

# BOARD OF EDUCATION REGULAR MEETING AGENDA

## MISSION STATEMENT

*The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.*

BOARD OF EDUCATION Sam Knight, President Carolyn Adams, Clerk Mary Burns John Chavez Ray Teagarden  
SUPERINTENDENT Benita B. Roberts

**MONDAY, FEBRUARY 7, 2000**

**EDUCATION CENTER BOARD ROOM #16, 3924 Riverview Drive, Riverside, CA 6:00 p.m.**

**OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Knight)

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Teagarden, Mr. Chavez

**HEARING SESSION 6:00 P.M.**

## PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

**CLOSED SESSION 6:00 P.M.**

The Board will adjourn to Closed Session in the Superintendent's Office pursuant to Government/Education Codes listed below:

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #13, and public employee discipline/dismissal/reassignment/release/resignation/retirement/complaints.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #98-119, #00-027, #00-031.

**PUBLIC SESSION 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden

Flag Salute

(President Knight)

Inspirational Comment

(Mrs. Adams)

## COMMUNICATIONS SESSION

### 1. Report of Student Representatives

- a. Hear Reports from 1999-00 Student Representatives (Mrs. Roberts)  
The Board welcomes Joshua Johnson, Jurupa Valley High School Student Representative, and Crystal Hadden, Rubidoux High School Student Representative. Student representatives may wish to address the Board regarding student achievements, interests, or other matters.

### 2. Recognition

- a. Recognize "National School Nurse's Day" January 26, 2000 (Dr. Mason)  
January 26, 2000 has been designated as "National School Nurse's Day." Nurse Coordinator, Ms. Kathy Carter, would like to share with the Board the duties and responsibilities that the school nurses perform on a daily basis. Information only.
- b. Recognize 1999/2000 Spelling Bee Participants (Dr. Mason)  
On Thursday, January 20, 2000, the Jurupa Unified School District's Twenty-Third Annual Spelling Bee was held at Mira Loma Middle School. After twenty rounds, Ms. Ashley Johnson, a 5<sup>th</sup> grader at Stone Avenue Elementary School, was declared the winner. The 1999/2000 runner-up was Ms. Manmit Singh, a 6<sup>th</sup> grade student at Rustic Lane Elementary School. Ms. Johnson will represent the district in the 1999/2000 Riverside County Spelling Bee to be held in the auditorium at the Martin Luther King High School in Riverside on Tuesday, March 21, 2000.

Congratulations to all of the participants in the 1999/2000 Spelling Bee. The following students were the participants and alternates who represented their school in the district's Spelling Bee:

<u>Participants</u>	<u>Alternate</u>	<u>School</u>
Morgan Vicario	Jamie Gomez	Camino Real Elementary
Samantha Pedersen	Jessica Patterson	Glen Avon Elementary
Danny Ordorica	Adrian Olasaba	Granite Hill Elementary
Corri Pierce	Bernie Uribe	Ina Arbuckle Elementary
Candace Rivera	Pasha Tabatabai	Indian Hills Elementary
Elizabeth Ulloa	Trevor English	Mission Bell Elementary
Sharrell Hawkins	Kyle Casey	Pacific Avenue Elementary
Gracy Haile	Desiree Ramos	Pedley Elementary
Susie Shannon	Amy Smith	Peralta Elementary
Manmit Singh	Christopher Lara	Rustic Lane Elementary
Justin Torres	Nicole Parvizshahi	Sky Country Elementary
Ashley Johnson	Danny Konsulian	Stone Avenue Elementary
Anette Radonski	Joey Armendarez	Sunnyslope Elementary
Christina Gomez	Mishae Clerisse	Troth Street Elementary
Dominique Ross	Cody Bellante	Van Buren Elementary
Anna Murillo	Cedric Kelly	West Riverside Elementary
Ryan Gordon	Ruben Castro	Jurupa Middle School
Sarah Rainbolt	Melissa Barajas	Mira Loma Middle School
Denise Veloria	Michelle Trujillo	Mission Middle School

Information only.

## 2. Recognition (Continued)

### c. Recognize *Inland Empire* Magazine's "Teachers Who Make a Difference" (Mrs. Roberts)

The January 2000 issue of the *Inland Empire* magazine features several Inland area teachers who were nominated as "Teachers Who Make a Difference '00." Among the 10 teachers receiving recognition, two were Jurupa teachers. We are pleased to congratulate Ms. Rhonda Batterton, teacher at Pedley Elementary, and Ms. Lois Clark, teacher at Mission Middle, for receiving this honor. Information only.

### d. Accept Donations (Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Granite Hill Elementary School PTA wishes to donate \$2,655.81, with the request it be used to purchase classroom materials.

Parents of Indian Hills Elementary School students have contributed \$88.00, with the request it be used to help pay for student field trips.

The Mission Bell Elementary School PTA wishes to donate \$3,050.00, with the request it be used for field trips (\$2,050.00) and the Reading Is Fundamental program (\$1,000.00).

Parents of the fifth grade classes at Mission Bell Elementary School wish to donate \$84.00, with the request it be used to help pay for student field trips.

The Pacific Avenue Elementary School PTA wishes to donate \$1,670.00, with the request it be used to pay for the L.A. Music Center Assembly (\$675.00), the Imagination Company Assembly (\$595.00), and the Sea World Assembly (\$400.00).

The Stone Avenue Elementary School PTA wishes to donate \$5,150.00, with the request it be used for field trips, instructional materials, and for printing to benefit students.

Through the school fundraising program, Target Stores raised \$229.22, with the request it be used to purchase student supplies and incentives for Sunnyslope Elementary School.

Ms. Theresa Dominguez, resident, wishes to donate \$81.00, with the request it be used for student field trips for kindergarten classes at Sunnyslope Elementary School.

Ms. Elizabeth Mendoza, Sunnyslope Elementary School teacher, wishes to donate \$50.00, with the request it be used to purchase instructional supplies for her classroom.

Ms. Wior's K/1 class at Sunnyslope Elementary School wishes to donate \$11.00, with the request it be used for student field trips for kindergarten classes.

Administration recommends acceptance of these donations, with letters of appreciation to be sent.

- e. Recognize February as College Awareness Month in California (Mrs. Roberts)  
The California Department of Education notified school districts that February has been designated as **College Awareness Month in California**. During this month, families of middle school students throughout the state will participate in events to encourage them to actively assist their children to plan academically and financially for a variety of choices after high school graduation. These events will provide specific information to families about the ways in which they can be both academic and financial planners for their students. With respect to academic planning, families will learn strategies for supporting their children's education at home and in the school setting. Further, events will describe ways in which families can prepare financially to assist their children in pursuing a college education.

Although activities planned by the California Department of Education are not being held at a location nearby, the District's eighth grade students from each of our three middle schools received their "College Awareness" reminder by visiting Riverside Community College recently as part of the "Passport to College" program. Students listened to presentations from motivational speakers and received a tour of the campus. Mira Loma Middle School principal, Ms. Diana Asseier, reports that eighth grade students at Mira Loma Middle have also been included this year in the University of California, Riverside's Early Academic Outreach program along with our other middle school eighth grade classes. The District is pleased to support the California Department of Education in celebrating "College Awareness Month" in California. Information only.

### 3. Administrative Reports and Written Communications

- a. Hear Report on Enrichment, Accelerated, and Correlated Standards (Dr. Mason)  
During the past two years, with major assistance from teacher committees, Education Services has invested extensive resources into a second and third level of curriculum standards development: minimum and accelerated standards. Significant resources have also been directed at examining the correlation among JUSD's language arts and mathematics curriculum standards, California's language arts and mathematics standards, and the language arts and mathematics curriculum featured on the state's Stanford-9 (STAR) test. Our correlation committee efforts have been aimed primarily at raising student achievement on our STAR and augmented STAR tests--that is, looking for major gaps between, for example, our district standards and those featured on the STAR augmented test. These several efforts have been led by Mr. Memo Mendez, Director of Research and Categorical Projects, Dr. Ellen Kinnear, Director of Curriculum and Instruction, Mr. Gregg Nelsen, Coordinator of Research and Program Evaluation, and Mr. Russ Orwig, Teacher on Special Assignment for Assessment.

The development of minimum and accelerated standards has responded to the fact that a "one-size-fits-all" approach to curriculum and instruction has yet to be found effective for all students. While Education Services has developed a philosophy that all students should initially receive the "opportunity to learn" a challenging curriculum of essential standards, thereby communicating high expectations for all students, natural differences among students, student mediation, for example, inattention, poor study habits, handicapping conditions, unsatisfactory attendance, and other factors, for example, illness, language differences, create the need to prioritize our standards so that all students at least master fundamental knowledge, concepts, and skills. This prioritization is now reflected in JUSD's minimum standards. At the other end of the continuum, Education Services recognized the need to articulate a clear curriculum for our more gifted and/or high-achieving students. This need has led to the development of accelerated standards. In sum, research on learning has demonstrated repeatedly that students learn at drastically different rates, thereby needing a differentiated curriculum. This evening, Mr. Memo Mendez will share three efforts aimed at improving student achievement in Jurupa Unified School District: minimum standards, accelerated standards, and correlated standards. Information only.

### 3. Administrative Reports and Written Communications (Continued)

#### b. Other Communications and Administrative Reports

(Mrs. Roberts)

### 4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

### 5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

## HEARING SESSION

#### \*Hear Public Comments on CSEA Initial Negotiating Proposal

(Mr. Campbell)

As required by law and Board policy, the Board should conduct a public hearing on the proposal of the California School Employees Association and its local Chapter #392 regarding negotiations for a successor contract beginning in 1999-00. The purpose of this public hearing is to provide an opportunity for the public to express its opinion to the Board concerning the CSEA initial negotiating proposal. President Knight should formally open and close the public hearing on the proposal.

## ACTION SESSION

### A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-10 as printed.

- \* 1. Approve Minutes of January 18, 2000 Regular Meeting
- \* 2. Purchase Orders (Mrs. Lauzon)
- \* 3. Disbursement Orders (Mrs. Lauzon)
- \* 4. Agreements (Mr. Edmunds)
- \* 5. Adopt Resolution #00/15, Authorization to Destroy Records (Mr. Edmunds)

Records which are no longer required by the District are listed in the supporting documents. These records have been retained for the minimum required period of time and include both Class 3 (disposable records) and Class 1 (permanent records) that have been microfilmed and are now ready for destruction. All records are eligible for disposal in accordance with Education Code criteria.

Administration recommends that the Board adopt Resolution #00/15, Authorization to Destroy Records.

**A. Approve Routine Action Items by Consent** (Continued)

- \* 6. Approve Non-Routine Field Trip Request from Rubidoux High (Dr. Mason)

Ms. Devi Curtis, Ms. Gloria Hill, Mr. Filemon Jara, and Mr. Gene Erickson, Rubidoux High School teachers, are requesting approval to travel to various Northern California areas with approximately forty-four AVID students on Wednesday, April 5 through Saturday, April 8, 2000. Students will be given the opportunity to learn about campus life and requirements to attend various colleges. Costs will be paid through AVID funds, staff will handle supervision responsibilities, and transportation will be provided by H & L Charter Company. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by Ms. Devi Curtis, Ms. Gloria Hill, Ms. Filemon Jara, and Mr. Gene Erickson to travel to various Northern California areas with approximately forty-four AVID students to visit college campuses April 5-8, 2000.

- \* 7. Approve Non-Routine Field Trip Request from Pedley Elementary (Dr. Mason)

Ms. Leilani Benites, Ms. Renee Hill, Ms. Robyn Anderson, Ms. Heather Crane, Ms. Lucia Sagusta-Chavez, and Mr. Nick Cornejo, Pedley Elementary School teachers, are requesting approval to travel to San Diego on Friday, April 21, 2000 with approximately one-hundred twenty students. The purpose of the trip is a culmination activity for the life science curriculum, and will assist the students in understanding how animals grow and develop. Staff and parent volunteers will handle supervision responsibilities, costs will be paid through PTA donations and School Improvement Funds, and travel will be provided by district vehicles. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by Ms. Leilani Benites, Ms. Renee Hill, Ms. Robyn Anderson, Ms. Heather Crane, Ms. Lucia Sagusta-Chavez, and Mr. Nick Cornejo to travel to San Diego on Friday, April 21, 2000 with approximately one-hundred twenty students to participate in a culminating life science activity.

- \* 8. Approve Non-Routine Field Trip Request from Pedley Elementary (Dr. Mason)

Rhonda Batterton, Mr. Andy Elliott, and Ms. Kelly Scroggins, teachers at Pedley Elementary, are requesting approval to travel to San Diego on Friday, May 12, 2000 with approximately one-hundred twenty-two students. The purpose of the trip is to bring culmination to the sixth grade science curriculum. Students will be given the opportunity to study sea life, behavior, and training. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Ms. Rhonda Batterton, Mr. Andy Elliott, and Ms. Kelly Scroggins to travel to San Diego on Friday, May 12, 2000 with approximately one-hundred twenty-two students to participate in a culminating sixth grade science activity.

**A. Approve Routine Action Items by Consent** (Continued)

- \* 9. Approve Out-Of-State Travel Request (Dr. Mason)  
Dr. Terry Tibbetts, Administrator of Education Support Services, is requesting approval to travel to New Orleans, LA on Sunday, May 7 through Wednesday, May 10, 2000 to attend the "21<sup>st</sup> National Institute on Legal Issues of Educating Individuals with Disabilities." The District will pay for registration and meal expenses, and Dr. Tibbetts will pay for travel costs. A copy of the Travel Request is included in the supporting documents.

It is recommended that the Board approve the request from Dr. Terry Tibbetts, Administrator of Education Support Services, to travel to New Orleans, LA on Sunday, May 7 through Wednesday, May 10, 2000 to attend the "21<sup>st</sup> National Institute on Legal Issues of Educating Individuals with Disabilities."

- \* 10. Approve Out-of-State Travel Requests---Personnel Recruitment (Mr. Campbell)  
Since the mid-1980's, the District has sent recruiters to out-of-state universities and job fairs to recruit fully trained teachers. The need for credentialed (non-emergency) teachers in Jurupa and throughout California has grown particularly fast over the past few years because of population growth, attrition, and legislative initiatives such as class size reduction. It is not anticipated that there will be any positive change in the supply of credentialed teachers next year or in the immediate future. The request below is a recommendation for recruitment efforts at this time. The need could diminish and cause cancellations (as occurred last year) or grow and require additional efforts, as staffing needs become more clearly known. The District will, of course, continue to recruit teachers from local and regional universities, as it's first priority. Funding for recruitment is included in this year's budget.

It is recommended that the Board authorize District recruiters to attend the following out-of-state teacher job fairs for the 2000-2001 school year: Mr. Kent Campbell to attend job fairs in Colorado, Utah and Wisconsin, and Ms. Michelle Johnson and Mrs. Carolyn Adams to attend the Atlanta area job fairs.

- \* **B. Adopt at First Reading Revised Regulation 5122** (Dr. Mason)  
This revised regulation was developed by a committee of administrators, teachers, and parents to support existing Policy 5122, Acceleration/Promotion/Retention.

Administration recommends adoption at first reading of the revised Board Regulation 5122, Acceleration/Promotion/Retention.

- \* **C. Approve High School Course Plans: Advanced Floral Design, Advanced Placement Physics B, Advanced Placement Psychology, Agriculture Sales and Marketing, Construction Technology, Exploring the World of Construction, Technology Exploration** (Dr. Mason)

Attached in the supporting documents are the newly developed course plans for the following courses:

Advanced Floral Design

Advanced Floral Design is a one-year course that develops the basic techniques explored in Floral Design. Expanded individuality, craftsmanship, and artistry will be stressed. This course requires the completion of several floral design projects requiring the purchase of fresh flowers or silk flowers. An additional supervised project will be required.

\* C. Approve High School Course Plans: Advanced Floral Design, Advanced Placement Physics B, Advanced Placement Psychology, Agriculture Sales and Marketing, Construction Technology, Exploring the World of Construction, Technology Exploration  
(Continued) (Dr. Mason)

Advanced Placement Physics B

Advanced Placement Physics B provides a systematic introduction to the main principles of physics and emphasizes the development of problem-solving ability. It includes topics in both classical and modern physics. Student familiarity with algebra and trigonometry is essential. Some basic concepts of calculus may also be used. Advanced placement courses are for those students who wish to pursue college-level studies while still in secondary school. The school recognizes this achievement by granting college credit to those students who do sufficiently well on the Advanced Placement Examination given in May. Students enrolled in the course are expected to take the examination.

Advanced Placement Psychology

The purpose of the Advanced Placement Psychology class is to introduce students to the systematic and scientific study of the behavior and mental processes of human beings and other animals. Students are exposed to the psychological facts, principles, and phenomena associated with the major subfields within psychology. They also learn about the methods psychologists use in their science and practice. The Advanced Placement Psychology course stresses critical thinking, reading, and writing within the context of scientific methodology and questioning. Another goal of the course is to make sure that students understand how psychology applies in the real world.

Agriculture Sales and Marketing

Agricultural Sales and Marketing is designed to provide students with knowledge needed to become entrepreneurs by starting their own business. It will also teach them how to sell and market those products. The students will be expected to research and calculate starting their own business. They will also create a marketing plan for a given product and role play selling the product.

Construction Technology I

Construction Technology I is a one-year course. Students will study the primary systems or components that make-up a dwelling - carpentry, plumbing, electrical, roofing, HVAC etc. Students will use a modular format of study focusing on one system at a time. They will also be learning about the related building codes of each system. Students will be learning both new construction and the repair and maintenance of residential structures.

Exploring the World of Construction

Exploring the World of Construction is a semester course. Students will explore the multi-faceted world of construction and its many career options. Students will become familiar with the stages of construction, careers and trades involved, and components of residential structures. Students will learn the safe use of basic hand and power tools during the manufacture and construction of projects. This course satisfies the 5-unit graduation requirement for vocational technology.

Technology Exploration

In this semester of Career Exploration and Technology, students will focus their use of technology as a means of self-exploration, self-enrichment, and career development. During this course, students will become acquainted with computer applications and their application to learning. Students will become familiar with programs such as Word, Excel, and PowerPoint. Students will also become familiar with the use of the Internet and e-mail.

\* C. Approve High School Course Plans: Advanced Floral Design, Advanced Placement Physics B, Advanced Placement Psychology, Agriculture Sales and Marketing, Construction Technology, Exploring the World of Construction, Technology Exploration  
(Continued) (Dr. Mason)

Administrative staff at both Jurupa Valley High School and Rubidoux High School have reviewed the course plans and given approval. The course plans were also reviewed and approved by the Instructional Council at its regularly scheduled meeting on January 10, 2000.

Administration recommends approval of the following high school course plans: Advanced Floral Design, Advanced Placement Physics B, Advanced Placement Psychology, Agriculture Sales and Marketing, Construction Technology I, Exploring the World of Construction, Technology Exploration

D. Review and Act on Timely School Facility Matters

1. Approve Change Order #2 for Bid #00/02L – Jurupa Unified School District New Education Center (Mr. Edmunds)

On August 26, 1999, the Board awarded contracts for the construction of Jurupa Unified School District's New Education Center – Bid #00/02L, in the amount of \$6,162,294. As construction progresses, additions, changes and/or deletions to the plans are often required. Administration recommends the following additions, deletions or changes to the contract.

(a) Category 18-Plumbing – Benel Mechanical, Inc.

- 2.1 Add sink and plumbing in Utility Room D-108. This is a District requested change in the amount of \$2,062.41.
- 2.2 Connect roof drains to storm drainage system to improve drainage system. This is a District requested change in the amount of \$3,472.55.

(b) Category 20-Electrical – R.I.S. Electric, Inc.

- 2.1 Add electrical floor boxes, required for workstation connections. This is a District requested change in the amount of \$1,169.00.
- 2.2 Relocate power, data and phone conduit due to a conflict with structural rebar in CMU wall. This is a District requested change in the amount of \$4,874.00.

Administration recommends approval of Change Order #2 for Jurupa Unified School District's New Education Center – Bid #00/002L for categories and amounts indicated for a total project cost increase of \$11,577.96 and a total project cost of \$6,186,299.96.

2. Review and Act on Other Timely School Facility Matters (Mr. Edmunds)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

#### **E. Act on Student Discipline Cases**

(Mrs. Roberts)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases:

##### **READMISSION APPROVED:**

- \*\* 1. The Administrative Hearing Panel recommends the readmission of the pupil in Discipline Case #98-119 to the schools of the Jurupa Unified School District.

##### **EXPULSIONS:**

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #00-027 for violation of Education Code 48900 (g & k ) for the remainder of the current semester and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 5, 2000.
- \*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #00-031 for violation of Education Code 48900 (c & k) for the remainder of the current semester and the semester following; and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 15, 2001.

Administration recommends the discipline actions as described and listed above.

#### **F. Approve Personnel Matters**

- \* 1. Approve Personnel Report #13 (Mr. Campbell)  
Administration recommends approval of Personnel Report #13 as printed subject to corrections and changes resulting from review in Closed Session.
- 2. Approve Variable Term Waiver Request (Mr. Campbell)  
State credentialing laws require that prior to hiring an individual to teach under the authorization of a Variable Term Waiver (Title V, Section 80122), specific individual approval must be granted by the governing board. Usually, this type of waiver is necessary for hard-to-fill positions in shortage areas (examples: Special Education, Bilingual Education, Mathematics or Science) or when an unexpected vacancy occurs in the middle of a school year. In this case, the recommendations are to fill temporary vacancies for Special Day Classes at Sunnyslope Elementary School and Camino Real Elementary School. The individuals being recommended are Ms. Cathy Armitage and Mr. Stuart Baker. Ms. Armitage earned her Bachelor's degree in 1996 from National University. She has worked as a substitute teacher in the Jurupa Unified School District since 1999 and was previously a private school teacher. Mr. Baker earned his Bachelor's degree in 1997 from California State University, San Bernardino. He has worked as a substitute teacher in the Jurupa Unified School District since 1997. Both individuals are currently substituting in the classes and are received well by the principal, staff, and students. Recruitment efforts have not identified stronger candidates. With these considerations in mind, it is recommended that Ms. Cathy Armitage and Mr. Stuart Baker be approved for temporary employment through the end of this school year as Special Day Class Teachers under the authorization of a Variable Term Waiver.

## **G. Review Routine Information Reports**

- \* 1. Review Approval of 1999-00 First Interim Financial Report (Mrs. Roberts)  
The Riverside County Office of Education has notified the District that the 1999-00 First Interim Financial Report has received positive certification, and they have also notified the California Department of Education accordingly. The County Office also recommends that the Board continue to review updated multi-year financial projections to assist in providing for the long-range financial stability of the District. Information only.

- \* 2. Hear Report on Schools of Choice (Mrs. Roberts)  
In accordance with Board Policy 5117.1, parents will be notified, beginning February 1, 2000, of the Schools of Choice Open Enrollment Policy and Procedure. A copy of the parents' information brochure is included in the supporting documents. Information only.

3. Review Information on District Preschool Program (Dr. Mason)

Under federal and state law, the district is responsible for providing educational services to disabled children beginning at the age of three years. However, for many years, the District did not provide these services to such preschool children. Instead, disabled preschool children were placed in private settings outside the District, at a significant cost to the District.

Early this year, Dr. Tibbetts was requested to review this situation and to make possible recommendations for change. After review, Dr. Tibbetts determined that the District could operate its own program for preschool children, and could provide high-quality services at a total cost significantly less than current costs.

This program began operations at Sunnyslope Elementary School in September 1999. Ms. Tamara Elzig, Principal at Sunnyslope, worked closely with Dr. Tibbetts to establish the program and ensure its success. Her efforts have been central to the continuing quality of the program, which operates both a morning and an afternoon classroom.

The program has eliminated District obligated costs to the County and SELPA resulting in significant cost savings to the District. It is a high-quality program, which provides educational, behavioral, psychological, health/nurse, and occupational therapy services to approximately 30 disabled preschool students. Parents and staff are strongly supportive of the program, which has become both an integral and exemplary service of the District to disabled children. Information only.

3. Announce Schedule to Conduct Board Meetings for the 1999-00 School Year(Mrs. Roberts)  
Sites have been selected for regular board meetings for the 1999-00 school year in various areas of the community. A presentation from each school will be scheduled at the beginning of each Board meeting with a relevant student performance, speaker, or other presentation. Information only.

February 22, 2000 (Tues)	Glen Avon Elementary	April 17, 2000	Camino Real
March 6, 2000	Board Room	May 1, 2000	Board Room
March 20, 2000	Mission Middle	May 15, 2000	Mira Loma Middle
April 3, 2000	Board Room	June 5, 2000	Van Buren
		June 19, 2000	Board Room

## **ADJOURNMENT**

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# *The* FISCAL REPORT *an informational update*

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Volume 20

For Publication Date: February 4, 2000

No. 3

## **State Allocation Board Funds Class-Size Reduction Facilities**

At its January 26<sup>th</sup> meeting, the State Allocation Board (SAB) approved funding from Proposition 1A dollars for facilities to house new classes expected to be created to meet the projected 2000-01 growth in the Class-Size Reduction Program (CSR). Readers may recall that the funding for 1999-00 (CSR) growth was funded very late and districts did not have sufficient planning time to get portables in place before the start of school. The early action taken by the SAB for next year should allow districts a better opportunity for planning next year's needs.

The rules remain the same-- districts must show eligibility under existing criteria, and are then reimbursed with \$40,000 grants for each new classroom required (according to the formula) because of increased CSR implementation--either from program expansion or enrollment growth.

*-- Ron Bennett*



DATE: December 22, 1999

TO: Kent Campbell, Assistant Superintendent, Personnel Services

FROM: Becky Liles, President, CSEA Jurupa Chapter 392

SUBJECT: Contract Reopeners

Attached is CSEA's proposal for contract reopeners for the 1999-2000 school year, in accordance with Article 24 of the current contract.

Article 11 - Absences and Leaves - for 1999-2000

Article 14 - Classified Salary Schedules and Ranges

Article 17 - Health and Welfare Benefits

Article 19 - Hours, Overtime, Extra Work and allowances



November 20, 1999  
Jurupa Chapter #392  
Negotiating Committee

The Negotiating Committee recommends the following language additions, revisions, and deletions for negotiation reopeners in the 1999/2000 fiscal year. The contract articles affected are:

- Article 11 - Absences and Leaves
- Article 14 - Classified Salary Schedules and Ranges
- Article 17 - Health and Welfare Benefits
- Article 19 - Hours, Overtime, Extra Work and Allowances

Additions or revisions will be underlined, deletions will be noted by a ~~strike through~~.

\* Article 11 - Absences and Leaves

Section 1:

The benefits which are expressly provided by this Article are the sole benefits which are part of this Agreement, ~~and Other statutory or regulatory leave benefits are available, yet not incorporated, either directly or implicitly, into this Agreement nor are such other Statutory and regulatory benefits are not~~ subject to the grievance procedure. Leave provisions shall be administered consistently by the District.

Section 1, D:

...but may be placed in a comparable assignment, as agreed to by the unit member, Association, and the District, according to the needs of the District without loss of wages or Health and Welfare benefits.

Section 1, E:

All such verification requests will be made by the ~~Personnel Office staff~~ Assistant Superintendent of Personnel Services or Director of Classified Personnel.

Section 2, A, 6:

Unit members ~~will be notified annually of their~~ accumulated sick leave balance shall be reflected on all payroll warrants.

Section 2, C:

...may be necessary to ~~insure~~ ensure the health, safety, instruction and welfare of pupils.

~~The Superintendent, Assistant Superintendent of Personnel Services, or Director of Classified Personnel or his/her authorized representative may...~~

The District may require that the unit member submit to a physical examination by a qualified medical doctor or Dentist that is selected to be selected by the unit member and approved by the District.

Section 2, D, 3:

Such notice must be received on the preceding day by 1:00 p.m. for Food Service workers and 3:00 ~~2:30~~ p.m. for all other unit members except night personnel who must provide notice by 10:00 11:00 a.m. on the day they plan to return to work.

Section 2, D, 4:

At the conclusion of an extended absence exceeding ~~five (5)~~ ten (10) consecutive workdays,...

Section 2, E:

After the ~~yearly~~ allocation of sick leave as set forth above is exhausted,...

The five (5) month period shall begin on the day after the expiration of the unit member's ~~yearly~~ accrued sick leave.

Section 3:

...is authorized for three (3) days following ~~the a~~ death in the immediate family of a unit member. If the deceased is a parent, spouse, ~~or~~ child, or closest living relative of the unit member...

...grandmother, grandfather, ~~or~~ grandchild, aunt, uncle, niece or nephew of the unit member, or any relative person living in the immediate household...

Section 4, A:

A unit member shall be entitled to use nine (9) days of accrued sick leave during each ~~school~~ fiscal year in cases of personal necessity.

Section 4, A, 2, f:

Other personal necessity allowed at the discretion of the Superintendent, Assistant Superintendent of Personnel Services, or Director of Classified Personnel. ~~or his/her designee.~~

Section 4, A, 2, g:

A request for such leave must be submitted to the Assistant Superintendent of Personnel or Director of Classified Personnel ~~personnel officer or his/her designee~~ two (2)...

Section 4, A, 3:

Notwithstanding the provisions of Section 4, A, 2 above, ~~two (2)~~ three (3) days of non-accumulating Personal Necessity Leave may be used each ~~school~~ fiscal year for personal business...

Section 4, B, 1:

The total number of days allowed in one (1) ~~school~~ fiscal year for...

Section 5:

~~Two (2)~~ Three (3) days of absence with pay will be granted to a unit member..., or upon placement of a foster child in the home of the unit member. Additional days may be used under Personal Necessity Leave.

Section 5, A, 3, c:

The District has notified the Association and the unit member of its concern, and has reviewed the situation with an Association representative and the unit member.

Section 5, B, 6 (add as last paragraph):

Any unit member receiving benefits as a result of this section shall, during periods of such injury or illness, remain within the State of California unless the District authorizes travel outside the State.

Section 5, C:

...assume his/her duties, he/she shall be placed in another position agreed to by the unit member, Association, and the District. If not placed in another position, the unit member shall be placed on a reemployment list for a period of thirty-nine (39) months. When available, during the thirty-nine (39) month period, he/she shall be ~~employed in a vacant position in~~ returned to his/her previous job classification over all other available candidates,...

~~A unit member who has been placed on a reemployment list, as provided herein, who has been medically released for return to duty and who fails to accept an appropriate assignment shall be dismissed.~~

~~Any unit member receiving benefits as a result of this Section shall, during periods of such injury or illness, remain within the Sate of California unless the District authorizes travel outside the State.~~

Section 7, D (new paragraph):

Subpoena. Whenever a unit member or dependent appears in court under subpoena, that unit member shall be released with no loss of salary or sick leave.

Section 9, A (new sub-section "A" created):

A. A maximum of ninety (90) (720 hours) leave will be allowed the Association...for attendance at conferences, training, or for the discharge of other organization duties.

This maximum shall increase to one hundred five (105) days (840 hours) on July 1, 1999 and to one hundred twenty (120) days (960 hours) on July 1, 2000.

Section 9, B (new sub-section created):

B. The Association President shall be released from his/her regular duties in the District and classified as a Classified Employee on Special Assignment. The District shall pay the President the same salary and benefits he/she would have received on regular duty without loss of seniority or other rights and benefits.

Section 10, A:

Prior to use of either type of leave, the pregnant unit member shall choose the type of leave preferred and notify the personnel officer Director of Classified Personnel in writing. Once made, this choice may be reversed only with the approval of the personnel officer Director of Classified Personnel.

Section 10, B:

In the event of miscarriage, a unit member on Maternity Leave will be allowed to return earlier than the expected return date, if a suitable vacancy exists.

Section 12, B:

If during the thirty-nine (39) month period the PERS determines that the disability no longer exists,... but no later than the beginning of the next fiscal/school year.

Section 13, A:

Whenever a unit member appears in court as a litigant, or as a witness under a subpoena the unit member may...

Section 13, B, 1:

Under this policy no more than a total of three (3) five (5) days shall be used in any one (1) school year.

Section 13, B, 4:

Payment of such absence shall be made only upon certification by the unit member's administrator or supervisor that the absence was attributable to a situation...

The administrator or supervisor Director of Classified Personnel may satisfy himself/herself that a court appearance within the limits of this rule did exist.

Section 14 (add as last sentence):

See appendix for more information.

#### \*Article 14 - Classified Salary Schedules and Ranges

For the 1998-99 school year, the "Classified Salary Schedule" shall be increased by the same percentage as the District salary schedule for classified managers is increased (JUSD Regulation 4440). Both schedules shall have the same effective date.

Under the guidelines of interest-based bargaining, the Association and the District will discuss an across-the-board salary increase.

If the ongoing unrestricted Base Revenue Limit COLA (Cost of Living Adjustment) funding actually received by the District in Fiscal Year 1998-99 1999-2000 increases, by at least 1% more than the 3.95% COLA provided by the State, the parties shall meet to discuss disbursements of such increased funding.

Section 1, A:

A. ~~Maximum~~ Allowance.

The District will pay annually an ~~maximum~~ allowance of ~~four~~ five thousand four hundred dollars ~~(\$4,400)~~ (\$5,400) per qualified unit member for specified Health and Welfare benefits. All costs for benefits exceeding the ~~maximum~~ allowance shall be paid by the unit member. A "qualified" unit member is a member of the bargaining unit whose employment ~~was is~~ regularly ~~four (4)~~ three (3) or more hours per day, ~~on or before July 1, 1977 or, if approved by the District for employment after that date, whose employment is regularly eight (8) hours per day.~~

Section 1, B:

...hours per day will receive annually an ~~maximum~~ allowance in the same proportion...daily hours of employment bear to eight (8) hours, ~~with the following exceptions:~~

~~1. Unit members whose employment was regularly four (4) or more hours per day on or before July 1, 1977 (See Section 1, A above).~~

Unit members hired ~~on or after January 1, 1994~~ whose employment is regularly ~~three~~ two point nine (2.9) or fewer hours per day shall not receive any allowance for Health and Welfare benefits.

Section 2, A, 1:

1. All unit members ~~who are eligible for health and welfare benefits~~ shall have mandatory District provided and paid American United Life Insurance...

Section 2, B, 1:

1. Unit members, at their option, may select health coverage with either Reach-II ~~(Eclipse and Trilogy)~~ Blue Cross - California Care C1, or Kaiser for...

Section 2, B, 2:

Unit members, at their option, may select membership in MetLife Dental Plan, ~~or Reach the Tooth Dental Plan, or Delta Dental-DeltaCare~~ for themselves...

Section 4:

District Health and Welfare benefit insurance policies are...

Unit members will receive their Health and Welfare Benefit Authorization statement a minimum of twenty-one (21) days prior to the last day of the designated open enrollment period.

Section 5, C (add sentence):

New unit members will be provided with Evidence of Coverage statements from all major medical, dental, and vision care plans offered within five (5) days of signing their employment contract.

Section 5, D:

...may discontinue optional Health and Welfare benefits...

Section 7:

Health and Welfare benefit money not...

Such cash payments shall be reduced by ~~4.27%~~ 2.60% to offset District costs...

Section 8:

...insurance plans paid by payroll deductions or specified Health and Welfare benefits shall be mutually...

Section 9:

Section 9 - Life Insurance for ~~Certain Part-Time~~ Unit Members

Section 9, continued:

Effective October 1, 1999 the District shall purchase a \$5,000 Life Insurance Policy for each permanent unit member, ~~whose regular hours equal or exceed fifteen (15) per week, and who are not covered by the mandatory insurance coverage referenced in Section 2 of this Article. Reasonable procedures for implementing this Section will be developed in the Business Office.~~

\*Article 19 - hours, Overtime, Extra Work and Allowances

Section 1, A, 1 (add as last paragraph):

If requested in writing prior to making a permanent and involuntary work schedule change of more than two (2) hours for any position in a classification, the unit member shall be given written reasons for the impending change.

Section 1, B, 2, a, 4:

Unit members who ~~are~~ were granted unpaid leave during 1993-94 and 1994-95 ~~school~~ fiscal years...

Section 1, D:

The effects of an actual layoff and/or reduction of hours of unit members, including any impact on remaining unit members, shall be subject to negotiations with the Association before any such action occurs.

Section 2, B, 2, A:

...offered to Bus Drivers in order of seniority as shown on ~~the~~ their current seniority list.

Section 2, B, 2, B (add new sub-section):

B. Overtime opportunities will be offered to Bus Drivers-Special Students in order of seniority as shown on their current seniority list. Weekend assignments shall be rotated separately from other overtime assignments. The Director of Transportation or his/her designee shall make note of any refusals of overtime work, and reason(s) for the refusal. Bus Drivers-special Students and/or their representatives may examine these records by prearrangement with the Director.

Section 2, B, 2, C (change previous sub-section B to C):

~~B-~~ C. Probationary Bus Drivers shall not drive a school bus on out-of-District trips.

Section 3, E:

...compensation and benefits applicable to that classification, ~~excluding health and Welfare benefits,~~ as during the regular work year.

Section 5, E:

...per Board Policy/Regulation #4218, an allowance of ~~twenty dollars (\$20.00)~~ thirty dollars (\$30.00) per month for assigned work months.

Section 5, G:

~~Reasonable costs of~~ Per Diem, as per District Policy # \_\_\_\_\_, ~~to cover~~ food and lodging for the unit member will be reimbursed by the District.

Section 5, N:

Where the duties assigned to and performed by an Instructional Aide include personally helping a handicapped special needs student(s) to use the toilet and/or feeding a handicapped special needs student(s), such Instructional Aide shall receive a stipend equaling 5% ~~10%~~ 15% of his/her daily base rate of pay. ~~for each day he/she is scheduled by the Principal or his/her designee to perform such duties. Payment shall apply to the Instructional Aide's entire regular shift, unless the Instructional Aide is absent during all or part of the scheduled day.~~

Section 5, O (new sub-section):

O. Specialized Training.

Unit members who provide direct service to special needs students shall be provided with the specialized training necessary. Such training shall be provided by a school nurse or other qualified professional. If training is conducted during non-duty hours, the unit member shall be compensated at the appropriate rate of pay.

Section 5, P, 1, 2, 3 (new sub-section):

P. Specialized Physical Care.

Specialized physical care procedures are specific needs identified in a protocol that may be performed on a daily basis to ensure the health and well being of a student.

1. Only unit members who are qualified or trained in accordance with Education Code Section 49423.5 may assist students who require specialized physical care services.
2. The District shall comply with all Education Code and Title V provisions, so unit members may work and provide specialized care in an appropriate environment.
3. As required by Government Code Section 825: The District shall defend a unit member against any claim or action against him/her, for an injury arising out of an act or omission occurring within the scope of his/her assigned duties as an employee of the District, while implementing the provisions of this section.

JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA

**MINUTES OF THE REGULAR MEETING  
TUESDAY, JANUARY 18, 2000**

**OPEN PUBLIC SESSION**

CALL TO ORDER      The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Knight at 6:02 p.m. on Tuesday, January 18, 2000, in the Theater at Jurupa Valley High, 10551 Bellegrave, Mira Loma, California.

ROLL CALL      Members of the Board present were:  
                    **Mr. Sam Knight, President**  
                    **Mrs. Carolyn Adams, Clerk**  
                    **Mrs. Mary Burns, Member**  
                    **Mr. John Chavez, Member**  
                    **Mr. Ray Teagarden, Member**

STAFF PRESENT      Staff Advisers present were:  
                    **Mrs. Benita B. Roberts, Superintendent**  
                    **Dr. DeWayne Mason, Assistant Superintendent Education Services**  
                    **Mr. Kent Campbell, Assistant Superintendent Personnel Services**  
                    **Mr. Rollin Edmunds, Assistant Superintendent Business Services**  
                    **Dr. Ellen Kinnear, Director Curriculum & Instruction**  
                    **Ms. Pam Lauzon, Director Business Services**  
                    **Mr. Memo Mendez, Director Research & Categorical Projects**  
                    **Mr. Gregg Nelsen, Coordinator of Research**  
                    **Mr. Russ Orwig, Teacher on Special Assignment**

**HEARING SESSION**

PUBLIC VERBAL COMMENTS      President Knight opened the Public Verbal comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.

**CLOSED SESSION**

ADJOURN TO CLOSED SESSION      PRESIDENT KNIGHT ADJOURNED THE BOARD TO CLOSED SESSION IN THE TEACHERS' LOUNGE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #12; PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL/ REASSIGNMENT/RELEASE/RESIGNATION/RETIREMENT/COMPLAINTS, AND EXPULSION CASES #00-022, #00-023, #97-107, #99-015, #99-030, #99-034, #99-051, #99-054, #99-058, #99-065, #99-071, #99-086, #98-119, #99-021, #99-045, #99-050, #99-057, #99-063, #99-067, #99-068, #99-072, #99-078, #99-084, #00-003, #00-024, #00-025. At 6:03 p.m., the Board recessed to Closed Session in the Teachers' Lounge. At 6:35 p.m., the Board adjourned from Closed Session. The Jurupa Valley Jazz Band provided introductory music prior to the Board meeting.

**OPENING OF REGULAR BOARD MEETING**

CALL TO ORDER      At 7:00 p.m., President Knight called the meeting to order in Public Session.  
ROLL CALL      President Knight, Mrs. Adams, Mrs. Burns, Mr. Teagarden, Mr. Chavez.  
FLAG SALUTE      The Jurupa Valley ROTC presented colors and Ryan Scott, ASB President, led the audience in the Pledge of Allegiance.  
INSPIRATIONAL COMMENT      President Knight made an inspirational comment.



REPORT: RHS  
STUDENT  
REPRESENTATIVE

Crystal Hadden, Rubidoux High student representative, reported the following: The boys' varsity basketball team and girls' soccer team are continuing to improve their winning records. The Winter Festival (Basketball Homecoming) is being held this week with a variety of school spirit activities planned. The Mid-Winter Dance will be held on January 28 at Knott's Berry Farm, marking the end of the first semester. Golden State Exams and finals are scheduled for next week. A Black History Month Choir Celebration is planned for February 29.

REPORT: JVHS  
STUDENT  
REPRESENTATIVE

Joshua Johnson, Jurupa Valley High student representative, reported the following: The ASB sponsored Pep Rally is scheduled for Tuesday, February 1, with the focus on academics, winter sports, and the 2000 Winter Formal court. The Winter Formal will be held on February 5 at the Richard Nixon Library. Students will be involved in finals next week. The annual Blood Drive is planned for February 18 between 8:00 a.m. and 1:00 p.m. The girls' soccer team will compete against Norco on January 20, with a current record of 10 wins, 4 losses, and 2 ties. The girls' junior varsity water polo team won their games against Poly (1-7) and Arlington (5-3) High Schools. Board members were invited to the Sizzler restaurant on Clay and Van Buren following the Board meeting for a fundraising event to support the school choir. The Career Center is offering on a weekly basis an opportunity for students to listen to various speakers present information on vocational choices.

WELCOME TO JURUPA  
VALLEY HIGH

Ms. Jan Moorehouse, Jurupa Valley High, welcomed members of the Board and district administrators. She thanked Mr. Donald Wade, band director, the Jurupa Valley Jazz Band, the ROTC, and the Jurupa Valley Chamber Singers for their participation at this evening's Board meeting. Ms. Moorehouse recognized the Jurupa Valley ASB officers that were present along with ASB advisor, Mr. Gary Hanson, and she thanked Ryan Scott, ASB President, for leading the flag salute. The Jurupa Valley Chamber singers, under the direction of choir director, Ms. Melva Morrison, sang three musical arrangements.

RECOGNIZE JURUPA  
VALLEY HIGH  
NATIONAL SOCCER  
TEAM MEMBER

The Superintendent congratulated Jurupa Valley High student, Veronica Zepeda, for her selection to serve on the U.S. Women's National Soccer team to compete in Australia against other Women's National Soccer teams. She reported that as of last week, the team won their first two games, with Veronica scoring the eighth goal in the 83rd minute of her first international play; the team ended their second game with a 0-0 tie. *Jurupa This Week* reporter, Mr. Tony Cummings, provided an update on the outcome of the third and final game: the United States soccer team won 3-1.

RECOGNIZE  
SUNNYSLOPE EISS  
GRANT AWARD

The Assistant Superintendent Education Services announced that Sunnyslope's Early Intervention for School Success grant application for a funding request in the amount of \$45,000 was approved, with a copy of the award letter included in the supporting documents.

RECOGNIZE GRANT  
AWARD FOR JURUPA  
VALLEY HIGH

The Assistant Superintendent Education Services stated that the District was notified that Jurupa Valley High School was awarded a California Partnership Academy Planning Grant for \$15,000 to plan for their Engineering and Construction Academy. He noted that the grant notification is included in the supporting documents.

ACCEPT DONATIONS  
-Motion #123

The Assistant Superintendent Business Services requested the Board's approval of the following donations: MRS. ADAMS MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$300.00 FROM MR. & MRS. RANDY O'LAUGHLIN FOR TWO DESIGNATED CLASSES AT CAMINO REAL; \$264.88 FROM THE TARGET GUEST CARD PROGRAM FOR INSTRUCTIONAL SUPPLIES AT CAMINO REAL; \$354.00 FROM THE INDIAN HILLS PTA FOR STUDENT FIELD TRIPS; \$15.00 FROM MAGGIES SCHOOL UNIFORMS OF MIRA LOMA FOR INSTRUCTIONAL SUPPLIES AT PEDLEY ELEMENTARY; \$8,564.00 FROM THE SKY COUNTRY PTA FOR ASSEMBLIES, INSTRUCTIONAL SUPPLIES, AND LIBRARY BOOKS AND EQUIPMENT; \$496.87 FROM THE TARGET STORES FUNDRAISING PROGRAM FOR THE RUBIDOUX HIGH RENAISSANCE STUDENT INCENTIVE PROGRAM, AND \$50.00 FOR THE RUBIDOUX HIGH GIRLS' CROSS COUNTRY TEAM IN MEMORY OF MRS. MICHAEL PEKAR ON BEHALF OF HER FAMILY. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

RECEIVE CSEA  
COLLECTIVE  
BARGAINING  
PROPOSAL

The Assistant Superintendent Personnel Services stated that the District received notification from CSEA that they will present their initial proposal for reopener negotiations at this evening's Board meeting.

Ms. Sandra Mason, CSEA Chief Job Steward, stated that to begin the sunshining process and move forward with negotiations, she is presenting to each Board member a copy of the California School Employees Association initial proposal for reopener negotiations for 1999-2000.

HEAR REPORT ON  
COMMUNITY BASED  
ENGLISH TUTORING &  
ADULT ENGLISH AS A  
SECOND LANGUAGE  
PROGRAMS

Mr. Paul Jensen, Administrator of Adult/Alternative Education, reviewed information on the adult Community Based English Tutoring (CBET) program developed following the passage of Proposition 227, and the continuance of the English Language skills program. Information presented by Mr. Jensen included the following: the District received \$151,000 to provide a program for adult English language instruction beginning during the second semester of last year at most of the District's elementary and middle school sites. This program emphasizes the development of skills for parents and other adults to work with their children and other children to increase English language skills. Last year's CBET program served 364 parents with 5,589.5 units of instruction, with this year's program more than doubling the number of individuals served. The CBET services also include a program for parents of incoming Limited English Proficient (LEP) kindergarten students with the goal of expanding this service K-12 over the next several years. The English Language program is also being offered at several sites to increase language acquisition skills. Last year's program served 937 adults with 52,574 units of instruction. Additionally, citizenship classes were provided for 56 adults with 1,986 units of instruction. This year, a CBET component will be included with the ESL program by adding 30 to 60 minutes of instruction to this class.

Ms. Sonia Porter, Language Services Coordinator, reported that survey findings indicate that parents enrolled in the Community Based English Tutoring program are: motivated and eager to learn; feel an increased sense of partnership with the school; are developing a leadership role with their students' education; look forward to the continuance of the program due to the academic progress of their children, and use more English when interacting with school personnel and the community. She noted that further findings indicate that these same parents are also reading more to their children, are better able to help with homework and phonics reinforcement, use the school library, are improving their literacy skills, are receiving materials for usage at home, and reinforce language skills with their children. Ms. Porter commented that teachers are also reporting that the children of these parents are demonstrating improved academic performance in the classroom.

SUPERINTENDENT  
WELCOMES NEW  
PRINCIPAL FOR  
CAMINO REAL

The Superintendent thanked the principals from each school site for attending the Board meeting to hear the report from the Blue Ribbon Committee on District Facilities. She introduced and welcomed newly appointed Principal of Camino Real Elementary School, Mr. Andrew Huben.

PUBLIC COMMENTS:

President Knight opened the Public Verbal Comments session.

Ms. Rae Ann Brush announced that the annual "Read Across America" celebration is scheduled for March 2, 2000, with this date selected to honor the birthday of the famous children's author, Dr. Seuss. She noted that Jurupa's "Read Across America" program is sponsored by the National Education Association and encourages districtwide involvement through the help of volunteers to ensure that every child is read to on that date. Ms. Brush asked interested Board members and administrators to contact her concerning their participation in this event.

BOARD MEMBER  
COMMENTS

Board members individually thanked the Jurupa Valley Principal, her staff, the choir, the jazz band, and the ROTC, for their exemplary welcome and special performances, and they responded affirmatively to the invitation from Ms. Rae Ann Brush to participate in the "Read Across America" event planned for March 2. Thanks were also offered to Mr. Paul Jensen and Ms. Sonia Porter for their outstanding presentation on the Community Based English Tutoring program.

Mr. Chavez announced that the Census 2000 kick-off event was recently held in Riverside, and he noted that literature on this important project will be available for classroom distribution as well as presenting opportunities for student volunteers.

Mrs. Adams thanked Indian Hills students, representatives from the National Education Association-Jurupa, and others, for sending the Board thank you cards for School Board Recognition Month during the month of January.

President Knight commented that as the Jurupa community moves forward into the 21st Century, it will be important to carefully consider the presentation planned for this evening by the Blue Ribbon Committee on District Facilities as it relates to the goals and challenges of the district over the next seven years in terms of growth.

**ACTION SESSION**

APPROVE ROUTINE  
ACTION ITEMS BY  
CONSENT

-Motion #124

MR. CHAVEZ MOVED THE BOARD APPROVE/ADOPT/AFFIRM ROUTINE ACTION ITEMS A 1-10 AS PRINTED: MINUTES OF JANUARY 3, 2000 REGULAR MEETING; PURCHASE ORDERS; DISBURSEMENT ORDERS; PAYROLL REPORT; AGREEMENTS; REJECTION OF CLAIM ON BEHALF OF HUDENA JAMES; RESOLUTION #00/14, AUTHORIZATION TO CONDUCT SURPLUS SALE WITH UNSOLD ITEMS DISPOSED OF AT PRIVATE SALE PURSUANT TO EDUCATION CODE 39521-A; DONATED TO A CHARITABLE ORGANIZATION, OR DISPOSED OF PURSUANT TO EDUCATION CODE 39521-C; NON-ROUTINE FIELD TRIP REQUEST FOR TWO RUBIDOUX HIGH STUDENTS TO TRAVEL TO SACRAMENTO FEBRUARY 7-8, 2000 TO PARTICIPATE IN THE FHA-HERO PROGRAM; NON-ROUTINE FIELD TRIP REQUEST FOR 34 INDIAN HILLS STUDENTS TO TRAVEL TO NEWPORT BEACH FEBRUARY 17, 2000 TO PARTICIPATE IN A WHALE-WATCHING EXPEDITION TO SUPPLEMENT THEIR LANGUAGE ARTS UNIT ON OCEANOGRAPHY, AND NON-ROUTINE FIELD TRIP REQUEST FOR TROTH STREET'S SIXTH GRADE CLASS TO ATTEND THE ALPINE MEADOWS SCIENCE CAMP MARCH 6-10, 2000. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. Mrs. Burns referred to Routine Action Item A-10, Non-Routine Field Trip Request for Troth Street Elementary students to attend Outdoor Science Camp, and asked that Board members receive copies of the address and map to the Science Camp location.

APPROVE BLUE RIBBON  
COMMITTEE  
RECOMMENDATIONS  
-Motion #125

Dr. Ed Hawkins, former Superintendent, provided introductory statements and a brief history of facility needs dating from the 1960's through to the present, including a first study committee report in 1977 recommending the move of 6th grade students back to the elementary level, target school sizes for planning, and the basic facility policy that is currently in place. He stated that with significant growth over the past 15 years, the Blue Ribbon Committee on District Facilities will present this evening detailed information on the District's capacity for growth, the State's limited funding through the State Building program, and the equipment and modernization challenges that the District currently faces. Mr. Greg Davis, Davis Demographics, presented demographic data on new housing developments and increased student enrollment projections over the next seven years; the Assistant Superintendent Business Services reviewed the work concerning the future of the District's facilities over the past 1 1/2 years to include a Conference on this topic in November 1998, followed by the gathering of facility survey information by site from staff, students, and parents, considering financial alternatives, and moving to the formation of the Blue Ribbon Committee to recommend to the Board for review the results of their findings. He compared Level 1 through Level 4 modernization costs ranging from \$30.00/square foot to \$70.00/square foot depending on minimal or extensive work undertaken; he presented how formulas are projected for modernization costs by site, and introduced the State eligibility estimates for new construction at \$23,751,548.00; modernization at \$9,373.685.00, for total eligibility estimates projected at \$33,125,233.00.

The Superintendent provided a synopsis of the Futures Conference held in November 1998, as a prelude to the development of the District's Master Plan for Facilities. She noted that the Conference involved approximately 100 staff, Board, and community participants, to gain insight into how various stakeholders perceived the District's educational goals and to guide the District in meeting the educational and facility needs of its students in the new millennium. The Superintendent recognized the 18 parent, teacher, principal, and community residents that participated in Blue Ribbon Committee meetings over the last several months to review detailed data from a variety of sources and make recommendations to the Board of Education for future construction and facility modernization. Mrs. Diana Asseier, Mira Loma Middle School Principal, explained how the detailed process used to conduct surveys of the adequacy of facilities districtwide was carried out at her school site to include input from administrators, maintenance staff, teachers, students, parents, and community members. Mr. Gaylaid Christopher and Mr. Bob Lavey, Perkins & Will, discussed how this detailed survey information was combined with the consultant's assessment of each facility throughout the District as well as with facility growth requirements. Ms. Jan Moorehouse, Jurupa Valley High Principal, reviewed Jurupa Valley High School's line-by-line modernization project summary to provide an illustration for the Board of the detailed results from the Perkins & Will data gathering project.

RECESS

At 9:10 p.m., President Knight called for a fifteen-minute recess. At 9:24 p.m., President Knight reconvened the meeting.

The Assistant Superintendent Business Services commented that original modernization totals from the Perkins & Will site survey and consultant assessments resulted in a districtwide modernization project total of \$227,255,421.34. However, he explained that based on funding limitations, this list was carefully scrutinized and pared down to a minimum of facility needs for a revised modernization total of \$123,457,826.96. The Assistant Superintendent outlined the limited financing alternatives in light of the District's on-going Budgetary commitments. Mr. Courtney Henry, David Taussig & Associates, reviewed the complexities of the State School Building Program, and Ms. Alexandra Parslow, Perkins & Will, reviewed the Jurupa Unified School District estimated State funding eligibility.

APPROVE BLUE RIBBON  
COMMITTEE  
RECOMMENDATIONS  
-Motion #125  
(CONTINUED)

The Assistant Superintendent Business Services provided a profile of the history of the state-financed school construction projects in the District in the area of new construction and modernization projects from 1984 through 1997, emphasizing that 100% state funded projects are no longer available. In light of the limited funding available from the State, Mr. John Gibson, Stone & Youngberg, explained the possibilities involving local voter-approved financing options and the timelines involved. He outlined the success of bond measures in local areas, he reviewed the date of March 9 as the last day to submit a resolution calling for a June election, and he commented that general obligation bonds are the most cost effective means to present to voters. Mr. Gibson stated that a poll of the community will assist in determining voter support of a bond measure. The Assistant Superintendent Business Services reviewed the criteria used to prioritize the school construction needs being presented to the Board, and introduced Mr. Elliott Duchon, Blue Ribbon Committee member and parent of three children in the District, to present the recommendation of the Blue Ribbon Committee based on the information presented.

Mr. Elliott Duchon indicated that the pared down total for facility needs is being presented to be more in line with area bonding capabilities, to meet the six criteria presented for prioritizing facility needs, and to work towards providing a better academic environment for Jurupa's students. He reviewed that since demographic projections and school facility needs indicate a need to move quickly, and with the State School Building program eligibility significantly reduced, the Blue Ribbon Committee is bringing forward the following recommendation: (1) Accept the new construction and modernization projects as presented, subject to revision based upon funding availability; (2) Authorize administration to initiate a program planning and design development process for a third high school; (3) Consider calling for a General Obligation Bond election to finance the District's need for new school facilities and modernization; (4) Authorize retaining a consultant to perform a voter survey to determine the extent and level of community support for a General Obligation Bond, and, (5) Request the Blue Ribbon Committee to review the District's facility needs and financing alternatives in light of the voter survey results, and make a final recommendation to the Board concerning how those needs should be addressed. Mr. Duchon thanked the Board for considering the Blue Ribbon Committee recommendations.

The Superintendent completed the Blue Ribbon Committee report by reciting a quote from Flora Ida Ortiz, University of California, Riverside, on the "value placed on children, learning, safety, and aesthetics." She thanked all Blue Ribbon Committee members and consultants, with a special thanks offered to Mr. Ken Balliger and Ms. Paula Ford, from the District's Education Technology Division, for their outstanding work assisting with the PowerPoint presentations and usage of a variety of computer equipment to make this evening's meeting possible.

MR. TEAGARDEN MOVED THE BOARD APPROVE THE FOLLOWING RECOMMENDATIONS FROM THE BLUE RIBBON COMMITTEE ON DISTRICT FACILITIES: (1) ACCEPT THE NEW CONSTRUCTION AND MODERNIZATION PROJECTS AS PRESENTED, SUBJECT TO REVISION BASED UPON FUNDING AVAILABILITY; (2) AUTHORIZE ADMINISTRATION TO INITIATE A PROGRAM PLANNING AND DESIGN DEVELOPMENT PROCESS FOR A THIRD HIGH SCHOOL; (3) CONSIDER CALLING FOR A GENERAL OBLIGATION BOND ELECTION TO FINANCE THE DISTRICT'S NEED FOR NEW SCHOOL FACILITIES AND MODERNIZATION;

APPROVE BLUE RIBBON  
COMMITTEE  
RECOMMENDATIONS  
-Motion #125  
(CONTINUED)

(4) AUTHORIZE RETAINING A CONSULTANT TO PERFORM A VOTER SURVEY TO DETERMINE THE EXTENT AND LEVEL OF COMMUNITY SUPPORT FOR A GENERAL OBLIGATION BOND; (5) REQUEST THE BLUE RIBBON COMMITTEE TO REVIEW THE DISTRICT'S FACILITY NEEDS AND FINANCING ALTERNATIVES IN LIGHT OF THE VOTER SURVEY RESULTS, AND MAKE A FINAL RECOMMENDATION TO THE BOARD CONCERNING HOW THOSE NEEDS SHOULD BE ADDRESSED. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AFFIRM SUBMITTAL OF  
VOC. ED.  
PLAN/FUNDING  
APPLICATION  
-Motion #126

The Assistant Superintendent Education Services recommended that the Board affirm the submittal of the Vocational Education Application for funding for the Carl D. Perkins Vocational and Technical Education Act of 1998.

MRS. BURNS MOVED THE BOARD AFFIRM THE SUBMITTAL OF THE VOCATIONAL EDUCATION APPLICATION/PLAN FOR FUNDING FOR THE CARL D. PERKINS VOCATIONAL AND TECHNICAL EDUCATION ACT OF 1998. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE  
RESUBMITTAL OF 1999-  
2000 ED. TECH. GRANT  
APPLICATION FOR VAN  
BUREN & INDIAN HILLS  
-Motion #127

The Assistant Superintendent Education Services requested that the Board approve resubmittal of the Education Technology Staff Development program grant application for Indian Hills and Van Buren Elementary Schools.

MRS. BURNS MOVED THE BOARD APPROVE THE RESUBMITTAL OF EDUCATION TECHNOLOGY STAFF DEVELOPMENT 1999-2000 GRANT APPLICATIONS GRADE 4-8 FOR VAN BUREN AND INDIAN HILLS ELEMENTARY SCHOOLS. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE  
INSTALLATION OF  
NETWORK WIRING AT  
MOT  
-Motion #128

The Assistant Superintendent Business Services stated that it is critical for the MOT to be included in Wide Area Network connectivity in order for the staff located at this facility to participate in the new REALITY purchasing system that will be implemented districtwide. He noted that the low bid for the installation of the network wiring was received from Network Installation Corporation in the amount of \$33,163.81.

MR. TEAGARDEN MOVED THE BOARD APPROVE ISSUANCE OF PURCHASE ORDER #21443 TO NETWORK INSTALLATION CORPORATION OF LAKE FOREST, CALIFORNIA, IN THE AMOUNT OF \$33,163.81 FOR NETWORK WIRING AT THE MOT FACILITY. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AWARD BID FOR FOOD  
SERVICES VAN  
-Motion #129

The Assistant Superintendent Business Services asked for the Board's approval of the low bid for a Food Services van in the amount of \$16,152.20.

MR. TEAGARDEN MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #21450 TO FRITTS FORD OF RIVERSIDE, CALIFORNIA, IN THE AMOUNT OF \$16,152.20 FOR THE PURCHASE OF ONE 1/2 TON CARGO VAN TO BE USED BY THE FOOD SERVICES DEPARTMENT. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACT ON DISCIPLINE  
CASES: #00-022, #00-  
023, #97-107, #99-015,  
#99-030, #99-034, #99-  
051, #99-054, #99-058, #  
065, #99-071, #99-086,  
#98-119, #99-021, #99-  
045, #99-050, #99-057,  
#99-063, #99-067, #99-  
068, #99-072, #99-078,  
#99-084, #00-003, #00-  
024, #00-025.  
-Motion #130

The Superintendent recommended that the Board accept and adopt the Findings of Fact and Conclusions of Law submitted by the Administrative Hearing Panel for the discipline cases listed.

PRESIDENT KNIGHT MOVED THE BOARD ADOPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR DISCIPLINE CASES FOR SUSPENDED EXPULSION, #00-022, EXPULSION #00-023, READMISSIONS APPROVED, #97-107, #99-015, #99-030, #99-034, #99-051, #99-054, #99-058, #99-065, #99-071, #99-086, READMISSIONS DENIED, #98-119, #99-021, #99-045, #99-050, #99-057, #99-063, #99-067, #99-068, #99-072, #99-078, #99-084, #00-003, ADMISSION DENIED, #00-024, #00-025, AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE #00-022 FOR VIOLATION OF EDUCATION CODE 48900 (B & K ) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER BE SUSPENDED AND THE STUDENT BE PLACED ON SCHOOL PROBATION FOR THE TERM OF THE EXPULSION ORDER. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 5, 2000; EXPEL THE PUPIL IN DISCIPLINE CASE #00-023 FOR VIOLATION OF EDUCATION CODE 48900 (A2, C, J, K & .3) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; AND THAT THE PUPIL BE REFERRED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 5, 2000.

READMIT THE PUPIL IN DISCIPLINE CASE #97-107 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-015 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-030 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-034 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-051 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-054 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT.

READMIT THE PUPIL IN DISCIPLINE CASE #99-058 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-065 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-071 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; READMIT THE PUPIL IN DISCIPLINE CASE #99-086 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT.

ACT ON DISCIPLINE CASES: #00-022, #00-023, #97-107, #99-015, #99-030, #99-034, #99-051, #99-054, #99-058, #065, #99-071, #99-086, #98-119, #99-021, #99-045, #99-050, #99-057, #99-063, #99-067, #99-068, #99-072, #99-078, #99-084, #00-003, #00-024, #00-025.  
 -Motion #130  
 (CONTINUED)

DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #98-119 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-021 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-045 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-050 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-057 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-063 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-067 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-068 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-072 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-078 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #99-084 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE READMISSION OF THE PUPIL IN DISCIPLINE CASE #00-003 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT. DENY THE ADMISSION OF THE PUPIL IN DISCIPLINE CASE #00-024 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT; DENY THE ADMISSION OF THE PUPIL IN DISCIPLINE CASE #00-025 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL REPORT #12 W/INSERT  
 -Motion #131

The Assistant Superintendent Personnel Services requested approval of Personnel Report #12, with Insert I-1, Pages 6-14. PRESIDENT KNIGHT MOVED THE BOARD APPROVE PERSONNEL REPORT #12, WITH INSERT I-1, PAGES 6-14. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE VARIABLE TERM WAIVER REQUESTS  
 -Motion #132

The Assistant Superintendent Personnel Services requested approval of the three teachers listed to serve as Special Day Class teachers under the authorization of a Variable Term Waiver. MR. CHAVEZ MOVED THE BOARD APPROVE MS. BALOUGH, MS. DEVINE, AND MS. STONEBERG FOR TEMPORARY EMPLOYMENT THROUGH THE END OF THIS SCHOOL YEAR AS SPECIAL DAY CLASS TEACHERS UNDER THE AUTHORIZATION OF A VARIABLE TERM WAIVER. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE VARIABLE TERM WAIVER REQUEST  
 -Motion #133

The Assistant Superintendent Personnel Services requested approval of the Variable Term Waiver request for Ms. Janna Stern to serve as a science teacher at Mission Middle School on a temporary basis for the remainder of the school year. MR. CHAVEZ MOVED THE BOARD APPROVE MS. JANNA STERN FOR TEMPORARY EMPLOYMENT THROUGH THE END OF THIS SCHOOL YEAR AS A SCIENCE TEACHER UNDER THE AUTHORIZATION OF A VARIABLE TERM WAIVER. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE CONTRACTS  
FOR SENIOR  
MANAGEMENT STAFF  
-Motion #134

The Superintendent requested approval of the contracts for the Assistant Superintendent Business Services, the Assistant Superintendent Education Services, the Assistant Superintendent Personnel Services, the Director of Research and Categorical Projects, and the Director of Curriculum and Instruction.

MRS. BURNS MOVED THE BOARD APPROVE THE CONTRACTS OF THE ASSISTANT SUPERINTENDENT BUSINESS SERVICES, THE ASSISTANT SUPERINTENDENT EDUCATION SERVICES, THE ASSISTANT SUPERINTENDENT PERSONNEL SERVICES, THE DIRECTOR OF RESEARCH AND CATEGORICAL PROJECTS, AND THE DIRECTOR OF CURRICULUM AND INSTRUCTION. PRESIDENT KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE  
INFORMATION  
REPORTS

The Board reviewed Routine Information Reports with no further questions: "Review Update on Planning for 2000-01 Class Size Reduction (CSR) Facilities," and "Schedule to Conduct Board Meetings for the 1999-00 School Year." The Superintendent reminded the Board that the February 7, 2000 meeting will be held in the Board Room.

### ADJOURNMENT

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 10:38 p.m.

**MINUTES OF THE REGULAR MEETING OF JANUARY 18, 2000  
ARE APPROVED AS**

\_\_\_\_\_  
**President**  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Clerk**

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

01/01/2000 - 01/14/2000  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P20718	100	622 00	FACILITIES - FACILITIES	QUIEL BROS. ELECTRIC SIGN	MAINT-JVHS-FURNISH & INSTALL SIGN	7,995.00
P20974	100	178 00	GENERAL SUPPORT GROUNDS	GLEN DORNING, INC.	MAINT-GROUNDS SUPPLIES	770.97
P21048	100	178 00	GENERAL SUPPORT GROUNDS	OASIS IRRIGATION & LANDSCAP	MAINT-GROUNDS SUPPLIES	1,364.61
P21130	100	178 00	GENERAL SUPPORT GROUNDS	PARKVIEW NURSERY	MAINT-GROUNDS SUPPLIES	4,559.64
P21131	100	178 00	GENERAL SUPPORT GROUNDS	OASIS IRRIGATION & LANDSCAP	MAINT-GROUNDS SUPPLIES	2,892.56
P21142	100	178 00	GENERAL SUPPORT GROUNDS	UNITED RENTALS	MAINT-EQUIPMENT RENTAL	627.39
P21227	100	178 00	GENERAL SUPPORT GROUNDS	ALL AMERICAN ASPHALT	MAINT-CONCRETE WORK	205.52
P21230	100	178 00	GENERAL SUPPORT GROUNDS	INLAND EMPIRE COMPOSTING	MAINT-SUPPLIES	598.01
P21236	100	178 00	GENERAL SUPPORT GROUNDS	LE MEUR WELDING & MFG. CO.	MAINT-GROUNDS SUPPLIES	758.06
P21237	100	178 00	GENERAL SUPPORT GROUNDS	TOMARK SPORTS INC	MAINT-GROUNDS EQUIPMENT	1,264.34
P21238	100	178 00	GENERAL SUPPORT GROUNDS	CONTRACTORS EQUIPMENT COMPA	MAINT-GROUNDS SUPPLIES	1,000.97
P21243	100	178 00	GENERAL SUPPORT GROUNDS	NEW CENTURY PEST CONTROL	MAINT-WR-PEST CONTROL	230.00
P21257	100	178 00	DISTRICT WAREHOUSE	CORPORATE EXPRESS (HANSON O	WHSE-STOCK	2,013.16
P21258	100	178 00	DISTRICT WAREHOUSE	OFFICE DEPOT	WHSE-STOCK	2,564.06
P21259	100	178 00	DISTRICT WAREHOUSE	SOUTHWEST SCHOOL SUPPLY	WHSE-STOCK	475.67
P21261	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	TELEIMATION	CR-SUPPLIES	368.57
P21268	100	622 00	GENERAL SUPPORT-DISTRICT ADMI	BUY.COM INC.	VARIOUS SITES-COMPUTER PARTS & SUPPL	7,235.61
P21369	100	178 00	INSTRUCTION GENERAL EDUCATION	GEIL INDUSTRIES	RHS-OPEN PO-KILN REPAIRS	500.00
P21409	100	178 00	GENERAL SUPP DISTR ADMIN PERS	EDMUND D. EDELMAN, ARBITRAT	EC-ARBITRATOR FEES FOR HEARING	1,619.50
P21411	100	191 00	SATURDAY SCHOOL	AVID CENTER	MMS-INSTRUCTIONAL MATERIALS	1,239.13
P21413	100	178 00	INSTRUCTION GENERAL EDUCATION	ANAHEIM BAND INSTRUMENTS IN	RHS-BAND INSTRUMENT REPAIRS	1,572.00
P21414	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	TELEIMATION	EC-OPEN PO-SUPPLIES	1,200.00
P21419	100	197 00	GUIDANCE & COUNSELING	CORPORATE EXPRESS (HANSON O	JVHS-OFFICE SUPPLIES	519.57
P21420	100	000 00	INSTRUCTION-SELF CONTAINED K- CM	SCHOOL SUPPLY CO.	GH-OPEN PO-INSTRUCTIONAL MATERIALS	420.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

01/01/2000 - 01/14/2000  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P21421	100	178	00	GENERAL SUPP DISTR ADMIN PERS	LRP PUBLICATIONS	697.00
P21422	100	197	00	FINE ARTS - ART	GRA REDLANDS CAMERA	800.00
P21426	100	000	00	INSTRUCTION-SELF CONTAINED K-	WESTERN TROPHY MFG	276.92
P21445	100	178	00	GENERAL SUPPORT WAREHOUSE	ULINE	552.89
P21457	100	185	00	SUPPORT SVC-INSTRCT. SUPP-SCH	OFFICEMAX	290.87
P21458	100	178	00	DISTRICT WAREHOUSE	CORPORATE EXPRESS (HANSON D	426.69
P21459	100	178	00	DISTRICT WAREHOUSE	ONSALE	3,044.37
P21465	100	178	00	CENTRALIZED DATA PROCESSING -	SCANTRON	991.30
P21472	100	178	00	ASSESS./TEST. TRAINING ALL GR	DELL	2,074.19
P21473	100	178	00	GEN SUPPORT DIST ADMIN SAFETY	BEE ELECTRONICS MFG.	257.95
P21476	100	622	00	FACILITIES - FACILITIES	TRI-BEST CHALKBOARD COMPANY	921.26
P21477	100	622	00	FACILITIES - FACILITIES	GRANT ENTERPRISES	704.64
P21483	100	178	00	DISTRICT ADMIN. TECHNOLOGY	COMP USA	500.00
P21495	100	196	00	SUPPORT SVC-INSTRCT. SUPP-SCH	CORPORATE EXPRESS (HANSON D	613.42
P21515	100	196	00	SUPPORT SVC-INSTRCT. SUPP-SCH	BUY.COM INC.	1,461.08
P21519	100	178	00	GEN SUPPORT DISTR ADMIN FACIL	MCGRATH SYSTEMS, INC.	1,678.75
P21521	100	178	00	INSTRUCTION GENERAL EDUCATION	MUSIC MIKE'S SERVICE CENTER	1,001.15
P21523	100	197	00	FINE ARTS - DRAMA	GRA MUSIC THEATRE INTERNATIONAL	400.00
P21544	100	178	00	DISTRICT ADMINISTRATION BUSIN	SCHOOL SERVICES OF CALIF. I	419.15
P21545	100	178	00	GENERAL SUPPORT DISTRICT ADMI	DEBBIE'S CUSTOM AWARDS	900.00
P21562	100	193	00	JOURNALISM	GRA ACADEMIC THERAPY PUBLICATIO	355.58
P21565	100	000	00	INSTRUCTION-MATH K-6	AM. THEATRE ARTS FOR YOUTH,	737.50
P21566	100	193	00	JOURNALISM	GRA BUDGETEXT	309.78
P21580	100	178	00	GEN SUPP DIST ADMIN FISCAL SE	SCHOOL SERVICES OF CALIF. I	250.00

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 Pg2

RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES  
 01/01/2000 - 01/14/2000  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P21592	100	178	00	GENERAL SUPP	DISTR ADMIN PERS THE TRAVEL CENTER	CONFERENCE - KENT CAMPBELL	310.00
P21593	100	178	00	GENERAL SUPPORT	OPERATIONS UT ARROW WIRE AND CABLE	EC-TELEPHONE	2,000.00
P21619	100	000	00	INSTRUCTION-SELF	CONTAINED K- CANNON PIANO'S	CR-OTHER SUPPLIES	241.63
P21623	100	187	00	INSTRUCTION-SELF	CONTAINED K- EARL TALKEN GRAPHICS	WR-INSTRUCTIONAL MATERIALS	380.00
P21629	100	182	00	SUPPORT SVC-INSTRCT.	SUPP-SCH CULVER-NEULIN INC	PA-EQUIPMENT	289.85
P21633	100	178	00	GEN SUPP	DIST ADMIN FISCAL SE PITNEY BOWES	EC-MAINTENANCE AGGREEMENTS	3,005.00
P21635	100	000	00	INSTRUCTION-SELF	CONTAINED K- IMAX THEATRE	GA-FIELD TRIP	331.65
P21637	100	622	00	GENERAL SUPPORT-PLANT	OPS. DELL	EC-COMPUTERS	10,662.94
P21645	100	000	00	INSTRUCTION-SELF	CONTAINED K- S.O.S. SURVIVAL PRODUCTS	IH-INSTRUCTIONAL MATERIALS	316.53
P21648	100	172	00	INSTRUCTION-SELF	CONTAINED K- JENSEN ALVARADO RANCH	SA-FEES FOR ADMISSION	368.00
							-----
							FUND TOTAL
							79,564.43
							TOTAL NUMBER OF PURCHASE ORDERS
							58
P21043	101	181	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP OCE OFFICE SYSTEMS	MB-M/A-FOR OCE COPIER	3,409.00
P21260	101	197	00	SPPT.SVC.-SP.PROJECTS-ALL	OTH HUMAN COMPUTERS	JVHS-OPEN PO-COMPUTER REPAIRS	1,000.00
P21402	101	192	00	CA PUBLIC SCHOOLS	LIBRARY ACT N. AMERICAN BOOK DISTRIBUTO	MLMS-TEXTBOOKS	824.29
P21403	101	181	00	IASA TITLE I BASIC	GRANTS LOW LANGUAGE CIRCLE ENTERPRISE	MB-INSTRUCTIONAL MATERIALS	2,016.11
P21410	101	196	00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	CALIFORNIA ASSOCIATION FFA	RHS-INSTRUCTIONAL MATERIALS	2,473.50
P21415	101	180	00	INSTRUCTIONAL MATERIAL	& STAF SOFTWARE EXPRESS	IA-INSTRUCTIONAL MATERIALS	655.12
P21431	101	196	00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	FLORAL SUPPLY SYNDICATE	RHS-OPEN PO-INSTRUCTIONAL MATERIALS	300.00
P21432	101	180	00	IASA TITLE I BASIC	GRANTS LOW MINNESOTA WESTERN	IA-INSTRUCTIONAL MATERIALS	1,099.05
P21433	101	173	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP RESOURCES FOR EDUCATORS	GH-SUBSCRIPTION	284.00
P21435	101	197	00	PARTNERSHIP ACADEMIC	PROGRAM MIDWAY FEEDS & SUPPLIES	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS	1,000.00
P21452	101	177	00	IASA TITLE I BASIC	GRANTS LOW BARNES&NOBLE.COM	PER-INSTRUCTIONAL MATERIALS	781.08

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

01/01/2000 - 01/14/2000  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P21467	101	196	00	CA PUBLIC SCHOOLS LIBRARY ACT	SMART APPLE MEDIA	RHS-LIBRARY BOOKS	754.33
P21469	101	192	00	CA PUBLIC SCHOOLS LIBRARY ACT	FOLLETT LIBRARY BOOK CO.	MLMS-LIBRARY BOOKS	13,037.42
P21470	101	196	00	CA PUBLIC SCHOOLS LIBRARY ACT	WORLD BOOK SCHOOL AND LIBRA	RHS-LIBRARY BOOKS	3,285.30
P21471	101	197	00	SPPT.SVC.-SP.PROJECTS-ALL	OTH HUMAN COMPUTERS	JVHS-COMPUTER WORKSTATIONS	9,119.96
P21474	101	178	00	SPPT.SVC.-SP.PROJECT-ECONOMIC	SCIENCE KIT & BOREAL LABS	RHS-INSTRUCTIONAL MATERIALS	229.05
P21484	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP HOUGHTON MIFFLIN CO-ORDER D	SS-INSTRUCTIONAL MATERIALS	593.49
P21485	101	181	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP DEBBIE'S CUSTOM AWARDS	MB-OPEN PD-INSTRUCTIONAL MATERIALS	450.00
P21491	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP CE SOFTWARE, INC.	SS-INSTRUCTIONAL MATERIALS	1,104.44
P21492	101	178	00	SPPT.SVC.-SP.PROJECT-ECONOMIC	ACCENT ON TRAVEL	CONFERENCE - CABE	379.60
P21530	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP J.L. HAMMETT CO.	SS-INSTRUCTIONAL MATERIALS	410.02
P21531	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP STECK-VAUGHN CO (800)531-50	SS-INSTRUCTIONAL MATERIALS	498.24
P21532	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP CM SCHOOL SUPPLY CO.	SS-OPEN PD-INSTRUCTIONAL MATERIALS	800.00
P21533	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP CM SCHOOL SUPPLY CO.	SS-OPEN PD-INSTRUCTIONAL MATERIALS	245.00
P21534	101	197	00	PARTNERSHIP ACADEMIC PROGRAM	ACCENT ON TRAVEL	CONFERENCE - JVHS	600.00
P21535	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP WRIGHT GROUP, THE	SS-INSTRUCTIONAL MATERIALS	500.55
P21536	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP CM SCHOOL SUPPLY CO.	SS-INSTRUCTIONAL MATERIALS	226.06
P21537	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP STECK-VAUGHN CO (800)531-50	SS-INSTRUCTIONAL MATERIALS	775.46
P21539	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP LAKESHORE LEARNING MATERIAL	SS-INSTRUCTIONAL MATERIALS	202.19
P21540	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP SOUTHWEST SCHOOL SUPPLY	SS-INSTRUCTIONAL MATERIALS	275.10
P21541	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP LIBRARY VIDEO COMPANY	SS-INSTRUCTIONAL MATERIALS	502.33
P21548	101	197	00	PARTNERSHIP ACADEMIC PROGRAM	JOHN DEERE PUBLISHING	JVHS-INSTRUCTIONAL MATERIALS	200.09
P21550	101	173	00	COMMUNITY BASED ENGLISH TUTOR	BMI EDUCATIONAL SERVICES	GH-INSTRUCTIONAL MATERIALS	837.95
P21551	101	173	00	COMMUNITY BASED ENGLISH TUTOR	LECTORUM PUBLICATIONS, INC.	GH-INSTRUCTIONAL MATERIALS	385.96
P21553	101	173	00	COMMUNITY BASED ENGLISH TUTOR	BETTER BOOKS CO.	GH-INSTRUCTIONAL MATERIALS	408.43

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

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PURCHASES OVER \$200

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P21555	101	177	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP NYSTROM	PER-INSTRUCTIONAL MATERIALS	489.19
P21557	101	181	00	INSTRUCTIONAL MATERIAL & STAF	HOUGHTON MIFFLIN CO-ORDER D	MB-INSTRUCTIONAL MATERIALS	1,368.86
P21560	101	181	00	IASA TITLE I BASIC GRANTS	LOW SRA-MCGRAW-HILL	MB-INSTRUCTIONAL MATERIALS	1,139.48
P21567	101	189	00	INSTRUCTIONAL MATERIAL & STAF	HOUGHTON MIFFLIN CO-ORDER D	IH-TEXTBOOKS	1,096.46
P21569	101	196	00	INSTRUCTIONAL MATERIAL & STAF	EVERBIND BOOKS	RHS-TEXTBOOKS	1,458.94
P21582	101	179	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP SUMMIT LEARNING	GA-INSTRUCTIONAL MATERIALS	462.72
P21583	101	179	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP CM SCHOOL SUPPLY CO.	GA-INSTRUCTIONAL MATERIALS	248.07
P21584	101	179	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP LAKESHORE CURRICULUM MATERI	GA-INSTRUCTIONAL MATERIALS	212.63
P21585	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP FOLLETT LIBRARY RESOURCES	SS-INSTRUCTIONAL MATERIALS	362.69
P21586	101	175	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP PERFECTION LEARNING CORP.	SS-INSTRUCTIONAL MATERIALS	658.65
P21588	101	182	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP SPEC TOM	PA-INSTRUCTIONAL MATERIALS	1,077.50
P21589	101	191	00	INSTRUCTIONAL MATERIAL & STAF	PERMA-BOUND	MMS-TEXTBOOKS	1,789.56
P21590	101	191	00	INSTRUCTIONAL MATERIAL & STAF	PERMA-BOUND	MMS-BOOKS	1,246.54
P21591	101	191	00	INSTRUCTIONAL MATERIAL & STAF	PERMA-BOUND	MMS-BOOKS	1,725.48
P21595	101	178	00	INTERSEGMENTAL PROGRAMS-CTEI	WRITE TIME PUBLISHING	RHS-INSTRUCTIONAL MATERIALS	306.28
P21618	101	173	00	CA PUBLIC SCHOOLS LIBRARY ACT	SCHOLASTIC SCHOOL TECHNOLOG	GH-LIBRARY BOOKS	1,526.82
P21622	101	196	00	INSTRUCTIONAL MATERIAL & STAF	BEDEFORD. FREEMAN & WORTH	RHS-TEXTBOOKS	2,909.25
P21632	101	197	00	PARTNERSHIP ACADEMIC PROGRAM	ACCENT ON TRAVEL	CONFERENCE/AIRFARE	1,323.00
P21634	101	176	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP PERMA-BOUND	CR-INSTRUCTIONAL MATERIALS	402.04
P21636	101	191	00	INSTRUCTIONAL MATERIAL & STAF	PERMA-BOUND	MMS-INSTRUCTIONAL MATERIALS	1,947.47
P21638	101	195	00	DIGITAL HIGH SCHOOL GRANT	CYBERGUYS * A DIVISION OF	NV-INSTRUCTIONAL MATERIALS	639.11
P21639	101	181	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP APPLE COMPUTER, INC.	MB-COMPUTERS	3,067.64
P21640	101	191	00	INSTRUCTIONAL MATERIAL & STAF	PERMA-BOUND	MMS-INSTRUCTIONAL MATERIALS	848.29
P21641	101	191	00	INSTRUCTIONAL MATERIAL & STAF	PERMA-BOUND	MMS-INSTRUCTIONAL MATERIALS	612.77

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P21650	101	191	00	INSTRUCTIONAL MATERIAL & STAF PERMA-BOUND		MMS-INSTRUCTIONAL MATERIALS	3,397.82
						FUND TOTAL	79,980.38
						TOTAL NUMBER OF PURCHASE ORDERS	60
P20959	103	178	00	GEN SUPPORT TRANS-HOME TO SCH ORDO TRUCK CENTER		TRANS-VEHICLE REPAIRS	596.23
P20960	103	178	00	GEN SUPPORT TRANS-HOME TO SCH KOEHL AUTOMATIC TRANS.SVC.		TRANS-VEHICLE REPAIRS	723.29
P20965	103	178	00	GEN SUPPORT TRANS-HOME TO SCH WEST COAST BATTERIES		TRANS-SUPPLIES	473.99
P20972	103	178	00	GEN SUPPORT TRANS-HOME TO SCH ALL CITIES STEEL & FABRICAT		TRANS-VEHICLE REPAIRS	240.00
P21144	103	178	00	GEN SUPPORT TRANS-SPECIAL EDU RADIO COMMUNICATIONS SERVIC		TRANS-REPAIRS	862.00
P21225	103	178	00	GEN SUPPORT TRANS-SPECIAL EDU MARK CHRISTOPHER, INC.		TRANS-VEHICLE REPAIRS	1,133.08
P21233	103	178	00	GEN SUPPORT TRANS-HOME TO SCH P-T-O SALES		TRANS-PARTS	213.40
P21262	103	178	00	GEN SUPPORT TRANS-HOME TO SCH WEST COACH SERVICES		TRANS-BUS REPAIRS	5,689.01
P21275	103	178	00	GEN SUPPORT TRANS-HOME TO SCH RDO TRUCK CENTER COMPANY		TRANS-BUS REPAIRS	2,443.36
P21475	103	178	00	INSTRUC. ALTERNATIVE ED.- G.A HARCOURT BRACE EDUCATIONAL		IMC-TESTING MATERIALS	922.34
P21556	103	178	00	INSTRUC. ALTERNATIVE ED.- G.A CM SCHOOL SUPPLY CO.		TS-OPEN PO-INSTRUCTIONAL MATERIALS	250.00
						FUND TOTAL	13,546.70
						TOTAL NUMBER OF PURCHASE ORDERS	11
P21437	105	192	00	GENERAL ED-SELF CONTAINED K-8 WEST TECH COMPUTERS		MLMS-COMPUTER SUPPLIES	565.69
						FUND TOTAL	565.69
						TOTAL NUMBER OF PURCHASE ORDERS	1
P21412	106	178	00	INSTRUCTIONAL MEDIA CENTER		PA-OPEN PO-RIF BOOKS	395.66
P21466	106	178	00	GEN ED- INSTRUCTIONAL MATERIA ANSMAR PUBLISHERS, INC.		PED-INSTRUCTIONAL MATERIALS	3,428.34

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REPORT OF PURCHASES

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 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF PURCHASE ORDERS
				PURCHASE ORDERS TO BE RATIFIED		3,824.00	2
P20844	119	178	00	GENERAL SUPPORT, MAINTENANCE	HOME DEPOT	MAINT-RHS-SUPPLIES	2,350.78
P20975	119	178	00	GENERAL SUPPORT, MAINTENANCE, CONSOLIDATED ELECTRICAL DIS		MAINT-SUPPLIES	581.93
P21140	119	178	00	GENERAL SUPPORT, MAINTENANCE	C.B. CASE CONCRETE PUMPING	MAINT-CONCRETE WORK	383.00
P21228	119	178	00	GENERAL SUPPORT, MAINTENANCE, DAY LITE MAINTENANCE		MAINT-REPLACE LAMPS	435.47
P21231	119	178	00	GENERAL SUPPORT, MAINTENANCE	OASIS IRRIGATION & LANDSCAP	MAINT-SUPPLIES	1,697.13
P21234	119	178	00	GENERAL SUPPORT, MAINTENANCE	HOME DEPOT	MAINT-SUPPLIES	467.27
P21240	119	178	00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MAINT-INC-CARPET WORK	5,349.79
P21241	119	178	00	GENERAL SUPPORT, MAINTENANCE	FOURTH STREET ROCK CRUSHER	MAINT-SUPPLIES	572.69
P21263	119	178	00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MAINT-RHS-CARPET & MINI BLINDS	3,087.04
P21265	119	178	00	GENERAL SUPPORT, MAINTENANCE	ALL CITIES STEEL & FABRICAT	MAINT-SUPPLIES	1,707.03
P21269	119	178	00	GENERAL SUPPORT, MAINTENANCE, TECHNICAL AIR CORPORATION		MAINT-SUPPLIES	204.73
P21274	119	178	00	GENERAL SUPPORT, MAINTENANCE	HOME DEPOT	MAINT-SUPPLIES	2,865.68
P21366	119	178	00	GENERAL SUPPORT, MAINTENANCE	AIRGAS	MAINT-EQUIPMENT REPLACEMENT	3,866.93
P21376	119	178	00	GENERAL SUPPORT, MAINTENANCE, GRAINGER W H INC		MAINT-SUPPLIES	587.05
P21427	119	178	00	GENERAL SUPPORT, MAINTENANCE, GRAYBAR ELECTRIC COMPANY		MAINT-OPEN PO-ELECTRICAL SUPPLIES	1,500.00
P21428	119	178	00	GENERAL SUPPORT, MAINTENANCE, GRILLO FILTERS SALES		MAINT-OPEN PO-SUPPLIES	3,000.00
P21429	119	178	00	GENERAL SUPPORT, MAINTENANCE	JACK LINGREN BUILDERS HARDW	MAINT-OPEN PO-SUPPLIES	500.00
P21430	119	178	00	GENERAL SUPPORT, MAINTENANCE	HOME DEPOT	MAINT-OPEN PO-SUPPLIES	3,000.00
P21436	119	178	00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MAINT-OPEN PO-CARPET REPAIRS	1,500.00
P21453	119	178	00	GENERAL SUPPORT, MAINTENANCE, BRITE SHEET METAL CO.		MAINT	256.01
P21468	119	178	00	GENERAL SUPPORT, MAINTENANCE	CAL TRACK RECONDITIONING	RHS-POLE VAULT RUNWAY	6,141.75

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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				PURCHASE ORDERS TO BE RATIFIED		
P21494	119	178	00	GENERAL SUPPORT, MAINTENANCE, CONSOLIDATED ELECTRICAL DIS	MAINT-OPEN PO-ELECTRICAL SUPPLIES	3,000.00
					FUND TOTAL	43,054.28
					TOTAL NUMBER OF PURCHASE ORDERS	22
P21568	140	178	00	INSTRUCTION GENERAL EDUCATION CONTINENTAL BOOK CO.	RHS-TEXTBOOKS	892.00
P21571	140	186	00	GENERAL ED-SELF CONTAINED K-8 HOUGHTON MIFFLIN CO-ORDER D	VB-TEXTBOOKS	21,114.85
P21574	140	189	00	GENERAL ED-SELF CONTAINED K-8 ZANER-BLOSER INC	IH-TEXTBOOKS	403.09
P21575	140	189	00	GENERAL ED-SELF CONTAINED K-8 ZANER-BLOSER INC	IH-TEXTBOOKS	991.30
P21576	140	189	00	GENERAL ED-SELF CONTAINED K-8 RIGBY	IH-TEXTBOOKS	385.75
P21577	140	179	00	GENERAL ED-SELF CONTAINED K-8 LANGUAGE CIRCLE ENTERPRISE	GA-TEXTBOOKS	2,718.96
P21578	140	177	00	GENERAL ED-SELF CONTAINED K-8 ADVANTAGE LEARNING SYSTEMS	PER-TEXTBOOKS	3,423.16
P21579	140	192	00	GENERAL ED-SELF CONTAINED K-8 PERFECTION LEARNING CORP.	MLMS-TEXTBOOKS	10,020.73
P21626	140	182	00	GENERAL ED-SELF CONTAINED K-8 ZANER-BLOSER INC	PA-TEXTBOOKS/INSTRUCTIONAL MATERIALS	4,371.23
P21627	140	188	00	GENERAL ED-SELF CONTAINED K-8 SRA-MCGRAW-HILL	SC-TEXTBOOKS/INSTRUCTIONAL MATERIALS	498.24
P21642	140	189	00	GENERAL ED-SELF CONTAINED K-8 HOUGHTON MIFFLIN CO-ORDER D	IH-INSTRUCTIONAL MATERIALS	1,494.80
P21643	140	189	00	GENERAL ED-SELF CONTAINED K-8 HOUGHTON MIFFLIN CO-ORDER D	IH-INSTRUCTIONAL MATERIALS	1,494.80
P21644	140	189	00	GENERAL ED-SELF CONTAINED K-8 RIGBY	IH-INSTRUCTIONAL MATERIALS	1,439.54
					FUND TOTAL	49,248.45
					TOTAL NUMBER OF PURCHASE ORDERS	13
P21266	930	178	00	GENERAL SUPPORT-PLANT MAINT.	MAINT-JMS-PAINT RESTROOMS	1,691.68
P21272	930	178	00	GENERAL SUPPORT-PLANT MAINT.	MAINT-PAINT CLASSROOMS	3,075.00
P21373	930	178	00	GENERAL SUPPORT-PLANT MAINT.	MAINT-RHS-PAINT RESTROOMS	2,424.38
					FUND TOTAL	7,191.06
					TOTAL NUMBER OF PURCHASE ORDERS	3

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REPORT OF PURCHASES  
 01/01/2000 - 01/14/2000  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
					PURCHASE ORDERS TO BE RATIFIED
				170 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF ..... + 276,974.99
				89 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF ..... + 9,342.00
				258 PURCHASE ORDERS	FOR A GRAND TOTAL OF 286,315.99

RECOMMEND APPROVAL: Bob Culver  
 Director of Purchasing

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REPORT OF PURCHASES

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 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D13873	100	178	00	GENERAL SUPP DISTR ADMIN PERS	INLAND PERSONNEL COUNCIL	D36634 CONF 1/00 2 EMP 49.90
D13874	100	192	00	SUPPORT SVC-INSTRCT.SUPP-SCH	OTTER CREEK INSTITUTE	D36625 CONF 1/00 1 EMP 125.00
D13884	100	178	00	GEN SUPPORT DIST ADMIN SUPERI	MARRIOTT HOTEL	D36631 CONF 3/00 1 EMP 486.42
D13885	100	178	00	INST. SUPPORT CURR. STAFF DEV	GENERAL MEDIA CORPORATION	D36633 CONF 2/00 1 EMP 140.00
D13894	100	178	00	INSTRUCTIONAL SUPPORT CURRICU	ORWIG, RUSSELL	D36643 CONF 12/99 1 EMP 24.70
D13895	100	178	00	INSTRUCTIONAL SUPPORT CURRICU	NELSEN, GREGG	D36644 CONF 12/99 1 EMP 24.75
D13897	100	000	00	HEALTH & WELFARE INSURANCE	S.M.A.	D37835 CLAIM CK REGISTER 12/29/99-1/ 980.44
D13898	100	195	00	INSTRUC. ALTERNATIVE ED.-CONT	JURUPA AREA RECREATION PARK	D37816 USE OF GYM FOR NVHS BASKET. T 330.00
D13905	100	175	00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D37822 WATER SERVICES FOR NOV.-DEC. 8,483.57
D13906	100	197	00	GENERAL SUPPORT-PLANT OPS.	AT&T	D37824 SERVICES FOR JUVS JAG. AC. 22.05
D13908	100	178	00	GENERAL SUPPORT OPERATIONS UT	AIRTOUCH CELLULAR	D37826 SERVICES - NOV.-DEC. 967.19
D13909	100	196	00	GENERAL SUPPORT OPERATIONS UT	CHEVRON, U S A	D37827 GAS CHARGES - DEC. 89.17
D13910	100	178	00	GEN SUPPORT DISTR ADMIN FACIL	BIERWIRTH TERRI A	D37828 REIMB. - ADMIN. HEARING REFRE 50.72
D13912	100	178	00	GENERAL SUPP DISTR ADMIN PERS	DORN JOAN	D37830 CLAD EXAM. REIMBURSEMENT 126.00
D13913	100	178	00	GENERAL SUPP DISTR ADMIN PERS	JUDSON NANCY	D37831 FINGERPRINT REIMBURSEMENT 12.00
D13914	100	178	00	PUPIL SERVICES HEALTH	ESTRADA, MARY	D37832 MILEAGE REIMBURSEMENT 14.10
D13915	100	178	00	PUPIL SERVICES HEALTH	COTTRELL, JEANNA	D37833 MILEAGE REIMBURSEMENT 7.15
D13925	100	196	00	WORK EXPERIENCE	GRA SCHROEDER KATHY	D36881 MILEAGE REIMB. 211.11
D13927	100	178	00	PUPIL SERVICES HEALTH	MAY, JANICE	D36882 MILEAGE REIMB. 87.20
D13928	100	178	00	GENERAL SUPPORT DISTR ADMIN A	VALLE, ANN	D36883 MILEAGE REIMB. 41.73
D13930	100	178	00	PUPIL SERVICES PSYCHOLOGISTS	SANDERS, CAROL	D36884 MILEAGE REIMB. 19.87
D13932	100	178	00	DISTRICT ADMINISTRATION BUSIN	LAUZON, PAM	D36886 MILEAGE REIMB. 102.20
D13934	100	178	00	GENERAL SUPPORT DISTR ADMIN A	RUSSELL KAREN	D36887 MILEAGE REIMB. 107.58
D13937	100	178	00	DISTRICT ADMINISTRATION BUSIN	LEE, CYNTHIA	D36889 MILEAGE REIMB. 25.19

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D13945	100	196	00	INTERSEGMENTAL PROGRAMS-CTEI	FALCON ROOM	D36891 CTEI THANKSGIVING LUNCHEON, 1 150.04
D13947	100	178	00	GENERAL SUPPORT OPERATIONS	CU MORSE KENNETH	D36892 REIMB. FOR WORK BOOTS 48.48
D13958	100	196	00	GENERAL SUPPORT OPERATIONS	UT MOBIL OIL CREDIT CORPORATIO	D36901 FUEL CHARGES FOR NOV.-DEC. 99 245.95
D13959	100	178	00	GENERAL SUPPORT OPERATIONS	UT PACIFIC TELEPHONE	D36902 PHONE CHARGES FOR NOV. 99 56.61
D13960	100	000	00	INSTRUCTION-SELF CONTAINED K-	LAIDLAW TRANSIT, INC.	D36903 BUS SERVICES 1,804.50
D14008	100	178	00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D37836 REIMBURSEMENT FOR LICENSING F 30.00
D14011	100	178	00	PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRWIN	D37839 MILEAGE REIMBURSEMENT - DEC. 17.23
D14017	100	178	00	GENERAL SUPPORT GROUNDS	THE TORO CO-GOV't. TORO UNI	D36652 CONF. 2/00 2 EMP 280.00
D14081	100	000	00	GENERAL SUPPORT OPERATIONS	UT REMAC	D36905 GAS CHARGES NOV LESS SEPT EST 17,698.15
D14082	100	195	00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA EDISON	D37847 SERVICE CHARGE DEC.-JAN. 85.65
D14083	100	196	00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA EDISON	D37841 SERVICE CHARGES NOV.-DEC. 26,164.17
D14084	100	000	00	INSTRUCTION-SELF CONTAINED K-	KAY, SUSAN	D37842 REIMBURSEMENT FOR INST. MATER 112.65
D14085	100	178	00	GENERAL SUPPORT WAREHOUSE	CORPORATE EXPRESS (HANSON O	D37844 STORES SUPPLY 171.91
D14086	100	178	00	GEN SUPPORT DIST ADMIN SUPERI	C.A.S.H. (COALITION ADEQ.SC	D37823 MEMBERSHIP FEES - BENITA ROBE 567.00
D14088	100	178	00	GEN SUPPORT DISTR ADMIN FACIL	FORTIN, JEANIE	D37846 REIMBURSEMENT FOR INSTR. MATE 65.92
D14099	100	173	00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA EDISON	D37840 SERVICE CHARGES 162,182.86
D14162	100	178	00	PUPIL SERVICES HEALTH	SANDERS, CAROL	D36908 MILEAGE REIMB. 19.93
D14163	100	178	00	STAFF DEVELOPMENT	WAYLAND, MARIE	D36909 MILEAGE REIMB. 61.46
D14165	100	178	00	PUPIL SERVICES HEALTH	PERRICONE DONNA	D36911 MILEAGE REIMB. 20.25
D14166	100	178	00	GENERAL SUPP DISTR ADMIN PERS	MARTINEZ, KERRI	D36912 MILEAGE REIMB. 44.64
D14169	100	178	00	INSTRUCTION-UNGRADED	MEDEZ, MEMO	D36915 REIMB. FOR SUPPLIES 16.58
D14173	100	178	00	GENERAL SUPP DISTR ADMIN PERS	ROUSH, THERESA	D36919 MILEAGE REIMB. 61.69
D14174	100	178	00	GENERAL SUPPORT OPERATIONS	UT NEXTEL	D36920 LONG DISTANCE PHONE CHARGES 1,982.94
D14176	100	178	00	NON SPECIFIC	MENKO II, STEPHEN A.	D36922 REISSUE STALE-DATED WARRANTS 46.00

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 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D14177	100	178 00	NON SPECIFIC	PICKRON, KELLIE	D36923 REISSUE STALE-DATED WARRANT	10.00
D14179	100	000 00	INSTRUCTION-SELF CONTAINED K-	NORING, TERRY	D36925 REIMB. FOR SUPPLIES	56.25
D14180	100	000 00	INSTRUCTION-SELF CONTAINED K-	VANDENBURGH, ROCHELLE	D36926 REIMB. FOR SUPPLIES	77.82
D14182	100	177 00	SUPPORT SVC-INSTRCT.SUPP-SCH	SWICK, ANNE	D36928 REIMB. FOR SUPPLIES	27.01
D14183	100	178 00	INSTRUCTION GENERAL EDUCATION	RUBIDOUX HIGH A.S.B.	D36929 ADV'D PLACEMT FEE RED. STATE	2,929.00
D14186	100	178 00	DISTRICT ADMINISTRATION PURCH	CASBO	D36961 CONF 2/00 1 EMP	155.00
D14197	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	RIVERSIDE UNIFIED SCHOOL DI	D36968 CONF 1/00 2 EMPS	70.00
D14198	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	RIVERSIDE CO. OFFICE OF EDU	D36969 CONF 2/00 1 EMP	15.00
D14228	100	000 00	HEALTH & WELFARE INSURANCE	S.M.A.	D37864 CLAIM CK REGISTER 1/6-1/12/00	1,358.67
D14267	100	178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D37851 MILEAGE REIMB., NOV-DEC	40.05
D14268	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	CLAUDER, LANA	D37852 MILEAGE REIMB - DEC	39.19
D14270	100	178 00	NON SPECIFIC	JENNINGS JR. JACK C.	D37854 REISSUE OF STALE DATED WARRANT	41.20
D14271	100	183 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D37855 WATER SERV FOR NOV-DEC	7,700.90
D14272	100	178 00	GENERAL SUPPORT-DISTRICT ADMI	KNEFIEL JOHN	D37856 1ST PLC-DIST OFFICE MURAL THE	35.00
D14273	100	178 00	GENERAL SUPPORT-DISTRICT ADMI	DAMIEN DAVID	D37857 2ND PLACE-DISTRICT OFFICE MUR	25.00
D14276	100	000 00	INSTRUCTION-SELF CONTAINED K-	BIDDLE CHRISTA	D37860 REIMB. FOR INSTR. MATERIALS	92.08
D14277	100	178 00	DISTRICT ADMINISTRATION PURCH	CABLE, BOB	D37861 REIMB-BLUE PRINTS,PARKING,PHO	34.62
D14278	100	000 00	INSTRUCTION-SELF CONTAINED K-	JOHNSON, CYNTHIA	D37862 REIMB. FOR INSTR. MATERIALS	100.20
D14279	100	178 00	GENERAL SUPP DISTR ADMIN PERS	DEPARTMENT OF GENERAL SERVI	D37863 ADMINISTRATIVE HEARING	69.00
D14283	100	178 00	GENERAL SUPP DISTR ADMIN PERS	CAMPBELL, KENT	D36972 CONF 1/00 1 EMP	283.11
D14352	100	193 00	COMMUNITY DAY SCHOOL	COMP ED SOLUTION	D36978 CONF 1/00 1 EMP	395.00
D14395	100	000 00	INSTRUCTION-SELF CONTAINED K-	IMAGINATION CENTRAL	D37865 ASSEMBLIES P.A.	595.00
D14396	100	178 00	GEN SUPPORT DISTR ADMIN FACIL	JONES, TIMOTHY	D37866 MILEAGE REIMB.	109.12
D14397	100	178 00	DISTRICT ADMINISTRATION PURCH	GLASS, TERRY L	D37867 MILEAGE REIMB.	56.23

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
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D14398	100	000	00	INSTRUCTION-SELF CONTAINED K- DORFSMITH, PATRICK	D37868 REIMB. INST. MATERIALS	39.88
D14401	100	178	00	GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES	D37870 WATER SERV. NOV/DEC	3,245.78
D14406	100	188	00	INSTRUCTION-SELF CONTAINED K- INST. FOR ED. DEV. (FORMERL	D36980 CONF 3/00 2 EMPS	230.00
FUND TOTAL						242,292.76
TOTAL NUMBER OF DISBURSEMENTS						75
D13879	101	180	00	SPPT.SVC.-SP.PROJECT-ECONOMIC GARAVITO, NORIE	D36627 REIMB. 12/99 1 EMP	516.00
D13880	101	197	00	STAFF DEVELOPMENT SB1882	D36628 CONF 1 EMP 1/00	190.00
D13881	101	197	00	STAFF DEVELOPMENT SB1882	D36630 LODGING 2 EMPS 1/00	288.96
D13882	101	197	00	STAFF DEVELOPMENT SB1882	D36629 CONF 1/00 2 EMPS	380.00
D13886	101	180	00	SPPT.SVC.-SP.PROJECT-ECONOMIC RIVERSIDE CO. OFFICE OF EDU	D36634 CONF 1/00 1 EMP	50.00
D13887	101	178	00	COMMUNITY BASED ENGLISH TUTOR CABE	D36635 CONF 1/00 1 EMP	70.00
D13888	101	195	00	STAFF DEVELOPMENT SB1882	D36636 CONF 1/00 3 EMPS	165.00
D13889	101	172	00	SPPT.SVC.-SP.PROJECTS-SCH IMP SDE REGISTRATIONS	D36637 CONF /00 2 EMP	278.00
D13890	101	176	00	SPPT.SVC.-SP.PROJECTS-SCH IMP CEEA	D36638 CONF 2/00 4 EMPS	676.00
D13891	101	196	00	SCCCD	D36639 CONF 2/00 1 EMP	230.00
D13892	101	178	00	SPEC ED IDEA IN-SERVICE TRAIN FREEMAN, CINDY	D36641 CONF 10/99 1 EMP	34.74
D13893	101	180	00	SPPT.SVC.-SP.PROJECT-ECONOMIC JACQUELINE SMITH	D36642 RIMB. 11/99 1 EMP	309.00
D13896	101	192	00	DEMONSTRATION PROGRAMS	D36645 CONF 12/99 3 EMPS	882.74
D13899	101	178	00	HEADSTART FEDERAL	D37817 CHILD CARE REIMBURSEMENT	90.00
D13900	101	178	00	HEADSTART FEDERAL	D37819 CHILD CARE REIMBURSEMENT	75.00
D13901	101	178	00	HEADSTART FEDERAL	D37820 CHILD CARE REIMBURSEMENT	160.00
D13902	101	178	00	HEADSTART FEDERAL	D37818 CHILD CARE REIMBURSEMENT	160.00
D13931	101	187	00	IASA TITLE I BASIC GRANTS LOW LEDESMA, LINDA	D36885 MILEAGE REIMB.	16.74

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D13939	101	178 00	MEDI-CAL BILLING OPTION	REYNOLDS CONSULTING GROUP	D36890 ADMIN FEES FOR MEDICAL	2,892.45
D13955	101	178 00	IASA-TITLE II EISENHOWER	MCARDLE, KELLY	D36898 REIMB. MILEAGE & OVERHEAD LAM	73.73
D14012	101	178 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	I.P.S - SAN FRANCISCO	D36647 CONF 3/00 2 EMPS	150.00
D14013	101	178 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	CABE	D36648 CONF. 3/00 2 EMP	550.00
D14015	101	197 00	STAFF DEVELOPMENT SB1882	HILARY BARNETT	D36650 CONF 12/00 1 EMP	40.30
D14016	101	187 00	IASA TITLE I BASIC GRANTS LOW CEEA		D36561 CONF 2/00 4 EMP	676.00
D14018	101	187 00	IASA TITLE I BASIC GRANTS LOW CABE		D36653 CONF 3/00 1 EMP	275.00
D14035	101	197 00	PARTNERSHIP ACADEMIC PROGRAM	VICTORIA KELLEY	D36654 CONF 3/00 6 EMPS	500.00
D14036	101	197 00	PARTNERSHIP ACADEMIC PROGRAM	DEPT. OF EDUCATION ATA #801	D36655 CONF 3/00 6 EMPS	960.00
D14037	101	197 00	PARTNERSHIP ACADEMIC PROGRAM	MARRIOTT HOTEL	D36656 CONF 3/00 6 EMPS	1,438.80
D14038	101	189 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	RIVERSIDE CO. OFFICE OF EDU	D36958 CONF 3 EMP JAN/FEB	300.00
D14039	101	189 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	DWC	D36959 CONF 1/00 2 EMPS	238.00
D14160	101	190 00	HEALTHY START -PLANNING	TERESA ROMAN-BRUNSON	D36906 REIMB. FOR REFRESHMENTS	16.23
D14167	101	178 00	MENTOR TEACHERS PROGRAM-ADMIN	MARTINEZ, DORA	D36913 MILEAGE REIMB.	21.82
D14168	101	178 00	MEDI-CAL BILLING OPTION	REYNOLDS CONSULTING GROUP	D36914 MEDICAL BILLING	1,805.36
D14170	101	197 00	PARTNERSHIP ACADEMIC PROGRAM	LESH, GARY	D36916 REIMB. FOR REFRESHMENTS	292.29
D14171	101	178 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	MORENO, TERESA	D36917 REIMB. REFRESHMENTS & BABYSIT	34.33
D14172	101	196 00	STAFF DEVELOPMENT SB1882	FALCON ROOM	D36918 LUNCH FOR STAFF FOR INSERVICE	603.40
D14178	101	178 00	IASA TITLE I BASIC GRANTS LOW	RIVERSIDE COUNTY OFFICE OF	D36924 AFDS COUNTS FOR CHAPTER TITLE	3,214.90
D14181	101	178 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	LOPEZ, LUPE	D36927 REIMB. FOR SUPPLIES & REFRESH	80.25
D14184	101	178 00	HEADSTART FEDERAL	WILLIS, MARSHA	D36931 REIMB REFRESHMTS.SUPPL & CHIL	196.95
D14185	101	197 00	PARTNERSHIP ACADEMIC PROGRAM	DIAMOND BAR HIGH SCHOOL	D36960 CONF 1/00 2 EMPS	20.00
D14187	101	175 00	SPPT.SVC.-SP.PROJECTS-EARLY I	READING SUCCESS NETWORK	D36962 CONF 7 EMPS	1,050.00
D14188	101	197 00	STAFF DEVELOPMENT SB1882	WESTERN DIVISION	D36963 CONF 3/00 1 EMP	135.00

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D14189	101	187 00	IASA TITLE I BASIC GRANTS LOW CABE		D36964 CONF 3/00 1 EMP	275.00
D14190	101	185 00	SPPT.SVC.-SP.PROJECTS-SCH IMP I.P.S - SAN FRANCISCO		D36965 CONF 3/00 1 EMP	150.00
D14191	101	185 00	SPPT.SVC.-SP.PROJECTS-SCH IMP CABE		D36966 CONF 3/00 1 EMP	275.00
D14192	101	178 00	TECHNOLOGY LITERACY CHALLENGE FORD PAULA		D36967 REIMB. 12/99 1 EMP	35.34
D14236	101	178 00	EDUCATION TECHNOLOGY SEAGATE SOFTWARE		D36971 CONF FEB/MAR 2 EMPS	3,400.00
D14265	101	190 00	ESEA-AFTER SCHOOL LEARNING CEN DIANA FOX		D37849 REIMB. FOR AFTER SCH. PROG. S	365.58
D14266	101	178 00	IASA-DRUG FREE SCHOOL ENTITLE BROWN DEBORAH PATRICE		D37850 REIMB. FOR REFRESHMENTS	26.59
D14275	101	000 00	NON SPECIFIC CALIFORNIA DEPT. OF EDUCATI		D37859 98/99 STATE PRESCHOOL PROG AP	10,684.00
D14281	101	177 00	IASA TITLE I BASIC GRANTS LOW INST. FOR ED. DEV. (FORMERL		D36974 CONF 3/00 2 EMPS	330.00
D14282	101	177 00	IASA TITLE I BASIC GRANTS LOW BUREAU OF EDUCATION & RESEA		D36973 CONF 2/00 3 EMPS	477.00
D14349	101	197 00	PARTNERSHIP ACADEMIC PROGRAM CALIF. DEPT. OF EDUCATION		D36975 CONF 7 EMPS 2/00	1,050.00
D14350	101	197 00	PARTNERSHIP ACADEMIC PROGRAM DOUBLETREE HOTEL		D36976 CONF 7 EMPS 2/00	852.12
D14351	101	196 00	STAFF DEVELOPMENT SB1882 FREDRIC H. JONES & ASSOC. I		D36977 CONF 1/00 1 EMP	175.00
FUND TOTAL						38,232.62
TOTAL NUMBER OF DISBURSEMENTS						55
D13903	102	178 00	INSTRUCTIONAL PROGRAM BELONI, JOSEPH		D37821 MILEAGE REIMBURSEMENT - DEC.	24.66
D13907	102	178 00	DIS ADAPTIVE PHYSICAL EDUCATI DEMOR, JOHN		D37825 MILEAGE REIMBURSEMENT - DEC.	83.12
D13911	102	178 00	INSTRUCTIONAL PROGRAM DROST, KATHY		D37829 MILEAGE REIMBURSEMENT - DEC.	41.48
D13936	102	178 00	INSTRUCTIONAL PROGRAM MARTIN LAURA		D36888 MILEAGE REIMB.	16.03
D14161	102	178 00	INSTRUCTIONAL PROGRAM PAULSEN, MELODY		D36907 MILEAGE REIMB.	40.40
D14399	102	178 00	INSTRUCTIONAL PROGRAM JAFFE, ALISON		D37869 MILEAGE REIMB.	45.98
FUND TOTAL						251.67
TOTAL NUMBER OF DISBURSEMENTS						6
D13919	103	178 00	INSTRUC. ALTERNATIVE ED. - G.A CSTA		D36646 CONF 10/99 3 EMPS	55.00

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D13923	103	178	00	GEN SUPPORT TRANS-HOME TO SCH SIERRA, NICOLE	D36880 UNIFORM ALLOW, JULY-DEC. 99	60.00
D13961	103	178	00	GEN SUPPORT TRANS-HOME TO SCH LAIDLAW TRANSPORTATION	D36904 BUS SERVICES	5,632.08
D14014	103	178	00	INSTRUC. ALTERNATIVE ED.- G.A RIVERSIDE CO. OFFICE OF EDU	D36649 CONF 1/00 1 EMP	5.00
D14175	103	178	00	INSTRUC. ALTERNATIVE ED.- G.A TUNDIDOR, MADELIN	D36921 MILEAGE REIMB.	11.64
FUND TOTAL						5,763.72
TOTAL NUMBER OF DISBURSEMENTS						5
D13872	106	197	00	ATHLETIC OPERATIONAL SUPPLIES PRYOR RESOURCES, INC	D36633 CONF 1/00 1 EMP	149.00
D13878	106	197	00	ATHLETIC OPERATIONAL SUPPLIES CIF SOUTHERN SECTION SYMPOS	D36626 CONF 1/00 2 EMPS	30.00
D14269	106	178	00	INSTRUCTION-FINE ARTS-MUSIC K KEATING, CLIFF	D37853 MILEAGE REIMB. NOV-DEC	47.98
FUND TOTAL						226.98
TOTAL NUMBER OF DISBURSEMENTS						3
D13950	116	178	96	SB813 INSTRUCTIONAL MATERIAL WALKER, TAWNEE	D36894 REIMB. FOR RETURNED BOOK	28.00
D13951	116	178	97	SB813 INSTRUCTIONAL MATERIAL LYON, LOUIS	D36895 REIMB. FOR TEXTBOOK PAYMENT	5.00
D13952	116	178	97	SB813 INSTRUCTIONAL MATERIAL STEVENS, ARLENE	D36896 TEXTBOOK REFUND	45.00
D13954	116	178	97	SB813 INSTRUCTIONAL MATERIAL SNELL, JOHN OR TRACEY	D36897 TEXTBOOK REFUNDS	87.00
D14164	116	178	96	SB813 INSTRUCTIONAL MATERIAL WELL, KIM	D36910 TEXTBOOK REFUND	37.50
FUND TOTAL						202.50
TOTAL NUMBER OF DISBURSEMENTS						5
D13949	119	178	00	GENERAL SUPPORT, MAINTENANCE RAMIREZ, ED	D36893 REIMB. FOR WORK BOOTS	80.00
D14087	119	178	00	GENERAL SUPPORT, MAINTENANCE, ELZIG, BILL	D37845 MILEAGE REIMBURSEMENT - DEC.	266.60
D14264	119	178	00	GENERAL SUPPORT, MAINTENANCE CASTILLO, HUMBERTO	D37848 REIMB. FOR WORK BOOTS	80.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D14353	119	178	00	GENERAL SUPPORT, MAINTENANCE, THE TRANE COMPANY	D36979 CONF 1/00 3 EMPS	600.00
TOTAL FUND TOTAL						1,026.60
TOTAL NUMBER OF DISBURSEMENTS						4
D13876	600	178	00	AUXILIARY PROGRAM FOOD SERVIC FRIAS, SALLY	D37814 UNIFORM ALLOW. SUMMER SCHOOL	20.00
D13877	600	178	00	AUXILIARY PROGRAM FOOD SERVIC ECKERT CHRISTOPHER	D37815 UNIFORM ALLOW. DECEMBER	20.00
D13956	600	178	00	NON SPECIFIC MONTANO, PAM	D36899 LUNCH ACCOUNT REFUND	13.70
D14089	600	178	00	AUXILIARY PROGRAM FOOD SERVIC A & R WHOLESALE DISTRIBUTOR	C004929 CHIPS & SNACKS DELVR'D TO SI	5,226.58
D14090	600	178	00	AUXILIARY PROGRAM FOOD SERVIC COUTU, ROBIN	C004932 REIMBURSE. FOR OFFICE SUPPLI	47.19
D14091	600	178	00	AUXILIARY PROGRAM FOOD SERVIC COUTU, ROBIN	C004930 MILEAGE REIMBURSEMENT - DEC.	70.99
D14092	600	178	00	AUXILIARY PROGRAM FOOD SERVIC CUTIE PIE CORPORATION	C004928 CANNED CHERRIES FOR STOCK	3,640.00
D14093	600	178	00	AUXILIARY PROGRAM FOOD SERVIC DELL MARKETING L.P.	C004806 PENTIUM III LAP TOP COMPUTER	2,844.62
D14094	600	178	00	AUXILIARY PROGRAM FOOD SERVIC DEVEREAUX CHARITA	C004931 MILEAGE REIMBURSEMENT - DEC.	107.26
D14095	600	178	00	AUXILIARY PROGRAM FOOD SERVIC DOMINOS PIZZA	C004933 PIZZA DELVR'D TO VARIOUS SIT	36,086.00
D14096	600	178	00	AUXILIARY PROGRAM FOOD SERVIC DOMINO'S PIZZA	C004934 PIZZA DELVR'D TO VARIOUS SIT	6,732.00
D14097	600	178	00	AUXILIARY PROGRAM FOOD SERVIC INTERSTATE BRANDS CORP	C004926 BREAD DELV'RD TO VARIOUS SIT	1,558.88
D14098	600	178	00	AUXILIARY PROGRAM FOOD SERVIC INTERSTATE BRANDS CORP	C004927 BREAD DELV'RD TO VARIOUS SIT	1,499.22
D14149	600	178	00	AUXILIARY PROGRAM FOOD SERVIC LEABO FOODS, INC.	C004922 FOOD DEL. FOR WAREHOUSE STOC	30,762.70
D14150	600	178	00	AUXILIARY PROGRAM FOOD SERVIC SPARKLETT'S/MCKESSON WATER P	C004923 WATER FOR WAREHOUSE STOCK	399.75
D14151	600	178	00	AUXILIARY PROGRAM FOOD SERVIC SPARKLETT'S/MCKESSON WATER P	C004924 WATER FOR FS OFFICE	41.95
D14152	600	178	00	AUXILIARY PROGRAM FOOD SERVIC PROFICIENT PAPER COMPANY	C004925 PAPER PRODUCTS DEL FOR STOCK	659.59
D14153	600	178	00	AUXILIARY PROGRAM FOOD SERVIC SYSCO FOOD SERVICES OF L.A.	C04920 FOOD ITEMS DEL FOR WAREHOUSE	4,305.57
D14154	600	178	00	AUXILIARY PROGRAM FOOD SERVIC SYSCO FOOD SERVICES OF L.A.	C04921 FOOD ITEMS DEL FOR WAREHOUSE	5,207.76
D14155	600	178	00	AUXILIARY PROGRAM FOOD SERVIC TRI-COM REFRIGERATION	C004909 MODIFY REFRIGERATOR DOOR @ J	563.06

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DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D14199	600 178 00	AUXILIARY PROGRAM FOOD SERVIC	BYNUM, MIKE	C004919 NEW DAILY PLANNER FOR 2000	26.54
D14274	600 178 00	NON SPECIFIC	AGRIPINO LAURA	D37858 REFUND ON LUNCH ACCOUNTS	19.00
D14280	600 178 00	AUXILIARY PROGRAM FOOD SERVIC	CASBO VENDOR SHOW	C004935 REGIS. FOR CASBO 2000 CONFER	1,128.00
FUND TOTAL					100,980.36
TOTAL NUMBER OF DISBURSEMENTS					23
D13957	800 178 00	INSTRUCTION-SELF CONTAINED K-	SINGH, BOBBY	D36900 ADULT ED TEXTBOOK DEPOSIT REF	15.00
D14009	800 178 00	INSTRUCTION-SELF CONTAINED K-	CONWAY NOELLE	D37837 REFUND FOR RETURNED TEXTBOOK	15.00
FUND TOTAL					30.00
TOTAL NUMBER OF DISBURSEMENTS					2
D14010	900 178 00	GENERAL SUPPORT DISTRICT ADMI	JAY HAMMER	D37838 REIMB.- PERSONAL PROPERTY LOS	240.00
FUND TOTAL					240.00
TOTAL NUMBER OF DISBURSEMENTS					1
179 DISBURSEMENTS OVER					\$1.00 FOR A TOTAL AMOUNT OF ..... + 389,247.21
0 DISBURSEMENT ORDERS UNDER					\$1.00 FOR A TOTAL AMOUNT OF ..... + .00
179 DISBURSEMENT ORDERS					FOR A GRAND TOTAL OF 389,247.21
TOTAL PURCHASES					728,008.28

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Recommend Approval

*[Signature]*

**Jurupa Unified School District**

**1999/2000 AGREEMENTS**

<b>AGREEMENT NUMBER</b>	<b>CONTRACTOR</b>	<b>AMOUNT</b>	<b>FUND/PROGRAM TO BE CHARGED</b>	<b>PURPOSE</b>
<i>00-1</i>	<i>Consultant or Personal Service Agreements</i>			
00-1-DDD	Imagination Central	\$625.00	Title I	Two performances for students of West Riverside Elementary School.
00-1-EEE	Music Center of Los Angeles County	\$500.00 Travel NTE \$25.00	Title I	Two performances for students of West Riverside Elementary School.
00-1-FFF	Bureau of Lectures	\$600.00	Title I	Assembly on "Birds of Prey" for students of West Riverside Elementary School.
00-1-GGG	Jill Stowell	\$4,500.00	AB 1115 - Instructional Materials	Provide additional training and consultation on Lindamood Bell Methodology for special education staff.

*The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.*

RE/dc  
2/7/00

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Jurupa Unified School District

Resolution #00/15

**Authorization to Destroy Records**

WHEREAS, the Jurupa Unified School District, County of Riverside, State of California, has retained certain records for the period of time specified by Article 2, Section 16020 through 16028 of Title 5, California Code of regulation; and

WHEREAS, the District has determined these records are of no further use; and,

WHEREAS, the attached list of documents is submitted to the Board of Education to authorize final disposition;

NOW THEREFORE, BE IT RESOLVED that the Director of Purchasing is hereby authorized in the name and on behalf of the Jurupa Unified School District to schedule a date for record destruction and to dispose of all said records in the manner prescribed by law, and to prepare a written certification that such records have, in fact, been destroyed.

I, Carolyn A. Adams, Clerk of the Board of Jurupa Unified School District, do hereby certify that the foregoing is a true copy of a resolution duly and legally adopted by the Governing Board of said school district at a legal meeting of said Board duly and regularly held on February 7, 2000 and that said resolution has not been revoked.

Adopted this 7<sup>th</sup> day of February, 2000  
Board of Education

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Carolyn A. Adams, Clerk  
Board of Education  
Jurupa Unified School District

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PSI

STATE OF CALIFORNIA     )  
                                      ) ss  
COUNTY OF RIVERSIDE    )

I, Carolyn Adams, Clerk of the Board of Education of Jurupa Unified School District, do hereby certify that the foregoing resolution was duly adopted by the Board of Education of said District at a meeting of said Board held on the 7<sup>th</sup> day of February, 2000 by the following vote:

AYES

NOES

ABSENT

ABSTAIN

Dated: \_\_\_\_\_, 2000

\_\_\_\_\_  
Clerk of the Board of Education  
of Jurupa Unified School District

## RECORDS CERTIFICATION ON MICROFILM

1. 1992 Rubidoux High school Graduate Cumulative folders Roll #372 and 373
2. 1992 Rubidoux High school Graduate Cumulative folders Roll #373 and 374
3. 1993-94 Certificated time cards Roll 334
4. 1993-94 Attendance registers Roll #346
5. 1993-94 Accessions & Losses Roll #348
6. 1993-94 Classified Bi-Weekly time cards Roll #336
7. 1993-94 Use of Facilities Roll #347

### CLASS 3 DISPOSABLE RECORDS

1. 1977 Date of Birth Jurupa Middle School cumulative records with health and educational records pulled for microfilming
2. 1978 Date of Birth Jurupa Middle School Cumulative records with health and educational records pulled for microfilming
3. 1979-81 Date of Birth Cumulative records with health and educational records pulled for microfilming
4. (2 boxes) Mission Bell miscellaneous office files
5. (4 boxes) 1991-92 Mission Bell office files
6. (8 boxes) 1992 Jurupa Valley High School Graduate Cumulative records with health and educational records pulled for microfilming
7. (3 boxes) 1992-93 Mission Bell office files
8. (3 boxes) 1993-96 Glen Avon Attendance records/absence notes
9. (4 boxes) 1993-94 Mission Bell office files
10. (7 boxes) 1993 Rubidoux Graduate Cumulative records with health and educational records pulled for microfilming
11. (12 boxes) Jurupa Valley High School outdated office files
12. (7 boxes) 1994-95 Purchase and Disbursement orders
13. (21 boxes) 1995-96 Rubidoux High School attendance scantrons
14. (6 boxes) 1998-99 Nueva Vista High School discipline files

Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 5 - 8, 2000

LOCATION: Fresno, Sacramento, Davis, Berkeley, San Francisco, San Jose, Santa Cruz

TYPE OF ACTIVITY: AVID Junior College Tour (visiting colleges)

PURPOSE/OBJECTIVE: To experience life on different campuses and to learn the requirements to attend each.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Devi Curtis, Gloria Hill, Filemon Jara, Gene Erickson  
(all teachers)

EXPENSES:	Transportation	\$ <u>3105</u>	Number of Students	<u>44</u>
	Lodging	\$ <u>4539</u>		
	Meals	\$ <u>2700</u>		
	All Other (misc)	\$ <u>2120</u>		
TOTAL EXPENSE		\$ <u>12,459</u>	Cost Per Student	<u>\$283.16</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>AVID Budget</u>	<u>6459</u>	<u>38,000</u>
<u>AVID Trust</u>	<u>6000</u>	<u>3,826</u>
TOTAL:	<u>\$ 12,459</u>	<u>41,826</u>

Arrangements for Transportation: H and L Charter Company, Inc.

Arrangements for Accommodations and Meals: various en route

Planned Disposition of Unexpended Funds: AVID Budget or Trust as appropriate

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 12/8/99 School: Rubidoux High School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 12/15/99  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

A-6

## Jurupa Unified School District

DATE(S): Friday, April 21, 2000

LOCATION: San Diego Wild Animal Park

**TYPE OF ACTIVITY:** 1st Grade culmination activity for life science

**PURPOSE/OBJECTIVE:** To understand how animals grow and develop but also how to  
classify them into groups.

**NAMES OF ADULT SUPERVISORS** (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Teachers: Leilani Benites, Renee Hill, Robyn Anderson, Heather Crane, Lucia Sagusta-Chavez,  
Nick Cornejo. 20 parent volunteers

<b>EXPENSES:</b>	Transportation	\$ 800.00
	Lodging	\$ -0-
	Meals	\$ -0-
	All Other	\$ 864.00

```

Number of Students 120
                   24 Adult
                   144 total

```

Cost Per Student -0-  
(Total Cost ÷ # of Students)

**INCOME:** List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
PTA (Transportation)		800.00
Pedley SIP Fund (Admission)		864.00
TOTAL:	\$	1664.00

Arrangements for Transportation: District Busses (2 busses)

Arrangements for Accommodations and Meals: Students will bring sack lunches

Planned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Renee A. Hill Date: 1/10/00 School: Pedley  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Elizabeth J. Sawley Date: 1-11-00  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

A.7

Jurupa Unified School District  
**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

DATE(S): Friday, May 12, 2000

LOCATION: Sea World, San Diego, CA

TYPE OF ACTIVITY: Sixth Grade culmination activity for science

PURPOSE/OBJECTIVE: To study sea life, behavior and training

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Rhonda Batterton; teacher, Andy Elliott, Teacher, Kelly Scroggins, teacher

10 Parent Volunteers

EXPENSES:	Transportation	\$ 800.00	Number of Students	<u>122</u>
	Lodging	\$ -0-		<u>24 adults</u>
	Meals	\$ -0-		<u>146 total</u>
	All Other	\$ 2365.20		
TOTAL EXPENSE		\$ 3165.20	Cost Per Student	<u>-0-</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>PTA (Transportation)</u>	_____	<u>800.00</u>
<u>Pedley SIP Fund (Admission)</u>	_____	<u>2365.20</u>
_____	_____	_____
TOTAL:	\$ _____	<u>3165.20</u>

Arrangements for Transportation: District Bus (2 busses)

Arrangements for Accommodations and Meals: Students will bring sack lunches

Planned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Rhonda Batterton* Date: 1/10/00 School: Pedley  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *Elizabeth L. Savley* Date: 1-11-00  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

A-8

**Jurupa Unified School District  
TRAVEL REQUEST**

Fund 100  
Location 178  
Program 400 9180  
Object 5220

Name(s) Terry Tibbetts Site Ed Center

Title of Activity The 21st National Institute on Legal Issues  
of Educating Individuals with Disabilities

Location of Activity New Orleans, LA

Depart: Day Sun. Date 5/7/00 Time am/pm From

Return: Day Wed. Date 5/10/00 Time am/pm

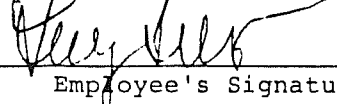
Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐  
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: <u></u>	\$ <u></u>	\$ <u></u>	<u></u>
Registration Fees <u>Special rate see attached.</u>	\$ <u>460.00</u>	\$ <u></u>	<u></u>
Banquet Fees <u>(Employee w/pay)</u>	\$ <u></u>	\$ <u></u>	<u></u>
Mode of Travel: <u>Airplane</u>	\$ <u>N/A</u>	\$ <u></u>	<u></u>
Meals - Number: <u>4</u> <u>B</u> <u>L</u> <u>4</u> <u>D</u>	\$ <u>72.00</u>	\$ <u></u>	<u></u>
Lodging: <u></u> (Name of Hotel)	\$ <u></u>	\$ <u></u>	<u></u>
Other: <u></u>	\$ <u></u>	\$ <u></u>	<u></u>
<b>TOTAL COST</b>	\$ <u>532.00</u>	\$ <u></u>	<u></u>

Will a cash advance be needed?  Amount \$

Remarks/Rationale (Required for Categorical Projects):

I have read Business Services Procedure #124 and fully understand district travel requirements.

 1/14/00    
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator

Jurupa Unified School District  
TRAVEL REQUEST

Fund 100  
Location 178  
Program 400-9145  
Object 5201

Name(s) Kent Campbell Site Ed. Center

Title of Activity 16th Annual Rocky Mountain Education Fair

Location of Activity Alamosa, Colorado

Depart: Day Wed Date 4-5-00 Time 6:00 am/pm From Ontario

Return: Day Sat Date 4-8-00 Time 2:30 am/pm

Purpose of Trip: Conference ☐ Recruiting ☒ Administrative ☐ Other ☐  
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ --	\$ _____	_____
Registration Fees	\$ 15.00	\$ _____	_____
Banquet Fees	\$ --	\$ _____	_____
Mode of Travel: _____	\$ 409.00	\$ _____	_____
Meals - Number: _____ <u>3</u> B <u>3</u> L <u>3</u> D	\$ 105.00	\$ _____	_____
Lodging: <u>TBA</u>	\$ 325.00	\$ _____	_____
Other: <u>(Name of Hotel)</u> <u>Car Rental</u>	\$ 130.00	\$ _____	_____
<b>TOTAL COST</b>	\$ 984.00	\$ _____	_____

Will a cash advance be needed? \_\_\_\_\_ Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):  
\_\_\_\_\_  
\_\_\_\_\_

I have read Business Services Procedure #124 and fully understand district travel requirements.

Kent Campbell 2-1-2000 Christa B. Bennett 2/31/2000  
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator

Jurupa Unified School District  
TRAVEL REQUEST

Fund 100  
Location 178  
Program 400-9145  
Object 5201

Name(s) Kent Campbell site Ed. Center

Title of Activity Teacher Recruiting Fair

Location of Activity Salt Lake City, UT

Depart: Day Thurs Date 4-13-00 Time 8:00 am/pm From Ontario

Return: Day Fri Date 4-14-00 Time 11:00 am/pm

Purpose of Trip: Conference ☐ Recruiting ☒ Administrative ☐ Other ☐  
(explain below)

	Estimated Cost	Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ <u>--</u>	\$ _____	_____
Registration Fees	\$ <u>25.00</u>	\$ _____	_____
Banquet Fees	\$ <u>--</u>	\$ _____	_____
Mode of Travel: <u>Air</u>	\$ <u>188.00</u>	\$ _____	_____
Meals - Number: _____ <u>  </u> B <u>  </u> L <u>  </u> D	\$ <u>70.00</u>	\$ _____	_____
Lodging: <u>Marriott</u>	\$ <u>125.00</u>	\$ _____	_____
(Name of Hotel)			
Other: <u>Car Rental</u>	\$ <u>60.00</u>	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>468.00</u>	\$ _____	_____

Will a cash advance be needed? No Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):  
\_\_\_\_\_  
\_\_\_\_\_

I have read Business Services Procedure #124 and fully understand district travel requirements.

Kent Campbell  
Employee's Signature

2-1-2000  
Date

Christa B. Roberts  
Principal/Supervisor's  
Signature

2/31/2000  
Date

Distribution: White/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator

**Jurupa Unified School District  
TRAVEL REQUEST**

Fund 100  
Location 178  
Program 400-9145  
Object 5201

Name(s) Kent Campbell Site Ed. Center

Title of Activity Wisconsin Educational Recruitment Fair

Location of Activity Madison, WI

Depart: Day Tues Date 6-6-00 Time 7:00 am/pm From Ontario

Return: Day Fri Date 6-9-00 Time 10:00 am/pm

Purpose of Trip: Conference ☐ Recruiting ☒ Administrative ☐ Other ☐  
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ <u>--</u>	\$ _____	_____
Registration Fees	\$ <u>50.00</u>	\$ _____	_____
Banquet Fees	\$ <u>--</u>	\$ _____	_____
Mode of Travel: <u>Air</u>	\$ <u>400.00</u>	\$ _____	_____
Meals - Number: _____ <u>3</u> B <u>3</u> L <u>3</u> D	\$ <u>105.00</u>	\$ _____	_____
Lodging: <u>TBA</u>	\$ <u>320.00</u>	\$ _____	_____
(Name of Hotel) Other: <u>Car Renta, Parking</u>	\$ <u>120.00</u>	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>995.00</u>	\$ _____	_____

Will a cash advance be needed? No Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):  
\_\_\_\_\_  
\_\_\_\_\_

I have read Business Services Procedure #124 and fully understand district travel requirements.

[Signature] 2-1-2000 [Signature] 2-1-2000  
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator



**Jurupa Unified School District  
TRAVEL REQUEST**

Fund 100  
Location 178  
Program 400-9145  
Object 5201

Name(s) Michelle Johnson, Carolyn Adams Site Ed. Center

Title of Activity Atlanta Area Job Fairs

Location of Activity Atlanta, Georgia

Depart: Day Tues Date 4-11-00 Time 7:00 am/pm From Ontario

Return: Day Sun Date 4-16-00 Time 5:00 am/pm

Purpose of Trip: Conference ☐ Recruiting ☒ Administrative ☐ Other ☐  
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ <u>-</u>	\$ _____	_____
Registration Fees	\$ <u>270</u>	\$ _____	_____
Banquet Fees	\$ <u>-</u>	\$ _____	_____
Mode of Travel: _____	\$ <u>500</u>	\$ _____	_____
Meals - Number: _____ <u>B 8 L 8 D 8</u>	\$ <u>280</u>	\$ _____	_____
Lodging: <u>TBA</u> (Name of Hotel)	\$ <u>1,400</u>	\$ _____	_____
Other: _____	\$ <u>150</u>	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>2,600</u>	\$ _____	_____

Will a cash advance be needed? No Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):  
\_\_\_\_\_  
\_\_\_\_\_

I have read Business Services Procedure #124 and fully understand district travel requirements.

[Signature]  
Employee's Signature

1-28-2000  
Date

[Signature]  
Principal/Supervisor's  
Signature

2-1-2000  
Date

Distribution: White/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator

## ACCELERATION/PROMOTION/RETENTION

The Board of Education holds high expectations for each student to reach his or her academic achievement potential. The District shall strive to provide the support necessary to accomplish this goal. In accordance with Board of Education Policy 5122, this regulation applies to student acceleration, promotion, and retention decisions.

### Acceleration

Acceleration to a higher grade level may occur upon the recommendation of the principal or designee. Such a determination should be based on the following factors: (1) social development, (2) emotional development, (3) intellectual development, (4) physical development, (5) academic achievement, (6) parent or guardian support, and (7) student motivation. In most cases, acceleration decisions should be addressed through the Student Study Team (SST) process, including parents or guardians and, if appropriate, students.

### Promotion/Retention

The Board of Education expects students to be promoted from grade to grade as a result of meeting grade-level standards. While students demonstrating extraordinarily high levels of achievement may be considered for acceleration, those who fail to meet minimum standards shall be considered for retention.

Research demonstrates that students mature physically, socially, emotionally, and academically at widely varying rates. While research shows that retention is generally not a beneficial solution to low student performance, retention may be necessary in some cases to provide students further opportunities to meet minimum standards or competencies. However, as a general rule, no student will be retained for more than one school year.

### Retention Timeline

The following timeline shall be used whenever a student is being considered for retention:

1. Students at risk of not meeting minimum grade level standards shall be identified as early as practical in the school year and generally no later than the end of the first quarter. After such identification, parents or guardian shall be notified by report card or other means of communication.
2. Students at risk of retention shall be identified as early in the school year as practical and no later than the end of the first semester. Whenever a teacher has identified a student as at risk of retention, the teacher shall (a) inform the principal and SST or site Retention Committee and (b) identify the intervention strategies he or she has employed in attempting to improve the student's performance. The SST (or Retention Committee) shall then develop recommendations for interventions for the remainder of the school year. In accordance with SST (or Retention Committee) screening procedures, principals shall notify parents or guardians upon referral of the student to the SST (or Retention Committee) as a student at risk of retention. Prior to February 15th each year, the principal or designee shall forward to the Assistant Superintendent of Education Services a list of all students identified as at risk of retention.

**ACCELERATION/PROMOTION/RETENTION**

3. Principals shall assure that students *recommended for retention* are identified by the end of the third quarter (K-6) or at the same time as the fifth progress report (grades 7-8).
4. Parents or guardians of students identified as at risk of not mastering minimum grade level standards, at risk of retention, and recommended for retention shall be notified via student report cards and/or other appropriate formal communications.
5. For late enrollees these timelines may be modified as appropriate.

**Retention Criteria**

The following criteria will be used as the basis for identification and decision making regarding retention of students:

1. Objective indicators of academic achievement, including (a) meeting appropriate levels of performance on classroom, benchmark, and district criterion-referenced tests, especially as they relate to minimum standards); (b) teacher direct assessment; (c) state approved standardized tests; and (d) teacher grades; The list (a-d) is ranked in terms of priority.
2. Age and physical, social, and emotional factors;
3. Teacher, principal, and/or parent/guardian recommendations;
4. At grades K-1, primarily the student's proficiency on minimum standards in language arts;
5. At grades 2-3, primarily the student's level of reading proficiency (i.e., reading standards);
6. At grades 4-8, primarily the student's proficiency in reading, English language arts, and mathematics (i.e., standards).

**Retention Decision-Making Process/Interventions**

Retention decisions for students performing below the minimum grade-level standards shall be based on a written recommendation by a teacher or teachers, SST, or Site Retention Committee. All such recommendations shall outline the specific rationale for a decision (based on the retention criteria above) and its appropriateness for a particular student. All teachers who provide services to a student should give input into retention decisions, basing their input on the retention criteria above. However, the decision at the middle school grades shall rest primarily on recommendations from the language arts and mathematics teachers.

Recommendations for retention shall include suggestions for interventions that, in the opinion of the teacher or teachers, are necessary to assist the pupil to attain acceptable levels of academic achievement.

Before any final determination is made for retention, a teacher, parent (or guardian), and principal (or designee) conference shall be held at which all written recommendations shall be provided and discussed with the parent. In cases where parents or guardians do not attend, these written recommendations and the final decision shall be communicated to the parent. Notwithstanding successful appeal, the conference decision shall stand. In cases where a consensus decision cannot be reached, the principal shall make the final determination.

#### **ACCELERATION/PROMOTION/RETENTION**

Students identified as at risk of not mastering minimum standards, at risk of retention, or recommended for retention shall be provided opportunities for remedial instruction to assist the student in overcoming his or her academic deficiencies. Such opportunities may include but are not limited to tutorial programs, after-school programs, and/or summer extended learning opportunity programs.

Upon a committee's or principal's decision to retain any student, promotion to the next grade may be contingent upon the student's participation in (a) summer extended learning opportunities or another approved interim session remedial program and (b) reassessment of the student's academic performance at the end of the summer extended learning opportunity or remediation program. After such reassessment, a decision shall be made to retain or promote by the summer extended learning opportunity principal, the sending principal, or assigned administrator after consultation with the summer extended learning opportunity teacher and, if applicable, SST or Retention Committee. This decision shall be made in a timely manner and communicated as soon as possible to (a) the parents or guardians (by telephone and/or letter if promoted, by conference if retained), (b) the sending teacher and principal (by copied letter), and (c) the Assistant Superintendents of Personnel and Education Services (by copied letter and memorandum list by student identification number, grade level, and school).

#### **Special Needs Students**

Students enrolled in Special Day Classes or Resource Specialist Programs (i.e., students with identified learning problems) will generally not be retained, and such decisions pertaining to these students will be made at IEP meetings. Special education students may be considered for retention under specifically developed guidelines (e.g., attendance, lack of progress on goals and standards).

It is generally inappropriate to retain English learners (EL) who have failed to meet academic standards in areas in which access to grade-level content is limited by their development in English. When EL students are considered for retention, development of language acquisition shall be given primary consideration. Other information shall include the student's educational history, exposure to instruction in English and/or primary language, language resources at home, and exposure to mainstream curriculum. Retention of special education or EL students shall be based on a strong rationale. If available, English Learners shall be offered district after school lab or summer school programs similar to that received by other students performing below minimum grade-level standards. Parents of English Learners should be notified in their native language, if practical. When EL students are considered for retention, at least one other qualified (CLAD, BCLAD, SDAIE) teacher should serve on the committee.

#### **Appeals**

Appeals of promotion, acceleration, or retention decisions shall be directed in writing to the Principal. Appeals may be made by any party having a direct interest in the student (e.g., parents, guardians, teachers, principal. Appeals not sustained by the Principal may be further appealed to the Assistant Superintendent of Education Services or designee. It shall be the burden of the appealing party to show why the decision should not be upheld.

**ACCELERATION/PROMOTION/RETENTION**

All such appeals should provide compelling rationale related to a majority of the criteria listed above and primarily academic achievement. The Assistant Superintendent's decision is final.

**Eighth-Grade Promotion Exercises**

Eighth-grade students retained contingent upon (a) attending summer extended learning opportunities and (b) mastering minimum standards may not participate in promotion exercises.

# Jurupa Unified School District

## Course Plan

Adopted:

Course Title:                    **Advanced Floral Design**

Department:                    Science

Credits:                         10

Length of Course:            One Year

Prerequisites:                "C" or Better in Floral Design or Instructor's Approval

Target Group:

Grades 10-12.

### Course Description:

Advanced Floral Design is a one-year course that develops the basic techniques explored in Floral Design. Expanded individuality, craftsmanship, and artistry will be stressed. This course requires the completion of several floral design projects requiring the purchase of fresh flowers or silk flowers. An additional supervised project will be required.

### Specific Educational Materials:

1. Floriculture Designing & Merchandising, Charles Griner, Delmar Publishers, 1995;
2. The Art of Floral Design, Nora Hunter, Delmar Publishers; and
3. California Vocational Agriculture Record Book, River City Lithograph, 1998.

### Means of Assessing Student Learning:

1. Project evaluation;
2. Classroom activities;
3. Oral and written presentations;
4. Leadership and Future Farmers of America activities;
5. Supervised occupational experience program; and
6. Comprehensive final project.

### General Goals of Course:

Students will be helped to:

1. Understand the history of floral design art including the Classical, European, American, and Oriental periods and styles;
2. Appreciate the differences and similarities of the various periods and styles of floral design;
3. Develop the skills necessary to critically analyze floral designs, styles, and materials;
4. Develop the ability to plan, execute, and complete a project utilizing multiple units;
5. Expand the student's floral design vocabulary;
6. Encourage student design experimentation and individuality;
7. Improve vocabulary, reading, writing, and critical thinking skills;
8. Further develop skills acquired in Floral Design;
9. Develop and expand the student's aesthetic perception;
10. Recognize floral design/art as a means of self-expression; and
11. Obtain the knowledge and skills to acquire an entry-level position in the floral industry and/or post-secondary training and education.

### Exit Learning Objectives:

Students will be able to:

1. Demonstrate the techniques in grading cut flowers in preparation for use;
2. Explain how the design principles of balance, proportion, scale, focal point, emphasis, rhythm, harmony, and unity are used in floral design;
3. Explain how each design element of line, form, texture, and color contribute to floral design;
4. Explain why a focal point is used in most floral arrangements and create or demonstrate a focal point in an arrangement;
5. Describe the four methods that may be used to create rhythm in a design and demonstrate at least two of these methods;
6. Explain how size, shape, color, and texture of a container effect the design of a flower arrangement;
7. Discuss the use of various flower types in a floral design according to the flower's classification (i.e., line, mass, form, filler);
8. Make a color wheel showing the twelve spectrum colors by mixing the various hues using only three primary colors;
9. Select three pictures of flower arrangements and discuss the way flowers are used to follow the design principles and elements;
10. Explain how flower colors create a specific mood or effect in a design;
11. Draw examples of the various types of floral design shapes and explain how each may be used in decorating for best display;
12. Explain how negative space is used in asymmetrical designs;

**Exit Learning Objectives:** (Cont'd)

13. Explain the criteria used in selecting the appropriate container for an arrangement;
14. Draw a picture showing each of the geometric designs used in floral arrangements;
15. Demonstrate the ability to create a flower arrangement in each of the following styles: vertical, horizontal, "L", symmetrical, triangle, and asymmetrical triangle;
16. List the basic flower arrangements and bouquets that would be used for a typical church wedding and reception;
17. Create two holiday arrangements;
18. Keep records of expenses, receipts, net income, budget, financial statements, and business agreements in the California Vocational Agriculture Record Book; and
19. Analyze and evaluate floral designs, styles, and techniques.

# **Advanced Floral Design Course Content and Organization**

## **I. Floral Design Theory**

- A. History of Floral Design Art
  - 1. The Classical period;
  - 2. European periods;
  - 3. American periods;
  - 4. Oriental floral design;
  - 5. Japanese floral design; and
  - 6. Contemporary American floral design.
- B. Principles and Elements of Floral Design
  - 1. Principles of design;
  - 2. The design elements; and
  - 3. Color theory in floral design.
    - a. primary, secondary, tertiary
    - b. value
    - c. color wheel
    - d. color harmonies
    - e. emotional responses
- C. Mechanics of Flower Arranging
  - 1. Selecting cut flowers and foliage;
  - 2. Care and conditioning of cut flowers and foliage;
  - 3. Selecting floral containers;
  - 4. Stem supports; and
  - 5. Wiring stems.
- D. Critical Analysis of Floral Designs
  - 1. Using the California Agriculture Teachers Association's scorecard; and
  - 2. Giving oral reasons.

## **II. Advanced Floral Design Methods**

- A. Western Line Design Styles
  - 1. Vertical;
  - 2. Horizontal;
    - a. centerpiece
  - 3. "L";
    - a. isosceles triangle
    - b. right triangle
    - c. scalene triangle
  - 4. Symmetrical; and
    - a. circular

## II. Introduction to Floral Design Theory (Cont'd)

- b. conical
    - c. oval
    - d. fan
    - e. equilateral triangle
    - f. centerpiece
  - 5. Asymmetrical.
    - a. crescent
    - b. Hogarth curve
    - c. contemporary free style
- B. Holiday and Seasonal Designs
  - 1. Valentine's Day;
  - 2. Easter;
  - 3. Mother's Day;
  - 4. Thanksgiving;
  - 5. Christmas; and
  - 6. Holiday Balloons.
- C. Wedding Designs
  - 1. Planning wedding details;
  - 2. Decorations for the wedding ceremony;
  - 3. Wedding bouquet construction;
    - a. bridal bouquets
    - b. attendant bouquets
  - 4. Ceremonial decorations; and
  - 5. Reception decorations.
- D. Sympathy Designs
  - 1. Basic sympathy designs; and
    - a. casket covers
    - b. sprays
    - c. wreaths
    - d. baskets
  - 2. Servicing the funeral.

## III. Arranging Permanent Flowers

- A. Silk Flowers
- B. Paper Flowers
- C. Dried and Preserved Flowers
- D. Freeze-dried Flowers
- E. Mechanics for Permanent Flowers

## IV. Career Exploration in the Floral Industry

- A. Flower Shop Types
  - 1. Full-service;

#### IV. Advanced Floral Design (Cont'd)

2. Specialty shop;
  3. Carriage trade shop;
  4. Stem shop;
  5. Studio operation;
  6. Franchise shop;
  7. Mass-market shop; and
  8. Wholesale florist.
- B. Career Opportunities
1. Owner or manager;
  2. Designer's assistant;
  3. Designers;
  4. Salesperson; and
  5. Delivery person.
- C. Pricing Strategies
- D. Floral Displays
1. Primary purposes; and
  2. Designing display arrangements.
- E. Selling Floral Products
1. Characteristics of a salesperson;
  2. Selling by phone; and
  3. Using wire services.
- F. Professional Organizations
1. Trade organizations;
  2. Trade publications;
  3. Student organizations; and
  4. Certification programs.

#### V. Record Keeping

- A. Using the California Vocational Agriculture Record Book
1. Basic information;
  2. Calendar;
  3. Financial statement;
  4. Budget;
  5. Business agreement;
  6. Journal entries; and
  7. Expenses, receipts, and income.

#### VI. Leadership Activities

- A. Parliamentary Procedure
1. Main motion;
  2. Amendments;
  3. Seconds;

VI. Leadership Activities (Cont'd)

4. Previous question;
  5. Point of order;
  6. Postponement; and
  7. Adjournment.
- B. Fairs and Shows
- C. Judging Contests and Field Days
1. Contest rules and organizations.

## Jurupa Unified School District

### Course Plan

Adopted:

<b><u>Course Title:</u></b>	<b>Advanced Placement Physics B</b>
<b><u>Department:</u></b>	Science
<b><u>Credits:</u></b>	10
<b><u>Length of Course:</u></b>	One Year
<b><u>Prerequisites:</u></b>	Honors Geophysical or Honors Physics/Physics
<b><u>Target Group:</u></b>	

11th or 12th grade students who excelled in either Honors Geophysical or Honors Physics/Physics.

### **Course Description:**

Advanced Placement Physics B provides a systematic introduction to the main principles of physics and emphasizes the development of problem-solving ability. It includes topics in both classical and modern physics. Student familiarity with algebra and trigonometry is essential. Some basic concepts of calculus may also be used. Advanced placement courses are for those students who wish to pursue college-level studies while still in secondary school. The school recognizes this achievement by granting college credit to those students who do sufficiently well on the Advanced Placement Examination given in May. Students enrolled in the course are expected to take the examination.

### **Textbooks:**

To be determined.

### **Means of Assessing Student Learning:**

1. Tests;
2. Evaluation of assignments;
3. Laboratory investigations and reports;
4. Laboratory practical exams; and
5. Classroom activities.

## General Goals of Course:

Students will be helped to:

1. Demonstrate the ability to perform dimensional analysis, identify and use significant figures, and explain uncertainty in measurements and calculations;
2. Demonstrate knowledge of motion and forces;
3. Demonstrate knowledge of the conservation of energy and momentum;
4. Demonstrate the knowledge of heat and thermodynamics;
5. Demonstrate knowledge related to waves and energy transfer;
6. Demonstrate knowledge of electricity and its applications;
7. Demonstrate knowledge of magnetism;
8. Demonstrate knowledge of modern physics and its applications; and
9. Demonstrate the knowledge of the scientific method.

## Exit Learning Objectives:

After the successful completion of this course, the student will be able to:

1. Given numbers in scientific notation, perform the indicated mathematical operation and round the answer to the correct number of significant figures;
2. Given measurements in English and metric units, convert to a larger or smaller unit and round to the correct number of significant figures;
3. Given distance and time, solve for velocity;
4. Given velocity and time, solve for acceleration;
5. Given a set of data, use appropriate formula to solve for velocity and/or acceleration;
6. Given a real life example, identify the appropriate law of motion;
7. Given force, mass, weight, and acceleration, use Newton's laws of motion to solve the problem;
8. Given a set of data, use both the graphic and analytic method of vector addition to solve the problem;
9. Given horizontal and vertical velocities or displacements, use projectile motion formulas to solve the problem;
10. Given the period of length of a pendulum, solve circular motion problems;
11. Given the masses of two objects and the distance between them, use Newton's law of universal gravitation to find the attractive force between them;
12. Explain the relationship between angular velocity and linear velocity and solve related problems;
13. Given the mass and compression of a spring, use Hooke's law to calculate the acceleration of the mass on the spring;
14. Identify the formulas for momentum, kinetic energy, and potential energy;
15. Given the mass and velocity of objects, solve for their momentum;
16. Given a body in motion, calculate its kinetic energy;
17. Given a body at rest, calculate its potential energy;

**Exit Learning Objectives:** (Cont'd)

18. Given force and distance, calculate work and power and distinguish between the two concepts;
19. Given examples of collisions, classify them as elastic or inelastic;
20. Given the magnitude of displacement and the angle between the direction of the force and the displacement, calculate the torque;
21. Given the masses of objects and their distances from a fulcrum, apply the concept of rotational equilibrium by summing torques;
22. Given angular velocities, masses, and radii, apply the concept of conservation of angular momentum to determine the new angular velocity;
23. Given components of linear and rotational equations, compare and contrast their relationships;
24. Explain the laws of thermodynamics;
25. Given change in temperature, specific heat, and heat, solve for missing variable;
26. Given input and output temperatures, calculate the thermal efficiency of a steam engine;
27. Given a cycle of a Carnot engine, identify the isothermal and adiabatic processes;
28. Given a wave, identify the crest, trough, and wavelength;
29. Given a wave diagram, identify and explain destructive and constructive interference;
30. Given a word problem, solve for wavelength, frequency, and velocity;
31. Given frequency resonance, solve for velocity in either a closed pipe or open pipe resonator;
32. Define luminous intensity, luminous flux, and illuminance;
33. Given distance, luminous flux, luminous intensity, and illuminance, solve related problems for the unknown variable;
34. Given a color, identify it as a primary or secondary color and list its complement;
35. Explain the law of reflection;
36. Given the index of refraction, and angle of incidence and/or angle of refraction, solve problems using Snell's law;
37. Given a set of laboratory data, apply Snell's law and calculate the critical angle;
38. Given an example of light traveling from one medium to another, predict whether the ray will bend toward or away from the normal;
39. Given a plane mirror, locate the image;
40. Given a convex mirror problem, use a ray diagram to locate the image and its height;
41. Given a concave/convex mirror/lens problem, use a ray diagram to locate the image and its height;
42. Given focal length, object distance, and object height, use the lens/mirror equation and magnification equation to locate the image and its height;
43. Given a set of data, apply the mirror/lens and magnification equations to determine if the image is real or virtual;

**Exit Learning Objectives:** (Cont'd)

44. Given wavelength, slit width and distance, and bandwidth distance, solve problems using the formulas for double-slit or single-slit diffraction;
45. Given a magnifying glass, telescope, or microscope, explain how it works using a ray diagram;
46. Given a sound source and position of observer, explain how the observer hears the sound by applying the Doppler shift;
47. Explain Huygen's principle;
48. List properties of an insulator and conductor;
49. Given an electroscope, explain how it detects the presence of an electric charge;
50. Given a set of objects, determine the charge on the objects;
51. Explain Coulomb's law;
52. Given a set of data, apply Coulomb's law and calculate the force;
53. Define electric field;
54. Given potential difference, distance, and electric field magnitude, solve related problems for the unknown variable;
55. Given a set of materials, design and experiment that illustrates Millikan's oil drop experiment;
56. Define and explain capacitance;
57. Given charge, potential difference, and capacitance;
58. Define and draw an electric circuit;
59. Given current, potential difference, resistance, and power, solve related problems for the unknown variable;
60. Given an electric device, measure the amperes, volts, and resistance;
61. Given the definition of Ohm's law, explain it in own words;
62. Given a circuit diagram, identify it as a parallel or series circuit;
63. Given a set of equipment, build a series, parallel, and combination circuit;
64. Define voltmeter and ammeter;
65. Given a parallel or series circuit, calculate voltage drop, current, and resistance;
66. Explain Gauss's law;
67. List and explain Kirchoff's rules for electric currents;
68. Given a magnet, identify the north and south poles and draw the magnetic field lines;
69. Given the force on a wire, current, length of wire, and magnetic field strength, solve related problems for the unknown variable;
70. Define magnetic induction;
71. Given the force on a wire, magnetic field strength, wire length, charge on the particle, and velocity of the particle, solve related problems for the unknown variable;
72. Explain electromagnetic induction;
73. Given electromagnetic force, magnetic field strength, wire length, and velocity of wire, solve related problems for the unknown variable;
74. Given a diagram of a generator, explain how it works;
75. Explain Lenz's law;

**Exit Learning Objectives:** (Cont'd)

76. Given examples of step up and step down transformers compare and contrast the two;
77. Given the number of turns of primary and secondary coils and the voltage of the primary and secondary circuits, solve related problems for the unknown variable;
78. Given a diagram of a mass spectrometer, explain how it works;
79. Given magnetic field strength, electron velocity, and electric field intensity, solve related problems for the unknown variable;
80. Explain Maxwell's electromagnetic equations;
81. Given inductance and resistance, calculate current and voltage in an RL circuit;
82. Explain the RL, RC, and RLC series circuits;
83. Define the electronvolt;
84. Explain the photoelectric effect and blackbody radiation;
85. Given the particle and wave nature of light, explain this duality;
86. Given the definition of the Compton effect, describe in own words;
87. Given energy and wavelength, solve related problems for the unknown variable;
88. Explain the Heisenberg uncertainty principle;
89. Given the Bohr model and Quantum model of the atom, compare and contrast the two;
90. Given the Bohr model, evaluate it for shortcomings;
91. Given n-type and p-type semiconductors, explain the differences;
92. Given a diode, discuss how it works;
93. Given the three modes of radioactive decay, describe how each works;
94. Given a mode of radioactive decay, write an equation;
95. Define half-life;
96. Given the half-life of a substance and mass, solve related problems for the unknown variable;
97. Given a nuclear equation, balance it;
98. Define antiparticles;
99. Given an example, identify it as an antiparticle or particle;
100. Define nuclear fission and chain reactions;
101. Given an example, identify it as nuclear fission or nuclear fusion;
102. Given nuclear fission and fusion, compare and contrast the two processes;
103. Given a type of nuclear reactor, describe how it works;
104. Given a laboratory experiment, identify the parts of scientific method;
105. Given a scientific issue with societal impact, write a research paper discussing its positive and negative impacts; and
106. Given a topic, design, implement, and analyze a scientific experiment.

# Advanced Placement Physics

## Course Content and Origination

### I. Newtonian Mechanics

- A. Kinematics - Including Vectors, Vector Algebra, Components of Vectors, Coordinates Systems, Displacement, Velocity, and Acceleration
  - 1. Motion in one dimension; and
  - 2. Motion in two dimensions, including projectile motion.
- B. Newton's Laws of Motion - Including Friction and Centripetal Force
  - 1. Static equilibrium (first law);
  - 2. Dynamics of a single particle (second law); and
  - 3. Systems of two or more bodies (third law).
- C. Work, Energy, Power
  - 1. Work and work-energy theorem;
  - 2. Conservative forces and potential energy;
  - 3. Conservation of energy; and
  - 4. Power.
- D. Systems of Particles, Linear Momentum
  - 1. Impulse of momentum; and
  - 2. Conservation of linear momentum, collisions.
- E. Circular Motion and Rotation
  - 1. Uniform circular motion;
  - 2. Angular momentum and its conservation; and
    - a. point particles
    - b. extended bodies, including rotational inertia
  - 3. Torque and rotational statics.
- F. Oscillations and Gravitation
  - 1. Simple harmonic motion (dynamics and energy relationships);
  - 2. Mass on a spring;
  - 3. Pendulum and other oscillations;
  - 4. Newton's law of gravity; and
  - 5. Orbits of planets and satellites.
    - a. circular

### II. Thermal Physics

- A. Temperature and Heat
  - 1. Mechanical equivalent of heat; and
  - 2. Specific and latent heat (including calorimetry).
- B. Kinetic Theory and Thermodynamics
  - 1. Ideal gases; and
    - a. kinetic model
    - b. ideal gas law

## II. Second Semester (Cont'd)

2. Laws of thermodynamics.
  - a. first law (including processes on pV diagrams)
  - b. second law (including heat engines)

## III. Electricity and Magnetism

- A. Electrostatics
  1. Charge, field, and potential;
  2. Coulomb's law and field and potential of point charges; and
  3. Fields and potentials of other charge distributions.
    - a. planar
- B. Conductors
  1. Electrostatics with conductors; and
  2. Capacitors.
    - a. parallel plate
- C. Electric Circuits
  1. Current, resistance, power;
  2. Steady-state direct current circuits with batteries and resistors only; and
  3. Capacitors in circuits.
    - a. steady state
- D. Magnetostatics
  1. Forces on moving charges in magnetic fields;
  2. Forces on current-carrying wires in magnetic fields; and
  3. Fields of long current-carrying wires.
- E. Electromagnetism
  1. Electromagnetic induction (including Faraday's law and Lenz's law)

## IV. Waves and Optics

- A. Wave Motion (Including Sound)
  1. Properties of traveling waves;
  2. Properties of standing waves;
  3. Doppler effect; and
  4. Superposition.
- B. Physical Optics
  1. Interference and diffraction; and
  2. Dispersion of light and the electromagnetic spectrum.
- C. Geometric Optics
  1. Reflection and refraction
  2. Mirrors; and
  3. Lenses.

V. Atomic and Nuclear Physics

A. Atomic Physics and Quantum Effects

1. Alpha particle scattering and the Rutherford model;
2. Photons and the photoelectric effect;
3. Bohr model and energy levels; and
4. Wave-particle duality.

B. Nuclear Physics

1. Radioactivity and half-life; and
2. Nuclear reactions (including conservation of mass number and charge and mass-energy equivalence).

**Jurupa Unified School District**

**Course Plan**

Adopted:

**Course Title:**                    **Advanced Placement Psychology**

**Department:**                    Social Science

**Credits:**                         10

**Length of Course:**            One Year

**Prerequisites:**                "C" or Better in Algebra I

**Target Group:**

Juniors and seniors who want to pursue an introductory college-level understanding of psychology.

**Course Description:**

The purpose of the Advanced Placement Psychology class is to introduce students to the systematic and scientific study of the behavior and mental processes of human beings and other animals. Students are exposed to the psychological facts, principles, and phenomena associated with the major subfields within psychology. They also learn about the methods psychologists use in their science and practice. The Advanced Placement Psychology course stresses critical thinking, reading, and writing within the context of scientific methodology and questioning. Another goal of the course is to make sure that students understand how psychology applies in the real world.

**Textbook:**

To be determined.

**Means of Assessing Student Learning:**

1. Classroom activities;
2. Quality of work done on assigned projects;
3. Student generated psychological studies;
4. Practice advanced placement tests; and
5. Teacher generated tests.

### **General Goals of Course:**

Students will be helped to:

1. Develop an understanding of the major core concepts and theories of psychology;
2. Learn the basic skills of psychological research;
3. Prepare for more rigorous courses in psychology; and
4. Receive college credit in psychology.

### **Exit Learning Objectives:**

Students will be able to:

1. Recognize psychology as the scientific study of human behavior and mental process, by studying facts, principles, and phenomena associated with the following major subject areas:
  - a. history, theoretical approaches, and research methods
  - b. biological basis of behavior
  - c. sensation and perception
  - d. states of consciousness
  - e. learning
  - f. cognition
  - g. motivation
  - h. personality
  - i. testing
  - j. abnormal behavior
  - k. treatment of psychological disorders
  - l. social behavior
2. Gain a basic understanding of the theories and key terms used in the areas designated above;
3. Compare and contrast major theories in psychology as the attempt to describe these 13 areas;
4. Understand the major methods of scientific investigation in psychology and analyze scientific research findings in the areas designated above;
5. Identify key figures in the field of psychology and their contributions;
6. Explain how psychology theories and research in the above areas apply to everyday life;
7. Justify the need for empirical data in psychology;
8. Devise simple research projects, interpret, and generalize from results, and evaluate the general validity of research reports;
9. Reinforce critical thinking, problem solving, and writing skills;
10. Obtain information from a variety of sources and organize data;
11. Interpret charts, graphs, statistics, and other data related to the areas under study;

**Exit Learning Objectives:** (Cont'd)

12. Break down how their personalities have been affected by a variety of determinants;
13. Develop a greater feeling of tolerance and patience for people with problems;
14. Become aware of various community help resources;
15. Recognize and deal with their personal biases;
16. Identify occupations in applied and experimental psychology;
17. Understand how psychology relates to other fields such as business, law, medicine, and education;
18. Understand and show mutual respect for people of different races, ages, sex, religions, socioeconomic situations, physical issues, and national origins, as well as those who have been traumatized; and
19. Evaluate objectively the stereotypes about groups of individuals.

# Advanced Placement Psychology Course Content and Organization

- I. Methods, Approaches and History
  - A. Logic, Philosophy, and the History of Science
  - B. Approaches
    - 1. Biological;
    - 2. Behavioral;
    - 3. Cognitive;
    - 4. Humanistic; and
    - 5. Psychodynamic.
  - C. Experimental, Correlational, and Clinical Research
  - D. Statistics
    - 1. Descriptive; and
    - 2. Inferential.
  - E. Ethics in Research
- II. Biological Bases of Behavior
  - A. Physiological Techniques
  - B. Neuroanatomy
  - C. Functional Organization of the Nervous System
  - D. Neural Transmission
  - E. Endocrine System
  - F. Genetics
- III. Sensation and Perception
  - A. Thresholds
  - B. Sensory Mechanisms
  - C. Receptor Processes
  - D. Sensory Adaptation
  - E. Attention
  - F. Perceptual Processes
- IV. States of Consciousness
  - A. Sleep and Dreaming
  - B. Hypnosis
  - C. Psychoactive Drug Effects

- V. Learning
  - A. Biological Factors
  - B. Classical Conditioning
  - C. Operant Conditioning
  - D. Cognitive Process of Learning
- VI. Cognition
  - A. Memory
  - B. Language
  - C. Thinking
  - D. Problem Solving and Creativity
- VII. Motivation and Emotion
  - A. Biological Bases
  - B. Theories of Motivation
  - C. Hunger, Thirst, and Pain
  - D. Social Motives
  - E. Theories of Emotion
- VIII. Developmental Psychology
  - A. Life Span Approach
  - B. Research Methods
    - 1. Longitudinal; and
    - 2. Cross-sectional.
  - C. Heredity-Environmental Issues
  - D. Developmental Theories
  - E. Dimensions of Development
    - 1. Physical;
    - 2. Cognitive;
    - 3. Social; and
    - 4. Moral.
  - F. Gender Roles, Gender Differences
- IX. Personality
  - A. Personality Theories and Approaches
  - B. Research Methods
  - C. Assessment Techniques
  - D. Self-Concept, Self-esteem
  - E. Growth and Adjustment
  - F. Conflict
  - G. Stress

- X. Testing and Individual Differences
  - A. Standardization and Norms
  - B. Reliability and Validity
  - C. Types of Tests
  - D. Ethics and Standards in Testing
  - E. Intelligence
  - F. Heredity/Environment and Intelligence
  - G. Human Diversity
- XI. Abnormal Psychology
  - A. Definitions of Abnormality
  - B. Theories of Psychopathy
  - C. Diagnosis of Psychopathy
  - D. Anxiety Disorders
  - E. Mood Disorders
  - F. Somatoform Disorders
  - G. Schizophrenic Disorders
  - H. Organic Disorders
  - I. Personality Disorders
- XII. Treatment of Psychological Disorders
  - A. Treatment Approaches
    - 1. Insight therapies: psychodynamic/phenominological approaches;
    - 2. Behavioral approaches;
    - 3. Cognitive approaches; and
    - 4. Biological therapies.
  - B. Modes of Therapy (e.g. Individual, Group)
  - C. Community and Preventative Approaches
- XIII. Social Psychology
  - A. Group Dynamics
  - B. Attribution Process
  - C. Interpersonal Perception
  - D. Conformity, Compliance, and Obedience
  - E. Attitudes and Attitude Change
  - F. Organizational Behavior
  - G. Aggression/Antisocial Behavior

**Jurupa Unified School District  
Course Plan**

Adopted:

**Course Title:**                    **Agriculture Sales and Marketing**

**Department:**                    Science

**Credits:**                         10

**Length of Course:**            One Year

**Prerequisites:**                Completion of One Agriculture Course and/or Approval  
of Instructor

**Target Group:**

10th to 12th grade students who have a desire to learn how to start a business and/or would like to market and sell agricultural products.

**Course Description:**

Agricultural Sales and Marketing is designed to provide students with knowledge needed to become entrepreneurs by starting their own business. It will also teach them how to sell and market those products. The students will be expected to research and calculate starting their own business. They will also create a marketing plan for a given product and role play selling the product.

**Specific Educational Materials:**

1. California Vocational Agriculture Record Book, River City Lithograph, 1998.
2. Instructional Packet: Marketing Plan Project  
(Special Project of National Future Farmers of America Foundation)
3. Introduction to Agribusiness, Delmar Publishing
4. Introduction to Agricultural Sales and Services, Curriculum and  
Instructional Materials Center
5. Portfolios

**Means of Assessing Student Learning:**

1. Tests - teacher made;
2. Daily assignments;
3. Projects: business plan, marketing plan, and sales description or plan;

### **Means of Assessing Student Learning:** (Cont'd)

4. Role plays: sell product to a customer;
5. Class presentations of plans, etc.;
6. Appointment calendar/student planner; and
7. Future Farmers of America leadership activities.

### **General Goals of Course:**

Students will:

1. Develop the knowledge and skill to be an entrepreneur;
2. Apply the knowledge of selling agricultural products;
3. Develop a marketing plan for a given agricultural product;
4. Develop their public speaking and public relations skills;
5. Gain knowledge in basic managerial skills in financial accounting forms and ratios;
6. Understand the application of the computer in the agribusiness for decision making and office management. They will perform business operations using database, word processing, and spread sheet software;
7. Understand the role of management in planning, organizing, controlling, and directing production agricultural operations and agribusiness firms. They will compare and contrast a variety of management strategies and techniques;
8. Understand record keeping procedures including accounting and bookkeeping systems, as well as inventory and depreciation procedures commonly used in production agriculture and agribusiness. They will maintain and complete a set of financial records based on their Supervised Occupational Experience Project or a class activity;
9. Understand agricultural budgeting, cash flow analysis, and the use of records for planning and analysis. They will prepare an enterprise budget, cash flow statement, and make management decisions based on financial and production records;
10. Understand the purpose of different types of taxes and the importance of planning and record keeping. They will determine the tax obligations for an agribusiness;
11. Understand the principles and techniques involved in marketing and selling agricultural products and services. They will demonstrate agriculture sales skills in a role-playing situation;
12. Understand management and employee ethics in agribusiness activities. They will analyze and interpret questions of ethics;
13. Understand the importance of labor management and relations related to agriculture. They will evaluate factors affecting labor management;

### **General Goals of Course:** (Cont'd)

14. Recognize the traits of effective leaders. They will participate in leadership training activities associated with the Future Farmers of America (FFA), including public speaking, leading group discussions, working within a committee, conducting business meetings, and problem solving;
15. Will develop a Supervised Occupational Experience Project (SOEP) and maintain records on its expenses, income, and hours; and
16. Learn how to better present themselves on paper and in person for a job.

### **Exit Learning Objectives:**

At the conclusion of the course the student should be able to:

1. Distinguish between spreadsheet, word processing, and database management programs;
2. Understand the terms and principles of database management;
3. Identify four common database management applications;
4. Identify four agricultural/agribusiness record keeping programs commonly used in California;
5. Identify the components of a farm and agribusiness accounting system;
6. Describe major functions of word processing software;
7. Describe the selected advanced features of word processing programs;
8. Describe the basic components of electronic spreadsheets;
9. Describe the major functions of spreadsheets;
10. Identify the essential features of spreadsheets;
11. Associate standard spreadsheet commands with their functions;
12. Identify features of popular accounting software;
13. Describe the meaning of agribusiness management;
14. Explain the role of a manager;
15. Describe the function of organizing, directing, planning, coordinating and controlling in agribusiness management;
16. List the available management decision-making aids;
17. Describe the benefits of a microcomputer in the decision-making process;
18. Describe the latest aids available in marketing crops and livestock;
19. Analyze and compare financial records and make changes in the management of a business;
20. Distinguish between the two methods of accounting;
21. Describe the two basic bookkeeping system;
22. Describe, complete, and use inventory and depreciation schedule;
23. Distinguish between the MACRS (modified accelerated cost recovery system) and alternate MACRS methods of calculating depreciation;
24. Discuss government regulations that control the methods of calculating depreciation;
25. Prepare an enterprise budget;
26. Keep records of income and expenses for enterprise;

**Exit Learning Objectives:** (Cont'd)

27. List the purpose of inventory;
28. Describe the benefits of cash flow planning;
29. List methods for altering cash flow;
30. Complete a cash flow statement;
31. Describe the purposes of taxes;
32. Describe the purposes of tax planning;
33. Distinguish between taxable and non-taxable items;
34. Given examples of deductible business expenses;
35. Explain the basis and deductions;
36. Describe varying types of tax credits;
37. Describe the basic functions of selling in agriculture;
38. Identify sales careers in agriculture;
39. List the skills and abilities needed in agricultural sales;
40. List the four groups of customers dealt with in agriculture;
41. Describe the steps that most people go through when making a purchase;
42. Discuss what motivates people to buy;
43. Select methods for determining customers needs and wants;
44. Discuss the basic ethics in agribusiness;
45. Debate the pros and cons of proper ethics;
46. Compare bargaining techniques used by both labor unions and management;
47. Discuss labor unions - their benefits and problems;
48. Formulate policies through an employee handbook;
49. Prepare a persuasive speech on an agriculture issue;
50. Debate in a round table discussion on agriculture issues;
51. Organize a FFA activity;
52. Identify the five steps of problem solving;
53. Develop a project plan;
54. Prepare a yearly budget;
55. Take inventory of their goods on December 31;
56. Analyze their yearly income;
57. Develop a balance sheet and income summary statement;
58. Prepare a portfolio with tabs;
59. Identify and describe careers in agriculture;
60. Learn the 4 P's of marketing;
61. Select a product and create a market plan for that product;
62. Develop a survey and from that survey determine their target markets;
63. Create a budget and sales projection for their product; and
64. Learn how to analyze the market of their given product.

## **Agriculture Sales and Marketing Course Content and Organization**

- I. Computer Applications
- II. Management Functions
- III. Agriculture Records
- IV. Cash Flow Statement, Planning Analysis
- V. Taxes
- VI. Agriculture Sales
- VII. Business Ethics
- VIII. Labor Relations
- IX. Interpersonal Leadership Development
- X. Supervised Practical Experience Project
- XI. Portfolio Job Seeking Skills
- XII. Careers in Agriculture
- XIII. Marketing in Agriculture



# Jurupa Unified School District

## Course Plan

Adopted:

<b><u>Course Title:</u></b>	<b>Construction Technology I</b>
<b><u>Department:</u></b>	Technology and Communication
<b><u>Credits:</u></b>	10
<b><u>Length of Course:</u></b>	One Year
<b><u>Prerequisite:</u></b>	None (Recommended - Exploring the World of Construction)

### **Target Group:**

Ninth and tenth grade students.

### **Course Descriptions:**

Construction Technology I is a one-year course. Students will study the primary systems or components that make-up a dwelling - carpentry, plumbing, electrical, roofing, HVAC (heating, ventilation, and air conditioning), etc. Students will use a modular format of study focusing on one system at a time. They will also be learning about the related building codes of each system. Students will be learning both new construction and the repair and maintenance of residential structures.

### **Textbook:**

Modern Carpentry by Willis H. Wagner and Howard Bud Smith  
Text is item 6167 on the Los Angeles County Unified School District approved list.

### **Means of Assessing Student Learning:**

1. Tests;
2. Evaluation of classroom and homework assignments; and
3. Evaluation of classroom activities, participation and projects.

## General Goals of Course:

Students will:

1. Understand the workings and construction of the primary systems and materials in residential construction;
2. Learn the safe use of both hand and power tools;
3. Learn the proper care and maintenance of the systems in residential structures;
4. Develop an understanding of career opportunities in the fields of construction and the related support areas (i.e., drafting, engineering, surveying, real estate sales, material suppliers, etc.);
5. Develop an appreciation, knowledge, comprehension, and critical thinking skills in construction technology to produce a product;
6. Develop an appreciation, knowledge, comprehension, and critical thinking skills in governmental and regulatory bodies that control construction technology; and
7. Develop an appreciation, knowledge, comprehension, and critical thinking skills of the careers involved in construction technology.

## Exit Learning Objectives:

At the conclusion of the course, the student will be able to:

1. Pass a required safety test for both hand and power tools;
2. Given a tool, explain and demonstrate its safe use;
3. Given a government safety agency, explain its impact and authority on labor and business;
4. Given the field of carpentry, identify career options available;
5. Given the career options in carpentry, identify and explain the entry-level employment requirements, wages, benefits, and job security;
6. Given tools and machines used in carpentry, identify and explain their function and safe use;
7. Given a list or group of building materials used in carpentry, identify and explain the properties of each and their appropriate usage;
8. Given a plan for a structure, create the layout;
9. Given a plan for a structure, construct the formwork;
10. Given a plan for a structure, frame the structure;
11. Given a plan for the structure, complete the finished carpentry;
12. Given the field of insulation, identify career options available;
13. Given the career options in insulation students will identify and explain the entry-level employment requirements, wages, benefits, and job security;
14. Given tools and machines and/or their pictures used in insulation, identify and explain their function and safe use;

**Exit Learning Objectives:** (Cont'd)

15. Given a list or group of building materials used in insulation, identify and explain the properties of each and their appropriate usage;
16. Given a plan for a structure, determine type and amount of insulation material necessary for the project;
17. Given the field of drywall, identify career options available;
18. Given the career options in drywall, identify and explain the entry-level employment requirements, wages, benefits, and job security;
19. Given tools and machines used in drywall, identify and explain their functions and safe use;
20. Given a list or group of drywall materials, identify and explain the properties of each and their appropriate usage;
21. Given a set of plans, determine the type and amount of drywall material necessary for the project;
22. Given a framed structure, demonstrate proper installation of drywall;
23. Given the field of roofing, identify career options available;
24. Given career options in roofing, identify and explain the entry level employment requirements, wages, benefits, and job security;
25. Given tools and machines used in roofing, identify and explain their function and safe use;
26. Given a list or group of roofing materials used in roofing, identify and explain the properties of each and their appropriate usage;
27. Given a set of plans, determine the type and amount of roofing material necessary for the project;
28. Given a framed structure, demonstrate proper installation of roofing materials in accordance with codes and practices;
29. Given the field of masonry, identify career options available;
30. Given the career options in masonry, identify and explain the entry-level employment requirements, wages, benefits, and job security;
31. Given tools and machines used in masonry, identify and explain their functions and safe use;
32. Given a list or group of masonry materials, identify and explain the propertyies of each and their appropriate usage;
33. Given a set of plans, determine the type and amount of masonry material necessary for the project;
34. Given a set of plans, construct a straight lead and a corner lead;
35. Given the field of concrete, identify career options available;
36. Given the career options in concrete, identify and explain the entry level employment requirements, wages, benefits and job security;
37. Given tools and machines used for concrete, identify and explain their functions and safe use;
38. Given a list or group of concrete materials, identify and explain the properties of each and their appropriate usage;

**Exit Learning Objectives:** (Cont'd)

39. Given a set of plans, determine the type and amount of concrete materials necessary for the project;
40. Given a set of plans, demonstrate proper placement and finish of concrete;
41. Given the field of sheet metal, identify career options available;
42. Given the career options in sheet metal, identify and explain the entry-level employment requirements, wages, benefits, and job security;
43. Given the tools and machines used in sheet metal, identify and explain their function and safe usage;
44. Given a list or group of sheet metal materials, identify and explain the properties of each and their appropriate usage;
45. Given a set of plans, determine the type and amount of sheet metal necessary for the project;
46. Given a set of plans, demonstrate proper fabrication and installation of sheet metal;
47. Given the field of plumbing, identify career options available;
48. Given the career options in plumbing, identify and explain the entry level employment requirements, wages, benefits, and job security;
49. Given tools and machines used in plumbing, identify and explain their functions and safe use;
50. Given a list or group of plumbing materials, identify and explain the properties of each and their appropriate usage;
51. Given a set of plans, determine the type and amount of plumbing material necessary for the project;
52. Given a set of plans, demonstrate proper installation of rough and finish plumbing;
53. Given the field of electric wiring, identify career options available;
54. Given the career options in electrical wiring, identify and explain the entry level employment requirements, wages, benefits, and job security;
55. Given tools and machines used in electrical wiring, identify and explain their functions and safe use;
56. Given a list or group of electrical materials, identify and explain the properties of each and their appropriate usage;
57. Given a set of plans, determine the type and quantity of electrical materials necessary for the project;
58. Given a set plans, demonstrate proper installation of rough and finish of electrical wiring;
59. Given the field of HVAC, identify career options available;
60. Given the career options in HVAC, identify and explain the entry level employment requirements, wages, benefits, and job security;
61. Given tools and machines used in HVAC, identify and explain their functions and safe use;
62. Given a list or group of HVAC materials, identify and explain the properties of each and their appropriate usage;

**Exit Learning Objectives:** (Cont'd)

63. Given a set of plans, determine the type and amount of HVAC material necessary for the project;
64. Given a set of plans, demonstrate proper installation of HVAC equipment;
65. Given the field of codes and ordinances, identify career options available;
66. Given the career options in codes and ordinances, identify and explain the entry level requirements, wages, benefits, and job security;
67. Given a set of codes, explain their application; and
68. Given a set of plans, locate and apply the appropriate sections.

# Construction Technology I

## Course Content and Organization

### I. Safety\*

#### A. General Shop Safety

1. Eye protection;
2. Electrical cords;
3. Clean work area; and
4. Ladders.

#### B. Hand Tools

(tape measure, squares, clamps, chisels, plans, drills, dividers, calipers, hammers, bars, saws, pliers, knives, gouges, draw knife, and scrapers)

1. Correct names of tools;
2. How to carry tools;
3. Safety techniques for use of hand tools; and
4. Appropriate uses for each tool.

#### C. Power Tools

(table saw, band saw, jig saw, jointer, planner, drill press, lathe, miter saw, surface sander, portable circular saw, hand drill, and router)

1. Correct names of tools and its components;
2. Safety techniques for the use of each power tool; and
3. Appropriate uses for each power tool.

### II. Measurement/Math Applications\*

#### A. U.S. Customary System

#### B. Metric System

#### C. Math Application

1. Linear measurement;
2. Area measurement;
3. Volume measurement;
4. Board feet;
5. Cost of materials; and
6. 90 degree corner and 3 - 4 - 5 ratio.

### III. Carpentry (Wood and Steel Frame)

#### A. Career Knowledge

1. Entry level education required;
2. Apprenticeship or trade school;

\* Note: Because of the importance of Sections I and II and the lack of a required prerequisite, they are the same for both Construction Technology I and Exploring the World of Construction.

### III. Carpentry (Wood and Steel Frame) (Cont'd)

3. Earnings potential;
  4. Benefits;
  5. Related fields; and
  6. Advancement opportunities.
- B. Tools of the Trade
1. Names and nomenclature;
  2. Safe use of the tools;
  3. Appropriate use of tools; and
  4. Care, maintenance and cleaning.
- C. Materials
1. Framing lumber;
  2. Floor sheeting;
  3. Wall sheeting;
  4. Roof sheeting; and
  5. Natural and man-made or composite.
- D. Framing
1. Exterior wall with door and window openings;
  2. Floor;
  3. Partition wall;
  4. Roof; and
  5. Special problems (dormers, bays and curves).
- E. Finish Work
1. Doors;
  2. Windows; and
  3. Trim.

### IV. Insulation

- A. Career Knowledge
1. Entry level education required;
  2. Apprenticeship or trade school;
  3. Earnings potential;
  4. Benefits;
  5. Related fields; and
  6. Advancement opportunities.
- B. Tools of the Trade
1. Names and nomenclature;
  2. Safe use of the tools;
  3. Appropriate use of tools; and
  4. Care, maintenance and cleaning.
- C. Materials
1. Glass wool;
  2. Foam;

#### IV. Insulation (Cont'd)

3. Others;
4. Estimating materials needed; and
5. Insulation properties and R-value.

#### V. Drywall

- A. Career Knowledge
  1. Entry level education required;
  2. Apprenticeship or trade school;
  3. Earnings potential;
  4. Benefits;
  5. Related fields; and
  6. Advancement opportunities.
- B. Tools of the Trade
  1. Names and nomenclature;
  2. Safe use of the tools;
  3. Appropriate use of tools; and
  4. Care, maintenance and cleaning.
- C. Materials
  1. Common;
  2. Green board;
  3. Type-X;
  4. Corner beads; and
  5. Estimating.
- D. Installation
  1. How to; and
  2. Nailed, screwed or glued.

#### VI. Roofing

- A. Career Knowledge
  1. Entry level education required;
  2. Apprenticeship or trade school;
  3. Earnings potential;
  4. Benefits;
  5. Related fields; and
  6. Advancement opportunities.
- B. Tools of the Trade
  1. Names and nomenclature;
  2. Safe use of the tools;
  3. Appropriate use of tools; and
  4. Care, maintenance and cleaning.
- C. Materials
  1. Composite;

VI. Roofing (Cont'd)

- a. rolled
- b. tabbed
- 2. Built up;
- 3. Tile;
  - a. clay
  - b. concrete
  - c. metal
- 4. Metal; and
- 5. Estimating

VII. Masonry

- A. Career Knowledge
  - 1. Entry level education required;
  - 2. Apprenticeship or trade school;
  - 3. Earnings potential;
  - 4. Benefits;
  - 5. Related fields; and
  - 6. Advancement opportunities.
- B. Tools of the Trade
  - 1. Names and nomenclature;
  - 2. Safe use of the tools;
  - 3. Appropriate use of tools; and
  - 4. Care, maintenance and cleaning.
- C. Materials
  - 1. Block;
  - 2. Brick;
  - 3. Stone; and
  - 4. Steel rebar.
- D. Installation
  - 1. Straight lead; and
  - 2. Corner lead.

VIII. Concrete

- A. Career Knowledge
  - 1. Entry level education required;
  - 2. Apprenticeship or trade school;
  - 3. Earnings potential;
  - 4. Benefits;
  - 5. Related fields; and
  - 6. Advancement opportunities.
- B. Tools of the Trade
  - 1. Names and nomenclature;

## VIII. Concrete (Cont'd)

2. Safe use of the tools;
  3. Appropriate use of tools; and
  4. Care, maintenance and cleaning.
- C. Materials
1. Sand;
  2. Aggregate;
  3. Cement;
  4. Concrete;
  5. Steel Rebar; and
  6. Insulated concrete formwork.
- D. Installation
1. Flat work; and
  2. Formed work.

## IX. Sheet Metal

- A. Career Knowledge
1. Entry level education required;
  2. Apprenticeship or trade school;
  3. Earnings potential;
  4. Benefits;
  5. Related fields; and
  6. Advancement opportunities.
- B. Tools of the Trade
1. Names and nomenclature;
  2. Safe use of the tools;
  3. Appropriate use of tools; and
  4. Care, maintenance and cleaning.
- C. Materials
1. Flashing;
  2. Valley troth;
  3. Ducts;
  4. Transitions;
  5. Flex ducts; and
  6. Estimating

## X. Plumbing

- A. Career Knowledge
1. Entry level education required;
  2. Apprenticeship or trade school;
  3. Earnings potential;
  4. Benefits;
  5. Related fields; and

X. Plumbing (Cont'd)

6. Advancement opportunities.

B. Tools of the Trade

1. Names and nomenclature;
2. Safe use of the tools;
3. Appropriate use of tools; and
4. Care, maintenance and cleaning.

C. Materials

1. Copper;
2. Galvanized; and
3. Plastic PVC.

D. Installation and Repair

1. Copper;
2. Galvanized;
3. Plastic;
4. Sink;
5. Faucet;
6. Toilet; and
7. Garbage disposal.

XI. Electric Wiring

A. Career Knowledge

1. Entry level education required;
2. Apprenticeship or trade school;
3. Earnings potential;
4. Benefits;
5. Related fields; and
6. Advancement opportunities.

B. Tools of the Trade

1. Names and nomenclature;
2. Safe use of the tools;
3. Appropriate use of tools; and
4. Care, maintenance and cleaning.

C. Material

1. Non-metallic sheathed cable (romex);
2. Panels;
3. Meters;
4. Fixtures;
5. Outlets; and
6. Conduit.

D. Installation

1. Non-metallic sheathed cable (romex);
2. Panels;

XI. Electric Wiring (Cont'd)

3. Meters;
4. Fixtures;
5. Outlets; and
6. Conduit.

XII. Heating, Ventilating, and Air Condition (HVAC)

A. Career Knowledge

1. Entry level education required;
2. Apprenticeship or trade school;
3. Earnings potential;
4. Benefits;
5. Related fields; and
6. Advancement opportunities.

B. Tools of the Trade

1. Names and nomenclature;
2. Safe use of the tools;
3. Appropriate use of tools; and
4. Care, maintenance and cleaning;

C. Materials

1. All plumbing materials;
2. Heat pumps;
3. Condensers;
4. Evaporators; and
5. Heating units.

XIII. Codes and Ordinances

A. Career Knowledge

1. Entry level education required;
2. Apprenticeship or trade school;
3. Earnings potential;
4. Benefits;
5. Related fields; and
6. Advancement opportunities.

B. Materials

1. Uniform Building Code;
2. Uniform Electrical Code;
3. Uniform Masonry Code; and
4. Uniform Mechanical Code.

## Jurupa Unified School District

### Course Plan

Adopted:

**Course Title:** Exploring the World of Construction

**Department:** Technology and Communication

**Credits:** 5

**Length of Course:** One Semester

**Prerequisite:** None

**Target Group:**

Ninth and tenth grade students.

### **Course Descriptions:**

Exploring the World of Construction is a semester course. Students will explore the multi-faceted world of construction and its many career options. Students will become familiar with the stages of construction, careers and trades involved, and components of residential structures. Students will learn the safe use of basic hand and power tools during the manufacture and construction of projects. This course satisfies the 5-unit graduation requirement for vocational technology.

### **Textbook:**

Modern Carpentry by Willis H. Wagner and Howard Bud Smith  
Text is item 6167 on the Los Angeles County Unified School District approved list.

### **Means of Assessing Student Learning:**

1. Tests;
2. Evaluation of classroom and homework assignments; and
3. Evaluation of classroom activities, participation and projects.

## General Goals of Course:

Students will:

1. Learn measurement and mathematics applications for construction;
2. Learn proper use of hand tools;
3. Learn the proper use of power tools;
4. Understand the systems and materials of residential construction;
5. Learn the safe use of both hand and power tools;
6. Develop an understanding of career opportunities in the fields of construction;
7. Develop appreciation, knowledge, comprehension, and critical thinking skills in construction technology to produce a product;
8. Develop appreciation, knowledge, comprehension, and critical thinking skills in the socio-economic relationship to man's need for shelter and infrastructure; and
9. Develop appreciation, knowledge, comprehension, and critical thinking skills of the careers involved in construction technology.

## Exit Learning Objectives:

At the conclusion of the course, the student will be able to:

1. Given a picture of a ruler, identify the units of measure in the U.S. Customary System (USCS) to 1/16th of an inch;
2. Given a picture, identify the units of measure in the Metric System to 1/10th of a millimeter;
3. Given a piece of wood, and using the USCS, measure the length, width and thickness to the nearest 1/16th of an inch;
4. Given the term board feet, identify the terms, facts, and formulas there of;
5. Given the dimensions of a piece of wood, calculate it's board feet;
6. Given a real life problem, identify the terms, facts, and formulas to calculate the cost of lumber;
7. Given drawings of hand tools, identify them by their commonly used name in the trades;
8. Describe and explain the safety techniques for each hand tool;
9. Describe and explain the basic use of each hand tool;
10. Demonstrate the basic care and maintenance of hand tools;
11. Given pictures of power tools, identify them by their commonly used name in the trades;
12. Given a picture of a power tool, identify the components and safety features of each portable power tool;
13. Demonstrate the basic use, care, and maintenance of each portable power tool;
14. Identify and list the typical phases/systems in a construction project;
15. Order or sequence the phases/systems in a construction project;

**Exit Learning Objectives:** (Cont'd)

16. Identify and use basic skill processes, tools, and materials appropriate to construction projects in Architectural design and development;
17. Identify and use basic skills processes, tools, and materials appropriate to construction projects in site development;
18. Identify and use basic skill processes, tools, and materials appropriate to construction projects in structural systems;
19. Identify and use basic skill processes, tools, and materials appropriate to construction projects in electrical systems;
20. Identify and use basic skill processes, tools, and materials appropriate to construction projects in mechanical systems;
21. Identify and use basic skill processes, tools, and materials appropriate to construction projects in finish systems;
22. Pass a required safety test for both hand and power tools;
23. Explain and demonstrate the safe use of hand and power tools;
24. Identify and explain the impact of finance on construction projects;
25. Identify and explain past, present, and future technical changes in construction projects;
26. Identify and explain past, present, and future environmental issues in construction;
27. Identify and explain the entry level requirements for the construction trades and crafts;
28. Identify and explain the good work ethics for attaining and retaining a job or career; and
29. Identify and explain the opportunities for advancement and management within construction.

# Exploring the World of Construction

## Course Content and Organization

### I. Safety

#### A. General Shop Safety

1. Eye protection;
2. Electrical cords;
3. Clean work area; and
4. Ladders.

#### B. Hand Tools

(tape measure, squares, clamps, chisels, plans, drills, dividers, calipers, hammers, bars, saws, pliers, knives, gouges, draw knife, and scrapers)

1. Correct names of tools;
2. How to carry tools;
3. Safety techniques for use of hand tools; and
4. Appropriate uses for each tool.

#### C. Power Tools

(table saw, band saw, jig saw, jointer, planner, drill press, lathe, miter saw, surface sander, portable circular saw, hand drill, and router)

1. Correct names of tools and its components;
2. Safety techniques for the use of each power tool; and
3. Appropriate uses for each power tool.

### II. Measurement/Math Applications

#### A. U.S. Customary System

#### B. Metric System

#### C. Math Application

1. Linear measurement;
2. Area measurement;
3. Volume measurement;
4. Board feet;
5. Cost of materials; and
6. 90 degree corner and 3 - 4 - 5 ratio.

### III. Construction Project Phases and System

#### A. Site Selection

#### B. Architectural Design

#### C. Codes

#### D. Utilities

#### E. Site Development

#### F. Foundation

#### G. Structural

#### H. Electrical

- I. Plumbing
- J. HVAC (Heating, Ventilation, and Air Conditioning)
- K. Finish Systems

#### IV. Industry Trends in Housing

- A. Modern History of Housing
- B. How the Cost of Financing Effects Housing
- C. Change of Lumber Sizes Over the Last 100 Years
- D. Building Systems of the Future
  - 1. Masonry;
  - 2. Steel frame;
  - 3. Rammed earth;
  - 4. Straw bale; and
  - 5. Man-made or processed lumber.

#### V. Careers

- A. Direct Careers in the Construction Trades
  - 1. What are they?;
  - 2. What is the basic education required?;
  - 3. Earning potential;
  - 4. Apprenticeship period; and
  - 5. Upward promotion opportunity.
- B. Indirect Careers in the Construction Industry
  - 1. What are they?;
  - 2. What is the basic education required?;
  - 3. Earning Potential;
  - 4. Apprenticeship period; and
  - 5. Upward promotion opportunity.
- C. Attaining and Retaining a Job
  - 1. Work ethics;
  - 2. Education;
  - 3. Experience;
  - 4. Resume;
  - 5. Referral; and
  - 6. Applications.

Jurupa Unified School District

Course Plan

Adopted:

Course Title: Technology Exploration  
Department: Technology and Communication  
Credits: 5  
Length of Course: One Semester  
Prerequisites: None  
Target Group:

All ninth grade students.

Course Description:

In this semester of Career Exploration and Technology, students will focus their use of technology as a means of self-exploration, self-enrichment, and career development. During this course, students will become acquainted with computer applications and their application to learning. Students will become familiar with programs such as Word, Excel, and PowerPoint. Students will also become familiar with the use of the Internet and e-mail.

Textbook:

To be determined.

Means of Assessing Student Learning:

1. Tests;
2. Evaluation of classroom and homework assignments; and
3. Classroom activities, participation and assignments.

## **General Goals of The Course:**

Students will:

1. Learn the basic functions and capabilities of the computer;
2. Understand and use Microsoft Windows 95;
3. Develop basic Internet knowledge;
4. Develop a basic understanding of Word, Excel, and PowerPoint, and its uses;
5. Complete an interest inventory; and
6. Understand the labor market.

## **Exit Learning Objectives:**

At the conclusion of the course the student will be able to:

1. Explain the classroom rules for proper use of the computers;
2. List and explain the use of seven parts of computer hardware (for example: the CPU, modem, mouse, ram, etc.);
3. List and explain the use of five types of computer software;
4. Define the terminology used in Windows 95;
5. Explain the purpose of an operating system;
6. Explain the use of the menu bar and other tool bars;
7. Receive a blank disk, and then format the disk;
8. Create folders;
9. Manage the files in the computer system (for example: creating a file, renaming a file, moving files, deleting files, finding a file, etc.);
10. Define Internet terminology;
11. Explain the difference of the various search engines
12. Explain how to use the search engine to find specific information;
13. Execute a career search using the Internet;
14. Explain how e-mail is used today in both business and personal communications;
15. Set up e-mail accounts so that they may interact with other students;
16. Explain the use of a software program such as Word as it relates to their daily school/work activities;
17. Perform the basic functions of Word (for example: creating documents, saving documents, editing existing documents, printing documents, etc.);
18. Produce a letter of application based on the career they have chosen;
19. Students will produce a resume based on the career they have chosen;
20. Take a produced document and apply format changes to the document (for example: fonts, style, alignment, etc.);
21. List the keys to an effective presentation;
22. Perform the basic functions of PowerPoint (for example: setting up a presentation, entering text on slides, using clip art, using animation, saving and printing a presentation, etc.)
23. Produce a presentation based on the career he/she has chosen;

**Exit Learning Objectives:** (Cont'd)

24. Define the purpose of a spreadsheet;
25. Define the basic terminology of spreadsheets;
26. Students will perform the basic functions of Excel (for example: opening a file, entering data, editing data, formatting data, enter formulas and functions, etc.)
27. Produce a chart or graph depicting an aspect of the career they have chosen;
28. Use the Internet to take an interest inventory test;
29. Identify their interest and match careers;
30. List the advantages and disadvantages of staying with their chosen career or choosing a new one;
31. Use the Internet to research further their career choice;
32. Define the labor market;
33. Explain the labor market trends;
34. Explain how the labor market can impact one's career choice; and
35. Interpolate the data and explain how the labor market affects their career choice.

# Technology Exploration

## Course Contents and Organization

### I. Introduction to Using Computers

- A. Components of a Computer
  - 1. Terminology;
  - 2. Input devices;
  - 3. Output devices;
  - 4. Operating systems;
  - 5. Storage devices; and
  - 6. Communication devices.
- B. Overview of Computer Software
  - 1. System software;
  - 2. Application software; and
  - 3. Software development.
- C. Types of Computers
  - 1. Personal computers;
  - 2. Minicomputers;
  - 3. Mainframes; and
  - 4. Supercomputers.
- D. Examples of Computer Usage
  - 1. Home;
  - 2. Small business;
  - 3. Mobile;
  - 4. Large business; and
  - 5. Power.
- E. Security, Ethics and the Law
  - 1. Theft or damage of hardware;
  - 2. Theft or damage of software;
  - 3. Viruses;
  - 4. Theft of information;
  - 5. Unauthorized access;
  - 6. Natural disasters;
  - 7. Privacy and the Information Age;
  - 8. Information accuracy; and
  - 9. Codes of conduct.

### II. Introduction to the Internet

- A. History of the Internet
- B. How the Internet Works
  - 1. Internet service providers and on-line services;
  - 2. Connecting to the Internet;

## II. Introduction to the Internet (Cont'd)

3. How data travels the Internet; and
4. Internet addresses.
- C. The World Wide Web
  1. Web browsers;
  2. Search engines; and
  3. Multimedia on the Web.
- D. Internet Protocols
  1. Transmission Control Protocol/Internet Protocol (TCP/IP)
  2. Hyper Text Transport Protocol (HTTP)
  3. Telnet; and
  4. File Transfer Protocol (FTP).
- E. Netiquette
  1. Proper manners on the Net.
- F. Using the Internet
  1. Cookies; and
  2. Internet security.
- G. Communication
  1. E-mail accounts; and
    - a. the use and need of these accounts
    - b. setting up E-mail accounts
  2. Characteristics of good information.
    - a. accuracy
    - b. timeliness
    - c. completeness
    - d. appropriate presentation

## III. Word Processing Software

- A. Uses of Word Processing
  1. Business documents; and
    - a. letters
    - b. memos
    - c. reports
  2. Personal documents.
    - a. resumes
    - b. cover letters
    - c. personal letters
- B. Basic Word Processing Software Skills
  1. Entering a document;
  2. Formatting a document;
  3. Editing a document;
  4. Printing a document; and
  5. Using graphics

#### IV. Spreadsheet Software

- A. Uses of Spreadsheets
  - 1. Business; and
    - a. payroll
    - b. budget
    - c. accounting functions
    - d. forecasting
    - e. expressing given data via numbers or charts
  - 2. Personal.
    - a. budget
    - b. expressing given data via numbers or charts
- B. Basic Spreadsheet Software Skills
  - 1. Creating a worksheet;
  - 2. Editing a worksheet;
  - 3. Charting features; and
  - 4. Statistical analysis.

#### V. Presentation Software

- A. Keys to Effective Presentations
- B. Basic Presentation Software Skills
  - 1. Choosing slide type;
  - 2. Applying designs;
  - 3. Entering text;
  - 4. Using graphics/charts/graphs;
  - 5. Using animation;
  - 6. Types of printouts available; and
  - 7. Presenting a slide presentation.

Jurupa Unified School District

Personnel Report #13

February 7, 2000

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Adult/Alternative Education; 1999-2000 school year; to serve as an instructor; appropriate hourly rate of pay.

Mr. Greg Cabrera

Home Bound Teaching; 1999-2000 school year; appropriate hourly rate of pay.

Mr. Paul DeFoe

Instructional Services; to attend Extended Learning Opportunities Committee Meetings; September 20, 1999 through June 30, 2000; not to exceed 24 hours total; appropriate hourly rate of pay.

Ms. Dorothy Baca

Language Services; to attend SEI training; February 10, 2000; not to exceed 188 hours total; appropriate hourly rate of pay.

Ms. Sandra Allen	Ms. Kathryn Gonzalez	Mr. Shawn Edwards
Ms. Laura Leal	Ms. Sherine Patton	Ms. Tricia Ramer
Ms. Kate Jardine	Ms. Sharon Baguyo	Ms. Joyce Baumann
Ms. Karen Bentley	Ms. Claudia Clark	Ms. Tonya Cooper
Ms. Kay Lynne Cox	Mr. Patrick Dorfsmith	Ms. Shannon Fosgett
Ms. Cathy Galuska	Ms. Louise Gillette	Mr. John Hill
Ms. Cynthia Johnson	Ms. Rainbow Kelly	Ms. Linda King
Ms. Barbara McNutt	Ms. Shauna Mermilliod	Ms. Ms. Terry Noring
Ms. Diane Reed-Everson	Ms. Judy Smith	Ms. Rochelle Vandenburg
Ms. Tracy Webber	Ms. Delores Weible	Ms. Suzanne Wong
Ms. Nancy Woodhead	Ms. Alison Young	Mr. Jim Beckley
Ms. Julie Kain	Ms. Annemarie Lee	Mr. Brian Long
Ms. Maggie Manning	Ms. Ruth Ann Peil	Ms. Donna Prince
Ms. Judith Pronovost	Dr. Loretta Stevenson	Ms. Janine Stewart
Ms. Dorothy Wheeler	Ms. Kristy Wiley	Ms. Jannice Kidd
Ms. Corinne New	Ms. Kathy Nitta	Ms. Denise Turner
Ms. Kelly Scroggins	Ms. Alva Hawkins	Ms. Carisa Hernandez
Mr. Darwin Dallas	Ms. Briana Donnelly	Ms. Sue Guerriero
Ms. Suzanne Hanna	Mr. Bob Cmelak	Mr. Dave Gruidl
Ms. Sandra Alexander	Ms. Sandra Amatriain	Ms. Heather Ballard
Ms. Sally Beese	Mr. Giovanni Bernier	Ms. Mary Blevins
Ms. Sherry Bockman	Ms. Lori Brown	Ms. Shawnette Bukarau
Mr. Eduardo Cesena	Ms. Debbie Dallas	Ms. Janice DeSpain
Ms. Lorayne Garrison	Ms. Anne Gibson	Ms. Heather Knell
Ms. Miranda Larson	Ms. Barbara Martin	Ms. Maria Mendoza
Mr. Robert Mitchell	Ms. Jamie Neal	Ms. Carolyn Sherman
Ms. Jennifer Stromdahl	Ms. Joanne Viafora	Ms. Zoe Washburn
Mr. Carl Zitek	Ms. Sarah Franz	Ms. Jessica Sevey
Ms. Maureen Dalimot	Ms. Shelly Edwards	Ms. Liz Einecke
Mr. Frank Galla	Ms. Michelle Sheets	Ms. Teresa Cullen
Ms. Carole Patty	Ms. Sandra Penaloza	

Language Services; to train new SEI teachers; February 10, 2000; not to exceed two (2) hours total; appropriate hourly rate of pay.

Ms. Janet Garcia-Hudson

Personnel Report #13

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rustic Lane Elementary; to provide staff for schoolwide and district sponsored extended day activities; February 26, 2000; not to exceed five (5) hours each; appropriate hourly rate of pay.

Mr. Brian Henry

Mr. Lyle McCollum

Sunnyslope Elementary; to coordinate EISS technology efforts; January 3, 2000 through June 16, 2000; not to exceed 20 hours total; appropriate hourly rate of pay.

Mr. Robert Mitchell

Sunnyslope Elementary; extended day program for Title I/At-risk students; January 3, 2000 through June 16, 2000; not to exceed 170 hours total; appropriate hourly rate of pay.

Ms. Sandi Amatriain  
Ms. Marilyn Wior  
Ms. Sandra Alexander

Ms. Shawnette Bukarau  
Ms. Anne Gibson

Ms. Sally Beese  
Ms. Harriet Huling

Sunnyslope Elementary; extended day program for Title I/At-risk students; January 3, 2000 through June 16, 2000; not to exceed 150 hours total; appropriate hourly rate of pay.

Ms. Jennifer Stromdahl  
Ms. Carolyn Sherman

Ms. Janice DeSpain  
Ms. Jamie Neal

Ms. Barbara Martin  
Ms. Carol Hogerty

Troth Street Elementary; At-risk supplemental instruction; January 24, 2000 through February 29, 2000; not to exceed 80 hours total; appropriate hourly rate of pay.

Ms. Dorothy Baca  
Ms. Esther Ruvalcaba  
Ms. Anita Cantwell  
Ms. Monica Jarcy  
Ms. Julia Holt

Ms. Bonnie Werner  
Ms. Shelley Logan  
Mr. Jesus Romero  
Ms. Andrea Roe

Ms. Jessica Sevey  
Ms. Claudia Garcia  
Ms. Heidi Burns  
Ms. Lynnette Monaco

West Riverside Elementary; parent involvement activities; December 8, 1999; not to exceed 20 hours total; appropriate hourly rate of pay.

Ms. Joan Lauritzen  
Ms. Sharon Carey  
Mr. Mark Gonzales  
Ms. Anne Waldeck  
Ms. Kathy Hanson  
Ms. Elsa Buenrostro  
Mr. Hector Sanchez

Ms. Sophia Gray  
Ms. Beth Ochs  
Ms. Wendy Holder  
Ms. Emma Garza  
Mr. Rafael Ruvalcaba  
Ms. Judy Van Train

Ms. Maria Saucedo  
Mr. Maurice Castro  
Ms. Kathy Sakaki  
Ms. Aminta Ortega  
Ms. Mayra McClain  
Ms. Nancy Matzenauer

West Riverside Elementary; GATE students will participate in after school program; December 1, 1999 through March 1, 2000; not to exceed 11 hours total; appropriate hourly rate of pay.

Ms. Carole Patty

Personnel Report #13

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Maria De Jesus Dias 3637 Canyon Crest #1202 Riverside, CA 92507	As needed Emergency 30-Day Permit
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Leave of Absence

Teacher	Ms. Kimberlee Blades 10459 Candlewood Rancho Cucamonga, CA 91730	Maternity Leave January 21, 2000 through March 3, 2000 with use of sick leave benefits and Unpaid Special Leave March 6, 2000 through June 16, 2000 without compensation or health and welfare benefits.
Teacher	Ms. Elizabeth Mendoza 7960 Halbrook Terrace Riverside, CA 92509	Maternity Leave December 30, 1999 through February 16, 2000 with use of sick leave benefits.
Teacher	Ms. Rosa Santos Lee 3944 Beechwood Place Riverside, CA 92509	Maternity Leave December 1, 1999 through January 26, 2000 with use of sick leave benefits.
Teacher	Ms. Rosa Santos Lee 3944 Beechwood Place Riverside, CA 92509	Unpaid Special Leave February 10, 2000 through June 9, 2000 two days per week only without compensation or health and welfare benefits.

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Education Support Services; increased enrollment in the SDC preschool class at Sunnyslope Elementary; January 3, 2000 through June 16, 2000; not to exceed ½ hour per day each; appropriate hourly rate of pay.

Instructional Aide	Ms. Susana Collier
Instructional Aide	Ms. Lydia Navarro

West Riverside Elementary; parent involvement workshops; January 25, 2000; not to exceed 2.5 hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Linda Ortega
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Personnel Report #13

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Jurupa Middle School; additional campus supervision for Good Guys activity; January 14, 2000; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Activity Supervisor Ms. Connie Perez  
Activity Supervisor Ms. Pam Bier

Mission Middle School; to serve as a translator for an IEP meeting; January 12, 2000; not to exceed one (1) hour total; appropriate hourly rate of pay.

Instructional Aide Ms. Margaret Morales

Substitute Assignment

Clerk-Typist Ms. Caroline Cronin As needed  
4365 Mission Inn Avenue  
Riverside, CA 92509

Activity Supervisor Ms. Karen Kendrick As needed  
5425 Morgan Avenue  
Riverside, CA

Leave of Absence

Instructional Aide Ms. Tamara Hall Unpaid Special Leave  
6040 Grinnell Drive January 31, 2000 through  
Riverside, CA 92509 June 16, 2000 without  
compensation or health  
and welfare benefits.

Resignation

Bilingual Language Ms. Grace Madrid Eff. January 18, 2000  
Tutor 3946 Driving Range Road  
Riverside, CA 92509

OTHER PERSONNEL

Short-Term Assignment

Accounts Payable; to serve as a Peak Load Assistant; January 19-21, 2000; not to exceed 16 hours total; \$8.23 per hour.

Peak Load Assistant Ms. Dolores Gonzalez

Learning Center; to serve as a Student Tutor; January 3-28, 2000; not to exceed 20 hours total; \$6.00 per hour.

Student Tutor Ms. Nancy Salto

Purchasing; to serve as a Peak Load Assistant; January 10-11, 2000; not to exceed 16 hours total; \$8.23 per hour.

Peak Load Assistant Ms. Rhonda Glass

Personnel Report #13

OTHER PERSONNEL

Short-Term/Extra Work

Purchasing; to serve as a Peak Load Assistant; January 6-7, 2000; not to exceed 16 hours total; \$8.23 per hour.

Peak Load Assistant                      Ms. Rhonda Glass

Purchasing; to serve as a Peak Load Assistant; January 12-14, 2000; not to exceed 24 hours total; \$8.23 per hour.

Peak Load Assistant                      Ms. Rhonda Glass


Sunnyslope Elementary; to serve as Title I/At Risk Instructional Tutors; January 1, 2000 through June 16, 2000; not to exceed 90 hours total; \$8.23 per hour.

Instructional Tutor                      Ms. Gloria Valadez  
Instructional Tutor                      Ms. Claudia Liggan  
Instructional Tutor                      Ms. Patti Williams

Troth Street Elementary; to serve as a Peak Load Assistant; January 12, 2000 through June 10, 2000; not to exceed 40 hours total; \$8.23 per hour.

Peak Load Assistant                      Ms. Michelle Wells  
Peak Load Assistant                      Ms. Francesca Corcoles  
Peak Load Assistant                      Ms. Delia Batiz

The above actions are recommended for approval:

  
\_\_\_\_\_  
Kent Campbell, Assistant Superintendent-Personnel Services

Jurupa Unified School District

Personnel Report #13

February 7, 2000

CERTIFICATED PERSONNEL

Temporary Assignment

Teacher (SDC)	Ms. Rebecca Devine 5756 Angela Avenue Riverside, CA 92509	Eff. January 24, 2000 through June 16, 2000 Specialist-Mild/Moderate And CBEST Waiver
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From Temporary to Regular Assignment

Teacher	Ms. Deborah Pekarcik 7435 Pico Avenue Riverside, CA 92509	Eff. January 3, 2000 Multiple Subject Credential
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Change of Assignment

From Resource Specialist To Teacher (SDC)	Ms. Marcia Woodard 11259 Montlake Drive Riverside, CA 92505	Eff. March 8, 2000 From 50% to 75%
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Change of Status

Teacher (SDC)	Ms. Sherrill Ferguson 3322 Celeste Drive Riverside, CA 92507	Eff. March 8, 2000 From 50% to 80%
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Extra Compensation Assignment

Adult/Alternative Education; to attend CBET meeting; January 18, 2000 through June 15, 2000; not to exceed 10 hours total; appropriate hourly rate of pay.

Ms. Jessie Alaniz	Ms. Lorena Fong	Ms. Martha Gomez
Ms. Rosemary Hunt	Ms. Ramona Lopez	Ms. Nancy Matzenauer
Ms. Connie Nagle	Ms. Lourdes Ruelas	Ms. Sandra Roberson
Ms. Linita Simmons	Ms. Tiffani Taylor	Ms. Nancy Velasquez
Mr. Mark Weidman		

Adult/Alternative Education; to assist in curriculum development for CBET program; January 25, 2000 through June 15, 2000; not to exceed 20 hours total; appropriate hourly rate of pay.

Ms. Rhonda Werthman

Curriculum and Instruction; to attend a Passport to College workshop; January 13, 2000; not to exceed 1.5 hours total; appropriate hourly rate of pay.

Ms. Joan Bain	Mr. Giovanni Bernier	Ms. Jackie Bremer
Mr. Tom Buchanan	Ms. Lisa Cook	Ms. Susan Kay
Mr. Chuck Loving	Ms. Judy Lynch	Ms. Marilyn Martinez
Ms. Lynette Monaco	Ms. Debbie Pekarcik	Ms. Christa Shorey
Ms. Joyce Tipton	Ms. Alison Young	

Education Services; to attend an enrichment curriculum standards meeting; January 18, 2000; not to exceed one (1) hour each; appropriate hourly rate of pay.

Mr. Cliff Keating

Personnel Report #13

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Education Services; to work on the Standards Resource Committee; January 6-14, 2000; not to exceed 2.5 hours each; appropriate hourly rate of pay.

Ms. Kathy Nitta  
Ms. Linda Vickers

Ms. Sandra Amatriain

Ms. Lisa Cook

Language Services; to work on K-1 ELD Assessment Development; January 27, 2000; not to exceed five (5) hours total; appropriate hourly rate of pay.

Ms. Suzanne Hanna  
Ms. Monette Stewart

Ms. Laura Leal

Ms. Imelda Lopez

Indian Hills Elementary; extended learning opportunity program; February 1, 2000 through February 18, 2000; not to exceed 36 hours total; appropriate hourly rate of pay.

Ms. Deloris Weible

Pacific Avenue Elementary; extended learning opportunity program; January 3, 2000 through March 31, 2000; not to exceed 35 hours total; appropriate hourly rate of pay.

Ms. Faye Edmunds

Peralta Elementary; after school extended learning time; January 10, 2000 through February 17, 2000; not to exceed 134 hours total; appropriate hourly rate of pay.

Ms. Marcy Hale  
Ms. Lynda Lopez  
Ms. Lisa Cook

Ms. Peggy Bosley  
Ms. Linda Webb  
Mr. Eric Gruenewald

Ms. Valerie Baule  
Ms. Elva Hawkins

Peralta Elementary; to coordinate and evaluate Title I program; January 10, 2000 through February 17, 2000; not to exceed 20 hours total; appropriate hourly rate of pay.

Ms. Marcy Hale

Rustic Lane Elementary; extended day tutoring for Title I/At-Risk first grade students; June 14, 2000; not to exceed 12 hours per week; appropriate hourly rate of pay.

Ms. Lynne Bjazevich  
Ms. Melissa Iessi

Ms. Gloria Carmona  
Ms. Patricia Sanchez

Mr. John Dawson  
Ms. Torrie King

Rustic Lane Elementary; coordinator of Science Camp; January 3-31, 2000; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Mr. G. Brian Henry

Rustic Lane Elementary; to assist at-risk students in reading; October 18, 1999 through February 24, 2000; not to exceed 50 hours each; appropriate hourly rate of pay.

Ms. Melissa Iessi  
Ms. Carole Zuloaga  
Ms. Jessie Alaniz  
Ms. Michelle Hesse

Ms. Laurie Ciesla  
Ms. Linda Daniels  
Ms. Amy George

Ms. Tiffani Taylor  
Mr. John Vigrass  
Ms. Tammy Patterson

Personnel Report #13

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rustic Lane Elementary; to attend RBI Workshops; November 9, 1999 through June 16, 2000; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Jessie Alaniz	Ms. Gloria Arredondo	Ms. Esther Askew
Ms. Patricia Bice	Ms. Lynne Bjazevich	Ms. Kim Blades
Ms. Gloria Bravo-Carmona	Ms. Carol Camacho	Ms. Laura Ciesla
Ms. Linda Daniels	Mr. John Dawson	Ms. Amy George
Mr. Brian Henry	Ms. Guadalupe Hernandez	Mr. Luis Hernandez
Ms. Melissa Iessi	Ms. Mary Kahlefent	Ms. Suzie Kannor
Ms. Torrie King	Ms. Jennifer Lara	Ms. Judy Lynch
Mr. Juan Magno	Mr. Lyle McCollum	Ms. Teresa Partida
Ms. Patricia Sanchez	Ms. Tiffani Taylor	Mr. John Vigrass
Ms. Tammy Patterson	Ms. Carole Zuloaga	Ms. Evelyn English
Ms. Michelle Hesse		

Sky Country Elementary; to provide supplemental instruction in reading; November 15, 1999 through March 1, 2000; not to exceed 178 hours total; appropriate hourly rate of pay.

Ms. Dawn Owen	Ms. Beverly Loft	Ms. Suzanne Hanna
Ms. Jennifer Bullard	Ms. Shelley Levers	Ms. Tracy McCracken
Ms. Briana Donnelly	Mr. William Austin	

Sky Country Elementary; to assist at-risk students in reading and math; November 15, 1999 through January 20, 2000; not to exceed 42 hours each; appropriate hourly rate of pay.

Mr. Cliff Steppe	Ms. Jamey Hesler	Ms. Susan Funston
Ms. Jene Tutton	Mr. Darwin Dallas	

Troth Street Elementary; language arts and math workshops for parents; January 12, 2000 through June 10, 2000; not to exceed 100 hours each; appropriate hourly rate of pay.

Ms. Dorothy Baca	Ms. Tracy Bratton	Ms. Janet Edmondson
Ms. Consuela Nagle	Ms. Andrea Roe	Mr. Jesus Romero
Ms. Esther Ruvalcaba	Mr. Eli Salazar	Ms. Luz Salazar
Ms. Janice Sheldon	Ms. Bonnie Werner	

West Riverside Elementary; after school sports and recreation program; not to exceed 28 hours total; appropriate hourly rate of pay.

Mr. Maurice Castro

Mission Middle School; university partnership program; January 10, 2000 through June 30, 2000; not to exceed 35 hours each; appropriate hourly rate of pay.

Ms. Roberta Pace	Ms. Susan Ridder	Ms. Maureen Vance
Ms. Kim Campbell	Mr. Andrew Scherrer	Ms. Laura Beal

Mission Middle School; class size maximums exceeded in SDC classroom; November 19, 1999 through February 1, 2000; 1/5 daily rate of pay.

Ms. Triza Samuel

Personnel Report #13

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Mission Middle School; class size maximums exceeded in SDC classroom; January 10, 2000 through February 1, 2000; 1/5 daily rate of pay.

Mr. Chris Franz

Ms. Cynthia Wilson

Jurupa Valley High School; to counsel potential tenth grade dropouts; September 1, 1999 through June 30, 2000; not to exceed 25 hours each; appropriate hourly rate of pay.

Mr. Bobbie Arterberry  
Ms. Karen Murphy  
Ms. Denise Squires

Mr. Ernie Garcia  
Mr. Dennis Kroeger

Ms. Debbie Bush  
Ms. Karen Pina

Rubidoux High School; university partnership program; January 10, 2000 through June 30, 2000; not to exceed 35 hours each; appropriate hourly rate of pay.

Ms. Thuy Truong  
Ms. Julia Sanzberro  
Mr. Daniel Weatherford

Ms. Barbara Maguire  
Mr. Tom Bystrzycki

Ms. Sheila Medina  
Ms. Michelle Hampton

Nueva Vista High; 10<sup>th</sup> grade counseling during prep period; September 1, 1999 through June 30, 2000; not to exceed 50 hours total; appropriate hourly rate of pay.

Ms. Lucile Arntzen

Substitute Assignment

Teacher	Ms. Lillian Cage 21701 Kuder Avenue Perris, CA 92570	As needed CBEST Waiver
Teacher	Ms. Shari Cook 2522 Laramie Road Riverside, CA 92506	As needed Emergency 30-Day Permit
Teacher	Mr. Norman Deesing 13377 Robin Court Yucaipa, CA 92399	As needed CBEST Waiver
Teacher	Ms. Leticia Elisarraraz 8613 Randolph Street Riverside, CA 92503	As needed CBEST Waiver
Teacher	Ms. Danielle Gutierrez 24850 Hancock Avenue #M209 Murrieta, CA 92562	As needed Emergency 30-Day Permit
Teacher	Mr. Douglas Moore 4642 Luther Street Riverside, CA 92504	As needed CBEST Waiver
Teacher	Ms. Delores Reed 3602 Artesian Street Riverside, CA 92503	As needed Emergency 30-Day Permit

Personnel Report #13

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Alexander Ruud 38080 Bear Canyon Road Murrieta, CA 92562	As needed Emergency 30-Day Permit
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Leave of Absence

Teacher	Ms. Cheryl Cooper 5041 La Mart Dr. #130 Riverside, CA 92507	Unpaid Special Leave July 1, 2000 through June 30, 2001 without compensation or health and welfare benefits.
Teacher	Ms. Claudia Garcia 5862 Grand Avenue Riverside, CA 92504	Maternity Leave eff. May 14, 2000 through June 16, 2000 with use of sick leave benefits.
Teacher (SDC)	Ms. Donnalee Peccerilli 6672 Darkwood Drive Riverside, CA 92506	Maternity Leave eff. December 17, 1999 through February 1, 2000 With use of sick leave Benefits and Unpaid Special Leave February 2, 2000 through June 16, 2000 (two days per week only) without compen- sation or health and welfare benefits.
Teacher	Ms. Kelly Scroggins 8133 Martingale Drive Riverside, CA 92509	Maternity Leave eff. March 28, 2000 through May 9, 2000 with use of sick leave benefits.
Teacher (SDC)	Ms. Vera Whitfield 39395 Camino Sierra Road Temecula, CA 92592	Maternity Leave eff. February 1, 2000 through March 14, 2000 with use of sick leave benefits.

Resignation

Teacher	Ms. Mary Burchett 1036 N. Sage Rialto, CA 92376-4414	Eff. January 22, 2000
Teacher	Ms. Michele Crockett 5253 El Cerrito #131 Riverside, CA 92507	Eff. June 16, 2000
Teacher	Ms. Rita Flint 24140 Ironwood Moreno Valley, CA 92557	Eff. June 16, 2000
Teacher	Ms. Elizabeth Yeager 2053 Arroyo Drive Riverside, CA 92506	Eff. January 27, 2000

Personnel Report #13

CERTIFICATED PERSONNEL

Resignation

Teacher	Ms. Diane Tudge 7252 Pontoosuc Riverside, CA 92504	Eff. June 16, 2000
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CLASSIFIED PERSONNEL

Promotion

From Activity Supervisor To Instructional Aide	Ms. Andrea Pastores 3336 Poplar Street Riverside, CA 92501	Eff. January 26, 2000 Work Year E1 Part-time
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Regular Assignment

Bilingual Language Tutor	Ms. Delia Batiz 5525 Ridgeview Avenue Mira Loma, CA 91752	Eff. February 1, 2000 Work Year E1 Part-time
Instructional Aide	Ms. Pamela Bier 7544 Canyon Terrace Dr. Riverside, CA 92509	Eff. February 1, 2000 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Serenity Durell 14332 Figwood Drive Fontana, CA 92337	Eff. February 1, 2000 Work Year F Part-time
Instructional Aide	Ms. Gloria Gonzalez 6885 Farrier Avenue Riverside, CA 92503	Eff. February 1, 2000 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Stacy Harp 4176 Chitleden Circle Riverside, CA 92509	Eff. February 1, 2000 Work Year F Part-time
Health Clerk Aide	Ms. Karen Kendrick 5425 Morgan Avenue Riverside, CA 92509	Eff. January 28, 2000 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Maureen Luther 4992 Marlatt Street Mira Loma, CA 91752	Eff. February 1, 2000 Work Year F Part-time
Cafeteria Assistant I	Ms. Armida Martinez 3020 Apple Avenue Riverside, CA 92509	Eff. February 1, 2000 Work Year F Part-time
Carpenter	Mr. Pablo Ponce 920 E. Olive Street Colton, CA 92324	Eff. January 26, 2000 Work Year A
Night Attendance Caller	Ms. Isabella Vega 11437 Magnolia Ave. #137 Riverside, CA 92505	Eff. February 2, 2000 Work Year E1 Part-time

Personnel Report #13

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Adult/Alternative Education; to substitute in the Learning Center; January 5, 2000 through June 14, 2000; not to exceed six (6) hours per week; appropriate hourly rate of pay.

Instructional Aide                      Ms. Adriana Barragan

Education Services; to assist in translations and clerical tasks for the Saturday Extended Learning Opportunities Program; January 8, 2000 through June 30, 2000; not to exceed 30 hours total; appropriate hourly rate of pay.

Translator/Clerk-Typist              Ms. America Najarro

Language Services; to translate and type parent letters regarding retention; January 19-28, 2000; not to exceed four (4) hours total; appropriate hourly rate of pay.

Translator/Clerk-Typist              Ms. America Najarro

Glen Avon Elementary; CBET site outline; January 15, 2000 through February 26, 2000; not to exceed 64 hours total; appropriate hourly rate of pay.

Bilingual Language Tutor              Ms. Cindy Rivera  
Instructional Aide                      Ms. Esperanza Rivera

Pedley Elementary; overlap time between aides; October 13-18, 1999; not to exceed two (2) hours total; appropriate hourly rate of pay.

Instructional Aide                      Ms. Mary Stallard

Sky Country Elementary; to assist as a translator for IEP; January 27, 2000; not to exceed two (2) hours total; appropriate hourly rate of pay.

Instructional Aide                      Ms. Veronica Alvarez

Stone Avenue Elementary; after school program for at-risk students; January 4-26, 2000; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Instructional Aide                      Ms. Rikki Lightfoot

Sunnyslope Elementary; to work with at-risk students to build reading skills; January 3, 2000 through June 30, 2000; not to exceed 300 hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Joan Jardine
Activity Supervisor	Ms. Beatrice Castillo
Instructional Aide	Ms. Donna Liggan
Instructional Aide	Ms. Susana Collier
Instructional Aide	Ms. Yolanda Balderama
Instructional Aide	Ms. Priscilla Carlos
Instructional Aide	Ms. Rose DelosReyes
Activity Supervisor	Ms. Linda Rodriguez
Bilingual Language Tutor	Ms. Gloria Gonzalez

Personnel Report #13

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Troth Street Elementary; to provide language arts and math workshops for parents; January 12, 2000 through June 10, 2000; not to exceed two (2) hours per week; appropriate hourly rate of pay.

Instructional Aide	Ms. Carmela Capeci
Bilingual Language Tutor	Ms. Veronica Chavez
Bilingual Language Tutor	Ms. Elizabeth Franco
Activity Supervisor	Ms. Alice Gonzalez
Bilingual Language Tutor	Ms. Maria Hernandez
Clerk-Typist	Ms. Carlene Jones
Bilingual Language Tutor	Ms. Pam Juarez
Instructional Aide	Ms. Debbie Makins
Bilingual Language Tutor	Ms. Alma Navarro
Bilingual Language Tutor	Ms. Chris Palafox
Instructional Aide	Ms. Kristi Parker
Activity Supervisor	Ms. Susie Perla
Bilingual Language Tutor	Ms. Amelia Raya
Activity Supervisor	Ms. Teresa Rowe
Elem. Media Ctr. Clerk	Ms. Doris Sanchez
Instructional Aide	Ms. Barbara Snyder
Activity Supervisor	Ms. Michelle Wells

Mira Loma Middle School; to compile Student Health Problem List; January 5-12, 2000; not to exceed 2.5 hours total; appropriate hourly rate of pay.

Clerk-Typist	Ms. Sandi Rodriguez
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Mission Middle School; to work with students in the after school ascent program; January 12, 2000 through June 14, 2000; not to exceed three (3) hours per day; appropriate hourly rate of pay.

Instructional Aide	Ms. Dana Smith
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Substitute Assignment

Bus Driver	Ms. Marion Dupard-Appel 1584 N. Arrowhead #114 San Bernardino, CA 92405	As needed
Custodian	Mr. Erik Hunter 4213 Noyer Lane Riverside, CA 92509	As needed
Bus Driver	Ms. Leticia Jackson 4041 Pedley Rd. #124 Riverside, CA 92509	As needed
Clerk-Typist	Ms. Charlotte Jenkins 15846 Wedow Drive Moreno Valley, Ca 92553	As needed
Bus Driver	Ms. Gina Meese 4482 Felspar Riverside, CA 92509	As needed
Custodian	Mr. Francisco Paredes 4193 Sunnysage Drive Riverside, CA 92509	As needed

Personnel Report #13

CLASSIFIED PERSONNEL

Substitute Assignment

Custodian	Mr. Jonathan Ranabauer 5095 Fashion Place Riverside, CA 92504	As needed
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Return from Leave of Absence

Administrative Secretary	Ms. Camelia Dieckmann 4498 Corte Entrada Riverside, CA 92509	Eff. November 29, 1999
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Leave of Absence

Activity Supervisor	Ms. Debbie Ramirez 4448 Brentwood Avenue Riverside, CA 92506	Unpaid Special Leave February 16, 2000 through June 2, 2000 without compensation or health and welfare benefits.
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Return from 39-Month Reemployment List

Bus Driver	Ms. Denise Stewart 6459 Grand Valley Trail Riverside, CA 92509	Eff. December 29, 1999
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Resignation

Activity Supervisor	Ms. Demetries Blunt 6617 Owl Court Riverside, CA 92509	Eff. January 27, 2000
Instructional Aide	Mr. Marco Medrano 3676 E. 5 <sup>th</sup> Street Los Angeles, CA 90063	Eff. February 11, 2000

OTHER PERSONNEL

Short-Term Assignment

Curriculum and Instruction: to serve as a Project B.E.A.R. Coordinator; December 10, 1999 through June 30, 2000; not to exceed 20 hours per week; \$10.00 per hour.

Project B.E.A.R. Coord. Ms. Sylvia Boyd

Learning Center: to serve as a Student Worker; January 24, 2000 through June 16, 2000; not to exceed 15 hours per week; \$6.00 per hour.

Student Worker Ms. Nancy Salto

Maintenance and Operations: to clean Pacific Avenue Elementary after a student set off a fire extinguisher in the classroom; January 5, 2000; not to exceed four (4) hours total; \$10.385 per hour.

Peak Load Custodial Mr. Arthur Yancey

Personnel Report #13

OTHER PERSONNEL

Short-Term Assignment

Maintenance and Operations; to clean up the pool due to sand and wind; January 7-10, 2000; not to exceed 16 hours total; appropriate hourly rate of pay.

Peak Load Custodial                      Mr. Robert Garcia  
Peak Load Custodial                      Mr. Ray Vela

Maintenance and Operations; to clean up after basketball games at Rubidoux High School; January 4-14, 2000; not to exceed eight (8) hours each; \$10.385 per hour.

Peak Load Custodial                      Ms. Mabel Philpott  
Peak Load Custodial                      Mr. Ray Vela

Purchasing Department; not to exceed Peak Load Assistant; January 24-28, 2000; not to exceed eight (8) hours per day; \$8.23 per hour.

Peak Load Assistant                      Ms. Rhonda Glass

Warehouse; to serve as a Peak Load Assistant; January 20-25, 2000; not to exceed eight (8) hours per day; \$11.00 per hour.

Peak Load Assistant                      Mr. Charlie Van Dever

Camino Real Elementary; to serve as a Student Attendant; January 31, 2000 through June 30, 2000; not to exceed 1 ½ hours per day; \$11.302 per hour.

Student Attendant                      Ms. Doreen Hoffman

Glen Avon Elementary; to serve as a Peak Load Assistant; January 19, 2000 through February 25, 2000; not to exceed 102.5 hours each; \$11.00 per hour.

Peak Load Assistant                      Ms. Karen Gaudreau  
Peak Load Assistant                      Ms. Irma Rangel

Ina Arbuckle Elementary; to serve as a Student Tutor; January 18, 2000 through March 2, 2000; not to exceed three (3) hours each per week; \$6.00 per hour.

Student Tutor                      Mr. Erik Belty  
Student Tutor                      Mr. Christian Mercado  
Student Tutor                      Mr. Marcos Raya  
Student Tutor                      Ms. Jennifer Garcia  
Student Tutor                      Mr. Steve Aguilar

Ina Arbuckle Elementary; to serve as a Student Tutor; January 25, 2000 through March 2, 2000; not to exceed three (3) hours per week; \$6.00 per hour.

Ms. Jennifer Garcia

Pedley Elementary; to serve as an Office Assistant; January 20, 2000; not to exceed 2.5 hours total; \$10.131 per hour.

Office Assistant                      Ms. Jeanne Cline

Peralta Elementary; to serve as a Babysitter; November 9, 1999 through June 16, 2000; not to exceed four (4) hours per week; \$10.00 per hour.

Babysitter                      Ms. Bertha Gonzalez

Personnel Report #13


OTHER PERSONNEL

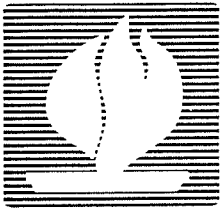
Short-Term Assignment

Sunnyslope Elementary; to serve as a Behavioral Specialist Assistant; January 1, 2000 through June 30, 2000; not to exceed six (6) hours per week; \$20.00 per hour.

Behavioral Spec. Assist. Ms. Heidi Olsen-Tinker

The above actions are recommended for approval:

  
\_\_\_\_\_  
Kent Campbell, Assistant Superintendent-Personnel Services



**RIVERSIDE COUNTY  
OFFICE OF EDUCATION**

DR. DAVID LONG  
Riverside County Superintendent of Schools

January 14, 2000

3939 Thirteenth Street  
P.O. Box 868  
Riverside, California  
92502-0868

To: Benita B. Roberts, District Superintendent  
Sam D. Knight Sr., Board President  
Rollin Edmunds, Assistant Superintendent, Business Services  
Jurupa Unified School District

47-336 Oasis Street  
Indio, California  
92201-6998

From: K. William Marshall, Jr., Ed.D. *KWM*  
Riverside County Assistant Superintendent of Schools  
Division of Administration and Business Services

24980 Las Brisas Road  
Murrieta, California  
92562

Subject: **1999-2000 FIRST INTERIM FINANCIAL REPORT**

We have received and reviewed your 1999-2000 First Interim Financial Report. The governing board has made a positive certification that the district will be able to meet its financial obligations for the current and two subsequent fiscal years. We have notified the California Department of Education of your district's positive certification. I commend you and your staff for your efforts in the preparation of these reports.

Our analysis of the report included the multi-year financial projections approved by the board. The report indicates expenditures and other uses will exceed revenues by \$2,679,207 in the current fiscal year primarily due to one-time expenditure of carryover funds. Although deficit spending is projected to continue at a reduced level in the subsequent fiscal year, the multi-year financial projections indicate that the district will be able to meet its financial obligations and maintain minimum state required reserves in the 2000-2001 and 2001-2002 fiscal years. However, if this trend of deficit spending should continue, the district's financial stability will be jeopardized.

The report indicates that classified salary negotiations have not been concluded for the current fiscal year. Government Code Section 3547.5 requires that the major provisions of a proposed collective bargaining agreement, including the projected cost of the agreement, be disclosed at a public meeting prior to governing board approval. Please provide a copy of this information to our office ten days prior to board approval.

**Riverside County  
Board of Education**

Charles H. Brugh  
President

Betty Gibbs  
Vice President

Marilyn Baumert

Gerald P. Colapinto

Curtis Grassman

Milo P. Johnson

William R. Kroonen

G-1  
pg 1

Benita B. Roberts, District Superintendent  
1999-2000 First Interim Financial Report  
January 14, 2000  
Page 2

Our office recommends that the board continue to review updated multi-year financial projections which reflect current and anticipated changes in the district's operational programs, debt service obligations and/or enrollment and attendance trends. This process will assist the board in providing for the long-range financial stability of the district. Please provide our office with a copy of the updated multi-year financial projections, including assumptions, with the submission of your Second Interim Financial Report and with the disclosure of a proposed classified collective bargaining agreement.

If you have any questions or require further assistance, please call me at (909) 788-6568 or JoAnn Davenport at (909) 788-6575. Our FAX number is [909] 274-0659.

KWM:JD/lt

Este folleto esta disponible en español. Pida una copia a su oficina escolar.

**JURUPA UNIFIED SCHOOL DISTRICT**  
**NOTIFICATION OF OPEN ENROLLMENT**  
**FOR SCHOOLS OF CHOICE**

Dear Parent/Guardian:

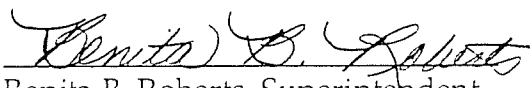
For the seventh year, the Jurupa Unified School District is implementing its open enrollment policy for schools within the district. Our sixteen elementary, three middle schools, and two comprehensive high schools offer a variety of programs designed to meet the needs of children and their families. There are situations which make it desirable for a family to select a school outside of the attendance area designated for their residence. As such, we offer this transfer opportunity through the Open Enrollment process.

Although we are experiencing considerable enrollment growth at many of our schools, once again this year parents may choose to have their children attend a school other than the school of residence, provided there is space. After reviewing data on projected enrollment for the new school year, the District staff determines how many transfer spaces are available at each school. You may find that some schools are unable to accommodate new students because of student growth; others have a few spaces, while others can accommodate a number of transfer requests. If there are more requests for transfers to a particular school than available spaces, district policy requires the use of a random selection procedure.

If you wish to have your child continue to attend the school serving your residence, you do not need to notify the school. Students currently attending a school on an open enrollment transfer need not complete a new application for the 2000-2001 school year unless they are moving up to the 7th or 9th grade, and the school of residence is different than the school which they wish to attend. If you wish your child to attend a school other than the one he/she is currently attending, please follow the instructions on page three.

Your involvement in your child's education is one of the most critical factors in his/her school success. I urge you to visit your child's school and talk to the staff; volunteer when you have time and join the PTA or other parent organization.

Sincerely,

  
Benita B. Roberts, Superintendent  
February 1, 2000

Board Policy 5117.1

## **BEFORE YOU APPLY, PLEASE CONSIDER:**

Parents who wish incoming kindergartners to attend the same transfer school as other siblings must apply for a transfer.

If you are anticipating a move before the next school year which will change your school of residence, and you wish your child to remain at the present school, you must apply for a transfer.

Parents of secondary students should decide about transfers during the open enrollment period. In September, it is difficult to transfer high school students because of matching class schedules, and the potential for credit loss. For students in athletics, CIF eligibility may be in jeopardy if transferring after the opening of school. Contact the Assistant Principal for Athletics at the high school to check on the status of your student.

## **Meeting Residency Requirements: (Education Code 48204)**

A student shall be deemed to have complied with the residency requirements for school attendance provided he or she:

- a. is living with a parent/guardian or caregiver within the district, or
- b. is an emancipated minor living in the district, or
- c. is living in a licensed foster home, family home, state hospital, or licensed children's institution with the district, or
- d. is granted an interdistrict transfer based on the parent/guardian being employed within the boundaries of the school district.

## **Program Options in the District:**

A variety of programs are available in the Jurupa Unified School District. A description of each program is provided below. The directory pages that follow list which programs are offered at each school site.

Special Education - Programs and services are available at each school for students with exceptional needs. Enrollment in these classes will be based on Individualized Education Program placement and space availability.

School Improvement - This state-funded program supports and guides schoolwide improvements to help meet the needs of all students and is offered at all elementary and middle schools.

Title I/EIA - These state and federally-funded programs serve grades one through six students who need additional academic support in the areas of reading, language, or math and are available at specific schools.

Structured English Immersion Program - English language learners (ELL) receive direct instruction and materials in a Structured English Immersion Program that includes content-based English Language Development (ELD). This English language development is given primary language support by authorized teachers and/or tutors.

Gifted and Talented Education (GATE) - This program serves eligible students in grades kindergarten through twelve at each school, who have been identified as gifted and talented.

Title IV - These federal funds assist each school (K-12) to provide prevention of drug, alcohol, and tobacco use, early intervention, referral or rehabilitation as necessary.

Title VI - These federal funds assist the school in purchasing library books and instructional materials and also provides counseling for each elementary school through the Youth Service Center of Riverside. Crisis counseling, classroom presentations, and conflict management is available to students one day a week.

Title VI - Federal funding provided to carry out effective approaches to class-size reduction in the early elementary grades.

Class-Size Reduction - This state program for grades K-3 allows all elementary schools to reduce class size to 20 pupils per classroom.

Instrumental Music/Elementary - Three instrumental music teachers provide band instruction at each elementary school, each week.

Tobacco Use Prevention Education (TUPE) - State funding for tobacco-specific student instruction, reinforcement activities, special events and cessation programs for students in grades 4-8.

10th Grade Counseling - This state program provides funds to assist in providing counseling and guidance services to high school students.

## PROCEDURE FOR APPLYING FOR A TRANSFER:

1. Applications may be obtained in the office of any school in the District, and are due **FEBRUARY 29, 2000**.
2. Completed applications must be mailed to the Jurupa Unified School District, Room #10, 3924 Riverview Drive, Riverside, CA 92509 no later than **FEBRUARY 29, 2000**. **Meeting the application deadline of February 29, 2000 is critical** due to the rapid pace of growth in the District. If your application is received after the close of the open enrollment period, a decision on your application may be delayed until after school starts in the Fall, and your chances of receiving a transfer are greatly reduced.
3. Transfer and admission to a school of choice shall be granted if the space is available, and as established by the Jurupa Unified School District.
4. Parents will be notified by mail after the close of the enrollment period as to the status of their request.
5. Transportation to the school of choice is the responsibility of the parent.

## CALENDAR

- February 1, 2000** Applications available in the office of any school in the District.
- February 29, 2000** Completed applications must be received in Room #10 at the Jurupa Unified School District office.
- March 17, 2000** Public Lottery, District Office, Room #10, 3924 Riverview Drive, Riverside. (A lottery will only be held in cases where the number of applicants exceeds the available space.)

## ELEMENTARY SCHOOLS

### **Camino Real Elementary School**

4655 Camino Real, Riverside, CA 92509

360-2714

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Glen Avon Elementary School**

4352 Pyrite Street, Riverside, CA 92509

360-2764

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Granite Hill Elementary School**

9371 Granite Hill, Riverside, CA 92509

360-2725

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Ina Arbuckle Elementary School**

3600 Packard Street, Riverside, CA 92509

222-7788

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Indian Hills Elementary School**

7750 Linares, Riverside, CA 92509

360-2724

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Mission Bell Elementary School**

4020 Conning Street, Riverside, CA 92509

360-2748

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Pacific Avenue Elementary School**

6110 45th Street, Riverside, CA 92509

222-7877

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Pedley Elementary School**

5871 Hudson Street, Riverside, CA 92509

360-2793

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

(Continued on the Next Page)

### **Peralta Elementary School**

6450 Peralta Place, Riverside, CA 92509

222-7703

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Rustic Lane Elementary School**

6420 Rustic Lane, Riverside, CA 92509

222-7837

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Sky Country Elementary School**

5520 Lucretia, Mira Loma, CA 91752

360-2816

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Stone Avenue Elementary School**

5111 Stone Avenue, Riverside, CA 92509

360-2859

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Sunnyslope Elementary School**

7050 38th Street, Riverside, CA 92509

360-2781

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Troth Street Elementary School**

5565 Troth Street, Mira Loma, CA 91752

360-2866

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **Van Buren Elementary School**

9501 Jurupa Road, Riverside, CA 92509

360-2865

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

### **West Riverside Elementary School**

3972 Riverview Drive, Riverside, CA 92509

222-7759

Programs Offered: Special Education, School Improvement, Title I, Structured English Immersion, GATE, Title IV, Title VI, Instrumental Music.

## **MIDDLE SCHOOLS**

Course offerings at the middle schools are equivalent. Parents may check with school personnel about specific courses.

### **Jurupa Middle School**

8700 Galena Street, Riverside, CA 92509

360-2846

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Healthy Start.

### **Mira Loma Middle School**

5051 Steve Street, Riverside, CA 92509

360-2883

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Math Renaissance.

### **Mission Middle School**

5961 Mustang Lane, Riverside, CA 92509

222-7842

Programs Offered: Special Education, School Improvement, Structured English Immersion, GATE, Title IV, Title VI, Math Renaissance.

## **HIGH SCHOOLS**

Course offerings at both schools are equivalent. Parents may check with school personnel about specific courses. ROTC, Band and Agriculture programs are offered at both sites.

High school students are subject to California Interscholastic Federation guidelines as they relate to athletic eligibility. There is an additional form which must be completed prior to participation in any sport. Please contact the Assistant Principal for Athletics at either high school for this additional form, or for any additional information.

### **Jurupa Valley High School**

10551 Bellegrave, Mira Loma, CA 91752

360-2600

### **Rubidoux High School**

4250 Opal Street, Riverside, CA 92509

222-7821

**DISTRITO ESCOLAR UNIFICADO DE JURUPA**  
**NOTIFICACIÓN DE REGISTRACIÓN ACTIVA**  
**PARA LA ESCUELA DE SU PREFERENCIA**

Estimado Padre/Guardián:


Por el séptimo año, el Distrito Escolar Unificado de Jurupa usará la poliza de registración activa para las escuelas colocadas dentro del distrito. Nuestras diez y seis escuelas elementarias, tres escuelas medianas y dos escuelas comprensivas de secundaria, ofrecen una variedad de programas designados para satisfacer las necesidades de los niños y sus familias. Hay situaciones, en que una familia desea escoger una escuela que queda fuera de la área de asistencia que fue designada para su domicilio residencial. Así es que ofrecemos esta oportunidad por medio del procedimiento de Registración Activa.

Aunque nuestras escuelas han experiensado un gran crecimiento, este año de nuevo, los padres pueden escoger que sus hijos asistan a una escuela, que no sea la de su domicilio residencial, con la condición de que haiga espacio. El personal del distrito determinará cada año, la cantidad de espacios que las escuelas tienen disponibles. Algunas escuelas tienen muy poco lugar; otras escuelas tienen amplio espacio y pueden complacer el número de nuevos estudiantes. Si hay más peticiones que espacios disponibles a una escuela en particular, la poliza del distrito requiere que se administre el procedimiento de selección al azar.

Si usted desea que su niño/a siga asistiendo a la escuela de su domicilio residencial, usted no necesita notificarle a la escuela. Aquellos estudiantes que ya estan asistiendo a una escuela, con una petición del año anterior, no necesitan completar una nueva aplicación para el año escolar 2000-2001. Sin embargo, su niño/a que va a comenzar el año escolar en los grados 7 o 9 y la escuela de su residencia es diferente de la cual quiera asistir, sí se necesita una nueva aplicación para el año escolar 2000-2001. Si usted desea que su niño/a asista a una escuela diferente a la que esta asistiendo, por favor siga las instrucciones de la pagina tres.

Su involucrimiento en la educación de sus hijos es uno de los factores más importantes en el suceso escolar de sus hijos. Yo le urgó que visité a la escuela de su niño/a y que platique con el personal; que se ofresca de voluntario/a cuando el tiempo le permita y que tome parte en las reuniones de «PTA» La Asociación de Los Padres y Los Maestros o otra organización para los padres.

Sinceramente,

  
Benita B. Roberts, Superintendente

1 de febrero, 2000

Poliza de la Mesa Directiva 5117.1



## **ANTES DE APLICAR, POR FAVOR CONSIDERE LO SIGUIENTE:**

Si usted desea que sus hijos del grado kinder asistan a la misma escuela que sus hermanos mayores, debe aplicar para una transferencia.

Si usted anticipa una mudancia antes del próximo año escolar, que cambiará la escuela de su domicilio residencial y si usted desea que su hijo/a permanezca en la escuela a la cual asiste presentemente, usted debe aplicar para una transferencia.

Los padres de los estudiantes de escuela secundaria deben hacer una decisión durante el período de registración activa. En septiembre, es difícil hacer una transferencia para los estudiantes de las escuelas secundarias porque es difícil igualar el horario de sus clases y porque se pueden perder créditos escolares. Los estudiantes involucrados en deportes, corren el riesgo de perder su elegibilidad de «CIF» (Federación Entre Ligas de California), si son trasladados después de que haiga empezado la escuela. Comuníquese con el Asistente del Director, encargado de los Deportes en la escuela secundaria, para comprobar si será afectado su estudiante.

## **El Cumplimiento de Requerimientos Residenciales: (Código Educacional 48204)**

Un estudiante debe comprobar que cumple con los siguientes requerimientos residenciales para asistir a una escuela:

- a. si esta viviendo dentro del distrito, con su padre/guardián o la persona responsable de él/ella, o
- b. si es un menor emancipado que vive dentro del distrito, o
- c. si esta viviendo en una casa adoptiva, casa familiar, hospital del estado, o una institución licenciada, o
- d. si se le ha otorgado una transferencia de entre-distrito, por razón de que el padre/guardián esta empleado dentro de las fronteras del distrito escolar.

## **Opciones de Programas en el Distrito:**

El Distrito Escolar Unificado de Jurupa dispone de una variedad de programas. Abajo esta proveida una descripción de cada programa. Las siguientes paginas directorias anuncian los programas que ofrece cada escuela.

Educación Especial - En cada escuela estan disponibles programas y servicios para los estudiantes con necesidades excepcionales. La inscripción en estas clases será basada en la colocación del Programa de Educación Individual y en el espacio disponible.

Reforma Escolar - Este programa, apoyado por el estado, sostiene y guía una amplia cantidad de reformas escolares, para poder satisfacer las necesidades de todos los estudiantes y se ofrece en todas las escuelas primarias y medianas.

Título I/EIA - Estos programas, con apoyo federal y estatal, le ofrecen servicios a los estudiantes del primer al sexto grado, que necesitan un apoyo académico adicional en el área de lectura, lenguaje, o matemática y estan disponibles en escuelas particulares.

Programa de Estructura de Inmersión en Inglés - Principantes del idioma inglés (ELL) reciben instrucción directa y materiales en un programa de Estructura de Inmersión en Inglés que incluye un contenido basado en el Desarrollo del Idioma Inglés (ELD). Este desarrollo del idioma inglés es apoyado por el idioma primario por maestros y tutores que han sido autorizados.

(«GATE») La Educación de Don y Talento - Este programa le provee servicio, a los estudiantes del grado kinder al grado 12, que han sido identificados con tener un don y un talento excepcional.

Título IV - Estos fondos federales asisten a las escuelas, los grados (K-12), para que proveen la prevención de las drogas, el alcohol, el uso de tabaco, intervención prematura, y la referencia o rehabilitación como sea necesaria.

Título VI - Estos fondos federales asisten en la compra de libros para la biblioteca y en la compra de materias instruccionales. También proveen asesoramiento por medio del Centro de Servicio Juvenil de Riverside. Un día de la semana se les provee y estan disponibles para los estudiantes, asesoramientos en casos de una crisis, para la comprensión de las presentaciones dentro de los salones de clase, y para el manejo de conflictos.

Título VI - Este programa federal provee fondos para disminución del tamaño de las clases en los grados K-3.

La disminución del Tamaño de la Clase - Este programa estatal para los grados K-3, permite que todas las escuelas primarias disminuyan el tamaño de las clases, a 20 alumnos.

Musica Instrumental de Primaria - Cada semana, tres maestros de musica instrumental les proveen instrucciones a cada escuela primaria.

Prevención Educativa del Uso de Tabaco (TUPE) - Estos fondos estatales de tabaco son específicamente para orientar a los estudiantes, y reforzar actividades, eventos especiales y programas de cesación para los estudiantes de los grados 4-8.

Consejería para el Grado 10 - Este programa estatal provee fondos para asistir en consejería y servicios de orientación para los estudiantes en la preparatoria.

## EL PROCEDIMIENTO PARA APLICAR POR UNA TRANSFERENCIA:

1. Usted puede obtener una aplicación en la oficina de cualquier escuela en el Distrito, y se vencen el día 29 de febrero, 2000.
2. Las aplicaciones completadas deben ser enviadas a Jurupa Unified School District, Room #10, 3924 Riverview Drive, CA 92509 a no más tardar que el día 29 de febrero, 2000. El cumplir con la fecha de vencimiento del día 29 de febrero, 2000 es crítico, dado al rápido crecimiento del Distrito. Si su aplicación se recibe después del período de registración activa, se puede aplazar una decisión con respecto a su aplicación hasta después de que empiece la escuela en el otoño y eso disminuye bastante la probabilidad de que usted reciba una transferencia.
3. La transferencia y la admisión a una escuela de preferencia debe ser otorgada si esta disponible el espacio y si así lo determina el Distrito Escolar Unificado de Jurupa.
4. Se le notificará el estado de su petición, por correo, después del período de registración activa.
5. La transportación a la escuela de preferencia es la responsabilidad de los padres.

## CALENDARIO

1ro de febrero, 2000	Las aplicaciones están disponibles en la oficina de cualquier escuela del Distrito.
29 de febrero, 2000	Las aplicaciones completas se deben recibir en la oficina #10 del Distrito Escolar Unificado de Jurupa.
17 de marzo, 2000	Lotería Pública, Oficina del Distrito, Cuarto #10, 3924 Riverview Drive, Riverside. (Se sostendrá una lotería solamente en casos donde el número de aplicantes excede el número de espacio disponibles).

## ESCUELAS PRIMARIAS

### **Camino Real Elementary School**

4655 Camino Real, Riverside, CA 92509

360-2714

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Glen Avon Elementary School**

4352 Pyrite Street, Riverside, CA 92509

360-2764

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Granite Hill Elementary School**

9371 Granite Hill, Riverside, CA 92509

360-2725

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Ina Arbuckle Elementary School**

3600 Packard Street, Riverside, CA 92509

222-7788

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Indian Hills Elementary School**

7750 Linares, Riverside, CA 92509

360-2724

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Mission Bell Elementary School**

4020 Conning Street, Riverside, CA 92509

360-2748

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Pacific Avenue Elementary School**

6110 45th Street, Riverside, CA 92509

222-7877

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Pedley Elementary School**

5871 Hudson Street, Riverside, CA 92509

360-2793

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

## ESCUELAS PRIMARIAS

### **Peralta Elementary School**

6450 Peralta Place, Riverside, CA 92509

222-7703

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Rustic Lane Elementary**

6420 Rustic Lane, Riverside, CA 92509

222-7837

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Sky Country Elementary School**

5520 Lucretia, Mira Loma, CA 91752

360-2816

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Stone Avenue Elementary School**

5111 Stone Avenue, Riverside, CA 92509

360-2859

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Sunnyslope Elementary School**

7050 38th Street, Riverside, CA 92509

360-2781

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Troth Street Elementary School**

5565 Troth Street, Mira Loma, CA 91752

360-2866

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **Van Buren Elementary School**

9501 Jurupa Road, Riverside, CA 92509

360-2865

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

### **West Riverside Elementary School**

3972 Riverview Drive, Riverside, CA 92509

222-7759

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Título I, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Música Instrumental.

## ESCUELAS INTERMEDIAS

Los cursos que se ofrecen en las escuelas intermedias son equivalente de una escuela a otra. Los padres pueden confirmar los curso especificos con el personal de la escuela.

### **Jurupa Middle School**

8700 Galena Street, Riverside, CA 92509

360-2846

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Comienzo Saludable.

### **Mira Loma Middle School**

5051 Steve Street, Riverside, CA 92509

360-2883

Programas que se Ofrecen: Educación Especial, Reforma, Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Matemática Epoca Renacimiento.

### **Mission Middle School**

5961 Mustang Lane, Riverside, CA 92509

222-7842

Programas que se Ofrecen: Educación Especial, Reforma Escolar, Estructura de Inmersión en Inglés, GATE, Título IV, Título VI, Matemática Epoca Renacimiento.

## ESCUELAS SECUNDARIAS

Los cursos que se ofrecen en ambos escuelas son equivalentes. Los padres pueden confirmar con el personal de la escuela con respecto a cursos especificos. Los programas ROTC, Música, y Agricultura se ofrecen en ambos sitios.

Los estudiantes de escuela secundaria son sujetos a la guía de la Federación Entre-Escolar de California, tal como se relaciona a la elegibilidad atlética. Existe una forma adicional que debe completarse antes de participar en cualquier deporte.

Por favor pongase en contacto con el Asistente del Director encargado de los Deportes.

### **Jurupa Valley High School**

10551 Bellegrave, Mira Loma, CA 91752

360-2600

### **Rubidoux High School**

4250 Opal Street, Riverside, CA 92509

222-7821