

# **JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA**

## MISSION STATEMENT

*The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.*

BOARD OF EDUCATION Sam Knight, President Carolyn Adams, Clerk Mary Burns John Chavez Ray Teagarden

SUPERINTENDENT Benita B. Roberts

**MONDAY, OCTOBER 18, 1999**

**SKY COUNTRY ELEMENTARY MULTI-PURPOSE ROOM,**  
**5520 Lucretia, Mira Loma, CA 91752 6:00 p.m.**

## **OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Knight)

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden

## **HEARING SESSION 6:00 P.M.**

### PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

## **CLOSED SESSION 6:00 P.M.**

The Board will adjourn to Closed Session in the Teacher's Lounge pursuant to Government/Education Codes listed below.

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include; public employee discipline/dismissal/reassignment/release/resignation/retirement/complaints; Personnel Report #7.

## **PUBLIC SESSION 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden

Flag Salute (Sky Country Elementary Student)

Invocation (Mrs. Adams)

## **COMMUNICATIONS SESSION**

### **1. Report of Student Representatives**

- a. Hear Reports from 1999-00 Student Representatives (Mrs. Roberts)

The Board welcomes Joshua Johnson, Jurupa Valley High School Student Representative, and Crystal Hadden, Rubidoux High School Student Representative. Student representatives may wish to address the Board regarding student achievements, interests, or other matters.

- b. Welcome to Sky Country Elementary (Mrs. Roberts)

Sky Country Elementary School Principal, Mr. Gary Temkin, will welcome the Board and provide a brief presentation on the "Wings of Sky Country" program sponsored by the Sky Country PTA.

### **2. Recognition**

- \* a. Recognize Mira Loma Middle Regional Reading Support Grant (Mrs. Roberts)  
Mira Loma Middle School, along with other middle schools in Riverside County, will be recognized at a reception on November 9, 1999 at the Southern California Regional Reading Support Center established at the Riverside County Office of Education. Through a competitive process, the Center identified the sixteen middle schools to participate in the first year project. The Center will work with Mira Loma Middle and other middle schools in the region to implement a research based reading program to improve student achievement in reading. A copy of the letter informing the District of the grant is included in the supporting documents. Information only.
- \* b. Recognize Receipt of Grant for Mira Loma Middle (Dr. Mason)  
The district was recently notified by the California Department of Education that Mira Loma Middle School was awarded a local assistance grant in the amount of \$32,500 for a Demonstration Program in Intensive Instruction in Math. The funds for this grant are provided through SB 160, and are restricted to support intensive instruction in math. Teachers will have the opportunity to develop and implement an intensive instruction program based on student assessment data. Teachers will be encouraged to implement research-based teaching practices in their classrooms, analyze student work in meeting the district's standards, and make decisions about effective curriculum and instruction offered at Mira Loma Middle School. A copy of the award letter is included in the supporting documents. Information only.

## 2. Recognition (Continued)

- c. Accept Donations (Mr. Edmunds)  
All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Pedley Elementary School PTA wishes to donate \$5,900.00, with the request it be used to purchase or install the following at the school:

Playground ball wall	\$3,000	Technology supplies	\$1,000
Repair shed in garden	300	Soccer net for playground	300
School-wide assemblies	600	Student award ribbons	300
Landscaping	400		

Mr. and Mrs. Kumakau, residents, wish to donate \$20.00, with the request it be used for field trips and to purchase instructional materials for students in Mrs. Pricer's class at Stone Avenue Elementary School.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

## 3. Administrative Reports and Written Communications (Mrs. Roberts)

### 4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.** The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

### 5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

## ACTION SESSION

### A. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items A 1-10 as printed.

- \* 1. Approve Minutes of October 4, 1999 Regular Meeting
- \* 2. Purchase Orders (Mrs. Lauzon)
- \* 3. Disbursement Orders (Mrs. Lauzon)
- \* 4. Agreements (Mr. Edmunds)
- \* 5. Payroll Report (Mrs. Lauzon)
- \* 6. Appropriation Transfers (Mrs. Lauzon)

**A. Approve Routine Action Items by Consent** (Continued)

- \* 7. Certify Authorized Agents for Business Functions (Mr. Edmunds)  
The County requires a list of Board members and school district employees authorized to transact various business functions for the school district. The Authorized Agents list shows an addition to Jurupa Middle School's personnel. It is recommended the Authorized Agents list in the supporting documents be approved.
- \* 8. Affirm Non-Routine Field Trip Request from Rubidoux High School (Dr. Mason)  
Mr. Charles Gray, teacher at Rubidoux High School, requested permission to travel to Las Vegas, Nevada with one hundred students in the band and color guard on Friday, October 15 through Sunday, October 17, 1999. The purpose of the trip was to participate in a national field show competition. Transportation was made by charter buses, staff members and parent volunteers provided supervision, and costs were paid through fundraising activities, donations, and the parent booster club. Due to the timing of the invitation to participate and arrangements for travel and lodging, it was not possible for this request to meet the timeline for submitting Board agenda requests. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents. Administration requests that the Board affirm the approval for Mr. Charles Gray to travel to Las Vegas, Nevada with one hundred students on Friday, October 15 through Sunday, October 17, 1999 to participate in a national field show competition.
- \* 9. Approve Non-Routine Field Trip Request from Rubidoux High School (Dr. Mason)  
Ms. Connie Halloway, teacher at Rubidoux High School, has requested approval to travel to West Covina with two students on Friday, October 29 through Saturday, October 30, 1999. The purpose of the trip is to participate in two days of training for a national pilot program called "Stop the Violence – Students Taking on Prevention." Costs for this trip will be paid through the program, transportation will be by district vehicle, and staff members will provide supervision. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Travel Request submitted by Ms. Connie Halloway to travel to West Covina with two students to participate in the national pilot program, "Stop the Violence – Students Taking on Prevention".

- \*10. Approve Non-Routine Field Trip Request from Rubidoux High School (Dr. Mason)  
Mr. Charles Gray, teacher at Rubidoux High School, is requesting approval to travel to San Diego on Saturday, November 13 through Sunday, November 14, 1999 with one-hundred students. The purpose of the trip is to allow the students an opportunity to participate in a band review "field show" during a San Diego Chargers game. Costs will be paid through the boosters club and fund-raisers, supervision will be provided by staff members and parent volunteers, and transportation will be by charter bus. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Request from Mr. Charles Gray to travel to San Diego with one-hundred students on Saturday, November 13 through Sunday, November 14, 1999 to participate in a band review "field show" during a San Diego Chargers game.

**A. Approve Routine Action Items by Consent (Continued)**

- \*11. Approve Non-Routine Field Trip Request from Jurupa Middle (Dr. Mason)  
Mr. Jay Hakomaki, teacher at Jurupa Middle School, is requesting approval to travel to the East Coast on Thursday, April 6 through Sunday, April 16, 2000 with approximately thirty-five students. Students would miss two days of instruction since the week of April 10-14 is spring break. Students would have the opportunity to travel to Boston, New York, Philadelphia, and Washington, D.C. to visits historical sights such as the Tea Party Ship, Bunker Hill, Lexington, Concord, Arlington National Cemetery, Statue of Liberty, and many more. Curriculum standards will be emphasized as appropriate for 8<sup>th</sup> grade curriculum. Costs for this trip will be paid through fundraising activities and parent and community donations; supervision will be provided by staff members and parents; and transportation will be by air flight and charter buses. Accommodations and meals will be arranged through EF Tours. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents. It is recommended that the Board approve the Non-Routine Field Trip Request by Mr. Jay Hakomaki to travel to the East Coast with approximately thirty-five students on Thursday, April 6 through Sunday, April 16, 2000 to visit historical sights as appropriate to the 8<sup>th</sup> grade curriculum.

- \*12. Approve Non-Routine Field Trip Request from Rubidoux High School (Dr. Mason)  
Ms. Staci Della-Rocco, teacher at Rubidoux High School, is requesting approval to travel to Atlanta, Georgia on Thursday, May 25 through Tuesday, May 30, 2000 with twenty students. The purpose of the trip is to participate in a performance tour that includes a performance at the state capitol on Memorial Day. All costs for this trip will be paid through fundraising activities, transportation will be by district vehicles and commercial air flight, and staff members will provide supervision. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents. It is recommended that the Board approve the Non-Routine Field Trip Request from Ms. Staci Della-Rocca to travel to Atlanta, Georgia with twenty students to participate in a performance tour.

- \* **B. Adopt at Second Reading New and Revised Board Policies and Regulations: 1902 - Uniform Complaint Procedures; Regulation 5122 - Promotion/Acceleration/Retention; Policy and Regulation 5140 - Student Freedom of Expression; Policy 5144 - Duration of Expulsion Order; Policy 6133 - Student Publications; Policy and Regulation 6405.4 - Alcohol and Other Drugs; Policy and Regulation 6406 - Home Instruction, and Policy and Regulation 6503 - Charter Schools** (Mrs. Roberts)

1. **Regulation 1902 - Uniform Complaint Procedures.** Revisions suggested by the 1999 Coordinated Compliance Review.
2. **Regulation 5122 - Promotion/Acceleration/Retention.** This new regulation was developed to support existing Policy 5122.
3. **Policy and Regulation 5140 - Student Freedom of Expression.** This new policy and regulation, developed with the assistance of legal counsel to accompany Policy and Regulation 6133, defines the legal parameters of student freedom of expression.
4. **Policy 5144 - Duration of Expulsion Order.** This new policy was suggested by the 1999 Coordinated Compliance Review.
5. **Policy 6133 - Student Publications.** This new policy, developed with the assistance of legal counsel, accompanies Policy and Regulation 5140.

- \* **B. Adopt at Second Reading New and Revised Board Policies and Regulations:**  
(Continued) (Mrs. Roberts)
6. **Policy and Regulation 6405.4 - Alcohol and Other Drugs.** This revised policy updates the old Chemical Dependency policy.
  7. **Policy and Regulation 6406 - Home Instruction.** This policy and regulation has been updated and the supporting regulation, adapted from CSBA, has been added.
  8. **Policy and Regulation 6503 - Charter Schools.** This policy and regulation has been revised to reflect recent changes in the law.

Administration recommends adoption at second reading of the above new and revised Board Policies and Regulations: 1902 - Uniform Complaint Procedures; Regulation 5122 - Promotion/Acceleration/Retention; Policy and Regulation 5140 - Student Freedom of Expression; Policy 5144 - Duration of Expulsion Order; Policy 6133 - Student Publications; Policy and Regulation 6405.4 - Alcohol and Other Drugs; Policy and Regulation 6406 - Home Instruction, and Policy and Regulation 6503 - Charter Schools.

- C. Authorize Purchase of 24 i-MAC Apple Computer Systems, Two Apple G3 Services and Two Apple Studio Display Monitors for Rubidoux High School** (Mr. Edmunds)  
Rubidoux High School has requested the purchase of 24 i-MAC Apple Computer Systems, two Apple G3 Servers and two Apple Studio Display Monitors. Funding for the computer equipment will come from the Science Laboratory Materials and Equipment Program, K-12, Fiscal Year 1998-99. As Apple Computer is a sole source supplier of Apple Computer equipment for the District (Resolution #87/45), no additional price quotes were obtained. Board Policy requires that purchases in excess of \$12,000 be presented to the Board for approval. Administration recommends the Board approve the issuance of Purchase Order #19834 to Apple Computer, Inc., in the amount of \$35,785.93 (including tax), for the purchase of 24 i-MAC Apple Computer Systems, two Apple G3 Servers, and two Apple Studio Display Monitors.

- D. Approve Solicitation of Quotes for a Ford Van for Jurupa Valley High School Academy of AgriScience and Technology** (Mr. Edmunds)  
The Jurupa Valley High School Agriculture Department is requesting to purchase a new Ford Van that will be used to take small groups of students to various activities such as speech contests, debates, fairs, auctions, college visits, field days, etc. The van will be ordered with a tow package, which will allow it to be used for the students to take their animals to various competitions. This purchase will be funded from California Partnership Academy-JAGAG.

Administration recommends that the Board approve the purchase of the van so that quotes can be obtained, and the van will be "spot purchased". The most advantageous method of purchasing vehicles is to obtain quotations from several vendors, and then negotiate further price advantages, if possible. Once the contract is finalized, a purchase order must be issued immediately, as the negotiations concern vehicles that are currently available. The dealers will generally reserve the vehicle for only 24 to 48 hours. The other method of purchasing vehicles would be to purchase it from the State contract, which is a much longer and more cumbersome process; and the delivery time would typically be from four to six months from the time of purchase. The Purchasing Department anticipates the van will not exceed \$26,290 (including tax) in cost.

Administration recommends approval for the solicitation of quotes for a new Ford Van for Jurupa Valley High School Academy of AgriScience and Technology not to exceed \$26,290 (including tax).

**E. Review and Act on Timely School Facility Matters**

1. Act on Other School Facility Matters (Mr. Edmunds)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

- \* **F. Approve Personnel Report #7** (Mr. Campbell)

Administration recommends approval of Personnel Report #7 as printed subject to corrections and changes resulting from review in Closed Session.

**G. Review Routine Information Reports**

- \* 1. Hear Report on Community-Based English Tutoring (CBET) Funds for 1999/2000 (Dr. Mason)

The State Department of Education recently notified the district that the allocation for the 1999/2000 Community-Based English Tutoring (CBET) program had been distributed. Due to unexpended funds from the 1997/98 fiscal year, the Jurupa District will receive an increase in funding to \$315,100 for 1999/2000 only. A copy of the award letter and printout of the allocation is included in the supporting documents. Information only.

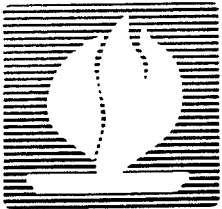
2. Announce Schedule to Conduct Board Meetings for the 1999-00 School Year(Mrs. Roberts)

Sites have been selected for regular board meetings for the 1999-00 school year in various areas of the community. A presentation from each school will be scheduled at the beginning of each Board meeting with a relevant student performance, speaker, or other presentation.

November 1, 1999	Board Room
November 15, 1999	Mission Bell Elementary
December 6, 1999	Sunnyslope Elementary
January 3, 2000	Board Room
January 18, 2000 (Tuesday)	Jurupa Valley High
February 7, 2000	Board Room
February 22, 2000 (Tuesday)	Glen Avon Elementary
March 6, 2000	Board Room
March 20, 2000	Mission Middle
April 3, 2000	Board Room
April 17, 2000	Camino Real Elementary
May 1, 2000	Board Room
May 15, 2000	Mira Loma Middle
June 5, 2000	Van Buren Elementary
June 19, 2000	Board Room

Information only.

**ADJOURNMENT**



**RIVERSIDE COUNTY  
OFFICE OF EDUCATION**

DR. DAVID LONG  
Riverside County Superintendent of Schools

3939 Thirteenth Street  
P.O. Box 868  
Riverside, California  
92502-0868

47-336 Oasis Street  
Indio, California  
92201-6998

24980 Las Brisas Road  
Murrieta, California  
92562

October 1, 1999

Jurupa Unified School District  
Ms. Benita B. Roberts  
3924 Riverview Dr.  
Riverside, CA 92509

Dear Ms. Roberts:

Riverside County Office of Education has been designated as the Southern California Regional Reading Support Center. As part of our work as the Southern Reading Center, we will be working with middle schools to implement research-based reading programs to improve student achievement scores in reading. Through a highly competitive process, we have identified 16 middle schools to participate in the first year of our project.

I am pleased to inform you that Mira Loma Middle School has been selected to be a part of the Regional Reading Support Center for the 1999-2000 school year.

We are excited to be working with your district and look forward to celebrating the success of your students through this joint endeavor.

We have planned an orientation and kick-off event for the project. I would like to invite you to our event on Thursday, November 9, 1999. We will be meeting in Hyatt 1 at the Riverside County Office of Education Conference Center located at 3939 Thirteenth Street in Riverside. Please enter at 12<sup>th</sup> and Almond Streets. The meeting will be held from 4 - 7 p.m. Consultants from the Middle School Demonstration Program at California Department of Education will attend, to give you an overview of the project and answer questions. All of the project school principals, project coordinators for the grant, and identified teachers have been invited.

I look forward to welcoming you and answering your questions at the kick-off event.

Sincerely,

David Long, Ph. D.  
Riverside County  
Superintendent of Schools

**Riverside County  
Board of Education**

Charles H. Brugh  
President

Betty Gibbel  
Vice President

Marilyn Baumert

Gerald P. Colapinto

Curtis Grassman

Milo P. Johnson

William R. Kroonen

DL:CF:cp

Attachments



AO-400 (4/98)

**GRANT AWARD**

California Department of Education  
P.O. Box 944272  
Sacramento, CA 94244-2720

CDE GRANT NO.			
FY	PCA	VENDOR NO.	SUFFIX
99	3045	6709	00
CNTY	NON-SACS INCOME ACCT	SACS CODES	
33	8414	Resource 7050	Revenue Object 8590

GRANTEE Jurupa USD		ATTENTION Benita B. Roberts		TELEPHONE NUMBER (909) 485-5600	
ADDRESS 3924 Riverview Dr.		CITY Riverside		STATE CA	ZIP 92509
AWARD INFORMATION				CDE USE ONLY	
	ORIGINAL/PRIOR AMENDMENTS	AMENDMENT NO.	TOTAL	STATE INDEX	0655
GRANT AMOUNT	\$32,500		\$32,500	PROJECT W/P	1999-2000
AWARD DATES	STARTING July 1, 1999	ENDING August 31, 2000		FEDERAL CATALOG NO.	

Dear Superintendent Roberts:

We are pleased to inform you that Mira Loma MS is being awarded a local assistance grant in the amount of \$32,500 for a Demonstration Program in Intensive Instruction in Math. This program must be administered in accordance with the activities and budget allocations contained in your application as submitted and approved by the Middle Grades Networks Office, California Department of Education (CDE). The funds for this grant are provided through the authority provided in SB 160 (1999), Item number 6110-146-0001, and are restricted to support intensive instruction in the subject area selected by the school.

Primary focus of the program is to strengthen subject-matter expertise to improve student achievement. The legislative intent and purpose of the Middle School Demonstration Program (MSDP) is that model instructional programs be developed in reading, English-language arts, mathematics, history, social science, foreign language, physical education, science, or visual and performing arts. These model programs shall be developed to serve pupils in grades 6, 7, or 8 who attend school in designated disadvantaged areas.

The MSDP affords the opportunity to middle grades teachers to develop and implement an intensive instruction program in one subject area based on student assessment data. Teachers are encouraged to implement research-based teaching practices in their classrooms, analyze student work in meeting the state or district's standards, and make decisions about effective curriculum and instruction offered at their school.

The following conditions apply to this grant:

1. The school site must meet the stated objectives as indicated in the 1999-2000 approved application and budget as submitted.
2. Project funds are for the amount indicated under the "Award Information" above. All expenditures must be related to the activities as stated in your approved application and budget. Encumbrances may be made at any time after the beginning date indicated under "Award Dates". The grant period is from July 1 through August 31 of the following year. Funding is appropriated and expended during a fiscal year (July 1 through June 30); however, this grant award allows schools to conduct approved summer activities through August 31, 2000. Subsequent grants are contingent based on approved applications and budgets.
3. Surplus funds from a given line item of the approved budget, up to 30 percent of that line item, may be used to defray allowable direct costs under other budget line items. Any budget line item change of more than 30 percent requires advance approval by the CDE.

4. Each year the district shall submit to the CDE a Final Fiscal Report or a Standard Account Code Structure (SACS)-generated report specifying how these funds were expended. This year's expenditure report is due to the CDE **no later than August 31, 2000.**
5. Any unexpended funds at the close of the grant period should be reported as "Deferred Revenue" on the Final Fiscal Report. Upon approval from CDE, unexpended MSDP balances can be incorporated into the next fiscal year's program through the Continuation Application process or other separate written approval.
6. LEAs may charge an indirect cost rate not to exceed the applicable CDE approved indirect cost rate.
7. Expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including but not limited to the Education Code of the State of California.
8. School sites that choose to continue their program shall submit to the CDE the required Continuation Application that includes program outcomes, achievements, and a plan for the next fiscal year. This year's application is **due no later than June 1, 2000.**

Third year schools and schools not continuing in the program are required to submit their End-of-Project Report that includes the program outcomes and achievements. The report form will be mailed to the third year schools in April 2000. This year's report is **due no later than June 30, 2000.**

9. The grantee shall comply with the enclosed General Assurances.
10. The enclosed Certification of Acceptance of Grant Conditions and the Drug-Free Workplace Certification forms should be signed and returned within 10 days after receipt of this letter to Diane Davis, Analyst, Middle Grades Networks Office, 560 "J" Street, Suite 260, Sacramento, CA 95814. Upon receipt of these forms, the first payment of your grant funds will be released. **Please allow four to six weeks for processing your payment.**
11. Funds will be released in three (3) increments: 50 percent upon receipt of the required forms (see Condition 10); 25 percent in January 2000; and the final 25 percent will be released in April 2000 for year 1 and year 2 schools. For schools completing their third year and Phase 2 schools, the final 25 percent will be released upon receipt of the End-of-Project Report.
12. **FAILURE TO COMPLY WITH THE CONDITIONS OF THIS GRANT MAY RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ISSUED.**

If you have program questions, please contact Penni Hansen, Consultant, (916) 322-3074 or Barbara Castillo, Consultant, (916) 322-2549. If you have budget questions, please contact Diane Davis, Analyst, at (916) 322-2363.

Sincerely,



Sonia Hernandez, Deputy Superintendent  
Curriculum and Instructional Leadership Branch

cc: Principal, School Site (No enclosures)  
Grant Site Coordinator, School Site (No enclosures)

Enclosures: General Assurances  
Certification of Acceptance of Grant Conditions  
Drug-Free Workplace Certification

2-b  
B32

JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA

**MINUTES OF THE REGULAR MEETING  
MONDAY, OCTOBER 4, 1999**

**OPEN PUBLIC SESSION**

CALL TO ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Knight at 6:00 p.m. on Monday, October 4, 1999, in the Education Center, 3924 Riverview Drive, Riverside, California.

ROLL CALL

Members of the Board present were:

**Mr. Sam Knight, President**  
**Mrs. Carolyn Adams, Clerk**  
**Mrs. Mary Burns, Member**  
**Mr. John Chavez, Member**  
**Mr. Ray Teagarden, Member**

STAFF PRESENT

Staff Advisers present were:

**Mrs. Benita B. Roberts, Superintendent**  
**Dr. DeWayne Mason, Assistant Superintendent Education Services**  
**Mr. Kent Campbell, Assistant Superintendent Personnel Services**  
**Mr. Rollin Edmunds, Assistant Superintendent Business Services**  
**Mrs. Pam Lauzon, Director, Business Services**  
**Mr. Memo Mendez, Director, Research & Categorical Projects**

**HEARING SESSION**

PUBLIC VERBAL  
COMMENTS

President Knight opened the Public Verbal Comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.

**CLOSED SESSION**

ADJOURN TO CLOSED  
SESSION

PRESIDENT KNIGHT ADJOURNED THE BOARD TO CLOSED SESSION IN THE SUPERINTENDENT'S OFFICE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/REASSIGNMENT/RELEASE/ RESIGNATION/RETIREMENT/COMPLAINTS; PERSONNEL REPORT #6, AND CONSIDER MENTOR TEACHER NOMINATIONS.

At 6:01 p.m., the Board recessed to Closed Session in the Superintendent's Office.  
At 7:00 p.m., the Board adjourned from Closed Session.

**OPENING OF REGULAR BOARD MEETING**

CALL TO ORDER

At 7:01 p.m., President Knight called the meeting to order in Public Session.

ROLL CALL

President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden.

FLAG SALUTE

President Knight led the audience in the Pledge of Allegiance.

INSPIRATIONAL  
COMMENT

Mr. Chavez made an inspirational comment.

## COMMUNICATIONS SESSION

### RHS STUDENT REPORT

Crystal Hadden, Rubidoux High student ambassador, reported the following: Back-to-School Night was held September 28 with an exceptional parent turnout. Students will be taking the SAT on October 9. The College and Career Faire is planned for October 26. The first edition of *The Talon* was released last week. The Delta Alliance Corps took Sweepstakes at both the Parade and Show held last Saturday. ROTC was awarded Second Place in the event as well. The annual Field Show is scheduled for Saturday, October 9. FFA will be attending the Farmers Fair October 11-17. The Volleyball team is 4 & 2 this season, and the Cross Country team was victorious at their last meet. The Varsity Football team won 21-18 at their last game. October 8 is Homecoming with many activities planned during this week including the Annual Parade on Mission Boulevard.

### JVHS STUDENT REPORT

Joshua Johnson, Jurupa Valley High student ambassador, reported the following: The school newspaper was released last Friday, with Aganda Gathright as the star of the school for the month. The new quad area looks exceptional with new trees, plants and sitting spaces. The school will receive \$750,000 in Digital High School funds to grow in the area of technology. The school may also be awarded the California State San Bernardino Partner of Improving Academic Achievement grant specifically focused on improving academics and raising college entrance rates. Funding has also been received for a class to raise overall SAT scores. Over 150 students will be taking the PreSAT. On October 6, over 100 students will be taking the ASVAP test to determine abilities for all branches of the service. The Pathways program begins this week to assist students in choosing a career. Homecoming is scheduled for October 23. The girls' volleyball team is undefeated, with an 8-0 record. They will compete against Santiago on October 6. The varsity football team defeated Poly 14-13.

### ADOPT RESOLUTION #00/08, COMMITMENT TO A DRUG-FREE COMMUNITY

The Director of Research and Categorical Projects announced that students and staff districtwide will be wearing red ribbons and participating in various drug-free activities as a visible sign of their support of Red Ribbon Week, October 23-31, 1999. He asked the Board to adopt Resolution #00/08, Commitment to a Drug-Free Community, contained in the supporting documents to demonstrate support of this annual celebration.

MRS. ADAMS MOVED THE BOARD ADOPT RESOLUTION #00/08, COMMITMENT TO A DRUG-FREE COMMUNITY. MRS. BURNS SECONDED THE MOTION. The Director of Research and Categorical Project explained to Mr. Chavez that the reason for the adoption of a resolution each year concerning Red Ribbon Week is to renew and remind students of the importance of the District's commitment to a drug free environment. However, he indicated that he will review the possibility of a permanent declaration that would not require an annual Board adopted resolution. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

### ACCEPT DONATIONS -Motion #54

The Assistant Superintendent Business Services requested approval of the four donations listed: MRS. ADAMS MOVED THE BOARD ACCEPT DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$208.00 FROM MR. EDUARDO CESENA FOR INSTRUCTIONAL SUPPLIES IN HIS CLASSROOM AT SUNNYSLOPE; 2 MACINTOSH CLASSIC COMPUTERS OF AN UNDETERMINED VALUE FROM MS. HARRIET HULING FOR SUNNYSLOPE ELEMENTARY; \$66.60 FROM LIFETOUCH NATIONAL SCHOOL STUDIOS FOR STUDENT FIELD TRIPS, AWARDS AND INCENTIVES AT SUNNYSLOPE, AND \$1,000 FROM FORECAST HOMES OF RANCHO CUCAMONGA FOR THE MISSION MIDDLE SCHOOL MANO PROGRAM. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. -35-

ADMINISTRATIVE  
REPORT

The Superintendent reported that at the last Board meeting, Mr. Chavez raised an issue concerning student usage of showers at the middle school level, in particular, at Jurupa Middle School. She stated that the district is aware of why the showers are not being used; however, the cost to reinstate their usage has not, as yet, been determined, and the survey of shower usage at the middle school level in surrounding school districts is pending.

The Superintendent announced that the Jurupa Council PTA plans to hold their second annual "Jurupa Goes Back to School" community event on Saturday, October 16, 1999 from 9:00 a.m. until 4:00 p.m. at the Jurupa Valley Sheriff's Sub-Station. She noted that PTA's from each of the District's schools will be represented with a booth to promote their annual membership drive, and the District has been invited to sponsor a booth as well. The Superintendent asked interested Board members to indicate their time preferences for representing the District on this date.

The Superintendent thanked Mr. Tony Cummings, *Jurupa This Week* reporter, for his photograph of the New Education Center Groundbreaking Ceremony.

PUBLIC VERBAL  
COMMENTS

President Knight opened the Public Verbal Comments session and asked that comments be limited to five minutes.

Mr. Ron Covington, grandparent of a Jurupa Valley High student, brought to the Board's attention that a bus arrived 1 1/2 hours late to pick up the Jr. Varsity football team in a poorly lighted area following a game in San Bernardino. He asked that the Board request administration to review their process for telephone contact when unforeseen circumstances occur and students are going to return later than expected. Mr. Covington apologized to Mr. Teagarden for contacting his home during this troublesome circumstance. In addition, Mr. Covington asked the Board to investigate the circumstances relating to a bus driver who picked up band students early during a recent game because of an overtime issue.

BOARD MEMBER  
COMMENTS

Mrs. Adams thanked the West Riverside Elementary kindergarten class and their teacher, Ms. Bolz, for the card and picture that they sent to her thanking her for the visit to their classroom.

Mr. Chavez shared briefly concerning the CSBA Masters in Governance Program session that he attended on Friday, October 1, 1999 at the Riverside County Office of Education. "Human Resources" was the topic for the day. He emphasized the importance of learning more about their role as Board members.

At the request of Mr. Chavez, the Superintendent indicated that she will make certain that Board members receive a copy of the annual CBEDS report that is used to determine various state funding allocations. She commented that the concern raised about the notification of parents who may be waiting at the school site for a bus to return will be addressed with appropriate administrative staff. In addition, the Superintendent and President Knight stated to Mr. Chavez that although the district has a doctor present at all high school football games, CIF requires that a doctor be present for league games only; however, the game in question where a student was injured was a pre-season game in San Bernardino and a doctor would not have been required. The Superintendent noted that she will research whether an agreement can be formed so that all participating schools ensure the presence of a doctor whenever football games are played.

BOARD MEMBER  
COMMENTS  
(CONTINUED)

The Assistant Superintendent Business Services reported to the Board that the incident involving a bus driver requesting students to leave early from a game did occur. He explained that the Transportation Department received a 2-3 day notice of the transportation need for this event, and the only bus driver available to work on this date had reached the State mandated limit of 16 hours of duty in a 24-hour period. She had no choice but to retrieve the students prior to the end of their event and return to the District. The Assistant Superintendent commented that the school did not follow the required process of notifying the Transportation Department two weeks prior to the event in order to avoid over scheduling of any one bus driver. Therefore, with only one driver on duty that day, the Transportation Department did their best to meet the transportation request on short notice.

The Assistant Superintendent Business Services responded to the grandparent's issue concerning the bus arriving late to pick up students in San Bernardino. He explained that the school requested a 44 passenger bus. However, when the bus arrived, there were 65 students. Therefore, because of the school's erroneous request, the driver had to return and locate a larger bus to accommodate the additional students.

President Knight expressed his appreciation to District staff and community members for attending the recent groundbreaking ceremony for the new Education Center. He thanked the Superintendent for planning this outstanding event, and he thanked Mr. Tony Cummings, *Jurupa This Week*, for his coverage of the event as well. President Knight expressed his appreciation to Mr. Chavez and Mrs. Adams for attending the Masters in Governance Human Resources session on October 1, with four additional sessions to follow. He noted that their next meeting is scheduled for October 29 in San Bernardino. President Knight remarked that Mrs. Burns is scheduled to attend the sessions as well; however, she was out of town on October 1 and will complete a makeup session.

### ACTION SESSION

APPROVE ROUTINE  
ACTION ITEMS BY  
CONSENT  
-Motion #55

MR. CHAVEZ MOVED THE BOARD APPROVE/ADOPT/AFFIRM ROUTINE ACTION ITEMS A 1-10 AS PRINTED: MINUTES OF SEPTEMBER 20, 1999 REGULAR MEETING; PURCHASE ORDERS; DISBURSEMENT ORDERS; AGREEMENTS; NON-ROUTINE FIELD TRIP REQUEST FOR VAN BUREN SIXTH GRADE STUDENTS TO ATTEND SCIENCE SCHOOL IN GARNER VALLEY NOVEMBER 1-4, 1999; NON-ROUTINE FIELD TRIP REQUEST FOR SIX JURUPA VALLEY HIGH STUDENTS TO PARTICIPATE IN AN AGRICULTURE EVENT IN PHOENIX, ARIZONA DECEMBER 27, 1999 THROUGH JANUARY 2, 2000; NON-ROUTINE FIELD TRIP REQUEST FOR 80 JURUPA VALLEY STUDENTS TO PARTICIPATE IN AN AGRICULTURE EVENT IN INDIO FEBRUARY 21-27, 2000; NON-ROUTINE FIELD TRIP REQUEST FOR 20 JURUPA VALLEY STUDENTS TO PARTICIPATE IN AN AGRICULTURE JUDGING CONTEST MARCH 3-5, 2000 AT THE UNIVERSITY OF CALIFORNIA, DAVIS; NON-ROUTINE FIELD TRIP REQUEST FOR 35 JURUPA VALLEY STUDENTS TO ATTEND AN AGRICULTURE EVENT IN FRESNO, CA APRIL 5-11, 2000, AND NON-ROUTINE FIELD TRIP REQUEST FOR 35 JURUPA VALLEY HIGH STUDENTS TO TRAVEL TO SAN LUIS OBISPO TO PARTICIPATE IN AN AGRICULTURE EVENT MAY 5-6, 2000. MRS. ADAMS SECONDED THE MOTION.

APPROVE ROUTINE  
ACTION ITEMS BY  
CONSENT  
-Motion #55  
(CONTINUED)

The Assistant Superintendent Business Services responded to the question by Mr. Chavez on Agenda Item A-2, Page 2, concerning the purchase of a new maintenance vehicle listed in the Purchase Order supporting documents rather than going through the bidding process and being brought before the Board for approval. He explained that the Board did approve a small portion of one-time block grant funds to be allocated for a needed replacement vehicle in the maintenance department. However, he stated that the District's general practice of requesting the Board's authorization of the actual purchase had apparently not been followed.

The Assistant Superintendent Education Services responded to the question by Mr. Chavez concerning the \$4,000 expenditure listed in the supporting documents, A-2, Page 3, Purchase Order #19633, for staff lunches. He noted that this expenditure was more than likely for the 1,000 lunches that were provided for staff at one of the three staff inservice days scheduled for the 1999/2000 school year. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

ADOPT AT 2ND  
READING NEW &  
REVISED BOARD  
POLICIES: REG. 6002,  
AND POLICIES 1230,  
1231, 4103, 4203, 4303,  
4403, 4503, 4603, 4703 &  
4112  
-Motion #56

The Superintendent recommended adoption at second reading of the set of new and revised Board Policies.

MR. CHAVEZ MOVED THE BOARD ADOPT AT SECOND READING REGULATION 6002, DAILY SCHOOL SCHEDULES 1999-2000; POLICY 1230, PARENT ORGANIZATIONS; POLICY 1231, VOLUNTEERS IN SCHOOLS, POLICIES, 4103, 4203, 4303, 4403, 4503, 4603, 4703, CLEARANCE AND APPOINTMENTS, AND 4112, MAINTENANCE OF CRIMINAL RECORDS CHECKS. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE AT 1ST  
READING REVISED  
REGULATIONS 1230 &  
5152  
-Motion #57

The Superintendent stated that only one reading is required for Board Regulations, and she recommended approval at first reading of revised regulations 1230 and 5152. MR. TEAGARDEN MOVED THE BOARD APPROVE AT FIRST READING UPDATED REGULATION 1230, RECOGNIZED PARENT ORGANIZATIONS, AND UPDATED REGULATION 5152, RECOGNIZED STUDENT ORGANIZATIONS. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE AT 1ST  
READING REG. 1902;  
REG. 5122; POLICY &  
REG. 5140; POLICIES  
5144 & 6133; POL & REG  
6405.4; POL & REG 6406;  
POL & REG 6503  
-Motion #58

The Superintendent asked for the Board's approval at first reading of the list of policies with brief explanations provided for each Policy and Regulation listed.

MR. TEAGARDEN MOVED THE BOARD APPROVE AT FIRST READING REGULATION 1902, UNIFORM COMPLAINT PROCEDURES; REGULATION 5122, PROMOTION/ACCELERATION/RETENTION; POLICY & REGULATION 5140, STUDENT FREEDOM OF EXPRESSION; POLICY 5144, DURATION OF EXPULSION ORDER; POLICY 6133, STUDENT PUBLICATIONS; POLICY & REGULATION 6405.4, ALCOHOL AND OTHER DRUGS; POLICY & REGULATION 6406, HOME INSTRUCTION; POLICY & REGULATION 6503, CHARTER SCHOOLS. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADJOURN TO CLOSED  
SESSION

At 7:55 p.m., President Knight adjourned the meeting to Closed Session to discuss the next item, Approve 1999-2000 Mentor Teachers. At 7:55 p.m., President Knight reconvened the meeting.

APPROVE 1999-2000  
MENTOR TEACHERS  
-Motion #59

The Assistant Superintendent Education Services commented that the Mentor Teacher program has been in existence for approximately 15 years with funding provided by the State, and at this time the recommendation is to re-appointment three curriculum standards mentors and appoint the three new nominees endorsed by the District Mentor Selection Committee as discussed in Closed Session.

MR. TEAGARDEN MOVED THE BOARD APPROVE THREE, AND REAPPOINT THREE, CURRICULUM STANDARDS MENTOR AS RECOMMENDED IN CLOSED SESSION. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PURCHASE  
OF DISTRICTWIDE  
"WINDOWS ON  
SCIENCE PROGRAM"  
-Motion #60

The Assistant Superintendent Business Services explained that the "Windows on Science Program" selected by several elementary and middle schools is available through McGraw-Hill for a total cost of \$40,901.24. He noted that the program will be paid for through the State's Science Laboratory Materials and Equipment fund.

MR. CHAVEZ MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #19603 TO OPTICAL DATA/MCGRAW-HILL FOR THE PURCHASE OF THE WINDOWS ON SCIENCE PROGRAM IN THE AMOUNT OF \$40,901.24. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PURCHASE  
OF LAWN MOWER FOR  
GROUNDS DEPT.  
-Motion #61

The Assistant Superintendent Business Services stated that a ten-year-old Hustler Lawn Mower is in need of replacement as it is no longer cost effective to request repairs. He asked for the Board's approval to purchase a new John Deere 935 Lawn Mower from Empire Equipment of Perris, CA as the low quote for a total cost of \$13,650.85.

MR. TEAGARDEN MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #19620 TO EMPIRE EQUIPMENT OF PERRIS, CALIFORNIA, FOR ONE JOHN DEERE 935 LAWN MOWER IN THE AMOUNT OF \$13,650.85 (INCLUDING TAX). MRS. ADAMS SECONDED THE MOTION. At the request of Mr. Teagarden, the Assistant Superintendent Business Services compared the quote process to the legal bidding process. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

APPROVE C. O. #1 BID  
#00/02L NEW  
EDUCATION CENTER  
-Motion #62

The Assistant Superintendent Business Services reviewed that due to the complexities of the very complicated bidding process for the 21 prime contractors and alternates for the new Education Center, it was necessary to make minor increases and decreases in relating categories. Therefore, he indicated that Change Order #1 for Bid #00/02L completes these minor adjustments in cost and changes the date for the completion of the project by five (5) days resulting in an increase of total project cost of \$12,428 or \$6,174,722. MR. TEAGARDEN MOVED THE BOARD APPROVE CHANGE ORDER #1 FOR JURUPA UNIFIED SCHOOL DISTRICT'S NEW EDUCATION CENTER -- BID #00/02L FOR THE CATEGORIES AND AMOUNTS INDICATED FOR A TOTAL PROJECT COST INCREASE OF \$12,428 AND A TOTAL PROJECT COST OF \$6,174,722. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL  
REPORT #6 W/INSERT  
-Motion #63

The Assistant Superintendent Business Services recommended approval of Personnel Report #6, with Insert I, pages 10-18. MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #6, WITH INSERT I PAGES 10-18. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.



REVIEW ROUTINE  
INFORMATION  
REPORTS

The Superintendent reminded the Board that according to the "Schedule to Conduct Board Meetings for the 1999-00 School Year" the next meeting will be held at Sky Country Elementary School on October 18, 1999.

**ADJOURNMENT**

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 8:05 p.m.

**MINUTES OF THE REGULAR MEETING OF OCTOBER 4, 1999  
ARE APPROVED AS**

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\_\_\_\_\_  
**President**

\_\_\_\_\_  
**Clerk**

\_\_\_\_\_  
**Date**



RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/18/1999 - 10/01/1999  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 10/01/99  
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P19288	100	178 00	GENERAL SUPPORT GROUNDS	OASIS IRRIGATION & LANDSCAP	MAINT-SUPPLIES		1,129.52
P19306	100	178 00	GENERAL SUPPORT GROUNDS	AA EQUIPMENT	MAINT-EQUIPMENT RENTAL		633.57
P19400	100	178 00	GENERAL SUPPORT GROUNDS	AUTOMATIC IRRIGATION SERVIC	MAINT-REPAIRS		286.16
P19446	100	178 00		CORPORATE EXPRESS (HANSON D	WHSE-STOCK		2,172.35
P19447	100	178 00		PIONEER STATIONERS INC	WHSE-STOCK		6,335.38
P19484	100	178 00	GENERAL SUPPORT GROUNDS	AA EQUIPMENT	MAINT-EQUIPMENT RENTALS		452.55
P19493	100	178 00	GENERAL SUPPORT GROUNDS	HOME DEPOT	MAINT-GENERATOR & SUPPLIES		500.63
P19494	100	178 00	GENERAL SUPPORT GROUNDS	UNITED GREEN MARK, INC.	GROUNDS-SUPPLIES		582.17
P19590	100	178 00	GENERAL SUPPORT OPERATIONS UT	CO-MATRIX	EC-PA-TELEPHONE SYSTEM		520.00
P19592	100	178 00		LINDOW MANUFACTURING CO.	WHSE-STOCK		1,152.17
P19593	100	178 00		OFFICE DEPOT	WHSE-STOCK		7,866.61
P19595	100	178 00	INSTRUCTION-UNGRADED	KINKOS	EC-OPEN PO-OFFICE SUPPLIES		4,500.00
P19597	100	178 00	GENERAL SUPPORT GROUNDS	WARNER WATER WORKS, INC.	GROUNDS-STREET SWEEPER		375.00
P19602	100	196 00	CHOIR	SOUTHEASTERN APPAREL	RHS-CHOIR SERVICES		1,114.66
P19609	100	178 00	FACILITIES - FACILITIES	CULVER-NEWLIN INC	SC-CLASSROOM TABLES		603.40
P19616	100	622 00	INSTRUCTION GENERAL EDUCATION	VIRCO MANUFACTURING COMPANY	RHS-CLASSROOM FURNITURE		1,425.53
P19672	100	196 00	INSTRUCTION GENERAL EDUCATION	RIVERSIDE OFFICE SUPPLY	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		3,700.00
P19673	100	192 93	INDEPENDENT STUDY SUMMER SCHO	FOLLETT EDUCATIONAL SERVICE	LC-INSTRUCTIONAL MATERIALS		584.33
P19675	100	196 00	INSTRUCTION GENERAL EDUCATION	AMERICAN OFFICE EQUIPMENT	RHS-COPIER RENTALS		12,500.00
P19678	100	178 00	ASSESS./TEST. TRAINING ALL GR	STATER BROTHERS	IMC-OPEN PO-OFFICE SUPPLIES		500.00
P19679	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	CTB/MACMILLAN/MCGRAW HILL	EC-TESTING MATERIALS		1,266.87
P19683	100	000 00	INSTRUCTION-SELF CONTAINED K-	OAK TREE PRODUCTS (BOB FARE	SA-TROPHY CASE		1,373.81
P19690	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	TROXELL COMMUNICATIONS INC.	EC-OFFICE SUPPLIES		299.01
P19693	100	000 00	INSTRUCTION-SELF CONTAINED K-	LOS RIOS RANCHO	SA-FIELD TRIP		460.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/18/1999 - 10/01/1999  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 10/01/99  
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P19694	100	178	00	ASSESS./TEST. TRAINING ALL GR VIRCO MANUFACTURING COMPANY	IMC-CHAIRS		712.57
P19696	100	197	00	SEARS	JVHS-INSTRUCTIONAL MATERIALS		855.48
P19698	100	196	00	SCIENCE	GRA SCANTRON		595.53
P19711	100	196	00	FINE ARTS - ART	GRA AARDVARK CLAY		399.43
P19714	100	197	00	FINE ARTS - ART	GRA MARINA MUSIC SERVICE		220.89
P19716	100	178	00	GENERAL SUPPORT OPERATIONS UT INTERNATIONAL RUBBISH SERVI	EC-OPEN PO-RUBBISH SERVICE		500.00
P19718	100	196	00	SUPPORT SVC-INSTRCT.SUPP-SCH	HUMAN COMPUTERS		1,324.25
P19719	100	197	00	SUPPORT SVC-INSTRCT.SUPP-SCH	GRANT ENTERPRISES		2,065.21
P19723	100	178	00	INSTRUCTIONAL SUPPORT CURRICU CORPORATE EXPRESS (HANSON O	IMC-OFFICE SUPPLIES		412.10
P19728	100	196	00	MILITARY / ROTC	GRA HIGUCHI TAILOR SHOP		900.00
P19729	100	196	00	MILITARY / ROTC	GRA NASH'S TROPHIES & RIBBONS		400.00
P19730	100	196	00	MILITARY / ROTC	GRA ORIO CLEANERS		500.00
P19731	100	000	00	INSTRUCTION-SELF CONTAINED K- WILD ANIMAL PARK	SA-FIELD TRIP		965.00
P19754	100	194	00	SCHOOL ADMINISTRATION	DAVE BANG ASSOCIATED, INC.		913.72
P19758	100	197	00	INTER-SESSION	GRA CALIFORNIA TOOL & WELDING		250.00
P19759	100	197	00	FINE ARTS - DRAMA	GRA SAMUEL FRENCH, INC.		418.53
P19760	100	178	00	GENERAL SUPP DISTR ADMIN PERS MICRO WAREHOUSE	WR-INSTRUCTIONAL MATERIALS		337.26
P19766	100	178	00	FACILITIES - FACILITIES	R.I.S. ELECTRIC INC.		14,950.00
P19767	100	194	00	SCHOOL ADMINISTRATION	OFFICEMAX		215.49
P19769	100	178	00	GEN SUPPORT DIST ADMIN SAFETY RADIO SHACK	EC-EMERGENCY LIGHT/BATTERIES		917.07
P19802	100	197	00	SUPPORT SVC-INSTRCT.SUPP-SCH	N-SYNCH TECHNOLOGIES		1,553.67
P19804	100	178	00	GENERAL SUPPORT OPERATIONS UT NEXTEL	EC-TELEPHONE SERVICE		1,386.47
P19819	100	178	00	INSTRUCTIONAL SUPPORT CURRICU SCANTRON	IMC-TESTING MATERIALS		1,277.92
P19841	100	178	00	GENERAL SUPPORT OPERATIONS UT NEXTEL	EC-TELEPHONE SERVICES		1,386.47

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 10/01/99  
 PAGE: 3

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/18/1999 - 10/01/1999  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P19842	100	000 00	INSTRUCTION-SELF CONTAINED K-	RILEY'S APPLE FARM	SS-FIELD TRIP		478.50
P19860	100	178 00	GENERAL SUPPORT OPERATIONS CU D & M	DRUM COMPANY	MAINT-OPERATIONAL SUPPLIES		637.88
P19867	100	178 00	CENTRALIZED DATA PROCESSING -	MACHAREHOUSE	EC-SOFTWARE		332.95
P19868	100	622 00	FACILITIES - FACILITIES	GRANT ENTERPRISES	VB-FILE CABINET		513.84
P19871	100	194 00	SCHOOL ADMINISTRATION	COM SER CO	LC-2 WAY RADIO		398.68
P36277	100	178 00		BLUE CROSS	99/00 INSURANCE PREMIUMS		463,995.14
P36278	100	178 00		InterValley Health Plan	99/00 INSURANCE PREMIUMS		1,245,547.80
							-----
							FUND TOTAL 1,795,695.57
							TOTAL NUMBER OF PURCHASE ORDERS 55
P19661	101	178 00	TECHNOLOGY LITERACY CHALLENGE	TECHWORKS	EC-INSTRUCTIONAL MATERIALS		7,064.09
P19662	101	178 00	TECHNOLOGY LITERACY CHALLENGE D & D	SECURITY	EC-SECURITY KITS		6,134.21
P19663	101	190 00	HEALTHY START PREGNANT & PARE	MOTIVATIONAL SYSTEMS, INC.	JMS-EXTERIOR SIGN		770.84
P19664	101	178 00	SCIENCE LAB MATERIALS	OCEANSIDE PHOTO & TELESCOPE	JVHS-TELESCOPE		1,038.15
P19665	101	190 00	SCHOOL VIOLENCE REDUCTION/CON	DOMCO PRODUCTIONS	JMS-INSTRUCTIONAL MATERIALS		323.25
P19667	101	178 00	SCIENCE LAB MATERIALS	LEARNING SERVICES	RHS-INSTRUCTIONAL MATERIALS		746.71
P19669	101	178 00	SCIENCE LAB MATERIALS	SCIENCE KIT & BOREAL LABS	EC-MICROSCOPES		1,550.27
P19670	101	196 00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	WESTSIDE HARDWARE	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		500.00
P19677	101	181 00	IASA TITLE I BASIC GRANTS LOW	ANSMAR PUBLISHERS, INC.	MB-INSTRUCTIONAL MATERIALS		1,019.05
P19690	101	178 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	CORPORATE EXPRESS (HANSON O	EC-TRANSCRIBER		872.61
P19689	101	180 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	ANSMAR PUBLISHERS, INC.	IA-INSTRUCTIONAL MATERIALS		1,955.66
P19695	101	178 00	TECHNOLOGY LITERACY CHALLENGE	PRESENTATION PRODUCTS, INC.	EC-PROJECTOR		6,501.64
P19697	101	178 00	TECHNOLOGY LITERACY CHALLENGE	MACHAREHOUSE	IMC-LC-PA-SA-COMPUTER EQUIPMENT		9,589.93
P19700	101	172 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	BELLWORK ENTERPRISES	SA-INSTRUCTIONAL MATERIALS		4,966.79

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES  
09/18/1999 - 10/01/1999  
PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P19701	101	197 00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	LANTING HAY COMPANY	JVHS-INSTRUCTIONAL MATERIALS	5,572.83	
P19702	101	178 00	SCIENCE LAB MATERIALS	NASCO LEARNING FUN	JVHS-INSTRUCTIONAL MATERIALS	841.80	
P19703	101	178 00	SCIENCE LAB MATERIALS	VERNIER SOFTWARE	JVHS-INSTRUCTIONAL MATERIALS	1,002.08	
P19705	101	178 00	SCIENCE LAB MATERIALS	NASCO WEST INC	JVHS-INSTRUCTIONAL MATERIALS	808.13	
P19706	101	178 00	TECHNOLOGY LITERACY CHALLENGE	CASIO EDUCATION DIVISION	EC-AV EQUIPMENT	5,093.77	
P19707	101	178 00	IASA-TITLE II EISENHOWER	OMNITRON ELECTRONICS	JVHS-INSTRUCTIONAL MATERIALS	1,614.63	
P19708	101	178 00	SCIENCE LAB MATERIALS	ANNENBURG/MULTIMEDIA	JVHS-INSTRUCTIONAL MATERIALS	214.42	
P19717	101	178 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	READ NATURALLY	MLMS-INSTRUCTIONAL MATERIALS	533.36	
P19725	101	178 00	FEDERAL PRESCHOOL PROGRAM	LAKESHORE LEARNING MATERIAL	EC-TABLE	342.65	
P19733	101	197 00	STAFF DEVELOPMENT SB1882	RIVERSIDE CO. OFFICE OF EDU	JVHS-CONFERENCE	400.00	
P19738	101	180 00	IASA TITLE I BASIC GRANTS LOW	SCHOLASTIC BOOK CLUBS, INC.	IA-PERIODICALS & MAGAZINES	563.68	
P19739	101	178 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	EDUCATION FUNDING RESEARCH	EC-SUBSCRIPTIONS	298.00	
P19743	101	178 00	TECHNOLOGY LITERACY CHALLENGE	CORPORATE EXPRESS (HANSON D	EC-OPEN PO-OFFICE SUPPLIES	500.00	
P19744	101	189 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	CM SCHOOL SUPPLY CO.	IH-OPEN PO-INSTRUCTIONAL MATERIALS	300.00	
P19745	101	189 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	STATER BROTHERS	IH-OPEN PO-INSTRUCTIONAL MATERIALS	400.00	
P19746	101	189 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	CORPORATE EXPRESS (HANSON D	IH-OPEN PO-INSTRUCTIONAL MATERIALS	500.00	
P19748	101	183 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	VON'S MARKET (LIMONITE AVE)	PED-OPEN PO-INSTRUCTIONAL MATERIALS	750.00	
P19751	101	178 00	TECHNOLOGY LITERACY CHALLENGE	STATER BROTHERS	EC-OPEN PO-SUPPLIES	500.00	
P19752	101	189 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	K-MART (LIMONITE STORE)	IH-OPEN PO-INSTRUCTIONAL MATERIALS	300.00	
P19755	101	178 00	SCIENCE LAB MATERIALS	TRIARCH	JMS-MLMS-MMS-INSTRUCTIONAL MATERIALS	2,053.93	
P19757	101	178 00	TECHNOLOGY LITERACY CHALLENGE	TOP HAT TRAVEL	CONFERENCE - NEIL MERCURIUS	329.00	
P19762	101	197 00	VEA-VOC & APPL SECONDARY IIC	THERMAL-COOL	JVHS-REPAIR CONDENSER	2,472.04	
P19774	101	187 00	IASA TITLE I BASIC GRANTS LOW	ATLAS PEN AND PENCIL CORP.	WR-INSTRUCTIONAL MATERIALS	217.22	
P19778	101	178 00	IASA TITLE I BASIC GRANTS LOW	STATER BROTHERS	EC-OPEN PO-SUPPLIES	250.00	

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/18/1999 - 10/01/1999  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P19807	101	178	00	TECHNOLOGY LITERACY CHALLENGE	TROXELL COMMUNICATIONS INC.	IMC-PROJECTOR	8,853.82
P19808	101	178	00	TECHNOLOGY LITERACY CHALLENGE	POWER R INC.	EC-OFFICE SUPPLIES	533.36
P19810	101	178	00	EMERGENCY IMMIGRANT EDUCATION	CM SCHOOL SUPPLY CO.	TS-INSTRUCTIONAL MATERIALS	1,150.00
P19811	101	197	00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	B & B NURSERY	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS	750.00
P19812	101	197	00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	INLAND WHOLESALE FLOWER INC	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS	1,000.00
P19813	101	197	00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	HOME DEPOT	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS	1,000.00
P19818	101	178	00	EMERGENCY IMMIGRANT EDUCATION	ZOO-PHONICS, INC.	TS-INSTRUCTIONAL MATERIALS	920.62
P19844	101	178	00	EMERGENCY IMMIGRANT EDUCATION	CM SCHOOL SUPPLY CO.	SC-OPEN PO-INSTRUCTIONAL MATERIALS	299.98
P19845	101	178	00	EMERGENCY IMMIGRANT EDUCATION	CAPSTONE PRESS	PA-INSTRUCTIONAL MATERIALS	313.29
P19848	101	178	00	EMERGENCY IMMIGRANT EDUCATION	HEINLE AND HEINLE PUBLISHER	RHS-INSTRUCTIONAL MATERIALS	543.06
P19849	101	178	00	EMERGENCY IMMIGRANT EDUCATION	PERFECTION LEARNING CORP.	PA-INSTRUCTIONAL MATERIALS	219.49
P19850	101	178	00	EMERGENCY IMMIGRANT EDUCATION	SUNDANCE	PA-INSTRUCTIONAL MATERIALS	236.32
P19851	101	178	00	PL94-142 EDUC FOR ALL HANDICA	CSF/CEC & SPECIAL EDUCATION	CONF - SPECIAL ED RM. 15	1,100.00
P19852	101	178	00	EMERGENCY IMMIGRANT EDUCATION	SCHOLASTIC BOOK CLUB	PA-INSTRUCTIONAL MATERIALS	258.92
P19853	101	178	00	EMERGENCY IMMIGRANT EDUCATION	OXFORD UNIVERSITY PRESS	VB-DICTIONARIES	1,747.54
P19854	101	178	00	EMERGENCY IMMIGRANT EDUCATION	CURRICULUM ASSOCIATES, INC.	VB-INSTRUCTIONAL MATERIALS	328.06
P19855	101	178	00	EMERGENCY IMMIGRANT EDUCATION	SMART & FINAL IRIS CO	EC-OPEN PO-OFFICE SUPPLIES	500.00
P19857	101	178	00	EMERGENCY IMMIGRANT EDUCATION	ROHAC, RON	EC-OFFICE SUPPLIES	2,250.00
P19859	101	178	00	EMERGENCY IMMIGRANT EDUCATION	IMAGINE THAT	TS-INSTRUCTIONAL MATERIALS	2,764.95
P19862	101	178	00	SCIENCE LAB MATERIALS	LA PINE SCIENCE	JMS-MMS-MLMS-INSTRUCTIONAL MATERIALS	1,694.91
P19869	101	189	00	SPPT.SVC.-SP.PROJECTS-SCH IMP	TROXELL COMMUNICATIONS INC.	IH-OVERHEAD CART	226.28
P19876	101	185	00	CA PUBLIC SCHOOLS LIBRARY ACT	NATIONAL SCHOOL PRODUCTS	TS-REFERENCE BOOKS	1,640.49
P19877	101	185	00	CA PUBLIC SCHOOLS LIBRARY ACT	EDUCATIONAL RESOURCES - ORD	TS-REFERENCE BOOKS	2,157.16
FUND TOTAL							99,378.99

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS	
P19584	103	178	00	GEN SUPPORT TRANS-HOME TO SCH FRITZ FORD		TRANS-VEHICLE REPAIRS	61	1,434.16
P19587	103	178	00	GEN SUPPORT TRANS-HOME TO SCH ALL CITIES STEEL & FABRICAT		TRANS-VEHICLE REPAIRS		240.00
FUND TOTAL							-----	1,674.16
TOTAL NUMBER OF PURCHASE ORDERS							2	
P18395	105	196	00	SELF-CONTAINED CLASSROOM GRA MODERN SCHOOL SUPPLIES, INC		RHS-CLASSROOM EQUIPMENT		860.92
P19674	105	177	00	INSTRUCTION GENERAL EDUCATION N-SYNCH TECHNOLOGIES		PER-RHS-OFFICE SUPPLIES		644.24
P19840	105	183	00	FACILITIES - FACILITIES ASTRO BUSINESS SOLUTION, IN		PED-COPIER EQUIPMENT		2,822.51
P19866	105	188	00	INSTRUCTION GENERAL EDUCATION SOFTWARE SPECTRUM		SC-INSTRUCTIONAL MATERIALS		419.74
P19873	105	173	00	INSTRUCTION GENERAL EDUCATION HOUGHTON MIFFLIN CO-ORDER D		GH-TEXTBOOKS		1,103.24
FUND TOTAL							-----	5,850.65
TOTAL NUMBER OF PURCHASE ORDERS							5	
P19666	106	196	00	SECURITY/ATHLETICS RIVERSIDE CO. SHERIFF'S DEP		RHS-DANCE SECURITY		389.76
P19704	106	196	00	FINE ARTS - MUSIC GRA C & L DESIGNS		RHS-EQUIPMENT REPLACEMENT		1,980.00
P19856	106	178	00	INSTRUCTION-FINE ARTS-MUSIC K ALTA LOMA MUSIC STORE		EC-OPEN PO-MUSICAL REPAIRS		500.00
FUND TOTAL							-----	2,869.76
TOTAL NUMBER OF PURCHASE ORDERS							3	
P19314	119	178	00	GENERAL SUPPORT, MAINTENANCE, AIR COLD SUPPLY INC		MAINT-SUPPLIES		604.95
P19329	119	178	00	GENERAL SUPPORT, MAINTENANCE FOURTH STREET ROCK CRUSHER		MAINT-RHS-SUPPLIES		345.47
P19456	119	178	00	GENERAL SUPPORT, MAINTENANCE, VISTA PAINT		MAINT-SUPPLIES		1,151.70
P19492	119	178	00	GENERAL SUPPORT, MAINTENANCE CHATFIELD-CLARKE COMPANY		MAINT-SUPPLIES		312.48

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/18/1999 - 10/01/1999  
PURCHASES OVER \$200

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION
P19495	119	178	00	GENERAL SUPPORT, MAINTENANCE	TRICO DISPOSAL, INC.	MAINT-CR-ROLL-OFF DUMPSTERS 8,716.54
P19497	119	178	00	GENERAL SUPPORT, MAINTENANCE	PORTER BOILER SERVICE	MAINT-RHS-REPAIRS OF HOT WATER BOILE 3,784.00
						FUND TOTAL 14,915.14
						TOTAL NUMBER OF PURCHASE ORDERS 6
P19720	140	178	00	INSTRUCTION GENERAL EDUCATION NATIONAL TEXTBOOK COMPANY	EC-TEXTBOOKS	353.96
P19721	140	178	00	INSTRUCTION GENERAL EDUCATION MCDUGAL LITTEL & CO.	EC-TEXTBOOKS	2,893.41
						FUND TOTAL 3,247.37
						TOTAL NUMBER OF PURCHASE ORDERS 2
P19780	600	178	00	AUXILIARY PROGRAM FOOD SERVIC BRINK'S, INCORPORATED	FS-OPEN PO-BRINKS ARMORED PICK-UP	3,400.00
						FUND TOTAL 3,400.00
						TOTAL NUMBER OF PURCHASE ORDERS 1
P17872	930	178	00	GENERAL SUPPORT, MAINTENANCE, INFOTOX, INC.	MAINT-ASBESTOS WORK	1,025.00
P19325	930	178	00	GENERAL SUPPORT-PLANT MAINT.	TRUELINE	5,950.00
P19498	930	178	00	GENERAL SUPPORT-PLANT MAINT.	CONTRACT CARPET COMPANY	3,867.00
P19582	930	178	00	GENERAL SUPPORT-PLANT MAINT.	CONTRACT CARPET COMPANY	6,105.00
P19594	930	178	00	GENERAL SUPPORT-PLANT MAINT.	HOME DEPOT	527.54
P19596	930	178	00	GENERAL SUPPORT-PLANT MAINT.	HOME DEPOT	747.15
						FUND TOTAL 18,221.69
						TOTAL NUMBER OF PURCHASE ORDERS 6

141 PURCHASE ORDERS OVER

\$200.00 FOR A TOTAL AMOUNT OF ..... + 1,945,253.33

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COUNTY: 33 RIVERSIDE  
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REPORT OF PURCHASES

09/12/1999 - 10/01/1999  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
				PURCHASE ORDERS TO BE RATIFIED	
				86 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF 8,046.30
				227 PURCHASE ORDERS	FOR A GRAND TOTAL OF 1,953,299.63

*Bob [Signature]*

RECOMMEND APPROVAL: \_\_\_\_\_  
 Director of Purchasing

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/18/1999 - 10/01/1999  
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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D10021	100	178 00	PUPIL SRVCES-HEALTH	RIVERSIDE CO. OFFICE OF EDU	D35399 CONF 9/99 1 EMP	20.00
D10027	100	178 00	GEN SUPP DIST ADMIN FISCAL SE CAS80		D35405 CONF 10/99 2 EMPS	290.00
D10044	100	178 00	GENERAL SUPP DISTR ADMIN PERS DEPARTMENT OF GENERAL SERVI		D36262 ADMINISTRATIVE HEARING	62.00
D10047	100	188 00	GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES		D36263 WATER SERVICES - AUGUST	15,726.48
D10061	100	178 00	GENERAL SUPPORT DISTR ADMIN A PFAFF, JAN		D35496 MILEAGE REIMB.	102.67
D10063	100	178 00	GENERAL SUPPORT OPERATIONS UT QWEST/LCI		D35497 PHONE CHARGES FOR PER END 8/2	4.53
D10065	100	178 00	GENERAL SUPPORT OPERATIONS UT PACIFIC TELEPHONE		D35498 PHONE CHARGES FOR MAY THRU AU	115.74
D10071	100	178 00	GENERAL SUPP DISTR ADMIN PERS TOPPS, LA'SHELL		D35502 REIMB. FOR FINGERPRINTS	12.00
D10072	100	178 00	GENERAL SUPP DISTR ADMIN PERS LOYND, RAMONA GAY		D35503 REIMBURSEMENT FOR FINGERPRINT	12.00
D10073	100	178 00	GEN SUPPORT DIST ADMIN SUPERI ACSA FOUNDATION FOR		D35406 CONF 3/99 1 EMP	201.00
D10074	100	178 00	GEN SUPPORT DISTR ADMIN FACIL THE KEN BLANCHARD COMPANIES		D35408 CONF 12/99 1 EMP	800.00
D10075	100	178 00	CEN SUPPORT DISTR ADMIN FACIL RADISSON HOTEL		D35409 CONF 12/99 1 EMP	212.16
D10119	100	177 00	INSTRUCTION-SELF CONTAINED K- TRUNNELL, JULIA		D35504 REIMB. FOR SUPPLIES	79.37
D10124	100	178 00	INST. SUPPORT CURR. STAFF DEV RIVERSIDE CO. OFFICE OF EDU		D35411 CONF 9/24/99 1 EMP	15.00
D10125	100	178 00	GENERAL SUPPORT DISTRICT ADM RIVERSIDE CO. OFFICE OF EDU		D35412 CONF 7 EMPS 12/99	700.00
D10126	100	178 00	HEALTH & WELFARE INSURANCE S.M.A.		D36269 CLAIM CHECK REG.9/16-9/22/99	42,992.23
D10162	100	191 00	AVID	BEAL, LAURA	D36264 MILEAGE REIMBURSEMENT	49.60
D10163	100	178 00	DISTRICT ADMINISTRATION PURCH GLASS, TERRY L		D36265 MILEAGE REIMBURSEMENT JUNE-SE	62.65
D10164	100	178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D36266 REIMBURSEMENT-MAT./BLUEPRINT	35.28
D10166	100	188 00	INSTRUCTION-SELF CONTAINED K- DALLAS DARWIN		D36268 REIMB. FOR INSTRUCTIONAL MATE	24.30
D10168	100	178 00	GEN SUPPORT DIST ADMIN SUPERI CSBA		D35414 CONF 12/99 1 EMP	360.00
D10170	100	178 00	GEN SUPP DIST ADMIN FISCAL SE CAS80 VENDOR SHOW		D35416 CONF 10/99 2 EMPS	90.00
D10173	100	196 00	AVID	CURTIS, DEVI	D35857 CONF 8/99 1 EMP	135.84
D10222	100	178 00	GEN SUPPORT DIST ADMIN SUPERI CSBA		D35860 CONF 12/99 1 EMP	463.00

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REPORT OF PURCHASES

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D10223	100	177	00	INSTRUCTION-SELF CONTAINED K- FLORES BARBARA	D3 271 REIMB.INSTRU. MATERIALS	92.08
D10229	100	178	00	GENERAL SUPPORT OPERATIONS CU CULVERSON KYLE	D36276 REIMB. MILEAGE	3.50
D10234	100	178	00	GENERAL SUPPORT DISTR ADMIN A RUSSELL KAREN	D35507 K. RUSSELL REIMB. MILEAGE	131.20
D10236	100	178	00	INSTRUCTIONAL SUPPORT CURRICU WALLACE, BERTHA	D35509 B. WALLACE REIMB. MILEAGE	51.62
D10237	100	191	00	AVID STEVENS, TERRI	D35510 T. STEVENS REIMB. MILEAGE	62.00
D10244	100	191	00	CTEI RIDDER SUSAN	D35518 S. RIDDER REIMB. FOR REFRESHMENTS	32.87
D10245	100	191	00	SATURDAY SCHOOL SANCHEZ, LORRAINE	D35519 L. SANCHEZ REIMB FOR REFRESHMENTS	117.95
D10246	100	178	00	GEN SUPPORT DISTR ADMIN FACIL NEEDHAM, RON	D35520 REIMB. R. NEEDHAM - PRINTER CABLE	26.93
D10249	100	178	00	GENERAL SUPP DISTR ADMIN PERS PENALOZA, SANDRA	D35524 REIMB. S. PENALOZA - CHEST X-RAY	75.00
D10251	100	196	00	SOCIAL SCIENCE GRA SCHOLASTIC, INC.	D35526 SCHOLASTIC UPDATE	25.29
D10252	100	178	00	GENERAL SUPPORT OPERATIONS UT UTILITY RESOURCE MGMT GROUP	D35527 ELEC. SAV. 7/27-8/25/99	7,056.39
D10279	100	178	00	INSTRUCTIONAL SUPPORT CURRICU CEEA	D35862 CONF 10/99 1 EMP	179.00
D10280	100	196	00	INSTRUCTION GENERAL EDUCATION RIVERSIDE CO. OFFICE OF EDU	D35861 CONF 9/99 2 EMPS	30.00
D10284	100	178	00	INST. SUPPORT CURR. STAFF DEV VENTURA COUNTY SUPERINTENDE	D35863 1 EMP CONF.	200.00
D10303	100	178	00	INSTRUCTION-UNGRADED ZAIDI MUSHKUBAR	D36279 ART WORK SELECTED-STANDARDS M	50.00
D10304	100	178	00	INSTRUCTION-UNGRADED OLAIZ JAMIE	D36280 ART WORK SELECTED-STANDARDS M	50.00
D10305	100	178	00	INSTRUCTION-UNGRADED FOSTER CLAUDE	D36281 ART WORK SELECTED-STANDARDS M	50.00
D10308	100	178	00	GENERAL SUPP DISTR ADMIN PERS AVILA RAYMOND GALLARDO	D36282 REIMBURSEMENT FOR FINGERPRINT	12.00
D10310	100	172	00	GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES	D36283 WATER SERVICES AUG.-SEPT.	12,846.25
D10374	100	178	00	GEN SUPPORT DIST ADMIN SUPERI RIVERSIDE COUNTY SCHOOL BOA	D35865 CONF 9/99 2 EMPS	50.00
D10375	100	188	00	INSTRUCTION-SELF CONTAINED K- INLAND EMPIRE READING COUNC	D35866 CONF 10/99 1 EMP	35.00
D10376	100	178	00	GENERAL SUPP DISTR ADMIN PERS SAN BERNARDINO COUNTY SCHOO	D35867 CONF 10/99 3 EMPS	66.00
D10379	100	178	00	HEALTH & WELFARE INSURANCE S.M.A.	D36290 CLAIM CHECK REGISTER 9/23-9/2	33,680.24
D10410	100	178	00	ASSESS./TEST. TRAINING ALL GR ACT RESEARCH SERVICES	D36289 COMPOSITE REPORTS	107.25

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
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REPORT OF PURCHASES

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D10412	100	178	00	GEN SUPP DIST ADMIN FISCAL SE CASBO VENDOR SHOW	D35872 CONF 10/99 1 EMP	45.00
D10416	100	178	00	HEALTH & WELFARE INSURANCE S.M.A.	D36292 CLAIM CHECK REGISTER 9-30-99	15,207.83
D10433	100	178	00	STAFF DEVELOPMENT BUY-OUT	D36291 PROVIDED TRAINING & INSERT	3,000.00
D10436	100	196	00	MILITARY / ROTC	D36293 FEMALE ELASTIC BELTS ROTC	156.00
D10443	100	178	00	STAFF DEVELOPMENT	D35875 CONF 10/99 1 EMP	185.00
D10446	100	193	00	JOURNALISM	D35878 CONF 10/99 1 EMP	159.00
D10448	100	178	00	STAFF DEVELOPMENT	D35881 CONF 10/99 2 EMPS	318.00
D10449	100	178	00	GENERAL SUPP DISTR ADMIN PERS INLAND PERSONNEL COUNCIL	D35882 CONF 10/99 3 EMPS	714.00
D10450	100	195	00	INSTRUC. ALTERNATIVE ED.-CONT RIVERSIDE CO. OFFICE OF EDU	D35883 CONF 11/99 1 EMP	15.00
D10456	100	178	00	DISTRICT ADMIN PERSONNEL RECR CABE	D36333 CONF 3/00 1 EMP	350.00
D10460	100	178	00	DISTRICT ADMINISTRATION PURCH MULLINS, RON	D35529 REIMB. FOR MILEAGE & PKG/TOLL	136.72
D10468	100	196	00	AVID	D36334 CONF 8/99 1 EMP	55.80
D10469	100	185	00	INSTRUCTION-SELF CONTAINED K- SHELDON JANICE	D35537 REIMB. FOR INSTR. MATERIALS	6.31
D10470	100	191	00	FINE ARTS - ART	D35538 REIMB. FOR SUPPLIES	47.04
D10471	100	178	00	GENERAL SUPP DISTR ADMIN PERS SWITZER, LISA	D35539 REIMB. FOR FINGER PRINTS	12.00
D10472	100	178	00	GEN SUPPORT UNDERGROUND STORA COUNTY OF RIVERSIDE HEALTH	D36294 RENEWAL ENVIR. HEALTH PERMIT	210.00
D10473	100	178	00	GENERAL SUPP DISTR ADMIN PERS REYNOSO, OSCAR	D35540 REIMB. FOR FINGERPRINTS	12.00
D10474	100	178	00	GENERAL SUPP DISTR ADMIN PERS WESTBROOK, ALISE	D35541 REIMB. FOR TB SKIN TEST & FIN	27.00
D10475	100	181	00	INSTRUCTION-SELF CONTAINED K- GONZALEZ ANDRES	D36295 REIMBURSEMENT OF RETURNED BOO	10.00
D10476	100	178	00	GENERAL SUPP DISTR ADMIN PERS OLSEN, NOEL	D35542 REIMB. FOR FINGERPRINTS	12.00
D10478	100	178	00	GENERAL SUPP DISTR ADMIN PERS CARRANZA GINA	D36297 REIMBUR. FOR FINGERPRINTING	12.00
D10479	100	178	00	GENERAL SUPP DISTR ADMIN PERS MORILLO, DOLORES	D35543 REIMB. FOR FINGERPRINTS	12.00
D10480	100	178	00	GENERAL SUPP DISTR ADMIN PERS GIERLICH GERI	D36298 REIMBURSEMENT FOR FINGERPRINT	12.00
D10481	100	178	00	GENERAL SUPP DISTR ADMIN PERS WILDRICK, BRIAN	D35544 REIMB. FOR FINGERPRINTS	12.00

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DISBURSEMENT ORDERS

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D10482	100	178	00	GENERAL SUPP	DISTR ADMIN PERS CABRERA MONSERRAT	12.00
D10484	100	172	00	GENERAL SUPP	SUPPORT OPERATIONS UT SO CALIFORNIA EDISON	72,924.25
D10485	100	178	00	GENERAL SUPP	DISTR ADMIN PERS STAMPER, AMANDA	12.00
D10488	100	185	00	INSTRUCTION-SELF	CONTAINED K- MARTINEZ, NORMA	9.31
D10489	100	185	00	INSTRUCTION-SELF	CONTAINED K- RODRIGUEZ, MARIA	11.90
D10491	100	000	00	INSTRUCTION-SELF	CONTAINED K- LAIDLAW TRANSIT, INC.	641.75
						-----
					FUND TOTAL	211,934.33
					TOTAL NUMBER OF DISBURSEMENTS	78
D10022	101	197	00	STAFF DEVELOPMENT	SB1882 CASCO	320.00
D10023	101	196	00	STAFF DEVELOPMENT	SB1882 CALIFORNIA ELECTRIC	180.00
D10024	101	196	00	STAFF DEVELOPMENT	SB1882 BUREAU OF EDUCATION & RESEA	318.00
D10025	101	191	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP BEAL, LAURA	112.23
D10026	101	191	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP STEVENS, TERRI	105.00
D10045	101	192	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP ASSEIER, DIANA	100.00
D10069	101	178	00	IASA TITLE I BASIC GRANTS	LOW MORENO, TERESA	102.89
D10070	101	178	00	NON-AGENCY ACT-ED FAC & SUPP	TRUJILLO JAY	372.26
D10077	101	196	00	STAFF DEVELOPMENT	SB1882 THE COLLEGE BOARD	105.00
D10167	101	178	00	SPPT.SVC.-SP.PROJECT-ECONOMIC	CAL STATE UNIVERISTY	160.00
D10169	101	196	00	SPPT.SVC.-SP.PROJECTS-AGRCLT.	SOUTHERN REGION CATA-CAL PO	70.00
D10171	101	190	00	SPPT.SVC.-SP.PROJECTS-SCH	IMP RIVERSIDE CO. OFFICE OF EDU	395.00
D10172	101	196	00		CONSTANCE HALLOWAY	149.43
D10218	101	197	00	STAFF DEVELOPMENT	SB1882 CAL STATE UNIVERISTY	160.00
D10221	101	197	00	STAFF DEVELOPMENT	SB1882 THE COLLEGE BOARD	210.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES  
 09/18/1999 - 10/01/1999  
 PURCHASES OVER \$1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D10226	101	178 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	GOMEZ MARTHA	D36273 REIMB. - OFFICE SUPPLIES	73.89
D10227	101	178 00	HEADSTART FEDERAL	JENNY EBERTH	D36274 REIMB. - INSTRU. MATERIALS	15.46
D10228	101	178 00	HEADSTART FEDERAL	FISHER DEBBIE	D36275 REIMB. - INSTRU. MATERIALS	9.40
D10233	101	178 00	IASA TITLE I BASIC GRANTS	LOW OWEN, JIM	D35506 J. OWEN, MILEAGE	188.01
D10241	101	178 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	PORTER, SONIA	D35515 REIMB. REFRESHMENTS	82.38
D10242	101	178 00	SCHOOL-TO-CAREER PARTNERSHIP	SCHROEDER KATHY	D35516 REIMB. FOR SUPPLIES	106.60
D10247	101	178 00	HEADSTART FEDERAL	RODRIQUEZ CINDY	D35521 REIMB. FOR SUPPLIES	11.81
D10248	101	178 00	HEADSTART FEDERAL	SCHANZ, VIRGINIA	D36622 REIMB. FOR SUPPLIES	51.19
D10250	101	178 00	TECHNOLOGY LITERACY CHALLENGE	UNITED CHRISTIAN ACADEMY	D35525 T.L.C.G. WORKSHOP	7.50
D10377	101	197 00	STAFF DEVELOPMENT	SB1882 RIVERSIDE CO. OFFICE OF EDU	D35868 CONF 10/99 1 EMP	50.00
D10378	101	197 00	STAFF DEVELOPMENT	SB1882 SEMINARS FOR EDUCATIONAL	D35869 CONF 11/99 1 EMP	169.00
D10380	101	178 00	SCHOOL-TO-CAREER PARTNERSHIP	COMPUMASTER	D35870 CONF 11/99 1 EMP	399.00
D10381	101	197 00	STAFF DEVELOPMENT	SB1882 BUSINESS EDUCATION PROJECT	D35871 CONF 11/99 2 EMPS	150.00
D10414	101	196 00	STAFF DEVELOPMENT	SB1882 CALIF. READING ASSOCIATION	D35873 CONF 11/99 1 EMP	180.00
D10442	101	196 00	STAFF DEVELOPMENT	SB1882 RIVERSIDE CO. OFFICE OF EDU	D35874 CONF 10/99 4 EMPS	180.00
D10444	101	197 00	STAFF DEVELOPMENT	SB1882 RIVERSIDE CO. OFFICE OF EDU	D35876 CONF 10/99 1 EMP	20.00
D10445	101	197 00	STAFF DEVELOPMENT	SB1882 RIVERSIDE CO. OFFICE OF EDU	D35877 CONF 10/99 1 EMP	15.00
D10447	101	197 00	STAFF DEVELOPMENT	SB1882 RIVERSIDE CO. OFFICE OF EDU	D35879 CONF 10/99 1 EMP	50.00
D10451	101	178 00	PL94-142 EDUC FOR ALL HANDICA	SCHOOL SERVICES OF CALIF. 1	D36328 CONF 11/99 1 EMP	275.00
D10452	101	187 00	IASA TITLE I BASIC GRANTS	LOW COMPUMASTER	D36329 CONF 11/99 1 EMP	399.00
D10453	101	180 00	SPPT.SVC.-SP.PROJECT-ECONOMIC	COMPUMASTER	D36330 CONF 11/99 1 EMP	199.00
D10454	101	183 00	SPPT.SVC.-SP.PROJECTS-SCH IMP	WRIGHT GROUP, THE	9036331 CONF 12/99 5 EMPS	675.00
D10461	101	178 00	C.T.E.I.	SLIVKA, RICHARD	D35530 SUMMER PROG DEVELOPMENT	2,000.00
D10462	101	178 00	C.T.E.I.	WASSERMAN, KATHLEEN	D35531 SUMMER PROG DEVELOPMENT	2,000.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D10466	101	180	00	JASA TITLE I BASIC GRANTS LOW MENDEZ, LUZ	D35535 REIMB. FOR REFRESHMENTS	90.15
D10467	101	178	00	SPPT.SVC.-SP.PROJECT-ECONOMIC LOPEZ, LUPE	D35536 REIMB. FOR PURCHASE OF HELLO	3.86
D10477	101	178	00	HEADSTART FEDERAL JORDAN, JOAN	D36296 REIMB. FOR INSTRUCTIONAL MATE	23.69
FUND TOTAL						10,284.75
TOTAL NUMBER OF DISBURSEMENTS						42
D10020	102	178	00	DIS ADAPTIVE PHYSICAL EDUCATI CAHPERD	D35398 CONF. 10/99 1 EMP	95.00
D10455	102	189	00	MASTER PLAN - RESOURCE SPECIA CARS	D36332 CONF 2/00 1 EMP	150.00
D10463	102	191	00	MASTER PLAN - RESOURCE SPECIA NELSON, ERMINE	D35532 REIMB. FOR SUPPLIES	36.29
D10492	102	182	00	SDC LEARNING HANDICAPPED (LH) TKACHUK CHARLA	D35552 REIMB. FOR TEACHING SUPPLIES	180.50
FUND TOTAL						461.79
TOTAL NUMBER OF DISBURSEMENTS						4
D10067	103	178	00	GEN SUPPORT TRANS-HOME TO SCH MOBIL OIL CREDIT CORPORATIO	D35499 GAS CHARGES FOR AUG/SEPT 1999	44.96
FUND TOTAL						44.96
TOTAL NUMBER OF DISBURSEMENTS						1
D10243	105	188	00	INSTRUCTION-SELF CONTAINED K- TEMKIN GARY	D35517 REIMB. G. TEMKIN	43.09
FUND TOTAL						43.09
TOTAL NUMBER OF DISBURSEMENTS						1
D10240	115	178	00	GEN ED- INSTRUCTIONAL MATERIA SANCHEZ, PIEDAD	D35514 P. SANCHEZ REFUND	20.04
D10366	115	178	00	GEN ED- INSTRUCTIONAL MATERIA GRADILLAS GEORGETTE	D36287 REIMBURSEMENT FOR MATH BOOK	45.30
FUND TOTAL						65.34

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES  
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PURCHASES OVER \$1

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DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF DISBURSEMENTS
D10238	116 178 96	SB813 INSTRUCTIONAL MATERIAL	MARTINEZ, SOPHIA	D35512 S. MARTINEZ REFUND - TEXTBOOK	18.00
D10239	116 178 96	SB813 INSTRUCTIONAL MATERIAL	WELL, KIM	D35513 K. WELL, REFUND - TEXTBOOK	66.00
D10362	116 178 97	SB813 INSTRUCTIONAL MATERIAL	JOHNSON CARMEN OR KEVIN	D36284 REIMBURSEMENT FOR TEXTBOOK	5.00
D10364	116 178 97	SB813 INSTRUCTIONAL MATERIAL	KLOCKI SUE OR RAYMOND	D36285 REIMBURSEMENT FOR TEXTBOOK	42.09
D10365	116 178 97	SB813 INSTRUCTIONAL MATERIAL	ANDERSON, BEYY OR STEPHEN	D36286 REIMBURSEMENT FOR TEXTBOOK	40.00
D10367	116 178 97	SB813 INSTRUCTIONAL MATERIAL	GUERREO SYLVESTER	D36288 REIMBURSEMENT FOR RETURNED BO	38.50
D10486	116 178 97	SB813 INSTRUCTIONAL MATERIAL	REYNAGA, ESPERANZA	D35546 TEXTBOOK REIMB.	22.00
D10487	116 178 97	SB813 INSTRUCTIONAL MATERIAL	YATES, MARIA OR RAYMOND	D35547 TEXTBOOK REIMB.	27.00
FUND TOTAL					258.59
TOTAL NUMBER OF DISBURSEMENTS					8
D10122	119 178 00	GENERAL SUPPORT, MAINTENANCE	PERKINS & WILL	D35505 PROF. SERVICES-ARCHITECT	31.21
D10490	119 178 00	GENERAL SUPPORT, MAINTENANCE	VALENCIA, JAIME	D35550 WORK BOOT REIMBURSEMENT	71.01
FUND TOTAL					102.22
TOTAL NUMBER OF DISBURSEMENTS					2
D10028	600 178 00	AUXILIARY PROGRAM FOOD SERVIC ACTION DUCT CLEANING CO. IN	C004693 CLEAN & SERVICE HOOD VENTS		420.00
D10029	600 178 00	AUXILIARY PROGRAM FOOD SERVIC DRIFTWOOD DAIRY	C004738 MILK DELVR'D TO VARIOUS SITE		1,597.92
D10030	600 178 00	AUXILIARY PROGRAM FOOD SERVIC INTERSTATE BRANDS CORP	C004736 BAKED GOODS DELVR'D TO SITES		334.35
D10031	600 178 00	AUXILIARY PROGRAM FOOD SERVIC COUTU, ROBIN	C004735 REIMBURSEMENT FOR F.S. MEETIN		35.49
D10032	600 178 00	AUXILIARY PROGRAM FOOD SERVIC DEVEREAUX CHARITA	C004734 AUGUST MILEAGE REIMBURSEMENT		127.10
D10033	600 178 00	AUXILIARY PROGRAM FOOD SERVIC GOLD STAR FOODS	C004733 FOOD DELVR'D FOR WAREHOUSE S		11,393.49
D10034	600 178 00	AUXILIARY PROGRAM FOOD SERVIC CORPORATE EXPRESS (HANSON O	C005080 SUPPLIES FOR FOOD SERVICE OF		808.40

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/19/1999 - 10/01/1999  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D10035	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC CORPORATE EXPRESS (HANSON D	C005081 SUPPLIES COMPUTERS	373.83
D10036	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC GOLDEN WEST DIST.	C004730 FROZEN YOGURT DELVR'D TO JMS	993.60
D10038	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC CONTRACT CARPET COMPANY	C004700 REPLACE SINK, TILE, PAINT AT G	4,700.00
D10041	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC EDCO DISTRIBUTING, INC.	C004737 CLEANING SUPPLIES FOR STOCK	81.34
D10064	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC SYSCO FOOD SERVICES OF L.A.	C004728 SALAD BAR FOR CAFETERIA	2,181.94
D10066	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC LEABO FOODS, INC.	C004732 FOOD DELVR'D FOR WAREHOUSE S	16,895.95
D10068	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC TOOLS FOR SCHOOL	C004729 SEASONED STEAK FOR STOCK	6,225.00
D10282	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC INTERSTATE BRANDS CORP	C004749 BREAD DEL. TO VARIOUS SCHOOL	1,186.99
D10283	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC INTERSTATE BRANDS CORP	C004750 BREAD DEL. TO VARIOUS SCHOOL	524.68
D10285	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC DON LEE FARMS	C004752 CHEESEBURGER MINIS FOR WAREH	2,976.48
D10286	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC BARKERS FOOD MACHINERY SERV	C004753 REPAIR COMBI OVEN @ JVHS	782.64
D10287	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC CONTRACT CARPET COMPANY	C004701 INSTALL TILE IN ICE ROOM @ J	3,536.00
D10288	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC CONTRACT CARPET COMPANY	C004702 INSTALL TILE IN STORAGE ROOM	6,606.00
D10289	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC SPARKLETT'S/MCKESSON WATER P	C004744 BOTTLED WATER FOR SCHOOLS	369.00
D10290	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC SPARKLETT'S/MCKESSON WATER P	C004745 BOTTLED WATER FOR FS OFF & W	167.60
D10291	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC PROFICIENT PAPER COMPANY	C004748 DISPOSABLE GLOVES FOR WAREHO	145.69
D10292	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC MULTI-PAK PACKAGING PRODUCT	C004754 PAPER PROD DEL FOR WAREHOUSE	1,619.77
D10293	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC MORENO VALLEY LOCK & SAFE	C004751 SERVICE CALL FOR FS MONEY SA	85.00
D10296	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC CASBO VENDOR SHOW	C004742 REGISTRATION FEES FOR SHOW	90.00
D10297	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC KENT, BETTY	C004755 POLO SHIRTS FOR FS STOCK	1,061.34
D10298	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC FAMILIAN PIPE AND SUPPLY	C004586 REPLACE WALL FAUCET AT JVHS	347.86
D10299	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC CONTRACT CARPET COMPANY	C004557 INSTALL WALL TILE-KITCHEN JV	1,310.00
D10300	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC GOLDEN WEST DIST.	C004756 FROZEN YOGURT DELVR'D TO SIT	1,087.64
D10301	600	178 00	AUXILIARY PROGRAM FOOD	SERVIC CORPORATE EXPRESS (HANSON D	C005081 SUPPLIES FOR FS OFFICE	54.91

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

09/18/1999 - 10/01/1999  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D10302	600	178	00	AUXILIARY PROGRAM FOOD	PIZZA DELVR'D TO VARIOUS SIT	8,070.00
D10360	600	178	00	AUXILIARY PROGRAM FOOD	PIZZA DELVR'D TO VARIOUS SIT	3,030.00
D10361	600	178	00	AUXILIARY PROGRAM FOOD	SUPPLIES FOR FS WAREHOUSE ST	183.25
D10434	600	178	00	AUXILIARY PROGRAM FOOD	FOOD DELIVERED FOR WAREHOUSE	4,315.75
FUND TOTAL						83,719.01
TOTAL NUMBER OF DISBURSEMENTS						35
D10224	700	178	00	SPPT.SVC.-SP.PROJECT-CHILD	REIMB. - MILEAGE	23.25
D10235	700	178	00	SPPT.SVC.-SP.PROJECT-CHILD	M. MYERS REIMB. - MILEAGE	9.61
D10465	700	178	00	SPPT.SVC.-SP.PROJECT-CHILD	REIMB. FOR HS/PS & CHILD CARE	336.88
FUND TOTAL						369.74
TOTAL NUMBER OF DISBURSEMENTS						3
D10225	900	178	00	GENERAL SUPPORT DISTRICT	ADM CA EMER PHYS * RIVERSIDE	302.00
D10464	900	000	00	NON SPECIFIC	WARD NORTH AMERICA, INC.	721.68
D10483	900	178	00	GENERAL SUPPORT DISTRICT	ADM ATKINSON, ANDELSON, LOYA, RUUD	1,921.74
FUND TOTAL						2,945.42
TOTAL NUMBER OF DISBURSEMENTS						3
D10459	979	178	00	FACILITIES - FACILITIES	OFFICE OF PUBLIC SCHS CONST	340,000.00
FUND TOTAL						340,000.00
TOTAL NUMBER OF DISBURSEMENTS						1
180 DISBURSEMENTS OVER						\$1.00 FOR A TOTAL AMOUNT OF ..... + 650,229.24

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES  
09/18/1999 - 10/01/1999  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
			0 DISBURSEMENT ORDERS UNDER	\$1.00 FOR A TOTAL AMOUNT OF	.00
			180 DISBURSEMENT ORDERS	FOR A GRAND TOTAL OF	650,229.24
			TOTAL PURCHASES		2,613,528.87

Approved by:

  
Director of Business Services, Pam Lauzon

**Jurupa Unified School District**

**1999/2000 AGREEMENTS**

<b>AGREEMENT NUMBER</b>	<b>CONTRACTOR</b>	<b>AMOUNT</b>	<b>FUND/PROGRAM TO BE CHARGED</b>	<b>PURPOSE</b>
<i>00-1</i>	<i>Consultant or Personal Service Agreements</i>			
00-1-R	Sea World Outreach Program	\$400.00	PTA	Assembly on "Penguins" for students of Pacific Avenue Elementary School.
00-1-S	Music Center of Los Angeles County	\$805.23	PTA	Assembly on "Classic Fun" for students of Sunnyslope Elementary School.
00-1-T	William Bescoby, O.D.	\$1,500.00	Health	Provide vision therapy and/or evaluation on an as-needed basis for district students for 1999/2000 school year.
00-1-U	Sharon Roberts	NTE \$2,100.00	Head Start - 45% State Preschool - 45% ECIA Title 1 - 10%	Provide professional nutritionist services to Head Start/Preschool program for 1999/2000 school year.
00-1-V	Ron Rohac	\$24,800.00	EIA, LEP	Provide SB1969 Training (SDAIE) for district teachers.
00-1-W	Music Center of Los Angeles County	\$925.00 Travel NTE \$25.00	PTA	Assembly on "Russian Folk Music" for students of Camino Real Elementary School.
00-1-X	Diana Fox	NTE \$16,800.00	After-School Learning & Safe Neighborhoods	Project director for after-school program at middle schools.
00-1-Y	Jurupa YMCA	\$12,974.00	After-School Learning & Safe Neighborhoods	Administer recreation activities for after- school program at middle schools.
00-1-Z	Jurupa Park & Recreation District	\$9,835.00	After-School Learning & Safe Neighborhoods	Administer recreation activities for after- school program at middle schools.

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00-3	<i>Riverside County Schools Agreements</i>	
00-3-B	Technology Leadership Group	Provide a district technology leader and supervisor to participate in RCOE technology group.
00-8	<i>Other Agreements</i>	
00-8-M	Orange County Department of Education	Outdoor Science School Program for 1999/2000 school year.

*The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.*

RE/dc  
10/18/99

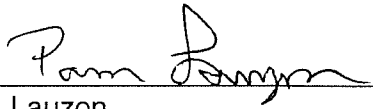
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JURUPA UNIFIED SCHOOL DISTRICT  
MONTHLY PAYROLL DISBURSEMENTS

October 18, 1999

<u>SEPTEMBER PAYROLL</u>	<u>MONTHLY</u>	<u>HOURLY</u>	<u>PAYMENT</u>
CERTIFICATED	\$ 5,292,271.51	\$ 15,076.12	\$ 5,307,347.63
CLASSIFIED	\$ 533,838.86	\$ 477,137.04	\$ 1,010,975.90
BOARD MEMBERS	\$ 2,000.00	-0-	\$ 2,000.00
YOUTH EMPLOYMENT PROGRAM	-0-	\$ 6,512.69	\$ 6,512.69
TOTAL SEPTEMBER PAYMENT			\$ 6,326,836.22

RECOMMEND APPROVAL: \_\_\_\_\_

  
Pam Lauzon  
DIRECTOR OF BUSINESS SERVICES

JURUPA UNIFIED SCHOOL DISTRICT  
APPROPRIATION TRANSFERS

October 18, 1999  
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**GENERAL FUND – FUND 100**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	2,499,533		489,988	2,009,545	
1000	Certificated Salaries	41,592,508	139,609		41,732,117	(2)
2000	Classified Salaries	8,282,003	85,948		8,367,951	(2) (3) (4)
3000	Employee Benefits	10,074,145	24,946		10,099,091	(2) (3) (4)
4300	Instructional Supplies	672,910	2,032		674,942	(1)
4500	Other Supplies	637,809	6,538		644,347	(2)
5100	Consultants	113,700	12,367		126,067	(1)
5200	Travel and Conference Expenses	160,399	5,688		166,087	(1)
5600	Rentals, Leases, and Repairs	248,442	2,000		250,442	(1)
5700	Direct Costs for Interprogram and Interfund Services	(83,740)	1,622		(82,118)	(1)
5800	Other Services	1,341,170		3,287	1,337,883	(1)
6100	Site Improvements	-0-	7,383		7,383	(5)
6200	Building Improvements	50,000	18,530		68,530	(6)
6400	Equipment/Building Fixtures	100,568	67,776		168,344	(1) (7) (8) (9)
6500	Equipment Replacement	32,350	79,247		111,597	(1) (10) (11) (12)
7600	Loan Repayments	788,802		15,920	772,882	(13)
	<b>Total Fund 100</b>	<b>66,510,599</b>	<b>453,686</b>	<b>509,195</b>	<b>66,455,090</b>	

**GATE & TRANSPORTATION – FUND 103**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
1000	Certificated Salaries	44,016	6,830		50,846	(14)
2000	Classified Salaries	1,534,455	15,604		1,550,059	(14)
3000	Employee Benefits	450,933	2,778		453,711	(14)
4300	Instructional Supplies	52,417		10,378	42,039	
4500	Other Supplies	2,200	1,100		3,300	(1)
5600	Rentals, Leases and Repairs	182,500		1,477	181,023	(1)
6400	Equipment/Building Fixtures	3,000	377		3,377	(15)
	<b>Total Fund 103</b>	<b>2,269,521</b>	<b>26,689</b>	<b>11,855</b>	<b>2,284,355</b>	

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**ADULT EDUCATION – FUND 800**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Contingencies	413,256				
1000	Certificated Salaries	150,800	113	16,555	396,701	
2000	Classified Salaries	17,375	13,209		150,913	(14)
3000	Employee Benefits	9,611	3,233		30,584	(14)
					12,844	(14)
	<b>Total Fund 800</b>	<b>591,042</b>	<b>16,555</b>	<b>16,555</b>	<b>591,042</b>	


**MAINTENANCE – FUND 119**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
2000	Classified Salaries	740,736	3,941		744,677	(14)
3000	Employee Benefits	193,635	618		194,253	(14)
4500	Other Supplies	339,500	10,823		350,323	(17)
5600	Rentals, Leases and Repairs	101,500	517		102,017	
5800	Other Services	40,200	12,789		52,989	(16)
6100	Sites and Improvement of Sites	-0-	9,655		9,655	(18)
6200	Building Improvements	-0-	32		32	
6400	Equipment/Building Fixtures	46,500	2,300		48,800	(19)
	<b>Total Fund 119</b>	<b>1,462,071</b>	<b>40,675</b>		<b>1,502,746</b>	



**Comments:**

- (1) Includes small dollar amount to match appropriation needs with program needs
- (2) Staff Development, Summer School and Intensive Reading (Offset by Revenue)
- (3) Clerk Typist Position (Standards & Assessments)
- (4) Classified Netel Training
- (5) Replace School Sign (SC)
- (6) Lunch Shelter (MMS & SS)
- (7) Truck (Supervisor of Maintenance & Operations)
- (8) Desks, Chairs, Cabinets (INA, RHS, SA, VB, JVHS), Growth
- (9) Norstar Telephone System (MMS)
- (10) Replace Football Shoulder Pads and Helmets (RHS, JVHS)
- (11) Replace Kiln (RHS)
- (12) Office Furniture (MMS)
- (13) Lease Purchase of Print Shop Equipment Less Than Anticipated
- (14) Personnel Changes
- (15) Fax/Shredder
- (16) MOT Monitoring/Investigation of 3 Wells, MMS Acoustical Ceiling
- (17) Rustic Lane Landscape Project, RHS Ag Department Fencing, JMS Restrooms
- (18) Camino Real Fencing
- (19) Upgrade Energy Management System

Recommended Approval:   
Director of Business Services

**JURUPA UNIFIED SCHOOL DISTRICT**  
**AUTHORIZED AGENTS**

Superintendent Benita Roberts and Assistant Superintendents Rollin Edmunds and Dr. DeWayne Mason are authorized agents for all District processes. In addition, the specific names listed below for each account are authorized signatures. The number in parentheses indicates the number of signatures required on the particular account.

Clearing Account - General Fund (2)	Pam Lauzon	Karen Russell
Tax Sheltered Annuities (1)	Pam Lauzon	-----
Revolving Cash Fund (2)	Pam Lauzon	Karen Russell
School Accounting Division (1)	Pam Lauzon	Karen Russell
Purchase Orders (1)	Robert Cable Mike Bynum (Cafeteria) Neil Mercurius (Technology)	Bob Iverson Pam Lauzon Ron Mullins
Maintenance Agreements (1)	Robert Cable	Pam Lauzon
Cafeteria Account (2)	Mike Bynum	Pam Lauzon
Purchase of State Surplus Property (1)	Robert Cable Bill Elzig	Pam Lauzon Laurie Hudnall
State/Federal Supplemental Education Projects (1)	Dr. DeWayne Mason	Memo Mendez
Student Body Account - Jurupa Middle School (2)	Walt Lancaster Stan Rowland	Sherry Zelenka
Student Body Account - Mission Middle School	Jay Trujillo Toni Fletcher	Juan Salas Lorraine Sanchez
Student Body Account - Mira Loma Middle School	Diana Asseier Dave Doubravsky	Lynne Hill Rudy Monge
Student Body Account - Rubidoux High (2)	Anthony Kuns Mike Chalmers Tricia Mc Dougall	George Monge Rick Stangle Patricia Prosser
Student Body Account - Jurupa Valley High (2)	Ms. Janice Moorehouse Ben Bunz	Lorraine Dyson Gary Hanson Vera Mahoney

Approved by the Board of Education at the Regular Meeting of October 18, 1999

\_\_\_\_\_  
Clerk of the Board

Jurupa Unified School District

**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

**DATE(S):** FRIDAY, OCTOBER 15TH 1999 THROUGH SUNDAY, OCTOBER 17TH, 1999  
**LOCATION:** UNIVERSITY OF LAS VEGAS, NEVADA  
**TYPE OF ACTIVITY:** NATIONAL FIELD SHOW COMPETITION  
**PURPOSE/OBJECTIVE:** PERFORMANCE

**NAMES OF ADULT SUPERVISORS** (Note job title: principal, volunteer, etc.) CHARLES GRAY-DIRECTOR

**PARENT BOOSTERS:** JIM & HEIDI RICHEY, JOYCE HEVENER, ROSS & MARY LYBARGER, RANDY  
ROXANN STOCKBERGER & PARENTS/ADMINISTRATIONS OF JOHN NORTH HS

<b>EXPENSES:</b>	Transportation	\$ 4,200.00	Number of Students	<u>100</u>
	Lodging	\$ 2,300.00		
	Meals	\$ PROVIDED BY BOOSTERS		
	All Other	\$ 0		
<b>TOTAL EXPENSE</b>		<b>\$ 6,500.00</b>	<b>Cost Per Student</b>	<u>\$65.00</u>
			<b>(Total Cost ÷ # of Students)</b>	

**INCOME:** List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>PARENT BOOSTERS</u>	<u>15,000</u>	<u>4,000</u>
<u>STUDENTS/PARENTS</u>	<u>4,000</u>	<u>1,200</u>
<u>FUND RAISERS</u>	<u>3,000</u>	<u>-0-</u>
<b>TOTAL:</b>	<b>\$22,000.00</b>	<b>\$6,200.00</b>

**Arrangements for Transportation:** H & L CHARTER BUSES (SPAB APPROVED)  
**Arrangements for Accommodations and Meals:** HENDERSON STATION HOTEL & DURANGO HS  
**Planned Disposition of Unexpended Funds:** TO BE USED FOR OUR TRIP TO SAN DIEGO

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 10/5/99 School: RUBIDOUX HS  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

**Approvals:** Principal: [Signature] Date: 10/5/99  
Date approved by the Board of Education Date:                     

**Distribution:** White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): October 29-30, 1999  
LOCATION: West Covina  
TYPE OF ACTIVITY: "Stop the Violence" Training  
PURPOSE/OBJECTIVE: Provide attitudes, skills, and resources to address youth violence prevention  
NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Connie Halloway, Teacher/Advisor

EXPENSES:	Transportation	\$ -0-	Number of Students <u>2</u>
	Lodging	\$ -0-	
	Meals	\$ -0-	
	All Other	\$ -0-	
	<b>TOTAL EXPENSE</b>	<b>\$ -0-</b>	<b>Cost Per Student <u>-0-</u></b> (Total Cost ÷ # of Students)

**INCOME:** List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL:	\$ _____	_____

Arrangements for Transportation: Private vehicle or school van  
Arrangements for Accommodations and Meals: Paid for by project  
Planned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: C. Halloway Date: 10/6/99 School: RHS  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: \_\_\_\_\_  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

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Jurupa Unified School District

**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

**DATE(S):** SATURDAY, NOVEMBER 13, 1999 THROUGH SUNDAY, NOVEMBER 14, 1999

**LOCATION:** SAN DIEGO, CALIF.

**TYPE OF ACTIVITY:** BAND REVIEW\*FIELD SHOW\*PERFORMANCE FOR THE SD CHARGERS

**PURPOSE/OBJECTIVE:** COMPETITION & PERFORMANCE FOR A MAJOR NFL FOOTBALL TEAM

**NAMES OF ADULT SUPERVISORS** (Note job title: principal, volunteer, etc.) \_\_\_\_\_  
CHARLES GRAY-DIRECTOR, PARENT BOOSTERS: JIM & HEIDI RICHEY, JOYCE HEVENER  
ROSS & MARY LYBARGER AND RANDY & ROXANN STOCKBERGER

<b>EXPENSES:</b>	Transportation	\$ 4,000.00	Number of Students <u>100</u>
	Lodging	\$ -0-	
	Meals	\$ 1,000.00	
	All Other	\$ -0-	
<b>TOTAL EXPENSE</b>		<b>\$ 5,000.00</b>	Cost Per Student <u>\$50.00</u> (Total Cost ÷ # of Students)

**INCOME:** List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>RHS BOOSTERS</u>	<u>4,000.00</u>	<u>2,000.00</u>
<u>STUDENTS/PARENTS</u>	<u>3,000.00</u>	<u>-0-</u>
<u>FUND RAISERS</u>	<u>2,500.00</u>	<u>-0-</u>
<b>TOTAL:</b>	<b>\$ 9,500.00</b>	<b>\$2,000.00</b>

Arrangements for Transportation: TOURCOACH CHARTER & TOURS (323) 463-3131

Arrangements for Accommodations and Meals: RANCHO BERNARDO HS PARENT BOOSTERS

Planned Disposition of Unexpended Funds: DAC CHRISTMAS PARTY

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 10/5/99 School: RUBIDOUX HS  
 (Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 10/5/99  
 Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
 Yellow copy to Originator  
 Pink copy to Principal

Jurupa Unified School District  
**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

**DATE(S):** April 6, 2000-April 16, 2000  
**LOCATION:** Boston, New York, Philadelphia, Washington D.C.  
**TYPE OF ACTIVITY:** Tour of Eastern United States  
**PURPOSE/OBJECTIVE:** To provide students the opportunity to experience the places and events outlined by the eighth grade curriculum standards (the Old North Church, Jamestown, etc)  
**NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)** Jay Hakomaki (Teacher, JMS), Dina Swaim (Teacher, JMS), Ken Sanford (Teacher, JMS)

**EXPENSES:** All costs are included in EF Tours Eastern Seaboard Package (see attached)  
Transportation \$                      Number of Students 35  
Lodging \$                       
Meals \$                       
All Other \$                       
**TOTAL EXPENSE** \$ 56,875.00 Cost Per Student \$1625.00  
(Total Cost ÷ # of Students)

**INCOME: List All Income By Source and Indicate Amount Now on Hand:**

Source	Expected Income	Income Now On Hand
Brochure Fundraiser	\$7,000.00	
Donation Letters	\$21,000.00	
Parent Donations	\$28,875.00	
<b>TOTAL:</b>	<b>\$56,875.00</b>	<b>\$0.00</b>

**Arrangements for Transportation:** EF Tours (all flights and coaches)

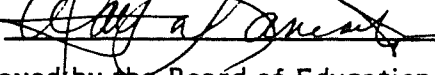
**Arrangements for Accommodations and Meals:** EF Tours

**Planned Disposition of Unexpended Funds:** Donated to ASB

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature:  Date: 10/6/99 School: Jurupa Middle School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal:  Date: \_\_\_\_\_  
Date approved by the Board of Education Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

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Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 25-30, 2000

LOCATION: Atlanta, Georgia

TYPE OF ACTIVITY: Performance Tour

PURPOSE/OBJECTIVE: To perform at the State Capitol on Memorial Day

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

Staci A. Della-Rocco, Teacher and Director

Sharon R. McDonough, Sound Technician

EXPENSES:

Transportation  
Lodging  
Meals  
All Other

\$  
\$  
\$  
\$

Number of Students 20

TOTAL EXPENSE \$ 13,980.00

Cost Per Student \$699.00  
(Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Performances, fundraisers</u>		<u>\$2,000.00</u>
<u>Advertisements, ticket sales, concerts</u>	<u>\$7,000.00</u>	
<u>Talent Show, other fundraisers</u>	<u>5,000.00</u>	
<b>TOTAL:</b>	<b>\$ <u>\$12,000.00</u></b>	<b><u>\$2,000.00</u></b>

Arrangements for Transportation: District bus (airport transfers), US Air

Arrangements for Accommodations and Meals: Chris's Cafe

Planned Disposition of Unexpended Funds: Redeposit into Madrigal Fund

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] (Instructor) Date: 9-30-99 School: Rubidoux High School

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals:

Principal: [Signature]

Date: 10/1/99

Date approved by the Board of Education

Date: \_\_\_\_\_

Distribution:

White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

## UNIFORM COMPLAINT PROCEDURES

### Compliance Officer

The Board of Education designates the following compliance officers to receive and investigate Uniform Complaints and ensure district compliance with applicable law:

Section 504/Americans With Disabilities Act, Special Education, Title II complaints:

Administrator, Education Support Services  
3924 Riverview Drive, Riverside, CA 92509  
(909) 222-7718

Title IX and other complaints:

Director, Administrative Services  
3924 Riverview Drive  
Riverside, CA 92509  
(909) 222-7831

### Notifications

The Superintendent or designee shall ensure the notification requirements of the Code of Regulations, Title 5, Section 4622 are met, including the annual dissemination of district complaint procedures and information about available appeals, civil law remedies, and conditions under which a complaint may be submitted directly to the California Department of Education.

### Procedures

The following procedures shall be used to address all complaints which allege that the district has violated federal or state laws or regulations governing educational programs. Compliance officers shall maintain a record of each complaint and subsequent related actions, including all information required for compliance with the Code of Regulations, Title 5, Section 4632.

To the fullest extent possible, investigations of discrimination complaints shall be conducted in a manner that protects confidentiality of the parties and the facts. (Title 5, Section 4630) The results of the investigation shall be communicated to the complaining party, accused employee, and if appropriate to others directly concerned on a need-to-know basis.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.





### Filing a Complaint

Any individual, public agency, or organization may file a written complaint of alleged noncompliance with the compliance officer named above.

If a complainant is unable to put a complaint in writing due to conditions such as illiteracy or other disabilities, district staff shall help him/her to file the complaint. (Title 5, Section 4600)

Complaints alleging any form of unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to any form of unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4630)

### Mediation

Upon receipt of a complaint, the district may offer the complainant the possibility of using mediation. If all parties agree to mediation, the district will make all arrangements for this process.

If the mediation process does not resolve the problem, or is deemed inappropriate due to the nature of the complaint, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

### Investigation of Complaint

The compliance officer shall hold an investigation meeting within five days of receiving the complaint or attempting to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative and the district's representatives to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (Title 5, Section 4631)

To ensure that all pertinent facts are made available, the compliance officer and the complainant may ask other individuals to attend this meeting and provide additional information.

### Written Decision

Within 60 days of receiving the complaint, the compliance officer or designee shall prepare and send to the complainant a written decision on behalf of the district, including:



1. The findings and disposition with rationale reached concerning the complaint, including any corrective remedies if such are determined appropriate.
2. Notice of the complainant's right to appeal the district's decision to the California Department of Education, and the procedures to be followed for initiating such an appeal. All complainants have the right to appeal any district decision. Complainants may also avail themselves of appropriate civil remedies in the appropriate state or federal administrative agency or court.
3. The report containing the above decision shall be provided in the language of the complainant.

Appeal to the Board

A complainant dissatisfied with the compliance officer's decision may, within five (5) days of the receipt of the findings/conclusions, file an appeal in writing with the Board of Education. The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may also decide not to hear the complaint, in which case the decision of the compliance officer shall be the district's final written decision. If the Board hears the complaint, the compliance officer or designee shall send the Board's decision to the complainant within 60 days of the district's initially receiving the complaint or within an extended time period that has been specified in a written agreement with the complainant.

The Board's written decision shall be the District's final decision.

Appeals to the California Department of Education

A complainant dissatisfied with the district's decision, may appeal in writing to the California Department of Education within 15 days of receiving the district's decision. For good cause, the State Superintendent of Public Instruction may grant an extension for filing appeals. (Title 5, Section 4652)

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the district's decision and must include a copy of the locally filed complaint and the district's decision.

If a complainant is not satisfied with the District processing of a complaint, the complainant may also seek remedies with the following other local, state, or federal agencies, or organizations which may have jurisdiction:

California Department of Fair Employment & Housing

Equal Employment Opportunity Commission

U.S. Department of Education - Office of Civil Rights



Mediation services

Legal assistance agencies, such as Legal Aid

Private legal counsel

These agencies and organizations are listed in the yellow or white pages of the telephone directory and the World Wide Web.

Adopted 9/21/92

Technical Change 7/20/94

Revised 4/3/95

Technical Change (Renumbering) 12/11/96

Revised 1/19/99

Revised



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UNIFORM COMPLAINT PROCEDURES

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Riverside, CA 92509  
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The Superintendent or designee shall ensure the notification requirements of the Code of Regulations, Title 5, Section 4622 are met, including the annual dissemination of district complaint procedures and information about available appeals, civil law remedies, and conditions under which a complaint may be submitted directly to the California Department of Education.

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To the fullest extent possible, investigations of discrimination complaints shall be conducted in a manner that protects confidentiality of the parties and the facts. (Title 5, Section 4630) The results of the investigation shall be communicated to the complaining party, accused employee, and if appropriate to others directly concerned on a need-to-know basis.

All parties involved in allegations shall be notified when a complaint is filed, when a complaint meeting or hearing is scheduled, and when a decision or ruling is made.



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### Filing a Complaint

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Complaints alleging any form of unlawful discrimination may be filed by a person who alleges that he/she personally suffered unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to any form of unlawful discrimination. The complaint must be initiated no later than six months from the date when the alleged discrimination occurred or when the complainant first obtained knowledge of the facts of the alleged discrimination. (Title 5, Section 4630)

### Mediation

Upon receipt of a complaint, the district may offer the complainant the possibility of using mediation. If all parties agree to mediation, the district will make all arrangements for this process.

If the mediation process does not resolve the problem, or is deemed inappropriate due to the nature of the complaint, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time.

### Investigation of Complaint

The compliance officer shall hold an investigation meeting within five days of receiving the complaint or attempting to mediate the complaint. This meeting shall provide an opportunity for the complainant and/or his/her representative and the district's representatives to present information relevant to the complaint. Parties to the dispute may discuss the complaint and question each other or each other's witnesses. (Title 5, Section 4631)

To ensure that all pertinent facts are made available, the compliance officer and the complainant may ask other individuals to attend this meeting and provide additional information.

### Written Decision

Within 60 days of receiving the complaint, the compliance officer or designee shall prepare and send to the complainant a written decision on behalf of the district, including:

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1. The findings and disposition with rationale reached concerning the complaint, including any corrective remedies if such are determined appropriate.
2. Notice of the complainant's right to appeal the district's decision to the California Department of Education, and the procedures to be followed for initiating such an appeal. All complainants have the right to appeal any district decision. Complainants may also avail themselves of appropriate civil remedies in the appropriate state or federal administrative agency or court.

Appeal to the Board

A complainant dissatisfied with the compliance officer's decision may, within five (5) days of the receipt of the findings/conclusions, file an appeal in writing with the Board of Education. The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. The Board may also decide not to hear the complaint, in which case the decision of the compliance officer shall be the district's final written decision. If the Board hears the complaint, the compliance officer or designee shall send the Board's decision to the complainant within 60 days of the district's initially receiving the complaint or within an extended time period that has been specified in a written agreement with the complainant.

The Board's written decision shall be the District's final decision.

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A complainant dissatisfied with the district's decision, may appeal in writing to the California Department of Education within 15 days of receiving the district's decision. For good cause, the State Superintendent of Public Instruction may grant an extension for filing appeals. (Title 5, Section 4652)

When appealing to the California Department of Education, the complainant must specify the reason(s) for appealing the district's decision and must include a copy of the locally filed complaint and the district's decision.

If a complainant is not satisfied with the District processing of a complaint of discrimination, the complainant may also seek remedies with the following other state or federal agencies which may have jurisdiction:

California Department of Fair Employment & Housing

Equal Employment Opportunity Commission

U.S. Department of Education - Office of Civil Rights



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Community Relations  
Regulation 1902  
Page 4 of 4

These agencies are listed in the white pages of the telephone book and the World Wide Web.

Adopted 9/21/92  
Technical Change 7/20/94  
Revised 4/3/95  
Technical Change (Renumbering) 12/11/96  
Revised 1/19/99



## **PROMOTION/ACCELERATION/RETENTION**

The Board of Education holds high expectations for each student to reach his or her academic achievement potential. The District will strive to provide the support necessary to accomplish this goal. In accordance with Board of Education Policy 5122, this regulation applies to student promotion, acceleration, and retention decisions.

### **Promotion**

The Board of Education expects students to be promoted from grade to grade as a result of meeting grade-level standards. While students demonstrating extraordinarily high levels of achievement may be considered for acceleration, those who fail to meet minimum standards shall be considered for retention.

### **Acceleration**

Acceleration to a higher grade level may occur upon the recommendation of the principal or designee. Such a determination should be based on the following factors: (1) social development, (2) emotional development, (3) intellectual development, (4) physical development, (5) academic achievement, (6) parent or guardian support, and (7) student motivation. In most cases, acceleration decisions should be addressed through the Student Study Team (SST) process, including parents or guardians and, if appropriate, students.

### **Retention**

Research demonstrates that students mature physically, socially, emotionally, and academically at widely varying rates. While research shows that retention is generally not a beneficial solution to low student performance, retention may be necessary in some cases to ensure that students meet minimum standards or competencies. However, normally no student will be retained for more than one school year.

### **Retention Timeline**

The following timeline shall be used whenever a student is being considered for retention:

1. Students at risk of not meeting minimum grade level standards shall be identified as early as practical in the school year and generally no later than the end of the first quarter. After such identification, parents or guardian shall be notified by report card or other means of communication.
2. Students at risk of retention shall be identified as early in the school year as practical and no later than the end of the second quarter. Whenever a teacher has identified a student as at risk of retention, the teacher shall (a) inform the principal and SST or site Retention Committee and (b) identify the intervention strategies he or she has employed in attempting to improve the



student's performance. The SST (or Retention Committee) shall then develop recommendations for interventions for the remainder of the school year. Prior to February 15th each year, the principal or designee shall forward to the Assistant Superintendent of Education Services a list of all students identified as at risk of retention.

3. Principals shall assure that students *recommended for retention* are identified by the end of the third quarter.
4. Parents or guardians of students identified as at risk of not mastering minimum grade level standards, at risk of retention, and recommended for retention shall be notified via student report cards and/or other appropriate formal communications. In accordance with SST (or retention committee) screening procedures, principals shall notify parents or guardians upon referral of the student to the SST (or Retention Committee) as a student at risk of retention.
5. For late enrollees these timelines may be modified as appropriate.

#### Retention Criteria

The following criteria will be used as the basis for identification and decision making regarding retention of students:

1. Objective indicators of academic achievement, including (a) meeting appropriate levels of performance on classroom, benchmark, and district criterion-referenced tests; (b) teacher direct assessment; (c) state approved standardized tests; and (d) teacher grades;
2. Age and physical, social, and emotional factors;
3. Teacher, principal, and/or parent recommendations;
4. At grades K-1, primarily the student's proficiency on minimum standards in language arts;
5. At grades 2-3, primarily the student's level of reading proficiency (i.e., reading standards);
6. At grades 4-8, primarily the student's proficiency in reading, English language arts, and mathematics (i.e., standards).

#### Retention Decision-Making Process/Interventions

Retention decisions for students performing below the minimum grade-level standards shall be based on a written recommendation by a teacher or teachers. All such recommendations shall outline the specific rationale for a decision (based on the retention criteria above) and its appropriateness for a particular student. All teachers who provide services to a student should give input into retention decisions, basing their input on the retention

criteria above. However, at the middle school grades the decision shall rest primarily on recommendations from the language arts and mathematics teachers.

Recommendations for retention shall include suggestions for interventions that, in the opinion of the teacher or teachers, are necessary to assist the pupil to attain acceptable levels of academic achievement.

Before any final determination is made for retention, a teacher, parent (or guardian), and principal (or designee) conference shall be held at which all written recommendations shall be provided and discussed with the parent. In cases where parents or guardians do not attend, this written recommendation shall be communicated to the parent and, notwithstanding appeal, the conference decision shall stand. In cases where a consensus decision cannot be reached, the principal shall make the final determination.

Students identified as at risk of not mastering minimum standards, at risk of retention, or recommended for retention shall be provided opportunities for remedial instruction to assist the student in overcoming his or her academic deficiencies. Such opportunities may include but are not limited to tutorial programs, after-school programs, and/or summer extended learning opportunity programs.

Upon a committee's decision to retain any student, promotion to the next grade will be contingent upon the student's participation in (a) a summer extended learning opportunity or another approved interim session remedial program and (b) reassessment of the student's academic performance at the end of the summer extended learning opportunity or remediation program. After such reassessment, a decision shall be made to retain or promote by the summer extended learning opportunity principal, the sending principal, or assigned administrator after consultation with the summer extended learning opportunity teacher and, if applicable, SST or retention committee. This decision shall be made in a timely manner and communicated as soon as possible to (a) the parents or guardians (by telephone and/or letter if promoted, by conference if retained), (b) the sending teacher and principal (by copied letter), and (c) the Assistant Superintendents of Personnel Services and Education Services (by copied letter and memorandum list by student identification number, grade level, and school).

#### Special Needs Students

Special education students with identified learning problems (e.g., SDC and RSP) will generally not be retained, and such decisions pertaining to these students will be made at IEP meetings. It is generally inappropriate to retain English learners (EL) who have failed to meet academic standards in areas in which they have received limited instruction. When EL students are considered for retention, development of language acquisition shall be given primary consideration.

#### Appeals

Appeals of promotion, acceleration, or retention decisions shall be directed in writing to the Principal. Appeals not sustained by the Principal may be further appealed to the Assistant Superintendent of Education Services or

designee. It shall be the burden of the appealing party to show why the decision should not be upheld. All such appeals should provide compelling rationale related to a majority of the criteria listed above and primarily academic achievement. Appeals not sustained by the Assistant Superintendent of Education Services or designee may be further appealed to the Superintendent of Schools. The Superintendent's decision is final.

Promotion Exercises

Students retained contingent upon (a) attending summer extended learning opportunity and (b) mastering standards may not participate in promotion exercises.

Approved



**STUDENT FREEDOM OF EXPRESSION**

Students in the Jurupa Unified School District shall have the right to exercise freedom of expression through their speech, writings, artistic performances, demonstrations, use of bulletin boards, distribution of printed materials or petitions, and wearing of buttons, badges, and other insignia.

Student freedom of expression shall be limited only as allowed by law in order to maintain an orderly school environment and to protect the rights, health, and safety of all members of the school community.

Students shall not be disciplined solely on the basis of constitutionally protected speech or other communication.

The Superintendent or designee shall ensure that due process is followed when resolving disputes regarding student freedom of expression.

Legal Reference  
EDUCATION CODE  
48907

Adopted:



**STUDENT FREEDOM OF EXPRESSION**

Students are prohibited from making any expressions or distributing or posting any materials which are obscene, libelous, or slanderous, or which demonstrably incite students to commit unlawful acts on school premises, violate school rules, or substantially disrupt the school's orderly operation.

Conduct by a student, in class or out of it, which for any reason materially disrupts classwork or involves substantial disorder or invasion of the rights of others is not immunized by the constitutional guarantee of free speech.

The use of "fighting words" or epithets is not constitutionally protected where:

1. The speech, considered objectively, is abusive and insulting rather than a communication of ideas, and
2. The speech is actually used in an abusive manner in a situation that presents an actual danger that it will cause a breach of the peace.

Students shall be free to post or distribute handbills, leaflets, and other printed material, whether produced within or outside of the school. Students may collect signatures on petitions concerning either school or out-of-school issues.

Commercial or personal announcements or advertisements may not be posted or distributed on school campuses unless approved by the superintendent or designee per Board Policy 1326 and/or 1327.

All printed matter and petitions distributed, circulated, or posted on school property shall bear the name and the address or contact location of the sponsoring organization or individual.

Printed materials or petitions may be distributed only as follows:

1. Before school begins, during lunch time, or after dismissal.
2. In locations that do not obstruct the normal flow of traffic within school or at entrances.
3. Without undue noise.

No student shall use coercion to induce students or any other persons to accept printed matter or to sign petitions. No funds or donations shall be collected for any material distributed.



### Clothing/Buttons and Badges

Buttons, badges, armbands, or clothing bearing slogans or sayings may be worn unless their message falls within the categories prohibited above. No teacher or administrator shall interfere with this practice on the grounds that the message may be unpopular with students or faculty.

### Bulletin Boards

Bulletin boards may be provided where students and student organizations may post materials of general interest.

### Appeals

The following procedures shall be used to address disputes regarding student freedom of expression:

1. The student and faculty member shall first attempt to resolve the problem by themselves.
2. If the student and faculty member are unable to resolve the dispute, the student and/or faculty member may bring the matter to the principal or designee, who shall hear both sides and strive to resolve the dispute as quickly as possible.
3. If the principal or designee is unable to resolve the dispute, the student and/or faculty member may bring the matter to the Superintendent or designee, who shall hear both sides and strive to resolve the dispute as quickly as possible.
4. If the Superintendent or designee is unable to resolve the dispute, the student and/or faculty member may ask for a hearing to determine whether a deprivation of freedom of expression was justified under the above regulations. This hearing shall be held before the Governing Board or impartial person(s) appointed by the board as soon as possible after it is requested. Both sides shall be given an opportunity to demonstrate that Board policy and administrative regulations were properly applied.



**DURATION OF EXPULSION ORDER**

An expulsion order shall remain in effect until the governing board, in the manner prescribed in the education code, orders the readmission of a pupil. At the time an expulsion of a pupil is ordered for an act other than those described in subdivision (c) of Section 48915, the governing board shall set a date, not later than the last day of the semester following the semester in which the expulsion occurred, when the pupil shall be reviewed for readmission to a school maintained by the district or to the school the pupil last attended.

For a pupil who has been expelled for any of the offenses listed in subdivision (c) of Section 48915, listed below, the governing board shall set a date of one year from the date the expulsion occurred, when the pupil shall be reviewed for readmission to a school maintained by the district, except that the governing board may set an earlier date for readmission on a case-by-case basis.

(1) Possessing, selling, or otherwise furnishing a firearm. This subdivision does not apply to an act of possessing a firearm if the pupil had obtained prior written permission to possess the firearm from a certificated school employee, which is concurred in by the principal or the designee of the principal. This subdivision applies to an act of possessing a firearm only if the possession is verified by an employee of a school district.

(2) Brandishing a knife at another person.

(3) Unlawfully selling a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code.

(4) Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.

Legal References:

Education Code

48900

48915

48916

Health and Safety Code

11053 et seq

Penal Code

243.4

261

266c

286

288

288a

289

Adopted



**STUDENT PUBLICATIONS**

While serving to instruct students in the basic skills of responsible journalism, official school publications, including writing assignments, shall be free to provide thoughtful, relevant commentaries on all topics within the bounds of good taste.

Student editors in journalism, newspaper, yearbook, and writing classes shall assign and edit the news, editorial, and feature content of their publications. Faculty advisors shall help the student editors judge the literary value, news worthiness, and propriety of materials submitted for publication. All statements and editorials must be substantiated by fact. Editorial columns which express only the opinion of the writer shall be bylined.

As space permits, editorial pages shall be open to any student wishing to express his/her ideas or to rebut editorials in a letter. School newspapers shall print a fair selection and accurate representation of the letters they receive.

Faculty advisors shall supervise student publications so as to maintain professional standards of English and journalism and to assure that their content complies with the provisions of Board policy. The advisors and/or principal shall exercise no prior restraint of prepared material except to prohibit that which is obscene, libelous, slanderous, or which is likely to incite students to commit unlawful acts, violate school rules, or disrupt school operations.

Legal Reference  
EDUCATION CODE  
48907

Adopted





## ALCOHOL AND OTHER DRUGS

The Governing Board believes that the use of alcohol or other drugs adversely affects a student's ability to achieve academic success, is physically and emotionally harmful, and has serious social and legal consequences. The Board desires to keep district schools free of alcohol and other drugs and desires that every effort be made to reduce student use of these substances. The Board perceives this effort as an important step towards preventing violence, promoting school safety, and creating a disciplined environment conducive to learning.

The Superintendent or designee shall develop a comprehensive prevention and intervention program that includes instruction, referral to a rehabilitation program, enforcement/discipline, activities that promote the involvement of parents/guardians, and coordination with appropriate community agencies and organizations.

The Superintendent or designee shall clearly communicate to all students, staff, and parents/guardians the district's policies, regulations, and school rules related to the use of alcohol and other drugs on school campuses or at school activities. Information about program needs and goals shall be widely distributed in the community.

The Board expects staff to conduct themselves in accordance with the district's philosophy related to alcohol and other drugs. Staff should help students see themselves as responsible partners in efforts to maintain a safe, constructive school climate.

### Instruction

The district shall provide preventative instruction which helps students avoid the use of alcohol and other drugs. Comprehensive, age-appropriate K-12 instruction shall address the legal, social, personal, and health consequences of drug and alcohol use, promote a sense of individual responsibility, and inform students about effective techniques for resisting peer pressure to use alcohol and other drugs.

All instruction and related materials shall consistently state that unlawful use of alcohol or other drugs is wrong and harmful. Instruction shall not include the concept of responsible use when such use is illegal.

Teachers shall be trained to answer students' questions related to alcohol and drugs and to help students obtain and use current and accurate information, develop and maintain a positive self-concept, take positive actions to cope with stress, and use appropriate social and personal skills to resist involvement with alcohol and other drugs.

### Intervention, Referral, and Recovering Student Support

The Board believes that effective interventions should be available to assist students who use alcohol or other drugs. School staff, students, and parents/guardians shall be informed about signs and symptoms which may indicate alcohol and other drug use and about appropriate agencies offering

intervention programs, counseling, and rehabilitation for students and their family members. The district shall help recovering students to avoid reinvolverment with alcohol and other drugs by providing school and/or community service activities designed to increase students' sense of community.

The Board strongly encourages any student who is using alcohol or drugs to discuss the matter with his/her parent/guardian or with any staff member. Students who disclose their use of alcohol or other drugs when seeking help from an intervention or recovery program shall not be disciplined for such use.

#### Enforcement/Discipline

The Superintendent or designee shall take appropriate action to eliminate possession, use, or sale of alcohol and other drugs and related paraphernalia on school grounds, at school events, or in any situation in which the school is responsible for the conduct and well-being of students. School authorities may search students and school properties for the possession of alcohol and other drugs in accordance with law, Board policy, and administrative regulations.

Students possessing, using, or selling alcohol or other drugs or related paraphernalia at school or at a school event shall be subject to disciplinary procedures including suspension or expulsion in accordance with law, Board policy, and administrative regulations. Such students also may be referred to an appropriate rehabilitation program.

#### Legal References:

BUSINESS AND PROFESSIONS CODE	HEALTH AND SAFETY CODE
25608	11032
EDUCATION CODE	11053-11058
44049	11353.6
48900	11357
48900.5	11361.5
48901	11372.7
48901.5	11802
48902	11965-11969
48909	11998-11998.3
48915	11999-11999.3
49423	124175-124200
49480	PENAL CODE
49602	13864
51202	VEHICLE CODE
51203	13202.5
51210	WELFARE AND INSTITUTIONS CODE
51220	828
51260	828.1
51262	UNITED STATES CODE, TITLE 20
51264	5812
51265	7101-7143
51268	



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Instruction  
Policy 6405.4

CHEMICAL DEPENDENCY

The Board of Education of the Jurupa Unified School District is concerned with the safety, health and well-being of all pupils. In order to insure that high standards for learning are consistent in the schools of the District, the Board recognizes the need to assist pupils to abstain from the use of illegal drugs and the inappropriate use of chemical substances.

The Board further recognizes that pupil dependency on a chemical and/or illegal substances, including alcohol and tobacco, is a serious societal problem. Moreover, the Board realizes that dependency on such substances is a primary physical illness and is detrimental to a pupil's physical and mental development and may undermine effective education.

The Board of Education understands the need to provide preventive instructional programs including the effects of substance abuse upon prenatal development as determined by science, intervention programs, and support/recovery programs designed to educate pupils about the dangers associated with the misuse or abuse of chemical and/or illegal substances. Additionally, the Board realizes that such programs provide support to pupils who are recovering from chemical dependency.

Adopted 4/20/87  
Readopted 9/4/90  
Technical Change 10/22/92



## **ALCOHOL AND OTHER DRUGS**

### **Instruction**

Students shall receive instruction by appropriately trained instructors about the nature and effects of alcohol and other drugs, including dangerous drugs defined by Health and Safety Code 11032.

Site administrators shall determine that drug education instructors possess the following:

1. The ability to interact with students in a positive way;
2. Knowledge of the properties and effects of tobacco, alcohol, narcotics, dangerous drugs, and shared drug apparatus;
3. Effective teaching skills and competency in helping students to express opinions responsibly and to become aware of their values as they affect drug-use decisions.

At all grade levels, instruction shall include a study of the effects of alcohol and other drugs upon the human system, as determined by science. Instruction shall be sequential in nature and suited to meet the needs of students at their respective grade level.

In grades 1 through 6, instruction in drug education should be given in health courses required by Education Code 51210.

In grades 7 through 12, instruction in drug education shall be conducted in health courses and in any other appropriate area of study required by Education Code 51220.

Secondary school instruction shall include a study of the effects of alcohol and other drugs upon prenatal development.

The district drug education program shall augment county drug education services, if any. District staff shall take every opportunity to cooperate with county office of education staff in planning and implementing collaborative alcohol and drug prevention programs.

### **Intervention**

The staff shall intervene whenever students use alcohol or other illegal drugs while on school property or under school jurisdiction. Staff members who believe that a student may be under the influence of alcohol or drugs shall immediately notify the principal or designee.

If the principal or designee knows, observes, or suspects that a student may be under the influence of alcohol or drugs, he/she may notify the parent/guardian.

However, school staff shall not disclose confidential information provided during counseling by a student 12 years of age or older. School counselors may report such information to the principal or parent/guardian only when they believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student or other persons living in the school community. They shall not disclose such information to the parent/guardian if they believe that the disclosure would result in a clear and present danger to the student's health, safety, or welfare.

In cases of medical emergency, the principal is authorized to call an ambulance to remove the student to a hospital. Parents/guardians will be notified of this action and shall be responsible for the incurred expenses.

#### Enforcement/Discipline

Staff shall notify the principal or designee immediately upon suspecting a student is selling, providing, or using alcohol or other drugs.

When any student uses, possesses, or sells alcohol or illegal drugs at school or while under school jurisdiction, the following shall result:

1. Parent/guardian contact,
2. Suspension or expulsion in accordance with law,
3. Contact with law enforcement authority within one school day of the suspension.

In addition, the following actions may be taken:

1. Referral to an appropriate counseling program,
2. Transfer/alternative placement,
3. Restriction from all extracurricular activities, including athletics, for the length of the semester.

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CHEMICAL DEPENDENCY

A. A student at any grade level, when found to be using, or under the influence of, or in possession of alcohol or drugs:

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off campus
4. During or while going to or coming from a school-sponsored activity

will be suspended from school. The student will be advised during the exit interview that expulsion is possible.

A parent conference will be held within the time limits of due process. At this parent conference, school personnel will attempt to secure parent and student support for a change in the student's behavior, evidenced by their signature on a contract to seek counseling help for the student and parenting help for the parent.

This contract will require the student to complete a counseling program through private or governmental sources, and/or through a Community Intervention Program at the school (where available). Additionally, the parent will be required to complete a course of instruction, through Jurupa Unified School District Adult Education or other agency, to help enable that parent to initiate change in the student's behavior.

Unless both parent and student agree to the terms of the contract, school officials will pursue expulsion, except in cases where extraordinary mitigation exists.

If a second occurrence of drug or alcohol related misbehavior arises any time during the educational career of the student within the Jurupa District, the student may be recommended for expulsion or required to return to the counseling program, in lieu of expulsion, at the discretion of the school principal.

A third infraction would mandate the processing of an expulsion by the school principal.

The Administrator of Education Support Services, on a yearly basis, will provide to each principal an updated list of counseling programs available for enrollment by parents and their children.

B. Barring extraordinary circumstances, any student caught selling or furnishing drugs at any time while under school authority, will be referred for expulsion from the School District and will not be eligible for the counseling program in lieu of expulsion.

**HOME INSTRUCTION**

Home instruction services shall be provided to qualified students in accordance with state law and district administrative procedures.

Legal References:

EDUCATION CODE

44865

45031

48200

48206.3

48206.5

48207

48208

48980

51800-51802

CODE OF REGULATIONS, TITLE 5

421

423

Adopted 8/1/67

Revised 3/70, 6/21/82

Revised/Readopted 9/4/90;

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Instruction  
Policy 6406

HOME TEACHING

Home instruction services shall be provided to qualified students in accordance with state law and district administrative procedures.

Adopted 8/1/67  
Revised 3/70, 6/21/82  
Revised/Readopted 9/4/90



### HOME INSTRUCTION

A student with a temporary disability which makes school attendance impossible or inadvisable shall receive individual instruction in the student's home. This instruction applies to students incurring a physical, mental, or emotional disability after which they can reasonably be expected to return to regular day classes or an alternative education program without special intervention. It does not apply to students identified as individuals with exceptional needs pursuant to Education Code 56026.

Home instruction shall be provided by teachers with valid California teaching credentials who consent to the assignment.

The district shall offer at least one hour of instruction for every day of instruction offered by the district in the regular education program. No student shall be credited with more than five days of attendance per calendar week or credited with more than the total number of calendar days that regular classes are offered by the district in any fiscal year.

Insofar as possible, the teacher providing home instruction shall consult with the student's current classroom teacher(s) so as to provide a continuity of instruction that enables the student to stay abreast with the regular school program.

The Superintendent or designee may require verification by a physician that the student requires home instruction. This verification shall state the disabling condition.

### Parental Notifications

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of the following:

1. Individual instruction is available for temporarily disabled students;
2. If a student becomes temporarily disabled, it is the parent/guardian's responsibility to notify the District.

### CHARTER SCHOOLS

The Governing Board believes that charter schools provide one opportunity to implement school-level reform and to support innovations which improve student learning. These schools shall operate under the provisions of their charters, state and federal laws, and general oversight of the Board.

As needed, the Superintendent or designee may work with charter school petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.

In determining whether to grant or deny a charter, the Board shall carefully review the proposed charter and any supplementary information, consider public and staff input, and determine whether the charter petition adequately addresses all the provisions required by law. The Board shall not deny a charter school petition unless specific written factual findings are made pursuant to law and administrative regulation.

The Board shall ensure that any charter granted by the Board contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but not be limited to, fiscal accountability systems as well as multiple measures for evaluating the educational program. To assist the Board in its general oversight responsibility, charters shall provide for regular reports to the Board related to the charter provisions.

#### Legal References:

##### EDUCATION CODE

41365  
44237  
44830.1  
45122.1  
47600-47616.5  
48000  
48010  
48011  
51747.3  
54032  
56145-56146  
60605  
60640-60647

##### GOVERNMENT CODE

54950-54962

##### PENAL CODE

667.5  
1192.7

##### CODE OF REGULATIONS, TITLE 5

11960

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Instruction  
Policy 6503

CHARTER SCHOOLS

The Board of Education desires to support innovative approaches to improve student learning and recognizes the Charter School concept as a reform strategy designed to achieve this purpose.

The Charter Schools Act specifies that these schools operate under the auspices of the governing board. However, the Board recognizes the legislature's intent to allow site based governance with provision for operation of the school specified in a charter.

Since the governing board has responsibility for protecting the public's interest, when granting or denying a charter petition, the Board shall give appropriate consideration to the school's ability to function effectively and meet its goals.

Charter schools shall be nonsectarian in programs, admission policies, employment practices and all other operations; shall not charge tuition; and shall not discriminate against any student on the basis of ethnicity, national origin, gender or disability.

Charter schools, under the Board's jurisdiction, shall be held accountable for fulfilling the terms of the charter. A charter may be revoked if deemed necessary by a majority vote of the Board.

add legal 2/6

Adopted 6/6/94

Technical Change \_\_\_\_\_



## CHARTER SCHOOLS

### Petition Signatures

To be considered by the Governing Board, a charter school petition must be signed by one of the following:

1. A number of parents/guardians equivalent to at least one-half of the number of students that the charter school estimates will enroll in the charter school for its first year of operation
2. A number of teachers equivalent to at least one-half of the number of teachers that the charter school estimates will be employed at the school during its first year of operation.
3. At least 50 percent of the permanent status teachers currently employed at the public school to be converted if the charter petition calls for an existing public school to be converted to a charter school.

In circulating a petition, the petitioners shall include a prominent statement explaining that a signature means the parent/guardian is meaningfully interested in having his/her child attend the charter school or, in the case of a teacher's signature, that the teacher is meaningfully interested in teaching at the charter school. The proposed charter shall be attached to the petition.

### Charter Provisions

A charter petition shall include descriptions of all of the following:

1. The educational program of the school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling students to become self-motivated, competent, and lifelong learners.
2. The measurable student outcomes identified for use by the charter school. "Student outcomes" means the extent to which all students of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program.
3. The method by which student progress in meeting those student outcomes is to be measured.
4. The governance structure of the school, including but not limited to the process to be followed by the school to ensure parent/guardian involvement.
5. The qualifications to be met by individuals to be employed by the school.

6. The procedures that the school will follow to ensure the health and safety of students and staff. These procedures shall include the requirement that each school employee furnish the school with a criminal record summary as described in Education Code 44237.
7. The means by which the school will achieve a racial and ethnic balance among its students that is reflective of the general population residing within the district's territorial jurisdiction.
8. Admission requirements if applicable.
9. The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the Board.
10. The procedures by which students can be suspended or expelled.
11. The manner by which staff members of the charter schools will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.
12. The public school attendance alternatives for students residing within the district who choose not to attend charter schools.
13. A description of the rights of any district employee upon leaving district employment to work in a charter school, and of any rights of return to the district after employment at a charter school.
14. The procedures to be followed by the charter school and the Board to resolve disputes relating to charter provisions.

The petition also shall include affirmations that

1. The charter school shall be nonsectarian in its programs, admission policies, employment practices, and all other operations; shall not charge tuition; and shall not discriminate against any student on the basis of ethnicity, national origin, gender, or disability.
2. The charter school shall admit all students who wish to attend the school, according to the following criteria and procedures:
  - a. Admission to the charter school shall not be determined according to the student's place of residence, or that of his/her parents/guardians, within this state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within the school's former attendance area.

- b. Except for existing students of the charter school, if the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing. Preferences shall be extended to students currently attending the charter school and students who reside in the district. In the event of a drawing, the Board shall make reasonable efforts to accommodate the growth of the charter school and shall not take any action to impede the charter school from expanding enrollment to meet student demand.
- c. Other admissions preferences permitted by the Board on an individual school basis and if consistent with law.

In addition to submitting the proposed charter and the affirmations described above, a charter school petitioner shall provide information to the Board regarding the proposed operation and potential effects of the school, including but not limited to the following:

1. The facilities to be used by the school;
2. The manner in which administrative services of the school are to be provided;
3. Potential civil liability effects, if any, upon the school and district;
4. Financial statements that include a proposed first-year operational budget, including start-up costs and cash-flow and financial projections for the first three years of operation.

#### Charter Approval/Denial

Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians.

Within 60 days of receiving a petition, or within 90 days with the consent of the petitioners and the Board, the Board shall either grant or deny the request to establish a charter school.

The Board shall grant the charter if doing so is consistent with sound educational practice. A charter shall be denied only if the Board presents written specific factual findings that one or more of the following conditions exists:

1. The charter school presents an unsound educational program for the students to be enrolled in the charter school;
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition;
3. The petition does not contain the number of signatures required;

4. The petition does not contain an affirmation of each of the conditions described above and in Education Code 47605(d);
5. The petition does not contain reasonably comprehensive descriptions of the 14 provisions described above and in Education Code 47605(b).

The Board also shall not grant any charter that authorizes the conversion of a private school to a charter school.

In granting charter petitions, the Board shall give preference to schools best able to provide comprehensive learning experiences for academically low-achieving students according to standards established by the California Department of Education under Education Code 54032.

The Board may initially grant a charter for a specified term not to exceed five years.

The petitioners shall provide written notice of the Board's approval and a copy of the charter to the State Board of Education.

#### Revisions

Material revisions to a charter may be made only with Board approval and shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605.

#### Renewals

A charter school seeking renewal of the charter shall submit a written request to the Board at least 120 days before the term of the charter is due to expire.

At least 90 days before the term of the charter is due to expire, the Board shall conduct a public hearing to receive input on whether or not to extend the charter. At least 60 days before the expiration date, the Board shall either grant or deny the request for renewal.

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605.

Each renewal shall be for a period of five years. (Education Code 47607)

#### Revocations

The Board may revoke a charter whenever it finds that the charter school has done any of the following:

1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter;

2. Failed to meet or pursue any of the student outcomes identified in the charter;
3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement;
4. Violated any provision of law.

Prior to revocation, the Board shall notify the charter school of any violation and give the school a reasonable opportunity to correct the violation unless the Board determines, in writing, that the violation constitutes a severe and imminent threat to the health or safety of students.

#### Requirements for Charter Schools

No student shall be required to attend a charter school.

No district employee shall be required to work at a charter school.

Charter schools shall be exempt from the state laws governing school districts, except all of the following:

1. Charter schools shall be subject to Education Code 47611 regarding the State Teachers' Retirement System;
2. Charter schools shall be subject to Education Code 41365 regarding the revolving loan fund for charter schools;
3. Charter schools shall be subject to all laws establishing minimum age for public school attendance;
4. Charter schools shall meet all statewide standards and conduct the student assessments required by Education Code 60605 and any other statewide standards or assessments applicable to noncharter public schools;
5. Charter schools shall be subject to state law prohibitions regarding the employment of any person, in either a certificated or classified position, who has been convicted of a violent or serious felony.

Teachers in charter schools shall hold a Commission on Teacher Credentialing certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold. These documents shall be maintained on file at the charter school and shall be subject to periodic inspection by the Board.

In order to generate state funding based on average daily attendance, a charter school student must be a California resident and, if over 19 years of age, must be continuously enrolled in a public school and make satisfactory progress toward a high school diploma.



Students with disabilities shall be served by charter schools in the same manner as such students are served in other public schools.

Charter schools shall consult with parents/guardians and teachers on a regular basis regarding the school's educational programs.

Charter schools shall promptly respond to all reasonable inquiries from the Board or the Superintendent of Public Instruction, including but not limited to inquiries regarding its financial records.

#### Financial Relationship

The district shall permit a charter school to use, at no cost, facilities not currently being used by the district for instructional or administrative purposes or not historically being used for rental purposes provided that the charter school shall be responsible for reasonable maintenance of those facilities.

The district may charge for the actual costs of supervisory oversight of a charter school not to exceed one percent of the charter school's revenue. If the district is able to provide substantially rent-free facilities to the charter school, the district may charge actual costs up to three percent of the charter school's revenue for supervisory oversight.

The charter school may separately purchase administrative or other services from the district or any other source.



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CHARTER SCHOOLS

The Charter School Act (SB 1448 and Ed Code 47600) provides the opportunity for teachers, parents and community members to petition the Board of Education to establish a charter school. The specific goals and operating procedures for the charter school must be outlined in the agreement between the Board and organizers of the school. In order to obtain Board approval for a charter school, the following process shall be followed:

**STEP ONE:** The petitioners shall develop the proposed school charter (Ed Code 47605). The Charter must address the following specified educational and procedural elements:

1. A description of the educational program of the school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century and how learning best occurs. The goals identified in the program must include the objective of enabling pupils to become self-motivated, competent and lifelong learners.
2. The measurable pupil outcomes identified for use by the charter school. "Pupil outcomes," for purposes of this part, means the extent to which all students of the school demonstrate that they have attained the skills, knowledge and attitudes specified as goals in the school's educational program.
3. The method by which pupil progress in meeting those pupil outcomes is to be measured.
4. The governance structure of the school, including but not limited to, the process to be followed by the school to ensure parental involvement.
5. The qualifications to be met by individuals to be employed by the school.
6. The procedures that the school will follow to ensure the health and safety of pupils and staff. These procedures shall include the requirement that each employee of the school furnish the school with a criminal record summary as described in Section 44237 of the California Education Code.
7. The means by which the school will achieve a racial and ethnic balance among its pupils that is reflective of the general population residing within the territorial jurisdiction of the school district to which the charter petition is submitted.

- old -

CHARTER SCHOOLS

8. Admission requirements, if applicable.
9. The manner in which an annual audit of the financial and programmatic operations of the school is to be conducted.
10. The procedures by which pupils can be suspended or expelled.
11. The manner by which staff members of the charter schools will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or Federal Social Security.
12. The public school attendance alternatives for pupils residing within the school district who choose not to attend charter schools.
13. A description of the rights of any employee of the school district upon leaving the employment of the school district to work in a charter school and of any rights of return to the school district after employment at a charter school.

GENERAL CONDITIONS

Although the agreement between the district and the charter sponsors must be developed to address the specific requests of the petitioner, the district requires the following basic requirements, or mutually acceptable alternatives, to be met:

- A. The Board may grant a charter for up to five years, subject to renewal for additional five-year periods. Material revisions to a charter may be made only with Board approval. (Education Code 47607)
- B. No district employee may be required to work at a charter school. (Education Code 47605)
- C. No child may be required to attend a charter school. (Education Code 47605)
- D. The charter school petition shall include policies for ongoing monitoring and review of the charter. The process should be detailed and include timelines, methods of assessing the charter, a process for modifying the charter during its term and a process for terminating the charter, if necessary.
- E. The charter shall comply with the same health and safety standards as the school district.

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CHARTER SCHOOLS

- F. The charter school will be required to prepare and submit a balanced budget in the same manner that is required of other schools in the district.
- G. The charter school shall utilize the district's budgeting, financial and attendance accounting systems and shall comply with all district policies, regulations, procedures and practices concerning the obligation and expenditure of funds.
- H. The charter school shall participate in the district's general liability, workers compensation and unemployment insurance programs and district payroll system.
- I. Charter schools shall operate on a fiscal year basis.
- J. Annual financial audits will be conducted by the district's external auditing firm.
- K. Monetary allocations to charter schools shall be negotiated with the district in order to ensure an equitable distribution of funds to all schools within the district.
- L. The charter school petition shall identify facilities to be used to house the program and how these facilities will be paid for.
- M. The petition shall include a plan for ongoing custodial care and maintenance of facilities and grounds.
- N. The petition shall include a plan for student transportation and food services.
- O. The charter school shall provide a full continuum of services for individuals with exceptional needs in special education programs or receiving special education services which comply with all state and federal mandates.
- P. The charter school shall specify the governance structure and identify by position the parties responsible for compliance with applicable state and federal laws including but not limited to: Title IX, Section 504 of the Rehabilitation Act of 1973, the American with Disabilities Act of 1990 and the Individual Disabilities Education Act.

STEP TWO: Submit The Proposed Charter to the District for Certification of all Components

The petitioners shall submit the proposed charter to the Superintendent/designee and receive written certification that all components of the proposed charter have been adequately addressed before circulating to

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CHARTER SCHOOLS

the community. All charter petitions must be submitted to the district not later than November 1st of the year preceding the proposed implementation of the program.

**STEP THREE:** Circulate the Charter School Petition (Ed Code 47605)

A petition for the establishment of a charter school may be circulated by any person seeking to establish the charter school. The petition must be signed by not less than 10 percent of the teachers currently employed in the district or by not less than 50 percent of the teachers employed at the proposed school.

Petitioners must demonstrate sufficient parent interest by obtaining signatures from a majority of parents with students presently enrolled in the school. The petition shall provide a description of the proposed charter.

**STEP FOUR:** Submit The Petition to the Board of Education (Ed Code 47605)

The petitioners shall submit the proposed charter to the Board no later than the first public meeting in February in order to obtain approval for the charter to become effective the following school year.

**STEP FIVE:** Obtain Board Approval of the Charter

Not later than thirty (30) days after the governing board receives the charter, a public hearing regarding the proposed charter shall be held. Within sixty (60) days of receipt of the petition, the board must review the petition and determine that the charter contains all of the elements as specified in the Charter Schools Act (SB 1448). The Board may seek additional information from the petitioners, or district administrative staff and a majority vote of the Board is required for approval. In addition, in making its decision, the Board must determine that the following elements have been satisfactorily addressed:

- A. There is sufficient employee and parental support for the charter.
- B. The charter demonstrates the capability to provide comprehensive learning experience to academically low achieving students as identified by Economic Impact Aid guidelines.
- C. Appropriate fiscal services guidelines are outlined in the charter which guarantee legal compliance with standards established by the California Department of Education.

**THE APPEAL PROCESS**

SB 1448 provides the following appeal process for the petitioners if the governing board does not approve the charter petition:

- A. At the request of the petitioners, the county superintendent of schools selects and convenes a review panel to review the action of the governing board. The review panel must consist of three governing board members and three teachers from other school districts in the

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CHARTER SCHOOLS

- B. If the review panel determines that the governing board failed to appropriately consider the charter petition, or acted in an arbitrary manner in denying the petition, the panel shall request the governing board to reconsider the charter petition.
- C. If, on reconsideration, the governing board denies a charter petition, the county board of education, at the request of the petitioners, shall hold a public hearing under the same conditions and timelines as those described under steps three and four above for local governing board approval and may grant a charter.

**STEP SIX:** Provide Notice To The State Board of Education

Upon approval of the petition by the local Board of Education, the petitioners must provide written notice of the approval, including a copy of the petition to the State Board of Education.

**STEP SEVEN:** The State Board of Education Will Assign A Number To The Petition

The State Board of Education has the responsibility, when it receives a charter school petition, of making sure that it has the appropriate signatures, has been approved by the local governing board and that the charter contains all of the components specified in the Act. The State Board of Education will assign a number to complete charter petitions only on a first come, first served basis. The Act specifies the number of charter schools operating in the state.

**REVOKING A CHARTER**

A charter may be revoked by the Board at any time if it finds the school did any of the following:

- A. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter petition, or
- B. Failed to meet or pursue any of the student outcomes identified in the charter petition, or
- C. Failed to meet generally accepted accounting standards of fiscal management, or
- D. Violated any provision of law.

Adopted 6/6/94

*[Handwritten signature]*



Jurupa Unified School District

Personnel Report #7

October 18, 1999

CERTIFICATED PERSONNEL

Change of Assignment

From Teacher (SDC) to Resource Specialist	Ms. Danielle Pekar 2442 Iowa Avenue #D-5 Riverside, CA 92507	Effective September 2, 1999
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From Resource Specialist to Teacher (SDC)	Mr. James Bice 1975 Fairview Riverside, CA 92506	Effective September 2, 1999
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Extra Compensation Assignment

Adult/Alternative Education; to provide additional hours for workshop planning and presentation of CBET; August 23, 1999 through September 15, 1999; not to exceed five (5) hours total; appropriate hourly rate of pay.

Ms. Connie Nagle

Adult/Alternative Education; to serve as an instructor for the Independent Study Program; October 4, 1999 through June 15, 2000; not to exceed five (5) hours per week; appropriate hourly rate of pay.

Mr. Mike Free

Education Services; retention committee meeting; September 30, 1999; not to exceed 1.75 hours each; appropriate hourly rate of pay.

Ms. Judy Smith  
Mr. Dale Stoa

Mr. Luis Hernandez

Ms. Linda Goedhart

Educational Technology; to attend TLCG staff development and workshops; October 1, 1999 through June 30, 2000; not to exceed 4.5 hours each; appropriate hourly rate of pay.

Ms. Claudia Beltran  
Mr. Maurice Castro  
Ms. Jana Dexter  
Ms. Toni Fletcher  
Mr. Mark Gonzales  
Ms. Vicky Hawkins  
Ms. Guadalupe Hernandez

Mr. Tom Buchanan  
Ms. Lois Clark  
Ms. Kathy Edmond  
Mr. Chris Franz  
Ms. Nichole Haber  
Mr. Bruce Hebert  
Mr. Luis Hernandez

Ms. Kim Campbell  
Ms. Linda Daniels  
Mr. Chet Edmunds  
Ms. Cathe Giles  
Ms. Stacy Hainlen  
Mr. Brian Henry  
Ms. Wendy Holder

Personnel Report #7

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Educational Technology; to attend TLCG staff development and workshops; October 1, 1999 through June 30, 2000; not to exceed 4.5 hours each; appropriate hourly rate of pay.

Mr. Sergio Infante	Ms. Bridgette Ivory	Ms. Susan Kannon
Ms. Frieda Labrado-Weber	Mr. Roger Liverman	Ms. Judith Lynch
Mr. Lyle McCollum	Mr. Chris Metzger	Ms. Gloria Morales
Ms. Kathy Nitta	Ms. Joanne Papavero	Mr. Dan Patterson
Ms. Carole Patty	Mr. Juan Penaloza	Mr. Robert Ramirez
Ms. Carmen Rivera	Ms. Diane Rose	Ms. Triza Samuel
Mr. Hector Sanchez	Mr. Drew Scherrer	Mr. Rick Shannon
Ms. Carolyn Snow	Ms. Terri Stevens	Ms. Marisol Stokes
Ms. Kristin Trebizo	Ms. Diane Tudge	Ms. Maureen Vance
Mr. John Vigrass	Ms. Leona Williams	Ms. Cynthia Wilson
Ms. Tammy Wright	Ms. Carole Zuloaga	

Educational Technology; to attend TLCG staff development and workshops; September 15, 1999 through June 30, 2000; not to exceed 21 hours each; appropriate hourly rate of pay.

Ms. Carmen Rivera	Mr. Drew Scherrer	Mr. Sergio Infante
Ms. Susie Galewski	Ms. Nicole Haber	Mr. Roger Liverman
Ms. Sophia Gray	Ms. Vickie Hawkins	Ms. Pam Grethen
Mr. Luis Hernandez	Ms. Paula Ford	

Home Bound Teaching Program; 1999-2000 school year; appropriate hourly rate of pay.

Ms. Amy George	Ms. Denise Sanchez
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Saturday School Program; 1999-2000 school year; appropriate hourly rate of pay.

Mr. Maurice Edu

Troth Street Elementary; K-4 Reading Intensive Program; October 18, 1999 through January 18, 2000; not to exceed 30 hours each; appropriate hourly rate of pay.

Ms. Tracy Bratton	Ms. Stacy Gilbert	Ms. Esther Ruvalcaba
Ms. Dorothy Baca	Ms. Bonnie Werner	Ms. Connie Nagle
Ms. Janice Sheldon	Ms. Heidi Burns	Ms. Elena Escobar
Ms. Jessica Sevey	Ms. Jill Moulton	Ms. Anita Cantwell
Ms. Julia Holt		



## Personnel Report #7

### CERTIFICATED PERSONNEL

#### Extra Compensation Assignment

Van Buren Elementary: presentation for 1st grade teachers on "Movements for the Open-Court Phonics Instruction"; October 11, 1999; not to exceed five (5) hours total; appropriate hourly rate of pay.

Ms. Evelyn Harman

Mission Middle School: finalizing work on the University Partnership Grant; September 25-26, 1999; not to exceed 16 hours each; appropriate hourly rate of pay.

Ms. Roberta Pace  
Ms. Barbara Maguire

Ms. Susan Ridder

Mr. Dan Weatherford

#### Student Teacher Placement

Assigned from California State University, San Bernardino for the fall quarter 1999:

<u>Student Teacher</u>	<u>Master Teacher</u>	<u>School Site</u>
Ms. Alma Otero	Ms. Maggie Manning	Mission Bell

Assigned from the University of California, Riverside for the fall quarter 1999:

<u>Student Teacher</u>	<u>Master Teacher</u>	<u>School Site</u>
Ms. Caren Deaver	Ms. Nina Gonzales	Glen Avon
Ms. Joann Hernandez	Ms. Kathy Schmalz	Glen Avon
Ms. Alice Lee	Ms. Carolyn Hoggard	Glen Avon
Ms. Candice Thieffoldt	Ms. Joyce Davis	Glen Avon
Mr. Earle Warner	Ms. Diane Ravelli	Glen Avon
Ms. Shari Cook	Ms. Nancy Felasquez	Ina Arbuckle
Ms. Julie Vanderman	Ms. Norma Velasquez	Ina Arbuckle
Mr. Alex Ruud	Ms. June Van Genuchten	Ina Arbuckle
Mr. Jason Atkinson	Ms. Karen Garinger	Ina Arbuckle
Ms. Gwyn Sens	Ms. Maritza Moore	Ina Arbuckle
Ms. Holly Nichols	Ms. Beth VandenRaadt	Ina Arbuckle
Ms. Maria Dias	Ms. Leona Williams	Ina Arbuckle
Justine Nguyen	Ms. Jana Dexter	Ina Arbuckle
Ms. Wendy Bartczak	Ms. Theresa Partida	Rustic Lane
Ms. Trudy Hellrich	Ms. Patricia Bice	Rustic Lane
Ms. Debra Sanchez	Ms. Jessie Alaniz	Rustic Lane
Ms. Jennifer Sassaman	Ms. Jennifer Lara	Rustic Lane
Ms. Angela Vanderhorst	Ms. Torrie King	Rustic Lane
Ms. Amanda Stamper	Mr. John Dawson	Rustic Lane

Personnel Report #7

CERTIFICATED PERSONNEL

Student Teacher Placement

Assigned from the University of California, Riverside for the fall quarter 1999:

<u>Student Teacher</u>	<u>Master Teacher</u>	<u>School Site</u>
Mr. Dency Galvez	Ms. Anne Gibson	Sunnyslope
Ms. Lucinda Jensen	Ms. Marilyn Wior	Sunnyslope
Ms. Cheryl Kovalchik	Ms. Miranda Larson	Sunnyslope
Ms. Lani Minor	Ms. Zoe Washburn	Sunnyslope
Ms. Dana Pfeffer	Ms. Lorayne Garrison	Sunnyslope
Ms. Michelle Trujillo	Ms. Sally Beese	Sunnyslope
Mr. Ed Nuno	Ms. Rosa Santos-Lee	Troth Street
Ms. Shannon Ramirez	Ms. Barbara Godoy	West Riverside
Ms. Danielle Gutierrez	Ms. Nancy Matzenauer	West Riverside
Mr. David Lawrence	Ms. Kathy Hanson	West Riverside
Ms. Misty Miller	Ms. Vickie Hawkins	West Riverside
Ms. Justine Nguyen	Ms. Monette Stewart	West Riverside
Ms. Wendy Bowen	Ms. Cornejo/Mr. Podgorski	Rubidoux High
Ms. Lisa Switzer	Mr. Martinez/Mr. Meyerett	Rubidoux High
Mr. Robert Lind	Mr. Centeno/Ms. Boykin	Rubidoux High
Mr. Oscar Reynoso	Mr. Hughes/Ms. Escobar	Rubidoux High
Ms. Janet Hill	Mr. Herring/Mr. Rose	Rubidoux High
Ms. Heather McIntosh	Ms. Cornejo/Ms. Maguire	Rubidoux High
Ms. Patricia Raymond	Mr. Centeno/Ms. Curis	Rubidoux High
Ms. Maria Sanchez	Ms. Escobar/Ms. Yriarte	Rubidoux High

Assigned from Loma Linda University for the fall quarter 1999:

<u>Student LSH</u>	<u>Master LSH</u>	<u>School Site</u>
Ms. Brynja Snorrason	Ms. Lynnee Tieri	Troth Street

Substitute Assignment

Teacher	Ms. Linda Bryant 6504 Avenue Juan Diaz Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Mr. James Carey 6629 Mt. Diablo Riverside, CA 92509	As needed Emergency 30-Day Permit

Personnel Report #7

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Dori Harrell 3545 Manor Drive Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Mr. Strown Martin 19207 Cajalco Road Perris, CA 92570	As needed General Secondary Credential
Teacher	Ms. Lani Minor 3130 Canyon Crest #20 Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Ms. Geralyn Prewitt 7355 Laurie Drive Riverside, CA 92506	As needed Emergency 30-Day Permit
Teacher	Ms. Shannon Riggs 885 Huston Drive Riverside, CA 92507	As needed CBEST Waiver
Teacher	Mr. David Robbins 763 E. Northridge Glendora, CA 91741	As needed Emergency 30-Day Permit
Teacher	Ms. Jennifer Sassaman 15795 Cartwright Drive Riverside, CA 92508	As needed Emergency 30-Day Permit
Teacher	Ms. Julie Villasenor 11043 North Star Mira Loma, CA 91752	As needed CBEST Waiver

Leave of Absence

Teacher	Ms. Susan Maturino 4128 Beach Avenue Yorba Linda, CA 92686	Maternity Leave effective October 11, 1999 through January 3, 2000 with use of sick leave benefits.
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Personnel Report #7

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Pamela Boik 4406 Lone Trail Riverside, CA 92509	Effective October 7, 1999 Work Year E1 Part-time
Night Attendance Caller	Ms. Donna Crispin 3945 1/2 Bandini Riverside, CA 92506	Effective October 12, 1999 Work Year E1 Part-time
Instructional Aide	Ms. Kathryn Kneeland 8110 Mission Blvd. #33 Riverside, CA 92509	Effective October 4, 1999 Work Year E1 Part-time
Bilingual Language Tutor	Ms. Karen Lopez 13961 Parkwood Drive Fontana, CA 92337	Effective October 4, 1999 Work Year E1 Part-time
Instructional Aide	Ms. Wendi Sandoval 5418 Lucretia Avenue Mira Loma, CA 91752	Effective September 30, 1999 Work Year E1 Part-time
Instructional Aide	Ms. Laurie Stockman 11643 Niagara Drive Mira Loma, CA 91752	Effective October 4, 1999 Work Year E1 Part-time

Short-Term/Extra Work

Adult/Alternative Education; to provide additional hours for workshop planning and presentation of CBET; August 23, 1999 through September 15, 1999; not to exceed three (3) hours total; appropriate hourly rate of pay.

Campus Supervisor                      Ms. Christa Huerta

Adult/Alternative Education; to provide tutoring and child care for the CBET program; September 14, 1999 through June 30, 2000; not to exceed six (6) hours per week each; appropriate hourly rate of pay.

Activity Supervisor                      Ms. Donna Davis  
Bil. Language Tutor                      Ms. Antonia Sanchez



Personnel Report #7

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Education Services; to attend a library plan committee meeting; September 14, 1999; not to exceed 1.5 hours total; appropriate hourly rate of pay.

Elem. Media Center Clerk                      Ms. Veronica Robinson

Sunnyslope Elementary; to develop grade appropriate reading and writing skills; September 20, 1999 through June 20, 2000; not to exceed 40 hours total; appropriate hourly rate of pay.

Instructional Aide                                      Ms. Rose DeLosReyes

Sunnyslope Elementary; extra assistance to the SDC Preschool Program; September 2, 1999 through June 20, 2000; not to exceed 1/2 hour per day; appropriate hourly rate of pay.

Instructional Aide                                      Ms. Ivonne Irving

Mira Loma Middle School; to work on files for LEP students; June 14-15, 1999; not to exceed six (6) hours total; appropriate hourly rate of pay.

Bil. Language Tutor                                      Ms. Jossie Dowling

Substitute Assignment

Cafeteria Assistant I	Ms. Albertina Garcia 9165 Galena Street Riverside, CA 92509	As needed
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Secretary	Ms. Denise Hopper 3421 South Fork Drive Norco, CA 91760	As needed
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Bus Driver	Ms. Shannon Wiencek 3957 Gordon Way Riverside, CA 92509	As needed
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Personnel Report #7

CLASSIFIED PERSONNEL

Leave of Absence

Activity Supervisor	Ms. Susie Sahagun 7812 Magnolia #N Riverside, CA 92504	Unpaid Special Leave October 8, 1999 through December 8, 1999 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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MANAGEMENT PERSONNEL

Temporary Assignment

Elementary Principal	Mr. Jim Taylor 5470 Montero Riverside, CA 92509	Effective October 11, 1999 As needed through December 17, 1999. Appropriate daily rate of pay.
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OTHER PERSONNEL

Short-Term Assignment

Maintenance & Operations Department; peak load custodial help to clean up after Football Games; September 10-13, 1999; not to exceed 12 hours total; appropriate hourly rate of pay.

Peak Load Custodian	Mr. Robert McDowell
Peak Load Custodian	Mr. Robert Garcia

Sunnyslope Elementary; to serve as a Behavioral Specialist; September 16, 1999 through June 10, 1999; not to exceed eight (8) hours per week; \$10.00 per hour.

Behavioral Specialist	Ms. Heidi Olson-Tinker
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Jurupa Valley High School; to serve as a lifeguard during a school luau; September 2, 1999; not to exceed four (4) hours each; \$6.50 per hour.

Lifeguard	Mr. Jacob Riedell
Lifeguard	Mr. Randy Saeli

Personnel Report #7

OTHER PERSONNEL


Short-Term/Extra Work

Rubidoux High School; to serve as an AVID Tutor; October 6, 1999 through June 16, 2000; not to exceed 25 hours per week; \$8.00 per hour.

AVID Tutor

Mr. Mark Manalang

The above actions are recommended for approval:

  
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Kent Campbell, Assistant Superintendent-Personnel Services

Jurupa Unified School District

Personnel Report #7

October 18, 1999

CERTIFICATED PERSONNEL

Change of Status

Resource Specialist	Ms. Judy Hanlon 2208 Elsinore Road Riverside, CA 92506	Effective Sept. 23, 1999 From 50% to 60%
Teacher	Ms. Vicky Kaylor 15873 Deer Trail Drive Chino Hills, CA 91709	Effective Sept. 2, 1999 From 40% to 60%

Extra Compensation Assignment

Curriculum & Instruction; to attend a voluntary staff development day; August 31, 1999; not to exceed 7 1/4 hours each; \$250.00 each.

Mr. Otis Allmon	Ms. Christa Biddle	Ms. Anne Borchardt
Ms. Janet Coleman	Ms. Jennifer Collier	Ms. Janice DeSpain
Mr. Pat Dorfsmith	Ms. Lynda Finch	Ms. Michelle Hesse
Ms. Jennifer Lara	Ms. Cassandra Lemus	Mr. Brian Mitchell
Mr. Rudy Monge	Ms. Jamie Neal	Ms. Kathleen Olsen
Mr. Nathan Petersen	Ms. Julie Rosa	Ms. Janet Templin
Ms. Janet Thompson	Ms. Nenoise Trotter	Ms. Lisa Vallejos
Ms. Beth VandenRaadt		

Education Services; to work on developing enrichment standards for Language Arts; September 25, 1999; not to exceed five (5) hours each; appropriate hourly rate of pay.

Ms. Debbie Buckhout	Ms. Lisa Hopkins	Mr. Larry Jansen
Mr. Scott Steinbrinck		

Education Support Services; to attend a new teacher inservice; August 31, 1999; not to exceed 7.25 hours each; appropriate hourly rate of pay.

Mr. Larry Sturm	Ms. Lorena Kendricks-Baker	Ms. Janean Carey
Ms. Missy Ybarra	Mr. Paul DeFoe	Ms. Elizabeth Weeks
Mr. Geoffrey Holt	Mr. Charles Townsend	Ms. Terrilynn Bryant



Personnel Report #7

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Education Support Services; to do an assessment on a special education student; August 30, 1999; not to exceed three (3) hours total; appropriate hourly rate of pay.

Ms. Joyce Malle'

Education Support Services; to participate in the TB clinic; August 31, 1999 through September 1, 1999; not to exceed 14.75 hours each; appropriate hourly rate of pay.

Ms. Irene Allen

Ms. Sally Tuntland

Home Bound Teaching Program; 1999-2000 school year; appropriate hourly rate of pay.

Ms. Julie Agnew

Ms. Lorena Kendricks-Baker

Language Services; to train new SEI teachers on the Into English ELD materials; September 16, 1999; not to exceed six (6) hours each; appropriate hourly rate of pay.

Ms. Janet Garcia-Hudson

Ms. Theresa Hoag

Learning Center; to provide site coordination, planning and development for after school learning and safe neighborhoods partnerships grant; October 4-31, 1999; not to exceed 30 hours each; appropriate hourly rate of pay.

Mr. Rudy Monge

Mr. Hudena James

Ms. Lynne Hill

Mr. Richard Franz

Mr. Ross Yohonn

Ina Arbuckle Elementary; to provide staff development for the implementation of the extended learning opportunity instructional research model; September 16, 1999 through May 31, 1999; not to exceed 72 hours total; appropriate hourly rate of pay.

Ms. Jacqueline Smith

Mr. Larry Sturm

Van Buren Elementary; to provide support for parents regarding their children's educational success; October 1, 1999 through December 17, 1999; not to exceed 147 hours total; appropriate hourly rate of pay.

Ms. Jessie Caballero

Ms. Sandra Roberson

## Personnel Report #7

### CERTIFICATED PERSONNEL

#### Extra Compensation Assignment

Mira Loma Middle School; 1999-2000 school year; to complete requirements for math grant; not to exceed 130 hours total; appropriate hourly rate of pay.

Ms. Victoria Martinez

Mira Loma Middle School; to attend a "We The People" conference; October 5, 1999; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Clara Jones

Mr. Adam Rowland

Mr. Jorge Sanchez

Mira Loma Middle School; 1999-2000 school year; to fulfill objectives of math grant; not to exceed 130 hours total; appropriate hourly rate of pay.

Ms. Anne Cox

Mr. Scott Eckstrom

Ms. Jennifer Griffin

Ms. Victoria Martinez

Mr. James Moore

Ms. Wendy Ramirez

Ms. Linda Sanchez

Ms. Gayle Venegas

Ms. Carol Veneman

#### Substitute Assignment

Teacher	Ms. Ingemar Dahlberg 5541 Camino Real Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Ms. Caren Deaver P.O. Box 55595 Riverside, CA 92517	As needed Emergency 30-Day Permit
Teacher	Mr. Juan Garcia 847 N. Smoketree Avenue Rialto, CA 92376	As needed CBEST Waiver
Teacher	Ms. Sabrina Goodall 22985 Climbing Rose #219 Moreno Valley, CA 92557	As needed Emergency 30-Day Permit
Teacher	Mr. Stephen McAdamis 6645 Avenue Juan Diaz Riverside, CA 92509	As needed Emergency 30-Day Permit

Personnel Report #7

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Remedios Mendoza 1245 Via Pintada Riverside, CA 92507	As needed General Elementary Credential
Teacher	Ms. Katie Rainge 11168 Montlake Drive Riverside, CA 92505	As needed CBEST Waiver

Leave of Absence

Teacher	Ms. Rosa Santos Lee 3944 Beechwood Place Riverside, CA 92506	Maternity Leave effective October 25, 1999 through December 6, 1999 with Use of sick leave benefits and Unpaid Special Leave from December 7, 1999 through January 29, 2000 without compensation.
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CLASSIFIED PERSONNEL

Regular Assignment

Night Attendance Caller	Ms. Gloria Acosta 6966 36th Street Riverside, CA 92509	Effective October 12, 1999 Work Year E1 Part-time
Instructional Aide	Ms. Susana Collier 6669 30th Street Riverside, CA	Effective October 12, 1999 Work Year E1 Part-time

Personnel Report #7

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Adult/Alternative Education; to assist in the STEPS program; October 8, 1999; not to exceed six (6) hours total; appropriate hourly rate of pay.

Instructional Aide                      Ms. Shirley Brown

Adult/Alternative Education; to assist in the STEPS Saturday Daily Instruction Program; October 9, 1999 through June 12, 2000; not to exceed 6.5 hours per week; appropriate hourly rate of pay.

Instructional Aide                      Ms. Shirley Brown

Adult/Alternative Education; to assist in the Interim Program; October 4, 1999 through June 12, 2000; not to exceed 3.5 hours per week; appropriate hourly rate of pay.

Instructional Aide                      Ms. Shirley Brown

Peralta Elementary; to provide materials and library resources to students; September 24-28, 1999; not to exceed 12 hours total; appropriate hourly rate of pay.

Activity Supervisor                      Ms. Terri Ruiz

Substitute Assignment

Cafeteria Assistant I	Ms. Providencia Alcantar 5142 Sierra Cross Way Riverside, CA 92509	As needed
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Activity Supervisor	Ms. Cory Bellinger 5540 Rutile Street Riverside, CA 92509	As needed
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Preschool Teacher	Ms. Vicentia Foster 11852 Mt. Vernon #V551 Grand Terrace, CA 92313	As needed
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Custodian	Mr. Thomas Jackson 24163 Horton Court Moreno Valley, CA 92553	As needed
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Personnel Report #7

CLASSIFIED PERSONNEL

Substitute Assignment

Bus Driver	Ms. Valencia Jackson 6395 Thunderbay Trail Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Maureen Luther 4992 Marlatt Street Mira Loma, CA 91752	As needed

Leave of Absence

Activity Supervisor	Ms. Lisa Andrusak 5076 Steve Street Riverside, CA 92509	Unpaid Special Leave effective October 7, 1999 through January 1, 2000 without compensation.
Bus Driver	Ms. Nicole Dias 6091 Clay Street Riverside, CA 92509	Maternity Leave effective October 27, 1999 through December 8, 1999 with Use of sick leave benefits.

Return to Previous Classification

From Stock Clerk/Delivery Driver to Grounds Worker	Ms. Carlos Atayde 24219 Millsap Drive Moreno Valley, CA 92553	Effective October 12, 1999
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Short-Term Assignment

Curriculum and Instruction; to serve as a peak load assistant; October 5-29, 1999; not to exceed 40 hours per week; \$11.164 per hour.

Peak Load Assistant	Ms. Velda Smith
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Food Services; to serve as a peak load assistant; September 22, 1999 through October 8, 1999; not to exceed seven (7) hours per day; \$8.23 per hour.

Peak Load Assistant	Ms. Inez Fraijo
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Personnel Report #7

OTHER PERSONNEL

Short-Term Assignment

Learning Center; to serve as a JTPA Peer Counselor; October 1, 1999 through June 30, 2000; not to exceed 10 hours per week; \$8.00 per hour.

JTPA Peer Counselor                      Mr. Rudolph Alanis

Preschool Program; to provide transition program support; October 11, 1999 through December 17, 1999; not to exceed 100 hours total; \$11.00 per hour.

Peak Load Assistant                      Ms. Sue Wooten

Mission Bell Elementary; to serve as peak load clerical; September 7, 1999 through June 16, 2000; not to exceed one (1) hour per week; \$8.23 per hour.

Peak Load Clerical                      Ms. Susan Goodwine

Troth Street Elementary; to serve as a peak load assistant; September 24, 1999 through June 5, 2000; not to exceed 100 hours each; \$7.564 per hour.

Peak Load Assistant                      Ms. Delia Batiz  
Peak Load Assistant                      Ms. Michelle Welles  
Peak Load Assistant                      Ms. Francesca Corcoles

Van Buren Elementary; to serve as a babysitter for parenting clases; October 1, 1999 through December 17, 1999; not to exceed 31.5 hours total; \$5.50 per hour.

Babysitter                                      Ms. Stephanie Steward

Van Buren Elementary; to serve as a Title I Helper; September 7, 1999 through June 30, 2000; not to exceed one (1) hour per day; \$9.081 per hour.

Title I Helper                                      Ms. Bertice Roper

Personnel Report #7

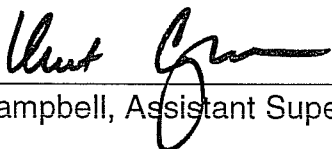
OTHER PERSONNEL

Short-Term Assignment

West Riverside Elementary; to serve as a peak load assistant; September 1, 1999 through October 29, 1999; not to exceed 40 hours total; \$8.23 per hour.

Peak Load Assistant                      Ms. Jennifer Ruiz

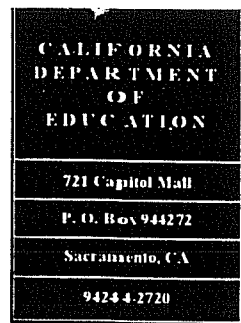
The above actions are recommended for approval:

A handwritten signature in black ink, appearing to read "Kent Campbell", is written over a horizontal line.

Kent Campbell, Assistant Superintendent-Personnel Services



DELAINE EASTIN  
State Superintendent of Public Instruction



September 23, 1999

Dear Superintendent:

We are pleased to inform you that your district will receive an apportionment for the Community-Based English Tutoring (CBET) Program. The purpose of the CBET funds is to provide free or subsidized programs of adult English language instruction to parents or other members of the community who pledge to provide personal English language tutoring to California school children with limited English proficiency (LEP). Education Code Section 315 provides supplemental funds to raise the general level of English language in the community and in turn, support school-age students' acquisition of services and background checks related to the tutoring program. The adult English language instruction may be provided by adult schools, public libraries with literacy programs, colleges, universities, community-based organizations and non-profit organizations. All providers need to maintain thorough, auditable records and maintain pledge records of the participants.

For fiscal year 1999-2000 only, the funding has been increased from the annual \$50 million to \$100 million due to unexpended funds from the 1997-98 fiscal year. Your allocation is based on the number of limited English proficient (LEP) students identified in the Annual Language Census (Form R-30-LC), March 1999. Warrants will be mailed to each county treasurer. The treasurer of each county is requested to immediately deposit the amount received for each local educational agency (LEA) to income account 8590 of the General fund of the LEA. For districts using the Standardized Account Code Structure (SACS), the Resource Code is 6285 and the Revenue Object Code is 8590. County Superintendents are requested to inform LEAs immediately of all pertinent data regarding this apportionment.

Enclosed is a Certification of Assurances for the Community-Based English Tutoring Program. Please review the items listed on this form, sign it and return the original by November 15, 1999 to:

Language Policy and Leadership Office  
721 Capitol Mall, 3<sup>rd</sup> Floor  
Sacramento, CA 95814  
Attention: Hilary Novak

Enclosed for your information are the apportionment listing for each LEA, program assurances, resources, and questions and answers to frequently asked questions. For assistance on program issues, please contact Jorge Gaj, Education Programs Consultant, at (916) 657-3677 or contact Hilary Novak at (916) 657-5012 for fiscal issues.

Sincerely,

Sonia Hernandez, Deputy Superintendent  
Curriculum and Instructional Leadership Branch

Enclosures

cc: CBET Contact

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pg 1



COUNTY	CDS	DISTRICT	LEP COUNT	ALLOCATION
RIVERSIDE COUNTY	33-67090	JURUPA UNIFIED	4,153	315,100
	33-67116	MENIFEE UNION ELEMENTARY	472	35,812
	33-67124	MORENO VALLEY UNIFIED	6,518	494,540
	33-67173	PALM SPRINGS UNIFIED	5,191	393,856
	33-67199	PERRIS ELEMENTARY	1,567	118,893
	33-67207	PERRIS UNION HIGH	361	27,390
	33-67215	RIVERSIDE UNIFIED	5,756	436,725
	33-67231	ROMOLAND ELEMENTARY	416	31,563
	33-73676	COACHELLA VALLEY UNIFIED	8,086	613,509
	33-75176	LAKE ELSINORE UNIFIED	2,137	162,140
	33-75192	TEMECULA VALLEY UNIFIED	769	58,346
	33-75200	MURRIETA VALLEY UNIFIED	391	29,666
	33-75242	VAL VERDE UNIFIED	1,691	128,301
			56,944	4,320,508
*TOTAL RIVERSIDE COUNTY				
SACRAMENTO COUNTY	34-67306	DEL PASO HEIGHTS ELEM	905	68,665
	34-67314	ELK GROVE UNIFIED	8,320	631,263
	34-67348	GALT JOINT UNION ELEM	890	67,527
	34-67363	GRANT JOINT UNION HIGH	1,952	148,104
	34-67397	NORTH SACRAMENTO ELEM	1,695	128,605
	34-67405	RIO LINDA UNION ELEM	1,277	96,890
	34-67413	RIVER DELTA JOINT UNIF	443	33,612
	34-67421	ROBLA ELEMENTARY	750	56,905
	34-67439	SACRAMENTO CITY UNIFIED	14,952	1,134,452
	34-67447	SAN JUAN UNIFIED	3,455	262,141
	34-75283	NATOMAS UNIFIED	342	25,949
			34,981	2,654,113
*TOTAL SACRAMENTO COUNTY				
SAN BENITO COUNTY	35-67470	HOLLISTER SCHOOL DISTRICT	1,299	98,559
	35-75259	AROMAS/SAN JUAN UNIFIED	253	19,196
			1,552	117,755
*TOTAL SAN BENITO COUNTY				
SAN BERNARDINO COUNTY	36-67611	BARSTOW UNIFIED	478	36,267
	36-67645	CENTRAL ELEMENTARY	337	25,569
	36-67652	CHAFFEY JOINT UNION HIGH	3,304	250,684
	36-67678	CHINO VALLEY UNIFIED	4,122	312,748
	36-67686	COLTON JOINT UNIFIED	3,905	296,284
	36-67694	CUCAMONGA ELEMENTARY	671	50,911
	36-67710	FONTANA UNIFIED	10,023	760,474
	36-67736	HELENDALE ELEMENTARY	23	1,745
	36-67819	ONTARIO-MONTCLAIR ELEM	12,531	950,764
	36-67827	ORO GRANDE ELEMENTARY	17	1,290
	36-67843	REDLANDS UNIFIED	2,036	154,477
	36-67850	RIALTO UNIFIED	5,524	419,122
	36-67876	SAN BERNARDINO CITY UNIF	11,283	856,074
	36-67918	VICTOR ELEMENTARY	840	63,733
	36-75069	UPLAND UNIFIED	1,130	85,736
	36-75077	APPLE VALLEY UNIFIED	453	34,370

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