

BOARD OF EDUCATION REGULAR MEETING AGENDA

MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION Sam Knight, President Ray Teagarden, Clerk Carolyn Adams Mary Burns John Chavez
SUPERINTENDENT Benita B. Roberts

MONDAY, DECEMBER 7, 1998
INDIAN HILLS ELEMENTARY MULTI-PURPOSE ROOM
7750 Linares, Riverside, CA 6:00 p.m.

OPEN PUBLIC SESSION 6:00 P.M.

Call to Order in Public Session

(President Knight)

Roll Call: President Knight, Mr. Teagarden, Mrs. Adams, Mrs. Burns, Mr. Chavez

HEARING SESSION 6:00 P.M.

PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

CLOSED SESSION 6:00 P.M.

The Board will adjourn to Closed Session in the Teachers' Lounge pursuant to Government/Education Codes listed below.

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #10, and public employee discipline/dismissal.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #99-015, #99-016, #99-017, #99-019, #99-020, #99-021.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Knight, Mr. Teagarden, Mrs. Adams, Mrs. Burns, Mr. Chavez

Flag Salute

(Michael Stephenson, Indian Hills Student)

Invocation

(Mrs. Adams)

ANNUAL ORGANIZATION MEETING

- * This year, each school district is required to hold an Annual Organization Meeting from December 4 through December 18, 1998. At the November 16 regular meeting, the Board announced that its Annual Organization Meeting will be combined with the December 7 regular meeting and as such a certification form was sent to the County Office of Education. Other code provisions regarding organization are included in the supporting documents.

- * 1. **Administer Oath and Seat Elected Board Members** (Mrs. Roberts)
Mrs. Marilyn Baumert, member of the Riverside County Board of Education, will administer the Oath of Office to newly elected Board members, Mrs. Mary Burns, Mr. Sam Knight, and Mr. Ray Teagarden. The supporting documents include the Certificate of Canvass of Election from the Registrar of Voters Office and the Oath of Office.
- * 2. **Elect Board President** (Mr. Teagarden)
State law requires election of a President. Board policy requires election of a President and Clerk. As immediate past Clerk of the Board, it is suggested that Mr. Teagarden conduct an election for President of the Board for the one-year term beginning with this meeting. The elected president should receive the gavel.
- * 3. **Elect Clerk** (The President)
The newly elected Board President will conduct an election for Clerk of the Board for the one-year term beginning with this meeting.
- 4. **Break**
Board members should rearrange their seating to reflect past practice which is the president, clerk, and other Board members in alphabetical order.
- * 5. **Select Day, Time and Place of Regular Meetings** (Mrs. Roberts)
The Board must adopt a schedule of meeting dates, time and location. A recommended meeting schedule based on policy provisions is included in the supporting documents. The schedule calls for regular meetings on the first and third Monday except in August and December. When the meeting date is a holiday it is scheduled for the next day. It is recommended the Board adopt the calendar of regular meetings shown in the supporting documents as Regulation 9310.
- 6. **Select Representative for Annual County Committee on School District Organization Election** (Mrs. Roberts)
By law, the Board is required to select a representative to vote in the Annual County Committee on School District Organization Election. The annual election is usually held in conjunction with a meeting of the Riverside County School Boards Association in the fall of each year. This is the only regular responsibility of the Board representative. Mr. Chavez has served as the representative for the past year. It is recommended that the Board select a representative to the County Committee on School District Organization.
- * 7. **Certify Signatures/Approve Authorized Agents List for Business Functions** (Mr. Edmunds)
The County requires a list of Board members and school district employees authorized to transact various business functions for the school district. The election of Board officers changes the Certification of Signatures form. It is recommended that the Certification of Signatures in the supporting documents be approved.
- * 8. **Appoint Liaison Representatives to District Advisory Committees** (Mrs. Roberts)
Board Policy 1221.3 provides for the Board to designate one of its members as a Liaison Representative to each district-wide advisory committee. Such committees may be required by the regulations or guidelines for categorical projects. The Board should designate a member as Liaison Representative to each of the three Advisory committees: Consolidated Application, English Learner, and Vocational Education. The chart in the supporting documents includes the current representative in parenthesis and spaces to fill in new appointees.

COMMUNICATIONS SESSION

1. Report of Student Representatives

- a. High School Student Reports (Mrs. Roberts)
The Board welcomes Candice Laurman, Jurupa Valley High School Student Representative, and Anica McKesey, Rubidoux High School Student Representative. Student representatives may wish to address the Board regarding student achievements, interests, or other matters.
- b. Welcome to Indian Hills Elementary (Mrs. Roberts)
Indian Hills Elementary Principal, Ms. Susan Johnson, will welcome the Board. Mr. Daniel Olguin and Ms. Alison Young, fifth grade teachers, will lead several students from their classes in a holiday patriotic program, "Sing a Song of Holidays."

2. Recognition

- * a. Recognize Ina Arbuckle's Participation in the Inland Empire Economic Investment Regional Workforce Preparation and Economic Development Act Collaborative (Dr. Mason)
The district was recently notified that Ina Arbuckle Elementary School has been invited to participate in the Inland Empire Economic Investment Regional Workforce Preparation and Economic Development Act Collaborative. Riverside County received one of the six grants awarded statewide, and they have included one school from four districts throughout the County. Funds will be used to assist in several areas such as skill standards, staff development, and parent education. Schools will be involved with activities such as (a) professional development; (b) forums for parents/community on topics such as career and local labor market need, local skill standards, required educational preparation, and School-to-Career and Technical Preparation Programs. The goal is to empower staff, parents, and the community with programs and service strategies to foster community partnerships and support student learning. The implementation of this plan will be under the auspices of the Improving America's Schools Act. A copy of the notification letter from the County Office of Education is included in the supporting documents. Information only.
- b. Recognize Parent Institute for Quality Education (Mr. Mendez)
During the months of September through November 1998 three schools in the district offered a nine-week training program for parents through the Parent Institute for Quality Education. The Parent Institute for Quality Education is a non-profit organization dedicated to help bring schools and parents together as partners in the education of their children. They believe that parents respond well to the chance to participate in the education of their children, thus resulting in an improved educational environment for students, and a greater opportunity for their future academic success.

The schools that offered the program this fall were Ina Arbuckle, Pacific Avenue and Troth Street. The program consisted of nine sessions addressing the following topics: "Home School Collaboration; The Home, Motivation and Self-esteem; Communication and Discipline; Drugs, Home, School and Community; How the School System Functions; and College and Career Election." Morning and evening classes were held once a week, culminating with a graduation ceremony during the last session.

Testimonials and evaluations by participants indicated a high degree of success. In order to qualify for a certificate, participants were allowed to miss no more than one session. There were a total of 290 "graduates"; 109 at Ina Arbuckle, 66 at Pacific Avenue, and 115 at Troth Street. The cost was \$90 per participant. The Parent Institute funds one half of the amount (\$45) and the schools used federal Title I funds to cover the balance of the cost. Information only.

2. Recognition (Continued)

c. Accept Donations

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Indian Hills Elementary School PTA wishes to donate \$2,382.13, with the request it be used by teachers to purchase classroom supplies and student rewards.

The Pacific Avenue Elementary School PTA wishes to donate \$795.66, with the request it be used to pay for the Pioneer Living Experience Assembly (\$400.00) and the Reading is Fundamental Program (\$395.66).

The local California Federal Bank wishes to donate \$500.00, as part of its Adopt-A-School Program, with the request it be used for field trips by all students at Rustic Lane Elementary School.

Mrs. Carrie Varcados, a resident, wishes to donate \$30.00, with the request it be used at Stone Avenue Elementary School for Mrs. Malone's class field trips or instructional materials.

The Mountain Lion City Council of Mira Loma Middle School wishes to donate \$2,000, with the request it be used to purchase supplies for the school's Science Department.

Union Pacific Railroad wishes to donate an E-Z Go Electric Golf Cart, with the request it be used for the Track and Field and Cross-Country Programs at Jurupa Valley High School. Value is undetermined.

The Delta Alliance Corps Parent Boosters wish to donate two 40-foot storage containers purchased in the last few years and used by the Band. They now wish to formally donate the containers, valued at \$4,800.00, with the request they be used at Rubidoux High School for the Rubidoux High School Delta Alliance Corps' storage of equipment and instruments.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

3. Administrative Reports and Written Communications

* a. Consider CSBA 1999 Delegate Assembly Nominations

(Mrs. Roberts)

An information packet on the 1999 California School Boards Association State Delegate Assembly Nominations is included in the Agenda. In accordance with CSBA bylaws, Board nominations for the CSBA Delegate Assembly must be postmarked by the post office on or before January 1, 1999. A biographical sketch must be completed and returned to CSBA either with the nomination by January 1, or separately by January 13 at the latest, in order to be printed and distributed with the ballots.

The Jurupa District is in Subregion 18A, Riverside, and the terms are expiring for five delegates (Donald T. Aikens, Palm Springs USD; John J. Chavez, Jurupa USD; Robert Nava, Riverside USD; Diane Shott, Nuview Union SD, and Barbara Tooker, Temecula Valley USD) and there is one vacant seat. The Board may nominate as many individuals as it chooses, but must have the nominee's permission to place his or her name into nomination.

b. Other Communications and Administrative Reports

(Mrs. Roberts)

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

HEARING SESSION

Hear Public Comments on Proposed Amended Conflict of Interest Code of the Jurupa Unified School District (Dr. Needham)

A Conflict of Interest Code designates those employees, members, officers, and consultants who make or participate in the making of decisions which may affect financial interests, who must disclose those interests in financial disclosure statements, and who must disqualify themselves from making or participating in the making of governmental decisions affecting those interests. Because of major changes in the law in the last two years, the district's Conflict of Interest Code has been substantially amended to include a number of positions not formerly covered by the Code. Prior to this meeting, copies of the Conflict of Interest Code have been made available at the district's Education Center, and interested persons were invited to submit comments to Dr. Ron Needham, Director of Administrative Services.

Before considering the adoption of the amended Conflict of Interest Code, the Board is required to hold a public hearing to allow any interested person to comment. The Board President should formally open and close the public hearing on this matter. Board action to adopt the Amended Conflict of Interest Code is scheduled as Agenda Item B.

ACTION SESSION

A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-11 as printed.

- * 1. Approve Minutes of November 16, 1998 Regular Meeting
- * 2. Purchase Orders (Mrs. Lauzon)
- * 3. Disbursement Orders (Mrs. Lauzon)
- * 4. Agreements (Mr. Edmunds)

A. Approve Routine Action Items by Consent (Continued)

5. Approve Change Order #2 for Econo Fence for the 1998 Class Size Reduction Site Improvements (Mr. Edmunds)

On April 7, 1998, the Board awarded contracts to various contractors for the 1998 Class Size Reduction Sitework. After work had begun, Administration determined that additional work was required to make various areas more serviceable to the needs of the District. The additional work for Econo Fence included the modification of hand-rails at all sites for a total cost of \$1,981.88.

Administration recommends the approval of Change Order #2 to the 1998 Class Size Reduction Sitework for Econo Fence for Category 4 work in the amount of \$1,981.88.

- * 6. Adopt Resolution No. 99/12 and the Findings Contained in the Government Code 66006 and 66001 Annual and Five Year Reports for Fiscal Year 1997-98 (Mr. Edmunds)

For several years, school districts have had an annual reporting requirement with regard to the collection and expenditure of statutory school fees. SB 1693, Monteith, signed into law in 1996, clarified that reporting requirement and added a requirement for a report every five years from the date school districts began to collect statutory school fees. These reports must be made public within 180 days of the end of the fiscal year. Administration has prepared the required report with the assistance of the consulting firm of David Taussig & Associates. Copies of the report have been provided to Board members under separate cover.

The supporting documents contain a resolution for Board adoption which sets forth the findings required by SB 1693, and the Government Code 66006 and 66001 Annual and Five Year Report for Fiscal Year 1997-98 sets forth the information required to be made public.

Administration recommends the Board adopt Resolution No. 99/12 and thereby adopt the findings contained in the Government Code 66006 and 66001 Annual and Five Year Reports for Fiscal Year 1997-98 in order to make the requisite findings regarding statutory school fee expenditures pursuant to Government Code Sections 66006 and 66001.

- * 7. Resolution No. 99/13, Resolution for Expenditure of Excess Funds (Mrs. Lauzon)

Throughout the school year, the Business Office monitors and adjusts the District's various budgets with respect to both revenue and expenditures. Changes in revenue result from grant applications, increased funding, adjustments to ADA, apportionment reductions, etc.

The method by which the revenue side of the budget is adjusted is to adopt a Resolution for Expenditure for Excess Funds. In this action the Board approves adding revenue to the budget for various purposes. Since the budget was revised on October 5, 1998, the District has received revenue adjustments in the amount of \$2,525,268, as identified below. Of this total, \$488,712 is unrestricted and will increase the unrestricted reserve. The balance remaining, \$2,036,556, is restricted in its use and offsetting expenditures are budgeted in these funds.

- * 7. Resolution No. 99/13, Resolution for Expenditure of Excess Funds (Mrs. Lauzon)
(Continued)

UNRESTRICTED

General Fund - Fund 100

Revenue Limit (Increased ADA)	388,712
Mandated Cost Reimbursement	<u>100,000</u>
Total	488,712
TOTAL UNRESTRICTED	488,712

RESTRICTED

Special Project – Fund 101

Title I	709,851
Title VI	21,003
Eisenhower Math/Science	1,337
Drug Free Schools	8,415
Vocational Education	12,422
Head Start	19,188
Job Training Partnership Act	138,832
Emergency Immigration Education	108,470
Medi-Cal Reimbursement	82,755
School to Career	79,444
Goals 2000	81,102
School Improvement	26,126
Economic Impact Aid	26,787
Demonstration Math	53,044
Demonstration English	312
Professional Development	4,306
Tenth Grade Counseling	856
Mentor Teacher	(90,830)
Education Technology	47,018
CAPP – Literature Circle	10,000
Jag Ag Academy	81,527
Tobacco Use and Prevention Education	10,607
Healthy Start	395,013
School Violence Reduction	15,000
Comprehensive Teacher Education Institute	9,768
Academic Volunteer	15,000
AVID	3,987
Vocational Agriculture	46,347
Early Intervention for School Success	107,161
Homeless Education	6,438
Home Economics Technology	2,999
Wings of Sky Country	<u>2,250</u>
Total	2,036,535

A. Approve Routine Action Items by Consent (Continued)

- * 7. Resolution No. 99/13, Resolution for Expenditure of Excess Funds (Mrs. Lauzon)
(Continued)

Instructional Materials (K-8) – Fund 115

Instructional Materials (K-8) 42

Total 42

Instructional Materials (9-12) – Fund 116

Instructional Materials (9-12) (21)

Total (21)

TOTAL RESTRICTED 2,036,556

TOTAL \$2,525,268

Administration recommends that the Board adopt Resolution #99/13, for Expenditure of Excess Funds.

- * 8. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Dr. Mason)
The Agriculture Department at Jurupa Valley High School is requesting Board approval for eight (8) students to travel to Phoenix, Arizona on Sunday, December 27, 1998 through Sunday, January 3, 1999. The students will be supervised by Mr. Dale Fullerton, teacher, and a parent volunteer; transportation will be by district vehicle. Students will participate in the annual National Livestock Show and Exposition, visit Arizona State, the University of Arizona, and technical schools. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by the Agriculture Department at Jurupa Valley High School for eight students to travel to Phoenix, Arizona on Sunday, December 27, 1998 through January 3, 1999.

- * 9. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Dr. Mason)
Mr. Jim Rodriguez, Teacher at Jurupa Valley High School, is requesting Board approval to travel to Henderson, Nevada on Tuesday, December 29 through Thursday, December 31, 1998 with approximately fifteen students. The purpose of the trip is to participate in a wrestling tournament at the Basic High School Wolves Dual Wrestling Tournament. Costs will be paid through fund-raisers and the wrestling trust fund, transportation will be by district vehicles, and supervision will be provided by staff members. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Jim Rodriguez, Teacher at Jurupa Valley High School, to travel to Henderson, Nevada on Tuesday, December 29 through Thursday, December 31, 1998 with approximately fifteen students to participate in the Basic High School Wolves Dual Wrestling Tournament.

A. Approve Routine Action Items by Consent (Continued)

***10. Approve Non-Routine Field Trip Request from Jurupa Valley High School** (Dr. Mason)

Gary Lesh, Teacher at Jurupa Valley High School, is requesting Board approval to travel to U. C. Davis at the end of the school day on Friday, March 5 through Saturday, March 6, 1999 with approximately forty (40) students. The purpose of the trip is to allow agriculture students to participate in a judging contest in order to gain additional leadership and judging skills. Transportation will be by district vehicles, and supervision by staff members. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by Mr. Gary Lesh to travel with approximately forty (40) students to the U.C. Davis campus to participate in a judging contest on Friday, March 5 through Saturday, March 6, 1999.

***11. Approve Non-Routine Field Trip Request from Jurupa Valley High School** (Dr. Mason)

Mr. Rob Norwood, Teacher at Jurupa Valley High School, is requesting Board approval to travel to San Luis Obispo at the end of the school day on Friday, April 30 through Sunday, May 2, 1999 with approximately forty (40) students. The purpose of the trip is to offer students an opportunity to gain additional knowledge in leadership and learning skills by participating in the annual San Luis Obispo State Judging Finals. Transportation will be by district vehicles, and supervision will be provided by staff members. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Rob Norwood to travel to San Luis Obispo with approximately forty (40) students who will participate in the annual San Luis Obispo State Judging Finals on Friday, April 30 through Sunday, May 2, 1999.

*** B. Adopt Resolution #99/14, Amended Conflict of Interest Code** (Dr. Needham)

Under Government Code 87306.5, each even-numbered year, the Board is required to review the District Conflict of Interest Code. The Conflict of Interest Code sets forth conditions which may constitute conflict of interest for officers and designated employees of Jurupa Unified School District, and how these conflicts may be avoided. Because of major changes in the law in the last two years, the Code document is extensive. The law firm of Best, Best and Krieger, LLP was engaged to assist in this review in order to ensure full compliance with new law. The amended code and its adopting resolution are presented to the Board for action.

Administration recommends that the Board adopt Resolution #99/14, Amended Conflict of Interest Code.

*** C. Certify 1998/99 First Interim Report** (Mr. Edmunds/Mrs. Lauzon)

Since January 1986, State legislation has required the District to prepare and submit to the County Office of Education First and Second Interim Reports of the financial condition of the District. The Business Office analyzes and projects revenue and expenditures for the year and prepares the certification that the District will be able to meet its financial obligations. AB1200 added the requirement for certification of the ability to meet financial obligations for subsequent fiscal years as well.

The First Interim Report is now due, and it is included in the supporting documents. It incorporates budget revisions based on the most recent estimates of revenue and expenditures. A detailed listing of additional revenue is included in the Resolution for Expenditure of Excess Funds under item A-7 in the agenda. The first two pages of the Interim Report show the combined figures for Unrestricted and Restricted programs; Pages 3 and 4 show Unrestricted only, and Pages 5 and 6 show Restricted only.

The report forms require the following format: The original budget adopted by the Board on June 15, 1998 (Column A); the present operating budget which incorporates changes approved by the Board through September 30, 1998 (Column B); actuals to date (Column C); the latest estimate of what actual figures will be at the end of the year (Column D); and the difference between the operating budget and the final projection (Column E). Rather than focusing only on the differences between the operating budget and the projected year totals, this annotation will review all the changes that have occurred since the June 15 budget adoption through the latest estimate.

REVENUE:

•Unrestricted Increase + 1,926,029

This amount is the net result of an increase in Revenue Limit Sources - COLA (\$1,153,499) and increased ADA (\$388,712); Interest (\$82,000); Class Size Reduction - Operations (\$82,618); Lottery funding (\$104,200), and miscellaneous adjustments (\$115,000).

•Restricted Increase + 1,835,022

This amount is the net result of increased Special Project funding (\$1,691,313); additional Special Education funding (\$110,328); and miscellaneous adjustments (\$33,381).

Net Increase in Revenue + 3,761,051

EXPENDITURES:

•Unrestricted Increase + 764,311

This amount is the net result of increases and decreases in all expenditure categories. Changes include salary adjustments for peak load assistance and employee turnover; expenditures for Site Grant and Block Grant carryover which is offset by revenue; increased costs for equipment replacement, repairs and other services.

•Restricted Increase + 2,135,478

This increase is the result of additional SDC and RSP teachers for special education classes; increased cost of repairs and an increase in expenditures for categorical projects due to increased funding.

Net Increase in Expenditures \$ 2,899,789

BEGINNING BALANCE:

The Beginning Balance for 1998/99 is the Ending Balance for 1997/98 carried over to the new fiscal year. The difference between the estimated and the actual ending balance is the result of increases and decreases in both revenue and expenditures in the 1997/98 year which occurred after the budget estimates were made. These differences were presented to the Board on September 8, 1998. The most significant are:

•Revenue \$ (6,776)

This amount is the net result of increases in Revenue Limit funding, Lottery, mandated cost reimbursements and donations offset by adjustments for Categorical fund carryover.

•Expenditures \$ (796,020)

Overall expenditures were decreased by \$796,020. This decrease is due to lower than anticipated expenditures for salaries (\$82,842), Block and Site Grants (\$87,767), School Operation Allocation (\$51,099) and Categorical Programs (\$575,102). The Block Grant and Site Grants, School Operation Allocation and Categorical Programs are carried over to be expended in 1998/99.

Net Increase in Beginning Balance \$ 789,244

ESTIMATED RESERVE:

As a result of the listed adjustments, the Unrestricted Reserve is now projected to be \$4,136,529 or 4.5% of total expenditures. The projected Restricted Reserves totals \$189,602. This total is comprised of the following: \$39,602 Categorical project carryover; and \$150,000 estimated School Operation Allocation carryover.

MULTI-YEAR BUDGET PROJECTION:

Following the first Interim Financial Report in the supporting documents is a Multi-Year Budget Projection for Fiscal Years 1999/2000 and 2000/2001. These projections were prepared using methodology developed by School Services of California--the primary school business consulting firm in the State. The assumptions used for estimating revenue and expenses are listed immediately following the projected budget figures.

The multi-year projection indicates that the District will be able to maintain a 5.07% Unrestricted Reserve of about \$4.6 million for 1999/2000. By 2000/2001, the projection indicates an increase in the Unrestricted Reserve of about \$2,080,879 to a total of about \$6.7 million.

These projections should be viewed as a tool for the Board to use in assessing the general financial condition of the District. It is extremely difficult to make financial projections as far as two years with precision because too many variables are unknown. Variances in State provided COLA's, ADA growth, and expenditure patterns could have dramatic impact on the projections presented here.

Administration recommends the Board certify that the District will be able to meet its financial obligations for 1998/99 and two subsequent fiscal years.

* **D. Approval of School-to-Career Partnership** (Mr. Mendez)

The Riverside County Office of Education is in the second year of a five-year grant for the purpose of forming a School-to-Career partnership with school districts. Last year the district adopted a resolution of support and participation. Through this effort the district was able to begin developing a system of school-to-career experiences and work opportunity collaborations. This year, the district is continuing the development of this system and partnership. A copy of the required Memorandum of Understanding and Budget Allocation for this year's project is included in the supporting documents.

Administration recommends the Board approve Memorandum of Understanding and Budget Allocation for the School-to-Career partnership program.

* **E. 1998-99 Vocational Education Application** (Mr. Mendez)

The district has received Vocation Education funding for high school programs for several years. The current application is for the seventh year of vocational education funds per our previously state approved Carl D. Perkins Vocational and Applied Technology Education Act grant. This application entitles the district to \$88,922 under Title II, Part C. A copy of the application and budget is included in the supporting documents. The timeline for submittal of the application conflicted with Board Agenda preparation deadlines and, therefore, had to be submitted prior to receiving board approval.

Administration recommends that the Board of Education affirm submittal of the application for seventh year funding of the 1998-99 Carl D. Perkins Vocational and Applied Technology Education Act funds.

* **F. Approve at First Informational Reading, Board Policy 5122, Promotion/Acceleration/Retention** (Dr. Mason)

During the last legislative session, the Governor signed a bill related to retention of K-12 pupils. The State Budget also contains provision for remedial summer school for retained pupils. Currently, Board Policy 5120, Student Progress, encompasses the Board's position relative to student retention. In order to accommodate the changes required by the new law, a new Board Policy 5122, Promotion/Acceleration/Retention, was developed by a district committee and is included in the supporting documents for a first informational reading. Once State regulations and guidelines are developed, a district regulation regarding the implementation of this Policy will follow.

Administration recommends that the Board approve at first informational reading, Board Policy 5122, Promotion/Acceleration/Retention.

G. Review and Act on Timely School Facility Matters (Mr. Edmunds)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

H. Act on Student Discipline Cases

(Dr. Needham)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases:

EXPULSIONS:

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-015 for violation of Education Code Sections 48900 (c & k) for the remainder of the current semester and that the pupil be referred to the Community Day School, operated at the District Learning Center. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 19, 1999.
- ** 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-016 for violation of Education Code Sections 48900 (c & k) for the remainder of the current semester and the semester following and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 7, 1999.
- ** 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-017 for violation of Education Code Sections 48900 (a2 & k) for the remainder of the current semester and the semester following and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 7, 1999.
- ** 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-019 for violation of Education Code Sections 48900 (a1 & k) for the remainder of the current semester and the semester following and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 7, 1999.
- ** 5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-020 for violation of Education Code Sections 48900 (a, b & k) for the remainder of the current semester and semester following and that the pupil be referred to the Jurupa Community School, operated by the Riverside County Office of Education. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 7, 1999.
- ** 6. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #99-021 for violation of Education Code Sections 48900 (c, j & k) for the remainder of the current semester and the semester following and that the pupil be referred to the Community Day School, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 7, 1999.

Administration recommends the discipline actions as described and listed above.

- * I. **Approve Personnel Report #10** (Mr. Campbell)

Administration recommends approval of Personnel Report #10 as printed subject to corrections and changes resulting from review in Closed Session.

J. **Review Routine Information Reports**

1. **Review Staff Development Days** (Dr. Mason)

Van Buren Elementary
Van Buren Elementary

November 25, 1998
March 19, 1999

Information only.

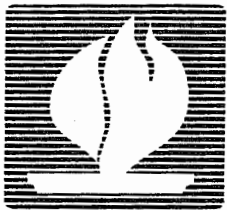
2. **Review Schedule to Conduct Board Meetings for the 1998-99 School Year** (Mrs. Roberts)

Sites have been selected for regular board meetings for the 1998-99 school year in various areas of the community. A presentation from each school will be scheduled at the beginning of each Board meeting with a relevant student performance, speaker or other presentation. Information only.

January 4, 1999
January 19, 1999 (Tuesday)
February 1, 1999
February 16, 1999 (Tuesday)
March 1, 1999
March 15, 1999
April 5, 1999
April 19, 1999
May 3, 1999
May 17, 1999
June 7, 1999
June 21, 1999

Board Room
Rubidoux High
Board Room
Pedley Elementary
Board Room
Rustic Lane Elementary
Board Room
Peralta Elementary
Board Room
Mira Loma Middle
Pacific Avenue
Board Room

ADJOURNMENT



RIVERSIDE COUNTY
OFFICE OF EDUCATION

DR. DALE S. HOLMES
Riverside County Superintendent of Schools

3939 Thirteenth Street
P.O. Box 868
Riverside, California
92502-0868

47-336 Oasis Street
Indio, California
92201

October 6, 1998

TO: District Superintendents

FROM: Dr. Dale S. Holmes, Riverside County Superintendent of Schools

RE: **Annual Organizational Meeting of Governing Board**

Attached is a Certification Form 3806 to report the selection of Day, Time, and Place of your district board's Annual Organizational Meeting. **Please complete this form and return it to my executive assistant, Dee Andrews, on or before NOVEMBER 30, 1998.**

Responsibility of Governing Board

In accordance with the Education Code, the governing board of each school district shall hold an Annual Organizational Meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Annual Organizational Meetings, in years in which no such regular election for governing board members is conducted, shall be held during the same 15-day period on the calendar. **This year, the dates are December 4 through December 18, 1998.** Unless otherwise provided by rule of the governing board, the day and time of the Annual Organizational Meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the Annual Organizational Meeting, notify in writing all members and members-elect of the date and time selected. If the board fails to select a day and time for the annual meeting, the County Superintendent of Schools shall designate, within the 15-day period, the day and time of the meeting. (*E.C. Section 35143*)

The term of office for newly elected board members begins **Friday, December 4, 1998.** The Oath of Office must be administered on or before that date, and may be administered any time following certification of election results. (*E.C. Section 60*) An Oath of Office form is usually furnished by the Registrar's office; however, one is enclosed for your convenience should you need it.

Riverside County Board of Education

William R. Kroonen
President

Charles H. Brugh
Vice President

Marilyn Baumert

Gerald P. Colapinto

Betty Gibbel

Curtis Grassman

Milo P. Johnson

Community College District

At the Annual Organizational Meeting, the governing board of a community college district shall organize by electing a president from its members and a secretary (*E.C. Section 72125*).

City and Unified School District

At the Annual Organizational Meeting, each city board of education shall organize by electing a president from its members (*E.C. Section 35143*). Whenever a unified school district has within its boundaries a chartered city with a population of more than 8,000 or whenever the average daily attendance of a unified school district is 1,500 or more, for all purposes the district shall be deemed a city school district governed by a city board of education, and the governing board thereof shall be deemed a city board of education (*E.C. Section 5206*). The board of education of a unified school district that meets the standards of Education Code section 5206 is required to elect a president at the Annual Organizational Meeting. A unified school district with five board members that does not meet the standards of Education Code Section 5206 would be required to elect a president and a clerk (*E.C. Section 35022, 35143, and 5206*).

High School District

At the Annual Organizational Meeting, the governing board of each high school district, union high school district, and joint union high school district shall organize by electing a president from its members and a clerk (*E.C. Section 35143*).

Elementary School District

At the Annual Organizational Meeting, the governing board of an elementary school district with five or more board members shall elect a president and a clerk from among its members (*E.C. Section 35022 and 35143*). At the Annual Organizational Meeting, the governing board of an elementary school district with less than five board members is required to elect one of its members as clerk (*E.C. Section 35143*).

Selection of Representative to Vote in the Annual County Committee on School District Organization Election

The governing board of each school district of every kind or class shall annually, at its initial meeting, select one of its members as its representative, who shall have one vote for each member to be elected to the county committee. The secretary or clerk of the district shall furnish the County Superintendent of Schools with a certificate naming the

Annual Organizational Meeting
October 6, 1998
Page Three

representative selected by the board (*E.C. Section 35023*) (*72403 community college district*).

After the Annual Organizational Meeting, please COMPLETE AND RETURN TO DEE ANDREWS, NO LATER THAN DECEMBER 30, 1998, the attached form 3807 relating to the election of the governing board president, vice president (if one is elected) and clerk, the member selected to represent the school district at the annual election of members of the county committee, and the date, time and place of regular meetings.

For your convenience, we have attached a copy of Sec/State Form LP/SB-405 Rev. 4/89, "Statement of Facts Roster of Public Agencies Filing" amendment to be filed with the Secretary of State within ten days after any change of facts required to be stated pursuant to *Government Code Section 53051(b)*.

If you have any questions regarding the Annual Organizational Meeting, please call Dee at (909) 788-6670.

d
Attachments

MISCHELLE TOWNSEND
Registrar of Voters



2724 Gateway Drive
Riverside, CA 92507-0918
(909) 486-7200
FAX (909) 486-7272

REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE

November 23, 1998

Ms. Benita B. Roberts, Superintendent
Jurupa Unified School District
3924 Riverview Drive
Riverside, CA 92509

Dear Ms. Roberts:

Enclosed is our certificate to the official canvass of election returns for the election held in your school district on November 3, 1998 as part of the Consolidated General Election.

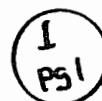
We have also enclosed copies of the Certificates of Election which have been mailed directly to the successful candidates. They have been instructed to execute the oath before the District Superintendent or other authorized official and file the oath promptly with the Registrar of Voters office.

An invoice for the cost of the election will be mailed at a later date. Please let me know if I can be of further assistance.

Sincerely,

MISCHELLE TOWNSEND
Registrar of Voters

Enclosures



MISCHELLE TOWNSEND
Registrar of Voters



724 Gateway Drive
Riverside, CA 92507-0918
(909) 486-7200
FAX (909) 486-7272

**REGISTRAR OF VOTERS
COUNTY OF RIVERSIDE**

**CERTIFICATE OF REGISTRAR OF VOTERS
TO THE RESULTS OF THE CANVASS OF ELECTION RETURNS**

State of California }
County of Riverside } ss.

I, MISCHELLE TOWNSEND, Registrar of Voters of said County, do hereby certify that, in pursuance of the provisions of Sections 307 and 15301 of the California Elections Code and the resolution adopted by the City Council, I did canvass the returns of the vote cast at the General Municipal Election held on November 3, 1998 as part of the Consolidated General Election in the

**JURUPA UNIFIED SCHOOL DISTRICT
GENERAL GOVERNING BOARD MEMBER ELECTION**

for the elective public office(s) submitted to a vote of the voters at said election.

I further certify that the statement of votes cast, to which this certificate is attached, shows the whole number of votes cast for each candidate at said election in said District in each precinct therein, and that the totals as shown for each candidate are full, true and correct.

Dated this 23rd day of November, 1998


MISCHELLE TOWNSEND
Registrar of Voters

CERTIFICATE OF ELECTION

State of California }
County of California } ss.

I, MISHELLE TOWNSEND, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that at an election held in Riverside County on November 3, 1998, MARY L. BURNS was elected to the office of GOVERNING BOARD MEMBER, JURUPA UNIFIED SCHOOL DISTRICT, for a term commencing December 4, 1998 and ending December 5, 2002.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal on November 16, 1998.

COPY


MISCHELLE TOWNSEND
Registrar of Voters

* * * * *

OATH OF OFFICE (Required by Article XX, Const. of Calif.)

State of California }
County of Riverside } ss.

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

_____, 19____

Signature _____

Address _____

City _____

Signature of Authorized Official _____

Title

FILE THIS OATH OF OFFICE WITH THE
REGISTRAR OF VOTERS PROMPTLY

CERTIFICATE OF ELECTION

State of California }
County of California } ss.

I, MISHELLE TOWNSEND, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that at an election held in Riverside County on November 3, 1998, SAM D. KNIGHT, JR. was elected to the office of GOVERNING BOARD MEMBER, JURUPA UNIFIED SCHOOL DISTRICT, for a term commencing December 4, 1998 and ending December 5, 2002.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal on November 16, 1998.

COPY


MISCHELLE TOWNSEND
Registrar of Voters

OATH OF OFFICE

(Required by Article XX, Const. of Calif.)

State of California }
County of Riverside } ss.

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

Signature _____

_____, 19____

Address _____

Signature of Authorized Official

City _____

Title

FILE THIS OATH OF OFFICE WITH THE
REGISTRAR OF VOTERS PROMPTLY


CERTIFICATE OF ELECTION

State of California }
County of California } ss.

I, MISHELLE TOWNSEND, Registrar of Voters in and for the County of Riverside, State of California, do hereby certify that at an election held in Riverside County on November 3, 1998, RAY TEAGARDEN was elected to the office of GOVERNING BOARD MEMBER, JURUPA UNIFIED SCHOOL DISTRICT, for a term commencing December 4, 1998 and ending December 5, 2002.

IN WITNESS WHEREOF, I have hereunto affixed my hand and seal on November 16, 1998.

COPY


MISCHELLE TOWNSEND
Registrar of Voters

* * * * *

OATH OF OFFICE (Required by Article XX, Const. of Calif.)

State of California }
County of Riverside } ss.

I do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

Subscribed and sworn to before me

Signature _____

_____, 19____

Address _____

Signature of Authorized Official

City _____

Title

FILE THIS OATH OF OFFICE WITH THE
REGISTRAR OF VOTERS PROMPTLY

	Registration	Ballots Cast	Turnout (%)	MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 1 (1) CHUCK DUNN	LYNNE D CRAIG	RAY TEAGARDEN	MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 3 (1) ROBERT (BOB) BRISON	MARY L BURNS	DAVID J MARCROFT	MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 5 (1) SAM D KNIGHT, SR.	JEANIE M O'LAUGHLIN
21001 - GLEN AVON	1058	547	51.7	133	108	218	130	211	103	188	234
21002 - RUBIDOUX	528	238	45.1	47	78	81	40	87	71	131	68
21003 - GLEN AVON	410	141	34.4	38	53	38	28	57	43	53	70
21005 - PEDLEY	896	319	35.6	91	80	127	62	114	108	141	137
21007 - MIRA LOMA	676	259	38.3	55	56	120	39	104	69	94	113
21008 - RUBIDOUX	679	275	40.5	74	83	88	53	127	84	128	118
21010 - RUBIDOUX	621	272	43.8	86	94	83	80	104	78	144	97
21011 - MIRA LOMA	743	322	43.3	72	80	141	87	111	85	139	139
21012 - MIRA LOMA	587	199	35.1	60	48	71	45	88	57	88	76
21016 - UNINCORPORATED	577	205	35.5	59	53	69	41	93	48	84	95
21018 - GLEN AVON	886	369	41.6	77	88	179	65	130	138	132	189
21020 - GLEN AVON	782	330	42.2	68	93	141	45	134	110	151	135
21021 - PEDLEY	621	239	38.5	60	47	120	39	99	81	97	112
21022 - PEDLEY	908	412	45.3	100	93	189	68	178	120	167	191
21023 - UNINCORPORATED	803	251	41.6	57	90	75	40	88	84	120	86
21024 - RUBIDOUX	665	313	47.1	96	98	98	38	134	110	140	137
21026 - RUBIDOUX	886	315	35.6	88	74	124	51	119	103	158	120
21027 - RUBIDOUX	590	224	38.0	52	72	75	28	109	57	101	93
21028 - RUBIDOUX (M)	1	1	100.0	1	0	0	0	1	0	1	0
21029 - RUBIDOUX	770	359	46.8	91	103	136	48	146	121	175	149
21030 - RUBIDOUX	848	348	41.0	96	88	135	83	134	103	150	152
21031 - RUBIDOUX	419	179	42.7	41	50	69	32	73	48	99	54
21036 - UNINCORPORATED	587	190	32.4	56	62	53	28	90	48	128	42
21037 - RUBIDOUX (M)	0	0	n/a	0	0	0	0	0	0	0	0
21038 - RUBIDOUX	388	108	27.5	38	27	34	18	52	28	83	35
21042 - UNINCORPORATED	724	285	39.4	71	83	88	41	128	72	123	114
21044 - RUBIDOUX	763	222	29.1	62	70	73	28	104	61	109	89
21047 - RUBIDOUX	497	179	36.0	59	54	48	29	73	55	73	80
21048 - SWAN LAKE	536	215	40.1	76	68	51	37	112	42	70	117
21054 - RUBIDOUX (M)	45	22	48.9	2	3	10	7	1	7	11	3
21055 - PEDLEY	892	422	47.3	108	124	150	88	165	125	203	153
21056 - RUBIDOUX (M)	85	48	54.1	11	11	24	8	20	17	25	20
21057 - RUBIDOUX	652	200	30.7	57	47	77	40	90	49	103	72
21060 - RUBIDOUX	704	318	45.2	98	109	82	49	125	98	145	125
21062 - RUBIDOUX (M)	0	0	n/a	0	0	0	0	0	0	0	0
21063 - UNINCORPORATED	452	186	41.2	51	49	72	25	78	85	68	97
21065 - MIRA LOMA	787	364	47.5	74	98	167	89	125	136	150	172
21066 - PEDLEY	860	408	47.2	94	148	137	67	179	120	180	184
21070 - RUBIDOUX (M)	24	2	8.3	0	2	0	0	2	0	1	1
21071 - MIRA LOMA	556	281	50.5	65	61	126	53	109	84	110	125
21074 - RUBIDOUX (M)	156	72	46.2	15	20	32	11	26	23	22	38
21077 - UNINCORPORATED	897	375	41.8	108	142	99	51	158	131	153	183
21087 - RUBIDOUX (M)	0	0	n/a	0	0	0	0	0	0	0	0
21088 - MIRA LOMA	654	293	44.8	52	79	141	40	120	83	120	121
21089 - GLEN AVON	817	351	43.0	111	98	117	40	124	151	140	157
21091 - MIRA LOMA	667	297	44.5	91	74	109	54	108	106	126	126
21092 - PEDLEY	547	239	43.7	66	71	79	37	88	80	121	87
21093 - GLEN AVON	441	146	33.1	48	34	43	23	61	37	52	69
21099 - SUNNYSLOPE	882	350	39.7	108	96	107	50	174	73	142	153
21901 - RUBIDOUX	685	285	39.8	83	88	118	42	115	75	110	121
21902 - PEDLEY	453	150	33.1	48	38	59	29	59	51	62	74
21903 - UNINCORP (M)	25	6	24.0	1	4	0	1	3	1	1	4
8000066 - ABS 66	20820	1962	9.4	432	528	834	283	900	533	896	799
8000067 - ABS 67	3067	240	7.8	58	81	84	36	117	61	127	95
8000068 - ABS 68	5296	542	10.2	135	143	213	87	235	156	242	227
8000069 - ABS 69	131	4	3.1	2	1	0	0	0	3	0	3
8000071 - ABS 71	156	3	1.9	1	1	1	0	3	0	1	2
Absentee Totals	29470	2751	9.3	828	754	1132	406	1255	753	1266	1126
Grand Totals	29470	14856	50.4	3777	4116	5605	2449	6159	4368	6558	6253

***Grand Totals

24

MEMBER OF THE GOVERNING BOARD
JURUPA UNIFIED SCHOOL DISTRICT

	Registration	Ballots Cast	Turnout (%)		MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 1 (1) CHUCK DUNN	LYNNE D CRAIG	RAY TEAGARDEN		MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 3 (1) ROBERT (BOB) BRISON	MARY L BURNS	DAVID J MARCROFT		MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 5 (1) SAM D KNIGHT, SR.	JEANIE M O'LAUGHLIN			
RIVERSIDE COUNTY	29470	14856	50.4		3777	4116	5605		2449	6159	4368		6558	6253			
43RD CONGRESSIONAL DISTR	29470	14856	50.4		3777	4116	5605		2449	6159	4368		6558	6253			
36TH SENATORIAL DISTRICT	29470	14856	50.4		3777	4116	5605		2449	6159	4368		6558	6253			
64TH ASSEMBLY DISTRICT	29470	14856	50.4		3777	4116	5605		2449	6159	4368		6558	6253			
2ND SUPERVISORIAL DIST	29470	14856	50.4		3777	4116	5605		2449	6159	4368		6558	6253			
UNINCORPORATED AREA	29470	14856	50.4		3777	4116	5605		2449	6159	4368		6558	6253			

1
197

	Registration	Ballots Cast	Turnout (%)		MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 1 (1) CHUCK DUNN	LYNNE D CRAIG	RAY TEAGARDEN		MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 3 (1) ROBERT (BOB) BRISON	MARY L BURNS	DAVID J MARCROFT		MBR GOV BD, JURUPA UNIF SCHOOL DIST TA 5 (1) SAM D KNIGHT, SR.	JEANIE M O'LAUGHLIN			
RIVERSIDE COUNTY	29470	2751	9.3		628	754	1132		406	1255	753		1266	1126			
43RD CONGRESSIONAL DISTR	29470	2751	9.3		628	754	1132		406	1255	753		1266	1126			
36TH SENATORIAL DISTRICT	29470	2751	9.3		628	754	1132		406	1255	753		1266	1126			
64TH ASSEMBLY DISTRICT	29470	2751	9.3		628	754	1132		406	1255	753		1266	1126			
2ND SUPERVISORIAL DIST	29470	2751	9.3		628	754	1132		406	1255	753		1266	1126			
UNINCORPORATED AREA	29470	2751	9.3		628	754	1132		406	1255	753		1266	1126			

CERTIFICATION

**ELECTION OF GOVERNING BOARD OFFICERS
(Education Code Sections 5206, 35022, 35143, 72125)**

This is to certify that the officers of the governing board of the
JURUPA UNIFIED

School District were elected at the Annual Organizational Meeting as follows:

President

Vice-President/Clerk (where applicable)

Secretary (where applicable)

**SELECTION OF REPRESENTATIVE FOR ANNUAL
COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION ELECTION
(Education Code Sections 35023, 72403)**

This is to certify that _____ has been duly selected to represent the board at
the annual election of the County Committee on School District Organization.

SELECTION OF DAY, TIME AND LOCATION OF REGULAR MEETINGS

This is to certify that the regular meetings of the governing board have been fixed as follows:

First & Third Mondays

Day or Days of the Month

7:00 p.m.

Time

Education Center/School Sites

Location

This is to certify that the above action was taken at the Annual Organizational Meeting held on the 7th day of
December, 19 98.

Date: December 7, 1998 By: _____
Clerk of the Board

**RETURN TO DEE ANDREWS
BY DECEMBER 30, 1998**

REGULAR BOARD MEETINGS
JURUPA UNIFIED SCHOOL DISTRICT
1999 CALENDAR

All meetings start at 7:00 p.m. Meetings will be held in the Board Room, Education Center, 3924 Riverview Drive, unless otherwise posted and publicized.

Monday	-	January	4, 1999	
<u>Tuesday</u>	-	January	19, 1999	Monday, January 18, Dr. Martin Luther King, Jr. Day
Monday	-	February	1, 1999	
<u>Tuesday</u>	-	February	16, 1999	Monday, February 15, Washington's Birthday, Legal Holiday
Monday	-	March	1, 1999	
Monday	-	March	15, 1999	
Monday	-	April	5, 1999	
Monday	-	April	19, 1999	
Monday	-	May	3, 1999	
Monday	-	May	17, 1999	
Monday	-	June	7, 1999	
Monday	-	June	21, 1999	
Monday	-	July	5, 1999	
Monday	-	July	19, 1999	
Monday	-	August	2, 1999	Board does not schedule a second meeting in August
<u>Tuesday</u>	-	September	7, 1999	Monday, September 6, Labor Day, Legal Holiday
Monday	-	September	20, 1999	
Monday	-	October	4, 1999	
Monday	-	October	18, 1999	
Monday	-	November	1, 1999	
Monday	-	November	15, 1999	
Monday	-	December	6, 1999	Board does not schedule a second meeting in December

Adopted by the Board of Education at the
Organizational Meeting December 7, 1998

Clerk of the Board

CERTIFICATION OF SIGNATURES

DISTRICT JURUPA UNIFIED SCHOOL DISTRICT Date December 7, 1998 I, Benita B. Roberts, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, 85233, and 87412. If those authorized to sign orders as shown in Column II are unable to do so, law requires the signatures of the majority of the governing board.

SIGNATURES OF MEMBERS OF GOVERNING BOARD

SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT

SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT

COLUMN I
COLUMN II
COLUMN III

President of the Board	Signature	Signature
	Benita B. Roberts Superintendent/Secretary to the Board	Benita B. Roberts Superintendent/Secretary to the Board
Clerk or Vice-President of the Board	Typed Name and Title	Typed Name and Title

Member of the Board	Signature Rollin Edmunds Assistant Superintendent Business Svs.	Signature Rollin Edmunds Assistant Superintendent Business Svs.
Member of the Board	Typed Name and Title	Typed Name and Title

Member of the Board	Signature DeWayne A. Mason Assistant Superintendent, Education Svcs.	Signature DeWayne A. Mason Assistant Superintendent, Education Svcs.
Member of the Board	Typed Name and Title	Typed Name and Title

Member of the Board	Signature	Signature
		Kent Campbell Assistant Superintendent Personnel Svcs.
		Typed Name and Title

Number of signatures district requires on Orders for Salary Payment: one . Number of signatures district requires for "B" Warrant Orders: one .

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:

<input type="checkbox"/>	X	Newly Elected Governing Board	Substitution in Column I
<input type="checkbox"/>		Addition in Column II	Substitution in Column II
<input type="checkbox"/>		Addition in Column III	Substitution in Column III

PLEASE SUBMIT AN ORIGINAL AND THREE COPIES

CERTIFICATION OF SIGNATURES

DISTRICT JURUPA UNIFIED SCHOOL DISTRICT Date December 7, 1998 I, Benita B. Roberts, Clerk/Secretary of the Board of Trustees certify that the signatures shown below in Column I are the verified signatures of the members of the governing board; verified signatures of personnel authorized to sign orders drawn on the funds of the school district appear in Column II, and verified signatures of personnel authorized to sign Notices of Employment appear in Column III. No person other than an officer or employee of the district can be authorized to sign orders. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843, 85232, 85233, and 87412. If those authorized to sign orders as shown in Column II are unable to do so law requires the signatures of the majority of the governing board.

SIGNATURES OF MEMBERS OF GOVERNING BOARD	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN WARRANT ORDERS AND ORDERS FOR SALARY PAYMENT	SIGNATURES OF PERSONNEL AUTHORIZED TO SIGN NOTICES OF EMPLOYMENT
COLUMN I	COLUMN II	COLUMN III

President of the Board	Signature Pam Lauzon Director of Business Services	Signature Pam Lauzon Director of Business Services
Clerk or Vice-President of the Board	Typed Name and Title	Typed Name and Title
Member of the Board	Signature Karen C. Russell Supervisor of Accounting	Signature Karen C. Russell Supervisor of Accounting
Member of the Board	Typed Name and Title	Typed Name and Title
Member of the Board	Signature	Signature
Member of the Board	Typed Name and Title	Typed Name and Title
Member of the Board	Signature	Signature
Member of the Board	Typed Name and Title	Typed Name and Title

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PLEASE CHECK: ☒ Newly Elected Governing Board Substitution in Column I
 ☐ Addition in Column II Substitution in Column II
 ☐ Addition in Column III Substitution in Column III



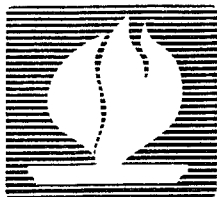
PLEASE SUBMIT AN ORIGINAL AND THREE COPIES

JURUPA UNIFIED SCHOOL DISTRICT

BOARD LIAISONS TO 1999/2000 DISTRICT ADVISORY COMMITTEES

<u>COMMITTEE NAME</u>	<u>MEETINGS</u>	<u>BOARD LIAISON REPRESENTATIVE</u>	<u>ADMINISTRATIVE FACILITATOR</u>
Consolidated Application Advisory	9:00-11:00 a.m. 01/27/99 - Peralta 03/24/99 - Peralta 05/26/99 - Peralta	_____ (Carolyn Adams)	Mr. Memo Mendez Director, Research & Categorical Projects
English Learner Advisory Committee	9:00-11:00 a.m. Thursdays - Location to be announced. 1/28/99, 3/25/99, 5/27/99	_____ (John Chavez)	Mrs. Sonia Porter Coordinator, Language Services
Vocational Education Advisory	Annually in Spring to approve application	_____ (Ray Teagarden)	Mr. Memo Mendez Director, Research & Categorical Projects

Superintendent's Office
December 7, 1998



**RIVERSIDE COUNTY
OFFICE OF EDUCATION**

DR. DALE S. HOLMES
Riverside County Superintendent of Schools

3939 Thirteenth Street
P.O. Box 868
Riverside, California
92502-0868

47-336 Oasis Street
Indio, California
92201

November 12, 1998

TO: Martha Tureen, Assistant Superintendent
Educational Services, Coachella Valley USD
Darlene Dolan, Assistant Superintendent,
Educational Services, Desert Sands USD
Linda Bray, Assistant Superintendent,
Educational Services, Palm Springs USD
DeWayne Mason, Assistant Superintendent,
Educational Services, Jurupa USD

FROM: Susan A. Stark *[Signature]*
Riverside County Deputy Superintendent of Schools

SUBJECT: **Inland Empire Economic Investment
Regional Workforce Preparation &
Economic Development Act Collaborative**

Attached is the material to support the information I shared with you in a recent phone call. Thank you for agreeing to participate, as this will assist a program improvement school in your district, specifically,

Coachella Valley USD - Coachella Valley High School
Jurupa USD - Ina Arbuckle Elementary School
Desert Sands USD - Thomas Jefferson Middle School
Palm Springs USD - Della S. Lindley Elementary School

Teri Ooms, President/CEO of the Inland Empire Economic Partnership, will be contacting you (or your contact person) soon to meet with your district to determine what activities will work best for the identified school. For your information, Teri's phone number is (909) 890-1090.

I have also enclosed a copy of what the collaborative is to do. Riverside County was one of six successful grant applications awarded statewide. It is a very complicated grant so I did not include the entire grant, but just our IASA part.

Antonia Zupancich, of our office, will be your contact person. Please call her with questions or concerns. She can be reached at (909) 788-6601.

Since this grant is a new concept in collaboration, please be understanding if we can't give you an answer immediately but need to consult with our partners!

We look forward to working with you.

c: Antonia Zupancich

**Riverside County
Board of Education**

William R. Kroonen
President

Charles H. Brugh
Vice President

Marilyn Baumert

Gerald P. Colapinto

Betty Gibbel

Curtis Grassman

Milo P. Johnson

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The Collaborative will:

- a. Conduct CEO SUMMITS on regional workforce preparation and economic development in the Fall of 1998 and Spring of 1999 to establish the Collaborative's annual goals, monitor progress, and chart new directions.
- b. Form a SYSTEMS INTEGRATION TEAM of workforce preparation, economic development, and business representatives to create a plan for the integration and implementation of a regional PERFORMANCE REPORTING SYSTEM which consists of:
 - I. An electronic, interactive REGIONAL EDUCATION and TRAINING SERVICES DIRECTORY;
 - II. The JOB ADVANCEMENT ACCOUNT (JAA) - an integrated consumer resource management system which allows job, education, and training seekers to monitor and self-manage education, training and employment services for which they are eligible. The JAA will also enable education, training and employment services providers to review prior service histories and services currently received by the consumer from participating provider organizations; and
 - III. The Inland Empire INDUSTRY SKILLS REGISTRY - a hiring and job placement resource connecting businesses with education and training program graduates, first-time job seekers, and transitional workers based upon workers' skills and the skill set requirements of participating employers.
- c. Form a BEST PRACTICES TEAM to prepare a STAFF DEVELOPMENT INSTITUTE plan for cross-functional training between education, training, and employment services organizations; and DOCUMENT and DISSEMINATE the Collaborative's project strategies and outcomes throughout the Inland Empire and to other areas of California.
- d. Implement CalWORKs pilot projects—CAREER CLUB and JOB WON—cooperatively designed and operated by county welfare agencies, community colleges and JTPA administrative agencies.
- e. Identify methods and standards for CONTINUOUS PROCESS IMPROVEMENTS in the design and delivery of workforce and economic development services.
- f. Through the Collaborative's Policy Advisory Team, identify LEGISLATIVE CHANGES, NEW and REDIRECTED RESOURCES, and opportunities for FEDERAL and STATE WAIVERS which facilitate plans for further systems integration identified through the Collaborative.

Project Strategies Related to Goal II: Preparation and Continuous Improvement of an Agile and Globally Competitive Regional Workforce

The Collaborative will:

- a. Create a development plan for VOLUNTARY SKILL STANDARDS for regional growth industries through LABOR MARKET TEAMS of employers, labor, education, training, and employment services representatives.
- b. Form a SCHOOL ENRICHMENT TEAM to refine and implement school enrichment strategies which support K-12 students in their preparation for post-secondary education and future careers.

The Collaborative will:

- I. Cultivate additional BUSINESS-EDUCATION LINKAGES between K-12 schools and the business community to involve employers in mentorship roles for students, identify work-based learning opportunities, and participate in formation of school action plans to enrich and enhance teaching and learning;
 - II. Conduct activities to Build AWARENESS OF REGIONAL INDUSTRY SKILL STANDARDS in K-12 schools;
 - III. Conduct PROFESSIONAL DEVELOPMENT activities to enhance teaching and learning processes in participating K-12 schools;
 - IV. Further develop SCHOOL-FAMILY LINKAGES in the K-12 system to reinforce and expand these essential support systems for student success; and
 - V. Conduct training to develop PARENTAL SUPPORT SYSTEMS in K-12 schools where parents learn to assist their children in the learning process and complement school-based learning activities.
- c. Through LABOR MARKET TEAMS, assess employers' skill and technical assistance needs and identify effective, integrated service delivery methods.
 - d. Form a POLICY ADVISORY TEAM to examine domestic labor market trends, local labor market conditions, and global economic forces to advise the Collaborative's regional planning and ongoing systems-building efforts.

UDE / IASA GRANT FACT SHEET I

The Riverside County Superintendent of Schools (RCSS) has joined in partnership with the Riverside Community College District, Riverside County Department of Public Social Services, Riverside County Economic Development Agency, San Bernardino County Jobs and Employment Services Department, and the San Bernardino County Superintendent of Schools (SBCSS), to form the Inland Empire Economic Investment Collaborative (IEEIC).

Concerned with the capability of the State and Region to attract, retain, and sustain globally competitive industries and the ability of these industries to draw upon the knowledge and skills of the local labor force, the Collaborative was formed to bring together leaders from business and industry, organized labor, education, occupational training, and social services.

Collaborative strategies:

- Identify incongruencies between public and private systems.
- Develop a plan for a regional performance reporting system to inform and support choices among education and training services by employers and job, education, and training seekers.
- Formation of a staff development institute to provide cross-functional training.
- Develop a plan for voluntary skill standards in occupational clusters and a platform for continuous improvement.
- Demonstrate, document, and replicate pilot projects for youth employment preparation and adult career advancement.
- Organization and deployment of school enrichment and support strategies.
- Identification of regionally accepted standards for quality and processes for continuous improvement.
- Technical assistance and dissemination of lessons learned, products, materials, and integration strategies to Inland Empire workforce development agencies.

Implementation Plan:

Under the auspices of the Improve America's Schools Act, the RCSS and SBCSS have received grants from the California Department of Education to facilitate this tasking. In turn, they have contracted with the Riverside Community College District (RCC) to further develop and administer the program.

RCC has secured the services of the Inland Empire Economic Partnership to perform the project development and administration functions.

Grant Period:

The initial grant period is June 29, 1998 to June 30, 1999.

RIVERSIDE COUNTY PARTICIPATING SCHOOLS

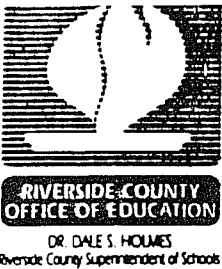
DISTRICT	SCHOOL	PRINCIPALS
Coachella Valley USD Colleen Gaynes (760) 399-5137 [760-399-1052]	Coachella Valley High School 3-800 Airport Boulevard Thermal, CA 92274	Rick Alvarez (760)399-5183
Jurupa USD Benita Roberts (909) 222-7771 [909-275-0326]	Ina Arbuckle Elementary School 3600 Packard Riverside, CA 92509	Luz Mendez (909) 222-7788
Desert Sands USD Doris Wilson (760) 771-8503 [760-771-8505]	Thomas Jefferson Middle School 83-089 Highway 111 Indio, CA 92201	Ray Hill (760) 863-3660
Palm Springs USD William Diedrich (760) 416-8000 [760-416-8015]	Della S. Lindley Elementary School 31-459 Robert Road Thousand Palms, CA 92240	Myron Thielman (760) 343-7570

SERVICES

IASA funds are being used to assist in several target areas, e.g. skill standards, staff development, parent education, and specific support for participating schools.

Each school will be involved with, but not limited to, the following activities:

- Professional Development
 - Regional Collaborative in Economic Development
 - Real life applications of the world of work and career options
- Parent, Family, and Community Linkages
 - Interventions to assist schools in reaching long-term goals
 - School action plans
 - Identify barriers and strategies
 - Set measurable goals for gains in student achievement
- Provide forums for Parents/Community Education on topics like:
 - Career and local labor market needs
 - Local skill standards and the required educational preparation
 - Local School-to-Career and Technical Preparation Programs
- Empower staff, parents, and the community with programs and service strategies to foster community partnerships and support student learning by:
 - Developing a Parents as Partners in Education program
 - Building partnerships with local area business/industry



July 28, 1998

3939 Thirteenth Street
P.O. Box 868
Riverside, California
92502-0868

Paul Gussman, Manager
Office of Career Development
California Department of Education
P. O. Box 944272
Sacramento, CA 94244-2720

47-336 Oasis Street
Indio, California
92201

Dear Paul:

In response to your letter, we have prepared the following:

1. Attached is a detailed budget outlining expenditures for IASA funds.
2. Goal 5 activity relates specifically to Section 6 in the budget summary.

Participation by STC and Tech-Prep partners including K-16 educators, community organizations, business and industry partners in the following activities:

**Development of Local Skill Standards
Objective I**

- Review, refine, and adapt national skills standards to local job market/employees and training.
- Identify the technical skills, employability skills, and related academic skills necessary to complete the tasks within each broad job category.
- Develop an integrated model that builds a broad-based framework of workplace responsibilities that integrates the necessary technical, workplace, and academic skills.
- Implement the integrated model with the vision of continuous improvement and lifelong learning.
- Communicate the local skill standards to schools, teachers, parents and the community.
- Review and modify on a continuous basis current programs and develop new programs utilizing this information.

**Riverside County
Board of Education**

William R. Kroonen
President

Charles H. Brugh
Vice President

Marilyn Baumert

Gerald P. Colapinto

Betty Gibbel

Curtis Grassman

Milo P. Johnson

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**Professional Development
Objective II**

- Provide a forum for training and staff development on regional collaborative activities for educators, parents, business and industry, and the community.
 - ◆ STC Summer Institute
 - ◆ Business Education Partnership Symposium
 - ◆ Region 10 STC Kick-Off October 5
 - ◆ STC/Tech-Prep Training/Inservice programs
 - ◆ Parent Education Programs
- Participate with regional collaborative partners in economic development, the JTPA, the EDD, work-force development activities.
- Work to build a bridge of real life applications of the world of work and career options that students can conceptualize and apply to their own experiences.

**Build linkages among parents, families, and the school community:
Objective IIIA**

Assist in interventions to assist low performing schools in need of improvement in reaching long-term goals.

- Serve as members of the local schools' advisory committees in partnership with teachers, parents, principals, the district classified and teacher organizations, and the community to develop strategies to improve student achievement:
 - ◆ Assist in the development of local school action plans
 - ◆ Identify barriers
 - ◆ Identify strategies to address barriers
 - ◆ Set measurable goals for gains in student achievement
 - ◆ Consider raising academic achievement
 - ◆ Identify STC/Tech Prep strategies that support training
- Assist in developing interventions tailored to the local school needs and context that reflect the local community, business and industry partners, as identified in grant RFP. Employ strategies of STC/ Tech Prep concepts and principles to meet local school needs.

Objective IIIB.

Provide forums for Parents/Community Education on topics including:

- ◆ Career and local labor market needs.
- ◆ Local skill standards and the educational preparation needed to achieve these skills.
- ◆ Number of students who actually complete a four-year college degree, financial costs, jobs available upon completing a four-year degree.
- ◆ Local School-to-Career Programs and Technical Preparation Programs.
- ◆ Provide student and parent educational options available for obtaining their individual education and career goals.
- ◆ Employment, educational, social services provided through one-stop shops.

Empower staff, parents, and the community with programs and service strategies which foster community partnerships and support student learning:

- Develop a Parents as Partners in Education program model across the two county area, utilizing in part the Passport to College model.
 - ◆ Make parents aware of how to use everyday living experiences as learning experiences in education.
 - ◆ Provide information to parents on how to access the educational needs of their children.
 - ◆ Provide information to parents on materials and opportunities in the home that can be used for learning.
 - ◆ Assist parents to serve as partners in their child's education and career plan through a series of workshops/in-services on education and career resources, college information including financial aide, School-to-Career programs, and Tech Prep programs.
- Build partnerships with local area business/industry representatives that will include:
 - ◆ School-based, work-based, and connecting activities that will support student learning and create an environment for the development and implementation of a rigorous curriculum that demonstrates a real life context for student learners.
 - ◆ Expand business/industry mentorships, supporting students to achieve education and career goals.
 - ◆ Work in partnerships with business/industry on the integration of skill standards in the development of career pathways, programs and curriculum.
 - ◆ Provide opportunities through partnerships to provide students with real life applications of academics and occupational skills through business/industry experiences.
 - ◆ Bring business/industry to the table to assist local low performing schools in identifying basic skill levels to enter employment, and the strategies that local employers could offer for assisting the planning and implementation of local school action plans.

3. Program Eligibility:

We have contacted the districts with low performing school sites within our two county area through our two county offices. In Riverside County, four districts were identified: Jurupa, Desert Sands, Banning and Val Verde.

Updated CDE reports indicated Coachella Valley and Palm Springs U.S.O's were also eligible.

It is our plan that once the contract is finalized, our administrative and committee structure is in place, to then establish teams and strategies to work in the development and implementation of strategies to support low performing school action plans. We will identify all available resources to work with identified school sites. Representatives currently serve on our collaborative team representing county offices of education and IASA. School site representatives will be solicited to serve on the collaboratives low performing school/education committee.

4. Organization:

We currently have representatives from the Riverside County Office of Education Regional Occupational Program, San Bernardino County Regional Occupational Program, Baldy View and Colton-Redlands-Yucaipa Regional Occupational Programs. Their names and letters of support were submitted in our original proposal.

We are working closely with county office of education staff who are identified resources and contacts for IASA funding for each county. These individuals will assist in the process of identification of sites, representatives to serve on collaborative teams, and assist in both collaborative staff and action team work with identified low performing school sites.

Staff from both county offices are involved in collaborative activities. The board/governance representatives are superintendents or designees that service staff directly responsible for IASA support and resource services.

5. **Services:**

IASA funds identified in grant RFP were to target several activities, e.g., skill standards, staff development, parent education and specific support for low performing schools. All activities will be focused on schools and students in the two county area. Resources from all IASA activities will be focused on two county area school sites. It is our intent to target resources, integrate services/programs to serve school sites and districts within the two county area.

We will work with low performing school sites through their individual action plans and identify the resources/strategies, including IASA and other collaborative resources.

If you have any questions or need further clarification, please feel free to contact my office at (909) 788-6567.

Sincerely,



Jerry Kurr, Riverside County
Assistant Superintendent of Schools
Division of Administration and Business Services
(909) 788-6567 FAX [909] 274-0659

New Budget Detail

1. Development of Local Skill Standards

• Consultant services to facilitate skills standards in the four identified occupational/career areas		\$	15,000
• Release time/stipends for faculty, employers, trainer			20,000
• Development of materials and dissemination			18,500
- skills registry			
- job advancement account			
- training directory			
	Total	\$	53,500

2. Professional Development Activities

• Staff development activities release time, stipends for teachers and staff	6,000		
• Conference/meeting costs	3,250		
• Materials for training	3,250		
• Honorariums	<u>5,000</u>		
	Total	\$	17,500

*Low Performing Schools and Parent Education

3. A. Low Performing Schools

• School site teams release time/stipends	\$	2,500	
• Meeting materials/supplies		1,000	
• Action teams materials/meeting costs parent, community meeting costs			
- school-site materials/meeting costs/supplies		<u>1,500</u>	
	\$	<u>5,000</u>	\$ 5,000

4. B. Parents as Partner/Parent Education Passport Model Expansion

• Consultant services			
- Parents as Partners	\$	3,333	
- Passport Model		3,333	
- Parent Education		<u>3,334</u>	
	\$	<u>10,000</u>	\$ 10,000
• Completion of and replication of Parent Education toolbox			\$ 5,000
• Teacher/staff release time and stipend			5,000
• Inservice training for replication and distribution of materials			4,000
• Meeting materials/supplies			
- parent forums	\$	1,500	
- community meetings		1,500	
- teacher/staff/facilitator		<u>1,500</u>	

- printing/reprographics

1,500
\$ 6,000

6,000

Total

\$ 35,000

5. Coordination: Central Coordination Budget

- Travel teachers/administrators/
educational staff members \$ 6,000
- Office/meeting supplies 4,014
- Copying/printing and collaborative materials 10,000
- Publication of Reports 5,400
- Travel/Conferences for collaborative
staff and executive board 10,000

Total

\$ 35,414

6. Development Local Skill Standards \$ 53,500
Professional Development Activities 17,500
Low Performing Schools and Parent Education 35,000

Total

\$ 106,000

7. Riverside County Office of Education
10% Indirect 7,070.50
San Bernardino County Superintendent
Of Schools Office
10% Indirect 7,070.50

14,141.00

\$ 14,141

Total

\$ 155,556

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P211

Please deliver to all members of the governing board. Thank you.

November 15, 1998

MEMORANDUM

TO: All Board Presidents and Superintendents
CSBA Member Boards of Education

FROM: John D'Amelio, President

SUBJECT: **Call for nominations for CSBA Delegate Assembly**

Nominations for CSBA's Delegate Assembly will be accepted between November 15, 1998 – January 1, 1999. Any CSBA member school district is eligible to nominate board members within their geographic region or subregion. Each board may nominate as many individuals as it chooses. All nominees must serve on a CSBA member board.

A valid nomination must include either the attached nomination form, or if you prefer, a letter of nomination. **It must be received at the CSBA office or postmarked by January 1, 1999.** Facsimile nominations will be accepted provided they arrive in the association office on or before January 1. All nominees must also submit a biographical sketch provided by CSBA (and included in this mailing). By completing, signing and returning the biographical sketch, the nominee consents to serve as a delegate if elected. You may choose to have the biographical sketch completed by the nominee and returned along with the nomination, or it may be completed and sent directly by the nominee. However, it must be received or postmarked by January 13.

Attached is a list of delegates whose terms expire in 1999 and a timeline for the election process. Please refer to this list to see whether there are any vacancies in your region or subregion. If there are, **please place this important item on your next board agenda.**

CSBA delegates serve two-year terms. Those elected in 1999 will serve from May 1, 1999 – April 30, 2001. There are usually two Delegate Assembly meetings each year, one in May prior to our Legislative Action Conference and one preceding the CSBA Annual Education Conference in December. In accordance with CSBA bylaws, CSBA does not pay travel expenses associated with Delegate Assembly meetings. Districts reimburse most delegates, and some county associations may choose to offer supplemental help with expenses.

For further information about the Delegate Assembly or the election process, please refer to the enclosed brochure or contact Dollye Breshears, board consultant in the administration and governance department at (800) 266-3382. This brochure may also be downloaded from the CSBA web site at www.csba.org.

3100 Beacon Boulevard
P.O. Box 1660
West Sacramento, CA 95691
(916) 371-4691
FAX (916) 371-3407

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About the CSBA Delegate Assembly

The CSBA Delegate Assembly sets the general policy direction for the association, which represents California's school districts and county offices of education.

CSBA's mission is to provide leadership in setting and implementing the public education agenda and to support school board governance at the district and county levels.

Delegates fulfill a critical governance role by communicating the interest of local boards to CSBA's Board of Directors, Executive Committee and staff. Delegates give policy and legislative direction through the adoption of the policy platform every two years and the adoption of other policy statements as needed. They also speak on issues and provide direct advocacy on behalf of the association. Delegates play an important communications and support role within their regions and they also elect the association's officers and Board of Directors.

For a free brochure describing the roles and responsibilities of the CSBA Delegate Assembly please call (800) 266-3382, or you may obtain this information on the CSBA web site at www.csba.org.



TIMELINE FOR CSBA's 1999 DELEGATE ASSEMBLY ELECTION PROCESS

November 15 – January 1

Local boards and county boards of education submit nominations to CSBA office.

January 1

Deadline for nominations to be postmarked or received at the CSBA office.

January 13

Deadline for nominee's biographical sketch to be postmarked or received at the CSBA office.

February 1

Ballots mailed to all member districts and county boards of education.

February 1 - March 15

Local boards and county boards of education vote and return ballots to CSBA.

March 15

Deadline for ballots to be postmarked or received at the CSBA office.

March 15-20

Election Committee tallies votes.

April 20

Closing date for any run-off elections held in a region or subregion with a tie vote.

April 20-25

Election Committee tallies votes from run-off elections.

By May 1

Final results are distributed to CSBA membership.

May 2-3

Seating of new delegates at the May 1999 Delegate Assembly.

Questions????

**Please contact Dollye Breshears, board consultant, administration and governance
at 800 266-3382 or check the CSBA web site at www.csba.org**



CSBA Delegate Nomination Form

California School Boards Association
3100 Beacon Blvd.
PO Box 1660
West Sacramento, CA 95691
FAX 916-371-3407

The governing board of the _____

Board of Education wishes to nominate:

as a candidate for the CSBA Delegate Assembly.

The nominee is a member of the _____

School District, which is a member of the California School Boards Association.

____ Also attached is the completed one-page biographical sketch completed by the nominee.

____ The nominee has been contacted and instructed to complete and return the one-page biographical sketch so that it is received at CSBA or postmarked by January 13, 1999.

Board Clerk or Board Secretary (signed)

Board Clerk or Board Secretary (printed)

Date

PLEASE NOTE: *This nomination form or letter of nomination must be postmarked and returned to CSBA no later than January 1, 1999. Nominations postmarked or faxed after January 1 will not be accepted. Any questions, please contact Dollye Breshears, board consultant at (800) 266-3382.*



California School Boards Association
Delegate Assembly Candidate Biographical Sketch Form

Please complete this form in the space provided. Do not use the reverse side. **Only this form** and a single-sided, one-page resume (should you wish to attach one) will be copied and sent to the districts with the ballots.

Name _____ Region/Subregion _____

Address _____ City _____ Zip _____

Bus. Phone _____ Res. Phone _____ E-mail _____

District _____ ADA _____ Years on Board _____

Are you a continuing CSBA Delegate? _____ If yes, how long have you served as a delegate? _____

Please describe your activities/involvement or interests in your local district. _____

Please describe any other education-related activities/involvement. _____

Please describe your activities/involvement in CSBA and explain why you are interested in serving as a CSBA Delegate. _____

Signature _____

Date _____

*** ***Your signature indicates your consent to have your name placed on the ballot and to serve as a delegate if elected.***





DELEGATES WHOSE TERM EXPIRES IN 1999

These pages list delegates in each region whose term expires in 1999. Please note, this is not a complete listing of all CSBA delegates. Districts with ADAs over 35,000 are entitled to appoint a specified number of delegates. This list does not include those districts; it shows the number of positions which will be filled through the election process. If you have any questions, please contact CSBA at 1-800-266-3382 or your regional director.

REGION 1

Counties: Del Norte, Humboldt, Lake, Mendocino

Subregion 1-A (Del Norte, Humboldt)
Diana Derr (Southern Humboldt Jt. USD)

Subregion 1-B (Lake, Mendocino)
Anita Gordon (Konocti USD)

County
Mark Cooper (Lake COE)

REGION 2

Counties: Lassen, Modoc, Plumas, Shasta, Siskiyou, Trinity

Subregion 2-A (Modoc, Siskiyou, Trinity)
Barbara Hamilton (Ft. Jones Union ESD)

Subregion 2-B (Shasta)
Arlie Caudle (Gateway USD)

Subregion 2-C (Lassen, Plumas)
No terms expire in 1999.

County
No terms expire in 1999.

REGION 3

Counties: Marin, Napa, Solano, Sonoma

Subregion 3-A (Sonoma)
Joel L. Bellagio (Piner Olivet Un. SD)
Frank C. Pugh (Santa Rosa SD)

Subregion 3-B (Napa)
Stephen Galios (Napa Valley USD)

Subregion 3-C (Solano)
Mary Ann Martinez (Travis USD)

Subregion 3-D (Marin)
Kathy Ohm (San Rafael USD)

County
Pat Hummel (Sonoma COE)

Region 4

Counties: Butte, Colusa, Glenn, Nevada,
Placer, Sierra, Sutter, Tehama, Yuba

Subregion 4-A (Glenn, Tehama)
No terms expire in 1999.

Subregion 4-B (Butte)
Frances D. Main (Paradise USD)

Subregion 4-C (Yuba, Colusa, Sutter)
Mary C. Henson (Yuba City USD)

Subregion 4-D
(Nevada, Placer, Sierra)
Debra Darby (Tahoe-Truckee USD)
Doris Michelin (Nevada Jt. Un. HSD)

County
No terms expire in 1999.

REGION 5

Counties: San Francisco, San Mateo

Subregion 5-A (San Francisco)
3 appointed delegates

Subregion 5-B (San Mateo)
Karen Canty (Menlo Park City SD)
Melodie Lew (San Mateo-Foster City SD)
Betsy Massie (Laguna Salada Un. ESD)
Donna Rutherford (Ravenswood City ESD)

County
Susan Alvaro (San Mateo COE)

REGION 6

Counties: Alpine, Amador, El Dorado, Mono,
Sacramento, Yolo

Subregion 6-A (Yolo)
No terms expire in 1999.

Subregion 6-B (Sacramento)
Raymond Bender (Center USD)
Teri Burns (Natomas USD)
Elizabeth Mitchell (Rio Linda Un. ESD)

Subregion 6-C
(Alpine, Amador, El Dorado, Mono)
Eric Schafer (Lake Tahoe USD)

County
No terms expire in 1999.

REGION 7

Counties: Alameda and Contra Costa

Subregion 7-A (Contra Costa)
Judy Carney (Lafayette SD)
Dan B. Walden (Walnut Creek ESD)

Subregion 7-B (Alameda)
Gwen Estes (New Haven USD)
Cindy McGovern (Pleasanton USD)
Barbara Krzywicki (Emery SD)
Vacant Seat

County
Daniel Borsuk (Contra Costa COE)

REGION 8

Counties: Calaveras, Mariposa, Merced,
San Joaquin, Stanislaus, Tuolumne

Subregion 8-A (San Joaquin)
John M. Gray (Lincoln USD)
Bob Weaver (Lodi USD)

Subregion 8-B
(Calaveras, Mariposa, Tuolumne)
Gerri Conway (Calaveras USD)

Subregion 8-C (Stanislaus)
Joan Vargas (Newman-Crows Landing USD)
Marsha Waggoner (Sylvan Union ESD)

Subregion 8-D (Merced)
No terms expire in 1999.

County
No terms expire in 1999.

REGION 9

Counties: Monterey, San Benito,
San Luis Obispo, Santa Cruz

Subregion 9-A (Santa Cruz, San Benito)
Vacant Seat

Subregion 9-B (Monterey)
Steve Garcia (Greenfield Un. ESD)
Daniel Villa (Monterey Penin. USD)

Subregion 9-C (San Luis Obispo)
Carol Harvey (Lucia Mar USD)

County
Mitchell Dabo, Jr. (San Benito COE)

REGION 10

Counties: Fresno, Kings, Madera

Subregion 10-A (Madera)
John Reynolds (Coarsegold Union SD)

Subregion 10-B (Fresno)
Merry Henry (Sanger USD)
David Jackson (Kingsburg Jt. Un. HSD)
Susan Markarian (Pacific Union ESD)

Subregion 10-C (Kings)
No terms expire in 1999.

County
No terms expire in 1999.

Region 11

Counties: Santa Barbara, Ventura
& Las Virgenes USD

Subregion 11-A (Santa Barbara)
Janet A. Zilli (Orcutt Union SD)

Subregion 11-B
(Ventura & Las Virgenes USD)
Dolores Didio (Conejo Valley USD)
David B. Pollock (Moorpark USD)

County
Marty Bates (Ventura COE)

REGION 12

Counties: Kern, Tulare

Subregion 12-A (Tulare)
Karen L. Hill (Tulare Jt. Union HSD)

Subregion 12-B (Kern)
Bob J. Hampton (Kern HSD)
Darrell Meaders (Beardsley SD)
Doug Wattenbarger (Standard SD)

County
No terms expire in 1999.

REGION 15

County: Orange & Lowell Jt. USD

Bonnie Castrey (Huntington Beach Un. HSD)
Jeanne S. Flint (Irvine USD)
Bob Lindsay (Centralia ESD)
Catherine McGough
(Huntington Beach City SD)
Dr. Craig T. Olsen
(Placentia-Yorba Linda USD)

Susie Sokol (Brea Olinda USD)
Joanne L. Stanton (Anaheim Union HSD)
County
Elizabeth Parker (Orange COE)

REGION 16

Counties: Inyo and San Bernardino

Subregion 16-A (Inyo)
Catherine George (Lone Pine USD)

Subregion 16-B (San Bernardino)
James Downs (Ontario-Montclair ESD)
John Shank (Lucerne Valley USD)
Barbara Ryan (Upland USD)
Dolores "Dodie" Andersen
(Chino Valley USD)
Charles J. Uhalley (Chaffey Jt. Union HSD)

County
No terms expire in 1999.

REGION 17

County: San Diego

Ernestine Jones (San Ysidro ESD)
Brenda Latham (South Bay Union ESD)
June Mott (Grossmont Union HSD)
Barbara Rohrer (Valley Center Un. ESD)
Barbara Ryan (Santee USD)
Carol Skiljan (Encinitas Union ESD)
Charlene Zettel (Poway USD)

County
John Witt (San Diego COE)

REGION 18

Counties: Imperial and Riverside

Subregion 18-A (Riverside)
Donald T. Aikens (Palm Springs USD)
John J. Chavez (Jurupa USD)
Robert Nava (Riverside USD)
Diane Shott (Nuview Union SD)
Barbara Tooker (Temecula Valley USD)
Vacant Seat

Subregion 18-B (Imperial)
Omer L. Stiff (Brawley ESD)

County
No terms expire in 1999.

REGION 20

County: Santa Clara

Leon Beauchman (Campbell Union SD)
Esau Herrera (Alum Rock Union ESD)
Nancy Newton (Fremont Union HSD)
Sanda Jo Spiegel (Whisman SD)

County

No terms expire in 1999.

REGION 22

County: North Los Angeles

Dr. Kerry Clegg (Sulphur Springs Un. ESD)
Larry Logsdon (Palmdale ESD)

REGION 23

County: San Gabriel Valley and East Los Angeles County

Subregion 23-A

Bruce Carter (Monrovia USD)
Frank Figueroa (Duarte USD)

Subregion 23-B

Helen Archer (El Monte Union HSD)
Helen Hall (Walnut Valley USD)
Mary Jo Maxwell (Rowland USD)

Subregion 23-C

Ilean Ochoa (Azusa USD)
Peter Sabatino (West Covina USD)

REGION 24

County: Southwest Crescent - Los Angeles County

Gabriel Garcia (Norwalk-La Mirada USD)
Vivian Hansen (Paramount USD)
Joan Jakubowski (Culver City USD)
Loystene Irvin (Inglewood USD)
Cloria Patillo (Compton USD)
Vacant Seat

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

**MINUTES OF THE REGULAR MEETING
MONDAY, NOVEMBER 16, 1998**

OPEN PUBLIC SESSION

CALL TO ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Knight at 6:00 p.m. on Monday, November 16, 1998, in the Multi-Purpose Room at West Riverside Elementary, 3972 Riverview Drive, Riverside, California.

ROLL CALL

Members of the Board present were:

Mr. Sam Knight, President
Mr. Ray Teagarden, Clerk
Mrs. Carolyn Adams, Member
Mrs. Mary Burns, Member
Mr. John Chavez, Member

STAFF PRESENT

Staff Advisers present were:

Mrs. Benita B. Roberts, Superintendent
Dr. DeWayne Mason, Assistant Superintendent Education Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Ms. Pam Lauzon, Director Business Services
Mr. Memo Mendez, Director, Research & Categorical Projects
Dr. Ron Needham, Director of Administrative Services

HEARING SESSION

PUBLIC VERBAL
COMMENTS

President Knight opened the Public Verbal comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.

CLOSED SESSION

ADJOURN TO CLOSED
SESSION

PRESIDENT KNIGHT ADJOURNED THE BOARD TO CLOSED SESSION IN THE LIBRARY FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #7; PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL, AND EXPULSION CASES #99-008, #99-009, #99-013, #99-014, #99-010. At 6:01 p.m., the Board recessed to Closed Session in the Library. At 7:05 p.m., the Board adjourned from Closed Session.

OPENING OF REGULAR BOARD MEETING

CALL TO ORDER
ROLL CALL
FLAG SALUTE

At 7:10 p.m., President Knight called the meeting to order in Public Session. President Knight, Mr. Teagarden, Mrs. Adams, Mrs. Burns, Mr. Chavez. Salayha Ghoury, West Riverside student, led the audience in the Pledge of Allegiance.

INSPIRATIONAL
COMMENT

President Knight made an inspirational comment.



COMMUNICATIONS SESSION

President Knight asked that West Riverside students be allowed to provide their presentation to the Board first in order to allow the elementary students and their families to return home with sufficient time to complete their homework.

WELCOME TO WEST RIVERSIDE ELEMENTARY

Mr. Victor Palmer, West Riverside Elementary Principal, welcomed the Board and provided an overview of the school's Title I program, designed specifically to help students achieve at grade level. He explained to Mrs. Burns that school begins at West Riverside at 8:20 a.m., and to President Knight, that West Riverside's after-school program focuses on language arts and mathematics for primary and upper grade students for one hour, four days per week.

West Riverside parents, Mrs. Maria Ortega and Mrs. Shirley Tjemeland, shared how much West Riverside Elementary means to their families, that staff members treat them as individuals, and that their students feel safe at the school. Students from the classes of Ms. Ochs, Mrs. Ortega and Mrs. Garza, sang four songs, and Student Council officers individually presented certificates and sweatshirts to Board members. Mr. Palmer thanked the Board, the Superintendent and her staff for their support of the programs at West Riverside, and he introduced the West Riverside Elementary teaching staff.

RECESS

At 7:37 p.m., President Knight called for a brief recess to allow West Riverside parents and students to exit the auditorium following the student performance. At 7:45 p.m., President Knight reconvened the meeting.

REPORT: RHS STUDENT REPRESENTATIVE

Anica McKesey, Rubidoux High student representative, reported the following: the ASB sponsored "Help Hungry Kids" food drive began on November 9. ASB members also volunteered at the Mission Inn Run on November 15. The Senior Citizens' Prom at Villa De Anza Retirement was a very successful event. ASB officers plan to attend the upcoming 1998 Leadership Conference in Anaheim. On November 7, the DAC attended the Chino Band Review and Field Show Tournament and finished first in the Band Review. Drum Major, David Anderson, placed third; the Colorguard placed fourth, and the drumline and band placed second. Funds raised at the FFA's Pumpkin Patch will be used to help pay for field trips. In the recent Cross Country competition, Alex Murcio placed first in CIF; Ruben Aguirre placed fifteenth and Mauricio Ortiz was close behind. Boys' varsity placed fourth and tenth overall in the southern section. The girls' team tied for fifth place, led by freshman, Karina Ortiz. Marianna Zepeta and Roxie Charlton placed 14th and 15th respectively. Basketball and Soccer tryouts are underway. Auditions for the "witness" role in Mock Trial are being held. Sarah Hawkins, Tawnee Walker, Eddy Ramirez and Anica McKesey have been named as the four attorneys. Congratulations were offered to the Golden State Examination participants and the 80 Rubidoux High students that received recognition, honors and high honors. *The Talon* will be distributed on November 19. The volleyball team made CIF, with player, Lindsey Craig, as a participant.

RECOGNIZE GOLDEN STATE EXAMINATION SCHOLARS

The Director of Research and Categorical Projects announced that out of the 3,902 students in the district who participated in the 1997-98 Golden State Examinations in May 1998, 283 students from the two comprehensive high schools and three middle schools received high honors or honors, and an additional 477 students received school recognition certificates. He congratulated these students on their outstanding achievement.

President Knight noted that an additional 408 students participated in this year's Golden State Examinations over last year's participation, and he thanked administrators and teachers for continuing their focus on higher student achievement.

RECOGNIZE
SUNNYSLOPE'S EISS
GRANT AWARD

The Director of Research and Categorical Projects congratulated Sunnyslope Elementary kindergarten teachers, Ms. Lorayne Corcoran and Ms. Deborah Dallas, for recognition received as model demonstration sites for the Early Intervention for School Success program. He noted that both teachers will receive a \$950 grant award to further enhance their classroom learning environments.

ACCEPT DONATIONS
-Motion #77

The Assistant Superintendent Business Services requested the Board's approval of several donations as listed on the Agenda, with letters of appreciation to be sent:

PRESIDENT KNIGHT MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS: \$169.20 FROM ARROWHEAD UNITED WAY FOR TWO BICYCLES FOR CAMINO REAL'S JOG-A-THON FUNDRAISER; \$500.00 FROM THE SKY COUNTRY PTA FOR A DRUG AWARENESS ASSEMBLY; TEN DONATIONS AS LISTED FOR SEVERAL CLASSES AT STONE AVENUE ELEMENTARY, AND \$200.00 FROM THE RUNNING CLUB AT MISSION MIDDLE FOR A BAC PACK VACUUM FOR THE SCHOOL. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PUBLIC VERBAL
COMMENTS

President Knight opened the Public Verbal Comments session and asked for comments to be limited to five minutes.

LIBRARY

Ms. Joanne McKee, Rustic Lane Elementary Media Center Clerk, commented that with the four hour per day schedule of Elementary Media Center Clerks, libraries are not able to be the effective tools that they should be, to help students and teachers meet district standards. She noted that because of Media Center Clerks' limited work schedules, boxes of textbooks remain unprocessed, and additional library books and technology made available through State funds will not be processed or made use of in a timely fashion due to the insufficient four hour per day schedule.

INTEREST BASED
BARGAINING

Ms. Francine Rice-Laabs, NEA-J President, discussed the importance of non-adversarial relations in the interest-based negotiations process and a commitment to work together by focusing on the interests of the parties. She spoke in support of respecting differences without compromising interests and moving forward in the negotiations process with a renewed spirit of commitment to the relationship.

BOARD ELECTION &
TEACHER SALARIES

Ms. Deanna Long, Ina Arbuckle teacher, congratulated the three Board member incumbents that were re-elected on November 3 to serve another term on the School Board: Mrs. Burns, Mr. Teagarden and President Knight. Concerning teacher salaries, she asked that the Board not let the joy leave the teachers.

BOARD MEMBER
REPORTS &
COMMENTS

Board members individually commended West Riverside Elementary Principal, Mr. Victor Palmer, students and teachers for their reports and singing performance, and the two parents for their excellent reports. In addition, words of thanks were offered for the certificates and sweatshirts provided for each Board member.

Mrs. Adams reported that approximately 280 families are graduating from the Parent Institute program at three of the districts sites: Ina Arbuckle, Pacific Avenue and Troth Street Elementary Schools. Mrs. Adams stated that the Parent Institute was extremely successful in helping parents to understand the educational system and assist their students. She invited those interested to attend a ceremony for those parents graduating from Pacific Avenue's Parent Institute on November 18 at 6:30 p.m. Mrs. Adams noted that the next Library Committee Meeting will be held on November 17 as the district moves forward on Library projects.

BOARD MEMBER
REPORTS &
COMMENTS
(CONT'D)

Mrs. Burns read an article from the publication, the "AQMD Advisor," that listed the reasons for the AQMD's Governing Board decision to adopt a resolution opposing diesel fuel. She noted that AQMD findings indicate the adverse health effects associated with diesel exhaust, and that diesel emissions tend to be concentrated in low-income communities. Mrs. Burns suggested that the district approach State agencies through the California School Boards Association on this issue in order to promote healthier learning environments for school districts and their students when considering bus purchases. Further, she requested a report in January, 1999 concerning the cost for the district to use a cleaner, alternative fuel for school buses to promote a healthier learning environment for students.

Mr. Chavez congratulated the school board members elected on November 3, 1998, and asked that the district send letters congratulating all candidates that won in the school board election as well as other local elections, encouraging them to remove their signs throughout the community. He commented on the Educational Futures' Conference held on November 7, 1998 at the University of California, Riverside. He congratulated both high school bands, and expressed his appreciation to Jurupa Valley High's AFJROTC for their first annual Veterans' Day Observance. Mr. Chavez noted that the event provided awareness for students on the sacrifices made by those serving in the armed forces to protect freedom in the United States. He noted his participation in the recent Mission Inn Run, and thanked those who volunteered at the event; he congratulated Golden State Examination scholars, Sunnyslope EISS teachers for their grant awards, and noted that Nancy Matzenauer, teacher at West Riverside Elementary, will be distributing information to the high schools on the Lions Speech Contest. Mr. Chavez responded to the comments made during Public Verbal Comments, by indicating that he hoped double standards were not present in the negotiating process.

President Knight commented that he visited Glen Avon Elementary and viewed firsthand a Riverside County Philharmonic teacher workshop, a preliminary step in introducing the "Adventures in Music" program. He expressed his support of this outstanding arts program for students and commended Mr. Neil Birnbaum, Riverside County Philharmonic General Manager, for his excellent presentation of program highlights to Glen Avon teachers. President Knight indicated that he attended a Riverside County Philharmonic performance on November 14. He spoke in support of the Jurupa Valley High ROTC Veterans' Day Observance on November 10 and the important reminder that this event provided for students concerning those who have served in the military to protect our Country's freedom. President Knight congratulated Golden State Examination scholars. He briefly indicated a need for volunteers for the Youth Accountability Team program.

ACTION SESSION

APPROVE ROUTINE
ACTION ITEMS BY
CONSENT
-Motion #78

MR. CHAVEZ MOVED THE BOARD APPROVE/ADOPT/AFFIRM ROUTINE ACTION ITEMS A 1-9 AS PRINTED: MINUTES OF NOVEMBER 2, 1998 REGULAR MEETING; PURCHASE ORDERS; DISBURSEMENT ORDERS; PAYROLL REPORT; AGREEMENTS; CERTIFICATION OF ANNUAL ORGANIZATION MEETING OF THE BOARD TO BE HELD AT THE DECEMBER 7, 1998 REGULAR MEETING; NON-ROUTINE FIELD TRIP REQUEST FOR 47 JURUPA VALLEY STUDENTS TO TRAVEL TO ANAHEIM NOVEMBER 22-23, 1998 TO ATTEND THE 1998 CADA LEADERSHIP CONFERENCE; NON-ROUTINE FIELD TRIP REQUEST FOR 47 RUBIDOUX HIGH STUDENTS TO TRAVEL TO ANAHEIM NOVEMBER 22-23, 1998 TO ATTEND THE 1998 CADA LEADERSHIP CONFERENCE; NON-ROUTINE FIELD TRIP REQUEST FOR RUSTIC LANE'S SIXTH GRADE STUDENTS TO ATTEND SCIENCE CAMP IN GARNER VALLEY JANUARY 25-27, 1999. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACCEPT 1997/98
DISTRICT AUDIT
REPORT
-Motion #79

Ms. Cecile Nunley, from the auditing firm of Vavrinek, Trine, Day and Company, provided a brief overview of the 1997/98 audit, and explained that significant changes noted in the Audit Report are a result of new Government Accounting Standards that must be followed in the State Audit Guide. She reported nothing unusual in the 1997/98 Audit Report Findings and noted that recommendations from the previous year are being implemented, with the exception of two findings, which staff are currently working on to address. Ms. Nunley complimented Business Office staff for their cooperative and expedient work habits during the audit process, and she noted to the Board that because of the district's outstanding Business Office staff, the Jurupa School District is the first district, out of 1,500 districts, to submit their audit report to the State.

President Knight expressed the Board's appreciation to the Assistant Superintendent Business Services and his staff for their outstanding work. The Assistant Superintendent Business Services commended the Director of Business Services, Ms. Pam Lauzon, and her staff for their work with the auditors, and asked the Board to accept the Audit for submittal to the State. PRESIDENT KNIGHT MOVED THE BOARD ACCEPT THE 1997/98 AUDIT AND DIRECT THE AUDITOR TO PROVIDE COPIES TO THE STATE AND COUNTY AGENCIES BY DECEMBER 15, 1998, AS REQUIRED BY LAW. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AWARD PROPERTY &
LIABILITY INSURANCE
QUOTATION
-Motion #80

The Assistant Superintendent Business Services stated that the annual renewal of the district's property and liability insurance is due as the policy expired as of October 31, 1998, with a thirty day extension allowed. He requested the Board to approve the quote of \$283,967 received from Fireman's Fund Insurance Company, brokered through Talbot Insurance and Financial Services, Inc. The Assistant Superintendent commented that although this is the second lowest quote received, this company, due to their outstanding management procedures, provides a savings of approximately \$15,000 over last year's quote, while the company providing the lowest quote has no previous experience insuring a school district.

PRESIDENT KNIGHT MOVED THE BOARD AWARD THE QUOTATION FOR COMPREHENSIVE PROPERTY AND LIABILITY INSURANCE COVERAGE TO FIREMAN'S FUND INSURANCE COMPANY, BROKERED THROUGH TALBOT INSURANCE AND FINANCIAL SERVICES, INC., AT A COST OF \$283,967. MRS. ADAMS SECONDED THE MOTION. The Assistant Superintendent responded to Mr. Chavez that the district's broker, Talbot Insurance, recommended that the district seek property and liability insurance coverage through an experienced company. He also noted that insurance services are in the category of professional services, and do not have the requirement of accepting the lowest bid. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

AWARD CONTRACT
FOR VOICE CABLING
INSTALLATION AT
JURUPA MIDDLE
-Motion #81

The Assistant Superintendent Business Services recalled that at the last meeting, the Board approved the purchase of new telephone equipment for Jurupa Middle School. He noted that the purchase before the Board at this time covers the rewiring of the system with voice cabling to eliminate the static on the telephone lines. The cost to rewire the school to install the new telephone system is \$35,744.91 through the use of a previously bid CMAS contract with Spectrum Communications. PRESIDENT KNIGHT MOVED THE BOARD AWARD A CONTRACT TO SPECTRUM COMMUNICATIONS OF CORONA, CALIFORNIA, IN THE AMOUNT OF \$35,744.91 TO COMPLETE THE VOICE CABLING PROJECT AT JURUPA MIDDLE SCHOOL UNDER A CMAS CONTRACT. MR. TEAGARDEN SECONDED THE MOTION. The Assistant Superintendent approximated the cost from the previous Board meeting for the new telephone equipment at \$24,000. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

ACT ON TWO (3)
DISCIPLINE CASES:
#99-008, #99-013, & #99-
014, EXPULSIONS
-Motion #82

As a result of the Board's deliberation in Closed Session, the Director of Administrative Services recommended that the Board accept and adopt the Findings of Fact and Conclusions of Law submitted by the Administrative Hearing Panel for the discipline cases listed on the Agenda.

Mr. Chavez asked the Board to vote separately on Discipline Case #99-009. PRESIDENT KNIGHT AGREED TO ACT SEPARATELY ON DISCIPLINE CASE #99-009, AND MOVED THE BOARD ADOPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR DISCIPLINE CASES #99-008, #99-013 AND #99-014 AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE #99-008 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (A.2 & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND SEMESTER FOLLOWING AND THAT THE PUPIL BE REFERRED TO THE JURUPA COMMUNITY SCHOOL, OPERATED BY THE RIVERSIDE COUNTY OFFICE OF EDUCATION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 7, 1999; EXPEL THE PUPIL IN DISCIPLINE CASE #99-013 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 7, 1999; EXPEL THE PUPIL IN DISCIPLINE CASE #99-014 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (C & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER, FOR THE PERIOD OF THE EXPULSION. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 7, 1999. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACT ON ONE (1)
DISCIPLINE CASE,
AMEND PLACEMENT:
#99-009, EXPULSION
-Motion #83

PRESIDENT KNIGHT MOVED THE BOARD ADOPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR DISCIPLINE CASE #99-009, WITH THE ADDITION THAT IF AND WHEN THIS STUDENT IS READMITTED TO THE SCHOOLS OF JURUPA UNIFIED SCHOOL DISTRICT, THE STUDENT WILL BE ASSIGNED TO A SCHOOL OTHER THAN MIRA LOMA MIDDLE OR JURUPA MIDDLE SCHOOLS AS FOLLOWS: EXPEL THE PUPIL IN DISCIPLINE CASE #99-009 FOR VIOLATION OF EDUCATION CODE SECTIONS 48900 (B & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE PUPIL BE REFERRED TO THE COMMUNITY DAY SCHOOL, OPERATED AT THE DISTRICT LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JANUARY 19, 1999. ADDITIONALLY IF AND WHEN THIS STUDENT IS READMITTED TO THE SCHOOLS OF JURUPA UNIFIED SCHOOL DISTRICT, THE STUDENT WILL BE ASSIGNED TO A SCHOOL OTHER THAN MIRA LOMA MIDDLE OR JURUPA MIDDLE. MR. TEAGARDEN SECONDED THE MOTION. Mr. Chavez indicated that he planned to oppose the motion concerning Discipline Case #99-010, because of the requirement set by the Board, and he was not necessarily voting against the expulsion. THE MOTION CARRIED WITH A 4-1 VOTE: AYE, PRESIDENT KNIGHT, MR. TEAGARDEN, MRS. ADAMS, MRS. BURNS; NAYE, MR. CHAVEZ.

ACT ON ONE (1)
DISCIPLINE CASE,
AMEND PLACEMENT:
#99-010, SUSPENDED
EXPULSION
-Motion #84

PRESIDENT KNIGHT MOVED THE BOARD ADOPT THE FINDINGS OF FACT AND CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL FOR DISCIPLINE CASE #99-010 WITH A SUBSTITUTION FOR THE STUDENT'S SCHOOL OF ASSIGNMENT TO BE JURUPA MIDDLE AS FOLLOWS:

EXPEL THE PUPIL IN DISCIPLINE CASE #99-010 FOR VIOLATION OF EDUCATION CODE 48900 (B & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING. HOWEVER, THE ENFORCEMENT OF THE EXPULSION ORDER IS SUSPENDED AND THE PUPIL IS PLACED ON SCHOOL PROBATION FOR THE TERM OF THE EXPULSION ORDER. THE PUPIL IS ASSIGNED TO JURUPA MIDDLE SCHOOL FOR THE TERM OF THE EXPULSION ORDER. THIS CASE WILL BE REFERRED TO THE SCHOOL AND COMMUNITY OUTREACH TEAM (SCORE) FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE REINSTATEMENT TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 7, 1999. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL
REPORT #9 W/INSERT
-Motion #85

The Superintendent requested approval of Personnel Report #9, with Insert G, Pages 9-15.

MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #9, WITH INSERT G, PAGES 9-15. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE
INFORMATION
REPORTS

The Board reviewed Routine Information Reports as follows with no further questions: Review 1998/99 School Year Testing Calendar, and Review Schedule to Conduct Board Meetings for the 1998-99 School Year. The Superintendent noted that the Annual Organization Meeting of the Board will be held at the regular meeting scheduled for December 7, 1998 at Indian Hills Elementary.

ADJOURNMENT

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 8:57 p.m.

**MINUTES OF THE REGULAR MEETING OF NOVEMBER 16, 1998
ARE APPROVED AS**

President

Clerk

Date

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01
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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

10/31/98 - 11/13/98
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P14321	100	178	00	GENERAL SUPPORT GROUNDS	DESERT IRRIGATION & PIPE	MAINT-JMS-GROUNDS SUPPLIES	350.19
P14326	100	178	00	GENERAL SUPPORT GROUNDS	AA EQUIPMENT	MAINT-GROUNDS SUPPLIES	898.52
P14339	100	178	00	DISTRICT WAREHOUSE	ZANER-BLOSER INC	WHSE-STOCK	2,168.05
P14401	100	178	00	GENERAL SUPPORT OPERATIONS	CU PIONEER CHEMICAL COMPANY	MAINT-RHS-SUPPLIES	678.83
P14408	100	178	00	DISTRICT WAREHOUSE	PIONEER CHEMICAL COMPANY	WHSE-STOCK	633.57
P14409	100	178	00	GENERAL SUPPORT WAREHOUSE	ULINE	WHSE-OFFICE SUPPLIES	428.85
P14418	100	178	00	DISTRICT WAREHOUSE	SCOTT ELECTRIC-SPEC. LAMP D	WHSE-STOCK	689.23
P14668	100	197	00	GUIDANCE/CAREER CENTER	HUMAN COMPUTERS	JVHS-COMPUTER	1,604.40
P14677	100	178	00	INSTRUCTIONAL SUPPORT	CURRICU CORPORATE EXPRESS (HANSON D	EC-CR-OFFICE SUPPLIES	683.95
P14678	100	178	00	INSTRUCTIONAL SUPPORT	CURRICU US OFFICE PRODUCTS/SO. CALI	EC-SC-OFFICE SUPPLIES	398.69
P14680	100	196	00	ADAPTIVE P.E.	MAC MALL	RHS-PRINTER & INSTRUCTIONAL MATERIAL	795.20
P14683	100	178	00	DISTRICT WAREHOUSE	U.S. POSTAL SERVICE	WHSE-STOCK	800.00
P14686	100	178	00	GENERAL SUPPORT DISTRICT ADMI	TOP HAT TRAVEL	CONF/D. MASON	335.00
P14688	100	178	00	GEN SUPP DIST ADMIN FISCAL SE	SCHOOL SERVICES OF CALIF. I	CONF/E.C.	270.00
P14689	100	197	00	SCIENCE	LONG BEACH AQUARIUM OF THE	JVHS-FIELD TRIP	1,440.00
P14692	100	178	00	INSTRUCTION SUPPORT	VARGAS, ED	EC-TELEPHONE REPAIRS	1,037.50
P14694	100	178	00	INSTRUCTION SUPPORT	CO-MATRIX	EC-OPEN PO-TELEPHONE REPAIRS	5,000.00
P14695	100	178	00	INSTRUCTION SUPPORT	DAVE FLANAGAN	EC-TELEPHONE REPAIRS	487.50
P14706	100	178	00	INSTRUCTIONAL SUPPORT	CURRICU CALIF STATE DEPT OF EDUCATI	EC-TEST MATERIALS	404.00
P14708	100	178	00	DISTRICT ADMINISTRATION PURCH	VALCOM COMPUTER CENTER	EC-OFFICE SUPPLIES	580.02
P14711	100	178	00	PUPIL SERVICES HEALTH	HEMO CUE, INC	EC-MEDICAL SUPPLIES	646.50
P14716	100	178	00	GENERAL SUPPORT DISTRICT ADMI	TOP HAT TRAVEL	CONF/D. MASON	277.00
P14723	100	127	99	INSTRUCTION GENERAL EDUCATION	WRIGHT GROUP, THE	WR-LIBRARY BOOKS	258.82
P14728	100	197	00	GUIDANCE/CAREER CENTER	SOFTWARE CENTRE/MICROAGE	JVHS-PRINTER	767.18

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

10/31/98 - 11/13/98
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P14733	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	CSBA		CONFERENCE - EDUCATION CENTER	682.00
P14753	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	CTB/MACMILLAN/MCGRAW HILL		EC-TESTING MATERIALS	537.89
P14754	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	CTB/MACMILLAN/MCGRAW HILL		EC-TESTING MATERIALS	280.15
P14757	100	196 99	INSTRUCTIONAL MEDIA	ITP		RHS-INSTRUCTIONAL MATERIALS	1,040.06
P14762	100	000 00	SELF-CONTAINED CLASSROOM	JENSEN ALVARADO RANCH		SA-FIELD TRIP	324.00
P14763	100	196 00	GENERAL EDUCATION - SECONDARY	SPECTRUM COMMUNICATIONS		RHS-CABLING WORK	2,044.45
P14764	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	SCANTRON		EC-OFFICE SUPPLIES	269.38
P14757	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	PITNEY BOWES		EC-OFFICE SUPPLIES	215.42
P14768	100	196 00	GENERAL EDUCATION - SECONDARY	RIVERSIDE CO. OFFICE OF EDU		RHS-REGISTRATION FEES FOR ACADEMIC D	425.00
P14777	100	197 00	PHYSICAL EDUCATION	BIGGER FASTER STRONGER		JVHS-INSTRUCTIONAL MATERIALS	363.12
P14778	100	178 86	FACILITIES ACQUISITION - CAPI	DELL		EC-COMPUTER EQUIPMENT	1,861.70
P14779	100	178 88	FACILITIES ACQUISITION - CAPI	DELL		EC-COMPUTER EQUIPMENT	10,045.96
P14781	100	000 00	SELF-CONTAINED CLASSROOM	BOX OFFICE, THEATREWORKS/US		SS-FIELD TRIP	708.00
P14782	100	000 00	SELF-CONTAINED CLASSROOM	BOX OFFICE, THEATREWORKS/US		SS-FIELD TRIP	750.00
P14784	100	196 00	AVID	SAN BERNARDINO COUNTY SUPT.		RHS-AVID ANNUAL REGISTRATION FEE	225.00
P14789	100	178 88	FACILITIES ACQUISITION - CAPI	MAC WAREHOUSE-ACCOUNT #3344		EC-OPEN PO-NETWORK HARDWARE & SUPPLI	1,200.00
P33322	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE		98/99 INSURANCE PREMIUM	95,766.90
P33323	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE		98/99 INSURANCE PREMIUMS	18,311.50
P33337	100	178 00	DISTRICT ADMINISTRATION	INA ADMINISTRATORS TRUST AC		98/99 INSURANCE PREMIUMS	1,935.00
P33338	100	178 00	AUXILIARY BENEFITS RETIRED EM	KAISER FOUNDATION HEALTH PL		98/99 INSURANCE PREMIUMS	13,678.50
P33339	100	178 00	AUXILIARY BENEFITS RETIRED EM	KAISER FOUNDATION HEALTH PL		98/99 INSURANCE PREMIUMS	1,168.00
P33340	100	178 00	DISTRICT ADMINISTRATION	KAISER FOUNDATION HEALTH PL		98/99 INSURANCE PREMIUMS	1,568,252.90
P33341	100	178 00	DISTRICT ADMINISTRATION	AMERICAN UNITED LIFE INS CO		98/99 INSURANCE PREMIUMS	21,763.32
FUND TOTAL							1,763,482.37

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES
10/31/98 - 11/13/98
PURCHASES OVER \$200

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS
P14146	101	180	00	E.C.I.A. TITLE 1	PREVENTION PARTNERS	IA-INSTRUCTIONAL MATERIALS	47
P14272	101	180	00	S.I.P. (SCHOOL IMPROVEMENT PR GENERAL BINDING SALES CORP		IA-M/A FOR LAMINATOR	344.80
P14410	101	178	00	ECONOMIC IMPACT AID - L E P OFFICEMAX		EC-OFFICE SUPPLIES	400.83
P14412	101	178	00	TOBACCO USE PREVENTION EDUCAT BUREAU FOR AT RISK YOUTH		JMS-INSTRUCTIONAL MATERIALS	285.52
P14414	101	157	00	AGRICULTURE VOCATIONAL EDUCAT C.H. KRUSE		JVHS-OPEN PD-INSTRUCTIONAL MATERIALS	471.30
P14652	101	183	00	S.I.P. (SCHOOL IMPROVEMENT PR MISSION SAN JUAN CAPISTRANO		PED-FIELD TRIP	850.00
P14656	101	000	00	SELF-CONTAINED CLASSROOM	LONG BEACH AQUARIUM OF THE	VB-FIELD TRIP	375.00
P14663	101	197	00	VOCATIONAL EDUCATION ACT PL94 MEL'S INDUSTRIAL SUPPLY		JVHS-TABLE SAW	524.50
P14664	101	178	00	TOBACCO USE PREVENTION EDUCAT AMC MEDIA CORPORATION		SC-INSTRUCTIONAL MATERIALS	418.99
P14669	101	178	00	SAN BERNARDINO COUNTY SCHOO	CONF/RHS		272.44
P14676	101	196	00	SB 1882-CA PROFESSIONAL DEVEL FEDCO	RHS-SUPPLIES		699.00
P14682	101	177	00	EDUC TECH - STAFF DEVELOPMENT SAN BERNARDINO COUNTY SCHOO	CONF/PERALTA		558.20
P14685	101	179	00	S.I.P. (SCHOOL IMPROVEMENT PR TROXELL COMMUNICATIONS INC.		GA-WR-INSTRUCTIONAL MATERIALS	699.00
P14690	101	178	00	ECONOMIC OPPORTNTY ACT PL88-4 STATER BROTHERS		EC-OPEN PD-SUPPLIES	530.13
P14691	101	182	00	S.I.P. (SCHOOL IMPROVEMENT PR WRIGHT GROUP, THE		PA-INSTRUCTIONAL MATERIALS	300.00
P14700	101	173	00	ACADEMIC VOLUNTEER/MENTOR SER PACIFIC THEATERS		GH-OFFICE SUPPLIES	728.39
P14701	101	173	00	ACADEMIC VOLUNTEER/MENTOR SER MERVYNS		GH-OFFICE SUPPLIES	450.00
P14703	101	173	00	ACADEMIC VOLUNTEER/MENTOR SER WAL-MART		GH-OFFICE SUPPLIES	440.0
P14709	101	180	00	S.I.P. (SCHOOL IMPROVEMENT PR BETTER TEACHING		IA-SUBSCRIPTION	370.00
P14728	101	177	00	S.I.P. (SCHOOL IMPROVEMENT PR SEHI COMPUTER PRODUCTS		PER-PRINTER	298.00
P14730	101	178	00	MENTOR TEACHER PROGRAM - SUPP WESTERN TROPHY MFG		EC-INSTRUCTIONAL MATERIALS	280.15
P14731	101	177	00	S.I.P. (SCHOOL IMPROVEMENT PR APPLE COMPUTER-SUPPORT CENT		PER-COMPUTERS	327.08
P14732	101	178	00	PL94-142 EDUC FOR ALL HANDICA CASP	CONF - E.C.		1,422.30
							330.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

10/31/98 - 11/13/98
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P14755	101	182	00	E.C.I.A. TITLE 1	CHANNING L. BETE CO., INC.	PA-INSTRUCTIONAL MATERIALS	995.61
P14756	101	197	00	AGRICULTURE VOCATIONAL EDUCAT	CALIFORNIA ASSOCIATION FFA	JVHS-INSTRUCTIONAL MATERIALS	3,331.00
P14758	101	197	00	AGRICULTURE VOCATIONAL EDUCAT	MIDWAY FEEDS & SUPPLIES	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS	500.00
P14759	101	196	00	AGRICULTURE VOCATIONAL EDUCAT	F & W SMITH CO.	RHS-OPEN PO-INSTRUCTIONAL MATERIALS	500.00
P14765	101	190	00	ED TECHNOLOGY SCHOOL BASED	HUMAN COMPUTERS	JMS-COMPUTERS	6,901.39
P14773	101	187	00	E.C.I.A. TITLE 1	MACWAREHOUSE	WR-RHS-EC-SUPPLIES	1,386.69
P14774	101	197	00	AGRICULTURE VOCATIONAL EDUCAT	CALIFORNIA FOUNDATION FOR	JVHS-INSTRUCTIONAL MATERIALS	309.24
P14787	101	197	00	SB 1882-CA PROFESSIONAL DEVEL	JOSSEY-BASS, INC.	JVHS-INSTRUCTIONAL MATERIALS	506.43
P14790	101	178	00	ECONOMIC OPPORTNTY ACT PL88-4	CAMACHO, ANGELINA *	EC-CONSULTANT SERVICES	750.00
P14791	101	178	00	ECONOMIC OPPORTNTY ACT PL88-4	SULLIVAN, MARY	EC-CONSULTANT SERVICES	750.00
P14792	101	178	00	ECONOMIC OPPORTNTY ACT PL88-4	KAREN CROSS	EC-CONSULTANT SERVICES	384.00
P14798	101	196	00	AGRICULTURE VOCATIONAL EDUCAT	ACCURATE SCALE	RHS-REPAIR PARTS FOR SCALE	248.19
P14799	101	196	00	AGRICULTURE VOCATIONAL EDUCAT	ABC MOBILE REPAIR	RHS-REPAIR PARTS	356.41
					FUND TOTAL		28,294.59
					TOTAL NUMBER OF PURCHASE ORDERS		36
P14727	102	178	00	INSTRUCTIONAL PROGRAM	CORPORATE EXPRESS (HANSON D	EC-OFFICE SUPPLIES	308.43
P14793	102	185	00	INSTRUCTIONAL PROGRAM	CURRICULUM ASSOCIATES, INC.	TS-INSTRUCTIONAL MATERIALS	265.77
					FUND TOTAL		574.20
					TOTAL NUMBER OF PURCHASE ORDERS		2
P14007	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	GRAINGER W W INC	TRANS-EQUIPMENT PARTS	404.06
P14308	103	178	00	GEN SUPPORT TRANS-SPECIAL EDU	SHERMAN'S MOBILE AIR CONDIT	TRANS-BUS REPAIRS	661.00
P14712	103	178	00	INSTRUCTIONAL PROGRAM	D & H DISTRIBUTING	RHS-CALCULATOR	318.35

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 10/31/98 - 11/13/98
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P14713	103	178	00	GEN SUPPORT TRANS-HOME TO SCH DELL	TRANS-COMPUTERS		7,156.76
						FUND TOTAL	8,540.17
					TOTAL NUMBER OF PURCHASE ORDERS		4
P14687	106	196	00	ATHLETIC OPERATIONAL SUPPLIES FREESTYLE SALES CO INC	RHS-INSTRUCTIONAL MATERIALS		517.78
P14785	106	196	00	ATHLETIC OPERATIONAL SUPPLIES TRIANGLE TROPHIES	RHS-INSTRUCTIONAL MATERIALS		960.53
						FUND TOTAL	1,498.31
					TOTAL NUMBER OF PURCHASE ORDERS		2
P13735	119	178	00	GENERAL SUPPORT, MAINTENANCE, SIEBE ENVIRONMENTAL CONTROL	MAINT-PARTS AND REPAIRS		1,028.67
P13940	119	178	00	GENERAL SUPPORT, MAINTENANCE, HOWARD INDUSTRIES	MAINT-SUPPLIES		1,195.99
P14256	119	178	00	GENERAL SUPPORT, MAINTENANCE, RIVERSIDE WINNELSON COMPANY	MAINT-SUPPLIES		1,171.16
P14266	119	178	00	GENERAL SUPPORT MAINTENANCE, EMPIRE GLASS & MIRRORS	MAINT-SUPPLIES		219.81
P14316	119	178	00	GENERAL SUPPORT MAINTENANCE, DE ANZA HARDWARE BUILDING S	MAINT-SUPPLIES		517.23
P14403	119	178	00	GENERAL SUPPORT, MAINTENANCE HOME DEPOT	MAINT-SUPPLIES		352.01
P14646	119	178	00	GENERAL SUPPORT, MAINTENANCE CAMERON WELDING SUPPLY	MAINT-OPEN PO-WELDING SUPPLIES		500.00
P14771	119	178	00	GENERAL SUPPORT, MAINTENANCE K H METALS AND SUPPLY	MAINT-OPEN PO-SUPPLIES		500.00
						FUND TOTAL	5,484.77
					TOTAL NUMBER OF PURCHASE ORDERS		8
P14145	800	194	00	FACILITIES ACQUISITION - CAPI CONSOLIDATED ELECTRICAL DIS	MAINT-ELECTRICAL SUPPLIES		1,030.26
P14770	800	194	00	GENERAL EDUCATION - ADULT SCOTT FORESMAN	AE-TEXTBOOKS		410.23
						FUND TOTAL	1,440.49
					TOTAL NUMBER OF PURCHASE ORDERS		2
P14268	930	178	00	PLANT MAINTENANCE K & S ENTERPRISES	MAINT-SUPPLIES		6,113.30

APR 28 1999

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

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10/31/98 - 11/13/98
PURCHASES OVER \$200

DESCRIPTION

VENDOR

PURCHASE ORDERS TO BE RATIFIED

REF	FUND	LOC/SITE	PROGRAM
-----	------	----------	---------

FUND TOTAL	6,113.30
TOTAL NUMBER OF PURCHASE ORDERS	1

P14796 979 :78 00 FACILITIES ACQUISITION - CAPI OFFICE DEPOT

INC-SUPPLIES

898.81

PI4797 979 178 00 FACILITIES ACQUISITION - CAPI CORPORATE EXPRESS (HANSON O IMC-OFFICE SUPPLIES

356.19

FUND TOTAL	1,755.00
TOTAL NUMBER OF PURCHASE ORDERS	2

104 PURCHASE ORDERS OVER

\$200.00 FOR A TOTAL AMOUNT OF + 1,817,183.30

71 PURCHASE ORDERS UNDER

\$200.00 FOR A TOTAL AMOUNT OF + 7,068.66

175 PURCHASE ORDERS FOR A GRAND TOTAL OF

1,824,251.96

RECOMMEND APPROVAL:

Director of Purchasing



JURUPA UNIFIED SCHOOL DISTRICT

CAFETERIA FUND 600

PURCHASE ORDERS LESS THAN \$200.00:

C003963, C003964, C003965, C003969, C003975, C003978, C003981, C003983, C003987, C003988, C003989, C003994, C003995, C003997, C004002, C004009, C004010, C004011, C004012, C004013, C004020, C004026, C004041, C004042, C004052, C004059, C004060, C004067, C004070, C004071, C004073, C004075, C004078, C004084, C004090, C004092, C004093, C004111, C004112, C004114, C004121, C004122, C004125, C004127, C004130, C004136, C005032, C005035

TOTAL ORDERS LESS THAN \$200.00 = \$3,983.36

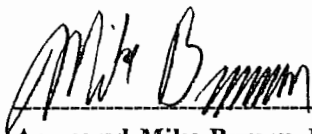
<u>P. O. #</u>	<u>VENDOR</u>	<u>AMOUNT</u>	<u>LOCATION/DESCRIPTION</u>
C003885	Contract Carpet	\$ 6,070.00	Replace & repair sink & floor at IA
C003893	Murray's Hotel Supply	10,418.14	Kettle steamer for MMS
C003944	Signature Apparel	1,499.59	Polo style Food Service cafeteria shirts
C003945	Pacific Coast Parts	401.32	Repairs to the fryer at JVHS
C003960	Tower of Pizza	260.00	Pizza delivered to various schools
C003961	Gateway Business	2,666.83	Computer, monitor & software for FS
C003962	Tower of Pizza	1,137.50	Pizza delivered to various schools
C003966	RSD	819.59	Repairs to freezer at FS Whse.
C003967	Tri-Com Refrigeration	798.00	Repairs to freezer at FS Whse.
C003968	Murray's Restaurant Supply	2,670.05	De-frost cabinets for FS refrigerator
C003970	Coca-Cola Enterprises	4,193.99	Canned soda delivered to various schools
C003971	Coca-Cola USA	324.50	Syrup & CO2 delivered to JVHS & RHS
C003972	Interstate Brands	215.26	Bread & rolls delivered to JVHS
C003973	Leabo Foods	2,338.30	Food purchased for whse. stock
C003974	Driftwood Dairy	14,945.71	Milk & products delivered to various schools
C003976	US Foodservice	736.58	Supplies purchased for whse. stock
C003977	Tower of Pizza	507.00	Pizza delivered to various schools
C003979	American Fire Safety	1,165.41	Annual fire suppression service
C003980	Contract Carpet	3,735.00	Repairs to JVHS cafeteria
C003982	Inland Acoustics	8,215.00	Repairs to JVHS ceiling
C003984	Action Duct Cleaning Co.	720.00	Hood & duct cleaning at secondary schools
C003985	Tri-Com Refrigeration	1,003.00	Repairs to the freezer door at FS
C003986	Air Cold Supply	402.81	Replacement parts for the swamp cooler-JMS
C003990	Interstate Brands	205.12	Bread & rolls delivered to various schools
C003991	A & R Distributors	399.24	Chips & pastry delivered to various schools
C003992	The Dish Factory	339.38	Supplies purchased for whse. stock
C003993	Coca-Cola Enterprises	1,638.02	Canned soda delivered to secondary schools
C003996	Barker's Machinery Service	292.50	Repairs to the kettle-JMS & oven at GA
C003998	Corporate Express	714.90	Office Supplies
C003999	American Jerky	3,040.00	Jerky purchased for whse. stock
C004000	Form Plastics	332.56	Supplies purchased for whse. stock
C004001	Dippy Foods, Inc.	7,024.00	Food purchased for whse. stock
C004003	Proficient Paper Co.	2,372.35	Supplies purchased for whse. stock
C004004	Swift Produce	5,867.24	Produce delivered to various schools
C004005	Driftwood Dairy	1,061.46	Milk & products delivered to all schools
C004006	Multi-Pak Packaging	559.74	Supplies purchased for whse. stock
C004007	Cafeterias of Riverside USD	265.20	USDA Surcharges
C004008	Tools for Schools	9,960.00	Food purchased for whse. stock
C004014	PCS Control System, Inc.	1,796.55	Student keypads for cafeteria computers
C004016	Tower of Pizza	2,886.00	Pizza delivered to various schools

C004017	W.W. Grainger	\$	628.29	Three fly fans-RHS cafeteria
C004018	Murray's Restaurant Supply		847.99	Fly Zappers-JVHS
C004019	Valley Foods		8,312.54	Food purchased for whse. stock
C004021	Driftwood Dairy		9,987.86	Milk & products delivered to all schools
C004022	Interstate Brands		677.05	Bread & rolls delivered to various schools
C004023	Leabo Foods		15,965.46	Food purchased for whse. stock
C004024	Michael's		512.00	Cheese popcorn purchased for whse. stock
C004025	Masune Company		202.10	First aid supplies
C004027	Proficient Paper		694.01	Supplies purchased for whse. stock
C004028	P & R Paper Supply		3,056.14	Supplies purchased for whse. stock
C004029	A & R Distributors		3,931.74	Chips & pastry delivered to various schools
C004030	Dominoes Pizza		1,680.00	Pizza delivered to JVHS
C004031	Gold Star Foods		19,673.35	Food purchased for whse. stock
C004032	Cafeterias of Riverside USD		715.00	USDA Surcharges
C004033	Moreno Bros.		562.80	Tortillas delivered to various schools
C004034	Coca-Cola Enterprises		3,875.46	Canned soda delivered to various schools
C004035	Tower of Pizza		4,199.00	Pizza delivered to various schools
C004038	Swift Produce		1,973.02	Food purchased for whse. stock
C004039	Corporate Express		365.05	Office Supplies
C004040	Form Plastics		936.57	Supplies purchased for whse. stock
C004043	Michael's Popcorn		512.00	Cheese popcorn purchased for whse. stock
C004044	Proficient Paper		3,684.51	Supplies purchased for whse. stock
C004045	Speedline Specialist		499.96	Repairs to speedline units-MLM & JVHS
C004046	American Jerky		1,520.00	Jerky purchased for whse. stock
C004047	Alliant Foodservice		4,494.95	Food purchased for whse. stock
C004048	Tower of Pizza		6,948.50	Pizza delivered to various schools
C004049	Interstate Brands		3,048.29	Bread & rolls delivered to various schools
C004050	Dominoes Pizza		4,314.00	Pizza delivered to JVHS
C004051	Valley Foods		3,781.44	Food purchased for whse. stock
C004053	Interstate Brands		917.16	Donuts & pastry delivered to various schools
C004054	Coca-Cola USA		525.00	Syrup & CO2 delivered to JVHS & RHS
C004055	A & R Wholesale		2,897.16	Chips & pastry delivered to various schools
C004056	Human Computer		419.15	Pentium computer & modem
C004057	Refrigeration Supplies Dist.		221.48	Parts for FS freezer, JMS refrigerator
C004058	Roger Gillette Refrigeration		1,060.08	Repairs to FS freezer
C004061	Valley Foods		1,443.60	Food purchased for whse. stock
C004062	MJM Marketing		1,512.00	Food purchased for whse. stock
C004063	Proficient Paper		710.90	Supplies purchased for whse. stock
C004064	Golden West Distributing		811.44	Frozen yogurt delivered to various schools
C004065	Interstate Brands		1,749.89	Bread & rolls delivered to various schools
C004066	Coca-Cola USA		420.00	Syrup & CO2 delivered to RHS & JVHS
C004068	Barker's Machinery Service		633.41	Repairs to the oven at JVHS
C004069	Dominoes Pizza		2,844.00	Pizza delivered to JVHS
C004072	Tower of Pizza		5,070.00	Pizza delivered to various schools
C004074	Corporate Express		384.20	Printer toner cartridges , office supplies
C004076	Valley Foods		2,364.90	Food purchased for whse. stock
C004077	Proficient Paper		1,506.99	Supplies purchased for whse. stock
C004080	Coca-Cola LA		16,181.60	Canned soda delivered to various schools
C004081	Leabo Foods		29,272.22	Food purchased for whse. stock
C004082	Interstate Brands		4,286.41	Bread & rolls delivered to various schools
C004083	Swift Produce		12,389.15	Produce delivered to various schools
C004085	Moreno Bros.		2,499.44	Tortillas delivered to various schools
C004086	Gold Star Foods		20,437.37	Food purchased for whse. stock
C004087	P & R Paper Supply		5,617.36	Supplies purchased for whse. stock

C004088	A & R Distributors	\$ 2,177.97	Chips & pastry delivered to various schools
C004089	La Tolteca Mexican Foods	1,207.50	Taco cups delivered to various schools
C004091	Tower of Pizza	7,026.50	Pizza delivered to various schools
C004094	Driftwood Dairy	37,355.14	Milk & products delivered to all schools
C004095	Alliant Foodservice	4,692.72	Food & supplies purchased for whse. stock
C004096	Dominoes Pizza	2,724.00	Pizza delivered to JVHS
C004097	US Foodservice	7,064.49	Food & supplies purchased for whse. stock
C004098	Tower of Pizza	5,284.50	Pizza delivered to various schools
C004099	Dominoes Pizza	3,546.00	Pizza delivered to JVHS
C004100	Interstate Brands	976.50	Donuts & pastry delivered to various schools
C004101	Sparkletts	356.70	Bottled water purchased for whse. stock
C004102	Cerenzia Foods	1,439.09	Food purchased for whse. stock
C004103	Coca-Cola USA	270.00	Syrup & CO2 delivered to RHS & JVHS
C004104	A & R Wholesale	2,407.56	Food purchased for whse. stock
C004105	Lite Pop/Michael's	512.00	Cheese popcorn purchased for whse. stock
C004106	Corporate Express	545.81	Computer toner, storage cabinet for FS
C004107	Multi-Pak Packaging	1,649.14	Supplies purchased for whse. stock
C004108	Proficient Paper	2,229.70	Supplies purchased for whse. stock
C004109	Waxie Sanitary Supply	268.08	Supplies purchased for whse. stock
C004110	Valley Foods	1,647.68	Food purchased for whse. stock
C004113	Interstate Brands	2,631.93	Bread & rolls delivered to various schools
C004115	County of Riverside Health Services	810.00	S.A.F.E. card testing for FS employees
C004120	Tower of Pizza	8,120.50	Pizza delivered to various schools
C004124	Coca-Cola USA	435.00	Syrup & CO2 purchased for JVHS & RHS
C004126	GA Systems	826.50	Wire baskets for freezer storage-MLM
C004128	Cerenzia Foods	1,396.22	Food purchased for whse. stock
C004129	Interstate Brands	4,027.41	Bread & rolls delivered to various schools
C004131	Multi-Pak Packaging	492.21	Supplies purchased for whse. stock
C004132	Southwest Material Handling	253.34	Repairs to the forklift at FS
C004133	Sysco Food Service	527.10	Food purchased for whse. stock
C004134	Caljen Sales	1,269.73	Supplies purchased for whse. stock
C004135	Dominoes Pizza	3,318.00	Pizza delivered to JVHS
C004137	Corporate Express	724.59	Office supplies
C004138	Proficient Paper	1,607.39	Supplies purchased for whse. stock
C004139	Leabo Foods	39,649.92	Food purchased for whse. stock
C004140	Driftwood Dairy	42,701.72	Milk & products delivered to all schools
C005033	Arrow Star	1,983.98	Computer security cabinets
C005034	Corporate Express	734.18	Office supplies

TOTAL \$ 522,662.63

GRAND TOTAL = \$526,645.99



Approved-Mike Bynum, Director of Food Services

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D88401	100	178	00	AUXILIARY BENEFITS RETIRED EM JOHN AND BETTY NESBIT	D33320 REIMBURSE OVERPAYMENT KAISER	314.20
D88403	100	178	00	STAFF DEVELOPMENT	D33146 CONF 12/98 8 EMP	1,000.00
D88405	100	178	00	DISTRICT ADMIN TECHNOLOGY	D33147 CONF 10/98 1 EMP	44.90
D88406	100	196	00	FINE ARTS - ART	D33145 CONF 11/98 2 EMPS	110.00
D88407	100	178	00	INST. SUPPORT CURR. STAFF DEV NABSE	D33148 CONF 11/98 1 EMP	400.00
D88409	100	000	00	GENERAL SUPPORT OPERATIONS UT REMAC	D33306 GAS SERVICE FOR AUG 98	4,547.29
D88410	100	000	00	GENERAL SUPPORT OPERATIONS UT REMAC	D33307 GAS SERVICE FOR SEPT 98	2,742.33
D88569	100	178	00	HEALTH & WELFARE INSURANCE S.M.A.	D33325 SMA CLAIM CK REGISTER 10/29-11/4	50,912.96
D88580	100	196	00	GENERAL SUPPORT OPERATIONS UT CHEVRON, U S A	D33324 GAS CHARGES FOR OCT 98	269.67
D88581	100	178	00	GENERAL SUPPORT OPERATIONS CU CHAVEZ, ANGELA	D33326 MILEAGE	47.78
D88583	100	185	00	SELF-CONTAINED CLASSROOM	D33325 REIMB FOR MATERIALS	31.22
D88622	100	193	00	INDEPENDENT STUDY	D33416 CONF 11/98 1 EMP	199.00
D88623	100	178	00	PUPIL SERVICES HEALTH	D33232 MILEAGE	43.39
D88627	100	188	00	SCHOOL ADMINISTRATION	D33216 PRINTING FLIERS FOR OPEN HOUS	26.42
D88628	100	191	00	SELF-CONTAINED CLASSROOM	D33218 SUPPLIES	15.87
D88629	100	191	00	SELF-CONTAINED CLASSROOM	D33219 SUPPLIES FOR MTG	12.58
D88630	100	188	00	SCHOOL ADMINISTRATION	D33220 FILM FOR YRBOOK	22.61
D88631	100	178	00	GEN SUPP DIST ADMIN FISCAL SE RIVERSIDE CO. OFFICE OF EDU	D33224 AGREEMENT OF ADVOCACY SERVICES	6,286.90
D88633	100	178	00	DISTRICT ADMIN TECHNOLOGY	D33228 UPS CHARGE	20.00
D88634	100	178	00	GEN SUPPORT DIST ADMIN SUPERI	D33223 REPLENISH REVOLVING CASH FUND	441.78
D88640	100	178	00	DISTRICT ADMIN TECHNOLOGY	D33227 SOFTWARE	571.09
D88641	100	188	00	SCHOOL ADMINISTRATION	D33217 POSTAGE FOR AWARD PACKAGE	10.75
D88667	100	178	00	GENERAL SUPPORT OPERATIONS UT PACIFIC TELEPHONE	D33233 PHONE CHARGES FOR SEPT 98	8,546.52
D88668	100	178	00	PUPIL SERVICES PSYCHOLOGISTS	D33234 PHONE CHGS FOR SEPT 98	3,614.78

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D88671	100	172 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D33235 PHONE CHGS FOR SEPT 98	2,971.98
D88673	100	178 00	GENERAL SUPPORT DISTRICT ADMI	CLARION HOTEL	D33417, CONF 11/98 1 EMP	523.60
D88674	100	178 00	GENERAL SUPPORT WAREHOUSE	FLORES, JOE	D33237 UNIFORM ALLOW	120.00
D88675	100	178 00	GENERAL SUPPORT WAREHOUSE	LAUZON, RAY	D33238 UNIFORM ALLOW	120.00
D88676	100	178 00	GENERAL SUPPORT WAREHOUSE	CHAIN, CHRIS	D33236 UNIFORM ALLOW	120.00
D88680	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	RIVERSIDE CO. OFFICE OF EDU	D33421 CONF 11/98 2 EMP	50.00
D88583	100	193 00	COMMUNITY DAY SCHOOL	CAL STATE UNIVERISTY	D33423 CONF 1/99 1 EMP	229.00
D88684	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	RIVERSIDE CO. OFFICE OF EDU	D33424 CONF 11/98 1 EMP	15.00
D88685	100	197 00	GENERAL EDUCATION - SECONDARY	RIVERSIDE CO. OFFICE OF EDU	D33425 CONF 11/98 1 EMP	25.00
D88725	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	ESTRADA, MARY	D33342 MILEAGE	24.71
D88726	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRWIN	D33343 MILEAGE	53.94
D88727	100	178 00	PUPIL SERVICES HEALTH	ALLEN, IRENE	D33344 MILEAGE	68.41
D88731	100	196 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D33348 ELECTRIC SERVICE FOR OCT 98	32,223.78
D88732	100	183 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D33349 WATER SERVICE FOR OCT 98	6,242.81
D88733	100	196 00	MILITARY SCIENCE	GARY M. HARTMAN	D33351 ROTC MATERIALS	135.30
D88745	100	178 00	HEALTH & WELFARE INSURANCE	S.M.A.	D33355 CLAIM CK REGISTER 11/5-11/11/	25,548.81
D88760	100	178 00	PUPIL SERVICES HEALTH	TOTEN, DEBORAH	D33243 MILEAGE	20.77
D88761	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	SANDERS, CAROL	D33242 MILEAGE	23.88
D88764	100	000 00	SELF-CONTAINED CLASSROOM	SEA WORLD, INC.	D33239 PRES AT PA	375.77
D88823	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	EMPLOYERS ADVISORY COUNCIL	D33432 CONF 11/98 1 EMP	20.00
D88842	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	ORWIG, RUSSELL	D33058 MILEAGE	76.17
D88844	100	178 00	GENERAL SUPPORT OPERATIONS CU	LYTHGOE, SUSAN	D33062 MILEAGE	82.59
D88846	100	187 00	SELF-CONTAINED CLASSROOM	YANO KATHY	D33060 INSTRUCTIONAL SUPPLIES	30.13
D88853	100	196 00	SCHOOL ADMINISTRATION	SLIVKA, RICHARD	D33055 REIMS FOR LUNCHEONS	150.37

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D88858	100 178 00	GENERAL SUPPORT OPERATIONS UT	UTILITY RESOURCE MGMT GROUP	D33064 ELECTRIC	6,116.44
D88884	100 197 00	GENERAL EDUCATION - SECONDARY	LAKE STEVE	D33061 DOOR STOP	17.21
D88885	100 196 00	FINE ARTS - ART	SILVA LUCINDA	D33059 CERAMICS SUPPLIES	249.54
TOTAL NUMBER OF DISBURSEMENTS					51
FUND TOTAL					155,966.47
D88406	101 182 00	E.C.I.A. TITLE 1	COMFORT INN	D33149 CONF 11/98 1 EMP	375.72
D88513	101 190 00	HEALTHY START	SAN BERNARDINO COUNTY SCHO	D33401 CONF 11/98 2 EMP	30.00
D88514	101 196 00	NON-AGENCY ACTIVITIES - OTHER	HETAC	D33402 CONF 11/98 1 EMP	220.00
D88515	101 178 00	ECONOMIC IMPACT AID - L E P	C A B E	D33403 CONF 11/98 2 EMP	200.00
D88529	101 187 00	E.C.I.A. TITLE 1	BUREAU OF EDUCATION & RESEA	D33404 CONF 11/98 2 EMP	250.00
D88530	101 191 00	S.I.P. (SCHOOL IMPROVEMENT PR	LESSONS IN LEADERSHIP	D33405 CONF 11/98 1 EMP	199.00
D88531	101 184 00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	D33406 CONF 11/98 1 EMP	155.00
D88532	101 178 00	ECONOMIC IMPACT AID - L E P	RIVERSIDE CO. OFFICE OF EDU	D33407 CONF 11/98 2 EMP	200.00
D88537	101 178 00	DRUG ABUSE EDUCATION & PREVEN	DEVELOPMENTAL RESOURCES, IN	D33408 CONF 12/98 1 EMP	99.00
D88547	101 187 00	E.C.I.A. TITLE 1	CEEA	D33409 CONF 12/98 1 EMP	179.00
D88548	101 178 00	ECONOMIC IMPACT AID - L E P	BUREAU OF EDUCATION & RESEA	D33410 CONF 1/99 2 EMP	310.00
D88551	101 195 00	SB 1882-CA PROFESSIONAL DEVEL	SKILLPATH, INC.	D33411 CONF 1/98 2 EMPS	298.00
D88565	101 187 00	E.C.I.A. TITLE 1	CABE	D33412 CONF 2/99 2 EMPS	375.00
D88566	101 178 00	ECONOMIC OPPORTINTY ACT PL88-4	HETTINGER LESLIE	D33413 CONF 10/98 1 EMP	39.00
D88579	101 178 00	S.I.P. (SCHOOL IMPROVEMENT PR	RIVERSIDE CO. OFFICE OF EDU	D33415 CONF 11/98 1 EMP	15.00
D88585	101 185 00	E.C.I.A. TITLE 1	EDMUNDSON JANET	D33330 REIMB FOR MATERIALS	26.94
D88586	101 176 00	ECONOMIC OPPORTINTY ACT PL88-4	CARLSON, BETHINE	D33331 REIMB FOR MATERIALS	43.05
D88626	101 178 00	ECONOMIC IMPACT AID - L E P	LOPEZ, LUPE	D33221 MILEAGE	36.46

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D88637	101	178 00	C.T.E.I.	REGENTS U.C.	D33215 CTEI	39,915.00
D88638	101	177 00	S.I.P. (SCHOOL IMPROVEMENT PR MILLS MELODY		D33222 FLASH CARDS	14.71
D88639	101	178 00	MENTOR TEACHER PROGRAM - SUPP PADGETT TERRY		D33226 REFRESHMENTS FOR INSERVICE	24.85
D88647	101	178 00	MENTOR TEACHER PROGRAM	AMATRIAIN, SANDRA	D33335 REIMB FOR REFRESHMENTS	23.35
D88677	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU		D33419 CONF 11/98 1 EMP	10.00
D88678	101	182 00	E.C.I.A. TITLE 1	NATIONAL EDUCATION INSTITUTE	D33419 CONF 11/98 1 EMP	119.00
D88679	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU		D33420 CONF 11/98 1 EMP	25.00
D88681	101	177 00	S.I.P. (SCHOOL IMPROVEMENT PR INST. FOR ED. DEV. (FORMERL		D33422 CONF 12/98 1 EMP	129.00
D88686	101	178 00	MENTOR TEACHER PROGRAM - SUPP CARS		D33427 CONF 2/98 1 EMP	220.00
D88687	101	178 00	ECONOMIC IMPACT AID - L E P PORTER, SONIA		D33428 CONF SEPT 98 1 EMP	13.00
D88688	101	178 00	ECONOMIC IMPACT AID - L E P CABE		D33429 CONF 2/99 2 EMPS	500.00
D88689	101	196 00	NON-AGENCY ACTIVITIES - OTHER CONSTANCE HALLOWAY		D33430 CONF 10/98 1 EMP	203.00
D88735	101	178 00	DRUG ABUSE EDUCATION & PREVEN MARK ANDERSON		D33353 TWO ASSEMBLIES AT SA ON 11/2/	300.00
D88741	101	190 00	HEALTHY START	DIVISION OF STATE ARCHITECT	D33354 FEES FOR PORTABLE AT JMS	340.00
D88744	101	196 00	SB 1882-CA PROFESSIONAL DEVEL PRYOR RESOURCES, INC		D33421 CONF 11/98 1 EMP	99.00
D88758	101	178 00	ECONOMIC IMPACT AID - L E P MEDINA, SHEILA		D33245 MILEAGE	30.06
D88762	101	178 00	ECONOMIC IMPACT AID - L E P PORTER, SONIA		D33246 INSTRUCTIONAL SUPPLIES	13.60
D88763	101	191 00	DEMONSTRATION PROGRAMS IN REA MCDONNELL PAM		D33241 PRES AT MMS	1,000.00
D88765	101	175 00	EISS-EARLY INTERVENTION/SCHOO ROSE BETTY		D33240 PRES AT SS	409.7
D88848	101	191 00	DEMONSTRATION PROGRAMS IN REA STEVENS, TERRI		D33057 CABLES FOR COMPUTER	211.91
D88856	101	178 00	MENTOR TEACHER PROGRAM	OLGUIN DANIEL	D33247 REIMB FOR REFRESHMENTS FOR MT	55.66
D88888	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 AVENDONO, ROSA		D33357 REIMB FOR CHILD CARE	95.00
D88889	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 DOMINQUEZ, ELIZABETH		D33358 REIMB FOR CHILD CARE	160.00
D88890	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 CEJA, MARIA		D33359 REIMB FOR CHILD CARE	160.00

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
D88402	102	173	00	INSTRUCTIONAL PROGRAM	CARS		
D88635	102	178	00	INSTRUCTIONAL PROGRAM	THE CHILD & FAMILY STUDY CE		
D88645	102	195	00	INSTRUCTIONAL PROGRAM	GOODEN-LEATH MAUDIE		
D88728	102	178	00	INSTRUCTIONAL PROGRAM	EVANS, CINDY		
D88729	102	178	00	APE-INSTRUCTIONAL PROGRAM	DEMOR, JOHN		
D88730	102	178	00	INSTRUCTIONAL PROGRAM	DROST, KATHY		
D88759	102	178	00	INSTRUCTIONAL PROGRAM	PAULSEN, MELODY		
						47,123.06	42
D88632	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	ROBISON, ROBIN		
D88734	103	178	00	INSTRUCTIONAL PROGRAM	CHRIS KISLINGSBURY		
D88854	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	SARTOR, HENRY		
						80.80	
						800.00	
						80.00	
						960.80	3
D88587	119	178	00	GENERAL SUPPORT, MAINTENANCE,	ELZIG, BILL		
						577.53	
						577.53	1
D88850	580	000	00	FACILITIES	OFFICE OF PUBLIC SCHS CONST		
					D33056 PMT FOR PROJECT #77-67090-00-		137,377.26

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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						137,377.26	1
D88582	800	178 00	SELF-CONTAINED CLASSROOM	AGUILAR, JANET	D33327 REFUND FOR TEXTBOOK DEPOSIT	15.00	
D88584	800	178 00	SELF-CONTAINED CLASSROOM	BACHMAN, JEREMY	D33329 REFUND FOR TEXTBOOK DEPOSIT	15.00	
D88646	800	178 00	SELF-CONTAINED CLASSROOM	ATILANO, CESAR	D33334 REFUND FOR TEXTBOOK DEPOSIT	15.00	
D88656	800	178 00	SELF-CONTAINED CLASSROOM	PITMAN KARL	D33063 REFUND FOR BOOK	15.00	
					FUND TOTAL	60.00	
					TOTAL NUMBER OF DISBURSEMENTS		4
D88624	900	178 00	GENERAL SUPPORT DISTRICT ADM	WARD NORTH AMERICA, INC.	D33225 PROF FEES FOR JOHN SNOW	346.62	
D88636	900	178 00	GENERAL SUPPORT DISTRICT ADM	TRICOUNTY EYE INSTITUTE	D33229 MEDICAL ATTENTION FOR L. MARR	60.00	
					FUND TOTAL	406.62	
					TOTAL NUMBER OF DISBURSEMENTS		2
D88625	979	178 00	FACILITIES ACQUISITION - CAPI	OFFICE OF PUBLIC SCHS CONST	D33214 RENTALS ON 85 STATE EMERG CLA	340,000.00	
					FUND TOTAL	340,000.00	
					TOTAL NUMBER OF DISBURSEMENTS		1
112					DISBURSEMENTS OVER	\$1.00 FOR A TOTAL AMOUNT OF	683,308.80
0					DISBURSEMENT ORDERS UNDER	\$1.00 FOR A TOTAL AMOUNT OF	00
112					DISBURSEMENT ORDERS	FOR A GRAND TOTAL OF	683,308.80
					TOTAL PURCHASES		2,557,752.95

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Recommended for Approval:

Pam Dwyer
Director of Business Services

Jurupa Unified School District

1998/1999 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
99-1 99-1-000	<i>Consultant or Personal Service Agreements</i> Laser Fantasy International	\$745.00	SIP	Two Holiday Magic Shows for students at Ina Arbuckle Elementary School.
99-1-PPP	Karen Rae Kraut	\$375.00	SIP	Three story telling assemblies for students at Ina Arbuckle Elementary School.
99-1-QQQ	Debra Nourse Latimore	\$800.00	SIP	Four assemblies for students at Ina Arbuckle Elementary School.
99-8	<i>Other Agreements</i>			
99-8-L	Ward North America	NTE \$5,500.00 + as per fee schedule for additional services	District Adm-Business Services	Claims administration services for District comprehensive insurance from 11/98- 11/99.

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc
12-7-98

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RESOLUTION NO. 99/12

**A RESOLUTION OF THE BOARD OF EDUCATION OF
THE JURUPA UNIFIED SCHOOL DISTRICT ADOPTING
THE FINDINGS CONTAINED IN THE GOVERNMENT
CODE 66006 AND 66001 ANNUAL AND FIVE YEAR
REPORT FOR FISCAL YEAR 1997-98**

WHEREAS, pursuant to its authority under Education Code Section 17620 and Government Code Section 65995, the Board of Education has previously adopted and imposed statutory school fees in the amounts of \$1.84 per square foot of assessable space for residential development and \$.30 per square foot of assessable space for commercial and industrial development ("Reportable Fees"); and

WHEREAS, the District has placed all Reportable Fees that it has received in a separate noncommingled capital facilities fund ("Capital Facilities Fund") established for such a purpose, pursuant to Government Code Section 66006(a) and (b); and

WHEREAS, the District has made available to the public within one hundred and eighty (180) days of the end of the 1997-1998 fiscal year copies of the Government Code 66006 and 66001 Annual and Five Year Reports for Fiscal Year 1997-98 ("Reports"), pursuant to Government Code Section 66006(b); and

WHEREAS, the District has reviewed the information provided in the Reports and has determined the information contained therein to be true and correct; and

WHEREAS, the Annual Report sets forth the types of Reportable Fees that have been placed into the Capital Facilities Fund, the amount of these Reportable Fees, the beginning and ending balances of the Capital Facilities Fund, and the amount of the Reportable Fees collected and interest earned on the Capital Facilities Fund, pursuant to Government Code

Section 66006(b); and

WHEREAS, the Annual Report identifies each District facilities improvement on which the Reportable Fees have been expended, including the total percentage cost of the facilities improvements that were funded by such Reportable Fees, pursuant to Government Code Section 66006(b); and

WHEREAS, the Annual Report has determined that there were insufficient Reportable Fees in the Capital Facilities Fund to finance any District facilities improvement projects in the 1997-1998 fiscal year, pursuant to Government Code Section 66006(b); and

WHEREAS, the District has determined that it does not have sufficient funds to complete the financing of any of its incomplete facilities projects but has identified the approximate dates upon which such incomplete projects will commence, pursuant to Government Code Section 66006(b); and

WHEREAS, the Annual Report has determined that no interfund transfers or loans were made from the Capital Facilities Fund during the 1997-1998 fiscal year, pursuant to Government Code Section 66006(b); and

WHEREAS, the Annual Report has determined that no refunds of unexpended Reportable Fees revenues were made during the 1997-1998 fiscal year, pursuant to Government Code Section 66006(b); and

WHEREAS, the Five Year Report identifies the uses to which all unexpended Reportable Fees, whether committed or uncommitted, contained in the Capital Facilities Fund will be put, pursuant to Government Code Section 66001(d); and

WHEREAS, the Five Year Report demonstrates that a reasonable relationship

exists between the unexpended Reportable Fees contained in the Capital Facilities Fund and the purposes to which such Reportable Fees will be put for District facilities projects, pursuant to Government Code Section 66001(d); and

WHEREAS, the Five Year Report identifies all sources and amounts of funding anticipated to complete financing of incomplete District facilities projects ("Incomplete Projects") pursuant to Government Code Section 66001(d); and

WHEREAS, the Five Year Report has determined that the approximate dates upon which the funding for such Incomplete Projects would be deposited in the Capital Facilities Fund are presently unknown; and

WHEREAS, the District has mailed notice at least fifteen (15) days prior to this meeting to all interested parties who have requested notice of any meeting relative to the District's statutory school fees; and has held a duly noticed, regularly scheduled public meeting at which oral and written testimony were received regarding the Reports at least fifteen (15) days after the District made this information publicly available, pursuant to Government Code Section 66006(b).

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Jurupa Unified School District as follows:

Section 1. The Board has reviewed the information provided in the Reports, finds it to be true and correct and accepts and adopts the Reports.

Section 2. The Board, based upon the Reports, and information and testimony presented in conjunction with them, finds as follows:

Section 2.1. The Annual Report sets forth the types of Reportable Fees that have been placed into the Capital Facilities Fund during the 1997-1998 fiscal year.

Section 2.2. The Annual Report sets forth the amount of Reportable Fees contained in the Capital Facilities Fund for the 1997-1998 fiscal year.

Section 2.3. The Annual Report sets forth the beginning and ending balances of the Capital Facilities Fund for the 1997-1998 fiscal year.

Section 2.4. The Annual Report sets forth the amount of Reportable Fees collected in the 1997-1998 fiscal year and the interest earned thereon while placed in the Capital Facilities Fund.

Section 2.5. The Annual Report identifies each District facility improvement on which Reportable Fees have been expended and the amount of expenditures made on such improvements, including the total percentage cost of the facilities improvements that were funded by such Reportable Fees.

Section 2.6. The Annual Report sets forth that there were insufficient funds in the Capital Facilities Fund during the 1997-1998 fiscal year to finance any District facilities projects during this fiscal year.

Section 2.7. The Annual Report sets forth that there were insufficient Reportable Fees to complete the financing of any incomplete District facilities projects but does identify the approximate dates upon which such incomplete projects will be commenced.

Section 2.8. The Annual Report sets forth that there have been no interfund transfers or loans made during the 1997-1998 fiscal year.

Section 2.9. The Annual Report sets forth that no refunds of unexpended

Reportable Fees revenues were made during the 1997-1998 fiscal year.

Section 2.10 The Five Year Report sets forth that the portion of the Capital Facility Fund that remains unexpended will be used for the construction and/or acquisition of additional school facilities, remodeling existing school facilities in order to increase the number of classrooms, and the acquisition of additional portable classrooms to accommodate District students from additional development.

Section 2.11 The Five Year Report sets forth that there is a roughly proportional and reasonable relationship between the unexpended Reportable Fees contained in the Capital Facility Fund and the need for additional District school facilities because new development subject to the Reportable Fees will cause new students to be enrolled in the District which will lead to increased need for facility space expansion.

Section 2.12 The Five Year Report sets forth that there is a further proportional and reasonable relationship between the unexpended Reportable Fees contained in the Capital Facility Fund and the need for additional school facilities because the Reportable Fees charged for such new developments will not exceed the costs of providing such school facilities for these new students.

Section 2.13 The Five Year Report sets forth that funding anticipated to complete the financing of Incomplete Projects will be obtained from the State School Building Fund and new Reportable Fees in amounts set forth in the Five Year Report.

Section 2.14 The Five Year Report sets forth that the dates upon which the District facility projects employing the unexpended funds in the Capital Facility Fund will commence are not presently known.

Section 3.0. The Reports have been made available to the public within one hundred and eighty (180) days after the last day of the District's fiscal year pursuant to Government Code Section and 66006(b).

Section 4.0. The District made the Reports available for public review at least fifteen (15) days prior to the consideration of the public hearing on this matter pursuant to Government Code Section 66006(b).

PASSED AND ADOPTED this 7th day of Dec, 1998 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

**BOARD OF EDUCATION OF THE
JURUPA UNIFIED SCHOOL DISTRICT**

President of the Board of Education

ATTEST:

Clerk of the Board of Education

RIVERSIDE COUNTY OFFICE OF EDUCATION

**RESOLUTION NO. 99/13
RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS**

WHEREAS, the governing board of the Jurupa Unified School District has determined that income in the amount of \$2,525,268 is assured to said district in excess of amounts previously budgeted, as is reflected on the attached page (Part I), and

WHEREAS, the governing board of the Jurupa Unified School District can show just cause for the expenditure of such excess funds;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such excess funds to be appropriated according to the schedule on the attached page (Part II).

Approved:

DALE S. HOLMES
Superintendent
Riverside County Office of Education

This is an exact copy of resolution
adopted by the governing board at
a regular meeting on
December 7, 1998.

By: _____

Clerk or Authorized Agent

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): 12/27/98 - 1/3/99
 LOCATION: Phoenix Arizona
 TYPE OF ACTIVITY: Arizona National Fair
 PURPOSE/OBJECTIVE: To show their livestock projects

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Mr. Dale Fullerton,
Ag. Teacher, Lori Elissen, Parent Vol.

EXPENSES:	Transportation	\$		Number of Students	<u>8</u>
	Lodging	\$	60.00		
	Meals	\$	50.00		
	All Other	\$			
	TOTAL EXPENSE	\$	880.00	Cost Per Student	\$110.00
				(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL:	\$ _____	_____

Arrangements for Transportation: Agriculture Vehicle
 Arrangements for Accommodations and Meals: Students will provide own money
 Planned Disposition of Unexpended Funds: _____

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Dale F. Fullerton* Date: 11/5/98 School: Jurupa Valley H. S.
 (Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *Janice C. Moorhead* Date: 11/5/98
 Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
 Yellow copy to Originator
 Pink copy to Principal

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): Tues., 12-29-98; Wed., 12-30-98; Thur., 12-31-98

LOCATION: Basic High School 400 North Palo Verde Dr. Hennerson, NV

TYPE OF ACTIVITY: Athletic contest to Henderson, NV

PURPOSE/OBJECTIVE: Compete in an athletic contest: Wrestling Tournament

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

Jim Rodriguez - Teacher & Wrestling Coach

Chris Winemiller - Asst. Coach

Mark Mercado - Asst. Coach

EXPENSES:	Transportation	Fuel: \$50.00	Number of Students <u>15</u>
	Lodging	\$ <u>School Vans</u>	
	Meals	\$ <u>-----</u>	
	All Other	\$ <u>120.00</u>	
		\$ <u>-----</u>	
TOTAL EXPENSE		\$ <u>170.00</u>	Cost Per Student <u>\$11.34</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

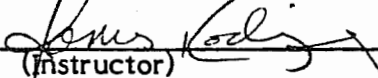
Source	Expected Income	Income Now On Hand
<u>Fund raisers Jaguar Classic and</u>	_____	_____
<u>Wrestling Trust Fund</u>	<u>\$200.00</u>	<u>\$200.00</u>
TOTAL:	\$ <u>200.00</u>	<u>\$200.00</u>

Arrangements for Transportation: Use of District Vans

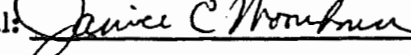
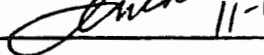
Arrangements for Accommodations and Meals: Gym at Basic High School

Planned Disposition of Unexpended Funds: _____

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature:  Date: 11-19-98 School: Jurupa Valley High School
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal:   Date: 11/19/98
Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): March 5-6, 1999

LOCATION: U C Davis

TYPE OF ACTIVITY: Judging Contest

PURPOSE/OBJECTIVE: Leadership and Judging Skills

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Gary Lesh Ag Teacher, Rob Norwood Ag Teacher, Dale Fullerton Ag Teacher, Melissa Flory Ag Teacher, Pam Gates Ag Asst.

EXPENSES:	Transportation	\$		Number of Students	<u>40</u>
	Lodging	\$	<u>30.00</u>		
	Meals	\$			
	All Other	\$			
	TOTAL EXPENSE	\$	<u>1,200.00</u>	Cost Per Student	<u>\$30.00</u>
				(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL:	\$ _____	_____

Arrangements for Transportation: Ag and School Vehicles

Arrangements for Accommodations and Meals: Students will provide own money

Planned Disposition of Unexpended Funds: _____

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 11/6/98 School: Jurupa Valley H. S.
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 11-13-98
Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal



Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 30, 1999 - May 3, 1999

LOCATION: Cal Poly San Luis Obispo

TYPE OF ACTIVITY: State Judging Finals

PURPOSE/OBJECTIVE: Leadership and Learning skills

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Gary Lesh, Ag Teacher, Rob Norwood Ag Teacher, Dale Fullerton Ag Teacher, Melissa Flory Ag Teacher, Pam Gates Voc. Ed. Asst.

EXPENSES:	Transportation	\$		Number of Students	<u>40</u>
	Lodging	\$	<u>40.00</u>		
	Meals	\$			
	All Other	\$			
TOTAL EXPENSE		\$	<u>1600.00</u>	Cost Per Student	<u>\$ 40.00</u>
				(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL:	\$ _____	_____

Arrangements for Transportation: School and Ag Vehicles

Arrangements for Accommodations and Meals: Students will provide own money

Planned Disposition of Unexpended Funds: _____

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 11/6/98 School: Jurupa Valley H. S.
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 11/13/98
Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

A11

RESOLUTION NO. 99/14

RESOLUTION OF THE BOARD OF EDUCATION OF THE
JURUPA UNIFIED SCHOOL DISTRICT ADOPTING AN
AMENDED CONFLICT OF INTEREST CODE PURSUANT TO
THE POLITICAL REFORM ACT OF 1974

WHEREAS, the Legislature of the State of California has enacted the Political Reform Act of 1974, Government Code Section 81000 et seq. (the "Act"), which contains provisions relating to conflicts of interest which potentially affect all officers, employees and consultants of the Jurupa Unified School District (the "District") and requires all public agencies to adopt and promulgate a Conflict of Interest Code; and

WHEREAS, the Board of Education adopted a Conflict of Interest Code which was amended on December 9, 1996, by Resolution No. 97/22, in compliance with Government Code Section 81000 et seq.; and

WHEREAS, subsequent amendments to and changes in the Act and the regulations of the Fair Political Practices Commission (the "Commission") by the Legislature, the Commission and the Courts, as well as changed circumstances within the District, have made it advisable and necessary pursuant to Sections 87306 and 87307 of the Act to amend and update the District's Conflict of Interest Code; and

WHEREAS, the potential penalties for violation of the provisions of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated; and

WHEREAS, notice of the time and place of a public meeting on, and of consideration by the Board of Education of, the proposed amended Conflict of Interest Code was provided each designated employee and publicly posted for review at the offices of the District; and

WHEREAS, a public meeting was held upon the proposed amended Conflict of Interest Code at a regular meeting of the Board of Education on December 7, 1998, at which all present were given an opportunity to be heard on the proposed amended Conflict of Interest Code.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Jurupa Unified School District that the Board of Education does hereby adopt the

proposed amended Conflict of Interest Code, a copy of which is attached hereto and shall be on file with the District's Administrative Services Director and available for inspection to the public;

BE IT FURTHER RESOLVED that the said amended Conflict of Interest Code shall be submitted to the Board of Supervisors of the County of Riverside for approval and said Code shall become effective 30 days after the Board of Supervisors approves the proposed amended Code as submitted.

APPROVED AND ADOPTED this 7th day of December, 1998.

President of the Board of Education
Jurupa Unified School District

ATTEST:

Secretary of the Board of Education
Jurupa Unified School District

CONFLICT OF INTEREST CODE OF THE JURUPA UNIFIED SCHOOL DISTRICT

Amended December 7, 1998

The following amended Conflict of Interest Code of the Jurupa Unified School District was approved and adopted by Resolution No. 99/14 of the Board of Education on December 7, 1998.

Dated: December 7, 1998

Secretary of the Board of Education

Approved by the Board of Supervisors
County of Riverside

Date: _____

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CONFLICT OF INTEREST CODE
OF THE
JURUPA UNIFIED SCHOOL DISTRICT

(Amended December 7, 1998)

Section A. PURPOSE:

1. **Statement of Purpose.** It is the purpose of this Code to provide for the disclosure of Designated Employees' assets and income which may be materially affected by their official actions, and, in appropriate circumstances, to provide that Designated Employees should be disqualified from acting in order that conflicts of interest may be avoided. Nothing contained herein is intended to modify or abridge the provisions of the Political Reform Act of 1974 (Government Code Section 81000 et seq.). The requirements of this Code are in addition to other requirements of the Political Reform Act and to other state or local laws pertaining to conflicts of interest. [Gov. Code § 81002(c); 2 Cal. Code of Regs. § 18730(a)]

Section B. DEFINITION OF TERMS:

1. **Definitions.** This Code contains a number of key terms, such as "Designated Employee," "interests in real property within the jurisdiction," "investments in business entities," "income," and decisions "made" or "participated in" by a Designated Employee, which are defined in the Political Reform Act of 1974 and the regulations of the Fair Political Practices Commission (2 Cal. Code of Regs. Sections 18100 et seq.). These definitions and regulations, and any amendments to the Act or regulations, are incorporated by reference into this Conflict of Interest Code. [2 Cal. Code of Regs. § 18730(b)(1)]

Summaries of certain definitions are contained in the attached Addendum which is provided for convenience of reference only and is not a part of this Code. The definitions of key terms contained in the Act or the regulations are amended and changed from time to time. The summaries of definitions contained in the Addendum will be updated accordingly on a periodic basis.

Section C. DISCLOSURE STATEMENTS:

1. **Designated Employees.** The persons holding positions listed in Exhibit "A" of the Appendix of this Code are "Designated Employees." It has been determined that these officers and employees make or participate in the making of decisions which may foreseeably have a material effect on financial interests. [Gov. Code §§ 87302(a), 82019(c); 2 Cal. Code of Regs. § 18730(b)(2)]

2. **Disclosure Requirements.** Each Designated Employee shall file statements, as described herein, disclosing interests in real property, investments in business entities, business positions held, and income or sources of income received which might foreseeably be affected materially by the operations of the District. The disclosure categories set forth in Exhibit "B" of the Appendix specify which kinds of financial interests are reportable. It has been determined that the types of investments, interests in real property, business positions, income, and sources of income assigned to each Designated Employee in Exhibit "A" of the Appendix are of the type that may be affected materially by decisions made or participated in by the Designated Employee by virtue of his or her position and are reportable.

This Code does not establish any disclosure obligation for those Designated Employees who are also specified in Government Code Section 87200. Such persons are covered by this Code for disqualification purposes only. [Gov. Code §§ 87302(a), 87302(b); 2 Cal. Code of Regs. § 18730(b)(3)]

3. **Statements of Economic Interests: Time of Filing; Contents Thereof.**

(a) **Initial Statements.** All Designated Employees employed on the effective date of this Code, as originally adopted, promulgated and approved by the code-reviewing body, shall file statements within **30 days** after the effective date of this Code. Thereafter, each person already in a position when it is designated by an amendment to this Code shall file an initial statement within **30 days** after the effective date of the amendment. Initial

statements shall disclose any reportable investments, interests in real property, and business positions held on the effective date of this Code, and income, including gifts and loans, received during the 12 months prior to the effective date of this Code.

(b) Assuming Office Statements. All persons who are elected, appointed, promoted or transferred to a designated position after the effective date of this Code shall file statements within **30 days** after assuming the designated position, disclosing any reportable investments, interests in real property, and business positions held on the date of assuming office, and income, including gifts and loans, received during the 12 months prior to assuming office.

(c) Annual Statements. Annual statements shall be filed by all Designated Employees on or before **April 1** of each year, disclosing any reportable investments, interests in real property, business positions and income held or received during the previous calendar year provided, however, that the period covered by an employee's first annual statement shall begin on the effective date of the Code or the date of assuming office, whichever is later.

(d) Leaving Office Statements. Every Designated Employee who leaves office and does not assume another designated position for the District shall file a statement within **30 days** after leaving office, disclosing any reportable investments, interests in real property, business positions and

income held or received during the period between the closing date of the last statement filed and the date of leaving office. [Gov. Code § 87302(b); Regs. §§ 18730 (b)(5), 18730(b)(6)]

4. Statements for Persons Who Resign Prior to Assuming Office.

Any person who resigns within 12 months of initial appointment, or within 30 days of the date of notice provided by the filing officer to file an assuming office statement, is not deemed to have assumed office or left office, provided he or she did not make or participate in the making of, or use his or her position to influence any decision and did not receive or become entitled to receive any form of payment as a result of his or her appointment. Such persons shall not file either an assuming or leaving office statement.

(a) Any person who resigns a position within 30 days of the date of a notice from the filing officer shall do both of the following:

(1) File a written resignation with the appointing power;
and

(2) File a written statement with the filing officer declaring under penalty of perjury that during the period between appointment and resignation he or she did not make, participate in the making or use the position to influence any decision of the District, or receive, or become entitled to receive, any form of payment by virtue of being appointed to the position. [Gov. Code § 87302(d); Regs. § 18730(b)(5.5)]

5. **Place of Filing Statements.** All Designated Employees required to submit a statement of economic interests shall file the original with the District's filing officer. The filing officer shall make and retain a copy of all statements filed by officials who manage public investments, and forward the originals of such statements to the Clerk of the Board of Supervisors. The filing officer shall retain the originals of the statements of all other Designated Employees. [Gov. Code §§ 82011(a), 87500(k); Regs. §§ 18730(b)(4), 18115(b)(1), 18753(d)]

6. **Forms for Statements.** Forms for filing disclosure statements shall be supplied by the filing officer, and shall adhere to the form prescribed by the Fair Political Practices Commission. [Gov. Code § 81010(a); Regs. §§ 18730(b)(7), 18115(b)(2)]

Section D. MANNER OF REPORTING:

1. **Contents of Reports of Investments and Interests in Real Property.**

Investments and interests in real property which have a fair market value of less than one thousand dollars (\$1,000) are not investments and interests in real property within the meaning of the Political Reform Act.

Investments or interests in real property of an individual include those held by the individual's spouse and dependent children, as well as the pro rata share of any investment or interest in real property of any business entity or trust in which

the individual, spouse and dependent children own, in the aggregate, a direct, indirect or beneficial interest of 10% or greater.

When an investment or interest in real property^{1/} is required to be reported under this Code, the statement shall contain the following:

- (a) A statement of the nature of the investment or interest;
- (b) The name of the business entity in which each investment is held, and a general description of the business activity in which the business entity is engaged;
- (c) The address or other precise location of the real property;
- (d) A statement whether the fair market value of the investment or interest in real property exceeds one thousand dollars (\$1,000), exceeds ten thousand dollars (\$10,000), or exceeds one hundred thousand dollars (\$100,000). [Gov. Code §§ 82033, 82034, 87206, 87302(b); Regs. §§ 18730(b)(7)(A)]

2. **Contents of Reports of Personal Income.** Personal income of a Designated Employee includes his or her own income as well as his or her community property interest in the income of his or her spouse but does not include salary or reimbursement for expenses received from a state, federal or local government agency.

^{1/} For the purpose of disclosure only (not disqualification), an interest in real property does not include the principal residence of the filer. [Gov. Code §§ 87302(b), 87206(f); Regs. § 18730(b) fn 3]

When personal income is required to be reported under this Code, the statement shall contain:

(a) The name and address of each source of income aggregating two hundred fifty dollars (\$250) or more in value per year, or fifty dollars (\$50) or more in value if the income was a gift, and a general description of the business activity, if any, of each source;

(b) A statement whether the aggregate value of the income from each source, or in the case of a loan, the highest amount owed to each source, was one thousand dollars (\$1,000) or less, greater than one thousand dollars (\$1,000), or greater than ten thousand dollars (\$10,000);

(c) A description of the consideration, if any, for which the income was received;

(d) In the case of a gift, the name, address and business activity of the donor and any intermediary through which the gift was made; a description of the gift; the amount or value of the gift; and the date on which the gift was received;

(e) In the case of a loan, the annual interest rate and the security, if any, given for the loan and the term of the loan. [Gov. Code §§ 82030(a), 82030(b)(2), 87302(b), 87206(f), 87207(a); Regs. § 18730(b)(7)(B)]

3. Contents of Reports of Business Entity Income. Income of a business entity is reportable if the direct, indirect or beneficial interest of the filer and the filer's spouse in the business entity aggregates a 10% or greater interest. The

disclosure of persons who are clients or customers of a business entity is required only if the clients or customers are within one of the disclosure categories of the filer.

When income of a business entity, including income of a sole proprietorship, is required to be reported under this Code, the statement shall contain:

(a) The name, address and a general description of the business activity of the business entity; and

(b) The name of every person from whom the business entity received payments if the filer's pro rata share of gross receipts from such person was equal to or greater than ten thousand dollars (\$10,000) during a calendar year. [Gov. Code §§ 87302(b), 87207(b); Regs. § 18730(b)(7)(C)]

4. Contents of Reports of Business Position Disclosure. When business positions are required to be reported, a Designated Employee shall list the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management, a description of the business activity in which the business entity is engaged, and the Designated Employee's position with the business entity. [Gov. Code § 87302; Regs. § 18730(b)(7)(D)]

5. Acquisition or Disposal During Reporting Period. In the case of an annual statement or a leaving office statement, the statement shall include any investments and interests in real property that was partially or wholly acquired or disposed of at any time during the period covered by the statement, whether or not

they are still held at the time of filing, and shall contain the date of acquisition or disposal. [Gov. Code §§ 87302(b), 87206, 87204; Regs. § 18730(b)(7)(E)]

Section E. HONORARIA AND GIFTS:

1. **Prohibition on Receipt of Honoraria.** No Designated Employee shall accept any honorarium from any source if he or she would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

This Section does not limit or prohibit payments, advances, or reimbursements for travel, including actual transportation and related lodging and subsistence which is reasonably related to a governmental purpose as specified in Government Code Section 89506. [Gov. Code § 89501(c), 89502(c); Regs. § 18730(b)(8)(A)]

2. **Prohibition on Receipt of Gifts.** No Designated Employee shall accept gifts with a total value of more than \$290^{2/} in a calendar year from any single source if he or she would be required to report the receipt of income or gifts from that source on his or her statement of economic interests.

This Section does not limit or prohibit payments, advances, or reimbursements for travel and related lodging and subsistence permitted by

^{2/} Beginning January 1, 1993, the FPPC shall adjust the gift limitation in this section on January 1 of each odd-numbered year to reflect changes in the Consumer Price Index, rounded to the nearest \$10. [Gov. Code § 89503(f)]

Government Code Section 89506; or wedding gifts and gifts exchanged between individuals on birthdays, holidays, and other similar occasions, provided that the gifts exchanged are not substantially disproportionate in value. [Gov. Code § 89503; Regs. § 18730(b)(8.1)(A)]

Section F. LOANS

1. Loans to Public Officials.

(a) No elected officer of the District, from the date of his or her election to office, and no public official who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 shall, while he or she holds office, receive a personal loan from any officer, employee, member or consultant of the District or any agency over which the District has direction and control.

(b) No elected officer of the District shall, from the date of his or her election to office, and no public official who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 shall, while he or she holds office, receive a personal loan from any person who has a contract with the District or any agency over which the District has direction and control.

This Section shall not apply to loans made by banks or other financial institutions or to any indebtedness created as part of a retail

installment or credit card transaction, if the loan is made or the indebtedness created in the lender's regular course of business on terms available to members of the public without regard to the public official's status.

(c) This Section shall not apply to the following:

(1) Loans made to the campaign committee of an elected officer.

(2) Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this Section.

(3) Loans from a person which, in the aggregate, do not exceed two hundred fifty dollars (\$250) at any given time.

(4) Loans made, or offered in writing, before January 1, 1998.

2. Loan Terms.

(a) No elected officer shall, from the date of his or her election to office, and no public official who is required to file a Statement of Economic Interests pursuant to Government Code Section 87200 shall, while he or she holds office, receive a personal loan of five hundred dollars (\$500) or more, except when the loan is in writing and clearly states the terms of the loan,

including the parties to the loan agreement, date of the loan, amount of the loan, term of the loan, date or dates when payments shall be due on the loan and the amount of the payments, and the rate of interest paid on the loan.

(b) This Section shall not apply to the following types of loans:

(1) Loans made to the campaign committee of an elected officer.

(2) Loans made by a public official's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such persons, provided that the person making the loan is not acting as an agent or intermediary for any person not otherwise exempted under this Section.

(3) Loans made, or offered in writing, before January 1, 1998.

(4) Nothing in this Section shall exempt any person from any other provision of this Code.

3. **Personal Loans.** A personal loan received by any Designated Employee shall become a gift to the Designated Employee for the purposes of the Code in the following circumstances:

(a) If the loan has a defined date or dates for repayment, when the statute of limitations for filing an action for default has expired.

(b) If the loan has no defined date or dates for repayment, when one year has elapsed from the later of the following:

- (1) The date the loan was made.
- (2) The date the last payment of one hundred dollars (\$100) or more was made on the loan.
- (3) The date upon which the debtor has made payments on the loan aggregating to less than two hundred fifty dollars (\$250) during the previous 12 months.

(c) This Section shall not apply in the following types of loans:

- (1) A loan made to the campaign committee of an elected officer.
- (2) A loan that would otherwise not be a gift under the Act.

(3) A loan that would otherwise be a gift as set forth in this Section, but on which the creditor has taken reasonable action to collect the balance due.

(4) A loan that would otherwise be a gift as set forth in this Section, but on which the creditor, based on reasonable business considerations, has not undertaken collection action. Except in a criminal action, a creditor who claims that a loan is not a gift on the basis of this subsection has the burden of proving that the decision for not taking collection action was based on reasonable business considerations.

(5) A loan made to a debtor who has filed for bankruptcy and the loan is ultimately discharged in bankruptcy.

(6) Nothing in this Section shall exempt any person from any other provision of this Code.

Section G. DISQUALIFICATION:

1. Disqualification Requirements. Designated Employees must disqualify themselves from making, participating in the making, or using their governmental positions to influence the making of any governmental decision when it is reasonably foreseeable that such decision will have a material financial effect, distinguishable from its effect upon the public generally, on the official, or a member of his or her immediate family, or on:

(a) Any business entity in which the Designated Employee has a direct or indirect investment worth one thousand dollars (\$1,000) or more;

(b) Any real property in which the Designated Employee has a direct or indirect interest worth one thousand dollars (\$1,000) or more;

(c) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating two hundred fifty dollars (\$250) or more in value provided to, received by, or

promised to the Designated Employee within 12 months prior to the time when the decision is made;

(d) Any business entity in which the Designated Employee is a director, officer, partner, trustee, employee or holds any position of management; or

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating two hundred ninety dollars (\$290) or more in value provided to, received by, or promised to the Designated Employee within 12 months prior to the time when the decision is made. [Gov. Code § 87302(c); Regs. § 18730(b)(9)]

2. **Procedures for Disqualification.** When a Designated Employee determines that he or she has a disqualifying interest in a decision, the determination not to act must be accompanied by disclosure of the disqualifying interest. If there is a disqualification, the following procedures are to be followed:

(a) **Board of Education:** In the case of a Designated Employee who is a Member of the Board of Education, determination and disclosure shall be given at the meeting during which consideration of the decision takes place and shall be made a part of the official record of the Board.

(b) **Superintendent:** In the case of a Designated Employee who is the Superintendent of the District, determination and disclosure shall be made in writing to the Board of Education.

(c) Other Designated Employees: Determination and disclosure shall be made in writing to his or her supervisor so that the work may be reassigned to another.

(d) Consultant: Determination and disclosure shall be made in writing to the Superintendent. [Gov. Code §87302(c); Regs. § 18730(b)(10)]

3. Rights as Citizen. Nothing contained herein shall abridge the right of any Designated Employee to contact the District to submit information or express views in the same manner as any other member of the general public before the District in its prescribed governmental function solely to represent himself or herself on a matter relating to his or her personal interests. An Official's "personal interests" include, but are not limited to:

(a) An interest in real property which is wholly owned by the person or members of his or her immediate family;

(b) A business entity wholly owned by the person or members of his or her immediate family;

(c) A business over which the person exercises sole direction and control, or over which the person and his or her spouse jointly exercise sole direction and control.

Nothing contained herein shall be construed to abridge the right of any Designated Employee to communicate with the general public or with the press.
[Regs. § 18700.1(b)(1)&(2)]

4. **Rule of Necessity.** This Code does not prevent a Designated Employee from making or participating in the making of a governmental decision to the extent that his or her participation is legally required for the action or decision to be made. The fact that the vote of a Designated Employee who is on a voting body is needed to break a tie does not make his or her participation legally required for the purposes of this Section. The Attorney for the District shall advise any Designated Employee on a case-by-case basis whether or not the "Rule of Necessity" is applicable. [Gov. Code §§ 87101, 87302(c); Regs. § 18730(b)(9.3)]

Section H. OPINIONS OF THE COMMISSION AND COUNSEL:

1. **Request for Opinion and Reliance.** Any Designated Employee who is unsure of any duty, right, or privilege of participation in any matter under this Code or under the provisions of the Political Reform Act of 1974 may request a formal opinion or letter of advice from the Fair Political Practices Commission or an opinion from the Attorney for the District. Nothing in this Section shall require the Attorney for the District to issue any formal or informal opinion. [Gov. Code § 83114; Regs. § 18730(b)(11)]

2. **Evidence of Good Faith.** If an opinion is rendered by the Attorney for the District or the Fair Political Practices Commission stating in full the facts and law upon which the opinion is based, compliance therewith by the Designated Employee is evidence of good faith in any criminal proceeding and is a presumption

affecting the burden of proof of any civil proceeding brought under the Act or this Code. The Designated Employee's good faith compliance with such opinion shall also constitute a complete defense to any disciplinary action brought by the District under Section 91003.5 of the Act or this Code. [Gov. Code § 83114; Regs. § 18320]

Section I. LEGISLATIVE OR JUDICIAL AMENDMENTS:

1. **Automatic Amendment of Code.** All amendments or changes to the provisions of the Political Reform Act of 1974, occurring as the result of legislative amendment or judicial decision only, shall automatically and immediately be incorporated into this Code and this Code shall, without further action, thereupon be deemed amended and changed to reflect such legislative or judicial amendment or decision.

Section J. FORCE AND EFFECT OF CODE:

1. **Violations.** This Code has the force and effect of law. Designated Employees violating any provision of this Code are subject to the administrative, criminal and civil sanctions provided by the Political Reform Act of 1974, Government Code Section 81000 et seq.

Additionally, a decision in relation to which a violation of the disqualification provisions of this Code or Government Code Section 87100 has

occurred may be set aside as void pursuant to Government Code Section 91003.

[Gov. Code § 87300; Regs. § 18730(b)(12)]

Section K. STATUTE OF LIMITATIONS:

1. **Civil Actions.** No civil action alleging a violation of any provision of this Code shall be filed more than four (4) years after the date the violation occurred.

2. **Criminal Actions.** Prosecution for violation of this Code must be commenced within four (4) years after the date on which the violation occurred.

3. **Administrative Proceedings.** No administrative action alleging a violation of any of the provisions of this Code shall be commenced more than five (5) years after the date on which the violation occurred. [Gov. Code §§ 91000, 91000.5, 91011]

APPENDIX
CONFLICT OF INTEREST CODE
OF THE
JURUPA UNIFIED SCHOOL DISTRICT

EXHIBIT "A"

OFFICIALS WHO MANAGE PUBLIC INVESTMENTS

All District Officials who manage public investments are included in and governed by this Conflict of Interest Code only with respect to its disqualification provisions. For purposes of disclosure, all District Officials who manage public investments, as defined by 2 Cal. Code of Regs. § 18720, are subject to the statutory conflict of interest provisions of Article 2 of Chapter 7 of the Political Reform Act of 1974 (Government Code Section 87200 et seq.). [Regs. § 18730(b)(3)]

It has been determined that the positions listed below are officials who manage public investments:

Members of the Board of Education

Superintendent

Assistant Superintendent, Business Services

Business Services Director

Financial Consultants ^{3/}

DESIGNATED POSITIONS
GOVERNED BY THE CONFLICT OF INTEREST CODE

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Accounting Supervisor	2, 3, 4, 5
Administrative Services Director	4, 5
Administrator of Adult and Alternative Education	6
Administrator of Education Support Services	6
Administrator of Education Technology	6
Assistant Superintendent, Education Services	6
Assistant Superintendent, Personnel Services	6
Assistant Principals (ALL)	6
Business Assistant	3, 5
Buyer	5
Categorical Projects Manager	6
Classified Personnel Director	6
Curriculum and Instruction Director	6
Food Services Director	6
General Counsel	1, 2
Grounds Supervisor	6
Head Start/Preschool Supervisor	6
High School ASB Advisor	6

<u>DESIGNATED EMPLOYEES'</u> <u>TITLE OR FUNCTION</u>	<u>DISCLOSURE CATEGORIES</u> <u>ASSIGNED</u>
Language Services Coordinator	6
Maintenance and Operations Supervisor	6
Principals (ALL)	6
Purchasing Director	5
Research & Categorical Projects Director	6
Research/Evaluation Coordinator	6
Senior Building Inspector	6
Transportation Director	6
Consultant ^{3/}	

^{3/} Consultants shall be included in the list of Designated Employees and shall disclose pursuant to the broadest disclosure category in this Code subject to the following limitation:

The Superintendent may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that are limited in scope and thus is not required to fully comply with the disclosure requirements described in this Section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

EXHIBIT "B"

DISCLOSURE CATEGORIES

The disclosure categories listed below identify the types of investments, business entities, sources of income, or real property which the Designated Employee must disclose for each disclosure category to which he or she is assigned.

Category 1: All investments and business positions in, and sources of income from, business entities that do business or own real property within the boundaries of the District, plan to do business or own real property within the boundaries of the District within the next year, or have done business or owned real property within the boundaries of the District within the past two (2) years.

Category 2: All interests in real property which is located in whole or in part within, or not more than two (2) miles outside, the boundaries of the District.

Category 3: All investments and business positions in, and sources of income from, business entities that are engaged in land development, construction or the acquisition or sale of real property within the jurisdiction of the District, plan to engage in such activities within the jurisdiction of the District within the next year, or have engaged in such activities within the jurisdiction of the District within the past two (2) years.

Category 4: All investments and business positions in, and sources of income from, business entities that are banking, savings and loan, or other financial institutions.

Category 5: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the District.

Category 6: All investments and business positions in, and sources of income from, business entities that provide services, supplies, materials, machinery, vehicles or equipment of a type purchased or leased by the Designated Employee's Department.

ADDENDUM

REFERENCE DEFINITIONS

FOR

CONFLICT OF INTEREST CODE

OF THE

JURUPA UNIFIED SCHOOL DISTRICT

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DEFINITIONS

1. **"Other Public Officials Who Manage Public Investments":**

(a) As used in the District's Conflict of Interest Code, this term means:

(1) Members of boards or commissions, including pension and retirement boards or commissions, or of committees thereof, who exercise responsibility for the management of public investments;

(2) High-level officers and employees of the District who exercise primary responsibility for the management of public investments, such as chief or principal investment officers or chief financial managers. This definition shall not include officers and employees who work under the supervision of the chief or principal investment officers or the chief financial managers; and

(3) Individuals who, pursuant to contract with the District, perform the same or substantially all the same functions that would otherwise be performed by the public officials described in this definition.

(b) The following definitions shall apply to this Section:

(1) *"Public Investments"* means the investment of public moneys in real estate, securities, or other economic interests for the production of revenue or other financial return.

(2) *"Public Moneys"* means all moneys belonging to, received by, or held by the District, or by an officer thereof acting in his or her official capacity, and includes the proceeds of all bonds and other evidence of indebtedness, trust funds held by public pension and retirement systems, deferred compensation funds held for investments by public agencies, and public moneys held by a financial institution under a trust indenture to which the District is a party.

(3) *"Management of public investments"* means the following non-ministerial functions:

- (A) Directing the investment of public moneys;
- (B) Formulating or approving investment policies;
- (C) Approving or establishing guidelines for asset allocations; or
- (D) Approving investment transactions.

(c) Those public officials coming within the definition contained in Subsection (a) above are subject to the conflict-of-interest disclosure requirements of Article 2, Chapter 7 of the Political Reform Act and must file a Statement of Economic Interests accordingly. [Reg. § 18720]

2. **"Designated Employee"**: Any officer, employee, member or consultant of the District whose position is so designated in the Appendix of the District's Conflict of Interest Code. The Appendix sets forth those positions which entail the making or participation in the making of decisions which may foreseeably have a material effect on financial interests, but does not include any unsalaried member of any board or commission which serves a solely advisory function, or any public official specified in Government Code Section 87200. [Gov. Code § 82019]

3. **"Public Official"**: Any natural person who is a member, officer, employee or consultant of the District. The term *"public official"* also includes individuals who perform the same or substantially the same duties as an individual holding an office listed in the Conflict of Interest Code including ***"other public officials who manage public investments"*** as defined in Definition No. 1, above.

(a) *"Member"* shall include, but not be limited to, salaried or unsalaried members of boards or commissions with decision-making authority.

A board or commission possesses decision-making authority whenever:

- (1) It may make a final governmental decision;
- (2) It may compel a governmental decision, or it may prevent a governmental decision either by reason of an exclusive power to initiate the decision or by reason of a veto which may not be overridden; or
- (3) It makes substantive recommendations which are, and over an extended period of time have been, regularly approved

without significant amendment or modification by another public official or the District.

(b) **"Consultant"** means an individual who, pursuant to a contract with the District:

(1) **Makes a governmental decision** whether to:

(A) Approve a rate, rule, or regulation;

(B) Adopt or enforce a law;

(C) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;

(D) Authorize the District to enter into, modify, or renew a contract provided it is the type of contract which requires District approval;

(E) Grant District approval to a contract which requires District approval and in which the District is a party or to the specifications for such a contract;

(F) Grant District approval to a plan, design, report, study, or similar item;

(G) Adopt, or grant District approval of, policies, standards, or guidelines for the District, or for any subdivision thereof; or

(2) Serves in a staff capacity with the District and in that capacity performs the same or substantially all the same duties for the District that would otherwise be performed by an individual holding a position specified in the District's Conflict of Interest Code. [Reg. § 18700(a)]

4. "Making Governmental Decisions": A public official *"makes a governmental decision,"* except as provided in Definition 5(b) herein, when the official, acting within the authority of his or her office or position:

- (a) Votes on a matter;
- (b) Appoints a person;
- (c) Obligates or commits the District to any course of action;
- (d) Enters into any contractual agreement on behalf of the

District;

(e) Determines not to act, within the meaning of Subsections (a), (b), (c), or (d), unless such determination is made because of his or her financial interest. When the determination not to act occurs because of the official's financial interest, the official's determination must be accompanied by disclosure of the financial interest, and made a part of the District's official record or made in writing to the official's supervisor, appointing power, or to any other person specified in the District's Conflict of Interest Code. [Reg. § 18700(b)]

5. "Participating in the Making of Governmental Decisions":

(a) A public official *"participates in the making of a governmental decision"*, except as provided in Subsection (b) of this definition, when the official, acting within the authority of his or her office or position:

(1) Negotiates, without significant substantive review, with a governmental entity or private person regarding the decision to:

(A) Approve a rate, rule, or regulation;

(B) Adopt or enforce a law;

(C) Issue, deny, suspend, or revoke any permit, license, application, certificate, approval, order, or similar authorization or entitlement;

(D) Authorize the District to enter into, modify, or renew a contract provided it is the type of contract which requires District approval;

(E) Grant District approval to a contract which requires District approval and in which the District is a party or to the specifications for such a contract;

(F) Grant District approval to a plan, design, report, study, or similar item;

(G) Adopt, or grant District approval of, policies, standards, or guidelines for the District, or for any subdivision thereof; or

(2) Advises or makes recommendations to the decision-maker, either directly or without significant intervening substantive review, by:

(A) Conducting research or making any investigation which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision as referenced in Subsection 5(a)(1) above; or

(B) Preparing or presenting any report, analysis, or opinion, orally or in writing, which requires the exercise of judgment on the part of the official and the purpose of which is to influence a governmental decision as referenced in Subsection 5(a)(1) above. [Reg. § 18700(c)]

(b) *"Making" or "participating in the making of"* a governmental decision shall not include:

(1) Actions of officials which are solely ministerial, secretarial, manual or clerical;

(2) Appearances by a public official as a member of the general public before the District in the course of its prescribed governmental function to represent himself or herself on matters related solely to the official's personal interests as defined in 2 Cal. Code of Regs. § 18700.1(b)(1); (Def. 6(b)(1), herein); or

(3) Actions by public officials relating to their compensation or the terms or conditions of their employment or contract. In the case of public officials who are "*consultants*," as defined above, this includes actions by consultants relating to the terms or conditions of the contract pursuant to which they provide services to the District, so long as they are acting in their private capacity. [Reg. § 18700(d)]

6. "Using Official Position to Influence":

(a) An official is attempting to use his or her official position to influence a governmental decision if, for the purpose of influencing the decision, the official contacts, or appears before, or otherwise attempts to influence, any member, officer, employee or consultant of the District. Attempts to influence, include but are not limited to, appearances or contacts by the official on behalf of a business entity, client, or customer.

(b) Notwithstanding Subsection (a) of this definition an official is not attempting to use his or her official position to influence a governmental decision of the District if the official:

(1) Appears in the same manner as any other member of the general public before the District in the course of its prescribed governmental function solely to represent himself or herself on a matter which is related to his or her personal interests. An official's "*personal interests*" include, but are not limited to:

(A) An interest in real property which is wholly owned by the official or members of his or her immediate family;

(B) A business entity wholly owned by the official or members of his or her immediate family; or

(C) A business entity over which the official exercises sole direction and control, or over which the official and his or her spouse jointly exercise sole direction and control.

(2) Communicates with the general public or the press.

(3) Negotiates his or her compensation or the terms and conditions of his or her employment contract.

(4) Prepares drawings or submissions of an architectural, engineering or similar nature to be used by a client in connection with a proceeding before the District. However, this provision applies only if the official has no other direct oral or written contact with the District with regard to the client's proceeding before the District except for necessary contact with District staff concerning the processing or evaluation of the drawings or submissions prepared by the official.

(5) Appears before a design or architectural review committee or similar body of which he or she is a member to present drawings or submissions of an architectural, engineering or similar nature which the official has prepared for a client if the following three criteria are met:

(A) The review committee's sole function is to review architectural or engineering plans or designs and to make recommendations in that instance concerning those plans or designs to a planning commission or other agency;

(B) The ordinance or other provision of law requires that the review committee include architects, engineers or persons in related professions, and the official was appointed to the body to fulfill these requirements; and

(C) The official is a sole practitioner.

(c) With regard to a governmental decision which is within or before the District not covered by Subsection (a) of this definition, the official is attempting to use his or her official position to influence the decision if, for the purpose of influencing the decision, the official acts or purports to act on behalf of, or as the representative of, the District to any member, officer, employee or consultant of an agency. Such actions include, but are not limited to the use of official stationery. [Reg. § 18700.1]

7. **"Financial Interest"**: An official has a financial interest in a decision if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the official or a member of his or her immediate family, or on:

(a) Any business entity in which the public official has a direct or indirect investment worth \$1,000 or more;

(b) Any real property in which the public official has a direct or indirect interest worth \$1,000 or more;

(c) Any source of income, other than gifts and other than loans by a commercial lending institution in the regular course of business on terms available to the public without regard to official status, aggregating \$250 or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made;

(d) Any business entity in which the official is a director, officer, partner, trustee, employee, or holds any position of management; or

(e) Any donor of, or any intermediary or agent for a donor of, a gift or gifts aggregating \$250 or more in value provided to, received by, or promised to the public official within 12 months prior to the time when the decision is made. The amount of the value of gifts by this subdivision shall be adjusted biennially by the FPPC.

(f) **"Indirect Investment or Interest"**: Any investment or interest owned by the spouse or dependent child of a public official, held or owned by an agent on behalf of a public official, or by a business entity or trust in which the official, the official's agents, spouse and dependent children own directly, indirectly or beneficially, a 10% interest or greater. [Gov. Code § 87103].

8. **"Investment"**: Any financial interest in or security issued by a business entity, including but not limited to common stock, preferred stock, rights, warrants, options, debt instruments and any partnership or other ownership interest

owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family, if the business entity or any parent, subsidiary or otherwise related business entity has an interest in real property within the jurisdiction, or does business or plans to do business within the jurisdiction, or has done business within the jurisdiction at any time during the two years prior to the time any statement or other action is required under the District's Conflict of Interest Code. No asset shall be deemed an investment unless its fair market value equals or exceeds \$1,000.

The term "*investment*" does not include a time or demand deposit in a financial institution, shares in a credit union, any insurance policy, interest in a diversified mutual fund registered with the Securities and Exchange Commission under the Investment Company Act of 1940 or a common trust fund which is created pursuant to Section 1564 of the Financial Code, or any bond or other debt instrument issued by any government or government agency.

Investments of an individual include a pro rata share of investments of any business entity, mutual fund, or trust in which the individual or immediate family owns, directly, indirectly or beneficially, a 10% interest or greater. [Gov. Code § 82034]

9. **"Interest in Real Property"**: Includes any leasehold, beneficial or ownership interest, or an option to acquire such an interest in real property located within the jurisdiction owned directly, indirectly or beneficially by the public official, or other filer, or his or her immediate family if the fair market value of the interest is \$1,000 or more. Interests in real property of an individual include a pro rata share

of interests in real property of any business entity or trust in which the individual or immediate family owns, directly, indirectly or beneficially, a 10% interest or greater.

[Gov. Code § 82033]

10. **"Real Property Within the Jurisdiction"**: Jurisdiction is the region, county, city, district, or other geographical area in which the District has control. Real property shall be deemed to be "*within the jurisdiction*" if the property or any part of a parcel of real property is located within or not more than two miles outside the boundaries of the jurisdiction of the District or within two miles of any land owned or used by the District. [Gov. Code § 82035]

11. **"Income"**:

(a) "*Income*" means, except as provided in Subsection (b), a payment received, including but not limited to any salary, wage, advance, dividend, interest, rent, proceeds of any sale, gift, including any gift of food or beverage, loan, forgiveness or payment of indebtedness received by filer, reimbursement for expenses, per diem, or contribution to an insurance or pension program paid by any person other than an employer, and including any community property interest in income of a spouse. Income also includes an outstanding loan. Income of an individual also includes a pro rata share of any income of any business entity or trust in which the individual or spouse owns, directly, indirectly, or beneficially, a 10% interest or greater.

(b) *"Income,"* other than a gift, does not include:

(1) Income received from any source outside the jurisdiction and not doing business within the jurisdiction, not planning to do business within the jurisdiction, or not having done business within the jurisdiction during the two years prior to the time any statement or other action is required;

(2) Campaign contributions required to be reported under Chapter 4 of the Political Reform Act of 1974;

(3) Salary and reimbursement for expenses or per diem received from a state, local or federal government agency and reimbursement for travel expenses and per diem received from a bona fide nonprofit entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code;

(4) Any devise or inheritance;

(5) Interest, dividends or premiums on a time or demand deposit in a financial institution, shares in a credit union or any insurance policy, payments received under any insurance policy, or any bond or other debt instrument issued by any government or government agency;

(6) Dividends, interest or any other return on a security which is registered with the Securities & Exchange Commission of the United States government or a commodity future registered with the Commodity Futures Trading Commission of the United States

government, except proceeds from the sale of these securities and commodities futures;

(7) Redemption of a mutual fund;

(8) Alimony or child support payments;

(9) Any loan or loans from a commercial lending institution which are made in the lender's regular course of business on terms available to members of the public without regard to official status if the proceeds thereof secured by the principal residence of the filer or the balance owed does not exceed \$10,000;

(10) Any loan from or any payments received on a loan made to an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, uncle, aunt or first cousin, or the spouse of any such person, provided that a loan or loan payment received from any such person shall be considered income if he or she is acting as an agent or intermediary for any person not covered by this paragraph;

(11) Any indebtedness created as part of a retail installment or credit card transaction if made in the lender's regular course of business on terms available to members of the public without regard to official status, so long as the balance owed to the creditor does not exceed \$10,000;

(12) Payments received under a defined benefit pension plan qualified under Internal Revenue Code Section 401(a).

(13) Proceeds from the sale of securities registered with the Securities and Exchange Commission of the United States government or from the sale of commodities futures registered with the Commodity Futures Trading Commission of the United States government if the filer sells the securities or the commodities futures on a stock or commodities exchange and does not know or have reason to know the identity of the purchaser. [Gov. Code § 82030]

12. "Gift":

(a) Except as provided in Subsection (b), below, a gift is any payment that confers a personal benefit on the recipient to the extent that consideration of equal or greater value is not received and includes a rebate or discount in the price of anything of value unless the rebate or discount is made in the regular course of business to members of the public without regard to official status. Any person, other than a defendant in a criminal action, who claims that a payment is not a gift by reason of receipt of consideration has the burden of proving that the consideration received is of equal or greater value. [Gov. Code § 82028]

(b) None of the following is a gift and none is subject to any limitation on gifts:

(1) Informational material serving primarily to convey information and which is provided for the purpose of assisting the official in the performance of his or her official duties or the elective office he or she seeks. Informational material may include:

(A) Books, reports, pamphlets, calendars, periodicals, videotapes, or free or discounted admission to informational conferences or seminars;

(B) Scale models, pictorial representations, maps, and other such items, provided that where the item has a fair market value in excess of \$290, the burden shall be on the official to demonstrate that the item is informational material;

(C) On-site demonstrations, tours or inspections designed specifically for the purpose of assisting public officials or candidates in the performance of either their official duties or of the elective office they seek.

No payment for transportation to an inspection, tour, or demonstration site, nor reimbursement for any expenses therewith, shall be deemed "*informational material*" except insofar as such transportation is not commercially obtainable. [Gov. Code § 82028(b)(1); Regs § 18942.1]

(2) Except for passes and tickets as provided in 2 Cal. Code of Regs. § 18946.1, gifts which are not used and which, within

30 days after receipt, are returned to the donor or donated to a non-profit entity exempt from taxation under Section 501(c)(3) of the Internal Revenue Code or government agency without being claimed as a charitable contribution or deduction for tax purposes.

(3) Gifts for which, within 30 days after receipt or acceptance, reimbursement is made to the donor, or the donor's agent or intermediary, for all or a portion of the gift. In such event the value of the gift is reduced by the amount of the reimbursement, and the amount of any gift or activity expense which must be disclosed is reduced by the amount of the reimbursement.

(4) Gifts from an individual's spouse, child, parent, grandparent, grandchild, brother, sister, parent-in-law, brother-in-law, sister-in-law, nephew, niece, aunt, uncle, or first cousin, or the spouse of any such person, unless the donor is acting as an agent or intermediary for any person not covered by this paragraph.

(5) Gifts given directly to members of an official's immediate family unless used or disposed of by the official or given by the recipient member of the official's immediate family to the official for disposition or use at the official's discretion.

(A) Gifts delivered by mail or other written communication are given directly to members of the official's immediate family if the family members' names or familial

designations (such as "*spouse*") appear in the address on the envelope or in the communication tendering or offering the gift and the gift is intended for their use or enjoyment.

(B) A gift given to the official, but designated for the official and spouse or family, is a gift to the official if the official exercises discretion and control over who will actually use the gift.

(C) If the official enjoys direct benefit from a single gift, as well as members of the official's family, the full value of the gift is attributable to the official.

(6) Campaign contributions required to be reported under Chapter 4 of the Act.

(7) Any devise or inheritance.

(8) Personalized plaques or trophies with an individual value of less than \$250.

(9) Hospitality to an official (including food, beverages, or occasional lodging) provided by an individual in his or her home when the individual or a member of the individual's family is present. [NOTE: See 2 Cal. Code of Regs § 18630 for rule concerning "home hospitality" provided by a lobbyist.]

(10) Presents exchanged between an official who is required to file a statement of economic interests and an individual,

other than a lobbyist, on holidays, birthdays, or similar occasions provided that the presents exchanged are not substantially disproportionate in value.

(11) Leave credits, including vacation, sick leave, or compensatory time off, donated to an official in accordance with a bona fide catastrophic or similar emergency leave program established by the official's employer and available to all employees in the same job classification or position. This shall not include donations of cash.

(12) Payments received under a government agency program or a program established by a bona fide charitable organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code designed to provide disaster relief or food, shelter, or similar assistance to qualified recipients if such payments are available to members of the public without regard to official status.

(13) Free admission, and refreshments and similar non-cash nominal benefits provided to an official during the entire event at which the official gives a speech, participates in a panel or seminar, or provides a similar service, and actual intrastate transportation and any necessary lodging and subsistence provided directly in connection with the speech, panel, seminar, or service, including but not limited to meals and beverages on the day of the activity. These items are not payments and need not be reported by any filer.

(14) The transportation, lodging, and subsistence specified by 2 Cal. Code of Regs. Sections 18950.4 (connection with campaign activities).

(c) The following items, if they are otherwise gifts, are exempt from the limitations on gifts described above:

(1) Payments for transportation, lodging, and subsistence that are exempt from limits on gifts by Government Code Section 89506 and 2 Cal. Code of Regs Sections 18950, et seq.

(2) Wedding gifts.

(A) Notwithstanding the provisions of 2 Cal. Code of Regs Section 18944, Definition 12(b)(5), herein, wedding gifts given to an official and his or her spouse or spouse-to-be are considered as gifts to both spouses equally, and the official is deemed to receive one-half of the value as determined by 2 Cal. Code of Regs Section 18946, unless the gift is peculiarly adaptable to the personal use and enjoyment of one spouse or specifically and unequivocally intended exclusively for the use and enjoyment by one spouse, in which event the full value of the gift is attributed to that spouse. [Gov. Code § 82028; Reg. § 18942, 18942.1, 18953, 18944, 18946.3]

13. "Honorarium":

(a) *"Honorarium"* is any payment made in consideration for any speech given, article published, or attendance at any public or private conference, convention, meeting, social event, meal, or like gathering.

(b) The term *"honorarium"* does not include:

(1) Earned income for personal services which are customarily provided in connection with the practice of or employment in a bona fide business, trade, or profession, such as teaching, practicing law, medicine, insurance, real estate, banking, or building contracting, unless the sole or predominant activity of the business, trade, or profession is making speeches.

(2) Any honorarium which is not used and, within 30 days after receipt is either returned to the donor or delivered to the District for donation to the District's general fund or equivalent without being claimed as a deduction from income for tax purposes. [Gov. Code § 89501; 2 Cal. Code of Regs § 18932]

14. "Material Financial Effect": The following rules shall apply in determining whether it is reasonably foreseeable that the effects of a governmental decision will be significant:

(a) **Material Financial Effect -- Specific Rules.** The following regulations, governing specific types of governmental decisions which affect certain specific types of economic interests, shall be utilized in determining

whether the reasonably foreseeable effects of the decision will be material with respect to the economic interest.

(1) Where an official's economic interests are directly involved in the decision, 2 Cal. Code of Regs. Section 18702.1 applies.

(2) Where an official's economic interests are indirectly involved in the decision the following apply:

(A) Business entities -- 2 Cal. Code of Regs. Section 18702.2;

(B) Ownership interests in real property -- 2 Cal. Code of Regs. Section 18702.3;

(C) Leasehold interests in real property -- 2 Cal. Code of Regs. Section 18702.4;

(D) Nonprofit source of income -- 2 Cal. Code of Regs. Section 18702.5; and

(E) Individual source of income -- 2 Cal. Code of Regs. Section 18702.6.

In order to determine if a decision's effect is material, it must first be determined if the official's economic interest is directly involved and the effect of the decision is material under 2 Cal. Code of Regs. Section 18702.1. If the official's economic interest is not directly involved in the decision, or the effect of the decision is not material under 2 Cal. Code of Regs. Section 18702.1, then it must be determined if the effect is material under the

appropriate regulation of 2 Cal. Code of Regs. Sections 18702.2 through 18702.6. [Reg. § 18702(a)]

(b) **Material Financial Effect -- General Rule.** Whenever the specific provision of 2 Cal. Code of Regs. Sections 18702.1 through 18702.6, inclusive, cannot be applied, the following general rule shall apply:

The financial effect of a governmental decision is material if the decision will have a significant effect on the official or a member of the official's immediate family, or on the source of income, the source of gifts, the business entity, or the real property, which is an economic interest of the official.

(c) **Public Generally Exception.** Notwithstanding any determination that the reasonably foreseeable effect of a decision is material under this regulation or under 2 Cal. Code of Regs. Sections 18702.1 through 18702.6, an official is not disqualified from participation in a governmental decision if the decision affects the official's interest in a manner which is not distinguishable from the manner in which the decision will affect the public generally, as set forth in 2 Cal Code of Regs 18703, et seq. [Reg. § 18702]

15. **"Business Entity":** Any organization or enterprise operated for profit, including but not limited to, a proprietorship, partnership, firm, business trust, joint venture, syndicate, corporation or association. [Gov. Code § 82005]

16. **"District"**: Jurupa Unified School District.
17. **"Board"**: Board of Education of the District.
18. **"Filing Officer"**: The filing officer is the person who receives and retains original statements of economic interests with duties as set forth in 2 Cal. Code of Regs Section 18115. The filing officer shall also be the filing official for statements filed by Members of the Board of Education and all other public officials who manage public investments.

The filing officer/official for the District shall be the Director of Administrative Services.

19. **"Act"**: Political Reform Act of 1974, Government Code Section 81000 et seq.

20. **"FPPC"**: The Fair Political Practices Commission which was established by the Act to administer and implement the Act.

21. **"Code Reviewing Body"**: The Code Reviewing Body for the District is the Board of Supervisors of the County of Riverside.

First Period Interim
As of October 31

DISTRICT CERTIFICATION OF INTERIM REPORT
For the Fiscal Year 1998/99

33 | 67090 | 250 |

CALIFORNIA
DEPT OF EDUCATION
J-250
RIVERSIDE County

Jurupa Unified School District

NOTICE OF REVIEW

All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report is hereby filed by the governing board of the school district.

Date of Meeting: December 7, 1998

Signed _____

(President)

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was reviewed in accordance with the state-adopted Criteria and Standards.

(Signed) _____

District Superintendent
or Designee

CERTIFICATION OF FINANCIAL CONDITION

x POSITIVE CERTIFICATION

'As President of the Governing Board of this school district, I certify that this district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.'

QUALIFIED CERTIFICATION

'As President of the Governing Board of this school district, I certify that this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.'

NEGATIVE CERTIFICATION

'As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.'

SUPPLEMENTAL INFORMATION

Report Prepared By: Pam Lauzon, Director

Date Prepared: November 16, 1998

Telephone Number: (909) 222-7887

Printed: 11/16/98 05:53 PM



GENERAL FUND
SUMMARY

CALIFORNIA
DEPT OF EDUCATION
Form J-251 (Rev 01/95)

REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

Jurupa Unified School District

RIVERSIDE County

		Summary - Unrestricted/Restricted					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
A. REVENUES							
1) Revenue Limit Sources	8010-8099	+ 64,990,802	+ 64,990,802	+ 18,219,271	+ 66,533,013	1,542,211	2.37
2) Federal Revenues	8100-8299	+ 3,659,590	+ 3,659,590	+ 723,007	+ 4,877,964	1,218,374	33.29
3) Other State Revenues	8300-8599	+ 16,978,489	+ 16,978,489	+ 4,408,562	+ 17,851,168	872,679	5.14
4) Other Local Revenues	8600-8799	+ 1,148,081	+ 1,148,081	+ 99,468	+ 1,275,868	127,787	11.13
5) TOTAL, REVENUES		= 86,776,962	= 86,776,962	= 23,450,308	= 90,538,013		
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	+ 49,283,032	+ 49,354,600	+ 10,674,924	+ 49,491,038	-136,438	-.28
2) Classified Salaries	2000-2999	+ 12,424,335	+ 12,564,960	+ 3,332,718	+ 12,769,342	-204,382	-1.63
3) Employee Benefits	3000-3999	+ 13,222,830	+ 13,444,122	+ 3,094,655	+ 13,745,013	-300,891	-2.24
4) Books and Supplies	4000-4999	+ 3,977,803	+ 4,130,312	+ 1,030,317	+ 4,775,384	-645,072	-15.62
5) Services, Other Operating Expenses	5000-5999	+ 7,588,964	+ 7,691,769	+ 2,548,304	+ 8,046,041	-354,272	-4.61
6) Capital Outlay	6000-6599	+ 549,963	+ 731,359	+ 491,040	+ 1,063,700	-332,341	-45.44
7) Other Outgo	7100-7299	+ 1,230,172	+ 1,230,172	+ 0	+ 1,230,172	0	.00
8) Direct Support/Indirect Costs	7300-7399	+ -271,727	+ -271,727	+ 0	+ -219,108	-52,619	19.36
9) TOTAL, EXPENDITURES		= 88,005,372	= 88,875,567	= 21,171,958	= 90,901,582		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)		= -1,228,410	= -2,098,605	= 2,278,350	= -363,569		
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929	+ 0	+ 0	+ 0	+ 0	0	.00
b) Transfers Out	7610-7629	- 625,847	- 625,847	- 0	- 625,847	0	.00
2) Other Sources/Uses							
a) Sources	8930-8979	+ 0	+ 0	+ 0	+ 0	0	.00
b) Uses	7630-7699	- 301,212	- 304,791	- 299,867	- 304,791	0	.00
3) Contributions to Restricted Programs	8980-8999	+ 0	+ 0	+ 0	+ 0	0	.00
4) TOTAL, OTHER FINANCING SOURCES/USES		= -927,059	= -930,638	= -299,867	= -930,638		

C
R2

GENERAL FUND
SUMMARYREVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		Summary - Unrestricted/Restricted					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		= -2,155,469	= -3,029,243	= 1,978,483	= -1,294,207		
F. FUND BALANCE, RESERVES							
1) Beginning Balance							
a) As of July 1 - Estimated		+ 5,133,020	+ 5,133,020	+xxxxxxxxxxxxxxx	+ 5,133,020	0	.00
b) Unaudited Actual Adj.		+ 0	+ 789,244	+xxxxxxxxxxxxxxx	+ 789,244	0	.00
c) As of July 1-Unaudited 9791		= 5,133,020	= 5,922,264	=xxxxxxxxxxxxxxx	= 5,922,264		
d) Audit Adj/Restatement 9792-9793		+ 0	+ 0	+xxxxxxxxxxxxxxx	+ 0	0	.00
e) Net Beginning Balance		= 5,133,020	= 5,922,264	=xxxxxxxxxxxxxxx	= 5,922,264		
2) Ending Balance, June 30 (E + F1e)		= 2,977,551	= 2,893,021	=xxxxxxxxxxxxxxx	= 4,628,057		
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash 9611		- 2,500	- 2,500	-xxxxxxxxxxxxxxx	- 2,500		
Stores 9612		- 299,426	- 299,426	-xxxxxxxxxxxxxxx	- 299,426		
Prepaid Expenditures 9613		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Other 9619		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
General Reserve (EC 42124) 9630		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Legally Restricted Balances 9640		-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	- 39,602		
b) Designated Amounts							
Designated for Economic Uncertainties 9710		- 2,675,625	- 2,591,095	-xxxxxxxxxxxxxxx	- 4,136,529	1,545,434	59.64
Designated for 9720-9789 School Oper. Alloc. C/O 9792		- 0	- 0	-xxxxxxxxxxxxxxx	- 150,000		
		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
c) Undesignated Amount 9790		=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	= 0		
d) Unappropriated Amount 9790		= 0	= 0	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx		



GENERAL FUND
SUMMARYREVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		UNRESTRICTED (OPTIONAL)					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
A. REVENUES							
1) Revenue Limit Sources	8010-8099	+ 63,268,305	+ 63,268,305	+ 18,219,271	+ 64,810,516	1,542,211	2.44
2) Federal Revenues	8100-8299	+ 74,341	+ 74,341	+ 26,188	+ 74,341	0	.00
3) Other State Revenues	8300-8599	+ 5,708,516	+ 5,708,516	+ 911,463	+ 5,995,334	286,818	5.02
4) Other Local Revenues	8600-8799	+ 1,036,969	+ 1,036,969	+ 74,557	+ 1,133,969	97,000	9.35
5) TOTAL, REVENUES		= 70,088,131	= 70,088,131	= 19,231,479	= 72,014,160		
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	+ 42,207,625	+ 42,279,913	+ 9,031,397	+ 42,174,130	105,783	.25
2) Classified Salaries	2000-2999	+ 7,836,770	+ 7,950,777	+ 2,218,049	+ 7,974,332	-23,555	-.30
3) Employee Benefits	3000-3999	+ 10,662,546	+ 10,881,503	+ 2,639,775	+ 10,902,361	-20,858	-.19
4) Books and Supplies	4000-4999	+ 1,413,012	+ 1,563,815	+ 390,080	+ 1,619,065	-55,250	-3.53
5) Services, Other Operating Expenses	5000-5999	+ 4,284,916	+ 4,352,059	+ 1,581,971	+ 4,356,282	-4,223	-.10
6) Capital Outlay	6000-6599	+ 296,067	+ 358,958	+ 290,625	+ 435,498	-76,540	-21.32
7) Other Outgo	7100-7299	+ 1,103,271	+ 1,103,271	+ -608	+ 1,103,271	0	.00
8) Direct Support/Indirect Costs	7300-7399	+ -432,351	+ -432,351	+ -7,977	+ -432,351	0	.00
9) TOTAL, EXPENDITURES		= 67,371,856	= 68,057,945	= 16,143,312	= 68,132,588		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)		= 2,716,275	= 2,030,186	= 3,088,167	= 3,881,572		
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929	+ 0	+ 0	+ 0	+ 0	0	.00
b) Transfers Out	7610-7629	- 625,847	- 625,847	- 0	- 625,847	0	.00
2) Other Sources/Uses							
a) Sources	8930-8979	+ 0	+ 0	+ 0	+ 0	0	.00
b) Uses	7630-7699	- 301,212	- 304,791	- 299,867	- 304,791	0	.00
3) Contributions to Restricted Programs	8980-8999	+ -3,684,363	+ -3,763,048	+ 0	+ -3,919,000	155,952	-4.14
4) TOTAL, OTHER FINANCING SOURCES/USES		= -4,611,422	= -4,693,686	= -299,867	= -4,849,638		



GENERAL FUND
SUMMARYREVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		UNRESTRICTED (OPTIONAL)					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		= -1,895,147	= -2,663,500	= 2,788,300	= -968,066		
F. FUND BALANCE, RESERVES							
1) Beginning Balance							
a) As of July 1 - Estimated		+ 4,872,698	+ 4,872,698	+xxxxxxxxxxxxxxx	+ 4,872,698	0	.00
b) Unaudited Actual Adj.		+ 0	+ 683,823	+xxxxxxxxxxxxxxx	+ 683,823	0	.00
c) As of July 1-Unaudited	9791	= 4,872,698	= 5,556,521	=xxxxxxxxxxxxxxx	= 5,556,521		
d) Audit Adj/Restatement	9792-9793	+ 0	+ 0	+xxxxxxxxxxxxxxx	+ 0	0	.00
e) Net Beginning Balance		= 4,872,698	= 5,556,521	=xxxxxxxxxxxxxxx	= 5,556,521		
2) Ending Balance, June 30 (E + F1e)		= 2,977,551	= 2,893,021	=xxxxxxxxxxxxxxx	= 4,588,455		
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9611	- 2,500	- 2,500	-xxxxxxxxxxxxxxx	- 2,500		
Stores	9612	- 299,426	- 299,426	-xxxxxxxxxxxxxxx	- 299,426		
Prepaid Expenditures	9613	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Other	9619	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
General Reserve (EC 42124)	9630	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Legally Restricted Balances	9640	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	- 0		
b) Designated Amounts							
Designated for Economic Uncertainties	9710	- 2,675,625	- 2,591,095	-xxxxxxxxxxxxxxx	- 4,136,529	1,545,434	59.64
Designated for School Oper. Alloc. C/O 972	9720-9789	- 0	- 0	-xxxxxxxxxxxxxxx	- 150,000		
		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
c) Undesignated Amount	9790	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	= 0		
d) Unappropriated Amount	9790	= 0	= 0	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx		



GENERAL FUND
SUMMARYREVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		R E S T R I C T E D (OPTIONAL)					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
=====							
A. REVENUES							
1) Revenue Limit Sources	8010-8099	+ 1,722,497	+ 1,722,497	+ 0	+ 1,722,497	0	.00
2) Federal Revenues	8100-8299	+ 3,585,249	+ 3,585,249	+ 696,819	+ 4,803,623	1,218,374	33.98
3) Other State Revenues	8300-8599	+ 11,269,973	+ 11,269,973	+ 3,497,099	+ 11,855,834	585,861	5.20
4) Other Local Revenues	8600-8799	+ 111,112	+ 111,112	+ 24,911	+ 141,899	30,787	27.71
5) TOTAL, REVENUES		= 16,688,831	= 16,688,831	= 4,218,829	= 18,523,853		
=====							
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	+ 7,075,407	+ 7,074,687	+ 1,643,527	+ 7,316,908	-242,221	-3.42
2) Classified Salaries	2000-2999	+ 4,587,565	+ 4,614,183	+ 1,114,669	+ 4,795,010	-180,827	-3.92
3) Employee Benefits	3000-3999	+ 2,560,284	+ 2,562,619	+ 454,880	+ 2,842,652	-280,033	-10.93
4) Books and Supplies	4000-4999	+ 2,564,791	+ 2,566,497	+ 640,237	+ 3,156,319	-589,822	-22.98
5) Services, Other Operating Expenses	5000-5999	+ 3,304,048	+ 3,339,710	+ 966,333	+ 3,689,759	-350,049	-10.48
6) Capital Outlay	6000-6599	+ 253,896	+ 372,401	+ 200,415	+ 628,202	-255,801	-68.69
7) Other Outgo	7100-7299	+ 126,901	+ 126,901	+ 608	+ 126,901	0	.00
8) Direct Support/Indirect Costs	7300-7399	+ 160,624	+ 160,624	+ 7,977	+ 213,243	-52,619	-32.76
9) TOTAL, EXPENDITURES		= 20,633,516	= 20,817,622	= 5,028,646	= 22,768,994		
=====							
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)							
		= -3,944,685	= -4,128,791	= -809,817	= -4,245,141		
=====							
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929	+ 0	+ 0	+ 0	+ 0	0	.00
b) Transfers Out	7610-7629	- 0	- 0	- 0	- 0	0	.00
2) Other Sources/Uses							
a) Sources	8930-8979	+ 0	+ 0	+ 0	+ 0	0	.00
b) Uses	7630-7699	- 0	- 0	- 0	- 0	0	.00
3) Contributions to Restricted Programs	8980-8999	+ 3,684,363	+ 3,763,048	+ 0	+ 3,919,000	-155,952	-4.14
4) TOTAL, OTHER FINANCING SOURCES/USES		= 3,684,363	= 3,763,048	= 0	= 3,919,000		
=====							

C
896

GENERAL FUND
SUMMARYREVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

Description	Account Codes	R E S T R I C T E D		(OPTIONAL)		Difference (Col. B & D) (E)	% Diff (E / B) (F)
		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		= -260,322	= -365,743	= -809,817	= -326,141		
F. FUND BALANCE, RESERVES							
1) Beginning Balance							
a) As of July 1 - Estimated		+ 260,322	+ 260,322	+xxxxxxxxxxxxxxx	+ 260,322	0	.00
b) Unaudited Actual Adj.		+ 0	+ 105,421	+xxxxxxxxxxxxxxx	+ 105,421	0	.00
c) As of July 1-Unaudited 9791		= 260,322	= 365,743	=xxxxxxxxxxxxxxx	= 365,743		
d) Audit Adj/Restatement 9792-9793		+ 0	+ 0	+xxxxxxxxxxxxxxx	+ 0	0	.00
e) Net Beginning Balance		= 260,322	= 365,743	=xxxxxxxxxxxxxxx	= 365,743		
2) Ending Balance, June 30 (E + F1e)		= 0	= 0	=xxxxxxxxxxxxxxx	= 39,602		
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash 9611		-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx		
Stores 9612		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Prepaid Expenditures 9613		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Other 9619		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
General Reserve (EC 42124) 9630		-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx		
Legally Restricted Balances 9640		-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	- 39,602		
b) Designated Amounts							
Designated for Economic Uncertainties 9710		- 0	- 0	-xxxxxxxxxxxxxxx	- 0	0	.00
Designated for 9720-9789 School Oper. Alloc. C/O 0972		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
		- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
c) Undesignated Amount 9790		=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	= 0		
d) Unappropriated Amount 9790		= 0	= 0	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx		

C-7
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Jurupa Unified School District
1998/99 Cash Flow Combined 1xx

	July Actuals	% Bud	August Actuals	% Bud	September Actuals	% Bud	October Actuals	% Bud	November Estimated	% Bud	December Estimated	% Bud	January Estimated
Beginning Cash Balance	6,201,669		7,339,796		12,380,613		10,694,934		7,388,397		3,623,956		12,684,315
REVENUE													
Revenue Limit	3,292,013	4.71%	6,324,944	9.51%	4,655,990	7.00%	3,946,323	5.93%	3,991,981	6.00%	10,390,069	15.62%	5,322,641
Federal Revenues	13,920	3.56%	417,880	8.57%	37,863	0.78%	253,341	5.19%	97,559	2.00%	106,249	2.18%	1,121,932
Other State Revenue	462,191	2.54%	789,064	4.42%	1,830,770	10.26%	1,326,533	7.43%	1,249,586	7.00%	1,071,070	6.00%	2,142,140
Other Local Revenue	101	0.05%	14,294	1.12%	3,114	0.24%	81,957	6.42%	0	0.00%	53,020	4.16%	255,736
TOTAL REVENUES	3,768,225	10.86%	7,546,182	8.33%	6,527,737	7.21%	5,608,154	6.19%	5,339,126	5.90%	11,620,408	12.83%	8,842,449
EXPENDITURES													
Certificated Salaries	686,664	1.39%	620,581	1.25%	4,669,521	9.44%	4,698,155	9.49%	4,949,104	10.00%	0	0.00%	9,073,078
Classified Salaries	695,003	5.44%	596,795	4.67%	973,345	7.62%	1,067,573	8.36%	1,149,241	9.00%	1,270,590	9.95%	1,149,241
Employee Benefits	253,772	1.85%	259,713	1.89%	1,022,069	7.44%	1,559,098	11.34%	918,935	6.69%	753,953	5.49%	2,199,202
Books & Supplies	53,135	1.11%	201,843	4.23%	370,292	7.75%	405,049	8.48%	668,554	14.00%	306,788	6.42%	668,554
Services/Oper Expenses	176,807	2.20%	630,754	7.84%	712,683	8.86%	1,028,059	12.78%	1,206,906	15.00%	402,302	5.00%	563,223
Capital Outlay	169,748	15.96%	49,047	4.61%	169,528	15.94%	102,715	9.66%	31,911	3.00%	62,086	5.84%	63,822
Other Outgo	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0
Direct/Indirect Costs	0	0.00%	0	0.00%	0	0.00%	0	0.00%	(120,000)	54.77%	0	0.00%	0
TOTAL EXPENDITURES	2,035,129	27.94%	2,358,733	2.59%	7,917,438	8.71%	8,860,649	9.75%	8,804,651	9.69%	2,795,719	3.08%	13,717,120
OTHER SOURCES/USES													
Interfund Transfers In	8910-8929	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0
Other Sources	8930-8979	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0
Interfund Transfers Out	7610-7629	0.00%	0	0.00%	0	0.00%	0	0.00%	125,000	19.97%	0	0.00%	0
Other Uses	7630-7699	615	615	0.20%	298,021	97.78%	615	0.20%	615	0.20%	615	0.20%	616
TOTAL OTHER SOURCES/USES	(615)	(615)	(615)	(615)	(298,021)	(615)	(615)	(615)	(125,615)	(615)	(615)	(615)	(616)
PRIOR YEAR TRANSACTIONS													
Cash Collections Awaiting Deposit	914	136,561	100.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0
Accts Rec/Due Froms	916 & 917	1,053,388	34.94%	200,111	6.64%	108,970	3.61%	610,738	20.26%	235,089	7.80%	236,285	28,252
Prepaid Expenditures	922	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0
Accts Pay/Due Tos	951 & 952	1,750,245	56.03%	329,419	10.55%	109,782	3.51%	130,161	4.17%	455,565	14.58%	48,415	48,415
Deferred Revenue	954	0	0.00%	0	0.00%	0	0.00%	534,741	100.00%	0	0.00%	0	0
NET PRIOR YEAR TRANSACTIONS	(560,296)	(129,308)	(129,308)	(812)	(812)	(812)	(54,164)	(54,164)	(220,476)	(220,476)	236,285	(20,163)	(20,163)
OTHER ADJUSTMENTS													
Stores	(35,514)	0.00%	(18,008)	0.00%	(64)	0.00%	2,625	0.00%	50,961	0.00%	0	0.00%	0
Out of State Sales Tax	(1,456)	0.00%	(1,299)	0.00%	(2,919)	0.00%	1,888	0.00%	3,786	0.00%	0	0.00%	0
TRANS Proceeds	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0
TRANS Repayment	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0
TOTAL MISC ADJUSTMENTS	(34,058)	(16,709)	(16,709)	2,855	(1,685,679)	(3,306,537)	737	737	47,175	0	0	0	0
NET REVENUE	1,138,127	5,040,817	(3,306,537)	(3,306,537)	(3,306,537)	(3,306,537)	(3,306,537)	(3,306,537)	(3,306,537)	(3,306,537)	9,060,359	(4,895,450)	(4,895,450)
ENDING CASH BALANCE	7,339,796	12,380,613	10,694,934	10,694,934	10,694,934	10,694,934	7,388,397	7,388,397	3,623,956	3,623,956	12,684,315	7,788,865	7,788,865
GENERAL LEDGER 9110 ACCT	7,339,795	12,380,611	10,694,930	10,694,930	10,694,930	10,694,930	7,388,397	7,388,397	3,623,956	3,623,956	12,684,315	7,788,865	7,788,865
DIFFERENCE	1	2	4	4	4	4	0	0	0	0	0	0	0
11/18/98													

A- cash flow 1998-99



Jurupa Unified School District
1998/99 Cash Flow Combined 1x

	% Bud	February Estimated	% Bud	March Estimated	% Bud	April Estimated	% Bud	May Estimated	% Bud	June Estimated	% Bud	Estimated Accrual	Total	Projected Budget
Beginning Cash Balance		7,788,865		9,127,424		8,024,575		8,012,346		9,547,670			6,201,669	6,201,669
REVENUE														
Revenue Limit	8.00%	8,649,292	13.00%	4,657,311	7.00%	4,657,311	7.00%	7,318,631	11.00%	3,326,507	5.00%		66,533,013	66,533,013
Federal Revenues	23.00%	390,237	8.00%	195,119	4.00%	439,017	9.00%	1,804,847	37.00%	0	0.00%		4,877,964	4,877,964
Other State Revenue	12.00%	1,303,812	7.30%	2,320,652	13.00%	2,856,187	16.00%	892,558	5.00%	1,071,070	6.00%	535,535	17,851,168	17,851,168
Other Local Revenue	20.04%	0	0.00%	138,061	10.82%	283,598	22.23%	129,584	10.16%	48,766	3.82%	267,637	1,275,868	1,275,868
TOTAL REVENUES	9.77%	10,343,341	11.42%	7,311,143	8.08%	8,236,113	9.10%	10,145,620	11.21%	4,446,343	4.91%	803,172	90,538,013	90,538,013
EXPENDITURES														
Certificated Salaries	18.33%	4,949,104	10.00%	4,949,104	10.00%	4,949,104	10.00%	4,949,104	10.00%	4,899,919	9.90%	97,600	49,491,038	49,491,038
Classified Salaries	9.00%	1,270,590	9.95%	1,149,241	9.00%	1,149,241	9.00%	1,149,241	9.00%	780,856	6.12%	368,385	12,769,342	12,769,342
Employee Benefits	16.00%	1,488,394	10.83%	1,350,942	9.83%	1,350,942	9.83%	1,350,942	9.83%	666,883	4.85%	570,168	13,745,013	13,745,013
Books & Supplies	14.00%	382,031	8.00%	382,031	8.00%	382,031	8.00%	477,538	10.00%	207,538	4.35%	270,000	4,775,384	4,775,384
Services/Oper Expenses	7.00%	724,144	9.00%	267,812	3.33%	563,223	7.00%	643,683	8.00%	507,515	6.31%	618,930	8,046,041	8,046,041
Capital Outlay	6.00%	31,911	3.00%	63,822	6.00%	53,185	5.00%	138,281	13.00%	127,644	12.00%	0	1,063,700	1,063,700
Other Outgo	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	1,230,172	100.00%	0	1,230,172	1,230,172
Direct/Indirect Costs	0.00%	0	0.00%	0	0.00%	0	0.00%	(99,108)	45.23%	0	0.00%	0	(219,108)	(219,108)
TOTAL EXPENDITURES	15.09%	8,846,174	9.73%	8,162,952	8.98%	8,447,726	9.29%	8,609,681	9.47%	8,420,527	9.26%	1,925,083	90,901,582	90,901,582
OTHER SOURCES/USES														
Interfund Transfers In	0.00%		0.00%	0	0.00%		0.00%		0.00%	0	0.00%		0	0
Other Sources	0.00%		0.00%		0.00%		0.00%	0	0.00%		0.00%		0	0
Interfund Transfers Out	0.00%		0.00%	250,424	40.01%		0.00%	0	0.00%	250,423	40.01%		625,847	625,847
Other Uses	0.20%	616	0.20%	616	0.20%	616	0.20%	615	0.20%	616	0.20%	0	304,791	304,791
TOTAL OTHER SOURCES/USES		(616)		(251,040)		(616)		(615)		(251,039)		0	(930,638)	(930,638)
PRIOR YEAR TRANSACTIONS														
Cash Collections Awaiting Deposit	0.00%		0.00%		0.00%		0.00%		0.00%	0	0.00%		136,561	136,561
Accts Rec/Due Froms	0.94%	142,008	4.71%		0.00%	200,000	6.63%		0.00%	16,462	0.55%	183,237	3,014,540	3,014,540
Prepaid Expenditures	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0	0
Accts Pay/Due Tos	1.55%	300,000	9.60%		0.00%		0.00%		0.00%		0.00%		3,123,587	3,123,587
Deferred Revenue	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		534,741	534,741
NET PRIOR YEAR TRANSACTIONS		(157,992)		0		200,000		0		16,462		183,237	(507,227)	(507,227)
OTHER ADJUSTMENTS														
Stores	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0	0
Out of State Sales Tax	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0	0
TRANS Proceeds	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0	0
TRANS Repayment	0.00%		0.00%		0.00%		0.00%		0.00%		0.00%		0	0
TOTAL MISC ADJUSTMENTS		0		0		0		0		0		0	0	0
NET REVENUE		1,338,559		(1,102,849)		(12,229)		1,535,324		(4,208,761)		(938,674)	(1,801,434)	(1,801,434)
ENDING CASH BALANCE		9,127,424		8,024,575		8,012,346		9,547,670		5,338,909		4,400,235	4,400,235	4,400,235
GENERAL LEDGER 9110 ACCT		9,127,424		8,024,575		8,012,346		9,547,670		5,338,909		0	0	0
DIFFERENCE		0		0		0		0		0		0	0	0
11/11/98														
A- cash flow 1998-99														

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Jurupa Unified School District

Instructions: All school districts and JPAs must complete the Summary Review (Sections I - III). School districts and JPAs projecting that they may not or will not have a positive cash balance or fund balance in the General Fund for the remainder of the current fiscal year or subsequent two fiscal years must also complete the In-depth Review (Section IV). Completion of the In-depth Review may also be required if requested by your county office of education.

GENERAL FUND

I. Cash Balance (Mark an X by one of the following three statements)

x Based upon current projections, the cash balance will be positive at the end of the current and two subsequent fiscal years.

Based upon current projections, the cash balance may not be positive at the end of the current or two subsequent fiscal years.

Based upon current projections, the cash balance will be negative at the end of the current or subsequent fiscal year.

II. Fund Balance (Mark an X by one of the following three statements)

x Based upon current projections, the fund balance will be positive at the end of the current and two subsequent fiscal years.

Based upon current projections, the fund balance may not be positive at the end of the current or two subsequent fiscal years.

Based upon current projections, the fund balance will be negative at the end of the current or subsequent fiscal year.

If you responded either that your Cash Balance or Fund Balance MAY NOT BE POSITIVE or WILL BE NEGATIVE, please explain below, or provide separate attachments, explaining the contributing factors.

III. Supplemental Information

1. Reserves

Reserve Standard	Size of district by ADA		
5% or \$50,000 (Greater of)	0	to	300
4% or \$50,000 (Greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

a. Indicate the district's recommended percentage reserve. 3%

b. Indicate district's total expenditures, transfers out, and uses.
(Form J-251, column D, sum of lines B-9, D-1b and D-2b) \$ 91,832,220

c. Multiply the standard from step 1a times the amount from step 1b. \$ 2,754,966

d. Enter the greater of \$50,000 or the amount from step 1c.
The recommended minimum reserve amount is: \$ 2,754,966



e. List and total below district's projected reserve amount.

(Note: Amounts designated as reserves must be UNRESTRICTED)

(1) General Fund Designated for Economic Uncertainties (DEU) (Form J-251, column D, #9710)	\$	4,136,529
(2) General Fund - Undesignated (J-251, column D, #9790)	\$	0
(3) Special Reserve Fund (J-207) - DEU (#9710)	\$	0
(4) Special Reserve Fund (J-207) - Undesignated (#9790)	\$	0
(5) Article XIII-B Fund (J-241) - DEU (#9710)	\$	0
(6) Article XIII-B Fund (J-241) - Undesignated (#9790)	\$	0
(7) Total projected unrestricted reserves (Sum of e1 through e6)	\$	4,136,529

f. Do reserves meet the recommended minimum reserve amount? (Yes/No) Yes

If no, please explain below or provide separate attachments explaining why the recommended reserve levels have not been met. The explanation must include reasons for any decrease from original budget levels and how the reserves will be replenished in the subsequent fiscal year:

2. Status of salary and benefit negotiations

	Certificated	Classified
a. Indicate total number of FTEs included in the interim report.	848.00	491.00
b. Indicate change in FTEs (+ or -) from the original adopted budget.	.00	1.00
c. Are salary and benefit negotiations settled for the current fiscal year (Yes/No)	No	No

PLEASE NOTE If salary and benefit negotiations are not finalized, upon settlement the Criteria and Standards specify that the school district must provide the county office of education with a salary settlement notification which includes an analysis of the cost of the settlement and its impact on the operating budget. The public disclosure documents prepared in compliance with Government Code Section 3547.5 will satisfy this salary settlement notification requirement. (Refer to CDE Management Advisory 92-01, dated May 15, 1992.)

d. If negotiations have not been settled:

1. Are any proposed or previously negotiated salary or benefit increases budgeted in expenditure categories 1000/2000 and 3000?
(Yes/No)

No No

2. What would an overall 1% increase for all personnel be estimated to cost in total dollars?

Salaries and Statutory Benefits (STRS/PERS, FICA, UI, Workers' Comp)	\$	492,386	\$	134,013
Health and welfare benefits	\$	47,251	\$	15,469



3. Multi-year commitments (include BOTH General Fund and OTHER FUNDS)

List all significant multi-year commitments that have occurred since budget adoption for the current and subsequent two fiscal years. (EXCLUDE SALARY AND BENEFIT SETTLEMENTS SINCE THEY ARE REQUESTED IN THE SUBSEQUENT PAGES; ALSO EXCLUDE EQUIPMENT LEASES, MAINTENANCE AGREEMENTS, AND ANY OTHER MINOR OPERATING EXPENSES.)

Type of Commitment	# of Years	Balance July 1, 1998 Principal Only	1998/99 Payment (P & I)	1999/00 Payment (P & I)	2000/01 Payment (P & I)	Funding Source/ Fund/Object Code
Gen. Obligation Bonds	0	0	0	0	0	
State School Bldg. Lns	0	0	0	0	0	
Other Postemployment Benefits	0	0	0	0	0	
Compensated Absences	0	0	0	0	0	
Cert. of Participation	0	0	0	0	0	
Capital Leases	0	0	0	0	0	
Other Commitments:						
	0	0	0	0	0	
	0	0	0	0	0	
	0	0	0	0	0	
	0	0	0	0	0	
	0	0	0	0	0	
	0	0	0	0	0	

Comments:

4. Other Fund Balances

- a. Are any other fund balances projected to be negative for the current or subsequent two fiscal years: (Yes/No)

No

If yes, list the fund(s) and the projected fund balances:

Fund Name	1998/99 Fund Balance	1999/00 Fund Balance	2000/01 Fund Balance
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0

- b. Please explain below, or provide separate attachments, on how each fund with projected negative balances will be resolved:

=====

This is the end of the Summary Review. You do not need to continue on to the In-depth Review unless (1) the Summary Review reflects that the district's or JPA's projected general fund balance or cash balance may not or will not be positive at the end of the current or subsequent two fiscal years or (2) your county office of education has requested an In-depth Review.

=====



JURUPA UNIFIED SCHOOL DISTRICT

MULTI-YEAR BUDGET PROJECTION

Combined

11/17/98

Description	Account Codes	1998/99 Projected	1999/2000 Projected	2000/2001 Projected
A. REVENUES				
1) Revenue Limit Sources	8010 - 8099	66,533,013	69,319,668	72,235,693
2) Federal Revenues	8100 - 8299	4,877,964	4,879,964	4,880,964
3) Other State Revenues	8300 - 8599	17,851,168	17,323,964	17,367,687
4) Other Local Revenues	8600 - 8799	1,275,868	1,275,868	1,275,868
5) TOTAL REVENUES		90,538,013	92,799,464	95,760,212
B. EXPENDITURES				
1) Certificated Salaries	1000 - 1999	49,491,038	50,607,036	51,621,379
2) Classified Salaries	2000 - 2999	12,769,342	12,905,752	13,031,473
3) Employee Benefits	3000 - 3999	13,745,013	13,955,121	14,173,481
4) Books & Supplies	4000 - 4999	4,775,384	4,271,132	4,287,082
5) Services, Other Exp.	5000 - 5999	8,046,041	7,895,190	7,940,190
6) Capital Outlay	6000 - 6999	1,063,700	687,605	687,605
7) Other Outgo	7100 - 7299	1,230,172	1,230,172	1,230,172
8) Dir. Supp./Ind. Costs	7300 - 7399	(219,108)	(219,108)	(219,108)
9) TOTAL EXPENDITURES		90,901,582	91,332,900	92,752,274
C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.		(363,569)	1,466,564	3,007,938
D. OTHER FINANCING SOURCES/USES				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	0	0	0
b) Transfers Out	7610 - 7629	625,847	625,847	625,847
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	304,791	301,212	301,212
3) Contrib. to Rest. Pgm.	8980 - 8999	0	0	0
4) TOTAL OTHER FIN. SOURCES/USES		(930,638)	(927,059)	(927,059)

E. NET INC. (DEC.) IN		(1,294,207)	539,505	2,080,879
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	5,133,020	4,628,057	5,167,562
b) Audit Adjust.	9792	789,244	0	0
c) As of July 1, Aud.		5,922,264		
	9793			
e) Net Beginning Bal.		5,922,264	4,628,057	5,167,562
2) Ending Balance, June 30		4,628,057	5,167,562	7,248,441
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611	2,500	2,500	2,500
Stores	9612	299,426	299,426	299,426
Prepaid Expend.	9613	0	0	0
Other	9619	0	0	0
Gen. Reserve(EC 42124)	9630	0	0	0
Legally Restricted	9640	39,602	39,602	39,602
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	4,136,529	4,676,034	6,756,913
Designated For -	9720 - 9789			
Carryover Allocation/Donations	9750	150,000	150,000	150,000
S/H Chargeback	9720	0	0	0
Board Desig. Block Grant	9730	0	0	0
Mega-Item Block Grant	9740	0	0	0
c)Unapprop. Amt.	9790	0	0	0

REQUIRED RESERVE (3 %)	2,754,967	2,767,799	2,810,380
OVER/(SHORT) REQUIRED RESERVE	1,381,562	1,908,235	3,946,533

JURUPA UNIFIED SCHOOL DISTRICT

MULTI-YEAR BUDGET PROJECTION

Unrestricted

11/17/98

Description	Account Codes	1998/99 First Interim	1999/2000 Projected	2000/2001 Projected
A. REVENUES				
1) Revenue Limit Sources	8010 - 8099	64,810,516	67,597,171	70,513,196
2) Federal Revenues	8100 - 8299	74,341	76,341	77,341
3) Other State Revenues	8300 - 8599	5,995,334	5,981,461	6,264,180
4) Other Local Revenues	8600 - 8799	1,133,969	1,133,969	1,133,969
5) TOTAL REVENUES		72,014,160	74,788,942	77,988,686
B. EXPENDITURES				
1) Certificated Salaries	1000 - 1999	42,174,130	43,259,833	44,237,546
2) Classified Salaries	2000 - 2999	7,974,332	8,117,782	8,243,503
3) Employee Benefits	3000 - 3999	10,902,361	11,081,349	11,291,314
4) Books & Supplies	4000 - 4999	1,619,065	1,274,993	1,289,993
5) Services, Other Exp.	5000 - 5999	4,356,282	4,288,484	4,333,484
6) Capital Outlay	6000 - 6999	435,498	192,647	192,647
7) Other Outgo	7100 - 7299	1,103,271	1,103,271	1,103,271
8) Dir. Supp./Ind. Costs	7300 - 7399	(432,351)	(432,351)	(432,351)
9) TOTAL EXPENDITURES		68,132,588	68,886,008	70,259,407
C. EXCESS (DEFIC.) OF REVENUES OVER EXPEND.		3,881,572	5,902,934	7,729,279
D. OTHER FINANCING SOURCES/USES				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	0	0	0
b) Transfers Out	7610 - 7629	625,847	625,847	625,847
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	304,791	301,212	301,212
3) Contrib. to Rest. Pgm.	8980 - 8999	(3,919,000)	(4,436,370)	(4,721,341)
4) TOTAL OTHER FIN. SOURCES/USES		(4,849,638)	(5,363,429)	(5,648,400)

E. NET INC. (DEC.) IN		(968,066)	539,505	2,080,879
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	4,872,698	4,588,455	5,127,960
b) Audit Adjust.	9792	683,823		
c) As of July 1, Aud.		5,556,521		
	9793			
e) Net Beginning Bal.		5,556,521	4,588,455	5,127,960
2) Ending Balance, June 30		4,588,455	5,127,960	7,208,839
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611	2,500	2,500	2,500
Stores	9612	299,426	299,426	299,426
Prepaid Expend.	9613			
Other	9619			
Gen. Reserve(EC 42124)	9630			
Legally Restricted	9640			
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	4,136,529	4,676,034	6,756,913
Designated For -	9720 - 9789			
School Oper. Supply Alloc. C/O	9750	150,000	150,000	150,000
SH Chargeback	9720			
Board Desig. Block Grant	9730			
Mega-Item Block Grant	9740			
c)Unapprop. Amt.	9790			

JURUPA UNIFIED SCHOOL DISTRICT

MULTI-YEAR BUDGET PROJECTION

Restricted

11/17/98

Description	Account Codes	1998/99 Projected	1999/2000 Projected	2000/2001 Projected
A. REVENUES				
1) Revenue Limit Sources	8010 - 8099	1,722,497	1,722,497	1,722,497
2) Federal Revenues	8100 - 8299	4,803,623	4,803,623	4,803,623
3) Other State Revenues	8300 - 8599	11,855,834	11,342,503	11,103,507
4) Other Local Revenues	8600 - 8799	141,899	141,899	141,899
5) TOTAL REVENUES		18,523,853	18,010,522	17,771,526
B. EXPENDITURES				
1) Certificated Salaries	1000 - 1999	7,316,908	7,347,203	7,383,833
2) Classified Salaries	2000 - 2999	4,795,010	4,787,970	4,787,970
3) Employee Benefits	3000 - 3999	2,842,652	2,873,772	2,882,167
4) Books & Supplies	4000 - 4999	3,156,319	2,996,139	2,997,089
5) Services, Other Exp.	5000 - 5999	3,689,759	3,606,706	3,606,706
6) Capital Outlay	6000 - 6999	628,202	494,958	494,958
7) Other Outgo	7100 - 7299	126,901	126,901	126,901
8) Dir. Supp./Ind. Costs	7300 - 7399	213,243	213,243	213,243
9) TOTAL EXPENDITURES		22,768,994	22,446,892	22,492,867
C. EXCESS (DEFIC.) OF REVENUES		(4,245,141)	(4,436,370)	(4,721,341)
OVER EXPEND.				
D. OTHER FINANCING SOURCES/USES				
1) Interfund Transfers				
a) Transfers In	8910 - 8929	0	0	0
b) Transfers Out	7610 - 7629	0	0	0
2) Other Sources/Uses				
a) Sources	8930 - 8979	0	0	0
b) Uses	7630 - 7699	0	0	0
3) Contrib. to Rest. Pgm.	8980 - 8999	3,919,000	4,436,370	4,721,341
4) TOTAL OTHER FIN. SOURCES/USES		3,919,000	4,436,370	4,721,341

C
19/7

E. NET INC. (DEC.) IN		(326,141)	0	0
FUND BALANCE				
F. FUND BALANCE, RESERVES				
1) Beginning Balance				
a) As of July 1 - Unaud.	9791	260,322	39,602	39,602
b) Audit Adjust.	9792	105,421		
c) As of July 1, Aud.		365,743		
	9793			
e) Net Beginning Bal.		365,743	39,602	39,602
2) Ending Balance, June 30		39,602	39,602	39,602
Components of Ending Fund Balance				
a) Reserved Amounts				
Revolving Cash	9611			
Stores	9612			
Prepaid Expend.	9613			
Other	9619			
Gen. Reserve(EC 42124)	9630			
Legally Restricted	9640	39,602	39,602	39,602
b) Designated Amounts				
Desig. for				
Economic Uncertainties	9710	0	0	0
Designated For -	9720 - 9789			
Carryover Allocation/Donations	9750			
SH Chargeback	9720			
Board Desig. Block Grant	9730			
Mega-Item Block Grant	9740			
c)Unapprop. Amt.	9790			

JURUPA UNIFIED SCHOOL DISTRICT

1999/2000 BUDGET PROJECTION

Revenue/Expenditure Assumptions

REVENUE ASSUMPTIONS:

- Projected enrollment increase of 280 students, for a total enrollment of 18,685 (including Nueva Vista, Rio Vista, and Special Education)
- Base Revenue Limit funding per ADA has a 2.3% funded COLA. Deficit factor .91199 (i.e., 8.801% deficit) (School Services of California's Financial Projection Dartboard)
- Base Revenue Limit Equalization funding for 1995/96 and 1996/97 will continue, but no new equalization funding for 1997/98, 1998/99 or 1999/2000.
- Special Education funding adjusted for State's new funding model (includes NPS and Severely Handicapped funding adjustments by SELPA).
- Lottery revenue estimated at \$115 per ADA.
- All other funding, including Transportation, at the 1998/99 level.
- One-time funding for Block Grant and Site Grants is not included.
- Assumes that Mega Item transfers from Special Projects will remain at the same level as in 1998/99.
- Funding for Class Size Reduction will continue at \$837 per pupil for all participating classes. Kindergarten, first and second grade will be implemented.

EXPENDITURE ASSUMPTIONS:

- All salary schedules remain at the 1997/98 level. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,143,900).
- 9 additional teaching positions for enrollment growth.
- 2 additional teaching positions for enrollment growth in Special Education.
- \$4,400 for health and welfare benefits for all personnel.

- Reinstate School Operation Allocation to 1989/90 level (\$164,005)
- Utility costs estimated to remain at the 1998/99 level.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for implementing Class Size Reduction will be expended from Class Size Reduction or Redevelopment funds.

INTERFUND TRANSFER ASSUMPTIONS:

- State Deferred Maintenance transfer (\$125,000).

DEBT SERVICE:

- Energy Efficiency Bond Repayment (\$297,410).

JURUPA UNIFIED SCHOOL DISTRICT

2000/2001 BUDGET PROJECTION

Revenue/Expenditure Assumptions

REVENUE ASSUMPTIONS:

- Projected enrollment increase of 280 students, for a total enrollment of 18,965 (including Nueva Vista, Rio Vista, and Special Education)
- Base Revenue Limit funding per ADA has a 2.7% funded COLA. Deficit factor .91199 (i.e., 8.801% deficit) (School Services of California's Financial Projection Dartboard)
- Base Revenue Limit Equalization funding for 1995/96 and 1996/97 will continue, but no new equalization funding for 1997/98, 1998/99, 1999/2000 or 2000/2001.
- Special Education funding adjusted for State's new funding model (includes NPS and Severely Handicapped funding adjustments by SELPA).
- Lottery revenue estimated at \$120 per ADA.
- All other funding, including Transportation, at the 1998/99 level.
- One-time funding for Block Grant and Site Grants is not included.
- Assumes that Mega Item transfers from Special Projects will remain at the same level as in 1998/99.
- Funding for Class Size Reduction will continue at \$860 per pupil for all participating classes. Kindergarten, first and second grade will be implemented.

EXPENDITURE ASSUMPTIONS:

- All salary schedules remain at the 1997/98 level. Step and column movement and Certificated professional salary advancement for all applicable employees is included (\$1,142,122).
- 10 additional teaching positions for enrollment growth.
- 1 additional teaching positions for enrollment growth in Special Education.
- \$4,400 for health and welfare benefits for all personnel.

- Reinstate School Operation Allocation to 1989/90 level (\$164,005) in the 1999/2000 budget
- Utility costs estimated to remain at the 1998/99 level.
- Capital Outlay expenditures to provide for categorical program requirements.
- Facility needs for implementing Class Size Reduction will be expended from Class Size Reduction or Redevelopment funds.

INTERFUND TRANSFER ASSUMPTIONS:

- State Deferred Maintenance transfer (\$125,000).

DEBT SERVICE:

- Energy Efficiency Bond Repayment (\$297,410).

**Memorandum of Understanding
Office of Riverside County
Superintendent of Schools**

**RIVERSIDE COUNTY SCHOOL-TO-CAREER
PARTNERSHIP PROJECT**

AGREEMENT FOR SUB-CONTRACT SERVICES

Implementation of Local Plans

The Office of the Riverside County Superintendent of Schools (RCSS) and _____
Jurupa Unified School District (hereinafter
referred to as Sub-Contractor) mutually agree to the following:

A. Period of Agreement

The term of this Agreement shall be the period of October 1, 1998 through October 25, 1999.

B. Scope of Work

Sub-Contractor shall satisfactorily complete activities according to staffing and budgeting plans as detailed in the Sub-Contractor's Local Implementation Plan which is appended and part of this Agreement. Also, specific participation and reporting requirements by the Sub-Contractor are listed in the following section (D): Services and Compensation. In addition, Sub-Contractor shall comply with all relevant provisions, assurances, and requirements that RCSS has agreed to as part of the State of California's Grant Award to RCSS for the Riverside County School-to-Career Partnership Project (see Appendix "A"). Sub-Contractor services shall be performed in a manner satisfactory to Dr. Susan Stark, Deputy Superintendent, RCSS.

C. Project Supervision

1. Dave Jones is designated as the Project Director of the Riverside County School-to-Career Partnership Project and shall monitor the accomplishment of all services in the Agreement.
2. Sub-Contractor Supervision:

Program Administrator Paul Jensen, Administrator: Adult/Alt. Ed. 222-7739
Name/Title Telephone No.

Fiscal Administrator Pam Lauzon, Director Business Services 222-7887
Name/Title Telephone No.



**RIVERSIDE COUNTY SCHOOL-TO-CAREER PARTNERSHIP PROJECT
AGREEMENT FOR SUB-CONTRACT SERVICES**

D. Services and Compensation

RCSS shall pay the Sub-Contractor an amount not to exceed \$29,634 for all approved expenses and services satisfactorily provided under this Agreement (see Appendix "C") for the period of October 1, 1998, through September 30, 1999. **Funds must be encumbered or expended by 9/30/99.** This amount includes actual and necessary expenses and shall be paid in accordance with the following:

1. Submission and Approval by RCSS of Sub-Contractor's 1998-99 Local Partnership Implementation Plan by November 1, 1998.
2. Identification by Sub-Contractor of two (2) persons to represent the Local Partnership. Paul Jensen - Kathleen Schroeder
3. Attendance at each of the Monthly School-to-Career District Partnership meetings by one or more of the site administrators identified in item 2, above. The dates of these meetings have been published and a copy provided to the Sub-Contractor.
4. Stipends or substitute pay for qualified Sub-Contractor personnel to attend School-to-Career functions are limited to a maximum of \$100/day as a reimbursable expense under the grant.
5. In order for travel expenses to be reimbursable, the expenses must be directly related to the achievement of an approved outcome as established in the Sub-Contractor's School-to-Career Local Implementation Plan. Section 215(b)(4) of the STWOA lists allowable School-to-Career activities. Room charges will be limited to \$79.00 per day and meals will be limited to \$38.00 per day.
6. The Sub-Contractor shall establish and conduct procedures regarding timely provision of quarterly activity reports, a final report and requested evaluation data due to RCSS on the following basis. Deadline dates are:
 - Quarterly Reports—1/10/99; 4/10/99; 7/10/99; 10/10/99
 - Final Report—10/25/99
 - Evaluation Data—dates to be determined
7. Fiscal Management
 - (a) Budget Amount \$29,634. The budget for this contract is Appendix "B".
 - (b) Reimbursement for Expenditures:
 - 1) Reimbursement for Expenditures will be on a cost-accounting basis. Sub-Contractor will submit a line item invoice using the categories

RIVERSIDE COUNTY SCHOOL-TO-CAREER PARTNERSHIP PROJECT
AGREEMENT FOR SUB-CONTRACT SERVICES

depicted on Appendix "B". Invoices must be completed and received at the Office of the RCSS, Division of Administration and Business Services (ABS), Centralized Support Services (CSS) Accounting no later than the 10th working day of the month following the quarter (10th of January, April, July, and October).

- 2) Failure of a Sub-Contractor to submit an invoice or meet these timelines may jeopardize the reimbursement from the state and the RCSS's reimbursement to the Sub-Contractors.
 - 3) Should Sub-Contractor's invoices not meet accuracy requirements of EDD and a subsequent financial penalty is applied to RCSS's reimbursement, said penalty will be applied in turn to the Sub-Contractor responsible for the penalty.
 - 4) CSS Accounting will provide invoice forms to Sub-Contractor prior to the end of the quarter being reported. Invoice forms will depict the Sub-Contractor's budget and last "Program-to-Date."
 - 5) Reimbursements to Sub-Contractors will be processed by RCSS upon receipt of payment for expenditures from EDD.
8. The Sub-Contractor shall participate in dissemination and informational activities and meetings as appropriate.
 9. The Sub-Contractor shall cooperate with and facilitate reasonable requests for programmatic information by other School-To-Career Partnerships.
 10. The Sub-Contractor shall be required to establish a restricted account within its general fund for the expenditure of these funds. Indirect charges will be reimbursed only on approved expenses incurred and will be reimbursed at the Sub-Contractor's state approved rate.

Payment shall be made quarterly upon receipt of line item invoices. Invoices shall be provided in accordance with the approved budget and by categories that conform to guidelines provided. Final payment to be made within sixty (60) days after close of contract. Failure to satisfactorily comply with above participation requirements or provide activities and services described in the Approved Design Plan may, after conference between RCSS and Sub-Contractor, result in a downward adjustment in the total amount of compensation to the level of services actually completed.

11. The Sub-Contractor shall cooperate with and facilitate requests by RCSS for evaluation data.



**RIVERSIDE COUNTY SCHOOL-TO-CAREER PARTNERSHIP PROJECT
AGREEMENT FOR SUB-CONTRACT SERVICES**

E. Hold Harmless Agreements

Sub-Contractor shall hold harmless and indemnify the RCSS, its officers, agents, and employees from every claim, demand, or liability which may be made by reason of:

1. Any injury to person or property, including death, sustained by the Sub-Contractor or by any person, firm, or corporation employed by the Sub-Contractor, directly or indirectly, upon or in connection with the services hereunder, however caused.
2. Any injury to person or property, including death, sustained by any persons, firm, or corporation, caused by any error, omission, neglect, or tortuous act with the services hereunder, whether the injury or damage occurs on or adjacent to the premises where the services hereunder are performed.
3. Sub-Contractor at his own expense, cost, and risk shall defend any and all actions, suits, or other proceedings that may be brought or instituted against RCSS, its Board of Education, its officers, or employees in any such action, suit, or proceedings resulting from activities described in paragraphs (1) and (2) above.

F. Independent Sub-Contractor

While engaged in carrying out and complying with the terms and conditions of this Agreement, the Sub-Contractor is an independent Sub-Contractor and not an officer, agent, or employee of the Office of the RCSS.

G. Affirmative Action/Nondiscrimination

Sub-Contractor shall provide services and activities under this contract that do not restrict the participation nor otherwise discriminate among participants and staff with regard to their race, color, religion, age, sex, ancestry, or national origin.

H. Assignment of Sub-Contract

Sub-Contractor shall not assign or transfer by operation of law or otherwise any or all of their rights, burdens, duties, or obligations without the prior written consent of the Office of the RCSS.

I. General Assurances

The General Assurances included in the Riverside County School-to-Career Partnership Project Grant Award from U.S. Department of Education to the Office of the Riverside County Superintendent of Schools are hereby referenced and specifically included in this Agreement.



**RIVERSIDE COUNTY SCHOOL-TO-CAREER PARTNERSHIP PROJECT
AGREEMENT FOR SUB-CONTRACT SERVICES**

J. Evaluation/Audit

Sub-Contractor shall retain and make available upon request to the Office of the RCSS, or any authorized audit or evaluation entity, any records or materials developed under this Agreement for a period of five (5) years from the termination of this Agreement.

K. Amendment/Termination of Contract

This Agreement may be amended or altered on terms and conditions mutually agreed upon by the parties hereto. The Office of the RCSS may terminate this Agreement for cause, or due to reduction or loss of funds, by providing thirty (30) days written notice to Sub-Contractor

L. Letting of Additional Contracts

The Sub-Contractor shall adhere to all federally mandated procurement processes or state procedures, whichever is more stringent.

Riverside County Superintendent of Schools
Dr. DeWayne Mason

Date

District

Date

Appendix A

Safeguards and Assurances

The State will apply certain safeguards, as required under Section 601 of the School-to-Work Opportunities Act (STWOA), to STC systems funded under this notice. The application must include a brief assurance that the following safeguards will be implemented and maintained throughout all system activities:

- A. No student shall displace any currently employed worker (including a partial displacement, such as a reduction in the hours of non-overtime work, wages, or employment benefits).
- B. No STC system shall impair existing contracts for services or collective bargaining agreements, and no program funded under this notice shall be undertaken without the written concurrence of the labor organization and employer concerned.
- C. No student participating in such a program shall be employed or fill a job:
 - 1. When any other individual is on temporary layoff, with the clear possibility of recall, from the same or any substantially equivalent job with the participating employer; or
 - 2. When the employer has terminated the employment of any regular employee or otherwise reduced its workforce with the intention of filling the vacancy so created with the student.
- D. Students shall be provided with adequate and safe equipment and safe and healthful workplaces in conformity with all health and safety requirements of federal, State, and local law.
- E. Nothing in the STWOA shall be construed so as to modify or affect any federal or State law prohibiting discrimination on the basis of race, religion, color, ethnicity, national origin, gender, age, or disability.
- F. Funds awarded under the STWOA shall not be expended for wages of students or workplace mentors participating in such program.
- G. The grantee shall implement and maintain such other safeguards as the grantee may deem appropriate in order to ensure that STC participants are afforded adequate supervision by skilled adult workers, or to otherwise further the purposes of the STWOA.

This partnership agrees to implement and maintain the program safeguards listed above and as fiscal agent the Riverside County Office of Education agency agrees to accept full fiduciary responsibility and financial liability for any STC funds which may be awarded by the State.

Signed: _____

Date: _____

5-21-98

Category	Allocation Allowable	Contract Budget
1. Release Time		
2. Extra Duty Time	16,884	16,884
3. Substitutes	7,500	7,500
4. Supplies	2,250	2,250
5. Transportation	1,000	1,000
6. Other	2,000	2,000
TOTAL	\$29,634	\$29,634

Approved _____
District Authorized Agent Date

D
pg 7

RIVERSIDE COUNTY SCHOOL-TO-CAREER PARTNERSHIP PROJECT
AGREEMENT FOR SUB-CONTRACT SERVICES

Appendix "C"

1998-99 SCHOOL-TO-CAREER FUNDS

With regard to the use of School-to-Career funds in your District Plans, the following expenditure categories have been approved by California's School-to-Career office:

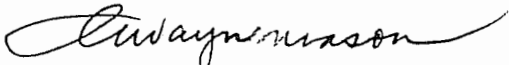
- Release Time
- Extra Duty time
- Supplies
- Transportation

For K-16, alternative education, JTPA and ROP teachers, and appropriate staff members to:

1. Participate with students in a broad range of activities in industry.
2. Participate in a variety of training opportunities outlined previously in the budget.
3. Participate in School-to-Career curriculum development activities.
4. Develop articulated pathways with all segments of education
5. Develop integrated curriculum materials.

VOCATIONAL EDUCATION APPLICATION FOR FUNDING

Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990

PROGRAM YEAR 1998/99	COUNTY CODE 33	DISTRICT CODE 67090	SPECIAL CODE 000
LOCAL EDUCATIONAL AGENCY Jurupa Unified School District			
ADDRESS 3924 Riverview Drive Riverside, CA 92509			
CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY			
PCA NUMBER		PROJECT NO.	W.P.
FISCAL YEAR		VENDOR NO.	SUF.
FEDERAL IDENTIFICATION NO. (IF APPLICABLE)			
STATUS OF APPLICATION: (CHECK X)			
AMOUNT INDICATED ON FORM VE-1, COLUMN (D), LINE 21: \$ 88,922			
DATE OF APPROVAL OF AGENCY'S BOARD 11/16/98			
DATES OF PROJECT DURATION: (IF APPLICABLE)		DATE OF APPROVAL OF AGENCY'S BOARD	
FROM 7/1/98 TO 6/30/99		11/16/98	
Project Director Paul F. Jensen		Title Administrator, Adult/ Alternative Education	
Telephone Number (909) 222-7739		FAX Number (909) 788-8689	
Address (if different from LEA address above) 4041 Pacific Avenue		City Riverside	
Zip Code 92509		Name of Agency Superintendent or ROP Administrator DeWayne Mason, Assistant Superintendent, Education Services	
CERTIFICATION: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application/plan is correct and complete; and that the assurances contained in the LEA's plan are accepted as the basic conditions in the operations of this project/program for local participation and assistance.			
SIGNATURE OF SUPERINTENDENT OR AUTHORIZED AGENT 		TITLE Assistant Superintendent	
DATE 12/7 /98			

Special Instructions

Form CDE 100 is the cover page of the local educational agency's application for funding.

Signature of Authorized Agent: Must contain the original signature of the person authorized to sign for the local educational agency.

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY		
REVIEWED AND RECOMMENDED FOR APPROVAL BY:	TITLE	DATE

CARL D. PERKINS VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION
ACT OF 1990

Local Plan Review Instrument

LEA Jurupa Unified School District

Date 11/2/98

Instructions to the Reviewer. Updated 1998-99 local plans are required of LEAs (school districts, county court/community schools, CYA, adult education programs, and regional occupational centers/programs) applying for Section 231 and/or 232 funds under the Carl D. Perkins Vocational and Applied Technology Education Act of 1990.

To receive final plan approval, the LEA must provide satisfactory responses to each of the review items below. **Please use the following symbols to record your rating of each review item in the space provided at the right**

S-Satisfactory

U-Unsatisfactory

N-Not Addressed

<u>Section 1. Integration and Sequencing of Academic and Vocational Education Curriculums</u>	
A. The plan includes a description of the vocational education program(s) to be assisted with the Title IIC funds.	S
B. The plan describes how the Title IIC funds (and possibly funds from other sources) will be used to improve the "assisted" programs by providing vocational education in programs that integrate academic and vocational education through coherent courses of courses so that students achieve both academic and occupational competencies.	S
The plan also includes a summary of the LEA's progress to date in achieving academic and vocational education integration, and describes planned activities to improve progress in this area. (Note: The response may address activities such as staff and curriculum development, collaborative program planning and implementation, team teaching, and shared facility and equipment use, etc.)	S
C. The plan includes a list of the coherent sequence(s) of courses established for each of the vocational education programs "assisted" with the Title IIC funds.	S
D. The plan describes how Title IIC funds (and possibly funds from other sources) will be used to improve the "assisted" programs by providing vocational education in programs that are of such size, scope, and quality as to be effective <u>and</u> to bring about improvements in the quality of education offered by the LEA.	S
E. The plan describes how students are being encouraged through counseling to pursue the coherent sequence of courses in the program area of their choice.	S
F. The plan describes how Title IIC funds (and possibly funds from other sources) will be used to increase linkages between secondary and postsecondary education institutions, academic and vocational educators, and among education, business, industry, labor, and the community.	S
The plan also summarizes the progress made to date in developing formal written articulation agreements to structure tech prep courses sequences in grades 11-14, <u>and</u> includes plans to improve/expand progress in implementing tech prep programs.	S

J.	The plan describes how the program(s) assisted with the Title IIC funds cooperate with the sex equity program requirements of the Act.	S
K.	See Statement of Assurances.	S
<u>Section 4. Data Collection, Assessment, and Program Evaluation</u>		
A.	The plan describes the annual evaluation of the "assisted" vocational education programs through implementation of the statewide core measures and standards and through any other program evaluation standards used to measure progress.	S
B.	The plan describes the effort to increase the participation of representatives of business, industry, and labor in planning, implementing and evaluating the "assisted" program(s).	S
C.	The plan describes how the LEA will evaluate increases in student work-skill attainment and job placement in the "assisted" program(s).	S
D.	The plan provides data that reflects special population student access to vocational education programs assisted with the Title IIC funds by comparing the "percent of enrollment comprised of special population students in the assisted programs" to the "percent of enrollment comprised of special population students in the district or educational agency." <u>If the comparative data reflects a lesser participation of special population students in the "assisted" Program(s), the LEA must provide strategies which will correct the imbalance or an explanation as to why the imbalance cannot be corrected.</u>	S
E.	The plan describes the results of the annual program evaluation completed by the LEA last year (1997-98), as required in Section I 17(a) including:	S
1.	Any strategies deemed necessary to overcome barriers which have resulted in lower rates of access to vocational education programs <u>or</u> success in such programs for individuals who are members of special populations.	S
2.	The progress of individuals who are members of special populations in vocational education programs assisted under the Act, including the number of special population students participating in and completing such vocational education programs <u>and</u> data on the percentage of such students who successfully transitioned from vocational education programs to employment, higher education, additional training, or military.	S
3.	The progress made in the vocational education programs assisted under the Act to provide vocational education students with strong experience in, and understanding of, all aspects of the industry the students are preparing to enter.	S
F.	See Statement of Assurances.	

REVIEWER COMMENTS

Please use this space to provide any information you believe would help to correct deficiencies found in the plan.

Funding Source/purpose (indicate only one group per page):

☐

Title II, Part A - State Leadership



Title II, Part C, SP1 - Secondary Education, Section 231

☐

Title II, Part B, SP1 - Single Parent/Homemaker/Pregnant Women

☐

Title II, Part C, SP1 - Postsecondary Education/Adult, Section 232



Title II, Part B, SP1 - Elimination of Sex Bias

□

Title III, Part E - Tech-Prep Education

☐

Title II, Part B, SP2 - Criminal Offenders

Information submitted: ☐ Original ☐ RevisionDate: 11/2/98

Federal funds (ENTER DOLLAR AMOUNT ONLY.)

Line No.	Account No.	expenditures classification	(A)	(B)	(C)	(D)	(E)	(F)	(G)	(H)	(I)	(J)	(K)	(L)
			Instruction	Professional development	Curriculum development	Research/evaluation/data development	Guidance and counseling	Transportation and child care for participants	Special populations coordinator**	Apprenticeship	Tech-Prep	Incarcerated individuals	Administration/indirect***	Total
1	1000	Certificated salaries		2700										2700
2	2000	Classified salaries	10070				21643							31713
3	3000	Employee benefits	4342	214			9313							13869
4	4000	Books and supplies	4495											4495
5	5000	Services and other	500	1170										1670
6	6000	Capital outlay	31975											31975
12	7000	Total	51382	4084			30956						2500	88922

an indirect total may not exceed 5 percent of allocation

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

© The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110--

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

© Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR part 85, Sections 85.605 and 85.610--

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

© Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

STATEMENTS OF ASSURANCES

Local Educational Agency
Application/Plan for Vocational Education

Local Educational Agency: Jurupa Unified School District

Address: 3924 Riverview Drive, Riverside, CA 92509

Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990, Public Law 101-392 (VATEA)

GENERAL ASSURANCES

1. Programs and services shall be in compliance with Title VII of the Civil Rights Act of 1964, the California Fair Employment Practices Act, and Chapter 4 (commencing with Section 30) of Division I of the *California Code of Regulations*, Title 5, Education. A statement of compliance with Title VI of the Civil Rights Act of 1964 has been filed with the Superintendent of Public Instruction.
2. Programs and services shall be in compliance with Title IX (nondiscrimination on the basis of sex) of the Education Amendments of 1972.
3. Programs and services shall be in compliance with the affirmative action provisions of the Education Amendments of 1972.
4. Programs and services shall be in compliance with the Age Discrimination Act of 1975.
5. Programs and services for handicapped persons shall be in compliance with the Education for All Handicapped Children Act of 1975, Section 613(a) and Section 504 of the Rehabilitation Act of 1973, and Americans with Disabilities Act of 1990.
6. Comparability. State and local funds will be used to provide services in sites or programs served with the Perkins funds that, taken as a whole, are at least comparable to those services being provided in sites or programs that are not being served with the Perkins funds.
7. Supplanting. When federal funds are made available, they will be used to supplement and, to the extent practicable, increase the amount of state and local funds that would, in the absence of such federal funds, be made available for the uses specified in the State Plan, and in no case would they supplant such state or local funds.
8. All state and federal statutes, regulations, programs, plans, and applications applicable to each program under which federal or state funds are made available through this application will be met by the applicant agency in its administration of each program, and the undersigned is authorized to file these assurances for such applicant agency.
9. The local agency will use fiscal control and fund-accounting procedures to ensure proper disbursement of, and accounting for, state and federal funds paid to that agency under each program.
10. The public agency shall make reports to the state agency or board and to the U. S. Secretary of Education as may reasonably be necessary to enable the state agency or board and the secretary to perform their duties and will maintain such records and provide access to those records as the state agency or board of the Secretary deems necessary. Such records shall include, but not be limited to, records that fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for five years after the completion of the activities for which the funds are used.
11. Any application, evaluation, periodic program plan, or report relating to each program will be made readily available to parents and other members of the general public.
12. Auditable records of each participating school program will be maintained on file at the district office. (Title 5, Section 3944; CFR 220.56)
13. The district board of trustees has adopted written procedures to ensure prompt response to complaints from parents, members of advisory committees, and members of other groups within 30 days and has disseminated these procedures to parent and community groups in the district (Title 5, 3951).
14. The district has signed and filed "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier-covered Transactions," "Certification Regarding Lobbying for Grants and Cooperative Agreements," and "Certification Regarding Drug-Free Workplace," with the California State Department of Education.

SPECIAL ASSURANCES

1. Before the beginning of the ninth grade the following information will be provided to students who are members of special populations and parents of such students
 - a. opportunities available in vocational education,
 - b. requirements for eligibility for enrollment in vocational education,
 - c. specific courses available,
 - d. special services available
 - e. employment opportunities, and
 - f. placement.

This information, to the extent practicable, shall be provided in a language and form that the parents and students understand. [Section 118(b)(1),(2), and (3)]

This information shall also be provided to each individual who requests information concerning or seeks admission to vocational education programs. When appropriate assistance in the preparation of applications relating to admission shall be provided [Section 117(b)(2)]

2. Students who are members of special populations will be assisted to enter vocational education programs, and, with respect to students with disabilities, assist in fulfilling the transitional service requirements of "Individuals With Disabilities Education Act." [Section 118(c)(1)] and students with disabilities who have individualized education programs under Section 614(a)(5) of the Individuals with Disabilities Education Act (I.D.E.A.), with respect to vocational education programs, will be afforded the rights and protections guaranteed those students under Sections 612, 614, and 615 of the I.D.E.A.
3. The special needs of students in programs receiving financial assistance from this application will be assessed with respect to their successful completion of the vocational education program in the most integrated setting possible. [Section 118(c)(2)]

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APPLICATION FOR FUNDS UNDER THE CARL D. PERKINS VOCATIONAL AND
APPLIED TECHNOLOGY EDUCATION ACT OF 1990

Sign-Off Form for Representatives of Special Populations

Program Year 1998/99 Local Education Agency Jurupa Unified School District

As a representative of the special population group noted below, I understand that local educational agencies which receive basic grant funds under Title II of the Carl D. Perkins Vocational and Applied Technology Education Act of 1990 are required to provide for equitable access and full participation of special population students in the vocational education program(s) targeted for improvement with these funds. My signature confirms that I have been involved in the development of, or have reviewed this agency's **1998-99** Application for Perkins funds.

Signature of Special Population Representative

Limited English Proficient

Name: Memo Mendez

Title: Director, Research & Categorical

Signature: *Memo Mendez*

Date: 11/6/98

Disabled (Handicapped)

Name: William Hendrick

Title: Administrator, Education Support Services

Signature: *William Hendrick*

Date: 11-6-98

Academically and Economically Disadvantaged

Name: DeWayne Mason

Title: Assistant Superintendent, Education Services

Signature: *DeWayne Mason*

Date: 11-3-98

Gender Equity

Name: Paul Jensen

Title: Administrator, Adult/Alternative Education

Signature: *Paul Jensen*

Date: 11/6/98

Targeting by Site

Sites (2)	Special Population Students					
	A. LEP	B. Handicapped	C. Disadvantaged Economic and Academic	D. Sex Bias (1)	E. Incarcerated -	F. Totals
Jurupa Valley School #1	294	273	647			1214
Nueva Vista School #2	3	26	36			65
Rubidoux School #3	427	214	900			1541
School #4						
School #5						
Total / of Special Population Students						2820

Total Special Population Enrollment 2484

2484 divided by 3 (average of)= 940

Rubidoux High School must be served - 1541

Jurupa Valley High School may be served - 1214

Nueva Vista High School may not be served - 65

Jurupa Unified School District VOCATIONAL EDUCATION PLAN—98/99

Jurupa Unified School District is adjacent to the city of Riverside, California, which has a population of 250,000. The district is an unincorporated area of 44 square miles with communities of Rubidoux, Pedley, Glen Avon and Mira Loma. The total school district population exceeds 17,000 students. Over one half of the students receive free or reduced lunches, and 17% of the district receives welfare benefits.

The district is currently part of Riverside County Office of Education School To Career Grant and Riverside Community College's Tech-Prep Grant. This support, along with the implementation of academic standards in language arts and mathematics and the development of standards in social studies and science, has directly influenced district vocational program development and implementation for the past year. It has caused the district to look closely at what it is doing and how, along with preparation of our clients for the complex demanding world of the future, it is reaching specific vocational outcomes.

The development and implementation of Jurupa's vocational plan is done in conjunction with the district School To Career and Tech-Prep Grant planning and implementation. The development, implementation, and operation of the district programs are an integrated model that includes these components along with the current integration and implementation of state and district academic standards.

Section 1: Integration and Sequencing of Academic and Vocational Education Curriculum

A.

VEA funds will be divided based on schools with the greatest need. After gathering data from the district high schools, it was determined that Rubidoux High School will be funded as the school with the largest percentage of special population students. Jurupa Valley High School will also be funded based on representation of special population over the average for the district. Nueva Vista will not be funded. (see appendix 1)

As part of the district's efforts to integrate the School To Career model and activities into the district and to allow for direct support to the site vocational programs, the district will use vocational education funding at both Rubidoux and Jurupa Valley High Schools to support career guidance activities. The sites will employ a career technician to work in the development and implementation of career materials, information and a system to support the vocational programs of the district.

Rubidoux - The programs targeted at Rubidoux High School will allow for a continued upgrade and integration of academics and core standards. In the drafting program the district is in the process of developing an articulated program with Riverside Community College. It is proposed to continue to evaluate the needs in the program to make sure that the district is able to accomplish the basic standards for the beginning drafting courses at Riverside Community College. Planned expenditures included additional software and equipment to improve the quality of the program.

The district-targeted improvements in the agricultural program will include expanded horticulture offerings and the development of an articulated pathway in landscaping and landscaping design. As part of this program expansion, the district plans improvements in the nursery program and the development of a pathway program with Riverside Community College. The district will not only utilize VEA funds but also district funding, School to Career, Tech Prep and Agricultural Incentive funds to accomplish these improvements.

The district will expand computer instruction in the business offerings and work to articulate the program with the Regional Occupational Program and Riverside Community College. The business department will evaluate the curriculum and align it with the articulated programs. The district will purchase additional computers and peripheral equipment to accomplish this objective.

The homemaking program will work with Riverside Office of Education and Riverside Community College to develop a pathway program in culinary arts. This program will feed into the newly developed Chefs Academy. The beginning of this Chefs Academy will start with homemaking foods and nutrition programs. It will then require students to enroll in the ROP restaurant program and, at the 12th or 13th grade, students will be enrolled into the state's Chef Apprenticeship program and move into articulated college courses at Riverside Community College or San Bernardino Community College. The School To Career and Tech-Prep Grants will assist in this development. The district will utilize some vocational funding to enhance the development activities. The district will also purchase materials to support the new and expanded instruction.

JVHS - Jurupa Valley High School will continue to align its automotive program with the industrial standards and provide job specific training. It has proposed to buy additional equipment to increase training opportunities for auto service. The program has added community-based training to expose the students to the automotive industry and diesel mechanic opportunities.

The agricultural department has established an agricultural academy. It will continue to expand its offerings through core standard integration and articulation with local junior colleges. The department will support special population students that are having difficulty mastering vocational and academic core standards through the employment of an instructional aide.



The business department will continue the development of their computer lab. They will work with the ROP secretarial program on the campus to move students to the office business pathway.

Jurupa Valley will provide support for their basic homemaking programs. The district will include Jurupa Valley in the development of the department Chefs Academy.

All programs will work to integrate the new district standards in math and language into their programs.

NVHS – Nueva Vista High School will not be funded by VEA. It will participate in School To Career Grant and work to articulate the business and home economic programs with the comprehensive high schools. The site has also provided vocational opportunities through ROP and concurrent enrollment at the comprehensive school sites.

B.

The district has developed academic standards in language arts and mathematics and is in the process of the development of academic standards in social studies and science. All district staff has been included in this process. Along with this development, the district vocational staff has participated in numerous training to accomplish this integration. District vocational programs have lost vocational courses that provided direct instruction in both math and English due to the current development of the new standards. However, the district is working to integrate the new math and language standards into district vocational programs. The integration of standards and the development of specific courses in the district pathways and academy programs will continue to be developed.

The district is in the process of the development of the assessment of standards. The vocational departments will work to identify how they can provide activities to develop competencies in their programs. The timeline for accomplishing this is dependent on the district finalizing and establishing the standards assessment system. The departments will not just sit and wait for this process to conclude. The schedule listed shows the plan for implementation.

9/97 to 8/98	Development of Language and Mathematics standards.
1/98 to 3/99	Participation in integration training.
5/98	District wide workshop on standards.
9/98	District workshop on development of the district vocational plan and the integration of academics to the district vocational programs.
10/98	District training for standards development of math and language standard standards with specific training on integration into non-math and language courses.
3/99	District training for social studies and science standards with specific training on integration into non-social studies and science courses.



C.

See appendix #2

D.

VEA funds and other funding sources have been targeted to support district efforts to ensure the completion of the state objectives. Funds will be targeted on a yearly basis to ensure the adequate size and scope of the effort. The targeted expenditures at the funded sites will allow for a concentrated effort. Additional effort in the development of vocational programs is provided through Rubidoux and Jurupa Valley High School's Professional Development Plan, School To Career Grant and Tech-Prep Grant.

E.

The district provides information to students through the counseling department, career center and vocational departments. As part of the guidance process, information is given to all freshman at the time of registration. The district has increased the information and its access through school-to-career activities and increased efforts provided through the career center. The established course sequences and the outcome opportunities is given to district students and staff.

The newly implemented career program at the elementary level includes information about training available in the district and local community colleges. This year all the 7th grade students will be given a career interest inventory. The development and distribution of program brochures, posters, career planners and increased direct contact with the elementary and secondary students will provide for dissemination of vocational courses and vocational course sequence information.

F.

The district has worked very closely with Riverside Community College in the development of an articulation process. Riverside Community College has approved an articulation process and has established a means to link secondary schools to that institution (appendix 3). The district, Riverside Community College and Riverside County Office of Education Regional Occupation Programs are developing articulation programs in a variety of vocational programs. An example of this is the current development of the Chefs Academy Apprenticeship Program, which includes local business, and regional occupation programs.

The district has also developed an articulation program with Mount San Antonio College and the agricultural department at Jurupa Valley High School. Riverside Community College has received funding for the development of tech-prep courses sequences in grades 11-14. This funding and the School To Career funding will provide for increased development of the articulated pathways in the district programs. Both of these funding sources include business, industry, labor, and the community. The focus provided through this process requires that the district develop articulated programs.

Section 2: Curriculum and Program Strategies Reflect Workplace Needs

A.

The district has worked with Riverside County Office of Education and Riverside Community College in the development of sequential course offerings that lead to employment. The Economic Development Department of Riverside County has provided detailed information that was used in this development process. The district development and expansion of programs in automotive and automotive diesel, computer information, culinary arts, graphic design and landscaping design reflect programs with high employment potential for the future.

B.

The District Vocational Education Coordinator meets regularly with various JTPA personnel, especially those connected with Summer Youth Programs. The district is currently working with SDA in the development of a year-round program for at-risk youth and out-of-school youth. Included in all of the programs is provision for District vocational education courses and/or ROP courses that are relevant to the job market and student needs in the local area. The district has worked to integrate JTPA programs into its delivery system for at-risk population over the past twenty years. This process will continue.

C.

- (1) The district continues to participate in workshops and conferences. This development along with industry visitations and advisory participation provides ongoing contact with industry. Programs at both high schools are providing internships and community classroom experience. All of the programs are tied to ROP and community college programs. In addition, these programs use guest speakers and simulation/projects developed with industry.

- (2) Instructors will be encouraged to attend/participate in conferences and workshops related to critical thinking and problem-solving skill development. They also will be encouraged to attend "academic" conferences to increase their knowledge of how to teach academic skills as well as vocational skills.
- (3) Staff will continue to attend workshops and conferences on All Aspects of the Industry. All programs are required to include All Aspects of the Industry as part of their instructional program. Job shadowing will be used to give students direct understanding of the field they are preparing to enter. Work Experience will also be a vital part of their senior year.

Section 3: Instructional and Support Service Responsive to the Needs of Students who are Members of Special Populations

A.

The district identified the special population enrollment at each district high school. It utilized the state guidelines to identify service priorities. Data showing the special population enrollments is attached (appendix 4).

The participation of individuals who are members of special populations is at or above the district percentage of special population students. Continued effort will be provided to insure access and success of these students. Specific efforts include; working with the language and special education departments and continued articulation with the JTPA program.

B.

The district used the state matrix to identify service to sites (appendix D). The district has chosen to service both Rubidoux High School and Jurupa Valley High School. It was noted that while Rubidoux has the largest number of special population students, Jurupa Valley by far has the largest number of vocational programs and the largest participation of special population students.

C.

As noted in A & B, the data is provided (appendix 1).

D.

Each site will collect data to identify special population students, program enrollment, and provide support services through instructional assistance. This assistance will be provided through a variety of funded programs such as tutoring through the counseling support program, instructional support from ESL services and special educational services. VEA instructional aides and special population services that coordinate counseling and support services to ensure students are aware of services, programs, and opportunities in vocational education will also be provided.

E.

Each vocational education department chairperson meets periodically with the counseling staff to promote his/her program and to keep the counselors up to date on course revisions and sequence requirements. The District Vocational Education Coordinator also meets regularly with counselors to give support to the department chairpersons. Prior to registration time each semester, fliers are posted around campuses, announcements are placed in the daily bulletin, which is posted as well as read over the loud speaker system, and brochures, where applicable, are distributed. Special effort is made to reach the special education students by individual contact with teachers in this area. The special education teachers are very cooperative in encouraging their students to enroll in vocational education classes. The district works with the language department and the JTPA office to ensure information is given to these students and that they are enrolled. The over-representation of these students in vocational programs showed the success of this process.

F.

Advisory Committees includes representation of special populations. The district utilizes the school site counsels to review vocational programs. All of the reviews include members of special populations. As part of their yearly review, the departments survey students and parents.

G.

All programs in the Jurupa Unified School District that receive Title IIC funds shall be carried out according to the notes requirements of Section 118 and in accordance with Sections 612, 614, and 615 of the individuals with Disabilities Education Act.

- (1) Students who are members of special populations will be assisted to enter vocational education programs, and, with respect to students with handicaps, assisted in fulfilling the transitional service requirements of Section 626 of the Education of the Handicapped Act. Students who have individualized education programs under Section 614 (a)(5) of the I.D.E.A., with respect to vocational education programs, will be afforded the rights and protection guaranteed those students under Sections 612, 614, and 615 of the I.D.E.A.
- (2) The special needs of students participating in funded programs will be assessed with respect to their successful completion of the vocational education program in the most integrated setting possible.
- (3) Students who are members of special populations will be assisted to succeed in vocational education programs through provision of supplementary services, such as counseling, English language instruction, child care, and special aides. With respect to individuals with handicaps, the supplementary services include (a) curriculum modification, (b) equipment modification, (c) classroom modification, (d) supportive personnel, (e) instructional aides and devices.
- (4) Guidance, counseling and career development activities conducted by professionally trained counselors and teachers who are associated with the provision of such special services will be provided.
- (5) Counseling and instructional services designed to facilitate the transition from school to post-school employment and career opportunities will be provided.

H.

Student data will be gathered and individualized profiles or tracking sheets will be established for each client. Staff will work together to evaluate and provide appropriate services. Programs will work with the established programs for special populations to provide support services.

I.

Students and parents receive information during 9th-grade orientation, which includes information about vocational programs. The district has instituted career education classes and activities in the elementary schools and middle schools.

J.

The district participates in gender workshops and activities. It provides materials and information to site staff and teachers.

K.

Services are offered on a regular basis to the various private schools within the district boundaries. Students from these schools are welcome to enroll in the district vocational education courses/programs, as well as in ROP courses/programs. A very limited number of private-school students actually take advantage of these services, since most of them are enrolled in private schools because of disillusionment with the public school system.

Section 4: Data Collection, Assessment, and Program Evaluation

A.

Funded programs, including Perkins, are annually evaluated using several methodologies. One evaluation used is a subjective review of the program and its successes/failures during the past year. The personnel who do this review include, but are not limited to, the site principal, District Vocational Education Coordinator, District Curriculum Director, and site department chairpersons. Students' successful completion of courses, both academic and vocational, is reviewed. Particular attention is given to students who are members of special populations who receive additional assistance, such as tutoring or curriculum modification. Core measure standards are an integral part of the district's entire curriculum. In most cases, state guidelines are followed to determine success. Additionally, surveys in reading and math help determine where the freshman-level students are in these critical areas. Students in the Modern Technology class will be identified by level of need, and additional tutorial help will be given. This provides a baseline of data to be used in future years to track the progress of these identified students.

B.

The district participates in a variety of CAP courses offered through the Regional Occupational Program. The district continues to participate in the development, evaluation and advisory of businesses, industry and labor. A current example is the development of the Chefs Apprenticeship Academy. The district, in cooperation with Riverside County Office of Education, Regional Occupational Program, local and regional business, other school districts and the regional Chefs Apprenticeship Program are developing an academy to train students as chefs and related management for the restaurant industry. The district combines to send vocational teachers of regional state and national meetings and conferences. The district School To Career effort will include the development of business contacts, partnerships and visitations.

C.

The district will continue to implement state core standards for all its vocational programs. The program teachers work to assist students in employment and will follow up on job placement. Along with these efforts, a follow up survey is conducted yearly. The job survey not only provides for placement data, it also notes skill attainment and the relationship of their training to their current jobs.

D.

As stated earlier in the plan, the district has as over-representation of special population students in district vocational education programs.

E.

1. The district has increased the information to limited-English students, and provides sheltered classes and activities for the limited-English student. The district needs to provide remedial programs in math and reading for educationally disadvantaged students.
2. The district collects this data each December on the district completes. The data collection has not been successful in finding true outcomes. Last year's survey showed mixed outcomes. As part of the School To Career effort, the system will be refined and linked to the School To Career data collection and reporting process.
3. The district does accomplish the goal of having students look at the total industry and the related occupations. The programs will continue to provide and evaluate this aspect of the program.

F.

The district hereby provides assurance that, as part of the end-of-year reporting, including claims documents, it will provide complete information as requested on the appropriate forms provided by the State. Between the District computer system and individual teacher records, all relevant, requested data will be available.

Targeting by Site

Sites (2)	Special Population Students					
	A. LEP	B. Handicapped	C. Disadvantaged Economic and Academic	D. Sex Bias (1)	E. Incarcerated -	F. Totals
Jurupa Valley School #1	294	273	647			1214
Nueva Vista School #2	3	26	36			65
Rubidoux School #3	427	214	900			1541
School #4						
School #5						
Total / of Special Population Students						2820

Total Special Population Enrollment 2484

2484 divided by 3 (average of)= 940

Rubidoux High School must be served - 1541

Jurupa Valley High School may be served - 1214

Nueva Vista High School may not be served - 65

E
219

RUBIDOUX HIGH SCHOOL VOCATIONAL OPPORTUNITIES

AGRICULTURE

Courses in: Agricultural Business Management
Animal & Plant Sciences
Physical/Earth Science
Agriculture Biology
Horsemanship
Floriculture
Agriculture Communication

AGRICULTURE SEQUENCE

An./Plant Sci. or Phy./Earth Sci.
or Agriculture Biology
Agriculture Communication
Ag Business Management
*Floriculture
*Horsemanship
*=*Optional class*

BUSINESS

Courses in: Computers
Typing
Office Occupations
Retail Merchandising

OFFICE SEQUENCE

Keyboarding
ROP Office
RCC Office Program

HOME ECONOMICS

Courses in: Life Management
Child Development
Consumer Education
Foods

CULINARY ARTS SEQUENCE

Life Management
Foods 1 – Foods 2
ROP Restaurant
RCC Culinary Arts
Cal Poly Pomona Hospitality

INDUSTRIAL ARTS

Courses in: Beginning Drafting
Computer Graphic Design
Computer Aided Mec/Architectural
Electrical Drafting
Tech. Illustration

GRAPHIC DESIGN SEQUENCE

Beginning Drafting
Comp. Graphic Design
Comp. Aided Mec/Arch. Elec
ROP Graphic Tech.
RCC Graphic/Print./Design

JURUPA VALLEY HIGH SCHOOL

VOCATIONAL COURSES AND PROGRAMS

AGRICULTURE – Has established an Academy and the sequential courses listed.

<p>Courses in:</p> <ul style="list-style-type: none"> Agricultural Business Management Animal & Plant Sciences Physical/Earth Science Agriculture Biology Horsemanship Floriculture 	<p><u>AGRICULTURE/ANIMAL SCIENCESEQUENCE</u></p> <ul style="list-style-type: none"> Animal & Plant Sciences Agriculture Biology Vet. Science Ag. Animal Physio. Mt. Sac. Agriculture Program *Horsemanship & Floriculture <i>*=Optional class</i>
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AGRICULTUREBUSINESSSEQUENCE

Animal & Plant Sciences or Physical/Earth Science or Agriculture Biology
Floriculture & Horsemanship & Agricultural Business Management

BUSINESS

<p>Courses in:</p> <ul style="list-style-type: none"> Business Computer Applications Typing Accounting Business Math Retail Merchandising 	<p><u>CLERICALSEQUENCE</u></p> <ul style="list-style-type: none"> Typing Computer App. *Business Math *Accounting ROP Office training <i>*=Optional class</i>
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HOME ECONOMICS

<p>Courses in:</p> <ul style="list-style-type: none"> Child Development Consumer Education Clothing Foods 	<p>No sequential program</p>
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INDUSTRIAL ARTS

<p>Courses in:</p> <ul style="list-style-type: none"> Drafting Woodworking Automotive Small Engine Repair Motorcycle Repair 	<p><u>DRAFTINGSEQUENCE</u></p> <ul style="list-style-type: none"> Drafting I Drafting 2 Architectural Drafting or Mechanical Drafting Computer Aided Drafting Post-Secondary training
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WOODWORKING SEQUENCE

Wood 1

Wood

Advanced Wood

AUTOMOTIVE SEQUENCE

Small Engine & Advanced Small Engine

*Motorcycle Repair

Auto Theory

Auto Maintenance Suspension & Brakes

Auto Tune-up

PROMOTION/ACCELERATION/RETENTION

The Board of Education expects students to progress through a grade within one school year. To accomplish this, classroom instruction should accommodate the varying interests and growth patterns of individual students and include strategies to assist pupils to attain acceptable levels of academic achievement.

Students shall progress through the grade levels by demonstrating growth in learning and meeting adopted grade-level standards. Progress toward high school graduation shall be based on the student's ability to pass the subjects necessary to earn the required number of credits. The student must also meet the minimum proficiency requirements set by the Board.

When high academic achievement is evident, the Superintendent or designee may recommend a student for acceleration into a higher grade level. When making a determination to accelerate a student, the student's social and emotional growth shall be taken into consideration.

As early as possible in the school year and in a students' school career, the Principal or designee shall identify students at each grade level who are at risk of being retained in accordance with law, Board policy, and administrative regulation. When a student is identified as at risk of retention, parental notification shall be provided.

The following criteria shall be used for identification and decision making:

Students shall be identified on the basis of (a) grades and other indicators of academic achievement including District criterion-referenced tests and teacher direct assessments; (b) physical, social, and emotional factors; and (c) teacher, principal, and/or parent recommendations. Such identification at grades 2 and 3 shall be based primarily on the level of the pupil's proficiency in reading. At grades 4 through 8 such identification shall be based primarily on the levels of proficiency in reading, English language arts, and mathematics.

Promotion or retention decisions for students performing below the minimum standards for promotion shall be based on a written recommendation by a teacher(s) outlining the rationale for the decision and its appropriateness for a particular student. At the middle grades, such decisions shall be based primarily on the recommendations of the language arts and mathematics teachers. Recommendations shall include suggestions for interventions that, in the opinion of the teacher, are necessary to assist the pupil to attain acceptable levels of academic achievement.

The teacher(s') written recommendation shall be provided and discussed with the parent(s) or guardian and the school principal before any final determination is made for promotion or retention.

When a student is recommended for retention or is identified as being at risk of retention, the Principal or designee shall provide opportunities for remedial instruction to assist the student in overcoming his/her academic deficiencies. Such opportunities may include but are not limited to tutorial programs, after-school programs, and/or summer school programs.

If the teacher(s') recommendation to promote is contingent upon the pupil's participation in summer school or another interim session remediation program, the pupil's academic performance shall be reassessed at the end of the summer school or remediation program. After such reassessment, a decision shall be made to retain or promote.

Promotion or retention decisions may be appealed to the Assistant Superintendent of Education Services or designee. It shall be the burden of the appealing party to show why the decision should not be upheld. If the appeal is not sustained, an appeal may be made to the Superintendent. The Superintendent's decision is final.

Legal References:
EDUCATION CODE
37252-37253
46300
48011
48070-48070.5
48431.6
51215
51216
51217
51218
56345
60641-60647
60648

CURRENT

Students
Policy 5120

STUDENT PROGRESS

Retention and Promotion

School authorities shall place students at the grade level to which they are best suited academically, socially and emotionally.

Transfer

School authorities shall place students in schools of the attendance area where the student resides except where the overall good of the District makes an out-of-attendance area choice of schools necessary.

Report of Parents

When it appears advisable to promote, retain or transfer a student, a conference shall be held with the parent or guardian in order to apprise them of the situation. The decision to promote, demote, and transfer shall rest with school authorities.

In normal situations, the report card and parent conference are the methods used by the school authorities to report to parents.

Transfer to Continuation Classes

When, for whatever reason, it becomes necessary to recommend that a student be transferred to continuation classes, at least one parent conference shall be held in order to apprise parents of the situation. While parental consent is desirable, it is not required. A Screening Committee shall act on all recommendations, and its decision may be reversed only by the Board of Education or the Superintendent of Schools.

Adopted 2/70
Revised 11/6/78
Readopted 6/25/90

Jurupa Unified School District

Personnel Report #10

December 7, 1998

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Adult Education Program; 1998-1999 school year; to serve as a substitute; appropriate hourly rate of pay.

Ms. Martha Escobar

Adult/Alternative Education; to assist in the School-To-Career Project; September 25, 1998 through June 8, 1999; not to exceed 165 hours total; appropriate hourly rate of pay.

Ms. Kathy Schroeder

Adult/Alternative Education; to assist in the School-To-Career Project; September 25, 1998 through June 8, 1999; not to exceed 60 hours total; appropriate hourly rate of pay.

Ms. Judy Lynch

Education Support Services; to attend workshop on CPR, First Aid and Lifting Techniques; October 23, 1998; not to exceed eight (8) hours each; appropriate hourly rate of pay.

Ms. Irene Allen
Ms. Sally Tuntland

Ms. Kathleen Carter

Ms. Donna Perricone

Instructional Services; Library Plan Task Force Committee; November 17, 1998; not to exceed one (1) hour each; appropriate hourly rate of pay.

Mr. John Allen
Mr. Rob Liddle

Ms. Anita Avellino-Cantwell

Ms. Carol King

Granite Hill Elementary; to serve on Social Studies/Science Standards Committee; November 11, 1998; not to exceed one (1) hour each; appropriate hourly rate of pay.

Ms. Kara McCay
Ms. Jennifer Collier
Ms. Danica Firth
Ms. Miriam Kim
Mr. Steven Santiago

Mr. Jonathan McClure
Ms. Laurie Riemer
Ms. Kristie Williams
Ms. Laura Leal
Ms. Christa Jorgensen

Ms. Sherri Osterberg
Ms. Cassandra Lemus
Ms. Marsi Kearney
Ms. Amanda Carrillo



Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Granite Hill Elementary: to serve on Social Studies/Science Standards Committee; November 11, 1998; not to exceed two (2) hours total; appropriate hourly rate of pay.

Ms. Kristen DeFrance

Rustic Lane Elementary: to provide parent workshops on Family Math; December 8, 1998; not to exceed three (3) hours each; appropriate hourly rate of pay.

Ms. Kimberlee Blades
Ms. Esther Askew

Ms. Irasema Guzman
Ms. Carol Camacho

Ms. Melissa Iessi

Troth Street Elementary: to prepare/organize individualized math program; October 1, 1998 through June 10, 1999; not to exceed 40 hours each ;appropriate hourly rate of pay.

Ms. Tina Bold
Mr. Ben Bridges
Ms. Anita Cantwell
Ms. Michelle Escobar
Ms. Claudia Garcia
Ms. Monica Jarcy
Ms. Shelley Logan
Ms. Susan Maturino
Ms. Andrea Roe
Mr. Ely Salazar
Ms. Jessica Sevey
Ms. Lynnee Tieri

Ms. Anne Borchardt
Mr. Leslie Brown
Ms. Janet Edmondson
Ms. Rosa Farfan
Ms. Stacy Harshman
Ms. Kelly Horspool
Ms. Bertha Lopez
Ms. Lynette Monaco
Ms. Jesus Romero
Ms. Luz Salazar
Ms. Janice Sheldon
Ms. Bonnie Werner

Ms. Tracy Bratton
Ms. Heidi Burns
Ms. Elena Escobar
Ms. Sarah Franz
Ms. Julia Holt
Mr. Richard Knudsen
Ms. Jovanka Martinez
Ms. Hannah Paik
Ms. Esther Ruvalcaba
Ms. Rosa Santos-Lee
Ms. Margie Sivert

Jurupa Middle School: 1998-99 school year; department heads; appropriate annual rate of pay.

Ms. Christine Rizzo
Mr. Bill Dennis
Mr. Tom Morrison
Mr. Gary Golden
Ms. Molly Ramirez
Ms. Judy Berndt
Ms. Stephanie King

Language Arts
Social Studies
Science
Math
Fine/Applied Arts
P.E.
Special Education

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Jurupa Middle School; 1998-99 school year; extra compensation assignments; appropriate annual rate of pay.

Ms. Sherry Zelenka	ASB Advisor
Mr. Darrel Walker	Yearbook/Journalism
Mr. Tony Jones	Journalism
Mr. Jay Hakomaki	Instrumental Music
Ms. Gaye King	Choral Music
Mr. Ken Sanford	8th Grade Head Sponsor
Ms. Christy Rizzo	7th Grade Head Sponsor

Rubidoux High School; 1998-99 school year; extra compensation assignments; appropriate annual rate of pay.

Mr. Brian Shay	Drill Team Co-Advisor
Mr. Chris Eldred	Drill Team Co-Advisor
Mr. Brandon Goodermont	Tall Flags Co-Advisor
Ms. Vanessa Ruvalcaba	Tall Flags Co-Advisor

Rubidoux High School; to provide support services in the area of tutoring in all subject areas for LEP students; September 21, 1998 through June 9, 1999; not to exceed 200 hours total; appropriate hourly rate of pay.

Ms. Martha Escobar

Substitute Assignment

Teacher	Ms. Alicia Acevedo 13463 Black Deer Drive Corona, CA 91719	As needed Emergency 30-Day Permit
Teacher	Mr. Joseph Almaraz 108 A West Cypress Redlands, CA 92374	As needed Emergency 30-Day Permit
Teacher	Mr. Lucien Croteau 7279 Foxcroft Street Riverside, CA 92506	As needed CBEST Waiver
Teacher	Ms. Sherry Khim 8050 McGregor Court Fontana, CA 92336	As needed Emergency 30-Day Permit

Personnel Report #10

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Yun Kim 3738 Harrison Street #26 Riverside, CA 92503	As needed Emergency 30-Day Permit
Teacher	Ms. Heather Preston 7930 Amethyst Cucamonga, CA 91730	As needed Emergency 30-Day Permit
Teacher	Mr. Jerome Weitzman 1811 E. Pumalo Avenue #401 San Bernardino, CA 92404	As needed Emergency 30-Day Permit

CLASSIFIED PERSONNEL

Regular Assignment

Bus Driver	Mr. Bruce Koppes 6130 Camino Real #153 Riverside, CA	Effective November 16, 1998 Work Year F Part-time
Instructional Aide	Ms. Veronica Martinez 4045 Hawk Drive Riverside, CA 92509	Effective November 24, 1998 Work Year E1 Part-time
Instructional Aide	Ms. Charmaine McCarvel 12795 Wright Avenue Chino, CA 91710	Effective November 18, 1998 Work Year E1 Part-time
Instructional Aide	Ms. Tanja Williams 6605 Solano Drive Riverside, CA 92509	Effective November 24, 1998 Work Year E1 Part-time

Substitute Assignment

Activity Supervisor	Ms. Shannon Potter 5584 Ash Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Rosa Russell 6038 De La Vista Riverside, CA 92509	As needed

Personnel Report #10

CLASSIFIED PERSONNEL

Substitute Assignment

Clerk-Typist	Ms. Rebecca Thom 13362 Chiante Court Moreno Valley, CA 92553	As needed
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Short-Term/Extra Work

Education Support Services; to attend workshop on CPR, First Aid and Lifting Techniques; October 23, 1998; not to exceed eight (8) hours each; appropriate hourly rate of pay.

Instructional Aide	Ms. Veronica Alvarez
Instructional Aide	Ms. Bonney Adrejcik
Instructional Aide	Ms. Marjorie Bolander
Instructional Aide	Ms. Pricilla Carlos
Instructional Aide	Ms. Yesenia Hall
Instructional Aide	Ms. Cynthia Hardy
Instructional Aide	Ms. Joan Jardine
Instructional Aide	Ms. Susan Ledwidge
Instructional Aide	Ms. Rikki Lightfoot
Instructional Aide	Ms. Debra Manka
Instructional Aide	Ms. Jan Martinez
Instructional Aide	Ms. Margaret Morales
Instructional Aide	Ms. Diane Pearson
Instructional Aide	Ms. Jackie Rogers
Instructional Aide	Ms. Mary Stallard
Instructional Aide	Ms. Dorothy Turner
Activity Supervisor	Ms. Nancy Hicks
Activity Supervisor	Ms. Bonnie Wright

Preschool Program; to provide additional time for parent trainings and education; November 13, 1998 through December 15, 1998; not to exceed 30 hours total; appropriate hourly rate of pay.

Preschool Teacher	Ms. Patty Harrison
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Sunnyslope Elementary; Early Intervention for School Success Program; October 1, 1998 through June 10, 1999; not to exceed 350 hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Joan Jardine
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Personnel Report #10

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Troth Street Elementary; to prepare/organize individualized math program; October 1, 1998 through June 10, 1999; not to exceed 40 hours each ;appropriate hourly rate of pay.

Instructional Aide	Ms. Carmela Capeci
Bil. Language Tutor	Ms. Veronica Chavez
Instructional Aide	Ms. Elizabeth Franco
Activity Supervisor	Ms. Alice Gonzalez
Bil. Language Tutor	Ms. Maria Hernandez
Instructional Aide	Ms. Carlene Jones
Bil. Language Tutor	Ms. Pam Juarez
Instructional Aide	Ms. Debbie Makins
Preschool Teacher	Ms. Genia McKinney
Instructional Aide	Ms. Alma Navarro
Instructional Aide	Ms. Kristen Norris
Instructional Aide	Ms. Chris Palafox
Instructional Aide	Ms. Kristi Parker
Activity Supervisor	Ms. Susie Perla
Instructional Aide	Ms. Debbie Provenzano
Bil. Language Tutor	Ms. Amelia Raya
Clerk-Typist	Ms. Janet Richards
Activity Supervisor	Ms. Teresa Rowe
Elem. Media Center Clerk	Ms. Genevieve Sanchez
Instructional Aide	Ms. Barbara Snyder
Secretary-Elem. Prin.	Ms. Pat Stone
Clerk-Typist	Ms. Roberta Webb

Jurupa Middle School; to provide clerical support for Healthy Start collaborative; October 19, 1998 through January 31, 1999; not to exceed 183 hours total; appropriate hourly rate of pay.

Clerk-Typist	Ms. Kathy Grover-Boughan
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Correction from Termination to Resignation

Computer Support Technician	Mr. Joe Garcia	Effective November 12, 1998
	9950 Oakdale	
	Corona, CA 91720	

Resignation

Activity Supervisor	Ms. Marie Mathews	Effective November 3, 1998
	2991 Hall Avenue	
	Riverside, CA 92509	

Personnel Report #10

CLASSIFIED PERSONNEL

Resignation

Dispatcher/Bus Driver	Ms. Sheila Chaires	Effective November 16, 1998
Trainer	8722 Ouida Drive	
	Riverside, CA 92503	

MANAGEMENT PERSONNEL

Resignation

Warehouse Manager	Mr. Dave Mackey	Effective December 30, 1998
	6583 Via Vista	
	Riverside, CA 92509	

OTHER PERSONNEL

Short Term Assignment

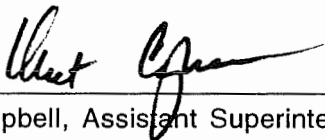
Instructional Media Center; to serve as peak load assistance; November 2-20, 1998; not to exceed eight (8) hours per day; \$8.233 per hour.

Peak Load Assistance	Ms. Elizabeth Franks
Peak Load Assistance	Ms. Amy Yasul
Peak Load Assistance	Ms. Emily Ybarra
Peak Load Assistance	Ms. Olga Rudolph

Ina Arbuckle Elementary; to serve as a Read Around Assistant; November 2, 1998 through February 5, 1999; not to exceed 153 hours total; appropriate hourly rate of pay.

Read Around Assistant	Ms. Leticia Lopez
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The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services



Jurupa Unified School District

Personnel Report #10

December 7, 1998

CERTIFICATED PERSONNEL

Intern Assignment

Teacher	Ms. Janine Stewart 735 Allen Street Corona, CA 91719	Effective August 24, 1998 through June 10, 1999 Multiple Subject Internship Credential
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Extra Compensation Assignment

Adult/Alternative Education: to prepare a plan for the Community-Based Tutoring Initiative (Unz Initiative); November 30, 1998 through February 28, 1999; not to exceed eight (8) hours each; appropriate hourly rate of pay.

Ms. Jessie Alaniz	Mr. Eduardo Cesena	Mr. Darwin Dallas
Ms. Julia Garcia	MS. Emma Garza	Ms. Martha Gomez
Mr. Charles Loving	Ms. Terese Pisarik	Mr. Jesus Romero

Adult/Alternative Education: to assist in the School-To-Career Project; September 25, 1998 through June 8, 1999; not to exceed 60 hours total; appropriate hourly rate of pay.

Ms. Judy Lynch

Adult/Alternative Education: to work with home schooling students; December 1, 1998 through June 10, 1999; not to exceed five (5) hours per week; appropriate hourly rate of pay.

Mr. Jay Hammer

Bilingual Education: training to enhance skills required in teaching classes for BTTP which allows teachers to attain required knowledge in passing CLAD/BCLAD classes; November 16, 1998; not to exceed five (5) hours total; appropriate hourly rate of pay.

Ms. Janet Garcia-Hudson

Education Services: to review science curriculum standards; October 21, 1998; not to exceed one (1) hour each; appropriate hourly rate of pay.

Mr. Pat Monaco	Mr. Ed Luna	Ms. June Hilton
Mr. Richard Garrett	Ms. Jenelle Benson	Mr. Andrew Carey

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services: to attend Report Card Committee meetings; November 17, 1998 and December 1, 1998; not to exceed three (3) hours each; appropriate hourly rate of pay.

Ms. Betty Ast	Ms. Heather Crane	Ms. Barbara Godoy
Mr. Eric Gruenewald	Ms. Theresa Hoag	Ms. Julia Holt
Ms. Cynthia Johnson	Ms. Wendy Kerby	Ms. Janice Kidd
Mr. Robert Mitchell	Ms. Marci Murray	Ms. Donnalee Percerilli
Ms. Nanette Prince	Ms. Deborah Reiner	Ms. Sandra Roberson
Ms. Liz Sawley	Ms. Gabrielle Sznopak	Ms. Kristy Williams
Ms. Tammy Wright		

Indian Hills Elementary: consultant for PQR training; September 23, 1998 through October 13, 1998; not to exceed 28 hours total; appropriate hourly rate of pay.

Ms. Jamie Aballi

Stone Avenue Elementary: to provide parent education workshops on supporting their children at home; November 23, 1998 through June 10, 1999; not to exceed eight (8) hours each; appropriate hourly rate of pay.

Ms. Theresa Hoag Ms. Patrice Brown

Sunnyslope Elementary: to align curriculum needs with district standards; November 1, 1998 through December 18, 1998; not to exceed 23 hours total; appropriate hourly rate of pay.

Ms. Harriet Huling	Ms. Lorayne Garrison	Ms. Linda Vickers
Mr. Carl Zitek	Ms. Barbara Martin	Ms. Zoe Washburn
Ms. Joanne Viafora		

West Riverside Elementary: to work on after school activities; October 13, 1998 through December 1, 1998; not to exceed six (6) hours total; appropriate hourly rate of pay.

Ms. Elizabeth Sawley

West Riverside Elementary: supplementary student activities to assist At-Risk student achievement for Math Field Day, Family Math, Extended Day Math sessions, Summer Challenge Program, and Math related field trips; January 4, 1999 through March 6, 1999; not to exceed 16 hours total; appropriate hourly rate of pay.

Mr. Hector Sanchez

Personnel Report #10

CERTIFICATED PERSONNEL

Extra Compensation Assignment

West Riverside Elementary; both extended day and summer challenge literature based programs to advance literacy skills for At-Risk students; November 17, 1998 through January 21, 1999; not to exceed 26 hours total; appropriate hourly rate of pay.

Ms. Marilyn Martinez

West Riverside Elementary; both extended day and summer challenge literature based programs to advance literacy skills for At-Risk students; November 24, 1998 through January 21, 1999; not to exceed 126 hours total; appropriate hourly rate of pay.

Ms. Jodi Brandom

Mr. Maurice Castro

Ms. Mary Golden

Ms. Kathy Hanson

Ms. Mayra McClain

Ms. Judy Van Train

West Riverside Elementary; students will be encouraged to actively participate in the annual Science Fair; January 7, 1999; not to exceed three (3) hours total; appropriate hourly rate of pay.

Ms. Emma Garza

Ms. Barbara Godoy

Ms. Aminta Ortega

Mira Loma Middle; 1998-99 school year; to provide after school assistance programs; not to exceed 50 hours total; appropriate hourly rate of pay.

Mr. Rudy Monge

Ms. Roxanne Winemiller

Mr. Stan Rowland

Ms. Heather Smith

Substitute Assignment

Teacher

Ms. Jennifer Avery
1355 S. Perris Blvd. #180
Perris, CA 92570

As needed
Emergency 30-Day Permit

Teacher

Ms. Rochelle Blackstone
195 Cedar Street
Riverside, CA 92509

As needed
Emergency 30-Day Permit

Teacher

Ms. Adriana Garcia
621 Rapidsprings Drive #A
Corona, CA 91720

As needed
CBEST Waiver

Teacher

Mr. Robert Green
250 N. Linden #120
Rialto, CA 92376

As needed
Single Subject-Social Science
Credential

Personnel Report #10

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Yesenia Hall 7531 Lakeside Drive Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Ms. Malida Kamal 15486 Fiscus Street Chino Hills, CA 91709	As needed CBEST Waiver
Teacher	Mr. David Poor 1843 Ash Tree Lane Colton, CA 92324	As needed CBEST Waiver
Teacher	Mr. John Valentine 12061 Vista de Cerros Drive Moreno Valley, CA 92555-1814	As needed Multiple Subject Credential

Resignation

Teacher	Ms. Lisa Obershaw-Durham 120 Dale Lane Redlands, CA 92373	Effective January 22, 1999
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CLASSIFIED PERSONNEL

Regular Assignment

Activity Supervisor	Ms. Patricia Brown 11163 North Star Avenue Mira Loma, CA 91752	Effective December 2, 1998 Work Year F1 Part-time
Instructional Aide	Ms. Eileen Demartino 5703 Ocaso Drive Mira Loma, CA 91752	Effective November 30, 1998 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Elvia Flores 6130 Camino Real #4 Riverside, CA 92509	Effective November 30, 1998 Work Year F Part-time
Campus Supervisor	Ms. Patricia Hopson 6586 Via Calorin Riverside, CA 92509	Effective December 1, 1998 Work Year E1

Personnel Report #10

CLASSIFIED PERSONNEL

Regular Assignment

Campus Supervisor	Ms. Christa Huerta 6266 Avenue Juan Diaz Riverside, CA 92509	Effective November 30, 1998 Work Year E1
Activity Supervisor	Ms. Jodi Sarra 4071 Fircrest Lane Riverside, CA 92509	Effective December 2, 1998 Work Year F1 Part-time
Instructional Aide	Ms. Carrine Yates 5169 Morro Court Mira Loma, CA 91752	Effective November 30, 1998 Work Year E1 Part-time

Promotion

From Campus Supervisor to Groundworker	Mr. Carlos Atayde 24219 Millsap Drive Moreno Valley, CA 92553	Effective November 30, 1998 Work Year A
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Reclassification

From Instructional Aide to Bilingual Language Tutor	Ms. Maria Aguirre 8403 Galena Street Riverside, CA 92509	Effective August 25, 1998 Work Year E1 Part-time
From Instructional Aide to Bilingual Language Tutor	Ms. Vivian Carrasco 5995 Scheelite Riverside, CA 92509	Effective August 25, 1998 Work Year E1 Part-time
From Instructional Aide to Bilingual Language Tutor	Ms. Velia Lara 1309 E. 9th Street #3 Upland, CA 91786	Effective August 25, 1998 Work Year E1 Part-time
From Instructional Aide to Bilingual Language Tutor	Ms. Alice Martinez 3494 Verde Street Riverside, CA 92504	Effective August 25, 1998 Work Year E1 Part-time
From Instructional Aide to Bilingual Language Tutor	Mr. Daniel Medina 5712 42nd Street #L Riverside, CA 92509	Effective August 25, 1998 Work Year E1 Part-time
From Instructional Aide to Bilingual Language Tutor	Ms. Christine Palafox 11702 Arguello Drive Mira Loma, CA 91752	Effective August 25, 1998 Work Year E1 Part-time

Personnel Report #10

CLASSIFIED PERSONNEL

Substitute Assignment

Cafeteria Assistant I	Ms. Rocio Anguiano 4561 Leo Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Sunday Burton 6600 34th Street Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Lidia Ferrari 6525 30th Street Riverside, CA 92509	As needed
Bus Driver	Ms. Sharene Greer 11728 Arguillo Mira Loma, CA 91752	As needed
Cafeteria Assistant I	Ms. Barbara Holzknicht 5871 Sandoval Avenue Riverside, CA 92509	As needed
Activity Supervisor	Ms. Susan Marvin 5814 Cedar Street Riverside, CA 92509	As needed
Bus Driver	Ms. Robertha Medinilla 724 S. Dallas Avenue San Bernardino, CA 92410	As needed
Activity Supervisor	Ms. Erica Morales 5980 Limonite Avenue #5 Riverside, CA 92509	As needed
Clerk-Typist	Ms. Helen Mossman 3644 Castle Reagh Riverside, CA 92506	As needed
Bus Driver	Ms. Leonor Ramirez 5036 Rutile Street Riverside, CA 92509	As needed

Personnel Report #10

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Adult/Alternative Education; to prepare a plan for the Community-Based Tutoring Initiative (Unz); November 30, 1998 through February 28, 1999; not to exceed eight (8) hours each; appropriate hourly rate of pay.

Bil. Language Tutor	Ms. Maria Garcia-Yates
Bil. Language Tutor	Ms. Olga Halvorsen
Bil. Language Tutor	Ms. Delma Kason

Granite Hill Elementary; to provide instruction to Title I students in the reading tutorial program; November 1, 1998 through December 18, 1998; not to exceed 80 hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Donna Johnson
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Mission Bell Elementary; to provide translation for meetings and notices sent home; November 18, 1998; not to exceed 2.5 hours total; appropriate hourly rate of pay.

Bil. Language Tutor	Ms. Connie Perez
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Mission Bell Elementary; to provide translation for meetings and notices sent home; November 5, 1998 through June 10, 1999; not to exceed 28 hours total; appropriate hourly rate of pay.

Bil. Language Tutor	Ms. Maria Franco
Bil. Language Tutor	Ms. Connie Perez
Bil. Language Tutor	Ms. Antonia Sanchez

Pedley Elementary; to accompany special education field trips; October 16-28, 1998; not to exceed six (6) hours per day; appropriate hourly rate of pay.

Instructional Aide	Ms. Kathleen Vargas
Instructional Aide	Ms. Jeanne Cline
Instructional Aide	Ms. Ernestine Moreno
Instructional Aide	Ms. Cheri Watson
Instructional Aide	Ms. Mary Stallard

Rustic Lane Elementary; to provide child care for all parent meetings held after school; December 1, 1998 through June 30, 1999; not to exceed 30 hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Patricia Flores
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Personnel Report #10

CLASSIFIED PERSONNEL

Short Term/Extra Work

Sky Country Elementary; to assist with Spanish translation at Parent Teacher conferences; November 5-15, 1998; not to exceed two (2) hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Veronica Alvarez

Van Buren Elementary; to educate parents on how to be positive role models and translating at parent conferences; October 1, 1998 through June 30, 1999; not to exceed six (6) hours total; appropriate hourly rate of pay.

Bil. Language Tutor Ms. Patty Griffin
Bil. Language Tutor Ms. Margarita Mendoza
Bil. Language Tutor Ms. Yolanda Corona

Jurupa Middle School; healthy start grant for additional supervision to increase and improve campus security; November 20, 1998 through June 9, 1999; not to exceed eight (8) hours per week; appropriate hourly rate of pay.

Activity Supervisor Ms. Emilia Rodrigues
Activity Supervisor Mr. David Sanchez
Activity Supervisor Ms. Erin Done
Activity Supervisor Ms. Megan Strepeke
Activity Supervisor Ms. Maria Granillo

Leave of Absence

Purchasing Clerk	Ms. Stella Pacheco 4284 Tola Court Riverside, CA 92509	Maternity Leave effective December 4, 1998 through January 15, 1999 with use of sick leave benefits and Unpaid Special Leave effective January 16, 1999 through February 28, 1999 without compensation.
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Activity Supervisor	Ms. Annalisa Salgado 7634 Frazer Drive Riverside, CA 92509	Unpaid Special Leave effective November 2, 1998 through December 18, 1998 without compensation or health and welfare benefits.
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Personnel Report #10

CLASSIFIED PERSONNEL

Termination

Cafeteria Assistant I (Probationary Status)	Ms. Julie Ross 6088 Vista De Oro Riverside, CA 92509	Effective November 11, 1998
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Resignation

Cafeteria Assistant I	Ms. Evelyn McDowell 6326 William Avenue Mira Loma, CA 91752	Effective November 25, 1998
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MANAGEMENT PERSONNEL

Resignation

Elementary Principal	Mr. Paul Alan Young 1200 Grossmont Riverside, CA 92506	Effective December 31, 1998
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OTHER PERSONNEL

Short Term Assignment

Business Services/Superintendent's Office: peak load assistance for additional attendance accounting requirements; January 4, 1999 through June 30, 1999; not to exceed eight (8) hours per day; \$8.23 per hour.

Attendance Clerk	Ms. Beth Vance
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Education Support Services: bilingual peak load assistance; December 1-18, 1998; not to exceed five (5) hours per day; appropriate hourly rate of pay.

Bilingual Clerk	Ms. Angie Aguirre
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Print Shop: to serve as a Peak Load Assistant; November 19, 1998 through December 1, 1998; not to exceed eight (8) hours per day; \$8.23 per hour.

Peak Load Assistant	Ms. Darlynn Abate
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Personnel Report #10

OTHER PERSONNEL

Short Term Assignment

Purchasing Department; to serve as a Peak Load Assistant; November 16, 1998 through November 20, 1998; not to exceed eight (8) hours per day; \$8.23 per hour.

Peak Load Assistant Ms. Kim Bessler

Learning Center; to serve as a Student Tutor; October 22, 1998 through June 8, 1999; not to exceed 20 hours per week; \$6.00 per hour.

Student Tutor Ms. Cindy Vasquez

Ina Arbuckle Elementary; to serve as a Reading Assistant; October 26, 1998 through February 5, 1999; not to exceed four (4) hours per week; \$5.15 per hour.

Reading Assistant Ms. Lisa Bustos

Mission Bell Elementary; to provide translation for meetings and notices sent home; November 5, 1998 through June 10, 1999; not to exceed 28 hours total; appropriate hourly rate of pay.

Translator Ms. Emily Ibarra

Jurupa Valley High School; to serve as an AVID Tutor; November 10, 1998 through June 10, 1999; not to exceed 30 hours per week; \$7.00 per hour.

AVID Tutor Mr. Hector Nilo

Jurupa Valley High School; 1998-1999 school year; additional pay for CIF.

Head Football	Mr. Pat Thompson	\$745
Assistant Football	Mr. Jim Estes	\$550
Assistant Football	Mr. Sean Browning	\$550
Assistant Football	Mr. Chuck Armenta	\$550
Assistant Football	Mr. Chet Edmunds	\$550
Assistant Football	Mr. Jim Rodriguez	\$550
Assistant Football	Mr. Jason McMains	\$550
Assistant Football	Mr. Tony Martinez	\$550
Assistant Football	Mr. Mike Jordan	\$550
Assistant Football	Mr. Ed Luna	\$550
Assistant Football	Mr. Geoff Holt	\$550
Assistant Football	Mr. Hugo Nevarez	\$550
Assistant Football	Mr. Dave Hansen	\$550
Head Cross Country	Mr. Richard Garrett	\$259
Head Girl's Tennis	Mr. Todd Moerer	\$259

Personnel Report #10

OTHER PERSONNEL

Short Term Assignment

Jurupa Valley High School; 1998-1999 school year; additional pay for CIF.

Head Boy's Waterpolo	Mr. Nate Hass	\$518
Assistant Girl's Tennis	Mr. Ric Slagle	\$194.50
Assist. Boy's Waterpolo	Mr. Will Murray	\$389

Rubidoux High School Athletics; 1998-1999 school year; additional pay for CIF.

Head Cross Country	Mr. Sam Gee	\$780
Assist. Cross Country	Mr. Mike Pekar	\$195
Assist. Cross Country	Ms. Danielle Pekar	\$195
Head Volleyball	Mr. Victor Centeno	\$260

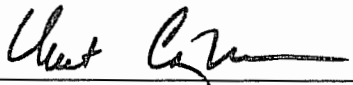
Rubidoux High School; to serve as a Peer Tutor; October 1, 1998 through May 21, 1999; not to exceed three (3) hours per week; \$5.75 per hour.

Peer Tutor	Mr. Eddy Ramirez	Ms. Michelle Roberts
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Rubidoux High School; to serve as an AVID Tutor; December 2, 1998 through June 10, 1999; not to exceed 25 hours per week; \$6.00 per hour.

AVID Tutor	Mr. Miguel Guerrero
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The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services