

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION Sam Knight, President Carolyn Adams, Clerk Mary Burns John Chavez Ray Teagarden
SUPERINTENDENT Benita B. Roberts

MONDAY, NOVEMBER 6, 2000 - NOTE NEW LOCATION
EDUCATION CENTER BOARD ROOM, 4850 Pedley Road, Riverside, CA 5:00 p.m.

OPEN PUBLIC SESSION 5:00 P.M.

Call to Order in Public Session

(President Knight)

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Teagarden, Mr. Chavez

HEARING SESSION 5:00 P.M.

PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

CLOSED SESSION 5:00 P.M.

The Board will adjourn to Closed Session in the Board Conference Room pursuant to Government/Education Codes listed below:

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #8, and public employee discipline/dismissal/release/non-renewal/reassignment/resignation/retirement/suspension/complaints.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #00-083, #01-007, #01-008.

CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Section 54956.8: Property: Street Address: 10551 Bellegrave, Mira Loma, California; Negotiating Parties: Lessor: Jurupa Unified School District; Lessee: Economic Development Agency.

**DEDICATION CEREMONY AND TOUR OF NEW EDUCATION CENTER
6:00 P.M. BOARD ROOM
WELCOME BY THE SUPERINTENDENT**

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call Board Members: President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden

Roll Call Student Members: Richard Dean, Jessica Wills, Teresa Rummel

COMMUNICATIONS SESSION

1. Report of Student Board Members

- a. Hear Reports from 2000-01 Student Board Members (Mrs. Roberts)

The Board welcomes Richard Dean, Jurupa Valley High School Student Board Member, Jessica Wills, Rubidoux High School Student Board Member, and Ms. Teresa Rummel, Student Board Member from Nueva Vista Continuation High School. Student Board Members may wish to address the Board regarding student achievements, interests, or other matters.

2. Recognition

- a. Introduce Candidates for November 7 Governing Board Election (Mrs. Roberts)
The district has a long history of introducing candidates for the Board of Education at Board meetings prior to each election.

Trustee Area 2

John J. Chavez (Incumbent)
Thomas Langdale

Trustee Area 4

Carolyn A. Adams (Incumbent)
Bob Hernandez

Information only.

- b. Accept Donation for Indian Hills Elementary School (Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Mr. Rodney Knowles, a resident, wishes to donate a Micro Chips Vending tabletop snack machine, with the request it be used in the staff lounge at the school. The estimated value is \$400.00.

Administration recommends acceptance of these donations, with letters of appreciation to be sent.

3. Administrative Reports and Written Communications

a. Hear Report on Public School Accountability Act

(Mrs. Roberts)

The Public School Accountability Act, SB 1X, Chapter 3 Statutes of 1999, has several parts, involving both rewards and sanctions. One of its provisions is the authorization of planning and implementation funding for schools not meeting their annual Academic Performance Index (API) school growth targets or their growth targets for one or more significantly represented groups. This part of the Act is called the Immediate Intervention/Underperforming Schools Program (II/USP). The California Department of Education recently notified the District that eight schools (Jurupa Valley High, Rubidoux High, Ina Arbuckle Elementary, Mission Bell Elementary, Pacific Avenue Elementary, Van Buren Elementary, Mission Middle, and Sunnyslope Elementary) will receive grants of \$50,000 each.

The State calculates an API target each year for every school in the State. This target represents at least 5% growth and is calculated using a complex formula. The Board should note that every elementary school in the district, except Van Buren Elementary School, met its 1999-2000 schoolwide growth target. However, elementary schools eligible this year for the II/USP program did not make their target for one or more of their "significant groups" (a group is considered "significant" if there are at least 100 student scores). Presently, scores are computed for significant racial/ethnic groups and students receiving free and reduced price lunch. Secondary schools eligible for the program did not make their overall school growth target nor did they make their growth target for one or more of their significant groups. During the past week, principals and members of their staff were invited to interview potential external evaluators. Site teams will attend a meeting sponsored by the California Department of Education on November 16 and 17. At this workshop, schools will receive information about working with their external evaluators on action plans that meet quality review criteria recently adopted by the State Board of Education.

The timelines for implementation of the II/USP during this second year are extremely tight. When the district received notification of the schools eligible to apply, the Assistant Superintendent Education Services submitted the application immediately. Last year, three district schools applied but were not selected, as only 350 schools statewide were a part of the first year of implementation. The program requires the District and school sites to select a team of external evaluators to assist a district/school site and community team to develop two-year plans for raising achievement. Following the first year of planning, schools are eligible to receive additional funding of up to two years of state funding, or three years of federal funding to improve their overall scores, and, if necessary, for each of the significantly represented groups. Failure to improve may result in serious sanctions. Information only; no action required.

b. Other Communications and Administrative Reports

(Mrs. Roberts)

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.** The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. **Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

ACTION SESSION

A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-8 as printed.

- * 1. Approve Minutes of October 16, 2000 Regular Meeting
- * 2. Purchase Orders (Mrs. Lauzon)
- * 3. Disbursement Orders (Mrs. Lauzon)
- * 4. Agreements (Mr. Edmunds)
- * 5. Notice of Completion for Modtech, Inc., Purchase of 40 Portable Classrooms for 15 District Sites (Mr. Edmunds)
- * 6. Notice of Completion for Universal Asphalt Co., Inc. - Bid #00/12L, Asphalt Repair at Fourteen (14) District Sites (Mr. Edmunds)
- * 7. Approve Out-of-State Travel Request from Rubidoux High School (Dr. Mason)
Ms. Rachel Williams, teacher at Rubidoux High School, is requesting approval to travel to Kansas City, Missouri on Thursday, November 16 through Sunday, November 19, 2000 with nine (9) students. The purpose of the trip is to provide students an opportunity to attend the annual Journalism Education Association Convention and meet professional journalists. They will also attend workshops pertaining to publishing a newspaper and compete with other students on a national level. Travel will be by commercial air, supervision will be provided by staff members, and costs will be paid through fundraisers. Administration has indicated that no eligible student will be denied an opportunity to participate in this field trip due to lack of funds. A copy of the Out-of-State Travel Request is included in the supporting documents.

It is recommended that the Board approve the Out-of-State Travel Request from Ms. Rachel Williams to travel to Kansas City, Missouri on Thursday, November 16 through Sunday, November 19, 2000 with nine (9) students to participate in an annual Journalism Education Association Convention.
- * 8. Approve Non-Routine Field Trip Request from Rustic Lane Elementary School Dr. Mason)
Mr. Brian Henry and Mr. John Vigrass, Rustic Lane Elementary School teachers, are requesting approval to travel to Pathfinder Ranch with one hundred two (102) sixth-grade students Wednesday, February 14 through Friday, February 16, 2001. The purpose of the trip is to provide an opportunity for students to attend science camp. The cost of the trip is \$95.84 per student plus transportation costs. Students participate in fundraising activities to earn the money for the entire sixth grade to attend the science school. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

- * 8. Approve Non-Routine Field Trip Request from Rustic Lane Elementary School (Dr. Mason)
(Continued)

The program includes academic coursework with lecture, laboratory and field experiences, meals and lodging. Health and accident insurance for each attendee is included in the fee and the school maintains an infirmary with a resident nurse. Students are in "class" most of the day and evening, but they do have supervised recreation time scheduled. All science teachers have Bachelor's or advanced degrees in their subject areas. Courses are taught with a systems approach to environmental understanding and will satisfy the standards established in the California State Science Framework. Courses may be selected in advance to align with the district science course objectives for sixth grade. It is recommended that the Board approve the Non-Routine Field Trip Request for one hundred two Rustic Lane sixth-grade students to travel to Pathfinder Ranch to attend science camp on Wednesday, February 14 through Friday, February 16, 2001.

- ** B. Approve Submittal of Part II of the 2000/2001 Consolidated Application (Mr. Mendez)

The Consolidated Application is a request for funds for ten categorical aid programs. Part I was approved by the Board of Education on June 19, 2000 and submitted to the State Department of Education. In Part II of the Consolidated Application for 2000/2001, the total funding for consolidated application programs including carryover is \$6,203,396. A copy of Part II of the Consolidated Application is included in the supporting documents for Board members.

The five programs covered by state funding include School Improvement, \$1,298,304 (elementary and middle schools receive to support improvement efforts); Economic Impact Aid, \$1,526,105 (primarily used to supplement the English Learners program); Tenth Grade Counseling, \$43,340 (allocated to Jurupa Valley, Rubidoux, and Nueva Vista to provide extra counseling to tenth grade students to determine whether they are making satisfactory progress toward meeting graduation requirements); Professional Development, \$78,928 (allocated to Jurupa Valley, Rubidoux, and Nueva Vista to provide staff development); and Tobacco Use Prevention Education (TUPE), \$47,541 (supports tobacco prevention education in grades 4-8).

Five federal programs are included in the application. The Title I program is designed to provide supplemental funds for underachieving students at schools with a high concentration of poverty. Title VI, Innovative Education program strategies, supports activities that encourage school reform and educational innovation. For 2000/2001, the district is continuing to support the library programs and elementary counseling services. Title VI, Class Size Reduction, provides all grades K-3 teachers with staff development opportunities. Title II, Eisenhower, supports professional development activities mainly in the areas of math and science. Title IV, Safe and Drug Free Schools and Communities, provides support of school- and community-based drug education and prevention programs. The federal 2000/2001 funding allocations are as follows: Title I, \$2,503,817; Title II, \$154,082; Title IV, \$95,811; Title VI, Innovative Strategies, \$120,656; and Title VI, Class Size Reduction, \$328,074.

Part II of the Consolidated Application also contains the allocations by site and the Limited-English Proficient (LEP) Staffing Plan Annual Report. School level plans, which were submitted to the Board in July, describe how these funds will be spent. Any new funds received for this year must be used for the purposes described in each school's plan, or changes in priorities must be amended and approved by the School Site Council and submitted to the Director of Research and Categorical Projects.

Administration recommends that the Board approve submittal of Part II of the 2000/2001 Consolidated Application.

C. Review and Act on School Facility Matters

1. Consider and Approve Agreement for Construction of a Stadium at Jurupa Valley High School (Mrs. Roberts)

As part of the development of the District's Five Year Master Plan for Facilities, each principal was asked to survey staff and parents to determine their priorities for improvements at their site. Survey results from Jurupa Valley High School indicated considerable interest in building a stadium in the Mira Loma area of the District. The District staff worked with County Supervisor John Tavaglione and the Economic Development Agency to develop an agreement whereby the Economic Development Agency and County mitigation fees would fund the major portion of a stadium with the District using Redevelopment revenue to pay approximately one-third of the projected \$3 million dollar cost using an extended payment schedule. In order to facilitate having the stadium ready for fall of 2001, the District would enter into an agreement with the Economic Development Agency to lease the property to that Agency until construction is completed. Once construction is completed, the property would be returned to the District. After discussion, Administration recommends that the Board approve the Agreement between the Riverside County Economic Development Agency and the Jurupa Unified School District to lease and construct a stadium on the Jurupa Valley High School campus.

2. Review and Act on Other School Facility Matters (Mr. Edmunds)
Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

- D. Act on Student Discipline Cases (Dr. Hovey)
The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases subject to corrections and changes resulting from review in Closed Session.

REVOKE - SUSPENDED EXPULSION:

- ** 1. It is recommended that the Board of Education revoke the June 19, 2000, Suspended Expulsion Order of the following pupil in Discipline Case #00-083 and expel the pupil under the terms of the original expulsion order. The pupil will be referred to the Jurupa Community School, operated by the Riverside County Office of Education. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 16, 2001.

EXPULSIONS:

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #01-007 for violation of Education Codes 48900 (c & k) and 48915 (a3), for the Fall Semester 2000 and Spring Semester 2001; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 18, 2001.

D. Act on Student Discipline Cases (Continued)

(Dr. Hovey)

- ** 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #01-008 for violation of Education Codes 48900 (a2 & k) and 48915 (a1), for the Fall Semester 2000 and Spring Semester 2001; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the School and Community OutREach Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 18, 2001.

Administration recommends the discipline actions as described and listed above subject to corrections and changes resulting from review in Closed Session.

E. Approve Personnel Matters

- * 1. Approve Personnel Report #8 (Mr. Campbell)

Administration recommends approval of Personnel Report #8 as printed subject to corrections and changes resulting from review in Closed Session.

F. Review Routine Information Reports

1. Hear Report on Supplemental Employee Retirement Plan (Mr. Campbell)

Included in the supporting documents is information that we have received from Keenan and Associates on a potential supplemental retirement plan (SERP) for certificated employees. The program is essentially the same design that was offered by the Alvard Unified School District several years ago. An overview of the plan is provided as well as specifics about how it would be implemented and administered. District administration, Keenan representatives, and the NEA-J President have met recently to review program specifics. If, after further review, we are able to demonstrate that there would be no additional cost to the District, our intention is to bring a recommendation to the Board before winter break. Information only.

2. Announce Board Meeting Locations for 2000-2001 (Mrs. Roberts)

All future Board meetings, unless otherwise noted, will be held in the Education Center Board Room. Two exceptions will occur during the 2000-2001 school year to honor district employees: the principal, administrator, and classified "Employee of the Year" recognition will be held at Glen Avon Elementary School on January 2, 2001, and certificated employees will be honored at Mira Loma Middle School on April 16, 2001. Information only.

ADJOURNMENT

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

**MINUTES OF THE REGULAR MEETING
MONDAY, OCTOBER 16, 2000**

OPEN PUBLIC SESSION

CALL TO ORDER The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Knight at 6:00 p.m. on Monday, October 16, 2000, in the Multi-Purpose Room at Peralta Elementary, 6450 Peralta Place, Riverside, California.

ROLL CALL Members of the Board present were:
Mr. Sam Knight, President
Mrs. Carolyn Adams, Clerk
Mrs. Mary Burns, Member
Mr. John Chavez, Member
Mr. Ray Teagarden, Member

STAFF PRESENT Staff Advisers present were:
Mrs. Benita B. Roberts, Superintendent
Dr. DeWayne Mason, Assistant Superintendent Education Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Dr. Mitch Hovey, Director Administrative Services
Ms. Pam Lauzon, Director Business Services
Mr. Memo Mendez, Director Research & Categorical Projects

HEARING SESSION

PUBLIC VERBAL COMMENTS President Knight opened the Public Verbal comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.

CLOSED SESSION

ADJOURN TO CLOSED SESSION PRESIDENT KNIGHT ADJOURNED THE BOARD TO CLOSED SESSION IN THE TEACHERS' LOUNGE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #6, AND PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/REASSIGNMENT/RELEASE/NON-RENEWAL/RESIGNATION/RETIREMENT/SUSPENSION/COMPLAINTS, AND EXPULSION CASES #01-004, #01-005, AND #01-006. At 6:01 p.m., the Board recessed to Closed Session in the Teachers' Lounge. At 6:40 p.m., the Board adjourned from Closed Session.

OPENING OF REGULAR BOARD MEETING

CALL TO ORDER At 7:00 p.m., President Knight called the meeting to order in Public Session.

ROLL CALL BOARD & STUDENT MEMBERS President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden Richard Dean, Jessica Wills, Teresa Rummel (absent, arrived 7:10 p.m.)

FLAG SALUTE Elizabeth Gaxiola and Kim Trunnell, Peralta Elementary students, led the audience in the Pledge of Allegiance.

INSPIRATIONAL COMMENT Mr. Chavez made an inspirational comment.



COMMUNICATIONS SESSION

REPORT - STUDENT BOARD MEMBER JVHS

Richard Dean, Jurupa Valley High School student Board member, reported the following: the school's flag was flown at half-mast this week to honor those who died on the United States Ship COLE. The University of California, Riverside and The Press-Enterprise will honor seniors at the 2000/2001 High School Scholars' Award Banquet on Wednesday evening, October 25. The first School Site Council meeting will be held on October 24. Homecoming is scheduled for October 20 against Santiago. The next choir concert will be held on October 26.

REPORT - STUDENT BOARD MEMBER RHS

Ms. Jessica Wills, Rubidoux High School student Board member, reported the following: Back-to-School Night went well; it was great to see parents and students involved in a puzzle-piece contest to learn about the school's clubs and sports activities. The volleyball and tennis teams are in second place and the cross country team is in first place. At the invitational in Hawaii, the cross country team placed in the top five positions. The varsity football team won against Bloomington 41-14. The band placed second overall at their first field show; their next performance is scheduled for Saturday, October 21.

INTRODUCE STUDENT BOARD MEMBER - NUEVA VISTA

The Superintendent introduced Ms. Teresa Rummel, Nueva Vista Continuation High School's student Board member for the 2000-2001 school year. Teresa considers it an honor and a privilege to represent Nueva Vista at School Board meetings. She is in the "150 club" (students with 150 or more credits) which allows her to be involved in student government and other activities at school. Teresa started attending Nueva Vista in January of last year and she feels that it was one of the best decisions she has made concerning her education. She has been on the honor roll many times and expects to graduate this year on time. Teresa plans to attend college and become a registered nurse.

WELCOME TO PERALTA ELEMENTARY

Ms. Anne Swick, Principal at Peralta Elementary, welcomed the Board and noted that Peralta's enrollment now exceeds 500 students. She indicated that the school is proud of their academic achievement as they continue to focus on State standards. Mrs. Swick discussed Peralta's successful after-school and Saturday programs. In addition, she noted that their business partner, the Nestle company, is sponsoring an "Adopt-a-School Day" event on November 14; thirty of their volunteer employees will be present for a Reading is Fundamental (RIF) kick-off program. Nestle plans to donate \$8.00 per student to purchase new RIF books for every student. Ms. Barbara Flores and Mr. Mike Nelsen, teachers, led a large group of Peralta Elementary School students from several grade levels in a musical performance of "We are the Future."

INTRODUCE BOARD CANDIDATES FOR NOVEMBER 7 GOVERNING BOARD ELECTION

The Superintendent introduced Governing Board candidates for the November 7, 2000 election: Trustee Area 2, Mr. John J. Chavez, Incumbent, and Mr. Thomas Langdale; Trustee Area 4, Ms. Carolyn A. Adams, Incumbent, and Mr. Bob Hernandez (absent).

RECOGNIZE UNITED WAY CAMPAIGN

The Director of Research and Categorical Projects introduced this year's United Way campaign, "When you give, anything is possible," to be held from October 23-November 3, 2000. The Director commended Jurupa employees for their generous donations last year that totaled \$31,224, and he indicated that this year, the District's goal is to increase total contributions by at least 10%.

RECOGNIZE "RED
RIBBON WEEK,"
OCTOBER 23-31, 2000
RESOLUTION #01/11
-Motion #74

The Director of Research and Categorical Projects announced that the District will celebrate "Red Ribbon Week" during the week of October 23-31, 2000. He reported that at all school sites, students and staff will be wearing red ribbons to support drug-free campuses. The Director requested adoption of Resolution #01/11 signifying the District's commitment to a Drug-Free Community.

PRESIDENT KNIGHT MOVED THE BOARD ADOPT RESOLUTION #01/11, COMMITMENT TO A DRUG-FREE COMMUNITY. MRS. ADAMS SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

RECOGNIZE "BEST OF
THE BEST" FOR
SEPTEMBER -
EMPLOYEE
RECOGNITION

The Superintendent congratulated the "Best of the Best" honorable mention employees for September: Mr. John Allen, Teacher on Special Assignment, Education Center; Ms. Stella Espinoza, Secretary, Van Buren Elementary; Mr. John Houlihan, Custodian, Sky Country Elementary; Ms. Shirley Morales, Translator Clerk-Typist, Education Center; and Mr. Ken Philpott, Head Custodian, Glen Avon Elementary. She stated that the "Best of the Best" employee selected for September is Ms. Katie Minnear, Clerk-Typist at Rubidoux High School. Ms. Minnear is noted for her organization skills and for working "above and beyond the call of duty." The Superintendent announced that Dr. Mitch Hovey, Director of Administrative Service, will lead the "Best of the Best" committee to continue recognition of District employees for the 2000-2001 school year.

ACCEPT DONATIONS
-Motion #75

The Assistant Superintendent Business Services requested acceptance of two donations. MR. CHAVEZ MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$150.00 FROM MS. MIRANDA LARSON FOR INSTRUCTIONAL SUPPLIES FOR HER CLASSROOM AT SUNNYSLOPE, AND \$86.94 FROM MS. JENNIFER STROMDAHL FOR INSTRUCTIONAL SUPPLIES FOR HER CLASSROOM AT SUNNYSLOPE. MR. TEAGARDEN SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

PUBLIC VERBAL
COMMENTS:

President Knight opened the Public Verbal Comments session; there were no comments from the public.

BOARD MEMBER
COMMENTS

Board members individually thanked Ms. Anne Swick, Principal of Peralta Elementary School, for her welcome and gift of items from the Nestle company, and for Peralta's outstanding musical performance under the direction of Ms. Flores and Mr. Nelsen, teachers.

Mrs. Adams congratulated the Jurupa Valley varsity football team for their win by a large margin of 42-20. She reported that the half-time performance by the band was outstanding.

BOARD MEMBER
COMMENTS
(CONTINUED)

Mr. Teagarden invited members of the Board and the community to visit and support the Rubidoux High School FFA Pumpkin Patch next week at the corner of Limonite and Clay.

Mr. Chavez congratulated Ms. Katie Minnear as September's "Best of the Best" employee. He welcomed Nueva Vista Student Board member, Teresa Rummel. Mr. Chavez reported that he was able to attend both high school football games last Thursday and Friday and congratulated the two teams for doing so well this season.

President Knight reviewed his attendance at Glen Avon Elementary School's Back-to-School Night. He thanked Principal, Ms. Susan Tibbetts, for assisting him in touring six classrooms and visiting the PTA's Book Fair. President Knight thanked the Superintendent for her leadership of the District.

HOLD PUBLIC HEARING
ON DISTRICT'S
PROPOSAL FOR
NEGOTIATIONS WITH
NEA-J

President Knight formally opened the public hearing on the District's Proposal for Negotiations with NEA-J. There were no comments from the public and the hearing was formally closed.

ACTION SESSION

APPROVE ROUTINE
ACTION ITEMS BY
CONSENT
-Motion #76

MR. CHAVEZ MOVED THE BOARD APPROVE/ADOPT/AFFIRM ROUTINE ACTION ITEMS A 1-9 AS PRINTED: MINUTES OF OCTOBER 2, 2000 REGULAR MEETING; PURCHASE ORDERS; DISBURSEMENT ORDERS; APPROPRIATIONS; PAYROLL REPORT; AGREEMENTS; RESOLUTION #01/10, AUTHORIZATION TO DESTROY RECORDS; OUT-OF-STATE TRAVEL REQUEST FOR MR. GEORGE MONGE, MS. KAREN MURPHY, MS. DENISE SQUIRES, DEPUTY CRAIG HAMPTON, AND DEPUTY PAUL ROBLES TO TRAVEL TO LAS VEGAS, NEVADA OCTOBER 15-17, 2000 TO ATTEND THE "HOSTAGE AND INTERVENTION IN THE SCHOOLS" CONFERENCE; NON-ROUTINE FIELD TRIP REQUEST FOR 20 RUBIDOUX HIGH SCHOOL STUDENTS TO TRAVEL TO HAWAII MAY 24-30, 2001 TO PERFORM AT THE PEARL HARBOR MEMORIAL. MR. TEAGARDEN SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

ADOPT BOARD
PROPOSAL TO NEA-J
-Motion #77

The Assistant Superintendent Personnel Services stated that in order to conclude the sunshining process, the Board is being asked to adopt their proposal to NEA-J as a basis for negotiations with one correction to the date; it should read 2000-2002.

MR. TEAGARDEN MOVED FOR ADOPTION OF THE BOARD'S PROPOSAL AS PRINTED IN THE SUPPORTING DOCUMENTS AS A BASIS FOR NEGOTIATIONS. MR. CHAVEZ SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

APPROVE STEPS
COMMUNITY DIGITAL
HIGH SCHOOL
CERTIFICATION
-Motion #78

The Superintendent indicated that in order to be eligible for Digital High School funding, the majority of the STEPS Community Day School staff must certify they are in support of the Digital High School program. Funding is being made available for the fourth and final year of operation, the 2000/2001 school year. MR. TEAGARDEN MOVED THE BOARD APPROVE THE STEPS COMMUNITY DAY SCHOOL DIGITAL HIGH SCHOOL CERTIFICATION CONFIRMING THAT A MAJORITY OF THE CERTIFICATED STAFF AT THE SCHOOL WILL SUPPORT THE DIGITAL HIGH SCHOOL PROGRAM IF FUNDING IS MADE AVAILABLE. MR. CHAVEZ SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

AFFIRM SUBMITTAL OF
"ENGLISH LANGUAGE
ACQUISITION"
PROGRAM
APPLICATION
-Motion #79

The Assistant Superintendent Education Services stated Ms. Sonia Porter, Language Services Coordinator, is requesting affirmation of the submittal of the "English Language Acquisition" program application. He noted that tight timelines required immediate submittal of the application with a copy provided in the supporting documents. MR. TEAGARDEN MOVED THE BOARD AFFIRM THE APPROVAL FOR MS. SONIA PORTER TO SUBMIT THE "ENGLISH LANGUAGE ACQUISITION" PROGRAM APPLICATION. MR. CHAVEZ SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

APPROVE CHANGE
ORDER #6, CATEGORY
21 CASEWORK BID
#00/02L, NEW
EDUCATION CENTER
-Motion #80

The Assistant Superintendent Business Services requested approval of Change Order #6 for Roy E. Whitehead, Inc. in the amount of \$4,962.37 for casework design changes at the new Education Center. PRESIDENT KNIGHT MOVED THE BOARD APPROVE CHANGE ORDER #6 FOR JURUPA UNIFIED SCHOOL DISTRICT'S NEW EDUCATION CENTER, BID #00/02L FOR ROY E. WHITEHEAD, INC., CATEGORY 21 (CASEWORK), FOR A TOTAL PROJECT INCREASE OF \$4,962.37. THIS WILL BRING THE TOTAL OF THE PROJECT INCLUDING CHANGE ORDERS #1, #2, #3, #4, #5, AND PREVIOUSLY APPROVED PARTS OF #6 TO \$6,364,952.85. MRS. BURNS SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.

APPROVE CHANGE
ORDER #1, BID #00/08L,
SITE WORK FOR 40
PORTABLES
-Motion #81

The Assistant Superintendent Business Services requested approval of an additional Change Order to complete the necessary sitework for installing 40 portable classrooms. He noted that changes were needed in the area of fire alarm and electrical systems to accommodate the new portables at a cost of \$21,075.45. PRESIDENT KNIGHT MOVED THE BOARD APPROVE CHANGE ORDER #1 FOR R.I.S. ELECTRIC, CATEGORY 5, ELECTRIC, BID #00/08L -- SITE WORK FOR 40 PORTABLES IN THE AMOUNT OF \$21,075.45 FOR A TOTAL PROJECT COST OF \$619,755.45. MRS. ADAMS SECONDED THE MOTION. PREFERENTIAL VOTES WERE CAST BY STUDENT BOARD MEMBERS: AYE, RICHARD DEAN, JESSICA WILLS, TERESA RUMMEL. A VOTE WAS TAKEN FOR BOARD OF EDUCATION MEMBERS; THE MOTION CARRIED UNANIMOUSLY.



ACT ON 3 DISCIPLINE
CASES: #01-004, #01-
005, & #01-006

The Director of Administrative Services requested that the Board of Education accept and adopt as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel for the three discipline cases listed. He noted that in one case, #01-005, the request is to suspend the expulsion for the spring semester 2001. PRESIDENT KNIGHT MOVED THE BOARD ACCEPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL IN EACH OF THE DISCIPLINE CASES LISTED: #01-004, #01-005, AND #01-006.

ACT ON DISCIPLINE
CASE #01-004
-Motion #82

PRESIDENT KNIGHT MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #01-004 FOR VIOLATION OF EDUCATION CODES SECTIONS 48900 (B), (C), (J), (K) AND 48915 (A2) FOR THE REMAINDER OF THE FALL SEMESTER 2000 AND SPRING SEMESTER 2001; AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 18, 2001. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACT ON DISCIPLINE
CASE #01-005
-Motion #83

PRESIDENT KNIGHT MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #01-005 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A2), (K) AND (.4) FOR THE REMAINDER OF THE FALL SEMESTER 2000 AND SPRING SEMESTER 2001. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER BE SUSPENDED FOR THE SPRING SEMESTER 2001 AND THE PUPIL BE PLACED ON SCHOOL PROBATION CONTINGENT UPON THE PUPIL MEETING THE REQUIREMENTS OF THE REHABILITATION PLAN. THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 16, 2001. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACT ON DISCIPLINE
CASE #01-006
-Motion #84

PRESIDENT KNIGHT MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #01-006 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A2), (K) AND (.4) FOR THE REMAINDER OF THE FALL SEMESTER 2000 AND SPRING SEMESTER 2001; AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 18, 2001. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL
REPORT #7 W/INSERT
-Motion #85

The Assistant Superintendent Personnel Services recommended approval of Personnel Report #7 with insert G-1, Pages 10-17. MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #7, WITH INSERT G-1, PAGES 10-17. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE VARIABLE
TERM WAIVER
REQUEST
-Motion #86

The Assistant Superintendent Personnel Services recommended the temporary employment of Mr. Christopher Jones to fill a Special Day Class position under the authorization of a Variable Term Waiver.

MR. TEAGARDEN MOVED THE BOARD APPROVE THE TEMPORARY EMPLOYMENT OF MR. CHRISTOPHER JONES THROUGH THE END OF THIS SCHOOL YEAR AS A SPECIAL DAY CLASS TEACHER UNDER THE AUTHORIZATION OF A VARIABLE TERM WAIVER. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE
INFORMATION REPORT

The following Routine Information Report was presented to the Board with no further questions: "Announce Board Meeting Locations for the 2000-2001 School Year."

ADJOURNMENT

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 7:57 p.m.

**MINUTES OF THE REGULAR MEETING OF OCTOBER 16, 2000
ARE APPROVED AS**

_____ President	_____ Clerk
_____ Date	



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 10/13/00
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COUNTY: 33 RIVERSIDE
 DISTRICT: 48 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES
 09/30/2000 - 10/13/2000
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P25650	100	178	00	INTERSTATE BATTERIES	WHSE-STOCK		366.18
P25651	100	178	00	SCHOOL HEALTH SUPPLY CO	WHSE-STOCK		429.71
P25833	100	178	00	ZEPHYR TURFCARE EQUIPMENT	MAINT-EQUIPMENT RENTAL		1,480.00
P26185	100	178	00	WAXIE SANITARY SUP. 334773	WHSE-STOCK		9,158.75
P26253	100	178	00	DESERT IRRIGATION & PIPE	MAINT-IRRIGATION SUPPLIES		1,885.01
P26254	100	178	00	SCOTT ELECTRIC-SPEC. LAMP D	WHSE-STOCK		1,544.95
P26263	100	178	00	OASIS IRRIGATION & LANDSCAP	MAINT-GROUNDS SUPPLIES		486.62
P26265	100	178	00	WESTERN EXTERMINATOR COMPAN	MAINT-NVHS-GA-TREAT FOR TERMITES		775.00
P26280	100	178	00	GENERAL SUPPORT OPERATIONS UT CO-MATRIX	EC-TELEPHONES		418.99
FUND TOTAL							16,403.21
TOTAL NUMBER OF PURCHASE ORDERS							9
P26134	101	173	00	WESTERN DUPLICATING, INC.	GH-WHSE-SUPPLIES/STOCK		7,844.20
P26290	101	197	00	I.M.P.A.C. GOVERNMENT SERVI	JHVS-UPOLSTERED SEAT W/BACKREST		269.54
FUND TOTAL							8,113.74
TOTAL NUMBER OF PURCHASE ORDERS							2
P25539	119	178	00	GENERAL SUPPORT, MAINTENANCE	HOME DEPOT	MAINT - SUPPLIES	888.08
P25826	119	178	00	GENERAL SUPPORT, MAINTENANCE	ELROD FENCING CO.	MAINT-CHAINLINK FENCE	3,498.00
P26246	119	178	00	GENERAL SUPPORT, MAINTENANCE	OASIS IRRIGATION & LANDSCAP	MAINT-SUPPLIES	1,205.79
P26286	119	178	00	GENERAL SUPPORT, MAINTENANCE,	BEST ACCESS SYSTEMS	MAINT-LOCK SUPPLIES FOR NEW EC	8,922.72
P26300	119	178	00	GENERAL SUPPORT, MAINTENANCE,	AIR COLD SUPPLY INC	MAINT-SUPPLIES	910.51
P26304	119	178	00	GENERAL SUPPORT, MAINTENANCE	DESERT IRRIGATION & PIPE	MAINT-IRRIGATION SUPPLIES	953.03
FUND TOTAL							16,378.11

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES
 09/30/2000 - 10/13/2000
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS
				PURCHASE ORDERS TO BE RATIFIED		6
P26167	930	178	00	GENERAL SUPPORT-PLANT MAINT.	BRITE SHEET METAL CO.	MAINT-SUPPLIES 377.13
P26259	930	178	00	GENERAL SUPPORT-PLANT MAINT.	MISSION PAVING & SEALING	MAINT-MB-PAVING OF PARKING LOT 1,450.00
P26287	930	178	00	GENERAL SUPPORT-PLANT MAINT.	MISSION PAVING & SEALING	MAINT-ASPAHLT WORK 1,410.00
FUND TOTAL						3,237.13
TOTAL NUMBER OF PURCHASE ORDERS						3
20 PURCHASE ORDERS OVER \$200.00 FOR A TOTAL AMOUNT OF						44,132.19
4 PURCHASE ORDERS UNDER \$200.00 FOR A TOTAL AMOUNT OF						399.91
24 PURCHASE ORDERS FOR A GRAND TOTAL OF						44,532.10

RECOMMEND APPROVAL: 
 Director of Purchasing

RIVERSIDE REGIONAL EDUCATION DATA CENTER

Y: 33 RIVERSIDE
 I: 40 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
100 172 00	GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES		D39363 WATER SERVICE - AUG.-SEPT.	18,886.35
100 000 00	INSTRUCTION-SELF CONTAINED K- ACCENT ON TRAVEL		D39589 CONF. 10/12-156/00	115.00
100 178 00	ASSESSMENT AND TESTING	NELSEN, GREGG	D39573 REIMB. EXPENSES	80.38
100 178 00	GENERAL SUPP DISTR ADMIN PERS GILLIGAN, DEBORAH		D39574 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS ROMO, DOLORES		D39575 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS EVANS, CYNTHIA		D39576 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS POPE, RONALD		D39577 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS SILVAS, MARIA		D39579 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS PRECIADO, JEROME		D39580 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS SAVINE, DANIELLE		D39581 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS MARTINEZ, ESTEBAN		D39582 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS CASTILLO, VICKYLYNN		D39583 REIMB. TB TEST	10.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS DOLSTRA, LISA		D39584 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS SANTOS, RICHARD		D39585 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS SANTANA, FRANCES		D39586 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS NICHOLSON, CYNTHIA		D39587 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS PARKER, PATRICIA		D39588 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPPORT BOARD OF EDUC RIVERSIDE COUNTY SCHOOL BOA		D39591 CONF. 10/30/00 1 EMP	30.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS CAL STATE UNIVERISTY		D39592 CONF. 1/27/01 E EMPS	150.00
100 178 00	NON SPECIFIC	AMERICAN UNITED LIFE INS CO	D39364 99/00 INS. PREMIUM SEPT. 2000	2,016.01
100 178 00	GENERAL SUPP DISTR ADMIN PERS CAVE, CYNTHIA		D39602 REIMB. FINGERPRINTING	12.00
100 178 00	GENERAL SUPP DISTR ADMIN PERS GILCHRIST, LINDSEY		D39601 REIMB. FINGERPRINTING	12.00
100 178 00	PUPIL SERVICES - BEHAVIOR SPE MURRAY, MICHELLE		D39593 REIMB. MILEAGE	8.46
100 178 00	GENERAL SUPPORT DISTR ADMIN A VALLE, ANN		D39594 REIMB. MILEAGE	29.70

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01
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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D24080	100	173 00	SELF CONTAINED CLASSROOM K-6	PRADO, ELVA	D39595 LIBRARY BOOK REFUND	18.00
D24081	100	178 00	ASSESSMENT AND TESTING	ORWIG, RUSSELL	D39596 REIMB. EXPENSES	7.84
D24083	100	178 00	GENERAL SUPP DISTR ADMIN PERS	DORN JOAN	D39599 REIMB. CLAD/BCCLAD EXAM	78.00
D24084	100	178 00	GENERAL SUPP DISTR ADMIN PERS	BENITES, KAREN	D38600 REIMB. TB TEST	50.00
D24085	100	178 00	GENERAL SUPP DISTR ADMIN PERS	ALVAREZ, SILVIA	D39603 REIMB. FINGERPRINTING	12.00
D24086	100	178 00	GENERAL SUPP DISTR ADMIN PERS	ABILEZ, MARY ELLEN	D38604 REIMB. FINGERPRINTING	12.00
D24087	100	185 00	SELF CONTAINED CLASSROOM K-6	SOTO, ELIA	D38605 LIBRARY BOOK REFUND	9.14
D24088	100	185 00	SELF CONTAINED CLASSROOM K-6	PONCE, MERCEDES	D38606 LIBRARY BOOK REFUND	17.96
D24089	100	185 00	SELF CONTAINED CLASSROOM K-6	CORONA, YOLANDA	D38607 REIMB. INST. MATERIALS	36.51
D24092	100	178 00	NON SPECIFIC	KAISER FOUNDATION HEALTH PL	D39396 99/01 INSURANCE PREMIUMS	103,668.99
D24141	100	196 00	GENERAL SUPPORT OPERATIONS UT	MOBIL OIL CREDIT CORPORATIO	D39613 AUG/SEPT. GAS CARD BILLING	143.13
D24143	100	178 00	GENERAL SUPPORT OPERATIONS UT	UTILITY RESOURCE MGMT GROUP	D39615 ELECTRIC SAVINGS, 7/25 - 8/23	4,329.17
D24144	100	185 00	GENERAL SUPPORT OPERATIONS UT	SANTA ANA RIVER WATER	D39616 TROTH ST. WATER, 7/24 - 9/19/	1,340.50
D24145	100	178 00	GENERAL SUPP DISTR ADMIN PERS	REAVES, PHILIPPA	D39610 REIMB. FINGERPRINTING	12.00
D24148	100	178 00	GENERAL SUPP DISTR ADMIN PERS	LIDDLE ROB	D39639 REIMB. TB TEST	10.00
D24149	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	AQUINO VERONICA	D39640 REIMB. MILEAGE	44.15
D24150	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	ESTRADA, MARY	D39641 REIMB. MILEAGE	21.09
D24151	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRVIN	D39642 REIMB. MILEAGE	33.00
D24152	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	TUNDIDOR, MADELIN	D39643 REIMB. MILEAGE	27.37
D24153	100	178 00	PUPIL SERVICES HEALTH	ALBO ISABEL	D39644 REIMB. MILEAGE	21.13
D24154	100	189 00	SUPPORT SVC-INSTRCT.SUPP-SCH	FOLLETT SOFTWARE COMPANY	D39609 CONF 5 EMP 10/17/00	325.00
D24155	100	178 00	AUXILIARY BENEFITS RETIRED EM	KAISER FOUNDATION HEALTH PL	D39367 99/00 INS. PREMIUMS	1,496.08
D24175	100	197 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D39365 ELECTRIC SERVICE-AUG.-SEPT.	29,334.86
D24242	100	194 00	SCHOOL ADMINISTRATION	ACCENT ON TRAVEL	D39655 CONF 1/17-19/01 1 EMP	125.50

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSEBO/01
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COUNTY: 33 RIVERSIDE
 DISTRICT: 48 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D24244	100	194 00	SCHOOL ADMINISTRATION	HOLIDAY INN	D39656 CONF 1/17-19/00 1 EMP	275.98
D24311	100	196 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA EDISON	D39370 ELECTRIC SERVICE-SEPT.-OCT.	115.55
D24313	100	183 00	GENERAL SUPPORT OPERATIONS	UT JURUPA COMMUNITY SERVICES	D39371 WATER SERVICE-AUG.-SEPT.	12,212.57
D24316	100	196 00	GENERAL SUPPORT OPERATIONS	UT CHEVRON, U S A	D39372 GAS CHARGES-SEPT.	331.58
D24366	100	178 00	GENERAL SUPPORT OPERATIONS	UT PACIFIC TELEPHONE	D39617 AUGUST PHONE CHARGES	2,537.33
D24367	100	190 00	SUPPORT SVC-INSTRCT.SUPP-SCH	PACIFIC TELEPHONE	D39618 AUGUST PHONE CHARGES	2,114.94
D24388	100	178 00	SUPPORT SVC-INSTRCT.SUPP-SCH	PACIFIC TELEPHONE	D39618 AUGUST PHONE CHARGES	1,283.64
D24389	100	196 00	GUIDANCE & COUNSELING	JURUPA UNIFIED	D39620 CASH ADVANCES-K.POWELL&G.MATH	240.00
D24390	100	178 00	ASSESSMENT/TESTING ALL GRADE	INDIAN HILLS COUNTRY CLUB	Reality! Claim	451.15
D24392	100	196 00	MILITARY / ROTC	GRA MARCH MAIN EXCHANGE (MCSS)	Reality! Claim	115.83
D24393	100	178 00	GENERAL SUPPORT OPERATIONS	UT PACIFIC TELEPHONE	D39621 SEPTEMBER PHONE CHARGES	3,315.73
D24394	100	178 00	SUPPORT SVC-INSTRCT.SUPP-SCH	PACIFIC TELEPHONE	D39622 SEPTEMBER PHONE CHARGES	1,749.39
D24395	100	190 00	SUPPORT SVC-INSTRCT.SUPP-SCH	PACIFIC TELEPHONE	D39623 SEPTEMBER PHONE CHARGES	2,675.59
D24424	100	177 00	GENERAL SUPPORT OPERATIONS	UT RUBIDOUX COMMUNITY SERVICES	D39625 AUG-SEPT WATER CHARGES	17,208.82
D24425	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	RIVERSIDE CO. OFFICE OF EDU	D39626 ADVOCACY SERV AGREEMENT, 7/1-8	6,401.20
D24428	100	185 00	GENERAL SUPPORT OPERATIONS	UT THE GAS COMPANY	D39624 SEPTEMBER GAS CHARGES	5,487.48
D24453	100	178 00	DISTRICT ADMINISTRATION PURCH	UNITED PARCEL SERVICE	D39629 REPLENISH UPS ACCOUNT	1,000.00
D24467	100	178 00	GEN SUPPORT DISTRICT ADMIN IN	MENDEZ, MEMO	D39664 REISM. REPAIRS-OFFICE WALL PR	39.60
D24470	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	SANDERS, CAROL	D49695 MILEAGE REIMB.-SEPT.	23.05
D24471	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	COTTRELL, JEANNA	D39686 MILEAGE REIMB.-SEPT.	34.20
D24472	100	178 00	PUPIL SERVICES HEALTH	TOTEN, DEBORAH	D39688 MILEAGE REIMB.-SEPT.	30.88
D24491	100	196 00	SELF-CONTAINED CLASSROOM	GRA RIVERSIDE CO. OFFICE OF EDU	Reality! Claim	484.88

8.33

FUND TOTAL

220,818.69

TOTAL NUMBER OF DISBURSEMENTS

70

D23919 101 178 00 OTHER FEDERAL PROJECTS

NCCE

D39557 CONF 10/16-18/00 6 EMPS

600.00

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS950/01
 RUN DATE: 10/13/00
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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D23920	101 178 00	OTHER FEDERAL PROJECTS	RENAISSANCE LOS ANGELES	D39558 CONF. 10/16-18/00 6 EMPS	380.33
D23921	101 197 00	INSTRUCTION	SAN BERNARDINO COUNTY SCHOO	D39560 CONF. 10/3-5/00 2 EMPS	250.00
D23922	101 197 00	INSTRUCTION	APPELBAUM TRAINING INSTITUT	D39561 CONF. 10/18/00 2 EMP	278.00
D23923	101 179 00	SIP - INSTRUCTION	FOLLETT SOFTWARE COMPANY	D39562 CONF 10/17/00 1EMP	65.00
D23924	101 178 00	INTERSEGMENTAL PROGRAMS-CTEI	GRAY, BOB	D39556 CTEI PAYM.	2,000.00
D23925	101 197 00	INSTRUCTION	S C V A	D39563 CONF. 10/20/00 1 EMP	35.00
D23926	101 178 00	SPEC ED IDEA LOW INCIDENCE EN IRI		D39564 CONF. OCT/DEC 2 EMP	278.00
D23927	101 177 00	TITLE I - INSTRUCTION	CEEA	D39565 CONF 11/15/00 2 EMPS	338.00
D23928	101 178 00	SPEC ED IDEA LOW INCIDENCE EN IRI		D39566 CONF. 12/2/00 1 EMP	99.00
D23949	101 191 00	AUXILIARY PROGRAM NON AGENCY	PATTERSON, DAN	D39567 REIMB. MILEAGE	204.75
D23952	101 178 00	INTERSEGMENTAL PROGRAMS-CTEI	WEHNER, DOUG	D39570 CTEI PAYM	2,000.00
D23953	101 178 00	INTERSEGMENTAL PROGRAMS-CTEI	SLIVKA, RICHARD	D39571 CTEI PAYM	2,000.00
D23960	101 178 00	SIP - SUPERVISION OF INSTRUCT	MENDEZ, MEMO	D39578 REIMB. MILEAGE	11.05
D23971	101 178 00	INTERSEGMENTAL PROGRAMS-CTEI	EVANS, KATHLEEN	D39590 CTEI PAYM	2,000.00
D24077	101 197 00	INSTRUCTION	CLEM GARY	D39597 REIMB. EXPENSES	138.04
D24082	101 178 00	SIP - SUPERVISION OF INSTRUCT	MENDEZ, MEMO	D39598 REIMB. MILEAGE	53.62
D24090	101 178 00	SPEC ED IDEA IN-SERVICE TRAIN	LOZANO SMITH	D39559 CONF 10/20/00 3 EMPS	750.00
D24091	101 180 00	SIP - INSTRUCTION	INLAND EMPIRE READING COUNC	D39608 FEES, 10/7/00 2 EMPS	50.00
D24156	101 178 00	SPEC ED IDEA LOW INCIDENCE EN	APPELBAUM TRAINING INSTITUT	D39646 CONF 10/18/00 1 EMP	139.00
D24157	101 178 00	OTHER FEDERAL PROJECTS	REAYER PIP	D39648 REIMB. TRAVEL EXPENSES	103.75
D24158	101 178 00	HEADSTART FEDERAL	WILLIS, MARSHA	D39647 REIMB. EXPENSES	54.69
D24236	101 184 00	SIP - INSTRUCTION	BUREAU OF EDUCATION & RESEA	D39652 CONF 4 EMPS 11/15-16/00	836.00
D24237	101 179 00	SIP - INSTRUCTION	BUREAU OF EDUCATION & RESEA	D39651 CONF 2 EMPS 10/24/00	338.00
D24238	101 184 00	SIP - INSTRUCTION	SEMINARS FOR EDUCATIONAL	D39650 CONF 6 EMPS. 1/9/00	834.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D24239	101	178	00	SCHOOL LAW ENFORCEMENT SCHOOL PUBLIC AGENCY TRAINING	D39653 CONF 5 EMPS 10/15-17/00	1,125.00
D24240	101	192	00	SPPT.SVC.-SP.PROJECTS-SCH IMP FOLLETT SOFTWARE COMPANY	D39654 CONF. 4 EMPS 10/17/00	260.00
D24241	101	195	00	STAFF DEVELOPMENT SB1882 FOLLETT SOFTWARE COMPANY	D39645 CONF 5 EMPS 10/17/00	325.00
D24391	101	178	00	TITLE I ELO - INSTRUCTION EDWARD THEATER CIRCUIT, INC	Reality! Claim	2,909.25
D24429	101	178	00	TITLE I - INSTRUCTION RIVERSIDE CO. OFFICE OF EDU	D39627 AFDC COUNTS TO JUSD FOR CHAPT	3,346.02
D24457	101	197	00	INSTRUCTION BUREAU OF EDUCATION & RESEA	D39662 FEES FOR SEMINAR-PURVI SHETH	169.00
D24458	101	176	00	SIP - INSTRUCTION SAN BERNARDINO COUNTY SCHOO	D39685 INSERVICE - K. GONZALEZ, J. B	100.00
D24459	101	197	00	INSTRUCTION CMC-SOUTH	D39663 FEES FOR CMC CONFERENCE-11/3/	800.00
D24460	101	196	00	INSTRUCTION LOS ANGELES COUNTY OFF. OF	D39665 FEES-SCIENCE SAFETY SEM.10/03	200.00
D24461	101	196	00	AUXILIARY PROGRAM NON AGENCY COLLEGE BOARD	D39667 FEES-AP WORKSHOP-STATISTICS 1	105.00
D24462	101	178	00	EIA BILINGUAL - SUPERVISION O RIVERSIDE COUNTY OFFICE OF	D39668 FEES-SB1969/SB CLASSES-10/09/	1,050.00
D24463	101	191	00	SIP - INSTRUCTION CLMS	D39672 FEES-7/30/00-8/1/00	249.00
D24465	101	175	00	TITLE I - INSTRUCTION SAN BERNARDINO COUNTY SCHOO	D39660 FEES-READ NATURALLY 10/27/00	350.00
D24466	101	197	00	INSTRUCTION THOMAS PATON AND ASSOC.	D39661 FEES-3D WORKSHOP 10/28/00	150.00
D24487	101	178	00	SIP - INSTRUCTION CISI WORKSHOP	D39736 FEE WORKSHOP 10/24/00	125.00
D24488	101	188	00	TITLE I - INSTRUCTION UCR EXTENSION	D39737 FEES-INLAND AREA READING PROJ	5,000.00
D24489	101	178	00	EIA BILINGUAL - INSTRUCTION RIVERSIDE CO. OFFICE OF EDU	D39702 FEES-WORKSHOP 10/09/00	150.00
D24490	101	178	00	IASA-DRUG FREE SCHOOL ENTITLE	Reality! Claim	1,131.38

FUND TOTAL 31,388.88
 TOTAL NUMBER OF DISBURSEMENTS 43

D23951	102	178	00	INSTRUCTIONAL - SDC	MILLFORD, CINDY	D39569 REIMB. MILEAGE	8.14
D23954	102	178	00	SCHOOL ADMINISTRATION	BLECK, SHARI	D39572 REIMB. EXPENSES	25.85
D24456	102	180	00	MASTER PLAN - RESOURCE SPECIA	BUREAU OF EDUCATION & RESEA	D39378 REGIS.-LARRY STURN	169.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 10/13/00
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COUNTY: 33 RIVERSIDE
 DISTRICT: 48 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

08/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D24469	102	178	00	INSTRUCTIONAL PROGRAM	JAFFE, ALISON	D39692 MILEAGE REIMB.-SEPT. 66.34
D24473	102	178	00	INSTRUCTIONAL PROGRAM	MARTIN LAURA	D39693 MILEAGE REIMB.-SEPT. 13.25
D24474	102	178	00	INSTRUCTIONAL PROGRAM	CLAUDER, LANA	D39694 MILEAGE REIMB.-SEPT. 42.13
D24475	102	178	00	DIS ADAPTIVE PHYSICAL EDUCATI	DEMOR, JOHN	D39691 MILEAGE REIMB.-SEPT. 101.76

						FUND TOTAL 426.47
						TOTAL NUMBER OF DISBURSEMENTS 7
D24142	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	LAYDLAW TRANSPORTATION	D39614 BUS SERVICES 1,694.10
D24482	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	AIRGAS	D39630 REPLACES WARRANT 4462509 54.00

						FUND TOTAL 1,748.10
						TOTAL NUMBER OF DISBURSEMENTS 2
D24146	116	178	96	SB813 INSTRUCTIONAL MATERIAL	MARTINEZ, MARIA	D39637 BOOK REFUND 36.00
D24147	116	178	96	SB813 INSTRUCTIONAL MATERIAL	BETANCOURT, RAYMOND	D39638 BOOK REFUND 41.00

						FUND TOTAL 77.00
						TOTAL NUMBER OF DISBURSEMENTS 2
D24264	119	178	00	GENERAL SUPPORT, MAINTENANCE	ELZIG, BILL	D39657 REIMB. EXPENSES 34.62
D24468	119	178	00	GENERAL SUPPORT, MAINTENANCE	ELZIG, BILL	D39698 MILEAGE REIMB.-SEPT. 403.00

						FUND TOTAL 437.62
						TOTAL NUMBER OF DISBURSEMENTS 2
D24455	403	178	00	FACILITIES - FACILITIES	RIVERSIDE COUNTY FLOOD CONT	D39659 CHARGES FOR JULY 183.28

						FUND TOTAL 183.28

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
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 PAGE: 7

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF DISBURSEMENTS	
D23950	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC COUTU, ROBIN	D39568 REIMB. MILEAGE	128.70
D24159	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC DOMINOS PIZZA	C006363 PIZZA DELV'RD TO VARIOUS SIT	17,577.40
D24282	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC DEVEREAUX CHARITA	C006365 MILEAGE REIMBURSEMENT	163.22
D24284	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC EMPIRE GLASS & MIRRORS	C006371 FOAM TAPE FOR STOCK	98.32
D24286	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC FORM PLASTICS COMPANY	C0056370 NACHO TRAYS FOR WAREHOUSE S	262.65
D24292	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC GRAYBAR ELECTRIC COMPANY	C006332 ELECTRIC CORDS FOR STOCK	100.22
D24304	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC CDW-G	C006330 LAZER COLOR PRINTER-FS OFFIC	3,385.20
D24307	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC INTERSTATE BRANDS CORP	C006366 BREAD DELV'RD TO VARIOUS SIT	1,263.93
D24309	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC INTERSTATE BRANDS CORP	C006367 BREAD DELV'RD TO VARIOUS SIT	743.66
D24310	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC INTERSTATE BRANDS CORP	C006368 BREAD DELV'RD TO VARIOUS SIT	2,807.35
D24322	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC SPARKLETTS/MCKESSON WATER P	C006372 BOTTLED WATER FOR FS OFFICE	111.05
D24324	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC SPARKLETTS/MCKESSON WATER P	C006373 BOTTLED WATER FOR STOCK	618.30
D24325	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC OFFICE DEPOT	C004788 RMS CAFETERIA OFFICE TASK CH	131.05
D24326	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC SOUTHWEST SCHOOL SUPPLY	C005172 FURNITURE FOR FS CONFERENCE	570.58
D24327	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC SYSCO FOOD SERVICES OF L.A.	C006364 ITEMS DEL FOR WAREHOUSE STOC	6,154.93
D24328	600	178	00	AUXILIARY PROGRAM FOOD	SERVIC TRI-COM REFRIGERATION	C006369 SVC REPAIR CALL-WRHS FREEZER	563.53
FUND TOTAL						34,710.59	16
TOTAL NUMBER OF DISBURSEMENTS							16
D24269	700	178	00	SUPERVISION OF INSTRUCTION	TOTTON-WASHINGTON, DEBORAH	D39658 REIMB. MILEAGE	20.15
FUND TOTAL						20.15	1
TOTAL NUMBER OF DISBURSEMENTS							1
D24210	800	000	00	NON SPECIFIC	WARD NORTH AMERICA, INC.	D39649 INV. AQ00000083 12/31/99	84.70

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
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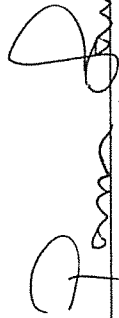
COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES
 09/30/2000 - 10/13/2000
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D24452	900 000 00	NON SPECIFIC	WARD NORTH AMERICA, INC. D39628	CLAIM PROFESSIONAL	290.18
FUND TOTAL					374.88
TOTAL NUMBER OF DISBURSEMENTS					2
146 DISBURSEMENTS OVER					\$1.00 FOR A TOTAL AMOUNT OF + 290,185.66
0 DISBURSEMENT ORDERS UNDER					\$1.00 FOR A TOTAL AMOUNT OF + .00
146 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF					290,185.66

Approved by:


 Director of Business Services, Pam Lauzon

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JURUPA UNIFIED SCHOOL DISTRICT

2000/2001 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
01-1	<i>Consultant or Personal Service Agreements</i>			
01-1-II	Music Center of Los Angeles County	\$1,400.00 Travel NTE \$33.00	PTA	Assembly on "Voices of the Wood" for students of Camino Real Elementary School.
01-1-JJ	Mike Hughes	\$450.00	Language Services	Spanish language translator for all IEP meetings for Rubidoux High School for 2000/2001 school year.
01-1-AAAA-M1	Teresa Roman-Brunson	\$50,000.00	Healthy Start Grant	Increase original contract from \$45,000 to \$50,000 for 2000/2001 school year.
01-3	<i>Riverside County Schools Agreements</i>			
01-3-E	District Technology Leader Program	NA	NA	Provide a district technology leader and supervisor to participate in RCOE technology group.
01-3-F	CalSAFE Program	NA	NA	RCOE to provide a CalSAFE program for eligible students which includes curriculum and instruction materials aligned with RCOE Alternative Education Unit Course of Study and a child development program to care for infants of CalSAFE Program students for the duration of their eligibility in the program.

01-8

Other Agreements

01-8-P

Riverside
Economic
Agency

County
Development

As per fee schedule

Redevelopment Funds

Approve agreement with Riverside County
Economic Development Agency for the
construction of a stadium at Jurupa Valley
High School.

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc

11/6/00



To be recorded with County Recorder
within 10 days after completion.
No recording fee.

When recorded, return to:

Jurupa Unified School District
Purchasing Department
3924 Riverview Drive
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

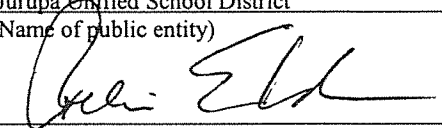
(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work	Purchase of Forty (40) Portable Classrooms for Fifteen (15) District Sites-Saddleback Valley Unified School District Bid #97-68
Date of completion:	November 6, 2000
Nature of owner:	Public School District
Interest or estate of owner:	Jurupa Unified School District
Address of owner:	3924 Riverview Drive, Riverside CA., 92509
Name of contractor:	Modtech, Inc..
Street address or legal description of site;	1 ea. At 4655 Camino Real, Riverside, CA 92509; 1 ea. at 9371 Granite Hill, Riverside, CA 92509; 7 ea at 3600 Packard Street, Riverside, CA 92509; 1 ea at 4020 Conning Street, Riverside, CA 92509; 5 ea at 5871 Hudson Street, Riverside, CA 92509; 1 ea at 5520 Lucretia, Mira Loma, CA 91752; 1 ea at 5111 Stone Avenue, Riverside, CA 92509; 2 ea at 7050 38 th Street, Riverside, CA 92509; 4 ea at 5565 Troth Street, Mira Loma, CA 91752; 2 ea at 9501 Jurupa Road, Riverside, CA 92509; 3 ea at 8700 Galena Street, Riverside, CA 92509; 3 ea at 5051 Steve Street, Riverside, CA 92509; 2 ea at 5961 Mustang Lane, Riverside, CA 92509; 3 ea. at 10551 Bellegrave, Mira Loma, CA 91752; and 4 ea at 6836 34 th Street, Riverside, CA 92509

Dated: November 6, 2000

Owner: Jurupa Unified School District
(Name of public entity)

By: 
Rollin Edmunds

Title: Assistant Superintendent, Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the **Jurupa Unified School District**, the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California

Date: November 7, 2000

By: Benita B. Roberts

Title: Secretary of the Board

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

When recorded, return to:

Jurupa Unified School District
Purchasing Department
3924 Riverview Drive
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

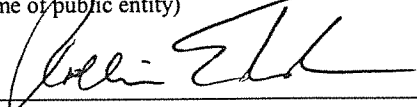
(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work	Asphalt Repair at Fourteen (14) District Sites – Bid #00/12L
Date of completion:	November 6, 2000
Nature of owner:	Public School District
Interest or estate of owner:	Jurupa Unified School District
Address of owner:	3924 Riverview Drive, Riverside CA., 92509
Name of contractor:	Universal Asphalt Co., Inc.
Street address or legal description of site;	4352 Pyrite Street, Riverside, CA 92509; 3600 Packard Street; Riverside, CA 92509; 4020 Conning Street; Riverside, CA 92509; 6110 45 th Street, Riverside, CA 92509; 6420 Rustic Lane, Riverside, CA 92509; 5520 Lucretia, Mira Loma, CA 91752; 5565 Troth Street, Mira Loma, CA 91752; 3972 Riverview Drive, Riverside, CA 92509; 8700 Galena Street, Riverside, CA 92509; 5961 Mustang Lane, Riverside, CA 92509; 10551 Bellegrave Avenue; Mira Loma, CA 91752; 3924 Riverview Drive, Riverside, CA 92509; 5769 42 nd Street, Riverside, CA 92509; and 4740 Pedley Road, Riverside, CA 92509

Dated: November 6, 2000

Owner: Jurupa Unified School District
(Name of public entity)

By: 
Rollin Edmunds

Title: Assistant Superintendent, Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the **Jurupa Unified School District**, the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California

Date: November 7, 2000

By: Benita B. Roberts

Title: Secretary of the Board

Jurupa Unified School District
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): November 16-19, 2000
LOCATION: Kansas City, Missouri
TYPE OF ACTIVITY: Journalism Education Association Convention
PURPOSE/OBJECTIVE: To learn various aspects of journalism; to compete nationally

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____
Rachel Miller Williams

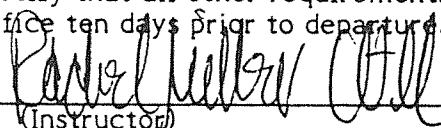
EXPENSES:	Transportation	\$ 3000.00	Number of Students	<u>9</u>
	Lodging	\$ 1611.00		
	Meals	\$		
	All Other	\$ 450.00 (reg).		
		5061.00		529.00
	TOTAL EXPENSE	\$ 4611.00	Cost Per Student	<u>479.00</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

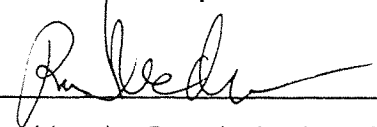
Source	Expected Income	Income Now On Hand
<u>Club money</u>	<u>\$2500.00</u>	<u>\$1000.00</u>
<u>Budget - Conference funds</u>	<u>\$500.00</u>	
<u>Parents</u>	<u>\$1611.00</u>	
TOTAL:	4611.00	

Arrangements for Transportation: United Airlines
Arrangements for Accommodations and Meals: Hyatt Regency and meals on own
Planned Disposition of Unexpended Funds: _____

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature:  Date: 10-18-00 School: Rubidoux H.S.
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal:  Date: 10/19/00
Date approved by the Board of Education Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal



**Jurupa Unified School District
TRAVEL REQUEST**

Fund 100
Location 196
Program 115-0421
Object 1130/5210

Name(s) Rachel Miller Williams
Journalism teacher and students Site RHS

Title of Activity JEA Convention

Location of Activity Kansas City, Missouri

Depart: Day Thurs. Date 10-16-00 Time 8:55 am/pm From Ontario, CA

Return: Day Sun. Date 10-19-00 Time 7:15 am/pm

Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: <u>2</u>	\$ _____	\$ _____	_____
Registration Fees	\$ <u>50.00</u>	\$ _____	_____
Banquet Fees	\$ _____	\$ _____	_____
Mode of Travel: <u>airplane</u>	\$ <u>300.00</u>	\$ _____	_____
Meals - Number: _____ <u> </u> B <u> </u> L <u> </u> D	\$ _____	\$ _____	_____
Lodging: <u>Hyalitt Regency</u> (Name of Hotel)	\$ <u>179.00</u>	\$ _____	_____
Other: _____	\$ _____	\$ _____	_____
TOTAL COST	\$ <u>529.00</u>	\$ _____	_____

Will a cash advance be needed? _____ Amount \$ _____

Remarks/Rationale (Required for Categorical Projects):

Students will have the opportunity to learn from professional journaists as well
as from other journalism students; they will also compete nationally.

I have read Business Services Procedure #124 and fully understand district travel requirements.

Rachel Miller Williams 10-19-00 Rufael 10/19/00
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Yellow - Business Office
Pink - Return Copy
Goldenrod - Originator

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): February 14 - February 16, 2001

LOCATION: Pathfinder Ranch, Mountain Center

TYPE OF ACTIVITY: Science Camp

PURPOSE/OBJECTIVE: Outdoor Education

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

Brian Henry, Teacher

John Vigrass, Teacher

EXPENSES:	Transportation	\$ 800.00	Number of Students	<u>102</u>
	Lodging	\$ 8,976.00		
	Meals	\$		
	All Other	\$		
	TOTAL EXPENSE	\$ 9,776.00	Cost Per Student	<u>\$95.84</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Fundraisers (PTA)</u>	<u>\$10,000.00</u>	
TOTAL:	<u>\$ 10,000.00</u>	

Arrangements for Transportation: District Bus

Arrangements for Accommodations and Meals: Provided

Planned Disposition of Unexpended Funds: None Expected

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: G. B. [Signature] (Instructor) Date: 10/3/00 School: Rustic Lane Elementary

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 10/3/00
Date approved by the Board of Education Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

Jurupa Unified School District

Personnel Report #8

November 6, 2000

CERTIFICATED PERSONNEL

Regular Assignment

Teacher	Ms. Marilyn Robinson 2722 Nantucket Place Riverside, CA 92506	Eff. October 25, 2000 Multiple Subject Credential
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Temporary Assignment

Resource Specialist	Ms. Patty Fuentes 4650 Marmian Way Riverside, CA 92506	Eff. October 25, 2000 through June 21, 2001 Specialist-Mild/ Moderate Emergency Credential
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Change of Assignment

From Teacher to Teacher on Special Assignment	Ms. Traci Coffelt 7926 Townsend Drive Riverside, CA 92509	Eff. October 30, 2000
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From Teacher to Teacher on Special Assignment (50%)	Ms. Danice Hord 1421 Gilcross Way Riverside, CA 92506	Eff. October 30, 2000
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From Teacher to Teacher on Special Assignment	Ms. Ardith McKim 3733 Castle Reagh Place Riverside, CA 92506	Eff. October 30, 2000
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From Teacher to Teacher on Special Assignment (50%)	Ms. Patti Miller 1526 Weston Way Riverside, CA 92506	Eff. October 30, 2000
--	--	-----------------------

Extra Compensation Assignment

Adult/Alternative Education; to serve as an instructor in the Adult Education ESL program; October 2, 2000 through June 30, 2001; not to exceed 10 hours per week; appropriate hourly rate of pay.

Mr. Jay Hammer

Education Services; to work on enrichment standards during September and October; not to exceed 8 ¼ hours each; appropriate hourly rate of pay.

Ms. Connie Halloway Ms. Kathy Schroeder Mr. Ernest Wright

Home Bound Teaching; 2000-2001 school year; appropriate hourly rate of pay.

Ms. Melissa Iessi

Personnel Report #8

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Language Services; to attend the Hampton Brown inservice; October 17, 2000; not to exceed 1 1/2 hours each; appropriate hourly rate of pay.

Ms. Nicole Amber	Ms. Michele Armstrong	Ms. Yesenia Barr
Ms. Heather Broda	Mr. Eduardo Cesena	Ms. Rebecca Devine
Ms. Traci McCracken	Ms. Debbie Pekarcik	Ms. Colleen Reilly
Ms. Marisol Stokes	Ms. Melanie Stewart	Mr. David Watring
Ms. Marie Wayland	Ms. Bonita Welch	Ms. Cynthia Woods

Language Services; to attend the Hampton Brown inservice; October 16, 2000; not to exceed 1 1/2 hours each; appropriate hourly rate of pay.

Ms. Jodi Brandom	Ms. Claudia Clark	Ms. Myra Esteban
Ms. Louise Gillette	Ms. Theresa Hoag	Ms. Annemarie Lee
Ms. Lisa Pacheco	Ms. Brandi Pricer	Ms. Nanette Prince
Ms. Shelley Puckett	Ms. Elisa Rocha	Ms. Diane Rose
Ms. Elisa Sosa		

Language Services; to attend the Hampton Brown inservice; October 10, 2000; not to exceed 6 hours total; appropriate hourly rate of pay.

Ms. Theresa Hoag	Ms. Linita Simmons	Ms. Jennifer Sweeney
------------------	--------------------	----------------------

Peralta Elementary; to plan and implement strategies to improve student achievement for target students; June 20, 2000 through September 30, 2000; not to exceed 50 hours total; appropriate hourly rate of pay.

Ms. Elva Hawkins

Jurupa Valley High School; 2000-2001 school year; to teach an extra period assignment per day; 1/5 daily rate of pay.

Mr. Gary Clem	Ms. Kay Murphy	Mr. Chuck Riggs
Mr. Ric Slagle	Ms. Vicky Castillo	

Jurupa Valley High School; 2000-2001 school year; to coordinate the Academic Achievement grant; not to exceed one (1) hour per day; 1/5 daily rate of pay.

Ms. June Hilton

Rubidoux High School; 2000-2001 school year; to teach an extra period assignment per day; 1/5 daily rate of pay.

Mr. Victor Centeno	Mr. Pat Fagan	Ms. Sue Gurrola
Mr. Ron Kahn	Ms. Rhonda Fuller	

Substitute Assignment

Teacher	Ms. Laura Aebischer 6014 Azurite Riverside, CA 92509	As needed Emergency 30-Day Permit
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Teacher	Ms. Elaine Ament 4390 Rosewood Place Riverside, CA 92506	As needed Emergency 30-Day Permit
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Personnel Report #8

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Humberto Ramirez 3477 Avocado Street Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Ms. Ruth Thompson P.O. Box 1531 Victorville, CA 92392	As needed CBEST Waiver

CLASSIFIED PERSONNEL

Regular Assignment

Bilingual Language Tutor	Ms. Imelda Alvarez 8353 Yearling Way Riverside, CA 92509	Eff. October 10, 2000 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Ann Brumley 8645 Lakeview Avenue Riverside, CA 92509	Eff. October 16, 2000 Work Year F Part-time
Activity Supervisor	Ms. Kara Caceres 5291 Martin Street Mira Loma, CA 91752	Eff. October 10, 2000 Work Year F1 Part-time
Activity Supervisor	Mr. Robert Casteel 3185 Chardoney Way Mira Loma, CA 91752	Eff. October 16, 2000 Work Year F1 Part-time
Activity Supervisor	Ms. Stephanie Christian 6393 Baker Street Riverside, CA 92509	Eff. October 16, 2000 Work Year F1 Part-time
Translator/Clerk-Typist	Ms. Mapy Diaz 10601 Diana #413 Riverside, CA 92505	Eff. October 16, 2000 Work Year E1 Part-time
Translator/Clerk-Typist	Ms. Morena Diaz 6391 Grand Valley Trail Riverside, CA 92509	Eff. October 16, 2000 Work Year E1 Part-time
Instructional Aide	Ms. Christina Fabanich 6453 Thunder Bay Trail Riverside, CA 92509	Eff. October 16, 2000 Work Year E1 Part-time
Activity Supervisor	Ms. Roberta Gartin 8295 Tamarind Lane Riverside, CA 92509	Eff. October 10, 2000 Work Year F1 Part-time
Bilingual Language Tutor	Ms. Guadalupe Garza 5386 Concha Drive Mira Loma, CA 91752	Eff. October 16, 2000 Work Year E1 Part-time

Personnel Report #8

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Andrea Gilbert 7601 Pheasant Run Rd. Riverside, CA 92509	Eff. October 16, 2000 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Cori Grant 9351 Darren Circle Riverside, CA 92509	Eff. October 16, 2000 Work Year F Part-time
Activity Supervisor	Ms. Amber Hansen 2930 Aztec Drive Riverside, CA 92509	Eff. October 16, 2000 Work Year F1 Part-time
Instructional Aide	Ms. Linda Hogarth 6080 Barcelona Avenue Riverside, CA 92509	Eff. October 16, 2000 Work Year E1 Part-time
Clerk-Typist	Ms. Elizabeth Leach 7392 Pheasant Run Rd. Riverside, CA 92509	Eff. October 18, 2000 Work Year E1 Part-time
Instructional Aide	Ms. Coa Moreno 11365 Nuevo Circle Fontana, CA 92337	Eff. October 16, 2000 Work Year E1 Part-time
Instructional Aide	Ms. Lori Rini 5580 Greens Drive Riverside, CA 92509	Eff. October 16, 2000 Work Year E1 Part-time
Activity Supervisor	Ms. Michele Skidmore 5955 Campero Drive Riverside, CA 92509	Eff. October 10, 2000 Work Year F1 Part-time
Clerk-Typist	Ms. Melody Teagarden 4244 Lindsay Riverside, CA 92509	Eff. October 18, 2000 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Laura Underwood 24715 Bay Avenue Moreno Valley, CA 92553	Eff. October 16, 2000 Work Year F Part-time
Translator/Clerk-Typist	Ms. Guadalupe Valdez 800 E. Washington #780 Colton, CA 92324	Eff. October 10, 2000 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Isabella Vega 3981 Pontiac Avenue Riverside, CA 92509	Eff. October 10, 2000 Work Year F Part-time

Personnel Report #8

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Sky Country Elementary; to bubble second grade CRT tests; September 27, 2000 through October 4, 2000; not to exceed 14 hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Louise Pinkerton

Sky Country Elementary; to bubble second grade CRT tests; September 27, 2000 through September 29, 2000; not to exceed 6.5 hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Lori Anderson

Substitute Assignment

Instructional Aide	Ms. Lorena Frometa 10527 56 th Street Mira Loma, CA 91752	As needed
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Secretary	Ms. Tina Klinger 3466 Hadley Drive Mira Loma, CA 91752	As needed
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Activity Supervisor	Ms. Erica Morales 6311 Leyburn Place Riverside, CA 92509	As needed
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Leave of Absence

Instructional Aide-HSPS	Ms. Lisa Rodriguez 3077 Cabana Street Mira Loma, CA 91752	Maternity Leave eff. November 13, 2000 Through December 25, 2000 with use of sick leave benefits and Unpaid Special Leave December 26, 2000 through January 21, 2001 without compensation.
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E-1
BS

Personnel Report #8

CLASSIFIED PERSONNEL

Leave of Absence

Bilingual Language Tutor	Ms. Irma Sanchez 7849 Whitney Drive Riverside, CA 92509	Maternity Leave eff. November 4, 2000 through January 1, 2001 with use of sick leave benefits and Unpaid Special Leave eff. January 2, 2001 through June 22, 2001 without compensation, health and welfare benefits or increment advancement for the accrual of seniority for layoff or reduction in force purposes.
Instructional Aide-HSPS	Ms. Lisa Ybarra 4756 Beverly Court Riverside, CA 92506	Unpaid Special Leave eff. November 11, 2000 through June 22, 2001 without compensation, health and welfare benefits or increment advancement for the accrual of seniority for layoff or reduction in force purposes.

Placement on 39-Month Reemployment List

Activity Supervisor	Ms. Dora Adame 9548 Jurupa Road Riverside, CA 92509	Eff. October 13, 2000
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Resignation

Instructional Aide	Ms. Linda Blackburn 5990 Campero Drive Riverside, CA 92509	Eff. October 6, 2000
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OTHER PERSONNEL

Short-Term Assignment

Accounting Department; to serve as a Peak Load Assistant; October 19-20, 2000; not to exceed eight (8) hours per day; \$8.23 per hour.

Peak Load Assistant	Ms. Braden Gillin
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Personnel Report #8

OTHER PERSONNEL

Short-Term Assignment

Technology Department; to serve as a Peak Load Assistant; October 23, 2000 through September 30, 2001; not to exceed 20 hours per week; \$11.591 per hour.

Peak Load Assistant Ms. Velda Smith

Mission Bell Elementary; to serve as a FAN Club Activity Facilitator; October 13, 2000 through June 21, 2001; not to exceed four (4) hours per day; \$7.00 per hour.

FAN Club Activity Fac. Ms. Betty Sotomayor

Sky Country Elementary; to serve as a Student Attendant; October 6, 2000 through June 21, 2001; not to exceed three (3) hours per day; \$9.531 per hour.

Student Attendant Ms. Lori Anderson

Sunnyslope Elementary; to serve as a Babysitter; October 5, 2000; not to exceed three (3) hours total; \$8.50 per hour.

Babysitter Ms. Jessica Valle

Troth Street Elementary; to serve as a School Helper; October 13, 2000 through June 21, 2001; not to exceed 3.25 hours per week; \$8.23 per hour.

School Helper	Ms. Cindy Moreno
School Helper	Ms. Dolores Gonzalez
School Helper	Ms. Kara Caceres
School Helper	Ms. Francisca Corcoles

Troth Street Elementary; to serve as a School Helper; October 13, 2000 through June 21, 2001; not to exceed 20 hours total; \$8.23 per hour.

School Helper Ms. Francisca Corcoles

The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services



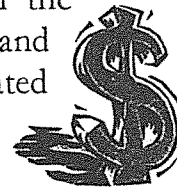
SERP OVERVIEW

Many school districts throughout California are looking to implement a **Supplemental Employee Retirement Plan (SERP)**. One of the leading factors in establishing a successful plan is determining the districts' **key objectives** before offering the plan to its employees.

The following **four categories** describe the general concepts of effective **SERP** plans. Please keep in mind that your district's needs may fall into more than one category.

FISCAL SAVINGS

A **SERP** can generate fiscal savings **based on the salary differential** of a retiring employee and a new-hire. When offering a fiscal savings plan, it is important to keep in mind the number of employees projected to retire if an incentive program was not in place. In order to produce fiscal savings, the plan must generate an attrition rate that is greater than the normal attrition rate expected in that specific year. The age and service demographics of existing employees must be evaluated to determine both the normal and projected attrition rates.



A **SERP** implemented to generate fiscal savings is typically offered on a one-time basis only. Even though a district may consider offering other incentives in the future, employees are informed that this is the only feasible plan if they choose to participate. A one-time only offering tends to generate the highest rate of participation among employees, which leads to greater fiscal savings.

HUMAN RESOURCE TOOL

A **SERP** can be used effectively as a **restructuring tool**. By generating a higher attrition rate, districts create a greater opportunity for reorganizing departments, revitalizing staff, and creating upward mobility opportunities for existing staff.

With this objective in mind it is important to study the age and service demographics, as well as the career paths, of various classifications of employees. With a **SERP**, a district may either offer the plan to a wide range of employees or to a specific category of employees who have been identified in the re-organization effort.



A **SERP** used for human resource purposes can either take the form of a one-time incentive, or more typically, may be offered over a period of two or three years. By having the plan available over a period of several years, the district can better **meet the needs of employees**, some of which may not be ready to retiree in the first year the incentive is offered.

REWARD LONG TERM EMPLOYEES

Another possible reason for implementing a supplemental retirement plan is to **reward employees** who have been loyal to the district and have achieved certain milestones in their service, while contributing to the success of the educational process. A **SERP** is an excellent method of recognizing and rewarding these types of achievements while building morale among younger employees. From the employees' standpoint, the **SERP** allows them to **retiree with dignity and recognition** of their own efforts over the years.



The eligibility criteria for this type of plan is usually stringent, requiring employees to meet various age and service requirements. Also, many plans may require the employees to have their service retirement from the State Teachers' Retirement System (STRS) and/or the Public Employees' Retirement System (PERS) become effective at the same time, rather than have the employee receive the additional benefits and move on to another district. A **SERP** in this category can be offered on a permanent basis, although some districts choose to implement this type of **SERP** as a one-time incentive.

ENHANCE RETIREMENT BENEFITS

Any SERP that is offered will **enhance the retirement benefits** of the participating employees. Some agencies have chosen to permanently enhance retirement benefits, which can be done on a wide spread basis or for a select group of employees. **SERP** plans in this category are often implemented on a permanent basis and typically have stringent vesting provisions.



Plans that are set up on a more permanent basis are highly effective in **retaining key employees**. With vesting usually taking place at retirement, key employees are less likely to move on to another agency because they would be giving up a valuable benefit.

Since more permanent plans are attractive to employees, districts may want to negotiate a scenario in which the employees make contributions to fund a portion of their additional benefits. This may be accomplished on a tax-favorable basis similar to STRS and PERS.

THE KEENAN APPROACH

PLAN DESIGN CONSULTING

Request for Information

Keenan & Associates' consultants begin the process of analyzing the feasibility of a Supplemental Employee Retirement Plan (SERP) by gathering information from the District. We generally ask for census information on eligible employees, average replacement salary costs, district rates for worker's comp., unemployment insurance, retiree health care costs, etc.

Analysis of Demographics & Retirement Projections

Based on the census information gathered from the District, we perform an analysis of the demographics of the group that is eligible for retirement. We look for trends in **age and service distribution** and prepare a chart for the District to review. A district's insight into their own employees can often be invaluable to the success of a SERP plan.



Based on the actual distribution of the ages of the eligible group, we **project** the percentage of eligible employees who are likely to retire. To accomplish this, we use the statewide STRS retirement rates published in June of 1995 along with our own database of retirement statistics. In general, we expect participation to range from 25% to 33% of the eligible group.

Fiscal Analysis

The information gathered from the District is imported into a spreadsheet program designed by Keenan & Associates. The program provides the District with a comprehensive analysis of the feasibility of a retirement plan at a given level of benefit utilizing the assumptions gathered from the District.



The basic premise of the model of calculation is the economic engine that drives all retirement incentive plans; the salary differential between a retirement eligible employee at the top of the salary schedule and a newly hired employee.

The Keenan model of calculation projects the cycles of retirements and hiring of new employees through several years to simulate, as accurately as possible, the real costs and savings that the District can expect from offering a SERP plan.

Meeting with District Personnel

The next step in the consulting process is to meet with District personnel to discuss the preliminary analysis and general plan design issues. At this stage, we are continuing to gather more information from the District. Our goal is to design a plan that is tailored to the specific needs of the District, both from a management standpoint as well as an employee standpoint.



Once plan provisions are finalized, Keenan & Associates will prepare a formal presentation to the District personnel to review the various plan provisions, timelines, benefit levels and other administrative issues.

Additional Presentations

When necessary, Keenan & Associates will prepare and present both formal and informal presentations to the union leadership, negotiating committees, School Boards, and other employee groups. We often take part in negotiations between the unions and the district, and are viewed as third party experts on retirement incentive plans.



During these meetings, we review the participation requirements of the proposed plan, benefit levels and where applicable, other financial information involving the plan.

Benefit Levels & Options

During the course of the fiscal analysis process, we work closely with both the employee groups and District management to design a benefit level that would be attractive to prospective retirees. We have substantial flexibility in designing a benefit plan that is tailored to the needs of the employees.

Once the benefit level has been established, we review the various benefit payout options with you and determine the options that are most effective for your plan. The most common options used in incentive plans in the past few years involve the following:

- Life Option
- Joint and 50% Survivor Option
- Life or 10 years, whichever is longer
- Period-Certain monthly payout, ranging from 7 to 10 years

The Period-Certain options 7 through 9 may be **rolled over** into an Individual Retirement Account (IRA) at the option of the participant. This has been a popular option since a participant can defer paying taxes on their distribution until such time as they withdraw funds out of their IRA accounts. The rollover to an IRA further gives the participant more flexibility in drawing only the funds that they need for their retirement while reinvesting the rest.

PLAN IMPLEMENTATION

Legal Documents

Board Resolution

The Board Resolution will provide the legal framework for the implementation of the SERP plan. Keenan & Associates will provide the District with a sample Board Resolution modeled after resolutions used by other district in similar situations.

Plan Description Language

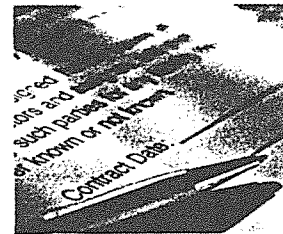
This document is designed to encompass the spirit of the **SERP** plan as well as the various details such as the benefit level, eligibility and participation requirements.

A draft of this document is prepared by Keenan & Associates and is often signed by both the Union and the District, although a District signature is sufficient.

Plan Documents

Keenan & Associates prepares the plan documents necessary to establish the plan from a legal standpoint. The plan documents establish the **SERP** plan as tax-qualified 401(a) plan, which provides favorable tax treatment of benefits as well as beneficial options such as the IRA rollover, which is not available to non-qualified plans

Although we provide districts with legal documents, Keenan & Associates is not a law firm and we do not provide legal advice. We recommend that districts consult with their own advisors regarding the legal nature of **SERP** plans.



Plan Implementation & IRS Submittal Process

The plan documents provided to the District are based on **SERP** plans similar in nature used by other agencies. The IRS has approved our **SERP** plan document as a Volume Submitter Document. Because the document has been approved as a Volume Submitter Document the District can expect a fairly quick approval process for their individual plan. Furthermore, having the IRS approve the volume submittal process reduces the filing fee with the IRS from the standard \$700.00 to \$125.00, further providing the District with a cost savings. There is also a \$750.00 fee payable to Keenan & Associates for the plan implementation and document preparation cost.

Participant Acknowledgment Form

Each participant, prior to his or her participation in the SERP plan, completes and signs a Participant Acknowledgement Form. This form is designed to review the eligibility and participation requirements of the plan. This form states that the participant understands the legal ramifications of their participation in the plan and provides additional protection for the district against future claims.

Employee Communication & Education

Plan Announcement

Once the School Board adopts the SERP resolution, Keenan & Associates prepares an announcement flier to go out to all eligible employees. The announcement flier is general in nature, mainly focusing on upcoming events and how to get more information about the plan.

Customized / Estimated Benefit Illustration & Enrollment Packet

Each eligible employee receives an *estimated* benefit illustration that is prepared exclusively for him or her. The benefits reflect their own personal situation using their personal data gathered from the District. We feel that employees contemplating retirement should make the decision based on their actual situation.

Although we provide prospective retirees with the information they need to make a decision regarding the SERP plan, our enrollment packets are designed to gather only the most essential information during this decision making process. Based on our experience, we find that most people do not like to fill out forms. Therefore, we kept ours as simple as possible while still keeping the plan in compliance. Once the enrollment window closes and the district finalizes the retirement class, we send out the Distribution Packet, which contains additional forms such as the direct deposit form, the beneficiary information form, etc.

General Orientation and Information Meeting

Shortly after the opening of the enrollment window, Keenan & Associates conducts one or more group orientation meeting(s). Eligible employees are invited to attend along with their spouses and their financial advisors. At the meeting(s), the plan guidelines are reviewed in an interactive fashion where employees are encouraged to ask questions.

A representative from Keenan & Associates' Retirement Planning Department conducts the group meeting(s) along with a Keenan Retirement Counselor. The Retirement Counselors stay after the conclusion of the meeting to answer individual questions as well as schedule appointments for individual counseling sessions.

Individual Counseling Appointments

Interested employees are invited to schedule individual counseling appointments with our Retirement Counselors. During these appointments, our counselors are available to answer questions that may be personal in nature and the employee may not have felt comfortable asking in a public forum during the group orientation.

Our Retirement Counselors are experienced in many aspects of retirement. Most have retired from school districts where they held either certificated or classified positions. Thus, they are able to share their own personal experiences in retirement as well as provide general information regarding STRS and PERS retirement. Furthermore, they can assist employees in selecting the **SERP** option that best fits the individuals particular financial situation.



At Keenan & Associates, we understand that retirement may be a very difficult and a life-altering decision for an individual to make. We pride ourselves in providing interested employees with as much information and care as we possibly can.

800 Toll Free Phone Number for Questions



Participants are encouraged to call our toll-free number to get their individual questions answered. Our staff answers their questions and can assist individuals in completing their enrollment forms. The toll-free line is equipped with voice-mail capability so that participants can leave messages during evening and weekend hours.

Local Staff for Additional Counseling Appointments

Keenan & Associates has eleven (11) offices throughout California. Therefore, we are local to virtually every area of the State. Our staff and counselors are available to meet with employees on an as needed basis.

Plan Funding

Most retirement incentive plans are implemented in the defined benefit plan format. In this format, a district promises a certain level of benefit to participating employees and it is the responsibility of the district to meet this benefit obligation. Since most districts are conservative in nature when it comes to investment strategy, annuity contracts have been the preferred method of funding plans of this type.



Advantages of Annuities for SERP Plans

By implementing a retirement incentive plan, a district is contractually obligated to provide the promised level of benefit to participating employees. The most efficient method of meeting this obligation is through the purchase of an annuity contract.

The annuity contract represents a **FIXED COST** to the district. Since the obligations to the plan participants are fixed, districts have found, from a budgetary planning perspective, it is more effective to also have the plan costs fixed.

Furthermore, an annuity contract **GUARANTEES** the benefits to the plan participants. In essence, the district is transferring the obligation for providing the promised benefits to the insurance company. The insurance company backs its guarantee with its reserves and general assets.

Flexibility of Funding

Keenan & Associates has implemented close to 150 SERP plans with Districts throughout the State of California. In working with individual Districts, we understand the need to have flexibility in the funding of these plans.

We have negotiated funding schedules that range anywhere from one (1) to five (5) years and the premiums may be paid annually. We work closely with each district to develop a funding schedule that meets the specific needs of the particular District.

Plan Administration

There are many aspects of a SERP that need to be monitored during the initial set-up of a plan. Also, there are many issues that must be addressed on an on-going basis as well. Keenan & Associates assumes this responsibility and relieves the District from having to deal with these issues.

Follow Up with Plan Participants

Representatives from Keenan & Associates follow up with each plan participant to ensure that the Distribution Packets are completed and returned in an accurate and timely fashion. Participants often have questions and concerns regarding beneficiary designation, direct deposit or rollover set-up among other issues. Our staff members are experts in answering these types of questions and are available through our toll-free number.

District Invoicing

Our accounting department invoices the district on a periodic basis for the premium that is due. To ensure timely distribution of the first benefit checks, we notify the district well in-advance of the premium due date to give the district plenty of time to request and remit the necessary funds.

Coordination of Benefit Distribution

Once the Distribution Packets are completed, we coordinate with the insurance company regarding the benefit distribution. Our staff informs the carrier as to the benefit option selections made by plan participants as well as their respective distribution preferences.

On-Going Participant and District Services

Keenan & Associates provides on-going services to both the district and plan participants. On request, we provide information regarding the status of active participants in the plan as well as other plan statistics such as benefit duration and beneficiary information.

The participants call our staff to make address changes as well as changes in the method they are receiving their benefits. Participants may also change their beneficiaries on a form provided to them. Our toll-free 800 number is available to participants and our staff will assist them with any questions they may have regarding the status of their plan. We also survey participants from time to time to ensure their satisfaction with our service to them.