



**JURUPA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

## **AGENDA**

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk John Chavez Holly Hanke Sam Knight  
SUPERINTENDENT Benita B. Roberts

**APRIL 17, 1995**

**PEDLEY ELEMENTARY - 5871 Hudson Street, Riverside, CA 6:00 p.m.**

### **OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Ruane)

Roll Call: President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

### **CLOSED SESSION - 6:00 P.M.**

The Board shall recess to Closed Session for the following purposes: To consider student disciplinary actions pursuant to Education Code Sections 35291, 48900 and 48915; Personnel Report #18; and to discuss assignment of administrative personnel; and to discuss its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups. After Closed Session, the Board shall reconvene in Open Session and disclose any action taken in Closed Session.

### **PUBLIC SESSION - 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

Flag Salute

(President Ruane)

Invocation

(Mr. Knight)

### **COMMUNICATIONS SESSION**

#### **1. Recognition**

##### **a. Recognize Academic Olympics Winning Team**

(Mr. Mendez)

On March 23, 1995, Pacific Avenue Elementary School hosted the 5th annual Academic Olympic competition.

Ms. Margie Forward, Mentor Teacher, will be present to introduce the Academic Olympic winning team members from Stone Avenue Elementary School as follows:

## 1. Recognition (Cont'd)

### a. Recognize Academic Olympics Winning Team (Cont'd)

(Mr. Mendez)

Mr. Bob Cmelak, Coach  
Roxanne Rede  
Lindsey Craig  
Steve Acedo  
Eileen McGuire

Nicole Martinez  
Jessica Navarre  
Kevin Barber  
Janice Manson  
Luis Najarro

#### Information Only

### b. Recognize 1994 United Way Jurupa Campaign Chair

(Mrs. Roberts)

For several years, this district has joined other districts and local colleges and universities in the United Way Inland Valleys Education campaign. Funds raised from this annual campaign help support the work of health and human services agencies in this area. This evening, Mary Ann Stalder, Director of Resource Distribution and Planning for United Way will be present to recognize Jurupa's 1994 campaign and to give special recognition to campaign chair, Jana Twombly. In addition to Ms. Twombly, twenty-four site coordinators assisted in the district campaign. These coordinators included:

Camine Real - Ellen Raher	Glen Avon - Bonnie Crull	Granite Hill - Connie Finazzo
Ina Arbuckle - Rosalia Gandara	Indian Hills - Marge Engelauf	Mission Bell - Marge Steinbrinck
Pacific Avenue - Julie Pothier	Pedley - Ardith Kleinman	Rustic Lane - Teresa Partida
Stone Avenue - Memo Mendez Kathy Grogan	Sky Country - Bill Austin	Sunnyslope - June Kirchner
Troth Street - Julia Margeson	Van Buren - Frank Galla	West Riverside - Dan Moore
Jurupa Middle - Stephanie Snyder-King	Mission Middle - Jean White	Nueva Vista - Jeff Jacobs
Rubidoux High - Rick Stangle	Jurupa Valley - Alan Young	MOT - Ann Hale & Carolyn Hopkins
Education Center - Bill Hendrick	Independent Study - John Radovich	

Several agencies serve Jurupa residents; most notably, the Jurupa Family Y.M.C.A., Youth Service Center, Family Service Association and the Survival Food Bank. Through an extensive community review team process, donors are reassured that local United Way agencies are accountable. Donna Henderson and Memo Mendez currently serve on community review panels. This year's campaign theme was, "To reach out to one individual is to embrace all humanity." We are proud of our staff's support of needy individuals and families in this community. Information only.

### c. Recognize Pedley Elementary Special Program

(Mrs. Roberts)

Pedley Elementary Principal Nanci Van Frank, will present Pedley's Language Arts program. This program evolved out of their Program Quality Review (PQR) process. Ms. Van Frank also will provide information about other programs at the school that are available to assist students with special needs. Information only.

## **2. Administrative Reports and Written Communications**

### **a. Accept Donations**

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

Mr. and Mrs. J. Corcoran, of Riverside, wish to donate \$300, with the request it be used for supplies and incentives for classrooms of Mrs. Gotschall, Mrs. Harris, and Mrs. Nelson at Camino Real Elementary School.

Mr. Paul Woods, of Garden Grove, wishes to donate \$150, with the request it be used to pay transportation costs for Ms. Woods' class field trip at Stone Avenue Elementary School.

An anonymous donor wishes to give the District new furniture, games, books and wall decorations valued at approximately \$500, with the request it all be used for a classroom at West Riverside Elementary School.

Ms. Carol Tallman, of Riverside, wishes to donate a computer system valued at approximately \$200, with the request it be used at Jurupa Middle School.

Ms. Teri Moran, of Riverside, wishes to donate an upgraded computer system valued at approximately \$1,000, with the request it be used at Jurupa Middle School.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

### **\* b. Cast Ballot for California School Boards Association (CSBA) Runoff Election**

(Mrs. Roberts)

Included in the supporting documents is a request from the California School Boards Association for a runoff election of a three-way tie vote for the fourth position to be filled in Subregion 18-A. Three support letters appear in the supporting documents from Hemet Unified School District, Banning Unified School District and San Jacinto Unified School District. The three other positions were filled by John Chavez (Jurupa USD); Rene L. Garcia (Desert Sands USD), and Kenneth Skinner (Perris Un. HSD).

A copy of the Ballot, in the supporting documents, lists the following three individuals for the runoff election:

Gisela Gosch (Hemet Unified School District)  
Estelle Lewis (Banning Unified School District)  
Donald C. Wickham (San Jacinto Unified School District)

Ballots must be postmarked by the post office on or before April 21, 1995. The Board may wish to consider this request for a nomination.

### **c. Written Communications and Administrative Reports**

(Mrs. Roberts)

### **3. Report of Student Representatives**

The Board welcomes Julie Warne, Jurupa Valley High School Student Representative, and Ronda Robinson, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

### **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

### **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

## **ACTION SESSION**

#### **\* A. Approve Minutes of April 3, 1995 Regular Meeting**

Recommend approval as printed.

#### **\* B. Hear Report on California Learning Assessment Systems**

(Mr. Mendez)

Just prior to the April 4th press release, the district received the 1993-94 results from the California Learning Assessment System (CLAS). For the 1993-94 school year, the percentage of students producing work at each performance level by grade and subject is reported for the state, the district, each school, and 100 districts and schools with similar demographics. The performance levels range from 1, the lowest level, which describes performances that provide little or no evidence of understanding or achievement, to 6, the highest level, which describes exemplary student work.

	Mathematics	Reading	Writing
<b>High 5-6</b>	Solid to rigorous mathematical thinking	Insightful understanding of the text	Creative response
<b>4</b>	Substantial mathematical thinking	Thoughtful understanding of the text	Responds to writing task
<b>3</b>	Partial mathematical thinking	General understanding of the text	Responds to writing task inconsistently
<b>1-2 Low</b>	Limited mathematical thinking	Understands individual words or phrases	Partial response to writing task

The California Learning Assessment System (CLAS) was given to students in grades 4, 8, and 10 in reading, writing, and mathematics in April of 1994. All of the student papers in the Jurupa Unified School District were scored and reported at each of the grade levels with the exception of those at Nueva Vista High School. The only explanation given by the CLAS office was that a large proportion of these students eligible to be tested did not have results available.

Chart 1 in the supporting documents depicts the percentage of fourth grade students in the district, in 100 similar districts, in the county, and in the state who achieved at the performance level of **four** or higher. Charts 2 and 3 provide the same information for the eighth and tenth grades respectively.

Chart 4 is a graph depicting the percentage of fourth grade students in the district, in the county, and in the state who achieved at the performance level of **four** or higher. Charts 5 and 6 provide the same information for the eighth and tenth grades.

Chart 7 serves as a legend to explain how similar schools and districts may be compared to one another using **lower**, **higher** and **similar** ratings.

Chart 8 is a table which presents the 1994 CLAS results for grades 4, 8 and 10 for each school. Results are presented with the percent of student scoring at levels 1-2, 3, 4, and 5-6 in the area of reading, writing, and mathematics. Also included in the chart is whether the percentage of Jurupa Unified School District students scoring 4-6 is **higher**, **similar** to, or **lower** than that of students in 100 districts/schools with similar background characteristics.

Highlights of the results follow:

**FOURTH GRADE**

- The percent of Jurupa students performing at levels 4-6 was higher than the average percent of students in Riverside County in all three curricular areas.
- Twenty-four (24%) percent of Jurupa students performed at levels 4-6 in reading compared to twenty-three (23%) percent statewide.
- The percent of students performing at levels 4-6 in reading was one (1%) percent higher than the percent for 100 similar districts.
- Thirty (30%) percent of Jurupa students performed at levels 4-6 in writing compared to thirty-two (32%) percent statewide.
- The percent of students performing at levels 4-6 in writing was two (2%) percent lower than the percent for 100 similar districts.
- Twenty-eight (28%) percent of Jurupa students performed at levels 4-6 in mathematics compared to twenty-eight (28%) percent statewide.
- The percent of Jurupa students performing at levels 4-6 in mathematics was four (4%) percent higher than other districts in Riverside County.
- The percent of LEP students in Jurupa performing at levels 4-6 in writing and math was higher than the percent of LEP students in Riverside County or statewide.
- The percent of Jurupa students performing at levels 4-6 in mathematics was similar to the percent for 100 similar districts.

**EIGHTH GRADE**

- Thirty-five (35%) percent of Jurupa students performed at levels 4-6 in reading compared to thirty-nine (39%) percent statewide.
- The percent of Jurupa students performing at levels 4-6 in reading was three (3%) percent lower than the percent for 100 similar districts.
- Forty-three (43%) percent of Jurupa students performed at levels 4-6 in writing compared to forty-six (46%) percent statewide.
- The percent of Jurupa students performing at levels 4-6 in writing was four (4%) percent lower than the percent for 100 similar districts.
- Twenty-two (22%) percent of Jurupa students performed at levels 4-6 in mathematics compared to twenty-four (24%) percent statewide and sixteen (16) percent in Riverside County.
- The percent of Jurupa students performing at levels 4-6 in mathematics was one (1%) percent higher than the percent for 100 similar districts.
- The percent of LEP students in Jurupa performing at levels 4-6 in mathematics was higher than the percent of LEP students in the state or Riverside County.

\* **B. Hear Report on California Learning Assessment Systems** (Cont'd)

(Mr. Mendez)

**TENTH GRADE**

- Twenty-eight (28%) percent of Jurupa students performed at levels 4-6 in reading compared to thirty-six (36%) percent statewide.
- The percent of Jurupa students performing at levels 4-6 in reading was five (5%) percent lower than the percent for 100 similar districts.
- Twenty-nine (29%) percent of Jurupa students performed at levels 4-6 in writing compared to thirty-nine (39%) percent statewide.
- The percent of Jurupa students performing at levels 4-6 in writing was ten (10%) percent lower than the percent for 100 similar districts.
- Nine (9%) percent of Jurupa students performed at levels 4-6 in math compared to fourteen (14%) percent statewide.
- The percent of Jurupa students performing at levels 4-6 in math was three (3%) percent lower than the percent for 100 similar districts.
- Twenty-five (25%) percent of the LEP students in Jurupa performed at levels 4-6 in reading.
- The percent of LEP students performing at levels 4-6 in reading was nine (9%) percent higher than similar students in the state and fifteen (15%) percent higher than LEP students in Riverside County.
- Twenty-one (21%) percent of the LEP students in Jurupa performed at levels 4-6 in writing.
- The percent of LEP students performing at levels 4-6 in writing was two (2%) percent higher than LEP students in the state and five (5%) percent higher than LEP students in Riverside County.

**Information only.**

**C. Response to CLAS Report**

(Mrs. Roberts)

Although, for the most part, schools in Jurupa posted CLAS scores similar to those in their comparison groups (see Chart 8 in the supporting documents), the significant percentage of our students scoring in the 1-3 performance range, indicates a need to examine factors that may be contributing to these student's lack of solid academic performance. Superintendent of Public Instruction, Delaine Eastin raised similar concerns about statewide CLAS results and announced the formation of two task forces, one in reading and one in math. Their charge is to determine possible causes for the low achievement of California's students and to recommend a specific course of action. In addition, two goals were outlined for the task forces: first, "Every student should leave the third grade no longer learning to read, but reading to learn;" secondly, "Every child should develop essential math skills and competency in their application." During the Goals 2000 planning process, this district will have an opportunity to address these issues as well.

**C. Response to CLAS Report (Cont'd)**

(Mrs. Roberts)

In the next few months, as we analyze the system to determine possible causes for low achievement on the part of many students and as we plan for the future, there is a need to have reliable data about how students actually are performing. However, given that there is a great deal of uncertainty about the state's future plans for a reliable assessment system, the Board may wish to consider reinstating a local standardized testing system which provides individual scores. Further, this system should provide for testing students at critical points in their academic careers rather than at every grade level which can be costly and unnecessary. If the goal is to have students capable of "reading to learn at the end of third grade," then testing at the end of this grade could give some indication about the strength of the district's primary program. Currently, sixth grade students are tested on basic skills using the Stanford Achievement Test. Testing at this level serves two purposes; it meets the state's proficiency assessment requirement for the elementary level and it gives the staff an indication of how well students have mastered the basics taught in elementary school. The district also needs to determine how well students are applying the basics at the middle school level and the high school, as well. The eighth and tenth grade levels are considered appropriate benchmarks.

Clearly classroom teachers are capable of assessing mastery of classroom material ; however, a standardized testing system would provide policy makers and the public with an objective view of the instructional program in order to determine the extent to which students are mastering and applying the basics necessary for more advanced study and the world of work.  
Information only.

**\* D. Status Report on Chicano Studies**

(Mr. Mendez)

At a previous Board meeting, Ms. Hanke requested a report regarding the development of a Chicano Studies course at the comprehensive high schools. For several meetings, students representing the Mexican Political Association have requested that the district offer such a course.

Chicano studies is one of the ethnic studies courses which developed from the Civil Rights movement of the 1960's . Typically, this type of course was offered on college campuses in separate Chicano studies departments or in ethnic studies departments . In the 1970's , some high schools also began to offer such courses. The focus of these courses varies from a historical emphasis to that which encompasses the entire range of the humanities. For several years, interest in this area subsided at both levels and fewer programs are in existence today than in previous decades.

Traditionally, ethnic studies courses evolved from the demands of racial and ethnic groups for inclusion of their story in the curriculum. The whole issue of multiculturalism, diversity and ethnic and race relations is extremely complicated . Our country is at a crossroads; peoples' tolerance for differences seems to be waning; this might explain the fact that, during the past two years, there has been a renewed interest on the part of some groups to reinstate ethnic studies programs.



\* **D. Status Report on Chicano Studies** (Cont'd)

(Mr. Mendez)

A survey was conducted to determine the extent to which local high schools are offering Chicano/ethnic studies. Three neighboring districts are offering a program, Fontana Unified, Riverside Unified and Moreno Valley. The supporting documents contain a chart depicting these data. In these districts, Chicano/ethnic studies courses are offered as electives for students in grades nine through twelve. Some are offered in the social science department, while others are listed in the humanities department.

In order to determine the interest in Chicano studies in Jurupa's comprehensive high schools, this course was placed on the course preference lists for the 1995-96 school year. Information on course selections was sent to the data center for processing. If this information is available at the time of the meeting, it will be a part this evening's report. Should the Board decide to approve this course at a later date, the staff has gathered sample courses of study and principals have suggested staff, parents and students willing to review and develop a Chicano studies program for Jurupa. If students elected to take a Chicano studies course, rather than some other elective, we would utilize the existing teaching staff; therefore, there would not be an added cost for staffing. The one additional cost for any new elective is for textbooks. High school textbooks range from approximately \$25 to \$40 per book; the average class size is 30. Thus, the cost of a new course would be on the average \$975 per section. Information only.

\* **E. Affirm Submittal of Application for Homeless Education Grant**

(Mr. Taylor)

Administration has granted permission for Education Services staff to submit an application for a Homeless Education Grant sponsored by the County Office of Education in the amount of \$28,000. If this grant amount is approved, the funds will be used to supplement existing programs at Ina Arbuckle Elementary and Jurupa Middle School in the 1995/96 school year. These two schools are currently operating programs for homeless students. A copy of the application is included in the supporting documents

It is recommended that the Board affirm administration's decision to allow Education Services submit an application for a Homeless Education Grant.

\* **F. Approve at Single Reading Regulation 6002, 1995/96 Daily School Schedule**

(Mr. Taylor)

The supporting documents include Regulation 6002, 1995/96 Daily School Schedule for preschool through 12th grade.

Administration recommends adoption at single reading of Regulation 6002, 1995/96 Daily School Schedule.

**G. Approve 1995 Mandated. Core Academic and Special Education Summer School Program**

(Mr. Taylor)

The State of California provides funds for 7% of a school district's enrollment to receive summer school instruction. Districts are mandated to provide classes at the high school level first. Eighth grades needing to pass core academic subjects in order to be promoted to the ninth grade, along with K-12 special education students, will be included. Because of the 7% cap, elementary summer school classes will not be offered.

The plan is to operate core academic programs for both comprehensive high schools. The program for Rubidoux High School students will be conducted on Mission Middle School's campus due to renovation work on the Rubidoux High School campus. All special education classes will be conducted on the Jurupa Valley High School campus.

Summer school offerings are limited to the following eight programs:

1. **Secondary Proficiency Classes** - courses offered include: Fundamentals of Language Arts and Math Essentials. These classes are offered to high school students who need to pass one or more proficiency examinations. (Rubidoux and Jurupa Valley)
2. **Core Academics** - State law defines core academic areas as mathematics, social studies, science, English, foreign language, fine arts and computer education. The following chart displays courses proposed for comprehensive high schools:

	<b><u>Jurupa Valley High</u></b>	<b><u>Rubidoux High</u></b>
AVID	X	X
Math Essentials	X	X
Math A	X	X
Basic Math/Beginning Algebra		X
Junior/Senior Math	X	
Introduction to Algebra (Pre-Algebra)	X	X
Algebra I and (A)	X	X
Algebra II and (B)	X	X
Geometry	X	X
Biology	X	X
Human Biology		X
Biological Concepts	X	
Geophysical Science	X	X
World History/Cultures & Geography	X	X
U. S. History	X	X
Government	X	X
Economics	X	X
Various ROTC Courses	X	X
Consumer Education/Law	X	X
English 9	X	X
English 10	X	X
Fundamentals of Language Arts	X	X
Computer Application	X	
Junior/Senior Math	X	
American Literature		X

**G. Approve 1995 Mandated, Core Academic and Special Education Summer School Program** (Cont'd) (Mr. Taylor)

3. **Individualized Program IPI** - This program is designed for non-graduating seniors and non-promoted 7th and 8th graders needing to make-up credits for graduation or promotion.
4. **Special Education** - Special Education classes for K-12 students are offered to students requiring such instruction.
5. **Independent Study** - Students assigned to independent study who desire to complete courses in summer school may enroll in this program.
6. **Work Experience** - This program is provided for students to earn credit while working in the community. Students receive related instruction in career awareness and job survival skills.
7. **AVID Program** - This program assists incoming ninth graders by preparing them to be successful at the high school level.
8. **Nueva Vista** - This will be an independent study program for currently enrolled Nueva Vista students.

**PROPOSED SUMMER SCHOOL SCHEDULE**

**Rubidoux High School & Jurupa Valley High School** - June 19 - July 28, 1995

(Secondary Proficiency Classes, Core Academic Individualized Program of Instruction IPI, Work Experience and Independent Study)

**Hours:** 7:25 a.m. - 12:00 p.m. - Transportation is not provided.

**Nueva Vista High School** - June 19 - July 13, 1995

**Hours:** 7:25 a.m. - 12:00 p.m. - Transportation is not provided

**Special Education** - June 20 - July 18, 1995

**Hours:** 7:25 a.m. - 12:00 p.m. - Transportation is provided

It is recommended that the Board approve the 1995 summer school offerings as presented.

**H. Authorize Sale of Used Textbooks**

(Mr. Edmunds)

Follett Educational Services, a division of Follett Library Book Company, our major supplier of library books for the District, has offered to purchase some of Rubidoux High Schools obsolete and no longer used textbooks for \$350.00.

## **H. Authorize Sale of Used Textbooks** (Cont'd)

(Mr. Edmunds)

Titles and quantities of text books to be sold are as follows:

<u>Title</u>	<u>Quantity</u>
Holt General Math (82)	15
Physics, Principals and Problems (82)	31
Laboratory Chemistry (83)	78
Laboratory Physics (blue) (82)	25
U.S. in Literature (82)	65
Triumph of the American Nation (86)	19
Laboratory Physics (blue & orange) (86)	8

Education Code #60420 allows a District's Board of Education to declare textbooks obsolete and authorize the sale of them on the secondhand market. The sale of these textbooks would also require the Board approve this transaction as an exception to Board Policy 6204, which requires disposition of used texts via donation.

Funds generated from this sale will be abated to the textbook budget for Rubidoux High School.

Administration recommends the Board (1) declare the above list of books obsolete, (2) approve an exception to District Policy 6204, and (3) authorize disposition of the books via sale for \$350 to Follett Education Service.

## **I. Review and Act on Timely School Facility Matters**

### **1. Authorize Issuance of Purchase Order for Electrical Work for Van Buren Portables**

(Mr. Edmunds)

The District recently relocated five (5) portable classrooms on the Van Buren Elementary School campus to comply with State Fire Marshall's requirements and to better meet the needs of the school. Relocation of these portables requires re-working of the electrical service to these classrooms.

We solicited quotes from electrical contractors to provide material and labor to install the necessary conduit for power, fire alarms, security, communication and future TV and data lines for these five (5) portable classrooms.

We received three (3) quotes for this work as follows:

S & S Electric	Riverside	\$14,995.00
Luitwieler Electric	Fontana	\$15,850.00
Electricraft	Riverside	\$16,300.00

Administration recommends the Board authorize issuance of Purchase Order #84603 to S & S Electric in the amount of \$14,995.00 to provide material and labor to install conduit and wiring for five (5) portable classrooms at Van Buren Elementary School.

**I. Review and Act on Timely School Facility Matters** (Cont'd)

**2. Hear and or Approve Other School Facility Matters**

(Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

**J. Act on Student Discipline Cases**

(Dr. Hendrick)

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-030 for violation of Education Codes 35291 and 48900 (c, j & k) for the remainder of the current semester.
- \*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-050 for violation of Education Codes 35291 and 48900 (b & k) for the remainder of the current semester and the semester following.
- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-052 for violation of Education Codes 35291 and 48900 (a, f & k) for the remainder of the current semester and the semester following.

**K. Act on Personnel Matters**

- \* 1. Approve Personnel Report #18

(Mr. Campbell)

Administration recommends approval of Personnel Report #18 as printed subject to corrections and changes resulting from review in Closed Session.

**L. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items L 1-10 as printed.

- \* 1. Purchase Orders (Mrs. Lauzon)
- \* 2. Disbursements (Mrs. Lauzon)
- \* 3. Agreements (Mr. Edmunds)
- \* 4. Payroll Report (Mrs. Lauzon)
- \* 5. Certify Signatures for Business Functions (Mr. Edmunds)

The County requires a list of Board members and school district employees authorized to transact various business functions for the school district. The promotion of Bob Iverson to Supervisor of Accounting changes the Certification of Signatures form. The list of Authorized Agents has changed with recent appointments of principals and an assistant principal. It is recommended the list of Authorized Agents in the supporting documents be approved.

**L. Approve Routine Action Items by Consent (Cont'd)**

- \* 6. Adopt Resolution 95/16, Authorization to Encumber Funds for the 1995/96 Fiscal Year (Mr. Edmunds)

It is sometimes necessary to issue purchase orders for the new fiscal year before the year begins. This ensures that necessary materials will be on hand when needed; for example: for summer school, for athletic equipment needed for early practice sessions, or for items which have a lead time of several months.

The County Office of Education requires the adoption of a resolution, which is included in the supporting documents, for districts that use the automatic purchase order program and wish to commit funds before the approval of the Budget for 1995/96.

Administration recommends the adoption of Resolution 95/16, Authorization to Encumber Funds for the 1995/96 fiscal year.

- \* 7. Adopt Resolution #95/18, Authorization to Destroy Records (Mr. Edmunds)

Records which are no longer required by the District are listed in the supporting documents. These records have been retained for the minimum required period of time and include both Class 3 (disposable records) and Class 1 (permanent records) that have been microfilmed and are now ready for destruction. All records are eligible for disposal in accordance with Education Code criteria.

Administration recommends the Board adopt Resolution #95/18, Authorization to Destroy Records.

- \* 8. Resolution No. 95/19, Resolution for Expenditure of Excess Funds (Mrs. Lauzon)

Throughout the school year, the Business Office monitors and adjusts the District's various budgets with respect to both revenue and expenditures. Changes in revenue result from grant applications, increased funding, adjustments to ADA, apportionment reductions, etc.

The method by which the revenue side of the budget is adjusted is to adopt a Resolution for Expenditure of Excess Funds. In this action the Board approves adding revenue to the budget for various purposes. Since the budget was revised on March 20, 1995, the District has received revenue adjustments in the amount of \$106,930 as identified below. Of this total, \$38,619 is unrestricted and will increase the unrestricted reserve. The balance remaining, \$68,311, is restricted in its use and offsetting expenditures are budgeted in these funds.

**L. Approve Routine Action Items by Consent (Cont'd)**

- \* 8. Resolution No. 95/19. Resolution for Expenditure of Excess Funds (Cont'd) (Mrs. Lauzon)

**UNRESTRICTED**

**General Fund - Fund 100**

Revenue Limit Sources	19,508
Pregnant Minor Revenue	<u>19,111</u>
	38,619

**RESTRICTED**

**Special Projects - Fund 101**

Job Training Partnership Act	8,133
Early Intervention for School Success	1,500
Head Start Program	30,092
Federal Preschool	19,413
Program Specialist Entitlement	<u>1,214</u>
	60,352

**Other Restricted - Fund 103**

Gifted and Talented Education	(41)
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**Adult Education - Fund 800**

AB321 Citizenship	8,000
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**TOTAL** **\$106,930**

Administration recommends that the Board adopt Resolution #95/19. for Expenditure of Excess Funds.

- \* 9. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)

Ms. Melva Morrison, teacher at Jurupa Valley High School, is requesting permission to travel from San Luis Obispo to San Diego on Wednesday, April 26 through Saturday, April 29, 1995 with approximately twenty-two (22) students to participate in a national music competition. Students will be involved in informal performances, ending in the national level festival. Supervision will be provided by staff and parent volunteers and transportation will be by chartered bus. Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by Melva Morrison to travel with approximately twenty-two (22) student from San Luis Obispo to San Diego on Friday, April 26 through Saturday, April 29, 1995 to participate in a national music competition.

**L. Approve Routine Action Items by Consent (Cont'd)**

\* 10. Approve Non-Routine Field Trip Request from Nueva Vista

(Mr. Taylor)

Mr. Jeff Jacobs, teacher at Nueva Vista High School, is requesting permission to travel to South Carlsbad State Beach on Friday, April 28 through Sunday, April 30, 1995 with approximately fifteen (15) students to participate in a camping field trip. Students will study marine animal/plant life, impact of pollution and erosion, plant life of the flower farms and history of the area. Supervision will be provided by staff and parent volunteers. Transportation will be by district vehicles and meals will be prepared by students and staff. Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by Jeff Jacobs to travel with approximately fifteen (15) students to South Carlsbad State Beach on Friday, April 28 through Sunday, April 30, 1995 to participate in a camping field trip.

**M. Review Routine Information Reports**

1. Review Information on "The Next Earthquake. Ready? Or Not"

(Mr. Taylor)

Each year, the District conducts activities which coincide with Governor Wilson's annual earthquake preparedness campaign in April. The major focus is to stress the importance of being ready before, during and after the next earthquake.

On Wednesday, April 26, 1995, all schools and service sites in the District will participate in a districtwide drill. Each school will conduct a practice of the duck, cover and hold maneuver as well as the evacuation of students from the buildings. Some schools elect to use this opportunity to exercise their entire disaster preparedness plan which means they will simulate the need for operating search and rescue, first aid, damage assessment, and student supervision teams. All sites will practice communications with the District Office.

The District Office Command Center will manage simulated problems in the district through a table top exercise and actual communications relays with schools.

Continued preparedness efforts continue as inservice for principals and staff is made available. Mrs. Jana Twombly, Pupil Services Assistant, will be working with site administrators in the next month to conduct a disaster preparedness audit to determine areas where additional efforts should be focused. Information only.



## **M. Review Routine Information Reports (Cont'd)**

### **2. Review Information on Summer Learning Opportunity for Pacific Avenue Title I Students** (Mr. Mendez)

In order to provide extended learning opportunities for Title I students, selected staff members at Pacific Avenue Elementary School will be providing a summer learning session for Title I students at that site for the second summer in a row. Title I students will be encouraged to improve their reading skills and their enjoyment of literature by attending this summer learning session. The four week session will run from July 24 to August 18 between the hours of 8:00 a.m. and 12:00 noon. The Language Arts academic focus of the program will be integrated into other areas of the curriculum, such as Social Studies, Computer Science and/or Science. A breakfast program will also be available, daily, from 7:30 a.m. to 8:00 a.m. This summer learning opportunity, which includes several theme trips and a schoolwide field trip, will be funded from Title I funds allocated to Pacific Avenue Elementary School. Information Only.

### **3. Board Meeting Sites - May 1 through June 19, 1995** (Mrs. Roberts)

Monday - May 1, 1995	West Riverside Elementary
Monday - May 15, 1995	Sky Country Elementary
Monday - June 5, 1995	Jurupa Valley High
Monday - June 19, 1995	Board Room, Education Center

Information only.

### **\* 4. 1995 Graduation and Promotion Exercises** (Mrs. Roberts)

The supporting documents include the 1995 Graduation and Promotion Exercises chart. Board members indicated selections for attendance at the April 3 Board meeting. Names of administrators assigned to these sites are listed, as well.

### **5. Notice of Meeting on Jurupa Hero Recognition Program** (Mrs. Roberts)

The Board committee for the Jurupa's Hero Recognition Program will meet following the regular meeting.

### **6. Staff Development Days** (Mr. Taylor)

Following are staff development days that have been scheduled:

#### **Staff Development Days**

<u>Students not in Attendance</u>	<u>School</u>	<u>Location</u>
April 17, 1995	Camino Real	same
April 18, 1995	Camino Real	same
May 8, 1995	Nueva Vista High	same
May 12, 1995	Jurupa Middle	same
May 12, 1995	Mission Middle	same

Information only.

**M. Review Routine Information Reports (Cont'd)**

**7. Pending Reports**

- a. Receive Information on Grant Writing.

**ADJOURNMENT**



March 22, 1995

MEMORANDUM

TO: CSBA Members in Subregion 18-A

FROM: Louise Perez, President

SUBJ: Runoff election for Delegate Assembly Seat

When the votes were counted for the Delegate Assembly election on March 22, 1995, a three-way tie vote resulted for the fourth position to be filled in Subregion 18-A between Gisela Gosch (Hemet USD), Estelle Lewis (Banning USD), and Donald C. Wickham (San Jacinto USD). The other positions were filled by John Chavez (Jurupa USD), Rene L. Garcia (Desert Sands USD), and Kenneth Skinner (Perris Un. HSD)

According to CSBA Bylaws, in the event of a tie vote, a runoff election is held in which the governing boards in the subregion vote between the tied candidates. Your official ballot is enclosed. The board must be a CSBA member to be eligible to vote, and each board receives one ballot.

The original colored ballot must be returned; a photocopy will not be accepted.

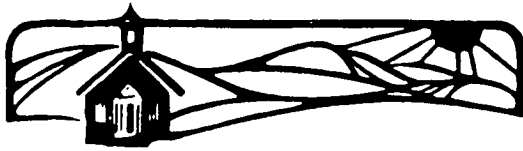
Ballots must be postmarked by the post office on or before April 21, 1995. A district postage meter is not considered an official date for purposes of meeting the deadline. In assuming its responsibility for returning the ballot, a district may choose to use certified mail.

Votes will be counted by the Elections Committee within five days of the return deadline. Should a second tie result, the director of the region will cast the tie-breaking vote, as per CSBA Bylaws.

If you have any questions about these procedures, please contact Pat McManus at (916) 371-4691.

3100 Beacon Boulevard  
P.O. Box 1660  
West Sacramento, CA 95691  
(916) 371-4691  
FAX (916) 371-3407

2-b  
P91



# Hemet Unified School District

2350 West Latham Avenue • Hemet, CA 92545-3637 • (909) 765-5100  
Jack McLaughlin, Superintendent

March 28, 1995

RECEIVED

MAR 31 1995

JURUPA UNIFIED SCHOOL DISTRICT  
SUPERINTENDENT'S OFFICE

Mrs. Benita Roberts, Superintendent  
Jurupa Unified School District  
3924 Riverview Dr.  
Riverside, CA 92509

Dear Mrs. Roberts:

As you know, there was a three-way tie in the election for CSBA Delegate Assembly. We are asking for your support of our Governing Board's candidate, Gisela Gosch. Gisela was appointed to the Hemet Unified Governing Board in 1991. In 1992, she was elected to a full four-year term, and has served the community and the district very well during that period of time.

Mrs. Gosch received her Masters Degree in Business Administration, from the University of Southern California and a Bachelors of Science Degree from the University of Redlands. As we shared with you prior to the initial balloting, Gisela has been very active in the community serving on the Board of Directors for the Hemet Education Foundation, the Golden Diggers: Senior Volunteers for Youth, and the Institute for Technology Education. In addition, she was President of the Valley Youth Foundation in 1993-94, served on the Valley Youth/Valley Gang Task Force, is a member of Soroptimist International, the Hemet Chamber of Commerce, and a former Director of the local YMCA Board.

Gisela is an excellent Board Member and will make a fine addition to the Delegate Assembly. We request your support of Gisela with your vote.

Sincerely,

James J. Sheridan, Ed.D.  
Interim Superintendent

JJS:sue

## Governing Board

Gisela Gosch

John J. McDonough

Robert McPherson, Jr.

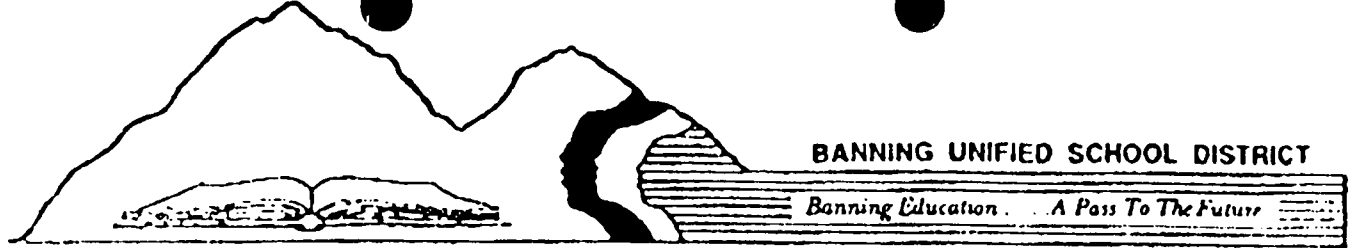
Bonnie Park

Phyllis Petri

William Sanborn

Gary Young





## BANNING UNIFIED SCHOOL DISTRICT

GLORIA L. JOHNSTON, Ph.D.  
Superintendent

March 29, 1995

MARGARET REED  
Assistant Superintendent,  
Learning

OLIVIA HERSHEY  
Director,  
Human Resources

BILL SPIRES  
Business Manager

### BOARD OF EDUCATION

Don Foster  
Estelle Lewis  
Adolfo Mediano, Jr.  
Michael Rosen  
Betty Smith

Dear Superintendents,

This letter is to encourage your Board of Trustees to vote for Estelle Lewis to fill the CSBA Delegate position for Subregion 18-A. She has not asked me to write on her behalf, but I feel so strongly about the potential value of her contributions to CSBA that I am writing to you on my own.

Estelle Lewis is an outstanding Board member. She is prompt, prepared, and always considers the impact of her decisions on the students and families in our District. As a parent and Board member, she regularly attends school events and is well informed about such critical issues as curriculum and assessment. As an African-American who grew up in Banning, she has a wealth of background about our region. As a community leader, she does not rely on the past to plan for the future. She reads, thinks, and participates in personal and professional growth activities. She listens carefully and explains to others how she arrives at her decisions. When the going gets tough, Estelle gets even stronger and faces challenges and opportunities forthrightly.

I could go on and tell you more about Estelle, but I believe I have captured the critical attributes. Thank you for considering her as your CSBA Delegate.

Sincerely,

*Gloria Johnston (KC)*

Gloria L. Johnston, Ph.D.  
Superintendent

# **SAN JACINTO UNIFIED SCHOOL DISTRICT**

*Dedicated To Educational Excellence*

## **DISTRICT ADMINISTRATIVE OFFICE**

600 East Main Street, San Jacinto, CA 92583-4398  
Telephone (909) 654-2785 FAX (909) 654-2888

April 12, 1995

Mrs. Benita B. Roberts, Superintendent  
Jurupa Unified School District  
3924 Riverview Drive  
Riverside, California 92509

Dear Mrs. Roberts:

As you are aware, a runoff election has been called for Subregion 18-A of the 1995 CSBA Delegate Assembly. We urge your Board to vote for:

**Donald C. Wickham**  
Member of the Governing Board  
San Jacinto Unified School District  
CSBA Subregion 18-A

I'm sure you are concerned, as I am, that our delegates have a history of understanding and working toward what's best for our children. Don Wickham is that type of person. Don has resided in the San Jacinto community and/or the San Jacinto Valley since 1963. He has an impressive record of volunteer service. For 31 years he has been a member of the San Jacinto Rotary Club. As a member he is no stranger to serving the youth of our valley. In addition he has served 16 years on the Farmers Fair and Expo of Riverside County as a Fair Board Director. He also helped establish the first Head Start program in Riverside County.

In November of last year, Don chose to continue serving his community as a member of our School Board. He is committed, practical, and innovative. We believe he will make an outstanding CSBA Delegate and sincerely request you support him with your vote. Thank you in advance for your assistance.

Sincerely,



K. William Marshall, Jr., Ed.D.  
District Superintendent

KWM:pw

Enclosure

F:\wp60\docs\csbadon2.ltr

## **BOARD OF TRUSTEES**

Charles R. Webb, President  
W. Allan Cornett, Clerk  
Wilma W. Reaser, Member  
John W. Schouten, Member  
Donald C. Wickham, Member

## **DISTRICT ADMINISTRATION**

• K. William Marshall, Jr., Ed.D.  
District Superintendent  
• Rod Stepleton, Ed.D.  
Assistant Superintendent of  
Educational Services  
• Joseph P. Enserro  
Assistant Superintendent of  
Business/Facilities  
• Hank Richardson  
Director of Personnel  
and Employee Relations

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p34

THIS COMPLETE. **ORIGINAL** RUN OFF BALLOT MUST BE SIGNED BY THE  
SUPERINTENDENT/BOARD CLERK AND RETURNED IN THE ENCLOSED ENVELOPE  
POSTMARKED BY THE POSTOFFICE NO LATER THAN **APRIL 21, 1995**. ONE BALLOT  
PER BOARD. A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE  
VALID.

OFFICIAL 1995 DELEGATE ASSEMBLY RUN OFF BALLOT  
SUBREGION 18-A  
(Riverside County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

\_\_\_\_\_ Gisela Gosch (Hemet USD)  
\_\_\_\_\_ Estelle Lewis (Banning USD)  
\_\_\_\_\_ Donald C. Wickham (San Jacinto USD)

\_\_\_\_\_  
SCHOOL DISTRICT

\_\_\_\_\_  
SIGNATURE OF SUPERINTENDENT/CLERK

\_\_\_\_\_  
TITLE



**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING  
APRIL 3, 1995**

**OPEN PUBLIC SESSION**

**CALL TO ORDER** The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 6:02 p.m. on Monday, April 3, 1995, in the Staff Lounge, Mission Bell Elementary, 4020 Conning Street, Riverside, California.

**ROLL CALL** Members of the Board present were:

**Mrs. Sandra Ruane, President  
Mrs. Mary Burns, Clerk  
Mr. John Chavez, Member  
Ms. Holly Hanke, Member  
Mr. Sam Knight, Member**

**STAFF PRESENT**

Staff Advisers present were:

**Mrs. Benita Roberts, Superintendent  
Mr. Jim Taylor, Assistant Superintendent Education Services  
Mr. Rollin Edmunds, Assistant Superintendent Business Services  
Mr. Kent Campbell, Assistant Superintendent Personnel Services  
Mr. Memo Mendez, Director of Curriculum and Categorical Projects  
Dr. Bill Hendrick, Administrator of Education Support Services  
Mrs. Pam Lauzon, Director of Business Services**

**CLOSED SESSION**

**RECESS TO CLOSED  
SESSION**  
-Motion #208

**MS. HANKE MOVED THE BOARD RECESS TO CLOSED SESSION IN THE STAFF LOUNGE FOR THE FOLLOWING PURPOSES: TO CONSIDER STUDENT DISCIPLINARY ACTIONS PURSUANT TO EDUCATION CODE SECTIONS 35291, 48900 AND 48915; PERSONNEL REPORT #17; TO DISCUSS ASSIGNMENT OF ADMINISTRATIVE PERSONNEL; AND TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

At 6:03 p.m. the Board recessed to Closed Session in the Staff Lounge office.  
At 6:58 p.m. the Board adjourned from Closed Session.

**CALL TO ORDER** At 7:03 p.m. President Ruane called the meeting to order in Public Session.

**ROLL CALL** President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, and Mr. Knight.

**FLAG SALUTE** President Ruane led the pledge of allegiance to the flag of the United States of America.

**INSPIRATIONAL  
COMMENT** President Ruane made an inspirational comment.



RECOGNIZE 1994-95  
JURUPA "PRINCIPAL OF  
THE YEAR"

The Assistant Superintendent Education Services stated that each year a Principal of the Year is honored in the district. The Principal of the Year for this year is Carmen Hernandez, Principal of Van Buren Elementary School. The Assistant Superintendent Education Services announced that although Ms. Hernandez was unable to be present, due to her work with the State Department for California's Distinguished Schools, she sent her secretary, Stella Espinoza, to be present in her place. Mrs. Espinoza was accompanied by teachers and parents from Van Buren Elementary School. President Ruane requested that all those present on behalf of Ms. Hernandez step forward to the podium. Mrs. Espinoza read a statement as follows:

"It is with great pleasure that I accept this honor for our Principal, Carmen V. Hernandez. On her behalf, I'd like to thank Jurupa Unified School District and the School Board, especially the president, Sandra Ruane, also Sam Knight, Mary Burns and Holly Hanke for their wholehearted support and encouragement.

Ms. Hernandez regrets that she could not be here to receive this honor herself. She is supposed to be on vacation, but instead, she is visiting schools for the State of California as a Distinguished Schools Site Visitor.

Ms. Hernandez wanted me to convey that she is indeed honored to have been chosen Jurupa Unified School District's Principal of the Year. As the first Hispanic, and the first Hispanic woman at that, to receive this Principal of the Year award in Jurupa, she realizes it is a very important achievement for the Hispanic population in this area.

She also wanted me to say that this is not an honor for her as an individual. Rather, it is an honor to the community at-large. Without the support of our teachers, parents, PTA, School Site Council, Comite Bilingue, classified staff, and especially our students, this would not have been possible.

The help that she has received from the Assistant Superintendent Education Services, her immediate boss, Mr. Jim Taylor, and his secretary, Bertha Wallace; Jan Pfaff in Benefits; Bill Elzig; Ron Garcia and Al in MOT; Bob, Phil and Stella in Purchasing; Irma in Transportation, Velda and Debbie Gray in Business Services; our bus driver, Gloria; the grounds men, especially Brian and Billy, has been invaluable.

Then, of course, she wanted me to mention our unfunded Healthy Start group that meets monthly at Van Buren and includes representatives from the YMCA, the Department of Social Services, the Riverside County Sheriff's Department, the Youth Service Center, Family Services Association, the Riverside County Health Department and other county offices that really are concerned and whose help we could not do without.

Thanks to all you very wonderful people who really care about "what is best for kids." Thanks for choosing Carmen V. Hernandez as "Principal of the Year."

President Ruane noted that Ms. Hernandez will receive a copy of the statements made on her behalf. President Ruane announced that on behalf of the Jurupa Unified School District, the recipient of the Principal of the Year award for 1995 is the wonderful principal, Carmen Hernandez. Flowers were presented, and Mrs. Burns conveyed her thanks for the way in which Ms. Hernandez always makes sure that she is involved with activities at, or involving, Van Buren Elementary. She stated that as she has toured the district, she has so often viewed children hugging their principals at Jurupa's schools; she wished to convey the message to Ms. Hernandez, that if she were present, she would be receiving a lot of hugs from her children now.

RECOGNIZE 1994-95  
JURUPA "PRINCIPAL OF  
THE YEAR"  
(CONT'D)

The Assistant Superintendent Education Services explained that two community members that were present wished to present a floral bouquet to Ms. Hernandez. However, when they learned she could not be present, they requested to present the flowers to Mrs. Burns for their appreciation and support to Ms. Hernandez. Mrs. Burns received the flowers from the two community members, on behalf of Ms. Hernandez, with deep gratitude for their gesture.

RECOGNIZE PRINCIPAL  
FOR A DAY  
PARTICIPANTS

The Superintendent referred to the annual statewide event that occurs each March, the "Principals for a Day" program. She stated that the district was very fortunate this year, to have a number of community people spend time in Jurupa's schools. The Superintendent noted that Principal Michelle Johnson held a reception at Granite Hill Elementary in their honor, which was organized by the Director of Curriculum and Categorical Projects, Mr. Memo Mendez. She indicated that his goal next year is to involve every school in the district in the "Principal for a Day" program. Additionally, the Superintendent stated that although Susan Loux was unable to participate on the designated day, she later visited Stone Avenue Elementary School. The Superintendent felt that the "Principal for a Day" program was a wonderful opportunity for community members to become partners with the schools and share what they have experienced with the broader community.

RECOGNIZE MISSION  
BELL ELEMENTARY  
SPECIAL PROGRAM

The Superintendent shared that it was a delight to visit Mission Bell Elementary for a scheduled Board meeting. She asked Mrs. Marge Steinbrinck to introduce the musical program her students had prepared in order to demonstrate the Orff instruments.

Mrs. Steinbrinck welcomed those present and stated that she was proud of the many things happening at Mission Bell Elementary and that visitors are welcome, any time to see what is happening among students. She noted that she was also very proud of the students' test scores, how the campus looks, and the dedicated teachers, parents, and PTA. Ms. Steinbrinck remarked that she finds parents very cooperative and appreciative of the care and concern that students receive.

Mrs. Steinbrinck introduced Mrs. Burgett, a Mission Bell teacher, and several Mission Bell students who performed for the audience a sample of Mission Bell's Harmony and Choir program.

Mrs. Burgett outlined the Mission Bell Elementary musical programs and practices, and noted that a fully staged musical is performed each year with the assistance of several teachers. Last year's performance, "Pirates of Penzance," has been followed by this year's musical, "I Believe In Make Believe." The Mission Bell choir performed the song, "Tomorrow," as well as an upbeat folk song. President Ruane thanked the children, teacher and principal for a wonderful performance.

RECOGNIZE ELKS  
SCHOLARSHIP  
RECIPIENTS

The Superintendent recognized Guillermo Diaz and Jennifer Koons (student, Guillermo Diaz, was not able to be present to receive his award). The Superintendent stated that she was contacted by Sharon Dimery, Assistant Principal at Rubidoux High School, informing her of two students that are recipients of scholarships through the Elks Riverside Lodge #643. Guillermo and Jennifer both qualified for the State level, and thus far, Jennifer has been awarded \$2,300 in scholarship money, and Guillermo has received \$7,500 in scholarship money. Guillermo has also qualified for the national level, and could win up to \$20,000 in scholarship funds to the college of his choice. The Superintendent requested that Mr. Chavez acknowledge the students with the presentation of a framed certificate.

RECOGNIZE ELKS  
SCHOLARSHIP  
RECIPIENTS  
(CONT'D)

Mr. Chavez asked Jennifer to explain the criteria for the program. Jennifer responded that she was required to complete a twenty-page application, and compete against other students at the district level. Mr. Chavez questioned her as to which college she had selected to attend with the scholarship funds she will receive. Jennifer answered that she plans to attend the University of Redlands. Mr. Chavez, on behalf of the district, presented a certificate of merit to Jennifer Koons, in recognition of her outstanding accomplishments and offered his congratulations.

RECOGNIZE PUBLIC  
SCHOOLS MONTH--  
APRIL 1995

The Superintendent announced that the month of April has been designated as Public Schools Month. This event is sponsored and promoted by the Free and Accepted Masons. The Superintendent explained that one week during April is selected (Jurupa Unified School District has selected April 17 through 21), whereby school districts are encouraged to discuss and enlist the support of the general public to the cause of public education. The Superintendent quoted Thomas Jefferson in defense of public education, "If people think that they can be ignorant and free, they are thinking about something that never was and never can be." She stated that Public Schools' Week is a time to encourage friends and neighbors to visit their local public schools.

ADOPT RESOLUTION  
#95/17 CALIFORNIA'S  
EARTHQUAKE  
PREPAREDNESS  
MONTH  
-Motion #209

The Assistant Superintendent Education Services stated that Governor Wilson has urged school boards across the state to again join the Earthquake Preparedness Month campaign during the month of April. He stressed that Earthquake preparedness is something that the district takes very seriously, and requested the Board's support by adopting Resolution #95/17, declaring April as Earthquake Preparedness Month.

MR. KNIGHT MOVED THE BOARD ADOPT RESOLUTION #95/17 DECLARING APRIL AS EARTHQUAKE PREPAREDNESS MONTH IN THE JURUPA UNIFIED SCHOOL DISTRICT. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

RECOGNIZE WESTERN  
MUNICIPAL WATER  
DISTRICT

The Assistant Superintendent Education Services recognized the Western Municipal Water District for their water education program that they have offered to teachers in the Jurupa Unified School District for a number of years. He explained that this program has taught students to explore the use of water conservation and its effect on the lives of everyone. He thanked the Western Municipal Water District, and corrected the March 20 Board Agenda to note an approximate value of \$60.00 (totaling \$480) per school site in water-related book donations, to eight school sites in the district.

RECOGNIZE DISTRICT  
SCIENCE FAIR  
WINNERS

The Assistant Superintendent Education Services stated that recently, 207 elementary and secondary students participated in a districtwide Science Fair. He noted that the winners are listed by division and category in the Board Agenda for Board members and the community to see.

RECOGNIZE ANNUAL  
BUS DRIVERS' DAY

The Assistant Superintendent Business Services announced that the fourth Tuesday of April has been proclaimed by the State Legislature to be set aside as "Annual Bus Drivers' Day." He invited everyone to celebrate the event on April 25, by joining a planned get-together at the transportation department in honor of the district's bus drivers. Refreshments will be served at 9:15 a.m.

ACCEPT DONATIONS  
-Motion #210

The Assistant Superintendent Business Services requested that the Board accept donations as listed in the supporting documents.

MR. CHAVEZ MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$50.00 FROM MR. AND MRS. P. CANNON TO PURCHASE CLASSROOM SUPPLIES/INCENTIVES FOR A CLASS AT CAMINO REAL ELEMENTARY; COMPUTER PLUS EQUIPMENT (APPROXIMATE VALUE \$300.00) FROM MRS. BARBARA SHERMAN FOR GLEN AVON ELEMENTARY; 3 GEOGRAPHY BOOKS AND 33 BOXES OF RAISINS (APPROXIMATE VALUE \$20.50) FROM CASSANDRA LEMUS FOR HER CLASS AT GRANITE HILL ELEMENTARY; \$300.00 FROM THE INA ARBUCKLE ELEMENTARY SCHOOL PTA FOR A BADGE MAKING MACHINE AT INA ARBUCKLE ELEMENTARY; A XEROX COPY MACHINE AND A COMPUTER (APPROXIMATE VALUE \$300.00) FROM AMERICAN GENERAL FINANCE, INC. FOR PACIFIC AVENUE ELEMENTARY; \$70.00 IN CASH DONATIONS (\$25.00, BAKER'S BURGERS; \$20.00, SEE'S CANDIES; \$25.00, LESLIE STAINNECKER) FOR THE "HOSTS" READING PROGRAM AT RUSTIC LANE ELEMENTARY; \$100.00 FROM THE SUNNYSLOPE ELEMENTARY SCHOOL PTA FOR THE CARING PARTNERS PROGRAM AT SUNNYSLOPE ELEMENTARY; AN IBM COMPUTER PLUS EQUIPMENT (APPROXIMATE VALUE \$200.00) FROM GAYE KING FOR JURUPA MIDDLE SCHOOL; \$1,000 FROM JURUPA MIDDLE SCHOOL 7TH & 8TH GRADE STUDENTS AND ASB FOR STUDENT ACTIVITIES SPONSORED BY THE MIRA LOMA MIDDLE ASB; \$300.00 FROM THE MISSION MIDDLE SCHOOL PTA FOR DISASTER WATER PACKETS AT MISSION MIDDLE, AND 20 WHITE BOARD MARKERS & 1 LARGE DUST MOP (APPROXIMATE VALUE \$32.50) FROM ARMANDO MUNIZ FOR HIS CLASS AT RUBIDOUX HIGH SCHOOL. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADMINISTRATIVE  
REPORTS/COMMENTS

The Superintendent announced that she received a letter from CSBA President, Louise Perez, informing the district that Mr. Chavez has been reelected to serve in the CSBA Delegate Assembly, Region 18-A. Rene L. Garcia and Kenneth Skinner were also elected to serve. She stated that the fourth position is presently in a run-off between Gisela Gosch, Estele Lewis and Donald Wickham. The Superintendent noted that the ballot will appear on the next Board Agenda as it must be postmarked on or before April 21, 1995. Two letters of support for two of the nominees have also been received and will be included in the supporting documents for the April 17 Board meeting, as well.

REPORT FROM  
RUBIDOUX HIGH  
SCHOOL  
REPRESENTATIVE

Ronda Robinson, Rubidoux High School student representative, was present to report on current events.

SPORTS

The Rubidoux High School swim team meet is scheduled for April 5 against Poly High. On March 31, the baseball team had a very exciting win against Ramona High; there were two home runs by Rubidoux High School's Gabe Barker and John Mahoney.

The "Battle of the Sports" is scheduled for this week, April 3-7. All of the sports have prepared teams to go against each other in games. On April 7, the team with the highest amount of points will have won the battle. Last year's winner was the Track team; this year they will be tough to beat.

REPORT FROM  
RUBIDOUX HIGH  
SCHOOL  
REPRESENTATIVE  
(CONTD)

ASB

The nominating convention will be held on April 7. ASB members for the 95-96 school year will be nominated for the ballot.

MISCELLANEOUS

Cheer try-outs were held on March 31 and April 1. The new Pep Squad members are very enthused and ready to begin practice for next year.

The Senior Class will participate in an Academic Assembly on April 5. Students with high and improved GPA's will receive academic letters and certificates.

Finally, the most important event: Spring Break begins next week, April 10 through 14.

REPORT FROM JURUPA  
VALLEY HIGH SCHOOL  
REPRESENTATIVE

Julie Warne, Jurupa Valley High School student representative, was present to report on current events.

FFA

The Jurupa Valley High FFA returned from the Indio Fair, and once again proved that they could steal the show as winners: Grand & Reserve Grand Champion Steer; Grand & Reserve Grand Champion Lamb; Grand & Reserve Grand Champion hog; first place, Advanced Master Showmanship, Ken Gates; first place, Novice Master Showmanship, Audrey Johnson; first place, Lads & Lassies, Shannon Roberts, first place, Livestock Judging, Ken Gates; and second place, Livestock Judging, Gene Towler.

Jurupa Valley High walked away with the sweepstakes award for the sixth year in a row. 13 State Farmers were named, which is the highest degree a State can bestow on its members; Summer Ketchum is running for the State office; Lisa Swanson is running for Southern Region Treasurer, the Parliamentary Procedure Team qualified for the 2nd Regional Finals; two members of the team also won individual awards: Summer Ketchum and Rory Gunnette.

THEATRE

The Jurupa Valley Theatre presented the play "Rumors," which was a huge success.

ASB

A Pep Rally was held on March 31; the Sadie Hawkins dance was held on March 17; a Motivational Assembly with Tyler Durman speaking on the topic of "Choices," was held on March 28; a Blood-Drive is scheduled for April 7 in the gym; and the current project is the ASB Convention, "Indy 500."

SPORTS

Spring sports are all off to a great start: softball, baseball, golf, and boys' tennis. Jurupa Valley High School already has members from the track, field and swim teams that have qualified for CIF.

PUBLIC VERBAL  
COMMENTS

President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board.

PUBLIC VERBAL  
COMMENTS (CONT'D)

COMMENT: AGENDA  
ITEMS

Francine Rice-Laabs, NEA-J President, thanked Mrs. Burchett for preparing the student program at Mission Bell Elementary; she congratulated Mr. John Chavez for his reelection to the CSBA Delegate Assembly. Mrs. Rice-Laabs addressed the School Board Agenda, Item G, Consider Revenue Enhancement Options, (1) Charging for student transportation, and referred to the comparison chart from benchmark districts: Fontana was listed as having "so many problems, they are looking at stopping."

In speaking with a representative from Fontana, Mrs. Rice-Laabs reported that the problem lies within the transportation department and has nothing to do with charging for transportation. Her conversation with a Moreno Valley representative found that the problem lies with the bus drivers themselves. Mrs. Rice-Laabs indicated that the dollar amount listed for Riverside Unified School District pertains to transportation services for students in grades 7-12, only.

COMMENT:  
AGENDA ITEMS

Mrs. Rice-Laabs referred to Item G-2, "Asset Management," and requested that if a 7-11 committee is formed to discuss district properties, that an NEA-J representative be included on the committee. She felt, however, that in terms of the property, the best idea is to just sell it, and not get into the business of real estate or spending \$7,500 for a marketing study.

Mrs. Rice-Laabs noted that Item G-3, establishing an LLMD, sounds great, and a good way to beautify the community. She referred to Item J, Consider Waiving Board Member Compensation, and remarked that it was an interesting topic that was considered a few years ago; Mrs. Rice-Laabs was glad to see the Board revisiting this idea in a discussion. Item K, concerning Board members attending conferences, she stressed that she would expect nothing less than that Board members attend conferences as part of their professional growth. Mrs. Rice-Laabs remarked that if paid conferences are discontinued, that this would be a sign that the district does not value professional growth.

Mrs. Rice-Laabs referred to Mr. Knight's position concerning teacher salaries and remarked that we need to start having discussion about restoration in salaries.

COMMENT:  
BUDGET/REVENUE  
ENHANCEMENTS

Mr. Hertz congratulated Ms. Carmen Hernandez as Principal of the Year. He stated that his primary purpose for speaking was to address the Agenda Item concerning revenue enhancements. Mr. Hertz felt that the community does not want taxes raised and that the three items listed, Asset Management, Bus Fees, and the Landscape and Lighting Maintenance District, would all cost more money than the district could offset in money raised. He commented that pressure should be placed on the legislature to allow districts to spend money received where it is most effective, instead of being designated "categorical." Mr. Hertz expressed that Board member and administrative travel expenses should be a standard report. He pointed out the amounts that teachers are personally donating to their classrooms, referring to the "Donations" portion of the Agenda. Lastly, Mr. Hertz remarked that Mr. Chavez should discontinue his travel expenses, which only serve to promote his "political agenda." He felt that other Board members spent their time more wisely visiting schools in the support of children.

COMMENT:  
TAXES AND EXPENSES

Mr. Chuck Dunn referred to the response of the Assistant Superintendent Business Services when asked to supply information on the expenses of one Board member. The response to the request was that the information was not available in report format and would require clerical time to prepare. Mr. Dunn pointed out that if this information cannot be produced, than someone must be traveling too frequently. He questioned why this is allowed to continue year after year? Mr. Dunn expressed that the community will not accept a tax raise. He pointed out that one Board member campaigned that there would be no new taxes if she was elected. She won the election. Mr. Dunn said, "I hope the rest of you understand."

PUBLIC VERBAL  
COMMENTS (CONT'D)

Ms. Deann McWilliams read an invitation in Spanish to the "Las Vegas" night fundraiser for Ina Arbuckle Elementary school playground matting, to be held on May 12 at the Club Metro from 6:00 to 10:00 p.m.

COMMENT:  
FUNDRAISER (SPANISH  
TRANSLATION)

COMMENT:  
FUNDRAISER

Mr. Saunders, employed by Southern California Edison, asked to speak on behalf of the playground committee for Ina Arbuckle, and thanked an anonymous \$100 donor, as well as displaying a unique "toilet seat" prize donation from "Wizards of the Wood." He stated that this is just one example of the exciting donations that can be won at "Las Vegas Night," for those who attend on May 12. Mr. Saunders referred to the flyers that were distributed, and said that the event will be held at the Club Metro, 5714 Mission Boulevard, in Riverside. He said that there will be great table action, good food, entertainment, and door prizes, all for the price of \$15.00 per person. Mr. Saunders offered tickets for sale for anyone interested, and stated that anyone seeking more information could refer to his telephone number or Mrs. Burns telephone number, listed on the flyer. He listed approximately 15 business donors in the community helping to sponsor the event.

BOARD MEMBER  
REPORTS & COMMENTS

Mr. Knight thanked Mission Bell Principal Marge Steinbrinck for her hospitality and the teachers for the outstanding job they are doing with students. He commented that it was an excellent idea to have the "sayings" hanging on the walls around the perimeter of the auditorium for students to read. Mr. Knight congratulated the Science Fair winners and thanked Mr. Terry Snell, science teacher from Rubidoux High School, who served as coordinator.

Mr. Chavez congratulated Mrs. Steinbrinck, stating that she was doing an excellent job as principal of Mission Bell Elementary, and recalled what a pleasure it was to have served with her as a school board member. He offered his congratulations to Mrs. Espinoza, on behalf of Van Buren's Principal of the Year, and to the Science Fair winners. He stated that these student programs are what really makes the Board and district all very proud of its students. Mr. Chavez thanked Mrs. Steinbrinck for an excellent musical program; he remarked that the Troth Street Talent Show was outstanding, and he thanked the Board for their part in electing him to serve on the CSBA Delegate Assembly.

Mr. Chavez said that he realized that there had been discussion whether Board members should remain educated through attending conferences. He felt that it was a good decision to be informed about school business. Mr. Chavez expressed that asking Board members to be ignorant is sad. As elected officials, the best possible purpose and expectations of students, parents and employees, is for Board members to learn and understand all about school business. He stated that it is not expected that Board members will come into office knowing everything; this is something that a Board member will come to know and understand while serving.

Mr. Chavez referred to CSBA as an association that offers workshops; works with the legislature; talks to the State Assembly and Senators to help develop legislation; provides representatives who are present at the State Capitol to change those things that are not positive for education; keeps Boards aware of the direction of legislation or proposed bills as they pertain to school programs; affords the opportunities for Board members to remain involved with local legislators, and helps Boards to take positive action. Mr. Chavez felt, as an elected delegate, that it was an honor to be one of those serving in Region 18-A.

Mr. Chavez indicated that there are a number of CSBA members that will meet in May, that do this kind of work; they set agendas for the following year; they work with the legislators concerning legislation, and they talk about current issues. He expressed that this cannot be accomplished by professing ignorance. Mr. Chavez stated that as Board members, "We should stay informed," and that after being elected, Board members have the responsibility to remain aware of what is happening at the State level. He stated that he believes in the education of students, the education of teachers and the education of Board members. CSBA offers to keep Board members well informed to vote and give direction in their districts.

In response to Board member compensation, Mr. Chavez emphasized that this was not meant to include the relinquishment of benefits. He realized that it was very necessary to have insurance. Mr. Chavez stated that the discussion item was included for Board members to consider and comment on the waiver of the \$400 stipend that they receive, in light of the request that was made from the public. The information he presented was addressed to members that had brought up this topic.

Ms. Hanke congratulated Carmen Hernandez as recipient of the "Principal of the Year" award. She expressed that it was well deserved. Ms. Hanke commended Jennifer Koons and Guillermo Diaz as scholarship recipients, and remarked that this will be very helpful to them, especially during the times when education is so expensive. She stated that she and Mrs. Burns have finished their tour of the elementary schools. She commented that their visit to Sky Country and meeting Mr. Laz Barreiro (Mr. B) was in a very relaxed setting; office staff worked well together and there were several fun classes. She highlighted the fact that students were being exposed to the ballet, which she thought was very beneficial.

Ms. Hanke enjoyed their visit to Stone Avenue Elementary, meeting Principal, Mr. Palmer, and the "Peace-Builders" program, which former principal, Mr. Memo Mendez began at the site. A few of the guidelines that she highlighted from the program are: (1) praise people; (2) give up "put downs," and (3) right wrongs.

Their last visit included Troth and Pedley Elementary Schools; both are schools that Ms. Hanke attended. She was reminded, while visiting Troth Street and meeting Ms. Baca, that her third grade teacher at Troth Street taught her to salute the flag in Spanish, which inspired her to learn and love the Spanish language; she is still striving to reach her goal of being fluent in the language. She commented on the delicious cake that was prepared by a staff member during their visit to the site.

Their visit to Pedley Elementary, with Principal Nanci Van Frank, brought to mind for Ms. Hanke the Reading-Is-For-Fun program. She remembered one parent volunteer, in particular, who was reading to a student of Romanian descent, who spoke better English than many of the students that were born in the United States.

Mrs. Burns offered her thanks for the roses that were presented to her. She stated that she was totally taken by surprise, and that she would be sure that Carmen Hernandez received the card attached to the bouquet. Mrs. Burns remarked about the beautiful childrens' program that was presented by the Mission Bell students. She stated that this is the reason for doing what we do, and that their program was terrific. Mrs. Burns stated that Mrs. Steinbrinck was wonderful and that she appreciated all that the children had done.



Mrs. Burns congratulated Carmen Hernandez, "Principal of the Year." She noted that she looked forward to attending the Celebrating Educators program, to honor those that have been named "Principal of the Year" by their districts. Mrs. Burns referred to the tour of the elementary schools with Ms. Hanke, which is now complete, and stated that they had received a packet of materials from each site, which contained very helpful information and helped them to be well informed. Mrs. Burns remarked that in the packet she received from Mr. Laz Barreiro of Sky Country Elementary, there was a catalog included concerning foundations for corporate giving, which had possible money-making ideas. She referred to a local business in the community, Anheiser Busch, as a possible company to consider for a grant.

Mrs. Burns stated that she went through the grants and underscored those that would be helpful to teachers. She noted that the grant applications are very, very difficult to complete and felt that it would be helpful to investigate the possibility of contracting a grant writer. She asked administration to investigate and report on cost of a grant writer for the district. Mrs. Burns indicated that this person could provide a service to teachers and principals and bring in enough money to make life a little easier at school sites. She stated that this is long past due, as the district has needed a support service for locating additional funds. Mrs. Burns referred to teachers that have spoken before the Board and stated that their comments have not been ignored. She felt that even if there are not existing finances, it is necessary to put out whatever effort is possible to look for every cost-effective method possible to obtain additional finances. Mrs. Burns asked that administration report back about the possibility of a grant writer on a future agenda.

Mrs. Burns again thanked Mr. Barreiro for adding the grant materials in the packet that she received; she appreciated that he took the time to include this information. Mrs. Burns referred to the upcoming item on the Agenda that had received citizen comments. She stated that when the item is addressed on the Agenda, she will then be more than willing to discuss the time and effort that she has put forth in the district; she asked that those interested should remain for the item to be discussed.

President Ruane thanked Marge Steinbrinck, Principal of Mission Bell Elementary, for her hospitality, and for the students' wonderful performance. She commented the students are what the district is all about. President Ruane thanked Mrs. Espinoza for attending the Board meeting as Ms. Hernandez' representative and that it meant a great deal to have her present.

President Ruane stated that she has received a few letters on the subject of student curriculum. She stated that anyone interested in serving on a committee of this nature should call the Superintendent and request to be placed on the advisory committee. President Ruane encouraged those wishing to get involved to do that. And lastly, President Ruane referred to the flyers for, "Jurupa Day, Meet Congressman Ken Calvert," and invited those wishing to attend on April 18 to the Mira Loma Chamber of Commerce meeting, 8:00 a.m., at Carrows Restaurant, where student, Dan Sato, will be honored, and again at 11:30 a.m., where the Jurupa Chamber of Commerce will honor Carmen Hernandez at the Sizzler Restaurant.

#### **ACTION SESSION**

APPROVE MINUTES  
-Motion #211

PRESIDENT RUANE MOVED THE BOARD APPROVE MINUTES OF THE REGULAR MEETING OF MARCH 20, 1995 AS PRINTED. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AFFIRM MIDDLE  
SCHOOL MATH  
RENAISSANCE  
1995/96  
-Motion #212

The Director of Curriculum and Categorical Projects stated that Agenda Item B actually involves the three middle schools, and requested that Mira Loma Middle School be included in the request to participate in the Middle Grades Mathematics Renaissance for 1995/96. He explained that Jurupa Middle and Mission Middle have participated in this statewide project for the past two years, and are requesting to continue into the third year, 1995/96, along with Mira Loma Middle.

PRESIDENT RUANE MOVED THE BOARD AFFIRM ADMINISTRATION'S DECISION TO ALLOW JURUPA AND MISSION MIDDLE SCHOOLS TO SUBMIT AN APPLICATION FOR CONTINUING PARTICIPATION IN THE MIDDLE GRADES MATHEMATICS RENAISSANCE FOR 1995/96. MR. CHAVEZ SECONDED THE MOTION. The Superintendent questioned whether they meant to amend the motion to include Mira Loma Middle? PRESIDENT RUANE MOVED THE BOARD AMEND THE MOTION TO INCLUDE MIRA LOMA MIDDLE SCHOOL. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

APPROVE AT SINGLE  
READING TECH.  
CHANGE TO BOARD  
POLICY 3407, DRUG-  
FREE WORKPLACE  
-Motion #213

The Assistant Superintendent Education Services reported that following the Coordinated Compliance Review, the State Department of Education mandated minor technical changes to three Board Policies. He indicated that the State Department requirements include the submittal of a copy of the Board action taken to adopt the changes.

The Assistant Superintendent Education Services stated that the first Board Policy that must be addressed is #3407, Drug-Free Workplace; the wording "or alcohol" was added to the first paragraph in section #1. He noted that presently the policy includes items a-e. Item f has now been included, to inform staff and students concerning drug and alcohol counseling and rehabilitation.

MR. KNIGHT MOVED THAT THE BOARD ADOPT AT SINGLE READING OF TECHNICAL CHANGES IN BOARD POLICY 3407, DRUG-FREE WORKPLACE TO BRING THE DISTRICT INTO COMPLIANCE WITH STATE REGULATIONS. MS. HANKE SECONDED THE MOTION. Mr. Chavez questioned that if it is a requirement for the district to inform staff and students concerning drug counseling and rehabilitation, is it also a requirement for the district's insurance to pay for this? The Assistant Superintendent Education Services responded, no, the district's insurance carrier is not responsible for the cost of the counseling/rehabilitation. A VOTE WAS TAKEN WHICH CARRIED UNANIMOUSLY.

APPROVE TECH.  
CHANGE TO BOARD  
POLICY 5145, SEXUAL  
HARASSMENT  
-Motion #214

The Assistant Superintendent Education Services referred to Board Policy 5145, Sexual Harassment, in the supporting documents and stated that this is the second policy which requires a technical change. He noted that the section, Compliance Officer, was added, indicating that if the Board of Education receives a complaint, the compliance officer, which has been designated as the Administrator of Education Support Services, is the designee who will investigate the complaint. The Assistant Superintendent Education Services referred to Page D-2 and stated that the last paragraph was added to include appropriate civil law remedies, which may be obtained from the compliance officer.

MS. HANKE MOVED THE BOARD ADOPT AT SINGLE READING TECHNICAL CHANGES IN BOARD POLICY 5145, SEXUAL HARASSMENT, TO BRING THE DISTRICT INTO COMPLIANCE WITH STATE REGULATIONS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE TECH.  
CHANGE TO BOARD  
POLICY 5164, UNIFORM  
COMPLAINT PROC.  
-Motion 215

The Assistant Superintendent Education Services referred to supporting document Page E-1, which reflected the addition of the title of the compliance officer to Board Policy 5164, Uniform Complaint Procedure, as being the Administrator of Education Support Services, and the telephone number and address where this person can be reached. He indicated that the second change appears on supporting document Page E-3, and again stated that the compliance officer is the person to contact for information if the complainant wishes to appeal the finding of fact and conclusion.

MS. HANKE MOVED THE BOARD ADOPT AT SINGLE READING OF TECHNICAL CHANGES IN BOARD POLICY 5164, UNIFORM COMPLAINT PROCEDURE, TO BRING THE DISTRICT INTO COMPLIANCE WITH STATE REGULATIONS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE TWO (2)  
NOTICES OF  
COMPLETION: RHS &  
WEST RIVERSIDE  
-Motion #216

President Ruane requested that the two Notices of Completion, Agenda Items F-1 & 2, be considered simultaneously. The Assistant Superintendent Business Services stated that these are items required for the close-out of the projects.

MR. KNIGHT MOVED THE BOARD APPROVE NOTICE OF COMPLETION - ALTERATIONS TO (5) PORTABLES, (1) TOILET BUILDING AT RUBIDOUX HIGH SCHOOL - DSA #A-58715: FILE #3319, AND NOTICE OF COMPLETION - CONSTRUCTION OF (1) PORTABLE CLASSROOM BUILDING AT WEST RIVERSIDE ELEMENTARY SCHOOL DSA #A-55515 - FILE #33-19. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE CHANGE  
ORDER #3 RHHS  
MODERNIZATION  
-Motion #217

The Assistant Superintendent Business Services stated that Change Order #3 was for the Rubidoux High School modernization, at a cost of \$14,381.24. He explained that as the project has progressed, items have come up that were not anticipated, but are required for structural reasons. These items include corrections to roof openings and adding gas shut-off valves in buildings "B" and "C;" provide hardware for two interior classroom doors; install window in-fills; and modify the hold-open devices on the gymnasium doors, and other miscellaneous items.

PRESIDENT RUANE MOVED THE BOARD APPROVE CHANGE ORDER #3 RUBIDOUX HIGH SCHOOL MODERNIZATION LEGAL BID #94/01L IN THE AMOUNT OF \$14,381.24. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CONSIDER REVENUE  
ENHANCEMENT  
OPTIONS

The Superintendent reported that there are very few options available to bolster school district budgets, as the level of State funding has declined. She stated that as the district faces the 1995-96 school year and beyond, it is important to have discussions about some of these options. The Superintendent indicated that President Ruane asked that an item be placed on the Agenda concerning revenue enhancements for Board members to discuss. The options for discussion are (1) establishing a Landscape and Lighting Maintenance District (LLMD); (2) asset management, and (3) charging for transportation. She stated that the Assistant Superintendent Business Services has prepared a report to answer basic questions regarding these options; however, following the report, the Board may wish to request further information for administration to research and bring back at a future Board meeting.

The Assistant Superintendent Business Services addressed the topic of transportation. He explained that charging for transportation, a decision that has been upheld in the California Supreme Court, has an Education Code limitation of maximum fees that districts can charge for this service. For Jurupa Unified School District, the maximum amount of total annual fees that can be collected is \$513,000. Those students that cannot be charged transportation fees are special education students and indigent students. Based on a \$1.00 per day fee per student for bus services, a possible yearly revenue of \$390,000 could be collected. At an annual charge of \$100, fees would equal \$216,800. The Assistant Superintendent Business Services stated that the experience of benchmark school districts surveyed has shown that the projected revenue is seldom reached; usually additional clerical staff is required; there is a reduction in ridership due to bus fees and the loss of ADA revenue for students who do not attend as regularly, which brings the \$400,000 amount down to a total net revenue of approximately \$100,000.

President Ruane questioned that if the district decides to participate in charging students for bus services, if a family is delinquent in transportation payment, when would the district discontinue bus service for their children?

The Assistant Superintendent Business Services responded that if the Board decides to move ahead with transportation charges, it will be necessary to have a firm Board policy regarding charging for ridership and adhere to any regulation established with the policy.

Ms. Hanke asked if there is data available that would indicate what effect charging for bus services has on student attendance? The Assistant Superintendent Business Services replied that there is no firm information available; however, this information should be available when considering this option.

Mrs. Burns asked how long it would take to put the program into effect, and the district would see any benefit from charging for bus services. The Assistant Superintendent Business Services stated that the program could be implemented by the fall of 1995 if the Board makes a decision by May to proceed with the program. This would allow the spring and summer months to put the program together.

Mr. Knight noted that of the ten districts surveyed on the Agenda, he noticed that of the four that stated affirmatively that they were participating in charging for transportation services, the majority were districts of over 25,000 students. He asked if there might be a correlation between the number of students in a district and the success of the program. The Assistant Superintendent Business Services stated that Chino Unified School District has over 25,000 students, and this did not change their philosophy to participate. He indicated that there is a variation in the amount of funding that every school district receives for transportation. There are certain districts that receive a larger amount of funding, which certainly would affect whether they participated in a charge-for-transportation program.

Mr. Chavez noted that if the district does not charge indigent students for transportation services, that this will require quite a bit of paper work and someone to manage the program, or at least increase the duties of personnel who will have to monitor this on a daily basis. He stated that to initiate the program, it would be important to determine the cost of additional staff. The Superintendent stated that this could be information brought back to the Board if they so desired. Mr. Chavez said this would be necessary if the Board decides to proceed with this program. He stated that he would need more information on how this would affect the district; however, it did not appear to him that very much money would be realized through the program.

Mrs. Burns indicated that she would like to have more information, to include the effect on ridership. It seemed to her that it might generate extra cars on the road and more problems to the air quality.

President Ruane suggested that they determine if there was sufficient interest from Board members to warrant further information from administration.

Mr. Knight did not see a sufficient benefit from the program, as it might affect ADA and involve a certain amount of money to manage the process. He stated that he was against charging for transportation services.

President Ruane said that it will not be necessary to bring any further information back on charging for transportation.

The Assistant Superintendent proceeded to the topic of Asset Management. He explained that the district currently owns what is termed surplus properties, as listed in the supporting documents. Through an asset management plan, some of these properties could be developed for the purpose of renting or leasing buildings, or the properties could be sold outright. Through the establishment of an advisory committee composed of from 7 to 11 members, the surplus properties are reviewed, prioritized, evaluated for use and reported to the Board with recommendations.

The Assistant Superintendent Business Services reported that the better of the two choices for surplus properties is that they be used for revenue generating purposes. This allows the district to offset general operating costs; however, if the properties are sold, the money must be used for capital outlay projects. The most viable property for revenue generating purposes would be the property at Pedley Road and Jurupa Road. A property profile and marketing study of this location, as quoted by a real estate consultant, would cost the district approximately \$7,500.

President Ruane asked if the 7-11 committee could make a decision on property without having to spend the \$7,500 on the marketing study? The Assistant Superintendent Business Services stated that he would probably have to seek legal advice; the Board could form a committee; however, a committee member would need to be aware of Education Code mandates. Ms. Hanke asked about the cost of an appraisal. The Assistant Superintendent Business Services stated that it is usually \$3,000 to \$5,000 per piece of property. Mr. Knight asked how much the 6.5 acre site at Jurupa and Pedley Roads cost the district at the time of purchase. The Assistant Superintendent Business Services responded that the cost of the property was \$680,000. He responded to Mr. Knight's question regarding a marketability profile of this property, by indicating that the possible uses to generate revenue would be a fast-food chain, a gas station, etc. He also answered that there had not been any inquiries as yet on that particular piece of property; however, he had received an inquiry on a piece of property above Granite Hill Elementary. So far, he has responded that the district is not interested in selling, as the Board had not directed him to do so thus far.

Mr. Knight asked, in light of school growth in the district, if any of the properties were suitable for a school site. The Assistant Superintendent Business Services responded that the properties were too small. He did indicate that due to the central location of the Jurupa/Pedley Road site, it had been considered for a new district office building.

CONSIDER REVENUE  
ENHANCEMENT  
OPTIONS  
(CONT'D)

Mr. Chavez noted that most of the properties were not ongoing revenue enhancements and, if they were sold, would only be a one-time help to the budget. He felt that the property at Jurupa and Pedley Roads still had a value for the district and should be kept for possible use at a later time. If the district were to sell this property now, and look for another property later, it would cost a great deal more. He questioned whether the Parks District might be interested in any of these properties as a parks/school concept, and indicated that administration might want to investigate this further. The Superintendent expressed that this would have to be a recommendation from the 7-11 committee. Mr. Chavez referred to the 7 acres by Rubidoux High School and noted that the high school will probably need this land; in particular for the FFA program.

Mrs. Burns stated that she did not wish to have anything built by the Bus Barn as there is significant traffic in that area, as it now stands. She noted that currently there is a problem exiting the facility. She stated that without a solid business that would bring in ongoing revenue, other revenue brought in by the sale of property could still only be used for capital outlay purposes and would not relieve the budgetary constraints. Mrs. Burns was not in favor of selling the property.

Ms. Hanke referred to the idea of selling extra land, and asked why the property at Jurupa and Pedley Roads was being proposed, since there might be a need for it in the future. She stated that she was not aware that there was a need for a new district office.

The Superintendent responded that since the district unified, it has continued to take up land from West Riverside Elementary. The long range plan of the property at Jurupa and Pedley Roads, when it was purchased, was to house a district office. She agreed with the Assistant Superintendent Business Services, that due to a depressed market at this time, she was not sure that there would be very much profit from the sale of the land. Also, the Superintendent remarked that Mrs. Burns' made a good point concerning other facilities being present on the land that would not be compatible with current school district usage.

Ms. Hanke agreed with the discussion that it was best not to sell the Jurupa Road property at this time, as it is a congested area with the Bus Barn and the streets being so small and narrow. She remarked that the area is busy enough, as it is. Mrs. Burns stated that she also does not support the sale of the property adjacent to the Bus Barn.

Mr. Knight indicated that of the three revenue enhancement suggestions, asset management seems to be the most viable, with the 7-11 committee developing data to bring back for review. He asked that consideration be given to leasing options. President Ruane asked if he specifically meant for the Jurupa and Pedley Roads property? He replied that he meant for all of the district surplus land. President Ruane stated that she had a concern about the Jurupa and Pedley Roads property; however, she had no problem with the 7-11 committee investigating the other properties. Ms. Hanke agreed. President Ruane stated that she was willing to support the advisory 7-11 committee and hear their report on the feasibility of properties if this meets Education Code guidelines. The Assistant Superintendent Business Services stated that this is an option the Board can request.

Mr. Chavez asked if at the time that the government property is sold, is the property offered to another government agency before it is sold on the open market. The Assistant Superintendent Business Services responded that he was not sure that they were required to do this, but he would double check for Mr. Chavez. Mr. Chavez thought that they might give school districts or other agencies the first chance to buy. Mr. Knight asked if there was a cost for the advisory committee. The Assistant Superintendent Business Services responded that there was no significant cost; he stated that the Board would determine how they wanted to set up the committee and how names would be generated. However, it would be important to note that guidelines must be followed concerning the Education Code and an attorney may need to be consulted. Mr. Chavez asked if it were possible to bring back to the Board a rough estimate of the cost for the establishment of the 7-11 committee. He indicated that \$7,500 was a significant expense for the marketing study. The Assistant Superintendent responded that he would bring back information concerning this request. President Ruane announced that the Board reached consensus that pre-7-11 committee information will be brought back for review.

The Assistant Superintendent addressed the establishment of Landscape and Lighting Maintenance Districts (LLMDs) by school districts. He stated that school districts are now able charge a benefit assessment to parcels of land in the district, if the district adheres to the procedural requirements prior to the implementation of the assessment. The Assistant Superintendent Business Services indicated that profits generated from the assessments can be used for capital improvements and maintaining facilities, which could include maintaining grounds and upgrading recreational facilities. The guidelines include an engineering report, a Board adopted Resolution of Intention for two public hearings, and a Resolution of Formation. He said that if property owners submit written protests to the LLMD, the proceedings must be abandoned. The Assistant Superintendent stated that if the district were to charge an assessment of \$30.00 per parcel, this would generate a significant amount of annual on-going revenue, of approximately \$600,000. He explained that it would be important to involve the community and gain community support, by explaining the benefits to parks, sidewalks, public lighting, etc.

Mrs. Burns stated that she is definitely not interested in doing the LLMD, which would impose another tax. She referred to her other home, which is located in a different county and said that there was a proposal by the street department to pave roads. The public said they did not want this to happen. The street department requested an assessment district, imposed a fee and went ahead and paved the roads. She felt this was the sneaky way to accomplish the measure, and did not want to proceed in this manner.

The Assistant Superintendent Business Services replied that if the majority of the property owners protest in writing, the tax does not happen. He did not feel that the community is willing to consider such a measure.

Mr. Knight asked how the assessment fee is apportioned among property owners. The Assistant Superintendent Business Services responded that there are formulas for doing the study, and that the cost for an engineering report, indicating the estimated costs of the proposed improvements and making sure that they are fairly apportioned, would be approximately \$30,000.

Mr. Chavez expressed a concern regarding how the assessment charge is distributed. The Assistant Superintendent Business Services indicated that it would be up to the Board as to how much revenue the district wanted to generate from the assessment per parcel. Mr. Chavez felt that the idea of the LLMD appears to be a way to get a larger amount of money on an annual bases through taxes; however, he was not sure that the district would not at the same time be spending a lot of money trying to get the measure to go through.

**CONSIDER REVENUE  
ENHANCEMENT  
OPTIONS  
(CONT'D)**

President Ruane stated that she was not interested in this measure. Mr. Knight indicated that he supported Mrs. Burns suggestion as it related to taxes and the broader community, and felt that this would be a major concern, although he did see that the measure might assist community recreation facilities. President Ruane said that the maintenance assessment district would impose a nasty tax, and she was not in favor of this; the Board will forgo the LLMD at this time. Mrs. Burns felt that the tax would actually not give citizens anything different than what they are receiving now. She was not in favor of the LLMD. Ms. Hanke stated that she ran her campaign on the fact that there would not be an increase in taxes; therefore, she was opposed to the Landscape and Lighting Maintenance District.

The Superintendent stated that the only item concerning revenue enhancements that the Board requested additional information, was a report on the asset management concept.

**EXPEL PUPILS IN NINE  
DISCIPLINE CASES:  
95/040; 95/041, 95/042;  
95/043; 95/044; 95/045;  
95/046; 95/047 & 95/048.  
-Motion #218**

The Administrator Education Support Services stated that if the Board had no changes following closed session, the recommendation would stand for the expulsion of the nine students, as noted in the Agenda.

**PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #95/040 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (c) & (k) FOR THE REMAINDER OF THE CURRENT SEMESTER; EXPEL THE PUPIL IN DISCIPLINE CASE #95/041 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (c) & (k) FOR THE REMAINDER OF THE CURRENT SEMESTER; EXPEL THE PUPIL IN DISCIPLINE CASE #95/042 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (b) & (k) FOR THE REMAINDER OF THE CURRENT SEMESTER; EXPEL THE PUPIL IN DISCIPLINE CASE #95/043 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (b) & (k) FOR THE REMAINDER OF THE CURRENT SEMESTER; EXPEL THE PUPIL IN DISCIPLINE CASE #95/044 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (b) & (k) FOR THE REMAINDER OF THE CURRENT SEMESTER; EXPEL THE PUPIL IN DISCIPLINE CASE #95/045 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (c) & (k) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; EXPEL THE PUPIL IN DISCIPLINE CASE #95/046 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (a), (k) & (.4) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING; EXPEL THE PUPIL IN DISCIPLINE CASE #95/047 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (a), (k) & (.4) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING, AND EXPEL THE PUPIL IN DISCIPLINE CASE #95/048 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (a), (d), (g) & (k) FOR THE REMAINDER OF THE CURRENT SEMESTER AND THE SEMESTER FOLLOWING. MRS. BURNS SECONDED THE MOTION. President Ruane commented that although the cases were read by case number, all at one time, she wanted to publicly state that she realized that it is a very serious action that the Board is taking, and that they do not take lightly the decisions that they must make, but read each case individually. A VOTE WAS THEN TAKEN WHICH CARRIED UNANIMOUSLY.**

**APPROVE PERSONNEL  
REPORT #17  
-Motion #219**

The Assistant Superintendent Personnel Services requested that the board approve Personnel Report #17 as presented, to include Insert I, Pages 12-17.

**MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #17, WITH INSERT I 12-17. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**



CERTIFY TEMPORARY  
ATHLETIC TEAM  
COACHES  
-Motion #220

The Assistant Superintendent Personnel Services stated that each year, the Board must formally certify, to be compliant with the State according to Title V, Section 5593 requirements, that the temporary athletic team coaches have met the required standards of competency. He indicated that included in the supporting documents are letters from each high school verifying this information.

MR. KNIGHT MOVED THE BOARD CERTIFY TO THE STATE BOARD OF EDUCATION THAT THE PROVISIONS OF SECTION 5593 HAVE BEEN MET. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

RATIFY NEW  
CLASSIFICATION:  
TRANSLATOR/CLERK-  
TYPIST  
-Motion #221

The Assistant Superintendent Personnel Services stated that the Board is being asked to ratify the tentative agreement with CSEA for the new classification of translator/clerk-typist. He explained that this measure is to formalize a service that has been provided on a temporary basis; however, as the need for translation services has grown and there is an ongoing need, this temporary service has moved to a regular position.

MR. KNIGHT MOVED THE BOARD RATIFY THE TENTATIVE AGREEMENT WITH CSEA CHAPTER #392 REGARDING NEW CLASSIFICATION, TRANSLATOR/CLERK-TYPIST. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CONSIDER WAIVING  
BOARD  
COMPENSATION  
-Motion #222

Mr. Chavez felt that Board members would want to comment about waiving their \$400 per month stipend; he felt that the Board should make a good-faith gesture, on behalf of the teachers, until the teachers' cut in pay is restored.

MR. CHAVEZ MOVED THE BOARD TEMPORARILY WAIVE THE \$400 MONTHLY STIPEND THAT BOARD MEMBERS RECEIVE, UNTIL TEACHERS SALARIES ARE RESTORED, AT WHICH TIME THE BOARD WILL AGAIN RECEIVE THEIR COMPENSATION. MRS. BURNS SECONDED THE MOTION. Mrs. Burns stated that she would like to say that the duties of a Board member does not necessarily include travel. She felt that the duties of a school board member at Board meetings encompasses being prepared by knowing what is going to be discussed on the Agenda. It also involves "doing our homework" by spending a lot of time reviewing the discipline cases and asking questions by phone concerning items on the Agenda. Mrs. Burns felt that Board members should be compensated for the amount of time that they spend being prepared for meetings; however, the work that she does in the district involves much more than Board meetings.

Mrs. Burns referred to a Non-Routine Field Trip that she remembered reading about, approximately two years ago, on a Board Agenda concerning Ina Arbuckle Elementary School. The field trip was for the Outdoor Science Program for sixth grade students with very special needs. There was a fund-raising effort needed to help students raise money for the trip. When she inquired about getting involved, she was told to contact the principal of that particular school. She did so and asked if she could help out and go along on the field trip. She expressed that the camp was an outstanding adventure and she videotaped the event on camera to record for the 6th graders to view at their end-of-the-year party. She worked with other individuals, and through their joint efforts every student was sponsored and was able to attend the Science Camp.

Mrs. Burns stated that 1-2 days per week she was involved in corporate begging for Ina Arbuckle Elementary. She wants to again make sure that every student is sponsored. Mrs. Burns noted that she does this work on her own time, and this is not something that Board members are expected to do. She noted that the teachers appreciate being with their students and that is why "we do what we do."

CONSIDER WAIVING  
BOARD  
COMPENSATION  
-Motion #222  
(CONT'D)

Mrs. Burns stated that she attends committee meetings, as well as volunteering in classrooms; she mentioned the magic shows that have occurred at Van Buren for the past four years; she is involved in rock-hounding, as well. She explained that she does this because she likes to, not because she is expected to, and she does it on her own time and at her own expense. Mrs. Burns expressed that the teachers are very appreciative.

Mrs. Burns stated that she worked at the Jurupa Mountain Cultural Center for ten years. She was a teacher in the summer camp, and worked as a trail guide.

Mrs. Burns indicated that she taught basket weaving classes and she learned how to make the "flying goose" baskets, made from palms. She has demonstrated how to make these baskets for Stone Avenue and Van Buren Elementary Schools' 4th and 5th grade students. Mrs. Burns said that the material preparation for these projects takes a full day to prepare. Teachers help her clean the fronds and prepare the palm leaves for the next day's class. If students went to the Jurupa Mountain Cultural Center for the same activity, it would be at a cost of \$3.50 per student. She indicated that she will probably volunteer to teach the classes again this year, on a regular basis, which involves doing this on her own time and at her own expense.

Mrs. Burns stated that she has worked on the Van Buren Elementary National Blue Ribbon School committee with Frank and Sandra Ruane, who helped to honor this Blue Ribbon School. A Las Vegas night fund-raiser was planned to honor teachers and all of the Van Buren staff with a dinner, as well as a picnic for the children. This event was held at the Mira Loma Middle School site, with the room decorated in red, white and blue. Ken Calvert was presenter at the awards night. The money that was earned through the Las Vegas night fund-raiser provided a picnic for the students that included a petting zoo and a barbecue.

Mrs. Burns stated that she participated in this event, which was above and beyond what her responsibilities are as a Board member. This included committee meetings one time per week and corporate begging with Elaine Uribe. Her duties for the Las Vegas night were table decorations and clean up crew. Her duties at the picnic involved face painting for the children. She noted that all of these things are above and beyond what she does as a Board member.

Mrs. Burns stated that she is currently involved with the Ina Arbuckle Elementary committee and they are working on a fund-raiser for the playground matting. She attends a committee meeting one time per week; she is involved in corporate begging; she has participated in phone work and obtained information about a \$75,000 grant application that the school can receive which uses playground matting composed of recycled auto tires. Mrs. Burns indicated that she has visited all of the elementary schools this year with new Board member, Ms. Hanke. President Ruane had done the same for her when she was a new Board member. She expressed the fact that she enjoys helping and this benefits this Board and the district. She noted that she has helped Ms. Hanke to be informed about the district.

Mrs. Burns stated that this is still not all that she has done. She said, "I have visited the MOT, taken school bus rides and participated on the accreditation committee for Jurupa Valley High School, which is more committee work." Mrs. Burns stated that this is what I spend my stipend on. She has also attended an EMF, Electro-Magnetic Fields, conference. She felt that she tries to keep educated on things that are helpful to the district. Mrs. Burns also attended conferences on pesticides and she indicated that it is due to her efforts that the district was introduced to the program of using pesticides as a last resort. She said that in Jurupa's kitchens, instead of spraying dangerous pesticides automatically one time per month, pesticides are only used if there is an infestation or a problem. She noted that the pesticide conference was at no expense to the district.

Mrs. Burns felt that the placement of this item on the Agenda by Mr. Chavez was a cheap shot to get rid of the stipend, and she is not willing to give up what she does for students. She said that she will have more comments on the Agenda item that is next. Mrs. Burns expressed that this item was political folderol; that she is not willing to take any further slamming from one Board member to another; that this is not in the best interest of the district; and she will not be belittled because she loves and cares about teachers.

Mr. Knight stated that Mrs. Burns was making sincere statements and, in summary, he felt that if a Board member did not choose to relinquish the stipend, they should not be placed in a position of being forced to do so. Mr. Knight expressed that this should be an individual choice of Board members. Mr. Knight stated that it is important to attend various conferences and learn as much as possible, in order to do the best possible job; however, Board members should always keep in mind the broader focus of the total district. He stated again that the stipend should be an individual choice and that Board members should keep their focus and objective on the fact that they are representing the community as a whole. Mr. Knight indicated that the focus should be on the issues, not on personalities.

Ms. Hanke thanked Mr. Knight and Mrs. Burns for making some good points on the subject. She also noted that Mrs. Burns had done a lot for the District. She then referred to Mr. Knight's comment concerning individual choice and stated that she would be willing to take a 6% cut from her stipend and her benefits, to match the cut that the teachers have had to take; however, she would not be willing to give up the entire stipend.

President Ruane agreed with Mr. Knight that this should be an individual choice. She noted, "We do a service for the school district; we do it well and that says it all." President Ruane stated that she works 45 hours per week at her normal job, and because of this, there is seldom the opportunity to visit schools and participate in fund raisers. However, she does as much as she can, which has included participation in the fund-raisers and taking school bus rides. She felt that she earns the stipend and she did not wish to give it up.

Mr. Chavez congratulated Mrs. Burns for everything that she is involved in and stated that she is a busy lady, and a good school board member. He stated that if she thought that he was trying to attack her personally, this was not the case. Mr. Chavez commented that this item came up before the Board at a previous meeting; he reiterated that this was not an attack on her or any other Board member. He was asked why he did not take a cut, such as the teachers, and he responded, "OK, why not. If teachers are willing, then so am I."

CONSIDER WAIVING  
BOARD  
COMPENSATION  
-Motion #222  
(CONT'D)

Mr. Chavez indicated that he also donates money for various student programs, and whenever he is asked for donations, he donates. Mr. Chavez said that over the last several years he doubts that anybody has spent the kind of money that he has; if something needs to get done, he helps get it done. Mr. Chavez stated that he does not charge the district for the CSBA monthly meetings that are usually held in Banning. He does this service to the district as a Board member because he wants to. Mr. Chavez felt that he could list all of the things that he is involved in for students at his own expense; however, he does not wish to participate in listing his donations.

Mrs. Burns wished to clarify that Carlos Sepulveda, according to the Board minutes, was the person that requested that the Board waive their stipends. She stated that he ran against her in the Board election, and at the time, she had a lot of respect for him. A VOTE WAS TAKEN: AYES, 1, MR. CHAVEZ; OPPOSED, 4.

REVIEW BOARD  
MEMBER TRAVEL &  
CONFERENCE  
EXPENSES  
-Motion #223

Mr. Knight stated that it is important to focus on the educational process and the needs of the district. He emphasized that all board members may have a different way of focusing on these needs. One Board member may do this process by attending different types of conferences; however, the Board must keep in mind the issue of the frugal times that the district faces. He felt that individual choice is important and different Board members will use different experiences for growth and enhancement as Board members.

President Ruane stated, however, that with a \$15,000 conference budget to cover traveling expenses for all of the Board and also the Education staff, it was impossible for all of these employees to travel, if one Board member uses up all of the budget in the conference fund.

Mr. Knight suggested that each individual Board member should focus on their area of interest. Mrs. Burns showed interest in committee service and visiting schools. Mr. Chavez' focus was to gain additional information concerning State legislation.

President Ruane stated that the budget would have to be raised if Board members traveled equally, as one Board member is now. Mrs. Burns stated that this would not be fair in light of the teachers not being given a pay raise.

Mrs. Burns stated that she would like to refer to the supporting documents, that listed her traveling expenses for 1993-94; there was no activity. She referred to her traveling expenses for 1994-95; there was no activity. Mrs. Burns commented that Mr. Chavez has stated that Mr. Barnes was a great Board member; however, Mr. Barnes did no conference traveling. Mrs. Burns stated that until teacher salaries are restored, she did not wish to attend costly conferences. She felt that if the Board, on a regular basis, attends conference this does not help teachers to get their pay raises. Mrs. Burns referred to her 1994-95 travel expenses, which noted a \$335 charge. She noted that she and President Ruane attended a meeting in Washington, D.C.; they shared a hotel room, and her half of the expense was \$335. She did reimburse \$487 to the district. She stated that she would not travel at the district's expense. She explained that the budget code was from a restricted fund, from a restructuring grant, for Van Buren Elementary, and the budget code was noted as such: 101/186-250 9037-5220. She remarked that Mr. Chavez had the only conference expenses for 1993-94, which were \$2,624.58. Conference expenses for 1994-95 are: Mrs. Burns' expenses, \$335; Mr. Chavez expenses, \$2,081.21.

Mrs. Burns stated that the logical thing to do is to cut conference expenses, since there is not any new money coming into the district's budget. She felt that Mr. Chavez' Delegate Assembly travel should be at his own expense; Mrs. Burns asked to hear from John Chavez.

REVIEW BOARD  
MEMBER TRAVEL &  
CONFERENCE  
EXPENSES  
-Motion #223  
(CONT'D)

Mr. Chavez said that he has a real concern if Board members do not wish to stay educated on issues; however, since he was elected to the delegate assembly, he was working on the district's behalf at the expense of \$2,000 per year. This, he feels, is not excessive. He asked for a comparison of other district Board members average budget. Mr. Chavez suggested that they discuss limiting each Board member's conference fee. This would not be a problem for him and he would stay within his budget. He felt that when attending the Delegate Assembly, the cost should be paid by the district. A discussion of how big the conference budget should be could be discussed at budget time.

Mrs. Burns stated that travel should be at Board members' own expense. Mr. Chavez asked that there be a monetary amount budgeted for each Board member; then it would be up to each Board member to stay within that limit on their own.

President Ruane asked that the discussion be held now, not be put off until budget time, so that it can be clear what Board members are willing to do. She asked Mr. Chavez to come up with an amount that he would be willing to budget for conference expenses. President Ruane asked if he was willing to consider a \$1,000 or a \$500 conference budget per year?

Mr. Chavez asked the Assistant Superintendent Business Services to prepare a comparison of what other districts are spending on conferences. Mrs. Burns stated that he did not ask for a comparison when considering the waiver of Board members' stipends. President Ruane stated that it is not necessary for this to be done. She said, "This is about our school district." President Ruane asked Mr. Chavez what amount he was willing to settle on for travel expenses?

Mr. Chavez responded that he would like the district to pay for his expenses when he attends the Delegate Assembly in May and December.

President Ruane asked for the cost of these two conferences? Mrs. Burns suggested that the district only pay for the registration to the conferences. President Ruane mentioned the RCSBA conference, and noted that this charge was paid for by Board members. Mr. Chavez stated that he attends a monthly meeting in Banning at his own expense.

President Ruane asked for clarification from Mr. Chavez that if he was only requesting that the district pay for the two CSBA conferences. Mr. Chavez responded that he was requesting that the district pay for the conferences that meet in May and December, and that is all.

Mrs. Burns suggested that the district should only pay for conference registration and exclude paying for meals, lodging and travel. President Ruane asked Mr. Chavez if it would be acceptable for the district to only pay for the registration fees for Board members to attend conferences? Mrs. Burns stated that she knew that Mr. Chavez enjoyed going to conferences, and that she was not trying to prevent him from doing what he enjoys.

Mr. Chavez replied that this was agreeable to him and sounded fair.

**MRS. BURNS MOVED THE BOARD APPROVE THAT THE DISTRICT WILL PAY FOR REGISTRATION EXPENSES ONLY, WHEN BOARD MEMBERS ATTEND CONFERENCES. PRESIDENT RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

APPROVE ROUTINE  
ACTION ITEMS  
-Motion #224

MR. KNIGHT MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS L 1-7 AS PRINTED: PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; APPROPRIATION TRANSFERS; RESOLUTION 95/15 DIRECTING DISPOSAL OF OBSOLETE INSTRUCTIONAL MATERIALS; NON-ROUTINE FIELD TRIP REQUEST BY BRIAN KANTNER TO TRAVEL TO THE CALIFORNIA STATE UNIVERSITY, FRESNO ON THURSDAY, APRIL 20 THROUGH TUESDAY, APRIL 25, 1995 TO PARTICIPATE IN THE ANNUAL LEADERSHIP CONFERENCE, AND NON-ROUTINE FIELD TRIP REQUEST BY MS. STACI DELLA-ROCCO TO TRAVEL TO HAWAII ON WEDNESDAY, MAY 24 THROUGH TUESDAY, MAY 30, 1995 WITH APPROXIMATELY TWENTY (20) STUDENTS TO PARTICIPATE IN THE PEARL HARBOR MEMORIAL ANNIVERSARY. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ROUTINE  
INFORMATION  
REPORTS

The Superintendent referred Board members to the chart for Item M-2, 1995 Graduation and Promotion Exercises, and stated that the chart listed Board member designations from the previous year's promotion ceremonies. Board members agreed upon the following site designations for the 1995 Graduation ceremonies: Mr. Knight and Mrs. Burns, Nueva Vista High, Mr. Knight receiving; Ms. Hanke and Mrs. Burns, Jurupa Valley High, Ms. Hanke receiving; Mr. Chavez and President Ruane, Rubidoux High School, Mr. Chavez receiving; Mrs. Burns and Ms. Hanke, Jurupa Middle School, Mrs. Burns receiving; Mr. Chavez and President Ruane, Mission Middle School, Mr. Chavez receiving.

The Board reviewed the following routine information reports with no further questions: Board Meeting Sites - April 17 through June 19, 1995; Staff Development Days; Receive Reports Pursuant to Education Code #48915, and Review Report on Annual Language Census.

#### ADJOURNMENT

There being no further business, President Ruane adjourned the Regular Meeting from Public Session at 10:15 p.m.

**MINUTES OF THE REGULAR MEETING OF APRIL 3, 1995 ARE APPROVED AS**

_____	_____
_____	_____
_____ President	_____ Clerk
_____ Date	

**JURUPA UNIFIED SCHOOL DISTRICT**  
**CLAS - 1993/94**  
**Grade 4**

Total number of students tested = 1172.

LEP tested = 72.

Number of students opted out = 45, which is 3.7% of those to be tested.

**PERCENT OF STUDENTS AT OR ABOVE A 4 PERFORMANCE STANDARD**

	Jurupa	County	State	100 Similar Districts
<b>MATH</b>				
All Students	28%	24%	29%	28%
LEP	12%	6%	8%	
<b>READING</b>				
All Students	24%	19%	23%	23%
LEP	6%	6%	10%	
<b>WRITING</b>				
All Students	30%	28%	32%	32%
LEP	20%	14%	16%	

**JURUPA UNIFIED SCHOOL DISTRICT**  
**CLAS - 1993/94**  
**Grade 8**

Total number of students tested = 1040.

LEP tested = 32.

Number of students opted out = 29, which is 2.7% of those to be tested.

**PERCENT OF STUDENTS AT OR ABOVE A 4 PERFORMANCE STANDARD**

	Jurupa	County	State	100% Similar Districts
<b>MATH</b>				
All Students	22%	16%	24%	21%
LEP	13%	2%	4%	
<b>READING</b>				
All Students	35%	34%	39%	38%
LEP	3%	10%	12%	
<b>WRITING</b>				
All Students	43%	44%	46%	47%
LEP	3%	17%	19%	



**JURUPA UNIFIED SCHOOL DISTRICT  
CLAS - 1993/94  
Grade 10**

Total number of students tested = 675.

LEP tested = 40.

Number of students opted out = 67, which is 9% of those to be tested.

**PERCENT OF STUDENTS AT OR ABOVE A 4 PERFORMANCE STANDARD**

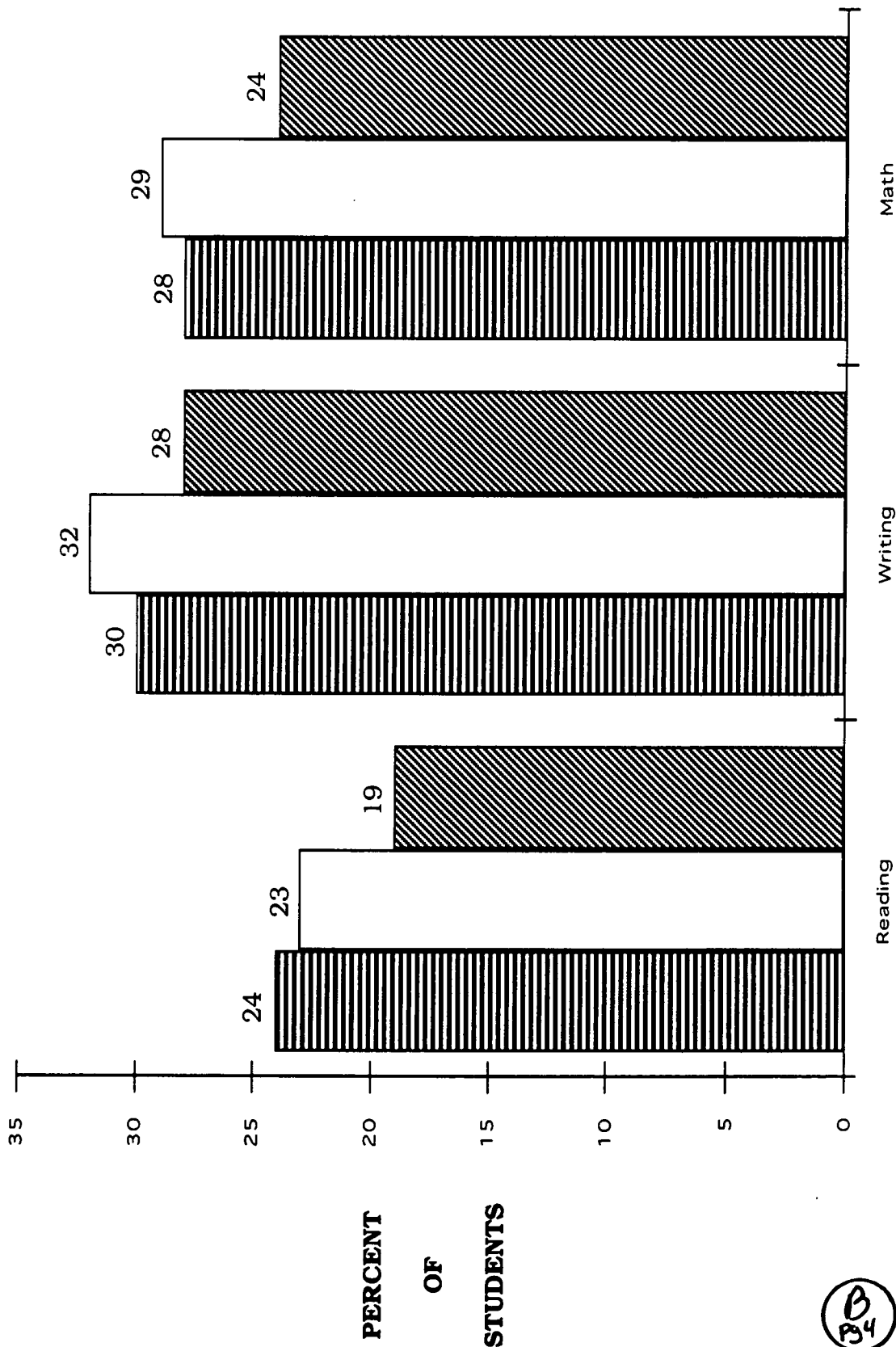
	Jurupa	County	State	100 Similar Districts
<b>MATH</b>				
All Students	9%	9%	14%	12%
LEP	3%	2%	5%	
<b>READING</b>				
All Students	28%	32%	36%	33%
LEP	25%	10%	16%	
<b>WRITING</b>				
All Students	29%	36%	39%	39%
LEP	21%	16%	19%	

**JURUPA UNIFIED SCHOOL DISTRICT**

CLAS Results - 1993-94

Percent of Students at or Above 4 Performance Standard

Grade 4

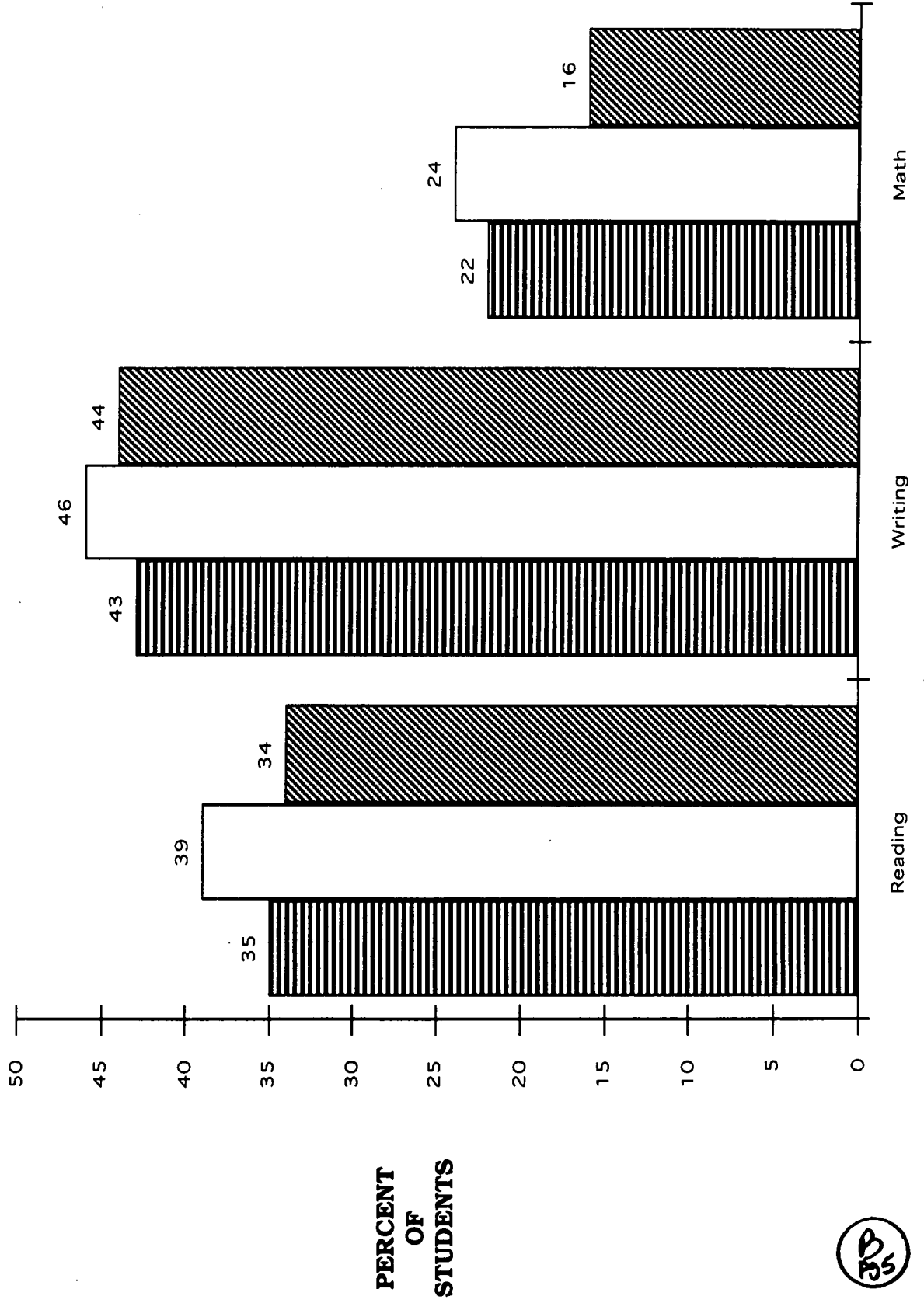


**JURUPA UNIFIED SCHOOL DISTRICT**

CLAS Results - 1993-94

Percent of Students at or Above 4 Performance Standard

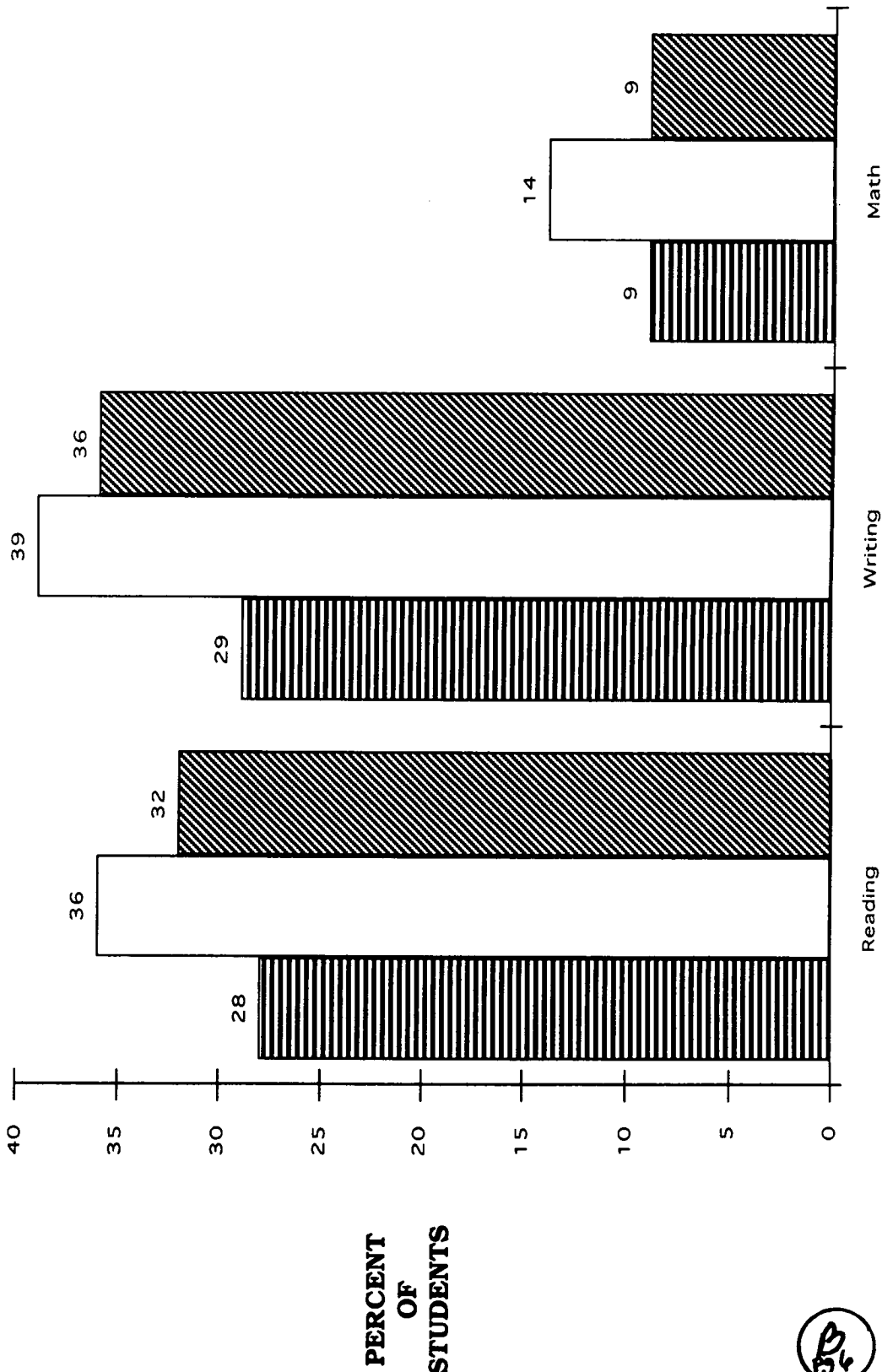
Grade 8



**JURUPA UNIFIED SCHOOL DISTRICT**

CLAS Results - 1993-94

Percent of Students at or Above 4 Performance Standard  
Grade 10



LEGEND	
C G	Each school and district has a comparison group consisting of 100 schools or districts which have a student population which is most like its own in terms of the average parent education level, student mobility, percentage of students with limited English proficiency and percentage of students receiving assistance under Aid to Families with Dependent children.
S	The school's or district's percent of students performing at performance levels 4-6 was similar to the percent for the comparison group.
H	The school's or district's percent of students performing at performance levels 4-6 was higher than the percent for the comparison group.
L	The school's or district's percent of students performing at performance levels 4-6 was lower than the percent for the comparison group.

**JURUPA UNIFIED SCHOOL DISTRICT  
1994 CLAS RESULTS  
(STANDARD ERROR OF PERCENT)**

	READING					WRITING					MATH				
	% of Students					% of Students					% of Students				
	Performing at Levels					Performing at Levels					Performing at Levels				
	1 or 2	3	4	5 or 6	CG	1 or 2	3	4	5 or 6	CG	1 or 2	3	4	5 or 6	CG
<b>GRADE 4</b>															
State	27	50	21	2		23	45	27	5		41	31	16	12	
Riverside Co.	30	51	18	1		26	46	24	4		46	31	14	10	
Jurupa Unif.	27	50	21	3	S	23	47	27	3	S	37	35	17	11	S
Camino Real	8	57	26	9	S	12	43	39	6	S	8	34	31	27	H
Glen Avon	36	45	19	0	S	34	38	24	4	S	42	27	14	18	S
Granite Hill	32	51	17	0	S	31	46	20	4	S	48	31	12	9	S
Ina Arbuckle	39	47	15	0	S	29	43	27	1	S	56	38	4	3	L
Indian Hills	12	53	31	5	S	7	43	41	8	S	26	37	25	12	S
Mission Bell	13	39	38	10	H	13	47	34	7	S	23	35	25	18	S
Pacific Avenue	38	52	7	3	S	34	46	21	0	S	50	32	9	9	S
Pedley	40	44	16	0	S	29	44	24	3	S	49	29	13	9	S
Rustic Lane	32	46	20	1	S	33	56	11	0	L	45	32	14	8	S
Sky Country	24	58	17	1	S	14	62	21	3	S	27	50	15	9	S
Stone Avenue	38	39	18	5	S	19	43	34	5	S	43	27	15	15	S
Sunnyslope	17	52	31	0	S	13	48	39	0	S	29	37	20	15	S
Troth Street	30	58	12	0	S	38	42	19	2	S	36	41	19	5	S
Van Buren	38	47	13	3	S	37	48	15	0	L	48	35	12	4	S
West Riverside	23	49	25	3	S	23	54	22	1	S	35	39	23	3	S
<b>GRADE 8</b>															
State	21	41	34	5		11	43	36	11		57	20	13	10	
Riverside Co.	22	43	31	3		10	45	35	9		64	20	10	6	
Jurupa Unif.	19	46	33	2	S	8	49	36	7	S	58	20	14	8	S
Jurupa	22	44	32	2	S	9	47	37	8	S	59	21	13	7	S
Mission	15	48	35	3	S	8	52	35	6	S	56	20	15	8	S
<b>GRADE 10</b>															
State	22	42	29	7		22	39	30	9		74	12	7	7	
Riverside Co.	26	43	27	5		25	40	28	8		81	10	5	4	
Jurupa Unif.	29	44	23	5	S	28	42	25	5	L	83	9	5	4	L
Jurupa Valley	35	45	17	4	L	35	42	21	2	L	79	11	6	4	S
Rubidoux	21	44	29	6	S	20	43	30	7	S	83	8	5	4	S

# **SURVEY OF CHICANO/ETHNIC STUDIES PROGRAMS OFFERED IN SURROUNDING DISTRICTS**

	<b>Schools in Which Course is Offered</b>	<b>Grades</b>	<b>Type of Course</b>	<b>Future Plans</b>
<b>Riverside Unified School District</b>	Chicano Studies Piloted in All Comprehensive High Schools Last Fall	9-12	Elective	May Discontinue and Replace with Ethnic Studies Being Piloted This Spring
<b>Moreno Valley Unified School District</b>	Chicano Studies Piloted in All Comprehensive High Schools Last Fall	9-12	Elective	Piloting Course on "Ethnic Diversity"
<b>Fontana Unified School District</b>	Latino Studies Offered At All Comprehensive High Schools	9-12	Elective	Maintain and Evaluate Program in 1995-96
<b>Corona-Norco Unified School District</b>	None	-	-	No Immediate Plans to Offer Courses in This Area
<b>Alvord Unified School District</b>	None	-	-	Ethnic Studies Being Investigated

**HOMELESS EDUCATION PROJECT  
APPLICATION FORM  
1995/96**

**TO: Dr. Susan A. Stark, Associate Superintendent  
Attention: Dr. Cheryl Fischer  
Division of Student Programs and Services  
Riverside County Office of Education  
3939 Thirteenth Street, P. O. Box 868  
Riverside, CA 92502**

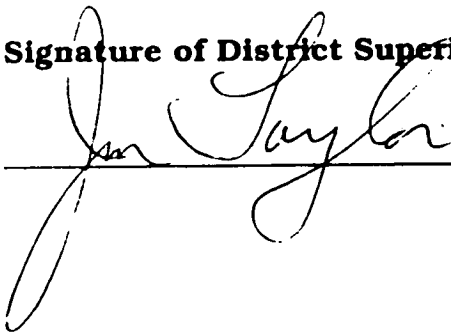
**Project Title: Homeless Education Grant**  
**Project Duration: September 1, 1995 - June 30, 1996**  
**Total Funds Requested: \$28,000**  
**District: Jurupa Unified School District**  
**County Code: 33 District Code: 67090**  
**Contact Person: Jana Twombly**  
**Telephone: (909) 222-7745**

**CERTIFICATION: I hereby certify that all applicable state rules and regulations will be observed and that, to the best of my knowledge, the information contained in this application is correct and complete. I also certify that the funds will be used to supplement, not supplant existing programs and that all requirements listed for this grant will be observed.**

**Name of Superintendent or designee:**

**Jim Taylor  
Assistant Superintendent Education Services**

**Signature of District Superintendent or designee:**

A handwritten signature in cursive script, appearing to read "Jim Taylor", is written over a horizontal line.



**HOMELESS EDUCATION PROJECT  
APPLICATION FORM - Page 2 of 6**

**Part I. NEEDS STATEMENT (20 points)**

**In the space provided, please explain the need to implement a homeless education program in your district or at your school site. Use data from your most recent Homeless Student Survey and/or other assessment of need. Include the estimated number of homeless students to be served by the proposed program.**

The Jurupa Unified School District is located in the unincorporated western end of Riverside County. There are areas in the district which have the potential for higher than average concentrations of homeless families including parks, vacant lots, substandard housing such as converted garages, inexpensive short and long term motels and low income housing where multiple families live together.

Two schools are operating programs for homeless students: Ina Arbuckle Elementary School and Jurupa Middle School.

Ina Arbuckle Elementary School serves approximately twenty-five (25) elementary age students. The majority of students are of primary grade age (kindergarten through grade 3). The transiency rate at Ina Arbuckle is 63%; 96% of the students are provided with free or reduced lunches, and 33 % of its families are on AFDC.

Jurupa Middle School is currently serving approximately one hundred forty (140) seventh and eighth grade students. These are mainly students living in substandard housing with multiple families. The transiency rate at Jurupa Middle School is 33%, with 38% of the students on free or reduced lunches.

**Part II. ENROLLMENT PROCEDURE (15 points)**

**In the space provided, please describe steps your school site and/or district has taken to streamline the registration process and remove barriers for the registration of homeless students. Optional: Documentation in the form of revised board policies for admission or enrollment procedures, or affidavit forms the district is using for address or date of birth verification may be attached. Please label, "Appendix: Part II."**

Recognizing that some difficulties may exist for homeless parents in providing birth certificates, immunization records and other typical registration documentation, the Jurupa Unified School District has developed several forms which can be utilized in lieu of actual documents. Assistance with immunizations is being provided in two ways: 1) information is provided to parents on the availability of shots at local County Health clinics in the area, and 2) the District has applied for authorization for school nurses to administer immunizations on site. In addition, TB testing and physicals are conducted at two sites in the district.

A recruitment form which solicits referrals from staff members is used to identify students eligible for the program or to identify students in the community who may not be enrolled in school. At the middle school level, a student survey is conducted to assist staff in identifying student needs.

**Part III. HOMELESS EDUCATION PLAN (15 points)**

**In the space provided, please describe your district's plan to meet the needs of homeless students. (Refer to the definition in the Requirements and Fact Sheet). Describe how the program will have continuity with the regular program and identify components from the following documents that are to be included in your program: "California State Plan for Educating Homeless Children and Youth"; "Here They Come Ready or Not"; "It's Elementary"; "Caught In The Middle"; or "Second To None". Please describe the involvement of your community, if any, in the development and implementation of this plan. Optional: Documentation in the form of letters verifying community involvement or a copy of your district's or school site's Homeless Student Education Plan can be attached to the application. Please label, "Appendix: Part III."**

The majority of students being served in the homeless education program in the Jurupa Unified School District live in substandard housing. These students are already enrolled in school, but their educational progress may be negatively effected by their living conditions. The students lack adequate school supplies, a satisfactory place to complete homework, and often lack parental assistance with school work. Their school performance may also be effected by other conditions such as hunger, lack of clothing and hygiene needs.

It is the aim of the Jurupa Unified School District's program to fill the gap for these students by providing after-school assistance and support.

The Helping Hand Program (Elementary)

We have named the elementary project "The Helping Hand" Program. It provides one hour of instruction three days per week for students participating in the program. We have two teachers and two bilingual instructional aides who are assisting students primarily with the completion of homework, but also trying to provide enrichment activities. The two teachers coordinate with the regular classroom teachers of students to become familiar with any special academic needs, to emphasize the need for regular assignment of homework, and to confirm the completion of assignments.

This school operates the Healthy Start Program; therefore, social service agencies are available at the site to assist parents and students in the Helping Hand Program. In addition to program staff, we have high school student peer tutors who volunteer their time after school to work with students. We also have retired staff who volunteer to assist students with reading instruction.

Secondary School Program

At the secondary level, the staff have involved students in the naming of their groups, which operate like clubs. We have the "Panther Den", the "Homework Club", the "Reading Club", and "Panther Pride".

Each club has determined the frequency of meetings. In most cases, they meet three days a week after school for approximately one hour. Late buses are provided so students are not prevented from participating due to lack of transportation. A breakfast program is offered for all participants.

**HOMELESS EDUCATION PROJECT  
APPLICATION FORM - Page 4 of 6**

**Part III. HOMELESS EDUCATION PLAN (Continued)**

There is a team of two teachers for each club. These teachers work with students on the completion of homework assignments, study habits, attitude toward school, special projects, or academic areas where students need additional help. Textbooks for all subjects are available to the students in the classrooms. Nutritious snacks are provided daily after school. Rewards and incentives are offered to motivate students to participate and complete assignments.

Additionally, the program offers assistance to students through the provision of school and hygiene supplies. Parents are given information on a variety of community resources which are available to them.

**Part IV. PROJECT GOALS AND OBJECTIVES (25 points)**

**In the space provided, describe the major goal to be accomplished by your proposed project. Also, describe a measurable objective(s) that will effect the accomplishment of this major goal. It is important that you include the activities, timelines and person(s) responsible for coordinating these efforts.**

The major goals of the program are:

- to continue to identify students who need assistance
- to enhance the educational program of participants
- to build students' self-esteem and improve their attitude toward school

Objectives:

Identification and Recruitment

Students will continue to be identified through the following methods:

- During the registration process
- Completion of student surveys
- Referrals from staff and community members

Outreach to Community/Parents

At the elementary level, we communicate to parents through teacher interaction and information sent home with students. PTA bulletins and school newsletters are also utilized.

We would like to increase outreach into the community at the middle school level through the use of a campus supervisor. This person would be able to make home visits to students with poor attendance, to deliver homework assignments when extended absences are anticipated due to health problems, to encourage regular school attendance, and to serve as a link between home and school. We have presently contacted churches, fast food restaurants, local parks, and motels in the area to advise them we have this program and to leave information on school registration with them.

**Part IV. PROJECT GOALS AND OBJECTIVES (Continued)**

Instructional Assistance

1. After school instruction is provided three days per week at the elementary school and three or more days per week at the middle school. The after school programs are staffed with certificated teachers and instructional aides to work with students on homework or remedial work. One of the staff, either the teacher and/or aide, is bilingual to assist limited-English or non-English proficient students.
2. Enrichment activities are also part of the instructional program for participants. Such activities may include field trips, art activities and special club-like activities.
3. Individual assistance will be provided to participants. Teachers and aides will be working with students on individual academic tasks as well as group activities. The project teacher will interact with regular classroom teachers on an on-going basis during the year to be aware of special areas needing emphasis or assistance.

Support Services

Support services are available to students and staff of this project. A mental health counselor is available to work with students on an individual basis. A school nurse, the principal and clerical staff are also available to interact with project participants and staff. Through these individuals, personal and school supplies may be provided, communications with parents may occur, and additional needs may become known and met.

Activities, Timelines, and Responsible Persons

Identification/Recruitment	Continuing	Site personnel
Community Outreach	Continuing	Site personnel
After School Program	Continuing	Site personnel
Support Services	Continuing	Designated personnel

**Part V. EVALUATION (15 points)**

**In the space provided, describe how you plan to evaluate the success of your project.**

A. Number of Participants

Average daily attendance in the elementary program and the middle school clubs will demonstrate that the program has been successful in encouraging students to participate in the extra assistance that is available to them.

B. Review of Participants' Academic Performance and Social Behavior

During the 94/95 school year, students participating in the program have indicated an improved attitude toward school and a desire to be involved in programs such as the "Panther Den" in the future. The teachers of these students express satisfaction at the improvement of students' study habits and attitudes in regular classes.

Evaluation for the 1995/96 program would be similar to this year, i.e., student survey data and teachers' review of academic and citizenship performance in the classroom. The principals of the two schools will also evaluate the effectiveness of the programs.

**HOMELESS EDUCATION PROJECT  
APPLICATION FORM - Page 6 of 6**

**Part VI. BUDGET SUMMARY AND JUSTIFICATION (10 points)**

**In the space provided, list the object code, brief budget narrative justifying each request, the dollar amount requested and current in-kind expenditure for each budget object. Please utilize California School accounts manual and FEMAC procedures.**

<b>FEMAC OBJECT</b>	<b>DESCRIPTION</b>	<b>GRANT REQUEST AMOUNT</b>	<b>CURRENT EXPENDITURE</b>
1130	Certificated teachers salaries for after school instructional program Figure includes 612 teacher hours (6 teachers for 3 hours per week for 34 weeks) @ \$25.00 per hour, plus 32 hours for special events	15,300	
1200	Administrative support for program		2,914
1500	Outreach mental health counselor		1,400
1500	Early Intervention Program		700
1500	District mental health services		500
1600	Nurse support		1,400
2130	Instructional aides salaries for after school instructional program Figure includes 306 instructional aide hours (3 aides for 3 hours per week for 34 weeks) @ \$10.00 per hour	3,060	
2300	Clerical support		1,400
2909	Campus Supervisor Figure includes 204 hours (2 campus supervisors for 3 hours per week for 34 weeks) @ \$11.15 per hour for outreach/home visits.	2,275	
3310	OASDHI *	392	
3330	Medicare *	334	
3510	Unemployment Insurance *	99	
3610	Workers' Compensation Insurance *	545	
	* Figures are for fixed charge costs for teachers and instructional aides salaries		
4220	Library Books		500
4310	Instructional materials and supplies Basic school supplies, backpacks and other essential items	2,000	
4520	Personal hygiene and other supplies Lice kits, soap, shampoo, clothing and other essential items	2,425	
4600	Late Buses for middle school		1,000
4700	Breakfast Program		4,332
5220	Staff Training Attendance at homeless or appropriate curriculum conference(s)	500	
5800	Field Trips Admission fees, transportation or other related costs for enrichment activities	1,070	
	<b>TOTALS</b>	<b>\$ 28,000</b>	<b>\$ 13,646</b>

**Applicant's Name (Please Print)** Jurupa Unified School District

**Application Coordinator's Signature** Jana Swombly **Date** 04/03/95

**Jurupa Unified School District  
DAILY SCHOOL SCHEDULES  
1995/96**

**Instruction  
Regulation 6002**

	<b>Student Hours</b>	<b>Instructional Time<sup>b</sup></b>
<b>Preschool/Head Start<sup>a</sup></b> Ina Arbuckle  Mission Bell  Pacific Avenue  Rustic Lane  Sunnyslope  Van Buren  West Riverside	8:15 a.m. - 11:45 a.m. 12:00 p.m. - 3:30 p.m.  9:00 a.m. - 12:00 p.m. 12:30 p.m. - 3:30 p.m.  8:15 a.m. - 11:45 a.m. 12:00 p.m. - 3:30 p.m.  12:10 p.m. - 3:10 p.m.  12:10 p.m. - 3:10 p.m.  12:15 p.m. - 3:15 p.m.  8:00 a.m. - 11:30 a.m. 12:45 p.m. - 3:15 p.m.	180 Minutes
<b>Kindergarten</b> Ina Arbuckle, Indian Hills, Pedley, Rustic Lane, Stone Avenue, Sunnyslope, Troth Street, Van Buren, West Riverside  Camino Real, Glen Avon, Granite Hill, Mission Bell, Pacific Avenue Sky Country	8:30 a.m. - 11:50 a.m. 11:50 a.m. - 3:10 p.m.  9:00 a.m. - 12:20 p.m. 12:20 p.m. - 3:40 p.m.	200 Minutes
<b>Grades 1-6</b> Ina Arbuckle, Indian Hills, Pedley, Rustic Lane, Stone Avenue, Sunnyslope, Troth Street, Van Buren, West Riverside  Camino Real, Glen Avon, Granite Hill, Mission Bell, Pacific Avenue, Sky Country	8:30 a.m. - 2:40 p.m.  9:00 a.m. - 3:10 p.m.	302 Minutes
<b>Middle Schools</b> <b>Grades 7-8</b> Jurupa Middle School Mira Loma Middle School Mission Middle School	8:00 a.m. - 1:35 p.m.	300 Minutes
<b>High Schools</b> <b>Grades 9-12</b> Jurupa Valley High School Rubidoux High School  Nueva Vista  Rio Vista <sup>c</sup>	7:25 a.m. - 2:07 p.m.  7:20 a.m. - 10:34 a.m. 11:24 a.m. - 2:38 p.m. 7:10 a.m. - 10:24 a.m. 11:14 a.m. - 2:28 p.m.	360 Minutes  194 Minutes

a Tentative Preschool/Head Start schedules, subject to change.

b Daily instructional time as listed does not include lunch, or recess.

Passing time between classes is included only at middle and senior high schools.

c Rio Vista classes are conducted in the County building on the Jurupa Middle School campus.

Revised: 9/7/93; 9/6/94; 4/17/95;



Jurupa Unified School District

Personnel Report #18

April 17, 1995

CERTIFICATED PERSONNEL

Regular Assignment

Teacher	Ms. Torrie Cantrell 4340 Aldrich Court- Riverside, CA 92503	Effective August 30, 1995 Multiple Subject Credential with Supplementary English
Teacher (LH/SDC)	Ms. Martha Lane P.O. Box 3684 Crestline, CA 92325	Effective May 4, 1995 Specialist-Learning Handi- capped Credential

Extra Compensation Assignment

Saturday Work Study Detention: 1994-95 school year; appropriate hourly rate of pay.

John Durham

Rustic Lane Elementary: 1994-95 school year; after school sports and recreation program.

Luis Hernandez	\$600
Joanne McKee	\$300
Tammy Wright	\$300
Irasema Guzman	\$300

Substitute Assignment

Teacher	Ms. Gail Carney 413 Cambridge Claremont, CA 91711	As needed Single Subject English Credential
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Leave of Absence

Teacher	Ms. Lori Carpenter Brown 1678 N. Shamrock Upland, CA 91784	Unpaid Special Leave July 1, 1995 through June 30, 1996 without compensation, health and welfare benefits or incre- ment advancement.
Teacher	Ms. Cheryl Fry 31483 Alta Vista Redlands, CA 92373	Correction of Maternity Leave dates to April 5, 1995 through May 31, 1995 with use of sick leave benefits.

Personnel Report #18

CERTIFICATED PERSONNEL

Leave of Absence

Teacher	Ms. Paula Wansa 1610 Ramsgate Court Riverside, CA 92506	Unpaid Special Leave August 30, 1995 through June 30, 1996 without compensation, health and welfare benefits or incre- ment advancement.
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Resignation

Teacher	Ms. Roxanne Beckstrom 404 Williamsburg Drive Silver Spring, MD 20901-2727	Effective March 28, 1995
Teacher	Mr. Richard Sevaly 7115 Hawarden Riverside, CA 92506	Effective June 30, 1995

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Head Start/Preschool: to provide assistance in Head Start class in lieu of substitute;  
March 23, 1995; not to exceed 3.5 hours total; appropriate hourly rate of pay.

Instructional Aide	Janet Roberts
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Substitute Assignment

Activity Supervisor	Ms. Pamela Bier 7544 Canyon Terrace Drive Riverside, CA 92509	As needed
Activity Supervisor	Ms. Andrea Pastores 4421 Fairbanks Avenue Riverside, CA	As needed
Instructional Aide	Ms. Dolores Ruelas 5975 Baldwin Avenue Riverside, CA 92509	As needed



Personnel Report #18

CLASSIFIED PERSONNEL

Leave of Absence

Activity Supervisor	Ms. Pamela Juarez 4860 Dodd Street Mira Loma, CA 91752	Unpaid Special Leave April 17, 1995 through June 16, 1995 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Cafeteria Assistant II	Ms. Shellie Leighty 18245 11th Street Bloomington, CA 92316	Unpaid Special Leave April 3, 1995 through June 30, 1995 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Activity Supervisor	Ms. Kimberly Malone 11398 Pena Way Mira Loma, CA 91752	Unpaid Special Leave April 3, 1995 through June 15, 1995 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Resignation

Instructional Aide	Ms. Marguerite Stephens 5430 Marlatt Street Mira Loma, CA 91752	Effective August 3, 1995
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OTHER PERSONNEL

Short-Term Assignment

Head Start/Preschool; to provide peak load assistance with budgeting for Title I; April 3, 1995 through June 16, 1995; not to exceed 360 hours total; \$8.23 per hour.

Peak Load Clerk Aide	Malvis Goni
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Personnel Report #18

OTHER PERSONNEL

Short-Term Assignment

Sky Country Elementary: to serve as an After School DATE Tutor; September 1, 1994 through June 15, 1995; not to exceed 62 hours each; \$8.00 per hour.

After School Tutor      Fred Phillips  
After School Tutor      Maria Garcia

Sunnyslope Elementary: to serve as a Peak Load Clerical Aide; March 27, 1995 through April 7, 1995; not to exceed 10 hours total; \$8.23 per hour.

Peak Load Clerical Aide   Elizabeth Franks

Van Buren Elementary: to serve as a Reading Tutor; February 1, 1995 through June 15, 1995; not to exceed 10 hours per week; \$8.00 per hour.

Reading Tutor              Elaine Uribe  
Reading Tutor              Anita Martel

West Riverside Elementary: to serve as a Peak Load Clerical Aide; March 1, 1995 through June 15, 1995; not to exceed 96 hours each; \$8.23 per hour.

Peak Load Clerical Aide   Rita Gutierrez  
Peak Load Clerical Aide   Linda Ortega  
Peak Load Clerical Aide   Miguel Ruvalcaba

Mission Middle School: to serve as a Peak Load Clerical Aide; March 30, 1995 through March 31, 1995; not to exceed eight (8) hours total; \$8.23 per hour.

Peak Load Clerical Aide   June Gomez

The above actions are recommended for approval:



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Kent Campbell, Assistant Superintendent-Personnel Services

Jurupa Unified School District

Personnel Report #18

April 17, 1995

CERTIFICATED PERSONNEL

Change of Assignment

From Resource  
Specialist to Resource  
Teacher

Mr. Dave Doubravsky

Effective March 20, 1995

Extra Compensation Assignment

Adult Education: to teach English as a Second Language; April 24, 1995 through June 30, 1995; not to exceed four (4) hours per week; appropriate hourly rate of pay.

Armando Muniz

Home Teaching: 1994-95 school year; appropriate hourly rate of pay.

John Parker

Hourly Assignment: 1994-95 school year; to serve as an Administrative Hearing Panel Member on an as needed basis; not to exceed 120 hours total; \$24.70 per hour.

Howard Kaste

Instructional Services: to attend District GATE Committee Meeting; April 4, 1995; not to exceed two and one-half (2 1/2) hours total; appropriate hourly rate of pay.

Alyce Dooley

Instructional Services: to score 6th grade writing assessments; April 4, 1995; not to exceed two (2) hours each; appropriate hourly rate of pay.

Malcolm Butler

Harriet Huling

Janet Muratet

Granite Hill Elementary: 1994-95 school year; after school sports and recreation program.

Frances Schlegal      \$197.50  
Lorena Montoya      \$197.50

Granite Hill Elementary: to provide staff development for enhancing and improving teaching skills; January 27, 1995; not to exceed two (2) hours total; appropriate hourly rate of pay.

Carol Smith

Personnel Report #18

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Granite Hill Elementary: to provide staff development for enhancing and improving teaching skills; January 27, 1995; not to exceed six (6) hours total; appropriate hourly rate of pay.

Doug Torbert

Granite Hill Elementary: increase academic achievement and knowledge on the effects of tobacco, alcohol and other drugs; April 5, 1995 through June 16, 1995; not to exceed five (5) hours total; appropriate hourly rate of pay.

Lisa Levine

Ina Arbuckle Elementary: to provide academic assistance to students being served by the Helping Hand Program; March 28, 1995 through April 6, 1995; not to exceed three (3) hours total; appropriate hourly rate of pay.

Matthew Nagle

Ina Arbuckle Elementary: to attend a collaborative meeting; March 28, 1995; not to exceed one (1) hour total; appropriate hourly rate of pay.

Marcia Woodard

Ina Arbuckle Elementary: to provide planning time for leadership team for PQR study; March 22, 1995 through March 31, 1995; not to exceed four (4) hours total; appropriate hourly rate of pay.

Beverly Rosten  
Jorge Sanchez

Mary Lou Saunders

Kimberly Jenkins

Indian Hills Elementary: provide staff development to enhance and improve teaching skills; January 27, 1995; not to exceed four (4) hours total; appropriate hourly rate of pay.

Veronica Capata

Tammy Concannon

Indian Hills Elementary: provide staff development to enhance and improve teaching skills; January 27, 1995; not to exceed two (2) hours total; appropriate hourly rate of pay.

Sherry Zelenka

Terese Pisarik

Personnel Report #18

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rustic Lane Elementary: 1994-95 school year; after school sports and recreation program.

Luis Hernandez	\$300
Joanne McKee	\$300
Manuel Castro	\$300
Tammy Wright	\$300
Esther Askew	\$300
Carole Zuloaga	\$300
Patricia Flores	\$300
Guadalupe Hernandez	\$300

Rustic Lane Elementary: provide staff development to enhance and improve teaching skills; January 27, 1995; not to exceed four (4) hours total; appropriate hourly rate of pay.

Connie Lubak	Julia Trunnell
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Sunnyslope Elementary: 1994-95 school year; after school sports and recreation program.

Robert Mitchell	\$300
Louise Gillette	\$425
Stephanie Wright	\$425

Troth Street Elementary: to serve as a Basketball Coach; January 9, 1994 through March 1, 1995; not to exceed \$200 total.

Jessie Caballero  
James Bice  
Rosa Santos-Lee

Substitute Assignment

Teacher	Mr. Reginaldo Gale 3124 Wishing Well Court Mira Loma, CA 91752	As needed 30-Day Emergency Permit
Teacher	Mr. Robert Holley 1867 Butternut Street Corona, CA 91720	As needed 30-Day Emergency Permit
Teacher	Mr. Wes Matschke 5225 Canyon Crest #71-105 Riverside, CA 92507	As needed 30-Day Emergency Permit

Personnel Report #18

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Bernina Mathews 231 E. Alessandro #A-204 Riverside, CA 92508	As needed 30-Day Emergency Permit
Teacher	Mr. Lee Painter 8840 Avalon Street Alta Loma, CA 91701	As needed 30-Day Emergency Permit
Teacher	Mr. Michael Ridge 14726 B Moon Crest Lane Chino Hills, CA 91709	As needed Multiple Subject Credential
Teacher	Ms. Cynthia Trask 2230 Karendale Circle Riverside, CA 92506	As needed Standard Elementary Credential
Teacher	Mr. Gordon Turner 5300 Canyon Crest #G Riverside, CA 92507	As needed Multiple Subject Credential

Leave of Absence

Teacher	Ms. Deana Morse 1421 Salmon River Road Riverside, CA 92501	Correct Maternity Leave dates to April 19, 1995 through June 14, 1995 with use of sick leave benefits.
Teacher	Ms. Annette Sanborn 10088 Rock Hill Moreno Valley, CA 92557	Correct Maternity Leave dates to April 24, 1995 through June 2, 1995 with use of sick leave benefits and Unpaid Special Leave June 5, 1995 through June 16, 1995 without compen- sation, health and welfare benefits or increment advancement.
Teacher	Ms. Sue Tsuyuki 139 A Alta Street Arcadia, CA 91006	Extend Maternity Leave through April 14, 1995 with use of sick leave benefits.

Personnel Report #18

CERTIFICATED PERSONNEL

Resignation

Teacher	Ms. Carolyn Freudenthal 5132 Sanicle Way Fair Oaks, CA 95628	Effective April 3, 1995
Teacher	Ms. Rebecca Horkan 3648 Oakwood Place Riverside, CA 92506	Effective June 16, 1995
Teacher	Ms. Sandra Ryan 543 Via Zapata Riverside, CA 92507	Effective June 16, 1995

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Adult Education: to assist in the Parenting Class; March 7, 1995 through March 28, 1995; not to exceed two (2) hours per week; appropriate hourly rate of pay.j

Instructional Aide      Delma Kason

Stone Avenue Elementary: to attend inservice for PeaceBuilders; May 19, 1995; not to exceed five (5) hours each; appropriate hourly rate of pay.

Activity Supervisor	Anne Butler
Activity Supervisor	Mary Koontz
Activity Supervisor	Debbie Cisneros
Activity Supervisor	Debbie Treharne
Activity Supervisor	Kolleen Powell
Activity Supervisor	Mariann Rhoads
Activity Supervisor	Candie Padilla
Activity Supervisor	Colette Joslen
Activity Supervisor	Sylvia Holguin

Substitute Assignment

Preschool Teacher	Ms. Deborah Totton-Washington	As needed
	13733 Cherokee Court	Children's Center Permit
	Fontana, CA 92336	

The above actions are recommended for approval:

  
\_\_\_\_\_  
Kent Campbell, Assistant Superintendent-Personnel Services

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

03/18/95 - 03/31/95  
PURCHASES OVER \$200

REPORT: APS/APSS50/01  
RUN DATE: 03/31/95  
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P84162	100	178	00	DISTRICT ADMINISTRATION PURCH	COMPUTER COVERS UNLIMITED	IA-INSTRUCTIONAL MATERIALS
P84166	100	178	00	GENERAL SUPPORT GROUNDS	CORONA CLAY COMPANY	MAINT-SUPPLIES
P84306	100	178	00	NON SPECIFIC	NATIONAL SANITARY SUPPLY CO	WHSE-STOCK ITEMS
P84307	100	178	00	NON SPECIFIC	WAXIE SANITARY SUP. 334773	WHSE-STOCK ITEMS
P84309	100	178	00	NON SPECIFIC	NORTHEAST AUDIO VISUAL, INC	WHSE - STOCK
P84312	100	178	00	GENERAL SUPPORT GROUNDS	BURRTEC WASTE IND.	MAINT-WASTE DISPOSAL CHARGE
P84313	100	178	00	GENERAL SUPPORT WAREHOUSE	EMPIRE BUSINESS FORMS	WHSE-SUPPLIES
P84316	100	178	00	NON SPECIFIC	SCOTT ELECTRIC-SPEC. LAMP D	WHSE-STOCK ITEMS
P84317	100	178	00	FACILITIES	CORPORATE EXPRESS (HANSON O	LEARNING CENTER-SWIVEL CHAIRS
P84460	100	178	00	GEN SUPP DIST ADMIN FISCAL SE	SHARROCK EQUIPMENT CO.	EC-SECRETARIAL CHAIRS
P84464	100	191	00	INSTRUCTIONAL MEDIA	HARCOURT OUTLINES, INC.	MMS-INSTRUCTIONAL MATERIELS
P84467	100	178	00	FACILITIES	GLEN AVON LUMBER COMPANY	MAINT-MISCELLANEOUS SUPPLIES
P84469	100	197	00	MILITARY SCIENCE	INDIAN HILLS COUNTRY CLUB	JVHS-FACILITY RENTAL
P84471	100	178	00	NON SPECIFIC	PIONEER CHEMICAL COMPANY	WHSE-STOCK ITEMS
P84472	100	178	00	NON SPECIFIC	WAXIE SANITARY SUP. 334773	WHSE-STOCK ITEMS
P84475	100	191	00	INDUSTRIAL ARTS	REEL LUMBER SERVICE	MMS-INSTRUCTIONAL MATERIALS
P84481	100	196	00	STUDENT ACTIVITIES	MATT CHLOR INC	RHS-SWIMMING POOL REPAIRS
P84483	100	196	00	FOREIGN LANGUAGE	SCOTT FORESMAN	RHS-TEXTBOOKS FOR CLASSROOM
P84487	100	196	00	STUDENT ACTIVITIES	ALL PURE CHEMICAL COMPANY	RHS-INSTRUCTIONAL MATERIALS
P84490	100	178	00	GEN SUPPORT DIST ADMIN SAFETY	SILENT WITNESS ENTERPRISES	TRANS-VIDEO EQUIPMENT
P84491	100	178	00	INSTRUCTION SUPPORT CURRICULU	PSYCHOLOGICAL CORPORATION,	EC-TESTS
P84494	100	178	00	FACILITIES	ELROD FENCING CO.	MAINT-IMPROVEMENT OF SITES
P84506	100	178	00	INSTRUCTION SUPPORT CURRICULU	MACMILLAN/MCGRAW HILL, SCH	EC-TESTING MATERIAL
P84507	100	178	00	INSTRUCTION SUPPORT CURRICULU	CTB/MACMILLAN/MCGRAW HILL	EC-TESTS

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED						
P84508	100	000 00	SELF-CONTAINED CLASSROOM	VIRCO MANUFACTURING COMPANY	RL-ROUND TABLES	426.18
P84518	100	178 00	FACILITIES	DSJ BUSINESS SYSTEMS, INC.	RL-TYPEWRITER	740.24
P84519	100	196 00	FINE ARTS - DRAMA	H & L CHARTER CO., INC.	RHS-FIELD TRIP	340.00
P84536	100	197 00	STUDENT ACTIVITIES	KNORR POOL SYSTEMS INC	JVHS-O.P.O.-INSTRUCTIONAL MATERIALS	1,000.00
P84542	100	178 00	GENERAL SUPPORT DISTR ADMIN P	NATIONWIDE PAPERS	PRINT SHOP-OFFICE SUPPLIES	4,979.28
P84573	100	178 00	FACILITIES	CONTRACT CARPET COMPANY	MAINT-CLASSROOM & OFFICE EQUIPMENT	9,735.00
P84590	100	178 00	FACILITIES	GLEN AVON LUMBER COMPANY	MAINT-PURCHASE OF BUILDING MATERIALS	304.35
P84593	100	178 00	FACILITIES	MARTEL ELECTRONICS	EC-A/V EQUIPMENT	510.74
P84617	100	197 00	ENGLISH	JANE SCHAFER PUBLICATIONS	JVHS-INSTRUCTIONAL MATERIALS	231.72
P84619	100	197 00	VOC ED-GAINFUL HOMEMAKING	CORPORATE EXPRESS (HANSON O	JVHS-INSTRUCTIONAL MATERIALS	248.26
P84627	100	176 00	SELF-CONTAINED CLASSROOM	CURRICULUM ASSOCIATES, INC.	CR-INSTRUCTIONAL MATERIALS	259.21
P84645	100	191 00	INSTRUCTIONAL MEDIA	EBSCO SUBSCRIPTION SERVICES	MMS-SUBSCRIPTIONS	204.00
P84651	100	196 00	GENERAL EDUCATION - SECONDARY	JOSTEN'S - ANNOUNCEMENT ORD	RHS-INSTRUCTIONAL MATERIALS	449.86
P84655	100	197 00	GENERAL EDUCATION - SECONDARY	JOSTEN'S - ANNOUNCEMENT ORD	JVHS-GRADUATION SUPPLIES	332.03
P84665	100	178 00	INSTRUCTION GENERAL EDUCATION	STOCKBERGERS REPAIRS	JVHS-INSTRUMENT REPAIR	300.00
FUND TOTAL						53,409.03
TOTAL NUMBER OF PURCHASE ORDERS						39
S & S ELECTRIC						
P84497	101	180 00	E.C.I.A. CHAPTER 1		MAINT-BUILDING IMPROVEMENT	1,495.00
P84500	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR	CALCULATORS, INC.	TS-INSTRUCTIONAL MATERIALS	986.99
P84501	101	178 00	EESA MATH & SCIENCE TCHR TRNG	MATHEMATICS RENAISSANCE	MMS-PARTICIPATION FEE MATH RENAISS	1,500.00
P84505	101	178 00	EESA MATH & SCIENCE TCHR TRNG	MATHEMATICS RENAISSANCE	JMS-PARTICIPATION FEE MATH RENAISSAN	3,000.00
P84511	101	178 00	NON-AGENCY ACYF HEADSTART	MEDICAL PRODUCTS LABORATORI	EC-INSTRUCTIONAL MATERIALS	220.78
P84513	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	PEACEBUILDERS	SA-INSTRUCTIONAL MATERIALS	1,760.00

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P84527	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	AMERICAN RED CROSS		SS-FIRST AID TRAINING	310.00
P84530	101	175 00	E.C.I.A. CHAPTER 1	TROXELL COMMUNICATIONS INC.		SS-INSTRUCTIONAL MATERIALS	2,062.34
P84551	101	187 00	E.C.I.A. CHAPTER 1	PERNA-BOUND		WR- OTHER BOOKS - GENERAL PURPOSE FU	1,214.34
P84554	101	187 00	E.C.I.A. CHAPTER 1	ABC SCHOOL SUPPLY, INC		WR-INSTRUCTIONAL MATERIALS	214.53
P84557	101	187 00	E.C.I.A. CHAPTER 1	LOS ANDES PUBLISHING CO.		WR-OTHER BOOKS - GENERAL PURPOSE FUN	251.97
P84558	101	175 00	EISS-EARLY INTERVENTION/SCHOO	KAPLAN SCHOOL SUPPLY CORP.		SS-INSTRUCTIONAL MATERIALS	251.06
P84559	101	175 00	EISS-EARLY INTERVENTION/SCHOO	ABC SCHOOL SUPPLY, INC		SS-INSTRUCTIONAL MATERIALS	210.06
P84560	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	INSTRUCTIONAL RESOURCES COR		MMS-INSTRUCTIONAL MATERIALS	1,282.23
P84561	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	CANNON SPORTS		MMS-INSTRUCTIONAL MATERIALS	1,918.92
P84563	101	180 00	E.C.I.A. CHAPTER 1	ROGER'S SYSTEMS SPECIALIST		IA-INSTRUCTIONAL MATERIALS	200.42
P84565	101	180 00	E.C.I.A. CHAPTER 1	ENCYCLOPAEDIA BRITANNICA		IA-INSTRUCTIONAL MATERIALS	278.00
P84567	101	180 00	E.C.I.A. CHAPTER 1	CUISENAIRE CO. OF AMERICA		IA-INSTRUCTIONAL MATERIALS	295.99
P84568	101	180 00	E.C.I.A. CHAPTER 1	TOM SNYDER PORDUCTIONS, INC		IA-INSTRUCTIONAL MATERIALS	771.38
P84574	101	178 00	DRUG FREE SCHOOLS	STATER BROTHERS		JVHS-INSTRUCTIONAL MATERIALS	300.00
P84576	101	178 00	NON-AGENCY ACYF HEADSTART	LA HABRA CHILDREN'S MUSEUM		IA HEAD START-FIELD TRIP ADMISSION	265.00
P84577	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.		JMS-LIBRARY BOOKS	1,308.00
P84578	101	184 00	E.C.I.A. CHAPTER 1	FOLLETT LIBRARY BOOK CO.		RL-OTHER BOOKS	665.97
P84584	101	197 00	VOCATIONAL AGRICULTURE INCENT	TADENA HAY CO.		JVHS-INSTRUCTIONAL MATERIALS	1,919.03
P84592	101	187 00	E.C.I.A. CHAPTER 1	DELTA EDUCATION INC		WR-INSTRUCTIONAL MATERIALS	3,840.26
P84594	101	175 00	E.C.I.A. CHAPTER 1	SCHOLASTIC BOOK FAIRS		SS-O.P.O.-INSTRUCTIONAL MATERIALS	300.00
P84616	101	187 00	E.C.I.A. CHAPTER 1	BECKLEY-CARDY CO		WR-INSTRUCTIONAL MATERIALS	223.82
P84620	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	RUBIDOUX NATURE CENTER		WR-FIELD TRIP	510.00
P84621	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	CAMERA WORLD OF OREGON		GA-COMPUTER EQUIPMENT	960.34
P84624	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR	HOME DEPOT		GH-INSTRUCTIONAL MATERIALS	250.00

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P84629	101	187 00	E.C.I.A. CHAPTER 1	EDUCATIONAL RESOURCES - ORD	WR-INSTRUCTIONAL MATERIALS	426.91	
P84637	101	173 00	E.C.I.A. CHAPTER 1	SOFTWAREHOUSE	GH-INSTRUCTIONAL MATERIALS	2,632.00	
P84638	101	173 00	E.C.I.A. CHAPTER 1	SUNBURST	GH-INSTRUCTIONAL MATERIALS	1,309.11	
P84639	101	173 00	E.C.I.A. CHAPTER 1	MAC CONNECTION	GH-INSTRUCTIONAL MATERIALS	1,254.21	
P84641	101	173 00	E.C.I.A. CHAPTER 1	EESA MATH & SCIENCE TCHR TRNG	MLM-CONFERENCE REGISTRATION	724.69	
P84646	101	178 00	E.C.I.A. CHAPTER 1	CM SCHOOL SUPPLY CO.	GH-INSTRUCTIONAL MATERIALS	1,500.00	
P84664	101	173 00	E.C.I.A. CHAPTER 1	IMAGINE THAT	IA-INSTRUCTIONAL MATERIALS	1,331.77	
P84666	101	180 00	E.C.I.A. CHAPTER 1	COMPUTER COVERS UNLIMITED	GH-INSTRUCTIONAL MATERIALS	595.71	
P84676	101	173 00	E.C.I.A. CHAPTER 1	SUNBURST	GH-INSTRUCTIONAL MATERIALS	616.33	
P84678	101	173 00	E.C.I.A. CHAPTER 1	MAC WAREHOUSE	GH-INSTRUCTIONAL MATERIALS	496.57	
P84679	101	173 00	E.C.I.A. CHAPTER 1				
						FUND TOTAL	41,153.73
						TOTAL NUMBER OF PURCHASE ORDERS	41
P84659	102	191 00	INSTRUCTIONAL PROGRAM	INCENTIVES FOR LEARNING, IN	MMS-INSTRUCTIONAL MATERIALS	231.18	
						FUND TOTAL	231.18
						TOTAL NUMBER OF PURCHASE ORDERS	1
P84164	103	178 00	INSTRUCTIONAL PROGRAM	MALECKI MUSIC	JVHS-INSTRUCTIONAL MATERIALS	263.99	
P84165	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	ASSOCIATED DIESEL	TRANS-REMOVE FUEL TAX	736.93	
P84302	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	LESLIE'S DRIVELINE SERVICE	TRANS.-VEHICLE REPAIR	419.92	
P84303	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	VALLEY DETROIT DIESEL	MAINT-REPAIR & OVERHAUL OF VEHICLE	7,000.00	
P84456	103	178 00	INSTRUCTIONAL PROGRAM	CM SCHOOL SUPPLY CO.	SS-INSTRUCTIONAL MATERIALS	322.93	
P84502	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU ITANI SMOG CENTER	TRANS-OPEN PO-SMOG CHECK FOR VEHICLE	500.00	

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P84591	103	178	00	INSTRUCTIONAL PROGRAM	NYSTROM	IA-INSTRUCTIONAL MATERIALS	1,257.44
P84634	103	178	00	GEN ED - INST MAT K-8, CARRYO SCIENCE RESEARCH ASSOCIATES	IMC-TEXTBOOKS	IMC-TEXTBOOKS	481.11
P84635	103	178	00	INSTRUCTIONAL PROGRAM	LAKESHORE CURRICULUM MATERI	SA-INSTRUCTIONAL MATERIALS	261.67
P84636	103	178	00	GEN SUPPORT TRANS-HOME TO SCH EVANS TIRE COMPANY		TRANS-PURCHASE TIRES	1,000.00
P84647	103	178	00	GEN SUPPORT TRANS-HOME TO SCH MARK CHRISTOPHER, INC.		TRANS-PURCHASE OF AUTO & BUS PARTS	800.00
P84648	103	178	00	GEN SUPPORT TRANS-HOME TO SCH U.S. BATTERY/WHITE VAN CO.		TRANS-PURCHASE OF BATTERIES FOR BUSE	1,500.00
P84649	103	178	00	GEN SUPPORT TRANS-HOME TO SCH BEST GOLF SERVICE		TRANS-VENDOR REPAIR	300.00
P84668	103	178	00	GEN SUPPORT TRANS-HOME TO SCH EMPIRE FORD NEW HOLLAND TRA		TRANS-VENDOR REPAIR	500.00
P84672	103	178	00	GEN ED - INST MAT K-8, CARRYO WRIGHT GROUP, THE		IMC-TEXTBOOKS	523.07
P84673	103	178	00	GEN ED - INST MAT K-8, CARRYO DELTA EDUCATION INC		IMC-TEXTBOOKS	469.82
							-----
						FUND TOTAL	16,336.88
						TOTAL NUMBER OF PURCHASE ORDERS	16
P84030	119	178	00	GENERAL SUPPORT, MAINTENANCE	TIME & ALARM SYSTEMS	MAINT-VENDOR REPAIR	313.22
P84310	119	178	00	GENERAL SUPPORT, MAINTENANCE, HOWARD INDUSTRIES		MAINT-SUPPLIES	1,572.97
P84458	119	178	00	GENERAL SUPPORT, MAINTENANCE, FRAZEE PAINT & WALLCOVERING		MAINT-OPEN PD-PAINT SUPPLIES	1,500.00
P84474	119	178	00	GENERAL SUPPORT, MAINTENANCE, SINCLAIR PAINT		MAINT-SUPPLIES	1,602.24
P84503	119	178	00	GENERAL SUPPORT, MAINTENANCE	CONTRACT CARPET COMPANY	MAINT-JVHS-INSTALL TILE	1,250.00
P84512	119	178	00	GENERAL SUPPORT, MAINTENANCE	S & S ELECTRIC	MAINT-VENDOR REPAIR	1,980.00
P84586	119	178	00	GENERAL SUPPORT, MAINTENANCE	S & S ELECTRIC	MAINT-ELECTRICAL REPAIR	4,995.00
P84587	119	178	00	GENERAL SUPPORT, MAINTENANCE	S & S ELECTRIC	MAINT-ELECTRICAL REPAIR	2,490.00
P84556	119	178	00	GENERAL SUPPORT, MAINTENANCE, UNIVERSITY COPY SYSTEMS, IN		MAINT-SUPPLIES	1,878.32
							-----
						FUND TOTAL	17,581.75
						TOTAL NUMBER OF PURCHASE ORDERS	9
P84572	403	178	00	GENERAL SUPPORT, MAINTENANCE	CHAMPION LUMBER CO.	MAINT-REPAIR BY VENDORS	762.19

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
				PURCHASE ORDERS TO BE RATIFIED	
P84658	403	178 00	GENERAL SUPPORT, MAINTENANCE	WESTBURNE PIPE & SUPPLY	MAINT-FACILITY REPAIRS
				FUND TOTAL	1,735.08
				TOTAL NUMBER OF PURCHASE ORDERS	2
P84582	930	196 00	GENERAL SUPPORT, MAINTENANCE, HOWARD INDUSTRIES		MAINT-MAINTENANCE SUPPLIES
P84585	930	185 00	GENERAL SUPPORT, MAINTENANCE, BRICKLEY CONSTRUCTION		MAINT-REMOVAL OF ASBESTOS MATERIAL
				FUND TOTAL	437.90
				TOTAL NUMBER OF PURCHASE ORDERS	1,870.00
				FUND TOTAL	2,307.90
				TOTAL NUMBER OF PURCHASE ORDERS	2
				110 PURCHASE ORDERS OVER \$200.00 FOR A TOTAL AMOUNT OF	133,517.74
				105 PURCHASE ORDERS UNDER \$200.00 FOR A TOTAL AMOUNT OF	8,367.33
				215 PURCHASE ORDERS FOR A GRAND TOTAL OF	141,885.07

RECOMMEND APPROVAL:



DIRECTOR OF PURCHASING

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## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D42770	100	188	00 SCHOOL ADMINISTRATION	PRYOR RESOURCES, INC	D22291 CONF 4/12/95 1 EMP	79.00
D42771	100	191	00 FINE ARTS - MUSIC	BROCKHAUS, JAMIE	D22290 CONF 3/9-11/95 1 EMP	90.00
D42872	100	178	00 INSTRUCTION SUPPORT CURRICULU BRENNAN, TINA		D21604 MILEAGE	64.46
D43078	100	178	00 GENERAL SUPPORT OPERATIONS UT RUBIDOUX COMMUNITY SERVICES		D21635 02/95 WATER BILL	4,790.24
D43080	100	181	00 GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES		D21634 02/95 TRASH BILL	3,616.68
D43081	100	178	00 GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA GAS		D21633 02/95 & 03/95 GAS BILL	6,012.39
D43082	100	183	00 GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA EDISON		D21632 03/95 ELECTRIC BILL	9,383.81
D43083	100	178	00 GENERAL SUPPORT OPERATIONS UT PACIFIC TELEPHONE		D21630 03/95 PHONE BILL	47.87
D43084	100	178	00 NON-SPECIFIC	POMA DISTRIBUTING CO.	D21629 DIESEL FUEL	8,548.11
D43153	100	186	00 GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA GAS		D21642 NOV-FEB GAS BILL VB	52.36
D43154	100	178	00 GEN SUPPORT UNDERGROUND STORA JURUPA UNIFIED		D21641 REIMB REVOLVING CASH	459.54
D43172	100	178	00 GENERAL SUPPORT BOARD OF EDUC INLAND PERSONNEL COUNCIL		D21666 CONF 4/21/95 2 EMPS	39.60
D43173	100	197	00 PHYSICAL EDUCATION	RIVERSIDE CO. OFFICE OF EDU	D21664 CONF 3-28-29-95 2 EMPS.	70.00
D43174	100	196	00 SCHOOL ADMINISTRATION	PADGETT THOMPSON	D21669 CONF. 5/32/95 1 EMP	159.00
D43175	100	191	00 SCHOOL ADMINISTRATION	PRYOR RESOURCES, INC	D21668 CONF. 6/7/95 1 EMP	79.00
D43309	100	197	00 GENERAL EDUCATION - SECONDARY STOCKBERGER, ROXANN		D21643 REIMB LODGING	5,652.80
D43415	100	176	00 GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA GAS		D21644 MARCH 1995 GAS BILL	5,771.03
D43416	100	178	00 GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA EDISON		D21645 MARCH 1995 ELECTRIC BILL	22,263.16
D43450	100	178	00 PUPIL SERVICES HEALTH	ALLEN, IRENE	D21742 MILEAGE	56.25
D43454	100	178	00 PUPIL SERVICES PSYCHOLOGISTS CONDIT, IRWIN		D21746 MILEAGE	31.80
D43455	100	178	00 GENERAL SUPPORT DISTR ADMIN A DENNIS, JOANITA		D21747 MILEAGE	5.00
D43456	100	178	00 GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D21748 MILEAGE	59.55
D43458	100	178	00 DISTRICT ADMINISTRATION PURCH GLASS, TERRY L		D21750 MILEAGE	46.41
D43459	100	178	00 INSTR. GEN EDUCATION, HOME TE GOLDEN, GARY		D21751 MILEAGE	40.02

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D43460	100	178 00	PUPIL SERVICES HEALTH	GUTHRIE, JANICE	D21752 MILEAGE	26.37
D43461	100	199 00	INSTR PROGRAM CONTINUATION	ED HUTCHINS, DAVID	D21753 MILEAGE	46.11
D43469	100	178 00	GENERAL SUPPORT BOARD OF EDUC	BANKCARD SERVICES	D21734 FEB, 1995 BANKCARD CHARGES	48.22
D43470	100	178 00	GENERAL SUPPORT DISTR ADMIN	A BANKCARD SERVICES	D21735 FEB, 1995 BANKCARD CHARGES	677.29
D43471	100	178 00	GENERAL SUPPORT OPERATIONS	UT CORPORATE TELEMANAGEMENT	D21740 MARCH, 1995 TELEPHONE BILL	468.32
D43472	100	178 00	GENERAL SUPPORT OPERATIONS	UT AT&T	D21709 FEB 1995 LONG DISTANCE PHONE	151.94
D43473	100	172 00	GENERAL SUPPORT OPERATIONS	UT JURUPA COMMUNITY SERVICES	D21638 MARCH 1995 WATER BILL	3,687.08
D43475	100	191 00	FINE ARTS - MUSIC	BROCKHAUS, JAMIE	D21733 REIMB. INST. SUPPLIES	109.90
D43483	100	172 00	SELF-CONTAINED CLASSROOM	HAMMACK, JOLENE	D21722 REIMB. INST. SUPPLIES	45.26
D43492	100	194 00	SCHOOL ADMINISTRATION	CHINO UNIFIED SCHOOL DISTRI	D21714 TRANSCRIPT	3.00
D43494	100	196 00	STUDENT ACTIVITIES	ALLEGA, TONY	D21659 REIMB. MILEAGE	200.25
D43497	100	191 00	SCHOOL ADMINISTRATION	FORTIN, JEANIE	D21640 REIMB. OFFICE SUPPLIES	47.37
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FUND TOTAL					72,933.19	
TOTAL NUMBER OF DISBURSEMENTS					36	
D42880	101	178 00	DRUG FREE SCHOOLS	TEENWORK	D22292 CONF. 4-19-23-95 1 EMP 3 STDs	500.00
D42881	101	186 00	S.I.P. (SCHOOL IMPROVEMENT	PR ROBERSON, SANDRA	D22294 CONF 3/14/95 1 EMP	7.50
D42882	101	178 00	PL94-142 EDUC FOR ALL HANDICA	RIVERSIDE CO. OFFICE OF EDU	D22293 CONF 5-11-12-95 2 EMP	100.00
D42883	101	191 00	DEMONSTRATION PROGRAMS IN REA	HEATH-STOWELL, STACY	D21661 CONF 2/17/95 1 EMP	24.00
D42915	101	178 00	NON-AGENCY ACYF HEADSTART	LEMUS, MARIA GUADALUPE	D21628 REIMB BABYSITTING	20.00
D42916	101	178 00	NON-AGENCY ACYF HEADSTART	LEARRE, GUADALUPE	D21627 REIMB BABYSITTING	20.00
D42917	101	178 00	NON-AGENCY ACYF HEADSTART	LEMOS, MARIA	D21625 REIMB BABYSITTING	20.00
D42924	101	178 00	NON-AGENCY ACYF HEADSTART	ALBA, MERCEDES	D21618 REIMB BABYSITTING	20.00
D42925	101	178 00	NON-AGENCY ACYF HEADSTART	MARTINEZ, MARIA	D21617 REIMB BABYSITTING	20.00

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REPORT OF PURCHASES

03/18/95 - 03/31/95  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D42926	101	178 00	NON-AGENCY ACYF HEADSTART	ALBA, MARIA GUADALUPE	D21616 REIMB BABYSITTING	20.00
D42927	101	178 00	NON-AGENCY ACYF HEADSTART	DELACRUZ, MARIA	D21615 REIMB BABYSITTING	20.00
D42928	101	178 00	NON-AGENCY ACYF HEADSTART	BARRERA, MARIA	D21614 REIMB BABYSITTING	20.00
D42929	101	178 00	NON-AGENCY ACYF HEADSTART	MARTINEZ, GILDA	D21613 REIMB BABYSITTING	20.00
D42930	101	178 00	NON-AGENCY ACYF HEADSTART	RESENDEZ, CONCEPCION	D21612 REIMB BABYSITTING	20.00
D42931	101	178 00	NON-AGENCY ACYF HEADSTART	BAIEL, ANITA	D21611 REIMB BABYSITTING	20.00
D42932	101	178 00	NON-AGENCY ACYF HEADSTART	CARMONA, ALEJANDRA	D21610 REIMB BABYSITTING	20.00
D42933	101	178 00	NON-AGENCY ACYF HEADSTART	ALEXANDER, PAMELA	D21609 REIMB BABYSITTING	20.00
D42934	101	178 00	NON-AGENCY ACYF HEADSTART	MURATA, MITSUKO	D21608 REIMB BABYSITTING	20.00
D42935	101	178 00	NON-AGENCY ACYF HEADSTART	FLORES, MICHELLE	D21607 REIMB BABYSITTING	20.00
D42936	101	178 00	NON-AGENCY ACYF HEADSTART	FITZGERALD, HEATHER	D21606 REIMB BABYSITTING	20.00
D42937	101	178 00	NON-AGENCY ACYF HEADSTART	LOPEZ, DEBRA	D21552 REIMB BABYSITTING	20.00
D42938	101	178 00	NON-AGENCY ACYF HEADSTART	KEISER, CHERYL	D21551 REIMB BABYSITTING	20.00
D42939	101	178 00	NON-AGENCY ACYF HEADSTART	SMITH, VICKI	D21550 REIMB BABYSITTING	20.00
D42940	101	178 00	NON-AGENCY ACYF HEADSTART	ORTEGA, TERESA	D21549 REIMB BABYSITTING	20.00
D42941	101	178 00	NON-AGENCY ACYF HEADSTART	CABALBOJO, ROSA	D21548 REIMB BABYSITTING	20.00
D42942	101	178 00	NON-AGENCY ACYF HEADSTART	PEREZ, MARIA	D21547 REIMB BABYSITTING	20.00
D42943	101	178 00	NON-AGENCY ACYF HEADSTART	SANTILLANES, LAURA	D21545 REIMB BABYSITTING	20.00
D42944	101	178 00	NON-AGENCY ACYF HEADSTART	BARRAZA, LAURA	D21544 REIMB BABYSITTING	20.00
D42945	101	178 00	NON-AGENCY ACYF HEADSTART	VALLEJO, JUAN	D21543 REIMB BABYSITTING	20.00
D42946	101	178 00	NON-AGENCY ACYF HEADSTART	ARRAZO, MARIA	D21541 REIMB BABYSITTING	20.00
D42947	101	178 00	E.C.I.A. CHAPTER 1	FRIAS, VERONICA	D21542 REIMB BABYSITTING	20.00
D42948	101	178 00	E.C.I.A. CHAPTER 1	RODRIGUEZ, LEONOR	D21540 REIMB BABYSITTING	20.00
D42949	101	178 00	E.C.I.A. CHAPTER 1	RODRIGUEZ, IRMA	D21539 REIMB BABYSITTING	20.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

03/18/95 - 03/31/95  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D42950	101	178 00	E.C.I.A. CHAPTER 1	AGUIRRE, GLORIA	D21626 REIMB BABYSITTING	20.00
D43077	101	178 00	NON-AGENCY ACYF HEADSTART	CALDERON, ERNESTINA	D21637 REIMB BABYSITTING	20.00
D43169	101	178 00	PL94-142 EDUC FOR ALL HANDICA R A S P - DEANNE JOHNSON		D21667 CONF. 4/28/95 2 EMPS.	100.00
D43170	101	191 00	DEMONSTRATION PROGRAMS IN REA CLARK, LOIS		D21662 CONF 2-15-19-95 1 EMP	80.56
D43171	101	178 00	DRUG FREE SCHOOLS	TEENWORK	D21665 CONF. 4-19-23-95 3 STUDENTS	375.00
D43176	101	186 00	SB1274 RESTRUCTURING/PLANNING HOLIDAY INN		D21671 CONF 4/5/95 1 EMP	68.40
D43177	101	186 00	SB1274 RESTRUCTURING/PLANNING HOLIDAY INN		D21670 CONF 4-2-3-4-95 1 EMP	194.70
D43449	101	178 00	NON-AGENCY ACYF HEADSTART	AGUILAR, ZELDA	D21741 MILEAGE	90.17
D43463	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR CANNON, PAULA		D21738 REIMB. CONF. REG. 1 EMP.	305.00
D43464	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR GROGAN, KATHY		D21721 REIMB. INST. SUPPLIES	42.04
D43465	101	182 00	S.I.P. (SCHOOL IMPROVEMENT PR GRETHEN, PAM		D21725 REIMB. INST. SUPPLIES	43.58
D43466	101	178 00	NON-AGENCY ACTIVITIES - EDUCA KENNEDY, CHARLOTTE		D21755 MILEAGE	50.10
D43468	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR CASEY, KAREN		D21737 REIMB. CONF. REG. 1 EMP	305.00
D43474	101	196 00	SB 1882-CA PROFESSIONAL DEVEL GAUSTAD, SUSAN		D21736 REIMB. CONF. REG/LODG 1 EMP	225.12
D43477	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR KOLAR PRINTING		D21731 T-SHIRTS	60.00
D43478	101	178 00	EESA MATH & SCIENCE TCHR TRNG KALLINGER, REBECCA		D21730 REIMB. INST. SUPPLIES	66.53
D43479	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR JOHNSON, JACLYN		D21729 REIMB. INST. SUPPLIES	94.85
D43482	101	178 00	PL94-142 EDUC FOR ALL HANDICA HENDRICK, BILL		D21726 REIMBURSE OF INSERVICE REFRES	40.25
D43487	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR IMAGINATION MACHINE		D21719 PROF. SERVICES 3/14/95	550.00
D43491	101	191 00	DEMONSTRATION PROGRAMS IN REA CLARK, LOIS		D21715 REIMB. INST. SUPPLIES	38.88
D43493	101	178 00	MENTOR TEACHER PROGRAM - GUFF ALHAMBRA SCHOOL DISTRICT		D21712 REIMB. FOR SUBSTITUTE/INIS	50.00
D43495	101	182 00	E.C.I.A. CHAPTER 1	EDMUNDS, FAYE	D21711 REIMB. INST. SUPPLIES	13.70
D43496	101	185 00	E.C.I.A. CHAPTER 1	AVELLINO, ANITA	D21710 REIMB. INST. SUPPLIES	11.59
D43498	101	178 00	PL94-142 EDUC FOR ALL HANDICA JENSEN, KATHI		D21639 REIMB. INSERVICE REFRESHMENTS	31.59

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 03/18/95 - 03/31/95  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D43499	101	197	00	SB 1882-CA PROFESSIONAL DEVEL	HUCKABY, VIRGINIA	D21739 REIMB. SUPPLIES/STAFF DEVELOP 192.46
						FUND TOTAL ----- 4,321.02
						TOTAL NUMBER OF DISBURSEMENTS 58
D43451	102	178	00	HOMEBOUND/TRANSLATORS	BECKMAN, TERESA	D21743 MILEAGE 17.59
D43452	102	178	00	INSTRUCTIONAL PROGRAM	CLAUDER, LANA	D21744 MILEAGE 40.31
D43453	102	178	00	INSTRUCTIONAL PROGRAM	COTTRELL, JEANNA	D21745 MILEAGE 17.47
D43457	102	178	00	INSTRUCTIONAL PROGRAM	CINDY EVANS	D21749 MILEAGE 83.99
D43462	102	178	00	INSTRUCTIONAL PROGRAM	JENSEN, KATHI	D21754 MILEAGE 81.28
D43480	102	178	00	INSTRUCTIONAL PROGRAM	JAFFE, ALISON	D21728 REIMB. INST. SUPPLIES 93.58
D43486	102	178	00	INSTRUCTIONAL PROGRAM	CINDY EVANS	D21720 REIMB. INST. SUPPLIES 84.03
						FUND TOTAL ----- 418.25
						TOTAL NUMBER OF DISBURSEMENTS 7
D43467	103	178	00	INSTRUCTIONAL PROGRAM	CHELAK, ROBERT	D21713 REIMB. TICKETS FIELD TRIP 190.00
D43481	103	178	00	SB813 INSTRUCTIONAL MATERIAL	HUTCHISON, AMANDA	D21727 REFUND RETURNED TEXTBOOK 20.50
						FUND TOTAL ----- 210.50
						TOTAL NUMBER OF DISBURSEMENTS 2
D42873	119	178	00	GENERAL SUPPORT, MAINTENANCE,	ELZIG, BILL	D21605 MILEAGE 224.70
						FUND TOTAL ----- 224.70
						TOTAL NUMBER OF DISBURSEMENTS 1
D42844	350	178	00	NON SPECIFIC	OFFICE OF LOCAL ASSISTANCE	D21534 SS ADDITION 43,647.36

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 03/31/95  
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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 03/18/95 - 03/31/95  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
D42843	450	178 00	NON SPECIFIC	OFFICE OF LOCAL ASSISTANCE	D21535 SS REHAB	48,217.42	1
D43489	460	178 00	NON SPECIFIC	OFFICE OF LOCAL ASSISTANCE	D21717 CLOSEOUT SCHOOL BLDG PROJECT	29,821.22	1
D43490	470	178 00	NON SPECIFIC	OFFICE OF LOCAL ASSISTANCE	D21716 CLOSEOUT SCHOOL BLDG PROJECT	1,997.93	1
D43488	560	178 00	NON SPECIFIC	OFFICE OF LOCAL ASSISTANCE	D21718 CLOSEOUT BLDG PROJ. WEST RIVE	27,112.75	1
D42842	590	178 00	NON SPECIFIC	OFFICE OF LOCAL ASSISTANCE	D21536 JMS REHAB	16,878.22	1
D42918	700	178 00	STATE PRESCHOOL AB-451	MONTES, MARIA LUZ	D21624 REIMB BABYSITTING	20.00	1

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

03/18/95 - 03/31/95  
PURCHASES OVER \$1

REPORT: APS/APS550/01  
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## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D42919	700	178 00	STATE PRESCHOOL AB-451	WEST, TERESA	D21623 REIMB BABYSITTING	20.00
D42920	700	178 00	STATE PRESCHOOL AB-451	MEYER, MARSHA	D21622 REIMB BABYSITTING	20.00
D42921	700	178 00	STATE PRESCHOOL AB-451	BARRIOS, ENEIDA	D21621 REIMB BABYSITTING	20.00
D42922	700	178 00	STATE PRESCHOOL AB-451	RIVERA, BARBARA	D21620 REIMB BABYSITTING	20.00
D42923	700	178 00	STATE PRESCHOOL AB-451	VALTIERRA, SILVIA JUANA	D21619 REIMB BABYSITTING	20.00
FUND TOTAL						120.00
TOTAL NUMBER OF DISBURSEMENTS						6
D43484	800	178 00	SELF-CONTAINED CLASSROOM	GARCIA, MELINDA	D21724 REFUND TEXTBOOK	15.00
D43485	800	178 00	SELF-CONTAINED CLASSROOM	FLORES, MARCOS	D21723 REFUND TEXTBOOK	15.00
FUND TOTAL						30.00
TOTAL NUMBER OF DISBURSEMENTS						2
D43476	979	178 00	GEN SUPPORT DISTRICT ADMIN IN DAVID TAUSSIG AND ASSOC., I	D21732 PROF. SERVICES 2/1/95-2/28/95		200.00
FUND TOTAL						200.00
TOTAL NUMBER OF DISBURSEMENTS						1
119 DISBURSEMENTS OVER						\$1.00 FOR A TOTAL AMOUNT OF 246,132.56
0 DISBURSEMENT ORDERS UNDER						\$1.00 FOR A TOTAL AMOUNT OF .00
119 DISBURSEMENT ORDERS						FOR A GRAND TOTAL OF 246,132.56
TOTAL PURCHASES						428,254.30

RECOMMEND APPROVAL: Pamela  
DIRECTOR OF BUSINESS SERVICES

Jurupa Unified School District

1994/1995 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
<b>95-1</b>	<i>Consultant or Personal Service Agreements</i>			
95-1-FFFFF	University of California, Riverside	\$1,200.00	SIP	Inservice on "An Introduction and Overview To The Theory of Multiple Intelligences" to staff of Camino Real Elementary School
95-1-AAA-M1	City of Rancho Cucamonga	\$300.00	District Administration	Revise total from \$270.00 to \$300.00 for Disaster Preparedness Workshop for Granite Hill Elementary School staff
95-1-GGGGG	Steve Dunn	\$800.00	SIP	Inservice on "Improving Assessment Through The Use Of Portfolios" to staff of Granite Hill Elementary School
95-1-HHHHH	David Taussig & Associates, Inc.	As Per Fee Schedule	Community Facilities District	Consulting services in relation to Community Facilities District Administration #1 and #2 from 3/1/95 - 6/30/98
<b>95-7</b>	<i>Architectural and Inspector Agreements</i>			
95-7-B	Porter, Stinson & Miller	\$4,680.00	Bilingual	Alterations to add one portable to the Community Services Facility at Rubidoux High School
<b>95-8</b>	<i>Other Agreements</i>			
95-8-L	State of California	NA	NA	Agreement between State of California and JUSD allowing JUSD to receive the same low Pacific Bell rates the State pays for our Local Plus Calling Area

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

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RE/dc  
4/17/95

JURUPA UNIFIED SCHOOL DISTRICT

MONTHLY PAYROLL DISBURSEMENTS

April 17, 1995

<u>MARCH PAYROLL</u>	<u>MONTHLY</u>	<u>HOURLY</u>	<u>TOTAL PAYMENT</u>
CERTIFICATED	\$ 3,477,183.16	\$ 156,824.13	\$ 3,634,007.29
CLASSIFIED	\$ 360,041.34	\$ 978,250.54	\$ 1,338,291.88
BOARD MEMBERS	\$ 3,277.14	- 0 -	\$ 3,277.14
YOUTH EMPLOYMENT PROGRAM	- 0 -	\$ 2,596.80	\$ 2,596.80
	TOTAL MARCH PAYMENT		\$ 4,978,173.11

RECOMMEND APPROVAL:

  
Pam Lauzon  
DIRECTOR OF BUSINESS SERVICES

CERTIFICATION OF SIGNATURES

page 1 of 2

SCHOOL DISTRICT: JURUPA UNIFIED Date: 4/17/95

I, \_\_\_\_\_, Clerk of the Board of Trustees (or)

I, Benita Roberts, Secretary to the Board of Education of the

Jurupa Unified School District of Riverside County, California, certify that the signatures shown below in COLUMN I are the verified signatures of the members of the governing board of the above named school district; verified signatures of person or persons authorized to sign orders drawn on the funds of the school district and Notices of Employment appear in COLUMN II. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843/85232, 85233, and 87412. If those authorized to sign orders as shown in COLUMN II are unable to do so, the law requires the signatures of the majority of the governing board.

**SIGNATURES OF MEMBERS OF GOVERNING BOARD**

**SIGNATURES OF PERSONNEL AND/OR MEMBERS OF GOVERNING BOARD  
AUTHORIZED TO SIGN WARRANT ORDERS, ORDERS FOR SALARY PAY-  
MENT, AND NOTICES OF EMPLOYMENT**

(COLUMN I)

(COLUMN II)

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Signature

Benita B. Roberts  
Superintendent/Secretary to the Board

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Clerk or Vice-President of the Board

\_\_\_\_\_  
Signature

Rollin Edmunds  
Assistant Superintendent Business Services

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

Jim Taylor  
Assistant Superintendent, Education Services

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

Kent Campbell  
Assistant Superintendent Personnel Services

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

Date of Signatures and Certification 4/17/95

Number of signatures district requires on Orders for Salary Payment: one Number of signatures district requires for 'B' Warrant Orders: one.

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK: ☒ Newly Elected Governing Board  
☐ Addition in COLUMN II

☐ Substitution in COLUMN I  
☐ Substitution in COLUMN II

**PLEASE SUBMIT AN ORIGINAL AND TWO COPIES**

RIVERSIDE COUNTY OFFICE OF EDUCATION  
School Fiscal Services

page 2 of 2

**CERTIFICATION OF SIGNATURES**

SCHOOL DISTRICT JURUPA UNIFIED Date 4/17/95

I, \_\_\_\_\_, Clerk of the Board of Trustees (or)

I, Benita Roberts, Secretary to the Board of Education of the

Jurupa Unified School District of Riverside County, California, certify that the signatures shown below in COLUMN I are the verified signatures of the members of the governing board of the above named school district; verified signatures of person or persons authorized to sign orders drawn on the funds of the school district and Notices of Employment appear in COLUMN II. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843/85232, 85233, and 87412. If those authorized to sign orders as shown in COLUMN II are unable to do so, the law requires the signatures of the majority of the governing board.

**SIGNATURES OF MEMBERS OF GOVERNING BOARD**

**SIGNATURES OF PERSONNEL AND/OR MEMBERS OF  
GOVERNING BOARD AUTHORIZED TO SIGN WARRANT  
ORDERS, ORDERS FOR SALARY PAYMENT, AND  
NOTICES OF EMPLOYMENT**

**(COLUMN I)**

**(COLUMN II)**

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Signature

Pam Lauzon

Director of Business Services

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Clerk or Vice-President of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

Bob Iverson

Supervisor of Accounting

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Typed Name and Title

Dates of Signatures and Certification 4/17/95

Number of signatures district requires on Orders for  
Salary Payment: one Number of signatures district  
requires for 'B' Warrant Orders: one

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:        Newly Elected Governing Board  
       Addition in COLUMN II

       Substitution in COLUMN I  
  X   Substitution in COLUMN II

**PLEASE SUBMIT AN ORIGINAL AND TWO COPIES**



**JURUPA UNIFIED SCHOOL DISTRICT**  
**AUTHORIZED AGENTS**

Superintendent Benita Roberts and Assistant Superintendents Rollin Edmunds and Jim Taylor are authorized agents for all District processes. In addition, the specific names listed below for each account are authorized signatures. The number in parentheses indicates the number of signatures required on the particular account.

Clearing Account - General Fund (2)	Pam Lauzon Bob Iverson
Tax Sheltered Annuities (1)	Pam Lauzon
Revolving Cash Fund (2)	Pam Lauzon Bob Iverson
School Accounting Division (1)	Pam Lauzon Bob Iverson
Purchase Orders (1)	Ann Hale (Cafeteria) Pam Lauzon Phil Wilkeson Bob Iverson
Maintenance Agreements (1)	Pam Lauzon Phil Wilkeson
Cafeteria Account (2)	Ann Hale Pam Lauzon
Purchase of State Surplus Property (1)	Pam Lauzon Bill Elzig Robin Robison Phil Wilkeson
State/Federal Supplemental Education Projects (1)	Jim Taylor Memo Mendez
Student Body Account - Jurupa Middle School (2)	Walt Lancaster James Owen Sherry Zelenka
Student Body Account - Mission Middle School (2)	Donald A. Manzo Lorraine Sanchez Roberta Pace
Student Body Account - Mira Loma Middle School	Diana Asseier Neil Mercurius
Student Body Account - Rubidoux High (2)	Don Vail Ben Bunz Rick Stangle Annmarie Weaver
Student Body Account - Jurupa Valley High (2)	Alan Young Ralph Martinez Ronald Needham Rachelle Hampton

Approved by the Board of Education at the  
Regular Meeting of April 17, 1995

\_\_\_\_\_  
Clerk of the Board

Jurupa Unified School District

**RESOLUTION NO. 95/16**  
**AUTHORIZATION TO ENCUMBER FUNDS FOR**  
**THE FOLLOWING FISCAL YEAR**

WHEREAS, the Jurupa Unified School District is a user of the Riverside County Regional Processing Center's automated purchase order program; and,

WHEREAS, the automated purchase order program requires that purchase orders be encumbered at the time they are printed; and,

WHEREAS, the Jurupa Unified School District has determined that maintaining the numbering sequence on the automated purchase order program is important for internal control purposes; and,

WHEREAS, the Jurupa Unified School District has determined that it has a need to issue purchase orders for the following fiscal year prior to July 1, in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year;

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Jurupa Unified School District authorizes the following positions to sign and approve requests for purchase orders:

- 1) Assistant Superintendent of Business Services
- 2) Director of Business Services

BE IT FURTHER RESOLVED that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year for the items or services ordered in advance of the beginning of the fiscal year.

---

Clerk of the Board

---

Date

Jurupa Unified School District

**RESOLUTION NO. 95/18**  
**Authorization to Destroy Records**

WHEREAS, the Jurupa Unified School District, County of Riverside, State of California, has retained certain records for the period of time specified by Article 2, Section 16020 through 16028 of Title 5, California Code of Regulation; and,

WHEREAS, the District has determined these records are of no further use; and,

WHEREAS, the attached list of documents is submitted to the Board of Education to authorize final disposition;

NOW THEREFORE, BE IT RESOLVED that the Director of Purchasing is hereby authorized in the name of the Jurupa Unified School District to schedule a date for record destruction and dispose of all said records in the manner prescribed by law, and to prepare a written certification that such records have, in fact, been destroyed.

I, Mary L. Burns, Clerk of the Board of Jurupa Unified School District, do hereby certify that the foregoing is a true copy of a resolution duly and legally adopted by the Governing Board of said school district at a legal meeting of said Board duly and regularly held on April 17, 1995 and that said resolution has not been revoked.

\_\_\_\_\_  
Mary L. Burns  
Clerk of the Board

\_\_\_\_\_  
April 17, 1995  
Date

RECORDS CERTIFICATION ON MICROFILM

1. (8 boxes) 1990-91 Certificated and Classified Time Cards and Payroll Registers Rolls #244, 247, 248, 249, and 250
2. (4 boxes) 1990-91 Attendance Registers Rolls #239, 240, and 241
3. (3 boxes) 1989-90 Classified Bi Weekly Time Cards Rolls#246 and 247
4. (2 boxes) 1969 Date of Birth Rubidoux High School Health and Educational Records Roll #261
5. 1977 Date of Birth Rustic Lane Health and Educational records Roll #254
6. (2 boxes) 1990-91 Master Student Lists Rolls #215 and 216
7. 1976 Date of Birth Rustic Lane Health and Educational records Roll #254
8. (2 boxes) 1992 Master Student Lists Roll #244
9. 1987-91 EDTS Roll # 264
10. 1979-82 Payroll Deduction Registers Roll #279
11. (2 boxes) 1980-81 Attendance Registers Rolls #275 and 276
12. 1978-79 Attendance Registers Roll #274
13. 1977-78 Attendance Registers Roll #273
14. 1982-83 Commercial Warrant Registers Roll #277
15. (2 boxes) 1981-82 Attendance Registers Roll #276
16. 1976-77 Attendance Registers Roll #273
17. 1979-80 Attendance Registers Roll #275

/tg  
3/28/95

CLASS 3 DISPOSABLE RECORDS

1. (12 boxes) 1990-91 Purchase Orders
2. (10 boxes) 1987-88 Nueva Vista High School Cumulative Records with Health and Educational records pulled for microfilming.
3. (2 boxes) 1986-90 FMAC Forms.
4. 1969-80 Date of Birth Van Buren Cumulative Records with Health and Educational records pulled for microfilming.
5. 1990-91 Disbursement Orders, Utilities
6. 1987-90 Average Daily Attendance Logs
7. 1969 and prior Date of Birth Rubidoux High School with Health and Educational records pulled for microfilming.
8. (6 boxes) 1994 Rubidoux High School Discipline Files
9. (9 boxes) 1988 Nueva Vista High School Discipline and Cumulative Files with Health and Educational records pulled for microfilming.
10. (8 boxes) 1970 Date of Birth Rubidoux High School with Health and Educational records pulled for microfilming.
11. (1 box) Special Education rough draft materials
12. (2 boxes) 1967 and prior Date of Birth Rubidoux High School with Health and Educational records pulled for microfilming.

/tg  
3/28/95

**RIVERSIDE COUNTY OFFICE OF EDUCATION**

**RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS - 95/19**

WHEREAS the governing board of the Jurupa Unified School District has determined that income in the amount of \$106,930 is assured to said district in excess of amounts previously budgeted, as is reflected on the attached page (Part 1), and

WHEREAS the governing board of the Jurupa Unified School District can show just cause for the expenditure of such excess funds.

NOW THEREFORE BE IT RESOLVED that pursuant to Section 42602 of the Education Code of California, such excess funds to be appropriated according to the schedule on the attached page (Part II).

Approved:

DALE S. HOLMES  
Superintendent  
Riverside County Office of Education

This is an exact copy of resolution  
adopted by the governing board at a  
regular meeting on April 17, 1995.

\_\_\_\_\_  
Clerk or Authorized Agent

By: \_\_\_\_\_

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): 4/26/95 - 4/27/95LOCATION: Tour from San Luis Obispo to San DiegoTYPE OF ACTIVITY: chamber singer tourPURPOSE/OBJECTIVE: informal performance opportunities and exchanges with other high schools and colleges finalizing with an adjudicated national level festival.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

Melva Morrison - director, Nick Morrison - director's husband, Georgia Fretwell, Judy Jones, Donna Coyne, and Tom Kevdale - parents of singers.

EXPENSES:	Transportation	<u>\$2,300</u>	Number of Students	<u>22</u>
	Lodging	<u>\$1,200</u>		
	Meals	<u>\$ variable</u>		
	All Other	<u>\$1,500</u>		
	TOTAL EXPENSE	<u>\$5,000</u>	Cost Per Student	<u>230</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>VHS Tapes</u>		<u>\$100</u>
<u>Conky Sales</u>		<u>\$500</u>
<u>World's Peelers</u>		<u>\$1,000</u>
<b>TOTAL:</b>		<b>\$2,400</b>
<u>Marathon, tickets sales, donations from J.V.H.S. Choir Auxiliary</u>		

Arrangements for Transportation: H and L CharterArrangements for Accommodations and Meals: Sea Pointe Hotel in San Diego, meals on their ownPlanned Disposition of Unexpended Funds: transportation for other performances

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Melva Morrison Date: 4/5/95 School: JVHS  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Alan Young Date: 4/5/95  
Date approved by the Board of Education Date: \_\_\_\_\_Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): APRIL 23-30, 1995LOCATION: SOUTH CARLSBAD STATE BEACHTYPE OF ACTIVITY: CAMPING FIELD TRIPPURPOSE/OBJECTIVE: TO INTRODUCE STUDENTS TO THE OUTDOORS. TO STUDY AND LEARN ABOUT MARINE LIFE AND ECOSYSTEMS, THE HISTORY OF THE AREA, ART, AND VARIOUS FAUNA AND FLORA OF THE

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) AREA.  
JEFFREY JACOBS- TEACHER, LEDAIR SANNER- TEACHER, DOUG TORBERT- TEACHER, LUCILE ARNTSZEN-  
TEACHER, THELMA UMSCHIED- OFFICE CLERK, SUE GAUSTAD- TEACHER.

EXPENSES:	Transportation	\$ 0.00	Number of Students	<u>17</u>
	Lodging	\$127.00		
	Meals	\$ 320.00		
	All Other	\$ 75.00		
	<b>TOTAL EXPENSE</b>	<b>\$ 522.00</b>	<b>Cost Per Student</b>	<b>\$30.00</b>
			<b>(Total Cost ÷ # of Students)</b>	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>STUDENTS AND STAFF</u>	<u>\$522.00</u>	<u>\$0.00</u>
<u> </u>	<u> </u>	<u> </u>
<u> </u>	<u> </u>	<u> </u>
<b>TOTAL:</b>	<b>\$ 522.00</b>	<u> </u>

Arrangements for Transportation: DISTRICT VANS AND STAFF DRIVING OWN VEHICLESArrangements for Accommodations and Meals: STUDENTS AND STAFF WILL PREPARE ALL MEALS; CAMPINGPlanned Disposition of Unexpended Funds: ANY EXTRA MONIES WILL GO TOWARDS FUTURE CAMPING TRIP EXPENSES.

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Jeffrey Jacobs* (Instructor) Date: 4-5-95 School: NUEVA VISTA HIGH SCHOOL

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *David J. Hutter* Date: 4-5-95  
 Date approved by the Board of Education Date:  

Distribution: White copy to Assistant Superintendent Education Services  
 Yellow copy to Originator  
 Pink copy to Principal



Jurupa Unified School District  
1995 GRADUATION AND PROMOTION EXERCISES

SCHOOL	TIME AND PLACE	BOARD OF EDUCATION *	ADMINISTRATORS
Nueva Vista High Graduation	Monday, June 12, 1995, 6:00 p.m. UCR-Theater	● Mr. Knight receives the class ● Mrs. Burns on stage	● Mrs. Roberts ● Mr. Taylor
Jurupa Middle School Promotion	Thursday, June 15, 1995, 3:00 p.m. Jurupa Valley H.S. Football Field	Mrs. Burns receives the class Ms. Hanke on stage	Mrs. Roberts Mr. Campbell Dr. Hendrick
Jurupa Valley High School Graduation	Thursday, June 15, 1995, 6:30 p.m. Jurupa Valley H.S. Football Field	● Ms. Hanke receives the class ● Mrs. Burns on stage	● Mrs. Roberts ● Dr. Hendrick
Mission Middle School Promotion	Thursday, June 15, 1995, 4:00 p.m. Edward E. Hawkins Stadium (RHS)	Mr. Chavez receives the class Mrs. Ruane on stage	Mr. Taylor Mr. Edmunds Mr. Mendez
Rubidoux High School Graduation	Thursday, June 15, 1995, 7:00 p.m. Edward E. Hawkins Stadium (RHS)	● Mr. Chavez receives the class ● Mrs. Ruane on stage	● Mr. Taylor ● Mr. Mendez

Jurupa Valley High Awards Night	Monday, June 12, 1995, 7:00 p.m. Jurupa Valley High Gym
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Rubidoux High Awards Night	Tuesday, June 13, 1995, 7:00 p.m. Rubidoux High School Gym
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- Caps and Gowns: Mrs. Roberts, Mr. Taylor, Mr. Mendez, Dr. Hendrick  
Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight, Mrs. Ruane

\* Board members not in the ceremony but in attendance at any exercise will be introduced.  
Please let the principal know you are present when you arrive.

BBR:dr  
4/13/95

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