

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION John Chavez, President Mary Burns, Clerk Carolyn Adams Sam Knight Ray Teagarden
SUPERINTENDENT Benita B. Roberts

MONDAY, OCTOBER 6, 1997

EDUCATION CENTER BOARD ROOM #16
3924 Riverview Drive, Riverside, CA 6:00 p.m.

OPEN PUBLIC SESSION 6:00 P.M.

Call to Order in Public Session

(President Chavez)

Roll Call: President Chavez, Mrs. Burns, Mrs. Adams, Mr. Knight, Mr. Teagarden

CLOSED SESSION - 6:00 P.M.

The Board will adjourn to Closed Session in the Superintendent's Office pursuant to Government/Education Codes listed below.

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #6; and public employee discipline/dismissal.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #98-003, #98-004, and #98-002.

PUBLIC SESSION - 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Chavez, Mrs. Burns, Mrs. Adams, Mr. Knight, Mr. Teagarden

Flag Salute

(President Chavez)

Invocation

(Mrs. Adams)

COMMUNICATIONS SESSION

1. Report of Student Representatives

The Board welcomes Desiree Cruz, Jurupa Valley High School Student Representative, and J. P. Real, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

2. Recognition

a. Accept Donations

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Mr. D. May, a resident of Rialto, wishes to donate a Packard Bell IBM Computer, printer, and monitor valued at approximately \$1,477.00, with the request it be used at Camino Real Elementary School.

The Granite Hill Elementary School PTA wishes to donate two Easy-Up tents for use as shade near the playground lunch tables. The total estimated value is \$398.00.

Ms. Monica Salembier, resident, wishes to donate 11 trees, valued at \$200.00, with the request they be planted at Stone Avenue Elementary School.

Ms. Terri Wolfe, on behalf of Developmental Disabilities Area Board 12, wishes to donate office equipment, with the request it be used as needed in the District. The used equipment is of no appreciable value, and includes a fax machine, Selectric typewriter, and three answering machines.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

3. Administrative Reports and Written Communications

(Mrs. Roberts)

a. Update on Consideration of Restoration of the Sixth Period at the Middle School Level

(Mrs. Roberts)

At the last Board meeting, Board members suggested several areas for further study regarding restoration of the sixth period at the middle school level. These areas included comparative data on middle school scheduling in surrounding benchmark districts; historical data relative to the middle school day; scheduling options considered by principals; the impact of scheduling changes on transportation, the negotiations process and budget planning for the 1998-99 school year, and research related to time on task and increased "seat time."

Information is being gathered and staff is projecting that our report will be ready for the November 17, 1997 Board Agenda. If additional issues arise, the Board should be prepared to bring these to the attention of the administration at this meeting so that data can be gathered in a timely fashion for their report and recommendation. Information only.

b. Other Communications and Administrative Reports

(Mrs. Roberts)

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.** The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

HEARING SESSION

Hold Public Hearing on an Energy Service Contract with Mission Pools

(Mr. Edmunds)

The Board has previously entered into a contract with the State Public Works Board to complete energy efficiency projects in the District. One of these projects is for the replacement of the Pool Filtration System at Rubidoux High School. In order to complete this work, the process spelled out in the Government Code requires that the District request proposals and evaluate them on the experience of the contractor, the type of technology employed by the contractor, cost to the District, and other relevant considerations. If a determination is made that the contract is in the best interest of the District, the Board may then enter into an energy service contract at a regularly scheduled Public Hearing.

The Board will consider awarding a contract under Item E-2 later in tonight's meeting. President John Chavez should formally open and close the public hearing on this matter.

ACTION SESSION

A. Approve Routine Action Items by Consent

Administration recommends the Board approve/adopt Routine Action Items A 1-11 as printed.

- * 1. Approve Minutes of September 15, 1997 Regular Meeting
- * 2. Purchase Orders (Mrs. Lauzon)
- * 3. Disbursement Orders (Mrs. Lauzon)
- * 4. Agreements (Mr. Edmunds)
- * 5. Approve Notice of Completion for Bid 97/07L, Site Improvements for Class Size Reduction (24 Classrooms on Contract 10229) (Mr. Edmunds)
- * 6. Adopt Resolution 98/06, Authorization to Destroy Records (Mr. Edmunds)
Records which are no longer required by the District are listed in the supporting documents. These records have been retained for the minimum required period of time and include both Class 3 (disposable records) and Class 1 (permanent records) that have been microfilmed and are now ready for destruction. All records are eligible for disposal in accordance with Education Code criteria.

Administration recommends that the Board adopt Resolution 98/06, Authorization to Destroy Records.

A. Approve Routine Action Items by Consent (Cont'd)

- * 7. Approve 1997-98 Discipline Committee (Dr. Needham)
The Board of Education annually appoints selected certificated personnel to sit in lieu of the Board of Education at expulsion and readmission administrative hearings. A list of the 1997-98 Discipline Committee members is presented in the supporting documents.

Administration recommends the Board of Education approve the 1997-98 Discipline Committee Panel Members to sit in lieu of the Board of Education at Administrative Hearings.

- * 8. Adopt at Second Reading, Revised and Renumbered Board Policy and Regulation #6205, Use of Copyrighted Materials (Mrs. Roberts)
Revised and renumbered Board Policy and Regulation 6205, Use of Copyrighted Materials (old Policy and Regulation 6203.1, Videocassette and Computer Software Duplication). This major revision of a seven-year-old policy and regulation has been broadened to incorporate recent changes in copyright laws and advances in technology, and to include regulations for use of all copyrighted print, media and technology materials commonly used in education.

Administration recommends that the Board adopt at second reading Board Policy and Regulation 6205, Use of Copyrighted Materials.

- * 9. Approve Out-Of-State Travel Request (Dr. Mason)
Mr. Neil Mercurius, Administrator of Educational Technology, is requesting permission to travel to Seattle, Washington on Sunday October 26 through Monday, October 27, 1997 to attend an E-Rate Workshop/Conference. This conference will have inservices related to applying for E-Rate discounts on technology in education, technology purchasing options, telecommunications technologies in the classroom, and Federal requirements. The E-Rate is an education rate established by Congress and provided for education discounts on telecommunications goods and services which can range from 20% - 90%. A copy of the Travel Request is included in the supporting documents.

Administration recommends that the Board approve the Out-Of-State Travel Request from Mr. Neil Mercurius to travel to Seattle, Washington on Sunday, October 26 through Monday, October 27, 1997.

- * 10. Approve Out-Of-State Travel Request (Mrs. Roberts)
Dr. DeWayne Mason, Assistant Superintendent Education Services, is requesting permission to travel to St. Louis, Missouri on Thursday, November 6, 1997 through Sunday, November 9, 1997 to attend the Kappa Delta Pi 41st Biennial Convocation. This conference will provide information on Building Electronic Portfolios, Classrooms for the 21st Century, Multiage Classrooms and workshops regarding science, health, math, social studies, and language arts. Dr. Mason is only requesting the district cover the cost of registration and air flight. A copy of the Travel Request is included in the supporting documents.

Administration recommends approval of the Out-Of-State Travel Request for Dr. DeWayne Mason to travel to St. Louis, Missouri on Thursday, November 6, 1997 through Sunday, November 9, 1997 to attend the Kappa Delta Pi 41st Biennial Convocation.

A. Approve Routine Action Items by Consent (Cont'd)

- * 11. **Approve Non-Routine Field Trip Request for Indian Hills Elementary** (Dr. Mason)
Ms. Tracey Webber, teacher at Indian Hills Elementary School, is requesting permission to travel to Balboa on Friday, February 13, 1998 with approximately sixty-six (66) students to participate in whale watching. Costs will be paid through PTA donated funds; supervision will be provided by staff members, and district vehicles and a Coast Guard Certified boat at Balboa will be used for transportation purposes. Administration has indicated that no student will be denied an opportunity to attend this function due to the lack of funds. A copy of the Non-Routine Field Request is included in the supporting documents.

It is recommended that the Board approved the Non-Routine Field Trip Request from Ms. Tracey Webber to travel to Balboa on Friday, February 13, 1998 with approximately sixty-six (66) students to participate in whale watching.

* **B. Review and Approve Acceptance of Goals 2000 Grant Award for 1997/98** (Mr. Mendez)

The original Goals 2000 grant award was based on the Goals 2000: Educate America Act funding that the district applied for in May, 1995. This Act challenged states, school districts and local schools to join with their communities to work toward achieving the National Goals for Education. The focus of the district's portion of this application was on community efforts directed towards helping students attain the necessary academic, skill training and support services to become productive members of society. First year requirements were met through the forming of the district Local Improvement Panel comprised of community members, administrators, teachers, union representatives, students and parents. Their charge was to review and provide feedback on the Local Improvement Planning process. This plan was board approved in September, 1996; and State approval was received in January, 1997.

The purpose of the second-year funding entitlement of \$68,450.00 is to implement and refine the plan that has been approved through the IASA Local Improvement Planning effort. From this point forward, eighty-five percent of Goals 2000 funds must be available to schools to help all students meet state content and performance standards. At least 50 percent of these school funds must be provided to schools "with a special need for assistance, as indicated by a high percentage of students from low-income families." Our district criteria is based on percent of students receiving free and reduced lunch. We will also continue to involve our Local Improvement Panel in the process of reviewing and refining the district's Local Improvement Plan in order to continue our efforts toward attaining our district's goals.

Administration recommends that the Board approve acceptance of the Goals 2000 Grant Award for 1997/98.

* **C. Affirm Submittal of 1997-98 Vocational Education Application** (Mr. Méndez)

The district has received Vocational Education funding for high school programs for several years. This application is for the current year of vocational education funds per our previously state approved Carl D. Perkins Vocational and Applied Technology Education Act grant. This application entitles the district to \$82,012.00 under Title II, Part C. A copy of the application and budget is included in the supporting documents.

Administration recommends that the Board of Education affirm submittal of the application for sixth year funding of the 1997-98 Carl D. Perkins Vocational and Applied Technology Education Act funds.

D. Consider Mitigation Proposal for the I-15 Corridor Specific Plan

(Mr. Edmunds)

The District has been approached by Rick Bondar, of McCune & Associates, Inc., representing the developers of the I-15 Corridor Specific Plan concerning our school facilities mitigation fees. Board Members may recall that the I-15 Corridor Specific Plan is a large proposed development located in the southwest corner of the District, south of Bellegrave Avenue and west of Wineville Avenue. The development consists of about 2,210 dwelling units, as well as commercial, industrial, and park areas. About 1,600 of the proposed dwelling units are in Jurupa Unified School District, and the balance are in that portion of the Specific Plan that is located south of Limonite Avenue in the Corona-Norco Unified School District. Mr. Bondar noted that the property owners involved in the Specific Plan have reached an agreement with Corona-Norco Unified School District for mitigation fees in the amount of \$4 per square foot for new residential construction.

Mr. Bondar has indicated that he wishes to pursue a mitigation agreement with Jurupa Unified School District for about the same amount, as it would be difficult to have two different mitigation fees within the same development. He has further indicated that if the District is unwilling to agree to a similar amount, that he would pursue other alternatives involving:

1. Requesting the transfer of the affected territory to Corona-Norco Unified School District, or
2. Developing only commercial and industrial facilities in the Jurupa Unified School District portion of the Specific Plan.

Currently, State law allows school districts to assess mitigation fees in the amount of \$1.84 per square foot for new residential construction and 30¢ per square foot for commercial/industrial construction. In most instances, Jurupa Unified School District collects mitigation fees in these amounts. However, a series of court decisions known cumulatively as the Mira, Hart and Murrieta Decisions have established the authority of school districts, through their local land use jurisdictions, to require higher mitigation amounts when a developer is seeking legislative land use changes such as a change of zone, general plan amendment, or specific plan.

In order to provide a consistent process for school districts requesting the County to impose mitigation fees above the statutory level, the County Board of Supervisors has adopted Resolution No. 94-138 Regarding School Impacts Mitigation. This Resolution requires that, prior to requesting higher mitigation amounts, the school District must submit a mitigation plan to the County that documents the need for higher mitigation fees based upon a detailed demographic study of student generation factors, facility utilization, other school funding sources, school construction costs, etc. The mitigation plan must be adopted by the Board of Education, submitted to the County, and certified by the County that it meets all relevant criteria. The Residential Development Facilities Impact Plan for Jurupa Unified School District by David Taussig & Associates was prepared for this purpose and approved by the Board on July 15, 1996. Using the criteria established by County Resolution No. 94-138, the study by David Taussig & Associates justifies a mitigation fee of \$10,374 for single family residential units, and \$5,883 for attached units (apartments and condominiums). These fee amounts would become the basis for negotiating impact fees with developers who are requesting the County to approve legislative land use changes.

D. Consider Mitigation Proposal for the I-15 Corridor Specific Plan (Cont'd) (Mr. Edmunds)

The District's Impact Mitigation Plan was submitted in August, 1996, to the County Planning Department. On August 12, 1997, Administration received notice that staff of the County Planning Department has certified our Mitigation Plan and forwarded it to the County Board of Supervisors for approval at a Public Hearing which has been scheduled for October 7, 1997. As part of the review process for school mitigation plans, the County typically contacts major developers to give them an opportunity to review the plans. It is as a result of this process that Mr. Bondar has approached the District with a request to negotiate a lower mitigation fee than the fees established in our Mitigation Plan.

In considering this issue, the Board should be aware that there are a few school districts that have successfully collected fees for 100% mitigation as represented by our maximum fee of \$10,374. The issue of providing adequate financing for school construction has been hotly debated in Sacramento for several years, because developers have strong opposition to paying the 100% mitigation amounts requested by school districts. The Legislature failed again to resolve this issue in its most recent session, but it is anticipated the issue will be taken up again by the Legislature in January, 1998. Most of the elements that have been proposed as vehicles to finance school construction involve doing away with the Mira, Hart, Murrieta Decisions and providing funding through a combination of developer fees, general obligation bonds passed by school districts, and matching funds from the State. From this perspective, it may not be unreasonable to consider negotiating a mitigation fee that provides less than 100% mitigation. However, if less than 100% mitigation fees are negotiated, the District will have to aggressively pursue alternative funding sources such as local general obligation bonds and State matching funds.

After discussion, the Board should provide direction to Administration concerning the proposal to negotiate mitigation fees for the I-15 Corridor Specific Plan.

E. Review and Act on Timely School Facility Matters

1. Approve Agreement for Facility Planning Services (Mr. Edmunds)

Financing the construction of new school facilities and the modernization of older facilities has become increasingly more complex and difficult over the last several years. Up until the early 1990's, the State School Building Program financed most school construction needs with statewide construction bonds. However, as the need for new school construction and modernization has increased, the State has been unable to meet the needs for school construction. At present, it is estimated that the statewide need for school facilities would cost over \$7 billion to fund. As a consequence, the State has restructured its State School Building Program to put more responsibility on local school financing options such as school mitigation fees, and general obligation bonds. Over the past four years, the Legislature has struggled with developing some sort of school construction financing model that would include a combination of State funds, developer fees, and locally issued bonds or Certificates of Participation (COPs), or other local public financing. The most recent attempts by the Legislature to develop such a financing model have been unsuccessful, leaving school districts in a position to largely fend for themselves in financing their facility needs.

E. Review and Act on Timely School Facility Matters (Cont'd)

1. Approve Agreement for Facility Planning Services (Cont'd)

(Mr. Edmunds)

Within this context, Administration sees a need to become more proactive in planning for the provision of adequate school facilities for our students. During the last six years, new housing construction in the District has been limited to a relatively small number of new homes each year. However, as the economy and the housing market in the Inland Empire begin to improve, we are beginning to see indications of increased housing construction. We need to begin to plan for housing additional students that will result from new housing construction. With the implementation of Class Size Reduction for first and second grade this year, kindergarten next year and possibly third grade the following year, District facilities are virtually at capacity. In addition, we have five schools that are over 30 years old and are in need of modernization. These schools are: Pacific Avenue, Mission Middle, Rubidoux High (five wings), Pedley (partial), and Troth Street (partial). Most schools in the District also require the installation of infrastructure to accommodate local and wide-area networks for educational technology. While some funding is available for this, it is likely that we will need additional funds to complete networking the entire District.

Planning for the financing and construction of school facilities that will be needed in the future requires extensive collection and analysis of data, preparation of plans, submission of forms to the State, and monitoring of funding applications and/or debt financing issues through to completion. We currently do not have staffing to carry out this vital administrative function. For a number of years, the District had an administrative position that was responsible for facility planning. However, this position was eliminated in 1991 due to budget constraints. During the time that this staff position existed, the District was successful in pursuing and receiving about \$90 million in State school construction funds. The last school to be completed out of this funding was Peralta Elementary School, which opened last September. We currently have no applications for new construction or modernization in the pipeline at the Office of Public School Construction (OPSC).

In order to provide assistance in the area of facility planning, Administration has considered the alternatives of either hiring additional staff or retaining consulting services to assist in this area. Hiring a qualified facility planner, with secretarial support, would cost well over \$100,000 a year. In search of a more cost effective alternative, Administration has contacted the Riverside County Office of Education (RCOE) and inquired as to whether any assistance could be provided to the District in this area. In response to this request, RCOE has agreed to provide facility planning services with staff of its Facilities Department at a cost of \$4,000 a month, not to exceed \$48,000 a year. The proposed services include the following:

- a. Preparation of a Five-year Capital Facilities Plan, including identification of modernization needs and cost estimates, enrollment projections, student enrollment capacity projections, profiles of recommended new school construction and/or modernization projects with cost estimates, and project timelines and budgets.
- b. Assist in the preparation and processing of applications to the California Department of Education and Office of Public School Construction for State funding.

E. Review and Act on Timely School Facility Matters (Cont'd)

1. Approve Agreement for Facility Planning Services (Cont'd) (Mr. Edmunds)

- c. Work with District staff to review capital facility needs, funding options and developing a financing plan for local matching funds.
- d. Assist in school site selection approval and site acquisition process.
- e. Assist in the selection of the design team and development of construction plans and specifications.
- f. Attend staff and Board Meetings as required. Represent the District in meetings with the Office of Public School Construction and the State Allocation Board.

Administration recommends the Board approve entering into an Agreement with Riverside County Office of Education for the provision of facility planning services, at a cost not to exceed \$48,000 a year.

*** 2. Approve Resolution #98/07 for the Rubidoux High School Pool Filtration System and Approve the Issuance of Purchase Order #98611 for the Cost of Construction (Mr. Edmunds)**

At the March 4, 1996 Board meeting, the Board approved the adoption of Resolution #96/19 approving an Energy and Water Service contract with State Public Works Board of the State of California. One of the projects included in the feasibility study for the Energy Efficient projects is the replacement of the Pool Filtration System at Rubidoux High School. Bid documents were delivered to eight (8) prospective bidders and bids were returned by three (3) bidders.

Administration is recommending award of the base bid and Alternates, #1, #2, and #3. Alternate #1 is to include stainless steel fasteners throughout the project; Alternate #2 is to add a sump pump to evacuate overflow from the back wash tank; and Alternate #3 is to include high pressure limit switches as a safety feature throughout the system. The bids are as follows:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>	<u>Alt. #3</u>	<u>Total Bid</u>
Mission Pools	\$36,100	\$384	\$966	\$1,440	\$38,890
Calif. Commercial Pools	\$37,980	\$600	\$1,000	\$800	\$40,380
Zander Smith	\$39,407	\$766	\$816	\$1,153	\$42,142

Government Code Section 4217.16 authorizes a public agency to let an energy service contract without formal bidding if the Governing Board determines that it is the best interest of the public agency prior to awarding the contract. The Governing Board must determine that the anticipated cost of construction be offset from revenues resulting from funding which otherwise would have been issued for the purchase of the electrical, thermal, or other energy required by the District in the absence of conservation measures. The Board may make this finding based upon the Feasibility Study for energy efficient projects prepared for the Office of Energy Assessments in January, 1996. By adopting Resolution 98/07, the Board makes the necessary findings, and authorizes entering into a construction contract for the project.

Administration recommends the Board adopt Resolution #98/07 and authorize the issuance of Purchase Order #98611 to Mission Pools of Escondido, California for the Rubidoux High School's Pool Filtration System - ESA #4 in the amount of \$38,890.

E. Review and Act on Timely School Facility Matters (Cont'd)

3. Approve Change Order #1 for Energy Service Agreement (ESA) #3, Energy Management Retrofit (Mr. Edmunds)

Energy Service Agreement (ESA) #3, involves installation of energy management systems at sixteen (16) District sites. As work has progressed on the project, unanticipated additional work has been necessary. That work requires that the Board approve Change Order #1, which covers the following additional work items:

Air conditioning at Camino Real, Indian Hills, Sky Country, Sunnyslope and Troth Street Elementary Schools, Mission Middle School and Jurupa Valley High School required additional control points after it was discovered that they were dual compressor units, not single compressor units as had been indicated in the plans. This additional work will cost \$11,935.

Additional air conditioning units were discovered at Ina Arbuckle and Troth Street Elementary Schools, Jurupa Middle School and Jurupa Valley High School, which were not included in the original survey and which required additional work. This additional work will cost \$13,936.

In order to complete roofing repairs at Jurupa Middle School, air conditioning units had to be disconnected, moved, and reconnected at an additional cost of \$5,550.

The plans called for the room sensor wiring to be replaced at each site. The contractor determined that wiring at Camino Real and Sunnyslope Elementary Schools, and Jurupa Valley High School was in good condition and did not require replacement, which resulted in a credit of (\$23,540).

Building C at Jurupa Valley High School had units which used one hundred percent (100%) outside air. The addition of return air ducts allows for the use of return air which reduces energy consumption. This additional work will cost \$5,250.

The net cost increase resulting from these items is \$13,131.

Administration recommends approval of Change Order #1 for Energy Service Agreement (ESA) #3, Energy Management Retrofit in the amount of \$13,131.

4. Review and Act on Other Timely School Facility Matters (Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

F. Act on Student Discipline Cases

(Dr. Needham)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases:

EXPULSIONS:

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #98-003 for violation of Education Code 48900 (b, j & k) for the remainder of the current semester and the semester following and that the student be referred to the Jurupa Community School, operated by the Riverside Office of Education, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 1, 1998.
- ** 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #98-004 for violation of Education Code 48900 (a & k) for the remainder of the current semester and the semester following and that the student be placed into the "Steps to Success" program and/or Community Day school, operated at the District Learning Center, for the period of the expulsion. This case will be referred to the **S**chool and **C**ommunity **O**ut**R**each Team (SCORE) for follow-up. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 1, 1998.

ADMISSIONS DENIED:

- ** 1. The Administrative Hearing Panel denies the admission of the pupil in Discipline Case #98-002 to the schools of the Jurupa Unified School District.

Administration recommends the discipline actions as described and listed above.

G. Approve Personnel Matters

- * 1. Approve Personnel Report #6 (Mr. Campbell)

Administration recommends approval of Personnel Report #6 as printed subject to corrections and changes resulting from review in Closed Session.

- 2. Approve Variable Term Waiver Request (Mr. Campbell)

Recent changes in state credentialing laws require that prior to hiring an individual to teach under the authorization of a Variable Term Waiver (Title V, Section 80122), specific individual approval must be granted by the governing board. Usually, this type of waiver is necessary for hard-to-fill positions in shortage areas (examples: Special Education, Bilingual Education, Mathematics or Science) or when an unexpected vacancy occurs in the middle of a school year. In this case, the recommendation is to fill a vacancy for a Bilingual Elementary Teacher position at West Riverside Elementary. This will not be a class size reduction assignment.

G. Approve Personnel Matters (Cont'd)

2. Approve Variable Term Waiver Request (Cont'd) (Mr. Campbell)
The person being recommended is Ms. Aminta Ortega. Ms. Ortega, who is fluent in Spanish and a graduate of LaVerne College of Law, earned her Juris Doctorate in 1980. She has been a practicing attorney for the past thirteen years. She is judged to be very competent. Recruitment efforts have not identified a stronger candidate. Ms. Ortega will be entering a formal teacher education program this year.

With these considerations in mind, it is recommended that Ms. Aminta Ortega be approved for temporary employment through the end of this school year as a Bilingual Elementary Teacher under the authorization of a Variable Term Waiver.

- * 3. Publicize Tentative Agreement with CSEA (Mr. Campbell)
A tentative agreement has been reached with CSEA on unsettled areas of the 1996-97 and 1997-98 Agreement. Specifically, it has been agreed to increase the 1996-97 Basic Classified Salary Schedule by 2.5% effective on May 1, 1997 and to increase the 1997-98 Basic Classified Salary Schedule by 2.7% effective on July 1, 1997. It has also been agreed that the maximum district contribution to a unit member's health and welfare benefit for 1997-98 will be \$4,400. Additionally, modifications have been agreed to in each of five other areas that were subject to reopener negotiations. Those areas are longevity increments, association leave, job descriptions, sick leave incentive plan, and extra work and overtime for campus supervisors.

We have been informed that CSEA membership ratified the tentative agreement on September 23, 1997.

Current law (AB 1200; Government Code Section 3547.5) requires that the District disclose major provisions of a collective bargaining agreement at a public meeting prior to final approval by the governing board. A copy should also be made available for public inspection. Additionally, the Riverside County Office of Education requires receipt of disclosure information ten days prior to the Board acting on the proposed agreement. These requirements are being met at this time. A completed copy of the "Disclosure of Collective Bargaining Agreement" form is included with the supporting documents.

The Board will be asked to ratify the Tentative Agreement at its next regular meeting on October 20, 1997.

H. Review Routine Information Reports

1. Announce Schedule to Conduct Board Meetings (Mrs. Roberts)
Sites have been selected for regular Board meetings for the 1997-98 school year in various areas of the community. A presentation from each school will be scheduled at the beginning of each Board meeting with a relevant student performance, speaker or other presentation.

October 20, 1997
November 3, 1997
November 17, 1997
December 1, 1997
January 5, 1998

Troth Street Elementary
Jurupa Middle (Change in Location)
Sunnyslope Elementary
Camino Real Elementary
Board Room

H. Review Routine Information Reports (Cont'd)

1. Announce Schedule to Conduct Board Meetings (Cont'd)

(Mrs. Roberts)

January 20, 1998 (Tuesday)	Sky Country Elementary
February 2, 1998	Board Room
February 17, 1998 (Tuesday)	Mission Middle
March 2, 1998	Board Room
March 16, 1998	Mission Bell Elementary
April 6, 1998	Board Room
April 20, 1998	Ina Arbuckle Elementary
May 4, 1998	Board Room
May 18, 1998	Glen Avon Elementary
June 1, 1998	Mira Loma Middle
June 15, 1998	Board Room

Information only.

2. Review Staff Development Days

(Dr. Mason)

Nueva Vista High	October 6, 1997
Rubidoux High	October 15, 1997
Jurupa Middle	October 29, 1997
Mira Loma Middle	October 29, 1997
Mission Middle	October 29, 1997
Jurupa Valley High	October 29, 1997
Rubidoux High	October 29, 1997
Nueva Vista High	October 29, 1997
Nueva Vista High	October 31, 1997
West Riverside Elementary	October 31, 1997
Ina Arbuckle Elementary	November 6, 1997
West Riverside Elementary	November 10, 1997
Nueva Vista High	November 10, 1997
Ina Arbuckle Elementary	November 24, 1997
Stone Avenue Elementary	November 24, 1997

Information only.

3. New Computer Competency Requirements

(Mr. Campbell)

At the last Board meeting, President Chavez requested information relative to the new requirement for computer literacy for teacher credentialing candidates. Assemblymember Kerry Mazzoni was successful in having the legislation (AB 1023) passed and signed by the Governor. This bill requires prospective teachers to demonstrate basic competency in the use of computers in the classroom. Essentially, AB 1023 adds to the minimum requirements for the preliminary multiple or single subject teaching credential commencing January 1, 2000, this requirement. The bill also changes the requirement for the professional multiple or single subject teaching credential from the study of computer-based technology to the study of advanced computer-based technology. Information only.

4. Pending Report

Review Status of District Mission and Goals

1997 CHILDREN'S CHRISTMAS PARTY
8616 LIMONITE
RIVERSIDE, CA. 92509
(909) 737-3868

Happy Holidays!

It's again time to plan the Annual Jurupa Children's Christmas Party. Our party is a community wide effort to provide a special Christmas to children who are financially or emotionally unable to have a happy Christmas due to their circumstances. Many of the children are from low income families as well as children whose parents may be in jail, on drugs or experiencing some other crisis in their lives.

As in years past, we will have Christmas Trees at local businesses with tags on them. We will invite members of the community to choose a tag and purchase a gift for Santa Claus to give each child at the party. The children are identified through the Jurupa Unified School District by the school administrators and nurses at our elementary schools.

Last year, with the communities help, we were able to provide 500 children with lunch, a Christmas Gift, a Christmas Stocking, warm sweat shirts, entertainment and a visit with Santa Claus.

We are once again requesting a donation. Your donation will be used to purchase personal items and small toys to fill Christmas stockings, help purchase food, pay for entertainment, or to purchase gifts for any children who may not have had their names selected from a tree.

Thanks to your generous donation, no child will leave the party without a gift. Please join us again, in making this Christmas truly special.

The Christmas Party Committee would like to invite you to attend the party as our guest on December 14th., from 11:00 A.M. to 1:00 P.M., to see the joy you have brought to our communities less fortunate children.

Thank you and Happy Holidays.

Sincerely,

Linda Thompson

Linda Thompson, Chairperson

Evon Berghamer

Evon Berghamer, Treasurer

**JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 15, 1997**

OPEN PUBLIC SESSION

CALL TO ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by Board President, Mr. John Chavez, at 6:01 p.m. on Monday, September 15, 1997, in the Multi-Purpose Room at Van Buren Elementary School, 9501 Jurupa Road, Riverside, California.

Members of the Board present were:

ROLL CALL

Mr. John Chavez, President
Mrs. Mary Burns, Clerk
Mrs. Carolyn Adams, Member
Mr. Sam Knight, Member
Mr. Ray Teagarden, Member

Staff Advisers present were:

STAFF PRESENT

Mrs. Benita B. Roberts, Superintendent
Dr. DeWayne Mason, Assistant Superintendent Education Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Mrs. Pam Lauzon, Director of Business Services
Dr. Ron Needham, Director of Administrative Services

CLOSED SESSION

**ADJOURN TO CLOSED
SESSION**

PRESIDENT CHAVEZ ADJOURNED THE BOARD TO CLOSED SESSION IN THE TEACHERS' LOUNGE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #5; AND PUBLIC EMPLOYEE DISCIPLINE/ DISMISSAL.

At 6:02 p.m., the Board recessed to Closed Session in the Teachers' Lounge.
At 6:42 p.m., the Board adjourned from Closed Session.

OPENING OF REGULAR BOARD MEETING

CALL TO ORDER

At 7:05 p.m., President Chavez called the meeting to order in Public Session.

ROLL CALL

President Chavez, Mrs. Burns, Mrs. Adams, Mr. Knight and Mr. Teagarden.

FLAG SALUTE

Andrew O'Dell, Van Buren student, led the pledge of allegiance to the flag of the United States of America.

**INSPIRATIONAL
COMMENT**

Mr. Knight made an inspirational comment.

COMMUNICATIONS SESSION

JURUPA VALLEY HIGH STUDENT REPORT

Desiree Cruz, Jurupa Valley High student representative, reported the following: Fall Sports: the girls' tennis team defeated Rubidoux 17-1; the JV and frosh football teams defeated Ramona, 35-0 and 16-12, respectively. The "Football Season Opening Pep Rally" was held on September 12. The Varsity football team won against Ramona 43-8, followed by a safe after-game event sponsored by "Friday Night Live." This is the second highest score in the school's history. The team will play against Moreno Valley on September 19. The Varsity water polo team will open their season against Poly on September 18. Club Rush begins this week to enlist students to join various clubs on campus, such as CSF, Friday Night Live, College Bound Students, and New Visions. Enrollment at Jurupa Valley High has exceeded projections by 72 students. Fifteen new teachers were welcomed to the campus this school year. Five Jurupa Valley students received the Golden State Seal of Merit Diploma: Brandy Lea, Jarrod Rutherford, April Maxwell, Brian Wildrick and Mark Hughes. Senior, Diana Rojas, will be honored at the "Women of Achievement" luncheon on September 16 for her hard work as the Mecha President during the 1996-97 school year. Jurupa Valley's "Open House" is scheduled for October 2.

RUBIDOUX HIGH STUDENT REPORT

J.P. Real, Rubidoux High student representative, reported the following: the Varsity team won their first game against San Geronio, 28-0. The team will play against Valley View on September 19. The staff will participate in a modified day on September 15; their first full inservice day on September 19, followed by an inservice day on September 22 to discuss curriculum standards for mathematics and English. On September 11, tenth, eleventh and twelfth grade students participated in orientations. The Rubidoux High School newspaper, "The Talon," received a high ranking by the National School Paper Association. Student Handbooks will arrive on September 18.

WELCOME TO VAN BUREN ELEMENTARY

Mr. Jim Owen, Principal, welcomed the Board and community members to Van Buren Elementary School. He reported that on July 21 Van Buren began their final year on a Year-Round schedule. Next year, they will join all other elementary schools in Jurupa on the traditional calendar; they are also in the planning stages of implementing school uniforms at that time as well. He announced that this year, two State Preschool classes began at Van Buren with 48 students enrolled in A.M. and P.M. classes; second grade and two kindergarten classes were included in the Class Size Reduction program, and staff participated in a School Improvement Day on September 12 to work on curriculum standards. Van Buren has been selected as a pilot site to implement a recycling program, and sixth grade students are looking forward to attending Pathfinder Camp.

Ms. Dalimot, teacher, lead the sixth grade choir in a performance of two songs, "Colors of the Wind," and "The Lion Sleeps Tonight." The last song was dedicated in memory of Sheena Marshall, an instructional aide at Van Buren that passed away in July.

RECOGNIZE HIGH SCHOOL GOLDEN STATE DIPLOMA RECIPIENTS

The Assistant Superintendent Education Services congratulated and commended the eight high school seniors listed on the Agenda for receiving the prestigious Golden State Diploma. He noted that their outstanding achievement level on six of the Golden State Examinations qualified them to receive this honor.

ACCEPT DONATIONS
-Motion #47

The Assistant Superintendent Business Services requested that the Board accept donations as listed on the Agenda.

MRS. ADAMS MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$200.00 FROM MS. SCHLEGEL FOR INSTRUCTIONAL MATERIALS IN HER SECOND GRADE CLASS AT GRANITE HILL; TWO COMPUTER PRINTERS VALUED AT \$600.00 FROM MS. LEVY FOR MISSION MIDDLE; A 1985 DODGE VAN VALUED AT \$2,000.00 AND A 1989 PLYMOUTH VOYAGER MINIVAN VALUED AT \$4,880.00 FROM MR. GEE FOR RUBIDOUX HIGH'S CROSS COUNTRY TEAM, AND 23 SURPLUS IBM COMPATIBLE COMPUTER SYSTEMS FROM THE COUNTY OF RIVERSIDE FOR CAMINO REAL ELEMENTARY. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

HEAR REPORT ON
SCHOOL DISTRICT
ORGANIZATION

The Superintendent stated that since the district is surrounded by several school districts, from time-to-time individuals appear before the Board with concerns regarding changes in school district boundaries. She explained that with new members added to the Board over the past year, and the recent comment on the City of Norco's interest in annexing a portion of the Mira Loma area at the August 4 Board meeting, it seemed appropriate to invite a representative from the County Office, Mr. Elliott Duchon, to provide a presentation concerning the process by which school districts set their boundaries through the Riverside County Committee on School District Organization.

Mr. Elliot Duchon, Assistant Superintendent of Governmental Relations and Support Services at the Riverside County Office of Education, explained that the Committee on School District Organization oversees several areas including the changing of boundaries, requests for unification, etc., all of which are relatively complicated processes, as outlined in the Education Code. Matters brought to the Committee's attention are reviewed by the Riverside County Superintendent of Schools' designee, along with eleven committee members, two from each Supervisorial District and one member-at large. Hearings to address a district boundary change include gaining input from the community; determining that the transfer of territory would not create a new district; that the adequacy of numbers of pupils enrolled is met in the reorganization; substantial community identity is maintained; no school facilities or school property is located in the territory, and the transfer would not promote racial or ethnic discrimination or segregation. Extensive timelines and studies are involved, including opportunities for citizen petitions, and in some instances, voter approval.

Mr. Duchon indicated to President Chavez that a study of the area mentioned at the August 4 Board meeting could only be prepared if a real petition is filed, as an in-depth, complex evaluation must be prepared as outlined in the steps above.

The Superintendent remarked that a small group of individuals may come before the Board concerning a new development in the I-15 corridor to request that this territory be served by the Corona Norco Unified School District as opposed to the Jurupa Unified School District. She commented that if this should occur, Mr. Duchon's presentation will have provided the Board with an understanding of the process. The Superintendent expressed her appreciation to Mr. Duchon for the information and noted that the district will work with his office for technical advice concerning district service areas.

NO NOMINATIONS FOR
1997 SCHOOL DISTRICT
ORGANIZATION
COMMITTEE FOR
RIVERSIDE COUNTY

The Superintendent asked Board members for nominations to fill the two vacancies (First and Third Supervisorial Districts) on the Riverside County Committee on School District Organization. President Chavez noted that he had not received communication from individuals wishing to be nominated. The Board did not submit nominations for the two vacancies.

CERTIFY INTENT TO
SUBMIT DIGITAL HIGH
SCHOOL EDUCATION
TECHNOLOGY GRANT
APPLICATION
-Motion #48

The Superintendent requested the Board's permission to submit the "Certification of Eligibility" for the Digital High School Education Technology Grant Program of 1997. She noted that new legislation will provide one-time installation grant funds for technology for two hundred high schools in the State, with selection through a lottery process. The district's high schools are listed in priority order on the certification. Successful applicants will receive \$300.00 per pupil with on-going staff development funding at \$45.00 per pupil. The certification indicates the district's intent to apply as well as affirming an assurance to provide matching funds. The district has demonstrated its commitment to the advancement of technology through the One-Time Block Grant technology allocation along with involvement in the Riverside County Office of Education Riverlink project.

MRS. BURNS MOVED THE BOARD CERTIFY THE DISTRICT'S INTENT TO SUBMIT AN APPLICATION FOR THE EDUCATION TECHNOLOGY GRANT PROGRAM IN THE ORDER OF SCHOOL PRIORITY LISTED WITH A COMMITMENT TO PROVIDE MATCHING FUNDS IF SELECTED. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

BOARD MEMBER
REPORTS & COMMENTS

Mr. Teagarden reported that during the past week, he has been touring Jurupa's schools, and he thanked Mrs. Burns for accompanying him. He announced plans to visit every school in the district during the coming months. His recent tour included Peralta Elementary School; the MOT (Maintenance/Operations/Transportation) and Food Services. Mr. Teagarden noted that this is a tremendous learning experience and he is gathering a "huge amount of information."

Mr. Knight thanked the student ambassadors for their reports and the "Friday Night Live" T-shirts. He thanked the Van Buren student choir, under the direction of Ms. Dalimot, for their tasteful performance, along with Principal, Mr. Jim Owen, for the creative student displays and the educational "coffee mugs" for each Board member. Mr. Knight congratulated the Golden State Merit Diploma recipients, and noted that he is looking forward to working together during the 1997-98 school year with the Board President, Board members, the Superintendent, district staff and community members to achieve a high level of learning for students.

Mrs. Adams thanked Van Buren Principal, Mr. Jim Owen, for welcoming the Board, and for the gift and refreshments. She commended the choir for their performance and noted the artwork displayed throughout the auditorium.

Mrs. Burns commented that she enjoyed the tour of Peralta Elementary, and stated that it was a pleasure to receive letters from Van Buren Elementary students concerning her "Rock Show." She thanked Ms. Dalimot and the Van Buren choir for their singing and highlighted the "bean mask" art work displayed at the rear of auditorium. Mrs. Burns commended Jurupa Council PTA President, Ms. Lynne Craig, for the organized Jurupa Council P.T.A. meeting at the Glen Avon Branch Library last Thursday. She brought to the attention of the Board the upcoming CFIER conference scheduled for October 7, 8 and 9 in Oakland, California, and the Y.W.C.A.'s "1997 Women of Achievement" luncheon at Raincross Square on September 16 to honor the Superintendent and five other recipients.

BOARD MEMBER
REPORTS & COMMENTS
(CONT'D)

President Chavez thanked the following individuals: the student ambassadors for their presentations; Jurupa Valley High for the "Friday Night Live" T-Shirts; Van Buren Elementary for the educational gift; Camino Real parents, Mr. and Mrs. Bier, along with all individuals involved, for the donation of the 23 computers; Mr. Elliot Duchon for his work with the Riverside County Committee on School District Organization, and Rubidoux High School Principal, Mr. Anthony Kuns, for the very informative weekly bulletin, "Finally Friday..." He remarked that the pictures of the Pedley Elementary students wearing their school uniforms were quite impressive, and he congratulated the Van Buren student choir, and their Director, Ms. Dalimot, for their performance. President Chavez asked that the eight students receiving Golden State Merit Diplomas receive a letter of congratulations.

In response to President Chavez' inquiries, the Assistant Superintendent Personnel Services noted that he will bring forward information at the next Board meeting concerning computer competency requirements for teachers, and the Director of Administrative Services indicated that letters from the Youth Service Center concerning student completion of counseling should be referred to his office.

President Chavez indicated that he plans to attend the CSBA Annual Conference in Anaheim scheduled for December 4-7, 1997, and asked to be enrolled. He noted that the Delegate Assembly will meet prior to the conference on December 3 and 4.

ACTION SESSION

APPROVE ROUTINE
ACTION ITEMS BY
CONSENT
-Motion #49

MR. KNIGHT MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS A 1-12 AS PRINTED: MINUTES OF THE REGULAR MEETING SEPTEMBER 2, 1997; PURCHASE ORDERS; DISBURSEMENT ORDERS; PAYROLL REPORT; AGREEMENTS; NOTICE OF COMPLETION FOR INSTALLATION OF WATER MAIN AT JURUPA VALLEY HIGH SCHOOL, BID #98/08L; NOTICE OF COMPLETION FOR TWENTY-FOUR (24) CLASS SIZE REDUCTION PORTABLE CLASSROOMS - CONTRACT #10229; NOTICE OF COMPLETION FOR ONE 24' X 40' PORTABLE BUILDING FOR THE JURUPA UNIFIED SCHOOL DISTRICT EDUCATION CENTER - P.O. #96765; RESOLUTION #98/05, APPROPRIATIONS LIMIT TO ARTICLE XIIIB OF THE CALIFORNIA STATE CONSTITUTION; SINGLE READING OF REGULATION 6002, 1997-98 DAILY SCHOOL SCHEDULE; NON-ROUTINE FIELD TRIP REQUEST FOR 2 RUBIDOUX HIGH STUDENTS TO TRAVEL TO LAKE ARROWHEAD SEPTEMBER 28-29, 1997 TO PARTICIPATE IN JOSTENS RENAISSANCE ADVANCED WORKSHOP, AND NON-ROUTINE FIELD TRIP REQUEST FOR THE VAN BUREN SIXTH GRADE CLASS TO TRAVEL TO GARNER VALLEY NOVEMBER 4-7, 1997 TO PARTICIPATE IN AN OUTDOOR SCIENCE CAMP. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE 1997/98
BUDGET REVISIONS
-Motion #50

The Assistant Superintendent Business Services related that the district's revisions to the J-201 revenue and expenditure amounts are based on the State Budget Act signed by the Governor on August 18, and are included in the supporting documents as required by the Education Code. He outlined the major differences in the State Budget as they pertain to the district's adopted Budget as follows:

An increased deficit factor, from 8.358% to 8.741%, and an estimated additional \$26.88 per ADA in Equalization Aid for a total estimated additional revenue of \$303,597.00 (this amount will not be available until February, 1998). The provisionally vetoed Categorical Mega-Item Block Grant funds, with a 5.2% COLA and growth of 2.35%, have been resolved; funding restoration is expected, and this amount will be included at that time.

APPROVE 1997/98
BUDGET REVISIONS
-Motion #50

The Governor expanded the Class Size Reduction program to include a fourth grade level, and increased funding for the full-time program to \$800.00 per pupil. Jurupa's Class Size Reduction program at this time includes first and second grades, with kindergarten included at some schools. The district's adopted budget anticipated the \$800 per pupil rate. The State also approved facility funding at \$40,000 per new Option One class. Application documents are forthcoming to receive funding for additional eligible portables.

The Assistant Superintendent reported that there are three pending items remaining in the State Budget as listed on the Agenda: Goals 2000 - Reading Staff Development funding; the Digital High School Grants, and the Staff Development Buy-Back. Additionally, the anticipated negotiated salary adjustment expenditures, which were not included at the time the district's Budget was adopted, have since been transferred out of the district's Reserve and into the various appropriate accounts in the amount of \$2.6 million. The 1997-98 Budget adjustments as noted above resulted in an Unrestricted Reserve total of \$3,067,499 or 3.60%.

MRS. BURNS MOVED THE BOARD APPROVE THE 1997-98 BUDGET REVISIONS AS PRESENTED. MRS. ADAMS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CONSENSUS VOTE:
REQUEST FOR
ADDITIONAL REPORTS
FOR RESTORING THE
SIXTH PERIOD AT THE
MIDDLE SCHOOL
LEVEL

The Superintendent reported that at the request of Mrs. Adams, an evaluation of the status of the district's six Board adopted goals will appear on the October 20 Board Agenda. Further, the Superintendent provided preliminary background and fiscal information at the request of Mrs. Adams regarding the restoration of the sixth period at the middle school level for the Board's review as follows: (1) over the past several decades, middle school students in Jurupa have attended school on a shortened day (302 minutes of instruction), with six subjects taken in a five-period day, on a six-day cycle; (2) the lengthening of the high school day was made possible in the past by incentive funding; however, funding was not included for the middle school level; (3) estimated costs involved in lengthening the middle school day are related to teacher salaries (\$855,000), portable classrooms (\$150,000), classroom furniture (\$95,000), and textbooks (\$26,600), for a total cost of \$1,126,600 during the initial year, with the added teacher salaries continuing into subsequent budget years.

The Board expressed strong support of restoring a sixth period at the middle school level and reached consensus to move ahead in exploring this concept further to include the following information:

- How various scheduling options will impact both the budget and students as a whole, as the district prepares for next year's budget planning.
- Comparative data and information from surrounding school districts outlining their middle school schedules.
- Historical data concerning the lengthening of the high school day; when middle school students were initially placed on a shortened schedule and the reasons for the change.
- Feasible scheduling options suggested by principals, i.e., shortening the length of each period while offering six subjects per day or continuing a rotating schedule with an additional ten minutes per period.
- The impact of scheduling changes on transportation and the negotiations process.
- Research data as it relates to the following questions: (1) How does more time in school impact the learning curve? (2) Does more "on-task" time increase learning, and (3) Does more "seat" time increase learning?

Administration will bring forward a report containing the above information for the Board's continued review and consideration.

APPROVE AT FIRST
READING REVISED
AND RENUMBERED
BP & R #6205, USE OF
COPYRIGHTED
MATERIALS
-Motion #51

The Superintendent stated that Board Policy and Regulation 6205 provides an annual reminder to staff to respect the copying of materials; in particular, as it relates to materials available on computers and CD ROMs, to make certain that copyright regulations are followed.

MRS. ADAMS MOVED THE BOARD APPROVE AT FIRST INFORMATIONAL READING BOARD POLICY AND REGULATION 6205, USE OF COPYRIGHTED MATERIALS. MRS. BURNS SECONDED THE MOTION. The Director of Administrative Services noted for Mrs. Burns that legal references are now noted at the end of each policy. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

APPROVE YMCA CHILD
CARE SERVICES FOR
VAN BUREN AND
CAMINO REAL
-Motion #52

The Assistant Superintendent Education Services stated that the Jurupa YMCA has requested permission to provide before and after-school child care services at Van Buren and Camino Real Elementary schools from September 2, 1997 through June 30, 1998. He noted that the YMCA has provided this service at various schools over the past decade and have met appropriate licensing and insurance liability requirements.

MRS. ADAMS MOVED THE BOARD APPROVE THE JURUPA YMCA TO PROVIDE BEFORE AND AFTER-SCHOOL AND YEAR-ROUND OFF-TRACK CHILD CARE SERVICES FROM SEPTEMBER 2, 1997 THROUGH JUNE 30, 1998 AT VAN BUREN AND CAMINO REAL ELEMENTARY SCHOOLS. MR. KNIGHT SECONDED THE MOTION. Mr. Jim Own, Van Buren Principal, indicated to President Chavez that the program at Van Buren was discontinued for one year; however, this service is continuing once again, and with the addition of the Camino Real program, students and their families will be better served. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

STATUS REPORT:
JURUPA VALLEY
SPORTS COMPLEX &
ADMINISTRATIVE
FACILITY

The Assistant Superintendent Business Services reported that he spoke with Mr. Kevin Palmer of the Economic Development Agency last week and an agreement has been reached with the Jurupa Community Services District to move forward with the Sports Complex. The Jurupa Community Services District will receive a portion of the land at the Sports Complex site to build their own administrative facility in exchange for maintaining the Sports Complex over a twenty year period. Further, the Economic Development Agency may be interested in pursuing the Agate Sports Complex at the Jurupa and Pedley Roads site to include funding in the amount of about \$500,000.00 toward the building of a school district administrative facility on a portion of this land.

Following an extensive discussion, the Board, by a consensus decision, determined that the district will pursue on its own the development of a new Education Center on the district owned property at the corner of Jurupa and Pedley Roads. Administration will prepare an informational report accordingly. Financial assistance from County Redevelopment revenue was not completely ruled out; however, other funding options will be explored in the report as well.

The Board directed the Assistant Superintendent Business Services, as follow-up to the Sports Complex discussions with the Economic Development Agency, to prepare correspondence to this Agency relaying that the Board does not wish to be involved in joint ventures with other agencies that would involve dedication of School District land for other purposes, or the maintenance of park areas and facilities with School District resources. Further, in the future, the district requests to learn firsthand of any developments or planned agreements that involve the school district.

APPROVE PERSONNEL
REPORT #5 W/INSERT
-Motion #53

The Assistant Superintendent Personnel Services recommended that the Board approve Personnel Report #5 as printed, with Insert G, Pages 7-16.

MRS. ADAMS MOVED THE BOARD APPROVE PERSONNEL REPORT #5 AS PRINTED, WITH INSERT G-1, PAGES 7-16. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT: 1996-97 SAT
SCORES

The Assistant Superintendent Education Services reported that student test score averages on the Scholastic Assessment Test (SAT) at both comprehensive high schools are up from last year, and similar gains were also noted on the ACT. He stated that the percentages of test takers during previous years, for the purpose of comparison, are listed on the Agenda, and, in general, there are no significant or substantial differences on student test score averages between the two high schools.

REVIEW ROUTINE
INFORMATION
REPORTS

The Board reviewed the following Routine Information Reports: Review Staff Development Days, and Announce Schedule to Conduct Board Meetings.

Mrs. Adams thanked district office personnel for their follow-up on the district Librarian position.

BACK-TO-SCHOOL
NIGHT AT MLMS

Mrs. Diana Asseier, Mira Loma Middle School Principal, invited the Board to Mira Loma's Back-To-School Night tomorrow evening, September 16, 1997, from 6:00 to 8:15 p.m.

ADJOURNMENT

There being no further business, President Chavez adjourned the Regular Meeting from Public Session at 9:07 p.m.

MINUTES OF THE REGULAR MEETING OF SEPTEMBER 15, 1997 ARE APPROVED AS

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<hr/>	<hr/>
President	Clerk
<hr/>	
Date	

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 09/12/97
 PAGE: 1

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 08/29/97 - 09/12/97
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
PURCHASE ORDERS TO BE RATIFIED						
P97777	100	178 00	GENERAL SUPPORT GROUNDS	CORONA DEE GEE	MAINT-OPERATIONS SUPPLIES	1,440.00
P97830	100	178 00	GENERAL SUPPORT GROUNDS	ABLE EQUIPMENT RENTAL	MOT-RENTAL EQUIP	484.29
P97976	100	178 00	GENERAL SUPPORT GROUNDS	STANLEY PEST CONTROL	MOT-OTHER EXPENSES	468.50
P97984	100	178 00	GENERAL SUPPORT GROUNDS	ROSEBERRY TREE SERVICE	MOT-OTHER SERVICES	4,050.00
P97987	100	178 00	NON SPECIFIC	PIONEER CHEMICAL COMPANY	WHSE-STOCK	689.60
P98073	100	178 00	GENERAL SUPPORT GROUNDS	AA EQUIPMENT	MAINT-VENDOR REPAIRS	285.92
P98075	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	R.L. HAMMETTE & ASSOCIATES	EC-OFFICE SUPPLIES	1,889.85
P98077	100	192 00	SCHOOL ADMINISTRATION	XEROX CORP - CUST. #9717887	MLN-VENDOR REPAIR	6,349.95
P98080	100	178 00	DISTRICT ADMIN TECHNOLOGY	OFFICEMAX	EC-FAX MACHINE	430.99
P98081	100	178 00	GENERAL SUPPORT GROUNDS	MAZZA CONSTRUCTION	MAINT-VENDOR REPAIRS	700.00
P98140	100	178 00	DISTRICT ADMINISTRATION PURCH	PRESS ENTERPRISE COMPANY	EC-ADVERTISEMENT	350.00
P98141	100	197 00	GENERAL EDUCATION - SECONDARY	ITP	JVHS-INSTRUCTIONAL MATERIALS	634.93
P98142	100	622 00	GENERAL OPERATIONS	WILTEL	EC-OFFICE EQUIPMENT	2,837.06
P98143	100	622 00	GENERAL OPERATIONS	CO-MATRIX	EC-OFFICE EQUIPMENT	8,931.40
P98146	100	196 00	FINE ARTS - DRAMA	SOUTHEASTERN APPAREL	RHS-MUSIC SERVICES	1,099.70
P98147	100	178 88	FACILITIES ACQUISITION - CAPI	COMPUTER DISCOUNT WAREHOUSE	EC-OFFICE EQUIPMENT	1,027.70
P98176	100	178 00	GENERAL SUPPORT GROUNDS	AA EQUIPMENT	MAINT-RENTAL EQUIP	200.29
P98177	100	178 00	GENERAL SUPPORT GROUNDS	AGRONO-TEC SEED CO.	MAINT-SUPPLIES	662.66
P98178	100	178 00	GENERAL SUPPORT GROUNDS	WESTERN FARM SERVICE, INC.	MAINT-SUPPLIES	761.22
P98193	100	178 00	GEN SUPPORT DISTRICT ADMIN IN	COMPUTER SERVICE & SALES	WHSE-VENDOR REPAIRS	414.78
P98198	100	178 88	FACILITIES ACQUISITION - CAPI	MICRO WAREHOUSE	EC-OPEN PO/COMPUTER SUPPLIES	1,500.00
P98202	100	178 00	GENERAL SUPPORT GROUNDS	E.R. BLOCK PLUMBING CO.	MOT-OPEN PO/VENDOR REPAIR BACKFLOW U	3,500.00
P98203	100	178 00	GENERAL SUPPORT GROUNDS	RPW SERVICE, INC.	MOT-OPEN PO/RODENT CONTROL SERVICES	10,000.00
P98204	100	190 00	FINE ARTS - ART	MARSHALL MUSIC	JMS-OPEN PO-INSTRUCTIONAL MATERIALS	250.00



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 09/12/97
 PAGE: 2

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/29/97 - 09/12/97
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P98219	100	196	00	SCHOOL ADMINISTRATION	KEN'S SPORTING GOODS	RHS-OTHER SUPPLIES	574.17
P98224	100	178	00	GENERAL SUPPORT DISTR ADMIN P	SOFTWARE SPECTRUM	EC-COMPUTER SOFTWARE	362.04
P98225	100	178	00	GENERAL SUPPORT DISTR ADMIN P	VALCOM COMPUTER CENTER	EC-COMPUTER SOFTWARE	239.70
P98226	100	196	00	FINE ARTS - DRAMA	SOUTHEASTERN APPAREL	RHS-MUSIC SERVICES	1,020.60
P98231	100	190	88	INSTRUCTIONAL MEDIA CENTER	VAL DINKEL	JMS-COMPUTER WORK STATION	2,040.00
P98233	100	196	00	VOC ED-GAINFUL HOMEMAKING	JOSEPH WEBB FOODS	RHS-OPEN PO/INSTRUCTIONAL MATERIALS	2,000.00
P98234	100	196	00	VOC ED-GAINFUL HOMEMAKING	STATER BROTHERS	RHS-OPEN PO/INSTRUCTIONAL MATERIALS	1,000.00
P98235	100	196	00	VOC ED-GAINFUL HOMEMAKING	PEPSI-COLA COMPANY	RHS-OPEN PO/INSTRUCTIONAL MATERIALS	750.00
P98239	100	196	00	VOC ED-GAINFUL HOMEMAKING	SMART & FINAL IRIS CO	RHS-OPEN PO/INSTRUCTIONAL MATERIALS	800.00
P98248	100	622	00	FACILITIES ACQUISITION - CAPI	OAK TREE PRODUCTS (BOB FARE	RL-OFFICE EQUIPMENT	575.00
P98249	100	196	00	STUDENT ACTIVITIES	ALL PURE CHEMICAL COMPANY	RHS/JVHS-INSTRUCTIONAL MATERIALS	1,383.12
P98263	100	178	00	GENERAL SUPPORT OPERATIONS UT	VARGAS, ED	EC-TELEPHONE REPAIRS	650.00
P98264	100	178	00	INSTRUCTION SUPP ELEMENTARY E	CORPORATE EXPRESS (HANSON O	EC-OFFICE SUPPLIES	203.87
P98265	100	178	00	GENERAL SUPPORT DISTR ADMIN P	MULTIGRAPHICS(DIV OF AM INT	PS-OFFICE SUPPLIES	2,734.75
P98268	100	178	00	INSTR STUDENT SUPP SERVICE AD	LRP PUBLICATIONS	EC-MAGAZINE	240.00
P98275	100	178	88	FACILITIES ACQUISITION - CAPI	MAC MALL	EC-COMPUTER SUPPLIES	1,262.83
P98277	100	622	00	FACILITIES ACQUISITION - CAPI	OAK TREE PRODUCTS (BOB FARE	EC-OFFICE EQUIPMENT	350.00
P98281	100	000	00	SELF-CONTAINED CLASSROOM	CIRCUIT CITY	IA-OFFICE EQUIPMENT	851.17
P98283	100	622	00	FACILITIES ACQUISITION - CAPI	TROXELL COMMUNICATIONS INC.	EC-OFFICE EQUIPMENT	211.19
P98293	100	196	00	FINE ARTS - DRAMA	SOUTHEASTERN APPAREL	RHS-MUSICAL SERVICES	978.37
P98304	100	197	00	AVID	SAN BERNARDINO COUNTY SCHOO	JVHS-CONFERENCE	325.00
P98305	100	193	00	INDEPENDENT STUDY	ENCYCLOPEDIA BOUGHT & SOLD,	LC-INSTRUCTIONAL MATERIALS	317.86
P98306	100	178	88	FACILITIES ACQUISITION - CAPI	MAC MALL	EC-OFFICE EQUIPMENT	312.48
P98307	100	178	88	FACILITIES ACQUISITION - CAPI	COMPUTER DISCOUNT WAREHOUSE	EC-OFFICE EQUIPMENT	1,922.26

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REPORT OF PURCHASES

08/29/97 - 09/12/97
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P98308	100	178 88	FACILITIES ACQUISITION - CAPI MACHAREHOUSE			EC-OFFICE EQUIP	374.97
P98309	100	178 00	GEN. SUPPORT DISTRICT ADMINIS CSBA			EC-PERIODICALS	1,525.00
P98310	100	175 88	INSTRUCTIONAL MEDIA CENTER	GUNDROP BOOKS		SS-LIBRARY BOOKS	1,354.65
P98311	100	197 99	INSTR GEN EDUCATION WORK STUD	PREMIO COMPUTERS		JVHS-COMPUTER EQUIPMENT	10,863.36
P98312	100	197 99	INSTRUCTIONAL MEDIA	PREMIO COMPUTERS		JVHS-COMPUTER EQUIPMENT	67,434.26
P98314	100	177 88	SELF-CONTAINED CLASSROOM	TROXELL COMMUNICATIONS INC.		PER-INSTRUCTIONAL MATERIALS	425.61
P98316	100	192 88	INSTRUCTIONAL MEDIA CENTER	PREMIO COMPUTERS		MLMS-COMPUTER EQUIPMENT	7,989.66
P98318	100	178 00	GENERAL SUPPORT OPERATIONS UT DAVE FLANAGAN			EC-TELEPHONE INSTALLATIONS	675.00
P98322	100	196 00	VOC ED-GAINFUL HOMEMAKING	SMART & FINAL IRIS CO		RHS-OPEN PO/INSTRUCTIONAL MATERIALS	300.00
P98326	100	196 00	SCIENCE	SCIENCE KIT & BOREAL LABS		RHS-INSTRUCTIONAL MATERIALS	383.85
P98332	100	000 00	SELF-CONTAINED CLASSROOM	GENERAL BINDING SALES CORP		IH-MAINTENANCE CONTRACT	345.00
P98333	100	197 00	VOC ED-GAINFUL HOMEMAKING	STATER BROTHERS		JVHS-OPEN PO/INSTRUCTIONAL MATERIALS	2,650.00
P98334	100	196 00	VOC ED-GAINFUL HOMEMAKING	STATER BROTHERS		RHS-OPEN PO/INSTRUCTIONAL MATERIALS	500.00
P98342	100	197 00	FINE ARTS - ART	SAMUEL FRENCH, INC.		JVHS-INSTRUCTIONAL MATERIALS	300.00
P98353	100	197 00	VOC ED-TRADE & INDUSTRIAL	CAMERON WELDING SUPPLY		JVHS-OPEN PO/INSTRUCTIONAL MATERIALS	300.00
P98354	100	197 00	VOC ED-TRADE & INDUSTRIAL	D & H AUTO EQUIPMENT		JVHS-INSTRUCTIONAL MATERIALS	500.00
P98355	100	177 88	INSTRUCTION GENERAL EDUCATION ACCU CUT SYSTEMS			PER-INSTRUCTIONAL MATERIALS	1,875.50
P98365	100	197 00	FINE ARTS - DRAMA	SOL FRANK UNIFORMS, INC.		JVHS-INSTRUCTIONAL MATERIALS	234.36
P98372	100	177 88	INSTRUCTION SUPPORT	CONTRACT CARPET COMPANY		PER-OFFICE FURNITURE	269.38
P98393	100	196 00	GENERAL EDUCATION - SECONDARY	RIVERSIDE OFFICE SUPPLY		RHS-INSTRUCTIONAL MATERIALS	3,700.00
P98401	100	196 00	SELF-CONTAINED CLASSROOM	RIVERSIDE CO. OFFICE OF EDU		RHS-ADMISSION TO EVENT	375.00

FUND TOTAL							172,843.85
TOTAL NUMBER OF PURCHASE ORDERS							69
P98190	101	178 00	ECONOMIC IMPACT AID - L E P	PAR TECHNOLOGIES		EC-OFFICE SUPPLIES	237.05

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P98208	101	197 00	VOCATIONAL AGRICULTURE INCENT	COAST GRAIN COMPANY	JVHS-OPEN PO/INSTRUCTIONAL MATERIALS	1,000.00
P98209	101	197 00	VOCATIONAL AGRICULTURE INCENT	MIDWAY FEEDS & SUPPLIES	JVHS-OPEN PO/INSTRUCTIONAL MATERIALS	1,000.00
P98210	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	ASC D ORDER PROCESSING	RHS-MAGAZINE	275.00
P98211	101	192 00	S.I.P. (SCHOOL IMPROVEMENT PR	PROJECT WISDOM	MLM-OTHER SUPPLIES	332.94
P98213	101	187 00	E.C.I.A. TITLE 1	CORPORATE EXPRESS (HANSON O	WR-OPEN PO/OTHER SUPPLIES	300.00
P98229	101	178 00	ECONOMIC IMPACT AID - L E P	APPLE COMPUTER-SUPPORT CENT	EC-COMPUTER	1,969.67
P98271	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	CM SCHOOL SUPPLY CO.	PED-INSTRUCTIONAL MATERIALS	459.50
P98286	101	196 00	VOCATIONAL AGRICULTURE INCENT	BROOKHURST MILL	RHS-OPEN PO/INSTRUCTIONAL MATERIALS	500.00
P98302	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	MUSIC CENTER	EC-MEMBERSHIPS	950.00
P98315	101	186 00	SB1274 RESTRUCTURING/PLANNING	PREMIO COMPUTERS	VB-COMPUTER EQUIPMENT	1,597.93
P98321	101	187 00	E.C.I.A. TITLE 1	CHILDCRAFT	WR-INSTRUCTIONAL MATERIALS	1,918.60
P98323	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4	MCGRATHS	EC-CONFERENCE	447.16
P98324	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	FUTURE TRAC ASSOCIATES	EC-OPEN PO/OFFICE SUPPLIES	500.00
P98335	101	178 00	E.C.I.A. TITLE 1	STATER BROTHERS	EC-OPEN PO/INSTRUCTIONAL MATERIALS	250.00
P98360	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	CHIME TIME	IH-INSTRUCTIONAL MATERIALS	322.71
P98364	101	190 00	HEALTHY START	JOSE'S MEXICAN FOOD	JMS-HEALTH SERVICES	202.03
P98366	101	186 00	SB1274 RESTRUCTURING/PLANNING	GRANT ENTERPRISES	VB-OFFICE EQUIPMENT	966.52
P98369	101	178 00	E.C.I.A. TITLE 1	PARENT INSTITUTE, THE	EC-SUBSCRIPTIONS	287.00
FUND TOTAL						13,416.11
TOTAL NUMBER OF PURCHASE ORDERS						19
P98218	102	192 00	INSTRUCTIONAL PROGRAM	STECK-VAUGHN CO (800)531-50	MLM-INSTRUCTIONAL MATERIALS	206.92
P98370	102	196 00	INSTRUCTIONAL PROGRAM	PROVIDENCE TECHNOLOGY	RHS-OFFICE EQUIPMENT	896.48
FUND TOTAL						1,103.40

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PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS	2
PURCHASE ORDERS TO BE RATIFIED							
P96775	103	178	00	GEN SUPPORT	TRANS-HOME TO SCH INLAND UNIFORMS	DISTRICTWIDE-UNIFORM VOUCHERS	2,033.78
P98070	103	178	00	GEN SUPPORT	TRANS-HOME TO SCH PACIFIC COAST	TRANS-VENDOR REPAIRS	852.62
P98071	103	178	00	GEN SUPPORT	TRANS-HOME TO SCH MARK CHRISTOPHER, INC.	TRANS-REPAIR PARTS	1,405.06
P98078	103	178	00	GEN ED-	INSTRUCTIONAL MATERIAL HOLT, RINEHART & WINSTON PU	IMC-TEXTBOOKS	19,355.35
P98179	103	178	00	SB813	INSTRUCTIONAL MATERIAL GLENCOE - MCGRAW HILL	JVHS-TEXTBOOKS	45,524.88
P98180	103	178	00	SB813	INSTRUCTIONAL MATERIAL NATIONAL TEXTBOOK COMPANY	JVHS-TEXTBOOKS	1,782.82
P98181	103	178	00	SB813	INSTRUCTIONAL MATERIAL MCDUGAL LITTEL	JVHS-TEXTBOOKS	1,058.67
P98182	103	178	00	SB813	INSTRUCTIONAL MATERIAL SCOTT FORESMAN	JVHS-TEXTBOOKS	511.05
P98199	103	178	00	GEN ED-	INSTRUCTIONAL MATERIAL HOUGHTON MIFFLIN CO-ORDER D	IMC-TEXTBOOKS	1,003.23
P98217	103	178	00	GEN SUPPORT	TRANS-HOME TO SCH FIRE-BANN CORP.	TRANS-OPEN PO/VENDOR REPAIRS	5,000.00
FUND TOTAL							78,527.44
TOTAL NUMBER OF PURCHASE ORDERS							10
P98174	106	197	00	ATHLETIC OPERATIONAL	SUPPLIES BOEGES SPORTING GOODS	JVHS-INSTRUCTIONAL MATERIALS	1,753.95
P98252	106	178	00	INSTRUCTIONAL MEDIA CENTER	GOVERNMENT INFORMATION SERV	EC-MAGAZINES	298.00
P98253	106	178	00	INSTRUCTIONAL MEDIA CENTER	CAPITOL PUBLICATIONS, INC.	EC-MAGAZINES	319.00
FUND TOTAL							2,370.95
TOTAL NUMBER OF PURCHASE ORDERS							3
P98169	107	178	00	INSTRUCTION GENERAL	EDUCATION VIRCO MANUFACTURING COMPANY	GA/IA/TS/VB-CLASSROOM EQUIPMENT	2,374.16
P98170	107	178	00	INSTRUCTION GENERAL	EDUCATION GRANT ENTERPRISES	GA/IA/TS/VB-CLASSROOM EQUIPMENT	5,730.15
P98238	107	178	00	INSTRUCTION GENERAL	EDUCATION TRI-BEST CHALKBOARD COMPANY	VB-OTHER EQUIPMENT	741.32
P98241	107	178	00	INSTRUCTION GENERAL	EDUCATION ABC SCHOOL SUPPLY, INC	IH-EQUIPMENT	737.71



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08/29/97 - 09/12/97
 PURCHASES OVER \$200

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P98244	107	178 00	INSTRUCTION GENERAL EDUCATION	GRANT ENTERPRISES	RL-CLASSROOM EQUIPMENT	1,170.17	
P98245	107	178 00	INSTRUCTION GENERAL EDUCATION	TROXELL COMMUNICATIONS INC.	RL-CLASSROOM EQUIPMENT	294.16	
P98246	107	178 00	INSTRUCTION GENERAL EDUCATION	VIRCO MANUFACTURING COMPANY	RL-CLASSROOM EQUIPMENT	651.65	
P98247	107	178 00	INSTRUCTION GENERAL EDUCATION	MYSTROM	RL-CLASSROOM EQUIPMENT	760.72	
P98278	107	178 00	INSTRUCTION GENERAL EDUCATION	VIRCO MANUFACTURING COMPANY	GH/WR-CLASSROOM EQUIPMENT	1,187.08	
P98279	107	178 00	INSTRUCTION GENERAL EDUCATION	GRANT ENTERPRISES	GR/SC/WR-CLASSROOM EQUIPMENT	3,323.01	

						FUND TOTAL	16,970.13
						TOTAL NUMBER OF PURCHASE ORDERS	10
P97767	119	178 00	GENERAL SUPPORT, MAINTENANCE	CUSTOM DESIGN	MAINT-BUILDING IMPROVEMENTS	4,945.00	
P97770	119	178 00	GENERAL SUPPORT, MAINTENANCE	CHATFIELD-CLARKE COMPANY	MAINT-MAINT SUPPLIES	451.69	
P97781	119	178 00	GENERAL SUPPORT, MAINTENANCE,	AIR COLD SUPPLY INC	MOT-MAINT SUPPLIES	1,472.35	
P97819	119	178 00	GENERAL SUPPORT, MAINTENANCE,	WESTBURNE PIPE & SUPPLY	MAINT-MAINT SUPPLIES	483.19	
P97932	119	178 00	GENERAL SUPPORT, MAINT, REPAI	OASIS IRRIGATION & LANDSCAP	MOT-MAINT SUPPLIES	1,507.98	
P97933	119	178 00	GENERAL SUPPORT, MAINTENANCE	ELROD FENCING CO.	MOT-MAINT SUPPLIES	674.73	
P97936	119	178 00	GENERAL SUPPORT, MAINTENANCE	CHATFIELD-CLARKE COMPANY	MOT-VENDOR REPAIRS	1,521.88	
P97974	119	178 00	GENERAL SUPPORT, MAINTENANCE,	BRAGG CRANE SERVICE	MAINT-HYDRAULIC CRANE SERVICE	1,440.00	
P97977	119	178 00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MOT-VENDOR REPAIRS	4,831.00	
P97980	119	178 00	GENERAL SUPPORT, MAINTENANCE	HOME DEPOT	MOT-MAINT SUPPLIES	527.37	
P97985	119	178 00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MAINT-VENDOR REPAIRS	3,430.00	
P97986	119	178 00	GENERAL SUPPORT, MAINTENANCE	MISSION PAVING & SEALING	MOT-VENDOR REPAIRS	9,954.00	
P98065	119	178 00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MOT-VENDOR REPAIRS	311.00	
P98068	119	178 00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MAINT-BUILDING IMPROVEMENTS	4,760.00	
P98069	119	178 00	GENERAL SUPPORT, MAINTENANCE,	VISTA PAINT	MOT-MAINT SUPPLIES	271.47	

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REPORT OF PURCHASES
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 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P98082	119	178 00	GENERAL SUPPORT, MAINTENANCE, DUNN EDWARDS PAINT	MAINT-MAINT SUPPLIES			356.96
P98134	119	178 00	GENERAL SUPPORT, MAINTENANCE CONTRACT CARPET COMPANY	MAINT-VENDOR REPAIRS			3,755.00
P98135	119	178 00	GENERAL SUPPORT, MAINTENANCE, GRAINGER W W INC	MAINT-MAINT SUPPLIES			345.17
P98187	119	178 00	GENERAL SUPPORT MAINTENANCE, DE ANZA HARDWARE BUILDING S	MAINT-MAINT SUPPLIES			274.36
					FUND TOTAL		41,313.15
					TOTAL NUMBER OF PURCHASE ORDERS		19
P98130	403	178 00	CLASS SIZE REDUCTION - FACILI PARKER ENGINEERING	MOT-IMPROVEMENT OF SITES			4,835.00
P98131	403	178 00	CLASS SIZE REDUCTION - FACILI OASIS IRRIGATION & LANDSCAP	MOT-IMPROVEMENT OF SITES			1,036.71
P98132	403	178 00	CLASS SIZE REDUCTION - FACILI LEROY'S LANDSCAPE SERVICE	MOT-IMPROVEMENT OF SITES			1,000.00
					FUND TOTAL		6,871.71
					TOTAL NUMBER OF PURCHASE ORDERS		3
P98336	700	178 00	STATE PRESCHOOL AB-451	STATER BROTHERS	EC-OPEN PO/INSTRUCTIONAL MATERIALS		250.00
P98337	700	178 00	STATE PRESCHOOL AB-451	STATER BROTHERS	EC-OPEN PO/INSTRUCTIONAL MATERIALS		500.00
P98338	700	178 00	STATE PRESCHOOL AB-451	STATER BROTHERS	EC-OPEN PO/INSTRUCTIONAL MATERIALS		250.00
P98339	700	178 00	STATE PRESCHOOL AB-451	STATER BROTHERS	EC-OPEN OP/INSTRUCTIONAL MATERIALS		250.00
P98340	700	178 00	STATE PRESCHOOL AB-451	STATER BROTHERS	EC-OPEN PO/INSTRUCTIONAL MATERIALS		500.00
					FUND TOTAL		1,750.00
					TOTAL NUMBER OF PURCHASE ORDERS		5
P98274	800	194 00	GENERAL EDUCATION - ADULT	LORA'S SEWING MACHINES	LC-EQUIPMENT		1,939.50
					FUND TOTAL		1,939.50
					TOTAL NUMBER OF PURCHASE ORDERS		1
P97983	930	178 00	PLANT MAINTENANCE	MISSION PAVING & SEALING	MOT-OTHER SERVICES		3,450.00

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			PURCHASE ORDERS TO BE RATIFIED		
P98072	930 178 00	PLANT MAINTENANCE	TRUELINE	MOT-SERVICE JVHS TENNIS COURTS	4,490.00
			NO RATIFIED P.O.'S FOUND		
				FUND TOTAL	7,940.00
				TOTAL NUMBER OF PURCHASE ORDERS	2
			143 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	345,046.24
			94 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	8,337.59
			237 PURCHASE ORDERS	FOR A GRAND TOTAL OF	353,383.83

RECOMMEND APPROVAL:



Director of Purchasing

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08/29/97 - 09/15/97
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D73293	100	196 00	PUPIL SERVICES - DISTRICT TES CALIF.	SCHOOL COUNSELOR ASS	D28782 CONF 10/97 1 EMP	115.00
D73319	100	178 00	GEN SUPP DIST ADMIN FISCAL SE CASBO	PROFESSIONAL DEVELOPM	D28777 CONF 11/97 1 EMP	115.00
D73345	100	172 00	PLANT OPERATIONS	LCI INTERNATIONAL	D28946 PHONE CHARGES	279.68
D73377	100	197 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA	EDISON	D29795 ELECTRIC SERVICE	20,369.25
D73378	100	181 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA	GAS	D29794 GAS SERVICE	82.56
D73379	100	172 00	GENERAL SUPPORT OPERATIONS UT JURUPA	COMMUNITY SERVICES	D29793 WATER SERVICE	15,086.05
D73381	100	000 00	SELF-CONTAINED CLASSROOM	H & L CHARTER CO., INC.	D29783 CHARTER SERVICE SC, TO PHAROA	1,140.00
D73384	100	178 00	GENERAL SUPPORT OPERATIONS CU GARCIA,	RON	D29785 REIMBURSE PARKING	5.00
D73386	100	188 00	SCHOOL ADMINISTRATION	JENSEN SHARON	D29788 REIMBURSE SUPPLIES	66.00
D73417	100	172 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D29748 PHONE CHARGES FOR AUG 97	2,282.68
D73419	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	RADOVICH, DOLLY	D29755 REIMB FOR SUPPLIES FOR BD MTG	10.73
D73421	100	196 00	AVID	MENDOZA, THERESA	D29756 AVID TUTOR LUNCH	69.02
D73422	100	191 00	SCHOOL ADMINISTRATION	PACE, ROBERTA	D29757 REFRESHMENTS FOR ORIENT. MTG	59.84
D73423	100	196 00	ADAPTIVE P.E.	LIDDLE, ROBERT	D29758 COMPUTER BATTERIES	39.13
D73424	100	176 00	SCHOOL ADMINISTRATION	JENKINS BETTY	D29751 REPORT COVERS FOR ATTENDANCE	68.70
D73425	100	188 00	SCHOOL ADMINISTRATION	TEMKIN GARY	D29750 BULLETIN BOARDS	56.00
D73450	100	178 00	GENERAL SUPPORT OPERATIONS UT AIRTOUCH	CELLULAR	D29797 CELL PHONE CHARGES	1,155.76
D73451	100	177 00	PLANT OPERATIONS	LCI INTERNATIONAL	D29798 LONG DISTANCE CHARGES	209.85
D73452	100	196 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA	EDISON	D29799 ELECTRIC SERVICE	12,065.51
D73453	100	178 00	INSTR STUDENT SUPP SERVICE AD HENDRICK,	BILL	D29800 REIMBURSE SUPPLIES	11.84
D73454	100	178 00	PUPIL SERVICES HEALTH	CARTER, KATHLEEN	D29801 MILEAGE	40.46
D73456	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	COTTRELL, JEANNA	D29803 MILEAGE REIMBURSEMENT	2.60
D73457	100	191 00	SCHOOL ADMINISTRATION	FORTIN, JEANIE	D29804 REIMBURSE SUPPLIES	168.27
D73458	100	178 00	GENERAL SUPPORT OPERATIONS UT PACIFIC	TELEPHONE	D29890 PHONE CHARGES FOR AUG 97	2,877.87

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DISBURSEMENT ORDERS

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D73460	100	197 00	GENERAL SUPPORT OPERATIONS	UT CHEVRON, U S A	D29806 GASOLINE CHARGES	44.63
D73461	100	178 00	GENERAL SUPPORT OPERATIONS	UT PACIFIC TELEPHONE	D29889 PHONE CHARGES FOR AUG 97	4,475.43
D73462	100	173 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D29807 GAS CHARGES	844.08
D73463	100	197 00	GENERAL EDUCATION - SECONDARY	JOSTEN'S INC - DIPLOMA ORDE	D29796 DIPLOMA INSERTS	19.73
D73464	100	178 00	DISTRICT ADMINISTRATION	DOUBLETREE INN	D28773 CONF 9/97 1 EMP	86.19
D73582	100	175 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D29815 GAS SERVICE	244.34
D73587	100	172 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D29810 GAS SERVICE	695.93
D73601	100	177 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D29812 GAS SERVICE	578.82
D73603	100	178 00	GENERAL SUPP DISTR ADMIN PERS	WEST GROUP	D29894 INSERTS FOR LAW BOOK	49.56
D73605	100	183 00	GENERAL SUPPORT OPERATIONS	UT JURUPA COMMUNITY SERVICES	D29813 WATER SERVICE	9,173.48
D73618	100	000 00	SELF-CONTAINED CLASSROOM	TEXACO	D29895 GAS CHARGES FOR 8-97	103.97
D73619	100	196 00	PUPIL SERVICES - DISTRICT	TES UCR EXTENSION	D28961 CONF 9/97 2 EMPS	70.00
D73621	100	178 00	DISTRICT ADMINISTRATION	NATIONAL SAFETY TRAINING IN	D28772 CONF 9/97 1 EMP	176.00
D73622	100	178 00	GEN SUPPORT DIST ADMIN SUPER	CALIF SCHOOL BOARD ASSOCIAT	D28776 CONF 10/97 2 EMPS	270.00
D73637	100	193 00	COMMUNITY SCHOOLS	RIVERSIDE CO. OFFICE OF EDU	D28771 CONF 10/97 1 EMP	170.00
D73642	100	191 00	COMPUTER EDUCATION	CMC-SOUTH	D28769 CONF 11/97 1 EMP	90.00
D73646	100	196 00	SCHOOL ADMINISTRATION	SLIVKA, RICHARD	D29908 BREAKFAST FOR STUDENT TEACHER	69.73
D73647	100	194 00	SCHOOL ADMINISTRATION	RIVERSIDE UNIFIED SCHOOL DI	D29910 TRANSCRIPT FOR ENRIQUE SOTO	3.00
D73648	100	196 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D29911 PHONE CHARGES FOR 8-97	21.00
D73649	100	178 00	DISTRICT ADMIN PERSONNEL RECR	CABE '98 EXHIBITS	D28767 CONF 2/97 1 EMP	350.00
D73651	100	188 00	SCHOOL ADMINISTRATION	DAVIDSON ROBYN	D28949 CONF 8/97 1 EMP	59.40
D73652	100	196 00	AVID	STURM, LARRY	D28950 CONF 8/97 1 EMP	44.97
D73653	100	196 00	AVID	AMANDA CHANN	D28951 CONF 8/97 1 EMP	139.95
D73655	100	196 00	AVID	KRISTINA MOORE	D28954 CONF 8/97 1 EMP	150.95

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 08/29/97 - 09/15/97
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D73656	100	196 00	AVID	ALEJANDRO MARTINEZ	D28953 CONF 8/97 1 EMP	117.37
D73657	100	196 00	AVID	MOIED AHMAD	D28952 CONF 8/97 1 EMP	284.71
D73663	100	196 00	AVID	CAL POLY POMONA	D28963 CONF 10/7/97 2 EMPS	50.00
D73673	100	193 00	INDEPENDENT STUDY	CCIS	D28964 CONF 10/97 2 EMPS	160.00
D73685	100	178 00	DISTRICT ADMIN TECHNOLOGY	MERCURIUS, NEIL	D28966 CONF 8/97 1 EMP	57.50
D73686	100	196 00	AVID	CURTIS, DEVI	D28967 CONF 8/97 1 EMP	171.74
D73687	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	TUNDIDOR, MADELIN	D29915 DAILY CALENDAR	9.69
D73688	100	178 00	INSTR STUDENT SUPP SERVICE AD	MEDINA GLORIA	D29914 THEROMENTER FOR HEAT ALERT	5.38
D73689	100	177 88	INSTRUCTION GENERAL EDUCATION	SWICK, ANNE	D29913 BOOK CADDIES	39.90
D73690	100	190 00	SATURDAY SCHOOL	LANCASTER, WALTER	D29912 REIMB FOR HUMAN COMPUTER	235.45
D73694	100	178 00	GENERAL SUPP DISTR ADMIN PERS	ROTZ HEIDI	D29909 REIMB FOR TB SKIN TEST	10.00
D73695	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	BREON, O'DONNELL, MILLER	D28969 CONF 10/97 3 EMPS	325.00
D73696	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	CAL STATE UNIVERISTY	D28970 CONF 9/97 2 EMPS	278.00
D73746	100	196 00	SELF-CONTAINED CLASSROOM	CALIFORNIA ACADEMIC DECATHL	D28972 CONF 9/97 1 EMP	50.00
D73750	100	178 00	JJCC BUDGET COMMITTEE	LILES, BECKY	D29893 CENTER PIECES AND DOOR PRIZES	192.98
D73751	100	187 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D29918 PHONE CHARGES FOR SEPT	100.27
D73763	100	178 00	PUPIL SERVICES HEALTH	CARTER, KATHLEEN	D29818 REIMBURSE SUPPLIES	8.61
D73764	100	178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D29819 REIMBURSE MILEAGE AND BLUEPRI	147.36
D73765	100	191 00	INSTRUCTIONAL MEDIA	RAMON ALCARCON	D29820 REFUND TEXTBOOK FINE	29.03
D73766	100	178 00	GENERAL SUPPORT DISTRICT ADMI	ACSA'S FOUNDATION FOR	D29821 RENEW MEMBERSHIP	799.00
FUND TOTAL						77,379.95
TOTAL NUMBER OF DISBURSEMENTS						68

D73291 101 178 00 PL94-142 EDUC FOR ALL HANDICA AMERICAN SIGN LANGUAGE WRKS D28780 CONF 9/97 1 EMP 195.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/29/97 - 09/15/97
PURCHASES OVER \$1

DISBURSEMENT ORDERS

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D73292	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU	D28781	CONF 8/96 2 EMPS	60.00
D73295	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR CALIF DEPT OF EDUCATION	D28779	CONF 9/97 2 EMPS	80.00
D73383	101	178 00	MENTOR TEACHER PROGRAM CONCANNON TAMARA	D29784	REIMBURSE SUPPLIES	61.47
D73459	101	177 00	S.I.P. (SCHOOL IMPROVEMENT PR CECCARELLI JULIANNE	D29805	REIMBURSE SUPPLIES	44.61
D73591	101	178 00	PL94-142 EDUC FOR ALL HANDICA HENDRICK, BILL	D29808	REIMBURSE SUPPLIES	7.78
D73602	101	178 00	ECONOMIC IMPACT AID - L E P MEDINA, SHEILA	D29752	MILEAGE	55.62
D73604	101	178 00	PL94-142 EDUC FOR ALL HANDICA MEDINA GLORIA	D29892	REFRESHMENTS FOR INSERVICE	83.03
D73607	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 WILLIS, MARSHA	D29891	LUNCH FOR PARENT VOLUNTEERS	132.77
D73609	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 WILLIS, MARSHA	D29904	CHILD CARE REIM & SUPPLIES	126.21
D73610	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 WILLIS, MARSHA	D29902	STAFF DEVELOPMENT SUPPLIES	162.99
D73612	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 WILLIS, MARSHA	D29901	LUNCH FOR VOLUNTEERS	50.58
D73613	101	178 00	ECONOMIC OPPORTNTY ACT PL88-4 SCHANZ, VIRGINIA	D29899	OFFICE SUPPLIES	8.88
D73614	101	178 00	C.T.E.I. PACE, ROBERTA	D29900	MATERIALS FOR NEW STUDENT TEA	15.71
D73615	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR UNIVERSITY OF CALIFORNIA	D29903	CERC MEMBERSHIP FEES	8,420.00
D73620	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR CALIF. DEPT. OF EDUCATION	D28956	CONF. 9/97 1 EMP	40.00
D73623	101	178 00	EESA MATH & SCIENCE TCHR TRNG CSTA	D28962	CONF 10/97 8 EMPS	880.00
D73624	101	178 00	PL94-142 EDUC FOR ALL HANDICA RIVERSIDE CO. OFFICE OF EDU	D26958	CONF 10/97 2 EMPS	200.00
D73625	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR LDA-CA 1997 STATE CONFERENC	D28960	CONF 10/97 1 EMP	185.00
D73626	101	178 00	S.I.P. (SCHODL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU	D28959	CONF 10/97 1 EMP	30.00
D73627	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU	D28775	CONF 10/97 1 EMP	30.00
D73628	101	178 00	ECONOMIC IMPACT AID - L E P PRYOR RESOURCES, INC	D28770	CONF 10/97 1 EMP	79.00
D73629	101	178 00	E.C.I.A. TITLE 1 THE UNIVERSITY OF OKLAHOMA	D28768	CONF 10/97 1 EMP	175.00
D73632	101	178 00	E.C.I.A. TITLE 1 TOWNE & COUNTRY HOTEL	D28948	CONF 10/97 1 EMP	92.82
D73644	101	177 00	S.I.P. (SCHOOL IMPROVEMENT PR SWICK, ANNE	D29907	REFRESHMENTS FOR TEACHER INSE	71.20

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/29/97 - 09/15/97
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D73650	101	178 00	E.C.I.A. TITLE 1	MORENO, TERESA	D28774 CONF 6/97 1 EMP	78.34
D73654	101	175 00	EISS-EARLY INTERVENTION/SCHOO	AMATRIAIN, SANDRA	D28955 CONF 7/97 1 EMP	150.00
D73681	101	196 00	VOCATIONAL EDUCATION ACT PL94	CONSTANCE HALLOWAY	D28965 CONF 8/97 1 EMP	189.37
D73692	101	178 00	NON SPECIFIC	ROMERO, JESUS	D29916 RE-ISSUE STALE DATED WARRANT	13.28
D73693	101	178 00	PL94-142 EDUC FOR ALL HANDICA	CAL STATE UNIVERISTY	D28968 CONF OCT-DEC 1 EMP	160.00
D73697	101	185 00	E.C.I.A. TITLE 1	DEPARTMENT OF MENTAL HEALTH	D28971 CONF 10/97 1 EMP	140.00
D73749	101	178 00	C.T.E.I.	MISSION MIDDLE ASB	D29741 STAFF SHIRTS	119.00
D73752	101	178 00	NON SPECIFIC	CAL POLY STATE UNIVERSITY	D29917 RE-ISSUE STALE WARRANT	100.00
D73761	101	178 00	NON SPECIFIC	DROST, KATHY	D29816 RE-ISSUE STALE-DATED WARRANT	19.08
D73762	101	178 00	NON SPECIFIC	GARCIAHUDSON, JANET	D29817 RE-ISSUE STALE-DATED WARRANT	9.43
FUND TOTAL						12,266.17
TOTAL NUMBER OF DISBURSEMENTS						35
D73382	102	178 00	INSTRUCTIONAL PROGRAM	EVANS, CINDY	D29786 MILEAGE	181.54
D73385	102	178 00	INSTRUCTIONAL PROGRAM	HENDRICK, BILL	D29787 REIMBURSE PARKING	5.00
D73600	102	178 00	INSTRUCTIONAL PROGRAM	PAULSEN, MELODY	D29896 MILEAGE	17.52
FUND TOTAL						204.06
TOTAL NUMBER OF DISBURSEMENTS						3
D73375	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	MARTINEZ, GEORGE R.	D29746 CARBURETOR BASE PLATE REPAIR	25.00
D73380	103	178 00	SB813 INSTRUCTIONAL MATERIAL	ANGLEA HOLDEN	D29782 REIMBURSE FOR RETURNED BOOK	38.00
D73645	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	SARTOR, HENRY	D29906 CARBURETOR FUEL BOWL	5.00
FUND TOTAL						68.00
TOTAL NUMBER OF DISBURSEMENTS						3
D73296	119	178 00	GENERAL SUPPORT, MAINTENANCE,	U C BERKELEY EXTENSION	D28783 FEES, ELZIG/DICKINSON 11/13-1	450.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

DUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/29/97 - 09/15/97
PURCHASES OVER \$1

DISBURSEMENT ORDERS

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
73455	119	178	00	GENERAL SUPPORT, MAINTENANCE, ELZIG, BILL	D29803 MILEAGE	273.11	
73596	119	178	00	GENERAL SUPPORT, MAINTENANCE, BALDWIN, DAN	D29809 MILEAGE	303.66	

						FUND TOTAL	1,026.77
							3
73387	403	178	00	CLASS SIZE REDUCTION - FACILI DIVISION OF STATE ARCHITECT	D29789 FILING FEES CSR, SC, TS, MB, GH	2,450.29	
73388	403	178	00	CLASS SIZE REDUCTION - FACILI DIVISION OF STATE ARCHITECT	D29790 FILING FEES, CSR, IH, P, SA	2,403.97	
73389	403	178	00	CLASS SIZE REDUCTION - FACILI DIVISION OF STATE ARCHITECT	D29791 FEES CSE CLSRMS, IA, WR, RL, 2 RE	1,858.54	
73390	403	178	00	CLASS SIZE REDUCTION - FACILI DIVISION OF STATE ARCHITECT	D29792 FEES CSR CLSRMS, SS, CR, GA	2,148.79	

						FUND TOTAL	8,861.59
							4
73420	700	178	00	STATE PRESCHOOL AB-451	D29753 LUNCHES FOR PARENT VOLUNTEERS	236.78	
73584	700	178	00	STATE PRESCHOOL AB-451	D29814 MILEAGE AND SUPPLY REIMBURSE	46.30	

						FUND TOTAL	283.08
							2
73616	800	178	00	SELF-CONTAINED CLASSROOM	D29897 REFUND OF DEPOSIT FOR BOOK	15.00	
73617	800	178	00	SELF-CONTAINED CLASSROOM	D29898 REFUND OF DEPOSIT FOR BOOK	15.00	

						FUND TOTAL	30.00
							2
73376	900	178	00	GENERAL SUPPORT DISTRICT ADMI VAN DER VEEN GUY	D29747 PERSONAL LOSS OF CAR STEREO	250.00	

						FUND TOTAL	250.00
							1

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/29/97 - 09/15/97
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
121					DISBURSEMENTS OVER	\$1.00 FOR A TOTAL AMOUNT OF + 100,369.62
0					DISBURSEMENT ORDERS UNDER	\$1.00 FOR A TOTAL AMOUNT OF + .00
121					DISBURSEMENT ORDERS	FOR A GRAND TOTAL OF 100,369.62

Recommended for Approval:

Pam Dwyer

Director of Business Services

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Jurupa Unified School District

1997/1998 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
98-1	<i>Consultant or Personal Service Agreements</i>			
98-1-N	Terry Mazany	\$800.00 Travel NTE \$215.69	Professional Development	Planning meeting with guidance coordinators to facilitate the development of ground rules and goals for 1997/1998 at Jurupa Valley High School.
98-1-O	Birginia Arueso	\$400.00	SIP	Presentation of Aztec Dancing for students and staff of Granite Hill Elementary School.
98-1-P	Christy Lane Enterprises	\$345.00	SIP	Dare to Dance assembly for students and staff of West Riverside Elementary School.
98-1-Q	The Hampstead Players	\$594.00	SIP	Performance of "A Christmas Carol" for students and staff of West Riverside Elementary School.
98-1-R	Professor Rich	\$380.00	SIP	Assembly on "Reading Magic" for students of West Riverside Elementary School.
98-1-S	Inland Agency	\$5,407.00	Title I	Presentation of Peacebuilders Program and assistance with implementation at West Riverside Elementary School.
98-1-F-M1	Norm Chaffin	\$4,800.00	Administration	Increase original contract amount from \$1,800 to \$4,800 to include 10 additional days.
98-7	<i>Architectural and Inspector Agreements</i>			
98-7-C	PSWC Group	NTE \$3,000.00	One Time Block Grant Funds	Architectural services for playground improvements at Glen Avon, Pacific Avenue, Pedley, Sky Country, Stone Avenue and Troth Street Elementary Schools.
98-7-D	PSWC Group	NTE \$3,500.00	Developer Fees	Architectural services for installation of portable at Education Center.

98-8	Other Agreements			
98-8-D	State of California	NA	NA	Grant for Academic Volunteer and Mentor Service Project for 1997/1998.
98-8-E	Comprehensive Drug Testing (CDT)	NTE \$5,000.00	Supplemental Grant	Employee drug testing program for 1997/1998 school year.
98-8-F	YMCA of Riverside County	NA	NA	Provide day care services for Jurupa community utilizing Camino Real Elementary School and Van Buren Elementary School facilities.

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The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc
10/6/97

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

When recorded, return to:

Jurupa Unified School District
Purchasing Department
3924 Riverview Drive
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

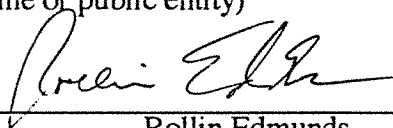
(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work)	BID 97/07L Site Improvements for Class Size Reduction DSA #67018. #67019, #67020, #67021
Date of completion:	September 15, 1997
Nature of owner:	Public School District
Interest or estate of owner:	Jurupa Unified School District
Address of owner:	3924 Riverview Drive, Riverside CA., 92509
Name of contractor:	Landmark Fence Co, L.D. Anderson Engineering & Grading Co., Mission Paving and Sealing, Inc., Mod Craft Inc., R.I.S. Electric Inc.
Street address or legal description of site;	(1) 4655 Camino Real, Riverside, CA; (2) 4352 Pyrite Street, Riverside, CA; (4) 9371 Granite Hill, Riverside, CA; (1) 3600 Packard Street, Riverside, CA; (3) 7750 Linares, Riverside, CA; (1) 4020 Conning, Riverside, CA; (2) 5871 Hudson, Riverside, CA; (3) 6420 Rustic Lane, Riverside, CA; (1) 5520 Lucretia, Mira Loma, CA; (1) 5111 Steve Avenue, Riverside, CA; (2) 7050 - 38th Street, Riverside, CA; (2) 5565 Troth Street, Mira Loma, CA. and (1) 3972 Riverview Drive, Riverside, CA

Dated: September 15, 1997

Owner: Jurupa Unified School District
(Name of public entity)

By: 
Rollin Edmunds

Title: Assistant Superintendent, Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the Jurupa Unified School District, the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California

Date: September 16, 1997

By: Benita B. Roberts

Title: Secretary of the Board

Jurupa Unified School District

Resolution #98/06

Authorization to Destroy Records

WHEREAS, the Jurupa Unified School District, County of Riverside, State of California, has retained certain records for the period of time specified by Article 2, Section 16020 through 16028 of Title 5, California Code of Regulation; and

WHEREAS, the District has determined these records are of no further use; and,

WHEREAS, the attached list of documents is submitted to the Board of Education to authorize final disposition;

NOW THEREFORE, BE IT RESOLVED that the Director of Purchasing is hereby authorized, in the name and on behalf of the Jurupa Unified School District, to schedule a date for record destruction and disposal of all said records in the manner prescribed by law, and to prepare a written certification that such records have, in fact, been destroyed.

I, Mary L. Burns, Clerk of the Board of Jurupa Unified School District, do hereby certify that the foregoing is a true copy of a resolution duly and legally adopted by the Governing Board of said school district at a legal meeting of said Board duly and regularly held on October 6, 1997, and that said resolution has not been revoked.

Adopted this 6th day of October, 1997
Board of Education

Mary L. Burns, Clerk
Board of Education
Jurupa Unified School District

RECORDS CERTIFICATION ON MICROFILM

1. 1950 - 1970 Date of birth West Riverside health and educational records Roll #312
2. (2 boxes) 1967 - 1974 Date of birth Mission Middle School health and educational records Roll #306
3. 1971 - 1977 Date of birth Mission Middle School health and educational records Roll #280
4. 1974 Date of birth Jurupa Middle School health and educational records Roll#312
5. 1975 - 1976 Date of birth Jurupa Middle School health and educational Records Roll #304
6. 1976 Date of birth West Riverside health and educational records Roll #312
7. 1977 Date of birth West Riverside health and educational records Roll #312
8. 1978 - 1979 Date of birth West Riverside health and educational records Roll #254
9. 1986 - 1987 Attendance Registers Rolls 310 and 311
10. 1986 - 1992 Tax Sheltered Annuities Roll #313
11. 1987 - 1990 Voluntary Deductions and dues Roll #314
12. 1987 - 1990 Payroll Deduction registers Roll #318
13. (2 boxes) 1987 - 1988 Fringe Benefits Rolls 317 and 318
14. (2 boxes) 1988 - 1989 Fringe Benefits Rolls 315 and 316
15. 1988 - 1992 Tax Sheltered Annuities Roll #314
16. (3 boxes) 1989 - 1990 Fringe Benefits Rolls 315 and 320
17. (2 boxes) 1989 - 1990 Insurance Premium Payment Records Roll #319
18. 1990 Rubidoux High School health and educational records Roll #326
19. 1990 - 1992 Fringe Benefits Roll #324
20. 1990 - 1991 Payroll Deduction Registers Rolls 321 and 322
21. (2 boxes) 1990 - 1991 Insurance Premium Payment records Rolls 322 and 323
22. 1991 - 1992 P-1 and P-2 Annual Reports Roll #302



23. 1991 - 1992 Attendance Registers Roll #302
24. 1991 - 1992 Insurance Premium Payment records Roll #325
25. 1991 - 1992 Payroll Distribution reports Roll #265
26. 1991 - 1992 Certificated Time Cards Rolls 271 and 272
27. (4 boxes) 1992 - 1993 Classified Bi Weekly Time cards Rolls 298 and 299
28. (2 boxes) 1992 - 1993 Certificated Time cards Rolls 295 and 297
29. (2 boxes) 1993 Attendance Registers Roll #260



CLASS 3 DISPOSABLE RECORDS

1. 1960 - 1991 Sick leave letters
2. (2 boxes) 1966 - 1977 Pacific Ave. Daily Attendance reports
3. 1972 - 1974 Date of birth Troth St. cumulative records with health and educational records pulled for microfilming
4. (2 boxes) 1974 - 1977 Pacific Ave. Daily Attendance reports
5. (2 boxes) 1975 - 1978 Date of birth Troth St. Cumulative records with health and educational records pulled for microfilming
6. 1977 Date of birth West Riverside Cumulative records with health and educational records pulled for microfilming
7. (2 boxes) 1977 - 1983 Pacific Ave. Daily Attendance reports
8. 1978 - 1979 Pacific Ave. Daily Attendance reports
9. (5 boxes) 1980 - 1988 Pacific Ave. Daily Attendance reports
10. 1085 West Riverside Planning Guides
11. 1986 - 1987 Agreements for services
12. 1987 - 1988 Agreements for services
13. 1989 - 1990 Uniform Allowances
14. (2 boxes) 1989 - 1990 Pacific Ave. Daily Attendance reports
15. (10 boxes) 1990 Rubidoux High School Graduate Cumulative records with health and educational records pulled for microfilming
16. (2 boxes) 1992 Alpha Purchase orders
17. (16 boxes) 1992 - 1993 Purchase and Disbursement orders
18. (2 boxes) 1992 - 1993 Utilities
19. (24 boxes) 1993 - 1994 Rubidoux High School Attendance office scantrons
20. (2 boxes) 1994 - 1995 Purchase requisitions
21. (12 boxes) 1995 Rubidoux High School Graduate discipline files
22. (7 boxes) 1996 Rubidoux High School Graduate discipline files
23. (4 boxes) Rubidoux High School outdated course files
24. (2 boxes) Rubidoux High School 8th grade discipline files



STATE OF CALIFORNIA }
COUNTY OF RIVERSIDE } ss

I, Mary L. Burns, Clerk of the Board of Education of Jurupa Unified School District, do hereby certify that the foregoing Authorization to Destroy Records was duly adopted by the Board of Education of said District at a meeting of said Board held on the 6th day of October, 1997 by the following vote:

AYES

NOES

ABSENT

ABSTAIN

Dated: _____, 1997

Clerk of the Board of Education
of Jurupa Unified School District

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1997-98 DISCIPLINE COMMITTEE

NAME	TITLE	LOCATION
Bobbie Arterberry	Guidance Coordinator	Jurupa Valley High School
Diana Asseier	Principal	Mira Loma Middle School
Dorothy Baca	Principal	Stone Ave. Elementary
Laz Barreiro	Principal	Troth Street Elementary
Ben Bunz	Assistant Principal	Rubidoux High School
Melva Cooke	Guidance Coordinator	Retired
Sharon Dimery	Assistant Principal	Rubidoux High School
Fred Drury	Guidance Coordinator	Rubidoux High School
Cindy Evans	Program Specialist	Education Center
Ellen French	Principal	Camino Real Elementary
Ignacio Godoy	Guidance Coordinator	Rubidoux High School
Bob Gray	Assistant Principal	Jurupa Valley High School
Gary Hale	Principal	Sunnyslope Elementary
Gary Hanson	Guidance Coordinator	Jurupa Valley High School
Dr. Ed Hawkins	Superintendent	Retired
James Heidecke	Guidance Coordinator	Rubidoux High School
Donna Henderson	Principal	Pacific Ave. Elementary
Dave Hutchins	Principal	Nueva Vista High School
Kathy Jensen	Guidance Coordinator	Rubidoux High School
Paul Jensen	Admin. Alt. Ed.	Learning Center
Michelle Johnson	Principal	Granite Hill Elementary
Susan Johnson	Principal	Indian Hills Elementary
Vicky Kaylor	Guidance Coordinator	Jurupa Valley High School
Ellen Kinnear	Principal	Director of Inst. & Staff Dev.
Walt Lancaster	Principal	Jurupa Middle School
Humberto Lizarraga	Assistant Principal	Mira Loma Middle School
Lupe Lopez	Bilingual Coordinator	Education Center
Zelmon McBride	Guidance Coordinator	Rubidoux High School
Vera Mahoney	Assistant Principal	Jurupa Valley High School
Laverne Manns	Principal	Retired
Ralph Martinez	Assistant Principal	Jurupa Valley High School
Neil Mercurius	Adm. of Instr. & Tech.	Education Center
Don McCall	Principal	Retired
Luz Mendez	Principal	Ina Arbuckle Elementary
Memo Mendez	Dir. of Curriculum & Categorical Projects	Education Center
Gracene Moss	Teacher	Retired
Karen Murphy	Guidance Coordinator	Jurupa Valley High School
Ron Needham	Dir. of Adm. Services	Education Center
Jim Owen	Principal	Van Buren Elementary
Victor Palmer	Principal	West Riverside Elementary
Melody Paulson	Program Specialist	Education Center

1997-98 DISCIPLINE COMMITTEE

NAME	TITLE	LOCATION
Karen Pina	Guidance Coordinator	Jurupa Valley High School
Lorraine Sanchez	Assistant Principal	Mission Middle School
Lucinda Sheppy	Assistant Principal	Jurupa Middle School
Rick Stangle	Assistant Principal	Rubidoux High School
Marge Steinbrinck	Principal	Mission Bell Elementary
Anne Swick	Principal	Peralta Elementary
Jim Taylor	Assistant Supt.	Retired
Jill Trosper	Guidance Coordinator	Rubidoux High School

-PROPOSED-

Instruction
Policy 6205

USE OF COPYRIGHTED MATERIALS

All district staff shall adhere to the provisions of the federal copyright law and maintain the highest ethical standards in using copyrighted materials. The district shall provide no legal support to any employee who violates the copyright law. Willful infringement of this law by students or staff may result in disciplinary action.

Print materials, audio and videocassettes and computer software are valuable means of providing support to the instructional program. However, the ease with which they may be duplicated makes it necessary to establish regulations for the "fair use" of copyrighted materials and assure District compliance with U.S. copyright laws.

The principal of each school site is responsible for establishing practices which will enforce this policy and regulation at the school level.

Legal Reference:

EDUCATION CODE

35182

UNITED STATES CODE, TITLE 17

Adopted 11/19/84
Revised 6/10/85
Revised/Readopted 9/4/90
Revised



USE OF COPYRIGHTED MATERIALS

Each employee making a reproduction shall first determine whether the copying is permitted by law based on the guidelines below. If the copying is not permitted according to these guidelines, the principal/designee may request permission to reproduce the material from its copyrighted holders.

Requests for permission to use copyrighted materials shall include the following information:

1. Title, author(s), editor(s) or publisher, producer(s) or distributor.
2. Edition, copyright and/or production year.
3. Exact amount of material to be used (i.e., lines, pages, running time, etc).
4. Nature of the use (i.e., how many times, when and with whom the material will be used).
5. Number of copies to be made.
6. How the material will be reproduced.
7. If an initial contact was made by phone, the request shall also include the name of the initial contact person.

The following guidelines differentiate between permitted and prohibited uses of printed material, sheet and recorded music, videotapes, films, filmstrips or slide programs, off-air taping (radio or television), and computer software.

PRINTED MATERIALS

Permitted Uses:

1. Single copies at the request of an individual teacher:
 - a. A chapter of a book.
 - b. An article from a magazine or newspaper.
 - c. A short story, short essay or short poem, whether or not from a collective work.
 - d. A chart, graph, diagram, drawing, cartoon or a picture from a book, magazine or newspaper.
2. Multiple copies at the request of an individual teacher for classroom use, not to exceed one copy per student in a course:

- a. A complete poem if less than 250 words and if printed on not more than two pages.
- b. An excerpt from a longer poem, not to exceed 250 words.
- c. A complete article, story or essay of less than 2,500 words.
- d. An excerpt from a larger prose work not to exceed ten percent of the whole or 1,000 words, whichever is less, but in any event a minimum of 500 words.
- e. One chart, graph, diagram, cartoon or picture per book or magazine issue.

All preceding copies must bear the copyright notice. They may be made only at the discretion of the individual teacher on occasions when a delay to request permission would preclude their most effective instructional use.

Prohibited Uses:

- 1. Copying more than one work or two excerpts from a single author during one class term.
- 2. Copying more than three works from a collective work or periodical volume during one class term.
- 3. Copying materials for more than one course in the school where the copies are made.
- 4. More than nine sets of multiple copies for distribution to students in one class term.
- 5. Copying used to create, replace or substitute for anthologies or collective works.
- 6. Copying of "consumable" works such as workbooks, standardized tests, answer sheets, etc.
- 7. Copying that substitutes for the purchase of books, publishers' reprints or periodicals.
- 8. Repeated copying of the same item by the same teacher from term to term.

The above prohibitions do not apply to current news magazines and newspapers.

SHEET AND RECORDED MUSIC

Permitted Uses

- 1. Emergency copies for an imminent performance are permitted, provided they are replacing purchased copies and replacement is planned.



2. Multiple copies (one per student) of excerpts not constituting an entire performable unit or more than ten percent of the total work may be made for academic purposes other than performances.
3. Purchased sheet music may be edited or simplified provided the character of the work is not distorted or lyrics added or altered.
4. A single copy of a recorded performance by students may be retained by the district or individual teacher for evaluation or rehearsal purposes.
5. A single copy of recordings of copyrighted music owned by the district or individual teacher may be made and retained for the purpose of constructing exercises or examinations.
6. A single copy of an excerpt that constitutes an entire performable unit (i.e., a movement or aria) may be made, provided it is either:
 - a. Confirmed by the copyright proprietor to be out of print, or
 - b. Unavailable except in a larger work. This may be done by or for a teacher only for scholarly research or in preparation for teaching a class.
7. A single copy of a portion of a sound recording may be made by or for a student, i.e., a song from a record, but not the entire recording. The copy may be used in the educational context in which it was made and may not be sold or performed for profit.

Prohibited Uses:

1. Copying to replace or substitute for anthologies or collections.
2. Copying from works intended to be "consumable."
3. Copying for purposes of performance except as noted in an emergency.
4. Copying to substitute for purchase of music.
5. Copying without inclusion of copyright notice on the copy.
6. Duplication of tapes, unless reproduction rights were given at time of purchase.
7. Reproduction of musical works or conversion to another format, e.g. record to tape.

VIDEOTAPES, FILMS, FILMSTRIPS OR SLIDE PROGRAMS

Section 110(1) of the U.S. Copyright law clearly permits the showing of motion pictures and other audiovisual materials in the classroom of a nonprofit educational institution as long as the showing is part of "face-to-face" instruction and not presented for recreational or entertainment purposes.

Whether purchased or rented, video cassettes bearing the label "for home use only" come under this provision and may be used for planned, direct classroom instruction. They may not be used for entertainment, fund-raisers or time fillers unless such use was negotiated at the time of purchase or rental, usually in the form of a licensing agreement. When renting from a video store, the renter agrees to all stated or implied conditions of the rental agreement; renters may therefore wish to request a release statement from the rental agency specifically granting permission for instructional use of the rented cassette.

Permitted Uses

1. A single copy of a portion of a copyrighted film or filmstrip may be made by a student for educational purposes if the material is owned by the school which the student attends.
2. A single copy of a small portion of a film or filmstrip may be made by or for a teacher for scholarly or teaching purposes.
3. Selected slides may be reproduced from a series if reproduction does not exceed ten percent of the total or excerpt the essence of the work.
4. A slide or overhead transparency series may be created from multiple sources as long as creation does not exceed ten percent of photographs in one source (book, magazine, filmstrip, etc.). This may not be done when the source forbids photographic reproduction.
5. A single overhead transparency may be created from a single page of a "consumable" workbook.
6. Sections of a film may be excerpted for a local videotape (not to be shown over cable) if they do not exceed ten percent of the total or excerpt the essence of the work. Extreme care must be exercised in copying a small portion of a film or filmstrip; small portions may contain the very essence of the material in question.

Prohibited Uses

1. Reproduction of an audiovisual work in its entirety.
2. Conversion from one media format to another, e.g., film to videotape, unless permission is secured.
3. No one is permitted to copy any portion of a film or filmstrip sent to the school for preview or rented or owned by another school or institution without the express written permission of the copyright holder. The copyright of a film governs its performance (showing) as well as the copying of it. It is permissible to show a film to students using closed-circuit television if the system is confined to one building. Showing a film via closed-circuit television outside the building is not permitted.



RADIO OFF-AIR TAPING

Permitted Uses

1. *A single copy of a small portion of a copyrighted radio program may be made by a student for educational purposes. Such a copy may not be sold or performed for profit.*
2. *Copies of broadcasts by national public radio may be made by district employees and retained for an indefinite period for educational purposes.*

Prohibited Uses

1. *Copying broadcasts on commercial radio, except for copyrighted musical selections (see Sheet and Recorded Music), is governed by the same copyright laws that apply to off-air taping of commercial television; however, there is no special provision allowing libraries to tape radio news programs.*

TELEVISION OFF-AIR TAPING

Permitted Uses

1. A broadcast program may be recorded off-air simultaneously with broadcast transmission (including simultaneous cable re transmission) and retained for a period not to exceed 45 days. All off-air recordings shall be erased or destroyed at the end of the retention period. Broadcast programs are television programs transmitted for reception by the general public without charge.
2. Off-air recordings may be used once by individual teachers in the course of relevant teaching activities and repeated once only when instructional reinforcement is necessary. These recordings may be shown in classrooms and similar places devoted to instruction within a single building, cluster, or campus, as well as in the homes of students receiving formalized home instruction, during the first ten consecutive school days in the 45 calendar-day retention period.
3. Off-air recordings may be made only at the request of individual teachers, for use by those teachers. No broadcast program may be recorded off-air more than once at the request of the same teacher, regardless of the number of times the program may be broadcast.
4. A limited number of copies may be reproduced from each off-air recording to meet the legitimate needs of teachers under these guidelines. Each such additional copy shall be subject to all provisions governing the original recording.
5. After the first ten consecutive school days, off-air recordings may be used up to the end of the 45 calendar day retention period only for teacher evaluation purposes; i.e., to determine whether or not to



-PROPOSED-

Instruction
Regulation **6205**
Page 6 of 7

include the broadcast program in the teaching curriculum; they may not be used for student exhibition or any other non evaluation purpose without authorization.

6. All copies of off-air recordings shall include the copyright notice on the broadcast programs as recorded.

Prohibited Uses

1. Off-air recording in anticipation of teacher requests.
2. Using the recording for instruction after the ten-day use period.
3. Holding the recording for weeks or indefinitely because:
 - a. Units needing the program concepts are not taught within the ten-day use period.
 - b. An interruption or technical problems delayed its use.
 - c. Another teacher wishes to use it, or for any other supposedly "legitimate" educational reason.
4. On occasion, a special notice is provided with some materials specifically prohibiting reproduction of any kind. Permission to use any part of such works must be secured in writing from the author or producer in accordance with this regulation.
5. Off-air recordings need not be used in their entirety, but the content of recorded programs may not be altered. Off-air recordings may not be physically or electronically combined or merged to constitute teaching anthologies or compilations.

The copying or use of programs transmitted via subscription television cable services, such as HBO or Showtime, is illegal. Such programs are licensed for private/home use only and may not be used in public schools.

SOFTWARE COPYRIGHT

Permitted Uses

Copies of district-owned software may be made only when:

1. The copy is needed as an essential step in using the computer program with a particular machine. This copy is to be used in no other way.
2. The copy is used for archival or "backup" purposes. This copy may be held only as a file copy and must be destroyed when the program is no longer rightfully owned by the district unless the copyright owner authorizes its sale, lease or transfer as part of the sale, lease or transfer of the original program. (United States Code, Title 17, Section 117).



-PROPOSED-

Instruction
Regulation **6205**
Page 7 of 7

Prohibited Uses

1. *Copies of copyrighted programs may not be made for any purpose other than the two permitted above.*
2. When permission is obtained from the copyright holder to use software on a disk-sharing system, efforts will be made to secure software from copying.
3. Illegal copies of copyrighted programs shall not be made or used on school equipment.



-CURRENT-

Instruction
Policy 6203.1

VIDEOCASSETTE AND COMPUTER SOFTWARE DUPLICATION

Videocassettes and computer software are valuable means of providing support to the instructional program. However, the ease with which they may be duplicated makes it appropriate to develop regulations for the "fair use" of copyrighted materials that assure District compliance with the Copyright Act of 1976, P.L. 94-553.

The principal of each school site is responsible for establishing practices which will enforce this policy and regulation at the school level.

Adopted 11/19/84
Revised 6/10/85
Revised/Readopted 9/4/90

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Pg 9

VIDEOCASSETTE AND COMPUTER SOFTWARE DUPLICATION

All District staff shall adhere to the provisions of the federal copyright law and maintain the highest ethical standards in using copyrighted materials. The District shall provide no legal support to any employee who violates the copyright law. Willful infringement of this law by students or staff may result in disciplinary action.

Section 110 (1) of the U.S. copyright law clearly permits the showing of motion pictures and other audiovisual materials in the classroom of a non-profit educational institution as long as the showing is part of "face-to-face" instruction and not presented for recreational or entertainment purposes. Whether purchased or rented, videocassettes bearing the label "For Home Use Only" come under this provision and may be used for planned, direct classroom instruction. They may not be used for entertainment, fund-raisers or time fillers unless such use was negotiated at the time of purchase or rental, usually in the form of a licensing agreement. When renting from a video store, the renter agrees to all stated or implied conditions of the rental agreement; renters may therefore wish to request a release statement from the rental agency specifically granting permission for instructional use of the rented cassette.

Duplication of Copyrighted Videocassettes

Employees may not duplicate copyrighted videocassettes without obtaining prior written consent from the owner of the copyright of the videocassette. A copy of the written permission must be maintained in the school office.

Television Off-Air Taping

Permitted Uses:

1. A broadcast program may be recorded off-air simultaneously with broadcast transmission (including simultaneous cable retransmission) and retained for a period not to exceed 45 days. All off-air recordings shall be erased or destroyed at the end of the retention period. Broadcast programs are television programs transmitted for reception by the general public without charge. The copying or use of programs transmitted via subscription television cable services, such as HBO or Showtime, is illegal. Such programs are licensed for private/home use only and may not be used in public schools.
2. Off-air recording may be used once by individual teachers in the course of relevant teaching activities, and repeated once only when instructional reinforcement is necessary in the classrooms and similar places devoted to instruction within a single building, cluster or campus, as well as in the homes of students receiving formalized home instruction, during the first 10 consecutive school days in the 45-day calendar day retention period. "School days" are school session days--not counting weekends, holidays, vacations, examination periods, or other scheduled interruptions--within the 45 calendar day retention period.

Television Off-Air Taping (continued)

3. Off-air recordings may be made only at the request of and used by individual teachers, and may not be regularly recorded in anticipation of requests. No broadcast program may be recorded off-air more than once at the request of the same teacher, regardless of the number of times the program may be broadcast.
4. A limited number of copies may be reproduced from each off-air recording to meet the legitimate needs of teachers under these guidelines. Each such additional copy shall be subject to all provisions governing the original recording.
5. After the first 10 consecutive school days, off-air recordings may be used up to the end of the 45 calendar day retention period only for teacher evaluation purposes; i.e., to determine whether or not to include the broadcast program in the teaching curriculum; they may not be used for student exhibition or any other non-evaluation purpose without authorization.
6. Off-air recordings need not be used in their entirety, but the recorded programs may not be altered from their original content. Off-air recordings may not be physically or electronically combined or merged to constitute teaching anthologies of compilations.
7. All copies of off-air recordings must include the copyright notice on the broadcast program as recorded.

Prohibited Uses:

1. Off-air recording in anticipation of teacher requests.
2. Using the recording for instruction after the 10-day use period.
3. Holding the recording for weeks or indefinitely because:
 - a. Units needing the program concepts are not taught within the 10-day period.
 - b. An interruption or technical problems delayed its use.
 - c. Another teacher wishes to use it, or for any other supposedly "legitimate" educational reason.
4. On occasion, a special notice is provided with some materials specifically prohibiting reproduction of any kind. Permission to use any part of such works must be secured in writing from the author or producer in accordance with this regulation.

Software Copyright

Permitted Uses:

Copies of District-owned software may be made only when:

1. The copy is needed as an essential step in using the computer program with a particular machine. This copy is to be used in no other way.
2. The copy is used for archival or "backup" purposes. This copy may be held only as a file copy and must be destroyed when the program is no longer rightfully owned by the District unless the copyright owner authorizes its sale, lease or transfer as part of the sale, lease or transfer of the original program. (United States Code, Title 17, Section 117)
3. When permission is obtained from the copyright holder to use software on a disk-sharing system, efforts will be made to secure software from being copied.

Illegal copies of copyrighted programs shall not be made or used on school equipment.

The ethical and practical problems caused by violation of software copyright laws should be taught in all schools in the District.

License agreements for software to be used at District schools must be signed by the Assistant Superintendent Business Services or his designee.

Adopted: 11/19/84
Revised: 06/10/85
03/30/87
09/04/90
11/18/91
02/11/92

Jurupa Unified School District
TRAVEL REQUEST

Fund 100
Location 178
Program 4009136
Object 5220

Name(s) Neil Mercurius Site Education Center Room 17

Title of Activity AASA E-Rate Workshop

Location of Activity Seattle, WA

Depart: Day Sun Date 10/26 Time 7:45 am/pm From Ontario Airport

Return: Day Mon Date 10/27 Time 7:12 am/pm

Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ _____	\$ _____	_____
Registration Fees	\$ <u>150.00</u>	\$ _____	_____
Banquet Fees	\$ _____	\$ _____	_____
Mode of Travel: <u>AirP.0.98284</u>	\$ <u>199.00</u>	\$ _____	_____
Meals - Number: _____ <u> </u> B <u> </u> L <u> </u> D	\$ <u>17.00</u>	\$ _____	_____
Lodging: <u>Sea-Tac Hilton</u> (Name of Hotel)	\$ <u>115.85</u>	\$ _____	_____
Other: _____	\$ _____	\$ _____	_____
TOTAL COST	\$ <u>481.85</u>	\$ _____	_____

Will a cash advance be needed? _____ Amount \$ _____

Remarks/Rationale (Required for Categorical Projects):

One-day workshop designed to help your district prepare for and receive maximum
savings from Federally legislated discounts on telecommunication services.

I have read Business Services Procedure #124 and fully understand district travel requirements.

Neil Mercurius
Employee's Signature

Date

9/12/97

[Signature]
Principal/Supervisor's
Signature

Date

9-12-97

Distribution: White/Yellow - Business Office
Pink - Return Copy
Goldenrod - Originator

Jurupa Unified School District
TRAVEL REQUEST

Fund 100
Location 178
Program 400 9180
Object 5220

Name(s) DeWayne Mason Site Education Center

Title of Activity Kappa Delta Pi 41st Biennial Convocation

Location of Activity St. Louis, Missouri

Depart: Day Thurs Date Nov. 6, 1997 Time 5:00 am/pm From home

Return: Day Sun Date Nov. 9, 1997 Time 7:00 am/pm

Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ <u>0</u>	\$ _____	_____
Registration Fees	\$ <u>10 0 (to be reimbursed)</u>	_____	_____
Banquet Fees	\$ <u>0</u>	\$ _____	_____
Mode of Travel: <u>air</u>	\$ <u>389.00</u>	\$ _____	_____
Meals - Number: _____ <u> </u> B <u> </u> L <u> </u> D	\$ <u>0</u>	\$ _____	_____
Lodging: _____ (Name of Hotel)	\$ _____	\$ _____	_____
Other: _____	\$ _____	\$ _____	_____
TOTAL COST	\$ <u>489.00</u>	\$ _____	_____

Will a cash advance be needed? _____ Amount \$ _____

Remarks/Rationale (Required for Categorical Projects):

To attend and present workshops pertaining to technology, diversity, early childhood education, collaboration and professional development

I have read Business Services Procedure #124 and fully understand district travel requirements.

DeWayne Mason 9/22/97 Benita B. Roberts 9/24/97
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Yellow - Business Office
Pink - Return Copy
Goldenrod - Originator

RECEIVED
T FOR APPROVAL
SEP 12 1997

Jurupa Unified School District
Education Services

Carole Mattera-Rollins, Teacher

A-11

GOALS 2000 GRANT AWARD

CALIFORNIA DEPARTMENT OF EDUCATION
Elementary Academic Support Unit B
721 Capitol Mall, 3rd floor
Sacramento, CA 95814

CDE GRANT NO.		
F.Y.	PCA NO.	VENDOR
97	3266	6709

CDS CODE	REV. SRCE.CDE.
33-67090	

GRANTEE Jurupa Unified School District		ATTENTION Superintendent		TELEPHONE NO.	
ADDRESS 3924 Riverview Drive		CITY/STATE/ZIP CODE Riverside, CA 92509			
AWARD INFORMATION					
ITEM	ORIGINAL/PRIOR AMENDMENTS	AMENDMENT NO. _____	TOTAL	State Index	0055
GRANT AMOUNT	\$ 68450.00		\$ 68450.00	Project W/P	
AWARD DATES	STARTING: 7/1/97 ENDING: 6/30/98			Fed. Catalog No.	

General Provisions:

1. All project funds must be expended or obligated after the beginning date given above under "Award Dates."
2. Approximately 25 percent of the grant amount will be released once the Department has received the signed copy of the Certification of Acceptance of Grant Conditions from the Lead LEA (Attachment A). Payments will be made quarterly over the period of the grant.

Sonia Hernandez	<i>Sonia Hernandez</i>	8-29-97	(916) 657-3043
Printed name of Deputy Superintendent			

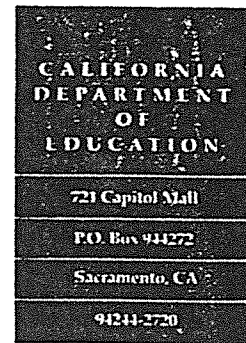
(B)



DELAINE EASTIN
State Superintendent of Public Instruction

RECEIVED
SEP 04 1997

Jurupa Unified School District
Education Services



August 29, 1997

Ms. Benita Roberts, Superintendent
Jurupa Unified School District
3924 Riverview Drive
Riverside, CA 92509

Subject: Final Notification of 1997-98 Funding Level under Section 231 of the Carl D. Perkins Vocational and Applied Technology Education Act of 1990, P.L. 101-392

We are pleased to inform you of your agency's Section 231 allocation under the Carl D. Perkins Vocational and Applied Technology Act of 1990, P.L. 101-392.

<i>I.D. NUMBER</i>	<i>Effective Date</i>	<i>Title II, Part C, Section 231 Secondary School Programs</i>
33 67090	July 1, 1997 - June 30, 1998	\$82,012.00

Your agency's 1997-98 application for the allocated funds must include the following completed Application for Funds and Local Plan items:

- Vocational Education Application for Funding (CDE 100);
- Allocation Document (VE-1);
- Budget/Expenditure Schedule (CDE 101-A);
- Application Sign-Off Form for Representatives of Special Populations;
- Statements of General and Special Assurances;
- Certifications Regarding Lobbying: Debarment, Suspension and Other Responsibility Matters, and Drug-Free Workplace Requirements;
- Targeting-By-Site or Targeting-By-Program Matrix; and,
- Your Agency's Response to One of the Three Options Provided in the Application Packet for Satisfying the 1996-98 Local Plan Requirement.

DUE DATE: October 15, 1997. Applications submitted prior to this date will be processed upon receipt.

August 29, 1997

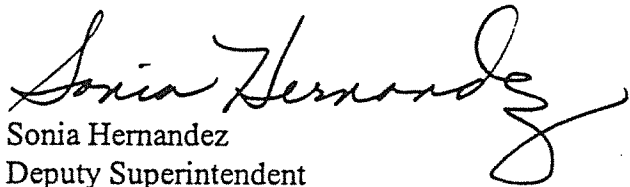
IMPORTANT REMINDERS:

1. Reimbursement for all expenditures of Perkins funds made after July 1, 1997, is contingent on the approval of your agency's 1997-98 application for funds.
2. The application for funds must include a current-year board approval date.
3. The minimum grant authorized under Title II, Part C, Section 231 of the Perkins Act is \$15,000. Postsecondary and adult local educational agencies with allocations of less than \$15,000 may enter into a consortium with other LEAs to meet the minimum grant requirement or, if both of the following conditions are met, an LEA may apply for a waiver of the consortium requirement: (a) the LEA is located in a rural, sparsely populated area, and (b) the LEA can demonstrate its inability to enter into a consortium.

Note: LEAs already serving as consortium fiscal agents are requested to ensure that their consortium agreements extend through June 30, 1998, and are inclusive of each member of the consortium.

Requests for information or assistance regarding the allocation, application or local plan should be directed to Lee Murdock, Vocational Education Consultant, at (916) 657-3915.

Sincerely,



Sonia Hernandez
Deputy Superintendent
Curriculum and Instructional Leadership Branch

SH/mvs

Attachments (Director of Vocational Education Only)

cc: Director of Vocational Education

VOCATIONAL EDUCATION APPLICATION FOR FUNDING

Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990

PROGRAM YEAR 1997/98	COUNTY CODE 33	DISTRICT CODE 67090	SPECIAL CODE 000
LOCAL EDUCATIONAL AGENCY Jurupa Unified School District			
ADDRESS 3924 Riverview Drive Riverside, CA 92509			


CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY											
PCA NUMBER						PROJECT NO.			W.P.		
FISCAL YEAR						VENDOR NO.			SUF.		

FEDERAL IDENTIFICATION NO. (IF APPLICABLE)	STATUS OF APPLICATION (CHECK X) <input type="checkbox"/> NONCOMPETITIVE <input type="checkbox"/> COMPETITIVE <input checked="" type="checkbox"/> ALLOCATED	AMOUNT INDICATED ON FORM VE-1, COLUMN (D), LINE 21: \$ 82,012
DATES OF PROJECT DURATION: (IF APPLICABLE) FROM 7/1/97 TO 6/30/98		DATE OF APPROVAL OF AGENCY'S BOARD

Project Director Paul F. Jensen	Title Administrator, Adult/ Alternative Education	TELEPHONE NUMBER (909) 222-7739
Address (if different from LEA address above) 4041 Pacific Avenue	City Riverside	Zip Code 92509

Name of Agency Superintendent or Administrator
DeWayne Mason

CERTIFICATION: I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application/plan is correct and complete; and that the assurances contained in the LEA's plan are accepted as the basic conditions in the operations of this project/program for local participation and assistance.

SIGNATURE OF AUTHORIZED AGENT 	TITLE Assistant Superintendent	DATE 9-22-97
---------------------------------------------------------------------------------------------------------------------	-----------------------------------	-----------------

Special Instructions

Form CDE 100 is the cover page of the local educational agency's application for funding.

Signature of Authorized Agent: Must contain the original signature of the person authorized to sign for the local educational agency.

CALIFORNIA DEPARTMENT OF EDUCATION USE ONLY		
REVIEWED AND RECOMMENDED FOR APPROVAL BY:	TITLE	DATE

Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990

ALLOCATION DOCUMENT - VE-1

CDE VE-1 (7/97)

County Code 33	District Code 67090	Special Code 000
Local Education Agency Jurupa Unified School District		
Address 3924 Riverview Drive, Riverside, CA 92509		
Revision Date		

(A)	(B)	(C) Federal allocations	(D) Proposed federal expenditures	(E) Federal funds released
Title II, Part A State Leadership 03648-	1			
Title II, Part B, SP1 Single Parents / Homemakers 03569-0415	3			
Title II, Part B, SP1 Elimination of Sex Bias 03570-0415	5			
Title II, Part B, SP2 Criminal Offenders 03571-0655	7			
Title II, Part B, SP1 Secondary Education Section 231 03577-0655	9	82,012	82,012	-0-
Title II, Part C, SP1 PostSecondary Education Adult Education Section 232 03578-0655	11			
Title III, Part A Community Based Organization 03567-0655	13			
Title III, Part B Consumer and Homemaking Education 03580-0655	15			
Title III, Part E Tech Prep Education 03582-0655	17			
Title III, Part F Facilities and Equipment 03694-0655	19			
Total	21	82,012	82,012	-0-

1. The LEA's federal allocation for the current year can be found in column (C), "Federal Allocation."

2. Using column (D), "Proposed Federal Expenditures," and column (E), "Federal Funds Released," the LEA should enter the appropriate dollar amounts. NOTE: The figures in columns (D) and (E) may not exceed the figures in column (C).

APPLICATION FOR FUNDS UNDER THE CARL D. PERKINS VOCATIONAL AND
APPLIED TECHNOLOGY EDUCATION ACT OF 1990

Sign-Off Form for Representatives of Special Populations

Program Year 1997/98 Local Education Agency Jurupa Unified School District

As a representative of the special population group noted below, I understand that local educational agencies which receive basic grant funds under Title II of the Carl D. Perkins Vocational and Applied Technology Education Act of 1990 are required to provide for equitable access and full participation of special population students in the vocational education program(s) targeted for improvement with these funds. My signature confirms that I have been involved in the development of, or have reviewed this agency's **1997-98** Application for Perkins funds.

Signature of Special Population Representative

Limited English Proficient

Name: Memo Mendez

Title: Bilingual Coordinator

Signature: *Memo Mendez*

Date: 9/23/97

Disabled (Handicapped)

Name: Bill Hendrick

Title: Administrator, Ed. Support Services

Signature: *Bill Hendrick*

Date: 9/23/97

Academically and Economically Disadvantaged

Name: DeWayne Mason

Title: Assistant Superintendent

Signature: *DeWayne Mason*

Date: 9/23/97

Gender Equity

Name: Paul Jensen

Title: Coordinator, Vocational Education

Signature: *Paul Jensen*

Date: 9/23/97

CALIFORNIA DEPARTMENT OF EDUCATION
High School Division

1997-98

CDE 101-A (7/97)

CDE 101-A: BUDGET/EXPENDITURE SCHEDULE

Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990

Local Educational Agency Jurupa Unified School District	County Code 33	District Code 67090	Special Code 000
------------------------------------------------------------	-------------------	------------------------	---------------------

Check (✓) One
☒ Budget
☐ Expenditure

Funding Source/purpose (indicate only one group per page):

- ☐ Title II, Part A - State Leadership
☐ Title II, Part B, SP1 - Single Parent/Homemaker/Pregnant Women
☐ Title II, Part B, SP1 - Elimination of Sex Bias
☐ Title II, Part B, SP2 - Criminal Offenders
☒ Title II, Part C, SP1 - Secondary Education, Section 231
☐ Title II, Part C, SP1 - Postsecondary Education/Adult, Section 232
☐ Title III, Part E - Tech-Prep Education

Information submitted: ☒ Original ☐ Revision _____ Date: September 22, 1997

Line No.	Account No.	Object of expenditures classification	Federal funds (ENTER DOLLAR AMOUNT ONLY.)										(L) Total			
			(A) Instruction	(B) Professional development	(C) Curriculum development	(D) Research/evaluation/ data development	(E) Guidance and counseling	(F) Transportation and child care for participants	(G) Special populations coordinator**	(H) Apprenticeship	(I) Tech-Prep	(J) Incarcerated individuals		(K) Administration/indirect***		
1	1000	Certificated salaries		490	350	1040			1000							2880
2	2000	Classified salaries	8930					24398								33328
3	3000	Employee benefits	4065					10609								14674
4	4000	Books and supplies	3249					1545								4794
5	5000	Services and other		1320	600											1920
6	6000	Capital outlay	21916													21916
12	7000	Indirect	38160	1810	950	1040		36552				1000			2500	82012

**Applies only to Title II.
***Administration/indirect total may not exceed 5 percent of allocation.

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CDE 101-A Budget/Expenditure Schedule

A separate CDE 101-A detailing the proposed/actual expenditures by object classification must be submitted for each of the following:

<i>Funding source</i>	<i>Purpose</i>
Title II, Part A	State Leadership
Title II, Part B, SP1	Single Parent/Homemaker/Pregnant Women
Title II, Part B, SP1	Elimination of Sex Bias
Title II, Part B, SP2	Criminal Offenders
Title II, Part C, SP1	Secondary Education, Section 231
Title II, Part C, SP1	Postsecondary Education/Adult, Section 232
Title II, Part E	Tech-Prep Education

Check budget or expenditure block.

Heading: Complete heading information as follows:

- Local Educational Agency: Enter the name of the agency applying for funding.
- Enter county, district, and special code number. The special code number for section 231 is 000. Section 232 is 020.
- Funding Source/Purpose: Check appropriate box (only one per page).
- Information Submitted: Check appropriate box; if amendment, enter date.

Object of Expenditure/Funds: Enter dollar amount only; do not include cents.

- Using the appropriate column, enter on the object of expenditure classification line, the proposed/actual expenditures for the funding source checked. (Refer to the current *California School Accounting Manual* for clarification of object of expenditures.)
- All expenditures for Work Experience Education shall be listed under "Guidance and Counseling," Column (E).
- Special Population Coordinator (Column G). This column applies only to Title II, Part C.
- Administration/Indirect (Column K). A maximum of 5 percent of federal funds may be budgeted/expended for direct and/or indirect costs of vocational education administration for non-formula grants.
- Verify that the total (Column L) is the sum of columns (A) through (K).

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND OTHER
RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying," and 34 CFR Part 85, "Government-wide Debarment and Suspension (Nonprocurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, and officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;

• The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS

As required by Executive Order 12549, Debarment and Suspension, and implemented at 34 CFR Part 85, for prospective participants in primary covered transactions, as defined at 34 CFR Part 85, Sections 85.105 and 85.110--

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

• Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR part 85, Sections 85.605 and 85.610--

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about--

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

• Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will--

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant;

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(f) taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to an employee who is so convicted--

(1) taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).


DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 34 CFR Part 85, Subpart F, for grantees, as defined at 34 CFR Part 85, Sections 85.605 and 85.610--

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing within 10 calendar days of the conviction, to: Director, Grants and Contracts Service, U.S. Department of Education, 400 Maryland Avenue, S.W. (Room 3124, GSA Regional Office Building No. 3), Washington, DC 20202-4571. Notice shall include the identification number(s) of each affected grant.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

LOCAL EDUCATION AGENCY	
Jurupa Unified School District	
PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
DeWayne Mason, Assistant Superintendent	
SIGNATURE	DATE
	9-23-97

STATEMENTS OF ASSURANCES

Local Educational Agency
Application/Plan for Vocational EducationLocal Educational Agency: Jurupa Unified School DistrictAddress: 3924 Riverview Drive, Riverside, CA 92509

Carl D. Perkins Vocational and Applied Technology Education Act Amendments of 1990, Public Law 101-392 (VATEA)

GENERAL ASSURANCES

1. Programs and services shall be in compliance with Title VII of the Civil Rights Act of 1964, the California Fair Employment Practices Act, and Chapter 4 (commencing with Section 30) of Division I of the *California Code of Regulations*, Title 5, Education. A statement of compliance with Title VI of the Civil Rights Act of 1964 has been filed with the Superintendent of Public Instruction.
2. Programs and services shall be in compliance with Title IX (nondiscrimination on the basis of sex) of the Education Amendments of 1972.
3. Programs and services shall be in compliance with the affirmative action provisions of the Education Amendments of 1972.
4. Programs and services shall be in compliance with the Age Discrimination Act of 1975.
5. Programs and services for handicapped persons shall be in compliance with the Education for All Handicapped Children Act of 1975, Section 613(a) and Section 504 of the Rehabilitation Act of 1973, and Americans with Disabilities Act of 1990.
6. Comparability. State and local funds will be used to provide services in sites or programs served with the Perkins funds that, taken as a whole, are at least comparable to those services being provided in sites or programs that are not being served with the Perkins funds.
7. Supplanting. When federal funds are made available, they will be used to supplement and, to the extent practicable, increase the amount of state and local funds that would, in the absence of such federal funds, be made available for the uses specified in the State Plan, and in no case would they supplant such state or local funds.
8. All state and federal statutes, regulations, programs, plans, and applications applicable to each program under which federal or state funds are made available through this application will be met by the applicant agency in its administration of each program, and the undersigned is authorized to file these assurances for such applicant agency.
9. The local agency will use fiscal control and fund-accounting procedures to ensure proper disbursement of, and accounting for, state and federal funds paid to that agency under each program.
10. The public agency shall make reports to the state agency or board and to the U. S. Secretary of Education as may reasonably be necessary to enable the state agency or board and the secretary to perform their duties and will maintain such records and provide access to those records as the state agency or board of the Secretary deems necessary. Such records shall include, but not be limited to, records that fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit. The recipient shall maintain such records for five years after the completion of the activities for which the funds are used.
11. Any application, evaluation, periodic program plan, or report relating to each program will be made readily available to parents and other members of the general public.
12. Auditable records of each participating school program will be maintained on file at the district office. (Title 5, Section 3944; CFR 220.56)
13. The district board of trustees has adopted written procedures to ensure prompt response to complaints from parents, members of advisory committees, and members of other groups within 30 days and has disseminated these procedures to parent and community groups in the district (Title 5, 3951).
14. The district has signed and filed "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion Lower Tier-covered Transactions," "Certification Regarding Lobbying for Grants and Cooperative Agreements," and "Certification Regarding Drug-Free Workplace," with the California State Department of Education.

SPECIAL ASSURANCES

1. Before the beginning of the ninth grade the following information will be provided to students who are members of special populations and parents of such students.
 - a. opportunities available in vocational education,
 - b. requirements for eligibility for enrollment in vocational education,
 - c. specific courses available,
 - d. special services available
 - e. employment opportunities, and
 - f. placement.

This information, to the extent practicable, shall be provided in a language and form that the parents and students understand. [Section 118(b)(1),(2), and (3)]

This information shall also be provided to each individual who requests information concerning or seeks admission to vocational education programs. When appropriate assistance in the preparation of applications relating to admission shall be provided [Section 117(b)(2)]
2. Students who are members of special populations will be assisted to enter vocational education programs, and, with respect to students with disabilities, assist in fulfilling the transitional service requirements of "Individuals With Disabilities Education Act" [Section 118(c)(1)] and students with disabilities who have individualized education programs under Section 614(a)(5) of the Individuals with Disabilities Education Act (I.D.E.A.), with respect to vocational education programs, will be afforded the rights and protections guaranteed those students under Sections 612, 614, and 615 of the I.D.E.A.
3. The special needs of students in programs receiving financial assistance from this application will be assessed with respect to their successful completion of the vocational education program in the most integrated setting possible. [Section 118(c)(2)]

4. Supplementary services will be provided to students who are members of special populations, including, with respect to individuals with disabilities:

- a. curriculum modification,
- b. equipment modification,
- c. classroom modification,
- d. supportive personnel, and
- e. instructional aids and devices. [Section 118(c)(3)]

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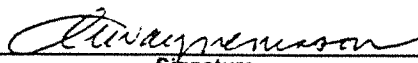
6. Special population students will be provided counseling and instructional services designed to facilitate the transition from school to post-school employment and career opportunities. [Section 118(c)(5)]
7. Perkins Act funds will be used to improve vocational education programs, with the full participation of individuals who are members of special populations, at a limited number of sites or with respect to a limited number of program areas. [Section 235(a)]
8. Priority for assistance under this Application/Plan will be given to sites or programs that serve the highest concentration of individuals who are members of special populations. [Section 235(b)]
9. Vocational education programs assisted with Perkins Act funds are organized into coherent sequences of courses that integrate vocational and academic disciplines so that participating students will achieve both academic and occupational competence. [Section 240(11)]
10. Students are encouraged through counseling to pursue a coherent sequence of courses. [Section 240(12A)]
11. The vocational education program(s) assisted with the Perkins Act funds assist students who are economically disadvantaged, students of limited English proficiency, and students with handicaps to succeed through supportive services such as counseling, English language instruction, child care, and special aides. [Section 240(12B)]
12. The vocational education program(s) assisted with the Perkins Act funds are of such size, scope and quality as to bring about improvement in the quality of the education offered by the school/agency. [Section 240(12C)]
13. The vocational education program(s) assisted with Section 231 or 232 funds seek to cooperate with the sex equity program carried out under Section 222. [Section 240(12D)]
14. Consistent with the number and location of individuals who are members of special populations enrolled in private secondary schools, provision is made for the participation of such individuals in the vocational programs assisted with Section 231 funds. [Section 113(b)(3)(D)]
15. Vocational Education programs assisted with Title II, Part C (Section 231 and 232) funds are evaluated annually to determine their effectiveness. The evaluation will include:
 - A. Implementation of the statewide system of core standards and measures of performance for secondary and postsecondary vocational programs. (The academic achievement, retention and placement data required for the amended core standards and measures will be collected through the standard reports submitted by the District, Adult Schools and ROC/PS. Refer to the assessment section of the local plan for the requirements related to special population student standards.)
 - B. An annual review of vocational education programs, with the full and informed participation of representatives of individuals who are members of special populations, to identify and adopt strategies to overcome any barriers which are resulting in lower rates of access to vocational education programs, or success in such programs for individuals who are members of special populations.
 - C. An annual evaluation of the progress of individuals who are members of special populations in vocational education programs assisted under the Act.
 - D. An annual evaluation of the progress of vocational education programs in providing vocational education students with strong experience in and understanding of all aspects of the industry* the students are preparing to enter. [Section 117(a)]

*All aspects of industry is defined in the Perkins Act as including, with respect to a particular industry a student is preparing to enter, planning, management, finances, technical and production skills, underlying principles of technology, labor and community issues, health and safety, and environmental issues related to that industry.
16. Upon request, information will be provided to the California Department of Education to enable that agency to comply with the provisions of Section 231 (d). (Allocation to area vocational education schools and intermediate educational agencies). This information is deemed to consist solely of:
 - A. Data on the percentage of (1) students with handicaps, and (2) students who are economically disadvantaged, who attend secondary schools under the jurisdiction of all of the local educational agencies sending students to a Regional Occupational Center/Program (considered to be an "area vocational school").
 - B. Names of these secondary schools and the name of the Local Regional Occupational Center/Program. [Section 240(13)]
17. Appropriate data collection procedures have been implemented to collect and report on vocational education enrollments, services, achievements, and supplementary services related to the use of Federal Carl D. Perkins Vocational and Applied Technology Education Act funds. These data, as required on the End-of-Year Report, include:
 - Course and program enrollments by gender, adult, special populations, and worksite learning
 - Program completers
 - Placements of program completers
 - Numbers of teachers
 - Achievements of programs, services, and activities
 - Supplementary services for special populations [Section 240(13)]

The undersigned certifies that the requirements as stated above will be performed for each of the two years of the 1996-1998 local plan and that written documentation and/or specified data will be on file, provided to the State as requested, and available for future consolidated compliance reviews.

DeWayne Mason, Assistant Superintendent

Name and Title of Authorized Representative



Signature

9-23-97

Date

Targeting by Site

Sites (2)	Special Population Students					
	A. LEP	B. Handicapped	C. Disadvantaged Economic and Academic	D. Sex Bias (1)	E. Incarcerated -	F. Totals
Rubidoux School #1	392	201	693			1286
Jurupa Valley School #2	284	265	539			1088
Nueva Vista School #3	5	18	87			110
School #4						
School #5						
Total # of Special Population Students						2484

Total Special Population Enrollment	2484
2484 divided by 3 =	828
Rubidoux High School must be served -	1224
Jurupa Valley High School may be served -	1088
Nueva Vista High School may not be served -	110

Jurupa Unified School District

Resolution #98/07

**ENERGY AND WATER SERVICE CONTRACT WITH THE STATE PUBLIC WORKS
BOARD OF THE STATE OF CALIFORNIA**

WHEREAS, the State Public Works Board of the State of California ("State Board") is authorized pursuant to the Energy Conservation in Public Buildings Act, found in Government Code Section 15814.10 et seq. (the "Act"), to fund conservation measures for state funded schools serving students from kindergarten through grade 12; and,

WHEREAS, the Office of Energy Assessments commissioned a detailed feasibility study of conservation measures for the Jurupa Unified School District ("District"); and,

WHEREAS, the District desires to enter into a contract for the replacement of the Pool Filtration System at Rubidoux High School; and,

THEREFORE, be it resolved by the Board of Education as follows:

1. The District is hereby authorized to enter into a Construction Contract with Mission Pools of Escondido, California, for the replacement of the Pool Filtration System at Rubidoux High School-ESA #4.

2. The funds needed to repay the costs of the contract to replace the pool filtration system at Rubidoux High School are projected to be available from revenues resulting from funding which otherwise would have been used for the purchase of electrical, thermal, or other energy required by the District in the absence of the conservation measures.

Adopted this 6th day of October, 1997
Board of Education

Mary L. Burns, Clerk
Board of Education
Jurupa Unified School District

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I, Mary Burns, Clerk of the Board of Education of Jurupa Unified School District, do hereby certify that the foregoing Energy and Water service Contract with the State Public Works Board of the State of California was duly adopted by the Board of Education of said District at a meeting of said Board held on the 6th day of October, 1997 by the following vote:

AYES

NOES

ABSENT

ABSTAIN

Dated: _____, 1997

Clerk of the Board of Education
of Jurupa Unified School District

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Jurupa Unified School District

Personnel Report #6

October 6 1997

CERTIFICATED PERSONNEL

Regular Assignment

Psychologist (50%)	Ms. Patricia Parker 35888 Menifee Road Murrieta, CA 92563	Effective September 9, 1997 Pupil Personnel Services Credential
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Temporary Assignment

Psychologist	Mr. Wesley Lange 11975 Peach Tree Lane Yucaipa, CA 92399	Effective September 17, 1997 through June 11, 1998 not to exceed 54 days total; Pupil Personnel Services Credential
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Teacher	Ms. Barbara Matulich 6670 45th Street Riverside, CA 92509	Effective September 22, 1997 through June 11, 1998 Single Subject Biology & Chemistry Credentials
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Teacher	Ms. Aminta Ortega 10219 Southridge Drive Alta Loma, CA 91737	Effective September 15, 1997 through June 11, 1998 Multiple Subject Variable Term Waiver
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Extra Compensation Assignment

Adult Education Program: 1997-98 school year; to serve as an instructor; appropriate hourly rate of pay.

Mr. John Hill

Alternative Education: 1997-98 school year; to serve as an instructor in the Independent Study Program; not to exceed five (5) hours per week; appropriate hourly rate of pay.

Ms. Gloria Cabrera

Ms. Jamie Aballi

Mr. Thomas Morrison

Bilingual Education: to assist teachers in obtaining their CLAD/BCLAD; October 10, 1997 through December 10, 1997; not to exceed 24 hours total; appropriate hourly rate of pay.

Ms. Jessie Caballero

Ms. Nori Garavito

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Bilingual Education; to assist teachers in passing CLAD/BCLAD; October 7, 1997; not to exceed six (6) hours total; appropriate hourly rate of pay.

Ms. Lupe Lopez Ms. Janet Garcia-Hudson

Instructional Services; to provide articulation time on facilitation at Districtwide reading/math standards committees; September 22, 1997; not to exceed three (3) hours each; appropriate hourly rate of pay.

Ms. Tammy Concannon	Mr. Russ Orwig	Ms. Karen Lancaster
Ms. Deloris Weible	Ms. Nancy Liverman	Mr. John Allen
Ms. Terri Stevens	Ms. Stella Sloan	

Instructional Services; to review existing materials at the IMC; August 11-22, 1997; not to exceed 27 hours each; appropriate hourly rate of pay.

Ms. Sally Beese Ms. Judy Smith

Instructional Services; to provide articulation time on facilitation at District-wide reading and math standards committees; September 22, 1997; not to exceed three (3) hours each; appropriate hourly rate of pay.

Ms. Dolores Hernandez	Ms. Janet Garcia-Hudson	Ms. Cynthia Trask
Ms. Theresa Hoag	Ms. Linda Vickers	Mr. Mark McFerren

Pacific Avenue Elementary; leadership team meetings; October 1, 1997 through June 30, 1998; not to exceed 12 hours each; appropriate hourly rate of pay.

Ms. Rose Vilchez	Ms. Shirley Minnick	Ms. Kathie Blakley
Ms. Gail Ostrander	Ms. Nancy Jenkins	Mr. Bruce Hebert
Ms. Kathy Nitta	Ms. DeeDee Tkachuk	Ms. Debbie Fisher
Ms. Faye Edmunds		

Pacific Avenue Elementary; curriculum standards for reading and math; October 2, 1997; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Rose Vilchez	Ms. Shirley Minnick	Ms. Kathie Blakley
Ms. Gail Ostrander	Ms. Nancy Jenkins	Mr. Bruce Hebert
Ms. Kathy Nitta	Ms. DeeDee Tkachuk	Ms. Debbie Fisher
Ms. Faye Edmunds		

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Pedley Elementary; meetings to plan, share and articulate; August 21, 1997; not to exceed 12 hours total; appropriate hourly rate of pay.

Ms. Bertha Hale
Mr. Andy Elliott

Ms. Dani Hart

Ms. Janet McClellan

Rustic Lane Elementary; to work on school site council, tutoring, testing, parent meetings and textbook orders; September 18, 1997 through June 30, 1998; not to exceed 100 hours total; appropriate hourly rate of pay.

Ms. Linda Dalton

Troth Street Elementary; site-level curriculum standards for reading and math; September 15-24, 1997; not to exceed 32 hours total; appropriate hourly rate of pay.

Ms. Jessica Sevey
Ms. Lynette Monaco
Ms. Anne Borchardt

Ms. Anita Cantwell
Ms. Rosa Santos-Lee
Ms. Margie Sivert

Mr. Jesus Romero
Ms. Elena Escobar

West Riverside Elementary; 1997-98 school year; to teach an extra hour per day; appropriate hourly rate of pay.

Mr. Dave Doubravsky

Substitute Assignment

Teacher	Ms. Celia Brose 16050 Olive Avenue Riverside, CA 92504	As needed Multiple Subject Credential
Teacher	Mr. Michael Bufalino 3775 Mt. Rubidoux Drive Riverside, CA 92501	As needed 30-Day Sub CBEST Waiver
Teacher	Mr. Kent Bukarau 4020 Royalty Road Riverside, CA 92509	As needed Emergency 30-Day Permit
Teacher	Ms. Pam Caesar 246 Broadbent Drive Riverside, CA 92507	As needed Emergency 30-Day Permit

Personnel Report #6

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Carolyn Charles 4007 4th Street Riverside, CA 92501	As needed 30-Day Sub CBEST Waiver
Teacher	Mr. Gilbert Cortez 7361 Belpine Place #37 Rancho Cucamonga, CA 91730	As needed 30-Day Sub CBEST Waiver
Teacher	Ms. Ambra Dodds 3320 Rocking R.M. Lane Norco, CA 91760	As needed Emergency 30-Day Permit
Teacher	Ms. Angela Dorough 3489 Kentucky Street Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Ms. Kristen Duman 8455 Yarrow Lane Riverside, CA 92508	As needed Emergency 30-Day Permit
Teacher	Ms. Sharon Fenyes 2280 E. Treemont Place #202 Corona, CA 91719	As needed Emergency 30-Day Permit
Teacher	Mr. Michael Goeden 2571 Flanders Road Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Mr. Andre Hamilton 3051 Hadley Drive Mira Loma, CA 91752	As needed Emergency 30-Day Permit
Teacher	Ms. Elizabeth Hanson 556 Campus View Drive Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Ms. Vera Kyles 1341 Kroonen Drive Corona, CA 91720	As needed Emergency 30-Day Permit
Teacher	Mr. Carlos Limon 5725 Rio Road Riverside, CA 92509	As needed Emergency 30-Day Permit

Personnel Report #6

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Nathan Martin 1760 Via Pacifica #M101 Corona, CA 91720	As needed Emergency 30-Day Permit
Teacher	Ms. Holly Moore 10655 Lemon Avenue #202 Alta Loma, CA 91737	As needed Multiple Subject Credential
Teacher	Ms. Marguerite Schielke P.O. Box 7511 Riverside, CA 92513	As needed General Elementary Credential
Teacher	Mr. Simon Sherman 22985 Climbing Rose Dr. #246 Moreno Valley, CA 92557	As needed Emergency 30-Day Permit
Teacher	Ms. Vint Shurtliff 2535 Bryn Mawr Riverside, CA 92507	As needed 30-Day Sub CBEST Waiver
Teacher	Ms. Shelly Sinclair 600 Central Avenue #208 Riverside, CA 92507	As needed Emergency 30-Day Permit
Teacher	Mr. Matthew Sparrow 6190 Promontory Lane Riverside, CA 92506	As needed Emergency 30-Day Permit
Teacher	Ms. Carol Sutton 7724 Sycamore Avenue Riverside, CA 92504	As needed Multiple Subject Credential
Teacher	Ms. Jene Tutten 6190 Promontory Lane Riverside, CA 92506	As needed Emergency 30-Day Permit
Teacher	Ms. Cynthia Wilson 4118 Sunnysage Drive Riverside, CA 92509	As needed Emergency 30-Day Permit

Personnel Report #6

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Rita Wilson 1382 Marymount Street Riverside, CA 92501	As needed Emergency 30-Day Permit
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Leave of Absence

Teacher	Ms. Julie Kain 6120 Port Au Prince Riverside, CA 92506	Maternity Leave effective September 2, 1997 through November 4, 1997 with use of sick leave benefits.
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Teacher	Ms. Jovanka Martinez 13788 Sunrise Street Fontana, CA 92336	Maternity Leave effective August 15, 1997 through September 26, 1997 with use of sick leave benefits.
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Resignation

Teacher	Ms. Lisa Loomis P.O. Box 356 Mira Loma, CA 91752	Effective October 3, 1997
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CLASSIFIED PERSONNEL

Regular Assignment

Secretary-Middle School Principal	Ms. Pamela English 11689 Parkcenter Drive Mira Loma, CA 91752	Effective September 30, 1997 Work Year B
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Bus Driver	Ms. Janet Pemberton 5071 Agate Street Riverside, CA 92509	Effective September 22, 1997 Work Year F Part-time
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Personnel Report #6

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Pacific Avenue Elementary; parent contacts, organizing parent meetings, maintaining and staffing VIP room; September 12, 1997 through June 11, 1998; not to exceed 110 hours total; appropriate hourly rate of pay.

Instructional Aide- Ms. Sue Wooten
Headstart/Preschool

Pacific Avenue Elementary; leadership team meetings; October 1, 1997 through June 11, 1998; not to exceed 12 hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Mary Taber

Pacific Avenue Elementary; curriculum standards for reading and math; October 2, 1997; not to exceed two (2) hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Mary Taber

Pacific Avenue Elementary; to provide support for teachers and students during reading weeks; September 16, 1997 through June 11, 1998; not to exceed 25 hours each; appropriate hourly rate of pay.

Instructional Aide Ms. Penney Jerome
Bil. Lang. Tutor Ms. Beatriz Simonds

Pedley Elementary; to monitor students attending Back-to-School Night; September 18, 1997; not to exceed five (5) hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Judy Hesler
Activity Supervisor Ms. Paula Crowley

Pedley Elementary; to translate parent communications; September 2, 1997 through June 11, 1997; not to exceed 40 hours total; appropriate hourly rate of pay.

Bil. Lang. Tutor Ms. Yolanda Muniz

Pedley Elementary; peak load assistance; August 19, 1997 through August 22, 1997; not to exceed 12 hours total; appropriate hourly rate of pay.

Clerk-Typist Ms. Barbara Dean

Personnel Report #6

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Peralta Elementary; to provide extra supervision for students, enabling teachers to work on development of standards; September 18, 1997; not to exceed 2.5 hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Bertha Gonzalez

Peralta Elementary; to provide extra supervision for students, enabling teachers to work on development standards; September 15, 1997; not to exceed 1.5 hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Taunya Pittman

Van Buren Elementary; to enter attendance due to computer down time; September 22, 1997; not to exceed five (5) hours total; appropriate hourly rate of pay.

Clerk-Typist Ms. Sandy Person

Van Buren Elementary; to translate for parents at parent conferences; September 18-19, 1997; not to exceed 12 hours total; appropriate hourly rate of pay.

Bil. Lang. Tutor	Ms. Patty Griffin
Bil. Lang. Tutor	Ms. Yolanda Corona
Bil. Lang. Tutor	Ms. Margaret Mendoza

West Riverside Elementary; to provide supervision at all activities; September 25, 1997; not to exceed 14 hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Charmene Kelly
Activity Supervisor	Ms. Sally Lopez
Activity Supervisor	Ms. Olivia Ugale
Activity Supervisor	Ms. Kikuko McDaniel

Jurupa Valley High School; 1997-98 school year; to teach an extra period per day; not to exceed one (1) hour each; appropriate rate of pay.

Mr. Gary Lesh	Mr. Rob Norwood	Mr. Hugo Nevarez
Mr. Doug Buckhout	Mr. Pat Monaco	Mr. Paul Kumamoto
Ms. Julie Haro	Mr. Larry Jansen	Mr. Terry Padgett
Mr. Ron Mangiamelli	Mr. Paul Wakefield	Ms. Virginia Huckaby
Ms. Karen Neuhard		



Personnel Report #6

CLASSIFIED PERSONNEL

Substitute Assignment

Activity Supervisor	Ms. Tuyuana Borders 5710 Kenwood Place Riverside, CA 92509	As needed
Custodian	Ms. Norma Diaz 6201 Brookdale Avenue Riverside, CA 92509	As needed
Bus Driver	Mr. Theodore Lara 21535 Steele Peak Road Perris, CA 92570	As needed
Cafeteria Assistant I	Ms. Therese Santaricca 4269 Noyer Lane Riverside, CA 92509	As needed
Custodian	Mr. Michael Walker 5718 Lotus Street Riverside, CA 92509	As needed

Leave of Absence

Bilingual Language Tutor	Ms. Lourdes Jimenez 3272 Wishing Well Court Riverside, CA 91752	Maternity Leave effective September 19, 1997 through October 31, 1997 with use of sick leave benefits and Unpaid Special Leave effective November 3, 1997 through January 2, 1998 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Administrative Secretary	Ms. Leslie Smith 14266 Cholla Drive Moreno Valley, CA 92553	Unpaid Special Leave effective September 16, 1997 through November 14, 1997 (60 hours only) without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Personnel Report #6

CLASSIFIED PERSONNEL

Resignation

Instructional Aide	Ms. Patricia Anderson 7020 John Drive Riverside, CA 92509	Effective September 22, 1997
Activity Supervisor	Ms. Gloria Gonzales 3728 Urbana Mira Loma, CA 91752	Effective September 26, 1997
Cafeteria Assistant I	Ms. Heidi Rotz 5865 Marlatt Mira Loma, CA 91752	Effective September 11, 1997

MANAGEMENT PERSONNEL

Temporary Assignment

From Teacher to Elementary Principal	Ms. Tamara Concannon 3926 Rancho Reina Court Riverside, CA 92505	Effective September 24, 1997 until further notice.
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OTHER PERSONNEL

Short-Term Assignment

Warehouse; to serve as Peak Load Assistance; September 15, 1997 through September 26, 1997; not to exceed eight (8) hours per day each; \$9.53 per hour.

Peak Load Assistance	Mr. James Craig
Peak Load Assistance	Mr. Lou Paulos

Jurupa Valley High School; to serve as a Lifeguard; September 2, 1997 through June 12, 1998; not to exceed 30 hours per week; \$6.50 per hour.

Lifeguard	Mr. Brady Kocher
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Rubidoux High School; to serve as an AVID Tutor; September 2, 1997 through June 11, 1998; not to exceed 20 hours per week each; \$5.50 per hour.

AVID Tutor	Ms. Maria Ruvalcaba
AVID Tutor	Mr. Jorge Escobar
AVID Tutor	Ms. Yvette Mendez

Personnel Report #6

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Warehouse; peak load assistance; September 15-19, 1997; not to exceed 40 hours per week;
\$9.53 per hour.

Peak Load Assistance Mr. James Craig

The above actions are recommended for approval:

Kent Campbell ^(tn)

Kent Campbell, Assistant Superintendent-Personnel Services



Jurupa Unified School District

Personnel Report #6

October 6, 1997

CERTIFICATED PERSONNEL

Intern Assignment

Teacher	Ms. Shana Kamper 1400 Barton Road #314 Redlands, CA 92373	Effective August 28, 1997 Single Subject-French Internship Credential
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Additional Subject Authorization

To teach additional subject(s) not listed on base credential under authorization of Education Code Section 44256 (additional coursework in subject matter): Gayle Venegas-Math.

Extra Compensation Assignment

Bilingual Education: to facilitate the teachers' responsibility for providing daily instruction in ELD; October 2, 1997; not to exceed 84 hours total; appropriate hourly rate of pay.

Ms. Wendy Kerby	Mr. Daniel Porcu	Ms. Mary Lunetto
Ms. Alanna Logue	Ms. Julie Herman	Ms. Tammy Jardine
Mr. Richard Heath	Ms. Connie Nagle	Ms. Claudia Penaloza
Ms. Lorena Fong	Ms. Cassandra Lemus	Ms. Kristy Williams
Ms. Martha Gomez	Ms. Deanna Long	Ms. Diane Tudge
Ms. Victoria Jobe	Ms. Bertha Fletes	Ms. Maria Carrillo
Ms. Karen Krumheuer	Mr. John Allen	Ms. Rose Vilchez
Ms. Maria Preciado	Ms. Carolyn Bolz	Ms. Marisol Marmolejo
Mr. Nick Cornejo	Ms. Mary Ann Ekbring	Ms. Jill Van Hofwegen
Mr. Carlos Gallegos	Mr. Matthew Nagle	Ms. Lupe Hernandez
Ms. Tiffany Taylor	Ms. Sue Guerriero	Ms. Suzanne Hanna
Ms. Briana Donnelly	Ms. Kathy Pedroza	Ms. Maggie Torres
Ms. Krista Kish	Ms. Dolores Vasquez	Ms. Sandra Vega
Ms. Miranda Larson	Ms. Carolyn Sherman	Ms. Imelda Lopez
Ms. Jessie Caballero	Ms. Shelley Edwards	Mr. Ron Morris
Mr. Daniel Cornejo	Ms. Elsa Buenrostro	Ms. Mary Golden
Ms. Monette Stewart	Ms. Karla Gomez	Ms. Sophia Gray
Ms. Kathy Hanson	Ms. Liz Miller	Ms. Emma Garza
Ms. Dolores Hernandez		

Bilingual Education: to translate district response letter on legal matter for Granite Hill Elementary; August 8-12, 1997; not to exceed 9 hours total; appropriate hourly rate of pay.

Ms. Lupe Lopez

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Bilingual Education; to train teachers in using Estrellita; September 23, 1997; not to exceed 18.5 hours total; appropriate hourly rate of pay.

Ms. Esther Askew	Ms. Nori Garavito	Mr. Carlos Gallegos
Ms. Alanna Logue	Ms. Deanna Long	Ms. Mary Lunetto
Ms. De'Ann McWilliams	Ms. Connie Nagle	Mr. Daniel Porcu
Ms. Luz Salazar		

Home Teaching; 1997-98 school year; to serve as an instructor; appropriate hourly rate of pay.

Ms. Marcia Rivero	Ms. Keri Colgan	Ms. Lynne Bjazevich
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Saturday Detention Program; 1997-98 school year; to serve as an instructor; appropriate hourly rate of pay.

Ms. Nanette Prince	Ms. Lorayne Corcoran
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Camino Real Elementary; to provide teachers release time to develop curriculum standards; September 12-22, 1997; not to exceed 30 hours total; appropriate hourly rate of pay.

Ms. Nancy Liverman	Ms. Denyse Hart	Mr. Jim Smyth
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Ina Arbuckle Elementary; to provide students not living in a one-family household the opportunity to receive academic assistance after school; September 16, 1997 through June 30, 1998; not to exceed 125 hours each; appropriate hourly rate of pay.

Ms. Victoria Jobe	Ms. Nancy Velasquez
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Ina Arbuckle Elementary; to provide additional time for teachers to work with students participating in the helping hands program; September 9-30, 1997; not to exceed 36 hours total; appropriate hourly rate of pay.

Ms. Nancy Velasquez	Ms. Debbie Vanderhagen	Ms. Christy Rizzo
Mr. Tom Morrison		

Indian Hills Elementary; curriculum standards for reading and math; September 11-23, 1997; not to exceed 30 hours total; appropriate hourly rate of pay.

Ms. Jamie Aballi	Ms. Cynthia Johnson	Ms. Cathy Galuska
Ms. Suzanne Wong	Ms. Rae Ann Brush	Ms. Tracy Webber
Mr. Dan Olguin	Ms. Shannon Fosgett	Ms. Linda King

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Pacific Avenue Elementary; professional development; September 20-21, 1997; not to exceed four (4) hours each; appropriate hourly rate of pay.

Ms. Rose Vilchez Ms. Kathy Nitta

Peralta Elementary; typing and revising curriculum standards; September 18, 1997; not to exceed six (6) hours each; appropriate hourly rate of pay.

Ms. Linda Webb Ms. Jacki Johnson Ms. Lynda Lopez

Rustic Lane Elementary; development of site-level curriculum standards for reading and math; September 19-21, 1997; not to exceed five (5) hours each; appropriate hourly rate of pay.

Ms. Michelle Hesse Ms. Lupe Hernandez Ms. Torrie King

Sunnyslope Elementary; release days for teachers to organize and facilitate staff development; September 22, 1997 through June 19, 1998; not to exceed 75 hours total; appropriate hourly rate of pay.

Ms. Louise Gillette

Troth Street Elementary; to implement integrated setting into 20% of the school day; August 20, 1997 through September 22, 1997; not to exceed 13 hours total; appropriate hourly rate of pay.

Ms. Susan Maturino Ms. Rosa Santos-Lee

Jurupa Middle School; to work with student in after-school homework club; September 3, 1997 through June 3, 1998; not to exceed three (3) hours each per week; appropriate hourly rate of pay.

Ms. Christy Rizzo Mr. Tom Morrison

Personnel Report #6

CERTIFICATED PERSONNEL

Student Teaching Assignment

Assigned from the University of California, Riverside for the fall quarter 1997-98 school year:

<u>Student Teacher</u>	<u>Master Teacher(s)</u>	<u>School Site</u>
Mr. John Blalock	Ms. Sue Keith	Granite Hill Elementary
Ms. Anna Harris	Ms. Veronica Capata	Granite Hill Elementary
Ms. Mariko Hota	Ms. Kristie Burson	Granite Hill Elementary
Ms. Deborah Louis	Ms. Laurie Riemer	Granite Hill Elementary
Ms. Megha Shah	Ms. Frances Schlegel	Granite Hill Elementary
Ms. Erin Tracy	Ms. Rhonda Werthman	Granite Hill Elementary
Ms. Veronica Paez	Ms. Martha Molina	Ina Arbuckle Elementary
Ms. Veronica Caraveo	Ms. Nancy Velasquez	Ina Arbuckle Elementary
Mr. Benjamin Bridges	Mr. David Garza	Ina Arbuckle Elementary
Ms. Stacy Hainlen	Ms. Susie Galewski	Ina Arbuckle Elementary
Ms. Carmen Rivadeneyra	Ms. Kate Jardine	Ina Arbuckle Elementary
Ms. Sylvia Kang	Ms. Marcella Hale	Peralta Elementary
Ms. Katie Setser	Ms. Shalane Hulet	Peralta Elementary
Ms. Emily Fowler	Ms. Lisa Cook	Peralta Elementary
Ms. Carrie Sanders	Mr. Carlos Gallegos	Peralta Elementary
Ms. Anna Clement	Ms. Linda Daniels	Rustic Lane Elementary
Ms. Laura Dalby	Mr. John Dawson	Rustic Lane Elementary
Ms. Janelle Daniels	Ms. Jennifer Lara	Rustic Lane Elementary
Ms. Christa Jorgensen	Ms. Teresa Partida	Rustic Lane Elementary
Ms. Susan Karikas	Ms. Patty Sanchez	Rustic Lane Elementary
Ms. Jean Luxa	Ms. Tammy Wright	Rustic Lane Elementary
Ms. Nikki Mendez	Ms. Torrie King	Rustic Lane Elementary
Ms. Marsha Switzer	Ms. Kim Blades	Rustic Lane Elementary
Ms. Jennifer Croasmun	Mr. Robert Cmelak	Stone Avenue Elementary
Mr. Steven Santiago	Ms. Kryste Hanes	Stone Avenue Elementary
Mr. Brian Streck	Ms. Christa Kish	Stone Avenue Elementary
Ms. Thuy Nguyen	Mr. Dave Gruidl	Stone Avenue Elementary
Ms. Nicole Haber	Ms. Barbara Martin	Sunnyslope Elementary
Ms. Stacy Harman	Mr. Russ Orwig	Sunnyslope Elementary
Ms. Jennifer Stromdahl	Mr. Glen DeHart	Sunnyslope Elementary
Ms. Eva Travnicek	Ms. Sherry Bockman	Sunnyslope Elementary
Ms. Maria Unzueta	Ms. Lorayne Corcoran	Sunnyslope Elementary
Ms. Michelle Black	Ms. Deborah Dallas	Sunnyslope Elementary
Ms. Julie Kimmet	Ms. Barbara Godoy	West Riverside Elementary
Ms. Valerie Manzo	Ms. Liz Miller	West Riverside Elementary
Ms. Rima Simaan	Ms. Carole Patty	West Riverside Elementary
Ms. Jeannine Dinger	Ms. Jamie Lewison	Mission Middle
Ms. Im Sokoan	Ms. Stacy Heath/Sharilyn Halsey	Mission Middle

Personnel Report #6

CERTIFICATED PERSONNEL

Student Teaching Assignment

Assigned from the University of California, Riverside for the fall quarter 1997-98 school year:

<u>Student Teacher</u>	<u>Master Teacher(s)</u>	<u>School Site</u>
Ms. Kathy McSkimming	Ms. Toni Fletcher/Sharilyn Halsey	Mission Middle
Mr. Justin Roby	Ms. Lois Clark	Mission Middle
Ms. Shelly Sinclair	Ms. Roberta Pace	Mission Middle
Ms. Mao Vang	Ms. Ardis Margison	Mission Middle
Mr. John Vu	Ms. Sue Ferraro	Mission Middle

Assigned from California Baptist College for the fall quarter 1997-98 school year.

<u>Student Teacher</u>	<u>Master Teacher(s)</u>	<u>School Site</u>
Ms. Carol Stewart	Mr. Dan Olguin	Indian Hills Elementary

Substitute Assignment

Teacher	Ms. Stephanie Bruce 22256 Mavis Street Grand Terrace, CA 92313	As needed 30-Day Emergency Permit
Teacher	Mr. Vincent Campos Jr. 3931 Pontiac Avenue Riverside, CA 92509	As needed 30-Day Emergency Permit
Teacher	Mr. Jeremy Heckler 1487 Cresta Road Corona, CA 91719	As needed 30-Day Emergency Permit
Teacher	Ms. Patsy Herrera-Navarro 2248 Prenda Street Riverside, CA 92504	As needed 30-Day Emergency Permit
Teacher	Ms. Evelyn Iyawe 1175 Blaine Street #49 Riverside, CA 92507	As needed 30-Day Emergency Permit

Personnel Report #6

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Jason Lange 381 Massachusetts Riverside, CA 92507	As needed CBEST Waiver
Teacher	Ms. Elizabeth Lucas 3267 Tamarack Way Mira Loma, CA 91752	As needed CBEST Waiver
Teacher	Ms. Linda Powell 6650 Smith Avenue Mira Loma, CA 91752	As needed CBEST Waiver
Teacher	Ms. Hazel Price 3249 Landmark Court Riverside, CA 92503	As needed 30-Day Emergency Permit
Teacher	Ms. Belinda Rincon 2966 Bixby Drive Riverside, CA 92509	As needed CBEST Waiver
Teacher	Mr. Justin Roby 6149 Bluffwood Drive Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Mr. Andrew Schnepf 2732 Molly Street Riverside, CA 92506	As needed CBEST Waiver
Teacher	Mr. Anthony Vargas 6399 Leyburn Place Riverside, CA 92509	As needed CBEST Waiver
Teacher	Ms. Ann Marie Weaver 6012 Keswick Avenue Riverside, CA 92506	As needed Jr. High Credential

Termination

Teacher	Mr. Craig Kleeman 5517 S. Hoover Avenue Whittier, CA 90601	Effective October 6, 1997
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Personnel Report #6

CLASSIFIED PERSONNEL

Regular Assignment

Activity Supervisor	Ms. Dana Smith	Effective August 1, 1997
	11040 Little Dipper	Work Year F1
	Mira Loma, CA 91752	Part-time

Short-Term/Extra Work

Instructional Services: to provide additional time to work on Districtwide standards; September 16, 1997 through October 30, 1997; not to exceed 30 hours each; appropriate hourly rate of pay.

Preschool Teacher	Ms. Zenaida Amaro
Preschool Teacher	Ms. Joan Jordan
Preschool Teacher	Ms. Jenny Eberth
Preschool Teacher	Ms. Gina Gurrola
Preschool Teacher	Ms. Aileen Lauritzen
Preschool Teacher	Ms. Martha Myers
Preschool Teacher	Ms. Patty Harrison

Granite Hill Elementary: to provide translation at parent meetings; September 23, 1997 through June 1, 1998; not to exceed 25 hours total; appropriate hourly rate of pay.

Bil. Language Tutor	Ms. Lorena Graves
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Granite Hill Elementary: to provide assistance to Title I students in ASTRO reading program; September 2, 1997 through November 7, 1997; not to exceed 175 hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Joan Jardine
Instructional Aide	Ms. Ivonne Irving
Instructional Aide	Ms. Teresa Schumm
Instructional Aide	Ms. Valerie Othon

Granite Hill Elementary: to provide assistance to Title I students in ASTRO reading program; September 2, 1997 through November 7, 1997; not to exceed 100 hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Pricilla Carlos
Activity Supervisor	Ms. Gloria Valadez
Activity Supervisor	Ms. Marie Hamilton
Cafeteria Assistant II	Ms. Linda Kibler

Personnel Report #6

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Ina Arbuckle Elementary: to provide supplemental reading instruction; September 19, 1997 through May 29, 1998; not to exceed 250 hours each; appropriate hourly rate of pay.

Activity Supervisor Ms. Marie Hamilton
Activity Supervisor Ms. Maria Perez

Ina Arbuckle Elementary: to provide students not living in a one-family household the opportunity to receive academic assistance after school; September 16, 1997 through June 30, 1998; not to exceed 125 hours each; appropriate hourly rate of pay.

Instructional Aide Ms. Debbie Vanderhagen
Instructional Aide Ms. Maria Perez

Ina Arbuckle Elementary: to provide reading services to 1st and 2nd grade students; September 25, 1997 through May 29, 1998; not to exceed 77 hours each; appropriate hourly rate of pay.

Activity Supervisor Ms. Susan Gonzales
Activity Supervisor Ms. Josie Gaytan
Activity Supervisor Ms. Candida Padilla

Pacific Avenue Elementary: language arts strategies; September 29, 1997 through June 8, 1998; not to exceed 62 1/2 hours total; appropriate hourly rate of pay.

Instructional Aide Ms. Angela Gresham

Pedley Elementary: to provide a clean and safe, orderly environment for students; September 2, 1997 through June 11, 1998; not to exceed 27 hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Paula Crowley

Peralta Elementary: to provide supervision for students, enabling teachers to work on development of standards; September 15, 1997; not to exceed 1.5 hours total; appropriate hourly rate of pay.

Activity Supervisor Ms. Terri Ruiz

Substitute Assignment

Activity Supervisor Ms. June Allen As needed
6185 De La Vista
Riverside, CA 92509

Personnel Report #6

CLASSIFIED PERSONNEL

Substitute Assignment

Custodian	Mr. Fernando Alvarez 6201 Brookdale Avenue Riverside, CA 92509	As needed
On Campus Detention Supervisor	Mr. John Alworth 6537 San Diego Avenue Riverside, CA 92506	As needed
Activity Supervisor	Ms. Bertha Anaya 9248 44th Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Luisa Arroyo 3246 Pontiac Avenue Riverside, CA 92509	As needed
Activity Supervisor	Ms. Tracy Garza 3081 Wallace Street Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Joanne Krueger 11493 64th Street Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Susan Ledwidge 7226 Quartz Hill Drive Riverside, CA 92509	As needed
Activity Supervisor	Ms. Noemi Saucedo 6387 Kori Court Riverside, CA 92509	As needed
Activity Supervisor	Ms. Maria Soriano 3163 Wallace Street Riverside, CA 92509	As needed

Personnel Report #6

CLASSIFIED PERSONNEL

Leave of Absence

Activity Supervisor	Ms. Annie Patino 6901 37th Street Riverside, CA 92509	Unpaid Special Leave effective September 2, 1997 through October 15, 1997 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Resignation

Payroll Specialist	Ms. Marlene Mandernach 7640 Eastwood Rancho Cucamonga, CA 91730	Effective October 3, 1997
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OTHER PERSONNEL

Short-Term Assignment

Instructional Services; peak load assistance to process CBEDS data; September 18, 1997 through October 31, 1997; not to exceed three (3) hours per day; \$10.20 per hour.

Clerk	Ms. Rita Lang
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Instructional Services; to assemble packets for 6th grade proficiency testing; September 11-16, 1997; not to exceed eight (8) hours per day; \$8.23 per hour.

Clerk	Ms. Sonia Bustos
Clerk	Ms. Tina France

Instructional Media Center; to serve as Peak Load Assistance; July 14, 1997 through October 1, 1997; not to exceed eight (8) hours per day; \$8.23 per hour.

Peak Load Assistance	Ms. Jennifer Todd
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Learning Center; to serve as a Student Aide; September 18, 1997 through June 30, 1998; not to exceed 15 hours per week; \$5.15 per hour.

Student Aide	Mr. Dustin Phelps
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Personnel Report #6

OTHER PERSONNEL

Short-Term Assignment

Learning Center; to serve as an Upholstery Assistant; September 2, 1997 through June 11, 1998; not to exceed 20 hours per week; \$9.00 per hour.

Upholstery Assistant Mr. Dan Torchia

Print Shop; to serve as Peak Load Assistance; September 22, 1997 through November 30, 1997; not to exceed six (6) hours per week; \$8.23 per hour.

Peak Load Assistance Ms. Sylvia McCook

Ina Arbuckle Elementary; to serve as a Read Around Assistant; September 25, 1997 through August 29, 1998; not to exceed 64 hours total; \$5.15 per hour.

Read Around Assistant	Ms. Eva Ochoa
Read Around Assistant	Ms. Karen McKee
Read Around Assistant	Ms. Oralia Barrera
Read Around Assistant	Ms. Augustina Villalobos
Read Around Assistant	Ms. Leticia Lopez
Read Around Assistant	Ms. Norma Pelayo
Read Around Assistant	Ms. Maria Arroyo
Read Around Assistant	Ms. Cassandra Parker
Read Around Assistant	Ms. Juliette McGee

Jurupa Valley High School; to serve as a Lifeguard; September 30, 1997 through November 7, 1997; not to exceed six (6) hours per day; \$6.50 per hour.

Lifeguard Ms. Kristen Norris

Jurupa Valley High School; to serve as an AVID Tutor; September 2, 1997 through June 11, 1998; not to exceed 20 hours per week; \$7.00 per hour.

AVID Tutor Ms. Norma Garcia

Jurupa Valley High School; to serve as an AVID Tutor; September 2, 1997 through June 11, 1998; not to exceed 20 hours per week; \$8.00 per hour.

AVID Tutor Mr. Alejandro Martinez

Personnel Report #6

OTHER PERSONNEL

Short-Term Assignment

Rubidoux High School; to serve as an AVID Tutor; September 2, 1997 through June 11, 1998; not to exceed 20 hours per week; \$7.00 per hour.

AVID Tutor Ms. Carmen Flores

The above actions are recommended for approval:




Kent Campbell, Assistant Superintendent-Personnel Services

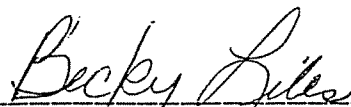
TENTATIVE AGREEMENT BETWEEN CSEA CHAPTER #392
AND THE JURUPA UNIFIED SCHOOL DISTRICT
(September 11, 1997)

It is agreed that reopener negotiations for the 1996-97 and 1997-98 school years shall be resolved as follows:

1. For the 1996-97 school year, the Basic Classified Salary Schedule shall be increased by 2.5% effective on May 1, 1997. (Schedule attached)
2. For the 1997-98 school year the Basic Classified Salary Schedule shall be increased by 2.7% effective on July 1, 1997. (Schedule attached)
3. For the 1997-98 school year the maximum health and welfare benefit allowance per qualified unit member for specified health and welfare benefits shall be increased to \$4,400. (Article XVII, Section 1)
4. Longevity increments shall be increased as listed on the attached revision to Article XIII, Section 7.
5. The maximum number of Association Leave days shall be increased from thirty (30) days to ninety (90) days. (Article XI, Section 9) In addition to all other leaves, up to eight unit members shall be granted Association Leave for attendance at the CSEA annual conference.
6. Reformatting of job descriptions shall be initiated as shown in the attached Side Letter of Agreement.
7. Discussions on a cost effective alternative to the former "Sick Leave Incentive Plan" shall occur as shown in the attached Side Letter of Agreement. -
8. Rotation of extra work and overtime for Campus Supervisors shall be distributed and rotated as shown in the attached document dated July 9, 1997 and signed on August 5, 1997.



For the District



For the Association



CLASSIFIED SALARY SCHEDULE (Effective May 1, 1997)

(0.025)

Range/ Step	A		B		C		D		E	
	Month	Hrly.	Month	Hrly.	Month	Hrly.	Month	Hrly.	Month	Hrly.
1	1,036	\$5.977	1,086	\$6.266	1,139	\$6.571	1,198	\$6.912	1,257	\$7.252
2	1,060	\$6.116	1,114	\$6.427	1,169	\$6.744	1,228	\$7.085	1,290	\$7.442
3	1,086	\$6.266	1,139	\$6.571	1,198	\$6.912	1,257	\$7.252	1,321	\$7.621
4	1,114	\$6.427	1,169	\$6.744	1,228	\$7.085	1,290	\$7.442	1,353	\$7.806
5	1,139	\$6.571	1,198	\$6.912	1,257	\$7.252	1,321	\$7.621	1,385	\$7.991
6	1,169	\$6.744	1,228	\$7.085	1,290	\$7.442	1,353	\$7.806	1,421	\$8.198
7	1,198	\$6.912	1,257	\$7.252	1,321	\$7.621	1,385	\$7.991	1,454	\$8.389
8	1,228	\$7.085	1,290	\$7.442	1,353	\$7.806	1,421	\$8.198	1,492	\$8.608
9	1,257	\$7.252	1,321	\$7.621	1,385	\$7.991	1,454	\$8.389	1,528	\$8.816
10	1,290	\$7.442	1,353	\$7.806	1,421	\$8.198	1,492	\$8.608	1,567	\$9.041
11	1,321	\$7.621	1,385	\$7.991	1,454	\$8.389	1,528	\$8.816	1,605	\$9.260
12	1,353	\$7.806	1,421	\$8.198	1,492	\$8.608	1,567	\$9.041	1,645	\$9.491
13	1,385	\$7.991	1,454	\$8.389	1,528	\$8.816	1,605	\$9.260	1,686	\$9.727
14	1,421	\$8.198	1,492	\$8.608	1,567	\$9.041	1,645	\$9.491	1,727	\$9.964
15	1,454	\$8.389	1,528	\$8.816	1,605	\$9.260	1,686	\$9.727	1,769	\$10.206
16	1,492	\$8.608	1,567	\$9.041	1,645	\$9.491	1,727	\$9.964	1,812	\$10.454
17	1,528	\$8.816	1,605	\$9.260	1,686	\$9.727	1,769	\$10.206	1,858	\$10.719
18	1,567	\$9.041	1,645	\$9.491	1,727	\$9.964	1,812	\$10.454	1,903	\$10.979
19	1,605	\$9.260	1,686	\$9.727	1,769	\$10.206	1,858	\$10.719	1,950	\$11.250
20	1,645	\$9.491	1,727	\$9.964	1,812	\$10.454	1,903	\$10.979	1,999	\$11.533
21	1,686	\$9.727	1,769	\$10.206	1,858	\$10.719	1,950	\$11.250	2,048	\$11.816
22	1,727	\$9.964	1,812	\$10.454	1,903	\$10.979	1,999	\$11.533	2,100	\$12.116
23	1,769	\$10.206	1,858	\$10.719	1,950	\$11.250	2,048	\$11.816	2,150	\$12.404
24	1,812	\$10.454	1,903	\$10.979	1,999	\$11.533	2,100	\$12.116	2,204	\$12.716
25	1,858	\$10.719	1,950	\$11.250	2,048	\$11.816	2,150	\$12.404	2,258	\$13.027
26	1,903	\$10.979	1,999	\$11.533	2,100	\$12.116	2,204	\$12.716	2,315	\$13.356
27	1,950	\$11.250	2,048	\$11.816	2,150	\$12.404	2,258	\$13.027	2,370	\$13.673
28	1,999	\$11.533	2,100	\$12.116	2,204	\$12.716	2,315	\$13.356	2,430	\$14.020
29	2,048	\$11.816	2,150	\$12.404	2,258	\$13.027	2,370	\$13.673	2,490	\$14.366
30	2,100	\$12.116	2,204	\$12.716	2,315	\$13.356	2,430	\$14.020	2,551	\$14.718
31	2,150	\$12.404	2,258	\$13.027	2,370	\$13.673	2,490	\$14.366	2,613	\$15.075
32	2,204	\$12.716	2,315	\$13.356	2,430	\$14.020	2,551	\$14.718	2,680	\$15.462
33	2,258	\$13.027	2,370	\$13.673	2,490	\$14.366	2,613	\$15.075	2,744	\$15.831
34	2,315	\$13.356	2,430	\$14.020	2,551	\$14.718	2,680	\$15.462	2,811	\$16.218
35	2,370	\$13.673	2,490	\$14.366	2,613	\$15.075	2,744	\$15.831	2,882	\$16.627
36	2,430	\$14.020	2,551	\$14.718	2,680	\$15.462	2,811	\$16.218	2,953	\$17.037
37	2,490	\$14.366	2,613	\$15.075	2,744	\$15.831	2,882	\$16.627	3,025	\$17.452
38	2,551	\$14.718	2,680	\$15.462	2,811	\$16.218	2,953	\$17.037	3,101	\$17.891
39	2,613	\$15.075	2,744	\$15.831	2,882	\$16.627	3,025	\$17.452	3,178	\$18.335
40	2,680	\$15.462	2,811	\$16.218	2,953	\$17.037	3,101	\$17.891	3,256	\$18.785
41	2,744	\$15.831	2,882	\$16.627	3,025	\$17.452	3,178	\$18.335	3,336	\$19.247
42	2,811	\$16.218	2,953	\$17.037	3,101	\$17.891	3,256	\$18.785	3,419	\$19.725
43	2,882	\$16.627	3,025	\$17.452	3,178	\$18.335	3,336	\$19.247	3,503	\$20.210
44	2,953	\$17.037	3,101	\$17.891	3,256	\$18.785	3,419	\$19.725	3,592	\$20.723
45	3,025	\$17.452	3,178	\$18.335	3,336	\$19.247	3,503	\$20.210	3,676	\$21.208
46	3,101	\$17.891	3,256	\$18.785	3,419	\$19.725	3,592	\$20.723	3,769	\$21.745
47	3,178	\$18.335	3,336	\$19.247	3,503	\$20.210	3,676	\$21.208	3,861	\$22.275
48	3,256	\$18.785	3,419	\$19.725	3,592	\$20.723	3,769	\$21.745	3,957	\$22.829
49	3,336	\$19.247	3,503	\$20.210	3,676	\$21.208	3,861	\$22.275	4,055	\$23.395
50	3,419	\$19.725	3,592	\$20.723	3,769	\$21.745	3,957	\$22.829	4,156	\$23.977
51	3,503	\$20.210	3,676	\$21.208	3,861	\$22.275	4,055	\$23.395	4,258	\$24.566
52	3,592	\$20.723	3,769	\$21.745	3,957	\$22.829	4,156	\$23.977	4,362	\$25.166

✓ 9-11-97
 BZ 9-11-97
 G3
 B2

CLASSIFIED SALARY SCHEDULE (Effective July 1, 1997)

(0.027)

Range/ Step	A		B		C		D		E	
	Month	Hrly.	Month	Hrly.	Month	Hrly.	Month	Hrly.	Month	Hrly.
1	1,064	\$6.139	1,115	\$6.433	1,170	\$6.750	1,230	\$7.096	1,291	\$7.448
2	1,089	\$6.283	1,144	\$6.600	1,201	\$6.929	1,261	\$7.275	1,325	\$7.644
3	1,115	\$6.433	1,170	\$6.750	1,230	\$7.096	1,291	\$7.448	1,357	\$7.829
4	1,144	\$6.600	1,201	\$6.929	1,261	\$7.275	1,325	\$7.644	1,390	\$8.019
5	1,170	\$6.750	1,230	\$7.096	1,291	\$7.448	1,357	\$7.829	1,422	\$8.204
6	1,201	\$6.929	1,261	\$7.275	1,325	\$7.644	1,390	\$8.019	1,459	\$8.417
7	1,230	\$7.096	1,291	\$7.448	1,357	\$7.829	1,422	\$8.204	1,493	\$8.614
8	1,261	\$7.275	1,325	\$7.644	1,390	\$8.019	1,459	\$8.417	1,532	\$8.839
9	1,291	\$7.448	1,357	\$7.829	1,422	\$8.204	1,493	\$8.614	1,569	\$9.052
10	1,325	\$7.644	1,390	\$8.019	1,459	\$8.417	1,532	\$8.839	1,609	\$9.283
11	1,357	\$7.829	1,422	\$8.204	1,493	\$8.614	1,569	\$9.052	1,648	\$9.508
12	1,390	\$8.019	1,459	\$8.417	1,532	\$8.839	1,609	\$9.283	1,689	\$9.744
13	1,422	\$8.204	1,493	\$8.614	1,569	\$9.052	1,648	\$9.508	1,732	\$9.992
14	1,459	\$8.417	1,532	\$8.839	1,609	\$9.283	1,689	\$9.744	1,774	\$10.235
15	1,493	\$8.614	1,569	\$9.052	1,648	\$9.508	1,732	\$9.992	1,817	\$10.483
16	1,532	\$8.839	1,609	\$9.283	1,689	\$9.744	1,774	\$10.235	1,861	\$10.737
17	1,569	\$9.052	1,648	\$9.508	1,732	\$9.992	1,817	\$10.483	1,908	\$11.008
18	1,609	\$9.283	1,689	\$9.744	1,774	\$10.235	1,861	\$10.737	1,954	\$11.273
19	1,648	\$9.508	1,732	\$9.992	1,817	\$10.483	1,908	\$11.008	2,003	\$11.556
20	1,689	\$9.744	1,774	\$10.235	1,861	\$10.737	1,954	\$11.273	2,053	\$11.844
21	1,732	\$9.992	1,817	\$10.483	1,908	\$11.008	2,003	\$11.556	2,103	\$12.133
22	1,774	\$10.235	1,861	\$10.737	1,954	\$11.273	2,053	\$11.844	2,157	\$12.444
23	1,817	\$10.483	1,908	\$11.008	2,003	\$11.556	2,103	\$12.133	2,208	\$12.739
24	1,861	\$10.737	1,954	\$11.273	2,053	\$11.844	2,157	\$12.444	2,264	\$13.062
25	1,908	\$11.008	2,003	\$11.556	2,103	\$12.133	2,208	\$12.739	2,319	\$13.379
26	1,954	\$11.273	2,053	\$11.844	2,157	\$12.444	2,264	\$13.062	2,378	\$13.719
27	2,003	\$11.556	2,103	\$12.133	2,208	\$12.739	2,319	\$13.379	2,434	\$14.043
28	2,053	\$11.844	2,157	\$12.444	2,264	\$13.062	2,378	\$13.719	2,496	\$14.400
29	2,103	\$12.133	2,208	\$12.739	2,319	\$13.379	2,434	\$14.043	2,557	\$14.752
30	2,157	\$12.444	2,264	\$13.062	2,378	\$13.719	2,496	\$14.400	2,620	\$15.116
31	2,208	\$12.739	2,319	\$13.379	2,434	\$14.043	2,557	\$14.752	2,684	\$15.485
32	2,264	\$13.062	2,378	\$13.719	2,496	\$14.400	2,620	\$15.116	2,752	\$15.877
33	2,319	\$13.379	2,434	\$14.043	2,557	\$14.752	2,684	\$15.485	2,818	\$16.258
34	2,378	\$13.719	2,496	\$14.400	2,620	\$15.116	2,752	\$15.877	2,887	\$16.656
35	2,434	\$14.043	2,557	\$14.752	2,684	\$15.485	2,818	\$16.258	2,960	\$17.077
36	2,496	\$14.400	2,620	\$15.116	2,752	\$15.877	2,887	\$16.656	3,033	\$17.498
37	2,557	\$14.752	2,684	\$15.485	2,818	\$16.258	2,960	\$17.077	3,107	\$17.925
38	2,620	\$15.116	2,752	\$15.877	2,887	\$16.656	3,033	\$17.498	3,185	\$18.375
39	2,684	\$15.485	2,818	\$16.258	2,960	\$17.077	3,107	\$17.925	3,264	\$18.831
40	2,752	\$15.877	2,887	\$16.656	3,033	\$17.498	3,185	\$18.375	3,344	\$19.293
41	2,818	\$16.258	2,960	\$17.077	3,107	\$17.925	3,264	\$18.831	3,426	\$19.766
42	2,887	\$16.656	3,033	\$17.498	3,185	\$18.375	3,344	\$19.293	3,511	\$20.256
43	2,960	\$17.077	3,107	\$17.925	3,264	\$18.831	3,426	\$19.766	3,598	\$20.758
44	3,033	\$17.498	3,185	\$18.375	3,344	\$19.293	3,511	\$20.256	3,689	\$21.283
45	3,107	\$17.925	3,264	\$18.831	3,426	\$19.766	3,598	\$20.758	3,775	\$21.779
46	3,185	\$18.375	3,344	\$19.293	3,511	\$20.256	3,689	\$21.283	3,871	\$22.333
47	3,264	\$18.831	3,426	\$19.766	3,598	\$20.758	3,775	\$21.779	3,965	\$22.875
48	3,344	\$19.293	3,511	\$20.256	3,689	\$21.283	3,871	\$22.333	4,064	\$23.447
49	3,426	\$19.766	3,598	\$20.758	3,775	\$21.779	3,965	\$22.875	4,164	\$24.024
50	3,511	\$20.256	3,689	\$21.283	3,871	\$22.333	4,064	\$23.447	4,268	\$24.624
51	3,598	\$20.758	3,775	\$21.779	3,965	\$22.875	4,164	\$24.024	4,373	\$25.229
52	3,689	\$21.283	3,871	\$22.333	4,064	\$23.447	4,268	\$24.624	4,480	\$25.847

W 9-11-97
 B 9-11-97
 G3
 R3

Section 7 - Longevity Increment.

Effective July 1, 1997, A unit member who has completed twenty (20) years of employment in the District shall receive a one thousand, five hundred thirty-four dollar (\$1,534) salary allowance each subsequent year in addition to his/her placement on the salary schedule. This amount shall increase to two thousand, one hundred seventeen dollars (\$2,117) for unit members who have completed twenty-five (25) years. This amount shall increase to two thousand, seven hundred dollars (\$2,700) for unit members who have completed thirty (30) years.

Effective July 1, 1998, a unit member who has completed twenty (20) years of employment in the District shall receive a one thousand, eight hundred seventeen dollar (\$1,817) salary allowance each subsequent year in addition to his/her placement on the salary schedule. This amount shall increase to two thousand, four hundred eighty-four dollars (\$2,484) for unit members who have completed twenty-five (25) years. This amount shall increase to three thousand, one hundred fifty dollars (\$3,150) for unit members who have completed thirty (30) years.

Effective July 1, 1999, a unit member who has completed twenty (20) years of employment in the District shall receive a two thousand, one hundred dollar (\$2,100) salary allowance each subsequent year in addition to his/her placement on the salary schedule. This amount shall increase to two thousand, eight hundred fifty dollars (\$2,850) for unit members who have completed twenty-five (25) years. This amount shall increase to three thousand, six hundred dollars (\$3,600) for unit members who have completed thirty (30) years.

The longevity increment shall be paid at the completion of the year in which it is earned by a warrant separate from the unit member's regular payroll warrant.

Rev 9-11-91 (G3, P34)
BL 9-11-91

Side Letter of Agreement
between
California School Employees Association and
Jurupa Unified School District

The parties agree:

1. To jointly form the Americans with Disabilities Act Compliance Committee (ADACC).
2. That the Committee shall be comprised of the following:
 - A. A maximum of two CSEA officers, and
 - B. The Director of Classified Personnel (or designee), and
 - C. A maximum of one other management employee selected by the Director.
3. That the purpose of the Committee is to create and participate in focus groups.
4. That the purpose of the focus group process is to enable the Committee to gather information from Classified employees which will support the identification of the "essential functions" of each classification as mandated by the ADA.
5. To the following Focus Group process:
 - A. The Director of Classified Personnel will select a classification to be reviewed.
 - B. The Committee will then select classification representatives to include in each focus group. Representatives shall be selected by mutual agreement of Committee members. The function of the representatives is to provide information specific to major position duties within the classification. The number of representatives in each focus group shall be minimized to ensure effective operation of the group.
 - C. The Director will provide representatives with a Confirmation Letter (attached) prior to the first meeting of the focus group.
 - D. The Director (or designee) will conduct the focus group.
 - E. The Director will reformat the job description (see attached model) to identify essential functions based on information gathered in the focus group.

For CSEA

Date

For the District

Date

G3
Pg 5

W 9-11-97
B 9-11-97

DATE

Thank you for agreeing to join the District and CSEA in a Focus Group to review the job description for your classification. The purpose of this review is to reformat job descriptions to comply with the Americans with Disabilities Act. The ADA is a federal law having to do with the employment of disabled workers. The Act requires that all job descriptions include the "essential functions" of the job.

Currently, District job descriptions do not identify "essential functions". Therefore, the goal of the Focus Group is to have you review your job description with us to make sure that it accurately and completely describes the type of work you're doing. We will also ask you to help us determine what duties are "essential" as defined by federal guidelines. After the review process is completed, your job description will be reformatted to include "essential functions" which have been identified by the Focus Group. This process will be repeated with employees in other classifications until all Classified job descriptions are reformatted to comply with the ADA.

WHAT THIS PROJECT WILL NOT DO

This is not a project to upgrade job descriptions, nor to reclassify or upgrade any positions.

WHAT THIS PROJECT WILL DO

The purpose of this project is to reformat the job description to identify "essential functions", so we are in compliance with federal law.

You'll be notified shortly as to the date and time of Focus Group meetings. If you have any questions, please be sure to contact me or your CSEA representative.

Signature

Classification

Length of Time in this Classification

63
pg 4
VW 9-11-97
BL 9-11-97

CLASS TITLE: INSTRUCTIONAL ASSISTANT

BASIC FUNCTION:

Under the direction of a Principal, assist a certificated teacher in reinforcing instruction to individual or small groups of students in a classroom or other learning environment; assist teachers with the preparation of instructional materials; tutor students in assigned subject areas.

REPRESENTATIVE DUTIES:

Tutor individual or small groups of students, reinforcing instruction as directed by the teacher; monitor and oversee student drills, practices and assignments. *E*

Perform a variety of clerical duties such as preparing, typing and duplicating instructional materials, scoring papers and recording grades; maintain student files as assigned. *E*

Provide support to the teacher by setting up work areas and displays, operating audio-visual equipment, and distributing and collecting paper, supplies and materials; confer with teachers concerning programs and materials to meet student needs. *E*

Administer, monitor and score a variety of tests and assignments; rephrase materials and explain instructions and words. *E*

Observe and control behavior of students according to approved procedures; report progress regarding student performance and behavior. *E*

Operate a variety of office, instructional and audio-visual equipment as assigned. *E*

Assure the health and safety of students by following health and safety practices and procedures.

Direct group activities of students as assigned; assist in monitoring lunchroom, recess and other playground activities as assigned; accompany students on field trips as assigned.

Maintain the confidentiality of student records and information according to established guidelines.

Participate in staff meetings; attend various in-service meetings as assigned.

Perform related duties as assigned.



W 9-11-97

R 9-11-97

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Child guidance principles and practices.
Basic subjects taught in District schools, including arithmetic, grammar, spelling, language and reading.
Safe practices in classroom and playground activities.
Basic instructional methods and techniques.
Correct English usage, grammar, spelling, punctuation and vocabulary.
Oral and written communication skills.
Interpersonal skills using tact, patience and courtesy.
Basic record-keeping techniques.
Classroom procedures and appropriate student conduct.
Operation of office, instructional and audio-visual equipment.

ABILITY TO:

Assist with instruction and related activities in a classroom or assigned learning environment.
Reinforce instruction to individual or small groups of students as directed by the teacher.
Print and write legibly.
Add, subtract, multiply and divide quickly and accurately.
Understand and follow oral and written directions.
Learn the procedures, functions and limitations of assigned duties.
Communicate effectively with children and adults.
Read, interpret, apply and explain rules, regulations, policies and procedures.
Establish and maintain cooperative and effective working relationships with others.
Work confidentially with discretion.
Communicate effectively both orally and in writing.
Supervise and discipline students according to approved policies and procedures.
Operate office, instructional and audio-visual equipment.

EDUCATION AND EXPERIENCE:

Education: High School graduate or the equivalent. Proof required if employed.
Experience: Some experience in working with children in an organized setting.
Testing: Passing score on District Competency test.

WORKING CONDITIONS:

ENVIRONMENT:

Classroom or learning environment.

PHYSICAL ABILITIES:

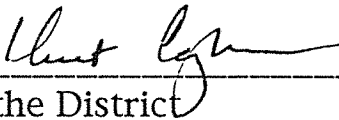
Hearing and speaking to exchange information.
Seeing to monitor students.
Dexterity of hands and fingers to operate assigned equipment and demonstrate activities.
Bending at the waist, kneeling or crouching to assist students.
Reaching overhead, above the shoulders and horizontally.



BR 9-11-97

SIDE LETTER OF AGREEMENT


The Parties agree to form a joint committee and continue discussions on a cost effective replacement for the former "Sick Leave Incentive Plan". The committee's findings shall serve as the framework for more formal discussions on this item when negotiations on a successor contract commence.



For the District

9-11-97

Date



For the Association

9-11-97

Date

July 9, 1997

Proposed change to Article XIX, "Hours, Extra Work, Overtime, and Allowances":

Section 3.B.3.:

Campus Supervisors: Extra Work exceeding five (5) consecutive days shall be distributed and rotated in the same manner as Overtime opportunities are processed for this classification.

J. Spruett
8/5/97

B. Fikes
8-5-97

The parties agree that the new
Campus Supervisor position located
at the Learning Center will be
included in Group 1 for the
purpose of rotating Overtime (Section
2, B. 1. B) and Extra Work (Section 3.B.3.)

J. Spruett
8/5/97

B. Fikes
8-5-97

Dec 9-11-97
BL 9-11-97
G3
P310

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
In Accordance with AB 1200 (Statutes of 1991, Chapter 1213); G.C. 3547.5

Jurupa Unified School District

Name of Bargaining Unit: California School Employees Association Certificated Classified x
New Agreement x or Reopener

The proposed agreement is a two year agreement that covers the period beginning 7-1-96 and ending 6-30-98 and will be acted upon by the Governing Board at its meeting on 10-20-97 (Date).

A. Proposed Change in Compensation

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year 19 <u>96</u> - <u>97</u>	Year 2 19 <u>97</u> - <u>98</u>	Year 3 19 <u> </u> - <u> </u>
1.	Salary Schedule - Increase (Decrease)	\$ 8,592,700	\$ 37,360	\$ 245,735	\$
			.43 %	2.86 %	%
2.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement		\$ *	\$ *	\$
			%	%	%
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)		\$ 0	\$ 23,921	\$
			0 %	21.75 %	%
	Description Longevity		0	23,921	
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.)	\$ 1,883,700	\$ 8,190	\$ 51,737	\$
			.43 %	2.75 %	%
5.	Health/Welfare Benefits - Increase (Decrease)	\$ 1,584,742	\$ 0	\$ 46,338	\$
			0 %	2.92 %	%
6.	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 12,061,142	\$ 45,550	\$ 367,731	\$
			.38 %	3.05 %	%
7.	Total Number of Represented Employees	473	473	473	
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	\$ 25,499	\$ 96.30	\$ 777.44	\$
			.38 %	3.05 %	%

Revised 6/96 *Step and Column is included in cost prior to proposed agreement.

A.1 Provide a brief narrative of the proposed change in compensation, include percentage change(s), effective date(s), and comments and explanations as necessary _____

1996/97: Classified Salary Schedule shall be increased by 2.5% effective May 1, 1997.

1997/98: Classified Salary Schedule shall be increased by 2.7% effective July 1, 1997.

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.) _____ n/a

C. What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations. _____ n/a

D. What contingency language is included in the proposed agreement? Include specific areas identified for reopeners, applicable fiscal years, and specific contingency language. _____

n/a

E. Source of Funding for Proposed Agreement

1. Current Year General Fund Reserve

2. How will the ongoing cost of the proposed agreement be funded in future years? _____

General Fund - Additional on-going funding for 1996/97 Revenue Limit Equalization and Deficit Reduction.

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations) Additional on-going funding for 1996/97 Revenue Limit Equalization

and Deficit Reduction.

3A. For multi-year agreements, please provide a multi-year financial projection covering the term of the agreement. Include all assumptions used in the projections, growth, COLA, etc.

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 85,688,150
b. State Standard Minimum Reserve Percentage for this District	3 %
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 OR \$50,000 for a district with less than 1,001 ADA)	\$ 2,570,645

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted <u>Unrestricted</u> Designated for Economic Uncertainties	\$ 2,597,307
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount	\$ 0
c. Special Reserve Fund (J-207)-Budgeted Designated for Economic Uncertainties	\$ 0
d. Special Reserve Fund (J-207)-Budgeted Unappropriated Amount	\$ 0
e. Article XIII-B Fund (J-241)-Budgeted Designated for Economic Uncertainties	\$ 0
f. Article XIII-B Fund (J-241)-Budgeted Unappropriated Amount	\$ 0
g. Total District Budgeted Unrestricted Reserves	\$ 2,597,307

3. Do unrestricted reserves meet the state standard minimum reserve amount? Yes ☒ No ☐

G. Certification

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and G.C. 3547.5.

District Superintendent
(signature)

Date

Contact Person: _____

Telephone No: _____

IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET
In accordance with AB 3141 (Statutes of 1994, Chapter 650) (EC 42142)

Date of governing board approval of budget revisions in Col. 2 October 20, 1997

If the board approved revisions are different from the proposed revisions in Col. 2, provide an updated report upon approval of the district governing board.

	(Col. 1) Latest Board-Approved Budget Before Settlement (As of 9/15/97)	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) Total Impact on Budget (Cols. 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	64,110,084			64,110,084
Remaining Revenues (8100-8799)	19,672,254			19,672,254
TOTAL REVENUES	83,782,338			83,782,338
EXPENDITURES				
1000 Certificated Salaries	46,000,952			46,000,952
2000 Classified Salaries	11,166,887	521,834		11,688,721
3000 Employees' Benefits	12,893,322	153,358		13,046,680
4000 Books and Supplies	3,968,422			3,968,422
5000 Services and Operating Expenses	9,149,872		(205,000)	8,944,872
6000 Capital Outlay	683,740			683,740
7000 Other	424,415			424,415
TOTAL EXPENDITURES	84,287,610	675,192		84,757,802
OPERATING SURPLUS (DEFICIT)	(505,272)	(675,192)		(975,464)
OTHER SOURCES AND TRANSFERS IN				
OTHER USES AND TRANSFERS OUT	(930,348)	0	0	(930,348)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	(1,435,620)	(675,192) *	205,000	(1,905,812)
BEGINNING BALANCE	5,006,291			5,006,291
CURRENT-YEAR ENDING BALANCE	3,570,671	(675,192)	205,000	3,100,479
COMPONENTS OF ENDING BALANCE:				
Reserved Amounts	301,926			301,926
Reserved for Economic Uncertainties	3,067,499	(675,192)	205,000	2,597,307
Board Designated Amounts	201,246			201,246
Unappropriated Amounts				

* If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase in Section A, line 6, page 1, explain the variance below (i.e., increase was partially budgeted, salaries/benefits are budgeted in other funds (etc.)) _____

