

BOARD OF EDUCATION REGULAR MEETING AGENDA

MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION Sam Knight, President Ray Teagarden, Clerk Carolyn Adams Mary Burns John Chavez
SUPERINTENDENT Benita B. Roberts

MONDAY, OCTOBER 5, 1998

EDUCATION CENTER BOARD ROOM #16, 3924 Riverview Drive, Riverside, CA 6:00 p.m.

OPEN PUBLIC SESSION 6:00 P.M.

Call to Order in Public Session

(President Knight)

Roll Call: President Knight, Mr. Teagarden, Mrs. Adams, Mrs. Burns, Mr. Chavez

HEARING SESSION 6:00 P.M.

PUBLIC VERBAL COMMENTS

This communication opportunity is included on the agenda to allow members of the public to comment on matters listed on the Agenda for Closed Session. A second opportunity for public comments is included on the Public Session agenda as well. California law states that there shall be no action on items not shown on the published Board agenda.

CLOSED SESSION 6:00 P.M.

The Board will adjourn to Closed Session in the Superintendent's office pursuant to Government/Education Codes listed below.

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #6; considering 1998-99 Mentor Teacher applicants, and public employee discipline/dismissal.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Knight, Mr. Teagarden, Mrs. Adams, Mrs. Burns, Mr. Chavez

Flag Salute

(President Knight)

Invocation

(President Knight)

COMMUNICATIONS SESSION

1. Report of Student Representatives

(Mrs. Roberts)

The Board welcomes Candace Laurman, Jurupa Valley High School Student Representative, and Anica McKesey, Rubidoux High School Student Representative. Student representatives may wish to address the Board regarding student achievements, interests, or other matters.

2. Recognition

a. Recognize Riverside County Philharmonic "Adventures in Music" Program (Mrs. Roberts)

The Riverside County Philharmonic Executive Director, Mr. Neil Birnbaum, has worked for several months to design a music appreciation program for Jurupa's elementary schools. The program is modeled after a school program in other cities where members of the Philharmonic visit the various schools and provide assemblies for students. Jurupa's students in grades three through six will be the beneficiaries of the program. Our elementary music teachers have reviewed the program and believe it has the potential for providing a rich musical experience to a large number of students.

The Riverside program offered to our schools is called, "Adventures in Music." During their visits, the musicians will discuss and demonstrate their musical instruments, review what a musician's life is like as a member of an orchestra and explain how a member chooses his or her career. This program is made possible through a generous grant from the Pacific Bell Foundation and a matching grant from Supervisor John Tavaglione, from that portion of the Community Development Block Grant funds designated to enrich and enhance the lives of children and families in the community. This evening, Mr. Dave Willmon, President of the Board of Directors, and Mr. Neil Birnbaum, General Manager of the Riverside Philharmonic, will be present to discuss the program. Information only.

b. Recognize Golden State Diploma Recipients (Dr. Mason)

As the Board may recall, eleven seniors from Jurupa Valley and Rubidoux High Schools were recognized at a regular meeting in June 1998 for receiving the Golden State Diploma. Since that time, two additional seniors have qualified to receive this award. Students must attain high honors, honors, or school recognition designations on six Golden State Examinations (GSE) to be eligible for the Golden State Diploma. Currently, these achievement levels must be reached on the GSE in written composition or reading/literature, U.S. History, one in mathematics, and one in science. The other two GSEs come from the remaining assessments that the student has completed with recognition or higher. Currently, Golden State Examinations are offered in first-year algebra, geometry, high school mathematics, U.S. History, economics, government/civics, biology, chemistry, second-year coordinated science, written composition and reading/literature. Over 500,000 Golden State Examinations were given to secondary students during the 1997/98 school year. The two seniors who qualified during the summer are:

Tara Ormonde, Jurupa Valley High School
Caroline Jensen, Rubidoux High School

The eleven seniors who had qualified for the GSE Diploma and were recognized at the June, 1998 meeting were:

Jurupa Valley High School
Derek L. Castleman
Christopher P. Haro
Megan J. Long
Micah N. Ranney
James A. Umstot

Rubidoux High School
Steve Gomez
Roberto C. Hernandez
Brandom E. Pearson
Zachary J. Raher
Kevin B. Roughton
Rabih N. Salem

Information only.

2. Recognition (Continued)

* c. Adopt Resolution #99/08, Commitment to a Drug-Free Community (Mr. Mendez)

Californians for Drug-Free Youth, Inc. (CADFY) and the State Department of Alcohol and Drug Programs have announced that its annual California RED RIBBON CELEBRATION WILL BE HELD October 23 – 31, 1998. In 1985, Federal Agent Enrique Camarena was murdered by drug traffickers and the Red Ribbon Celebration was begun in support of a drug-free nation. The red ribbon is a visible support. The Red Ribbon Celebration provides the framework for a positive prevention strategy.

The Jurupa Unified School District and school site PTA groups plan to coordinate a program encouraging employees and community members to wear red ribbons or other appropriate items during red ribbon week as visible support for a drug-free community. This is an opportunity to create districtwide positive peer pressure, provide educational drug-free activities and engage community support. All school sites have personalized Red Ribbon Week objectives in support of this campaign. A copy of Resolution 99/08 is included in the supporting documents.

Administration recommends the Board adopt Resolution 99/08. Commitment to a Drug-Free Community.

d. Accept Donations (Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Vietnam Veterans of America, Inc., Chapter 47, of the Inland Empire, wishes to donate \$325.00 and a box of notepads, crayons, pens, pencils and erasers of an undetermined value. The organization requests the school supplies and cash be used to benefit students at West Riverside Elementary School and Rubidoux High School.

Mrs. Kathy Miller, resident, wishes to donate a Monarch upright piano, valued at \$500. The piano will be used at Ina Arbuckle Elementary School.

The Indian Hills Elementary School PTA wishes to donate \$4,000.00, with the request \$1,000.00 be used to purchase books for the Reading Is Fundamental Program (R.I.F.); and \$3,000 be used toward the lease of the Minolta copier at the school.

Forecast Homes, of Rancho Cucamonga, wishes to donate \$1,000.00, with the request it be used for a student incentive program called MANO (Making Achievement Number One) at Mission Middle School.

Ms. Sharon Dimery, Assistant Principal at Rubidoux High School, wishes to donate \$75.00, with the request it be used by the Girls' Volleyball Team at the school.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

2. Recognition (Continued)

- e. Introduce Candidates for November 3, 1998 Governing Board Election (Mrs. Roberts)

Historically, candidates for the Board of Education are introduced at Board meetings prior to each election. Information only.

Trustee Area 1

Lynne Craig
Chuck Dunn
Ray E. Teagarden
(Appointed Incumbent)

Trustee Area 3

Robert Brison
Mary L. Burns (Incumbent)
David Marcroft

Trustee Area 5

Sam D. Knight, Sr. (Incumbent)
Jeanie O'Laughlin

3. Administrative Reports and Written Communications

- a. Hear Report on College Preparatory Mathematics Program (Dr. Mason)

Previously, Mr. John Chavez requested that Educational Services provide additional information on the College Preparatory Mathematics (CPM) program vs traditional mathematics. A team of secondary teachers, along with Dr. DeWayne Mason, will present information to the Board outlining the history of the CPM program in the district, as well as the current CPM program. Information only.

- b. Other Reports and Written Communication (Mrs. Roberts)

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

ACTION SESSION

A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-12 as printed.

- * 1. Approve Minutes of September 21, 1998 Regular Meeting
- * 2. Purchase Orders (Mrs. Lauzon)
- * 3. Disbursement Orders (Mrs. Lauzon)
- * 4. Agreements (Mr. Edmunds)
- * 5. Approve Notice of Completion for Bid #98/15L - Asphalt (Repair/Replacement) for Eleven (11) District Sites - Contract #C-10263 (Mr. Edmunds)

A. Approve Routine Action Items by Consent

- * 6. Adopt Resolution #99/07, Authorization to Destroy Records (Mr. Edmunds)
Records which are no longer required by the District are listed in the supporting documents. These records have been retained for the minimum required period of time and include both Class 3 (disposable records) and Class 1 (permanent records) that have been microfilmed and are now ready for destruction. All records are eligible for disposal in accordance with Education Code criteria.
Administration recommends that the Board adopt Resolution #99/07, Authorization to Destroy Records.
- * 7. Resolution No. 99/09, Resolution for Expenditure of Excess Funds (Mrs. Lauzon)
Throughout the school year, the Business Office monitors and adjusts the District's various budgets with respect to both revenue and expenditures. Changes in revenue result from grant applications, increased funding, adjustments to ADA, apportionment reductions, etc. The method by which the revenue side of the budget is adjusted is to adopt a Resolution for Expenditure of Excess Funds. In this action, the Board approves adding revenue to the budget for various purposes. Since the budget was adopted on June 15, 1998, the District has received revenue adjustments in the amount of \$1,563,976, as identified below. Of this total, \$1,437,317 is unrestricted and will increase the unrestricted reserve. The balance remaining, \$126,659, is restricted in its use and offsetting expenditures are budgeted in these funds.

UNRESTRICTED**General Fund - Fund 100**

Revenue Limit (Increased COLA)	1,153,499
Interest	82,000
Pregnant Minor Revenue	15,000
Total	1,250,499

Class Size Reduction Operations - Fund 107

Class Size Reduction - Operations Funding	82,618
Total	82,618

Lottery Fund - Fund 106

Lottery Revenue (to \$115/ADA)	104,200
Total	104,200

TOTAL UNRESTRICTED 1,437,317

RESTRICTED**Special Education - Fund 102**

Master Plan Entitlement	110,328
Total	110,328

Instructional Materials (K-8) - Fund 115

Instructional Materials (K-8)	12,834
Total	12,834

Instructional Materials (9-12) - Fund 116

Instructional Materials (9-12)	3,497
Total	3,497

TOTAL RESTRICTED 126,659

TOTAL \$1,563,976

Administration recommends that the Board adopt Resolution #99/09, for Expenditure of Excess Funds.

A. Approve Routine Action Items by Consent

- * 8. Approve at First Reading Revised Board Regulations 1230 and 5152 (Dr. Needham)

Each year in October, principals submit revised lists of Recognized Parent Organizations (Board Regulation 1230) and Recognized Student Organizations (Board Regulation 5152) for Board approval. These listed organizations, when recognized by the Board, are authorized to act on behalf of students and District schools until October 15, 1999. Only listed organizations are so authorized.

Administration recommends that the Board approve at first reading Revised Board Regulations 1230 and 5152.

- 9. Adopt at Second Reading New and Revised Board Policies and Regulations(Dr. Needham)

- * a. Board Policy and Regulation 3420, Crime Data Reporting. This new policy and regulation, adapted from CSBA model policy, codifies in Board Policy the requirement, under Penal Code 628.2, of schools and the District to report crimes occurring at District schools to the California Department of Education. Regulation 3420 fixes responsibility for each aspect of this reporting responsibility.
- * b. Board Policy 5110, District Residency. This new policy, adapted from CSBA model policy, stipulates that students must provide proof of residency before being admitted to District schools. This stipulation, drawn from the Education Code, is necessary to ensure that students enrolling in our schools are residents, in fact, of our District. The policy also lists exceptions to the rule as provided in the Education Code, gives examples of acceptable documentation of residency, and outlines grounds for revocation of enrollment.
- * c. Board Policy and Regulation 5118.2, Interdistrict Attendance Permits. This policy and regulation, last revised in 1990, has been updated to incorporate changes in the Education Code for students from other districts wishing to enroll in Jurupa Unified School District schools.
- * d. Board Policy and Regulation 6403, Field Trips. This policy and regulation, last revised in 1990, has been updated to incorporate changes in the Education Code.

Administration Recommends that the Board adopt at second reading new Board Policy and Regulation 3420, new Board Policy 5110, revised Board Policy and Regulation 5118.2, and revised Board Policy and Regulation 6403.

- *10. Approve Change Order #1, 1998 Class Size Reduction and Other Site Improvements (Mr. Edmunds)

On April 7, 1998, the Board awarded contracts to various contractors for the 1998 Class Size Reduction Sitework. After work had begun, Administration determined that additional work was required to make various areas more serviceable to the needs of the District. The various contractors were instructed, by Administration, to perform additional work in the categories described below:

Additions to the contract work awarded to Sean Malek Engineering & Construction, Inc. included additional layout excavation and concrete work at Pedley Elementary School, an additional sidewalk at Mira Loma Middle School, an additional ramp at Jurupa Valley High School, additional concrete paving at Camino Real Elementary School, and the installation of a storm drain and additional conduit work at Sunnyslope Elementary School for a total of \$45,499.77 and a time extension of forty-one (41) days.

A. Approve Routine Action Items by Consent

- *10. Approve Change Order #1, 1998 Class Size Reduction and Other Site Improvements (Mr. Edmunds)
(Continued)
Additions to the contract awarded to Russell's Site Contracting include additional signage and parking lot striping at Glen Avon Elementary School, an additional landing at Troth Street Elementary School, additional wheel stops and striping at Camino Real Elementary School for a total of \$1,168.00 and an extension of eighteen (18) days.

The contract for Econo Fence included the addition of hand-rails at the Learning Center, removal of existing chain link fencing at Jurupa Valley High School, and an additional chain link fence at Camino Real Elementary School for a total of \$3,367.72 and an extension of thirteen (13) days.

The electrical contract awarded to Brewster Electric required the installation of additional fire alarm wiring at Glen Avon Elementary School, additional electrical wiring at the Learning Center, the relocation of electrical conduit and the addition of a pull box at West Riverside Elementary School, the extension of existing conduit and the addition of a pull box at Mira Loma Middle School, and the installation of a three inch (3") conduit at Van Buren Elementary School for a total of \$15,684.43 and an extension of thirty-two (32) days.

A summary of additions to each category of work are included in the supporting documents.

Administration recommends the approval of Change Order #1 to the 1998 Class Size Reduction Sitework for Categories 1, 2, and 5 to Sean Malek Engineering & Construction, Inc. in the amount of \$45,499.77 and an extension of forty-one (41) days; Russell's Site Contracting for Category 3 work in the amount of \$1,168.10 and an extension of eighteen (18) days; Econo Fence for Category 4 work in the amount of \$3,367.72 and extension of thirteen (13) days; and Brewster Electric for Category 7 work in the amount of \$15,684.43 and an extension of thirty-two (32) days; for a grand total of \$65,720.02.

- *11. Adopt Resolution #99/10, Regarding Passage of Proposition 8 (Mrs. Roberts)

At the September 21, 1998 meeting, the Board reviewed the provisions of Proposition 8 which will appear on the November 3, 1998 ballot and the pro and con arguments for this Proposition. After deliberation, the Board voted 5-0 to direct administration to bring forth a resolution in opposition to this Proposition.

It is recommended that the Board adopt Resolution #99/10 as it appears in the supporting documents.

- *12. Approve Out-of-State Travel Request (Mrs. Roberts)

This year's conference of the National Association of Educational Negotiators (NAEN) is in San Antonio, Texas from March 14-17, 1999. A request to attend the conference from the District's chief negotiator, Kent Campbell, is included in the supporting documents. The annual conference is the major gathering of educational negotiators in North America and features workshops and presentations by expert practitioners in school district negotiations.

It is recommended that the Board approve the request for Kent Campbell, Assistant Superintendent Personnel, to attend the NAEN Conference in San Antonio, Texas from March 14-17, 1999.

* **B. Act On District Budget Matters**

Approve Revisions to the 1998/99 Budget

(Mr. Edmunds)

Education Code Section 42127 requires that within 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures that have been made to its budget to reflect the funding made available by the Budget Act.

Governor Wilson signed the 1998/99 State Budget Act on August 21, 1998. This State Budget provides significant increases in public education funding resulting from California's continuing economic recovery and consequent growth in State tax revenue. Much of the additional funding is provided in a rather complicated fashion with restrictions both as to use of funds and the timing of when the funds may be appropriated into school district budgets.

The supporting documents include a revised J-201 budget document which includes budget revisions that should be made at this time in order to reflect funding made available by the State Budget. A brief summary of the 1998/99 State Budget provisions and their impact on our 1998/99 Budget is presented here.

I. Revenue Limit Funding

- **COLA and Deficiency Factor** - The State Budget provides for a 3.95% COLA with an 8.801% deficit factor, which reflects underfunding of COLAs in previous years. Our 1998/99 Budget included a 2.18% COLA, with a deficit factor of 0%. The revenue limit has been adjusted to reflect the increased COLA and deficit factor.

II. Other Revenue Adjustments

- **Categorical Mega-Item Block Grant** - As in the past, the State Budget includes a single multi-billion dollar appropriation to fund over 30 categorical programs. Mega-Item funding is continued for 1998-99 at last year's level, plus a 2.18% COLA and growth of 1.82%. The COLA/Growth funding was provisionally vetoed by the Governor on August 21, 1998. These funds along with several other programs have been set aside until an agreement can be reached on several issues. These vetoes should be temporary and when the specific funding is known this will be added to the budget.
- **Class Size Reduction Operational Program** - The Class Size Reduction (CSR) program funding is provided at \$817 per pupil for full-day programs and \$408 per pupil for half-day programs. The adopted budget includes funding at \$817 per pupil with reduced class-size for grades Kindergarten, one and two.

There are several items included in the State Budget which have not been included in this budget revision. These items were not included at this time because they are currently under discussion and the funding and cost cannot be determined until decisions on implementation are made. These items are summarized below and as soon as information is available the revisions will be submitted to the Governing Board.

- **One-Time Site Grants** - Funding is estimated to provide \$30 per ADA with a minimum allocation of \$10,000 per site. An expenditure proposal must be submitted by each school site council and approved by the district Governing Board by May 1, 1999.

II. Other Revenue Adjustments (Continued)

- **Instructional Materials (SB 1564)** - Establishes a \$250 million textbook fund for four years. Funding is estimated to be \$43.65 per student. This funding augments the Instructional Materials Fund and must be spent on books and related materials aligned to new core academic standards adopted by the State Board of Education in 1997/98 in the areas of language arts, mathematics, science and social science.
- **Science Laboratory Material Funds** - One-time funding for laboratory equipment and materials at \$12.85 per ADA.
- **Library Materials Funding** - Funding estimated at \$28.50 per ADA. Money to go for books, periodicals, equipment and Internet technology. The Governing Board must adopt a districtwide library plan to be eligible for funding.
- **Staff Development Buy-Out** - The Governor's budget act repeals staff development encroachment into the school year. Starting in 1998/99, all districts must provide 180 days of instruction. Districts may apply for a waiver for 1998/99, but full implementation is required in 1999/2000.

If the District offers staff development incentive days outside of the 180 days, funding is available at \$270 per "classroom teacher" up to three days. Classified classroom instructional aides are funded at \$140 per day for one day, with the possibility of an additional two days if State funding is available.

III. Expenditure Adjustments

Included in this revised budget are expenditure adjustments for carryover balances from 1997/98 and adjustments in personnel costs for additional Special Education teaching positions.

Also reflected in this budget revision is the adjusted beginning balance from the 1997-98 unaudited actuals and appropriation transfers previously approved by the Board. In summary, as a result of these budget adjustments, the District's Unrestricted Reserve has increased by \$1,401,539 to a total of \$4,077,214 or 4.54%

It is apparent from the information presented here that the 1998/99 budget year will involve a number of rather complicated budget adjustments and revisions during the course of the year, as more precise revenue estimates from the various sources mentioned above become available. The Business Office will monitor these changes and advise the Board accordingly during the course of the school year.

Administration recommends the Board approve the 1998/99 Budget Revisions as presented.

C. Approve 1998/99 Mentor Teachers

(Dr. Mason)

The Mentor Teacher Program has been in operation since the 1984/85 school year. Funding is provided by the legislature and does not encumber the general fund. Mentor teachers provide many services and are recommended for appointment based on their expertise as teachers, their commitment to the profession and their ability to share their subject matter knowledge, or other teaching expertise with their colleagues.

C. Approve 1998/99 Mentor Teachers (Continued)

(Dr. Mason)

During the past few weeks, the Mentor Teacher Selection Committee reviewed applications of twenty-five candidates, interviewed each candidate, and reviewed recommendations from administrators and teachers familiar with the candidates' qualifications. A list of candidates endorsed by the Mentor Teacher Selection Committee will be reviewed by the Board during Closed Session.

After consideration of nominations and recommendations in Closed Session, it is recommended that the Board appoint twelve 1998-1999 Mentor Teachers from the list of nominees endorsed by the Mentor Teacher Selection Committee.

D. Approve Mitigation Agreement with the MacMurray Family Trust

(Mr. Edmunds)

At its July 6, 1998 Meeting, the Board authorized the Assistant Superintendent Business Services to negotiate a mitigation agreement for the MacMurray Ranch, a 107 acre development of 410 homes located south of Galena Street, east of Bain Street, and north of Mira Loma Middle School. Administration has worked with Best, Best & Krieger and counsel for Wellington Real Estate (project manager for the MacMurray family) to develop an agreement which requires a mitigation fee of \$7,682 per dwelling unit, to be financed through formation of a Community Facilities District administered by Jurupa Unified School District. Significantly, the property owner has agreed to "grandfather" this agreement so it will be in force even if the state school bond authorized by SB 50 passes in November. (SB 50 contains language that does away with the Mira-Hart-Murrietta case law underpinning higher mitigation fees.)

Administration recommends the Board approve the proposed Mitigation Agreement with the MacMurray Family Trust.

E. Review and Act on Timely School Facility Matters

(Mr. Edmunds)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

F. Approve Personnel Matters

* 1. Approve Personnel Report #6

(Mr. Campbell)

Administration recommends approval of Personnel Report #6 as printed subject to corrections and changes resulting from review in Closed Session.

2. Approve Variable Term Waiver Request

(Mr. Campbell)

Recent changes in state credentialing laws require that prior to hiring an individual to teach under the authorization of a Variable Term Waiver (Title V, Section 80122), specific individual approval must be granted by the governing board. Usually, this type of waiver is necessary for hard-to-fill positions in shortage areas (examples: Special Education, Bilingual Education, Mathematics or Science) or when an unexpected vacancy occurs in the middle of a school year. In this case, the recommendation is to fill vacancies for a Special Day Class position at Rubidoux High School and a Resource Specialist position at Jurupa Valley High School. Both positions are necessary due to enrollment growth. These will not be class size reduction assignments.

F. Approve Personnel Matters

2. Approve Variable Term Waiver Request (Continued) (Mr. Campbell)
The persons being recommended are Ms. Lorraine Robles and Ms. Danielle Pekar. Ms. Robles earned her Bachelors degree from National University. She has been a campus supervisor in our district for the past 3 years. She works well and has a good rapport with the students. She is currently in a formal teacher education program at National University. Ms. Pekar is a graduate of UC Riverside. She has been a substitute teacher in our district for the past year; she is often requested by teachers to substitute in their absence, and she is received very well by both teachers and students. Ms. Pekar is in the process of enrolling in a formal teacher education program. Recruitment efforts have not identified stronger candidates.

With these considerations in mind, it is recommended that Ms. Lorraine Robles and Ms. Danielle Pekar be approved for temporary employment through the end of this school year as a Special Day Class Teacher and a Resource Specialist under the authorization of a Variable Term Waiver.

G. Review Routine Information Reports

- 1 Review Schedule to Conduct Board Meetings for the 1998-99 School Year (Mrs. Roberts)
Sites have been selected for regular board meetings for the 1998-99 school year in various areas of the community. A presentation from each school will be scheduled at the beginning of each Board meeting with a relevant student performance, speaker or other presentation. Information only.

October 19, 1998	Granite Hill Elementary
November 2, 1998	Board Room
November 16, 1998	West Riverside Elementary
December 7, 1998	Indian Hills Elementary
January 4, 1999	Board Room
January 19, 1999 (Tuesday)	Rubidoux High
February 1, 1999	Board Room
February 16, 1999 (Tuesday)	Pedley Elementary
March 1, 1999	Board Room
March 15, 1999	Rustic Lane Elementary
April 5, 1999	Board Room
April 19, 1999	Peralta Elementary
May 3, 1999	Board Room
May 17, 1999	Mira Loma Middle
June 7, 1999	Pacific Avenue
June 21, 1999	Board Room

2. Review Report on Additional Staff Development Days (Dr. Mason)
Van Buren Elementary September 25, 1998
Sunnyslope Elementary December 7, 1998 (changed from October 26, 1998)
Information only.
3. Pending Reports
a. Review Board Policy 3401, Pesticide Management
b. Hear Report on Library Services

JURUPA UNIFIED SCHOOL DISTRICT
3924 Riverview Drive
Riverside, CA 92509

Resolution #99/08
Commitment to a Drug-Free Community

WHEREAS, Alcohol and other drug abuse has reached epidemic stages in the United States; and,

WHEREAS, It is imperative that community members launch visible substance abuse prevention education efforts to reduce the demand for drugs; and,

WHEREAS, California for Drug-Free Youth, Inc. is coordinating the California Red Ribbon Celebration in cooperation with the National Red Ribbon Campaign to offer our citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and,

WHEREAS, The Red Ribbon Campaign will be celebrated in every community in America during "RED RIBBON CELEBRATION," October 23 – October 31, 1998; and,

WHEREAS, Business, government, law enforcement, schools, religious institutions, service organizations, youth, medical, senior citizens, military, sports teams and individuals will demonstrate their commitment to drug-free, healthy, lifestyles by wearing and displaying red ribbons or other appropriate items during this week-long campaign; and,

WHEREAS, The community of Jurupa further commits its resources to ensure the success of the RED RIBBON CELEBRATION: and,

NOW, THEREFORE. BE IT RESOLVED, that the Board of Education of Jurupa Unified School District does hereby support October 23 – 31, 1998, as "RED RIBBON CELEBRATION," and encourages its citizens to participate in drug prevention education activities, making a visible statement that we are firmly committed to a drug-free community.

Passed and adopted by the Governing Board of Education at a regular meeting on October 5, 1998.

Sam D. Knight, Sr., President

Ray Teagarden, Clerk

Carolyn A. Adams, Member

Mary Burns, Member

John Chavez, Member

**JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING
TUESDAY, SEPTEMBER 21, 1998**

OPEN PUBLIC SESSION

CALL TO ORDER The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Knight at 6:00 p.m. on Monday, September 21, 1998, in the Board Room at the Education Center, 3924 Riverview Drive, Riverside, California.

ROLL CALL Members of the Board present were:

**Mr. Sam Knight, President
Mr. Ray Teagarden, Clerk
Mrs. Carolyn Adams, Member
Mrs. Mary Burns, Member
Mr. John Chavez, Member**

STAFF PRESENT Staff Advisers present were:

**Mrs. Benita B. Roberts, Superintendent
Dr. DeWayne Mason, Assistant Superintendent Education Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Mrs. Pam Lauzon, Director of Business Services
Mr. Memo Mendez, Director of Research & Categorical
Dr. Ron Needham, Director of Administrative Services**

HEARING SESSION

PUBLIC VERBAL COMMENTS President Knight opened the Public Verbal comments session for members of the public to address the Board concerning matters on the Agenda for Closed Session. There were no comments from the public.

CLOSED SESSION

ADJOURN TO CLOSED SESSION **PRESIDENT KNIGHT ADJOURNED THE BOARD TO CLOSED SESSION IN THE SUPERINTENDENT'S OFFICE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #5; AND PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL. At 6:01 p.m., the Board recessed to Closed Session in the Superintendent's Office. At 7:15 p.m., the Board adjourned from Closed Session.**

OPENING OF REGULAR BOARD MEETING

CALL TO ORDER At 7:28 p.m., President Knight called the meeting to order in Public Session.
ROLL CALL President Knight, Mr. Teagarden, Mrs. Adams, Mrs. Burns, Mr. Chavez.
FLAG SALUTE President Knight led the audience in the Pledge of Allegiance.

INSPIRATIONAL COMMENT Mr. Chavez made an inspirational comment.

COMMUNICATIONS SESSION

REPORT: JVHS
STUDENT
REPRESENTATIVE

Candace Laurman, Jurupa Valley High student representative, reported the following: The varsity football team defeated Rim of the World September 18, 24-10, and are now carrying a 2-0 record. They plan to compete against San Bernardino on September 25 at 7:30 p.m. The girls' tennis team record is currently 3-0, with their recent victory over Montclair, 14-4. The team hosted San Bernardino today, followed by a travel to Colton and AB Miller September 23 and 24.

The school will now have two report cards prior to semester grades, with the first reporting period scheduled for October 9. Open House, held on September 15, was successful with good attendance. The ASB is working on final preparations for Homecoming scheduled for Saturday, October 3, at Hawkins Field, with a dance on October 2 and a first time ever Homecoming Parade. The FFA was selected as one of the top 20 chapters in the State, with a #4 ranking. In addition, the FFA was named the top chapter in the State in the area of American Farmer Awards, with nine students receiving this award.

REPORT: RHS
STUDENT
REPRESENTATIVE

Anica McKesey, Rubidoux High student representative, reported the following: A staff inservice was held today. *The Talon* is scheduled to be released this Thursday; staff writers and editors are working hard to meet the distribution deadline. The girls' tennis team played today. ASB members are working hard to prepare their float and hall and door decorations for the Homecoming festivities, with the parade scheduled for October 2. The football team will play against San Bernardino at 7:30 p.m., followed by the "Sock Hop." During the week of September 28-October 2, ninth grade through twelfth grade class councils will compete for the "Spirit Stick." Freshman elections took place last week, with Deanna Jamneshan elected as President.

ASB officers met their new advisor, Ms. Trisia McDougal, on September 18, with former advisor, Ms. Annmarie Weaver, assisting Ms. McDougal during her first two weeks. The varsity football team defeated Rialto, but lost to Valley View on September 18, 21-6. The team will compete against Norte Vista on September 25 at Hawkins Stadium at 7:30 p.m. All three volleyball teams remain undefeated in league, placing first in their last tournament. At the cross country Woodbridge Invitational in Irvine this past weekend, senior, Alex Murcio, won the entire meet; four cross country girls medaled in their races: Marianna Zepeta, Andrea Lorenz, Anica McKesey and Maribelle Garcia.

INTRODUCE
GOVERNING BOARD
CANDIDATES

The Superintendent introduced Board Candidates for the November 3, 1998 Governing Board election: Trustee Area 1, Lynne Craig, Chuck Dunn, Ray E. Teagarden, Appointed Incumbent; Trustee Area 3, Robert Brison, Mary L. Burns, Incumbent, David Marcroft; Trustee Area 5, Sam D. Knight, Sr., Incumbent, and Jeanie O'Laughlin.

RECOGNIZE RECENT
AYSO PRESENTATION

The Superintendent commented that the American Youth Soccer Organization, in appreciation for the use of the district's playing fields, presented the district and Mira Loma Middle School with plaques of thanks for their continued support and staff assistance.

ACCEPT DONATION
-Motion #37

The Assistant Superintendent Business Services requested the Board's approval of one donation, with a letter of appreciation to be sent:

PRESIDENT KNIGHT MOVED THE BOARD ACCEPT ONE DONATION OF \$423.85 FROM THE VAN BUREN ELEMENTARY SIXTH GRADE BOOSTER CLUB FOR 1997-98 SCIENCE CAMP TRANSPORTATION EXPENSES. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY

NOMINATION FOR 1998
ELECTION - SCHOOL
DISTRICT
ORGANIZATION

The Superintendent stated that annually, the Board considers nominations for the election of members to the Riverside County Committee on School District Organization. She stated that for 1998, there are vacant seats in the Second and Fifth Supervisorial Districts and Member-at-Large, with the election to take place October 28, 1998 at Raincross Square in Riverside.

FOLLOWING A NOMINATION BY MR. CHAVEZ, THE BOARD BY A CONSENSUS DECISION APPROVED THE NOMINATION OF MR. DAVID KASON FOR THE SECOND SUPERVISORIAL DISTRICT. Mr. Chavez noted that Mr. Kason has indicated his interest in continuing to serve on the Riverside County Committee on School District Organization. AS THE DISTRICT'S REPRESENTATIVE DELEGATE, MR. CHAVEZ WILL BRING FORWARD THE NOMINATION OF MR. DAVID KASON ON BEHALF OF THE JURUPA UNIFIED SCHOOL DISTRICT AT THE OCTOBER 28, 1998 REGULAR MEETING OF THE RIVERSIDE COUNTY SCHOOL BOARDS' ASSOCIATION. Mr. Chavez requested to be registered for this event as well.

PUBLIC VERBAL
COMMENTS

President Knight opened the Public Verbal Comments portion of the Agenda and asked that those speaking limit their comments to five minutes.

Mr. Chuck Dunn, Board candidate, questioned the District's use of Lottery Funds, since at the time the funds were approved, they were to be designated for students; however, he remarked that approximately 1% of the Lottery Funds actually reach the students. Mr. Dunn also addressed Agenda Item I, Expenditure for Investigator to Investigate Potential Breach of Confidential Student Records/Confidential Board Information. He agreed that this expenditure is a good idea, as confidential records should be kept confidential. Mr. Dunn indicated that a clear message to students regarding "zero tolerance" is important; however, the investigation should include one Board member's grandson's involvement in this situation; how he was left on campus, instead of being removed from campus, as zero tolerance states. He remarked that, "if, indeed, zero tolerance is being applied, why was it not applied to this student whose mother is also a teacher in the district?" Mr. Dunn further asked, "why campus supervisors and certain administrators were "chewed out" for following the procedure for making this "bust." He stated that "if a cover-up of any of the above was attempted, the Board should approve the expenditure for an investigator to get the information out in the open for everyone in favor of a safe and positive atmosphere on school campuses."

Mr. Robert Bier, Camino Real parent, stated that he loves the District, his wife has been a volunteer at Camino Real Elementary for the past five years, and he has assisted Camino Real in receiving a computer for every classroom from the County of Riverside. He commended the Superintendent, and noted that he received criticism from President Knight for the action he took at Camino Real's Back-to-School Night on Thursday, September 17, 1998 by tearing down a sign of a candidate running for a school board office. He apologized to Mr. Chuck Dunn, the candidate that the sign belonged to; he apologized to President Knight, who was present at the event, and he apologized to the Superintendent, as he stated that, "he loves this great District."

PUBLIC VERBAL
COMMENTS
(CONTINUED)

Mr. Jim Richey, President of the Rubidoux High School Delta Alliance Corps Band Boosters, requested much-needed, overdue monetary assistance from the Board in order to help the band purchase uniforms and large instruments. He commented that the music program not only teaches students responsibility and pride and improves social skills, but it is also recognized that students involved in music programs have high academic achievement. In addition, Mr. Richey noted that the band is one of the top bands in California and is known throughout the United States and Europe, under the outstanding leadership of Mr. Charles Gray. Mr. Richey asked that funds be set aside each year on a rotation schedule for band programs at district schools so that music programs are able to update uniforms and instruments on a regular basis. He thanked the Board for their support in the past; however, he indicated that the band program is in need of assistance now. Mr. Richey distributed to the Board and administrators a personalized key chain with the Delta Alliance Corps schedule listed.

Ms. Marcia Schmuck, Jurupa Valley parent, stated that her son, a senior at Jurupa Valley High School and a member of the Water Polo Team, signed up for two English classes in order to meet graduation requirements. He did not receive one of the classes, and if he is not placed in the second English class, he will not graduate. Ms. Schmuck noted that her son is one of several students in this predicament, and she asked the District to address this problem, since it should have been taken care of during the first week of school. She further commented on the matter of confidential student records, by noting that when a student is arrested on campus, everyone is aware of this fact; she spoke in support of "zero tolerance."

President Knight referred her concern regarding her son to staff for resolution.

Ms. Amy Yasul, Elementary Media Center Clerk, joined by two other Elementary Media Center Clerks, Joanne McKee and Vivian Carrasco, shared an article with the Board from *The Press-Enterprise*, "Books on the School Shelves" dated August 16, 1998. She listed seven key points for the Board to consider concerning the additional funding for libraries from the State Legislature, and stated that, "It would be a shame if we received boxes and boxes of new library books at our schools--yet the library doors remained closed while we were processing."

Mr. Robert Brison, parent and Board Candidate, recalled that at the last Board meeting he brought forward a textbook of his daughter's that had inappropriate markings, with a suggestion that volunteers assist school district employees with the removal of such markings prior to the textbooks being distributed to students. Mr. Brison indicated that he has now located twelve senior citizen volunteers to sort through the textbooks during the few days between the time school ends and the start of summer school. He asked that he be contacted when the district is ready for the volunteers to serve in this capacity.

BOARD MEMBER
REPORTS &
COMMENTS

Mr. Chavez welcomed the Board of Education candidates, and reported that as a result of his visits to twelve schools and noting the staffing needs in school libraries, he is requesting administration to examine the duties of Elementary Media Clerks and suggest various options to improve library services for students.

President Knight noted the Superintendent will work with Mr. Brison concerning the removal of inappropriate markings on textbooks by volunteer workers.

BOARD MEMBER
REPORTS &
COMMENTS
(CONTINUED)

Mrs. Burns reviewed her beginning of the year activities that included providing her "Rock Show" in six classrooms at Peralta Elementary as well as attending "Back To School Nights" at several campuses. She distributed and read portions of a PTA State Resolution recognizing the connection between arts education and high academic performance and the PTA's commitment to funding. She requested that two items be placed on the October 19, 1998 Board Agenda, the reinstatement/establishment of supplemental funding for the arts programs at the secondary level and the establishment of supplemental funding for the refurbishment/maintenance of the agriculture farms at the comprehensive high schools.

Mrs. Adams distributed information on "The Parent Institute for Quality Education" that she recently attended. She outlined the nine week program, with classes offered in both the morning and evening at three of the district's schools (Ina Arbuckle, Pacific Avenue and Troth Street Elementary Schools), and reported that over 155,000 parents have graduated from this free course to help parents with the varied educational needs of their students.

Mr. Teagarden spoke in support of funding for the arts, and congratulated Jurupa Valley High Silver Brigade student, Kasey Bierwirth, who played the trumpet for the opening ceremonies at the power boat races this past weekend in San Diego on Mission Bay, and went on to win the boating competition as well.

Mr. Knight commended Jurupa Valley High Principal, Ms. Jan Moorehouse, and Rubidoux High School Principal, Mr. Anthony Kuns, and their staffs for their successful Back-to-School Nights. In addition, he noted his visits to Mission Middle School's Azteca Celebration and Camino Real's Back-to-School Night. Mr. Knight stated that parent participation at all sites was exceptional. He thanked Mr. Bier for coming forward to apologize to the Superintendent and to Mr. Dunn for his actions, and stated that it is for the electorate to determine the outcome of the election by focusing on the issues, not personalities.

ACTION SESSION

APPROVE ROUTINE
ACTION ITEMS BY
CONSENT

-Motion #38

MR. CHAVEZ MOVED THE BOARD APPROVE/ADOPT/AFFIRM ROUTINE ACTION ITEMS A 1-18 AS PRINTED: MINUTES OF SEPTEMBER 8, 1998 REGULAR MEETING; PURCHASE ORDERS; DISBURSEMENT ORDERS; PAYROLL REPORT; APPROPRIATION TRANSFERS; AGREEMENTS; RESOLUTION #99/06, APPROPRIATIONS LIMIT TO ARTICLE XIIB OF THE CALIFORNIA STATE CONSTITUTION; NOTICE OF COMPLETION FOR BID #98/10L-WIDE AREA INFRASTRUCTURE IMPROVEMENTS-CONTRACT #C-10248; NOTICE OF COMPLETION FOR BID #98-09L-1998 CLASS SIZE REDUCTION SITEWORK-CATEGORY 7, ELECTRICAL-CONTRACT #C-10251; NOTICE OF COMPLETION FOR RIVERLINK PROJECT-WIDE AREA INFRASTRUCTURE IMPROVEMENTS-CONTRACT #C10254; NOTICE OF COMPLETION FOR MANAGEMENT FEES-1998 CLASS SIZE REDUCTION-CONTRACT C-10255; NOTICE OF COMPLETION FOR BID #98-09L-1998 CLASS SIZE REDUCTION SITEWORK-CATEGORY 4, CHAIN LINK FENCING-CONTRACT #C-10256; NOTICE OF COMPLETION FOR BID #98-09L-1998 CLASS SIZE REDUCTION SITEWORK-CATEGORY 6, MISCELLANEOUS SPECIALTIES-CONTRACT #C10257; NOTICE OF COMPLETION FOR BID #98-09L-1998 CLASS SIZE REDUCTION SITEWORK-CATEGORIES: 1, SITE IMPROVEMENT; 2, CONCRETE; AND 5, LANDSCAPE/IRRIGATION WORK-CONTRACT #C-10258;

APPROVE ROUTINE
ACTION ITEMS BY
CONSENT
-Motion #38
(CONTINUED)

NOTICE OF COMPLETION FOR BID #98-09L-1998 CLASS SIZE REDUCTION SITEWORK-CATEGORY 3, ASPHALT-CONTRACT #C-10259; CHANGE ORDER #1 FOR ASPHALT (REPAIR/REPLACEMENT) FOR ELEVEN (11) DISTRICT SITES-BID #98/15; NON-ROUTINE FIELD TRIP REQUEST FOR TWO JURUPA VALLEY HIGH STUDENTS TO TRAVEL TO LAKE ARROWHEAD, CA SEPTEMBER 27-28, 1998 TO ATTEND THE ANNUAL JOSTENS RENAISSANCE ADVANCE WORKSHOP, AND NON-ROUTINE FIELD TRIP REQUEST FOR VAN BUREN ELEMENTARY SIXTH GRADE STUDENTS TO ATTEND THE PATHFINDER OUTDOOR SCIENCE SCHOOL NOVEMBER 2-5, 1998. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE 1ST
INFORMATIONAL
READING OF BOARD
POLICY & REG. #3420,
BOARD POLICY #5110,
BOARD POLICY & REG.
5118.2 & BOARD
POLICY & REG. #6403
-Motion #39

The Director of Administrative Services stated that copies of the four policies/regulations presented for a first informational reading are included in the supporting documents. He explained that the first two policies are new, Board Policy and Regulation 3420, Crime Data Reporting, and Board Policy 5110, District Residency, and are adapted from CSBA model policies to include Education Code requirements in these specific areas.

The Director of Administrative Services noted that Board Policy 5118.2, Interdistrict Attendance Permits, and Board Policy and Regulation 6403, Field Trips, are revisions to existing policies in line with changes in the Education Code.

PRESIDENT KNIGHT MOVED THE BOARD APPROVE AT FIRST READING NEW BOARD POLICY AND REGULATION #3420, NEW BOARD POLICY #5110, REVISED BOARD POLICY AND REGULATION #5118.2, AND REVISED BOARD POLICY AND REGULATION #6403. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PLACEMENT
OF RESOLUTION
OPPOSING
PROPOSITION 8 ON
NEXT BOARD AGENDA
-Motion #40

At the request of Mrs. Burns at the last Board meeting, the Superintendent reviewed the six provisions of Proposition 8, an initiative to appear on the November 3, 1998 ballot, for the Board's discussion, and possible direction to staff to prepare a resolution stating their position.

Mrs. Burns commented that one of her main concerns with Proposition 8 is that if passed, it would take a two-thirds vote by the legislature to remove the person holding the office of "Chief Inspector;" she felt that this and other included provisions were not in the best interest of education.

MRS. BURNS MOVED THE BOARD REQUEST STAFF TO PREPARE AND PLACE A RESOLUTION ON THE BOARD AGENDA OPPOSING PROPOSITION 8. PRESIDENT KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE SUBMITTAL
OF 1998 TECHNOLOGY
LITERACY CHALLENGE
GRANT APPLICATION
-Motion #41

The Superintendent requested approval to submit the Technology Literacy Challenge Grant application included in the supporting documents distributed to Board members.

PRESIDENT KNIGHT MOVED THE BOARD APPROVE SUBMITTAL OF A 1998 TECHNOLOGY LITERACY CHALLENGE GRANT APPLICATION. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ADULT
EDUCATION PROGRAM
OFFERINGS FOR
1998/99
-Motion #42

The Assistant Superintendent Education Services stated that the Adult Education program offerings for the 1998-99 school year are included in the supporting documents for the Board's approval.

MR. CHAVEZ MOVED THE BOARD APPROVE THE 1998/99 ADULT EDUCATION PROGRAM OFFERINGS. MRS. ADAMS SECONDED THE MOTION. The Assistant Superintendent Education Services noted for Mrs. Burns that the fee reduction for the Upholstering/Basic Techniques class is for senior citizens. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

APPROVE YMCA
CHILDCARE
AGREEMENT AT VAN
BUREN
-Motion #43

The Assistant Superintendent Education Services stated that the Jurupa YMCA is requesting permission to enter into an agreement with Van Buren Elementary to conduct before-and after-school childcare services at the site from August 7, 1998 through June 30, 1999. He indicated that the YMCA will assume all liability for the children enrolled in the program and the school property used, as per the agreement in the supporting documents.

PRESIDENT KNIGHT MOVED THE BOARD APPROVE YMCA BEFORE-AND AFTER-SCHOOL CHILDCARE SERVICES AUGUST 7, 1998 THROUGH JUNE 30, 1999 AT VAN BUREN ELEMENTARY SCHOOL. MRS. ADAMS SECONDED THE MOTION. Mrs. Burns commented that she has visited the YMCA after-school program, and she complimented parents and staff for the fine work they are doing with students. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

AFFIRM SUBMITTAL OF
1998-99 JTPA SUB-
AGREEMENT &
BUDGET
-Motion #44

The Director of Research & Categorical Projects reported that for some time, the District has participated in the Riverside County Office of Education's Job Training Partnership Act Program. He noted that since it is important for the program to be in place at the beginning of the school year, the Board is being asked to affirm the submittal of the Sub-Agreement and Budget included in the supporting documents.

PRESIDENT KNIGHT MOVED THE BOARD AFFIRM SUBMITTAL OF THE SUB AGREEMENT AND BUDGET FOR THE JOB TRAINING PARTNERSHIP ACT IIC PROGRAM. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

DENY EXPENDITURE
TO EMPLOY
INVESTIGATOR
-Motion #45

The Superintendent stated that Mr. Chavez requested that this item be placed on the Agenda for the Board to consider hiring an investigator to determine the potential unlawful breach of a confidential student record/Board information.

MR. CHAVEZ MOVED THE BOARD APPROVE AN EXPENDITURE TO EMPLOY AN INVESTIGATOR TO CONDUCT AN INVESTIGATION TO DETERMINE WHETHER OR NOT UNLAWFUL CONDUCT OCCURRED REGARDING CONFIDENTIAL STUDENT RECORDS OR CONFIDENTIAL BOARD INFORMATION. PRESIDENT KNIGHT SECONDED THE MOTION.

Mrs. Burns stated that a matter of this kind should not be addressed with District funds, but should be taken care of personally.

Mrs. Adams felt that money spent on an investigation would be better used to purchase textbooks or other student needs that have a higher priority.

DENY EXPENDITURE
TO EMPLOY
INVESTIGATOR
-Motion #45
(CONTINUED)

Mr. Chavez stated that approval to employ an investigator is in the best interest of the School District as those individuals that have taken an Oath of Office must adhere to the law and not discuss outside of Closed Session, confidential matters concerning a minor. He noted that if there is a potential breach of confidentiality, funds would be well spent to investigate this matter.

President Knight commented that there is an existing process, Board Policy 9011, for addressing this type of situation, and that if any Board member, student or parent wishes to file a complaint, they may do so through the Office of the District Attorney. He noted that this is the appropriate agency for an individual to contact with a complaint of this nature.

THE MOTION LOST WITH A 3-2 VOTE: NAYE, MRS. BURNS, PRESIDENT KNIGHT, MRS. ADAMS; AYE, MR. TEAGARDEN, MR. CHAVEZ.

APPROVE PERSONNEL
REPORT #5 W/INSERT
-Motion #46

The Assistant Superintendent Personnel Services requested approval of Personnel Report #5, with Insert J-1, Pages 5-13.

MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #5, WITH INSERT J-1, PAGES 5-13. MR. TEAGARDEN SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE EXTENSION
OF WINDOW PERIOD
FOR GOLDEN
HANDSHAKE
PROGRAM
-Motion #47

The Assistant Superintendent Personnel Services requested that the August 30, 1998 "Window Period" for the Golden Handshake Program be extended to September 1, 1998 to accommodate one member's retirement arrangements.

PRESIDENT KNIGHT MOVED THE BOARD APPROVE EXTENDING THE "WINDOW PERIOD" FOR THE GOLDEN HANDSHAKE PROGRAM TO SEPTEMBER 1, 1998. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE
INFORMATION
REPORTS

The Board reviewed Routine Information Reports as follows: Review Schedule to Conduct Board Meetings for the 1998-99 School Year; Review Report on Additional Staff Development Days; Review Report on 1998 Summer Session; Review Report on the PQR (Program Quality Review) Process.

Mrs. Burns inquired concerning the Routine Information Report, 1998 Summer Session, whether increased graduation requirements are problematic for students.

The Superintendent responded that some students do attend summer school because they have failed a class; however, increasing the number of credits from 200 to 230 in order to graduate has added academic responsibility.

ADJOURNMENT

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 8:53 p.m.

**MINUTES OF THE REGULAR MEETING OF SEPTEMBER 21, 1998
ARE APPROVED AS**

President

Clerk

Date



RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
09/05/98 - 09/18/98
PURCHASES OVER \$200

REPORT: APS/APSS50/01
RUN DATE: 09/18/98
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P13360	100	178 00	DISTRICT WAREHOUSE	OFFICE DEPOT	WHSE-STOCK	3,179.59
P13422	100	178 00	GENERAL SUPPORT GROUNDS	AUTOMATIC IRRIGATION SERVIC	MAINT-GROUNDS WORK	382.16
P13427	100	178 00	GENERAL SUPPORT GROUNDS	EMPIRE FORD NEW HOLLAND TRA	MAINT-GROUNDS EQUIPMENT REPAIRS	6,932.43
P13428	100	178 00	GENERAL SUPPORT GROUNDS	AA EQUIPMENT	MAINT-EQUIPMENT RENTAL	1,009.75
P13485	100	178 00	DISTRICT WAREHOUSE	SCOTT ELECTRIC-SPEC. LAMP D	WHSE-STOCK	1,483.80
P13498	100	622 00	FACILITIES ACQUISITION - CAPI	SEAN MALEK ENGINEERING &	MAINT-GROUNDS WORK	5,698.32
P13499	100	622 00	FACILITIES ACQUISITION - CAPI	RUSSELL'S SITE CONTRACTING	MAINT-GROUNDS WORK	2,869.44
P13500	100	622 00	FACILITIES ACQUISITION - CAPI	ECONO FENCE COMPANY	MAINT-GROUNDS WORK	1,085.53
P13501	100	178 00	DISTRICT WAREHOUSE	RDB ELECTRONICS INC	WHSE-STOCK	2,074.19
P13563	100	178 00	GENERAL SUPPORT GROUNDS	AGRONO-TEC SEED CO.	MAINT-GROUNDS SUPPLIES	765.03
P13564	100	178 00	GENERAL SUPPORT OPERATIONS	CU EMPIRE MOWERS	MAINT-GROUNDS EQUIP IENT	474.08
P13565	100	178 00	GENERAL SUPPORT GROUNDS	OASIS IRRIGATION & LANDSCAP	MAINT-JVHS-GROUNDS SUPPLIES	640.95
P13617	100	178 00	DISTRICT WAREHOUSE	GENE'S OFFICE SUPPLY	WHSE-STOCK	1,551.60
P13622	100	178 00	GENERAL SUPPORT GROUNDS	ENVIRONMENTAL SEED PRODUCER	MAINT-GROUNDS SUPPLIES	274.22
P13680	100	178 00	DISTRICT WAREHOUSE	NATIONWIDE PAPERS	WHSE-STOCK	2,522.70
P13682	100	178 00	GENERAL SUPPORT GROUNDS	EMPIRE MOWERS	MAINT-GROUNDS EQUIPMENT	325.07
P13687	100	178 00	GENERAL SUPPORT WAREHOUSE	SPARKLETTS/MCKESSON WATER P	EC-OPEN PO-SUPPLIES	720.00
P13727	100	622 00	INSTRUCTIONAL MEDIA CENTER	LYON METAL PRODUCTS, INC.	MUT-BOOK SHELVING UNITS	7,356.00
P13728	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	RIVERSIDE PUBLISHING CO.	EC-OFFICE SUPPLIES	215.50
P13730	100	178 00	PUPIL SERVICES HEALTH	SCHOOL HEALTH SUPPLY CO	EC-NURSE'S EQUIPMENT	317.86
P13731	100	178 00	GENERAL SUPP DISTR ADMIN PERS	SCANTRON	EC-OFFICE SUPPLIES	221.30
P13737	100	178 00	INSTRUCTION GENERAL EDUCATION	SOUNDS OF MUSIC	WHSE-INSTRUMENT REPAIRS	1,267.00
P13740	100	178 00	DISTRICT WAREHOUSE	PIONEER CHEMICAL COMPANY	WHSE-STOCK	1,353.12
P13744	100	622 00	GENERAL SUPPORT GROUNDS	MANZANITA ENTERPRISE	MAINT-GROUNDS EQUIPMENT REPAIRS	315.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
09/05/98 - 09/18/98
PURCHASES OVER \$200

REPORT: APS/APSS50/01
RUN DATE: 09/18/98
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P13766	100	192 00	INSTRUCTIONAL MEDIA	FOLLETT SOFTWARE COMPANY	MLMS-LIBRARY MATERIALS		226.28
P13767	100	000 00	SELF-CONTAINED CLASSROOM	RILEY'S APPLE FARM	SS-FIELD TRIP		467.50
P13768	100	193 00	INDEPENDENT STUDY	IT'S ELEMENTARY	LC-INSTRUCTIONAL MATERIALS		748.29
P13769	100	181 99	INSTRUCTION GENERAL EDUCATION	TROXELL COMMUNICATIONS INC.	MB-INSTRUCTIONAL MATERIALS		267.22
P13771	100	196 00	SCIENCE	SCANTRON	RHS-INSTRUCTIONAL MATERIALS		385.75
P13774	100	196 00	VOC ED-GAINFUL HOMEMAKING	SMART & FINAL IRIS CO	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		500.00
P13776	100	197 00	VOC ED-GAINFUL HOMEMAKING	PINEAPPLE APPEAL, INC.	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS		300.00
P13780	100	197 00	VOC ED-TRADE & INDUSTRIAL	FERTIG-MARCH, INC.	JVHS-INSTRUCTIONAL MATERIALS		201.44
P13781	100	188 00	SCHOOL ADMINISTRATION	ASCD	SC-OTHER BOOKS		686.04
P13818	100	197 00	GENERAL EDUCATION - SECONDARY	GRANT ENTERPRISES	JVHS-WARDROBE/STORAGE CABINET		243.81
P13822	100	178 00	FACILITIES ACQUISITION - CAPI	CULVER-NEULIN INC	RHS-CLASSROOM FURNITURE		3,453.60
P13824	100	178 00	PUPIL SERVICES HEALTH	CHANNING L. BETE CO., INC.	EC-SUPPLIES		313.55
P13829	100	197 00	AVID	EDITS	JVHS-INSTRUCTIONAL MATERIALS		487.57
P13834	100	196 00	VOC ED-GAINFUL HOMEMAKING	STATER BROTHERS	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		500.00
P13838	100	178 00	GENERAL SUPP DISTR ADMIN PERS	BARCLAYS LAW PUBLISHERS	EC-SUBSCRIPTIONS		282.31
P13839	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	PITNEY BOWES	EC-POSTAGE METER RENTAL		859.20
P13840	100	180 00	SCHOOL ADMINISTRATION	OFFICEMAX	IA-OPEN PO-OFFICE SUPPLIES		500.00
P13841	100	000 00	SELF-CONTAINED CLASSROOM	CM SCHOOL SUPPLY CO.	GH-OPEN PO-INSTRUCTIONAL MATERIALS		215.00
P13843	100	197 00	INSTRUCTIONAL MEDIA	FOLLETT SOFTWARE COMPANY	JVHS-INSTRUCTIONAL MATERIALS		226.28
P13847	100	178 88	FACILITIES ACQUISITION - CAPI	SPEC TOM	EC-OPEN PO-NETWORK WIRING SERVICES		600.00
P13861	100	181 00	SELF-CONTAINED CLASSROOM	LITTLE RED SCHOOL HOUSE	MB-OPEN PO-INSTRUCTIONAL MATERIALS		250.00
P13862	100	197 00	GENERAL EDUCATION - SECONDARY	SEHI COMPUTER PRODUCTS	JVHS-PRINTER		1,571.00
P13872	100	186 00	SELF-CONTAINED CLASSROOM	DIANES CUSTOM TROPHIES & AW	VB-OPEN PO-INSTRUCTIONAL MATERIALS		300.00
P13879	100	196 00	GENERAL EDUCATION - SECONDARY	AMERICAN OFFICE EQUIPMENT	RHS-OPEN PO-COPY MACHINE REPAIRS		12,500.00

BP
422

REPORT: APS/APS550/01
RUN DATE: 09/18/98
PAGE: 3

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 09/05/98 - 09/18/98
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P13792	101	197 00	STATE SPECIAL PROJECTS -	OTHE STAPLES DIRECT	JVHS-INSTRUCTIONAL MATERIALS	527.98	
P13811	101	196 00	AGRICULTURE VOCATIONAL	EDUCAT NORCO RANCH OUTFITTERS	RHS-OPEN PO-INSTRUCTIONAL MATERIALS	500.00	
P13812	101	196 00	AGRICULTURE VOCATIONAL	EDUCAT LINDA'S FEED & SUPPLIES, IN	RHS-OPEN PO-INSTRUCTIONAL MATERIALS	500.00	
P13813	101	176 00	AGRICULTURE VOCATIONAL	EDUCAT NASCO WEST INC	RHS-INSTRUCTIONAL MATERIALS	2,882.36	
P13835	101	178 00	EMERGENCY IMMIGRANT	EDUCATION CM SCHOOL SUPPLY CO.	EC-OPEN PO-INSTRUCTIONAL MATERIALS	6,300.00	
P13845	101	184 00	E.C.I.A. TITLE 1	STATER BROTHERS	RL-OPEN PO-INSTRUCTIONAL MATERIALS	300.00	
P13846	101	184 00	E.C.I.A. TITLE 1	K-MART (LIMONITE STORE)	RL-OPEN PO-INSTRUCTIONAL MATERIALS	300.00	
P13848	101	197 00	AGRICULTURE VOCATIONAL	EDUCAT INLAND WHOLESALE FLOWER INC	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS	1,000.00	
P13849	101	197 00	AGRICULTURE VOCATIONAL	EDUCAT HOME DEPOT	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS	750.00	
P13850	101	185 00	S.I.P. (SCHOOL IMPROVEMENT	PR INTERNATIONAL CENTER FOR	TS-OFFICE SUPPLIES	204.73	
P13852	101	187 00	S.I.P. (SCHOOL IMPROVEMENT	PR CORPORATE EXPRESS (HANSON O	WR-OPEN PO-INSTRUCTIONAL MATERIALS	350.00	
P13853	101	189 00	S.I.P. (SCHOOL IMPROVEMENT	PR CORPORATE EXPRESS (HANSON O	IH-OPEN PO-INSTRUCTIONAL MATERIALS	300.00	
P13854	101	189 00	S.I.P. (SCHOOL IMPROVEMENT	PR CM SCHOOL SUPPLY CO.	IH-OPEN PO-INSTRUCTIONAL MATERIALS	300.00	
P13855	101	185 00	E.C.I.A. TITLE 1	ASTRO BUSINESS SOLUTIONS, I	TS-COPIER EQUIPMENT	1,243.97	
P13856	101	189 00	S.I.P. (SCHOOL IMPROVEMENT	PR K-MART (LIMONITE STORE)	IH-OPEN PO-INSTRUCTIONAL MATERIALS	400.00	
P13858	101	189 00	S.I.P. (SCHOOL IMPROVEMENT	PR STATER BROTHERS	IH-OPEN PO-SUPPLIES	300.00	
P13863	101	178 00	EMERGENCY IMMIGRANT	EDUCATION GREENFIELD LEARNING, INC.	EC-INSTRUCTIONAL MATERIALS	11,152.13	
P13864	101	178 00	EMERGENCY IMMIGRANT	EDUCATION HAMPTON-BROWN BOOKS	EC-REFERENCE BOOKS	7,964.45	
P13877	101	173 00	E.C.I.A. TITLE 1	COMPUTER SERVICE & SALES	WHSE-COMPUTER EQUIPMENT REPAIRS	1,149.99	
P13878	101	196 00	AGRICULTURE VOCATIONAL	EDUCAT LANTING HAY COMPANY	RHS-INSTRUCTIONAL MATERIALS	2,892.24	
P13883	101	172 00	S.I.P. (SCHOOL IMPROVEMENT	PR LANGUAGE CIRCLE ENTERPRISE	SA-INSTRUCTIONAL MATERIALS	506.43	
P13890	101	173 00	S.I.P. (SCHOOL IMPROVEMENT	PR GENERAL BINDING CORPORATION	GH-INSTRUCTIONAL MATERIALS	372.00	

FUND TOTAL						77,973.12	
TOTAL NUMBER OF PURCHASE ORDERS						42	
P13556	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	UTILITY TRAILER SALES CO.	TRANS-TIRES	377.10	

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				PURCHASE ORDERS TO BE RATIFIED		
P13559	103	178	00	GEN SUPPORT TRANS-HOME TO SCH ARROW TRUCK BODIES & EQUIPM	TRANS-VEHICLE REPAIRS	248.20
P13814	103	178	00	GEN SUPPORT TRANS-HOME TO SCH JAGUAR COMPUTER SYSTEMS INC	TRANS-COMPUTER	1,440.62
P13816	103	178	00	GEN SUPPORT TRANS-HOME TO SCH SEH1 COMPUTER PRODUCTS	TRANS-PRINTER	298.97
					FUND TOTAL	2,364.89
					TOTAL NUMBER OF PURCHASE ORDERS	4
P13760	105	196	00	SELF-CONTAINED CLASSROOM	MURRAY'S HOTEL/RESTAURANT S	RHS-EQUIPMENT REPACEMENT
					FUND TOTAL	4,681.74
					TOTAL NUMBER OF PURCHASE ORDERS	1
P13625	106	179	00	SELF-CONTAINED CLASSROOM	SPECTRUM COMMUNICATIONS	GA-NETWORK WIRING
P13859	106	197	00	ATHLETIC OPERATIONAL SUPPLIES SPORTMART, INC.	JVNS-INSTRUCTIONAL MATERIALS	
					FUND TOTAL	2,326.33
					TOTAL NUMBER OF PURCHASE ORDERS	2
P13026	119	178	00	GENERAL SUPPORT, MAINTENANCE	INLAND ACOUSTICS, INC.	MAINT-FURNISH & INSTALL BLINDS
P13343	119	178	00	GENERAL SUPPORT, MAINTENANCE,	BRITE SHEET METAL CO.	MAINT-SUPPLIES
P13433	119	178	00	GENERAL SUPPORT, MAINTENANCE	CHAMPION LUMBER CO.	MAINT-MB-SUPPLIES
P13482	119	178	00	GENERAL SUPPORT, MAINTENANCE	CHATFIELD-CLARKE COMPANY	MAINT-PA-SUPPLIES
P13552	119	178	00	GENERAL SUPPORT, MAINTENANCE,	BAVCO BACKFLOW APPARATUS &	MAINT-SUPPLIES
P13560	119	178	00	GENERAL SUPPORT, MAINTENANCE,	RIVERSIDE WINNELSON COMPANY	MAINT-SUPPLIES
P13612	119	178	00	GENERAL SUPPORT, MAINTENANCE,	CLARK SECURITY PRODUCTS	MAINT-SUPPLIES
P13620	119	178	00	GENERAL SUPPORT MAINTENANCE,	DE ANZA HARDWARE BUILDING S	MAINT-SUPPLIES
P13674	119	178	00	GENERAL SUPPORT, MAINTENANCE,	RIVERSIDE WINNELSON COMPANY	MAINT-SUPPLIES
						1,535.00
						304.02
						446.57
						427.53
						383.76
						417.66
						1,452.58
						287.10
						465.69

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				PURCHASE ORDERS TO BE RATIFIED		
P13679	119	178 00	GENERAL SUPPORT, MAINTENANCE, GRILLO FILTERS SALES	MAINT-SUPPLIES		370.06
P13681	119	178 00	GENERAL SUPPORT, MAINTENANCE, RADIO COMMUNICATIONS SERVIC	MAINT-SUPPLIES		706.47
P13765	119	178 00	GENERAL SUPPORT, MAINTENANCE KEN'S TOOL & SUPPLY	MAINT-OPEN PO-SUPPLIES		500.00
				FUND TOTAL	7,296.44	
				TOTAL NUMBER OF PURCHASE ORDERS	12	
P13686	403	178 00	FACILITIES ACQUISITION - CAPI BREWSTER ELECTRIC	MAINT-VB-CABLING FOR INTERCOM CABLIN	3,898.00	
				FUND TOTAL	3,898.00	
				TOTAL NUMBER OF PURCHASE ORDERS	1	
P13166	800	194 00	FACILITIES ACQUISITION - CAPI BRAGG CRANE SERVICE	MAINT-LC-CRANE SERVICE	1,285.00	
P13795	800	194 00	GENERAL EDUCATION - ADULT GLOBE FEARON BOOK COMPANY	LC-TEXTBOOKS	1,482.34	
				FUND TOTAL	2,767.34	
				TOTAL NUMBER OF PURCHASE ORDERS	2	
P13628	900	178 00	GENERAL SUPPORT DISTRICT ADMI JOHN R. HAINES	MAINT-RL-INSTALL NEW A/C UNITS	10,344.00	
				FUND TOTAL	10,344.00	
				TOTAL NUMBER OF PURCHASE ORDERS	1	
P13027	930	178 00	PLANT MAINTENANCE	MAINT-OTHER SERVICES	2,875.00	
P13549	930	178 00	PLANT MAINTENANCE	MAINT-MAINTENANCE WORK	816.90	
P13561	930	178 00	PLANT MAINTENANCE	MAINT-OTHER SERVICES	2,985.00	
P13613	930	178 00	PLANT MAINTENANCE	MAINT-OTHER SERVICES	2,419.00	
				FUND TOTAL	9,095.90	
				TOTAL NUMBER OF PURCHASE ORDERS	4	

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			PURCHASE ORDERS TO BE RATIFIED	
118			PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF + 190,070.89
100			PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF + 10,165.55
218			PURCHASE ORDERS	FOR A GRAND TOTAL OF 200,236.44

RECOMMEND APPROVAL: *Bob Callow*
Director of Purchasing

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DISBURSEMENT ORDERS

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D86314	100	178 00	GENERAL SUPPORT DISTR ADMIN A	RUSSELL KAREN	D32591 REIMB FOR SUPPLIES OPEN ENROL	27.73
D86315	100	186 00	SELF-CONTAINED CLASSROOM	PERSON, SANDRA	D32590 REIMB OFFICE SUPPLIES	9.67
D86320	100	191 00	SCHOOL ADMINISTRATION	PACE, ROBERTA	D32634 REIMB FOR SUPPLIES	91.17
D86321	100	191 00	SCHOOL ADMINISTRATION	RIDDER SUSAN	D32635 REIMB FOR SUPPLIES	36.39
D86322	100	196 00	SATURDAY SCHOOL	NATIONAL SAFETY TRAINING IN	D32632 REGISTRATION FEE-SHARON DIMER	125.00
D86324	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	FEDERAL EXPRESS CORP	D32638 OVERNIGHT MAIL	10.75
D86325	100	185 00	SELF-CONTAINED CLASSROOM	ESCOBAR, MICHELLE	D32639 REIMB FOR MATERIALS	62.23
D86326	100	196 99	INSTRUCTIONAL MEDIA	DOHR, MIKE	D32640 REIMB FOR CD LIBRARY	120.06
D86328	100	191 00	SCHOOL ADMINISTRATION	TRUJILLO JAY	D32642 REIMB FOR FICUS TREE	38.79
D86329	100	178 00	DISTRICT ADMINISTRATION PURCH	GLASS, TERRY L	D32643 MILEAGE	61.98
D86330	100	178 00	PUPIL SERVICES HEALTH	ALLEN, IRENE	D32644 MILEAGE	32.01
D86331	100	185 00	SELF-CONTAINED CLASSROOM	FARFAN, ROSA	D32645 REIMB FOR MATERIALS	69.49
D86333	100	178 00	GENERAL SUPPORT DISTRICT ADM	MARIE CALENDAR'S	D32647 GIFT CERTIFICATES	180.00
D86335	100	178 00	INSTR GEN EDUCATION ELEMENTAR	PATINO, MONICA	D32649 REIMB FOR SUPPLIES	52.73
D86336	100	196 00	SATURDAY SCHOOL	NATIONAL SAFETY TRAINING IN	D32631 REGISTRATION FEE P. ROBLES 9/	150.00
D86340	100	178 00	INST. SUPPORT CURR. STAFF DEV	RIVERSIDE COUNTY OFFICE OF	D32637 REGISTRATION FEE E KINNEAR 9-	15.00
D86359	100	178 00	GENERAL SUPP DISTR ADMIN PERS	VALLE SANCHEZ PATRICIA	D32597 REIMB FOR CLAD/BCCLAD	98.00
D86366	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	ORWIG, RUSSELL	D32595 REIMB FOR SUPPLIES	50.72
D86368	100	178 00	PUPIL SERVICES HEALTH	MEDINA GLORIA	D32594 REIMB FOR REFRESH. IN INSERVI	8.17
D86372	100	178 00	PUPIL SERVICES HEALTH	PERRICONE DONNA	D32593 MILEAGE	6.54
D86383	100	178 00	PUPIL SERVICES HEALTH	TOTTON-WASHINGTON, DEBORAH	D32598 MILEAGE	5.53
D86431	100	178 00	HEALTH & WELFARE INSURANCE	S.M.A.	D32923 CLAIM CK REGISTER 9/3-9/9-98	19,360.53
D86434	100	185 00	SELF-CONTAINED CLASSROOM	PARKER, KRISTI	D32601 REIMB FOR INSTRUCTIONAL MATER	48.30
D86435	100	194 00	SCHOOL ADMINISTRATION	RADOVICI' JOHN	D32600 REIMB FOR COFFEE DECANTER	20.47

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D86471	100	191 00	SELF-CONTAINED CLASSROOM	PROJECT ALERT	D32804 CONF 9/98 1 EMP	170.00
D86473	100	182 00	SELF-CONTAINED CLASSROOM	JURUPA UNIFIED	D32805 REPLENISH REVOLVING CASH ACCT	350.00
D86474	100	191 00	SCHOOL ADMINISTRATION	MISSION MIDDLE ASB	D32924 SIX 1997-98 YEARBOOKS	120.00
D86475	100	178 00	GEN SUPPORT UNDERGROUND STORA	COUNTY OF RIVERSIDE HEALTH	D32925 RENEWAL FOR HEALTH PERMIT-JVH	210.00
D86476	100	178 00	GENERAL SUPPORT DISTR ADMIN A	BANKCARD SERVICES	D32926 SUPPLIES	77.45
D86477	100	191 00	SCHOOL ADMINISTRATION	JURUPA UNIFIED	D32927 REPLENISH REVOLVING CASH ACCT	111.38
D86478	100	197 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D32928 ELECTRIC SERVICE FOR AUG. 98	31,668.13
D86479	100	173 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D32929 WATER SERVICE FOR AUG 98	15,859.17
D86482	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	CASBO	D32806 CONF 11/98 2 EMP	25.00
D86483	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	CASBO VENDOR SHOW	D32807 CONF 10/98 1 EMP	45.00
D86484	100	178 00	GENERAL SUPPORT DISTRICT ADMI	CAREER TRACK SEMINARS	D32808 CONF 10/98 1 EMP	79.00
D86485	100	196 00	PUPIL SERVICES - DISTRICT TES	CALIF. STATE UNIVERSITY	D32809 CONF 10/98 2 EMP	50.00
D86486	100	178 00	STAFF DEVELOPMENT	CEEA	D32810 CONF 10/98 4 EMP	636.00
D86487	100	178 00	GENERAL SUPPORT DISTRICT ADMI	CMC - SOUTH	D32811 CONF 11/98 N1 EMP	90.00
D86490	100	191 00	COMPUTER EDUCATION	CMC - SOUTH	D32815 CONF 11/98 1 EMP	90.00
D86495	100	185 00	SELF-CONTAINED CLASSROOM	HOLT, JULIA	D32604 REIMB FOR INST. MATERIALS	25.97
D86496	100	192 00	SCHOOL ADMINISTRATION	JONES CLARA	D32605 REIMB FOR INST. MATERIALS	103.38
D86497	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	COTTRELL, JEANNA	D32606 MILEAGE	11.14
D86498	100	178 00	GEN SUPPORT DISTR ADMIN FACIL	JONES, TIMOTHY	D32607 MILEAGE	26.00
D86499	100	178 00	INSTR GEN EDUCATION ELEMENTAR	PALMER, ANNA	D32608 REIMB FOR CLASSROOM SUPPLIES	50.00
D86570	100	178 00	HEALTH & WELFARE INSURANCE	S.M.A.	D32932 CLAIM CK REGISTER 9/10-9/16/9	26,508.47
D86573	100	178 00	DISTRICT ADMINISTRATION PURCH	PRIOR RESOURCES, INC	D32820 CONF 11/98 1 EMP	99.00
D86574	100	193 00	INDEPENDENT STUDY	SEMINARS FOR EDUCATIONAL	D32821 CONF 1/99 1 EMP	139.00
D86575	100	178 00	HEALTH & WELFARE INSURANCE	S.M.A.	D32931 SMA MON. FIXED COST REMIT 9-9	46,211.24

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D86576	100	178 00	HEALTH & WELFARE INSURANCE	S. M.A.	D32930 SMA MONTHLY FIXED COST REMIT	43,042.04
D86630	100	197 00	MILITARY SCIENCE	WHITE MACK	D32825 CONF AUG/SEP 2 EMPS	281.27
D86632	100	196 00	AVID	KRISTINA MOORE	D32827 CONF AUG 1 EMP	96.93
D86633	100	196 00	AVID	WEATHERFORD, DANIEL	D32828 CONF AUG 1 EMP	185.32
D86634	100	196 00	AVID	HORN, PAUL	D32829 CONF AUG 1 EMP	107.84
D86635	100	196 00	AVID	GLORIA HILL	D32830 CONF AUG 1 EMP	104.55
D86645	100	178 00	GEN SUPPORT DISTRICT ADMIN IN BAIRD PATRICIA *		D32933 BENEFIT PROGRAMMING CHANGES 9	300.00
D86646	100	197 00	GENERAL EDUCATION - SECONDARY	MAZANY TERRY	D32934 WORKSHOP ON 8/10 AT CULINARY	1,007.69
D86647	100	000 00	SELF-CONTAINED CLASSROOM	BROWN & CO. PHOTOGRAPHY	D32935 TWO ASSEMBLIES AT SS ON 9/23/	395.00
D86651	100	181 00	SELF-CONTAINED CLASSROOM	KEITHLEY, MELVA	D32939 REIMB FOR SUPPLIES	172.04
D86654	100	176 00	SELF-CONTAINED CLASSROOM	FLORES, CHRISTINA	D32941 REFUND FOR TEXTBOOK	10.00
D86655	100	191 00	SELF-CONTAINED CLASSROOM	CHAMBERS, KAREN	D32942 REIMB FOR FOOD	44.43
D86656	100	197 00	VOC ED-GAINFUL HOMEMAKING	GONZALEZ, SHIRLEY	D32943 REIMB FOR SEWING SUPPLIES	48.24
D86658	100	178 00	GEN SUPPORT UNDERGROUND STORA	STATE BOARD OF EQUALIZATION	D32945 UNDERGROUND STORAGE TANK FEE	392.01
D86659	100	197 00	ATHLETIC OPERATIONAL SUPPLIES	ADVANCED REFRIGERATION &	D32946 REPAIR FOR ICE MACHINE	77.00
D86670	100	000 00	SELF-CONTAINED CLASSROOM	WALKER, VERA	D32625 REIMB FOR SUPPLIES	64.46
D86671	100	196 00	GENERAL SUPPORT OPERATIONS	UT RUBIDOUX COMMUNITY SERVICES	D32603 WATER CHARGES	19,732.79
D86672	100	178 00	GENERAL SUPPORT OPERATIONS	UT MOBIL OIL CREDIT CORPORATIO	D32624 GAS CHARGES	118.06
D86673	100	191 00	SCHOOL ADMINISTRATION	SANCHEZ, LORRAINE	D32620 REIMB FOR SUPPLIES	41.15
D86674	100	191 00	SELF-CONTAINED CLASSROOM	SANCHEZ, LORRAINE	D32621 REIMB FOR SUPPLIES	39.77
D86675	100	191 00	SELF-CONTAINED CLASSROOM	TRUJILLO JAY	D32619 REIMB FOR SUPPLIES	64.31

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FUND TOTAL
TOTAL NUMBER OF DISBURSEMENTS

209,761.49
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D86307 101 178 00 JOB TRAINING & PARTNERSHIP AC SANCHEZ, BELEN

D32589 MILEAGE REIMB

73.78

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086308	101	178	00	JOB TRAINING & PARTNERSHIP AC	AHMAD WAJDE	032588 MILEAGE REIMB 77.67
086309	101	178	00	JOB TRAINING & PARTNERSHIP AC	CARO VIRGINIA	032587 MILEAGE REIMB 127.40
086310	101	180	00	E.C.I.A. TITLE 1	GARAVITO, NORIE	032583 REIMB FOR STUDENT AWARDS 99.70
086312	101	178	00	JOB TRAINING & PARTNERSHIP AC	DEL REAL, FRANCISCA	032585 MILEAGE REIMB 9.10
086313	101	178	00	JOB TRAINING & PARTNERSHIP AC	MOIED AHMAD	032586 MILEAGE REIMB 32.66
086318	101	175	00	EISS-EARLY INTERVENTION/SCHOO	GIOVANNI BERNIER	032630 MILEAGE 39.00
086319	101	175	00	EISS-EARLY INTERVENTION/SCHOO	KIRCHNER, JUNE	032633 REIMB FOR SUPPLIES 252.95
086323	101	178	00	STATE PRESCHOOL AB-451	WILLIS, MARSHA	032636 PRESCHOOL STAFF DEVELOPMENT L 110.32
086362	101	178	00	ECONOMIC OPPORTNTY ACT PL88-4	WILLIS, MARSHA	032596 REIMB FOR LUNCH 85.13
086472	101	192	00	S.I.P. (SCHOOL IMPROVEMENT PR	DASZKOWSKI, RICHARD	032580 CONSULTING AGREEMENT FOR MLMS 1,000.00
086488	101	175	00	S.I.P. (SCHOOL IMPROVEMENT PR	RIVERSIDE CO. OFFICE OF EDU	032813 CONF 10/12/98 2 EMP 120.00
086489	101	177	00	EDUC TECH - STAFF DEVELOPMENT	SAN BERNARDINO COUNTY SCHOO	032814 CONF 10/98 1 EMP 99.00
086491	101	184	00	S.I.P. (SCHOOL IMPROVEMENT PR	CAL STATE UNIVERISTY	032816 CONF SEP/OCT/NOV 1 EMP 160.00
086494	101	178	00	ECONOMIC IMPACT AID - L E P	MORALES, GLORIA	032612 REIMB FOR HEADPHONES 43.06
086569	101	178	00	PL94-142 EDUC FOR ALL HANDICA	RIVERSIDE CO. OFFICE OF EDU	032817 CONF 9/98 2 EMP 75.00
086571	101	178	00	DRUG ABUSE EDUCATION & PREVEN	PROJECT ALERT	032818 CONF 10/98 1 EMP 85.00
086572	101	178	00	EESA MATH & SCIENCE TCHR TRNG	SAN BERNARDINO COUNTY SCHOO	032819 CONF 10/98 2 EMP 198.00
086608	101	197	00	SB 1882-CA PROFESSIONAL DEVEL	JENELLE BRYAN	032822 CONF 8/98 1 EMP 1,465.00
086627	101	178	00	ECONOMIC IMPACT AID - L E P	C I S C	032823 CONF 9/98 3 EMP 255.00
086629	101	178	00	ECONOMIC IMPACT AID - L E P	CAL STATE UNIVERISTY	032824 CONF SEP/NOV 1 EMP 160.00
086631	101	196	00	NON-AGENCY ACTIVITIES - OTHER	CONSTANCE HOLLOWAY	032826 CONF 8/98 1 EMP 413.35
086644	101	173	00	S.I.P. (SCHOOL IMPROVEMENT PR	MCCLINTIC & ASSOCIATES	032582 PRESENTATION AT GH 9/4/98 2,493.58
086650	101	189	00	S.I.P. (SCHOOL IMPROVEMENT PR	JOHNSON, CYNTHIA	032938 REIMB FOR SUPPLIES 157.35
086652	101	191	00		SHELLY SINCLAIR	032831 CONF AUG 1 EMP 95.74

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DISBURSEMENT ORDERS

REF	FUND	LOC./SITE	PROGRAM	VENDOR	DESCRIPTION	
D86657	101	178 00	NON-AGENCY ACTIVITIES - OTHER BAIN, JOAN		D32944 REIMB FOR PRINTING	40.73
D86660	101	177 00	S.I.P. (SCHOOL IMPROVEMENT PR SWICK, ANNE		D32947 REIMB FOR BOOKS	117.26
D86661	101	188 00	OTHER LOCAL/PRIVATE	SKY COUNTRY PTA	D32948 REIMB FOR FIELD TRIP ON 7/9/9	385.22
					FUND TOTAL	8,271.00
					TOTAL NUMBER OF DISBURSEMENTS	28
D86311	102	196 00	INSTRUCTIONAL PROGRAM	HUERTA, ARTHUR	D32584 REIMB FOR SCHOOL SUPPLIES	57.12
D86500	102	181 00	INSTRUCTIONAL PROGRAM	KNIGHT, LORI	D32609 REIMB FOR SUPPLIES	52.86
D86653	102	178 00	APE-INSTRUCTIONAL PROGRAM	DEMOR, JOHN	D32940 MILEAGE FOR AUG 98	21.64
					FUND TOTAL	131.62
					TOTAL NUMBER OF DISBURSEMENTS	3
D86334	103	178 00	GEN SUPPORT TRANS-HOME TO SCH HUDNALL, LAURIE		D32648 REIMB FOR REFUSE DISPOSAL	110.99
D86432	103	178 00	GEN SUPPORT TRANS-SPECIAL EDU NEW. MR OR MRS		D32599 STUDENT TRANS. FOR CHRIS NEW	232.65
D86433	103	178 00	GEN SUPPORT TRANS-SPECIAL EDU WOLLAM, MR. AND MRS.		D32602 STUDENT TRANS. FOR CRAIG WOLL	559.68
					FUND TOTAL	903.32
					TOTAL NUMBER OF DISBURSEMENTS	3
D86327	106	179 00	SELF-CONTAINED CLASSROOM	SHEERAN, Nanci	D32641 REIMB FOR FOOD & SUPPLIES	49.17
					FUND TOTAL	49.17
					TOTAL NUMBER OF DISBURSEMENTS	1
D86502	115	178 00	GEN ED- INSTRUCTIONAL MATERIA LLAMAS, ROSALINA		D32611 REFUND FOR RETURNED BOOK	46.93
					FUND TOTAL	46.93

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

09/05/98 - 09/18/98
PURCHASES OVER \$1

REPORT: APS/APS550/01
RUN DATE: 09/18/98
PAGE: 6

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF DISBURSEMENTS	
086648	119	178	00	GENERAL SUPPORT, MAINTENANCE, BANKCARD SERVICES	D32936 REPAIR PART FOR 5310 XEROX	81.00	1
086649	119	178	00	GENERAL SUPPORT, MAINTENANCE, ELZIG, BILL	D32937 MILEAGE FOR JUN-AUG	820.96	2
FUND TOTAL						901.96	
TOTAL NUMBER OF DISBURSEMENTS							2
086374	560	000	00	MIRA LOMA MIDDLE SCHOOL ADDIT OFFICE OF PUBLIC SCHS CONST	D32592 PAYMENT OWED TO MIRA LOMA MID	26,431.77	1
FUND TOTAL						26,431.77	
TOTAL NUMBER OF DISBURSEMENTS							1
086332	800	178	00	SELF-CONTAINED CLASSROOM	BARBER, LINDA	15.00	2
086501	800	178	00	SELF-CONTAINED CLASSROOM	RAMOS, MARIO	15.00	
FUND TOTAL						30.00	
TOTAL NUMBER OF DISBURSEMENTS							2
110 DISBURSEMENTS OVER						\$1.00 FOR A TOTAL AMOUNT OF	246,527.26
0 DISBURSEMENT ORDERS UNDER						\$1.00 FOR A TOTAL AMOUNT OF	.00
110 DISBURSEMENT ORDERS						FOR A GRAND TOTAL OF	246,527.26
TOTAL PURCHASES							446,763.70

RECOMMEND APPROVAL:

Paul J. Taylor
Director of Business Services

A-3
B-6

Jurupa Unified School District

1998/1999 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
99-1	<i>Consultant or Personal Service Agreements</i>			
99-1-EE	Mark Cannon	\$500.00	TUPE	Three World of Illusion performances for students and staff of West Riverside Elementary School.
99-1-FF	Mark Cannon	\$500.00	SDFSC	Three World of Illusion performances for students and staff of West Riverside Elementary School.
99-1-GG	Imagination Machine	\$535.00	PTA	Performance of student writings for students of Camino Real Elementary School.
99-1-HH	Kathy Loye Galvan	\$1,656.00	Head Start - 45% State Preschool - 45% ECIA Title I - 10%	Provide dental services to 6-8 Head Start/Preschool students at the ROP Dental Clinic.
99-1-II	Karen Cross	\$384.00	Head Start - 45% State Preschool - 45% ECIA Title I - 10%	Provide dental services to 6-8 Head Start/Preschool students at the ROP Dental Clinic.
99-1-JJ	Sharon Roberts	\$1,750.00	Head Start - 45% State Preschool - 45% ECIA Title I - 10%	Provide professional nutrition services to Head Start/Preschool program for 1998/1999 school year.
99-1-KK	Pioneer Living Experience	\$400.00	PTA	Assembly on "Pioneer Living" to students of Pacific Avenue Elementary School.
99-1-LL	Mark Cannon	\$500.00	PTA	Three World of Illusion performances for students and staff of Sky Country Elementary School.
99-1-MM	Sea World	\$375.00	PTA	Two assemblies for students and staff of Pacific Avenue Elementary School.
99-1-NN	Music Center of L.A.	\$650.00 Travel NTE \$23.00	PTA	Two assemblies for students of Pacific Avenue Elementary School.
99-1-OO	ECA Educational Services	\$640.00	PTA	Two assemblies for students of Pacific Avenue Elementary School.

Consultant or Personal Service Agreements (Continued)

99-1									
99-1-PP	Ron Rohac	\$20,800.00	EIA, LEP					SDAIE training and technical assistance for district teachers.	
99-1-QQ	Ron Rohac	\$1,600.00	EIEA					SDAIE training for district teachers.	
99-1-RR	Ron Rohac	\$200.00	SB1882 Staff Development					Inservice on "Cultural Diversity and Sensitivity/Communication Skills" for staff at Rubidoux High School.	
99-1-SS	Mark Cannon	\$425.00	TUPE					Two World of Illusion performances for students and staff of Camino Real Elementary School.	
99-1-TT	Imagination Machine	\$585.00 Travel NTE \$40.00	PTA					Performance of student writings for students of Pacific Avenue Elementary School.	
99-1-UU	McLeod Entertainment & Education Services	\$500.00	SIP					Assembly on "Magical No Show" for Red Ribbon Week at Ina Arbuckle Elementary School.	
99-1-VV	Parent Institute for Quality Education	\$6,800.00	ECIA Title I					Provide parent education and training sessions, including all materials and handouts, for parents of Troth Street Elementary School.	

Riverside County Schools Agreements

99-3									
99-3-D	School Violence Reduction Program	NA	NA					1998/1999 school year.	

Student Teaching Agreements

99-6									
99-6-C	California Baptist University	NA	NA					1998/1999	

Other Agreements

99-8									
99-8-G	Davis Demographics & Planning, Inc.	\$24,555.00	NA					Professional services for Master Planning, Demographic/Facility Planning and Geographic Information Management System Development.	



The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

When recorded, return to:

Jurupa Unified School District
Purchasing Department
3924 Riverview Drive
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

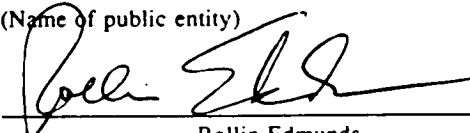
Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work	Asphalt (Repair/Replacement) for Eleven (11) District Sites
Date of completion:	October 5, 1998
Nature of owner:	Public School District
Interest or estate of owner:	Jurupa Unified School District
Address of owner:	3924 Riverview Drive, Riverside CA., 92509
Name of contractor:	Mission Paving & Sealing, Inc.

Street address or legal description of site: Maintenance, Operations and Transportation, 4740 Pedley Road, Riverside, CA 92509; 4352 Pyrite, Riverside, CA 92509; 3600 Packard Street, Riverside, CA 92509; 4020 Conning Street, Riverside, CA 92509; 6110 45th Street, Riverside, CA 92509; 6420 Rustic Lane, Riverside, CA 92509; 5520 Lucretia, Riverside, CA 92509; 5565 Troth Street, Mira Loma, CA 91752; 3972 Riverview Dr., Riverside, CA 92509; 5961 Mustang Lane, Riverside, CA 92509; and 10551 Bellegrave, Mira Loma, CA 91752

Dated: October 5, 1998

Owner: Jurupa Unified School District
(Name of public entity)

By: 
Rollin Edmunds

Title: Assistant Superintendent, Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the Jurupa Unified School District, the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California

Date: October 6, 1998

By: Benita B. Roberts

Title: Secretary of the Board

Jurupa Unified School District

Resolution #99/07

Authorization to Destroy Records

WHEREAS, the Jurupa Unified School District, County of Riverside, State of California, has retained certain records for the period of time specified by Article 2, Section 16020 through 16028 of Title 5 California Code of regulation; and

WHEREAS, the District has determined these records are of no further use; and,

WHEREAS, the attached list of documents is submitted to the Board of Education to authorize final disposition;

NOW THEREFORE, BE IT RESOLVED that the Director of Purchasing is hereby authorized in the name and on behalf of the Jurupa Unified School District to schedule a date for record destruction and dispose of all said records in the manner prescribed by law, and to prepare a written certification that such records have, in fact, been destroyed.

I, Ray Teagarden, Clerk of the Board of Jurupa Unified School District, do hereby certify that the foregoing is a true copy of a resolution duly and legally adopted by the Governing Board of said school district at a legal meeting of said Board duly and regularly held on October 5, 1998 and that said resolution has not been revoked.

Adopted this 5th day of October, 1998
Board of Education

Ray Teagarden, Clerk
Board of Education
Jurupa Unified School District

STATE OF CALIFORNIA)
) ss
COUNTY OF RIVERSIDE)

I, Ray Teagarden, Clerk of the Board of Education of Jurupa Unified School District, do hereby certify that the foregoing emergency resolution was duly adopted by the Board of Education of said District at a meeting of said Board held on the 5th day of October, 1998 by the following vote:

AYES

NOES

ABSENT

ABSTAIN

Dated: _____, 1998

Clerk of the Board of Education
of Jurupa Unified School District

CLASS 3 DISPOSABLE RECORDS

1. (5 BOXES) 1997 - 98 JURUPA VALLEY STUDENT LISTS
2. 1993 - 94 JURUPA VALLEY DISCIPLINE FILES
3. (10 BOXES) 1992 - 93 JURUPA VALLEY ATTENDANCE FILES
4. (33 BOXES) 1993 - 94 JURUPA VALLEY ATTENDANCE FILES
5. (3 BOXES) 1987 - 88 SKY COUNTRY MISC. OFFICE FILES
6. (2 BOXES) 1992 - 93 SKY COUNTRY MISC. OFFICE FILES
7. (2 BOXES) 1990 - 91 SKY COUNTRY MISC. OFFICE FILES
8. (2 BOXES) 1991 - 92 SKY COUNTRY MISC. OFFICE FILES
9. (2 BOXES) 1984 - 86 SKY COUNTRY MISC. OFFICE FILES
10. (2 BOXES) 1992 - 93 UTILITIES
11. 1994 RUBIDOUX HIGH ATTENDANCE SCANTRONS
12. (5 BOXES) 1978 AND PRIOR DATE OF BIRTH JURUPA VALLEY CUMULATIVE RECORDS WITH HEALTH AND EDUCATIONAL RECORDS PULLED FOR FILMING
13. (6 BOXES) 1991 - 92 NUEVA VISTA CUMULATIVE RECORDS WITH HEALTH AND EDUCATIONAL RECORDS PULLED FOR FILMING
14. (3 BOXES) OUTDATED SPECIAL EDUCATION RECORDS
15. (3 BOXES) 1981 - 89 PACIFIC AVENUE ATTENDANCE
16. (2 BOXES) 1984 - 87 SKY COUNTRY MISC. PLANNING GUIDES
17. 1988 - 89 SKY COUNTRY ATTENDANCE
18. 1989 - 90 SKY COUNTRY BUDGET RECORDS

RECORDS CERTIFICATION ON MICROFILM

1. 1990 - 91 ACCESSIONS AND LOSSES ROLL #349
2. 1993 - 94 MASTER STUDENT LISTS ROLL #344
3. 1992 - 93 P - 1 AND P - 2 REPORTS ROLL #348
4. 1993 - 94 MASTER STUDENT LISTS ROLL #343
5. 1991 - 92 CLASSIFIED BI WEEKLY TIME CARDS ROLL #268
6. 1991 - 92 CERTIFICATED TIME CARDS ROLL #272
7. 1992 - 93 ENROLLMENT COUNTS ROLL #349

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RIVERSIDE COUNTY OFFICE OF EDUCATION

RESOLUTION NO. 99/09
RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS

WHEREAS, the governing board of the Jurupa Unified School District has determined that income in the amount of \$1,563,976 is assured to said district in excess of amounts previously budgeted, as is reflected on the attached page (Part I), and

WHEREAS, the governing board of the Jurupa Unified School District can show just cause for the expenditure of such excess funds;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such excess funds to be appropriated according to the schedule on the attached page (Part II).

Approved:

DALE S. HOLMES
Superintendent
Riverside County Office of Education

This is an exact copy of resolution
adopted by the governing board at
a regular meeting on
October 5, 1998.

By: _____

Clerk or Authorized Agent

RECOGNIZED PARENT ORGANIZATIONS

The following parent organizations are recognized as official organizations for schools as listed:

<u>School</u>	<u>Organization</u>
Camino Real Elementary School	Parent Teacher Association
Glen Avon Elementary School	Parent Teacher Association
Granite Hill Elementary School	Parent Teacher Association
Ina Arbuckle Elementary School	Parent Teacher Association
Indian Hills Elementary School	Parent Teacher Association
Mission Bell Elementary School	Parent Teacher Association Sixth Grade Parent Booster Club
Pacific Avenue Elementary School	Parent Teacher Association
Pedley Elementary School	Parent Teacher Association
Peralta Elementary School	Parent Teacher Association
Rustic Lane Elementary School	Parent Teacher Association
Sky Country Elementary School	Parent Teacher Association Sixth Grade Booster Club
Stone Avenue Elementary School	Parent Teacher Association
Sunnyslope Elementary School	Parent Teacher Association
Troth Street Elementary School	Parent Teacher Association
Van Buren Elementary School	Parent Teacher Association Sixth Grade Booster Club
West Riverside Elementary School	Parent Teacher Association
Jurupa Middle School	Parent Teacher Association Band Boosters
Mira Loma Middle School	Parent Teacher Association
Mission Middle School	Parent Teacher Association
Jurupa Valley High School	Baseball Booster Club Cheer Booster Club FFA Advisory Booster Club Football Booster Club Parent Teacher Student Association Silver Brigade Booster Club Soccer Booster Club - Boys Soccer Booster Club - Girls

Rubidoux High School

Vocal Music Booster Club
Theater Booster Club

Band Booster Club
Baseball Booster Club
Cross Country/Track Booster Club
Football Booster Club
French Club Boosters
Future Farmers Booster Club
Parent Teacher Student Association
Pep Squad Booster Club
Soccer Booster Club
Swimming Booster Club
Vocal Music Booster Club
Volleyball Booster Club
Wrestling Booster Club
AVID Booster Club
Rubidoux Special Volunteer Parent (RSVP)

Adopted 1/6/97
Revised 11/3/97



RECOGNIZED STUDENT ORGANIZATIONS

The following student organizations are recognized as official student organizations for schools as listed:

Name of Organizations

Sponsor

	Glen Avon Elementary School
Student Council	Gabrielle Sznopak
	Granite Hill Elementary School
Student Council	Michelle Johnson/Kara McCay
	Ina Arbuckle Elementary School
Student Council	Bridgette Ivory/Roger Ochs
	Indian Hills Elementary School
Student Council	Christa Biddle/RaeAnn Brush
	Mission Bell Elementary School
Student Council	Susan Kay/David Moberly
	Pacific Avenue Elementary School
Student Council	Kathy Nitta
	Peralta Elementary School
Student Council	Lisa Cook
	Rustic Lane Elementary School
Student Council	Linda Daniels
	Stone Avenue Elementary School
Student Council	Brandi Pricer/Andrew Hernandez
	Sunnyslope Elementary School
Student Council	Carolyn Sherman

RECOGNIZED STUDENT ORGANIZATIONS

Troth Street Elementary School

Student Council

Julia Holt

Van Buren Elementary School

Student Council

Charles Loving

West Riverside Elementary School

Student Council

Marilyn Martinez/Hector

Sanchez/Maurice Castro/Mark Gonzales

Jurupa Middle School

<u>Name of Organization</u>	<u>Sponsor</u>
Adventure Club	Walt Lancaster
Associated Student Body	Sherry Zelenka
Chess Club	Jed Young
Club Live	Lidewy Honcharik/Stephanie King
Computer Club	Lisa Perkins
Early Academic Outreach (UCR)	Claude Ward
Heritage Club	Molly Monge/Mike Cruz/Mary Orduno
History Club	Dina Swaim
Honor Society	Christy Rizzo/Nicole Mitchell
Investments (Stock Market)	Bill Dennis
Math Club	Ken Sanford/Gary Golden
Renaissance Club (Drama)	Rita Flint
SPIRIT! Club	Lucinda Sheppy
Student Store	Judy Berndt
Victory Club	Darrel Walker/Marylu Barela
Vocal Music	Gaye King
Yearbook	Darrel Walker
YMCA	Doug Jones

Mira Loma Middle School

Art Club
Associated Student Body
Athletic Club
Club Live
Music Club
Science Club
Victory Club
Yearbook

Arrinita Murphy
Rudy Monge/Lynn Hill
Lynn Hill
Vacant
Patricia Cruz
Melissa Davis/Wendy Ramirez
Gary Peterson/Mike Goltry
Todd Beasley

RECOGNIZED STUDENT ORGANIZATIONS

Mission Middle School

Athletic Club	Doug Stevens
Ballet Folklorico	Claudia Beltran
Chess Club	Doug Hath
Club Live	Laura Beal/ Danice Hord
Honor Society	Patty Miller
Journalism Club	Karen Chambers
Multicultural Club	Lois Clark
Music	Jamie Lewison
Mustang City Council	Toni Fletcher
Science/Technology Club	Sue Ferraro

Nueva Vista High School

150 Club/Student Council	Karen Lancaster
Student Store	Jeff Huerta

Jurupa Valley High School

Class Sponsors:

Freshman Class

Sophomore Class

Paul Kumamoto

Junior Class

Senior Class

Julie Hines/Julie Boswell

Kelly Dodd

Name of Organization

Sponsor

Academic Decathlon	Lauretta Cortez
ASB	Mike McGuire
Band Club	Don Wade
Baseball Club	Paul Kumamoto
B. Basketball	Mark Gard
G. Basketball	Gary Clem
College Bound Students Club	Debbie Buckhout
CSF	Stella Sloan
Creative Arts Club	Lauretta Cortez
Drill Team/Tall Flags	Don Wade
Earth Now	Paul Wakefield
Future Business Leaders of America	Julie Rosa
FFA/Ag	Gary Lesh
Friday Night Live	Gary Hanson
Football Club	Pat Thompson
German Club	Julie Haro
Golf Club	Col. Pine
History Club	Enrique Velasquez
Ind. Arts Club	Donn Cushing
Journalism Club	Kay Murphy

RECOGNIZED STUDENT ORGANIZATIONS

Language Club
Mecha
Mock Trial
Music Club
New Visions
Pep Squad
Photo
Prowler
ROTC
Science Club
B. Soccer Club
G. Soccer Club
Softball
Spanish Club
B. Tennis Club
G. Tennis Club
Swimming
Theatre Club
Track Club
Volleyball Club
Water Polo
Yearbook Club

Julie Haro/Cheryl Boyce
Blanca Preciado
Don Wade
Melva Morrison
Shirley McCoy
Jennifer Chamberlin
Julie Parker
Kay Murphy
Colonel Pine/Chief White
Pat Monaco
Sebastian Cognetta
Edson Garfias
J. Rodriguez
Ilsa Gonzalez
Larry Jansen
Todd Moerer
Will Murray
Terri Neve
Rich Garrett
Stephanie Timar Guerrero
Nate Hass
Kay Murphy

Rubidoux High School

Class Sponsors:

Freshman Class

JoAnn Alford

Junior Class

Vince Rosse

Name of Organization

A.P. Club
ASB
Asian Pacific Club
AVID
Awards Night
Back-to-School Night
Band
Black Student Union
Chess Club
CSF
College Bowl/Academic Decathlon
Computer Club
Courageous Cooks
Dancers for Diversity

Sophomore Class

Charles Guzman

Senior Class

Rob Liddle

Sponsor

Viola DePass
Vacant
Susan Gurrola
Gloria Hill/Devi Curtis
Cori Barber
Mike Hughes
Charles Gray
Sandra Doyd
Thomas Bystrzycki
Mike Dohr
Dan Weatherford
Rob Liddle
M. Smith
Alice Cornejo

RECOGNIZED STUDENT ORGANIZATIONS

Drafting Club
Environmental Club
Falcon Pride
French Club
FUN Club
Future Farmers of America
Future Homemakers of America Hero
GATE Club
Hack Club
History Day
Mecha
Mock Trial
New Visions
Pep Squad

Renaissance
ROTC
Science Club
Somos
Speech Club
Sports Medicine
Talon
United Way
Visual Arts Club
Vocal Music
Yearbook

Dan Wobser
Alan Stringer
Alice Cornejo
Shana Kemper
Harrison Cole
Rhonda Fuller/Paula Germain
C. Halloway
Terry Snell
Viola DePass
Ellen Finan
Jose Guillen/M. Escobar
Thuy Truong/Branka O'Brien
Shana Kamper/Art Huerta
K. Wheeler/Emily Lauritzen/Kristena
Wheeler
E. Wright
Colonel Carroll/Chief Cohens
Terry Snell
Armando Muniz
Cori Barber
Mike Twomey
Barbara Maguire
K. White
Ernie Wright/Viola DePass
Staci Della-Rocco
Vince Rosse

CRIME DATA REPORTING

The principal or designee at each school shall immediately record each incident of school crime on the California Safe Schools Assessment (CSSA) incident form and shall send these forms monthly to the Superintendent or designee. (Penal Code 628.2)

The Superintendent or designee shall report school crime information to the California Department of Education or its designee by February 1 of each year for the period of July 1 through December 31 and by August 1 of each year for the period of January 1 through June 30. (Penal Code 628.2)

Copies of CSSA incident forms and any districtwide aggregated data shall be made available to the public upon request. (Penal Code 628.2)

The schools and district shall retain copies of CSSA incident forms for three years or until a site validation visit, whichever occurs first.

Legal Reference:

EDUCATION CODE

14044

PENAL CODE

628-628.6

CODE OF REGULATIONS, TITLE 5

700-705

Adopted:



CRIME DATA REPORTING

Reporting

Following the guidelines of the California Safe Schools Assessment (CSSA) provided by the Administrative Services Office, the principal or designee at each school shall immediately record each incident of reportable school crime on a California Safe School Assessment (CSSA) reporting form and send the forms for the month to the District Administrative Services Office at the end of each month. If a school suspension results from the school crime, the crime reporting form should be sent to the Administrative Services Office attached to the suspension form.

For the month of June, all school crimes which occur before the principal or designee leaves for the summer shall be reported to the District Administrative Services Office at that time, and all school crimes occurring in June after that time shall be included with the July report.

Property Crime Cost Estimate

Reportable property crimes must include an estimate of the cost to the District of that crime. These estimates are normally made by the District Maintenance Office who will immediately fax the estimate to the school.

In the case of property crimes occurring after school hours, the District Maintenance Office shall notify the principal or designee of the crime the next school day so that principal or designee can determine the facts of the crime needed for the school report.

The District Maintenance Office shall also send a complete list of all property crimes at District schools to the Administrative Services Office monthly.

Adopted

DISTRICT RESIDENCY

Prior to admission, students living within the district must provide proof of residency.

Documentation

A student may establish residency by documenting that he/she lives with a parent/guardian within the district; is an emancipated minor living in the district; is in the court-appointed care of a licensed foster home; family home; or children's institution within the district; or lives in the home of a care-giving adult within the district. (Education Code 48204)

The district shall retain a copy of the document or written verification offered as proof of residency. In addition, the district shall annually verify the student's residency and retain a copy of the document or written statement offered as verification. (Code of Regulations, Title 5, Section 432)

A student not residing within the District shall be deemed a District resident if admitted through the District's interdistrict attendance program or if the student is confined to a residential care facility within the District for treatment of a temporary disability.

District residency is not required for enrollment in a Regional Occupational Program. (Education Code 52317)

Reasonable evidence of residency may be established by documentation, including but not limited to any of the following: (Education Code 48204.6)

1. Property tax payment receipts
2. Rent payment receipts
3. Utility service payment receipts
4. Declaration of residency executed by the student's parent/guardian (Title VII, Sub-title B of the McKinney homeless Assistance Act)

Revocation of Enrollment

If a district employee reasonably believes that a parent/guardian has provided false or unreliable evidence of residency, the Superintendent or designee shall make reasonable efforts to determine whether the student resides in the district.

If the Superintendent or designee, upon investigation, has determined that a student's enrollment is based on false evidence of residency, he/she shall revoke the student's enrollment. Before any such revocation, the

parent/guardian shall be sent written notice of the facts leading to the decision. This notice shall state the parent/guardian's right, within 10 school days, to schedule a meeting with the Director of Administrative Services to inspect supporting documents, rebut district evidence, question any District witnesses, and present oral and/or documentary evidence, including witnesses, on the student's behalf. For good cause, the Director of Administrative Services may extend the meeting date for an additional 10 days to permit the parent/guardian to obtain required documentation.

If the parent/guardian fails to schedule the above meeting, the student's enrollment shall be revoked 11 school days after the date of the notice.

If the above meeting is held, the Director of Administrative Services shall prepare a written decision describing his/her findings. If this decision upholds the revocation, the parent/guardian shall be informed of his/her right to appeal to the Governing Board within 10 days. The Director of Administrative Services' decision shall be final unless appealed.

A parent/guardian who appeals to the Board shall have the right to have a representative present and to rebut District evidence, question any District witnesses, and present oral and/or documentary evidence, including witnesses, on the student's behalf. Except in cases where good cause is shown, the Board will not reopen the record to consider evidence or argument which was not presented to the Director of Administrative Services. The student may continue to attend school during the period of the appeal. The Board's decision shall be final.

Legal Reference:

EDUCATION CODE

35351

48050-48053

48200-48204

48204.5

48204.6

48206.3

48980

52317

FAMILY CODE

6550-6552

CODE OF REGULATIONS, TITLE 5

432

CODE OF REGULATIONS, TITLE 22

87001

CDE LEGAL ADVISORIES

0303.95

1115.88

Adopted

INTERDISTRICT ATTENDANCE PERMITS

The Governing Board recognizes that students who reside in one district may prefer to attend school in another district and that such preferences are expressed for a variety of reasons.

The Board recognizes that the district may be capable of serving additional students. Therefore, the Superintendent or designee may approve interdistrict attendance agreements with other districts.

The District will release a limited number of resident students to attend schools of other districts where there is a clear demonstration that significant benefits will be gained which could not be obtained by attendance at schools of this District.

A limited number of non-resident students may be accepted into the schools of the District upon release from the districts of residence when there appears to be a significant advantage to the student and where disadvantages do not accrue to the Jurupa Unified School District.

Non-resident students are enrolled with the understanding that acceptable attendance, scholarship and citizenship must be maintained, and that the District will not provide transportation from the district of residence. Moreover, space limitations constitute cause for limiting or revoking permits.

False information used as a basis for obtaining an Interdistrict Attendance Permit shall invalidate any permit granted and require the return of the pupil to the pupils district of residence.

Legal Reference:

EDUCATION CODE

46600-46611

48204

48209-48209.16

48915-48915.1

48918

48980

52317

Adopted 9/21/70

Revised 9/17/73, 11/4/74, 9/19/77

Readopted 11/6/78

Revised 5/18/81

Revised/Readopted 6/25/90

Revised

INTERDISTRICT ATTENDANCE TRANSFER PERMITS

It shall be the duty of the Superintendent of Schools or his/her designee to act upon all interdistrict attendance agreements.

A limited number of non-resident students may be accepted in the schools of the District upon release from the districts of residence when there appears to be a significant advantage to the student and where no problems or disadvantages accrue to the Jurupa Unified School District.

Students may be enrolled with the understanding that acceptable scholarship and citizenship are to be maintained, and that the District will not provide transportation. Moreover, space limitations constitute cause for limiting or revoking permits.

The District will release a limited number of resident students to attend schools of other districts where there is a clear demonstration that significant benefits will be gained which could not be obtained by attendance at schools of this District.

False information used as a basis for obtaining a permit or for attending a school outside the attendance area of residence shall invalidate any permit granted and require the transfer of the pupil to the school serving the zone of residence of the parent or legal guardian.

Normally, transportation is not provided students on interdistrict permits.

Each interdistrict attendance permit terminates June 30.

Adopted 9/21/70
Revised 9/17/73, 11/4/74, 9/19/77
Readopted 11/6/78
Revised 5/18/81
Revised/Readopted 6/25/90

INTERDISTRICT ATTENDANCE PERMITS

Requests for Interdistrict Attendance Permits shall originate in the district of residence of the pupil requesting the permit.

Approval

The Superintendent or designee may approve Interdistrict Attendance Permits for the following reasons:

1. To meet the child care needs of the student.
2. When a student's parent or guardian is employed within the boundaries of the receiving district.
3. When the student has brother(s) or sister(s) attending school in a receiving district, to avoid splitting the family's attendance. Priority in approving Interdistrict Attendance Permits is given to these students.
4. To complete a school year when parents/guardians have moved out of the district during that year.
5. To allow students to remain with a class graduating that year from an elementary, junior or senior high school.
6. To allow seniors to attend the same school they attended as juniors, even if their families moved out of the district during the junior year.
7. When the parent/guardian provides written evidence that the family will be moving to the receiving district in the immediate future and would like the student to start the year in that district.
8. When the student will be living out of the district only for one year or less.
9. When recommended by the School Attendance Review Board or by county child welfare, probation or social service agency staff in documented cases of serious home or community problems which make it inadvisable for the student to attend the school of residence.
10. When there is valid interest in a particular educational program not offered in the district of residency.
11. To provide a change in school environment for reasons of personal and social adjustment.

Transportation

With the approval of the Superintendent or designee, transportation normally provided for students living within the district may be provided for students attending on an Interdistrict Attendance Permit when space is available.

Denial of Interdistrict Attendance Agreement

Interdistrict Attendance Permit requests may be denied if classroom space, class size or caseload limitations preclude enrollment. If space is available at another District school, it will be offered to the student.

Students who are under consideration for expulsion or who have been expelled may not appeal interdistrict attendance denials or decisions while expulsion proceedings are pending, or during the term of the expulsion. (Education code 46601)

The parent/guardian of a student who is denied a transfer requested pursuant to Education Code 46601 shall receive timely notice, in accordance with law, regarding the process for appeal to the County Board of Education. This notice shall be provided by the district denying the request.

Renewal

All Interdistrict Attendance Permits for students coming into the District are in force for that school year only and must be renewed annually in the Administrative Services Office.

Renewal is normally granted except when classroom space, class size or caseload limitations preclude it. For these exceptions, if space is available at another District school, it will be offered to the student.

Revocation

The Superintendent or designee may revoke an Interdistrict Attendance Permit if the student has unsatisfactory academic progress, excessive absence, or continued or serious disruption of the educational program.

Adopted 9/8/70

Revised 10/21/74, 9/19/77, 11/7/77, 11/6/87, 5/18/81

Technical Change 9/21/87

Revised/Readopted 6/25/90

INTERDISTRICT ATTENDANCE TRANSFER PERMITS

Petition to Leave the District

1. A parent, guardian or other person having custody of a pupil must initiate the request through the Child Welfare and Attendance Supervisor.
2. The Child Welfare and Attendance Supervisor shall screen the applicant's transfer, confer with appropriate district personnel as deemed necessary, and determine eligibility for transfer. Screening will usually include telephone contact with the appropriate officials in the receiving district. For eligible applicants, the Supervisor shall prepare and sign three copies of the state-approved transfer form and shall forward such copies to the receiving district. If the applicant is ineligible, the Supervisor shall so inform the person making the request.
3. The receiving district shall return two signed copies of the form to the Supervisor if transfer is to be completed. One copy shall be retained by that office. The second copy shall be forwarded to the school the pupil would have attended in this district.
4. Periodic informational reports shall be made by the Supervisor to the Board of Education via the Superintendent.

Petition to Enter the District

1. Requests by non-residents to attend schools of the Jurupa Unified School District shall originate in the district of residence.
2. Upon receipt of three signed copies of the state-approved transfer form, the Child Welfare and Attendance Supervisor shall investigate the request, confer with appropriate district personnel as deemed necessary and make a disposition thereof.
3. If the request is to be honored, the Supervisor shall sign the permit and return two copies to the district of origin (one copy is retained by the Supervisor).
4. If a request for transfer is not to be honored, the Supervisor shall notify the district of origin, giving the reason, and shall return the unsigned forms.

INTERDISTRICT ATTENDANCE TRANSFER PERMITS

Limitations and Constraints

1. A high school student may be permitted to complete the senior year in the same high school where the junior year was completed.
2. Any student may be permitted to attend a school in order to participate in a program of studies not a part of the curriculum of the school within the pupil's attendance area.
3. A pupil may be permitted to attend a school in an attendance area that will become his/her residence within ninety calendar days when documented proof of purchase or rental is submitted for inspection.
4. A pupil may be permitted to transfer to or from another district in order to avoid serious family problems, as, for instance, certain severe health conditions, and for the pupil's welfare and personal adjustment.
5. The Jurupa Unified School District does not honor promises and tentative agreements made to pupils by receiving districts prior to their receipt of forms from the Jurupa Unified School District. The District does not make tentative agreements with parents or guardians from other districts.
6. Interdistrict attendance agreements shall be approved for not more than one school year and terminate on June 30. Agreements may be renewed.
7. Non-resident pupils must maintain satisfactory academic achievement and good citizenship records. Failure to do so constitutes good cause for revoking the agreement.
8. Classroom space, class size or case load limitations shall constitute cause for limiting or revoking agreements.

Adopted 9/8/70

Revised 10/21/74, 9/19/77, 11/7/77, 11/6/87, 5/18/81

Technical Change 9/21/87

Revised/Readopted 6/25/90

FIELD TRIPS

The Board of Education recognizes the high degree of educational value which can be realized from field trip experiences. However, time and monetary costs and unusual liabilities require special controls over such trips.

A field trip, excursion, or off-campus special event shall, for the purpose of this policy, mean journeys by students away from the campus to gain or reinforce first hand knowledge, understanding, and/or skills. The staff should design and plan activities to motivate, supplement and vitalize the instructional program as well as to develop desirable character traits.

In advance of a field trip, principals shall ensure (1) that teachers determine educational objectives for the trip that relate directly to the curriculum or co-curriculum of their students and (2) that teachers develop plans which provide for the best use of students' learning time while on the trip. Teachers also shall provide appropriate instruction before and after the trip. Field trips shall not be recreational in nature, exceed allocated budgets, jeopardize the health or safety of participant, or involve collection of student fees. (Recreational field trips may be held at times other than the normal school day.)

The staff must obtain prior Board approval for any non-routine activity involving such liabilities as long distances (over 90 miles), overnights, hazardous circumstances (flying, over water), and sole supervision by non-certificated adults. However, events which are regularly scheduled (e.g., athletics) are considered routine.

Parents should know in advance when pupils will be away from the school and the purpose of such absence. For the welfare of pupils and for the protection of the District, employees who supervise pupils away from their home school must have emergency information and a "medical release" for each student with them.

The staff will obtain a signed Parent Permission Form for each pupil for each field trip at every grade level. Regularly scheduled activities such as band, athletics, etc., may have a signed Parent Permission Form for the entire schedule of events or contests. Unscheduled events require a separate Parent Permission Form. The adult supervisor will take these slips on the trip. No pupil will be allowed to participate in a field trip without a signed Parent Permission Form for that trip.

Supervisors of activity groups and athletic teams making a scheduled series of trips will retain an Emergency Card on each participant for the length of the season and will take these cards on each trip. This Emergency Card will be separate from that filed in the school office. The staff will send home a season or annual schedule with each participant prior to the first field trip.

Pupils may not drive any vehicle on any field trip, except when a pupil represents the school at an activity occurring outside the regular school hours, the pupil may report to the place of participation by any means of transportation authorized by the parent and supervisor.

Legal References

EDUCATION CODE

8760

32040

32041

32044

35330

35331

35332

35350

44808

48908

Adopted 7/5/78

Revised 7/16/79

Readopted 6/21/82

Revised/Readopted 9/4/90

Revised

FIELD TRIPS

The Board of Education recognizes the high degree of educational value which can be realized from field trip experiences. Time and monetary costs and unusual liabilities require special controls over such trips.

A field trip, excursion or off campus special event shall, for the purpose of this policy, mean journeys by students away from classroom to gain first hand knowledge. The staff should design and plan activities to motivate, supplement and vitalize the instructional program as well as to develop desirable character traits.

Such activities shall relate directly to curricular and co-curricular objectives in the participating student's program and shall not jeopardize the health or safety of those involved. Furthermore, such plans will not place the District in financial jeopardy nor exceed budget limitations. The staff must obtain prior Board approval for any non-routine activity involving such liabilities as long distances, overnights, hazardous circumstances and non-certificated supervision. However, events which are regularly scheduled (e.g., athletics) are considered routine.

Parents should know in advance when pupils will be away from the school and the purpose of such absence. For the welfare of pupils and for the protection of the District, employees who supervise pupils away from their home school must have emergency information as well as "medical release" readily available.

The staff will complete a Field Trip Form for each pupil for each field trip at every grade level except for regularly scheduled activities such as band, athletics, etc. The adult supervisor will take these slips on the trip. No pupil will be allowed to participate in a field trip without a completed Field Trip Form for that trip.

Supervisors of activity groups and athletic teams making a scheduled series of trips will retain an Emergency Card on each participant for the length of the season and will take these cards on each trip. This Emergency Card will be separate from that filed in the school office. The staff will send home a season or annual schedule with each participant prior to the first field trip.

Adopted 7/5/78
Revised 7/16/79
Readopted 6/21/82
Revised/Readopted 9/4/90

FIELD TRIPS

1. The principal or his/her designee shall certify that a requested activity is in accordance with District policy. For the purpose of this regulation, a field trip is defined as a journey by students away from the campus to gain first-hand knowledge, understanding, skills, or reinforcement of the same. In accordance with policy 6403, field trips during the normal school day shall not be recreational in nature, nor involve teachers collecting student fees. (Recreational field trips may be held at times other than the normal school day.)
2. Board approval for "non-routine" activities should be obtained before the activity is advertised to students and parents. Normally, this Board approval should be secured at least three weeks prior to the desired date. The Superintendent may authorize non-routine field trips when, in his/her opinion, advance Board approval at a regularly scheduled Board meeting is impractical. He/she shall inform the Board at the next regularly scheduled Board of Education meeting of the trip so authorized.
3. Staff members planning activities shall observe the Code of Ethics of the Teaching Profession which states that "...professional relationships with students shall not be used for private advantage; the educator neither solicits nor involves them or their parents in schemes for commercial gain."
4. The principal/designee will secure transportation, certificated supervision, accommodations, and meals far in advance of the trip and submit requests for District buses to the Transportation Office at least two weeks prior to the desired date.
5. It is strongly recommended that one certificated employee supervise each bus and that a ratio of 1 certificated employee to 30 students be maintained. However, except for noncertificated coaches supervising athletics or as approved by the Board of Education, at least one certificated employee shall accompany traveling units to a common destination regardless of the number of buses. An appropriate number of adults may also participate at the discretion of the principal.
6. Any activity which occurs beyond a 90-mile radius from the center of the District or requires over-night stay or is out-of-state shall be considered "non-routine."
7. Following the activity, buses or other transports will discharge pupils at the school.
8. A principal or designee may approve the use of privately owned or district vehicles for approved activities. The driver of a privately owned or district vehicle must file proof of a driver's license and a liability insurance statement for the specific activity with the principal or designee. This statement shall then be approved by the Assistant Superintendent Business Services. Driver's license and proof of insurance must be submitted two weeks prior to the field trip. The principal or designee and the Assistant Superintendent Business Services shall keep a file of driver liability statements for each activity.

9. Reimbursement for the use of privately owned vehicles will be made only if such reimbursement has been authorized by the Assistant Superintendent Business Services or designee.
10. Pupils may not drive any vehicle on any field trip except when a pupil represents the school at an activity occurring outside the regular school hours, the pupil may report to the place of participation by any means of transportation authorized by the parent.
11. All persons participating in activities shall be deemed to have waived all claims against the District for injury, accident, illness or death occurring during or by reason of the activity. All adults and all parents or guardians of pupils participating in out-of-state activities shall sign a statement waiving such claims.
12. At the beginning of the school year, the Governing Board shall make available medical and/or hospital insurance for pupils of the District that participate in such activities. Moreover, the Governing Board shall secure liability insurance when District transportation equipment is used.
13. While conducting a trip, the teacher, employee or agent of the school shall have a school first aid kit in his/her possession or immediately available. (Education Code 32040, 32041)
14. When district transportation is not used, the organization providing transportation must provide a Certificate of Insurance naming Jurupa Unified School District as additional insured, with coverage limits of at least \$1 million for liability. If transportation is to be provided by a charter bus service, prior approval must be obtained from the Director of Transportation. If transportation is provided by or arranged by another organization, prior approval of the Assistant Superintendent Business Services must be obtained.
15. No pupil shall be prevented from the activity because of lack of sufficient funds. Furthermore, no group shall be authorized to participate in an activity if any pupil who is a member of such an identified group will be excluded from participation because of lack of sufficient funds.
16. Principals may exclude from the trip any student whose presence on the trip would pose a safety or disciplinary risk.
17. Attendance at an activity shall be considered attendance for the purpose of crediting attendance for apportionments from the State School Fund in the fiscal year. Credited attendance shall not exceed ten (10) school days except in the case of pupils participating in a field trip or excursion in connection with courses of instruction or school-related educational activities, and which are not social, cultural, athletic or school band activities. (Education Code 35330)

Adopted 7/5/78
Revised 7/16/79, 6/21/82, 9/4/90, 3/30/92
Revised

FIELD TRIPS

1. The principal or his/her designee shall certify that a requested activity is in accordance with District policy.
2. Board approval for "non-routine" activities should be obtained before the activity is advertised to students and parents. Normally, this Board approval should be secured at least three weeks prior to the desired date. The Superintendent may authorize non-routine field trips when, in his/her opinion, advance Board approval at a regularly scheduled Board meeting is impractical. He/she shall inform the Board at the next regularly scheduled Board of Education meeting of the trip so authorized.
3. Staff members planning activities shall observe the Code of Ethics of the Teaching Profession which states that "...professional relationships with students shall not be used for private advantage; the educator neither solicits nor involves them or their parents in schemes for commercial gain."
4. The staff will secure in advance transportation, certificated supervision, accommodations, and meals and submit requests for District buses to the Business Office at least two weeks prior to the desired date.
5. At least one certificated employee shall accompany traveling units to a common destination regardless of the number of buses. An appropriate number of adults may also participate at the discretion of the principal.
6. Instructors, supervisors and other personnel may contribute their services over and above the normal period for which they are employed by the District.
7. Any activity which occurs beyond a 90-mile radius from the center of the District shall be considered "non-routine."
8. Normally, following the activity, buses or other transports will discharge pupils at the school. However, the principal at his discretion may provide home transportation runs when requested by the pupils, except for those trips made by chartered bus.
9. A principal may approve the use of privately owned vehicles for approved activities. The driver of a privately owned vehicle must file a liability insurance statement for the specific activity with the principal. The principal shall keep a file of driver liability statements for each activity.
10. Reimbursement for the use of privately owned vehicles will normally be made only if such reimbursement has been authorized by the parent.
11. When a pupil represents the school at an activity occurring outside the regular school hours, the pupil may report to the place of participation by any means of transportation authorized by the parent.

FIELD TRIPS

12. All persons participating in activities shall be deemed to have waived all claims against the District of injury, accident, illness or death occurring during or by reason of the activity. All adults and all parents or guardians of pupils participating in out-of-state activities shall sign a statement waiving such claims.
13. The governing board shall make available medical and/or hospital insurance for pupils of the District that participate in such activities. Moreover, the governing board shall secure liability insurance when District transportation equipment is used.
14. When district transportation is not used, the organization providing transportation must provide a Certificate of Insurance naming Jurupa Unified School District as additional insured, with coverage limits of at least \$1 million for liability. If transportation is to be provided by a charter bus service, prior approval must be obtained from the Director of Transportation. If transportation is provided by or arranged by another organization, prior approval of the Assistant Superintendent Business Services must be obtained.
15. No pupil shall be prevented from the activity because of lack of sufficient funds. Furthermore, no group shall be authorized to participate in an activity if any pupil who is a member of such an identified group will be excluded from participation because of lack of sufficient funds.
16. Attendance at an activity shall be considered for the purpose of crediting attendance for apportionments from the State School Fund in the fiscal year. Credited attendance shall not exceed ten (10) school days.

Adopted 7/5/78
Revised 7/16/79, 6/21/82, 9/4/90, 3/30/92

Breakdown of Change Order No. 1, Category 7

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Glen Avon Elementary School, A# 04-100311

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.: #16(RFI #12)
Dated: July 16, 1998
Description: Installation of additional fire alarm wiring.
Requested by: Contractor
Reason: Field conditions.
Amount: \$818.38
Requested Extension: 4 days
Exhibit: 1.1A - 1.1E
- 1.2 COP No.: -
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.: -
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Glen Avon TOTALS:

Amount: \$818.38
Extension: 14 days

DRAFT

Breakdown of Change Order No. 1, Category 7

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Portable Learning Center, A # 04-100311

P&W Project No. 4-9802.00.541

July 31, 1998

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1.1 COP No.: #15(Learning)
Dated: August 11, 1998
Description: Electrical installed for additional portable Learning Center.
Requested by: District
Reason: Expanded District program requirements.
Amount: \$6,982.62
Requested Extension: 5 days
Exhibit: 1.1A – 1.1J

1.2 COP No.: -
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B

1.3 COP No.: -
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Learning Center TOTALS:

Amount: \$6,982.62
Extension: 15 days

DRAFT

Change Order No. 1

Page 1 of 1

Portable Learning Center

49802.00.541 Breakdown for CO No 1 Cat 1-2-5 Learning (07-31-98)

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P32

Breakdown of Change Order No. 1, Category 7

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: West Riverside, A# 04-100312

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.:** #6(CMB #2)
School & DSA No.: West Riverside, A# 04-100312
Dated: July 1, 1998
Description: Relocate existing electrical conduits and add one pull box.
Requested by: Contractor
Reason: Unforeseen field conditions.
Amount: \$1,389.00
Requested Extension: 5 days
Exhibit: 1.1A – 1.1C
- 1.2 COP No.:** #7(CMB #3)
School & DSA No.: West Riverside, A# 04-100312
Dated: July 1, 1998
Description: Relocate existing electrical conduits for E.M.S. system.
Requested by: Contractor
Reason: Unforeseen field conditions.
Amount: \$1,805.00
Requested Extension: 3 days
Exhibit: 1.2A – 1.2G
- 1.3 COP No.:** -
School & DSA No.: West Riverside, A# 04-100312
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.3A, 1.3B
- 1.4 COP No.:** -
School & DSA No.: West Riverside, A# 04-100312
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.4A, 1.4B

CHANGE ORDER No. 1, West Riverside TOTALS:

Amount: \$3,194.00
Extension: 18 days

DRAFT

Change Order No. 1
Page 1 of 1

49802.00.541 Breakdown for CO No 1 Cat 7 W. Riv. (07-31-98)

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pg 3

Breakdown of Change Order No. 1, Category 7

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Mira Loma Middle School, A# 04-100313

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.:** #7(CMB #3)
School & DSA No.: Mira Loma, A# 04-100313
Dated: July 1, 1998
Description: Extend existing conduit run and add one pull box.
Requested by: District
Reason: Expand technology function of classroom.
Amount: \$974.00
Requested Extension: 2 days
Exhibit: 1.1A - 1.1D
- 1.2 COP No.:** -
School & DSA No.: Mira Loma, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) - mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
School & DSA No.: Mira Loma, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Mira Loma TOTALS:

Amount: \$974.00
Extension: 12 days

DRAFT



Breakdown of Change Order No. 1, Category 7

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Van Buren Elementary School, A# 04-100314

P&W Project No. 4-9802.00.541

July 31, 1998

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1.1 COP No.: #5(RFI #4)
School & DSA No.: Van Buren, A# 04-100314
Dated: May 15, 1998
Description: Install new 3" conduit.
Requested by: Contractor
Reason: Unforeseen field conditions.
Amount: \$3,715.43
Requested Extension: 3 days
Exhibit: 1.1A, 1.1B

1.2 COP No.: -
School & DSA No.: Van Buren, A# 04-100314
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B

1.3 COP No.: -
School & DSA No.: Van Buren, A# 04-100314
Dated: August 12, 1998
Description: Time extension request
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Van Buren TOTALS:

Amount: \$3,715.43
Extension: 13 days

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Breakdown of Change Order No. 1, Category 4

1998 Class Size Reduction
Jurupa Unified School District
Portable Learning Center
P&W Project No. 4-9802.00.541
July 31, 1998

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- 1.1 COP No.:** #17(Lrn'g Ctr)
Dated: August 24, 1998
Description: Install handrails for portable.
Requested by: District
Reason: Expanded District program requirements.
Amount: \$829.15
Requested Extension: 0 days
Exhibit: 1.1A, 1.1B
- 1.2 COP No.:** -
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Learning Center TOTALS:

Amount: \$829.15
Extension: 10 days

DRAFT



Breakdown of Change Order No. 1, Category 4

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Jurupa High School, A# 04-100313

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.:** #12(Econo #1)
School & DSA No.: Jurupa High, A# 04-100313
Dated: July 2, 1998
Description: Remove existing chain link fence.
Requested by: Architect
Reason: Additional student circulation.
Amount: \$268.47
Requested Extension: 1 day
Exhibit: 1.1A - 1.1D
- 1.2 COP No.:** -
School & DSA No.: Jurupa High, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) - mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
School & DSA No.: Jurupa High, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Jurupa High TOTALS:

Amount: \$268.47
Extension: 11 days

DRAFT

Breakdown of Change Order No. 1, Category 4

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Camino Real Elementary School, A# 04-100315

P&W Project No. 4-9802.00.541

July 31, 1998

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1.1 COP No.: #8(CMB #2, Econo #3)
School & DSA No.: Camino Real, A# 04-100315
Dated: July 3, 1998
Description: Remove a portion of existing fence and add a portion of new fence.
Requested by: District
Reason: Student safety.
Amount: \$2,270.10
Requested Extension: 3 days
Exhibit: 1.1A - 1.1C

1.2 COP No.: -
School & DSA No.: Camino Real, A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B

1.3 COP No.: -
School & DSA No.: Camino Real, A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Camino Real TOTALS:

Amount: \$2,270.10
Extension: 13 days

Breakdown of Change Order No. 1, Category 3

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Glen Avon, A# 04-100311

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.:** #10(ACS/DSA)
School & DSA No.: Glen Avon, A# 04-100311
Dated: July 17, 1998
Description: Additional accessible signage and striping.
Requested by: Architect
Reason: To comply with State Code.
Amount: \$428.00
Requested Extension: 5 days
Exhibit: 1.1A
- 1.2 COP No.:** -
School & DSA No.: Glen Avon, A# 04-100311
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) - mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
School & DSA No.: Glen Avon, A# 04-100311
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Glen Avon TOTALS:

Amount: \$428.00
Extension: 15 days

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Breakdown of Change Order No. 1, Category 3

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Troth Elementary School, A# 04-100313

P&W Project No. 4-9802.00.541

July 31, 1998

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1.1 COP No.: #14 (Troth St.)
School & DSA No.: Troth Street, A# 04-100313
Dated: July 24, 1998
Description: Install on additional landing at existing portable.
Requested by: Contractor
Reason: Unforeseen field conditions.
Amount: \$269.10
Requested Extension: 1 day
Exhibit: 1.1A

1.2 COP No.: -
School & DSA No.: Troth Street, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B

1.3 COP No.: -
School & DSA No.: Troth Street, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Troth TOTALS:

Amount: \$269.10
Extension: 11 days

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Breakdown of Change Order No. 1, Category 3

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Camino Real Elementary, A# 04-100315

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.:** #9(CMB #2)
School & DSA No.: Camino Real, A# 04-100315
Dated: June 30, 1998
Description: Additional wheel stops and striping.
Requested by: Architect
Reason: To comply with State Code.
Amount: \$390.00
Requested Extension: 2 days
Exhibit: 1.1A, 1.1B
- 1.2 COP No.:** -
School & DSA No.: Camino Real, A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
School & DSA No.: Camino Real, A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Camino Real TOTALS:

Amount: \$390.00
Extension: 12 days

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Breakdown of Change Order No. 1, Category 1, 2, and 5

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Pedley Elementary School, A# 04-100311

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.:** #2 (IB #2)
School & DSA No.: Pedley, A# 04-100311
Dated: June 9, 1998
Description: Layout, excavate and install concrete flat work..
Requested by: District
Reason: Unforeseen field conditions due to relocation of existing portable.
Amount: \$8,845.16
Requested Extension: 5 days
Exhibit: 1.1A, 1.1B
- 1.2 COP No.:** -
School & DSA No.: Pedley, A# 04-100311
Dated: August 12, 1998
Description: Time extension delay.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
School & DSA No.: Pedley, A# 04-100311
Dated: August 12, 1998
Description: Time extension delay.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Pedley Elementary TOTALS:

Amount: \$8,845.16
Extension: 15 days

DRAFT

Change Order No. 1

Page 1 of 1

Pedley Elementary School

49807.00.541 Breakdown for CO No 1 Cat 1-2-5 Pedley (07-31-98)



Breakdown of Change Order No. 1, Category 1, 2, and 5

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Mira Loma Middle School, A# 04-100313

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 *COP No.:* #11 (CMB #5)
School & DSA No.: Mira Loma, A# 04-100313
Dated: July 14, 1998
Description: Install additional concrete sidewalk.
Requested by: District
Reason: Additional Improvements.
Amount: \$4,196.93
Requested Extension: 5 days
Exhibit: 1.1A, 1.1B
- 1.2 *COP No.:* -
School & DSA No.: Mira Loma, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) - mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 *COP No.:* -
School & DSA No.: Mira Loma, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Mira Loma TOTALS:

Amount: \$4,196.93
Extension: 15 days

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Breakdown of Change Order No. 1, Category 1, 2, and 5

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Jurupa High School, A# 04-100313

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 *COP No.:* #13 (JVHS)
School & DSA No.: Jurupa High, A# 04-100313
Dated: July 21, 1998
Description: Install additional ramps.
Requested by: Contractor
Reason: Unforeseen field conditions.
Amount: \$3,619.23
Requested Extension: 2 days
Exhibit: 1.1A - 1.1 E
- 1.2 *COP No.:* -
School & DSA No.: Jurupa High, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) - mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 *COP No.:* -
School & DSA No.: Jurupa High, A# 04-100313
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Jurupa High TOTALS:

Amount: \$3,619.23
Extension: 12 days

DRAFT

Change Order No. 1

Page 1 of 1

Jurupa High School

49802.00.541 Breakdown for CO No 1 Cat 1-2-5 Jurupa High (07-31-98)



Breakdown of Change Order No. 1, Category 1, 2, and 5

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Camino Real Elementary, A# 04-100315

P&W Project No. 4-9802.00.541

DSA No. 04-100311, 04-100313, 04-100315

July 31, 1998

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- 1.1 COP No.:** #3 (CMB #2)
School & DSA No.: Camino Real Elem., A# 04-100315
Dated: June 26, 1998
Description: Install additional concrete paving.
Requested by: District
Reason: Additional improvements.
Amount: \$3,908.45
Requested Extension: 5 days
Exhibit: 1.1A
- 1.2 COP No.:** -
School & DSA No.: Camino Real Elem., A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
School & DSA No.: Camino Real Elem., A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.3A, 1.3B

CHANGE ORDER No. 1, Camino Real TOTALS:

Amount: \$3,908.45
Extension: 15 days

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Change Order No. 1

Page 1 of 1

Camino Real Elementary

49802.00.541 Breakdown for CO No 1 Cat 1-2-5 Camino Real (07-31-98)

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Pg 15

Breakdown of Change Order No. 1, Category 1, 2, and 5

1998 Class Size Reduction

Jurupa Unified School District

School & DSA No.: Sunnyslope Elementary, A# 04-100315

P&W Project No. 4-9802.00.541

July 31, 1998

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- 1.1 COP No.:** #1(SS/SS)
School & DSA No.: Sunnyslope Elem., A# 04-100315
Dated: May 26, 1998
Description: Layout, excavate and install storm drain pipe.
Requested by: DSA
Reason: Comply with State requirements.
Amount: \$2,950.00
Requested Extension: 4 days
Exhibit: 1.1A, 1.1B
- 1.2 COP No.:** #4 (CMB #1)
School & DSA No.: Sunnyslope Elem., A# 04-100315
Dated: June 24, 1998
Description: Install additional concrete and ac paving.
Requested by: District
Reason: Additional improvements.
Amount: \$21,980.23
Requested Extension: 10 days
Exhibit: 1.2A, 1.2B
- 1.3 COP No.:** -
School & DSA No.: Sunnyslope Elem., A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Fingerprinting (Typical) – mandatory district policy requiring all involved in school projects to be fingerprinted before beginning work.
Amount: -
Requested Extension: 6 days
Exhibit: 1.3A, 1.3B
- 1.4 COP No.:** -
School & DSA No.: Sunnyslope Elem., A# 04-100315
Dated: August 12, 1998
Description: Time extension request.
Requested by: Contractor
Reason: Delay for inclement weather.
Amount: -
Requested Extension: 4 days
Exhibit: 1.4A, 1.4B

CHANGE ORDER No. 1, Sunnyslope TOTALS:

Amount: \$24,930.00
Extension: 24 days

Change Order No. 1

Page 1 of 1

Sunnyslope Elementary

49802.00.541 Breakdown for CO No 1 Cat 1-2-5 Sunnyslope (07-31-98)

A-10
pg 16

Resolution #99/10
Regarding Passage of Proposition 8
On the November 3, 1998 Ballot

WHEREAS, passage of Proposition 8 would give total authority over curriculum to School Governing councils, which will effectively remove California's newly adopted state standards; and

WHEREAS, passage of Proposition 8 would shift governance over curriculum and expenditure decisions from elected school boards to thousands of School Governing Councils without accountability; and

WHEREAS, passage of Proposition 8 would create a new and unaccountable state bureaucracy with the establishment of the chief Inspector's office; and

WHEREAS, passage of Proposition 8 would lock details in law which could only be amended in the future by a four-fifths vote of each house of the California Legislature and approval by the Governor, or by a vote of the people; and

WHEREAS, passage of Proposition 8 would disrupt established personnel practices in local school districts;

NOW, THEREFORE, BE IT RESOLVED, that the Jurupa Unified School District Board of Trustees hereby opposes the passage of Proposition 8 on the November 3, 1998 ballot for the reasons listed above.

Passed and adopted by the Governing Board of Education at a regular meeting held on October 5, 1998.

BOARD OF EDUCATION

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Ray E. Teagarden, Clerk

Carolyn A. Adams, Member

John J. Chavez, Member

Mary L. Burns, Member

Benita B. Roberts, Superintendent

**Jurupa Unified School District
TRAVEL REQUEST**

Fund 100
Location 178
Program 400 9140
Object 5220

Name(s) Kent Campbell Site Education Center

Title of Activity National Association of Educational Negotiators - Annual Conference

Location of Activity San Antonio, Texas

Depart: Day Sat. Date March 13, 1999 Time 7:00 am/pm From Ontario

Return: Day Fri. Date March 19, 1999 Time 2:00 am/pm

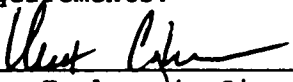
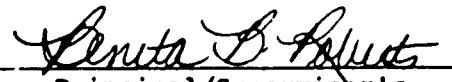
Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ <u>0</u>	\$ _____	_____
Registration Fees	\$ <u>290.00</u>	\$ _____	_____
Banquet Fees	\$ <u>0</u>	\$ _____	_____
Mode of Travel: <u>Amer. West</u>	\$ <u>290.00</u>	\$ _____	_____
Meals - Number: <u>12</u> <u>4</u> B <u>4</u> L <u>4</u> D	\$ <u>110.00</u>	\$ _____	_____
Lodging: <u>Menger</u> (Name of Hotel)	\$ <u>575.00</u>	\$ _____	_____
Other: <u>Hertz, Parking</u>	\$ <u>130.00</u>	\$ _____	_____
TOTAL COST	\$ <u>1,395.00</u>	\$ _____	_____

Will a cash advance be needed? _____ Amount \$ _____

Remarks/Rationale (Required for Categorical Projects):

I have read Business Services Procedure #124 and fully understand district travel requirements.

 9-18-98  9/22/98
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Yellow - Business Office
Pink - Return Copy
Goldenrod - Originator

Unrestricted and Restricted
REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE

DEPT OF EDUCATION
Form J-201

Jurupa Unified		School District		Riverside		County	
		1998/99 Revised Budget					
Description	Account Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)			
A. REVENUES							
1) Revenue Limit Sources	8010-8099	64,421,804		Support doc for Rev. to 98/99 budget			
2) Federal Revenues	8100-8299	74,341					
3) Other State Revenues	8300-8599	5,895,334					
4) Other Local Revenues	8600-8799	1,133,969					
5) TOTAL, REVENUES		71,525,448					
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	42,295,509	7,137,986	49,433,495			
2) Classified Salaries	2000-2999	7,952,360	4,613,987	12,566,347			
3) Employee Benefits	3000-3999	10,879,407	2,593,702	13,473,109			
4) Books and Supplies	4000-4999	1,605,854	2,584,405	4,190,259			
5) Services, Other Operating Expenses	5000-5999	4,329,484	3,324,430	7,653,914			
6) Capital Outlay	6000-6599	317,647	488,787	806,434			
7) Other Outgo	7100-7299	1,103,271	126,901	1,230,172			
8) Direct Support/Indirect Costs	7300-7399	(432,351)	160,624	(271,727)			
9) TOTAL, EXPENDITURES		68,051,181	21,030,822	89,082,003			
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)		3,474,267	(4,215,332)	(741,065)			
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929						
b) Transfers Out	7610-7629	500,847		500,847			
2) Other Sources/Uses							
a) Sources	8930-8979						
b) Uses	7630-7699	301,212		301,212			
3) Contributions to Restricted Programs	8980-8999	(3,849,589)	3,849,589				
4) TOTAL, OTHER FINANCING SOURCES/USES		(4,651,648)	3,849,589	(802,059)			



REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCE

Jurupa Unified		School District (-)		Riverside		County
		1998/99 Revised Budget				
Description	Account Codes	Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		(1,177,381)	(365,743)	(1,543,124)		
F. FUND BALANCE, RESERVES						
1) Beginning Balance						
a) As of July 1 - Unaudited	9791	4,872,698	260,322	5,133,020		
b) Audit Adjustments	9792	683,823	105,421	789,244		
c) As of July 1-Audited (Fla + Flb)		5,556,521	365,743	5,922,264		
d) Adj. for Restatements	9793					
e) Net Beginning Balance		5,556,521	365,743	5,922,264		
2) Ending Balance, June 30 (E + Fle)		4,379,140	0	4,379,140		
Components of Ending Fund Balance						
a) Reserved Amounts						
Revolving Cash	9611	2,500	xxxxxxxxxxxxx	2,500		
Stores	9612	299,426		299,426		
Prepaid Expenditures	9613					
Other	9619					
General Reserve (EC 42124)	9630		xxxxxxxxxxxxx			
Legally Restricted Balances	9640	xxxxxxxxxxxxx				
b) Designated Amounts						
Designated for Economic Uncertainties	9710	4,077,214		4,077,214		
Designated for	9720-9789					
c) Undesignated Amount	9790					
d) Unappropriated Amount	9790	xxxxxxxxxxxxx	xxxxxxxxxxxxx	xxxxxxxxxxxxx		

Jurupa Unified School District

Personnel Report #6

October 5, 1998

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Arthur Gonzales 3728 Urbana Avenue Mira Loma, CA 91752	As needed Emergency 30-Day Permit
Teacher	Ms. Carmen Flores 8123 Whitney Drive Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Mr. Filemon Jara 265 Green Oaks Drive Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Mr. Earl Clark Edwards 5115 Beach Street Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Ms. Han-Yin Chu 30265 Buck Tail Drive Canyon Lake, CA 92587	As needed Emergency 30-Day Permit

Extra Compensation Assignment

Ina Arbuckle; to assist with the appropriate placement of LEP students; August 20, 1998; not to exceed 10 hours total; appropriate hourly rate of pay.

Ms. Nancy Velasquez Ms. Victoria Jobe

Language Services; to assist with the review of secondary ELD materials; September 16, 1998; not to exceed 4 hours total; appropriate hourly rate of pay.

Ms. Kristin Crouch Mr. Jose Guillen Ms. Lupe Lopez
Ms. Lisa Vallejos

Learning Center; to work in the motivation class; September 28, 1998 through June 8, 1999; not to exceed 3 hours per week; appropriate hourly rate of pay.

Ms. Joanne Hill

Personnel Report #6

CERTIFICATED PERSONNEL

West Riverside; to serve as Teacher on Special Assignment; October 9, 1998; not to exceed 7 hours total; appropriate hourly rate of pay.

Ms. Janet Garcia-Hudson

Leave of Absence

Teacher	Ms. Martha Gomez 268 S. Sutter Avenue San Bernardino, CA 92410	Maternity Leave effective August 27, 1998 through October 7, 1998 with use of sick leave benefits.
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CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Maria LaMountain 5190 Mission Blvd., Sp. 100 Riverside, CA 92509	Effective September 24, 1998 Work Year E1
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Promotion

From Clerk-Typist to Secretary	Ms. Brenda Hunter 8067 Bridle Path Circle Riverside, CA 92509	Effective September 21, 1998 Work Year D
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Return to Work From 39 Month Reemployment List

Instructional Aide	Mr. Michael Milas 910 N. Cliveden Avenue Compton, CA 90220	Effective September 17, 1998 Work Year E1
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Short-Term/Extra Work

Education Services; translation of the Language Arts Standards; August-September 1998; not to exceed 40 hours total; appropriate hourly rate of pay.

Trans. Clerk-Typist Ms. America Najarro

Troth Street; to assist with P.E. activities for Project MORE; September 18, 1998 through June 10, 1999; not to exceed 50 hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Elizabeth Franco

Personnel Report #6

CLASSIFIED PERSONNEL

Troth Street; to assist with the after school Opportunity Room; October 6, 1998 through June 10, 1999; not to exceed 62 hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Barbara Snyder

Pedley Elementary; to monitor students attending Back to School Night; September 17, 1998; not to exceed 6 hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Cheri Watson
Activity Supervisor Ms. Judy Hesler

Pedley Elementary; in accordance with the 1998-99 school plan to set up resource library; September 24, 1998; not to exceed 8 hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Cheri Watson

Sunnyslope; to attend training on providing care to special needs children, August 28, 1998; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Instructional Aide Ms. Priscilla Carlos
Cafeteria Assistant I Ms. Lydia Navarro

Pacific Avenue; to assist with organizing activities for parents and making parent contacts, September 22, 1998 through June 3, 1999; 94 hours each, appropriate hourly rate of pay.

Bilingual Language Tutor Ms. Beatriz Simonds
Activity Supervisor Ms. Rachel Herrera

Resignation

Secretary Ms. Angela Chavez Effective October 30, 1998
 14970 Rosemary Drive
 Fontana, CA 92335

Abandonment of Position

Activity Supervisor Ms. Dolores Herrera Effective September 23, 1998
 5760 Lotus Street
 Riverside, CA 92509

Termination

Custodian Mr. Steven Rutledge Effective September 21, 1998
(Probationary) 15919 Winchester Way
 Riverside, CA 92508

Personnel Report #6

CLASSIFIED PERSONNEL

Substitute

Clerk-Typist	Ms. Olga Rudolph 5722 Green Drive Riverside, CA 92509	As needed
Activity Supervisor	Ms. Guadalupe Guerrero 5386 Capary Road Riverside, CA 92509	As needed

OTHER PERSONNEL

Short Term Assignment

Instructional Media Center; to serve as peak load assistance; September 23, 1998 through October 30, 1998; not to exceed 4 hours per day; \$8.233 per hour.

Peak Load Assistance	Ms. Amy Yasul
Peak Load Assistance	Ms. Emily Ibarra

Instructional Media Center; to serve as peak load assistance; September 23, 1998 through October 30, 1998; not to exceed 2 hours per day; \$8.233 per hour.

Peak Load Assistance	Ms. Elizabeth Franks
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Instructional Media Center; to serve as peak load assistance; September 23, 1998 through October 30, 1998; not to exceed 8 hours per day; \$8.233 per hour.

Peak Load Assistance	Ms. Olga Rudolph
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Accounts Payable/Benefits; to serve as peak load assistance; September 16, 1998 through October 7, 1998; not to exceed 6 hours per day; \$8.233 per hour.

Peak Load Assistance	Ms. Liz Levis
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The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services

F-1
PS 4

Jurupa Unified School District

Personnel Report #6

October 5, 1998

CERTIFICATED PERSONNEL

Temporary Assignment

Instrumental Music Teacher (20%)	Mr. Robin Snyder 4845 Hale Avenue La Verne, CA 91750	Effective October 1, 1998 through June 10, 1999 Standard Secondary Credential
Counselor	Ms. Sue Strickland 6621 Streeter Riverside, CA 92504	Effective October 1, 1998 through June 30, 1999 not to exceed 18 days total General Elementary Credential

Change of Assignment

From Teacher (SDC) to Resource Specialist	Ms. Lorraine Robles 3425 Valencia Hill Drive Riverside, CA 92507	Effective September 16, 1998 through June 10, 1999 Specialist-Mild/Moderate Waiver
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Change of Status

Teacher	Ms. Lisa Obershaw-Durham 120 Dale Lane Redlands, CA 92373	Effective August 25, 1998 From 80% to 100%
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Substitute Assignment

Teacher	Mr. John Conley 1028 E. Penn Avenue Redlands, CA 92374	As needed Emergency 30-Day Permit
Teacher	Mr. Paul DeFoe 7195 Orchard Street Riverside, CA 92504	As needed Emergency 30-Day Permit
Teacher	Ms. Myra Esteban 3318 Deaver Drive Corona, CA 91720	As needed Multiple Subject Credential

Personnel Report #6

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Hannah Gillihan 545 Tree Line #208 Corona, CA 91719	As needed CBEST Waiver
Teacher	Ms. Alma Otero 4740 Carmel Street Fontana, CA 92335	As needed Emergency 30-Day Permit
Teacher	Ms. Wendy Reister 5544 Banta Mira Loma, CA 91752	As needed Emergency 30-Day Permit
Teacher	Mr. Adam Rowland 29129 Shorecliff Court Lake Elsinore, CA 92530	As needed Emergency 30-Day Permit

Extra Compensation Assignment

Adult/Alternative Education: to serve as an instructor in the 8th grade promotion program; September 15, 1998 through June 10, 1999; not to exceed three (3) hours per week; appropriate hourly rate of pay.

Ms. Ramona Lopez Ms. Michelle Hesse

Adult/Alternative Education: to serve as an instructor in the Independent Study Program; September 23, 1998 through June 10, 1999; not to exceed three (3) hours per week; appropriate hourly rate of pay.

Mr. Gareth Richards

Adult/Alternative Education: 1998-1999 school year; to serve as an instructor in the Independent Study/STEPS Community Day School; appropriate hourly rate of pay.

Ms. Judy Hanlon	Ms. Annette Nickson	Mr. John Radovich
Mr. Timothy Titus	Mr. Guy Vanderveen	Mr. Charles Wolfe

Adult/Alternative Education: to serve as an instructor in the 8th grade promotion program; October 5, 1998 through June 10, 1999; not to exceed three (3) hours per week; appropriate hourly rate of pay.

Mr. John Vigrass

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Adult/Alternative Education: 1998-1999 school year; to serve as an instructor in the English as a Second Language Program; October 1, 1998 through June 8, 1999; not to exceed thirteen (13) hours per week; appropriate hourly rate of pay.

Mr. Robert Bell

Bilingual Education Program: review of ELD materials at the secondary level; September 24, 1998; not to exceed nine (9) hours total; appropriate hourly rate of pay.

Ms. Alice Cornejo
Ms. Lupe Lopez

Ms. Kristin Crouch
Ms. Blanca Preciado-Diaz

Mr. Jose Guillen
Ms. Mariann Vettrhus

Bilingual Education Program: review and select ELD materials for the secondary level; October 7, 1998; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Ms. Kristin Crouch
Ms. Lupe Lopez

Mr. Jose Guillen

Ms. Lisa Vallejos

Education Support Services: to work on curriculum standards during the summer; 19 1/2 hours total; appropriate hourly rate of pay.

Ms. Debbie England

Home Teaching Program: 1998-1999 school year; appropriate hourly rate of pay.

Mr. John Vigrass
Ms. Ermine Nelson

Mr. Libbern Cook

Ms. Juli Agnew

Instructional Services: to inservice teachers on new ELD program; October 6-8, 1998; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Amanda Carrillo
Ms. Martha Gomez
Ms. Leah Luke
Ms. Steven Santiago
Ms. Jana Dexter
Ms. Susan Galewski
Ms. Stacy Hainlen
Ms. Deanna Long
Ms. Claudia Penaloza
Ms. Nancy Velasquez
Ms. Amy Darlington

Ms. Danica Firth
Ms. Marsi Kearney
Ms. Maria McCollum
Ms. Kristy Williams
Ms. Bertha Fletes
Ms. Julia Garcia
Mr. Sergio Infante
Ms. Carmen Mendez
Ms. Maritza Ruano
Ms. Norma Velasquez
Mr. Stefan Flores

Ms. Lorena Fong
Ms. Cassandra Lemus
Ms. Connie Nagle
Ms. Gloria Cabrera
Ms. Adriana Flores
Mr. David Garza
Ms. Victoria Jobe
Ms. Martha Molina
Ms. Diane Tudge
Ms. Socorro Campbell
Ms. Elizabeth Hanson

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services: to inservice teachers on new ELD program; October 6-8, 1998; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Susan Kay	Ms. Ramona Lopez	Ms. Joanne Tyler
Ms. De'Ann McWilliams	Ms. Amy Weidman	Ms. Dorothy Wheeler
Ms. Kathy Blakley	Ms. Rebeca Clampitt	Ms. Nicole Haber
Ms. Rose Howard	Ms. Connie New	Ms. Kathy Nitta
Ms. Maria Preciado	Ms. Marisol Stokes	Ms. Krestin Trebizo
Ms. Denise Turner	Ms. Pat Balteria	Ms. Lucia Sagasta-Chavez
Mr. Daniel Cornejo	Ms. Irene Espinoza	Ms. Emily Fowler
Ms. Lisa Koss	Ms. Lucia Sagasta-Chavez	Ms. Jill Van Hofwegen
Ms. Kelly WySocki	Ms. Andrea Cole	Ms. Lisa Cook
Ms. Rebecca Escobedo	Ms. Barbara Flores	Ms. Elva Garza
Ms. Marcella Hale	Ms. Carisa Hernandez	Ms. Jaclyn Johnson
Ms. Linda Lopez	Ms. Julia Trunnell	Ms. Jessie Alaniz
Ms. Gloria Arredondo	Ms. Esther Askew	Ms. Lynn Bjazevich
Ms. Carol Camacho	Ms. Gloria Bravo-Carmona	Ms. Irasema Guzman
Mr. Brian Henry	Ms. Guadalupe Hernandez	Mr. Luis Hernandez
Mr. Juan Magno	Ms. Tiffani Taylor	Ms. Carol Zuloaga
Ms. Irma Beach	Mr. Robert Cmelak	Ms. Johanna Downs
Mr. Andrew Hernandez	Ms. Christa Kish	Ms. Kathy Pedroza
Ms. Dolores Vasquez	Ms. Sandra Amatriain	Ms. Heather Ballard
Mr. Giovanni Bernier	Ms. Mary Blevins	Ms. Sherry Bockman
Mr. Eduardo Cesena	Ms. Lorayne Garrison	Ms. Harriet Huling
Ms. Elizabeth Mendoza	Mr. Robert Mitchell	Ms. Jamie Neal
Ms. Carolyn Sherman	Ms. Sandra Vega	Ms. JoAnne Viafora
Ms. Marilyn Wior	Mr. Carl Zitek	Mr. Ben Bridges
Ms. Maria Elena Escobar	Ms. Michelle Escobar	Ms. Rosa Farfan
Ms. Claudia Garcia	Ms. Ilsa Garza-Gonzalez	Ms. Bertha Lopez
Ms. Jovanka Martinez	Ms. Susan Maturino	Ms. Lynette Monaco
Ms. Andrea Roe	Mr. Jesus Romero	Ms. Esther Ruvalcaba
Mr. Ely Salazar	Ms. Luz Salazar	Ms. Rosa Santos-Lee
Ms. Heather Broda	Mr. Brian Delameter	Ms. Julie Herman
Ms. Tamara Jardine	Ms. Alanna Logue	Ms. Connie Lubak
Ms. Mary Lunetto	Ms. Lynette McClintock	Ms. Linita Simmons
Ms. Maria Unzueta	Ms. Jessie Caballero	Mr. Maurice Castro
Mr. Nick Cornejo	Ms. Shelley Edwards	Ms. Elizabeth Einecke
Mr. Frank Galla	Ms. Erin Harrison	Mr. Chuck Loving
Mr. Ron Morris	Ms. Kathleen Perez	Ms. Sandra Roberson
Ms. Michelle Shees	Ms. Sharon Baguyo	Ms. Joyce Baumann
Ms. Christa Biddle	Ms. Kristi Burson	Ms. Lisa Cole
Ms. Kay Lynne Cox	Mr. Billy Fong	Ms. Shannon Fosgett
Ms. Cathy Galuska	Ms. Terry Gotreau	Ms. Cynthia Johnson

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services; to inservice teachers on new ELD program; October 6-8, 1998; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Rainbow Kelly	Ms. Shauna Mermilliod	Ms. Suzanne Rentfro
Ms. Vera Whitfield	Ms. Carolyn Bolz	Mr. Tom Buchanan
Ms. Elsa Buenrostro	Mr. Maurice Castro	Ms. Teresa Chavez
Ms. Michelle Escobar	Ms. Emma Garza	Ms. Mary Golden
Ms. Laura Gomez	Mr. Mark Gonzales	Ms. Sophia Gray
Ms. Kathy Hanson	Ms. Vickie Hawkins	Ms. Bertha Lopez
Ms. Mayra McClain	Ms. Susan Maturino	Ms. Nancy Matzenauer
Ms. Beth Ochs	Ms. Aminta Ortega	Ms. Carole Patty
Mr. Hector Sanchez	Ms. Elizabeth Sawley	Ms. Monette Stewart
Ms. Delia VillaGomez	Ms. Betty Ast	Mr. Darwin Dallas
Ms. Briana Donnelly	Ms. Jacqueline Dunn	Mr. Gary Evans
Ms. Margie Forward	Ms. Susan Funston	Ms. Suzanne Hanna
Ms. Jamey Hesler	Mr. Charles Lantz	Ms. Diana Martinez
Ms. Traci McCracken	Mr. Dan Moore	Ms. Jene Tutton

Instructional Services; to serve on the district's kindergarten report card committee; September 22, 1998; not to exceed 1 1/2 hours each; appropriate hourly rate of pay.

Ms. Lorayne Garrison	Ms. Linda Vickers	Ms. Cynthia Benitez
Ms. Teresa Partida	Ms. Gloria Cabrera	Ms. Sandra Amatriain
Ms. Joanne Tyler	Ms. Robyn Anderson	Ms. Marcy Hale
Ms. Corinne New	Ms. Deloris Weible	Ms. Nancy Matzenauer
Ms. Kathy Pedroza	Ms. Mary Turman	Ms. Jessie Caballero

Instructional Services; to serve on Mentor Teacher Selection Committee; September 25, 1998; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Judy Smith	Mr. Doug Stevens	Ms. Marcia Woodard
Ms. Linda Yriarte		

Saturday Work Study Detention Program; as assigned; 1998-1999 school year; appropriate hourly rate of pay.

Ms. Sherri Osterberg	Ms. Monica Patino
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Ina Arbuckle Elementary; after school program to help students develop strategies, discipline and study skills; September 29, 1998 through May 21, 1999; not to exceed 180 hours total; appropriate hourly rate of pay.

Ms. Victoria Jobe	Ms. Nancy Velasquez
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Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Ina Arbuckle Elementary; parent involvement program; September 1, 1998 through June 4, 1999; not to exceed 27 hours total; appropriate hourly rate of pay.

Ms. Maritza Ruano

Ms. Honoria Garavito

Ms. Deanna Long

Ina Arbuckle Elementary; leadership team council; September 1, 1998 through June 4, 1999; not to exceed 170 hours total; appropriate hourly rate of pay.

Ms. Honoria Garavito

Ms. Victoria Jobe

Ms. Susan Galewski

Mr. Roger Ochs

Ms. Gloria Cabrera

Ms. Karen Garinger

Ms. Jana Dexter

Ms. Nanette Prince

Ms. Kate Jardine

Ms. Beth VandenRaadt

Ms. Bertha Fletes

Ms. Julia Garcia

Ina Arbuckle Elementary; to attend the "Learn Not To Burn" inservice to educate and inservice students on fire safety; September 1, 1998 through June 4, 1999; not to exceed 72 hours total; appropriate hourly rate of pay.

Ms. Gloria Cabrera

Ms. Deanna Long

Ms. Kate Jardine

Ms. Carmen Mendez

Ms. Jackie Andrews

Ms. Cheryl Magnuson

Ms. Martha Molina

Ms. Diane Tudge

Ms. June Van Genuchten

Ms. Stacy Hainlen

Ms. Frieda Labrado-Weber

Ms. Shirley Taylor

Ms. Kay Vail

Ms. Connie Dam

Ms. Beth VandenRaadt

Ms. Adriana Flores

Ms. Norma Velasquez

Ms. Karen Garinger

Ms. Maritza Ruano

Ms. Nancy Velasquez

Ms. Bertha Fletes

Ms. Victoria Jobe

Ms. Nancy Cadiente

Ms. Honoria Garavito

Pacific Avenue Elementary; districtwide standards/assessment schoolwide meeting for revisions; September 22, 1998; not to exceed one (1) hour each; appropriate hourly rate of pay.

Ms. Rose Howard

Ms. Candy Kvidahl

Ms. Shirley Minnick

Ms. Maria Preciado

Ms. Denise Turner

Ms. Janice Kidd

Ms. Rebeca Clampitt

Ms. Janet Coleman

Mr. Bruce Hebert

Mr. Jim Huber

Mr. Brian Mitchell

Ms. Marisol Stokes

Ms. Cynthia Moran

Ms. Nicole Haber

Ms. Lynne Ridge

Mr. Rodger Liverman

Ms. Darla Tkachuk

Ms. Faye Edmunds

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Pacific Avenue Elementary; Standards and Assessment Strategies; September 22, 1998; not to exceed one (1) hour each; appropriate hourly rate of pay.

Ms. Kathy Nitta	Ms. Diane Rose	Ms. Carolyn Snow
Ms. Krestin Trebizo	Ms. Nicole Haber	Mr. Rodger Liverman
Ms. Nancy Jenkins	Ms. Faye Edmunds	Ms. Lynne Ridge
Ms. Cynthia Moran		

Rustic Lane Elementary; to provide students with extended day tutoring in reading; October 12, 1998 through November 20, 1998; not to exceed 30 hours each; appropriate hourly rate of pay.

Ms. Pam Grethen	Mr. John Vigrass	Ms. Jessie Alaniz
Ms. Patty Sanchez	Ms. Gloria Arredondo	Ms. Tammy Wright
Ms. Esther Askew	Ms. Linda Dalton	

Rustic Lane Elementary; to provide a translator for parent meetings; October 1, 1998 through June 12, 1998; not to exceed 15 hours total; appropriate hourly rate of pay.

Ms. Carole Zuloaga

Rustic Lane Elementary; to work student students and parents on after school activities and parent training programs; October 12, 1998 through June 12, 1999; not to exceed 10 hours each; appropriate hourly rate of pay.

Ms. Linda Daniels	Ms. Tammy Wright	Ms. Torrie King
Ms. Teresa Partida	Ms. Irasema Guzman	Mr. G. Brian Henry
Ms. Jessie Alaniz	Ms. Judith Lynch	Mr. Lyle McCollum
Ms. Pam Grethen	Mr. John Vigrass	Mr. John Dawson
Ms. Esther Askew	Ms. Linda Dalton	Ms. Patty Bice
Ms. Kimberly Blades	Ms. Mary Kahlefent	Ms. Kristy Wiley
Ms. Jennifer Lara	Ms. Carole Zuloaga	

Leave of Absence

Teacher	Ms. Rochelle Vandenburg 5670 Falling Leaf Lane Riverside, CA 92509	Unpaid Special Leave effective October 1, 1998 through June 11, 1999 without compensation, health and welfare benefits or increment advancement.
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Personnel Report #6

CLASSIFIED PERSONNEL

Regular Assignment

Bilingual Language Tutor	Ms. Elizabeth Franco 7391 Font Avenue Riverside, CA 92509	Effective October 5, 1998 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Karen Harris 8513 Saddle Creek Drive Riverside, CA 92509	Effective September 29, 1998 Work Year F Part-time
Bus Driver-Special Students	Ms. Josie Munoz 2957 W. Oregon Street Rialto, CA 92376	Effective September 29, 1998 Work Year F Part-time

Promotion

From Cafeteria Assistant I to Cafeteria Assistant III	Ms. Misty Devore 4944 Wilton Place Riverside, CA 92504	Effective October 13, 1998 Work Year E1 Part-time
From Instructional Aide-Headstart/Preschool to Preschool Teacher	Ms. Genia McKinney 3688 Edgehill Drive Riverside, CA 92509	Effective September 30, 1998 Work Year E2

Substitute Assignment

Activity Supervisor	Ms. Maria Campos 9425 Geordie Way Glen Avon, CA 92509	As needed
Instructional Aide-Headstart/Preschool	Ms. Edith Castillo 5371 Odell Street Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Elsa Diaz 5690 Sexton Lane Riverside, CA 92509	As needed
Clerk-Typist	Ms. Fay Dillon P.O. Box 70858 Riverside, CA 92513-0858	As needed
Cafeteria Assistant I	Ms. Nancy Doty 4171 Estrada Drive Riverside, CA 92509	As needed

Personnel Report #6

CLASSIFIED PERSONNEL

Substitute Assignment

Bus Driver	Ms. Lucila Gaytan 3469 Skylane Drive Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Geraldine Kalt 6845 Pheasant Run Circle Riverside, CA 92509	As needed
Secretary	Ms. Linda Layman 11737 Tioga Court Mira Loma, CA 91752	As needed
Cafeteria Assistant I	Ms. Elizabeth Leach 7392 Pheasant Run Road Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Rosamaria Lopez 2700 Avalon Street Riverside, CA 92509	As needed
Preschool Teacher	Ms. Maria Napolu 2994 Maude Street Riverside, CA 92506	As needed
Activity Supervisor	Ms. Mary Razook 6011 Avenue Juan Diaz Riverside, CA 92509	As needed
Activity Supervisor	Ms. Grace Rodriguez 11483 Humber Drive Mira Loma, CA 91752	As needed
Cafeteria Assistant I	Ms. Maria Rodriguez 2855 Donner Way Riverside, CA 92509	As needed
Custodian	Mr. John Scering 3893 Larchwood Place Riverside, CA 92506	As needed
Bilingual Language Tutor	Mr. Pete Villalobos 8990 19th Street #404 Alta Loma, CA 91701	As needed

Personnel Report #6

CLASSIFIED PERSONNEL

Leave of Absence

Bus Driver	Ms. Sheila Conte P.O. Box 33158 Riverside, CA 92519	Unpaid Special Leave effective October 2, 1998 through June 9, 1999 without compen- sation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Short-Term/Extra Work

Ina Arbuckle Elementary; parent involvement program; September 1, 1998 through June 4, 1999; not to exceed 27 hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Kim Graf
Campus Supervisor	Ms. Juan Hernandez
Head Custodian	Mr. Ron Pierce

Ina Arbuckle Elementary; to provide opportunities for staff members to attend inservices; August 25, 1998; not to exceed 6.5 hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Reveca Gomez
Instructional Aide	Ms. Kathi Garcia
Instructional Aide	Ms. Janet Roberts
Instructional Aide	Ms. Debbie Vanderhagen
Instructional Aide	Ms. Julie Cordova
Instructional Aide	Ms. Rosalia Gandara
Instructional Aide	Ms. Sue Wooten

Ina Arbuckle Elementary; to provide supplemental support in small group reading instruction; September 8, 1998 through June 4, 1999; not to exceed 623 hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Marie Hamilton
Activity Supervisor	Ms. Susan Gonzales
Activity Supervisor	Ms. Maria Perez
Activity Supervisor	Ms. Kimberly Graf
Activity Supervisor	Ms. Marie Arce
Activity Supervisor	Ms. Annie Patino

Personnel Report #6

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Ina Arbuckle Elementary; to provide peak load clerical assistance; September 21, 1998 through June 9, 1999; not to exceed 75 hours total; appropriate hourly rate of pay.

Bilingual Language Tutor Ms. Reveca Gomez
Activity Supervisor Ms. Marie Hamilton

Pedley Elementary; supervision for lunch detentions; August 27, 1998 through June 11, 1999; not to exceed 83 hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Paula Crowley

Resignation

Bilingual Language Tutor	Ms. Adriana Flores 15801 Redbud Court Fontana, CA 92335	Effective September 25, 1998
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Night Attendance Caller	Ms. Alba Garcia 5848 Cedar Street Riverside, CA 92509	Effective October 12, 1998
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Instructional Aide	Mr. Lou Paulos 1500 W. Edgehill #13 San Bernardino, CA 92405	Effective October 5, 1998
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Instructional Aide/ Independent Study Aide	Ms. Janet Wilson 9225 Veterans Drive S.W. Lakewood, WA 98498	Effective October 1, 1998
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Termination

Instructional Aide (Probationary Status)	Ms. Maria La Mountain 5618 Tilton #169 Riverside, CA 92509	Effective September 30, 1998
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Personnel Report #6

OTHER PERSONNEL

Short Term Assignment

Ina Arbuckle Elementary; to provide child care for ESL training sessions; September 23, 1998 through June 3, 1999; not to exceed 66 hours total; \$5.15 per hour.

Babysitter	Ms. Leticia Lopez
Substitute Babysitter	Ms. Maria Arroyo
Substitute Babysitter	Ms. Augustino Villalobos

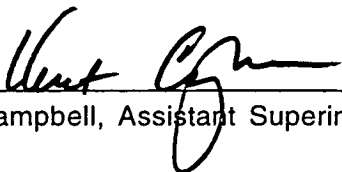
Ina Arbuckle Elementary; to provide child care for ESL training sessions; September 2, 1998 through November 15, 1998; not to exceed 14 hours total; \$5.15 per hour.

Babysitter	Ms. Augustino Villalobos
Substitute Babysitter	Ms. Maria Arroyo

Rubidoux High School; to serve as an AVID Tutor; September 28, 1998 through June 10, 1999; not to exceed 25 hours per week; \$5.50 per hour.

AVID Tutor	Mr. Wang Ng
AVID Tutor	Mr. Hector Nilo
AVID Tutor	Ms. Alma Baltazar

The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services