

Jan 2, 2001  
Feb 20, 2001

## JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

### MISSION STATEMENT

*The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.*

BOARD OF EDUCATION Sam Knight, President Carolyn Adams, Clerk Mary Burns John Chavez Ray Teagarden  
SUPERINTENDENT Benita B. Roberts

**TUESDAY, JANUARY 2, 2001**

**Note: Because of the Monday Holiday, the regular meeting is changed to Tuesday.**

**GLEN AVON ELEMENTARY SCHOOL**  
**4352 Pyrite Street, Riverside, CA 6:00 p.m.**

**OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Knight)

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Teagarden, Mr. Chavez

**HEARING SESSION 6:00 P.M.**

### PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

**CLOSED SESSION 6:00 P.M.**

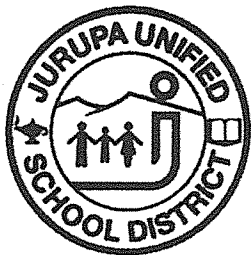
The Board will adjourn to Closed Session in the Teachers' Lounge pursuant to Government/Education Codes listed below:

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #11; public employee discipline/dismissal/release/non-renewal/reassignment/resignation/retirement/suspension/complaints, and consider contract provisions of unrepresented employee: Superintendent. Agency negotiator: Board President.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #01-024, #01-028, #01-030, #01-031, #01-035.

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION pursuant to Section 54956.9(a).  
Names of parties: Bernell Butler and Jerel Butler vs. Riverside County Sheriff's Department; Deputy Sheriff and Jurupa Unified School District. Case No. EDV 00-0208 RT(MANX)



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## **PUBLIC SESSION 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call Board Members: President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden

Roll Call Student Members: Richard Dean, Jessica Wills, Alexandra Hernandez

Flag Salute

(Glen Avon Elementary Student)

Inspirational Comment

(Mrs. Adams)

## **COMMUNICATIONS SESSION**

### **1. Report of Student Board Members**

#### **a. Hear Reports from 2000-01 Student Board Members**

(Mrs. Roberts)

The Board welcomes Richard Dean, Jurupa Valley High School Student Board Member, Jessica Wills, Rubidoux High School Student Board Member, and Ms. Alexandra Hernandez, Student Board Member from Nueva Vista Continuation High School. Student Board Members may wish to address the Board regarding student achievements, interests, or other matters.

#### **b. Welcome to Glen Avon Elementary School**

(Mrs. Roberts)

Ms. Susan Tibbetts, Principal of Glen Avon Elementary School, will welcome the Board. Fifth and Sixth grade students will provide a special winter program celebration. Information only.

### **2. Recognition**

#### **a. Recognize Recipients of the National Board for Professional Teaching Standards Certification**

(Mrs. Roberts)

Ms. Rose Howard, teacher at Peralta Elementary School, and Ms. Lisa Hopkins, teacher at Jurupa Valley High, received notification that they successfully completed the National Board Certification for Professional Teaching Standards. The National Board is an independent nonprofit organization with the goal of strengthening the teaching profession and improving student learning in America's schools. Both teachers made personal financial commitments and were required to meet the rigorous standards and demonstrate their professional skills, knowledge and accomplishments in order to receive this certification. Congratulations to Ms. Howard and Ms. Hopkins for their commitment to achieve this outstanding goal of completing the National Board Certification for Professional Teaching Standards. Information only.

#### **\* b. Adopt Resolution #01/17, Yellow Ribbon Celebration - Commitment to Safe Schools and Violence Prevention Week**

(Mrs. Roberts)

The Yellow Ribbon Campaign will be celebrated in every community in America during "Yellow Ribbon Celebration," January 15-19, 2001. Parents, students, teachers, other school personnel, and members of the Jurupa community will demonstrate their commitment to safe schools and violence and suicide prevention by wearing or displaying yellow ribbons or other appropriate items during this week-long campaign.

Sponsors of this campaign view this as an opportunity to create districtwide positive peer pressure, provide educational violence prevention activities, and engage community support. The Safe Schools Committee is requesting the Board's support to encourage participation during this important week in January. A copy of Resolution #01/17 is included in the supporting documents.

Administration recommends the Board adopt Resolution #01/17, Yellow Ribbon Celebration-Commitment to Safe Schools and Violence Prevention Week.

## 2. Recognition (Continued)

### c. Accept Donations

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Mr. and Mrs. Joe Anderko, residents, wish to donate a new Sharp microwave oven, valued at \$100.00, with the request it be used by the staff at Camino Real Elementary School.

The Indian Hills Elementary School PTA wishes to donate \$13,900.00, with the request funds be used to pay for student field trips (\$8,000.00), Reading Is Fundamental (RIF \$1,000.00), and the PTA's share of the Canon copier lease/purchase agreement.

Mr. Larry Summers, resident, wishes to donate a Pentium 60 computer, with the request it be used by students in Mr. Dorfsmith's kindergarten classroom at Indian Hills Elementary School. The approximate value is \$500.00.

The Sky Country Elementary School PTA wishes to donate \$3,500.00, with the request the funds be used to purchase two 25' x 8' metal containers. One container would be used to store student supplies, and the other would be used to store physical education equipment.

The Pacific Avenue Elementary School PTA wishes to donate \$3,830.00, with the request it be used to pay for student assemblies (\$2,970.00), and instructional materials (\$860.00).

The Sky Country Elementary School Booster Club wishes to donate \$334.00, with the request the funds be used to pay for transportation of a Sixth Grade field trip to Pharaoh's Lost Kingdom.

The Stone Avenue Elementary School PTA wishes to donate \$7,050.00, with the request it be used to pay for student field trips, instructional materials, and printing.

Mr. Gonzalo Rojas, through an Edison International employer United Way contribution program, wishes to donate \$57.60, with the request it be used to purchase educational materials for students at Sunnyslope Elementary School.

Ms. Maria Rubio, resident, wishes to donate a Phonics Manipulatives Kit, with the request it be used for student educational programs at Sunnyslope Elementary School.

Van Buren Elementary School parents wish to donate \$60.00, with the request the funds be used to help pay for transportation of a First Grade field trip to the Long Beach Aquarium.

Target Stores wish to donate \$34.88, raised through the school fundraising program, for Van Buren Elementary School to help pay for student field trips.

The Jurupa Middle School PTA wishes to donate \$966.60, with the request the funds be used to purchase RIF books for the school.

Karl Karcher Enterprises (Carl's Jr. Restaurants, Inc.) wishes to donate 300 computers with monitors, with the request they be used by students at Mira Loma Middle School. The total approximate value is \$20,000.00.

The Mira Loma Middle School PTA wishes to donate \$837.27, with the request the funds be used to help pay for student field trips.



c. Accept Donations (Continued)

(Mr. Edmunds)

The Science Club at Mira Loma Middle School wishes to donate \$817.52, with the request the funds be used to help pay for classroom science activities and Adopt-a-Trout field trips.

Mr. and Mrs. Michael Niederman, residents, wish to donate a 1986 Ford F-350 Crew Cab Pickup Truck, with the request it be used for the Rubidoux High School agriculture department and FFA Chapter programs.

The Education Department of the Riverside Municipal Museum wishes to donate \$333.34, with the request the funds be used to help defray transportation costs for Third and Fourth Grade field trips to the Museum.

Administration recommends acceptance of these donations, with letters of appreciation to be sent.

\* d. Recognize Golden State Scholars (Dr. Mason)

Seven hundred fifty-nine Jurupa Unified students received high honors, honors, or school recognition in the Spring 2000 California incentive program, the Golden State Examinations (GSE), administered in May of 2000. In 2000, more than 859,000 students statewide took part in the first-year algebra, geometry, economics, government/civics, U.S. history, biology, chemistry, physics and Spanish language examinations. One hundred eighty-two of these students attend Jurupa Valley High School, one hundred twenty attend Rubidoux High School, five attend Jurupa Middle School, thirty attend Mira Loma Middle School, and five attend Mission Middle School. A listing of the students and the school they attend are included in the supporting documents.

The purpose of these examinations, established by the California Education Reform Act of 1983 (SB813) is to identify and recognize students with outstanding achievement in first-year algebra, geometry, high school mathematics, economics, government/civics, U.S. history, reading/literature, written composition, biology, chemistry, second-year coordinated science, and Spanish. Students aim for one of three levels of award - high honors, honors, or school recognition. Students who achieve high honors or honors on the GSE receive a certificate of achievement from the State and an insignia on their diplomas. Notice of GSE achievement also will become part of each student's permanent transcript. Information only.

e. Recognize "Best of the Best" for November--Employee Recognition Program (Mrs. Roberts)

Nominations were received from employees throughout the District recommending a colleague for November's "Best of the Best" employee. Those selected for honorable mention are:

Terrilynn Bryant	Teacher	Van Buren
Chris Chain	Stock/Clerk Delivery Driver	Warehouse
Tiffany Coleman	Teacher	Peralta
Lilia Guillen	Bilingual Language Tutor	Pedley
Christa Huerta	Campus Supervisor	Mission Middle
Jack Johnson	Custodian	Education Center
Freida Labrado-Weber	Teacher	Ina Arbuckle
Nathan Martin	Teacher	Peralta
Russ Orwig	Teacher On Special Assignment	Training & Support
		Service Center South
Alise Westbrook	Elementary Media Center Clerk	Peralta

e. Recognize "Best of the Best" for November–Employee Recognition Program (Mrs. Roberts)  
(Continued)

Selected as the "Best of the Best" of Jurupa employees for November is America Najarro, Translator Clerk-Typist, Education Center. America has been a great asset to the Language Services Department. Her translation skills are exceptional, and she has translated many of the forms the schools use on a regular basis, as well as many "rush" letters. America is taking a computer course to enhance her computer knowledge; she helped connect many of the computers at the new Education Center. America is amiable, and works well with everyone. Information only.

f. Recognize Jurupa's "Administrator of the Year" (Dr. Mason)

The Riverside County Office of Education offered districts an opportunity to select a district administrator to be recognized at the Celebrating Educators event in May. Staff members throughout Jurupa were invited to submit a nomination based on personal and technical strengths, contributions to their department, community involvement, and communication skills. We are pleased to honor Ms. Terri Moreno as Jurupa's "2001 Administrator of the Year." Ms. Moreno has served in a variety of duties in Jurupa, including administrative secretary, Education Services Committee member, and Categorical Projects Manager.

For the past few years, Ms. Moreno has provided a leadership role in coordinating all Extended Learning Opportunity programs, leading the district through successful Coordinated Compliance Reviews, development of the Research-Based Instructional Models, and she has worked countless hours to ensure quality communications, sound program development and implementation, accurate knowledge about State guidelines, and reliable program evaluations.

Ms. Moreno is a caring and enthusiastic administrator, offering her assistance anywhere she is needed. It is an honor to recognize Ms. Terri Moreno this evening as JUSD's "Administrator of the Year". Information only.

g. Recognize Jurupa's "Principal of the Year" (Dr. Mason)

Each year the district is invited to submit the name of a candidate for County "Principal of the Year." This competition gives districts an opportunity to recognize an important leader among the school site management staff. This year we are pleased to honor Ms. Michelle Johnson as Jurupa's "2001 Principal of the Year." Ms. Johnson came to Jurupa in 1976 and has served as a teacher at Van Buren, a Resource Teacher at Glen Avon, then to Jurupa Middle School in 1980 to serve in a variety of positions. In 1984, Michelle became the Coordinator of Curriculum at the Education Center, she was appointed Principal of Ina Arbuckle from 1985 through 1992, and she is currently serving as Principal of Granite Hill Elementary School.

Ms. Johnson is committed to high student achievement and standards. She led her school to be among the top improving schools in the district. During 1999/2000, her API growth score (+61 points) exceeded all schools in the district. Her leadership has promoted student achievement on JUSD CRTs, as Granite Hill Elementary School's scores improved by 7.3% in language arts and 5.8% in mathematics.

g. Recognize Jurupa's "Principal of the Year" (Continued) (Dr. Mason)

Ms. Johnson encouraged her teachers to become trained in the Inland Area Science Project and SDAIE. She worked with her staff to develop a new, and apparently successful, discipline plan. In addition, Ms. Johnson has been a member of the district's GATE committee, assisting the development of new criteria and procedures, core and enrichment standards meetings, serving on the district's committee to develop a plan to implement Proposition 227, and bringing her Comite' files into compliance with California guidelines. Furthermore, Ms. Johnson is a caring and enthusiastic administrator who provides clear communication, focusing on quality teaching and learning, technical skills, work ethics, diligence, and commitment to excellence. It is a delight to honor Ms. Johnson this evening as JUSD's "Principal of the Year." Information only.

h. Recognize "Support Person of the Year" (Dr. Mason)

Each year the Riverside County Office of Education invites school districts throughout the County to submit the name of a classified employee for the "Support Person of the Year" competition. This evening twenty-four (24) classified employees are being recognized as their respective department or school site "2000 Support Person of the Year." All are excellent representatives of their profession and symbolize the positive contributions to public education.

After recognizing these twenty-four (24) employees, we will announce Jurupa's "2000 Support Person of the Year," the person(s) who will represent our district in the County Celebration of Education in May. Congratulations to these outstanding employees.

Employee

Site

Ms. Janice Vigil	Camino Real Elementary School
Ms. Sherrie Stoddard	Glen Avon Elementary School
Ms. Margaret Myers	Granite Hill Elementary School
Ms. Julie Cordova	Ina Arbuckle Elementary School
Ms. Marge Engelauf	Indian Hills Elementary School
Ms. Maria Franco	Mission Bell Elementary School
Ms. Beatriz Simonds	Pacific Avenue Elementary School
Ms. Yolanda Muniz	Pedley Elementary School
Ms. Shirley Gibson	Peralta Elementary School
Ms. Janice Pellegrin	Rustic Lane Elementary School
Ms. Michele Rivera	Sky Country Elementary School
Ms. Debbie Manka	Stone Avenue Elementary School
Ms. Patti Spano	Sunnyslope Elementary School
Ms. Pat Stone	Troth Street Elementary School
Ms. Cindy Fiechter	Van Buren Elementary School
Ms. Rita Sanchez	West Riverside Elementary School
Ms. Cathy Grover-Boughan	Jurupa Middle School
Ms. Christine Alexander	Mira Loma Middle School
Ms. Pam Whitman	Mission Middle School
Ms. Amy Davidson	Jurupa Valley High School
Ms. Lori Duran	Rubidoux High School
Ms. Lou Torbert	Nueva Vista High School
Ms. Mary Orduno	Learning Center
Ms. Cyndie Churilla	Food Services Department

After the recognition ceremony, the Board President should call a short recess so family, friends, and members of the community may offer congratulations.

### **3. Administrative Reports and Written Communications**

(Mrs. Roberts)

### **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

### **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

## **HEARING SESSION**

### **Hear Public Comments on Proposed General Waiver Request Modified for II/USP Schools, Waiver of Date: November 15, 2000**

(Mrs. Roberts)

A General Waiver Request must be submitted by local governing boards unable to meet the statutory timeline requirement of November 15, 2000 for contracting with Immediate Intervention/Underperforming Schools Program (II/USP) external evaluators, and appointing the required school site and community teams. Since the District's external evaluators were formally approved at the November 20, 2000 meeting, a copy of the "General Waiver of Education Code 52054(a) is included in the supporting documents for retroactive approval.

Before considering the approval of the Proposed General Waiver Request Modified for II/USP Schools, Waiver of Date: November 15, 2000, the Board is required to hold a public hearing to allow any interested person to comment. The Board President should formally open and close the public hearing on this matter. Board action to approve the "Modified for II/USP Schools, Waiver of Date: November 15, 2000" is scheduled as Agenda Item B.

## **ACTION SESSION**

### **A. Approve Routine Action Items by Consent**

Administration recommends the Board approve/adopt Routine Action Items A 1-14 as printed.

- \* 1. Approve Minutes of December 4, 2000 Regular Meeting
- \* 2. Purchase Orders (Mrs. Lauzon)
- \* 3. Disbursement Orders (Mrs. Lauzon)
- \* 4. Appropriations (Mrs. Lauzon)
- \* 5. Agreements (Mr. Edmunds)
- \* 6. Rejection of Claim (Mr. Edmunds)

On November 8, 2000, Administration received a claim against Jurupa Unified School District on behalf of Juan David Robles. The claim alleges his vehicle was damaged by a District vehicle. Administration recommends rejection of the claim, with appropriate notice to the district insurance carrier. (A copy of the claim is available for Board review.)

- \* 7. Approve Notice of Completion for Robert V. Hoppe Co., Inc., Bid #01/01L, Painting at Jurupa Valley High School, Ina Arbuckle Elementary School, and Selected Interior Rooms at Rubidoux High School (Mr. Edmunds)

**A. Approve Routine Action Items by Consent (Continued)**

\* 8. Review Investment Reports–Quarters Ending June 30, 2000 and September 30, 2000

(Mr. Edmunds)

Section 53656 of the California Government Code requires public agencies to render quarterly reports to the Governing Board. Included in the supporting documents are the Investment Reports for the quarters ending June 30, 2000 and September 30, 2000. Administration recommends that the Board accept these Investment Reports for Quarters Ending June 30, 2000 and September 30, 2000.

\* 9. Affirm Non-Routine Field Trip Request from Rubidoux High School (Dr. Mason)

Mr. Charles Gray, teacher at Rubidoux High School, requested permission to travel to Phoenix, Arizona with 130 students in the Rubidoux Band and Color Guard on Thursday, December 28 through Sunday, December 31, 2000. The purpose of the trip is to allow students an opportunity to compete in a national marching band field show competition and march in the Fiesta Bowl parade. Transportation arrangements were made through Tour Coach Charters, staff members and parent volunteers provided supervision, and costs were paid through fundraising activities, donations, and the parent booster club. Due to the timing of the invitation to participate, it was not possible for this request to meet the timeline for submitting Board agenda requests for December 4, 2000. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents. Administration requests that the Board affirm approval for Mr. Charles Gray to travel to Phoenix, Arizona with 130 Rubidoux High students on Thursday, December 28 through Sunday, December 31, 2000 to compete in a national marching band field show competition and march in the Fiesta Bowl parade.

\*10. Approve Non-Routine Field Trip Request from Sky Country Elementary (Dr. Mason)

Ms. Margie Forward, teacher at Sky Country Elementary School, is requesting approval to travel to Pathfinder Ranch in Mountain Center with approximately 100 sixth grade students. The purpose of the trip is to provide an opportunity for students to attend a science camp and all sixth-grade teachers will accompany their class. The cost of the trip is \$134 per student plus the cost of transportation. Students participate in fundraising activities to earn the money for the entire sixth grade to attend the science school. The dates are Tuesday, January 9 through Friday, January 12, 2001. Travel will be by district vehicles, staff and parent volunteers will provide supervision, and meals and accommodations are arranged through Pathfinder Ranch. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

The four days and three nights program includes academic coursework with lecture, laboratory and field experiences, meals and lodging. Health and accident insurance for each attendee is included in the fee and the school maintains an infirmary with a resident nurse. Students are in "class" most of the day and evening, but they do have supervised recreation time scheduled. All the science teachers have Bachelor's or advanced degrees in their subject areas. Courses are taught with a systems approach to environmental understanding and will satisfy the standards established in the California State Science Framework. Courses may be selected in advance to align with the district science course objectives for sixth grade. It is recommended that the Board approve the Non-Routine Field Trip Request from Ms. Margie Forward to travel to pathfinder Ranch with 100 sixth-grade students from Sky Country to attend science camp on Tuesday, January 9 through Friday, January 12, 2001.

**A. Approve Routine Action Items by Consent (Continued)**

- \*11. Approve Out-of-State Travel Request from Assistant Superintendent Personnel Services (Mrs. Roberts)

The National Public Employer Labor Relations Association (NPELRA) Annual Conference is in New Orleans, Louisiana from April 1-5, 2001. A request to attend the conference has been received from Kent Campbell, Assistant Superintendent Personnel. The annual conference is a major gathering for school district and other public sector negotiators/labor relations specialists. It features workshops and presentations by expert practitioners in the areas of collective bargaining, contract administration, arbitration and grievance proceedings.

It is recommended that the Board approve the request for Kent Campbell, Assistant Superintendent Personnel, to attend the NPELRA Annual Conference from April 1-5, 2001.

- \*12. Approve Non-Routine Field Trip Request from Jurupa Middle School (Dr. Mason)

Mr. Jay Hakomaki, teacher at Jurupa Middle School, is requesting approval to travel to Italy during spring break (Saturday, April 7 through Tuesday, April 17, 2001) with approximately thirty-five students. The purpose of the trip is to offer students an opportunity to visit and experience places and events that helped form the Western World and reinforce the 7<sup>th</sup> grade Social Studies Curriculum Standards. Students will visit many sights such as the Uffizi Gallery in Florence, the Leaning Tower in Pisa, and the Vatican.

Transportation will be provided by EF Tours, staff members will provide supervision, accommodations and meals will be arranged through EF tours, and costs for this field trip will be paid through fundraisers and donations. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip request from Mr. Jay Hakomaki to travel to Italy on Saturday, April 7 through Tuesday, April 17, 2001 with approximately thirty-five students.

- \*13. Approve Non-Routine Field Trip Request from Pedley Elementary (Dr. Mason)  
Ms. Janet McClellan, Ms. Cindy Jensen, Ms. Robyn Anderson, Ms. Heather Crane, Ms. Lucia Chavez, and Ms. Katherine Harada, teachers at Pedley Elementary School, are requesting approval to travel to the San Diego Wild Animal Park with approximately 120 first grade students on Friday, April 20, 2001. The purpose of the trip is a culmination activity for the life science curriculum, and will assist the students in understanding how animals grow and develop. Staff and parent volunteers will provide supervision, costs will be paid through PTA donations and School Improvement Funds, and travel will be by district vehicles. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by Ms. Janet McClellan, Ms. Cindy Jensen, Ms. Robyn Anderson, Ms. Heather Crane, Ms. Lucia Chavez, and Ms. Katherine Harada to travel to the San Diego Wild Animal Park with approximately 120 first grade students on Friday, April 20, 2001.

**A. Approve Routine Action Items by Consent (Continued)**

**\*14. Approve Non-Routine Field Trip Request from Pedley Elementary (Dr. Mason)**

Ms. Rhonda Batterton, Mr. Andy Elliott, Ms. Kelly Scroggins, Ms. Emily Terry, and Ms. Colleen Reilly, teachers at Pedley Elementary, are requesting Board approval to travel to San Diego on Friday, May 11, 2001 with approximately one hundred twenty-five sixth-grade students. The purpose of the trip is to bring culmination to the sixth grade science curriculum. Students will be given the opportunity to study sea life, behavior, and training. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Ms. Rhonda Batterton, Mr. Andy Elliott, Ms. Kelly Scroggins, Ms. Emily Terry, and Ms. Colleen Reilly to travel to San Diego on Friday, May 11, 2001 with approximately one hundred twenty-five Pedley Elementary students.

- \* B. Approve General Waiver Request for II/USP External Evaluator Contracts (Mrs. Roberts)**  
As the Board will recall, on October 31 and November 3, 2000, six groups of external evaluators were interviewed by the eight eligible Immediate Intervention/Underperforming Schools Program school principals and their representatives (Jurupa Valley High, Rubidoux High, Ina Arbuckle Elementary, Mission Bell Elementary, Pacific Avenue Elementary, Van Buren Elementary, Mission Middle, and Sunnyslope Elementary). Following the interviews, The Pulliam Group and Data Works were chosen as the two external evaluators that will work with II/USP schools in Jurupa. On November 16 and 17, 2000, District and school site representatives met with the California Department of Education in Ontario to receive technical assistance on contracting and working with an external evaluator and developing an Action Plan that meets the quality review criteria adopted by the State Board of Education. In addition to receiving technical assistance at this meeting, the California Department of Education also provided a General Waiver Request for school districts in the "second cycle" to allow local governing boards unable to meet the statutory timeline requirement of November 15, 2000 for contracting with an external evaluator, and appointing the required school site and community team. Although the II/USP schools selected their external evaluators prior to November 15, 2000, they were formally approved at the November 20, 2000 meeting. Therefore, a copy of the "General Waiver of Education Code 52054(a) is included in the supporting documents for retroactive approval.

Administration recommends approval of the Modified II/USP Schools Waiver of the date of November 15, 2000 to contract with external evaluators and/or appointment of school site and community teams.

- \* C. Appoint Community Based Planning Committees for II/USP Schools (Mrs. Roberts)**  
Senate Bill 1X, which provides for the Immediate Intervention/Underperforming Schools Program (II/USP), requires that the Board of Education appoint Community Based Planning committees for each of the eight II/USP schools. Each committee must consist of a majority of non-school-site personnel to assist the external evaluators in developing an action plan to improve the academic achievement of the pupils enrolled at the school. The proposed II/USP Community Based Planning Committees are listed in the supporting documents.

Administration recommends that the Board appoint the individuals listed in the supporting documents to serve on the Community Based Planning Committees for II/USP schools.



\* **D. Approve the California Classroom Library Materials Act of 1999**

(Dr. Mason)

The District has an opportunity to apply for funds for K-4 classroom libraries. The Library Plan Task Force, comprised of certificated and classified staff, district administrators, and community members, has met to revise the K-4 Classroom Library Plan. The District may apply for funding based on a per pupil allocation of approximately \$10.37 for grades K-4. In order for the District to receive funding, the K-4 Classroom Library Plan must be certified by the Board and forwarded to the State by January 12, 2001. A copy of the K-4 Classroom Library Plan is included in the supporting documents.

It is recommended that the Board approve and certify the K-4 Classroom Library Plan as presented in the supporting documents.

\* **E. Approve the California Classroom Library Materials Act of 1998**

(Dr. Mason)

In March 1999, the District received funding from the California Public School Library Act of 1998. The district has an opportunity again this year to apply for funding based on a per pupil allocation of approximately \$28.47 for school library collection improvement. The Library Plan Task Force has met to revise the Library Plan. In order for the district to receive funding, the Library Plan must be certified by the Board and forwarded to the State by January 12, 2001. A copy of the Library Plan is included in the supporting documents.

It is recommended that the Board approve and certify the Library Plan as presented in the supporting documents.

**F. Approve Purchase of 12 Dell Computers for WestEd Youth Connect Program**

(Mr. Edmunds)

The Student and Community Services Department has requested the purchase of 12 Dell Optiplex GX150 desktop computers for the WestEd Youth Connect Program. Funds for this purchase will come from the WestEd Youth Connect Grant. Board policy requires that purchases in excess of \$12,000 be presented to the Board for approval. Administration recommends the Board approve the issuance of Purchase Order #31103 to Dell Computers in the amount of \$13,001.63 for the purchase of 12 Dell Optiplex GX150 desktop computers for the WestEd Youth Connect Program.

**G. Approve Purchase of 3 Copiers for Education Center**

(Mr. Edmunds)

With the move to the Education Center, it is necessary to purchase new copier equipment, partly because the Kodak AF185 copier was left at the Training and Support Service Center for use by the staff that will occupy that facility. Additionally, staff previously not housed at the Education Center have been brought in and require copying equipment. Also, changes in business operating procedures have necessitated the acquisition of additional copiers. Administration has determined that the District currently needs three copiers in the following locations: (1) A low volume copier for the Purchasing Department, which is needed to produce purchase orders from the new One Source Purchasing System; (2) a medium volume copier that is needed to replace the Xerox 5052 copier used by the Superintendent's office, the Student and Community Services office, and others on the second floor of the Education Center; and (3), a mid-high volume copier to place in the Education Center's central copier room for use by District office staff and others, as necessary.



### **G. Approve Purchase of 3 Copiers for Education Center** (Continued)

(Mr. Edmunds)

In order to determine which equipment brand and model would best serve the district, the Director of Purchasing has reviewed the publication *Better Buys for Business*. This publication identifies and rates commercial office equipment much in the way that *Consumer Reports* rates consumer equipment. For the volume bands needed, the Director of Purchasing reviewed cooperative purchasing contracts for all equipment rated as "best buys" by *Better Buys for Business*. It was determined that the Konica brand copiers, which are rated as best buys, are the most advantageous purchases, both in quality and pricing. The Director of Purchasing made inquiries and discovered two authorized dealers for the specified Konica equipment. Cooperative purchasing agreements from both authorized dealers were reviewed, and Burtronics, Inc. of San Bernardino, is able to offer the District the most advantageous prices for the 7045 and 7055 Konica copiers. Image IV offers the best pricing for the 7020 Konica copier. A comparison for both vendors appears below.

	<u>Burtronics, Inc.</u>	<u>Image IV</u>
Konica Copier Model 7020	\$6,816.00	\$6,673.00
Konica Copier Model 7045	\$10,611.00	\$10,946.00
Konica Copier Model 7055	\$13,740.00	\$16,286.00

The copiers purchased from Burtronics, Inc. will be purchased from the San Bernardino County Agreement #99-1177, and the copier purchased from Image IV will be purchased from the Los Angeles Unified School District Bid #C-740. All three copiers will be purchased with funds from the COPs issued to finance the Education Center. Board policy requires that purchases in excess of \$12,000 be presented to the Board for approval prior to award.

Administration recommends the Board approve the issuance of Purchase Order #31176 to Burtronics, Inc. of San Bernardino, in the amount of \$26,238.20 (including tax) for the purchase of one Konica Copier Model 7020 and one Konica Copier Model 7045; and the issuance of Purchase Order #31177 to Image IV of Ontario, in the amount of \$7,190.16 (including tax) for the purchase of one Konica Copier Model 7020, for a total cost of \$33,428.36 for three Konica copiers.

### **H. Review and Act on School Facility Matters**

#### **1. Approve Purchase of Lighting Fixtures for Jurupa Valley High School**

(Mr. Edmunds)

Jurupa Valley High School's walkway light fixtures need to be replaced. The plastic covers are cracking and breaking, making the existing fixtures less than weatherproof. Replacement fixtures will be purchased with State Deferred Maintenance funds. Quotes were obtained as follows:

<b>Consolidated Electrical Distributors</b>	<b>\$517.50 each (plus tax)</b>
<b>ESD</b>	<b>\$600.00 each (plus tax)</b>
<b>Rayvern Lighting Supply</b>	<b>\$604.89 each (plus tax)</b>

Administration recommends the Board approve the issuance of Purchase Order #31101 to Consolidated Electrical Distributors for \$18,958.61 (including tax) for purchase of 34 lighting fixtures for Jurupa Valley High School in the amount of \$517.50 each (plus tax).

## **H. Review and Act on School Facility Matters**

### **2. Approve Purchase of Air Conditioning Unit for Mission Bell Elementary School**

(Mr. Edmunds)

A swamp cooler unit serves Mission Bell Elementary School's multi-purpose room. The unit has deteriorated to the point of being a high maintenance unit and inefficient at providing relief from warm weather. It would be prudent at this time to upgrade the system to a 1-1/2 ton A/C unit. Quotes have been obtained from the following vendors:

<b>Castillo Heating &amp; Air Conditioning</b>	<b>\$13,350.00</b>
<b>Pacific Air Heating &amp; Air Conditioning</b>	<b>\$14,800.00</b>
<b>John R. Haines Heating &amp; Air Conditioning</b>	<b>\$15,300.00</b>

This unit will be paid for with State Deferred Maintenance Funds. Board policy requires that purchases in excess of \$12,000 be presented to the Board for approval prior to award.

Administration recommends the Board approve the issuance of Purchase Order #31102 to Castillo Heating and Air Conditioning for a 1-ton air conditioning unit for Mission Bell Elementary School's multi-purpose room in the amount of \$13,350.00 (including tax).

### **3. Review and Act on Other School Facility Matters**

(Mr. Edmunds)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

## **I. Act on Student Discipline Cases**

(Dr. Hovey)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases subject to corrections and changes resulting from review in Closed Session.

### **EXPULSIONS:**

- \*\* 1.** The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #01-024 for violation of Education Code 48900 (a1, f & k) for the Fall Semester 2000 and Spring Semester 2001; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 18, 2001.
- \*\* 2.** The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #01-028 for violation of Education Codes 48900 (f) for the Fall Semester 2000 and Spring Semester 2001; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **School and Community OutREach Team (SCORE)** for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 18, 2001.

## **I. Act on Student Discipline Cases**

- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #01-030 for violation of Education Codes 48900 (a1, a2 & k) and 48915 (a1) for the Fall Semester 2000 and Spring Semester 2001; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the School and Community OutREach Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 18, 2001.
- \*\* 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #01-031 for violation of Education Code 48900 (f & k) for the Fall Semester 2000 and Spring Semester 2001; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the School and Community OutREach Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 18, 2001.
- \*\* 5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #01-035 for violation of Education Code 48900 (c & k) for the Fall Semester 2000 and Spring Semester 2001; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the School and Community OutREach Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 18, 2001.

Administration recommends the discipline actions as described and listed above subject to corrections and changes resulting from review in Closed Session.

## **J. Act on Personnel Matters**

- \* 1. Approve Personnel Report #11 (Mr. Campbell)  
Administration recommends approval of Personnel Report #11 as printed subject to corrections and changes resulting from review in Closed Session.
- \* 2. Ratify Tentative Agreement with NEA-J (Mr. Campbell)

A tentative agreement has been reached with NEA-J on items subject to reopener negotiations for the 2000-2001 school year. Specifically, it has been agreed to increase the Basic Certificated Salary Schedule by ten percent (10%) effective July 1, 2000. Additionally, modifications have been agreed to in each of four other areas that were subject to reopener negotiations. These areas are Class Size, Work Years, Safety, and Health and Welfare Benefits. A copy of the tentative agreement including these articles is included in the supporting documents with the changes highlighted. NEA-J ratified the agreement on December 1, 2000. Public disclosure requirements have been satisfied.

Administration recommends that the Board ratify the tentative agreement with NEA-J.

**J. Act on Personnel Matters (Continued)**

**\* 3. Publicize Tentative Agreement with CSEA**

(Mr. Campbell)

A tentative agreement has been reached with CSEA on items subject to reopen negotiations for the 2000-2001 school year. Specifically, it has been agreed to increase the Classified Salary Schedule by ten percent (10%) effective July 1, 2001. Additionally, modifications have been agreed to in five other areas. These areas are Absences and Leaves; Application of Classified Salary Schedule (Longevity Increments); Health and Welfare Benefits; Hours, Overtime, Extra Work and Allowances; and Duration. A copy of the tentative agreement including these articles is included in the supporting documents with the changes highlighted.

We have been informed that CSEA has scheduled its ratification meetings for the week of January 2, 2001 and that it was anticipated that ratification would occur prior to tonight's Board meeting.

Current law (Government Code Section 3527.5) requires that the District disclose major provisions of a collective bargaining agreement at a public meeting prior to final approval by the governing board. A copy should also be made available for public inspection. Additionally, the Riverside County Office of Education requires receipt of disclosure information ten days prior to the Board action on the proposed agreement. These requirements are being met at this time. A completed copy of the "Disclosure of Collective Bargaining Agreement" form is included with the supporting documents.

Assuming that CSEA has ratified, the Board will be asked to ratify at its regular meeting, January 16, 2001.

**4. Increase Salaries for Management Employees**

(Mr. Campbell)

There are currently a number of management positions that are held by both certificated and classified employees that are not represented by a union and not covered by individual contracts. Included among these positions are all the district principals and site-based administrators, several coordinators with district-site responsibilities, classified supervisors and directors of major district support programs, and confidential secretarial and personnel specialists. There are 81 of these employees and they make up approximately 4.3% of the district workforce. We have generally recommended increases for these employees in amounts comparable to those employees who engage in formal collective bargaining. That is the case, again, this year.

Administration recommends that the salary schedules for Management Confidential, Management Classified, and Management Administrative Employees be increased by ten percent (10%) effective July 1, 2000.

**ADJOURNMENT**

Jurupa Unified School District  
4850 Pedley Road  
Riverside, CA 92509

**YELLOW RIBBON CELEBRATION  
RESOLUTION NO. 01/17**

**Commitment to Safe Schools and Violence Prevention**

- WHEREAS, Violence and bullying behaviors have reached epidemic stages in the United States, we believe that people have a right to learn and work in a safe, nurturing environment.
- WHEREAS, It is imperative that community members launch visible safe schools and violence prevention education efforts to reduce the number of violence-related incidents at our school sites.
- WHEREAS, We recognize the impact of the community on the development of children and adolescents; and,
- WHEREAS, California Department of Education is coordinating the effort to offer our citizens the opportunity to demonstrate their commitment to safe schools and violence prevention in our district; and,
- WHEREAS, The Yellow Ribbon Campaign will be celebrated in every community in America during "YELLOW RIBBON CELEBRATION," January 15 – 19, 2001; and,
- WHEREAS, The parents, students, teachers, other school personnel, and members of the Jurupa community will demonstrate their commitment to safe schools and violence prevention by wearing or displaying yellow ribbons or other appropriate items during this weeklong campaign; and,
- WHEREAS, The community of Jurupa further commits its resources to ensure the success of the YELLOW RIBBON CELEBRATION; and,

Now, THEREFORE, BE IT RESOLVED, that the Board of Education of Jurupa Unified School District does hereby support January 15 – 19, 2001, as "YELLOW RIBBON CELEBRATION", and encourages its citizens to participate in safe schools and violence prevention education activities, making a visible statement that we are firmly committed to a peaceful, non-violent community.

Passed and adopted by the Governing Board of Education at a regular meeting on January 2, 2001.

\_\_\_\_\_  
Sam D. Knight, Sr., President  
Board of Education

GOLDEN STATE EXAMINATION  
SPRING 2000 Golden State Scholars

**GEOMETRY**

**HIGH HONORS**

Juan M. De Santiago  
Paul M. Edwardson  
Sarah M. Gwilt  
Gabriela A. Lopez  
Andrew D. Welborn  
Brittany R. Williams  
Heather L. Wnuk  
Kevin D. Woodall  
Hardeep S. Sambi  
Shaneka A. Woods

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**HONORS**

Danny W. Allard  
Latisha A. Allen  
Matthew K. Defrese  
Caroline C. Hageman  
Horacio Hernandez  
Erika J. Montoya  
Michael Morgando  
Brian A. Neighbarger  
Samantha J. Patrick  
Jessica R. Potter  
Michael J. Stevens  
Ahmed B. Zaidi  
Jeffrey T. Clem  
Colette I. Morales  
Michael Olario

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**U.S. HISTORY**

**HIGH HONORS**

Joshua C. Bowers  
Horacio Hernandez  
Valerie M. Padilla  
Carlos A. Flores

Jurupa Valley High  
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Rubidoux High

**HONORS**

Ronald A. Adkins  
Alexander C. Alton  
Daniel E. Avalos  
Amber L. Bruno  
Amber D. Churches  
Beth A. Coke  
Richard A. Dean  
Rhabecca E. Graff

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John K. Harris  
 Melanie R. Johnson  
 Mallery B. Kirkpatrick  
 Bret T. Nason  
 Scott A. Novak  
 Ron R. Rollings  
 Jalijah D. Rowley  
 Jason E. Scheirer  
 Scott A. Shea  
 Jillian M. Stranathan  
 Michael G. West  
 Joannah B. Barela  
 Kenia S. Garcia  
 Brand R. Jorgensen  
 Mario Migliore  
 Moises E. Ybarra

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## ECONOMICS

### HIGH HONORS

Jennifer M. Byrd  
 Lindsey M. Garcia  
 Kyle M. Klimenko  
 Joseph J. Pace  
 Jacob Wakefield  
 Edgar A. Contreras  
 Michael Gregory Jr.  
 Caleb A. Hervey  
 Dara N. Kang  
 Abdon Padilla  
 Garrett J. Pickus  
 Stephen S. Saucedo  
 Patricia L. Stover  
 Amy C. Waterman  
 Sara D. Whatley

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### HONORS

Laura Budica  
 Soledad E. Marquez  
 Matthew Palermo  
 Garrett Rodriguez  
 Mandy M. Swearingen  
 Blanca R. Aguilera  
 Stephanie Benas  
 Michael G. Buckley  
 Michelle J. Duffy  
 Leroy M. Hodnett  
 Joleen M. Hoffman  
 Rosemma C. Laurence  
 Bastian Lengert  
 Kimberly C. Weatherspoon

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## GOVERNMENT/CIVICS

### HIGH HONORS

Luis A. Avila  
Ashlee R. Graves  
Daniel E. Kelley  
Kyle M. Klimenko  
Brad H. Lauritzen  
Yuka Matsukawa  
Brian A. Neighbarger  
Mychael D. Rodriguez  
Cheryl L. Stephens  
James N. Wallner

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### HONORS

Ryan A. Bailey  
Kristin N. Gregory  
Joshua J. Johnson  
Carmen C. Juarez  
Jennifer L. Keeler  
Ruth K. Le  
Kristen A. Lew  
Brandon D. Locko  
Soledad E. Marquez  
Joanna Monroe  
Kristie L. Phillips  
Jennifer L. Ray  
Justin D. Roame  
Nicole D. Vavra  
Branden L. Walton  
Samuel Zepeda  
Matthew J. Richey  
David B. Tanner

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## BIOLOGY

### HONORS

Amber J. Altman  
Robert Peraza  
Andrew D. Welborn  
Kathleen M. Loyd  
Laura C. Sato  
Michael A. Wright

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## CHEMISTRY

### HIGH HONORS

Scott A. Novak  
Lacie M. Schlagel

Jurupa Valley High  
Jurupa Valley High



## HONORS

Robert D. Aceves  
Alexander C. Alton  
Andrew R. Bliss  
Rizwan Haque  
Horacio Hernandez  
Nicholas A. Louie  
Brian A. Neighbarger  
Richard D. Sheldon  
Mallory A. Wilson  
Linda Diaz  
Carolyn Hettinger  
Rebecca S. Meeh  
Daniel E. Morris  
Elizabeth M. Ortiz  
Leeann N. Perry  
Ryan L. Rivas  
Rosa L. Yeomans

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## PHYSICS

### HONORS

Mallery B. Kirkpatrick  
Clarissa E. Noonan  
Danny A. Watson

Jurupa Valley High  
Jurupa Valley High  
Jurupa Valley High

## SPANISH LANGUAGE

### HIGH HONORS

Ines Abarca  
Monica Aguayo  
Rocio Arreola  
Amalia Aviles  
Monica Banuelos  
Raul Brito  
Lizbeth Bustamante  
Christina Cadena  
George Camarena  
Brenda A. Cardenas  
Bianca Colon  
Veronica Correa  
Paola Cortes  
Jesus D. Escalante  
Luisana Esparza  
Mario A. Esparza  
Leticia Farias  
Jose E. Felix  
Armando Fuentes  
David Fuentes  
Efren Garcia  
Christian E. Godinez

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Jose B. Gomez  
 Nuria Gonzalez  
 Alejandro Hernández  
 Arturo Leon  
 Mildred A. Lopez  
 Ana Luevano  
 Patricia Martinez  
 Violeta Martinez  
 Yvette Mercado  
 Alejandra E. Miranda  
 Marilyn Mora  
 Gloria C. Munguia  
 Karen Ochoa  
 Lorena V. Ortega  
 Sandra Pena  
 Juan C. Perez  
 Janet Plascencia  
 Johanna R. Recinos  
 Griselda R. Reyes  
 Diana M. Rivera  
 Rosa M. Rodriguez  
 Ivan Salinas  
 Guadalupe Sanchez  
 Victoria Serafin  
 Annette C. Sierra  
 Karla I. Sills  
 Tanya L. Vargas  
 Silvia B. Velazco  
 Lucia N. Venegas  
 Jolene H. Zamora  
 David Alvarado  
 Olivia Alvarado  
 Daniela I. Arredondo  
 Daisy Barba  
 Doonie Carlos  
 Luis H. Carrillo  
 Jose Castruita  
 Samuel Chavez  
 Santos Corrales  
 Celene B. Cruz  
 Diana I. Garcia  
 Diego Garcia  
 Hector Garcia  
 Jesus Garcia  
 Ana E. Giron  
 Karina L. Gonzalez  
 Juan M. Guevara  
 Alexandra Y. Jimenez  
 Maria N. Madero  
 Owen W. Mar  
 Antonio G. Mendoza

[illegible]

Karen Morales  
Mayra A. Munoz  
Delfino Murillo  
Claudia I. Ortega  
Veronica Perez  
Laura A. Renteria  
Daniel Rodriguez  
Joel Rodriguez  
Avigail G. Snyder  
Cindy A. Tapia  
Cristian A. Tapia  
Angel Tinoco  
Enrique Torres  
Indira Trejo  
Viridiana E. Villegas  
Jovan B. Zebrowski

[illegible]

## HONORS

Robert D. Aceves  
Francisco Aduna  
Monica Alvarado  
Lorena Araiza  
Linda R. Avalos  
Jorge Avila  
Cristela Camarillo  
Joyce Cardenas  
Jorge A. Castaneda  
Erika Cerena  
Luis M. Contreras  
Chris De La Riva  
Michelle C. Fuerte  
Federico Gamiz  
Jessica Hernandez  
Jose Hernandez  
Veronica C. Llamas  
Vanessa Lopez  
Rolando Lupercio  
Barbara Melendez  
Felipe D. Meza  
Annette Navarro  
Daisy Nunez  
Belia Padilla  
Estrada Pedro  
Elizabeth D. Quiroz  
Jairo Renteria  
Martin Reyes  
Joseluis Robles  
Sergio Rodriguez  
Monica Romero  
Maria Sanchez  
Lacie M. Schlagel

[illegible]

Jose Villgas  
 Erika C. Alcaraz  
 Martha Armas  
 Jose Barrera  
 Jesus Carrillo  
 Michelle Castro  
 Jorge Corral  
 Aida Diaz  
 Anwar Dominguez  
 Isatel M. Dutra  
 Christopher B. Esparza  
 Antonio Flores  
 Fernando I. Gonzalez  
 Jose Guadarrama  
 Wendy E. Guzman  
 Christian Hernandez  
 Jose L. Hernandez  
 Eduardo Huerta  
 Jose Jarquin  
 Haydee Magueyal  
 Tobias Martinez  
 Jonas J. Mena  
 Leandro Mendoza  
 Diana Mercado  
 Jesse E. Montes  
 Claudia Padilla  
 Michele Pena  
 Nancy Y. Poncedeleon  
 Victor A. Ramirez  
 Marisol Rodriguez  
 Rosalyne Rodriguez  
 Jamie Ronchi  
 Ivy C. Salcido  
 Sarvjeet K. Sandhu  
 Nelson Serrano  
 Jorge U. Torres

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# FIRST YEAR ALGEBRA

## HIGH HONORS

Shane J. Wagner  
Briceida Bustamante  
Ricardo Cornejo  
Amna Farooq  
Brian D. King  
Michael R. Kirkpatrick  
Kelly Marcroft  
Gene D. Munar  
Tabitha C. Taber  
Allison J. Teagarden  
Holly C. Tyer

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## HONORS

Tiffany Hanke  
Xavier Lazoore  
Matthew Regua  
Daniel J. Tanner  
Nichola A. Oliveri  
Donald R. Tomlinson  
Teresa Budica  
Vicente F. Cardona  
Cole H. Christie  
Jennifer M. Cook  
Vanessa Diaz  
Sarah N. Donley  
Marissa A. Harris  
Sean P. Hogan  
Jason K. Johnston  
Mindy M. Kim  
Shaun A. Lorton  
Alexandra L. Mendez  
Andrew R. Odell  
Anela K. Pule  
Brenda Rascon  
Alejandra Rodriguez  
Nicholas Theiss  
Adam J. Weber  
Daniel Whitman  
Michael A. Wilson  
Jane H. Yang  
Jason J. Forte  
Ryan J. Gonzales  
Jessica Lopez  
Susan Y. Padilla  
Denise Y. Veloria  
Ismael C. Guillen  
Lamar Hubbard  
Maria C. Ortega

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Rubidoux High

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA  
MINUTES OF THE REGULAR MEETING  
MONDAY, DECEMBER 4, 2000**

**OPEN PUBLIC SESSION**

**CALL TO ORDER** The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Knight at 6:03 p.m. on Monday, December 4, 2000, in the Board Room at the Education Center, 4850 Pedley Road, Riverside, California.

**ROLL CALL** Members of the Board present were:  
**Mr. Sam Knight, President**  
**Mrs. Carolyn Adams, Clerk**  
**Mrs. Mary Burns, Member**  
**Mr. John Chavez, Member**  
**Mr. Ray Teagarden, Member**

**STAFF PRESENT** Staff Advisers present were:  
**Mrs. Benita B. Roberts, Superintendent**  
**Dr. DeWayne Mason, Assistant Superintendent Education Services**  
**Mr. Kent Campbell, Assistant Superintendent Personnel Services**  
**Mr. Rollin Edmunds, Assistant Superintendent Business Services**  
**Dr. Mitch Hovey, Director Administrative Services**  
**Ms. Pam Lauzon, Director Business Services**

**HEARING SESSION**

**PUBLIC VERBAL COMMENTS** President Knight opened the Public Verbal comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.

**CLOSED SESSION**

**ADJOURN TO CLOSED SESSION** **PRESIDENT KNIGHT ADJOURNED THE BOARD TO CLOSED SESSION IN THE BOARD CONFERENCE ROOM FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #10; PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/ REASSIGNMENT/RELEASE/RESIGNATION/RETIREMENT/COMPLAINTS, AND EXPULSION CASES #01-025 & #01-027. At 6:04 p.m., the Board recessed to Closed Session in the Board Conference Room. At 6:40 p.m., the Board adjourned from Closed Session.**

**OPENING OF REGULAR BOARD MEETING**

**CALL TO ORDER** At 7:05 p.m., President Knight called the meeting to order in Public Session.  
**ROLL CALL BOARD MEMBERS** President Knight, Mrs. Adams, Mrs. Burns, Mr. Teagarden, Mr. Chavez.  
**ROLL CALL STUDENT MEMBERS** Richard Dean, Jessica Wills; Alexandra Hernandez, absent.  
**FLAG SALUTE** President Knight led the audience in the Pledge of Allegiance.  
**INSPIRATIONAL COMMENT** Mr. Chavez made an inspirational comment.

**ANNUAL ORGANIZATION MEETING**

The Superintendent opened the Annual Organization Meeting of the Board of Education. She noted that at the November 20 regular meeting, the Board determined to combine their Annual Organization Meeting with the December 4 regular meeting.

OATH OF OFFICE           The Superintendent introduced Judge Gerry Garrett to administer the Oath of Office to newly elected Board of Education members. Judge Garrett was appointed by the presiding Juvenile Judge. He has served for the past two years out of the Jurupa Valley Sheriff's Station to enforce the pilot Truancy Program for the entire County of Riverside.

Judge Gerry Garrett administered the Oath of Office to newly elected Board members, Mrs. Carolyn A. Adams and Mr. John J. Chavez.

BOARD PRESIDENT  
ELECTED               Mrs. Carolyn Adams, as immediate past Clerk of the Board, opened the nomination period for President of the Board for a one-year term beginning with this meeting. MR. TEAGARDEN NOMINATED MR. JOHN CHAVEZ. MRS. BURNS NOMINATED MR. SAM KNIGHT. A VOTE WAS TAKEN FOR ALL THOSE IN FAVOR OF MR. JOHN CHAVEZ TO SERVE AS PRESIDENT OF THE BOARD FOR A ONE-YEAR TERM: AYE, MR. CHAVEZ, MR. TEAGARDEN. A VOTE WAS TAKEN FOR ALL THOSE IN FAVOR OF MR. SAM KNIGHT TO SERVE AS PRESIDENT OF THE BOARD FOR A ONE-YEAR TERM: AYE, MRS. ADAMS, MRS. BURNS, MR. KNIGHT. BY A 3-2 VOTE, MR. SAM KNIGHT WAS ELECTED TO SERVE AS PRESIDENT OF THE BOARD FOR A ONE-YEAR TERM BEGINNING WITH THIS MEETING.

CLERK OF THE BOARD  
ELECTED               Mr. Knight, as newly elected President of the Board for a fourth term, opened the nomination period for Clerk of the Board. MRS. BURNS NOMINATED MRS. CAROLYN ADAMS. A VOTE WAS TAKEN FOR ALL THOSE IN FAVOR OF MRS. CAROLYN ADAMS TO SERVE AS CLERK OF THE BOARD: AYE, MRS. ADAMS, MRS. BURNS, MR. KNIGHT, MR. TEAGARDEN; NAYE, MR. CHAVEZ. BY A 4-1 VOTE, MRS. ADAMS WAS ELECTED TO SERVE AS CLERK OF THE BOARD FOR A ONE-YEAR TERM BEGINNING WITH THIS MEETING.

BREAK CANCELLED       President Knight noted that in order to proceed in a timely fashion with the number of individuals wishing to speak, the scheduled break was cancelled.

ADOPT REGULATION  
9310, CALENDAR OF  
REGULAR MEETINGS  
-Motion #105           The Superintendent commented that the supporting documents contain the recommended schedule of dates and times for the regular meetings of the Board of Education for 2001. She noted that the schedule indicates that meetings will be held on the first and third Monday of each month, with only one meeting scheduled in the months of August and December; if the meeting date is a holiday, the Board meeting is scheduled for the next day, Tuesday. MR. TEAGARDEN MOVED THE BOARD ADOPT THE CALENDAR OF REGULAR MEETINGS SHOWN IN THE SUPPORTING DOCUMENTS AS REGULATION 9310. MR. CHAVEZ SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

SELECT COUNTY  
COMMITTEE  
REPRESENTATIVE ON  
SCHOOL DISTRICT  
ORGANIZATION           The Superintendent reported that Mr. Chavez served as the representative for the past year to vote at the Annual County Committee on School District Organization Election, and asked the Board to select a representative for the coming year. MR. TEAGARDEN NOMINATED MR. CHAVEZ TO SERVE AGAIN IN THIS CAPACITY. BY A CONSENSUS DECISION, THE BOARD DETERMINED THAT MR. CHAVEZ WILL SERVE AS THE REPRESENTATIVE TO THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION.

APPROVE  
CERTIFICATION OF  
SIGNATURES  
-Motion #106

The Assistant Superintendent Business Services stated that a new Certification of Signatures for authorized school district business functions must be submitted to the County. PRESIDENT KNIGHT MOVED THE BOARD APPROVE THE CERTIFICATION OF SIGNATURES IN THE SUPPORTING DOCUMENTS. MRS. ADAMS SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

APPOINT LIAISON  
REPRESENTATIVES TO  
DISTRICT ADVISORY  
COMMITTEES

The Superintendent requested that the Board select liaison representatives for the three District Advisory Committees. She noted that those members of the Board that served on the committees last year are noted in the supporting documents. BOARD MEMBERS DETERMINED BY A CONSENSUS DECISION TO REMAIN IN THEIR CURRENT POSITIONS ON THE ADVISORY COMMITTEES LISTED IN THE SUPPORTING DOCUMENTS: MRS. BURNS, VOCATIONAL EDUCATION ADVISORY COMMITTEE; MR. CHAVEZ, ENGLISH LEARNER ADVISORY COMMITTEE, AND MR. TEAGARDEN, CONSOLIDATED APPLICATION ADVISORY COMMITTEE.

### REGULAR MEETING OF THE BOARD OF EDUCATION COMMUNICATIONS SESSION

REPORT: RHS  
STUDENT  
REPRESENTATIVE

Jessica Wills, Rubidoux High student representative, reported the following: ASB hosted a Blood Drive on November 29 with 85 pints of blood donated. The Choir will perform December 5 at the First Congregational Church in Riverside, and they will continue performing throughout the community during the holiday season. Ms. Jan Jones, former principal in Perris, was selected as lead evaluator for the school's II/USP program. The Band will perform at the Fiesta Bowl this month. The "Coins for Kids" fund-raiser is being held through December 15.

REPORT: JVHS  
STUDENT  
REPRESENTATIVE

Richard Dean, Jurupa Valley High student representative, reported the following: the school play, "Murder in the Magnolias," is receiving rave reviews. ASB will sponsor the "Snowball" dance on December 8. The ROTC won their Drill Competition, and students at the school participated in an outstanding "Save Our Stadium" rally on November 29. In addition, Richard thanked the Board for the opportunity to attend the CSBA Conference in Long Beach; he indicated that it was a great learning experience.

VIEW VIDEO  
PRESENTATION FROM  
JURUPA VALLEY ASB

ASB President, Ms. Jessica Rowley, thanked the Board for the opportunity to present the viewpoints of students concerning the proposed Jurupa Valley High School stadium. She indicated that a stadium at their school will give students a sense of pride and they will be so pleased to hold graduation ceremonies at their own school. A video presentation was provided for the Board to view with statements from three students explaining how much a stadium would mean to the school.

ADMINISTRATIVE  
REPORTS

The Superintendent publicly recognized former Board member, Mr. Roy Nakayama, and thanked him for visiting her office this past week to provide a photo album with pictures of the Education Center in all phases of construction.

PUBLIC VERBAL  
COMMENTS

President Knight opened the Public Verbal Comments session and asked that comments be limited to three minutes due to the number of individuals wishing to speak.

CSEA CONTRACT  
NEGOTIATIONS

Ms. Ellen Vanta, CSEA President, congratulated elected Board members. She stated that many classified employees live in the community and are well aware of the stadium issue. In addition, Ms. Vanta asked for the Board's support of contract negotiations and reminded them that there are two bargaining units that are alive and well.



PUBLIC COMMENTS  
CONCERNING A  
STADIUM FOR JURUPA  
VALLEY HIGH

The following individuals requested to speak to the Board concerning their 3-2 decision at the November 6, 2000 meeting against entering into an agreement with the County to construct a stadium for Jurupa Valley High: Mr. Carl Jensen, parent, asked the Board to give Jurupa Valley the pride and dignity they deserve, accept the gift from the County, and give the students a stadium. Mr. Douglas Smith, parent, emphasized that the Board is falling short of their responsibilities by not providing a middle school sports program and addressing Jurupa Valley's need for a stadium to compete adequately in sports competitions. Ms. Cindy Scheirer stated that a stadium would increase school spirit and attendance at games, and noted that an opportunity of this kind will not come along again for a very long time. Mr. Boo Moreno commented that a stadium will promote community pride in the Mira Loma area. Mr. Jeffery Jones, resident, asked the Board to take into account the positive fiscal impact of having a stadium: Rubidoux brought in \$35,000 through the use of their stadium, while Jurupa Valley, without their own stadium, brought in only \$18,000; in addition, Jurupa Valley pays for transportation costs to and from the Rubidoux stadium. Ms. Virginia Valenzuela, resident, stated that a stadium would promote social interaction and increase parental and community involvement. Mr. Carlos Naranjo, retired teacher, commented that teachers interviewed in the Alvard School District indicate that building a stadium brought positive changes to their school in the following ways: increased school pride, attendance, schoolwork involvement, and improved student behavior. Mauro Megalo reminded the Board that they do represent taxpayers in the area and students are worth a "yes" vote on this issue. Leo Hernandez, parent, stated that it is too far for some students to obtain transportation to the Rubidoux stadium and, therefore, many students are unable to participate in sports activities. Mr. Walter McNeil, parent, conveyed to the Board how difficult it is to load up snack bar items, transport them to the Rubidoux stadium, reload them again and return them to Jurupa Valley High. Ms. Jean Belangeri asked the Board to provide a stadium for parents to see their children graduate. Mr. Mike Wiegert remarked that Jurupa Valley has been patiently waiting for a stadium for the past 13 years; if the project is not completed now, the cost will only increase over the next five years. He asked the Board, "Please, give us a stadium."

Ms. Vicki Baucom expressed concern about staying within the budget for the stadium project. Mr. Carl Zitek stated that he is not in favor of, nor does he oppose the stadium project; he only wished to point out that the money from the County is not free, and those with differing viewpoints on the stadium are not evil. Imran Farooz commented that a stadium generates money for the Jurupa Valley campus, it increases student pride, and provides greater media opportunities. Ms. Holly Gunnette stated that it is true, there are no "free" funds; however, she pointed out that if the money from the County is not spent on the stadium, it will be spent elsewhere in the area. In addition, if the stadium is built, the community will come out and support it. Mr. James Dean expressed his appreciation for the projects that Supervisor Tavaglione is completing in the community; he asked the Board to take advantage of the County's offer of funds to build the stadium, and stated that in his opinion, by accepting the funds, this would leave a positive impact on the community in terms of a proposed bond measure. Joshua Johnson asked the Board to consider a stadium to increase school spirit; to bring a sense of community to the area, and to allow Jurupa Valley to hold graduation ceremonies and football games at their own school. Mike Goodland remarked that he never understood why a stadium was not considered when the school was initially built; he felt that it would be a good decision for the Board to support the stadium. Ms. Penny Newman commented that at the November 6, 2000, meeting, the reason that there was a 3-2 vote against the stadium for Jurupa Valley High was not due to Board members being opposed to the stadium. She explained that stadium plans were not provided; teacher wages were not settled at that time; representatives from the County chose not to be present, and an election was being held the next day on an important initiative that would impact the school bond issue.

HEALTH CARE AIDES

Ms. Kathleen Carter thanked the Board for implementing Health Care Aides on school site campuses. She stated that this has had a positive impact on improving health services for students. Ms. Carter invited Board members to visit campuses and view firsthand the important assistance being provided by Health Care Aides.

PUBLIC COMMENTS:  
JURUPA VALLEY  
STADIUM

John Belangeri asked the Board to give Jurupa Valley students their own stadium for football games and for Homecoming. Ms. Ashley Graves stated that with their own stadium, Jurupa Valley would have the opportunity to double their incoming funds to that of Rubidoux High, \$35,000, compared to Jurupa Valley's amount of \$18,000. Debbie Masters, as an advocate for students, asked the Board, "Please vote yes; give Jurupa Valley a home they can be proud of."

Supervisor Tavaglione expressed his appreciation to the Superintendent for the opportunity for the County to work with the District on the stadium project. He congratulated Mr. Chavez and Mrs. Adams on their successful election, and he thanked community members and students for their support of the stadium. The Supervisor remarked that he felt the stadium would benefit the community and he asked the Board to strongly consider supporting the project. He apologized for not being present at the meeting when the topic was discussed due to a previously planned vacation; however, he commented that discussions with the Board were held over the last eight months with the intent that this project would not conflict with a proposed bond measure. The Supervisor stated that the Economic Development Agency has an excellent track record for remaining under budget on projects; however, he noted that if the stadium project is approved, and it exceeds the projected budget, the EDA would cover any excess costs. He emphasized the County's commitment to the project and indicated that the estimated date of completion is for the 2002 graduation. Supervisor Tavaglione offered his assistance and the expertise of his staff present this evening to address questions relating to the topic of the stadium.

BOARD MEMBER  
REPORTS &  
COMMENTS

Mr. Chavez thanked Supervisor Tavaglione for being present this evening and for bringing members of his staff to address any questions on the issue of the stadium. He thanked the Supervisor for providing adequate information at the outset of the project and noted that Board members did receive that information. Mr. Chavez thanked members of the audience for their presentations. He apologized for not attending the last Board meeting; however, he was out of the Country visiting his granddaughter in Germany. Mr. Chavez reviewed his work at the CSBA Delegate Assembly to adopt CSBA Policy Platform; he noted that Marilyn Buchi was elected CSBA President; Dan Walden is President-Elect, and Jeannine Martineau was elected Vice-President. He noted that in two years, Jeannine will become the fourth CSBA President from the Riverside area. Important topics covered by the Assembly included vital components in the role of the governing board and the Special Education Mandated Costs Waiver. Mr. Chavez thanked those individuals who voted for him in the recent election.

Mr. Teagarden thanked Supervisor John Tavaglione for his grand offer to build a stadium at Jurupa Valley High School. He personally thanked everyone for attending the meeting this evening.

Mrs. Burns stated that the CSBA Conference was a very worthwhile educational event to attend. She highlighted two workshops that she attended; a panel discussion on a successful school bond measure, and the issue of teen suicide. Mrs. Burns commented that she was pleased to see the number of people present to discuss the stadium issue; she noted that since the item was previously voted on, two significant matters were resolved: Proposition 39, providing for a lower percentage of voters to pass a school bond measure, and negotiations for certificated employees. With these matters addressed, she is looking forward to a stadium being built at Jurupa Valley.

BOARD MEMBER  
REPORTS &  
COMMENTS  
(CONTINUED)

Mrs. Adams stated that for the fourth consecutive year, she attended the CSBA Conference and participated in several workshops as well as the Golden Bell awards. She noted that at the next Board meeting, she will provide information from the Conference for distribution to Board members.

President Knight presented the Superintendent with "Yellow Ribbon Week" information that he received from the CSBA Conference held in Long Beach this past weekend. He commended student, Jacob Paul Schmuck-Wakefield, for earning the Eagle Scout award as a member of Boy Scout Troop 129. President Knight also provided the Superintendent with information on Emergency Crisis Response Teams to share with the District's Administrator of Student and Community Services, Ms. Lucinda Sheppy. He praised the members of the audience for their conduct and participation at the Board meeting as they provided their input and concerns. President Knight thanked the first grade student who took the time to write him a letter in support of the stadium. He noted that he received numerous letters and telephone calls on this topic, and the tone of the opinions expressed to him were all positive. President Knight expressed his appreciation to Supervisor John Tavaglione for his discussions to resolve his concerns regarding the stadium.

#### HEARING SESSION

President Knight formally opened the Proposed Amended Conflict of Interest Code of the Jurupa Unified School District. There were no comments from the public and the hearing was formally closed.

#### ACTION SESSION

APPROVE ROUTINE  
ACTION ITEMS BY  
CONSENT  
-Motion #107

MR. CHAVEZ MOVED THE BOARD APPROVE/ADOPT/AFFIRM ROUTINE ACTION ITEMS A 1-11 AS PRINTED: MINUTES OF NOVEMBER 20, 2000 REGULAR MEETING; PURCHASE ORDERS; DISBURSEMENT ORDERS; AGREEMENTS; NOTICE OF COMPLETION FOR ECONO FENCE-CATEGORY 3, FENCING - BID #00/08L - SITE WORK FOR 40 PORTABLES AT 16 DISTRICT SITES; NOTICE OF COMPLETION FOR M. L. STEEL CONSTRUCTION, INC. - CATEGORY 5, STRUCTURAL STEEL - BID #00/02 - JURUPA UNIFIED SCHOOL DISTRICT'S NEW EDUCATION CENTER; NOTICE OF COMPLETION FOR R.I.S. ELECTRIC - CATEGORY 5, ELECTRICAL - BID #00/08L - SITE WORK FOR 40 PORTABLES AT 16 DISTRICT SITES; NOTICE OF COMPLETION FOR SEAN MALEK ENGINEERING & CONSTRUCTION-CATEGORY 1, EARTHWORK AND CATEGORY 2, CONCRETE - BID #00/08L - SITE WORK FOR 40 PORTABLES AT 16 DISTRICT SITES; NOTICE OF COMPLETION FOR INLAND ACOUSTICS, INC. - CATEGORY 4, MISCELLANEOUS SPECIALTIES - BID #00/08L - SITE WORK FOR 40 PORTABLES AT 16 DISTRICT SITES; FIRST INFORMATIONAL READING OF REGULATION 1230, RECOGNIZED PARENT ORGANIZATIONS & REGULATION 5152, RECOGNIZED STUDENT ORGANIZATIONS; RESOLUTION #01/15, EXPENDITURE OF EXCESS FUNDS. MRS. ADAMS SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

APPROVE AGREEMENT  
WITH RIVERSIDE  
COUNTY EDA TO  
LEASE AND  
CONSTRUCT A  
STADIUM FOR JURUPA  
VALLEY HIGH

-Motion #108

MR. TEAGARDEN MOVED THE BOARD APPROVE THE AGREEMENT BETWEEN THE RIVERSIDE COUNTY ECONOMIC DEVELOPMENT AGENCY AND THE JURUPA UNIFIED SCHOOL DISTRICT TO LEASE AND CONSTRUCT A STADIUM ON THE JURUPA VALLEY HIGH CAMPUS AND HE REQUESTED A ROLL CALL VOTE. MR. CHAVEZ SECONDED THE MOTION.

Mrs. Adams stated that at the November 6, 2000 meeting, the matter was discussed relating to the Jurupa Unified School District entering into an Agreement to build a stadium for Jurupa Valley High School. She indicated that after hearing concerns and questions from the public that in her mind required clarification, after further investigation and review of the matter she had still come to the same conclusion as she had at the November meeting.

President Knight explained that when the item was initially placed on the Agenda, he was not against the stadium; however, he did want to make a decision that demonstrated fiscal responsibility. Therefore, he felt the need for additional data to clarify questions that were raised. In addition, he referred to Page 22 of the Agreement with the County provided for Board members, under Section 27; he asked if the District's portion of the cost can be extended beyond the five year repayment period?

The Superintendent replied that the draft Agreement received minor revisions to address this point, and following discussion with the Assistant Superintendent Business Services, the District, given the projected growth in the redevelopment revenue stream, does not foresee problems with repayment of the funds. Mr. Steven DeBaun, from the law firm of Best, Best, & Krieger, LLP, addressed the Board on this topic and explained that the Agreement provides for a \$200,000 payment per year; however, in the event that fees paid to the District are not sufficient to cover the payment, the amount would be shifted over into the last year interest free and the Agreement would be extended. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A ROLL CALL VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; AYE, MRS. ADAMS; AYE, MRS. BURNS, AYE, MR. CHAVEZ, AYE, MR. TEAGARDEN, AND AYE, PRESIDENT KNIGHT. THE MOTION CARRIED UNANIMOUSLY.

RECESS

Mr. Chavez requested a brief recess. At 9:05 p.m., President Knight called for a recess; at 9:18 p.m., President Knight reconvened the meeting.

ADOPT RES. #01/16,  
SPECIAL EDUCATION  
MANDATED COST  
CLAIM SETTLEMENT  
AGREEMENT TO WAIVE  
FUTURE CLAIMS

-Motion #109

The Superintendent explained that the Mandated Cost Claim Settlement Waiver that is being presented to school boards for approval will end a 20-year dispute with the State of California regarding funding for state special education requirements that are in excess of federal law. She noted that in order to receive funding based on 1999 ADA, the Board must adopt a Resolution to settle the Riverside test claim. The settlement is contingent on 85% of all districts, county offices of education, and SELPAs constituting 92% of statewide ADA approving the settlement, thereby waiving their rights to file additional special education claims on current law. She noted that a detailed document outlining the Settlement is included in the supporting documents. MR. CHAVEZ MOVED THE BOARD ADOPT RESOLUTION #01/16, SPECIAL EDUCATION MANDATED COST CLAIM SETTLEMENT AGREEMENT TO WAIVE FUTURE CLAIMS. MRS. BURNS SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

CERTIFY 2000/01 FIRST  
INTERIM REPORT  
-Motion #110

The Assistant Superintendent Business Services stated that twice annually Interim Reports on the District's Budget are required to update the Board on the District's financial condition. He reported that the following changes have occurred since the last report: an unrestricted revenue increase of \$7,759,981; a restricted revenue increase of \$4,008,845, for a total net increase in revenue of \$11,768,826. An unrestricted Expenditure increase was reported in the amount of \$1,560,990; a restricted expenditure increase of \$4,398,643, for a total net increase in expenditures of \$5,959,633. The Assistant Superintendent noted that adjustments to the Beginning Balance since the September 5, 2000 presentation resulted in a net increase in the Beginning Balance of \$169,689; the unrestricted reserve is projected at \$9,812,011 or 8.51% of total expenditures, and the total restricted reserve totals \$309,562, with \$54,562 for categorical project carryover and \$255,000 estimated for the School Operation Allocation.

The Assistant Superintendent Business Services noted that the supporting documents contain the Multi-Year Budget Projection which demonstrates that the district will be able to maintain a 15.5% Unrestricted Reserve of about \$17.7 million for 2001/2002 and meet its financial obligations this year and the next two fiscal years. However, he stated that 2000/2001 salary negotiations have not been concluded and any projected salary improvements for employees for these two years will be funded from the Unrestricted Reserve as well. The Assistant Superintendent asked for the Board's certification based on the financial projections presented. PRESIDENT KNIGHT MOVED THE BOARD CERTIFY THAT THE DISTRICT WILL BE ABLE TO MEET ITS FINANCIAL OBLIGATIONS FOR 2000/01 AND TWO SUBSEQUENT FISCAL YEARS. MR. TEAGARDEN SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

ADOPT RES. #01/14,  
AMENDED CONFLICT  
OF INTEREST CODE  
-Motion #111

The Director of Administrative Services stated that following review with legal counsel for compliance with new law, the Board is being asked to adopt Resolution #01/14 to amend the District's Conflict of Interest Code. He explained that the Code outlines the conditions which may constitute conflict of interest for officers and designated employees of Jurupa Unified School District, and how these conflicts may be avoided.

MR. CHAVEZ MOVED THE BOARD ADOPT RESOLUTION #01/14, AMENDED CONFLICT OF INTEREST CODE. MR. TEAGARDEN SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

APPROVE EDUCATION  
TECHNOLOGY STAFF  
DEVELOPMENT 2000-  
2001 GRANT  
APPLICATIONS FOR  
GRADES 4-8  
-Motion #112

The Superintendent stated that in order to receive Education Technology Staff Development grant funds in grades 4-8 for 2000-2001, the Board must certify the application packet and action plans for eligible schools.

PRESIDENT KNIGHT MOVED THE BOARD APPROVE EDUCATION TECHNOLOGY STAFF DEVELOPMENT 2000-2001 GRANT APPLICATIONS FOR GRADES 4-8. MR. CHAVEZ SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

AFFIRM SUBMITTAL OF  
APPLICATIONS AND  
ASSURANCES FOR  
HIGH SCHOOL (AB 2882)  
EDUCATION  
TECHNOLOGY GRANT  
-Motion #113

The Superintendent requested the Board's affirmation of the submittal of the applications and assurances for High School Education Technology grant applications. She indicated that a condition of the receipt of the grant funds is Governing Board certification of the applications and plans from the eligible "priority two" level schools that are included in the supporting documents.

MRS. BURNS MOVED THE BOARD AFFIRM SUBMITTAL OF APPLICATIONS AND ASSURANCES FOR HIGH SCHOOL (AB 2882) EDUCATION TECHNOLOGY GRANT. MR. TEAGARDEN SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

APPROVE BID #01/03L,  
SITE WORK FOR 5  
PORTABLE BUILDINGS  
AND 1 LUNCH SHELTER  
AT 6 DISTRICT SITES  
-Motion #114

The Assistant Superintendent Business Services recalled that at the November 20, 2000 meeting, the Board provided authorization to solicit bids for site work for five portable classrooms and one lunch shelter at six district sites and award the contracts to the low bidders. He recommended ratification of the hand-carried bid awards totaling \$361,384.00.

MR. TEAGARDEN MOVED THE BOARD APPROVE BID #01/03L, SITE WORK FOR 5 PORTABLE BUILDINGS AND 1 LUNCH SHELTER AT 6 DISTRICT SITES TO: SEAN MALEK ENGINEERING & CONSTRUCTION CO., INC. FOR CATEGORY 1, EARTHWORK, AND CATEGORY 2, CONCRETE, IN THE AMOUNT OF \$195,000; ECONO FENCE COMPANY FOR CATEGORY 3, FENCING, IN THE AMOUNT OF \$39,284; INLAND ACOUSTICS, INC., FOR CATEGORY 4, SPECIALTIES, IN THE AMOUNT OF \$6,100; AND BREWSTER ELECTRIC, CATEGORY 5 ELECTRICAL, IN THE AMOUNT OF \$121,000, FOR A GRAND TOTAL OF \$361,384. MRS. ADAMS SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

ACT ON TWO (2)  
DISCIPLINE CASES:  
#01-025 & #01-027  
-Motion #115

The Director of Administrative Services recommended that the Board accept and adopt the Findings of Fact and Conclusions of Law submitted by the Administrative Hearing Panel for the two discipline cases listed on the Agenda.

PRESIDENT KNIGHT MOVED THE BOARD ADOPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR DISCIPLINE CASES #01-025 AND #01-027 AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE #01-025 FOR VIOLATION OF EDUCATION CODE 48900 (F, G & K) FOR THE FALL SEMESTER 2000 AND SPRING SEMESTER 2001; AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 18, 2001,

ACT ON TWO (2)  
DISCIPLINE CASES:  
#01-025 & #01-027  
-Motion #115  
(CONTINUED)

AND EXPEL THE PUPIL IN DISCIPLINE CASE #01-027 FOR VIOLATION OF EDUCATION CODES 48900 (C & K) FOR THE FALL SEMESTER 2000 AND SPRING SEMESTER 2001; AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 18, 2001. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL  
REPORT #10 W/INSERT  
-Motion #116

The Assistant Superintendent Personnel Services requested approval of Personnel Report #10, with Insert J-1, Pages 4-14.

MR. TEAGARDEN MOVED THE BOARD APPROVE PERSONNEL REPORT #10, WITH INSERT J-1, PAGES 4-14. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT RES. #01/13,  
ESTABLISH  
SUPPLEMENTAL  
RETIREMENT PLAN  
-Motion #117

The Assistant Superintendent Personnel Services stated that as a result of several meetings to review the establishment of a Supplemental Retirement Plan for certificated employees, it has been determined that the Plan will certifiably result in a net savings to the District. A letter from NEA-J President, Ms. Francine Rice-Laabs, indicates their endorsement, and to proceed with implementation, the Board must adopt a resolution accordingly. MR. TEAGARDEN MOVED THE BOARD ADOPT RESOLUTION #01/13, ESTABLISH A SUPPLEMENTAL EMPLOYEE RETIREMENT PLAN FOR CERTAIN ELIGIBLE EMPLOYEES OF THE DISTRICT EFFECTIVE JULY 1, 2001. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PUBLICIZE TENTATIVE  
AGREEMENT WITH  
NEA-J

The Assistant Superintendent Personnel Services explained that a tentative agreement has been reached with NEA-J on items subject to reopener negotiations for the 2000-2001 school year. Current law requires the District to disclose major provisions of a collective bargaining agreement at a public meeting along with a copy sent to the County Superintendent of Schools. He reported that a letter was received from NEA-J President, Ms. Francine Rice-Laabs, indicating that NEA-J ratified the Tentative Agreement on December 1, 2000. He noted that the specifics of the agreement are contained in the supporting documents and will be brought to the Board for ratification at the January 2, 2001 meeting.

REVIEW ROUTINE  
INFORMATION REPORT

The Board reviewed the Routine Information Report on "Selection of Consulting Teachers for the Peer Assistance and Review (PAR) Program" with no further questions. President Knight commended the School Resource Officers, Deputy Paul Robles and Deputy Craig Hampton, for maintaining an orderly meeting.

#### ADJOURNMENT

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 9:37 p.m.

MINUTES OF THE REGULAR MEETING OF DECEMBER 4, 2000  
ARE APPROVED AS

\_\_\_\_\_  
President

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
Date

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

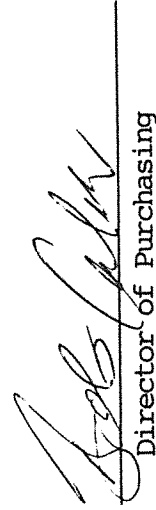
REPORT: APS/APS550/01  
 RUN DATE: 12/04/00  
 PAGE: 1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES  
 11/17/2000 - 12/01/2000  
 PURCHASES OVER \$200

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
			PURCHASE ORDERS TO BE RATIFIED	
P25509	119 178 00	GENERAL SUPPORT, MAINTENANCE, INVENSY'S BUILDING SYSTEMS	MAINT-SUPPLIES	271.05
P26137	119 178 00	GENERAL SUPPORT, MAINTENANCE, TECHNICAL AIR CORPORATION	MAINT-SUPPLIES	1,482.80
P26260	119 178 00	GENERAL SUPPORT, MAINTENANCE, GRAYBAR ELECTRIC COMPANY	MAINT-SUPPLIES	784.27
			FUND TOTAL	2,537.92
			TOTAL NUMBER OF PURCHASE ORDERS	3
P26181	930 178 00	GENERAL SUPPORT-PLANT MAINT. REBEL RENTS	MAINT-EQUIPMENT RENTAL	4,718.00
			FUND TOTAL	4,718.00
			TOTAL NUMBER OF PURCHASE ORDERS	1
		4 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	7,255.92
		0 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	.00
		4 PURCHASE ORDERS	FOR A GRAND TOTAL OF	7,255.92

RECOMMEND APPROVAL:

  
 Director of Purchasing



JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

11/21/00 - 12/1/00

Purchases over \$1

DISBURSEMENT ORDERS

FUND	LOC	PROGRAM	VENDOR	DESCRIPTION	
D24876	100	GENERAL SUPP DIST ADMIN PERSONNEL	BOUSCAREN	39784 REIMB FINGERPRINTING	12.00
D25594	100	GENERAL SUPP OPERATIONS UTILITIES	PACIFIC BELL	39859 PHONE CHARGES 11/00	18.28
D25737	100	GENERAL SUPP DIST ADMINISTRATION	ACSA	4214 REIMB CONFERENCE	350.00
D25738	100	GENERAL SUPP DIST ADMINISTRATION	HYATT REGENCY	4213 REIMB CONFERENCE	902.00
D25739	100	DIST ADMIN PERSONNEL RECRUITING	HYATT REGENCY	4219 REIMB CONFERENCE	300.96
D25745	100	GERERAL SUPP DIST ADMIN PERSONNEL	WILLIAMS, STEPHEN	4173 REIMB FINGERPRINTING	12.00
D25747	100	INSTRUCTIONAL GENERAL ED 9-12	SAN BERNARDINO COUNTY SUPT	4215 REIMB CONFERENCE	450.00
D25748	100	GENERAL SUPP OPERATIONS UTILITIES	JURUPA COMMUNITY SERVICES DIST	4218 WATER SERVICES	9,191.65
D25765	100	GENERAL SUPP OPERATIONS UTILITIES	THE GAS COMPANY	39862 OCTOBER GAS CHARGES	12,506.33
D25778	100	FACILITIES	RANDALL'S STEEL ERECTORS, INC.	4225 STEEL CONSTRUCTION-NEW EC	28,553.89
D25784	100	GENERAL SUPP OPERATIONS CUSTODIAN BRUNET, CECILIA		4182 REIMB MILEAGE	44.23
D25785	100	GENERAL SUPP OPERATIONS CUSTODIAN CULVERSON, KYLE		4181 REIMB MILEAGE	42.26
D25788	100	ELEMENTARY OPERATIONS TEXTBOOK	MEDINA, GLORIA	4217 REIMB EXPENSES	37.17
D25791	100	FACILITIES	RGW & ASSOCIATES	4230 APPRAISAL TO ROB MEAMER	2,500.00
D25827	100	GENERAL SUPP OPERATIONS UTILITIES	UTILITY RESOURCES MANAGEMENT GRP	39863 ELECTRIC SAVINGS 9/22-10/24	4,201.95
D25829	100	GENERAL SUPP OPERATIONS UTILITIES	RUBIDOUX COMMUNITY SERVICES	39864 WATER SERVICES 9/19-10/22	13,547.72
D25843	100	GENERAL SUPP DIST ADMINISTRATION	ACSA/CLUE WORKSHOPS	4230 REIMB WORKSHPS ON 1/16/01	115.00
D25851	100	GENERAL ED SELF CONTAINED K-8	LANCASTER, WALTER	4223 REIMB EXPENSES	278.00
D25853	100	GENERAL SUPP DIST ADMINISTRATION	MASON, DEWAYNE	4236 REIMB EXPENSES	59.65
D25901	100	GENERAL DUPP DIST ADMIN PERSONNEL	CRUZ, JOSE	4172 REIMB FINGERPRINTING	12.00
D25905	100	PUPIL SERVICES PSYCHOLOGISTS	CLOKE, AMITA	4179 REIMB EXPENSES	22.56
D25914	100	GENERAL SUPP DIST ADMIN PERSONNEL	BLACKWELL, KERRY	4177 REIMB FINGERPRINTING	12.00
D25918	100	GENERAL SUPP DIST ADMIN PERSONNEL	KORICK, LISA	4176 REIMB FINGERPRINTING	12.00
D25921	100	GENERAL SUPP DIST ADMIN PERSONNEL	BANE, MARSHA	4175 REIMB FINGERPRINTING	12.00
D25925	100	GENERAL SUPP DIST ADMIN PERSONNEL	IBARRA, STACY	4174 REIMB FINGERPRINTING	12.00
D25932	100	PUPIL SERVICES PSYCHOLOGISTS	CLOKE, AMITA	4221 REIMB MILEAGE	128.27
D25946	100	GENERAL SUPP OPERATIONS UTILITIES	JURUPA COMMUNITY SERVICES DIST	4263 WATER SERVICE	8,422.04
D25947	100	GENERAL SUPP DIST ADMIN CHIL/WEL	BIERWIRTH, TERRI	4262 REIMB EXPENSES	\$215.03
D25948	100	GENERAL SUPP CENT DATA PROCESS	EYGENDAAL, KARLYNE	4237 REIMB MILEAGE	\$62.89
D25949	100	GENERAL SUPP ADMIN CUSTODIAL	MCCLAIN, PATTY	4238 REIMB MILEAGE	\$18.69

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D25953	100	178	AUX PROG NON AGENCY ACTVT	THOMPSON, PATRICK	4243 MASTER TEACHER STIPEND	\$100.00
D25954	100	178	AUX PROG NON AGENCY ACTVT	KELLY, VICTORIA	4244 MASTER TEACHER STIPEND	\$100.00
D25957	100	178	HOME & HOSPITAL INSTRUCTION	JONES, TIM	4247 REIMB MILEAGE	\$149.50
D25962	100	178	PUPIL SERVICES HEALTY	ALBO, ISABEL	4252 REIMB MILEAGE	\$7.31
D25963	100	178	PUPIL SERVICES GUIDE & COUNSELING	PERRICONE, DONNA	4253 REIMB MILEAGE	\$34.17
D25964	100	178	PUPIL SERVICES BEHAVIOR SPECIALISTS	MURRAY, MICHELLE	4254 REIMB MILEAGE	\$31.59
D25965	100	178	PUPIL SERVICES GUIDE & COUNSELING	COTTRELL, JEANNA	4255 REIMB MILEAGE	\$46.13
D25966	100	178	PUPIL SERVICES GUIDE & COUNSELING	CONDIT, IRWIN	4256 REIMB MILEAGE	\$33.32
D25967	100	178	PUPIL SERVICES GUIDE & COUNSELING	EIMER, STEVE	4257 REIMB MILEAGE	\$59.02
D25969	100	178	GENERAL SUPP DIST ADMIN FISCAL	TOWNSEND, ELIZABETH	4259 REIMB MILEAGE	\$42.41
D25970	100	178	STAFF DEVELOPMENT TEACHER LIT	TRASK, CINDY	4260 REIMB MILEAGE	\$21.73
D25973	100	178	GENERAL SUPP DIST ADMIN FISCAL	FEDERAL EXPRESS	39955 MAILINGS - R. EDMUNDS	\$203.20
D26004	100	178	GENERAL SUPP DIST ADMIN PERSONNEL	ACSA CLUE WORKSHOP	4265 REIMB WORKSHOP ON 1/16/01	\$230.00
D26018	100	185	SUPP SERV INSTRUCT SUPP SCH ADMIN	NATIONAL BUSINESSWOMEN'S LEAD.	4267 REIMB CONFERENCE ON 1/18/00	\$69.00
D26040	100	178	GENERAL SUPP OPERATIONS UTILITIES	VERIZON WIRELESS	39865 WIRELESS PHONE SERVICES 11/00	\$50.47
D26041	100	178	GENERAL SUPP OPERATIONS UTILITIES	NEXTEL COMMUNICATIONS	39867 COMMUNICATIONS SERVICES 11/05/00	\$2,114.17
D26046	100	178	GENERAL SUPP OPERATIONS UTILITIES	PACIFIC BELL	39866 PHONE CHARGES 10/00	\$2,590.73
D26062	100	178	AUX PROG RETIREE BENEFITS	BLECK, BARBARA	4273 INSURANCE REFUND	\$3,199.19
D26063	100	178	PRIVILEGE SCHOOL PROGRAM	NEEDHAM, RON	4274 REIMB EXPENSES	\$109.66
D26082	100	197	FINE ARTS DRAMA	LAIDLAW	4277 BUS SERVICE	\$410.00
D26084	100	178	GENERAL SUPP OPERATIONS CUSTODIAL	ROBINSON, DON	4282 REIMB MILEAGE	\$40.63
D26085	100	0	DONATION FUND	LAIDLAW	4281 BUS SERVICE	\$278.70
D26086	100	196	GUIDANCE CAREER CENTER	SCHROEDER, KATHY	4283 REIMB MILEAGE	\$236.72
D26087	100	197	WORK EXPERIENCE	KAYLOR, VICKY	4284 REIMB MILEAGE	\$60.13
D26088	100	178	GENERAL SUPP PLANT OPERATIONS	ARIAS, MARTIN	4285 REIMB EXPENSES	\$80.00
D26089	100	178	GENERAL SUPP PLANT OPERATIONS	SCHUTTERA, CHRIS	4286 REIMB EXPENSES	\$32.27
D26103	100	178	GENERAL SUPP DIST ADMIN EDUCATION	ACSA	4289 REIMB CONFERENCE 1/13/01	\$400.00
D26104	100	192	GENERAL SUPP OPERATIONS UTILITIES	SCE	39957 ELECTRIC SERVICES	\$72,886.73
D26115	100	178	GENERAL SUPP DIST ADMIN FISCAL	TALBOT INSURANCE & FINANCIAL SERV	39958 INSURANCE 11/00 - 11/01	\$232,102.00
D26117	100	197	GENERAL SUPP OPERATIONS UTILITIES	MOBIL CREDIT	39634 OCTOBER/NOVEMBER GAS BILLS	\$611.89
D26123	100	196	GENERAL SUPP OPERATIONS UTILITIES	MOBIL CREDIT	39633 SEPTEMBER/OCTOBER GAS BILLS	\$269.48
D26219	100	178	GENERAL SUPP DIST ADMIN PERSONNEL	ARIAS, LISA	4293 REIMB FINGERPRINTING	\$12.00
D26220	100	178	GENERAL SUPP DIST ADMIN PERSONNEL	ARMSTRONG, GARY	4302 REIMB FINGERPRINTING	\$12.00
D26222	100	178	GENERAL SUPP DIST ADMIN PERSONNEL	OLGUIN, PASQUALITA	4292 REIMB FINGERPRINTING	\$12.00
D26223	100	178	DONATION FUND	GUERRA, JUVENTINA	4295 REISSUE STALE DATED CHECKS	\$10.00
D26224	100	178	DONATION FUND	RAMOS, JOSE	4294 REISSUE STALE DATED CHECKS	\$53.10
D26225	100	178	DONATION FUND	VANCY, ARTHUR	4296 REISSUE STALE DATED CHECKS	\$153.45
					FUND TOTAL	\$398,965.27

TOTAL NUMBER OF DISBURSEMENTS

67

D25496	101	196	STAFF DEVELOPMENT SB1882	MONGE, GEORGE	4130 REIMB EXPENSES	\$96.31
D25590	101	178	HEADSTART FEDERAL HEALTH SERV	PROJECT ALERT	39860 PHONE CHARGES 10/00	\$306.61
D25740	101	178	MIDDLE SCHOOL COORDINATOR	DEVELOPMENTAL RESOURCES, INC	4220 REIMB WORKSHO ON 1/31/01	\$250.00
D25741	101	178	DRUG FREE SCHOOLS	NATIONAL CITY MIDDLE SCHOOL	4216 REIMB SEMINAR ON 1/22/01	\$99.00
D25744	101	192	DEMO INTENSIVE READING	MURRAY, MICHELLE	4212 REIMB CONFERENCE 11/18-11/20/00	\$600.00
D25787	101	178	SPECIAL ED IDEA TRAINING	MISSION VALLEY HOLIDAY INN	4185 REIMB EXPENSES	\$64.50
D25792	101	197	STAFF DEVELOPMENT	SEMINAR SPECIALISTS	4231 REIMB LODGING	\$196.70
D25795	101	178	SUPP SVC SP PROJECT IMPAC	INLAND EMPIRE COUNCIL FOR SS	4234 REIMB CLAD TRAINING	\$105.00
D25796	101	190	SCHOOL IMPROVEMENT	VOHONN, ROSS	4233 REIMB SEMINAR ON 12/05/00	\$190.00
D25876	101	196	STAFF DEVELOPMENT	RIDDER, SUSAN	4232 REIMB SEMINAR ON 12/07/00	\$160.00
D25951	101	191	SCHOOL UNIV PARTNERSHIPS	PACE, ROBERTA	4241 REIMB MILEAGE	\$6.00
D25952	101	191	SCHOOL UNIV PARTNERSHIPS	LOGAN, SHELLEY	4242 REIMB EXPENSES	\$28.00
D25955	101	191	SCHOOL UNIV PARTNERSHIPS	FORD, PAULA	4245 REIMB EXPENSES	\$108.85
D25956	101	185	IASA TITLE I BASIC GRANTS LOW INCOME	LIDDLE, ROB	4246 REIMB MILEAGE	\$38.29
D25958	101	178	TECHNOLOGY LITERACY CHALLENGE	MERCURIUS, NEIL	4248 REIMB MILEAGE	\$27.00
D25961	101	178	DIGITAL HIGH SCHOOLS	RCOE	4251 REIMB EXPENSES	\$86.18
D25968	101	178	TECHNOLOGY LITERACY CHALLENGE	SANCHEZ, LORRAINE	4258 REIMB EXPENSES	\$178.76
D25972	101	178	SPPT SVC SP PROJECTS ECON IMPACT	GOMEZ, MARTHA	4264 REIMB CONFERENCE	\$105.00
D26005	101	191	SCHOOL UNIV PARTNERSHIPS	DUVALL, PATRICK/JAMM FACTORY	4240 REIMB EXPENSES	\$24.00
D26022	101	178	SPPT SVC SP PROJECTS ECON IMPACT	RCOE	4268 REIMB MILEAGE	\$29.13
D26055	101	191	21ST CENTURY AFTER SCH LEARNING	MARTINEZ, DORA	39956 DISK JOCKEY SERVICES 12/5/00	\$250.00
D26081	101	178	MIDDLE SCHOOL COORDINATOR	JENKINS, NANCY	4279 REIMB CONFERENCE ON 1/9/01	\$60.00
D26083	101	178	SMART/PAR	BIA/SC DEPT.	4280 REIMB EXPENSES	\$19.33
D26090	101	186	IASA TITLE I BASIC GRANTS LOW INCOME	HYATT REGENCY HOTEL	4287 REIMB EXPENSES	\$32.57
D26090	101	178	SCHOOL TO CAREER PARTNER GRANT		4276 REIMB CONFERENCE 11/30/00	\$40.00
D26102	101	178	SPECIAL ED IDEA TRAINING		4288 REIMB CONFERENCE 1/10-1/13/00	\$425.70
					<b>FUND TOTAL</b>	<b>\$3,526.93</b>

TOTAL NUMBER OF DISBURSEMENTS 26

D25746	102	178	DIS ADAPTIVE PHYSICAL EDUCATION	DEMOR, JOHN	4184 REIMB MILEAGE	\$119.44
D25786	102	178	DESIGNATED INSTRUCTIONAL SERVICES	DROST, KATHLEEN	4183 REIMB MILEAGE	\$98.25
D25790	102	178	INSTRUCTIONAL MASER PLAN	HOWARD JOHNSON HOTEL	4228 REIMB LODGING	\$97.62
D25950	102	178	SP ED INSTRUCTIONAL PROGRAM	CLAUDER, LANA	4239 REIMB MILEAGE	\$65.44
D25959	102	178	DESIGNATED INSTRUCTIONAL SERVICES	JAFFE, ALISON	4249 REIMB MILEAGE	\$136.32
D26021	102	178	SPEC ED INSTRUC MSTR PLAN	SUMMIT VIEW SCHOOL	4266 REIMB SCHOOL CHARGES/B.BURKHART	\$4,251.35
D26080	102	178	INSTRUCTIONAL MASER PLAN	BEST WESTERN HOTEL	4278 REIMB LODGING	\$117.40

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D26105	102	178	SPEC ED INSTRUCTIONAL PROGRAM	FREEMAN, CINDY	4290 REIMB MILEAGE	\$219.29
D26221	102	178	DESIGNATED INSTRUCTIONAL SERVICES	MARTIN, LAURA	4291 REIMB MILEAGE	\$19.26
					FUND TOTAL	\$5,124.37
					TOTAL NUMBER OF DISBURSEMENTS	9
D25596	103	178	GENERAL SUPP PUPIL TRAN/SP ED	ROCHA, RAYMOND & ELISA	39861 TRANSPORTATION 10/00	\$397.80
					FUND TOTAL	\$397.80
					TOTAL NUMBER OF DISBURSEMENTS	1
D25910	106	179	INSTRUCTIONAL GENERAL EDUCATION	HENSLEY, DONA	4178 REIMB EXPENSES	\$10.76
D25971	106	178	INSTRUCTIONAL MEDIA CENTER	FORD, PAULA	4261 REIMB EXPENSES	\$40.95
					FUND TOTAL	\$51.71
					TOTAL NUMBER OF DISBURSEMENTS	2
D25960	119	178	MAINTENANCE	ELZIG, BILL	REIMB MILEAGE	\$280.48
					FUND TOTAL	\$280.48
					TOTAL NUMBER OF DISBURSEMENTS	1
D25241	600	178	FOOD SERVICES	VALLEY FOODS	C006391 CINNAMON BEAR GRAHAMS	\$1,506.40
D25691	600	178	FOOD SERVICES	BYNUM, MIKE	C006429 REIMB OFFICE SUPPLIES	\$24.20
D25691	600	178	FOOD SERVICES	SYSCO FOOD SERVICE	C006432 ITEMS FOR WAREHOUSE STOCK	\$4,211.35
D25770	600	178	FOOD SERVICES	INTERSTATE BRANDS	C006435 BREAD DELIVERED	\$2,753.32
D25771	600	178	FOOD SERVICES	INTERSTATE BRANDS	C006434 BREAD DELIVERED TO SITES	\$2,447.35
D25772	600	178	FOOD SERVICES	INTERSTATE BRANDS	C006436 BREAD DELIVERED TO SITES	\$123,712.00
D25773	600	178	FOOD SERVICES	IBC HOSTESS CAKE BAKERY	C006437 BAKED GOODS	\$2,605.94
D25821	600	178	FOOD SERVICES	DOMINO'S PIZZA	C006427 PIZZA DELIVERED TO SITES	\$31,076.85

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B4

D25825	600	178	FOOD SERVICES	DEVEREAUX, CHARITA
D25929	600	178	FOOD SERVICES	TAYLOR, JOANN
D25974	600	178	FOOD SERVICES	KING T'S
D25975	600	178	FOOD SERVICES	HUMAN COMPUTER
D26035	600	178	FOOD SERVICES	DRIFTWOOD DAIRY
D26036	600	178	FOOD SERVICES	W.W. GRAINGER
D26037	600	178	FOOD SERVICES	GOLDEN WEST DISTRIBUTING
D26039	600	178	FOOD SERVICES	NEWPORT FARMS
D26042	600	178	FOOD SERVICES	GOLD STAR FOODS
D26043	600	178	FOOD SERVICES	GLOBAL COMPUTER
D26044	600	178	FOOD SERVICES	SPEEDLINE SPECIALISTS
D26064	600	178	FOOD SERVICES	COUTU, ROBIN
D26066	600	178	FOOD SERVICES	SYSCO FOOD SERVICE
D26067	600	178	FOOD SERVICES	SYSCO FOOD SERVICE
D26068	600	178	FOOD SERVICES	RSD
D26069	600	178	FOOD SERVICES	CALJEN SALES COMPANY
D26070	600	178	FOOD SERVICES	DON LEE FARMS
D26071	600	178	FOOD SERVICES	DON LEE FARMS
D26072	600	178	FOOD SERVICES	DISTRIBUTORLAND
D26073	600	178	FOOD SERVICES	GLOBAL FOODS, INC.
D26074	600	178	FOOD SERVICES	HOBART CORP
D26076	600	178	FOOD SERVICES	SMART & FINAL
D26077	600	178	FOOD SERVICES	SIERRA SPRINGS
D26078	600	178	FOOD SERVICES	P & R PAPER SUPPLY
D26079	600	178	FOOD SERVICES	ECKERT, CHRISTOPHER

C006430	REIMB FOR MILEAGE & SUPPLIES	\$214.65
4180	REIMB EXPENSES	\$22.50
C006444	POLOS SHIRTS FOR FOOD SERVICE	\$700.38
C006419	COMPUTER MONITOR & POWER	\$346.10
C006446	MILK DELIVERED TO SITES	\$49,166.49
C005131	PNEUMTIC TIRE SHEEL	\$75.21
C006443	FROZEN YOGURT	\$1,356.16
C006440	FOOD ITEMS FOR WAREHOUSE	\$1,228.98
C006441	FOOD ITEMS FOR WAREHOUSE	\$26,605.26
C006415	SURGE PROTECTORS	\$207.60
C006442	REPAIR EXPANSION VALVE @MLM	\$205.80
4275	REIMB MILEAGE	\$125.78
C006451	ITEMS FOR WAREHOUSE STOCK	\$1,701.20
C006450	ITEMS FOR WAREHOUSE STOCK	\$4,146.52
C006331	COMPRESSOR FOR REACH-IN @MMS	\$582.46
C006454	"CAL SUDS" FOR WAREHOUSE	\$1,012.42
C006453	CHEESEBURGER MINIS	\$4,212.00
C006456	CHARBROILEC BEEF PATTIES, ETC	\$1,360.00
C006457	SNACKS & BEVERAGES	\$24,096.64
C006452	LUMBERJACK FRENCH TOAST	\$1,750.00
C005136	#5 SHREDDER PLATE	\$55.97
C006424	MEAT & SUPPLIES FOR SPEC FUN	\$97.90
C006448	MONTHLY WATER SERVICE @ JMS	\$59.85
C006449	PAPER PRODUCTS FOR WAREHOUSE	\$12,534.90
C006455	REIMB FOR SAFETY SHOES	\$80.00
<b>FUND TOTAL</b>		<b>\$300,282.18</b>

**TOTAL NUMBER OF DISBURSEMENTS**

**33**

D25934	800	178	TEXTBOOKS	CASE, BRIANNA
D25935	800	178	TEXTBOOKS	PARIS, NICK
D26216	800	178	TEXTBOOKS	CANOVAS, MARTHA
D26217	800	178	TEXTBOOKS	KLLINE, RONNIE
D26218	800	178	TEXTBOOKS	RAMIREZ, LEILANI

4222	TEXTBOOK REFUND	\$15.00
4224	TEXTBOOK REFUND	\$15.00
4271	TEXTBOOK REFUND	\$15.00
4270	TEXTBOOK REFUND	\$15.00
4269	TEXTBOOK REFUND	\$15.00
<b>FUND TOTAL</b>		<b>\$75.00</b>

**TOTAL NUMBER OF DISBURSEMENTS**

**5**

A-3  
195

D25780	900	INSURANCE	WARD NORTH AMERICA, INC.	4227 V. KASPRZAK CLAIM	\$350.75
D25782	900	INSURANCE	WARD NORTH AMERICA, INC.	4226 CHRSTAL TOTTON CLAIM	\$262.82
				FUND TOTAL	\$613.57
				TOTAL NUMBER OF DISBURSEMENTS	2
				FOR A GRAND TOTAL OF	\$709,317.31

146 DISBURSEMENT ORDERS

RECOMMENDED APPROVAL

  
 DIRECTOR OF BUSINESS SERVICES

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P86

JURUPA UNIFIED SCHOOL DISTRICT  
APPROPRIATION TRANSFERS

January 2, 2001  
Page 1 of 3

GENERAL FUND - FUND 100

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	7,269,863		33,180	7,236,683	
1000	Certificated Salaries					
2000	Classified Salaries					
3000	Employee Benefits					
4200	Other Books					
4300	Materials and Supplies					
4500	Other Supplies					
5100	Consultants					
5200	Travel and Conference Expenses					
5300	Dues and Memberships					
5500	Utilities & Housekeeping Services					
5600	Rentals, Leases, and Repairs					
5700	Direct Costs for Interprogram and Interfund Services					
5800	Other Services					
6200	Building Improvements					
6400	Equipment/Building Fixtures					
6500	Equipment Replacement					
	<b>Total Fund 100</b>	<b>7,269,863</b>		<b>33,180</b>	<b>7,236,683</b>	

GATE/TRANSPORTATION - FUND 103

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
4300	Materials and Supplies	443,688		1,265	442,423	
5300	Dues and Memberships	100	820		920	(1)
5700	Direct Costs for Interprogram and Interfund Services	<239,643>	202		<239,441>	(2)
5900	Communications	2,000	243		2,243	(3)
	<b>Total Fund 103</b>	<b>206,145</b>	<b>1,265</b>	<b>1,256</b>	<b>206,145</b>	

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B-1

**CLASS SIZE REDUCTION – FUND 107**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0972	Contingency					
2XXX	Classified Salaries					
3XXX	Employee Benefits					
	<b>Total Fund 107</b>					

**MAINTENANCE – FUND 119**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
2000	Classified Salaries	892,521	8,062		900,583	(4)
3000	Employee Benefits	242,486	1,271		243,757	(4)
4300	Materials and Supplies	17,028			378,320	(5)
5600	Rentals, Leases and Repairs	144,236			147,619	(6)
5800	Other Services	390,062		3,764	386,298	(7)
6400	Equipment/Building Fixtures	38,685	7,200		45,885	(8)
	<b>Total Fund 119</b>	<b>2,069,282</b>	<b>36,944</b>	<b>3,764</b>	<b>2,102,462</b>	

**ADULT ED – FUND 800**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Contingencies					
1000	Certificated Salaries	311,547		723	310,824	
3000	Employee Benefits					
4300	Materials and Supplies					
6200	Building Improvements	0	723		723	(9)
	<b>Total Fund 106</b>	<b>311,547</b>	<b>723</b>	<b>723</b>	<b>311,547</b>	

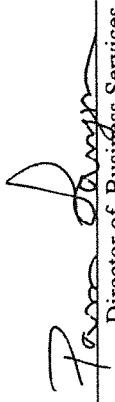
824



**Comments:**

- (1) Memberships
- (2) Printing
- (3) Telephone
- (4) Peakload Painter and Maintenance
- (5) Rehab Former Education Center, Mission Middle School Renovation and Jurupa Valley High School Fence Project
- (6) Trencher Rental Irrigation Lines Districtwide
- (7) Districtwide Irrigation Projects
- (8) Wheelchair Lift Ina Arbuckle
- (9) Division State Architect Fee Portable Adult Ed

Recommended Approval: \_\_\_\_\_

  
Director of Business Services

# JURUPA UNIFIED SCHOOL DISTRICT

## 2000/2001 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<b>01-1</b>	<b>Consultant or Personal Service Agreements</b>			
01-1-WW	Ferd Britton	\$4,000.00 Travel NTE \$400.00	School Safety and Violence Prevention 8-12 \$3,400.00	Support ongoing interagency collaborative of JUSD and Riverside County Sheriff's Department by analyzing student attendance data collected as a result of joint truancy sweeps.
01-3	<b>Riverside County Schools Agreements</b>			
01-3-G	California Department of Education	NA	NA	State funds in the amount of \$130,000.00 for the purchase and installation of a Preschool relocatable classroom at Sunnyslope Elementary School.
01-3-H	California Department of Education	NA	NA	State funds in the amount of \$2,735.00 for the purchase of instructional materials for the Preschool program.
<b>01-8</b>	<b>Other Agreements</b>			
01-8-DD	The Pulliam Group	\$23,800.00	Instructional Materials & Staff Development	Provide external evaluator to assist with the development of Jurupa Middle School's site action plan under The Immediate Intervention/Underperforming Schools Program.



01-8 Other Agreements (Continued)

01-8-EE	County of Riverside	NA	NA	Lease between County of Riverside and JUSD for the rental of Room #11 at Training & Support Services Center for DPSS employees. Lease is month-to-month at \$350.00/month.
01-8-FF	Ward North America	\$5,500.00 + fee schedule for additional services	Business Services	Claims administration services for District comprehensive insurance from December 1, 2000 - November 30, 2001.

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc  
01/02/01



To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

When recorded, return to:

Jurupa Unified School District  
Purchasing Department  
3924 Riverview Drive  
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work	Painting at Jurupa Valley High School, Ina Arbuckle Elementary School and Select Interior Rooms at Rubidoux High School – Bid #01/01L
Date of completion:	January 2, 2001
Nature of owner:	Public School District
Interest or estate of owner:	Jurupa Unified School District
Address of owner:	3924 Riverview Drive, Riverside CA., 92509
Name of contractor:	Robert V. Hoppe Co., Inc.
Street address or legal description of site;	10551 Bellegrave, Mira Loma, CA 91752; 3600 Packard Street, Riverside, CA 92509; and 4250 Opal Street; Riverside, CA 92509

Dated: January 2, 2001

Owner: Jurupa Unified School District  
(Name of public entity)

By: Rollin Edmunds

Title: Assistant Superintendent, Business Services

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) ss

I am the Secretary of the governing board of the Jurupa Unified School District, the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California

Date: January 3, 2001

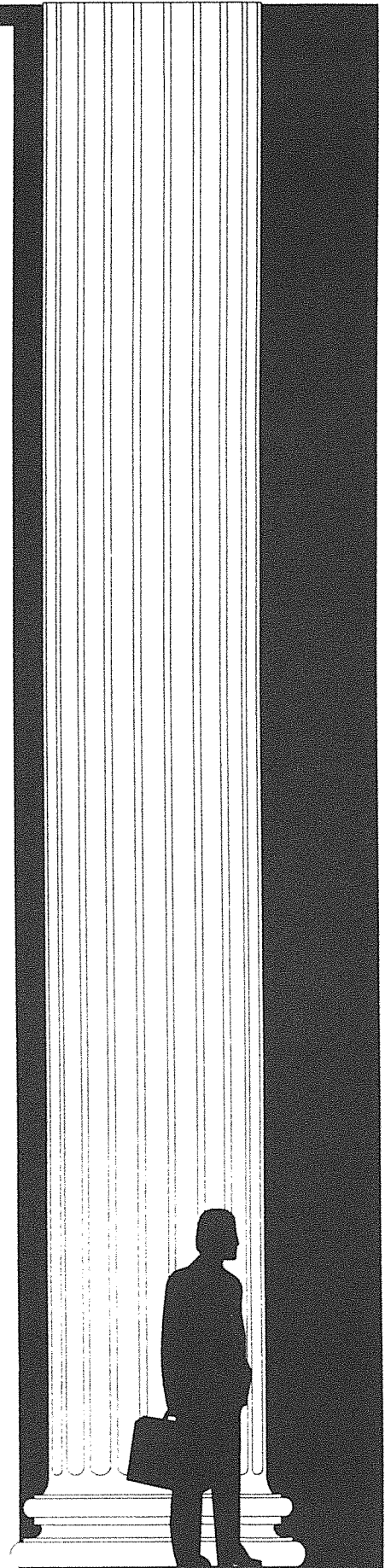
By: Benita B. Roberts

Title: Secretary of the Board

# **JURUPA UNIFIED SCHOOL DISTRICT**

**CASH AND INVESTMENTS  
TREASURY REPORT  
JUNE 30, 2000**

**3924 RIVERVIEW DRIVE, RIVERSIDE, CA 92509**

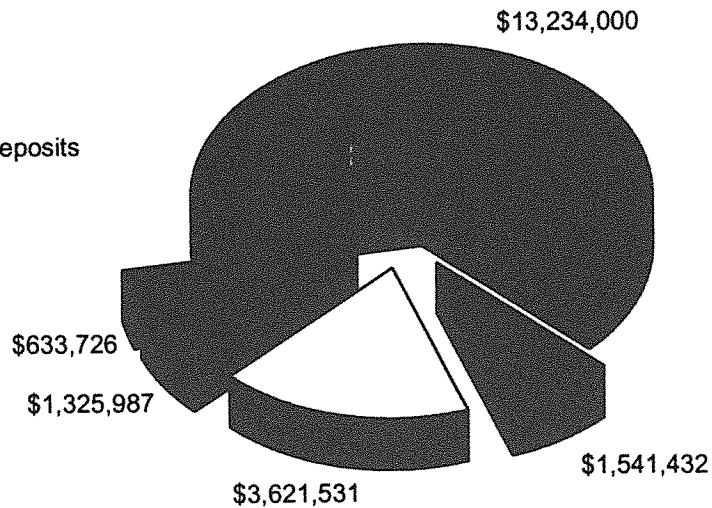


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**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

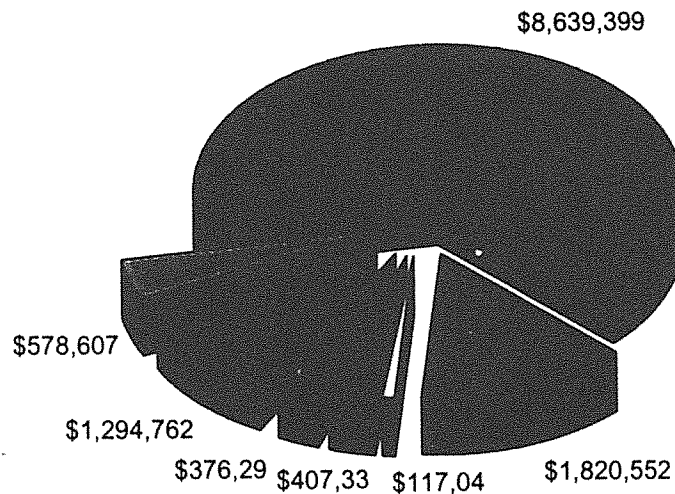
**INVESTMENTS BY TYPE**  
FOR THE PERIOD ENDED JUNE 30, 2000

- Riverside County Treasurer's Pool
- Money Market Funds
- Short-Term Investment Agreements
- US Treasury Notes
- Bank Accounts and Certificates of Deposits



**FUNDS IN RIVERSIDE COUNTY  
INVESTMENT POOL**  
FOR THE PERIOD ENDED JUNE 30, 2000

- General
- Cafeteria
- Deferred Maintenance
- State School Building Funds
- Adult Education
- Capital Facilities
- Other Funds



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**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

**SUMMARY**  
**FOR THE PERIOD ENDED JUNE 30, 2000**

			AVERAGE
GENERAL PORTFOLIO	BOOK VALUE	MARKET VALUE	MATURITY
RIVERSIDE COUNTY TREASURER	\$ 13,234,000	\$ 13,122,040	
CHECKING ACCOUNTS	633,726	633,726	
		-	
TOTAL GENERAL PORTFOLIO	\$ 13,867,726	\$ 13,755,766	1
			DAYS

FUNDS WITH FISCAL AGENTS	BOOK VALUE	MARKET VALUE	
CONSTRUCTION FUNDS	\$ 3,630,767	\$ 3,630,767	
DEBT SERVICE RESERVE FUNDS	858,776	858,776	
PAYMENT FUNDS	1,954,687	1,954,687	
OTHER	44,720	44,720	
TOTAL BOND PROCEEDS	\$ 6,488,950	\$ 6,488,950	137
			DAYS

1. I hereby certify that the investments are in compliance with the investment policy adopted by the Board of Trustees.
2. The District has the ability to meet its budgeted expenditures for the next six months.
3. The market values for funds held in other investments and banking institutions does not change. The amounts listed as market values for these items is the same as the book values.
4. The book value for County Pool is the withdrawal value provided by the County Treasurer.
5. The market value of funds held by the County Treasurer equates to the District's pro-rata share of the market value of the entire County investment pool.
6. The fiscal agent provided the market values for investments held in their accounts.

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Rollin Edmunds  
Assistant Superintendent of Business Services

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**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

**FUNDS IN RIVERSIDE COUNTY  
TREASURER INVESTMENT POOL**

**FOR THE PERIOD ENDED JUNE 30, 2000**

<b>Fund or Account</b>	<b>Fund Number</b>	<b>Fund Total</b>	
General Fund	100-140	\$ 8,639,399	
Tax Override Fund	290	53,981	
Special Reserve - Capital Projects	400 & 403	434,967	
State School Bldg Fund Growth 100%	560	362,809	
Cafeteria Fund	600	1,820,552	
State School Bldg Fund Interest	630-670	44,530	
CDF Child Development	700	44,456	
Adult Education	800	376,298	
Self Insurance	900	45,203	
Deferred Maintenance Fund	930	117,043	
Capital Facilities Developer Fees	970-999	<u>1,294,762</u>	
<b>Total Funds in County Investment Pool</b>		<b><u>\$ 13,234,000</u></b>	<b>Market Value (See Note) <u>\$ 13,122,040</u></b>
<b>Annualized Yield for Quarter Ended</b>		<b>6/30/00</b>	<b>6.21%</b>
<b>Annualized Yield for Quarter Ended</b>		<b>3/31/00</b>	<b>5.91%</b>

Note: Market value share equates to the District's pro-rata share of the market value of the entire County Pool.



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**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

**FUNDS WITH FISCAL AGENT  
FOR THE PERIOD ENDED JUNE 30, 2000**

Investment	Financing Issue	Book Value	Market Value	Stated Rate	Yield	Maturity Date
FGIC Capital Markets Service Construction Fund Investment Agreement	1999 COPS	\$ 3,621,531	\$ 3,621,531	5.73%	5.81%	3/1/01
Federated Treasury Obligation Money Market Fund	1999 COPS	8,046	8,046	5.99%	5.99%	07/01/00
US Treasury Notes	1999-2000 TRANS	1,325,987	1,325,987	5.39%	5.39%	07/03/00
First American Treasury Obligations Money Market Fund	CFD District #1 Area #1	481,786	481,786	5.90%	5.90%	07/01/00
First American Treasury Obligations Money Market Fund	CFD District #1 Area #2	833,441	833,441	5.90%	5.90%	07/01/00
First American Treasury Obligations Money Market Fund	CFD District #2	218,159	218,159	5.90%	5.90%	07/01/00
Total Funds with Fiscal Agent		<u>\$ 6,488,950</u>	<u>\$ 6,488,950</u>			

**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

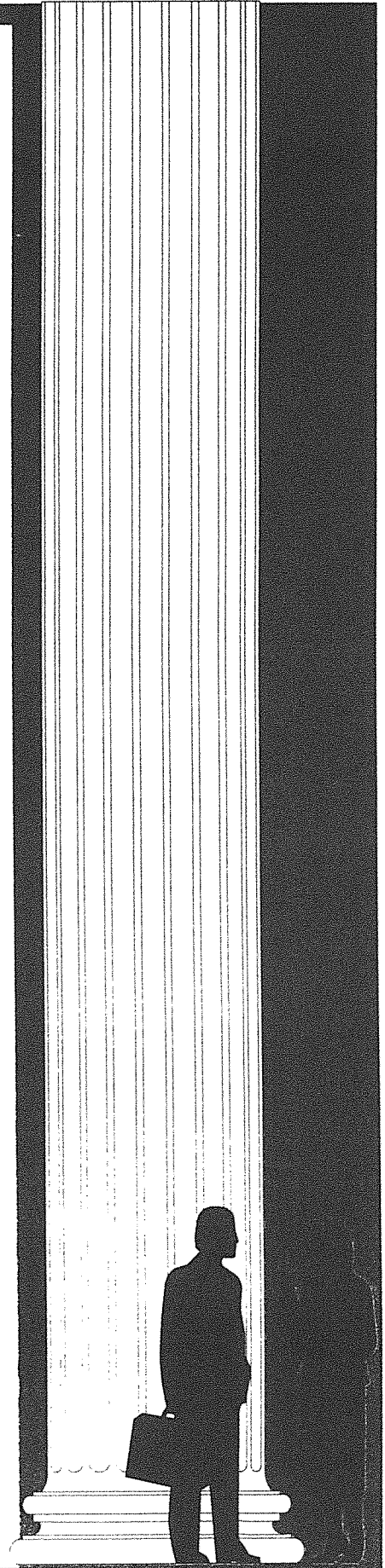
**FUNDS WITH BANK INSTITUTIONS  
FOR THE PERIOD ENDED JUNE 30, 2000**

Institution	Account Name	Insured Deposits	Collateralized Deposits	Total Deposits	Interest Rate	Maturity Date
<b>District Operating Accounts</b>						
Valley Bank	General Fund Clearing Checking Account	\$ 14,587		\$ 14,587	0.00%	N/A
Valley Bank	Food Services Checking Account	85,413	\$ 47,197	132,610	1.06%	N/A
BYL Group Bank	Revolving Cash Fund Checking Account	2,370		2,370	0.00%	N/A
<b>Student Body Accounts</b>						
Union Bank of California	Jurupa Middle School Checking Account	22,668		22,668	0.74%	N/A
BYL Group Bank	Jurupa Valley High School Checking Account	97,630	25,696	123,326	1.01%	N/A
Washington Mutual Bank	Mira Loma Middle School ASB Checking Account	23,327		23,327	0.00%	N/A
BYL Group Bank	Mission Middle School ASB Checking Account		24,238	24,238	0.00%	N/A
BYL Group Bank	Rubidoux High School ASB Savings Account		31,764	31,764	4.09%	
BYL Group Bank	Rubidoux High School ASB Checking Account		258,836	258,836	1.00%	N/A
Total		\$ 245,995	\$ 387,731	\$ 633,726		

# **JURUPA UNIFIED SCHOOL DISTRICT**

**CASH AND INVESTMENTS  
TREASURY REPORT  
SEPTEMBER 30, 2000**

**4850 PEDLEY ROAD, RIVERSIDE, CA 92509**

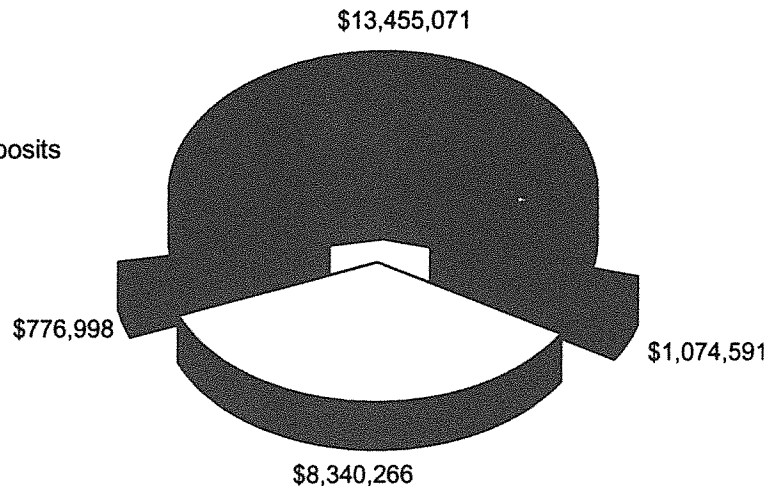


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**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

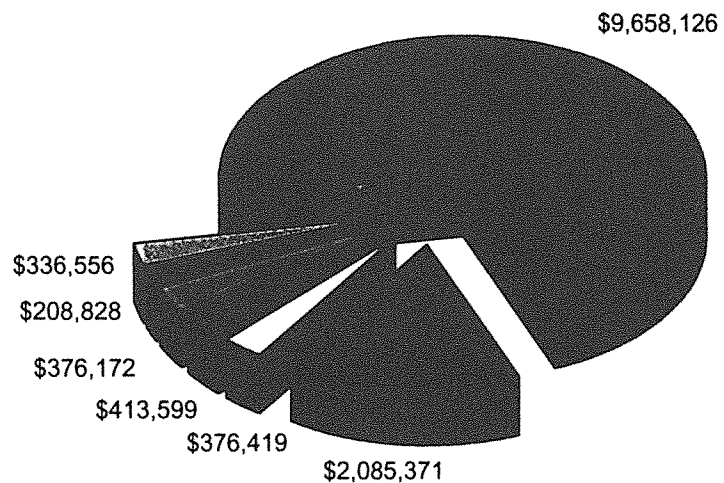
**INVESTMENTS BY TYPE**  
FOR THE PERIOD ENDED SEPTEMBER 30, 2000

- Riverside County Treasurer's Pool
- Money Market Funds
- Short-Term Investment Agreements
- Bank Accounts and Certificates of Deposits



**FUNDS IN RIVERSIDE COUNTY  
INVESTMENT POOL**  
FOR THE PERIOD ENDED SEPTEMBER 30, 2000

- General
- Cafeteria
- Deferred Maintenance
- State School Building Funds
- Adult Education
- Capital Facilities
- Other Funds



**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

**SUMMARY**

**FOR THE PERIOD ENDED SEPTEMBER 30, 2000**

			AVERAGE
GENERAL PORTFOLIO	BOOK VALUE	MARKET VALUE	MATURITY
RIVERSIDE COUNTY TREASURER	\$ 13,455,071	\$ 13,357,656	
CHECKING ACCOUNTS	771,059	771,059	
CERTIFICATE OF DEPOSIT	5,939	5,939	
TOTAL GENERAL PORTFOLIO	\$ 14,232,069	\$ 14,134,654	1
			DAYS

FUNDS WITH FISCAL AGENTS	BOOK VALUE	MARKET VALUE	
CONSTRUCTION FUNDS	\$ 2,316,085	\$ 2,316,085	
DEBT SERVICE RESERVE FUNDS	871,358	871,358	
PAYMENT FUNDS	105,562	105,562	
OTHER	6,121,852	6,121,852	
TOTAL BOND PROCEEDS	\$ 9,414,857	\$ 9,414,857	212
			DAYS

1. I hereby certify that the investments are in compliance with the investment policy adopted by the Board of Trustees.
2. The District has the ability to meet its budgeted expenditures for the next six months.
3. The market values for funds held in other investments and banking institutions does not change. The amounts listed as market values for these items is the same as the book values.
4. The book value for County Pool is the withdrawal value provided by the County Treasurer.
5. The market value of funds held by the County Treasurer equates to the District's pro-rata share of the market value of the entire County investment pool.
6. The fiscal agent provided the market values for investments held in their accounts.

Rollin Edmunds  
Assistant Superintendent of Business Services

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**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

**FUNDS IN RIVERSIDE COUNTY  
TREASURER INVESTMENT POOL**

**FOR THE PERIOD ENDED SEPTEMBER 30, 2000**

<b>Fund or Account</b>	<b>Fund Number</b>	<b>Fund Total</b>	
General Fund	100-140	\$ 9,658,126	
Tax Override Fund	290	54,126	
Special Reserve - Capital Projects	400 & 403	45,982	
State School Bldg Fund Growth 100%	560	373,188	
Cafeteria Fund	600	2,085,371	
State School Bldg Fund Interest	630-670	40,411	
CDF Child Development	700	93,098	
Adult Education	800	376,172	
Self Insurance	900	143,350	
Deferred Maintenance Fund	930	376,419	
Capital Facilities Developer Fees	970-999	<u>208,828</u>	
			<b>Market Value (See Note)</b>
<b>Total Funds in County Investment Pool</b>		<u><b>\$ 13,455,071</b></u>	<u><b>\$ 13,357,656</b></u>
<b>Annualized Yield for Quarter Ended</b>	<b>9/30/00</b>	<b>6.30%</b>	
<b>Annualized Yield for Quarter Ended</b>	<b>6/30/00</b>	<b>6.21%</b>	

Note: Market value share equates to the District's pro-rata share of the market value of the entire County Pool.

**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

**FUNDS WITH FISCAL AGENT  
FOR THE PERIOD ENDED SEPTEMBER 30, 2000**

Investment	Financing Issue	Book Value	Market Value	Stated Rate	Yield	Maturity Date
FGIC Capital Markets Service Construction Fund Investment Agreement	1999 COPS	\$ 2,306,566	\$ 2,306,566	5.73%	5.81%	3/1/01
Federated Treasury Obligation Money Market Fund	1999 COPS	8,965	8,965	5.98%	5.98%	10/01/00
Trinity Funding Company TRANS Proceeds Investment Agreement	2000-2001 TRANS	6,033,700	6,033,700	7.32%	7.32%	06/29/01
First American Treasury Obligations Money Market Fund	CFD District #1 Area #1	338,039	338,039	5.90%	5.90%	10/01/00
First American Treasury Obligations Money Market Fund	CFD District #1 Area #2	572,679	572,679	5.90%	5.90%	10/01/00
First American Treasury Obligations Money Market Fund	CFD District #2	154,908	154,908	5.90%	5.90%	10/01/00
Total Funds with Fiscal Agent		\$ 9,414,857	\$ 9,414,857			

**JURUPA UNIFIED SCHOOL DISTRICT  
CASH AND INVESTMENTS TREASURY REPORT**

**FUNDS WITH BANK INSTITUTIONS  
FOR THE PERIOD ENDED SEPTEMBER 30, 2000**

Institution	Account Name	Insured Deposits	Collateralized Deposits	Total Deposits	Interest Rate	Maturity Date
<b>District Operating Accounts</b>						
Valley Bank	General Fund Clearing Checking Account	\$ 66,620	\$ -	\$ 66,620	0.00%	N/A
Valley Bank	Food Services Checking Account	33,380	192,747	226,127	1.06%	N/A
BYL Group Bank	Revolving Cash Fund Checking Account	1,281		1,281	0.00%	N/A
<b>Student Body Accounts</b>						
Union Bank of California	Jurupa Middle School Checking Account	22,827		22,827	0.74%	N/A
Union Bank of California	Jurupa Middle School Certificate of Deposit	5,939		5,939	5.60%	09/23/01
BYL Group Bank	Jurupa Valley High School Checking Account	98,719	28,423	127,142	1.00%	N/A
Washington Mutual Bank	Mira Loma Middle School ASB Checking Account	46,860		46,860	0.00%	N/A
BYL Group Bank	Mission Middle School ASB Checking Account		25,920	25,920	0.00%	N/A
BYL Group Bank	Rubidoux High School ASB Savings Account		32,081	32,081	4.05%	N/A
BYL Group Bank	Rubidoux High School ASB Checking Account		222,201	222,201	1.00%	N/A
Total		\$ 275,626	\$ 501,372	\$ 776,998		



Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): THURSDAY, DECEMBER 28TH THROUGH SUNDAY, DECEMBER 31ST, 2000

LOCATION: PHOENIX, ARIZONA

TYPE OF ACTIVITY: FIESTA BOWL NATIONAL CHAMPIONSHIPS FOR HS BANDS

PURPOSE/OBJECTIVE: TO COMPETE IN A NATIONAL MARCHING BAND FIELD SHOW  
COMPETITION & MARCH IN THE TELEVISED BOWL PARADE!

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

CHARLES GRAY-BAND DIRECTOR, PARENT BOOSTERS: BRUCE & GLORIA

WELCH, ROSS & MARY LYBARGER, STAFF MEMBERS BRIAN SHAY & SOPHIA GRAY.

EXPENSES:	Transportation	\$ 6,000.00	Number of Students	130
	Lodging	\$ 15,000.00		
	Meals	\$ 2,000.00		
	All Other	\$ 1,000.00		
	TOTAL EXPENSE	\$ 24,000.00	Cost Per Student	\$184.60
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>PARENT BOOSTERS</u>	<u>\$ 9,100.00</u>	<u>\$ 6,500.00</u>
<u>STUDENTS/PARENTS</u>	<u>\$ 7,000.00</u>	<u>\$ 7,000.00</u>
<u>RHS FIELD SHOW, SPEEDWAY</u>	<u>\$15,000.00</u>	<u>\$12,000.00</u>
<u>&amp; X-MASS CONCERT TOTAL:</u>	<u>\$ 31,100.00</u>	<u>\$25,500.00</u>

Arrangements for Transportation: TOURCOACH CHARTERS (323) 463-3131

Arrangements for Accommodations and Meals: INTERNATIONAL TRAVEL (615) 385-1222

Planned Disposition of Unexpended Funds: booster band account

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 11/14/00 School: RUBIDOUX HS

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 11/14/00  
Date approved by the Board of Education Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

A-9

Jurupa Unified School District  
**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

DATE(S): January 9, through 12, 2001  
LOCATION: Pathfinder Ranch Outdoor Education School, 35510 Pathfinder Rd. #104, Mountain Center, CA 92451  
TYPE OF ACTIVITY: Outdoor Science Learning & Experience Class  
PURPOSE/OBJECTIVE: To expose students to science in the environment.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) M. Forward, Teacher;  
C. Woods, Teacher; Ms. Tutton, Teacher; Parent Chaperones as follows: Lisa Hamilton,  
R. Spears, Celia Mercado, Lynne Rhodes, Gary Armstrong, Kelly Weakley

EXPENSES:	Transportation	\$ <u>900</u>	Number of Students <u>100</u>
	Lodging	\$ <u>12000</u>	
	Meals	\$ <u>          </u>	
	All Other	\$ <u>500</u>	
TOTAL EXPENSE		\$ <u>13400</u>	Cost Per Student <u>\$134</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Fundraising by Sky Country Booster Club</u>	<u>1,000</u>	<u>7,000</u>
<u>Student contributions</u>	<u>3,400</u>	<u>2,000</u>
<u>TOTAL:</u>	<u>\$ 4,400</u>	<u>9,000</u>

Arrangements for Transportation: JUSD Bus

Arrangements for Accommodations and Meals: Pathfinder Ranch (all inclusive)

Planned Disposition of Unexpended Funds: Booster Club activities as prescribed in By-Laws.

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Ms. Margie Forward Date: 12/6/00 School: Sky Country Elementary School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Li. McCall Date: 12/6/00  
Date approved by the Board of Education Date:           

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal



**Jurupa Unified School District  
TRAVEL REQUEST**

Fund 100  
Location 178  
Program 400-9140  
Object 5220

Name(s) Kent Campbell site Education Center

Title of Activity National Public Employer Labor Relations Assn. (NPELRA) - Annual Conference

Location of Activity New Orleans

Depart: Day Sat. Date 3/31/01 Time 6:00 am/pm From \_\_\_\_\_

Return: Day Fri. Date 4/6/01 Time \_\_\_\_\_ am/pm

Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐  
(explain below)

	Estimated Cost	Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ _____	\$ _____	_____
Registration Fees	\$ <u>450</u>	\$ _____	_____
Banquet Fees	\$ _____	\$ _____	_____
Mode of Travel: _____	\$ <u>450</u>	\$ _____	_____
Meals - Number: _____ <u>  </u> B <u>  </u> L <u>  </u> D	\$ <u>125</u>	\$ _____	_____
Lodging: <u>TBA</u> (Name of Hotel)	\$ <u>630</u>	\$ _____	_____
Other: _____	\$ <u>30</u>	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>1,685</u>	\$ _____	_____

Will a cash advance be needed? \_\_\_\_\_ Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):  
\_\_\_\_\_  
\_\_\_\_\_

I have read Business Services Procedure #124 and fully understand district travel requirements.

 12-4-2000  12-11-2000  
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator

Jurupa Unified School District  
**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

**DATE(S):** April 7 - April 17, 2001

**LOCATION:** Florence, Venice, Verona, Rome, Italy

**TYPE OF ACTIVITY:** Exm Educational Field Trip to Italy

**PURPOSE/OBJECTIVE:** To expose the students of Jurupa Middle School to the culture, history, and sights of Italy.

**NAMES OF ADULT SUPERVISORS** (Note job title: principal, volunteer, etc.) Jay Hakomaki, Dina Swaim  
(teachers)

<b>EXPENSES:</b>	Transportation	\$ all covered by	Number of Students <u>31</u>
	Lodging	\$ EF Tours	
	Meals	\$	
	All Other	\$	
<b>TOTAL EXPENSE</b>		<b>\$ <del>\$1800</del> \$54 000</b>	<b>Cost Per Student <u>\$1800</u></b> (Total Cost ÷ # of Students)

**INCOME:** List All Income By Source and Indicate Amount Now on Hand:

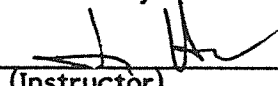
Source	Expected Income	Income Now On Hand
<u>Donation Letter</u>	<u>\$1000 per student</u>	<u>                    </u>
<u>Candy Sale</u>	<u>\$200-\$300 per student</u>	<u>                    </u>
<u>Bowl-a-thon</u>	<u>\$500 per student</u>	<u>                    </u>
<b>TOTAL:</b>	<b>\$ \$1800 per student</b>	<u>                    </u>

Arrangements for Transportation: EF Tours

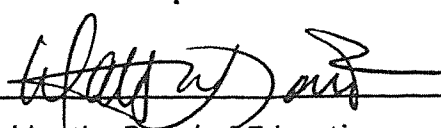

Arrangements for Accommodations and Meals: EF Tours

Planned Disposition of Unexpended Funds: ☒ Returned to students

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature:  Date: 12/7/00 School: Jurupa MS  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal:   Date: 12-7-00  
Date approved by the Board of Education Date: 12/7/00

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

A-12

Jurupa Unified School District  
**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

DATE(S): Friday, April 20, 2001

LOCATION: San Diego Wild Animal Park

TYPE OF ACTIVITY: 1st Grade culmination activity for life science

PURPOSE/OBJECTIVE: To understand how animals grow and develop but also how to classify them into groups.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Teachers: Janet McClellan, Cindy Jensen, Robyn Anderson, Heather Crane, Lucia Chavez,

Katherine Harada. 12 parent volunteers.

EXPENSES:	Transportation	\$ 1200.00	Number of Students	<u>120</u>
	Lodging	\$ -0-		<u>18 adults</u>
	Meals	\$ -0-		
	All Other	\$ 690.00		
	<b>TOTAL EXPENSE</b>	<b>\$ 1890.00</b>	<b>Cost Per Student</b>	<b><u>-0-</u></b>
			<b>(Total Cost ÷ # of Students)</b>	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
PTA (Transportation)	_____	<u>1200.00</u>
Pedley SIP Fund (Admission)	_____	<u>690.00</u>
_____	_____	_____
<b>TOTAL:</b>	<b>\$ _____</b>	<b><u>1890.00</u></b>

Arrangements for Transportation: District Busses (2 busses)

Arrangements for Accommodations and Meals: Students will bring sack lunches

Planned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Robyn Anderson Date: 12/1/00 School: Pedley  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Elizabeth Sawley Date: 12-7-00  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

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Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): Friday, 5/11/01  
LOCATION: Sea World, San Diego, CA  
TYPE OF ACTIVITY: Sixth Grade culmination activity for science  
PURPOSE/OBJECTIVE: To study sea life, behavior and training

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Rhonda Batterton,  
teacher; Andy Elliott, teacher; Kelly Scroggins, teacher; Emily Terry, teacher; Colleen  
Reilly, teacher; and 12 parent volunteers

EXPENSES:	Transportation	\$ 1200.00	Number of Students	<u>125</u>
	Lodging	\$ -0-		<u>17 adults</u>
	Meals	\$ -0-		
	All Other	\$ 2300.40		
TOTAL EXPENSE		\$ 3500.40	Cost Per Student	<u>-0-</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
PTA (Transportation)		1200.00
Pedley SIP Fund (Admission)		2300.40
TOTAL:	\$	3500.40

Arrangements for Transportation: District Bus (2 busses)  
Arrangements for Accommodations and Meals: Students will bring sack lunches  
Planned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Emily Terry Date: 12/4/00 School: Pedley Elem.  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Elizabeth S. Lawley Date: 12-1-00  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

A-14

**GENERAL WAIVER REQUEST**

Page 1 of 2

Send original plus one copy to:

Waiver Office, California Department of Education  
721 Capitol Mall, Rm. 609  
Sacramento, CA 95842

**MODIFIED FOR II/USP SCHOOLS**  
**WAIVER OF DATE OF: Contract with**  
**External Evaluator and/or appointment of**  
**schoolsite and community team**

CDS CODE

3 3 6 7 0 9 0

District Name: <b>Jurupa Unified School District</b>		Contact/recipient of approval/denial notice: <b>Benita B. Roberts</b>	
Address: (City) (State) (ZIP) <b>4850 Pedley Road Riverside CA 92509</b>		Phone (and extension if necessary): <b>909 1360-4168</b>	
Period of Request: <b>From: 11/1/00 To: 1/2/01</b>	Local Board Approval date: (Required) <b>January 2, 2001</b>	Date of Public Hearing: (Required) <b>January 2, 2001</b>	
Name of the II/USP School (s) you are requesting the waiver for: <b>Jurupa Valley High, Rubidoux High, Ina Arbuckle Elementary, Mission Bell Elementary, Pacific Avenue Elementary, Van Buren Elementary, Mission Middle, Sunnyslope Elementary</b>			
1. Under the General Waiver Authority of Education Code 33050-33053, the particular Education Code or California Code of Regulations Section(s) to be waived: <u>E.C. 52054 (a) (date: November 15)</u> Circle one: E.C. or CCR Brief Description of the topic of the waiver: <u>Waiver of "November 15" date for contract with external evaluator and/or appointment of a schoolsite and community team.</u>			
2. Position of the Bargaining Unit. (Required) Does the district have any employee bargaining units? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, please complete below Date(s) the bargaining unit(s) was (were) consulted: <u>12-13-00</u> Name of bargaining unit person(s) consulted: <u>Ellen Vanta, CSEA President</u> <u>Fran Rice-Laabs, NEA-J President</u> The position(s) of the bargaining unit(s) was/were: <input type="checkbox"/> Neutral <input checked="" type="checkbox"/> Support <input type="checkbox"/> Oppose (Please summarize below.) Comments (if appropriate):			
3. Public Hearing Requirement. (A public hearing is not simply a board meeting, but a properly noticed public hearing held during a board meeting at which time the public may testify on the waiver proposal. Distribution of local board agenda does not constitute notice of a public hearing. Acceptable ways to advertise include: (1) print a notice that includes the time, date, location, and subject of the hearing in a newspaper of general circulation; or (2) in small school districts, post a formal notice at each school and three public places in the district (modeled after E.C. Section 5362). How was the required public hearing advertised? <input type="checkbox"/> Notice in a newspaper? <input checked="" type="checkbox"/> Notice posted at each school? <input checked="" type="checkbox"/> Other: <u>Public Library</u>			
4. Advisory Committee (Required) - District advisory council or other parent/community group Date the committee/council reviewed the waiver request: <u>12-12-00</u> (Date) Check here: if there were objection(s) <input type="checkbox"/> (Please summarize the objection(s) below)			

B  
pg 1

**GENERAL WAIVER REQUEST .... MODIFIED FOR II/USP SCHOOLS/DISTRICTS**

GW-1 (2/99)

Page 2 of 2

5. Education Code or California Code of Regulations section to be waived. If the request is to waive a portion of a section, type the text of the pertinent sentence of the law, or those exact "phrases" requested to be waived (or use a strike out key). Do not attach photocopies.

*E.C. 52054(a) : ~~By November 15~~ of the year that the school is selected to participate, the governing board of a school district having jurisdiction over a school selected for participation in the program shall contract with an external evaluator from the list of external evaluators and shall appoint a broad-based schoolsite and community team, consisting of a majority of non schoolsite personnel. In a school that has a limited-English-proficient pupil population that constitutes at least 40 percent of the total pupil population, an external evaluator shall have demonstrated experience in working with a limited-English-proficient pupil population. Not less than 20 percent of the members of the team shall be parents or legal guardians of pupils in the school.*

6. Desired outcome/rationale. (State what you hope to accomplish with the waiver. Describe briefly the circumstances that brought about the request and why the waiver is necessary to achieve improved student performance and/or streamline or facilitate local agency operations.)

Waiver of the November 15 date is necessary to allow the II/USP school(s) district governing board sufficient time to contract with an external evaluator and/or appoint a schoolsite and community team.

Substitute the date requested by your district: January 2, 2001 (instead of November 15.)

District or County Certification—I hereby certify that the information provided on this application is correct and complete.

Signature of Superintendent or Designee

Title: Superintendent

Date:

**FOR CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY**

Responsible Office

Guidelines: ☐ Met ☐ Not Met ☐ Don't ExistCalifornia Department of Education Recommendation: ☐ Approve ☐ Approve w/ conditions ☐ Deny

Staff (Type or print)

Staff (Signature)

Date:

Unit Manager (Type or print)

Unit Manager (Signature)

Date:

Division Director (Type or print)

Division Director (Signature)

Date:

Deputy (Type or print)

Deputy (Signature)

Date:

B  
P92



Jurupa Unified School District  
Education Services

**II/USP Schoolwide and Community Teams**

School	Parent	Staff Member	School	Parent	Staff Member
<u>Ina Arbuckle Elementary</u>			<u>Pacific Avenue Elementary</u>		
Cynthia Drummond	X		Vicki Elliot	X	
Maria Ibarra	X		Renea Hawkins	X	
Steve Lewis	X		Ramon Alvarez	X (community)	
Consuelo Maldonado	X		Earl Williams	X (community)	
Ana Negrete	X		Ana Montes	X (community)	
Lavon Peterson	X		Dr. Robert Sirotnik	X (community)	
Abigail Rocha	X		Todd Duncan, Principal		X
Maribel Sandoval	X		<u>Van Buren Elementary</u>		
Honorio Garavito		X	Joyce Alexander	X	
Jason Atkinson		X	Mary Backes	X	
Cathe Giles		X	John Campbell	X	
Stacy Hainlen		X	Victor Cerda	X	
Victoria Jobe		X	Anabel DeNiz	X	
Karen Garinger		X	Maria Escalante	X	
Luz Mendez, Principal		X	Sara Garcia	X	
<u>Mission Bell Elementary</u>			Ma. Carmen Guillen	X	
Sherri Oplatka	X		Teresa Hernandez	X	
Roxana Stutte	X		Tammy Hop	X	
Linda Baca	X		Araceli Jiminez	X	
Julie Hamren	X		Valerie Kusnier	X	
Tomasa Marcelino	X		Maria Llamas	X	
Maria Ponce	X		Maria Martinez	X	
Elva Padroza	X		Debbie Masters	X	
Francisca Araujo	X		Juana Morales	X	
Maria Sigala	X		Freida Posada	X	
Irma Sanchez	X		Maribel Ramirez	X	
Dr. Loretta Stevenson		X	Olivia Rodriguez	X	
Susan Kay		X	Maria Rojas	X	
Donna Prince		X	Gilbert Salazar	X	
Amy Weidman		X	Donna Verwiel	X	
Alex Ortiz		X	Jessie Caballero		X
Dr. Kim Moore, Principal		X	Josefina Castro		X
<u>Sunnyslope Elementary</u>			Danah Collier		X
Nicole Berlant	X		Maureen Dalimot		X
Teresa Dominguez	X		Shelley Edwards		X
Lucia Gonzalez	X		Frank Galla		X
Iris Linder	X		Eric Gruenewald		X
Marlena Ortiz	X		Evelyn Harman		X
Adriana Patlan	X		Randy Jesser		X
Loraine Robles	X		Ginger Jones		X
Sergeant Ruffcorn	X (community)		Imelda Lopez		X
Jose Valdivinos	X		Ron Morris		X
Sylvia Alcantar		X	Kathleen Perez		X
Sandi Amatriain		X	Maria Unzueta		X
Barbara Martin		X	Patricia Griffin		X
Janet Thompson		X	Sandy Reilly		X
Joanne Viafora		X	Jim Owen		X

School	Parent	Staff Member
--------	--------	--------------

Mission Middle School

Kathy Bocian	X (community)	
Darrell Brown	(student)	
Erika Mata	(student)	
Christy Hundley	X	
Michelle Howse	X	
Beatriz Arredondo	X	
Veronica Sevilla	X	
Ellen Kinnear	(community)	
Lois Clark		X
Ed Mills		X
Roberta Pace		X
Susan Ridder		X
Carmen Rivera		X
Drew Scherrer		X
Terri Stevens		X
Jay Trujillo, Principal		X

Rubidoux High School

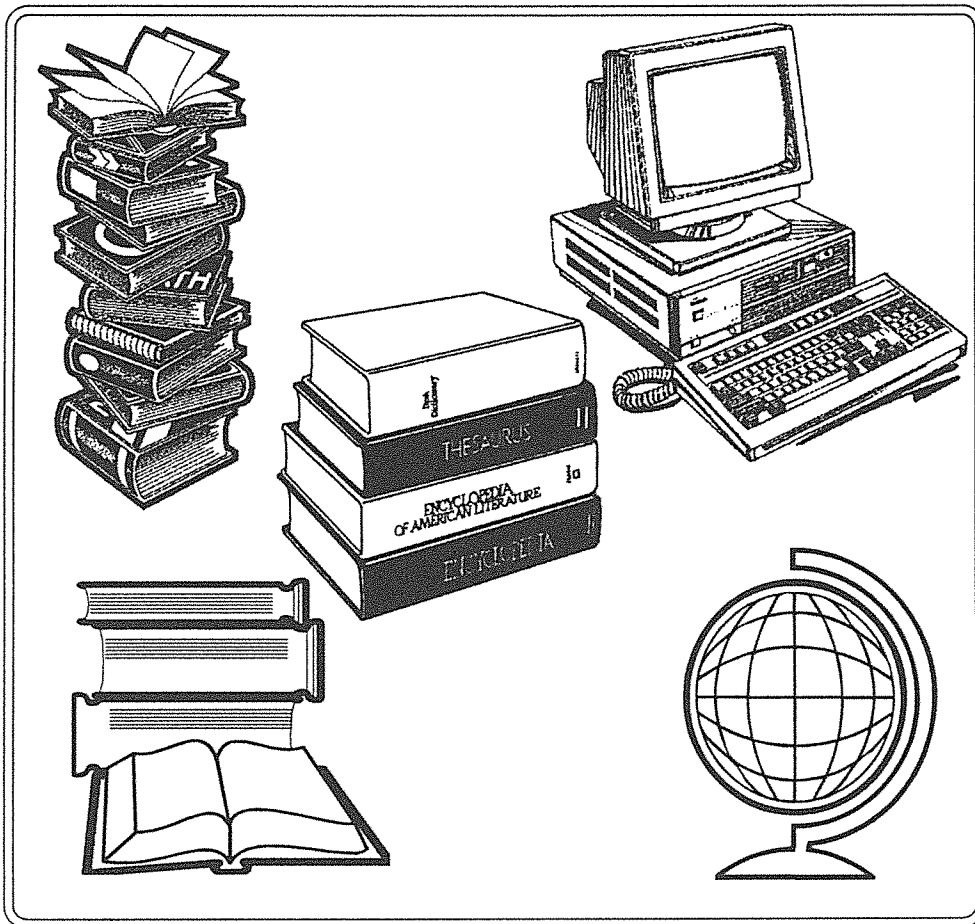
Gloria Acosta	X	
David Avina	X	
Jeri Fisher	X	
Ellen French	X	
Ramon Marquez	X	
Alma Mendoza	X	
John Pelligrin	X	
Barbera Rigmaden	X	
Lorenzo Sanchez	X	
Jerry Bowman		X
Mike Chalmers		X
Mike Dohr		X
Martha Escobar		X
Ellen Finan		X
Gail O'Donnell		X
Dr. Ron Needham, Principal		X

Jurupa Valley High School

Bill Stallard	X	
Dennis Trail	X	
Veda Stein	X	
Kathleen Long	X	
Lupe Andrade	X	
David Marcroft	X	
Diana Loomis	X	
Memo Mendez	X	
Pat Thompson		X
Bob Green		X
Jenelle Bryan-Benson		X
Virginia Huckaby		X
Karen Martinez		X
Janice Iwinski		X
Jan Moorehouse, Principal		X

**AB 862**

**California Public School  
Library Act of 1999**



**K-4 Classroom Libraries Plan**

**Jurupa Unified School District  
Revised November 2000**

## **Acknowledgments**

We wish to thank and acknowledge the contributions of the Jurupa Unified School District Library Plan Task Force Committee.

## **Task Force Members**

Carolyn Adams, Board of Education  
John Allen, Teacher On Special Assignment, Education Services  
Robyn Anderson, Teacher, Pedley Elementary School  
Marylu Barela, Library Technician, Jurupa Middle School  
Stuart Bateman, Parent  
Leilani Benites, Teacher, Indian Hills Elementary School  
Jeanette Bernd, Library Technician, Jurupa Valley High School  
Anita Cantwell, Resource Teacher, Troth Street Elementary School  
Paula Ford, Teacher on Special Assignment, Education Center  
Kathy Doubravsky, Teacher, West Riverside Elementary School  
Dave Hutchins, Principal, Nueva Vista High School  
Carol King, Teacher, Mira Loma Middle School  
Ellen Kinneer, Ed.D., Director of Curriculum and Instruction  
Rob Liddle, Teacher, Rubidoux High School  
Mary Liette, Resource Center Coordinator, County Office of Education  
DeWayne A. Mason, Ph.D., Assistant Superintendent, Education Services  
Neil Mercurius, Administrator, Educational Technology, Education Center  
Luz Mendez, Principal, Ina Arbuckle Elementary School  
Terri Moreno, Categorical Projects Manager, Education Center  
Dawn Owen, Teacher, Sky Country Elementary School  
Veronica Robinson, Media Clerk, Camino Real Elementary School  
Lorraine Robles, Parent  
Jay Trujillo, Principal, Mission Middle School  
Marie Wayland, Teacher on Special Assignment, Education Center

## **District Priority Goals, Objectives, and Action Plans**

### **Short Range**

It is assumed that successful implementation of the following goals, objectives, and action plans will need to be based on five important actions: (1) high levels of collaboration; (2) coordination among district, media personnel, and teachers; (3) extensive sharing among teachers, grade levels, and schools; (4) broad access of resources to all stakeholders; and (5) selection of a wide variety of resources to meet the diverse needs of Jurupa Unified School District students.

**Goal 1: To provide up-to-date relevant resources in a variety of formats to meet the needs of all K-4 learners.**

Objective 1: By October 2001, the Jurupa Unified School District will ensure that grades K-4 at all schools select varied classroom library materials.

Action Plan 1: By April 1, 2001, elementary school sites will receive their funding allocation based on October 1998 CBEDS K-4 enrollment.

Action Plan 2: Teachers will inventory their classroom libraries, cataloging school/district books.

Action Plan 3: Grade levels will meet to select new classroom library materials, focusing on three major reading areas: informational, recreational, and literature.

Action Plan 4: Grade levels will work collaboratively to ensure coordination and to avoid duplication.

Objective 2: By October 2001, teachers will participate in site-based inservices designed to assist teachers in removing outdated materials from their classroom libraries.

Action Plan 1: Directions will be given in "how to weed a collection."

Action Plan 2: Collections will be weeded by grade-level teams.

Action Plan 3: Outdated materials will be collected for pick up by May 2001.

**Goal 2: To provide organizational support for classroom libraries.**

Objective 1: By October 2001, the Jurupa Unified School District will ensure that all K-4 classrooms have library materials.

Objective 2: By October 2001, Jurupa Unified School District will ensure that all K-4 classroom library materials are entered into the school library catalog, and that a system of updating the catalog is developed by site personnel.

Action Plan 1: Site personnel and classroom teachers will enter all classroom library materials into the school library catalog.

Action Plan 2: The school library catalog will be kept up-to-date by site personnel.

Objective 3: By October 2001, the Jurupa Unified School District will ensure that all K-4 classroom teachers and students have access to site-based, K-4 classroom library materials.

Action Plan 1: Site personnel will develop a check-out system for K-4 staff.

Action Plan 2: Site personnel will develop a check-out system for K-4 students.

**Goal 3: To provide a cost effective format and damage prevention plan for classroom library materials.**

Objective 1: By October 2001, the Jurupa Unified School District will establish a districtwide procedure for the prevention of loss, damage, and destruction of all classroom library materials.

Action Plan 1: Sites will develop and distribute a Parent/Student Responsibility Form.

Action Plan 2: Sites will institute a check-out and check-in procedure for the classroom library that includes noting damage to materials.

Action Plan 3: Sites will utilize the library automation system to monitor their classroom library collection.

Objective 2: By October 2001, the Jurupa Unified School District will offer a variety of book bindings (paperback, hardbound, library, and/or pre-bound paperback) for the K-4 classroom libraries, with sites determining those that meet their needs.

## **District Priority Goals, Objectives, and Action Plans**

### **Long Range**

**Goal 1: To ensure ongoing administrative support for effective classroom library programs.**

Objective 1: Funds will be distributed to sites for expenditure based on enrollment.

Action Plan 1: Sites will determine grade level needs.

Action Plan 2: Grade levels will spend funds according to needs.

Objective 2: Ongoing assistance will be provided to teachers for effective classroom library upkeep.

Action Plan 1: Yearly inservices will remind teachers of the district criteria for weeding materials.

Action Plan 2: Grade levels will be given time to weed classroom library collections.

**Goal 2: To provide for more effective student learning through a collaborative process of planning, teaching, and assessment.**

Objective 1: Library media teachers will be given time to meet with teachers to plan and assist in development of classroom libraries.

**Goal 3: To provide an on-going program to select, process, and distribute classroom library materials.**

Objective 1: New classroom library materials will be selected, processed, and redistributed periodically so they remain in appropriate grade levels.

Objective 2: New classroom library materials will be stamped each year and added to the school library catalog.



**Goal 4: To provide appropriate facilities to meet the learning and teaching needs of an effective library media program.**

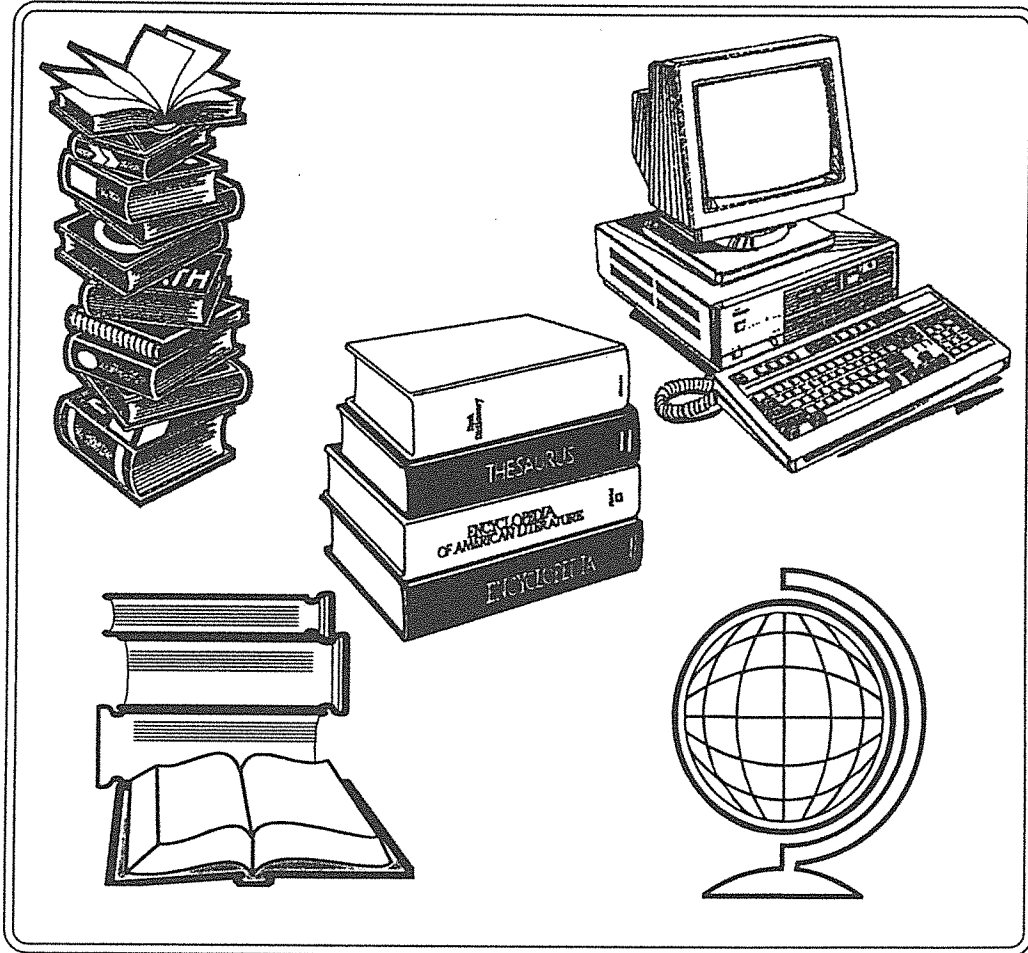
Objective 1: The Jurupa Unified School District will provide a districtwide procedure to prevent loss, damage, and destruction of all classroom library materials.

Objective 2: Sites will implement such a districtwide procedure, therefore ensuring an on-going plan for tracking, recording, and maintaining all classroom library inventories.



**AB 862**

**California Public School  
Library Act of 1998**



**Library Plan**

**Jurupa Unified School District**

**Revised November 2000**

## Superintendent's Message

This document contains the work of a committee of Jurupa Unified School District stakeholders interested in improving the District's library media center program. The committee reviewed the state's document, *Check It Out! Assessing School Library Media Programs: A Guide for School District Education Policy and Implementation Teams*, developed a vision statement, and prioritized the eight California State library media center goals and objectives into a short and long range plan. The plan supports one of our six Board of Education goals, which states, "all students will achieve success in every program." That support is envisioned through creating library media centers as integrated systems in every school. The plan further envisions that the library media center would serve not only students to a greater degree, but also the community as well by extending its hours during the week and opening on weekends. This goal requires that we develop a new model and extend ourselves to develop working relationships with County library services and other community groups.

Each of the eight goals is supported by measurable objectives and action plans. The library media center is conceptualized as becoming the center of information acquisition through a variety of media including print, audio, video, and the Internet. Currently, district libraries are staffed by paraprofessionals. A long range goal of this plan is to add credentialed library media center teachers to the staff of every school. These teachers would work with classroom teachers and other school personnel to ensure that students and teachers have access to the most up-to-date materials in their field. They would also collaborate with staff to develop students' media literacy skills to high levels. As information explodes exponentially, everyone in our society will require the tools to examine information for their particular needs as well as for its validity and applicability.

In his best selling book, *The Seven Habits of Highly Successful People*, Steven Covey notes, "We must begin with the end in mind." The eight goals outlined in this plan are a clear demonstration that we know where we want to go with our library media center program; we have an end in mind. It is now incumbent upon everyone in our system to capture the vision, develop the will to make the vision a reality, and commit the resources. My sincere thanks to the committee for its dedication to the task and interest in ensuring that library media centers truly become the center of the teaching and learning process in the Jurupa Unified School District.

Benita B. Roberts  
Superintendent

### **Acknowledgments**

We wish to thank and acknowledge the contributions of the Jurupa Unified School District Library Plan Task Force Committee.

### **Task Force Members**

Carolyn Adams, Board of Education  
John Allen, Teacher On Special Assignment, Education Center  
Anita Avellino-Cantwell, Resource Teacher, Troth Street Elementary School  
Marylu Barela, Library Technician, Jurupa Middle School  
Stuart Bateman, Parent  
Leilani Benites, Teacher, Indian Hills Elementary School  
Jeanette Bernd, Library Technician, Jurupa Valley High School  
Kathy Doubravsky, Teacher, West Riverside Elementary School  
Dave Hutchins, Principal, Nueva Vista High School  
Carol King, Teacher, Mira Loma Middle School  
Ellen Kinnear, Ed.D., Director of Curriculum and Instruction  
Mary Liette, Resource Center Coordinator, Riverside County Office of Education  
Rob Liddle, Teacher, Rubidoux High School  
DeWayne Mason, Ph.D., Assistant Superintendent, Education Services  
Luz Mendez, Principal, Ina Arbuckle Elementary School  
Neil Mercurius, Administrator of Educational Technology, Education Center  
Terri Moreno, Categorical Projects Manager, Education Center  
Dawn Owen, Teacher, Sky Country Elementary School  
Veronica Robinson, Elementary Media Clerk, Camino Real Elementary School  
Lorraine Robles, Parent  
Jay Trujillo, Principal, Mission Middle School  
Marie Wayland, Teacher On Special Assignment, Education Center

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## **Jurupa Unified School District**

### **Mission**

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community.

Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

### **Goals**

Jurupa schools will develop an environment that is physically and emotionally safe and that promotes positive character traits.

Jurupa schools will have parents and community actively participate in positive school and/or learning experiences.

Jurupa schools will help all students experience measurable success in any program.

Jurupa schools will increase the number of students eligible for college and other powerful post-secondary options.

Jurupa schools will increase the quality of interaction between teachers and students.

Jurupa students will learn, in their schools to live and work in a culturally diverse society where staff is representative of cultures in the community.

## **Vision for Jurupa Library Media Centers**

We believe that library media centers in the Jurupa Unified School District should be a vital and integral part of the educational program. To be fully effective, such library media centers must contain a central information network and a wide variety of resources, including quality literature, various technologies, and supplemental books and print materials. This central network and all resources should enhance quality of instruction, student motivation, time to learn, and the adjustment of curriculum to student needs. The vision of the Jurupa Unified School District library program is to build dynamic and accessible library media centers that (a) teach information literacy, (b) enhance learning through technology, (c) build reading literacy, and (d) collaborate with teachers in the design of instruction. It is our belief that such a powerful vision will only be fulfilled through a dedicated commitment to both short and long-range planning, collegial discussion about priority objectives and action plans, and a strong focus on results that affect student learning.

## **District Priority Goals, Objectives, and Action Plans**

### **Short Range**

**GOAL 1: To provide up-to-date relevant resources in a variety of formats and technologies to meet the diverse needs of all learners.**

Objective 1: By October 2001, the Jurupa Unified School District will ensure that a collection of relevant resources including many resources in a variety of formats are available to meet all students' needs, including age-level and grade-level appropriate materials.

Action Plan 1: Sites will inventory current resources.

Action Plan 2: Sites will explore available resources.

Action Plan 3: Sites will select and purchase relevant resources in a variety of formats.

Objective 2: By October 2001, the Jurupa Unified School District will ensure that resources reflect the entire curriculum, especially beyond what textbooks can offer.

Action Plan 1: Sites will inventory current resources.

Action Plan 2: Sites will explore available resources.

Action Plan 3: Sites will select and purchase resources that reflect the entire curriculum, as determined by the Jurupa Unified School District curriculum standards.

Objective 3: By October 2001, the Jurupa Unified School District will ensure an update of relevant resources, ensure an adequate number of books that motivate students to read, ensure a collection large enough to support circulating mini-collections, and ensure collaborative selection of materials.

Action Plan 1: Sites will inventory resources.

Action Plan 2: Site personnel will work collaboratively to select books that motivate students to read.

Action Plan 3: Site personnel will work collaboratively to identify a

collection large enough to support circulating mini-collections.

Objective 4: By October 2001, the Jurupa Unified School District will ensure an online (electronic) catalog to manage collections.

Action Plan 1: Sites will work collaboratively with the Educational Technology Department to provide an online catalog to manage a collection.

Action Plan 2: Ongoing staff development/training will be conducted to assist site personnel in aligning library resources with district curriculum standards.

**GOAL 2: To ensure that the library media program serves as an essential catalyst for learning and teaching through comprehensive plans, policies, and ongoing program assessment.**

Objective 1: By October 2001, the Jurupa Unified School District will ensure that libraries contain resources that support the teaching and learning of standards.

Action Plan 1: Site personnel will align library resources to district curriculum standards.

Action Plan 2: Site personnel will select library resources to align with district curriculum standards.

Objective 2: By October 2001, the Jurupa Unified School District will ensure that libraries promote reading and school-wide literacy events.

Action Plan 1: Sites will develop action plans to implement reading and schoolwide literacy events.

Objective 3: By October 2001, the Jurupa Unified School District will ensure that libraries meet the needs of our multicultural and multilingual student population.

Action Plan 1: Site personnel will inventory current resources.

Action Plan 2: Site personnel will explore available resources.

Action Plan 3: Site personnel will select and purchase resources to meet the needs of our multicultural and multilingual student populations.

Objective 4: By October 2001, the Jurupa Unified School District will develop a long-range plan that includes a vision statement, goals, measurable objectives, action plans, and written policies and procedures related to library-media centers.

Action Plan 1: The Library Task Force will seek input from site personnel.



Action Plan 2: The Library Task Force will draft, revise, and finalize the long-range plan using the recursive process.

Action Plan 3: The Library Task Force will assess and evaluate the Library Plan.

**GOAL 3: To ensure that all Jurupa Unified School District students have access to an equally effective library media program.**

Objective 1: By October 2001, the Jurupa Unified School District will encourage more frequent use of the library and provide access of the library for special needs students.

Action Plan 1: Sites will develop plans to meet the needs of their student population.

Action Plan 2: Sites will evaluate plans to assess use of and access to the library program.

Objective 2: By October 2001, the Jurupa Unified School District will develop an integrated approach to teaching information literacy skills.

Action Plan 1: Site personnel will work collaboratively to develop an integrated approach to teaching information literacy skills.

## **District Priority Goals, Objectives, and Action Plans**

### **Long Range**

#### **GOAL 1: To ensure ongoing administrative commitment for effective library media programs.**

Objective 1: The Jurupa Unified School District will provide adequate budget allocations to libraries.

Action Plan 1: The district will develop budget projections to adequately meet the needs of sites.

Objective 2: During the next five years, the Jurupa Unified School District will provide adequate technical support such as technology and online catalogs.

Action Plan 1: The Education Technology Department will provide technical assistance to sites.

Objective 3: During the next five years, the Jurupa Unified School District will allow collaborative planning time for library media teachers/clerks/technicians with teachers.

Action Plan 1: Sites will develop a plan to provide time for collaborative planning.

#### **SUBGOAL A: To provide staffing necessary to implement an effective, districtwide library media program.**

Objective 1: The Jurupa Unified School District will provide two full-time, credentialed library media teachers (formerly titled librarians), one for elementary and one for secondary schools.

Action Plan 1: The Jurupa Unified School District will recruit, select, and hire qualified full-time credentialed library media teachers.

Objective 2: The Jurupa Unified School District will provide full-time clerical support for the library media program at each school.

Action Plan 1: The Jurupa Unified School District will recruit, select, and hire qualified full-time clerical support for the library media program.

Objective 3: The Jurupa Unified School District will provide staff development for media professionals.

Action Plan 1: The Jurupa Unified School District will conduct a needs assessment and provide staff development to meet the needs of library media center personnel.

Objective 4: The Jurupa Unified School District will recruit and train volunteers and students workers.

Action Plan 1: Sites will develop a recruitment, selection, and training plan for volunteers and student workers.

Objective 5: The Jurupa Unified School District will provide wide-area network and local area network access to each site.

Action Plan 1: Site plans will incorporate district policies and procedures for technology.

**SUBGOAL B: To provide appropriate facilities to meet the learning and teaching needs of an effective library media program.**

Objective 1: The Jurupa Unified School District and sites will work collaboratively to centrally locate the media centers.

Action Plan 1: The sites will work collaboratively with the district to develop a plan to provide appropriate facility locations.

Objective 2: The Jurupa Unified School District will work collaboratively with sites to ensure an inviting, clean, and stimulating environment.

Action Plan 1: The sites will work collaboratively with the district to develop a plan to provide appropriate facility maintenance.

Objective 3: The Jurupa Unified School District will work collaboratively with sites to ensure that furniture and equipment will promote student learning.

Action Plan 1: The sites will work collaboratively with the district to develop a plan based on student needs.

Objective 4: The Jurupa Unified School District will work collaboratively with sites to adequately wire media centers to support use of technology using E-rate funding.

Action Plan 1: The Jurupa Unified School District will work collaboratively with sites to incorporate the wiring of media centers in the district plan.

Objective 5: The Jurupa Unified School District will work collaboratively with sites to provide a security system for the secondary media centers.

Action Plan 1: The Jurupa Unified School District will work collaboratively with sites to incorporate the security system into the district plan.

Objective 6: The Jurupa Unified School District will provide controlled heat, lighting, and air conditioning for the library/media center to allow for special events and the preservation of materials.

Action Plan 1: The Jurupa Unified School District will provide a plan for controlled heat, lighting, and air conditioning.

**GOAL 2: To provide for more effective student learning through a collaborative process for planning, teaching, and assessment.**

Objective 1: The Jurupa Unified School District will involve library media teachers in curriculum development.

Action Plan 1: Library media teachers will attend curricular meetings and provide input into curriculum development.

Objective 2: Library media teachers will plan instruction, teach lessons, and assess student progress collaboratively.

Action Plan 1: Time will be allocated to allow library media teachers and classroom teachers to plan, teach, and assess collaboratively.

**GOAL 3: To involve parents and community members in the development and support of library media programs for improved student learning.**

Objective 1: The Jurupa Unified School District will develop procedures for communicating in English and Spanish with parents and the community about the mission, goals, policies, resources, and activities of the library media center.

Action Plan 1: Education Services and the Task Force will develop communication procedures regarding media centers.

Objective 2: The sites will invite parents and the community to volunteer in the library.

Action Plan 1: Sites will recruit and train parent volunteers.

Objective 3: The sites will allow parents, when appropriate, to borrow materials from the library.

Action Plan 1: Sites will develop procedures for checkout purposes.

Objective 4: The sites will enable families to check out books, when appropriate, in conjunction with special school events.

Action Plan 1: Sites will develop procedures for checkout purposes.

Objective 5: The Jurupa Unified School District will form community partnerships.

Action Plan 1: Sites will recruit and maintain partnerships with community groups.

## Evaluation

Evaluation of the Jurupa Unified School District Library Plan will occur on an annual basis. Objective base line data in the form of stakeholders' perceptions will be collected during development of the initial plan and every third year thereafter. Such data will be based on recommended goals and implementation guidelines (objectives) specified in *Check It Out! Assessing School Library Media Programs: A Guide for School District Education Policy and Implementation Teams*, a document recommended by the California Department of Education.

During the initial year of planning, data will be collected from a sample of at least 23 representative teachers (one from each school); 23 students (one from each school - - - e.g., Student Council President); the 23 Jurupa Unified School District principals; 23 parents (e.g. PTA presidents, Board members, School Site Council parent member, their designees, or other parents identified by the principal), and 23 media clerks/library technicians (or representative person from the Learning Center/Adult School). Thus, 115 individuals who represent the various stakeholder perspectives will complete surveys<sup>1</sup> aimed at evaluating progress on the goals and objectives of the library plan. These individuals will be encouraged to collect input into such evaluations from their constituent groups.

Objective evaluation data will be compiled, printed, distributed to all sites, and added to school library plan notebooks housed in both the principal's office and library. Such data collections will be represented on a percentage basis and sorted by group reporting. Finally, these evaluations will be shared with the Board of Education.

<sup>1</sup> Such surveys, when feasible, will be developed with the full input of teachers, principals, media clerks, and library technicians.

## References

California Department of Education (1998). *Check It Out! Assessing School Library Media Programs: A Guide for School District Education Polity and Implementation Teams*. Sacramento: Author.

American Library Association (1998). *Information Power: Building Partnerships for Learning*. Chicago: Author.

Loertscher, D. V. (1998). *Reinvent Your School's Library In the Age of Technology: A Guide for Principals and Superintendents*. Hi Willow Research and Publishing: San Jose.

## APPENDIX 1

### Community and School Responses to Input from the Jurupa Unified School District Library Task Force

Of those schools that responded to the directive, "Provide input about priorities and goals for short-and long-range development of Jurupa Unified School District's library program," the following responses were given:

#### Short-Range Goals:

- 80% of respondents agreed with the placement of priority #1
  - 90% of respondents agreed with the placement of priority #2
  - 80% of respondents agreed with the placement of priority #3

#### Long-Range Goals:

- 70% of respondents agreed with the placement of priority #1
- 80% of respondents agreed with the placement of priority #2
- 80% of respondents agreed with the placement of priority #3
- 70% of respondents agreed with the placement of priority #4
- 70% of respondents agreed with the placement of priority #5

Of those responding, 96% agreed that the short- and long-range goals recommended by the Library Task Force were acceptable.

Of those responding, 100% agreed that the short-range goals recommended by the Library Task Force were acceptable.

Of those responding, 94% agreed that the long-range goals recommended by the Library Task Force were acceptable.



## California Media Center Goals and Objectives

### **Goal 1: To plan the staffing necessary to implement an effective, districtwide library media program.**

The success of a library program ultimately depends on the quality and number of personnel responsible for the program. A well-educated, highly motivated professional staff, adequately supported by technical and clerical staff members, is critical to the endeavor. A capable clerical support staff is responsible for certain library operations that expand the library media program and ensure that the library media teacher has time to work as a teacher, an instructional partner, an information specialist, and a program administrator.

#### **Objectives**

- 1.1 To provide a full-time, credentialed library media teacher at each school.
- 1.2 To provide full-time, paid library clerical support staff members at each school.
- 1.3 To include the library media teacher in professional staff development activities.
- 1.4 To regularly provide specialized staff development opportunities for library staff.
- 1.5 To ensure technical expertise is available to support the use of new technology in the library, such as the networking of computer work stations.
- 1.6 To recruit, train and supervise student workers at each school.
- 1.7 to recruit, train and supervise volunteers at each school.

### **Goal 2: To provide for more effective student learning through a collaborative process for planning, teaching, and assessment.**

Library media teachers contribute unique expertise to and are involved in all aspects of the teaching and learning process in the district. Many benefits to student learning occur when classroom teachers and the library media teacher work as a teaching team, bringing their own specialized skills to collaborate for student success. Activities are designed with available resources in mind, and the library collection is developed specifically to support classroom activities. Students become effective users of information and ideas within the context of the subject taught.

## Objectives

- 2.1 To involve the school library media teacher in curriculum development, technology planning, textbook selection, departmental meetings, and other schoolwide projects.
- 2.2 To provide time for classroom teachers and the library media teacher to meet together to plan instructional units, learning strategies, and activities that benefit from the use of library resources.
- 2.3 To have classroom teachers and the library media teacher function as a collaborative team by teaching lessons together.
- 2.4 To have the library media teacher and classroom teachers assess student progress and achievement together.
- 2.5 To provide time for professional development dedicated to enhance the collaborative process for teachers, library media teachers, and other specialists; for example, team building dialoging, interdisciplinary learning.

**Goal 3: To ensure that all students in the district have access to equally effective library media programs.**

Library media programs exist to serve all students. While each school library develops its collections and services according to the needs of its students and teachers, the district has a responsibility to ensure that all students have equal access to excellent districtwide programs.

## Objectives

- 3.1 To open the library media center for student use all day, every day, before and after school, and during intercessions and summer school
- 3.2 To establish a system that allows and encourages frequent individual student access to library resources.
- 3.3 To provide flexible blocks of time scheduled for work in the library media center to coordinate with activities collaboratively planned by the classroom teacher and the library media teacher.
- 3.4 To integrate library media program information literacy skills (the ability to access, evaluate, and use information effectively) into content-related instruction rather than teach library skills in isolation.

- 3.5 To ensure the library media program provides physical access to resources for students with special needs.
- 3.6 To ensure to everyone on campus that the school library belongs to all of them.

**Goal 4: To provide up-to-date relevant resources in a variety of formats and technologies to meet the diverse needs of all learners.**

The library media program is an active partner in preparing students to become avid readers, competent users of technology, and effective users of information. The library collection is composed of organized resources needed to develop those skills. These many and varied resources, at different interest and ability levels across the curriculum, include various technologies, print and nonprint, in languages to meet student needs.

**Objectives**

- 4.1 To ensure that the library collection will include many resources in a variety of formats and languages to meet the needs of all learners.
- 4.2 To have resources in the library that reflect the entire curriculum of the school; that is, all topics and concepts taught that require resources beyond what textbooks offer.
- 4.3 To provide resources that are up-to-date, relevant, and enticing.
- 4.4 To provide "enough good books" for independent reading to allow students to exchange them as fast as they can read them.
- 4.5 To include library materials for below-grade-level, at-grade-level, and above-grade-level work on the same topic.
- 4.6 To establish library collections large enough to support circulating classroom mini-collections.
- 4.7 To provide an online (electronic) catalog circulation system in each school library and to provide access to the collection.
- 4.8 To provide access to, as well as contribute to, the resources of the broader library community.
- 4.9 To provide classroom teachers, library media teachers, and parents with access to readily available preview materials (e.g., publishers' samples or book exhibits and selection tools (such as book reviews).
- 4.10 To ensure library resources are collaboratively selected.

**Goal 5: To ensure ongoing administrative commitment for effective library media programs.**

Quality library media programs that are integral to learning and teaching do not exist without a district vision statement and administrative support. Administrative commitment is evident in actions, policies, resources, and high expectations for the media program. This support will yield higher student achievement, motivated readers, and lifelong learners.

**Objectives**

- 5.1 To formulate an adequate annual budget allocated to the library.
- 5.2 To provide additional technical support to the library media program as needed; for example, technology support for networks and the online catalog.
- 5.3 To allocate time for collaborative planning between classroom teachers and the library media teacher.
- 5.4 To encourage as a part of the instructional process, collaboratively planned and taught lessons.
- 5.5 To incorporate the library media teacher as part of the school leadership team; for example, the School-Site Council.
- 5.6 To use locations other than the library for activities that occur during the day for uses such as voting, testing, meetings, and so forth.
- 5.7 To include the library media center in special events; such as, Back-to-School Night, Open House, Parent Club, and School-Site Council meetings.

**Goal 6: To involve parents and community members in the development and support of library media programs for improved student learning.**

Involving parents in schools is essential both for their influence as the most important teachers their children will ever have and for the community perspective they bring to the school. The involvement of parents and community members has enhanced successful library programs in a variety of ways. They act as volunteers, as supporters of the school library, and as members of committees and library leadership teams at the district and school levels. Parents and community members benefit from their involvement in the library media program by having access to quality literature, new technologies, and primary language materials, and by learning about reading and literacy - - all of which contribute to the success of children.

## Objectives

- 6.1 To have in place procedures for communicating with parents and community members about the mission, goals, and policies of the library media center.
- 6.2 To invite parents and community members to volunteer in the library, either on a regular basis or for special projects.
- 6.3 To allow parents, when appropriate, to borrow materials from the school library.
- 6.4 To inform families about special learning activities, new resources, and literacy events involving the library.
- 6.5 To prepare communications for families in languages other than English, when appropriate.
- 6.6 To open the library media center for families to check out books in conjunction with special events.
- 6.7 To introduce technology training for parents featuring students as technology tutors.
- 6.8 To develop an action plan for the library media center involving parents in the development and implementation of the plan.
- 6.9 To form community or business partnerships to support the library media program, implementation.

## **Goal 7: To provide appropriate facilities to meet the learning and teaching needs of an effective library media program.**

The library media program requires appropriate facilities at both the district and school levels to meet the needs of the program. As a classroom that serves every student in the school, the library media center should provide an activity-oriented learning environment with space, furniture, equipment, and resources available for researching, browsing, reading, listening, viewing, and computing. Instead of looking institutional, the decor should be aesthetically pleasing and inviting, carrying a visual message that welcomes students.

- 7.1 To locate the library media center in an area of the campus, accessible to all users, and to have it perceived as "everyone's classroom."
- 7.2 To offer an inviting, clean, stimulating environment regardless of the age of the building.

- 7.3 To have the library media center's furniture, equipment, and learning resources actively promote student learning.
- 7.4 To have places for individuals and groups to sit for studying, doing research, reading, listening to audio tapes, viewing materials, and computing.
- 7.5 To adequately wire the library media center to support the networked use of technology; for example, an online catalog available in classrooms.
- 7.6 To adequately wire the library media center to provide Internet access.
- 7.7 To have at middle and high school levels, an unobtrusive security system which will be in place to protect materials and equipment.
- 7.8 To provide adjustable shelving for various kinds of resources and supplies.
- 7.9 To provide controlled heat, lighting, and air-conditioning for the library media center, to allow for special events and the preservation of materials.
- 7.10 To secure the building by an alarm system.

**Goal 8: To ensure that the library media program serves as an essential catalyst for learning and teaching through comprehensive plans, policies, and ongoing program assessment.**

Programs need a focus and a structure to become and remain effective. This structure must include ongoing assessment that provides the necessary data to make informed decisions. Effective library media programs are planned, organized, and evaluated on the basis of the goal that all students and staff will become effective users of information and ideas.

**Objectives**

- 8.1 To create a library media center which contains learning resources that support instruction, state and district content standards, and state frameworks.
- 8.2 To create a library media center which actively promotes reading and school wide literacy events; for example, reading incentive programs, author visits, family literacy projects, sustained silent reading, reading aloud, and storytelling.
- 8.3 To create a library media center which meets the needs of the school's multicultural and multilingual student population; for example, through the purchase of primary language materials and materials that represent a diversity of cultures, integrated shelving of materials for English language learners, and provision of bilingual subject headings.

- 8.4 To develop a library media program that includes a mission statement, goals, measurable objectives, action plans, and written policies and procedures.
- 8.5 To develop a library media center program which encompasses information literacy instruction (the ability to access, evaluate, and use information effectively) integrated into all curricular areas.
- 8.6 To have a schoolwide culture of reading and learning in which all students are expected to read to discover meaning, to learn, and to find personal pleasure.
- 8.7 To learn activities that involve authentic tasks in which students connect their learning to the world beyond school.
- 8.8 To provide opportunities for students and teachers to create and produce media and multimedia.
- 8.9 To keep students, teachers, and parents informed about the latest information resources and technologies in the library media center.
- 8.10 To implement a process to document the needs and accomplishments of the library media program and to measure progress throughout the year.
- 8.11 To include the library media program as an integral part of the instructional program review process; for example, include it in program quality reviews, WASC accreditation, compliance reviews, or school or district report cards.

**BOARD OF EDUCATION**

Carolyn A. Adams

Mary Burns

John Chavez

Sam D. Knight, Sr.

Ray Teagarden

**ADMINISTRATION**

**Benita B. Roberts**  
Superintendent

**DeWayne A. Mason, Ph.D.**  
Assistant Superintendent  
Education Services

**Ellen Kinnear, Ed.D.**  
Director  
Curriculum and Instruction





Jurupa Unified School District

Personnel Report #11

January 2, 2001

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Mark Castro 776 Libby Drive Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Mr. Timothy Crider 4339 6 <sup>th</sup> Street Riverside, CA 92501	As needed Emergency 30-Day Permit
Teacher	Ms. Barbara Kadow 6294 Avenue Juan Diaz Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Mr. Arthur Johnson 8650 Clearview Place Riverside, CA 92509	As needed CBEST Waiver
Teacher	Mr. Michael Murillo 1435 Rancho Hills Drive Chino Hills, CA 91709	As needed CBEST Waiver
Teacher	Mr. Raymond Perez 11691 Mt. Vernon Avenue Grand Terrace, CA 92324	As needed Emergency 30-Day Permit

Extra Compensation Assignment

Adult/Alternative Education: to develop; coordinate and present the School-to-Career Toolkit; November 1, 2000 through June 22, 2001; not to exceed 200 hours total; appropriate hourly rate of pay.

Ms. Marilyn Martinez                      Ms. Victoria Jobe

Adult/Alternative Education: to serve as an instructor in the Independent Study Program; September 12, 2000 through June 15, 2001; not to exceed five (5) hours per week; appropriate hourly rate of pay.

Mr. Ed Luna                                      Mr. Freddie Goss

Language Services: to assist teaching in meeting their language component of the CLAD certification; March 1, 2001 through May 17, 2001; not to exceed 42 hours total; appropriate hourly rate of pay.

Ms. Carmen Mendez

Language Services: to assist teaching in meeting their language component of the CLAD certification; January 2, 2001 through March 20, 2001; not to exceed 42 hours total; appropriate hourly rate of pay.

Ms. Cassandra Lemus



Personnel Report #11

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Language Services; planning time for CLAD; December 1, 2000 through February 13, 2001; not to exceed 24 hours total; appropriate hourly rate of pay.

Ms. Janet Garcia-Hudson      Ms. Nancy Matzenauer

Glen Avon Elementary; to serve as an instructor for the Community-Based English Tutoring program; December 5, 2000 through June 21, 2001; not to exceed 71.5 hours total; appropriate hourly rate of pay.

Ms. Linita Simmons

Glen Avon Elementary; extended learning program; November 20, 2000 through May 31, 2001; not to exceed 176 hours total; appropriate hourly rate of pay.

Ms. Tammy Jardine      Ms. Michelle Gleason      Ms. Diane Ravelli  
Ms. Julie Herman

Glen Avon Elementary; extended learning program; November 20, 2000 through May 31, 2001; not to exceed 198 hours total; appropriate hourly rate of pay.

Mr. Brian Delameter      Mr. John Taylor

Glen Avon Elementary; extended learning program; November 20, 2000 through May 31, 2001; not to exceed 792 hours total; appropriate hourly rate of pay.

Mr. Basil Slaymaker      Ms. Heather Broda      Ms. Michelle Gleason  
Ms. Denise Sanchez      Ms. Caren Deaver      Ms. Sabrina Goodall

Glen Avon Elementary; to provide inservice training and curriculum planning in technology for all staff; October 1, 2000 through June 20, 2001; not to exceed 100 hours total; appropriate hourly rate of pay.

Ms. Leslie Brandom	Ms. Heather Broda	Mr. Jonathan Brubaker
Ms. Joyce Davis	Ms. Caren Deaver	Mr. Brian Delameter
Ms. Patty Fuentes	Mr. Richard Gennari	Ms. Michelle Gleason
Ms. Nina Gonzales	Ms. Sabrina Goodall	Ms. Cherie Gustafson
Ms. Gabrielle Hensley	Ms. Julie Herman	Ms. Carolyn Hoggard
Ms. Ji Hong	Ms. Tammy Jardine	Ms. Alanna Logue
Ms. Mary Lunetto	Mr. Robert Mercer	Mr. Daniel Porcu
Ms. Diane Ravelli	Ms. Sara Raygor	Ms. Denise Sanchez
Ms. Jonal Schissler	Ms. Kathy Schmalz	Ms. Linita Simmons
Mr. Basil Slaymaker	Mr. John Taylor	Ms. Maralane Taylor

Rustic Lane Elementary; parent meetings and schoolwide communications; December 1, 2000 through June 21, 2001; not to exceed 50 hours each; appropriate hourly rate of pay.

Ms. Esther Askew      Ms. Linda Dalton

Sky Country Elementary; to support the afterschool extended learning opportunity program; November 20, 2000 through January 24, 2001; not to exceed 22.5 hours total; appropriate hourly rate of pay.

Ms. Dawn Owen      Ms. Lisa Pacheco      Ms. Lynne Seymour  
Ms. Cynthia Woods

Personnel Report #11

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Sky Country Elementary; to support the afterschool program for intensive reading; November 20, 2000 through January 24, 2001; not to exceed 22.5 hours total; appropriate hourly rate of pay.

Ms. Susanne Hanna                      Ms. Sue Guerriero

Sky Country Elementary; to support the afterschool program for lower performing students; November 20, 2000 through January 24, 2001; not to exceed 22.5 hours total; appropriate hourly rate of pay.

Ms. Kathleen Olsen                      Ms. Diana Martinez                      Mr. Cliff Steppe  
Ms. Lori Williams

Van Buren Elementary; to serve as a Title I Coordinator; September 1, 2000 through June 30, 2001; not to exceed 180 hours total; appropriate hourly rate of pay.

Ms. Maureen Dalimot

Rubidoux High School; CBET workshops; November 29, 2000 through June 1, 2001; not to exceed 20 hours total; appropriate hourly rate of pay.

Mr. Jose Guillen                      Mr. John Hill

Leave of Absence

Teacher                      Ms. Kristen Barnes                      Maternity Leave eff.  
8625 Orchard Park Drive  
Riverside, CA 92508

Placement on 39-Month Reemployment List  
(Education Code Section #44978.1)

Teacher                      Ms. J.A. Newton                      Eff. December 22, 2000  
P.O. Box 566  
Corona, CA 91720

CLASSIFIED PERSONNEL

Regular Assignment

Cafeteria Assistant I                      Ms. Gabriela Ayala                      Eff. December 5, 2000  
7126 Hunt Street                      Work Year F  
Riverside, CA 92509                      Part-time

Instructional Aide                      Ms. Deanna Rock                      Eff. December 5, 2000  
7911 Arlington Avenue #335                      Work Year E1  
Riverside, CA 92503                      Part-time

Instructional Aide-HSPS                      Ms. Cassandra Williams                      Eff. January 2, 2001  
757^ Red Mountain Drive                      Work Year E2  
Riverside, CA 92509                      Part-time

Instructional Aide                      Ms. Trisha DeGrood                      Eff. December 11, 2000  
4245 5<sup>th</sup> Street                      Work Year E1  
Riverside, CA 92501                      Part-time

J-1  
P3

Personnel Report #11

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Adult/Alternative Education; to serve as a special education instructional aide; not to exceed four hours per week; November 21, 2000 through June 20, 2001; appropriate hourly rate of pay.

Instructional Aide                      Ms. Shirley Brown

Glen Avon Elementary; to serve as an Aide in the Community-Based English Tutoring program; December 5, 2000 through June 21, 2001; not to exceed 71.5 hours total; appropriate hourly rate of pay.

Bil. Language Tutor                      Ms. Rita DeLaTorre

Granite Hill Elementary; to provide clerical support; October 26, 2000 through June 21, 2001; not to exceed three (3) hours per week; appropriate hourly rate of pay.

Translator/Clerk-Typist                      Ms. Anna Arias  
Translator/Clerk-Typist                      Ms. Maria Silvas

Mira Loma Middle; to assist with Comite' preparation and translations; November 3, 2000 through June 30, 2001; not to exceed 20 hours total; appropriate hourly rate of pay.

Bilingual Language Tutor                      Ms. Jossie Dowling

Substitute Assignment

Custodian                                      Ms. Mary Engles                      As needed  
3906 Jackson Street  
Riverside, CA 92503

Stock Clerk/Delivery Driver                      Mr. Jason Kunzman                      As needed  
3665 Monroe Street #1  
Riverside, CA 92504

Leave of Absence

Activity Supervisor                      Ms. Mary Almaguer                      Unpaid Special Leave  
4794 Filly Lane                      November 20, 2000  
Riverside, CA 92509                      Through January 31,  
2001 without  
compensation.

Activity Supervisor                      Ms. Corinne Placido                      Maternity Leave eff.  
2442 Iowa #K6                      December 6, 2000  
Riverside, CA 92507                      through January 17,  
2001 with use of sick  
leave benefits.

Personnel Report #11

CLASSIFIED PERSONNEL

Leave of Absence

Bilingual Language Tutor	Ms. Irma Sanchez 7849 Whitney Drive Riverside, CA 92509	Unpaid Special Leave December 8, 2000 through May 7, 2001 Without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Resignation

Activity Supervisor	Ms. Providencia Alcantar 5142 Sierra Cross Way Riverside, CA 92509	Eff. December 1, 2000
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Return from 39-Month Reemployment

Secretary-Elementary & NVHS Principal	Ms. Peggy Crain 126 E. Morgan Street Rialto, CA 92376	Eff. December 11, 2000
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OTHER PERSONNEL

Short-Term Assignment

Accounting Department; to serve as a Peakload Assistant; December 1-31, 2000; not to exceed eight (8) hours per day; \$8.23 per hour.

Peakload Assistant	Ms. Connie Kammerzell
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Education Services; to serve as a Peakload Assistant; December 1-15, 2000; not to exceed 40 hours per week; \$8.23 per hour.

Peakload Assistant	Ms. Lisa Ortega
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Preschool Program; to serve as a Peakload Assistant; November 6-30, 2000; not to exceed 40 hours per week; \$8.23 per hour.

Peakload Assistant	Ms. Mercedes Alba
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Special Education; to serve as a Peakload Clerk; October 30, 2000 through November 17, 2000; not to exceed 4.5 hours per day; \$12.312 per hour.

Peakload Clerk	Ms. Angie Aguirre
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Special Education; to serve as a Peakload Clerk; December 1-21, 2000; not to exceed 4.5 hours per day; \$12.312 per hour.

Peakload Clerk	Ms. Angie Aguirre
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Personnel Report #11

OTHER PERSONNEL

Short-Term Assignment

Technology Department; to serve as a Technology Facilitator; November 6, 2000 through February 15, 2001; not to exceed 12 hours per day; \$20.00 per hour.

Technology Facilitator      Ms. Bobbi Hillebert

Glen Avon Elementary; to serve as a FAN Club Reading Tutor; September 25, 2000 through December 15, 2000; not to exceed 90 hours total; \$9.531 per hour.

FAN Club Reading Tutor      Mr. Rene Mendoza

Granite Hill Elementary; to serve as a Babysitter; October 26, 2000 through June 21, 2001; not to exceed three (3) hours per week; \$8.244 per hour.

Babysitter      Ms. Elizabeth Arredondo

Granite Hill Elementary; to serve as a Babysitter; October 26, 2000 through June 21, 2001; not to exceed three (3) hours per week; \$8.654 per hour.

Babysitter      Ms. Jodi Sarra

Granite Hill Elementary; to serve as a Babysitter; October 26, 2000 through June 21, 2001; not to exceed three (3) hours per week; \$9.087 per hour.

Babysitter      Ms. Tempie Velehradsky  
Baybsitter      Ms. Dorothy Gonzalez

Granite Hill Elementary; to serve as a Babysitter; October 26, 2000 through June 21, 2001; not to exceed three (3) hours per week; \$9.542 per hour.

Babysitter      Ms. Judy Baynton

Rustic Lane Elementary; to serve as a Babysitter; November 7, 2000 through June 17, 2001; not to exceed eight (8) hours per week; \$8.654 per hour.

Babysitter      Ms. Erica Morales

Mira Loma Middle School; to serve as a Student Tutor/Mentor; September 25, 2000 through June 20, 2001; not to exceed 80 hours each; \$6.00 per hour.

Student Tutor/Mentor      Ms. Maria Licea  
Student Tutor/Mentor      Ms. Cindy Chavez

Personnel Report #11

OTHER PERSONNEL

Short-Term Assignment

Jurupa Valley High School; to serve as a Clerical Assistant; November 13, 2000 through June 30, 2001; not to exceed four (4) hours per week; \$9.531 per hour.

Clerical Assistant	Ms. Suzanne Murray
Clerical Assistant	Ms. Cheryl Palermo

The above actions are recommended for approval:

  
\_\_\_\_\_  
Kent Campbell, Assistant Superintendent-Personnel Services



Jurupa Unified School District

Personnel Report #11

January 2, 2001

CERTIFICATED PERSONNEL

Temporary Assignment

Teacher	Ms. Michelle Cohen 5974 Baldwin Avenue Riverside, CA 92509	Eff. January 2, 2001 through June 30, 2001 Multiple Subject Emergency Credential
Teacher	Mr. Timothy Crider 4339 6 <sup>th</sup> Street Riverside, CA 92501	Eff. December 14, 2000 through June 21, 2001 Multiple Subject Emergency Credential

Intern Assignment

Teacher	Ms. Jacqueline Romano 4041 Pedley Road #128 Riverside, CA 92509	Eff. December 12, 2000 Multiple Subject w/CLAD Internship Credential
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Substitute Assignment

Teacher	Ms. Araceli Avalos 1265 Kendall Dr. #1424 San Bernardino, CA 92407	As needed CBEST Waiver
Teacher	Mr. John Battin 7110 Peralta Place Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Ms. Kerry Blackwell 5200 Chicago #R-10 Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Ms. Karen Bohl 3176 Belvedere Drive Riverside, CA 92507	As needed CBEST Waiver
Teacher	Ms. LeAnne Davis 9708 Garfield Street Riverside, CA 92503	As needed CBEST Waiver
Teacher	Mr. Enrico Franco 322 West F Street Ontario, CA 91762	As needed Emergency 30-Day Permit
Teacher	Ms. Shannon Hanks-Grandia 167 Sir Gawaine Drive Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Ms. Nancy O'Rafferty 8603 Rocking Horse Circle Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Mr. Robert Smith 832 Troon Court Riverside, CA 92508	As needed Emergency 30-Day Permit



Personnel Report #11

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Administrative Services; 2000-2001 school year; to serve on the Discipline Committee Panel; appropriate hourly rate of pay.

Mr. Art Arredondo	Mr. Bob Gray	Dr. Ed Hawkins
Mr. James Heidecke	Ms. Donna Henderson	Ms. Pauline Knox
Ms. Laverne Manns	Mr. Don McCall	Ms. Gracene Moss
Ms. Karen Pina	Ms. Marge Steinbrinck	Mr. Jim Taylor

Home Bound Instruction; 2000-2001 school year; appropriate hourly rate of pay.

Mr. Jeff Huerta	Ms. Judy Lynch	Ms. Emily Terry
Ms. Vera Walker		

Adult/Alternative Education; to serve as an instructor; December 5, 2000 through June 30, 2001; not to exceed six (6) hours per week; appropriate hourly rate of pay.

Ms. Linita Simmons

Adult/Alternative Education; to serve as a substitute instructor in the English as a Second Language program; November 20, 2000 through June 15, 2001; appropriate hourly rate of pay.

Ms. Sarah Franz

Adult/Alternative Education; to work in the Independent Study Program; September 12, 2000 through June 15, 2001; not to exceed five (5) hours per week; appropriate hourly rate of pay.

Ms. Sara Raygor

Adult/Alternative Education; to work in the STEPS Community Day School; October 2, 2000 through June 29, 2001; not to exceed seven (7) hours per week; appropriate hourly rate of pay.

Mr. John Hill

Education Services; to work with the leadership team for the Underperforming Schools Program; November 30, 2000; not to exceed 1.25 hours each; appropriate hourly rate of pay.

Mr. David Moehlmann	Ms. Jyll Morris	Ms. Cindy Rodriguez
Ms. Diane Rose	Ms. Lynne Ridge	Ms. Mary Turman

Education Services; to perform work on enrichment standards; November 22, 2000 through December 5, 2000; not to exceed 18 hours total; appropriate hourly rate of pay.

Ms. Laura Beal	Ms. Karen Martinez
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Personnel Report #11

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Education Services; to work on various assessment committees; November 10, 2000 through December 6, 2000; not to exceed 9.5 hours each; appropriate hourly rate of pay.

Ms. Kim Sorenson	Mr. Brian Delameter	Ms. Anna Palmer
Ms. Susan Ridder	Ms. Virginia Huckaby	Mr. Dan Weatherford
Mr. Enrique Velasquez	Ms. Loretta Pearce	Ms. Terese Pisarik
Ms. Michelle Hampton	Ms. Jenelle Benson	Ms. Jamie Angulo

Learning Center; to attend a CBET coordinator meeting; November 21, 2000; not to exceed one (1) hour each; appropriate hourly rate of pay.

Ms. Jacqueline Romano	Ms. Stephanie Cunningham	Ms. Elizabeth Garcia
Ms. Honoria Garavito	Ms. Jessie Alaniz	Ms. Irene Espinoza

Camino Real Elementary; extended learning opportunity program; November 21, 2000 through February 8, 2001; not to exceed 3.75 hours per week each; appropriate hourly rate of pay.

Ms. Paula Goldberg	Ms. Cindy Karhan	Ms. Kathy Nitta
Ms. Gayle Ravenscroft	Ms. Carol Schiefer	Mr. Jim Smyth
Ms. Janet Templin		

Granite Hill Elementary; afterschool activities; December 1, 2000 through June 21, 2001; not to exceed 850 hours total; appropriate hourly rate of pay.

Ms. Saundra Pedro	Ms. Kristen Vasta	Ms. Kathleen Brooks
Ms. April Jacobson	Ms. Laurie Reimer	Ms. Laura Leal
Ms. Maria McCollum	Mr. Sean Edwards	Ms. Sherine Patton
Ms. Marilyn Robinson	Ms. Cassandra Lemus	Ms. Lorena Fong
Ms. Rhonda Werthman	Ms. Michelle Maisel	Ms. Cindy White
Ms. Kara Davis	Ms. Kristy Williams	Ms. Kristin DeFrance
Ms. Brooke Thompson	Ms. Sarah Vigrass	Ms. Lorena Graves
Ms. Helen McNab-Blanco	Ms. Christa Shorey	Ms. Nenoise Trotter
Ms. Kathryn Harmon	Ms. Lynda Finch	Mr. Steve Santiago
Ms. Pamela Moore-Walker	Mr. Otis Allmon	Mr. David Freeman

Indian Hills Elementary; extended learning opportunity program for at-risk students; January 2, 2001 through June 21, 2001; not to exceed 41 hours each; appropriate hourly rate of pay.

Ms. Linda King	Ms. Barbara McNutt	Ms. Judy Smith
Ms. Deloris Weible	Ms. Lisa Macdougall	Ms. Dorothy Wheeler
Ms. Nancy Woodhead	Ms. Claudia Clark	Mr. Billy Fong
Ms. Terry Noring	Ms. Rochelle Vandenberg	Ms. Diane Everson
Ms. Leilani Benites	Mr. John Hill	Ms. Tracy Mahan
Ms. Suzie Rentfro	Ms. Christa Biddle	Ms. Renee Hill
Ms. Karen Bentley	Ms. Carolyn Snow	Ms. Kristie Burson
Ms. RaeAnn Magnon	Ms. Louise Gillette	Ms. Candy Curiel
Ms. Joyce Baumann	Ms. Cathy Seidel	Ms. Sharon Baguyo
Ms. Traci Skinner	Ms. Lisa Cole	Ms. Rainbow Kelly
Ms. Shauna Mermilliod	Ms. Michelle Navigato	Ms. Suzanne Wong
Ms. Alison Young		

Personnel Report #11

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Mission Bell Elementary; extra learning opportunities before and after school for students in need; October 9, 2000 through June 21, 2001; not to exceed 150 hours total; appropriate hourly rate of pay.

Ms. Susan Kay

Ms. Amy Weidman

Mission Bell Elementary; extra learning opportunities before and after school for students in need; October 9, 2000 through June 21, 2001; not to exceed 2192 hours total; appropriate hourly rate of pay.

Ms. Michelle Castaneda

Ms. Rebecca Devine

Ms. Christy Gandara

Ms. Susan Kay

Mr. Alex Ortiz

Ms. Missy Phan

Ms. Ruth Ann Peil

Ms. Donna Prince

Ms. Janine Stewart

Mission Bell Elementary; planning time for teachers; November 20-21, 2000; not to exceed 12 hours total; appropriate hourly rate of pay.

Ms. Christy Gandara

Ms. Kristy Batchelder

Mr. David Moberly

Peralta Elementary; 2000-2001 school year; intensive reading program for at-risk students; not to exceed 36 hours each; appropriate hourly rate of pay.

Mr. Paul DeFoe

Ms. Melody Mills

Ms. Lynda Lopez

Ms. Torrie King

Ms. Lisa Cook

Mr. Nathan Martin

Ms. Andrea Cole

Ms. Linda Webb

Mr. Mike Nelson

Rustic Lane Elementary; to participate in ongoing training to improve professional skills; January 2, 2001 through May 31, 2001; not to exceed 20 hours each; appropriate hourly rate of pay.

Ms. Jessie Alaniz

Ms. Gloria Arredondo

Ms. Esther Askew

Ms. Geri Beld

Ms. Patricia Bice

Ms. Lynne Bjazevich

Ms. Kathie Blakley

Ms. Gloria Bravo-Carmona

Ms. Laura Ciesla

Ms. Linda Dalton

Ms. Linda Daniels

Mr. John Dawson

Ms. Evelyn English

Ms. Pam Grethen

Mr. Brian Henry

Mr. Luis Hernandez

Ms. Michelle Hesse

Ms. Janet Garcia-Hudson

Ms. Melissa Iessi

Ms. Mary Kahlefent

Ms. Suzie Kannor

Ms. Jennifer Lara

Ms. Judy Lynch

Mr. Juan Magno

Mr. Lyle McCollum

Ms. Teresa Partida

Ms. Tammy Patterson

Ms. Latressa Richmond

Ms. Debra Sanchez

Ms. Patricia Valle

Ms. Elisa Sosa

Ms. Jennifer Sweeney

Mr. John Vigrass

Ms. Carole Zuloaga

Rustic Lane Elementary; to provide extended day program for Title I students; December 1, 2000 through May 25, 2001; not to exceed 100 hours each; appropriate hourly rate of pay.

Ms. Lynne Bjazevich

Ms. Elisa Sosa

Ms. Evelyn English

Ms. Tammy Patterson

Ms. Pam Grethen

Ms. Linda Daniels

Ms. Debra Sanchez

Mr. John Vigrass

Ms. Cathie Blakley

Ms. Carole Zuloaga

Ms. Linda Dalton

Rustic Lane Elementary; extended day extensive reading program; January 8, 2001 through June 15, 2001; not to exceed 150 hours each; appropriate hourly rate of pay.

Ms. Gloria Arredondo  
Ms. Carol Camacho

Ms. Esther Askew  
Ms. Latressa Richmond

Ms. Lynne Bjazevich  
Ms. Jennifer Sweeney

Personnel Report #11

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Sunnyslope Elementary; to plan for successful implementation of programs and curriculum support; November 1, 2000 through June 20, 2001; not to exceed 68 hours total; appropriate hourly rate of pay.

Ms. Sandra Amatriain	Ms. Cathy Armitage	Ms. Sally Beese
Mr. Giovanni Bernier	Ms. Mary Blevins	Ms. Sherry Bockman
Mr. Leslie Brown	Ms. Shawnette Bukarau	Ms. Deborah Cedarholm
Mr. Eduardo Cesena	Ms. Janice DeSpain	Ms. Sherill Ferguson
Ms. Anne Gibson	Ms. Carol Hogerty	Ms. Harriet Huling
Ms. Jennifer Stromdahl	Ms. Deanna Socio	Mr. Carl Zitek
Ms. Cynthia Johnson	Ms. Heather Knell	Ms. Melissa Larson
Ms. Leah Luke	Ms. Barbara Martin	Mr. Robert Mitchell
Ms. Jamie Neal	Ms. Marilyn Wior	Ms. Carolyn Sherman
Ms. Elizabeth Weeks	Ms. Heather Thompson	Ms. Janet Thompson
Ms. Marcia Woodard	Ms. Joanne Viafora	Ms. Zoe Washburn
Ms. Gina Gurrola	Ms. Deborah Provenzano	Ms. Brooke Martinez

Van Buren Elementary; after school program for at-risk students; November 2, 2000 through February 28, 2001; not to exceed 72 hours total; appropriate hourly rate of pay.

Ms. Nancy Jenkins	Ms. Liz Einecke	Mr. Daniel Cornejo
Mr. Charles Loving		

Van Buren Elementary; to cover classes when there were no other substitute teachers available; December 5, 2000; not to exceed one (1) hour total; appropriate hourly rate of pay.

Ms. Michelle Penor

West Riverside Elementary; extended learning opportunities program; January 8, 2001 through March 29, 2001; not to exceed 180 hours total; appropriate hourly rate of pay.

Ms. Kathy Doubravsky	Ms. Emma Garza	Ms. Wendy Holder
Mr. Tom Buchanan		

West Riverside Elementary; extended learning opportunities program; January 8, 2001 through March 29, 2001; not to exceed 150 hours total; appropriate hourly rate of pay.

Ms. Elsa Buenrostro	Ms. Maria Saucedo	Ms. Sophia Gray
Ms. Wendy Holder	Ms. Dolores Hernandez	

West Riverside Elementary; extended learning opportunities program; January 8, 2001 through March 29, 2001; not to exceed 180 hours total; appropriate hourly rate of pay.

Mr. Rafael Ruvalcaba	Ms. Aminta Ortega	Ms. Mary Golden
Mr. Hector Sanchez	Ms. Sofia Gray	

Mira Loma Middle School; to develop and assess schoolwide writing prompts and rubrics; November 14, 2000; not to exceed five (5) hours total; appropriate hourly rate of pay.

Ms. Jennifer Griffin

Personnel Report #11

CERTIFICATED PERSONNEL

Leave of Absence

Teacher	Ms. Kristen Duman 1191 Athena Court Riverside, CA 92507	Maternity Leave eff. November 13, 2000 through November 29, 2000 with use of sick leave benefits and Unpaid Special Leave December 1, 2000 through January 18, 2001 without compensation.
Teacher	Ms. Brandi Pricer 6655 Palm #46 Riverside, CA 92506	Maternity Leave eff. January 2, 2001 Through February 12, 2001 with use of sick leave benefits.
Teacher	Ms. Linda Webb 6621 Catalina Drive Riverside, CA 92504	Maternity Leave eff. January 2, 2001 through April 1, 2001 with use Of sick leave benefits.

CLASSIFIED PERSONNEL

Promotion

From Secretary to Secretary/Account Clerk	Ms. Judy Wigg 4551 Opal Street Riverside, CA 92509	Eff. January 2, 2001 Work Year A
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Regular Assignment

Activity Supervisor	Ms. Sonya Almaguer 3723 Pioneer Drive Riverside, CA 92509	Eff. December 7, 2000 Work Year F1 Part-time
Clerk-Typist	Ms. Joanna Brubaker 23579 Lake Valley Drive Moreno Valley, CA 92557	Eff. January 2, 2001 Work Year E1 Part-time
Instructional Aide	Ms. Barbara Dean 59776 Hudson Street Riverside, CA 92509	Eff. January 2, 2001 Work Year E1 Part-time
Bilingual Language Tutor	Ms. Maria Franco 2951 Carl Street Riverside, CA 92507	Eff. January 2, 2001 Work Year E1 Part-time

Personnel Report #11

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Administrative Services; translations for readmission cases; December 18, 2000; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Translator/Clerk-Typist      Ms. Shirley Morales

Adult/Alternative Education; to serve as an instructional aide in the Upholstery class; December 18-29, 2000; not to exceed 12 hours total; appropriate hourly rate of pay.

Instructional Aide              Mr. Dan Torchia

Education Technology; peak load technology assistance; December 18-21, 2000; not to exceed eight (8) hours per day each; appropriate hourly rate of pay.

Computer Network Tech.      Ms. Robin Coutu  
Translator/Clerk-Typist      Ms. America Najarro

Mission Bell Elementary; supervision at the quarterly awards assembly; November 13, 2000; not to exceed ½ hour each; appropriate hourly rate of pay.

Activity Supervisor            Ms. Susan Goodwine  
Activity Supervisor            Ms. Shelly Goodrich  
Activity Supervisor            Ms. Marilyn Swearingen

Pedley Elementary; to provide child care for increased parent involvement; November 1, 2000 through June 15, 2001; not to exceed 100 hours total; appropriate hourly rate of pay.

Activity Supervisor            Ms. Judy Hesler  
Activity Supervisor            Ms. Barbara Dean  
Activity Supervisor            Ms. Gail Tellez  
Activity Supervisor            Ms. Judy Alvarez  
Activity Supervisor            Ms. Jeanne Cline

Rubidoux High School; to catch up on transcripts; December 18-19, 2000; not to exceed 16 hours total; appropriate hourly rate of pay.

Clerk-Typist                    Ms. Cheryl Schneider

Rubidoux High School; pool maintenance during winter recess; December 16, 2000 through January 1, 2001; not to exceed 40 hours total; appropriate hourly rate of pay.

Pool Manager                    Mr. Tony Allega

Substitute Assignment

Clerk-Typist                    Ms. Kelly Brill                    As needed  
8136 Townsend Drive  
Riverside, CA 92509

Personnel Report #11

CLASSIFIED PERSONNEL

Substitute Assignment

Clerk-Typist	Ms. Rosemarie Briseno 11140 Hamal Avenue Mira Loma, CA 91752	As needed
Instructional Aide	Ms. Danielle DePol 9348 Ledig Drive Alta Loma, CA 91701	As needed
Clerk-Typist	Ms. Donna Gehrke 1160 N. Elmwood Avenue Rialto, CA 92376	As needed
Clerk-Typist	Mr. Alfredo Guerrero 11083 Pluto Place Mira Loma, CA 91752	As needed
Campus Supervisor	Mr. Luis Hernandez 5780 Steve Avenue Riverside, CA 92509	As needed
Custodian	Mr. James Purvis 5887 Mission Blvd. #18 Riverside, CA 92509	As needed
Custodian	Mr. David Ruiz 4723 Jackson Street #25 Riverside, CA 92503	As needed
Instructional Aide	Ms. Dolores Ruiz 8270 Santiago Circle Riverside, CA 92509	As needed
Clerk-Typist	Ms. Debra Turner 28309 Forest Oaks Way Moreno Valley, CA 92555	As needed
Cafeteria Assistant I	Ms. Julie Wroblos 4555 Jurupa Avenue Riverside, CA 92506	As needed

Leave of Absence

Activity Supervisor	Ms. Corinne Placido 2442 Iowa #K6 Riverside, CA 92507	Maternity Leave eff. December 1, 2000 through January 17, 2001 with use of sick leave benefits.
Bilingual Language Tutor	Ms. Jacqueline Romano 4041 Pedley Road #128 Riverside, CA 92509	Unpaid Special Leave January 27, 2001 through June 30, 2001 without compensation.

Personnel Report #11

CLASSIFIED PERSONNEL

Termination

Cafeteria Assistant I (Probationary Status)	Ms. Victoria Mory 6411 Thunder Bay Trail Riverside, CA 92509	Eff. December 15, 2000
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Resignation

Instructional Aide	Ms. Rebekah Barela 5974 Palencia Drive Riverside, CA 92509	Eff. January 16, 2001
Instructional Aide	Ms. LeAnne Davis 9708 Garfield Street Riverside, CA 92503	Eff. December 31, 2000
Instructional Aide	Ms. Susan Ledwidge 7226 Quartz Hill Drive Riverside, CA 92509	Eff. November 22, 2000
Buyer	Mr. Robert Lopez 7616 Palmetto Avenue Fontana, CA 92336	Eff. January 2, 2001
Cafeteria Assistant I	Ms. Laura Underwood 24715 Bay Avenue Moreno Valley, CA 92553	Eff. December 5, 2000

MANAGEMENT PERSONNEL

Substitute Assignment

Personnel Secretary	Ms. Keri-Anne Flores 6430 Thunder Bay Trail Riverside, CA 92509	As needed
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OTHER PERSONNEL

Short-Term Assignment

Learning Center; to serve as a Student Worker; November 21, 2000 through January 31, 2001; not to exceed 12 hours per week; \$6.00 per hour.

Student Worker	Mr. Chris Gettis
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Maintenance and Operations; to do various painting projects; November 1, 2000 through December 28, 2000; not to exceed eight (8) hours per day; \$14.80 per hour.

Painter's Helper	Mr. James Hammond
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Personnel Report #11

OTHER PERSONNEL

Short-Term Assignment

Maintenance and Operations; concrete and roof repair; December 1-28, 2000; not to exceed eight (8) hours per day; \$12.78 per hour.

Maintenance Helper	Mr. Alcadio Diaz
Maintenance Helper	Mr. Joe Marez

Maintenance and Operations; to clean the Rubidoux High School football field; November 17, 2000 and November 27, 2000; not to exceed eight (8) hours each; \$10.78 per hour.

Peak Load Custodial	Ms. Debbie Allen
Peak Load Custodial	Ms. Christina Ayala

Maintenance and Operations; to watch fresh concrete; November 17, 2000, November 29, 2000 and December 1, 2000; not to exceed 24 hours each; \$10.78 per hour.

Peak Load Custodial	Mr. Braden Gillen
Peak Load Custodial	Ms. Jeanine Mason
Peak Load Custodial	Mr. Sean Spangler

Maintenance and Operations; parking assistance for Board Meeting; December 4, 2000; not to exceed 5.5 hours each; \$10.78 per hour.

Peak Load Custodial	Mr. Artemio Galvan
Peak Load Custodial	Ms. Jeanine Mason

Maintenance and Operations; portables project at Mission Middle School, Mira Loma Middle School, Jurupa Middle School, Rubidoux High School and Sunnyslope Elementary; November 21, 2000 through December 28, 2000; not to exceed eight (8) hours per day; \$11.043 per hour.

Peak Load Grounds	Mr. Everado Hernandez
Peak Load Grounds	Mr. Richard Martinez

Maintenance and Operations; to assist with cleaning the Jurupa Valley High pool due to high winds; November 9, 2000; not to exceed six (6) hours total; \$10.78 per hour.

Peak Load Custodial	Mr. Braden Gillen
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Maintenance and Operations; to assist with the Education Center Dedication; November 6, 2000; not to exceed six (6) hours total; \$10.78 per hour.

Peak Load Custodial	Mr. Paul Hopson
Peak Load Custodial	Mr. Dominic Rutigliano

Maintenance and Operations; to clean old Education Center floors; November 13, 2000 and November 15, 2000; not to exceed 16 hours total; \$10.78 per hour.

Peak Load Custodial	Mr. Loren Mathis
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Personnel Report #11

OTHER PERSONNEL

Short-Term Assignment

Maintenance and Operations; to watch concrete at Pedley Elementary; November 14, 2000; not to exceed eight (8) hours total; \$10.78 per hour.

Peak Load Custodial                      Ms. Jeanine Mason

Education Support Services; to serve as Peak Load Clerical; December 1-21, 2000; not to exceed 4.5 hours per day; \$12.312 per hour.

Peak Load Clerical                      Ms. Angie Aguirre

Purchasing Department; to serve as Peak Load Assistance; December 18-31, 2000; not to exceed eight (8) hours per day; \$8.23 per hour.

Peak Load Assistance                      Ms. Rebecca Neve

Purchasing Department; to serve as Peak Load Assistance; December 11, 2000 through January 31, 2001; not to exceed eight (8) hours per day; \$8.25 per hour.

Peak Load Assistance                      Ms. Tina Klinger

Glen Avon Elementary; to serve as a Reading Tutor; November 20, 2000 through May 31, 2001; not to exceed one (1) hour per week; \$9.51 per hour.

Reading Tutor                              Mr. Rene Mendoza

Glen Avon Elementary; to serve as a Reading Tutor; November 20, 2000 through May 31, 2001; not to exceed three (3) hours per week each; \$9.51 per hour.

Reading Tutor                              Ms. Cindy Rivero  
Reading Tutor                              Ms. Esperanza Rivera

Glen Avon Elementary; to serve as a Reading Tutor; November 20, 2000 through May 31, 2001; not to exceed two (2) hours per week; \$9.51 per hour.

Reading Tutor                              Ms. Jennifer Littleton

Glen Avon Elementary; to serve as a Reading Tutor; November 20, 2000 through May 31, 2001; not to exceed three (3) hours per week each; \$9.51 per hour.

Reading Tutor                              Ms. Irma Rangel  
Reading Tutor                              Ms. Sherrie Stoddard

Granite Hill Elementary; to serve as an Afterschool Helper; December 1, 2000 through June 21, 2001; not to exceed three (3) hours per day; \$9.531 per hour.

Afterschool Helper                      Ms. Josie Weathersbee

Personnel Report #11

OTHER PERSONNEL

Short-Term Assignment

Ina Arbuckle Elementary; to serve as Peak Load Clerical; December 1, 2000 through June 21, 2001; not to exceed three (3) hours per week; \$10.783 per hour.

Peak Load Clerical                      Ms. Yolanda Ortega

Mission Bell Elementary; to serve as an Activity Facilitator; November 27, 2000 through June 21, 2001; not to exceed 15 hours per week each; \$8.50 per hour.

Activity Facilitator                      Ms. Kenia Angulo  
Activity Facilitator                      Ms. Jennifer Teagarden

Pedley Elementary; to serve as a Reading Assistant; September 7, 2000 through December 15, 2000; not to exceed 40 hours total; \$11.591 per hour.

Reading Assistant                      Ms. Barbara Dean

Van Buren Elementary; to serve as a Title I Helper; October 1, 2000 through June 21, 2001; not to exceed 50 hours total; \$9.531 per hour.

Title I Helper                              Ms. Bertice Roper

Jurupa Middle School; to serve as a Student Worker; November 6, 2000 through June 20, 2001; not to exceed six (6) hours per week each; \$10.00 per hour.

Student Worker                              Mr. Corey Rhoads  
Student Worker                              Mr. Brandon Fox

Jurupa Middle School; to serve as a Student Tutor/Mentor; November 13, 2000 through June 20, 2001; not to exceed 50 hours each; \$6.00 per hour.

Student Tutor/Mentor                      Mr. Brandon Fox  
Student Tutor/Mentor                      Mr. Corey Rhoads

Mission Middle School; to serve as a Student Tutor/Mentor; December 4, 2000 through June 21, 2001; not to exceed four (4) hours per week each; \$6.00 per hour.

Student Tutor/Mentor                      Ms. Revecca Gomez  
Student Tutor/Mentor                      Ms. Pamela Juarez

Personnel Report #11

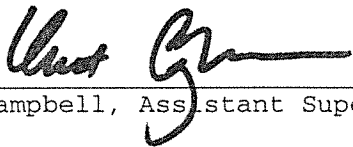
OTHER PERSONNEL

Short-Term Assignment

Rubidoux High School Athletics; 2000-2001 school year; appropriate seasonal rate of pay.

Tall Flags Co-Advisor	Mr. Brian Shay
Tall Flags Co-Advisor	Mr. Matt Gagnier
Drill Team Advisor	Ms. Annette Deming

The above actions are recommended for approval:



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Kent Campbell, Assistant Superintendent-Personnel Services

1 ARTICLE II

2 DURATION

3 Section 1 - Duration. This Agreement shall be effective from the date it is ratified by  
4 the Board of Education to June 30, 2001 unless another effective date is specified  
5 elsewhere in the Agreement. Other effective dates include: (1) Article XIV-Section  
6 2-Longevity Increment and Section 6-Bilingual/English-Immersion Stipend shall both  
7 be effective retroactive to July 1, 1998, (2) All extra compensation increases and new  
8 positions (Schedule III) plus summer school (Schedule IV) will be effective July 1,  
9 1999, (3) the basic hourly rate (Schedule IV) will be effective for work performed after  
10 April 1, 1999, and (4) The longer work year for Teacher (Community Day School)  
11 shall be effective July 1, 1999. Additional effective dates resulting from reopener  
12 negotiations for the 2000-2001 school year include: (1) The longer work year for  
13 Teacher (Independent Study/Adult Education) shall be effective on July 1, 2001, and  
14 (2) the increase in the basic hourly rate (Schedule IV) will be effective on the date  
15 NEA-J ratifies the Agreement.


16 Section 2 - Reopeners.

- 17 A. Negotiations on Article XIV-Basic Compensation and Article XVII-Health and  
18 Welfare Benefits shall be reopened for the 2000-2001 school year. Also,  
19 either Party may request to reopen Article II-Duration.
- 20 B. During the 1999-2000 school year either Party may select one (1) additional  
21 topic to reopen. During the 2000-2001 school year either Party may select  
22 two (2) additional topics to reopen.
- 23 C. Additionally, the Parties agree to negotiate the impact of new legislation  
24 including legislation by ballot initiative, and/or judicial decision insofar as the  
25 impact is within the scope of bargaining.

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*Rob Gaudin 11-2-20*  
*Shirley Gaudin 11-2-2000*  


1 ARTICLE VI

2 SAFETY

3 Section 1 - Student Behavior.

4 A. Assault, battery, physical abuse or repeated verbal abuse upon a unit member  
5 at any time or place shall constitute good cause for suspension or expulsion of  
6 the student from school in accordance with legal requirements and  
7 appropriate District policies. The unit member will be invited to participate in  
8 development of any remedial program for the pupil.

9 B. Whenever any unit member is attacked, assaulted, or menaced by any pupil,  
10 it shall be the duty of the unit member and the duty of his/her immediate  
11 supervisor to promptly make a report to the appropriate law enforcement  
12 agency.

13 C. When in the judgment of a unit member the continued presence in class of a  
14 pupil represents a physical danger to the unit member, he/she may institute  
15 proceedings for consideration for the pupil's exclusion from school. The  
16 Superintendent or designee will then take action in accordance with the  
17 District's Student Discipline Procedure.

18 D. A written description of the rights and duties of unit members in respect to  
19 student discipline, including the use of corporal punishment, and the rights of  
20 suspended students shall be presented to each teacher in writing before the  
21 first day of school.

22 E. A unit member may use reasonable force to protect himself/herself in the  
23 performance of his/her duties.

24 F. If threatening or violent behavior by a particular student enrolled in a specific  
25 teacher's class poses a clear, present and immediate danger to the personal  
26 safety of that teacher, the student or the teacher shall be reassigned.  
27 Likewise, if threatening or violent behavior by a particular student assigned to  
28 a specific non-teaching unit member poses a clear, present and immediate

1        danger to the personal safety of that unit member, the student or the unit  
2        member shall be reassigned.

3        G.     The District shall provide each unit member with the procedure for district  
4        compliance with Education Code Section 49079, which requires the District to  
5        inform the unit member of each pupil who has engaged in, or is reasonably  
6        suspected of engaging in, any of the acts constituting grounds for suspension  
7        or expulsion, with the exception of acts relating to the possession or use of  
8        tobacco. For purposes of this Agreement, failure to follow the procedure shall  
9        be grievable. Any changes in this procedure, other than those required by  
10       law, shall be negotiated by the District and the Association.

11     Section 2 - Unsafe Conditions. The District will neither require unit members to work  
12     under unsafe conditions nor require them to perform tasks which may endanger their  
13     health or safety. This would include an unsafe assignment to direct traffic or reenter  
14     a work site damaged by earthquake.

15     Section 3 - Noise. The noise level at any work station shall not be such that the  
16     health or safety of the unit member might be adversely affected.

17     Section 4 - Temperature and Smog. When the smog level reaches .20 of a part of  
18     oxidants per million parts of air, or when the temperature exceeds 90° Fahrenheit,  
19     unit members shall be notified and will not be required to engage in strenuous  
20     activities.

21     Unit members shall not be required to work at an indoor work station for more than  
22     one (1) additional hour after reporting temperatures below 60°F., thirty (30) minutes  
23     below 50°F., or ten (10) minutes below 40°F.

24     Section 5 - Safety Inspection. There shall be an annual inspection by a qualified  
25     inspector of each work location in the District to identify safety hazards. Copies of  
26     inspection reports shall be made available to the Association upon request. Among  
27     safety factors to be considered are those relating to equipment operations and  
28     building structure. The fire marshall shall inspect for fire safety periodically, and

1 reports shall be kept on file at the site.

2 At the time portable or relocatable structures are installed or relocated, they shall be  
3 inspected by a state-licensed inspector. Within ninety (90) days after this Agreement  
4 becomes effective, each relocatable and portable classroom shall be inspected for  
5 safety by a state-licensed inspector. Should any inspector's report state that a safety  
6 hazard exists or will exist, the District shall take appropriate action. If an immediate,  
7 severe hazard is present, the unit member will be assigned to a different work station  
8 until the condition has been corrected.

9 Section 6 - Reporting Unsafe or Hazardous Conditions.

10 A. At every school site, the District will maintain an intercom system, or its  
11 equivalent, which makes it possible for every classroom to contact the site  
12 office.

13 B. Unit members have the right and the obligation to refer unsafe or unhealthful  
14 conditions or hazardous assigned tasks in writing to their immediate  
15 supervisor, sending a copy to the Association and the District Safety  
16 Committee if remedial action is not taken within a reasonable time after a  
17 verbal referral has been made to the site administrator. An appropriate  
18 investigation shall take place as soon as possible. Any unsafe or unhealthful  
19 condition or any hazardous assignment shall be corrected.

20 C. Whenever any unit member is attacked, assaulted, or menaced by any pupil,  
21 minor over sixteen (16) years of age, or adult who is not a pupil of the school,  
22 it shall be the duty of such unit member, and the duty of any person under  
23 whose direction or supervision such unit member is employed who has  
24 knowledge of such incident, to promptly report the incident to the appropriate  
25 law enforcement authorities.

26 Section 7 - Interference With School Classes or Activities.

27 A. Both Parties agree to actively seek enforcement of Education Code Sections  
28 44810 and 44811, which prohibit the willful interference with the discipline and



1 good order of any school class or activity by a minor over age sixteen (16) or  
2 an adult, and the disruption of classwork or extracurricular activities by a  
3 parent, guardian or other person. Appropriate release time shall be provided,  
4 if needed, for activities associated with enforcing this provision.

5 B. At school events where large numbers of non-students are expected and risk  
6 of confrontation exists, security personnel will be scheduled for the purpose of  
7 assisting, supporting and protecting on-duty unit members. Unit members are  
8 expected to observe, evaluate, and, if appropriate, direct attendees and  
9 summon security personnel for assistance if necessary. The unit member  
10 shall not be held liable or accountable for failure of directed attendees to  
11 comply with directions.

12 C. A unit member may use Personal Necessity Leave to seek a restraining order  
13 against a parent, community member, or student who has willfully and  
14 maliciously disrupted school activities or threatened to inflict an unlawful injury  
15 on the unit member. The unit member shall inform his/her site administrator  
16 that a restraining order will be sought. If the restraining order is obtained, the  
17 unit member's absence shall be considered official school business and there  
18 shall be no deduction of sick leave or salary. A copy of the restraining order  
19 must be provided to the site administrator and personnel office. Fees for a  
20 granted restraining order shall be reimbursed by the District.

21 Section 8 - District Safety Committee.

22 A. The District shall establish a District Safety Committee of which the  
23 Association President shall appoint one-third (1/3) of the membership.  
24 Committee members shall be granted reasonable released time from non-  
25 instructional duties to recommend and monitor District guidelines and plans  
26 for employee safety. This does not, however, preclude the District from  
27 scheduling and assigning released time during instructional time. If, for any  
28 reason, the District requests a unit member to work on a day not part of that

1 unit member's work year, the unit member shall be compensated at the  
2 certificated hourly rate. Any guidelines recommended by this committee shall  
3 be consistent with federal, state and local laws as well as the terms and  
4 conditions of this Agreement.

5 B. The District Safety Committee shall develop district guidelines for responding  
6 to potentially dangerous situations at the work site(s). These guidelines shall  
7 be reviewed annually and revised as necessary. Guidelines shall be  
8 distributed to each staff through the school principal, and shall be used as the  
9 framework for developing a school plan for responding to potentially  
10 dangerous situations.

11 1. Such guidelines shall be uniform for work sites throughout the district  
12 as much as is practical, including but not limited to the following:

- 13 a. Common signals and code words;
- 14 b. Common responses to signals and code words;
- 15 c. A clear concise procedure for notifying staff of potentially  
16 dangerous situations and a log of incidents that required such  
17 notification.

18 2. All unit members at each site shall have an opportunity to participate in  
19 the development of additional site-specific aspects of these guidelines  
20 (including procedures for visitors on campus) so that, under the  
21 direction of the principal, each site has a clear and concise plan for  
22 responding to potentially dangerous situations. Such additional  
23 elements shall be kept to a necessary minimum and consistent with  
24 District policy.

25 3. Copies of site plans shall be forwarded by the principal to the District  
26 Safety Committee and the Association on a regular basis. Copies of  
27 the incident logs shall be forwarded by the principal to the District  
28 Safety Committee and the Association at the end of the month. Each

1 unit member shall receive a current copy of the site plan for his/her  
2 work site(s).

3 Section 9 - Tuberculosis Exam. Examinations for tuberculosis shall be required  
4 every four (4) years. However, unit members may choose to have examinations  
5 every two (2) years. Examinations shall be paid for by the District. The type of  
6 examination shall be determined by the unit member from among medically  
7 acceptable tests.

8 Section 10 - Walkie Talkies. The District shall provide three (3) "Walkie-Talkies" or  
9 their equivalent to each middle school and comprehensive high school for use by unit  
10 members assigned to the physical education departments. The Walkie-Talkies shall  
11 be used only in emergency situations for two-way communications between the site  
12 administration office and the unit member.

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*Rob Linder 11-2-2000*  
*Unit 11-2-2000*

## 2 CLASS SIZE

3 Section 1 - Initial Class Size.

4 A. Class size for each school of the District shall be based on an enrollment for  
5 the school as estimated by the Assistant Superintendent of Business  
6 Services. The formulae for class size are as listed below:

7 1. Elementary (K-6)

8 Kindergarten Enrollment 30

9 Grades 1 - 3 Enrollment 30

10 Grades 4 - 6 Enrollment 32

11 2. Middle School (7-8)

12 Enrollment 32

13 3. High School (9-12)

14 Enrollment 32

15 B. The number of teachers at each school for each grade level shall be  
16 computed in 100ths. When totaled, the number of teachers for each school is  
17 rounded to the next higher whole number. If necessary, the number of high  
18 school teachers shall be proportionately increased to provide for students  
19 enrolled in six instructional periods. The above formulae shall be considered  
20 as minimums and shall not preclude the District from staffing at a higher level.

21 C. The term "teacher" as used above means regular classroom teacher and does  
22 not include management personnel, psychologists, nurses, resource  
23 specialists, librarians, resource teachers, Language, Speech and Hearing  
24 Specialists, special education teachers, or other unit members who do not  
25 meet regularly with students for classroom instruction.

26 D. Should the District receive funds during the term of this Agreement to  
27 implement any program specifically designated for the purpose of reducing  
28 class size, the parties shall convene at the request of either party to negotiate

1 the method of implementation.

2 E. One (1) additional teacher shall be provided at each comprehensive high  
3 school for the purpose of giving release time on an equitable basis to teachers  
4 of language arts classes where writing is emphasized. The specific duties of  
5 this teacher shall be developed by the language arts department staff and  
6 approved by the site administrator. This teacher shall not be counted in  
7 computing the staffing or class size formulas in this Agreement.

8 Section 2 - Class Size Maximums (unless changed as provided under Section 1 -  
9 Initial Class Size, subsection D).

10 A. On October 10 or on the 20th day of instruction, whichever is earlier, the  
11 following class maximums at elementary schools shall not be exceeded. After  
12 that date the following class maximums in elementary schools shall not be  
13 exceeded for more than five (5) consecutive days.

14 On October 1 or on the first day of the fourth complete week of instruction,  
15 whichever is earlier, the following class maximums at middle school and high  
16 schools shall not be exceeded. After that date the following class maximums  
17 at middle school and high schools shall not be exceeded for more than five (5)  
18 consecutive days.

19 Class counts shall exclude a teacher's student aide(s). These limits will be  
20 interpreted as averages for teacher-student ratio in openspace buildings,  
21 driver education classes, team teaching assignments, and large-group  
22 instruction situations.

23	1. Elementary	(K-3)	32
24		(4-6)	34
25	2. Middle School	(7-8)	35
26	3. Comprehensive High School	(9-12)	36

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1	4.	Home Economics, Industrial Arts,		
2		<u>and Photography</u>	30	(or the number
3				of operable
4				work stations,
				whichever is
				lower)
5	5.	Typing, <u>Keyboarding and Computer classes</u>	<u>36</u>	(or the number
6				of operable
7				<u>work</u> stations
				whichever is
				lower)
8	6.	Physical Education	48	
9	7.	Performing groups such as, but not		
10		limited to chorus, band, athletic		
11		teams, drill teams, agriculture		unlimited with
12				instructor's
				approval
13	8.	Madrigals and High School Jazz Band	23	(or unlimited
14				with instruc-
15				tor's approval
16				all students
				must meet
				course pre-
				requisites)
17	9.	<u>District designated academic tutorial class, including</u>		
18		<u>but not limited to mathematics and English</u>	23	
19	10.	Continuation High School	23	(or the number
20				of learning
21				stations,
				whichever is
				lower)
22	<u>If a class should exceed its maximum allowable size after the deadline(s)</u>			
23	<u>stated above, the teacher shall receive extra compensation equal to one-fifth</u>			
24	<u>of his/her individual daily rate of pay until the class size no longer exceeds the</u>			
25	<u>maximum.</u>			

1 B. Legal Requirements. When applicable legal requirements impose  
2 class size limits, the maximum class size shall be either the  
3 legal or the Agreement limit, whichever is lower.

4 C. Averages. The average class size at each school shall not exceed  
5 for more than one (1) school month the following:

6 Grade K-6 32

7 Grade 7-12 33

8 Special Education classes shall not be included in computing average class  
9 size.

10 D. Staff Added. When actual enrollments are known during the first four (4)  
11 weeks of school, additional staff shall be assigned as needed, or teachers  
12 shall be transferred from other schools in accordance with the above  
13 averages and maximums.

14 E. Special Students.

15 1. Any pupil who has been Certified Eligible for a full-time  
16 Special Education class and is assigned to a regular class shall, for  
17 purposes of the above maximums, be counted as two (2) pupils, during  
18 the time in class until he/she is no longer Certified Eligible for a full-time  
19 Special Education class. Physically handicapped students shall also  
20 be counted as two (2) pupils. Each Severely Emotionally Disturbed  
21 (SED) pupil shall be counted as three (3) pupils.

22 2. In assigning students to teachers before class size maximums have  
23 been reached, principals shall give consideration to lower class sizes  
24 for teachers who already have been assigned students Certified  
25 Eligible for the Resource Specialist Program. Such consideration shall  
26 be based upon extra effort which may be required of the teacher  
27 assigned such students. The presence of such students in a

classroom shall not, however, change the number of students counted for purposes of determining maximum class size.

3. Special Day Class

a. On October 10th or on the 20th day of instruction, whichever is earlier, the Special Day Class (SDC) maximum class sizes shall be seventeen (17) students for elementary (K-6) and eighteen (18) students for secondary (7-12). After that date, the class size maximums shall not be exceeded for more than five (5) consecutive days, with the following exceptions:

1). On or after the 21st day, up to two (2) classes at each site may be designated to exceed the maximum by no more than three (3) students each.

2). Any teacher of a designated class shall receive extra compensation at one-fifth (1/5) of his/her per diem beginning on the 21st day and every subsequent day that the maximum is exceeded.

3). The class size exception(s) shall not extend beyond the first quarter or the 45th day of instruction, whichever is earlier.

4). However, the SDC teacher of the designated class and the District may mutually agree to continue to exceed the class size maximum with continued compensation beyond the 45th day.

b. No class may be initially designated to exceed the maximum after the end of the first quarter or the 45th day of instruction, whichever is earlier.

4. If special students are mainstreamed, principals shall make reasonable efforts to assign them equitably among the appropriate classes.



1 F. Summer School/Extended Year. Summer School/Extended Year Class sizes  
2 shall conform to this Agreement from the end of the second week until the end  
3 of the session.

4 G. End of Year. During the fourth quarter, where maximum class sizes at an  
5 elementary school have been reached because of increasing enrollment, up  
6 to two (2) classes at such a school may exceed the maximum by three (3)  
7 students in accordance with the following procedure:

8 1. All classes at the grade level concerned except bilingual classes  
9 mandated by state and/or federal government must be at the  
10 maximum.

11 2. The teachers at the grade level affected may mutually agree upon how  
12 to assign the additional students, or the principal shall determine  
13 student assignments through a random-selection process in the event  
14 such mutual agreement cannot be reached.

15 3. The principal at such school shall relieve the teacher whose class  
16 enrollment exceeds the stated maximum from extra duty assignments by  
17 the use of non-bargaining unit personnel.

18 H. Enrollment Count. The District shall provide the Association President with a  
19 weekly report of all class sizes by individual class and period.

20 Section 3 - Case Load.

21 A. Guidance Coordinators shall not be assigned a case load which  
22 exceeds an average of 380 students each.

23 B. The District shall not exceed individual or average caseload limitations  
24 as set by law. (Resource Specialist is 28 and Language, Speech and  
25 Hearing Specialist is 55).

26 C. In the event the District decides to layoff counselors, psychologists,  
27 language, speech and hearing specialists or nurses, it will, prior to such  
28 layoffs, meet and negotiate with the Association on the effects of such

1 layoffs, if so requested.

2 D. The District shall make all reasonable efforts to maintain an equitable  
3 workload distribution among psychologists and nurses at each level  
4 (elementary, middle school, or high school) to which they are assigned.

5 Section 4 - Combined Coverage. When a classroom teacher is assigned students of  
6 another unit member, in addition to and at the same time he/she is teaching his/her  
7 own students, he/she shall be compensated according to the following formula:  
8 Number of hours of service rounded to the nearest half-hour, multiplied by the  
9 current certificated hourly rate and divided by the number of teachers so assigned. A  
10 full day of service equals 300 teaching minutes. This provision shall not apply to  
11 special education students being mainstreamed into regular classrooms, team  
12 teaching assignments, or teacher arranged disciplinary placements.

13 Section 5 - Elementary Combination Class Stipend. An annual stipend of 2.6% of  
14 Column B, Step 1 shall be paid to each regular elementary classroom teacher who  
15 teaches a combination grade class for at least one (1) semester or an equivalent  
16 number of days during the regular school year.

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*Rob J. [Signature]*  
11/15/00  
*[Signature]*  
11-15-00

1 ARTICLE XIII

2 WORK YEARS

3 Section 1 - Assigned Work Years. All unit members are assigned work years in  
4 relation to the school calendar(s), see Appendix, as follows:

5 A. Basic Work Year. The Basic Work Year is the number of work days in the  
6 work year for continuing teachers, nurses, resource specialists, and speech,  
7 language and hearing specialists. The Basic Work Year shall be 184 work  
8 days unless a different number has been agreed to by the Parties as part of  
9 the school calendar agreement.

10 B. Description. Work days for positions listed below exclude Saturdays,  
11 Sundays, legal and local holidays, Winter recess and Spring recess:

12 <u>Job Title</u>	<u>Work Year</u>
13 Teacher	Basic Work Year
14 Nurse	Basic Work Year
15 Speech, Language & Hearing Specialist	Basic Work Year
16 Resource Specialist	Basic Work Year
17 Special Day Class Teacher	Basic Work Year
18 Nurse (Coordinator)	Basic Work Year Plus 5 Days
19 Librarian	Basic Work Year Plus 5 Days
20 Mental Health Counselor	Basic Work Year Plus 5 Days
21 Psychologist	Basic Work Year Plus 5 Days
22 Behavior Specialist	Basic Work Year Plus 5 Days
23 Counselor	Basic Work Year Plus 10 Days
24 Program Specialist	Basic Work Year Plus 10 Days
25 Guidance Coordinator	Basic Work Year Plus 20 Days
26 Adult Education Teacher	As assigned

27 C. Special. Work days for positions listed below may include Saturdays,  
28 Sundays, legal and local holidays, Winter recess and Spring recess by mutual

1 agreement:

2	<u>Job Title</u>	<u>Work Year</u>
3	Teacher (Community Day School)	Basic Work Year Plus 25 Days
4	<u>Teacher (Lead Independent Study/Adult Ed.)</u>	<u>Basic Work Year Plus 30 Days</u>
5	Teacher (Lead Work Experience)	Basic Work Year Plus 41 Days
6	Teacher (Five Period Agriculture)	Basic Work Year Plus 41 Days

7 Section 2 - Additional Work Days. Additional compensated days may be worked by  
8 mutual consent of the unit member and the Superintendent or his/her designee.

9 Section 3 - Elementary Parent Conferencing Time. The school calendar will include  
10 two (2) conference days for elementary teachers with students not in attendance or a  
11 substitute provided to meet and discuss student progress with parents. Elementary  
12 teachers shall be excused temporarily from regular duty hours on these days as  
13 provided in Article VII, Hours of Duty, Section 2, A.

14 Section 4 - Middle and High School Planning Day. One (1) day shall be scheduled  
15 after the end of the first semester with no students in attendance for conferences,  
16 planning or visitation.

17 Section 5 - Certain New Unit Members. The work year for a teacher, nurse, resource  
18 specialist, or speech, language and hearing specialist who is new to the District shall  
19 be the Basic Work Year plus one (1) day.

20 Section 6 - State Incentives for Longer Work Year. The Basic Work Year includes  
21 five (5) additional instructional days that are funded with state incentive funds as  
22 provided in Education Code Sections 46200 - 46201 on September 1, 1983. The  
23 Basic Certificated Salary Schedule has been increased 2.8% to compensate for  
24 these additional days. Continuation of the additional instructional work days and the  
25 corresponding salaries is conditioned on the District continuing to qualify for and  
26 receive all such incentive funds.

27 Section 7 - Part-Time Work

28 A. Any unit member may request a part-time assignment. Some assignments

- 1           may be shared with another unit member, others may not.
- 2    B.    The request for a part-time assignment must be provided to the Personnel
- 3           Office in writing and specify the assignment desired. The request may be
- 4           made at any time. However, the period between January 1 and March 15 is
- 5           preferable.
- 6    C.    It is not the responsibility of the requesting unit member to find another unit
- 7           member to share an assignment. However, if he/she is aware of a potential
- 8           candidate, he/she may inform the personnel office regarding that candidate.
- 9    D.    The unit member shall receive written notification when the request is
- 10           approved. Until the unit member accepts the part-time assignment in writing,
- 11           his/her status shall be unchanged.
- 12   E.    A part-time unit member shall receive health and welfare benefits as stated in
- 13           the Health and Welfare Article.
- 14   F.    A part-time unit member shall be paid and shall advance on the salary
- 15           schedule as specified in the Basic Compensation Article.
- 16   G.    A part-time unit member's seniority day shall not be affected by his/her part-
- 17           time status.
- 18   H.    A part-time unit member shall be allowed to return to full-time status as
- 19           provided in the Basic Compensation Article.

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*Rob Liddle*  
11/15/00  
*Mark Cohen*  
11-15-00  
J-2  
pg 7

**Jurupa Unified School District**

**BASIC CERTIFICATED SALARY SCHEDULE**

**(Effective July 1, 2000)**

<b>Step</b>	<b>B B.A. with fewer than 30 units</b>	<b>C B.A. + 30 units</b>	<b>D B.A. + 45 units or M.A.</b>	<b>E B.A. + 60 units</b>	<b>F B.A. + 60 including M.A.</b>	<b>G B.A. + 75 including M.A.</b>
1	\$38,400	\$38,400	\$40,355	\$42,844	\$45,705	\$48,199
2	38,985	39,280	41,918	44,543	47,463	50,077
3	38,985	40,713	43,482	46,243	49,221	51,956
4	38,985	42,146	45,046	47,942	50,978	53,835
5	40,538	43,580	46,610	49,642	52,736	55,714
6	41,841	45,013	48,174	51,341	54,494	57,593
7	43,143	46,446	49,739	53,041	56,252	59,471
8	44,445	47,880	51,303	54,740	58,010	61,350
9	45,748	49,313	52,867	56,440	59,767	63,229
10	47,050	50,746	54,431	58,139	61,525	65,108
11					63,283	66,987
12					65,041	68,865
13					66,799	71,223
21	49,545	53,241	56,926	60,634	69,294	73,718
25	50,435	54,131	57,816	61,524	70,184	74,608
29	51,325	55,021	58,706	62,414	71,074	75,498

**All units are semester units**

**J28  
B18**

*Walt Cyman* 11-15-00  
*Rob Haddle* 11/15/00

1 ARTICLE XVII

2 HEALTH AND WELFARE BENEFITS

3 Section 1 - Availability. All full-time, and certain part-time members must select from  
4 the following options subject to insurance carrier requirements by notifying the  
5 District Business Office in writing on the appropriate forms. Unit members who do  
6 not properly notify the District in a timely manner shall automatically be enrolled in  
7 the previous work year option chosen.

8 A. Options. Unit members whose first day of service as a unit member in the  
9 District is on or before June 30, 1997 shall choose one of the following three  
10 (3) options:

- 11 1. Dental Insurance only for the unit member and supplemental cash  
12 back.
- 13 2. Dental, Health and Vision insurance for the unit member only and  
14 supplemental cash back.
- 15 3. Dental, Health and Vision insurance for the unit member and all of  
16 his/her eligible dependents. Unit members whose first day of service in  
17 the District is after June 30, 1997 must select Option 3 unless another  
18 alternative is stated elsewhere in this Article.

19 B. Supplemental Cash Back. Unit members choosing Option 1 or Option 2 shall  
20 receive the following cash back:

- 21 1. Full-time unit members choosing Option 1 shall receive seventy-five  
22 percent (75%) of the cost of the full-time allowance. If the unit member  
23 chooses to add one or more dependents to his/her dental coverage,  
24 he/she shall receive sixty-two and one-half percent (62.5%) of the full-  
25 time allowance (Option 1A).
- 26 2. Full-time unit members choosing Option 2 shall receive thirty-seven  
27 and one-half percent (37.5%) of the full-time allowance.
- 28 3. Full-time unit members choosing Option 3 shall receive no

1 supplemental cash back.

2 C. Unit Member Allowance (UMA). The full-time Unit Member Allowance (UMA)  
3 for the term of this Agreement shall be four thousand-four hundred dollars  
4 (\$4,400.00).

5 D. Limited Surcharges. Certain unit members may be subject to a surcharge as  
6 follows:

7 1. Unit members choosing Option 3 and who wish to add two (2) or more  
8 dependents for coverage may be required to contribute an amount  
9 equal to twenty-five percent (25%) of the UMA annually.

10 2. The exact amount of the surcharge shall be determined after all  
11 supplemental cash back and District group insurance costs have been  
12 determined.

13 3. The surcharges, if any, shall be deducted through payroll deductions in  
14 equal deductions during that work year.

15 E. Changing Options. After the 1997-98 open enrollment option choices are  
16 made, no unit member may reduce his/her Option choice, i.e., from Option 3  
17 to Option 2 or 1; from Option 2 to Option 1, or from Option 1A to Option 1.  
18 Unit members may switch from Option 1 or Option 2 to Option 3 only if the unit  
19 member's family circumstance has changed as defined by the insurance  
20 carrier(s).

21 F. Insurance Plans. The following insurance plans shall be provided as part of  
22 the group option coverage:

23 1. Met Life Dental or Reach the Tooth Gold

24 2. Kaiser or Blue Cross California Care

25 3. Medical Eye Services (Vision)

26 Voluntary Plans (subject to availability):

27 1. American Fidelity Income Protection

28 2. American Fidelity Cancer



1           3.     Provident Life Term Life

2           4.     M.E.S. Supplemental Vision (~~enrollment closed~~)

3     Section 2 - Deductions and Payment.

4     A.     Any necessary deductions authorized by unit members shall be deducted  
5           from the September through June payrolls as appropriate.

6     B.     Unit members may participate in a payroll deduction vehicle insurance plan  
7           with the California Casualty Insurance Company. Participation shall be  
8           voluntary and all costs shall be paid by the unit member through payroll  
9           warrant deductions. This deduction is subject to agreement by the carrier to  
10          pay any reasonable expenses relating to the cost of processing.

11    Section 3 - Insurance Periods. For the 2000-2001 school year only – District  
12    insurance policies shall be in effect from October 1 through the following June 30<sup>th</sup>.

13    The open enrollment period shall be available between September 1 and September

14    15. During open enrollment, unit members may change health insurance companies  
15    and/or any voluntary plan selections. Beginning with the 2001-2002 school year,

16    District insurance policies shall be in effect from July 1 through the following June  
17    30<sup>th</sup>. The open enrollment period shall be between May 20 and June 10 annually.

18    During open enrollment, unit members may change health insurance companies  
19    and/or voluntary plan selections.

20    Section 4 - Special Conditions. Subject to the provisions and requirements of the  
21    insurance carriers, the following special coverages are available to unit members:

22    A.     All coverages of the prior year are automatically continued for each qualified  
23           unit member. Adjustment of any necessary payroll deductions shall be made  
24           automatically to reflect rate changes and/or a change in the amount of District  
25           contribution.

26    B.     Unit members who are absent because of illness and who have exhausted  
27           their accumulated paid leave shall continue to receive full insurance coverage  
28           to be paid by the District for that period of illness not to exceed twelve (12)

- 1 months following exhaustion of said leave.
- 2 C. Unit members on District-approved leaves of absence without pay may at their  
3 request continue to receive insurance coverage for the period of the leave at  
4 their own expense. The responsibility for maintaining continuing coverage  
5 rests with the unit member.
- 6 D. The benefits provided in this Article shall remain in effect during the term of  
7 this Agreement. Should a unit member's employment terminate during the  
8 school year, he/she shall be entitled to continue all insurance coverage until  
9 the end of the school year. Such unit member shall pay advance premiums  
10 for the continued coverage on a month-to-month basis.
- 11 E. Should a unit member's employment terminate on or following the last day of  
12 the school year and before the commencement of the ensuing school year,  
13 such unit member shall be entitled to continue all insurance coverage until  
14 October 1 of the ensuing school year.
- 15 F. The spouse and/or dependent children of a deceased unit member who are  
16 participants in a District health or dental program at the time of death of a unit  
17 member shall be allowed to continue in those programs for the remainder of  
18 the insurance period as defined in Section 3 above plus one (1) additional  
19 year, where permitted by the carrier, by paying advance premiums for the  
20 continued coverage on a month-to-month basis.
- 21 G. A description of health and welfare benefits will be offered to each unit  
22 member at the time of initial employment. The same information will be made  
23 available to all unit members in subsequent years on request.
- 24 H. Specific carriers and coverages of all insurance plans shall be agreed to by  
25 the Association.

26 Section 5 - Part-Time Unit Member Benefits.

- 27 A. All adult education teachers who teach a total of twenty (20) hours or more  
28 per week shall receive benefits equivalent to those of other full-time unit

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1 members. Adult education teachers who teach less than twenty (20) hours  
2 per week receive no allowance, but may choose coverage of Option 3 by  
3 authorizing the payroll deduction amount equal to the full-time UMA. An  
4 additional surcharge shall be assessed if assessed of other unit members with  
5 comparable numbers of dependents.

6 B. Other unit members who work less than a regular work day, or less than a  
7 basic work year, shall receive an allowance in the ratio which their service  
8 bears to full-time.

9 C. A part-time unit member with an assignment of 50% or more and whose first  
10 day of service as a unit member in the District is on or before June 30, 1997,  
11 shall have 12.5% of the full-time UMA deducted from his/her ratioed  
12 allowance if he/she chooses Option 1. If the unit member chooses family  
13 dental coverage in Option 1, the amount deducted shall be 25% of the full-  
14 time UMA. If the unit member chooses Option 2, the amount deducted from  
15 the ratioed allowance shall be 50% of the full-time UMA. The remainder, if  
16 any, shall be the unit member's supplemental cash back. If the unit member  
17 chooses Option 3 he/she will be required to contribute an amount that, when  
18 added to the ratioed allowance will total the full-time UMA. There may also be  
19 a surcharge assessed if assessed to other full-time unit member with  
20 comparable number of dependents.

21 D. Any part-time unit member with proof of health and/or dental coverage  
22 elsewhere may waive any requirement to purchase health and/or dental  
23 coverage through the District. A unit member that chooses to waive coverage  
24 will not be entitled to any portion of their Unit Member Allowance (Cash Back  
25 Option). A unit member once having elected to waive health and/or dental  
26 coverage is responsible for notifying the District if their alternative coverage is  
27 discontinued. The part-time unit member may apply for coverage through the  
28 District at that time. If a unit member whose first day of service is after June

*RF*  
*5-23*

30, 1997 chooses Option 3 (the only choice available to him/her) or if a unit member whose first day of service is on or before June 30, 1997 chooses Option 1, Option 2, or Option 3, the formulas of paragraph C apply. If the amount being deducted from the ratioed allowance is greater than the allowance, the unit member shall pay the difference. Part-time unit members whose first day of service is after June 30, 1997 shall receive no cash back. All other unit members whose assignment is less than 50% may be eligible to receive cash back only after selecting an option and applying the formulas of paragraph C.

Section 6 - District Responsibility. The District's full and complete obligations under this Article are limited to payment of premiums through payroll deduction as indicated above. It is expressly understood that all terms and conditions of the various programs available pursuant to this Article are determined by the insurance carriers' respective plans and are the carriers' responsibility. Therefore, all disputes with respect to the carriers' administration of such programs are not the responsibility of the District, and are not subject to the grievance procedure in this Agreement.

Section 7 - I.R.C. 125 Benefits. Additional Section 125 "Flexible Benefits" offered pursuant to the Internal Revenue Code are Dependent Care Assistance (I.R.C.-129 Guideline) and Unreimbursed Medical Expenses (I.R.C.-105 Guideline). Implementation of these flexible spending accounts shall not result in any additional cost to the District. There shall be no District fees assessed to the unit members for supplemental cash back, group insurances, voluntary insurance selections or I.R.C. 125 utilization. There may be charges assessed by the I.R.C. 125 administrator.

Section 8 - Coverage Monitoring Committee.

A. During the duration of this Agreement, either Party may initiate a review of the types of insurance coverage or carriers. Changes may occur upon mutual agreement of the Parties.

B. A committee comprised of Association selected representatives and the

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1 Assistant Superintendent, Business Services and/or his/her assistant(s) shall  
2 meet at the request of either Party to monitor plan benefits, charges, changes,  
3 and services provided by the companies as well as other related items of  
4 concern regarding group insurance.

5 Section 9 - Duration of Option Plan. The Parties shall monitor the negotiated plan to  
6 determine if the mutual goals of providing family dental, health, and vision insurance  
7 with no out-of-pocket cost to a full-time unit member and provide the existing cash  
8 back option to current unit members not choosing family dental, health or vision  
9 insurance can be attained without increased costs to the District.

10 It is the intent of the Parties that the total cost to the District of this Health and  
11 Welfare Plan shall not exceed the product of the UMA times the number of full time  
12 equivalent (FTE) unit members. For 1999-2000, the District shall provide an amount  
13 equivalent to an additional \$200 per FTE unit member to offset increased insurance  
14 rates, which shall be used exclusively to assist in offsetting District expenditures  
15 which exceed the total plan cost as defined above.

16 The Parties agree to not change the Plan concept until such time as the goal is  
17 reached and the District cost analysis shows that during the duration, the District  
18 additional cost, if any, is offset by District saving, if any. During this time, the District  
19 agrees to keep specific financial records of the Plan's cost and savings to present to  
20 the Association on request.

21 There is mutual agreement that as part of any Health and Welfare Reopeners or  
22 successor Agreement negotiations, the Unit Member Allowance may change. Such  
23 change(s) will not be shown as an additional cost of the Plan.

24 At such time when additional District Plan cost is offset by District Plan savings, the  
25 Parties shall meet and negotiate to keep, modify or cease the Plan. Such  
26 negotiations may include, but not be required by either Party to use the continued  
27 savings, if any, generated by the Plan toward increasing group insurance benefits or  
28 to improve other working conditions.

# JURUPA UNIFIED SCHOOL DISTRICT SCHOOL CALENDAR 2001-2002

JULY	AUGUST	SEPTEMBER	OCTOBER
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
NOVEMBER	DECEMBER	JANUARY	FEBRUARY
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
MARCH	APRIL	MAY	JUNE
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

## HOLIDAYS

July	4	Independence Day
Sept	3	Labor Day
Nov	12	Veterans Day
Nov	22	Thanksgiving Day
Nov	23	Local Holiday
Dec	24	Local Holiday
Dec	25	Christmas Day
Dec	31	New Year's Day
Jan	1	Local Holiday
Jan	21	Dr. Martin Luther King, Jr. Day
Feb	11	Lincoln Day
Feb	18	Washington Day
Mar	22	Admission Day
May	27	Memorial Day

## END OF SCHOOL MONTHS AND DAYS TAUGHT

SCHOOL MONTH	DATE	DAYS TAUGHT
1	Sept	
2	Oct	
3	Nov	
4	Dec	
5	Jan	
6	Feb	
7	Mar	
8	Apr	
9	May	
10	Jun	
TOTAL		180/180

## IMPORTANT DATES

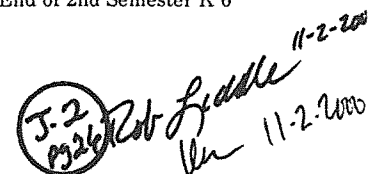
Aug	31	New Teachers Report
Sep	4-5	Teacher Orientation
Nov	2	Minimum Instr. Day K-6
Nov	8-9	ELEMENTARY Conference (No Pupils)
Nov	9	End of 1st Quarter
Dec 24 - Jan 4		Winter Recess
Feb	1	MIDDLE & SR. HIGH Conference (No Pupils) Minimum Instr. Day K-6
Feb	1	End of 1st Semester
Apr	5	End of 3rd Quarter Minimum Instr. Day K-6
Apr	8-12	Spring Recess
June	18	End of 2nd Semester 7-12
June	19	Minimum Instr. Day K-6 Planning Day 7-12 (No pupils) End of 2nd Semester K-6

## LEGEND

- ☐ LEGAL HOLIDAY
- ☐ LOCAL HOLIDAY
- ☐ SCHOOL RECESS

- ☒ ELEMENTARY SCHOOLS NOT IN SESSION
- ☒ MIDDLE & HIGH SCHOOLS NOT IN SESSION
- ☐ BEGINNING AND ENDING OF SCHOOL K-6
- ☐ BEGINNING AND ENDING OF SCHOOL 7-12

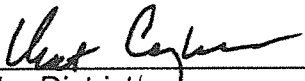
10-16-00

  
 11-2-2000

## SIDE LETTER OF AGREEMENT

The parties agree that the one time savings created by changing the open enrollment period for Health and Welfare Benefits in the 2000/2001 school year shall be used to offset the "District's additional cost" (Article XVII, Section 9) associated with the Health and Welfare Plan. The one time savings shall be calculated pursuant to the provisions of Article XVII, Section 9, and shall be used as follows:

- 1.) \$391,782 shall be used to offset the District's additional cost for 1997/98, 1998/99, and 1999/2000.
- 2.) Any additional savings shall be used to offset the District's additional cost in future years.

  
\_\_\_\_\_  
for the District

  
\_\_\_\_\_  
for the Association

11.15.2000  
\_\_\_\_\_  
Date

11/15/00  
\_\_\_\_\_  
Date

**SIDE LETTER OF AGREEMENT**  
(November 2, 2000)

The parties agree that the District will upgrade its telecommunications system to provide "dial out" capability in every classroom within three years from the date of this agreement.

  
For the District

11-2-2000  
Date

  
For the Association

11-2-00  
Date



SIDE LETTER OF AGREEMENT  
(November 7, 2000)

The Parties agree to amend Article VII, Section 2, Part H, so that the elementary school minimum day which would normally be scheduled for the last day of the first quarter of the 2000-2001 school year, shall be held several days earlier on Friday, November 2, 2001.

  
\_\_\_\_\_  
For the District

 11/7/00  
\_\_\_\_\_  
For the Association

**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**  
In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

Jurupa Unified School District

Name of Bargaining Unit: NEA - Jurupa Certificated X Classified  
New Agreement \_\_\_\_\_ or Reopener X

The proposed agreement is a one year agreement that covers the period beginning July 1, 2000 and ending June 30, 2001 and will be acted upon by the Governing Board at its meeting on January 2, 2001.  
(Date)

**A. Proposed Change in Compensation**

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year 2000-2001	Year 2 20__ - __	Year 3 20__ - __
1.	Salary Schedule - Increase (Decrease)	\$ 49,933,000	\$ 4,993,300 10.0%	\$ %	\$ %
2.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement		\$ * %	\$ %	\$ %
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)	4,542,700	\$ 454,270 10.0%	\$ %	\$ %
	Description 10% on Stipends & Hourly				
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.)	\$ 5,796,400	\$ 579,640 10.0%	\$ %	\$ %
5.	Health/Welfare Benefits - Increase (Decrease) Current Cap: \$ 4,600 Proposed Cap: \$ 4,600	\$ 4,327,588	\$ -0- 0.00%	\$ %	\$ %
6.	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 64,599,688	\$ 6,027,210 9.33%	\$ %	\$ %
7.	Total Number of Represented Employees		940.78		
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	\$ 68,666	\$ 6,406.61 9.33%	\$ %	\$ %

A. Provide a brief narrative of the proposed change(s) in compensation, include percentage change(s), effective date(s), other salary schedule adjustments, and comments and explanations as necessary . Effective July 1, 2000 the Basic Certificated Salary Schedule will be increased by 10.0%.

\_\_\_\_\_  
\_\_\_\_\_

B. **Proposed Negotiated Changes in Non-Compensation Items** (class size adjustments, staff development days, teacher prep time, etc.) N/A

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\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

C. What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations. N/A

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

**D. What contingency language is included in the proposed agreement? Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language.** N/A

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**E. Source(s) of Funding for Proposed Agreement**

1. Current Year The General Fund Unrestricted Reserve

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2. How will the ongoing cost(s) of the proposed agreement be funded in future years? The General Fund Unrestricted Reserve and ongoing Revenue Limit funding with COLA

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3. If a multi-year agreement, what is the source(s) of funding for each year, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligation) N/A

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4. For all proposed agreements, please provide an updated multi-year financial projection covering the term of the agreement (for single year agreements, include impact on the next two subsequent fiscal years). Include a listing of all assumptions used in the projections, attendance/enrollment growth, COLA, etc.

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves****1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement) for both Unrestricted and Restricted General Fund	\$ 120,999,886
b. State Standard Minimum Reserve Percentage for this District	3%
c. State Standard Minimum Unrestricted Fund Reserve Amount for this District (Line 1 times Line 2 OR \$50,000 for a district with less than 1,001 ADA)	\$ 3,629,997

**2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)**

a. General Fund Budgeted <u>Unrestricted</u> Designated for Economic Uncertainties (Object 0971, Fund 1UR)	\$ 4,176,583
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount (Object 0979, Fund 1UR)	\$
c. Special Reserve Fund (J-207)-Budgeted Designated for Economic Uncertainties (Object 0971, Fund RNF)	\$
d. Special Reserve Fund (J-207)-Budgeted Unappropriated Amount (Object 0979, Fund RNF)	\$
e. Article XIII-B Fund (J-241)-Budgeted Designated for Economic Uncertainties	\$
f. Article XIII-B Fund (J-241)-Budgeted Unappropriated Amount	\$
g. Total District Budgeted Unrestricted Reserves  (For %, divide Line 2.g. by Line 1.a.)	\$ 4,176,583  3.45%

3. Do the district budgeted unrestricted reserves meet the state standard minimum reserve amount? (Line 1.c. is less than or equal to Line 2.g.) Yes ☐ No ☐

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for certification and public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and G.C. 3547.5.

\_\_\_\_\_  
Signature - District Superintendent

December 4, 2000

\_\_\_\_\_  
Date

I certify that, to the best of my knowledge and belief, the cost analysis presented in this document accurately projects the cost of salaries and benefits of the proposed collective bargaining agreement.

\_\_\_\_\_  
Signature - Clerk/President, Governing Board

December 4, 2000

\_\_\_\_\_  
Date

District Contact Person: Pam Lauzon Telephone No: (909) 360-4107

**IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET****In accordance with AB 3141 (Statutes of 1994, Chapter 650) (EC 42142)**Date of governing board approval of budget revisions in Col. 2 January 2, 2001

If the board approved revisions are different from the proposed revisions in Col. 2, provide an updated report upon approval of the district governing board.

	(Col. 1) Latest Board-Approved Operating Budget Before Settlement (As of <u>10/31/00</u> )	(Col. 2)* Adjustments as a Result of Settlement	(Col. 3)** Other Revisions Board Approval Date: 12/4/00	(Col. 4) Total Impact on Budget (Cols. 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	83,422,425	-0-	1,000,080	84,422,505
Remaining Revenues (8100-8799)	29,850,869	-0-	4,277,354	34,128,223
<b>TOTAL REVENUES</b>	113,273,294	-0-	5,277,434	118,550,728
<b>EXPENDITURES</b>				
1000 Certificated Salaries	59,313,619	5,447,570	1,305,728	66,066,917
2000 Classified Salaries	15,478,410	-0-	568,652	16,047,062
3000 Employees' Benefits	15,219,512	187,858	245,722	15,653,092
4000 Books and Supplies	8,518,537	-0-	206,547	8,725,084
5000 Services and Operating Expenses	8,523,157	-0-	805,414	9,328,571
6000 Capital Outlay	1,986,779	-0-	397,752	2,384,531
7000 Other	1,076,756	-0-	91,891	1,168,647
<b>TOTAL EXPENDITURES</b>	110,116,770	5,635,428	3,621,706	119,313,904
<b>OPERATING SURPLUS (DEFICIT)</b>	3,156,524	(5,635,428)	1,655,728	823,176
8900 OTHER SOURCES AND TRANSFERS IN	-0-	-0-	-0-	-0-
7600 OTHER USES AND TRANSFERS OUT	1,625,982	-0-	-0-	1,625,982
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	1,530,542	(5,635,428) *	1,655,728	(2,449,158)
BEGINNING BALANCE (Object 9791 less 9560)	7,237,229	-0-	-0-	7,237,229
CURRENT-YEAR ENDING BALANCE	8,767,771	(5,635,428)	1,655,728	4,788,071
<b>COMPONENTS OF ENDING BALANCE:</b>				
096X Reserved Amounts	301,926	-0-	54,562	356,488
0971 Reserves for Economic Uncertainties	8,465,845	(5,635,428)	1,346,166	4,176,583
0972-8 Board Designated Reserve Amounts			255,000	255,000
0979 Unappropriated Budget				

- \* If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase in Section A, line 6, page 1, explain the variance below (i.e., increase was partially budgeted, salaries/benefits are budgeted in other funds (etc.))

There is a one-time savings in the Health and Welfare Benefits in the 2000/01 school year due to a change in the Benefit year.

There is a side letter of agreement that states the \$391,782 shall be used to offset District's additional cost for 1997/98, 1998/99 and 1999/2000. This expense savings was not included on the First Interim Financial Report.

\*\*Explanation of Column 3 OtherRevisions: First Interim Report Adjustments

# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

Disclosure NEA-J Collective Bargaining Agreement  
Combined

Description	Account Codes	2000/01 Projected	2001/02 Projected	2002/03 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	84,422,505	89,424,636	93,889,970
2) Federal Revenues	8100 - 8299	7,284,046	7,328,956	7,368,212
3) Other State Revenues	8300 - 8599	19,302,503	18,544,437	18,824,537
4) Other Local Revenues	8600 - 8799	7,541,674	7,266,013	7,418,730
5) TOTAL REVENUES		118,550,728	122,564,042	127,501,449
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	66,066,917	67,618,154	69,040,121
2) Classified Salaries	2000 - 2999	16,047,062	16,205,835	16,369,608
3) Employee Benefits	3000 - 3999	15,653,092	15,944,978	16,216,322
4) Books & Supplies	4000 - 4999	8,725,084	7,182,274	7,248,174
5) Services, Other Exp.	5000 - 5999	9,328,571	8,937,087	9,044,087
6) Capital Outlay	6000 - 6999	2,384,531	1,582,339	1,582,339
7) Other Outgo	7100 - 7299	1,380,516	1,380,516	1,380,516
8) Dir. Supp./Ind. Costs	7300 - 7399	(211,869)	(211,869)	(211,869)
9) TOTAL EXPENDITURES		119,373,904	118,639,314	120,669,298
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>		(823,176)	3,924,728	6,832,151
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	0	0	0
b) Transfers Out	7610 - 7629	1,243,659	1,243,659	1,243,659
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	382,323	382,323	382,323
3) Contrib. to Rest. Pgm.	8980 - 8999	0	0	0
4) TOTAL OTHER FIN. SOURCES/USES		(1,625,982)	(1,625,982)	(1,625,982)

E. NET INC. (DEC.) IN		(2,449,158)	2,298,746	5,206,169
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.		7,067,540	4,788,071	7,086,817
b) Audit Adjust.	9791	169,689	0	0
c) As of July 1, Aud.				
	9792-9793			
e) Net Beginning Bal.		7,237,229	4,788,071	7,086,817
2) Ending Balance, June 30		4,788,071	7,086,817	12,292,986
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611	2,500	2,500	2,500
Stores	9612	299,426	299,426	299,426
Prepaid Expend.	9613	0	0	0
Other	9619	0	0	0
Gen. Reserve(EC 42124)	9630	0	0	0
Legally Restricted	9640	54,562	54,562	54,562
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	4,176,583	6,475,329	11,681,498
Designated For -	9720 - 9789			
School Oper. Supply Alloc. C/O	9720	255,000	255,000	255,000
Capital Projects	9760	0	0	0
	9730	0	0	0
	9740	0	0	0
c)Unapprop. Amt.	9790	0	0	0
REQUIRED RESERVE ( 3 % )		3,629,997	3,607,959	3,668,858
OVER/(SHORT) REQUIRED RESERVE		546,586	2,867,370	8,012,640



**Jurupa Unified School District  
2001/2002 Budget Projection**

**Revenue/Expenditure Assumptions**

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 421 students, for a total enrollment of 20,260 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 3.8% funded COLA. Deficit factor 1.000 (i.e., 0.000% deficit) (School Services of California Financial Projection Dartboard).
- Special Education Funding adjusted for State's new funding model, receives a 3.8% funded COLA.
- Lottery Revenue estimated at \$120 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 3.8% funded COLA.
- All other funding is estimated at the 2000/2001 level.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2000/2001.
- Funding for Class Size Reduction will continue at \$904 per pupil for all participating classes. Kindergarten, first, second and third grade will be implemented.

**EXPENDITURE ASSUMPTIONS:**

- Certificated Bargaining Unit reflects a 10.0% increase on the 2000/01 salary schedule effective July 1, 2000. All other salary schedules remain at the 1999/2000 level. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,126,767).
- Health and welfare benefits for all personnel remain at the 1999/2000 level.
- 15 additional teaching positions for enrollment growth.
- 2 additional teaching positions for enrollment growth in Special Education.
- 2 additional instructional aide positions for enrollment growth in Special Education.

- Utility costs are budgeted at the same level as 2000/2001.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.

**INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer (\$450,000)

**DEBT SERVICE:**

- Energy Efficiency Bond Repayment and Lease Purchase of print shop equipment.

**Jurupa Unified School District  
2002/2003 Budget Projection**

**Revenue/Expenditure Assumptions**

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 372 students, for a total enrollment of 20,632 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 3.2% funded COLA. Deficit factor 1.000 (i.e., 0.000% deficit) (School Services of California Financial Projection Dartboard).
- Special Education Funding adjusted for State's new funding model, receives a 3.2% funded COLA.
- Lottery Revenue estimated at \$120 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 3.2% funded COLA.
- All other funding is estimated at the 2000/2001 level.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2000/2001.
- Funding for Class Size Reduction will continue at \$933 per pupil for all participating classes. Kindergarten, first, second and third grade will be implemented.

**EXPENDITURE ASSUMPTIONS:**

- Certificated Bargaining Unit reflects a 10.0% increase on the 2000/01 salary schedule effective July 1, 2000. All other salary schedules remain at the 1999/2000 level. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,098,767).
- Health and welfare benefits for all personnel remain at the 1999/2000 level.
- 13 additional teaching positions for enrollment growth.
- 2 additional teaching positions for enrollment growth in Special Education.
- 2 additional instructional aide positions for enrollment growth in Special Education.



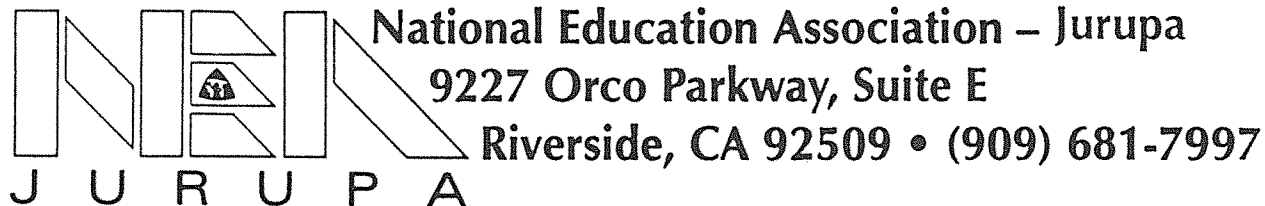
- Utility costs are budgeted at the same level as 2000/2001.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.

**INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer (\$450,000)

**DEBT SERVICE:**

- Energy Efficiency Bond Repayment and Lease Purchase of print shop equipment.



December 4, 2000

Mr. Kent Campbell  
Assistant Superintendent  
Personnel Services  
4850 Pedley  
Riverside, CA 92509

Dear Mr. Campbell:

This letter is to inform you that the National Education Association – Jurupa has ratified the Tentative Agreements on December 1, 2000.

The Tentative Agreements include Article II-Duration, Article VI-Safety, Article VIII-Class Size, Article XIII-Work Years, Article XIV-Basic Compensation, Article XVII-Health and Welfare Benefits. The Tentative Agreements represent reopeners to the Certificated Collective Bargaining Agreement dated July 1, 1998-June 30, 2001.

Sincerely,

Francine Rice-Laabs  
President

*"The Quality Education Advocate"*



**MEMORANDUM OF UNDERSTANDING**  
**Between**  
**JURUPA UNIFIED SCHOOL DISTRICT**  
**And**  
**CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION**  
**December 6, 2000**

The Parties agree to amend the current collective bargaining agreement for the 2000-2001 fiscal year as follows:

1. Article 11: Amend as attached.
2. Article 13: Amend as attached.
3. Article 14: Amend as attached.
4. Article 17: Amend as attached.
5. Article 19: Amend as attached.
6. Article 24: Amend as attached.

For CSEA:

Ellen Vauts  
Cecilia Tivelsky  
Becky Giles  
David B. Reid  
Sandy Mason  
Kurt Odoms

For the District:

Ellen French  
Uyet Corn  
Colin E. S.

MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND  
JURUPA UNIFIED SCHOOL DISTRICT

The Parties agree to amend ARTICLE 17, Section 5 H in the tentative agreement made December 6, 2000 as follows:

5H. Unit members hired after January 15, 2001 may decline any optional coverage(s) by signing a district waiver form subject to any requirement to provide proof of insurance coverage. However, unit members hired after January 15, 2001 may not waive coverage if such action would hinder the district's ability to provide group insurance coverage as determined by the insurance providers.

Ellen Wauter

For CSEA

Allen French

For the District

12-13-00

Date

12-13-00

Date

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MEMORANDUM OF UNDERSTANDING  
BETWEEN  
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
AND  
JURUPA UNIFIED SCHOOL DISTRICT

The Parties agree to delete Article 24 DURATION, Section 3-Successor Agreement from the tentative agreement made December 6, 2000. See attached.

Ellen Vautin  
For CSEA

Ellen French  
For the District

12-13-00  
Date

12/13/00  
Date



## ARTICLE 24

### DURATION

#### Section 1 – Duration.

This Agreement shall remain in full force and effect up to and including June 30, 2002, and thereafter shall continue in effect until superseded by a subsequent Agreement. If either Party wishes to modify, amend or add to this Agreement, that party must notify the other Party of such intent by May 15, 2002.

#### Section 2 – Reopeners.

The Parties agree to reopen negotiations for the 2001-02 school year on Article 14 – Classified Salary Schedule and Ranges and Article 17 – Health and Welfare Benefits.

Additionally, during the 2001-02 school year either party may select three (3) additional Articles to reopen.

#### Section 3 – Successor Agreement:

~~The Parties agree to create a new Agreement with a term of July 1, 2001 to June 30, 2004~~

## ARTICLE 11

### ABSENCES AND LEAVES

#### Section 1 - General Leave Provisions.

The benefits which are expressly provided by this Article are the sole benefits which are part of this Agreement, and other statutory or regulatory leave benefits are not incorporated, either directly or implicitly into this Agreement nor are such other benefits subject to the grievance procedure. Leave may not be used for purposes of strikes, walkouts, work stoppages or slowdowns or other such activities related to employment dissatisfaction. Leave provisions shall be administered consistently by the District.

- A. Length of Leave. Leaves of absence granted by the District shall not exceed one (1) year in length unless the Board determines that there are extenuating circumstances which justify an extension.
- B. Salary Credit and Computation. Time spent on unpaid leave of absence shall not be credited when computing the unit member's placement on the salary schedule except as required by law.
- C. Unauthorized Absence From Duty. A unit member absent from his/her assignment for any reason other than those specifically authorized by law, the California Education Code, Board Policy, or this Agreement, will be considered absent without permission or authorized leave, and as a result will lose his/her full salary for the period of unauthorized absence.

Improper use of any leave may be cause for disciplinary action or dismissal and will result in recovery of any overpayment.

An extended absence from duty which does not qualify under any authorized leave policy may be considered abandonment of employment.

More than five (5) consecutive work days of unauthorized absence from duty shall be considered an extended absence.

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- D. Reinstatement After Leave. A unit member who receives a leave of absence of five (5) calendar months or more in length does so with the understanding that when he/she returns to active assignment at the completion of the leave, he/she is not guaranteed placement at the same location or in the identical assignment previously held, but may be placed in a comparable assignment according to the needs of the District without loss of wages or health and welfare benefits.
- E. Authorized Leave Verification. Prior to approval of any leave, the District may require a unit member to furnish a doctor's certificate, affidavit or other document, on forms prescribed by the District, as verification of illness or other reason for authorized leave. Verification may be required for leaves when the District has good and sufficient reason to question the validity of any request for approved leave. All such verification requests will be made by the ~~Personnel Office staff~~ Assistant Superintendent of Personnel Services or Director of Classified Personnel. Reimbursement for any reasonable and necessary expense incurred by the unit member for the purpose of such verification shall be made by the District.
- F. Required Examinations. If the District requires a unit member to take an examination and requires it to be taken during that unit member's regular work hours, there will be no deduction from salary or sick leave. Also, if the District requires an examination and the examiner requires it to be conducted during a unit member's work hours, there will be no deduction from salary or sick leave. Examples of examinations that the District may require are: medical, physical, tuberculosis, certificate/license renewal and promotional exams.

If a unit member tests positive on a tuberculosis skin test and is consequently required to obtain a negative chest x-ray before returning to

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work, the unit member shall receive a maximum of five (5) days of Special Leave with pay to cover the absence pending the results of the x-ray. Additional days of absence, if any, shall be charged as sick leave. If the unit member's test result is positive for tuberculosis, the unit member shall also be charged sick leave retroactively in place of the Special Leave.

## Section 2 - Sick Leave.

### A. Accumulation of Sick Leave.

1. Unit members shall be entitled to eight (8) hours of sick leave for illness or injury for every one hundred and seventy-four (174) hours of paid employment with the maximum allocation being ninety-six (96) hours per fiscal year for twelve (12) month employees.
2. Unit members who work less than a full day, less than a five-day week or less than a twelve (12) month year shall accumulate sick leave in the ratio that their service bears to full-time service. The pro rata accrual of sick leave referenced herein shall be in conformance with the provisions of Education Code Section 45136.
3. The accumulation of sick leave shall be exclusive of all days that the unit member is not required to render service to the District.
4. Sick leave is cumulative from year to year and shall be unlimited in accumulation. Yearly sick leave entitlement shall be added to the unit member's sick leave balance each July 1st.
5. Sick leave is transferable from one (1) California school district to another if the unit member so requests within one (1) year.
6. Current records of accumulated sick leave for all unit members shall be maintained in the Business Office. Unit members ~~will be notified annually of their accumulated sick leave balance~~ shall be reflected on all regular payroll warrants.

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B. Use of Sick Leave

1. Unit members may use sick leave for illness, injury, or to visit a medical doctor, dentist, chiropractor, recognized religious practitioner, optometrist or State Licensed mental health professional. Appointments should be made, when possible, at the close of the work day or before or after regular working hours. The unit member shall notify his/her supervisor at least twenty-four (24) hours in advance of any appointment.
2. Sick leave may be used as provided in District Personal Necessity and Maternity Leave policies.
3. Use of sick leave for unit members will be charged in fifteen (15) minute increments.
4. The amount of sick leave a unit member may use at any one (1) time is the total amount credited to his/her account, whether or not it has already been earned subject to Item 5 below. Sick leave is annually credited to the unit member's account in advance each July 1st.
5. When a unit member terminates his/her employment with the District, he/she must reimburse the District for any overuse of sick leave. A deduction will be made from the unit member's last pay warrant. If such deduction does not cover the amount due to the District, then the unit member will be required to pay any owed amount.

C. Confirmation of Illness or Injury.

The District reserves the right to adopt reasonable health standards as conditions of employment or the continuation thereof, which in the District's judgment, may be necessary to ~~insure~~ ensure the health, safety,



instruction and welfare of pupils.

The Superintendent, ~~or his/her authorized representative~~ Assistant Superintendent of Personnel Services, or Director of Classified Personnel may, when in his/her opinion an employee's absenteeism rate is such as to affect the learning and welfare of the pupils concerned, and/or job performance of the unit member, require such unit member to provide a written statement from a medical doctor, dentist, optometrist, chiropractor, recognized religious practitioner or State Licensed mental health professional verifying the nature and degree of the illness. The cost, if any, of this written statement will be paid by the District.

The District may require that the unit member submit to a physical examination by a qualified medical doctor to be selected by the unit member and approved by the District. The cost, if any, of such examination will be paid by the District.

D. Notification and Verification

1. Notification. The unit member is responsible for notification to the Personnel Office or supervisor preceding absence whenever possible.
2. When a unit member becomes aware that an absence will extend beyond five (5) consecutive workdays, the unit member must notify his/her supervisor or the Personnel Office.
3. Prior to returning from an illness absence, the unit member must notify the immediate supervisor or the Personnel Office if the immediate supervisor cannot be personally contacted. Such notice must be received on the preceding day by 1:00 p.m. for Food Service workers and ~~3:00~~ 2:30 p.m. for all other unit members except night personnel who must provide notice by 10:00 a.m. on



the day they plan to return to work. Advanced written notice shall also satisfy this requirement provided that it is supplemented with verbal confirmation of intent to return at least forty-eight (48) hours in advance of actual return. Failure of the employee to provide such notification may result in retention of a substitute and the charge of an additional day of absence without pay or paid leave.

4. Verification. At the conclusion of an extended absence exceeding five (5) consecutive workdays, and before resuming work, the unit member shall submit to his/her supervisor or the Personnel Office a written statement from a medical doctor, dentist, chiropractor, recognized religious practitioner, optometrist, or State Licensed mental health professional which includes confirmation of illness or injury and its duration and which also indicates that the unit member is able to assume full responsibilities of his/her assigned position.

E. Extended Leave Provisions.

After the yearly allocation of sick leave as set forth above is exhausted, additional non-accumulative leave shall be available for a period not to exceed five (5) months. The amounts deducted for leave purposes from the unit member's salary shall be the amount actually paid a substitute employee to fill the position. The five (5) month period shall begin on the day after the expiration of the unit member's yearly accrued sick leave. Nothing in this Section shall be construed to deny to unit members the use of all accumulated sick leave.

F. Placement on 39-month Reemployment List.

At the conclusion of the five (5) month period the District shall place the unit member on a thirty-nine (39) month reemployment list as required by



law. At the time the District notifies a unit member that he/she has been placed on thirty-nine (39) month reemployment status, the District shall also notify the unit member of potential eligibility for disability retirement benefits through PERS and advise him/her to contact the Association leadership for additional information. A copy of this notification shall also be provided to the Association.

### Section 3 - Bereavement Leave.

A leave of absence without loss of pay, to commence within fifteen (15) days, is authorized for three (3) days following the death in the immediate family of a unit member. If the deceased is a parent, spouse or child of the unit member or if out of state travel or travel of two hundred fifty (250) one-way miles from Riverside is required, an additional two (2) days leave will be granted. However, no more than a total of five (5) days under this Section will be allowed for any bereavement.

Members of the unit member's family are defined as mother, mother-in-law, step-mother, father, father-in-law, step-father, husband, wife, son, step-son, son-in-law, daughter, step-daughter, daughter-in-law, brother, sister, brother-in-law, sister-in-law, grandmother, grandfather, ~~or~~ grandchild, aunt, or uncle of the unit member, or any ~~relative~~ person living in the immediate household of the unit member. The miscarriage of one's child shall also qualify a unit member for this leave.

After Bereavement Leave has been used, days of Personal Necessity Leave may also be used for purposes of Bereavement.

### Section 4 - Personal Necessity Leave.

- A. A unit member shall be entitled to use nine (9) days of accrued sick leave during each school fiscal year in cases of personal necessity. Under no circumstances shall such leave be available primarily for purposes of

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personal convenience, the extension of a holiday or a vacation period, matters which reasonably can be taken care of outside work hours, or recreational activities. Use of Personal Necessity Leave is subject to the procedures listed below:

1. A unit member shall not be required to secure advanced permission, but will be responsible for advising his/her immediate supervisor or the Personnel Office at the earliest possible time for absences caused by any of the following:
  - a. The death of a member of the unit member's immediate family when the number of days of absence exceeds the limit provided under Bereavement Leave.
  - b. An illness of a member of the unit member's immediate family, including pregnancy of unit member's spouse, serious in nature, which under the circumstances the unit member cannot disregard, and which requires the attention of the unit member during his/her assigned work hours.
  - c. An accident involving the unit member's property or the person or property of a member of the unit member's immediate family. Such accident must be serious in nature and require the attention of the unit member during his/her assigned work hours.
2. Advanced permission before being absent from duty shall be required in all other cases of personal necessity. Examples of absences which could, on prior approval, be charged against personal necessity include:
  - a. Attendance at funeral services of a close friend.
  - b. Absence required in completing final oral and written



examinations for advanced degrees when such examinations are not offered out of the work day or on Saturdays.

- c. Absence in order to seek alternative employment after receiving a layoff notice. (Note: In the event the notice is rescinded, the unit member shall have the day(s) fully restored.)
  - d. A condition or circumstance that would result in a serious financial loss without the immediate attention of the employee.
  - e. Other compelling personal reasons of the unit member. The nature of such reasons must be clearly stated and include circumstances which the employee cannot disregard, and which require the attention of the unit member during assigned work hours.
  - f. Other personal necessity allowed at the discretion of the Superintendent, ~~or his/her designee~~ Assistant Superintendent of Personnel Services or Director of Classified Personnel.
  - g. Examples (a) through (e) are not intended to be all-inclusive. A request for such leave must be submitted to the ~~personnel officer or his/her designee~~ Assistant Superintendent of Personnel Services or Director of Classified Personnel two (2) workdays in advance of the requested leave date.
3. Notwithstanding the provisions of Section 4, A, 2 above, ~~two (2)~~ three (3) days of non-accumulating Personal Necessity Leave may be used each ~~school~~ fiscal year for personal business that can be



transacted only during times the unit member is required to perform services for the District. No specific description of the personal business shall be required on the Personal Necessity Leave Request Form unless the District has reason to believe this Section has been abused. Except for an emergency situation, a request for such leave must, when possible, be submitted three (3) work days in advance of the requested leave date. Such leave shall not be used for recreational activities, the extension of a holiday or recess period, to seek other employment or for matters which can reasonably be taken care of outside work hours. School based unit members or those directly affected by the student calendar shall not be permitted to use the above referenced leave during the first and last five (5) teaching days of each semester. Except when only one (1) unit member makes such a request, no more than five percent (5%) of the unit members at a worksite may use Personal Necessity Leave in this manner on the same day.

B. Limitations and Conditions. The following limitations and conditions are placed on the use of Personal Necessity Leave:

1. The total number of days allowed in one (1) school fiscal year for such leave or leaves shall not exceed nine (9) days.
2. The days allowed shall be deducted from and may not exceed the number of full-paid days of sick leave to which the unit member is entitled.
3. A Personal Necessity Leave shall not be granted during a scheduled vacation or other leave of absence.
4. The unit member shall be required to sign a District form indicating that the absence was the result of personal necessity and also

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indicating the nature of such necessity. Such form shall be filed with the Personnel Office. Payment for such absence shall be made upon certification by the personnel officer within a reasonable time that the absence was due to a situation designated as a personal necessity within the meaning of this Article. A unit member may appeal an adverse decision at Grievance Level II.

5. The intent of this Article does not authorize or recognize that sick leave days may be used as personal necessity for purposes of strikes, walkouts, work stoppages, or slowdowns, or other such activities related to employment dissatisfaction or for any other reasons not within the strict intent of the Education Code.

#### Section 5 - Parental Leave.

~~Two (2)~~ Three (3) days of absence with pay will be granted to a unit member upon the occasion of the birth or adoption of that unit member's child, or upon placement of a foster child in the home of the unit member. Additional days may be used under Personal Necessity Leave.

#### Section 6 - Industrial Accident and Illness Leave.

A unit member is entitled to leave for industrial accident or illness (Education Code 45192) subject to the following provisions.

##### A. Eligibility

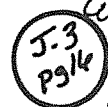
1. In order to qualify for the benefits of Industrial Accident and Illness Leave, the unit member must have served with the District for a period of eighteen (18) months. For the purposes of this Section, eighteen (18) months of service means that the unit member must have been a regular permanent or probationary unit member of the District on or before five hundred forty-eight (548) calendar days prior to the first day of absence, except that all prior service in a



regular permanent or probationary capacity shall be credited in the case of a unit member with one (1) or more periods of broken service.

2. The unit member shall make every effort to return to his/her supervisor a completed "Employee's Report of Industrial Accident" form and "Employee's Claim for Workers' Compensation Benefits" form within twenty-four (24) hours of the injury. Forms are to be provided by the immediate supervisor.
3. While it is understood that the vast majority of work-related injury and illness claims are legitimate, the District may in rare cases have a serious concern regarding the apparent validity of such a claim. If such concerns exist, and if a unit member does not return to work for five (5) consecutive days after the accident or injury, continued use of this leave may then be suspended for a maximum of thirty (30) days pending approval of the claim by the Workers' Compensation Claims Administrator, provided that the following conditions are met:
  - a. The unit member has exhausted his/her available balance of sick leave hours; and,
  - b. The District has good and sufficient reason(s) to believe that the unit member may not qualify for this leave; and,
  - c. The District has notified the Association and the unit member of its concern, and has reviewed the situation with an Association representative.

In an instance where eligibility for this leave has been suspended pending approval, the District shall make every effort to promote and encourage an expedited ruling by the Workers'



Compensation Claims Administrator.

If the claim is ultimately determined to be valid by the Claims Administrator, the unit member shall be awarded retroactive use of this leave. If the Workers' Compensation Claims Administrator determines that a claim of industrial accident or illness is not valid, the unit member shall not be covered by the provisions of this leave; in this case, the unit member's sick leave balance shall be charged as prescribed in Section 2 (Sick Leave) of this Article.

B. Application

1. Leave shall be for sixty (60) working days in any one (1) fiscal year for the same accident.
2. When an industrial accident or illness occurs at a time when the full sixty (60) days will overlap into the next fiscal year, the unit member shall be entitled to only that amount of leave at the end of the fiscal year in which the injury or illness occurred, for the same illness or injury.
3. Leave shall not be accumulative from year to year.
4. Leave will commence on the first day of absence.
5. Payment for wages lost on any day shall not, when added to an award granted the unit member under applicable Workers' Compensation laws, exceed the normal wage for the day.
6. Leave will be reduced by one (1) day for each day of authorized absence regardless of a compensation award made under Workers' Compensation. The Industrial Accident and Illness Leave is to be used in lieu of entitlement under the Sick Leave provisions of the Agreement. When entitlement to Industrial Accident and Illness Leave has been exhausted, Sick Leave will then be used; but if a

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unit member is receiving Workers' Compensation, he/she shall be entitled to use only so much of his/her accumulated Sick Leave, compensatory time, vacation or other available leave which, when added to the Workers' Compensation award, provide for a full day's wage or salary. Additional leave of absence for industrial accident or illness may be provided for under the Special Leave provisions of this Article. Periods of leave of absence for industrial accident or illness, paid or unpaid, shall not be considered to be a break in service of the unit member.

During all paid leaves of absence for industrial accident or illness, the unit member shall endorse to the District wage loss benefit checks received under the Workers' Compensation laws of California. The District, in turn, shall issue the unit member appropriate warrants for payment of wages or salary and shall deduct normal retirement and other authorized contributions. Reduction of entitlement to leave shall be made only in accordance with this Section.

Any unit member receiving benefits as a result of this section shall, during periods of such injury or illness, remain within the State of California unless the District authorizes travel outside the State.

#### C. Reemployment

When all available leaves of absence, paid or unpaid, have been exhausted and if the unit member is not medically able to assume his/her duties, he/she shall, if not placed in another position, be placed on a reemployment list for a period of thirty-nine (39) months. When available, if the unit member is found to be medically able to assume his/her duties



during the thirty-nine (39) month period, he/she shall be employed returned to paid status in a vacant position in his/her previous job classification over all other available candidates, except for a reemployment list established because of lack of work or lack of funds, in which case he/she shall be listed in accordance with appropriate seniority regulations.

A unit member who has been placed on a reemployment list, as provided herein, who has been medically released for return to duty and who fails to accept an appropriate assignment shall be dismissed.

~~Any unit member receiving benefits as a result of this Section shall, during periods of such injury or illness, remain within the State of California unless the District authorizes travel outside the State.~~

#### Section 7 - Jury Duty Leave.

- A. Notification to the District. Upon receipt of notification of a jury duty obligation on days of assigned service, it is the obligation of the unit member to inform his/her supervisor or the Personnel Office within three (3) days.
- B. Disposition of the Jury Duty Fee. The unit member shall transmit to the District Business Office any juror's fees received, exclusive of mileage and/or other expenses.
- C. Payment of Unit Member's Regular Salary. The District will continue to pay the unit member's regular salary as provided by law. A unit member who is receiving compensation from the District must report to work during assigned days when not required to report for jury duty. Days the unit member reported for jury duty shall be substantiated by a dated Certificate of Jury Service signed by the Jury Commissioner.

#### Section 8 - Special Leave.





Limited leave for business or personal reasons may be granted with pay, with pay with deduction of sick leave, or without pay at the discretion of the Superintendent or his/her authorized representative. Requests for special leave shall, if possible, be submitted to the Personnel Office at least three (3) days prior to the first day of leave requested.

Section 9 - Association Leave.

A maximum of ninety (90) days 720 hours leave will be allowed the Association for its officers or representatives during the fiscal year for attendance at conferences, training or for the discharge of other organization duties. If a District administrator requires the presence of an Association representative at a meeting or event, no charge shall be made against the maximum. This maximum shall increase to one hundred five (105) days (840 hours) on July 1, 1999 and to one hundred twenty (120) days (960 hours) on July 1, 2000. Additionally, up to nine (9) unit members, designated by the Association, shall be granted Association Leave for attendance at the annual CSEA conference. Notification to the Personnel Office of released time shall be submitted, in writing, at least one (1) week in advance by the Association President. The notice shall include the date and name(s) of the person(s) to be absent. The Personnel Office will make arrangements for substitutes in the customary way and pay them. Additional released time for the President of the Association shall be determined by mutual agreement between the Superintendent or his/her designee and the Association President.

Section 10 - Maternity Leave.

- A. Employee Options. Disabilities resulting from pregnancy, childbirth, miscarriage, abortion, and recovery therefrom are considered temporary disabilities and in general will be treated as conditions of illness. Illness Leave (Sick Leave) may be used for such disabilities. However, a

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pregnant unit member may prefer a long-term unpaid Special Leave. Prior to use of either type of leave, the pregnant unit member shall choose the type of leave preferred and notify the ~~personnel officer~~ Director of Personnel in writing. Once made, this choice may be reversed only with the approval of the ~~personnel officer~~ Director of Classified Personnel.

- B. Use of Illness Leave for Maternity. When such disabilities indicate need for an extended Maternity Leave, the unit member requesting such leave must furnish in advance a written statement from her physician recommending such leave and indicating the approximate period of confinement, the date the unit member is to begin leave, and the estimated date she is to return to duty. The unit member may continue with her assignment until such time as she and her physician determine when her leave should begin. After the sixth month of pregnancy, a statement from the physician must be filed in the Personnel Office. This statement should include the expected date of confinement and the physician's statement that continuing service will not be detrimental to the health of the individual. In the absence of such a statement, the District reserves the right to determine the effective date of the leave.

A maximum of forty-two (42) calendar days shall be allowed for recovery after childbirth, miscarriage, or abortion. After this time, it is expected the unit member will return to her duties on a regular basis. Continued absence beyond this period will require a subsequent statement or statements from the unit member's physician indicating that the unit member's health condition is such that she may not return to full duty. In any event, the District shall be notified in writing, at least ten (10) calendar days prior to return to duty, of the expected date of return. Such notice shall include a statement from the physician indicating that the unit



member's health condition warrants a return to full duty on the date specified.

In the event of miscarriage, a unit member on Maternity Leave will be allowed to return earlier than the expected return date ~~if a suitable vacancy exists~~. A written request for early return should be submitted to the Personnel Office with the medical clearance as noted above.

Compensation and other benefits and privileges will be extended during Maternity Leave in the same manner as during Illness Leave.

C. Use of Special Leave for Maternity.

Under this option any pregnant unit member may request a non-paid leave for maternity purposes for a maximum period of one (1) year. Prior to such leave, the unit member shall submit in writing to the Personnel Office a statement indicating the beginning and ending date of the requested leave, and shall also submit a physician's statement verifying pregnancy and indicating the unit member's health would not be jeopardized by continuing full employment activity until the date the leave would begin.

An extension of the Special Leave for Maternity purposes will require approval of the Board of Education.

In the event of miscarriage or premature birth, the unit member may request earlier return to work subject to a vacancy existing. Before actual return to work, a written physician's statement indicating the unit member is able to perform required duties shall be filed in the Personnel Office.

Section 11 - Military Leave.

A unit member shall be entitled to any Military Leave provided by law and shall retain all rights and privileges granted by law arising out of the exercise of Military Leave.

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## Section 12 - Unpaid Disability Leave.

- A. Unit members receiving a disability allowance from the Public Employees' Retirement System shall be placed on an unpaid leave status for a period not to exceed thirty-nine (39) months. At the end of the thirty-nine (39) month period, the unit member's employment rights will end.
- B. If during the thirty-nine (39) month period the PERS determines that the disability no longer exists, the unit member will be returned to regular status upon request as soon as a vacancy for which he/she is qualified exists but no later than the beginning of the next ~~school~~ fiscal year.

## Section 13 - Court Appearance Leave (Other Than Jury Duty).

### A. General Provisions.

Whenever a unit member appears in court as a litigant or as a witness under a subpoena, the unit member may have such day(s) absent deducted from his/her sick leave entitlement. The unit member is responsible for notification to the Personnel Office or his/her supervisor in case of a court appearance absence in accordance with established current procedures for arranging substitutes.

### B. Limitations and Conditions.

The following limitations and conditions are placed on the use of court-appearance leave:

- 1. Under this policy no more than a total of ~~three (3)~~ five (5) days shall be used in any one (1) school year.
- 2. The days allowed shall be deducted from and may not exceed the number of full paid days of sick leave to which the unit member is entitled.
- 3. Such leave shall not be granted during a scheduled vacation or other leave of absence.

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4. Payment of such absence shall be made only upon certification by the unit member's administrator or supervisor that the absence was attributable to a situation designated as a court appearance within the meaning of this policy. The unit member shall be required to sign, on a form provided, a statement that such absence was indeed a court appearance as provided in this Section. Such form shall be filled out and filed with the Personnel Office. The ~~administrator or supervisor~~ Director of Classified Personnel may satisfy himself/herself that a court appearance within the limits of this rule did exist.

Section 14 - Catastrophic Leave Program. Catastrophic Leave shall be available to unit members as described in Administrative Procedure #407. See appendix for more information.

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## ARTICLE 13

### Section 7 – Longevity Increment.

Effective July 1, 2000, a unit member who has completed twenty (20) years of employment in the District shall receive a two thousand three hundred and ten (\$2310) salary allowance each subsequent year in addition to his/her placement on the salary schedule. This amount shall increase to three thousand one hundred and thirty five (\$3135) for unit members who have completed twenty-five (25) years. This amount shall increase to three thousand nine hundred and sixty (\$3960) for unit members who have completed thirty (30) years.

The longevity increment shall be paid at the completion of the year in which it is earned by a warrant separate from the unit member's regular payroll warrant.

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ARTICLE 14

CLASSIFIED SALARY SCHEDULES AND RANGES

For the 2000-2001 school year, the "Classified Salary Schedule" shall be increased by 10% effective July 1, 2000.

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## ARTICLE 17

### HEALTH AND WELFARE BENEFITS

#### Section 1 - Health and Welfare Benefit Allowance.

##### A. Maximum Allowance.

The District will pay annually a maximum allowance of four thousand four hundred dollars (~~\$4,400~~) \$4600 per qualified unit member for specified health and welfare benefits. All costs for benefits exceeding the maximum allowance shall be paid by the unit member. A "qualified" unit member is a member of the bargaining unit whose employment was regularly four (4) or more hours per day on or before July 1, 1977 or, if approved by the District for employment after that date, whose employment is regularly eight (8) hours per day.

##### B. Pro-rated Allowance.

Unit members whose employment is regularly less than eight (8) hours per day will receive annually a maximum allowance in the same proportion of the current maximum District dollar contribution amount that their regular daily hours of employment bear to eight (8) hours, with the following exceptions:

1. Unit members whose employment was regularly four (4) or more hours per day on or before July 1, 1977 (See Section 1,A above).
2. Unit members hired on or after January 1, 1994 whose employment is regularly three or fewer hours per day shall not receive any allowance for health and welfare benefits.

#### Section 2 - Specified Health and Welfare Benefits.

Subject to the provisions and requirements of the jointly approved insurance carriers, the following benefit options are available to unit members under a "Section 125 Premium Only Plan" effective October 1, 1992. Payroll deductions will be made for costs of coverage beyond the District allowance for approved plans.

##### A. Mandatory Coverages

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1. All unit members who are eligible for health and welfare benefits shall have mandatory American United Life insurance coverage of five thousand dollars (\$5,000).
2. All unit members who are eligible for health and welfare benefits shall have mandatory group disability (income protection) coverage beginning on October 1, 1986.

B. Optional Coverages

1. Unit members, at their option, may select health coverage with either ~~Reach II (Eclipse and Trilogy)~~, Blue Cross – California Care C1 or Kaiser for themselves, or for themselves and their dependents.
2. Unit members, at their option may select membership in MetLife Dental Plan or Reach the Tooth Dental Plan, or Delta Dental-Delta Care for themselves or for themselves and their dependents.
3. Unit members, at their option, may select American United Life or Insurance Company of North America/CSEA life insurance for themselves or for themselves and their dependents.
4. Unit members, at their option, may select a supplemental American Fidelity income protection plan.
5. Unit members at their option, may select membership in Safeguard Vision Plan for themselves or for themselves and their dependents.

Section 3 - Deductions and Payments.

Any necessary deductions authorized by unit members shall be deducted from September through June payrolls.

Section 4 - Insurance Period.

District Health and Welfare benefit insurance policies are in effect from October 1 through the following September 30.

Section 5 - Special Conditions.

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Subject to the provisions and requirements of the insurance carriers, the following special conditions are available to unit members.

- A. The optional coverages of the prior year are automatically continued for each qualified unit member. Adjustment of any necessary payroll deductions will automatically be made to reflect rate changes and/or a change in the amount of District contribution.
- B. A unit member who was qualified the prior year but elected no optional insurance coverage may initiate such coverage which is effective October 1 annually during or before the designated sign-up period each September or by mutual agreement if negotiations have not been completed by October 1.
- C. A new unit member may select optional health and welfare benefits within the first thirty (30) days of employment.
- D. A unit member may discontinue optional Health and Welfare benefits and any related payroll deductions at any time.
- E. Newly authorized or discontinued deductions will be processed on the next payroll occurring fifteen (15) or more days after written notice by the unit member. Insurance coverage becomes effective on the first of the month following the first payroll deduction.
- F. In the event a unit member is granted a long-term unpaid leave of absence to perform paid duties for the District in a non-bargaining unit position, the unit member's health and welfare benefits shall continue for the duration of the leave unless duplicated in the non-unit position.
- G. Unit members who are absent because of illness and who have exhausted their accumulated paid leave shall continue to receive full insurance coverage paid by the District for that period of illness not to exceed twelve (12) months following exhaustion of said leave.

Section 6 - Unit Member Responsibility.

5 H. Unit members hired after January 15, 2001 may decline any optional coverage(s) by signing a district waiver form subject to any requirement to provide proof of insurance coverage. Furthermore, unit men may not waive coverage if such action would hinder the district's ability to provide group insurance.

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Each qualified unit member is responsible for initiating, revising, or discontinuing optional fringe benefits and authorizing any necessary related payroll deductions by personally completing written forms in the District Business Office during regular working hours. Arrangements will be made to accommodate unit members whose work day is the same as that of the Business Office personnel.

Section 7 - Cash Option.

Health and Welfare benefit money not expended on the unit member's other health and welfare coverage shall be available for cash payment at the unit member's option. Such cash payments shall be reduced by 4.27% to offset District costs associated with providing this benefit. Unit members hired after January 15, 2001 will not be allowed this option.

Section 8 - Carriers and Coverages.

Specific carriers and coverages of all unit members' insurance plans paid by payroll deductions or specified Health and Welfare benefits shall be mutually agreed to by the Association and District. Requests by either party to change existing insurance plans must be made on or before July 15 annually for October 1 implementation.

Section 9 - Life Insurance for Certain Part-Time Unit Members

Effective October 1, 1999 the District shall purchase a \$5,000 Life Insurance Policy for each permanent unit member whose regular hours equal or exceed fifteen (15) per week, and who are not covered by the mandatory insurance coverage referenced in Section 2 of this Article. Reasonable procedures for implementing this Section will be developed in the Business Office. This Section shall be subject to the provisions and requirements of the insurance carrier(s).

Section 10 - Medical Coverage After Age 65.

Unit members retiring after June 30, 1991 shall be eligible to continue to purchase coverage in a District group medical insurance plan after reaching the age of 65, provided that these conditions exist:

- a. The retiree has been employed in the District for no less than ten (10) years.

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- b. The plan carrier allows such participation.
- c. The retiree is otherwise eligible for enrollment in the plan.
- d. The entire cost of such coverage shall be paid by the retiree.

Section 11 - District Responsibility.

The District's full and complete obligations under this Article are limited to payment of the premiums through payroll deduction as indicated above and assisting unit members in resolving problems with carriers.

However, it is expressly understood that all terms and conditions of the various programs available pursuant to this Article are the insurance carriers' responsibility. Therefore, all disputes with respect to the carriers' administrations of such programs are not the responsibility of the District, and are not subject to the grievance procedure(s) in this Agreement.



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## ARTICLE 19

### HOURS, OVERTIME, EXTRA WORK AND ALLOWANCES

#### Section 1 - Hours.

A. Work Schedule. The District workweek begins at 6:00 a.m. on Monday and ends at 6:00 a.m. the following Monday. An employee's normal work schedule shall not exceed five (5) consecutive days, eight (8) hours per day or forty (40) hours per week. This does not preclude the extension of the workweek or the workday on an overtime basis.

1. Prior to making a permanent and involuntary work schedule change of more than two hours for any position(s) within a classification, the District shall determine if any unit member(s) in positions assigned to that schedule at the affected worksite wants to voluntarily accept the change. For purposes of the preceding sentence, the Transportation, Maintenance, Food Services, Warehouse and Grounds departments at the Maintenance, Operations and Transportation facility shall be considered separate "worksites". If there is no appropriate volunteer(s), the least senior unit member(s) in the aforementioned group shall be the one(s) whose work schedule is changed. Except in cases of emergency, reasonable notice of not less than three (3) work days shall be provided prior to implementing the change.
2. A unit member shall be paid appropriately for work at times during which he/she is required to be on duty, for work at times when he/she is "suffered or permitted" to render service in the same classification(s) as he/she is employed and in regular status, and/or for work assigned to be performed away from the job site.

B. Seniority Computation.

Unit member seniority in each classification shall be determined by hire



date/promotion date as follows:

1. For a unit member hired before July 1, 1993 a "permanent and calculated seniority date of hire" shall be used for all decisions based on seniority. This date shall have been determined by the Association and provided to the District prior to changing the unit member's seniority ranking from the previous one based on hours in paid status.
2. For a unit member hired on or after July 1, 1993 seniority decisions shall be based on actual hire date/promotion date. For purposes of this provision, the hire/promotion date shall be the first day of paid service as a regular member of the classification.

a. Exception: The Director of Classified Personnel shall automatically deduct one calendar year of seniority from a unit member's date of hire or promotion within the current classification if the unit member is on unpaid leave of absence for 175 consecutive work days within one fiscal (July 1 through June 30) year. Such adjustment shall occur on July 1 following the qualifying unpaid leave of absence. Leave without pay which is approved for the following reasons shall be excluded from the 175-day count:

1. Military Leave as defined in Section 395 of the Military and Veterans' Code;
2. Family Leave as provided in 29 U.S.C. Section 2611 et seq. of the Federal Code or Section 12945.2 of the California Government Code;
3. Any other leave for which a reduction in seniority credit would be a violation of law;
4. Unit members who ~~are~~ were granted unpaid leave during 1993-94 and 1994-95 school fiscal years to work for the

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District in a non-bargaining unit position will receive seniority credit for that year.

C. Lunch Periods and Rest Periods.

Unit members who are employed five (5) or more hours daily shall be entitled to an uninterrupted lunch period without pay and two (2) paid rest periods of fifteen (15) minutes each. The lunch period shall be for a minimum of one-half (1/2) hour, but no longer than one (1) hour, except for bus drivers, and shall be scheduled near the midpoint of the work day. The rest periods shall be scheduled insofar as practicable at or about the midpoint of each work period.

Unit members scheduled to work for less than five (5) hours daily shall not be required to take an unpaid lunch break, but shall be entitled to one (1) paid rest period of fifteen (15) minutes. The rest period shall be scheduled near the midpoint of the work period. Unit members scheduled to work less than three (3) hours daily shall not be entitled to a paid rest period.

Notwithstanding the above, Instructional Aides scheduled to work at least three (3) hours but less than five (5) hours daily may be scheduled for an unpaid lunch period of thirty (30) minutes and shall be entitled to one (1) paid rest period of fifteen (15) minutes. The lunch period may be scheduled in conjunction with the paid rest period.

D. Reduction in Hours.

In the event the District decides to implement a layoff due to lack of work and/or lack of funds, or a reduction in hours or work year or a voluntary demotion in lieu of layoff, affecting unit members, such action shall be taken in accordance with the requirements of the Education Code including the issuance of appropriate notice. The effects of an actual layoff and/or reduction of hours of unit members, including any impact on remaining unit members, shall be subject to negotiations with the Association. Unit members who have received notification of layoff may use

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Personal Necessity or other approved leave to seek other employment.

Section 2 - Overtime.

A. Definition.

Except as otherwise provided herein, all overtime hours as defined in this Section shall be compensated at a rate of pay equal to time and one-half the regular rate of pay of the unit member for all work authorized. Overtime is defined to include any time worked in excess of eight (8) hours in any one (1) day or on any one (1) shift or in excess of forty (40) hours in any calendar week, whether such hours are worked prior to the commencement of a regularly assigned starting time or subsequent to the assigned quitting time. All hours worked on any day other than the five (5) regularly scheduled work days in any work week shall be compensated at the overtime rate. For purposes of determining what constitutes the sixth and/or seventh days of the work week, any day in paid status is deemed a work day. Unit members who are assigned to work overtime and who are also receiving a shift differential pursuant to this Article, shall receive overtime compensation based on their differential salary rate.

All hours worked on holidays designated by this Agreement shall be compensated at one and one-half (1 1/2) times the regular rate of pay in addition to the regular rate of pay for the holiday. As a net result, a unit member will receive two and one-half (2 1/2) times his/her regular rate of pay for time worked on a holiday.

B. Assigned Overtime.

Overtime opportunities shall be distributed and rotated among available qualified unit members in each department or job site.

Exceptions:

1. Campus Supervisors:

Overtime opportunities for Campus Supervisors shall be distributed and

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rotated by seniority as follows:

- A. Opportunities generated by Education Center-based Administration shall be first offered to Middle School, Elementary School, and Nueva Vista High School Campus Supervisors in order of District-wide seniority. The District shall designate one (1) person to coordinate the District-wide seniority list(s).
- B. All school site overtime shall be offered first to the Campus Supervisor(s) assigned to that site. If insufficient numbers of Campus Supervisors are available at that site, other Campus Supervisors shall then be contacted, in seniority order, from the appropriate group list shown below which includes that site:

Group 1

Rubidoux High School  
Nueva Vista High School  
Mission Middle School  
Ina Arbuckle Elementary  
Learning Center

Group 2

Jurupa Valley High School  
Mira Loma Middle School  
Jurupa Middle School

- C. Seniority lists which are used for the purpose of rotating Campus Supervisor overtime opportunities shall not be terminated and/or restarted at any time. Rotation shall occur continuously without regard to commencement or conclusion of fiscal or calendar years.

2. Bus Drivers:

- A. Overtime opportunities will be offered to Bus Drivers in order of seniority as shown on the current seniority list. Weekend assignments shall be rotated separately from other overtime assignments. The Director of Transportation or his/her designee shall make note of any refusals of overtime work, and the reason(s) for the refusal. Bus Drivers and/or their

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representatives may examine these records by prearrangement with the Director.

B. Probationary Bus Drivers shall not drive a school bus on out-of District trips.

3. Bus Drivers-Special Students:

A. Overtime opportunities will be offered to Bus Drivers-Special Students in order of seniority as shown on the current seniority list. Weekend assignments shall be rotated separately from other overtime assignments. The Director of Transportation or his/her designee shall make note of any refusals of overtime work, and the reason(s) for the refusal. Bus Drivers-Special Students and/or their representatives may examine these records by prearrangement with the Director.

B. Probationary Bus Drivers-Special Students shall not drive a school bus on out-of-District trips.

C. Refusals.

If the District offers an overtime assignment to a unit member who refuses such offer, the unit member shall not be offered overtime work again until the entire rotation of the appropriate list is exhausted. If overtime assigned to a unit member is canceled, he/she shall be notified at least two (2) hours prior to the scheduled overtime or shall be compensated for two (2) hours at the overtime rate. If a unit member who has accepted an offer of overtime fails to appear for the agreed-upon work or declines agreed-upon work less than two (2) hours prior to the scheduled overtime, the work may be offered on an emergency basis to available qualified personnel. Each site shall make note of any refusals of overtime work and the reason(s) for the refusal.

Section 3 - Extra Work.

A. Definition.

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Extra days or hours periodically assigned in addition to a unit member's regular work schedule constitute extra work and shall be distributed and rotated among available qualified unit members within the classification in each department and/or job site. Extra work is paid at the normal hourly rate of pay for the classification, and changes to the overtime rate only when the total time worked exceeds eight (8) hours per day or forty (40) hours per week, or when any such work is performed on the sixth or seventh day of the unit member's work week.

B. Exceptions.

1. Extra work of five (5) consecutive days or less shall be distributed and rotated among available qualified unit members in each department or job site.
2. Instructional Aide opportunities exceeding five (5) consecutive days shall be distributed on the basis of District-wide seniority in the classification.
3. Campus Supervisors: Extra work exceeding five (5) consecutive days shall be distributed and rotated in the same manner as Overtime opportunities are processed for this classification.
4. Extra work opportunities for clerical staff shall be distributed and rotated to qualified unit members by department or job site.
5. Extra work opportunities for Bus Drivers and Bus Drivers-Special Students shall be rotated by seniority as follows:
  - a. Opportunities which occur during designated workdays for Work Year F shall be offered first to the members of the classification who normally and customarily perform the service. If such unit members are insufficient in number, the work shall then be offered to qualified members of the other bus driving classification by seniority.
  - b. Opportunities which occur during designated recess periods for Work Year F shall be offered as follows: Work normally and

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customarily performed by Bus Drivers-Special Students shall be offered first to members of the classification by seniority. If such members are insufficient in number, the work shall then be offered to qualified members of the other bus driving classification by seniority. All other work opportunities shall then be offered to remaining bus drivers.

Seniority lists which are used for the purpose of rotating bus driver extra work opportunities exceeding five (5) consecutive days shall be terminated at the conclusion of each fiscal year, and restarted with the most senior member of the classification at the commencement of the new fiscal year.

- c. Probationary Bus Drivers and Bus Drivers-Special Students shall not drive a school bus on out-of-District trips.

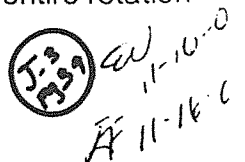
- 6. The District shall designate one (1) person to coordinate the District-wide seniority lists for Extra Work which exceeds five (5) consecutive work days.

C. Upward Adjustment.

A unit member who is assigned to work thirty (30) minutes or more per day in excess of his/her regular part-time assignment for a period of twenty (20) consecutive working days or more shall have his/her regular assignment adjusted upward to reflect the longer hours. If a part-time employee's average paid time, excluding overtime, exceeds his average assigned time by 50 minutes or more per working day in any quarter, the hours paid per day for compensable leaves of absence and holidays in the succeeding quarter shall be equivalent to the average hours paid per working day in the preceding quarter, excluding overtime.

D. Refusal.

If the District offers an extra work assignment to a unit member who refuses such offer, the unit member shall not be offered extra work again until the entire rotation

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of the appropriate list is exhausted. No unit member shall be required to accept extra work assignments.

E. Compensation and Benefits.

A unit member who accepts Extra Work for twenty (20) consecutive days or more shall receive the same compensation and benefits applicable to that classification, excluding Health and Welfare benefits, as during the regular work year.

Section 4 - Use Of Unit Members As Substitute Employees.

If the District determines that a unit member will substitute for another unit member within the same classification, the unit member who performs the substitute work shall be paid at his/her current regular rate of pay. If the District determines that such substitute work will be provided by unit members, such work shall be distributed and rotated equitably to unit members within the same classification within the department or worksite. Such work shall not be subject to the limits described in Section 3, C.

Section 5 - Allowances.

A. Shift Differential.

When one-half (1/2) or more of a unit member's regularly assigned work hours fall after 5:00 p.m., the unit member shall receive a shift differential bonus of five percent (5%) of his/her base rate of pay for the entire shift.

B. Minimum Call-In Time.

Any unit member called in to work on a day when the unit member is not scheduled to work shall receive a minimum of three (3) hours of pay at the appropriate hourly rate of pay under this Agreement.

C. Call-Back Time.

Any unit member who has gone home after completing his/her regular assignment and was not previously scheduled to work additional hours that day and is called back to work, shall be compensated for a minimum of two (2) hours of work at the appropriate rate of pay under this Agreement.

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D. Stand-By Time.

On any day that a unit member is scheduled to be available for stand-by, he/she shall receive forty dollars (\$40.00) as compensation for holding himself/herself available. If actually called in, hours worked will be paid at the appropriate rate or the stand-by allowance, whichever is greater.

E. Uniform Allowance.

The District shall provide each unit member whose assignment requires wearing a uniform as per Board Policy/Regulation #4218, an allowance of twenty dollars (\$20.00) per month for assigned work months. Such allowance shall be disbursed semi-annually.

F. Mileage Reimbursement.

Unit members will be reimbursed at the highest rate paid on a mileage basis by the District for use of their own personal vehicle on District business when authorized by their supervisor. However, a unit member may choose instead to receive the current Internal Revenue Service mileage allowance rate. Requests to receive the IRS rate must be made at the same time as the first claim for reimbursement after each new calendar year. All subsequent claims for that year will then be reimbursed at the IRS rate. It is understood and agreed that unit member travel between home and work site is exempt from this provision. This reimbursement shall be payment in full for all personal vehicle operating, maintenance, repair, insurance and other costs resulting from such use.

Unit members required by the District to use their personal vehicle to provide transportation to more than one (1) work site, resulting from employment in one (1) position, shall be reimbursed upon request at the rate outlined above. It is understood and agreed that unit member travel to more than one (1) work site which is the result of employment in more than one (1) position sought by the unit member shall not be reimbursed. Unit members shall not be required to utilize

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their personal vehicles to transport students.

G. Overnight Trips.

Notwithstanding any other provisions of this Agreement, on an assignment that requires an overnight stay, the unit member shall not be on paid status between the time he/she is relieved of duty at the end of one (1) day and the time duty resumes the following day. ~~Reasonable costs of food and lodging for the unit member will be reimbursed by the District.~~ Lodging and meal expenses for the unit member will be reimbursed by the District as described in Administrative Procedure #124.

H. Vehicle Unavailability.

Whenever a unit member is unable to discharge regularly scheduled duties because of unavailability of an appropriate District vehicle, he/she shall suffer no loss of wages for the day. However, the unit member may be assigned to other duties during his/her regularly scheduled hours.

I. Training.

When the District requires a unit member to take additional training to maintain or improve job skills or when training is required by an outside agency to maintain necessary licenses or certificates, the unit member shall be on paid status for the hours involved, excluding out of class study hours, and shall be reimbursed for necessary expenses. Prior authorization by the immediate supervisor is required to qualify under this Section. Voluntary training is excluded from this Section.

J. Physical Exams.

1. In the event the District requires a physical examination (including TB tests) as a condition of employment or the continuation of employment, the District shall assume the full cost of any such examination. If impossible to schedule during non-work time, unit members shall be provided with reasonable released time for such a physical exam.

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2. If as a condition of maintaining a required school bus driver's certificate, it is impossible for the unit member to schedule a physical examination during non-work time within a 6:00 a.m. to 6:00 p.m. work day, the unit member shall be compensated for the examination time. Such an examination must take place at least two (2) weeks before the validity of the school bus driver's certificate lapses. Advanced authorization for such an examination is required in order to receive compensation.

K. Bus Upkeep.

Bus schedules shall be constructed so as to allow sufficient time for unit members in the bus driver classifications to wash and clean their buses.

L. Field Trip Compensation.

Unit members in the bus driver classifications, who are assigned field trips, shall be appropriately compensated for the full duration of their field trip assignment. The field trip assignment shall begin when the driver leaves the Transportation Department, and shall conclude when the driver returns to the Transportation Department. In the event that the field trip assignment requires the unit member to stay overnight, the unit member shall be considered off duty and on non-paid status from the time that the bus is secured in the evening until the time the unit member is required to board the bus and resume the field trip assignment on the following day.

M. Bus Driver Hours Increase.

Any assigned increase in hours for Bus Drivers or Bus Drivers-Special Students which shall extend beyond twenty (20) consecutive work days, shall be offered on the basis of hire date seniority exclusive of any breaks in service or service in other classifications. "Hire date", for purposes of this Section, shall mean the first day of paid service as a regular District employee in the classification being increased.

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N. Instructional Aide Service to Students Requiring Toileting and Feeding.

Where the duties assigned and performed by an Instructional Aide include personally helping a ~~handicapped~~ student(s) with exceptional needs to use the toilet and/or feeding a ~~handicapped~~ student(s) with exceptional needs, such Instructional Aide shall receive a stipend equaling 5% 10% of his/her daily base rate of pay for each day he/she is scheduled by the Principal or his/her designee to perform such duties. Payment shall apply to the Instructional Aide's entire regular shift, unless the Instructional Aide is absent, ~~during all or part of the scheduled day.~~

O. Specialized Training.

Unit members who are assigned to provide specialized physical health care service to a student(s) with exceptional needs shall be provided with the specialized training necessary. Such training shall be provided by a school nurse or other qualified professional. If training is conducted during non-duty hours, the unit member shall be compensated at the appropriate rate of pay.

P. Specialized Physical Health Care.

Specialized Physical Health Care procedures are specific health care services identified in a medical protocol that may be performed on a daily basis to ensure the health and well being of a student with exceptional needs.

1. Only unit members who are qualified or trained in accordance with Education Code and Title V provisions may assist students who require specialized physical health care services.
2. The District shall comply with all Education Code and Title V provisions, so unit members may work and provide specialized physical health care in a safe, appropriate environment.
3. As required by Government Code Section 825, the District shall defend a unit member against any claim or action against him/her, for an injury arising

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out of an act or omission occurring within the scope of his/her employment as  
an employee of the District, while implementing the provisions of this section.

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## ARTICLE 24

### DURATION

#### Section 1 – Duration.

This Agreement shall remain in full force and effect up to and including June 30, 2002, and thereafter shall continue in effect until superseded by a subsequent Agreement. If either Party wishes to modify, amend or add to this Agreement, that party must notify the other Party of such intent by March 15, 2002.

#### Section 2 – Reopeners.

The Parties agree to reopen negotiations for the 2001-02 school year on Article 14 – Classified Salary Schedule and Ranges and Article 17 – Health and Welfare Benefits. Additionally, during the 2001-02 school year either party may select three (3) additional Articles to reopen.

#### Section 3 – Successor Agreement.

The Parties agree to create a new Agreement with a term of July 1, 2001 to June 30, 2004.

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**DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT**  
In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

Jurupa Unified School District

Name of Bargaining Unit: California School Employees' Association Certificated      Classified X  
New Agreement      or Reopener X

The proposed agreement is a one year agreement that covers the period beginning July 1, 2000 and ending June 30, 2002 and will be acted upon by the Governing Board at its meeting on January 16, 2001.  
(Date)

**A. Proposed Change in Compensation**

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year 2000-2001	Year 2 20__ - __	Year 3 20__ - __
1.	Salary Schedule - Increase (Decrease)	\$ 11,760,200	\$ 1,176,020	\$	\$
			10.0%	%	%
2.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement		\$ *	\$	\$
			%	%	%
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)	252,300	\$ 25,230	\$	\$
			10.0%	%	%
	Description 10% on Longevity Stipends				
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.)	\$ 1,700,700	\$ 170,070	\$	\$
			10.0%	%	%
5.	Health/Welfare Benefits - Increase (Decrease) Current Cap: \$ 4,600 Proposed Cap: \$ 4,600	\$	\$ -0-	\$	\$
			0.00%	%	%
6.	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 13,713,200	\$ 1,371,320	\$	\$
			10.00%	%	%
7.	Total Number of Represented Employees		556.52		
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	\$ 24,641	\$ 2,464.10	\$	\$
			10.00%	%	%

\*Step and Column is included in cost prior to proposed agreement.



A. Provide a brief narrative of the proposed change(s) in compensation, include percentage change(s), effective date(s), other salary schedule adjustments, and comments and explanations as necessary . Effective July 1, 2000 the Classified Salary Schedule will be increased by 10.0%.

B. **Proposed Negotiated Changes in Non-Compensation Items** (class size adjustments, staff development days, teacher prep time, etc.) N/A

C. **What are the specific impacts on instructional and support programs to accommodate the settlement?** Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations. N/A

**D. What contingency language is included in the proposed agreement?** Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language. The parties agree to reopen negotiations for the 2001/02 school year on Article 14 – Classified Salary Schedule and Ranges and Article 17 – Health and Welfare Benefits

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**E. Source(s) of Funding for Proposed Agreement**

1. Current Year The General Fund Unrestricted Reserve

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2. How will the ongoing cost(s) of the proposed agreement be funded in future years? The General Fund Unrestricted Reserve and ongoing Revenue Limit funding with COLA

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3. If a multi-year agreement, what is the source(s) of funding for each year, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligation) N/A

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4. For all proposed agreements, please provide an updated multi-year financial projection covering the term of the agreement (for single year agreements, include impact on the next two subsequent fiscal years). Include a listing of all assumptions used in the projections, attendance/enrollment growth, COLA, etc.

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves****1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement) for both Unrestricted and Restricted General Fund	\$ 122,371,206
b. State Standard Minimum Reserve Percentage for this District	3%
c. State Standard Minimum Unrestricted Fund Reserve Amount for this District (Line 1 times Line 2 OR \$50,000 for a district with less than 1,001 ADA)	\$ 3,671,136

**2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)**

a. General Fund Budgeted <u>Unrestricted</u> Designated for Economic Uncertainties (Object 0971, Fund 1UR)	\$ 4,065,972
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount (Object 0979, Fund 1UR)	\$
c. Special Reserve Fund (J-207)-Budgeted Designated for Economic Uncertainties (Object 0971, Fund RNF)	\$
d. Special Reserve Fund (J-207)-Budgeted Unappropriated Amount (Object 0979, Fund RNF)	\$
e. Article XIII-B Fund (J-241)-Budgeted Designated for Economic Uncertainties	\$
f. Article XIII-B Fund (J-241)-Budgeted Unappropriated Amount	\$
g. Total District Budgeted Unrestricted Reserves  (For %, divide Line 2.g. by Line 1.a.)	\$ 4,065,972  3.32%

3. Do the district budgeted unrestricted reserves meet the state standard minimum reserve amount? (Line 1.c. is less than or equal to Line 2.g.) Yes ☐ No ☐

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for certification and public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and G.C. 3547.5.

\_\_\_\_\_  
Signature - District Superintendent

\_\_\_\_\_  
January 2, 2001

\_\_\_\_\_  
Date

I certify that, to the best of my knowledge and belief, the cost analysis presented in this document accurately projects the cost of salaries and benefits of the proposed collective bargaining agreement.

\_\_\_\_\_  
Signature - Clerk/President, Governing Board

\_\_\_\_\_  
January 2, 2001

\_\_\_\_\_  
Date

District Contact Person: Pam Lauzon Telephone No: (909) 360-4107

**IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET**  
**In accordance with AB 3141 (Statutes of 1994, Chapter 650) (EC 42142)**

Date of governing board approval of budget revisions in Col. 2 January 16, 2001

If the board approved revisions are different from the proposed revisions in Col. 2, provide an updated report upon approval of the district governing board.

	(Col. 1) Latest Board-Approved Operating Budget Before Settlement (As of <u>10/31/00</u> )	(Col. 2)* Adjustments as a Result of Settlement	(Col. 3)** Other Revisions Board Approval Date: 12/4/00	(Col. 4) Total Impact on Budget (Cols. 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)	83,422,425	-0-	1,446,108	84,868,533
Remaining Revenues (8100-8799)	29,850,869	-0-	5,092,035	34,942,904
<b>TOTAL REVENUES</b>	113,273,294	-0-	6,538,143	119,811,437
<b>EXPENDITURES</b>				
1000 Certificated Salaries	59,313,619	-0-	6,753,298	66,066,917
2000 Classified Salaries	15,478,410	1,201,250	568,652	17,248,312
3000 Employees' Benefits	15,219,512	170,070	433,580	15,823,162
4000 Books and Supplies	8,518,537	-0-	206,547	8,725,084
5000 Services and Operating Expenses	8,523,157	-0-	805,414	9,328,571
6000 Capital Outlay	1,986,779	-0-	397,752	2,384,531
7000 Other	1,076,756	-0-	91,891	1,168,647
<b>TOTAL EXPENDITURES</b>	110,116,770	1,371,320	9,257,134	120,745,224
<b>OPERATING SURPLUS (DEFICIT)</b>	3,156,524	(1,371,320)	(2,718,991)	(933,787)
8900 OTHER SOURCES AND TRANSFERS IN	-0-	-0-	-0-	-0-
7600 OTHER USES AND TRANSFERS OUT	1,625,982	-0-	-0-	1,625,982
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>	1,530,542	(1,371,320) *	(2,718,991)	(2,559,769)
<b>BEGINNING BALANCE (Object 9791 less 9560)</b>	7,237,229	-0-	-0-	7,237,229
<b>CURRENT-YEAR ENDING BALANCE</b>	8,767,771	(1,371,320)	(2,718,991)	4,677,460
<b>COMPONENTS OF ENDING BALANCE:</b>				
096X Reserved Amounts	301,926	-0-	54,562	356,488
0971 Reserves for Economic Uncertainties	8,465,845	(1,371,320)	(3,028,553)	4,065,972
0972-8 Board Designated Reserve Amounts			255,000	255,000
0979 Unappropriated Budget				

- If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase in Section A, line 6, page 1, explain the variance below (i.e., increase was partially budgeted, salaries/benefits are budgeted in other funds (etc.))

\*\*Explanation of Column 3 OtherRevisions: First Interim Report Adjustments. Certificated Collective Bargaining Agreement, Excess Resolution to Board on 1/16/01 (Includes additional 100 ADA (\$446,028) and Sp. Educ. Mandate Settlement (\$814,681)).



# JURUPA UNIFIED SCHOOL DISTRICT

## MULTI-YEAR BUDGET PROJECTION

Disclosure CSEA Collective Bargaining Agreement  
Combined

Description	Account Codes	2000/01 Projected	2001/02 Projected	2002/03 Projected
<b>A. REVENUES</b>				
1) Revenue Limit Sources	8010 - 8099	84,868,533	89,870,664	94,335,998
2) Federal Revenues	8100 - 8299	7,284,046	7,328,956	7,368,212
3) Other State Revenues	8300 - 8599	20,117,184	18,625,905	18,906,005
4) Other Local Revenues	8600 - 8799	7,541,674	7,266,013	7,418,730
5) TOTAL REVENUES		119,811,437	123,091,538	128,028,945
<b>B. EXPENDITURES</b>				
1) Certificated Salaries	1000 - 1999	66,066,917	67,618,154	69,040,121
2) Classified Salaries	2000 - 2999	17,248,312	17,407,085	17,570,858
3) Employee Benefits	3000 - 3999	15,823,162	16,115,048	16,386,392
4) Books & Supplies	4000 - 4999	8,725,084	7,182,274	7,248,174
5) Services, Other Exp.	5000 - 5999	9,328,571	8,937,087	9,044,087
6) Capital Outlay	6000 - 6999	2,384,531	1,582,339	1,582,339
7) Other Outgo	7100 - 7299	1,380,516	1,380,516	1,380,516
8) Dir. Supp./Ind. Costs	7300 - 7399	(211,869)	(211,869)	(211,869)
9) TOTAL EXPENDITURES		120,745,224	120,010,634	122,040,618
<b>C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.</b>		(933,787)	3,080,904	5,988,327
<b>D. OTHER FINANCING SOURCES/USES</b>				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	0	0	0
b) Transfers Out	7610 - 7629	1,243,659	1,243,659	1,243,659
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	382,323	382,323	382,323
3) Contrib. to Rest. Pgm.	8980 - 8999	0	0	0
4) TOTAL OTHER FIN. SOURCES/USES		(1,625,982)	(1,625,982)	(1,625,982)

E. NET INC. (DEC.) IN		(2,559,769)	1,454,922	4,362,345
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.		7,067,540	4,677,460	6,132,382
b) Audit Adjust.	9791	169,689	0	0
c) As of July 1, Aud.				
	9792-9793			
e) Net Beginning Bal.		7,237,229	4,677,460	6,132,382
2) Ending Balance, June 30		4,677,460	6,132,382	10,494,727
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611	2,500	2,500	2,500
Stores	9612	299,426	299,426	299,426
Prepaid Expend.	9613	0	0	0
Other	9619	0	0	0
Gen. Reserve(EC 42124)	9630	0	0	0
Legally Restricted	9640	54,562	54,562	54,562
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	4,065,972	5,520,894	9,883,239
Designated For -	9720 - 9789			
School Oper. Supply Alloc. C/O	9720	255,000	255,000	255,000
Capital Projects	9760	0	0	0
	9730	0	0	0
	9740	0	0	0
c)Unapprop. Amt.	9790	0	0	0
REQUIRED RESERVE ( 3 % )		3,671,136	3,649,098	3,709,998
OVER/(SHORT) REQUIRED RESERVE		394,836	1,871,796	6,173,241

**Jurupa Unified School District  
2001/2002 Budget Projection**

**Revenue/Expenditure Assumptions**

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 421 students, for a total enrollment of 20,360 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 3.8% funded COLA. Deficit factor 1.000 (i.e., 0.000% deficit) (School Services of California Financial Projection Dartboard).
- Special Education Funding adjusted for State's new funding model, receives a 3.8% funded COLA.
- Special Education Mandate Settlement Funding \$81,468
- Lottery Revenue estimated at \$120 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 3.8% funded COLA.
- All other funding is estimated at the 2000/2001 level.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2000/2001.
- Funding for Class Size Reduction will continue at \$904 per pupil for all participating classes. Kindergarten, first, second and third grade will be implemented.

**EXPENDITURE ASSUMPTIONS:**

- All Salary schedules reflect a 10.0% increase on the 2000/01 salary schedule effective July 1, 2000. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,126,767).
- Health and welfare benefits for all personnel remain at the 1999/2000 level.
- 15 additional teaching positions for enrollment growth.
- 2 additional teaching positions for enrollment growth in Special Education.

- 2 additional instructional aide positions for enrollment growth in Special Education.
- Utility costs are budgeted at the same level as 2000/2001.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.

**INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer (\$450,000)

**DEBT SERVICE:**

- Energy Efficiency Bond Repayment and Lease Purchase of print shop equipment.



**Jurupa Unified School District  
2002/2003 Budget Projection**

**Revenue/Expenditure Assumptions**

**REVENUE ASSUMPTIONS:**

- Projected enrollment increase of 372 students, for a total enrollment of 20,732 (including Nueva Vista, Rio Vista, and Special Education).
- Base Revenue Limit funding per ADA has a 3.2% funded COLA. Deficit factor 1.000 (i.e., 0.000% deficit) (School Services of California Financial Projection Dartboard).
- Special Education Funding adjusted for State's new funding model, receives a 3.2% funded COLA.
- Special Education Mandated Cost Settlement funding \$81,468.
- Lottery Revenue estimated at \$120 per ADA.
- The Supplemental Grant, Home to School Transportation and Special Education Transportation funding receives a 3.2% funded COLA.
- All other funding is estimated at the 2000/2001 level.
- Assumes that Mega-Item transfers from Special Projects will remain at the same level as in 2000/2001.
- Funding for Class Size Reduction will continue at \$933 per pupil for all participating classes. Kindergarten, first, second and third grade will be implemented.

**EXPENDITURE ASSUMPTIONS:**

- All Salary schedules reflect a 10.0% increase on the 2000/01 salary schedule effective July 1, 2000. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,098,767).
- Health and welfare benefits for all personnel remain at the 1999/2000 level.
- 13 additional teaching positions for enrollment growth.
- 2 additional teaching positions for enrollment growth in Special Education.



- 2 additional instructional aide positions for enrollment growth in Special Education.
- Utility costs are budgeted at the same level as 2000/2001.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for growth will be expended from Developer Fees.

**INTERFUND TRANSFER ASSUMPTIONS:**

- State Deferred Maintenance transfer (\$450,000)

**DEBT SERVICE:**

- Energy Efficiency Bond Repayment and Lease Purchase of print shop equipment.