

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION Mary Burns, President Sam Knight, Clerk John Chavez Holly Hanke

SUPERINTENDENT Benita B. Roberts

MONDAY, JUNE 3, 1996

GLEN AVON ELEMENTARY MULTI-PURPOSE ROOM
4352 Pyrite Street, Riverside, CA 6:00 p.m.

OPEN PUBLIC SESSION 6:00 P.M.

Call to Order in Public Session

(President Burns)

Roll Call: President Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

CLOSED SESSION - 6:00 P.M.

The Board will adjourn to Closed Session pursuant to Government/Education Codes listed below.

LABOR NEGOTIATIONS: Pursuant to Government Code Section 54957.6, the board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

PUBLIC EMPLOYMENT: Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #20, and assignment of Administrative Personnel.

STUDENT DISCIPLINE: Pursuant to Education Code Sections 35291, 48900 and 48915, the Board will be discussing Expulsion Case No. #96-087.

PUBLIC SESSION - 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Burns, Mr. Knight, Mr. Chavez, Ms. Hanke

Flag Salute

(President Burns)

Invocation

(Mr. Knight)

& Moment of Silence in Memory of Arturo Garcia, Jurupa Middle School Student

COMMUNICATIONS SESSION

1. Report of Student Representatives

The Board welcomes Shauna Mc Sheehy, Jurupa Valley High School Student Representative; and Heather Asi, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters. The Board and administration recognizes the valuable contributions of our student representatives during this past year and wish Shauna and Heather much success in future endeavors. Plaques will be presented to student representatives.

2. Recognition

a. Welcome to Glen Avon Elementary School (Mrs. Roberts)

Glen Avon Elementary School Principal Ms. Nanci Van Frank will welcome the Board to Glen Avon Elementary School. Kindergarten teacher, Mr. Porcu, and upper grade students will present a brief program. Information only.

b. Recognize Teachers Receiving the SDAIE Certificate of Completion (Mr. Méndez)

SB 1969 was signed into law to establish a limited new system of teacher preparation and certification for the education of English Learners. At the February 26, 1996 meeting, the Board recognized 17 teachers that had met all the requirements under SB 1969 and who successfully completed the 45 hours of SDAIE (Specially Designated Academic Instruction in English) training.

Since that time, seven additional participants have met all of the eligibility, instructional and assessment requirements. They will also receive a Certificate of Completion, authorizing them to provide SDAIE instruction in the subject areas indicated on their teaching credential.

We appreciate the extra effort and hard work these teachers have devoted to making instruction meaningful and providing for the academic success of limited English proficient (LEP) students. Congratulations to the following teachers in successfully meeting all the necessary requirements for the (SDAIE) Certificate of Completion:

Mira Loma Middle
Joyce Mallé
Wendy Ramirez

Jurupa Valley High
Vicky Castillo
Alma Guzman
John Martin

Rubidoux High
Sheryl Beamer
Lenore Boykin

Information only.

c. Recognize Recipients of Water Education Mini-Grants (Mr. Méndez)

Earlier this year, the Western Municipal Water District established the Water Education Mini-Grant Program to fund classroom or school projects that further a better understanding of water and the important role it plays in Southern California. A total of 26 mini-grant applications were received from educators throughout Riverside County. Of the thirteen projects that were funded, five were awarded to teachers in the Jurupa Unified School District. We congratulate the following recipients:

2. Recognition (Cont'd)

c. Recognize Recipients of Water Education Mini-Grants (Cont'd) (Mr. Méndez)

Lauretta Cortez	A Return to Walden	Jurupa Valley High	\$83.01
Stephanie King	Ecological Adventure	Jurupa Middle	\$485.71
Wendy Ramirez	Pollution Solutions: Treating Toxic Waste for Safe Disposal	Mira Loma Middle	\$441.27
Sue Ferraro	The Great Ocean Rescue	Mission Middle	\$500.00
Bonita Welch	Planting and Maintaining a Water-Wise Garden	Pedley Elementary	\$500.00

Information only.

d. Recognize Site and District Teachers of the Year (Mr. Taylor)

Each June, as we take note of the many accomplishments of Jurupa's students, we pause to honor those who have contributed greatly to their success, their teachers. This evening, twenty-one teachers are being recognized as their respective site's "Teacher of the Year." All are fine representatives of the teaching profession and symbolize the positive contributions of teachers districtwide to public education and our democratic society. In addition to the following site honorees, the district's "Teacher of the Year" will be announced this evening. This teacher will represent Jurupa in the County Celebration of Education next spring.

<u>Teachers</u>	<u>Grade/Subject</u>	<u>School</u>
Denyse Hart	6th Grade	Camino Real Elementary
Jim Shearer	2nd Grade	Glen Avon Elementary
Connie Nagle	Kindergarten (Bilingual)	Granite Hill Elementary
Jana Dexter	4th Grade	Ina Arbuckle Elementary
Jamie Aballi	1st Grade	Indian Hills Elementary
Mary Burchett	1st Grade	Mission Bell Elementary
Trenae Ocello	5th Grade	Pacific Avenue Elementary
Barbara Boatright	Special Day Class	Pedley Elementary
Linda Dalton	Resource teacher	Rustic Lane Elementary
Jennifer Bullard	1st Grade	Sky Country Elementary
Keith Rohr	5th Grade	Stone Avenue Elementary
Joanne Viafora	5th Grade	Sunnyslope Elementary
Susan Maturino	1st Grade (Bilingual)	Troth Street Elementary
Darcee Staiger	1st Grade	Van Buren Elementary
Dolores Hernandez	1st Grade (Bilingual)	West Riverside Elementary
Gaye King	Chorus	Jurupa Middle School
Terese Pisarik	Science	Mira Loma Middle School
Sue Ferraro	Science	Mission Middle School
Deb Buckhout	American Studies, American Literature, English	Jurupa Valley High School
Barbara McGuire	English, World Literature, AVID, Journalism	Rubidoux High School
Lillie Hall	Math	Nueva Vista

Congratulations to these outstanding teachers. Information only.

It would be appropriate for the Board President to call a short recess in order that Board members, administrators and members of the audience can offer their congratulations and sincere appreciation to student representatives and recognized teachers.

3. Administrative Reports and Written Communications

a. Hear Rubidoux High School AVID Presentation

(Mr. Taylor)

Mr. Mark McFerren will make a presentation to the Board regarding the AVID program at Rubidoux High School. This presentation will give a brief description of the program, background information and the importance that it has in meeting district goals and objectives. Several students will share with Board members how the program has helped them and will identify the colleges they will attend in the fall. Information only.

b. Hear Report on P.T.A. Volunteer Hours

(Mrs. Roberts)

Jurupa Council P.T.A. officers will be present this evening to make an official presentation regarding P.T.A. volunteer hours for the 1995-96 school year.

c. Accept Donations

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Indian Hills Elementary School PTA wishes to donate a new laminator with locking cabinet, with the request it be available for use of staff members at the school. Approximate value is \$2,500.00.

The Sky Country Elementary School PTA wishes to donate \$524.60, with the request it be used for instructional materials at the school.

Stone Avenue Elementary has received an anonymous donation of \$280.00, with the request it be used to purchase a vacuum and other cleaning equipment.

Mr. and Mrs. Augustine Soto, of Riverside, wish to donate an Apple IIE computer system, with the request it be used at Nueva Vista Continuation High School. The estimated value is \$300.00.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

d. Other Written Communications and Administrative Reports

(Mrs. Roberts)

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.** The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

ACTION SESSION

*** A. Approve Minutes of May 20, 1996 Regular Meeting**

Recommend approval as printed.

*** B. Approve Instructional Materials for Review**

(Mr. Méndez)

Board Policy #6201 defines various categories of instructional materials and requires that teachers and administrators be involved in the selection of these materials consistent with the Education Code. The district adopts basic instructional materials for the K-8 level by subject area on a seven-year cycle, and at the high school level, the cycle is determined by the various departments. In addition, the Board has adopted a list of supplemental textbooks for use in the schools. On occasion, a school, or a group of schools, submits a request for approval for basic or supplemental core books which must be approved by the Board as well. The following textbooks have been reviewed and recommended for submittal by the Instructional Council for the high school level: "Conceptual Physical Science," "Science Insights Exploring Earth and Space," and "The Mexican American Heritage."

It is recommended that the Board approve for review the following instructional materials for the high school level: "The Mexican American Heritage," "Science Insights Exploring Earth and Space," "Conceptual Physical Science."

*** C. Approve for Review Elementary and Middle School Math Textbooks**

(Mr. Méndez)

The emphasis of the California Mathematics Framework is on MATHEMATICAL POWER FOR ALL. Students will learn to use math as a selection tool for choosing a career, making decisions in their personal lives and in planning their future. A mathematically powerful student will use inductive/deductive thinking, synthesis (to pull thoughts together), and problem solving. The tools and techniques that students will use include mastery of number facts, ability to organize data into graphics/tables, and technology (calculators/computers).

In November, publisher programs that met the recommendations outlined in the State Mathematics Framework and were approved by the State Board of Education were reviewed and rated by members of the District Mathematics Committee. This group was comprised of teachers, parents, and administrators. Ms. Tina Brennan, Curriculum Coordinator, served as the facilitator for the entire adoption process. Programs receiving an acceptable rating from the committee were sent to each school site for review. Each member of the district committee facilitated the site selection process at his/her school during the months of March and April. On May 7, 1996, the district committee met to discuss each school's choice for the district math adoption in grades K-8. The committee reached agreement and recommends the following programs: D. C. Heath, Math Every Day, Grades K-I; Houghton Mifflin Mathematics, Grades 2-5; and Glencoe, Interactive Mathematics, grades 6-8. The instructional materials offered in each of these programs support the unifying ideas and strands recommended in the Mathematics Framework.

* **C. Approve for Review Elementary and Middle School Math Textbooks (Cont'd) (Mr. Méndez)**

On May 20, 1996, members of the Instructional Council Committee reviewed the process of evaluation and the plans for implementation of the recommended programs. A description of the materials recommendation for district adoption is included in the supporting documents. These materials have been on display at the elementary and middle schools for teacher's review for at least two months and will be available for public review at the Glen Avon and Rubidoux libraries and the district's Instructional Media Center from 1:00 p.m. until 4:30 p.m. for the thirteen day period between Board of Education meetings.

Administration recommends that the Board approve for review the K-1, D.C. Heath "Math Every Day" program, Grades 2-5 "Houghton Mifflin Mathematics" program, and Grades 6-8 Glencoe "Interactive Mathematics" program.

** **D. Review and Approve SELPA "Local Plan"** (Dr. Hendrick)

As Board members are aware, the Jurupa Unified School District is a participating district in the Riverside County Special Education Local Plan Area (SELPA). Each SELPA in the State operates by authority of Education Code and a "Local Plan." Local Plans are submitted to the State Department of Education for approval on a three-year revision cycle. Our Local Plan is now due for submission to the State. Each district in the SELPA is required to have the Local Plan reviewed and approved by their respective governing boards. A copy of the 1996-2000 Local Plan for the Riverside County SELPA has been provided in the supporting documents for Board members.

Administration recommends approval of the Riverside County Special Education Local Plan Area, 1996-2000, with appropriate notification to the Riverside County SELPA.

E. Award Bid #96/11L for Replacement of Fuel Tanks at the Jurupa Unified School District Maintenance, Operations, and Transportation Department (Mr. Edmunds)

At the April 15, 1996 Board meeting, the Board authorized Administration to solicit bids for replacing the fuel tanks at the District's Maintenance, Operations, and Transportation Department. The District advertised for bids on May 9 and May 16, 1996 in the Riverside County Record News. Bids were opened on May 29, 1996. Results of the bid opening were not available at the time this board agenda was being prepared. Inasmuch as there is a requirement to begin this work as soon as possible after the school year ends, Administration will bring the bid results to the Board Meeting as well as a recommendation for award.

F. Review and Act on Timely School Facility Matters

1. **Authorize Purchase of Two Additional Portable Classrooms for the 1996/97 School Year** (Mr. Edmunds)

On April 15, 1996, the Board authorized Administration to purchase eight portable classrooms. Since that time, it has become apparent that the enrollment at Jurupa Valley High School will exceed our earlier projection, and we will need two additional portables at that site. Therefore, we need authorization from the Board to increase the total number of portables from eight to ten. San Diego County Office of Education has an open bid that we can utilize to purchase these portables for a price of \$26,218 each.

Administration recommends the Board authorize the purchase of two additional portable classrooms at a cost of \$26,218 each.

F. Review and Act on Timely School Facility Matters (Cont'd)

2. Award Bid #96/06L for Landscape Improvements at Rubidoux High School (Mr. Edmunds)

At the April 1, 1996 Board meeting, the Board authorized Administration to solicit bids for Landscape Improvements for Rubidoux High School and use redevelopment revenue to pay for the work. The District advertised for bids on May 2 and May 9, 1996 in the Riverside County Record News. Ten potential bidders either picked up or were sent bid packages.

The following three (3) companies submitted bids:

<u>Company</u>	<u>Base Bid</u>	<u>Alt. #1</u>	<u>Alt. #2</u>	<u>Alt. #3</u>	<u>Total</u>
BoPark Enterprises	\$296,611	\$25,640	\$21,855	\$25,323	\$369,429
Nature Tech	\$222,422	\$56,608	\$111,677	\$6,197	\$396,904
Micon Engineering	\$348,004	\$52,911	\$23,152	\$27,685	\$451,752

Administration recommends the Board award Bid #96/06L to BoPark Enterprises of Huntington Beach, California and approve issuance of Purchase Order #90560 in the amount of \$369,429.00 to cover the cost of this project.

3. Hear and or Approve Other School Facility Matters (Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

G. Act on Student Discipline Case (Dr. Hendrick)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in the following discipline case:

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-087 for violation of Education Codes 35291 and 48900 (a & k) for the remainder of the current semester and the semester following.

Administration recommends the discipline action as described and listed above.

H. Approve and Act on Personnel Matters

- * 1. Approve Personnel Report #20 (Mr. Campbell)

Administration recommends approval of Personnel Report #20 as printed subject to corrections and changes resulting from review in Closed Session.

H. Approve and Act on Personnel Matters (Cont'd)

*** 2. Publicize Tentative Agreement with NEA-J (Mr. Campbell)**

A tentative agreement has been reached with NEA-J on unsettled areas of the 1995-96 Collective Bargaining Agreement. Specifically, it has been agreed to complete the restoration of the July 1, 1992 Basic Certificated Salary Schedule. The restored schedule will be effective retroactive to February 1, 1996. The Board will recall that this 1992 salary schedule was reduced by six percent (6%) shortly after it was initially implemented. The approximate increases to the salary schedule is four percent (4%). An earlier increase of approximately two percent (2%) was implemented on June 30, 1995.

It has also been agreed that the new Agreement will extend through June 30, 1998 with reopener negotiations on salary, benefits, and several other topics each year.

Further, additions or modifications have been agreed to in a number of other articles of the Agreement. A copy of the tentative agreement, including those articles, is included in the supporting documents with the changes highlighted. Also, several other negotiated agreements, labeled "Memorandum of Agreement," are included in the supporting documents.

We have been informed that NEA-J has scheduled a ratification vote on the tentative agreement for May 22, 1996.

Recent legislation (AB 1200; Government Code Section 3547.5) requires that the District disclose major provisions of a collective bargaining agreement at a public meeting prior to final approval by the governing board. A copy will also be available for public inspection in the Superintendent's Office. Additionally, the Riverside County Office of Education requires receipt of disclosure information ten days prior to the Board acting on the proposed agreement. These requirements are being met at this time. A completed copy of the "Disclosure of Collective Bargaining Agreement" form is included with the supporting documents.

Assuming that NEA-J has ratified, the Board will be asked to ratify at its next regular meeting, June 17, 1996.

I. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items I 1-6 as printed.

- * 1. Purchase Orders (Mrs. Lauzon)
- * 2. Disbursements (Mrs. Lauzon)
- * 3. Agreements (Mr. Edmunds)
- 4. Authorization of Necessary Year-End Appropriation Transfers (Mrs. Lauzon)

Each year at this time, The Riverside County Office of Education requests each school board to authorize appropriation transfers which may be necessary to correct imbalances in any major account at the end of the year. During the year, from October through May, the Board receives regular reports of requests for appropriation transfers.

I. Approve Routine Action Items by Consent (Cont'd)

- * 4. Authorization of Necessary Year-End Appropriation Transfers (Cont'd) (Mrs. Lauzon)

The process of closing the financial records for the 1995/96 fiscal year has begun, and when all costs have been accrued, it may be necessary to make appropriation transfers in various funds in order that no major account be overspent. This does not involve additional expenditures; rather, the budget is revised by transferring to an account which has a negative balance from one which has a positive balance, so that the final financial records of the District meet all legal requirements.

Administration recommends that the Board authorize any necessary appropriation transfers to correct imbalances at the end of the year in any major account.

- * 5. Approve Out-of-State Travel Request (Mrs. Roberts)

This year's conference of the American Association of School Personnel Administrators (AASPA) is in Portland, Oregon from October 13-17, 1996. A request to attend the conference has been received from Kent Campbell, Assistant Superintendent Personnel. The annual conference is the major gathering of school personnel administrators in North America and features workshops and presentations by expert practitioners in the areas of personnel and collective bargaining.

It is recommended that the Board approve the request for Kent Campbell, Assistant Superintendent Personnel, to attend the AASPA conference in Portland, Oregon from October 13-17, 1996.

- * 6. Approve Out-Of-State Travel Request (Mr. Taylor)

Ms. Lois Clark, Teacher at Mission Middle School, is requesting permission to travel to Albuquerque, New Mexico on Thursday, June 20 through Saturday, June 22, 1996 to attend a Learning and Literacies conference. Attendance at this conference will allow Ms. Clark an opportunity to participate in workshops related to self-assessment and external assessment and its role in learning and literacies. Costs will be paid through the Mentor Teacher Program funds. A copy of the travel request is included in the supporting documents.

It is recommended that the Board approve the out-of-state travel request from Ms. Lois Clark to travel to Albuquerque, New Mexico on Thursday, June 20 through Saturday, June 22, 1996 to attend the "Learning and Literacies" conference.

J. Review Routine Information Reports

- * 1. Summary of 1995/96 Inter/Intradistrict Attendance Permits (Mr. Taylor)

The 1995/96 Intradistrict Attendance Permit summary provides information on incoming and outgoing transfers for each school and the number of students involved at each school.

The 1995/96 Interdistrict Attendance Permit summary provides information on incoming and outgoing transfers, reasons for the transfers, number of students involved, and identifies the school districts participating in this cooperative venture. Information only.

J. Review Routine Information Reports (Cont'd)

2. Review Schedules for 1995-96 Promotion Ceremonies

(Mrs. Roberts)

Nueva Vista High	June 10, 1996	6:00 p.m.
Jurupa Valley High	June 13, 1996	6:00 p.m.
Rubidoux High	June 13, 1996	7:00 p.m.
Jurupa Middle	June 14, 1996	10:00 a.m.
Mira Loma Middle	June 14, 1996	10:00 a.m.
Mission Middle	June 14, 1996	10:30 a.m.

Information only.

*** 3. Central Kitchen Manager**

(Mr. Edmunds)

An agreement was reached with CSEA to redesignate the District's Central Kitchen Manager position as a Management position. The district will begin recruiting for this position next week. A review of comparable positions with benchmark districts suggests placing this position on Range IV of the Classified Management Salary Schedule.
Information only.

4. CHP Evaluation

(Mr. Edmunds)

Each year the California Highway Patrol conducts an inspection of our transportation fleet and prepares a Safety Compliance Report summarizing the results of the inspection. This year's inspection took place on May 13, 14, 16, 20 and 21. Forty-seven buses were inspected. One bus was placed out-of-service for required adjustments, and repairs were effected the same day. The overall rating was 1.15 discrepancies per unit, with a satisfactory rating given to the fleet. Many of these discrepancies were for minor, non-mechanical items such as rips in the seat fabric. The CHP Inspector reported that an effective preventative maintenance program is on-going, and that repairs are made promptly. The Inspector commented that the fleet is one of the cleanest she has seen.
Information only.

ADJOURNMENT

Award Bid #96/11L for Replacement of Fuel Tanks at the Jurupa Unified School District
Maintenance, Operations, & Transportation Department

(Mr. Edmunds)

At the April 15, 1996 Board meeting, the Board authorized Administration to solicit bids for Replacement of Fuel Tanks at the District Maintenance, Operations, & Transportation Department. The District advertised for bids on May 9 and May 16, 1996 in the Riverside County Record News. Ten potential bidders were notified of the scheduled job walk on Friday, May 17, 1996. Two potential bidders, Elmer J. Wood, Inc. and W. W. Irwin, Inc., attended the job walk and picked up bid documents.

Due to the limited response by potential bidders, another job walk was scheduled for Tuesday, May 21, 1996 and the bid opening date was changed from May 22, 1996 to May 29, 1996.

The Purchasing Department re-called eight (8) potential bidders, and an additional two (2) bidders attended the second job walk and picked up the bidding documents.

One bidder, Spencer & Jones of Colton, submitted a bid in the amount of \$132,276.

Administration recommends the Board award Bid #96/11L to Spencer & Jones of Colton, California and approve issuance of Purchase Order #90678 in the amount of \$132,276.00 to cover the cost of this project.

E.

**JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING
MONDAY, MAY 20, 1996**

OPEN PUBLIC SESSION

CALL TO ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Burns, at 6:04 p.m. on Monday, May 20, 1996, in the Multi-Purpose Room at Mission Bell Elementary School, 4020 Conning Street, Riverside, California.

ROLL CALL

Members of the Board present were:

Mrs. Mary Burns, President
Mr. Sam Knight, Clerk
Mr. John Chavez, Member
Ms. Holly Hanke, Member

Staff Advisers present were:

STAFF PRESENT

Mrs. Benita Roberts, Superintendent
Mr. Jim Taylor, Assistant Superintendent Education Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Ms. Pam Lauzon, Business Services Director
Mr. Memo Mendez, Director Curriculum & Categorical Projects
Dr. Bill Hendrick, Administrator Education Support Services

CLOSED SESSION

**RECESS TO CLOSED
SESSION**

-Motion #271

MR. KNIGHT MOVED THE BOARD RECESS TO CLOSED SESSION IN THE STAFF LOUNGE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #19; CONSIDER MENTOR TEACHER APPLICATIONS; ASSIGNMENT OF ADMINISTRATIVE PERSONNEL, AND TO CONSIDER STUDENT DISCIPLINARY ACTIONS PURSUANT TO EDUCATION CODE SECTIONS 35291, 48900 AND 48915 EXPULSION CASE NOS. #96-082, #96-083, #96-085. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

At 6:05 p.m., the Board recessed to Closed Session in the Staff Lounge.

At 7:07 p.m., the Board adjourned from Closed Session.

CALL TO ORDER

At 7:15 p.m., President Burns called the meeting to order in Public Session.

ROLL CALL

President Burns, Mr. Knight, Mr. Chavez, Ms. Hanke.

FLAG SALUTE

President Burns lead the pledge of allegiance to the flag of the United States of America.

**INSPIRATIONAL
COMMENT**

President Burns made an inspirational comment.

COMMUNICATIONS SESSION

JVHS & RHS STUDENT
REPRESENTATIVES
ABSENT

Shauna McSheehy, Jurupa Valley High School student representative, and Heather Asi, Rubidoux High School student representative, were not present to report on current events.

WELCOME TO MISSION
BELL

The Superintendent introduced Ms. Marge Steinbrinck, Principal of Mission Bell Elementary School, to welcome the Board and share briefly concerning programs at the school. She was pleased to note that air conditioning was installed in the multi-purpose room since the Board's last visit to the site.

Ms. Steinbrinck welcomed Board members, administrators, parents and the community to Mission Bell Elementary. She commended her outstanding staff and introduced Student Council President, Danny Casey, to narrate a video highlighting activities at Mission Bell. Ms. Steinbrinck noted that fourth grade teacher, Mr. John Allen, is responsible for preparing the videotape of Mission Bell students and their activities.

Danny Casey narrated the Mission Bell videotape and gave a brief description of the history of Mission Bell Elementary, facts about its students; an overview of a day at Mission Bell Elementary; the highlights of several projects that the Student Council worked on during the year; schoolwide participation during Mission Bell's Authors' Day, and memorable moments from the PTA's "Heritage Dinner."

RECOGNIZE RHS
DELTA ALLIANCE
CORPS EUROPEAN
TOUR

The Superintendent stated that during the month of April, several Rubidoux High School Delta Alliance Corps students, along with several parent chaperones and Band Director, Mr. Charles Gray, participated in a tour to Europe. She introduced Rubidoux High School Principal, Mr. Don Vail, to comment concerning the band's recent European trip.

Mr. Vail stated that it is a pleasure to share with the Board concerning the success of students due to the outstanding aquatics and band programs in the district. He noted that both programs are a wonderful example of a community and district working together to help students succeed. Mr. Vail recalled that in April, several members of the Delta Alliance Corps traveled to Europe. He shared pictures with the Board of the students' tour, and thanked the Board and parents for their generosity and support, and the students for their hard work to raise funds. Mr. Vail commended Band Director, Mr. Charles Gray, and asked Mr. Gray and the members of the Delta Alliance Corps present to stand for an applause in their honor.

The Superintendent introduced Resolution #96/25, "In Recognition of the Rubidoux High School Delta Alliance Corps," signed by the Governing Board of Education on May 20, 1996, to be framed for the Band Room at Rubidoux High School. President Burns acknowledged Delta Alliance Corps members present with certificates of recognition: Rana Banerjee, Joshua Boyd, Rhonda Glass, Christina Guiliano, Carol Hakomaki, Jennifer Roseborough, Jason Stockberger and Shawna Stockberger. Remaining certificates for those Delta Alliance Corps members unable to be present will be distributed by the school staff.

Mr. Chavez commended Mr. Charles Gray, Band Director, for the exceptional instrumental concert by the Delta Alliance Corps on May 16 and thanked him for his innovative, unforgettable programs each year. President Burns agreed that she continues to be amazed at the quality of work from the Rubidoux High School Delta Alliance Corps and Band Director.

RECOGNIZE JVHS
AQUATICS PROGRAM

The Superintendent stated that for the second time this year, the Board is proud to acknowledge another milestone for the aquatics program at Jurupa Valley High School. She noted that this is the first time that a girls' athletic team has won a CIF Championship in the district, and praised the CIF swimmers, the remarkable coaching staff and diver, Lisa Derabin. The Superintendent introduced Jurupa Valley High Interim Principal, Dr. Ron Needham, to highlight the aquatics program at Jurupa Valley High.

Dr. Needham remarked that the aquatics team members and coaches have worked very hard to develop their outstanding aquatics program at Jurupa Valley High. He noted how proud the staff and students are of the girls' swim team for winning the CIF-SS Division III Championship. Members of the girls' swim team were asked to stand and display for the audience their beautiful wood plaques that they received for winning the championship. Dr. Needham congratulated the boys' swim team for achieving a Runnerup finish for the second time in two years. He commended the great coaching staff, Mr. Will Murray, Mr. Nate Hass and Ms. Kelly Dodd, along with Mr. Ralph Martinez, Athletic Director and Chief Photographer. Dr. Needham highlighted that the success of the team is due to their philosophy that no student should be turned away from the program; any student that wants to swim is invited to do so.

The Superintendent stated that a plaque will be prepared for the Girls' Swim Team to be placed at Jurupa Valley High School in their honor. She introduced Resolution #96/30, "In Recognition of the Jurupa Valley High School Aquatics Program," signed by the Governing Board of Education on May 20, 1996.

President Burns presented certificates of recognition to the following team members present: Leslie Devaney, Lyndsay Devaney, Delaina Formway, Amanda Gullich, April Kidd, Gina Lonzo and Lisa Derabin. She expressed how proud the district is of the Jurupa Valley High swim team. Remaining certificates for those aquatics team members unable to be present will be distributed by the school staff.

RECOGNIZE MLMS
RECEIPT OF PROGRAM
GRANT

The Assistant Superintendent Education Services announced that Mira Loma Middle School was selected to receive a \$13,500 grant to implement a "Conflict Resolution and School Violence Reduction Program." He commended Mira Loma Principal, Ms. Diana Asseier, and her staff for writing this successful grant, and achieving this honor for the district.

RECOGNIZE 1995/96
INLAND SCIENCE FAIR
WINNERS

The Assistant Superintendent Education Services recognized four students in the district for successfully competing at the County level of the Science Fair and noted that the following students will now move on to the State level: Darlene Devicariis and Douglas Barton of Mira Loma Middle School, and Jennifer Medina and Zachary Raher of Rubidoux High School. He noted that the results of their success at the State level will be reported back to the Board at a later date.

RECOGNIZE RHS AS
AFJROTC HONOR
SCHOOL

The Assistant Superintendent Education Services noted that Rubidoux High School received a very distinguished award from the Department of the Air Force by being named an AFJROTC Honor School for 1995/96. He explained that due to this nomination, the Principal may nominate five students to the Air Force Academy and three students to the U.S. Military Academy and U.S. Naval Academy. He congratulated the Rubidoux High School ROTC unit and their instructors for the fine work they accomplished this year.

ACCEPT DONATIONS
-Motion #272

The Assistant Superintendent Business Services requested that the Board accept donations as listed in the supporting documents.

MR. CHAVEZ MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: A CD PLAYER VALUED AT \$200.00 FROM MR. & MRS. BIER TO BE USED AT CAMINO REAL; \$2,158.56 FOR INSTRUCTIONAL MATERIALS, AND \$216.50 FOR ASSEMBLIES FROM THE GRANITE HILL PTA; 12 RANGER RICK SCIENCE SPECTACULAR BOOKS/TEACHING GUIDES FROM AN ANONYMOUS DONOR FOR THE LIBRARY AT INDIAN HILLS; INCENTIVES FOR THE H.O.S.T. READING PROGRAM AT RUSTIC LANE VALUED AT \$557.00 FROM CONCOURSE BOWLING CENTER (\$50.00), RUBIDOUX TIRE (\$45.00), FRIDAY'S (\$297.00), RUBY'S (\$8.00), DOUGLAS BURGERS #22 (\$8.00), CINNABON (\$89.00), IN-N-OUT BURGER (\$15.00), GALLERIA AT TYLER (\$20.00), MS. SUSAN KANNARD (\$25.00); DISASTER PREPAREDNESS SUPPLIES (\$400.00) AND CLASSROOM SUPPLIES (\$2,300.00) FROM THE STONE AVENUE PTA; \$800.00 FROM THE SUNNYSLOPE PTA FOR BENCHES; \$6,570.00 FROM THE WEST RIVERSIDE PTA FOR CLASSROOM BOOKS AND FIELD TRIPS, AND ONE MICROSOFT MOUSE FOR THE "I CAN" PROJECT AT JURUPA VALLEY HIGH FROM LIVE OAK MEMORIAL PARK. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PUBLIC VERBAL
COMMENTS

President Burns opened the Public Verbal Comments section as an opportunity for citizens to address the Board.

COMMENT:
INVITATION TO STONE
AVENUE PROGRAM

Ms. Alison Young, Stone Avenue Teacher, along with teacher, Ms. Heather Woods, and three costumed Stone Avenue students, offered a personal invitation to the Board to attend Stone Avenue's upcoming performance, "The Wizard of Oz." She indicated that the dates of the performance are June 4, 5 and 6; tickets are available for \$2.00 each.

COMMENT:
DOCUMENTATION OF
EXPENDITURES

Ms. Patricia M. Barnes asked to express her opinion as a Van Buren parent volunteer concerning the lack of textbooks for every student at Van Buren Elementary and questioned, "what percentage of incoming money benefits all of the children at the school?"

BOARD MEMBER
REPORTS & COMMENTS

Mr. Chavez thanked Mission Bell Principal, Ms. Marge Steinbrinck, for her presentation and commended the Rubidoux High School Delta Alliance Corps, the Jurupa Valley High Swim Team, Mira Loma Middle School for the funding they received, the Science Fair winners, and the Rubidoux High School ROTC. He highlighted his attendance at the Riverside County Youth Summit, the excellent Rubidoux High School "Spring Sing," under the direction of Ms. Staci Della-Rocco; the "Celebrating Educators" honoring outstanding professionals to include Mr. Tom Podgorski, Teacher of the Year, Mr. Jake Atencio, Classified Person of the Year, and Mr. Walt Lancaster, Principal of the Year, sponsored by the Riverside County Office of Education. Mr. Chavez also attended the outstanding Band Review at Rubidoux High School this week and the Jurupa Hispanic Association's Scholarship Dinner. He thanked the Superintendent, Mr. Taylor and Mr. Mendez for attending the Dinner, and Ina Arbuckle Principal, Ms. Mendez, for participating in presentations. Mr. Chavez thanked CSEA for inviting him to their dinner just prior to the Board meeting. He offered an invitation to the Lions Club Breakfast on June 8; tickets are available at \$3.00 each and funds go toward the eye care of students in the district.

BOARD MEMBER
REPORTS & COMMENTS
(CONT'D)

Mr. Knight thanked Mission Bell Principal, Ms. Marge Steinbrinck, and Mission Bell Student Ambassador, Danny Casey, for their excellent presentation. He congratulated Mr. Charles Gray, Band Director, and the Delta Alliance Corps for their exciting European tour. Mr. Knight offered his congratulations to the Jurupa Valley High swim team and his appreciation to Dr. Ron Needham, Mr. Ralph Martinez, Mr. Will Murray and Mr. Nate Hass for all of the hard work that went into winning the championship. He expressed his support of the ROTC program and noted that it offered the opportunity for students in the program to obtain scholarships. Mr. Knight thanked teachers and classified staff for all that they are doing to make certain that each child receives an outstanding education.

Ms. Hanke thanked Mission Bell Principal, Ms. Marge Steinbrinck, for her hospitality extended to the Board, and stated that the Mission Bell Student Ambassador, Danny Casey, did a great job during his presentation. She congratulated the Rubidoux High School Band Director, Mr. Charles Gray, and the Delta Alliance Corps for their exciting tour to Europe. Ms. Hanke commended the Jurupa Valley High School Swim Team for their excellent records, and thanked coaches, Mr. Murray and Mr. Hass, and diver, Ms. Lisa Derabin, for their outstanding accomplishments. She thanked Stone Avenue Elementary teachers, Ms. Young and Ms. Wood, and the three Stone Avenue students, for personally inviting the Board to their school play, "The Wizard of Oz." Ms. Hanke thanked Mission Bell teacher, Ms. McWilliams, for the opportunity to view her "English as a Second Language" class just prior to the Board meeting.

President Burns commended the Jurupa Valley High swim team, and the Rubidoux High School band and ROTC, and thanked the Booster Clubs throughout the district for their help and support. She expressed her appreciation to all those mentioned during the recognition portion of the Agenda. President Burns thanked and spoke in support of the teacher, Ms. De'Ann McWilliams, for inviting her to visit the adult "English as a Second Language" class.

HEARING SESSION

PUBLIC HEARING:
INCREASING SCHOOL
FACILITIES FEES

The Assistant Superintendent Business Services stated that the district currently collects School Facilities Fees in the amount of \$1.72 per sq. ft. for new residential construction and \$.28 per sq. ft. for new commercial/industrial construction. He explained that in January, 1996, the State Allocation Board authorized an inflation increase to School Facilities Fees bringing the new residential construction fee to \$1.84 per sq. ft., and the new commercial/industrial construction fee to \$.30 per sq. ft. The Assistant Superintendent Business Services stated that Agenda Item B contains the proposal for two resolutions, which will increase the fees that the district collects.

President Burns formally opened the public hearing concerning "Increasing School Facilities Fees. Hearing no public comments, the hearing was formally closed.

ACTION SESSION

APPROVE MINUTES
-Motion #273

MR. KNIGHT MOVED THE BOARD APPROVE MINUTES OF THE REGULAR MEETING MAY 6, 1996. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT RES. #96/27;
RES #96/28 FAILS FOR
LACK OF A 4/5 VOTE -
SCHOOL FACILITIES
FEES

-Motion #274

The Assistant Superintendent Business Services stated that the consulting firm of David Taussig & Associates was retained to prepare a study concerning the increase of School Facilities Fees, as noted on the Agenda. Their resulting study demonstrated that the cost to provide new school facilities was in a reasonable relationship to bringing the increase in developer fees to the statutory maximum. He noted that Resolution #96/27, if adopted, cannot become effective for sixty days. Therefore, Resolution #96/28 must also be adopted as an urgency measure to allow the district to collect the increased fee for thirty days, with an additional urgency resolution, #96/29, presented to the Board at the June 3, 1996 Board meeting, which will carry the new fee forward an additional thirty days. The Assistant Superintendent Business Services explained that if all three resolutions are adopted, the new fee will be permanently established as of July 19, 1996.

PRESIDENT BURNS MOVED THE BOARD ADOPT RESOLUTION NOS. 96/27 & 96/28, ESTABLISHING SCHOOL FACILITIES FEES FOR NEW CONSTRUCTION. MR. KNIGHT SECONDED THE MOTION.

Ms. Hanke asked what individuals will pay for the increase in School Facilities Fees?

The Assistant Superintendent Business Services stated that the developer pays the increase to the school district, which may be passed onto the buyers of homes, if the developer elects to do so.

Mr. Chavez requested the cost to retain David Taussig & Associates to prepare their study of the increase of School Facilities Fees.

The Assistant Superintendent Business Services responded that the residential study cost the district \$12,000, and the commercial and industrial construction study cost \$2,500.

A VOTE WAS TAKEN: 3-0, WITH 1 ABSTENTION, MS. HANKE. RESOLUTION NO. 96/27 CARRIED BY A MAJORITY VOTE. RESOLUTION NO. 96/28 DID NOT CARRY FOR LACK OF A 4/5 VOTE.

ADOPT RES. #96/26,
TECH-PREP
ARTICULATION

-Motion #275

The Assistant Superintendent Education Services stated that Resolution #96/26 is at the request of the Riverside County Office of Education, as a cooperative effort by the district stating their intent to develop and implement a "2+2" Tech-Prep program with Mt. San Jacinto and Riverside Community College Districts.

MR. CHAVEZ MOVED THE BOARD ADOPT RESOLUTION NO. 96/26, TECHNICAL-PREPARATION ARTICULATION. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPOINT 1996-97
MENTOR TEACHERS
- Motion #276

The Assistant Superintendent Education Services stated that at this time each year, Mentor Teachers are appointed for the coming school year, to assist new teachers in the district. He noted that Mentor Teacher applicants must go through a process outlined by the Mentor Teacher Selection Committee, who then submit a list to the Board for review in Closed Session for public approval. He corrected the motion to appoint fifteen Mentor Teachers, instead of sixteen, as was stated on the Agenda.

MR. CHAVEZ MOVED THE BOARD APPOINT FIFTEEN (15) 1996/97 MENTOR TEACHERS FROM THE LIST OF CANDIDATES ENDORSED BY THE MENTOR TEACHER SELECTION COMMITTEE. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT
SUPPLEMENTAL
TEXTBOOKS
-Motion #277

The Director of Curriculum and Categorical Projects stated that the supplemental textbooks, four at the elementary school level, one at the middle school level and three at the high school level, as listed on the Agenda and in the supporting documents, were reviewed at the last Board meeting, and subsequently displayed according to Board Policy, at the Rubidoux and Glen Avon Libraries.

MR. KNIGHT MOVED THE BOARD APPROVE FOR ADOPTION THE FOLLOWING SUPPLEMENTAL TEXTBOOKS: "...IF YOU TRAVELED WEST IN A COVERED WAGON," "THE CALIFORNIA GOLD RUSH," "THE PIONEERS GO WEST," AND "THE WITCH OF BLACKBIRD POND" FOR USE AT THE ELEMENTARY LEVEL; "¡DIME UNO!" FOR USE AT THE MIDDLE SCHOOL LEVEL, AND "AN INTRODUCTION TO COMPUTING USING MICROSOFT WORKS," "PERSPECTIVES ON HEALTH," AND "AMERICAN GOVERNMENT" FOR USE AT THE HIGH SCHOOL LEVEL. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AUTHORIZE
FURNITURE FOR
PERALTA
-Motion #278

The Assistant Superintendent Business Services stated that a requisition for student desks was received from Ms. Anne Swick, Peralta Elementary School Principal, in the amount of \$14,706.84, to be paid for from the State-funded Furniture and Equipment allocation through Chino Unified School District's piggy-back clause based on 1993 bid prices.

MR. KNIGHT MOVED THE BOARD AUTHORIZE THE PURCHASING DEPARTMENT TO UTILIZE THE PIGGY-BACK CLAUSE OF PUBLIC CONTRACT CODE 20118 TO PURCHASE THE FURNITURE NEEDED FOR PERALTA ELEMENTARY SCHOOL AND TO ISSUE PURCHASE ORDER #90224 IN THE AMOUNT OF \$14,706.84 TO VIRCO MANUFACTURING TO COVER THIS TRANSACTION. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE NOTICE OF
COMPLETION,
REPLACE INA
ARBUCKLE ASPHALT
-Motion #279

The Assistant Superintendent Business Services stated that this Notice of Completion is for the replacement of asphalt at Ina Arbuckle Elementary School.

MS. HANKE MOVED THE BOARD APPROVE THE NOTICE OF COMPLETION FOR INA ARBUCKLE ELEMENTARY SCHOOL, TO REPLACE ASPHALT PAVING - BID #96/05L - (P. O. #89654). PRESIDENT BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AWARD BID #96/08L,
PATCH, SEAL & STRIPE
ASPHALT - 10 SITES
-Motion #280

The Assistant Superintendent Business Services stated that on April 1, 1996, the Board authorized the solicitation of bids to patch, seal and stripe ten district sites as part of the State Deferred Maintenance Plan, which resulted in a low bid from Mission Paving & Sealing Co. in the amount of \$43,990.00.

MR. CHAVEZ MOVED THE BOARD AWARD BID #96/08L TO MISSION PAVING & SEALING COMPANY OF SAN GABRIEL, CALIFORNIA AND APPROVE ISSUANCE OF PURCHASE ORDER #90355 IN THE AMOUNT OF \$43,990.00 TO COVER THE COST OF THIS PROJECT. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AWARD BID #96/07L,
RE-ROOF 5 SITES
-Motion #281

The Assistant Superintendent Business Services stated that on April 1, 1996, the Board also authorized the solicitation of bids to re-roof five district sites. The lowest bid was received from G. S. Systems in the amount of \$137,100.00, with the project included in the State Deferred Maintenance Plan.

MR. KNIGHT MOVED THE BOARD AWARD BID #96/07L TO G. S. SYSTEMS OF IRVINE, CALIFORNIA AND APPROVE ISSUANCE OF PURCHASE ORDER #90083 IN THE AMOUNT OF \$137,100.00 TO COVER THE COST OF THIS PROJECT. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACT ON THREE (3)
DISCIPLINE CASES:
#96/082; #96/083; #96/085
-Motion #282

PRESIDENT BURNS MOVED THE BOARD ACCEPT AND ADOPT AS ITS OWN THE FINDINGS OF FACT AND THE CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL IN EACH OF THE FOLLOWING DISCIPLINE CASES #96-082, #96-083, #96-085 AS PRINTED: EXPEL THE PUPIL IN DISCIPLINE CASE #96-082 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (A) & (B). SINCE THE STUDENT IS IN SPECIAL EDUCATION, THAT THE EXPULSION BE SUSPENDED AND THE STUDENT PLACED INTO ANOTHER ELEMENTARY SCHOOL WITHIN THE DISTRICT AND PLACED UPON SCHOOL PROBATION FOR ONE CALENDAR YEAR BEGINNING WITH THE DATE OF THE BOARD'S ORDER; EXPEL THE PUPIL IN DISCIPLINE CASE #96-083 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (B), (C), (J) & (K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; EXPEL THE PUPIL IN DISCIPLINE CASE #96-085 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (B), (J) & (K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL
REPORT #19
-Motion #283

The Assistant Superintendent Personnel Services requested the Board's approval on Personnel Report #19 as printed.

MS. HANKE MOVED THE BOARD APPROVE PERSONNEL REPORT #19, AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

RATIFY 1996/97 VAN
BUREN CERTIFICATED
WORK YEAR
-Motion #284

The Assistant Superintendent Personnel Services stated that there are three items, I-2, I-3 and I-4, which pertain to the work year for year round education at Van Buren Elementary School for NEA-J, the Principal and CSEA respectively.

MR. KNIGHT MOVED THE BOARD RATIFY THE AGREEMENT WITH NEA-J REGARDING MODIFICATIONS IN 1996-97 CERTIFICATED WORK YEARS FOR UNIT MEMBERS ASSIGNED TO VAN BUREN ELEMENTARY SCHOOL, AS WELL AS OTHER NEGOTIATED ALTERATIONS/AMENDMENTS TO THE COLLECTIVE BARGAINING AGREEMENT. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT 1996/97 VAN
BUREN PRINCIPAL'S
WORK YEAR
-Motion #285

MR. CHAVEZ MOVED THE BOARD ADOPT THE 1996/97 WORK YEAR SCHEDULE FOR THE VAN BUREN ELEMENTARY SCHOOL PRINCIPAL. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

RATIFY 1996-97 VAN
BUREN CLASSIFIED
WORK YEAR
-Motion #286

MR. CHAVEZ MOVED THE BOARD RATIFY THE AGREEMENT WITH CSEA CHAPTER #392 REGARDING MODIFICATIONS IN 1996-97 WORK YEARS FOR UNIT MEMBERS ASSIGNED TO VAN BUREN SCHOOL, AS WELL AS OTHER NEGOTIATED ALTERATIONS/AMENDMENTS TO THE COLLECTIVE BARGAINING AGREEMENT. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE
ACTION ITEMS
-Motion #287

MS. HANKE MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS J 1-5 AS PRINTED: PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; PAYROLL REPORT; ADDITIONAL STAFF DEVELOPMENT DAY FOR JURUPA MIDDLE SCHOOL. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ROUTINE INFO.
REPORTS

The Board reviewed the following information reports: Report Concerning One-Time Block Grant Funds; Hear Report on Youth Summit; Review Board Meeting Locations; Review Unadopted Minutes of the District Bilingual Advisory Council for the Consolidated Application; Program Quality Review; Non-Public School Placements; and Staff Development.

Mr. Knight commended CSEA for their motto, "Respect, Dignity and Pride," and spoke in support of their program honoring classified employees at the CSEA dinner held prior to the Board meeting at Mission Middle School. Ms. Hanke and President Burns also offered words of thanks to CSEA members.

ADJOURNMENT

There being no further business, President Burns adjourned the Regular Meeting from Public Session at 8:40 p.m.

MINUTES OF THE REGULAR MEETING OF MAY 20, 1996 ARE
APPROVED AS

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President	Clerk
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Date	

Jurupa Unified School District
Instructional Services

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE: Conceptual Physical Science

AUTHOR: Paul G. Hewitt, City College of San Francisco
John Suchocki, Leeward Community College
Leslie A. Hewitt

PUBLISHER: Harper Collins (Scott, Foresman)

COPYRIGHT: 1994

SUBJECT: Geophysical Science

COST:

Student Text	\$45.00
Student Study Guide/Workbook	\$10.50
Teacher's Edition	N/C
Resource Material	N/C
Additional Cost to District:	None

OTHER BOOKS CONSIDERED:

1. Title: Conceptual Physics
Publisher: Harper Collins (Scott, Foresman)
2. Title: Physical Science
Publisher: Holt, Reinhart & Winston
3. Title: Physical Science The Challenge of Discovery
Publisher: D. C. Heath
4. Title: Dynamic Earth
Publisher: Prentice Hall
5. Title: Exploring Planet Earth
Publisher: Prentice Hall

REASONS FOR SELECTING THIS BOOK:

Present reasons for the adoption, i.e., "The text meets new framework standards and emphasizes areas that the department can utilize in cross-curricular assignments with mathematics and English Language Arts." This textbook is the most comprehensive textbook in this area.

RECOMMENDING COMMITTEE:

DATE: May 20, 1996

Charles Guzman
Ed Luna
Paul Binns

LEGAL COMPLIANCE REQUIREMENTS MET BY:

☒ Recommended book is listed in List of Authorized Textbooks, Los Angeles Unified School District.

☐ Completed "Instructional Materials Legal Compliance Evaluation Form" (attached).

05/96

Jurupa Unified School District
Instructional Services

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE: Science Insights Exploring Earth and Space

AUTHOR: Michael DiSpezio, M.A., Marilyn Linner-Luebe, M.S., Marylin Lisowski, Ph.D., Gerald Skoog, Ed.D., Bobbie Sparks, M.A.

PUBLISHER: Addison-Wesley

COPYRIGHT: 1996

SUBJECT: Geophysical Science

COST: Student Text \$40.41
Teacher's Edition N/C
Resource Material N/C
Additional Cost to District: None

OTHER BOOKS CONSIDERED:

1. Title: Earth Science
Publisher: D. C. Heath
2. Title: Earth Science
Publisher: Holt, Reinhart & Winston
3. Title: Earth Science The Challenge of Discovery
Publisher: D. C. Heath

REASONS FOR SELECTING THIS BOOK:

Present reasons for the adoption, i.e, "The text meets new framework standards and emphasizes areas that the department can utilize in cross-curricular assignments with Mathematics and English Language Arts." This textbook is the most comprehensive textbook in this area. The fact that has just been published is an added bonus.

RECOMMENDING COMMITTEE:

DATE: May 20, 1996

Charles Guzman
Ed Luna
Terry Snell

LEGAL COMPLIANCE REQUIREMENTS MET BY:

_____ Recommended book is listed in List of Authorized Textbooks, Los Angeles Unified School District.

X Completed "Instructional Materials Legal Compliance Evaluation Form" (attached).

05/96

Publisher **ADDISON-WESLEY**Title **SCIENCE INSIGHTS EXPLORING EARTH AND SPACE**Reviewed by **CHARLES GUZMAN**

IMDC No.

Date

Circle
Criterion
Cited**A. MALE AND FEMALE ROLES (give page & paragraph or special
nonprint references and comments)**

Compliance?

Yes ☒

No

1 -- Adverse reflection

Compliance?

Yes ☒

No

2 -- Equal portrayal

Compliance?

Yes ☒

No

- 3a -- Occupations
- 3b -- Achievements
- 3c -- Mental and physical activities
- 3d -- Traditional and nontraditional activities
- 3e -- Emotions
- 3f -- Sexually neutral language

Circle
Criterion
Cited**B. ETHNIC AND CULTURAL GROUPS (give page & paragraph or special
nonprint references and comments)**

Compliance?

Yes ☒

No

1 -- Adverse reflection

Compliance?

Yes ☒

No

2 -- Proportion of portrayals

Compliance?

Yes ☒

No

3 -- Customs and life-styles

Compliance?

Yes ☒

No

- 4a -- Occupations
- 4b -- Socioeconomic settings
- 4c -- Achievements
- 4d -- Mental and physical activities
- 4e -- Traditional and nontraditional activities
- 4f -- Root culture

Circle
Criterion
Cited**C. OLDER PERSONS AND THE AGING PROCESS (give page & paragraph or special
nonprint references and comments)**

Compliance?

Yes ☒

No

1 -- Adverse reflection

Compliance?

Yes ☒

No

2 -- Proportion of portrayals

Compliance?

Yes ☒

No

3 -- Roles

Compliance?

Yes ☒

No

4 -- Aging process

B
P85

Circle
Criterion
Cited

D. DISABLED PERSONS (give page & paragraph or special nonprint
references and comments)

1 -- Adverse reflection

Compliance?

Yes ☒

No

2 -- Proportion of portrayals

Compliance?

Yes ☒

No

3 -- Roles

Compliance?

Yes

No

4 -- Emotions

Compliance?

Yes

No

5 -- Achievements

Compliance?

Yes

No

Circle
Criterion
Cited

E. ENTREPRENEUR AND LABOR (give page & paragraph or special nonprint
references and comments)

1 -- Adverse reflection

Compliance?

Yes ☒

No

2 -- Roles

Compliance?

Yes ☒

No

Circle
Criterion
Cited

F. RELIGION (give page & paragraph or special nonprint references
and comments)

1 -- Adverse reflection

Compliance?

Yes ☒

No

2 -- Indoctrination

Compliance?

Yes ☒

No

3 -- Diversity

Compliance?

Yes

No

Circle
Criterion
Cited

G. ECOLOGY AND ENVIRONMENT (give page & paragraph or special nonprint
references and comments)

1 -- Ecology

Compliance?

Yes ☒

No

2 -- Environmental protection

Compliance?

Yes ☒

No

3 -- Resource use

Compliance?

Yes ☒

No

Circle
Criterion
Cited

H. DANGEROUS SUBSTANCES (give page & paragraph or special nonprint references and comments)

1 -- Discouragement of use

Compliance?

Yes

No

2 -- Hazards of use

Compliance?

Yes

No

Circle
Criterion
Cited

I. THRIFT, FIRE PREVENTION, AND HUMANE TREATMENT OF ANIMALS AND PEOPLE (give page & paragraph or special nonprint references and comments)

1 -- Waste

Compliance?

Yes X

No

2 -- Fire hazards

Compliance?

Yes

No

3 -- Inhumane treatment

Compliance?

Yes

No

4 -- Thrift

Compliance?

Yes

No

5 -- Fire prevention

Compliance?

Yes

No

6 -- Humane treatment

Compliance?

Yes

No

J. DECLARATION OF INDEPENDENCE AND CONSTITUTION OF THE UNITED STATES (give page & paragraph or special nonprint references and comments)

Compliance?

Yes

No

Circle
Criterion
Cited

K. BRAND NAMES AND CORPORATE LOGOS (give page & paragraph or special nonprint references and comments)

1 -- Use of any such depictions

Compliance?

Yes X

No

2 -- Prominent use of any one depiction

Compliance?

Yes

No

3 -- Illustrative standards applicable when determined necessary for educational purpose

Compliance?

Yes

No

Circle
Criterion
Cited

L. FOODS (give page & paragraph or special nonprint references
and comments)

Compliance?

Yes

No

1 -- High nutritive value

Compliance?

Yes

No

2 -- Low nutritive value

SPECIAL INSTRUCTIONS FOR NONPRINT MATERIALS

Citations of noncompliance for nonprint materials must include specific references and comments.
The references should be detailed as follows:

number of minutes (running time) from title: 16mm films; 8mm filmloops; videotapes; videocassettes

number of minutes (running time) from start and side number: audiotapes; audiocassettes; disc recordings

frame number: filmstrips; microforms

slide number: slides

quadrant location, plus overlay if necessary: (upper left, upper right, lower left, lower right); overhead
transparencies; study prints; maps

Jurupa Unified School District
Instructional Services

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE: The Mexican American Heritage

AUTHOR: Carlos M. Jimenez

PUBLISHER: TQS

COPYRIGHT: 1994

SUBJECT: Chicano Studies

COST:	Student Text:	\$34.85
	Teacher's Edition:	34.95
	Student Workbook:	12.95
	CD Rom:	39.95

Additional Cost To District: $40 \times \$34.95 = \$1,394.00$

OTHER BOOKS CONSIDERED:

1. Title: California, A History
Authors: Harlan Davidson
2. Title: Information and Materials to Teach the Cultural Heritage of the Mexican-American Child
Authors: BES

REASONS FOR SELECTING THIS BOOK:

A wide variety of materials were explored and piloted with students in preparation for offering this course in the 1996-97 school year. A text was sought that would provide historical support for the development of the Mexican-American culture that would generate both pride and understanding of the culture and its significant contributions to American society. The Mexican American Heritage is a beautifully constructed text that uses a combination of facts, stories, and art to portray the history of a people and the development of their culture. It celebrates Mexican and Mexican American figures who have made significant contributions and encourages an awareness of these contributions to our area. Furthermore, the text is not focused on a narrow audience, but is written for all students and all cultures.

RECOMMENDING COMMITTEE:

DATE: April 22, 1996

Alma Guzman
Virginia Huckaby
Blanca Preciado

B
P59

LEGAL COMPLIANCE REQUIREMENTS MET BY:

- ☒ Recommended book is listed in List of Authorized Textbooks, Los Angeles Unified School District.
- ☐ Completed "Instructional Materials Legal Compliance Evaluation Form" (attached).

04/96



Jurupa Unified School District
Instructional Services

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE :Math Every Day
PUBLISHER :D. C. Heath
COPYRIGHT :1995
SUBJECT :Mathematics, Grades K-1

Other Programs Considered:

TITLE	PUBLISHER
Houghton Mifflin Mathematics Quest 2000 - Grade K-6	Houghton Mifflin Company Addison-Wesley Publishing Company, Inc.

Reasons for Recommendation:

1. The D.C. Heath Math Every Day mathematics program was found to have a strong alignment with the Mathematics Framework for California State Public Schools (1992). The instructional materials offered in this program support the unifying ideas and strands recommended in the State framework for mathematics instruction.
2. This program provides a motivating, hands-on discovery of critical math concepts using a daily calendar and bulletin board, manipulatives, familiar children's literature, and a range of resources provided within a focused Teacher's Edition. A Lesson Plan Booklet provides complete daily lesson plans for the first three months and teaching tips throughout the year.
3. Math Every Day is a program in which students encounter mathematics through exercises, problems and related investigations. The units of instruction interweave and unify ideas from more than one strand. The context of the units invites students to participate, connect to their prior experience, and helps them see how mathematics is integrated in their lives. Some tasks are quantitative, interdisciplinary real-life problems; others are purely mathematical investigations, including games and puzzles.
4. Students are expected to think about a variety of challenging and meaningful tasks and use reasoning in working with whole-class, partners, small-groups, and independent activities on those tasks. Most assignments are open-ended and allow multiple approaches. Students conjecture; pursue possibilities; think and communicate; draw on mathematical ideas, using mathematical tools and techniques; and reflect frequently on their work. Students are sometimes directed to use manipulatives resources to explore ideas and solve problems. The use of calculators is integrated into the program, but the



calculator tasks primarily involve checking results of computations or playing games. Students are asked to interact with members of their families in homework assignments and through monthly letters to parents.

5. There are suggestions for working with a diverse classroom of students and helping students work together productively. A Spanish version of "My Math Notebook", Recording Pads, Gameboards, and Parent Letters will be provided for identified students enrolled in bilingual classrooms.

6. Nine diverse trade books in each grade-level kit support the Literature Corner Activities in the Teacher's Edition. The culturally diverse literature appeals to students and supports the Literature Corner activities in the Teacher's Edition.

7. Ongoing assessment is central to the philosophy of the Math Every Day program and includes Assessment Tips included with Investigations and Partner Games to facilitate teacher observation of students. A year-long Observation and Assessment Record is included for recording mathematical understandings observed during class work or interviews. Another time to assess children is provided through the use of Bulletin Board discussions. Calendar Clipboard Notes provide a place for anecdotal records. In addition suggestions for Portfolio Assessment are provided. Resources for assessment are included in the Teacher's Edition.

Program materials and costs:

Kindergarten and First Grade Core Materials:

Complete Kit of the Materials Listed Below \$395.00

Student Math Notebook (English)	{One per student} \$3.11 ea.
Student Math Notebook (Spanish)	{One per identified student} \$3.11 ea.
Recording Pads (English)	{Eleven Pads} \$100.04
Recording Pads (Spanish)	{Eleven Pads} \$100.04
Gameboards (English)	{2 ea. of 4 games} \$15.75
Gameboards (Spanish)	{1 set per bilingual class} \$15.75
My Activity Book Teacher's Edition	{1 per teacher} \$2.95
My Activity Book (English)	{1 per student} \$7.99
My Activity Book (Spanish)	{1 per identified student} \$2.95
Tradebook Library (9 titles)	{1 per classroom} \$45.00
Multi Language Package	{1 per teacher} \$25.99
Parent Letters	
Glossary	
Monthly Resource File	{1 per teacher} \$50.00
Lesson Planner	{1 per teacher} \$29.99

Recommending Committee:

Denyse Hart
Brian Delameter
Maralene Taylor
Sergio Infante
Nancy Liverman
Nancy Velasquez
John Hill
Jim Beckley
Kathy Nitta
JoAnne Greeley
Jennifer Lara
LeeAnne Reynolds
Bob Cmelak
Harriet Huling
Lynette Monaco
Pat Bastianns
Susan Rhine
Ken Sanford
Victoria Martinez
Terri Stevens
Ellen French
Victor Palmer
Don Manzo
Cathy Barnes
Margaret Merritt
Michele Howse
David Marcroft
Gail Tellez
Lisa Devore
Cindy Cowling

Camino Real Elementary
Glen Avon
Glen Avon - K
Granite Hill
Ina Arbuckle
Title VII
Indian Hills
Mission Bell
Pacific Avenue
Pedley
Rustic Lane
Sky Country
Stone Avenue
Sunnyslope
Troth Street
Van Buren
West Riverside
Jurupa Middle
Mira Loma Middle
Mission Middle
Principal
Principal
Principal
Parent
Parent
Parent
Parent
Parent
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Parent

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Jurupa Unified School District
Instructional Services

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE :Houghton Mifflin Mathematics
PUBLISHER :Houghton Mifflin Company
COPYRIGHT :1995
SUBJECT :Mathematics, Grades 2-5

Other Programs Considered:

TITLE	PUBLISHER
Quest 2000 - Grade K-6	Addison-Wesley Publishing Company, Inc.
Math Every Day - Grades K-2	D.C. Heath and Company
Interactive Mathematics - Grade 6	Glencoe/McGraw-Hill
Middle Grade Mathematics Grade 6	Prentice Hall/Simon & Schuster

Reasons for Recommendation:

1. The Houghton Mifflin Mathematics program was found to align with the Mathematics Framework for California State Public Schools (1992). The instructional materials offered in this program support the unifying ideas and strands recommended in the state framework for mathematics instruction.
2. The Houghton Mifflin program is an activity-based curriculum built around the NCTM standards. In this program students use explorations, models, manipulatives, and technology to construct their own meaning to become confident, powerful problem solvers.
3. Students build on what they already know as they discover the essence of math through real problem solving. Students explain, discuss, compare, and share. They clarify their own thinking and learn from one another as they discover and build new understandings. Open-ended questions encourage students to apply the math concepts they already know and to think critically.
4. The many tools of mathematics - including calculators, computers, and manipulatives enhance students understanding of mathematical concepts.
5. Specific teaching strategies are provided for students acquiring English. Alternate strategies for instruction to support those students who need extra assistance are also provided. The program provides opportunities for students to bring in personal, family and cultural experiences.

6. Students different learning styles are accommodated by the provision of different learning experiences through hands-on explorations, talking things out, and analyzing. ←

7. Unit - specific checklist assessment tools of students at work are provided for evaluation of individual student work and for cooperative learning. Portfolio assessment is a part of the program to measure student growth through prompts with opportunities for students to comment on their own work. In addition the program includes the Riverside Performance Series and Performance Assessment for ITBS for additional assessment.

Program materials and costs:

Second Grade Core Materials:

Teacher's Edition (English)	{1 per teacher} \$133.31 (2nd)
Teacher's Edition (Spanish)	{1 per bilingual teacher} \$157.31 (2nd)
Student Text (English)	{1 per student} \$10.65 (2nd)
Student Text (Spanish)	{1 per identified student} \$12.58 (2nd)
Giant Activity Pad (English)	{1 per teacher} \$53.31 (2nd - 5th)
Giant Activity Pad (Spanish)	{1 per bilingual teacher} \$62.91 (2nd)
Complimentary Materials: First Year	{1 per teacher}
-Beyond the Bells	
-Math to Go (Parent Letters)	
-Assessment Options	
-Math Masters	
-Transparencies	

Third to Fifth Grade Materials:

Teachers' Edition (English)	{1 per teacher} \$61.86 ea.
Teacher's Edition (Spanish)	{1 per bilingual teacher} \$73.06 ea.
Student Text (English)	{1 per student} \$32.73 ea.
Student Text (Spanish)	{1 per identified student} \$38.52
Skills Workbook (English-Non consumable)	{1 free with each student text purchased}
Complimentary Materials: First Year	{1 per teacher}
-Beyond the Bells	
-Math to Go (Parent Letters)	
-Assessment Options Masters	
-Math Masters	
-Transparencies	

Recommending Committee:

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Camino Real Elementary
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Glen Avon - K
Granite Hill
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Pacific Avenue
Pedley
Rustic Lane
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Stone Avenue
Sunnyslope
Troth Street
Van Buren
West Riverside
Jurupa Middle
Mira Loma Middle
Mission Middle
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Jurupa Unified School District
Instructional Services

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE :Interactive Mathematics: Activities and Investigations
PUBLISHER :Glencoe Division of Macmillan/McGraw-Hill School
Publishing Company
COPYRIGHT :1995
SUBJECT :Mathematics, Grades 6-8

Other Programs Considered:

TITLE	PUBLISHER
Houghton Mifflin Mathematics - Grade 6	Houghton Mifflin Company
Quest 2000 - Grade 6	Addison-Wesley Publishing Company, Inc.
Middle Grades Mathematics: An	Prentice Hall
Interactive Approach - Grades 6-8	

Reasons for Recommendation:

1. The Glencoe Interactive Mathematics: Activities and investigations was found to have a strong alignment with the Mathematics Framework for California State Public Schools (1992). The instructional materials offered in this program support the unifying ideas, and strands recommended in the State framework for mathematics instruction. For each unit, the Teacher's Edition provides information on the NCTM Standards covered.
2. This program's approach to teaching and learning mathematics is activity-based and involves extensive use of cooperative learning. Students work together to learn mathematical concepts and to apply them in real-life situations. The Interactive units consistently expect the students to think and reason in their mathematical work.
3. Group investigations empower all students including those with limited English proficiency or special needs. Increasingly, students are given the opportunity to decide which tasks to work on, or in what order through a "menu" format. From year to year the units and the tasks within them increase in depth and complexity.
4. The Teacher's Edition contains a unit overview, teaching strategies, and a variety of assessment strategies including portfolios. Family Letters and Activities involve parents and provided a springboard for discussions at home.
5. Student Diversity Strategies offer ways to engage student of different backgrounds and ability levels through complete translation of the math tool kits, audiotapes, and family

letters/activities in six languages. Specific suggestions for English-language learners are helpful.

6. Most assignments ask for complete student work, ask students to think and communicate, draw on mathematical ideas, formulate questions in mathematics, choose approaches to take, and use tools and techniques. Students are directed to use manipulative resources and technology to explore ideas and solve problems. Tools, including a calculator, are available for students at all times.

7. Assessment is consistently integrated into the instructional program. The resources help teachers use assessment in a variety of ways to get information about what the student or group of students understands and is able to do in solving mathematical problems. Specific assessment tasks, which often look like learning tasks, are included in the units. Ample time, as well as the opportunity to revise and resubmit important assignments to bring performance up to high-quality standards, is given for assessment tasks. Strategies are included to assist teachers in using the learning task for assessment, to observe, listen to, and question students, organize/use portfolios, keep parents informed, and involve students in self-assessment.

Program materials and costs:

Sixth Grade Materials : Package A (Units 2,3, & 6)

Student Text & Manipulatives (English)	{1 per student}	\$34.83
Student Text & Manipulatives (Spanish)	{30 per school}	\$30.30 ea.
Blackline Masters (English)	{1 per teacher}	\$155.15
Blackline Masters (Spanish)	{1 per teacher}	\$155.15

Complimentary Materials - Applications and Connections

Student (Resource Text - English)	{1 per student}
Student Text (Resource Text - Spanish)	{30 per school}
Teacher's Wraparound Edition (MAC)	{1 per teacher}
Teacher's Instructional Resources (MAC)	{1 per teacher}
Interactive Mathematics Teacher's Edition and Transparency Package	{1 per teacher}
Solutions & Suggestions Teacher's Manual	{1 per teacher}

Seventh & Eighth Grade Materials: Package B (All Units)

Student Text & Manipulatives (English)	{1 per student}	\$48.55 ea.
Student Text & Manipulatives (Spanish)	{30 per school}	\$30.30 ea.
Blackline Masters (English)	{1 per teacher}	\$155.15
Blackline Masters (Spanish)	{1 per shelter teacher}	\$155.15

Complimentary Materials - Applications and Connections

Student (Resource Text - English)	{1 per student}
Student Text (Resource Text - Spanish)	{30 per school}

Teacher's Wraparound Edition (MAC)	{1 per teacher}
Teacher's Instructional Resources (MAC)	{1 per teacher}
Interactive Mathematics Teacher's Edition and Transparency Package	{1 per teacher}
Solutions & Suggestions Teacher's Manual	{1 per teacher}
Extended Assessment	{1 per school} \$17.11 ea.
Interactive Mathematics Tools	{1 per school} \$214.92 ea.
Overhead Manipulative Resources	{1 per school} \$189.00 ea.
English/Spanish Audio Cassettes - Toolkits	{1 per school} \$23.75 ea.
Mathematics Toolkits (Spanish)	{1 per school} \$7.55 ea.

Recommending Committee:

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Camino Real Elementary
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 Van Buren
 West Riverside
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Jurupa Unified School District

Personnel Report #20

June 3, 1996

CERTIFICATED PERSONNEL

Temporary Assignment

Teacher	Ms. Gail Camarillo 15395 Ranchito Lake Mathews, CA 92570	Effective August 28, 1996 through January 31, 1997 Specialist-Learning Handi- capped Emergency Credential
Teacher	Ms. Maria Elena Escobar 10366 Cypress Avenue Riverside, CA 92505	Effective August 28, 1996 through January 31, 1997 Multiple Subject BCLAD Emergency Credential
Teacher	Mr. Robert Green 3659 Roselle Place Riverside, CA 92509	Effective August 28, 1996 through January 31, 1997 Single Subject-Social Science Long Term Emergency Credential

Change of Assignment

From Resource Specialist to Teacher	Ms. Lupe Hernandez	Effective July 1, 1996
From Teacher (SDC) to Resource Specialist	Ms. Melody Mills	Effective July 1, 1996
From Resource Specialist to Teacher	Ms. Julie Newton	Effective July 1, 1996
From Teacher to Teacher (SDC)	Ms. Shirley Taylor	Effective July 1, 1996

Extra Compensation Assignment

Business Services: to instruct CPR/First Aide Class; April 25, 1996 and April 30, 1996; not to exceed six (6) hours total; appropriate hourly rate of pay.

Irene Allen

Education Support Services: to translate at board meeting; May 6, 1996; not to exceed one (1) hour total; appropriate hourly rate of pay.

Clerk-Typist Teresa Beckman

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Personnel Report #20

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Instructional Services; to attend mentor selection committee meeting; May 9, 1996; not to exceed five (5) hours total; appropriate hourly rate of pay.

Beth Yeager

Instructional Services; to attend mentor selection committee meeting; May 9, 1996; not to exceed one and one-half (1 1/2) hours each; appropriate hourly rate of pay.

Lorayne Corcoran

Doug Stevens

Larry Sturm

Instructional Services; to present an inservice on Strategies of L.H. Students; May 7, 1996; not to exceed one (1) hour total; appropriate hourly rate of pay.

Lana Clauder

Headstart/Preschool Program; to provide time for registration and reviewing student records; June 17-28, 1996; not to exceed 80 hours total; appropriate hourly rate of pay.

Virginia Schanz

Granite Hill Elementary; in lieu of a substitute; May 7, 1996; not to exceed one (1) hour total; appropriate hourly rate of pay.

Veronica Capata

Ina Arbuckle Elementary; to serve on the safety committee; April 1, 1996 through June 3, 1996; not to exceed two (2) hours each; appropriate hourly rate of pay.

Jana Dexter

Josefina Mendoza

Linda Platzer

Ina Arbuckle Elementary; to prepare classified staff for servicing compensatory education students in PeaceBuilders; April 30, 1996 through June 3, 1996; not to exceed two (2) hours total; appropriate hourly rate of pay.

Carol Starks

Sky Country Elementary; to coordinate the testing program; April 6, 1996 through June 7, 1996; not to exceed 15 hours total; appropriate hourly rate of pay.

Linda Goedhart

Sunnyslope Elementary; inventory and redisburse Title I materials; June 17-21, 1996; not to exceed 30 hours total; appropriate hourly rate of pay.

Louise Gillette

Personnel Report #20

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Troth Street Elementary; in lieu of a substitute; May 9, 1996; not to exceed 1 1/2 hours total; appropriate hourly rate of pay.

Lynette Monaco

West Riverside Elementary; to assist teachers in obtaining their credentials; May 8-16; not to exceed 13 1/4 hours total; appropriate hourly rate of pay.

Nori Garavito

Janet Garcia-Hudson

West Riverside Elementary; to help Title I students participate in instructional activities to reinforce language skills; May 7, 1996 through May 30, 1996; not to exceed three (3) hours total; appropriate hourly rate of pay.

Kathy Hanson

Jurupa Middle School; to coordinate DEMO carryover program; October 1, 1995 through February 29, 1996; not to exceed five (5) hours total; appropriate hourly rate of pay.

Christy Rizzo

Substitute Assignment

Teacher	Mr. Kerry Bolander 5741 Avenue Juan Bautista Riverside, CA 92509	As needed Multiple Subject Credential
Teacher	Mr. Raymond Camacho 719 Apache Trail Riverside, CA 92507	As needed Single Subject-Math, Business & Social Science Credential
Teacher	Ms. Bettye Gardner 5896 Antonia Place Riverside, CA 92509	As needed Standard Elementary Credential
Teacher	Ms. Laura Morrison 24168 Palomar Road Romoland, CA 92585	As needed 30-Day Emergency Permit
Teacher	Ms. Amy Rowland 2652 Sovereign Way Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Ms. Chrarito Rueda 1120 Linden Street #107 Riverside, CA 92507	As needed 30-Day Emergency Permit

Personnel Report #20

CERTIFICATED PERSONNEL

Leave of Absence

Teacher	Ms. Cheryl Cooper 5625 Cornwall Avenue Riverside, CA 92506	Maternity Leave effective May 24, 1996 through June 14, 1996 with use of sick leave benefits.
Teacher	Ms. Janaye Jones 178 Woodridge Drive Twin Falls, ID 83301	Unpaid Special Leave effective August 28, 1996 through June 14, 1997 without compensation, health and welfare benefits or increment advancement.
Teacher	Ms. Rebecca Kallinger 4203 Allis Place Riverside, CA 92501	Unpaid Special Leave effective August 28, 1996 through June 12, 1997 without compensation, health and welfare benefits or increment advancement.
Teacher	Ms. Heather Knell 19182 Vintage Woods Riverside, CA 92509	Maternity Leave effective May 23, 1996 through June 14, 1996 with use of sick leave benefits.
Teacher	Ms. Keri Lamar 2214 Loggers Lane Ontario, CA 91762	Unpaid Special Leave effective August 28, 1996 through June 12, 1997 without compensation, health and welfare benefits or increment advancement.
Teacher	Ms. Suzanne Wong 285 Celeste Drive Riverside, CA 92507	Maternity Leave effective May 1, 1996 through June 12, 1996 with use of sick leave benefits.
Resource Specialist	Ms. Marcia Woodard 11259 Montlake Drive Riverside, CA 92505	Maternity Leave effective April 19, 1996 through May 31, 1996 with use of sick leave benefits and Unpaid Special Leave June 3, 1996 through June 14, 1996 with- out compensation, health and welfare benefits or increment advancement.

Personnel Report #20

CERTIFICATED PERSONNEL

Resignation

Teacher	Mr. Matthew Martinelli 1055 W. Blaine #44 Riverside, CA 92507	Effective June 14, 1996
Teacher	Ms. Cynthia Vasquez 409 N. Janss Street Anaheim, CA 92805	Effective June 14, 1996

CLASSIFIED PERSONNEL

Substitute Assignment

Custodian	Mr. Gildardo Arreola 8746 45th Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Rebecca Jackson 4389 Ridgewood Drive Riverside, CA 92509	As needed
Custodian	Mr. Daniel Mason 6407 Rathke Drive Riverside, CA 92509	As needed
Secretary-High School Principal	Ms. Silvia Olmos 1903 E. Washington #A-10 Colton, CA 92324	As needed
Custodian	Mr. Jeffrey Robison 24974 Cottonwood Avenue Moreno Valley, CA 92553	As needed

Short-Term/Extra Work

Bilingual Education; distribute information on registration of LEP students; August 14-16, 1996; not to exceed 24 hours total; appropriate hourly rate of pay.

Secretary Rosi Partida

Ina Arbuckle Elementary; peak load assistance; May 6-10, 1996; not to exceed eight (8) hours each day; appropriate hourly rate of pay.

Activity Supervisor Ms. Marie Hamilton

Personnel Report #20

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Ina Arbuckle Elementary; to prepare classified staff for servicing compensatory education students in PeaceBuilders; April 26, 1996 through June 3, 1996; not to exceed sixteen (16) hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Marie Arce
Activity Supervisor	Ms. Kimberly Graff
Activity Supervisor	Ms. Maria Perez
Activity Supervisor	Ms. Marie Hamilton
Activity Supervisor	Ms. Susan Gonzales
Activity Supervisor	Ms. Annie Patino
Activity Supervisor	Ms. Juliana Stouffer
Campus Supervisor	Mr. Juan Hernandez

Ina Arbuckle Elementary; to serve on the safety committee; April 1, 1996 through June 3, 1996; not to exceed two (2) hours each; appropriate hourly rate of pay.

Activity Supervisor	Ms. Annie Patino
Head Custodian	Mr. Ronald Pierce

Pedley Elementary; peak load assistance; April 24, 1996; not to exceed two (2) hours total; appropriate hourly rate of pay.

Clerk-Typist	Ms. Teresa Beckman
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Pedley Elementary; to assist with Cinco De Mayo Celebration; May 3, 1996; not to exceed 1/4 hour each; appropriate hourly rate of pay.

Activity Supervisor	Ms. Yvette Kruse
Activity Supervisor	Ms. Olga Valdez
Activity Supervisor	Ms. Paula Crowley

Pedley Elementary; to translate and type parent communications; September 1, 1995 through June 14, 1996; not to exceed 40 hours total; appropriate hourly rate of pay.

Bil. Lang. Tutor	Ms. Yolanda Muniz
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Sky Country Elementary; to assist with Cinco De Mayo Celebration; May 3, 1996; not to exceed 1/4 hour each; appropriate hourly rate of pay.

Activity Supervisor	Ms. Lisa Andrusak
Activity Supervisor	Ms. Jenny Kauffman
Activity Supervisor	Ms. Diana Harland

Personnel Report #20

CLASSIFIED PERSONNEL

Leave of Absence

Head Custodian	Ms. Rhona Ayala 4136 Pacific Avenue Riverside, CA 92509	Maternity Leave effective May 17, 1996 through June 28, 1996 with use of sick leave benefits.
Instructional Aide	Ms. Holly Valencia 4860 Crest Avenue Riverside, CA 92503	Unpaid Special Leave August 28, 1996 through June 12, 1997 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Instructional Aide	Ms. Sue Wooten 7447 Penwood Lane Riverside, CA 92509	Unpaid Special Leave August 28, 1996 through June 12, 1997 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Remove from 39-Month Reemployment List
(Education Code #45195)

Instructional Aide	Ms. Betty Nunmaker 10435 N. Lynn Circle #F Mira Loma, CA 91752	Effective April 3, 1996
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Correct Resignation Date

Instructional Aide	Ms. Marilyn Hoffman 2828 Donovan Court Riverside, CA 92504	From June 30, 1996 to August 29, 1996
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Resignation Date

Activity Supervisor	Mr. Jeremy Parimore 5913 Horse Canyon Road Riverside, CA 92509	Effective May 28, 1996
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Personnel Report #20

OTHER PERSONNEL

Short-Term Assignment

Ina Arbuckle Elementary: to serve as a Peak Load Clerk; April 26, 1996 through June 15, 1996; not to exceed 25 hours total; \$8.23 per hour.

Peak Load Clerk Alma Mendoza

Ina Arbuckle Elementary: to serve as a babysitter during parent meetings; April 16, 1996 through June 3, 1996; not to exceed seven (7) hours total; \$5.00 per hour.

Babysitter Sandra Rodriguez

Ina Arbuckle Elementary: to serve as a babysitter during parent meetings; April 30, 1996; not to exceed eight (8) hours total; \$5.00 per hour.

Babysitter Susan Gonzales

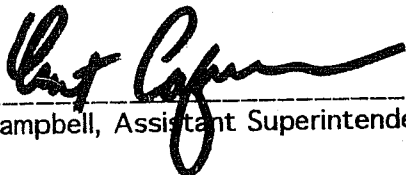
Mission Bell Elementary: 1995-96 school year; after school sports and recreation program.

Sherry Sparks \$200

Sky Country Elementary: to assist with Cinco De Mayo Celebration; May 3, 1996; not to exceed 1/4 hour total; appropriate hourly rate of pay.

Sub. Activity Supervisor Shannon Cleland

The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services

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Jurupa Unified School District

Personnel Report #20

June 3, 1996

CERTIFICATED PERSONNEL

Regular Assignment

Teacher	Mr. Kevin Harrison 9241 Stephanie Street Riverside, CA 92508	Effective August 28, 1996 Multiple Subject Credential
Teacher	Ms. Thuy Truong 1135 Voltaire Drive Riverside, CA 92506	Effective August 28, 1996 Single Subject-Math Credential

Temporary Assignment

Teacher (SDC)	Mr. Kevin White 1505 Northpark #49 San Bernardino, CA 92407	Effective August 28, 1996 through June 12, 1997 Single Subject-Social Science Emergency Credential
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Change of Assignment

From Teacher to Resource Specialist	Ms. Ardith Kleinman	Effective July 1, 1996
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Extra Compensation Assignment

Granite Hill Elementary; to prepare and present science and math inservice; May 29, 1996; not to exceed two (2) hours total; appropriate hourly rate of pay.

Ms. Veronica Capata

West Riverside Elementary; to reinforce language arts skills for Title I students; May 10-31, 1996; not to exceed ten (10) hours total; appropriate hourly rate of pay.

Ms. Sharon Smith

Substitute Assignment

Teacher	Mr. Dale Wymer 2004 Elsinore Road Riverside, CA 92506	As needed 30-Day Emergency Permit
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Personnel Report #20

CERTIFICATED PERSONNEL

Leave of Absence

Teacher	Ms. Sandra Garza 2847 E. Tam O'Shanter Ontario, CA 91760	Maternity Leave effective April 5, 1996 through May 31, 1996 with use of sick leave benefits.
Teacher	Ms. Irma Hartsock 8260 Stone Mist Circle Riverside, CA 92509	Maternity Leave effective May 22, 1996 through June 14, 1996 with use of sick leave benefits.
Teacher	Ms. Lisa Hopkins 118 Orange Park Redlands, CA 92374	Maternity Leave effective May 29, 1996 through June 14, 1996 with use of sick leave benefits.

Resignation

Temporary Teacher	Ms. Tina Erickson 30228 Rim Rock Place Canyon Lake, CA 92587	Effective June 14, 1996
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CLASSIFIED PERSONNEL

Regular Assignment

Account Clerk	Ms. Teri Heinssen 2241 Lone Tree Street Corona, CA 91720	Effective June 3, 1996 Work Year A
Administrative Secretary	Ms. Gloria Medina 29193 Grenoble Lake Arrowhead, CA 92352	Effective June 3, 1996 Work Year A

Substitute Assignment

Clerk-Typist	Ms. Joanne Bash 2241 Trafalgar Avenue Riverside, CA 92506	As needed
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Short-Term/Extra Work

Preschool Program: to provide staff development and year end support for new staff; June 10-28, 1996; not to exceed 120 hours total; appropriate hourly rate of pay.

Preschool Teacher	Ms. Beth Carlson
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Personnel Report #20

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Preschool Program; to provide assistance with registration and reconciling end-of-year budgets; June 17-28, 1996; not to exceed 160 hours total; appropriate hourly rate of pay.

Fiscal Clerk	Ms. Judy Wigg
Clerk-Typist	Ms. Zelda Aguilar

Granite Hill Elementary; to babysit during parent workshops; May 29, 1996; not to exceed two (2) hours total; appropriate hourly rate of pay.

Activity Supervisor	Ms. Debbie Kiss
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Ina Arbuckle Elementary; to prepare classified staff for PeaceBuilders program; May 20, 1996 through June 3, 1996; not to exceed seven (7) hours each; appropriate hourly rate of pay.

Activity Supervisor	Ms. Marie Arce
Activity Supervisor	Ms. Kim Graf
Activity Supervisor	Ms. Maria Perez
Activity Supervisor	Ms. Marie Hamilton
Activity Supervisor	Ms. Susan Gonzales
Activity Supervisor	Ms. Annie Patino
Activity Supervisor	Ms. Juliana Stouffer

Stone Avenue Elementary; to complete end-of-year attendance reports; June 17-21, 1996; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Clerk-Typist	Ms. Brenda Wolk
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West Riverside Elementary; to attend student success showcase award ceremony; May 23, 1996; not to exceed three (3) hours each; appropriate hourly rate of pay.

Activity Supervisor	Ms. Kikuko McDaniel
Activity Supervisor	Ms. Vivian Marquez
Activity Supervisor	Ms. Gaby Kerklin
Activity Supervisor	Ms. Sally Lopez
Activity Supervisor	Ms. Margaret Dooley
Activity Supervisor	Ms. Olivia Ugale

Jurupa Valley High School; to perform data entry, guidance services and registration duties; August 1-23, 1996; not to exceed 15 days total; appropriate hourly rate of pay.

Clerk-Typist	Ms. Maureen Zimmer
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Jurupa Valley High School; to close out attendance for 1995-96 school year; June 17-21, 1996; not to exceed two (2) days total; appropriate hourly rate of pay.

Fiscal Clerk	Ms. Christine Painter
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Personnel Report #20

CLASSIFIED PERSONNEL

Resignation

Head Custodian	Mr. Robert King	Effective August 1, 1996
	3571 Hoytt Avenue	
	Riverside, CA 92504	

MANAGEMENT PERSONNEL

Promotion/Reassignment

From Acting High School Principal to High School Principal on Special Assignment (Administrative Services/Personnel)	Dr. Ron Needham 6091 Promontory Lane Riverside, CA 925061	Effective July 1, 1996
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OTHER PERSONNEL

Short-Term Assignment

Business Services: peak load assistance; May 20-21, 1996; not to exceed sixteen (16) hours total; appropriate hourly rate of pay.

Peak Load Assistance Ms. Carol Bernal

Business Services: peak load assistance; May 23, 1996; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Peak Load Assistance Ms. Carol Bernal

Instructional Media Center: peak load assistance; May 28, 1996 through June 5, 1996; not to exceed six (6) hours per day; \$8.23 per hour.

Peak Load Assistance Ms. Carol Bernal

Indian Hills Elementary: 1995-96 school year; after school sports and recreation program.

Mr. Jason French \$333

Jurupa Middle School: 1995-96 school year; after school sports and recreation program.

Mr. Doug Alberga	\$150
Mr. Paul Gonzalez	\$150

Personnel Report #20

OTHER PERSONNEL

Short-Term Assignment

Jurupa Valley High School; to serve as a Lifeguard; May 15, 1996 through June 14, 1996; not to exceed 5.5 hours per day; \$6.50 per hour.

Lifeguard	Ms. Rochelle Rodrigo
Lifeguard	Mr. Daniel Wood
Lifeguard	Ms. Delaina Formway

Rubidoux High School; to serve as a Geometry Tutor; May 28, 1996 through June 14, 1996; not to exceed eight (8) hours per day; \$7.00 per hour.

Geometry Tutor	Mr. Scott Tibbetts
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The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services

Article IV - Association Rights

Section 16 - Meet and Confer. The District and the Association agree to meet monthly to discuss items of mutual concern. Such discussions shall not supplant negotiations between the parties on items within the scope of bargaining.

Unit Agmt 8/24/96
RDM/aw 3/22/96
(H-2
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ARTICLE V

UNIT MEMBER RIGHTS

Section 1 - Participation. The District and the Association recognize the right of unit members to form, join and participate in lawful activities of employee organizations and the alternative right of unit members to refuse to form, join and participate in organization activities. The District and Association agree that neither side will take adverse action against any unit member as a result of his/her forming, joining, or participating or refusing to form, join or participate in lawful Association activities.

Section 2 - Implementation. Rules and Regulations which are designed to implement this Agreement shall be uniform in application and effect.

Section 3 - Resignation. A unit member's notification to the District of intention to resign shall remain revocable until such time as the Board takes action.

Section 4 - Just Cause. Unit members shall be classified, assigned, evaluated, promoted, terminated, suspended, and disciplined by the District for just cause only.

Section 5 - Confidentiality. Materials and communications of a confidential nature between unit members and administrative personnel, including but not limited to leave and transfer requests, shall be restricted by the administrator on an as-needed basis to these individuals involved.

Section 6 - Contracting Out. The determination to contract out or sub-contract with a third party and the implementation thereof shall be within the sole discretion of the District. In the event the District should decide to contract out services which have historically been performed by unit members the District agrees, upon written request of

the Association, to negotiate the impact of such actions as it relates to adversely affected unit members. For purposes of this section, "adversely affected" shall entail a reduction in salary. The District retains the right to assign and terminate unit members from extra compensation assignments as provided by law. In connection with the exercise of such right, this section shall not apply.

Section 7 - Child Abuse Reporting.

- A. The District shall provide inservice training on child abuse reporting as required by law. Unit members who have been previously provided with such inservice shall be provided updated inservice on an as needed basis. The District shall also provide each unit member with a copy and explanation of the laws regarding the unit member's responsibilities for child abuse reporting.
- B. When a unit member notifies his/her immediate supervisor of an actual or possible case of child abuse the supervisor shall work with the unit member to fulfill their legal reporting responsibilities.
- C. The identity of a child abuse reporter shall be kept confidential to the extent provided by law.

Section 8 - Restructuring.

- A. Unit member rights and responsibilities specified in this Agreement shall supersede any conflicting provision of a District or site-based restructuring program unless expressly waived by the Association. A unit member may not individually waive any part of this Agreement.
- B. The Association shall retain all consultation and negotiation rights regarding any restructuring plan or program.

Section 9 - Bargaining Unit Work. Work regularly and customarily performed by another bargaining unit shall not be shifted to unit members.

Section 10 - Non-Discrimination. The District and the Association shall not unlawfully discriminate against any unit member with respect to the implementation of the terms of this Agreement on the basis of race, color, creed, age, gender, national origin, marital status, sexual orientation or physical handicap. Alleged violations of this Section shall not be subject to the arbitration proceedings in the formal grievance procedures of this Agreement except where no administrative agency asserts jurisdiction or where no other judicial or administrative remedy exists.

Section 11 - Unit Members With Disabilities.

NEW

A. Eligibility for Accommodation. Once it is known that a unit member is a "qualified individual with a disability" as defined by the Americans With Disabilities Act, it must be determined if he/she is in need of any reasonable accommodation. If the unit member can perform the job without an accommodation, then none need be provided and the unit member shall be treated as all other qualified individuals. If the unit member is in need of an accommodation and meets the definition of a qualified individual with a disability, then the District has the duty to provide reasonable accommodation to the extent that such accommodation is not an undue hardship. In addition, if the unit member presents a significant risk of substantial harm to the health and safety of others or himself/herself, and such harm cannot be eliminated or reduced by a reasonable accommodation, then there is no duty to accommodate the disabled individual.

B. Rights and Responsibilities.

1. The Association recognizes that an individual unit member seeking accommodation under applicable law may represent himself/herself in discussions with the District regarding such accommodations. The Association further recognizes that the District has the legal obligation to discuss accommodation with individual qualified disabled unit members.
2. Such discussions shall not limit or supersede the Association's right to act as the exclusive representative for its membership.
3. The District shall comply with the provisions of the Americans With Disability Act as well as applicable provisions of state law and the terms of this Agreement.

C. Procedures.

1. Upon receiving a request for accommodation from a qualified individual with a disability, the District shall notify the Association in writing of the request. The notification will include the unit member's name and the disabling condition.
2. The District shall meet with the unit member within ten (10) work days of receipt of the request for accommodation. The unit member may request that an Association representative be present.
3. The purpose of the meeting is for the District to consider the unit member's request for accommodation. If the District agrees that reasonable accommodation is warranted, efforts will be made to reach agreement with the unit member on the nature of the accommodation.

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4. Agreements between the unit member and the District for accommodation will be shared with the Association prior to implementation. The District shall meet with the Association to discuss the accommodation if the Association determines that it may conflict with the rights of other unit members.
 5. Such agreements on accommodation are meant to meet the individual needs of a particular unit member, and shall not obligate the District to provide the same or similar accommodation for a different unit member.
 6. If the qualified unit member with a disability is unable to reach agreement with the District on his/her request for accommodation, he/she may initiate a grievance at Level II.

Section 12 - Transportation of Students. No unit member shall be required to transport students in his/her personal vehicle.

Section 13 - Public Complaint Procedure.

- NEW
- A. The District recognizes the integrity and professionalism of unit members and desires to support their actions in such a manner that they are freed from unnecessary, spiteful, or negative criticism and complaints.
 - B. Every effort will be made to resolve complaints concerning unit members at the earliest possible stage in accordance with the following procedures:
 1. Complaints concerning unit members should, whenever possible, be made by the complainant directly to the unit member against whom the complaint is lodged.

- NEW
2. Complaints not resolved at the informal level above, shall be directed by the complainant to the unit member's immediate supervisor.
 - a. Any complaint regarding the unit member's job performance shall be discussed with the unit member as soon as possible.
 - b. Should the immediate supervisor or involved unit member deem it appropriate, a meeting shall be held with the complainant, unit member and administrator to review the stated concern. Such meetings shall be held at reasonable time (within the unit member's workday) and place mutually agreed upon by the parties. Adequate notice of the complaint shall be given to the unit member prior to the meeting.
 - c. If informal discussion between the administrator and the complainant fails to bring about resolution of the complaint, the complainant shall be requested to state the complaint in writing. Such written complaint shall be discussed with the involved unit member. Failure of the complainant to state the complaint in writing shall be deemed by the District to be a withdrawal of the complaint.
 - d. The administrative supervisor shall appropriately review and analyze the written complaint and submit resolution strategies to the complainant and involved unit member.
 3. If the complaint, after review by the immediate supervisor, remains unresolved, the supervisor shall refer the written

complaint, together with the supervisor's report and analysis of the situation, to the Superintendent/designee. The resolution decision of the Superintendent/designee shall be final unless the complainant, the unit member or the Superintendent request a closed hearing before the Board of Education on the complaint.

- NEW
4. No hearing will be held by the Board of Education on any complaint unless and until the Board has received the Superintendent's written report concerning the complaint. The Superintendent's report shall contain, but not be limited to, the following:
- a. The name of each employee involved.
 - b. A brief but specific summary of the nature of the complaint and the facts surrounding it, sufficient to inform the Board and the unit member(s) as to the precise nature of the complaint and to allow the unit member to prepare a defense.
 - c. A true copy of the signed original of the complaint itself.
 - d. A summary of the action taken by the Superintendent in connection with the complaint, with the Superintendent's specific finding that the disposition of the case at the Superintendent's level has not been possible and the reasons therefore.
 - e. The written report of the Superintendent shall be provided to the unit member(s) involved at least five (5) workdays prior to any hearing held by the Board on such complaint.

- NEW
5. All parties involved, including the school administration, shall be requested to attend such a hearing for the purposes of presentation of all available evidence, allowing by opportunity for explanation, for clarifying the issue.
 6. The decision of the Board following the hearing shall be final. Any action of the Board shall be consistent with the terms of the Agreement.

- C. Uncorroborated complaints received or any information received from undisclosed complainants shall not adversely affect the performance evaluation of any unit member.
- D. Any involved unit member shall be afforded the full right to representation at all stages of this procedure.
- E. Only a failure to follow the specific steps or procedures contained in this Section can be a subject upon which a grievance may be filed.

NEW

Section 14 - Miscellaneous. It is agreed that the District and the Association will form a joint subcommittee of the bargaining teams which will study, review and make recommendations to establish procedures for the District and the Association to provide assistance to unit members who are subjected to harassment. This subcommittee shall submit its recommendations to the District and the Association for negotiations no later than November 1, 1996.

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ARTICLE VII

HOURS OF DUTY

Section 1 - Regular Work Day.

- A. The regular work day for classroom teachers and nurses is 7 hours and 15 minutes including lunch. This timespan also includes any unit member(s) who meet regularly with pupils for instruction. Other unit members shall work an 8-hour day including lunch.
- B. The regular work day shall include the following: instructional activities; preparation and conferencing activities; campus and student supervision outside the classroom; parent conferences; tutorial and guidance assistance to students; professional development meetings; student assessment and diagnostic activities; school and student record maintenance; curriculum development activities; instructional materials development; district committee assignments; and other duties clearly required of the profession.
- C. The regular work day shall be a consecutive period of time including lunch, unless a unit member otherwise initiates a request which is approved by the supervising administrator.
- D. Each unit member shall be entitled to one (1) duty-free lunch period of no less than 30 minutes each day exclusive of passing periods prior to and at the conclusion of the lunch period.
- E. No unit member will be regularly assigned to teach more than 300 minutes per day, exclusive of student supervision and other adjunct duties. However, this does not prohibit a unit member from voluntarily teaching more than 300 minutes upon receiving written approval from the Assistant Superintendent Personnel Services.

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F. The instructional day for teachers of kindergarten classes, including any supervision of kindergarten students and instructional assistance in other primary classes, shall not exceed 300 minutes per day. Kindergarten teachers shall not be required to supervise non-kindergarten students.

G. Secondary Assignments.

(1) No regular classroom teacher at the secondary level (grades 7-12) will be required to teach more than five (5) regular instructional periods per day, excluding advisory or homeroom periods .

(2) If a regular classroom teacher willingly accepts an assignment to teach a sixth instructional period, he/she shall be compensated at one-fifth of his/her per diem for each period or hour of service. There shall be no additional compensation for time spent in preparation for this extra period of teaching. This compensation shall be considered extra compensation and not part of the unit member's base salary for STRS reporting purposes (effective July 1, 1996).

a. Prior to the establishment of any additional teaching minutes, the site administrator(s) shall meet with the Assistant Superintendent-Personnel Services and an appointee of the Association to explain the circumstance and provide names of unit members at the site who are willing to accept the additional teaching assignment. Prior to compiling such a list, the site administrator(s) shall notify each unit member at the site in writing of the intent to create the extra teaching assignment(s) and request names of

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those willing and able to accept the assignment.

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- b. An appointee of the Association, the Assistant Superintendent-Personnel Services, and the site administrator shall attempt to reach consensus regarding the additional assignment(s) and the unit member(s) chosen for the assignments.

- H. Variations may occur in the starting and ending times of the work day of various unit members as a result of differences among class, school, and office schedules. These times shall be established by the supervising administrator at each work location.
- I. Teaching unit members at elementary school sites shall have a choice of beginning their work day either fifty (50) minutes or fifteen (15) minutes before the instructional day for students begins. The choice shall be made during the first week of school and shall be normally irreversible except as provided in Section 2 of this Article. The principal may temporarily adjust a unit member's schedule to permit attendance at faculty or other meetings (i.e. Child Study Team, IEP Conferences) when other time arrangements are not possible.
- J. Non-kindergarten double session instructional assignments will not exceed the number of minutes that are or would have been assigned to unit members in the same assignment on regular sessions at that school and grade level.
- K. Regular duty hours which are in addition to actual teaching hours are generally reserved for instructional preparation and conferences and shall not be used to excess by assignment of other duties.

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L. Supervision.

(1) Full-time elementary unit members, excluding kindergarten teachers but including K/1 combination class teachers, shall not be required to perform any supervision duties prior to afternoon recess except during inclement weather.

(2) Kindergarten teachers shall not be required to perform any supervision assignments prior to the commencement of the instructional day, except during inclement weather.

(3) Middle school teachers shall not be required to perform any supervision assignments prior to the commencement of the instructional day, except during inclement weather.

M. Unit members at a continuation high school shall only be assigned student supervision during non-instructional time during one session of a double session work day.

N. Unit members who supervise administratively assigned student detentions before or after the instructional day shall be compensated at the basic certificated hourly rate.

O. No duties or uncompensated supervision shall be assigned on days not specified as workdays except as such duty on a non-work day is part of an extra compensation assignment.

P. Staff Meetings

(1) Staff meetings shall be scheduled on an as-needed basis by administration.

(2) Required attendance at staff, department or grade level meetings held during the regular work day of an instructional day shall be limited to no more than two (2) per month.

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NEW

- a. At the elementary and middle school levels no required meetings may extend beyond the regular work day.
 - b. At the high school level, these meetings may extend beyond the regular work day. Such extensions shall not exceed one (1) hour.
- (3) The Association and the District recognize that additional required staff meetings may be necessary at schools involved in mandated state or federal reviews. No more than two (2) non-compensated additional staff meetings, which shall not exceed one hour each, may be held for such purposes per month.

Q. No unit member shall be required to substitute without extra compensation. Substitution assigned will be at the basic certificated hourly rate. In cases of emergency, period and/or partial day substitution shall be kept at a minimum and distributed equitably among available unit members, with volunteers given first consideration. A unit member shall not be required to substitute at a school site or location that is not part of his/her regular assignment, except under exigent circumstances. In case of regularly scheduled school or district events, period and/or partial day substitution shall be assigned by management from available volunteers. If volunteers are unavailable, assignments will be made by management on a rotational basis. Nurses, Psychologists and Speech, Language and Hearing Specialists shall be excluded from such assignments. There shall be a uniform system at each site for the compensation of substitution which shall include time cards signed by the administrator and unit member. Each site shall maintain an up-

to-date log of such substitution.

- R. Any unit member(s) who agrees to be designated by a site administrator as a translator shall receive a yearly stipend of \$200 for foreign language translation services provided for the District during the regular work day. Administratively requested or authorized translation service, including sign language, performed outside of the regular work day shall be compensated at the basic certificated hourly rate.

Section 2 - Temporary Exceptions.

- A. Unit members shall be excused temporarily from regular duty hours or be allowed to vary arrival and leaving times temporarily when reasonable cause is shown. Written arrangements shall be made in advance with the supervising administrator. Such changes must not interfere with the performance of basic duties necessary for the operation of the education and other service programs at that school or location.
- B. On a day that a unit member discharges a supervision assignment or adjunct duty outside his/her regular work day, the unit member may substitute the time used for a portion of the regular work day. However, such substitution must not interfere with instruction of students.
- C. On any day that the outside shade temperature at the worksite exceeds 102°F or the indoor worksite temperature exceeds 90°F, unit members who regularly meet with pupils for instruction and whose worksites are not air conditioned shall not be required to work beyond the time actually spent meeting with students. Other unit members whose work sites are not air conditioned shall not be required to work beyond the time the first full-day class at the

location, exclusive of double sessions, is dismissed.

- D. At elementary school sites, a unit member who is assigned additional, unscheduled student supervision because of inclement weather shall be entitled to compensatory time off at the earliest available time. Such compensatory time shall be arranged with the principal and shall not interfere with the instruction of students or other regularly scheduled duties or responsibilities. When the normal recess schedule is not implemented due to inclement weather, principals shall provide each unit member with adequate time to take care of personal needs.
- E. Early dismissal times for students shall be established on days of adverse weather conditions such as extreme heat as determined by the Superintendent.
- F. Kindergarten teachers who have been assigned to team teach in another classroom shall not be assigned to substitute for another unit member during that time, except in emergencies.
- G. Unit members at each elementary school in consultation with the site administrator shall be permitted to develop and propose a plan for implementation at that site which would provide on-campus planning and preparation time for each teacher one (1) work day per week. The provisions of the Restructuring Article of the Agreement shall be the guide for developing such a plan. The proposed plan must include daily bell schedules which assure that every student continues to receive sufficient instructional minutes to qualify the District for state incentive money for longer day/longer year and shall not require additional non-budgeted District expenditures for staffing, busing, supplies, materials, or equipment. Each site plan must also specify (1)

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what may be expected of unit members during the proposed planning and preparation time from the activities listed in paragraph B, Section 1 of this Article, and (2) what is being proposed regarding the principal(s) access to a portion of the extra planning and preparation time to facilitate teacher collaboration, curriculum alignment, or other instructional planning activities. All plans that are inconsistent with the terms of this Agreement or impact areas within the scope of bargaining must be submitted to and approved by the Association and the District prior to beginning implementation. Either Party may disapprove the plan without explanation. Any proposal that requires modification of the terms of the Agreement must first be submitted to the Association as provided in the Restructuring Article of this Agreement.

- H. A minimum day schedule shall be established for the last day of each quarter of the school year for each elementary school by the Assistant Superintendent, Education Services. Recommendations from each staff for a workable and appropriate schedule for each of the four (4) minimum days may be submitted if sufficient time for consideration is given. If the school receives busing services the recommendation must take into consideration the availability of these services. Unless recommended differently or the recommendation is not workable or appropriate, efforts shall be made to have instruction end at its regular time so that non-instructional time will be available in the morning. Unit members assigned at each site shall complete their regularly assigned day. Kindergarten teachers shall meet with their assigned class but shall not be required to assist with the adjoining session classes.

It may be necessary to combine morning and afternoon kindergarten classes on these days. Time normally used for instruction by classroom teachers shall be used as teacher determined on-campus preparation time which may include parent conferences and report card completion. During the first quarter of the school year, the minimum day shall be scheduled prior to the two (2) scheduled conference days.

It is agreed that instruction minutes may be increased on other instructional days to allow the District to continue to receive state incentive money for a longer day/longer year. This will require the addition of up to two (2) minutes of instruction on average for each of the remaining 176 days. Therefore, to implement the minimum day schedule during the duration of this Agreement, all references to a limitation of 300 minutes of teaching time shall be increased to 302 minutes as it applies to K-6 elementary teachers at sites if necessary to schedule the minimum days.

Section 3 - Adjunct Duties. The hours of duty in this Article are considered minimums and additional hours of service may be occasionally assigned outside the regular work day to complete certain duties. Those duties are defined as district designated Back-To School Night, Open House, parent conferences, supervision of student activities, promotion, and graduation. Assignment of such adjunct duties shall be subject to the limitations listed below:

- A. An attempt shall be made to assign adjunct duties equitably.
- B. One (1) assigned adjunct duty per work year shall be considered as part of the Basic Work Year salary.
- C. Supervision assignments may include assisting with the conduct

of the activity such as timing of athletic events, score keeping or taking tickets but not such activities as washing cars, serving food, or selling items.

- D. Any assigned supervision in a parking area shall not include directing, assisting, confronting or in any manner supervising non-students, whether they are inside or outside of a vehicle or on horseback. Prior to assigning such supervision, a site administrator shall attempt to secure a volunteer(s) for the assignment. All such supervision assignments shall be kept to an absolute minimum.
- E. Elementary and Middle School unit members may be assigned one (1) additional adjunct duty outside the regular work day which shall be compensated. Compensation shall be at a rate equal to two (2) hours at the basic certificated hourly rate beginning July 1, 1995.
- F. Elementary unit members may be assigned only one (1) adjunct duty to organize, present, or participate in student performances. Such assignment may be in conjunction with a scheduled PTA type meeting. No other involuntary attendance at PTA type meetings outside the regular work day will be required.
- G. Unit members assigned on a regular basis to more than one school site shall not be required to perform any routine day-to-day supervision duties or sponsor any student clubs or classes. They may be required to perform one (1) uncompensated adjunct duty and one (1) other compensated duty per year. Compensation shall be the same as stated in paragraph "E" above.
- H. High School unit members may be assigned to sponsor or to assist with the sponsorship of a club or class. Although attendance at

club or class meetings during the regular work day (exclusive of lunch) may be required from time to time, such required attendance shall be kept to a minimum and be consistent with the terms of paragraph "K" of Section 1 of this Article. Any required meetings assigned outside the regular work day to satisfy this requirement shall be compensated at the same rate as stated in paragraph "E" above. An equal distribution of club and class sponsor assignments shall be attempted by site administration by first soliciting requests from unit members at that site.

In addition to assisting with club or class sponsorships, High School unit members may be assigned general supervision at student activities such as dances, performances or athletic events outside the regular work day. The number of unit members assigned per event shall be limited to the number needed to supervise the expected attendees. Prior to making such assignments, site administration shall solicit unit members from that site desiring such assignment(s). All such assigned general supervisions shall be compensated at the same rate as stated in paragraph "E" above.

- I. Guidance Coordinators shall be excluded from these limitations.
- J. As part of the equitable assignment of adjunct duties, High School Department Heads may be assigned attendance at Awards Night and Graduation. Such assignment(s) shall be considered part of their extra compensation assignment, however, and shall not be additionally compensated.

Section 4 - Proficiency Testing. Fifth grade teachers who are required to conference with the parents of twelve or more students who have failed to pass a mandated fifth grade proficiency test, shall be provided

one (1) day of released time for preparation of elementary proficiency assessment conference summaries. Fifth grade teachers who are required to conference with parents of eight or more such students will be provided with one half (1/2) day of released time. Such released time shall be conducted during normal working hours at the unit member's work site.

Section 5 - Parent Conferences.

- A. If, on a designated elementary conference day, an approved parent conference is held outside the school's regular office hours, the office shall be open with an administrator on duty. A supervised area shall be provided, if requested.
- B. Parent conferences on non-conference days should be held during regular office hours, when practical.

Section 6 - After Hour Meetings. A unit member shall not be required to attend a meeting and/or conference held before or after the regular work day without an administrator's approval. An administrator shall be present at the site during such approved meeting and/or conference.

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K. C. 5/13/96
R. DeG. 5/13/94
M. Williams

Article IX - Evaluation Procedures

NEW
Section 4 - Assistance to Probationary Unit Members. A joint committee will be established to explore and recommend ways to assist probationary unit members. The committee will consist of six persons, three appointed by the Association President and three appointed by the Assistant Superintendent Education Services.

H. G. 5/7/96
R. D. G. 5/7/96
mevillian

Article X - Personnel Files

Section 3 - Access

- A. Materials in personnel files of unit members which may affect the status of their employment are to be made available for inspection by the person involved.
1. Every unit member shall have the right to inspect such materials upon request, provided that the request is made at a time when such a person is not actually required to render services to the District.
 2. Upon written authorization by the unit member, a representative of the Association shall be permitted to examine and/or obtain copies of materials in such unit member's personnel file.
- B. The District shall keep a log indicating all persons who have requested to examine a personnel file as well as the dates such requests were made.
1. Access to personnel files shall be limited to the involved unit member, to those persons so authorized by the unit member in writing, and to those administrators and Personnel Office staff so authorized by the Superintendent.
 2. Members of the Board of Education may request the review of a unit member's file at a closed session of the entire Board. The unit member shall be notified in writing when such a review has occurred. The unit member shall be given an opportunity to address the Board in a closed session regarding the review.
- C. The contents of all personnel files shall be kept in the strictest confidence.

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Spring recess by mutual agreement:

<u>Job Title</u>	<u>Work Year</u>
Teacher (Lead Work Experience)	Basic Work Year Plus 41 Days
Teacher (Five Period Agriculture)	Basic Work Year Plus 41 Days

Section 2 - Additional Work Days. Additional compensated days may be worked by mutual consent of the unit member and the Superintendent or his/her designee.

Section 3 - Elementary Parent Conferencing Time. The school calendar will include two conference days for elementary teachers with students not in attendance or a substitute provided to meet and discuss student progress with parents. Elementary teachers shall be excused temporarily from regular duty hours on these days as provided in Article VII, Hours of Duty, Section 2, A.

Section 4 - Middle and High School Planning Day. One day shall be scheduled after the end of the first semester with no students in attendance for conferences, planning or visitation.

Section 5 - Certain New Unit Members. The work year for a teacher, nurse, resource specialist, or speech, language and hearing specialist who is new to the District shall be the Basic Work Year plus one (1) day.

Section 6 - State Incentives for Longer Work Year. The Basic Work Year includes five (5) additional instructional days that are funded with state incentive funds as provided in Education Code Sections 46200 - 46201 on September 1, 1983. The Basic Certificated Salary Schedule has been increased 2.8% to compensate for these additional days. Continuation of the additional instructional work days and the corresponding salaries is conditioned on the District continuing to qualify for and receive all such incentive funds.

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Section 7 - Limitation on Pre-Student Inservice Days. The duty day for non-ratio unit members shall start at 8:30 a.m. and end at 12 noon on the two work days immediately prior to the start of school. Unit members shall have the option to leave their work sites at 12 noon on these days. No meetings/activities shall be scheduled after 12 noon.

Section 8 - Part-Time Work

- A. Any unit member may request a part-time assignment. Some assignments may be shared with another unit member, others may not.
- B. The request for a part-time assignment must be provided to the Personnel Office in writing and specify the assignment desired. The request may be made at any time. However, the period between January 1 and March 15 is preferable.
- C. It is not the responsibility of the requesting unit member to find another unit member to share an assignment. However, if he/she is aware of a potential candidate, he/she may inform the personnel office regarding that candidate.
- D. The unit member shall receive written notification when the request is approved. Until the unit member accepts the part-time assignment in writing, his/her status shall be unchanged.
- E. A part-time unit member shall receive health and welfare benefits as stated in the Health and Welfare Article.
- F. A part-time unit member shall be paid and shall advance on the salary schedule as specified in the Basic Compensation Article.
- G. A part-time unit member's seniority day shall not be affected by his/her part-time status.
- H. A part-time unit member shall be allowed to return to full-time status as provided in the Basic Compensation Article.

JURUPA UNIFIED SCHOOL DISTRICT
3924 Riverview Drive
Riverside, CA 92509

BASIC CERTIFICATED SALARY SCHEDULE
(Effective February 1, 1996)

	B. B.A. with fewer than 30 units	C. B.A. + 30 units	D. B.A. + 45 units or M.A.	E. B.A. + 60 units	F. B.A. + 60 including M.A.	G. B.A. + 75 including M.A.
1.	\$29,500	\$30,289	\$32,293	\$34,297	\$36,575	\$38,579
2.	31,200	31,436	33,545	35,656	37,982	40,082
3.	31,200	32,583	34,797	37,015	39,389	41,585
4.	31,200	33,730	36,049	38,374	40,796	43,088
5.	32,449	34,877	37,301	39,733	42,203	44,591
6.	33,490	36,024	38,553	41,092	43,610	46,094
7.	34,531	37,171	39,805	42,451	45,017	47,597
8.	35,572	38,318	41,057	43,810	46,424	49,100
9.	36,613	39,465	42,309	45,169	47,831	50,603
10.	37,654	40,612	43,561	46,528	49,238	52,106
11.					50,645	53,609
12.					52,052	55,112
13.					53,459	57,000

All units are semester units.

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R. DeG...
5/9/96

ARTICLE XVI REIMBURSEMENTS

Section 2 - Mileage

- A. Unit members who are assigned to work at more than one (1) site per day or who may be requested periodically to use their personal vehicles in the performance of their duties shall be reimbursed at either the IRS rate or the IRS/AAA average rate.
1. The IRS rate shall be the current Internal Revenue Service (IRS) allowable standard mileage rate.
 2. The IRS/AAA average rate shall be an average of the IRS rate and the published cost per mile of the least expensive passenger sedan driven 10,000 miles or less annually calculated by the American Automobile Association (AAA) for southern California for its comparison of costs. The IRS/AAA average rate shall be rounded to the nearest half-cent per mile.
 3. The IRS/AAA average rate shall be calculated as of July 1 of each year for reimbursements made on or after July 1.
- B. A unit member must choose to receive either the IRS rate or the IRS/AAA average rate. Election of the mileage reimbursement rate must be made at the same time as the first claim for reimbursement on or after July 1. All subsequent claims for that year (July 1 through June 30) will then be reimbursed at the selected rate. If no reimbursement selection is made, then the IRS rate shall be used.
- C. Reimbursements claimed at a rate higher than the current IRS rate are reported to the IRS as taxable income, as required by law.
- D. In the event of gasoline rationing, the District shall take steps required to enable unit members to obtain sufficient extra gasoline to perform their duties.
- E. No unit member shall be required to transport students in his/her personal vehicle. (Moved to Article V, Unit Member Rights.)

Section 4 - Payments

Expenses qualifying for reimbursement by the District shall be paid no later than thirty (30) days after being properly submitted.

K. C. [Signature] 3/28/96
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+ [Signature] 3/28/96
mewellian

ARTICLE XXIII

PROFESSIONAL GROWTH

Section 1 - Applicability. This Article applies to those unit members who acquire an initial clear multiple or single subject teaching credential after August 31, 1985, as provided in Education Code Section 44250, 44251 and 44277.

Section 2 - Program. Those unit members to whom this Article applies shall develop an individual program of professional growth which consists of a minimum of one hundred fifty (150) clock hours of participation in activities which contribute to competence, performance or effectiveness in the profession of education. This program is to be completed within a five (5) year period. The five (5) year period begins September 1, 1985 or on the date that a credential is issued after September 1, 1985.

Section 3 - Activities. Each unit member who obtains a clear credential after August 31, 1985, shall develop a professional growth program which shall be consistent with requirements of law and regulations adopted pursuant to law. Acceptable activities include, among others defined by the Commission on Teacher Credentialing, two or more of the following: the completion of courses offered by regionally accredited colleges and universities; participation in professional conferences, workshops, teacher center programs or staff development programs; service as a mentor teacher pursuant to Section 44496; participation in school curriculum development projects; participation in systematic programs of observation and analysis of teaching; service in a leadership role in a professional organization; and participation in educational research or innovation efforts. Prior to the development of a professional growth program, the District shall give to each unit

member affected a copy of the rules and regulations adopted by the Commission on Teacher Credentialing pursuant to the law.

Section 4 - Unit Member Responsibilities. It shall be the responsibility of the unit member to:

- A. Develop and plan his/her individual professional growth program, subject to prior approval of the unit member's immediate supervisor (or designee) or a District appointed professional growth advisor. Such plan shall be subject to review and revision. The same procedure shall be followed with respect to amended plan(s) developed by the unit member. All plans shall be approved or disapproved within ten (10) working days of submission.
- B. Participate in at least fifteen (15) hours of acceptable activity each year of the five (5) year plan, unless the one hundred fifty (150) clock hours have already been satisfied.
- C. Submit to the immediate supervisor, no later than June 1, of each year during the five (5) year plan, on District prescribed multiple copy forms, a report setting forth the acceptable activities engaged in during the previous year including the number of hours of each activity.
- D. Take full responsibility for the submission, accuracy and truthfulness of all reports relating to acceptable activities and the hours engaged therein as provided in section 4(C) above.
- E. Participate in a minimum of one hundred fifty (150) hours of acceptable activities in accordance with the professional growth program during the five (5) year period. Notice of full or partial compliance with the requirements of the five (5) year program shall be submitted by the unit member in writing to the immediate supervisor no later than ninety (90) calendar days prior

to the expiration of the five (5) year period.

NEW
Section 5 - Information Meeting. The Assistant Superintendent of Education Services and the Association President shall jointly sponsor a voluntary meeting(s) for unit members interested in Professional Growth requirements. Attempts will be made to schedule the meeting each year prior to October 15.

Section 6 - Dispute Resolution. The parties agree that the dispute resolution procedure utilized in this Article shall be provided by the Commission on Teacher Credentialing rather than Grievance Procedure.

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K. [Signature] 3/28/96
R. [Signature] 3/28/96
McWilliams

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ARTICLE XXIX

DURATION

Section 1 - Duration. This agreement shall be effective from the date it is ratified by the Board of Education to June 30, 1998 unless another effective date is specified elsewhere in the Agreement.

Section 2 - Reopeners.

- A. The parties agree to reopen negotiations on Article XIV - Basic Compensation, and Article XVII - Health and Welfare Benefits each year of the Agreement. Also, during the final year of the Agreement either Party may request to reopen Article XXIX - Duration.
- B. During the 1996-97 year, the Parties agree to continue negotiations on the following items:
1. Article VII - Hours of Duty
 - a. Specialized teacher/psychologist duties
 - b. Attendance at I.E.P. meetings
 2. Article XI - Absences and Leaves
 - a. Association business leave
 - b. Uses of sick leave
 - c. President's leave
 - d. Catastrophic Leave Bank
 - e. Family Care Leave
 3. Article XII - Transfers and Reassignments
 - a. Voluntary transfers
 4. Article XV - Extra Compensation
 - a. "Difficult to fill" positions
 - b. Staffing coaches

NEW

NEW

- c. Staffing summer schools
- d. Summer school pay criteria
- e. Schedule III plus language

5. Article XVIII - Supplemental Retirement Benefits

- a. Health and Dental benefits
- b. Supplemental Income

- C. During the 1997-98 year either Party may select two (2) additional topics to reopen.
- D. Additionally, the Parties agree to negotiate the impact of new legislation including legislation by ballot initiative, and/or judicial decision insofar as the impact is within the scope of bargaining.
- E. For the duration of this Agreement, the Parties agree that any negotiated improvement(s) to Schedule III in Article XV, Extra Compensation Assignments, shall be retroactive to July 1 of the applicable school year.

NEW

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U. Cruz 5/13/96
R. DeG. McWilliams 5/13/96

JULIA PA UNIFIED SCHOOL DISTRICT SCHOOL CALENDAR 1996-97

JULY							AUGUST							SEPTEMBER							OCTOBER							
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	
	1	2	3	4	5	6					1	2	3		1	2	3	4	5									
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14		6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21		13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28		20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30							27	28	29	30	31		

NOVEMBER							DECEMBER							JANUARY							FEBRUARY							
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	
					1	2	1	2	3	4	5	6	7		1	2	3	4									1	
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11		2	3	4	5	6	7	8
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18		9	10	11	12	13	14	15
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25		16	17	18	19	20	21	22
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30				23	24	25	26	27	28	

MARCH							APRIL							MAY							JUNE							
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	
						1		1	2	3	4	5			1	2	3					1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10		8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17		15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24		22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31		29	30					
30	31																											

HOLIDAYS

July	4	Independence Day
Sept	2	Labor Day
Nov	11	Veterans Day
Nov	28	Thanksgiving Day
Nov	29	Local Holiday
Dec	24	Local Holiday
Dec	25	Christmas Day
Dec	31	Local Holiday
Jan	1	New Year's Day
Jan	20	Dr. Martin Luther King, Jr. Day
Feb	10	Lincoln Day
Feb	17	Washington Day
Apr	11	Admission Day
May	26	Memorial Day

END OF SCHOOL MONTHS AND DAYS TAUGHT

SCHOOL MONTH	DATE	DAYS TAUGHT
1	Aug	
2	Sept	
3	Oct	
4	Nov	
5	Dec	
6	Dec	
7	Jan	
8	Feb	
9	Mar	
10	Apr	
11	May	
12	June	
TOTAL		180/180

IMPORTANT DATES

Aug	28	New Teachers Report
Aug	29-30	Teacher Orientation
Nov	1	Minimum Instr. Day K-6
Nov	8	ELEMENTARY Conference (No Pupils)
Nov	8	End of 1st Quarter
Dec	23-Jan 3	Winter Recess
Jan	31	MIDDLE & SR. HIGH Conference (No Pupils) Minimum Instr. Day K-6
Jan	31	End of 1st Semester
Apr	4	End of 3rd Quarter Minimum Instr. Day K-6
Apr	7-11	Spring Recess
June	6	Minimum Instr. Day K-6
June	12	End of 2nd Semester

LEGEND

- ☐ LEGAL HOLIDAY
- ☐ LOCAL HOLIDAY
- ☐ SCHOOL RECESS

- ☒ ELEMENTARY SCHOOLS NOT IN SESSION
- ☒ MIDDLE & HIGH SCHOOLS NOT IN SESSION
- ☐ BEGINNING AND ENDING OF SCHOOL

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JUL PA UNIFIED SCHOOL DISTRICT SCHOOL CALENDAR 1997-98

JULY	AUGUST	SEPTEMBER	OCTOBER
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31
NOVEMBER	DECEMBER	JANUARY	FEBRUARY
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28
MARCH	APRIL	MAY	JUNE
S M T W T F S	S M T W T F S	S M T W T F S	S M T W T F S
1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30

HOLIDAYS

July	4	Independence Day
Sept	1	Labor Day
Nov	11	Veterans Day
Nov	27	Thanksgiving Day
Nov	28	Local Holiday
Dec	24	Local Holiday
Dec	25	Christmas Day
Jan	1	New Year's Day
Jan	2	Local Holiday
Jan	19	Dr. Martin Luther King, Jr. Day
Feb	9	Lincoln Day
Feb	16	Washington Day
Apr	10	Admission Day
May	25	Memorial Day

END OF SCHOOL MONTHS AND DAYS TAUGHT

SCHOOL MONTH	DATE	DAYS TAUGHT
1	Aug	
2	Sept	
3	Oct	
4	Nov	
5	Dec	
6	Dec	
7	Jan	
8	Feb	
9	Mar	
10	Apr	
11	May	
12	June	
TOTAL		180/180

IMPORTANT DATES

Aug	27	New Teachers Report
Aug	28-29	Teacher Orientation
Oct	31	Minimum Instr. Day K-6
Nov	7	ELEMENTARY Conference (No Pupils)
Nov	7	End of 1st Quarter
Dec 22 - Jan 2		Winter Recess
Jan	30	MIDDLE & SR. HIGH Conference (No Pupils) Minimum Instr. Day K-6
Jan	30	End of 1st Semester
Apr	3	End of 3rd Quarter Minimum Instr. Day K-6
Apr	6-10	Spring Recess
June	5	Minimum Instr. Day K-6
June	12	End of 2nd Semester

LEGEND

- ☐ LEGAL HOLIDAY
- ☐ LOCAL HOLIDAY
- ☐ SCHOOL RECESS

- ☒ ELEMENTARY SCHOOLS NOT IN SESSION
- ☒ MIDDLE & HIGH SCHOOLS NOT IN SESSION
- ☐ BEGINNING AND ENDING OF SCHOOL

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MEMORANDUM OF UNDERSTANDING

The parties agree to establish a joint committee to study, review and make recommendations regarding the following matters relating to District Special Education Services:

1. Scheduling of I. E. P. meetings
2. Determining the moral and legal responsibilities of unit members with regard to full-inclusion laws for special education students.
3. Refining the job descriptions for psychologists, resource specialists and SDC teachers.
4. Exploring ways to reduce encroachment of special education expenditures on the district's general fund.
5. SDC timelines.

The committee shall consist of eight (8) certificated employees: four (4) appointed by the Association President and four (4) appointed by the Assistant Superintendent-Education Services. It is recognized that because of the complexity of the issues, it may be necessary to temporarily involve additional certificated employees on an ad hoc basis. Appropriate release time shall be provided.


For the Association

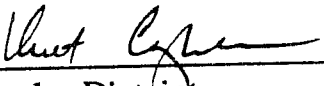
R. Dig McWilliams
For the District

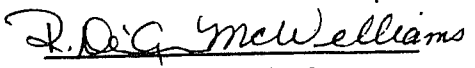
5-7-96
Date

May 7, 1996
Date

Memorandum of Understanding

It is agreed that the understanding relating to IEP meetings in the December 13, 1995 Memorandum of Understanding shall be in effect until superseded by another Agreement.


For the District
4-26-96
Date


For the Association
4-26-96
Date

Memorandum of Agreement

The parties agree that November 7, 1996 and November 6, 1997 shall be used, under direction of the Assistant Superintendent of Education Services, as staff development days for the sole purpose of student advisement as per Education Code Section 52854 and 52022.

R. D. G. McWilliams
For the Association

Walt Green
For the District

5-9-96
Date

5-9-96
Date

DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and G.C. 3547.5

Jurupa Unified School District

Name of Bargaining Unit: National Education Association - Jurupa Certificated x Classified _____

The proposed agreement covers the period beginning 7/1/95 and ending 6/30/96 and will be acted upon by the Governing Board at its meeting on 6/17/96.
(Date)

A. Proposed Change in Compensation

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year 19 <u>95</u> - <u>96</u>	Year 2 19 <u>96</u> - <u>97</u>	Year 3 19 <u> </u> - <u> </u>
1.	Salary Schedule - Increase (Decrease)	\$ 32,872.471	\$ *630,582 * 1.92 %	\$ N/A N/A %	\$ %
2.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement		\$ ** %	\$ ** %	\$ %
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)		\$ %	\$ 60,000 .19 %	\$ %
	Description			(Sixth period compensation increase)	
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.)	\$ 3,690,052	\$ * 70,671 1.92 %	\$ 6,723 .19 %	\$ %
5.	Health/Welfare Benefits - Increase (Decrease)	\$ N/A	\$ 0 0 %	\$ 0 0 %	\$ %
6.	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$ 36,562,523	\$ 701,253 1.92 %	\$ 66,723 .19 %	\$ %
7.	Total Number of Represented Employees	701.60	701.60	701.60	
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	\$ 52,113.07	\$ 999.51 1.92 %	\$ 95.11 .19 %	\$ %

Please include comments and explanations as necessary * Restoring Basic Certificated Salary Schedule to July 1, 1992 level. Increase is effective 2/1/96. Cost and percentage of

increase reflect increase in salaries for five months in the 1995/96 fiscal year.

**Step and Column is included in cost prior to proposed Agreement (line 1).

B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.) N/A

C. What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.
N/A

D. What contingency language is included in the proposed agreement (reopeners, etc.)? _____
Salary and Benefits are reopened in 1996/97 and 1997/98.

E. Source of Funding for Proposed Agreement

1. **Current Year** 1995/96 Cost funded from the General Fund Reserve.
1996/97 Cost funded by COLA 3.34% and the Equalization/Deficit Reduction
funding set up as accounts receivable in 1995/96.

2. **How will the ongoing cost of the proposed agreement be funded in future years?** _____
Same as above.

3. **If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations)** _____
N/A

F. Impact of Proposed Agreement on Current Year Unrestricted Reserves**1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 71,885,847
b. State Standard Minimum Reserve Percentage for this District	3 %
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 OR \$50,000 for a district with less than 1,001 ADA)	\$ 2,156,575

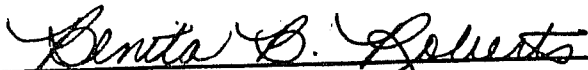
2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a. General Fund Budgeted <u>Unrestricted</u> Designated for Economic Uncertainties	\$ 3,493,193
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount	\$ 0
c. Special Reserve Fund (J-207)-Budgeted Designated for Economic Uncertainties	\$ 0
d. Special Reserve Fund (J-207)-Budgeted Unappropriated Amount	\$ 0
e. Article XIII-B Fund (J-241)-Budgeted Designated for Economic Uncertainties	\$ 0
f. Article XIII-B Fund (J-241)-Budgeted Unappropriated Amount	\$ 0
g. Total District Budgeted Unrestricted Reserves	\$ 3,493,193

3. Do unrestricted reserves meet the state standard minimum reserve amount?

Yes ☒No ☐**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5.



District Superintendent
(signature)

5-28-96

Date

IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET
In accordance with AB 3141 (Statutes of 1994, Chapter 650) (EC 42142)

Date of governing board approval of budget revisions in Col. 2 June 17, 1996

If the board approved revisions are different from the proposed revisions in Col. 2, provide an updated report upon approval of the district governing board.

	(Col. 1) Latest Board- Approved Budget Before Settlement (As of <u>5/20/96</u>)	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) Total Impact on Budget (Cols. 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	53,523,284	0	1,594,644	55,117,928
Remaining Revenues (8100-8799)	18,288,688	0	<137,318>	18,151,370
TOTAL REVENUES	71,811,972	0	1,457,326	73,269,298
EXPENDITURES				
1000 Certificated Salaries	37,920,041	630,582	<75,695>	38,474,928
2000 Classified Salaries	10,165,290	0	<36,507>	10,128,783
3000 Employees' Benefits	11,678,491	<70,671>	<55,255>	11,693,907
4000 Books and Supplies	3,589,994	0	<907,678>	2,682,316
5000 Services and Operating Expenses	7,062,141	0	<515,593>	6,546,548
6000 Capital Outlay	1,040,759	0	158,863	1,199,622
7000 Other	483,523	0	<57,578>	425,945
TOTAL EXPENDITURES	71,940,239	701,253	<1,489,443>	71,152,049
OPERATING SURPLUS (DEFICIT)	<128,267>	<701,253>	2,946,769	2,117,249
OTHER SOURCES AND TRANSFERS IN	259,648	0	0	259,648
OTHER USES AND TRANSFERS OUT	733,798	0	0	733,798
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	<602,417>	<701,253>	2,946,769	1,643,099
BEGINNING BALANCE	3,907,524	0	0	3,907,524
CURRENT-YEAR ENDING BALANCE	3,305,107	<701,253>	2,946,769	5,550,623
COMPONENTS OF ENDING BALANCE:	378,571	0	846,830	1,225,401
Reserved Amounts				
Reserved for Economic Uncertainties	2,094,507	<701,253>	2,099,939	3,493,193
Board Designated Amounts	832,029	0	0	832,029
Unappropriated Amounts	0	0	0	0

* If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase in Section A, line page 1 (i.e., increase was partially budgeted, there were revenue revisions as reflected in Col. 3., etc.), explain the variance below.

Please include comments and explanations as necessary _____

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pg 43

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 05/22/96
 PAGE: 1

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 05/04/96 - 05/17/96
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P89755	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	COIT DRAPERY & CARPET CLEAN	OPERATIONS-CLEANING		291.00
P90084	100	178 00	INSTRUCTION SUPPORT	IKON	MMS-REPAIRS		282.50
P90225	100	178 00	DISTRICT WAREHOUSE	OFFICE PRODUCTS WAREHOUSE	WAREHOUSE-STOCK		4,816.49
P90228	100	178 00	GENERAL SUPPORT GROUNDS	C.R. JAESCHKE, INC.	GROUNDS-SUPPLIES		311.50
P90229	100	178 00	GENERAL SUPPORT GROUNDS	DESERT IRRIGATION & PIPE	GROUNDS-SUPPLIES		510.84
P90233	100	178 00	DISTRICT WAREHOUSE	CORPORATE EXPRESS (HANSON O	WAREHOUSE-STOCK		3,504.50
P90234	100	178 00	DISTRICT WAREHOUSE	SOUTHWEST SCHOOL SUPPLY	WAREHOUSE-STOCK		3,515.65
P90346	100	178 00	DISTRICT WAREHOUSE	OFFICE DEPOT	WAREHOUSE-STOCK		11,394.58
P90347	100	178 00	DISTRICT WAREHOUSE	PIONEER STATIONERS INC	WAREHOUSE-STOCK		838.36
P90349	100	178 00	GENERAL SUPPORT OPERATIONS	CU EZ RENTALS	OPERATIONS-SUPPLIES		1,211.12
P90362	100	178 00	GENERAL SUPPORT GROUNDS	OASIS IRRIGATION & LANDSCAP	GROUNDS-SUPPLIES		257.74
P90406	100	194 00	SCHOOL ADMINISTRATION	GRANT ENTERPRISES	LC-EQUIPMENT		1,154.01
P90407	100	000 00	SELF-CONTAINED CLASSROOM	KNOTT'S BERRY FARM, ED. PRG	VB-FIELD TRIP		639.00
P90433	100	196 00	VOC ED-TRADE & INDUSTRIAL	VIDEOWART	RHS-INSTRUCTIONAL MATERIAL		255.42
P90434	100	197 00	HOMEMAKING - FAMILY & CONSUME	COMPUTER CITY	JVHS-SUPPLIES		335.09
P90436	100	194 00	SCHOOL ADMINISTRATION	OAK TREE PRODUCTS (BOB FARE	LC-SUPPLIES		1,475.00
P90445	100	197 00	VOC ED-TRADE & INDUSTRIAL	KEN'S TOOL & SUPPLY	JVHS-INSTRUCTIONAL MATERIAL		1,500.00
P90450	100	190 00	PHYSICAL EDUCATION	CONLIN BROS SPORTING GOODS	JMS-INSTRUCTIONAL MATERIAL		706.03
P90460	100	197 00	AVID	SEHI COMPUTER PRODUCTS	JVHS-SUPPLIES		239.81
P90461	100	197 00	FINE ARTS - ART	REDLANDS CAMERA	JVHS-OPEN PO-INSTRUCTIONAL MATERIAL		450.00
P90464	100	000 00	SELF-CONTAINED CLASSROOM	DAVE BANG ASSOCIATED, INC.	SS-EQUIPMENT		1,179.86
P90471	100	178 00	DISASTER PREPAREDNESS	EARTHQUAKE MANAGEMENT	IMC-FIRST AID SUPPLIES		1,547.22
P90474	100	197 00	SATURDAY SCHOOL	GRANT ENTERPRISES	JVHS-SUPPLIES		1,670.13
P90484	100	178 00	GENERAL SUPPORT DISTR ADMIN	P KELLY PAPER COMPANY	PRINT SHOP-SUPPLIES		5,000.00

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PURCHASE ORDERS TO BE RATIFIED						
P90486	100	178 00	GENERAL SUPPORT	DISTR ADMIN P LUCIO DESKTOP PUBLISHING	PRINT SHOP-SUPPLIES	215.50
P90488	100	178 00	DISTRICT WAREHOUSE	BAKKER & SON	WAREHOUSE-STOCK	2,523.29
P90489	100	178 00	DISTRICT WAREHOUSE	HILLYARD FLOOR CARE	WAREHOUSE-STOCK	11,708.44
P90490	100	178 00	DISTRICT WAREHOUSE	PIONEER CHEMICAL COMPANY	WAREHOUSE-STOCK	8,405.90
P90493	100	178 00	DISTRICT WAREHOUSE	NATIONAL SANITARY SUPPLY CO	WAREHOUSE-STOCK	741.00
P90510	100	178 00	DISTRICT ADMINISTRATION	PURCH PRESS ENTERPRISE COMPANY	EC-ADVERTISEMENT	500.00
P90511	100	197 00	FINE ARTS - DRAMA	EDUCATIONAL TRAVEL CONSULTA	JVHS-INSTRUCTIONAL MATERIALS	1,000.00
P90515	100	178 00	PUPIL SERVICES	UPHOLSTERERS, THE	WAREHOUSE-REPAIRS	450.00
P90543	100	178 00	GENERAL SUPPORT OPERATIONS	UT SOUTHERN CALIFORNIA GAS CO.	PERALTA-SERVICE LINE	465.67
P90566	100	197 00	SATURDAY SCHOOL	SEHI COMPUTER PRODUCTS	JVHS-EQUIPMENT	528.50
FUND TOTAL						69,624.15
TOTAL NUMBER OF PURCHASE ORDERS						34
P89796	101	186 00	E.C.I.A. TITLE 1	APPLE COMPUTER-SUPPORT CENT	VB-EQUIPMENT	29,090.35
P90352	101	178 00	ESEA T-VII BILINGUAL EDUC ACT TROPHY AWARD CO		EC-INSTRUCTIONAL MATERIAL	226.28
P90408	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR BURTRONICS (MARTIN BUS. MAC		PED-INSTRUCTIONAL MATERIAL	763.46
P90409	101	178 00	ECONOMIC IMPACT AID - L E P	APPLE COMPUTER-SUPPORT CENT	EC-EQUIPMENT	516.12
P90415	101	186 00	E.C.I.A. TITLE 1	STATER BROTHERS	VB-OPEN PD-INSTRUCTIONAL MATERIAL	300.00
P90417	101	190 00	DEMONSTRATION ENGLISH/LANGUAG	COMPUTER CITY	JMS-INSTRUCTIONAL MATERIAL	1,493.42
P90418	101	178 00	E.C.I.A. CHAPTER 2	WALDENBOOKS	RHS-BOOKS	221.28
P90419	101	190 00	EDUCATION FOR HOMELESS YOUTH/ PALM SPRINGS AERIAL TRAMWAY		JMS-FIELD TRIP	481.60
P90420	101	178 00	NON-AGENCY ACYF HEADSTART	GREEN MEADOWS FARM	WR-FIELD TRIP	294.50
P90428	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR INLAND EMPIE WEST RCD		GH-FIELD TRIP	325.00
P90430	101	187 00	E.C.I.A. TITLE 1	SEHI COMPUTER PRODUCTS	WR-INSTRUCTIONAL MATERIAL	1,402.91

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P90431	101	187 00	E.C.I.A. TITLE 1	MAC WAREHOUSE-ACCOUNT #3344	WR-INSTRUCTIONAL MATERIAL		205.69
P90435	101	185 00	E.C.I.A. TITLE 1	ZENITH SALES COMPANY	TS-SUPPLIES		1,294.08
P90439	101	185 00	E.C.I.A. TITLE 1	SEHI COMPUTER PRODUCTS	TS-EQUIPMENT		760.75
P90440	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR APPLE COMPUTER-SUPPORT CENT		JMS-SUPPLIES		1,684.13
P90441	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR TROXELL COMMUNICATIONS INC.		MB-SUPPLIES		1,377.05
P90442	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR ZENITH SALES COMPANY		MB-SUPPLIES		5,129.98
P90443	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR APPLE COMPUTER-SUPPORT CENT		TS-EQUIPMENT		8,614.61
P90447	101	178 00	TOBACCO USE PREVENTION EDUCAT LIER'S MUSIC		SS-SUPPLIES		829.75
P90448	101	178 00	EDUCATIONAL TECHNOLOGY - M.I. FUTURE TRAC ASSOCIATES		EC-SUPPLIES		275.84
P90449	101	178 00	EDUCATIONAL TECHNOLOGY - M.I. MICRO WAREHOUSE		EC-SUPPLIES		206.88
P90453	101	187 00	E.C.I.A. TITLE 1	VENTURA U.S.D. MATH SAMPLER	WR-INSTRUCTIONAL MATERIAL		890.02
P90457	101	178 00	NON-AGENCY ACYF HEADSTART	CM SCHOOL SUPPLY CO.	EC-INSTRUCTIONAL MATERIAL		268.74
P90465	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR RADIO SHACK		GH-EQUIPMENT		299.51
P90468	101	178 00	E.I.A. (ECONOMIC IMPACT AID)	EDSOURCE	EC-PUBLICATION		219.81
P90469	101	175 00	E.C.I.A. TITLE 1	VIRCO MANUFACTURING COMPANY	SS-SUPPLIES		541.75
P90473	101	175 00	E.C.I.A. TITLE 1	COMPUTER COVERS UNLIMITED	SS-INSTRUCTIONAL MATERIAL		632.85
P90476	101	196 00	SB 1882-CA PROFESSIONAL DEVEL CALIF STATE DEPT OF EDUCATI		RHS-INSTRUCTIONAL MATERIAL		228.43
P90477	101	178 00	NON-AGENCY ACYF HEADSTART	MCGRATHS	EC-SUPPLIES		742.50
P90480	101	178 00	NON-AGENCY ACYF HEADSTART	DSH ENTERPRISES, INC.	EC-SUPPLIES		228.43
P90482	101	178 00	NON-AGENCY ACYF HEADSTART	JURUPA FLORIST	EC-SUPPLIES		317.86
P90485	101	187 00	E.C.I.A. TITLE 1	OFFICE DEPOT	WR-SUPPLIES		596.40
P90487	101	187 00	E.C.I.A. TITLE 1	HOOVER'S	WR-SUPPLIES		1,540.61
P90495	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR CORPORATE EXPRESS (HANSON O		SC-INSTRUCTIONAL MATERIAL		505.82
P90509	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR ZENITH SALES COMPANY		MB-EQUIPMENT		415.92

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PURCHASE ORDERS TO BE RATIFIED						
P90512	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	APPLE COMPUTER-SUPPORT CENT	EC-EQUIPMENT	6,138.52
P90513	101	175 00	E.C.I.A. TITLE 1	TROXELL COMMUNICATIONS INC.	SS-EQUIPMENT	338.34
P90517	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR	BEAR COMMUNICATIONS, INC.	GH-EQUIPMENT	1,003.30
P90520	101	185 00	E.C.I.A. TITLE 1	TROXELL COMMUNICATIONS INC.	TS-EQUIPMENT	423.78
P90521	101	185 00	E.C.I.A. TITLE 1	AUDIO GRAPHIC SYSTEMS INC	TS-EQUIPMENT	290.93
P90524	101	173 00	E.C.I.A. TITLE 1	AUDIO GRAPHIC SYSTEMS INC	GH-EQUIPMENT	4,735.61
P90525	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	MCGRATHS	EC-LUNCHEON	311.13
P90528	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	CULVER-NEVLIN INC	GA-EQUIPMENT	304.18
P90529	101	178 00	ECONOMIC IMPACT AID - L E P	GRANT ENTERPRISES	EC-SUPPLIES	474.36
P90532	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	TRENLINK	JMS-EQUIPMENT	5,554.51
P90538	101	197 00	VOCATIONAL EDUCATION ACT PL94	WOODWORKER'S SUPPLY, INC.	JVHS-EQUIPMENT	309.73
P90541	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	SEHI COMPUTER PRODUCTS	EC-EQUIPMENT	741.83
FUND TOTAL						83,548.55
TOTAL NUMBER OF PURCHASE ORDERS						47
EC-SUPPLIES						
P90537	102	178 00	INSTRUCTIONAL PROGRAM	MCGRATHS		250.00
FUND TOTAL						250.00
TOTAL NUMBER OF PURCHASE ORDERS						1
TRANSPORTATION-REPAIRS						
P90348	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	MARK CHRISTOPHER, INC.		2,262.32
P90353	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	VALLEY DETROIT DIESEL		1,015.00
P90454	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	MARK CHRISTOPHER, INC.		1,000.00
P90478	103	178 00	INSTRUCTIONAL PROGRAM	IMAGINE THAT	JMS-OPEN PO-INSTRUCTIONAL MATERIAL	285.00
P90497	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	KOEHL AUTOMATIC TRANS.SVC.	TRANSPORTATION-REPAIRS	450.00

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P90516	103	178 00	GEN SUPPORT TRANS-HOME TO SCH A-Z BUS SALES			TRANSPORTATION-OPEN PO-PARTS 2,000.00
P90542	103	178 00	INSTRUCTIONAL PROGRAM	LINK-TRONICS		JMS-INSTRUCTIONAL MATERIAL 328.64
						FUND TOTAL 7,340.96
						TOTAL NUMBER OF PURCHASE ORDERS 7
P90405	106	196 00	PHYSICAL EDUCATION	KEN'S SPORTING GOODS		RHS-INSTRUCTIONAL MATERIAL 651.75
P90472	106	178 00	INSTRUCTIONAL MEDIA CENTER	SCHOLASTIC BOOK FAIRS		PA-BOOKS 395.66
						FUND TOTAL 1,047.41
						TOTAL NUMBER OF PURCHASE ORDERS 2
P90077	119	178 00	GENERAL SUPPORT, MAINTENANCE	MACHADO IRON & STEEL		MAINTENANCE-REPAIRS 721.15
P90232	119	178 00	GENERAL SUPPORT, MAINTENANCE, ARROW AIR CONDITIONING			MAINTENANCE-SUPPLIES 2,102.49
P90350	119	178 00	GENERAL SUPPORT, MAINTENANCE	STAPLES		MAINTENANCE-SUPPLIES 280.11
						FUND TOTAL 3,103.75
						TOTAL NUMBER OF PURCHASE ORDERS 3
P90544	310	186 22	FACILITIES ACQUISITION - CAPI TOTAL PLAN, INC.			VB-SUPPLIES 4,612.35
P90545	310	186 22	FACILITIES ACQUISITION - CAPI CORPORATE COPY SYSTEMS			VB-EQUIPMENT 425.61
						FUND TOTAL 5,037.96
						TOTAL NUMBER OF PURCHASE ORDERS 2
P90230	403	196 00	GENERAL SUPPORT, MAINTENANCE	MANZANITA ENTERPRISE		GROUNDS-REPAIRS 943.36
P90483	403	183 00	FACILITIES ACQUISITION - CAPI OAK TREE PRODUCTS (BOB FARE			PED-REPAIRS 3,160.00
						FUND TOTAL 4,103.36

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PURCHASE ORDERS TO BE RATIFIED						
P90463	420 177 11	FACILITIES ACQUISITION - CAPI APPLE COMPUTER-SUPPORT CENT	PERALTA-EQUIPMENT		2	
				FUND TOTAL		3,359.65

				TOTAL NUMBER OF PURCHASE ORDERS	1	3,359.65

P90231	930 180 00	PLANT MAINTENANCE	MISSION PAVING & SEALING	MAINTENANCE-REPAIRS		3,210.00
				FUND TOTAL		-----
						3,210.00
				TOTAL NUMBER OF PURCHASE ORDERS	1	

P90539	979 189 00	FACILITIES ACQUISITION - CAPI NATIONAL CARPORT INDUSTRIES	IH-BUILDING IMPROVEMENTS			14,850.00
				FUND TOTAL		-----
						14,850.00
				TOTAL NUMBER OF PURCHASE ORDERS	1	

				101 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	-----
						195,475.79
				57 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	-----
						6,032.85
				158 PURCHASE ORDERS	FOR A GRAND TOTAL OF	-----
						201,508.64

RECOMMEND APPROVAL:

Bob Cal

Director of Purchasing

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DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D56190	100 178 00	NON SPECIFIC	ELIZABETH YEAGER	D25066 REFUND E. YEAGER	20.30
D56247	100 178 00	GENERAL SUPPORT BOARD OF EDUC RIVERSIDE CO. OFFICE OF EDU		D25694 CONF 5/9-10/96 23 EMPS	1,150.00
D56248	100 000 00	INSTRUCTION GENERAL EDUCATION RANCHO LAS PALMAS HOTEL		D25693 CONF 5/9-10/96 23 EMP	1,762.20
D56261	100 178 00	GENERAL SUPPORT BOARD OF EDUC RIVERSIDE CO. OFFICE OF EDU		D25696 CONF 6/3/96 1 EMP	25.00
D56283	100 178 00	DISTRICT ADMINISTRATION PURCH CABLE, BOB		D24923, MILEAGE REIMBURSEMENT	100.04
D56285	100 000 00	SELF-CONTAINED CLASSROOM	FOSGETT, SHANNON	D24929, REIMBURSE FOR INST. MATERIAL	68.47
D56287	100 000 00	SELF-CONTAINED CLASSROOM	CHELAK, ROBERT	D23624, REIMBURSE FOR INST MATERIALS	20.42
D56289	100 178 00	DISTRICT ADMINISTRATION PURCH GLASS, TERRY L		D24933, REIMBURSE MILEAGE	49.26
D56291	100 178 00	NON-AGENCY ACT-ED FAC & SUPP	HONCHARIK, LIDEMY	D24935, PAYMENT MASTER TEACHER STIPE	43.20
D56292	100 178 00	NON-AGENCY ACT-ED FAC & SUPP	HUFFMAN, CYNTHIA	D24936, PAYMT FOR MAST TEACHER STIPE	168.00
D56296	100 184 00	SELF-CONTAINED CLASSROOM	OLIN, BRENDA	D25049, REFUND FOR RETURNED LIBRARY	13.00
D56298	100 178 00	GENERAL SUPPORT OPERATIONS CU WILSON, JOHN D.		D25051, MILEAGE REIMBURSEMENT	8.06
D56307	100 196 00	VOC ED-GAINFUL HOMEMAKING	RAYSHELL, ERICA	D25060, REIMBURSE INST. MATERIALS	98.99
D56322	100 178 00	GENERAL SUPP DISTR ADMIN PERS CAMPBELL, KENT		D25698 CONF 5/1-3/96 1 EMP	143.03
D56323	100 178 00	GENERAL SUPP DISTR ADMIN PERS HILTON HOTEL		D25701 CONF 6/5-7/96 1 EMP	176.60
D56325	100 178 00	GENERAL SUPPORT BOARD OF EDUC HYATT REGENCY SACRAMENTO		D 25700 CONF. 5/28-29/96 1 EMP	110.88
D56329	100 186 00	GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES		D29941 PYMT FOR WATER FOR APRIL 1996	4,280.70
D56330	100 178 00	GENERAL SUPPORT BOARD OF EDUC BANKCARD SERVICES		D24920 PYMT FOR MRS. ROBERTS, AASA	530.41
D56331	100 178 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA GAS		D24940, PYMT FOR GAS CHARGES APRIL 1	4,335.39
D56402	100 172 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA GAS		D25070 APRIL 1996, GAS BILLS	9,416.42
D56403	100 181 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA EDISON		D25069 MONTHLY ELECT BILLS, APRIL 19	2,212.94
D56404	100 000 00	SELF-CONTAINED CLASSROOM	ORANGE COUNTY DEPT. OF EDUC	D25068 SC/OUTDOOR SCIENCE SCHOOL	8,170.00
D56405	100 173 00	GENERAL SUPPORT OPERATIONS UT MUTUAL WATER CO		D25067 MONTHLY WATER BILL, APRIL 199	156.40
D56415	100 178 00	PUPIL SERVICES PSYCHOLOGISTS SANDERS, CAROL		D25708 MILEAGE REIMB	37.58

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D56416	100	178	00	GENERAL SUPPORT OPERATIONS CU LYTHGOE, SUSAN	D25706 MILEAGE REIMB	64.95
D56419	100	178	00	PUPIL SERVICES PSYCHOLOGISTS TUNDIDOR, MADELIN	D25705 MILEAGE REIMB	17.76
D56420	100	178	00	GENERAL SUPPORT OPERATIONS CU ROMERO, KATHY	D25707 MILEAGE RIMB	10.73
D56421	100	178	00	GENERAL SUPPORT DISTR ADMIN A PFAFF, JAN	D25704 MILEAGE REIMB	89.28
D56423	100	622	00	FACILITIES ACQUISITION - CAPI GARY KENNEDY	D24942, INSP SERV @ JVHS, IA, COMM SER	1,624.00
D56425	100	000	00	SELF-CONTAINED CLASSROOM THE MUSIC CENTER	D25714 PROF SERVICES/GH	566.50
D56426	100	000	00	SELF-CONTAINED CLASSROOM CAROL MATTER-ROLLINS	D25715 REIMB INSTRUCTIONAL MATERIALS	84.14
D56429	100	196	00	SCHOOL ADMINISTRATION FALCON ROOM	D25719 PYMT FOR BREAKFAST MTG/WASC	64.65
D56431	100	178	00	NON-AGENCY ACT-ED FAC & SUPP TIERI, LYNEE	D25721 MASTER TEACHER STIPEND	79.20
D56432	100	178	00	NON-AGENCY ACT-ED FAC & SUPP WICKERSHEIM, DEANNA J	D25722 MASTER TEACHER STIPEND	168.00
D56436	100	191	00	SELF-CONTAINED CLASSROOM MANZO, DONALD	D25726 REIMB INSTRUCTIONAL MATERIALS	9.36
D56437	100	178	00	RIDESHARE PROGRAM LEDESHA, LINDA	D25727 MONTHLY RIDESHARE AWARD, APRIL	40.00
D56641	100	178	00	GENERAL SUPPORT OPERATIONS CU GARCIA, RON	D25732 CONF 4/26/96 1 EMP	80.65
D56642	100	178	00	GENERAL SUPPORT BOARD OF EDUC MUSIC CENTER	D25733 CONF 6/9/96 1 BH	152.00
FUND TOTAL						36,148.51
TOTAL NUMBER OF DISBURSEMENTS						38
D56188	101	178	00	ECONOMIC IMPACT AID - L E P BRIAN THURMAN	D25691 CONF 1/22-4/15/96 1 EMP	105.00
D56189	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR REGION C COORDINATING COUNCIL	D25690 CONF 5/14/96 1 EMP	60.00
D56249	101	191	00	DEMONSTRATION MATH PROGRAM STEVENS, TERRI	D25695 CONF 4/26/96 1 EMP	189.82
D56281	101	173	00	S.I.P. (SCHOOL IMPROVEMENT PR JURUPA UNIFIED	D24921, REIMBURSE MAIL JVHS, GH FIEL	1,093.18
D56288	101	178	00	FEDERAL PRESCHOOL PROGRAM DROST, KATHY	D24932, REIMBURSE MILEAGE & MAST TEAC	85.41
D56290	101	178	00	MENTOR TEACHER PROGRAM - SUPP GRETHEN, PAM	D24935, REIMBURSE INST. MATERIALS	146.46
D56293	101	178	00	MENTOR TEACHER PROGRAM KANE, LUCINDA	D24937, REIMB MENTOR TEACHER MTG REFR	21.52

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D56295	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR WHEELER, JOHN		D25041, REIMBURSE INST MATERIALS	228.49
D56297	101	178 00	ECONOMIC IMPACT AID - L E P MORALES, GLORIA		D25050, MILEAGE REIMBURSEMENT	26.28
D56299	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE ARTS FOUNDATION		D25052, PYMT PROFESSIONAL SERVICES, 4	200.00
D56300	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR MUSIC CENTER		D25053, PYMT FOR PROF SERVICE, 5/28/	593.00
D56301	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR WHEELER, JOHN		D25054, REIMBURSE INST. MATERIALS	41.88
D56303	101	178 00	ECONOMIC IMPACT AID - L E P SANCHEZ, ESTELA		D25056, MILEAGE REIMBURSEMENT	29.99
D56304	101	180 00	EDUCATION FOR HOMELESS YOUTH/ NAGLE, MATTHEW		D25057, REIMBURSE INST. MATLS	787.32
D56305	101	178 00	ECONOMIC IMPACT AID - L E P RUVALCABA, ESTHER		D25058, MILEAGE REIMBURSEMENT	29.99
D56306	101	178 00	ECONOMIC IMPACT AID - L E P MEDINA, SHEILA		D25059, MILEAGE REIMBURSEMENT	72.47
D56309	101	191 00	CTEI MIDDLE SCHOOL MARGISON, ARDIS		D25062, REIMB REGISTRATION FEES, 4/15	149.00
D56310	101	178 00	EDUCATIONAL TECHNOLOGY - M.I. SWICK, ANNE		D25063, REIMB FOR INST. MATERIALS	28.28
D56311	101	178 00	ESEA T-VII BILINGUAL EDUC ACT LOPEZ, LUPE		D25064, REIMB INST. MATERIALS	64.54
D56312	101	180 00	EDUCATION FOR HOMELESS YOUTH/ NAGLE, MATTHEW		D25065, REIMBURSE OFF. SUPPLIES	422.62
D56321	101	195 00	SB 1882-CA PROFESSIONAL DEVEL TRACI HORTON		D25697 CONF 4/26-28/96 1 EMP	202.43
D56326	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR UCR EXTENSION		D25699 CONF 5/31-6/2/96 1 EMP	145.00
D56327	101	197 00	SB 1882-CA PROFESSIONAL DEVEL RIVERSIDE CO. OFFICE OF EDU		D25703 CONF 5/17/96 2 EMP	40.00
D56328	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR RIMS CA. ART PROJECT		D25702 CONF 5/11/96 1 EMP	500.00
D56406	101	178 00	MENTOR TEACHER PROGRAM - SUPP KATHY NITTA		D25712 REIMB OFFICE SUPPLIES	25.72
D56409	101	178 00	MENTOR TEACHER PROGRAM - SUPP TRENAE OCELLO		D25711 REIMB INSTRUCTIONAL MATERIALS	16.94
D56411	101	178 00	ECONOMIC IMPACT AID - L E P ZULOAGA, CAROLE		D25710 REIMB SUPPLIES FOR METHODOLOG	16.68
D56413	101	178 00	EDUCATIONAL TECHNOLOGY - M.I. SWICK, ANNE		D25709 REIMB OFFICE SUPPLIES	12.80
D56428	101	180 00	E.I.A. (ECONOMIC IMPACT AID) LAIDLAW TRANSPORTATION		D25718 FIELD TRIP/IA	511.30
D56430	101	178 00	ESEA T-VII BILINGUAL EDUC ACT LOPEZ, LUPE		D25720 REIMB INSTRUCTIONAL MATERIALS	77.61
D56433	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR MAY, DEBI		D25723 REIMB INSTRUCTIONAL MATERIALS	4.49

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/D01
 RUN DATE: 05/22/96
 PAGE: 4

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

05/04/96 - 05/17/96
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D56434	101	178 00	NON-AGENCY ACYF HEADSTART	WILLIS, MARSHA	D25724 REIMB FOR FIELD TRIP	50.00
D56435	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR MENDEZ, LUZ		D25725 REIMB FOR SUPPLIES	8.40
D56451	101	186 00	SB1274 RESTRUCTURING/PLANNING RIMS ALLIANCE TWILIGHT CONF		D25729 CONF 5/17/96 10 EMPS	90.00
D56452	101	186 00	SB1274 RESTRUCTURING/PLANNING HERNANDEZ, CARMEN		D25730 CONF. 5/1-4/96 1 EMP	45.19
D56567	101	197 00	TENTH GRADE COUNSELING	LAW ADVISORY GROUP, INC	D25731 CONF 5/17/96 8 EMP	1,080.00
D56673	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR E & E ANIMALS		D24965, PYMT FOR PROF SERV. 1A,5/24/	300.00
D56674	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR MES SUMMER WORKSHOP		D25739 CONF 8/5-7/96 1 EMP	115.00
D56675	101	180 00	E.C.I.A. TITLE 1	LIVERMAN, NANCY	D25737 CONF 4/26-27/96 1 EMP	184.18
D56676	101	178 00	SB 1892-CA PROFESSIONAL DEVEL WILLIS, MARSHA		D25736 CONF 5/10-11/96 1 EMP	50.30
D56677	101	178 00	SB 1892-CA PROFESSIONAL DEVEL MORENO, TERESA		D25735 CONF 5/10-11/96 1 EMP	217.35
D56678	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU		D25734 CONF 5/17/96 3 EMPS	60.00
FUND TOTAL						8,128.64
TOTAL NUMBER OF DISBURSEMENTS						42
D56286	102	178 00	INSTRUCTIONAL PROGRAM	COTTRELL, JEANNA	D24930, MILEAGE REIMBURSEMENT	29.82
D56294	102	178 00	INSTRUCTIONAL PROGRAM	CLAUDER, LANA	D24938, MILEAGE REIMBURSEMENT	35.88
D56424	102	186 00	INSTRUCTIONAL PROGRAM	RANDON JESSER	D25713 REIMB INSTRUCTIONAL MATERIALS	17.20
FUND TOTAL						82.90
TOTAL NUMBER OF DISBURSEMENTS						3
D56282	103	178 00	GEN SUPPORT TRANS-HOME TO SCH CHEVRON, U S A		D24922, PAYMENT FOR GAS CHARGES, APRIL	339.84
D56427	103	178 00	GEN SUPPORT TRANS-HOME TO SCH SARTOR, HENRY		D25717 REIMB SUPPLIES	58.15
FUND TOTAL						397.99
TOTAL NUMBER OF DISBURSEMENTS						2
D56308	979	193 00	FACILITIES ACQUISITION - CAPI SOUTHERN CALIFORNIA EDISON		D25061, PYMT FOR LGHTS POLES & LRN CE	940.00

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FUND TOTAL 940.00

TOTAL NUMBER OF DISBURSEMENTS 1

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
05/04/96 - 05/17/96
PURCHASES OVER \$1

REPORT: APS/APS550/01
RUN DATE: 05/22/96
PAGE: 5

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
86				DISBURSEMENTS OVER \$1.00 FOR A TOTAL AMOUNT OF 45,698.04
0				DISBURSEMENT ORDERS UNDER \$1.00 FOR A TOTAL AMOUNT OF .00
86				DISBURSEMENT ORDERS FOR A GRAND TOTAL OF 45,698.04
				TOTAL PURCHASES 247,206.68

Recommended for Approval:

Paul Dwyer

Director of Business Services

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pg 5

Jurupa Unified School District

1995/1996 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
96-1 96-1-TTTT	<i>Consultant or Personal Service Agreements</i> Holly Leavitt	\$250.00	SIP	Inservice on "Folk Dancing" for staff of Indian Hills Elementary School.
96-1-UUUU	Inland Area Writing Project	\$500.00	SIP	Inservice on "A Writer's Workshop" for staff of Indian Hills Elementary School.
96-7 96-7-J	<i>Architectural and Inspector Agreements</i> Porter, Stinson & Miller	\$1,000.00	Developer Fees	Furnish services necessary to obtain DSA approval for new shade structure at Indian Hills Elementary School.
96-7-K	Porter, Stinson & Miller	\$5,740.00	Developer Fees	Furnish services necessary to obtain DSA approval for placement of 2 new relocatable classrooms and the relocation of 1 existing relocatable classroom at Jurupa Valley High School.
96-7-L	Porter, Stinson & Miller	\$5,300.00	Title I	Furnish services necessary to obtain DSA approval for the placement of 1 new relocatable classroom and the relocation of 1 existing relocatable classroom at Troth Street Elementary School.
96-8 96-8-Y	<i>Other Agreements</i> California State Department of Education	NA	NA	Amend current contract amount from \$25,570.20 to \$25,657.50.
96-8-Z	Jurupa Area Recreation and Park District	NA	NA	1996 Summer Food Service Program to provide lunches for the children of the Jurupa Area Recreation and Park District. All costs to be paid by Food and Nutrition Services of the United States Department of Agriculture.

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc
6/3/96

I-3

JURUPA UNIFIED SCHOOL DISTRICT
TRAVEL REQUEST

Fund 100
Location 178
Program 400-9140
Object 5201

Name(s) KENT CAMPBELL Site ED. CENTER

Title of Activity ANNUAL CONFERENCE - AMERICAN ASSN. OF SCHOOL PERSONNEL ADMINISTRATORS (AASPA)

Location of Activity PORTLAND, OR

Depart: Day SAT Date OCT. 12, 1996 Time 7:00 am/pm From _____

Return: Day FRI Date OCT 18, 1996 Time 5:00 am/pm

Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐ (explain below)

	Estimated Cost	Actual Cost	Mode of Payment
Number of days of substitute time required: _____	\$ <u>—</u>	\$ _____	_____
Registration Fees	\$ <u>260</u>	\$ _____	_____
Mode of Travel: <u>AIRLINE</u>	\$ <u>150</u>	\$ _____	_____
Meals - Number: _____ <u>B</u> <u>L</u> <u>D</u>	\$ <u>75</u>	\$ _____	_____
Lodging <u>RED LION / HARRIOTT</u> (Name of Hotel)	\$ <u>490</u>	\$ _____	_____
Other: <u>Taxi, parking</u>	\$ <u>20</u>	\$ _____	_____
TOTAL COST	\$ <u>995</u>	\$ _____	_____

Will a cash advance be needed? NO Amount \$ _____

Remarks/Rationale (Required for Categorical Projects):

I have read Business Services Procedure #124 and fully understand district travel requirements.

Employee's Signature [Signature] Date 5/17/96 Principal/Supervisor's Signature [Signature] Date 5-22-96

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Form I-1

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Jurupa Unified School District
TRAVEL REQUEST

Mentor Teacher Program

Fund 101Location 178Program 250-4810Object 5220Name(s) LOIS CLARK Site M M STitle of Activity Learning and Literacies: Reflecting on Reflection, Self-Assessment, and external assessmentLocation of Activity Sheraton Old Town Hotel, Albuquerque, New MexicoDepart: Day Thursday Date June 20th Time 10:00am/pm From RiversideReturn: Day Saturday Date June 22nd Time 5:00am/pmPurpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: <u>none</u>	\$ <u>-0-</u>	\$ _____	_____
Registration Fees	\$ <u>130.00</u>	\$ _____	_____
Banquet Fees	\$ <u>-0-</u>	\$ _____	_____
Mode of Travel: <u>SW Airline</u>	\$ <u>127.00</u>	\$ _____	_____
Meals - Number: <u>six</u> <u>2 B 2 L 2 D</u>	\$ <u>70.00</u>	\$ _____	_____
Lodging: <u>Best Western Rio Grande</u> <u>165.84</u> (Name of Hotel)	\$ _____	\$ _____	_____
Other: _____	\$ <u>-0-</u>	\$ _____	_____
TOTAL COST	\$ <u>492.84</u>	\$ _____	_____

Will a cash advance be needed? no Amount \$ _____

Remarks/Rationale (Required for Categorical Projects):

This conference will bring together educators from all levels to consider a wide range of both practical and theoretical issues related to reflection and its rol in learning and literacies. During this two-day conference, the role of refleciton inresearch, classroom teaching strategies, and assessment practices will be considered.

I have read Business Services Procedure #124 and fully understand district travel requirements.

Lois S. Clark 5-20-96
Employee's Signature Date

Principal/Supervisor's
Signature

Date

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I-6

1995/96 OPEN ENROLLMENT AND INTERDISTRICT ATTENDANCE PERMITS

Five hundred thirty-nine students participated in the Jurupa Unified School District Interdistrict Program during the 1995/96 school year.

One thousand seventy-one students participated in the Jurupa Unified School District Open Enrollment Program during the 1995/96 school year. Of this total, 537 transfers were granted in 94/95 and 534 were granted in 95/96.

Table I below lists the number of incoming and outgoing Open Enrollment and Interdistrict transfers for each school site, and the combined total of both. Table II identifies the schools of attendance and residence.

	OPEN ENROLLMENT TRANSFERS						INTERDISTRICT		ALL	
	InComing			Outgoing			Transfers		Transfers	
	94/95	95/96	Total	94/95	95/96	Total	In	Out	In	Out
Camino Real	48	30	78	12	9	21	14	15	92	36
Glen Avon	9	14	23	24	26	50	4	9	27	59
Granite Hill	19	16	35	21	17	38	14	12	49	50
Ina Arbuckle	40	41	81	40	31	71	10	10	91	81
Indian Hills	80	30	110	5	8	13	16	4	126	17
Mission Bell	4	10	14	13	12	25	14	6	28	31
Pacific Avenue	13	17	30	38	28	66	6	9	36	75
Pedley	15	11	26	31	23	54	7	12	33	66
Rustic Lane	16	11	27	43	39	82	3	10	30	92
Sky Country	39	25	64	6	5	11	13	11	77	22
Stone Avenue	49	34	83	84	59	143	7	14	90	157
Sunnyslope	12	7	19	12	12	24	9	17	28	41
Troth Street	14	12	26	20	16	36	8	5	34	41
Van Buren	20	19	39	48	24	72	8	2	47	74
West Riverside	95	89	184	54	46	100	18	5	202	105
Jurupa Middle	14	33	47	0	67	67	5	19	52	86
Mira Loma Middle	0	27	27	0	10	10	9	14	36	24
Mission Middle	0	53	53	14	36	50	5	24	58	74
Jurupa Valley	40	42	82	9	12	21	47	41	129	62
Rubidoux	9	12	21	40	42	82	25	55	46	137
Nueva Vista	0	0	0	0	0	0	4	1	4	1

TRADISTRICT TRANSFER PERMITS - 1996

<u>School Requested</u>	<u>School of Residence</u>	<u>Total</u>
Camino Real	Glen Avon	2
	Granite Hill	2
	Ina Arbuckle	3
	Pacific Avenue	10
	Pedley	7
	Rustic Lane	20
	Stone Avenue	17
	Sunnyslope	9
	West Riverside	8
Glen Avon	Camino Real	2
	Granite Hill	4
	Indian Hills	4
	Pacific Avenue	2
	Pedley	1
	Rustic Lane	4
	Sunnyslope	4
	Van Buren	2
Granite Hill	Glen Avon	13
	Ina Arbuckle	4
	Mission Bell	10
	Pedley	1
	Rustic Lane	1
	Stone Avenue	1
	Sunnyslope	1
	Troth Street	1
	Van Buren	1
Ina Arbuckle	Pacific Avenue	14
	Rustic Lane	3
	Stone Avenue	16
	West Riverside	48
Indian Hills	Camino Real	9
	Granite Hill	2
	Ina Arbuckle	4
	Mission Bell	2
	Pacific Avenue	41
	Pedley	2
	Rustic Lane	5
	Sky Country	1
	Stone Avenue	21
	Sunnyslope	2
	Van Buren	4
	West Riverside	17
Mission Bell	Glen Avon	6
	Granite Hill	3
	Pacific Avenue	1
	Pedley	1
	Sky Country	3
Pacific Avenue	Ina Arbuckle	4
	Indian Hills	2
	Pedley	1
	Rustic Lane	3
	Stone Avenue	4
	West Riverside	16
Pedley	Glen Avon	1
	Indian Hills	2
	Rustic Lane	1
	Sky Country	2
	Stone Avenue	2
	Van Buren	17
	West Riverside	1

<u>School Requested</u>	<u>School of Residence</u>	<u>Total</u>
Rustic Lane	Camino Real	1
	Granite Hill	1
	Ina Arbuckle	4
	Pacific Avenue	4
	Stone Avenue	3
	Sunnyslope	7
	West Riverside	7
Sky Country	Camino Real	1
	Glen Avon	2
	Granite Hill	3
	Ina Arbuckle	5
	Indian Hills	1
	Mission Bell	4
	Pedley	9
	Rustic Lane	4
	Sunnyslope	1
	Troth Street	27
Stone Avenue	Van Buren	7
	Camino Real	4
	Glen Avon	12
	Granite Hill	3
	Mission Bell	2
	Pacific Avenue	2
	Pedley	11
	Rustic Lane	2
	Van Buren	38
	West Riverside	9
Sunnyslope	Glen Avon	2
	Granite Hill	6
	Ina Arbuckle	3
	Pedley	1
	Rustic Lane	4
	Troth Street	2
	West Riverside	1
Troth Street	Camino Real	1
	Glen Avon	4
	Granite Hill	4
	Pedley	11
	Rustic Lane	1
	Sky Country	5
	Van Buren	1
Van Buren	Camino Real	3
	Glen Avon	7
	Granite Hill	3
	Mission Bell	6
	Pacific Avenue	4
	Pedley	7
	Rustic Lane	2
	Stone Avenue	1
West Riverside	Troth Street	6
	Glen Avon	1
	Granite Hill	7
	Ina Arbuckle	44
	Indian Hills	4
	Mission Bell	1
	Pacific Avenue	13
	Pedley	2
	Rustic Lane	32
	Stone Avenue	78
	Van Buren	2

INTRADISTRICT TRANSFER PERMITS - 1995/96

MIDDLE SCHOOLS

<u>School Requested</u>	<u>School of Residence</u>	<u>Total</u>
<u>Jurupa Middle</u>	<u>Mira Loma Middle</u>	<u>8</u>
	<u>Mission Middle</u>	<u>39</u>
<u>Mira Loma Middle</u>	<u>Jurupa Middle</u>	<u>16</u>
	<u>Mission Middle</u>	<u>11</u>
<u>Mission Middle</u>	<u>Jurupa Middle</u>	<u>51</u>
	<u>Mira Loma Middle</u>	<u>2</u>

HIGH SCHOOLS

<u>School Requested</u>	<u>School of Residence</u>	<u>Total</u>
<u>Jurupa Valley High</u>	<u>Rubidoux High</u>	<u>82</u>
<u>Rubidoux High</u>	<u>Jurupa Valley High</u>	<u>21</u>

Table II (Page 2 of 2)

1995/96 INTERDISTRICT ATTENDANCE PERMITS

Five hundred thirty-nine pupils participated in the Jurupa Unified School District Interdistrict Transfer Program during the 1995/96 school year. Table III is a fourteen-year comparison of Interdistrict Transfers. Table IV is a summary of 1995/96 incoming Interdistrict Transfers; the table identifies the total accepted from each district and the reasons. Table V is a summary of the 1995/96 outgoing Interdistrict Transfers; the table identifies the total number of students released to specified districts and the reasons.

Fourteen Year Comparison			
<u>School Year</u>	<u>Granted Incoming</u>	<u>Granted Outgoing</u>	<u>Total</u>
1995/96	245 (45%)	294 (55%)	539
1994-95	270 (46%)	320 (54%)	590
1993-94	303 (52%)	283 (48%)	586
1992-93	186 (48%)	204 (52%)	390
1991-92	201 (48%)	217 (52%)	418
1990-91	204 (52%)	185 (48%)	389
1989-90	172 (50%)	172 (50%)	344
1988-89	132 (47%)	148 (53%)	280
1987-88	118 (37%)	204 (63%)	322
1986-87	74 (30%)	173 (70%)	247
1985-86	83 (29%)	202 (71%)	285
1984-85	57 (22%)	206 (78%)	263
1983-84	56 (25%)	168 (75%)	224
1982-83	42 (22%)	139 (78%)	181

Table III

INCOMING INTERDISTRICT TRANSFER PERMITS - 1995/96

School District	Parent Employment	Child Care	Pupil/Family Welfare	Special Program	Continuing Student	Final Year	Total
Alvord	18	20	2	2	7	3	52
Central		1					1
Chaffey	1		4		1		6
Chino	2						2
Colton	4	7	2		4		17
Corona-Norco	7	2	3	1	6	3	22
Etiwanda	3						3
Fontana	9	10	7		1	1	28
Hesperia					1		1
Moreno Valley	13	4		1	1	1	20
Ontario-Montclair	1						1
Pomona					2		2
Redlands	3						3
Rialto	3	2				1	6
Riverside	21	24	10	1	13	6	75
Snowline	1		1				2
Val Verde	3					1	4
TOTAL	89	70	29	5	36	16	245

Table IV

OUTGOING INTERDISTRICT TRANSFER PERMITS 1995/96

School District	Parent Employment	Child Care	Pupil/Family Welfare	Special Program	Continuing Student	Final Year	Total
Alta Loma		1					1
Alyard	6	3	1	3	2	1	16
Azusa		1					1
Bonita	1						1
Central Elementary	2	1	1				4
Chaffey	1		3		1	2	7
Charter Oak	3						3
Chino	9	5	1				15
Claremont			2	1			3
Colton	1	5			1		7
Corona-Norco	2	4	4		3	5	18
Cucamonga		3			2		5
Downey	1						1
El Rancho					1		1
Etiwanda	2						2
Fontana	9	7	2		4	1	23
Fullerton	3		1				4
Hemet			1	1			2
Irvine	3		1				4
LaCanada					1		1
Los Alamitos		2					2
Menifee	2						2
Moreno Valley						1	1
Mountain View	8	1	5		1		15
Ocean View	1						1
Ontario-Montclair		2				1	3
Orange	3						3
Pomona	2	1					3
Redlands		1					1
Riverside	26	43	20	7	25	12	133
Rowland					1	2	3
San Bernardino		1					1
Santa Ana	1	1					2
Upland		2					2
Walnut	2	1	1				4
TOTAL	88	85	43	12	42	25	295

Table V

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Jurupa Unified School District

CENTRAL KITCHEN MANAGER

DEFINITION

Under direction to oversee food service activities at a central food preparation kitchen including planning, production, and delivery of food to school sites; supervises food production personnel at the preparation kitchen as well satellite serving sites, and does related work as may be required.

CLASS CHARACTERISTICS

This position is responsible for food service programs at numerous school sites including the assignment of duties, supervision, and evaluation of all food service staff at the preparation and serving kitchens. This position is part of the Management Leadership Team.

EXAMPLES OF DUTIES

Trains, supervises, and evaluates employees; reviews menus and meal counts and determines that necessary food items, equipment, and utensils are on hand and that staffing levels are appropriate; directs food production process, ensuring that food is prepared on schedule; ensures that proper sanitary principles and safety rules and practices are observed; determines the amount and type of food products to be used and implements procedures as necessary to meet daily production requirements; prepares warehouse orders as required; assists in the receipt and storage of food and supply items; ensures that proper record keeping procedures are followed; completes a variety of reports for accountability; assists with the testing and standardization of recipes; reports problems with vendors, personnel, equipment and procedures to the Director or Supervisor of Food Services, and performs other related duties as assigned.

LICENSE REQUIREMENT

Must have an automobile available during working hours;
Valid California Driver's License;
Valid Food Handlers Card (S.A.F.E.) for Riverside County.

DESIRABLE QUALIFICATIONS

Knowledge of:

- Principles of kitchen and cafeteria management;
- Supervisory principles and practices;
- Principles of quantity food preparation and nutrition;
- Proper procedures for ordering, receiving, and storing food and supplies;
- Methods of preparing, packaging, storing, serving, and transporting foods in large quantities;
- Methods of computing food quantities required by prescribed menus;
- Care and use of modern, high volume food service equipment;
- Sanitation and safety procedures relating to food preparation, service, storage, and transport.

DESIRABLE QUALIFICATIONS (Cont.)

Ability to:

- Supervise, assign, evaluate and train other food service employees;
- Requisition proper amounts of food and supplies;
- Make arithmetical calculations with speed and accuracy;
- Prepare high quality food in appropriate quantities for all schools served;
- Gather, analyze, and evaluate data in order to exercise sound judgment in planning and organizing work;
- Operate a motor vehicle, standard office equipment, high volume food service equipment, and electronic cash registers;
- Follow oral and written instructions;
- Keep accurate records and prepare written reports;
- Remain flexible despite a heavy work load, frequent schedule or job changes;
- Maintain effective working relationships with others.

EXPERIENCE

Five years of recent, responsible experience in institutional food preparation at least three of which shall have included supervision of a large food service staff. School food service experience is preferred.

EDUCATION

Graduation from high school or its equivalent, preferably supplemented by courses in food services management, menu planning, nutrition, safety and sanitation, quantity food preparation, personnel management, and related subjects. An A.A. Degree in field related to Food Service is highly desirable.

PERSONAL QUALITIES

Professional manner, adaptability and flexibility, mature attitude, good judgment, dependability, reliability, good physical condition, motivated.

Personnel Services
05-15-96