

# JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

## MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION John Chavez, President Mary Burns, Clerk Carolyn Adams Holly Hanke Sam Knight  
SUPERINTENDENT Benita B. Roberts

**MONDAY, MARCH 17, 1997**

**JURUPA VALLEY HIGH SCHOOL THEATER**  
**10551 Bellegrave, Mira Loma, CA 6:00 p.m.**

## **OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Chavez)

Roll Call: President Chavez, Mrs. Burns, Mrs. Adams, Ms. Hanke, Mr. Knight

## **CLOSED SESSION - 6:00 P.M.**

The Board will adjourn to Closed Session in the Faculty Lounge pursuant to Government/Education Codes listed below.

**LABOR NEGOTIATIONS:** Pursuant to Government Code Section 54957.6, the Board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

**PUBLIC EMPLOYMENT:** Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #16 and public employee discipline/dismissal.

**STUDENT DISCIPLINE:** Pursuant to Education Code Sections 48900 and 48915, the Board will be discussing Expulsion Cases #97-060, #97-061, #97-064, #97-065.

## **PUBLIC SESSION - 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Chavez, Mrs. Burns, Mrs. Adams, Ms. Hanke, Mr. Knight

Flag Salute

(President Chavez)

Invocation

(Mr. Knight)

## COMMUNICATIONS SESSION

### 1. Report of Student Representatives

The Board welcomes Judy Chang, Jurupa Valley High School Student Representative, and Paul Alberga, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

### 2. Recognition

#### a. Welcome to Jurupa Valley High School (Mrs. Roberts)

Jurupa Valley High School Principal, Ms. Jan Moorehouse, will welcome the Board.  
Information only.

#### b. Recognition of Jurupa Valley High School Girls' Water Polo Team (Mrs. Roberts)

We are pleased to recognize the Jurupa Valley High girls' water polo team for their 1996-97 CIF Regional Championship, Southern Section, Division V. This evening, coaches Mr. Nate Hass and Mr. Will Murray, along with Principal, Ms. Jan Moorehouse, and members of the team (see list below for team names) have been invited so that they can be recognized for their outstanding achievement.

Briana Boess	Audrey Johnston
Heidi Burk	Jennifer Keeler
Brandi Campbell	Erin Kocher
Leslie Devaney	Regina Lonzo
Lyndsay Devaney	Jaclyn Lothridge
Michelle Duke	Athena Morton
Tiffany Frish	Sarah Riedell
Amanda Gullick	Naomi Sheaffer
Rory Ann Gunnette	Christina Thomas
Stacey Heidorn	Hillary Thomas
	Nicole White

Information only.

#### c. Recognize Yearbook Award for Camino Real Elementary (Mrs. Roberts)

Camino Real Elementary School was recently notified that their school yearbook received first place in the competition at the Riverside County Date Festival in Indio. Camino Real teachers, Joan Bain and Janet Templin, worked with fifth and sixth grade students after school to create this memorable book. Board members received copies of the yearbook last June. Information only.

#### \* d. Recognize Southern California Edison's Support of West Riverside Elementary's *Passport to College* Program (Mrs. Roberts)

The district recently received notification that Southern California Edison has donated \$25,000 in support of West Riverside Elementary's *Passport to College* program. Southern California Edison has a history of being supportive of Jurupa's student programs, and we are pleased to recognize their interest in this outstanding project. Information only.

## **2. Recognition (Cont'd)**

### **e. Accept Donations**

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Ms. Frances Schlegel, a teacher at Granite Hill Elementary School, wishes to donate \$35.00, with the request it be used to purchase classroom supplies for her class.

Ms. Carole Patty, a teacher at West Riverside Elementary School, wishes to donate \$85.00, with the request it be used to pay for a class field trip.

Fireman's Fund Insurance Company, of San Bernardino, wishes to donate three IBM Computers, two IBM Monitors, and one NEC Monitor, with the request they be used at Jurupa Middle School. The total approximate value is \$3,000.00.

Mr. Todd Maloney, on behalf of Maloney Painting of Fullerton, wishes to donate \$200.00, with the request it be used to sponsor the Rubidoux High School Band and Color Guard Program.

Mr. and Mrs. Stockberger, on behalf of Stewart Handling Systems, wish to donate six steel shelving frames with triple shelves, with the request they be used by the Rubidoux High School Music Department. The total approximate value is \$760.74.

Western Municipal Water District, of Riverside, wishes to donate \$385.50, with the request it be used by Stephanie King to fund water-related projects and programs in her classroom at Jurupa Middle School.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

## **3. Administrative Reports and Written Communications**

### **\* a. Approve Jurupa Joint Communications Committee Relationship Compact (Mrs. Roberts)**

The Jurupa Joint Communications Committee held meetings during the 1995-96 school year with district administration representatives and a Board of Education member, representatives of the employee bargaining units, CSEA (California School Employees Association) and NEA-J (National Education Association-Jurupa) to improve the labor-management relationship. As a result of these meetings, the group identified a common set of issues and developed an action plan for improving areas deemed important by all groups. One of the products of the committee's meetings is a Relationship Compact, which was presented to the Board for review at the March 3 Board meeting and is included in the supporting documents. Following the Board's approval, JJCC members are present for a formal signing of the document.

Administration recommends the Board approve the Jurupa Joint Communications Committee Relationship Compact.

### 3. Administrative Reports and Written Communications (Cont'd)

- b. Review 1996-97 Board Meeting Locations (Mrs. Roberts)  
March 24, 1997      **Study Session** - Status of Textbooks, Instructional Materials, Libraries, Deferred Maintenance and Other Non-Recurring Costs - Board Room  
  
April 7, 1997      Board Room  
April 21, 1997      Stone Avenue Elementary School  
May 5, 1997      Rustic Lane Elementary School  
May 19, 1997      Pedley Elementary School  
June 2, 1997      Mira Loma Middle School  
June 16, 1997      Board Room

Information only.

- c. Other Communications and Administrative Reports (Mrs. Roberts)

### 4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.** The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

### 5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

## HEARING SESSION

### A. Hold Public Hearing on an Energy Service Contract with Technical Air Corp (Mr. Edmunds)

The Board has previously entered into a contract with the State Public Works Board to complete energy efficiency projects in the District. One of these projects is the installation of districtwide energy management systems. In order to complete this work, the process called out in the Government Code requires that the District request proposals and evaluate them on the experience of the contractor, the type of technology employed by the contractor, cost to the District, and other relevant considerations. If a determination is made that it is in the best interest of the District, then the Board may enter into an energy service contract at a regularly scheduled Public Hearing.

The Board will consider authorizing an energy service contract with Technical Air Corp., under Agenda Item F in the Action Session.

The President of the Board should formally open and close the Public Hearing on this matter.

**B. Hold Public Hearing on the District's Proposal for Negotiations with NEA-J**

(Mr. Campbell)

As required by law and Board Policy, the Board should conduct a public hearing on its response proposal to NEA-J regarding reopener negotiations on Compensation and Health and welfare Benefit items. President Chavez should formally open and close the public hearing on the proposal. A copy of the management draft proposal is included in the supporting documents for action under Item B.

**ACTION SESSION**

**A. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items A 1-15 as printed.

- \* 1. Approve Minutes of February 24, 1997 Study Session and Closed Session and March 3, 1997 Regular Meeting
- \* 2. Purchase Orders (Mrs. Lauzon)
- \* 3. Disbursements (Mrs. Lauzon)
- \* 4. Payroll Report (Mrs. Lauzon)
- \* 5. Agreements (Mr. Edmunds)
- \* 6. Approve Notice of Completion for Asphalt Paving at Rustic Lane and Peralta Elementary Schools - Bid #97/04L; P.O. #92722 (Mr. Edmunds)
- \* 7. Approve Notice of Completion for Peralta Elementary School - Bid #94/08L and #94/09L (Mr. Edmunds)
- \* 8. Resolution No. 97/29, Resolution for Expenditure of Excess Funds (Mrs. Lauzon)

Throughout the school year, the Business Office monitors and adjusts the District's various budgets with respect to both revenue and expenditures. Changes in revenue result from grant applications, increased funding, adjustments to ADA, apportionment reductions, etc.

The method by which the revenue side of the budget is adjusted is to adopt a Resolution for Expenditure for Excess Funds. In this action the Board approves adding revenue to the budget for various purposes. Since the budget was revised on December 9, 1996, the District has received revenue adjustments in the amount of \$890,374, as identified below. Of this total, \$703,112 is unrestricted and will increase the unrestricted reserve. The balance remaining, \$187,262, is restricted in its use and offsetting expenditures are budgeted in these funds.

**UNRESTRICTED**

**General Fund - Fund 100**

Revenue Limit Sources (+35 ADA)	166,183
Medi-Cal Claim Reimbursement	40,822
One-Time Block Grant 1996/97	(9,346)
One-Time Site Grants	(39,774)
Interest Income	204,207
Misc. Income	
(C.F.D. Administrative Expense Reimbursement)	36, 522
Pregnant Minor Revenue Limit	(15,000)
Total	383,614

**A. Approve Routine Action Items by Consent (Cont'd)**

**\* 8. Resolution No. 97/29. Resolution for Expenditure of Excess Funds (Cont'd) (Mrs. Lauzon)**

**Lottery - Fund 106**

Lottery (\$100 / ADA)	<u>143,628</u>
Total	143,628

**Class Size Reduction Operations - Fund 107**

Operations Funding (Increased Enrollment)	<u>152,360</u>
Total	152,360

**Redevelopment Funds - Fund 118**

Redevelopment Revenue	<u>47,667</u>
Total	47,667

**TOTAL UNRESTRICTED 727,269**

**RESTRICTED**

**Special Projects - Fund 101**

PL94-142 Federal Preschool	(44,202)
Program Specialist Staff Development	992
Program Specialist (Prior Year Adjustment)	1,241
Personnel Development	6,253
Mentor Teacher (Prior Year Adjustment)	(10,883)
Early Mental Health Initiative	(1,200)
Academic Volunteer and Mentor Service Program	15,000
Early Intervention for School Success	3,000
Homeless Education Program	(762)
Drug Free Schools (Prior Year Adjustment)	2,199
California Partnership Academy	<u>15,000</u>
Total	(13,362)

**Special Education - Fund 102**

Revenue Limit Sources (Adjust SDC Transfer)	(48,326)
PL94-142	6,836
Special Education Master Plan 1996/97	190,972
Special Education Master Plan (Prior Year Adjustment)	<u>40,267</u>
Total	189,749

**A. Approve Routine Action Items by Consent (Cont'd)**

- \* 8. Resolution No. 97/29. Resolution for Expenditure of Excess Funds (Cont'd) (Mrs. Lauzon)

**Other Restricted Funds - Fund 103**

Home-School Transportation	(53,184)
Instructional Materials K-8	13,178
Instructional Materials 9-12	3,191
Mega Item Block Grant	(313)
Severely Handicapped Transportation Transfer	<u>(9,815)</u>
Total	(46,943)

**Child Development Fund - Fund 700**

State Preschool	<u>22,839</u>
Total	22,839

**Adult Education - Fund 800**

Adult Education State Aid (Prior Year Adjustment)	<u>10,822</u>
Total	10,822

**TOTAL RESTRICTED** 163,105

**TOTAL** 890,374

Administration recommends that the Board adopt Resolution #97/29. for Expenditure of Excess Funds.

- \* 9. Approve at First Informational Reading Board Policy and Regulation 5152. Recognize Student Organizations (Mr. Taylor)

This policy was last revised in 1990. This revision has been reformatted for clarity and contains much new material on carrying out fundraising activities, the manner in which funds can be held or invested, and the provision for an annual audit, all required by the Education Code, plus language from the Equal Access Act that allows student-initiated non-curricular groups to meet. The regulation which is updated annually, lists all the authorized student organizations in our schools.

Administration recommends that the Board approve at first informational reading Board Policy and Regulation 5152. Recognized Student Organizations.

**A. Approve Routine Action Items by Consent (Cont'd)**

- \* 10. Approve at First Informational Reading Board Policy and Regulation 6500. School Site Councils (Mr. Taylor)

This policy, which was last revised in 1990, has minor changes for clarity and a new paragraph required by the Education Code. The revised regulation has some changes which clarify the role of School Site Council.

Administration recommends that the Board approve at first informational reading Board Policy and Regulation 6500. School Site Councils.

- \* 11. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)  
Mr. Gary Hanson, Guidance Coordinator at Jurupa Valley High School, is requesting permission to travel to the Hyatt Regency Alicante in Anaheim on Wednesday, April 2 through Saturday, April 5, 1997 with six (6) students to attend the Teenwork '97 annual statewide youth conference. The participants will attend workshops as they relate to leadership training and peer prevention activities and intervention techniques. All costs are paid by DATE funds. Mr. Hanson will provide supervision for the students. Administration has indicated that no student will be denied the opportunity to attend this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Gary Hanson to travel with six (6) students to the Hyatt Regency Alicante in Anaheim, CA on Wednesday, April 2 through Saturday, April 5, 1997 to attend the Teenwork '97 annual statewide youth conference.

- \* 12. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)  
Ms. Jan Moorehouse, Principal at Jurupa Valley High School, is requesting permission for the Silver Brigade Band to travel to San Francisco with approximately seventy (70) students from April 3-7, 1997 to participate in a band festival and various competitions. The total cost for each student of \$326 will be paid by fund-raisers and parent contributions. No student will be denied participation in the Spring Tour due to financial hardship. Transportation will be by bus. Eleven parents along with Mr. Don Wade, the Director, will provide supervision.

It is recommended that the Board approve the Non-Routine Field Trip Request from the Jurupa Valley High School Silver Brigade to travel to San Francisco, April 3-7, 1997 to participate in a Band Festival.

13. Affirm Out-of-State Conference Attendance for Jurupa Valley High Teacher (Mr. Taylor)  
Ms. Jan Moorehouse, Principal at Jurupa Valley High School, requested permission for Brian Kantner to attend the Local Program Success Inservice for State Teacher Presenters in Baltimore, Maryland on March 13-16, 1997. Although the invitation was issued and received late, Mr. Kantner wished to take advantage of this opportunity. It involved the cost of a sub for Mr. Kantner for March 13 only; March 14 was a pupil-free day. All other expenses were paid by the United States Department of Education. The Jurupa Unified School District and Jurupa Valley High School will benefit from Mr. Kantner's attendance.

Administration recommends that the Board affirm the decision to permit Mr. Brian Kantner to attend the Local Program Success Inservice for State Teacher Presenters in Baltimore, Maryland on March 13-16, 1997.



**A. Approve Routine Action Items by Consent (Cont'd)**

- \* 14. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)  
Mr. Gary Clem, Girls' Basketball Coach at Jurupa Valley High School, is requesting permission to travel to Newport Beach with approximately twenty (20) students from April 5-12, 1997. This is during spring break, so no student will miss classes. CIF rules prevent Mr. Clem from basketball related activities during this time frame, but do not prevent him from rewarding the students for their hard work. This trip will be an experience that builds team spirit in a setting other than the basketball court.

The total cost for each student is \$58.60. Food and lodging costs would be covered by the players with a portion of the cost defrayed by fund-raisers. Students will stay in a private home. No student will be denied participation due to financial hardship. Transportation will be by private car and school van. Mr. Gary Clem, Mrs. Suzy Clem and Ms. Debbie Jents (parent), will provide supervision.

It is recommended that the Board approve the Non-Routine Field Trip Request from the Jurupa Valley High for Mr. Gary Clem and twenty (20) students to spend April 5-12, 1997 at Newport Beach.

- \* 15. Approve Non-Routine Field Trip Request from Rubidoux High School (Mr. Taylor)  
Mr. Harrison Cole, staff sponsor of the Friends United Naturally Club at Rubidoux High School, is requesting permission to travel to the Hyatt Regency Alicante in Anaheim on Wednesday, April 2 through Saturday, April 5, 1997 with two (2) students to attend the Teenwork '97 annual statewide youth conference. The participants will attend workshops as they relate to leadership training and peer prevention activities and intervention techniques. All costs are paid by DATE funds. Mr. Cole and Ms. Debbie Cima (parent) will provide supervision for the students. Administration has indicated that no student will be denied the opportunity to attend this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Harrison Cole to travel with two (2) students to the Hyatt Regency Alicante in Anaheim, CA on Wednesday, April 2 through Saturday, April 5, 1997 to attend the Teenwork '97 annual statewide youth conference.

- \* **B. Adopt Board Proposal to NEA-J** (Mr. Campbell)

In prior meetings, the Board has received and reviewed a proposal from the National Education Association-Jurupa regarding reopener negotiations on Compensation and Health and Welfare Benefit items. The Board has also reviewed and announced its proposal in response. Subject to any changes directed by the Board after public comments in the verbal hearing session, administration recommends adoption of the Board's proposal as printed in the supporting documents as a basis for negotiations.

- \*\* **C. Approve Riverside County Expelled Student Plan** (Dr. Hendrick)

Education Code Section 48926 requires the County Superintendent of Schools to, in cooperation with local school districts, develop a plan to provide expelled pupils with education services. The local governing board of each district, and the County Board of Education, are required to adopt the plan. A copy of the plan is included in the supporting documents for Board member review.

**\*\* C. Approve Riverside County Expelled Student Plan (Cont'd)**

(Dr. Hendrick)

As Board members may recall, the Riverside County Office of Education has operated a Community School within the boundaries of our district for several years. The Jurupa community School meets the requirements of this plan. Approval of this plan formalizes the expulsion school program operated by the County Office within the boundaries of our school district.

Dr. Sandra Schnack, Director of Alternative Education, and Mr. Tom Arthur, Coordinator/Principal of Alternative Education Programs, from the Riverside County Office of Education, are present to answer questions about the plan. In addition, Mr. Paul Jensen, Administrator of Alternative and Adult Education, who has worked with the development of the plan, is also present to answer questions.

Administration recommends approval of the Riverside County Expelled Student Plan.

**\* D. School-Based Education Technology Grant for Mission Middle School**

(Mr. Taylor)

Mission Middle School is requesting permission to submit a School-Based Education Technology Grant in the amount of \$21,625.

The proposal has three major components. First, an exploratory unit will be developed where students will be involved with database, spread sheet activities, word processing and computation of numerical data. The second component will be for staff development. Staff members will be able to attend local university classes and workshops for hands on activities using the latest software. The third component will be for parents. Classes will be provided for parents where they can learn to operate computers and use the latest software. A copy of the grant is included in Board member documents.

Administration recommends that Mission Middle School be permitted to submit a School-Based Education Technology Grant in the amount of \$21,625.

**\* E. Certify 1996/97 Second Period Interim Report**

(Mr. Edmunds)

Since January of 1986, State legislation has required the District to prepare and submit to the County Office of Education First and Second Interim Reports on the financial condition of the District. In fulfillment of this requirement, the Business Office analyzes and projects revenue and expenditures for the year and prepares the interim report and certification that the District will be able to meet its financial obligations. AB 1200 added the requirement for certification of the ability to meet financial obligations for two subsequent fiscal years as well.

The Second Interim Report is now due, and it is included in the supporting documents. It incorporates revenue revisions as listed in Excess Fund Resolution No. 97/29, Item A-8 in this agenda. The purpose of the Second Interim Report is to provide updated budget projections based upon the most current information available. These updated projections are compared to the operating budget and the differences appear in Column E of the Interim Report documents. Several revisions are incorporated in the Second Interim Report. The most significant are as follows:

\* **E. Certify 1996/97 Second Period Interim Report** (Cont'd)

(Mr. Edmunds)

**REVENUE ADJUSTMENTS:**

Unrestricted Increase + 524,255

This is the net of an increase in ADA Revenue Limit Sources (\$117,857), Lottery Revenue for prior and current year (\$143,628), Interest Revenue (\$204,207), Class Size Reduction Operations Revenue (\$152,360) offset somewhat with decreases in Revenue for the One-Time Block Grant (-\$9,346), One-Time Site Grants (-\$39,774) and the transfer of the Energy Management reimbursement from State Revenues to Other Sources.

Restricted Decrease - 151,440

This decrease in restricted revenue is a combination of adjusted revenues for Special Education, Transportation and Special Projects, less \$389,895 in estimated Deferred Revenue for Special Projects.

**Net Increase in Revenue + 372,815**

**EXPENDITURE ADJUSTMENTS:**

Unrestricted Decrease - 253,658

This is the net result of increased costs for miscellaneous salary adjustments and legal fees, with an estimated decrease in utilities and in supply expenditures for projected carryover in the School Operation Allocation budgets.

Restricted Decrease - 15,953

Increased costs for miscellaneous salary adjustments, repairs and Non-Public School tuition, along with a reduction in expenditures for estimated carryover in Special Projects, Instructional Materials and GATE result in this decrease.

**Net Decrease in Expenditures - 269,611**

**ESTIMATED RESERVE:**

As a result of these adjustments, the Unrestricted Reserve is projected to increase to a total of \$2,415,157 or 3% of total expenditures. Not included in this total is the estimated school operations supply allocation carryover (\$178,500); the One-Time Block Grant reserve (\$1,480,166) and the One-Time Site grant reserve (\$1,104,638). The Restricted Reserve is now projected to be \$284,823, composed of \$183,000 in the State Textbook fund; \$15,000 for GATE; \$10,002 for Tenth Grade Counseling; \$19,392 for the Mega-Item Block Grant; \$5,000 for Special Education Supply Allocation Carryover and \$52,429 for the Severely Handicapped Chargeback to the County Office of Education.

- \* **E. Certify 1996/97 Second Period Interim Report (Cont'd)** (Mr. Edmunds)  
It should be emphasized that the projected year end totals presented here have already been incorporated in the assumptions for the 1997/98 Budget, and do not represent an increase that will affect that projection. Based upon this information, the Second Interim Report indicates that the District will be able to meet its financial obligations for the current fiscal year. The Preliminary Budget projection for 1997/98, as presented to the Board on February 18, 1997, indicates a balanced budget with a reserve of 5.43%. There are not indications of a deficit spending trend that would negatively impact subsequent budget years.

Administration recommends the Board certify that the District will be able to meet its financial obligations for the 1996/97 and two subsequent fiscal years.

- \* **F. Adopt Resolution #97/28 for Districtwide Energy Management Systems and Award the Contract** (Mr. Edmunds)  
At the March 4, 1996 Board Meeting, the Board adopted Resolution #96/19 "Approving an Energy and Water Conservation Contract with the State Public Works Board of the State of California". One of the projects included in the executive summary of the Energy and Water Service Contract was districtwide installation of Energy Management Systems.

The Purchasing Department contacted ten prospective bidders who specialize in the field of energy management systems. Eight bidders attended a pre-bid conference and job walk on January 29, 1997. The District received three bids. A recap of the bids appears below:

<u>Bidder</u>	<u>Base Bid</u>	<u>Alternate 1</u>	<u>Alternate 2</u>	<u>Alternate 3</u>
Siebe Environmental Controls Anaheim, CA	\$883,067	\$138,095	\$23,790	\$346,180
Southland Inds. Long Beach, CA	\$1,052,207	\$56,504	\$12,017	\$236,720
Technical Air Corp El Monte, CA	\$658,485\$	\$85,580	\$15,250	\$187,000

The budget for the proposed project allows for the completion of the base bid requirement and the additional work contained in Alternate #1. Alternate #1 includes the installation of new wiring for all of the room temperature sensors.

Government Code Section 4217.16 authorizes a public agency to let an energy service contract without formal bidding, if the Governing Board finds that it is in the best interest of the public agency prior to awarding the contract. The Governing Board must determine that the anticipated cost of construction will be offset from revenues resulting from funding which otherwise would have been used for the purchase of the electrical, thermal, or other energy required by the District in the absence of conservation measures. The Board may make this finding based upon the Feasibility Study for the Energy Efficient Project prepared for the Office of Energy Assessments in January, 1996.

Administration recommends the Board adopt Resolution #97/28 "Energy and Water Service Contract with The State Public Works Board of The State of California"; and authorize the issuance of a contract to Technical Air Corp. in the amount of \$744,056 for installation of ESA #3-- Districtwide Energy Management Systems.

#### **G. Review and Act on Timely School Facility Matters**

(Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

#### **H. Act on Student Discipline Cases**

(Dr. Hendrick)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases:

##### **EXPULSIONS:**

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #97-060 for violation of Education Code 48900 (a & k) for the remainder of the current semester and that the student be allowed to enroll and participate in the "Steps to Success" program and/or Community Day School, operated at the District Learning Center. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 2, 1997.
- \*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #97-061 for violation of Education Code 48900 (a & k) for the remainder of the current semester and that the student be allowed to enroll and participate in the "Steps to Success" program and/or Community Day School, operated at the District Learning Center. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before June 2, 1997.
- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #97-064 for violation of Education Code 48900 (a & k) for the remainder of the current semester and the semester following and that the student be referred to the Jurupa Community School, operated by the Riverside County Office of Education. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 20, 1998.
- \*\* 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #97-065 for violation of Education Code 48900 (c & k) for the remainder of the current semester and the semester following and that the student be referred to the Jurupa Community School, operated by the Riverside County Office of Education. This case shall be reviewed for possible readmission to the Jurupa Unified School District on or before January 20, 1998.

Administration recommends the discipline actions as described and listed above.

#### **I. Approve Personnel Matters**

- \* 1. Approve Personnel Report #16

(Mr. Campbell)

Administration recommends approval of Personnel Report #16 as printed subject to corrections and changes resulting from review in Closed Session.

**I. Approve Personnel Matters (Cont'd)**

**2. Direct Issuance of Reemployment Notices to Regular Certificated Employees** (Mr. Campbell)

It is recommended that the Board direct administration to issue Offer and Notices of Reemployment to regular certificated employees, excluding adult education teachers, teachers on extra compensation assignments, substitute teachers, the superintendent, the assistant superintendents, certificated directors, temporary personnel, intern teachers, personnel on the reduced workload program, probationary personnel not reelected for continued employment, personnel who have resigned, personnel who have received layoff notices, and any certificated employee on suspended status.

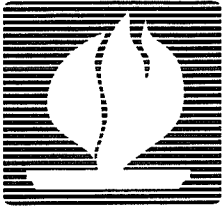
**J. Review Routine Information Report**

**1. Review Staff Development Day** (Mr. Taylor)

Sunnyslope Elementary  
Peralta Elementary

March 21, 1997  
April 16, 1997

ADJOURNMENT



RIVERSIDE COUNTY  
OFFICE OF EDUCATION

DR. DALE S. HOLMES  
Riverside County Superintendent of Schools

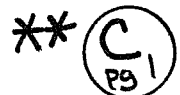
# RIVERSIDE COUNTY EXPELLED STUDENT PLAN

Riverside County Superintendent of Schools

and

Alvord Unified School District  
Banning Unified School District  
Beaumont Unified School District  
Coachella Valley Unified School District  
Corona-Norco Unified School District  
Desert Center Unified School District  
Desert Sands Unified School District  
Hemet Unified School District  
Jurupa Unified School District  
Lake Elsinore Unified School District  
Menifee Union School District  
Moreno Valley Unified School District  
Murrieta Valley Unified School District  
Nuvview Union School District  
Palm Springs Unified School District  
Palo Verde Unified School District  
Perris School District  
Perris Union High School District  
Riverside Unified School District  
Romoland School District  
San Jacinto Unified School District  
Temecula Valley Unified School District  
Val Verde Unified School District

November 1996



NOV 18 1996

# RIVERSIDE COUNTY EXPELLED STUDENT PLAN

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District-Operated Community Day School Programs..... Appendix D



# RIVERSIDE COUNTY EXPELLED STUDENT PLAN

## Introduction

The Riverside County Superintendent of Schools in conjunction with the superintendents of the local school districts have developed the following county-wide plan for expelled children and youth as required by education code 48926\*.

Educational programs within Riverside County provide numerous opportunities for students who are in need of traditional and/or alternative education programs. Individual school districts offer a broad spectrum of service and the County Office of Education offers additional options. Thus, between the local school districts and the Riverside County Office of Education a continuum of alternatives is provided for expelled students.

A student whose behavior has resulted in expulsion is given a rehabilitation plan by the school district of residence. This rehabilitation plan may involve one or more of the options outlined in the following plan. A student who is simply in need of an educational alternative may also access these programs through an established school district and/or county referral process as required by statute.

\* Education Code 48926 requires a county-wide plan which shall:

- enumerate existing educational alternatives for expelled pupils;
- identify gaps in educational services to expelled pupils;
- identify strategies for filling those gaps in services;
- identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet terms and conditions of their rehabilitation plan.

### **School District Educational Alternatives for Expelled Students**

School districts located within Riverside County offer the following options for expelled youth, depending on the specific offense and Education Code violation. The alternatives are:

- 1) suspended enforcement of the expulsion with placement on the same school campus; [E.C. 48917(a)]
- 2) suspended enforcement of the expulsion with placement on a different school campus within the district or an alternative program such as opportunity or continuation school programs; [E.C. 48917(a)]
- 3) expulsion with referral to a District Community Day School program if available; [E.C. 48660]
- 4) expulsion with referral to the Riverside County Office of Education Community School Program [E.C. 1981(c)]

Actual referral to a district community day school program or a county community school program is made by the school district governing board with recommendations from the district discipline review board, School Attendance Review Board (SARB), or by another established district referral process as required by statute.

### **Riverside County Office of Education Educational Alternatives for Expelled Students**

The Riverside County Office of Education will continue to provide an educational option for expelled students. Most districts use the county community schools for students who are expelled and pose a danger to campus safety or to other students or employees of the district. The philosophy of each individual school district affects how the Riverside County Office of Education Community School program will meet the needs of that particular school district. School districts use the Riverside County program as an educational option for those students expelled under a district zero-tolerance policy, while others use the program as an additional alternative program to provide the student with another avenue of success.

The Riverside County Office of Education Community School program offers the following options for expelled youth at 18 locations throughout the county:

- 1) daily educational programs that meet in county community school classrooms; for minimum of 240 minutes per day.
- 2) contracted study programs known as independent study (IS) that require students to complete a minimum of 20 hours of education product per week are available for students whose needs can be met through this form of instruction.

## **Educational Service Gaps and Strategies to Address These Service Gaps**

The Riverside County Office of Education, the Riverside County Probation Department, and Riverside County local school districts have been working collaboratively to provide a community-based school program for students since 1972. In so much as community-based programs have been in operation in Riverside County for over 20 years, most service gaps have been addressed and appropriate strategies have been implemented to meet the needs of the student population.

A potential service gap exists for expelled elementary students since they must be served in programs separated from expelled students in grades seven through twelve. Due to the small number of expelled elementary students, programs for elementary students are provided regionally.

A second potential service gap exists in the case of students expelled by small school districts who present a wide variation in terms of age, grade level, and seriousness of expulsion offense. That wide range of age, grade level, and seriousness of offense make it difficult to provide appropriate programs for these students within those districts. Again, the strategy for addressing this potential gap in service is for the Riverside County Office of Education to provide regional community school programs to serve those students.

In Riverside County, services to students who have been expelled are provided through a continuum of services. The district-operated community day schools are an option for expelled students in those districts which provide community day schools. The county-operated community schools remain an option for students expelled from their local school district. When the enforcement of the expulsion is suspended, students may have several options available within their local district. When the enforcement of a student's expulsion is not suspended, the district-operated community day school program is the only option available for the student within the district. If the student fails the district-operated community school program, the student will then be referred to the county-operated community school. The county-operated community schools remain the final option for expelled students.

## **Referral Process**

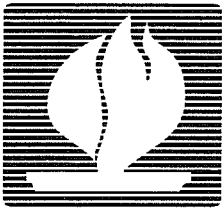
The school district of residence maintains the responsibility for developing a rehabilitation plan for the expelled students, referring students to an appropriate educational setting. Expelled students who complete their rehabilitation plan obligations are reviewed by the district for possible return to regular district programs. Expelled students who fail to meet the terms and conditions of the district rehabilitation plan may be referred to a different district school, another district program, district community day school program, if available, or the Riverside County Office of Education Community School.

Many expelled students will be referred to a Riverside County Office of Education Community School. An Individual Learning Plan (ILP) will be developed with the student, the student's parents, and county office staff. Part of this plan includes a goal of returning the student to the school district of residence after the district expulsion term.

Referrals from the districts to the county-operated community school programs may be made directly to the community school, or to either of two county office locations:

- Riverside County Office of Education  
Alternative Education  
Tom Arthur, Coordinator/Principal  
P.O. Box 868  
Riverside, CA 92502  
Phone: (909) 369-6464 FAX: [909] 682-3947
- Riverside County Office of Education  
Dr. Don F. Kenny Education Service Center/Indio  
Alternative Education  
Mike Jimenez, Coordinator/Principal  
47-336 Oasis St.  
Indio, CA 92201  
Phone: (619) 775-1098 FAX: [619] 775-3353

A report will be mailed to each district on a weekly basis indicating students who have been referred but have not yet enrolled, or have enrolled in community school and are attending regularly. On a monthly basis a report will be sent to the local school districts indicating students who are enrolled but are no longer attending on a regular basis.



RIVERSIDE COUNTY  
OFFICE OF EDUCATION

DR. DALE S. HOLMES  
Riverside County Superintendent of Schools

## Appendix A

### **Education Code 48926**

Each county superintendent of schools in counties that operate community schools pursuant to Section 1980, in conjunction with superintendents of the school districts within the county, shall develop a plan for providing education services to all expelled pupils in that county. The plan shall be adopted by the governing board of each school district within the county and by the county board of education.

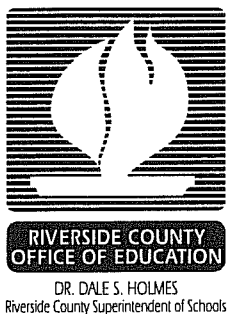
The plan shall enumerate existing educational alternatives for expelled pupils, identify gaps in educational services for expelled pupils, and strategies for filling those services gaps. The plan shall also identify alternative placements for pupils who are expelled and placed in district community day school programs, but who fail to meet the terms and conditions of their rehabilitation plan or who pose a danger to other district pupils, as determined by the governing board.

Each county superintendent of schools, in conjunction with the superintendents of the school districts, shall submit to the Superintendent of Public Instruction the county plan for providing educational services to all expelled pupils in the county no later than June 30, 1997, and shall submit a triennial update to the plan to the Superintendent of Public Instruction, including outcome data pursuant to Section 48916.1, on June 30th thereafter.

### **Education Code 48916.1**

- a) At the time an expulsion of a pupil is ordered, the governing board of the school district shall ensure that an educational program is provided to the pupil who is subject to the expulsion order for the period of the expulsion, but only to the extent funds are appropriated for this purpose in the annual Budget Act or other legislation, or both.
- b) Notwithstanding any other provision of law, any educational program provided pursuant to subdivision (a) may be operated by the school district, the county superintendent of schools, or a consortium of districts or in joint agreement with the county superintendent of schools.
- c) Any educational program provided pursuant to subdivision (b) shall not be situated within or on the grounds of the school from which the pupil was expelled.

- d) If the pupil who is subject to the expulsion order was expelled from any of kindergarten or grades 1 to 6, inclusive, the educational program provided pursuant to subdivision (b) shall not be combined or merged with educational programs offered to pupils in any of grades 7 to 12, inclusive. The district or county program is the only program required to be provided to expelled pupils as determined by the governing board of the school district.
- e) If the pupil who is subject to the expulsion order was expelled from any of grades 7 to 12, inclusive, the school district or the county superintendent of schools may offer the pupil who is subject to the expulsion order independent study in order to satisfy the requirement of subdivision (a). In order to offer independent study to a pupil who is subject to an expulsion order and, in addition to any other requirements set forth in article 5.5 (commencing with Section 51745) of Chapter 5 of Part 28 for independent study, the parent or guardian of the pupil and the pupil shall provide the written consent for placement in independent study. A school district or the county superintendent of schools shall notify the expelled pupil of the option of classroom instruction pursuant to paragraph (7) of subdivision (c) of Section 51747.
- f) (A) The governing board of the school district shall maintain outcome data and report them upon request from the State Department of Education on those pupils who are expelled for any reason and who are enrolled in education programs operated by the school district, the county superintendent of schools, or as otherwise authorized pursuant to this section. Outcome data shall include, but not be limited to attendance, graduation, and dropout rates of expelled pupils enrolled in alternative placement programs. Outcome data shall also include attendance, graduation and dropout rates, and comparable levels of academic progress, of pupils participating in independent study offered by the school district.
- (B) Districts shall also maintain data as further specified by the Superintendent of Public Instruction, on the number of pupils placed in community day school or participating in independent study whose immediate preceding placement was county community school, continuation school, or comprehensive school, or who was not enrolled in any school.
- (C) Districts shall also maintain data on the number of pupils placed in community day school whose subsequent placement is county community school, continuation school, or comprehensive school, or who are not enrolled in any school.
- (2) If the county superintendent of schools operates an educational program pursuant to this section, the county superintendent of schools shall provide to the governing board of the school district outcome data as specified in subparagraph (A) of paragraph (1) and outcome data on pupils participating in independent study programs offered by the county office of education.
- g) If the county superintendent of schools is unable from any reason to serve the expelled pupils of a school district within the county, the governing board of that school district may enter into an agreement with a county superintendent of schools in another county to provide educational services for the district's expelled pupils.



## Appendix B

Riverside County Office of Education  
Alternative Education Programs  
3939 Thirteenth Street, Riverside, CA 92501  
(909) 369-6464 FAX [909] 682-3947

Dr. Don F. Kenny Education Service Center/Indio  
Alternative Education Programs  
47-336 Oasis Street  
Indio, CA 92201-6998  
(619) 775-1098 FAX [619] 775-3355

### COMMUNITY SCHOOL REFERRAL FORM

#### Referring Agency:

- ☐ School District:
- |  |  |                                    |                                       |  |
|--|--|------------------------------------|---------------------------------------|--|
| <input type="checkbox"/> Alvord        | <input type="checkbox"/> Banning       | <input type="checkbox"/> Beaumont  | <input type="checkbox"/> Coachella    | <input type="checkbox"/> Corona        |
| <input type="checkbox"/> Desert Center | <input type="checkbox"/> Desert Sands  | <input type="checkbox"/> Hemet     | <input type="checkbox"/> Jurupa       | <input type="checkbox"/> Lake Elsinore |
| <input type="checkbox"/> Menifee Union | <input type="checkbox"/> Moreno Valley | <input type="checkbox"/> Murrieta  | <input type="checkbox"/> Nuview Union |  |
| <input type="checkbox"/> Palm Springs  | <input type="checkbox"/> Palo Verde    | <input type="checkbox"/> Perris    | <input type="checkbox"/> Riverside    | <input type="checkbox"/> Romoland      |
| <input type="checkbox"/> San Jacinto   | <input type="checkbox"/> Temecula      | <input type="checkbox"/> Val Verde |                                       |  |
- ☐ Probation Department:    ☐ Western County    ☐ Mid-County    ☐ Eastern County

#### Student Information:

Student Legal Name: \_\_\_\_\_ DATE: \_\_\_\_\_  
Last First Middle

D.O.B.: \_\_\_\_\_ Grade: \_\_\_\_\_ Age: \_\_\_\_\_ Sex: ☐ Male ☐ Female

Home Language: \_\_\_\_\_ Ethnicity: \_\_\_\_\_

Street Address (Apt. #) City Zip

Home Phone: \_\_\_\_\_ Message Phone: \_\_\_\_\_

#### Family Information:

(Legal Custody - Circle one)

Father/Stepfather/Guardian: \_\_\_\_\_ Work Phone: \_\_\_\_\_

(Legal Custody - Circle one)

Mother/Stepmother/Guardian: \_\_\_\_\_ Work Phone: \_\_\_\_\_

#### Documentation Checklist:

##### All Students:

- { } Immunization Information
- { } Academic Record/Transcript
- { } List of current classes and status
- { } Transcript Evaluation
- { } TABE Test Results
- { } Home Language/Ethnic Survey Form

##### Special Education Students:

- { } Current IEP (with student record file)

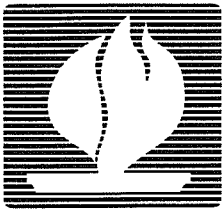
##### Expulsion Students:

- { } Information regarding expulsion incident including rehabilitation plan, hearing panel findings

Referring Official Name/Title  
(DRAFT)

Date

Phone Number



RIVERSIDE COUNTY  
OFFICE OF EDUCATION

DR. DALE S. HOLMES  
Riverside County Superintendent of Schools

## Appendix C

# RIVERSIDE COUNTY OFFICE OF EDUCATION COMMUNITY SCHOOL SITES

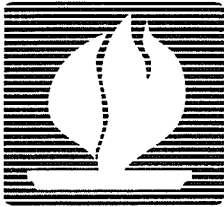
### Secondary County Community School Sites

NAME	ADDRESS	PHONE	PRINCIPAL/COORDINATORS
BLYTHE COMMUNITY SCHOOL	201 N. Main Street Blythe, CA 92225	(619) 922-0944 FAX: 922-6404	Mike Jimenez (619) 775-1098
COACHELLA COMMUNITY SCHOOL	1538 Seventh Street Coachella, CA 92236	(619) 398-1538 FAX: 683-8911	Mike Jimenez (619) 775-1098
CORONA COMMUNITY SCHOOL	1251 Pomona Rd., Ste 105 Corona, CA 91720	(909) 270-0020 FAX: 270-0079	Janice Arnold (909) 788-6529
GRINDSTAFF COMMUNITY SCHOOL	9825 County Farm Rd., #5 Riverside, CA 92503	(909) 354-7524 FAX: 354-2362	Ron Vito (909) 369-6436
HEMET COMMUNITY SCHOOL	139 N. Alessandro Hemet, CA 92543	(909) 652-4583 FAX: 849-5652	Bill McLurkin (909) 849-6316
INDIO COMMUNITY SCHOOL	82-803 Indio Blvd., Ste 213 Indio, CA 92201	(619) 342-1086 FAX: 775-3353	Mike Jimenez (619) 775-1098
JURUPA COMMUNITY SCHOOL	9415 Mission Blvd., A & B Riverside, CA 92509	(909) 369-6317 FAX: 369-6308	Tom Arthur (909) 369-6464
LA SIERRA COMMUNITY SCHOOL	4944-B La Sierra Avenue Riverside, CA 92505	(909) 688-0176 FAX: 688-8374	Ron Vito (909) 369-6436
MORENO VALLEY COMM. SCHOOL	24549 Alessandro Blvd. Moreno Valley, CA 92553	(909) 485-2685 FAX: 243-2230	Tom Arthur (909) 369-6464
PALM SPRINGS COMM. SCHOOL	2400 N. Palm Cnyn, B1-2 Palm Springs, CA 92262	(619) 416-8216 FAX: 416-8223	Mike Jimenez (619) 775-1098
PASS COMMUNITY SCHOOL	2947 W. Lincoln St, Ste 110 Banning, CA 92220	(909) 922-9701 FAX: 849-5652	Bill McLurkin (909) 849-6316
PERRIS COMMUNITY SCHOOL	333 Wilkerson, Unit A/B Perris, CA 92570	(909) 940-4575 FAX: 940-1720	Tom Arthur (909) 369-6464
SAN CAYETANO COMM. SCHOOL	43-500 Monterey Avenue Palm Springs, CA 92262	(619) 773-1717 FAX: 775-3353	Mike Jimenez (619) 775-1098
TEMECULA COMMUNITY SCHOOL	27895 Diaz Road Temecula, CA 92593	(909) 699-0914 FAX: 699-5631	Janice Arnold (909) 788-5629
TWELFTH STREET COMM. SCHOOL	4154 Twelfth Street Riverside, CA 92502	(909) 682-4208 FAX: 222-0299	Tom Arthur (909) 369-6464
VALLEY COMMUNITY SCHOOL	950 N. Ramona Blvd., #19 San Jacinto, CA 92583	(909) 487-9105 FAX: 849-5652	Bill McLurkin (909) 849-6316

### Elementary County Community School Sites

NAME	ADDRESS	PHONE	PRINCIPAL/COORDINATOR
WEST COUNTY ELEMENTARY COMMUNITY SCHOOL	24561 Alessandro Blvd. Moreno Valley, CA 92553	(909) 924-0861 FAX: 924-7040	Ron Vito (909) 924-0861
EAST COUNTY ELEMENTARY COMMUNITY SCHOOL	43-500 Monterey Avenue Palm Desert, CA 92261	(619) 773-1717 FAX: 775-3353	Mike Jimenez (619) 775-1098





RIVERSIDE COUNTY  
OFFICE OF EDUCATION

DR. DALE S. HOLMES  
Riverside County Superintendent of Schools

## Appendix D

### DISTRICT-OPERATED COMMUNITY DAY SCHOOL PROGRAMS

The following schools operate under Education Code 48926 as Community Day schools. They provide a six-hour instructional day, as required, and serve students who have been expelled from their district, referred through the School Attendance Review Board (SARB) or other district referral process.

NAME	ADDRESS	PHONE	PRINCIPAL/COORDINATOR
H.E.L..P. SCHOOL	136 N. Ramona Hemet, CA 92543	(909) 785-5187 FAX: 765-2591	Gail Siebke (909) 785-5187
SATELLITE CENTER	501 N. "A" Street Perris, CA 92570	(909) 657-2174 FAX: 940-5321	Kindy Stump (909) 657-2174
TRI-VALLEY COMMUNITY DAY SCHOOL	565 Chaney Lake Elsinore, CA 92530	(909) 245-6677 FAX: 245-6682	Cheryl Livengood (909) 245-6677



February 11, 1997

Amy Cardullo  
Assistant Director  
Riverside Community College Foundation  
4800 Magnolia  
Riverside, CA 92506

Dear Amy:

Southern California Edison is pleased to support the *Passport to College* program in the amount of \$25,000. As we have discussed, please direct our funds to the students at West Riverside Elementary School currently participating in the program.

In addition to the funds, we are in the process of identifying other ways we can support the students and parents in the program to encourage and promote their success. West Riverside Elementary School is on the list for scheduling of the assembly, *Mr. Edison's Invention Factory*. Drew Wilson, who portrays Thomas Edison in the assembly, will contact the school directly to make arrangements.

We look forward to receiving updates, evaluations, success stories and progress reports about the students as they advance through the program. If you have any questions please contact me at (818) 302-3508.

Sincerely,

Karen W. Barreira  
Educational Services Program Manager

Jurupa Unified School District  
Relationship Compact

This compact establishes a relationship based upon a spirit of cooperation and the recognition of mutual interests enjoyed by the Jurupa Unified School District and all employees. Inherent in this relationship are the principles of mutual respect, honesty, and collaboration between the stakeholders in the success of the JUSD's mission to educate its community's children.

The parties to this compact shall endeavor to strengthen their partnership by:

1. Sharing the good news about schools.
2. Working together to promote a climate that encourages professionalism.
3. Being courteous and honest in relationships with others.
4. Recognizing the rights of others who hold varying points of view.
5. Taking responsibility for knowing how the organization operates so that the business of the district is conducted in an organized and efficient manner.

We believe that the principles delineated above will build trust between the parties and meet our mutual interests. Further, we expect that adherence to these principles will validate the integrity of the working partnership of the Jurupa Joint Communications Committee and the district.

\_\_\_\_\_  
Carlos Atayde, CSEA

\_\_\_\_\_  
Judy Berndt, NEA-J

\_\_\_\_\_  
Mary Burns, Board

\_\_\_\_\_  
Kent Campbell, Management

\_\_\_\_\_  
Candy Coder, CSEA

\_\_\_\_\_  
Kathy Hughes, CSEA

\_\_\_\_\_  
Walt Lancaster, Management

\_\_\_\_\_  
Rob Liddle, NEA-J

\_\_\_\_\_  
Becky Liles, CSEA

SIGNED MARCH 17, 1997

\_\_\_\_\_  
Sandy Mason, CSEA

\_\_\_\_\_  
De'Ann McWilliams, NEA-J

\_\_\_\_\_  
Ron Needham, Management

\_\_\_\_\_  
Ron Pierce, CSEA

\_\_\_\_\_  
Fran Rice-Laabs, NEA-J

\_\_\_\_\_  
Benita Roberts, Management

\_\_\_\_\_  
Jim Taylor, Management

\_\_\_\_\_  
Jana Twombly, Management

\_\_\_\_\_  
John Wheeler, Management

\_\_\_\_\_  
Sandy Young, NEA-J

3-a

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE SPECIAL MEETING  
STUDY SESSION AND CLOSED SESSION  
MONDAY, FEBRUARY 24, 1997**

**OPEN PUBLIC SESSION**

**CALL TO ORDER** The Special Meeting of the Jurupa Unified School District Board of Education was called to order by President John Chavez at 6:00 p.m. on Monday, February 24, 1997, in the Board Room at the Education Center, 3924 Riverview Drive, Riverside, California.

**ROLL CALL** Members of the Board present were:

**Mr. John Chavez, President**  
**Mrs. Mary Burns, Clerk**  
**Mrs. Carolyn Adams, Member**  
**Ms. Holly Hanke, Member**  
**Mr. Sam Knight, Member**

**STAFF PRESENT** Staff Advisers present were:

**Mrs. Benita Roberts, Superintendent**  
**Mr. Jim Taylor, Assistant Superintendent Education Services**  
**Mr. Bob Iverson, Business Assistant**  
**Ms. Terri Moreno, Categorical Projects Manager**

**CONSULTANTS PRESENT** **Mr. Ed Caliendo, AIDCO Communications Consultant**  
**Ms. Felicia Rucker, AIDCO Communications Consultant**

**FLAG SALUTE** President Chavez led the pledge of allegiance to the flag of the United States of America.

**TECHNOLOGY STATUS** The Superintendent, Mr. Bob Iverson, and Ms. Terri Moreno outlined the district's technology plan Mission Statement, instructional program goals, provided a demonstration on the benefits of the Internet and the advantages of developing Local and Wide Area Networks, presented current technology conditions in the district and administrative applications, discussed the benefits of technology for students and teachers, and reviewed the implications for the Board to consider concerning staffing and a financial commitment.

Mr. Ed Caliendo and Ms. Rucker, AIDCO representatives, presented AIDCO's Data and Video, Local-Area-Network Technical Specifications for Rubidoux High School.

Mrs. Burns asked Mr. Ed Caliendo to arrange for her to visit and view a "Communications Cabinet," the central cabling location at each site that all work stations are connected to.

**RECESS** At 7:47, President Chavez called for a short break.

At 7:54, President Chavez reconvened the meeting.

TECHNOLOGY STATUS  
(CONT'D)

Ms. Leslie Fisher, Apple Computer, Inc. representative, demonstrated a new student laptop computer.

A questions and answer time was held to address questions raised by Board members concerning the presentations from both the Superintendent and AIDCO.

#### CLOSED SESSION

RECESS TO CLOSED  
SESSION  
-Motion #237

MS. HANKE MOVED THE BOARD RECESS TO CLOSED SESSION FOR THE FOLLOWING PURPOSE: TO CONFERENCE WITH LEGAL COUNSEL -- EXISTING LITIGATION. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

At 8:43 p.m., the Board recessed to Closed Session in the Superintendent's Office.

At 9:05 p.m., the Board adjourned from Closed Session.

No reportable action was taken.

#### ADJOURNMENT

There being no further business, President Chavez adjourned the Special Meeting at 9:06 p.m.

**MINUTES OF THE SPECIAL MEETING OF MONDAY, FEBRUARY 24, 1997 ARE APPROVED AS**

---

President

---

Clerk

---

Date

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA  
MINUTES OF THE REGULAR MEETING  
MONDAY, MARCH 3, 1997**

**OPEN PUBLIC SESSION**

**CALL TO ORDER**

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by Board President, Mr. John Chavez, at 6:02 p.m. on Monday, March 3, 1997, in the Multi-Purpose Room at Pacific Avenue Elementary School, 6110 - 45th Street, Riverside, California.

**ROLL CALL**

Members of the Board present were:

**Mr. John Chavez, President**  
**Mrs. Mary Burns, Clerk**  
**Mrs. Carolyn Adams, Member**  
**Ms. Holly Hanke, Member**

Members of the Board absent were:

**Mr. Sam Knight, Member (arrived 6:04 p.m.)**

**STAFF PRESENT**

Staff Advisers present were:

**Mrs. Benita Roberts, Superintendent**  
**Mr. Jim Taylor, Assistant Superintendent Education Services**  
**Mr. Rollin Edmunds, Assistant Superintendent Business Services**  
**Mrs. Pam Lauzon, Director of Business Services**  
**Mr. Memo Mendez, Director Curriculum & Categorical Projects**  
**Dr. Bill Hendrick, Administrator of Education Support Services**

**CLOSED SESSION**

**RECESS TO CLOSED  
SESSION**

-Motion #238

MRS. ADAMS MOVED THE BOARD RECESS TO CLOSED SESSION IN THE TEACHERS' LOUNGE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #15; PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL; EXPULSION CASES #97-050, #97-052, #97-053, #97-054, #97-055, #97-056 & #97-058. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

At 6:03 p.m., the Board recessed to Closed Session in the Teachers' Lounge.

At 7:02 p.m., the Board adjourned from Closed Session.

**OPENING OF REGULAR BOARD MEETING**

**CALL TO ORDER**

At 7:09 p.m., President Chavez called the meeting to order in Public Session.

**ROLL CALL**

President Chavez, Mrs. Burns, Mrs. Adams, Ms. Hanke and Mr. Knight.

**FLAG SALUTE**

President Chavez led the pledge of allegiance to the flag of the United States of America.

**INSPIRATIONAL  
COMMENT**

President Chavez made an inspirational comment.

## COMMUNICATIONS SESSION

### JVHS STUDENT REPRESENTATIVE REPORT

Judy Chang, Jurupa Valley High student representative, reported the following:

The Boys' Varsity Baseball Team experienced a 12-7 victory over North. They will compete in the Chino Tournament against the Hemet Bulldogs on March 7. Jurupa Valley will compete against Rubidoux High in a double-header on March 8 at 10:00 a.m. The Jurupa Valley Aquatics Program will host the Jag Relays against thirteen other schools on March 8. The Choir held their annual "Cabaret Night" on February 28. The Silver Brigade participated in a 6-hour practice on February 28 and a 12-hour practice prior to hosting a concert on March 1. Mock Trial competitions are underway and on March 8, Jurupa Valley will join Rubidoux in this challenging event. AVID Parent Night was held on February 28. On March 8, Jurupa Valley students will attend the AVID conference at UCR from 9:00 a.m. to 2:00 p.m. At the recent Indio Date Festival, the Jurupa Valley FFA received 30 awards including "Livestock Sweepstakes" for the 8th consecutive year and "Ag. Mechanics Sweepstakes." Eighth grade visitations are planned for March 18. The next Board meeting on March 17 will be hosted by Jurupa Valley High School.

### RHS STUDENT REPRESENTATIVE REPORT

Paul Alberga, Rubidoux High student representative, reported the following:

Rubidoux High School Boys' and Girls' State Leadership Camp 1997 representatives were selected: Sarah Barela, with alternate Jennifer Medina; Christopher Simmons, with alternate William Withers. During the weekend of March 1 & 2 - the DAC and the Madrigals were on field trips representing Rubidoux High School. The AFJROTC connected with Air-Force headquarters in Alabama via their new connection with the Internet. The ASB's "Pasta for Pennies" coin drive to assist the Leukemia Society of American locate a cure for cancer is on-going through March 14, and thus far, is very successful in raising funds for this worthy cause. March 14 - ASB's "Jamaican Me Crazy" Sadie Hawkins Dance in the gym. Seniors - are patiently awaiting acceptance letters this week from the UC system. 60% of the senior class are planning to attend an institution of higher education. Graduation is less than four months away. The first "Parent Graduation Meeting" is scheduled for March 11. Spring sports tryouts have ended and the season begins the week of March 3 with pre-season warm-ups for swimming, track, baseball, softball, golf and men's tennis.

### WELCOME TO PACIFIC AVENUE ELEMENTARY SCHOOL

Mrs. Donna Henderson, Pacific Avenue Elementary School Principal, welcomed the Board. She presented a slide presentation highlighting the school's "Family Math Night," and thanked Ms. Denise Turner, teacher, for taking the photos during the event. Two students, Craig Wollam and Brian Ruiz, demonstrated to Board members a math project from "Family Math Night," and two students, Triesha Gandy and Vanessa Ortega, competed with Board members and the Principal in a timed math contest. A group of Pacific Avenue students, under the direction of teachers, Ms. Trenae Ocello and Ms. Kathy Nitta, recognized "Week of the School Administrator" and their Principal, Mrs. Donna Henderson, by citing a poem of appreciation.

### RECOGNIZE JVHS WATER POLO TEAM

The Superintendent announced that at the next Board meeting, on March 17, 1997, the Jurupa Valley High School girls' water polo team will be officially recognized for their recent victory at the Regional Championship. The district is very proud of this very fine group of young ladies for their outstanding achievement.

RECOGNIZE JJCC  
RELATIONSHIP  
COMPACT

The Superintendent stated that last winter, a number of district employees, representing both employee unions and management, met to explore the concept of interest-based bargaining with facilitator, Mr. Ken Butler, trainer from the California Foundation For Improvement of Employer-Employee Relations (CFIER). Three very interesting and intense days followed, with one school board member joining the group, Mrs. Mary Burns, in an effort to improve relationships among all district employees. The Superintendent noted that a "Relationship Compact," included in the supporting documents, was later developed by the Jurupa Joint Communications Committee following a number of monthly follow-up meetings to the CFIER training, and if approved, is ready for signatures at the next meeting to support the improvement of employee/employer relationships.

Mr. Ken Butler, CFIER consultant, outlined his work with the district to help redefine the relationship between management and employees so that all are better able to serve students and the community. He provided a brief background of the development of the CFIER organization along with facts that indicate that by using the interest-based bargaining process, there is a significant reduction in time and resources spent. The interest-based bargaining process focuses on changing relationships from adversarial to understanding the needs and concerns of the other party through a creative thinking process and reaching consensus. Mr. Butler indicated that he is very pleased to be a part of the "Relationship Compact" signing, since it is a direct result of the initial CFIER training to develop a collaborative labor-management relationship. He provided a packet of CFIER materials for each Board member.

ACCEPT DONATIONS  
-Motion #239

The Assistant Superintendent Business Services requested that the Board accept donations as listed on the Agenda.

MS. HANKE MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$200.00 FROM MRS. DEBRA JOHNSTON FOR CLASSROOM SUPPLIES IN HER CLASS AT CAMINO REAL; \$404.80 FROM THE GRANITE HILL PTA FOR STUDENT SCIENCE BOARDS AT GRANITE HILL; \$100.00 FROM MR. INFANTE FOR INSTRUCTIONAL MATERIALS IN HIS CLASS AT GRANITE HILL; \$745.00 FROM THE PACIFIC AVENUE PTA FOR A "LASER FANTASY" ASSEMBLY; \$30.00 FROM MR. MOBERLY'S 4TH GRADE STUDENTS FOR A CLASS FIELD TRIP AT SKY COUNTRY; \$36.00 FROM MS. MARTINEZ' AND MS. BARNETT'S 4TH GRADE STUDENTS FOR FIELD TRIPS AT SKY COUNTRY, AND 13 MACINTOSH COMPUTERS WITH AN UNDETERMINED VALUE FROM COMPUTER SCIENCES CORP. FOR SKY COUNTRY ELEMENTARY. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PUBLICIZE INITIAL  
BOARD PROPOSAL ON  
NEGOTIATIONS WITH  
NEA-J

The Superintendent stated that the Board reviewed in Closed Session and is publicizing this evening the "Response to NEA-J Collective Bargaining Proposal" dated March 3, 1997. A Public Hearing is planned for the March 17 regular Board meeting to allow for comments from the public.

REVIEW 1996-97 BOARD  
MEETING LOCATIONS

The Board reviewed meeting locations for the remainder of the 1996-97 school year.

PUBLIC VERBAL  
COMMENTS

President Chavez opened the Public Verbal Comments section as an opportunity for citizens to address the Board, and asked that comments be limited to five minutes.



COMMENT: CLASS  
SIZE REDUCTION

Ms. Deanna Long, Kindergarten teacher at Ina Arbuckle Elementary, listed the positive results that she and other teachers have noticed due to the Class Size Reduction Program at the first grade level: students are less distracted; there are reduced discipline problems; more individual attention is given to students, and an enjoyable, workable environment is provided for teachers. She looks forward to the time when second grade and Kindergarten are included in the Class Size Reduction Program so that students and teachers continue to experience greater success in the classroom.

COMMENT: PANCAKE  
BREAKFAST

Ms. Jana Dexter, fourth grade teacher at Ina Arbuckle Elementary and Science Camp Coordinator, was pleased to share that the recent Pancake Breakfast and Rummage Sale fund-raiser held at Ina Arbuckle Elementary to help students attend Science Camp earned \$1,600.00 in donations. She offered words of thanks to everyone for their support of this event.

BOARD MEMBER  
REPORTS & COMMENTS

Mr. Knight congratulated the boys and girls selected to attend the 1997 State Leadership Camp. He thanked the student ambassadors for their tremendous presentations. Mr. Knight also thanked Pacific Avenue Principal, Ms. Donna Henderson for the video and math skills demonstrations. He shared concerning his attendance at the National Alliance of Black School Educators' "Educational Leadership Conference for Reading" held this last weekend. The issues of reading and reading performance were addressed at the conference along with the multi-cultural, diverse needs in our society and recognizing these needs, how to increase student learning through a balanced approach.

Ms. Hanke thanked Pacific Avenue Principal, Ms. Donna Henderson, for the math skills demonstration. She congratulated Ms. Jana Dexter for the successful fund-raiser for Ina Arbuckle's Science Camp. Ms. Hanke thanked Deanna Long, Ina Arbuckle teacher, for her report concerning the success of the Class Size Reduction Program, and she hopes that additional funding will be available to implement the program in all classes.

Mrs. Adams thanked the Pacific Avenue Principal, Mrs. Donna Henderson, for the program presented for the Board and the student representatives for doing such a good job during their math demonstrations. She commented that her attendance at the National Alliance of Black School Educators' "Educational Leadership Conference for Reading," with Dr. Charlie Knight, President, was very informative. She emphasized that it is critical to make sound educational decisions to ensure that all children learn to read.

Mrs. Burns thanked Mr. Knight for his informative report and Mr. Ken Butler, CFIER representative, for his presentation. She noted the two days that she spent last week at Mira Loma Middle School presenting rock demonstrations. Mrs. Burns thanked Pacific Avenue Principal, Mrs. Donna Henderson, for inviting her to view Pacific Avenue's Science projects, and the students for their lively math presentations.

President Chavez thanked Pacific Avenue Principal, Mrs. Donna Henderson, for the video presentation of Math Night at the school. He commended the staff, students and parents at Pacific Avenue for this outstanding event and for the display of the student math problems for Board members, as well as the math competition with the Principal. Mr. Chavez mentioned his visit to Pacific Avenue's Science Fair, and his judging experience each year at Pedley Elementary's Science Fair. He encouraged students to enroll in speech classes in order to help them participate in the Lions and Rotary Clubs annual speech contests to win scholarships toward educational endeavors.

BOARD MEMBER  
REPORTS & COMMENTS  
(CONTD)

Mr. Knight commented that all children learn to speak; however, not all children learn to read. He stressed the importance of not assuming that if a child comes to school they will automatically learn to read. Mr. Knight presented to the Superintendent the following materials that he received from the NABSE conference: a packet from the Elk Grove Unified School District; a handout entitled, "Years of Promise," from the Carnegie Corporation of New York, and the NABSE "Mission, Programs and Services."

ACTION SESSION

APPROVE ROUTINE  
ACTION ITEMS BY  
CONSENT  
-Motion #240

MR. KNIGHT MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS A 1-10 AS PRINTED: MINUTES OF THE REGULAR MEETING FEBRUARY 18, 1997; PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; NOTICE OF COMPLETION FOR ASPHALT PAVING AT RUSTIC LANE AND PERALTA ELEMENTARY SCHOOLS - BID #97/04L; P.O. #92722; NOTICE OF COMPLETION FOR PERALTA ELEMENTARY SCHOOL - BID #94/08L AND #94/09L; FIRST INFORMATIONAL READING OF NEW BOARD POLICY 2470, AWARDS AND RECOGNITION; FIRST INFORMATIONAL READING OF REVISED BOARD POLICY & REGULATION 3114.1, "STORAGE OF DISTRICT VEHICLES; FIRST INFORMATIONAL READING OF NEW BOARD POLICY 6413, TRANSFER OF PUPILS TO COMMUNITY DAY SCHOOL PROGRAM; NON-ROUTINE FIELD TRIP REQUEST FOR 90 VAN BUREN ELEMENTARY STUDENTS TO TRAVEL TO NEWPORT BEACH ON MARCH 17, 1997 TO REINFORCE SCIENCE LESSONS BY A PRACTICAL APPLICATION OF MARINE LIFE. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE  
EXPENDITURE OF AB  
3482 SITE BASED  
FUNDS FOR ADULT ED.  
-Motion #241

The Superintendent stated that when the K-12 Site-Based grant fund proposals were presented to the Board, the Adult Education proposal was not included. She noted that the Adult Education program is eligible for the minimum \$25,000 in grant funds. The administrator's proposal, included in the supporting documents, is a request to purchase a Nova-Net individualized instructional program for Adult Education students.

MR. KNIGHT MOVED THE BOARD APPROVE THE ADULT EDUCATION SITE-BASED GRANT EXPENDITURE PLAN. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT RES. #97/26,  
AUTHORIZING THE  
ISSUANCE OF 1997-98  
TRANS  
-Motion #242

The Assistant Superintendent Business Services reported that in eight of the last nine years, the use of Tax Revenue Anticipation Notes (TRANS) as a cash management tool has proven to be an effective means of protecting the district's cashflow. The interest earned from last year's TRANS is \$91,000. He requested the adoption of Resolution No., 97/26, indicating participation in the issuance of TRANS for 1997-98.

MS. HANKE MOVED THE BOARD ADOPT RESOLUTION NO. 97/26, AUTHORIZING THE ISSUANCE OF 1997/98 TAX REVENUE ANTICIPATION NOTES IN AN AMOUNT NOT TO EXCEED \$5,000,000. MR. KNIGHT SECONDED THE MOTION. The Assistant Superintendent indicated to Mr. Chavez that the interest earned is placed in the General Fund under miscellaneous revenue. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

AUTHORIZE PURCHASE  
OF TWO NEW 20-  
PASSENGER MINI-  
BUSES  
-Motion #243

The Assistant Superintendent Business Services stated that as the district has implemented Class Size Reduction this year in the first grade, many classes have reached full capacity and it has become necessary to transport new enrollees to sites that are not frozen at the first grade level. Two 20-passenger mini-buses with an estimated cost of \$87,000 are being requested to meet the need for additional busing to those sites that are not frozen. He noted that approximately \$65,000 in the transportation budget, which must be spent before the end of the fiscal year, will be used toward this purchase, with the estimated remaining amount of \$22,000 to be paid out of the General Fund.

MRS. BURNS MOVED THE BOARD APPROVE ISSUANCE OF PURCHASE ORDER #94441 TO A-Z BUS SALES, INC., IN THE AMOUNT OF \$87,566.28 TO PAY FOR THE PURCHASE OF TWO 20-PASSENGER MINI-BUSES. MS. HANKE SECONDED THE MOTION. The Assistant Superintendent replied to Ms. Hanke that the two buses may also be used for field trips; the buses currently being used to transport students are diesel buses. In addition, the Assistant Superintendent Education Services indicated to Ms. Hanke that seven schools have "frozen enrollment" in the first grade. To Mr. Knight, the Assistant Superintendent Business Services noted that the buses being requested are new, and to Mr. Chavez, that this expenditure will be added to the cost of implementing the Class Size Reduction Program. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

AUTHORIZE PURCHASE  
OF 40 CLASSROOMS  
FOR CLASS SIZE  
REDUCTION  
-Motion #244

The Assistant Superintendent Business Services indicated that existing bids for portables through the Eureka City School District and the San Diego County Office of Education for the purchase of the forty portables planned for next year's Class Size Reduction Program to proceed into the second grade, are the most economical. The portables selected are in two size configurations (\$28,000 for 24x40 and \$52,000 for 36x40) to meet space availability at each location, as listed on the Agenda, and are available at an estimated cost of \$1,087,600.

MS. HANKE MOVED THE BOARD AUTHORIZE THE PURCHASE OF FORTY (40) PORTABLE CLASSROOMS TO BE LOCATED AS INDICATED ON THE AGENDA. MR. KNIGHT SECONDED THE MOTION. The Assistant Superintendent assured Mr. Knight that all portables have been approved by the State Architect and meet handicapped requirements established by the DSA. He replied to Mrs. Adams that each portable has a separate heating and air-conditioning system. To Mr. Chavez, the Assistant Superintendent noted that the cost for the portables which exceeds State funding will be paid from the Redevelopment Fund or Developer Fees. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

AUTHORIZE  
RETENTION OF  
CONSTRUCTION  
MNGMT SERVICES  
-Motion # 245

The Assistant Superintendent Business Services requested the Board's authorization to select a construction management firm and the solicitation of bids to complete the necessary work required for the installation of (24) portables to further implement the Class Size Reduction Program in the second grade for the 1997-98 school year. He estimated the various preparatory improvements at a cost of \$550,000, and the services of the construction management firm to oversee the work at a cost of \$80,000, both to be paid out of the Redevelopment Fund.

MS. HANKE MOVED THE BOARD AUTHORIZE THE SELECTION OF A CONSTRUCTION MANAGEMENT SERVICE AND SOLICITATION OF BIDS FOR SITE IMPROVEMENTS FOR CLASS SIZE REDUCTION PORTABLES. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ADDENDA #1  
KENDALL/ADAMS  
GROUP, INC.,  
CONTRACT  
-Motion #246

The Assistant Superintendent Business Services recalled that during the summer and early fall of last year, old fuel tanks at the MOT were removed followed by soil and water testing by the firm of Kendall/Adams Group, Inc. to determine if contamination had occurred due to leakage of gasoline. As a result of contaminants found in the ground water, three additional wells must be drilled for further testing and Kendall/Adams will oversee this project at a cost of \$17,560.00. The firm is hopeful that a portion of the cost is State reimbursable; submittal of the appropriate paperwork is included in the services that they provide.

MR. KNIGHT MOVED THE BOARD APPROVE ADDENDA #1 TO THE KENDALL/ADAMS GROUP, INC., CONSULTING CONTRACT IN THE AMOUNT OF \$17,560. MS. HANKE SECONDED THE MOTION. In response to Mrs. Burns questions, the Assistant Superintendent replied that the timeline for completion of the clean-up will occur over a period of several months; the estimated total cost of three wells is \$4,500.00 and that although funding is not available this year, proper paperwork will be submitted for possible funding available in the following year. If funding is not forthcoming, use of the General Fund or possible reimbursement through the State Deferred Maintenance program are options to consider. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

AUTHORIZE  
SOLICITATION OF BIDS  
FOR SUMMER  
PROJECTS  
-Motion #247

The Assistant Superintendent Business Services reported that each year during the summer, routine projects are planned as part of the district's State Deferred Maintenance Plan in the areas of asphalt repair, painting and re-roofing needs. He noted that repairs are 50% State reimbursable, and this year's projects are estimated at a total of \$474,525.

MR. KNIGHT MOVED THE BOARD AUTHORIZE THE SOLICITATION OF BIDS FOR ASPHALT REPAIR AT SEVEN (7) SITES, EXTERIOR PAINTING AT TWO (2) SITES AND RE-ROOFING AT FOUR (4) SITES AT AN ESTIMATED TOTAL COST OF \$474,525, AND APPROVE THE EXPENDITURE OF THE GRANT FUNDS PENDING THEIR APPROVAL. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACT ON SEVEN (7)  
DISCIPLINE CASES:  
#97-050; #97-052  
#97-053; #97-054  
#97-055; #97-056  
& #97-058  
-Motion #248

The Administrator Education Support Services asked that since there were no changes following deliberation in Closed Session, the Board accept and adopt as its own the Findings of Facts and the Conclusions of Law submitted by the Administrative Hearing Panel for the seven discipline cases listed in the Agenda.

Mr. Chavez requested that the Administrator Education Support Services research whether it is mandated that each discipline case number be identified in the Board's motion for expulsion, or is acceptance of the recommendation of the Administrative Hearing Panel for the seven cases as listed on the Agenda permissible.

The Superintendent indicated that administration will obtain the opinion of legal counsel whether individual case numbers must be included in the motion for expulsion.

PRESIDENT CHAVEZ MOVED THE BOARD ACCEPT THE RECOMMENDATIONS OF THE ADMINISTRATIVE HEARING PANEL AND EXPEL THE STUDENTS IN THE FOLLOWING SEVEN DISCIPLINE CASES AS PRINTED: #97-050, #97-052 & #97-053, #97-054, #97-055, #97-056 & #97-58.

ACT ON SEVEN (7)  
DISCIPLINE CASES:  
#97-050; #97-052  
#97-053; #97-054  
#97-055; #97-056  
& #97-058  
-Motion #248  
(CONT'D)

EXPEL THE PUPIL IN DISCIPLINE CASE #97-050 FOR VIOLATION OF EDUCATION CODE 48900 (B, C & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE STUDENT BE ALLOWED TO ENROLL AND PARTICIPATE IN THE "STEPS TO SUCCESS" PROGRAM OPERATED AT THE LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE RIVERSIDE COUNTY YOUTH ACCOUNTABILITY TEAM FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 2, 1997; EXPEL THE PUPIL IN DISCIPLINE CASE #97-052 FOR VIOLATION OF EDUCATION CODE 48900 (C & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE STUDENT BE ALLOWED TO ENROLL AND PARTICIPATE IN THE "STEPS TO SUCCESS" PROGRAM OPERATED AT THE LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE RIVERSIDE COUNTY YOUTH ACCOUNTABILITY TEAM FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 2, 1997; EXPEL THE PUPIL IN DISCIPLINE CASE #97-053 FOR VIOLATION OF EDUCATION CODE 48900 (A & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE STUDENT BE ALLOWED TO ENROLL AND PARTICIPATE IN THE "STEPS TO SUCCESS" PROGRAM OPERATED AT THE LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE RIVERSIDE COUNTY YOUTH ACCOUNTABILITY TEAM FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 2, 1997; EXPEL THE PUPIL IN DISCIPLINE CASE #97-054 FOR VIOLATION OF EDUCATION CODE 48900 (A, G & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE STUDENT BE ALLOWED TO ENROLL AND PARTICIPATE IN THE "STEPS TO SUCCESS" PROGRAM OPERATED AT THE LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE RIVERSIDE COUNTY YOUTH ACCOUNTABILITY TEAM FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 2, 1997; EXPEL THE PUPIL IN DISCIPLINE CASE #97-055 FOR VIOLATION OF EDUCATION CODE 48900 (A & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE STUDENT BE ALLOWED TO ENROLL AND PARTICIPATE IN THE "STEPS TO SUCCESS" PROGRAM OPERATED AT THE LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE RIVERSIDE COUNTY YOUTH ACCOUNTABILITY TEAM FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 2, 1997; EXPEL THE PUPIL IN DISCIPLINE CASE #97-056 FOR VIOLATION OF EDUCATION CODE 48900 (A & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE STUDENT BE ALLOWED TO ENROLL AND PARTICIPATE IN THE "STEPS TO SUCCESS" PROGRAM OPERATED AT THE LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE RIVERSIDE COUNTY YOUTH ACCOUNTABILITY TEAM FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 2, 1997.

ACT ON SEVEN (7)  
DISCIPLINE CASES:  
#97-050; #97-052  
#97-053; #97-054  
#97-055; #97-056  
& #97-058  
-Motion #248  
(CONTD)

EXPEL THE PUPIL IN DISCIPLINE CASE #97-058 FOR VIOLATION OF EDUCATION CODE 48900 (A & K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THAT THE STUDENT BE ALLOWED TO ENROLL AND PARTICIPATE IN THE "STEPS TO SUCCESS" PROGRAM OPERATED AT THE LEARNING CENTER. THIS CASE WILL BE REFERRED TO THE RIVERSIDE COUNTY YOUTH ACCOUNTABILITY TEAM FOR FOLLOW-UP. THIS CASE SHALL BE REVIEWED FOR POSSIBLE READMISSION TO THE JURUPA UNIFIED SCHOOL DISTRICT ON OR BEFORE JUNE 2, 1997. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL  
REPORT #15  
-Motion #249

The Superintendent asked that the Board approve Personnel Report #15 as printed.

MR. KNIGHT MOVED THE BOARD APPROVE PERSONNEL REPORT #15 AS PRINTED. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ROUTINE INFO.  
REPORTS

The Board reviewed the following information reports: Hear Report on State Allocation Board Educational Technology Funding for Riverside County Riverlink; Non-Public School Placements; Review Staff Development Days.

#### ADJOURNMENT

There being no further business, President Chavez adjourned the Regular Meeting from Public Session at 8:44 p.m.

MINUTES OF THE REGULAR MEETING OF MARCH 3, 1997 ARE APPROVED AS

_____	_____
_____	_____
_____	_____
President	Clerk
_____	_____
Date	

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 03/01/97  
 PAGE: 1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

02/15/97 - 02/28/97  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED						
P94337	100	622 00	GENERAL SUPPORT GROUNDS	EMPIRE MOWERS	MAINT-MOWER	7,795.71
P94340	100	178 00	DISTRICT WAREHOUSE	GENE'S OFFICE SUPPLY	WHSE-STOCK	620.64
P94341	100	178 00	DISTRICT WAREHOUSE	SCOTT ELECTRIC-SPEC. LAMP D	WHSE-STOCK	1,414.24
P94344	100	178 00	DISTRICT WAREHOUSE	LANDMARK LASER	WHSE-STOCK	4,833.23
P94350	100	178 00	GENERAL SUPPORT GROUNDS	ROSEBERRY TREE SERVICE	MAINT-GROUNDS WORK	3,000.00
P94351	100	178 00	GENERAL SUPPORT GROUNDS	RIVERSIDE BLUEPRINT	MAINT-OTHER SERVICES	502.76
P94353	100	178 00	DISTRICT ADMIN PERSONNEL RECR	LOS ANGELES TIMES	EC-ADVERTISMENT	446.50
P94354	100	178 00	DISTRICT WAREHOUSE	SOUTHWEST SCHOOL SUPPLY	WHSE-STOCK	4,334.44
P94355	100	178 00	DISTRICT WAREHOUSE	OFFICE DEPOT	WHSE-STOCK	4,190.29
P94427	100	178 00	GENERAL SUPPORT GROUNDS	MARTINEZ & SONS TRUCKING	MAINT-MATERIALS FOR FOOTBALL FIELDS	2,515.53
P94431	100	178 00	GENERAL SUPPORT OPERATIONS	CU AMERICAN FIRE SAFETY	MAINT-SUPPLIES	448.67
P94432	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	WAXIE SANITARY SUP. 334773	MAINT-SUPPLIES	2,154.01
P94439	100	178 00	DISTRICT WAREHOUSE	CONSOLIDATED ELECTRICAL DIS	WHSE-STOCK	1,149.15
P94440	100	178 00	DISTRICT WAREHOUSE	PIONEER CHEMICAL COMPANY	WHSE-STOCK	6,383.28
P94478	100	181 99	INSTRUCTION GENERAL EDUCATION	ENCYCLOPAEDIA BRITANNICA	MB-INSTRUCTIONAL MATERIALS	1,775.72
P94484	100	000 00	SELF-CONTAINED CLASSROOM	GREEN MEADOWS FARM	CR-FIELD TRIP	598.00
P94497	100	187 99	INSTRUCTION GENERAL EDUCATION	OAK TREE PRODUCTS (BOB FARE	WR-BOOKCASES	2,895.78
P94500	100	196 00	GENERAL EDUCATION - SECONDARY	APPLE COMPUTER-SUPPORT CENT	RHS-COMPUTER EQUIPMENT	434.23
P94518	100	197 00	VOC ED-TRADE & INDUSTRIAL	ENCO MANUFACTURING CO.	JVHS-INSTRUCTIONAL MATERIALS	312.42
P94538	100	196 00	VOC ED-TRADE & INDUSTRIAL	LEARNING SEED, THE	RHS-INSTRUCTIONAL MATERIALS	575.39
P94540	100	178 00	GENERAL SUPPORT GROUNDS	AA EQUIPMENT	MAINT-OPEN PO-GROUNDS SUPPLIES	500.00
P94545	100	178 00	INSTRUCTION GENERAL EDUCATION	COMPUTER SERVICE & SALES	WHSE-COMPUTER REPAIRS	601.09
P94551	100	197 00	GENERAL EDUCATION - SECONDARY	FISHER SCIENTIFIC COMPANY	JVHS-SCIENCE EQUIPMENT	474.10
P94558	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	GRAINGER W W INC	WHSE-EQUIPMENT	613.38

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

02/15/97 - 02/28/97  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 03/01/97  
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P94562	100	196 00	GENERAL EDUCATION - SECONDARY	TRI-BEST CHALKBOARD COMPANY	RHS-CLASSROOM EQUIPMENT		550.60
P94564	100	196 00	ATTENDANCE & WELFARE	SWINTEC WEST	RHS-TYPEWRITERS		948.52
P94578	100	196 00	FINE ARTS - ART	AARDVARK CLAY	RHS-INSTRUCTIONAL MATERIALS		242.44
P94584	100	197 00	FINE ARTS - ART	REDLANDS CAMERA	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS		600.00
P94594	100	197 00	ATTENDANCE & WELFARE	UNISYS CORPORATION	JVHS-OFFICE SUPPLIES		213.35
P94616	100	179 99	INSTRUCTION GENERAL EDUCATION	TECH ED SERVICES	GA-COMPUTER SERVICES		3,954.43
P94617	100	179 99	INSTRUCTION GENERAL EDUCATION	PERMA-BOUND	GA-INSTRUCTIONAL MATERIALS		343.32
P94618	100	181 99	INSTRUCTION GENERAL EDUCATION	FOLLETT EDUCATIONAL SERVICE	MB-INSTRUCTIONAL MATERIALS		842.55
P94619	100	181 99	INSTRUCTION GENERAL EDUCATION	WORLD BOOK EDUCATIONAL PROD	MB-INSTRUCTIONAL MATERIALS		4,654.80
P94625	100	178 00	GENERAL SUPPORT GROUNDS	WESTERN EXTERMINATOR COMPAN	MAINT-OPEN PO-PEST CONTROL		2,000.00
P94631	100	196 00	VOC-ED FOODS	PEPSI-COLA COMPANY	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		500.00
P94632	100	196 00	VOC-ED FOODS	JOSEPH WEBB FOODS	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		2,000.00
P94633	100	196 00	VOC-ED FOODS	SMART & FINAL IRIS CO	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		1,000.00
P94634	100	196 00	VOC-ED FOODS	STATER BROTHERS	RHS-OPEN PO-INSTRUCTIONAL MATERIALS		1,000.00
P94635	100	000 00	SELF-CONTAINED CLASSROOM	EXPRESS SCREEN PRESS CORP.	MB-INSTRUCTIONAL MATERIALS		808.99
P94639	100	622 00	GENERAL SUPPORT, MAINTENANCE,	J & J MAILBOX	EC-MAILBOXES		975.86
P94644	100	000 00	SELF-CONTAINED CLASSROOM	LOS ANGELES CHILDREN'S MUSE	CR-ADMISSION FEES		300.00
P94646	100	178 00	NON SPECIFIC	VIRCO MANUFACTURING COMPANY	WHSE-STOCK		4,333.92
P94648	100	178 00	DISTRICT ADMIN PERSONNEL RECR	TGA DISPLAYS, INC.	EC-OFFICE SUPPLIES		1,000.27
FUND TOTAL							74,837.55
TOTAL NUMBER OF PURCHASE ORDERS							43
P94433	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	LIBROS DE RICARDO	IA-INSTRUCTIONAL MATERIALS		247.49
P94477	101	178 00	TEACHER READING INSTR DEVELOP	STATER BROTHERS	EC-OPEN PO-OFFICE SUPPLIES		500.00

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

02/15/97 - 02/28/97  
PURCHASES OVER \$200

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P94483	101	192 00	S.I.P. (SCHOOL IMPROVEMENT PR	WESTERN TROPHY MFG	MLMS-OFFICE SUPPLIES		242.44
P94490	101	178 00	DRUG ABUSE EDUCATION & PREVEN	LAKESHORE LEARNING MATERIAL	JMS-REFERENCE BOOKS		395.32
P94495	101	184 00	E.C.I.A. TITLE 1	HACH	RL-INSTRUCTIONAL MATERIALS		1,040.53
P94504	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	CUISENAIRE CO. OF AMERICA	SA-INSTRUCTIONAL MATERIALS		400.72
P94505	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	LANGUAGE CIRCLE ENTERPRISE	SA-INSTRUCTIONAL MATERIALS		263.99
P94512	101	181 00	GOALS 2000	MODERN LEARNING PRESS	MB-INSTRUCTIONAL MATERIALS		271.53
P94550	101	184 00	E.C.I.A. TITLE 1	NATIONAL TEXTBOOK COMPANY	RL-INSTRUCTIONAL MATERIALS		848.23
P94559	101	178 00	ECONOMIC IMPACT AID - L E P	MICRO WAREHOUSE	RMS/EC-INSTRUCTIONAL MATERIALS		502.12
P94561	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	BURTRONICS (MARTIN BUS. MAC	PED-INSTRUCTIONAL MATERIALS		1,537.70
P94563	101	196 00	VOCATIONAL EDUCATION ACT PL94	COMP USA	RHS-COMPUTER EQUIPMENT		3,494.18
P94571	101	173 00	ACADEMIC VOLUNTEER & MENTOR S	PACIFIC THEATERS	GH-OFFICE SUPPLIES		455.00
P94575	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	SKILLPATH, INC.	CONF-GLEN AVON		395.00
P94577	101	178 00	EDUCATION FOR HOMELESS YOUTH/	STATER BROTHERS	IA-OPEN PO-INSTRUCTIONAL MATERIALS		300.00
P94579	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR	CORPORATE EXPRESS (HANSON O	CR-INSTRUCTIONAL MATERIALS		209.79
P94585	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	LINK-TRONICS	JMS-INSTRUCTIONAL MATERIALS		315.71
P94613	101	178 00	EDUCATION FOR HOMELESS YOUTH/	LAKESHORE CURRICULUM MATERI	IA-INSTRUCTIONAL MATERIALS		287.19
P94649	101	197 00	CALIF PARTNERSHIP ACADEMY/JAG	CASU	JVHS-LEASE AGREEMENT FOR COPIER		360.36
FUND TOTAL							12,067.30
TOTAL NUMBER OF PURCHASE ORDERS							19

P94489	102	189 00	INSTRUCTIONAL PROGRAM	BUREAU OF EDUCATION & RESEA	CONF - I.H.		310.00
FUND TOTAL							310.00
TOTAL NUMBER OF PURCHASE ORDERS							1

P94479	103	178 00	GEN ED- INSTRUCTIONAL MATERIA	FOLLETT EDUCATIONAL SERVICE	IMC-TEXTBOOKS		2,598.93
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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

02/15/97 - 02/28/97  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P94480	103	178	00	GEN ED- INSTRUCTIONAL MATERIA	FOLLETT EDUCATIONAL SERVICE	IMC-TEXTBOOKS	1,583.23
P94481	103	178	00	GEN ED- INSTRUCTIONAL MATERIA	HOUGHTON MIFFLIN CO-ORDER D	IMC-TEXTBOOKS	5,347.74
P94568	103	178	00	GEN ED- K-8/\$5 PER ADA INST M	CLASSROOM STORAGE UNITS	IMC-INSTRUCTIONAL MATERIALS	295.96
P94569	103	178	00	GEN ED- INSTRUCTIONAL MATERIA	GLENCOE - MCGRAW HILL	IMC-INSTRUCTIONAL MATERIALS	308.16
P94570	103	178	00	GEN ED- INSTRUCTIONAL MATERIA	DELOS PUBLICATIONS	IMC-TEXTBOOKS	410.62
P94572	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	ELMER J. WOOD, INC.	TRANS-OPEN PO-FUEL PUMPING EQUIPMENT	600.00
P94583	103	178	00	INSTRUCTIONAL PROGRAM	D & S MARKETING SYSTEMS	JVHS-INSTRUCTIONAL MATERIALS	274.98
P94638	103	178	00	FACILITIES ACQUISITION - CAPI	PORTER, STINSON, MILLER	EC-ARCHITECT FEES	75,220.00
P94641	103	178	00	GEN ED- INSTRUCTIONAL MATERIA	ZOO-PHONICS, INC.	CONF-TS	262.27
P94642	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	CASU	TRANS-LEASE AGREEMENT FOR COPIER	360.36
FUND TOTAL							87,262.25
TOTAL NUMBER OF PURCHASE ORDERS							11
P94438	106	178	00	INSTRUCTIONAL MEDIA CENTER	SCHOLASTIC, INC.	JMS-OPEN PO-RIF BOOKS	690.36
P94647	106	178	00	INSTRUCTIONAL MEDIA CENTER	SCHOLASTIC BOOK FAIRS	PA-OPEN PO-RIF BOOKS	395.66
FUND TOTAL							1,086.02
TOTAL NUMBER OF PURCHASE ORDERS							2
P94499	107	178	00	INSTRUCTION GENERAL EDUCATION	HOOVER'S	TS/PED-CLASSROOM FURNITURE	495.11
P94544	107	178	00	INSTRUCTION GENERAL EDUCATION	NYSTROM	TS/PED-CLASSROOM FURNITURE	1,258.52
P94549	107	178	00	INSTRUCTION GENERAL EDUCATION	AUDIO GRAPHIC SYSTEMS INC	TS/PED-OVERHEAD PROJECTORS	436.39
P94553	107	178	00	INSTRUCTION GENERAL EDUCATION	VIRCO MANUFACTURING COMPANY	TS/PED-CLASSROOM FURNITURE	1,340.28
P94560	107	178	00	INSTRUCTION GENERAL EDUCATION	GRANT ENTERPRISES	TS/PED-CLASSROOM FURNITURE	2,205.64
FUND TOTAL							5,735.94

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

02/15/97 - 02/28/97  
PURCHASES OVER \$200

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS
				PURCHASE ORDERS TO BE RATIFIED		
P93703	119	178	00	GENERAL SUPPORT, MAINTENANCE, CONSOLIDATED ELECTRICAL DIS	MAINT-JVHS-SUPPLIES	5
P93994	119	178	00	GENERAL SUPPORT, MAINTENANCE, WHITE CAP INDUSTRIES	MAINT-SUPPLIES	3,636.78
P94124	119	178	00	GENERAL SUPPORT, MAINTENANCE, RIVERSIDE WINNELSON COMPANY	MAINT-IA-SUPPLIES	584.33
P94275	119	178	00	GENERAL SUPPORT, MAINTENANCE CAREY BUILDING SUPPLIES	MAINT-SUPPLIES	2,139.23
P94277	119	178	00	GENERAL SUPPORT, MAINT, REPAIR MACHADO IRON & STEEL	MAINT-SUPPLIES	4,083.99
P94342	119	178	00	GENERAL SUPPORT, MAINTENANCE, SUPERIOR PRESSURE EQUIPMENT	MAINT-SANDBLAST GUN	360.42
P94345	119	178	00	GENERAL SUPPORT, MAINT, REPAIR S & S ELECTRIC	MAINT-REPAIRS	425.61
P94347	119	178	00	GENERAL SUPPORT, MAINTENANCE SPORT-TIME FABRICATORS	MAINT-SUPPLIES	2,370.00
P94348	119	178	00	GENERAL SUPPORT, MAINTENANCE SHIFFLER EQUIPMENT SALES	MAINT-SUPPLIES	581.85
P94349	119	178	00	GENERAL SUPPORT, MAINTENANCE CONTRACT CARPET COMPANY	MAINT-PED-REMOVE & REPLACE CARPET	498.67
P94356	119	178	00	GENERAL SUPPORT, MAINTENANCE CRAWFORD COMPRESSOR SERVICE	MAINT-EQUIPMENT REPAIRS	1,725.00
P94425	119	178	00	GENERAL SUPPORT, MAINTENANCE, GRAINGER W W INC	MAINT-SUPPLIES	202.00
P94430	119	178	00	GENERAL SUPPORT, MAINT, REPAIR CONSOLIDATED ELECTRICAL DIS	MAINT-SUPPLIES	361.08
P94434	119	178	00	GENERAL SUPPORT, MAINTENANCE, THOMPSON ENGINEERING CO	MAINT-SUPPLIES	855.43
P94436	119	178	00	GENERAL SUPPORT, MAINTENANCE ELROD FENCING CO.	MAINT-TS-SUPPLIES	340.20
P94437	119	178	00	GENERAL SUPPORT, MAINTENANCE, GRAINGER W W INC	MAINT-SUPPLIES	204.78
P94516	119	178	00	GENERAL SUPPORT, MAINTENANCE ELROD FENCING CO.	MAINT-SUPPLIES	202.41
P94524	119	178	00	GENERAL SUPPORT, MAINTENANCE AIR COLD SUPPLY INC	MAINT-CHAIN LINK FENCING	2,191.00
P94537	119	178	00	GENERAL SUPPORT, MAINTENANCE, WESTBURNE PIPE & SUPPLY	MAINT-JVHS-HEATER/AC UNITS	10,447.44
P94541	119	178	00	GENERAL SUPPORT, MAINTENANCE, GRAYBAR ELECTRIC COMPANY	MAINT-OPEN PO-PLUMBING SUPPLIES	2,000.00
P94542	119	178	00	GENERAL SUPPORT, MAINTENANCE CROCKER SIGNS & SCREEN PRIN	MAINT-OPEN PO-ELECTRICAL SUPPLIES	1,000.00
P94524	119	178	00	GENERAL SUPPORT, MAINTENANCE, RIVERSIDE WINNELSON COMPANY	MAINT-SUPPLIES	3,003.29
P94543	119	178	00	GENERAL SUPPORT, MAINTENANCE CASU	MAINT-OPEN PO-PLUMBING SUPPLIES	1,500.00
					MAINT-LEASE AGREEMENT FOR COPIER	360.36

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

02/15/97 - 02/28/97  
PURCHASES OVER \$200

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REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
			PURCHASE ORDERS TO BE RATIFIED		
				FUND TOTAL	39,073.87
				TOTAL NUMBER OF PURCHASE ORDERS	23
P94498	800 194 00	GENERAL EDUCATION - ADULT	GLOBE FEARON BOOK COMPANY	AE-TEXTBOOKS	415.26
				FUND TOTAL	415.26
				TOTAL NUMBER OF PURCHASE ORDERS	1
P94338	979 178 00	FACILITIES ACQUISITION - CAPI	SPECTRA-TONE PAINT CORPORAT	MAINT-SUPPLIES	300.19
			NO RATIFIED P.O.'S FOUND		
				FUND TOTAL	300.19
				TOTAL NUMBER OF PURCHASE ORDERS	1
			106 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	221,088.38
			74 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	6,733.88
			180 PURCHASE ORDERS	FOR A GRAND TOTAL OF	227,822.26

RECOMMEND APPROVAL:

Director of Purchasing

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

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## REPORT OF PURCHASES

02/15/97 - 02/28/97  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D66151	100	194 00	SCHOOL ADMINISTRATION	RADOVICH JOHN	D27788 MILEAGE	111.19
D66174	100	178 00	GENERAL SUPPORT BOARD OF EDUC	PADGETT-THOMPSON	D27707 CONF 4/8/97 2 EMPS	278.00
D66193	100	197 00	GENERAL SUPPORT OPERATIONS UT	MOBIL OIL CREDIT CORPORATIO	D27793 GAS CHARGES FOR JAN 97	68.30
D66236	100	178 00	GENERAL SUPPORT OPERATIONS UT	PACIFIC TELEPHONE	D27799 PHONE BILL FOR 1-97	41.49
D66237	100	173 00	INSTRUCTIONAL MEDIA	VARGAS JUVENTINA	D27798 RETURNED BOOK	14.84
D66241	100	178 00	GENERAL SUPPORT BOARD OF EDUC	BANKCARD SERVICES	D27767 PYMT FOR FINANCE CHARGE	1.31
D66243	100	000 00	SELF-CONTAINED CLASSROOM	WAYNE BROWN	D26240 PROF SERVICES	350.00
D66283	100	197 00	PUPIL SERVICES - DISTRICT TES	SKILLPATH, INC.	D27795 SEMINAR FOR V. KAYLOR & K. MU	198.00
D66289	100	178 00	GENERAL SUPP DISTR ADMIN PERS	DARCEE STAIGER	D27803 REIMB FOR F.B. TEST	15.00
D66304	100	000 00	SELF-CONTAINED CLASSROOM	BEV HEDIN	D27772 REIMBURSEMENT FOR INST MATLS	24.05
D66305	100	177 00	INSTRUCTION GENERAL EDUCATION	HALE MARCY	D27771 REIMBURSEMENT FOR INST MATLS	21.54
D66309	100	178 00	GENERAL SUPPORT OPERATIONS UT	AIRTOUCH CELLULAR	D27765 REIMBURSE FOR CELL PHONE CHGS	723.64
D66349	100	178 00	PUPIL SERVICES HEALTH	LOMA LINDA UNIVERSITY	D27822 CONF 3/5/97 8 EMP	275.00
D66359	100	178 00	GENERAL SUPPORT BOARD OF EDUC	VTD & CO., LLP	D27821 CONF 3/27/97 1 EMP	100.00
D66380	100	193 00	INDEPENDENT STUDY	RADOVICH JOHN	D27829 CONF 2/7/97 1 EMP	34.65
D66386	100	178 00	GENERAL SUPPORT OPERATIONS CU	CHAVEZ, ANGELA	D27952 MILEAGE REIMBURSEMENT	33.15
D66387	100	197 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D27953 PYMT FOR WATER FOR JAN	4,871.10
D66422	100	178 00	GENERAL SUPPORT OPERATIONS CU	WILSON, JOHN	D27807 MILEAGE	16.94
D66458	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	POSTMASTER	D27815 REPLENISH POSTAL MACHINE	2,500.00
D66459	100	185 00	SELF-CONTAINED CLASSROOM	ROMERO, JESUS	D27869 REIMB FOR SUPPLIES	33.00
D66460	100	188 00	SCHOOL ADMINISTRATION	WILLIAMS, RONNIE	D27870 BATTERIES	15.04
D66461	100	178 00	GENERAL SUPP DISTR ADMIN PERS	LOVING CHARLES	D27878 CLAD TEST	138.00
D66462	100	178 00	GENERAL SUPP DISTR ADMIN PERS	VAN LENT PAUL	D27877 CLAD TEST	174.42
D66467	100	178 00	GEN SUPPORT UNDERGROUND STORA	RADCLIFF, ROSE & FRANSEN	D27872 PROF SERVICES	2,025.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE  
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REPORT OF PURCHASES

02/15/97 - 02/28/97  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D66468	100	190 00	SELF-CONTAINED CLASSROOM	LANCASTER, WALTER	D27871 REIMB FOR SUPPLIES	185.35
D66475	100	182 00	INSTRUCTIONAL MEDIA	FOLLETT SOFTWARE COMPANY	D27834 CONF 3/11/97 1 EMP	55.00
D66476	100	178 00	GENERAL SUPPORT GROUNDS	PAPA-PEST MANAGEMENT	D27835 CONF 4/16/97 4 EMPS	360.00
D66489	100	178 00	INSTRUCTIONAL PROGRAM	THE COLLEGE BOARD	D27840 CONF 3/11/97 1 EMP	80.00
D66490	100	190 00	SELF-CONTAINED CLASSROOM	FOLLETT SOFTWARE COMPANY	D27841 CONF 3/11/97 1 EMP	55.00
D66507	100	178 00	GENERAL SUPPORT DISTR ADMIN A STONE, PAT		D27881 MILEAGE	31.30
D66523	100	197 00	INSTRUCTIONAL MEDIA - REFUND STOWE ELEANOR		D27882 REIMB FOR SUPPLIES	22.00
D66524	100	178 00	DISTRICT ADMINISTRATION BUSIN METROPOLITAN NEWS CO.		D27954 SUBSCRIPTION	14.00
D66564	100	178 00	GENERAL SUPP DISTR ADMIN PERS RADISSON HOTEL		D27842 CONF 3/18/97 4 EMPS	728.46
D66565	100	178 00	GENERAL SUPPORT BOARD OF EDUC LOCAL GOVERNMENT COMMISSION		D27843 CONF., 3/19/97, 1 EMP	25.00
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FUND TOTAL						13,619.77
TOTAL NUMBER OF DISBURSEMENTS						34
D66152	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR WHEELER, JOHN		D27791 REIMB FOR SUPPLIES	130.50
D66153	101	178 00	MENTOR TEACHER PROGRAM STEVENS, TERRI		D27792 REIMB FOR SUPPLIES	45.98
D66154	101	180 00	E.I.A. (ECONOMIC IMPACT AID) ROSTEN, BEVERLY		D27789 REIMB FOR SUPPLIES	90.97
D66169	101	178 00	EDUC TECHNOLOGY LOCAL ASSISTA INTERACT '97		D27764 PYMT FOR TUITION FEES	975.00
D66194	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR WESTIN HORTON PLAZA HOTEL		D27817 CONF 2/27/97 3 EMPS	195.46
D66195	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR FOLLETT SOFTWARE COMPANY		D27818 CONF 3/11/97 2 EMPS	110.00
D66196	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR T C M SEMINARS		D27819, CONF 3/17/97 3 EMPS	327.00
D66200	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA		D27820 CONF 3/17/97 1 EMP	155.00
D66216	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR UNIVERSITY OF CALIF. REGENT		D27766 PYMT FOR CERC SPEC SERV AGMT	8,420.00
D66238	101	178 00	DRUG ABUSE EDUCATION & PREVEN MENDEZ, LUZ		D27801 REIMB FOR SUPPLIES	188.57
D66240	101	178 00	TEACHER READING INSTR DEVELOP MICHELE RIVERA		D27797 REIMB FOR SUPPLIES	39.44

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

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PURCHASES OVER \$1

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DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D66242	101 180 00	E.I.A. (ECONOMIC IMPACT AID)	IMAGINATION MACHINE	D27309 PYMT FOR PROF SERVICES	835.00
D66286	101 189 00	S.I.P. (SCHOOL IMPROVEMENT	PR MOORE JENNIFER	D27804 PROF SERVICES RENDERED	75.00
D66306	101 178 00	ECONOMIC IMPACT AID - L E P	GARZA SANDRA	D27770 REIMBURSEMENT FOR INST MATLS	67.86
D66307	101 188 00	S.I.P. (SCHOOL IMPROVEMENT	PR BARREIRO, LAZ	D27769 REIMBURSE FOR REFRESHMENTS SS	8.95
D66308	101 192 00	S.I.P. (SCHOOL IMPROVEMENT	PR ASSEIER, DIANA	D27768 REIMBURSE FOR INST MATLS	55.70
D66360	101 179 00	S.I.P. (SCHOOL IMPROVEMENT	PR FOLLETT SOFTWARE COMPANY	D27823 CONF 3/11/97 1 EMP	55.00
D66368	101 197 00	SB 1882-CA PROFESSIONAL	DEVEL UCR EXTENSION	D27825 CONF 3/22-29/97 1 EMP	170.00
D66369	101 197 00	SB 1882-CA PROFESSIONAL	DEVEL THE COLLEGE BOARD	D27826 CONF 3/15/97 1 EMP	80.00
D66371	101 182 00	E.C.I.A. TITLE 1	RIVERSIDE CO. OFFICE OF EDU	D27827 CONF 2/21/97 2 EMP	30.00
D66374	101 197 00	SB 1882-CA PROFESSIONAL	DEVEL COMPUMASTER	D27828 CONF 4/22/97 2 EMP	258.00
D66378	101 178 00	EESA MATH & SCIENCE	TCHR TRNG CUE SPRING 1997 PRE-REG.	D27824 CONF 5/9/97 3 EMP	300.00
D66382	101 197 00	SB 1882-CA PROFESSIONAL	DEVEL VICTORIA FISCHBECK	D27830 CONF 2/11/97 1 EMP	199.00
D66385	101 197 00	SB 1882-CA PROFESSIONAL	DEVEL CHERYL BOYCE	D27831 CONF 11/16/97 1 EMP	35.00
D66421	101 178 00	MENTOR TEACHER PROGRAM	THOMPSON JANET	D27808 REIMB FOR SUPPLIES	9.31
D66429	101 178 00	S.I.P. (SCHOOL IMPROVEMENT	PR U.C. REGENTS	D27810 MISC CHARGES	136.78
D66444	101 179 00	S.I.P. (SCHOOL IMPROVEMENT	PR SHEERAN, Nanci	D27811 REIMB FOR SUPPLIES	112.63
D66453	101 187 00	S.I.P. (SCHOOL IMPROVEMENT	PR CHRISTY LANE	D27955 PYMT FOR PROFESSIONAL SERVICE	400.00
D66491	101 186 00	S.I.P. (SCHOOL IMPROVEMENT	PR JOSIE JAVENS	D27838 CONF 8/97 5 EMP	925.00
D66492	101 188 00	S.I.P. (SCHOOL IMPROVEMENT	PR L T I	D27837 CONF 3/13/97 1 EMP	140.00
D66505	101 186 00	S.I.P. (SCHOOL IMPROVEMENT	PR OWEN, JIM	D27885 REIMB FOR SUPPLIES	90.65
D66506	101 178 00	MENTOR TEACHER PROGRAM -	SUPP YEAGER BETH	D27883 REIMB FOR SUPPLIES	38.16
D66508	101 178 00	MENTOR TEACHER PROGRAM	THOMPSON PATRICK	D27880 REIMB FOR SUPPLIES	26.40

FUND TOTAL 14,726.36  
TOTAL NUMBER OF DISBURSEMENTS 33

D66303 102 186 00 INSTRUCTIONAL PROGRAM D27773 REIMBURSEMENT FOR FIELD TRIP FEES 28.00

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9933

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 03/01/97  
 PAGE: 4

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

02/15/97 - 02/28/97  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D66239	103 178 00	GEN SUPPORT TRANS-HOME TO SCH RITCH, BRIAN			
				FUND TOTAL	28.00
				TOTAL NUMBER OF DISBURSEMENTS	1
D66239	103 178 00	GEN SUPPORT TRANS-HOME TO SCH RITCH, BRIAN			
				FUND TOTAL	80.00
				TOTAL NUMBER OF DISBURSEMENTS	1
D66425	106 197 00	PHYSICAL EDUCATION	LAIDLAW TRANSPORTATION		
				FUND TOTAL	470.80
				TOTAL NUMBER OF DISBURSEMENTS	1
D66424	403 178 00	FACILITIES ACQUISITION - CAPI PORTER, STINSON, MILLER			
				FUND TOTAL	2,437.25
				TOTAL NUMBER OF DISBURSEMENTS	1
D66509	700 178 00	STATE PRESCHOOL AB-451	SANDRA WISNIESKI		
				FUND TOTAL	25.70
				TOTAL NUMBER OF DISBURSEMENTS	1
D66463	800 178 00	SELF-CONTAINED CLASSROOM	O'CAMPO JORGE		
				FUND TOTAL	15.00
D66464	800 178 00	SELF-CONTAINED CLASSROOM	MACARIO ERIC		
				FUND TOTAL	15.00
D66465	800 178 00	SELF-CONTAINED CLASSROOM	OLDS CHAD		
				FUND TOTAL	30.00
D66466	800 178 00	SELF-CONTAINED CLASSROOM	PEREZ AURORA		
				FUND TOTAL	15.00
				TOTAL NUMBER OF DISBURSEMENTS	1
				FUND TOTAL	75.00

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 954



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 03/01/97  
 PAGE: 5

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

02/15/97 - 02/28/97  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF DISBURSEMENTS	
D66302	900	178	00	GENERAL SUPPORT DISTRICT ADMI BOLANDER MARJORIE	D27951 REIMBURSEMENT FOR PERSONAL LO	250.00	
D66426	900	000	00	NON SPECIFIC	D27814 PROF FEES	471.75	
D66427	900	178	00	GENERAL SUPPORT DISTRICT ADMI WARD-THG	D27813 PROF FEES	308.37	
D66428	900	000	00	NON SPECIFIC	D27812 PROF FEES	207.92	
					FUND TOTAL	1,238.04	
					TOTAL NUMBER OF DISBURSEMENTS	4	
D66423	979	178	00	FACILITIES ACQUISITION - CAPI DIVISION OF THE STATE ARCHI	D27806 ARCHITECT FEES	205.38	
					FUND TOTAL	205.38	
					TOTAL NUMBER OF DISBURSEMENTS	1	
81	DISBURSEMENTS OVER				\$1.00 FOR A TOTAL AMOUNT OF	32,906.30	
0	DISBURSEMENT ORDERS UNDER				\$1.00 FOR A TOTAL AMOUNT OF	.00	
81	DISBURSEMENT ORDERS				FOR A GRAND TOTAL OF	32,906.30	
					TOTAL PURCHASES	359,930.77	

Recommended for Approval:

*Pam Stangor*  
 Director of Business Services

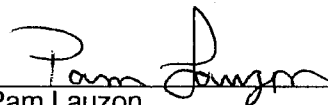
9-3  
 1995

JURUPA UNIFIED SCHOOL DISTRICT  
MONTHLY PAYROLL DISBURSEMENTS

March 17, 1997

<u>FEBRUARY PAYROLL</u>	<u>MONTHLY</u>	<u>HOURLY</u>	<u>TOTAL PAYMENT</u>
CERTIFICATED	\$ 4,054,243.03	\$ 140,267.47	\$ 4,194,510.50
CLASSIFIED	\$ 431,024.31	\$ 758,523.24	\$ 1,189,547.55
BOARD MEMBERS	\$ 3,393.88	- 0 -	\$ 3,393.88
YOUTH EMPLOYMENT PROGRAM	- 0 -	280.50	280.50
	TOTAL FEBRUARY PAYMENT		\$ 5,387,732.43

RECOMMEND APPROVAL:

  
Pam Lauzon  
DIRECTOR OF BUSINESS SERVICES

Jurupa Unified School District

1996/1997 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
97-1	<i>Consultant or Personal Service Agreements</i>			
97-1-GGG	Sunny Mills	\$100.00	Early Mental Health	Keynote speaker for Riverside Area PIP Network Meeting.
97-8	<i>Other Agreements</i>			
97-8-P	California Department of Education	NA	NA	Allocation of funds for instructional materials for Preschool program for 1996/1997 school year.

0-5

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc  
3/17/97

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

When recorded, return to:

Jurupa Unified School District  
Purchasing Department  
3924 Riverview Drive  
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Bid 97/04L, P.O. 92722, Asphalt Paving At Rustic Lane And Peralta Schools

Date of completion: March 3, 1997

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive, Riverside Ca., 92509

Name of contractor: Mission Paving & Sealing

Street address or legal description of site: 6450 Peralta Place, and 6420 Rustic Lane, Riverside Ca. 92509

Dated: March 4, 1997

Owner: Jurupa Unified School District  
(Name of public entity)

By

Rollin Edmunds

Title Assistant Superintendent, Business Services

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California (Date) March 4, 1997

By

Benita B Roberts

Title Secretary of the Board

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

When recorded, return to:

Jurupa Unified School District  
Purchasing Department  
3924 Riverview Drive  
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: SITE WORK AND CONSTRUCTION OF PERALTA  
ELEMENTARY SCHOOL BID #94/08L AND BID #94/09L

Date of completion: March 3, 1997

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive, Riverside Ca., 92509

Name of contractor: CHARTERED CONSTRUCTION CORPORATION

Street address or legal description of site: 6450 PERALTA PLACE, RIVERSIDE, CA. 92509

Dated: March 4, 1997

Owner: Jurupa Unified School District  
(Name of public entity)

By   
Rollin Edmunds

-Title Assistant Superintendent, Business Services

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) ss

I am the Secretary of the governing board of the Jurupa Unified School District  
the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said  
notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and  
correct.

Executed at Riverside, California (Date) March 4, 1997

By Benita B Roberts

Title Secretary of the Board

**RIVERSIDE COUNTY OFFICE OF EDUCATION**

**RESOLUTION NO. 97/29  
RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS**

WHEREAS, the governing board of the Jurupa Unified School District has determined that income in the amount of \$890,374 is assured to said district in excess of amounts previously budgeted, as is reflected on the attached page (Part I), and

WHEREAS, the governing board of the Jurupa Unified School District can show just cause for the expenditure of such excess funds;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such excess funds to be appropriated according to the schedule on the attached page (Part II).

Approved:

DALE S. HOLMES  
Superintendent  
Riverside County Office of Education

This is an exact copy of resolution  
adopted by the governing board at  
a regular meeting on  
March 17, 1997.

By: \_\_\_\_\_

\_\_\_\_\_  
Clerk or Authorized Agent

## PROPOSED

Students-Organizations  
Policy 5152  
Page 1 of 3

### RECOGNIZED STUDENT ORGANIZATIONS

Any group of students may organize a student body association within the public schools with the approval of and subject to the control and regulation of the governing board of the school district. Any such organization shall have as its purpose the conduct of activities on behalf of the students approved by the school authorities and not in conflict with the authority and responsibility of the public school officials. Any student organization may be granted the use of school premises and properties without charge subject to such regulations as may be established by the governing board of the school district. Education Code 48930.

#### Recognition

The Board believes that student organizations reinforce the instructional program, give students practice in democratic self-government and provide social and recreational activities. Student organizations also serve to honor outstanding student achievement and enhance school spirit and students' sense of belonging.

Necessary and desirable student organizations shall be recommended annually for recognition purposes to the Board of Education by principals. Those organizations granted official recognition by the Board of Education shall be listed in Regulation 5152. Such recognition extends through the school year and summer until October 15 of the next school year.

Student organizations recommended by principals shall have a principal-approved constitution and/or bylaws on file in the principal's office. No student organization shall be recommended for recognition whose constitution prohibits student participation on the basis of racial or ethnic origin or religious affiliation or whose purpose or activities include the denigration of any group of people, or whose activities are gang related according to the definition of a gang in Penal Code 186.22. The constitution for each recognized organization shall limit membership to be composed entirely of pupils attending schools of the District. The principal's recommendation to the Board of Education shall be in writing and list assigned faculty or other employee sponsor(s) who will be responsible for activities of the organization under the direction of the principal.

#### Fundraising

Student organizations may raise and spend money in order to promote the general welfare, morale and educational experiences of the students. Student funds shall finance worthwhile activities which go beyond those provided by the district. Minutes shall be kept of student organization meetings and shall properly reflect all financial activities.

**PROPOSED**

Student-Organizations  
Policy 5152  
Page 2 of 3

**RECOGNIZED STUDENT ORGANIZATIONS**

Student funds shall be managed in accordance with sound business procedures designed to encourage the largest possible educational return to students without sacrificing the safety of funds or exposing students to undue responsibility of unnecessary routine. Funds for all student organizations must be accounted for separately.

With Board approval, student funds may be held or invested in one of the following ways:

1. Deposited or invested in a federally insured bank or savings and loan; or in a state or federally insured credit union.
2. Invested in U.S. savings bonds or obligations.
3. Loaned to other district student organizations or invested in district property improvements pursuant to Education Code 48936.

Student funds shall be disbursed according to procedures established by the student organization. All disbursements must be approved by a Board-designated official, the certificated employee who is the student organization advisor, and a student organization representative.

The principal or designee shall be responsible for the proper conduct of all student organization financial activities. The Superintendent or designee shall periodically review the organizations' general financial structures and accounting procedures.

The Board shall provide an annual audit of student accounts by a certified public accountant or licensed public accountant. Auditing cost shall be paid from district funds. (Education Code 41020)

The Superintendent or designee shall ensure that parents/guardians are informed of the purpose of all fund-raisers benefiting the school or school groups. After the fund-raiser is held, parents/guardians shall be told how much money was raised and how it was spent. Parents/guardians shall be encouraged to offer their suggestions for the use of money raised to improve school facilities or to finance supplementary educational experiences.

Whether solicitations are made on behalf of the school or on behalf of another charitable organization, the Board particularly desires that no student shall be made to feel uncomfortable or pressured to provide funds. Staff is expected to emphasize the fact that donations are always voluntary. No students shall be barred from an activity because they did not participate in fund-raising. No student shall be required to raise a specified amount of money in order to participate in an activity sponsored by a school-related organization.

**Equal Access**

In accordance with provisions of the federal Equal Access Act, noncurriculum-related, student-initiated groups shall be given equal access to meet on

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P2



PROPOSED

Students-Organizations  
Policy 5152  
Page 3 of 3

RECOGNIZED STUDENT ORGANIZATIONS

school premises during noninstructional times without regard to their religious, political or philosophical views.

All student clubs or groups shall have equal access to the school media, including the public address system, the school newspaper, and the school bulletin board, to announce meetings. The Superintendent or designee may inform students that certain groups are not school-sponsored.

Privileges

The following privileges are extended to and limited to recognized student organizations:

1. Assignment of employee sponsor(s).
2. Publicizing activities, events, projects, or programs through school communication media, such as bulletins, handouts, student newspapers, bulletin boards, and public address system announcements.
3. Using the school or school district name.
4. Contracting for services. All contracts must be approved in advance by the Assistant Superintendent Business Services.
5. Using school or school district facilities and/or equipment.
6. Holding meetings or conducting activities, projects, or programs on or off the school campus.
7. Conducting sales or other money raising endeavors on campus or in the community.

The Assistant Superintendent Education Services shall recommend a list of student organizations to be recognized by the Board no later than the first Board meeting each October.

Legal References

EDUCATION CODE

41020

48930-48938

Code of Regulations, Title 5

5531

United States Code, Title 20

4071 et. seq. The Equal Access Act

Adopted 11/5/73

Revised 11/4/74, 11/6/78

Revised/Readopted 6/25/90

0-9  
P3

**PROPOSED**

Students  
Regulation 5152  
Page 1 of 5

**RECOGNIZED STUDENT ORGANIZATIONS**

The following student organizations are recognized as official student organizations for schools as listed:

**Name of Organizations**

**Sponsor**

	<b>Granite Hill Elementary School</b>
Student Council	Michelle Johnson/Jeneh Kuderman
	<b>Ina Arbuckle Elementary School</b>
Student Council	Gayle Venegas/Frieda Weber
	<b>Indian Hills Elementary School</b>
Student Council	Christa Biddle/Sharron Fosgett/ Cathy Galuska
	<b>Mission Bell Elementary School</b>
Student Council	John Allen/Karen Krumheuer
	<b>Pacific Avenue Elementary School</b>
Student Council	Trenae Ocello
	<b>Peralta Elementary School</b>
Student Council	Matt Nagle
	<b>Rustic Lane Elementary School</b>
Student Council	Linda Daniels
	<b>Stone Avenue Elementary School</b>
Student Council	Donna Cmelak/Bob Cmelak
	<b>Sunnyslope Elementary School</b>
Student Council	Carolyn Sherman
	<b>Troth Street Elementary School</b>
Student Council	Julia Margeson

**PROPOSED**

Students  
Regulation 5152  
Page 2 of 5

**RECOGNIZED STUDENT ORGANIZATIONS**

**Van Buren Elementary School**

Student Council

Charles Loving

**Jurupa Middle School**

**Name of Organization**

**Sponsor**

Adventure Club	Walt Lancaster
Associated Student Body	Sherry Zelenka
Astronomy Club	David Nelson
Club Live	Lidewy Honcharik/Stephanie King
Computer Club	Steve Sigloch
Heritage Club	Molly Monge/Mike Cruz/Mary Orduno
Honor Society	Christy Rizzo
Investments (Stock Market)	Bill Dennis
Native American Games Club	Scott Hill
Remote Control Car Club	Greg D'Angelo
Renaissance Club (Drama)	Rita Flint
S.P.I.R.I.T.	Ken Sanford/Gary Golden
Sports Club	Debbie Bush/Rex Moore
Student Store	Judy Berndt
UCR Partnership	Claude Ward
Victory Club	Darrel Walker
Wordsmiths	Paul Van Lent
Yearbook	Darrel Walker

**Mira Loma Middle School**

Academic Study/Help	Roxane Winemiller
Associated Student Body	Rudy Monge
Athletic Club	Lynn Schlax/Gary Peterson
Computer Club	Todd Beasley
Green Team	Wendy Ramirez
Math Club	Victoria Martinez/Anne Cox
Model Car Club	Larry Franklin
Music Club	Patricia Cruz
Peer Student Success Team	Lynn Schlax
Science Club	Melissa Davis
Victory Club	Gary Peterson/Mike Goltrey
Yearbook	Heather Smith

**Mission Middle School**

Choral Music	Jamie Brockhaus
Club Live	Laura Beal/ Danice Hord/
Honor Society	Patty Miller
Instrumental Music	Jamie Brockhaus
Multicultural Club	Lois Clark
Mustang City Council	Karen Chambers/Toni Fletcher
Newspaper	Karen Chambers

**PROPOSED**

Students  
Regulation 5152  
Page 3 of 5

**RECOGNIZED STUDENT ORGANIZATIONS**

UCR Partnership  
Yearbook

John Papavero  
Stach Heath

**Nueva Vista High School**

150 Club/Student Council  
Student Store

Maudie Leath  
Jeff Huerta

**Jurupa Valley High School**

Class Sponsors:

Freshman Class

Sophomore Class

Vacancy

Julie Boswell

Junior Class

Senior Class

Patricia Prosser

Julie Hines

Name of Organization

Sponsor

Academic Decathlon  
ASB  
Band Club  
Baseball Club  
B. Basketball  
G. Basketball  
CSF  
Creative Arts Club  
Drill Team/Tall Flags  
Earth Now  
Future Business Leaders of America  
FFA/Ag  
Friday Night Live

Lauretta Cortez  
Mike McGuire  
Don Wade  
Paul Kumamoto  
Mark Gard  
Gary Clem  
Stella Sloan  
Lauretta Cortez  
TBA  
Paul Wakefield  
Julie Rosa  
Gary Lesh/Brian Kantner  
Kay Murphy/Patricia Prosser/Gary  
Hanson  
Tim Titus  
Julie Haro  
Col. Pine  
Deb Buckout  
Don Cushing  
Kay Murphy  
Julie Haro/Cheryl Boyce  
Blanca Preciado/Karen Martinez  
Patricia Prosser  
Melva Morrison  
Sherrie McCoy  
Kathy Norwood  
Julie Parker  
Kay Murphy  
Colonel Pine/Chief White

Football Club  
German Club  
Golf Club  
Honor Society/GATE Club  
Ind. Arts Club  
Journalism Club  
Language Club  
Mecha  
Mock Trial  
Music Club  
New Visions  
Pep Squad  
Photo  
Prowler  
ROTC

**PROPOSED**

Students  
Regulation 5152  
Page 4 of 5

**RECOGNIZED STUDENT ORGANIZATIONS**

Schools Without Drugs  
Science Club  
B. Soccer Club  
G. Soccer Club  
Softball  
B. Tennis Club  
G. Tennis Club  
Theatre Club  
Track Club  
Volleyball Club  
Yearbook Club

Ernie Garcia  
Pat Monaco  
Adrianna Sandoval  
Rozanne Dominguez  
J. Rodriguez  
Larry Jansen  
Todd Moerer  
Michael Kane  
Bob Green  
Stephanie Timar  
Kay Murphy

**Rubidoux High School**

**Class Sponsors:**

Freshman Class

Ed Luna

Junior Class

JoAnn Alford

Sophomore Class

Shelly Rodrigo

Senior Class

Annmarie Weaver

Name of Organization

3.0 Club  
ASB  
Asian Pacific Club  
AVID  
Awards Night  
Back-to-School Night  
Band  
Black Student Union  
CSF  
College Bowl/Academic Decathlon  
Computer Club  
Creative Writing  
Drafting Club  
Environmental Club  
French Club  
FUN Club  
Future Farmers of America  
GATE Club  
Journalism  
Mecha  
Mock Trial  
Pep Squad  
Political Science  
ROTC  
Science Club  
Somos

Sponsor

Alice Muniz  
Annmarie Weaver  
Susan Gurrola  
Mark McFerren  
Cori Barber/Erica Rayshel  
Mike Hughes  
Charles Gray  
Devi Curtis  
Mike Dohr  
Gene Erickson  
Rob Liddle  
Ellen Finan  
Dan Wobser  
Sheryl Beamer/Alan Stringer  
Shana Kemper  
Harrison Cole  
Rhonda Fuller/Paula Germain  
Terry Snell  
Barbara Maguire  
Jose Guillen  
Thuy Truong/Branka O'Brien  
Kristin Burrell  
Thuy Truong  
Colonel Carroll/Chief Cohens  
Terry Snell  
Armando Muniz

**PROPOSED**

Students  
Regulation 5152  
Page 5 of 5

**RECOGNIZED STUDENT ORGANIZATIONS**

Speech Club  
Sports Medicine  
Teachers of Tomorrow  
Trappers Club  
Troupers  
Visual Arts  
Vocal Music  
Yearbook

Cori Barber  
Mike Twomey  
Gloria Hill  
Mark Jonasson  
Cori Barber/Karen Bell  
Ernie Wright/Viola DePass  
Staci Della-Rocco  
Vince Rosse



**RECOGNIZED STUDENT ORGANIZATIONS**

Any group of students may organize a student body association within the public schools with the approval of and subject to the control and regulation of the governing board of the school district. Any such organization shall have as its purpose the conduct of activities on behalf of the students approved by the school authorities and not in conflict with the authority and responsibility of the public school officials. Any student organization may be granted the use of school premises and properties without charge subject to such regulations as may be established by the governing board of the school district. Education Code 48930.

The Board of Education acknowledges the educational values of various student organizations.

Necessary and desirable student organizations shall be recommended annually for recognition purposes to the Board of Education by principals. Those organizations granted official recognition by the Board of Education shall be listed in Regulation ~~5154~~<sup>5152</sup>. Such recognition extends through the school year and summer until October 15 of the next school year.

Student organizations recommended by principals shall have a principal-approved constitution and/or bylaws on file in the school office. No student organization shall be recommended for recognition whose construction prohibits student participation on the basis of racial or ethnic origin or religious affiliation. The constitution for each recognized organization shall limit membership to be composed entirely of pupils attending schools of the District. The principal's recommendation to the Board of Education shall be in writing and list assigned faculty or other employee sponsor(s) who will be responsible for activities of the organization under the direction of the principal.

Contracts issued by any recognized student organization must be approved prior to their execution by the Assistant Superintendent Business Services.

The following privileges are extended to and limited to recognized student organizations:

1. Assignment of employee sponsor(s)
2. Publicizing activities, events, projects, or programs through school communication media, such as bulletins, handouts, student newspapers, bulletin boards, and public address system announcements
3. Using the school or school district name

RECOGNIZED STUDENT ORGANIZATIONS

4. Contracting for services
5. Using school or school district facilities and/or equipment
6. Holding meetings or conducting activities, projects, or programs on or off the school campus
7. Conducting sales or other money raising endeavors on campus or in the community.

The appropriate Director of Education Operations shall recommend a list of student organizations to be recognized by the Board no later than the first Board meeting each October.

Adopted 11/5/73  
Revised 11/4/74, 11/6/78  
Revised/Readopted 6/25/90





**PROPOSED**

Instruction  
Policy 6500

School Site Councils

Recognizing that district employees, pupils, parents/guardians and community members all have an interest in the education of district pupils, the Board encourages members of these groups to work together to develop school plans designed to meet specific needs at individual school sites.

In order for there to be an organized, formal way in which the concerns, ideas and recommendations of these diverse groups can be incorporated into these school plans, the Board authorizes the formation of a Site Council at each school. The Board may approve or disapprove school plans as necessary in order to fulfill the districts' mission and accomplish the Board's adopted goals.

The Superintendent or designee shall ensure that schools provide for participation in state-funded school-based programs by establishing and maintaining School Site Councils as required by law.

(Additional guidelines in Policy 1221.3)

Legal References:

EDUCATION CODE

52

53

5200-52049

52176

52800-52904

54425

54650-54659

54720-54734

CODE OF REGULATIONS, TITLE 5

4007

Adopted 1/3/78; 6/21/82  
Revised 9/4/90;



PROPOSED

SCHOOL SITE COUNCILS

ARTICLE I

The name of this council shall be the (name of school) School Site Council.

ARTICLE II

Role of Council

The school site council shall participate in developing and recommending the school improvement plan. The school site council, following approval of a school improvement plan by the school district Board of Education, shall have an ongoing responsibility for reviewing with the principal, teachers, other school personnel, and pupils the implementation of the school improvement program and to periodically assist in assessing the effectiveness of such program. Modifications or any improvement to the plan shall be developed, recommended and approved or disapproved in the same manner.

ARTICLE III

Members

Section 1 - Composition

The needs and resources of the school improvement program require that council membership include broad representation of parents, students and staff, including socioeconomic and ethnic groups represented in the school attendance area. The minimum standards for membership on the council shall be: the principal and representatives of teachers selected by teachers at the school, other school personnel selected by other school personnel at the school, parents of pupils attending the school selected by such parents, and in secondary school pupils selected by pupils attending the school.

At the elementary level, the council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel and (b) parents or other community members selected by parents.

At the secondary level, the council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel and (b) equal numbers of parents and pupils.

At both the elementary and secondary levels, classroom teachers shall comprise the majority of those persons representing school staff.

Council members representing pupils, or community members other than parents shall not be employees of the school district.

A district employee may serve as a parent/guardian representative on the school site council of the school his/her child attends, provided the employee does not work at that school.

PROPOSED

Instruction  
Regulation 6500  
Page 2 of 4

SCHOOL SITE COUNCILS

Section 2 - Term of Office

All members of the council shall serve for a two-year term. However, in order to achieve staggered membership, one-half, or the nearest approximation thereof, of the members representing parents or community members and one-half, or the nearest approximation thereof, of the members representing teachers and other school personnel (except the principal) shall serve for a one-year term only during the first year of the council's existence. After the first year of the council's existence, all terms shall be two years in length. At the first regular meeting of the council, a chance method shall be used to determine which members shall serve one-year terms.

Section 3 - Voting Rights

Each member shall be entitled to one vote and may cast that vote on each matter submitted to a vote of the council. A selected alternate shall vote only in the absence of the representative. Absentee ballots shall not be permitted.

Section 4 - Termination of Membership

A member shall no longer hold membership should s/he cease to be a resident of the area or no longer meet the membership requirements under which s/he was selected, e.g., a parent becomes an employee of the school. Membership shall automatically terminate for any member who is absent from regular meetings for a period of three consecutive months. The council, by affirmative vote of two-thirds of members present at a scheduled meeting, can suspend or expel a member.

Section 5 - Transfer of Membership

Membership in the school site council is not transferable or assignable.

Section 6 - Resignation

Any member may resign by filing a written resignation with the council.

Section 7 - Vacancy

Any vacancy on the council shall be filled for the remainder of the school year from the list of alternates selected by peers. If the unexpired term is for another full year thereafter, the term for that year shall be filled by the regular selection process.

ARTICLE IV  
Officers

The officers of the school site council shall be a chairperson, vice-chairperson, secretary, and such other officers as the council may deem desirable.



PROPOSED

Instruction  
Regulation 6500  
Page 3 of 4

SCHOOL SITE COUNCILS

Section 2 - Election and Terms of Office

The officers of the school site council shall be elected annually and shall serve for one year or until each successor has been elected.

Section 3 - Removal

Any officer may be removed by a two-thirds vote of the members present at a scheduled meeting whenever, in the judgment of the council, the best interests of the council would be served thereby.

Section 4 - Vacancy

A vacancy in any office because of death, resignation, removal, disqualification or otherwise shall be filled by the school site council by special election for the unexpired portion of the term.

ARTICLE V

Meetings of the School Site Council

Section 1 - Regular Meetings

School site councils shall be scheduled to meet at least six times during the academic school year with no more than one scheduled meeting per month.

Section 2 - Special Meetings

Special meetings may be called by the chairperson or by majority vote of the school site council.

Section 3 - Place of Meetings

The school site council shall hold its regular monthly meetings and its special meetings in a facility provided by the school and readily accessible to all members of the public, including handicapped persons.

Section 4 - Notice of Meetings

Public notice shall be given of regular meetings at least 72 hours in advance of the meetings; the notice must specify the date, time and location of the meeting; the notice must be posted at the school site or other appropriate place accessible to the public. Along with the 72 hour notice, an agenda must be posted and contain a description of each item of business to be discussed or acted upon.

Section 5 - Recommendations of the School Site Council

All recommendations of the school site council shall be made only after an affirmative vote of a majority of its members in attendance, provided a quorum is in attendance. Recommendations can only be taken on items appearing in the

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Pg 4

PROPOSED

Instruction  
Regulation 6500  
Page 4 of 4

SCHOOL SITE COUNCILS

posted agenda, unless council members present determine by a unanimous vote that there is a need to take immediate action on items that arose subsequent to the posting of the agenda. If a violation of procedural meeting requirements occurs, the item must be reconsidered at the next meeting after a public input session has been allowed.

Section 6 - Quorum

The presence of at least 51 percent of the total membership shall be required in order to constitute a quorum necessary for the transaction of the business of the school site council. No recommendation of the school site council shall be valid unless a majority of the members present concur therein by their votes.

Section 7 - Conduct of Meetings

All regular and special meetings of the school site council shall be conducted in accordance with Robert's Rules of Order or in accordance with an appropriate adaptation thereof.

Section 8 - Meetings Open to the Public

All regular and special meetings of the school site council and of its standing or special committees shall be open at all times to the public. A public session must be available so that members of the public may address the council during the meeting on any item within the subject matter jurisdiction of the council.

ARTICLE VI

By-Laws

The school site council may adopt rules for its own governance not inconsistent with policies and regulations of the Board of Education.

Adopted 1/3/78  
Revised 6/21/82  
Readopted 9/4/90  
Revised 12/5/94  
Revised



CURRENT

Instruction  
Policy 6500

SCHOOL SITE COUNCILS

The Board recognizes that parents, citizens, teachers, other employees and pupils all have an interest in and knowledge about the education of pupils.

In order that there will be an organized, formal way in which the concerns, ideas and recommendations of these diverse groups can be brought to the attention of the Board, the Board hereby authorizes the formation of one Site Council at each school. Except for elementary students, representatives of the above-mentioned groups shall serve as members of each Site Council.

(See general guidelines in Policy 1221.3)

Adopted 1/3/78  
Readopted 6/21/82  
Revised/Readopted 9/4/90

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SCHOOL SITE COUNCILSARTICLE I

## Name of Council

The name of this council shall be the (name of school) School Site Council.

ARTICLE II

## Role of Council

The school site council shall develop and recommend the school improvement plan. The school site council, following approval of a school improvement plan by the school district Board of Education, shall have an ongoing responsibility to review with the principal, teachers, other school personnel, and pupils the implementation of the school improvement program and to assess periodically the effectiveness of such program. Modifications or any improvement to the plan shall be developed, recommended and approved or disapproved in the same manner.

ARTICLE III

## Members

## Section 1 - Composition

The needs and resources of the school improvement program require that council membership include broad representation of parents, students and staff, including socioeconomic and ethnic groups represented in the school attendance area. The minimum standards for membership on the council shall be: the principal and representatives of teachers selected by teachers at the school, other school personnel selected by other school personnel at the school, parents of pupils attending the school selected by such parents, and in secondary school pupils selected by pupils attending the school.

At the elementary level, the council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel and (b) parents or other community members selected by parents.

At the secondary level, the council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel and (b) equal numbers of parents and pupils.

At both the elementary and secondary levels, classroom teachers shall comprise the majority of those persons representing school staff.

Council members representing parents, other community members, or pupils shall not be employees of the school district.

SCHOOL SITE COUNCILS

## Section 2 - Term of Office

All members of the council shall serve for a two-year term. However, in order to achieve staggered membership, one-half, or the nearest approximation thereof, of the members representing parents or community members and one-half, or the nearest approximation thereof, of the members representing teachers and other school personnel (except the principal) shall serve for a one-year term only during the first year of the council's existence. After the first year of the council's existence, all terms shall be two years in length. At the first regular meeting of the council, a chance method shall be used to determine which members shall serve one-year terms.

## Section 3 - Voting Rights

Each member shall be entitled to one vote and may cast that vote on each matter submitted to a vote of the council. The selected alternate shall vote only in the absence of the representative. Absentee ballots shall not be permitted.

## Section 4 - Termination of Membership

A member shall no longer hold membership should s/he cease to be a resident of the area or no longer meet the membership requirements under which s/he was selected, e.g., a parent becomes employed by the District. Membership shall automatically terminate for any member who is absent from regular meetings for a period of three consecutive months. The council, by affirmative vote of two-thirds of members present at a scheduled meeting, can suspend or expel a member.

## Section 5 - Transfer of Membership

Membership in the school site council is not transferable or assignable.

## Section 6 - Resignation

Any member may resign by filing a written resignation with the council.

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Any vacancy on the council shall be filled for the remainder of the school year from the list of alternates selected by peers. If the unexpired term is for another full year thereafter, the term for that year shall be filled by the regular selection process.

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Officers

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SCHOOL SITE COUNCILS

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Meetings of the School Site Council

Section 1 - Regular Meetings

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Special meetings may be called by the chairperson or by majority vote of the school site council.

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**SCHOOL SITE COUNCILS**

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**ARTICLE VI**

**By-Laws**

The school site council may adopt rules for its own governance not inconsistent with policies and regulation of the Board of Education.

Adopted 1/3/78  
Revised 6/21/82  
Readopted 9/4/90  
Revised 12/5/94



Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 2-5, 1997

LOCATION: Anaheim, Hyatt Regency

TYPE OF ACTIVITY: Teenwork Conference

PURPOSE/OBJECTIVE: Youth Conference for Drug/Alcohol Prevention

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Gary Hanson, Guidance Coordinator, JVHS

EXPENSES:	Transportation	\$ _____	Number of Students <u>5</u>
	Lodging	\$ _____	
	Meals	\$ _____	
	All Other	\$ _____	
	<b>TOTAL EXPENSE</b>	<b>\$ <u>925.00</u></b>	Cost Per Student \$150.00 (Total Cost ÷ # of Students) + 1 adult - \$175.00

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>D.A.T.E.</u>	_____	_____
_____	_____	_____
_____	_____	_____
<b>TOTAL:</b>	<b>\$ <u>925.00</u></b>	_____

Arrangements for Transportation: car

Arrangements for Accommodations and Meals: Included w/conference fees

Planned Disposition of Unexpended Funds: \_\_\_\_\_

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Gary Hanson* Date: 3/5/97 School: JVHS  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *Jamie C. Moorhouse* Date: 3-5-97  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

Jurupa Unified School District

**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

DATE(S): April 3-7, 1997

LOCATION: San Francisco

TYPE OF ACTIVITY: Band Tour Music Festivals, Band units and competitions, parade and color

PURPOSE/OBJECTIVE: guard and drum line competitions

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Donald Wade, Band Director; Christina Van Gieson and ten other band booster parents

EXPENSES:	Transportation	\$ 6300.00
	Lodging	\$14805.00
	Meals	\$ 1715.00
	All Other	\$ _____

Number of Students 70 (approx.)

**TOTAL EXPENSE** \$22820.00

Cost Per Student \$326.00  
(Total Cost ÷ # of Students)

**INCOME:** List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Student accounts/Parent contributions</u>	<u>\$19820.00</u>	<u>\$15247.00</u>
<u>Fundraiser-toilet and miscellaneous</u>	<u>3000.00</u>	<u>2000.00</u>
<b>TOTAL:</b>	<b>\$ 22820.00</b>	<b>17,247.00</b>

Arrangements for Transportation: Chartered Buses

Arrangements for Accommodations and Meals: National Events/Booster Club

Planned Disposition of Unexpended Funds: Silver Brigade Booster Club

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Donald Wade Date: 2/24/97 School: JVHS  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Jamie C. Moonbourn Date: 2-24-97  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

## Jurupa Unified School District

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 5 through April 12LOCATION: Newport Beach, CATYPE OF ACTIVITY: Girls' Basketball RetreatPURPOSE/OBJECTIVE: To build team spirit

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Gary Clem (Head Coach), Suzy Clem (Spouse) and Debbie Jents (Parent)

EXPENSES:	Transportation	\$ 0	Number of Students	20
	Lodging	\$ 572.00		
	Meals	\$ 500.00		
	All Other	\$		
	TOTAL EXPENSE	\$ 1172.00	Cost Per Student	\$58.60
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Car Wash</u>	<u>\$200.00</u>	<u>0</u>
_____	_____	_____
_____	_____	_____
TOTAL:	\$ 200.00	_____

Arrangements for Transportation: Private car/school vanArrangements for Accommodations and Meals: Beach house with meal prepared at the housePlanned Disposition of Unexpended Funds: Refund to players

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *[Signature]* Date: 3/8/97 School: JURUPA VALLEY  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *[Signature]* Date: 3/6/97  
Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

No. TS4

(A-14)

Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 2 thru 5, 1997

LOCATION: Hyatt Regency, Alicante - Anaheim CA

TYPE OF ACTIVITY: Teenwork 97

PURPOSE/OBJECTIVE: To provide participants with knowledge about peer led prevention programs and to teach leadership skills

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Harrison Cole Jr., Campus Supervisor - fun Club advisor & parent Debbie Cima

EXPENSES:	Transportation	\$ -	Number of Students	<u>2</u>
	Lodging	\$ incl		
	Meals	\$ incl		
	All Other REG	\$ 790.00		
	<b>TOTAL EXPENSE</b>	<b>\$ 790.00</b>	<b>Cost Per Student</b>	<b>_____</b>
			<b>(Total Cost ÷ # of Students)</b>	<b>_____</b>

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL:	\$ _____	_____

Arrangements for Transportation: \_\_\_\_\_

Arrangements for Accommodations and Meals: \_\_\_\_\_

Planned Disposition of Unexpended Funds: \_\_\_\_\_

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Harrison Cole Date: 3/7/97 School: Rubidoux High School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: \_\_\_\_\_  
Date approved by the Board of Education [Signature] Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

(A-15)

## RESPONSE TO NEA-J COLLECTIVE BARGAINING PROPOSAL

MARCH 3, 1997

The current 1995-98 Agreement between the Jurupa Unified School District and the National Education Association-Jurupa was the product of many hours of good faith bargaining.

Although the resulting Agreement represented compromises between the original proposals of each side, District operations in accord with its provisions have not created significant problems. Both the quality of the Agreement and mutual efforts by the parties to comply with its terms have contributed to this success.

One part of the current Agreement is to reopen negotiations in 1996-97 on Article XIV - Basic Compensation and Article XVII - Health and Welfare Benefits.

The Board of Education therefore makes the following proposal in regard to reopener negotiations:

That improvements to Article XIV - Basic Compensation and to Article XVII - Health and Welfare Benefits be considered once the District's 1996-97 financial status, including the impact of class size reduction, is clear.

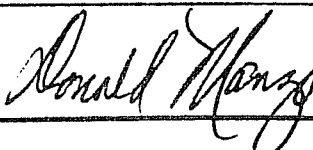
Additionally, an overriding interest of the District is to be sure that any potential Agreement does not hamper the District's ability to maintain a District budget in which expenditures do not exceed revenues and which provides an adequate contingency reserve.

# APPLICATION FOR FUNDING (Cover Page)

Send original and 3 copies to:

Education Technology Office  
California Department of Education  
P.O. Box 944272  
Sacramento, CA 94244-2720  
or  
721 Capitol Mall  
Sacramento, CA 95814

DEPARTMENT OF EDUCATION / CTAP USE ONLY									
Application Number									
PCA Number					Index Number				

Application Deadline		County		District				School							
March 27, 1997		3	3	6	7	0	9	0	6	0	6	1	7	7	4
Program <b>1996/97 SCHOOL-BASED EDUCATION TECHNOLOGY GRANT PROGRAM</b>		1996 CBEDS Enrollment						Total State Funds Requested							
Date of Program Duration (from) (to) JUNE 1, 1997 JUNE 30, 1999		865						\$ 21,625.00							
<div style="border: 1px solid black; padding: 2px; display: inline-block;">1</div> <b>CATEGORY #[1-8]</b> This # is determined according to the ADA of the host district or county office. See Guidelines - page 7.															
School/Program Name Mission Middle School								Local Educational Agency (District/County) Name Jurupa Unified School District							
School Address 5961 Mustang Lane				City Riverside				County Riverside				Zip Code 92509			
Contact Person(s) for LEA Jim Taylor				Title Assistant Superintendent Education Services				Telephone/Email (909) 222-7734							
Contact Person(s) for School Karen Chambers Sue Ferraro				Title Teacher Teacher				Telephone/Email (909) 222-7842 mustangs@cyberg8t.com							
<b>CERTIFICATION SECTION:</b> I hereby certify that all applicable state and federal rules and regulations will be observed; and that to the best of my knowledge, the information contained in this application is correct.															
Printed Name of Authorized Administrator Donald Manzo				Title Principal				Telephone (909) 222-7842							
Signature 												Date 2/25/97			



STATE OF CALIFORNIA  
DRUG-FREE WORKPLACE CERTIFICATION

std.21 (new 11-90)

Local Education Agency Name (Grant Recipient)

Mission Middle School

The contractor or grant recipient named above hereby certifies compliance with Government Code Section 8355 in matters relating to providing a drug-free workplace. The above named contractor or grant recipient will:

1. Publish a statement notifying employees that unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited and specifying actions to be taken against employees for violations, as required by Government Code 8355(a).
2. Establish a Drug-Free Awareness Program as required by Government Code Section 8355(b), to inform employees about all of the following:
  - (a) The dangers of drug abuse in the workplace,
  - (b) The person's or organization's policy of maintaining a drug-free workplace,
  - (c) Any available counseling, rehabilitation and employee assistance programs, and
  - (d) Penalties that may be imposed upon employees for drug abuse violations.
3. Provide, as required by Government Code Section 8355(c), that every employee who works on the proposed contract or grant:
  - (a) Will receive a copy of the company's drug-free policy statement, and
  - (b) Will agree to abide by the terms of the company's statement as a condition of employment on the contract or grant.

**CERTIFICATION**

I, the official named below, hereby swear that I am duly authorized to legally bind the contractor or grant recipient to the above described certification. I am fully aware that this certification, executed on the date and in the county below, is made under penalty of perjury under the laws of the State of California.

Official's Name:

Jim Taylor

Title: Assistant Superintendent  
Education Services

Date Executed:

County:

Riverside

Grant Recipient Signature:

Federal I.D. Number:

95-6000-929W



necessary. Such records shall include, but not be limited to, records which fully disclose the amount and disposition by the recipient of those funds, the total cost of the activity for which the funds are used, the share of that cost provided from other sources, and such other records as will facilitate an effective audit.

The recipient shall maintain such records for 5 years after the completion of the activities for which the funds are used.

10. Any application, evaluation, periodic program plan, or report relating to each program will be made readily available to parents and other members of the general public.
11. Auditable records of each participating school program will be maintained on file at the district office. (T5 3944; CFR.220.56)
12. The district board of trustees has adopted written procedures to ensure prompt response to complaints from parents, members of advisory committees, and members of other groups, within 30 days, and has disseminated these procedures to parent/community groups in the district. (T5 3951)

# SCHOOL PROFILE

This page is mandatory; complete all items. For multi-school applications, this page must be completed for each participating school. For each item, either circle the appropriate choice(s) or type (or print) your response for open-ended items.

County		District						School							
3	3	6	7	0	9	0	6	0	6	1	7	7	4		
LEA Name <b>Jim Taylor</b>								School Name <b>Mission Middle School</b>							
Person Completing This Form <b>Karen Chambers</b> <b>Sue Ferraro</b>								Telephone/Email <b>(909) 222-7842</b> <b>mustangs@cyberg8t.com</b>							

## A. Demographics:

1. Grade levels at the school (circle all that apply):  

K	1	2	3	4	5	6	7	8	9	10	11	12
							7	8				
2. Students in grades levels at the school (insert##) ]  

K	1	2	3	4	5	6	7	8	9	10	11	12
							7	8				
3. Grade levels to be served by project (circle)
4. Students to be served by project (insert ##) **200** **200**
5. Secondary school departments served by the project (circle all that apply):
 

English-Language Arts ..... 1	Foreign Language ..... 5
Mathematics ..... 2	Vocational ..... 6
Science ..... 3	Visual and Performing Arts ..... 7
History-Social Science ..... 4	Other (specify): ..... 8
6. Special programs at the school site (circle all that apply):
 

Special Education ..... 1	EDY ..... 3
Bilingual/ESL/Migrant Ed. .... 2	GATE ..... 4
	Other (specify): ..... 5
7. Special programs served by the project (circle all that apply):
 

Special Education ..... 1	EDY ..... 3
Bilingual/ESL/Migrant Ed. .... 2	GATE ..... 4
	Other (specify): ..... 5

## B. Technology Access and Use:

1. Previous grants received for technology (circle all that apply):
 

AB 803/AB1470 ..... 1	Federal ..... 3
Business/Industry Partnership ..... 2	Other (specify): ..... 4
2. For each type of technology, write in the number available at your school:
 

a. Computers for student use: ..... 42	e. CD-ROM drives ..... 15
b. Computers for teacher use only: ..... 10	f. Laserdisc players ..... 7
c. VCRs ..... 15	g. LCD overhead display panels/video projectors ..... 1
d. Televisions ..... 15	h. Other (specify): .....
3. Does your school have access to technology resource information and software through school/district/county library or media center (circle one): ..... Y **(N)**
4. Does your school have access to distance learning programs which are received via
 

a. Satellite down link ..... <b>(Y)</b> N	c. Microwave dish (ITFS or other) ..... Y <b>(N)</b>
b. Cable TV connection ..... <b>(Y)</b> N	d. Open TV Broadcast (PBS or other) ..... Y <b>(N)</b>

Which producers/distributors of distance learning programs do you use most (eg.-ETN/LACOE) (specify) \_\_\_\_\_

## C. School-Based Programs (Circle "E" for existing, "P" for planned, "N" for none):

- |  |   |
|--|---|
| 1. School Improvement Plan ..... <b>(E)</b> P N            | 6. Alternative Assessment (AB 40) ..... E P <b>(N)</b>                                |
| 2. IASA (Title 1) ..... E P <b>(N)</b>                     | 7. District initiated school-based management or decision making ..... E P <b>(N)</b> |
| 3. SB 1274 (Restructuring) ..... E P <b>(N)</b>            | 8. Motivation & Maintenance (AB 65). ..... E P <b>(N)</b>                             |
| 4. SB 1882 (high schools only) ..... E P <b>(N)</b>        | 9. Other (specify): ..... E P <b>(N)</b>  |
| 5. Coord. School-Based Prog. (AB 777) ..... E P <b>(N)</b> |   |
10. To what degree will the proposed project interface with or support existing school-based programs (circle one): ..... 1 2 3 4 **(5)** Extensively

## D. School-based planning committees (Circle "E" for existing, "P" for planned, "N" for none):

- |   |  |
|---|--|
| 1. School Site Council ..... <b>(E)</b> P N | 3. Bilingual Education Committee: ..... <b>(E)</b> P N   |
| 2. Compensatory Ed. Committee ..... E P N   | 4. Other (specify): <b>Disaster Comm.</b> <b>(E)</b> P N |

Technology Committee

- E. Curriculum area(s) emphasized by this project (Circle "M" for major emphasis, "S" for secondary, "N" for none):
- |                                |                                    |                                    |                                    |                                       |                         |                                    |                                    |
|--------------------------------|------------------------------------|------------------------------------|------------------------------------|---------------------------------------|-------------------------|------------------------------------|------------------------------------|
| 1. English-Language Arts.....  | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            | 7. Visual and Performing Arts.....    | <input type="radio"/> M | <input type="radio"/> S            | <input checked="" type="radio"/> N |
| 2. Mathematics.....            | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            | 8. Health Education.....              | <input type="radio"/> M | <input type="radio"/> S            | <input checked="" type="radio"/> N |
| 3. Science.....                | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            | 9. Physical Education.....            | <input type="radio"/> M | <input checked="" type="radio"/> S | <input checked="" type="radio"/> N |
| 4. History-Social Science..... | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N            | 10. English Language Acquisition..... | <input type="radio"/> M | <input checked="" type="radio"/> S | <input checked="" type="radio"/> N |
| 5. Foreign Language.....       | <input type="radio"/> M            | <input type="radio"/> S            | <input checked="" type="radio"/> N | 11. Other (specify):.....             | <input type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            |
| 6. Parent Education.....       | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N            |                                       |                         |                                    |                                    |

- F. Technology area(s) emphasized by this project (Circle "M" for major emphasis, "S" for secondary, "N" for none):
- |                               |                                    |                                    |                                    |  |                                    |                                    |                                    |
|-------------------------------|------------------------------------|------------------------------------|------------------------------------|--|------------------------------------|------------------------------------|------------------------------------|
| 1. Computers.....             | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            | 7. Camcorders/video cameras/video editing.....     | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            |
| 2. Instructional video.....   | <input type="radio"/> M            | <input type="radio"/> S            | <input checked="" type="radio"/> N | 8. LCD overhead display panel/video projector..... | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N            |
| 3. Video tapes.....           | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N            | 9. Calculators.....                                | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N            |
| 4. Laserdiscs.....            | <input type="radio"/> M            | <input type="radio"/> S            | <input checked="" type="radio"/> N | 10. Telecommunications.....                        | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N            |
| 5. CD-ROM.....                | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            | 11. Distance Learning via Satellite.....           | <input type="radio"/> M            | <input type="radio"/> S            | <input checked="" type="radio"/> N |
| 6. Internet Connectivity..... | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            | 12. Other (specify):.....                          | <input type="radio"/> M            | <input type="radio"/> S            | <input type="radio"/> N            |

- G. Software type(s) emphasized by this project (Circle "M" for major emphasis, "S" for secondary, "N" for none):
- |   |                                    |                                    |                         |   |                                    |                                    |                                    |
|---|------------------------------------|------------------------------------|-------------------------|---|------------------------------------|------------------------------------|------------------------------------|
| 1. Word processing.....                   | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N | 6. Hypercard/hypermedia.....                | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            |
| 2. Desktop publishing.....                | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N | 7. Computer Assisted Instruction (CAI)..... | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input checked="" type="radio"/> N |
| 3. Multimedia/video production.....       | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N | 8. Internet tools (FTP, Gopher, etc.).....  | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N            |
| 4. Electronic encyclopedia/reference..... | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N | 9. Utilities.....                           | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N            |
| 5. Instructional games.....               | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N | 10. Other (specify):.....                   | <input type="radio"/> M            | <input type="radio"/> S            | <input type="radio"/> N            |

#### H. Staff Development:

1. How many staff development release days will be used by your project in each of the following categories (write in number of days for each category):
- |                                      |           |  |          |
|--------------------------------------|-----------|--|----------|
| a. Days to be funded by SB 1510..... | <u>12</u> | c. Funded by AB 777, SB 1882, etc..... | <u>0</u> |
| b. Provided by district funds.....   | <u>0</u>  | e. Other (specify):.....               |          |

- I. Other area(s) emphasized by this project (Circle "M" for major emphasis, "S" for secondary, "N" for none):
- |                                     |                                    |                         |                         |   |                                    |                                    |                         |
|-------------------------------------|------------------------------------|-------------------------|-------------------------|---|------------------------------------|------------------------------------|-------------------------|
| 1. Special needs students.....      | <input checked="" type="radio"/> M | <input type="radio"/> S | <input type="radio"/> N | 5. Problem solving/critical thinking..... | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N |
| 2. Learning environment.....        | <input checked="" type="radio"/> M | <input type="radio"/> S | <input type="radio"/> N | 6. School-home communications.....        | <input type="radio"/> M            | <input checked="" type="radio"/> S | <input type="radio"/> N |
| 3. Student attitude/motivation..... | <input checked="" type="radio"/> M | <input type="radio"/> S | <input type="radio"/> N | 7. Evaluation.....                        | <input checked="" type="radio"/> M | <input type="radio"/> S            | <input type="radio"/> N |
| 4. Staff development.....           | <input checked="" type="radio"/> M | <input type="radio"/> S | <input type="radio"/> N | 8. Other (specify):.....                  | <input type="radio"/> M            | <input type="radio"/> S            | <input type="radio"/> N |

#### J. Resources used in developing the proposal:

1. For each resource listed below, rate its level of use during the planning and development of your proposal (circle one number for each):
- |   |  |            |   |   |   |                                    |
|---|--|------------|---|---|---|------------------------------------|
|   |  | Not at all | 2 | 3 | 4 | Extensively                        |
| a. Other teacher(s).....  |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| b. Librarian/Library Media staff.....   |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| c. Principal.....   |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| d. District staff/resources.....  |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| e. California Technology Assistance Project (CTAP) Region (specify region #): <u>10</u> ..... |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| f. Other County office staff/resources (specify program/county):.....                         |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| g. Instructional Television Consultant/Agency(specify):.....                                  |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| h. Existing AB1470/SB 1510 School-Based Ed. Tech Project (list school):.....                  |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| i. Paid Consultant.....   |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |
| j. Other (specify):.....  |  | 1          | 2 | 3 | 4 | <input checked="" type="radio"/> 5 |

2. Do you feel that the resources available to you were sufficient for the preparation of your proposal (circle one): ☒ Y ☐ N

#### K. Telecommunications Network Access:

1. Number of computers with modems: 1
2. Number of computers on a Local Area Network: 0
3. What is the external transmission capacity for this network (such as 56 kbs, T1, ISDN) (specify): .....
4. Name of telecommunications providers you use to access Internet resources (circle all that apply):
- |                      |                         |   |                                    |
|----------------------|-------------------------|---|------------------------------------|
| America On Line..... | <input type="radio"/> 1 | District/county network (specify):..... | <input type="radio"/> 5            |
| Compuserve.....      | <input type="radio"/> 2 | Other (specify): <u>Cyberg8t</u> .....  | <input checked="" type="radio"/> 6 |
| Telis (MCI).....     | <input type="radio"/> 3 | Other (specify):.....                   | <input type="radio"/> 7            |
| Prodigy.....         | <input type="radio"/> 4 |   |                                    |

## PROGRAM BUDGET

(Round to the Nearest \$)

	Object of Expenditure Categories	Explanation of Expenditure	State Funds Requested
1 0 0 0 S E R I E S	1130	Teacher Hrly for Parent Training	\$ 573.00
	1160	Substitutes-conferences & staff train.	\$ 2240.00
	Subtotal for 1000 Series		\$ 2813.00
2 0 0 0 S E R I E S			
	Subtotal for 2000 Series		\$
3 0 0 0 S E R I E S	3000	Employee Benefits-conf. & staff train.	\$ 308.00
	3000	Employee Benefits-Teacher Hrly	\$ 20.00
	Subtotal for 3000 Series		\$ 328.00
4 0 0 0 S E R I E S	4310	Instructional Supplies-paper and	
		ribbons	\$ 197.00
	Subtotal for 4000 Series		\$ 197.00

**PROGRAM BUDGET  
(Continued)**

(Round to the Nearest \$)

	Object of Expenditure Categories	Explanation of Expenditure	State Funds Requested
5000 SERIES	5220	Conferences & Expenses (budget	
		description included in Program	
		Description Plan)	\$ 4590.00
	Subtotal for 5000 Series		\$ 4590.00
	Indirect Costs are not a required item and can only be entered when a rate has been established. Indirect costs computations exclude the 6000 category. <div>Rate <u>.0484</u> %</div>		\$ 379.00
6000 SERIES	Hardware to include: 5400/180 Multimedia Bundle		\$ 2099.00
	Teacher Solution Bundle (4)		\$ 6796.00
	Laser Writer 4/600 (2)		\$ 1608.00
	Local talk cables for macs (6)		\$ 180.00
	Hyperstudio computer program 10 pack		\$ 795.00
	Tax and Shipping		\$ 1836.00
	Subtotal for 6000 Series		\$ 13693.00
TOTAL STATE FUNDS REQUESTED			\$ 21621.00

D  
97

## PROGRAM ABSTRACT

School/Program Name	County	District	School
Mission Middle School	3 3	6 7 0 9 0	6 0 6 1 7 7 4

Local Education Agency Name	County Name
Jurupa Unified School District	Riverside

**Description**

### OVERVIEW OF MISSION MIDDLE SCHOOL

Mission Middle School (MMS) is located in Riverside County in the Jurupa Unified School District. MMS was opened in September of 1967 and consists of 865 seventh and eighth grade students. 60.6% of our students receive reduced or free lunch. We do not receive any Title 1 moneys for these students.

Our student population is 59.8% Hispanic, 29.6% white, 8.2% African American, .6% Filipino, .3% Pacific Islander, 1.2% Asian, and .2% American Indian.

At MMS we have 70 students that are in the Resource Specialist Program and 34 students who are in the Special Day Class. We also have a bilingual population which includes 291 students. Our Shelter 1 class has 17 students and our Shelter II class has 25 students. The remaining 241 students of our bilingual program are mainstreamed into the regular classroom. Our GATE program consists of 32 students. All the students at MMS will be eligible to use the proposed program of mathematics and writing using technology. MMS has 32 certified teachers on staff. We have a principal, a vice-principal, and a counselor.

### SUMMARY OF PROGRAM

Our proposal is three fold. One component involves an exploratory unit involving mathematics, writing, and baseball to integrate curriculum and technology. Students will engage in database and spreadsheet activities, word processing, computations of numerical data, and analysis of information. Over 400 students from both grades will participate in this program. All students will have equitable access. The second component involves parent training. And the third is staff development that will create several technology "experts".

### UNIQUE FEATURES

We are unique in that we are combining math with a fun sport and we are then using this curricular area to indirectly teach technology skills. Second, we will be offering parent training nights to help parents understand these math areas via technology. Third, we will be using word processing skills to write letters to major league ball teams. Fourth, we will use our partnerships with the University of California Riverside (Project Connect) and the Rubidoux Community Library (Access to Success) to help tutor and train students in the use of the Internet. Fifth, Fantasy Baseball requires students and parents to work together at home. Finally, we will be setting up a schedule of training sessions and conferences for staff based.

# SCHOOL TECHNOLOGY USE PLAN COVER PAGE

DEPARTMENT OF EDUCATION / CTAP USE ONLY
Grant Application Number

Attach ONE print copy of the School Technology Use Plan and include with the application package to be sent to the California Department of Education.

Optional: Please include a disk copy of the plan, with a label that indicates the school and district name and the computer/software format.

CDS Code	County		District Code					School Code							
School Name															
LEA Name (Host Agency)													LEA Contact Person		
LEA Street Address													Telephone Number/Email		
City													Zip Code		



## SUMMARY OF PROGRAM

We propose a three-fold program. The first area creates an exploratory program that supports math, writing, and technology. The second takes a school that is standing on the edge of the twenty-first century and gets it ready to enter by using staff development and conferencing, and the third is the opportunity to teach students with their parents.

A unit involving mathematics, writing, and baseball will be implemented to integrate curriculum and technology. Students will engage in database and spreadsheet activities, word processing, computations of numerical data, and analysis of information the students find while proceeding through the unit. Over 400 students from both grades will participate in this program. All students will have the chance to be one of these depending on their exploratory class rotation. All students will have equitable access.

## UNIQUE FEATURES

We are unique in that we are combining math with a fun sport and we are then using this curricular area to indirectly teach technology skills. Second, we will be offering parent training nights to help parents understand these math areas via technology. Third, we will be using word processing skills to write letters to major league ball teams. Fourth, we will use our partnerships with the University of California Riverside (Project Connect) and the Rubidoux Community Library (Access to Success) to help tutor and train students in the use of the Internet. Fifth, Fantasy Baseball requires students and parents to work together at home. Finally, we will be setting up a schedule of training sessions and conferences for staff based.

## 3.1 INSTRUCTIONAL PROGRAM

### CURRICULUM AND INSTRUCTION

With the high level of transfer students and "at risk" students, MMS proposes a way to get students engaged in their learning. Students need a place to explore with real life ideas and computers. Mathematics, ELA, and computers go hand in hand for the unit that is proposed as the vehicle for success. Students at MMS will fulfill an objective from the School Improvement Plan (SIP) where students learn and remember information and concepts when taught in connection with real life and other subject areas using advanced technology. By using the Fantasy Baseball unit students will incorporate real life using computers, writing, and math. Active learning is another area our SIP plan states as an objective. Students will be active in producing projects that deal with databases, spreadsheets, word processing, the Internet, and a final project that integrates all of these activities. Other activities parents and students can do together are attending a baseball game and using the newspaper for fact finding for their projects. Students will have the library media center to continue their work on their projects outside of class. These computers were funded by the SIP plan of MMS.

Students will have the opportunity to use the Rubidoux Community Library through its Access for

Success grant, which will train MMS students how to use the Internet. Students will be able to utilize the library computers that should be connected to UCR for the 1997-98 school year through Project Connect for researching information.

MMS currently has a math demonstration grant (MSDP), making math one of our priorities. We are also in the process of a self-examination and writing a Program Quality Review (PQR). English/Language Arts with an emphasis in technology was chosen as our focus. The Fantasy Baseball unit incorporates this focus because writing, math, and technology are heavily integrated.

A high percentage of our students do poorly in both math and ELA as is evidenced by the first semester grades for the 1996-97 school year. Since our district does not do any standardized testing in middle school, student grades, questionnaires and teacher observations are our only evidence for assessment. The math department has been using Renaissance Math and College Preparatory Mathematics (CPM) for the last five years. We also have as part of our elective wheel a class in math activities such as origami and building toothpick bridges. Still, many of our students find math and writing boring and see no relevance in studying it. With so many Title 1 students (60.6%), transfer students, and LEP students (34%) it is important to find a means with which to make these areas fun, interesting, and relevant. The Fantasy Baseball unit will do that because it takes a sport that many of our students play and watch and gets them involved. The Fantasy Baseball unit will be the means through which students learn about percentages, ratios, and probability. They will also be involved in writing letters to their favorite baseball team. This course will be part of the elective wheel and taught by a teacher with a math credential and a Masters in Technology.

### DESCRIPTION OF THE INSTRUCTIONAL PROGRAM

#### **Student (and Parent) needs to be addressed**

The focus for this proposal is to address the needs for our students in math, writing, and computers by using an approach that incorporates baseball with math and writing. 35% of our students received grades of a D or lower in math and/or English Language Arts (ELA) first semester of the 1996-1997 school year. We feel the proposed plan can increase student success and reach our "at risk" students. The proposed plan lends itself to parent involvement because many activities require parent input. Getting students and parents to work together is one of our objectives. We will be offering six to eight scheduled technology training sessions after school or in the evening for parents and students. These sessions will support the technology students are using in the classroom.

When surveyed, students agreed with the idea of using Fantasy Baseball as a vehicle for learning Math concepts and writing skills using technology.

### PROGRAM OBJECTIVES AND EXPECTED OUTCOMES

Our goal is to teach the curriculum using technology, not teach technology as the curriculum. Therefore,

the students will be actively involved learning math and writing. Then they will produce databases, spreadsheets, and word processing documents as an extension of this. The successful integration of technology into curriculum and instruction forms a powerful tool for learning and working. We will utilize technology to enhance and enrich learning, increase our effectiveness as educators, and prepare all students for success. Students are the focus of this plan, regardless of gender, age, ethnic group, ability, or socioeconomic status. MMS recognizes the challenge of preparing students to function in a world of ever increasing complexity. Technology should improve, augment, and support the curriculum and delivery of instruction, with student achievement as a primary criterion for evaluating the success of the program.

At MMS we stress an environment that is physically and emotionally safe and that promotes character traits. It is important for parents and the community to be actively involved in positive school and/or learning experiences. Parent involvement is an important part of our plan. We will help all students experience measurable success in this program, and at Mission we want to increase the number of students who go on to high school with a positive attitude towards math and writing. We feel the proposed plan will address these issues as stated.

Our students will also benefit from this program because they are utilizing math, writing, and technology. They will learn how all three components are integrated and how the real world uses each component. Students will learn how to set up ratios, percentages, and probability problems using data bases and a spreadsheet. They will also write a letter to a professional baseball team using word processing. Students will learn how to set up formulas for the spreadsheets and how to figure out calculations using the computer to their full advantage. We expect parents will be better able to help their students because they will have knowledge and experience with computers.

When done, students will have a better attitude toward math and writing as evidenced by teacher observation, questionnaires, and improved grades. There will be an increase in understanding of percentages, ratios, and probability as evidenced by improved test scores in the regular math classes. Students will be able to set up a database and a spreadsheet and explain what they show as evidenced by oral or written work. In writing, students will edit and revise their written work using a computer. Completion of this task will be evidence of success.

### PROGRAM ACTIVITIES AND TIMELINES

(Both teachers will at one time or other be responsible for the implementation of the grant)

June-August 1997

Materials for implementation of Fantasy Baseball unit will be purchased (paper goods and hardware)

September 1997

- Students will be registered to take exploratory wheel
- Fantasy Baseball instruction will begin
- Students will learn ratios, percentages, probability, desktop publishing, Internet access, databases, and spreadsheets



September 1997-

June 1999

- UCR partnership (Project Connect) will continue
- Rubidoux Library (Access to Success) will continue
- Professional development assessment developed and distributed to teachers
- Conferences and workshops for technology, writing, and implementation of both will be attended by teachers.
- Staff training sessions (SIP days and after school)
- Parent/student nights will be offered for technology training
- Conduct formal evaluation for students, parents, and staff.

### **3.2 STAFF DEVELOPMENT PROGRAM**

MMS will provide professional development in the use of technology and applications to education. Workshops will be offered on SIP days and periodically after school. Teachers and staff will also be kept informed on university classes and technology classes in surrounding districts that will enhance employee knowledge and use of technology. Staff training will be either by subjects or by teams.

Students, teachers, staff administrators, and parents must have full access to technology and expert training in its use. Equipment, curriculum, methodology, and expertise must be reexamined continually and kept current and functional to ensure an excellent program.

Based on input from staff through a technology professional development assessment, a wide variety of courses will be offered in many formats including all day and after school. Workshops will be advertised through the school bulletin and faculty bulletin board.

A biannual technology professional development assessment will be developed, distributed, collected, and tallied. The assessment will be used to develop the technology professional development program.

This grant will provide money for substitutes for teachers who train staff members and parents. It will also pay for conference registrations, airfare, car, and hotel to such conferences. Currently, a majority of our staff is afraid to use technology. We have some teachers whose students get a good backbone in technology but it does not spread to others. By sending several teachers to a variety of conferences the enthusiasm will build and we hope create a panel of experts. As more become knowledgeable and excited about technology, perspectives and paradigms about how we teach and how we can use technology to teach better will change. Teachers will realize the need to bring the twenty-first century into the classroom. Until we do that, we hold our students back by our lack of knowledge and enthusiasm.

### **3.3 LEARNING RESOURCES MANAGEMENT**

The computers that have been purchased with SIP funds and site grants are in the library media center and are available on a sign-up basis by any teacher. All are equipped with ClarisWorks. These computers and the

computers purchased with the SB1510 moneys will be managed by the technology team. Any projects that need to be completed can be finished in the library media center. SIP day training, any after school training and parent training will use both the library media center computers and those purchased with 1510 grant money.

### 3.4 LINKAGES AND COLLABORATION

Mutually beneficial partnerships have been developed between the school and the community. These partnerships build upon and extend the university partnership program. Aspects of these partnerships will include mentor relationships, tutoring, teaching, long range planning, special cooperative projects, financial assistance, equipment donations, and study trips.

School wide partnerships, begun in 1995-96, will continue to be developed during the 1996-97 school year and implementation will begin. A partnership with University of California Riverside (UCR) includes the Early Academic Outreach Program (EAOP) and Comprehensive Teacher Education Institute (CTEI) program run through UCR for training teachers. Another part of our partnership with UCR involves Project Connect, a plan to connect MMS to the Internet. We also have a partnership with the Rubidoux Community Library for teaching middle school students how to use the Internet through the Access to Success: Electronic Research Training Program. The Norco Naval Weapons Station has donated several PC computers to the MMS library media center.

### 3.5 PLANNING/ EVALUATION/ REPORTING PROCESSES

We are in the process of writing a Program Quality Review (PQR) and chose English/Language Arts with an emphasis in technology as our focus. The proposed unit implements our focus.

Students at MMS will fulfill an objective from the School Improvement Plan (SIP), where students learn and remember information and concepts when taught in connection with real life and other subject areas using advanced technology. By using the Fantasy Baseball unit students incorporate real life, computers, ELA, and math. Active learning is another area our SIP plan states as an objective. Students will be active in producing projects that deal with databases, spreadsheets, word processing and a final project that integrates all.

By the end of the twelve week session, exploratory students will demonstrate a mastery of math, writing, and computer skills that range from setting up formulas, ratios, charts, databases, spreadsheets, and word processing documents. Students will be measured by scores they receive for various projects throughout the class along with a final project due at the end of the class session showing their growth in understanding of all concepts involving math, writing, and computers.

Staff will also be monitored on their mastery skills of computers and will be given written evaluation forms for the various workshop(s) they attend and participate in.

## 3.6 PROGRAM LEADERSHIP

The management of the proposed plan will be the responsibility of two technology committee members. One member will keep current on the different partnerships that MMS has for technology. The other member will be the program coordinator of the proposed plan. This will take place in the time frame of 1997-1999 school year. Both are members of the technology committee and will be involved in parent and staff training.

## 3.7 BUDGET DESCRIPTION AND PROGRAM BUDGET PAGES

### Budget Description

•1000	Substitute teachers - 2 teachers x 12 days for conferences at \$70.00/day	\$1680.00
	Substitute teachers - for training staff - 8 days at \$70.00/day	\$ 560.00
	Teacher Hourly (2 hrs each session for 6 sessions) 2 teachers at \$24.70/hr. for Parent Training	\$ 593.00
•3000	Employee benefits- 2 substitutes 12 days each at \$6.42 (conferences)	\$ 154.00
	Employee benefits- 2 substitutes 8 days each at \$6.42 (staff training)	\$ 154.00
	Employee benefits - Teacher Hourly (Parent Training)	
•4000	60 reams of paper each \$2.09	\$ 125.00
	3 printer cartridges each at \$24.00	\$ 72.00
•5000	California League of Middle School	
	Plane fare for 2	\$290
	hotel for 2, 2 days	\$240
	conference for 2	\$510
	car rental	\$45
	CEEA/SDR	
	registration for 2	\$350
	airfare for 2	\$295
	hotel for 2, 2 days	\$240
	CUE conference	
	registration for 2	\$300
	hotel for 2 days	\$240
	COMDEX conference	
	registration for 2	\$240
	hotel for 2	\$240
	MacWorld conference	
	registration for 2	\$510

airfare for 2 \$240

car rental for 2 \$55

**Curriculum and Technology Seminar**

registration for 2 \$500

airfare for 2 \$240

car rental for 2 \$55

**Conference Total**

**\$4590.00**

**•6000**

**Hardware**

5400/180 Multimedia Bundle 1 @ 2099 \$2099

Teacher Solution Bundle B2805II/C 4 @ 1699 \$6796

Laser Writer 4/600 2@ 804 \$1608

Local talk cables for macs 6@ 30 \$180

Hyperstudio™ computer program 10 pack \$795

**Equipment Total (including tax & shipping)**

**\$13314.00**

**In-Direct Costs**

**\$ 379.00**

**GRANT TOTAL**

**\$21621.00**



# SCHOOL TECHNOLOGY USE PLAN COVER PAGE

DEPARTMENT OF EDUCATION / CTAP USE ONLY
Grant Application Number

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CDS Code	County		District Code					School Code							
	3	3	6	7	0	9	0	6	0	6	1	7	7	4	
School Name Mission Middle School															
LEA Name (Host Agency) Jurupa Unified School District								LEA Contact Person Jim Taylor							
LEA Street Address 3924 Riverview Drive								Telephone Number/Email (909) 222-7734							
City Riverside								Zip Code 92509							



# MISSION MIDDLE SCHOOL'S TECHNOLOGY PLAN 1995-2000

## OVERVIEW OF MISSION MIDDLE SCHOOL 1

Mission Middle School (MMS) is located in Riverside county in the Jurupa Unified School District. Mission was opened in September of 1967. MMS consists of 865 seventh and eighth grade students. Mission is considered a low income area school by the federal government, with that in mind we have 54.1% of our students who receive free lunch and 6.5% of our students who receive reduced lunch for a total of 60.6%. We do not receive any Title 1 moneys for these students.

Our student population is 59.8% Hispanic, 29.6% white, 8.2% African American, .6% Filipino, .3% Pacific Islander, 1.2% Asian, and .2% American Indian. The makeup of our school has changed with the opening of a new middle school in 95-96 from 52.3% Hispanic, 34.1% white, 10.1% African American, and 3.5% other.

At MMS we have two special programs to help our students that are not performing at grade level. We have 70 students that are in the Resource Specialist Program and 34 students who are in the Special Day Class. We also has a bilingual population which includes 291 students. Of those students we have a program for our LEP (Limited English Proficient) population which is split into two classifications. Shelter 1 class has 17 designated students and our Shelter II class has 25 students. The remaining 241 students of our bilingual program are mainstreamed into the regular classroom. Our GATE population at MMS consists of 32 students. All the students at MMS will be eligible to use the proposed program of mathematics and ELA (English and Language Arts) using technology.

MMS has 32 certified teachers on staff. This number includes two Special Day class teachers and two Resource Specialist Program teachers. We have a principal , a vice-principal and a counselor. To help with the security and safety of our students we have two campus supervisors.

# INSTRUCTIONAL PROGRAM

## CURRICULUM AND INSTRUCTION

### WEAVING TECHNOLOGY INTO THE CURRICULUM

Technology should support classroom instruction and learning strategies, as well as classroom management and the preparation of teacher materials. Therefore, it is our intent to look at areas where technology can fit into the instructional environment.

#### Area One:

The first area includes activities that are already present in good classroom instruction but can be enhanced and made easier by using technology. These activities may include:

1. Use of manipulative materials that present concepts concretely
2. Drill and practice materials: The computer may be able to provide the practice needed, leaving the teacher free to do things that a computer cannot do.
3. Real purposes for reading and writing
4. Construction of new learning through experimentation and observation:  
There are many science software programs, such as frog dissections, that allow for such experimentation using the computer.
5. Research for new information using a variety of sources, taking notes and citing references: The use of multimedia encyclopedias, especially ones with on-line connections, make this an extremely valuable tool.
6. Independent work at students' own paces: This could be especially valuable for RSP and LEP students
7. Development of problem-solving strategies and logical thinking.

#### AREA TWO:

This area includes activities that are difficult to do without technology. These would engage teachers in things that would help their students learn more effectively about the world around them. Included in this would be taking field trips to wonderful places such as the White House, and conducting experiments that are too costly, time-consuming, or dangerous. There is more and more software available that allows this to happen. Teachers should begin to seek software to meet their needs. Some ways in which technology can do this are:

1. Extend learning through simulations, computer experiences that imitate real world experiences.
2. Provide content that is not easily accessible otherwise.
3. Reduce the tedious nature of some tasks by providing templates or charts that can be checked or annotated without having to be recreated.
4. Provide opportunities to act like scientists and researchers.
5. Provide tools that present information in a dynamic manner such as watching an

- animated process proceed step by step
6. Give more attention to students who may need it by allowing them to take their own pathways through the content and collecting information they need when they need it.

### AREA THREE:

This area can make the teacher's job and the act of teaching easier.

1. Group management- Some of the students may work collaboratively or individually in a computer center, permitting the teacher to work more closely with other individuals or groups of students.
2. Data organization- Student information can be maintained and retrieved more quickly than without technology.
3. Portfolio assembly- Students' work, including scanned original art, can be stored and retrieved easily.
4. Instructional and evaluative material development- Worksheets, templates, lesson plans, and examinations can be easily constructed and modified using word processing and other tools.

### FOUNDATION FOR THE FUTURE

Using technology to manage classroom activities is somewhat more difficult than putting software into the computer. It requires familiarity with basic word processing skills and learning how to arrange and save files on the computer. Once teachers have acquired these skills, they will recognize the computer as their ally, and in time will not be able to do without it. Therefore, learning basic skills should become a high priority as we plan and think about integrating technology into the curriculum.

### REVIEW OF MMS'S TECHNOLOGY PLAN PHASE ONE, EXPENDITURES

Expenditures of phase one moneys have started to address several of the goals and objectives listed in the overall MMS technology plan. The areas chosen fall into several categories. Some areas are vital to see the groundwork and assess results before the programs being assessed expand to a larger scale. Others are program areas in which steady progress has taken place. Competition and evaluation of these approaches could be carried out before the end of Phase One.

Moneys have gone toward providing the library with a technology lab, appropriate software, and printers for some machines. This purchase was made to familiarize key people with the potential of technology and its implications in the school's telecommunications network plan and to become models for the implementation plan beginning with Phase two. Inservice training is now beginning and will continue through out Phase One. The Technology Team is vital in this implementation so they could become the building resource people building administrators could

page 3

refer to in planning and solving problems.

New projects include the installation of 7 more computers for the lab in the library. At the same time starting to computerize the library book check-out system.

Teachers will be inserviced on procedures in using these computers to aid in the creation of handouts, worksheets, and test materials.

**Several areas need to be addressed:**

- The need to bring one networked 30 station computer lab on line during the next five years. This would work in conjunction with the Internet partnership with UCR that will be established in 1996-97
- The need to set up a plan to respond to individual teacher or team projects involving classroom implementation of computers. This would expand computer and other new technology use for classroom applications at this level to a much broader base than now exists and address some of the enthusiasm for technology use which present resources are not fulfilling.
- The need to have a computer check-out system from the school's Media Center for which is currently without computerized access.

**MISSION/RATIONALE**

The mission is to investigate and utilize all technology as an instructional and communications tool designed to enhance and support the basic skills, learning skills, creativity, and higher-level thinking skills.

**LONG RANGE GOALS**

1. To explore and utilize new technology as an instructional tool in all areas.
  - a. To provide a minimum of one computer system in every classroom. A system includes a CPU(Central Processing Unit), monitor, and printer.
  - b. To provide a 30 station Macintosh lab.
  - c. To provide videotape, satellite, interactive videodisk, and other laser technology such as CD-ROM. Multi-Media use will be encouraged in relation to using these new technologies in conjunction with one another and with computers.
2. To provide desktop publishing facilities working in conjunction with the Print Shop facilities for school administrative information dissemination needs, student and staff annual and newspaper needs, and for teaching material production needs.
3. To provide a baseline equity of training for all staff (on going).
4. To develop an implementation plan for the expenditure of the moneys (on going).
5. To maintain a flexible and open approach to the implementation of technology due to its rapid changing nature (on going).

**1.A Classroom Computer Use Goals and Objectives**

**GOAL:**

It is the goal of MMS that computers be an integral part of each classroom as tools for the enhancement and implementation of instruction, for the reinforcement of basic instructional

objectives, for the development of critical and creative thinking skills , and as tools for teacher applications and communication.

### **TEACHER RELATED OBJECTIVES:**

The computer will be used in the classroom by the teacher as a tool for the enhancement and implementation of instruction. Such applications may include:

- Class demonstrations in all grade levels and subject areas
- Use as a data collection tool
- Testing student conjectures

The computer will be used by the teacher as a management tool. Such applications may include the use of:

- Computerized grade books
- Graphics
- Word Processing
- Spreadsheet
- presentation Software

### **STUDENT RELATED OBJECTIVES:**

The computer will be used in the classroom by students for the implementation of basic instructional objectives. Such applications may include:

- Word processing for instruction in basic writing and composition skills
- Computer-assisted instruction to support basic math and reading skills
- Support Bilingual program
- Simulations for teaching science strategies and social studies concepts
- Data bases for exploring and expanding information resources
- Basic and advanced vocational and business education applications
- A data collection and investigation tool in science classes
- Tools to provide alternative means of presenting reports and other applications in all areas of the curriculum

The computer will be used in the classroom by students as a tool for instruction in and reinforcement of critical and creative thinking and expression. Such applications may include the following:

- Problem solving applications which teach and reinforce higher order thinking skills
- Graphic applications for personal and vocational uses
- Applications which allow creative expression and basic instruction in music composition and theory
- Desktop publishing
- Access to information world-wide
- Communication links to other cultures

## **1. B Computer Lab Use Goals and Objectives**

### **GOAL:**

It is the goal of MMS that a networked computer lab be an integral part to aid in the provision of instruction and reinforcement of basic curricular skills and processes.

A primary function of the networked computer lab is to provide students with a one-on-one opportunity to interact with computer applications without the troublesome logistics of handling floppy disks or CD's. These applications may range from the delivery of basic skills to the enhancement of critical and logical thinking skills, the exploration and extension of their creative abilities, and the enhancement of writing skills.

It is considered basic to the MMS philosophy that the classroom teacher be trained to correlate and integrate the applications used in the computer lab with classroom instruction and experiences.

### **TEACHER RELATED OBJECTIVES:**

The computer lab will be used by the teacher as an environment for enhancement and implementation of instruction. Such applications may include:

- Individualized remediation or enhancement of basic skills
- Group and individual experiences in creative writing and composition skills
- Computer Managed Instruction software to deliver basic reading, math, problem solving, and writing skills with the advantage of a record keeping management system to track student progress
- Problem solving and critical thinking software and languages to develop higher-level thinking skills

### **HUMAN RESOURCES OBJECTIVES:**

A networked computer lab environment works best when certain resources and opportunities are offered in conjunction to its installment. Such opportunities and resources would be:

- An individual in the lab at all times to handle the technical and procedural aspects of loading and monitoring the software and hardware during the day.
- Sufficient staff development opportunities at the building level to provide teachers with the confidence in working with their students and the courseware applications in the networked lab environment as well as a correlation of lab courseware with classroom experiences
- Develop in-house expertise to maintain and extend technology applications

## **1.C Optical/Laser disk and Satellite Technology Use Goals and Objectives**

### **GOAL:**

It is the goal of MMS that current and new forms of media technology be an integral part of the instruction process available to classrooms and labs in the form of a combined multi-media approach. The applications available on these media forms should be used for the enhancement and implementation of instruction, for reinforcement of basic instructional objectives, for the development of critical and creative thinking skills, the exploration and extension of students' creative abilities, and as tools for teacher applications.



### TEACHER RELATED OBJECTIVES:

Optical/Laser disk, videotape, and satellite technologies will be used in the classroom by the teacher as tools for enhancement and implementation of instruction. Such applications may include:

- Enhancement of basic skills
- Group and individual experiences in research, organizational, and communication skills
- Enhancement of critical and logical thinking skills
- Inservice applications with other staff in and out of the district

### STUDENT RELATED OBJECTIVES:

Optical/Laser disk, videotape, and satellite technologies will be used by students for the reinforcement of basic instructional objectives and the exploration of their creative expression skills. Such applications may include:

- CD-ROM (Compact Disc-Read Only Memory) as a data base for exploration of research strategies and information gathering in both an individual and group context
- Videodisks to support basic skill acquisition, for exploring and expanding information sources, and developing higher-level thinking and creative expression skills in math, reading, art music, social studies, science, etc. in both an individual and group context
- Videotape for basic skill instruction, enhancement of visual concepts, development of information organization and communication skills, and creative expression skills.
- Satellite down links for exploring and expanding national and global information sources, exploring group interaction strategies involving information exchange, to support basic skill acquisition, and to develop global world concepts

### HUMAN RESOURCE OBJECTIVES:

The projected uses of these technologies in a multimedia environment will work best when certain opportunities and resources are offered in conjunction with their introduction. Such opportunities and resources would be:

- An innovative in-service approach stressing students and teachers together in learning the new technologies and supporting more curriculum materials development using the new technologies by teachers in the district. This would also involve a district policy that more adequately supports an expanded inservice program that addresses the increased needs driven by the use of these new technologies in new teaching approaches and new curriculum objectives.

## **Desktop Publishing Use Goals and Objectives:**

### **GOAL:**

It is the goal of MMS that desktop publishing become an integral part of the school's process involved with printed information distribution in regard to presentations, newsletters, curriculum support materials, school newspapers and annuals, and reports. Students access to this technology should be encouraged whenever possible.

### **TEACHER RELATED OBJECTIVES:**

Desktop publishing will be used by the teacher to produce better quality original materials to act as supplementary teaching materials to the standard class offering. Such uses may include:

- Basic desktop publishing stations in teacher prep areas in the individual buildings to create worksheets, tests, handouts, and overhead transparencies for classroom use. In some instances, these stations may be linked via telecommunications with the full desktop publishing stations and/or the print shop for large scale duplication.

### **STUDENT RELATED OBJECTIVES:**

Desktop publishing will be used by the student to create student productions reinforcing and demonstrating basic writing and art skills in a relevant application setting. Such uses may include:

- The production of student-derived newspapers at select school sites
- The production of the annual at select school sites
- The production of student-derived poems, short stories or artwork in a collected anthology

## **Staff training Goals and Objectives**

### **GOAL:**

It is the goal of MMS to provide a baseline equity of training for all staff, students and community.

### **RELATED OBJECTIVES:**

To implement the amount of technology into the administrative and teaching environment in a way which will change procedural habits, curriculum, and teaching methods involves some innovative approaches to training along with funding support above current amounts. Some strategies in realizing the goal may include:

- Some innovative training approaches relying on technology resource teams for each building comprised of an administrators, the librarian, and the computer teacher. These people would be trained in the design of inservice offerings at the building site addressing awareness and understanding of the new technologies and methods for their use as well as the depth of implementation and application of the technology dependent on the building resources at the time.

- Continual communication of the hardware and training availability time frames regarding certain technology applications as the technology plan unfolds.



## **Learning Resource Center Use Goals and Objectives**

### **GOAL:**

It is the goal of MMS that the Library Technology Lab be an integral part of the educational program in the school. The center will provide resource media in the form of print, non print, and other technologies which enable students to locate, organize, and synthesize information in critical and creative ways to produce products which best communicate their ideas.

### **TEACHER AND LIBRARIAN RELATED OBJECTIVES:**

Teachers and the librarian will use the Library Technology Lab to create and develop curriculum materials. Such applications may include:

- Providing staff ample collections of current print, non print and media materials
- Facilitating access to Learning Resource materials with automated circulation and cataloging systems
- Assisting staff in the use of technology as it applies to curriculum and instruction
- Assisting staff to stay current with new technologies

### **STUDENT RELATED OBJECTIVES:**

Students will use the Library Technology Lab to locate, organize, and use material for study, research, personal enrichment, and to create a variety of project products. Such applications may include:

- Facilitating research and presentation skills by providing students ample collections of current print, non-print, and media materials
- Facilitating access to Learning Resource collections with automated circulation and cataloging systems
- Introducing students to the use of current technologies in the Library Technology Lab for new approaches to gathering and reporting information
- Promoting lifelong learning skills and love of literature

### **Curriculum and Instruction:**

Technology will be effectively utilized to deliver the curriculum. Technology acquisition and training will be integrated into the curriculum development and adoption process. The major purpose of acquiring technology is to improve curriculum and instruction for our students.. Technology as an integral and required part of education requires that it be included in the same processes that define what and how we teach to the "whole" student.

The curriculum development and adoption process will be modified to include the development and adoption of technology-based materials along with textbooks.

The technology team will be in charge of researching and selecting computer software, cable

programming, videodisks, videotapes, and other technology, to meet curriculum objectives. Upon selecting technology, the committee will guide the staff in the preview of technology materials. The curriculum committee, as a whole, will select all materials, and define their use(e.g. in the computer lab, on the classroom computer, in the media center, etc.) The district can apply to the state for a waiver if the percentage of funds needed for technology exceeds the limit set by the state. In the year following the adoption of materials, the curriculum committee will provide training to teachers in the use of technology-based materials.

A stipend or appropriate release time is required for curriculum committee members who are responsible for providing training.

Technology acquisition will be integrated into the curriculum for science, ELA, math physical education, electives and history/social studies.

### **Business Curriculum and Instruction**

MMS will offer keyboarding/ word processing instruction. Students in the exploratory wheel, will have a semester of keyboarding and/ or a semester of word processing. A 7-8 keyboarding/ word processing program will be developed as an elective or part of the ELA curriculum. The 7-8 keyboarding/ word processing program will be implemented with an additional lab of computers, if it's an elective.

### **Music Curriculum and Instruction**

Technology will be utilized to improve music curriculum and instruction, enabling teachers to use current methodologies, and enabling students to gain experience with producing music through state-of-the-art method. The MMS music teacher will have a computer station with midi capabilities, a midi input device(e.g. a keyboard), sound output capabilities, appropriate composing and editing software, and a printer. The MMS music teacher will be provided training and will utilize the technology in the teaching process.

### **Electronic Encyclopedias**

Every student and teacher will have easy access to an electronic encyclopedia.

An electronic encyclopedia will be available on at least one computer in the media center. This workstation will consist of a computer, CD-ROM drive, and a printer. The computer and encyclopedia should be easily upgrade able to be networked throughout the school via District network.

The electronic encyclopedia will be available on all teacher and student computers in classrooms and labs. It will also be available on all catalog/ circulation computers in the media center.

### **Research Systems**

Students will have access to on-line information systems for research. These systems would include Internet, UCR Library systems, and/ or periodical searches.

Equipment and software will be purchased by UCR to allow access to periodical, research, and other databases within the school through connections with the university. Media Specialists will be trained in the operation of these systems, and will provide training to teachers and students.

Through modems on the District network/ backbone, and the purchase of appropriate agreements, students will be able to access commercial databases and databases at universities. Media Specialists will be trained in the operation of these systems and will provide training to teachers, students, and the community.

### **Multimedia Workstations**

A multimedia workstation, consisting of a computer, videodisk player, VCR, video monitor, CD-ROM player, printer, and graphics input device will be available in the school media center. Videodisks, CD's and other software will be available through curriculum adoption processes, and school funds. Materials will be purchased with school funds. Teacher and student training will be made available through the media center.

Existing Multimedia workstations will be linked to cable television through the school-wide video network. Depending upon the evolution of this technology, a second workstation and/or equipment to allow networking of multimedia resources will be available in the media center. Because of our partnership with UCR, our CTEI room is linked via satellite to cable television.

### **Cable and Video Technology**

All teachers will have access to cable and satellite programming in interactive student learning situations and in staff development. Teachers will be trained in integrating cable and other programming into instruction.

Each school will have at least one cable drop attached to one VCR and monitor. Teachers will be trained in its use, and use programming in classrooms on a limited basis via portable VCR's and monitors on carts.

Each classroom will have a monitor, with a UCR accessible either at a central location or in the classroom. The school will be cabled so that every classroom will have access to cable programming. Teachers will be trained in the use of cable programming in the classroom. Cable schedules will be provided to all teachers.

Computers and video will be tied into one District-wide network. Teachers will be able to access a video library through their computer, and may schedule the taping or live showing of a particular cable or satellite program.

MMS will have the capability of producing student made videos, and broadcasting them in the school and via the local community access or educational cable channel. Video production classes will be part of the curriculum as an elective course and the studio will be used as part of courses within the existing curriculum.

A video production lab will be established. A video production elective will be offered. Instruction will be provided by a certified staff member. Training will be offered to interested teachers in the use of the video production lab. During periods in which there is not a class, the lab will be made available for use by teachers and their classes.

MMS will have cam corder and tripod equipment for use with students for class projects, videotaping students and special events. Training will be provided in the use of the camera and accompanying equipment.

MMS will have at least one cam corder, tripod, and training in its use.

A second cam corder and tripod will be provided. This second unit will be lightweight, and easy for a student to handle. MMS will have access to editing capabilities.

### **COMMUNICATION AND LEARNING RESOURCES**

MMS will have a media center that utilizes new and emerging technologies which can be easily used by staff, students, and the community.

Provide initial training to library media specialist An Acceptable Use Policy will be in place for all staff and students.

Library media specialist continue to coordinate software collections and the use of the multi-curricular computers at 7-8 grade.

A budget for site software purchases will be added which will be monitored by the library media specialist.

The Library specialist will work with school site technology coordinators to support the technology at MMS, including repair, upgrade and training.

### **Upgrade library media center facility**

The library media center will be upgraded to enable media resources to be housed securely and efficiently, and to be effectively accessed by students, staff, and community. At the school the media center should be able to house books, along with computers, video, audio, and other technology. In addition the media center will have computerized catalog and circulation systems. Ideally, the media center should serve as the hub of video and computer networks.

### **Catalog and Circulation System**

The library media center will have a computerized catalog and circulation system, with student work stations for finding and checking out media. The catalog/circulation system will be accessible in all classrooms, possibly by modem.

The library media center will have an on-line catalog/circulation system with accessible student terminals housed in the media center.

Terminals within the library media center will also be able to access research systems, encyclopedias, and databases/bulletin boards.

### **Library Media Specialist Technology Training**

All Media Specialist will be trained in utilizing state-of-the-art media technology and in coordinating school-site technology. Emphasis will be on hands-on training, the use of coaching and practice, and access to new technologies on a daily basis.

Each year the MMS media specialist will be provided training in the use of media technologies. This training will be coordinated with the implementation of new technologies and new duties within the media program and in coordination with the school plan. The emphasis on training will be particularly strong during the first three years of the plan tapering off towards the last few years of the plan. Media Specialist meetings will focus on the use of the new technologies to deliver media services.

One-on-One and small group peer training will be emphasized.

### **STAFF DEVELOPMENT**

MMS will provide professional development in the use of technology and applications to education. Workshops will be offered on SIP days and periodically after school. Teachers and staff will also be kept informed of university classes and technology classes in surrounding districts that will enhance employee knowledge and use of technology.

Based on input from staff through the technology professional development assessment, a wide variety of courses will be offered in many formats including all day and after school. Where ever possible, school staff will teach the workshops. Workshops will be advertised through the school bulletin and faculty bulletin board.

A Bi-annual technology professional development assessment will be developed, distributed, collected, and tallied. The assessment will be used to develop the technology professional development program. A committee will develop the Technology Staff Development Assessment. The assessment will be distributed to all certified and classified staff. Upon collection and tallying, the committee will meet to provide a list of courses



and formats to offer. Questionnaires, evaluations, and informal feedback may modify the content of courses.

Substantial hardware loan or reward programs will be in place.

## **COMPUTER USING EDUCATORS**

A group will be established to foster sharing and dissemination of technology information to increase the spread of technology. Through user SIP training days, after school workshops and other means, information and techniques will be shared, providing a means of learning for staff members.

A school chapter of Computer Using Educators (CUE) will be formed. As CUE members, the staff would receive the CUE newsletter and could attend the Spring CUE conferences. A small committee will be convened to work with CUE to develop activities, disseminate information, and increase membership.

The media center will develop a Teacher Technology Support Center to provide hardware and software preview and trial, disseminate public domain software, to provide a work area for committees, and to provide informal staff development.

MMS will utilize materials in the current educational staff development lab to create the Teacher Technology Support Center. Add networked resources, additional computers, increase software collection, and add a video editing center, catalog software, and implement a teacher preview checkout system.

Designate one afternoon per week for informal sharing on particular topics. Organize lab use by school committees to complete their work. A copy of all selected curricular materials will be kept at the center for preview and staff development.

The Technology Support Center will have an annual budget for hardware and software so the collection remains state-of-the-art.

An ongoing Technology Team will assist in the implementation and coordination of the Technology Use Plan. Members of the Technology Team will represent students, school personnel, and parents. Members of the team will be trained in the application of technology, will disseminate information, and will provide leadership at the school site. Membership on the Technology Team will be on a volunteer basis. However, funds for stipends, conference attendance, and extended access to technology will be sought to reward participants.

The ongoing Educational Technology Team will begin in 1995-96 and continue through 1998-99. Members will be encouraged to serve on the team for multiple years, to provide continuity of the program, and minimize the need for retraining. A database with information about skills and training that each Team member has will be developed.

## **LINKAGES AND COLLABORATION**

Mutually beneficial partnerships will be developed between the school and the community. These partnerships will build upon and extend the university partnership program. Aspects of these partnerships will include mentor relationships, tutoring, teaching, long range planning, special cooperative projects, financial assistance, equipment donations, and study trips.

School wide partnerships, begun in 1995-96, will continue to be developed during the 1996-97 school year and implementation will begin. A partnership with University of California Riverside (UCR) includes the Early Academic Outreach Program (EAOP) and CTEI (Comprehensive Teacher Education Institute) program run through UCR for training teachers. Another part of our partnership with UCR involves a connection to the Internet. We also have a partnership with the Rubidoux Community Library for teaching middle school students how to use the Internet through the Access to Success: Electronic Research Training Program.

## **Evaluation of Program**

### **Technology Scope and Sequence**

A 7-8 scope and sequence of technology skills will be developed and integrated into the curriculum, and teachers will be trained in its use.

### **Resource Management**

#### **Use of Copyrighted Materials**

All employees will be aware of software, video and other courseware copyright laws and will adhere to the provisions of the federal copyright law.

Each Principal and Technology Team representative will be provided with a copy of the Board Policy and a pamphlet provided by the California State Department of Education, which clearly articulates the copyright law. These materials shall be shared and made available to all staff at each site.

When appropriate, information about copyright law will be discussed and provided at inservices. Educational technology newsletters will have feature articles and short articles which clarify copyright provisions as needed.

#### **Security Program**

All technology equipment and software will be properly secured. All rooms in the school will have motion detectors or similar security provided by the district.

All existing computers at schools will be secured with cable locks. All new equipment will be locked down as it is installed.

Software security guidelines will be developed.

Software security guidelines will be implemented.

#### **Hardware Upgrade**

Hardware investments will be managed through an upgrade program.

All Apple II computers in the school will be replaced by Macintosh.

As needed for additional memory, hard drive capacity, and other standard upgrades occur, materials will be purchased.

IBM compatible computers will be added as money becomes available so as to add another computer "business" lab.

#### **Networking/Backbone**

A computer/voice/video network will be established to support administrative and educational programs, to improve communication, and to fully and cost-effectively use and benefit from state-of-the-art technology.

Because of the essential link with JUSD Information services, the following phases are tentative. Note that as plans change in this area, it will have an important impact on the rest of the plan. Funding implications must also be considered.

UCR through the Internet partnership and/or the district office will design a backbone and school-site networks. Hardware specifications and standards will be established, and installation of the backbone will begin.

Networked computers will be installed on all teacher/ administrator, clerical, and counselor desks at the 7-8 grade levels. Applications will include attendance, scheduling, and student information. Training will be required.

E- mail and fax access implemented school wide. Continued training for all staff. Training for new staff.

Networked computers will be installed on all teacher desks for attendance and student information. Access from all classrooms to media centers including circulation, catalog, research programs, and encyclopedia. Continued training for all staff. Training for new staff.

Centralized modem access will allow any computer to access databases outside of district, and allow secure access to appropriate data by teachers, administrators, students , and parents, from remote locations.

### **Technical Support**

MMS will develop a plan for preventive maintenance and hardware and software technical support.

A comprehensive maintenance and repair service will be planned and initiated. A comprehensive technical support system will be fully implemented. Adjustments will be made as needed.

MMS will have a base amount of equipment upon which they may build with school funds. At the end 2000, MMS will have a base set of equipment for student and teacher use as follows:

One computer per class, a school-wide network, a media/catalog terminal, multimedia station, encyclopedia station, 1 teacher use computer, 1 teacher use printer, 1 teacher use modem, 1 video production lab, 1 music teacher station, and 1 computer technology class.

Most of the equipment is detailed throughout other parts of this plan. Following is the strategy for acquiring the above equipment which is not described elsewhere in the plan.

MMS will have a computer lab with 28 networked computers. The school site technology coordinator will be responsible for the administration of the lab.

There will be a multi-curricular networked computer lab for use by any class on a sign up basis. Computers may be distributed computers based on curricular need and ability to use.

Teachers will have a computer in their classroom for developing course materials, managing data, writing parent correspondence, and completing other tasks.

Grade book and anti-virus software will be acquired to expand the capabilities and security of the teacher-use computers. A modem and phone line will be placed in the library media center.

All teacher-use computers will be networked to a laser printer. Some MMS classrooms will be provided with a modem and phone line for telecommunications.



Jurupa Unified School District

NOTICE OF REVIEW

All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:

This interim report is hereby filed by the governing board of the school district.

Date of Meeting: March 17, 1997

Signed \_\_\_\_\_

(President)

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was reviewed in accordance with the state-adopted Criteria and Standards.

(Signed) \_\_\_\_\_

District Superintendent  
or Designee

CERTIFICATION OF FINANCIAL CONDITION

x POSITIVE CERTIFICATION

'As President of the Governing Board of this school district, I certify that this district will be able to meet its financial obligations for the current fiscal year and subsequent two fiscal years.'

QUALIFIED CERTIFICATION

'As President of the Governing Board of this school district, I certify that this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.'

NEGATIVE CERTIFICATION

'As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the fiscal year or for the subsequent fiscal year.'

SUPPLEMENTAL INFORMATION

Report Prepared By: Pam Lauzon, Director

Date Prepared: March 6, 1997

Telephone Number: (909) 222-7887





GENERAL FUND  
SUMMARY

CALIFORNIA  
DEPT OF EDUCATION  
Form J-251 (Rev 01/95)

REVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

Jurupa Unified School District

RIVERSIDE County

		Summary - Unrestricted/Restricted					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
<b>A. REVENUES</b>							
1) Revenue Limit Sources	8010-8099	+ 57,604,865	+ 58,215,745	+ 33,896,330	+ 58,333,602	117,857	.20
2) Federal Revenues	8100-8299	+ 2,153,791	+ 2,857,924	+ 1,351,037	+ 2,777,260	-80,664	-2.82
3) Other State Revenues	8300-8599	+ 12,773,878	+ 17,014,056	+ 8,853,664	+ 17,086,859	72,803	.43
4) Other Local Revenues	8600-8799	+ 1,572,171	+ 2,184,959	+ 893,578	+ 2,447,778	262,819	12.03
5) TOTAL, REVENUES		= 74,104,705	= 80,272,684	= 44,994,609	= 80,645,499		
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	+ 38,644,480	+ 41,629,816	+ 20,857,348	+ 41,739,886	-110,070	-.26
2) Classified Salaries	2000-2999	+ 9,989,102	+ 10,957,307	+ 5,991,802	+ 11,159,900	-202,593	-1.85
3) Employee Benefits	3000-3999	+ 11,677,318	+ 12,360,005	+ 5,919,229	+ 12,343,725	16,280	.13
4) Books and Supplies	4000-4999	+ 3,876,832	+ 4,257,561	+ 1,845,037	+ 3,811,072	446,489	10.49
5) Services, Other Operating Expenses	5000-5999	+ 7,322,224	+ 8,378,781	+ 4,550,463	+ 7,906,822	471,959	5.63
6) Capital Outlay	6000-6599	+ 280,126	+ 2,209,878	+ 1,564,490	+ 2,565,632	-355,754	-16.10
7) Other Outgo	7100-7299	+ 562,285	+ 562,285	+ 0	+ 562,285	0	.00
8) Direct Support/Indirect Costs	7300-7399	+ -264,707	+ -264,707	+ -147,000	+ -268,007	3,300	-1.25
9) TOTAL, EXPENDITURES		= 72,087,660	= 80,090,926	= 40,581,369	= 79,821,315		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>		= 2,017,045	= 181,758	= 4,413,240	= 824,184		
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	+ 0	+ 0	+ 0	+ 0	0	.00
b) Transfers Out	7610-7629	- 559,244	- 559,244	- 125,000	- 673,660	-114,416	-20.46
2) Other Sources/Uses							
a) Sources	8930-8979	+ 0	+ 0	+ 94,003	+ 94,003	94,003	.00
b) Uses	7630-7699	- 7,384	- 7,384	- 4,307	- 7,384	0	.00
3) Contributions to Restricted Programs	8980-8999	+ 0	+ 0	+ 0	+ 0	0	.00
4) TOTAL, OTHER FINANCING SOURCES/USES		= -566,628	= -566,628	= -35,304	= -587,041		



GENERAL FUND  
SUMMARYREVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		Summary - Unrestricted/Restricted					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		= 1,450,417	= -384,870	= 4,377,936	= 237,143		
F. FUND BALANCE, RESERVES							
1) Beginning Balance							
a) As of July 1 - Estimated		+ 6,251,876	+ 6,251,876	+XXXXXXXXXXXXXXX	+ 6,251,876	0	.00
b) Unaudited Actual Adj.		+ 0	+ -726,815	+XXXXXXXXXXXXXXX	+ -726,815	0	.00
c) As of July 1-Unaudited 9791		= 6,251,876	= 5,525,061	=XXXXXXXXXXXXXXX	= 5,525,061		
d) Audit Adj/Restatement 9792-9793		+ 0	+ 0	+XXXXXXXXXXXXXXX	+ 0	0	.00
e) Net Beginning Balance		= 6,251,876	= 5,525,061	=XXXXXXXXXXXXXXX	= 5,525,061		
2) Ending Balance, June 30 (E + F1e)		= 7,702,293	= 5,140,191	=XXXXXXXXXXXXXXX	= 5,762,204		
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash 9611		- 2,500	- 2,500	-XXXXXXXXXXXXXXX	- 2,500		
Stores 9612		- 217,063	- 217,063	-XXXXXXXXXXXXXXX	- 296,420		
Prepaid Expenditures 9613		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
Other 9619		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
General Reserve (EC 42124) 9630		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
Legally Restricted Balances 9640		-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	- 208,002		
b) Designated Amounts							
Designated for Economic Uncertainties 9710		- 5,980,113	- 2,205,224	-XXXXXXXXXXXXXXX	- 2,415,157	209,933	9.52
Designated for 9720-9789 BD.DESIG. BLOCK GRANT 0973		- 1,450,188	- 1,498,858	-XXXXXXXXXXXXXXX	- 1,480,166		
ONE-TIME SITE GRANTS 0975		- 0	- 1,144,412	-XXXXXXXXXXXXXXX	- 1,104,638		
SEV. HANDICAPPED RESERVE 0972		- 52,429	- 52,429	-XXXXXXXXXXXXXXX	- 52,429		
1996/97 MEGA-ITEM BLK.GR 0976		- 0	- 19,705	-XXXXXXXXXXXXXXX	- 19,392		
EST. ALLOC. CARRYOVER 0974		- 0	- 0	-XXXXXXXXXXXXXXX	- 183,500		
c) Undesignated Amount 9790		=XXXXXXXXXXXXXXX	=XXXXXXXXXXXXXXX	=XXXXXXXXXXXXXXX	= 0		
d) Unappropriated Amount 9790		= 0	= 0	=XXXXXXXXXXXXXXX	=XXXXXXXXXXXXXXX		

E  
P3

GENERAL FUND  
SUMMARYREVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		UNRESTRICTED (OPTIONAL)					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
<b>A. REVENUES</b>							
1) Revenue Limit Sources	8010-8099	+ 55,975,225	+ 56,737,169	+ 33,896,330	+ 56,903,352	166,183	.29
2) Federal Revenues	8100-8299	+ 71,341	+ 108,899	+ 115,565	+ 149,721	40,822	37.49
3) Other State Revenues	8300-8599	+ 2,605,970	+ 4,960,569	+ 1,307,692	+ 5,004,423	43,854	.88
4) Other Local Revenues	8600-8799	+ 929,014	+ 929,014	+ 452,921	+ 1,202,410	273,396	29.43
5) TOTAL, REVENUES		= 59,581,550	= 62,735,651	= 35,772,508	= 63,259,906		
<b>B. EXPENDITURES</b>							
1) Certificated Salaries	1000-1999	+ 32,879,154	+ 35,332,838	+ 17,805,855	+ 35,361,121	-28,283	-.08
2) Classified Salaries	2000-2999	+ 6,379,140	+ 6,918,238	+ 3,788,673	+ 6,954,065	-35,827	-.52
3) Employee Benefits	3000-3999	+ 9,243,507	+ 9,763,169	+ 4,672,818	+ 9,722,503	40,666	.42
4) Books and Supplies	4000-4999	+ 1,123,568	+ 1,142,467	+ 614,092	+ 956,807	185,660	16.25
5) Services, Other Operating Expenses	5000-5999	+ 4,456,124	+ 4,683,626	+ 3,178,763	+ 4,541,513	142,113	3.03
6) Capital Outlay	6000-6599	+ 11,541	+ 384,665	+ 1,050,546	+ 438,636	-53,971	-14.03
7) Other Outgo	7100-7299	+ 446,800	+ 446,800	+ 0	+ 446,800	0	.00
8) Direct Support/Indirect Costs	7300-7399	+ -377,500	+ -420,359	+ -147,000	+ -423,659	3,300	-.79
9) TOTAL, EXPENDITURES		= 54,162,334	= 58,251,444	= 30,963,747	= 57,997,786		
<b>C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)</b>							
		= 5,419,216	= 4,484,207	= 4,808,761	= 5,262,120		
<b>D. OTHER FINANCING SOURCES/USES</b>							
1) Interfund Transfers							
a) Transfers In	8910-8929	+ 0	+ 0	+ 0	+ 0	0	.00
b) Transfers Out	7610-7629	- 559,244	- 559,244	- 125,000	- 673,660	-114,416	-20.46
2) Other Sources/Uses							
a) Sources	8930-8979	+ 0	+ 0	+ 94,003	+ 94,003	94,003	.00
b) Uses	7630-7699	- 7,384	- 7,384	- 4,307	- 7,384	0	.00
3) Contributions to Restricted Programs	8980-8999	+ -2,657,262	+ -3,671,821	+ 0	+ -4,019,997	348,176	-9.48
4) TOTAL, OTHER FINANCING SOURCES/USES		= -3,223,890	= -4,238,449	= -35,304	= -4,607,038		

GENERAL FUND  
SUMMARYREVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		UNRESTRICTED (OPTIONAL)					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		= 2,195,326	= 245,758	= 4,773,457	= 655,082		
F. FUND BALANCE, RESERVES							
1) Beginning Balance							
a) As of July 1 - Estimated		+ 5,454,538	+ 5,454,538	+xxxxxxxxxxxxxxx	+ 5,454,538	0	.00
b) Unaudited Actual Adj.		+ 0	+ -632,239	+xxxxxxxxxxxxxxx	+ -632,239	0	.00
c) As of July 1-Unaudited	9791	= 5,454,538	= 4,822,299	=xxxxxxxxxxxxxxx	= 4,822,299		
d) Audit Adj/Restatement	9792-9793	+ 0	+ 0	+xxxxxxxxxxxxxxx	+ 0	0	.00
e) Net Beginning Balance		= 5,454,538	= 4,822,299	=xxxxxxxxxxxxxxx	= 4,822,299		
2) Ending Balance, June 30 (E + F1e)		= 7,649,864	= 5,068,057	=xxxxxxxxxxxxxxx	= 5,477,381		
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash	9611	- 2,500	- 2,500	-xxxxxxxxxxxxxxx	- 2,500		
Stores	9612	- 217,063	- 217,063	-xxxxxxxxxxxxxxx	- 296,420		
Prepaid Expenditures	9613	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Other	9619	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
General Reserve (EC 42124)	9630	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
Legally Restricted Balances	9640	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	-xxxxxxxxxxxxxxx	- 0		
b) Designated Amounts							
Designated for Economic Uncertainties	9710	- 5,980,113	- 2,205,224	-xxxxxxxxxxxxxxx	- 2,415,157	209,933	9.52
Designated for	9720-9789						
BD.DESIG. BLOCK GRANT	0973	- 1,450,188	- 1,498,858	-xxxxxxxxxxxxxxx	- 1,480,166		
ONE-TIME SITE GRANTS	0975	- 0	- 1,144,412	-xxxxxxxxxxxxxxx	- 1,104,638		
SEV. HANDICAPPED RESERVE	0972	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
1996/97 MEGA-ITEM BLK.GR	0976	- 0	- 0	-xxxxxxxxxxxxxxx	- 0		
EST. ALLOC. CARRYOVER	0974	- 0	- 0	-xxxxxxxxxxxxxxx	- 178,500		
c) Undesignated Amount	9790	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx	= 0		
d) Unappropriated Amount	9790	= 0	= 0	=xxxxxxxxxxxxxxx	=xxxxxxxxxxxxxxx		

E  
P55

GENERAL FUND  
SUMMARYREVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

		R E S T R I C T E D (OPTIONAL)					
Description	Account Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)	Difference (Col. B & D) (E)	% Diff (E / B) (F)
=====							
A. REVENUES							
1) Revenue Limit Sources	8010-8099	+ 1,629,640	+ 1,478,576	+ 0	+ 1,430,250	-48,326	-3.27
2) Federal Revenues	8100-8299	+ 2,082,450	+ 2,749,025	+ 1,235,472	+ 2,627,539	-121,486	-4.42
3) Other State Revenues	8300-8599	+ 10,167,908	+ 12,053,487	+ 7,545,972	+ 12,082,436	28,949	.24
4) Other Local Revenues	8600-8799	+ 643,157	+ 1,255,945	+ 440,657	+ 1,245,368	-10,577	-.84
5) TOTAL, REVENUES		= 14,523,155	= 17,537,033	= 9,222,101	= 17,385,593		
=====							
B. EXPENDITURES							
1) Certificated Salaries	1000-1999	+ 5,765,326	+ 6,296,978	+ 3,051,493	+ 6,378,765	-81,787	-1.30
2) Classified Salaries	2000-2999	+ 3,609,962	+ 4,039,069	+ 2,203,129	+ 4,205,835	-166,766	-4.13
3) Employee Benefits	3000-3999	+ 2,433,811	+ 2,596,836	+ 1,246,411	+ 2,621,222	-24,386	-.94
4) Books and Supplies	4000-4999	+ 2,753,264	+ 3,115,094	+ 1,230,945	+ 2,854,265	260,829	8.37
5) Services, Other Operating Expenses	5000-5999	+ 2,866,100	+ 3,695,155	+ 1,371,700	+ 3,365,309	329,846	8.93
6) Capital Outlay	6000-6599	+ 268,585	+ 1,825,213	+ 513,944	+ 2,126,996	-301,783	-16.53
7) Other Outgo	7100-7299	+ 115,485	+ 115,485	+ 0	+ 115,485	0	.00
8) Direct Support/Indirect Costs	7300-7399	+ 112,793	+ 155,652	+ 0	+ 155,652	0	.00
9) TOTAL, EXPENDITURES		= 17,925,326	= 21,839,482	= 9,617,622	= 21,823,529		
=====							
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B9)		= -3,402,171	= -4,302,449	= -395,521	= -4,437,936		
=====							
D. OTHER FINANCING SOURCES/USES							
1) Interfund Transfers							
a) Transfers In	8910-8929	+ 0	+ 0	+ 0	+ 0	0	.00
b) Transfers Out	7610-7629	- 0	- 0	- 0	- 0	0	.00
2) Other Sources/Uses							
a) Sources	8930-8979	+ 0	+ 0	+ 0	+ 0	0	.00
b) Uses	7630-7699	- 0	- 0	- 0	- 0	0	.00
3) Contributions to Restricted Programs	8980-8999	+ 2,657,262	+ 3,671,821	+ 0	+ 4,019,997	-348,176	-9.48
4) TOTAL, OTHER FINANCING SOURCES/USES		= 2,657,262	= 3,671,821	= 0	= 4,019,997		
=====							

GENERAL FUND  
SUMMARYREVENUES, EXPENDITURES AND CHANGES  
IN FUND BALANCE

Jurupa Unified School District (33-67090)

RIVERSIDE County

Description	Account Codes	RESTRICTED		(OPTIONAL)		Difference (Col. B & D) (E)	% Diff (E / B) (F)
		Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Yr Totals (D)		
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)		= -744,909	= -630,628	= -395,521	= -417,939		
F. FUND BALANCE, RESERVES							
1) Beginning Balance							
a) As of July 1 - Estimated		+ 797,338	+ 797,338	+XXXXXXXXXXXXXXX	+ 797,338	0	.00
b) Unaudited Actual Adj.		+ 0	+ -94,576	+XXXXXXXXXXXXXXX	+ -94,576	0	.00
c) As of July 1-Unaudited 9791		= 797,338	= 702,762	=XXXXXXXXXXXXXXX	= 702,762		
d) Audit Adj/Restatement 9792-9793		+ 0	+ 0	+XXXXXXXXXXXXXXX	+ 0	0	.00
e) Net Beginning Balance		= 797,338	= 702,762	=XXXXXXXXXXXXXXX	= 702,762		
2) Ending Balance, June 30 (E + F1e)		= 52,429	= 72,134	=XXXXXXXXXXXXXXX	= 284,823		
Components of Ending Fund Balance							
a) Reserved Amounts							
Revolving Cash 9611		-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX		
Stores 9612		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
Prepaid Expenditures 9613		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
Other 9619		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
General Reserve (EC 42124) 9630		-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX		
Legally Restricted Balances 9640		-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	-XXXXXXXXXXXXXXX	- 208,002		
b) Designated Amounts							
Designated for Economic Uncertainties 9710		- 0	- 0	-XXXXXXXXXXXXXXX	- 0	0	.00
Designated for 9720-9789 BD.DESIG. BLOCK GRANT 0973		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
ONE-TIME SITE GRANTS 0975		- 0	- 0	-XXXXXXXXXXXXXXX	- 0		
SEV. HANDICAPPED RESERVE 0972		- 52,429	- 52,429	-XXXXXXXXXXXXXXX	- 52,429		
1996/97 MEGA-ITEM BLK.GR 0976		- 0	- 19,705	-XXXXXXXXXXXXXXX	- 19,392		
EST. ALLOC. CARRYOVER 0974		- 0	- 0	-XXXXXXXXXXXXXXX	- 5,000		
c) Undesignated Amount 9790		=XXXXXXXXXXXXXXX	=XXXXXXXXXXXXXXX	=XXXXXXXXXXXXXXX	= 0		
d) Unappropriated Amount 9790		= 0	= 0	=XXXXXXXXXXXXXXX	=XXXXXXXXXXXXXXX		



Second Period Interim  
As of January 31

1996/97 INTERIM REPORT  
AVERAGE DAILY ATTENDANCE

| 33 | 67090 | 250A |

CALIFORNIA  
DEPT OF EDUCATION  
Form J-250A (Rev 01/95)  
RIVERSIDE County

Jurupa Unified School District

GRADE SPAN	ESTIMATED P-2 Report ADA (if declining enrollment)	ESTIMATED REVENUE LIMIT ADA Original Budget (A)	ESTIMATED REVENUE LIMIT ADA Board Approved Operating Budget (B)	ESTIMATED REVENUE LIMIT ADA Projected Year Totals (C)	DIFFERENCE (Col. C - B) (D)	PERCENTAGE DIFFERENCE (Col. D / B) (E)
ELEMENTARY						
1. General Education	0	12,310	12,345	12,370	25	.20
2. Special Education	0	373	365	367	2	.55
HIGH SCHOOL						
3. General Education	0	4,125	4,140	4,140	0	.00
4. Special Education	0	217	217	225	8	3.69
COUNTY SUPPLEMENT						
5. Community Schools Pupils	0	30	30	30	0	.00
6. Special Education	0	125	125	125	0	.00
7. TOTAL, ELEMENTARY, HIGH SCHOOL & COUNTY SUPPLEMENT	0	17,180	17,222	17,257	35	.20
8. ADA for Necessary Small Schools also included in lines 1 - 4.	0	0	0	0	0	.00
9. Regional Occupational Centers/Programs (ROC/P)	0	0	0	0	0	.00
CLASSES FOR ADULTS						
10. Concurrently Enrolled	0	0	0	0	0	.00
11. Not Concurrently Enrolled- Mandated Programs	0	192	192	229	37	19.27
12. Independent Study - (21 or older and 19 or over and not continuously enrolled)	0	0	0	0	0	.00
13. TOTAL, CLASSES FOR ADULTS	0	192	192	229	37	19.27
14. Adults in Correctional Facilities	0	0	0	0	0	.00
15. ADA TOTALS (Sum of lines 7,9,13,&14)	0	17,372	17,414	17,486	72	.41
SUMMER SCHOOL (Report in Hours)						
16. Elementary	0	4,039	16,073	16,073	0	.00
17. High School	0	193,758	187,863	191,815	3,952	2.10
18. TOTAL, SUMMER SCHOOL HOURS	0	197,797	203,936	207,888	3,952	1.94



Jurupa Unified School District

ACTUALS THRU MONTH OF		January					
		July	August	September	October	November	December
A. BEGINNING CASH		5,972,706	5,675,438	10,600,964	8,648,835	6,622,977	4,818,840
B. RECEIPTS							
Revenue Limit							
Property Tax		272,007	547,419	730,302	0	457,365	4,130,436
State Aid		2,565,714	6,396,808	3,420,952	3,420,952	3,420,952	3,420,952
Other		0	0	0	0	0	0
Federal Revenues		69,289	352,321	-78,958	31,996	618,171	5,946
Other State Revenues		384,260	572,399	696,209	1,798,455	696,870	1,620,982
Other Local Revenues		3,718	16,702	12,458	255,762	154,740	78,607
Interfund Transfers In		0	0	0	0	0	0
All Other Financing Sources		0	0	0	0	0	0
Other Receipts/Non-Revenue		0	0	0	0	0	0
TOTAL RECEIPTS		3,294,988	7,885,649	4,780,963	5,507,165	5,348,098	9,256,923
C. DISBURSEMENTS							
Certificated Salaries		524,401	584,494	3,855,493	3,893,715	4,023,952	124,090
Classified Salaries		498,381	638,434	848,771	932,623	956,431	964,752
Employee Benefits		310,723	201,173	789,227	889,817	1,239,607	570,920
Supplies and Services		490,480	712,673	1,268,311	970,066	1,164,034	536,048
Capital Outlays		99,536	331,573	181,716	481,861	96,316	164,004
Other Outgo		0	0	0	0	-147,000	0
Interfund Transfers Out		0	0	0	125,000	0	0
All Other Financing Uses		615	615	615	615	615	615
Other Disbursements/ Non-Expenditures		0	0	0	0	0	0
TOTAL DISBURSEMENTS		1,924,136	2,468,962	6,944,133	7,293,697	7,333,955	2,360,429
D. PRIOR YEAR TRANSACTIONS							
Accounts Receivable		442,987	410,000	235,074	466,339	181,678	141,164
Accounts Payable		2,111,107	901,161	24,033	705,665	-42	115
TOTAL PRIOR YEAR TRANSACTIONS		-1,668,120	-491,161	211,041	-239,326	181,720	141,049
E. NET INCREASE/DECREASE (B - C + D)		-297,268	4,925,526	-1,952,129	-2,025,858	-1,804,137	7,037,543
F. ENDING CASH (A + E)		5,675,438	10,600,964	8,648,835	6,622,977	4,818,840	11,856,383



ACTUAL AND PROJECTED MONTHLY CASH FLOWS  
FISCAL YEAR 1996/97

Form J-250-CASH  
Page 2

GENERAL FUND

Jurupa Unified School District (33-67090)

RIVERSIDE County

ACTUALS THRU MONTH OF    January							
	January	February	March	April	May	June	TOTAL
A. BEGINNING CASH	11,856,383	8,551,432	10,970,062	8,742,271	9,706,031	9,342,125	5,972,706
B. RECEIPTS							
Revenue Limit							
Property Tax	1,691,517	862,443	0	1,721,602	3,255,931	635,418	14,304,440
State Aid	3,420,952	6,315,432	3,060,308	2,707,323	2,707,323	2,707,322	43,564,990
Other	0	0	0	0	0	464,172	464,172
Federal Revenues	352,271	57,839	199,234	947,622	90,916	24,964	2,671,611
Other State Revenues	3,084,490	2,389,946	912,055	2,953,829	730,874	1,069,753	16,910,122
Other Local Revenues	371,590	143,214	328,312	241,821	508,946	161,271	2,277,141
Interfund Transfers In	94,003	0	0	0	0	0	94,003
All Other Financing Sources	0	0	0	0	0	0	0
Other Receipts/Non-Revenue	0	0	0	0	0	0	0
TOTAL RECEIPTS	9,014,823	9,768,874	4,499,909	8,572,197	7,293,990	5,062,900	80,286,479
C. DISBURSEMENTS							
Certificated Salaries	7,851,203	4,013,580	4,150,509	4,150,508	4,150,508	4,150,508	41,472,961
Classified Salaries	1,152,411	1,196,432	922,106	922,106	922,105	922,105	10,876,657
Employee Benefits	1,917,763	1,145,979	1,304,191	1,304,191	1,304,191	1,304,191	12,281,973
Supplies and Services	1,188,372	922,261	922,261	922,261	1,335,446	922,261	11,354,474
Capital Outlays	209,481	103,483	49,139	48,523	0	0	1,765,632
Other Outgo	0	0	0	0	-5,522	446,800	294,278
Interfund Transfers Out	0	0	238,980	309,680	0	0	673,660
All Other Financing Uses	615	615	616	616	616	616	7,384
Other Disbursements/ Non-Expenditures	0	0	0	0	0	0	0
TOTAL DISBURSEMENTS	12,319,845	7,382,350	7,587,802	7,657,885	7,707,344	7,746,481	78,727,019
D. PRIOR YEAR TRANSACTIONS							
Accounts Receivable	0	32,545	860,541	49,887	49,887	49,888	2,919,990
Accounts Payable	-71	439	439	439	439	440	3,744,164
TOTAL PRIOR YEAR TRANSACTIONS	71	32,106	860,102	49,448	49,448	49,448	-824,174
E. NET INCREASE/DECREASE (B - C + D)	-3,304,951	2,418,630	-2,227,791	963,760	-363,906	-2,634,133	735,286
F. ENDING CASH (A + E)	8,551,432	10,970,062	8,742,271	9,706,031	9,342,125	6,707,992	6,707,992

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**E**  
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Jurupa Unified School District

Instructions: All school districts and JPAs must complete the Summary Review (Sections I - III). School districts and JPAs projecting that they may not or will not have a positive cash balance or fund balance in the General Fund for the remainder of the current fiscal year or subsequent two fiscal years must also complete the In-depth Review (Section IV). Completion of the In-depth Review may also be required if requested by your county office of education.

# GENERAL FUND

## I. Cash Balance (Mark an X by one of the following three statements)

- ☒ Based upon current projections, the cash balance will be positive at the end of the current and two subsequent fiscal years.
- Based upon current projections, the cash balance may not be positive at the end of the current or two subsequent fiscal years.
- Based upon current projections, the cash balance will be negative at the end of the current or subsequent fiscal year.

## II. Fund Balance (Mark an X by one of the following three statements)

- ☒ Based upon current projections, the fund balance will be positive at the end of the current and two subsequent fiscal years.
- Based upon current projections, the fund balance may not be positive at the end of the current or two subsequent fiscal years.
- Based upon current projections, the fund balance will be negative at the end of the current or subsequent fiscal year.

If you responded either that your Cash Balance or Fund Balance MAY NOT BE POSITIVE or WILL BE NEGATIVE, please explain below, or provide separate attachments, explaining the contributing factors.

## III. Supplemental Information

### 1. Reserves

Reserve Standard	Size of district by ADA		
5% or \$50,000 (Greater of)	0	to	300
4% or \$50,000 (Greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	Over

- a. Indicate the district's recommended percentage reserve. 3%
- b. Indicate district's total expenditures, transfers out, and uses.  
(Form J-251, column D, sum of lines B-9, D-1b and D-2b) \$ 80,502,359
- c. Multiply the standard from step 1a times the amount from step 1b. \$ 2,415,070
- d. Enter the greater of \$50,000 or the amount from step 1c.  
The recommended minimum reserve amount is: \$ 2,415,070

e. List and total below district's projected reserve amount.

(Note: Amounts designated as reserves must be UNRESTRICTED)

(1) General Fund Designated for Economic Uncertainties (DEU) (Form J-251, column D, #9710)	\$	2,415,157
(2) General Fund - Undesignated (J-251, column D, #9790)	\$	0
(3) Special Reserve Fund (J-207) - DEU (#9710)	\$	0
(4) Special Reserve Fund (J-207) - Undesignated (#9790)	\$	0
(5) Article XIII-B Fund (J-241) - DEU (#9710)	\$	0
(6) Article XIII-B Fund (J-241) - Undesignated (#9790)	\$	0
(7) Total projected unrestricted reserves (Sum of e1 through e6)	\$	2,415,157

f. Do reserves meet the recommended minimum reserve amount? (Yes/No) Yes

If no, please explain below or provide separate attachments explaining why the recommended reserve levels have not been met. The explanation must include reasons for any decrease from original budget levels and how the reserves will be replenished in the subsequent fiscal year:

2. Status of salary and benefit negotiations

	Certificated	Classified
a. Indicate total number of FTEs included in the interim report.	858.0	467.8
b. Indicate change in FTEs (+ or -) from the original adopted budget.	41.4	8.5
c. Are salary and benefit negotiations settled for the current fiscal year (Yes/No)	No	No

\*\*\*PLEASE NOTE\*\*\* For those districts completing an in-depth review: If salary and benefit negotiations are not finalized, upon settlement the Criteria and Standards specify that the school district must provide the county office of education with a salary settlement notification which includes an analysis of the cost of the settlement and its impact on the operating budget. The public disclosure documents prepared in compliance with Government Code Section 3547.5 will satisfy this salary settlement notification requirement. (Refer to CDE Management Advisory 92-01, dated May 15, 1992.)

d. If negotiations have not been settled:

1. Are any proposed or previously negotiated salary or benefit increases budgeted in expenditure categories 1000/2000 and 3000?  
(Yes/No)

No No

2. What would an overall 1% increase for all personnel be estimated to cost in total dollars?

Salaries and Statutory Benefits (STRS/PERS, FICA, UI, Workers' Comp)	\$	437,003	\$	121,851
Health and welfare benefits	\$	36,679	\$	19,999

3. Multi-year commitments (include BOTH General Fund and OTHER FUNDS)

List all significant multi-year commitments for the current and subsequent two fiscal years. (EXCLUDE SALARY AND BENEFIT SETTLEMENTS SINCE THEY ARE REQUESTED IN THE SUBSEQUENT PAGES; ALSO EXCLUDE EQUIPMENT LEASES, MAINTENANCE AGREEMENTS, AND ANY OTHER MINOR OPERATING EXPENSES.)



July 1, 1996 Balance	1996/97 Payment (P & I)	1997/98 Payment (P & I)	1998/99 Payment (P & I)	No. of Years Remaining	
Type of Commitment:					0
\$	0 \$	0 \$	0 \$	0 \$	0
Funding Source:					
Type of Commitment:					0
\$	0 \$	0 \$	0 \$	0 \$	0
Funding Source:					
Type of Commitment:					0
\$	0 \$	0 \$	0 \$	0 \$	0
Funding Source:					
Type of Commitment:					0
\$	0 \$	0 \$	0 \$	0 \$	0
Funding Source:					
Type of Commitment:					0
\$	0 \$	0 \$	0 \$	0 \$	0
Funding Source:					
Type of Commitment:					0
\$	0 \$	0 \$	0 \$	0 \$	0
Funding Source:					

4. Other Fund Balances

- a. Are any other fund balances projected to be negative for the current or subsequent two fiscal years: (Yes/No) No

If yes, list the fund(s) and the projected fund balances:

Fund Name	1996/97 Fund Balance	1997/98 Fund Balance	1998/99 Fund Balance
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0
	\$ 0	\$ 0	\$ 0

- b. Please explain below, or provide separate attachments, on how each fund with projected negative balances will be resolved:

=====

This is the end of the Summary Review. You do not need to continue on to the In-depth Review, unless (1) the Summary Review reflects that the district's or JPA's projected general fund balance or cash balance may not or will not be positive at the end of the current or subsequent two fiscal years or (2) your county office of education has requested an In-depth Review.

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Jurupa Unified School District

Resolution #97/28

**ENERGY AND WATER SERVICE CONTRACT WITH THE STATE PUBLIC  
WORKS BOARD OF THE STATE OF CALIFORNIA**

WHEREAS, the State Public Works Board of the State of California ("State Board") is authorized pursuant to the Energy Conservation in Public Buildings Act found at Government Code Section 15814.10 et seq. (the "Act") to fund conservation measures for state funded schools serving students from kindergarten through grade 12, and,

WHEREAS, the Office of Energy Assessments commissioned a detailed feasibility study of conservation measures for the Jurupa Unified School District ("District"), and,

WHEREAS, the District desires to enter into a contract to install energy management systems districtwide in order to meet the District's proposed conservation goals.

THEREFORE, be it resolved by the Board of Education as follows:

1, The District is hereby authorized to enter into a Construction Contract with Technical Air Corp, of El Monte California for Districtwide Energy Management Systems-ESA #3 .

2. The funds needed to repay the costs of the contract to install districtwide energy management systems are projected to be available from revenues resulting from funding which otherwise would have been used for the purchase of electrical, thermal, or other energy required by the District in the absence of the conservation measures.

Adopted this 17 day of March, 1997  
Board of Education

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Mary L. Burns, Clerk  
Board of Education  
Jurupa Unified School District

(F)

Jurupa Unified School District

Personnel Report #16

March 17, 1997

CERTIFICATED PERSONNEL

Intern Assignment

Teacher	Ms. Betty Tran 4856 Corwin Lane Riverside, CA 92503	Effective February 27, 1997 Single Subject-Math Internship Credential
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Change of Assignment

From Teacher (SDC) to Teacher	Ms. Bridget Bohanek	Effective July 1, 1997
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From Teacher (SDC) to Teacher	Ms. Donnalee Peccerilli Simpson	Effective July 1, 1997
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Extra Compensation Assignment

Instructional Services: to serve as a presenter at the AB3482 Literacy and AB1777 Class Size Reduction Inservices; February 25, 1997 through March 6, 1997; not to exceed six (6) hours each; appropriate hourly rate of pay.

Ms. Shelley Edwards Ms. Darcee Staiger	Ms. Honoria Garavito	Ms. Kathleen Perez
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Instructional Services: to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; March 6, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Jamie Aballi	Ms. Sandra Allen	Ms. Betty Ast
Ms. Mary Blevins	Ms. Lori Brown	Ms. Elsa Buenrostro
Ms. Shawnette Bukarau	Ms. Paula Cannon	Ms. Rebecca Clampitt
Ms. Kay Lynne Cox	Ms. Kristin Crouch	Ms. Elizabeth Einecke
Ms. Paula Goldberg	Ms. Karen Gotschall	Ms. Lynell Gray
Ms. Kirstin Hardin	Ms. Lupe Hernandez	Ms. Harriet Huling
Ms. Nancy Jenkins	Ms. Victoria Jobe	Ms. Ginger Jones
Ms. Linda Kenyon	Ms. Heather Knell	Ms. Nancy Matzenaur
Ms. Elizabeth Mendoza	Ms. Rainbow Meyers	Ms. Elizabeth Miller
Mr. Brian Mitchell	Ms. Stephanie Montgomery	Ms. Corinne New
Ms. Gail Ostrander	Ms. Judith Pronovost	Ms. Suzie Rentfro
Ms. Carol Schiefer	Ms. Gladys Schrom	Mr. Jim Smyth
Ms. Maralene Taylor	Ms. Diane Tudge	Ms. Mary Turman

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services; to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; March 6, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Sandra Vega  
Ms. Rose Vilchez

Ms. Rochelle Vandenburg  
Ms. Zoe Washburn

Ms. Nancy Velasquez  
Ms. Gayle Yamada

Instructional Services; to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; February 27, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Esther Askew  
Ms. Mary Burchett  
Ms. Sandra Cullum  
Ms. Carlos Gallegos  
Mr. Richard Heath  
Ms. Barbara Hobson  
Ms. Evelyn Harman  
Ms. Linda King  
Ms. Barbara McNutt  
Ms. Mary Michalak  
Ms. Dawn Owen  
Ms. Diane Reed-Everson  
Ms. Tamara Russell  
Mr. Basil Slaymaker  
Ms. Deloris Weible

Ms. Sharon Baguyo  
Ms. Janet Coleman  
Ms. Barbara Flores  
Ms. Barbara Godoy  
Ms. Terri Heckroth  
Ms. Elizabeth Hall  
Ms. Nichole Howard  
Ms. Jennifer Lara  
Ms. Carmen Mendez  
Ms. Martha Molina  
Ms. Cynthia Palmer  
Ms. Sandra Roberson  
Ms. Jessica Sevey  
Ms. Judy Van Train  
Ms. Kristy Wiley

Ms. Karen Bentley  
Ms. Danah Collier  
Ms. Evelyn Fruhwirth  
Ms. Susan Guerriero  
Ms. Carol Hogerty  
Ms. Jolene Hammack  
Ms. Julianne Jones  
Ms. Laura Leal  
Mr. Robert Mercer  
Ms. Ms. Lorena Montoya  
Ms. Kathy Pedroza  
Ms. Andrea Roe  
Ms. Lynne Seymour  
Ms. Marcia Weaver

Instructional Services; to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; February 25, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Jessie Alaniz  
Ms. Gloria Arredondo  
Ms. Jodi Brandom  
Ms. Lorayne Corocoran  
Mr. John Dawson  
Ms. Janet Edmondson  
Ms. Martha Gomez  
Mr. David Gruidl  
Ms. Julie Herman  
Ms. April Hodgkins  
Ms. Cynthia Johnson  
Ms. Wendy Kerby

Mr. John Allen  
Ms. Joyce Baumann  
Mr. Eduardo Cesena  
Ms. Teresa Cullen  
Ms. Kristin DeFrance  
Ms. Elena Escobar  
Ms. Nina Gonzales  
Ms. Irasema Guzman  
Ms. Dolores Hernandez  
Ms. Ji Hong  
Ms. Mary Kahlefent  
Ms. Torrie King

Ms. Sandra Amatriain  
Mr. Jim Beckley  
Ms. Tamara Concannon  
Ms. Deborah Dallas  
Ms. Kathy Edmond  
Ms. Bertha Fletes  
Ms. Terry Gotreau  
Ms. Georgia Hampton  
Ms. Theresa Hoag  
Ms. Kim Jenkins  
Ms. Flo Kent  
Ms. Christa Kish

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services: to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; February 25, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Candy Kvidahl	Ms. Joan Lauritzen	Ms. Amber Lee
Ms. Alanna Logue	Ms. Bertha Lopez	Ms. Ramona Lopez
Ms. Mary Lunetto	Ms. Heather Luthy	Ms. Paterese Magness
Ms. Cheryl Magnuson	Ms. Kathryn Malone	Ms. Susan Maturino
Ms. Shirley Minnick	Ms. Connie Nagle	Ms. Claudia Penaloza
Ms. Donna Prince	Ms. Beth Van DenRaadt	Ms. Tricia Ramer
Ms. Diane Ravelli	Ms. Laurie Riemer	Ms. Maritza Ruano
Ms. Kathy Schmalz	Ms. Kryste Schroeder	Ms. Bonita Welch
Mr. Jim Shearer	Ms. Michele Sheets	Ms. Sharon Smith
Ms. Juliet Sorensen	Ms. Monette Stewart	Ms. Lupe Thurman
Ms. Anne Waldeck	Ms. Frieda Labrado-Weber	Ms. Rhonda Werthman
Ms. Artie Wright	Ms. Nancy Woodhead	

Instructional Services: to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; February 20, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Jamie Aballi	Ms. Sandra Allen	Ms. Sharon Baguyo
Ms. Karen Bentley	Ms. Mary Blevins	Ms. Carolyn Bolz
Ms. Lori Brown	Ms. Jessica Caballero	Ms. Paula Cannon
Ms. Rebeca Clampitt	Ms. Lorayne Corcoran	Ms. Kay Lynne Cox
Ms. Kristin Crouch	Ms. Teresa Cullen	Ms. Deborah Dallas
Mr. Patrick Dorfsmith	Ms. Bertha Fletes	Ms. Barbara Flores
Mr. Carlos Gallegos	Ms. Barbara Godoy	Ms. Paula Goldberg
Ms. Martha Gomez	Ms. Karen Gotschall	Mr. David Gruidl
Ms. Carisa Hernandez	Ms. Guadalupe Hernandez	Ms. Barbara Hobson
Ms. April Hodgkins	Ms. Julianne Jones	Ms. Linda Kenyon

Instructional Services: to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; February 20, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Linda King	Ms. Christa Kish	Ms. Laura Leal
Ms. Amber Lee	Ms. Ramona Lopez	Ms. Heather Luthy
Ms. Nancy Matzenaur	Ms. Carmen Mendez	Ms. Rainbow Meyers
Ms. Connie Nagle	Ms. Stephanie Montgomery	Ms. Corinne New
Ms. Gail Ostrander	Ms. Dawn Owen	Ms. Cynthia Palmer
Ms. Claudia Penaloza	Ms. Laurie Riemer	Ms. Suzanne Rentfro
Ms. Andrea Roe	Ms. Carol Schiefer	Ms. Kryste Schroeder



Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services: to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; February 20, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Gladys Schrom	Ms. Jessica Sevey	Mr. Jim Smyth
Ms. Loretta Stevenson	Ms. Monette Stewart	Ms. Mary Turman
Ms. Judy Van Train	Ms. Rochelle Vandenburg	Ms. Anne Waldeck
Ms. Zoe Washburn	Ms. Marcia Weaver	Ms. Deloris Weible

Instructional Services: to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; March 4, 1997; not to exceed 1.5 hours each; appropriate hourly rate of pay.

Ms. Robyn Anderson	Ms. Sally Beese	Ms. Leilani Benites
Ms. Christina Bold	Ms. Carolyn Bolz	Ms. Jennifer Bullard
Ms. Gloria Cabrera	Ms. Anita Avellino-Cantwell	Ms. Kim Carpenter
Ms. Maria Carrillo	Ms. Lucia Sagasta	Ms. Lisa Cole
Mr. Nick Cornejo	Ms. Connie Dam	Mr. Chet Edmunds
Ms. Mary Ann Ekbring	Ms. Michelle Escobar	Ms. Irene Espinoza
Ms. Mary Golden	Ms. Tracy Grogan	Ms. Kathleen Hanson
Ms. Denise Hawkins	Ms. Carisa Hernandez	Ms. Renee Hill
Ms. Tammy Jardine	Ms. Janice Kidd	Ms. Andrea King
Ms. Michele Kluth	Ms. Karen Krumheuer	Ms. Annemarie Lee
Ms. Rosa Santos-Lee	Ms. Shelley Levers	Ms. Nancy Liverman
Mr. Rodger Liverman	Ms. Deanna Long	Ms. Imelda Lopez
Ms. Lisa MacDougall	Ms. Janet McClellan	Ms. Teresa Partida
Mr. Daniel Porcu	Ms. Deborah Primmer	Ms. Marisol Marmolejo
Ms. Lee Anne Reynolds	Ms. Lourdes Ruelas	Ms. Luz Salazar
Mr. Ely Salazar	Ms. Patricia Valle-Sanchez	Ms. Janice Sheldon
Ms. Monica Smith	Ms. Lisette Sosa	Ms. Cliff Steppe
Ms. Loretta Stevenson	Ms. Irma Torres	Ms. Joanne Tyler
Ms. Kay Vail	Ms. June Van Genuchten	Ms. Linda Vickers

Instructional Services: to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice Program; February 3-20, 1997; not to exceed 10 hours total; appropriate hourly rate of pay.

Ms. Janet Garcia-Hudson

Granite Hill Elementary: recruitment and training of mentor teachers; January 1, 1997 through June 15, 1997; not to exceed 61 hours total; appropriate hourly rate of pay.

Ms. Tamara Concannon

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Granite Hill Elementary; Title I Program Coordinator; February 27, 1997 through June 12, 1997; not to exceed 25 hours total; appropriate hourly rate of pay.

Ms. April Jacobson

Granite Hill Elementary; coordinate and assist Chapter I students with ASTRO reading; September 1, 1996 through June 13, 1997; not to exceed 62 hours total; appropriate hourly rate of pay.

Ms. Miriam Kim

Ina Arbuckle Elementary; 1996-97 school year; after school sports and recreation program.

Ms. Josefina Mendoza	\$300
Mr. Billy Fong	\$300
Ms. Maria Perez	\$300
Ms. Kimberley Graf	\$300

Pacific Avenue Elementary; SDSFC After School Programs; February 1, 1997 through June 13, 1997; not to exceed 32 hours total; appropriate hourly rate of pay.

Ms. Rebeca Clampitt

Rustic Lane Elementary; to coordinate before and after school tutoring; February 24, 1997 through May 23, 1997; not to exceed 50 hours total; appropriate hourly rate of pay.

Ms. Linda Dalton

Rustic Lane Elementary; 1996-97 school year; after school sports and recreation program.

Mr. Luis Hernandez	\$400
Ms. Esther Askew	\$300
Ms. Jennifer Lara	\$300
Ms. Irasema Guzman	\$300
Ms. Melody Mills	\$300
Ms. Carol Camacho	\$300
Ms. Tammy Wright	\$300
Mr. John Vigrass	\$300
Ms. Judy Lynch	\$300
Ms. Deborah Williams	\$300

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Stone Avenue Elementary; 1996-97 school year; elementary group leaders; appropriate annual rate of pay.

Mr. Jolene Hammack      Ms. Hilary Barnett      Ms. Dolores Vasquez

Stone Avenue Elementary; 1996-97 school year; combination class; appropriate annual rate of pay.

Ms. Christa Kish      Ms. Alyce Dooley/Helen Roseberry      Ms. Cheryl Cooper/Jodi Walsh  
Ms. Hilary Barnett

Stone Avenue Elementary; 1996-97 school year; to serve as a translator; appropriate annual rate of pay.

Ms. Kathy Pedroza

Troth Street Elementary; 1996-97 school year; after school sports and recreation program.

Ms. Bonnie Werner	\$150
Ms. Julia Margeson	\$150
Ms. Anne Borchardt	\$150
Mr. Les Brown	\$150
Ms. Margie Sivert	\$150

Troth Street Elementary; coordinate the student council; October 1, 1996 through June 13, 1997.

Ms. Julia Margeson      \$500

Summer Coaching Assignment; appropriate summer rate of pay.

Mr. Wayne Cochrun	Football
Mr. Dale Johnson	Men's Basketball
Mr. Gene Erickson	Women's Basketball
Mr. Ray Marisnick	Men's Baseball
Ms. Laurie Erickson	Women's Softball
Mr. Sam Gee	Men's Cross Country
Mr. Jay Hammer	Women's Cross Country
Mr. Victor Centeno	Women's Volleyball

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rubidoux High School Athletics; 1996-97 school year; appropriate annual rate of pay.

Mr. Robby Watson	Women's Head Tennis
Mr. Pat Thompson	Assistant Football
Mr. Jim Rose	Assistant Football
Mr. John Mosher	Assistant Football
Mr. Art Huerta	Assistant Football
Mr. Jim Estes	Assistant Football
Mr. Tony Martinez	Assistant Football
Ms. Shelly Rodrigo	Assistant Volleyball
Ms. Jody Brown	Assistant Volleyball
Mr. Jay Hammer	Assistant Cross Country
Mr. Mike Pekar	Assistant Cross Country

Substitute Assignment

Teacher	Mr. Gary Banks 7920 Amethyst Street Rancho Cucamonga, CA 91730	As needed 30-Day Emergency Permit
Teacher	Mr. Dean Deaver 12150 Pigeon Pass Road #E238 Moreno Valley, CA 92557	As needed 30-Day Emergency Permit
Teacher	Mr. Carlos Escobar 10366 Cypress Avenue Riverside, CA 92505	As needed 30-Day Emergency Permit
Teacher	Ms. Gail Lee 3219 Muriel Drive Riverside, CA 92509	As needed 30-Day Emergency Permit
Teacher	Mr. George Martin 685 Walnut Circle Corona, CA 91719	As needed 30-Day Emergency Permit
Teacher	Ms. Kimaree Martin 685 Walnut Circle Corona, CA 91719	As needed 30-Day Emergency Permit
Teacher	Mr. Delano Robnett 24742 Talbot Court Moreno Valley, CA 92551	As needed 30-Day Emergency Permit

Personnel Report #16

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Michelle Simons 6631 New Ridge Drive Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Ms. Brook Walker 8432 Magnolia #173 Riverside, CA 92504	As needed 30-Day Emergency Permit

Leave of Absence

Teacher	Ms. Sharon Baguyo 1819 Apple Tree Way San Bernardino, CA 92408	Maternity Leave effective January 17, 1997 through February 17, 1997 with use of sick leave benefits.
Teacher	Mr. David Hicks 260 Tava Lane Palm Desert, CA 92211	Unpaid Special Leave effective March 16, 1997 through June 13, 1997 without compensation, health and welfare benefits or increment advancement.
Teacher	Ms. Renee Hill 7720 Cassia Avenue Riverside, CA 92504	Maternity Leave effective April 17, 1997 through May 30, 1997 with use of sick leave benefits.
Teacher	Ms. Miriam Kim 25595 Riverbank #H Yorba Linda, CA 92687	Maternity Leave effective January 28, 1997 through March 21, 1997 with use of sick leave benefits.
Teacher	Ms. Gladys Schrom 3380 Second Street Riverside, CA 92501	Unpaid Special Leave effective March 6, 1997 through March 31, 1997 without compensation, health and welfare benefits or increment advancement.

Personnel Report #16

CERTIFICATED PERSONNEL

Resignation

Teacher	Mr. Robert Green 7911 Arlington Avenue #63 Riverside, CA 92503	Effective June 12, 1997
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CLASSIFIED PERSONNEL

Regular Assignment

Campus Supervisor	Mr. John Collier 12646 Heartleaf Street Moreno Valley, CA 92553	Effective March 6, 1997 Work Year E1
Instructional Aide	Ms. Maria Martin 4375 Vernon Avenue Riverside, CA 92509	Effective February 21, 1997 Work Year E1 Part-time
Instructional Aide	Ms. Nancy Rodriguez 5690 Stover Avenue Riverside, CA 92505	Effective March 3, 1997 Work Year E1 Part-time

Short-Term/Extra Work

Granite Hill Elementary: to provide assistance to Title I students in ASTRO reading; January 30, 1997 through June 10, 1997; not to exceed 550 hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Joan Jardine
Instructional Aide	Ms. Ivonne Irving
Elem. Media Ctr. Clk.	Ms. Jenah Kuderman
Instructional Aide	Ms. Valerie Othon
Instructional Aide	Ms. Teresa Schumm
Cafe. Assist. III	Ms. Linda Kibler
Activity Supervisor	Ms. Pricilla Carlos

Granite Hill Elementary: to provide assistance to Title I students in ASTRO reading; January 15, 1997 through June 12, 1997; not to exceed 60 hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Marie Hamilton
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Personnel Report #16

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Granite Hill Elementary: to encourage parents and community to expand their involvement; January 24, 1997 through June 1, 1997; not to exceed 60 hours total; appropriate hourly rate of pay.

Bil. Lang. Tutor	Ms. Lorena Graves
Bil. Lang. Tutor	Ms. Maria Fullerton
Bil. Lang. Tutor	Ms. Estela Sanchez

Pacific Avenue Elementary: to provide substitute time for planning time absences; December 1, 1996 through June 13, 1997; not to exceed nine (9) hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Debbie Ramirez
Instructional Aide	Ms. Debbie Taber
Bil. Lang. Tutor	Ms. Beatriz Simonds
Instructional Aide	Ms. Julie Powell
Instructional Aide	Ms. Angela Gresham
Instructional Aide	Ms. Penney Jerome

Pacific Avenue Elementary: to provide substitute time for planning time absences; February 18, 1997 through May 23, 1997; not to exceed six (6) hours total; appropriate hourly rate of pay.

Instructional Aide	Ms. Debbie Ramirez
Instructional Aide	Ms. Debbie Taber
Instructional Aide	Ms. Penney Jerome
Bil. Lang. Tutor	Ms. Elsa Giron
Bil. Lang. Tutor	Ms. Beatriz Simonds

Pacific Avenue Elementary: after school programs; February 4, 1997 through June 13, 1997; not to exceed 32 hours each; appropriate hourly rate of pay.

Instructional Aide	Ms. Debbie Taber
Activity Supervisor	Ms. Rachel Herrera
Activity Supervisor	Ms. Michelle Antonucci
Bil. Lang. Tutor	Ms. Elsa Giron
Bil. Lang. Tutor	Ms. Beatriz Simonds
Activity Supervisor	Ms. Melodee Bell

Personnel Report #16

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Stone Avenue Elementary; to provide student supervision during staff meetings; March 1, 1997 through June 12, 1997; not to exceed 10 hours each; appropriate hourly rate of pay.

Activity Supervisor	Ms. Alma Escalante
Activity Supervisor	Ms. Sylvia Holguin
Activity Supervisor	Ms. Colette Joslen
Activity Supervisor	Ms. Mary Koontz
Activity Supervisor	Ms. Debbie Manka
Activity Supervisor	Ms. Kolleen Powell
Activity Supervisor	Ms. Mariann Rhoads
Activity Supervisor	Ms. Debbie Treharne

Troth Street Elementary; to serve as a school helper; February 3, 1997 through June 13, 1997; not to exceed 1 1/2 hours each day; appropriate hourly rate of pay.

Activity Supervisor	Ms. Alice Gonzalez
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West Riverside Elementary; planning time to meet, articulate and plan for schoolwide reading incentive program; March 7, 1997; not to exceed two (2) hours total; appropriate hourly rate of pay.

Preschool Teacher	Ms. Leslie Hettinger
Preschool Teacher	Ms. Angie Klawitter

Mission Middle School; to supervise at an annual music concert; March 13, 1997; not to exceed three (3) hours each; appropriate hourly rate of pay.

Campus Supervisor	Ms. Lorraine Robles
Campus Supervisor	Mr. John Todd

Mission Middle School; to supervise at an annual music concert; March 20, 1997; not to exceed three (3) hours each; appropriate hourly rate of pay.

Campus Supervisor	Mr. John Todd
Campus Supervisor	Mr. Juan Hernandez

Substitute Assignment

Secretary	Ms. Beatrice Carrasco	As needed
	313 Loma Verde	
	Colton, CA 92324	

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Personnel Report #16

CLASSIFIED PERSONNEL

Substitute Assignment

Activity Supervisor	Ms. Esther Fernandez 5615 Tomal Lane Riverside, CA 92509	As needed
Activity Supervisor	Ms. Gloria Perkins 6613 Azusa Court Riverside, CA 92509	As needed
Clerk-Typist	Ms. Penny Travis 3641 Valley Way Riverside, CA 92509	As needed
Clerk-Typist	Ms. Christine Wildrick 9977 Granite Hill Riverside, CA 92509	As needed

Leave of Absence

Instructional Aide	Ms. Suzanne Giffin 10131 Wells Avenue Riverside, CA 92503	Effective February 28, 1997 through June 13, 1997 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Instructional Aide	Ms. Tish Jokela 7627 Lippizan Drive Riverside, CA 92509	Effective February 28, 1997 through June 13, 1997 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Return from 39-Month Reemployment  
(E.C. #45192)

Bus Driver	Ms. Donna Stonum 4876 North Cristy San Bernardino, CA 92405	Effective February 25, 1997
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Personnel Report #16

CLASSIFIED PERSONNEL

Correction of Resignation Date

Bilingual Language Tutor	Ms. Martina Sandoval 5244 Quapaw Way Riverside, CA 92509	Effective December 20, 1996
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Resignation

Cafeteria Assistant I	Ms. Tonya Clark 8837 63rd Street Riverside, CA 92509	Effective February 18, 1997
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Activity Supervisor	Ms. Guylene Polsley 2390 Gail Drive Riverside, CA 92509	Effective March 15, 1997
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Termination

Cafeteria Assistant I (Probationary)	Ms. Paula Crowley 8710 58th Street Riverside, CA 92509	Effective February 19, 1997
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OTHER PERSONNEL

Short-Term Assignment

Instructional Media Center: to serve as a Peak Load Clerical Assistant; February 24, 1997 through July 31, 1997; not to exceed four (4) hours per day; \$8.23 per hour.

Peak Load Clerical Assist. Ms. Beatrice Carrasco

Maintenance and Operations: peak load assistance for district wide recycling overload; February 18, 1997 through March 18, 1997; not to exceed eight (8) hours per day; \$9.72 per hour.

Peak Load Worker      Mr. Tony Martinez

Sunnyslope Elementary: 1996-97 school year; to provide child care for parent meetings and workshops; not to exceed 20 hours total; \$6.92 per hour.

Babysitter	Ms. Debbie Hartigan
Babysitter	Ms. Evelyn Maryanski

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Personnel Report #16

OTHER PERSONNEL

Substitute Assignment

Troth Street Elementary; to coordinate the basketball club for the after school DATE program; December 1, 1996 through January 31, 1997.

Activities Facilitator      Ms. Pam Juarez      \$200

Rubidoux High School; to serve as an Athletic Field Attendant; February 1, 1997 through May 31, 1997; not to exceed 100 hours total; \$9.18 per hour.

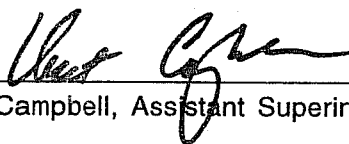
Athletic Field Trainer      Mr. Rick Turner

Student Workers

Jurupa Valley High School; to serve as a Peer Tutor; February 18, 1997 through June 12, 1997; not to exceed two (2) hours per week; \$5.25 per hour.

Peer Tutor      Ms. Carol Moreno

The above actions are recommended for approval:

  
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Kent Campbell, Assistant Superintendent-Personnel Services

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Jurupa Unified School District

Personnel Report #16

March 17, 1997

CERTIFICATED PERSONNEL

Intern Assignment

Teacher	Ms. Jill Van Hofwegen 8847 Sorrento Riverside, CA 92503	Effective August 27, 1997 Multiple Subject Internship Credential
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Change Assignment

From Teacher/Resource Teacher (50%/50%) to Teacher (100%)	Ms. Anita Avellino-Cantwell	Effective July 1, 1997
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From Teacher to Teacher (SDC)	Mr. James Bice	Effective July 1, 1997
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Change of Status

Teacher	Ms. Jamie Aballi	Effective July 1, 1997 From 100% to 50%
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Teacher	Ms. Beverly Barnett	Effective July 1, 1997 From 60% to 100%
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Teacher	Ms. Johanna Downs	Effective July 1, 1997 From 60% to 50%
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Teacher	Ms. Dawn Smith	Effective July 1, 1997 From 40% to 50%
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Extra Compensation Assignment

Adult Education Program: 1996-97 school year; to serve as a substitute instructor; appropriate hourly rate of pay.

Ms. Ramona Lopez

Alternative Education Program: to instruct an afternoon motivation class; March 17, 1997 through June 9, 1997; not to exceed 2.5 hours per week; appropriate hourly rate of pay.

Mr. Dale Johnson

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services; presentation at mentor inservice for new teachers; February 19, 1997; not to exceed one (1) hour total; appropriate hourly rate of pay.

Ms. Debbi England

Instructional Services; to participate in the AB3482 Literacy and AB1777 Class Size Reduction Inservice; March 11, 1997; not to exceed 1 1/2 hours each; appropriate hourly rate of pay.

Ms. Jessie Alaniz	Ms. Sandra Amatriain	Ms. Gloria Arredondo
Ms. Esther Askew	Ms. Joyce Baumann	Mr. Jim Beckley
Ms. Tina Bold	Ms. Jennifer Bullard	Ms. Kim Carpenter
Ms. Maria Carrillo	Mr. Eduardo Cesena	Ms. Tamara Concannon
Mr. John Dawson	Ms. Kristin DeFrance	Ms. Alyce Dooley
Mr. Pat Dorfsmith	Ms. Shelley Edwards	Ms. Bertha Fletes
Mr. Stevan Flores	Ms. Mary Golden	Ms. Martha Gomez
Ms. Terry Gotreau	Mr. David Gruidl	Ms. Georgia Hampton
Ms. Irma Hartsock	Mr. Richard Heath	Ms. Terri Heckroth
Ms. Julie Herman	Ms. Ji Hong	Ms. Nichole Howard
Ms. Tammy Jardine	Ms. Ginger Jones	Ms. Mary Kahlefent
Ms. Christa Kish	Ms. Joan Lauritzen	Ms. Amber Lee
Ms. Shelley Levers	Ms. Alanna Logue	Ms. Bertha Lopez
Ms. Heather Luthy	Ms. Carmen Mendez	Mr. Robert Mercer
Ms. Lorena Montoya	Ms. Connie Nagle	Ms. Cynthia Palmer
Ms. Teresa Partida	Ms. Kathy Pedroza	Ms. Claudia Penaloza
Ms. Donna Prince	Ms. Tricia Ramer	Ms. LeeAnne Reynolds
Ms. Laurie Riemer	Ms. Maritza Ruano	Ms. Frances Schlegel
Ms. Kryste Schroeder	Ms. Bonnie Schwinghamer	Mr. Jim Shearer
Ms. Michele Sheets	Mr. Basil Slaymaker	Ms. Juliet Sorensen
Mr. Cliff Steppe	Ms. Monette Stewart	Ms. Lupe Thurman
Ms. Beth VandenRaadt	Ms. Deborah Waldeck	Ms. Frieda Labrado-Weber
Ms. Rhonda Werthman	Ms. Nancy Woodhead	Ms. Artie Wright

Granite Hill Elementary; to serve as a parent workshop coordinator; September 1, 1996 through June 30, 1997; not to exceed 14 hours total; appropriate hourly rate of pay.

Ms. Frances Schlegel

Stone Avenue Elementary; 1996-97 school year; after school sports and recreation program.

Mr. Dale Stoa	\$ 350
Ms. Pam Grethen	\$ 350

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rustic Lane Elementary: to provide before/after school tutoring for students in reading and writing; April 21, 1997 through May 14, 1997; not to exceed 20 hours each; appropriate hourly rate of pay.

Ms. Esther Askew	Ms. Torrie King	Ms. Pat Valle-Sanchez
Ms. Evelyn Fruhwirth	Ms. Tammy Wright	Ms. Judy Lynch
Ms. Melody Mills	Ms. Michelle Hesse	Ms. Debbie Williams
Ms. Carol Camacho	Ms. Linda Daniels	Ms. John Vigrass
Ms. Jessie Alaniz	Mr. Brian Henry	Ms. Linda Dalton

Mira Loma Middle: for GATE planning; February 19, 1997 through March 6, 1997; not to exceed two (2) hours each; appropriate hourly rate of pay.

Ms. Victoria Martinez	Mr. Rudy Monge	Mr. Stan Rowland
Ms. Suzanne Rowland	Ms. Terese Pisarik	

Jurupa Valley High School Athletics: 1996-97 school year; additional pay for CIF.

Mr. Hugo Nevarez	\$227.30
Mr. Mark Mercado	\$172.80

Jurupa Valley High School: CPR training; January 17, 1997; not to exceed two (2) hours total; appropriate hourly rate of pay.

Ms. Irene Allen

Summer Coaching Assignment: appropriate summer rate of pay.

Mr. James Rodriguez

Rubidoux High School Athletics: 1996-97 school year; additional pay for CIF.

Mr. Armando Muniz	\$454.60
Mr. Vern Lauritzen	\$345.60

Substitute Assignment

Teacher	Ms. Moletha Sanders 14946 Longview Drive Fontana, CA 92337	As needed 30-Day Emergency Permit
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Personnel Report #16

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Cindy Shuler 6190 Promontory Lane Riverside, CA 92506	As needed 30-Day Emergency Permit
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Leave of Absence

Teacher	Ms. Carole Mattera-Rollins 1278 Glenneyre Street #280 Laguna Beach, CA 92651	Maternity Leave effective May 2, 1997 through June 12, 1997 with use of sick leave benefits.
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Correct Resignation Date

Teacher	Ms. Anita Shively 19992 Windwood Circle Riverside, CA 92508	From April 18, 1997 to March 21, 1997
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CLASSIFIED PERSONNEL

Regular Assignment

Cafeteria Assistant I	Mr. Frank DeMello 9445 51st Street Riverside, CA 92509	Effective March 10, 1997 Work Year F Part-time
Cafeteria Assistant I	Ms. Leslie Freitas 5576 Ash Riverside, CA 92509	Effective March 10, 1997 Work Year F Part-time
Cafeteria Assistant I	Ms. Sonya Hernandez 5966 Felspar Street Riverside, CA 92509	Effective March 10, 1997 Work Year F Part-time
Cafeteria Assistant I	Ms. Nancy Leach 5704 Via Dos Caminos Riverside, CA 92504	Effective March 10, 1997 Work Year F Part-time
Cafeteria Assistant I	Ms. Kandis May 6022 Vista De Oro Riverside, CA 92509	Effective March 10, 1997 Work Year F Part-time

Personnel Report #16

CLASSIFIED PERSONNEL

Regular Assignment

Cafeteria Assistant I	Ms. Celena Still 5544 Serendipity Road Riverside, CA 92509	Effective March 10, 1997 Work Year F Part-time
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Reclassification

From Secretary/Account Clerk to Food Service Coordinator	Ms. Beverly Mathis 5838 El Palomino Drive Riverside, CA 92509	Effective March 18, 1997
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Short-Term/Extra Work

Education Support Services: to assist hearing impaired student with sign language skills; March 10, 1997 through June 12, 1997; not to exceed 4 1/4 hours per week; appropriate hourly rate of pay.

Instructional Aide      Ms. Jackie Romano

Sunnyslope Elementary: peak load assistance; March 3-15, 1997; not to exceed 24 hours total; appropriate hourly rate of pay.

Translator/Clerk-Typist Ms. Isabel Albo

Substitute Assignment

Activity Supervisor	Ms. Elizabeth Arredondo 5263 35th Street Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Hatice Borluca 8452 Lenbrook Circle Riverside, CA 92509	As needed
Clerk-Typist	Ms. Mary Ellen Palmer 4335 Northcroft Road Riverside, CA 92509	As needed



Personnel Report #16

CLASSIFIED PERSONNEL

Leave of Absence

Secretary-Elem. Prin.	Ms. Denise Foster 9782 Corton Road Phelan, CA 92371	Maternity Leave effective March 17, 1997 through May 28, 1997 with use of sick leave benefits.
Clerk-Typist	Ms. Tish Jokela 7627 Lippizan Drive Riverside, CA 92509	Correct dates to March 13, 1997 through June 13, 1997 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Instructional Aide	Mr. Louis Romero 4765 El Molino Riverside, CA 92504	Unpaid Special Leave effective March 13, 1997 through June 30, 1997 without compen- sation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Termination

Cafeteria Assistant III (Probationary)	Ms. Sylvia Lopez 4161 #A El Dorado Riverside, CA 92501	Effective February 28, 1997
Senior Fiscal Clerk (Probationary)	Ms. Sheryl Robinson 15831 Nan Avenue Moreno Valley, CA 92551	Effective February 26, 1997

Resignation

Activity Supervisor	Ms. Denise Burda 9160 Bold Ruler Lane Riverside, CA 92509	Effective February 7, 1997
Instructional Aide	Ms. Roxanne Case 26250 E. 9th Street #107 Highland, CA 92346	Effective March 12, 1997

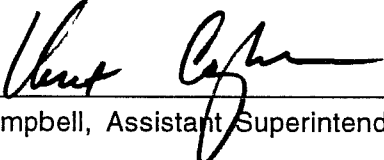
Personnel Report #16

MANAGEMENT PERSONNEL

Resignation/Retirement

High School Principal	Mr. Donald Vail 1931 Academy Court Claremont, CA 91711	Accepted by the Superintendent on March 11, 1997 to be effective July 31, 1997
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The above actions are recommended for approval:

  
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Kent Campbell, Assistant Superintendent-Personnel Services