

## BOARD OF EDUCATION REGULAR MEETING AGENDA

#### MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION Sam Knight, President Carolyn Adams, Clerk Mary Burns John Chavez Ray Teagarden SUPERINTENDENT Benita B. Roberts

#### MONDAY, APRIL 5, 1999

#### EDUCATION CENTER BOARD ROOM #16, 3924 Riverview Drive, Riverside, CA 6:00 p.m.

#### **OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Knight)

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden

#### **HEARING SESSION 6:00 P.M.**

#### PUBLIC VERBAL COMMENTS

Invocation

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

#### **CLOSED SESSION 6:00 P.M.**

The Board will adjourn to Closed Session in the Superintendent's Office pursuant to Government/Education Codes listed below.

<u>LABOR NEGOTIATIONS</u>: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

<u>PUBLIC EMPLOYMENT</u>: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include; public employee discipline/dismissal/reassignment/release/resignation/retirement, and Personnel Report #17.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #99-046, #99-048, #99-050.

#### PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden

Flag Salute

(President Knight) (Mr. Chavez)

& Moment of Silence in Memory of Ms. I.V. Newton, Preschool Teacher for the Jurupa Unified School District for 28 years.

#### **COMMUNICATIONS SESSION**

#### 1. Student Reports

a. <u>High School Student Representatives</u> (Mrs. Roberts)
The Board welcomes Candice Laurman, Jurupa Valley High School Student
Representative, and Anica McKesey, Rubidoux High School Student Representative.
Student representatives may wish to address the Board regarding student achievements, interests, or other matters.

#### 2. Recognition

a. Recognize Annual Bus Driver's Day

The State Legislature has proclaimed the fourth Tuesday of each April as 'School Bus Driver's Recognition Day'. In recognition of the dedicated service provided by bus drivers, light refreshments will be served about 9:15 a.m. on April 27, 1999, at the Transportation Department. Board members are invited to join this event honoring the special contributions of our District bus drivers. Information only.

b. Recognize "Best of the Best" for February - Employee Recognition Program

(Mrs. Roberts)

Many outstanding nominations were received from employees throughout the District, recommending a colleague for February's "Best of the Best" employee. Nominations continue to be received each month for outstanding service, accomplishments, achievement, or for ongoing excellence. Those selected for honorable mention are:

Mission Middle School Clerk Typist Patty Batcha Mira Loma Middle School Counselor Barbara Boatright Granite Hill Elementary Custodian Pam Dodd **Food Services** Stock Clerk/Delivery Driver Rick Grogan Jurupa Valley High School Teacher June Hilton Van Buren Elementary Randy Jesser SDC Teacher Mission Middle School Teacher Anna Palmer Jurupa Valley High School Teacher Donna Staub Mission Middle School **Doug Stevens** Teacher West Riverside Elementary Teacher Kathy Yano

Selected as the "Best of the Best" of Jurupa's employees for February is Melva Morrison, Choral Music Teacher at Jurupa Valley High School. As choir director, Melva teaches more than music; she encourages collaboration, poise, responsibility and respect. She is the consummate professional, who is willing to walk the walk as well as talk the talk. Melva is a role model and mentor to all the staff, even longtime veterans. She always keeps her high standards for her students in perspective. Information only.

c. Recognize "Principal-for-a-Day" Participants
On Tuesday, March 16, 1999, twenty-two community members served our schools as "Principals-for-a-Day." A reception, jointly sponsored by the Riverside County Business & Education Alliance and the Riverside County Office of Education, was hosted by the district at Granite Hill Elementary School. The following people, representing a variety of businesses and professions, were recognized:

School Camino Real Elementary	Principal Ellen French	Principal-for-a-Day Lt. T. J. Smith Riverside County Sheriff's Dept.
Granite Hill Elementary	Michelle Johnson	Dave Goodhead, Retired Engineer
Ina Arbuckle Elementary	Luz Mendez	Rebekah Luther, Firefighter Rubidoux Station
Indian Hills Elementary	Susan Johnson	Connie Uale, BYL Bank
Mission Bell Elementary	Kim Moore	Tina Garcia, Manager, Jose's Taco Tammy Gamboa, Manager, Carl's Jr.
Pacific Avenue Elementary	Todd Duncan	Jerry Adams, Adam's Go Kart Track
Peralta Elementary	Anne Swick	Michael Razook, Razook Tile Inc.
Rustic Lane Elementary	John Wheeler	Dan Rodriguez, General Manager Jurupa Area Recreation & Park Dist.
Sky Country Elementary	Gary Temkin	Ray E. Teagarden, Board of Education Jurupa Unified School District
Stone Avenue Elementary	Dorothy Baca	Carlos Sepulveda, Partner Mira Loma Law Offices
Sunnyslope Elementary	Tammy Concannon	Nancy Gill, Bank of America
Troth Street Elementary	Laz Barreiro	Michele Patterson, Owner Performing Arts Studio
Van Buren Elementary	Jim Owen	Mark Davis, Riverside County Child Protective Services
West Riverside Elementary	Victor Palmer	Carolyn Adams, Clerk Board of Education
Jurupa Middle School	Walt Lancaster	Keith Metcalfe, Retired California Dept. of Forestry
Mira Loma Middle School	Diana Asseier	Doug Jones, Jurupa Family YMCA
Mission Middle School	Jay Trujillo	Sheri Ortiz, Forecast Homes
Jurupa Valley High School	Jan Moorehouse	Dennis Trail, Retired CEO
Rubidoux High School	Tony Kuns	Gerry Lopez Assistant District Attorney
Nueva Vista High School	Dave Hutchins	Marge Steinbrinck Retired School Administrator

Each participant received a plaque and were recognized for their support and participation in the 'Principal-for-a-Day" program. <u>Information only.</u>

#### d. Accept Donations

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Mr. and Mrs. Ronald L. Bain, residents, wish to donate \$50.00, with the request it be used to purchase instructional supplies for Mrs. Bain's class at Camino Real Elementary School.

Mrs. Janet H. Templin, a teacher at Camino Real Elementary School, wishes to donate \$250.00, with the request it be used to purchase instructional supplies for her classroom.

Parents of Indian Hills Elementary School students have contributed \$1,777.00, with the request it be used to help pay for student field trips.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

#### e. Recognize District Science Fair Winners

(Dr. Mason)

On Tuesday, March 9, 1999, two-hundred and thirty-four (234) elementary and secondary students entered two-hundred and seven (207) projects in the District Science Fair. These students' projects were selected from hundreds of entrants in local fairs held at various schools in the district during February and March. Nineteen (19) projects from the intermediate through the senior division will be entered in the Inland Science and Engineering Fair to be held at the National Orange Show, San Bernardino, April 27-29, 1999. Judges for the district contest included both staff and community volunteers. Mr. Terry Snell and Mr. Vince Rosse, teachers from Rubidoux High School, served as coordinators of the event. The following students were winners in their division:

#### PRIMARY DIVISION

#### **Consumer Science**

1<sup>st</sup> Alicia Diaz, Mission Bell
 2<sup>nd</sup> Charah Durell, Israel Evans,
 Chelsea Morales, and Mark
 Paniagua, Stone Avenue

#### **Earth Science**

1<sup>st</sup> Courtney Potter, Indian Hills 2<sup>nd</sup> Steven Turner, Pacific Avenue

#### **Physical Science**

1<sup>st</sup> Sarie Allen, Troth Street 2<sup>nd</sup> Jenny Williams, Granite Hill

#### Life Science

1<sup>st</sup> Katrina Henigin, Glen Avon 2<sup>nd</sup> Melanie Matzenauer, West Riverside

#### INTERMEDIATE DIVISION

#### **Consumer Science**

Q1<sup>st</sup> Taichi Murata, Indian Hills 2<sup>nd</sup> Nicholas Clifton, Van Buren

#### **Earth Science**

Q1<sup>st</sup> Alexandria Goedhart, Indian Hills 2<sup>nd</sup> Denver Lawrence, Granite Hill

#### Life Science

Q1<sup>st</sup> Brittany Aviles, Camino Real 2<sup>nd</sup> Tiffany Leonard, Van Buren

#### **Physical Science**

Q1<sup>st</sup> Stephanie Keller, Glen Avon 2<sup>nd</sup> Kevin Waddell, Indian Hills

#### JUNIOR DIVISION

Botany

Q1<sup>st</sup> Sean Greer, Sky Country 2<sup>nd</sup> Sarah Reimer, Stone Avenue

Physical Science (Group A)

Q1<sup>st</sup> Stephen Robles, Sunnyslope Q2<sup>nd</sup> Andrew Crider, Van Buren

Physical Science (Group C)

Q1<sup>st</sup> Cody Petersen, Mira Loma 2<sup>nd</sup> Erin Wielenga, Jurupa Middle Microbiology

Q1<sup>st</sup> Raymond Bravo-Carmona, Glen Avon

Physical Science (Group B) Q1<sup>st</sup> Cody Holt, Stone Avenue

2<sup>nd</sup> Jason Johnston, Mira Loma Middle

Zoology

Q1st Rebecca Capata, Mira Loma Middle 2<sup>nd</sup> Marissa Kerby, Camino Real

#### SENIOR DIVISION

**Botony** 

Q 1<sup>st</sup> Ellen Kong, Jurupa Valley High

Microbiology

Q1<sup>st</sup> Gregory Duchon, Rubidoux High Q2<sup>nd</sup> Christopher Esparza and Vanidha Lim, Rubidoux High

Zoology

Q 1st Kin (Nick) Hong and Brad Lauritzen, Jurupa Valley High

Q2<sup>nd</sup> Richard Eakin and Matt Medina, Rubidoux High

Computers/Mathematics

Q1<sup>st</sup> Jason Scheirer, Jurupa Valley High Q2<sup>nd</sup> Casey Meyerett, Rubidoux High

**Physical Science** 

Q1<sup>st</sup> Darlene DeVicariis and Jennifer Keeler, Jurupa Valley High 2<sup>nd</sup> Taralyn Carroll and Emily Niederman, Rubidoux High

Q=This project qualifies for competition at the Inland Science and Engineering Fair

#### 3. Administrative Reports and Written Communications

a. Cast Ballot for CSBA Runoff Election for Delegate Assembly Seat

(Mrs. Roberts)

A copy of the runoff election ballot for the 1999 Delegate Assembly Election, Subregion 18-A, is included in the supporting documents for Board members along with biographical sketches and, if submitted, a resume for each of the three candidates. Ballots must be postmarked on or before April 15, 1999 to be valid. The Board may vote for one candidate in the runoff election. All delegates will serve a two-year term and are listed below:

Robert L. Cooley (Perris Un. HSD) Kenneth C. Dickson (Murrieta Valley USD) Virginia Wyatt Denney (Val Verde USD)

b. Other Reports and Written Communications

(Mrs. Roberts)

#### 4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. California law states that there shall be no action on items not shown on the published Board agenda.

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

#### 5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

#### **ACTION SESSION**

#### A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-11 as printed.

(Mrs. Lauzon)

(Mrs. Lauzon)

(Mrs. Lauzon)

- 1. Approve Minutes of March 15, 1999 Regular Meeting
- 2. Purchase Orders
  - 3. Disbursement Orders
- 4. Appropriation Transfers
- (Mr. Edmunds) 5. Agreements 6. Approve Notice of Completion for P.O. #16214 - Jurupa Middle School Healthy Start

(Mr. Edmunds) Relocatable Classroom

- 7. Adopt at Second Reading Revised, New and Renumbered Board Policies (Dr. Needham) An inequity exists in Board policies regarding tuberculosis examinations by employees, which were not changed when the law changed some time ago. Current law requires all school district employees to submit to a tuberculosis examination every four years. The previous Policy 4263 required food service workers to be examined every year, which is no longer required by county ordinance.
  - a. Revised Policy 4163, <u>Tuberculosis Examination</u> Certificated Bargaining Unit Members.
  - b. Revised Policy 4263, Tuberculosis Examination Classified Bargaining Unit Members.
  - c. New Policy 4763, Tuberculosis Examination Other Employees.
  - d. Renumbered Policy 4762.1, Evaluation of Long-Term Substitute Teachers (renumbered to make number available for New Policy 4763, Tuberculosis Examination - Other Employees).

Administration recommends adoption at second reading of the above listed revised, new and renumbered Board Policies.

- Affirm Approval for Out-of-State Travel Request
  Administration has approved a request from Dr. Ellen Kinnear, Director of Curriculum and Instruction, to travel to Columbus, Ohio on Monday, March 29 through Wednesday, March 31, 1999. The U.S. Department of Education, the Ford Foundation, and the National Center for Urban Partnerships sponsored a national satellite event focusing on the best practices and model early college awareness programs. Dr. Kinnear was selected to be a panel member at the national teleconference event to discuss the nationally recognized Passport to College Program. All costs for transportation and accommodations were paid through the U.S. Department of Education. It was not possible to seek Board approval prior to the conference due to the invitation date and timeline for submitting Board agenda items. It is recommended that the Board affirm administration's approval for the Out-of-State Travel Request by Dr. Ellen Kinnear to travel to Columbus, Ohio on Monday, March 29 through Wednesday, March 31, 1999 to participate in the national teleconference event to discuss the Passport to College Program.
- Mr. Wayne Cantrill, teacher at Rubidoux High School, is requesting approval to travel to Fresno with four (4) students on Saturday, April 10 through Monday, April 13, 1999. The purpose of the trip is to participate in the annual State FFA Convention at Fresno State University. FFA chapters are required to attend this event to remain in good standing with the State and National FFA organizations. Students will be given the opportunity to participate in various leadership workshops and vote on constitutional issues, as well as elect state officers. Accommodations and meals have been arranged by the convention leaders and transportation will be by district vehicle. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents. It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Wayne Cantrill to travel to Fresno with four (4) students on Saturday, April 10 through Monday, April 13, 1999.
- \*10. Approve Non-Routine Field Trip Request from Rubidoux High School
  Ms. Rhonda Fuller, teacher at Rubidoux High School, is requesting approval to travel to Fresno, California on Thursday, April 15, through Saturday, April 17, 1999, to accompany a student attending the State FFA Public Speaking Finals as a chaperone. All costs are being paid through the Rubidoux High School site budget. A copy of the Non-Routine Field Trip Request is included in the supporting documents. It is recommended that the Board approve the Non-Routine Field Trip Request for a Rubidoux High School student to travel to Fresno, California on Thursday, April 15 through Saturday, April 17, 1999 to attend the State FFA Public Speaking Finals.
- \*11. Approve Out-of-State Travel Request for Learning Center Teacher

  Mr. John Radovich, teacher at the Learning Center, is requesting approval to travel to Tucson, Arizona on Wednesday, April 21 through Friday April 23, 1999, to attend a NovaNET User's Conference. The NovaNET program has been implemented at the Learning Center as part of the high school, diploma, and GED instructional programs. Mr. Radovich will have the opportunity to attend workshops and receive hands-on training on the latest offerings. All costs are being paid through the Learning Center's Staff Development budget. A copy of the travel request is included in the supporting documents. It is recommended that the Board approve the Out-of-State Travel Request by Mr. John Radovich to travel to Tucson, Arizona Wednesday, April 21 through Friday, April 23, 1999 to attend the NovaNET User's Conference.

B. <u>Hear and Discuss Proposal from Jurupa Area Recreation and Park District</u>

"Philosophical Agreement" (Mrs. Roberts)

The General Manager of the Jurupa Area Recreation and Park (JARP) District, Mr. Dan Rodriguez, will be present this evening to introduce the concept of a "Philosophical Agreement" between the Jurupa Area Recreation and Park District and the Jurupa Unified School District. The concept of interagency cooperation is not new in Jurupa. In this unincorporated community, the idea resurfaces from time to time. Several years ago, there was a Jurupa interagency coordinating council that met on an intermittent basis to discuss ways that various agencies in the community might cooperate for the mutual benefit of their clients. More recently, the Board considered a proposal from the County Supervisor for a joint administrative facility involving the school district, the Jurupa Area Recreation and Park District, and the Jurupa Community Services District. After several attempts, the proposal was removed from consideration; thus, the school district decided to develop its property on the corner of Jurupa and Pedley Roads for an administrative facility for its sole use and control.

In the letter to the Superintendent, Mr. Rodriguez proposes such activities for joint cooperation as after school programs, summer nutrition lunches, contract classes, cultural events, and facility development. The district administrative staff recognizes the benefits that might accrue to children and families from increased child care and recreational opportunities. However, the Board may wish to consider that a community needs assessment should be undertaken to determine the extent to which activities proposed by the Jurupa Area Recreation and Park District are being provided by not only the school district, but by volunteer and other non-profit groups within Jurupa, such as those offered by the Y.M.C.A., Little League, A.Y.S.O., and other sports organizations. The purpose of this presentation is to allow Board members to consider the Park District's proposal, and to determine, at least in concept, whether there is an interest on the part of the Board of Education to explore the feasibility of an agreement. If the Board wishes to proceed, at least four basic areas should receive careful scrutiny. These involve questions of mutual benefit, non-duplication of services, fiscal and legal responsibility, and administrative responsibility and oversight. The supporting documents contain the letter to the Superintendent from Mr. Rodriguez, and a proposed "Philosophical Agreement" from the JARP District, which we have labeled "Draft for Review."

After the presentation and discussion, the Board may wish to direct administration on how it wishes to proceed.

- \* C. Approve at First Reading Revised Board Policy and Regulation #6502 and Revised and Renumbered Board Policy and Regulation #6505 (Dr. Mason) Recent changes in the law have made it necessary for us to revise Board policies and regulations in the areas of evaluation of Consolidated Categorical Programs, and Education for English Language Learners. These policies are consistent with the California State Board of Education policies and the California Code of Regulations. They are being presented to the Board for consideration to bring district policies into compliance.
  - Revised Board Policy and Regulation 6502, <u>Criteria for Evaluation of Consolidated Programs</u>.
  - 2. Revised and Renumbered (from 6501.1R) Board Policy and Régulation 6505, Education for English Language Learners.

Administration recommends approval at first reading of Revised Board Policy and Regulation #6502 and Revised and Renumbered Board Policy and Regulation #6505.

D. Approve High School Course Plans: Advanced Placement Chemistry; Advanced Placement Music Theory; Honors Geophysical Science; Peer Counseling I and II, and Spanish V (Advanced Placement) (Dr. Mason)

The supporting documents contain the newly developed High School Course Plans for the following courses:

Advanced Placement Chemistry

Advanced Placement Chemistry provides a general introduction to chemical phenomena with emphasis on problems, and methods in chemistry. Advanced Placement courses are for those students who wish to pursue college-level studies while still in secondary school. The school recognizes this achievement by granting college credit to those students who do sufficiently well on the Advanced Placement Examination given in May. Students enrolled in the course will be prepared to take the examination.

Advanced Placement Music Theory

The ultimate goal of an Advanced Placement Music Theory course is to develop a student's ability to recognize, understand and describe the basic materials and processes of music that are heard or presented in a score. The achievement of the goal may be best promoted by integrated approaches to the student's development of:

aural skills sight-singing skills written skills compositional skills analytical skills

through

listening exercises performance exercises written exercises creative exercises analytical exercises

Honors Geophysical Science

Honors Geophysical Science is a melding of earth science, astronomy, chemistry, and physics. The intent of this course is to have students build a strong conceptual and mathematical base in these areas. Add the student development of laboratory techniques and skills to this base, and students will have the scientific foundation to succeed in biology, chemistry, physics, and other advanced science classes.

#### Peer Counseling I and II

Peer Helping One: Beginning Level

Peer Helping One provides skill training necessary for students to interact with other students in a peer support model. Communication, decision making, self-awareness, and counseling skills are taught, demonstrated, and reinforced. Clarification of issues includes exploration of family and relationships, school related issues, stress, peer pressure, and chemical dependency. Counseling skills are reinforced through role play, small group interaction, and other teaching strategies common to counselor education.

Peer Helping Two: Intermediate Level

During Peer Helping Two (intermediate level), trainees are assigned students in need of assistance and supervised and evaluated by the adult counselor or teacher on a weekly basis. Training focuses on issues of exploration and more complex counseling skill development including self-disclosure, accurate empathy, confrontation, group facilitation, and crisis intervention.

### D. Approve High School Course Plans: Advanced Placement Chemistry; Advanced Placement Music Theory; Honors Geophysical Science; Peer Counseling I and II, and Spanish V (Advanced Placement) (Continued) (Dr. Mason)

Spanish V (Advanced Placement)

This course provides advanced training for those students who have chosen to further develop their proficiency in Spanish with a special emphasis on literature. Students will be required to gain continuing fluency in the basic skills acquired in the previous four levels of Spanish through various literary themes and topics. The course will present an integrated study of verb formations, vocabulary extensions, idioms through the works of various authors, and literary genres and movements. Spanish and Latin American cultural values, patterns of behavior, history, and language will form a significant part of the literary and linguistic material. Diverse readings from Spain and Hispanic areas will assist students' understanding of other cultures. Emphasis will be placed on historical and literary backgrounds of the major works of various masters of twentieth century Spanish and Latin American literature. Students will learn to analyze literary works at different levels and place these in their historical contexts. The authors to be studied are Miguel de Unamuno, Federico Garcia Lorca, Ana Maria Matute, Jorge Luis Borges, and Gabriel García Marquez. The literary movements and genres to be presented are la generación del '98, los poetos del '27, existencialismo, cuento fantastico y lo real maravilloso, novela, teatro, and poesia y cuento. This course may be taken for advanced placement by taking the Advanced Placement examination in May.

Administration recommends approval of the following high school course plans: Advanced Placement Chemistry; Advanced Placement Music Theory; Geophysical Science; Peer Counseling I and II, and Spanish V (Advanced Placement).

#### E. Award Bid #99/01L, Cabling and Network Installation at Six (6) District Sites

(Mr. Edmunds)

The District is applying for E-Rate funding for additional cabling and network installation for six schools: Ina Arbuckle, Pacific Avenue, and Troth Street Elementary Schools, Mission Middle School, Jurupa Valley and Rubidoux High Schools. The E-Rate program is a Federal program that provides funding to public schools and libraries for the purchase and installation of communications and networking infrastructure. These funds are raised through an assessment collected by telecommunications companies, and may pay for up to 90% of the expense of approved projects.

Bids for networking at six District sites were opened on Friday, April 2, 1999. Due to the short timelines and complicated process to apply for E-Rate funding, it is not practical to award this bid at the April 19, 1999 Board meeting. Mr. Edmunds will present the results of the bidding, along with a recommendation to the Board for awarding the bid for this project.

#### F. Review and Act on Timely School Facility Matters

(Mr. Edmunds)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

G. Act on Student Discipline Cases

(Dr. Needham)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases:

#### **EXPULSIONS:**

- \*\*1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-046 for violation of Education Code Sections 48900 (a1, b & k) for the remainder of the current semester and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the School and Community OutREach Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 7, 1999.
- \*\*2.The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-048 for violation of Education Code Sections 48900 (c, g & k) for the remainder of the current semester and the semester following; and that the pupil be referred to the Community Day School, operated at the District Learning Center. This case will be referred to the School and Community OutREach Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 18, 2000.
- \*\*3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-050 for violation of Education Code Sections 48900 (a1 & k) for the remainder of the current semester and the semester following; and that the pupil be referred to the Jurupa Community School, operated by the Riverside County Office of Education, for the period of the expulsion. This case will be referred to the School and Community OutREach Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 18, 2000.

Administration recommends the discipline actions as described and listed above.

#### H. Approve Personnel Matters

\* 1. <u>Approve Personnel Report #17</u> (Mr. Campbell)

<u>Administration recommends approval of Personnel Report #17 as printed subject to corrections and changes resulting from review in Closed Session.</u>

(Mr. Campbell) 2. Approve Variable Term Waiver Request Recent changes in state credentialing laws require that prior to hiring an individual to teach under the authorization of a Variable Term Waiver (Title V, Section 80122), specific individual approval must be granted by the governing board. Usually, this type of waiver is necessary for hard-to-fill positions in shortage areas (examples: Special Education, Bilingual Education, Mathematics or Science) or when an unexpected vacancy occurs in the middle of a school year. In this case, the recommendation is to fill a vacancy for a Special Day Class position at Peralta Elementary School caused by a long-term illness. This will not be a class size reduction assignment. The person being recommended is Paul DeFoe. Mr. DeFoe earned his Bachelors degree from California State University, San Bernardino. He has been a substitute teacher in our district during this past school year. During this time he has proven to be an excellent substitute teacher. The children respond well to him and both the teachers and the children look forward to him substituting in their class. Recruitment efforts have not identified a stronger candidate. With these considerations in mind, it is recommended that Mr. Paul DeFoe be approved for temporary employment through the end of this school year as a Special Day Class Teacher under the authorization of a Variable Term Waiver.

#### H. Approve Personnel Matters (Continued)

3. Announce Provisions of Tentative Collective Bargaining Agreement with National Education Association-Jurupa (Mr. Campbell)

A Tentative Agreement has been reached with NEA-J on the terms and conditions of a collective bargaining agreement to cover the period July 1, 1998 through June 30, 2001. Specifically, it has been agreed to increase the Basic Certificated Salary Schedule by 3.95% effective from January 1, 1999 through December 30, 1999. The salary schedule would be increased the following year by a minimum of 2.61% effective January 1, 2000, with the actual amount of the increase being a percentage equivalent to the percentage increase in the ongoing unrestricted Revenue Limit funding per ADA actually received by the District.

Additionally, agreement has been reached in a number of other areas that were subject to reopener negotiations. Those areas are longevity increments, stipends, hours of duty, staff development days, work years, extra compensation, supplemental retirement benefits, health and welfare benefits, and duration.

A copy of the Tentative Agreement is included in the supporting documents and is available for public review as required by Government Code Section 3547.5. A copy will also be provided to the Riverside County Office of Education. Public notice concerning such agreements must occur at least ten days prior to Board ratification.

NEA-J leadership has notified us that its membership ratified the Tentative Agreement on March 24, 1999. A ratification vote by the Board will be scheduled for its April 19, 1999 meeting.

4. Adopt Salary Increase for Management Employees

(Mr. Campbell)

Salary schedules for the sixty eight (68) management employees not represented by a bargaining unit or not covered by a separate written contract have not been adopted for this year. Now that negotiations have been completed with both employee unions, it is recommended that management salary schedules that apply to these employees be increased by 3.95% effective January 1, 1999. This is the same increase negotiated with certificated employees, and would also apply to classified bargaining unit members as specified in an earlier negotiated agreement between the Board and CSEA.

It is recommended that salary schedules for management employees not represented by a bargaining unit or not covered by a separate written contract (Regulation #4340, #4440, #4540, #4640) be increased by 3.95% effective January 1, 1999.

#### I. Review Routine Information Reports

 Review Unadopted Minutes of the Second District Advisory Council for the Consolidated Application (Mr. Mendez)

The Unadopted Minutes of the second meeting of the District Advisory Council for the Consolidated Application is included in the support documents for review. <u>Information only.</u>

#### I. Review Routine Information Reports (Continued)

#### 2. Review Staff Development Days

(Dr. Mason)

Peralta Elementary	March 31, 1999
Jurupa Middle	April 12, 1999
Jurupa Middle	April 16, 1999
Jurupa Middle	May 28, 1999

#### 3. Review Schedule to Conduct Board Meetings for the 1998-99 School Year (Mrs. Roberts)

Sites have been selected for regular board meetings for the 1998-99 school year in various areas of the community. A presentation from each school will be scheduled at the beginning of each Board meeting with a relevant student performance, speaker or other presentation. Information only.

Peralta Elementary
Board Room
Mira Loma Middle
Pacific Avenue
Board Room

#### **ADJOURNMENT**

#### TIME SENSITIVE- RUN OFF ELECTION FOR DELEGATE ASSEMBLY REPRESENTATIVE



March 23, 1999

#### **MEMORANDUM**

TO:

All Board Presidents and Superintendents

CSBA Member Boards of Education

FROM:

Leslie DeMersseman, President

SUBJECT: 1999 CSBA Delegate Assembly Run-off

Postmark Deadline for Ballots - April 15, 1999

Yesterday, members of the Elections Committee counted the ballots for membership on the CSBA Delegate Assembly. A tie vote resulted in your region. According to the Bylaws, in the event of a tie vote, a run-off election is held.

Enclosed is the run-off election material for representatives to CSBA's Delegate Assembly from your subregion. The material consists of the ballot on turquoise paper, the required biographical sketch, and if submitted, a resume for each candidate. In addition we are including a "copy" of the ballot on white paper so that it may be copied for inclusion in board agenda packets. However, only the run-off ballot on turquoise paper is to be completed and returned.

The ballot must be signed by the clerk or secretary to the board and returned in the enclosed envelope. Only the members of the CSBA Elections Committee may open the envelopes, which is why it is important to use the envelope provided. If for some reason the envelope is misplaced, please write DELEGATE ELECTION - RUN-OFF BALLOT prominently on your envelope. Envelopes with the ballots must be postmarked on or before Thursday, April 15. No exceptions are allowed. The ballots will be counted on Wednesday, April 21 and all the candidates involved in the run-off election will be notified immediately. All re-elected and newly elected candidates are eligible to attend the Delegate Assembly on May 1-2, 1999 in Sacramento.

Should a second tie occur, the director of the region casts the tie-breaking vote. The names of newly elected delegates will be published and disseminated to the membership by May 1. Please do not hesitate to contact Dollve Breshears, board consultant, in the Administration and Governance department at (800) 266-3382 should you have any questions.

3100 Beacon Boulevard P.O. Box 1660 West Sacramento, CA 95691 916) 371-4691

#### **RUN OFF BALLOT**

THIS COMPLETE, **ORIGINAL RUN-OFF** BALLOT MUST BE SIGNED BY THE SUPERINTENDENT/BOARD CLERK AND RETURNED IN THE ENCLOSED ENVELOPE POSTMARKED BY THE POST OFFICE NO LATER THAN **APRIL 15, 1999**. ONE BALLOT PER BOARD. A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 1999 DELEGATE ASSEMBLY RUN-OFF BALLOT
SUBREGION 18-A
(Riverside County)
Number of vacancies: 1 (Vote for no more than 1 candidates)

Nobelt L. Cooley (Eerris C	II. 1180)
Kenneth C. Dickson (Mur	rieta Valley USD)
Virginia Wyatt Denney (V	al Verde USD)
SCHOOL DISTRICT	SIGNATURE OF SUPERINTENDENT/CLERK
	TITLE

Pohart I Cooley (Perris IIn HSD)

#### Delege Assembly Candidate Biographical Sketch orm

Please complete this form in the space provided. Do not use the reverse side. Only this form and a single-sided. ne-page resume (should you wish to attach one) will be copied and sent to the districts with the ballots.

Name	Dr. Robert L. Cooley	<del>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</del>		Regio	n/Subregion18-A
Address_	33272 Bellamy Lane	City	Menifee	Zip	92584
Bus. Pho	one(retired)	Res. Pho	ne (909) 679–55	87 E-mai	coolie@gte.net
District_	Perris Union High School I	istrict /	ADA 5,519	Years	on Board 1 year
Are you	a continuing CSBA Delegate?r	10 I	f yes, how long ha	ave you served as	a delegate?
Beginni teacher rrent regular Please de Retired	very active in the distriction of the distriction o	education stopped activities/in	TSA) program in tudents and also reaction and serve on the charmembers and convolvement. I be at the project.	to the administrative of the school community people clong to the R ss educational s such as prometrical seconds.	ator. I developed the  I was a mentor  ation programs. I am  contact person for  mittee. I also  e.  iverside County  issues. We also  oting facilities
Delegate program in San an effet board to pro	Diego this fall. I would ective spokesman for the a members. I also believe to mote and enhance the publications. I also believe to mote and enhance the publications.	t to comple like to se ssociation hat the new c schools.	te this progra rve as a deleg and could comm leadership in Our delegate	colled in the ham.) I was a sate because I unicate effect the state proassembly must	Master of Boardsmanship peaker at the conference believe that I could be ively with regional vides a great opportunity provide strong assist in this effort.
Signatu	re Vour signature indicates your	consent to he	ive your name p		lot and to serve as a

Your signature indicates your consent to have your name placed on the ballot and to serve as a delegate if elected.





#### DR. ROBERT L. COOLEY

Dr. Robert L. Cooley has been a member of the Perris Union High School District Board of Trustees since 1997. Trustee Cooley was employed as a special education teacher in Perris Union High School District for nine years and retired in July 1997. Trustee Cooley has a Doctorate Degree in Education and has had many years of experience working with school budgets, building school facilities, working with staff members and curriculum. He has been a superintendent of schools, a principal, County Education Executive Director, and a teacher in elementary school, high school, and college. He has also served on numerous education committees and has been a board member of several community and professional boards. He is also the past state president of Educational Cooperative Superintendents and the state Adult Education Teacher of the Year. Dr. Cooley believes that a good education is the best chance for our children to have a successful, happy life and that parents, teachers, and school board members must work together to make it possible.

### California School Boards Association Delegate Assembly Candidate Biographical Sketch Form

lease complete this form in the space provided. Do not use the reverse side. **Only this form** and a single-sided, one-page resume (should you wish to attach one) will be copied and sent to the districts with the ballots.

Name Kenneth C. Dickson	Region/Subregion_/8-A
Address 41486 Serrai Ct. City Murrieta	Zip 92562
Bus. Phone 909. 677. 9800 Res. Phone 909. 677. 8/7	E-mail Kdickson & p. net
District Murrieta Valky Unified ADA 9961	Years on Board / year
Are you a continuing CSBA Delegate? No. If yes, how long have	you served as a delegate? N/A
Please describe your activities/involvement or interests in your local district.  Advisory Committee for 4 elections until we passed our be	Member of School Bond and last year, - Appointed
member of MUUSD Board in January 1998 to fill unexpired it of Murricta Community Services Commission - Member	Murrieta Steering Committee
Treasurer, U.S. Air Force Academy Parent's Association for Inlan	d Empire
Please describe any other education-related activities/involvement. Juris I of Law (1973); B. A. (Economics) University of Kansac (19 Advocate (retired 1998); related professional education	70) - Lt. Col. USAFR Judge
Communications & Law - Married to an exmentary sch	
wonderful years!	
Please describe your activities/involvement in CSBA and explain why you a	re interested in serving as a CSBA
Delegate. As a new member of the School Board my involve	ucation issues will be a
CSBA conference meetings to dute. It is clear that ed high priority in Culifornia for the forceable future. The public is not confident that the state government will be	re: also evidence that the
public is not confident that the state government will be	uble to satisfactorily resolve
these issues. COON must play a prostal voice it we are	e to improve the climate
for academic improvement in our state.	
Signature C. Wish	Date 12 Jan 1999
Your signature indicates your consent to have your name place	ed on the ballot and to serve as a

**CSBA** 

delegate if elected.

(3-0) P) 5

### California School Boards Association Delegate Assembly Candidate Biographical Sketch Form

Please complete this form in the space provided. Do not use the reverse side. Only this form and a single-side one-page resume (should you wish to attach one) will be copied and sent to the districts with the ballots.

Name	Virginia Wyatt Denney		<u> </u>		Region	Subregion	18-A
Address4	l San Felipe Drive	City	Per	rris	Zip	92571	
Bus. Phone	(909) 940-6100	Res. Ph	one	(909) 657-0855	E-mail		
District Val	Verde Unified		ADA_	Approx. 9,000	Years	on Board 1	
Are you a cor	ntinuing CSBA Delegate? <u>No</u>	·	If yes.	how long have you s	erved as a	delegate?	
	be your activities/involvement or lling bees, band music, go						
	interaction and cooperati		<del>"</del>		81000,		
Action Con councilwon	e any other education-related ac mmission, involved in addr man and mayor. Active in	essing histori	pover ical a	ety issues. ALso	y. A me	city ember of Com	
	t Corporation, Board of Di	rectors	s - wh	nich encourages a	nd makes	loans to	
	e your activities/involvement in ( I am a senior citizen in g I want to be an active co	ood hea	alth.	I recently comp	leted th	ne CSBA/MBA	SBA
Signature /	Lyntt-	De	nn	ey	] Z Date	1-23-98	ç

Your signature indicates your consent to have your name placed on the ballot and to serve as a delegate if elected.



(3-0) P34

#### JURUPA UNIFIED SCHOOL DISTRICT RIVERSIDE, CALIFORNIA

#### MINUTES OF THE REGULAR MEETING MONDAY, MARCH 15, 1999

#### **OPEN PUBLIC SESSION**

CALL TO ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Knight at 6:02 p.m. on Monday, March 15, 1999, in the Multi-Purpose Room at Rustic Lane Elementary, 6420 Rustic Lane, Riverside, California.

**ROLL CALL** 

Members of the Board present were:

Mr. Sam Knight, President Mrs. Carolyn Adams, Clerk Mrs. Mary Burns, Member Mr. John Chavez, Member Mr. Ray Teagarden, Member

STAFF PRESENT

Staff Advisers present were:

Mrs. Benita B. Roberts, Superintendent

Dr. DeWayne Mason, Assistant Superintendent Education Services Mr. Rollin Edmunds, Assistant Superintendent Business Services

Ms. Pam Lauzon, Director Business Services

Dr. Ron Needham, Director Administrative Services

Dr. Ellen Kinnear, Director of Curriculum & Instruction

#### **HEARING SESSION**

PUBLIC VERBAL COMMENTS

President Knight opened the Public Verbal comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.

ADJOURN TO CLOSED SESSION

#### **CLOSED SESSION**

PRESIDENT KNIGHT ADJOURNED THE BOARD TO CLOSED SESSION IN THE TEACHERS' LOUNGE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/REASSIGNMENT/RELEASE/RESIGNATION/RETIREMENT, AND PERSONNEL REPORT #16. At 6:03 p.m., the Board recessed to Closed Session in the Teachers' Lounge. At 6:50 p.m., the Board adjourned from Closed Session.

#### OPENING OF REGULAR BOARD MEETING

CALL TO ORDER

At 7:00 p.m., President Knight called the meeting to order in Public Session.

ROLL CALL

President Knight, Mrs. Adams, Mrs. Burns, Mr. Chavez, Mr. Teagarden.

FLAG SALUTE

Ray Lauritzen, Rustic Lane Student Council President, led the audience in the Pledge of Allegiance.

INSPIRATIONAL COMMENT

Mrs. Adams made an inspirational comment.



#### COMMUNICATIONS SESSION

ANNOUNCE 1999 MISS JURUPA PAGEANT WINNER The Superintendent announced that Rubidoux High School student ambassador to the Board, Ms. Anica McKesey, is this year's winner of the Miss Jurupa Pageant held on Sunday, March 14, 1999, with the Jurupa Valley High student ambassador, Candice Laurman, named as Runner-up, and Shawna Stockberger, Rubidoux High School student, as Second Runner-up.

REPORT: RHS STUDENT REPRESENTATIVE Anica McKesey, Rubidoux High student representative, reported the following: 11th grade AVID students recently returned from their annual five-day tour of California's college campuses. The new edition of the *Talon* was released March 11. The Track Team won their first meet against Rim of the World, with outstanding performances by Alex Murcio and Cliff Meadors. The Softball Team placed seventh in their recent tournament. The following winners were announced in various categories for the Miss Jurupa Contest: Miss Congeniality: Mary Hunt, Nueva Vista; Elena Boland, Riverside Community College, and Candice Laurman, Jurupa Valley High. Miss Photogenic, Anica McKesey, Rubidoux High.

Anica thanked Board member, Mrs. Carolyn Adams, for her reassurance and sponsorship of both student representatives during the pageant process. She stated that without her help, their participation in the pageant would not have been possible.

WELCOME TO RUSTIC LANE ELEMENTARY

The Superintendent announced the retirement of Mr. John Wheeler, Principal at Rustic Lane Elementary, at the end of the 1998-99 school year, and issued a fond farewell to this longtime Principal in the District.

Mr. John Wheeler welcomed the Board to Rustic Lane Elementary. Ms. Linda Daniels, teacher, stated that Student Council officers at Rustic Lane Elementary have done a marvelous job promoting various programs such as the Canned Food Drive; a schoolwide dress day, as well as providing weekly announcements over the public address system.

Rustic Lane Student Council officers recited biographical information on the life of Dr. Martin Luther King, Jr., as well as reciting a portion of his famous speech, "I Have a Dream." This was followed by fourth and sixth grade students singing two special musical numbers, "We Love You California," and "We Shall Overcome."

RECOGNIZE 1998/99 MATH FIELD DAY WINNERS The Assistant Superintendent Education Services congratulated the 270 upper grade elementary students who participated in the District's Math Field Day competition, held on February 20, 1999 at Glen Avon Elementary, under the guidance of 31 teachers. He noted that the list of 1999 Math Field Day winners is included in the supporting documents to recognize the efforts of these outstanding students in the area of mathematics.

RECOGNIZE WATER EDUCATION MINI-GRANT RECIPIENTS

The Assistant Superintendent Education Services recognized the six teachers in the district (Terese Pisarik, David Clarke, June Hilton, Peggy Bosley, Marcy Hale, and Stephanie King) for receiving mini-grant awards from the Water Education Advisory Council of Western Riverside County. He indicated that each award will be used to provide a better understanding of water and the role it plays in Southern California.

ACCEPT DONATIONS
-Motion #138

The Assistant Superintendent Business Services requested the Board's approval of the following donations: MRS. ADAMS MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$250.00 FROM MR. & MRS. LINDSEY FOR INSTRUCTIONAL SUPPLIES IN THREE DESIGNATED CLASSROOMS AT CAMINO REAL ELEMENTARY; NINE COMPUTER MONITORS OF AN UNDETERMINED VALUE FROM BYL BANK FOR INDIAN HILLS ELEMENTARY; \$7,303.00 FROM SKY COUNTRY PTA FOR CLASSROOM SUPPLIES, FIELD TRIPS. AND COMPUTER SOFTWARE; \$1,564.28 FROM THE SKY COUNTRY BOOSTER CLUB FOR FOUR FM TRANSCEIVER RADIOS AND OUTDOOR SCIENCE CAMP COSTS; A CURRENCY COUNTER VALUED AT \$1,500.00 AND A COMPUTER VALUED AT \$2,000.00 FROM THE RUBIDOUX HIGH ASB FOR THE SCHOOL'S ASB RELATED BUSINESS, \$2,283.00 FOR THE DESIGNATED CLASSROOMS LISTED ON THE AGENDA FROM THE WATER EDUCATION ADVISORY COUNCIL OF WESTERN RIVERSIDE COUNTY TO BE USED FOR WATER RELATED CLASSROOM PROJECTS. SECONDED THE MOTION WHICH CARRIED BURNS UNANIMOUSLY.

REPLACEMENT PAGES 9 & 10 FOR AGENDA ITEM C The Superintendent noted that Board members received replacement copies of Pages 9 & 10 of the Board Agenda, Certify 1998/99 Second Interim Report.

REQUEST FOR PRESENTATION FROM RHS SOCIOLOGY CLASS The Superintendent commented that students from the class of Ms. Alice Cornejo, teacher at Rubidoux High School, wish to speak to the Board on a community involvement project for their Sociology class.

President Knight responded that the students completed a "Public Verbal Comments" request and will speak to the Board during that section of the Agenda.

REPORT: JVHS STUDENT REPRESENTATIVE Candice Laurman, Jurupa Valley High student representative, reported the following: Coach Guard, Boys' Basketball; Coach Cognetta, Boys' Soccer, and Coach Garfias, Boys' Soccer, were elected Mt. View All League Winter Sports Coaches of the Year. CIF qualifying times were achieved by Amanda Gullick, Lindsay Devaney, Arin Kocher, and Tiffany Frish. They will participate in the Rubidoux relays on March 20 with twelve other schools. The Golf Team participated in the recent Ozzie Hariston Memorial Golf Tournament on March 13. The districtwide Blood Drive for staff and students will be held on March 23, 1999.

President Knight called for a round of applause to congratulate the Miss Jurupa Pageant winners.

PUBLIC VERBAL COMMENTS:

President Knight opened the Public Verbal Comments session and asked that comments be limited to five minutes.

A group of Rubidoux High School Delta Alliance Corps parents and band members spoke before the Board on the issue of band uniforms (Heidi Richey, Cathi Garcia, Shawna Stockberger, Francine Morash, Moises Ybarra, Chris Mercado, and Heather Santilli). Their request before the Board was for immediate financial support for the purchase of 150 new band uniforms. This decision would allow the bidding/ordering process to begin, with students hopefully in possession of their new uniforms in time for the opening of the 1999/2000 school year. They explained that the new uniforms will replace the 13-year-old uniforms currently being used by band members that can no longer be repaired, and assist in band members being able to proudly represent the school district and the community.

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PUBLIC VERBAL COMMENTS: (CONTINUED) Ms. Stephanie Sanchez, Rubidoux High School student representative from the Sociology class of Mrs. Cornejo, submitted to the Board a packet of material on their class project to study safety issues for students getting to and from school. They determined that the lack of bus service in certain areas may affect a large number of students' attendance, and in some cases, may be linked to tardiness and truancy. Survey results also indicated that students sometimes feel unsafe because of inadequate sidewalks and crosswalks on their path to school, and better transportation might help more students attend regularly and accomplish more in school. Their proposal included several suggestions for the Board to review and consider as their class participates in this first-hand learning experience to spark change and be actively involved as community contributors.

President Knight responded that since the Board does not have all of the data to respond to the suggestions in their report, it will be referred to staff for appropriate action on the safety issues presented.

Patricia Barnes, Van Buren Elementary parent, brought forward a petition signed by the "Taxpayers of Van Buren Elementary School." The petition requested action to be taken pertaining to the severe blockage of driveways and parking violations at Van Buren Elementary School, and proposed three solutions for consideration.

President Knight indicated that the information will be submitted to staff for review and appropriate action.

The Superintendent commented that the dirt area in front of Van Buren Elementary School is a public thoroughfare, and a request to consider paving that area as one solution to the parking lot problem will involve interaction with the County of Riverside, since it is under their jurisdiction. She further noted that administration will work with the Principal on the issues raised concerning the safety of the school's parking lot.

RECOGNIZE BOY SCOUT

President Knight recognized a Boy Scout present as part of his "Citizenship in the Community" badge, and he thanked the volunteer parent for bringing the young man to the Board meeting.

BOARD MEMBER REPORTS & COMMENTS Board members individually thanked the student ambassadors for their reports; Ms. Daniels and the Rustic Lane students, for their musical number and recitation; the Miss Jurupa Pageant contest winners, and a standing ovation was held for Mr. John Wheeler, retiring principal, for his outstanding service to the school district.

Mr. Chavez reported that the recent Lions Club breakfast was successful, with funds raised designated for students in need of eye care. He thanked the Rubidoux High School students for their presentation on District bus services and student safety issues getting to and from school. He commented that their concerns will be reviewed; however, he noted that some of their issues concerning sidewalks and crosswalks must be addressed with the County.

Mrs. Burns noted her visit to Sunnyslope Elementary School for the "Read Across America" celebration, and she questioned the Assistant Superintendent Business Services concerning the necessary steps for the bidding process to begin on the band uniforms, since the Board has already approved funds for this purpose as a budget priority.



BOARD MEMBER REPORTS & COMMENTS (CONTINUED) The Assistant Superintendent Business Services responded that the Board will need to authorize a specific funding amount in order for the bidding process to begin.

Mr. Burns remarked that it is now important to give the appropriate direction in that regard when the Board discusses Agenda Item D, since the Board previously approved priority funds to provide for new band uniforms at Rubidoux High, and FFA expenses at Jurupa Valley High. She noted that this topic has been Agendized, and it is time for the Board to authorize a specific amount of money for this purpose.

Mrs. Adams thanked the parents of the Miss Jurupa Pageant contestants for their support during the pageant process; she thanked the Miss Jurupa Pageant winner, Ms. Anica McKesey, for her very thoughtful note, and she encouraged increased participation in next year's pageant as well.

Mr. Knight noted his visits to Sunnyslope Elementary for a tour of their campus and their EISS Kindergarten program, by Principal, Ms. Tammy Concannon, and to Rubidoux High School to read to Ms. Williams' eleventh grade students as part of the "Read Across America" district celebration, coordinated by Ms. Rae Ann Brush, teacher at Indian Hills Elementary.

#### **ACTION SESSION**

APPROVE ROUTINE ACTION ITEMS BY CONSENT -Motion #139

MR. CHAVEZ MOVED THE BOARD APPROVE/ADOPT/AFFIRM ROUTINE ACTION ITEMS A 1-13 AS PRINTED: MINUTES OF MARCH 1, 1999 REGULAR MEETING; PURCHASE ORDERS; DISBURSEMENT ORDERS; PAYROLL REPORT; AGREEMENTS; RESOLUTION #99/21, EXPENDITURE OF EXCESS FUNDS; NON-ROUTINE FIELD TRIP REQUEST FOR JUSTIN WILLIAMS, JURUPA VALLEY STUDENT, TO TRAVEL TO STOCKTON, CA 1999 TO COMPETE IN THE CIF WRESTLING CHAMPIONSHIP TOURNAMENT; NON-ROUTINE FIELD TRIP REQUEST FOR SEVEN JURUPA VALLEY STUDENTS TO TRAVEL TO TULARE. CA MARCH 12-14, 1999 TO ATTEND THE GREAT WESTERN LIVESTOCK SHOW; NON-ROUTINE FIELD TRIP REQUEST FOR 12 JURUPA VALLEY STUDENTS TO TRAVEL TO SAN LUIS OBISPO MARCH 19-21, 1999 TO ATTEND THE ANNUAL LEADERSHIP TRAINING ACADEMY; NON-ROUTINE FIELD TRIP REQUEST FOR 14 NUEVA VISTA STUDENTS TO TRAVEL TO JOSHUA TREE NATIONAL PARK MARCH 26-28, 1999 TO STUDY DESERT LIFE AND ECOSYSTEMS AND THE HISTORY OF THE AREA; NON-ROUTINE FIELD TRIP REQUEST FOR 35 AVID STUDENTS TO TRAVEL TO VARIOUS CALIFORNIA COLLEGES MARCH 30-APRIL 2. 1999 TO ACQUAINT STUDENTS WITH HIGHER EDUCATION OPTIONS; NON-ROUTINE FIELD TRIP REQUEST FOR 7 JURUPA STUDENTS TO TRAVEL TO ANAHEIM, CA APRIL 7-10, 1999 TO ATTEND WORKSHOPS AND INSERVICES RELATING TO "FRIDAY NIGHT LIVE," AND NON-ROUTINE FIELD TRIP REQUEST FOR TWO RUBIDOUX HIGH STUDENTS TO TRAVEL TO ANAHEIM, CA APRIL 29-MAY 2, 1999 TO ATTEND THE ANNUAL CALIFORNIA ASSOCIATION FOR STUDENT MRS. ADAMS SECONDED THE MOTION LEADERS CONFERENCE. WHICH CARRIED UNANIMOUSLY.



APPROVE FIRST READING OF REVISED BOARD POLICIES #4163 & #4263, AND NEW BOARD POLICY #4763 -Motion #140 The Director of Administrative Services explained that the two revised policies, one new policy, and one renumbered policy include food service workers in the requirement to participate in a tuberculosis examination once every four years, as already required for all other employee groups in the district. In addition, he stated that the revisions to the policies bring the district in line with state law. MRS. BURNS MOVED THE BOARD APPROVE AT FIRST READING, REVISED BOARD POLICY #4163, CERTIFICATED BARGAINING UNIT MEMBERS; REVISED BOARD POLICY #4263, CLASSIFIED BARGAINING UNIT MEMBERS, AND NEW BOARD POLICY 4763, TUBERCULOSIS EXAMINATION-OTHER EMPLOYEES. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CERTIFY 1998/99 SECOND INTERIM REPORT -Motion #141

The Assistant Superintendent Business Services noted that Board members received the corrected information for Agenda Item C, Certify 1998/99 Second Interim Report, to provide an update on the Budget, with projections based on the most current information available. He reported under Revenue Adjustments, an Unrestricted Increase of \$929,207; a Restricted Increase of \$489,553, for a Net Increase in Revenue of \$1,418,760. Under Expenditure Adjustments, an Unrestricted Decrease of -\$215,807, a Restricted Decrease of -\$100,640, for a Net Decrease in Expenditures of -\$316,447. The Assistant Superintendent stated that as a result of these adjustments, the Unrestricted Reserve is projected at \$5,222,701, or 5.68% of total expenditures, which does not include the \$175,000 estimated school operations supply allocation carryover. The projection for the Restricted Reserve is \$508,750. He stated that based on these projections, the District will be able to meet its financial obligations for the current fiscal year and two subsequent fiscal years. MR. CHAVEZ MOVED THE BOARD CERTIFY THAT THE DISTRICT WILL MEET ITS FINANCIAL OBLIGATIONS FOR 1998/99 AND TWO SUBSEQUENT FISCAL YEARS. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE \$100,000 FOR BOARD PRIORITY -Motion #142

The Superintendent reviewed that at the March 1, 1999 Board meeting, a report was presented to the Board by the Rubidoux High School Band Director on the cost of new band uniforms and the need for regular support of the musical programs at the secondary level. Along with this report, a request was also presented for a specific funding amount for the Board to allocate for new band uniforms, since they had previously approved as a priority to support the instrumental music and agriculture programs in the 1999/2000 Budget. Further, the Superintendent stated that at the same meeting, a request was made by Board member Mary Burns, for administration to provide a review of the decisionmaking process for adding a sixth period at the middle school, to assist the Board in the decision-making process to allocate specific funds for the Board's previously set priority. She reviewed the adding of the sixth period timeline, and stated that since the Board, by majority vote determined to set aside priority funding for the purpose of the instrumental music and agriculture programs, the Superintendent's Cabinet suggested an amount of \$100,000 to allocate for this purpose, which would still allow the District to meet its financial obligations and not incur any cuts to the budget.

MRS. BURNS MOVED THE BOARD APPROVE THE SETTING ASIDE OF \$100,000 IN THE 1999/2000 BUDGET TO HONOR THE BOARD'S PRIORITY DECISION IN THE AREAS OF INSTRUMENTAL MUSIC AND AGRICULTURE. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.



APPROVE HIGH SCHOOL COURSE PLAN: ANIMATION I -Motion #143 The Director of Curriculum and Instruction reported that the administrative staff at both Jurupa Valley High and Rubidoux High Schools, as well as members of the Instructional Council, reviewed, approved, and are recommending approval of the new course plan, Animation I. PRESIDENT KNIGHT MOVED THE BOARD APPROVE THE NEW HIGH SCHOOL COURSE PLAN, ANIMATION I. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE
MATHEMATICS
TEACHER
INSTRUCTION GRANT
PROGRAM
-Motion #144

The Director of Curriculum and Instruction requested the Board's approval of participation in the Mathematics Teacher Instruction G ant Program. She informed the Board that this funding is made available to districts through AB 2442, and if received, will provide fees and materials costs for eligible teachers of students in grades 4-12, to take mathematics courses to gain in depth knowledge of state-adopted mathematics standards. MR. CHAVEZ MOVED THE BOARD APPROVE PARTICIPATION IN THE MACHEMATICS TEACHER INSTRUCTION GRANT PROGRAM. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE RES. #99/20, PARTICIPATION & SUPPORT FOR GEARUP PARTNERSHIP -Motion #145 The Director of Curriculum and Instruction requested the Board's approval of Resolution #99/20, Participation and Support of the Gaining Early Awareness and Readiness for Undergraduate Program (GEARUP), in order to pursue federal funding appropriated by Congress to provide students with early college awareness and readiness services. She stated that the district's plan, if funding is received, is to expand the collaborative work with the local school districts and colleges involved in the Passport to College program to target intermediate and secondary schools. MRS. ADAMS MOVED THE BOARD APPROVE RESOLUTION #99/20, PARTICIPATION AND SUPPORT FOR THE **GAINING EARLY AWARENESS** AND **READINESS** FOR UNDERGRADUATE PROGRAM IN THE NEW MILLENNIUM LOCAL PARTNERSHIP. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PURCHASE OF 17 PORTABLE CLASSROOMS & 1 PORTABLE RESTROOM -Motion #146 The Assistant Superintendent Business Services indicated that the district will need 16 portable classrooms to accommodate the projected increased enrollment, with seven of the portables placed at Rubidoux High, seven at Jurupa Valley High, two at Mira Loma Middle, one portable restroom at Jurupa Valley High, and one portable to replace a deteriorated portable classroom at Troth Street Elementary. He noted that the 17 portables will be purchased through a cooperative bid from the Saddleback Valley Unified School District for a total of \$581,440.00 using class size reduction facility funds and developer fees.

MR. TEAGARDEN MOVED THE BOARD APPROVE THE PURCHASE OF 17 PORTABLE CLASSROOM BUILDINGS AND ONE PORTABLE RESTROOM UNIT FROM MODTECH, INC., OF PERRIS, CALIFORNIA, UNDER A COOPERATIVE BID PURCHASE FROM THE SADDLEBACK VALLEY UNIFIED SCHOOL DISTRICT, BID #97-68, IN THE AMOUNT OF \$581,440. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

The Assistant Superintendent Business Services noted for Mr. Chavez that the portables placed on the Rubidoux High School campus will be located at the north end, in the tennis court area, by reconfiguring the existing portable placements to include the additional new portables. He commented to President Knight that additional portable restroom needs at various sites will be reviewed next year.



ACT ON 4 DISCIPLINE CASES: #99-042, #99-043, #99-044, & #99-045
-Motion #147

The Director of Administrative Services recommended that the Board of Education accept and adopt as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in the discipline cases listed and described on the Agenda.

PRESIDENT KNIGHT MOVED THE BOARD ACCEPT THE FINDINGS OF CONCLUSIONS OF LAW SUBMITTED BY THE AND ADMINISTRATIVE HEARING PANEL IN EACH OF THE DISCIPLINE CASES LISTED: #99-042, #99-043, #99-044, AND #99-045 AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE #99-042 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A1, K, O, .4 & .7) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; AND THAT THE PUPIL BE REFERRED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE TERM OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 18, 2000; EXPEL THE PUPIL IN DISCIPLINE CASE #99-043 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (B & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE TERM OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 7, 1999. EXPEL THE PUPIL IN DISCIPLINE CASE #99-044 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; AND THAT THE PUPIL BE REFERRED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION, FOR THE TERM OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 18, 2000; EXPEL THE PUPIL IN DISCIPLINE CASE #99-045 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C, J & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE TERM OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM THIS CASE SHALL BE REVIEWED FOR (SCORE) FOR FOLLOW-UP. POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT MRS. ADAMS SECONDED THE ON OR BEFORE JANUARY 18, 2000. MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL REPORT #16 W/INSERT -Motion #148 The Superintendent requested approval of Personnel Report #16, with Insert J-1, Pages 6-12. MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #16, WITH INSERT J-1, PAGES 6-12. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.



DIRECT ISSUANCE OF REEMPLOYMENT NOTICES TO REGULAR CERTIFICATED EMPLOYEES -Motion #149 The Superintendent recommended the Board direct administration to Issue Offer and Notices of Reemployment to regular certificated employees, with exclusions as listed on the Agenda.

PRESIDENT KNIGHT MOVED THE BOARD DIRECT ADMINISTRATION TO ISSUE OFFER AND NOTICES OF REEMPLOYMENT TO REGULAR **EDUCATION** EXCLUDING ADULT EMPLOYEES, CERTIFICATED TEACHERS, TEACHERS ON EXTRA COMPENSATION ASSIGNMENTS, SUBSTITUTE TEACHERS, THE SUPERINTENDENT, THE ASSISTANT **TEMPORARY** DIRECTORS, CERTIFICATED SUPERINTENDENTS, PERSONNEL, INTERN TEACHERS, PERSONNEL ON THE REDUCED **PROBATIONARY** PERSONNEL NOT PROGRAM. WORKLOAD REELECTED FOR CONTINUED EMPLOYMENT, PERSONNEL WHO HAVE RESIGNED, PERSONNEL WHO HAVE RECEIVED LAYOFF NOTICES, AND ANY CERTIFICATED EMPLOYEE ON SUSPENDED STATUS. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE INFORMATION REPORTS

The Director of Administrative Services referred to Agenda Item K-1, Report on California Safe Schools Assessment, and pointed out the decrease in the number of total school crimes and total persons involved in school crimes in a time when the district's enrollment has increased.

The Superintendent issued a reminder that the Board will meet in the Board Room on April 5, 1999, which is during Spring Break. There were no further comments or questions concerning the Routine Information Reports.

Mrs. Burns thanked the Superintendent for the letter sent to Assemblyman Pacheco concerning the air quality issue she raised at the last Board meeting.

#### **ADJOURNMENT**

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 8:28 p.m.

MINUTES OF THE REGULA ARE APPROVED AS	R MEETING	OF	MARCH	15,	1999
President	<del></del>		Clerk	<del></del> -	
Date	<del></del>				



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

COUNTY: 33 RIVERSIDE DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

REPORT: APS/APS550/01 RUN DATE: 03/15/99 PAGE:

DESCRIPTION

02/27/99 - 03/12/99 PURCHASES DVER \$200

DESCRIPTION		
VENDOR	PURCHASE ORDERS TO BE RATIFIED	
PROGRAM		
FUND LOC/SITE		
REF		

P13809 100 178	178	00	INSTRUCTION SUPPORT	TIME & ALARM SYSTEMS	MAINT-WIRING REPAIRS	1,254.63
P15786 100	178	00	GENERAL SUPPORT GROUNDS	CORONA CLAY COMPANY	MAINT-SUPPLIES	280.15
P15801 100	178	00	GENERAL SUPPORT GROUNDS	NEW CENTURY PEST CONTROL	MAINT-PEST CONTROL	1,869.84
P15805 100	100 172	66	FACILITIES ACQUISITION - CAPI	TILDEN-COIL CONSTRUCTORS, 1	MAINT-SA-INSTALLATION OF DOORS	5, 233.31
015903 100	100 178	00	GENERAL SUPPORT GROUNDS	ZEPHIR LURFCARE EQUIPMENT	MAINT-EQUIPMENT RENTAL	334.03
P15904 10	100 178	00	GENERAL SUPPORT GROUNDS	WESTERN EXTERMINATOR COMPAN	MAINT-PEST CONTROL SERVICES	210.00
P15907 100	622	00	FACILITIES ACQUISITION - CAPI	CO-MATRIX	EC-VOICE MAIL SYSTEM	3,431.18
P15916 100	100 178	00	DISTRICT WAREHOUSE	CORPORATE EXPRESS (HANSON O	WHSE-STOCK	1,517.66
P15998 100	178	00	DISTRICT WAREHOUSE	WAXIE SANITARY SUP. 334773	WHSE-STOCK	731.91
P15999 10	100 178	00	DISTRICT MAREHOUSE	OFFICE DEPOT	WHSE-STOCK AND SUPPLIES	220.41
P16003 10	100 178	00	GENERAL SUPPORT GROUNDS	ENVIABLE GREENS	MAINT-SUPPLIES	1,875.00
P16004 100 178		00	GENERAL SUPPORT GROUNDS	WESTERN FARM SERVICE, INC.	MAINT-GROUNDS SUPPLIES	497.81
P16012 10	100 190	00	SELF-CONTAINED CLASSROOM	SEHI COMPUTER PRODUCTS	JMS-PRINTER	206.88
P16016 10	100 178	00	GENERAL SUPPORT GROUNDS	BALLARD PLUMBING	MAINT-REPAIRS BY VENDOR	236.21
P16101 100 178		00	DISTRICT WAREHOUSE	U LINE	WHSE-STOCK	547.03
P16105 100 178		00	GENERAL SUPPORT GROUNDS	PARKVIEW NURSERY	MAINT-SUPPLIES	338.87
P16111 100 178		00	DISTRICT WAREHOUSE	OFFICE DEPOT	WHSE-STOCK	3,318.48
P16112 10	100 178	00	GENERAL SUPPORT DISTR ADMIN P	NATIONWIDE PAPERS	PS-OFFICE SUPPLIES	407.30
P16113 10	100 178	00	GENERAL SUPPORT DISTR ADMIN P	XPEDX	PS-OFFICE SUPPLIES	6,268.0
P16150 100	178	00	DISTRICT WAREHOUSE	XEROX CORP - SUPPLIES ORDER	WHSE-STOCK	18,569.64
P16152 100	622	00	FACILITIES ACQUISITION - CAPI	DAVE FLANAGAN	EC-JMS-VOICE MAIL SYSTEM	450.00
P16153 100	178	00	GENERAL SUPPORT OPERATIONS UT	VARGAS, ED	EC-TELEPHONE REPAIRS.	325.00
P16154 10	100 178	8	GENERAL SUPPORT DISTR ADMIN P	UNISOURCE	PRINT SHOP-SUPPLIES	241.36
P16155 100 622	0 622	00	FACILITIES ACOUISITION - CAPI	STAPLES DIRECT	PED-CHAIR	237.04

RIVERSIDE REGIONAL EDUCATION DATA CENTER ACPOST OF PURCHASES

02/27/99 - 03/12/99 PURCHASES OVER \$200

REPORT: APS/APS550/01 RUN DATE: 03/15/99 PAGE: 2

REF FUND LOC/SITE

PROGRAM

RIVERSIDE JURUPA UNIFIED SCHOOL GISTRICT

COUNTY: 33 DISTRICT: 46

VENDOR

PURCHASE ORDERS TO RE RATIFIED

DISCRIPTION

-							
P16161	100 178		00	GENERAL SUPPORT WAREHOUSE	HOME DEPOT	WHSE-SUPPLIES	234.08
P16175	100	194	00	SCHOOL ADMINISTRATION	COMP USA	LC-COMPUTER EQUIPMENT	1,143.32
P16177	100	000	00	SELF-CONTAINED CLASSROOM	KNOTT'S BERRY FARM, ED. PRG	CR-FIELD TRIP	525.00
P16178	100	000	00	SELF-CONTAINED CLASSROOM	KNOTT'S BERRY FARM, ED. PRG	CR-FIELD TRIP	525.00
r16189	100	000	00	SELF-COMININED CLASSROOM	INAX INEAIRE	GA-ADMISSION FEES	318.75
P16190 100 178	100		00	GEN SUPPORT DIST ADMIN SUPERI	CALIFORNIA COALITION OF BLA	CONF - BOARD MEMBERS	\$50.00
P16192 100 000	100	0 000	00	SELF-CONTAINED CLASSROOM	WILD ANIMAL PARK	SC-FIELD TRIP	625.00
P16200 100 178	100		00	GENERAL SUPPORT GROUNDS	TRUGREEN-CHEMLAWN	MAINT-WEED CONTROL	341.51
P16213 100 178	100		00	INSTRUCTIONAL SUPPORT CURRICU	EDUCATIONAL DATA SYSTEMS	IMC-TESTING MATERIAL	3, 139.32
P16215 100 178	100	178 0	00	GEN SUPP DIST ADMIN FISCAL SE	U.S. POSTAL SERVICE	EC-P.O. BOX FEE CHARGES	550,00
P16216 100 178	100		00	INSTRUCTIONAL SUPPORT CURRICU	RIVERSIDE PUBLISHING CO.	IMC-TESTING MATERIALS	560.30
P16217 100 178	100		00	INSTRUCTIONAL SUPPORT CURRICU	SCANTRON	IMC-TESTING MATERIALS	1,702.45
P16218 160 194	100	194 0	00	SCHOOL ADMINISTRATION	VALCOM COMPUTER CENTER	EC-LC-COMPUTER SOFTWARE	1,647.93
P16220 100 194	100	194 0	00	SCHOOL AUMINISTRATION	DELL	AE-SUPPLIES	300.62
P16228	100	100 178 0	00	GENERAL SUPPORT GROUNDS	MODERN INDUSTRIAL SUPPLY	MAINT-OPEN PO-SUPPLIES	800.00
P15233	100	100 196 0	00	SCHOOL ADMINISTRATION	TRI-BEST CHALKBOARD COMPANY	RHS-Tackboard	350.67
P16234	100	100 178 0	00	PUPIL SERVICES HEALTH	SKIDMORE-ROTH PUBLISHING, 1	EC-OFFICE SUPPLIES	214.10
0606)	100	93	00	INDEPENDENT STUDY	GLOBE FEARON BOOK COMPANY	LC-Books	455.65
P16241	100	178	00	GENERAL SUPPORT GROUNDS	PARKVIEW NURSERY	MAINT-OPEN PO-GROUNDS SUPPLIES	756.00
P16247	193	7.8	00	GEN SUPPORT DIST ADMIN SUPER!	CSBA	EC-Memberships	00'656
P16255		100 180 0	00	MANDATED PROFICIENCY GRADES 2	SMART & FINAL IRIS CO	IA-OPEN PURCHASE ORDER	2,000.00
P16256	100	180	00	MANDATED PROFICIENCY GRADES 2	LITTLE CAESAR'S PIZZA (OFFI	IA-OPEN PO-INSTRUCTIONAL MATERIALS	200.00
Pi6257 100 180 00	100	180 0		MANDATED PROFICIENCY GRADES 2	STATER BROTHERS	IA-OPEN PO-INSTRUCTIONAL MATERIALS	700.00
P16258 100 180 00	<u>5</u> (	0 081		MANDATED PROFICIENCY GRADES 2	K-MART (LIMONITE STORE)	IA-OPEN PG-INSTRUCTIONAL MATERIALS	500.00



RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 KIVERSIDE DISTRICT: 46 JURUPA UNIFIED SCHOOL DISTRICT

02/27/99 - 03/12/99 PURCHASES OVER \$200 REPORT OF PURCHASES

REPORT: APS/APS550/01 RUN DATE: 03/18/99 PAGE: 3

REF FUND LOC/SITE

PROGRAM

VENDOR

PURCHASE ORDERS TO BE RATIFIED

DESCRIPTION

0 0 0	5	00 081 001	MANDATED PROFICIENCY GRADES 2	CO A Idding TOOHOG WO	14-DPFN PD-1NSTRUCTIONAL MATERIALS	200.00
P16275 100 000			ACI PASSED CI ASSEDDM	KNDTT'S REBRY FARM ED PRG	H-FIELD TRIP	465.00
P16276 100			SELF-CONTAINED CLASSBOOM			480,00
P16278 100 178			DISTRICT ADMINISTRATION PURCH		EC-ADVERTISEMENT	350.00
				0	S A A A A A A A A A A A A A A A A A A A	20 20 20 20 20 20 20 20 20 20 20 20 20 2
i.	) in 1					)
P16321 100 178	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	TSR WIRELESS	EC-OFFICE SUPPLIES	1,155.08
P16325	100 178	178 00	GEN SUPPORT DIST ADMIN SAFETY	VITALITY	EC-SUBSCRIPTIONS	838.60
P16333 100 197	1 00 1	197 00	INSTRUCTIONAL MEDIA	BUDGETEXT	JVHS-TEXTBOOKS	1,154.00
P16340	100 178	178 00	GEN SUPP DIST ADMIN FISCAL SE	SCHOOL SERVICES OF CALIF. 1	CONF - RUSSELL/LEE	270.00
P16344 100 178	1001	178 00	ASSESS, / TEST. TRAINING ALL GR	CRISIS PREVENTION INSTITUTE	EC-SUPPLIES	509.12
P16348	100 178	178 00	INSTRUCTION SUPPORT	VARGAS, ED	EC-MMS-RV-TELEPHONE REPAIRS	687.50
P16350	100 622	622 00	GEN SUPPORT DISTRICT ADMIN IN	TROXELL COMMUNICATIONS INC.	EC-DVERHEAD PROJECTOR	623.33
P16354	100 197	197 00	MILITARY SCIENCE	HOBBY SHACK	JVHS-INSTRUCTIONAL MATERIALS	354 91
P16360		00 000 001	SELF-CONTAINED CLASSROOM	BIRCH AQUARIUM	CR-FIELD TRIPS	250.00
P16361	100	00 000	SELF-CONTAINED CLASSROOM	BIRCH AQUARIUM	CR-FIELD TRIPS	250 00
P16362		100 178 00	INSTRUCTIONAL SUPPORT CURRICU	CTB/MACMILLAN/MCGRAW HILL	EC-TESTING MATERIALS	2,017.08
P16370	100	00 000	SELF-CONTAINED CLASSROOM	FOLLETT LIBRARY RESOURCES	SC-LIBRARY ROOKS	300 00
9:5372	1691	178 00	SEN SUPPORT DIST ADMIN SUPERI	CSBA	CORT - JOHN CHAVE2	215 30
P16375	100 176	176 88	INSTRUCTIONAL MEDIA CENTER	PUBLISHERS GUALITY LIBRARY	CR-INSTRUCTIONAL MATERIALS	1,023
F16382	100	190 00	SCIENCE	CARGLINA RIGLOGICAL SUPPLY	JM-INSTRUCTIONAL MATERIALS	377 23
P16383 100 178	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	CSBA	EC-CONFERENCE	00'666
P16385	100 185	185 00	SCHOOL ADMINISTRATION	BUYCOM	TS-PALM PC	288.91
P16388 100 191 00	100	191 00	INDUSTRIAL ARTS	REEL LUMBER SERVICE	MMS-OPEN PO-INSTRUCTIONAL MATERIALS	400.00
P16390 100 000 00	<u></u>	00 000	SELF-CONTAINED CLASSROOM	METROLINK PASSENGER SERVICE	CR-FIELD TRIPS	242.00

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE DISTRICT: 46 JUNUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

02/27/99 - 03/12/99 PURCHASES DVER \$200

REPORT: APS/APS550/01 RUN DATE: 03/15/99 PAGE:

REF FUND LOC/SITE

PROGRAM

VENDOR

PURCHASE ORDERS TO BE RATIFIED

DESCRIPTION

v
EC-TESTING MATERIALS
ORT CURRICU PSYCHOLOGICAL CORPORATION,
SYCHOLOGICAL
T CURRICU PS
SUPP
INSTRUCTIONAL
100 178 00
P16395

P16395 100 178 00	INSTRUCTIONAL SUPPORT CURRICU PSYCHOLOGICAL CORPO	CORPORATION, EC-TESTING MATERIALS	1,250.9
		FUND TOTAL	83,833.18
		TOTAL NUMBER OF PURCHASE ORDERS	73
P15799 101 190 00	OTHER SPECIAL PROJECTS- FEDER FORONO TEC SEED 60.	MAIN'-GRUUNDS IMPROVEMENTS	797.35
P15811 101 190 00	OTHER SPECIAL PROJECTS- FEDER PARKVIEW NURSERY	MAINT-GROUNDS IMPROVEMENTS	1,373.10
P15812 101 190 00	OTHER SPECIAL PROJECTS- FEDER DESERT IRRIGATION &	PIPE MAINT-JMS-IRRIGATION SUPPLIES	348,72
P16179 101 178 00	TOBACCO USE PREVENTION EDUCAT DISNEY EDUCATIONAL PRODUCTI	RODUCTI SC-INSTRUCTIONAL MATERIALS	198.01
P16181 101 175 00	EISS-EARLY INTERVENTION/SCHOO CORPORATE EXPRESS (HANSON	ANSON O SS-INSTRUCTIONAL MATERIALS	212 15
P16184 101 178 00	E.C.I.A. TITLE VI FOLLETT LIBRARY RESOURCES	URCES EC-LIBRARY BOOKS	
Pi6185 101 178 00	E.C.I.A. TITLE VI FOLLETT LIBRARY RESOURCES	URCES EC-LIBRARY BOOKS	00 450
P16188 101 196 00	SB 1382-CA PROFESSIONAL DEVEL BUREAU OF EDUCATION &	8 RESEA CONF - RHS	310.00
P16221 101 178 00	E C. I. A. TITLE VI GUNDROP BOSKS	SC-LIBRARY GOOKS	594.00
P16227 101 178 00	ECONOMIC IMPACT AID - L E P HEINLE AND HEINLE PUBLISHER	BLISHER HMS-REFERENCE BOOKS	266 63
P16235 161 177 00	S.I.P. (SCHOOL IMPROVEMENT PR CARSON-DELLOSA PUBLISHING	SHING C PER-Instructional Materials	203,77
P16238 101 178 00	E.C.I.A. TITLE VI ROSEN PUBLISHING GR	SROUP, INC EC-Library Books	360.91
P16245 101 177 00	S.I.P. (SCHOOL IMPROVEMENT PR TROLL ASSOCIATES	PER INSTRUCTIONAL MATERIALS	457 00
216251 101 181 63	S.1 P. (SCHOOL IMPROVEMENT PR SPEC TOM	NB-instructional Materials	538.77
P16252 101 175 00	S.I.P. (SCHOOL IMPROVEMENT PR SPEC TOM	SS-lestructional Materials	538 75
P16254 101 178 00	SCHOOL LIBRARIES 4-6 FOLLETT LIBRARY RESOURCES	URGES WR-LIBRARY BOOKS	702.00
P16261 101 178 00	ECONUMIC OPPORTNTY ACT PL88-4 ROUND TABLE PIZZA	EC-OPEN PO-REFRESHMENT FOR MEETINGS	250,00
P16263 101 178 00	ECONOMIC OPPORTNTY ACT PL88-4 COSTCO WHOLESALE	EC-SPEN PO-INSTRUCTIONAL MATERIALS	200 00
P16265 101 180 60	S.1 P. (SCHOOL IMPROVEMENT PR JENSEN ALVARADO KANCH	IA-FIELD TRIP	391.00
P16281 161 179 00	S.I.P. (SCHODL IMPROVEMENT PR MACWAREHOUSE	GA-INSTRUCTIONAL MATERIALS	767.24
2			

RIVERSIDE REGIONAL EDUCATION DATA CENTER.

RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT COUNTY: 33 DISTRICT: 46

02/27/99 - 03/12/99 PURCHASES OVER \$200 REPORT OF PURCHASES

REPORT: APS/APS550/01 RUN DATE: 03/15/99 PAGE: 5

REF FUND LOC/SITE

PROGRAM

VENDOR

DESCRIPTION

# PURCHASE ORDERS TO BE RATIFIED

P16289	101	101 197 00	CALIFORNIA PARTNERSHIP ACADEM SEHI COMPUTER PRODUCTS	JVHS-PRINTER	315.71
P16299	101	178 00	E.C.I.A. TITLE VI FOLLETT LIBRARY RESOURCES	RL-OPEN PO-LIBRARY BOOKS	1,766.00
P16304 101 176	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR FOLLETT EDUCATIONAL SERVICE	CR-INSTRUCTIONAL MATERIALS	1,093.66
P16306 101 178 00	101	178 00	ADULT BASIC EDUCATION GRANT ( SCOTT FORESMAN	LC-TEXTBOOKS	3,279.91
P16317	5	101 178 00	S I P (SCHOOL IMPROVEMENT PR CALIF. DEPT. OF EDUCATION	נס אנובאבאנים מססאס	775.80
P16329	<u>-</u> 0	178 00	ECONOMIC IMPACT AID - L E P GRANT ENTERPRISES	EC-LATERAL FILE	512.11
P16338 101	101	190 00	OTHER SPECIAL PROJECTS- FEDER ALL AMERICAN INSPECTION	JMS-ISPECTION OF PORTABLE BUILDING	250.00
P16342		101 195 00	TENTH GRADE COUNSELING BILINGUAL SOFTWARE	NV-INSTRUCTIONAL MATERIALS	203.65
P16347 101 178 00	101	178 00	TECHNOLOGY LITERACY CHALLENGE TOP HAT TRAVEL	CONF - MERCURIUS/MORENO	368.00
P16368	101	178 00	DRUG FREE SCHOOLS CENTER FOR YOUTH (SSUES, IN	IH-INSTRUCTIONAL MATERIALS	375.71
P16369	101	187 00	E.C.I.A. TITLE 1 FOLLETT SÖFTWARF COMPANY	WR-INSTRUCTIONAL MATERIALS	805 00
P16378	101	178 00	DRUG FREE SCHOOLS CENTER FOR YOUTH ISSUES, IN	PER-INSTRUCTIONAL MATERIALS	569 94
P16379 101 190	101	190 00	I S.I.P. (SCHOOL IMPROVEMENT PR SCIENCE KIT & BOREAL LABS	JM-INSTRUCTIONAL MATERIALS	363.93
P16386		101 190 00	S.I.P. (SCHOOL IMPROVEMENT PR BURTRONICS (MARTIN BUS. MAC	JMS-COPIER	4,486.20
P16387	101	178 00	I EMERGENCY IMMIGRANT EDUCATION STATER BROTHERS	EC-OPEN PO-OFFICE SUPPLIES	250.00
P16399		101 178 00	) MENTOR TEACHER PROGRAM - SUPP CM SCHOOL SUPPLY CO.	EC-OPEN PO-OFFICE SUPPLIES	250.00
				FUND TOTAL	26,210.45
				TOTAL NUMBER OF PURCHASE DRDERS	8
P16335 102 179	102	179 00	) INSTRUCTIONAL PROGRAM WRIGHT GROUP, THE	GA-INSTRUCTIONAL MATERIALS	340.49
				1111	1 1 1 1

GEN SUPPORT TRANS-SPECIAL EDU MARK CHRISTOPHER, INC P15912 103 178 00

TRANS-REPAIRS ON BUS #104

TOTAL NUMBER OF PURCHASE ORDERS

FUND TOTAL

469.45

340.49

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT COUNTY: 33 DISTRICT: 46

REPORT OF PURCHASES

REPURT: APS/APSSSO/01 RUN DATE: 03/15/99 PAGE: 6

02/27/99 - 03/12/99 PURCHASES OVER \$200

DESCRIPTION

PROGRAM
FUND LOC/SITE
REF

# PURCHASE ORDERS TO BE RATIFIED

VENDOR

P15915 103	13 178	8 00	GEN SUPPORT TRANS-HOME TO	T TRANS	-HOME TO SCH	ARROW TRUCK BODIES & EQUIPM	TRANS-VEHICLE REPAIRS	411.19
P16219 103	3 178	8 00	INSTRUCTIONAL	NAL PRC	PROGRAM	MICROMAC TECHNOLOGY	RHS-INSTRUCTIONAL	1,049.49
P16248 103	3 178	8 00	INSTRUCTIONAL		PROGRAM	RAVEN MAPS & IMAGES	JM-instructional Materials	200.42
P16302 103	3 178	3 00	INSTRUCTIONAL		PROGRAM	FILMS FOR THE HUMANTIES	JVHS-INSTRUCTIONAL MATERIALS	663.74
F16330 133	;; ;	() ()	THO TRUCK LUNAL		PROGRAM	CLUB MAC	RHS-COMPUTER EQUIPMENT	437.47
P16349 103	178	00 8	INSTRUCTIONAL		PROGRAM	SEHI COMPUTER PRODUCTS	RHS-COMPUTER PRINTER	332.11
P16377 10	103 178	00 8	INSTRUCTIONAL		PROGRAM	AMSCO SCHOOL PUBLICATIONS,	JVHS-INSTRUCTIONAL MATERIALS	758.13
P16380 10	103 178	00 8	INSTRUCTIONAL		PROGRAM	MCDGUGAL LITTEL & CO.	JVIIS-INSTRUCTIONAL MATERIALS	331.27
							FUND TOTAL	4,653.27
							TOTAL NUMBER OF PURCHASE ORDERS	o
P16156 10	106 178	00 8.	INSTRUCTIONAL MEDIA CENTER	NAL MET	DIA CENTER	SCHOLASTIC, INC.	JMS-LIBRARY BOOKS	690.36
P16334 10	16 19	106 196 00	SECURITY/ATHLETICS	THLETI(	S	RIVERSIDE CO. SHERIFF'S DEP	RHS-DEPUTY SHERIFFS	344.16
							FUND TOTAL	1,034.52
:		•					TOTAL NUMBER OF PURCHASE ORDERS	N .
P15112 11	119 17	178 00	GENERAL SUPPORT,	PPORT.	MAINTENANCE	US RENTALS	MAINT-RENTAL FEES	5,274.36
P15259 119	9 178	8 00	GENERAL SU	SUPPORT,	MAINTENANCE,	BRITE SHEET METAL CO.	MAINT-SUPPLIES	296.31
P15273 11	119 178	8 00	GENERAL SU	SUPPORT,	MAINTENANCE,	THUMPSON ENGINEERING CO	MAINT-SUPPLIES	203.20
P15439 11	119 178	00 %	GENERAL SU	SUPPORT,	MAINTENANCE,	GRAINGER W W INC	MAINT-SUPPLIES	771.31
P15692 11	119 178	8 00	GENERAL SU	SUPPORT,	MAINTENANCE,	AIR COLD SUPPLY INC	MAINT-SUPPLIES	572.25
P15694 11	119 178	8 00	GENERAL SUPPORT,	PPORT,	MAINTENANCE,	AIR COLD SUPPLY INC	MAINT-SUPPLIES	711.14
P15784 11	119 17	178 00	GENERAL SUPPORT,	PPORT,	MAINTENANCE.	INLAND LIGHTING	MAINT-SUPPLIES	362.04
P15785 119 178 00	61 /	8 00	GENERAL SUPPORT,	PPORT,	MA:NTENANCE,	CONSOLIDATED ELECTRICAL DIS	MAINT-SUPPLIES	779.89



RIVERSIDE REGIONAL EDUCATION DATA CENTER

RIVERSIDE JURUFA UNIFIED SCHOOL DISTRICT COUNTY: 33 DISTRICT: 46

REPORT OF PURCHASES

APS/APS550/01 5: 03/15/99 7 REPORT: A RUN DATE: PAGE:

02/27/99 - 03/12/99 PURCHASES OVER \$200

DESCRIPTION

FUND LOC/SITE REF

PROGRAM

VENDOR

PURCHASE ORDERS TO BE RATIFIED

2,067.86	MAINT-EQUIPMENT RENTAL	US RENTALS	P15919 119 178 00 GENERAL SUPPORT, MAINTENANCE	SUPPORT,	GENERAL	00	178	119	P15919
1,022.68	MAINT-SUPPLIES	ALL CITIES STEEL & FABRICAT MAINT-SUPPLIES	GENERAL SUPPORT, MAINTENANCE	SUPPORT,		00	178	119	P15918 119 178 00
266.14	MAINT-SUPPLIES	BRITE SHEET METAL CO.	GENERAL SUPPORT, MAINTENANCE,	SUPPORT,	GENERAL	00	178	119	P15913 119 178 00
11,200.00	MAINT-RHS-INSTALL A/C UNIT	JOHN R. HAINES	GENERAL SUPPORT, MAINTENANCE	SUPPORT,	GENERAL	00	178	119	P15822 119 178 00
483.36	MAINT-REPAIRS BY VENDORS	SIEBE ENVIRONMENTAL CONTROL	P15813 119 178 00 GENERAL SUPPORT, MAINTENANCE,	SUPPORT,	GENERAL	00	178	119	P15813
520.00	MAINT-CRANE SERVICES	BRAGG CRANE SERVICE	GENERAL SUPPORT, MAINTENANCE	SUPPORT,		00	178	119	P15796 119 178 00
433.59	MAINT-SUPPLIES	AIR COLD SUPPLY INC	GENERAL SUPPORT, MAINT, REPAI	SUPPORT,	GENERAL	00	178	119	P15792 119 178 00

28,669.19 FUND TOTAL

TOTAL NUMBER OF PURCHASE ORDERS

7

2,470.50 1,234.56

MAINT-REPAIRS BY VENDOR

TILDEN-COIL CONSTRUCTORS, I

GENERAL SUPPORT, MAINTENANCE GENERAL SUPPORT, MAINTENANCE

CAREY BUILDING SUPPLIES

EC-SUPPLIES

3,380.40 11,994.15 MAINT-LC-INTERIOR IMPROVEMENTS FACILITIES ACQUISITION - CAPI TILDEN-COIL CONSTRUCTURS, FACILITIES ACQUISITION - CAPI TILDEN-COIL CONSTRUCTORS, 00 P15910 300 194 00 P16006 800 194

MAINT-CASEWORK SERVICES

AE-TEXTBOOKS

SCOTT FORESMAN

GENERAL EDUCATION - ADULT

00

P16355 800 194

1,706.50

17,081.05 TOTAL NUMBER OF PURCHASE ORDERS FUND TOTAL

> 105 PURCHASE ORDERS UNDER 141 PURCHASE ORDERS OVER

246, PURCHASE ORDERS

FOR A GRAND TOTAL OF

\$200.00 FOR A TOTAL AMOUNT OF \$200.00 FOR A TOTAL AMOUNT OF

171,637.98

RECOMMEND APPROVAL

Director of Purchasing

161,822.15 9,815.83

# REPORT: APS/APS550/01 RUN DATE: 03/15/89 PAGE:

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT

COUNTY: 33 DISTRICT: 46

02/27/99 - 03/12/99 PURCHASES OVER \$1

DISBURSEMENT ORDERS

	110/001	X 00000	900745	MO 140 3340	
KEY TOND	FUND LUC/SITE		VENDUK	DESCRIPTION	
092678 100	178 00	HEALTH & WELFARE INSURANCE	S. M. A.	D34486 MONTHLY FIXED COST REMIT-FEB	29,913.90
092770 100	178 00	GENERAL SUPPORT GROUNDS	U.C. REGENTS	D34543 CONF 3/99 1 EMP	258.00
092784 100	178 00	GENERAL SUPPORT OPERATIONS CU	BRUNET, CECILIA	D34488 MILEAGE	21.37
092785 100	178 00	JJCC BUDGET COMMITTEE	INDIAN HILLS COUNTRY CLUB	D34489 LUNCHEON MEETINGS	600.30
092786 100	178 00	PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRWIN	D34490 MILEAGE	. 10 4 ° .
092788 100	00 000	SELF-CONTAINED CLASSROOM	BIDDLE CHRISTA	D34492 REIMB. FOR SUPPLIES	27.63
092789 100	100 194 00	SCHOOL ADMINISTRATION	FREEMAN, CINDY	D34493 REIMB. OVERHEAD PROJ. LIGHT	21.53
001 262260	178 00	JJCC BUDGET COMMITTEE	CODER, CANDY	D34503 REIMB. BEST OF BEST & MILEAGE	87.84
092798 100	100 178 00	GENERAL SUPPORT OPERATIONS UT	BARNETT, BEVERLY	D34504 REIMB. FOR CELL PHONE CHARGES	27.50
092808 100	195 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D34510 ELECTRIC SERVICE FOR JAN 99	85.65
092809 100	172 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D34511 WATER SERVICE FOR FEB 99	4,412.83
092810 100	178 00	PUPIL SERVICES HEALTH	ALBO ISABEL	D34506 MILEAGE	28.99
092817 100	178 00	STAFF DEVELOPMENT	SAN BERNARDIND COUNTY SCHOO	D34548 CONF 3/12/99 1 EMP	85.00
D92822 100	178 00	STAFF DEVELOPMENT	RIVERSIDE CO. OFFICE OF EDU	D34549 CONF 3/99 1 EMP	15.00
092828 100	178 00	HEALTH & WELFARE INSURANCE	Я. Я. А.	D34512 CLAIM CK REGISTER 2/25-3/3/99	22,263.16
092834 100	00 000	GENERAL SUPPORT OPERATIONS UT	REMAC	034509 GAS SERVICE FOR DEC 98.	13,801.54
092890 100	178 00	GENERAL SUPP DISTR ADMIN PERS	THE PULLIAM SROUP	034567 CONF 4/99 2 EMPS	270.00
092937 100	191 00	SELF-CONTAINED CLASSROOM	CHEA REGISTRATION	D34568 CONF 3/99 I EMP	90.00
092939 :00	178 00	INSTRUCTIONAL PROGRAM	THE COLLEGE BOARD	D34570 CONF 3/99 1 EMP	90.00
092964 :00	197 00	AVID	ATRI	D34513 LONG DISTANCE PHONE SERVICE	8,61
092965 100	00 500	SELF-CONTAINED CLASSROOM	MUSIC CENTER	D34514 TWD ASSEMBLIES AT SC ON 3/16/	506.00
D32967 100	178 00	GENERAL SUPP DISTR ADMIN PERS	NOGUE, IONE	034516 REIMB FOR TB TEST	15.00
092968 100	139 00	CONTINUATION EDUCATION	HUTCHINS, DAVID	034573 MILEAGE	50.51
092369 100	136 00	GENERAL SUPPORT OPERATIONS UT	CHEVRON, US A	D34574 GAS CHARGES FOR FEB 99	203.35

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT

COUNTY: 33 DISTRICT. 46

02/27/99 - 03/12/99 PURCHASES OVER \$1

DISBURSEMENT ORDERS

•	0000
FURCHASES OVER	

REF FUND LOC/SITE	E PROGRAM	VENDOR	DESCRIPTION	
092970 100 197 00	SCHOOL ADMINISTRATION	HAMPTON, CRAIG	034575 REIMB FOR SUPPLIES	52.3
092971 100 000 00	SELF-CONTAINED CLASSROOM	JURUPA UNIFIED	D34576 REPLENISH REVOLVING CASH ACCT	104.51
092972 100 194 00	SCHOOL ADMINISTRATION	RIVERSIDE UNIFIED SCHOOL DI	D34577 STUDENT TRANSCRIPT	3.00
092973 100 196 00	SCHOOL ADMINISTRATION	MCGRATHS	034578 REFRESHMENTS FOR DIGITAL MEET	24.67
092977 100 000 00	SELF-CONTAINED CLASSROOM	SWICK, ANNE	D34582 REWARD FOR VANDALISM	20.00
092978 100 191 00	SCHOOL ADMINISTRATION	FORTIN, JEANIE	034583 REIMB FOR FEDERAL EXPRESS	15.50
092979 100 178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D34584 REIMB FOR SUPPLIES	22.62
092980 100 178 00	PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRWIN	D34585 MILEAGE	32.12
092981 100 178 00	NON SPECIFIC	DEL REAL, ENRIGUE	D34586 REISSUE FOR A STALE DATED WAR	277.52
D92982 100 178 00	PUPIL SERVICES PSYCHOLOGISTS	CLAUDER, LANA	D34587 MILEAGE	32.22
D92984 100 196 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D34602 ELECTRIC SERVICE FOR FEB 99	24,391.87
092985 100 183 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D34603 WATER SERVICE FOR FEB 99	2,193.69
D92986 100 173 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D34604 ELECTRIC SERVICE	46,579.28
092998 100 178 00	HEALTH & WELFARE INSURANCE	S. H. A.	D34597 CLAIM CK REGISTER 3/4-3/10/0	14,396.22
093004 100 178 00	GENERAL SUPP DISTR ADMIN PERS	INLAND PERSONNEL COUNCIL	D34655 CONF 4/99 3 EMPS	58.50
093011 100 178 00	NON SPECIFIC	UNICARE INSURANCE COMPANY	D34598 OVERPYMT W/C- HANSEN	175.29
D93012 100 178 00	NON SPECIFIC	UNICARE INSURANCE COMPANY	D34245 OVERPYMT W/C-MORGAN	3,775.52
093015 100 000 00	SELF-CONTAINED CLASSROOM	CAROL METTERA	D34566 EXPENSE REIMBURSEMENT	65.46
093021 100 178 00	GENERAL SUPPORT OPERATIONS CU	LYTHGDE, SUSAN	D34558 MILEAGE	64.2
093022 100 178 00	GENERAL SUPPORT WAREHOUSE	LIVESAY, CECILIA	034559 REIMB. FOR SUPPLIES	30.16
D93024 100 191 00	SOCIAL SCIENCE	RIDDER SUSAN	D34590 INSTRUCTIONAL SUPPLIES	29.72
093025 100 178 00	PUPIL SERVICES PSYCHOLOGISTS	SANDERS, CAROL	D34591 MILEAGE	37.57
093026 100 178 00	PUPIL SERVICES HEALTH	PERRICONE DONNA	D34592 MILEAGE	35.14
D93027 100 178 00	PUPIL SERVICES HEALTH	TOTEN, DEBORAH	D34593 MILEAGE	23.35



RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT CCUNTY: 33 DISTRICT: 46

REPORT OF PURCHASES

REPORT: APS/APS556/01 RUN DATE: 03/15/99 PAGE: 3

02/27/99 - 03/12/99 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF FUND LOC/SITE PROGRAM VENDOR	JOR DESCRIPTION	
D93028 100 178 00 ASSESSMENT/TESTING ALL GRADE ODELL, CAROL	D34594 SUPPLIS - CURRICULUM WORKBOOK	9.63
D93029 100 178 00 PUPIL SERVICES HEALTH MEDINA GLORIA	D34595 REFRESHMENTS - NURSE'S MEETIN	TIN 23.45
D93031 100 178 00 GENERAL SUPPORT OPERATIONS UT PACIFIC TELEPHONE	E D34385 PHONE CHARGES FOR FEB 99	2,284.48
D93034 100 172 00 PLANT OPERATIONS PACIFIC TELEPHONE	D34386 PHONE CHARGES FOR JAN 99	2,575.59
D93035 100 178 00 GENERAL SUPPORT OPERATIONS UT PACIFIC TELEPHONE	E D34388 PHONE CHARGES FOR JAN 99	2,846.59
	FUND TOTAL	173,145.86
	TOTAL NUMBER OF DISBURSEMENTS	ENTS 53
D92769 101 191 00 S.I.P. (SCHOOL IMPROVEMENT PR CLAREMONT READING CONFERENC	3 CONFERENC D34542 CONF 3/99 1 EMP	120.00
D92771 101 196 00 SB 1882-CA PROFESSIONAL DEVEL BARBARA SITZMAN	D34544 CONF 3/99 2 EMPS	50.00
D92772 101 178 00 EMERGENCY IMMIGRANT EDUCATION CABE	D34545 CONF 4/99 5 EMP	300.00
D92773 101 181 00 S.I.P. (SCHDOL IMPROVEMENT PR CAL STATE UNIVERISTY	ISTY D34546 CONF 5/99 1 EMP	90.00
D92774 101 191 00 S.I.P. (SCHOOL IMPROVEMENT PR JUAN SALAS	D34547 CONF 2/99 1 EMP	160.00
D92791 101 178 00 MENTOR TEACHER PROGRAM AMATRIAIN, SANDRA	A D34495 REIMB. FOR REFRESHMENTS	14.99
D92792 101 191 00 S.I.P. (SCHOOL IMPROVEMENT PR FERRARO, SUE	D34497 REIMB. FOR SUPPLIES	36.96
D92793 101 181 00 E.C.I.A. TITLE 1 BABBE, ANDREA	D34498 REIMB. FOR SUPPLIES	19.16
D92794 101 178 00 MENTOR TEACHER PROGRAM GENE ERICKSON	D34499 REIMB. FOR REFRESHMENTS	31.09
D92795 101 178 00 ECDNOMIC OPPORTNTY ACT PL88-4 HETTINGER LESLIE	034500 REIMB. FOR POSTAGE	9.60
D92796 101 181 00 E.C.I.A. TITLE 1 KAY, SUSAN	D34501 REIMB. FOR SUPPLIES	24.5
D92800 101 178 00 NDN SPECIFIC	EDUCATION D34502 UNEXPENDED FUNDS FROM TITLE	E 1 8,371.76
D92801 101 192 00 S.I.P. (SCHOOL IMPROVEMENT PR ASSEIER, DIANA	D34507 REIMB. SUPPLIES & REFRESHMENT	ENT 117.24
092835 101 196 00 SB 1882-CA PROFESSIONAL DEVEL TECH ED 99	D34552 CONF 4/99 4 EMPS	780.00
D92836 101 175 00 S.I.P. (SCHOOL IMPROVEMENT PR CEEA	D34550 CONF 4/99 4 EMPS	716.00
D92837 101 178 00 ECONOMIC IMPACT AID - L E P CABE	D34551 CONF 4/99 4 EMPS	240.00

RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT COUNTY: 33 DISTRICT: 46

REPORT OF PURCHASES

REPORT: APS/APS550/01 RUN DA!E: 03/15/99 PAGE: 4

02/27/99 - 03/12/99 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF FUND LOC/SITE PROGRAM VEN	VENDOR	DESCRIPTION	
D92838 101 196 00 NDN-AGENCY ACTIVITIES - DTHER JENSEN, KATHI		D34554 CONF JAN/FEB 1 EMPS	181.38
092876 101 178 00 ECONOMIC IMPACT AID - L E P PORTER, SONIA		D34557 CONF 2/99 1 EMP	67.85
D92877 101 178 00 ECONOMIC IMPACT AID - L E P MEDINA, SHEILA		D34556 CONF 2/99 1 EMP	63.48
D92878 101 182 00 E.C.I.A. TITLE 1 PRECIADO MARIA		034555 CONF 2/99 1 EMP	14.95
D92879 101 178 00 C.T.E.I. DEBORAH SIEMER		D34553 CONF 1/99 1 EMP	15.00
D92938 101 191 00 DEMONSTRATION PROGRAMS IN REA CLAREMONT READING CONFERENC	IG CONFERENC	D34569 CONF 3/99 1 EMP	145.00
D92940 101 175 00 EISS-EARLY INTERVENTION/SCHOO EISS/ORANGE COUNTY DEPT	ITY DEPT OF	D34571 CONF 4/99 4 EMP	5,375.00
D92966 101 183 00 S.I.P. (SCHOOL IMPROVEMENT PR KALLINGER, REBECCA A.	CA A.	D34515 PRESENTATION AT PEDLEY	300.00
D92975 101 178 00 REYNOLDS CONSULTING GROUP	ING GROUP	D34580 MEDI-CAL ADMIN FEE	2,657.62
D92999 101 183 00 S.I.P. (SCHOOL IMPROVEMENT PR CLAREMONT READING CONFERENC	IG CONFERENC	D34572 CONF 3/99 2 EMPS	235.00
D93000 101 196 00 SB 1882-CA PROFESSIONAL DEVEL APPELBAUM TRAINING INSTITUT	NG INSTITUT	D34645 CONF 3/99 1 EMP	125.00
D93001 101 196 00 SB 1882-CA PROFESSIONAL DEVEL CIVIL AIR PATROL/	PATROL/NATL CONGR	D34646 CONF 4/99 1 EMP	74.00
D93002 101 178 00 TOBACCO USE PREVENTION EDUCAT RIVERSIDE CO. OFF	CO. OFFICE OF EDU	D34647 CONF 4/99 4 EMPS	392.00
D93006 101 182 00 E.C.I.A. TITLE 1 JANET COLEMAN		D34650 CONF 2/99 1 EMP	37.93
D93007 101 197 00 CALIFORNIA PARTNERSHIP ACADEM VICTORIA KELLEY		D34651 CONF JAN/FEB 1 EMP	120.00
D93008 101 197 00 AGRICULTURE VOCATIONAL EDUCAT PAM GATES		D34652 CONF 2/99 1 EMP	244.14
D93009 101 197 00 AGRICULTURE VOCATIONAL EDUCAT DALE FULLERTON		D34653 CONF 2/99 1 EMP	244.14
D93010 101 197 00 CALIFORNIA PARTNERSHIP ACADEM MELISSA FLORY		D34654 CONF 2/99 1 EMP	244.14
D93013 101 181 00 E.C.I.A. TITLE 1 STEWART JANINE		D34565 EXPENSE REIMBURSEMENT	7.58
D930:6 101 191 00 S.I.P. (SCHOOL IMPROVEMENT PR RIDDER SUSAN		034564 EXPENSE REIMBURSEMENT	22.44
D93018 101 178 00 ECONOMIC IMPACT AID - L E P ROMERO, JESUS		D34562 EXPENSE REIMBURSEMENT	25.11
D93019 101 178 00 ECDNOMIC IMPACT AID - L E P LOPEZ, LUPE		D34561 EXPENSE REIMBURSEMENT	19,58
D93020 101 178 00 ECONOMIC IMPACT AID - L E P PORTER, SONIA		D34560 EXPENSE REIMBURSEMENT	43.09
D93033 101 178 00 SCHOOL TO CAREER CBEA		034656 CONF 3/99 2 EMPS	350.00



RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT COUNTY: 33 DISTRICT: 46

REPORT OF PURCHASES

REPORT: APS/APS550/01 RUN DATE: 03/15/99 PAGE: 5

2/99	-
- 03/1	OVER
02/27/99	PURCHASES

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ORDERS	
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DISBURSEMENT	
2	

	22,082.74	0	183.28	10.00	69.23	270.00	89.22	621.73	IV.	941.25	1,741.57	2, 182.82	(V)	24,700.00	24,700.00	_	39, 205. 79	54.10	91.65	1,293.57
DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS	D34491 MILEAGE	D34494 REIMB. FIELD TRIP PARKING	D34588 MILEAGE	D34648 CONF 5/99 2 EMPS	D34649 CONF 2/99 1 EMP	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS	D34581 TRANS TRIP FOR JVHS SOCCER TE	D34596 TRANSPORTATION	FUND TOTAL	TOTAL NUMBER OF DISBURGENTS	D34508 FEES FOR NEW ED CENTER	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS	CO04387 MILK & DAIRY PRODUCTS	CO04373 MILEAGE	COO4381 MILEAGE	CO54356 SNACKS DELIVERED TO SCHOOLS
VENDOR			JAFFE, ALISON	JESSER, RANDON	FREEMAN, CINDY	CUE SPRING CONFERENCE	HENDRICK, BILL			SCH H & L CHARTER CO., INC.	LAIDLAW			CAPI DIVISION OF STATE ARCHITECT			DRIFTWOOD DAIRY	RAU KAREN	COUTU, ROBIN	A & R WHOLESALE DISTRIBUTOR
F PROGRAM			INSTRUCTIONAL PROGRAM	INSTRUCTIONAL PROGRAM	INSTRUCTIONAL PROGRAM	INSTRUCTIONAL PROGRAM	INSTRUCTIONAL PROGRAM			GEN SUPPORT TRANS-HOME TO	GEN SUPPORT TRANS-HOME TO SCH			FACILITIES ACOUISITION - C			FOOD SERVICES	FOOD SERVICES	FOOD SERVICES	FOOD SERVICES
REF FUND LOC/SITE			D92787 102 178 00	092790 102 186 00	092983 102 178 00	093003 102 191 00	093005 102 178 00	-		092976 103 178 00	D93030 103 178 00			092802 403 178 00			092812 600 178 00	092813 600 178 00	092814 500 178 00	092815 600 178 00



828.95

21.07 150.00 1,748.23 7,750.00 150.85 143.33 299.01

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

RIVERSIDE JURUPA UNIFIED SCHOOL DISTRICT

COUNTY: 33 DISTRICT: 46

02/27/99 - 03/12/99 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	S/30	115	PROGRAM	RAH	VENDOR	DESCRIPTION
092816	600 178		00 F	FOOD SERVICES	v	PROFICIENT PAPER COMPANY	C004372 PAPER PRODUCTS FOR WAREHOUSE
092818	900	178 0	00 F	FOOD SERVICES	s	CORPORATE EXPRESS (HANSON O	COOSOGO POWER STRIP
092819	900	178 0	00 F	FOOD SERVICES	ဖ	COCA-COLA USA	C004374 CO2 & SYRUP DELIVERED TO SCH
092820	600 178		00	FOOD SERVICES	S	INTERSTATE BRANDS CORP	C004375 BREAD & BAKED GOODS TO SCHOO
092821	600	178 0	00 F	FOOD SERVICES	S	SYSCO FOOD SERVICES OF L.A.	COD4376 BEEF CHIMICHANGAS
092823	600 178		00 F	FOOD SERVICES	S	HUMAN COMPUTERS	C004379 COMPUTER RAM
092824	600 178		00 F	FOOD SERVICES	S	DEVEREAUX CHARITA	C004380 MILEAGE
092825	600	178 0	00 F	FOOD SERVICES	Ş.	MULTI-PAK PACKAGING PRODUCT	CO04382 PAPER PRODUCTS FOR WAREHOUSE
092826	900	178 0	900 F	FOOD SERVICES	Ş.	TOWER OF PIZZA	CO04383 PIZZA DELIVERED TO SCHOOLS
D92827	600	178 0	00 F	FOOD SERVICES	Ş.	LEABO FOODS, INC.	COO4384 FOOD FOR WAREHOUSE STOCK
092829	600	178 0	00 F	FOOD SERVICES	Ş.	SOUTHERN CALIFORNIA SAS CO.	CO04385 INSTALL THERMOCOUPLE -OVEN J
092831	600	178 0	00 F	FOOD SERVICES	Ş.	SUCCESSORIES, INC	COO4320 PICTURES FOR FS OFFICE
092832	600 178		00 F	FOOD SERVICES	s.	GLOBAL FOODS, INC.	C004378 CHICKEN NUGGETS
092833	600	178 0	00 F	FOOD SERVICES	ş.	CSFSA - CHAPTER 54	C004386 CHAPTER DINNER
D92949	600 178		00 F	FOOD SERVICES	s:	A & R WHOLESALE DISTRIBUTOR	COO4391 SNACKS & CHIPS
092950	600	178 0	00 F	FOOD SERVICES	S	THE POPCORN MAN	CO04396 SNACKS FOR WAREHOUSE STOCK
192951	600 178		00 F	FOOD SERVICES	S	ASR DISTRIBUTORS, INC.	C004394 APPLES FOR WAREHOUSE STOCK
092952	900	178 0	00 F	FOOD SERVICES	S.	INTERSTATE BRANDS CORP	COO4346 BREAD & BAKED GOODS
092953	600	178 0	00 F	FOOD SERVICES	S.	HUMAN COMPUTERS	CO04371 COMPUTERS FOR JMS & MMS
092954	900	178 0	00 F	FOOD SERVICES	S	BYNUM, MIKE	C004389 FEB MILEAGE STIPEND
092955	600 178		00 F	FOOD SERVICES	S	RIVERSIDE UNIFIED SCHOOL DI	C004392 F00D FOR WAREHOUSE STOCK
092956	009	178 0	00 F	FOOD SERVICES	S	P & R PAPER SUPPLY CO	CO04393 PAPER PRODUCTS FOR WAREHOUSE
092957	600 178	178 (	00 F	FOOD SERVICES	S:	PROFICIENT PAPER COMPANY	CO04395 PAPER PRODUCTS FOR WAREHOUSE
092958	600 178 00	178 (		FOOD SERVICES	S:	MULTI-PAK PACKAGING PRODUCT	CO04397 PAPER PRODUCTS FOR WAREHOUSE

1,608.10

1,690.6

2,178.54

6,084.60 784.00

4,121.00 42,360.49 58.26 286.85 2,671.25 12.00 125.00

1,263.60 6,780.66 1,814.53 201.38



COUMIY: 33 RIVERSIDE DISTRICT: 45 JURUPA UNIFIED SCHOOL DISTRICT

REPORT OF PURCHASES

APS/APS550/01 03/15/99

REPORT: A RUN DATE: PAGE:

> 02/27/99 - 03/12/99 PURCHASES OVER \$1

DISBURSEMENT ORDERS

2,179.06 35 2,691.73 2,345.12 25,948.86 150,028.45 15.95 15.95 250.00 1,983.87 12.00 3,590.45 135.77 91.68 TOTAL NUMBER OF DISBURSEMENTS TOTAL NUMBER OF DISBURSEMENTS D34487 PRDFESSIONAL SERVICES-COREGIS D34579 REFUND FOR CAFETERIA ACCT C004398 FOOD FOR WAREHOUSE STOCK C004400 FOOD FOR WAREHOUSE STOCK STOCK D34387 PHONE CHARGES FOR JAN 99 DESCRIPTION FUND TOTAL FUND TOTAL D34563 EXPENSE REIMBURSEMENT COO4401 FOOD FOR WAREHOUSE C005067 OFFICE SUPPLIES D34589 PERSONAL LOSS D34505 PERSONAL LOSS C004399 BREAD 0 GENERAL SUPPORT DISTRICT ADMI ATKINSON, ANDELSON, LOYA, RUUD CORPORATE EXPRESS (HANSON ALLIANT FOODSERVICE, IN CORP VENDOR INTERSTATE BRANDS PACIFIC TELEPHONE ANNETTE NICKSON GOLD STAR FOODS ADMI LARA, JENNIFER RYKOFF-SEXTON GENERAL SUPPORT DISTRICT ADM! WILSON, JOHN SWEET, HOLLY GENERAL EDUCATION - ADULT GENERAL SUPPORT DISTRICT PROGRAM FOOD SERVICES FOOD SERVICES SERVICES FOOD SERVICES FOOD SERVICES FOOD SERVICES NON SPECIFIC FOOD FUND LOC/SITE 00 8 00 00 00 00 00 00 D93017 800 194 00 00 D92959 600 178 00 : 78 178 178 178 178 092783 900 178 178 092974 600 178 D92962 600 178 900 600 092960 600 092961 600 092963 600 093023 900 092799 093032



TOYAL PURCHASES

5

FOR A GRAND TOTAL

140 DISBURSEMENT DRDERS

595,855,83

385,755,05

3,077.50

NUMBER OF DISBURSEMENTS

TOTAL

FUND TOTAL

385, 755.05

A TOTAL AMOUNT OF A TOTAL AMOUNT OF

FOR FOR

\$1.00 \$1.00

DISBURSEMENT DRDERS UNDER

140 DISBURSEMENTS OVER

Recommended for Approval:

Director of Business Services

April 5, 1999 Page 1 of 3

## JURUPA UNIFIED SCHOOL DISTRICT APPROPRIATION TRANSFERS

### GENERAL FUND - FUND 100

Comments	3,358,922   1, 3, 4, 5, 6			_		1, 2	2, 3	2	2	1, 2, 4	2	2	
Revised Budget	3,358,922		37,897,549	7,763,699	9,839,241	620,283	695,811 2, 3	20,316	295,314	1,325,168	456,667	54,908	010 111 010
Decrease	182,401								2,000				
Increase			106,661	6,949	3,598	19,771	7,703	1,100		16,269	2,609	211	
Current Budget	3,541,323		37,790,888	7,756,750	9,835,643	600,512	688,108	19,216	297,314	1,308,899	454,058	54,697	007 277 400
Description	Appropriation for	Contingencies	Certificated Salaries	Classified Salaries	Employee Benefits	Instructional Supplies	Other Supplies	Dues and Memberships	Rentals, Leases, and Repairs	Other Services	Equipment/Building Fixtures	Equipment Replacement	100 F 1 100
Object	1260		1000	2000	3000	4300	4500	5300	0095	2800	6400	0059	

### SPECIAL EDUCATION - FUND 102

Comments		2	2	2	2	2	2	
Revised Budget	-	4,770,201	56,351	1,154	7,708	4,198	3,562	4,843,174
Decrease		08	622	,		894		
Increase				200	555		869	
Current Budget		4,770,281	57,130	654	7,153	5,092	2,864	4,843,174
Description		Certificated Salaries	Instructional Supplies	Other Supplies	Travel and Conference	Direct Costs for Interprogram	Equipment	Total Fund 102
Object		1000	4300	4500	5200	5700	6400	



## JURUPA UNIFIED SCHOOL DISTRICT APPROPRIATION TRANSFERS

April 5, 1999 Page 2 of 3

### LOTTERY - FUND 106

Comments	5	5	2	2	
Revised Budget	537,330	173,660	40,873	1,300	753,163
Decrease	23,956		280		
Increase		23,436		008	
Current Budget	561,286	150,224	41,153	200	753,163
Description	Appropriation for Contingencies	Textbooks	Instructional Supplies	Equipment/Building Fixtures	Total Fund 106
Object	1260	4100	4300	6400	

## CLASS SIZE REDUCTION - FUND 107

<b>Description</b> Textbooks
Cextbooks Fotal Fun

### ADULT EDUCATION – FUND 800

ents									
Comments	2	2	2	2	2	2	7	7	
Revised Budget	344,132	37,168	17,074	11,287	3,298	22,835	51,847	6,770	494,411
Decrease	19,752				37	250		797	
Increase		1,100	2,157	287			16,757		
Current Budget	363,884	36,068	14,917	11,000	3,335	23,085	35,090	7,032	494,411
Description	Appropriation for Contingencies	Classified Salaries	Employee Benefits	Textbooks	Instructional Supplies	Other Services	Building Improvements	Equipment/Building Fixtures	Total Fund 800
Object	1260	2000	3000	4100	4300	5800	6200	6400	



## JURUPA UNIFIED SCHOOL DISTRICT APPROPRIATION TRANSFERS

### Comments:

After School Retention Program Includes small dollar amounts to match appropriation needs with program needs Windows (license) Telephone System Installations Districtwide - 284597

Unz Initiative

Textbooks

New portable installation costs

Director of Business Services

Recommended Approval:



### Jurupa Unified School District

### **1998/1999 AGREEMENTS**

AGREEMENT	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
1-66	Consultant or Personal Service Agreements	greements		
MMMM-1-66	Spec Tom	\$1,000.00	Educational Technology	Technology inservices for staff of Sunnyslope Elementary School.
XXXX-I-66	Strategic Technologies Partnership	\$2,520.00	Educational Technology	Provide services necessary to file FCC forms for district schools with School and Libraries Department for technology funding.
99-1-YYYY	Angelina Camacho	\$250.00	SIP	Conduct P.R.I.C.E. Parenting classes for parents of Pedley Elementary School.
99-2	Interdistrict Attendance Agreements	nts		
99-2-F	Covina-Valley Unified School District	NA	NA	July 1, 1998 - June 30, 2003
7-66	Architectural and Inspector Agreements	ements		
09-7-D	Perkins & Will	\$79,300.00 + Expenses and Administrative Fee of 1.1%	Developer Fees	Develop a District Master Plan containing the following information: Educational and Facility Goals, Existing Conditions, Facilities Survey, Enrollment Projections, Area Requirements, Development Options, Cost Estimates, Growth Plan, Funding and State School Building Program.

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.



RE/dc 4/5/99

To be recorded with county Recorde within 10 days after completion. No recording fee.	er	
When recorded, return to:		
Jurupa Unified School District Purchasing Department 3924 Riverview Drive Riverside, CA 92509		
NOTICE OF COMPLETION		
(Civil Code § 3093 - Public Works)		(For Recorder's use)
Notice is hereby given by the undersimprovement has been completed, a Project title or description of work	as follows:	lic entity of the State of California, that a public work of One Healthy Start Grant Portable Building at Jurupa Middle
Date of completion:	April 5, 1999	
Nature of owner:	Public School District	
Interest or estate of owner:	Jurupa Unified School	ol District
Address of owner:	3924 Riverview Drive	e, Ri <sup>-</sup> erside CA., 92509
Name of contractor:	Modtech, Inc.	
Street address or legal description of site;	8700 Galena Street; Ri	vers 1e, CA 92509
Dated: April 5, 1999	Owner:	Name of pt plic entity)
	Ву:	Rollin Edmunds
	Title:	Assistant Superintendent, Business Services
STATE OF CALIFORNIA ) COUNTY OF RIVERSIDE ) ss		
I am the <u>Secretary</u> executed the foregoing notice and on whos true. I certify under penalty of perjury that the	e behalf I made this veri	ard of the <u>Jurupa Unified School District</u> , the public entity which fication; I have read said notice, know its contents, and the same is correct.
Executed at Riverside , Califor	mia Date	: April 6, 1999
	5	
	Ву:	Benita B. Roberts
	Title	Secretary of the Board
County Counsel Form 1 (Rev. 5-71)		

### TUBERCULOSIS EXAMINATION

No person shall be employed by the School District unless the person has submitted to an examination for tuberculosis within the past sixty days which has determined that s/he is free of active tuberculosis.

All employees of the School District shall submit to an examination for tuberculosis every four years.

Adopted 1/15/73 Revised 9/19/77 Readopted 1/2/90 Revised:



Certificated Bargaining Unit Members Policy 4163

### TUBERCULOSIS EXAMINATION

No person shall be employed by the School District unless the person has submitted to an examination for tuberculosis within the past sixty days which has determined that s/he is free of active tuberculosis.

Adopted 1/15/73 Revised 9/19/77 Readopted 1/2/90



### TUBERCULOSIS EXAMINATION

No person shall be employed by the School District unless the person has submitted to an examination for tuberculosis within the past sixty days which has determined that s/he is free of active tuberculosis.

All employees of the School District shall submit to an examination for tuberculosis every four years.

Adopted 1/15/73 Revised 9/19/77, 12/7/81 Readopted 1/2/90 Revised:



Crassified Bargaining Unit Members Policy 4263

### TUBERCULOSIS EXAMINATION

No person shall be employed by the School District unless the person has submitted to an examination for tuberculosis within the past sixty days which has determined that s/he is free of active tuberculosis.

All employees of the School District shall submit to an examination for tuberculosis every four years except cafeteria employees and preschool/head start teachers and aides who shall be examined each year.



### TUBERCULOSIS EXAMINATION

No person shall be employed by the School District unless the person has submitted to an examination for tuberculosis within the past sixty days which has determined that s/he is free of active tuberculosis.

All employees of the School District shall submit to an examination for tuberculosis every four years.

Adopted:



### EVALUATION OF LONG-TERM SUBSTITUTE TEACHERS

In order to assure that the most qualified substitute teacher available is used for any long-term assignment, site administrators will be responsible for closely observing, assisting and evaluating the performance of any substitute teacher at their school who has completed two (2) consecutive weeks as a substitute in the same assignment. A written performance evaluation shall be forwarded to the Personnel Office before the end of the third consecutive week of the assignment. The site administrator will continue to monitor performance throughout the duration of the assignment. If the site administrator at any time feels that a long-term substitute teacher should be replaced, a written recommendation shall be forwarded a soon as reasonably possible to the District's Personnel Officer. Attempts will then be made to locate and assign a more appropriate substitute.

Adopted 9/7/82 Readopted 5/7/90 Renumbered (from Policy 4763)



### Jurupa Unified School District TRAVEL REQUEST

			Fund XXX Location XXX Program XXX-XXXX Object XXXX
Name(s) Ellen Kinnear	· · · · · · · · · · · · · · · · · · ·	Site	Education Center
Title of Activity U.S. Departm	ent of Educatio	n "Gear Up" Satellite	Event
Location of Activity Columbu	s, Ohio		
Depart: Day il Date 3-	29-99 Time	6:00 am pm From	
Return: Day W Date 3-	31-99 Time	5:00 am pm	
Purpose of Trip: Conference /		Administrative	Other XXX (explain below)
	Estimated Co		Mode of Payment
Number of days of substitute time required: N/A	\$	, \$	
Registration Fees	\$	<u> </u>	
Banquet Fees	\$	<u> </u>	
Mode of Travel:	\$	<u> </u>	
Meals - Number:	\$	\$	
Lodging:	\$	\$	
(Name of Hotel) Other:	\$	<u> </u>	
TOTAL COST	ş <u>-0-</u>	\$	
Will a cash advance be needed?	No Amount	\$	
Remarks/Rationale (Required for			
All fees and related expense	s will be paid	by the U.S. Departmen	t of Education.
I have read Business Servic requirements.	es Procedure \$	124 and fully under	stand district trave
Som King and	3-24-99	fju amenia	3-24-99
Employee's Signature	Date	Principal/Supervis	or's Date

Distribution: White/Yellow - Business Office

Pink - Return Copy

- Originator Goldenrod

Signature

### Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): Ap	ril 10-13, 1999		
LOCATION:F	resno State Univ & Conv	vention Center	
TYPE OF ACTIV	ITY: State FFA Conve	ention	
PURPOSE/OBJE	CTIVE: To participate	in convention activit	ies and vote on
constitutiona	l items.		
NAMES OF ADU	LT SUPERVISORS (Note j	ob title: principal, volun	teer, etc.)
Wayne Cantril	l- Teacher		
EXPENSES:	Transportation Lodging Meals All Other	\$ \$ \$ \$	Number of Students 4
	TOTAL EXPENSE	\$ 680.00	Cost Per Student $_{170.00}$ (Total Cost $\div \#$ of Students)
INCOME: List A	all Income By Source and I	ndicate Amount Now on H	łand:
Source	·	Expected Income	
All expenses	paid by students.	•	
	i i		
	TOTAL:	\$	
Arrangements fo	r Transportation: Ag Ti	anck	
-	r Accommodations and Me		ention
	ion of Unexpended Funds:		
Flaimed Disposit	ion of Onexpended Funds:		
District Office to Signature:	that all other requirement en days prior to departure (ructor)	s of District regulations v Date: 3/11/2 Scho	vill be complete and on file in the
teachers, and the of the field trip.	<ul> <li>Board of Education for in All adult volunteers taking ent participants must subn</li> </ul>	ijury, accident, illness, or ig out-of-state field trips	all claims against the District, the death occurring during or by reason shall sign a statement waiving such medical and dental care and waiver
Approvals:	Principal:	1 uns	Date: 3/15/77
	Date approved by the	Board of Education	Date:
Distribution:	White copy to Assista Yellow copy to Origin Pink copy to Principa	ant Superintendent Educa nator .l	tion Services

No. TS4

Jurupa Unified School District

### NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S):ADI	ril 15-17, 1999		
LOCATION:F	resno Convention Center.	Fresno, C.	
			Contest
NAMES OF ADU	LT SUPERVISORS (Note job	title: principal, volunteer	, etc.)
Rhonda Ful	ler - Teacher	!	
EXPENSES:	Transportation	\$	Number of Students 1
	Lodging	\$	
	Meals All Other	\$	
	VII Other	<del></del>	Cost Don Student
	TOTAL EXPENSE	\$ 0.00	Cost Per Student
		<u> </u>	• • • • • • • • • • • • • • • • • • • •
INCOME: List A	Il Income By Source and Ind	icate Amount Now on Hand	<b>!•</b>
Source	in income by source and inc	Expected Income	Income Now On Hand
30ui Ce	·	Expected income	fucome 140% On Hand
		<del></del>	_
	TOTAL:	\$	
Arrangements for	r Transportation:Ag Ve	hicle	
			ler
	on of Unexpended Funds:		
I lamed Dispositi			
7 hanabir aantisir s		of District resultations will	be secondary and an file in the
	en days prior to departure.	of District regulations will	be complete and on file in the
		1(00	0115
Signature:	ructor)	Date: $\frac{2}{2}\sqrt{99}$ School:	<u>KKS</u>
/IIISC		•	
			claims against the District, the
			ath occurring during or by reason Il sign a statement waiving such
			dical and dental care and waiver
of liability form.		1	3-21-99
Approvals:	Principal: (	lund	Date: 3/26/99
tabio.		and of Education	Date:
	Date approved by the	poard of Education	Date:
Distribution:		t Superintendent Education	Services (n.10)
	Yellow copy to Origina Pink copy to Principal	ator	(m)

### Jurupa Unified School District TRAVEL REQUEST

											Obje	ct	) <i>\( \frac{\pi}{2} \)</i>
Name(s)	Rh	onda	Ful	ler						Site	RHS	5	220
Title of	Acti	vity		State I	FFA Pu	blic Sp	eaking	Final	s	· · · · · · · · · · · · · · · · · · ·			
Location	of A	ctivi	ty_	Fresno	Conv	ention	Center	, Fres	sno, Ca	lif.			·
Depart:	Day .	Thui	rs,	Date	4/15/	99	Time	8:00	am/pm	From	RHS		
Return:	Day .	Sat	<u>.                                    </u>	Date	4/17/	<u> '99</u>	Time	1:00	am/pm				
Purpose (	of Tr	ip:	Conf	erence		Recr	uiting		Admin	istrat	ive 🦳	Other (explain	
		. <u>-</u> .				Estimat	ted Cos	t		or Bus l Cost		fice Use (	
Number or time requ	_					\$ <u>16</u>	0.00		\$		_		
Registra	tion 1	Fees				\$			\$	<del> </del>	<del></del>		<del></del>
Banquet 1	Fees					\$	<del></del>		\$	<del></del>	<del></del>		<del></del>
Mode of '	Travel	l:	·····			\$			\$				<del></del>
Meals - 1 Lodging: Other: Re	La Q es. 40	L	n No	tel. Frotel)	ites) resno 10	\$\$ \$49.0 \$\$	10 + ta	x/nigh	<u></u>				
Will a ca	ash ad	lvanc	e be	neede	i?	A	mount	\$		_			
Remarks/I						tegorio		_		tests.			
requireme	ents.	s Si	gnat te/Y	ure ellow -	- Busi	Date ness Of	fice		pal/s	un		district  3  Date	travel

5/89

Goldenrod - Originator

### Jurupa Unified School District TRAVEL REQUEST

Fund 800

Location 194

Program 116 0000

Object 5220/1160/

Name(s) John Radovich		SiteAdu.	lt Education
Title of Activity NovaNET Use	rs' Group Conference	e 1999	
Location of Activity Tucson, Ari	zona		
Depart: Day Wed Date 4/21	/99 Time 11:00	am/plak Prom Ontario	o, CA
Return: Day Fri Date 4/23	/99 Time 7:00	_amay pom	
Purpose of Trip: Conference X	7 Recruiting	Administrative /	Other (explain below)
		For Business C	ffice Use Only
	Estimated Cost	Actual Cost	Mode of Payment
Number of days of substitute			
time required:3	\$ 240.00	\$	
Registration Fees	\$ <u>175.00</u>	\$	<del></del>
Banquet Fees	\$ <u>96x88</u>	\$	
Mode of Travel: Plane America West Itinerary Attached	\$164.00	\$	
Meals - Number: 8 2 B 3 L 3 D	\$96.00	\$	
Lodging: DoubleTree Reid Park	\$ 230.00	\$	
Conf 452722 (Name of Hotel) Other: Car Rental Thrifty TN8554	<b>\$</b> 95.55	\$	
TOTAL COST	<b>\$</b> 1000.55	\$	***************************************
Will a cash advance be needed?	NO Amount \$ -0	)	
Remarks/Rationale (Required for C	Categorical Projects	):	
•			
		<del></del>	
T have word Business Complete	Decedure #124 c	nd fully understand	a district turns
requirements.	Procedure #124 a	no fully understand	
Alkadou e la	3/93/99 -	fail 8 Jen	3/23/95
Employee's Signature	Date Pri	ncipal/Supervisor's Signature	Date
Distribution: White/Yellow - Bus	siness Office	<b>-</b>	

5/89

Pink - Return Copy Goldenrod - Originator



### Jurupa Area Recreation and Park District

第二十年日の「大学」を使り、中2001年からAPPではる。

March 25, 1999

Benita Roberts, Superintendent Jurupa Unified School District Education Center 3924 Riverview Drive Riverside, CA 92509

RE: PRESENTATION REGARDING

CONCEPT OF A PHILOSOPHICAL AGREEMENT

Dear Ms. Roberts:

Thank you very much for meeting with me and discussing with you the concept of a "Philosophical Agreement" between the Jurupa Unified School District and the Jurupa Area Recreation and Park District. As you know at least five million children, and as many as 15 million, are left alone after school on any given day. Experts across the nation agree that school-age children who are unsupervised after school are far more likely to commit crimes, receive poor grades, and drop out of school than those who are involved in supervised, constructive activities. It is the intent of the Jurupa Area Recreation and Park District to form a common bond with the Jurupa Unified School District in attempting to provide a secure and safe environment for our children.

The Park District is in the process of reviewing its Community Park and Recreation Master Plan. It is the desire of the District to incorporate a joint program(s) with the Jurupa Unified School District that will identify resources as to how we may be able to serve our children and their families. Some programs may include, but not limited to. Before and After School Programs, Summer Nutrition Lunches for Children, Contract Classes, Cultural Events and Facility Development.

At the last meeting of the Board of Directors of the Park District, the concept for a "Philosophical Agreement" was introduced. The Board Members were supportive of such a concept and asked that a presentation be made before the Board of Education with the possibility of having a joint meeting between the two boards for further discussion.



### PHILOSOPHICAL AGREEMENT MARCH 25, 1999 PAGE 2

I am very pleased to have the opportunity to introduce this subject to the Board of Education on April 5, 1999. Attached for your information is a draft of the "Philosophical Agreement" that is also to be included with this letter to the members of the Board of Education.

If you or your staff require additional information regarding this subject, please feel free to contact me at the Park District Offices at (909) 361-2090.

DAN RODRIGUEZ, General Manager
Jurupa Area Recreation and Park District

DR:dr

XC: Board of Directors

Attachment: Philosophical Agreement

 $File: \hspace{1.5cm} 99 March Philosophical Agreement School Board Roberts$ 



**W**BIVBRING TRAND

### PHILOSOPHICAL AGREEMENT BETWEEN THE JURUPA UNIFIED SCHOOL DISTRICT AND

### JURUPA AREA RECREATION AND PARK DISTRICT

### I. BASIC PURPOSE

Positive participation in recueational and educational activities enhances the well being of an individual. The provision of meaningful leisure activities contributes to the progression of society and has been recognized as a governmental service. Consequently, both recreation/park and education agencies have been delegated the responsibility for providing the community with these leisure and life skills activity opportunities

In order to minimize duplication in the provision of these services, and maximize quality programming, limited resources and enrichment of our community, both agencies are committed to cooperate with one another. This cooperation will include open lines of continued communication for planning, implementing and the evaluation of cooperative community recreation programming.

### II. MECHANISM FOR IMPLEMENTING OF SPECIFIC COOPERATIVE VENTURES

### A. Basic Organization Committee

- 1. Membership
  - a. The Board of Directors of the Jurupa Area Recreation and Park District
  - b. The Board of Education of the Jurupa Unified School District
  - c. Selected administrative staff of the Jurupa Unified School District
  - d. Selected administrative staff of the Jurupa Area Recreation and Park District
  - e. Parks Planning and Development Committee of the Jurupa Area Recreation and Park District
  - f. Recreation/Facilities Policy Committee of the Jurupa Area
    Recreation and Park District

### 2. Duties

- a. Review all plans for acquisition or development of school or park sites.
- b. Make recommendations to agency governing board for cooperative programs.
- c. Identify and coordinate other public resources. Inform the public of availability of community resources and encourage support.
- d. Coordinate community resources by promoting:
  - 1. Greater use and sharing of human talents and resources.
  - 2. Learning and enrichment opportunities for all ages and interests in the community.
  - 3. Greater use of educational and community facilities.
  - 4. Improved community, school and recreational/park relationships through coordination, cooperation and collaboration.



Philosophica greement
Jurupa Unified School District &
Jurupa Area Recreation & Park District
Page 2

- 5. Increase interagency coordination and cooperation.
- 6. Increased citizen involvement in the learning and leisure decision making process.

### **Division of Costs**

- 1. Before any joint use, acquisition, development, or program implementation, a cost analysis listing benefits and responsibility will be reviewed by the Joint Committee.
- 2. The administrative staffs will agree on the division of costs, based on the community needs analysis and agency resources.
- 3. Regular reports evaluating the cooperative effort and its budget will be reviewed by the Joint Committee.

### B. Personnel

Decision will be made by the administrative staff of both agencies about supervisorial responsibilities for cooperative joint use of facilities.

IN WITNESS WHEREOF the parties hereto have caused this Philosophical Agreement to be executed by their respective duly authorized officers.

ADOPTED, SIGNED AND APPROVED th	is, 1999.					
Linda Thompson, President Jurupa Area Recreation & Park District	Dan Rodriguez, General Manager Jurupa Area Recreation & Park District					
Chairman, Board of Education	S perintendent of Schools					
Jurupa Unified School District	Jurupa Unified School District					
ATTEST:	•					
Cliff Wanamaker	Clerk of the Board					
Secretary, Board of Directors  Jurupa Area Recreation & Park District	Jurupa Unified School District					

### EVALUATION OF INSTRUCTIONAL PROGRAMS

The Board of Education recognizes that it is accountable to the students, parents/guardians, and community for conducting a continual evaluation of the curriculum and the instructional program.

The Superintendent or designee shall review the effectiveness of district programs in meeting desired outcomes. He/she shall provide the Board and the community with regular reports on student progress toward Board-established standards of expected achievement at each grade level in language arts and mathematics. Based on these evaluations, the Board shall take appropriate actions to maintain the effectiveness of programs and, as needed, to improve the quality of education that district students receive.

### Program Quality Reviews

The Superintendent or designee shall ensure that Program Quality Reviews for all schools are conducted in accordance with law by conducting a self-study.

The goal of the self-study shall be to provide accurate information about the curriculum and instructional program and its effectiveness in meeting student needs and district goals. This information shall be analyzed using the quality criteria formulated by the California Department of Education. Findings from the Program Quality Review shall guide ongoing evaluation efforts to improve the quality of curriculum and instruction at each school site.

### Coordinated Compliance Reviews

The Superintendent or designee shall cooperate with the California Department of Education in the conduct of coordinated compliance reviews to ensure that all district categorical programs comply with Federal and State laws and regulations. The Superintendent or designee shall notify the Board of the results of these reviews.

### Criteria for Annual Evaluation of Consolidated Programs

To enhance student achievement, the Superintendent or designee shall conduct annual evaluations to determine whether supplemental services provided by consolidated programs are effective and supportive. As a basis for this evaluation, the Superintendent or designee shall recommend specific measurable criteria which shall be used at each school site and at the district level to evaluate student achievement and the effectiveness of each consolidated program.

The Superintendent or designee shall submit these criteria for consideration by the Board. If desired, each school may establish additional evaluation criteria beyond the districtwide criteria. Evaluations conducted for each school shall be presented annually to the Board.



### Western Association of Schools and Colleges (WASC) Accreditation

The Board believes that accreditation by the Western Association of Schools and Colleges can foster excellence and ongoing academic improvement in district high schools. The accreditation process also may demonstrate to parents/guardians and the community that the schools are meeting their goals and objectives and the WASC criteria for school effectiveness through a quality instructional program.

The Superintendent or designee shall develop procedures whereby the district's schools may achieve and maintain full WASC accreditation status. The schools shall conduct a self-study in accordance with WASC requirements, cooperate with the WASC committee during a site visit, and develop and review action plans to increase the effectiveness of the instructional program for students. The Superintendent or designee shall regularly report to the Board on the status of district schools and any WASC recommendations for school improvement.

Legal Reference: EDUCATION CODE 33400-33407 44662 51041 51226 51513 52034 54650-54659 62005.5 64000-64001

CODE OF REGULATIONS, TITLE 5 3930-3937 3942

Adopted 4/16/79 Revised 5/21/84 Readopted 9/4/90 Technical Change 1/10/91 Revised



Instruction Policy 6502

### SCHOOL IMPROVEMENT PROGRAM

### Evaluation of School Improvement Programs

The Board of Education recognizes the importance of evaluating programs which are conducted for the benefit of the District's pupils. Therefore, a method of objectively evaluating the effectiveness of the School Improvement Program shall be developed.

Adopted 4/16/79 Readopted 6/21/82 Readopted 9/4/90



### CRITERIA FOR ANNUAL EVALUATION OF CONSOLIDATED PROGRAMS

The Board has determined that all students in Jurupa Unified School District must be expected to attain and supported in meeting grade-level curriculum standards in language arts and mathematics.

### INDICATORS OF PROGRAM EFFECTIVENESS

### Evaluation of Services for All Students

- 1. Adequate yearly progress shall be made toward the goal of 90 percent of all students in each school site meeting grade-level state and national curriculum standards for reading, writing, and mathematics in ten years or less. The Board has determined that multiple measures for student assessment will include 1) the State Testing and Reporting Program (STAR), 2) district-developed criterion-referenced tests which are aligned with district curriculum standards, and 3) teacher direct assessments. For students in grades Prel-1, multiple measures for student assessment will include 1) district-developed criterion-referenced tests aligned with district curriculum standards and 2) teacher direct assessments (portfolios, authentic assessment or grades).
- 2. Specific student achievement goals for meeting adequate yearly progress at each school site shall be dependent on the preceding year's assessment results. These results are computed by dividing the number of students meeting the standards by the number assessed (summarized across all grade levels in both language arts and mathematics). School goals will be reported by the department of research and evaluation in an administrative memorandum sent to each school no later than November 1 of each school year.
- 3. Assessment results will be disaggregated by gender, ethnic group, and socio-economic status and used to assess the progress of multi-funded students (i.e., special education, limited-English proficient, gifted and talented, and compensatory education). Programs determined by the Assistant Superintendent of Education Services to be of low effectiveness longitudinally will be modified to increase their effectiveness.
- 4. Title I "Program Improvement Schools" will be identified using results of the annual evaluation.
- 5. An annual parent survey in all schools will assess the level of parent satisfaction on the following factors known to affect student achievement:
  - Home-school communication
  - Parent training to support student achievement
  - Parent participation in school activities



- 6. An annual staff survey in all schools will reflect the staff's evaluation of the following factors known to affect student achievement:
  - Quality of Instruction
  - Appropriate Level of Instruction
  - Incentive
  - Time

### Evaluation of Services to English Language Learners

English Language Development: LEP Students

1. Adequate yearly progress shall be made toward the state and federal goal of 90 percent of all limited-English proficient students in each school site meeting grade-level English Language Development Standards in ten years or less. The multiple measures for student assessment will include 1) the English Language Development Continuum and 2) teacher direct assessments (portfolios, authentic assessment or grades).

### Redesignated Student Performance

- 1. The district will maintain an annual redesignation rate of 10 percent for limited-English proficient students who have received program services in the district.
- 2. Redesignated student performance will be reviewed using the same evaluation criteria as designated for all students.

### <u>Evaluation of School Improvement/School-Based Coordinated/California</u> <u>Professional Development Program</u>

The School Site Council shall annually assess the effectiveness of School Improvement/School-Based Coordinated/Professional Development plans and make appropriate modifications to the school plan and budget. These plans should be modified to incorporate any Program Quality Review or Western Association of Schools and Colleges self-study recommendations. This annual evaluation shall be presented to the Board of Education and shall serve as a measure of effectiveness of the program at each site.

Each school shall provide an annual evaluation which indicates the extent to which the school has met or made adequate progress toward its student achievement goals as detailed in the school plan. Improvement strategies and budget allocations to support program implementation must be prepared for any facet of program effectiveness where goals were not met.



### Evaluation of Title VI Innovative Strategies

Results of an annual staff/parent survey will assess the level of satisfaction with the following:

- Categories in which Title VI monies were spent
- Actual services provided to students through the Title VI budget
- Potential of the Title VI services to enhance student achievement

Adopted 4/16/79
Revised 5/21/84
Readopted 9/9/90
Technical Change 1/10/91, 1/20/95
Revised



Instruction Regulation 6502

### SCHOOL IMPROVEMENT PROGRAM

### Evaluation of School Improvement Programs

- 1. Schools are required by law to evaluate the effectiveness of their own programs. District level evaluation shall be based on the same criteria as a school level evaluation:
  - a. Degree to which the school is meeting its improvement objectives
  - b. Student achievement
  - c. Improved school environment
  - d. Staff development to increase skills of teachers and aides
  - e. Ongoing monitoring/evaluation
  - f. Degrees to which fiscal expenditures meet the criteria of the school improvement plan
  - g. Documentation that at least 85% of the site categorical budget is expended for direct services to pupils in accordance with Education Code Section 63002.
- 2. School level evaluation shall be conducted by the School Site Council.
- 3. The district level evaluation, coordinated by the administrator for state and federal projects, also will be based on school site councils' ratings of the programs at the individual schools. It will also contain:
  - a. Comparison scores between the school, the district and the state (where appropriate).
  - b. Recommendations for improvement of the school site/district program(s) (if applicable).

This report will be forwarded to the originating School Site Council and to the Board of Education for review.

Adopted 4/16/79 Revised 5/21/84 Readopted 9/4/90 Technical Change 1/10/91



### EDUCATION FOR ENGLISH LANGUAGE LEARNERS

The Governing Board intends to provide limited-English proficient (LEP) students with a challenging core curriculum and instruction that develops proficiency in English speaking, reading, and writing as effectively and efficiently as possible.

Unless the student has been placed in an alternative program, English language learners shall receive instruction in the core curriculum in English utilizing English materials. The primary language of the student may be used to provide instructional clarification and reinforcement to facilitate the understanding of concepts, directions, assignments, and content presented in English.

Instruction in the core curriculum is provided through

- 1. Structured English Immersion
- 2. Mainstream English instruction
- 3. An alternative program of instruction

The district's program shall be based on sound instructional theory and shall be adequately supported so that English language learners achieve results at the same academic level as their English-proficient peers.

Instruction for English language learners shall be designed to promote positive self-concepts and cross-cultural understanding.

The Board encourages staff to exchange information with other districts and the County Office of Education about programs, options, and strategies for English language learners that succeed under various demographic conditions.

The Superintendent or designee shall maintain procedures which provide for the identification, assessment, and placement of English language learners, and for their re-lesignation based on criteria adopted by the Board of Education and administrative regulations.

To ensure that the district is using sound methods that effectively serve the needs of English language learners, the superintendent or designee shall annually examine program results, including reports of the students' academic achievement  $\epsilon$ nd their progress towards proficiency in English.

Legal Reference EDUCATION COLE 33308.5 44253.5-44253.10 48985 52015 52130-52136 52160-52178 52180-52186 54000-54041



62000-62005.5 CODE OF REGULATIONS, TITLE 5 4300-4320 UNITED STATES CODE, TITLE 20 1701-1705

Adopted 4/16/79 Revised 5/21/84 Readopted 9/4/90 Revised and renumbered from 6501.1R



#### EDUCATION FOR ENGLISH LEARNERS

#### Identification, Assessment, and Placement

Upon enrollment each student's primary language shall be determined using the Home Language Survey. Within 30 days of their initial enrollment, students who are identified as having a primary language other than English shall be assessed for English proficiency in comprehension, speaking, reading, and writing. Within 90 days of initial enrollment, students identified as having limited English proficiency shall be further assessed for primary language proficiency in comprehension, speaking, reading, and writing. The Superintendent or designee shall develop criteria for determining student needs on the basis of these assessments. (Education Code 52164.1, 62002; Code of Regulations, Title 5, Section 4304). All students designated as LEP will have a LEP Master Folder to document instructional program services and student progress.

Schools must comply with the State educational regulations in providing instruction to English learners. All English learners shall be placed in English language classrooms unless a parental exception waiver has been granted for an alternative program.

English learners with less than reasonable fluency in English will be place in a program of **structured English immersion** for a period not normally intended to exceed one year. If the pupil has not achieved a reasonable level of English proficiency at the end of the transitional period the student may be re-enrolled, unless the parents or guardians object to the extended placement.

English learners with reasonable fluency in English have been placed in an **English language mainstream program**. The district has established criteria to determine when English learners have acquired reasonable fluency in English.

English Learners who have been granted a parental exception waiver are placed in an alternative program.

All programs for English learners shall include

- English language development appropriate to the language proficiency of the student;
- Specially designed academic instruction in English (SDAIE) in the core content (reading, language, math, science, and social studies);
- 3) Instruction that promotes a positive self-image and cross-cultural understanding.

At any time, including during the school year, a parent or guardian may have his or her child moved into an English language mainstream classroom using the district parent request form.



#### Notification to Parents/Guardians

\*\*\*Note: When 15 percent or more of students enrolled in a school speak a single primary language other than English, all notices and reports sent to the parents/guardians of these students must also be written in the primary language and may be answered by the parent/guardian in either language. (Education Code 48985, 52164, 52164.1)\*\*\*

The Superintendent or designee shall send a notification of the results of English proficiency assessments to all parents/guardians of students who are assessed, whether the student is designated fluent English proficient or limited English proficient. (Education Code 52164.1)

In addition, the notice shall be given orally to the parents/guardians at the Assessment Center when students are initially tested.

#### Parental Exception Waivers

Parents and guardians must be informed of the placement of their children in a structured English immersion program and must be notified of an opportunity to apply for a parental exception waiver. A full written description of all instructional program options available in the district will be provided. Upon request by a parent or guardian, a spoken description of such programs will also be provided.

Pursuant to Education Code section 311(c), request for an alternative program due to special needs, parents and guardians must be informed that the student must be placed for a period of not less than thirty (30) calendar days in an English language classroom and that the school district superintendent must approve the waiver pursuant to guidelines established by the local governing board.

Parental exception waivers shall be granted unless the school principal and educational staff have determined that an alternative program offered at the school would not be better suited for the overall educational development of the pupil.

All parental exception waivers shall be acted upon by the school within twenty (20) instructional days of submission to the school principal. However, parental waiver requests under Education Code section 311(c) shall not be acted upon during the thirty (30)-day placement in an English language classroom. These waivers must be acted upon either no later than ten (10) calendar days after the expiration of that thirty (30)-day English language classroom placement or within twenty (20) instructional days of submission of the parental waiver to the school principal, whichever is later.

In cases where a parental exception waiver pursuant to Education Code sections 311(b) and (c) is denied, the parents and guardians must be informed in writing of the reason(s) for denial and, if relevant, advised of any procedures that exist to appeal the decision to the board of education.



For waivers pursuant to Education Code section 311(a) and for students for whom standardized assessment data is not available, district identified equivalent measures may be used.

Any parent or guardian who applies for a waiver under Education Code section 311 may request a review of the school district's guidelines or procedures by the State Board of Education.

#### <u>Duration of Services</u>

Additional and appropriate educational services shall be provided to English learners in kindergarten through grade 12 for the purposes of overcoming language barriers until the English learners have

- (a) demonstrated English-language proficiency comparable to that of the school district's average native English-language speakers; and
- (b) recouped any academic deficits which may have been incurred in other areas of the core curriculum as a result of language barriers.

#### Redesignation

English language learners shall be redesignated as fluent English proficient when they are able to comprehend, speak, read, and write well enough to receive instruction in the regular program and make academic progress at a level equivalent to that of students of the same age or grade whose primary language is English. This proficiency shall be assessed by means of the following criteria (Education Code 52164.6):

- 1. Teacher evaluation of the student's English language proficiency and curriculum mastery.
- Objective assessment of the student's English comprehension, speaking proficiency, and writing skills.
- Parental letter of notification regarding redesignation and parent response.
- 4. Objective data on the student's academic performance in English.

The Superintendent or designee shall provide subsequent monitoring and support of redesignated students.

#### Advisory Committee

At the district level when there are more than 50 English language learners and at each school with more than 20 English language learners, parent/guardian advisory committees shall be maintained to serve the advisory functions specified in law. Parents/guardians of English language learners shall constitute committee membership in at least the same percentage as their



children represent of the total number of students in the school. (Education Code 52176, 62002.5)

#### Community-Based English Tutoring

Community-based English tutoring programs will provide English language instruction and tutoring to parents and other adults in the community who pledge to provide personal English language tutoring to students with limited English proficiency pursuant to Education Code sections 315 and 316. Funds may be used to provide direct program services, community notification, transportation services, and background checks as needed related to the tutoring program.

Revised and renumbered from 6501.1R



Instruction Regulation 6501.1

#### SCHOOL IMPROVEMENT PROGRAM

# Identification and Assessment of Limited English Proficient Students (LEP)

School will determine the primary language of all pupils as they enroll using the Home Language Survey.

Students indicating at least one response other than English on the <u>Home Language Survey</u> shall be assessed for oral language proficiency in English, using a state-designated instrument.

Schools enrolling one or more students who have a primary language other than English must assess the English language proficiency, including understanding, speaking, reading and writing of those pupils.

The students' ability to comprehend, speak, read and write in his/her primary language shall also be assessed in order to determine the <u>language of basic</u> skills instruction.

Schools must comply with the following State educational regulations in providing bilingual instruction.

- 1) Basic Bilingual Classroom K-6 Trigger
  Proficient at
- K-6 Triggered by 10+ Limited English Proficient at a grade level Goal: English language proficiency
  - A. Daily English language development
  - B. Daily primary language instruction in basic skills
  - C. Second language instruction for Fluent English Proficient (FEP)/English-only Participants
  - D. Activities to provide positive self-image and crosscultural understanding
- 2) Elementary and Secondary Individual Learning Program
   Triggered by 1+ LEPs
  - A. Daily English language development\*
  - B. Primary language support to sustain academic achievement
  - C. Activities which promote positive self-image and crosscultural understanding.

\*English language development means specialized English language instruction designed for students whose primary language is other than English, in which the instructional techniques, assessments, materials and approaches are directed toward communicative competence and academic achievement covering listening, speaking, reading and writing, including but not limited to English as a Second Language.

Adopted 4/16/79 Revised 5/21/84 Readopted 9/4/90



## Jurupa Unified School District

#### Course Plan

Adopted:

**Course Title:** 

**Advanced Placement Chemistry** 

**Department**:

Science

**Credits**:

10 .

**Length of Course:** 

One Year

**Prerequisites:** 

Honors Chemistry or Chemistry

## Target Group:

11th or 12th grade students who excelled in Honors Chemistry or Chemistry. Prior or concurrent enrollment in Physics is recommended but not required.

## **Course Description:**

Advanced Placement Chemistry provides a general introduction to chemical phenomena with emphasis on problems, and methods in chemistry. Advanced Placement courses are for those students who wish to pursue college-level studies while still in secondary school. The school recognizes this achievement by granting college credit to those students who do sufficiently well on the Advanced Placement Examination given n May. Students enrolled in the course will be prepared to take the examination.

#### **Textbook:**

Chemistry: The Central Science, (Brown, LeMay, Bursten 7th Edition, Prentice Hall, 1997)

# Means of Assessing Student Learning:

- 1. Tests;
- 2. Evaluation of assignments; and
- 3. Classroom laboratory investigations.



## Course Goals and Performance Objectives:

- A. The student will demonstrate the ability to perform dimensional analysis, identify and use significant figures, and explain uncertainty in measurement and calculations through the following skills:
  - 1. Given numbers in scientific notation, perform the indicated mathematical operation and round the answer to the correct number of significant figures;
  - 2. Given measurements in English and Metric Units, convert to a larger or smaller unit and round to the correct number of significant figures; and
  - 3. Given density, volume, and/or mass of a substance, calculate the missing variable in the indicated unit and round the answer to the correct number of significant figures.
- B. The student will demonstrate the ability to name ionic and covalent compounds, write correct chemical formulas, determine the number of protons, electrons, and neutrons in an atom, and calculate the charge of an ion through the following skills:
  - 1. Given the chemical formula for an ionic or covalent compound, write the correct name for the compound using rules of chemical nomenclature;
  - 2. Given the name of an ionic or covalent compound, write the correct chemical formula by balancing charges or using correct chemical prefixes; and
  - 3. Given a chemical symbol, atomic number, mass number, and/or number of protons, electrons, neutrons, identify the element and the remaining missing information regarding the indicated element.
- C. The student will demonstrate knowledge of Stoichiometry in performing chemical calculations through the following skills:
  - 1. Given the chemical formula of substance, determine the atomic weight, molecular weight, or formula weight;
  - 2. Given moles of a substance, calculate the number of grams and vice versa;
  - 3. Given either mass or moles of a substance, calculate the number of particles and vice versa;
  - 4. Given a chemical formula, calculate the mass percent composition;
  - 5. Given either mass percent composition or composition by mass, determine the empirical formula;
  - 6. Given a balanced equation and masses of original sample and products, determine the empirical formula of the original compound;
  - 7. Given the empirical formula and approximate molecular weight, determine the molecular formula;
  - 8. Given the formulas for reactants and products, write and balance a chemical equation;



- 9. Given masses or moles of a substance, use the chemical equation to calculate either the moles or the mass of another substance involved in the reaction;
- 10. Given the masses or moles of reactants, determine the limiting reagent and the theoretical yield;
- 11. Given the actual yield, use the theoretical yield to determine the percentage yield; and
- 12. Given the volume and concentration of the reactants in solution, use Stoichiometry to predict the mass, volume, or concentration of another reactant or product for a given reaction.
- D. The student will apply knowledge of the gaseous state of matter in the following ways:
  - 1. Given temperature-pressure, temperature-volume, or pressure-volume, use the appropriate Gas Law to find the indicated variable;
  - 2. Given pressure, temperature, and/or pressure, use the Combined Gas Law to find the missing variable;
  - 3. Given pressure, volume, temperature, moles, density, or molecular weight of a gas, use the Ideal Gas Law to find the missing variable;
  - 4. Given total pressure and pressure of the component gasses, use Dalton's Law of Partial Pressures to find the missing gas pressure;
  - Given pressure, volume, temperature, moles, and/or mass of a gas in a chemical reaction, use Avogadro's Law and gas Stoichiometry to find the missing variable;
  - 6. Given grams or moles of a gas, define and use molar volume in gas Stoichiometry;
  - 7. Given temperature and pressure of a gas, define and use STP conditions in gas law problems;
  - 8. Given rate of escape, time, velocity, and/or molecular weight, use Graham's Law of Effusion to calculate the missing variable;
  - 9. Given temperature and pressure of a gas, distinguish between Real and Ideal Gases and state the properties of each; and
  - 10. Given pressure or volume of a gas, use Van der Waals equations to find the missing variable.
- E. The student will demonstrate knowledge of thermochemical reactions through the following skills:
  - 1. Given a chemical equation, express the heat of reaction as part of the equation or as a  $\Delta H$  notation;
  - 2. Given a step reaction, use Hess's Law to calculate the heat of reaction;
  - 3. Given a chemical equation, use bond energies to predict the heat of reaction; and
  - 4. Given the mass, temperature change, and specific heat capacity of substances involved in a chemical reaction, use the principles of calorimetry to determine the heat of reaction.



- F. The student will apply the knowledge of chemical thermodynamics in demonstrating the following skills:
  - 1. Given the values of  $\Delta G$ ,  $\Delta H$ , and  $\Delta S$ , use proper sign convention to indicate the direction of energy flow;
  - 2. Given the First Law of Thermodynamics, determine heat, work,  $\Delta n$ ,  $\Delta H$ , and  $\Delta E$ ;
  - 3. Given formation data or the Gibb-Hemholtz Equation, calculate  $\Delta H$ ,  $\Delta S$ , and  $\Delta G$ ;
  - 4. Given enthalpy, entropy, and free energy, predict the spontaneity of a reaction;
  - 5. Given  $\Delta G^0$ , calculate  $\Delta G$ ; and
  - 6. Given the equilibrium constant, K, calculate  $\Delta G$  and vice versa.
- G. The student will be able to demonstrate knowledge of atomic structure and periodicity through the use of the following skills:
  - 1. Given changes in frequency, wavelength, and/or energy, calculate the missing variable;
  - 2. Given the ionization energy, calculate the energy changes between two quantum levels;
  - 3. Ĝiven electron changes between two quantum levels, identify the region of the spectrum associated with the light emitted;
  - 4. Given information on the Bohr and mechanical wave model of the atom, contrast the two models;
  - 5. Given the periodic table, write the electron configurations for the elements that follow the Aufbau process and the common exceptions;
  - 6. Given the symbol for an element or an ion, use Hund's Rule, Heisenberg Uncertainty Principle, and Pauli Exclusion Principle to write the orbital box representations for the element or ion;
  - 7. Given an element on the periodic table, write the four quantum numbers for the electrons in the atom; and
  - 8. Given the periodic table, predict trends in ionization energy, electron affinity and atomic radius.
- H. The student will be able to demonstrate knowledge of chemical bonding through the following skills:
  - 1. Given information on ionic and covalent bonds, compare the two;
  - 2. Given electronegativity information, determine ionic character and bond type for a compound or bond polarity and molecular polarity of a molecule;
  - 3. Given an atom and its ion, compare and contrast the periodic trends of their radii;
  - 4. Given an atom, ion, or molecule, draw its Lewis structure;
  - 5. Given molecules, draw the resonance structures, if it exists;



- 6. Given the VSEPR model, predict molecular geometry and electron geometry;
- 7. Given rules for hybridization, predict molecular geometry;
- 8. Given a molecule or diatomic ion, draw a molecular orbital diagram; and
- 9. Given the Molecular Orbital Theory, predict bond order, bond length, bond strength, and paramagnetic or diamagnetic properties of a molecule.
- I. The student will be able to demonstrate knowledge of liquids and solids through the following skills:
  - 1. Given the type of bond in a molecule, determine whether the forces are Van der Waals, Dipole-Dipole, Hydrogen bonding, or London forces;
  - 2. Given the type of bonding present in a substance, determine the state of matter for the substance;
  - 3. Given the chemical formula of a solid, determine if it is a network, molecular, or ionic solid; and
  - 4. Given information on melting point, boiling point, vapor pressure, and specific heat, read and/or construct a phase diagram for an indicated substance.
- J. The student will be able to demonstrate knowledge of the properties of solution through the following skills:
  - 1. Given information on solutions, determine solute and solvent, and write the net ionic equation;
  - 2. Given chemical formula, determine if substance is an electrolyte, weak electrolyte, or nonelectrolyte;
  - 3. Given moles, mass, and volume of solute and solvent, calculate the concentration of a solution using molarity, molality, mole fraction, and percent by volume and weight; and
  - 4. Given change in temperature and moles, calculate freezing point depression or boiling point elevation of a pure substance and in solution.
- K. The student will be able to demonstrate knowledge of chemical kinetics through the following skills:
  - 1. Given concentration and rate of reaction, calculate rate constant, reaction order, and rate law;
  - 2. Given experimental data, determine if reaction is zero, first, or second order; and
  - 3. Given reaction order, determine activation energy, and effect of catalysis and temperature, and rate determining step for a chemical reaction.
- L. The student will be able to demonstrate knowledge of chemical equilibria through the following skills:



- 1. Given a chemical reaction in equilibrium, determine the equilibrium constant;
- 2. Given the equilibrium constant for a reaction, determine the equilibrium concentrations; and
- 3. Given information on pressure, volume, and temperature of reactants and products, use LeChatelier's Principle to state effects changes will have on equilibrium of system.
- M. The student will be able to demonstrate knowledge of solubility equilibria through the following skills:
  - 1. Given the concentrations of reactants and products of a solution, calculate the solubility constant;
  - 2. Given solubility rules for substances, predict prec pitate in a chemical reaction;
  - 3. Given concentrations or reactants, use common-ior effect to determine amount of products; and
  - 4. Given solubility constant of a reaction, determine if precipitation will occur for a given reaction.
- N. The student will be able to demonstrate knowledge of ac ds and bases through the following skills:
  - 1. Given a chemical equation for an acid-base reaction, identify the acid, base, conjugate acid, and conjugate base;
  - 2. Given a chemical equation for an acid-base reaction, classify the acid and base using the Bronsted-Lowry Theory, the Arrhenius Theory, or the Lewis Theory;
  - 3. Given the concentration of a substance, calculate its pH or pOH and identify it as an acid or base;
  - 4. Given the acid dissociation constant of a reaction, determine the percent ionization;
  - 5. Given the concentration of reactants in an acid-base reaction, use titration to determine the equivalence point and identify the appropriate indicator for a strong acid/strong base, strong acid/weak base, or weak acid/strong base titration; and
  - 6. Given concentrations of reactants in an acid-base reaction, determine  $K_a$ ,  $K_b$ ,  $K_w$  and pH of the solution.
- O. The student will be able to demonstrate knowledge of electrochemistry through the following skills:
  - 1. Given a chemical reaction, determine the oxidizing agent, reducing agent, and write the oxidation and reduction half-cells;



- 2. Given the reactants and products in an oxidation-reduction reaction, write and balance the equation using the oxidation number method and the half reaction method;
- 3. Given the voltage and  $E_0$ , use the Nernst equation and Faraday's Laws to calculate the energy in an electrolytic cell; and;
- 4. Given an element on the periodic table, list its common oxidation states and electrolytic properties.

# Advanced Placement Chemistry Course Content and Organization

### I. Matter and Measurements

- A. Measurements
- B. Uncertainties in Measurements; Significant Figures
- C. Conversion of units
- D. Types of Matter
- E. Properties of Substances

## II. Atoms, Molecules, and Ions

- A. Atomic Theory
- B. Components of the Atom
- C. Molecules and Ions
- D. Masses of Atoms
- E. The Mole
- F. Moles in Solution; Molarity

## III. Chemical Formulas and Equations

- A. Types of Formulas
- B. Percent Compositions from Formula
- C. Formulas from Experiment
- D. Formulas of ionic Compounds
- E. Names of Compounds
- F. Writing and Balancing Chemical Equations
- G. Mass Relations in Reactions
- H. Limiting Reactant and Theoretical Yield

#### IV. Gases

- A. Measurements of Gases
- B. The Ideal Gas Law
- C. Volumes of Gases Involved in Reactions
- D. Gas Mixtures; Partial Pressures; Mole Fractions
- E. Kinetic Theory of Gases
- F. Real Gases

## V. Electronic Structure

- A. The Quantum Theory
- B. The Atomic Spectrum of Hydrogen and the Bohr Model
- C. The Quantum Mechanical Atom



- D. Quantum Numbers, Energy Levels, and Orbitals
- E. Electron Arrangements in Atoms
- F. Electron Arrangements in Monatomic Ions

# VI. The Periodic Table and the Main-Group Metals

- A. Development of the Periodic Table
- B. Electron Arrangements and the Periodic Table
- C. Some Trends in the Periodic Table
- D. Metals and the Periodic Table
- E. Main-Group Metals: Group 1, Group 2, and Aluminum
- F. Some Important Compounds of the Main-Group Metals

## VII. Thermochemistry

- A. Some Basic Concepts
- B. Measurements of Heat Flow: Calcrimetry
- C. Enthalpy
- D. Thermochemical Equations
- E. Heats of Formation
- F. Enthalpy, Energy, and the First Law of Thermodynamics
- G. Sources of Energy

## VIII. Covalent Bonding

- A. Nature of the Covalent Bond
- B. Lewis Structures; the Octet Rule
- C. Covalent Bond Properties

#### IX. Molecular Structure

- A. Molecular Geometry
- B. Polarity of Molecules
- C. Atomic Orbitals; Hybridization
- D. Sigma and Pi Bonds
- E. Molecular Orbitals

# X. Liquids and Solids

- A. Liquid-Vapor Equilibrium
- B. Phase Diagrams
- C. Molecular Substances
- D. Network Covalent Substances
- E. Ionic Compounds
- F. Metals
- G. Crystal Structures



#### XI. Solutions

- A. Solution Terminology
- B. Concentration Units
- C. Principles of Solubility
- D. Colligative properties of Solutions

## XII. Reactions in Aqueous Solution: An Overview

- A. Precipitation Reactions
- B. Acid-Base Reactions
- C. Oxidation-Reduction Reactions
- D. Solution Stoichiometry
- E. Solution Reactions in Volumetric Analysis

## XIII. Gaseous Equilibrium

- A. The N<sub>2</sub>O<sub>4</sub>NO<sub>2</sub> Equilibrium System
- B. The Equilibrium Constant  $K_c$
- C. Applications of the Equilibrium Constant
- D. Effect of Changes in Conditions on an Equilibrium System
- E. Equilibrium Expressions Including Partial Pressures

### XIV. Acids and Bases

- A. Water Dissociation: Acidic, Neutral, and Basic Solutions
- B. Weak Acids and their Dissociations in Water
- C. Weak Bases and their Dissociations in Water
- D. Acid-Base Properties of Salt Solutions
- E. General Models of Acids and Bases

# XV. Acid-Base and Precipitation Equilibria

- A. Buffers
- B. Acid-Base Titrations
- C. Equilibria in Precipitation Reactions

# XVI. Complex Ions: Coordination Compounds

- A. Compositions of Complex Ions and Coordination Compounds
- B. Naming Complex Ions and Coordination Compounds
- C. Geometry of Complex Ions
- D. Electronic Structure of Complex Ions
- E. Formation of Constants of Complex Ions
- F. Uses of Coordination Compounds



## XVII. Qualitative Analysis

- A. Analysis of Cations: An Overview
- B. Analysis for Group I
- C. Spot Tests for Anions
- D. Reactions in Qualitative Analysis
- E. Solubility Equilibria in Qualitative Analysis

#### XVIII. Rate of Reaction

- A. Meaning of Reaction Rate
- B. Reaction Rate and Concentration
- C. Reactant Concentration and Time
- D. Activation Energy
- E. Reaction Rate and Temperature
- F. Catalysis
- G. Reaction Mechanisms

## XIX. The Atmosphere

- A. Separation of Elements from Liquid Air
- B. Nitrogen Fixation; Ammonia and Nitric Acid
- C. Water Vapor and Carbon Dioxide; Weather and Climate
- D. The Upper Atmosphere
- E. Air Pollution

# XX. Spontaneity of Reaction: $\Delta S$ and $\Delta G$

- A. Spontaneous Processes
- B. Entropy
- C. The Second Law of Thermodynamics
- D. Free Energy
- E. Temperature and Reaction Spontaneity
- F. Additivity of Free Energy Changes: Coupled Reactions
- G. Free Energy Change and the Equilibrium Constant
- H. Free Energy Change and Work

# XXI. Electrochemistry

- A. Electrochemical Terms
- B. Voltaic Cells
- C. Cell Voltages; Standard potentials
- D. Relations Between  $E_{tot}$ ,  $G^0$ , and K
- E. Effect of Concentration on Voltage
- F. Commercial Voltaic Cells



## G. Electrolytic Cells

## XXII. Chemistry of the Transition Meals

- A. Metallurgy of the Transition Metals
- B. Reactions of the Transition Metals
- C. Reactions of Transition-Metal Cations
- D. Oxyanions of the Transition Metals
- E. Uses of the Transition Metals and their Compounds

## XXIII. Nonmetals: The Halogens

- A. The Halogen Molecules  $(F_2, Cl_2, Br_1, I_2)$
- B. The Hydrogen Halides (HF, HCl, HBr, HI)
- C. The Halide Ions (F-, Cl-, Br-, I-)
- D. Oxyacids and Oxyanions

# XXIV. Nonmetals: Nitrogen, Phosphorus, Oxygen, and Sulfur

- A. The Elements (N, P, O, S)
- B. Hydrogen Compounds of N, P, O, and S
- C. Oxides of Nitrogen, Phosphorus, and Sulfur
- D. Oxyacids of Nitrogen, Phosphorus, and Sulfur

## XXV. Nuclear Reactions

- A. Nuclear Stability
- B. Radioactivity
- C. Kinetics of Radioactive Decay
- D. Mass-Energy Relations
- E. Nuclear Fission
- F. Nuclear Fusion



## Jurupa Unified School District

#### Course Plan

Adopted:

**Course Title:** 

**Advanced Placement Music Theory** 

**Department:** 

Visual and Performing Arts

**Credits:** 

10

**Length of Course:** 

One Year

**Prerequisite:** 

None

**Textbook:** 

Music in Theory and Practice, Benward and White, Houghton-Mifflin Company, ISBN #0697353753

## **Course Description:**

A major component of any college music curriculum is a course introducing the first-year student to musicianship, theory, musical materials, and procedures. Such a course may bear a variety of titles (Basic Musicianship, Elementary Theory, Harmony and Dictation, Structure of Music, etc.). It may emphasize one aspect of music, such as harmony; more often however, it integrates aspects of melody, harmony, texture, rhythm, form, musical analysis, elementary composition, and to some extent history and style. Musicianship skills such as dictation and other listening skills, sight singing, and keyboard harmony are considered an important part of the theory course, although they may be taught as separate classes.

The student's ability to read and write musical notation is fundamental to such a course. It is also assumed that the student has acquired at least basic performance skills in voice or on an instrument.

#### **Course Content:**

The course should seek first to instill mastery of the rudiments and terminology of music including:



- notation
- intervals
- scales and keys

- chords
- metric organization
- rhythmic patterns

It is advisable to address these basic concepts through listening to a wide variety of music, including not only music based in the European classical tonal system but also contemporary, jazz, and popular music, and the music of other cultures. Although beginning college courses focus primarily on the system of majorminor church modes, pentatonic and other scales, and twentieth-century techniques and terminology; moreover, there is increasing emphasis throughout college curricula on equipping students to deal with music of their own time and of various world cultures.

Attention should be given to the acquisition of correct notational skills. Speed and fluency with basic materials should be emphasized.

Building on this foundation, the course should progress to include more sophisticated and creative tasks, such as:

- composition of a bass line for a given melody, implying appropriate harmony
- realization of a figured bass
- analysis of repertoire, including study of motivic treatment, examination of rhythmic and melodic interaction between individual voices of a composition, and harmonic analysis of functional tonal passages.

A brief introduction to twentieth-century scales, chordal structures and compositional procedures should be incorporated, either through analysis or original composition.

Like most first-year college courses, the Advanced placement course should emphasize procedures based in common-practice tonality:

- functional triadic harmony in traditional four-voice texture (with vocabulary including nonharmonic tones and secondary dominants)
- tonal relationships
- modulation to closely related keys
- standard rhythms
- phrase structure
- small forms (e.g. rounded binary, simple ternary, theme and variation, strophic)

Chromatic harmony, techniques of modulation, more distant key relationships, and larger musical forms may be touched upon but should generally receive less emphasis.



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In an Advanced Placement course in music theory, students should be required to read, notate, compose, perform, and listen to music.

## General Goals of Course:

The ultimate goal of an Advanced Placement Music Theory course is to develop a student's ability to recognize, understand and describe the basic materials and processes of music that are heard or presented in a score. The achievement of the goal may be best promoted by integrate approaches to the student's development of:

aural skills sight-singing skills written skills compositional skills analytical skills

through

listening exercises performance exercises written exercises creative exercises analytical exercises



# **Advanced Placement Music Theory Course Content and Organization**

## I. Aural Skills

The development of aural skills is a primary objective of the Advanced Placement Music theory course. Throughout the course, students should listen to musical works attentatively and analytically, developing their "musical memory" and their ability to articulate responses to formal, stylistic, and aesthetic qualities of the works. Performance - using singing, keyboard, and student's primary performance media - should also be a part of the learning process. Although sight-singing is the only performance skill that is directly tested by the examination, training in all these areas will develop the aural skills that are tested. Once again, fluency and quickness with basic materials are essential.

## II. Student Assignments

Students should work both inside and outside the classroom. homework assignments are an indispensable component of instruction. Whenever possible, the students should be provided access to practice space and equipment for out of class assignments. Music libraries, especially those with substantial holdings in recorded music, can provide invaluable enhancement to the course. Where concert performances are accessible, students should be encouraged to use them as extensions of the classroom and class time should be allotted accordingly: pre-concert activities such as sight-singing, dictation, and analysis of excerpts chosen from the concert program, or post-concert reports guided by well-designed study questions, help students connect the content of the theory class with the world of live music. Many meaningful exercises can likewise be derived from students' own solo and ensemble repertoire. Students should gain, in addition to technical knowledge and skills, exposure to and familiarity with a wide variety of musical literature, and the ability to apply their own knowledge and skills to it.



## Jurupa Unified School District

#### Course Plan

Adopted:

**Course Title:** 

Honors Geophysical Science

**Department:** 

Science

**Credits:** 

10

**Length of Course:** 

One Year

**Prerequisites:** 

None

## **Target Group:**

All college-prep 9th grade students who plan to take biology, chemistry and physics.

## **Course Description:**

Honors Geophysical Science is a melding of earth science, astronomy, chemistry, and physics. The intent of this course is to have students build a strong conceptual and mathematical base in these areas. Add the student development of laboratory techniques and skills to this base and students will have the scientific foundation to succeed in biology, chemistry, physics, and other advanced science classes.

#### Textbook:

Conceptual Physical Science, Paul Hewitt, (Scott Foresman Addison Wessley Publishers, 1994)

# Means of Assessing Student Learning:

- 1. Tests:
- 2. Laboratory performance;
- 3. Evaluation of assignments; and
- 4. Student research report.



## General Goals of Course:

1. Given examples of scientific statements, students will determine which statements are a guess, a hypothesis, or a theory, and identify the limitations to these statements;

2. Given various scientific problems, students will select proper tools and

technology to collect, analyze, and display data;

3. Given the original problem, research, hypothesis, set-up, procedure and results of one given experiment, students will identify discrepant results, identify possible sources of error, or uncontrolled conditions;

4. Given the original problem, research, hypothesis, set-up, procedure and results of one given experiment, students will identify and communicate the

sources of error inherent in experimental design;

5. Given the original problem, research, hypothesis, set-up, procedure and results of one given experiment, students will identify correctly formulated and/or revised explanations using logic and evidence;

6. Given various scientific word problems, students will solve using

mathematical concepts;

7. Given a series of direct observations on natural phenomena over time, students will identify relationships with regard to location, time, and/or sequence;

3. Given concepts from multiple topic areas in science, students will combine

concepts, analyze, and apply to the real world;

- 9. Given a controversial science issue, students will analyze and identify potential impact on the earth and life; and
- 10. Given sets of data from several experiments, each with varying degrees of data collection, students will identify those experiments which are most accurate based on the most complete data collection.

# **Exit Learning Objectives:**

- 1. Given a distance and a time, students will solve problems involving speed or variations thereof by derivation of the formula;
- 2. Given one-dimensional problems, students will solve for constant acceleration free-fall;
- 3. Given Newton's three laws, students will solve related problems;
- 4. Given a moving body, students will solve for its kinetic energy;

5. Given a body at rest, students will solve for its potential energy;

6. Given heat, specific heat, and temperature change, students will solve related problems;

7. Given a list of materials, students will rate which materials have the greatest

heat conductivity;

8. Given a set of energy waves, students will identify and distinguish between transverse and longitudinal waves;

9. Given a sound wave, students will interpret its speed depending on its medium of propagation;

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- 10. Given a set of data, students will calculate a problem using Ohm's law;
- 11. Given the amount of voltage, current and resistance in a specified DC circuit, students will calculate the amount of power;
- 12. Given a diagram of a wire, coil and magnet, students will explain the relationship between magnetic and electric fields resulting in electric currents;
- 13. Given a Periodic Table of Elements, students will identify the patterns indicated on the chart: physical and chemical properties, trends in ionization energy, electronegativity, and the relative size of ions and atoms;
- 14. Given a diagram of an atom, students will explain why most of the mass resides in the nucleus;
- 15. Given a representative element, students will identify its Lewis Dot structure;
- 16. Given the three states of matter (solid, liquid, and gas), students will distinguish between the inter-molecular forces needed to hold them together;
- 17. Given a list of molecular compounds, students will distinguish between ionic, covalent and metallic bonds;
- 18. Given several chemical equations, students will balance the equations;
- 19. Given the chemical formula of a molecule and a table of atomic masses, students will determine molar mass;
- 20. Given Celsius and Kelvin temperature scales, the students will convert one to the other and state that no temperature is lower than 0 Kelvin.
- 21. Given a diagram of molecules in containers, students will predict the effect of various pressures and temperature on the molecules in those containers under various conditions;
- 22. Given a list of observable properties, students will identify acids, bases, and salt solutions;
- 23. Given a diagram of solutions, students will identify the solute and solvent;
- 24. Given a homogenous mixture of two or more substances, students will describe the dissolving process as a result of random molecular motion and differentiate between the effects of temperature, pressure and surface area on the dissolving process;
- 25. Given a diagram of a heat transfer apparatus, students wi'l explain the transfer of heat from the source to the receiver based on the principle of molecular motion;
- 26. Given an example of condensation and evaporation, student; will identify which loses heat (exothermic) and which gains heat (endothermic);
- 27. Given a number of chemical reactions, students will identify which chemical reactions reacted faster due to a catalyst;
- 28. Given a system at equilibrium, students will apply LeChatelier's Principle to predict the effect of changes in concentration, temperature, and pressure;
- 29. Given a graph or chart of various energy sources, students will determine which yields the most energy per gram of material;



- 30. Given the Periodic Table of Elements, s'udents will identify an example of an elemental radioactive isotope and identify what makes it an isotope and radioactive;
- 31. Given a formula showing radioactive decay to a given half-life, students will identify changes in the nucleus;
- 32. Given a list of planets and the sun, students will differentiate between terrestrial and gas planets;
- 33. Given evidence from earth and moon, students will identify the approximate age and composition of the solar system;
- 34. Given a list of geological findings, students will identify evidence that supports the theory that prehistoric earth was different from the earth we know today;
- 35. Given the nuclear reactions of the Sun, students will identify this as a primary nuclear fusion reaction;
- 36. Given a picture of the Milky Way Galaxy, students will identify and label the location of our solar system;
- 37. Given a diagram of the ocean floor, students will identify those features that support the theory of plate tectonics;
- 38. Given diagrams of three different plate boundary structures, students will identify what type of boundary is represented;
- 39. Given an example of igneous, sedimentary, and metamorphic rocks, students will identify the conditions under which earth rock formed;
- 40. Given drawings of various volcanic formations, students will identify the characteristics of each type;
- 41. Given a diagram of our atmosphere showing the effects of the atmosphere on incoming radiation, students will identify what happens to the radiation that enters our atmosphere;
- 42. Given a table of the gases in the earth's atmosphere and the rate at which those gases absorb thermal radiation, students will evaluate the influence of varying levels of these gases on the "greenhouse effect;"
- 43. Given a diagram showing the convection patterns in the atmosphere and oceans, students will identify the causes;
- 44. Given climate graphs of several cities around the world, students will identify the effects of latitude, elevation, topography, as well as proximity to large bodies of water of varying temperatures;
- 45. Given the terms of weather and climates, students will differentiate between the two;
- 46. Given a diagram of the carbon cycle, students will identify the parts of the carbon cycle;
- 47. Given a diagram of the nitrogen cycle, students will identify the parts of the nitrogen cycle;
- 48. Given a graph of the composition of the Earth's atmosphere over geological time, students will determine periods of outgassing, the origin of atmospheric oxygen, and variation in carbon dioxide;



49. Given a graph comparing ozone layer thickness to natural variation and the effects of human activities, students will estimate the ability of the ozone layer to protect life on earth;

50. Given a map of California's natural resources, students will identify what geologic processes, if any, are responsible for those local resources and

economic development; and

51. Given a table showing origins and amounts of California's fresh water and a table showing population growth in California, students will calculate use per person over the years.



# Honors Geophysical Science Course Content and Organization

#### I. Unit One - Mechanics

- A. Motion
- B. Newton's Laws of Motion
- C. Momentum and Energy
- D. Gravity and Satellite Motion
- E. Fluid Mechanics

#### II. Unit Two - Heat

- A. Thermal Energy
- B. Heat Transfer
- C. Thermodynamics

## III. Unit Three - Electricity and Magnetism

- A. Electricity
- B. Magnetism

## IV. Unit Four - Sound and Light

- A. Sound Waves
- B. Light Waves
- C. Properties of Light

#### V. Unit Five - The Atom

- A. Atomic Structure
- B. The Nucleus and Radioactivity
- C. Nuclear Fission and Fusion

## VI. Unit Six - Chemistry

- A. Basic Concepts of Chemistry
- B. The Periodic Table
- C. Chemical Interactions
- D. Chemical Reactions
- E. Organic Chemistry

#### VII. Unit Seven - Earth Science

A. Rocks and Minerals



- B. Water and Surface Processes
- C. The Earth's Internal Properties
- D. The Geologic Time ScaleE. Meteorology

# VIII. Unit Eight - Astronomy

- A. The Solar SystemB. The Stars
- C. Relativity and the Universe



## Jurupa Unified School District

## Course Plan

Adopted:

**Course Title:** 

Peer Counseling I and II

**Department:** 

Social Science

**Credits:** 

5

**Length of Course:** 

One Semester

Prerequisites:

Teacher Recommendation

**Target Group:** 

Grades 9 through 12

## **Course Description:**

Peer Helping One: Beginning Level

Peer Helping One provides skill training necessary to interact with other students in a peer support model. Communication, decision making, self-awareness and counseling skills are taught, demonstrated and reinforced. Clarification of issues includes exploration of family and relationships, school related issues, stress, peer pressure, and chemical dependency. Counseling skills are reinforced through role play, small group interaction and other teaching strategies common to counselor education.

# Peer Helping Two: Intermediate Level

During Peer Helping Two (intermediate level), trainees are assigned to students in need of assistance and supervised and evaluated by the adult counselor or teacher on a weekly basis. Training focuses on issues of exploration and more complex counseling skill development including self-disclosure, accurate empathy, confrontation, group facilitation, and crisis intervention. Situations dealing with special sensitive issues are also a particular focus.

#### Textbook:

Valuing Diversity and Similarity Bridging the Gap through Interpersonal Skills, Joe Wittmen, Ph.D. Character Counts, Maurren Duran (Reproducible)



Peer Vention, Robert D. Myick Ph.D. Conflict Management Training Activities, Don L. Sorenso, Ph.D.

## Means of Assessing Student Learning:

- 1. Classroom activities;
- 2. Outside assignments;
- 3. Unit tests and final exam;
- 4. Notebook compiles of study aides;
- 5. Journal;
- 6. Semester project; and
- 7. Self-evaluation.

## General Goals of the Course:

## Semester I

During Semester One Trainees will:

- 1. Demonstrate knowledge of techniques used in group training group;
- 2. Identify the laws of confidentiality;
- 3. Student counselors will be able to list observed group trust scenarios;
- 4. Identify and utilize effective communication skills;
  - a. master and demonstrate active listening skills (attending empathizing, body language, and avoidance of "advice giving"
  - b. master and demonstrate non-verbal communication
  - c. define and master "I" statements
- 5. Identify, analyze, and use the five-step values and decision-making model;
- 6. Given three basic counseling problems the student will use three separate counseling approaches for the problems;
- 7. Research one current per issue, write a research paper, and orally present it to the class; and
- 8. Demonstrate a knowledge of current peer issues in the following areas:
  - a. family issues and relationships
  - b. peer, social and dating relationships
  - c. school and community problems

#### Semester II

During Semester II the trainees will:

- 1. Develop and analyze an in-depth situation of problem-solving and decision-making strategies;
  - a. be able to identify steps in principled decision-making issues
  - b. be able to identify and clarify the problems
  - c. be able to brainstorm alternatives



- d. be able to predict consequences
- e. be able to carry out an action plan
- f. be able to evaluate results
- 2. Demonstrate crisis intervention skills and their application to the current organization policy;
- 3. Identify and analyze the four-step conflict resolution plan;
- 4. Demonstrate competence in advanced counseling skills;
- 5. Research two current peer issues, complete two research papers, and give oral presentation to class;
- 6. Demonstrate a clear knowledge of current peer issues in the following areas; and
  - a. sexuality
  - b. stress and stress management
  - c. depression and suicide
  - d. crisis intervention
  - e. death, loss, and recovery
- 7. Under supervision of adult, be assigned two students in need of assistance.

## **Exit Learning Objectives:**

## **Intended Outcome**

# Peer Counseling I

After successfully completing this training, the student will be able to:

- 1. Demonstrate an understanding of the fundamental characteristics for all counseling/facilitative relationships;
  - Performance Standards
  - a. identify and define the role of a peer facilitator
  - b. establish, define, and adhere to the designed ground rules
  - c. maintain an ongoing journal of personal responses to class and related activities which identify, interpret, and analyze the peer facilitator model
  - d. identify and analyze the role of trust in a helping relationship
  - e. identify the aspects of confidentiality in a helping relationship
  - f. identify the aspects of positive human regard in a helping relationship
- 2. Demonstrate an understanding of self, others, and community;
  - Performance Standards (Develop an awareness of self.)
  - a. be able to interpret, identify, and understand an awareness of self in relation to one's environment
  - b. Identify and analyze the interpersonal skills necessary to maintain positive peer relationships
  - c. Assess, interpret, and analyze the concepts of prejudice and discrimination and their impact on peer relationships



3. Demonstrate an understanding of facilitative communication skills; Performance Standards

- a. identify and apply skills used in the art of listening and using the six-step communication model
- b. identify a variety of verbal and nonverbal communication behavior
- c. identify and apply the six facilitative responses (highs and lows)
- d. develop the knowledge and ability to use the feedback model to facilitate communications
- e. identify various blocks to communication and how they effect behavior
- 4. Demonstrate an understanding of problem-solving techniques;

## Performance Standards

- a. describe the five-step decision-making process
- b. demonstrate and use the five-step decision-making process
- d. identify and record resources for appropriate referrals
- e. identify, analyze, and record resources
- 5. Demonstrate an understanding of basic leadership skills; and

## Performance Standards

- a. describe the functions and characteristics of a leader
- b. identify the effects of the individual's self-concept on behavior and interpersonal relationships
- c. demonstrate leadership functions and characteristics through selected group process
- 6. Demonstrate the understanding of group dynamics and be able to perform group-oriented tasks.

## Performance Standards

- a. identify elements of group interaction
- b. identify various group-oriented tasks
- c. Utilize elements of successful group interaction by participating in a variety of roles within group settings
- d. participate in assigned targeted groups within the school and community

# Peer Counseling II

After successfully completing this training, the student will be able to:

1. Demonstrate an understanding of the effect of peer pressure on the individual;

## Performance Standards

- a. define positive and negative aspects behavior
- b. give examples of how peer pressure affects behavior
- c. identify "subcultures" or groups within the school
- d. demonstrate ways of saying no to negative peer pressure
- e. indicate a variety of alternatives to negative peer pressure
- f. describe and evaluate the role of peer pressure as it pertains to teenage social issues



2. Demonstrate an understanding of the impact of interpersonal skills on all aspects of life;

## Performance Standards

- a. identify the characteristics of healthy relationships
- b. identify the effects of being socially dysfunctional
- c. identify methods of establishing and maintaining positive personal relationships
- 3. Demonstrate an understanding of personal behavior as it relates to long and short range life and career goals;

## Performance Standards

- a. identify the needs for setting goals
- b. identify and apply decision-making and problem-solving models for setting goals
- c. exhibit how self-awareness relates to career life choices
- d. identify personal strengths, weaknesses, skills, and abilities
- e. explore various careers appropriate to individual needs, interests, and skills
- f. develop a career-life plan (including career/educational planning)
- 4. Demonstrate an understanding of academic motivational skills

## Performance Standards

- a. identify and define the aspects of motivation
- b. assess personal study habits
- c. develop and organize effective study habits
- d. develop and utilize effective test-taking skills
- e. develop and implement educational contracts
- 5. Demonstrate an understanding of the aspects of assertiveness; and
  - a. discriminate between passive, assertive, and aggressive behavior
  - b. identify areas in personal lives where assertive responses could be made
  - c. identify the thoughts, feelings, and behaviors that upport non-assertiveness, assertiveness, and aggressiveness
- 6. Demonstrate an understanding of the effects of stress and related coping skills.
  - a. identify the factors leading to stress
  - b. identify the impact of stress on human behavior
  - c. identify various coping strategies in relation to self and othe s



# Peer Counseling I and II Course Content and Organization

- I. Unit One Developing Social Ease
  - A. Self Introductions and Meeting New People
  - B. Understanding of Group and Individual Bonding Process
  - C. Reducing Stress
  - D. Starting a Conversation
  - E. Basic Communication Skills
- II. Unit Two Developing Communication Skills
  - A. Basic Principals of Verbal and Non-verbal Communication
  - B. Defining and Using Ordinary Listening Skills
  - C. Characteristics of Active listening
  - D. Practicing and Mastering Active Listening
  - E. Introduce and Define Reflective Contact
- III. Unit Three Active Listening
  - A. Distinguishing Between Thought and Feelings
  - B. Define and Contrast
  - C. Listening and Using Feeling Words
  - D. Define Feeling Versus Descriptive Words
  - E. Defining and Contrasting Feelings
  - F. Defining and Identifying Non-verbal Behavior
  - G. Defining and Observing Non-verbal Behavior
  - H. Using Observation on Non-verbal Behavior in Listening
- IV. Unit Four Sending Congruent Verbal and Non-verbal Messages
  - A. Sending Congruent Verbal and Non-verbal Messages
  - B. Owning and Responsibility for Feelings
  - C. Using "I" Statements
  - D. Sending Effective Messages
- V. Unit Five Helping
  - A. Identifying the Responsibilities of a Helper
  - B. Identifying Positive Feedback Strategies
  - C. Defining Open and Closed Questions to Illicit Responsibilities from Students in Need of Assistance
  - D. Defining and Using Clarification and Reflections
  - E. Conflict Resolutions Contrasted with Crisis Intervention



## VI. Unit Six - Clarifying Values

- A. Identifying and Defining Personal Values
- B. Contrasting Personal Values
- C. Helping Others Clarify Values
- D. Compare and Contrast Personal Values and Social Values
- E. Using Values to Make Decisions
- F. Comparing How Values Decisions

## VII. Unit Seven - Decision Making

- A. Identify and Define the Five-Steps Decision-Making Process
- B. Identify, Clarify, and Define Decision Making
- C. Brainstorm Alternatives
- D. Predicting Outcomes
- E. Forming an Action Plan, and Writing the Action Plan
- F. Evaluating Results
- G. Helping Others Make Decisions
- H. Conflict Resolution Defined and Implemented

# VIII. Unit Eight - Starting and Ending a Helping Relationship

- A. Written Evaluations and Behavior Change Plans
- B. Confidentiality Issues
- C. Focus on Sensitive Issues
- D. Recognizing Peer Limits
- E. Laws and Rules that Govern Peer Counseling



## Jurupa Unified School District

#### Course Plan

Adopted:

**Course Title:** 

Spanish V (Advanced Placement)

**Department**:

Foreign Language

**Length of Course:** 

One Year

**Credits:** 

10

Prerequisites:

"C" or better in Spanish IV or instructor app oval.

Target Group:

Those students seriously interested in continuing the study of Spanish.

## **Course Description:**

This course provides advanced training for those students who have chosen to further develop their proficiency in Spanish with a special emphas s on literature. Students will be required to gain continuing fluency in the basic slills acquired in the previous four levels of Spanish through various literacy themes and topics. The course will present an integrated study of verb formations, vocabu ary extensions, idioms through the works of various authors and literary genres and movements. Spanish and Spanish American cultural values, patterns of behav or, history and language will form a significant part of the literary and linguistic material. Diverse readings from Spain and Hispanic areas will help to liberate stucents from their single-culture limitations. Emphasis will be placed on historical and literary backgrounds of the major works of various masters of twentieth century Spanish and Latin American literature. Students will learn to analyze literary works at different levels and place these in their historical contexts. The authors to be studies are Miguel de Unamuno, Federico Garcia Lorca, Ana María Matute, Jorge Luis Borges, and Gabriel García Marquez. The literary movements ard genres to be presented are la generación del '98, los poetos del '27, existencialismo, cuento fantastico y lo real maravillioso, novela, teatro, poesia y cuento. Thi course may be taken for advanced placement by taking the Advanced Placement examination in May.

#### **Textbooks**

Temas (Houghton-Mifflin, ISBN 039553688-X)



#### Means of Assessing Student Learning:

- 1. Written and oral testing of vocabulary, grammar and readings;
- 2. Written and oral testing of cultural, historical and literary analysis information presented in class; and
- 3. Original writings and presentation of students, conceived and executed in Spanish.

#### General Goals of the Course:

The student will be helped to:

- 1. Continue study of language patterns through the use of various literary topics presented through readings, lectures and videos;
- 2. Continue reading skills through more advanced selections from Spain and Latin America;
- 3. Read Spanish literary texts of various genres: essays, poetry, novels, drama and short story;
- 4. Analyze and commend critically the form and content of the literary selections in classroom discussions as well as in written and oral presentations; and
- 5. Place various authors in their historical and literary contexts.

#### **Exit Learning Objectives:**

The student will be able to:

- 1. Take the Advanced Placement Spanish Literature test in May and if he/she passes the test, will receive advanced placement credit;
- 2. Understand a ten minute oral presentation in Spanish;
- 3. Participate in the discussion of literary themes and topics and analyze and comment critically on these in Spanish;
- 4. Will have a knowledge and a fair understanding of some of the major works of the required five 20th century masters and their ideas; and
- 5. Will be better able to express themselves in a more advanced level, in written as well as in spoken Spanish.



### Spanish V Course Content and Organization

- I. Ana María Matute: El Tiempo
  - A. La ronda
  - B. Los niños buenos
  - C. Fausto
  - D. La frontera del pan
  - E. El chico de al lado
  - F. Primera Memoria
- II. Federico García Lorca: Romancero Gitano
  - A. Romance de la luna
  - B. Preciosa y el aire
  - C. Reyerta
  - D. Romance sonámbulo
  - E. La monja gitana
  - F. La casada infiel
  - G. Romance de la pena negra
  - H. San Miguel
  - I. San Rafael
  - I. San Gabriel
  - K. Prendimiento de Antoñito el Camborio
  - L. Muerto de amor
  - M. Romance del Emplazado
  - N. Romance de la Guardia Civil Española
  - O. La Casa de Bernarda Alba
  - P. Bodas de Sangre
- III. Miguel de Unamuno: Antología Poética/Niebla
  - A. Castilla
  - B. Salamanca
  - C. Sonetos
    - 1. La vida de la muerte;
    - 2. Nuestro secreto;
    - 3. Al sallí de Bilbao, Lloviendo, el 20 de septiembre de 1910;
    - 4. La oración del ateo;
    - 5. Incredulidad y fe;
    - 6. En mi cuadargésimosexto cumpleaños; and
    - 7. En horas de insomnio: 1, 2, 3, y 4.
  - D. El hombre del chorizo
  - E. De <u>El Cristo de Velázquez</u>:



- a. Soledad
- b. Oración final
- F. San Manuel Bueno
- G. La Venda

#### IV. Jorge Luis Borges: Ficciones

- A. El acercamiento a Almotásim
- B. Las ruinas circulare
- C. La lotería en Babilonia
- D. La biblioteca de Babel
- E. El jardín de senderos que se bifurcan
- F. La forma de la espada
- G. Tema del traidor y del héroe
- H. La muerte y la brújula
- I. El milagro secreto
- J. Tres versiones de Judas
- K. El Aleph
  - 1. El inmortal;
  - 2. El muerto:
  - 3. Historia del guerrero y la cautiva;
  - 4. Emma Zunz;
  - 5. La casa de Asterión;
  - 6. La aire muerte:
  - 7. La escritura de Dios:
  - 8. Abenjacán el Bojarí, muerto en su laberinto;
  - 9. Los dos reyes y los dos laberintos; and
  - 10. El Aleph.

#### V. Gabriel García Márquez

- A. El Coronel no tiene quién la escriba
- B. Crónica de una muerte anunciada



#### Award Bid #99/01L for Cabling and Network Installation at Six (6) District Sites

(Mr. Edmunds)

Bids for Project #99/01L, Cabling and Network Installation at Six (6) District Sites, were received on Friday, April 2, 1999. Two bids were received. One bid was for equipment only in the amount of \$192,618.00; however, the equipment only would be largely unusable without the completion of the network wiring infrastructure. The other bid, from Network Cabling, Inc., is for the entire project in the amount of \$1,286,113.41. The conditions in the bid documents clearly specify that award of the bid is contingent upon both E-Rate funding approval and availability of District funds for the project. Upon review of the bid from Network Cabling, Inc., it has been determined that the amounts budgeted for all schools, except Ina Arbuckle Elementary School, have been exceeded.

The Contractor has verbally agreed to separate and perform only the portion of work for Ina Arbuckle Elementary School.

School	Total Cost	E-Rate %	(	Government Discount	School Cost	Sc	chool Budget
Ina Arbuckle	\$ 76,583.12	90%	\$	68,924.81	\$ 7,658.31	\$	8,000.00
Pacific Ave.	\$ 126,545.93	80%	\$	101,236.74	\$ 25,309.19	\$	5,000.00
Troth Street	\$ 282,081.15	80%	\$	225,664.92	\$ 56,416.23	\$	8,000.00
Mission Middle	\$ 236,081.13	80%	\$	188,864.90	\$ 47,216.23	S	10,000.00
Rubidoux H.S.	\$ 410,986.11	60%	\$	246,591.67	\$ 164,394.44	\$	100,000.00
Jurupa Valley H.S.	\$ 153,835.97	50%	\$	76,917.99	\$ 76,917.99	\$	25,000.00

Administration is recommending the Board award the contract to Network Cabling, Inc., for Ina Arbuckle Elementary School in the amount of \$76,583.12, contingent upon the contractor signing an agreement to perform only the Ina Arbuckle Elementary School portion of the work.

#### Jurupa Unified School District

#### Personnel Report #17

April 5, 1999

#### CERTIFICATED PERSONNEL

#### Regular Assignment

Teacher

Ms. Nicole Douty 3509 Broadleaf Drive

Corona, CA 91719

Teacher

Ms. Allison Hines

3131 Watkins Drive #202

Riverside, CA 92507

Effective September 1, 1999 Multiple Subject Credential

Effective September 1, 1999 Multiple Subject Credential

#### **Temporary Assignment**

Teacher

Ms. Wendy Holder

11447 Magnolia Avenue #204

Riverside, CA 92505

Effective February 16, 1999

through June 10, 1999 Multiple Subject Emergency

Credential

#### From Intern to Regular Assignment

Teacher

Ms. Valerie Baule 6140 Port au Prince Riverside, CA 92506 Effective July 1, 1999

Multiple Subject Credential

Teacher

Ms. Tracy Bratton 20005 Sweetbay Road Riverside, CA 92508 Effective July 1, 1999

Multiple Subject Credential

Teacher

Ms. Laura Gomez 6220 El Palomino Drive Riverside, CA 92509 Effective July 1, 1999 Multiple Subject Credential

Teacher

Ms. Shelly Jo Puckett 15620 Ramona Drive Fontana, CA 92336 Effective July 1, 1999 Multiple Subject Credential

#### **Change of Status**

Teacher

Ms. Marsi Kearney 3720 Stoddard Avenue Riverside, CA 92506 Effective July 1, 1999 From 100% to 50%



#### **CERTIFICATED PERSONNEL**

#### Change of Status

Teacher

Ms. Tricia Ramer 1436 Lovat Court Riverside, CA 92507 Effective July 1, 1999 From 100% to 50%

#### Extra Compensation Assignment

Administrative Services: 1998-99 school year; to serve on an administrative hearing panel; appropriate hourly rate of pay.

Ms. Donna Henderson

Adult/Alternative Education; to participate in the Community Based English Tutoring Planning Workshop; March 16, 1999; not to exceed 1 1/2 hours each; appropriate hourly rate of pay.

Ms. Sandra Amatriain	Ms. Pat Balteria	Ms. Maggie Beach
Ms. Claudia Beltran	Ms. Jessie Caballero	Ms. Martha Gomez
Ms. Kathryn Gonzalez	Mr. Jose Guillen	Ms. Rosemary Hunt
Ms. Mary Lunetto	Ms. Marilyn Martinez	Ms. Susan Maturino
Ms. Maria McCollum	Ms. De'Ann McWilliams	Ms. Molly Monge
Mr. James Moore	Ms. Toni Ortega	Ms. Lynne Ridge
Ms. Nancy Velasquez	_	,gc

Adult/Alternative Education; to attend Tech. Prep Career Pathways Multimedia Project workshops; February 24, 1999 through June 2, 1999; not to exceed 25 hours each; appropriate hourly rate of pay.

Mr. Gary Clem	Mr. Mark Weidman	Mr. Gareth Richards
Ms. Julie Parker	Ms. Sue Keith	Mr. Ernie Wright
Mr. Dan Wobser	Ms. Yvonne Sprenkle	Ms. Kathleen Schroeder
Me Rachel Williams	•	

Ms. Rachel Williams

Adult Education Program; 1998-99 school year; to serve as a substitute instructor; appropriate hourly rate of pay.

Ms. Marilyn Martinez Ms. Carmen Mendez Ms. Delores Hernandez

<u>Categorical Projects</u>; to perform GATE testing; January 13, 1999 through March 5, 1999; not to exceed 18 hours total; appropriate hourly rate of pay.

Ms. Bertha Hale



#### **CERTIFICATED PERSONNEL**

#### **Extra Compensation Assignment**

Home Teaching; 1998-99 school year; to serve as an instructor; appropriate hourly rate of pay.

Mr. Chris Franz

Ms. Toni Fletcher

Mr. Todd Moerer

<u>Instructional Services</u>; to refine science curriculum standards; February 18, 1999; not to exceed one (1) hour each; appropriate hourly rate of pay.

Mr. Ed Luna

Mr. Pat Monaco

Ms. Jenelle Benson

Ms. Purvi Sheth

Ms. June Hilton

Mr. Andrew Carey

Mr. Paul Wakefield

<u>Instructional Services</u>; to make preparations for the physical education personnel workshop; March 19, 1999; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Ms. Carol O'Dell

<u>Camino Real Elementary</u>: tutoring at-risk students; January 9, 1999 through May 21, 1999; not to exceed 50 hours total; appropriate hourly rate of pay.

Ms. Joan Bain

Ms. Julie Stice

Glen Avon Elementary; extended day and year activities for special education students; February 2, 1999 through March 31, 1999; not to exceed 60 hours total; appropriate hourly rate of pay.

Mr. Joe Beloni

Granite Hill Elementary: to order and mark materials, student required paperwork, and maintain program budgets and plans; March 15, 1999 through June 11, 1999; not to exceed 40 hours total; appropriate hourly rate of pay.

Ms. April Jacobson

Indian Hills Elementary; after school classes to train GATE students on the computer; February 9, 1999 through May 6, 1999; not to exceed 30 hours each; appropriate hourly rate of pay.

Ms. Tony Cooper

Ms. Shannon Fosgett

Mr. Daniel Olguin



#### **CERTIFICATED PERSONNEL**

#### **Extra Compensation Assignment**

Mission Bell Elementary; AB1639 tutoring program; March 13, 1999 through May 1, 1999; not to exceed 30 hours each; appropriate hourly rate of pay.

Ms. Susan Kay

Mr. Brian Long

Ms. Ramona Lopez

Mr. David Moberly

Ms. Joanne Tyler

Stone Avenue Elementary; to prepare questions to use as assessment tool for 1999-2000; June 14-18, 1999; not to exceed 25 hours each; appropriate hourly rate of pay.

Ms. Jolene Hammack

Ms. Kathy Pedroza

Ms. Dolores Vasquez

Mr. Bob Cmelak

<u>Sunnyslope Elementary</u>; to explore, research and plan and prepare to implementation of effective reading and writing strategies; March 1-31, 1999; not to exceed 33 hours total; appropriate hourly rate of pay.

Ms. Barbara Martin

Ms. Carolyn Sherman

Ms. Miranda Larson

Ms. Elizabeth Weeks

Mr. Giovanni Bernier

Ms. Joanne Viafora

Ms. Mary Blevins

Ms. Carol Hogerty

<u>Sunnyslope Elementary</u>; school based technology learning plan; September 1, 1998 through March 31, 1999; not to exceed 60 hours total; appropriate hourly rate of pay.

Mr. Carl Zitek

<u>Van Buren Elementary</u>; to utilize Title I funding to offer remedial classes after school and during the summer; March 2, 1999 through June 3, 1999; not to exceed 30 hours total; appropriate hourly rate of pay.

Ms. Evelyn Harman

Ms. Kathleen Perez

<u>Van Buren Elementary</u>; community-based English tutoring program; March 1, 1999 through June 10, 1999; not to exceed 156 hours total; appropriate hourly rate of pay.

Ms. Jessie Caballero

Ms. Sandra Roberson



#### CERTIFICATED PERSONNEL

#### Substitute Assignment

Teacher

Mr. Eldon Cline

4265 Newport Court

San Bernardino, CA 92404

As needed

Emergency 30-Day Permit

Teacher

Mr. Justin Rossetti

2431 Centennial Way

Corona, CA 91720

As needed

Emergency 30-Day Permit

Teacher

Ms. Sandra Ruvalcaba

1251 Massachusetts Ave. #88

Riverside, CA 92507

As needed

**CBEST Waiver** 

Teacher

Mr. Lincoln Sweet

7570 Orchard Street #86 Riverside, CA 92504

As needed

Emergency 30-Day Permit

Leave of Absence

Teacher

Ms. Gladys Schrom . 3380 2nd Street Riverside, Ca 92501 Unpaid Special Leave effective September 1, 1999 through

June 30, 2000 without

compensation, health and welfare

benefits, or increment

advancement.

#### **CLASSIFIED PERSONNEL**

#### Regular Assignment

Grounds Worker

Ms. Wendy Hart

4587 Prairie View Drive Riverside, CA 92509

Effective March 22, 1999

Effective March 23, 1999

Work Year A

Translator/Clerk-

**Typist** 

Mr. Gabriel Martinez 3680 Riverview Drive Riverside, CA 92509

Work Year E1

Part-time

Bilingual Language

Tutor

Ms. Veronica Martinez 4045 Hawk Drive

Effective March 8, 1999

Work Year E1 Part-time

Riverside, CA 92509



#### **CLASSIFIED PERSONNEL**

#### Regular Assignment

Bilingual Language

Tutor

Ms. Jessica Raya 6034 Ocasa Drive

Mira Loma, CA 91752

Effective March 17, 1999

Work Year E1

Part-time

Promotion

From Grounds Worker

to Stock Clerk/Delivery 24219 Millsap Drive

Driver

Mr. Carlos Atayde

Moreno Valley, CA 92553

Effective March 22, 1999

Work Year A

As needed

As needed

Substitute Assignment

Activity Supervisor

Ms. Janice Denny

7876 Virtue Vista Drive Riverside, CA 92509

Instructional Aide

Ms. Anna Infante

7542 Fern Avenue Riverside, CA 92504

Activity Supervisor

Ms. Dorie Loo

9591 Stirrup Street

Riverside, CA 92509

Bilingual Language

Tutor

Ms. Maria Quijano

13636 Sylmar Drive Moreno Valley, CA 92553

As needed

As needed

Short-Term/Extra Work

Granite Hill Elementary; to mark, inventory, and prepare materials for after school program; March 8, 1999 through June 10, 1999; not to exceed 30 hours total; appropriate hourly rate of pay.

Activity Supervisor

Ms. Dorothy Gonzalez

Granite Hill Elementary; to provide materials for after school activities; February 26, 1999 through April 12, 1999; not to exceed 40 hours total; appropriate hourly rate of pay.

Activity Supervisor

Ms. Dorothy Gonzalez



#### CLASSIFIED PERSONNEL

#### Short-Term/Extra Work

West Riverside Elementary; parent involvement workshops; March 16, 1999 through May 27, 1999; not to exceed 30 hours total; appropriate hourly rate of pay.

Bil. Language Tutor

Ms. Jennifer Ruiz

Rubidoux High School; pool maintenance; April 5-9, 1999; not to exceed eight (8) hours per day; appropriate hourly rate of pay.

Pool Manager

Mr. Tony Allega

#### Leave of Absence

Activity Supervisor

Ms. Linda Gonzales

1699 E. Washington #1143

Colton, CA 92324

Unpaid Special Leave effective March 16, 1999 through June 30, 1999 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

in force purposes.

#### Resignation

Account Clerk

Ms. Carol Collins

1258 Wrigley Lane Perris. CA 92571

Instructional Aide

Ms. Shari Garcia

16435 Holcomb Way Riverside, CA 92504

Instructional Aide

Ms. Gloria Worthington

5125 Glen Haven Avenue Riverside, CA 92506 Effective March 12, 1999

Effective March 19, 1999

Effective March 19, 1999

#### MANAGEMENT PERSONNEL

#### **Change of Start Date**

Supervisor of Transportation

Mr. Carlos Garcia 2721 Winslow Way Stockton, CA 95210

Effective March 22, 1999



#### OTHER PERSONNEL

#### **Short-Term Assignment**

Business Services; to serve as an Accounts Payable Clerk/Trainer; March 15, 1999 through March 26, 1999; not to exceed 5.5 hours per day; \$11.30 per hour.

Accounts Payable Clerk/

Trainer

Ms. Teri Heinssen

Sunnyslope Elementary; to serve as an Instructional Tutor; January 25, 1999 through June 10, 1999; not to exceed 55 hours each; \$10.00 per hour.

Instructional Tutor

Ms. Patricia Bock

Instructional Tutor

Ms. Charlita Sevesind

<u>Van Buren Elementary</u>; to serve as a Babysitter; February 3, 1999 through March 23, 1999; not to exceed 16 hours total; \$5.15 per hour.

Babysitter

Ms. Freida Posada

<u>Jurupa Middle School</u>; to serve as a Student Worker; March 8, 1999 through June 9, 1999; not to exceed eight (8) hours per week; \$5.75 per hour.

Student Worker

Ms. Nancy Salto

The above actions are recommended for approval:

Kent Campbell, Assistant Superintendent-Personnel Services



#### Jurupa Unified School District

#### Personnel Report #17

April 5, 1999

#### CERTIFICATED PERSONNEL

#### Regular Assignment

Teacher Mr. Jonathan Brubaker

14346 Redwing Drive

Moreno Valley, CA 92553

Teacher Mr. Alejandro Ortiz

2442 Iowa Avenue #018

Riverside, CA 92507

Teacher Ms. Saundra Pedro

> 10103 54th Street Riverside, CA 92509

Effective September 1, 1999 Multiple Subject Credential

Effective September 1, 1999

Multiple Subject Credential

Effective September 1, 1999

Multiple Subject Credential

#### From Intern to Regular Assignment

Teacher Ms. Jill Van Hofwegen

15683 Pine Summit Drive #197

Chino Hills, Ca 91709

Effective July 1, 1999

Multiple Subject Credential

Teacher

Ms. Maria Elena Escobar

10366 Cypress Avenue Riverside, CA 92505

Effective July 1, 1999 Multiple Subject Credential

From Temporary to Regular Assignment

Resource Specialist

Mr. Richard Franz

11229 Twilight Way Moreno Valley, CA 92555 Effective July 1, 1999

Specialist-Mild/Moderate

Credential

Teacher

Ms. Aminta Ortega

10219 Southridge Drive Alta Loma, CA 91737

Effective July 1, 1999

Multiple Subject Credential

Teacher

Ms. Sherine Patton

8945 Digger Pine Drive Riverside, CA 92508

Effective July 1, 1999

Multiple Subject Credential

Teacher (SDC)

Mr. Victor Patton

8945 Digger Pine Drive Riverside, CA 92508

Effective July 1, 1999 Multiple Subject Credential

#### **CERTIFICATED PERSONNEL**

#### From Temporary to Regular Assignment

Resource Specialist

Mr. Mark Saugstad

11185 Magnolia Avenue #31

Riverside, CA 92505

Effective July 1, 1999

Specialist-Mild/Moderate

Credential

Teacher

Ms. Krestin Trebizo 999 Orchard Lane

Colton, CA 92324

Effective July 1, 1999 Multiple Subject Credential

#### **Temporary Assignment**

**Psychologist** 

Ms. Roberta Terrell 3730 Osbun Road

San Bernardino, CA 92404

Effective March 31, 1999 through June 10, 1999;

Not to exceed 14 days total Pupil Personnel Services

Credential

#### **Change of Assignment**

From Teacher (SDC) to Classroom Teacher

Mr. Kent Bukarau 1445 Lovat Court Riverside, CA 92507 Effective July 1, 1999 From Temporary to Probationary Status

Multiple Subject Credential

#### Change of Status

Teacher

Ms. Jennifer Griffin 6854 Woodmere Drive Riverside, CA 92509 Effective July 1, 1999

Effective July 1, 1999

From 20% to 40%

**Teacher** 

Ms. Linda Sanchez 18760 Ravenwood Drive

Parrie CA 02570

From 80% to 60%

Perris, CA 92570

Teacher

Ms. Kristy Wiley

1140 Country Club Drive

Riverside, CA 92506

Effective July 1, 1999

From 100% to 50%

#### CERTIFICATED PERSONNEL

#### **Extra Compensation Assignment**

Bilingual Education; to review ELD standards; March 18, 1999; not to exceed one (1) hour each; appropriate hourly rate of pay.

Ms. Sandra Amatriain	Ms. Gloria Arredondo	Ms. Pat Balteria
Ms. Martha Gomez	Ms. Sophia Gray	Mr. Jose Guillen
Ms. Denyse Hart	Ms. Rose Howard	Ms. Victoria Jobe
Ms. Ramona Lopez	Ms. Mary Lunetto	Ms. Molly Monge
Ms. Kathy Pedroza	Mr. Jorge Sanchez	

Education Support Services: Hepatitis B clinic; January 12, 1999 through March 23, 1999; not to exceed nine (9) hours each; appropriate hourly rate of pay.

Ms. Kathleen Carter Ms. Sally Tuntland Ms. Irene Allen

<u>Instructional Services</u>; to coordinate ELO program; March 1, 1999 through June 30, 1999; not to exceed 22.5 hours each; appropriate hourly rate of pay.

Mr. Bob Mercer	Mr. Dave Doubravsky	Ms. Nori Garavito
Ms. Janet Garcia-Hudson	Ms. Theresa Hoag	Ms. Dolores Hernandez
Ms. Marilyn Martinez	Ms. Beth VandenRaadt	Ms. Jana Dexter
Ms. Linda Daniels	Ms. Patricia Valle-Sanchez	Ms. Sophia Gray
Ms. Kathy Nitta	Ms. Corinne New	Ms. Anita Cantwell

Ms. Lynette Monaco

<u>Instructional Services</u>; Retention Committee meeting; March 18, 1999; not to exceed 1 1/2 hours each; appropriate hourly rate of pay.

Ms. Tina Bold	Mr. John Hill	Ms. Linda Webb
Mr. Luis Hernandez	Ms. Tracy Grogan	Ms. Jo Ann Papavero
Ms. Linda Goedhart	Ms. Dani Hart	Ms. Claudia Penaloza
Ms. Lorayne Corcoran	Ms. Josefina Castro	Ms. Nina Gonzales
Mr. Chaus Comes		

Mr. Steve Gomez

Saturday Work Study Program: 1998-99 school year; appropriate hourly rate of pay.

Ms. Laura Martin Ms. Brenda Bennett

Mission Bell Elementary; community based tutoring plan; March 15, 1999 through June 10, 1999; not to exceed 96 hours total; appropriate hourly rate of pay.

Ms. De'Ann McWilliams

#### CERTIFICATED PERSONNEL

#### **Extra Compensation Assignment**

<u>Rustic Lane Elementary</u>: ESL classes for parents; February 1, 1999 through June 30, 1999; not to exceed 40 hours each; appropriate hourly rate of pay.

Ms. Jessie Alaniz Ms. Guadalupe Hernandez Ms. Gloria Arredondo Ms. Tiffani Taylor Mr. Juan Magno Mr. Luis Hernandez Ms. Carole Zuloaga Mr. Brian Henry Ms. Lynne Bjazevich Ms. Esther Askew Ms. Irasema Guzman Ms. Tammy Wright

Rustic Lane Elementary: translation of school handbooks and other communications; August 18, 1998 through June 2, 1999; not to exceed 41 hours total; appropriate hourly rate of pay.

Ms. Irasema Guzman

Rustic Lane Elementary; to coordinate extended day tutoring for Title I students; January 1, 1999 through June 10, 1999; not to exceed 10 hours total; appropriate hourly rate of pay.

Ms. Linda Dalton

Van Buren Elementary: parent involvement workshops; March 1, 1999 through June 10, 1999; not to exceed 78 hours total; appropriate hourly rate of pay.

Bil. Language Tutor

Ms. Patricia Griffin

<u>Van Buren Elementary</u>; Title I Program Improvement Plan; March 1, 1999 through May 28, 1999; not to exceed 30 hours each; appropriate hourly rate of pay.

Mr. Charles Loving Ms. Carmel Poor

Ms. Karen Laskey
Ms. Shelley Edwards

Ms. Josefina Castro Ms. Michelle Sheets

Ms. Virginia Jones

Ms. Maureen Dalimot

West Riverside Elementary: GATE students will participate in an after school program one hour per week; March 1, 1999 through June 9, 1999; not to exceed 20 hours total; appropriate hourly rate of pay.

Ms. Carole Patty

Mission Middle School: after school tutoring for LEP students; February 1, 1999 through June 10, 1999; not to exceed 80 hours total; appropriate hourly rate of pay.

Ms. Carmen Rivera

Mr. Juan Salas

Ms. Claudia Beltran

Ms. Shelly Sinclair

#### CERTIFICATED PERSONNEL

#### Substitute Assignment

Teacher

Mr. James Hughes

7269 Pico Avenue

Riverside, CA 92509

As needed

Emergency 30-Day Permit

Teacher

Ms. Lisa Johnson

7551 Pheasant Run Road Riverside, CA 92509 As needed

Emergency 30-Day Permit

Teacher

Mr. Harold Southworth 3408 Kentucky Street

Riverside, CA 92507

As needed

Emergency 30-Day Permit

Teacher

Mr. Deryl Taylor 2421 Rimview Road Moreno Valley, CA 92557 As needed CBEST Waiver

Leave of Absence

Teacher

Ms. Kathleen Jaramillo 6944 Capistrano Way Riverside, CA 92504 Maternity Leave effective February 3, 1999 through March 17, 1999 with use of

sick leave benefits.

Teacher

Ms. Carole Mattera-Rollins

8 Blue Heron Lane

Laguna Beach, CA 92656

Unpaid Special Leave effective July 1, 1999 through June 30, 2000 without compensation, health and welfare benefits or increment advancement.

Teacher

Ms. Frances Schlegel

2870 N. Towne Avenue #53

Pomona, CA 91767

Unpaid Special Leave effective July 1, 1999 through June 30, 2000 without compensation, health and welfare benefits or increment advancement.

Teacher

Ms. Marisol Stokes 20683 Freeport Drive Riverside, CA 92508 Maternity Leave effective April 5, 1999 through May 17, 1999 with use of sick leave

benefits.

#### **CERTIFICATED PERSONNEL**

#### Resignation

Teacher

Ms. Barbara Adcock

11921 Sugar Creek

Moreno Valley, CA 92557

Teacher Ms. Debra Brown

4084 Cholla Drive

Prescott Valley, AZ 86314

Teacher Ms. Tamara Brown

4670 Marmian Way Riverside, CA 92506

Teacher Mr. Don Krocker

4010 Jones Avenue Riverside, CA 92507

Teacher Mr. Roger Ochs

8689 Barton Street Riverside, CA 92508

Teacher Ms. Heather Regus

13078 Empty Saddle Court

Corona, CA 91719

Teacher Mr. James Shearer

5557 Wentworth Riverside, CA 92507

"Golden Handshake" Retirement

Teacher Ms. Barbara Adcock

11921 Sugar Creek

Moreno Valley, CA 92557

Resource Specialist

Ms. Pauline Knox

6533 Lemon Grove

Riverside, CA 92509

Teacher Mr. Don Krocker

4010 Jones Avenue Riverside, CA 92507 Retiring prior to the end of

Retiring prior to the end of

Retiring prior to the end of

the 1998-99 school year.

the 1998-99 school year.

Effective June 11, 1999

Effective March 18, 1999

Effective June 11, 1999

the 1998-99 school year.

Insert H-1, Page 14

#### CERTIFICATED PERSONNEL

#### "Golden Handshake" Retirement

Teacher

Mr. Roger Ochs

8689 Barton Street

Riverside, CA 92508

Retiring prior to the end of

the 1998-99 school year.

Teacher

Mr. James Shearer 5557 Wentworth Riverside, CA 92507

Retiring prior to the end of the 1998-99 school year.

#### **CLASSIFIED PERSONNEL**

#### Regular Assignment

Instructional Aide

Ms. Halla Asi

7530 Sundance Drive Riverside, CA 92509 Effective April 1, 1999

Work Year E1
Part-time

Instructional Aide

Ms. Adriana Barragan

23624 Cinnamon Creek Court Moreno Valley, CA 92557 Effective March 30, 1999

Work Year E1
Part-time

Instructional Aide

Ms. Sonia Del Toro 7578 Jayhawk Drive Riverside, CA 92509 Effective April 13, 1999

Work Year E1
Part-time

Custodian

Mr. Juan Flores Jr. 5945 Limonite #B Riverside, CA 92509 Effective April 1, 1999

Work Year A

Activity Supervisor

Ms. Sandra Gonzales 6080 Maverick Lane Riverside, CA 92509 Effective April 13, 1999

Work Year F1 Part-time

Secretary/Account

Clerk

Ms. Alison Hernandez 9155 Jeffrey Place Riverside, CA 92509 Effective March 24, 1999

Work Year A

Activity Supervisor

Ms. Mary Orduno 3836 Fort Drive Riverside, CA 92509 Effective March 30, 1999

Work Year F1
Part-time

Instructional Aide

Mr. Steven Shumaker 6971 John Drive Riverside, CA 92509 Effective March 23, 1999

Work Year E1
Part-time

#### **CLASSIFIED PERSONNEL**

#### **Promotion**

From Secretary to

Ms. Camelia Dieckmann Administrative Secretary 4498 Corte Entrada

Riverside, CA 92509

Effective April 12, 1999

Work Year A

From Custodian to

to Head Custodian-

Elementary

Mr. Paul King

3845 Polk Street #49

Riverside, CA 92505

Effective March 26, 1999

Work Year A

From Bilingual Language Ms. Mary Orduno

Tutor to Clerk-Typist

3836 Fort Drive Riverside, CA 92509

Effective April 19, 1999

Work Year E1

From Secretary-High

School Assistant

Principal to Secretary- Riverside, CA 92509 Elementary Principal

Ms. Lucinda Rutten 5966 Winncliff Drive Effective April 12, 1999

Work Year C

#### Substitute Assignment

Custodian

Mr. Brian Bianchi 8190 Wheeler #F

Fontana, CA 92335

Custodian

Mr. Manuel Chavira 9920 Ben Nevis Blvd. #9

Riverside, CA 92509

**Activity Supervisor** 

Ms. Kerry Clark 5161 Troth Street Mira Loma, CA 91752

**Activity Supervisor** 

Ms. Linda Dalton

7096 Skyview Road

Riverside, CA

Clerk-Typist

Ms. Cecilia Fernandez 5796 Vista De Oro

Riverside, CA 92509

Custodian

Mr. Paul Fine Jr. 5681 Jones Avenue

Riverside, CA 92505

As needed

As needed

As needed

As needed

As needed

As needed

#### **CLASSIFIED PERSONNEL**

#### Substitute Assignment

**Activity Supervisor** 

Ms. Rita Flores

As needed

3927 Fort Drive

Riverside, CA 92509

Clerk-Typist

Ms. Magaly Madora

As needed

5425 35th Street

Riverside, CA 92509

Clerk-Typist

Ms. LaToya Wilburn

As needed

6617 Owl Court

Riverside, CA 92509

#### Short-Term/Extra Work

Glen Avon Elementary; clerical assistance in accordance with the school plan; March 22, 1999 through June 18, 1999; not to exceed 40 hours total; appropriate hourly rate of pay.

Bil. Language Tutor

Ms. Cindy Rivera

Granite Hill Elementary; peak load assistance in the office; March 15-23, 1999; not to exceed 40 hours total; appropriate hourly rate of pay.

Activity Supervisor

Ms. Dorothy Gonzalez

Instructional Aide

Ms. Pricilla Carlos

Instructional Aide

Ms. Ivonne Irving

Mission Bell Elementary; community based tutoring plan; March 15, 1999 through June 10, 1999; not to exceed 96 hours each; appropriate hourly rate of pay.

Activity Supervisor

Ms. Susan Goodwine

Bil. Language Tutor

Ms. Antonia Sanchez

<u>Rustic Lane Elementary</u>; to inventory and catalog all extended classroom literature sets and place in proper classrooms; March 29, 1999 through May 28, 1999; not to exceed 100 hours total; appropriate hourly rate of pay.

Elem. Media Ctr. Clerk

Ms. Joanne McKee

Stone Avenue Elementary; to participate in ELAC meetings with parents of bilingual students; March 5, 1999 through June 4, 1999; not to exceed four (4) hours total; appropriate hourly rate of pay.

Bil. Language Tutor

Ms. Jacqueline Romano

#### **CLASSIFIED PERSONNEL**

#### Short-Term/Extra Work

<u>West Riverside Elementary</u>; extended day and summer challenge literature based programs; March 1, 1999 through May 27, 1999; not to exceed 11 hours total; appropriate hourly rate of pay.

Clerk-Typist

Ms. Cindy Viehmann

Clerk-Typist

Ms. Rita Sanchez

Clerk-Typist

Ms. Linda Ledesma

Remove from 39-Month Reemployment List

Cafeteria Assistant III

Ms. Margaret Six

Effective February 16, 1999

4080 Pedley Road #185 Riverside, CA 92509

Custodian

Ms. Mary Teresin

Effective March 25, 1999

15087 Washington Fontana, CA 92335

Resignation

Cafeteria Assistant I

Ms. Sandra Smith

Effective March 31, 1999

Effective March 19, 1999

2260 Gail Drive Riverside, CA 92509

**Activity Supervisor** 

Ms. Annalisa Salgado

7634 Frazer Drive

Riverside, CA 92509

#### MANAGEMENT PERSONNEL

#### "Golden Handshake" Retirement

Elementary Principal

Mr. John Wheeler

6071 Baldwin

Riverside, CA 92509

Retiring prior to the end of the

1998-99 school year.

Resignation

High School Assistant

Principal

Ms. Sharon Dimery 5863 Fairlane Drive

Riverside, CA 92506

Effective July 1, 1999

#### OTHER PERSONNEL

#### **Short-Term Assignment**

Education Center; to serve as a Peak Load Clerical Assistant; March 29, 1999 through April 2, 1999; not to exceed 20 hours per week; \$8.23 per hour.

Peak Load Clerical

Ms. Diana Farraj

Education Center; to serve as a Peak Load Secretary; March 16, 1999 through June 30, 1999; not to exceed eight (8) hours per day; \$12.10 per hour.

Peak Load Secretary

Ms. Velda Smith

Education Center; to serve as an Accounts Payable Trainer; March 29, 1999 through April 2, 1999; not to exceed 15 hours per week; \$11.30 per hour.

Accounts Payable Trainer Ms. Teri Heinssen

<u>Instructional Media Center</u>; to serve as a Peak Load Assistant for the STAR program; April 12, 1999 through May 22, 1999; not to exceed three (3) hours per day each; \$8.23 per hour.

Peak Load Assistant

Ms. Debra Manka

Peak Load Assistant

Ms. Ermelind Torres-Santos

<u>Transportation Department</u>; clerical support due to recent vacancies and orientation of new employees; March 11-19, 1999; not to exceed eight (8) hours per day; \$8.23 per hour.

Clerical Support

Ms. Consuelo Garcia

Granite Hill Elementary; peak load assistance in the office; March 15-23, 1999; not to exceed 40 hours total; \$8.23 per hour.

Peak Load Assistance

Ms. Gloria Valadez

<u>Ina Arbuckle Elementary</u>; to serve as a Babysitter; April 1, 1999 through June 4, 1999; not to exceed 33 hours total; \$5.15 per hour.

Babysitter

Ms. Maria Rodarte

<u>Van Buren Elementary</u>; to serve as a Babysitter at Parent Involvement Workshops; March 1, 1999 through June 10, 1999; not to exceed 74 hours total; \$5.15 per hour.

Babysitter

Ms. Freida Posada

#### OTHER PERSONNEL

#### **Short-Term Assignment**

West Riverside Elementary; to serve as a Peak Load Assistant; March 29, 1999 through June 10, 1999; not to exceed 45 minutes per day; \$7.114 per hour.

Peak Load Assistant

Ms. Rita Flores

Nueva Vista High; to serve as a Peak Load Assistant for the STAR program; April 12, 1999 through May 14, 1999; not to exceed three (3) hours per day; \$8.23 per hour.

Peak Load Assistant

Ms. Faye Guerrero

<u>Jurupa Valley High</u>; to serve as a Peak Load Assistant for the STAR program; April 12, 1999 through May 14, 1999; not to exceed three (3) hours per day each; \$8.23 per hour.

Peak Load Assistant

Ms. Amy Davidson

Peak Load Assistant

Ms. Jennifer Sponsler

Rubidoux High; to serve as a Peak Load Assistant for the STAR program; April 12, 1999 through May 14, 1999; not to exceed three (3) hours per day each; \$8.23 per hour.

Peak Load Assistant

Ms. Deborah Draper

Peak Load Assistant

Ms. Lana Maley

Rubidoux High School; to serve as an AVID Tutor; April 12, 1999 through June 10, 1999; not to exceed 25 hours per week; \$5.50 per hour.

**AVID Tutor** 

Mr. Ernesto Hernandez

Rubidoux High School; to serve as a Lifeguard; April 26, 1999 through June 4, 1999; not to exceed 30 hours per week each; \$7.50 per hour.

Lifeguard

Mr. Richard Reed

Lifeguard

Ms. Jessica Farley

The above actions are recommended for approval:

Kent Campbell, Assistant Superintendent-Personnel Services

Insert H-1, Page 20

March 31, 1999

Mr Kent Campbell Assistant Superintendent. Personnel Services Jurupa Unified School District 3924 Riverview Drive Riverside CA 92509

Dear Mr Campbell:

This letter is to inform you that the Tentative Agreement for 1998-2001 of the Certificated Collective Bargaining Agreement has been ratified by the membership of the National Education Association - Jurupa.

The NEA-Jurupa anticipates ratification of the Tentative Agreement by the Jurupa Unified School Board at a future meeting.

Sincerely.

Francine Rice-Laabs

President

Mr Bill Bianchi, Executive Director, Citrus cc Belt UniServ

Dr Benita Roberts, JUSD Superintendent

NEA-J Executive Board

Manune Rice Labor



# Tentative Agreement 1998-2001

Presented and endorsed by the NEA-Jurupa Bargaining Team and the NEA-Jurupa Executive Board



March 24, 1999

#### **Tentative Agreement**

The Parties agree as follows regarding a successor to the 1995-98 Agreement:

- 1. Article V, Unit Member Rights, will not be changed.
- 2. Article VIII, Class Size, will not be changed.
- 3. Article VI, Safety, will not be changed.
- 4. Article XII, Transfer and Reassignment, will not be changed.

R Li'ann Mowelliand

For the Association

#### Tentative Agreement

Article VII - Hours of Duty shall remain unchanged except as specified below:

- 1. Section 1. Part G. Paragraph 2 which relates to assignment of a sixth instructional period shall be changed as follows:
  - a. Delete "the Assistar t Superintendent Personnel Services and"...
  - b. The selection of unit members for a sixth period of instruction, shall be made using the following priorities:
    - 1. Period availability;
    - 2. Possession of a current credential/authorization for the assignment;
    - 3. Currently in the department for two or more period, where the class is offered;
    - 4. Not having taught a sixth instructional period within the past three years.

In the event that multiple applicants are determined to be equally qualified for the assignment, the position shall be assigned by lot administered by Association and District representatives.

- c. An appointee of the Association and the site administrator shall meet to determine the qualifications of applicants and to administer the lottery process, if necessary.
- 2. <u>Section 1. Part P. Paragraph 2. line 27</u> which relates to staff meeting: shall be changed as specified below:
  - \*After the words "no more than", add the words "an average of"...
- 3. <u>Section 1. Part P. Paragraph 3</u> which relates to additional staff meetings shall be changed as specified below:

The Association and the District recognize that additional required staff meetings may be necessary to complete mandated state or federal reviews at schools involved in the review process.

- a. At the comprehensive and continuation high schools, no more than eighteen (18) additional meetings which do not exceed one hour each may be iteld during the review and during the fifteen (15) preceding school months.
- b. At all other schools, during the review year and the three preceding school months, no more than thirteen (13) additional staff meetings may be held for such purposes.
- 4. Section 2, Part G, line 11, page 34 which relates to restructuring shall be changed as specified below:

\*After the sentence that ends with the words "without explanation", add the following sentence: "If a timely written request is made, an explanation shell be provided by the disapproving party."

2. Dia marile 3/9/

#### Tentative Agreement--Absences and Leaves (Article XI)

The parties agree as follows regarding a successor to the 1995-98 Agreement:

- 1. Article XI, Absences and Leaves will not be changed.
- 2. In order to provide information to unit members, the attached "Basic Information About Sick Leave" and "Questions Most Commonly Asked About Sick Leave" will be included among items rinted in a separate Appendix publication.

R. Dia McWilliams

For the District

9-17-98 Date

2		VVOI	HN TEANS
3	Secti	on 1 - Assigned Work Years	All unit members are assigned work
4	years	in relation to the school calenda	r(s), see Appendix(es), as follows:
5	Α.	Basic Work Year. The Basic	Work Year is the number of work days
6	•	in the work year for co	ontinuing teachers, nurses, resource
7		specialists, and speech, la	nguage and hearing specialists. The
8		Basic Work Year shall be 1	84 work days unless a different number
9		has been agreed to by the	Parties as part of the school calendar
10		agreement.	
11	B.	Description. Work days	for positions listed below exclude
12		Saturdays, Sundays, legal	and local holidays, Winter recess and
13		Spring recess:	
14		Joo Title	Work Year
15		Teacher	Basic Work Year
16		Nurse	Basic Work Year
17		Speech, Language &	
18		Hearing Specialist	Basic Work Year
19		Resource Specialist	Basic Work Year
20		Nurse (Coordinator)	Basic Work Year Plus 5 Days
21		Librarian	Basic Work Year Plus 5 Days
22		Ps ychologist	Basic Work Year Plus 5 Days
23		Counselor	Basic Work Year Plus 10 Days
24		Program Specialist	Basic Work Year Plus 10 Days
25		Guidance Coordinator	Basic Work Year Plus 20 Days
26		Adult Education Teacher	As assigned
27	C.	Special. Work days for	positions listed below may include
28		Saturdays, Sundays, legal	and local holidays, Winter recess and

7	Spring recess by mutual agreement:
2	Job Title Work Year
3	Teacher (Community Day School) Basic Work Year Plus 25 Days
4	Teacher (Lead Work Experience) Basic Work Year Plus 41 Days
5	Teacher (Five Period Agriculture) Basic Work Year Plus 41 Days
6	Section 2 - Additional Work Days. Additional compensated days may be
7	worked by mutual consent of the unit member and the Superintendent or
8	his/her designee.
9	Section 3 - Elementary Parent Conferencing Time. The school calendar
10	will include two (2) conference days for elementary teachers with
11	students not in attendance or a substitute provided to meet and discuss
12	student progress with parents. Elementary teachers shall be excused
13	temporarily from regular duty hours on these days as provided in Article
14	VII, Hours of Duty, Section 2, A.
15	Section 4 - Middle and High School Planning Day. One (1) day shall be
16	scheduled after the end of the first semester with no students in
17	attendance for conferences, planning or visitation.
8	Section 5 - Certain New Unit Members. The work year for a teacher,
19	nurse, resource specialist, or speech, language and hearing specialist
20	who is new to the District shall be the Basic Work Year plus one (1) day.
21	Section 6 - State Incentives for Longer Work Year. The Basic Work Year
22	includes five (5) additional instructional days that are funded with
23	state incentive funds as provided in Education Code Sections 46200 -
24	46201 on September 1, 1983. The Basic Certificated Salary Schedule
25	has been increased 2.8% to compensate for these additional days.
26	Continuation of the additional instructional work days and the
27	corresponding salaries is conditioned on the District continuing to
28	qualify for and receive all such incentive funds.
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#### Section 7 - Part-Time Work

2 A. Any unit member may request a part-time assignment. Some assignments may be shared with another unit member, others may

4 not.

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- 5 B. The request for a part-time assignment must be provided to the
- 6 Personnel Office in writing and specify the assignment desired.
- 7 The request may be made at any time. However, the period
- 8 between January 1 and March 15 is preferable.
- 9 C. It is not the responsibility of the requesting unit member to find
- another unit member to share an assignment. However, if he/she
- 11 is aware of a potential candidate, he/she may inform the
- personnel office regarding that candidate.
- 13 D. The unit member shall receive written notification when the
- request is approved. Until the unit member accepts the part-time
- assignment in writing, his/her status shall be unchanged.
- 16 E A part-time unit member shall receive health and welfare
- benefits as stated in the Health and Welfare Article.
- 18 F. A part-time unit member shall be paid and shall advance on the
- salary schedule as specified in the Basic Compensation Article.
- 20 G A part-time unit member's seniority day shall not be affected by
- 21 his/her part-time status.
- 22 H. A part-time unit member shall be allowed to return to full-time
- status as provided in the Basic Compensation Article.

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The Article shall remain unchanged except as specified below. Relevant salary schedules are attached.

Section 2 - Longevity Increment - A unit member who has completed twenty (20) years of full-time regular certificated employment in the District shall receive a salary allowance each subsequent year in addition to his/her placement on the Basic Certificated Salary Schedule. The amount of the longevity increment shall be determined by years of full-time regular certificated employment in the District and a percentage of the amount in column G, Step 13 of the Basic Certificated Salary Schedule. After twenty (20) years, the annual salary allowance shall be equal to three and one-half percent (3.5%) of Column G. Step 13. This percentage shall change to four and three-quarters percent (4.75%) of G-13 for unit members who have completed twenty-four (24) years, and to six percent (6%) of G-13 for unit members who have completed twenty-eight (28) years.

#### A. Same as current language

Section 6 - Bilingual/English-Immersion Stipend - A full-time teacher assigned to a District-designated bilingual, English-immersion, or ESL class shall receive an annual stipend of \$950. A part-time teaching assignment shall be appropriately prorated. At the secondary level, this means a stipend of \$190 per assigned period per year. Effective July 1, 2000, the above referenced annual stipend shall be changed to \$500, with an additional \$500 paid if the teacher has CLAD, SB 1969 or equivalent certification. A part-time assignment shall be appropriately prorated. A full-time Language Speech and Hearing Specialist or Psychologist whose assignment, as determined by the District, requires that fifty percent (50%) or more of their standardized student assessments be conducted in Spanish shall receive an annual stipend of \$950. Effective July 1, 2000, the stipend shall be increased to \$1,000. A part-time assignment shall be appropriately prorated.

Section 7 - Increase in Basic Certificated Salary Schedule (1999-2000 School Year) - During the 1999-2000 school year, the Basic Certificated Salary Schedule shall be increased effective January 1, 2000 by a minimum of 2.61%. The actual amount of the increase shall be a percentage equivalent to the percentage increase in the ongoing unrestricted Revenue Limit funding per ADA actually received by the District.

#### Section 8 - Mandatory Staff Development Day

- A mandatory District staff development day for all unit members shall be scheduled by the District on one of the two teacher orientation days prior to the start of the first semester in the 1999-2000 and 2000-2001 school years. In the 1999-2000 school year, the staff development day will be on Thursday, September 2, 1999.
- B. Funding actually received by the District from the State for such a mandatory staff development day, less reasonable administrative costs, shall be used to augment the Basic Certificated Salary Schedule effective January 1, 2000. The formula for increasing the salary schedule shall be as follows:

H-3 R Di Dimension 3/9/

- betermine the amount of the staff development allowance assimorized by the State Legislature and received by the District.
- 2. Deduct 5% for administrative costs from the amount received by the District.
- 3. Divide the remaining dollar amount by the cost of a 1% salary schedule increase, including fixed costs.
- 4. The resultant percentage shall be added to the Basic Certificated Salary Schedule retroactive to January 1, 2000.
- C. This salary schedule increase shall continue unless the State allowance is reduced or discontinued. If so, the salary schedule increase shall be reduced or discontinued accordingly. If the salary schedule is reduced or discontinued, the limitations on Pre-Student Inservice Days that were included in the 1995-1998 Agreement (Article XIII. Section 7) shall be reinstated.
- D. The remaining state-funded Staff Development Days shall, if offered by the District, be scheduled as voluntary days outside the work year or work day and paid at a rate of two hundred fifty dollars (\$250) per complete day (7 hours 15 minutes, including lunch). Participation or non-participation in a voluntary staff development day shall not have an adverse effect on the unit member's evaluation.

 Иш	X	la	Jen-
~~~	Distr	ict	

Date

## BASIC CERTIFICATED SALARY SCHEDULE EFFECTIVE JANUARY 1, 1999

(3.95% COLA)

	В.	C.	D.	Ε.	F.	G.
1	33,628	33,628	35,337	37,522	40,029	42,212
2	34,140	34,400	36,707	39,010	41,568	43,857
3	34,140	35,655	38,077	40.498	43,107	45,502
4	34,140	36.910	39,447	41.986	44,646	47,147
5	35,503	38,165	40,817	43,474	46,185	48,792
6	36,643	39,420	42,187	44,962	47,724	50,437
7	37,783	40,675	43,557	46,450	49,263	52,082
8	38,923	41,930	44,927	47,938	50,802	53,727
9	40,063	43,185	46,297	49,426	52,341	55,372
10	41,203	44,440	47,667	50,914	53,880	57,017
11					55,419	58,662
. 12					56,958	60,307
13					58,497	62,372

Vent Cartell 3/4/99 3/9/

#### JURUPA UNIFIED SCHOOL DISTRICT

## BASIC CERTIFICATED SALARY SCHEDULE \* EFFECTIVE JANUARY 1, 2000

T T		C.	D.	<b>E</b> .	F.	G.
	B	<u> </u>	36,257	38,500	41,076	43,313
	34,506	34,506		40,027	42,655	45,001
2	35,031	35,296	37,663		44,234	46,689
3	35,031	36,584	39,069	41,554		48,377
4	35,031	37,872	40,475	43,081	45,813	
5	36,433	39,160	41,881	44,608	47,392	50,065
6	37,602	40,448	43,287	46,135	48,971	51,753
7	38,771	41,736	44,693	47,662	50,550	53,441
8	39,940	43,024	46,099	49,189	52,129	55,129
9	41,109	44,312	47,505	50,716	53,708	56,817
	1	45,600	48,911	52,243	55,287	58,505
10	42,278	45,000	,-,-		56,866	60,193
11		-			58,445	61,881
12	1				60,024	64,000
13					1	

<sup>\* 2.61 %</sup> Minimum Increase (refer to Arcticle XIV, Section 7)

# Tenative Agreement - Extra Compensation Assignments (Article XV)

The Parties agree as follows regarding a successor to the 1995-98 agreement:

Article XV, Extra Compensation Assignments, will remain the same except for the addition as specified below:

ARTICLE XV

#### EXTRA COMPENSATION ASSIGNMENTS

#### Section 7 - Assignments.

- Prior to the principal naming a department head or group leader, the department or group members will have the opportunity to come to agreement and submit a candidate to the principal using the following process:
  - 1: The principal shall announce the vacancy to the department or group and will accept nominations for the assignment.
  - 2. The department or group shall, in a timely manner, submit its candiate(s) for the vacancy.
  - 3. The method by which the department or group comes to agreement shall be determined by the department or group. Such methods may include election, consensus, or acclamation. If there is no clear agreement, a list of candidates will be submitted to the principal.
  - 4. If. after a candidate has been selected, the principal or a majority of the department or group so requests, a vacancy shall be announced for the following year.
  - 5. Each department head or group leader assignment shall be determined at least once every three (3) years. At least one-fourth (1/4) of the department head positions at each site shall be subject to these provisions annually.

K. Dia Mulilliams
For the Association

Sept. 24, 1998

For the District

9-24-98

Date



# Article XV - Extra Compensation

Section 12 Bilingual Nursing Assistance.

Any nurse(s) assigned to provide on-going assistance to non-English speaking students shall receive one (1) hour of extra compensation pay at the certificated hourly rate each week of his/her regular work year. Payment shall be made at the end of the school year.

2/1/193/9/99 Remembers 3/9/99

#### Tentative Agreement

Schedule III will remain unchanged except as specified below:

1. The following assignments shall be listed under Part B - Extra Compensation for Extra Duties - Annual Rates. The rate of pay is specified in a manner consistent with Schedule III. The effective date for these additions is July 1, 1999.

	K-6	7-8	9-12**
Student Study Team Leader + 504	3.0℃	3.0%	3.0%
Testing Coordinator*	2.0%	2.0%	2.5%
Technology Coordinator*	2.0%	2.0%	2.0%
GATE Coordinator	1.5%	1.5%	N/A
Science Fair Coordinator	1.0%	1.0%	1.0%
Math Field Day Coordinator	1.0%	1.0%	N/A
Spelling Bee Coordinator	1.0%	1.0%	N/A
Academic Olympics Coordinator	1.0%	N/A	N/A
Other assigned extra comp., (ex. Student Council, Principal's Designee, Yearbook, Disaster Preparedness, Young Authors).  Maximum of 3 per site.	1.0%	Ñ/A	N/A

<sup>\*</sup> Minimal job expectations for these positions will be developed by the Parties prior to April 1st, 1999.

int Chi	Z. E. Mollillians
For the District	For the Association
11-20-98	11-26-98
Date	Date

<sup>\*\*</sup> NVHS (including Rio Vista) positions shall be compensated at the K-6 rate.

<sup>\*\*\*</sup>Driver Training Coordinator will be dropped; Forensic Advisor will be changed from 6.0% to 3.0%.

#### SCHEDULE III

#### (EFFECTIVE JULY 1, 1999)

# (A) EXTRA COMPENSATION FOR EXTRA DUTIES - SEASONAL FLATES FOR COMPREHENSIVE HIGH SCHOOL ATHLETICS

		Percent of B-I
Head Footbal Coach	(fall + spring) (summer)	11.50% 3.50
Head Basketball Coach	(winter) (summer)	8.00 3.50
Head Basebal Coach	(spring) (summer)	8.00 3.50
Head Softbal Coach	(spring) (summer)	8.00 3.50
Golf Coach	(summer)	6.00 8.00
Other Head Scaches Other Assigned Coaches	(summer)	3.50
Assistant Football Coach	(fall + spring) (summer)	8.50 3.50
Other Assistant Coaches	,	6.00

# (B) EXTRA COMPENSATION FOR EXTRA DUTIES - ANNUAL FATES

# Comprehensive High School

Academic Decathlon Advisor	3.00%
ASB Advisor	11.50
Choral Music Coordinator	8.00
College Bcw' Advisor	3.00
Celor Guard Advisor	8.00
Drama Advisor	6.00
Drill Team Advisor	8.00
Forensic Advisor	3.00
GATE Coordinator	3.00
Head Class Sponsor (freshman)	3.50
Head Class Sponsor (junior)	8.00
Head Class Sponsor (senior)	4.00
Head Class Sponsor (sophomore)	3.50
Instrumental Music Coordinator	8.50
Instrumental Music Coordinator (summer)	3.00
Journalism Advisor	8.00
Mock Trial Advisor	3.00
Model Congress Advisor	1.50
Model U.N. Advisor	1.50
Pep Squad Advisor	8.00
Yearbook Advisor	9.00
Student Study Team Leader + 504	3.00
Testing Coordinator	2.50
Technology Coordinator	2.00
Science Fair Coordinator	1.00





#### Continuation High School

Journalism Advisor	4.00
Yearbook Advisor	5.00
Student Study Team Leader + 504	3.00
Testing Coordinator	2.00
Technology Coordinator	2.00
GATE Coordinator	1.50
Science Fair Coordinator	1.00

#### Middle School

#### Elementary School

District Choral Music Coordinator	5.00
District Instrumental Music Coordinator	5.00
District Recreational Program Coordinator	5.00
Student Study Team Leader + 504	3.00
Testing Coordinator	2.00
Technology Coordinator	2.00
GATE Coordinator	1.50
Science Fair Coordinator	1.00
Math Field Day Coordinator	1.00
Spelling Bee Coordinator	1.00
Academic Olympics Coordinator	1.00
Other assigned extra compensation	1.00
(Student Council, Principal's Designee.	

(Student Council, Principal's Designee, Yearbook, Disaster Preparedness. Young

Authors - Maximum of 3 per site)

### (C) EXTRA COMPENSATION FOR EXTRA DUTIES - DEPARTMENT HEAD OR GROUP LEADER - ANNUAL RATES

# Comprehensive High School Formula

1.	Annual base per department head plus	5.00 °s
2.	Per period (based on first semester schedule)	.07

#### Middle School Formula 2.00 Annua' base per department head 1. plus Per teacher (including department head) .10 2. Elementary School Group Leader Formula 3.00 Annual base if one position/site 1. Annual base if more than one position/site 2.50 plus .05 Per teacher (including group leader) 2.

3.

Per grade



.30



#### SCHEDULE IV

(Effective July 1, 1999)

#### (A) EXTRA COMPENSATION FOR EXTRA DUTIES - HOURLY RATE

Percent of B-1

.084%

Adult Education Teacher, Curriculum Development Assignment, Driver Training Teacher, Extra Period Daily Teaching Assignment, Home Teacher, Saturday School Assignment, Other Hourly Assignments

## (B) EXTRA COMPENSATION FOR EXTRA DUTIES - SUMMER SCHOOL/EXTENDED YEAR RATE

Daily rate per 4.6 hour workday (effective first workday of session)

.500

Municipal 48 11/20/98

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1	ARTICLE XVII
2	HEALTH AND WELFARE BENEFITS
3	Section 1 - Availability. All full-time, and certain part-time members
4	must select from the following options subject to insurance carrier
5	requirements by notifying the District Business Office in writing on the
6	appropriate forms. Unit members who do not properly notify the
7	District n a timely manner shall automatically be enrolled in the
8	previous work year option chosen.
9	A. Options. Unit members whose first day of service as a unit
10	member in the District is on or before June 30, 1997 shall choose
11	one of the following three (3) options:
12	1. Dental Insurance only for the unit member and supplement

- 13 cash back.
- Dental, Health and Vision insurance for the unit member only 2. 14 and supplemental cash back. 15
  - Dental, Health and Vision insurance for the unit member and 3. all of his/her eligible dependents. Unit members whose first day of service in the District is after June 30, 1997 must select Option 3 unless another alternative is stated elsewhere in this Article.
- Supplemental Cash Back. Unit members choosing Option 1 or 21 B. Option 2 shall receive the following cash back: 22
  - Full-time unit members choosing Option 1 shall receive 1. eighty-seven and one-half percent (87.5%) seventy-five percent (75%) of the cost of the full-time allowance. If the unit member chooses to add one or more dependents to his/her dental coverage, he/she shall receive seventy-five percent (75%) sixty-two and one-half percent (62.5%) of the

full-time allowance (Option 1A). 1 2 2. Full-time unit members choosing Option 2 shall receive fifty percent (50%) thirty-seven and one-half percent (37.5%) of 3 4 the full-time allowance. 5 3. Full-time unit members choosing Option 3 shall receive no 6 supplemental cash back. Unit Member Allowance (UMA). The full-time Unit Member 7 C. Allowance (UMA) for the term of this Agreement shall be four 8 9 thousand-four hundred dollars (\$4,400.00). Limited Surcharges. Certain unit members may be subject to a 10 D. 11 surcharge as follows: Unit members choosing Option 3 and who wish to add two (2) 12 1. 13 or more dependents for coverage may be required to 14 contribute an amount equal to twelve and one-half percent 15 <del>(12.5%)</del> twenty-five percent (25%) of the UMA annually. 16 After the 1998-99 work year there shall be no surcharge 17 amount, except as necessary to offset the District's 18 unprojected additional Plan cost. 19 The exact amount of the surcharge shall be determined after 2. 20 all supplemental cash back and District group insurance 21 costs have been determined. 22 3. The surcharges, if any, shall be deducted through payroll 23 deductions in equal deductions during that work year. 24 Ε After the 1997-98 open enrollment option Changing Options. choices are made, no unit member may reduce his/her Option 25 26 choice, i.e., from Option 3 to Option 2 or 1; from Option 2 to Option 27 1, or from Option 1BA to Option 1A. Unit members may switch

from Option 1 or Option 2 to Option 3 only if the unit member's

130

28

- 1 circumstance has changed as defined by the insurance carrier(s).
- 2 F. <u>Insurance Plans</u>. The following insurance plans shall be provided
- 3 as part of the group option coverage:
- 4 1. Met Life Dental or Reach the Tooth Gold
- 5 2. Kaiser or R.E.A.C.H. II Trilogy Health
- 6 3. V.S.P. Vision
- 7 Voluntary Plans (subject to availability):
- 8 1. American Fidelity Income Protection
- 9 2. American Fidelity Cancer
- 10 3. Provident Life Term Life
- 4. V.S.P. Supplemental Vision (enrollment closed)
- 12 Section 2 Deductions and Payment.
- 13 A. Any necessary deductions authorized by unit members shall be deducted from the September through June payrolls as appropriate.
- 15 B. Unit members may participate in a payroll deduction vehicle
- insurance plan with the California Casualty Insurance Company.
- Participation shall be voluntary and all costs shall be paid by the
- unit member through payroll warrant deductions. This deduction
- is subject to agreement by the carrier to pay any reasonable
- expenses relating to the cost of processing.
- 21 <u>Section 3 Insurance Periods.</u> District insurance policies shall be in
- 22 effect from October 1 through the following September 30th annually.
- 23 Open enrollment periods shall be available between September 1 and
- 24 September 15 annually. During open enrollment, unit members may
- 25 change health insurance companies and/or any voluntary plan selections.
- 26 Section 4 Special Conditions. Subject to the provisions and
- 27 requirements of the insurance carriers, the following special coverages
- are available to unit members:

- A. All coverages of the prior year are automatically continued for each qualified unit member. Adjustment of any necessary payroll deductions shall be made automatically to reflect rate changes and/or a change in the amount of District contribution.
- 5 B. Unit members who are absent because of illness and who have exhausted their accumulated paid leave shall continue to receive full insurance coverage to be paid by the District for that period of illness not to exceed twelve (12) months following exhaustion of said leave.
- 10 C. Unit members on District-approved leaves of absence without pay
  11 may at their request continue to receive insurance coverage for
  12 the period of the leave at their own expense. The responsibility
  13 for maintaining continuing coverage rests with the unit member.
- 14 D. The benefits provided in this Article shall remain in effect during the term of this Agreement. Should a unit member's employment terminate during the school year, he/she shall be entitled to continue all insurance coverage until the end of the school year.

  Such unit member shall pay advance premiums for the continued coverage on a month-to-month basis.
- 20 E Should a unit member's employment terminate on or following the last day of the school year and before the commencement of the ensuing school year, such unit member shall be entitled to continue all insurance coverage until October 1 of the ensuing school year.
- 25 F. The spouse and/or dependent children of a deceased unit member who are participants in a District health or dental program at the time of death of a unit member shall be allowed to continue in those programs for the remainder of the insurance period as

- defined in Section 3 above plus one (1) additional year, where permitted by the carrier, by paying advance premiums for the continued coverage on a month-to-month basis.
- A description of health and welfare benefits will be offered to each unit member at the time of initial employment. The same information will be made available to all unit members in subsequent years on request.
- 8 H. Specific carriers and coverages of all insurance plans shall be agreed to by the Association.
- 10 Section 5 Part-Time Unit Member Benefits.
- All adult education teachers who teach a total of twenty (20) 11 Α. hours or more per week shall receive benefits equivalent to those 12 of other full-time unit members. Adult education teachers who 13 teach less than twenty (20) hours per week receive no allowance, 14 but may choose coverage of Option 3 by authorizing the payroll 15 deduction amount equal to the full-time UMA. An additional 16 surcharge shall be assessed if assessed of other unit members 17 with comparable numbers of dependents. 18
- 19 B. Other unit members who work less than a regular work day, or 1 less than a basic work year, shall receive an allowance in the ratio which their service bears to full-time.
- 22 C. A part-time unit member with an assignment of 50% or more and whose first day of service as a unit member in the District is on or before June 30, 1997, shall have 12.5% of the full-time UMA deducted from his/her ratioed allowance if he/she chooses Option 1. If the unit member chooses family dental coverage in Option 1, the amount deducted shall be 25% of the full-time UMA. If the unit member chooses Option 2, the amount deducted from the

ratioed allowance shall be 50% of the full-time UMA. The remainder, if any, shall be the unit member's supplemental cash back. If the unit member chooses Option 3 he/she will be required to contribute an amount that, when added to the ratioed allowance will total the full-time UMA. There may also be a surcharge assessed if assessed to other full-time unit member with comparable number of dependents.

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Part-time unit members whose first day of service as a unit member is after June 30, 1997, or whose assignment is less than 50%, shall not be required to choose any option. If a unit member whose first day of service is after June 30, 1997 chooses Option 3 (the only choice available to him/her) or if a unit member whose first day of service is on or before June 30, 1997 chooses Option 1, Option 2, or Option 3, the formulas of paragraph C apply. If the amount being deducted from the ratioed allowance is greater than the allowance, the unit member shall pay the difference. Parttime unit members whose first day of service is after June 30, 1997 shall receive no cash back. All other unit members whose assignment is less than 50% may be eligible to receive cash back only after selecting an option and applying the formulas of paragraph C.

Section 6 - District Responsibility. The District's full and complete obligations under this Article are limited to payment of premiums through payroll deduction as indicated above. It is expressly understood that all terms and conditions of the various programs available pursuant to this Article are determined by the insurance carriers' respective plans and are the carriers' responsibility. Therefore, all disputes with respect to the carriers' administration of such programs are not the

- 1 responsibility of the District, and are not subject to the grievance
- 2 procedure in this Agreement.
- 3 Section 7 I.R.C. 125 Benefits. additional Section 125 "Flexible
- 4 Benefits" offered pursuant to the Internal Revenue Code are Dependent
- 5 Care Assistance (I.R.C.-129 Guideline) and Unreimbursed Medical
- 6 Expenses (I.R.C.-105 Guideline). Implementation of these flexible
- 7 spending accounts shall not result in any additional cost to the District.
- 8 There shall be no District fees assessed to the unit members for
- 9 supplemental cash back, group insurances, voluntary insurance
- 10 selections or I.R.C. 125 utilization. There may be charges assessed by
- 11 the I.R.C. 125 administrator.
- 12 <u>Section 8 Coverage Monitoring Committee.</u>
- 13 A. During the duration of this Agreement, either Party may initiate a
- review of the types of insurance coverage or carriers. Changes
- may occur upon mutual agreement of the Parties.
- 16 B. A committee comprised of Association selected representatives
- and the Assistant Superintendent, Business Services and/or
- his/her assistant(s) shall meet at the request of either Party to
- monitor plan benefits, charges, changes, and services provided by
- the companies as well as other related items of concern regarding
- group insurance.
- 22 Section 9 Duration of Option Plan. The Parties shall monitor the
- 23 negotiated plan to determine if the mutual goals of providing family
- 24 dental, health, and vision insurance with no out-of-pocket cost to a
- 25 full-time unit member and provide the existing cash back option to
- 26 current unit members not choosing family dental, health or vision
- 27 insurance can be attained without increased costs to the District.
- 28 It is the intent of the Parties that the total cost to the District of this

- 1 Health and Welfare Plan shall not exceed the product of the UMA times
- 2 the number of full time equivalent (FTE) unit members. For 1999/2000,
- 3 the District shall provide an amount equivalent to an additional \$200
- 4 per FTE unit member to offset increased insurance rates, which shall be
- 5 used exclusively to assist in offsetting District expenditures which
- 6 exceed the total plan cost as defined above.
- 7 The Parties agree to not change the Plan concept until such time as the
- 8 goal is reached and the District cost analysis shows that during the
- 9 duration, the District additional cost, if any, is offset by District
- 10 saving, if any. During this time, the District agrees to keep specific
- 11 financial records of the Plan's cost and savings to present to the
- 12 Association on request.
- 13 There is mutual agreement that as part of any Health and Welfare
- 14 Reopeners or successor Agreement negotiations, the Unit Member
- 15 Allowance may change. Such change(s) will not be shown as an
- 16 additional cost of the Plan.
- 17 At such time when additional District Plan cost is offset by District
- 18 Plan savings, the Parties shall meet and negotiate to keep, modify or
- 19 cease the Plan. Such negotiations may include, but not be required by
- 20 either Party to use the continued savings, if any, generated by the Plan
- 21 toward increasing group insurance benefits or to improve other working
- 22 conditions.
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Jur Canden, 3/9/99

#### ARTICLE XVIII

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# 2 SUPPLEMENTAL RETIREMENT BENEFITS

- Section 1 Health and Dental Benefit. District health and dental benefits for a retiree and dependent(s) shall be carried at the same rate and same District contribution as though a full-time unit member until the retiree reaches age 65 or until such time as Federal or State medical insurance covers the retiree, whichever comes first.
- A. This benefit applies only to unit members who elect to retire under the STRS program prior to age sixty-five (65). The unit member must have completed at least ten (10) years of regular service in the District immediately preceding retirement and must have reached the minimum age for retirement under state law before he/she is eligible for this benefit.
- 14 B. Unpaid Special Leave of Absence granted to a unit member will not cause the unit member to lose eligibility for this benefit, provided the ten (10) years of full-time service requirement is met prior to retirement. For the purpose of this benefit, any year the unit member works under the Fieduced Workload Program shall be credited as a year of regular service.
- 20 C. A unit member on Unpaid Disability Leave is eligible for this benefit in the same manner as a unit member who has retired.
- District except by mutual consent of both the retiree and District.
- Section 2 Health Insurance Benefits After Age 65. The District shall provide retired unit members sixty-five (65) years of age and older with an opportunity to buy health insurance paid in total by the retiree,
- 27 to the extent that such coverage is available through the District's
- 28 group plan insurance carriers for active employees. This opportunity, if

- 1 available, shall be given only to unit members who retired under the
- 2 STRS program, and who have completed at least ten (10) years of
- 3 service in the District. The District and the Association shall not be
- 4 financially responsible in any way for any premiums, payments or any
- 5 costs connected with the coverage beyond age sixty-five (65).
- 6 A. Retired unit members who are qualified for Medicare coverage may
- 7 choose one of the following options, if such a plan is offered by
- 8 the District's group plan insurance carrier.
- 9 1. Health Maintenance Organization (HMO) Medicare Risk Option.
- 10 2. Medicare Supplement Option.
- 11 Section 3 Assistance.
- 12 The District agrees to provide reasonable access, if requested, to
- 13 representatives, if available, from various agencies such as insurance
- 14 companies, insurance agencies or Medicare. Unit member retirees who
- 15 wish the District to arrange access to a representative shall notify the
- 16 District Business Office in writing. Reasonable access may include
- 17 giving the retiree the name, address and phone number of a
- 18 representative, or with sufficient number of requests, a meeting may be
- 19 established for this option.
- 20 Section 4 Early Retirement Supplemental Income Incentive. (This
- 21 benefits is provided to eligible unit members as an alternative to the
- 22 current Advanced Service Credit For Early Retirement Program, also
- 23 known as the "Golden Handshake" [see Appendix]. An eligible unit
- 24 member may select this benefit instead of the Golden Handshake, but
- 25 may not receive both). An eligible unit member retiring prior to his/her
- 26 sixtieth (60th) birthday shall receive an early retirement incentive
- 27 bonus as provided below.
- 28 A. Eligibility. To be eligible for the early retirement income.

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incentive, a unit member must refire prior to his/her sixtieth (60th) birthday and shall be active service during the year prior to receiving the benefit. Written notice of the unit member's intention to exercise this retirement option must be filed with the Personnel Office by April 10 stating the unit member's plan to retire at the end of the current academic year.

7 B. <u>Limitation</u>. Following retirement, the unit member may not return to certificated employment with the District, except to work as a substitute.

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- Each school year, beginning after the school year in <u>Benefit.</u> C. 10 which he/she retires, and continuing through the school year in 11 which he/she reaches age sixty-five (65), a unit member who 12 retires with at least twenty (20) years of prior full-time 13 certificated service in the District shall receive an annual amount 14 equal to the longevity increment amount he/she would be 15 If the unit member is not receiving had he/she not retired. 16 eligible for a longevity increment at the time of retirement. (i.e., 17 has fewer than twenty [20] years), the annual amount shall be 18 equal to 2.25% of step 13, column "G" of the Basic Certificated 19 Salary Schedule. 20
  - Payment. The District shall have the option of making annual or monthly payments to the retiree. Once the District notifies the retiree of its intention, there shall be no changes except by mutual agreement. The first year's payment shall be made within sixty (60) days of retirement, unless there is mutual agreement to start payment at another later time. Payments shall continue each year on the anniversary of the first year's payment. The District's choice of the annual day of payment shall not affect the

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1		amount or number of payments to be made.
2	E	Age Sixty. If a unit member's sixtieth (60th) birthday is during
3		the academic year and he/she chooses to retire at the end of that
4		academic year, and if all other eligibility requirements have been
5		met, he/she will be considered eligible for this benefit.
6	F.	Termination of Benefit. If the retiree should die prior to all
7		payments being made, no further payments shall be made to the
8		retiree or his/her estate.
9	G	STRS Consideration. The payments made as a result of this
10		benefit are not meant to offset in any way STRS beriefits or any
11		benefits provided in other parts of this Agreement.
12	H.	Automatic Expiration. This benefits shall automatically expire
13		after the fifth full school year of its implementation. Retirees
14		who are receiving the benefit shall continue to receive payment
15		but no new retirees shall automatically be added. The decision
16		regarding reinstatement of the Early Retirement Supplementa
17		Income Incentive shall be subject to negotiations between the
18		Parties.
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23		Parties.
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#### **ARTICLE XVIII**

#### SUPPLEMENTAL RETIREMENT BENEFITS

#### Section 1 - Health and Dental Benefit.

E. If the age at which a retired unit member may quality for Federal or State medical insurance increases from 65 to a higher age, district health and dental benefits for the retiree and dependent(s) shall be extended until the retiree reaches the higher age. This provision shall apply only to unit members who meet all other eligibility requirements specified in this Article and retire under the STRS program after June 1, 1999.

May 399999

#### ARTICLE XXIX

#### **DURATION**

Section 1. Duration. This Agreement shall be effective from the date it is ratified by the Board of Education to June 30, 2001 unless another effective date is specified elsewhere in the Agreement. Other effective dates include: 1) Article XIV-Section 2-Longevity Increment and Section 6-Bilingual/English-Immersion Stipend shall both be effective retroactive to July 1, 1998, (2) All extra compensation increases and new positions (Schedule III) plus summer school (Schedule IV) will be effective July 1, 1999, (3) The basic hourly rate (Schedule IV) will be effective for work performed after April 1, 1999, and (4) The longer work year for Teacher (Community Day School) shall be effective July 1, 1999.

Section 2 - Reopeners.

- A. Negotiations on Article XIV-Basic Compensation and Article XVII-Health and Welfare Benefits shall be reopened for the 2000-2001 school year. Also, either Party may request to reopen Article XXIX-Duration.
- B. During the 1999-2000 school year either Party may select one (1) additional topic to reopen. During the 2000-2001 school year either Party may select two (2) additional topics to reopen.
- C. Additionally, the Parties agree to negotiate the impact of new legislation including legislation by ballot initiative, and/or judicial decision insofar as the impact is within the scope of bargaining.

SCHOOL CALENDAR 1999-2000				
JULY AUGUST		SEPTEMBER	OCTOBER	
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10 Admission Day (obs Арг 155 150 TOTAL 29 Memorial Day LEGEND ELEMENTARY SCHOOLS NOT IN SESSION MIDDLE & HIGH SCHOOLS NOT IN SESSION LEGAL HOLIDAY BEGINNING AND ENDING OF SCHOOL K-5 LOCAL HOLIDAY T SCHOOL RECESS

BEGINNING AND ENDING OF SCHOOL 7-12

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Sept	2-3	Teacher Orientation
Nov	3	Minimum Instr. Day K-6
Nov	4.5	ELEMENTARY Conference (No Pupus
Nov	5	End of 1st Quarter
Dec 20-3	3.1	Winter Recess
Jan	2-	MIDDLE & SR. High Conference (No Fur Minimum Instr. Day Fo
Jan	1:	End of 1st Semetres
Apr	7	End of 3rd Quarter
Apr	7	Minimum Instr. Du, $(h, \gamma)$
Apr	11-14	Spring Recess
June	15	End of 2nd Semester 7-12

End of 2nd Semester H-6 Minimum Instr. Day H-6 Planning Day 7-12 inc pupil. 16 June

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	SCHOOL CALEN	DAR 2000-2001	
JULY	AUGUST	SEPTEMBER	OCTOBER
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# Jurupa Unified School District

3924 Riverview Drive Riverside, CA 92509

### Basic Information Regarding Sick Leave

- 1. Full-time members are entitled to one (1) day of sick leave for illness or injury for every nineteen (19) days, or major portion thereof, of assigned service with a minimum allocation of ten (10) days per full work-year.
- 2. Unit members who work less than a fu'l day, or less than a five (5) day week, or less than a full work-year are entitled to sick leave in the ratio which their service bears to full-time service.
- 3. Sick Leave is cumulative from year-to-year without limit.
- Unit members who are employed for Summer School/Extended Year will earn sick leave at a rate of one (1) day per nineteen days of employment. However, no more than two (2) days of sick leave per fiscal year may be earned in this way.
- Use of sick leave for unit members will be charged in half-day increments. Any unit member leaving the assignment prior to the completion of one-half of the normal work day will be charged with one (1) full day of sick leave. A unit member leaving after completion of one-half or more of the regular workday will be charged with one-half day of sick leave.
- 6. Annual sick leave is credited to the unit member's account at the beginning of each fiscal year. The amount of sick leave that you can use at any one time is the total amount credited to your account, whether or not it is already earned.

# Questions Most Commonly Asked Regarding Sick Leave

- Q. How are hours of sick leave accrued?
- A. Full Time Sick leave is advanced on July 1. Full time employees receive 10 days.



Part Time – Sick leave is advanced on July 1. Sick leave is prorated by the percentage of their assignment. For example a person assigned to work 80% (4 days a week/8 hours a day) receives 8 days of sick leave at 8 hours a day.

A person who works 80% (5 days a week/6.4 hours a day) receives 10 days of sick leave at 6.4 hours a day.

Q. How is sick leave deducted?

A. Full Time – 8 hours is deducted for a full day or 4 hours for a half-day. If the unit member leaves prior to completion of one-half of the normal work day they are charged for one full day of sick leave.

Part Time – Part time are charged in the same manner. For example – a person working 80% (5 days a week/6.4 hours a day) would be deducted 6.4 hours for a full days sick leave or 3.2 hours for one-half day.

- Q. Is sick leave added and deducted based on 10 months?
- A. Yes.
- Q. Is sick leave that is accrued in one-half day amounts (for example 3.2 hours) rounded off or figured exactly? And is it deducted exactly or rounded off?
- A. Sick leave for part-time employees is accrued and deducted based on the exact figures; it is not rounded off.
- Q. Does Year Round (Van Buren) sick leave accrue when teachers are off track?
- A. No. They earn 10 days one day for each 19 days they work.
- Q. Does a unit member who contracts for services at Van Buren receive an additional day of sick leave?

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- A. Yes. Employees earn 1 day of sick leave for each 19 days they work. If they work 10 days they would receive one-half day sick leave. If they work 11-19 days they receive a full day.
- Q. If a day of sick leave is earned in summer school, what is the amount earned? Is it accrued as hours of one full day (8 hours)? How does it get deducted in the regular year?
- A. Sick leave for summer school is earned as a full day (8 hours). This sick leave is deducted at 8 hours for a full day and 4 hours for one-half day.
- Q. Do teachers who teach summer school at Nueva Vista accrue sick leave, if so, how much?
- A. Yes. Employees earn 1 day of sick leave for each 19 days they work. If they work 10 days they would receive one-half day sick leave. If they work 11-19 days they receive a full day.
- Q. Can accrued summer school sick leave be used during the regular school year?
- A. Yes. There may be occasions during summer school where an employee may be out of sich leave before the July 1 advance. If this occurs then the individual is sub-docked for that day. This would only occur if the employee was out ill during the summer school days in June and had exhausted their prior year's sick leave.
- Q. Do people (Certificated) accrue sick leave for teaching Adult Education? If so, how is this calculated?
- A. Adult Education teachers earn one hour of sick leave for every 19 hours they work.
- Q. Is it possible to have two "pots" of sick leave if a person has taught in Adult Education and then also in a regular assignment? How does this affect STRS?

A. Individuals teaching both a regular assignment and Adult Education do have two "pots" of sick leave. Adult Education teachers receive one hour of sick leave for every 19 hours they work. This sick leave is tracked separately and is used for absences related to their Adult Education job only. The sick leave for their regular assignment is advanced on July 1 (10 days) for a ful time employee. This sick leave is used for absences related to their regular assignment.

Sick leave earned for Adult Education is not reportable to STRS, only sick leave earned for the regular contract and summer school.

# MEMORANDUM OF UNDERSTANDING BETWEEN NATIONAL EDUCATION ASSOCIATION - JURUPA & JURUPA UNIFIED SCHOOL DISTRICT

The issue of required attendance at meetings not covered by Article VII, Section P, 2 shall be severed from these negotiations and negotiated separately by the Parties commencing at a mutually agreed to time following ratification of the entire Agreement.

JURUPA UNIFIED SCHOOL DISTRICT	NATIONAL EDUCATION ASSOCIATION	
For the District	For the Association	
Por the District	For the Association	
DATE: 3/9/99	DATE: 3/9/99	

# JURUPA UNIFIED SCHOOL DISTRICT Education Services

#### DISTRICT ADVISORY COUNCIL FOR THE CONSOLIDATED APPLICATION

#### **UNADOPTED MINUTES OF MEETING #2**

January 27, 1999 Peralta Elementary School Community Room

**CALL TO ORDER** 

The second meeting of the District Advisory Council for the Consolidated Application was called to order b. Ms. Diana Fox, Chairperson, at 9:10 a.m. at Peralta Elementary School in the Community Room.

**FLAG SALUTE** 

Ms. Diana Fox, Chairperson, led the committee members and staff in the flag salute to the United States of America.

**ROLL CALL** 

Ms. Michele Rivera, Project Secretary, conducted roll call. Elected District Advisory Council members present were:

Ms. Chris Allen, Troth Street Elementary
Ms. Lori Anderson, Sky Country Elementary
Ms. Branden Bryan, West Riverside Elementary
Ms. Amy Davidson, Jurupa Valley High School
Ms. Lisa DeVore, Sunnyslope Elementary

Ms. Lily Fernandez, Pacific Avenue Elementary

Ms. Diana Fox, Rubidoux High School

Ms. Gayla Gresham, Nueva Vista High School
Ms. Teresa Ingram, Rustic Lane Elementary
Ms. Sherry Mata, Granite Hill Elementary
Ms. Freida Posada, Van Buren Elementary
Ms. Sharon Roberts, Pedley Elementary

Ms. Barbara Rodriguez, Mira Loma Middle School Ms. Barbara Schultz, Camino Real Elementary Mr. Bill Stallard, Indian Hills Elementary

Mr. Ray Teagarden, Board Member

Ms. Leona Wagner, Stone Avenue Elementary Ms. Bonnie Wright, Glen Avon Elementary

#### District staff members present were:

Ms. Terri Moreno, Education Center Mr. Gregg Nelsen, Education Center

Ms. Sonia Porter, Education Center

Mr. Darrel Walker, Jurupa Middle School Mr. John Wheeler, Rustic Lane Elementary

Ms. Marsha Willis, Education Center

#### Guests present were:

Ms. Lavon Petersen, Ina Arbuckle Elementary



District Advisory Council January 27, 1999 Page 2

#### **ACTION SESSION**

APPROVE MINUTES OF MEETING #1

Lori Anderson motioned to approve the minutes. Gayla Gresham seconded the motion. The motion carried.

#### INFORMATION SESSION

REVIEW
PROGRAMS
OFFERED LIMITED
ENGLISH
PROFICIENT (LEP)
STUDENTS

Ms. Sonia Porter, Language Services Coordinator, gave an overview of the services provided to limited-English proficient students in Jurupa.

Ms. Porter shared an overhead which provided information on the steady increase of students whose home language is other than English. In 1994 there were 2,712 students and it has risen to 4,002 in 1998.

She also shared an overhead which charted the number of students who are limited-English proficient as of March 1998. Out of a total of 4,002 students, 3,905 are Spanish speakers, 19 speak Vietnamese, 13 speak Rumanian, 11 speak Tongan and all other languages combined total 54 students.

Stadents are assessed through the district Language Assessment Center. The first step in the process is the parents fill out a Home Language Survey form. If a child speaks a language other than English in the home they are tested. All students are assessed for proficiency in English.

M<sub>3</sub>. Porter shared a sample of an assessment result form. This gives test results of a student's oral English and Spanish. Students are also given a written assessment test in English or Spanish.

After a student is tested the parents are notified of the results and are informed of district recommendations as to the appropriate placement for their child. Possible recommendations are:

- a structured English Immersion class with a specially trained teacher;
- an English language mainstream classroom; or
- an alternative program

All parents have the opportunity to complete a waiver requesting an alternative program which would be a Spanish bilingual program. We have not had any requests from parents as of this time. At any time, parents may request that their child be placed in a mainstream English program.

The district has specific guidelines which must be met by teachers who teach Structured English Immersion classes. There are currently approximately 50 teachers in the training program.

Ms. Porter shared an overview showing the redesignation rates of students from 1993 - 1998. Students are redesignated into an English mainstream classroom when they meet the district criteria.



District Advisory Council January 27, 1999 Page 3

HEAR
PRESENTATION
ON DISTRICT
STANDARDS AND
ASSESSMENT

Ms. Terri Moreno, Categorical Project Manager, gave an overview of the services being provided to assist in funding the district's efforts in the ongoing task of implementing and aligning the district's standards and assessment process. Curriculum standards and assessment are part of the visioning process as well as staff development, technology, and parent involvement.

Ms. Moreno reviewed a handout and overhead of the current status and direction of the process.

UPDATE ON COORDINATED COMPLIANCE REVIEW PROCESS Ms. Terri Moreno shared a handout and overhead of the current CCR schedule for 1998-99.

The State used a ratir g scale which consisted of the district self-study and site level rating district-wide. We received an overall rating of 2.4 on a 3 point scale which is very high based on statewide ratings. The overall State district ratings were from 1.5 to 2.0. Since we did such an outstanding job on our self studies, this contributed to a district-level only review. They will be visiting our district for two days, April 29 and 30, 1999.

UPDATE ON LOCAL IMPROVEMENT PLAN Ms. Moreno stated that the district's Local Improvement Plan which was Board approved in August, 1996 and is included in your District Advisory Council Notebook.

It was part of our Consolidated Application to write a comprehensive plan to identify goals to enable students to demonstrate academic success based upon State, district, and site objectives and legal requirements.

Ms. Moreno shared an overhead on the Local Improvement Plan update for 1998-99 and stated this will serve as an addendum to the Local Improvement Plan reflecting the addition of science and history/social studies under the first benchmark for standards and assessment. We will also be changing the report cards to better align with our standards and assessment process. Under the third benchmark of technology and installation of the Wide Area Network (WAN), a training program will be implemented.

STANDARDIZED
TESTING AND
REPORTING (STAR)
PROGRAM AND
DISTRICT
REFERENCED
TESTING
PROGRAM

Mr. Gregg Nelsen, Coordinator of Research/Evaluation, discussed the state mandated testing program and district-developed criterion-referenced tests.

Mr. Nelsen shared a grid (handout) showing the different tests and timelines the district gives to PreK-12 grade students. Most testing is conducted from April through June every year. The following is a brief summary:

- Golden State Exam given to 7 through 12 grades in January and May.
- Physical Fitness Exam given to 5, 7 and 9 grades in March through May.
- AAAS given to 4, 5, 8 and 10 grades in April.
- STAR given to 2 11 grades in May.
- CRT given to PreK 12 in May through June.
- Reduced Class Size Exam given to grade 1 in May through June.



District Advisory Council January 27, 1999 Page 4

The Golden State Exam is an optional test. Teachers encourage students to take the test to expand their self-confidence and abilities. Those students who participate receive an award.

All students in grades 2-11 will be administered the Stanford 9 Achievement Test (STAR) in a testing window from April 19 through May 13, 1999.

Mr. Nelsen also shared a handout regarding a CRT (Criterion Referenced Test) field test survey which was conducted with 4th grade teachers who administered the pilot to their students. Teachers were asked questions regarding the effectiveness of the test The survey received an average rating of 4.15 and was well received.

# PRESENTATION ON LIBRARY PLAN DEVELOPED UNDER AB 862 CALIFORNIA

Ms. Moreno handed out a copy of the Board approved Jurupa Unified School District's Library Plan dated January, 1999.

The California Public School Library Act of 1998 was signed into law and established funding and requirements for expenditures and distribution. The funds are to be distributed by district Average Daily Attendance (ADA) at \$28.00 per ADA which translates into approximately \$500,000 for our district. Allocations should arrive in March, 1999.

In November and January, 1998 a group of administrators, principals, teachers, parents, library media clerks, a library media technician and a county resource center coordinator developed the plan as a requirement to obtain funds.

Ms. Moreno shared a handout which discussed the requirements for expending the funds. Schools may purchase library resources including books, periodicals, microfilms, AV materials, computer software, CD-ROM's, and equipment necessary to provide access to school library resources within the school library.

She also summarized the handout by reviewing the district's short and long range goals and the action plan for the first year of funding. Our district's short-range goals identified in planning included providing a comprehensive infrastructure districtwide that would link all libraries in the district and common software programs and equipment at all schools.

# FUTURE AGENDA ITEMS

The following items were suggested for future meetings:

- GATE Update
- Library Plan Update
- Parent Institute Program

#### **NEXT MEETING**

The next meeting of the District Advisory Council will be:

Wednesday, March 24, 1999 Peralta Elementary Community Room

ADJOURNMENT

The meeting was adjourned at 11:25 a.m.

/mar

