessary for the proposed project; and
- d. The offer required by section 7267.2 of the California Government Code were made.

**Section 5. Use Not Unreasonably Interfering with Existing Public Use(s).** Some or all of the real property to be acquired is subject to easements and rights-of-way appropriated to existing public uses. The legal descriptions of these easements and rights-of-way are on file with the District and describe the general location and extent of the easements and rights-of-way with sufficient detail for reasonable identification. In the event the herein described use or uses will not unreasonably interfere with or impair the continuance of the public use as it now exists or may reasonably be expected to exist in the future, counsel for the District is authorized to acquire the herein described real property subject to existing public use(s) pursuant to section 1240.510 of the California Code of Civil Procedure.

**Section 6. More Necessary Public Use.** Some or all of the real property to be acquired is subject to easements and rights-of-way appropriated to existing public uses. To the extent that the herein described use or uses will unreasonably interfere with or impair the continuance of the public use as it now exists or may reasonably be expected to exist in the future, the District finds and determines that the herein described use or uses are more necessary than said existing public use. Counsel for the district is authorized to acquire the herein described real property appropriated to such existing public use(s) pursuant to section 1240.610 of the California Code of Civil Procedure. Staff is further authorized to make such improvements to the real property being acquired that it determines are reasonably necessary to mitigate any adverse impact upon the existing public use.

**Section 7. Further Activities.** Counsel for the District is hereby authorized to acquire the hereinabove described real property in the name of and on behalf of the District by eminent domain, and counsel is authorized to institute and prosecute such

legal proceedings as may be required in connection therewith. Legal counsel is further authorized to take such steps as may be authorized and required by law, and to make such security deposits as may be required by order of court, to permit the District to take possession of and use said real property at the earliest possible time. Counsel is further authorized to correct any errors or to make or agree to non-material changes in the legal description of the real property that are deemed necessary for the conduct of the condemnation action or other proceedings or transaction required to acquire the subject real property.

**Section 8. Effective Date.** This Resolution shall take effect upon adoption.

AYES:

NOES:

ABSENT:

ABSTENTIONS:

Adopted, signed and approved by the Jurupa Unified School District's Board of Education President.

---

Mary L. Burns  
President of the Board of Education

ATTEST:

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Carolyn A. Adams  
Clerk of the Board of Education

JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA

**MINUTES OF THE REGULAR MEETING  
MONDAY, NOVEMBER 18, 2002  
OPEN PUBLIC SESSION**

CALL TO ORDER	President Burns called the Regular Meeting of the Jurupa Unified School District Board of Education to order at 6:00 p.m. on Monday, November 18, 2002, in the Board Room at the Education Center, 4850 Pedley Road, Riverside, California.
ROLL CALL	Members of the Board present were: <b>Mrs. Mary Burns, President</b> <b>Mrs. Carolyn Adams, Clerk</b> <b>Mr. John Chavez, Member</b> <b>Mr. Sam Knight, Member</b> <b>Mr. Ray Teagarden, Member</b>
STAFF PRESENT	Staff Advisers present were: <b>Mr. Rollin Edmunds, Superintendent</b> <b>Mr. Elliott Duchon, Deputy Superintendent</b> <b>Dr. DeWayne Mason, Assistant Superintendent Education Services</b> <b>Ms. Ellen French, Assistant Superintendent Personnel Services</b> <b>Mr. Greg Bowers, Director of Facility Planning and Development</b> <b>Dr. Ellen Kinnear, Director of Curriculum &amp; Instruction</b> <b>Ms. Pam Lauzon, Director of Business Services</b> <b>Ms. Lucinda Sheppy, Administrator of Student &amp; Community Services</b>
<b>HEARING SESSION</b>	
PUBLIC VERBAL COMMENTS	President Burns opened the Public Verbal Comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. Mr. Cook Barela asked President Burns if she planned to negotiate in Closed Session concerning the Deputy Superintendent's and Superintendent's contracts? He referred her to a letter from the First Amendment Coalition; he noted that it is illegal to negotiate in Closed Session regarding salary increases for these two employees, and he asked that the Board not move forward on the two contracts until they null and void their previous action that violated the Brown Act as outlined in the letter.
ADJOURN TO CLOSED SESSION	PRESIDENT BURNS ADJOURNED THE BOARD TO CLOSED SESSION IN THE BOARD CONFERENCE ROOM FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS INCLUDING THE SUPERINTENDENT AND DEPUTY SUPERINTENDENT (AGENCY DESIGNATED REPRESENTATIVE: BOARD PRESIDENT); PERSONNEL REPORT #9; PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL / REASSIGNMENT / RELEASE/ NONRENEWAL / RESIGNATION / RETIREMENT / SUSPENSION / COMPLAINTS; AND STUDENT DISCIPLINE CASES #03-018, #03-019, #03-020, #03-026, #03-027. At 6:03 p.m., the Board recessed to Closed Session in the Board Conference Room. At 6:53 p.m., the Board adjourned from Closed Session.
CALL TO ORDER	At 7:02 p.m., President Burns called the meeting to order in Public Session.
ROLL CALL BOARD	President Burns, Mrs. Adams, Mr. Knight, Mr. Teagarden, Mr. Chavez.
ROLL CALL STUDENT BOARD MEMBERS	Jacqueline Loomis, Marina Acosta.
FLAG SALUTE	President Burns led the audience in the Pledge of Allegiance.
INSPIRATIONAL COMMENT	Mr. Knight provided an inspirational comment.

MOMENT OF SILENCE	President Burns called for a Moment of Silence in memory of Ms. Juliette McGee, an Activity Supervisor at Ina Arbuckle Elementary School, who recently passed away. Juliette worked at Ina Arbuckle for the past seven years, and she also worked in the summer ELO program. Everyone who knew her spoke of her smiling face and big heart. President Burns expressed condolences to her family on behalf of the Board.
HEAR REPORT FROM JURUPA VALLEY HIGH	Ms. Jacqueline Loomis, Jurupa Valley High Student Board member, reported that the rain did not prevent the school from having a successful Homecoming football game, half-time celebration, and dance. This was the last football game of the season. The theme for this year's "Spirit Day" to be held on Friday is "inside out" day. Also this week, the ASB is sponsoring a school wide canned food drive to assist the needy during the Thanksgiving holiday. The High School Exit Exam was administered to students on November 5, 6, and 7.
HEAR REPORT FROM RUBIDOUX HIGH	Ms. Marina Acosta, Rubidoux High Student Board member, reported that the High School Exit Exam was administered to students on November 5, 6, and 7. A canned food drive will be held November 12 <sup>th</sup> through the 22 <sup>nd</sup> . ASB sponsored a Renaissance Rally last Friday to honor those students with academic achievement. The Delta Alliance Corps competed in a season Championship at the Arcadia Band Review and Field Show and placed 4 <sup>th</sup> overall for the band review and 6 <sup>th</sup> for the combined event of both street and field.
RECOGNIZE JURUPA'S DIFFERENTIATED INSTRUCTION PROJECT	The Director of Curriculum and Instruction, Dr. Ellen Kinnear, stated that last year, the Riverside County Office of Education (RCOE) provided professional development for teachers and administrators in the District as part of their curriculum alignment project. This year, they expanded the project to include training in the area of differentiated instruction. She introduced Dr. Jane Moore, RCOE Regional Director, and Ms. Lanelle Ward, RCOE Reading Coordinator, to present them with individual certificates of appreciation for their leadership in the area of professional development, and to report to the Board concerning the differentiated instruction project.
	Dr. Moore stated that four years ago, Riverside County Superintendent of Schools, Dr. David Long, implemented County Achievement Teams to assist schools and districts with improving student achievement. The purpose of the teams was to target the instructional process for both short-term and long-term results using research-based criteria with data. Ms. Ward explained that in Phase I of the project, the teams worked in the area of aligning written, tested, and taught curriculum. In Phase II of the project, the focus has been to train teachers to ask the question, "How can I teach differently for the students who need extra help or challenges?" In addition, this year the Peer Sharing component was added, where teachers share their successes with other teachers on instructional practices that have been the most effective in improving student achievement. Dr. Moore commented regarding the importance of assessment and instruction working together, adjusting teaching to learners, maximum growth, and individual success. During staff development sessions this year, administrators, teachers-on-special-assignment, principals, and site teams worked to refine their knowledge on successful lesson plans, using technology, to assist students in the classroom setting.
POSTPONE RECOGNITION OF GLOBAL STUDENT ENVIRONMENT EDUCATION PROJECT	The Superintendent noted that the recognition of the Global Student Environment Education Project is being pulled from the Agenda due to circumstances that prevented them from attending this evening's meeting. He noted that this item would be brought back at a future Board meeting.

RECOGNIZE <i>PRESS</i> <i>ENTERPRISE</i> SCHOLARS	The Superintendent congratulated the nine students in the District that were among the 179 students in Riverside County recognized by <i>The Press Enterprise</i> and the University of California, Riverside for their outstanding academic achievement, citizenship, and school activities. Students honored from Jurupa Valley High School were Tommy Hanson, Silvia Park, Ann Phan, and Ahmed Zaidi. Students from Rubidoux High School were Wendy Medina, Michelle O'Donnell, Jamie Olaiz, and Holly Tyer. The student honored from Nueva Vista Continuation High School was Heather Coffelt.
RECOGNIZE AG. VOC. ED. GRANT AWARD	The Assistant Superintendent Education Services congratulated Rubidoux and Jurupa Valley High School for their successful grant applications. Each school will receive \$49,000 for their Agricultural Vocation Education programs.
RECOGNIZE II/USP COHORT 3 SCHOOLS GRANT AWARD	The Assistant Superintendent Education Services announced that Troth Street Elementary Schools received notification that they would receive \$175,000 in grant funds through the Immediate Intervention/Underperforming Schools Cohort 3 program.
RECOGNIZE LIMITED ENGLISH PROFICIENT AMENDED GRANT AWARD	The Assistant Superintendent Education Services reported that notification was received that an additional \$40.00 per Limited English Proficient student was awarded to the District, for a total grant award of \$335,104, to assist Limited English Proficient students.
RECOGNIZE 2002-03 ADVANCED PLACEMENT GRANT AWARD	The Assistant Superintendent Education Services noted that Jurupa Valley and Rubidoux High Schools were awarded \$15,000 each to support their AVID or UC College Preparation programs.
ACCEPT DONATIONS -Motion #103	The Deputy Superintendent requested acceptance of the donations listed on the Agenda. MR. CHAVEZ MOVED THE BOARD ACCEPT THE DONATIONS LISTED WITH LETTERS OF APPRECIATION SENT: \$500.00 FROM NAGY'S PETROLEUM, INC., OF HOUSTON, TEXAS, TO PURCHASE INSTRUCTIONAL MATERIALS AND SUPPLIES TO ENHANCE READING SKILLS FOR STUDENTS OF CAMINO REAL ELEMENTARY SCHOOL; \$5,660.00 FROM WASHINGTON MUTUAL BANK IN THE DE ANZA SHOPPING CENTER TO PURCHASE 30 LAPTOP CASES AND SOFTWARE FOR TEACHERS AT GLEN AVON ELEMENTARY SCHOOL; \$176.65 FROM TARGET STORES FOR GLEN AVON ELEMENTARY SCHOOL TO HELP PAY FOR INSTRUCTIONAL MATERIALS; \$950.00 FROM THE MISSION BELL ELEMENTARY SCHOOL PTA FOR THE READING IS FUNDAMENTAL (RIF) PROGRAM (\$800.00) AND FOR VARIOUS KINDERGARTEN CLASS FIELD TRIPS (\$150.00); \$488.00 FROM PARENTS OF KINDERGARTEN STUDENTS AT SUNNYSLOPE ELEMENTARY SCHOOL TO BE USED TO PAY EXPENSES FOR VARIOUS EDUCATIONAL FIELD TRIPS; \$75.00 THROUGH AN EDISON INTERNATIONAL EMPLOYEE/EMPLOYER CONTRIBUTION PROGRAM, FOR INSTRUCTIONAL MATERIALS AT SUNNYSLOPE ELEMENTARY SCHOOL; \$114.55 FROM TARGET STORES FOR VAN BUREN ELEMENTARY SCHOOL TO HELP PAY FOR INSTRUCTIONAL MATERIALS; AN ANONYMOUS DONATION FOR JURUPA MIDDLE SCHOOL, \$750.00 TO PURCHASE INSTRUCTIONAL MATERIALS AND SUPPLIES FOR EIGHTH GRADE HISTORY CLASSES; \$500.00 TO PURCHASE INSTRUCTIONAL MATERIALS AND SUPPLIES FOR THE SCIENCE DEPARTMENT; AND \$500.00 TO PURCHASE INSTRUCTIONAL MATERIALS AND SUPPLIES FOR THE HISTORY DEPARTMENT. MR. KNIGHT SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.
NOMINATIONS - CSBA 2003 DELEGATE ASSEMBLY	<p>The Superintendent provided an opportunity for Board members to nominate individuals for the CSBA 2003 Delegate Assembly. All nominations must be postmarked by January 6, 2003. Mr. Chavez reported that the Riverside County School Boards Association at its Board of Directors meeting on November 13, 2002 recommended that Districts nominate for the CSBA 2003 Delegate Assembly the six incumbents for Subregion 18A listed in the Agenda. All six individuals expressed an interest in being re-elected. By a consensus decision, the following nominations will be submitted on behalf of the Board of Education for the CSBA 2003 Delegate Assembly:</p> <p>DONALD AIKENS (PALM SPRINGS USD), JOHN CHAVEZ (JURUPA USD), JOHN V. DENVER (PERRIS UN. HSD), K. R. ZACK EARP (ALVORD USD), MARILYN FROST (HEMET USD), AND VICK KNIGHT, JR. (LAKE ELSINORE USD).</p>

INTRODUCE NEW CENTRAL STORES & RECEIVING MANAGER	The Deputy Superintendent introduced Mr. Paul Walker, the new Central Stores and Receiving Manager. He noted that Mr. Walker comes to the District with a great deal of experience in the Navy in charge of dockside supplies
REPORT ON RECOGNITION OF DISTRICT'S PARTICIPATION IN THE COUNTY CONTENT LITERACY & ALIGNMENT PROJECT	The Superintendent presented to the Board a plaque that he received from Dr. David Long, Riverside County Superintendent of Schools, for the District's participation in the Content Literacy and Alignment Project. He reported that at a reception held on November 12, 2002, Education Services staff, principals, and teachers also received certificates for their outstanding commitment to increasing student achievement in collaboration with the Riverside County Achievement Team. The Superintendent noted that the plaque is one more reminder of the collaborative work of "Team Jurupa" and its success of working together as a team.
PUBLIC VERBAL COMMENTS	President Burns opened the Public Verbal Comments session and asked that due to the number of requests to speak, that comments be limited to three minutes.
	Ms. Penny Newman congratulated the three incumbents for their recent re-election to the Board of Education on November 5, 2002. She presented the Director of Facility Planning and Development, Mr. Greg Bowers, with a "Community Hero" award thanking him for his remarks at a recent Riverside County hearing regarding the potential danger to the area's air quality if more diesel trucks are on local streets due to the addition of warehouses. Ms. Newman commended the Board for the health-wise steps they have taken to decrease fuel emissions around children and schools by switching to Compressed Natural Gas buses, to implement an Integrated Pesticide Management program, and for their concern regarding Indoor Air Quality.
	President Burns asked that due to the number of speakers that the audience refrains from applause after each speaker's remarks.
	Ms. Mary Teagarden submitted a petition (279 signatures) in favor of the Board's decision to name the third high school Glen Avon High; Mr. Tom Langdale submitted a petition in favor of the name Glen Avon High School (79 signatures); Ms. Vicki Balcom thanked Ms. Penny Newman for supporting the health of children at the hearing last Wednesday and spoke in support of the name Glen Avon High. Ms. Penny Newman submitted a petition (150 signatures) in favor of the name Glen Avon High. The following individuals also spoke in favor of the name Glen Avon High School: Ms. Lorraine Kline, Ms. Colleen Smethers, Ms. Linda Spinney, and Ms. Carmen Hernandez.
	Preston Harris, student, Mr. Carl Harris, Mr. Frank Morales, Mr. Brad Tweedy, Mr. Lance Harness, Mr. Robert Brewer, Ms. Anne Humpherys, Ms. Virginia Lopez, Ms. Janice Vigil, Ms. Dawn Brewer, Mr. James Roland, Ms. Layla Riley, and Mr. James Cypejt spoke in opposition to the name of Glen Avon High School and asked the Board to reconsider their decision. There was also mention that the Brown Act was violated when the Board used a secret ballot to select the name for the third high school. In addition, they felt that the name, "Glen Avon High School," was not submitted by a school site, but only by a Board member. Mr. Cook Barela spoke against the name of Glen Avon High School and stated to President Burns that he submitted a letter requesting that they revisit the naming of the third high school; however, the Board violated its own policy by not doing so. President Burns indicated that Glen Avon Elementary School submitted the name, "Glen Avon High."

PUBLIC VERBAL COMMENTS (CONTINUED)	Ms. Sandra Mason spoke concerning the need for an investigation of food tampering, limited access of cell phones by bus drivers, an injured employee, employees using racial comments, and, in general, the running of the School District. She stated that she contacted Board members regarding these issues as well and indicated that the naming of the third high school controversy could have been avoided if more information was provided to the public.
	Mr. William Alberga stated that he is more concerned about the education of children rather than the name for the new high school; however, he did favor a patriotic name.
	Mr. Bob Umphress felt the name Glen Avon High indicated that the Board is tied to the past, has no understanding of the present, and no vision of the future.
	Ms. Debbie Masters and Ms. Kim Johnson questioned whether School Site Councils actually knew about the process for naming the third high school and whether they had enough time to provide appropriate input. In addition, Ms. Masters questioned the number of GATE/honor classes available to students and whether Guidance Coordinators are actually guiding students toward receiving a higher education after high school.
	Mr. Cook Barela questioned the Agenda items relating to the contracts for the Superintendent and Deputy Superintendent and their salaries being raised. He referred to a letter from the First Amendment Coalition with a demand to cure and correct the manner in which these contracts were approved in Closed Session.
BOARD MEMBER COMMENTS	<u>Mr. Knight</u> thanked the community for attending the Board meeting and expressing their views on issues addressed on the Agenda. He thanked the Student Ambassadors for their reports, and he commended the Assistant Superintendent Education Services for his work to obtain the numerous grant awards listed on the Agenda. Mr. Knight congratulated <i>The Press Enterprise</i> scholars for their academic achievement. He asked interested members of the community to contact Ms. Jackie Monestero, Principal of Indian Hills Elementary, concerning volunteering in their reading program. Mr. Knight spoke about unification in the community and the idea of "agreeing to disagree." He commented concerning the importance of focusing on student achievement and he expressed his appreciation for the feedback from the community on the naming of the high school issue so that he is able to make a decision when the item is presented on the Agenda.
	<u>Mr. Chavez</u> congratulated the newly elected Board members; he congratulated <i>The Press Enterprise</i> scholars; he commented on his attendance at the November 12, 2002 County Achievement Team celebration sponsored by Dr. David Long, Riverside County Superintendent of Schools; and he reviewed the meeting with the Park District on November 13 concerning a conceptual plan for the Super Block. Mr. Chavez also attended the Riverside County School Boards Association meeting to discuss the upcoming Delegate Assembly meeting Policy Platform, the Master Plan for Kindergarten through University students, the No Child Left Behind Act, the achievement gap, and the funds that District's would receive through the passage of Proposition 47. He indicated that with the number of individuals both pro and con concerning the naming of the third high school, that when the item is revisited on the Agenda he plans to request the formation of an ad hoc committee to gather more input from the community on this matter.



BOARD MEMBER COMMENTS (CONTINUED)	<u>Mrs. Adams</u> reviewed the District goals and noted that Glen Avon Elementary School submitted the name "Glen Avon High." She congratulated Mr. Knight and Mr. Teagarden for their re-election to the School Board. President Burns thanked the CCAEJ for advocating on behalf of the School District regarding the health of children at the recent County hearing along with Mr. Greg Bowers. She thanked individuals for being present and speaking on both sides of the issue of naming the third high school. <u>President Burns</u> indicated that she had a total of over 500 signatures on the petitions submitted this evening in favor of the name remaining Glen Avon High. She congratulated her colleagues for being re-elected to the School Board in the November election. Mrs. Burns referred to a letter from a developer in the community indicating his pleasure that the District began construction on the new high school. He also expressed that the name selected would not hamper sales of homes; he recognized that School Boards are often criticized by segments of the public, and he offered his encouragement.
RECESS	At 9:35 p.m., President Burns called for a brief five-minute recess. At 9:42 p.m., President Burns reconvened the meeting.
	<b>HEARING SESSION</b>
HOLD PUBLIC HEARING CSEA INITIAL NEGOTIATING PROPOSAL	PRESIDENT BURNS FORMALLY OPENED THE PUBLIC HEARING ON THE CSEA INITIAL NEGOTIATING PROPOSAL. THERE WERE NO COMMENTS FROM THE PUBLIC AND THE HEARING WAS FORMALLY CLOSED.
HOLD PUBLIC HEARING ON INTENT TO ADOPT NEGATIVE DECLARATION - MIDDLE SCHOOL #4	PRESIDENT BURNS FORMALLY OPENED THE PUBLIC HEARING ON THE INTENT TO ADOPT A NEGATIVE DECLARATION FOR MIDDLE SCHOOL #4. THERE WERE NO COMMENTS FROM THE PUBLIC AND THE HEARING WAS FORMALLY CLOSED.
HOLD PUBLIC HEARING ON INTENT TO ADOPT NEGATIVE DECLARATION - ELEMENTARY SCHOOL #17	PRESIDENT BURNS FORMALLY OPENED THE HEARING ON THE INTENT TO ADOPT A NEGATIVE DECLARATION FOR ELEMENTARY SCHOOL #17. THERE WERE NO COMMENTS FROM THE PUBLIC AND THE HEARING WAS FORMALLY CLOSED.
	<b>ACTION SESSION</b>
APPROVE ROUTINE ACTION ITEMS A 1-14 -Motion #104	MR. KNIGHT MOVED THE BOARD APPROVE/ADOPT/CERTIFY ROUTINE ACTION ITEMS A 1-14 AS PRINTED: (1) MINUTES OF OCTOBER 21, 2002 REGULAR MEETING; OCTOBER 28, 2002 JOINT MEETING, AND NOVEMBER 4, 2002 REGULAR MEETING; (2) DISBURSEMENT ORDERS; (3) PURCHASE ORDERS; (4) PAYROLL REPORT; (5) AGREEMENTS; (6) CERTIFICATION OF ANNUAL ORGANIZATIONAL MEETING OF GOVERNING BOARD TO BE HELD AT THE DECEMBER 9, 2002 REGULAR MEETING; (7) RESOLUTION #03/15, AUTHORIZATION TO DESTROY RECORDS; (8) INVESTMENT REPORT FOR THE QUARTER ENDING JUNE 30, 2002; (9) OUT-OF-STATE TRAVEL REQUEST FROM MS. CLARA JONES AND MS. GAYLE DOWLING TO TRAVEL TO PHOENIX, ARIZONA ON THURSDAY, NOVEMBER 21 THROUGH SUNDAY, NOVEMBER 24, 2002 TO ATTEND THE ANNUAL NATIONAL COUNCIL FOR SOCIAL STUDIES (NCSS) CONFERENCE; (10) NON-ROUTINE STUDENT FIELD TRIP REQUEST FROM MS. ANNE COX TO TRAVEL TO THE ANGELES FOREST ON FRIDAY, NOVEMBER 22 THROUGH SUNDAY, NOVEMBER 24, 2002 WITH TWENTY-THREE (23) STUDENTS IN THE AVID PROGRAM TO LEARN LEADERSHIP SKILLS AND DEVELOP AN ENVIRONMENTAL AWARENESS; (11) NON-ROUTINE FIELD TRIP REQUEST FROM MS. PATRICIA PROSSER TO TRAVEL TO THE DISNEYLAND HOTEL AND PARK IN ANAHEIM, CA ON SUNDAY, NOVEMBER 24 THROUGH MONDAY, NOVEMBER 25, 2002 WITH APPROXIMATELY TWENTY-FIVE (25) STUDENTS TO ATTEND THE ANNUAL CALIFORNIA ASSOCIATION OF DIRECTORS OF ACTIVITIES (CADA) STUDENT LEADERSHIP CONFERENCE; (12) NON-ROUTINE FIELD TRIP REQUEST FROM MR. BRIAN HENRY, MS. JESSIE ALANIZ, AND MS. JUDY LYNCH TO TRAVEL TO PATHFINDER RANCH WITH ONE HUNDRED TEN (110) STUDENTS TO ATTEND THE SCIENCE CAMP ON

APPROVE ROUTINE ACTION ITEMS A 1-14 -Motion #104 (CONTINUED)	WEDNESDAY FEBRUARY 12 THROUGH FRIDAY, FEBRUARY 14, 2003; (13) NON-ROUTINE FIELD TRIP REQUEST FROM MS. DIANE RAVELLI, MS. JULIE HERMAN, AND MS. TAMMY JARDINE, TEACHERS AT GLEN AVON ELEMENTARY SCHOOL, TO TRAVEL TO SEA WORLD IN SAN DIEGO WITH APPROXIMATELY SEVENTY-TWO K-3 STUDENTS ON WEDNESDAY, FEBRUARY 26, 2003; (14) NON-ROUTINE STUDENT FIELD TRIP REQUEST FROM MS. JULIA HOLT TO TRAVEL TO THE OCEAN INSTITUTE AT DANA POINT WITH APPROXIMATELY 40 STUDENTS ON TUESDAY, JUNE 2, 2003. MRS. ADAMS SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.
PULL AGENDA ITEM B	The Superintendent pulled Agenda Item B for further review by administration.
CONSIDER REVISITING NAME FOR THIRD HIGH SCHOOL -Motion #105	<p>The Superintendent indicated that the item to revisit the name for the third high school was placed on the Agenda as a result of a petition with 56 signatures making this request. He asked the Board for discussion concerning this request. Mr. Chavez asked to revisit the naming of the third high school and create an ad hoc committee made up of citizens in the community, management, and School Board members. He indicated that he would like to serve on this committee. President Burns asked if this was a motion. Mr. Chavez responded that he is requesting that this item be brought back to the Board to revisit the naming of the third high school in order to form an ad hoc committee. The Superintendent indicated that other School Board members might wish to comment; however, he asked Mr. Chavez if he was asking for this item to be agendized? Mr. Chavez responded that he was making a request of the Superintendent to revisit the naming of the third high school and create an ad hoc committee comprised of citizens in the community, and he was making this request as a School Board member. The Superintendent indicated that his request would require a vote of the entire Board and asked if he was making a motion at this time?</p> <p>MR. CHAVEZ MOVED THE BOARD REVISIT THE NAMING OF THE THIRD HIGH SCHOOL AND CREATE AN AD HOC COMMITTEE COMPRISED OF CITIZENS IN THE COMMUNITY. THE MOTION DIED FOR LACK OF A SECOND.</p> <p>MRS. ADAMS MOVED THE BOARD RE-AFFIRM THEIR DECISION TO NAME THE THIRD HIGH SCHOOL GLEN AVON HIGH. MR. TEAGARDEN SECONDED THE MOTION. Mr. Chavez asked the Superintendent again if he was refusing his request? The Superintendent responded that he was not refusing the request of Mr. Chavez; he was abiding by the majority vote of the Board, which takes precedence over the request of a single Board member. Mr. Barela began to speak again regarding this matter. President Burns indicated that Mr. Barela had an opportunity to speak previously; it was now time for Board discussion, and asked that he remain polite and allow Board members to speak. She noted that the entire process for naming the third high school was made public; it was done in an open and honest manner; no one was mean-spirited; some individuals agree with the decision and others do not; however, the decision has been made allowing for public input.</p> <p>STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: NAYE, JACQUELINE LOOMIS, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; AYE, PRESIDENT BURNS, MRS. ADAMS, MR. TEAGARDEN; NAYE, MR. CHAVEZ, MR. KNIGHT. THE MOTION CARRIED 3-2.</p>
ADOPT NEGATIVE CEQA DECLARATION & RES. #03/17 DETERMINATIONS AND FINDINGS MIDDLE SCHOOL #4 -Motion #106	The Director of Facility Planning and Development stated that based on the Initial Study, and considering the response to adopt a Negative Declaration and Determination of Findings on Middle School #4, he is requesting the Board to adopt the findings listed on the Agenda. He noted that all information concerning the California Environmental Quality Act Determinations as well as the Resolution were submitted and reviewed by legal counsel and the District has been found to be in compliance with all CEQA guidelines concerning the Middle School #4 site.

<p>ADOPT NEGATIVE CEQA DECLARATION &amp; RES. #03/17 DETERMINATIONS AND FINDINGS MIDDLE SCHOOL #4 -Motion #106 (CONTINUED)</p>	<p>MR. KNIGHT MOVED THE BOARD ADOPT THE NEGATIVE DECLARATION AND RESOLUTION #03/17, DETERMINATIONS AND FINDINGS, COVERING THE CONSTRUCTION AND OPERATION OF A MIDDLE SCHOOL AT THE MIDDLE SCHOOL #4 SITE, DIRECT STAFF TO FILE AND POST THE NOTICE OF DETERMINATION, AUTHORIZE STAFF TO SUBMIT THE NECESSARY MATERIALS TO THE SCHOOL FACILITIES PLANNING DIVISION IN FURTHERANCE OF SITE APPROVAL, AND MOVE FORWARD WITH THE PRELIMINARY ENDANGERMENT ASSESSMENT BASED ON DTSC'S RECOMMENDATION. MRS. ADAMS SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>ADOPT NEGATIVE CEQA DECLARATION &amp; RES. #03/16, DETERMINATIONS AND FINDINGS, ELEMENTARY SCHOOL #17 -Motion #107</p>	<p>The Director of Facility Planning and Development reported that the Initial Study for Elementary School #17 also indicates that the District is in compliance with all CEQA guidelines and it is appropriate to adopt a negative CEQA declaration for this site as well. He noted that he received one email regarding the negative declaration concerning the Chino Airport flight patterns. Appropriate follow-up was conducted, and the District was found to be in compliance. In addition, according to the Phase I Site Assessment, the site is free of toxic contamination and no further action is required.</p> <p>MR. CHAVEZ MOVED THE BOARD ADOPT THE NEGATIVE DECLARATION AND RESOLUTION #03/16, DETERMINATIONS AND FINDINGS, COVERING THE CONSTRUCTION AND OPERATION OF AN ELEMENTARY SCHOOL AT THE ELEMENTARY SCHOOL #17 SITE, DIRECT STAFF TO FILE AND POST THE NOTICE OF DETERMINATION, AND AUTHORIZE STAFF TO SUBMIT THE NECESSARY MATERIALS TO THE SCHOOL FACILITIES PLANNING DIVISION IN FURTHERANCE OF SITE APPROVAL. MR. KNIGHT SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>APPROVE PURCHASE OF 25 SMALL DESKTOP COMPUTERS FOR JURUPA VALLEY HIGH AGRICULTURE DEPT. -Motion #108</p>	<p>The Deputy Superintendent request approval to purchase 25 computers for Jurupa Valley High School's Agriculture Department.</p> <p>MR. KNIGHT MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #44867 TO DELL COMPUTERS IN THE AMOUNT OF \$26,100.56 (INCLUDING TAX) FOR THE PURCHASE OF 25 DELL OPTIPLEX GX240 SMALL DESKTOP COMPUTERS FOR THE JURUPA VALLEY HIGH SCHOOL AGRICULTURE DEPARTMENT. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH SCHOOL, CATEGORY #2 - STRUCTURAL STEEL -Motion #109</p>	<p>The Deputy Superintendent reported that with the passage of Proposition 47, the District would receive an apportionment of the funds in March 2003 to allow the District to move forward on construction of Glen Avon High School. The estimated cost of the project is \$59,307,234, which is approximately \$2 million under budget. This evening 24 of the bids are being presented to the Board for approval. The Deputy Superintendent commended Mr. Greg Bowers, Director of Facility Planning, and Tilden Coil, Construction Manager, for the smooth bidding process. He responded to Mr. Knight that if at the end of the project the District remains \$2 million under budget, these funds would be reincorporated into the Measure C funds and re-evaluated. The Deputy Superintendent noted for Mr. Teagarden that a stadium was not included in the bidding process at this time. The Director of Facility Planning noted that a track was included to support athletic programs. He also thanked architects, Perkins &amp; Will, Tilden Coil, Construction Managers, and District staff for their work on this project.</p>

<p>AWARD BID #03/03L – GLEN AVON HIGH SCHOOL, CATEGORY #2 - STRUCTURAL STEEL -Motion #109 (CONTINUED)</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for Structural Steel to Kern Steel in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #2 – STRUCTURAL STEEL, FOR GLEN AVON HIGH SCHOOL TO KERN STEEL IN THE AMOUNT \$3,780,000.00 FOR PHASE 2, ADD ALTERNATE 1 PHASE 1 IN THE AMOUNT OF \$160,000.00; ADD ALTERNATE 1 PHASE 2 IN THE AMOUNT OF \$150,000.00; AND ADD ALTERNATE 2 PHASE 2 IN THE AMOUNT OF \$210,000.00, FOR A TOTAL BID AWARD OF \$4,300,000.00. MRS. ADAMS SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #3 - STEEL DECK -Motion #110</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the Steel Deck for Glen Avon High School to Anning Johnson in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #3 - STEEL DECK FOR GLEN AVON HIGH SCHOOL TO ANNING JOHNSON IN THE AMOUNT \$176,000.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$365,000.00, FOR A TOTAL BID AWARD OF \$541,000.00. MRS. ADAMS SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #4 – LANDSCAPING -Motion #111</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the Steel Landscaping for Glen Avon High School to Valley Crest Landscape in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #4 - LANDSCAPING FOR GLEN AVON HIGH SCHOOL TO VALLEY CREST LANDSCAPE IN THE AMOUNT \$441,500.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$1,248,000.00, FOR A TOTAL BID AWARD OF \$1,689,500.00. MR. TEAGARDEN SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #5 - CONCRETE -Motion #112</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the concrete for Glen Avon High School to ASR Constructors, Inc. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #5 - CONCRETE, FOR GLEN AVON HIGH SCHOOL TO ASR CONSTRUCTORS, INC. IN THE AMOUNT \$1,924,000.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$3,477,000.00, FOR A TOTAL BID AWARD OF \$5,401,000.00. MR. TEAGARDEN SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #7 – PAVING -Motion #113</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the paving for Glen Avon High School to Western Paving Contractors in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #7 - PAVING FOR GLEN AVON HIGH SCHOOL TO WESTERN PAVING CONTRACTORS IN THE AMOUNT \$301,500.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$509,160.00, FOR A TOTAL BID AWARD OF \$810,660.00. MRS. ADAMS SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>

<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #8 - MISCELLANEOUS TRADES -Motion #114</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the miscellaneous trades for Glen Avon High School to Bert Construction Service in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #8 - MISCELLANEOUS TRADES FOR GLEN AVON HIGH SCHOOL TO BERT CONSTRUCTION SERVICE IN THE AMOUNT \$299,000.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$1,180,000.00, FOR A TOTAL BID AWARD OF \$1,479,000.00. MR. TEAGARDEN SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH SCHOOL, CATEGORY #9 – CASEWORK -Motion #115</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the casework for Glen Avon High School to Lozano Caseworks, Inc. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #9 - CASEWORK FOR GLEN AVON HIGH SCHOOL TO LOZANO CASEWORKS, INC. IN THE AMOUNT \$547,400.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$651,500.00, FOR A TOTAL BID AWARD OF \$1,198,900.00. MR. TEAGARDEN SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #10 – SHEET METAL &amp; FLASHINGS -Motion #116</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the sheet metal and flashings for Glen Avon High School to Action Sheet Metal in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #10 – SHEET METAL &amp; FLASHINGS FOR GLEN AVON HIGH SCHOOL TO ACTION SHEET METAL, INC. IN THE AMOUNT \$176,750.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$331,600.00, ADD ALTERNATE 7 PHASE 1 IN THE AMOUNT OF \$5,850.00 AND ADD ALTERNATE 7 PHASE 2 IN THE AMOUNT OF \$10,650.00, FOR A TOTAL BID AWARD OF \$524,850.00. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #13 – WINDOW SYSTEMS &amp; GLAZING -Motion #117</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the window systems and glazing for Glen Avon High School to Perfection Glass Co. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT THE BOARD AWARD BID #03/03L, CATEGORY #13 – WINDOW SYSTEMS &amp; GLAZING FOR GLEN AVON HIGH SCHOOL TO PERFECTION GLASS CO. IN THE AMOUNT \$425,300.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$588,000.00, FOR A TOTAL BID AWARD OF \$1,013,300.00. ALTERNATE 7, PHASE I AND PHASE 2, \$0. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #14 – DOORS &amp; HARDWARE -Motion #118</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the doors and hardware for Glen Avon High School to Architectural Doors, Inc. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #14 – DOORS &amp; HARDWARE FOR GLEN AVON HIGH SCHOOL TO ARCHITECTURAL DOORS, INC. IN THE AMOUNT \$249,768.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$390,048.00, FOR A TOTAL BID AWARD OF \$639,816.00. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>

<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #17 – ACOUSTICAL -Motion #119</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for the acoustical work for Glen Avon High School to Performance Contracting in the amounts listed on the Agenda.</p> <p>MR. TEAGARDEN MOVED THE BOARD AWARD BID #03/03L, CATEGORY #17-ACOUSTICAL FOR GLEN AVON HIGH SCHOOL TO PERFORMANCE CONTRACTING IN THE AMOUNT \$105,020.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$177,770.00, FOR A TOTAL BID AWARD OF \$282,790.00. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #18 – TACKABLE WALLBOARDS AND VISUAL DISPLAY BOARDS -Motion #120</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for tackable wallboards and visual display boards for Glen Avon High School to Polyvision Corp. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #18 – TACKABLE WALLBOARDS &amp; VISUAL DISPLAY BOARDS FOR GLEN AVON HIGH SCHOOL TO POLYVISION CORP. IN THE AMOUNT \$173,000.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$169,850.00, FOR A TOTAL BID AWARD OF \$342,850.00. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #19 – PAINTING -Motion #121</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for painting for Glen Avon High School to Angelus Corporation in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #19 – PAINTING FOR GLEN AVON HIGH SCHOOL TO ANGELUS CORPORATION IN THE AMOUNT \$140,000.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$253,000.00, DEDUCT ALTERNATE 7 PHASE 1 IN THE AMOUNT OF \$100.00 AND DEDUCT ALTERNATE 7 PHASE 2 IN THE AMOUNT OF \$100.00, FOR A TOTAL BID AWARD OF \$392,800.00. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #20 – FLOORING -Motion #122</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for flooring for Glen Avon High School to Donald M. Hoover Co. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #20 - FLOORING FOR GLEN AVON HIGH SCHOOL TO DONALD M. HOOVER CO., INC. IN THE AMOUNT \$33,935.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$242,435.00, FOR A TOTAL BID AWARD OF \$276,370.00. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #22 – OPERABLE PANEL PARTITIONS -Motion #123</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for operable panel partitions for Glen Avon High School to Advance in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #22 – OPERABLE PANEL PARTITIONS FOR GLEN AVON HIGH SCHOOL TO ADVANCE IN THE AMOUNT \$35,760.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$35,760.00, FOR A TOTAL BID AWARD OF \$71,520.00. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>

<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #23 - LIBRARY EQUIPMENT -Motion #124</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for library equipment for Glen Avon High School to Yamada Enterprises, Inc. in the amounts listed on the Agenda.</p> <p>MRS. ADAMS MOVED THE BOARD AWARD BID #03/03L, CATEGORY #23 - LIBRARY EQUIPMENT FOR GLEN AVON HIGH SCHOOL TO YAMADA ENTERPRISES, INC. IN THE AMOUNT \$171,000.00 FOR PHASE 2 ONLY. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #24 - FOOD SERVICE EQUIPMENT -Motion #125</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for food service equipment for Glen Avon High School to Kitcor in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #24 - FOOD SERVICE EQUIPMENT FOR GLEN AVON HIGH SCHOOL TO KITCOR IN THE AMOUNT \$33,281.00 FOR PHASE 1; AWARD PHASE 2 IN THE AMOUNT OF \$387,374.00, AND DEDUCT ALTERNATE 3, PHASE 1 IN THE AMOUNT OF \$22,000.00, FOR A TOTAL BID AWARD OF \$398,655.00. LOW BIDDER WAS CONSIDERED NON-RESPONSIVE FOR FAILURE TO BID ON ALL PHASES OF THE PROJECT. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #26 - AUDITORIUM SEATING -Motion #126</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for auditorium seating for Glen Avon High School to Herk Edwards, Inc. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT THE BOARD AWARD BID #03/03L, CATEGORY #26 - AUDITORIUM SEATING, FOR GLEN AVON HIGH SCHOOL TO HERK EDWARDS, INC. IN THE AMOUNT \$64,238.00 FOR PHASE 2 ONLY. MRS. ADAMS SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #27 - TELESCOPING STANDS -Motion #127</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for telescopic stands for Glen Avon High School to Hufcor Air Wall, Inc. in the amounts listed on the Agenda.</p> <p>MR. TEAGARDEN MOVED THE BOARD AWARD BID #03/03L, CATEGORY #29 - TELESCOPING STANDS, FOR GLEN AVON HIGH SCHOOL TO HUF COR AIR WALL, INC. IN THE AMOUNT \$114,266.00 FOR PHASE 2 ONLY. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L - GLEN AVON HIGH, CATEGORY #28 - FIRE SPRINKLERS -Motion #128</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for fire sprinklers for Glen Avon High School to Daart Engineering Co., Inc. in the amounts listed on the Agenda.</p> <p>MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #28 - FIRE SPRINKLERS, FOR GLEN AVON HIGH SCHOOL TO DAART ENGINEERING CO., INC. IN THE AMOUNT \$135,382.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$186,955.00, FOR A TOTAL BID AWARD OF \$322,337.00. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>



<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #29 – PLUMBING -Motion #129</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for plumbing for Glen Avon High School to Alpha Mechanical in the amounts listed on the Agenda. MRS. ADAMS MOVED THE BOARD AWARD BID #03/03L, CATEGORY #29 - PLUMBING, FOR GLEN AVON HIGH SCHOOL TO ALPHA MECHANICAL IN THE AMOUNT \$1,607,700.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$966,000.00, ADD ALTERNATE 1 IN THE AMOUNT OF \$158,700.00, ADD ALTERNATE 2 IN THE AMOUNT OF \$267,600.00 AND DEDUCT ALTERNATE 3 IN THE AMOUNT OF (\$8,355.00) FOR A TOTAL BID AWARD OF \$2,991,645.00. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #31 – ELECTRICAL -Motion #130</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for electrical work for Glen Avon High School to R.I.S. Electric for the amounts listed. MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #31 - ELECTRICAL, FOR GLEN AVON HIGH SCHOOL TO R.I.S. ELECTRIC IN THE AMOUNT \$2,658,000.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$3,827,000.00, DEDUCT ALTERNATE 5 IN THE AMOUNT OF (\$500,000.00), AND DEDUCT ALTERNATE 6 IN THE AMOUNT OF (\$220,000.00), FOR A TOTAL BID AWARD OF \$5,765,000.00. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L – GLEN AVON HIGH, CATEGORY #6 – MASONRY -Motion #131</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for masonry work for Glen Avon High School to Kreischmar &amp; Smith, Inc. for the amounts listed. MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L, CATEGORY #6 – MASONRY FOR GLEN AVON HIGH SCHOOL TO KREISCHMAR &amp; SMITH, INC., IN THE AMOUNT \$85,500.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$863,375.00, ADD ALTERNATE 7 PHASE 1 IN THE AMOUNT OF \$88,315.00 AND ADD ALTERNATE 7 PHASE. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS; AYE, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>AWARD BID #03/03L GLEN AVON HIGH CATEGORY #16 CERAMIC TILE -Motion #132</p>	<p>The Director of Facility Planning and Development recommended awarding the bid for ceramic tile work for Glen Avon High School to Angelus Corporation for the amounts listed. MR. KNIGHT MOVED THE BOARD AWARD BID #03/03L BID #03/03L, CATEGORY #16 – CERAMIC TILE FOR GLEN AVON HIGH SCHOOL TO ANGELUS CORPORATION, IN THE AMOUNT \$230,000.00 FOR PHASE 1 AND AWARD PHASE 2 IN THE AMOUNT OF \$296,600.00, FOR A TOTAL BID AWARD OF \$526,600.00. MRS. ADAMS SECONDED THE MOTION. STUDENT BOARD MEMBERS CAST PREFERENTIAL VOTES: AYE, JACQUELINE LOOMIS, MARINA ACOSTA. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.</p>
<p>ACT ON 5 DISCIPLINE CASES: #03-018, #03-019, #03-020, #03-026, #03-027 -Motion #133</p>	<p>PRESIDENT BURNS MOVED THE BOARD ACCEPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR EXPULSION CASES #03-018, #03-019, #03-020, #03-026, #03-027 AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-018</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (I), (K), (.4) AND 48915 (E) FOR THE FALL SEMESTER 2002 AND SPRING SEMESTER 2003. HOWEVER, THE BOARD OF EDUCATION MAY WISH TO CONSIDER THAT THE ENFORCEMENT OF THE EXPULSION ORDER BE SUSPENDED FOR THE <u>SPRING SEMESTER 2003</u> AND THE PUPIL BE PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE FALL SEMESTER 2002. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED IN <u>JANUARY</u> FOR EDUCATIONAL PLACEMENT, FOR THE SPRING SEMESTER 2003 AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 16, 2003.</p>



<p>ACT ON 5 DISCIPLINE CASES: #03-018, #03-019, #03-020, #03-026, #03-027 -Motion #133 (CONTINUED)</p>	<p>EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-019</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1), (K) AND 48915 (B), (E) FOR THE FALL SEMESTER 2002 AND SPRING SEMESTER 2003. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER BE SUSPENDED FOR THE <u>SPRING SEMESTER 2003</u> AND THE PUPIL BE PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE FALL SEMESTER 2002 AND SPRING SEMESTER 2003. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED IN <u>JANUARY</u> FOR EDUCATIONAL PLACEMENT, IN THE SPRING SEMESTER 2003 AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 16, 2003.</p> <p>EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-020</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (B), (C), (J), (K) AND 48915 (B), (E) FOR THE FALL SEMESTER 2002 AND SPRING SEMESTER 2003; AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED BY THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 16, 2003.</p> <p>EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-026</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C), (K) AND 48915 (B), (E) FOR THE FALL SEMESTER 2002 AND SPRING SEMESTER 2003; AND THAT THE PUPIL BE REFERRED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 16, 2003.</p> <p>EXPEL THE PUPIL IN DISCIPLINE CASE <u>#03-027</u> FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C), (K) AND 48915 (B), (E) FOR THE FALL SEMESTER 2002 AND SPRING SEMESTER 2003. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER BE SUSPENDED FOR THE <u>SPRING SEMESTER 2003</u> AND THE PUPIL BE PLACED ON SCHOOL PROBATION. THE PUPIL SHALL BE ASSIGNED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE FALL SEMESTER 2002. THIS CASE WILL BE REFERRED TO THE <i>STUDENT ASSISTANCE PROGRAM</i> AND THE <i>SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE)</i> FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED IN <u>JANUARY</u> FOR EDUCATIONAL PLACEMENT, IN THE SPRING SEMESTER 2003 AND REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 16, 2003. MRS. ADAMS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY.</p>
<p>APPROVE PERSONNEL REPORT #9 W/INSERT -Motion #134</p>	<p>The Assistant Superintendent Personnel Services requested approval of Personnel Report #9, with Insert I-1, Pages 8-18. MR. KNIGHT MOVED THE BOARD APPROVE PERSONNEL REPORT #9, WITH INSERT I-1, PAGES 8-18. MRS. ADAMS SECONDED THE MOTION, WHICH CARRIED UNANIMOUSLY.</p>
<p>ADOPT REG. #2450, 2003/04 SCHOOL CALENDAR -Motion #135</p>	<p>The Assistant Superintendent Personnel Services requested adoption at first reading of Regulation #2450, 2003/04 School Calendar.</p> <p>MR. KNIGHT MOVED THE BOARD ADOPT AT 1<sup>ST</sup> READING REGULATION #2450, SCHOOL CALENDAR 2003/04. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.</p>

<p>RATIFY SUPT. CONTRACT -Motion #136</p>	<p>The Assistant Superintendent Personnel Services requested ratification of the Superintendent's salary set at \$149,000 for the 2002-03 school year.</p> <p>MR. KNIGHT MOVED THE BOARD RATIFY A THREE-YEAR CONTRACT FOR THE SUPERINTENDENT BEGINNING JULY 1, 2002 WITH THE SALARY SET AT \$149,000. MRS. ADAMS SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS: AYE, PRESIDENT BURNS, MRS. ADAMS, MR. KNIGHT, AND MR. TEAGARDEN; NAYE, MR. CHAVEZ. THE MOTION CARRIED 4-1.</p>
<p>RATIFY DEPUTY SUPT. CONTRACT -Motion #137</p>	<p>The Assistant Superintendent Personnel Services requested ratification of the Deputy Superintendent's contract with a salary set at \$139,000 for the 2002-03 school year.</p> <p>MR. TEAGARDEN MOVED THE BOARD RATIFY A THREE-YEAR CONTRACT FOR THE DEPUTY SUPERINTENDENT OF BUSINESS AND GOVERNMENTAL RELATIONS BEGINNING JULY 1, 2002 WITH THE 2002-03 SALARY SET AT \$139,000. MRS. ADAMS SECONDED THE MOTION. A ROLL CALL VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS: AYE, PRESIDENT BURNS, MRS. ADAMS, MR. KNIGHT, AND MR. TEAGARDEN; NAYE, MR. CHAVEZ. THE MOTION CARRIED 4-1.</p>
<p>REVIEW ROUTINE INFORMATION REPORT</p>	<p>The Board reviewed the following Routine Information Reports: pending report "Instructional Use of Computers;" "Unadopted Minutes of District English Learners Advisory Committee Meeting #1," and Individual Board Member Votes from the October 21, 2002 meeting for selecting a name for the third high school: MR CHAVEZ (1 VOTE), MR. KNIGHT (1 VOTE); <u>GLEN AVON HIGH SCHOOL</u>, PRESIDENT BURNS (2 VOTES), MRS. ADAMS (2 VOTES), MR. TEAGARDEN (1 VOTE); <u>PATRIOT HIGH</u>: MR. CHAVEZ (1 VOTE), MR. KNIGHT (1 VOTE), MR. TEAGARDEN (1 VOTE). THE FOLLOWING VOTES WERE SUBMITTED TO THE SECRETARY TO THE BOARD OF EDUCATION FOR BALLOT #2: PRESIDENT BURNS, MRS. ADAMS, AND MR. TEAGARDEN SELECTED THE NAME OF GLEN AVON HIGH SCHOOL. MR. CHAVEZ AND MR. KNIGHT SELECTED THE NAME OF DE ANZA HIGH SCHOOL.</p> <p>Dr. Mason responded to a question from Mr. Chavez that he would check whether the book "Across the Centuries" is used at the middle school level.</p>
	<p><b>ADJOURNMENT</b></p> <p>There being no further business, President Burns adjourned the Regular Meeting from Public Session at 10:38 p.m.</p> <p><b>MINUTES OF THE REGULAR MEETING OF NOVEMBER 18, 2002 ARE APPROVED AS</b></p> <hr/> <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> <hr/> <p><b>President</b></p> <hr/> <p><b>Date</b></p> </div> <div style="text-align: center;"> <hr/> <p><b>Clerk</b></p> </div> </div>

**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**

Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Schl	Resource	Vendor	Description	Amount
03	100	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	84.22
03	105	STATE LOTTERY	THE GAS COMPANY	GAS BILLS - OCT 02	77.79
03	110	DISCRETIONARY	BURTRONICS (MARTIN BUS. MACH)	PO42111 MAINTENANCE	7.16
03	110	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	77.79
03	115	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	1,376.37
03	115	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	141.41
03	120	DISCRETIONARY	RIVERSIDE CO. OFFICE OF EDUCA.	CONF REG FEES	25.00
03	120	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	79.02
03	125	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	101.37
03	130	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	1,200.18
03	130	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	83.00
03	135	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	WATER SERVICES	1,495.75
03	135	DONATIONS	INLAND EMPIRE STAGES LIMITED	BUS SERVICES	198.00
03	135	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	93.36
03	140	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	1,741.04
03	140	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	128.23
03	145	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	1,305.75
03	145	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	103.68
03	150	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	96.80
03	155	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	68.61
03	160	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	106.88
03	165	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	121.46
03	170	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	WATER SERVICES	1,599.75
03	170	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	63.97
03	175	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	1,654.17
03	175	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	131.07
03	200	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	326.37
03	205	UNRESTRICTED RESOURCES	JURUPA COMMUNITY SERVICES	WATER SERVICES	4,270.10
03	205	DONATIONS	MELISSA DAVIS	REIMB CONF EXP	220.26
03	205	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	157.46
03	210	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	3,846.21
03	210	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	139.68
03	210	DISCRETIONARY	PACIFIC TELEPHONE/WORLDCOM	SEPT PHONE CHRG-MD/HG SCH	170.38
03	300	UNRESTRICTED RESOURCES	MOBIL BUSINESS	GASOLINE 9/02	86.01
03	300	DISCRETIONARY	JURUPA UNIFIED	PETTY CASH REIMB	409.49

A-2  
10.1

**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**  
Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Schl	Resource	Vendor	Description	Amount
03	300	DISCRETIONARY	LAILAW TRANSIT, INC.	BUS SERVICES	213.12
03	300	DISCRETIONARY	LAILAW TRANSIT, INC.	BUS SERVICES	562.63
03	300	DISCRETIONARY	LAILAW TRANSPORTATION	BUS SERVICES	82.25
03	300	UNRESTRICTED RESOURCES	CHEVRON, U S A	GAS PURCH 10/02	109.97
03	300	DISCRETIONARY	LAILAW TRANSPORTATION	BUS SERVICE	75.75
03	300	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	3,206.90
03	300	DISCRETIONARY	MARY RICKS	REIMB. CONF EXP	20.00
03	300	UNRESTRICTED RESOURCES	LEFICIA MELLIN	REIMB CONF EXP	98.23
03	300	DISCRETIONARY	PACIFIC TELEPHONEWORLD.COM	SEPT PHONE CHRG-MD/HG SCH	961.56
03	305	UNRESTRICTED RESOURCES	MOBIL BUSINESS	GASOLINE 9/02	282.11
03	305	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES	25,644.38
03	305	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES	44.78
03	305	DISCRETIONARY	LAILAW TRANSIT, INC.	BUS SERVICES	136.75
03	305	DISCRETIONARY	LAILAW TRANSPORTATION	BUS SERVICES	287.37
03	305	DISCRETIONARY	LAILAW TRANSPORTATION	BUS SERVICES	254.12
03	305	UNRESTRICTED RESOURCES	FRANKLIN D. COHENS	REIMB. SUPPLIES	17.50
03	305	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	5,471.21
03	305	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	484.73
03	305	DISCRETIONARY	PACIFIC TELEPHONEWORLD.COM	SEPT PHONE CHRG-MD/HG SCH	1,278.52
03	405	UNRESTRICTED RESOURCES	SO CALIFORNIA EDISON	UTILITIES	126.57
03	405	UNRESTRICTED RESOURCES	CAREER TRACK SEMINARS	CONF REG FEES	129.00
03	410	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	53.90
03	500	UNRESTRICTED RESOURCES	TOTEN, DEBORAH	REIMB MILEAGE	56.74
03	500	DEFERRED MAINTENANCE EXPENSE	MISSION GARDEN SUPPLY	PO44325-SUPPLIES	563.25
03	500	UNRESTRICTED RESOURCES	CHAIN, CHRIS	REIMB MILEAGE	46.72
03	500	UNRESTRICTED RESOURCES	ELLIOTT DUCHON	REIMB CONF EXP	115.88
03	500	UNRESTRICTED RESOURCES	SIMPLY CAKES ETC.	SUPT OFF. SUPPLIES	127.50
03	500	UNRESTRICTED RESOURCES	ESTRADA, MARY	REIMB MILEAGE	13.24
03	500	UNRESTRICTED RESOURCES	ROSALYN BENSON	REIMB MILEAGE	30.07
03	500	UNRESTRICTED RESOURCES	MURRAY, MICHELLE	REIMB MILEAGE	58.77
03	500	UNRESTRICTED RESOURCES	RAMON BARRERAS	REIMB MILEAGE	65.35
03	500	UNRESTRICTED RESOURCES	TUNDIDOR, MADELIN	REIMB MILEAGE	84.40
03	500	UNRESTRICTED RESOURCES	BANKCARD SERVICES	CREDIT CARD 9/02	310.64
03	500	UNRESTRICTED RESOURCES	ACCENT ON TRAVEL	CONF AIRFARE	625.50
03	500	UNRESTRICTED RESOURCES	SANDERS, CAROL	REIMB MILEAGE	7.29

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**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**  
Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Sch	Resource	Vendor	Description	Amount
03	500	UNRESTRICTED RESOURCES	COTTELL, JEANNA	REIMB MILEAGE	10.26
03	500	UNRESTRICTED RESOURCES	AL BUTLER	REIMB MILEAGE	51.10
03	500	STATE LOTTERY	KEATING, CLIFF	REIMB MILEAGE	53.72
03	500	UNRESTRICTED RESOURCES	KAMMERZELL, CONNIE	REIMB MILEAGE	128.30
03	500	UNRESTRICTED RESOURCES	CHAVEZ, HERMAN	REIMB BOOTS	80.00
03	500	UNRESTRICTED RESOURCES	CASBO PROFESSIONAL DEVELOPMENT	CONF REG FEES	185.00
03	500	UNRESTRICTED RESOURCES	JONES, TIMOTHY	REIMB MILEAGE	92.85
03	500	UNRESTRICTED RESOURCES	CSBA	CONF LUCHEON EXP	45.00
03	500	DEFERRED MAINTENANCE EXPENSE	REBEL RENTS	PO43987 EQUIP RENT	1,989.13
03	500	UNRESTRICTED RESOURCES	PARKVIEW NURSERY	OPERATIONS SUPPLIES	384.01
03	500	DEFERRED MAINTENANCE EXPENSE	LUKE'S AIR CONDITIONING	PO44316 INSTALL AC UNIT-PROF.SERVICE	5,400.00
03	500	UNRESTRICTED RESOURCES	CORPORATE EXPRESS	PO42283 SUPPLIES	159.49
03	500	UNRESTRICTED RESOURCES	CALIFORNIA COMMISSION ON	EMERGENCY PERMIT	55.00
03	500	UNRESTRICTED RESOURCES	S.F. DOWNTOWN MARRIOTT	CONF LODGING EXP	1,294.65
03	500	UNRESTRICTED RESOURCES	CSBA	CONF REG FEES	489.00
03	500	UNRESTRICTED RESOURCES	VERIZON WIRELESS	CELL PHONE	16.21
03	500	UNRESTRICTED RESOURCES	LUCINDA RUTTEN	REIMB MILEAGE	23.10
03	500	UNRESTRICTED RESOURCES	RUBIDOUX COMMUNITY SERVICES	WATER BILLS - OCT 02	342.59
03	500	UNRESTRICTED RESOURCES	THE GAS COMPANY	GAS BILLS - OCT 02	347.52
03	500	DEFERRED MAINTENANCE EXPENSE	C.B. CASE CONCRETE PUMPING	PO44491 CONCRETE PUMPING PROF. SERVICE	300.00
03	500	UNRESTRICTED RESOURCES	ELLIOTT DUCHON	REIMB CONF EXP	100.29
03	500	UNRESTRICTED RESOURCES	ECKERT CHRISTOPHER	REIMB M/O SUPPLIES	113.05
03	500	UNRESTRICTED RESOURCES	MERCURIUS, NEIL	REIMB SUPPLIES	29.59
03	500	HEALTH & WELFARE CLEARING	MARY RAY	REIMB HEALTH PREMIUM	418.34
03	500	UNRESTRICTED RESOURCES	MARIA SIGALA	REIMB TB TEST	15.00
03	500	UNRESTRICTED RESOURCES	PACIFIC TELEPHONE/WORLDCOM	SEPT PHONE CHRGE-ED CTR	7,886.83
03	500	UNRESTRICTED RESOURCES	REAGAN JR. HUGH	UNIFORM ALLOWANCE	145.02
03	500	UNRESTRICTED RESOURCES	CHAIN, CHRIS	UNIFORM ALLOWANCE	145.02
03	500	UNRESTRICTED RESOURCES	ERIC DAVID	UNIFORM ALLOWANCE	145.02
03	500	UNRESTRICTED RESOURCES	FOSTER, JOEL	UNIFORM ALLOWANCE	145.02
03	500	UNRESTRICTED RESOURCES	LAUZON, RAY	UNIFORM ALLOWANCE	145.02
03	500	UNRESTRICTED RESOURCES	MIKE SWANSON	UNIFORM ALLOWANCE	145.02
03	500	UNRESTRICTED RESOURCES	SOCORRO VILLANUEVA	REIMB SUPPLIES	13.78
<b>TOTAL FUND 03</b>					<b>84,318.42</b>

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**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**

Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Sch	Resource	Vendor	Description	Amount
06	100	SCHOOL IMPROVEMENT PROGRAM-GRADES K	PAULA CANNON	REIMB SUPPLIES	157.37
06	115	IMMEDIATE INTERVENTION/UNDERPERFORM	INLAND EMPIRE READING COUNCIL	CONF REG FEES	44.00
06	115	SCHOOL IMPROVEMENT PROGRAM-GRADES K	RIVERSIDE CO. OFFICE OF EDUCA.	CONF REG FEES	50.00
06	130	IMMEDIATE INTERVENTION/UNDERPERFORM	SDE REGISTRATIONS	CONF REG FEES	145.00
06	135	IASA: TITLE I BASIC GRANTS LOW-INCOM	SEMINARS FOR EDUCATIONAL	CONF REG FEES	398.00
06	145	IASA: TITLE I BASIC GRANTS LOW-INCOM	SDE REGISTRATIONS	CONF REG FEES	145.00
06	150	SCHOOL IMPROVEMENT PROGRAM-GRADES K	SDE REGISTRATIONS	CONF REG FEES	636.00
06	160	IMMEDIATE INTERVENTION/UNDERPERFORM	APPELBAUM TRAINING INSTITUTE	CONF REG FEES	390.00
06	175	IASA: TITLE I BASIC GRANTS LOW-INCOM	BUREAU OF EDUCATION & RESEARCH	CONF REG FEES	147.50
06	205	IMMEDIATE INTERVENTION/UNDERPERFORM	MELISSA DAVIS	REIMB CONF EXP	421.26
06	205	IMMEDIATE INTERVENTION/UNDERPERFORM	RIVERSIDE CO. OFFICE OF EDUCA.	CONF REG FEES	20.00
06	300	IMMEDIATE INTERVENTION/UNDERPERFORM	RENAISSANCE LEARNING SYSTEMS	CONF REG FEES	6.20
06	300	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	APPELBAUM TRAINING INSTITUTE	CONF REG FEES	280.00
06	300	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	RIVERSIDE CO. OFFICE OF EDUCA.	CONF REG FEES	130.00
06	300	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	LDA-CA CONFERENCE	CONF REG FEES	345.00
06	300	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	BUREAU OF EDUCATION & RESEARCH	CONF REG FEES	165.00
06	300	IMMEDIATE INTERVENTION/UNDERPERFORM	CEEA	CONF REG FEES	676.00
06	300	ACADEMIC IMPROVEMENT & ACHIEVEMENT:	HILTON JUNE	REIMB CONF EXP	773.04
06	305	VOCATIONAL PROGRAMS: VOC & APPL TEC	HETAC	CONF REG FEES	50.00
06	305	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	SAN BERNARDINO COUNTY SCHOOLS	CONF REG FEES	625.00
06	305	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	CSU FULLERTON FOUNDATION	CONF REG FEES	240.00
06	305	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	RIVERSIDE CO. OFFICE OF EDUCA.	CONF REG FEES	75.00
06	305	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	CED, INC.	CONF REG FEES	358.00
06	305	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	BUREAU OF EDUCATION & RESEARCH	CONF REG FEES	165.00
06	305	INSTRUCTIONAL MATERIALS: GRADES 9-1	ALLISON WILLS	REFUND TEXTBOOK	150.00
06	305	INSTRUCTIONAL MATERIALS: GRADES 9-1	CHRISTOPHER MARVANSKI	REFUND TEXTBOOK	35.00
06	305	INSTRUCTIONAL MATERIALS: GRADES 9-1	MRS. SUNDAY BURTON	REFUND TEXTBOOK	58.00
06	305	STAFF DEVELOPMENT-SCHOOL DEVELOPMEN	APPELBAUM TRAINING INSTITUTE	CONF REG FEES	730.00
06	405	COMMUNITY DAY SCHOOLS	CDW-G	PO43790 OFFICE SUPPLIES	58.19
06	500	SPECIAL EDUCATION	MARTIN LAURA	REIMB MILEAGE	23.75
06	500	CALIFORNIA PEER ASSISTANCE & REVIEW	STEVENS, ARLENE	REIMB SUPPLIES	84.47
06	500	SPECIAL EDUCATION	CLAUDER, LANA	REIMB MILEAGE	186.65
06	500	SPECIAL EDUCATION	JAFFE, ALISON	REIMB MILEAGE	35.86
06	500	OTHER FEDERAL	JENNIFER TEAGARDEN	REIMB MILEAGE	24.42
06	500	ROUTINE REPAIR & MAINTENANCE	ASBURY ENVIRONMENTAL SERVICES	PO41703-LABOR TO REMOVE 2500 GAL TANK @ JI	10,750.00

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**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**

Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Schl	Resource	Vendor	Description	Amount
06	500	SCHOOL IMPROVEMENT PROGRAM-GRADES K	CASBO PROFESSIONAL DEVELOPMENT	CONF REG FEES	370.00
06	500	TRANSPORTATION-HOME TO SCHOOL	LIDLAW TRANSIT, INC.	BUS SERVICES	540.02
06	500	TRANSPORTATION-HOME TO SCHOOL	LIDLAW TRANSIT, INC.	BUS SERVICES	623.89
06	500	OTHER FEDERAL	LIDLAW TRANSIT, INC.	BUS SERVICES	647.69
06	500	TRANSPORTATION-HOME TO SCHOOL	LIDLAW TRANSPORTATION	BUS SERVICES	760.38
06	500	TRANSPORTATION-HOME TO SCHOOL	INLAND EMPIRE STAGES LIMITED	BUS SERVICES	452.00
06	500	OTHER FEDERAL	K-MART (LIMONITE STORE)	PO43916 SUPPLIES	25.97
06	500	TRANSPORTATION-HOME TO SCHOOL	LIDLAW TRANSPORTATION	BUS SERVICE	206.75
06	500	TRANSPORTATION-HOME TO SCHOOL	LIDLAW TRANSPORTATION	BUS SERVICES	310.88
06	500	OTHER FEDERAL	RIVERSIDE CO. OFFICE OF EDUC.	CONF REG FEES	45.00
06	500	HEAD START	CHRISTINA ENRIQUEZ	REIMB. CHILD CARE	45.00
06	500	CALIFORNIA PEER ASSISTANCE & REVIEW	BUREAU OF EDUCATION & RESEARCH	CONF REG FEES	165.00
06	500	IASA: TITLE II EISENHOWER	GARAVITO, NORIE	REIMB CONF EXP	108.89
06	500	IASA: TITLE II EISENHOWER	KINNEAR, ELLEN	TRAVEL AND CONFERENCES	119.50
06	500	IASA: TITLE II EISENHOWER	MORENO, TERESA	REIMB CONF EXP	62.11
06	500	IASA: TITLE II EISENHOWER	NELSEN, GREGG	REIMB CONF EXP	86.81
06	500	OTHER FEDERAL	SHEPPY LUCINDA	REIMB FED EX CHARGES	27.04
06	500	SPECIAL ED: IDEA LOCAL STAFF DEVELO	BEHAVIOR INTERVENTION SPECIALISTS	CONF REG FEES	720.00
06	500	BTSA	CEEA	CONF REG FEES	358.00
06	500	MEDI-CAL BILLING OPTION	LEADER SERVICES	REIMB MEDI-CAL	2,746.71
06	500	WORKFORCE INVESTMENT ACT (WIA)	ACCENT ON TRAVEL	CONF AIRFARE	210.00
06	500	INSTRUCTIONAL MATERIALS: GRADES K-8	TONI VALENZUELA	REFUND TEXTBOOK	7.99
06	500	SPECIAL ED: IDEA LOCAL STAFF DEVELO	RIVERSIDE CO. OFFICE OF EDUC.	CONF REG FEES	50.00
06	500	IASA: TITLE IV DRUG-FREE SCHOOLS	RIVERSIDE CO. OFFICE OF EDUC.	CONF REG FEES	225.00
06	500	TOBACCO-USE PREVENTION EDUCATION: E	RIVERSIDE CO. OFFICE OF EDUC.	CONF REG FEES	75.00
06	500	ROUTINE REPAIR & MAINTENANCE	PONCE, PABLO	REIMB BOOTS	80.00
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	PARTIDA ROSI	REIMB SUPPLIES	4.58
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	BRITTA ANDERSON	REIMB SUPPLIES	55.00
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	FORD PAULA	REIMB SUPPLIES	55.00
06	500	TRANSPORTATION-HOME TO SCHOOL	CYNTHIA SCHMIDT	REIMB SUPPLIES	36.16
06	500	MEDI-CAL BILLING OPTION	HUFFMAN, CYNTHIA	REIMB CONF EXP	8.45
06	500	MEDI-CAL BILLING OPTION	DROST, KATHY	REIMB CONF EXP	9.00
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	JUNE VANGENUCHTEN	REIMB SUPPLIES	118.00
06	500	ECONOMIC IMPACT AID: LIMITED ENGLIS	PACIFIC TELEPHONE/WORLDCOM	SEPT PHONE CHRGE-ED CTR	17.05
06	500	HEAD START	PACIFIC TELEPHONE/WORLDCOM	SEPT PHONE CHRGE-ED CTR	42.38

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**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**  
Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Sch#	Resource	Vendor	Description	Amount
06	500	SPECIAL EDUCATION	KARI ROHR	REIMB MILEAGE	9.40
06	500	SPECIAL EDUCATION	SHAWN SAUVI	REIMB MILEAGE	32.90
06	500	OTHER FEDERAL	DIANA FOX	REIMB SUPPLIES	23.26
06	500	CALIFORNIA PEER ASSISTANCE & RFVIEW	BUREAU OF EDUCATION & RESEARCH	CONF REG FEES	147.50
06	500	OTHER FEDERAL	DIANA FOX	REIMBURSE EXPENSE	100.00
06	500	TRANSPORTATION-HOME TO SCHOOL	ALCANTAR, LETICIA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	ALFARO ELISA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	ANNA CARRILLO	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	APAEZ, LUCY	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	BERNHARD, TIMOTHY D.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	BRADEN, LESLIE	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	BUTTS, MONA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	CANUP, ANDRIENNE S.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	CARRANZA, SHAREE	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	CHAVEZ, SHERRI	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	CHERAL GRANDE	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	CORDOVA, JANET	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	CRUZ, FLORA M.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	ELLIS, BRENDA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	FINE, RITA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	GAIL TELLEZ	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	GANDY, KARLA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	GLORIA JAMES	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	GOODWIN, MONICA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	HENDRICKS ANGELA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	HOGUE, IONE	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	HOWARD LASHER	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	JACKSON VALENCIA M.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	JACKSON, LETICIA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	KOPPEZ, BRUCE	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	LARA, LORENE M.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	LEWIS, MELISSA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	LOTT, RHONDA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	MARTINEZ, GEORGE R.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	MARTINEZ, TONY	UNIFORM ALLOWANCE	145.02

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**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**  
Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Sch#	Resource	Vendor	Description	Amount
06	500	TRANSPORTATION-SPECIAL EDUCATION	MEDINILLA, ROBERTHA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	MEESE, GINA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	NICOLE DIAS	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	OLIVIER, JAMES C.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	PAINE, CINDY	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	PEMBERTON JAN	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	PRINE WARD	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	RADFORD, CAROL	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	RAMIREZ, LEONOR	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	REHM, SALLY	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-SPECIAL EDUCATION	RENEE ABEL	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	RITCH, BRIAN	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	RIVERA, RALPH	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	RUIZ, ANNA V.	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	SANTANA, CHRISTINA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	SARTOR, HENRY	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	SHANNON CORNER	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	ST. LOUIS, JANET	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	SYLVIA GUERENA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	TYSON, DEBRA	UNIFORM ALLOWANCE	145.02
06	500	TRANSPORTATION-HOME TO SCHOOL	WALTERS, VIRGINIA J.	UNIFORM ALLOWANCE	145.02
06	501	SPECIAL EDUCATION	DEMOR, JOHN	REIMB MILEAGE	109.72
<b>TOTAL FUND 06</b>					<b>35,812.76</b>
11	400	UNRESTRICTED RESOURCES	GLENCOE - MCGRAW HILL	PO4413 TEXTBOOKS	934.91
11	401	UNRESTRICTED RESOURCES	ARMANDO HUERTA, JR.	REFUND TEXTBOOK	20.00
11	401	UNRESTRICTED RESOURCES	BRENDA VALDEZ	REFUND TEXTBOOK	25.00
11	401	UNRESTRICTED RESOURCES	ERICK SNYDER	REFUND TEXTBOOK	20.00
11	401	UNRESTRICTED RESOURCES	JOSE FELIX	REFUND TEXTBOOK	15.00
11	401	UNRESTRICTED RESOURCES	MARIAH BERMUDEZ	REFUND TEXTBOOK	25.00
11	401	UNRESTRICTED RESOURCES	MARINEE OROZCO	REFUND TEXTBOOK	25.00
11	401	UNRESTRICTED RESOURCES	URIEL LOMELI	REFUND TEXTBOOK	25.00
<b>TOTAL FUND 11</b>					<b>1,089.91</b>
12	500	CHILD DEVELOPMENT: STATE PRESCHOOL	CHRISTINA ENRIQUEZ	REIMB. CHILD CARE	45.00
12	500	UNRESTRICTED RESOURCES	CALIF. DEPT. OF EDUCATION	C003655 UNEARNED INT.	297.74
<b>TOTAL FUND 12</b>					<b>342.74</b>

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**JURUPA UNIFIED SCHOOL DISTRICT**  
**Report of Disbursement Order Purchases**  
Purchases Over \$1  
11/04/02 thru 11/15/02

Fund	Schl	Resource	Vendor	Description	Amount
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	INCO 1 DISTRIBUTORS, INC.	C07499 STOCK GLOVES	2,939.30
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DOMINOS PIZZA	C7516- PIZZA	17,491.60
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	DOMINOS PIZZA	C07518 PIZZA	54,319.56
13	500	UNRESTRICTED RESOURCES	PERSON, SANDRA	REIMBURSEMENT	13.05
13	500	UNRESTRICTED RESOURCES	CINDY SHAPPER	REIMBURSEMENT	28.50
13	500	CHILD NUTRITION: SCHOOL PROGRAMS (E	PACIFIC TELEPHONE/WORLDCOM	SEPT PHONECHRG-ED CTR	32.00
<b>TOTAL FUND 13</b>					<b>74,824.01</b>
25	500	UNRESTRICTED RESOURCES	CINDY MUNOZ MARTINEZ	REIMB BLDG PERMIT FEES	2,061.51
25	500	UNRESTRICTED RESOURCES	JOSEPH LIGHTFOOT	REIMB BLDG. PERMT FEES	1,891.12
<b>TOTAL FUND 25</b>					<b>3,952.63</b>
<b>198 DISBURSEMENT ORDERS</b>					<b>200,340.47</b>
<b>FOR A GRAND TOTAL OF</b>					<b>200,340.47</b>

RECOMMENDED APPROVAL

  
DIRECTOR OF BUSINESS SERVICES

**Jurupa Unified School District**  
**Report of Purchases**  
Purchases over \$200  
11/02/02 thru 11/15/02

P.O. # Fund School Resource			Vendor	Description	Amount
P35519	03	500	ANAHEIM BAND INSTRUMENTS INC	JVHS-REPAIRS	222.50
P42966	03	500	REBEL RENTS	MAINT-IA-RENTALS	702.62
P43372	03	500	WESTERN EXTERMINATOR COMPANY	MAINT-ELEM. SITE SUMMER SPRAYING	2,645.00
P43635	03	500	INFOTOX, INC.	MAINT-RHS-REPORT PREP AND ANALYSIS	1,000.00
P43834	06	500	CHAMPION LUMBER CO.	MAINT-RHS-SUPPLIES	265.60
P43914	06	500	K-MART (LIMONITE STORE)	ECSCS-MMS-OPEN PO-SUPPLIES	716.17
P43929	06	170	SCHOLASTIC, INC.	VB-SUPPLIES	496.80
P44085	06	500	TOMARK SPORTS INC	MAINT-JVH-ELEC. BLEACHER MULE	3,137.26
P44170	06	500	REFRIGERATION SUPPLIES DIST	MAINT-JVH-COMPRESSOR	2,623.47
P44203	03	500	WESTERN EXTERMINATOR COMPANY	MAINT-DW-SUMMER SPRAYING	2,370.00
P44212	03	500	AA EQUIPMENT	MAINT-RENTALS	1,486.95
P44266	03	500	C.D.G. MATERIALS, INC.	MAINT-RL-TOP SOIL	478.80
P44267	03	500	MOBILE SAND AND GRAVEL CO.	MAINT-RL-PA- MASONRY SAND	710.10
P44312	06	500	LENNOX INDUSTRIES	MAINT-GH-3/4 HP MOTORS	869.56
P44329	03	500	EZ RENTALS	MAINT-3RD HS.-RENTAL	1,951.37
P44417	03	500	PARKVIEW NURSERY	MAINT-SUPPLIES	384.01
P44490	03	500	FOURTH STREET ROCK CRUSHER	MAINT-RLE-CONCRETE	1,778.52
P44491	14	500	C.B. CASE CONCRETE PUMPING	MAINT-RLE-CONCRETE	300.00
P44505	06	500	PACIFIC AIR	MAINT-RH-CONTROL BOARD	365.00
P44524	03	500	BRICKLEY CONSTRUCTION	MAINT-MB-REMOVE ASBESTOS	1,705.00
P44600	06	500	CAREY BUILDING SUPPLIES	MAINT-SUPPLIES	229.43
P44601	03	500	MISSION GARDEN SUPPLY	MAINT-RL-VB- SAND AND GRAVEL	1,426.72
P44606	03	500	ZEE MEDICAL SERVICE	MAINT-RH-FIRST AID SUPPLIES	303.55
P44608	06	500	CONTRACT CARPET COMPANY	MAINT-WHSE-CARPET	860.00
P44612	06	500	HOME DEPOT	MAINT-VB-SUPPLIES	247.31
P44695	06	500	EMPIRE GLASS & MIRRORS	MAINT-SUPPLIES	654.96
P44709	03	500	ERIC CHAMBERLAIN PEST CONTROL	MAINT-JVH-EC-LABOR- WEED CONTROL	357.40
P44710	06	500	SO. CALIF. TRANE SERVICE	MAINT-EC-SERVICE CALL	390.00
P44735	06	500	ELROD FENCING CO.	MAINT-RL-SUPPLIES	567.79
P44753	06	125	B.R.A.T. COM	MB-SUPPLIES	2,000.00
P44754	03	500	OASIS IRRIGATION & LANDSCAPE	MAINT-SUPPLIES	715.89
P44785	06	500	BEST ACCESS SYSTEMS	MAINT-SUPPLIES	1,727.99
P44790	06	500	WHITE CAP INDUSTRIES	MAINT-SHOP VAC, DRILL AND SCARIFIER	5,683.80
P44791	14	500	CHATFIELD-CLARKE COMPANY	MAINT-GA-TACK BOARD	803.47
P44793	06	500	THOMSON LEARNING	JVHS-SUPPLIES	2,008.46
				INSTRUCTIONAL MATERIALS: GRADES 9-1	

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# Jurupa Unified School District

## Report of Purchases

Purchases over \$200

11/02/02 thru 11/15/02

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P44856	06	500	TRANSPORTATION-HOME TO SCHOOL	CUMMINGS CAL PACIFIC, INC.	TRANS-REPAIRS	320.41
P44860	03	500	SAFETY CREDIT	MODERN SAFETY SUPPLY	MAINT-TRAFFIC CONES	695.63
P44879	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	LAKESHORE LEARNING MATERIALS	JVHS-SUPPLEMENTAL MATERIALS	380.19
P44880	12	500	CHILD DEVELOPMENT: STATE PRESCHOOL	LAKESHORE LEARNING MATERIALS	ECCAT-SS-SUPPLIES	223.81
P44882	06	205	IMMEDIATE INTERVENTION/UNDERPERFORM	SCHOLASTIC BOOK CLUBS	MLMS-BOOKS	495.00
P44884	06	500	MEDI-CAL BILLING OPTION	PRO-ED	ECSPECED-SUPPLIES	303.80
P44886	03	165	GOVERNOR'S PERFORMANCE AWARD (SB1X)	JONES-CAMPBELL COMPANY	TS-SUPPLIES	488.08
P44887	06	115	SCHOOL IMPROVEMENT PROGRAM-GRADES K	ASCD	IA-LANGUAGE ARTS SUPPLIES	813.43
P44888	06	305	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	WORLD BOOK SCHOOL AND LIBRARY	RHS-ENCYCLOPEDIA SET 2003	860.92
P44889	06	200	SCHOOL IMPROVEMENT PROGRAM-GRADES K	RELIABLE OFFICE SOLUTIONS	JMS-SERVICE AGREEMENT	1,200.00
P44890	06	200	IASA:TITLE I BASIC GRANTS LOW-INCOM	RELIABLE OFFICE SOLUTIONS	JMS-DIGITAL COPY PRINTER	3,758.00
P44891	06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	FOLLETT LIBRARY RESOURCES	MMS-BOOKS	881.72
P44892	06	210	IMMEDIATE INTERVENTION/UNDERPERFORM	PERMA-BOUND	MMS-MATH BOOKS	1,388.27
P44893	06	500	MEDI-CAL BILLING OPTION	ACADEMIC THERAPY PUBLICATIONS	EC-SPECED-SUPPLIES	622.31
P44896	06	205	IASA:TITLE I BASIC GRANTS LOW-INCOM	CURRICULUM ASSOCIATES, INC.	MLMS-SUPPLIES	271.88
P44899	06	205	IASA:TITLE I BASIC GRANTS LOW-INCOM	HEINLE & HEINLE	MLMS-LITERATURE SUPPLIES	1,233.02
P44901	06	115	SCHOOL IMPROVEMENT PROGRAM-GRADES K	LAKESHORE LEARNING MATERIALS	IA-SUPPLIES	805.24
P44903	06	305	VOCATIONAL PROGRAMS: VOC & APPL TEC	MACACADEMY	RHS-SUPPLIES	202.95
P44904	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	CONSTITUTIONAL RIGHTS FOUNDATION	JVHS-SUPPLIES	691.37
P44905	06	500	GIFTED & TALENTED EDUCATION (GATE)	OCEAN INSTITUTE	SS-ADMISSIONS	672.00
P44906	03	155	DONATIONS	RIVERSIDE MUNICIPAL AUDITORIUM	SA-ADMISSIONS	540.00
P44908	06	175	IASA:TITLE I BASIC GRANTS LOW-INCOM	CM SCHOOL SUPPLY CO.	WR-OPEN PO-SUPPLIES	250.00
P44909	06	500	ROUTINE REPAIR & MAINTENANCE	E.R. BLOCK PLUMBING CO.	MAINT-OPEN PO-PLUMBING SUPPLIES	3,500.00
P44910	06	500	ROUTINE REPAIR & MAINTENANCE	WHITE CAP INDUSTRIES	MAINT-OPEN PO-MAINT. SUPPLIES	750.00
P44911	03	125	DONATIONS	JUNIOR SCHOLASTIC	MB-OPEN PO-BOOKS	800.00
P44912	06	500	ROUTINE REPAIR & MAINTENANCE	OTIS ELEVATOR	MAINT-ELEVATOR AGREEMENT	2,879.74
P44913	06	100	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	CHILDREN'S PRESS	CR-OPEN PO-BOOKS	6,000.00
P44915	06	175	IASA:TITLE I BASIC GRANTS LOW-INCOM	COMPUTER SERVICE & SALES	WHSE-REPAIRS	276.07
P44917	03	405	UNRESTRICTED RESOURCES	NORTHWEST TEXTBOOK COMPANY	LC-SCIENCE TEXTS	500.04
P44919	11	400	UNRESTRICTED RESOURCES	PRENTICE HALL	AE-ENGLISH SUPPLIES	2,113.96
P44920	06	115	IMMEDIATE INTERVENTION/UNDERPERFORM	RIGBY	IA-SUPPLIES	6,467.95
P44921	06	120	MILLER UNRUH READING PROGRAM	RIGBY	IH-SUPPLIES	812.58
P44922	06	150	SCHOOL IMPROVEMENT PROGRAM-GRADES K	SRA-MCGRAW-HILL	SC-TEXTBOOKS	1,083.77
P44923	06	500	MEDI-CAL BILLING OPTION	RIVERSIDE PUBLISHING CO.	EC-SPEC-ED-SUPPLIES	372.68
P44925	06	115	IMMEDIATE INTERVENTION/UNDERPERFORM	RIVERSIDE PUBLISHING CO.	IA-SUPPLIES	347.36

# Jurupa Unified School District

## Report of Purchases

Purchases over \$200

11/02/02 thru 11/15/02

P.O. # Fund School Resource			Vendor	Description	Amount
P44926	06	500	MEDI-CAL BILLING OPTION	PSYCHOLOGICAL/EDUCATIONAL	398.06
P44927	06	205	IMMEDIATE INTERVENTION/UNDERPERFORM	RENAISSANCE LEARNING	2,611.64
P44928	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	SADDLEBACK EDUCATIONAL, INC.	211.66
P44929	06	155	LOTTERY: INSTRUCTIONAL MATERIALS	NATIONAL PEN CORPORATION	279.71
P44933	06	140	IASA:TITLE I BASIC GRANTS LOW-INCOM	CENTER FOR PERFORMANCE	682.88
P44934	03	105	DISCRETIONARY LOTTERY	DELL	750.47
P44934	06	105	SPECIAL EDUCATION	DELL	404.09
P44941	03	500	EDUCATION CENTER PROJECT	STATEWIDE MECHANICAL, INC.	1,370.00
P44947	03	500	UNRESTRICTED RESOURCES	CDW-G	493.50
P44951	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	OFFICE DEPOT	704.00
P44953	06	500	WORKFORCE INVESTMENT ACT (WIA)	OFFICE DEPOT	289.86
P44955	03	105	SCHOOL SITE EMPLOYEE BONUS (SB1667)	CORPORATE EXPRESS	420.87
P44957	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	CORPORATE EXPRESS	218.58
P44959	06	155	LOTTERY: INSTRUCTIONAL MATERIALS	CORPORATE EXPRESS	682.91
P44962	06	120	SCHOOL IMPROVEMENT PROGRAM-GRADES K	SUNDANCE	855.57
P44964	03	165	GOVERNOR'S PERFORMANCE AWARD (SB1X)	HERTZ FURNITURE SYSTEMS CORP.	881.49
P44969	03	120	GOVERNOR'S READING AWARD PROGRAM	PERFECTION LEARNING CORP.	2,961.02
P44970	03	120	GOVERNOR'S READING AWARD PROGRAM	SUNDANCE	1,133.93
P44972	03	105	GOVERNOR'S PERFORMANCE AWARD (SB1X)	NATIONAL BUSINESS FURNITURE	5,193.87
P44974	06	205	IASA:TITLE I BASIC GRANTS LOW-INCOM	STUDENTALES PUBLISHING CO.	456.19
P44976	06	105	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	GROLIER CHILDREN'S PRESS	3,368.00
P44979	06	305	HEALTHY START: PLANNING GRANTS AND	MINOLTA BUSINESS SYSTEMS, INC.	324.00
P44980	06	200	HEALTHY START: PLANNING GRANTS AND	MINOLTA BUSINESS SYSTEMS, INC.	324.00
P44981	06	300	PARTNERSHIP ACADEMIES PROGRAM	SEA WORLD, INC.	2,082.50
P44982	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	HOME DEPOT	1,500.00
P44984	06	160	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	KNOWBUDDY U.S.	922.35
P44985	06	500	OTHER FEDERAL	TARGET GREATLAND	1,500.00
P44986	03	500	STAR TESTING	ETS	6,696.00
P44987	06	500	OTHER FEDERAL	HANCOCK FABRIC & CRAFTS	500.00
P44988	06	500	OTHER FEDERAL	HANCOCK FABRIC & CRAFTS	500.00
P44989	06	500	OTHER FEDERAL	HANCOCK FABRIC & CRAFTS	500.00
P44990	06	205	WEST ED. - YOUTH CONNECT	STATER BROTHERS	300.00
P44991	06	160	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	PERMA-BOUND	17,175.00
P44993	06	500	WORKFORCE INVESTMENT ACT (WIA)	DANONE WATERS OF NORTH AMERICA, II	600.00
P44994	03	105	DISCRETIONARY LOTTERY	GEORGE F. CRAM CO., INC.	337.17
				GA-SUPPLIES	
				EC-SPEC.ED-SUPPLIES	
				MLMS-SUPPLIES	
				RHS-SUPPLIES	
				SA-SUPPLIES	
				PERALTA-SUPPLIES	
				GA-SMALL DESKTOP AND LICENSES	
				GA-SMALL DESKTOP AND LICENSES	
				EC-RHS POOL-REPAIRS	
				ECEDSERV-INK CARTRIDGES	
				JVHS-CHAIRS	
				YOCLC-SUPPLIES	
				GA-SUPPLIES	
				RHS-SUPPLIES	
				SA-SUPPLIES	
				IH-SUPPLIES	
				TS-OAK TABLES	
				IH-SUPPLIES	
				IH-SUPPLIES	
				GA-OFFICE FURNITURE	
				MLMS-SUPPLIES	
				GA-BOOKS	
				EC-MAINT. AGREEMENT	
				EC-MAINT. AGREEMENT	
				JVHS-ADMISSIONS	
				JVH-OPEN PO-PLAY SETS MATERIALS	
				SS-BOOKS	
				ECSCS-MM-OPEN PO ASCENT SUPPLIES	
				EC-RES.ASSES-LABELS FOR STAR TEST	
				EC-OPEN PO-ASCENT SUPPLIES	
				EC-OPEN PO-ASCENT SUPPLIES	
				EC-OPEN PO-ASCENT SUPPLIES	
				EC-OPEN PO-ASCENT SUPPLIES	
				SS-BOOKS	
				DANONE WATERS OF NORTH AMERICA, II	
				YOCLC-OPEN PO-WATER	
				GA-SUPPLIES	

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# Jurupa Unified School District

## Report of Purchases

Purchases over \$200

11/02/02 thru 11/15/02

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P44995	06	170	IMMEDIATE INTERVENTION/UNDERPERFORM	TROXELL COMMUNICATIONS INC.	VB-LCD DIGITAL CAMERA PROJ.	3,766.92
P44996	06	170	IMMEDIATE INTERVENTION/UNDERPERFORM	TROXELL COMMUNICATIONS INC.	VB-CAMCORDERS AND LCD PROJECTOR	5,945.61
P44997	03	105	DISCRETIONARY LOTTERY	TROXELL COMMUNICATIONS INC.	GA-LISTENING CENTER W/8 HEADPHONE	1,002.08
P44999	03	500	SAFETY CREDIT	NSI COMMUNICATIONS	EC-DW-TALKABOUT RADIOS	4,106.35
P45000	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	CCS COMPREHENSIVE CONTROL SYSTEM	JVHS-SWIPE CARDS	224.73
P45001	03	105	DISCRETIONARY LOTTERY	GENERAL BINDING SALES CORP.	GA-LAMINATOR PKG.	2,599.28
P45002	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	MICHAELS - ARTS & CRAFTS	RHS-OPEN PO-VISUAL ARTS SUPPLIES	650.00
P45004	06	500	IASA:TITLE I BASIC GRANTS LOW-INCOM	DELL	GA-OFFICE XP PRO-LICENSES	1,610.11
P45005	06	160	IMMEDIATE INTERVENTION/UNDERPERFORM	OFFICE DEPOT	SS-SUPPLIES	304.72
P45007	03	305	DISCRETIONARY	OFFICE DEPOT	RHS-SUPPLIES	439.34
P45008	06	500	OTHER FEDERAL	OFFICE DEPOT	JMS-ECSCS-SUPPLIES	350.34
P45009	06	305	VOCATIONAL PROGRAMS: VOC & APPL TEC	CDW-G	RHS-SUPPLIES	1,555.91
P45010	06	205	IMMEDIATE INTERVENTION/UNDERPERFORM	CDW-G	MLMS-HP LASER JET PRINTER	7,327.00
P45011	03	105	SCHOOL SITE EMPLOYEE BONUS (SB1667)	CDW-G	GA-SUPPLIES	621.46
P45027	06	500	WORKFORCE INVESTMENT ACT (WIA)	TROXELL COMMUNICATIONS INC.	YOC-LC-DIGITAL CAMCORDER,VCR,TV	1,255.29
P45028	03	400	SITE GRANT	TROXELL COMMUNICATIONS INC.	LC-TV,VCR'S AND CARTS	1,137.84
P45029	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	TROXELL COMMUNICATIONS INC.	JVHS-VCR'S, TV'S,OVERHEAD PROJ.	3,519.12
P45030	06	145	SCHOOL IMPROVEMENT PROGRAM-GRADES K	BARNES & NOBLE	RLE-BOOKS	568.92
P45031	03	165	GOVERNOR'S PERFORMANCE AWARD (SB1X)	ALPHASMART	TS-CABLE FOR ALPHASMART KEYBOARD	886.00
P45032	03	150	GOVERNOR'S PERFORMANCE AWARD (SB1X)	BARNES & NOBLE	SC-BOOKS	1,031.81
P45035	03	305	SITE GRANT	SCANTRON	RHS-SCANTRON MACHINE-LOANER	856.63
P45040	06	140	SCHOOL IMPROVEMENT PROGRAM-GRADES K	CTB/MACMILLAN/MCGRAW HILL	PERALTA-CLASSROOM SUPPLIES	1,762.25
P45043	06	300	ADVANCED PLACEMENT TEACHER TRAINING	D & S MARKETING SYSTEMS	JVHS-CALCULATORS	1,606.69
P45047	06	155	IASA:TITLE I BASIC GRANTS LOW-INCOM	JONES-CAMPBELL COMPANY	SA-5-DRAWER CABINET	440.72
P45050	06	500	MEDI-CAL BILLING OPTION	PSYCHOLOGICAL CORPORATION, THE	ECSPEC.ED-SUPPLIES	943.63
P45051	06	145	SCHOOL IMPROVEMENT PROGRAM-GRADES K	CTB/MACMILLAN/MCGRAW HILL	RLE-SUPPLIES	1,037.63
P45052	03	500	UNRESTRICTED RESOURCES	C.A.S.H. (COALITION ADEQ.SCH.)	ECBS-MEMBERSHIP DUES	624.00
P45053	06	415	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	NEWSWEEK IN EDUCATION	RV-SUBSCRIPTION	265.50
P45054	03	500	UNRESTRICTED RESOURCES	SCHOOL SERVICES OF CALIFORNIA	ECBS-REPORTS	250.00
P45058	06	500	OTHER FEDERAL	CHUCK E. CHEESES	ECSCS-SS-ADMISSIONS	742.24
P45059	06	200	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	GUMDROP BOOKS	JMS-LIBRARY BOOKS	5,788.00
P45060	06	200	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	GARRETT EDUCATIONAL CORPORATION	JMS-LIBRARY BOOKS	2,956.00
P45061	03	502	STATE LOTTERY	SCHOLASTIC BOOK FAIRS	WR-RIF BOOKS	918.58
P45062	06	500	WEST ED. - YOUTH CONNECT	CASUAL GORMET	ECSCS-OPEN PO YC INCENTIVES	4,750.00
P45063	06	500	WEST ED. - YOUTH CONNECT	CASUAL GORMET	ECSCS-OPEN PO-YC INCENTIVES	4,750.00

**Jurupa Unified School District**  
**Report of Purchases**  
Purchases over \$200  
11/02/02 thru 11/15/02

P.O. #	Fund	School	Resource	Vendor	Description	Amount
P45065	03	105	GOVERNOR'S PERFORMANCE AWARD (SB1X)	OFFICE MAX	GA-OPEN PO-SUPPLIES	300.00
P45067	03	500	SAFETY CREDIT	OFFICE DEPOT	EC-DW-OPEN PO-OFFICESUPPLIES	500.00
P45068	06	305	LOTTERY: INSTRUCTIONAL MATERIALS	FREESTYLE PHOTOGRAPHIC SUPPLIES	RHS-OPEN PO-SUPPLIES	500.00
P45070	03	300	DISCRETIONARY	CORPORATE EXPRESS	JVH-OPEN PO-SUPPLIES	300.00
P45071	03	501	UNRESTRICTED RESOURCES	BURTRONICS (MARTIN BUS. MACH)	MAINT-DW-OPEN PO-RISO REPAIRS	3,500.00
P45072	06	500	OTHER FEDERAL	ORIENTAL TRADING CO.	SA-CRAFT SUPPLIES FAN CLUB	504.20
P45074	06	500	MEDI-CAL BILLING OPTION	PSYCHOLOGICAL/EDUCATIONAL	ECSPECED-SUPPLIES	1,007.57
P45075	06	125	IMMEDIATE INTERVENTION/UNDERPERFORM	NATIONAL AV SUPPLY	MB-PA SYSTEM	1,642.93
P45077	03	300	DISCRETIONARY	DEMCO SUPPLY INC	JVH-LIBRARY SUPPLIES	489.28
P45078	06	500	IASA:TITLE I BASIC GRANTS LOW-INCOM	PARENT INSTITUTE, THE	ECCAT-SUBSCRIPTION	846.00
P45079	06	105	SCHOOL IMPROVEMENT PROGRAM-GRADES K	BALLOON TEAM PROMOTIONS	GA-SUPPLIES	225.00
P45080	03	100	SCHOOL SITE EMPLOYEE BONUS (SB1667)	SCHOLASTIC BOOK CLUBS	CR-BOOKS	273.85
P45081	03	160	DONATIONS	SPORTSCO ATHLETICS, INC.	SS-ACTIVITY SUPERVISOR SHIRTS	239.21
P45082	06	105	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	SMART APPLE MEDIA	GA-LIBRARY BOOKS	434.55
P45085	06	500	MEDI-CAL BILLING OPTION	RIVERSIDE PUBLISHING CO.	ECSPEC.ED-SUPPLIES	1,248.15
P45088	06	500	MEDI-CAL BILLING OPTION	PRO-ED	ECSPEC.ED-SUPPLIES	704.15
P45089	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	FLINN CHEMICAL CATALOG	RHS-SUPPLIES	792.82
P45090	03	300	DISCRETIONARY	SURPLUS OFFICE SALES	JVHS-SUPPLIES	2,237.25
P45091	03	500	UNRESTRICTED RESOURCES	U.S. POSTAL SERVICE	WHSE-STAMPS	4,625.00
P45092	06	500	OTHER FEDERAL	CONCOURSE BOWLING CENTER	MB-ADMISSIONS	900.00
P45093	03	100	DONATIONS	RUBIDOUX NATURE CENTER	CR-ADMISSIONS	380.00
P45094	03	105	DONATIONS	SEA WORLD, INC.	GA-ADMISSIONS	309.60
P45096	06	305	LOTTERY: INSTRUCTIONAL MATERIALS	SMART & FINAL IRIS CO	RHS-OPEN PO-SUPPLIES	700.00
P45098	06	300	VOCATIONAL PROGRAMS: VOC & APPL TEC	COAST APPLIANCE PARTS	JVH-OPEN PO-SUPPLIES	350.00
P45106	06	500	OTHER FEDERAL	ROLLER CITY 2001	TS-FIELD TRIP	540.00
P45128	06	300	LOTTERY: INSTRUCTIONAL MATERIALS	CHATFIELD-CLARKE COMPANY	JVHS-WHITE BOARDS	442.04
P45130	06	500	WORKFORCE INVESTMENT ACT (WIA)	COSTCO	YOC/LC - MICROWAVE & PLAYSTATION	441.75
P45133	06	110	CALIF. PUBLIC SCHOOL LIBRARY ACT OF	WORLD BOOK SCHOOL AND LIBRARY	GH-ENCYCLOPEDIA	645.42
P45134	03	500	UNRESTRICTED RESOURCES	VIRCO MANUFACTURING COMPANY	SA-STUDENT CHAIRS	441.87
P45135	06	305	IMMEDIATE INTERVENTION/UNDERPERFORM	SCANTRON	RHS-SCANTRONS	2,350.59
P45137	03	500	EDUCATION CENTER PROJECT	STATE WIDE MECHANICAL, INC.	EC/RHS - DISPOSAL POOL BOILER	6,290.67
P45138	06	165	LOTTERY: INSTRUCTIONAL MATERIALS	COSTCO	TS-OPEN PO	250.00
P45139	06	305	ADVANCED PLACEMENT TEACHER TRAINING	FLINN CHEMICAL CATALOG	RHS-SCIENCE SUPPLIES	856.66
172 P.O.'s over \$200						244,680.26

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Jurupa Unified School District  
 Report of Purchases  
 Purchases over \$200  
 11/02/02 thru 11/15/02

P.O. #	Fund	School	Resource	Vendor	Description	Amount
					113 P.O.'s NOT over \$200	8,361.97
					285 TOTAL PURCHASE ORDERS	253,042.23

Recommend Approval   
 Director of Centralized Support Services



# JURUPA UNIFIED SCHOOL DISTRICT

## 2002/2003 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<b>03-1</b>	<b>Consultant or Personal Service Agreements</b>			
03-1-TT	David Cousin	\$475.00	School Improvement	Perform two "Juggling" shows at Pedley Elementary School. 11/15/02.
03-1-UU	Dr. Susan Eldred	\$1,000.00	Medi-Cal Billing Option	Crisis Intervention Training. 12/6/02.
03-1-VV	Eileen Galarze	\$2,000.00	School Site Employee Bonus Grants	Provide two days of Differentiated Curriculum Training for GATE Teachers at Glen Avon Elementary School. Nov. 5 & 6, 2002.
03-1-WW	Mitchell Rosen	\$1,000.00 Expenses \$10.00	II/USP	Assemblies "Bully/Victim Violence" for students of Mission Middle School. 1/24/03.
03-1-XX	Diane Terry	\$100.00	School Improvement	Workshop "Touch Math" (Multiplication / Division) for staff of Ina Arbuckle School. 11/12/02.
<b>03-3</b>	<b>Riverside County Schools Agreements</b>			
03-3-O	State Head Start	N/A	N/A	State funds to provide services for the State Head Start Program. 9/23/02 to 6/10/03
<b>03-6</b>	<b>Student Teaching Agreements</b>			
03-6-C	Cal State Fullerton	N/A	N/A	University to provide supervision of interns under the internship teaching program. 7/1/02 to 6/30/03.

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<b>03-7</b>	<b>Architectural &amp; Inspector Agreements</b>			
03-7-W	Davis Demographics & Planning, Inc.	\$14,882.11	General Fund	Proposal to purchase ArcView & SchoolSite Planning software, and training for boundary scenarios and enrollment projections. Jan. 6-10, 13-17 or 20-24, 2003.
03-7-X	Epic Engineers	\$7,800.00	Measure "C", Campus Improvement Project	Proposal for Topographic survey, engineering and County required plans, specifications, Bid documents and approvals for a sidewalk from Camino Real Elementary School to Jurupa Road. Until completion.
03-7-Y	State of California Environmental Protection Agency, Dept. of Toxic Substances Control (DTSC)	\$14,540.00	Measure "C"	State DTSC is required to oversee the Implementation of a Preliminary Endangerment Assessment (PEA) for the Middle School #4 site. Until completion.
<b>03-8</b>	<b>Other Agreements</b>			
03-8-TT	California Association for Mediated Learning	\$8,693.79	Medi-Cal Billing Option	Conference in support of the 2002 California Association for Mediated Learning (CAAML) to benefit the Special Education program. Oct. 17, 18 & 19, 2002.
03-8-UU	California Department of Education	N/A	N/A	State funds in the amount of \$2,487.00 provide services for the State Preschool Program. 7/1/02 to 6/30/03

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
03-8	<i>Other Agreements</i>			
03-8-VV	County of Riverside, EDA, Workforce Development Board	\$1,287,422.00	WIA	Improve long-term employability and enhance academic and occupational learning, leadership development skills, advancement into post secondary education for youth ages 14-21. 7/1/02 to 6/30/2004.
03-8-WW	WestEd	\$371,402.00	Youth Connect	District to provide staff and facilities to support the Alternatives to Suspension Program for middle school student assessment. 8/1/02 to 7/31/03.

The Deputy Superintendent Business Services & Governmental Relations will have copies of agreements available for review by the Board.

ED/et

12/9/2002

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**RIVERSIDE COUNTY OFFICE OF EDUCATION**

***RESOLUTION NO. 03/20***  
**RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS**

WHEREAS, the governing board of the Jurupa Unified School District has determined that income in the amount of \$5,085,517 is assured to said district in excess of amounts previously budgeted, as is reflected on the attached page (Part I), and

WHEREAS, the governing board of the Jurupa Unified School District can show just cause for the expenditure of such excess funds.

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such excess funds to be appropriated according to the schedule on the attached page (Part II).

Approved:

DAVID LONG  
Superintendent  
Riverside County Office of Education

This is an exact copy of resolution  
adopted by the governing board at  
a regular meeting on  
December 9, 2002

By: \_\_\_\_\_

\_\_\_\_\_  
Clerk or Authorized Agent

Jurupa Unified School District

**RESOLUTION #3/18, AUTHORIZATION TO CONDUCT SURPLUS SALE**

**WHEREAS**, Education Code Section 17540, 17545, and 17546 allows for disposition of surplus personal property; and,

**WHEREAS**, The Board of Education has declared the obsolete District property at the District Education Center, 4850 Pedley Road, surplus; and,

**WHEREAS**, in past sales, some property has remained unsold;

**NOW THEREFORE BE IT RESOLVED**, that pursuant to Education Code Section 17545 and 17546, the Director of Centralized Support Services is empowered to sell the property to the highest bidder in a public sale and then to sell any remaining property at private sale and deposit funds from both sales in the account of the Jurupa Unified School District; and,

**THEREFORE BE IT RESOLVED**, that if any property remains from the private sale, it will be disposed of at the discretion of the Director of Centralized Support Services, either by subsequent private sale, donation to a charitable organization, or disposal at a local public dump pursuant to Education Code Section 17546.

Passed and adopted this 9<sup>th</sup> day of December 2002

BOARD OF EDUCATION

\_\_\_\_\_

Clerk of the Board

\_\_\_\_\_  
Date

# SURPLUS SALE ITEMS

Qty.	SERIAL#	TAG NUMBER	DESCRIPTION
1 ea.	7CCWB0199672	028980	Shamrock Monitor
1 ea.	BBCLB0378484		Shamrock Monitor
1 ea.	6673639		Pac Bell Monitor
1 ea.	8BCLB0378993		Shamrock Monitor
1 ea.	8BCLB0378474		Shamrock Monitor
1 ea.	8BCLB0379008		Shamrock Monitor
1 ea.	8ICCB0019065	52661	Shamrock Monitor
1 ea.	88CNE0146183	029358	Shamrock Monitor
1 ea.	SS4182XC2B7		Apple Monitor
1 ea.	S1240ROJE04		Apple Monitor
1 ea.	S13351V8E04		Apple Monitor
1 ea.	S1250AAJE04		Apple Monitor
1 ea.	S123505AE04		Apple Monitor
1 ea.	1258765		Apple Imagewriter Printer
1 ea.	FC3410CM1JO	003864	Mac Quadra 610 Computer
1 ea.	F1049IGX740		Mac Ilci Computer
1 ea.	F1241E90716		Mac Ilci Computer
1 ea.	F115135FC53		Mac Ilci Computer
1 ea.	F0128E8M5615		Mac Ilcx Computer
1 ea.	510T24078		Maxon Handheld Radio-Model CP-0520
1 ea.	510T24267		Maxon Handheld Radio-Model CP-0520
1 ea.	503T19255	027307	Maxon Handheld Radio-Model CP-0520
1 ea.	503T19111	027308	Maxon Handheld Radio-Model CP-0520
1 ea.	503T19342	027310	Maxon Handheld Radio-Model CP-0520
1 ea.	504T20743	027432	Maxon Handheld Radio-Model CP-0520
1 ea.	510T23740	51896	Maxon Handheld Radio-Model CP-0520
1 ea.	451684	042611	Realistic Tranceiver-Model 21-1608
1 ea.	1672008F20202008	017077	Motorola Charger for Handheld Radio Model NLN8856
9 ea.		027256	Maxon Radio Chargers-Model CA-1110A
26			Computer Carcasses (pallet)
26			Keyboard (box)
1 ea.	801989	022779	Apple Keyboard
1 ea.	801874	022752	Apple Keyboard
1 ea.	784560	022767	Apple Keyboard
1 ea.	801839	022753	Apple Keyboard
1 ea.	8021389P260	02771	Apple Keyboard
1 ea.	SG4110	51050	Macintosh LC575 Computer
1 ea.	17052427	52320	Nakamichi 4 Disc CD-Rom Changer-MJ-4.85
1 ea.			Chair, Straight Back
3 ea.			Desks
1 ea.		004661	Overhead Projector
1 ea.			AB Dick Fluid Duplicator 215
1 ea.			Round Table
1 ea.	RYB13	014202	Westinhouse Refrigerator
1 ea.			Computer Table
1 ea.	78T-004862	024042 (red)	Xerox 6045 Memorywriter
1 ea.	188203 (lot)		Marshall Sphygmomanometer and case
1 ea.	CN83Q1K2W9	52662	HP Deskjet 670C Printer
1 ea.	CN8301K1Q6	52683	HP Deskjet 670C Printer
1 ea.	CN7A41K0XD		HP Deskjet 692C Printer

Qty.	SERIAL#	TAG NUMBER	DESCRIPTION
1 ea.	17052435	52336	Nakamichi 4-Disc CD-Rom Changer MJ-4.85
1 ea.	VC61156365Q	52356	Apple Printer
1 ea.	US544F171CM	51074	HP Printer
16 ea.			Monitors – Donated (pallet)
1 ea.	31109852M		RD473UM Sharp Cassette Player
1 ea.	31109693M		RD473UM Sharp Cassette Player
1 ea.	31109997M		RD473UM Sharp Cassette Player
1 ea.	09623		20-1035 Mercury Cassette Player
1 ea.			Metal Rack
1 ea.	AG30066217		WT9020UW Quasar TV
1 ea.	AG30067599		WT9020UW Quasar TV
1 ea.	H5HH05390	016552	AG-1200 Panasonic VCR
1 ea.	A71369178	039218	EM-501 Brother Typewriter
1 ea.	1F8E037211		Epson LQ570 Printer
4 ea.			IBM Selectric II Typewriter
1 ea.	V4500403148		Sears TV – 564-42040450
1 ea.	627355		Sharp Linytron Plus TV-25J01
5 ea.			Rolling TV Carts
2 ea.			6-ft. Tables
2 ea.			Rheem Califone 1440
1 ea.			LW Super Sports Analyzer-Model 800
1 ea.			Olympia Typewriter
1 ea.			Smith Corona Super 12 Typewriter
6 ea.			2-wheel Dollys
1 ea.			Corner Computer Table
2 ea.			Nurses Cots
1 ea.			Paper Cutter
1 ea.		023082	Samsun Monitor-SST-12FSTD1
1 ea.		017368	Computer Device
1 ea.		017367	Computer Device
3 ea.			Chairs
1 ea.	3738319P		NEC 12" Color Monitor-JC-1215MA
1 ea.	3738291P		NEC 12" Color Monitor-JC-1215MA
1 ea.	3738311P		NEC 12" Color Monitor-JC-1215MA
1 ea.	3737806P		NEC 12" Color Monitor-JC-1215MA
1 ea.	3738292P		NEC 12" Color Monitor-JC-1215MA
1 ea.			Student Table
1 ea.	11-24		12" Holmes Fan
1 ea.	940404857	51117	Keyboard
1 ea.		023085	SD286 Turbo CPU
1 ea.			Unisys Monitor
1 ea.	596451	001006	3M Microfitch Reader/Printer-Model 2750GC
1 ea.	AFL6533		TEKK – Model PC1-150A
1 ea.	ACJ1282		TEKK – Model PC1-150A
1 ea.	AEL0671		TEKK – Model PC1-150A
1 ea.	ACL0975		TEKK – Model PC1-150A

Fund 03  
School 500  
Resource 0000  
Project Year 0  
Goal 0000  
Function 7400  
Object 5230

Purpose of Trip: Conference ☐ Recruiting ☒ Administrative ☐ Other ☐  
(explain below)

		For Business Office Use Only	
	Estimated Cost	Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ _____	\$ _____	_____
Registration Fees	\$ <u>250.00</u>	\$ _____	_____
Banquet Fees	\$ _____	\$ _____	_____
Mode of Travel: <u>Air</u>	\$ <u>500.00</u>	\$ _____	_____
Meals – Number: <u>9</u>			
<u>3B</u> <u>3</u> L <u>3</u> D	\$ <u>105.00</u>	\$ _____	_____
Lodging: <u>TBA</u>	\$ <u>300.00</u>	\$ _____	_____
(Name of Hotel)			
Other: <u>Car Rental</u>	\$ <u>200.00</u>	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>1355.00</u>	\$ _____	_____

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Remarks/Rationale (Required for Categorical Projects):

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**Jurupa Unified School District  
TRAVEL REQUEST**

Fund 03  
 School 500  
 Resource 0000  
 Project Year 0  
 Goal 0000  
 Function 7400  
 Object 5230

Name(s) Ellen French Site EC

Title of Activity Recruitment Fair

Location of Activity Seattle, Washington

Depart: Day Wed Date 5/21/03 Time \_\_\_\_\_ am/pm From \_\_\_\_\_

Return: Day Fri Date 5/23/03 Time \_\_\_\_\_ am/pm

Purpose of Trip: Conference ☐ Recruiting ☒ Administrative ☐ Other ☐  
 (explain below)

	<u>For Business Office Use Only</u>		
	<u>Estimated Cost</u>	<u>Actual Cost</u>	<u>Mode of Payment</u>
Number of days of substitute time required: _____	\$ _____	\$ _____	_____
Registration Fees _____	\$ _____	\$ _____	_____
Banquet Fees _____	\$ _____	\$ _____	_____
Mode of Travel: <u>Air</u>	\$ <u>350.00</u>	\$ _____	_____
Meals – Number: <u>6</u> <u>2 B</u> <u>2 L</u> <u>2 D</u>	\$ <u>70.00</u>	\$ _____	_____
Lodging: <u>TBA</u> (Name of Hotel)	\$ <u>200.00</u>	\$ _____	_____
Other: <u>Car Rental</u>	\$ <u>150.00</u>	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>770.00</u>	\$ _____	_____

Will a cash advance be needed? No Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):  
 \_\_\_\_\_  
 \_\_\_\_\_

I have read Business Services Procedure #124 and fully understand district travel requirements.

[Signature]  
 Employee's Signature

11/25/02  
 Date

\_\_\_\_\_  
 Principal/Supervisor's Signature

\_\_\_\_\_  
 Date

Distribution: White/Yellow - Business Office  
 Pink - Return Copy  
 Goldenrod - Originator

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**Jurupa Unified School District  
TRAVEL REQUEST**

Fund 03  
 School 500  
 Resource 0000  
 Project Year 0  
 Goal 0000  
 Function 7400  
 Object 5230

Name(s) Ellen French Site EC

Title of Activity Recruitment Fair

Location of Activity Tacoma, Washington

Depart: Day Mon Date 4/14/03 Time \_\_\_\_\_ am/pm From \_\_\_\_\_

Return: Day Tues Date 4/15/03 Time \_\_\_\_\_ am/pm

Purpose of Trip: Conference ☐ Recruiting ☒ Administrative ☐ Other ☐  
 (explain below)

	<u>For Business Office Use Only</u>		
	<u>Estimated Cost</u>	<u>Actual Cost</u>	<u>Mode of Payment</u>
Number of days of substitute time required: _____	\$ _____	\$ _____	_____
Registration Fees	\$ <u>375.00</u>	\$ _____	_____
Banquet Fees	\$ _____	\$ _____	_____
Mode of Travel: <u>Air</u>	\$ <u>350.00</u>	\$ _____	_____
Meals – Number: <u>3</u> <u>1</u> B <u>1</u> L <u>1</u> D	\$ <u>35.00</u>	\$ _____	_____
Lodging: <u>TBA</u> (Name of Hotel)	\$ <u>100.00</u>	\$ _____	_____
Other: <u>CAR RENTAL</u>	\$ <u>75.00</u>	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>935.00</u>	\$ _____	_____

Will a cash advance be needed? No Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):  
 \_\_\_\_\_  
 \_\_\_\_\_

I have read Business Services Procedure #124 and fully understand district travel requirements.

\_\_\_\_\_  
 Employee's Signature Date \_\_\_\_\_ Principal/Supervisor's Signature Date \_\_\_\_\_

Distribution: White/Yellow - Business Office  
 Pink - Return Copy  
 Goldenrod - Originator

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NOTICE OF REVIEW

All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report is hereby filed by the governing board of the school district. (Pursuant to E.C. 42131)

Date of Meeting: Dec 09, 2002

Signed \_\_\_\_\_  
(President)

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NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was reviewed in accordance with the state-adopted Criteria and Standards. (Pursuant to E.C. 33129)

Signed \_\_\_\_\_

District Superintendent  
or Designee

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CERTIFICATION OF FINANCIAL CONDITION (Only required for First and Second Interim)

X POSITIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that this district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.

\_\_\_\_\_ QUALIFIED CERTIFICATION

As President of the Governing Board of this school district, I certify that this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

\_\_\_\_\_ NEGATIVE CERTIFICATION

As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.

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SUPPLEMENTAL INFORMATION

Report Prepared By: Pam Lauzon, Director Business Services

Date Prepared: Nov 22, 2002

Telephone Number: (909) 360-4107



2002/03 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

Description		Object Codes		Summary - Unrestricted/Restricted					
				Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
A. REVENUES									
1) Revenue Limit Sources	8010-8099	93,583,585.00	93,583,585.00	24,571,126.03	93,670,280.00	86,695.00		0.09%	
2) Federal Revenues	8100-8299	8,747,353.00	8,747,353.00	1,275,893.53	9,873,083.00	1,125,730.00		12.87%	
3) Other State Revenues	8300-8599	18,625,468.00	18,625,468.00	2,364,130.89	21,295,151.00	2,669,683.00		14.33%	
4) Other Local Revenues	8600-8799	8,125,837.00	8,125,837.00	1,942,118.83	7,848,543.00	(277,294.00)		-3.41%	
5) TOTAL, REVENUES		129,082,243.00	129,082,243.00	30,153,269.28	132,687,057.00				
B. EXPENDITURES									
1) Certificated Salaries	1000-1999	71,271,380.00	71,274,191.00	16,512,479.82	74,382,863.00	(3,108,672.00)		-4.36%	
2) Classified Salaries	2000-2999	18,492,592.00	18,680,286.00	5,391,491.22	18,956,446.00	(276,160.00)		-1.48%	
3) Employee Benefits	3000-3999	20,416,632.00	20,496,118.55	5,881,518.43	21,210,465.00	(714,346.45)		-3.49%	
4) Books and Supplies	4000-4999	8,636,051.00	9,502,209.99	2,283,891.81	9,523,436.00	(21,226.01)		-0.22%	
5) Services, Other Operating Expenses	5000-5999	9,727,669.00	9,619,498.60	2,997,973.47	10,845,987.00	(1,226,488.40)		-12.75%	
6) Capital Outlay	6000-6599	246,147.00	246,147.00	140,981.41	387,863.00	(141,716.00)		-57.57%	
7) Other Outgo (excluding Direct Support/ Indirect Costs)	7100-7299 7400-7499	490,238.00	490,238.00	346,839.91	491,262.00	(1,024.00)		-0.21%	
8) Direct Support/Indirect Costs	7300-7399	(292,892.00)	(292,892.00)	0.00	(251,141.00)	(41,751.00)		14.25%	
9) TOTAL, EXPENDITURES		128,987,817.00	130,015,797.14	33,555,176.07	135,547,181.00				
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)				94,426.00	(933,554.14)	(3,401,906.79)	(2,860,124.00)		
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In	8910-8929	48,000.00	48,000.00	0.00	48,000.00	0.00		0.00%	
b) Transfers Out	7610-7629	1,544,890.00	1,544,890.00	0.00	1,544,890.00	0.00		0.00%	
2) Other Sources/Uses									
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00		0.00%	
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00		0.00%	
3) Contributions	8980-8999	0.00	0.00	0.00	0.00	0.00		0.00%	
4) TOTAL, OTHER FINANCING SOURCES/USES		(1,496,890.00)	(1,496,890.00)	0.00	(1,496,890.00)				
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)				(1,402,464.00)	(2,430,444.14)	(3,401,906.79)	(4,357,014.00)		
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited	9791	8,863,488.00	10,001,151.38		10,001,151.38	0.00		0.00%	
b) Audit Adjustments	9793	0.00	0.00		0.00	0.00		0.00%	
c) As of July 1-Audited (F1a + F1b)		8,863,488.00	10,001,151.38		10,001,151.38				
d) Other Restatements	9795	0.00	0.00		0.00	0.00		0.00%	
e) Net Beginning Balance (F1c + F1d)		8,863,488.00	10,001,151.38		10,001,151.38				
2) Ending Balance, June 30 (E + F1e)		7,461,024.00	7,570,707.24		5,644,137.38				

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2002/03 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

		Summary - Unrestricted/Restricted					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9711	2,500.00	2,500.00		2,500.00		
Stores	9712	299,426.00	299,426.00		299,426.00		
Prepaid Expenditures	9713	0.00	0.00		0.00		
All Others	9719	0.00	0.00		0.00		
General Reserve (EC 42124)	9730	0.00	0.00		0.00		
Legally Restricted Balances	9740	0.00	0.00		837,875.87		
b) Designated Amounts							
Designated for Economic Uncertainties	9770	7,159,098.00	208,666.00		4,504,335.51		
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	0.00	0.00		0.00		
Other Designations	9780	0.00	0.00		0.00		
c) Undesignated Amount	9790				0.00		
d) Unappropriated Amount	9790	0.00	7,060,115.24				

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2002/03 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

		Summary - R E S T R I C T E D -- Resources 2000-9999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
<b>A. REVENUES</b>							
1) Revenue Limit Sources	8010-8099	3,449,678.00	3,449,678.00	0.00	3,449,678.00	0.00	0.00%
2) Federal Revenues	8100-8299	8,660,177.00	8,660,177.00	1,259,332.81	9,485,907.00	825,730.00	9.53%
3) Other State Revenues	8300-8599	9,523,895.00	9,523,895.00	2,145,899.89	11,690,134.00	2,166,239.00	22.75%
4) Other Local Revenues	8600-8799	7,735,701.00	7,735,701.00	1,892,032.57	7,447,028.00	(288,673.00)	-3.73%
5) TOTAL, REVENUES		29,369,451.00	29,369,451.00	5,297,265.27	32,072,747.00		
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	11,576,254.00	11,579,065.00	3,146,556.20	12,416,243.00	(837,178.00)	-7.23%
2) Classified Salaries	2000-2999	7,169,501.00	7,199,908.00	1,939,976.75	7,365,395.00	(165,487.00)	-2.30%
3) Employee Benefits	3000-3999	4,522,861.00	4,529,578.00	1,104,577.47	4,646,314.00	(116,736.00)	-2.58%
4) Books and Supplies	4000-4999	6,945,750.00	7,610,047.83	1,773,069.76	7,680,158.00	(70,110.17)	-0.92%
5) Services, Other Operating Expenses	5000-5999	3,507,410.00	3,510,835.58	622,490.99	4,609,631.00	(1,098,795.42)	-31.30%
6) Capital Outlay	6000-6599	228,247.00	228,247.00	77,229.50	304,131.00	(75,884.00)	-33.25%
7) Other Outgo (excluding Direct Support/ Indirect Costs)	7100-7299 7400-7499	0.00	0.00	0.00	0.00	0.00	0.00%
8) Direct Support/Indirect Costs	7300-7399	395,541.00	396,772.00	9,612.58	438,523.00	(41,751.00)	-10.52%
9) TOTAL, EXPENDITURES		34,345,564.00	35,054,453.41	8,673,513.25	37,460,395.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>		(4,976,113.00)	(5,685,002.41)	(3,376,247.98)	(5,387,648.00)		
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	48,000.00	48,000.00	0.00	48,000.00	0.00	0.00%
b) Transfers Out	7610-7629	1,544,890.00	1,544,890.00	0.00	1,544,890.00	0.00	0.00%
2) Other Sources/Uses							
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00%
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00%
3) Contributions	8980-8999	4,186,518.00	4,218,736.00	0.00	4,729,448.00	510,712.00	12.11%
4) TOTAL, OTHER FINANCING SOURCES/USES		2,689,628.00	2,721,846.00	0.00	3,232,558.00		
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		(2,286,485.00)	(2,963,156.41)	(3,376,247.98)	(2,155,090.00)		
<b>F. FUND BALANCE, RESERVES</b>							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	9791	2,286,485.00	2,992,965.87		2,992,965.87	0.00	0.00%
b) Audit Adjustments	9793	0.00	0.00		0.00	0.00	0.00%
c) As of July 1-Audited (F1a + F1b)		2,286,485.00	2,992,965.87		2,992,965.87		
d) Other Restatements	9795	0.00	0.00		0.00	0.00	0.00%
e) Net Beginning Balance (F1c + F1d)		2,286,485.00	2,992,965.87		2,992,965.87		
2) Ending Balance, June 30 (E + F1e)		0.00	29,809.46		837,875.87		

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2002/03 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

		Summary - R E S T R I C T E D -- Resources 2000-9999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9711	0.00	0.00		0.00		
Stores	9712	0.00	0.00		0.00		
Prepaid Expenditures	9713	0.00	0.00		0.00		
All Others	9719	0.00	0.00		0.00		
General Reserve (EC 42124)	9730	0.00	0.00		0.00		
Legally Restricted Balances	9740	0.00	0.00		837,875.87		
b) Designated Amounts							
Designated for Economic Uncertainties	9770	0.00	0.00		0.00		
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	0.00	0.00		0.00		
Other Designations	9780	0.00	0.00		0.00		
c) Undesignated Amount	9790				0.00		
d) Unappropriated Amount	9790	0.00	29,809.46				

B  
19.5

2002/03 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

		Summary - UNRESTRICTED -- Resources 0000-1999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
<b>A. REVENUES</b>							
1) Revenue Limit Sources	8010-8099	90,133,907.00	90,133,907.00	24,571,126.03	90,220,602.00	86,695.00	0.10%
2) Federal Revenues	8100-8299	87,176.00	87,176.00	16,560.72	387,176.00	300,000.00	344.13%
3) Other State Revenues	8300-8599	9,101,573.00	9,101,573.00	218,231.00	9,605,017.00	503,444.00	5.53%
4) Other Local Revenues	8600-8799	390,136.00	390,136.00	50,086.26	401,515.00	11,379.00	2.92%
5) TOTAL, REVENUES		99,712,792.00	99,712,792.00	24,856,004.01	100,614,310.00		
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	59,695,126.00	59,695,126.00	13,365,923.62	61,966,620.00	(2,271,494.00)	-3.81%
2) Classified Salaries	2000-2999	11,323,091.00	11,480,378.00	3,451,514.47	11,591,051.00	(110,673.00)	-0.96%
3) Employee Benefits	3000-3999	15,893,771.00	15,966,540.55	4,776,940.96	16,564,151.00	(597,610.45)	-3.74%
4) Books and Supplies	4000-4999	1,690,301.00	1,892,162.16	510,822.05	1,843,278.00	48,884.16	2.58%
5) Services, Other Operating Expenses	5000-5999	6,220,259.00	6,108,663.02	2,375,482.48	6,236,356.00	(127,692.98)	-2.09%
6) Capital Outlay	6000-6599	17,900.00	17,900.00	63,751.91	83,732.00	(65,832.00)	-367.78%
7) Other Outgo (excluding Direct Support/ Indirect Costs)	7100-7299 7400-7499	490,238.00	490,238.00	346,839.91	491,262.00	(1,024.00)	-0.21%
8) Direct Support/Indirect Costs	7300-7399	(688,433.00)	(689,664.00)	(9,612.58)	(689,664.00)	0.00	0.00%
9) TOTAL, EXPENDITURES		94,642,253.00	94,961,343.73	24,881,662.82	98,086,786.00		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)</b>		5,070,539.00	4,751,448.27	(25,658.81)	2,527,524.00		
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	0.00	0.00	0.00	0.00	0.00	0.00%
b) Transfers Out	7610-7629	0.00	0.00	0.00	0.00	0.00	0.00%
2) Other Sources/Uses							
a) Sources	8930-8979	0.00	0.00	0.00	0.00	0.00	0.00%
b) Uses	7630-7699	0.00	0.00	0.00	0.00	0.00	0.00%
3) Contributions	8980-8999	(4,186,518.00)	(4,218,736.00)	0.00	(4,729,448.00)	(510,712.00)	12.11%
4) TOTAL, OTHER FINANCING SOURCES/USES		(4,186,518.00)	(4,218,736.00)	0.00	(4,729,448.00)		
<b>E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)</b>		884,021.00	532,712.27	(25,658.81)	(2,201,924.00)		
<b>F. FUND BALANCE, RESERVES</b>							
1) Beginning Fund Balance							
a) As of July 1 - Unaudited	9791	6,577,003.00	7,008,185.51		7,008,185.51	0.00	0.00%
b) Audit Adjustments	9793	0.00	0.00		0.00	0.00	0.00%
c) As of July 1-Audited (F1a + F1b)		6,577,003.00	7,008,185.51		7,008,185.51		
d) Other Restatements	9795	0.00	0.00		0.00	0.00	0.00%
e) Net Beginning Balance (F1c + F1d)		6,577,003.00	7,008,185.51		7,008,185.51		
2) Ending Balance, June 30 (E + F1e)		7,461,024.00	7,540,897.78		4,806,261.51		

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2002/03 First Interim  
GENERAL FUND  
SUMMARY  
REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

		Summary - UNRESTRICTED -- Resources 0000-1999					
Description	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9711	2,500.00	2,500.00		2,500.00		
Stores	9712	299,426.00	299,426.00		299,426.00		
Prepaid Expenditures	9713	0.00	0.00		0.00		
All Others	9719	0.00	0.00		0.00		
General Reserve (EC 42124)	9730	0.00	0.00		0.00		
Legally Restricted Balances	9740	0.00	0.00		0.00		
b) Designated Amounts							
Designated for Economic Uncertainties	9770	7,159,098.00	208,666.00		4,504,335.51		
Designated for the Unrealized Gains of Investments and Cash in County Treasury	9775	0.00	0.00		0.00		
Other Designations	9780	0.00	0.00		0.00		
c) Undesignated Amount	9790				0.00		
d) Unappropriated Amount	9790	0.00	7,030,305.78				

B  
2.7

Instructions: All school districts and JPAs must complete the First Tier Review (Sections I - II). School districts and JPAs projecting that they may not or will not have a positive fund balance in the General Fund for the remainder of the current fiscal year or subsequent two fiscal years and/or they may not or will not have a positive cash balance for the remainder of this fiscal year must also complete the Second Tier Review (Section III). Completion of the Second Tier Review may also be required by your county office of education.

## GENERAL FUND

### I. Fund and Cash Balances (Click the button by one of the following three statements):

- ( ☒ ) Based on a multiyear projection, the fund balance at the end of this fiscal year and the two subsequent fiscal years will be positive and a cashflow analysis indicates that the cash balance will be positive at the end of this fiscal year.
- ( ☐ ) Based on a multiyear projection, the fund balance at the end of this fiscal year and the two subsequent fiscal years may not be positive and/or a cashflow analysis indicates that the cash balance may not be positive at the end of this fiscal year.
- ( ☐ ) Based on a multiyear projection, the fund balance at the end of this fiscal year and the two subsequent fiscal years will be negative and/or a cashflow analysis indicates that the cash balance will be negative at the end of this fiscal year.

If your cash balance and/or fund balance MAY NOT BE POSITIVE or WILL BE NEGATIVE, please explain below or provide separate attachments explaining the contributing factors.

### II. Supplemental Information

#### 1. Reserves

Available reserves are not less than the following percentages as applied to total expenditures<sup>1</sup>, transfers out, and other uses, except as provided for in Education Code Section 33128:

Reserve Standard	Size of district by ADA		
5% or \$50,000 (greater of)	0	to	300
4% or \$50,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	Over

Your Minimum Reserve Level is:

(Based on Form AI, sum of lines 1 through 4, Column C, ESTIMATED REVENUE LIMIT, Projected Year Totals.)

3%

<sup>1</sup> An Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude the distribution of revenues to its participating members.

#### Special Education Pass-through Funds Reserve Exclusion

1. a. Does your office choose to exclude the pass-through funds distributed to a SELPA(s) from the reserve calculation? No
- b. If yes, enter the name(s) of the SELPA: \_\_\_\_\_

2. a. Does your office serve as the Administrative Unit (AU) of the SELPA? No

If no, pass-through funds cannot be excluded.

- b. If yes, enter the amount of special education funds budgeted in resources 3300-3499, 6500 and 6510 for the following:

Object 7211 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7212 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7213 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7221 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7222 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

Object 7223 (Key enter or extract funds 01 and 06, resources 3300-3499, 6500 and 6510, projected year totals)

3. Total, Special Education Pass-through funds to be excluded:

0.00

Minimum Reserve Level (Funds 01, 17 & 72)

Determine district's a) Recommended Reserve Amount and b) Projected Reserve Amounts:

a. Recommended Reserve Amount

(1) Total Expenditures, Transfers Out, and Other Uses (Form 011, column D, sum of lines B-9, D-1b and D-2b)	<u>137,092,071.00</u>
(2) Special Education Pass-through Funds (Special Education Pass-through Funds Reserve Exclusion Section, Line 3)	<u>0.00</u>
(3) Net Expenditures, Transfers Out, and Other Uses (Line a1 less Line a2)	<u>137,092,071.00</u>
(4) Recommended minimum reserve percentage	<u>3%</u>
(5) Total (Line a3 x Line a4)	<u>4,112,762.13</u>
(6) Recommended minimum reserve amount for this district (Line a5 or the greater of Line a5 or \$50,000 for a district with less than 1,001 ADA)	<u>4,112,762.13</u>

b. Projected Reserve Amount (AMOUNTS DESIGNATED FOR RESERVES MUST BE UNRESTRICTED)

(1) General Fund - Designated for Economic Uncertainties (DEU) (Form 011, column D, #9770)	<u>4,504,335.51</u>
(2) General Fund - Undesignated (Form 011, column D, #9790)	<u>0.00</u>
(3) Special Reserve Fund (Form 171) - DEU (#9770)	<u>                    </u>
(4) Special Reserve Fund (Form 171) - Undesignated (#9790)	<u>                    </u>
(5) Article XIII-B Fund (Form 721) - DEU (#9770)	<u>                    </u>
(6) Article XIII-B Fund (Form 721) - Undesignated (#9790)	<u>                    </u>
(7) Total projected unrestricted reserves (Sum of b1 through b6)	<u>4,504,335.51</u>

c. Do reserves meet the recommended minimum reserve amount?

Yes

If no, please explain below, or provide separate attachments explaining why the recommended reserve levels have not been met. The explanation must include reasons for any decrease from the original budget levels and how the reserves will be replenished in the subsequent fiscal year.

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2. Components of Ending Fund Balance

Is the sum of the components of ending fund balance (Form 01I, Lines F.2.a. and F.2.b., Column D) greater than the ending fund balance (Form 01I, Line F.2., Column D)?

No

If yes, adjust the components of ending fund balance until the Unappropriated Amount (Form 01I, Line F.2.c., Column D) is positive or zero.

3. Status of Employee Salary and Benefit Negotiations

	<u>Certificated</u>	<u>Classified</u>
a. Enter the number of FTEs projected in this interim report.	<u>1,000.47</u>	<u>562.62</u>
b. Enter the number of FTEs from the original adopted budget.	<u>1,000.47</u>	<u>562.62</u>
c. Are salary and benefit negotiations settled for the current fiscal year?	<u></u>	<u></u>

\*\*\*PLEASE NOTE\*\*\* If salary and benefit negotiations are not finalized, upon settlement the school district must determine the cost of the settlement including salaries, benefits, and any other agreements that change costs, and provide the county office of education with an analysis of the cost of the settlement and its impact on the operating budget. The public disclosure documents prepared in compliance with Government Code Section 3547.5 will satisfy this salary settlement notification requirement. (Refer to CDE Management Advisory 92-01, dated May 15, 1992.) The governing board must certify to the validity of the analysis. The county superintendent shall review the analysis relative to the Criteria and Standards, and may provide written comments to the president of the district governing board, and the district superintendent.

d. If negotiations have not been settled:

1. Are any proposed or previously negotiated salary or benefit increases budgeted in expenditure objects 1000/2000 and 3000? (Yes/No/NA)

N/A

No

2. If yes, how much for each of the following:

- a. Salaries  
b. Health and Welfare Benefits

3. What would an overall 1% increase for salaries and statutory benefits

(i.e., STRS/PERS, FICA, UI, Workers' Comp) be estimated to cost in total dollars:

184,445.00

4. Multiyear Commitments (Include BOTH General Fund and OTHER FUNDS)

a. Have any new commitments occurred since budget adoption? (Yes/No)

No

List all significant multiyear commitments that have occurred since budget adoption for the current and subsequent two fiscal years.  
If the source of the payment is not the same for each year, explain in the comments section. (EXCLUDE SALARY AND BENEFIT SETTLEMENTS, NON-CAPITAL OPERATING LEASES, AND MAINTENANCE AGREEMENTS.)

Type of Commitment	# of Years	Balance July 1, 2002 Principal Only	2002/03 Payment (P & I)	2003/04 Payment (P & I)	2004/05 Payment (P & I)	Fund/ Object Code/ Resource
General Obligation Bonds	25	30,797,972.25	2,175,807.82	2,436,246.26	1,440,446.26	51/74xx/0000
State School Building Loans						
Other Postemployment Benefits						
Compensated Absences		931,436.00				
Certificates of Participation	22	8,460,000.00	549,675.00	555,637.00	571,175.00	40/74xx/0000
Capital Leases	Varies	546,721.00	160,871.57	160,871.57	160,871.57	03&25/74xx/0000
Other Commitments:						
Energy Efficiency Bond	9	2,085,000.00	294,995.00	295,745.00	295,020.00	03/74xx/0000
Supplemental Employee Retirement	5	908,164.00	227,041.00	227,041.00	227,041.00	03/39xx/0000
Ext. Health & Welfare		960,023.00	200,000.00	200,000.00	200,000.00	03/3700/0000

Comments:

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5. Status of Other Funds

a. Are any other fund balances projected to be negative for the current fiscal year? (Yes/No)

No

If yes, prepare a complete financial statement for that fund.

b. Please explain below, or provide separate attachments, explaining how each fund with projected negative balances will be resolved.

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6. Changes in Contributions

Compare the budgeted Contributions to the projected year totals:

Board Approved Operating Budget - Contributions (Form 011, Unrestricted, Column B, Line D-3)	(4,218,736.00)
Projected Year Totals - Contributions (Form 011, Unrestricted, Column D, Line D-3)	(4,729,448.00)
Percentage of change from Board Approved Operating Budget	-12.11%

Provide an explanation if the percentage of change in contributions reflects an increase or decrease greater than 5%:

This is increase is due to the budgeting of the approved Classified Salary Schedule for 2001/02 and the Certificated Salary Schedule for 2001/02 and 2002/03.

There was also an increase in the cost of Special Education Transportation Charges.

7. Contingent Liabilities

Identify any known or contingent liabilities from financial or program audits, state compliance reviews, litigation, etc., that have occurred since budget adoption that may impact the budget.

This is the end of the First Tier Review. You do not need to continue on to the Second Tier Review unless (1) the First Tier Review reflects that the district's or JPA's projected general fund balance may not or will not be positive at the end of the current fiscal year or subsequent two fiscal years and/or cash balance may not or will not be positive at the end of the current fiscal year or (2) the county office of education has requested a Second Tier Review.

Description	ESTIMATED P-2 REPORT ADA (If declining enrollment)	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (C)	DIFFERENCE (Col. C - B) (D)	PERCENTAGE DIFFERENCE (Col. D / B) (E)
<b>ELEMENTARY</b>						
1. General Education		13,610.00	13,610.00	13,610.00	0.00	0%
2. Special Education		427.00	427.00	427.00	0.00	0%
<b>HIGH SCHOOL</b>						
3. General Education		4,935.00	4,935.00	4,935.00	0.00	0%
4. Special Education		274.00	274.00	274.00	0.00	0%
<b>COUNTY SUPPLEMENT</b>						
5. County Community Schools		35.00	35.00	35.00	0.00	0%
6. Special Education		216.00	216.00	216.00	0.00	0%
7. TOTAL, ELEMENTARY, HIGH SCHOOL & COUNTY SUPPLEMENT	0.00	19,497.00	19,497.00	19,497.00	0.00	0%
8. ADA for Necessary Small Schools also included in lines 1 - 4.		0.00	0.00	0.00	0.00	0%
9. Regional Occupational Centers/Programs (ROC/P)		0.00	0.00	0.00	0.00	0%
<b>CLASSES FOR ADULTS</b>						
10. Concurrently Enrolled Secondary Students		0.00	0.00	0.00	0.00	0%
11. Adults Enrolled, State Apportioned		233.00	233.00	233.00	0.00	0%
12. Independent Study - (21 or older and 19 or over and not continuously enrolled)		0.00	0.00	0.00	0.00	0%
13. TOTAL, CLASSES FOR ADULTS	0.00	233.00	233.00	233.00	0.00	0%
14. Adults in Correctional Facilities		0.00	0.00	0.00	0.00	0%
15. ADA TOTALS (Sum of lines 7, 9, 13, & 14)	0.00	19,730.00	19,730.00	19,730.00	0.00	0%
<b>SUMMER SCHOOL (Report in Hours)</b>						
16. Elementary		308,641.00	308,641.00	308,641.00	0.00	0%
17. High School		306,333.00	306,333.00	306,333.00	0.00	0%
18. TOTAL, SUMMER SCHOOL HOURS	0.00	614,974.00	614,974.00	614,974.00	0.00	0%

Description	ESTIMATED P-2 REPORT ADA (If declining enrollment)	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (C)	DIFFERENCE (Col. C - B) (D)	PERCENTAGE DIFFERENCE (Col. D / B) (E)
<b>COMMUNITY DAY SCHOOLS - Additional Funds</b>						
19. ELEMENTARY						
a. 5th & 6th Hours (ADA)		8.80	8.80	8.80	0.00	0%
b. 7th & 8th Pupil Hours (report in hours)		0.00	0.00	0.00	0.00	0%
20. HIGH SCHOOL						
a. 5th & 6th Hours (ADA)		51.37	51.37	51.37	0.00	0%
b. 7th & 8th Pupil Hours (report in hours)		0.00	0.00	0.00	0.00	0%
<b>CHARTER SCHOOLS</b>						
21. Block Grant Funded Charters						
a. Charters Sponsored by Unified Districts (Pupils residing in Unified District)		0.00	0.00	0.00	0.00	0%
b. All Other Block Grant Funded Charters		0.00	0.00	0.00	0.00	0%
22. Revenue Limit Funded Charters		0.00	0.00	0.00	0.00	0%
23. TOTAL, CHARTER SCHOOLS ADA (sum lines 21a, 21b, and 22)	0.00	0.00	0.00	0.00	0.00	0%
24. SUMMER SCHOOL - SUPPLEMENTAL INSTRUCTION HOURS		0.00	0.00	0.00	0.00	0%



First Interim  
2002/03 INTERIM REPORT  
General Fund  
Revenue Limit Summary  
(Optional)

Description	Form K-12 EDP No.	Original Budget	Approved Operating Budget	Projected Year Totals
<b>BASE REVENUE LIMIT</b>				
1. Base Revenue Limit per ADA	025	4,634.28	4,634.28	4,634.28
2. Inflation Increase	019	93.00	93.00	93.00
3. All Other Adjustments	---	0.00	0.00	0.00
4. TOTAL, BASE REVENUE LIMIT PER ADA (Sum lines 1 through 3)	024	4,727.28	4,727.28	4,727.28
<b>TOTAL REVENUE LIMIT</b>				
5. Total Base Revenue Limit				
a. Base Revenue Limit Per ADA (from line 4)	024	4,727.28	4,727.28	4,727.28
b. Total Revenue Limit ADA	033	19,497.00	19,497.00	19,497.00
c. Total Base Revenue Limit (5a times 5b)	034	92,167,778.16	92,167,778.16	92,167,778.16
6. Necessary Small Elementary School Allowance	209	0.00	0.00	0.00
7. Necessary Small High School Allowance	211	0.00	0.00	0.00
8. Necessary Small Continuation High School Increase	058	108,972.00	108,972.00	108,972.00
9. Gain or Loss from Interdistrict Attendance (PL 81-874)	045	0.00	0.00	0.00
10. Unemployment Insurance Increase	960	77,334.00	77,334.00	77,334.00
11. Meals for Needy Increase	370	0.00	0.00	0.00
12. Less: Class Size Penalties	084	0.00	0.00	0.00
13. Less: PERS Reduction (must agree with objects 8092 and 3800-3802, not applicable to Basic Aid districts)	085	1,433,853.00	1,433,853.00	1,433,853.00
14. Less: Transfer of Special Education SDC Revenues to County Offices	121	921,393.00	921,393.00	921,393.00
15. Less: Transfer of County Community School Revenues to County Offices	310	165,455.00	165,455.00	165,455.00
16. Less: Transfer of County NPS/LCI Revenues to County Offices	320	54,200.00	54,200.00	54,200.00
17. Summer School Core Programs	181	576,730.00	576,730.00	576,730.00
18. Remedial Programs	129	550,721.00	550,721.00	550,721.00
19. Apprentice Allowance	087	0.00	0.00	0.00
20. Community Day Schools	800	139,175.00	139,175.00	139,175.00
21. Less: Revenue Limit Adjustment:				
a. Longer Day/Year Penalty	060	0.00	0.00	0.00
b. Excess ROC/P Reserves	160	0.00	0.00	0.00
22. Pupil Promotion and Retention and Low STAR Score (Grades 2-6)	070	781,279.00	781,279.00	781,279.00
23. Elementary Intensive Reading (Grades K-4)	165	200,631.00	200,631.00	200,631.00
24. Beginning Teacher Salary Incentive Funding	670	119,997.00	119,997.00	119,997.00
25. Intensive Algebra Instruction Academics (Grades 7-8)	240	0.00	0.00	0.00
26. Other Revenue Limit Adjustments	062	0.00	0.00	0.00
27. Adjustment to Basic Aid Guarantee	223	0.00	0.00	0.00
28. All Other Adjustments	---	0.00	0.00	0.00
29. TOTAL, REVENUE LIMIT (Sum Lines 5c, 6 through 11, minus Lines 12 through 16, plus Lines 17 through 20, minus Lines 21a and b, plus Lines 22 through 28)		92,147,716.16	92,147,716.16	92,147,716.16



First Interim  
2002/03 INTERIM REPORT  
General Fund  
Revenue Limit Summary  
(Optional)

Description	Form K-12 EDP No.	Original Budget	Approved Operating Budget	Projected Year Totals
<b>REVENUE LIMIT - LOCAL SOURCES</b>				
30. Charter Schools In-lieu Taxes	124	2,016.00	2,016.00	2,016.00
31. Less: Property Taxes	117	17,596,890.00	17,596,890.00	17,596,890.00
32. Less: Miscellaneous Taxes	118	2,320.00	2,320.00	2,320.00
33. Less: Community Redevelopment Funds	125	0.00	0.00	0.00
34. TOTAL REVENUE LIMIT - LOCAL SOURCES (Line 30 minus Lines 31 through 33)		(17,597,194.00)	(17,597,194.00)	(17,597,194.00)
35. Less: Charter Schools General Purpose Block Grant (Unified Districts Only)	123	0.00	0.00	0.00
36. STATE AID ENTITLEMENT (Sum Lines 29 and 34, Minus Line 35)		74,550,522.16	74,550,522.16	74,550,522.16
37. BASIC AID ENTITLEMENT (For Basic Aid Districts only, Sum EDP 122, 223, 121, 310, 320, 181, 129, 070, 165, 240, 087, 700 and 800 of Form K-12)	---	0.00	0.00	0.00
38. NET STATE AID - REVENUE LIMIT (Greater of Line 36 or Line 37)		74,550,522.16	74,550,522.16	74,550,522.16
39. Less: Actual Revenue Limit State Apportionment Receipts (Apportionment Doc: Form K-12, Exhibit H, EDP 999)				
40. NET ACCRUAL TO STATE AID - REVENUE LIMIT (Line 38 minus Line 39)				
<b>CHARTER SCHOOLS</b>				
41. General Purpose Entitlement a. For charter schools sponsored by an elementary, high school, or unified district (non-resident) (Worksheets CH/BG, CH/BG/UNR, Line A-13)	---	0.00	0.00	0.00
b. For county operated community school charters with Sec. 1981(b) pupils (Worksheet CH/BG/COE, Line A-13)	---	0.00	0.00	0.00

# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

2002/03 First Interim Financial Report

Combined

Description	Account Codes	2002/03 Projected	2003/04 Projected	2004/05 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	93,670,280	97,483,908	102,379,111
2) Federal Revenues	8100 - 8299	9,873,083	9,904,897	9,955,276
3) Other State Revenues	8300 - 8599	21,295,151	21,272,671	21,557,015
4) Other Local Revenues	8600 - 8799	7,848,543	7,990,892	8,202,967
5) TOTAL REVENUES		132,687,057	136,652,368	142,094,369
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	74,382,863	76,125,192	78,365,455
2) Classified Salaries	2000 - 2999	18,956,446	19,545,718	20,558,592
3) Employee Benefits	3000 - 3999	21,210,465	21,532,034	22,349,551
4) Books & Supplies	4000 - 4999	9,523,436	6,000,966	6,515,966
5) Services, Other Exp.	5000 - 5999	10,845,987	11,258,215	11,998,302
6) Capital Outlay	6000 - 6999	387,863	487,863	487,863
7) Other Outgo	7100 - 7299	491,262	491,262	491,262
8) Dir. Supp./Ind. Costs	7300 - 7399	(251,141)	(251,141)	(251,141)
9) TOTAL EXPENDITURES		135,547,181	135,190,109	140,515,850
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>				
		(2,860,124)	1,462,259	1,578,519
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	48,000	48,000	48,000
b) Transfers Out	7610 - 7629	1,544,890	1,544,890	1,544,890
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	0	0	0
3) Contrib. to Rest. Pgm.	8980 - 8999	0	0	0
4) TOTAL OTHER FIN. SOURCES/USES		(1,496,890)	(1,496,890)	(1,496,890)

Description	Account Codes	2002/03 Projected	2003/04 Projected	2004/05 Projected
E. NET INC. (DEC.) IN		(4,357,014)	(34,631)	81,629
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	10,001,151	5,644,137	5,609,506
b) Audit Adjust.	9792	0	0	0
c) As of July 1, Aud.				
	9793			
e) Net Beginning Bal.		10,001,151	5,644,137	5,609,506
2) Ending Balance, June 30		5,644,137	5,609,506	5,691,135
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611	2,500	2,500	2,500
Stores	9612	299,426	299,426	299,426
Prepaid Expend.	9613	0	0	0
Other	9619	0	0	0
Gen. Reserve(EC 42124)	9630	0	0	0
Legally Restricted	9640	837,876	837,876	837,876
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	4,504,336	4,469,704	4,551,333
Designated For -	9720 - 9789			
School Oper. Supply Alloc. C/O	9720	0	0	0
Capital Projects	9760	0	0	0
	9730	0	0	0
	9740	0	0	0
c)Unapprop. Amt.	9790	0	0	0
REQUIRED RESERVE ( 3 % )		4,112,762	4,102,050	4,261,822
OVER/(SHORT) REQUIRED RESERVE		391,573	367,654	289,511

# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

2002/03 First Interim Financial Report

Unrestricted

Description	Account Codes	2002/03 Projected	2003/04 Projected	2004/05 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	90,220,602	94,034,230	98,929,433
2) Federal Revenues	8100 - 8299	387,176	387,176	387,176
3) Other State Revenues	8300 - 8599	9,605,017	9,525,244	9,727,185
4) Other Local Revenues	8600 - 8799	401,515	441,515	491,515
5) TOTAL REVENUES		100,614,310	104,388,165	109,535,309
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	61,966,620	63,663,903	65,904,166
2) Classified Salaries	2000 - 2999	11,591,051	11,879,614	12,892,488
3) Employee Benefits	3000 - 3999	16,564,151	16,816,003	17,633,520
4) Books & Supplies	4000 - 4999	1,843,278	1,212,824	1,667,824
5) Services, Other Exp.	5000 - 5999	6,236,356	6,114,584	6,746,584
6) Capital Outlay	6000 - 6999	83,732	83,732	83,732
7) Other Outgo	7100 - 7299	491,262	491,262	491,262
8) Dir. Supp./Ind. Costs	7300 - 7399	(689,664)	(689,664)	(689,664)
9) TOTAL EXPENDITURES		98,086,786	99,572,258	104,729,912
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>		2,527,524	4,815,907	4,805,397
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929			
b) Transfers Out	7610 - 7629			
2) Other Sources/Uses				
a) Sources	8930 - 8979			
b) Uses	7630 - 7699			
3) Contrib. to Rest. Pgm.	8980 - 8999	(4,729,448)	(4,850,538)	(4,723,768)
4) TOTAL OTHER FIN. SOURCES/USES		(4,729,448)	(4,850,538)	(4,723,768)

Description	Account Codes	2002/03 Projected	2003/04 Projected	2004/05 Projected
E. NET INC. (DEC.) IN		(2,201,924)	(34,631)	81,629
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	7,008,186	4,806,262	4,771,631
b) Audit Adjust.	9792			
c) As of July 1, Aud.				
	9793			
e) Net Beginning Bal.		7,008,186	4,806,262	4,771,631
2) Ending Balance, June 30		4,806,262	4,771,631	4,853,260
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611	2,500	2,500	2,500
Stores	9612	299,426	299,426	299,426
Prepaid Expend.	9613			
Other	9619			
Gen. Reserve(EC 42124)	9630			
Legally Restricted	9640			
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	4,504,336	4,469,705	4,551,334
Designated For -	9720 - 9789			
School Oper. Supply Alloc. C/O	9720			
Capital Projects	9760			
	9730			
	9740			
c)Unapprop. Amt.	9790			

# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

2002/03 First Interim Financial Report

Restricted

Description	Account Codes	2002/03 Projected	2003/04 Projected	2004/05 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	3,449,678	3,449,678	3,449,678
2) Federal Revenues	8100 - 8299	9,485,907	9,517,721	9,568,100
3) Other State Revenues	8300 - 8599	11,690,134	11,747,427	11,829,830
4) Other Local Revenues	8600 - 8799	7,447,028	7,549,377	7,711,452
5) TOTAL REVENUES		32,072,747	32,264,203	32,559,060
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	12,416,243	12,461,289	12,461,289
2) Classified Salaries	2000 - 2999	7,365,395	7,666,104	7,666,104
3) Employee Benefits	3000 - 3999	4,646,314	4,716,031	4,716,031
4) Books & Supplies	4000 - 4999	7,680,158	4,788,142	4,848,142
5) Services, Other Exp.	5000 - 5999	4,609,631	5,143,631	5,251,718
6) Capital Outlay	6000 - 6999	304,131	404,131	404,131
7) Other Outgo	7100 - 7299			
8) Dir. Supp./Ind. Costs	7300 - 7399	438,523	438,523	438,523
9) TOTAL EXPENDITURES		37,460,395	35,617,851	35,785,938
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>		(5,387,648)	(3,353,648)	(3,226,878)
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	48,000	48,000	48,000
b) Transfers Out	7610 - 7629	1,544,890	1,544,890	1,544,890
2) Other Sources/Uses				
a) Sources	8930 - 8979			
b) Uses	7630 - 7699			
3) Contrib. to Rest. Pgm.	8980 - 8999	4,729,448	4,850,538	4,723,768
4) TOTAL OTHER FIN. SOURCES/USES		3,232,558	3,353,648	3,226,878

Description	Account Codes	2002/03 Projected	2003/04 Projected	2004/05 Projected
E. NET INC. (DEC.) IN		(2,155,090)	0	0
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	2,992,966	837,876	837,876
b) Audit Adjust.	9792			
c) As of July 1, Aud.				
	9793			
e) Net Beginning Bal.		2,992,966	837,876	837,876
2) Ending Balance, June 30		837,876	837,876	837,876
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611			
Stores	9612			
Prepaid Expend.	9613			
Other	9619			
Gen. Reserve(EC 42124)	9630			
Legally Restricted	9640	837,876	837,876	837,876
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	0	(0)	(0)
Designated For -	9720 - 9789			
School Oper. Supply Alloc. C/O	9720			
Capital Projects	9760			
	9730			
	9740			
c)Unapprop. Amt.	9790			



Jurupa Unified School District  
**2003/2004 Budget Projection**

Revenue/Expenditure Assumptions

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 484 students, for a total enrollment of 20,986 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 1.9% funded COLA. (School Services of California Financial Projection Dartboard).
- Special Education Funding adjusted for State's new funding model, receives a 1.9% funded COLA.
- Lottery Revenue estimated at \$130 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 1.9% funded COLA.
- All other funding is estimated at the 2002/2003 level.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2002/2003.
- Funding for Class Size Reduction will continue at \$919 per pupil for all participating classes. Kindergarten, first, second and third grade will be implemented.

**EXPENDITURE ASSUMPTIONS:**

- Classified and Management Confidential Salary schedules remain at the 2001/2002 level. Certificated Salary schedules remain at the 2002/03 level. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,398,170).
- Health and welfare benefits for all personnel remain at the 2001/2002 level.
- 1 principal position for High School # 3.
- 1 principal's secretary for High School # 3.
- 9 additional teaching positions for enrollment growth.
- 1 additional teaching positions for enrollment growth in Special Education.

- Utility costs are budgeted at the same level as 2001/2002.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.
- Routine Maintenance Fund increased from 2% to 3% (Required)

**INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer will come from Redevelopment Funds

**DEBT SERVICE:**

- Energy Efficiency Bond Repayment and Lease Purchase of print shop equipment.
- Lease Purchase of Print Shop Equipment.
- Lease Purchase of CNG Buses.

Jurupa Unified School District  
**2004/2005 Budget Projection**

Revenue/Expenditure Assumptions

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 480 students, for a total enrollment of 21,466 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 2.8% funded COLA. (School Services of California Financial Projection Dartboard).
- Special Education Funding adjusted for State's new funding model, receives a 2.8% funded COLA.
- Lottery Revenue estimated at \$126 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 2.8% funded COLA.
- All other funding is estimated at the 2002/2003 levels.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2002/2003.
- Funding for Class Size Reduction will continue at \$945 per pupil for all participating classes. Kindergarten, first, second and third grade will be implemented.

**EXPENDITURE ASSUMPTIONS:**

- Management/Confidential and Classified Salary schedules remain at the 2001/2002 levels. The Certificated Salary schedule remains at the 2002/03 level. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,398,170).
- Health and welfare benefits for Management/Confidential and Classified personnel remain at the 2001/2002 levels. Certificated health and welfare benefits remains at the 2002/03 level.
- 19 additional teaching positions for enrollment growth.
- Staff and Operating Costs for High School # 3 (see attached list)

- Principal and Secretary (1/2 year) for Elementary School # 17
- Utility costs are budgeted at the same level as 2002/2003.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.

**INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer will come from Redevelopment Funds

**DEBT SERVICE:**

- Energy Efficiency Bond Repayment and Lease Purchase of print shop equipment.
- Lease Purchase of Print Shop Equipment.
- Lease Purchase of CNG Buses.

RESOLUTION NO. 03/14

**RESOLUTION OF THE BOARD OF EDUCATION OF THE  
JURUPA UNIFIED SCHOOL DISTRICT AMENDING THE  
APPENDIX OF THE CONFLICT OF INTEREST CODE  
PURSUANT TO THE POLITICAL REFORM ACT OF 1974**

**WHEREAS**, the Legislature of the State of California enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Jurupa Unified School District (the "District"), and requires all public agencies to adopt and promulgate a conflict of interest code; and

**WHEREAS**, the Board of Education adopted a Conflict of Interest Code which was amended on December 4, 2000, in compliance with Government Code section 81000, et seq.; and

**WHEREAS**, subsequent changed circumstances within the District have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the Appendix of the District's Code; and

**WHEREAS**, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

**WHEREAS**, notice of the time and place of a public meeting on, and of consideration by the Board of Education of, the proposed amended Appendix was provided each designated employee and publicly posted for review at the offices of the District; and

**WHEREAS**, a public meeting was held upon the proposed amended Appendix at a regular meeting of the Board of Education on December 9, 2002, at which all present were given the opportunity to be heard on the proposed amended Appendix.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Education of the District that the Board of Education does hereby adopt the proposed amended Appendix of the Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the Director of Administrative Services with a complete copy of the District's Conflict of Interest Code and available for inspection to the public.

**BE IT FURTHER RESOLVED** that the said amended Appendix of the Conflict of Interest Code shall be submitted to the Board of Supervisors of the County of Riverside for approval and said amended Appendix shall become effective 30 days after the Board of Supervisors approves the proposed amended Appendix as submitted.

**APPROVED AND ADOPTED** this 9th day of December, 2002.

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President of the Board of Education  
Jurupa Unified School District

ATTEST:

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Secretary of the Board of Education  
Jurupa Unified School District

**NOTICE OF INTENTION TO AMEND THE APPENDIX  
OF THE CONFLICT OF INTEREST CODE OF THE  
JURUPA UNIFIED SCHOOL DISTRICT**

NOTICE IS HEREBY GIVEN that the Jurupa Unified School District (the "District") intends to amend the Appendix of the District's Conflict of Interest Code (the "Code") pursuant to Government Code Section 87306.

The Appendix of the Code designates those employees, members, officers, and consultants who are subject to the District's Code. The District's proposed amendment adds a new position that must be designated and revises the titles of some existing positions.

The proposed amended Appendix will be considered by the Board of Education on December 9, 2002, at 7:00 p.m. at 4850 Pedley Road, Riverside, California. Any interested person may be present and comment at the public meeting or may submit written comments concerning the proposed amendment. Any comments or inquiries should be directed to the attention of Steve Eimers, Director of Administrative Services, Jurupa Unified School District, 4850 Pedley Road, Riverside, CA 92509; (909) 360-4100. Written comments must be submitted no later than December 9 2002.

The proposed amended Appendix may be reviewed at, and copies obtained from, the office of the Director of Administrative Services.



October 23, 2002

# JURUPA UNIFIED SCHOOL DISTRICT

## SUMMARY OF SUBSTANTIVE REVISIONS TO THE PROVISIONS AND DEFINITIONS OF THE CONFLICT OF INTEREST CODE

This is a brief summary of the recent revisions made to the provisions and definitions of the Jurupa Unified School District's (the "District") Conflict of Interest Code (the "Code"). This summary is to notify you of these changes and to aid in reviewing the revisions.

Many of the recent changes are the result of the streamlining done by the FPPC. Some revisions resulted in only clerical and reorganizational changes and make no real substantive revisions. However, some of the revisions were quite substantive. These substantive statutory revisions are reflected below by section:

### SECTION

### DESCRIPTION

D

#### **MANNER OF REPORTING**

D2

#### Contents of Reports of Personal Income:

**[Please note, as of January 1, 2003, Income will not include loans and other indebtedness incurred by an individual that are made in a lender's regular course of business.]**

G

#### DISQUALIFICATION:





G(2)

Disclosure of Disqualifying Interest: Previously there were specific procedures to be followed in the event an Official or Designated Employee had a disqualifying interest which included the disclosure in writing or on the record of the disqualifying interest. As of **February 1, 2001**, these procedures are no longer required. **[Please note, as of January 1, 2003, these procedures will change for Officials who are subject to the Act.]**

## **APPENDIX**

**Ex. A. Officials Who Manage Public Funds:** The FPPC has just approved language for the notation on these officials to clarify that these officials are covered by the Act and NOT the Code.

### **ADDENDUM -- DEFINITIONS**

Attached to the Code is an **Addendum** of certain defined terminology and phrases contained in the Act and the FPPC Regulations. It is important to review these definitions to facilitate familiarization with the Code. There have been many clerical and non-substantive technical changes due to the FPPC's ongoing Improvement Project. However, the following reflects the substantive statutory revisions made to these terms and phrases.

#### **DEFINITION**

#### **DESCRIPTION**

- |             |  |
|-------------|--|
| <b>3(a)</b> | <b><u>PUBLIC OFFICIAL:</u></b> This term has been revised to specifically include members of committees, as well as boards and commissions.  |
| <b>3(b)</b> | <b><u>PUBLIC OFFICIAL - CONSULTANT:</u></b> Clarified to specify that Public Official Consultants include those to "participate in the making of governmental decisions" as defined.                               |
| <b>4</b>    | <b><u>MAKING GOVERNMENTAL DECISION:</u></b> Language <u>requiring</u> an official with a disqualifying interest to disclose that disqualifying interest and the procedures to be followed depending on the type of |



official has been deleted. When an official has a disqualifying interest and abstains from making a decision in open session and remains on the dais or seated, the official is not to be counted for reaching a quorum for deliberations.

Further, a disqualified official is not to be present when the decision is in closed session nor obtain/review any non-public information regarding the decision.

**[Please note, as of January 1, 2003, these disqualification procedures will change for Officials who are subject to the Act.]**

**NEW 9**

**DOING BUSINESS IN THE JURISDICTION:** This phrase is defined to mean when a person/entity has **business contacts** on a regular basis with a person/entity located in the jurisdiction. "Business contacts" does not include marketing via internet, telephone, television, radio or printed media.

**NEW 13**

**SALARY AND REIMBURSEMENT FOR EXPENSES OR PER DIEM RECEIVED:** These newly defined terms address these items as received from a government agency. Salary is any payment or accrued benefit to an official as consideration for services to the agency, including wages, consultant fees, and various benefits; Per Diem is payment to an official when required to incur increased living expenses; and Reimbursement is payment in compensation for actual expenses incurred in the course of official duties.

**14**

**GIFTS:**  
**-Maximum allowed threshold raised to \$320**

**NEW 16**

**ECONOMIC INTERESTS:** To clarify the economic interest of an official, this phrase has been created to include very specific definitions of interests in business entities, real property, sources of income and gifts, and personal finances (personal financial effect).

**17**

**DIRECTLY OR INDIRECTLY INVOLVED:** For determining if a decision will directly or indirectly have a reasonably foreseeable



financial effect on various interests and the materiality standards to be applied for each type of interest.

- 17(b) **DIRECTLY OR INDIRECTLY INVOLVED - INTEREST IN REAL PROPERTY:** Real property is directly involved if the property is "the subject of the governmental decision" or is located within 500' of the boundaries of the subject property. "Subject of the governmental decision" is further specifically defined. The financial effect on property that is directly involved is presumed to be material. Property that is not directly involved is presumed not to be material.

Please note: The previous 300'-2500' rule no longer exists.

- 17(c) **DIRECTLY OR INDIRECTLY INVOLVED - PERSONAL FINANCES:** Personal financial effect has been revised to specifically mean personal finances and an official has an interest directly involved in a governmental decision is there is any effect on his/her personal finances or of the immediate family.

- 18(a) **MATERIALITY STANDARDS:** Clarification and clerical changes for applying the FPPC regulations to determine reasonably foreseeable financial effect on an interest under the Specific and Special Rules.

- 19 **PUBLIC GENERALLY:** Clarification of this exception to disqualification under the Public Generally rule to include the 4-Step process to determine if the rule applies.

- NEW 20 **DETERMINING IF MATERIAL FINANCIAL EFFECT IS REASONABLY FORESEEABLE:** "Reasonably Foreseeable" means "substantially likely" that a materiality standard will be met as a result of the decision.

To help make this determination the FPPC has created a list of factors to be considered. These factors are not exclusive but are included as general guidelines.

BEST BEST & KRIEGER LLP

**APPENDIX**

**CONFLICT OF INTEREST CODE**

**OF THE**

**JURUPA UNIFIED SCHOOL DISTRICT**

**(Amended December 9, 2002)**

**EXHIBIT "A"**

**OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>3/</sup>:

Members of the Board of Education

Superintendent

Deputy Superintendent, Business Services

Business Services Director

Financial Consultants <sup>4/</sup>

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<sup>3/</sup> Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by § 87200.

**DESIGNATED POSITIONS**

**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Supervisor	2, 3, 4, 5
Administrative Services Director	4, 5
Administrator of Education Support Services	6
Administrator of Education Technology	6
Administrator of Student & Community Services	6
Assistant Superintendent, Education Services	6
Assistant Superintendent, Personnel Services	6
Assistant Principals (ALL)	6
Business Assistant	3, 5
Buyer	5
Categorical Projects Manager	6
Classified Personnel Director	6
Coordinator of Child Welfare & Attendance	6
Coordinator of Pupil Services	6
Curriculum and Instruction Director	6
Database Administrator	6
Director of Centralized Support Services	5
Director of Facility Planning & Development	1, 2

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Elementary School Operations Manager	6
Food Services Director	6
General Counsel	1, 2
Grounds Supervisor	6
Head Start/Preschool Supervisor	6
Language Services Coordinator	6
Maintenance and Operations Supervisor	6
Network Manager	6
Personnel Assistant	6
Principal of Adult and Alternative Education	6
Principals (ALL)	6
Research & Categorical Projects Director	6
Research/Evaluation Coordinator	6
Senior Building Inspector	6
Supervisor of Transportation	6
Transportation Director	6
Warehouse Manager	6

DESIGNATED EMPLOYEES'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Consultant<sup>4/</sup>

---

<sup>4/</sup> Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## EXHIBIT "B"

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in, and sources of income from, business entities that do business or own real property within the jurisdiction of the District, plan to do business or own real property within the jurisdiction of the District within the next year, or have done business or owned real property within the jurisdiction of the District within the past two (2) years.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District, plan to engage in such activities within the jurisdiction of the District within the next year, or have engaged in such activities within the jurisdiction of the District within the past two (2) years.

Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's Department.



# CONFLICT OF INTEREST CODE OF THE JURUPA UNIFIED SCHOOL DISTRICT

***[All amendments or changes to the provisions of the Political Reform Act of 1974 and the FPPC Regulations effective through January 1, 2003, have been incorporated into this Code and its Addendum.]***

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**CONFLICT OF INTEREST CODE**  
**OF THE**  
**JURUPA UNIFIED SCHOOL DISTRICT**

(Updated through January 1, 2003)

**Section A. PURPOSE:**

1. **Statement of Purpose.** It is the purpose of this Code to provide for the disclosure of Designated Employees' assets and income which may be materially affected by their official actions, and, in appropriate circumstances, to provide that Designated Employees should be disqualified from acting in order that conflicts of interest may be avoided. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000 et seq.). The requirements of this Code are in addition to other requirements of the Political Reform Act and to other state or local laws pertaining to conflicts of interest. [Gov. Code § 81002(c); 2 Cal. Code of Regs. § 18730(a)]

## **Section B. DEFINITION OF TERMS:**

1. **Definitions.** This Code contains a number of key terms, such as "Designated Employee," "interests in real property within the jurisdiction," "investments in business entities," "income," and decisions "made" or "participated in" by a Designated Employee, which are defined in the Political Reform Act of 1974 and the regulations of the Fair Political Practices Commission (2 Cal. Code of Regs. Sections 18100 et seq.). These definitions and regulations, and any amendments to the Act or regulations, are incorporated by reference into this Conflict of Interest Code. [2 Cal. Code of Regs. § 18730(b)(1)]

Summaries of certain definitions are contained in the attached Addendum which is provided for convenience of reference only and is not a part of this Code. The definitions of key terms contained in the Act or the regulations are amended and changed from time to time. The summaries of definitions contained in the Addendum will be updated accordingly on a periodic basis.

## **Section C. DISCLOSURE STATEMENTS:**

1. **Designated Employees.** The persons holding positions listed in Exhibit "A" of the Appendix of this Code are "Designated Employees." It has been determined that these officers and employees make or participate in the making of decisions which may foreseeably have a material effect on financial interests. [Gov. Code §§ 87302(a), 82019(c); 2 Cal. Code of Regs. § 18730(b)(2)]

2. **Disclosure Requirements.** Each Designated Employee shall file statements, as described herein, disclosing interests in real property, investments in business entities, business positions held, and income or sources of income received which might foreseeably be affected materially by the operations of the District. The disclosure categories set forth in Exhibit "B" of the Appendix specify which kinds of financial interests are reportable. It has been determined that the types of investments, interests in real property, business positions, income, and sources of income assigned to each Designated Employee in Exhibit "A" of the Appendix are of the type that may be affected materially by decisions made or participated in by the Designated Employee by virtue of his or her position and are reportable.

This Code does not establish any disclosure obligation for those Designated Employees who are also specified in Government Code Section 87200. Such persons are covered by this Code for disqualification purposes only. [Gov. Code §§ 87302(a), 87302(b); 2 Cal. Code of Regs. § 18730(b)(3)]

3. **Statements of Economic Interests: Time of Filing; Contents Thereof.**

(a) **Initial Statements.** All Designated Employees employed on the effective date of this Code, as originally adopted, promulgated and approved by the code-reviewing body, shall file statements within **30 days** after the effective date of this Code. Thereafter, each person already in a position when it is designated by an amendment to this Code shall file an initial statement within **30 days** after the effective date of the amendment. Initial statements shall disclose any reportable

investments, interests in real property, and business positions held on the effective date of this Code, and income, including gifts and loans, received during the 12 months prior to the effective date of this Code.

(b) Assuming Office Statements. All persons who are elected, appointed, promoted or transferred to a designated position after the effective date of this Code shall file statements within **30 days** after assuming the designated position, disclosing any reportable investments, interests in real property, and business positions held on the date of assuming office, and income, including gifts and loans, received during the 12 months prior to the date of assuming office.

(c) Annual Statements. Annual statements shall be filed by all Designated Employees on or before **April 1** of each year, disclosing any reportable investments, interests in real property, business positions and income held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the Code or the date of assuming office, whichever is later.

(d) Leaving Office Statements. Every Designated Employee who leaves office and does not assume another designated position for the District shall file a statement within **30 days** after leaving office, disclosing any reportable investments, interests in real property, business positions and income held or received during the period between the closing date of the last statement filed and the date of leaving office. [Gov. Code § 87302(b); Regs. §§ 18730 (b)(5), 18730(b)(6)]



**4. Statements for Persons Who Resign Prior to Assuming Office.**

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(a) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

- (1) File a written resignation with the appointing power; and
- (2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making or use the position to influence any decision of the District, or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position. [Gov. Code § 87302(d); Regs. § 18730(b)(5.5)]

**5. Place of Filing Statements.** All Officials and Designated Employees required to submit a statement of economic interests shall file the original with the District's filing officer. The filing officer shall make and retain a copy of all statements filed by officials who manage public investments, and forward the originals of such statements to the Clerk of the Board of Supervisors. The filing officer shall retain the originals of the

statements of all other Designated Employees. [Gov. Code §§ 82011(a), 87500(k); Regs. §§ 18730(b)(4), 18115(b)(1), 18753(d)]

6. **Forms for Statements.** Statements for disclosing economic interests shall be made on forms prescribed by the Fair Political Practices Commission and supplied by the District's filing officer. [Gov. Code § 81010(a); Regs. §§ 18730(b)(7), 18115 (b)(2)]

### **Section D. MANNER OF REPORTING:**

1. **Contents of Reports of Investments and Interests in Real Property.** Investments and interests in real property which have a fair market value of less than two thousand dollars (\$2,000) are not investments and interests in real property within the meaning of the Political Reform Act.

Investments or interests in real property of an individual include those held by the individual's spouse and dependent children, as well as the pro rata share of any investment or interest in real property of any business entity or trust in which the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10% or greater.

When an investment or interest in real property<sup>1/</sup> is required to be reported under this Code, the statement shall contain the following:

- (a) A statement of the nature of the investment or interest;

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<sup>1/</sup> For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer. [Gov. Code §§ 87302(b), 87206(f); Regs. § 18730(b) fn 3]

(b) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;

(c) The address or other precise location of the real property;

(d) A statement whether the fair market value of the investment or interest in real property exceeds two thousand dollars (\$2,000), exceeds ten thousand dollars (\$10,000), exceeds one hundred thousand dollars (\$100,000), or exceeds one million dollars (\$1,000,000). [Gov. Code §§ 82033, 82034, 87206, 87302(b); Regs. §§ 18730(b)(7)(A)]

2. **Contents of Reports of Personal Income.** Personal income of a Designated Employee includes his or her own income as well as his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, federal or local government agency.

When personal income is required to be reported under this Code, the statement shall contain:

(a) The name and address of each source of income aggregating five hundred dollars (\$500) or more in value per year, or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

(b) A statement whether the aggregate value of the income from each source, or in the case of a loan, the highest amount owed to each source, was at least five hundred dollars (\$500) but not great than one thousand dollars

(\$1,000), greater than one thousand dollars (\$1,000), greater than ten thousand dollars (\$10,000), or greater than one hundred thousand dollars (\$100,000);

(c) A description of the consideration, if any, for which the income was received;

(d) In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

(e) In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan. [Gov. Code §§ 82030(a), 82030(b)(2), 87302(b), 87206(f), 87207(a); Regs. § 18730(b)(7)(B)]

**3. Contents of Reports of Business Entity Income.** Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10% or greater interest. The disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

When income of a business entity, including income of a sole proprietorship, is required to be reported under this Code, the statement shall contain:

(a) The name, address and a general description of the business activity of the business entity; and

(b) The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person

was equal to or greater than ten thousand dollars (\$10,000) during a calendar year.

[Gov. Code §§ 87302(b), 87207(b); Regs. § 18730(b)(7)(C)]

4. **Contents of Reports of Business Position Disclosure.** When business positions are required to be reported, a Designated Employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the Designated Employee's position with the business entity. [Gov. Code § 87302; Regs. § 18730(b)(7)(D)]

5. **Acquisition or Disposal During Reporting Period.** In the case of an annual statement or a leaving office statement, the statement shall include any investments or interests in real property that was partially or wholly acquired or disposed of at any time during the period covered by the statement, whether or not they are still held at the time of filing, and shall contain the date of acquisition or disposal. [Gov. Code §§ 87302(b), 87206, 87204; Regs. § 18730(b)(7)(E)]

## **Section E. HONORARIA AND GIFTS:**

1. **Prohibition on Receipt of Honoraria.** No Designated Employee shall accept any honorarium from any source if he or she would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

This Section does not limit or prohibit payments, advances, or reimbursements for travel , including actual transportation and related lodging and subsistence which is reasonably related to a governmental purpose as specified in

Government Code Section 89506. [Gov. Code § 89501(c), 89502(c); Regs. § 18730(b)(8)(A)]

2. **Prohibition on Receipt of Gifts.** No Designated Employee shall accept gifts with a total value of more than three hundred twenty dollars (\$320)<sup>2/</sup> in a calendar year from any single source if he or she would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

This Section does not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence permitted by Government Code Section 89506; or wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. [Gov. Code § 89503; Regs. § 18730(b)(8.1)(A)]

## Section F. LOANS

### 1. **Loans to Public Officials.**

(a) Except as set forth in Subsection (c), below, no elected officer of the District, from the date of his or her election to office, and no public official who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 shall, while he or she holds office, receive a personal loan from any officer, employee, member or consultant of the District or any agency over which the District has direction and control.

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<sup>2/</sup> Beginning January 1, 1993, the FPPC shall adjust the gift limitation in this section on January 1 of each odd-numbered year to reflect changes in the Consumer Price Index, rounded to the nearest \$10. [Gov. Code § 89503(f)]

(b) No elected officer of the District shall, from the date of his or her election to office, and no public official who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 shall, while he or she holds office, receive a personal loan from any person who has a contract with the District or any agency over which the District has direction and control.

This Section shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the public official's status.

(c) This Section shall not apply to the following:

(1) Loans made to the campaign committee of an elected officer.

(2) Loans made to the public official by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this Section.

(3) Loans from a person which, in the aggregate, do not exceed two hundred fifty dollars (\$250) at any given time.

(4) Loans made, or offered in writing, before January 1, 1998.

**2. Loan Terms.**

(a) Except as set forth in Subsection (b), below, no elected officer shall, from the date of his or her election to office, and no public official who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 shall, while he or she holds office, receive a personal loan of five hundred dollars (\$500) or more, except when the loan is in writing and clearly states the terms of the loan, including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(b) This Section shall not apply to the following types of loans:

(1) Loans made to the campaign committee of an elected officer.

(2) Loans made to the public official by his or her spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this Section.

(3) Loans made, or offered in writing, before January 1, 1998.

(4) Nothing in this Section shall exempt any person from any other provision of this Code or the Act.



3. **Personal Loans.** Except as set forth in Subsection (c), below, a personal loan received by any Designated Employee shall become a gift to the Designated Employee for the purposes of this Code in the following circumstances:

(a) If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

(b) If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

(1) The date the loan was made.

(2) The date the last payment of one hundred dollars (\$100) or more was made on the loan.

(3) The date upon which the debtor has made payments on the loan aggregating to less than two hundred fifty dollars (\$250) during the previous 12 months.

(c) This Section shall not apply in the following types of loans:

(1) A loan made to the campaign committee of an elected officer.

(2) A loan that would otherwise not be a gift under the Act.

(3) A loan that would otherwise be a gift as set forth in this Section, but on which the creditor has taken reasonable action to collect the balance due.

(4) A loan that would otherwise be a gift as set forth in this Section, but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal

action, a creditor who claims that a loan is not a gift on the basis of this subsection has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

(5) A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(6) Nothing in this Section shall exempt any person from any other provision of this Code or the Act.

### **Section G. DISQUALIFICATION:**

1. **Disqualification Requirements.** No Designated Employee shall make, participate in the making, or in any way attempt to use his or her official position to influence the making of any governmental decision which he or she knows or has reason to know will have a reasonably foreseeable material financial effect, distinguishable from its effect on the public generally, on the official, or a member of his or her immediate family, or on:

(a) Any business entity in which the Designated Employee has a direct or indirect investment worth two thousand dollars (\$2,000) or more;

(b) Any real property in which the Designated Employee has a direct or indirect interest worth two thousand dollars (\$2,000) or more;

(c) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating five hundred dollars (\$500)

or more in value provided to, received by, or promised to the Designated Employee within 12 months prior to the time when the decision is made;

(d) Any business entity in which the Designated Employee is a director, officer, partner, trustee, employee or holds any position of management; or

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating three hundred twenty dollars (\$320) or more in value provided to, received by, or promised to the Designated Employee within 12 months prior to the time when the decision is made. [Gov. Code § 87103, 87302(c); Regs. § 18730(b)(9)]

2. **Disclosure of Disqualifying Interest.** When a Designated Employee determines that he or she has a disqualifying interest in a decision, the determination not to act may be accompanied by disclosure of the disqualifying interest. [Gov. Code §87302(c); Regs. § 18730(b)(10)]

3. **Rights as Citizen.** Nothing contained herein shall abridge the right of any Designated Employee to contact the District to submit information or express views in the same manner as any other member of the general public before the District in its prescribed governmental function solely to represent himself or herself on a matter relating to his or her personal interests. An Official's "personal interests" include, but are not limited to:

(a) An interest in real property which is wholly owned by the official or members of his or her immediate family;

(b) A business entity wholly owned by the official or members of his or her immediate family;

(c) A business over which the official exercises sole direction and control, or over which the official and his or her spouse jointly exercise sole direction and control.

Nothing contained herein shall be construed to abridge the right of any Designated Employee to communicate with the general public or with the press. [Regs. § 18702.4(b)(1)&(2)]

4. **Legally Required Participation.** This Code does not prevent a Designated Employee from making or participating in the making of a governmental decision to the extent that his or her participation is legally required for the action or decision to be made. The fact that the vote of a Designated Employee who is on a voting body is needed to break a tie does not make his or her participation legally required for the purposes of this Section. The Attorney for the District shall advise any Designated Employee on a case-by-case basis whether or not the "Rule of Necessity" is applicable. [Gov. Code §§ 87101, 87302(c); Regs. § 18730(b)(9.3)]

## **Section H. OPINIONS OF THE COMMISSION AND COUNSEL:**

1. **Request for Opinion and Reliance.** Any Designated Employee who is unsure of any duty, right, or privilege of participation in any matter under this Code or under the provisions of the Political Reform Act of 1974 may request assistance from the Fair Political Practices Commission or an opinion from the Attorney for the District. Nothing

in this Section shall require the Attorney for the District to issue any formal or informal opinion. [Gov. Code § 83114; Regs. § 18730(b)(11)]

2. **Evidence of Good Faith.** If an opinion is rendered by the Attorney for the District or the Fair Political Practices Commission stating in full the facts and law upon which the opinion is based, compliance therewith by the Designated Employee is evidence of good faith in any criminal proceeding and is a presumption affecting the burden of proof of any civil proceeding brought under the Act or this Code. The Designated Employee's good faith compliance with such opinion shall also constitute a complete defense to any disciplinary action brought by the District under Section 91003.5 of the Act or this Code. [Gov. Code § 83114; Regs. § 18320]

## **Section I. LEGISLATIVE OR JUDICIAL AMENDMENTS:**

1. **Automatic Amendment of Code.** All amendments or changes to the provisions of the Political Reform Act of 1974, occurring as the result of legislative amendment or judicial decision only, shall automatically and immediately be incorporated into this Code and this Code shall, without further action, thereupon be deemed amended and changed to reflect such legislative or judicial amendment or decision.

## **Section J. FORCE AND EFFECT OF CODE:**

1. **Violations.** This Code has the force and effect of law. Designated Employees violating any provision of this Code are subject to the administrative, criminal and civil sanctions provided by the Political Reform Act of 1974, Government Code Section 81000 et seq.

Additionally, a decision in relation to which a violation of the disqualification provisions of this Code or Government Code Section 87100 has occurred may be set aside as void pursuant to Government Code Section 91003. [Gov. Code § 87300; Regs. § 18730(b)(12)]

## Section K. STATUTE OF LIMITATIONS:

1. **Civil Actions.** No civil action alleging a violation of any provision of this Code shall be filed more than four (4) years after the date the violation occurred.
2. **Criminal Actions.** Prosecution for violation of this Code must be commenced within four (4) years after the date on which the violation occurred.
3. **Administrative Proceedings.** No administrative action alleging a violation of any of the provisions of this Code shall be commenced more than five (5) years after the date on which the violation occurred. [Gov. Code §§ 91000, 91000.5, 91011]

**APPENDIX**  
**CONFLICT OF INTEREST CODE**  
**OF THE**  
**JURUPA UNIFIED SCHOOL DISTRICT**  
**(Amended December 9, 2002)**

**EXHIBIT "A"**

**OFFICIALS WHO MANAGE PUBLIC INVESTMENTS**

District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18701(b), are NOT subject to the District's Code, but are subject to the disclosure requirements of the Act. (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)] These positions are listed here for informational purposes only.

It has been determined that the positions listed below are officials who manage public investments<sup>3/</sup>:

Members of the Board of Education

Superintendent

Deputy Superintendent, Business Services

Business Services Director

Financial Consultants <sup>4/</sup>

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<sup>3/</sup> Individuals holding one of the above-listed positions may contact the FPPC for assistance or written advice regarding their filing obligations if they believe that their position has been categorized incorrectly. The FPPC makes the final determination whether a position is covered by § 87200.



**DESIGNATED POSITIONS**

**GOVERNED BY THE CONFLICT OF INTEREST CODE**

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Supervisor	2, 3, 4, 5
Administrative Services Director	4, 5
Administrator of Education Support Services	6
Administrator of Education Technology	6
Administrator of Student & Community Services	6
Assistant Superintendent, Education Services	6
Assistant Superintendent, Personnel Services	6
Assistant Principals (ALL)	6
Business Assistant	3, 5
Buyer	5
Categorical Projects Manager	6
Classified Personnel Director	6
Coordinator of Child Welfare & Attendance	6
Coordinator of Pupil Services	6
Curriculum and Instruction Director	6
Database Administrator	6
Director of Centralized Support Services	5
Director of Facility Planning & Development	1, 2

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Elementary School Operations Manager	6
Food Services Director	6
General Counsel	1, 2
Grounds Supervisor	6
Head Start/Preschool Supervisor	6
Language Services Coordinator	6
Maintenance and Operations Supervisor	6
Network Manager	6
Personnel Assistant	6
Principal of Adult and Alternative Education	6
Principals (ALL)	6
Research & Categorical Projects Director	6
Research/Evaluation Coordinator	6
Senior Building Inspector	6
Supervisor of Transportation	6
Transportation Director	6
Warehouse Manager	6

DESIGNATED EMPLOYEES'  
TITLE OR FUNCTION

DISCLOSURE CATEGORIES  
ASSIGNED

Consultant<sup>4/</sup>

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<sup>4/</sup> Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The General Manager's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## EXHIBIT "B"

### DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in, and sources of income from, business entities that do business or own real property within the jurisdiction of the District, plan to do business or own real property within the jurisdiction of the District within the next year, or have done business or owned real property within the jurisdiction of the District within the past two (2) years.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the jurisdiction of the District.

Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District, plan to engage in such activities within the jurisdiction of the District within the next year, or have engaged in such activities within the jurisdiction of the District within the past two (2) years.

Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's Department.

**ADDENDUM**

**REFERENCE DEFINITIONS**

**FOR**

**CONFLICT OF INTEREST CODE**

**OF THE**

**JURUPA UNIFIED SCHOOL DISTRICT**

**(Updated through January 1, 2003)**

*[All amendments or changes to the provisions of the Political Reform Act of 1974 and the FPPC Regulations effective through January 1, 2003, have been incorporated into this Code and its Addendum.]*

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## **DEFINITIONS**

1. **"Other Public Officials Who Manage Public Investments":**

(a) As used in the District's Conflict of Interest Code and the Act, this term means:

(1) Members of boards and commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(2) High-level officers and employees of the District who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This definition shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(3) Individuals who, pursuant to a contract with the District, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in this definition.

(b) The following definitions shall apply to this Section:

(1) "*Public Investments*" means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(2) "*Public Moneys*" means all moneys belonging to, received by, or held by the District, or by an officer thereof acting in his or her

official capacity, and includes the proceeds of all bonds and other evidence of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investment by public agencies, and public moneys held by a financial institution under a trust indenture to which the District is a party.

(3) ***“Management of public investments”*** means the following non-ministerial functions:

- (A) Directing the investment of public moneys;
- (B) Formulating or approving investment policies;
- (C) Approving or establishing guidelines for asset allocations; or
- (D) Approving investment transactions.

(c) Those public officials coming within the definition contained in Subsection (a) above are subject to the conflict-of-interest disclosure requirements of Article 2, Chapter 7 of the Political Reform Act and must file a Statement of Economic Interests accordingly. [Reg. § 18701(b)]

2. **“Designated Employee”**: Any officer, employee, member or consultant of the District whose position is so designated in the Appendix of the District’s Conflict of Interest Code. The Appendix sets forth those positions which entail the making or participation in the making of decisions which may foreseeably have a material effect on financial interests, but does not include any unsalaried member of any board or commission which serves a solely advisory function, or any public official specified in Government Code Section 87200. [Gov. Code § 82019]



3. **"Public Official"**: Any natural person who is a member, officer, employee or consultant of the District. The term "*public official*" also includes individuals who perform the same or substantially the same duties as an individual holding an office or a position listed in Government Code Section 87200 or the Conflict of Interest Code including "***other public officials who manage public investments***" as defined in Definition No. 1, above.

(a) "*Member*" shall include, but not be limited to, salaried or unsalaried members of committees, boards or commissions with decision-making authority. A committee, board or commission possesses decision-making authority whenever:

(1) It may make a final governmental decision;

(2) It may compel a governmental decision, or it may prevent a governmental decision either by reason of an exclusive power to initiate the decision or by reason of a veto that may not be overridden; or

(3) **It makes substantive recommendations that are, and over an extended period of time have been, regularly approved without significant amendment or modification by another public official or the District.**

(b) ***"Consultant"*** means an individual who, pursuant to a contract with the District:

(1) **Makes a governmental decision** whether to:

(A) Approve a rate, rule, or regulation;

(B) Adopt or enforce a law;

(C) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;

(D) Authorize the District to enter into, modify, or renew a contract provided it is the type of contract which requires District approval;

(E) Grant District approval to a contract which requires District approval and in which the District is a party or to the specifications for such a contract;

(F) Grant District approval to a plan, design, report, study, or similar item;

(G) Adopt, or grant District approval of, policies, standards, or guidelines for the District, or for any subdivision thereof;  
or

(2) Serves in a staff capacity with the District and in that capacity participates in making a governmental decision as defined in Definition 5, below, or performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. [Reg. § 18701(a)]

4. **"Making Governmental Decisions"**: A public official "*makes a governmental decision*," except as provided in Definition 5(b) herein, when the official, acting within the authority of his or her office or position:

- (a) Votes on a matter;
- (b) Appoints a person;
- (c) Obligates or commits the District to any course of action;
- (d) Enters into any contractual agreement on behalf of the District;
- (e) Determines not to act, within the meaning of Subsections (a), (b), (c), or (d), unless such determination is made because of his or her financial interest. When the determination not to act occurs because of the official's financial interest, the official's determination may be accompanied by an oral or written disclosure of the financial interest.

When an official with a disqualifying conflict of interest abstains from making a governmental decision in an open session of the District, board or committee and the official remains on the dais or in his or her designated seat during deliberations of the governmental decision in which he or she is disqualified, his or her presence shall not be counted toward achieving a quorum.

During a closed meeting of the District, board or committee, a disqualified official shall not be present when the decision is considered, or obtain or review a recording or any non-public information regarding the governmental decision. [Reg. § 18702.1]

5. **"Participating in the Making of Governmental Decisions":**

(a) A public official ***"participates in the making of a governmental decision,"*** except as provided in Subsection (b) of this definition, when the official, acting within the authority of his or her office or position:

(1) Negotiates, without significant substantive review, with a governmental entity or private person regarding the decision to:

(A) Approve a rate, rule, or regulation;

(B) Adopt or enforce a law;

(C) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;

(D) Authorize the District to enter into, modify, or renew a contract provided it is the type of contract which requires District approval;

(E) Grant District approval to a contract which requires District approval and in which the District is a party or to the specifications for such a contract;

(F) Grant District approval to a plan, design, report, study, or similar item;

(G) Adopt, or grant District approval of, policies, standards, or guidelines for the District, or for any subdivision thereof;  
or

(2) Advises or makes recommendations to the decision-maker, either directly or without significant intervening substantive review, by:

(A) Conducting research or making any investigation which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision as referenced in Subsection 5(a)(1) above; or

(B) Preparing or presenting any report, analysis, or opinion, orally or in writing, which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision as referenced in Subsection 5(a)(1), above.

[Reg. § 18702.2]

(b) *"Making" or "participating in making"* a governmental decision shall not include:

(1) Actions of officials which are solely ministerial, secretarial, manual or clerical;

(2) Appearances by a public official as a member of the general public before the District or an agency in the course of its prescribed governmental function to represent himself or herself on matters related solely to the official's personal interests as defined in Definition 6(c), below [2 Cal. Code of Regs. § 18702.4(b)(1)]; or

(3) Actions by public officials relating to their compensation or the terms or conditions of their employment or contract. In the case of public officials who are *"consultants,"* as defined in Definition 3(b), above,

this includes actions by consultants relating to the terms or conditions of the contract pursuant to which they provide services to the District, so long as they are acting in their private capacity. [Reg. § 18702.2, 18702.4(a)]

6. **“Using or Attempting to Use Official Position to Influence”:**

(a) With regard to a governmental decision which is within or before the District, or an agency appointed by or subject to the budgetary control of the District, an official is attempting to use his or her official position to influence a decision if, for the purpose of influencing the decision, the official contacts, or appears before, or otherwise attempts to influence, any member, officer, employee or consultant of the District or agency. Attempts to influence, include but are not limited to, appearances or contacts by the official on behalf of a business entity, client, or customer.

(b) With regard to a governmental decision which is within or before an agency not covered by Subsection (a), above, the official is attempting to use his or her official position to influence the decision if, for the purpose influencing the decision, the official acts or purports to act on behalf of, or as the representative of, the District to any member, officer, employee or consultant of an agency. Such actions include, but are not limited to the use of official stationery. [Reg. § 18702.3]

(c) Notwithstanding Subsections (a) and (b) of this definition, an official is not attempting to use his or her official position to influence a governmental decision of the District if the official:

(1) Appears in the same manner as any other member of the general public before the District or any other agency in the course of its prescribed governmental function solely to represent himself or herself on a

matter which is related to his or her personal interests. An official's "*personal interests*" include, but are not limited to:

(A) An interest in real property which is wholly owned by the official or members of his or her immediate family;

(B) A business entity wholly owned by the official or members of his or her immediate family; or

(C) A business entity over which the official exercises sole direction and control, or over which the official and his or her spouse jointly exercise sole direction and control.

(2) Communicates with the general public or the press.

(3) Negotiates his or her compensation or the terms and conditions of his or her employment contract.

(4) Prepares drawings or submissions of an architectural, engineering or similar nature to be used by a client in connection with a proceeding before the District or any other agency. However, this provision applies only if the official has no other direct oral or written contact with the agency with regard to the client's proceeding before the agency except for necessary contact with agency staff concerning the processing or evaluation of the drawings or submissions prepared by the official.

(5) Appears before a design or architectural review committee or similar body of which he or she is a member to present drawings or submissions of an architectural, engineering or similar nature which the official has prepared for a client if the following three criteria are met:

(A) The review committee's sole function is to review architectural or engineering plans or designs and to make recommendations in that instance concerning those plans or designs to a planning commission or other agency;

(B) The ordinance or other provision of law requires that the review committee include architects, engineers or persons in related professions, and the official was appointed to the body to fulfill this requirement; and

(C) The official is a sole practitioner. [Reg. § 18702.4(b)]

7. **"Financial Interest"**: An official has a financial interest in a decision if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family, or on:

(a) Any business entity in which the public official has a direct or indirect investment worth \$2,000 or more;

(b) Any real property in which the public official has a direct or indirect interest worth \$2,000 or more;

(c) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$500 or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made;



(d) Any business entity in which the official is a director, officer, partner, trustee, employee, or holds any position of management; or

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$250 or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts by this subdivision shall be adjusted biennially by the FPPC.

(f) **"Indirect Investment or Interest"**: Any investment or interest owned by the spouse or dependent child of a public official, held or owned by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse and dependent children own directly, indirectly or beneficially, a 10% interest or greater. [Gov. Code § 87103].

8. **"Investment"**: Any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property within the jurisdiction, or does business or plans to do business within the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under the District's Conflict of Interest Code. No asset shall be deemed an investment unless its fair market value equals or exceeds \$2,000.

Investments of an individual include a pro rata share of investments of any business entity, mutual fund, or trust in which the individual or immediate family owns, directly, indirectly or beneficially, a 10% interest or greater.

The term "*investment*" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond or other debt instrument issued by any government or government agency. [Gov. Code § 82034]

9. **"Doing Business in the Jurisdiction"**: A person is "doing business in the jurisdiction" if that person has business contacts on a regular or substantial basis with a person who maintains a physical presence in the jurisdiction of a public official. "Business contacts" include, but are not limited to , manufacturing, distributing, selling, purchasing, or providing services or goods. "Business contacts" do not include marketing via the Internet, telephone, television, radio, or printed media. [Reg § 18230]

10. **"Interest in Real Property"**: Includes any leasehold, beneficial or ownership interest, or an option to acquire such an interest in real property located within the jurisdiction owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family if the fair market value of the interest is \$2,000 or more. Interests in real property of an individual include a pro rata share of interests in real property of any business entity or trust in which the individual or immediate family owns, directly, indirectly or beneficially, a 10% interest or greater. [Gov. Code § 82033]

11. **"Real Property Within the Jurisdiction"**: Jurisdiction is the region, county, city, district, or other geographical area in which the District has control. Real property shall be deemed to be "*within the jurisdiction*" if the property or any part of a parcel of real property is located within or not more than two miles outside the boundaries of the jurisdiction of the District or within two miles of any land owned or used by the District.  
[Gov. Code § 82035]

12. **"Income"**:

(a) "*Income*" means, except as provided in Subsection (b), a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds of any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by the filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in the income of a spouse. Income also includes an outstanding loan. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse owns, directly, indirectly, or beneficially, a 10% interest or greater.

(b) "*Income*," other than a gift, does not include:

(1) Income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other action is required;

(2) Campaign contributions required to be reported under Chapter 4 of the Political Reform Act of 1974;

(3) Salary and reimbursement for expenses or per diem received from a state, local or federal government agency and reimbursement for travel expenses and per diem received from a bona fide nonprofit entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code;

(4) Any devise or inheritance;

(5) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or government agency;

(6) Dividends, interests or any other return on a security which is registered with the Securities and Exchange Commission of the United States government or a commodity future registered with the Commodity Futures Trading Commission of the United States government, except proceeds from the sale of these securities and commodities futures;

(7) Redemption of a mutual fund;

(8) Alimony or child support payments;

(9) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status;

(10) Any loan from or any payments received on a loan made to an individual's spouse, child, parent, grandparent, grandchild, brother,

sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt or first cousin, or the spouse of any such person, provided that a loan or loan payment received from any such person shall be considered income if he or she is acting as an agent or intermediary for any person not covered by this paragraph;

(11) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status;

(12) Payments received under a defined benefit pension plan qualified under Internal Revenue Code Section 401(a).

(13) Proceeds from the sale of securities registered with the Securities and Exchange Commission of the United States government or from the sale of commodities futures registered with the Commodity Futures Trading Commission of the United States government if the filer sells the securities or the commodities futures on a stock or commodities exchange and does not know or have reason to know the identity of the purchaser.  
[Gov. Code § 82030]

13. **"Salary and Reimbursement for Expenses or Per Diem Received":**

(a) "Salary" means any and all payments made by a government agency to a public official, or accrued to the benefit of a public official, as consideration for the public official's services to the government agency. Such payments include wages, consultants' fees, pension benefits, health and other insurance coverage, rights to compensated vacation and leave time, free or

discounted transportation, payment or indemnification of legal defense costs, and similar benefits.

(b) "*Per Diem*" from an agency means payment of a fixed sum of money, accruing daily to a public official when the public official is required to incur increased daily living expenses.

(c) "*Reimbursement for Expenses*" received from an agency means a payment to a public official, in compensation for otherwise uncompensated actual expenses incurred or to be incurred within 60 days by the public official in the course of his or her official duties. [Regs. § 18232]

14. "Gift":

(a) Except as provided in Subsection (b), below, a gift is any payment that confers a personal benefit on the recipient to the extent that consideration of equal or greater value is not received and includes a rebate or discount in the price of anything of value unless the rebate or discount is made in the regular course of business to members of the public without regard to official status. Any person, other than a defendant in a criminal action, who claims that a payment is not a gift by reason of receipt of consideration has the burden of proving that the consideration received is of equal or greater value. [Gov. Code § 82028]

(b) Exceptions: None of the following is a gift and none is subject to any limitation on gifts:

(1) Informational material which serves primarily to convey information and which is provided for the purpose of assisting the recipient in the performance of his or her official duties or of the elective office he or she seeks. Informational material may include:

(A) Books, reports, pamphlets, calendars, periodicals, videotapes, or free or discounted admission to informational conferences or seminars;

(B) Scale models, pictorial representations, maps, and other such items, provided that where the item has a fair market value in excess of \$300, the burden shall be on the recipient to demonstrate that the item is informational material;

(C) On-site demonstrations, tours or inspections designed specifically for the purpose of assisting the recipient public officials or candidates in the performance of either their official duties or of the elective office they seek.

No payment for transportation to an inspection, tour, or demonstration site, nor reimbursement for any expenses in connection therewith, shall be deemed "*informational material*" except insofar as such transportation is not commercially obtainable. [Gov. Code § 82028(b)(1); Regs § 18942.1]

(2) Except for passes and tickets as provided in 2 Cal. Code of Regs. § 18946.1, a gift that is not used and that, within 30 days after receipt or acceptance, is returned to the donor or donor's agent or intermediary, or donated to a non-profit entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code or a government agency without being claimed as a charitable contribution or deduction for tax purposes. In such event, neither the recipient nor the donor shall be required to disclose the receipt or making of a gift or activity expense.

(3) Gifts for which, within 30 days after receipt or acceptance, reimbursement is made to the donor, or the donor's agent or intermediary, for all or a portion of the gift. In such event the value of the gift is reduced by the amount of the reimbursement, and the amount of any gift or activity expense which must be disclosed is reduced by the amount of the reimbursement.

(4) Gifts from an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, unless the donor is acting as an agent or intermediary for any person not identified by this paragraph.

(5) Gifts given directly to members of an official's immediate family unless used or disposed of by the official or given by the recipient member of the official's immediate family to the official for disposition or use at the official's discretion.

(A) Gifts delivered by mail or other written communication are given directly to members of the official's immediate family if the family members' names or familial designations (such as "*spouse*") appear in the address on the envelope or in the communication tendering or offering the gift and the gift is intended for their use or enjoyment.

(B) A gift given to the official, but designated for the official and spouse or family, is a gift to the official if the official exercises discretion and control over who will actually use the gift.



(C) If the official enjoys direct benefit from a single gift, as well as members of the official's family, the full value of the gift is attributable to the official.

(6) Campaign contributions required to be reported under Chapter 4 of the Act.

(7) Any devise or inheritance.

(8) Personalized plaques or trophies with an individual value of less than \$250.

(9) Hospitality to an official (including food, beverages, or occasional lodging) provided by an individual in his or her home when the individual or a member of the individual's family is present. [NOTE: See 2 Cal. Code of Regs § 18630 for rule concerning "home hospitality" provided by a lobbyist.]

(10) Presents exchanged between an official who is required to file a statement of economic interests and an individual, other than a lobbyist, on holidays, birthdays, or similar occasions provided that the presents exchanged are not substantially disproportionate in value.

(11) Leave credits, including vacation, sick leave, or compensatory time off, donated to an official in accordance with a bona fide catastrophic or similar emergency leave program established by the official's employer and available to all employees in the same job classification or position. This shall not include donations of cash.

(12) Payments received under a government agency program or a program established by a bona fide charitable organization

exempt from taxation under Section 501(c)(3) of the Internal Revenue Code designed to provide disaster relief or food, shelter, or similar assistance to qualified recipients if such payments are available to members of the public without regard to official status.

(13) Free admission, and refreshments and similar non-cash nominal benefits provided to an official during the entire event at which the official gives a speech, participates in a panel or seminar, or provides a similar service, and actual intrastate transportation and any necessary lodging and subsistence provided directly in connection with the speech, panel, seminar, or service, including but not limited to meals and beverages on the day of the activity. These items are not payments and need not be reported by any filer.

(14) The transportation, lodging, and subsistence specified by 2 Cal. Code of Regs. Section 18950.4 (in connection with campaign activities).

(c) The following items, if they are otherwise gifts, are exempt from the limitations on gifts described above:

(1) Payments for transportation, lodging, and subsistence that are exempt from limits on gifts by Government Code Section 89506 and 2 Cal. Code of Regs Sections 18950, et seq.

(2) Wedding gifts.

(A) Notwithstanding the provisions of 2 Cal. Code of Regs Section 18944 (Gifts to an Agency) wedding gifts given to an official and his or her spouse or spouse-to-be are considered as gifts to both spouses equally, and the official is deemed to receive one-half of the value as determined by 2 Cal. Code of Regs Section 18946, unless the gift is peculiarly adaptable to the personal use and enjoyment of one spouse or specifically and unequivocally intended exclusively for the use and enjoyment by one spouse, in which event the full value of the gift is attributed to that spouse. [Gov. Code § 82028; Reg. § 18942, 18942.1, 18943, 18944, 18946.3]

15. "Honorarium":

(a) "*Honorarium*" is any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering.

(b) In addition to the exceptions contained in Definition 14(b), above, (2 Cal. Code of Regs. § 18942), the term "*honorarium*" does not include:

(1) Earned income for personal services which are customarily provided in connection with the practice of or employment in a bona fide business, trade, or profession, such as teaching, practicing law, medicine, insurance, real estate, banking, or building contracting, unless the sole or predominant activity of the business, trade, or profession is making speeches.

(2) Any honorarium which is not used and, within 30 days after receipt is either returned to the donor or delivered to the District for donation to the District's general fund or equivalent without being claimed as a deduction from income for tax purposes. [Gov. Code § 89501; 2 Cal. Code of Regs § 18932]

16. **"Economic Interests"**: The term "*economic interest*" includes interests in *business entities, real property, source of income, source of gifts, and personal financial effect* as defined below:

(a) **Economic Interest - Business Entities**: A public official has an *economic interest* in a business entity if any of the following are true:

(1) The public official has a *direct* or *indirect* investment worth \$2,000 or more in the business entity.

(2) The public official is a director, officer, partner, trustee, employee, or holds any position of management in the business entity.

(3) An official has a financial interest in a decision within the meaning of the Act if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on a business entity which is a *parent or subsidiary of, or is otherwise related to*, a business entity in which the official has one of the interests defined in this Definition. [See Reg 18703.1 for definition of "*Parent, Subsidiary, Otherwise Related Business Entity.*"]

(4) Although a public official may not have an *economic interest* in a given business entity pursuant to Subsections (1)-(3), above, the

public official may nonetheless have an *economic interest* in the business entity if it is a source of income to him or her.

(b) **Economic Interest - Real Property:** A public official has an *economic interest* in any real property in which the public official has a direct or indirect interest worth \$2,000 or more in fair market value.

(c) **Economic Interest - Source of Income:** A public official has an *economic interest* in any person from whom he or she has received *income* aggregating \$500 within 12 months prior to the time when the relevant government decision is made. For purposes of the Act, a public official's *income* includes income which has been promised to the public official but not yet received by him or her, if he or she has a legally enforceable right to the promised income. [See Definition 12, above, for detailed definition of *income*.]

(d) **Economic Interest - Source of Gifts:** A public official has an *economic interest* in any donor or, or any intermediary or agent for a donor of, a gift or gifts aggregating \$320 or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. [See Definition 14, above, for detailed definition of *Gift*.]

(e) **Economic Interest - Personal Finances:** A public official has an economic interest in his or her personal finances and those of his or her immediate family. A governmental decision will have an effect on this economic interest if the decision will result in the personal expenses, income, assets, or liabilities of the official, or his or her immediate family increasing or decreasing. [See definitions of *immediate family* and *income*.] [Regs §§ 18703 - 18703.5]

17. **"Directly or Indirectly Involved"**: In order to determine if a governmental decision's reasonably foreseeable financial effect on a given economic interest is material, it must first be determined if the official's economic interest is directly involved or indirectly involved in the governmental decision.

(a) **Business Entities, Sources of Income, Sources of Gifts:**

A person, including business entities, sources of income, and sources of gifts, is directly involved in a decision before an official's agency when that person, either directly or by an agent:

(1) Initiates the proceeding in which the decision will be made by filing an application, claim, appeal, or similar request, or;

(2) Is a named party in, or is the subject of, the proceeding concerning the decision before the official or the official's agency. A person is the subject of a proceeding if a decision involves the issuance, renewal, approval, denial or revocation of any license, permit, or other entitlement to, or contract with, the subject person.

If a business entity, source of income, or source of a gift is directly involved in a governmental decision, apply the materiality standards in Regulation Section 18705.1(a), Section 18705.3(a) or Section 18705.4(a), respectively. If a business entity, source of income, or source of a gift is not directly involved in a governmental decision, apply the materiality standards in Regulation Section 18705.1(b), Section 18705.3(b), or Section 18705.4(b), respectively.

(b) **Interest in Real Property:** Real property in which a public official has an economic interest, is directly involved in a governmental decision if

that real property is the subject of the governmental decision, or if any part of that real property is located within 500 feet of the boundaries (or proposed boundaries) of the real property which is the subject of the governmental decision. Real property is the "subject of the governmental decision" if:

(1) The governmental decision involves the zoning or rezoning, annexation or deannexation, sale, purchase, or lease, or inclusion in or exclusion from any city, county, district or other local governmental subdivision, of real property or a similar decision affecting such property;

(2) The governmental decision involves the issuance, denial or revocation of a license, permit or other land use entitlement authorizing a specific use or uses of such property;

(3) The governmental decision involves the imposition, repeal or modification of any taxes or fees assessed or imposed on such property; or

(4) The governmental decision is to designate the survey area, to select the project area, to adopt the preliminary plan, to form a project area committee, to certify the environmental document, to adopt the redevelopment plan, to add territory to the redevelopment area, or to rescind or amend any of the above decisions; and real property in which the official has an interest or any part of it is located within the boundaries (or the proposed boundaries) of the redevelopment area. For purposes of this Section, real property is located "within 500 feet of the boundaries (or proposed boundaries) of the real property which is the subject of the

governmental decision" if any part of the real property is within 500 feet of the boundaries (or proposed boundaries) of the redevelopment project area.

(5) The governmental decision involves construction of, or improvements to, streets, water, sewer, storm drainage or similar facilities, and the real property will receive new or improved services. As used in this Section, "new or improved services" does NOT include repairs, replacement, or maintenance of existing services.

(6) For purposes of this Section, the terms "zoning" and "rezoning" shall refer to the act of establishing or changing the zoning or land designation on the subject real property. The terms "zoning" and "rezoning" shall NOT refer to an amendment of an existing zoning ordinance or other land use regulation (such as changes in the uses permitted, or development standards applicable, within a particular zoning category) which is applicable to all other properties designated in that category, which shall be analyzed under Regulation Section 18705.2(b).

If the real property in which the public official has an economic interest is directly involved in a governmental decision, apply the materiality standards in Regulation Section 18705.2(a). If a real property interest is not directly involved in a governmental decision, apply the materiality standards in Regulation Section 18705.2(b).

(c) **Economic Interest in Personal Finances:** A public official or his or her immediate family are deemed to be directly involved in a governmental decision which has any financial effect on his or her personal finances or those of his or her immediate family. [Regs. §§ 18704 - 18704.5]



18. **"Materiality Standards":**

(a) **Specific Rules.** In order to determine if a governmental decision's reasonably foreseeable financial effect on a given economic interest is material:

(1) For governmental decisions which affect economic interests in business entities -- apply 2 Cal. Code of Regs. Section 18705.1;

(2) For governmental decisions which affect economic interests in real property -- apply 2 Cal. Code of Regs. Section 18705.2;

(3) For governmental decisions which affect economic interests in sources of income -- apply 2 Cal. Code of Regs. Section 18705.3;

(4) For governmental decisions which affect economic interests in sources of gifts -- apply 2 Cal. Code of Regs. Section 18705.4;

(5) For governmental decisions which affect the personal expenses, income, assets or liabilities of the public official or his or her immediate family (personal financial effect) apply 2 Cal. Code of Regs. Section 18705.5.

(b) **General Rule.** Whenever the specific provisions of 2 Cal. Code of Regs. Sections 18705.1 through 18705.5, inclusive, cannot be applied, the following general rule shall apply:

The financial effect of a governmental decision is material if the decision will have a significant effect on the official or a member of the official's

immediate family, or on the source of income, the source of gifts, the business entity, or the real property, which is an economic interest of the official.

(c) **Special Rules.** Notwithstanding 2 Cal. Code of Regs.

Sections 18705.1 through 18705.5, inclusive, an official does not have to disqualify himself or herself from a governmental decision if:

(1) Although a conflict of interest would otherwise exist under 2 Cal. Code of Regs Section 18705.1 through 18705.4, inclusive, and 18706, the decision will have no financial effect on the person or business entity who appears before the official, or on the real property. [Regs. § 18705]

19. **"Public Generally":** Notwithstanding a determination that the reasonably foreseeable financial effect of a governmental decision on a public official's economic interests is material, a public official does not have a disqualifying conflict of interest in the governmental decision if the governmental decision affects the public official's economic interests in a manner which is indistinguishable from the manner in which the decision will affect the public generally, as set forth in 2 Cal. Code of Regs. 18707 - 18707.9.

(a) To determine if the effect of a decision is not distinguishable from the effect on the public generally as set forth above, apply Steps One through Four below:

(1) **Step One:** Identify each specific person or real property (economic interest) that is materially affected by the governmental decision.

(2) **Step Two:** For each person or real property identified in Step One, determine the applicable "significant segment" rule according to 2 Cal Code of Regs Section 18707.1(b).

(3) **Step Three:** Determine if the significant segment is affected by the governmental decision as set forth in the applicable "significant segment" rule. If the answer is "no," then the analysis ends because the first prong of a two-part test set forth in Section 18707.1(b) is not met, and the public official cannot participate in the governmental decision. If the answer is "yes," proceed to Step Four.

(4) **Step Four:** Following the provisions of 2 Cal Code of Regs Section 18707.1(b)(2), determine if the person or real property identified in Step One is affected by the governmental decision in "substantially the same manner" as other persons or real property in the applicable significant segment. If the answer is "yes" as to each person or real property identified in Step One, then the effect of the decision is not distinguishable from the effect on the public generally and the public official may participate in the decision. If the answer is "no" as to any person or real property identified in Step One, the public official may not participate in the governmental decision unless one of the special rules set forth in 2 Cal Code of Regs Sections 18707.2 - 18707.9 applies to each person or real property triggering the conflict of interest. [Regs. § 18707]

20. **"Determining Whether a Material Financial Effect is Reasonably Foreseeable":**

(a) A material financial effect on an economic interest is reasonably foreseeable if it is substantially likely that one or more of the materiality standards applicable to that economic interest will be met as a result of the governmental decision.

(b) In determining whether a governmental decision will have a reasonably foreseeable material financial effect on an economic interest as defined in subsection (a) above, the following factor should be considered. These factors are not intended to be an exclusive list of the relevant facts that may be considered in determining whether a financial effect is reasonably foreseeable, but are included as general guidelines:

(1) The extent to which the official or the official's source of income has engaged, is engaged, or plans on engaging in business activity in the jurisdiction;

(2) The market share held by the official or the official's source of income in the jurisdiction;

(3) The extent to which the official or the official's source of income has competition for business in the jurisdiction;

(4) The scope of the governmental decision in question; and

(5) The extent to which the occurrence of the material financial effect is contingent upon intervening events, not including future governmental decisions by the official's agency, or any other agency appointed by or subject to the budgetary control of the official's agency.

(c) Possession of a real estate sales or brokerage license, or any other professional license, without regard to the official's business activity or likely business activity, does not in itself make a material financial effect on the official's economic interest reasonably foreseeable. [Reg. § 18706]

21. **"Business Entity"**: Any organization or enterprise operated for profit, including but not limited to, a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association. [Gov. Code § 82005]

22. **"District"**: Jurupa Unified School District.

23. **"Board"**: Board of Education of the District.

24. **"Filing Officer"**: The filing officer is the person who receives and retains original statements of economic interests with duties as set forth in 2 Cal. Code of Regs Section 18115. The filing officer shall also be the filing official for statements filed by all other public officials who manage public investments.

The filing officer/official for the District shall be the Administrative Services Director.

25. **"Act"**: Political Reform Act of 1974, Government Code Section 81000 et seq.

26. **"FPPC"**: The Fair Political Practices Commission which was established by the Act to administer and implement the Act.

27. **"Code Reviewing Body"**: The Code Reviewing Body for the District is the Board of Supervisors of the County of Riverside.

## **PROCLAMATION FOR 2003**

**A PROCLAMATION OF THE JURUPA AREA RECREATION AND PARK DISTRICT BOARD OF DIRECTORS, JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES, RUBIDOUX COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS, AND JURUPA COMMUNITY SERVICES DISTRICT BOARD OF DIRECTORS DECLARING THAT ONE EVENING OUT OF EACH WEEK IN THE YEAR 2003 TO BE DESIGNATED AS FAMILY HOME EVENING FOR ALL JURUPA VALLEY FAMILIES**

**WHEREAS:** strong families create strong communities and promote healthy social conditions; **AND**

**WHEREAS:** the element that can contribute most to the love among, and strengthening of, families is time spent together; **AND**

**WHEREAS:** in today's complex society, quality family time does not occur automatically but requires intentional effort and planning, **AND**

**WHEREAS:** some of the values that may be taught include but are not limited to honesty, courage, peaceability, self-reliance, potential, and self discipline;

**NOW, THEREFORE, IT IS RESOLVED** that the Jurupa Area Recreation and Park District Board Of Directors, Jurupa Unified School District Board Of Trustees, Rubidoux Community Services District Board Of Directors, and Jurupa Community Services District Board Of Directors hereby declare that one evening out of each week in the year 2003 to be designated as Family Home Evenings for all Jurupa Valley families. By this proclamation we encourage all Jurupa Valley family members to schedule time to be at home this one night a week, to dedicate this time to family activities, to teaching family values, to play a game, discuss accomplishments and goals, plan future outings, or simply to be together.

**AYES:** 4  
**NOES:** 0  
**ABSENT:** 1  
**ABSTAINED:** 0

Jurupa Area Recreation and Park District

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Robert M. Hernandez, President of the Board of Directors  
Jurupa Area Recreation and Park District

I, Linda Thompson, Secretary of the Jurupa Area Recreation and Park District Board of Directors, County of Riverside, State of California do hereby certify that the foregoing Proclamation was adopted by the Board of Directors of said Jurupa Area Recreation and Park District at a regular meeting of said board held on the 14<sup>th</sup> day of November, 2002.

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAINED:**

Jurupa Unified School District

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President of the Board of Trustees  
Jurupa Unified School District

I, \_\_\_\_\_, Secretary of the Jurupa Unified School District Board of Trustees, County of Riverside, State of California do hereby certify that the foregoing Proclamation was adopted by the Board of Trustees of said Jurupa Unified School District at a regular meeting of said board held on the 9th day of December, 2002.

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAINED:**

Rubidoux Community Services District

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Anita B. Smith, President of the Board of Directors  
Rubidoux Community Services District

I, \_\_\_\_\_, Secretary of the Rubidoux Community Services District Board of Directors, County of Riverside, State of California do hereby certify that the foregoing Proclamation was adopted by the Board of Directors of said Rubidoux Community Services District at a regular meeting of said board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2002.

**AYES:**  
**NOES:**  
**ABSENT:**  
**ABSTAINED:**

Jurupa Community Services District

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Paul Hamrik, President of the Board of Directors  
Jurupa Community Services District

I, \_\_\_\_\_, Secretary of the Jurupa Community Services District Board of Directors, County of Riverside, State of California do hereby certify that the foregoing Proclamation was adopted by the Board of Directors of said Jurupa Community Services District at a regular meeting of said board held on the \_\_\_\_\_ day of \_\_\_\_\_, 2002.



**Jurupa Unified School District  
Instructional Services**

**RECOMMENDATION FOR TEXTBOOK ADOPTION**

**TITLE:** English Skills with Readings  
**AUTHOR:** John Langan  
**PUBLISHER:** McGraw-Hill  
**COPYRIGHT:** 2002  
**SUBJECT:** Writing for College - Senior English  
**GRADE:** 12  
**COST:** \$49.95

**OTHER BOOKS CONSIDERED:**

1. Title: Steps to Writing Well  
Authors: Jean Wyrick  
Publisher: Heinle & Heinle
2. Title:  
Authors:  
Publisher:

**REASONS FOR SELECTING THIS BOOK:**

Well-organized format; fits with writing standards for grade 12.

**RECOMMENDING COMMITTEE:**

Ron Shecklen  
Julie Boswell

**DATE:** 9-16-02

**LEGAL COMPLIANCE REQUIREMENTS MET BY:**

- ☐ Recommended book is listed in List of Authorized Textbooks, Los Angeles Unified School District.
- ☒ Completed "Instructional Materials Legal Compliance Evaluation Form" (attached).

California State Department of Education  
INSTRUCTIONAL MATERIAL LEGAL COMPLIANCE EVALUATION FORM

CF1M L1 (rev. 11/82)

Publisher <u>McGraw - Hill</u>		Adoption Code No.	
Title <u>English Skills with Readings</u>			
Reviewed by <u>Julie Boswell</u>		IMDC No.	Date <u>October 3, 2002</u>

Circle Criterion Cited	<b>A. MALE AND FEMALE ROLES</b> (give page & paragraph or special nonprint references and comments)	
1 -- Adverse reflection	Pg. 702 Men living alone	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
2 -- Equal portrayal	Pg. 75 Males and females playing football	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
3a -- Occupations	Pg. 702 Dr. Lisa Berkman, Sociologist	
3b -- Achievements		
3c -- Mental and physical activities		
3d -- Traditional and nontraditional activities		
3e -- Emotions		
3f -- Sexually neutral language		Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>

Circle Criterion Cited	<b>B. ETHNIC AND CULTURAL GROUPS</b> (give page & paragraph or special nonprint references and comments)	
1 -- Adverse reflection	Pg. 61 Parents with rigid racial attitudes	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
2 -- Proportion of portrayals	Pg. 120 Mei Ling, an Asian Student	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
3 -- Customs and life-styles	Pg. 704 Japanese becoming "westernized"	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
4a -- Occupations	Pg. 41 Multi-cultures playing baseball	
4b -- Socioeconomic settings		
4c -- Achievements	Pg. 463 Mexican sculptures	
4d -- Mental and physical activities		
4e -- Traditional and nontraditional activities		
4f -- Root culture		Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>

Circle Criterion Cited	<b>C. OLDER PERSONS AND THE AGING PROCESS</b> (give page & paragraph or special nonprint references and comments)	
1 -- Adverse reflection	Pg. 103 The silver-haired woman is a karate expert	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
2 -- Proportion of portrayals	Pg. 48 Grandma making pot roast	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
3 -- Roles	Pg. 85 Retirement	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>
4 -- Aging process	Pg. 119 The Gray Panthers aid older citizens	Compliance? Yes <input checked="" type="checkbox"/> X No <input type="checkbox"/>

E  
29.2

Circle Criterion Cited	D. DISABLED PERSONS (give page & paragraph or special nonprint references and comments)		Compliance?
1 --	Adverse reflection	Pg. 649 Disabled older woman walking in the park	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2 --	Proportion of portrayals	Pg. 565 Man & woman in wheelchair	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3 --	Roles	Pg. 585 Disabled man running in a race	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
4 --	Emotions	Pg. 450 Man wearing glasses	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5 --	Achievements	PG 631 Deaf student winning an award	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Circle Criterion Cited	E. ENTREPRENEUR AND LABOR (give page & paragraph or special nonprint references and comments)		Compliance?
1 --	Adverse reflection	Pg. 5 Working in an apple plant	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2 --	Roles	Pg. 48 Working mothers	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Circle Criterion Cited	F. RELIGION (give page & paragraph or special nonprint references and comments)		Compliance?
1 --	Adverse reflection	Pg. 459 Lutheran converting to catholicism	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2 --	Indoctrination	Pg. 113 Observing Christmas	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3 --	Diversity	Pg. 459 First Christian Church	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Circle Criterion Cited	G. ECOLOGY AND ENVIRONMENT (give page & paragraph or special nonprint references and comments)		Compliance?
1 --	Ecology	Pg. 55 Public park, shrubs, trees Pg. 62 Insects are useful	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2 --	Environmental protection	Pg. 56 "People pollution"	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3 --	Resource use	Pg. 61 Homeowners today are more energy conscious	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Circle Criterion Cited	H. DANGEROUS SUBSTANCES (give page & paragraph or special nonprint references and comments)		
1 --	Discouragement of use	Pg. 42 Teens and Drugs Pg. 62 Cutting down on smoking	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2 --	Hazards of use	Pg. 56 Beer bottles as pollution in parks	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Circle Criterion Cited	I. THRIFT, FIRE PREVENTION, AND HUMANE TREATMENT OF ANIMALS AND PEOPLE (give page & paragraph or special nonprint references and comments)		
1 --	Waste	Pg. 56 Destruction of parks	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2 --	Fire hazards	Pg. 83 House burning down	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3 --	Inhumane treatment	Pg. 84 Caged canaries	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
4 --	Thrift	Pg. 103 Garbage truck	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
5 --	Fire prevention	Pg. 437 Smoke detector	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
6 --	Humane treatment	Pg. 118 Helping an elderly woman	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
J. DECLARATION OF INDEPENDENCE AND CONSTITUTION OF THE UNITED STATES (give page & paragraph or special nonprint references and comments)			
		Pg. 459 July 4th	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Circle Criterion Cited	K. BRAND NAMES AND CORPORATE LOGOS (give page & paragraph or special nonprint references and comments)		
1 --	Use of any such depictions	Pg. 41 Coca-Cola Pg. 75 Budweiser Pg. 80 "The Tonight Show"	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
2 --	Prominent use of any one depiction	Pg. 80 The <u>National Enquirer</u>	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
3 --	Illustrative standards applicable when determined necessary for educational purpose	Pg. 459 Boy Scouts	Compliance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>

Circle Criterion Cited	L. FOODS (give page & paragraph or special nonprint references and comments)			Compliance?				
1 --	High nutritive value	Pg. 48	Salad, pot roast, potatoes, vegetables, homemade pie	<table border="1"> <tr><td>Yes</td><td>X</td></tr> <tr><td>No</td><td></td></tr> </table>	Yes	X	No	
Yes	X							
No								
2 --	Low nutritive value	Pg. 48	Fast food; high fat and high sodium choices	<table border="1"> <tr><td>Yes</td><td>X</td></tr> <tr><td>No</td><td></td></tr> </table>	Yes	X	No	
Yes	X							
No								

\*\*\* SPECIAL INSTRUCTIONS FOR NONPRINT MATERIALS \*\*\*

Citations of noncompliance for nonprint materials must include specific references and comments. The references should be detailed as follows:

number of minutes (running time) from title: 16mm films; 8mm filmloops; videotapes; videocassettes

number of minutes (running time) from start and side number: audiotapes; audiocassettes; disc recordings

frame number: filmstrips; microforms

slide number: slides

quadrant location, plus overlay if necessary: (upper left, upper right, lower left, lower right); overhead transparencies; study prints; maps

Signature:

*Julie Powell*

Signature:

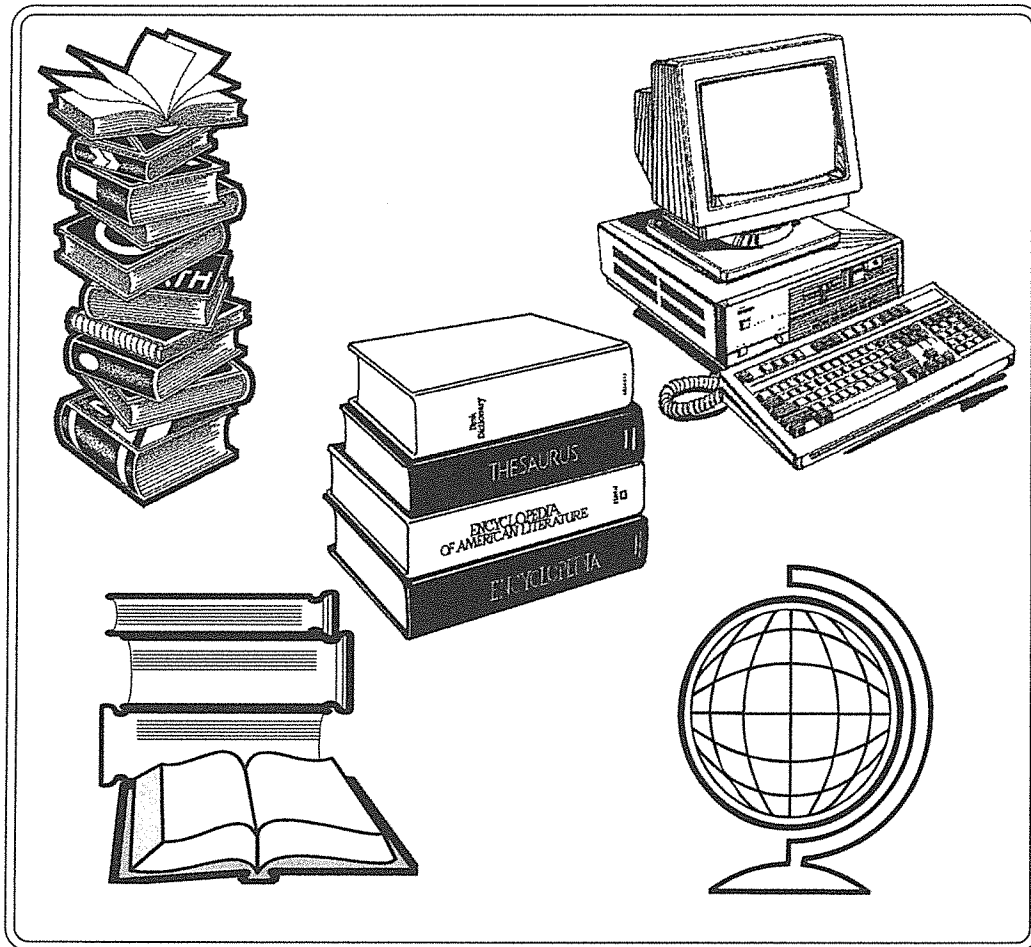
*Rev Sheehan*

Signature:

*Ben Dany*

**AB 862**

**California Public School  
Library Act of 1998**



**Library Plan**

**Jurupa Unified School District**

**Revised November 2002**

## Superintendent's Message

This document contains the work of a committee of Jurupa Unified School District stakeholders interested in improving the District's library media center program. The committee reviewed the state's document, *Check It Out! Assessing School Library Media Programs: A Guide for School District Education Policy and Implementation Teams*, developed a vision statement, and prioritized the eight California State library media center goals and objectives into a short and long range plan. The plan supports one of our six Board of Education goals, which states, "all students will achieve success in every program." That support is envisioned through creating library media centers as integrated systems in every school. The plan further envisions that the library media center would serve not only students to a greater degree, but also the community as well by extending its hours during the week and opening on weekends. This goal requires that we develop a new model and extend ourselves to develop working relationships with County library services and other community groups.

Each of the eight goals is supported by measurable objectives and action plans. The library media center is conceptualized as becoming the center of information acquisition through a variety of media including print, audio, video, and the Internet. Currently, district libraries are staffed by paraprofessionals. A long range goal of this plan is to add credentialed library media center teachers to the staff of every school. These teachers would work with classroom teachers and other school personnel to ensure that students and teachers have access to the most up-to-date materials in their field. They would also collaborate with staff to develop students' media literacy skills to high levels. As information explodes exponentially, everyone in our society will require the tools to examine information for their particular needs as well as for its validity and applicability.

In his best selling book, *The Seven Habits of Highly Successful People*, Steven Covey notes, "We must begin with the end in mind." The eight goals outlined in this plan are a clear demonstration that we know where we want to go with our library media center program; we have an end in mind. It is now incumbent upon everyone in our system to capture the vision, develop the will to make the vision a reality, and commit the resources. My sincere thanks to the committee for its dedication to the task and interest in ensuring that library media centers truly become the center of the teaching and learning process in the Jurupa Unified School District.

Rollin Edmunds  
Superintendent

## **Acknowledgments**

We wish to thank and acknowledge the contributions of the Jurupa Unified School District Library Plan Task Force Committee.

## **Task Force Members**

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## **Jurupa Unified School District**

### **Mission**

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community.

Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

### **Goals**

Jurupa schools will develop an environment that is physically and emotionally safe and that promotes positive character traits.

Jurupa schools will have parents and community actively participate in positive school and/or learning experiences.

Jurupa schools will help all students experience measurable success in any program.

Jurupa schools will increase the number of students eligible for college and other powerful post-secondary options.

Jurupa schools will increase the quality of interaction between teachers and students.

Jurupa students will learn, in their schools to live and work in a culturally diverse society where staff is representative of cultures in the community.

## **Vision for Jurupa Library Media Centers**

We believe that library media centers in the Jurupa Unified School District should be a vital and integral part of the educational program. To be fully effective, such library media centers must contain a central information network and a wide variety of resources, including quality literature, various technologies, and supplemental books and print materials. This central network and all resources should enhance quality of instruction, student motivation, time to learn, and the adjustment of curriculum to student needs. The vision of the Jurupa Unified School District library program is to build dynamic and accessible library media centers that (a) teach information literacy, (b) enhance learning through technology, (c) build reading literacy, and (d) collaborate with teachers in the design of instruction. It is our belief that such a powerful vision will only be fulfilled through a dedicated commitment to both short and long-range planning, collegial discussion about priority objectives and action plans, and a strong focus on results that affect student learning.

## **Library Progress Report**

The Library Act of 1998 has provided the Jurupa Unified School District with the resources to plan and implement an ongoing library program focusing on the needs of students, teachers, administrators, Jurupa Unified School District staff, and the community.

Since the revised November 2001 Library Plan, Jurupa Unified School District has:

- Maintained and enhanced the library system through software and hardware upgrades.
  - Purchased Web Collection Software for each library.
  - Purchased one library server for each of the 22 libraries.
  - Provided each media clerk and library technician with a three-year warranted, Dell computer, to be used as the main library workstation.
  - Each library work station and search station has been updated with the latest Follett Library Software.
- Continued to support and expand library resources.
  - Renewal of the EBSCO Online Reference Database program through August 2003.
  - Expanded the Web Collection program to include school based information
  - Added the World Book Online Reference resource.
  - Added a JUSD Library Web Page to the JUSD Web Site

- Continued the process of monthly staff development meetings/trainings for all library personnel.
  - Library meetings focused on the weeding of library materials, collection analysis, and library collection development.
  - Library personnel shared resources and best practices for library management and collaboration.
  - Invited appropriate vendors to demonstrate their products during meeting times.
- Continued to increase the efficiency and effectiveness of centralized cataloging of library materials.
  - Designated one person as a part-time centralized cataloger.
  - Purchased MARC editing software to maximize the efficiency of catalog editing.

## **District Priority Goals, Objectives, and Action Plans**

### **Short Range**

#### **GOAL 1: To provide up-to-date relevant resources in a variety of formats and technologies to meet the diverse needs of all learners.**

Objective 1: By October 2003, the Jurupa Unified School District will ensure that a collection of relevant resources including many resources in a variety of formats are available to meet all students' needs, including age-level and grade-level appropriate materials.

Action Plan 1: Sites will inventory current resources.

Action Plan 2: Sites will explore available resources.

Action Plan 3: Sites will select and purchase relevant resources in a variety of formats.

Objective 2: By October 2003, the Jurupa Unified School District will ensure that resources reflect the entire curriculum, especially beyond what textbooks can offer.

Action Plan 1: Sites will inventory current resources.

Action Plan 2: Sites will explore available resources.

Action Plan 3: Sites will select and purchase resources that reflect the entire curriculum, as determined by the Jurupa Unified School District curriculum standards.

Objective 3: By October 2003, the Jurupa Unified School District will ensure an update of relevant resources, ensure an adequate number of books that motivate students to read, ensure a collection large enough to support circulating mini-collections, and ensure collaborative selection of materials through the use of district resources, i.e., Web Collection.

Action Plan 1: Sites will inventory resources.

Action Plan 2: Site personnel will work collaboratively to select books using district resources, i.e., Web Collection, that motivate students to read.

Action Plan 3: Site personnel will work collaboratively to identify a collection large enough to support circulating mini-collections.

Objective 4: By October 2003, the Jurupa Unified School District will ensure an online (electronic) catalog to manage collections.

Action Plan 1: Sites will work collaboratively with the Educational Technology Department to provide an online catalog to manage a collection.

Action Plan 2: Ongoing staff development/training will be conducted to assist site personnel in aligning library resources with district curriculum standards.

**GOAL 2: To ensure that the library media program serves as an essential catalyst for learning and teaching through comprehensive plans, policies, and ongoing program assessment.**

Objective 1: By October 2003, the Jurupa Unified School District will ensure that libraries contain resources that support the teaching and learning of standards.

Action Plan 1: Site personnel will align library resources to district curriculum standards.

Action Plan 2: Site personnel will select library resources to align with district curriculum standards.

Objective 2: By October 2003, the Jurupa Unified School District will ensure that libraries promote reading and school-wide literacy events.

Action Plan 1: Sites will develop action plans to implement reading and schoolwide literacy events.

Objective 3: By October 2003, the Jurupa Unified School District will ensure that libraries meet the needs of our multicultural and multilingual student population.

Action Plan 1: Site personnel will inventory current resources.

Action Plan 2: Site personnel will explore available resources.

Action Plan 3: Site personnel will select and purchase resources to meet the needs of our multicultural and multilingual student populations.

Objective 4: By October 2003, the Jurupa Unified School District will develop a long-range plan that includes a vision statement, goals, measurable objectives, action plans, and written policies and procedures related to library-media centers.

Action Plan 1: The Library Task Force will seek input from site personnel.

Action Plan 2: The Library Task Force will draft, revise, and finalize the long-range plan using the recursive process.

Action Plan 3: The Library Task Force will assess and evaluate the Library Plan.

**GOAL 3: To ensure that all Jurupa Unified School District students have access to an equally effective library media program.**

Objective 1: By October 2003, the Jurupa Unified School District will encourage more frequent use of the library and provide access of the library for special needs students.

Action Plan 1: Sites will develop plans to meet the needs of their student population.

Action Plan 2: Sites will evaluate plans to assess use of and access to the library program.

Objective 2: By October 2003, the Jurupa Unified School District will develop an integrated approach to teaching information literacy skills.

Action Plan 1: Site personnel will work collaboratively to develop an integrated approach to teaching information literacy skills.

Objective 3: The Jurupa Unified School District will provide staff development for media professionals.

Action Plan 1: The Jurupa Unified School District will conduct a needs assessment and provide staff development to meet the needs of library media center personnel.

Objective 4: The Jurupa Unified School District will continue to recruit and train volunteers and student workers.

Action Plan 1: Sites will develop a recruitment, selection, and training plan for volunteers and student workers.

## **District Priority Goals, Objectives, and Action Plans**

### **Long Range**

#### **GOAL 1: To ensure ongoing administrative commitment for effective library media programs.**

Objective 1: The Jurupa Unified School District will provide adequate budget allocations to libraries.

Action Plan 1: The district will develop budget projections to adequately meet the needs of sites.

Objective 2: During the next five years, the Jurupa Unified School District will provide adequate technical support such as technology and online catalogs.

Action Plan 1: The Education Technology Department will provide technical assistance to sites.

Objective 3: During the next five years, the Jurupa Unified School District will allow collaborative planning time for library media teachers/clerks/technicians with teachers.

Action Plan 1: Sites will develop a plan to provide time for collaborative planning.

#### **SUBGOAL A: To provide staffing necessary to implement an effective, districtwide library media program.**

Objective 1: The Jurupa Unified School District will provide two full-time, credentialed library media teachers (formerly titled librarians), one for elementary and one for secondary schools.

Objective 2: The Jurupa Unified School District will provide full-time clerical support for the library media program at each school.

Action Plan 1: The Jurupa Unified School District will recruit, select, and hire qualified full-time clerical support for the library media program.



**SUBGOAL B: The Jurupa Unified School District will work collaboratively with sites to adequately wire media centers and support the accessibility of wide and local area networks.**

Objective 1: The Jurupa Unified School District and sites will work collaboratively to centrally locate the media centers.

Action Plan 1: The sites will work collaboratively with the district to develop a plan to provide appropriate facility locations.

Objective 2: The Jurupa Unified School District will work collaboratively with sites to ensure an inviting, clean, and stimulating environment.

Action Plan 1: The sites will work collaboratively with the district to develop a plan to provide appropriate facility maintenance.

Objective 3: The Jurupa Unified School District will work collaboratively with sites to ensure that furniture and equipment will promote student learning.

Action Plan 1: The sites will work collaboratively with the district to develop a plan based on student needs.

Objective 4: The Jurupa Unified School District will work collaboratively with sites to adequately wire media centers to support use of technology and network.

Action Plan 1: The Jurupa Unified School District will work collaboratively with sites to incorporate the wiring of media centers in the district plan.

Action Plan 2: Site plans will incorporate district policies and procedures for using technology.

Objective 5: The Jurupa Unified School District will work collaboratively with sites to provide a security system for the secondary media centers.

Action Plan 1: The Jurupa Unified School District will work collaboratively with sites to incorporate the security system into the district plan.

Objective 6: The Jurupa Unified School District will provide controlled heat, lighting, and air conditioning for the library/media center to allow for special events and the preservation of materials.

Action Plan 1: The Jurupa Unified School District will provide a plan for controlled heat, lighting, and air conditioning.

**GOAL 2: To provide for more effective student learning through a collaborative process for planning, teaching, and assessment.**

Objective 1: The Jurupa Unified School District will involve library media teachers in curriculum development.

Action Plan 1: Library media teachers will attend curricular meetings and provide input into curriculum development.

Objective 2: Library media teachers will plan instruction, teach lessons, and assess student progress collaboratively.

Action Plan 1: Time will be allocated to allow library media teachers and classroom teachers to plan, teach, and assess collaboratively.

**GOAL 3: To involve parents and community members in the development and support of library media programs for improved student learning.**

Objective 1: The Jurupa Unified School District will develop procedures for communicating in English and Spanish with parents and the community about the mission, goals, policies, resources, and activities of the library media center.

Action Plan 1: Education Services and the Task Force will develop communication procedures regarding media centers.

Objective 2: The sites will invite parents and the community to volunteer in the library.

Action Plan 1: Sites will recruit and train parent volunteers.

Objective 3: The sites will allow parents, when appropriate, to borrow materials from the library.

Action Plan 1: Sites will develop procedures for checkout purposes.

Objective 4: The sites will enable families to check out books, when appropriate, in conjunction with special school events.

Action Plan 1: Sites will develop procedures for checkout purposes.

Objective 5: The Jurupa Unified School District will form community partnerships.

Action Plan 1: Sites will recruit and maintain partnerships with community groups.

## Evaluation

Evaluation of the Jurupa Unified School District Library Plan will occur on an annual basis. Objective base line data in the form of stakeholders' perceptions will be collected during development of the initial plan and every third year thereafter. Such data will be based on recommended goals and implementation guidelines (objectives) specified in *Check It Out! Assessing School Library Media Programs: A Guide for School District Education Policy and Implementation Teams*, a document recommended by the California Department of Education.

During the initial year of planning, data will be collected from a sample of at least 23 representative teachers (one from each school); 23 students (one from each school - - - e.g., Student Council President); the 23 Jurupa Unified School District principals; 23 parents (e.g. PTA presidents, Board members, School Site Council parent member, their designees, or other parents identified by the principal), and 23 media clerks/library technicians (or representative person from the Learning Center/Adult School). Thus, 115 individuals who represent the various stakeholder perspectives will complete surveys<sup>1</sup> aimed at evaluating progress on the goals and objectives of the library plan. These individuals will be encouraged to collect input into such evaluations from their constituent groups.

Objective evaluation data will be compiled, printed, distributed to all sites, and added to school library plan notebooks housed in both the principal's office and library. Such data collections will be represented on a percentage basis and sorted by group reporting. Finally, these evaluations will be shared with the Board of Education.

<sup>1</sup> Such surveys, when feasible, will be developed with the full input of teachers, principals, media clerks, and library technicians.

## References

California Department of Education (1998). *Check It Out! Assessing School Library Media Programs: A Guide for School District Education Polity and Implementation Teams*. Sacramento: Author.

American Library Association (1998). *Information Power: Building Partnerships for Learning*. Chicago: Author.

Loertscher, D. V. (1998). *Reinvent Your School's Library In the Age of Technology: A Guide for Principals and Superintendents*. Hi Willow Research and Publishing: San Jose.

## APPENDIX 1

### Community and School Responses to Input from the Jurupa Unified School District Library Task Force

Of those schools that responded to the directive, "Provide input about priorities and goals for short-and long-range development of Jurupa Unified School District's library program," the following responses were given:

#### Short-Range Goals:

- 80% of respondents agreed with the placement of priority #1
- 90% of respondents agreed with the placement of priority #2
- 80% of respondents agreed with the placement of priority #3

#### Long-Range Goals:

- 70% of respondents agreed with the placement of priority #1
- 80% of respondents agreed with the placement of priority #2
- 80% of respondents agreed with the placement of priority #3
- 70% of respondents agreed with the placement of priority #4
- 70% of respondents agreed with the placement of priority #5

Of those responding, 96% agreed that the short- and long-range goals recommended by the Library Task Force were acceptable.

Of those responding, 100% agreed that the short-range goals recommended by the Library Task Force were acceptable.

Of those responding, 94% agreed that the long-range goals recommended by the Library Task Force were acceptable.

## California Media Center Goals and Objectives

### **Goal 1: To plan the staffing necessary to implement an effective, districtwide library media program.**

The success of a library program ultimately depends on the quality and number of personnel responsible for the program. A well-educated, highly motivated professional staff, adequately supported by technical and clerical staff members, is critical to the endeavor. A capable clerical support staff is responsible for certain library operations that expand the library media program and ensure that the library media teacher has time to work as a teacher, an instructional partner, an information specialist, and a program administrator.

#### Objectives

- 1.1 To provide a full-time, credentialed library media teacher at each school.
- 1.2 To provide full-time, paid library clerical support staff members at each school.
- 1.3 To include the library media teacher in professional staff development activities.
- 1.4 To regularly provide specialized staff development opportunities for library staff.
- 1.5 To ensure technical expertise is available to support the use of new technology in the library, such as the networking of computer work stations.
- 1.6 To recruit, train and supervise student workers at each school.
- 1.7 to recruit, train and supervise volunteers at each school.

### **Goal 2: To provide for more effective student learning through a collaborative process for planning, teaching, and assessment.**

Library media teachers contribute unique expertise to and are involved in all aspects of the teaching and learning process in the district. Many benefits to student learning occur when classroom teachers and the library media teacher work as a teaching team, bringing their own specialized skills to collaborate for student success. Activities are designed with available resources in mind, and the library collection is developed specifically to support classroom activities. Students become effective users of information and ideas within the context of the subject taught.

## Objectives

- 2.1 To involve the school library media teacher in curriculum development, technology planning, textbook selection, departmental meetings, and other schoolwide projects.
- 2.2 To provide time for classroom teachers and the library media teacher to meet together to plan instructional units, learning strategies, and activities that benefit from the use of library resources.
- 2.3 To have classroom teachers and the library media teacher function as a collaborative team by teaching lessons together.
- 2.4 To have the library media teacher and classroom teachers assess student progress and achievement together.
- 2.5 To provide time for professional development dedicated to enhance the collaborative process for teachers, library media teachers, and other specialists; for example, team building dialoging, interdisciplinary learning.

### **Goal 3: To ensure that all students in the district have access to equally effective library media programs.**

Library media programs exist to serve all students. While each school library develops its collections and services according to the needs of its students and teachers, the district has a responsibility to ensure that all students have equal access to excellent districtwide programs.

## Objectives

- 3.1 To open the library media center for student use all day, every day, before and after school, and during intercessions and summer school
- 3.2 To establish a system that allows and encourages frequent individual student access to library resources.
- 3.3 To provide flexible blocks of time scheduled for work in the library media center to coordinate with activities collaboratively planned by the classroom teacher and the library media teacher.
- 3.4 To integrate library media program information literacy skills (the ability to access, evaluate, and use information effectively) into content-related instruction rather than teach library skills in isolation.

3.5 To ensure the library media program provides physical access to resources for students with special needs.

3.6 To ensure to everyone on campus that the school library belongs to all of them.

**Goal 4: To provide up-to-date relevant resources in a variety of formats and technologies to meet the diverse needs of all learners.**

The library media program is an active partner in preparing students to become avid readers, competent users of technology, and effective users of information. The library collection is composed of organized resources needed to develop those skills. These many and varied resources, at different interest and ability levels across the curriculum, include various technologies, print and nonprint, in languages to meet student needs.

**Objectives**

4.1 To ensure that the library collection will include many resources in a variety of formats and languages to meet the needs of all learners.

4.2 To have resources in the library that reflect the entire curriculum of the school; that is, all topics and concepts taught that require resources beyond what textbooks offer.

4.3 To provide resources that are up-to-date, relevant, and enticing.

4.4 To provide "enough good books" for independent reading to allow students to exchange them as fast as they can read them.

4.5 To include library materials for below-grade-level, at-grade-level, and above-grade-level work on the same topic.

4.6 To establish library collections large enough to support circulating classroom mini-collections.

4.7 To provide an online (electronic) catalog circulation system in each school library and to provide access to the collection.

4.8 To provide access to, as well as contribute to, the resources of the broader library community.

4.9 To provide classroom teachers, library media teachers, and parents with access to readily available preview materials (e.g., publishers' samples or book exhibits and selection tools (such as book reviews).

4.10 To ensure library resources are collaboratively selected.



**Goal 5: To ensure ongoing administrative commitment for effective library media programs.**

Quality library media programs that are integral to learning and teaching do not exist without a district vision statement and administrative support. Administrative commitment is evident in actions, policies, resources, and high expectations for the media program. This support will yield higher student achievement, motivated readers, and lifelong learners.

**Objectives**

- 5.1 To formulate an adequate annual budget allocated to the library.
- 5.2 To provide additional technical support to the library media program as needed; for example, technology support for networks and the online catalog.
- 5.3 To allocate time for collaborative planning between classroom teachers and the library media teacher.
- 5.4 To encourage as a part of the instructional process, collaboratively planned and taught lessons.
- 5.5 To incorporate the library media teacher as part of the school leadership team; for example, the School-Site Council.
- 5.6 To use locations other than the library for activities that occur during the day for uses such as voting, testing, meetings, and so forth.
- 5.7 To include the library media center in special events; such as, Back-to-School Night, Open House, Parent Club, and School-Site Council meetings.

**Goal 6: To involve parents and community members in the development and support of library media programs for improved student learning.**

Involving parents in schools is essential both for their influence as the most important teachers their children will ever have and for the community perspective they bring to the school. The involvement of parents and community members has enhanced successful library programs in a variety of ways. They act as volunteers, as supporters of the school library, and as members of committees and library leadership teams at the district and school levels. Parents and community members benefit from their involvement in the library media program by having access to quality literature, new technologies, and primary language materials, and by learning about reading and literacy - - all of which contribute to the success of children.

## Objectives

- 6.1 To have in place procedures for communicating with parents and community members about the mission, goals, and policies of the library media center.
- 6.2 To invite parents and community members to volunteer in the library, either on a regular basis or for special projects.
- 6.3 To allow parents, when appropriate, to borrow materials from the school library.
- 6.4 To inform families about special learning activities, new resources, and literacy events involving the library.
- 6.5 To prepare communications for families in languages other than English, when appropriate.
- 6.6 To open the library media center for families to check out books in conjunction with special events.
- 6.7 To introduce technology training for parents featuring students as technology tutors.
- 6.8 To develop an action plan for the library media center involving parents in the development and implementation of the plan.
- 6.9 To form community or business partnerships to support the library media program, implementation.

## **Goal 7: To provide appropriate facilities to meet the learning and teaching needs of an effective library media program.**

The library media program requires appropriate facilities at both the district and school levels to meet the needs of the program. As a classroom that serves every student in the school, the library media center should provide an activity-oriented learning environment with space, furniture, equipment, and resources available for researching, browsing, reading, listening, viewing, and computing. Instead of looking institutional, the decor should be aesthetically pleasing and inviting, carrying a visual message that welcomes students.

- 7.1 To locate the library media center in an area of the campus, accessible to all users, and to have it perceived as "everyone's classroom."
- 7.2 To offer an inviting, clean, stimulating environment regardless of the age of the building.

- 7.3 To have the library media center's furniture, equipment, and learning resources actively promote student learning.
- 7.4 To have places for individuals and groups to sit for studying, doing research, reading, listening to audio tapes, viewing materials, and computing.
- 7.5 To adequately wire the library media center to support the networked use of technology; for example, an online catalog available in classrooms.
- 7.6 To adequately wire the library media center to provide Internet access.
- 7.7 To have at middle and high school levels, an unobtrusive security system which will be in place to protect materials and equipment.
- 7.8 To provide adjustable shelving for various kinds of resources and supplies.
- 7.9 To provide controlled heat, lighting, and air-conditioning for the library media center, to allow for special events and the preservation of materials.
- 7.10 To secure the building by an alarm system.

**Goal 8: To ensure that the library media program serves as an essential catalyst for learning and teaching through comprehensive plans, policies, and ongoing program assessment.**

Programs need a focus and a structure to become and remain effective. This structure must include ongoing assessment that provides the necessary data to make informed decisions. Effective library media programs are planned, organized, and evaluated on the basis of the goal that all students and staff will become effective users of information and ideas.

**Objectives**

- 8.1 To create a library media center which contains learning resources that support instruction, state and district content standards, and state frameworks.
- 8.2 To create a library media center which actively promotes reading and school wide literacy events; for example, reading incentive programs, author visits, family literacy projects, sustained silent reading, reading aloud, and storytelling.
- 8.3 To create a library media center which meets the needs of the school's multicultural and multilingual student population; for example, through the purchase of primary language materials and materials that represent a diversity of cultures, integrated shelving of materials for English language learners, and provision of bilingual subject headings.

- 8.4 To develop a library media program that includes a mission statement, goals, measurable objectives, action plans, and written policies and procedures.
- 8.5 To develop a library media center program which encompasses information literacy instruction (the ability to access, evaluate, and use information effectively) integrated into all curricular areas.
- 8.6 To have a schoolwide culture of reading and learning in which all students are expected to read to discover meaning, to learn, and to find personal pleasure.
- 8.7 To learn activities that involve authentic tasks in which students connect their learning to the world beyond school.
- 8.8 To provide opportunities for students and teachers to create and produce media and multimedia.
- 8.9 To keep students, teachers, and parents informed about the latest information resources and technologies in the library media center.
- 8.10 To implement a process to document the needs and accomplishments of the library media program and to measure progress throughout the year.
- 8.11 To include the library media program as an integral part of the instructional program review process; for example, include it in program quality reviews, WASC accreditation, compliance reviews, or school or district report cards.

**BOARD OF EDUCATION**

Carolyn A. Adams

Mary Burns

John Chavez

Sam D. Knight, Sr.

Ray Teagarden

**ADMINISTRATION**

**Rollin Edmunds**  
Superintendent

**DeWayne A. Mason, Ph.D.**  
Assistant Superintendent  
Education Services

**Ellen Kinnear, Ed.D.**  
Director  
Curriculum and Instruction

## RESOLUTION AUTHORIZING EXECUTION OF DELEGATE AGENCY AGREEMENT

## FROM THE RIVERSIDE COUNTY HEAD START PROGRAM

WHEREAS, Jurupa Unified School District, (Name of Entity) desires to enter into an AGREEMENT with DAVID L. LONG, Riverside County Superintendent of Schools, a Head Start Grantee, for the operation of a Head Start Program under the Head Start Act, 42 U.S.C. Section 9831, et. seq., as amended;

THEREFORE, BE IT RESOLVED THAT the Governing Board of Jurupa Unified School District (Name of Entity) hereby authorizes the execution of AGREEMENT C-4044 by and between this entity and DAVID L. LONG, Riverside County Superintendent of Schools; and,

## BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>Rollin Edmunds</u>	<u>Superintendent</u>
2. <u>Elliott Duchon</u>	<u>Deputy Superintendent</u>
3. <u>DeWayne Mason</u>	<u>Assistant Superintendent, Education Services</u>
<u>Memo Mendez</u>	<u>Director, Research &amp; Categorical Projects</u>
of <u>Jurupa Unified School District</u>	(Name of Entity) is hereby authorized on

behalf of and in the name of Jurupa Unified School District (Name of Entity) and as its act and deed to sign and otherwise enter into AGREEMENT C-4044 with DAVID L. LONG, Riverside County Superintendent of Schools; and,

## BE IT FURTHER RESOLVED THAT:

<u>Name</u>	<u>Title</u>
1. <u>Rollin Edmunds</u>	<u>Superintendent</u>
2. <u>Elliott Duchon</u>	<u>Deputy Superintendent</u>
3. <u>DeWayne Mason</u>	<u>Assistant Superintendent, Education Services</u>

shall be authorized to act on behalf of Jurupa Unified School District (Name of Entity) with respect to this AGREEMENT C-4044 by and between Jurupa Unified School District (Name of Entity) and DAVID L. LONG, Riverside County Superintendent of Schools and that DAVID L. LONG, Riverside County Superintendent of Schools

may rely upon any communication or act, including telephone communication, made by the individuals authorized to act on behalf of Jurupa Unified School District (Name of Entity) pursuant to this resolution; and

BE IT FURTHER RESOLVED that the following individuals comprise the entire Governing Board of Jurupa

Unified School District: (Name of Entity)

	<u>Name</u>	<u>Address</u>	<u>City, Zip Code</u>
1.	<u>Adams, Carolyn</u>	<u>2625 Rubidoux Blvd.</u>	<u>Riverside, CA 92509</u>
2.	<u>Burns, Mary</u>	<u>10909 Julia Street</u>	<u>Riverside, CA 91752</u>
3.	<u>Chavez, John</u>	<u>6064 Felspar</u>	<u>Riverside, CA 92509</u>
4.	<u>Knight, Sam</u>	<u>5650 Camino Real</u>	<u>Riverside, CA 92509</u>
5.	<u>Teagarden, Ray</u>	<u>4244 Lindsay St.</u>	<u>Riverside, CA 92509</u>
6.	<u></u>	<u></u>	<u></u>
7.	<u></u>	<u></u>	<u></u>
8.	<u></u>	<u></u>	<u></u>
9. *	<u></u>	<u></u>	<u></u>

AND BE IT FURTHER RESOLVED that the authority conferred by or pursuant to this resolution and the representations contained herein shall remain in full force and effect until written notice of the revocation thereof shall have been received by DAVID L. LONG, Riverside County Superintendent of Schools.

\*Attach additional sheet if necessary

I, \_\_\_\_\_ (Name), \_\_\_\_\_ Board Member \_\_\_\_\_ (Title), of  
 \_\_\_\_\_ Jurupa Unified School District \_\_\_\_\_, (Name of Entity) do here by certify  
 and declare that the foregoing is a full, true and complete copy of a resolution duly passed and adopted by the  
 Governing Board of \_\_\_\_\_ Jurupa Unified School District \_\_\_\_\_ at a  
 meeting of said Board duly and regularly called, noticed and held, at \_\_\_\_\_ Board Room \_\_\_\_\_,  
 on the \_\_\_\_\_ 9th \_\_\_\_\_ day of \_\_\_\_\_ December \_\_\_\_\_, 2002, at which meeting a quorum of the Governing Board  
 was present and voted in favor of said resolution, and that said resolution is now in full force and effect.

IN TESTIMONY WHEREOF, I have hereunto set my hand this 9th of December, 2002.

Name of Entity Jurupa Unified School District

Signature \_\_\_\_\_

Typed Name \_\_\_\_\_

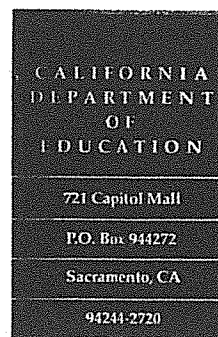
Title Board Clerk

Note: The Entity shall attach a copy of the agenda item for this action. A sample agenda item follows.





DELAINE EASTIN  
State Superintendent of Public Instruction



Attention: **EXECUTIVE DIRECTORS,  
CHILD DEVELOPMENT PROGRAMS**

**2002/2003 CHILD DEVELOPMENT  
CONTRACT**

## **DO NOT REMOVE ANY PAGES STAPLED TO THE CONTRACT FACESHEET**

1. X Submitted for your approval are TWO (2) copies of the 2002/2003 contract. Please **SIGN** both copies and insert the current **MAILING ADDRESS** in the **Contractor's signature box**, and **RETURN BOTH COPIES** of the contract to the Contracts Office. When final approval is obtained, an approved copy will be mailed to you.

THE 2002/2003 FUNDING TERMS AND CONDITIONS (FT&C's) are available on the Internet at: <http://www.cde.ca.gov/fasdiv/childcareftc>.

If you do not have Internet access, you may request a hard copy by contacting Bettina Gray at (916) 445-3844.

2. X Please attach TWO (2) copies (with at least one set of original signatures) of a resolution by the local governing body, which approves the contract and names the official who is authorized to sign it on their behalf. (A sample for your use is attached.) County Superintendents of Schools who find exception with the resolution requirement should contact Bettina Gray (916) 445-3844.

3.      Enclosed is one fully executed copy of the contract.

4.      Other: **PLEASE SIGN AND RETURN THE ENCLOSED Federal Certification Form [CO.8 (Rev. 5/99)]** which includes the Drug-Free Workplace, Lobbying, Debarment, Suspension Certification.

Sincerely,

Doris Morris, Assistant Manager  
Contracts Office  
(916) 323-5591

**PLEASE RETURN ALL COPIES TO:  
California Department of Education  
ATTENTION: Contracts Office  
P.O. Box 944272  
Sacramento, CA 94244-2720**

Enclosures

**CALIFORNIA DEPARTMENT OF EDUCATION**

721 Capitol Mall; P.O. Box 944272

Sacramento, CA 94244-2720

**F.Y. 02 - 03****DATE:** July 01, 2002**CONTRACT NUMBER:** GIMS-2448**PROGRAM TYPE:** INSTRUCTION MATERIALS**PROJECT NUMBER:** 33-6709-00-2**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES****CONTRACTOR'S NAME:** JURUPA UNIFIED SCHOOL DISTRICT

By signing this agreement and returning it to the State, you are agreeing to use the funds identified below for the purpose of materials and supplies for the Child Development Program. These funds shall not be used for any purpose considered nonreimbursable pursuant to the 2002-2003 Funding Terms and Conditions (FT&C) and Title 5, California Code of Regulations.

Funding of this contract is contingent upon appropriation and availability of funds. The period for which expenditures may be made with these funds shall be from July 1, 2002 through June 30, 2003.

For non-local educational agencies, expenditures made through June 30, 2003 shall be included in your 2002/2003 audit due in accordance with Section VI., I. of the Funding Terms and Conditions. The audits for School Districts and County Offices shall be submitted in accordance with Education Code Section 41020. Expenditure of these funds shall be reported to Child Development Fiscal Services (CDFS) on form CDFS -9529 no later than July 20, 2003.

The total amount payable pursuant to this agreement shall not exceed \$2,487.00.

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

STATE OF CALIFORNIA		CONTRACTOR	
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)	
PRINTED NAME OF PERSON SIGNING Donna Salaj		PRINTED NAME AND TITLE OF PERSON SIGNING Elliott Duchon, Deputy Superintendent	
TITLE Manager Contracts Office		ADDRESS 4850 Pedley Road, Riverside, CA 92509	
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 2,487	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General	
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0156 23224-6709 Transfer to SSF	Department of General Services use only	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,487	ITEM 30.10.060. 6100-196-0001		
	CHAPTER 379 STATUTE 2000 FISCAL YEAR 2002-2003		
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6144 Rev-8590			
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER		DATE	

H  
Pg. 2

**CALIFORNIA DEPARTMENT OF EDUCATION**

721 Capitol Mall; P.O. Box 944272

Sacramento, CA 94244-2720

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STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Donna Salaj		PRINTED NAME AND TITLE OF PERSON SIGNING Elliott Duchon, Deputy Superintendent			
TITLE Manager Contracts Office		ADDRESS 4850 Pedley Road, Riverside, CA 92509			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 2,487	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 0	(OPTIONAL USE) 0156 23224-6709 Transfer to SSF				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 2,487	ITEM 30.10.060. 6100-196-0001	CHAPTER 379	STATUTE 2000	FISCAL YEAR 2002-2003	
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6144 Rev-8590					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.					
SIGNATURE OF ACCOUNTING OFFICER		T.B.A. NO.		B.R. NO.	
		DATE			

## RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2002/03.

## RESOLUTION

BE IT RESOLVED that the Governing Board of Jurupa Unified School District

authorizes entering into local agreement number/s \_\_\_\_\_ and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Rollin Edmunds</u>	<u>Superintendent</u>	_____
<u>Elliott Duchon</u>	<u>Deputy Superintendent</u>	_____
<u>DeWayne Mason</u>	<u>Assistant Superintendent</u>	_____
<u>Memo Mendez</u>	<u>Director, Research &amp; Categorical Projects</u>	_____

PASSED AND ADOPTED THIS \_\_\_\_\_ day of \_\_\_\_\_ 2002/03, by the

Governing Board of Jurupa Unified School District

of Riverside County, California.

I, \_\_\_\_\_, Clerk of the Governing Board of

Jurupa Unified School District, of Riverside, County,

California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular board meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)

**JURUPA UNIFIED SCHOOL DISTRICT  
SKY COUNTRY SCHOOL  
WEDNESDAY, OCTOBER 30, 2002  
3:30 PM - LIBRARY  
Meeting No. 01  
AGENDA  
OPENING ACTIVITIES**

\*Call to Order

\*Welcome

**INFORMATION SESSION**

**1.0 INTRODUCTIONS**

**2.0 TRAINING ON THE ROLES AND RESPONSIBILITIES OF THE COUNCIL**

- 2.1 Training will be provided to the council on the roles and responsibilities of the School Site Council.

**3.0 ASSESSMENT RESULTS UPDATE**

- 3.1 API results – have been published on the Web. Sky Country results will be shared with the Council.

**4.0 ENGLISH LEARNERS ADVISORY COUNCIL (ELAC) UPDATE**

- 4.1 Status update on the ELAC meeting held October 15, 2002.

**5.0 APPOINTMENT OF ALTERNATE PARENT REPRESENTATIVES**

- 5.1 During the School Site Council member election, two parents were chosen to fill the vacant positions. Two parents are nominated as alternate representatives. They are LuAnn Kroese and Ingrid LeMasters.

**6.0 MISCELLANEOUS ANNOUNCEMENTS**

- 6.1 Next SSC Meeting – November 20<sup>th</sup> at 3:30 pm in the Sky Country School Library.  
6.2 Meeting Schedule as follows: January 29, 2003, February 26, 2003, March 26, 2003, April 30, 2003, May 28, 2003

**ACTION SESSION**

**7.0 DISTRICT ADVISORY COUNCIL (DAC) REPRESENTATIVE**

- 7.1 The District Advisory Committee meets four times per year and requires a school site representative from the School Site Council. Meetings are held from 9:00 a.m. – 11:00 a.m. at the Education Center Board Room. Meeting dates are: Wednesday, November 6, 2002, February 5, 2003, April 2, 2003, June 4, 2003.

**8.0 - ELECTION OF OFFICERS**

- 8.1 Positions to be filled for the 2002-2003 school year are: Chairperson, Vice-chairperson, Secretary.

**9.0 BUDGET ADJUSTMENT – GOVERNORS PERFORMANCE AWARD (GPA)**

- 9.1 During the 2000-2001 school year the Council approved a funds expenditure plan for a \$40,000 Governors Performance Award. To date, approximately \$9,000 remains unspent. At this time, the need for a new Risograph machine has become imperative. PTA is in the process of allocating funds to co-fund a purchase of a new Risograph machine. Recommend the Council approve the transfer of funds available (NTE \$8,000) to assist in the purchase of a new Risograph machine.

**10.0 ADJOURNMENT**

Jurupa Unified School District  
Sky Country Elementary

School Site Council  
Meeting Minutes  
Wednesday, October 30, 2002

**Members present:**

Deborah Betz  
Jeanine Cortez  
David Doubravsky  
Ron Growsky  
Staci Hurt

Charles Lantz  
Elisa Marquez  
Bruce Ravenscroft  
Sharon Roberts  
Kelly Weakly

**INFORMATION SESSION**

**1.0 Welcome**

The first meeting of the School Site Council was called to order at 3:32 p.m. All members were welcomed by Mr. Bruce Ravenscroft, Chairperson.

Mr. Doubravsky introduced two new members of the School Site Council. Mrs. Staci Hurt and Ms. Kelly Weakly. He also presented the roles and responsibilities of the School Site Council.

Mr. Doubravsky went over the results of the API from the previous testing period. He reported on the status of the ELAC. He reported that 12 parents attended the recent meeting and reviewed the duties of the council.

LuAnn Kroese and Ingrid LeMasters were reported as the Alternative SSC representatives.

The schedule of future SSC meetings was announced by Mr. Ravenscroft.

**ACTION SESSION**

The appointment of the District Advisory Council Representative was presented to the council for nominations. Ms. Cortes moved that Mr. Growsky be the DAC representatives. Mrs. Hurt seconded the motion. The motion was unanimous.

The election of officers was initiated. Mrs. Hurt moved that Mr. Ravenscroft be Chairperson of SSC. Mrs. Roberts seconded the motion. The motion was unanimous.

Ms. Cortes moved that Mrs. Hurt be appointed Vice-Chairperson. Mr. Growsky seconded the motion. The motion carried unanimously.

Ms. Marquez moved that Mrs. Weakly be Secretary. Mrs. Hurt seconded the motion. The motion carried unanimously.

Mr. Doubravsky stated that the school is in dire need of a new Risograph machine. Mr. Doubravsky recommended that an amount NTE \$8,000 be made available from the Governor's Performance Award to assist in the purchase of a new machine. A motion to adjust the budget was made by Mrs. Hurt. Mrs. Weakly seconded the motion. The motion carried unanimously.

The meeting was adjourned at 4:23 p.m.

/mar  
10.31.02

SKY COUNTRY ELEMENTARY

SCHOOL SITE COUNCIL MEETING

October 30, 2002

Library

Elizabeth,  
for board  
approval of  
new book  
Pg 2 of Minutes  
Thanks

Name

Charles Lantz ✓

Janine A. Cortez ✓

Ron Mowdy ✓

Keely Wealdy ✓

Shirley Hunt ✓

Bruce Raenschroff ✓

Wing Marg ✓

Abbie Betz ✓

Sharon Kordits ✓

Del Deeg ✓

Name



Jurupa Unified School District  
Education Services  
2000-20001 Governor's Performance Award  
Proposed Expenditures for Site-Based Funds

Rustic Lane Elementary  
Mr. Humberto Lizarraga, Principal

Total Amount of Grant \$20,579

Item(s) To Be Purchased

Justification for Expenditure(s)

TECHNOLOGY

P. C.'s for the computer lab

To upgrade the computer lab and  
bring it into the 21<sup>st</sup> century using  
current technology

LAN Hardware

Reading Software

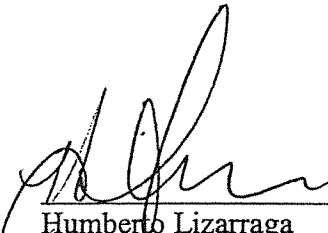
Math Software

Instructional Materials & Supplies

Playground Equipment

Staff Development

TOTAL      \$20,579

  
Humberto Lizarraga

Jurupa Unified School District  
Rustic Lane Elementary School

School Site Council Meeting  
Agenda  
October 1, 2002

OPENING ACTIVITIES

CALL MEETING TO ORDER

ACTION SESSION

- 1.0 Review and decide on two names to submit to district for the new high school.
- 2.0 Review and decide on Elementary Operations Manager position.
- 3.0 Recommend approval to expend the Governor's Awards Funds for computers, LAN hardware, reading and math software, instructional materials and supplies, playground equipment, and staff development.

HEARING SESSION

This item is included on the agenda to allow parents, staff, and others attending to ask questions or comment regarding the Consolidated Application Programs.

ADJOURNMENT

Jurupa Unified School District  
Rustic Lane Elementary School

School Site Council Meeting  
Minutes  
October 1, 2002

OPENING ACTIVITIES

CALL MEETING TO ORDER

The meeting was called to order at 3:25 p.m.

Members present - Mrs. Witt, Mrs. Goodman, Mr. Lizarraga, Ms. Guzman

ACTION SESSION

- 1.0 Review and decide on two names to submit to district for the new high school. *Motion was made by Mrs. Goodman to submit the names Golden Ranch and Golden Hills. Seconded by Mrs. Witt. Motion carried unanimously.*
- 2.0 Review and decide on Elementary Operations Manager position. *Motion was made by Mrs. Witt to approve the elementary operations manager position. Mrs. Goodman seconded the motion. Motion carried unanimously.*
- 3.0 Recommend approval to expend the Governor's Awards Funds for computers, LAN hardware, reading and math software, instructional materials and supplies, playground equipment, and staff development. *Motion was made by Mr. Lizarraga to expend funds as listed above. Motion seconded by Mrs. Witt, carried unanimously.*

HEARING SESSION

This item is included on the agenda to allow parents, staff, and others attending to ask questions or comment regarding the Consolidated Application Programs.

ADJOURNMENT

The meeting was adjourned at 4:07 p.m.

## Rustic Lane Elementary

October 1, 2002

## School Site Council

Please sign in

Phone Number

Ellie Witt	6847546
Robert Good	RL
Chasema G. Gorman	R.L.

# UNIVERSITY OF CALIFORNIA, RIVERSIDE

BERKELEY • DAVIS • IRVINE • LOS ANGELES • RIVERSIDE • SAN DIEGO • SAN FRANCISCO



SANTA BARBARA • SANTA CRUZ

OFFICE OF RESEARCH AFFAIRS  
RIVERSIDE, CALIFORNIA 92521  
TEL: (909) 787-5535  
FAX: (909) 787-4483  
WEBSITE: <http://www.ora.ucr.edu>

In Reply Reference UCR Proposal No.: 03040395

## SENT VIA FIRST CLASS MAIL

November 15, 2002

Dr. DeWayne Mason  
Assistant Superintendent, Education Services  
Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509

**RE: Agreement No. 94-8-K, Amendment No. 11**

Dear Dr. Mason:

We are presenting for your review a request to continue the project entitled "Comprehensive Teacher Education Institute with Jurupa Unified School District," in the amount of \$15,246.00 for the period 7/1/2002 through 6/30/2003. This project will continue under the direction of Dr. Dan Donlan, Graduate School of Education, University of California, Riverside.

I have enclosed two originals of the referenced Amendment that I have signed on behalf of The Regents of the University of California. the University of California, Riverside If the project is approved by your Board, please sign both originals and forward a fully executed original to my attention at the above address.

If you have questions regarding the scope of the project please contact Dr. Donlan. Questions regarding administrative or contractual matters can be addressed to me.

Sincerely,

A handwritten signature in black ink, appearing to read "David Serrano", is written over a horizontal line.

David Serrano  
Assistant Director

DS:

Enclosures: Two originals of Amendment No. 11

CC: Dr. Dan Donlan  
Jane Gunter, Graduate School of Education

K  
Pg. 1

AGREEMENT NO. 94-8-K

AMENDMENT NO. 11

UCR Proposal No. 03040395

The Regents of the University of California ("Regents") and Jurupa Unified School District ("Sponsor") hereby amend their Agreement dated March 9, 1994 for Dr. Dan M. Donlan's the Project entitled "Comprehensive Teacher Education Institute" as follows:

I Scope of Work and Final Report

The Scope of Work is amended to include Exhibit A for FY 2002-2003.

II. Period of Performance

The ending date of this agreement is deleted and replace with June 30, 2003.

III. Maximum Amount.

The maximum amount of the contract is increased by \$15,246, to \$341,444. Expenditures will be made in accordance with the FY 2002-2003 attached hereto and identified as Exhibit B. Payment in the amount of \$15,246 will be made upon execution of this Amendment and submission of an invoice by the UCR Extramural Accounting Office to Sponsor.

All other terms and conditions remain unchanged.

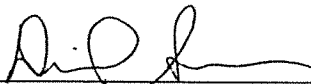
SPONSOR

UNIVERSITY

JURUPA UNIFIED  
SCHOOL DISTRICT

THE REGENTS OF THE  
UNIVERSITY OF CALIFORNIA

By 

by 

(Signature)

(Signature)

DeWayne A. Mason, Ph.D.

David Serrano, Assistant Director

(Name)

(Name)

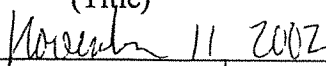
Assistant Superintendent  
Education Services

Sponsored Project Administration  
Office of Research Affair  
University of California  
Riverside, CA 92521

(Title)

(Title)

November 19, 2002

 11, 2002

(Date)

(Date)

h:\contract\JUSD\84-8-K-Amend\_11.doc

## 2002-2003 Operations Application K-3 Class Size Reduction Program

County and District Code: Charter School Code\*:

3	3	6	7	0	9	0						
---	---	---	---	---	---	---	--	--	--	--	--	--

County: Riverside

District: Jurupa Unified

Charter School\*: \_\_\_\_\_

\*For use only by charter schools applying independent of their sponsor district. Please do not list charter schools that are being included in the district's application.

Contact Person: Elliott Duchon

Title: Deputy Superintendent of Business Services  
& Governmental Relations

Address: 4850 Pedley Road

City, Zip Code: Riverside, CA 92509

Telephone: ( 909 ) 360-4157 Ext. \_\_\_\_\_

FAX: (909 ) 360-4163

### Certifications

As a condition for applying for and receiving Class Size Reduction program funds (Chapter 6.10, commencing with Section 52120 of Part 28 of the *Education Code*), the Governing Board of the above named school district (or charter school) certifies that the following statements are true and accurate, as evidenced by a Board Resolution or an entry in the Board meeting minutes (please do *not* submit Resolution or Minutes to CDE):

1. The number of classes listed on this form under either Option One or Option Two in each eligible grade level is identified [52123(a)].
2. The pupil counts listed in Column 3 ("Number of enrolled pupils") on this form do not include special education pupils enrolled in special day classes full time, pupils enrolled in independent study, or charter school pupils enrolled in a home-study program for the full regular school day. Pupil counts listed in column 3 are not greater than enrollment as of October of the previous calendar year [52123(b)].
3. A certificated teacher has been hired by the school district (charter school) and is providing direct instructional services to each class participating in the Class Size Reduction program. There will not be more than an average of 20.44 pupils per such class. It is the intent of the school district that each such certificated teacher will provide direct instructional services to each pupil enrolled in the separate class to which the teacher is assigned. [52123(c)].
4. As part of its Class Size Reduction program, the school district (charter school) will provide a staff development program for any teacher who will participate for the first time in the Class Size Reduction program and provide direct instructional services for reduced-size classes in this program as specified in certification #3. Appropriate training to maximize the education advantages of class size reduction will be provided to such teachers. This training shall include, but not be limited to, methods for providing each of the following: (1) individualized instruction, (2) effective teaching, including classroom management in smaller classes, (3) identifying and responding to pupil needs, and (4) opportunities to build on the individual strengths of pupils [52123(d), 52127].
5. The school district (charter school) will collect and maintain data required by the Superintendent of Public Instruction for evaluation of the Class Size Reduction program. The data shall include, but not be limited to, individual test scores or other records of pupil achievement. Any data collected will be protected in a manner that will not permit the personal identification of any pupil or parent [52123(e)].
6. Priority for reducing class size is according to the following order at each school site:
  - If only one grade level is reduced, the grade level will be 1st grade.
  - If two grade levels are reduced, the grade levels will be 1st and 2nd grades.
  - If three or four grade levels are reduced, the grade levels will be 1st and 2nd and then any combination of kindergarten and/or 3rd grade.
7. The CSR program has been implemented for 2002-2003.
8. The school district (charter school) will submit final enrollment counts on the J-7CSR form to the School Fiscal Services Division by May 2, 2003.

### Signature

To the best of my knowledge and belief, the information in this application is true and correct and is in compliance with the state law and administrative provisions of the California Department of Education. The Governing Board of the above named school district (or charter school) has authorized me to sign this application on its behalf.

  
Signature of District Superintendent or  
Charter School Chief Administrative Officer

Rollin Edmunds  
Printed Name

11/20/02  
Date

## 2002-2003 Operations Application K-3 Class Size Reduction

County and District Code:

3	3	6	7	0	9	0
---	---	---	---	---	---	---

Charter School Code\*:

--	--	--	--	--	--	--

County: Riverside

District: Jurupa Unified

Charter School\*:

\*For use only by charter schools applying independent of their sponsor district. Please do not list charter schools that are being included in the district's application.

### Calculation of Provisional Funding for 2002-2003

These calculations are for planning purposes only, and to start the flow of funds. Final adjustments to the 2002-2003 allocations will be made based on actual enrollment data submitted as part of the J-7CSR process.

1		2	3	4	5
Grade		Number of Classes	Number of Enrolled Pupils*	2002-2003 Funding Level	Estimated Allocation (col. 3 x col. 4)
<b>Option One</b>					
a	Grade 1	81	1,541	\$906	\$ 1,396,146.
b	Grade 2	82	1,639	\$906	\$ 1,484,934.
c	Grade 3	88	1,676	\$906	\$ 1,518,456.
d	Kindergarten	77	1,481	\$906	\$ 1,341,786.
e	Subtotal, Option 1	328	6,337	\$906	\$ 5,741,322.
<b>Option Two</b>					
f	Grade 1			\$453	\$
g	Grade 2			\$453	\$
h	Grade 3			\$453	\$
i	Kindergarten			\$453	\$
j	Subtotal, Option 2			\$453	\$
k	<b>Grand Totals</b> Option 1 + Option 2	328	6,337		\$ 5,741,322.

\*For application purposes only, pupil enrollment may not be greater than October 2001 CBEDS data.  
Please see Instructions for additional information.

*Don't forget to include the signature page!*



Jurupa Unified School District

Personnel Report #10

December 9, 2002

Extra Compensation Assignment

Education Services; formal meetings with Consulting Teacher; October 15, 2002 through May 15, 2003; not to exceed 18 hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$606.60 total.

Ms. Sunny McGowan

Education Services; formal meetings with Consulting Teacher; October 15, 2002 through May 15, 2003; not to exceed 18 hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$606.60 total.

Ms. Deborah Knodel

Education Services; formal meetings with Consulting Teacher; November 1, 2002 through May 30, 2003; not to exceed 14 hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$471.80 total.

Ms. Jean Bizot

Education Services; formal meetings with Consulting Teacher; November 1, 2002 through May 30, 2003; not to exceed 14 hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$471.80 total.

Ms. Terry Hainsworth

Education Services; formal meetings with Consulting Teacher; October 1, 2002 through May 30, 2003; not to exceed six (6) hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$202.20 total.

Ms. Arlene McNair

Education Services; formal meetings with Consulting Teacher; October 1, 2002 through May 30, 2003; not to exceed six (6) hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$202.20 total.

Ms. Joanna Milczarski

Education Services; to work with assessment services on benchmark tests; November 1, 2002 through June 30, 2003; not to exceed 10 hours per month; appropriate hourly rate of pay; Funding Source: IASA-Title II Eisenhower Entitlements; \$5,168 total.

Ms. Virginia Huckaby

Mr. Mike Dohr

Education Services; Library Task Force Committee meeting; November 14, 2002; not to exceed three (3) hours total; appropriate hourly rate of pay; Funding Source: IASA-Title VI Innovative Ed. Strategies Formula Entitlements; \$110 total.

Ms. Anita Cantwell

Ms. Marie Wayland

Mr. Rob Liddle

Education Support Services; to offer speech therapy services to home and hospital student; October 23, 2002 through June 30, 2003; not to exceed one (1) hour per week; appropriate hourly rate of pay; Funding Source: Special Education; \$1,173 total.

Ms. Robin Thompson

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Education Services: to attend an optional staff development day held at Sunnyslope Elementary; October 19, 2002; \$250 each; Funding Source: Staff Development Buy Out; \$5,750 total.

Ms. Sandra Amatriain	Ms. Cathy Armitage	Ms. Sally Beese
Ms. Sherry Bockman	Ms. Shawnette Bukarau	Ms. Deborah Cedarholm
Ms. Lorayne Corcoran	Ms. Janice DeSpain	Ms. Sherrill Ferguson
Ms. Elizabeth Garcia	Ms. Carol Hogerty	Ms. Harriet Huling
Ms. Heather Knell	Ms. Leah Luke	Ms. Barbara Martin
Ms. Carolyn Sherman	Ms. DeAnna Soccio	Ms. Jennifer Stromdahl
Ms. Heather Thompson	Ms. Kristen Vasta	Ms. Joanne Viafora
Ms. Zoe Washburn	Ms. Marilyn Wior	

Education Services: to attend an optional staff development day held at Sunnyslope Elementary; October 19, 2002; appropriate hourly rate of pay; Funding Source: Staff Development Buy Out; \$258.40 total.

Ms. Dani Andersen

Education Services: formal meetings with Consulting teacher; September 27, 2002 through October 29, 2002; not to exceed three (3) hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$96.90 total.

Ms. Ammi Bozonelos

Education Services: formal meetings with Consulting teacher; September 27, 2002 through October 29, 2002; not to exceed two (2) hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$64.60 total.

Mr. Denise Harmon

Education Services: formal meetings with Consulting teacher; November 13, 14, 21, 2002; not to exceed 1 ½ hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$48.45 total.

Ms. Shawna Crawford

Education Services: formal meetings with Consulting teacher; November 13, 14, 21, 2002; not to exceed 1 ½ hours total; appropriate hourly rate of pay; Funding Source: S.M.A.R.T.; \$48.45 total.

Mr. James Carey

Language Services: preparation time and presentation time for Into English presentation; December 12, 2002; not to exceed 6.5 hours total; appropriate hourly rate of pay; Funding Source: Economic Impact Aid-LEP (EIA-Bil.); \$219.05 total.

Ms. Janet Garcia-Hudson

Language Services: preparation time and presentation time for Into English presentation; December 12, 2002; not to exceed 7.5 hours total; appropriate hourly rate of pay; Funding Source: Economic Impact Aid-LEP (EIA-Bil.); \$252.75 total.

Ms. Theresa Hoag

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Language Services; preparation time and presentation time for Into English presentation; December 19, 2002; not to exceed 6.5 hours total; appropriate hourly rate of pay; Funding Source: Economic Impact Aid-LEP (EIA-Bil.); \$219.05 total.

Ms. Janet Garcia-Hudson

Glen Avon Elementary; school plan; September 23, 2002 through June 20, 2003; not to exceed 1,500 hours total; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$48,450 total.

Mr. John Allen	Ms. Leslee Brandom	Ms. Heather Broda
Mr. Jonathan Brubaker	Ms. Farrah Crane	Ms. Joyce Davis
Mr. Brian Delameter	Mr. Richard Gennari	Ms. Michelle Gleason
Ms. Nina Gonzales	Ms. Sabrina Goodall	Ms. Cherie Gustafson
Ms. Gabrielle Hensley	Ms. Julie Herman	Ms. Carolyn Hoggard
Ms. Ji Hong	Ms. Tammy Jardine	Ms. Alanna Logue
Ms. Mary Lunetto	Ms. Laura Martin	Mr. Robert Mercer
Mr. Daniel Porcu	Ms. Diane Ravelli	Ms. Sara Raygor
Ms. Denise Sanchez	Ms. Jonal Schissler	Ms. Kathy Schmalz

Glen Avon Elementary; school plan; September 23, 2002 through June 20, 2003; not to exceed 1,500 hours total; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$48,450 total.

Ms. Linita Simmons	Mr. Basil Slaymaker	Mr. John Taylor
Ms. Maralene Taylor	Ms. Nora Newman	Ms. Janet Terry
Ms. Pam Kelly	Ms. Glae Koenig	Ms. NeShawna Peel
Ms. Eckta Naring		

Mission Bell Elementary; extended learning opportunity program for at-risk students; October 1, 2002 through January 31, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$1,806 total.

Ms. Lynda Finch

Mission Bell Elementary; extended learning opportunity program for at-risk students; October 1, 2002 through January 31, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$1,806 total.

Ms. Maggie Manning

Mission Bell Elementary; extended learning opportunity program for at-risk students; October 1, 2002 through January 31, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$1,806 total.

Ms. Michelle Castaneda

Mission Bell Elementary; extended learning opportunity program for at-risk students; October 1, 2002 through January 31, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$1,806 total.

Ms. Amy Weidman

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Mission Bell Elementary; extended learning opportunity program for at-risk students; October 1, 2002 through January 31, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$1,806 total.

Ms. Jamie Nguyen

Mission Bell Elementary; extended learning opportunity program for at-risk students; October 1, 2002 through January 31, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$1,806 total.

Ms. Ruth Anne Peil

Mission Bell Elementary; extended learning opportunity program for at-risk students; October 1, 2002 through January 31, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$1,806 total.

Mr. Alex Ortiz

Mission Bell Elementary; to work on Comite' notebooks; October 9, 2002 through June 21, 2003; not to exceed 50 hours total; appropriate hourly rate of pay; Funding Source: School Improvement Program (SIP) Grades K-6; \$1,685 total.

Ms. Donna Prince

Pedley Elementary; extended day reading & writing program; August 26, 2002 through December 18, 2002; not to exceed 25 hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$807.50 total.

Ms. Brook Murcay

Sky Country Elementary; to provide extended learning opportunities for students; October 28, 2002 through December 6, 2002; not to exceed 85 hours total; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$2,852.31 total.

Ms. Diana Martinez  
Ms. Deborah Betz  
Ms. Margie Forward

Ms. Cynthia Palmer  
Mr. Charles Lantz  
Mr. Darwin Dallas

Mr. Bruce Ravenscroft  
Ms. Kim Sorenson  
Mr. Frederick Bailey

Sunnyslope Elementary; after school extended learning opportunity program; January 6, 2003 through May 30, 2003; not to exceed 890 hours total; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$30,000 total.

Ms. Sandra Amatriain  
Mr. Giovanni Bernier  
Ms. Lori Brown  
Ms. Lorayne Corcoran  
Mr. Wayne Fowler  
Ms. Gina Gurrola  
Ms. Cynthia Johnson  
Ms. Miranda Larson  
Ms. Barbara Martin  
Mr. Robert Mitchell

Ms. Cathy Armitage  
Ms. Mary Blevins  
Ms. Shawnette Bukarau  
Ms. Janice DeSpain  
Ms. Maria Garcia  
Ms. Carol Hogerty  
Ms. Heather Knell  
Ms. Amber Lee  
Ms. Brooke Martinez  
Ms. Tricia Ramer

Ms. Sally Beese  
Ms. Sherry Bockman  
Mr. Eduardo Cesena  
Ms. Sherrill Ferguson  
Ms. Anne Gibson  
Ms. Harriet Huling  
Ms. Deborah Knodel  
Ms. Leah Luke  
Ms. Deborah Maynor  
Ms. Carolyn Sherman

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Sunnyslope Elementary; after school extended learning opportunity program; January 6, 2003 through May 30, 2003; not to exceed 890 hours total; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$30,000 total.

Ms. DeAnna Soccio	Ms. Jennifer Stromdahl	Ms. Heather Thompson
Ms. Janet Thompson	Ms. Kristen Vasta	Ms. Joanne Viafora
Ms. Zoe Washburn	Ms. Elizabeth Weeks	Ms. Marilyn Wior
Mr. Carl Zitek		

Jurupa Middle School; to provide additional instruction to provide students with emphasis on Math concepts and skills that focus on mastering essential standards; October 1, 2002 through May 30, 2003; not to exceed 192 hours total; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$7,728 total.

Ms. Alicia Acevedo	Ms. Judy Bailey	Ms. Hilary Barnett
Ms. Laura Beal	Ms. Kerry Blackwell	Ms. Lois Clark
Ms. Blanca Diaz	Ms. Sue Ferraro	Ms. Toni Fletcher
Ms. Chris Franz	Ms. Robert Gallegos	Mr. Ralph Garcia
Mr. Sam Gee	Mr. John Gonzalez	Ms. Pam Grethen
Mr. Andrew Hernandez	Mr. Jay Ishimoto	Ms. Jamie Lewison
Mr. Lyle McCollum	Mr. Ed Mills	Ms. Melissa Moberly
Ms. Amber Mooney	Ms. Ermine Nelson	Mr. Jeff Norman
Ms. Anna Palmer-Hurtado	Ms. Patty Pang	Ms. Joann Papavero
Mr. John Papavero	Ms. Lori Pardon	Ms. Monica Patino
Mr. Dan Patterson	Ms. Loretta Pearce	Mr. Dan Poelstra
Ms. Susan Ridder	Ms. Lorraine Robles	Ms. Maria Rodriguez
Ms. Kari Rohr	Ms. Triza Samuel	Ms. Lorraine Sanchez
Ms. Shelly Sinclair	Mr. David Solorio	Ms. Niki Stashuk
Mr. Doug Stevens	Ms. Terri Stevens	Ms. Maureen Thurman
Ms. Judy Van Train	Ms. Claudia Vasquez	Ms. Janet Willard
Ms. Cynthia Wilson	Mr. Ross Yohonn	

Mira Loma Middle School; extended learning opportunity classes; October 7, 2002 through June 18, 2003; not to exceed 1.25 hours each per day; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$28,000 total.

Ms. Christy Coello	Mr. Libbern Cook	Ms. Anne Cox
Ms. Ginger Gelhaus	Ms. Lorena Baker	Ms. Heather Lynch
Ms. Arrinita Murphy	Ms. Roneice Parchment	Mr. Adam Rowland
Mr. Robert Santiago	Ms. Carol Veneman	Ms. Roxane Winemiller

Jurupa Valley High School; to promote increased number of students successfully completing enrollments in a-g, honors, and AP courses; October 19, 2002; not to exceed four (4) hours per day; appropriate hourly rate of pay; Funding Source: Donations; \$1,078.40 total.

Mr. Jose Araux	Mr. Joe Beloni	Ms. Laretta Cortez
Ms. Kelly Dodd	Ms. Joy Estrada	Ms. Connie Finazzo
Ms. Jennifer Green	Ms. Kelly McArdle	

Jurupa Valley High School; over the special education case load limit of 18 students; October 4, 2002 through November 8, 2002; not to exceed one (1) hour per day; 1/5 daily rate of pay; Funding Source: Special Education; \$1,100 total.

Ms. Kelly McArdle

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Jurupa Valley High School; over the special education case load limit of 18 students; October 4, 2002 through October 18, 2002; not to exceed one (1) hour per day; 1/5 daily rate of pay; Funding Source: Special Education; \$1,100 total.

Ms. Heidi Chastain

Jurupa Valley High School; over the special education case load limit of 18 students; October 4, 2002 through November 8, 2002; not to exceed one (1) hour each per day; 1/5 daily rate of pay; Funding Source: Special Education; \$1,100 total.

Ms. Julie Agnew

Ms. Marcia Rivero

Jurupa Valley High School; to promote increased successful enrollment and achievement in and completion of a-g, honors and AP courses; July 1, 2002 through June 30, 2003; not to exceed six (6) hours per week; appropriate hourly rate of pay; Funding Source: AP Challenge Grant; \$1,000 total.

Mr. Dennis Kroeger

Learning Center; to provide English as a second language instruction to adults; November 12, 2002 through June 22, 2003; not to exceed 12 hours per week; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$13,091.75 total.

Ms. Irasema Guzman

Substitute Assignment

Teacher	Mr. Luis Bueno 3691 Monroe Street #4 Riverside, CA 92504	As needed Emergency 30-Day Permit
Teacher	Ms. Paula Constable 4187 Swain Court Riverside, CA 92507	As needed CBEST Waiver
Teacher	Ms. Arlene Cordoba 10124 Ontario Street Riverside, CA 92503	As needed Emergency 30-Day Permit
Teacher	Mr. Lemont Hudgins 4406 Mission Inn Avenue Riverside, CA 92501	As needed CBEST Waiver
Teacher	Mr. Joel Levin 4620 Van Buren Blvd. #72 Riverside, CA 92503	As needed Emergency 30-Day Permit
Teacher	Ms. Gina Litts 2717 Corydon Avenue Norco, CA 92860	As needed Emergency 30-Day Permit
Teacher	Ms. Claire Solis 3481 Florida Street Riverside, CA 92507	As needed Emergency 30-Day Permit

Personnel Report #10

CERTIFICATED PERSONNEL

Leave of Absence

Teacher	Ms. Christy Gandara 3954 Stonemont Drive Hemet, CA 92545	Maternity Leave eff. November 20, 2002 through January 13, 2003 with use of sick leave benefits.
Teacher	Ms. Garnett Peralta 1120 S. Althea Avenue Rialto, CA 92376	Maternity Leave eff. December 30, 2002 through February 20, 2003 with use of sick leave benefits.

Resignation

Teacher	Ms. Laura Kindron 22751 El Prado #7206 Rancho Santa Margarita, CA 92688	Eff. November 27, 2002
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CLASSIFIED PERSONNEL

Regular Assignment

Plumber	Mr. Alfredo Gomez 3731 Trinity Court Chino, CA 91710	Eff. December 4, 2002 Work Year A
Plumber	Mr. Jonathon Gowan 5095 Hallmark Riverside, CA 92505	Eff. December 4, 2002 Work Year A
Activity Supervisor	Ms. Debra Jones 6589 Asa Way Riverside, CA 92509	Eff. December 3, 2002 Work Year F1 Part-time

Short-Term/Extra Work

Education Services; attendance keeping for 7<sup>th</sup> grade math academy; October 28, 2002 through May 8, 2003; not to exceed two (2) hours per week; appropriate hourly rate of pay; Funding Source: 7<sup>th</sup> Grade Math Academy; \$644 total.

Translator/Clerk-Typist Ms. Marie Rose Ortiz

Education Services; peak load help for necessary demographic coding and processing of the CAHSEE tests; November 7-7, 2002; not to exceed three (3) hours per day; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$108 total.

Instructional Aide Ms. Heather Schwalm

Education Services; peak load help for necessary demographic coding and processing of the CAHSEE tests; November 7-7, 2002; not to exceed four (4) hours per day; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$108 total.

Instructional Aide Ms. Tammy Hall

Personnel Report #10

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Education Support Services; to participate in a two-day training; October 30-31, 2002; not to exceed 3.75 hours per day; appropriate hourly rate of pay; Funding Source: Special Ed.: IDEA Basic Grant Entitlement; \$100.48 total.

Student Attendant                      Ms. Ysabel Segura

Maintenance & Operations; to assist with clean up of freshly poured concrete for lunch shelters at various sites; November 26, 2002 through December 31, 2002; not to exceed eight (8) hours per day; appropriate hourly rate of pay; Funding Source: Unrestricted Resources; \$967.20 total.

Activity Supervisor                      Mr. Mike Ursua

Glen Avon Elementary; child care for parent workshops; November 13, 2002 through June 18, 2003; not to exceed 24 hours total; appropriate hourly rate of pay; Funding Source: School Improvement Program (SIP) Grades K-6; \$264 total.

Activity Supervisor	Ms. Rita DeLaTorre
Activity Supervisor	Ms. Nancy Hicks
Activity Supervisor	Ms. Josefina Ibarra
Activity Supervisor	Ms. Tonya McLain
Activity Supervisor	Ms. Irma Rangel
Activity Supervisor	Ms. Sherrie Stoddard

Glen Avon Elementary; to set up for the extended learning opportunity program, attendance, and assist in program coordinating; September 28, 2002 through June 25, 2003; not to exceed 100 hours total; appropriate hourly rate of pay; Funding Source: School Improvement Program (SIP) Grades K-6; \$2,600 total.

Clerk-Typist                              Ms. Lisa DeVore

Granite Hill Elementary; to assist in proctoring tests, ordering, inventorying and translating needed materials for parents; November 7-8, 2002; not to exceed 10 hours each; appropriate hourly rate of pay; Funding Source: School Improvement Program (SIP) Grades K-6; \$783.87 total.

Activity Supervisor	Ms. Mary Almaguer
Bil. Language Tutor	Ms. Sandra Cohen
Activity Supervisor	Mr. Arthur DeLeon
Activity Supervisor	Ms. Dorothy Gonzalez
Bil. Language Tutor	Ms. Maritza Gonzalez
Bil. Language Tutor	Ms. Martha Unzueta
Bil. Language Tutor	Ms. Jhessenia Valenzuela

Sky Country Elementary; to provide extended learning opportunities for students; October 28, 2002 through December 6, 2002; not to exceed 11 hours total; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$106.81 total.

Activity Supervisor                      Ms. Louise Pinkerton

Mira Loma Middle School; extended learning opportunity classes; October 7, 2002 through June 18, 2003; not to exceed two (2) hours per week; appropriate hourly rate of pay; Funding Source: FELO/SELO Programs; \$28,000 total.

Clerk-Typist                              Ms. Sandi Rodriguez



Personnel Report #10

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Mission Middle School; to communicate with parents so that they become more involved in the school and effectively support their children's academic and social development; November 7-12, 2002; not to exceed three (3) hours total; appropriate hourly rate of pay; Funding Source: IASA-Title I Basic Grants Low Income; \$39.98 total.

Instructional Aide                      Ms. Margaret Morales

Jurupa Valley High School; to work with students within the Academy of Construction and Engineering providing tutoring and statistical recordkeeping; July 1, 2002 through June 30, 2003; not to exceed 100 hours total; appropriate hourly rate of pay; Funding Source: Partnership Academies Program; \$1,322.70 total.

Instructional Aide                      Ms. Shirley Van Cleave

Learning Center; to assist instructor in Adult Education English as a Second Language class; November 18, 2002 through June 22, 2003; not to exceed four (4) hours per week; appropriate hourly rate of pay; Funding Source: Community Based English Tutoring; \$1,528.13 total.

Bil. Language Tutor                      Ms. Olga Halvorsen

Substitute Assignment

Clerk-Typist                              Ms. Angelina Duran                      As needed  
4824 Pinnacle street  
Riverside, CA 92509

Activity Supervisor                      Ms. Annalin Kliebert                      As needed  
6163 Karianne Lane  
Riverside, CA 92509

Clerk-Typist                              Ms. Socorro Martinez                      As needed  
9284 Pleasant Hurst Court  
Riverside, CA 92509

Cafeteria Assistant I                      Ms. Shelleen Woss                      As needed  
8381 Tamarind Lane  
Riverside, CA 92509

Resignation

Activity Supervisor                      Ms. Charlene Chrinios                      Eff. December 2, 2002  
5675 Sexton Lane  
Riverside, CA 92509

Activity Supervisor                      Ms. Linda Rodriguez                      Eff. November 14, 2002  
3856 Driving Range Road  
Riverside, CA 92509

Clerk-Typist                              Ms. Debbie Stinson                      Eff. November 22, 2002  
18063 Gwynn Court  
Riverside, CA 92506

Personnel Report #10

MANAGEMENT PERSONNEL

Extra Compensation Assignment

Education Services; to attend an optional staff development day held at Sunnyslope Elementary; October 19, 2002; appropriate daily rate of pay; Funding Source: Staff Development Buy Out; \$445.13 total.

Elementary Principal                      Ms. Tammy Elzig

OTHER PERSONNEL

Short-Term Assignment

Student & Community Services; to serve as the AsCent Program Coordinator; October 1, 2002 through June 30, 2003; not to exceed 30 hours per week; \$26.345 per hour; Funding Source: Other Federal; \$23,711 total.

AsCent Program Coord.                      Ms. Diana Fox

Student & Community Services; to serve as a Family Advocate; October 1, 2002 through June 30, 2003; not to exceed six (6) hours per week; \$15.00 per hour; Funding Source: School Safety and Violence Protection; 3,240 total.

Family Advocate                              Ms. Marisella Brazfield

Student & Community Services; to serve as a Student Worker; October 16, 2002 through June 30, 2003; not to exceed 15 hours per week; \$6.75 per hour; Funding Source: Other Federal; \$3,442 total.

Student Worker                                Ms. Evelyn Cornejo

Student & Community Services; to serve as a Student Worker; October 16, 2002 through June 30, 2003; not to exceed 15 hours per week; \$6.75 per hour; Funding Source: Other Federal; \$3,442 total.

Student Worker                                Ms. Casey Blakemore

Student & Community Services; to serve as a Student Worker; October 16, 2002 through June 30, 2003; not to exceed 15 hours per week; \$7.00 per hour; Funding Source: Other Federal; \$3,570 total.

Student Worker                                Ms. Erica Velasco

Student & Community Services; to serve as a Student Worker; October 16, 2002 through June 30, 2003; not to exceed 15 hours per week; \$7.00 per hour; Funding Source: Other Federal; \$3,442 total.

Student Worker                                Ms. Esther Arredondo

Student & Community Services; to serve as a Student Worker; October 16, 2002 through June 30, 2003; not to exceed 15 hours per week; \$6.75 per hour; Funding Source: Other Federal; \$3,442 total.

Student Worker                                Ms. Jessee Ortiz

Student & Community Services; to serve as a Student Worker; October 16, 2002 through June 30, 2003; not to exceed 15 hours per week; \$6.75 per hour; Funding Source: Other Federal; \$3,442 total.

Student Worker                                Mr. Felipe Mercado

Personnel Report #10

OTHER PERSONNEL

Short-Term Assignment

Student & Community Services; to serve as a Student Worker; October 16, 2002 through June 30, 2003; not to exceed 15 hours per week; \$6.75 per hour; Funding Source: Other Federal; \$3,442 total.

Student Worker                      Ms. Stephanie Williams

Student & Community Services; to serve as a Student & Community Liaison; October 24, 2002 through June 30, 2003; not to exceed 15 hours per week; Funding Source: Healthy Start Planning and Operational Funds; \$3,712 total.

Student & Comm. Liaison              Ms. Abbe DeLong

Student & Community Services; to serve as an MFT Intern; July 1, 2002 through June 30, 2003; not to exceed 40 hours per week; \$25.00 per hour; Funding Source: Other Federal; \$49,000 total.

MFT Intern                              Ms. Andrea Morris

Student & Community Services; to serve as a Sports League Facilitator; October 25, 2002 through June 30, 2003; not to exceed 10 hours per week; \$12.50 per hour; Funding Source: Other Federal; \$2,250 total.

Sports League Facilitator      Ms. Melissa Salazar

Student & Community Services; to serve as a Sports League Facilitator; November 1, 2002 through June 30, 2003; not to exceed 15 hours per week; \$6.75 per hour; Funding Source: Other Federal; \$3,050 total.

Sports League Facilitator      Mr. Jose Gaytan

Student & Community Services; to serve as a Family Advocate; October 1, 2002 through June 30, 2003; not to exceed six (6) hours per week; \$15.00 per hour.

Family Advocate                      Ms. Marisela Trujillo-Brazfield

Ina Arbuckle Elementary; to serve as a Babysitter; October 1, 2002 through June 30, 2003; not to exceed 110 hours total; \$10.23 per hour; Funding Source: Community Based English Tutoring; \$6,160.04 total.

Babysitter                              Ms. Sally Garibay

Ina Arbuckle Elementary; to serve as a Babysitter; October 1, 2002 through June 30, 2003; not to exceed 110 hours total; \$10.23 per hour; Funding Source: Community Based English Tutoring; \$6,160.04 total.

Babysitter                              Ms. Leticia Lopez

Indian Hills Elementary; to serve as a Babysitter; September 1, 2002 through June 30, 2003; not to exceed six (6) hours per week; \$8.648 per hour; Funding Source: Community Based English Tutoring; \$2,076 total.

Babysitter                              Ms. Emily Ibarra

Q  
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Personnel Report #10

OTHER PERSONNEL

Short-Term Assignment

Pedley Elementary; to serve as a Babysitter; October 16, 2002 through June 10, 2003; not to exceed 59.2 hours total; \$10.00 per hour; Funding Source: Community Based English Tutoring; \$1,197 total.

Babysitter Ms. Maria Lopez

Troth Street Elementary; to serve as a Babysitter; October 10, 2002 through June 21, 2003; not to exceed 10 hours per week; \$9.53 per hour; Funding Source: Community Based English Tutoring/IIUSP-Underperforming Schools; \$3,145 total.

Babysitter Ms. Andrea Avalos

Troth Street Elementary; to serve as a Babysitter; October 10, 2002 through June 21, 2003; not to exceed 10 hours per week; \$9.53 per hour; Funding Source: Community Based English Tutoring/IIUSP-Underperforming Schools; \$3,145 total.

Babysitter Ms. Amalia Lujan

Mira Loma Middle School; to serve as an AVID Tutor; September 5, 2002 through June 30, 2003; not to exceed six (6) hours per week; \$7.50 per hour; Funding Source: IASA-Title I Basic Grants Low Income; \$1,500 total.

AVID Tutor Mr. Antonio Sanchez

Jurupa Valley High School; to serve as an Academy Assistant; July 1, 2002 through August 30, 2002; not to exceed 60 hours total; \$9.58 per hour; Funding Source: Partnership Academies Program; \$575.80 total.

Academy Assistant Ms. Jennifer Gates

Jurupa Valley High School; to serve as an Academy Assistant; September 1, 2002 through June 30, 2003; not to exceed 100 hours total; \$9.58 per hour; Funding Source: Partnership Academies Program; \$958 total.

Academy Assistant Ms. Jennifer Gates

Rubidoux High School Athletics; 2002-2003 school year; appropriate seasonal rate of pay.

Head Football Coach	Mr. Wayne Cochrun
Assistant Football Coach	Mr. Charles Meyerett
Assistant Football Coach	Mr. Rich Torbert
Assistant Football Coach	Mr. Harrison Cole
Assistant Football Coach	Mr. Jim Rose
Assistant Football Coach	Mr. Pat Fagan
Assistant Football Coach	Mr. Jeff Huerta
Assistant Football Coach	Mr. John Mosher
Assistant Football Coach	Mr. Art Huerta
Assistant Football Coach	Mr. Jeff Jacobs
Assistant Football Coach	Mr. Ernie Burns
Assistant Football Coach	Mr. Curt Pieson
Assistant Football Coach	Mr. Joseph Hernandez
Head Boys Cross Country	Mr. Sam Gee
Assist. Boys Cross Country	Mr. Ruben Aguirre
Head Girls Cross Country	Mr. Ron Kahn
Assist. Girls Cross Country	Ms. Trisha DeGrood

Personnel Report #10

OTHER PERSONNEL

Short-Term Assignment

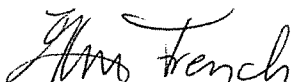
Rubidoux High School Athletics; 2002-2003 school year; appropriate seasonal rate of pay.

Head Girls Tennis Coach	Mr. Sam Drapiza
Head Girls Volleyball	Mr. Victor Centeno
Assist. Girls Volleyball	Ms. Brianna Donnelly
Assist. Girls Volleyball	Ms. Tracey Akers
Assist. Girls Volleyball	Ms. Anna Casassa

Rubidoux High School; to serve as a Student Counselor; October 8, 2002 through November 22, 2002; not to exceed 24 hours per week; \$421.92 per day; Funding Source: Unrestricted Resources; \$8,322 total.

Student Counselor	Ms. Karen Pina
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The above actions are recommended for approval:

  
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Ellen French, Assistant Superintendent-Personnel Services