



# JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING AGENDA

## MISSION STATEMENT

The mission of the Jurupa Unified School District is to create for our students a dynamic learning environment that is safe, healthy, and based on mutual respect, cooperation, and support among students, staff, parents, and the broader community. Staff and parents serve as educators and positive role models for all students by helping them develop a sense of responsibility, character, creativity and the skills to become successful, productive citizens of our democracy.

BOARD OF EDUCATION Mary Burns, President Sam Knight, Clerk John Chavez Holly Hanke

SUPERINTENDENT Benita B. Roberts

**MONDAY, APRIL 1, 1996**

**MIRA LOMA MIDDLE SCHOOL MULTI-PURPOSE ROOM**  
**5051 Steve Street, Riverside, CA 6:00 p.m.**

**OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Burns)

Roll Call: President Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

**CLOSED SESSION - 6:00 P.M.**

The Board will adjourn to Closed Session pursuant to Government/Education Codes listed below.

**LABOR NEGOTIATIONS:** Pursuant to Government Code Section 54957.6, the board will be discussing its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups.

**PUBLIC EMPLOYMENT:** Pursuant to Government Code Section 54957, the Board will be discussing personnel matters to include Personnel Report #16.

**STUDENT DISCIPLINE:** Pursuant to Education Code Sections 35291, 48900 and 48915, the Board will be discussing Expulsion Case Nos. #96-052, #96-053, #96-054, 96-055, #96-056, #96-057, 96-058, #96-059, #96-061, #96-062.

**PUBLIC SESSION - 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Burns, Mr. Knight, Mr. Chavez, Ms. Hanke

Flag Salute

(President Burns)

Invocation

(Mr. Knight)

## COMMUNICATIONS SESSION

### 1. Report of Student Representatives

The Board welcomes Shauna Mc Sheehy, Jurupa Valley High School Student Representative; and Heather Asi, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

### 2. Recognition

#### a. Welcome to Mira Loma Middle School (Mrs. Roberts)

Mira Loma Middle School Principal Ms. Diana Asseier will welcome the Board to Mira Loma Middle School. Mira Loma Middle student ambassador, Katie Jones, ASB President, will briefly share concerning events at the school. Information only.

#### b. Recognize Adopt-A-School Partnership between the Naval Warfare Assessment Division and Mira Loma Middle School (Mr. Taylor)

An Adopt-A-School partnership is being formalized between the Naval Warfare Assessment Division in Norco and Mira Loma Middle School. The Board is proud to recognize this new partnership through the signing of adoption certificates.

A representative from the Naval Warfare Assessment Division has met with Mrs. Diana Asseier, Principal to develop appropriate activities which will be beneficial to the students of Mira Loma Middle School. A few of the planned activities will include visits to the Naval facilities, donation of computers, provision of speakers for classroom and clubs and training for Mira Loma Middle School staff in the use of available technology.

The adoption proposal will be presented to the Board by Mrs. Asseier and the adopting partners at tonight's meeting. At the conclusion of the presentation, the partnership agreement will be signed. Information only.

#### c. Recognize "Public Schools Month," April, 1996 (Mrs. Roberts)

Since 1920, Masonic lodges in California have recognized April as "Public Schools Month." They have selected as their 1996 theme, Henry Adams' quote, "Teachers affect eternity; you can never tell where their influence stops."

In initiating this recognition, the Mason's encourage communities and schools to set aside one week during the month as a special time for the discussion of public schools and to enlist the support of the general public to the cause of public education.

"Public Schools Week" in Jurupa will be observed during the week of April <sup>22-26</sup>~~15-19~~, 1996.  
Information only.

## **2. Recognition (Cont'd)**

### **d. Recognize District Science Fair Winners**

(Mr. Taylor)

On Wednesday, March 13, 1996, two-hundred twenty-three (223) elementary and secondary students entered one-hundred seventy-four (174) projects in the District Science Fair. These students' projects were selected from hundreds of entrants in local fairs held at the various elementary schools in the district during February and March. Nineteen (19) projects from the intermediate through the senior division will be entered in the Inland Science and Engineering fair to be held at the National Orange Show, San Bernardino, April 23 - 25, 1996. Judges for the district contest included both staff and community volunteers. Terry Snell, a mentor teacher from Rubidoux High School, served as the coordinator of the event. The following students were winners in their division:

#### **PRIMARY DIVISION**

##### **Consumer Science**

- 1st • Derek Marcroft, Mission Bell
- 2nd • Allison Matulich, Pacific Avenue

##### **Earth Science**

- 1st • Matthew Alexander, Van Buren
- 2nd • David Fernandez, Stone Avenue

##### **Life Science**

- 1st • Kristin Matulich, Pacific Avenue
- 2nd • Ashley Johnson, Stone Avenue

##### **Physical Science**

- 1st • Elizabeth Merritt, Granite Hill
- 2nd • Megan Delfin, Pedley

##### **Team Project**

- 1st • Ashley Pompa and Katie Concannon

#### **INTERMEDIATE DIVISION**

##### **Consumer Science**

- 1st • Chad Marvin, Pedley Q
- 2nd • Amanda Layton, Indian Hills

##### **Earth Science**

- 1st • Sarah Aebischer, Pedley Q
- 2nd • Ashley Bolton, Stone Avenue

##### **Life Science (Group A)**

- 1st • Grace Durell, Stone Avenue Q
- 2nd • Dennis Radzik, Sunnyslope

##### **Life Science (Group B)**

- 1st • Carrie Massie, West Riverside Q
- 2nd • Chase Groce, West Riverside

##### **Physical Science (Group A)**

- 1st • Tyler Curran, Stone Avenue Q
- 2nd • Jason Johnston, Pedley

##### **Physical Science (Group B)**

- 1st • Erick Snyder, Sky Country Q
- 2nd • Kathleen Loyd, Sunnyslope

##### **Team Project**

- 1st • Dane Boland and Mitchell Laing, Mission Bell
- 2nd • Jenny Belair and Andrea Diyorio, Sky Country

## 2. Recognition (Cont'd)

### d. Recognize District Science Fair Winners (Cont'd)

(Mr. Taylor)

#### **JUNIOR DIVISION**

##### **Botany Science**

1st • Ruth Luna and  
Christina Guillen, MLMS Q

##### **Math/Computers Science**

1st • Douglas Barton, MLMS Q

##### **Microbiology Science**

1st • Darlene Devicariss, MLMS Q

##### **Physical Science**

1st • Richard Dean, MLMS Q

##### **Zoology Science**

1st • Daniel Bosch, MLMS Q

#### **SENIOR DIVISION**

##### **Botany Science**

1st • Tracey Wynhoff and  
Allisson Hoggard, RHS Q  
2nd • Chris Haro, JVHS Q

##### **Microbiology Science**

1st • Ember Kidd and  
Cassandra Alves, RHS Q  
2nd • Nghi Huyhn and  
Satsuki Ikemiyaga, RHS Q

##### **Physical Science**

1st • Andrea Keener, JVHS Q  
2nd • Sara Starling and  
Amanda Sullenger, RHS

##### **Zoology**

1st • Zach Raheer and  
Jennifer Medina, RHS Q  
2nd • Megan Long, JVHS Q

**Q - This project qualifies for competition at the Inland Science and Engineering Fair**

Information only.

### e. Recognize "Principal for a Day"

(Mrs. Roberts)

On Tuesday, March 19, 1996, seventeen community members served our schools as "Principals-for-a-Day." A reception, jointly sponsored by the Riverside County Business & Education Alliance; Riverside County Office of Education, and FHP Health Care, was hosted by the district at Granite Hill Elementary School. The following people, representing a variety of businesses and professions, were recognized.

<u>School</u>	<u>Principal</u>	<u>Principal-for-a-Day</u>
Granite Hill Elementary	Ms. Michelle Johnson	Mr. Jose Sanchez - Owner Jose's Mexican Food Restaurant
Ina Arbuckle Elementary	Ms. Luz Mendez	Mr. Carlos Sepulveda, JD Mira Loma Law Center
Indian Hills Elementary	Ms. Susan Johnson	Mr. Sam Knight - Board Member Jurupa Unified School District

## 2. Recognition (Cont'd)

### e. Recognize "Principal for a Day" (Cont'd)

(Mrs. Roberts)

<u>School</u>	<u>Principal</u>	<u>Principal-for-a-Day</u>
Mission Bell Elementary	Ms. Marge Steinbrinck	Mr. Bob Umphress, Owner/Publisher Jurupa This Week  Mr. Andy Pedraza - Manager Car's Junior - Rivercrest Drive
Pacific Avenue Elementary	Ms. Donna Henderson	Mr. Ray Humphrey - President United Way
Pedley Elementary	Mr. Alan Young	Mr. Carlos Torres - Manager Car's Junior - Limonite
Stone Avenue Elementary	Mr. Victor Palmer	Ms. Dannette Cooper, Branch Manager Union Bank  Ms. Diane Taylor, Account Executive Public Sector/Government Education Pacific Bell
Sunnyslope Elementary	Mr. Gary Hale	Ms. Kris Lovekin - Staff Writer Press Enterprise
Troth Street Elementary	Ms. Dorothy Baca	Mr. Gary Christmas, Director Glen Avon Library
Van Buren Elementary	Ms. Carmen Hernandez	Mr. Jon Hays, Vice-President Marketing Press Enterprise
West Riverside Elementary	Dr. Ellen Kinnear	Mr. DeVonne Armstrong, Board Member Riverside Community College Foundation
Jurupa Middle	Mr. Walt Lancaster	Mr. Rafael De La Cruz - Aide to 2nd District Supervisor John Tavaglione
Mira Loma Middle	Ms. Diana Asseier	Mr. Richard Williamson - Public Affairs Director - Naval Warfare Assess. Div.
Jurupa Valley High	Dr. Ron Needham	Ms. Evon Berghamer - Owner De Anza True Value Hardware
Nueva Vista High	Mr. Dave Hutchins	Mr. Ray Collier - Owner Round Table Pizzas

Each participant received a plaque and were recognized for their support and participation in the "Principal-for-a-Day" program. Mr. Memo Mendez coordinated the event. Information only.

### f. Recognize "Take Our Daughters to Work Day" - Thursday, April 25, 1996

(Mr. Mendez)

The Ms. Foundation for Women is sponsoring its annual "Take Our Daughters to Work Day" on Thursday, April 25, 1996. The purpose of the program is to help girls make important connections about the role of school and their future in the work force. Over the past three years, teachers nationwide have reported that combining theory and practice is one of the most educational aspects of the day.

## 2. Recognition (Cont'd)

- f. Recognize "Take Our Daughters to Work Day" - Thursday, April 25, 1996 (Cont'd)  
(Mr. Mendez)

The National Education Association, the American Federation of Teachers, the National Association of School Board Directors, the Greater City Schools, Black Women Organized for Educational Development, Educational Equity Concepts, and the National Coalition of Girls' Schools have all supported the "Take Our Daughters to Work Day." Information only.

## 3. Administrative Reports and Written Communications

- a. Accept Donations (Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Mr. and Mrs. Patrick Cannon, of Chino Hills, wish to donate \$100.00, with the request it be used to purchase instructional supplies for use in Ms. Yamada's and Mrs. Schiefer's classrooms at Camino Real Elementary School.

Mr. Sergio Infante, a teacher at Granite Hill Elementary School, wishes to donate \$50.00, with the request it be used to purchase instructional supplies for his third grade classroom at the school.

The following companies wish to donate money, with the request it be used in the "Help One Student to Succeed" (H.O.S.T.) Reading Program coordinated by Mrs. Linda Dalton at Rustic Lane Elementary School.

Company	Address	Approximate Value
Imagine That!	Karen Rosenberg 5225 Canyon Crest Drive, #13 Riverside, CA 92507	\$10.00
K-Mart	James P. Churilla K-Mart Store 7175 7840 Limonite Avenue Riverside, CA 92509	\$10.00
McDonald's	Julie Dumphy 6815 Valley Way Riverside, CA 92509	\$80.00

The Van Buren Elementary School PTA wishes to donate \$4,000.00, with the request it be used for field trips.

The Yearbook class at Jurupa Middle School wishes to donate new Macintosh and Shamrock Computer Systems, with the request they be used by Yearbook and Journalism students at the school. Total value is approximately \$3,350.00.

### **3. Administrative Reports and Written Communications (Cont'd)**

#### **a. Accept Donations (Cont'd)**

(Mr. Edmunds)

The Jurupa Middle School PTA wishes to donate a new Pentium Computer System and monitor, with the request it be used at the school. This equipment is valued at approximately \$1,706.00.

Mr. Gregg Adams, of Riverside, wishes to donate a McPherson Bovine Show Halter, valued at approximately \$40.00, with the request it be used for the Agriculture Program at Rubidoux High School.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

#### **b. Other Written Communications and Administrative Reports**

(Mrs. Roberts)

### **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

### **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

### **ACTION SESSION**

#### **\* A. Approve Minutes of March 18, 1996 Regular Meeting**

Recommend approval as printed.

#### **\* B. Adopt at Second Reading Policy #6402.1, Student Use of Technology**

(Mrs. Roberts)

The networking plan for schools and the district office, "Building Bridges to the Future" was approved at the March 4 Board meeting, which is designed to facilitate student access to the Internet as well as other information sources outside of the school district. For this reason, Policy #6402.1, Student Use of Technology, was developed and approved at first informational reading at the March 18 Board meeting to set appropriate guidelines for students.

Administration recommends the Board adopt at second reading Policy #6402.1, Student Use of Technology.

\* **C. Approve Mountain Lion City Charter for Mira Loma Middle School** (Mr. Taylor)

The students and staff members at Mira Loma Middle School have written their "Mountain Lion City Charter," which outlines the structure for their student government, and have submitted it for approval. A copy of the Charter has been included in the supporting documents.

Administration recommends that the Board approve the Mira Loma Middle School "Mountain Lion City Charter for Student Government."

\* **D. Approve Resolution 96/22. Provide Child Care and Development Services** (Mr. Taylor)

The State Department of Education requires that the Board approve Resolution 96/22 in order for the district to enter into contracts with the California State Department of Education to provide child care and development services during the 1995/96 fiscal year. A copy of Resolution 96/22 is included in the supporting documents.

It is recommended that the Board approve Resolution 96/22 to allow the district to enter into contracts with the State Department of Education for the 1995/96 school year.

\*\* **E. Approve Submittal of Primary Intervention Program Grant (PIP)** (Mr. Taylor)

Granite Hill and Rustic Lane Elementary Schools are requesting approval to submit a Primary Intervention Program (PIP) grant application for \$40,000. The district would not incur any reoccurring costs if the application is successful. This program provides a school-based program for early detection and prevention of behavioral and learning problems in grades K-3 students which may adversely affect their success in school. These efforts have been recognized by Governor Pete Wilson and PIP has been identified as a model for California. Several key ingredients in the PIP program include: an early detection and intervention program, not a therapy program; school based and focused on school adjustment problems; systematic screening and assessment for grades K-3; the use of trained and supervised paraprofessional child aides; the use of mental health professionals; careful monitoring and evaluation of program outcomes; and cooperation between Mental Health and the school district. A copy of the application is included in the supporting documents. For the past three (3) years, Pacific Avenue, Sunnyslope, Troth Street and West Riverside Elementary Schools have successfully operated a Primary Intervention Program and the annual evaluation shows positive results.

It is recommended that the Board approve the submittal of the Primary Intervention Program (PIP) grant application for Granite Hill and Rustic Lane Elementary Schools in the amount of \$40,000.

**F. Review and Act on Timely School Facility Matters**

1. **Authorize Solicitation of Bids for Landscape Renovation at Rubidoux High School** (Mr. Edmunds)

In September, 1995, the Board authorized a contract with Purkiss-Rose to develop a landscape plan and construction drawings for Rubidoux High School. Purkiss-Rose has now developed a landscape plan and construction drawings for the landscape renovation are nearly complete. The areas to be addressed in the renovation are:



**F. Review and Act on Timely School Facility Matters (Cont'd)**

**1. Authorize Solicitation of Bids for Landscape Renovation at Rubidoux High School (Cont'd)  
(Mr. Edmunds)**

- The large grass quad between the "B" Wing and the Gymnasium's outdoor stage. Turf will be renovated, automated irrigation installed, eight trees will be added and a wide walkway from the front of the school leading to the lunch area will be added.
- The under-utilized quad to the south and adjacent to the existing outdoor lunch area will be developed as an extended lunch area with permanent table and bench installations and raised, automatically irrigated planters hosting twelve shade trees and other planting.
- The courtyard adjacent to the library will be incorporated as an outside study area with landscaped and automatically irrigated planters bordered by low "seat walls" and surrounding the existing Shamel Ash trees.
- The "D" Wing corridor area leading from the student parking lot into the campus will be widened extensively and accented with raised planters with automatic irrigation, six trees and other planting.

Renovation of the following areas will be included as an additive alternate in the bid documents, and will be completed if the bid for them is within budget.

- Addition of fifteen accent trees along the entire front of the school, renovation, and automated irrigation of all turf areas in the front of the school and planting of ground covers on front banks west of the Administration Building and "D" Wing.
- Removal of cracked and uneven sidewalk directly adjacent to the east side of the "B" Wing.

The budget for the above work is about \$400,000, which will be paid for with redevelopment funds. Redevelopment revenue is restricted to major capital expenditures. It is anticipated that work on this project will begin when school ends in June, and will be completed by the time school opens again in the fall. Jim Pickel from Purkiss-Rose will be present at the board Meeting to provide an overview of the project, and answer any questions the Board may have.

Administration recommends the Board authorize solicitation of bids for landscape renovation at Rubidoux High School.

## **F. Review and Act on Timely School Facility Matters (Cont'd)**

### **2. Authorize Solicitation of Bids for Asphalt Repair at Ten (10) Sites**

(Mr. Edmunds)

The District has established an ongoing maintenance program to patch, seal, and stripe asphalt parking lots and playgrounds. The schools that will receive attention this summer are as follows:

- |                     |                   |
|---------------------|-------------------|
| 1) Mission Bell     | 6) Pacific Avenue |
| 2) Sky Country      | 7) Troth Street   |
| 3) Van Buren        | 8) West Riverside |
| 4) Granite Hill     | 9) Jurupa Middle  |
| 5) Nueva Vista High | 10) Rubidoux High |

The estimated cost for asphalt repair at these sites is \$73,000. This budget is included in the District's State Deferred Maintenance Plan, which makes the project eligible for fifty-percent matching funds from the State.

Administration recommends the Board authorize staff to solicit bids for the repair of asphalt at ten (10) sites.

### **3. Authorize Solicitation of Bids to Paint Four (4) Sites**

(Mr. Edmunds)

In a continuing effort to enhance the appearance of our school sites and to protect exterior surfaces, the following projects are planned for this coming summer.

1. A complete exterior paint job at Sky Country Elementary School.
2. Paint all wood/metal trim and doors at Jurupa Middle School.
3. Paint all wood/metal trim and doors at Glen Avon Elementary School.
4. Paint the open space building and all portables at Mission Bell Elementary School.

The estimated cost to paint these sites is \$70,000. This budget is included in the District's State Deferred Maintenance Plan, which makes the project eligible for fifty-percent matching funds from the State.

Administration recommends the Board authorize staff to solicit bids for the painting of four (4) schools.

### **4. Authorize Solicitation of Bids for Re-Roofing at Five (5) School Sites**

(Mr. Edmunds)

Several District sites have had ongoing problems with roof leaks, and have been included in the District's State Deferred Maintenance Plan for foam roofing. Roofing work will be done this summer at the following sites:

## **F. Review and Act on Timely School Facility Matters (Cont'd)**

### **4. Authorize Solicitation of Bids for Re-Roofing at Five (5) School Sites (Cont'd)**

(Mr. Edmunds)

1. Mission Bell Elementary
2. Troth Street Elementary
3. Jurupa Middle School
4. Rubidoux High School
5. M.O.T. Facility

The estimated cost for roofing at these sites is \$158,000, and the project is eligible for fifty-percent matching funds from the State.

Administration recommends the Board authorize staff to solicit bids for re-roofing at five (5) school sites.

### **★5. Approve Award of Bid for Asphalt Installation at Ina Arbuckle Elementary School**

(Mr. Edmunds)

At the March 4, 1996 meeting, the Board authorized the district to advertise for the solicitation of bids for the installation of new asphalt at Ina Arbuckle Elementary School. The purpose of advertising for installation of new asphalt was to allow for the installation of new playground matting made possible by funding from the California Tire Recycling Grant Program. Administration projected that bids should be between \$15,000 and \$20,000. Since the work needs to be completed during spring recess and the bid opening occurred after the preparation of this Agenda, administration will hand carry the recommendation for the bid award to this evening's meeting.

Administration recommends the Board authorize awarding of the bid for new asphalt at Ina Arbuckle Elementary School.

### **6. Hear and or Approve Other School Facility Matters**

(Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

## **G. Act on Student Discipline Cases**

(Dr. Hendrick)

The Board of Education hereby accepts and adopts as its own the Findings of Fact and the Conclusions of Law submitted by the Administrative Hearing Panel in each of the following discipline cases:

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-052 for violation of Education codes 35291 and 48900 ( c & k ) for the remainder of the current semester and that he be allowed to participate in the Steps to Success Program as a special education student.
- \*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-053 for violation of Education Codes 35291 and 48900 (c & k ) for the remainder of the current semester and that she be allowed to enroll and participate in the Steps to Success Program operated at the Learning Center.

**G. Act on Student Discipline Cases (Cont'd)**

(Dr. Hendrick)

- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-054 for violation of Education Codes 35291 and 48900 ( c, d & k )) for the remainder of the current semester and the semester following.
- \*\* 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-055 for violation of Education Codes 35291 and 48900 ( b, d & k ) for the remainder of the current semester and the semester following.
- \*\* 5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-056 for violation of Education Codes 35291 and 48900 ( c, d & k ) for the remainder of the current semester and the semester following .
- \*\* 6. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-057 for violation of Education Codes 35291 and 48900 ( c & k ) for the remainder of the current semester and that she be allowed to enroll and participate in the Steps to Success Program operated at the Learning Center.
- \*\* 7. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-058 for violation of Education Codes 35291 and 48900 ( b, c & k ) for the remainder of the current semester.
- \*\* 8. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-059 for violation of Education Codes 35291 and 48900 ( b, c & k ) for the remainder of the current semester and the semester following .
- \*\* 9. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-061 for violation of Education Codes 35291 and 48900 ( b & k ) for the remainder of the current semester. It is further recommended that the expulsion order be suspended and that the student be enrolled into another elementary school and placed upon school probation for one calendar year beginning with the date of the Board's order.
- \*\* 10. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #96-062 for violation of Education Codes 35291 and 48900 ( b & k ) for the remainder of the current semester. It is further recommended that the expulsion order be suspended and that the student be enrolled into another elementary school and placed upon school probation for one calendar year beginning with the date of the Board's order.

**H. Approve and Act on Personnel Matters**

- \* 1. Approve Personnel Report #16 (Mr. Campbell)

Administration recommends approval of Personnel Report #16 as printed subject to corrections and changes resulting from review in Closed Session.

- \* 2. Adopt 1996/97 School Calendar and Employee Work Years (Mr. Campbell)

It is recommended that the Board adopt the 1996/97 School Calendar and Work Year Schedules shown in the supporting documents. Appropriate agreements exist with employee organizations on areas that affect them. There are no substantive changes from the current year.

## **H. Approve and Act on Personnel Matters (Cont'd)**

- \* 3. 1995 Classified Employment Summary (Cont'd) (Mr. Campbell)

A summary of 1995 classified employment information, along with comparative data from the past ten years, is provided in the supporting documents. Information only.

## **I. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items I 1-13 as printed.

- \* 1. Purchase Orders (Mrs. Lauzon)
- \* 2. Disbursements (Mrs. Lauzon)
- \* 3. Agreements (Mr. Edmunds)
- \* 4. Appropriation Transfers (Mrs. Lauzon)
- \* 5. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)

Mr. Brian Kantner, Teacher at Jurupa Valley High School, is requesting permission to travel to Fresno on Thursday, April 18, through Saturday, April 20, 1996, with approximately thirty (30) students. The purpose of the trip is to participate in the annual judging finals and allow students to enhance their judging skills. Transportation will be by district vehicles and supervision will be provided by staff and parent volunteers. Administration has indicated that no student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Brian Kantner to travel to Fresno on Thursday, April 18, through Saturday, April 20, 1996, with approximately thirty (30) students.

- \* 6. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)

Mr. Brian Kantner, Teacher at Jurupa Valley High School, is requesting permission to travel to Fresno with approximately twenty (20) students on Saturday, April 20, through Tuesday, April 23, 1996. The purpose of this trip is to participate in the State Leadership Conference. Attendance at this conference is mandatory in order to remain in good standing with the California FFA Association. Transportation will be by district vehicles and supervision will be provided by staff members. Administration has indicated that no student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Brian Kantner, Teacher at Jurupa Valley High School, to travel to Fresno on Saturday, April 20, through Tuesday, April 23, 1996, with approximately twenty (20) students to participate in the State Leadership Conference.

I. Approve Routine Action Items by Consent (Cont'd)

- \* 7. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Cont'd) (Mr. Taylor)

Mr. Brian Kantner, Teacher at Jurupa Valley High School, is requesting permission to travel to San Luis Obispo on Friday, May 3, through Saturday, May 4, 1996, with approximately twenty-five (25) students. The purpose of this trip is to participate in the annual state judging finals and participate in workshops involving leadership in judging skills.. Transportation will be by district vehicles and supervision will be by staff members. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Brian Kantner to travel to San Luis Obispo on Friday, May 3, through Saturday, May 4, 1996, with approximately twenty-five (25) students to participate in the annual judging finals.

- \* 8. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)

Ms. Melva Morrison, Teacher at Jurupa Valley High School, is requesting permission to travel to San Francisco on Wednesday, May 15, through Sunday, May 19, 1996, with approximately twenty-three (23) students. Students will be given the opportunity to participate in a national music competition and performances, including the dome of the capitol building in Sacramento. Transportation will be arranged through a chartered bus and supervision will be provided by staff and parent volunteers. Costs for the trip will be paid by fund-raisers, donations and the parent booster club. Administration has indicated that no student will be denied an opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Ms. Melva Morrison, Teacher at Jurupa Valley High School, to travel to San Francisco with approximately twenty-three (23) students on Wednesday, May 15, through Sunday, May 19, 1996, to participate in performances and a music competition.

- \* 9. Approve Non-Routine Field Trip Request from Rubidoux High School (Mr. Taylor)

Ms. Paula Germain, Teacher at Rubidoux High School, is requesting permission to travel to Fresno with approximately six (6) students on Friday, April 19, through Tuesday, April 23, 1996. The purpose of this trip is to attend the annual FFA State Leadership Conference. Attendance at this conference is mandatory in order to remain in good standing with the California FFA Association. Transportation will be by district vehicle and supervision will be provided by staff. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip from Ms. Paula Germain to travel to Fresno with approximately six (6) students to attend the annual FFA State Leadership Conference on Friday, April 19, through Tuesday, April 23, 1996.

**I. Approve Routine Action Items by Consent (Cont'd)**

- \* 10. Non-Routine Field Trip Request from Rubidoux High School (Mr. Taylor)

Ms. Staci Della-Rocco, Teacher at Rubidoux High School, is requesting permission to travel to San Francisco on Thursday, May 23, through Tuesday, May 28, 1996, with approximately twenty-three (23) students. The purpose of the trip is to provide students an opportunity to participate in a performance tour. Transportation will be provided by United Airlines and district vehicles and supervision will be provided by staff members. Administration has indicated that no student will be denied the opportunity to participate due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Ms. Staci Della-Rocco to travel to San Francisco with approximately twenty-three (23) students on Thursday, May 23, through Tuesday, May 28, 1996, to participate in a performance tour.

- \* 11. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)

Mr. Jack Poster, Teacher at Jurupa Valley High School, is requesting permission to travel to Washington, D. C. on Friday, January 17, through Monday, January, 21, 1997, with approximately sixty (60) students of the Silver Brigade. The request is being made this far in advance in order to allow time to raise sufficient funds. The purpose of this trip is to give students an opportunity to attend festivals and clinics as they relate to national band ratings and leadership activities and techniques and participate in the Presidential Inauguration Festival. Transportation will be arranged through National Events & Tours and supervision will be provided by staff members and parent volunteers. Costs will be paid through fund-raisers, the parent booster club and donations. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request from Mr. Jack Poster to travel to Washington, D. C. on Friday, January 17 through Monday, January, 21, 1997 with approximately sixty (60) students of the Silver Brigade to participate in the Presidential Inauguration Festival and attend festivals and clinics.

- \* 12. Approve Non-Routine Field Trip Request from Rubidoux High School (Mr. Taylor)

Mr. Mark McFerren, Teacher at Rubidoux High School, is requesting permission to travel to Bakersfield with approximately four (4) students on Friday, April 26, through Sunday, April 28, 1996. The purpose of the trip is to attend the United Black Students of California State Convention. This convention will provide students an opportunity to network, vote for state officers and compete for scholarships. Transportation will be by district vehicles and supervision will be provided by staff members. Costs will be paid through fund-raisers and donations. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approved the Non-Routine Field Trip Request from Mr. Mark McFerren to travel to Bakersfield on Friday, April 26, through Sunday, April 28, 1996, with approximately four (4) students to attend the United Black Students of California State Convention.

## **I. Approve Routine Action Items by Consent (Cont'd)**

- \* 13. Approve Non-Routine Field Trip Request from Rubidoux High School (Mr. Taylor)

Mr. Mark McFerren, and Mr. Tom Podgorski, Teachers at Rubidoux High School, are requesting permission to travel to various college campuses throughout California on Sunday, May 5, through Wednesday, May 8, 1996, with approximately twenty (20) students. The purpose of the trip is to expose students in the AVID program to various colleges and their campuses. Costs will be paid through student program funds, fund-raisers and donations. Transportation will be by chartered bus and supervision will be provided by staff members. Administration has indicated that no student will be denied the opportunity to participate in this activity due to the lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approved the Non-Routine Field Trip Request from Mr. Mark McFerren and Mr. Tom Podgorski to travel to various college campuses throughout California on Sunday, May 5 through Wednesday, May 8, 1996 with approximately twenty (20) students.

## **J. Review Routine Information Reports**

1. Set Tentative Date for Joint Meeting Between the Jurupa Unified School District Board of Education and the Riverside Community College Board (Mrs. Roberts)

A tentative date for the meeting between the Jurupa Unified School District Board of Education and the Riverside Community College Board is Monday, April 29 from 6:30 to 8:00 p.m. at the college. The meeting is being held pursuant to provisions of the Brown Act; Section 54952(b3) of the Government Code, to discuss issues of mutual concern to communities served by the Riverside Community College district, in particular, the "Passport to College" program. Proper notification of this meeting will be given by both agencies. Information only.

- \* 2. Hear Report of the Rideshare Program Audit by AQMD (Mr. Taylor)

The South Coast Air Quality Management District conducts unannounced compliance audits to assure that businesses are adhering to the requirements of Rule 2202 (formerly known as the rideshare regulation). On January 17, 1996 and March 6, 1996, audits were conducted at Rubidoux High School and Jurupa Middle School/MOT to determine if these sites had implemented and marketed the rideshare program, as approved by AQMD.

Inspector Bruce Lohmann arrived, unannounced, at each site and requested that the rideshare coordinator show the supporting records for their rideshare program. The audit included a review of the records for each incentive in the plan to determine that it was actually being provided to employees, as well as an inspection of site bulletin boards and other marketing materials. After a thorough review, Mr. Lohmann determined that each site was in full compliance with Rule 2202. A copy of the letters of compliance are included in the supporting documents.

Mrs. Donna Fuller, Rubidoux High School, and Mr. Bill Elzig, Maintenance and Operations, are to be commended for their participation in the interviews. Information only.



## J. Review Routine Information Reports (Cont'd)

### \* 3. Recruitment for Position of Supervisor of Food Services (Mr. Edmunds)

The position of Supervisor of Food Services has been vacant since September, 1995. Administration intends to refill this position at Range V of the Classified Management Salary Schedule, based on comparability comparisons with other school districts. This position has been included in the 1995/96 Budget. An updated job description is included in the supporting documents. Information only.

### \* 4. 1996 Graduation and Promotion Exercises (Mrs. Roberts)

The supporting documents include the 1996 Graduation and Promotion Exercises chart. Board members should determine their participation at the school sites. Information only.

### 5. Board Meeting Locations (Mrs. Roberts)

April 15, 1996	Pacific Avenue Elementary
May 6, 1996	Ina Arbuckle Elementary
May 20, 1996	Mission Bell Elementary

Information only.

### 6. Staff Development (Mr. Taylor)

Following are staff development days that have been scheduled:

<u>Students not in Attendance</u>	<u>School</u>	<u>Location</u>
April 17, 1996	Glen Avon Elementary	same
May 3, 1996	Rubidoux High School	same

Information only.

ADJOURNMENT

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING  
MONDAY, MARCH 18, 1996**

**OPEN PUBLIC SESSION**

**CALL TO ORDER**                   The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Burns, at 6:00 p.m. on Monday, March 18, 1996, in the Board Room at the Education Center, 3924 Riverview Drive, Riverside, California.

**ROLL CALL**                       Members of the Board present were:

**Mrs. Mary Burns, President**  
**Mr. Sam Knight, Clerk**  
**Mr. John Chavez, Member**  
**Ms. Holly Hanke, Member**

**STAFF PRESENT**               Staff Advisers present were:

**Mrs. Benita Roberts, Superintendent**  
**Mr. Jim Taylor, Assistant Superintendent Education Services**  
**Mr. Kent Campbell, Assistant Superintendent Personnel Services**  
**Mr. Rollin Edmunds, Assistant Superintendent Business Services**  
**Mr. Memo Mendez, Director Curriculum & Categorical Projects**  
**Dr. Bill Hendrick, Administrator of Education Support Services**

**CLOSED SESSION**

**RECESS TO CLOSED SESSION**  
-Motion #209

**MR. KNIGHT MOVED THE BOARD RECESS TO CLOSED SESSION IN THE SUPERINTENDENT'S OFFICE FOR THE FOLLOWING PURPOSES: TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS; PERSONNEL REPORT #15; AND TO CONSIDER STUDENT DISCIPLINARY ACTIONS PURSUANT TO EDUCATION CODE SECTIONS 35291, 48900 AND 48915 EXPULSION CASE NOS. #96-046, #96-047, #96-049. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

At 6:01 p.m. the Board recessed to Closed Session in the Superintendent's Office.

At 6:54 p.m. the Board adjourned from Closed Session.

**CALL TO ORDER**               At 7:00 p.m. President Burns called the meeting to order in Public Session.

**ROLL CALL**                   President Burns, Mr. Knight, Mr. Chavez, Ms. Hanke.

**FLAG SALUTE**               President Burns led the pledge of allegiance to the flag of the United States of America.

**INSPIRATIONAL COMMENT**   Mr. Chavez asked for a moment of silence in memory of the 27 kindergarten students killed in Scotland and made an inspirational comment.

## COMMUNICATIONS SESSION

### REPORT FROM JVHS STUDENT REP.

Shauna McSheehy, Jurupa Valley High School student representative, reported on current events.

March 15 - the Second Annual Academic Pep Rally was held, with the guest speaker, Supervisor John Tavaglione, presenting plaques to the class of 1996 Valedictorian, Melissa Montoya, 4.34 GPA, and Salutatorian, Shannon Atkins, 4.32 GPA, math major and top calculus student.

March 21 - 1996 High School Scholars Awards Banquet, sponsored by UCR and The Press Enterprise honoring: Valedictorian Melissa Montoya, GPA 4.34; Salutatorian, Shannon Atkins, GPA 4.32; Sam Hong, GPA 4.29; Wendy Hicken, GPA 4.21, and Andrea Keener, GPA 4.19

March 22 - Sadie Hawkins Dance - Gym - Theme, "Chinese New Year"

March 29 - Annual Blood Drive

At the First League swim meet, the boys' team won 8 out of 10 events, and the girls' team won 8 out of 11 events. The boys' tennis team is undefeated 6-0, with three challenges to meet this week. Water polo team member, Greg Lonzo, was selected for the National Junior Water Polo Training Team for the second year in a row. Last year, this team traveled to Florida and Italy to compete in the PAN-AM games. During the varsity "All Valley Softball Tournament," the Jaguars won 4 games without any defeats. Players selected for the team were Wendy Stephens, Christina Zepeda and Tiffany Thomas. The girls' softball team has an outstanding record of 11-1. Wendy Stephens broke a personal pitching record with her 10th win.

### REPORT FROM RHS STUDENT REP.

Heather Asi, Rubidoux High School student representative, reported on current events.

March 14-16, 1996 - over 600 people attended the successful presentation of "The Sound of Music."

March 19-22 - Club Week - A.S.B. will be setting up a booth, along with other booths by sports teams and clubs.

March 22 - Sadie Hawkins Dance - Theme, "Hip Hop Hawkins"

Tickets, \$10.00 per couple w/ASB card; \$12.00 w/o ASB card.

Sadie Maties candidates are Rana Banerjee, Manuel DeLaHerran, Ric Escalante, Nathan Lauritzen, Ozzy Saucedo and Josh Towers.

March 27 - Annual Blood Drive - 130 students have signed up to donate blood.

The Band is preparing to leave in three weeks for their trip to Europe.

The Agriculture Department competed at Chino Don Lugo High School last week: Floral Design - Jose Maralis placed first and Melissa Gommer placed fifth. The Dairy Judging team placed third overall and the Best Informed Green Hand placed third.

ROTC attended the Rubidoux High School Joint Field Day with over 1,000 attending, and placed first as the overall winners.

ASB Advisor, Annmarie Weaver, received the PTA Founders' Day Honorary Service Award from the Jurupa Council PTA.

RECOGNIZE AQMD'S  
TRIENNIAL APPROVAL  
OF RIDESHARE PROG.

The Assistant Superintendent Education Services stated that the district is required by law to participate in the Triennial Employee Reduction Program at four sites due to the number of employees at the Education Center/MOT, West Riverside Elementary and the two high schools. He noted that the district has received notification that the updated plan that was submitted several months ago following the Board's authorization has now been approved. He thanked those individuals involved with the success of the program: Ms. Jana Twombly, district coordinator; Ms. Cindy Viehmann, Dr. Ellen Kinnear, Ms. Donna Fuller, Mr. Ralph Martinez, and Mr. Bill Elzig, site coordinators.

ACCEPT DONATIONS  
-Motion #210

The Assistant Superintendent Business Services requested that the Board accept several donations as listed in the supporting documents.

MS. HANKE MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: AN APPLE II COMPUTER W/SOFTWARE VALUED AT \$400.00 FROM MR. & MRS. B. REICH TO BE USED AT CAMINO REAL; COMPUTER HARDWARE WITH AN UNDETERMINED VALUE FROM CHEVRON PETROLEUM TECHNOLOGY COMPANY OF LA HABRA TO BE USED IN THE GLEN AVON COMPUTER LAB; \$4,432.69 FROM THE INA ARBUCKLE PLAYGROUND MATTING COMMITTEE TO BE USED FOR THE NEW PLAYGROUND MATTING AT INA ARBUCKLE; \$1,500 FROM THE RUSTIC LANE PTA FOR FIELD TRIPS; SEVERAL DONATIONS FOR THE SKY COUNTRY 6TH GRADE SCIENCE CAMP (\$5,287.34, MISCELLANEOUS; \$25.00, MR. & MRS. MESA; \$75.00, MR. & MRS. GRAVES; \$50.00, MR. & MRS. ENGRAVE; \$32.38, MR. & MRS. LUNETTA; \$75.00, MR. HIGH; \$75.00, MS. CESENA; \$400.00 FROM JURUPA MIDDLE PTA FOR STUDENT INCENTIVES; FIVE (5) COMPUTERS WITH MONITORS & KEYBOARDS VALUED AT \$4,000 FROM CHEVRON PETROLEUM TECHNOLOGY COMPANY FOR STUDENTS AT JURUPA MIDDLE; \$100.00 FROM TTX COMPANY/CALPRO DIVISION FOR THE "I CAN" SPEECH CLASS PROJECT AT JURUPA VALLEY HIGH; \$2,009.99 FROM WESTERN MUNICIPAL WATER DISTRICT TO BE USED FOR DESIGNATED WATER-RELATED PROJECTS AND PROGRAMS AT PEDLEY, JURUPA MIDDLE MIRA LOMA MIDDLE, MISSION MIDDLE AND JURUPA VALLEY HIGH. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

President Burns noted those present who were members of the Ina Arbuckle Playground Matting Committee: Mrs. Kathy Garcia, Mrs. Sandra Ruane, Ms. DeAnn McWilliams and her mother, Ms. Mary Lou Saunders, and President Burns.

ANNOUNCE  
TENTATIVE MEETING  
BETWEEN JUSD BOARD  
& RCC BOARD

The Superintendent recalled that last spring, the Board met informally in the Board Room with members of the Riverside Community College Board, as well as with Dr. Salvatore Rotella and several of his staff members, in their effort to reach out to various areas of the community which the college serves. She stated that at the request of Dr. Rotella, a tentative date was submitted for a second meeting between the two Boards, April 29, with the assurance that the meeting will not go beyond 8:00 p.m.

The Board reached consensus that Monday was the best evening to schedule a meeting with the Riverside Community College Board.

The Superintendent stated that she will return to the next Board meeting with suggested dates to accommodate Board members' schedules.

ANNOUNCE  
TENTATIVE MEETING  
BETWEEN JUSD BOARD  
& RCC BOARD  
(CONT'D)

Mr. Chavez asked where the meeting will be held, and questioned whether the Brown Act allows the Board to travel out of the district?

The Superintendent replied that the meeting will be held at the Community College, with the appropriate posting, as allowed by the Brown Act, and noted that a parking pass will be provided for each Board member.

ADMINISTRATIVE  
REPORTS & WRITTEN  
COMMUNICATIONS

President Burns welcomed Joseph Alves, a Boy Scout from Troop #186, present at the Board meeting to work on his "Communications Badge."

PUBLIC VERBAL  
COMMENTS

President Burns opened the Public Verbal Comments section as an opportunity for citizens to address the Board.

COMMENT: \$850,000  
DUE TO JURUPA

Ms. Kathi Garcia referred to a newspaper article from the fall of 1995 concerning one-time block grant funding from the State in the amount of \$850,000 to be given to the Jurupa Unified School District. She asked if the district received this money, and requested an update on the Advisory Committee. Ms. Garcia noted that she submitted a request to serve on the committee.

The Superintendent replied that a decision has not been made concerning the expenditure of the funds; however, the district has been receiving interest on the money in the meantime.

BOARD MEMBER  
REPORTS & COMMENTS

Mr. Knight commended each student representative for their presentations concerning events on their respective campuses, both academically and athletically. He recognized the high academics of students with 4+ GPA's, and their teachers for promoting high academic excellence. On behalf of the Board, he thanked Mr. and Mrs. Joe Gonzales for their involvement with the 3.0 Club, which challenges students to become "college bound." Mr. Knight expressed his appreciation to Boy Scout Joseph Alves for attending the Board meeting to earn his "Communication Badge," and encouraged him to invite his peers to observe the district conducting its business. He thanked the Superintendent for "a job well done."

Mr. Chavez congratulated Boy Scout Joseph Alves for his dedication and work toward his Communication Badge, and felt that scouting was truly a rewarding experience for young people. Mr. Chavez noted upcoming events for students: (1) The Twentieth Annual World Affairs Seminar for High School Students at the University of Wisconsin-Whitewater, June 9-14, 1996. (2) The Jurupa Hispanic Association Recognition Dinner honoring students at both high schools, May 18, Rubidoux High School Gym, preceded by a fund-raising event on April 27 at the Galleano Winery, from 1:00 to 6:00 p.m. (\$10.00 donation for adults/\$5.00 donation for children).

President Burns reported that over the past four days she attended the Third Citizens' Conference on Dioxin and Other Synthetic Hormone Disrupters in Baton Rouge, Louisiana at her own expense. She submitted the material she received to be made available for public access and to be distributed to the Board. Of particular interest to her was the Resolution that she received, which was passed by the Texas PTA, in order to significantly reduce emissions of hazardous chemicals. President Burns hoped that attention and dialogue would result concerning dioxins as it relates to the health of students, and that the district will take steps to purchase products that are chlorine-free, as dioxins are a bi-product of chlorine.

**BOARD MEMBER  
REPORTS & COMMENTS  
(CONT'D)**

President Burns noted that she attended the recent Redevelopment Meeting for the community with over 200 in attendance; she announced an additional meeting scheduled on Wednesday, March 20, and spoke in support of sidewalks for the safety of children in the community.

The Superintendent indicated that the Redevelopment Meeting which President Burns referred to on March 20 will be held at the Camino Real Elementary School campus at 7:00 p.m.

**APPROVE MINUTES  
-Motion #211**

**MR. CHAVEZ MOVED THE BOARD APPROVE MINUTES OF THE REGULAR MEETING MARCH 4, 1996. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

**APPROVE 1ST  
INFORMATIONAL  
READING POLICY  
6402.1, STUDENT USE  
OF TECHNOLOGY  
-Motion #212**

The Superintendent stated that at the last Board meeting, the "Building Bridges to the Future," networking plan was approved, noting that a student "use of technology" policy would be developed setting certain guidelines for students.

**MR. CHAVEZ MOVED THE BOARD APPROVE AT FIRST INFORMATIONAL READING POLICY 6402.1, STUDENT USE OF TECHNOLOGY. MS. HANKE SECONDED THE MOTION.** Ms. Hanke summarized for the public the topic as being one of access to the Internet. The Superintendent commented that with the use of the Internet, very positive information can be accessed worldwide; however, guidelines must be set so that the system is used appropriately. Mr. Chavez spoke in support of the policy as it was written; however, he expressed concern regarding guidelines for employee access and use of the Internet. The Superintendent noted that guidelines for employee use of technology had not been developed at this point in time; this policy was written primarily for the protection of students so that they did not inappropriately access the Internet. She stated that the district will conduct additional research to determine how other districts handle employee use of technology. Mr. Chavez asked for the development of a policy concerning employee use of technology. **A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.**

**APPROVE FOR REVIEW  
SUPPLEMENTAL  
TEXTBOOKS  
-Motion #213**

The Director of Curriculum and Categorical Projects stated that following the selection process for supplemental core textbooks according to the Education Code and Board Policy #6201, four books are being submitted for the Board's review: "Rifles for Watie" and "The Egypt Game," at the elementary level; "Freak the Mighty," at the middle school level, and "Fuel Systems and Emissions Control," at the high school level. He listed each book's outstanding recommendations as noted by the Instructional Council; announced their availability for public review at three locations, and indicated that the books will be presented to the Board for final approval.

**MS. HANKE MOVED THE BOARD APPROVE FOR REVIEW "RIFLES FOR WATIE" AND "THE EGYPT GAME" TO BE USED AT THE ELEMENTARY LEVEL; "FREAK THE MIGHTY" TO BE USED AT THE MIDDLE SCHOOL LEVEL, AND "FUEL SYSTEMS AND EMISSIONS CONTROL" TO BE USED AT THE HIGH SCHOOL LEVEL. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

APPROVE ADDITIONAL  
STAFF DEVELOPMENT  
DAY AT FIVE SITES  
-Motion #214

The Director of Curriculum and Categorical Projects recalled that last summer, an informational report was presented concerning a major change in the Title I Program, which requires participating schools to design a new Schoolwide Program. He noted that five district sites are affected, and are requesting an additional Staff Development Day to comply with the new set of guidelines.

MR. CHAVEZ MOVED THE BOARD APPROVE ONE (1) ADDITIONAL STAFF DEVELOPMENT DAY FOR INA ARBUCKLE, PACIFIC AVENUE, RUSTIC LANE, TROTH STREET AND WEST RIVERSIDE ELEMENTARY SCHOOLS FOR THE 1995/96 SCHOOL YEAR TO ALLOW THEM TO PLAN THEIR SCHOOLWIDE PROGRAMS UNDER THE NEW TITLE I REGULATIONS. MR. KNIGHT SECONDED THE MOTION. Mr. Chavez spoke in support of Staff Development days for teachers. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

ADOPT AT 2ND  
READING BD. POLICY &  
REG. #5166, SCHOOL  
SAFETY & SECURITY  
PROCEDURES  
-Motion #215

The Assistant Superintendent Education Services recalled that at the March 4, 1996 Board Meeting, he presented at first informational reading, proposed Policy #5166. He noted that prior to bringing the Policy and Regulation to the Board, the Administrator Education Support Services worked along with secondary principals to develop this procedure.

MR. CHAVEZ MOVED THE BOARD ADOPT AT SECOND READING, BOARD POLICY AND REGULATION 5166, "SCHOOL SAFETY AND SECURITY PROCEDURES." MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CERTIFY 1995/96  
SECOND PERIOD  
INTERIM REPORT  
-Motion #216

The Assistant Superintendent Business Services indicated that according to State law, school districts are required to prepare a Second Interim Report during the course of the fiscal year to provide updated projections concerning revenue and expenditures. Based upon revenue revisions outlined, as listed in Agenda Item L-6, which have not changed substantially, the Assistant Superintendent asked the Board to certify the 1995/96 Second Period Interim Report to be submitted to the Riverside County Office of Education, stating that the district will be able to meet its financial obligations for the current fiscal year, and two subsequent fiscal years.

Mr. Chavez referred to the \$100,000 item on the Agenda for the removal and replacement of underground storage tanks, and asked what the tanks are used for?

The Assistant Superintendent Business Services responded that the underground storage tanks are used at the MOT to store fuel, and according to State law, the district is required to remove and replace the tanks by January, 1998.

President Burns asked concerning the monitoring techniques to determine whether or not the underground tanks are leaking?

The Assistant Superintendent Business Services responded that monitoring occurs regularly with a measuring device to account for the level of the fuel, and indicated that it is mandatory that the district replace the underground tanks by January, 1998. He noted that this topic was discussed into today's Facility Meeting, and it was determined that the district will move ahead with the project this summer.

CERTIFY 1995/96  
SECOND PERIOD  
INTERIM REPORT  
-Motion #216  
(CONT'D)

The Superintendent commented that a concern was expressed at the Facilities Meeting, that if the district waited until the summer of 1997, they would be competing with several other districts to comply with the requirement, and the price to complete the project may go up due to demand.

MR. KNIGHT MOVED THE BOARD CERTIFY THAT THE DISTRICT WILL BE ABLE TO MEET ITS FINANCIAL OBLIGATIONS FOR THE 1995/96 SCHOOL YEAR AND TWO SUBSEQUENT YEARS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AUTHORIZE P.O. #89223  
JVHS COMPUTERS  
-Motion # 217

The Assistant Superintendent Business Services stated that Jurupa Valley High requested 15 Macintosh computers, at a cost of \$37,554.11, to be paid for out of the Special Projects, Goals 2000 and State Furniture and Equipment funds, using the Glendale Unified School District open bid which the district is able to utilize.

MS. HANKE MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #89223 TO APPLE COMPUTER IN THE AMOUNT OF \$37,554.11 (INCLUDING TAX) FOR THE PURCHASE OF THIS EQUIPMENT. MR. CHAVEZ SECONDED THE MOTION. Mr. Chavez requested clarification concerning the use of the computers at the high school. The Assistant Superintendent Education Services noted that when Rubidoux High School was modernized, the Board approved a purchase of computers for the office in order to update the attendance system for Guidance Coordinators. He noted that the computers requested for Jurupa Valley High were for the same purpose allowing the two high schools to be consistent in their attendance procedures.

Mr. Knight asked if the Governor approved for the district to receive the funding for Goals 2000?

The Superintendent replied that a portion of the funds have been received through a planning grant; school districts received approximately 40% of the amount determined; however, additional funds have not been released at this time.

A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

AUTHORIZE PURCHASE  
OF NEW LAWNMOWER  
FOR GROUNDS  
-Motion #218

The Assistant Superintendent Business Services stated that the purchase of a new three-reel lawnmower is necessary to replace the mower previously used. He noted that the old mower could no longer be repaired and was sold at the last Surplus Sale. The Assistant Superintendent indicated that the new mower is essential to maintain a close cut on the athletic fields, with the lowest quote for the equipment from AA Equipment at a cost of \$14,600.00.

MR. CHAVEZ MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #89230 IN THE AMOUNT OF \$14,600.00 (PLUS TAX) TO AA EQUIPMENT FOR ONE #2653 JOHN DEERE 72" TRIPLEX MOWER. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE NOTICE OF  
COMPLETION -  
MOVING OF THREE  
PORTABLES  
-Motion #219

The Assistant Superintendent Business Services noted that this item is a routine Notice of Completion concerning portables that were moved during the summer.

MR. CHAVEZ MOVED THE BOARD APPROVE NOTICE OF COMPLETION FOR MOVING TWO PORTABLES TO PEDLEY ELEMENTARY SCHOOL AND ONE PORTABLE TO INA ARBUCKLE ELEMENTARY SCHOOL, P. O. #85565. MS. HANKE SECONDED THE MOTION CARRIED UNANIMOUSLY.



AUTHORIZE TO  
SOLICIT BIDS FOR  
MISSION MIDDLE AIR-  
CONDITIONING  
-Motion #220

The Assistant Superintendent Business Services stated that the chiller units at Mission Middle School, which service the Multi-Purpose Room, band and lounge areas, are in need of replacement as they can no longer be repaired due to the age of the equipment. He requested authorization to go out to bid to replace the units, at an estimated cost of \$125,000, to be paid for from the district's Deferred Maintenance Plan which is eligible for 50% matching funds from the State.

Mr. Chavez noted that \$125,000 was the total cost for the project and asked if the portion of the cost to the district was approximately \$75,000?

The Assistant Superintendent Business Services responded that the cost to the district was estimated at \$62,500.00.

MR. CHAVEZ MOVED THE BOARD AUTHORIZE SOLICITATION OF BIDS TO REPLACE AIR-CONDITIONING EQUIPMENT AT MISSION MIDDLE SCHOOL. MR. KNIGHT SECONDED THE MOTION CARRIED UNANIMOUSLY.

ACT ON THREE (3)  
DISCIPLINE CASES:  
#96/046; #96/047; #96/049;  
-Motion #221

PRESIDENT BURNS MOVED THE BOARD ACCEPT AND ADOPT AS ITS OWN THE FINDINGS OF FACT AND THE CONCLUSIONS OF LAW SUBMITTED BY THE ADMINISTRATIVE HEARING PANEL IN EACH OF THE FOLLOWING DISCIPLINE CASES #96-046, #96-047, #96-049 AS PRINTED: EXPEL THE PUPIL IN DISCIPLINE CASE #96-046 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (A) AND (K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; EXPEL THE PUPIL IN DISCIPLINE CASE #96-047 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (E) AND (K) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; EXPEL THE PUPIL IN DISCIPLINE CASE #96-049 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (B) FOR THE REMAINDER OF THE CURRENT SEMESTER, THROUGH JUNE 14, 1996, AND BE ALLOWED TO ENROLL IN THE STEPS TO SUCCESS PROGRAM OPERATED AT THE DISTRICT LEARNING CENTER. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL  
REPORT #15 W/INSERT  
-Motion #222

The Assistant Superintendent Personnel Services requested the Board's approval on Personnel Report #15, as printed, with Insert K-1, Pages 10-17.

MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #15, AS PRINTED, WITH INSERT K-1, PAGES 10-17. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

DIRECT ISSUANCE OF  
REEMPLOYMENT  
NOTICES TO  
CERTIFICATED EMP.  
-Motion #223

The Assistant Superintendent Personnel Services commented that this is the time of the year when the district issues re-employment notices as authorized by the Board.

MR. KNIGHT MOVED THE BOARD DIRECT ADMINISTRATION TO ISSUE OFFER AND NOTICES OF REEMPLOYMENT TO REGULAR CERTIFICATED EMPLOYEES, EXCLUDING ADULT EDUCATION TEACHERS, TEACHERS ON EXTRA COMPENSATION ASSIGNMENTS, SUBSTITUTE TEACHERS, THE SUPERINTENDENT, THE ASSISTANT SUPERINTENDENTS, CERTIFICATED DIRECTORS, TEMPORARY PERSONNEL, INTERN TEACHERS, PERSONNEL ON THE REDUCED WORKLOAD PROGRAM, PROBATIONARY PERSONNEL NOT REELECTED FOR CONTINUED EMPLOYMENT, PERSONNEL WHO HAVE RESIGNED, PERSONNEL WHO HAVE RECEIVED LAYOFF NOTICES, AND ANY CERTIFICATED EMPLOYEE ON SUSPENDED STATUS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CERTIFY COMPLIANCE  
W/REG: TEMPORARY  
ATHLETIC TEAM  
COACHES  
-Motion #224

The Assistant Superintendent Personnel Services stated that according to Title V requirements, both high schools have submitted information that their temporary athletic team coaches have met the standard competency for 1995-96 certification. He noted that for the process to be completed, the must Board formally certify that the provisions have been met.

**MR. CHAVEZ MOVED THE BOARD CERTIFY TO THE STATE BOARD OF EDUCATION THAT THE PROVISIONS OF SECTION 5593 HAVE BEEN MET. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

ADOPT AT 2ND  
READING POLICY  
#4389, CATASTROPHIC  
LEAVE  
-Motion #225

The Assistant Superintendent Personnel Services noted the second reading of Policy #4389, Catastrophic Leave, which allows management employees to join classified and certificated employees in donating unused leave credits to another employee who suffers from a catastrophic illness.

**MR. KNIGHT MOVED THE BOARD ADOPT AT SECOND READING POLICY #4389 (ET AL.) CATASTROPHIC LEAVE. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

APPROVE ROUTINE  
ACTION ITEMS  
-Motion #226

**MR. CHAVEZ MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS L 1-10 AS PRINTED: PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; PAYROLL REPORT; APPROPRIATION TRANSFERS; RESOLUTION #96/21, EXPENDITURE OF EXCESS FUNDS; OUT-OF-STATE TRAVEL REQUEST FOR STONE AVENUE TEACHER, MS. PAMELA GRETHEN, TO ATTEND THE GRANTSMANSHIP TRAINING PROGRAM APRIL 4-7, 1996 IN ODESSA, TEXAS; NON-ROUTINE FIELD TRIP REQUEST FOR TWO JURUPA VALLEY HIGH STUDENTS TO TRAVEL TO THE '96 ANNUAL STATEWIDE YOUTH CONFERENCE APRIL 3-6, 1996 IN SANTA CLARA; NON-ROUTINE FIELD TRIP REQUEST FOR SEVENTY-NINE 6TH GRADE MISSION BELL STUDENTS TO TRAVEL TO SEA WORLD IN SAN DIEGO ON MAY 30; OUT-OF-STATE TRAVEL REQUEST FOR MRS. ANNE SWICK TO ATTEND THE "DISCOVERING THE SCHOOLS OF THE FUTURE" CONFERENCE FROM APRIL 20-23, 1996 IN ST. CHARLES, ILLINOIS. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

ROUTINE INFO.  
REPORTS

The Board reviewed the following information reports: Board Meeting Location; Hear Report on Assembly Bill 265 (Alpert), Physical Performance Test; Staff Development. Mr. Chavez spoke in support of Proposition 203. The Superintendent noted that **the next Board meeting will be held at Mira Loma Middle School.**

### **ADJOURNMENT**

There being no further business, President Burns adjourned the Regular Meeting from Public Session at 7:58 p.m.

**MINUTES OF THE REGULAR MEETING OF MARCH 18, 1996 ARE APPROVED AS**

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**President**

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**Clerk**

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**Date**

**-215-**

## **Student Use of Technology**

The Board recognizes that technology provides ways to access the most current and extensive sources of information. Technology also enables students to practice skills and to develop reasoning and problem-solving abilities. In addition, electronic resources foster workplace skills that may be transferable to new technologies. Every effort shall be made to provide equal access to technology throughout the district's schools and classes.

### **On-Line Services**

To discourage access to adult content on on-line electronic services and preclude other misuses of the system, the Superintendent or designee shall ensure that students receive training in user obligations and responsibilities which follow federal and state laws, regulations and guidelines regarding the use of electronic resources.

Before using on-line services, the student and parent/guardian shall sign the district's user contract indicating that the student understands and agrees to abide by specified user obligations and responsibilities.

Staff shall closely supervise students while using on-line services and may ask teacher aides to assist in this supervision.

The Superintendent or designee shall establish administrative procedures governing use of the district's on-line services. He/she shall ensure that users have no expectation of privacy and understand that district staff may monitor or examine all system activities to ensure proper use of the system. Students who fail to abide by these regulations shall be subject to disciplinary action and revocation of the user account.

# **MOUNTAIN LION CITY CHARTER**

## **1.0 Mountain Lion City Credo**

Mountain Lion City is located at Mira Loma Middle School in Riverside, California. The development of self-esteem, academic achievement, respect for others, and productivity are the goals of the city. Mountain Lion City Council dedicates itself to providing leadership, service, and a safe, orderly learning environment for the community.

## **2.0 Structure of City Government/Selection of City Government Officers**

- 2.1 Representation on the city government of Mountain Lion City is based on equal representation for each academic team at Mira Loma Middle School. A team shall be defined in the subjects of math, science, English, and social studies.
- 2.11 The total number of representatives will be between 24 and 32 based on the number of teams at Mira Loma Middle School. Each team will select 4 representatives. More teams would mean more representatives on the city council, but the number of representatives from each team will remain the same.
- 2.2 The selection procedure will consist of the following steps.
  - 2.21 The positions of representatives will be advertised by each team the first full week of the school year.
  - 2.22 Interested students will pick up petitions to be completed by the students and his/her teachers.
  - 2.23 Students who qualify by petition will be interviewed by the team's teachers to determine the team's representatives.
  - 2.24 The teams will provide equal access and ethnic representation on the council. Some of the criteria for selection might include: leadership ability or potential, behavior, past academic achievement, school involvement, positive attitude, and/or a strong desire to serve.
  - 2.25 Students will be notified by the team's teachers no later than the third week of the school year of their

appointment to the city council.

- 2.26 Each team will keep a list of alternates to serve on the city council in case a member cannot fulfill his/her obligation.

### **3.0 Structure of Mountain Lion City Government**

- 3.1 All representatives will be part of the Mountain Lion City Council. From this group, the mayor and committee directors will be elected by the representatives.

- 3.11 The mayor will be the leading member of the Mountain Lion City Council. There will be five others elected to direct departments or committees for the city. The remaining representatives will be assigned to these departments or committees and will be answerable to their council members.

- 3.12 The teachers who function as advisors to the Mountain Lion City Council will be known as the City Managers.

- 3.13 Seventh (7) grade students that are current student council members will have the opportunity to remain on the student council for the following year and may run for an elective office.

#### **3.2 Election procedure for City Council**

- 3.21 The mayor and department/committee directors will be elected by popular vote of the representatives themselves. Each quarter of the school year, the officers will be up for election and each representative will have a chance at elective office. A representative may only hold elective office for the school year.

- 3.22 All elections will be by secret ballot and will be conducted as follows:

1. Election will be preceded by nominations. A representative's name must be placed in nomination and seconded by at least two representatives to be eligible for election.
2. Elections will be held the day following nominations.

3. The date for elections will be:

First quarter - The first Tuesday after all the representatives have been chosen for the city council.

4. Winners of the elections will be representatives who receive a majority of the vote cast.

**4.0 Responsibilities of the Mountain Lion City Council**

4.1 The Mountain Lion City Council will be responsible for the governing and operation of student affairs at Mira Loma Middle School. The direction and scope of the operations that will be managed by the Mountain Lion City Council will be determined by school administrators and the City Managers. Such responsibilities could involve such activities as:

4.11 Handling financial transactions of Mountain Lion City.

4.12 Recognizing outstanding student achievements.

4.13 Providing positive leadership for the school.

4.14 Planning and implementing student activities at Mira Loma Middle School.

4.15 Monitor and provide support for the various clubs and organizations.

4.2 The city council will also be responsible for studying the function of local and city governments in order to provide a realistic model for governing Mountain Lion City. —

4.3 The job descriptions for council members are as follows:

4.31 Mayor

1. Presides over all Mountain Lion City Council meetings.
2. Must be familiar with Parliamentary Procedures.
3. Will represent the Mountain Lion City Council

at official meetings as necessary (i.e., PTA, School Board, Principal, student body).

4. Approve city council agenda before each meeting.
5. Must be available to sign official business (i.e., check requests, letters, proclamations) passed by the city council.
6. Any additional duties as assigned by the City Managers.

#### 4.32 Director of Finance

1. Serves as committee head.
2. Maintains accurate financial records.
3. Prepares and presents financial statements at all Mountain Lion City Council meetings.
4. Must be available to sign check requests as directed by the council.
5. Provides projected earnings for all fund raisers and coordinates these activities.
6. Prepares a projected budget for the school year and updates this report at least once a quarter.
7. With the City Manager and committee members, is responsible for counting all monies received.
8. Performs all other duties assigned by the City Managers.
9. Functions as the Business Manager for the council and processed applications for licenses and permits for club activities.
10. Functions as the Vice Mayor.

#### 4.33 Director of Community Relations

1. Will keep and update a community activity calendar.

2. Responsible for programming and maintaining electronic message board.
3. Writes and distributes announcements to advisory teachers on city council activities.
4. Keeps the Mountain Lion City Council display window updated.
5. Contacts outside (community) student oriented agencies for news and events.
6. Works with the City Managers in preparing press releases for the local newspapers.
7. Performs other duties as assigned by the City Managers.

#### 4.34 Director of Public Works

1. Acts as a liaison to the Pride Committee directed by the Assistant Principal.
2. Assists the Recreation Committee with the physical set up for all Mountain Lion City Council activities.
3. Maintains the physical assets of Mountain Lion City (i.e., trash cans, benches, recycling bins).
4. Heads the campus recycling program.
5. Coordinates anti-graffiti efforts.
6. Works with his/her committee to clean up any after-activity debris.
7. Sets up the meeting room for Mountain Lion City Council meetings.
8. Performs any additional duties assigned by the City Managers.

#### 4.35 Director of Recreation



1. Organizes dances.
2. Organizes monthly or holiday activities.
3. Coordinates campus and classroom decorations as needed for special events.
4. Organizes council members to serve as hosts/hostesses for city council events.
5. Provides assistance to the administration for school assemblies.
6. Assists supervisors in the selection of students and staff members of the day.
7. Will coordinate Mountain Lion Coupon program.
8. Performs any additional duties as assigned by the City Managers.

4.36 Director of Public Records

1. Takes and maintains minutes of all Mountain Lion City meetings.
2. Prepares agenda and has it available for approval by City Managers and Mayor.
3. Maintains public records and files on all committees and activities of the council.
4. Maintains a slide and pictorial record of activities throughout the school year.
5. Acts as a liaison between Mountain Lion City Council and school administration.
6. Prepares correspondence necessary for the city.
7. Maintains historical records of Mira Loma Middle School (i.e., yearbooks, time capsules, scrapbooks, etc.).
8. Takes roll at all Mountain Lion City Council meetings.
9. Performs all other duties as assigned by the City

## Managers.

### 4.37 Council Members

1. Serves on a committee as assigned by the Mayor and City Managers.
2. Attends all council meetings.
3. Gives positive input at all committee meetings.
4. Carries out duties as assigned by committee directors and/or City Managers.

### 4.38 City Managers

1. Provide assistance, leadership, and direction in implementing the Mira Loma credo.
2. Attend and supervise Mira Loma City Council Meetings.
3. Supervise and advise various committee meetings when necessary.
4. Is the contact person for all activities involving the expenditures of money.
5. Supervise all Mira Loma City Council activities.
6. Provide leadership training in democratic principles and decision making as modeled by local government agencies.
7. Act as a liaison between Mountain Lion City Council and the school staff.

## 5.0 Responsibilities of Council Members

- 5.1 Members must uphold the values stated in the Mountain Lion City Credo.
- 5.2 Members must maintain a "C" average in all classes and receive no failing grades.
- 5.3 Members should maintain appropriate behavior in the classroom

and should model leadership qualities at all times.

- 5.4 Members should maintain good attendance in school and at city council meetings and activities.
- 5.5 Members should carry out the duties of their office as directed in the job descriptions.
- 5.6 Students who violate these values and guidelines through poor behavior and/or poor academic achievement will be subject to removal from the Mountain Lion City Council.

## **6.0 Approval and Adoption of City Charter**

- 6.1 - This document will be reviewed and approved by popular vote. The entire population of Mountain Lion City, including the student body, city council, and staff will vote to approve this charter.
- 6.2 If the charter is approved by a majority vote, it will be adopted as the guiding document for Mountain Lion City.

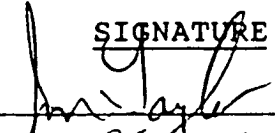
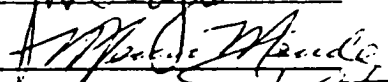
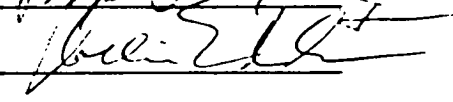
This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California State Department of Education for the purpose of providing child care and development services in Fiscal Year 1995/96.

## RESOLUTION

BE IT RESOLVED that the Governing Board of Jurupa Unified School District

authorizes entering into local agreement number/s GPPE-5159

and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
<u>Jim Taylor</u>	<u>Assistant Superintendent,</u> <u>Education Services</u>	
<u>Memo Mendez</u>	<u>Director, Curriculum and</u> <u>Categorical Projects</u>	
<u>Rollin Edmunds</u>	<u>Assistant Superintendent,</u> <u>Business Services</u>	

PASSED AND ADOPTED THIS 1 day of April 1995/6, by the Governing Board of Jurupa Unified School District of Riverside County, California.

I, Sam Knight, Clerk of the Governing Board of Jurupa Unified School District, of Riverside, County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's signature)

\_\_\_\_\_  
(Date)

(D)

# PROJECT SUMMARY

1. Type of Proposed EMHI Model: PIP <input checked="" type="checkbox"/> Enhanced PIP: <input type="checkbox"/> Other: <input type="checkbox"/> Mark appropriate model with an "X".			2. County: Riverside			
3. Name of Applicant (LEA): Mailing Address: Jurupa Unified School District 3924 Riverview Drive Riverside, CA 92509 Superintendent Name: Benita B. Roberts						
4. Project Coordinator: Gregg W. Nelsen Mailing Address: 3924 Riverview Drive Riverside, CA 92509 Telephone: (909) 222-7730 FAX: (909) 275-0328			Summer Address: 22758 Fairburn Drive Grand Terrace, CA 92313 Summer Telephone: (909) 783-1108			
5. Name of school sites where proposed model will be implemented:			A. Modified Traditional or YRE Sites (X)	B. Currently Healthy Start (O or P)	C. Formerly EMHI Funded (Yr.)	D. Local Funded (X)
1. Granite Hill Elementary			_____	_____	_____	_____
2. Rustic Lane Elementary			_____	_____	_____	_____
3. _____			_____	_____	_____	_____
4. _____			_____	_____	_____	_____
5. _____			_____	_____	_____	_____
6. _____			_____	_____	_____	_____
7. _____			_____	_____	_____	_____
8. _____			_____	_____	_____	_____
6. Total # of Paras. and Total Number of Hours Worked per Week: 4 / 60	7. Est. # of Children to Receive Direct Services: 120	8. Grant Request (One Year): \$ 41,380		9. % of Grant Request to Total Program Cost: 49.4 %		
10. Cost Per Child \$ 345	11. Total # of K-3 Children to Receive Direct Services 120	12. Cooperating Mental Health Entities: 1. Family Services of West Riverside County 2. 3.				
13. Key Professional Staffing Summary:						
Name		Role in Program		Hours per Week		
Gregg W. Nelsen		Project Coordinator		3		
Melva Cooke		SBMHP		3-1/2		
Sue Strickland		SBMHP		3-1/2		
Suha Huffaker		Mental Health Consultant		3		
Michelle Johnson		Principal		2		
John Wheeler		Principal		2		

EARLY MENTAL HEALTH INITIATIVE  
PROJECT SUMMARY  
PAGE 2

14. Program Description: Two elementary schools that serve a large percentage of at risk students will replicate the Primary Intervention Program (PIP) model, providing two trained paraprofessional aides (Caring Partners) at each school to meet with identified "moderate risk" students, grades K-3, in an established playroom. The Caring Partners will be trained to use nondirective play techniques and reflective listening strategies. The students will be selected for participation through the use of PIP surveys as well as other identifiers (sudden grief, divorce, out-of-home placement) and referral through a teacher, professional staff, team approach. Paraprofessionals will work under the direction of a School-Based Mental Health Professional. A Project Coordinator will work with the cooperating entity to ensure the philosophy and practice of the program. PIP instruments as well as mid-year and end-of-year reports, teacher and parent surveys, and ongoing observation will be used for evaluation.

15. Activities of Proposed Model (be brief but specific):

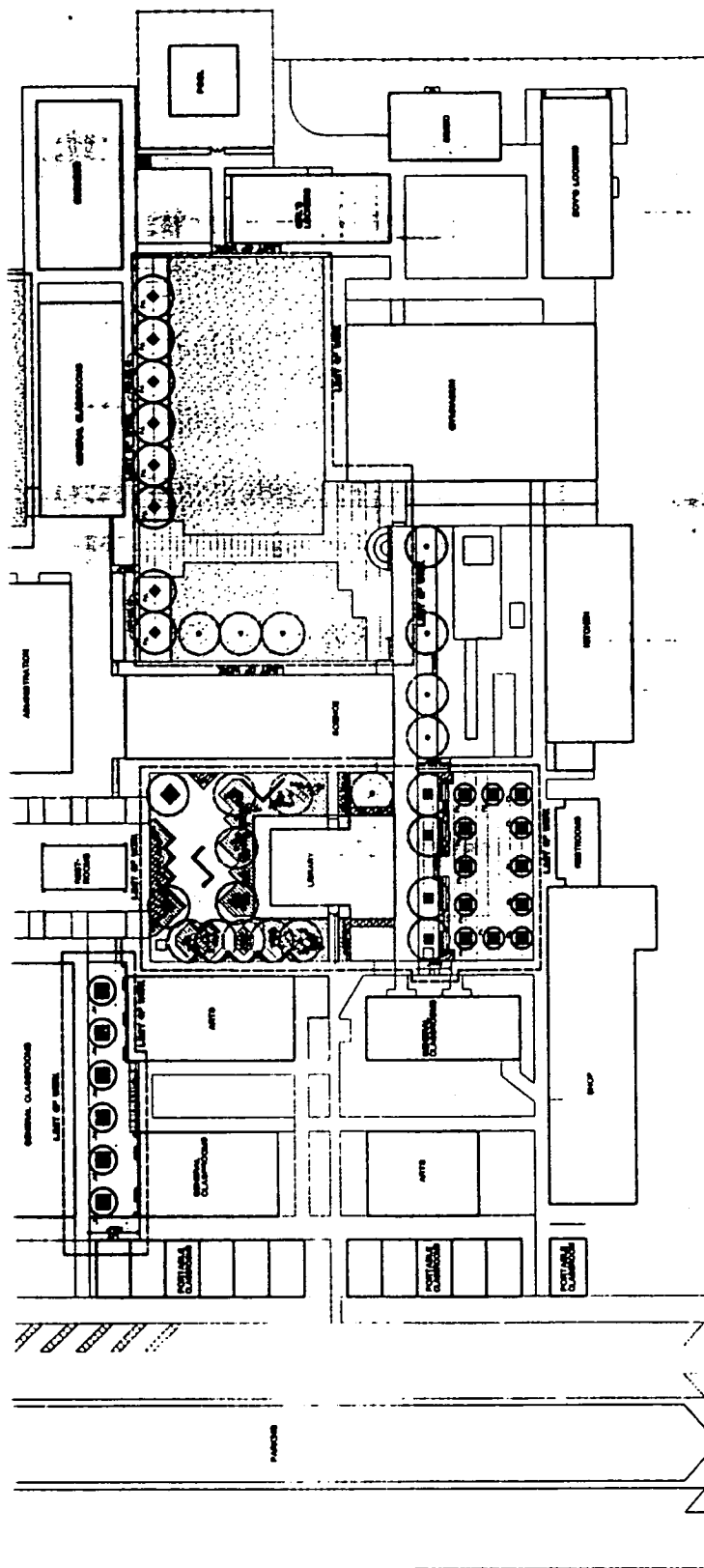
1. Pre-service and inservice for paraprofessionals.
2. Orientation of parents, teachers, and project personnel.
- 3.. Identification of at risk students.
4. One-to-one nondirected play sessions.
5. Parenting workshops and assistance with referral for other medical, social needs of program participants.
6. Open PIP playroom for open houses, meetings, etc.
7. School-Cooperating Entity link to community to assist "high risk" student/parent contacts with social, medical needs.
8. Ongoing evaluation.
9. Attend fall, spring conferences, meetings.
10. Make contact/linkage with other area programs-networks.

16. Name of Person from LEA to Contact:

In the event that there are questions about this application, the following individual will be the only point of contact between the DMH and the LEA.

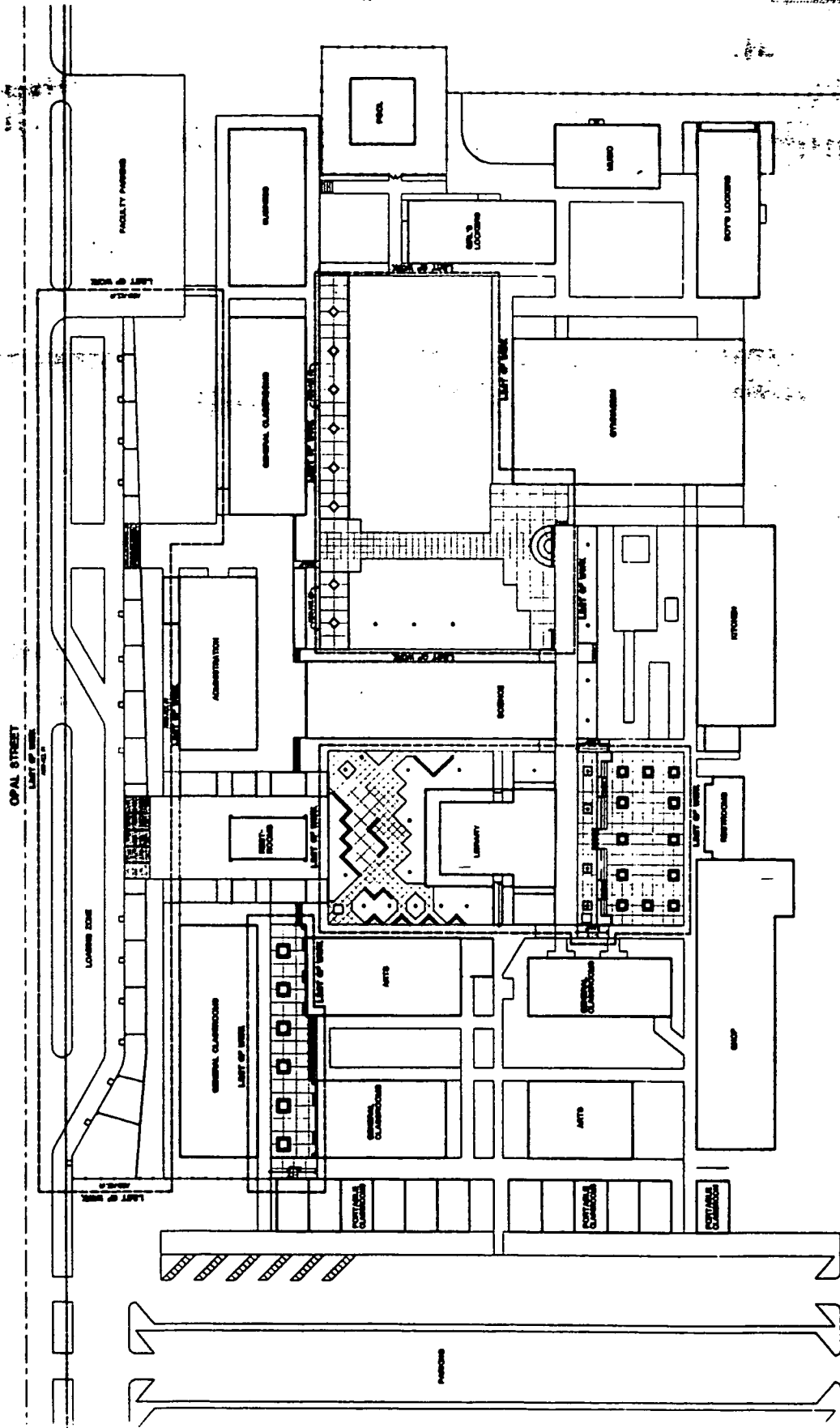
Typed Name: Gregg W. Nelsen Title: Project Coordinator

Signature: *Gregg W. Nelsen* Date: 4/2/96 Telephone: (909) 222-7730



**THE UNIVERSITY OF CHICAGO**

[illegible][illegible]





Award Bid #96/05L to Replace Asphalt Paving at Ina Arbuckle Elementary School

(Mr. Edmunds)

At its February 5, 1996 meeting, the Board authorized purchase of tire playground matting for Ina Arbuckle Elementary School in conjunction with the California Tire Recycling Grant Program. In order to accomplish the work of installing new playground matting, it was determined that extensive repair and/or replacement of the asphalt play area was necessary due to damage caused by tree roots.

At the March 4, 1996 Board Meeting, the Board authorized staff to solicit bids to replace the asphalt paving. The District advertised for bids on March 14 and March 21, 1996. Three potential bidders either picked up or were sent bid packages. Three bidders attended the pre-bid conference.

On March 29, 1996 bids were received, opened, and publicly read. Two bidders returned bids, a re-cap appears below:

<u>Company</u>	<u>Base Bid</u>
<b>Mission Paving</b>	<b>\$18,395.00</b>
Nelson Paving	\$18,704.00

Administration recommends the Board authorize the issuance of Purchase Order #89654 to Mission Paving of San Gabriel to Replace Asphalt Paving at Ina Arbuckle Elementary School.

Jurupa Unified School District

Personnel Report #16

April 1, 1996

CERTIFICATED PERSONNEL

Regular Assignment

Teacher	Mr. Robert Maimbourg 230 Old Bridge Road Anaheim, CA 92808	Effective March 20, 1996 Standard Secondary Credential
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From Temporary to Regular Assignment

Teacher	Ms. Joan Lauritzen 4571 Leo Street Riverside, CA 92509	Effective July 1, 1996
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Change of Assignment

From Resource Teacher to Teacher	Ms. Louise Gillette	Effective July 1, 1996
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Extra Compensation Assignment

Adult Education; to serve as an instructor; March 22, 1996 through June 14, 1996; not to exceed six (6) hours per week; appropriate hourly rate of pay.

Jacqueline Standard

Instructional Services; to provide set up time for new preschool class; March 1, 1996 through March 29, 1996; not to exceed 24 hours total; appropriate hourly rate of pay.

Esther Askew

Granite Hill Elementary; to conduct parent workshops; September 15, 1996 through March 15, 1996; not to exceed 10 hours total; appropriate hourly rate of pay.

Lorena Montoya	Frances Schlegel
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Ina Arbuckle Elementary; to improve writing skills in grades three through six; February 10, 1996 through June 14, 1996; not to exceed 30 hours total; appropriate hourly rate of pay.

Victoria Mendoza	Geraldine Behymer
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Stone Avenue Elementary; 1995-96 school year; after school sports and recreation program.

Dale Stoa	\$350
Pam Grethen	\$175
Michele Kluth	\$175

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Jurupa Valley High; temporary assignment in the counseling office; April 1, 1996 through June 14, 1996; not to exceed 1 1/4 hours per day; appropriate hourly rate of pay.

Kathi Jensen

Substitute Assignment

Teacher	Ms. Susan Strickland 6621 Streeter Riverside, CA 92504	As needed General Elementary Credential
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Leave of Absence

Teacher	Ms. Elizabeth Yeager 2508 Raeburn Drive Riverside, CA 92506	Maternity Leave effective March 12, 1996 through April 23, 1996 with use of sick leave benefits.
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Correct Resignation Date

Teacher	Ms. Susan Comber	From June 14, 1996 to March 7, 1996
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Resignation

Teacher	Ms. Ronelle Harry Jeter 646 Celebration Lane Perris, CA 92570	Effective March 12, 1996
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Teacher	Ms. Frances Lowry - 18620 Bert Road Riverside, CA 92508	Effective June 14, 1996
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Teacher	Ms. Alicia Owen Department of State-Karachi Washington, D.C. 20521-6150	Effective March 19, 1996
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Teacher	Mr. Steve Owen Department of State-Karachi Washington, D.C. 20521-6150	Effective March 19, 1996
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Personnel Report #16

CLASSIFIED PERSONNEL

Promotion

From Stock Clerk/  
Delivery Driver to  
Buyer

Mr. Ronald Mullins  
1283 Stillwater Road  
Corona, CA 91720

Effective March 22, 1996  
Work A

Short-Term/Extra Work

Instructional Services: to provide supervision during Code Red Lock Down; March 5, 1996; not to exceed 3.50 hours each; appropriate hourly rate of pay.

Activity Supervisor	Olivia Ugale
Instructional Aide	Linda Ortega
Bil. Language Tutor	Lydia Reese
Activity Supervisor	Vivian Marquez
Activity Supervisor	Kikuko McDaniel
Bil. Language Tutor	Leticia Lopez
Activity Supervisor	Sally Lopez
Activity Supervisor	Margarita Ascencio
Activity Supervisor	Charmene Kelley
Activity Supervisor	Gaby Kerklin
Activity Supervisor	Margaret Dooley

Glen Avon Elementary: to provide coverage for math enhancement training; March 4, 1996; not to exceed three (3) hours total; appropriate hourly rate of pay.

Instructional Aide          Margaret Mahoney

Glen Avon Elementary: to attend a bilingual inservice; January 24, 1996; not to exceed three (3) hours total; appropriate hourly rate of pay.

Bil. Lang. Tutor          Patty Orman

Granite Hill Elementary: to provide instruction to Title I students in the reading tutorial program; March 1, 1996 through June 1, 1996; not to exceed 16 hours total; appropriate hourly rate of pay.

Activity Supervisor          Priscilla Carlos

Personnel Report #16

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Ina Arbuckle Elementary; to provide supervision during Code Red Lock Down; March 5, 1996; not to exceed 3.50 hours each; appropriate hourly rate of pay.

Activity Supervisor	Oralia Barrera
Activity Supervisor	Susan Gonzales
Activity Supervisor	Kimberley Graf
Activity Supervisor	Marie Hamilton
Activity Supervisor	Annie Patino
Activity Supervisor	Maria Perez
Activity Supervisor	Julianna Stouffer
Activity Supervisor	Debbie Vanderhagen
Activity Supervisor	Janet Roberts
Activity Supervisor	Kathi Garcia

Troth Street Elementary; rain day schedule; January 25, 1996, January 28, 1996 and March 4, 1996; not to exceed 3/4 hour per day each; appropriate hourly rate of pay.

Activity Supervisor	Theresa Rowe
Activity Supervisor	Teresa Cardona
Activity Supervisor	Darrin Martin
Activity Supervisor	Kristi Parker
Activity Supervisor	Pam Juarez
Activity Supervisor	Carlos Ramirez

Substitute Assignment

Bus Driver	Ms. Deborah Fuller 22491 DeBerry #102 Grand Terrace, CA 92313	As needed
Activity Supervisor	Ms. Gloria Perkins 6613 Azusa Court Riverside, CA 92509	As needed
Preschool Teacher	Ms. Kathleen Sigano 17322 Brooklyn Avenue Yorba Linda, CA 92686	As needed
Print Technician	Ms. Vickie Stephens 12751 Mission Drive Yucaipa, CA 92399	As needed

Personnel Report #16

CLASSIFIED PERSONNEL

Termination

Activity Supervisor (Probationary)	Mr. Carlos Ramirez 4395 Vernon Avenue Riverside, CA 92509	Effective March 13, 1996
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Correct Resignation Date

Central Kitchen Manager	Ms. Judy Jones	From March 21, 1996 to March 8, 1996
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Resignation

Activity Supervisor	Ms. Rhonda Towler 5090 Steve Street Riverside, CA 92509	Effective March 8, 1996
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OTHER PERSONNEL

Short-Term Assignment

Ina Arbuckle Elementary; to serve as a Read Around Tutor; March 14, 1996 through June 14, 1996; not to exceed one (1) hour per day; \$5.00 per hour.

Read Around Tutor	Sandra Felix
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Ina Arbuckle Elementary; to serve as an Extended Day Lab Tutor; February 26, 1996 through May 30, 1996; not to exceed two (2) hours per day; \$10.00 per hour.

Extended Day Lab Tutor	Mary Forand
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Ina Arbuckle Elementary; to serve as a Peak Load Clerk; February 14, 1996 through March 14, 1996; not to exceed 18 hours total; \$8.23 per hour.

Peak Load Clerk	Karen McKee
Peak Load Clerk	Alma Mendoza

Ina Arbuckle Elementary; to serve as a Translator; March 1, 1996 through June 1, 1996; not to exceed 20 hours total; \$10.00 per hour.

Translator	Jossie Dowling
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Jurupa Valley High; to serve as an AVID Tutor; February 21, 1996 through June 14, 1996; not to exceed 10 hours per week; \$5.00 per hour.

AVID Tutor	Olivia Vargas
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Personnel Report #16


OTHER PERSONNEL

Short-Term Assignment

Rubidoux High School Athletics; 1995-96 school year; appropriate seasonal rate of pay.

Head Baseball Coach	Ray Marisnick
Assist. Baseball Coach	Kevin White
Assist. Baseball Coach	Tony Gonzales
Head Softball Coach	Laurie Erickson
Assist. Softball Coach	Harrison Cole
Assist. Softball Coach	Gene Erickson
Head Swim Coach	Charles Kraut
Assist. Swim Coach	Shelley Rodrigo
Assist. Swim Coach	Troy Delmonico
Head Track Coach	Robert Maimbourg
Assist. Track Coach	Jody Wood
Assist. Track Coach	Reggie Hampton
Assist. Track Coach	Spencer Charlton

The above actions are recommended for approval:

  
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Kent Campbell, Assistant Superintendent-Personnel Services

Jurupa Unified School District

Personnel Report #16

April 1, 1996

CERTIFICATED PERSONNEL

Regular Assignment

Teacher	Ms. Connie Dam 5827 Avenida Mariposa Riverside, CA 92509	Effective March 27, 1996 Multiple Subject Credential
Teacher (40%)	Ms. Dawn Smith 7027 Edgewild Drive Riverside, CA 92506	Effective August 28, 1996 Multiple Subject Credential

Intern Assignment

Teacher	Ms. Maritza Ruano 1251 Massachusetts #114 Riverside, CA 92507	Effective August 28, 1996 Multiple Subject-Intern Credential
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From Temporary to Regular Assignment

Teacher	Ms. Kimberlee Carpenter	Effective July 1, 1996
Teacher	Mr. Richard Heath	Effective July 1, 1996
Teacher	Mr. Richard Long	Effective July 1, 1996
Teacher	Ms. Irma Torres	Effective July 1, 1996

Change of Assignment

Teacher	Ms. Johanna Downs	Effective July 1, 1996 From 100% to 60%
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Extra Compensation Assignment

Independent Study: to serve as an Independent Study Teacher; March 19, 1996 through June 30, 1996; not to exceed 4 1/2 hours per week; appropriate hourly rate of pay.

Gareth Richards

Instructional Services: to teach PRICE parenting classes; February 21, 1996 through June 30, 1996; not to exceed 40 hours total; appropriate hourly rate of pay.

Honoraria Garavito



Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Pedley Elementary: to serve as a DATE Coordinator; October 1, 1995 through June 30, 1996; not to exceed 21 hours total; appropriate hourly rate of pay.

Bonnie Welch

Pedley Elementary: to serve as a Study Buddies Teacher; December 6, 1995 through February 7, 1996; not to exceed 24 hours total; appropriate hourly rate of pay.

JoAnn Greeley

Barbara Adcock

Mary Ann Ekbring

Pedley Elementary: to serve as an Intramural Basketball Coach; November 15, 1995 through January 2, 1996; not to exceed 30.25 hours total; appropriate hourly rate of pay.

Daniel Brennan

Pedley Elementary: 1995-96 school year; after school sports and recreation program.

Daniel Brennan

\$175.00

Rustic Lane Elementary: to serve as a Title I Tutor; April 22, 1996 through May 31, 1996; not to exceed 25 hours each; appropriate hourly rate of pay.

Tammy Wright  
Jessie Alaniz  
Linda Daniels

Carol Camacho  
Deborah Williams  
John Vigrass

Jennifer Lara  
Carole Zuloaga

West Riverside Elementary: to provide opportunity for Title I parents to attend workshops and parent education programs; March 14, 1996; not to exceed 12 hours total; appropriate hourly rate of pay.

Maurice Castro

Marilyn Martinez

Tom Buchanan

Mira Loma Middle School: to present watercolor workshop for new teachers; March 19, 1996; not to exceed two (2) hours total; appropriate hourly rate of pay.

Gayle Moffitt

Mira Loma Middle School: 1995-196 school year; after school sports and recreation program.

Michelle Fisher  
Lynn Schlax  
Rudy Monge

\$300.00  
\$350.00  
\$300.00

Personnel Report #16

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rubidoux High School: 1995-1996 school year; to teach a sixth period assignment; appropriate hourly rate of pay.

Armando Muniz

Substitute Assignment

Teacher	Ms. Vera Kropp 955 Amherst Avenue Hemet, CA 92544	As needed 30-Day Emergency Permit
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Teacher	Mr. William Peterson 5950 Normandie Place Riverside, CA 92506	As needed 30-Day Emergency Permit
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Leave of Absence

Teacher	Ms. Kim Nelson 3745 Beechwood Riverside, CA 92506	Unpaid Special Leave effective August 28, 1996 through June 12, 1997 without compensation, health and welfare benefits or increment advancement.
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Teacher	Mr. Mike Nelson 3745 Beechwood Riverside, CA 92506	Unpaid Special Leave effective August 28, 1996 through June 12, 1997 without compensation, health and welfare benefits or increment advancement.
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Teacher	Ms. Susan Tsuyuki 139 A Alta Street Arcadia, CA 91006	Unpaid Special Leave effective April 1, 1996 through June 17, 1996 without compensation, health and welfare benefits or increment advancement.
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Teacher	Ms. Elizabeth Yeager 2508 Raeburn Riverside, CA 92506	Maternity Leave effective February 26, 1996 through April 29, 1996 with use of sick leave benefits.
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## Personnel Report #16

### CERTIFICATED PERSONNEL

#### "Golden Handshake" Retirement Program

Teacher	Mr. Edward Brophy 4941 Milford Road Riverside, CA 92504	Retiring prior to the end of the 1995-1996 school year.
Resource Specialist	Ms. Marilyn Gallagher 4075 Agate Street Riverside, CA 92509	Retiring prior to the end of the 1995-1996 school year.
Teacher	Ms. Madeline Havey 6706 Hawkley Riverside, CA 92506	Retiring prior to the end of the 1995-1996 school year.
Teacher	Ms. Frances Lowry 18620 Bert Road Riverside, CA 92508	Retiring prior to the end of the 1995-1996 school year.
Teacher	Ms. Bernice Miller 8756 Larkin Court Riverside, CA 92503	Retiring prior to the end of the 1995-1996 school year.
Teacher (SDC)	Ms. Mary Lou Saunders 2708 Tropicana Riverside, CA 92504	Retiring prior to the end of the 1995-1996 school year.
Teacher	Ms. Jean White 5555 Tower Road Riverside, CA 92506	Retiring prior to the end of the 1995-1996 school year.

#### Resignation

Teacher	Ms. Paula DeStefano 5660 Amaya Drive #165 La Mesa, CA 91942	Effective March 22, 1996
Teacher	Ms. Paige Polcene-Markin 20404 Silk Tassel Road Riverside, CA 92508	Effective March 25, 1996

### CLASSIFIED PERSONNEL

#### Promotion

Instructional Aide- Head Start-Preschool	Ms. Aileen Lauritzen 6910 Sedona Drive Riverside, CA 92509	Effective March 25, 1996 Work Year E2 Part-time
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Personnel Report #16

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Nancy Curran 8536 Rocking Horse Circle Riverside, CA 92509	Effective March 25, 1996 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Linda Dean 5295 Rigel Way Mira Loma, CA 91752	Effective March 27, 1996 Work Year F Part-time

Short-Term/Extra Work

Granite Hill Elementary; to summarize schoolwide surveys and standardized test data; April 8, 1996 through April 12, 1996; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Secretary-Elementary & NVHS Principal Ms. Ann Valle

Rustic Lane Elementary; extra work due to increased numbers of LEP students; March 25, 1996 through June 14, 1996; not to exceed 1 1/2 hours per day; appropriate hourly rate of pay.

Bilingual Language Tutor Ms. Sandra Frank

Leave of Absence

Instructional Aide	Ms. Anne Hughes 6090 Scheelite Street Riverside, CA 92509	Maternity Leave effective February 25, 1996 through April 7, 1996 with use of sick leave benefits and Unpaid Special Leave effective April 8, 1996 through July 1, 1996 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Termination

Cafeteria Assistant I (Probationary)	Ms. Peggy Morgan 3928 Fourth Street Riverside, CA 92501	Effective March 22, 1996
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Personnel Report #16

OTHER PERSONNEL

Short-Term Assignment

JTPA Program: to serve as a Student Aide; March 15, 1996 through June 14, 1996; not to exceed four (4) hours per day; \$5.25 per hour.

Student Aide                      Julie Mendoza

Granite Hill Elementary: to serve as a Babysitter; March 27, 1996 through May 31, 1996; not to exceed six (6) hours total; \$7.841 per hour.

Babysitter                      Debbie Kiss

Granite Hill Elementary: to serve as a DATE Program Helper; March 1, 1996 through June 1, 1996; not to exceed 19.5 hours total; \$10.00 per hour.

DATE Program Helper      Jennifer Kuderman

Pedley Elementary: to serve as a Girls Basketball Coach; January 9, 1996 through February 22, 1996; not to exceed 17.5 hours total; \$10.00 per hour.

Girls Basketball Coach      Gail Tellez

Sunnyslope Elementary: to serve as an Elementary Instructional Assistant; January 31, 1996 through February 1, 1996; not to exceed 14 1/2 hours total; \$9.66 per hour.

Elem. Inst. Assistant      Erwin Dass

Troth Street Elementary: 1995-96 school year; after school sports and recreation program.

Christine Palafox	\$125.00
Pam Juarez	\$125.00
Nicole Crafton	\$200.00
Julia Margeson	\$200.00
Karen Bentley	\$125.00
Andrea Roe	\$125.00
Monica Smith	\$250.00
Ramona Lopez	\$200.00

Mission Middle School: to serve as a Parenting Class Facilitator; May 1, 1996 through June 30, 1996; not to exceed 20 hours total; \$10.14 per hour.

Parenting Class Fac.      Delma Kason

Personnel Report #16

OTHER PERSONNEL

Short-Term Assignment

Jurupa Valley High; to serve as an SB813 Peer Tutor; March 1, 1996 through June 30, 1996; not to exceed four (4) hours per week; \$5.25 per hour.

SB813 Peer Tutor          Suzanne Murray

The above actions are recommended for approval:

A handwritten signature in black ink, appearing to read "Kent Campbell", is written over a horizontal dashed line.

Kent Campbell, Assistant Superintendent-Personnel Services

# JURUPA UNIFIED SCHOOL DISTRICT SCHOOL CALENDAR 1996-97

JULY							AUGUST							SEPTEMBER							OCTOBER						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
	1	2	3	4	5	6				1	2	3		1	2	3	4	5	6	7			1	2	3	4	5
7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	6	7	8	9	10	11	12
14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	13	14	15	16	17	18	19
21	22	23	24	25	26	27	18	19	20	21	22	23	24	22	23	24	25	26	27	28	20	21	22	23	24	25	26
28	29	30	31				25	26	27	28	29	30	31	29	30						27	28	29	30	31		

NOVEMBER							DECEMBER							JANUARY							FEBRUARY						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
					1	2	1	2	3	4	5	6	7		1	2	3	4								1	
3	4	5	6	7	8	9	8	9	10	11	12	13	14	5	6	7	8	9	10	11	2	3	4	5	6	7	8
10	11	12	13	14	15	16	15	16	17	18	19	20	21	12	13	14	15	16	17	18	9	10	11	12	13	14	15
17	18	19	20	21	22	23	22	23	24	25	26	27	28	19	20	21	22	23	24	25	16	17	18	19	20	21	22
24	25	26	27	28	29	30	29	30	31					26	27	28	29	30			23	24	25	26	27	28	

MARCH							APRIL							MAY							JUNE						
S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S	S	M	T	W	TH	F	S
						1		1	2	3	4	5			1	2	3				1	2	3	4	5	6	7
2	3	4	5	6	7	8	6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14
9	10	11	12	13	14	15	13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21
16	17	18	19	20	21	22	20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28
23	24	25	26	27	28	29	27	28	29	30				25	26	27	28	29	30	31	29	30					
30	31																										

## HOLIDAYS

July	4	Independence Day
Sept	2	Labor Day
Nov	11	Veterans Day
Nov	28	Thanksgiving Day
Nov	29	Local Holiday
Dec	24	Local Holiday
Dec	25	Christmas Day
Dec	31	Local Holiday
Jan	1	New Year's Day
Jan	20	Dr. Martin Luther King, Jr. Day
Feb	10	Lincoln Day
Feb	17	Washington Day
Apr	11	Admission Day
May	26	Memorial Day

## END OF SCHOOL MONTHS AND DAYS TAUGHT

SCHOOL MONTH	DATE	DAYS TAUGHT
1	Aug	
2	Sept	
3	Oct	
4	Nov	
5	Dec	
6	Dec	
7	Jan	
8	Feb	
9	Mar	
10	Apr	
11	May	
12	June	
TOTAL		180/180

## IMPORTANT DATES

Aug	28	New Teachers Report
Aug	29-30	Teacher Orientation
Nov	1	Minimum Instr. Day K-6
Nov	8	ELEMENTARY Conference (No Pupils)
Nov	8	End of 1st Quarter
Dec	23-Jan 3	Winter Recess
Jan	31	MIDDLE & SR. HIGH Conference (No Pupils) Minimum Instr. Day K-6
Jan	31	End of 1st Semester
Apr	4	End of 3rd Quarter Minimum Instr. Day K-6
Apr	7-11	Spring Recess
June	6	Minimum Instr. Day K-6
June	12	End of 2nd Semester

## LEGEND

- ☐ LEGAL HOLIDAY
- ☐ LOCAL HOLIDAY
- ☐ SCHOOL RECESS

- ☒ ELEMENTARY SCHOOLS NOT IN SESSION
- ☒ MIDDLE & HIGH SCHOOLS NOT IN SESSION
- ☐ BEGINNING AND ENDING OF SCHOOL

Jurupa Unified School District

CLASSIFIED WORK YEARS

1996-1997

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All classified personnel are assigned to one of the following work year schedules:

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Work Year A - 247 days	July 1, 1996 through June 30, 1997.
Work Year B - 215 days	August 1, 1996 through June 30, 1997. (Exclude December 23 through January 3 and April 7 through April 11).
Work Year C - 206 days	August 5, 1996 through June 19, 1997. (Exclude December 23 through January 3 and April 7 through April 11).
Work Year D - 196 days	August 19, 1996 through June 19, 1997. (Exclude December 23 through January 3 and April 7 through April 11).
Work Year E1 - 185 days	August 28, 1996 through June 13, 1997. (Exclude December 23 through January 3 and April 7 through April 11).
Work Year E2 - 180 days	September 5, 1996 through June 13, 1997. (Exclude December 23 through January 3 and April 7 through April 11).
Work Year F - 182 days	August 30, 1996 through June 12, 1997. (Exclude December 23 through January 3 and April 7 through April 11).
Work Year F1 - 181 days	August 30, 1996 through June 12, 1997. (Exclude November 8 [Elementary only]; December 23 through January 3; January 31 [Middle School only]; and April 7 through April 11).
Work Year G - 170 days	September 12, 1996 through June 6, 1997. (Exclude December 23 through January 3 and April 7 through April 11).

Days and dates shown above exclude Saturdays, Sundays, legal and local holidays.

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Employees are paid for legal and local holidays which fall within their assigned work year.

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Holidays: July 4; September 2; November 11, 28, 29; December 24, December 25, 31; January 1, 20; February 10, 17; April 11; May 26.

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MANAGEMENT/LEADERSHIP TEAM

1996-1997 WORK YEARS

Position	Base Work Year	Vacation and Recess	Net Work Days
<u>Administration</u>			
Assistant Superintendent Director Principal - High School Assistant Principal - High School Administrator of Education Support Services	July 1 - June 30	A	225
Principal - Middle School	August 1 - June 30	B	215
Principal - Continuation High School Principal - Elementary School Assistant Principal - Middle School	August 5 - June 19	B	206
<u>Certificated</u>			
Instructional Media Coordinator Curriculum Coordinator Coordinator of Bilingual Education	August 1 - June 30	B	215

Jurupa Unified School District  
MANAGEMENT/LEADERSHIP TEAM  
1996-1997 WORK YEARS

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WORK DATES

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Assigned work periods exclude weekends and holidays.

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SCHOOL RECESSES

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Assigned work periods for positions coded B exclude the Winter and Spring school recesses except as noted otherwise.

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HOLIDAYS

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July 4; September 2; November 11, 28, 29; December 24, 25, 31; January 1, 20;  
February 10, 17; April 11; May 26.

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ANNUAL COMPENSATION

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Total annual compensation is determined by multiplying days of work required under the net work days column by the daily rate from appropriate salary schedule placement. Vacation days are excluded in determining annual compensation.

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VACATIONS

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Positions coded A are 12 month work year positions entitled to annual vacation as provided by Board Policy. Net work days are listed for computation of annual rates for positions compensated by the daily rate schedule. Net work days would be actual non-vacation days worked if earned vacation was fully used during the year earned.

Positions coded B do not earn vacation.

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Jurupa Unified School District

CERTIFICATED WORK YEARS

1996-1997

Job Title	Dates	Work Days
Teacher, Nurse, Resource Specialist Language, Speech & Hearing Specialist	August 29, 1996 through June 12, 1997	183 days
Teacher, Nurse, Resource Specialist Language, Speech & Hearing Specialist (New to District)	August 28, 1996 through June 12, 1997	184 days
Nurse (Coordinator)	August 23, 1996 through June 13, 1997	188 days
Librarian, Psychologist	August 29, 1996 through June 19, 1997	188 days
Counselor	August 22, 1996 through June 19, 1997	193 days
Program Specialist	August 22, 1996 through June 19, 1997	193 days
Guidance Coordinator	August 1, 1996 through June 12, 1997	203 days

Days and dates shown above exclude Saturdays, Sundays, legal and local holidays, Winter recess and Spring recess.

Teacher (Lead Work Experience)	July 1, 1996 through June 30, 1997	227 days
Teacher (Five Period Agriculture)	July 1, 1996 through June 30, 1997	227 days

Days and dates shown above may include Saturdays, Sundays, legal and local holidays, Winter recess and Spring recess by mutual agreement.

SALARY SCHEDULE, WORK YEAR, VACATION AND HOLIDAYSManagement Leadership Team  
Classified Employees1996-1997 WORK YEAR AND VACATION

Position	Work Year	Vacation Days Per Year
Middle School Head Custodian	A	22
High School Head Custodian	A	22
Warehouse Manager	A	22
Supervisor of Grounds	A	22
Director of Purchasing	A	22
Business Assistant	A	22
Supervisor of Maintenance and Operations	A	22
Categorical Projects Manager	A	22
Director of Transportation	A	22
Supervisor, Head Start/Preschool	A	22
Senior Building Inspector	A	22
Director of Food Services	B	20
Director of Maintenance and Operations	A	22
Director of Business Services	A	22
Director of Classified Personnel	A	22

Work Year A: July 1, 1996 through June 30, 1997 (247 days).  
Excludes Saturdays, Sundays, legal and local  
holidays.

Work Year B: August 1, 1996 through June 30, 1997 (225 days).  
Excludes Saturdays, Sundays, legal and local  
holidays.

HOLIDAYS 1996-1997

July 4; September 2; November 11, 28, 29; December 24, -25, 31; January 1, 20;  
February 10, 17; April 11; May 26.

SALARY SCHEDULE, WORK YEAR, VACATION AND HOLIDAYS

WORK YEAR 1996-1997

July 1, 1996 through June 30, 1997 (247 days)

HOLIDAYS 1996-1997

July 4; September 2; November 11, 28, 29; December 24, 25, 31; January 1, 20;  
February 10, 17; April 11; May 26.

VACATION

Vacation days will be granted in accordance with Policy 4395.

# JURUPA UNIFIED SCHOOL DISTRICT

## CLASSIFIED EMPLOYMENT SUMMARY

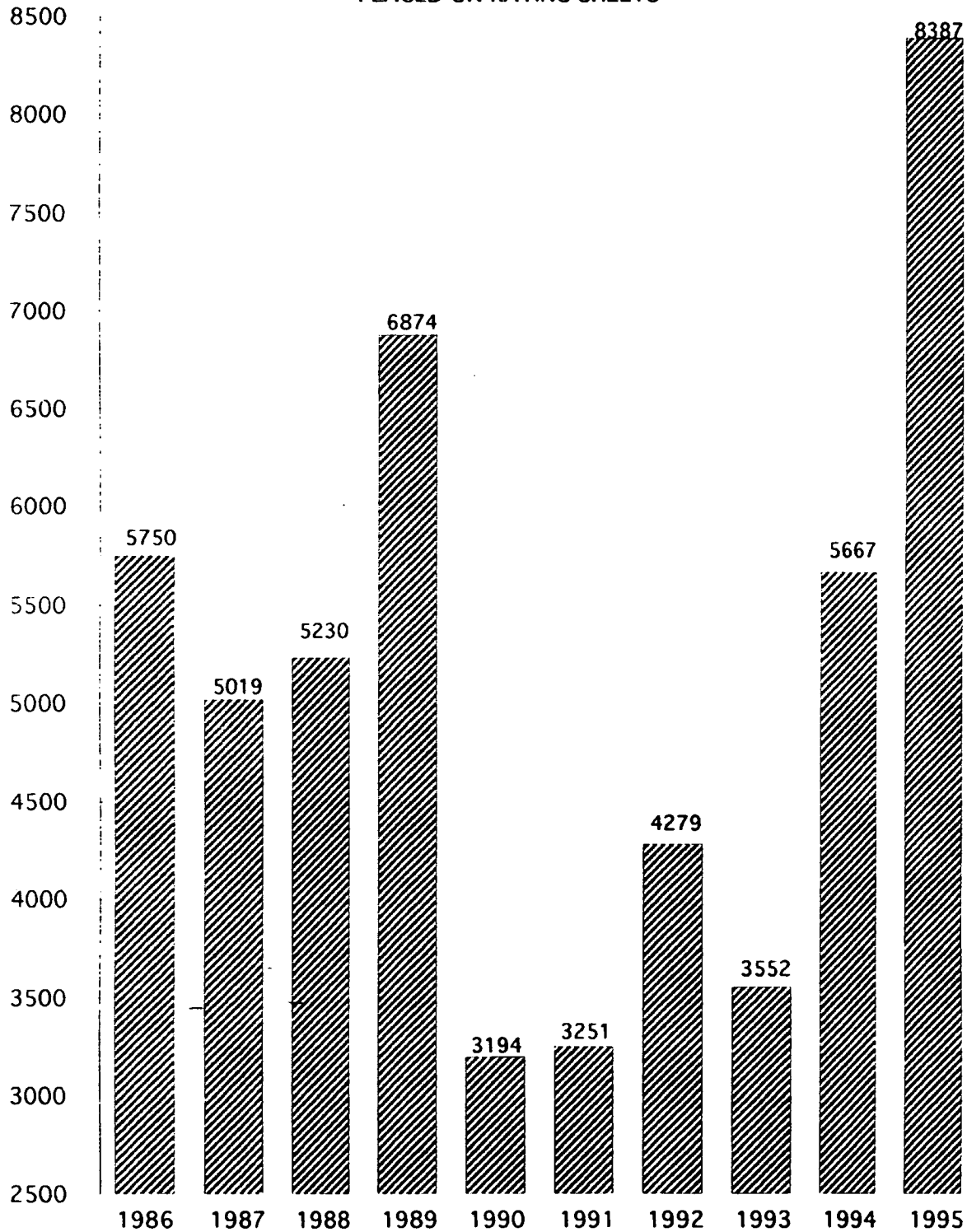
(January 1995 - December 1995)

Summary of regular allocated positions filled from January 1995- December 1995	
<u>General Information</u>	<u>Number</u>
Number of Job Opportunities prepared, posted and/or mailed (includes those handed out to walk-in applicants).	5,532
Number of newspaper ads placed.	89
Total number of applications received for all positions.	2,910
Total number of supplemental applications prepared for all positions (not all positions have a supplemental application).	5,310
Total number of applicants tested.	1,995
Total number of written and performance tests administered, scored, and placed on rating sheets.	8,387
Total number of applicants interviewed by panel.	574
Total number of applicants interviewed by Supervisors/Administrators (final selection).	346
Total number employed for all positions.	160
Total number of employees resigned or terminated in all positions.	97
Total number of classified employees as of December 31, 1995.	779

Personnel Services  
12-31-95

# JURUPA UNIFIED SCHOOL DISTRICT Personnel Services

TOTAL NUMBER OF CLASSIFIED WRITTEN AND PERFORMANCE TESTS ADMINISTERED, SCORED, AND  
PLACED ON RATING SHEETS

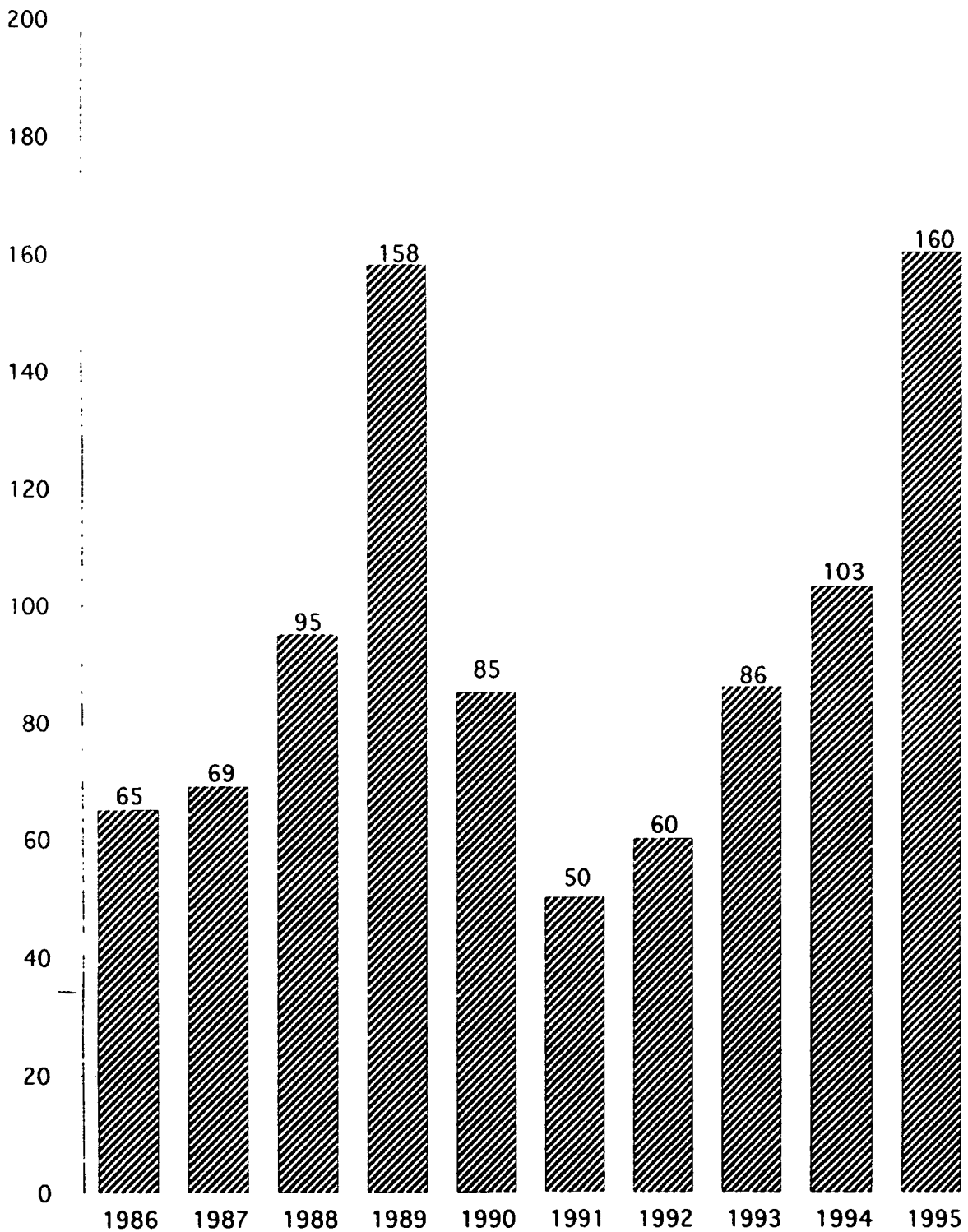


March 20, 1996

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m2

JURUPA UNIFIED SCHOOL DISTRICT  
Personnel Services

TOTAL NUMBER OF CLASSIFIED EMPLOYEES HIRED



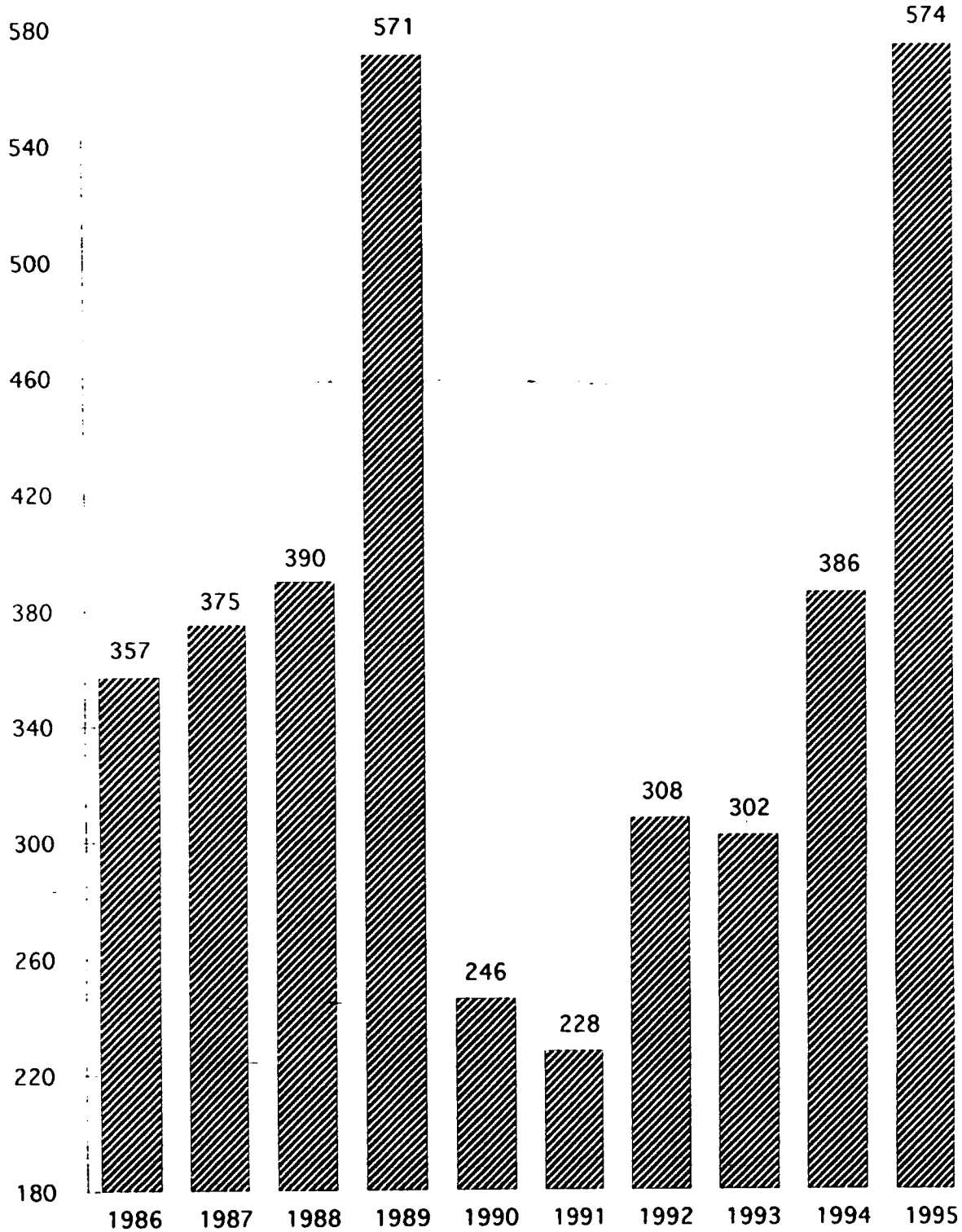
March 20, 1996

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P-3



# JURUPA UNIFIED SCHOOL DISTRICT Personnel Services

TOTAL NUMBER OF CLASSIFIED APPLICANTS INTERVIEWED BY PANEL

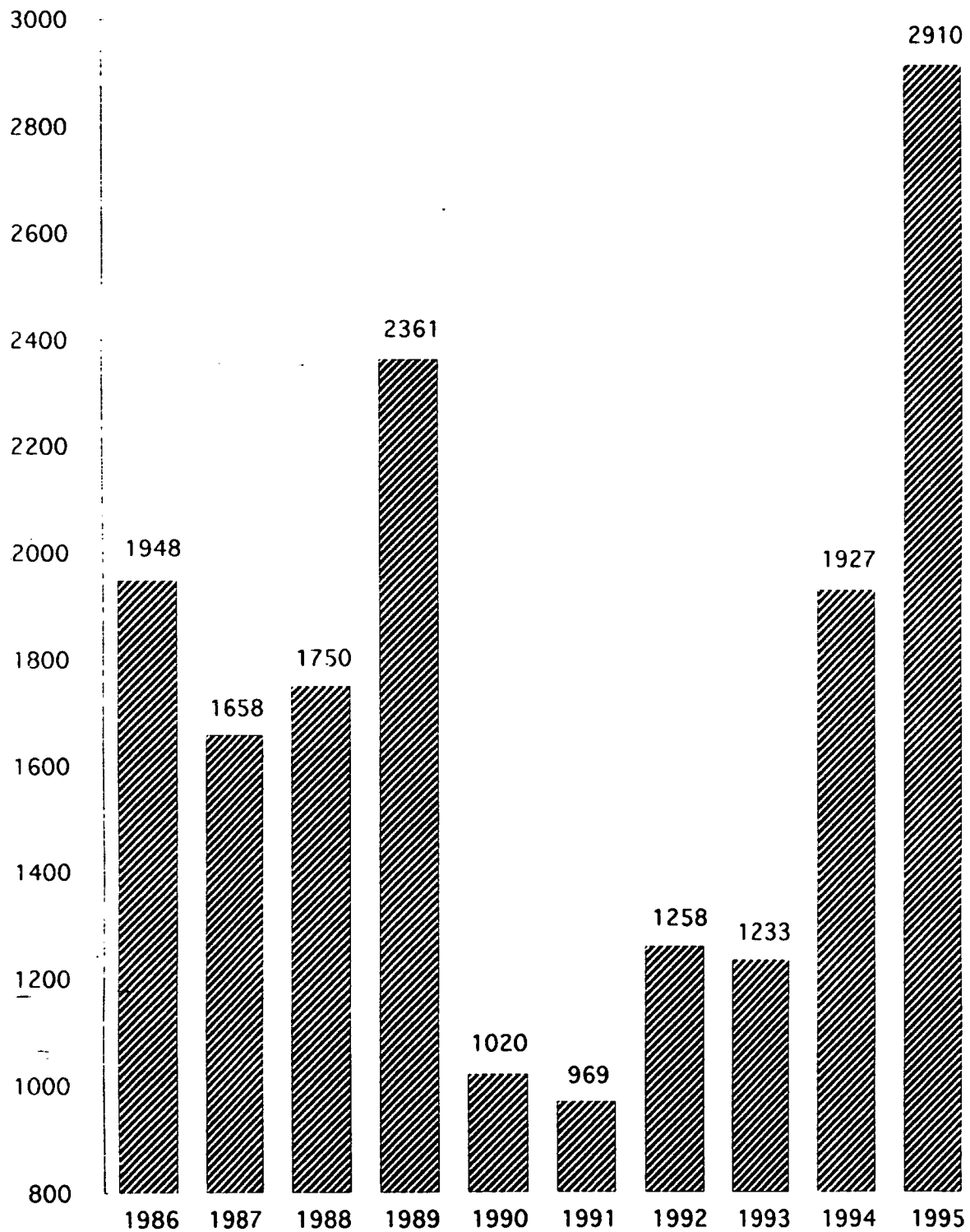


March 20, 1996

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PS4

# JURUPA UNIFIED SCHOOL DISTRICT Personnel Services

## TOTAL NUMBER OF CLASSIFIED APPLICATIONS RECEIVED



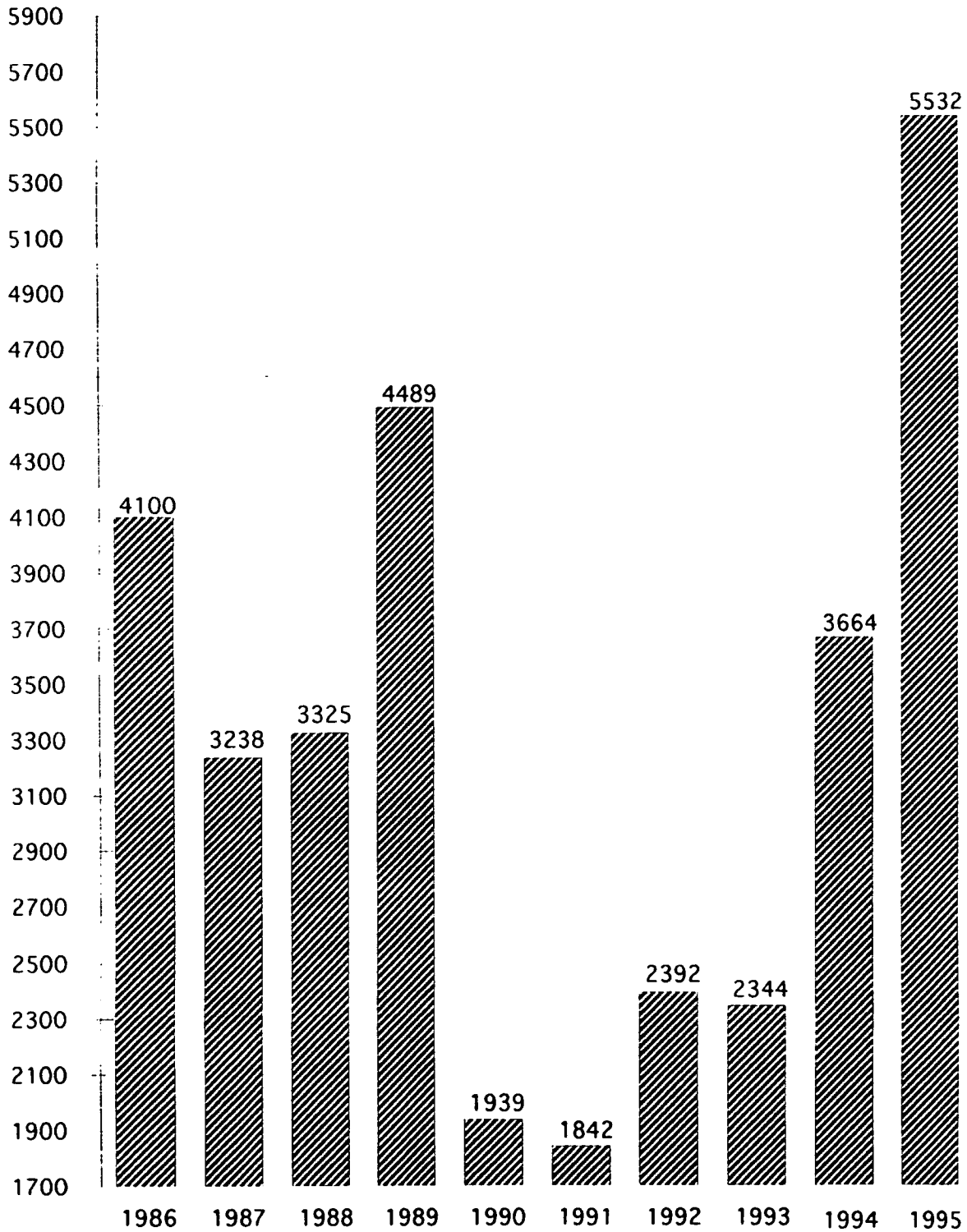
March 20, 1996

H-3  
PSS

# JURUPA UNIFIED SCHOOL DISTRICT

## Personnel Services

TOTAL NUMBER OF CLASSIFIED JOB OPPORTUNITIES PREPARED, POSTED AND/OR MAILED (Includes those handed out to walk-in applicants)

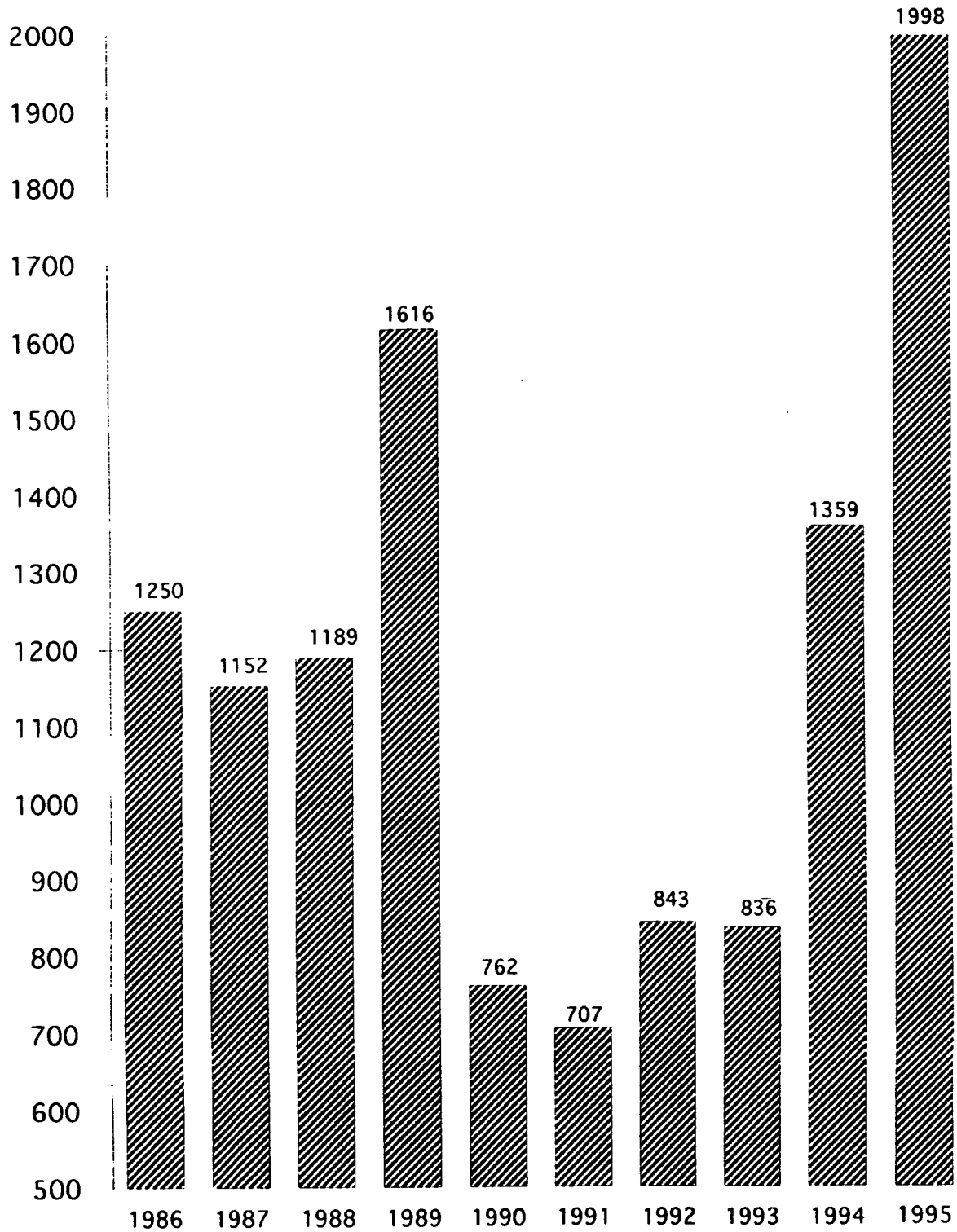


March 20, 1996

H3  
pg 6

JURUPA UNIFIED SCHOOL DISTRICT  
Personnel Services

TOTAL NUMBER OF CLASSIFIED APPLICANTS TESTED

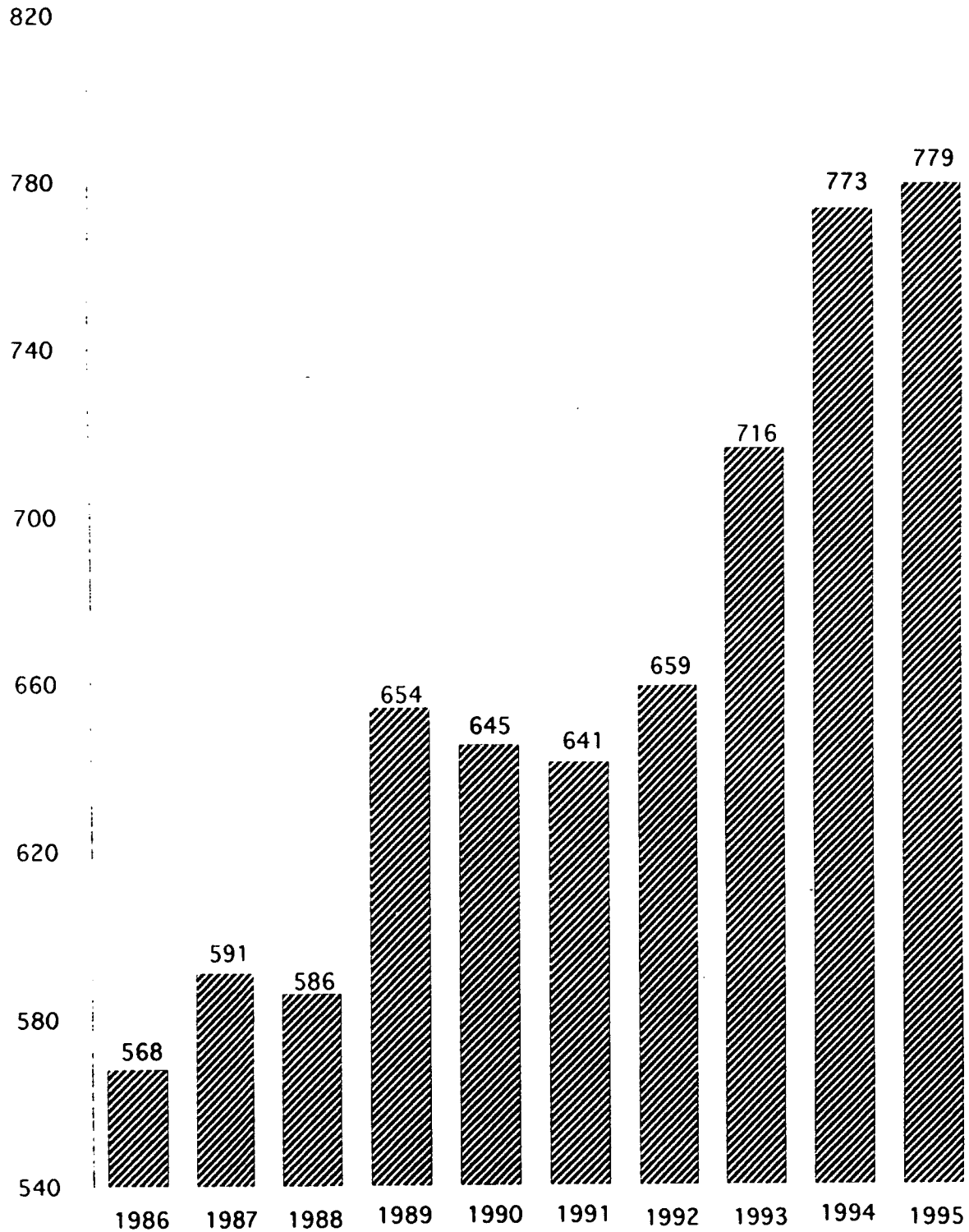


March 20, 1996

4-3  
197

JURUPA UNIFIED SCHOOL DISTRICT  
Personnel Services

TOTAL NUMBER OF CLASSIFIED EMPLOYEES



March 20, 1996

H3  
198

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

03/02/96 - 03/15/96  
PURCHASES OVER \$200

REPORT: AP8/APSS50/01  
RUN DATE: 03/15/96  
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P88517	100	182 00	PLANT OPERATIONS	MC INTOSH, JOHN	EC-OFFICE SUPPLIES		375.00
P88600	100	178 00	GENERAL SUPPORT OPERATIONS CU	PIONEER CHEMICAL COMPANY	MOT-OPERATIONS REPAIR EQUIPMENT		2,089.33
P88653	100	190 00	PLANT OPERATIONS	MC INTOSH, JOHN	EC-MODEM LINE		225.00
P88657	100	622 00	FACILITIES ACQUISITION - CAPI	JOHNSON & NIELSEN ASSOCIATE	RHS-DESIGN BATTING CAGES		300.00
P88907	100	196 00	FINE ARTS - DRAMA	SOUTHEASTERN APPAREL	RHS-DRESSES/TUXEDOS		2,445.01
P88910	100	178 00	GENERAL SUPPORT WAREHOUSE	RYDER TRUCK RENTAL	WAREHOUSE-TRUCK RENTAL		788.50
P88965	100	178 00	GENERAL SUPPORT OPERATIONS SE	PROTECTION SERVICES, INC.	MAINT-REPAIR MICROPHONE		308.00
P88971	100	178 00	DISTRICT WAREHOUSE	PIONEER STATIONERS INC	WHSE-STOCK		7,091.89
P88972	100	178 00	DISTRICT WAREHOUSE	OFFICE PRODUCTS WAREHOUSE	WHSE-STOCK		1,352.41
P88973	100	178 00	DISTRICT WAREHOUSE	CORPORATE EXPRESS (HANSON O	WHSE-STOCK		691.02
P88984	100	178 00	DISTRICT WAREHOUSE	SOUTHWEST SCHOOL SUPPLY	WHSE-STOCK		1,951.50
P88985	100	178 00	DISTRICT WAREHOUSE	OFFICE DEPOT	WHSE-STOCK		15,694.91
P88989	100	178 00	GENERAL SUPPORT GROUNDS	WESTERN EXTERMINATOR COMPAN	MAINT-EXTERMINATE		350.00
P88991	100	196 00	PLANT OPERATIONS	MC INTOSH, JOHN	EC-OFFICE EQUIPMENT		500.00
P88995	100	178 00	GENERAL SUPPORT GROUNDS	FOOTHILL ENGINE AND PUMP CO	MAINT-EQUIPMENT REPAIR		999.52
P88998	100	000 00	SELF-CONTAINED CLASSROOM	ORANGE COUNTY MARINE INSTIT	MB-FIELD TRIP		1,255.00
P89002	100	178 00	DISTRICT WAREHOUSE	SECURITY WARE	WHSE-STOCK		2,387.74
P89059	100	196 00	SCHOOL ADMINISTRATION	CCS IMAGING SYSTEMS	RHS-OFFICE EQUIPMENT		869.54
P89064	100	196 00	SCHOOL ADMINISTRATION	AMERICAN LOCK & SUPPLY CO	RHS-COMBINATION LOCKS-MASTER KEYS		2,949.66
P89066	100	178 00	DISTRICT WAREHOUSE	TONER FAX	WAREHOUSE-OFFICE SUPPLIES		269.11
P89067	100	178 00	GENERAL SUPPORT BOARD OF EDUC	TOP MAT TRAVEL	CONF-A. SWICK		428.55
P89070	100	178 00	GENERAL SUPPORT OPERATIONS SE	PROTECTION SERVICES, INC.	RHS-RELOCATE KEYPAD		460.23
P89164	100	178 00	GEN SUPP PGMS CENTRALIZED DAT	RIVERSIDE COUNTY OFFICE OF	EC-OPEN PO-DATA PROCESSING SERVICES		250,000.00
P89174	100	197 00	ENGLISH	PERMA-BOUND	JVHS-INSTRUCTIONAL MATERIALS		792.61

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P89179	100	178 00	GENERAL SUPP DISTR ADMIN PERS	MAC MALL		EC-SUPPLIES	215.49
P89181	100	197 00	GENERAL EDUCATION - SECONDARY	MA COM CO		JVHS-INSTRUCTIONAL MATERIALS	286.23
P89191	100	178 00	DISTRICT ADMINISTRATION	BUSIN BACC		EC-COMPUTER MONITOR	372.95
P89193	100	178 00	GENERAL SUPP DISTR ADMIN PERS	CORPORATE EXPRESS (HANSON D		EC-SUPPLIES	292.53
P89211	100	197 00	GENERAL EDUCATION - SECONDARY	PIONEER CHEMICAL COMPANY		JVHS-FLOORMATS	818.90
P89218	100	178 00	NON SPECIFIC	SPICERS PAPER, INC.		WHSE-STOCK	19,343.28
P89222	100	178 00	GENERAL SUPPORT DISTR ADMIN P	AM MULTIGRAPHICS		PRINT SHOP-SUPPLIES	12,786.00
P89225	100	195 00	CONTINUATION EDUCATION	GOPHER SPORT		NV-INSTRUCTIONAL MATERIALS	343.28
P89274	100	194 00	SCHOOL ADMINISTRATION	OAK TREE PRODUCTS (BOB FARE		IS-COMPUTER STATION	4,811.04
P89276	100	195 00	CONTINUATION EDUCATION	UNIVERSITY OF CALIF, RIVERS		NV-COMMENCEMENT MATERIALS	300.00
P89288	100	194 00	SCHOOL ADMINISTRATION	COMPUTER PLUS		LC-COMPUTERS	673.44
P89289	100	194 00	SCHOOL ADMINISTRATION	MAC MALL		LC-COMPUTERS	317.79
P89312	100	178 00	GRANT WRITING	NEIMAN ASSOCIATES		EC-OPEN PO-CONSULTANT SERVICES	4,500.00
P89320	100	178 00	GRANT WRITING	PUBLICATIONS, GRANTSMANSHIP		EC-OFFICE SUPPLIES	221.75
P89334	100	178 00	GENERAL SUPPORT DISTR ADMIN P	KELLY PAPER COMPANY		PRINT SHOP-SUPPLIES	3,098.89
P89350	100	178 00	GENERAL SUPPORT GROUNDS	GOLDEN BEAR EQUIPMENT VEHIC		MAINT-BLADES FOR HYDROPOWER	682.32
P89352	100	191 00	SELF-CONTAINED CLASSROOM	CYBERG8T INTERNET SERVICES,		MM-USER AGREEMENT FOR LIBRARY COMP.	500.00
P89356	100	194 00	SCHOOL ADMINISTRATION	DATA COMM WAREHOUSE		PRINT SHOP-SUPPLIES	462.13
P89357	100	178 00	GENERAL SUPPORT DISTR ADMIN P	NATIONWIDE PAPERS		EC-THROW RUGS	2,644.62
P89361	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	PRICE CLUB, THE		IS-COMPUTER EQUIPMENT	1,939.50
P89368	100	194 00	SCHOOL ADMINISTRATION	APPLE COMPUTER-SUPPORT CENT		EC-SUBSCRIPTION	3,773.41
P89370	100	178 00	GRANT WRITING	EDUCATION FUNDING RESEARCH		RV-INSTRUCTIONAL MATERIALS	267.17
P89371	100	199 00	CONTINUATION EDUCATION	HIGHSMITH CO., INC., THE		RL-FIELD TRIP TO GREEN MEADOWS FARM	231.45
P89381	100	178 00	STATE PRESCHOOL AB-451	GREEN MEADOWS FARM			377.00

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
PURCHASE ORDERS TO BE RATIFIED					
P89393	100	178 00	GEN SUPPORT DIST ADMIN SAFETY K-MART (LIMONITE STORE)	MOT-EQUIPMENT	286.57
P89417	100	197 00	GENERAL EDUCATION - SECONDARY JOSTENS	JVHS-DIPLOMAS	2,344.61
P89419	100	197 00	AVID	ARROWHEAD MAGAZINES CO	JVHS-INSTRUCTIONAL MATERIALS
P89423	100	178 00	GEN SUPPORT DIST ADMIN SAFETY PAXTON PATTERSON	EC-SAFETY MATERIALS	305.64
P89425	100	178 00	GEN SUPPORT DIST ADMIN SAFETY CALIFORNIA HARDWARE	EC-SAFETY SUPPLIES	594.51
P89434	100	000 00	SELF-CONTAINED CLASSROOM	JACQUE NUNEZ	RL-FIELD TRIP PRESENTATION
P89438	100	178 00	INSTRUCTION GENERAL EDUCATION MUSIC MIKE'S SERVICE CENTER	JVHS-MUSIC REPAIRS	659.00
P89468	100	000 00	SELF-CONTAINED CLASSROOM	TOM SNYDER PRODUCTIONS, INC	MMS-INSTRUCTIONAL MATERIALS
P89471	100	197 00	GENERAL EDUCATION - SECONDARY MCMASTER-CARR	JVHS-SURVEILLANCE MIRRORS	363.89
FUND TOTAL					359,568.37
TOTAL NUMBER OF PURCHASE ORDERS					57
P89159	101	182 00	E.C.I.A. TITLE 1	EDUCATIONAL RESOURCES - ORD	PA-SITE LICENSE
P89160	101	187 00	E.C.I.A. TITLE 1	VENTURA U.S.D. MATH SAMPLER	WR-INSTRUCTIONAL MATERIALS
P89161	101	187 00	E.C.I.A. TITLE 1	VON'S MARKET (LIMONITE AVE)	WR-OPEN PO-SUPPLIES
P89163	101	191 00	DEMONSTRATION ENGLISH/LANGUAG	PERMA-BOUND	MM-TEXTBOOKS
P89165	101	178 00	SB 1882-CA PROFESSIONAL DEVEL	FUTURE TRAC ASSOCIATES	EC-OPEN PO-SUPPLIES
P89167	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	JENSEN ALVARADO RANCH	WR-FIELD TRIP
P89169	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	CLEARVUE/EAV	MM-INSTRUCTIONAL MATERIALS
P89176	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	COMPUTER SERVICE & SALES	WHSE-COMPUTER REPAIR
P89178	101	187 00	E.C.I.A. TITLE 1	FOLLETT LIBRARY BOOK CO.	WR-BOOKS
P89182	101	187 00	E.C.I.A. TITLE 1	HAMPTON-BROWN BOOKS	WR-BOOKS
P89183	101	187 00	E.C.I.A. TITLE 1	LECTORUM PUBLICATIONS, INC.	WR-BOOKS
P89187	101	187 00	E.C.I.A. TITLE 1	KAPLAN SCHOOL SUPPLY CORP.	WR-BOOKS
FUND TOTAL					641.11
TOTAL NUMBER OF PURCHASE ORDERS					213.38
FUND TOTAL					300.00
TOTAL NUMBER OF PURCHASE ORDERS					369.20
FUND TOTAL					500.00
TOTAL NUMBER OF PURCHASE ORDERS					480.00
FUND TOTAL					998.33
TOTAL NUMBER OF PURCHASE ORDERS					492.44
FUND TOTAL					1,469.63
TOTAL NUMBER OF PURCHASE ORDERS					341.24
FUND TOTAL					1,049.49
TOTAL NUMBER OF PURCHASE ORDERS					641.81

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P89190	101	187	00	E.C.I.A. TITLE 1	WRIGHT GROUP, THE	WR-BOOKS	456.75
P89192	101	187	00	E.C.I.A. TITLE 1	SCHOLASTIC BOOK CLUBS, INC.	WR-BOOKS	3,025.45
P89196	101	187	00	E.C.I.A. TITLE 1	DALE SEYMOUR PUBLICATIONS	WR-TEXTBOOKS	526.25
P89197	101	187	00	E.C.I.A. TITLE 1	BILINGUAL EDUCATIONAL SERVI	WR-TEXTBOOKS	387.42
P89198	101	187	00	E.C.I.A. TITLE 1	TROLL ASSOCIATES	WR-BOOKS	2,429.82
P89200	101	187	00	E.C.I.A. TITLE 1	ABC SCHOOL SUPPLY, INC	WR-TEXTBOOKS	874.34
P89203	101	187	00	E.C.I.A. TITLE 1	STORY HOUSE CORP.	WR-TEXTBOOKS	244.70
P89205	101	187	00	E.C.I.A. TITLE 1	PERMA-BOUND	WR-BOOKS	1,247.85
P89207	101	196	00	SB 1882-CA PROFESSIONAL DEVEL	SCHOLASTIC BOOK CLUBS, INC.	RH-SUBSCRIPTION	344.41
P89208	101	186	00	SB1274 RESTRUCTURING/PLANNING	PAGECOM	VB-WALKIE TALKIE	246.51
P89212	101	187	00	E.C.I.A. TITLE 1	PERMA-BOUND	WR-BOOKS	292.23
P89214	101	187	00	E.C.I.A. TITLE 1	SCHOLASTIC BOOK CLUBS, INC.	WR-BOOKS	1,176.16
P89215	101	172	00	S.I.P. (SCHOOL IMPROVEMENT PR	APPLE COMPUTER-SUPPORT CENT	SA-COMPUTERS	4,371.93
P89233	101	178	00	GENERAL SUPPORT DISTRICT ADMI	TOP HAT TRAVEL	CONF-S.A.	230.00
P89250	101	173	00	S.I.P. (SCHOOL IMPROVEMENT PR	AMERICAN THEATER ARTS FOR Y	GH-FIELD TRIP	1,404.20
P89252	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	SAN BERNARDINO COUNTY MUSEU	WR-FIELD TRIP	328.00
P89253	101	184	00	E.C.I.A. TITLE 1	LEARNING SERVICES	RL-INSTRUCTIONAL MATERIALS	204.46
P89257	101	178	00	MENTOR TEACHER PROGRAM - SUPP	WESTERN TROPHY MFG	EC-INSTRUCTIONAL MATERIALS	500.00
P89258	101	178	00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	JM-LIBRARY BOOKS	903.53
P89260	101	180	00	E.C.I.A. TITLE 1	ZOO-PHONICS, INC.	IA-INSTRUCTIONAL MATERIALS	396.24
P89261	101	187	00	E.C.I.A. TITLE 1	FOLLETT LIBRARY BOOK CO.	WR-BOOKS	4,468.71
P89262	101	187	00	E.C.I.A. TITLE 1	NINOS	WR-BOOKS	778.88
P89264	101	187	00	E.C.I.A. TITLE 1	BOOKHANDLER, THE	WR-BOOKS	276.74
P89265	101	187	00	E.C.I.A. TITLE 1	MARIUCCIA IACONI BOOK IMPOR	WR-BOOKS	1,643.70

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				PURCHASE ORDERS TO BE RATIFIED		
P89266	101	187 00	E.C.I.A. TITLE 1	LECTORUM PUBLICATIONS, INC.	WR-BOOKS	902.52
P89275	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR LINK-TRONICS		JM-INSTRUCTIONAL MATERIALS	856.50
P89280	101	173 00	EISS-EARLY INTERVENTION/SCHOO CHILDCRAFT		GH-INSTRUCTIONAL MATERIALS	746.40
P89295	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR FOLLETT LIBRARY BOOK CO.		JM-INSTRUCTIONAL MATERIALS	412.14
P89303	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR MEI/MICRO CENTER		JM-INSTRUCTIONAL MATERIALS	297.10
P89304	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR MCGRATHS		TS-SUPPLIES	363.66
P89308	101	184 00	E.C.I.A. TITLE 1	CUISENAIRE CO. OF AMERICA	RL-CALCULATORS	6,332.47
P89316	101	184 00	E.C.I.A. TITLE 1	EDUCATIONAL RESOURCES - ORD	RL-INSTRUCTIONAL MATERIALS	1,426.42
P89317	101	187 00	E.C.I.A. TITLE 1	C F K R CAREER MATERIALS	WR-STUDENT/TEACHER HANDBOOKS	611.05
P89318	101	187 00	E.C.I.A. TITLE 1	EDUCATIONAL INSIGHTS '95-96	WR-BOOKS	377.13
P89319	101	187 00	E.C.I.A. TITLE 1	DORLING KINDERSLEY FAMILY	WR-BOOKS	766.96
P89321	101	187 00	E.C.I.A. TITLE 1	WORLD ALMANAC EDUCATION	WR-WORLD ALMANACS	567.70
P89323	101	187 00	E.C.I.A. TITLE 1	NEWMEDGE EDUCATIONAL PROGR	WR-BOOKS	943.06
P89353	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR PRIMARY COMPUTER SERVICES,		IH-INSTRUCTIONAL MATERIALS	269.38
P89364	101	178 00	NON-AGENCY ACYF HEADSTART	CORPORATE EXPRESS (HANSON O	EC-OFFICE SUPPLIES	575.32
P89367	101	178 00	NON-AGENCY ACYF HEADSTART	C & K SILK SCREENING	EC-POLO SHIRTS-APRONS	278.00
P89373	101	186 00	E.C.I.A. TITLE 1	STATYER BROTHERS #69	VB-INSTRUCTIONAL MATERIALS	538.75
P89379	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR MARIUCCIA IACONI BOOK IMPOR		TS-INSTRUCTIONAL MATERIALS	295.77
P89382	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR KIDUCATION		PED-INSTRUCTIONAL MATERIALS	314.92
P89384	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR KIDUCATION		PED-INSTRUCTIONAL MATERIALS	219.31
P89397	101	187 00	E.C.I.A. TITLE 1	ABC SCHOOL SUPPLY, INC	WR-INSTRUCTIONAL MATERIALS	896.16
P89404	101	178 00	DRUG FREE SCHOOLS	DIANES CUSTOM TROPHIES & AV	ELEM. SCHOOLS-INSTRUCTIONAL MATERIAL	250.00
P89405	101	178 00	E.C.I.A. TITLE 1 SCHOOL WIDE	FAGAN, KAREN	EC-SCHOOL SUPPORT TEAM CONTACT	10,000.00
P89407	101	178 00	DRUG ABUSE EDUCATION & PREVEN	CAMERA WORLD OF OREGON	MMS-EQUIPMENT	398.35

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PURCHASE ORDERS TO BE RATIFIED

P89408	101	176	00	S.I.P. (SCHOOL IMPROVEMENT PR WRIGHT GROUP, THE	CR-INSTRUCTIONAL MATERIALS	982.88
P89411	101	190	00	S.I.P. (SCHOOL IMPROVEMENT PR MAC ZONE	JMS-UPGRADE COMPUTERS	736.30
P89422	101	186	00	SB1274 RESTRUCTURING/PLANNING CALIF STATE DEPT OF EDUCATI	VB-BILLING FOR FISCAL YR	268.00
P89426	101	172	00	S.I.P. (SCHOOL IMPROVEMENT PR TROXELL COMMUNICATIONS INC.	SA-OFFICE SUPPLIES	413.76
P89427	101	175	00	E.C.I.A. TITLE 1	SS-INSTRUCTIONAL MATERIALS	500.00
P89429	101	178	00	EDUCATIONAL TECHNOLOGY - M.I. PRIMARY COMPUTER SERVICES,	JVHS-OFFICE SUPPLIES	5,154.44
P89432	101	000	00	SELF-CONTAINED CLASSROOM	RL-FIELD TRIP	210.00
P89433	101	178	00	S.I.P. (SCHOOL IMPROVEMENT PR CLARIS CORPORATION	EC-OFFICE SUPPLIES	550.60
P89440	101	180	00	S.I.P. (SCHOOL IMPROVEMENT PR EGGHEAD SOFTWARE-SCHOOL ACC	IA-JMS-IH-LC-SUPPLIES	459.93
P89441	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR OFFICE DEPOT	TS-COPIER	969.75
P89442	101	175	00	E.C.I.A. TITLE 1	SS-COMPUTER	8,614.61
P89443	101	186	00	GOALS 2000	VB-COMPUTER EQUIPMENT	1,291.92
P89445	101	189	00	S.I.P. (SCHOOL IMPROVEMENT PR APPLE COMPUTER-SUPPORT CENT	IH-COMPUTER EQUIPMENT	8,614.61
P89459	101	184	00	E.C.I.A. TITLE 1	RL-EQUIPMENT	5,904.70
P89467	101	186	00	E.C.I.A. TITLE 1	VB-INSTRUCTIONAL MATERIALS	301.27
P89474	101	181	00	S.I.P. (SCHOOL IMPROVEMENT PR TROXELL COMMUNICATIONS INC.	MB-SH/INSTRUCTIONAL MATERIALS	812.44
P89476	101	178	00	ECONOMIC IMPACT AID - L E P PRESENTATION PRODUCTS, INC.	EC-OFFICE SUPPLIES	461.98

FUND TOTAL

98,540.94

TOTAL NUMBER OF PURCHASE ORDERS

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P89072	103	178	00	GEN SUPPORT TRANS-HOME TO SCH CLEAN FUELS SOUTHERN CALIF.	MOT-MAZ WASTE DISPOSAL	830.00
P89073	103	178	00	GEN SUPPORT TRANS-HOME TO SCH HY-LIFT	MOT-WHEEL BALANCER	350.19
P89074	103	178	00	GEN SUPPORT TRANS-HOME TO SCH FIRE-BANN CORP.	MOT-BUS REPAIR	2,166.94
P89234	103	178	00	GEN SUPPORT TRANS-HOME TO SCH FIRE-BANN CORP.	MOT-BUS REPAIR	2,445.33

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P89282	103	178	00	INSTRUCTIONAL PROGRAM	SUNDANCE	JM-INSTRUCTIONAL MATERIALS	291.64
P89283	103	178	00	INSTRUCTIONAL PROGRAM	BARNES & NOBLE	JM-INSTRUCTIONAL MATERIALS	603.40
P89328	103	178	00	GEN SUPPORT TRANS-HOME TO SCH RADIO COMMUNICATIONS SERVICE	HPK PAPERBACK BOOK SERVICE	MOT-BUS REPAIR	440.00
P89359	103	178	00	INSTRUCTIONAL PROGRAM	HPK PAPERBACK BOOK SERVICE	JM-INSTRUCTIONAL MATERIALS	349.22
P89400	103	178	00	GEN SUPPORT TRANS-HOME TO SCH WINDSHIELDS AMERICA, INC.		MOT-VEHICLE WINDSHIELDS	800.00
P89401	103	178	00	GEN SUPPORT TRANS-HOME TO SCH ZEP MANUFACTURING CO.		MOT-CLEANING SUPPLIES	800.00
P89406	103	178	00	INSTRUCTIONAL PROGRAM	SCOTT FORESMAN	JVHS-INSTRUCTIONAL MATERIALS	815.20
P89446	103	178	00	GEN ED - INST MAT K-8, CARRYO PRENTICE HALL		IMC-TEXT BOOKS	1,349.90
P89447	103	178	00	GEN ED - INST MAT K-8, CARRYO CPM EDUCATION PROGRAM		IMS-TEXT BOOKS	2,147.25
P89448	103	178	00	GEN ED - INST MAT K-8, CARRYO HOUGHTON MIFFLIN CO-ORDER D		IMC-TEXT BOOKS	4,826.23
P89449	103	178	00	GEN ED - INST MAT K-8, CARRYO SCOTT FORESMAN		IMC-TEXT BOOKS	273.47
P89450	103	178	00	GEN ED - INST MAT K-8, CARRYO HOUGHTON MIFFLIN CO-ORDER D		IMC-TEXT BOOKS	1,708.97
P89461	103	178	00	INSTRUCTIONAL PROGRAM	APPLE COMPUTER-SUPPORT CENT	PED-WEAVER/GATE	469.79
P89464	103	178	00	INSTRUCTIONAL PROGRAM	FILMIC ARCHIVES	JMS-INSTRUCTIONAL MATERIALS	291.41
FUND TOTAL							20,958.54
TOTAL NUMBER OF PURCHASE ORDERS							18
P89057	106	196	00	PHYSICAL EDUCATION	SPORT WIDE	RHS-INSTRUCTIONAL MATERIALS	290.03
P89210	106	178	00	INSTRUCTIONAL MEDIA CENTER	MAC WAREHOUSE	IMC-OFFICE SUPPLIES	237.00
P89237	106	179	00	SELF-CONTAINED CLASSROOM	TAYLOR'S APPLIANCE	GA/RL/WR-REFRIGERATORS AND MICROWAVE	1,183.10
P89413	106	178	00	INSTRUCTIONAL MEDIA CENTER	ELLISON EDUCATIONAL	IMC-INSTRUCTIONAL MATERIALS	533.36
P89436	106	178	00	INSTRUCTIONAL MEDIA CENTER	TRI-BEST CHALKBOARD COMPANY	PDC/IMC-OFFICE SUPPLIES	370.66
FUND TOTAL							2,614.15
TOTAL NUMBER OF PURCHASE ORDERS							5
P88652	119	178	00	GENERAL SUPPORT, MAINTENANCE	GRAINGER W W INC	MAINT-SUPPLIES	272.76

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				PURCHASE ORDERS TO BE RATIFIED		
P88775	119	178 00	GENERAL SUPPORT,	MAINTENANCE, ARROW AIR CONDITIONING	MAINT-SUPPLIES	560.03
P88960	119	178 00	GENERAL SUPPORT,	MAINTENANCE, OASIS IRRIGATION & LANDSCAP	MAINT-SUPPLIES	306.40
P88967	119	178 00	GENERAL SUPPORT,	MAINT, REPAIR INLAND EMPIRE GLASS	MAINT-MLMS-REPLACE WINDOWS	2,952.00
P88968	119	178 00	GENERAL SUPPORT,	MAINTENANCE MODERN INDUSTRIAL SUPPLY	MOT-BRAILLE SIGNS	558.36
P88969	119	178 00	GENERAL SUPPORT,	MAINTENANCE, AMERICAN ELECTRIC COMPANY	MOT-SAFETY SUPPLIES	570.92
P88990	119	178 00	GENERAL SUPPORT,	MAINT, REPAIR LANE AIR MANUFACTURING	JVHS-BUILDING REPAIR	977.43
P88992	119	178 00	GENERAL SUPPORT,	MAINTENANCE MACHADO IRON & STEEL	MOT-MAINT. EQUIPMENT	495.96
P88996	119	178 00	GENERAL SUPPORT,	MAINTENANCE, ARROW AIR CONDITIONING	MAINT-EQUIPMENT	431.82
P89000	119	178 00	GENERAL SUPPORT,	MAINTENANCE, CONSOLIDATED ELECTRICAL DIS	MOT-SUPPLIES	478.41
P89003	119	178 00	GENERAL SUPPORT,	MAINTENANCE HOME DEPOT	MOT-ROOFING REPAIRS	738.80
P89062	119	178 00	GENERAL SUPPORT,	MAINTENANCE, ROTO-ROOTER SERVICE/PLUMBING	MOT-REPAIRS	750.00
P89227	119	178 00	GENERAL SUPPORT,	MAINTENANCE, GRILLO FILTERS SALES	MOT-FILTERS	1,559.10
P89293	119	178 00	GENERAL SUPPORT,	MAINTENANCE, ELECTRONICS WAREHOUSE	MAINT-ELECTRONIC SUPPLIES	500.00
P89311	119	178 00	GENERAL SUPPORT,	MAINTENANCE ABLE EQUIPMENT RENTAL	MAINT-RENTAL EQUIPMENT	1,500.00
P89313	119	178 00	GENERAL SUPPORT,	MAINTENANCE, AUDIO GRAPHIC SYSTEMS INC	MAINT-PURCH AUDIO/VISUAL SUPPLIES	500.00
P89389	119	178 00	GENERAL SUPPORT,	MAINTENANCE PC EXPO	MOT-OFFICE EQUIPMENT	3,098.89
P89451	119	178 00	GENERAL SUPPORT,	MAINTENANCE, AIR COLD SUPPLY INC	MOT-HVAC SUPPLIES	3,000.00
P89452	119	178 00	GENERAL SUPPORT,	MAINTENANCE, REFRIGERATION SUPPLIES DIST	MOT-MAINT. SUPPLIES	1,000.00
P89454	119	178 00	GENERAL SUPPORT,	MAINTENANCE, SPECTRA-TONE PAINT CORPORAT	MOT-PAINTING SUPPLIES	500.00
P89455	119	178 00	GENERAL SUPPORT,	MAINTENANCE CHAMPION LUMBER CO.	MOT-LUMBER & MAINT. SUPPLIES	500.00
P89457	119	178 00	GENERAL SUPPORT,	MAINTENANCE HOME DEPOT	MOT-MAINT. SUPPLIES	2,500.00

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 FUND TOTAL 23,770.88  
 TOTAL NUMBER OF PURCHASE ORDERS 22

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P89354 370 192 11 FACILITIES ACQUISITION - CAPI PIONEER STATIONERS INC MLMS-OFFICE SUPPLIES 1,025.78

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
03/02/96 - 03/15/96  
PURCHASES OVER \$200

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P89475	370	192	11	FACILITIES ACQUISITION - CAPI GRANT ENTERPRISES	MLMS-ED/OFFICE EQUIPMENT		921.65
						FUND TOTAL	1,947.43
						TOTAL NUMBER OF PURCHASE ORDERS	2
P88994	403	193	00	FACILITIES ACQUISITION - CAPI CUSTOM DESIGN	RH-SUPPLY & INSTALLATION STEEL BRACI		5,676.00
P89065	403	196	00	FACILITIES ACQUISITION - CAPI CONSOLIDATED ELECTRICAL DIS	RHS-HAWKINS FIELD		419.20
						FUND TOTAL	6,095.20
						TOTAL NUMBER OF PURCHASE ORDERS	2
P89216	700	178	00	STATE PRESCHOOL AB-451	CM SCHOOL SUPPLY CO.	SA-STOR-ALL CUBBIE	1,023.63
P89238	700	178	00	STATE PRESCHOOL AB-451	CHILDCRAFT	RL-INSTRUCTIONAL MATERIALS	1,702.45
P89270	700	178	00	STATE PRESCHOOL AB-451	K-MART (LIMONITE STORE)	EC-INSTRUCTIONAL MATERIALS	500.00
P89278	700	178	00	STATE PRESCHOOL AB-451	GREEN MEADOWS FARM	EC-FIELD TRIP	403.00
						FUND TOTAL	3,629.08
						TOTAL NUMBER OF PURCHASE ORDERS	4
P88993	930	182	00	PLANT MAINTENANCE	MISSION PAVING & SEALING	MAINT-ASPHALT WORK	3,360.00
P89068	930	178	00	PLANT MAINTENANCE	MOORE RECREATION & PARK EQU	MMS-MLM/DRINKING FOUNTAINS	3,033.16
						FUND TOTAL	6,393.16
						TOTAL NUMBER OF PURCHASE ORDERS	2
P89162	979	178	00	GEN SUPPORT DISTRICT ADMIN IN DAVID TAUSSIG AND ASSOC., I	EC-OPEN PO-DEVELOPER FEE STUDY		6,000.00
P89435	979	180	00	FACILITIES ACQUISITION - CAPI AA PORTABLE STORAGE	IA-EQUIPMENT		2,801.50
						FUND TOTAL	8,801.50
						TOTAL NUMBER OF PURCHASE ORDERS	2


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REPORT OF PURCHASES

03/02/96 - 03/15/96  
PURCHASES OVER \$200

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
			PURCHASE ORDERS TO BE RATIFIED		
191			PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	532,319.25
155			PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	13,400.78
346			PURCHASE ORDERS	FOR A GRAND TOTAL OF	545,720.03

RECOMMEND APPROVAL:   
 Director of Purchasing



RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

03/03/96 - 03/15/96  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D54065	100	190 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D25400, WATER BILLS FOR FEBRUARY	3,963.70
D54083	100	178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D25404, REIMBURSE FOR PAPA REG. FEES	180.00
D54084	100	196 00	AVID	BELL, KAREN	D25405, REIMBURSE FOR INST. MATERIAL	221.00
D54101	100	197 00	SCIENCE	WAKEFIELD, PAUL	D24749 REIMBURSE CAMP SITE FEES	45.00
D54102	100	197 00	SCIENCE	WAKEFIELD, PAUL	D24752 REIMBURSE SUPPLIES	37.58
D54103	100	197 00	GENERAL EDUCATION - SECONDARY	RAMIREZ, GUADALUPE	D24750 REIMBURSE FOODS LAB FEE	12.00
D54104	100	197 00	GENERAL EDUCATION - SECONDARY	MEJIA, LAWRENCE	D24751 REIMBURSE FOUND BOOK	5.00
D54108	100	182 00	GENERAL SUPPORT OPERATION	UT SO CALIFORNIA EDISON	D24736 FEB 96 ELECTRIC BILL	626.97
D54110	100	178 00	DISTRICT ADMINISTRATION PURCH	UNITED PARCEL SERVICE	D24741 REPLENISH UPS ACCT	150.00
D54111	100	192 00	SCIENCE	PISARIK, TERESE	D24742 REIMBURSE SUPPLIES	85.25
D54115	100	194 00	SCHOOL ADMINISTRATION	RIVERSIDE UNIFIED SCHOOL DI	D24747 PYMT FOR TRANSCRIPT	3.00
D54117	100	190 00	SELF-CONTAINED CLASSROOM	LANCASTER, WALTER	D24753 REIMBURSE SUPPLIES	17.74
D54176	100	192 00	SELF-CONTAINED CLASSROOM	RIVERSIDE CO. OFFICE OF EDU	D25376 CONF 3/20/96 1 EMP	20.00
D54182	100	178 00	GENERAL SUPPORT OPERATIONS CU	BATEMAN, BRUCE	D25406, MILEAGE REIMBURSEMENT	24.74
D54204	100	178 00	GENERAL SUPPORT OPERATIONS CU	ROMERO, KATHY	D24762 MILEAGE REIMBURSE	9.65
D54206	100	197 00	AVID	PROSSER, PATRICIA	D24760 REIMBRSE SUPPLIES AVID PROG	75.80
D54209	100	178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D24757 MILEAGE REIMBURSE	123.88
D54210	100	178 00	GENERAL SUPPORT OPERATIONS CU	LYTHGOE, SUSAN	D24756 MILEAGE REIMBURSE	48.50
D54211	100	178 00	GENERAL SUPPORT OPERATIONS CU	ROBINSON, DONALD	D24755 MILEAGE REIMBURSE	122.14
D54246	100	178 00	RIDESHARE PROGRAM	GLASS, TERRY L	D25411, WINNER OF MONTHLY RIDESHARE	40.00
D54247	100	178 00	INSTRUCTIONAL SUPPORT CURRICU	BRENNAN, TINA	D25410, MILEAGE REIMBURSEMENT	68.12
D54248	100	199 00	CONTINUATION EDUCATION	HUTCHINS, DAVID	D25412, MILEAGE REIMBURSEMENT	58.35
D54258	100	178 00	GEN SUPPORT DISTRICT ADMIN IN	SOLDAN, JOANNE	D24764 REIMBURSE FOR IEP TRIP	144.00
D54259	100	184 00	SELF-CONTAINED CLASSROOM	LOPEZ, ANTONIO	D24765 REFUND FOR LIBRARY BOOK	15.00

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## REPORT OF PURCHASES

03/03/96 - 03/15/96  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D54260	100	181	00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA EDISON	D24768 FEB 96 ELECTRIC BILL	1,763.74
D54261	100	181	00	GENERAL SUPPORT OPERATIONS UT MUTUAL WATER CO	D24767 FEB 96 WATER BILL	18.00
D54262	100	000	00	SELF-CONTAINED CLASSROOM MUSIC CENTER	D24766 PROF SERV AT P.A. 2-13-96	591.50
D54270	100	178	00	GENERAL SUPPORT BOARD OF EDUC ARTHUR ANDERSON & CO., SC	D25528 CONF 4/20-23/96 1 EMP	700.00
D54272	100	172	00	PLANT OPERATIONS PACIFIC TELEPHONE	D24770 FEB 96 PHONE BILLS	2,974.75
D54273	100	178	00	GENERAL SUPPORT OPERATIONS UT PACIFIC TELEPHONE	D24769 FEB 96 PHONE BILLS	6,581.93
D54284	100	173	00	GENERAL SUPPORT OPERATIONS UT MUTUAL WATER CO	D24774 FEB 96 WATER BILL	20.65
D54285	100	178	00	GEN SUPPORT DIST ADMIN SAFETY PARKVIEW CENTER FOR OCCUP M	D24773 PROF SERV - CHERYL WATSON	30.03
D54286	100	197	00	ENGLISH SAN FRANCISCO SHAKESPEARE	D24772 PROF SERV JVHS 3-28-96	645.00
D54303	100	178	00	GENERAL SUPPORT OPERATIONS UT AIRTOUCH CELLULAR	D25414, PAYMENT FOR CELL PHONE CHARG	623.84
D54304	100	186	00	GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES	D25416, WATER BILLS FOR FEBRUARY	2,301.30
D54305	100	178	00	GENERAL SUPPORT OPERATIONS UT CORPORATE TELEMANAGEMENT	D25415, PAYMENT FOR PHONE CHARGES	401.71
D54331	100	197	00	AVID PACIFIC TELEPHONE	D24777 FEB 96 PHONE BILL	19.14
D54355	100	196	00	MATHEMATICS NATIONAL COUNCIL OF TEACHER	D25531 CONF 4/24-27/96 5 EMP	382.50
D54356	100	178	00	GRANT WRITING LA QUINTA HOTEL	D25530 CONF 4/7-12/96 1 EMP	283.63
D54357	100	178	00	GRANT WRITING THE GRANTSMANSHIP CENTER	D25529 CONF 4/7-12/96 1 EMP	595.00
D54359	100	198	00	SCHOOL ADMINISTRATION UCR EXTENSION	D25550 CONF 3/26/96 2 EMP	110.00
D54364	100	178	00	GENERAL SUPPORT DISTR ADMIN A JURUPA UNIFIED	D24784 CHRGS DEPOSIT SLIPS	16.57
D54365	100	178	00	GENERAL SUPPORT BOARD OF EDUC JURUPA UNIFIED	D24783 CASBO LUNCHEON	34.50
D54368	100	178	00	GENERAL SUPPORT BOARD OF EDUC TAYLOR, JIM	D24780 REIMBURSE DINNER MTG	15.00
D54369	100	178	00	PUPIL SERVICES PSYCHOLOGISTS TUNDIDOR, MADELIN	D24779 MILEAGE REIMBURSE	21.58
D54370	100	178	00	PUPIL SERVICES PSYCHOLOGISTS SANDERS, CAROL	D24778 MILEAGE REIMBURSE	23.39
D54394	100	178	00	GEN SUPP DIST ADMIN FISCAL SE COLLINS, DENISE	D25418, REIMBURSE FOR SCHOOL BD MTG	7.53
D54395	100	196	00	VOC ED-TRADE & INDUSTRIAL BROWN ALBERT E	D25419, REIMBURSEMENT FOR INST SUPPL	78.91

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

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## REPORT OF PURCHASES

03/03/96 - 03/15/96  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D54441	100	173 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D24786 FEB 96 GAS BILLS	924.73
D54453	100	000 00	SELF-CONTAINED CLASSROOM	I. F. S.	D25423, PAYMENT OF INV. SCH ID 964478	3,769.48
D54467	100	196 00	VOCATIONAL EDUCATION	PROJECT TIDE	D25562 CONF 4/25/96 1 EMP	35.00
D54477	100	178 00	GENERAL SUPPORT OPERATIONS	CU WILSON, JOHN	D24793 MILEAGE REIMBURSE	19.84
D54481	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	POSTMASTER	D24788 REPLENISH POSTAGE MACHINE	2,500.00
D54509	100	172 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D24794 FEB 96 GAS BILLS	2,691.82
D54510	100	178 00	GENERAL SUPPORT DISTR ADMIN	A BANKCARD SERVICES	D25424, YEARLY CHARGE FOR CREDIT CAR	70.61
D54513	100	178 00	GENERAL SUPPORT DISTR ADMIN	A FISHER, CAROLYN	D25427, MILEAGE REIMBURSEMENT	18.89
D54514	100	196 00	GENERAL SUPPORT OPERATIONS	UT RUBIDOUX COMMUNITY SERVICES	D25428, PAYMENT FOR FEBRUARY WATER B1	6,752.47
D54525	100	178 00	GENERAL SUPP DISTR ADMIN	PERS CAMPBELL, KENT	D25567 CONF 3/6-8/96 1 EMP	145.34
D54538	100	176 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D24795 FEB 96 GAS BILLS	9,241.89
D54531	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRWIN	D25429, MILEAGE REIMBURSEMENT	27.31
D54552	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	COTTRELL, JEANNA	D25430, MILEAGE REIMBURSEMENT	7.25
D54554	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	EIMERS, STEVE	D25432, MILEAGE REIMBURSEMENT	115.75
D54555	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	ESTRADA, MARY	D25433, MILEAGE REIMBURSEMENT	24.60
D54558	100	185 00	SELF-CONTAINED CLASSROOM	KNUDSEN, RICK	D25420, REIMBURSE FOR INST. MATERIAL	18.24
D54563	100	178 00	GENERAL SUPPORT OPERATIONS	UT PACIFIC TELEPHONE	D24796 FEB 96 PHONE BILL	37.92
D54571	100	000 00	SELF-CONTAINED CLASSROOM	LASER FANTASY INTERNAT'L IN	D24797 PROF SERV AT S. S. 3-28-96	720.00
D54575	100	196 00	AVID	WEATHERFORD, DANIEL	D24800 REIMBURSE FOR FIELD TRIP	284.00
D54576	100	191 00	INSTRUCTIONAL MEDIA	LILES, BECKY	D24799 REIMBURSE FOR SUPPLIES	52.77
D54577	100	178 00	GEN SUPPORT DIST ADMIN SUPER	RADOVICH, DOLLY	D24798 REIMBURSE FOR SUPPLIES	13.72
FUND TOTAL						51,806.25
TOTAL NUMBER OF DISBURSEMENTS						69
D54062	101	191 00	S. I. P. (SCHOOL IMPROVEMENT PR	SEAL, LAURA	D25397, REIMBURSEMENT FOR INST. MATE	18.57

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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DISBURSEMENT ORDERS

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D54063	101	178 00	MENTOR TEACHER PROGRAM - SUPP	ENGLAND, DEBBIE	D25398M REIMBURSE FOR INSTRUCTIONAL	72.06
D54064	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	FREEMAN, DAVE	D25399, REIMBURSE FOR INST. MATERIAL	48.22
D54075	101	178 00	E.C.I.A. TITLE 1	THERESA HOAG	D25372 CONF 1/22-2/2/96 1 EMP	350.00
D54076	101	178 00	NON-AGENCY ACYF HEADSTART	CSNO-SS	D25373 CONF 3/15-16/96 1 EMP	100.00
D54080	101	192 00	GOALS 2000	ASSEIER, DIANA	D25401, REIMBURSEMENT FOR INST. MATE	17.22
D54081	101	178 00	NON-AGENCY ACYF HEADSTART	JORDAN, JOAN	D25402, REIMBURSE FOR INSTRUCTIONAL	10.74
D54082	101	175 00	E.C.I.A. TITLE 1	GILLETTE, LOUISE	D25403, REIMBURSE FOR INSTRUCTIONAL	48.81
D54100	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR	LOOMIS, LISA	D24743 REIMBURSE SUPPLIES	33.70
D54105	101	178 00	E.C.I.A. CHAPTER 1	STRICKLAND, SUSAN	D24739 MILEAGE REIMBURSE	46.53
D54106	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	TAYLOR, SHIRLY	D24738 REIMBURSE SUPPLIES	183.12
D54107	101	178 00	MENTOR TEACHER PROGRAM - SUPP	YOUNG, SANDRA	D24737 REIMBURSE SUPPLIES	64.20
D54109	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	MUSIC CENTER	D24740 PROF SERV W.R. 2-9-95	554.00
D54112	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	MARGISON, ARDIS	D24744 REIMBURSE SUPPLIES	43.44
D54113	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR	ROMERO, JESUS	D24745 REIMBURSE SUPPLIES	23.46
D54169	101	187 00	E.C.I.A. TITLE 1	CUE SPRING 1996 PRE-REG.	D25522 CONF 5/9-10/96 1 EMP	145.00
D54170	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	CUE SPRING 1996 PRE-REG.	D25523 CONF 5/9-10/96 1 EMP	95.00
D54171	101	197 00	SB 1882-CA PROFESSIONAL DEVEL	INST. FOR ED. DEV. (FORMERL	D25379 CONF 4/23/96 2 EMPS	310.00
D54172	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR	SEMINARS INTERATIONAL	D25521 CONF 5/8/96 1 EMP	59.00
D54173	101	178 00	ECONOMIC IMPACT AID - L E P	RIVERSIDE CO. OFFICE OF EDU	D25378 CONF 3/21 & 5/1/96 1 EMP	40.00
D54174	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	WRIGHT GROUP, THE	D25377 CONF 4/20 - 5/4/96 4 EMP	792.00
D54175	101	178 00	PL94-142 EDUC FOR ALL HANDICA	RIVERSIDE CO. OFFICE OF EDU	D25375 CONF 3/12/96 1 EMP	25.00
D54177	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	WRIGHT GROUP, THE	D25374 CONF 3/11-12/96 1 EMP	158.00
D54178	101	178 00	E.C.I.A. TITLE 1	MORENO, TERESA	D25526 CONF 2/15-16/96 1 EMP	76.34
D54179	101	178 00	NON-AGENCY ACYF HEADSTART	WILLIS, MARSHA	D25525 CONF 12/12-13/95 1 EMP	28.01

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COUNTY: 33 RIVERSIDE  
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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

03/03/96 - 03/15/96  
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DISBURSEMENT ORDERS

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D54181	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR	AVELLINO, ANITA	D25408M REIMBURSE FOR TRAVEL EXPENSE	102.48
D54183	101	178 00	TOBACCO USE PREVENTION EDUCAT	KIRCHNER, JUNE	D25407, REIMBURSEMENT FOR INST MATER	49.24
D54207	101	178 00	ECONOMIC IMPACT AID - L E P	RUVALCABA, ESTHER	D24759 MILEAGE REIMBURSE	30.47
D54208	101	178 00	ECONOMIC IMPACT AID - L E P	SANCHEZ, ESTELA	D24758 MILEAGE REIMBURSE	26.47
D54287	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	LOPEZ, LUPE	D24771 REIMBURSE SUPPLIES	30.28
D54330	101	178 00	DRUG ABUSE EDUCATION & PREVEN	PRUTSMAN, DEBBIE	D24776 REIMBURSE SUPPLIES	49.02
D54335	101	178 00	PL94-142 EDUC FOR ALL HANDICA	ESTRADA, MARY	D25544 CONF 2/23/96 1 EMP	15.50
D54336	101	178 00	PL94-142 EDUC FOR ALL HANDICA	TUNDIDOR, MADELIN	D25543 CONF 2/23/96 1 EMP	15.50
D54337	101	178 00	PL94-142 EDUC FOR ALL HANDICA	PAULSEN, MELODY	D25542 CONF 2/21-24/96 1 EMP	48.33
D54338	101	178 00	PL94-142 EDUC FOR ALL HANDICA	EVANS, CINDY	D25541 CONF 2/22-24/96 1 EMP	89.64
D54339	101	186 00	SB1274 RESTRUCTURING/PLANNING	CALIF CTR. FOR SCHOOL RESTR	D25539 CONF 5/1-4/96 13 EMP	2,345.00
D54341	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	PRIOR RESOURCES, INC	D25540 CONF 4/26/96 2 EMP	158.00
D54342	101	178 00	DRUG ABUSE EDUCATION & PREVEN	KING GAYE	D25417, REIMBURSEMENT FOR INST. MATE	74.83
D54344	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	REGION C COORDINATING COUNC	D25538 CONF 5/14/96 1 EMP	50.00
D54345	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	INST. FOR ED. DEV. (FORMERL	D25535 CONF 4/22/96 1 EMP.	115.00
D54348	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	CEEA CONFERENCE	D25534 CONF 3/14/96 1 EMP	175.00
D54351	101	178 00	PL94-142 EDUC FOR ALL HANDICA	RIVERSIDE CO. OFFICE OF EDU	D25533 CONF 3/29/96 5 EMP	25.00
D54354	101	197 00	SB 1882-CA PROFESSIONAL DEVEL	THE COLLEGE BOARD	D25532 CONF 3/16/96 2 EMP	160.00
D54358	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	BOB WACK & ELR	D25545 CONF 3/7/96 1 EMP	115.00
D54360	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	GILLETTE, LOUISE	D25549 CONF 3/5/96 1 EMP	20.00
D54361	101	191 00	DEMONSTRATION ENGLISH/LANGUAG	CLARK, LOIS	D25548 CONF 3/7/96 1 EMP	35.00
D54363	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	INST. FOR ED. DEV. (FORMERL	D25546 CONF 3/1/96 2 EMP	220.00
D54442	101	178 00	MENTOR TEACHER PROGRAM	MARTINEZ, DORA	D24785 REIMBURSE SUPPLIES	74.71
D54468	101	178 00	MENTOR TEACHER PROGRAM	PROSSER, TERRY	D25561 CONF 2/28-3/1/96 1 EMP	113.46

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D54469	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	MALCOLM BUTLER	D25560 CONF 11/13/95 1 EMP	175.00
D54470	101	178 00	PL94-142 EDUC FOR ALL HANDICA REGION C	COORDINATING COUNC	D25558 CONF 5/14/96 1 EMP	50.00
D54471	101	197 00	SB 1882-CA PROFESSIONAL DEVEL INST.	FOR ED. DEV. (FORMERL	D25557 CONF 4/23/96 2 EMPS	310.00
D54472	101	197 00	SB 1882-CA PROFESSIONAL DEVEL INST.	FOR ED. DEV. (FORMERL	D25555 CONF 3/28/96 1 EMP	155.00
D54473	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR	NAT'L. EDUCATIONAL NETWORK	D25554 CONF 3/27/96 1 EMP	109.00
D54474	101	178 00	ECONOMIC IMPACT AID - L E P	C A B E	D25552 CONF 3/27/96 2 EMPS	100.00
D54475	101	195 00	SB 1882-CA PROFESSIONAL DEVEL	HOLIDAY INN CENTRE PLAZA	D25553 CONF 4/25-28/96 5 EMPS	262.08
D54476	101	178 00	ECONOMIC IMPACT AID - L E P	SANCHEZ, ESTELA	D24791 MILEAGE REIMBURSE	19.19
D54479	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	VANFRANK, Nanci	D24790 REIMBURSE POSTAGE	57.95
D54480	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	WHEELER, JOHN	D24789 REIMBURSE SUPPLIES	75.98
D54512	101	178 00	DRUG ABUSE EDUCATION & PREVEN	JOHNSON, CYNTHIA	D25426, REIMBURSE FOR INST. MATERIAL	20.97
D54529	101	178 00	PL94-142 EDUC FOR ALL HANDICA	RIVERSIDE CO. OFFICE OF EDU	D25563 CONF 3/29 & 5/1/96 14 EMPS	130.00
D54533	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	C A B E	D25564 CONF 3/27/96 1 EMP	50.00
D54536	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR	WRIGHT GROUP, THE	D25568 CONF 3/4/96 1 EMP	79.00
D54537	101	178 00	PL94-142 EDUC FOR ALL HANDICA	CONDIT, IRWIN	D25569 CONF 2/23/96 1 EMP	15.50
D54553	101	178 00	FEDERAL PRESCHOOL PROGRAM	DROST, KATHY	D25431, MILEAGE REIMBURSEMENT	43.95
FUND TOTAL						9,134.95
TOTAL NUMBER OF DISBURSEMENTS						63
D54116	102	178 00	INSTRUCTIONAL PROGRAM	PAULSEN, MELODY	D24748 MILEAGE REIMURSE	111.18
D54302	102	195 00	INSTRUCTIONAL PROGRAM	GOODEN, MAUDIE	D28413, MILEAGE REIMBURSEMENT	144.77
D54367	102	196 00	INSTRUCTIONAL PROGRAM	STURN, LARRY	D24782 REIMBURSE SUPPLIES	31.95
D54393	102	178 00	INSTRUCTIONAL PROGRAM	CLAUDER, LANA	D25421, MILEAGE REIMBURSEMENT	44.52
D54482	102	178 00	INSTRUCTIONAL PROGRAM	PAULSEN, MELODY	D24787 REIMBURSE SUPPLIES	40.47

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 03/15/96  
 PAGE: 7

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

03/03/96 - 03/15/96  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D54536	102	178 00	INSTRUCTIONAL PROGRAM	JAFFE, ALISON	D25434, MILEAGE REIMBURSEMENT	26.21
D54557	102	178 00	HOMEBOUND/TRANSLATORS	JONES, TIMOTHY	D25435, MILEAGE REIMBURSEMENT	55.60
FUND TOTAL						454.87
TOTAL NUMBER OF DISBURSEMENTS						7
D54205	103	178 00	INSTRUCTIONAL PROGRAM	TUNDIDOR, MADELIN	D24761 MILEAGE REIMBURSE	4.71
D54249	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	CHEVRON, U S A	D25409, REIMBURSE FOR GAS CHARGE CAR	192.93
D54257	103	178 00	INSTRUCTIONAL PROGRAM	STEINBRINCK, MARGE	D24763 REIMBURSE FOR BOOKS	21.28
D54362	103	178 00	INSTRUCTIONAL PROGRAM	MORENO VALLEY U.S.D.	D25547 CONF 5/7-14-28/96 1 EMP	255.00
D54535	103	178 00	INSTRUCTIONAL PROGRAM	NCTM	D25565 CONF 4/25/96 1 EMP	142.00
FUND TOTAL						615.92
TOTAL NUMBER OF DISBURSEMENTS						5
D54118	106	196 00	PHYSICAL EDUCATION	STANGLE, RICK	D24754 MILEAGE REIMBURSE	161.11
FUND TOTAL						161.11
TOTAL NUMBER OF DISBURSEMENTS						1
D54114	700	178 00	STATE PRESCHOOL AB-451	WILLIS, MARSHA	D24746 REIMBURSE SUPPLIES	1,143.90
D54180	700	178 00	STATE PRESCHOOL AB-451	HARRISON, PATTY	D25524 CONF 2/8/96 1 EMP	16.24
FUND TOTAL						1,160.14
TOTAL NUMBER OF DISBURSEMENTS						2
D54366	800	178 00	SELF-CONTAINED CLASSROOM	MERCADO, ANTONIO	D24781 REFUND ADULT ED BOOK DEP	15.00
D54392	800	178 00	SELF-CONTAINED CLASSROOM	DELEON LEYA	D25422, REFUND OF ADULT ED TEXTBOOK	15.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES


03/03/96 - 03/15/96  
PURCHASES OVER \$1

REPORT: APS/APS550/01  
RUN DATE: 03/15/96  
PAGE: 8

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
054511	800 178 00	SELF-CONTAINED CLASSROOM	BARNES MARK	D25425, REFURD OF ADULT ED TEXT DEPO	15.00
054528	800 194 00	ADULT ED AB321 INST ESL	CARMEN HENDEZ	D25566 CONF 2/24/96 1 EMP	72.82
FUND TOTAL					117.82
TOTAL NUMBER OF DISBURSEMENTS					4
153 DISBURSEMENTS OVER					\$1.00 FOR A TOTAL AMOUNT OF 63,451.06
0 DISBURSEMENT ORDERS UNDER					\$1.00 FOR A TOTAL AMOUNT OF .00
153 DISBURSEMENT ORDERS					FOR A GRAND TOTAL OF 63,451.06
TOTAL PURCHASES					631,894.09

RECOMMEND APPROVAL:

  
DIRECTOR OF BUSINESS SERVICES

I-2  
AP

**Jurupa Unified School District**

**1995/1996 AGREEMENTS**

<b>AGREEMENT NUMBER</b>	<b>CONTRACTOR</b>	<b>AMOUNT</b>	<b>FUND/PROGRAM TO BE CHARGED</b>	<b>PURPOSE</b>
<b>96-1</b>	<i>Consultant or Personal Service Agreements</i>			
96-1-TTT	City of Rancho Cucamonga	\$2,200.00	SIP	Community Emergency Response Team training for staff of Sky Country Elementary School
96-1-UUU	City of Rancho Cucamonga	\$1,750.00	SIP	Community Emergency Response Team training for staff of Glen Avon Elementary School
96-1-VVV	Bubble Mania	\$425.00	SIP	Bubble Mania assembly for students and staff of Ina Arbuckle Elementary School
96-1-WWW	Music Center on Tour	\$593.00	SIP	Native dance presentation by Arco Iris Musical Troupe for staff and students of West Riverside Elementary School
96-1-XXX	E&E Animals	\$300.00	EIA	Assembly on animals for students and staff of Ina Arbuckle Elementary School
96-1-YYY	Ron Rohac	\$1,400.00	Emergency Immigration Aid Program	Provide follow-up training for secondary teachers participating in 1994/1995 Sheltered English Training Program
96-1-ZZZ	Josie Javens	\$1,000.00	SIP	Inservice on "Writing Integration for Project Read Program" for staff at Stone Avenue Elementary School
96-1-AAAA	Ron Rohac	\$7,200.00	Emergency Immigration Aid Program	Inservice on "Sheltered English Training" for secondary teachers districtwide
96-1-BBBB	Christy Lane Enterprises	\$450.00	SIP	Dance performance for students and staff of West Riverside Elementary School

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**96-2 Inter-District Attendance Agreements**

96-2-D	Chino Unified School District	NA	NA	July 1, 1995 - June 30, 2000
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**96-7 Architectural and Inspector Agreements**

96-7-D	Purkiss. Rose-rsi	\$7,100.00	Redevelopment	Increase professional service fee by \$4,200 and increase additional services by \$2,900 to provide for surveying and geo-technical reports for Rubidoux High School Renovation Project
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**96-8 Other Agreements**

96-8-S	California Department of Education	NA	NA	Amend 1995/1996 Preschool contract to include two new classes
96-8-T	California Department of Education	NA	NA	Instructional materials for Preschool program for 1995/1996 school year

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc  
4/1/96



# JURUPA UNIFIED SCHOOL DISTRICT

April 1, 1996  
Page 1 of 2

## APPROPRIATION TRANSFERS

### GENERAL FUND - FUND 100

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	1,730,262		136,136	1,594,126	
1000	Certificated Salaries	30,560,066	92,609		30,652,675	(2)
2000	Classified Salaries	6,161,430	20,306		6,181,736	(2)
3000	Employee Benefits	8,884,074	13,634		8,897,708	(2)
4300	Instructional Supplies	469,497	2,797		472,294	(1)
4500	Office Supplies	533,402	1,847		535,249	(1)
5600	Rents, Leases, and Repairs	428,705	400		429,105	(1)
5700	Interprogram and Interfund Services	72,764		5,000	67,764	(3)
5800	Other Services	1,158,678		624	1,158,054	(1)
6200	Buildings and Improvement	48,136	300		48,436	(1)
6400	Equipment	127,075	9,867		136,942	(3)(4)
Total Fund 100		50,174,089			50,174,089	

### OTHER RESTRICTED FUND - FUND 103

1000	Certificated Salaries	41,089	1,238		42,327	(2)
2000	Classified Salaries	984,454	2,496		986,950	(2)
3000	Employee Benefits	398,487	527		399,014	(2)
4300	Instructional Supplies	24,480		1,363	23,117	(1)
4500	Other Supplies	2,410	200		2,610	
4600	Pupil Transportation Supplies	313,583		2,898	310,685	(1)
5600	Rents, Leases, and Repairs	117,500		1,100	116,400	(1)
6400	Equipment	53,525	900		54,425	(1)
Total Fund 103		1,935,528			1,935,528	

### LOTTERY - FUND 106

0971	Appropriation for Contingencies	638,546		7,019	631,527	
1000	Certificated Salaries	1,182,870	6,550		1,189,420	(2)
3000	Employee Benefits	257,260	709		257,969	(2)
4300	Instructional Supplies	51,549		240	51,309	
4500	Office Supplies	3,561		760	2,801	
5200	Travel and Conference	1,180		300	880	
6400	Equipment	2,084	550		2,634	
6500	Equipment Replacement	4,000	510		4,510	
Total Fund 106		2,141,050			2,141,050	

1.4  
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APPROPRIATION TRANSFERS (cont.)

ADULT EDUCATION - FUND 800

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	146,949			141,949	(3)
2000	Classified Salaries	2,200	857	5,000	3,057	(1)
3000	Employee Benefits	8,851	143		8,994	(1)
5700	Interprogram and Interfund Services	57,958	5,000		62,958	(3)
6400	Equipment	15,914		1,000	14,914	(1)
	Total Fund 800	231,872			231,872	

- (1) Includes small dollar amounts to match appropriation need with program needs
- (2) Benchmark salary adjustments (management/confidential)
- (3) Furniture (Learning Center)
- (4) Xerox for Glen Avon (will be reimbursed with S.I.P. funds)

Recommend Approval

  
Director of Business Services

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 18-20, 1996LOCATION: Fresno State UniversityTYPE OF ACTIVITY: Fresno State Judging FinalsPURPOSE/OBJECTIVE: Judging SkillsNAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Gary LeshAg. Teacher, Brian Kantner Ag. Teacher, Rob Norwood Ag. TeacherPam Gates Voc. Ed. Asst.

EXPENSES:	Transportation	\$		Number of Students	<u>30</u>
	Lodging	\$	<u>15.00</u>		
	Meals	\$	<u>15.00</u>		
	All Other	\$			
	<b>TOTAL EXPENSE</b>	\$	<u>900.00</u>	Cost Per Student	<u>\$30.00</u>
				(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>TOTAL:</b>	\$ _____	_____

Arrangements for Transportation: Agriculture vehicles

Arrangements for Accommodations and Meals: \_\_\_\_\_

Planned Disposition of Unexpended Funds: Students will pay their own wayI hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.Signature: [Signature] Date: 3/7/96 School: Jurupa Valley  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: [Signature] Principal: [Signature] Date: 3/11/96  
Date approved by the Board of Education Date: \_\_\_\_\_Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

(15)

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 20-23, 1996LOCATION: Fresno State UniversityTYPE OF ACTIVITY: State Leadership ConferencePURPOSE/OBJECTIVE: Leadership ConferenceNAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Brian Kantner  
Ag. Teacher, Pam Gates Voc. Ed. Asst.

EXPENSES:	Transportation	\$		Number of Students	<u>20</u>
	Lodging	\$	<u>80.00</u>		
	Meals	\$	<u>80.00</u>		
	All Other	\$			
	<b>TOTAL EXPENSE</b>	\$	<u>3200.00</u>	<b>Cost Per Student</b>	<u>\$160.00</u>
				(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
<b>TOTAL:</b>	<b>\$</b> _____	_____

Arrangements for Transportation: Agriculture vehicles

Arrangements for Accommodations and Meals: \_\_\_\_\_

Planned Disposition of Unexpended Funds: Students will pay their own way

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 3/7/96 School: Jurupa Valley  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 3/11/96  
Date approved by the Board of Education Date: \_\_\_\_\_Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

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## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 3 & 4, 1996LOCATION: California State Polytechnic University San Luis ObispoTYPE OF ACTIVITY: State Judging FinalsPURPOSE/OBJECTIVE: Leadership in Judging SkillsNAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Gary D. LeshAg. Teacher, Brian Kantner Ag. Teacher, Rob Norwood Ag. TeacherPam Gates Voc. Ed. Asst.

## EXPENSES:

Transportation

\$

Number of Students 25

Lodging

\$

20.00

Meals

\$

20.00

All Other

\$

TOTAL EXPENSE

\$

1,000.00Cost Per Student \$40.00

(Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source

Expected Income

Income Now On Hand

TOTAL:

\$

Arrangements for Transportation: Agriculture vehicles

Arrangements for Accommodations and Meals: \_\_\_\_\_

Planned Disposition of Unexpended Funds: Students will pay their own wayI hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: \_\_\_\_\_

(Instructor)

Date: 3/7/96School: Jurupa Valley

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals:

Principal: \_\_\_\_\_

Date: 3/11/96

Date approved by the Board of Education

Date: \_\_\_\_\_

Distribution: 134

White copy to Assistant Superintendent Education Services

Yellow copy to Originator

Pink copy to Principal

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## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 15th - May 19th, 1996LOCATION: Tour to San Francisco and area close by (Sacramento, Los Banos, Monterey)TYPE OF ACTIVITY: Chamber Singer TourPURPOSE/OBJECTIVE: To perform in as many different venues as possible, to hear groups from outside the Southern California area, to enter a national music festival and be evaluated.NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Rick Morrison - volunteer,  
Georgia Pretwell - parent, Sheila Eakle - parent, Tom Langdale - parent, Debra Prince - parent

## EXPENSES:

Transportation

\$2,000

Lodging

\$2,000

Meals

\$1,000

All Other

\$1,000

Number of Students 23

TOTAL EXPENSE

\$6,000 approx.Cost Per Student \$260 approx.  
(Total Cost ÷ # of Students)INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source

Expected Income

Income Now On Hand

Mid-Means, candy sales, donations\$1,000Pre-tour concert, candy sales\$2,000Car wash, McDonald's peelers, program ads\$3,000

TOTAL:

\$55,000\$1,000Arrangements for Transportation: Charter busArrangements for Accommodations and Meals: meals provided by tour company and choir auxiliaryPlanned Disposition of Unexpended Funds: returned to students in the form of a rebate - apply to  
- end of year banquetI hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.Signature: *Michael J. Morrison*

(Instructor)

Date: 3/20/96School: J. V. H. S.

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals:

Principal: *[Signature]*Date: 3/20/96

Date approved by the Board of Education

Date: \_\_\_\_\_

Distribution:

White copy to Assistant Superintendent Education Services

Yellow copy to Originator

Pink copy to Principal

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## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 19- 23, 1996LOCATION: FresnoTYPE OF ACTIVITY: FFA State Leadership ConferencePURPOSE/OBJECTIVE: Student Conference

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Paula Germain

## EXPENSES:

Transportation

\$

Number of Students 6

Lodging

\$

160.00

Meals

\$

All Other

\$

TOTAL EXPENSE

\$

960.00Cost Per Student 160.00

(Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source

Expected Income

Income Now On Hand

Students will pay

TOTAL:

\$ 960.00Arrangements for Transportation: School VehicleArrangements for Accommodations and Meals: Made by conferencePlanned Disposition of Unexpended Funds: Return to students

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Paula Germain

(Instructor)

Date: 3-6-96School: Rubidoux High

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals:

Principal: [Signature]Date: 3/8/96Date approved by the Board of Education [Signature]

Date: \_\_\_\_\_

Distribution:

White copy to Assistant Superintendent Education Services

Yellow copy to Originator

Pink copy to Principal

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## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 23 - 28, 1996LOCATION: San FranciscoTYPE OF ACTIVITY: Performance TourPURPOSE/OBJECTIVE: Educational opportunity for students to realize through performance.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

Staci A. Della-Rocco, Director; Sharon Mc Donough, Accompanist/Chaperone

EXPENSES:	Transportation	\$ 4140.00	Number of Students	<u>23</u>
	Lodging	\$ 2645.00		
	Meals	\$ 2415.00		
	All Other	\$		
	<b>TOTAL EXPENSE</b>	<b>\$ 9200.00</b>	<b>Cost Per Student</b>	<b>\$400.00</b>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Performances/Donations</u>	<u>1,000.00</u>	<u>2,000.00</u>
<u>Advertisements</u>	<u>2,000.00</u>	<u>1,500.00</u>
<u>Fundraisers, Talent Show, Musical</u>	<u>2,700.00</u>	
<b>TOTAL:</b>	<b>\$ 5,700.00</b>	<b>3,500.00</b>

Arrangements for Transportation: United Airlines/District BusArrangements for Accommodations and Meals: Holiday InnPlanned Disposition of Unexpended Funds: Re-deposit into Trust Fund

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Staci A. Della-Rocco*

(Instructor)

Date: 3-22-96School: Rubidoux HS

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals:

Principal: *[Signature]*Date: 3/22/96

Date approved by the Board of Education

Date: \_\_\_\_\_

Distribution:

White copy to Assistant Superintendent Education Services  
 Yellow copy to Originator  
 Pink copy to Principal

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): January 17 - 20, 1997

LOCATION: Washington, DC

TYPE OF ACTIVITY: National Presidential Inauguration Festival

PURPOSE/OBJECTIVE: Competition for National ratings and once in a lifetime experience.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Jack Poster-Director of Band, Dr. Ron Needham, Principal, and 4-6 parents.

EXPENSES:	Air Transportation	\$ 400.00	Number of Students	<u>60</u>
	Lodging	\$ 189.00		
	Meals	\$ 60.00		+ \$46.00 for Extras
	All Other	\$ 40.00		
	Equip. Transp.	\$ 12.00		
	Medical Ins.	3.00	Cost Per Student	<u>750.00</u>
	<b>TOTAL EXPENSE</b>	<b>\$ 704.00</b>	(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
Fund Raisers - Booster	6,000.00	\$4,000.00
Fund Raisers - Students	2,000.00	
Donations/Sponsorships	Unknown	
<b>TOTAL:</b>	<b>\$8,000.00 plus</b>	<b>\$4,000.00</b>

Arrangements for Transportation: Through National Events/Tours 1-800 333-4700

Arrangements for Accommodations and Meals: Same

Planned Disposition of Unexpended Funds: By Boosters

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 3/15/96 School: J.V.H.S.  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 3/18/96  
Date approved by the Board of Education Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

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## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 26th, 1996 - April 28th, 1996

LOCATION: Bakersfield Holiday Inn

TYPE OF ACTIVITY: United Black Students of California State Convention

PURPOSE/OBJECTIVE: To give our students an opportunity to network, vote for state officers, and win scholarships.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Mark McFerren - teacher

EXPENSES:	Transportation	\$ 20.00	Number of Students	<u>4</u>
	Lodging	\$ 270.00		
	Meals	\$ 300.00		
	All Other	\$ 60.00	Registration	
	<b>TOTAL EXPENSE</b>	<b>\$650.00</b>	Cost Per Student	<u>162.50</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>BSU Account</u>	<u>400.00</u>	<u>200.00</u>
<u>Student's personal funds</u>	<u>250.00</u>	<u>0.00</u>
<b>TOTAL:</b>	<b>\$ 650.00</b>	<b>200.00</b>

Arrangements for Transportation: School vanArrangements for Accommodations and Meals: Holiday Inn Hotel, BakersfieldPlanned Disposition of Unexpended Funds: BSU fund ~~xxx~~ account

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Mark McFerren Date: 3/19/96 School: Rubidoux High School  
 (Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 5/26/96  
 Date approved by the Board of Education [Signature] Date:           

Distribution: White copy to Assistant Superintendent Education Services  
 Yellow copy to Originator  
 Pink copy to Principal

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## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 5th - 8th 1996LOCATION: Various college campuses throughout CaliforniaTYPE OF ACTIVITY: ~~XXXX~~ AVID Juniors' college tourPURPOSE/OBJECTIVE: To expose AVID ~~juniors~~ juniors to different colleges.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) \_\_\_\_\_

Mark McFerren - teacher Tom Podgorski - teacher Theresa Mendoza - teacher

EXPENSES:	Transportation	\$ 2850.00 **	Number of Students <u>20</u>
	Lodging	\$ <del>XXXXXX</del> 2160.00	
	Meals	\$ 1360.00	
	All Other	\$ _____	

TOTAL EXPENSE \$ 6370.00 \*\*Cost Per Student 176.00 \*\*  
(Total Cost ÷ # of Students)

\*\* Transportation will be paid from district AVID funds.

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>AVID district funds</u>	<u>2850.00</u>	<u>2850.00</u>
<u>AVID fund account</u>	<u>3000.00</u>	<u>2000.00</u>
<u>Student's personal funds</u>	<u>520.00</u>	<u>0.00</u>
<b>TOTAL:</b>	<b>\$ <u>6370.00</u></b>	<b><u>4850.00</u></b>

Arrangements for Transportation: H & L Charter Bus CompanyArrangements for Accommodations and Meals: Motels and college dorms/College cafe'sPlanned Disposition of Unexpended Funds: AVID fund account

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Mark McFerren* Date: 3/19/96 School: RHS  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *[Signature]* Date: 3/20/96Date approved by the Board of Education *[Signature]* Date: \_\_\_\_\_Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

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# South Coast Air Quality Management District

JAN 18 '96 AM 8:50

21865 E. Copley Drive, Diamond Bar, CA 91765-4182 (909) 396-2000

Dear Employee Transportation Coordinator,

Congratulations! Today's inspection of your trip reduction program found that you have complied with the requirements of AQMD Rule 2202 and that you have marketed and implemented all the provisions of your approved trip reduction plan.

We appreciate your efforts to promote ridesharing and your company's efforts to support you. Your dedication, combined with that of other ETCs and their employers throughout the South Coast Air Basin, is helping to reduce thousands of vehicle trips and eliminate tons of air pollution every day.

Everyone benefits from your work. Every trip reduced helps clean the air and provides a healthier environment.

Good luck to you in reaching and hopefully surpassing your target "average vehicle ridership," as you continue to educate the employees of your company in the benefits of ridesharing and encourage their participation.

If you or your management have any questions about today's inspection or ever need information about compliance requirements, please feel free to call me at (909) 396-3005 or the undersigned inspector.

Sincerely,

George Wright  
Senior Staff Specialist

Company Name: Jurupa USD - R H S

ID #: 023110

Inspector: Bruce P. Lohmann

Phone: 396-2353

Inspection Date: January 17, 1996



# South Coast Air Quality Management District

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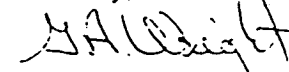
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Sincerely,



George Wright  
Senior Staff Specialist

Company Name: Terupa M.S., Maintenance & Transportation

ID #: 080949

Inspector: Bruce Lohmann

Phone 396-2353

Inspection Date: March 6, 1996

## SUPERVISOR OF FOOD SERVICES

### DEFINITION

Under direction to plan, organize, supervise, and evaluate the work of Food Service personnel; to assist in organizing and scheduling food production, service, and record keeping and reporting functions of preparation and serving kitchens; and to perform other duties as required.

### CLASS CHARACTERISTICS

This position is responsible to the Director of Food Services for supervising, training, and evaluating personnel assigned to Food Services as well as implementing and monitoring policies and procedures. This position is part of the Management/Leadership Team.

### EXAMPLES OF DUTIES

Circulates among preparation and serving kitchens and provides instruction on policies, procedures, and methods; assists in developing and conducting training programs related to food preparation, service, safety and sanitation, and general operations; ensures equipment is operated and maintained properly; visits schools on a regular basis to inspect cleanliness and operational efficiency and provide on-the-spot assistance; assists in developing standards for health, safety, and service; may confer with school administrators on cafeteria operations; helps screen sales representatives and evaluate products; assists in the selection, assignment, training, and evaluation of employees; acts as a liaison between food service personnel and Director of Food Services; keeps Director informed of problems; assists in the development and standardization of recipes and new products; assists with menu planning and in the nutritional analysis of menus; and performs other duties as assigned.

### DESIRABLE QUALIFICATIONS

#### Knowledge of:

- Principles of food service management and evaluation techniques;
- Proper methods of preparing, cooking, and serving food;
- Food sanitation principles and practices;
- Maintaining facilities in a safe and sanitary condition;
- Child Nutrition program and requirements;
- Basic mathematics;
- Report and record keeping;
- Correct utilization and care of food service equipment;
- Principles of good public relations;
- Nutrition, including menu analysis;
- Computer skills.

#### Ability to:

- Supervise and train adults and students;
- Select, direct, and evaluate staff;
- Make mathematical calculations;
- Maintain cooperative relationships with others;
- Understand and carry out oral and written directions;
- Exercise good judgment;
- Plan and organize work for self and others;
- Utilize and train others in the use of computers;
- Communicate effectively.

#### Experience:

At least five years experience supervising the preparation and service of meals in large quantities. Experience in a central kitchen setting is preferred, including menu planning, quantity food preparation, safety, and sanitation.

Personnel Services  
March 1996

## SUPERVISOR OF FOOD SERVICES

### Desirable Qualifications (continued):

#### Education:

Bachelor of Science degree in Foods and Nutrition (or related field)

#### Personal Qualities:

Professional manner, adaptability and flexibility, mature attitude, good judgment, dependability, reliability, good physical condition, motivated.

Note: This type of experience and training background is indicative of the kind and level most likely to be successful and is not meant to be interpreted in an overly literal or restrictive manner in regard to alternative, equivalent backgrounds.



**Jurupa Unified School District**  
**1996 GRADUATION AND PROMOTION EXERCISES**

SCHOOL	TIME AND PLACE	BOARD OF EDUCATION *	ADMINISTRATORS
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Nueva Vista High Graduation	Monday, June 10, 1996, 6:00 p.m. UCR-Theater	_____ _____ (Mr. Knight received class)	
Jurupa Middle School Promotion	Friday, June 14, 1996, 10:00 a.m. Jurupa Middle P.E. Field	_____ _____ (Mrs. Burns received class)	
Jurupa Valley High School Graduation	Thursday, June 13, 1996, 6:00 p.m. Jurupa Valley H.S. Football Field	_____ _____ (Ms. Hanke received class)	
Mission Middle School Promotion	Friday, June 14, 1996, 10:30 a.m. Mission Middle School Quad	_____ _____ (Mr. Chavez received class)	
Mira Loma Middle School	Friday, June 14, 1996, 10:00 a.m. Mira Loma Middle School P.E. Field	_____ _____	
Rubidoux High School Graduation	Thursday, June 13, 1996, 7:00 p.m. Edward E. Hawkins Stadium (RHS)	_____ _____ (Mr. Chavez received class)	

Jurupa Valley High Awards Night	Monday, June 10, 1996, 7:00 p.m. Jurupa Valley High Gym
Rubidoux High Awards Night	Tuesday, June 11, 1996, 7:00 p.m. Rubidoux High School Gym

● Caps and Gowns: Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

\* Board members not in the ceremony but in attendance at any exercise will be introduced.  
Please let the principal know you are present when you arrive.

BBR:dr  
4/1/96