

**JURUPA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

## **AGENDA**

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk John Chavez Holly Hanke Sam Knight  
SUPERINTENDENT Benita B. Roberts

**TUESDAY, FEBRUARY 21, 1995**

**VAN BUREN ELEMENTARY SCHOOL MULTI-PURPOSE ROOM**  
**(AT THE MIRA LOMA MIDDLE SCHOOL SITE)**  
**5051 Steve Street, Riverside, CA 6:00 p.m.**

**OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Ruane)

Roll Call: President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

**CLOSED SESSION - 6:00 P.M.**

The Board shall recess to Closed Session for the following purposes: To consider student disciplinary actions pursuant to Education Code Sections 35291, 48900 and 48915; Personnel Report #14; to discuss assignment and appointment of administrative personnel; and to discuss its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups. After Closed Session, the Board shall reconvene in Open Session and disclose any action taken in Closed Session.

**PUBLIC SESSION - 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

Flag Salute

(President Ruane)

Invocation

(President Ruane)

**COMMUNICATIONS SESSION**

**1. Recognize Frank Ruane as a Recipient of the Jurupa Hero Award**

(Mr. Taylor)

Members of the Board of Education periodically recognize community members who have volunteered their time and support to various school programs. Board members submit names of community members to an ad hoc committee who nominate the honoree based upon the established criteria, such as performance of positive activities on behalf of students, and are recognized volunteers in school related programs.

1. Recognize Frank Ruane as a Recipient of the Jurupa Hero Award (Cont'd) (Mr. Taylor)

The recipient of this award, Frank Ruane, meets these requirements. Mr. Ruane is a former member of the Board of Education and named the 1994 Jurupa Citizen of the Year. His many volunteer hours to various activities throughout the district include volunteer for Pacific Avenue after-school recreation; coach of little league baseball at Yost Park; District 24 area director for girls' softball; public address announcer for the Rubidoux High School track and field meets; a member of Pacific Avenue, Mission Middle and Rubidoux High Schools' P.T.A.; organized and chaired the Van Buren National Blue Ribbon Committee and serves on the Ina Arbuckle playground equipment committee.

Administration joins the members of the Board in recognizing Mr. Ruane for his contribution to the youth of Jurupa.

It would be appropriate for the Board President to call a short recess in order that Board members, administrators and members of the audience can offer their congratulations and sincere appreciation.

2. Administrative Reports and Written Communications

a. District Vocational Education Report (Mrs. Roberts)

At the February 6, 1995 meeting, Mr. Knight requested a report concerning the district's vocational education offerings. For several years, the district has offered a variety of vocational education programs. These programs offer students an opportunity to receive vocational training in agriculture, business, industrial arts and home economics. In addition, the Riverside County Office of Education offers Regional Occupation Programs (ROP) and other opportunities through the Job Training Partnership Act (JTPA). Students are offered vocational opportunities through the district's work experience program, as well. Additional financial support comes from the federal Vocational Education Act, California State Agricultural Incentive Grants and the federal Job Training Partnership Act.

Currently, the national, state and local priority is to provide a system of school-to-work programs that will transition students through programs beginning with basic skills training, to on-the-job training that can lead to productive employment or advanced training. At present, the district is developing programs in all areas to provide this sequence. An example is the development of the district's Chefs' Academy, where students will begin in a "Foods" class, move to the ROP restaurant program and have an opportunity to enroll in the state Chefs' Apprenticeship program. The latter program provides on-the-job training and college level course work. Mr. Paul Jensen, lead work experience teacher, will be present to provide additional information regarding vocational offerings. Information only.

b. Receive Report from CSEA-Jurupa, Chapter #392 (Mrs. Roberts)

Due to the continuing changes taking place in the educational community, California School Employees Association (CSEA) would like to present to the Board of Education and the administrators of Jurupa Unified School District the CSEA PROPOSAL FOR PROGRESS IN CALIFORNIA PUBLIC EDUCATION. CSEA believes that these proposals will contribute greatly to the well being and the learning environment of the students in Jurupa. Information only.

## 2. Administrative Reports and Written Communications (Cont'd)

### \* c. Cast Ballot for 1995 California School Boards Association Delegate Assembly (Mrs. Roberts)

A copy of the ballot for the 1995 CSBA Delegate Assembly Election is included in the supporting documents for Board members along with biographical sketches of the candidates. Ballots must be postmarked on or before March 15, 1995 to be valid. The Board may vote for up to four candidates in Subregion 18-A. All delegates will serve a two-year term. Following is a list of nominees. Incumbents are shown with an asterisk.

Bernadette Burks	-	Moreno Valley Unified School District
John Chavez*	-	Jurupa Unified School District
Richard Cromwell III	-	Palm Springs Unified School District
Yvette Chavez Everhart	-	Alvord Unified School District
Rene L. Garcia*	-	Desert Sands Unified School District
Gisela Gosch	-	Hemet Unified School District
Jose Lalas*	-	Corona-Norco Unified School District
Estelle Lewis	-	Banning Unified School District
Kenneth Skinner*	-	Perris Union High School District
Donald C. Wickham	-	San Jacinto Unified School District

### d. Accept Donations (Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Health Net, Sponsorship Committee, wishes to donate 18 gross pencils, with the request they be used for students at Glen Avon Elementary School. The approximate value of this donation is \$200.00.

The Granite Hill Elementary School PTA wishes to donate \$1,139.76, with the request it be used to purchase science boards (\$373.50), a light for use in the multi-purpose room, (\$269.32), and a storage cabinet for the student store (\$496.94), to be used at the school.

The Ina Arbuckle Elementary School PTA wishes to donate 8 orange warning cones to be used for field games during recess at the school, and beads to be used as math manipulatives. Value of the cones is \$28.00, and the beads have no monetary value.

The Sky Country Elementary School PTA wishes to donate \$5,300.00, with the request it be used at the school as follows:

supplies for 25 classrooms	\$100.00
library supplies	100.00
RSP supplies	50.00
Speech supplies	50.00
Bilingual supplies	50.00
At-Risk Program supplies	50.00
\$100.00 for each classroom to use toward field trips	2,500.00

## **2. Administrative Reports and Written Communications (Cont'd)**

### **d. Accept Donations (Cont'd)**

(Mr. Edmunds)

The Financial Clinic wishes to donate \$100.00, with the request it be used for field trips by Ms. Goedhart's class at Sky Country Elementary School.

The Sunnyslope Elementary School PTA wishes to donate \$2,000.00, with the request it be used to help finance the purchase of a Digital Duplicating Machine (Risograph) for the school.

The Red Robin Restaurant wishes to donate \$133.00, with the request it be used to purchase Math Field Day T-Shirts for students at Sunnyslope Elementary School.

The Rotary Club of Jurupa wishes to donate \$350.00, with the request it be used for the District's Spelling Bee (recently held at Indian Hills Elementary School).

Administration recommends acceptance of these donations with letters of appreciation to be sent.

### **e. Written Communications and Administrative Reports**

(Mrs. Roberts)

## **3. Report of Student Representatives**

The Board welcomes Julie Warne, Jurupa Valley High School Student Representative, and Ronda Robinson, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

## **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

## **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

## **ACTION SESSION**

### **\* A. Approve Minutes of February 6, 1995 Regular Meeting**

Recommend approval as printed.

\* **B. Affirm Submittal of Application for "Step Up To Support Education" Grant** (Mr. Taylor)

Administration has granted permission for Nueva Vista High School to submit an application for a "Step Up To Support Education" grant presented by Southern California Edison in the amount of \$5,000. If this grant amount is approved, the funds will support science and mathematics achievement at the school in the purchase of computer equipment and CD-ROM software. A copy of the application is included in the supporting documents.

Administration recommends that the Board affirm administration's decision to allow Nueva Vista High School to submit an application for a "Step Up To Support Education" grant.

**C. Authorize Issuance of Purchase Order #83650 for nine (9) computers and two (2) Laser Printers for West Riverside Elementary School** (Mr. Edmunds)

The Purchasing Department received a requisition for nine (9) Macintosh computers and two (2) laser printers for West Riverside Elementary School to be paid for from the furniture and equipment allocation for the second addition.

A bidding opportunity does not exist for the purchase of Apple Macintosh Computers, since Apple markets their education line of computers directly to school districts. For example, Apple markets their Model LC575 to school districts but not to the consumer market; while they market their Performa computer to retail buyers, but not to schools. The Apple network of retail dealers does not handle the education models. If they were to sell the Apple retail computer to the District, they would lose their Apple franchise.

Apple Computer is the sole-source supplier of Macintosh computers, and was recognized as such by Board Resolution #87/45 on April 20, 1987.

The Office of Public School Construction (OPSC) requires that sole source suppliers meet the M/W/DVBE requirements. As such, Glendale Unified School District worked with Apple Computer, Inc. to comply with the M/W/DVBE regulations and obtained OPSC approval. The Glendale bid #P-1693, approved by OPSC on 11/29/93, specifically names Jurupa Unified School District, along with all other districts in the state, as eligible to utilize the Glendale bid under PCC 20652 and 20118. This piggyback clause has been recognized and approved by OPSC. Purchases between \$10,000.00 and \$50,000.00 can be approved and processed at the district level.

Board Policy states that all purchases in excess of \$12,000 must be approved by the Jurupa Unified School District Board of Education; therefore, a request is being made for this approval.

Administration recommends the Board approve the issuance of Purchase Order #83650 to Apple Computer in the amount of \$25,210.27 (including tax) for the purchase of nine (9) Macintosh Computers and two (2) Laser Printers for West Riverside Elementary School.

**D. Award Bid #95/07L for Rubidoux High School Library Computer System** (Mr. Edmunds)

The District's Purchasing Department developed the specifications and bid packet for a Library Computer System for Rubidoux High School and published a notice inviting bids on December 21 and 28, 1994. The system will be paid for from the furniture and equipment allocation for the modernization project.

**D. Award Bid #95/07L for Rubidoux High School Library Computer System** (Cont'd)  
(Mr. Edmunds)

The bid packet was sent to or picked up by eight vendors, four of whom attended a mandatory pre-bid conference at the Rubidoux High School Library on January 3, 1995.

The bid consisted of 24 line items, including, among other things, supplying and installation of cabling, hardware and software for a Novell ethernet DOS network file server, ten IBM compatible student computers, three DOS administration computers, three printers, a modem and a CD-Rom drive tower.

Bids were received from four bidders and were opened at 10 a.m. on January 17, 1995.

The bids were as follows:

Computerland Montclair	\$40,051.89
Forbes Computer Group	\$54,812.00
Jaguar Computer Systems/MicroAge	\$46,636.00
Primary Computer Services	\$40,592.96

The low bid submitted by Computerland was rejected, as it did not meet the bid specifications. The second low bid, submitted by Primary Computer, meets all specifications.

Administration recommends the Board award bid #95/07L for the purchase of a Library Computer System for Rubidoux High School and the issuance of Purchase Order #83645 in the amount of \$40,592.96 plus tax to Primary Computer.

**E. Review and Act on Timely School Facility Matters**

1. Authorize Substitution of Subcontractor on the Peralta Elementary School Construction Project (Electrical) (Mr. Edmunds)

Chartered Construction Corporation, Inc., the prime contractor for the Peralta Elementary School Construction Project, is requesting Board approval to substitute California Electric as the electrical subcontractor for J. C. Electric (which was previously substituted for Parks Electric, the electrical subcontractor listed on the original bid).

Public Contract Code 4107 prohibits the prime contractor from replacing any subcontractor listed in the original bid, except for certain specific reasons, and then only with authority from the awarding body. One of the allowable reasons is if the subcontractor fails to provide a bond.

Phil Wilkeson, Director of Purchasing, sent J. C. Electric a certified letter to the last known address, advising them of the request from Chartered Construction Corporation. They did not file any written objections within the allowable five days, which therefore constitutes their consent to the substitution.

Administration recommends that the Board approve the request from Chartered Construction Corporation to replace J. C. Electric with California Electric of Bellflower, California for the electrical portion of the Peralta Elementary School Construction Project.

**E. Review and Act on Timely School Facility Matters** (Cont'd)

**2. Authorize Substitution of Subcontractor on the Peralta Elementary School Construction Project (Painting)** (Mr. Edmunds)

Chartered Construction Corporation, Inc., the prime contractor for the construction of the Peralta Elementary School Construction Project, is requesting Board approval to substitute Saunders & McMillan, Inc. for New Look Painting, who was the listed subcontractor for the painting, wall covering and texture coating work.

Public Contract Code 4107 prohibits the prime contractor from replacing any subcontractor listed in the original bid, except for certain specific reasons, and then only with authority from the awarding body. Among the situations listed in the Public Contract code for substitution is: if the listed subcontractor fails or refuses to meet the bond requirements, or if the listed subcontractor fails to execute a written contract. Chartered Construction Corporation advised us that New Look Painting has not signed a contract and has indicated they cannot meet the bond requirement. New Look Painting's telephone and fax have been disconnected with no forwarding listings. Chartered Construction Corporation has exhausted all reasonable methods to contact and sign New Look Painting, but to no avail.

Phil Wilkeson, Director of Purchasing, sent New Look Painting a certified letter to the last known address, advising them of the request from Chartered Construction Corporation. They did not file any written objections within the allowable five days which, therefore, constitutes their consent to the substitution.

Administration recommends that the Board approve the request from Chartered Construction Corporation to replace New Look Painting with Saunders & McMillan, Inc. of Riverside, California, for the painting, wall covering and texture coating portion of the Peralta Avenue Elementary School Construction Project.

**3. Hear and or Approve School Facility Matters** (Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

**F. Act on Student Discipline Cases** (Dr. Hendrick)

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-022 for violation of Education Codes 35291 and 48900 (b & k) for the remainder of the current semester.
- \*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-024 for violation of Education Codes 35291 and 48900 (c & k) for the remainder of the current semester.
- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-025 for violation of Education Codes 35291 and 48900 (j & k) for the remainder of the current semester.

**F. Act on Student Discipline Cases (Cont'd)**

(Dr. Hendrick)

- \*\* 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-026 for violation of Education Codes 35291 and 48900 (g, j, & k) for the remainder of the current semester.
- \*\* 5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-027 for violation of Education Codes 35291 and 48900 (a & k) for the remainder of the current semester.
- \*\* 6. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-028 for violation of Education Codes 35291 and 48900 (c & k) for the remainder of the current semester.
- \*\* 7. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-023 for violation of Education Codes 35291 and 48900 (c & k) for the remainder of the current semester and the semester following.
- \*\* 8. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95-029 for violation of Education Codes 35291 and 48900 (b, c, j, & k) for the remainder of the current semester and the semester following.

**G. Act on Personnel Matters**

- \* 1. Approve Personnel Report #14

(Mr. Campbell)

Administration recommends approval of Personnel Report #14 as printed subject to corrections and changes resulting from review in Closed Session.

- 2. Establish Period of Participation ("Window Period") for Golden Handshake Program.

(Mr. Campbell)

The district has participated in the State's Golden Handshake Program for the past six years. In order to participate each year, the district must certify to the Riverside County Office of Education that there will be a net savings to the district and no cost to the State Teachers' Retirement System.

An additional requirement of the program is that the Board specify a period of participation ("window period") during which the retiring employee's effective date of retirement must fall in order to satisfy eligibility requirements. The Golden Handshake Program permits granting two years of additional service credit at retirement, provided that it is done on a no additional net cost basis (i.e., replace an older, more expensive employee with a younger, less expensive employee).

Therefore, it is recommended that the Board, in implementing the provisions of Education Code Sections 22714 and 44929, authorize and establish a participation period for the Golden Handshake Program which shall begin on June 17, 1995 and end on August 31, 1995.



## **G. Act on Personnel Matters (Cont'd)**

3. Adopt at Second Reading Board Policy and Regulation #4213. Alcohol and Drug Testing.  
(Mr. Campbell)

Several meetings regarding the negotiable parts of proposed policy have been held with CSEA over the past few weeks. Although no final resolution had been reached at the time this Agenda was printed, a tentative agreement may have occurred prior to this meeting. If this is the case, a copy of the proposed new policy will be hand-carried to tonight's meeting with a recommendation for approval. We anticipate no substantive changes from the draft policy that the Board has already reviewed.

Administration recommends that the Board adopt at Second Reading Board Policy and Regulation #4213. Alcohol and Drug Testing.

4. Ratify Tentative Agreement with NEA-J on Middle School Transfers (Mr. Campbell)

A tentative agreement has been reached with NEA-J on the procedure for transferring teachers from Mission Middle and Jurupa Middle Schools to the new Mira Loma Middle School. If NEA-J has ratified the agreement prior to tonight's meeting, copies will be available for Board members.

Administration recommends that the Board ratify the tentative agreement on transfers to Mira Loma Middle School.

## **H. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items H 1-12 as printed.

- \* 1. Purchase Orders (Mrs. Lauzon)
- \* 2. Disbursements (Mrs. Lauzon)
- \* 3. Agreements (Mr. Edmunds)
- \* 4. Appropriation Transfers (Mrs. Lauzon)
- \* 5. Monthly Payroll Disbursements (Mrs. Lauzon)
- \* 6. Approve Revised 1994-95 Discipline Committee (Dr. Hendrick)

A revised list of panel members for the 1994-95 Discipline Committee is included in the supporting documents. A minimum of three panel members are selected from the Discipline Committee for each Administrative Hearing.

Administration recommends that the Board approve the revised 1994-95 Discipline Committee.

H. Approve Routine Action Items by Consent (Cont'd)

\* 7. Approve Non-Routine Field Trip Request from Nueva Vista

(Mr. Taylor)

Mr. Jeffrey Jacobs, Teacher at Nueva Vista High School, is requesting permission to travel to the Joshua Tree National Monument park on Friday, March 31 through Sunday, April 2, 1995 with approximately fourteen (14) students to participate in camping activities. Activities will include study of geology, plant life, animal life and native people of this region. Supervision will be provided by staff members; transportation will be by district vehicles and meals will be prepared by students. Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds.

Administration recommends that the Board approve the Non-Routine Field Trip Request by Mr. Jeffrey Jacobs to travel to the Joshua Tree National Monument park on Friday, March 31 through Sunday, April 2, 1995.

\* 8. Approve Non-Routine Field Trip Request from Jurupa Valley High School

(Mr. Taylor)

Colonel William Pine, Teacher at Jurupa Valley High School, is requesting permission to travel to Colorado Springs, Colorado on Friday, April 7 through Sunday, April 9, 1995 with approximately thirty (30) students to participate in the 14th Annual National Invitational Drill Meet held at the United States Air Force Academy. Supervision will be provided by staff and parent volunteers. Transportation, accommodations and meals will be arranged through March Air Force Base and the USAF Academy. Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

Administration recommends that the Board approve the Non-Routine Field Trip Request by Colonel William Pine to travel to Colorado Springs, Colorado on Friday, April 7 through Sunday, April 9, 1995 to participate in the 14th Annual National Invitational Drill Meet.

\* 9. Approve Non-Routine Field Trip Request From Rubidoux High School

(Mr. Taylor)

Mr. Mark McFerren, Teacher at Rubidoux High School, is requesting permission to travel to Los Angeles on Friday, March 24 through Sunday, March 26, 1995 with approximately fifteen (15) students to participate in the annual United Black Students of California State Convention. Students will attend workshops, apply for scholarships and network with other California students. Supervision will be provided by staff and volunteer(s). Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds. A copy of the Non-Routine Student Field Trip/Excursion Request for Approval is included in the supporting documents.

Administration recommends that the Board approve the Non-Routine Student Field Trip/Excursion Request by Mr. Mark McFerren to travel to Los Angeles, CA on Friday, March 24 through Sunday, March 26, 1995 to participate in the annual United Black Students of California State Convention.

## **H. Approve Routine Action Items by Consent (Cont'd)**

### **\* 10. Approve Out-of-State Travel Request from Education Center (Mr. Taylor)**

Mrs. Jana Twombly, Pupil Services Assistant, is requesting permission to travel to Emmitsburg, Maryland on Monday, March 20, 1995 through Friday, March 24, 1995. Mrs. Twombly has been accepted as a participant in the Earthquake Safety Program for Schools sponsored by the Federal Emergency Management Agency (FEMA). This is a training course for school administrators. Costs for registration, lodging, airfare and ground transportation will be paid/reimbursed by FEMA. The district will pay for meals. A copy of the Travel Request is included in the supporting documents.

Administration recommends that the Board approve the request by Mrs. Jana Twombly to travel to Emmitsburg, Maryland on Monday, March 20 through Friday, March 24, 1995 to participate in the Earthquake Safety Program for Schools training course.

### **\* 11. Approve Non-Routine Field Trip Request from Rubidoux High School (Mr. Taylor)**

Mr. Charles Gray, Teacher at Rubidoux High School is requesting permission to travel to Las Vegas, Nevada on Friday, March 3 through Sunday, March 5, 1995 with approximately twenty (20) students to participate in the Winter Guard Western Regional Show and Color Guard Competition. All costs for travel, food and lodging are being paid through the band boosters. Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds. A copy of the Non-Routine Student Field Trip Excursion Request for Approval is included in the supporting documents.

Administration recommends that the Board approve the Non-Routine Field Trip Request by Mr. Charles Gray to travel to Las Vegas, Nevada on Friday, March 3 through Sunday, March 5, 1995 to participate in the Winter Guard Western Regional Show and Color Guard Competition.

### **\* 12. Approve Non-Routine Field Trip Request from Jurupa Valley High School (Mr. Taylor)**

Mr. Aaron Works, Teacher at Jurupa Valley High School, is requesting permission to travel to Las Vegas, Nevada on Friday, March 3 through Sunday, March 5, 1995 with approximately fifty-six (56) students to participate in the 1995 Winter Guard International. Supervision will be provided by staff and parent volunteers. Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds. A copy of the Non-Routine Field Trip request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request by Mr. Aaron Works to travel to Las Vegas, Nevada on Friday, March 3 through Sunday, March 5, 1995 to participate in the 1995 Winter Guard International.

# **I. Review Routine Information Report**

## **Staff Development Days**

(Mr. Taylor)

Following are staff development days that have been scheduled:

<b><u>Staff Development Days Students not in Attendance</u></b>	<b><u>School</u></b>	<b><u>Location</u></b>
February 21, 1995	Glen Avon Elementary	same
February 24, 1995	Pacific Avenue Elementary	same
March 3, 1995	West Riverside Elementary	same
March 10, 1995	Mission Bell Elementary	same
March 16 & 17, 1995	Troth Street Elementary	same
March 31, 1995	Jurupa Middle	same
April 3, 1995	Troth Street Elementary	same

**Information only.**

ADJOURNMENT



February 1, 1995

RECEIVED

JAN 30 1995

JURUPA UNIFIED SCHOOL DISTRICT  
SUPERINTENDENTS OFFICE

TO: CSBA Member Boards  
FROM: Louise Perez, President  
SUBJ: 1995 CSBA Delegate Assembly Election

Enclosed is the official ballot for your subregion for the election of representatives to CSBA's Delegate Assembly. This ballot contains the names of individuals nominated by member boards in your subregion and the biographical sketches submitted for those individuals. Please read the following instructions carefully; **incorrectly completed ballots will invalidate your vote.**

Each member board submits one ballot. The enclosed form must be used. The board may vote for up to the number of vacancies in the subregion, as indicated on the ballot. For example, if there are three vacancies in the subregion, the board may vote for up to three individuals. Also, regardless of the number of vacancies, each board may cast no more than one vote for any one candidate.

The ballot contains a provision for write-in candidates. If you choose to vote for an individual whose name is not printed on the ballot, please clearly print the person's name and district in the space provided.

After marking your ballot, the clerk or secretary to the board must sign at the bottom of the ballot. It is important to return the ballot in the envelope provided so that CSBA staff can recognize it as a ballot and not open it. If for some reason the envelope is misplaced, please write **DELEGATE ELECTION** prominently on your envelope.

Return ballots must be postmarked on or before **March 15**. No exceptions will be allowed. You are encouraged to return your ballot early.

The ballots will be counted within 10 days of the closing of the election by an Election Committee. Positions will be filled by those with the most votes until no positions remain.

3100 Beacon Boulevard  
P.O. Box 1660  
West Sacramento, CA 95691  
(916) 371-4691  
FAX (916) 371-3407

2c  
pg 1

February 1, 1995

Page Two

If a tie vote should exist for the last position to be filled, a run-off election shall be held within 30 days. Each member board of the affected region or subregion shall be notified immediately following the counting of ballots of the tie vote with a ballot sent to each board to fill the remaining delegate position. Ballots must be returned or postmarked by April 20. The ballots will be counted within 5 days.

The names of newly elected delegates will be published and disseminated to the membership by May 1.

If you have any questions, please contact Pat McManus, Board Secretary, at (916) 371-4691.

THIS COMPLETE, **ORIGINAL** BALLOT MUST BE SIGNED BY THE SUPERINTENDENT/BOARD CLERK AND RETURNED IN THE ENCLOSED ENVELOPE POSTMARKED BY THE POSTOFFICE NO LATER THAN MARCH 15. ONE BALLOT PER BOARD. A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 1995 DELEGATE ASSEMBLY BALLOT  
SUBREGION 18-A  
(Riverside County)

Number of vacancies: 4 (Vote for no more than 4 candidates)

\*Denotes Incumbent

___ Bernadette Burks (Moreno Valley USD)	___ Jose Lalas (Corona-Norco USD)*
___ John Chavez (Jurupa USD)*	___ Estelle Lewis (Banning USD)
___ Richard Cromwell III (Palm Springs USD)	___ Kenneth Skinner (Perris Un. HSD)*
___ Yvette Chavez Everhart (Alvord USD)	___ Donald C. Wickham (San Jacinto USD)
___ Rene L. Garcia (Desert Sands USD)*	
___ Gisela Gosch (Hemet USD)	

_____	(WRITE-IN)
NAME DISTRICT	
_____	(WRITE-IN)
NAME DISTRICT	
_____	(WRITE-IN)
NAME DISTRICT	
_____	(WRITE-IN)
NAME DISTRICT	

\_\_\_\_\_  
SCHOOL DISTRICT

\_\_\_\_\_  
SIGNATURE OF  
SUPERINTENDENT/CLERK

\_\_\_\_\_  
TITLE

## BIOGRAPHICAL SKETCH

Name: Bernadette Burks Region or Subregion: 18-A

Address: 12604 Bluntleaf Ct. Moreno Valley, CA 92553  
Street City Zip Code

Telephone: (909) 242-0417 (909) 485-5600 Ext. 5696  
Home Business

Occupation: Trustee Employed by: Moreno valley Unified School District

School District: Moreno Valley Unified School ADA 31,400 Bd. Member 2 (years)

CSBA Delegate: New 2 Continuing:      No. of years served as delegate:     

Education: Business College, MBA (California School Boards Association's  
Master Boardsmanship Program)

CSBA Activities: Attends CSBA Conference, conducted a Table Talk at the San Diego  
CSBA Annual Conference, and completed the CSBA Boardsmanship Program.

Civic Activities: Past President of Valley View H.S. PTA, Past President of Butterfield  
Elementary School Site Council, appointed to the District's Affirmative Action  
Committee and the District's Multi-Cultural Committee. Participated in the Inland  
Empire Education Round Table Pre-Summit, participated in the Assessment of African  
American Speak-out on Calif. Public Education. Appointed to California Credentialing  
Teachers Committee. Selected State Woman of the Year for 1994 for the 65th District  
Please identify the critical issue(s) of special interest to you:

Curriculum & Instruction	<u>X</u>	School Facilities	<u>X</u>
Student Diversity	<u>X</u>	Professional Standards	<u>X</u>
School Funding & Finance	<u>X</u>	School Safety	<u>X</u>
Conditions of Children	<u>X</u>	Reform & Restructure	<u>X</u>
Governance & Structure	<u>X</u>	Fiscal & Prog. Acctability	<u>X</u>



**Personal Data:**

Employed: Rohr Industry  
Quality Assurance Tooling  
38 years service

Married: Mary Chavez

Children: 5 children (3 graduates of the University of California, Riverside)  
(1 graduate of the University of California, Los Angeles)

**Professional Data:**

- Jurupa Unified School District, Board of Education (18 years)
- 1st Vice President Riverside County School Boards Association
- Delegate to California School Boards Association
- Regional Director Hispanic Caucus of C.S.B.A
- 1994 C.S.B.A. Conference Committee
- President Jurupa District Lions Club
- Founder of Jurupa Hispanic Student Recognition Program

**Past Services**

- C.S.B.A. Finance Committee
- C.S.B.A. Legislative Committee
- Jurupa American Little League Coach
- Board Member United Way
- Y.M.C.A. Indian Guides
- Board Member, Home of the Neighborly Service
- Heart Association Volunteer

**Awards**

- California Master Boardsmanship Award
- Hispanic Leadership Training

**Other**

- Served in the U.S. Army, Korea

**Personal Statement**

I believe the Director-At-Large representing Hispanics should be well-versed in the needs of Hispanic students. My 18 years of experience as a school board member has helped me maintain currency on the issues and needs of Hispanic students.

However, I also believe the Director must have a broad view of the needs of all students. Hispanic children have special needs and I have strongly advocated programs to meet those needs. Board members are charged with the responsibility of developing strong educational programs for all students. Through the leadership of the Board of Education during my tenure, the curriculum for all students and the quality of all graduating seniors in the Jurupa Unified School District has improved.

# BIOGRAPHICAL OVERVIEW

Richard Cromwell III  
P.O. Box 1207  
Desert Hot Springs, CA 92240

Age: 53 (2/3/42)

Married: Sandra Ann (8/1/65)

Children: Richard IV -- Born January 1984  
Gerald Townsend -- Born November 1985

Education: Mission Bay High School, San Diego, CA -- 1956-1958  
Boydens Preparatory School, San Diego, CA -- 1959  
San Diego City College, San Diego, CA -- 1960-1962  
Cal Western, San Diego, CA -- 1963-1964

## Work Background:

Walker Scott Company -- 1962-1977

San Diego - Salesperson &

Department Manager -- 1963-1965

\* Draperies, Bedding & Linen

\* Carpets

\* Home Decorating Service

Purchasing Agent (. . .Corporate) -- 1964-1966

Assistant Store Manager/Personnel Manager -- 1966-67

Vice President/Store Manager - College Grove Store -- 1967

Palm Springs - Supervisor construction -- 1969

Opened store, held title of Vice President

and Store Manager -- March 1970-77

Anita of Denmark Cosmetics -- 1977-1978

Vice President of Operations

Palm Springs, CA

Marina Del Rey, CA

Concord, CA

Berkeley, CA

Work Background Continued. . .

Harris' Department Store -- 1978-1984

Indio - Store Manager

Hemet - Supervised construction and  
opened store 10/24/80 - Store Manager

San Bernardino - Store Manager &  
Assistant to the President

Retired 10/84

SunLine Transit Agency -- 10/31/84-Present

Named General Manager January 1, 1991

Community Activities (partial listing):

Citizens Advisory Committee - College of the Desert  
9/1/74-9/76

Palm Springs Convention & Visitors Bureau  
Board Member -- 1973-1979  
President -- 1974-1978

Palm Springs Chamber of Commerce  
Director -- 1970-1976  
Vice President -- 1972-1976  
Chairman - Retail Trades Committee

Palm Springs Mall Merchants Association  
Director -- 1970-1976  
President -- 1971-1976

Palm Springs Unified School District - Personnel Commission -- 1972-1974  
Member  
Chairman

Riverside County Fair Board (. . . Indio Date Festival)  
1973-1975

Palm Springs Center Theater of the Performing Arts  
1975-1976

Indio Chamber of Commerce  
Board Member -- 1977-1981

Blue Ribbon Advisory Committee - Valley Wide Job Fair  
1977-1978 & 1986

Indio Fashion Mall  
Board of Directors Merchants Association -- 1978-81  
President -- 1979-81

Central City Mall  
Member - Board of Directors Merchants Association  
President - Merchants Association

San Bernardino Chamber of Commerce  
Retail Sales Committee

Hemet Valley Mall  
Member - Board of Directors Merchants Association  
President - Merchants Association

Desert Hot Springs Planning Commission  
7/1985-2/1987

Desert Hot Springs General Plan Revision Committee  
1986-1987

Desert Hospital Corporate Board -- 1988-1989  
Chairman - Marketing Committee

C.V.A.G. - Transportation Committee  
1987-1990

Palm Springs Desert Resorts Convention & Visitors Bureau  
Hospitality Industry & Business Council  
Chairman - Marketing Committee

Desert Hospital Operations Committee

Palm Springs Area League of Women Voters - Candidates  
Forums  
Moderator - past 20 years

Youth Education Motivation Program  
Volunteer -- 1990

Palm Springs Main Street  
Board Member (non voting)

Palm Springs Chamber of Commerce  
Government Relations Committee  
Retail/Business Committee

Palm Desert Chamber of Commerce  
Resort Hospitality Committee - present  
Transportation Sub Committee - present

Palm Springs Unified School District - District Board of Education  
Blue Ribbon Committee on Finance  
Chairman -- 1970

Desert Hot Springs Cultural Committee  
Chairman

Appointed Desert Hot Springs City Council  
1987-1990

Regional Access Project Foundation Inc.  
Vice Chairman of the Foundation -- 1991-present

Elected Palm Springs Unified School District  
Board of Trustees -- 11/1990-present  
President -- 11/1994-present

## BIOGRAPHICAL SKETCH

Name: Yvette Chavez Everhart Region or Subregion: 18A

Address: 11619 Granmere Ct., Riverside, CA 92503  
Street City Zip Code

Telephone: (909) 359-6964 (909) 351-9325  
Home Business

Occupation: Substitute Teacher Employed by: Jurupa Unified School District

School District: Alvord Unified School Dist. Board Member: 2 (years)

CSBA Delegate: New X Continuing:      No. of years served as delegate:     

Education: B.S. Loma Linda University; working toward M.A. at La Verne Univ

CSBA Activities: Completed the Master of Boardsmanship Program,  
continued support and participation in CSBA activities and  
conferences.

Civic Activities: PTA Member; involved in sons' flag football, T-ball & farm  
member of the Mayor's Committee "101 Things to Do in Riverside;" league;  
involved in campaign to "Prevent Handgun Violence Against Kids."

Please identify the education issues on which you would focus as a delegate:

School Safety  
Parental Involvement  
Financial Creativity  
Community Support of Public Schools

**SCHOOL SAFETY:**

This issue has increasingly become a concern in our schools and communities. Our children and parents should have the confidence that our schools are providing a safe environment in which our students can learn.

**PARENTAL INVOLVEMENT:**

Our schools have continually been faced with issues that may affect education. In order for us to challenge and overcome these variables, parental involvement is a must. Parents need to feel welcome and needed in our schools because without this partnership, our goal becomes increasingly difficult.

**FINANCIAL CREATIVITY:**

We are in a time of financial disparity, but the need continues to increase. How can we cope with financial woes without compromising our students' education. Financial creativity is essential. All possibilities of financial gain must be explored.

**COMMUNITY SUPPORT OF PUBLIC SCHOOLS:**

For those of us with children in our public schools, we can attest to their accomplishments. But the community at large needs to feel confident that our schools' goals are for the benefit of our community and society as a whole. We are preparing for the future, and doing so positively, with increased technology and innovativeness. This word needs to get to the community.

## BIOGRAPHICAL SKETCH

Name: Rene' L. Garcia Region or Subregion: 18A

Address: 43-668 Deglet Noor Indio 92201-2324  
Street City Zip Code

Telephone: (619) 347-6631 (619) 347-2377  
Home Business

Occupation: Rehabilitation Employed by: State of California Department of  
Supervisor Rehabilitation

School District: Desert Sands Unified Schl. Dist. ADA 18,750 Bd. Member 9 1/2 (years)

CSBA Delegate: New      Continuing: x No. of years served as delegate: 2 1/2

Education: 1964 Bachelor of Arts, Political Science/Business Administration,  
Pan American College, Edingburgh, Texas

CSBA Activities: Legislative Network, Annual Planning Conference 1994; Co-Chair

Celebrating Opportunities for Hispanics - 1993, San Antonio, Texas; Hispanic Caucus

Member, 1984 to present - Regional Vice President.

Civic Activities: Regional Occupation Advisory Board, 1993 - ; Sundial Transit

Advisory Board; El Progreso del Desierto, Member/Past President 1981 to 1984;

Outstanding Young Men of America, 1975; Mexican American of the Year, 1987; Who's  
Who In California, 1988.

Please identify the critical issue(s) of special interest to you:

Curriculum & Instruction	<u>    </u>	School Facilities	<u>x</u>
Student Diversity	<u>x</u>	Professional Standards	<u>x</u>
School Funding & Finance	<u>x</u>	School Safety	<u>x</u>
Conditions of Children	<u>x</u>	Reform & Restructure	<u>    </u>
Governance & Structure	<u>x</u>	Fiscal & Prog. Acctability	<u>    </u>



## BIOGRAPHICAL SKETCH

**GISELA GOSCH**

26225 Grant Ave.

Hemet, CA 92544

(909) 927-5071

**SUBREGION: 18A**

<b>OCCUPATION</b>	Marketing Consultant, Self-employed Research & Planning 1982 - Present  La Casa Interiors, Owner Commercial Interiors & Design 1985 - Present
<b>SCHOOL DISTRICT</b>	Hemet Unified School District Governing Board 1991 - Present ADA = 14,463
<b>EDUCATION</b>	Masters in Business Administration: Marketing & Management University of Southern California 1979  Bachelors of Science: Quantitative Decision Analysis University of Redlands 1977
<b>SCHOOL DISTRICT INVOLVEMENT</b>	Hemet Education Foundation Board of Directors 1990 - 1991 Ex-Officio Director 1991 - Present  Golden Diggers: Senior Volunteers for Youth Board of Directors 1992 - Present

**SCHOOL  
DISTRICT  
INVOLVEMENT  
(cont'd)**

Institute for Technological Education  
Board of Directors  
1991 - 1993

Riverside Co. S. D. Reorganization Committee  
Board Representative  
1991 - 1992

**CSBA  
ACTIVITIES**

QuickNet: CSBA Telecommunications Advocacy Network  
Member  
1993 - Present

Regular attendant CSBA conferences & seminars  
1991 - Present

**CIVIC  
ACTIVITIES**

Valley Youth Foundation  
President 1993 - 1994  
1991 - 1994

Valley Youth/Valley Gang Task Force  
1991 - Present

Soroptimist International of Hemacinto  
Board of Directors & Member  
1988 - Present

Hemet Chamber of Commerce  
Board of Directors  
1988 - 1991

YMCA  
Board of Directors  
1991 - 1992

Trinity Lutheran Church  
Council Member & Preschool Chair  
1988 - 1991

**PERSONAL**

Born in Argentina; fluent in Spanish

**CRITICAL  
ISSUES OF  
SPECIAL  
INTEREST**

Curriculum & Instruction  
School Facilities  
School Safety

## BIOGRAPHICAL SKETCH

Name: Jose W. Lalas, Ph.D. Region or Subregion: 18A

Address: 2361 Orchard Lane Corona, CA 91720  
Street City Zip Code

Telephone: 909/ 279-1670 310/ 516-3916  
Home Business

Occupation: Professor Employed by: California State University  
Dominguez Hills

School District: Corona-Norco Unif. School Dist. ADA 26,600 Bd. Member 4 (years)

CSBA Delegate: New      Continuing: X No. of years served as delegate: 2

Education: Ph.D., Curriculum and Instruction - University of Washington  
M.Ed., Reading Language Arts - Seattle Pacific University

CSBA Activities: Second Vice President, Riverside County School Boards Association  
CSBA Delegate Assembly, Region 18  
Member, CSBA Nominating Committee  
Presenter, CSBA Annual Conference, 1992, 1994  
Past President, Board of Education, Corona-Norco USD  
Member, CSBA Legislative Committee

Civic Activities: Past Director, International Service Committee, Circle City Rotary  
Vice President, California Association for Asian-Pacific American  
Education  
Member, Asian Pacific Studies Committee, California State University,  
Dominguez Hills

Please identify the critical issue(s) of special interest to you:

Curriculum & Instruction	<u>X</u>	School Facilities	<u>      </u>
Student Diversity	<u>      </u>	Professional Standards	<u>X</u>
School Funding & Finance	<u>X</u>	School Safety	<u>      </u>
Conditions of Children	<u>X</u>	Reform & Restructure	<u>      </u>
Governance & Structure	<u>      </u>	Fiscal & Prog. Acctability	<u>      </u>

# BIOGRAPHICAL SKETCH

Name: Estelle Lewis Region or Subregion: 18-A  
Address: 642 E. Wilson St. Banning 92220  
Street City Zip Code  
Telephone: (909) 849-4265 Business  
Occupation: Parent/Homemaker Employed by: \_\_\_\_\_  
School District: Banning Unified ADA 4,516 Bd. Member 12 (years)  
CSBA Delegate: New X Continuing: \_\_\_\_\_ No. of years served as delegate: \_\_\_\_\_  
Education: High School graduate and additional studies in:  
Accounting, Computer Accounting, Interpersonal Relationships,  
Cultural Anthropology, English, Psychology, Teacher's Aide  
CSBA Activities: CSBA Delegate 1984-85  
Attendance at Annual Conferences  
Member CCBSBM  
Civic Activities: YMCA Board Member, PTA Officer, Life Honorary Award,  
Valley District Youth Director/Riverside County  
Please identify the critical issue(s) of special interest to you:

Curriculum & Instruction	<u>X</u>	School Facilities	_____
Student Diversity	<u>X</u>	Professional Standards	_____
School Funding & Finance	<u>X</u>	School Safety	_____
Conditions of Children	<u>X</u>	Reform & Restructure	_____
Governance & Structure	_____	Fiscal & Prog. Acctability	_____

## **ESTELLE LEWIS**

642 E. Wilson Street  
Banning, CA 92220  
(909) 849-4265

### **Personal**

Resident of Banning 38 years  
Married 31 years  
Two children, one grandchild

### **Education**

Banning High School Graduate, 1962  
Additional Courses Completed and Certificates Awarded:  
Accounting  
Computer Accounting  
Interpersonal Relationships  
Cultural Anthropology  
English  
Psychology  
Teacher's Aide

### **Elected Office**

Trustee	Board of Education Banning Unified School District	1990 - Present
Trustee	Board of Education Banning Unified School District	1979 - 1987
Member	Library Board City of Banning	1990 - Present
Member	Library Board City of Banning	1979 - 1987

### **Voluntary Local Service**

Coordinator Youth Activities	First Missionary Baptist Church	1988 - 1993
Youth Director	First Missionary Baptist Church	1970 - 1987
Choir Director	First Missionary Baptist Church	1974 - 1987
PTA Officer	Banning Unified School District	1974 - 1975
Board Member	YMCA - Pass Area	1981 - 1982
Board Member	Riverside County Home Nutrition Service	1979
Director of Young People	Valley District Baptist Association	1974 - 1975
Instructor	Valley District Congress of Christian Education	1973

### **Voluntary State Service**

Director of Young People	California State Baptist Congress of Christian Education	1983 - 1984
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### **Recognition/Awards**

Honorary Life Award	Banning PTA	1975
Community Service Award	First Missionary Baptist Church	1979
Community Service Award	Mexican American Scholarship Association	1988
Youth Service Award	First Missionary Baptist Church	1991
Community Service Award	Anthropol Women's Club	1993

### Employment History

Teller New Accounts	North County Bank	Six Months - 1992
Clerk Account Clerk School Secretary	Banning Unified School District	1987 - 1990
Receptionist Bookkeeper	San Geronio Child Care	1984 - 1987
Clerk School Secretary	Banning Unified School District	1968 - 1978
Teller	Bank of America	Five Months - 1968
Sales Clerk Cashier	J.C. Penney Co.	1962 - 1967

### Interests/Hobbies

Reading, Sewing, Bowling, Singing, Walking



# BIOGRAPHICAL SKETCH

Name: Kenneth Duane Skinner Region or Subregion: 18A  
Address: 629 Altura Drive Perris 92570-1702  
Street City Zip Code  
Telephone: (909) 657-7928 Retired School Administrator  
Home Business  
Occupation: Trustee Employed by: Perris Union High School District  
School District: PUHS District Board Member: 14 (years)  
CSBA Delegate: New      Continuing: X No. of years served as delegate: 4

Education: Graduate of: Los Angeles City Schools (Banning High School); San Francisco City College (AA); University of Southern California (BS & MS); U.S. Navy Midshipman School (Ensign)

CSBA Activities: & School Board Activities: 1) Appointed as Trustee to the Perris Union High School District Board of Trustees; 2) Re-elected to the Perris Union High School District, 1981, 1984, 1988, and 1992; 3) Elected and served as Board President for five (5) terms; 4) Elected and served as Treasurer and Secretary/Treasurer for the Riverside County School Boards Association for six (6) terms.

Civic Activities: 1) Served as Secretary of the Rotary Club International; 2) Served as Commissioner of the Boy Scouts of America; 3) Served, on two separate occasions as Bishop of the Church (LDS); 4) Member of the Academic 3.35 Club.

Please identify the education issues on which you would focus as a delegate:

My education goals and objectives include, but are not limited to:

- 1) FINANCIAL RESOURCES - To seek every possible avenue of funds to provide optimum, permanent housing facilities--using creative procedures to the "nth" degree.
- 2) SAFE AND SANE ENVIRONMENT - To provide school campuses free from fear and worry and apprehension so that learning can take place.
- 3) EXCELLENT LEARNING OPPORTUNITIES To carry the banner, championing the worth of each child (KIDS ARE #1) and provide the best possible instruction for each and every child in the community.
- 4) EDUCATION ALTERNATIVES - To investigate and encourage the best possible alternatives available for restructuring our schools for the benefit of each and every student.
  - o Magnet Schools
  - o Year-Round Education
  - o Charter Schools
  - o Other

## QUALIFICATIONS FOR CSBA DELEGATE ASSEMBLY

*Name:* **DONALD C. WICKHAM** *Subregion:* 18A

*Address:* (Home) 355 Grand Army, San Jacinto, CA 92583  
(Office) 133 North Buena Vista, Suite 3, Hemet, CA 92543

*Telephone:* (Home) (909) 654-7853 (Office) (909) 929-5100 Facsimile (909) 652-2250

*Occupation:* Attorney

*Firm:* Donald C. Wickham, Attorney at Law

*Age:* 60 - Born at San Diego, CA

*Family Background:* Married 37 years, 4 children, all adult, 4 grandchildren.

*School District:* San Jacinto Unified School District  
ADA 4360

*Board Member:* Elected November, 1994

*Education:* A.B. 1956 San Diego State University Pre-law major  
J.D. 1959 U.C.L.A. School of Law

*Professional Background:*

- Admitted to practice in California as attorney since June 1959. Served to Captain, U.S.A.F. Judge Advocate 1959 to 1962 (at Spokane, Washington & Territory of Guam).
- Private Practice Van Nuys, California 1962-1963
- Private Practice San Jacinto and Hemet, California 1963 to present.
- Part-time City Attorney, City of San Jacinto, 1963 to 1981
- Certified Specialist in Estate Planning, Probate & Trust Law by State Board of Specialization of State Bar of California since September 1993.

*Public Experience:* In addition to 18 years as part-time City Attorney, 16 years as a Director of 46th Agricultural District (Farmers Fair & Expo of Riverside County). Charter member of a commission of Riverside County that first established Head Start Program in Riverside County.

*CSBA Experience:* Newly elected Trustee of San Jacinto Unified School District. Attended First Term Trustees Session and 2 1/2 days of sessions at CSBA Annual Conference, San Diego, December 1994.

*Teaching*

*Experience:*

Holder of California Adult Education Lifetime Certificate in Standard Designated Subjects: Law. Past instructor for 9 semesters at Mt. San Jacinto Community College. Also, instructed for University of Maryland Overseas Extension, and for the predecessor to the present Citrus Belt Law School, Riverside.

*Service*

*Clubs:*

Member of San Jacinto Rotary Club, 31 years.

*Special*

*Interests:*

School Funding & Finance  
Governance & Structure  
Reform & Restructure

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING  
FEBRUARY 6, 1995**

**OPEN PUBLIC SESSION**

**CALL TO ORDER**

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 6:00 p.m. on Monday, February 6, 1995, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

**ROLL CALL**

Members of the Board present were:

**Mrs. Sandra Ruane, President  
Mrs. Mary Burns, Clerk  
Mr. John Chavez, Member  
Ms. Holly Hanke, Member  
Mr. Sam Knight, Member**

**STAFF PRESENT**

Staff Advisers present were:

**Mrs. Benita Roberts, Superintendent  
Mr. Jim Taylor, Assistant Superintendent Education Services  
Mr. Rollin Edmunds, Assistant Superintendent Business Services  
Mr. Kent Campbell, Assistant Superintendent Personnel Services  
Mr. Memo Mendez, Director of Curriculum and Categorical Projects  
Dr. Bill Hendrick, Administrator of Education Support Services  
Mrs. Pam Lauzon, Director of Business Services**

**CLOSED SESSION**

**RECESS TO CLOSED  
SESSION  
-Motion #160**

**MS. HANKE MOVED THE BOARD RECESS TO CLOSED SESSION IN THE SUPERINTENDENT'S OFFICE FOR THE FOLLOWING PURPOSES: TO CONSIDER STUDENT DISCIPLINARY ACTIONS PURSUANT TO EDUCATION CODE SECTIONS 35291, 48900 AND 48915; PERSONNEL REPORT #13; TO DISCUSS ASSIGNMENT OF ADMINISTRATIVE PERSONNEL; AND TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

**At 6:01 p.m. the Board recessed to Closed Session in the Superintendent's office.  
At 7:18 p.m. the Board adjourned from Closed Session.**

**CALL TO ORDER**

**At 7:23 p.m. President Ruane called the meeting to order in Public Session.**

**ROLL CALL**

**President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, and Mr. Knight.**

**FLAG SALUTE**

**President Ruane led the pledge of allegiance to the flag of the United States of America.**

**INSPIRATIONAL  
COMMENT**

**Mr. Chavez made an inspirational comment.**

**NOTIFICATION OF  
CAPACITY REACHED  
FOR DISTRICT'S BOARD  
ROOM**

The Superintendent noted that the number of persons present at the Board meeting had exceeded the maximum occupancy of the room allowed by the State Fire Marshall: 64 persons. A verbal count was initiated. Those exceeding the count were asked to wait outside of the Board Room. President Ruane assured those that were asked to wait outside, that they would be summoned at the appropriate time, if they had completed a "Request to Address Board of Education" card. Several members of the audience objected to this method.

President Ruane requested a brief recess at 7:28 p.m.

The Board reconvened at 7:44 p.m.

President Ruane advised the members of the public that they had been officially advised of the maximum occupancy of the Board Room and that the meeting will continue as previously advised.

**RECOGNIZE RUBIDOUX  
HIGH SCHOOL  
BUSINESS  
PARTNERSHIP  
PROGRAM**

The Superintendent introduced Mr. Don Vail, Principal at Rubidoux High School, to share with the Board the new program, "Partnerships in Education."

Mr. Vail referred Board members to the packet of materials that are made available to the business community, describing the "Partnerships in Education" program, which included a newsletter, flyer, pamphlet and booklet. He shared that the program which began 1 1/2 years ago to involve the community with Rubidoux High School, has now evolved into a highly successful venture that involves 25 business partners from the community with Rubidoux High School students. Business members are invited to share their business knowledge by speaking to students, and allowing students to "job shadow," to familiarize them with the workplace and life following graduation. Students, in turn, reciprocate these measures by providing services such as singing, and other acts of volunteerism for the business community. Mr. Vail introduced Mr. Tom Podgorski to share further about the "Partnerships in Education" program.

Mr. Podgorski stated that the key word for the "Partnerships in Education" program, is "free." He shared that there is no cost to the business partner, or to the school district for this joint effort. The program is a sharing of human resources with the business/student community. Students participate in internships, coupled with community service, with the hope of promoting student involvement in their community following high school graduation. Mr. Podgorski expressed his enthusiasm and gratefulness for the opportunity to present an example of the business community supporting education.

**RECOGNIZE GOLDEN  
STATE EXAMINATION  
SCHOLARS**

The Assistant Superintendent Education Services stated that the district is pleased that the names of 94 students are listed on the Agenda, as winners of recognition in the 1993-94 Golden State Exam. The program began in the 1983-84 school year, and as President Ruane and Board member Mr. Chavez may remember, students were recognized at Board meetings with the presentation of a plaque. As the list of recipients has grown, it has no longer been possible to personally recognize each student. However, the Assistant Superintendent Education Services expressed that the district is proud of the excellent job that school sites are doing toward educating students in the specific areas as listed in the Board Agenda.

President Ruane thanked the Assistant Superintendent Education Services for this good news.

**ACCEPT DONATIONS  
-Motion #161**

The Assistant Superintendent Business Services requested that the Board accept donations as listed in the supporting documents.

**MR. CHAVEZ MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$4,125.00 FROM THE STONE AVENUE ELEMENTARY PTA TO BE USED TO FUND FIELD TRIPS, PURCHASE SCHOOL SUPPLIES AND PLAYGROUND EQUIPMENT FOR STONE AVENUE ELEMENTARY, AND THE SAVE-A-TOOTH EMERGENCY TOOTH PRESERVING SYSTEMS (ESTIMATED VALUE: \$210.00) FROM DR. MARKLE, D.D.S. TO EVERY SCHOOL IN THE DISTRICT. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

**ADMINISTRATIVE  
REPORTS/COMMENTS**

The Superintendent introduced Mr. Memo Mendez as the new Director of Curriculum and Categorical Projects. She referred Board members to an AVID Coordinators' meeting announcement, scheduled for February 7, 1994, at the Riverside County Office of Education. The Superintendent apologized to the audience for not having sufficient seating. She stated that as Board meetings are scheduled, it is difficult to anticipate the number of people that plan to attend. The Superintendent shared that future planning for Board meetings will include a larger facility.

**NO REPORT FROM JVHS  
STUDENT REP**

Julie Warne, Jurupa Valley High School student representative, was not present to report on current events.

**REPORT FROM  
RUBIDOUX HIGH  
SCHOOL  
REPRESENTATIVE**

Ronda Robinson, Rubidoux High School student representative, was present to report on current events.

**SPORTS**

The boys' basketball team beat Poly on February 3, 65-59. Mike Bush, Donnie Darling and Rashaan Renolds were the leading scorers. Their league record is 3-5; their overall record is 14-8. If the team wins their next two games, they will compete in the playoffs. The girls' basketball league record is 3-5; their overall record is 11-10. If the team wins their next two games they will also compete in playoffs. The colorguard attended the Jurupa Valley Guard show over the weekend and placed second. The boys' soccer team had an exciting win against Ramona last week. The wrestling team is scheduled for a match against Ramona on February 8. If they win, they will be in second place. Spring sports begin February 18, 1995!

**CHOIR/MADRIGALS**

The Rubidoux High School choir will join the choir at Mission Middle in a tribute to Black History Month. They will perform at an assembly at both schools. The Rubidoux High School madrigals will send out valograms during the week of Valentine's Day. Valograms are singing telegrams that the students send to their classmates while supporting the madrigals' fundraising program.

**MISCELLANEOUS**

Freshman will be practicing for district proficiency tests in advisory. Speaker presentations will discuss the following: Sophomores and juniors, career choices; seniors, "job shadowing." The Advisory Committee would like to thank Jene Forman, under the direction of Ms. Dimery, and all of the parent volunteers for their time spent on campus helping.

**PUBLIC VERBAL  
COMMENTS**

President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board.

**COMMENT:  
SALARIES/BUDGET**

Mary Lou Saunders, an SDC teacher at Ina Arbuckle, and a teacher in the district for the past eight years, expressed how she was drawn to Jurupa Unified School District because of its strong sense of unity and respect for its teaching staff. She felt that district leaders looked after the interests of teachers, which allowed them the freedom to do their jobs: teach students. Ms. Saunders stated that now, to her distress, teachers must form a corporate effort to urge the district to reach an agreement in negotiations. She reminded the Board that a promise is a promise, and asked, "Is this the way to honor your commitments?"

**COMMENT:  
SALARY**

Deana Long, teacher at Ina Arbuckle for the past nine years, stated that upon her arrival to Riverside, California, she felt blessed to join the Jurupa Unified School District, and she is proud of the salary she receives. Ms. Long found that the district held a high standard for their teaching staff, which produced a caring group of individuals with excellent teaching skills. This fine group of teachers then agreed to accept a cut in pay; however, they are now requesting that their salary schedule be restored as promised. Ms. Long asked that teachers be allowed to return their focus to the classroom, not on unsettled salary issues. She asked the Board to bring back the "joy of education."

**COMMENT:  
MEDIATION**

Francine Rice-Laabs, President of NEA-J, stated that the district will be involved in mediation next week with NEA-J, and teachers will again see the Assistant Superintendent Personnel Services waste time and energy through the ploy of "fact-finding." She asked, "Is this what NEA-J should expect every time they reach negotiations?" Ms. Rice-Laabs concluded by asking, that on February 14, the date set for mediation, "will it be a special sweetheart deal, or a Valentine's Day massacre?"

**COMMENT:  
REQUEST FOR CLOSED  
SESSION MEETING  
REGARDING SUPT.**

Elena Baca stated that she was present to again request of the Board a closed session meeting with the Mexican Political Association (MPA) to discuss a performance evaluation of the Superintendent. She quoted portions of the Ralph M. Brown Act, stating that it is permissible to meet in closed session, whether the employee wants the meeting to take place or not. Ms. Baca cited two court cases that allowed a closed session meeting to take place with a school district governing board to discuss a superintendent. She asked that the Board again review the Brown Act, as there is no provision listed, allowing them to deny a request for a closed session meeting.

Board member John Chavez requested the address of Elena Baca, to determine if she lived within the Jurupa Unified School District boundaries. President Ruane responded that it was optional for a person making a public comment to disclose their address.

**COMMENT: RHS**

Blanca Barbosa was not present to comment on Rubidoux High School.

**COMMENT:  
RUBIDOUX HIGH  
SCHOOL**

Christina Cesena, a ninth grade student at Rubidoux High School, and an MPA member, informed the Board that the Rubidoux High School staff treat students unfairly and students are suspended when they have not committed a violation. Students then end up on the streets instead of receiving an education. Ms. Cesena stated that if students are treated with respect, are not "talked down to" by the staff, do not have doors slammed in their faces when they try to attend class, and are spoken to in a way they can understand, students will then feel welcome at Rubidoux High School. In her closing remarks, Ms. Cesena requested Chicano studies and additional bilingual tutors for students.

**PUBLIC VERBAL  
COMMENTS (CONT'D)**

**COMMENT:  
RUBIDOUX HIGH  
SCHOOL**

Angel Hernandez, a tenth grade student at Rubidoux High School and Mexican Political Association (MPA) representative, stated that the Superintendent has been rude to his mother by asking her to sit down at a previous Board meeting, and has made MPA look bad. Angel felt that Chicano students are not taught about their past, and Rubidoux High School staff suspend and judge students by what they wear, how they walk and who they "hang out" with. He stated that his biggest concern is that when he has children, will they be treated the same way? Therefore, Angel is fighting for what is rightfully his: to be treated with respect and dignity.

**COMMENT:  
RUBIDOUX HIGH  
SCHOOL**

Nicole Macias, a ninth grade student at Rubidoux High School, complained that Rubidoux High School does not have Chicano studies or consistent discipline. She felt that a new principal is needed, as the current Principal is prejudiced.

**COMMENT:  
DISTRICT NEGLIGENCE**

Selena Hernandez was called to the microphone; however, her mother spoke on her behalf, as Selena was not comfortable speaking before an audience. Mrs. Hernandez read that Selena is a sixth grade student and a member of MPA, and that people cannot ask for help at Rubidoux High School, as it is like a prison. A close relative was deficient by five credits, was not able to graduate and did not receive help from the counselor. She hoped it would not be that way when she grows up, and that the MPA is here to help.

**COMMENT:  
REQUEST FOR  
MEETING**

Mrs. Hernandez stated that as a representative of MPA, she is speaking on behalf of many other parents who are either not able to attend Board meetings, or they have a language barrier. She stated that MPA officials will continue to ask for a meeting with the Board regarding the Superintendent. Mrs. Hernandez felt that the investigation of certain public employees' actions would not be properly investigated, if they were handled through the district's complaint procedure. Therefore, it may be necessary to file a complaint with state officials. She concluded by requesting a prompt response to MPA's request for a meeting with the Board.

**COMMENT:  
CHICANO STUDIES**

Bruno Barrozo, a tenth grade student at Rubidoux High School, requested Chicano studies to help students better understand their past and learn about the events that occurred in their parents' time.

**COMMENT:  
RUBIDOUX HIGH  
SCHOOL**

Sandra Ortega, an eleventh grade student at Rubidoux High School and youth director of MPA, stated that she will come to Board meetings "one million times," if necessary, to get the point across to Board members: change needs to occur at Rubidoux High School. She asked Board members to place themselves in the position of a newcomer to this country: non-English speaking, and unable to read or write the language. Sandra expressed that she would and does help students in this position, and asked why the Board is not taking steps to help. Ms. Ortega asked for Chicano studies to satisfy her thirst for knowledge regarding her Aztec ancestors and their culture.

**COMMENTS:  
SUPPORT OF MRS.  
HERNANDEZ**

Annie Martinez, a concerned parent and MPA member, acknowledged Mrs. Hernandez for all that she is accomplishing for kids. She stated that at the last Board meeting she attended, the public came out to praise the superintendent and were rude and disrespectful to Mrs. Hernandez. Mrs. Martinez stated that she supports Mrs. Hernandez.

**COMMENT:  
PARENT  
INVOLVEMENT**

Trina Bryant, parent in the district, expressed that parents have a right be involved in their students' education. She explained that her son was suspected of being under the influence of drugs, and in another incident for fighting. Ms. Bryant felt that she received the run-around from administrators, as well as inconsistencies in disciplinary action taken. After numerous attempts to resolve the situation with the Principal and Assistant Principal, she was referred to an administrator at the district office.



**PUBLIC VERBAL  
COMMENTS (CONT'D)**

**COMMENT:  
PARENT  
INVOLVEMENT  
(CONT'D)**

Ms. Bryant indicated that her encounter with the district official left her feeling alienated, humiliated and robbed of her dignity. She stated that the reason she decided to share this information, was to prevent other parents from treatment of this nature. As a professional and college graduate, she has taught her son to respect administrators at school; and yet her son learned from those very same people that he is not respected as a person. Ms. Bryant concluded by stating that she felt that this was a racial issue, due to the fact that she and her son are black.

**COMMENT:  
CONCERNED PARENT**

Jennie Caballero, a parent with one child at Pacific Avenue Elementary and two children at Rubidoux High School, stated that it is time for change. As a member of MPA, she would like to speak on behalf of Mrs. Hernandez: she is concerned for children and promotes that parent involvement can make a difference. However, Ms. Caballero stated that at a previous Board meeting she attended, Mrs. Hernandez did not receive respect and was treated unfairly. She concluded by stating that MPA's request for a closed session meeting regarding a public employee, is not in violation of the Brown Act. She asked for the Board's reasonable consideration and a quick response.

**COMMENT:  
CHICANO STUDIES**

Jennifer Caballero, a ninth grade student at Rubidoux High School and a member of MPA, requested a better education by learning her background through Chicano studies, instead of being put down and called a "trouble maker."

**COMMENT:  
RUBIDOUX HIGH  
SCHOOL**

Victoria Baca, State President of MPA, stated that a letter has been placed in front of each Board member, and she requested that it be noted in the record and appear verbatim in the minutes of the meeting. Mrs. Baca commented that in the newspaper, it was stated by the Superintendent that Victoria Baca and Raul Wilson should "go back to Moreno Valley." Mrs. Baca asked, "Is this how the Superintendent also feels about employees who live outside of the district?" She requested a written response, and asked that only one person conduct the Board meeting: President Ruane.

Mrs. Baca welcomed the new Director of Curriculum and Categorical Projects, Mr. Mendez, as a Mexican-American, and stated that she is proud of her Mexican-American heritage. She hoped that Mr. Mendez will begin to gear-up for a Chicano studies curriculum, to match the changing times, in answer to the cries of a very diverse population of students. Mrs. Baca stated that the days are coming to an end when the European culture is jammed down the throats of Mexican-Americans. They will no longer play a subservient role, and deserve respect for their rich culture.

Mrs. Baca commented on teacher salary increases and asked, "What is your success rate, to warrant such an increase?" She noted that she felt that the Coordinated Compliance Review team was a farce: only selected parents were invited to attend. She concluded by requesting Board members to find out what is wrong: students are crying out for help; band-aid therapy will not work in this situation. Mrs. Baca also noted that the public record should note that each school board member condoned breaking the fire code, by allowing the Board Room to exceed its maximum occupancy at the Board meeting.

**COMMENT: TEACHER  
FAIRNESS**

Mr. George Monge was not present to comment on "Teacher Fairness."

**PUBLIC VERBAL  
COMMENTS (CONTD)**

**COMMENT: CHARLES  
GONZALES**

Hazel Quezada read a letter of complaint against the administration of the Jurupa Valley High School. In her letter, she asked for the Board to reinstate Charles Gonzales as ASB President, that he be allowed to receive his varsity letter, and that the expulsion from varsity football be removed from his file. This request was based on Mrs. Quezada's feeling that the incident was nothing more than a prank; that the new ASB President was not disciplined for two acts of misconduct that she was involved in; that staff were unfair and discriminatory during the process, and last but not least, Charlie's excellent academic and personal strengths.

**COMMENT:  
CHARLIE GONZALES**

Rudy Rosas stated that he was impressed with the young people that were present to speak before the Board and commended them for their courage. Mr. Rosas spoke on behalf of Charlie Gonzales: he made a mistake; however, in the Board's prayer at the beginning of the meeting they asked for guidance to make the right decisions, and he hoped that they would do so. He asked the Board to consider Charlie's sports accomplishments and spirit. Mr. Rosas expressed that Charlie Gonzales is not prejudiced; he has something to give to others. He encouraged the students present to continue their efforts peacefully and their message will be heard: "Mexicans are the sleeping giants, may they wake up peacefully."

**COMMENT:  
MISSION VAN BUREN**

Mr. Frank Ruane commended students present at the Board meeting for the way in which they had prepared their statements, and commented that, "somebody must be doing something right." He stated that this evening's meeting was an example of progress, as parents demonstrated their involvement with their students' education by speaking on their behalf. He noted that as a former Board of Trustee member, it sometimes takes time to address each situation, but he was confident that this group of respected individuals that make up the Board, will address and work at solving the problems.

Mr. Ruane presented a large, bronze plaque on behalf of Jurupa citizens and the Jurupa Chamber of Commerce, to be placed in front of Van Buren Elementary School, noting the school as a 1993-94 National Blue Ribbon School winner. He stated that Van Buren Elementary School has a 53% Hispanic population, and is run by a fine Hispanic principal. The plaque is meant to express appreciation to the staff at Van Buren Elementary for the honor that they have bestowed upon the Jurupa Unified School District by being selected for this award.

Mr. Ruane presented two additional plaques to hang beside the plaques currently in place on the Board Room walls, noting the recognition of Van Buren Elementary School as a National Blue Ribbon School, and Mission Middle (Junior High) School, for recognition as an National Exemplary School in the 1983-84 school year. Mr. Ruane reported that the Blue Ribbon Committee has requested to donate the remaining amount from the fundraiser, \$1,040.00, to Van Buren Elementary School. He concluded by stating, "that the Blue Ribbon Committee is proud of, and stands behind, the Jurupa Unified School District's teachers, parents, students, administrators and Board members: every district has problems, but let us work together to solve them."

**COMMENT: RUBIDOUX  
HIGH SCHOOL**

Blanca Barbosa was called to the podium to speak; her name had been called previously; however, she did not respond at that time. Ms. Barbosa addressed the Board in Spanish, with concerns regarding not understanding what was being said.

ADJOURN TO CLOSED  
SESSION

The Board recessed to closed session in the Superintendent's office to discuss a student discipline case at 9:07 p.m.

The Board adjourned from closed session at 10:08 p.m.

BOARD MEMBER  
REPORTS & COMMENTS

Mr. Chavez commented what a great experience it was to participate as a judge in the Spelling Bee at Pedley Elementary. He expressed that the "Evening with Legislators," a meeting held in Palm Springs for Board members to meet newly elected officials, was somewhat disappointing as only two legislators were present. Mr. Chavez suggested that Board members develop a letter informing legislators of their disappointment for the lack of support given to this event. Mr. Chavez submitted a certificate presented to the Jurupa Unified School District by the Youth Service Center of Riverside for the district's valuable contribution to young people and their families. The district has an agreement with this agency to provide counseling services to students and their families. He noted that the Jurupa Unified School District was the first district that the Youth Service Center entered into a partnership with 10-15 years ago; now there are several districts that use their services.

Mr. Chavez referred to Item K-2 on the Agenda, Rubidoux High School Distinguished Graduates, and questioned the Superintendent if additional names will be added. She responded that additional names should be submitted to the Assistant Superintendent Education Services, and they will be added to the lists.

The Assistant Superintendent Education Services noted that Jurupa Valley High School distinguished graduates are not listed, due to the newness of the school, and the insufficient passage of time to allow for those students to graduate from the university level. However, Ms. Hanke's name may now be added, as a graduate that went on to become an elected official in the community.

Mr. Knight welcomed the new Director of Curriculum and Categorical Programs, Mr. Memo Mendez. He stated that he appreciated those present to express their positions and interest in the district. Mr. Knight requested that Mr. Paul Jensen, at a future Board meeting, present to the Board a brief overview of the Vocational Education plan for the 1994-95 and the 1995-96 school years. The Superintendent noted that she would add this item to the Board meeting calendar. Mr. Knight indicated that he was very impressed with the program and the services provided to students on an on-going basis. He thanked President Ruane for maintaining a cooperative Board meeting.

Ms. Hanke thanked members of the audience for remaining throughout the lengthy Board meeting. She apologized that she would have to excuse herself from the Board meeting at 10:30 p.m. as her work schedule begins at 11:00 p.m. She commented that her visit to Rubidoux High School proved to be very valuable in terms of information she received. Students expressed to her their likes and dislikes and problems that they have encountered. Ms. Hanke stated that at the sites she and Mrs. Burns had visited, it was always exciting to hear why each principal believed that their school/staff were the best. She noted that a special surprise was provided at Camino Real Elementary, as Principal Ms. Rahrer demonstrated a fire drill. Ms. Hanke was very impressed with the quiet and orderly way that students responded on such short notice. Mrs. Burns and Ms. Hanke also visited Glen Avon Elementary, Granite Hill Elementary and Sunnyslope Elementary. Ms. Hanke concluded by thanking the Assistant Superintendent Education Services for adding Jurupa Valley High School student names to the "Distinguished Graduates" list.

BOARD MEMBER  
REPORTS & COMMENTS  
(CONT'D)

Mrs. Burns stated that she had the opportunity to judge the Spelling Bee at Sky Country. She indicated that she continued to enjoy her tour of the district with Ms. Hanke. Mrs. Burns equally enjoyed the fire drill demonstration at Camino Real Elementary, and stressed the importance of emergency procedures. Mrs. Burns concluded by stating that if she had offended members of the audience in any way, she did not do so intentionally.

President Ruane noted that she attended a Spelling Bee at Mission Middle School and students did a wonderful job. She welcomed Mr. Memo Mendez as the new Director of Curriculum and Categorical Projects. She expressed her appreciation to the Superintendent for the EdSource cards that were distributed to Board members last week, which included valuable educational information.

Mr. Chavez submitted a Home Study Video demonstration tape that he was impressed with and felt that administration may wish to investigate. He stated that the videos available contain subjects such as math, English, geometry, etc. for students who wished to continue their education on their own. Mr. Chavez asked that administration view the videos and respond with an evaluation.

Mrs. Burns stated that the playground matting at Ina Arbuckle Elementary needs to be replaced, and the community is involved in a fundraiser to purchase this item. Mr. Frank Ruane will head up another "Las Vegas Night" to raise funds to save the playground, which is scheduled for Friday, May 12, 1995 at the Club Metro from 6:00 to 10:00 p.m. If anyone is interested in participating as a volunteer, a committee member or wishes further information, Mrs. Burns indicated that meetings are currently being held each Friday afternoon, at Ina Arbuckle Elementary, at 2:45 p.m.

#### HEARING SESSION

HOLD PUBLIC HEARING  
ON THE APPLICATION  
FOR AB 2600 FUNDS

The Assistant Superintendent Education Services explained that it is necessary to hold a hearing session regarding the request for permission to apply for AB 2600 funds, a Pupil Textbook and Instructional Materials Incentive Program. He stated that a minimum of \$30,000 may be received by the district, from a possible \$9.1 million.

President Ruane formally opened the Public Hearing Session on the Application for AB 2600 funds. She asked if there were any public comments on the proposed resolution to expend the AB 2600 funds for the purchase of high school textbooks?

Mr. J. R. Hertz expressed that when considering the allocation of the funds for textbooks, the Board not overlook the elementary schools. He felt that at the elementary level, students receive the basics to learning, and that many times funds are spent disproportionately at the high school level. He asked the Board to redirect funds back to the elementary sites, which are the "building blocks of education." Mr. Hertz suggested that a survey of teachers may be helpful to substantiate that elementary students are not receiving sufficient materials and instructional supplies that are needed.

Mr. Chavez asked how Mr. Hertz' comments applied to the hearing? The Superintendent responded to Mr. Chavez that the Hearing Session was necessary as per the requirements of AB 2600 guidelines; parents are allowed during this time to comment/question the Board on the use of the funds. The Assistant Superintendent Education Services explained to Mr. Chavez and Mr. Hertz that he would detail the process whereby textbooks are purchased for the district, and clarify for Mr. Hertz why the request of funds for textbooks will be directed to the two high schools. He also stated that AB 2600 funds were only available for textbooks, and could not be used for instructional supplies or materials.

HOLD PUBLIC HEARING  
ON THE APPLICATION  
FOR AB 2600 FUNDS  
(CONTD)

Mr. Hertz concluded that he was requesting that the Board investigate his concern prior to making a decision to allocate the AB 2600 funds to the high schools. He also noted that funds are disproportionately spent on high school summer school, rather than summer school for elementary students.

President Ruane stated that if there were no further comments, the hearing was formally closed.

### ACTION SESSION

APPROVE MINUTES  
-Motion #162

MR. CHAVEZ MOVED THE BOARD APPROVE MINUTES OF THE REGULAR MEETING OF JANUARY 17, 1995 AS PRINTED. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

Ms. Hanke requested to be dismissed from the Board meeting at 10:32 p.m.

REPORT ON  
TEXTBOOKS

The Assistant Superintendent Education Services stated that he wished to address the selection process/status of textbooks in the district, at the request of President Ruane. He indicated that if members of the audience were in need of additional information, they were welcome to question him further by telephoning his office. The Assistant Superintendent Education Services provided an overhead presentation divided into two sections: K-8 textbooks, and 9-12 textbooks.

The Assistant Superintendent Education Services stated that for the K-8 process, the state has a detailed selection process, as listed on B Page 5. He reported that in the 1994-95 school year, the State Allocation Fund for textbooks allowed \$27.17 per student, while in grades 9-12, \$18.26 was allowed per student: a difference of approximately \$10.00 per student less at the high school level. He explained that a carryover is allowed in grades K-8, and school districts purchase textbooks directly from the publisher. The ending balance for 1994-95 K-8 textbooks is estimated to be \$431,112.32. For new students in grades 1-6, schools are allocated \$79.00 per student; returning students and incoming kindergarten students are allocated \$14.00 per student. In grades 7-8, schools are allocated \$99.00 for new students; returning students are allocated \$8.00 per student. Funds are set aside to allow for new student textbooks needed throughout the year.

The Assistant Superintendent Education Services summarized several key factors in the textbook program throughout the district. He noted that laws are in effect, whereby the district is able to charge parents for lost or damaged textbooks. The Special Education textbook budget is separate from the school site's budget. There is a large supply of textbooks kept in stock at the IMC; therefore as a new student arrives, an order is placed with the IMC, the books are delivered in one to two days, and stock is then replenished at the IMC, thus alleviating a long wait to new students for textbooks. Textbooks are available for purchase by parents; however, this seldom occurs, due to the high cost for textbooks. The Assistant Superintendent Education Services provided a detailed list of District-Adopted Core Programs and reading lists for grades K-8, as listed in supporting documents B 12-20.

The Assistant Superintendent Education Services outlined the 9-12 Instructional Materials Selection Process, as listed in the supporting documents B Page 22. He reported that the SB 813 9-12 Textbooks Allocations (B Page 21) budget for each student during the 1994-95 school year is \$18.26, based on the CBED'S total number of students in grades 9-12 as of October, 1993, for a total of \$79,402. An additional \$14.00 per student is received for textbooks and/or instructional materials, for a total of \$60,872. The grand total received for 9-12 students was \$140,274.

**REPORT ON  
TEXTBOOKS  
(CONTD)**

The Assistant Superintendent Education Services stated that in the survey of district textbooks/budgets, the high schools are presently in need of textbook funds; In the survey of district moneys and textbooks for the elementary level, there is still textbook money available. Therefore, administration is requesting that the SB 2600 textbooks funds be allocated for the 9-12 grade levels.

Ms. Hanke questioned why the district had changed to classroom sets at the secondary level, as opposed to individual student sets? The Assistant Superintendent Education Services responded that due to vandalism, there are no longer lockers available to students. Therefore, it would be very difficult for students to carry books from classroom to classroom. He noted that previously, when additional money was available at the secondary level, students were given textbooks to keep all year at home; however, this is no longer possible, with the decrease in funding.

The Assistant Superintendent Education Services concluded that he hoped this was helpful information to President Ruane, and that the Board felt sufficient information was provided to substantiate the request for SB 2600 funding to be allocated to the high school level.

**APPROVE RESOLUTION  
#95/11: TEXTBOOKS  
FOR RHS & JVHS  
-Motion #163**

The Assistant Superintendent Education Services requested that the Board approve the request for SB 2600 funding to be spent at the high school level.

MR. KNIGHT MOVED THE BOARD APPROVE RESOLUTION #95/11 TO PURCHASE ADDITIONAL TEXTBOOKS FOR RUBIDOUX AND JURUPA VALLEY HIGH SCHOOLS. MR. CHAVEZ SECONDED THE MOTION. Mrs. Burns questions whether there are sufficient funds to purchase textbooks for the opening of Mira Loma Middle School? The Assistant Superintendent Education Services responded affirmatively. A VOTE WAS THEN TAKEN WHICH CARRIED UNANIMOUSLY WITH A VOTE OF 4-0.

**REQUEST FOR AGENDA  
ITEM "D" TO BE HEARD  
AT END OF ACTION  
SESSION**

Mr. Chavez requested that Agenda Item D be postponed until the end of the action session. He reminded the Board that the policy states that the Board will not meet beyond 12:00 a.m.

**AUTHORIZE NINE (9)  
COMPUTERS/FOUR (4)  
PRINTERS: WEST  
RIVERSIDE  
-Motion #164**

The Assistant Superintendent Business Services stated that West Riverside has requested the purchase of computers to be funded by the State furniture and equipment allocation, at a cost of \$23,241.68.

MR. CHAVEZ MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #83398 TO APPLE COMPUTER IN THE AMOUNT OF \$23,241.68 (INCLUDING TAX) FOR THE PURCHASE OF NINE (9) MACINTOSH COMPUTERS AND FOUR (4) LASER PRINTERS FOR WEST RIVERSIDE ELEMENTARY SCHOOL. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY WITH A VOTE OF 4-0.

**1ST READING: BD.  
POLICY/REG. 4213,  
ALCOHOL & DRUG  
TESTING**

The Assistant Superintendent Personnel Services reported that the new Omnibus law requires alcohol and drug testing programs for those employees holding a Commercial Drivers License. He explained that the final step is for the district to develop a written policy. A draft of the policy, and several of the sample forms, are included in the supporting documents for the Board's review, which must comply with the Federal Register. Prior to the adoption of the policy, the district must meet with CSEA to discuss any concerns they might have. Following discussions with CSEA, the policy will be brought back to the Board for adoption. The Assistant Superintendent Personnel Services noted that Board action was not necessary at this time.

APPROVE NOTICE OF  
COMPLETION - RHS -  
CURTAIN & TRACK  
-Motion #165

MR. KNIGHT MOVED THE BOARD APPROVE THE NOTICE OF COMPLETION - RUBIDOUX HIGH SCHOOL MODERNIZATION PROJECT - BID #94/01L, IMPERIAL TENANT DEVELOPMENT CORP. - CURTAIN AND TRACK - PKG. 18. MR. CHAVEZ SECONDED THE MOTION. Mrs. Burns requested the location of the curtain and track. The Assistant Superintendent Business Services stated that these items are for the Rubidoux High School stage. Mr. Chavez requested an update regarding the leak mentioned at a previous Board meeting. The Assistant Superintendent Business Services stated that he requested the inspector to check the area, and there did not appear to be any further leakage. A VOTE WAS THEN TAKEN WHICH CARRIED UNANIMOUSLY 4-0.

APPROVE NOTICE OF  
COMPLETION: RHS  
COMMUNITY SERVICE  
PORTABLES  
-Motion #166

PRESIDENT RUANE MOVED THE BOARD APPROVE THE NOTICE OF COMPLETION, MISCELLANEOUS WORK ON THE COMMUNITY SERVICE PORTABLES AT RUBIDOUX HIGH SCHOOL - BID #94/10L. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY 4-0.

APPROVE CHANGE  
ORDER #3: PERALTA  
-Motion #167

The Assistant Superintendent Business Services stated that as the supporting documents indicate, the additional costs are for modifications to the water line and a new storm drain in order to reroute the water line around the drainage structure on Riverview Drive. He explained that the Charge Order also includes items 3.3 and 3.4, which were carried over from the January 3, 1995 Board meeting, following a meeting with the contractor.

MRS. BURNS MOVED THE BOARD APPROVE CHANGE ORDER #3 FOR PERALTA ELEMENTARY SCHOOL ON LEGAL BID #94/08L/09L IN THE AMOUNT OF \$189,359.87. MR. KNIGHT SECONDED THE MOTION. Mr. Chavez questioned whether the run-off of dirt from the Peralta site could have been avoided by the use of sandbags? President Ruane responded that it appeared no one was at fault; it was due to the heavy rains. The Assistant Superintendent Business Services responded that had the project been without any problems, it may have been further along when the rains arrived, and possibly the run-off of dirt would not have occurred. However, there is no way of telling, at this point. Mr. Knight noted that the state building fund covered the additional costs. A VOTE WAS THEN TAKEN WHICH CARRIED UNANIMOUSLY 4-0.

EXPEL PUPILS IN  
THREE DISCIPLINE  
CASES: 95/017; 95/019,  
95/021.  
-Motion #168

The Administrator Education Support Services stated that if the Board had no changes following closed session, the recommendation would stand for the expulsion of the three students, as noted in the Agenda.

MR. KNIGHT MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #95/017 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (b) & (c); EXPEL THE PUPIL IN DISCIPLINE CASE #95/019 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (b) & (k), EXPEL THE PUPIL IN DISCIPLINE CASE #95/021 FOR VIOLATION OF EDUCATION CODES 35291 AND 48900 (a), (b) & (k). MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY 4-0.

APPROVE PERSONNEL  
REPORT #13  
-Motion #169

The Assistant Superintendent Personnel Services requested that the board approve Personnel Report #13 as presented.

MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #13. PRESIDENT RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY 4-0.

APPROVE ROUTINE  
ACTION ITEMS  
-Motion #170

MR. CHAVEZ MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS J 1-9 AS PRINTED: PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; NON-ROUTINE FIELD TRIP/EXCURSION REQUEST BY MS. RHONDA FULLER TO TRAVEL TO INDIO, CA ON TUESDAY, FEBRUARY 21 THROUGH SUNDAY, FEBRUARY 26, 1995 TO PARTICIPATE IN THE NATIONAL DATE FESTIVAL LIVESTOCK SHOW; THE OUT-OF-STATE TRAVEL REQUEST FROM MR. DON VAIL TO TRAVEL TO PHOENIX, ARIZONA ON WEDNESDAY, FEBRUARY 22, 1995 THROUGH SUNDAY, FEBRUARY 26, 1995; THE OUT-OF-STATE TRAVEL REQUEST FROM MS. ROBERTA PACE TO TRAVEL TO DETROIT, MICHIGAN ON SATURDAY, FEBRUARY 18, 1995 THROUGH WEDNESDAY, FEBRUARY 22, 1995 TO ATTEND THE ANNUAL CONFERENCE OF THE ASSOCIATION OF TEACHER EDUCATORS; NON-ROUTINE FIELD TRIP REQUEST BY MR. BRIAN KANTNER TO TRAVEL TO INDIO, CA ON TUESDAY, FEBRUARY 21 THROUGH SUNDAY, FEBRUARY 26, 1995 TO PARTICIPATE IN THE NATIONAL DATE FESTIVAL LIVESTOCK SHOW; OUT-OF-STATE TRAVEL REQUEST FROM MS. CONVERSE TO TRAVEL TO BOSTON, MASSACHUSETTS TO ATTEND A "JUMP START YOUR SCIENCE PROGRAM" CONFERENCE ON WEDNESDAY, APRIL 12, 1995, AND A NON-ROUTINE FIELD TRIP REQUEST BY CHARLES GRAY ON SATURDAY, FEBRUARY 25 THROUGH SUNDAY, FEBRUARY 26, 1995 WITH APPROXIMATELY TWENTY STUDENTS TO PARTICIPATE IN THE COLOR GUARD SHOW AND COMPETITION. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY 4-0.

1995/96 PRELIMINARY  
BUDGET PROJECTION

The Assistant Superintendent Business Services stated that it is customary during this time of the year, to present the 1995/96 Preliminary Budget Projection. He reported that the good news received from Governor Wilson's budget proposal, as of January 10, 1995, is the possible 2.2% Cost of Living Increase (COLA), which the district has used to develop its projection. The Assistant Superintendent Business Services referred to supporting document D Page 1, which listed \$2.5 million Estimated Unrestricted Beginning Balance; a \$500,000 Estimated Restricted Beginning Balance; an Estimated Revenue of \$67,790,265, with Total Resources of \$70,766,199.

The Assistant Superintendent Business Services reported that the Total Estimated Expenditures are approximated at \$68.6 million, with the Estimated Unrestricted Reserve at a little over \$2 million, which barely meets the 3% Reserve Requirement. The figures in their entirety, he announced, were made without cuts to the district's budget. On D Page 2, listing Revenue and Expenditure Assumptions, the Assistant Superintendent Business Services highlighted the projected enrollment of an additional 300 students; a major expense allowed for salary increases (\$821,725) due to step/column advancement of employees based on the 1994/95 salary schedule levels, and \$705,000 for the opening of Mira Loma Middle School, as listed on D Page 4.

In conclusion, the Assistant Superintendent Business Services issued a reminder that the figures allowing for no budget cuts, thus far, were arrived at with great scrutiny, leaving no "wiggle room." He further noted, that with the first Cost of Living Allowance (COLA) in four years, and the Revenue Limit formula still carrying a 12% deficit, funding provided by the State continues to be inadequate.

Mr. Chavez questioned whether the COLA from four years prior, was at that time equal to or lower compared to inflation. The Assistant Superintendent Business Services stated the COLA usually runs a little less than the Consumer Price Index (CPI). The projected statutory COLA of 3.35% and the California Consumer Price Index is at 3.5%. He stated that formerly, these two figures remained relatively even; however, with a "zero" COLA over the past four years, they are not anywhere near being close.



ROUTINE  
INFORMATION  
REPORTS

The Board reviewed the following routine information reports: Report on Computer Equipment Purchases; Review Document of Rubidoux High School "Distinguished Graduates; Review Unadopted Minutes of First Meeting of the District Bilingual Advisory Committee, and Staff Development Days.

**ADJOURNMENT**

There being no further business, President Ruane adjourned the Regular Meeting from Public Session at 11:21 p.m.

**MINUTES OF THE REGULAR MEETING OF FEBRUARY 6, 1995 ARE  
APPROVED AS**

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**President**

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**Clerk**

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**Date**



# STEP UP TO SUPPORT EDUCATION

## Application

### Identification Information

1. School District I.R.S. No./Tax I.D. No. 95-6000-929
2. School District Name Jurupa Unified School District
3. County Riverside
4. School Name Nueva Vista High School  
Street Address 6836 34th Street City Riverside ZIP Code 92509  
Mailing Address (if different)  
Street Address \_\_\_\_\_ City \_\_\_\_\_ ZIP Code \_\_\_\_\_
5. Project Name Great Achievement Through Science
6. Name of Applicant Terence Prosser Title Teacher
7. Telephone Number Work ( 909 ) 360-2802 Home ( 909 ) 684-6350

I have reviewed the **Step Up to Support Education** grant proposal and budget. I believe it will be a valuable contribution to our educational program and I will support its implementation if funded.

David F. Hutchins  
Principal's Signature

Mr. David F. Hutchins  
Principal's Name (Typed)

February 8, 1995

Date

[Signature]  
Authorized District Administrator's Signature

February 8, 1995

Date

Assistant Superintendent, Education Services  
Title

## Overview

- Give overview of program (i.e., needs, goals, activities).
- Use only space provided.

### Overview

**Needs:** We are a continuation high school serving "at-risk" students in a low income area. We use an open entry/exit individualized curriculum which allows students the opportunity to proceed at their own pace. Currently, our science classes cannot provide hands-on simulations/experiments, or high interest resources for research projects. Our budget does not allow for the purchase of materials for simulations/experiments, current textbooks are unmotivational and outdated in content, and the school library provides no materials for science research.

**Goals:** One - to provide students with computer driven, interactive science programs. Two - to enhance student ability to complete simulations/experiments, and research in science. Three - to increase the speed in which students can complete a science class.

**Activities:** Using CD Rom interactive multimedia science programs, students will perform simulations/experiments and complete research projects.

## Budget

- Identify **specific** resources (i.e., equipment, books, software, transportation, etc.).
- Stipends, salaries, and labor dollars are **not** applicable for funding.
- Request only the total funds needed to support the program for up to one school year.

### Budget

#### Itemized Description

One Packard Bell Quad Speed CD-Rom Computer with monitor	1,799.
Four year extended warranty	160.
One Hewlett Packard 560 Deskjet printer	489.
Four year extended warranty	50.
One portable workcenter computer table	199.
CD-ROM Ecology Package	274.95
CD-ROM Introduction to General Biology	694.95
CD-ROM The Animal Kingdom	109.90
CD-ROM Dissection Works	399.95
CD-ROM The Biology Library	449.70
Sub Total	4,626.45
Tax	358.54

Actual Total

4,984.99

We are applying for the following grant amount (please check one):

☐ \$1,000

☐ \$2,000

☐ \$3,000

☐ \$4,000

☒ \$5,000

*Step Up*

Project Name Great Achievement Through Science

Number of students program impacts 300 Grade level(s) 10 - 12

Profile and demographics of student population participating in program (ethnic, gender, disabled, economic, geographic). Use percentages.

Ethnicity: Hispanic 52%; White 42%; Black 6% Gender: Male 60%; Female 40%

Disabled: None Economic: 30% on free/partial free lunch

Geographic: Bussed 75%; Drive 15%; Other 10%

**What educational goal(s) does the program support?**

- ☒ Science and Mathematics Achievement
- ☐ K-12 Literacy and Workforce Readiness
- ☐ Safe and Disciplined School Environment
- ☐ Parental Participation

**Implementation Year**

This program will be implemented in the 1995-1996 school year. ☒ Yes ☐ No

**Identify how a company or business will benefit as a result of funding this program (check all that apply).**

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Improved Workforce Readiness  | <input type="checkbox"/> Improved Multi-Cultural Awareness        |
| <input checked="" type="checkbox"/> Improved Technical Skills     | <input checked="" type="checkbox"/> Supports Economic Development |
| <input type="checkbox"/> Reduced Vandalism                        | <input checked="" type="checkbox"/> Supports Environmental Issues |
| <input checked="" type="checkbox"/> Press and Media Visibility    | <input checked="" type="checkbox"/> Supports Literacy             |
| <input checked="" type="checkbox"/> Enhances Interpersonal Skills | <input type="checkbox"/> Other _____                              |

**Measurable Goals**

- Describe how you will measure the success of the program (increased grades or test scores, reduced absenteeism, improvement in conduct, specific skills, etc.).
- Southern California Edison will require an end of the school year report/evaluation.

1. Increase the percentage of students passing science classes.
2. Decrease the amount of time needed to complete a science class.
3. Increase the number of simulations/experiments performed.
4. Increase the number of research projects performed.
5. Increase the quality of research projects performed.
6. Reduce absenteeism.

**Other Support**

- What other support (in-kind or monetary) will be contributed by the school, community, and/or business, other than this grant? Demonstrate the true collaborative effort on the part of the school.

☒ School☒ Business Partners☒ School District☐ Other Grant Funding☐ Parent Organization☒ Other Faculty Fund☐ Community Organization**Name and type of support**

1. School (in kind) - will purchase Earth Science CD-Rom Library disks.
2. School District (in kind) - will provide printer supplies: paper/cartridges
3. Business Partner(monetary) Computer City will donate \$200.00
4. Faculty Fund (in kind) - will purchase Evolution Package CD-Rom disks.

**Certification**

I certify that all the statements made in the application are correct to the best of my knowledge. If I am a recipient of a Step Up grant, I will comply with all the requirements listed in the application. I give permission to Southern California Edison for the release of all material submitted by me for use as may be deemed appropriate for the purposes of the **Step Up to Support Education** program.

Applicant's Signature

Date

Jurupa Unified School District

Personnel Report #14

February 21, 1995

CERTIFICATED PERSONNEL

Temporary Assignment

Teacher	Mr. Michael McGuire 6476 Riverside Avenue #2 Riverside, CA 92506 -	Effective February 1, 1995 Single Subject-History Credential
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Additional Subject Authorizations

To teach additional subject(s) not listed on base credential under authorization of Education Code Section 44263 (additional coursework in subject matter): Susan Gaustad-P.E.

Extra Compensation Assignment

Adult Education: 1994-95 school year; to serve as instructor for English as a Second Language class at Mission Bell Elementary; February 21, 1995 through June 30, 1995; not to exceed four (4) hours per week; appropriate hourly rate of pay.

DeAnn McWilliams

Education Support Services: acting as Principal-Indian Hills; February 1, 1995 through June 30, 1995; not to exceed one (1) hour per day; appropriate hourly rate of pay.

Susan Johnson

Education Support Services: serving as Program Specialist; January 30, 1995 through June 30, 1995; not to exceed 1 1/2 hours per day; appropriate hourly rate of pay.

Cindy Evans

Hourly Assignment: 1994-95 school year; to serve as an Administrative Hearing Panel Member on an as needed basis; not to exceed 120 hours total; \$24.70 per hour.

Howard Kaste

Saturday Work Study Detention: 1994-95 school year; appropriate hourly rate of pay.

Kay Murphy

Camino Real Elementary: after school programs; November 1, 1994 through June 30, 1995; not to exceed 40 hours total; appropriate hourly rate of pay.

Julie Stice

Personnel Report #14

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Granite Hill Elementary; after school reading program; January 3, 1995 through June 17, 1995; not to exceed 210 hours total; appropriate hourly rate of pay.

Tamara Concannon

Granite Hill Elementary; conduct parent conference on strategies for improving student achievement; February 22, 1995; not to exceed five (5) hours total; appropriate hourly rate of pay.

Lorena Montoya

Connie Nagle

Ina Arbuckle Elementary; to plan and prepare lesson plans during regular instructor's absence; January 9, 1995 through February 6, 1995; not to exceed one (1) hour per day; appropriate hourly rate of pay.

Karen Garinger

Indian Hills Elementary; to compile a compliance box; January 16, 1995 through January 30, 1995; not to exceed 15 hours total; appropriate hourly rate of pay.

Cynthia Johnson

Pacific Avenue Elementary; to serve as a Date Program Helper; November 14, 1994 through June 8, 1995; not to exceed three (3) hours per week; appropriate hourly rate of pay.

Sue Knabb

West Riverside Elementary; instructional activities to reinforce Language Arts skills; September 1, 1994 through June 16, 1995; not to exceed 315 hours total; appropriate hourly rate of pay.

Barbara Godoy  
Dave Doubravsky  
Dave Freeman

Dolores Hernandez  
Mayra Ferreras  
Sophia Gray

Daniel Moore  
Jim Owen  
Josefina Mendoza

West Riverside Elementary; instructional activities to reinforce Language Arts skills; September 1, 1994 through June 16, 1995; not to exceed 315 hours total; appropriate hourly rate of pay.

Tom Buchanan  
Sharon Smith

Cynthia Vasquez

Teresa Cullen

Personnel Report #14

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Jurupa Middle School: to provide academic assistance to students being served by the Homeless Education Grant; September 1, 1994 through June 30, 1995; not to exceed 408 hours total; appropriate hourly rate of pay.

Anthony Jones

Jurupa Valley High School: 1994-95 school year; to substitute as a Peer Tutor Advisor; appropriate hourly rate of pay.

Kay Murphy

Jurupa Valley High School Athletics: 1994-95 school year; appropriate seasonal rate.

Mark Gard	Varsity Boys Basketball Coach
Chris Lorenz	Jr. Varsity Boys Basketball Coach
Anthony Jones	Freshman Boys Basketball Coach
Gary Clem	Head Girls Basketball Coach
Ken Martinez	Assistant Girls Basketball Coach
Julie Hines	Assistant Girls Basketball Coach
Adrianna Sandoval	Head Boys Soccer Coach
Rolando Uribe	Head Girls Soccer Coach
Jimmy Rodriguez	Head Wrestling Coach
Hugo Nevarez	Assistant Wrestling Coach

Rubidoux High School: 1994-95 school year; extra duties; appropriate annual rate.

Annmarie Weaver	ASB Advisor
Valerie Comeaux	Pep Squad Advisor
Kristin Burrell	Pep Squad Advisor
Mike O'Neill	Drill Team Advisor
Chris Eldred	Drill Team Advisor
Jenny Cravin	Tall Flags Advisor
Adrian Williams	Tall Flags Advisor
Charles Gray	Instrumental Music Instructor
Staci Della-Rocco	Choral Music Instructor
Cori Barber	Drama Coach
Lucinda Kane	Forensic Coach
Terry Snell	GATE Coordinator
Diane Murray	Academic Coach (College Bowl/Academic Decathlon)
Gene Erickson	Academic Coach (College Bowl/Academic Decathlon)

Rubidoux High School: 1994-95 school year; extra duties; appropriate annual rate.

Tim Jones	Academic Coach (Mock Trial, Model U.N., Model Congress)
Vince Rosse	Yearbook Advisor
Linda Yriarte	Junior Class Head Sponsor
JoAnn Alford	Freshman Class Head Sponsor



Personnel Report #14

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rubidoux High School: 1994-95 school year; extra duties; appropriate annual rate.

Ed Luna	Sophomore Class Head Sponsor
Linda Yannacone	Senior Class Head Sponsor

Rubidoux High School: 1994-95 school year; department heads; appropriate annual rate.

Ernie Wright	Fine Arts
Mike Hughes	Foreign Language
Gloria Hill	Language Arts
Mark McFerren	Math
William Carroll	ROTC
Terry Snell	Science
Pat Thompson	Social Science
Martha Smith	Special Education (SDC Class)
Mariann Vetrhus	Special Education (RSP Class)
Gareth Richards	Vocational Technology

Student Teacher Assignment

Assigned from Redlands University for the second semester 1994-95 school year:

<u>Student Teacher</u>	<u>School Site</u>	<u>Master Teacher</u>
Jennifer Gomez	Camino Real Elementary	Cindy Huffman

Assigned from Cal State San Bernardino for the second semester 1994-95 school year:

<u>Student Teacher</u>	<u>School Site</u>	<u>Master Teacher</u>
Lynda Vitort	Granite Hill Elementary	Kristie Burson
Clair Newell-Tristan	Granite Hill Elementary	Lisa Levine
Lorraine Ellison	Granite Hill Elementary	April Jacobsen

Assigned from University of California, Riverside for the second semester 1994-95 school year:

<u>Student Teacher</u>	<u>School Site</u>	<u>Master Teacher</u>
Liz Valenzuela	Ina Arbuckle Elementary	Anne Cox
Linda Platzter	Ina Arbuckle Elementary	Malcolm Butler
Maria Cesena	Ina Arbuckle Elementary	Nancy Liverman
Patti Lee	Indian Hills Elementary	Lisa MacDougall
Marta Lastelic	Indian Hills Elementary	Joyce Baumann
Kristy Waters	Indian Hills Elementary	Lisa Cole
Ken Cole	Indian Hills Elementary	Joyce Nering
Dajit Dillon	Indian Hills Elementary	Suzanne Wong
Debbie Williams	Indian Hills Elementary	John Hill
Amy Kinne	Sky Country Elementary	Jill Moulton

CERTIFICATED PERSONNEL

Student Teacher Assignment

Assigned from University of California, Riverside for the second semester 1994-95 school year:

<u>Student Teacher</u>	<u>School Site</u>	<u>Master Teacher</u>
Darci Throlson	Sky Country Elementary	Betty Ast
Keri Gogaczkyk	Sky Country Elementary	Kim Sorenson
Maria Paik	Sky Country Elementary	Paula Wansa
Tricia Fuerte	Sky Country Elementary	Dorothy Stopplemann
Terri Heckroth	Sky Country Elementary	Stephanie Dingman
Ken Cole	Sky Country Elementary	Linda Goedhart
Karen McDougall	Sunnyslope Elementary	Mary Blevins
Helen Fehrenbach	Sunnyslope Elementary	Glenn DeHart
Janie Colgage	Sunnyslope Elementary	Harriet Huling
Eric Gruenewald	Sunnyslope Elementary	Barbara Martin
Laura Quezada	Sunnyslope Elementary	Janet Muratet
Susan Rossi	Sunnyslope Elementary	Russell Orwig
Nicole Crafton	Troth Street Elementary	Rhonda Bruce
Kathy Hansen	West Riverside Elementary	T. Cullen/S. Rhine
Douglas Bess	Mission Middle School	R. Monge/L. Clark
Chris Brooks	Mission Middle School	J. Moore/T. Stevens
Heather Chaney	Mission Middle School	J. Perez/L. Sanchez
Rhonda Cromwell	Mission Middle School	M. Herring/K. Stokoe
April Geltch	Mission Middle School	L. Sanchez/J. Papavero
Vera Kropp	Mission Middle School	S. Ferraro/D. McNamara
Jorge Ramirez	Mission Middle School	C. Metzger/R. Pace
Maureen Thurman-Vance	Mission Middle School	Lois Clark
Kristina Moore	Rubidoux High School	A. Nickson/L. Kane
Christal Mozer	Rubidoux High School	M. Dohr/G. Hill
Erica Rayshel	Rubidoux High School	L. Kane/G. Hill
Diana Mendoza	Rubidoux High School	L. Yriarte/A. Muniz
Sherry Berwick	Rubidoux High School	J. Hill/D. Slivka
John Corrow	Rubidoux High School	P. Thompson/L. Sturm
Miguel Covarrubias	Rubidoux High School	L. Sturm/P. Thompson
Timothy Murray	Rubidoux High School	D. Slivka/J. Hill

Assigned from National University for the second semester 1994-95 school year:

<u>Student Teacher</u>	<u>School Site</u>	<u>Master Teacher(s)</u>
Michelle Kluth	Stone Avenue Elementary	Jolene Hammack/Keith Rohr
Milton Swift	Jurupa Middle School	Greg D'Angelo/Vera Smith
Mike Jordan	Jurupa Valley High School	Paul Viafora/Deb Buckhout

Substitute Assignment

Teacher	Ms. Susan Bolton 1405 Hunter Drive Redlands, CA 92374	As needed 30-Day Emergency Permit
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Personnel Report #14

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Warren Daniels P.O. Box 1898 Walnut, CA 91788	As needed 30-Day Emergency Permit
Teacher	Ms. Kathryn Dempsey P.O. Box 6800 Corona, CA 91718	As needed 30-Day Emergency Permit
Teacher	Mr. Clinton Farstveet 25900 Casa Fantastico Moreno Valley, CA 92553	As needed 30-Day Emergency Permit
Teacher	Ms. Cynthia Huebscher 25590 Prospect #55E Loma Linda, CA 92354	As needed Multiple Subject Credential
Teacher	Ms. Lee Kleppe 2578 Corona Avenue Norco, CA 91760	As needed Multiple Subject Credential
Teacher	Ms. Michele Kluth 19234 Marmalada Riverside, CA 92508	As needed 30-Day Emergency Permit
Teacher	Mr. James Lipow 16656 Treetop Lane Riverside, CA 92503	As needed 30-Day Emergency Permit
Teacher	Mr. Louis Mastrangelo III 6410 Palm Avenue Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Ms. Karen McDougall 2036 Hibiscus Corona, CA 91720	As needed 30-Day Emergency Permit
Teacher	Ms. Denise Peoples 200 E. Chapman #5 Placentia, CA 92670	As needed 30-Day Emergency Permit
Teacher	Mr. Clayton Quattlebaum 8948 Hope Avenue Riverside, CA 92503	As needed General Elementary Credential
Teacher	Ms. Laura Quezada 10847 Morning View Court Riverside, CA 92505	As needed 30-Day Emergency Permit

Personnel Report #14

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Linda Zalg-Vitort 4266 Quenton Drive Riverside, CA 92505	As needed 30-Day Emergency Permit
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Leave of Absence

Teacher (LH/SDC)	Ms. Cheryl Fry 31483 Alta Vista Redlands, CA 92373	Maternity Leave effective April 17, 1995 through May 26, 1995 with use of sick leave benefits.
Teacher	Ms. Danice Hord 1421 Gilcross Way Riverside, CA 92506	Correction of Maternity Leave dates to February 6, 1995 through March 20, 1995 with use of sick leave benefits.
Teacher	Ms. Susan Tsuyuki 139 Alta Street #A Arcadia, CA 91006	Maternity Leave effective February 13, 1995 through March 27, 1995 with use of sick leave benefits.

CLASSIFIED PERSONNEL

Regular Assignment

Activity Supervisor	Ms. Susan Gonzales 3679 Crestmore #F Riverside, CA 92509	Effective February 6, 1995 Work Year F1 Part-time
Activity Supervisor	Ms. Maria Perez 3593 Wallace Street #13 Riverside, CA 92509	Effective February 6, 1995 Work Year F1 Part-time
Activity Supervisor	Ms. Guylene Polsley 2390 Gail Drive Riverside, CA 92509	Effective February 2, 1995 Work Year F1 Part-time
Activity Supervisor	Ms. Annalisa Salgado 7634 Frazer Drive Riverside, CA 92509	Effective February 2, 1995 Work Year F1 Part-time
Activity Supervisor	Ms. Juanita Vasquez 9266 61st Street Riverside, CA 92509	Effective February 1, 1995 Work Year F1 Part-time

Personnel Report #14

CLASSIFIED PERSONNEL

Substitute Assignment

Instructional Aide	Ms. Kim Alford 5940 Emery Riverside, CA 92509	As needed
Campus Supervisor	Mr. Victor Almaguer 4461 Avon Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Jesse Christopulos 5280 N. Little Mountain #Q14 San Bernardino, CA 92407	As needed
Bus Driver	Ms. Stacy Colburn 3902 Gordon Way Riverside, CA 92509	As needed
Instructional Aide	Ms. Fay Dillon 9590 Jo Jo Way Riverside, CA 92503	As needed
Bilingual Language Tutor	Ms. Teresa Medina 3588 Novack Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Cathy Pesl 4577 Glen Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Karen Sumler 8634 Tourmaline Court Riverside, CA 92509	As needed

Short-Term/Extra Work

Granite Hill Elementary: analyze standardized data and summarize schoolwide surveys; April 10-14, 1995; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Secretary-Elem. Prin. Ann Valle

Granite Hill Elementary: extra work during recess period; April 10-14, 1995; not to exceed 25 hours total; appropriate hourly rate of pay.

Secretary-Elem. Prin. Ann Valle

Personnel Report #14

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Troth Street Elementary; to attend an Activity Supervisor meeting; January 31, 1995; not to exceed one (1) hour each; appropriate hourly rate of pay.

Activity Supervisor	Teresa Cardona
Activity Supervisor	Pam Juarez
Activity Supervisor	Kim Malone
Activity Supervisor	Kristi Parker
Activity Supervisor	Barbara Snyder

Troth Street Elementary; to substitute for another Activity Supervisor; February 2, 1995; not to exceed 3/4 of an hour; appropriate hourly rate of pay.

Activity Supervisor      Kim Malone

Troth Street Elementary; to substitute for another Activity Supervisor; January 24, 1995; not to exceed 3/4 of an hour; appropriate hourly rate of pay.

Activity Supervisor      Pam Juarez

West Riverside Elementary; instructional activities to reinforce Language Arts skills; September 1, 1994 through June 16, 1995; not to exceed six (6) hours per week each; appropriate hourly rate of pay.

Bilingual Language Tutor	Rita Gutierrez
Bilingual Language Tutor	Maria Fullerton
Bilingual Language Tutor	Miguel Ruvalcaba
Instructional Aide	Linda Ortega
Instructional Aide	Laura Olaiz
Instructional Aide	Lydia Reece
Instructional Aide	Charmene Kelley

Leave of Absence

Cafeteria Assistant II      Ms. Maria Carranza  
9861 50th Street  
Mira Loma, CA 91752

Correction of Maternity  
Leave dates to December 27,  
1994 through February 3,  
1995 with use of sick leave  
benefits.

Personnel Report #14

CLASSIFIED PERSONNEL

Leave of Absence

Secretary	Ms. Marian Gutterud 14096 Four Winds Drive Riverside, CA 92503	Unpaid Special Leave effective January 19, 1995 through June 30, 1995 (15 hours per week only) without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Bilingual Language Tutor	Ms. Lourdes Jimenez 3272 Wishing Well Court Mira Loma, CA 91752	Unpaid Special Leave February 1, 1995 through April 7, 1995 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Clerk-Typist	Ms. Kathie Resendez 2478 N. Koa Drive Rialto, CA 92377	Unpaid Special Leave April 17, 1995 through June 16, 1995 (5 hours per day only) without compen- sation, health and welfare benefits, increment advance- ment or the accrual of seniority for layoff or reduction in force purposes.
Elementary Media Center Clerk	Ms. Jeanne Sadler 7020 Karen Lane Riverside, CA 92509	Maternity Leave effective January 30, 1995 through April 4, 1995 with use of sick leave benefits and Unpaid Special Leave April 5, 1995 through June 16, 1995 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Personnel Report #14

CLASSIFIED PERSONNEL

Termination

Custodian	Mr. David Trafton	Effective February 2, 1995
	7043 Indiana Avenue	
	Riverside, CA 92506	

OTHER PERSONNEL

Temporary/Short-Term Assignment

Education Center: to serve as a Peak Load Clerical Aide; January 25, 1995 through February 2, 1995; not to exceed eight (8) hours per day; \$8.23 per hour.

Peak Load Clerical	Carolyn Duckett
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Pacific Avenue Elementary: to serve as a DATE Program Helper; November 14, 1994 through June 8, 1995; not to exceed three (3) hours per week each; \$6.99 per hour.

DATE Program Helper	Melodee Bell
DATE Program Helper	Sue Wooten
DATE Program Helper	Priscilla White

Pacific Avenue Elementary: to serve as a DATE Program Helper; November 14, 1994 through June 8, 1995; not to exceed five (5) hours per week each; \$6.99 per hour.

DATE Program Helper	Linda Ledesma
DATE Program Helper	Debbie Thuve
DATE Program Helper	Debbie Taber

Pedley Elementary: reading tutorial program; February 1, 1995 through May 30, 1995; not to exceed 12 hours per week each; \$8.23 per hour each.

Reading Tutor	Vivian Carrasco
Reading Tutor	Yolanda Muniz

Pedley Elementary: reading tutorial program; February 1, 1995 through May 30, 1995; not to exceed 12 hours per week each; \$5.58 per hour each.

Parent Tutor	Barbara Dean
Parent Tutor	Sylvia Hernandez
Parent Tutor	Barbara Ybarra
Parent Tutor	Yvett Kruse
Parent Tutor	Susan Olds
Parent Tutor	Gail Tellez
Parent Tutor	Kathy Rubi
Parent Tutor	Jeanne Clime
Parent Tutor	Lucia Sagasta
Parent Tutor	Margaret Munoz



Personnel Report #14

OTHER PERSONNEL

Temporary/Short-Term Assignment

Pedley Elementary; reading tutorial program; February 1, 1995 through May 30, 1995; not to exceed 12 hours per week each; \$5.58 per hour each.

Parent Tutor	Sherry Beale
Parent Tutor	Jennifer Elder
Parent Tutor	Olga Valdez
Parent Tutor	Livier Luna
Parent Tutor	Dani Abbott
Parent Tutor	Jackie Lovell
Parent Tutor	Teri Wright
Parent Tutor	Grace Stevens
Parent Tutor	Leticia DeLaTorre
Parent Tutor	April Toller
Parent Tutor	Robin Meler
Parent Tutor	Jewell King
Parent Tutor	Darlene Evans
Parent Tutor	Jill Flores

Troth Street Elementary; to serve as an after school helper; December 1, 1994 through June 16, 1995; not to exceed 12 hours each; \$9.77 per hour.

After School Helper	Cindy Rodriguez
After School Helper	Teresa Cardona
After School Helper	Debbie Makins
After School Helper	Maria Torres
After School Helper	Velia Lara

Van Buren Elementary; to serve as a Chapter I Reading Recovery Tutor; January 9, 1995 through June 30, 1995; not to exceed 7 1/2 hours per week; \$8.00 per hour.

Reading Recovery Tutor    Bob Reinalda

Van Buren Elementary; to serve as a Chapter I Tutor; January 16, 1995 through March 22, 1995; not to exceed 18 hours total; \$8.00 per hour.

Chapter I Tutor                Rosa Bryant

Van Buren Elementary; to serve as a Chapter I Tutor; January 23, 1995 through March 24, 1995; not to exceed 7 1/2 hours per week each; \$8.00 per hour.

Chapter I Tutor	Sheena Marshall
Chapter I Tutor	Shari Navarrete
Chapter I Tutor	Bertice Roper
Chapter I Tutor	Lori Curles
Chapter I Tutor	Amy Logan
Chapter I Tutor	Shellie Leighty
Chapter I Tutor	Patsy Wiegert

Personnel Report #14

OTHER PERSONNEL

Temporary/Short-Term Assignment

Van Buren Elementary: to serve as a Chapter I Tutor; January 23, 1995 through March 24, 1995; not to exceed 7 1/2 hours per week each; \$8.00 per hour.

Chapter I Tutor                      Sandy Reilly  
Chapter I Tutor                      Kathy Pesl

Jurupa Valley High School: to serve as a Student Peer Tutor; December 1, 1994 through June 15, 1995; not to exceed four (4) hours per week; \$5.25 per hour.

Student Peer Tutor                      Aimee Wright

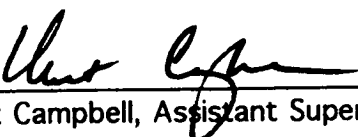
Rubidoux High School: to serve as an AVID Tutor; February 1, 1995 through June 15, 1995; not to exceed three (3) hours per week; \$5.00 per hour.

AVID Tutor                                      Timothy Glass

Rubidoux High School: to serve as an AVID Tutor; February 1, 1995 through June 15, 1995; not to exceed two (2) hours per day; \$5.00 per hour.

AVID Tutor                                      Carrie Fischbeck

The above actions are recommended for approval:

  
\_\_\_\_\_  
Kent Campbell, Assistant Superintendent-Personnel Services

Alcohol and Drug Testing

The Jurupa Unified School District is committed to establishing and maintaining an alcohol and drug testing program to help prevent accidents and injuries resulting from the misuse of alcohol and use of controlled substances by any of the District's employees employed in classifications where such employees are required to possess a commercial driver's license.

This policy is implemented pursuant to and in compliance with requirements of the Omnibus Transportation Employer Testing Act of 1991. The District shall adhere to all federal regulations adopted to enforce the Omnibus Transportation Employer Testing Act of 1991. Each Driver must adhere to the requirements of the District's controlled substance and alcohol policy, and fully comply with the provisions of the policy.

Any covered employee who violates the provisions of this policy, as more specifically set forth in Regulation 4213, may be subject to discipline, up to and including dismissal.

Alcohol and drug testing of all covered employees, pursuant to this policy and the requirements of the Omnibus Transportation Employer Testing Act of 1991, shall begin effective January 1, 1995.

Alcohol and Drug Testing

This regulation is designed to implement the drug and alcohol testing requirements of the Omnibus Transportation Employee Testing Act of 1991 as required by Board Policy 4213.

A. Definitions:

1. Driver

A "driver" is any employee employed in a classification requiring possession of a commercial driver's license. This definition shall apply to all such employees regardless of whether such employee is employed on a part-time or substitute basis.

2. Safety Sensitive Function

A driver is considered to be performing a "safety sensitive function" during any period in which he or she is actually performing, ready to perform, or immediately available to perform all driving related job functions. Driving related functions shall include waiting to be dispatched; inspecting and servicing equipment; supervising; performing or assisting in loading and unloading; repairing or obtaining and waiting for help with a disabled vehicle; and performing any other work appropriate for the classification.

3. Controlled Substance

Marijuana (THC), cocaine, opiates, phencyclidine (PCP), and amphetamines are "controlled substances".

4. Alcohol

Alcohol is the intoxicating agent in beverage alcohol, ethyl alcohol, or other low molecular weight alcohol including methyl alcohol and isopropyl alcohol.

5. Substance Abuse Professional

A "Substance Abuse Professional" is a licensed physician (Medical Doctor or Doctor of Osteopathy), or a licensed or certified psychologist, social worker, employee assistance professional, or addiction counselor (certified by the National Association of Alcoholism and Drug Abuse Counselors Certification Commission) with knowledge of and clinical experience in the diagnosis and treatment of alcohol and controlled substances-related disorders.

6. Consortium

A "consortium" is an entity, including a group or association of employers or contractors, that provides alcohol or controlled substances testing, and that acts on behalf of the employers.

7. Refusal to Submit

Refusal to submit to an alcohol or controlled substances test means that a driver (1) fails to provide adequate breath for testing without a valid medical

explanation after he or she has received notice of the requirement for breath testing in accordance with the law, (2) fails to provide adequate urine for controlled substances testing without a valid medical explanation after he or she has received notice of the requirement for urine testing in accordance with the law, or (3) engages in conduct that clearly obstructs the testing process.

## B. Prohibited Conduct

### 1. Alcohol Use

No driver shall report to work or remain at work while having an alcohol concentration of 0.04 or greater. If the District has actual knowledge that a driver has an alcohol concentration of 0.04 or greater, such driver will not be permitted to perform or continue to perform his/her job duties.

No driver shall report for duty or remain on duty while under the influence of or impaired by alcohol as shown by behavioral, speech, and performance indicators of alcohol misuse. The District shall not knowingly permit a driver under the influence of or impaired by alcohol to perform his/her job duties until the driver has been tested for alcohol and such test shows an alcohol concentration of less than 0.02 or at least twenty-four (24) hours have elapsed from the time the District reached a determination that the driver was under the influence of or impaired by alcohol.

No driver shall possess alcohol while on duty. If the District has actual knowledge that a driver is in possession of alcohol while on duty, the District will not permit the driver to perform or continue to perform his/her job duties.

No driver shall use alcohol while performing safety sensitive functions. If the District has actual knowledge that a driver is using alcohol while on duty, the District will not permit the driver to perform or continue to perform his/her job duties.

No driver shall perform safety-sensitive functions within four (4) hours after using alcohol. If the District has actual knowledge that a driver has consumed alcohol within four hours prior to performing any safety-sensitive function, the District will not permit the driver to perform or continue to perform his/her job duties.

No driver who is tested for alcohol and found to have an alcohol concentration of 0.02 or greater but less than 0.04 shall be permitted to perform any of his/her job duties for at least twenty-four (24) hours from the time of the test.

No driver who is tested for alcohol and found to have an alcohol concentration of 0.04 or greater shall be permitted to perform any of his/her job duties.

No driver who has been required to take a post-accident alcohol test, as set forth below, shall use alcohol for eight hours following the accident or until he/she has completed the required alcohol test, whichever occurs first.

No driver shall refuse to submit to an alcohol test as required under this policy and regulation.

Any driver who violates any portion of this regulation may be subject to discipline, up to and including dismissal. Disciplinary action for violation of this regulation shall be implemented in accordance with the collective bargaining agreement and/or applicable law.

No driver who violates this section shall be permitted to return to work until such time as he/she submits to a return-to-duty alcohol test and such test result shows an alcohol concentration of 0.02 or less.

## 2. Controlled Substance (Drug) Use:

No driver shall report for duty or remain on duty when the driver uses any controlled substance, except when the use of such controlled substance is pursuant to the instructions of a physician who has advised the driver that the substance does not adversely affect the driver's ability to operate a commercial vehicle. The driver shall provide the Director of Transportation with a note from the physician stating that the substance does not adversely affect the driver's ability to operate a commercial vehicle. Such statement shall be accepted by the Director of Transportation before the driver is permitted to begin work duties.

If the District has actual knowledge that a driver has used a controlled substance, the District will not permit such driver to perform his/her job duties.

No driver who tests positive for a controlled substance(s) shall be permitted to perform any of his/her job duties. If the District has actual knowledge that a driver has tested positive for a controlled substance, the District will not permit such driver to perform his/her job duties.

Any driver who violates any portion of this regulation may be subject to discipline, up to and including dismissal. Disciplinary action for violation of this regulation shall be implemented in accordance with the collective bargaining agreement and/or applicable law.

No driver who violates this section shall be permitted to return to work until such time as he/she submits to a return-to-duty controlled substance test and such test indicates a negative test result for controlled substances.

## C. Required Alcohol and Controlled Substance Testing:

All testing required by this policy and procedure shall be performed by appropriately certified laboratories and in compliance with 49 C.F.R. (Code of Federal Regulations), Part 40 et seq.

Before performing an alcohol or controlled substance test, as set forth below, the District shall notify a driver that the alcohol and/or controlled substance test is required pursuant to 49 C.F.R. part 382 et seq.

1. Pre-Employment Testing:

An applicant for any driver classification as defined above shall be tested for alcohol and controlled substances. Such testing will not be conducted until after the individual has been offered employment contingent on passing the drug and alcohol tests. This also applies to a driver returning from a leave of absence for more than thirty (30) days due to illness, lay-off, injury, etc., who has not participated in the testing program and therefore has not been subject to the random selection process. Such testing shall be carried out in compliance with applicable provisions of the California Fair Employment and Housing Act and the Americans With Disabilities Act.

A negative test result is required prior to performing safety-sensitive functions. Any potential driver who tests positive for alcohol and/or a controlled substance as a result of a pre-employment test, may not be employed according to applicable law.

2. Post-accident Testing:

Any driver involved in an accident involving the loss of life or resulting in the driver receiving a citation under State or Local law for a moving traffic violation arising from the accident, shall be tested for alcohol and controlled substances.

- a. Alcohol test: Post-accident testing should be conducted within two (2) hours of the accident. No test shall be given if the test may not be administered within eight hours from the time of the accident. If an alcohol test cannot be administered within two (2) hours after an accident, the District shall prepare a file record indicating the reason(s) why the test could not be administered within the required time period for such testing.
- b. Controlled Substances: Post-accident controlled substance testing shall be conducted within thirty-two (32) hours following the accident. If the test cannot be administered within thirty-two (32) hours from the time of the accident, no controlled substance test shall be administered to the driver. If a controlled substance test cannot be administered within the prescribed period of time, the District shall prepare a file record indicating the reason(s) why the test could not be administered within the required period of time for such testing.

Absent need for immediate medical attention, any driver who is subject to post-accident testing shall remain readily available for such testing or he/she shall be deemed to have refused to submit to such testing.

No driver who is subject to post-accident testing shall use alcohol for eight (8) hours following the accident, or until he/she undergoes a post-accident alcohol test, whichever occurs first.

Any alcohol or controlled substance test administered following an accident and conducted by Federal, State, or Local officials (e.g., Highway Patrol or local police/sheriff department) will fulfill the testing requirements for post-accident testing if the District obtains the results of such testing.

3. Random Testing:

All drivers shall be subject to random alcohol and controlled substance testing throughout the driver's work year.

Such random testing shall be conducted monthly throughout the school year (September through June). The dates for such testing shall not be pre-announced.

A minimum of twenty-five percent (25%) of all drivers in the consortium pool shall be tested for alcohol annually.

A minimum of fifty percent (50%) of all drivers in the consortium pool shall be tested for controlled substances annually.

The drivers to be tested on each randomly determined test shall be randomly selected utilizing a computer random number generator. Employees will be selected by social security number. Under the selection procedure used, each driver shall have an equal chance of being tested each time selections are made.

Any driver selected for alcohol and/or controlled substance testing shall immediately report to the test site.

All testing for alcohol shall be administered during the driver's work shift, just before the beginning of the driver's work shift, or just after the driver's work shift.

4. Reasonable Suspicion Testing:

Whenever a supervisor or District official, who has been trained in accordance with law, has a reasonable suspicion that a driver is in violation of the prohibitions set forth in this regulation, the driver shall be required to submit to an alcohol and/or controlled substance test. Such reasonable suspicion must be based on the supervisor or District official's specific, contemporaneous, articulable observations concerning the driver's appearance, behavior, speech or body odors made either just prior to the driver beginning his/her work shift, or during the driver's work shift, or just after the driver's completion of his/her work shift. The observations may include indication of the chronic and withdrawal effects of controlled substances.

All alcohol tests should be conducted within two (2) hours from the time a reasonable suspicion finding is made. In no event shall such alcohol testing be conducted after eight (8) hours from the time a reasonable suspicion finding is made. In the event that such an alcohol test cannot be administered within two hours or no later than eight hours the District shall prepare a file record indicating the reason(s) why the testing could not be administered in a timely fashion.

After making a determination that there is a reasonable suspicion that a driver is in violation of this regulation, the supervisor or District official who made the determination shall prepare a written report setting forth the observations



made which led to the reasonable suspicion. This report must be prepared within twenty-four (24) hours from the time of observation.

5. Return-to-Duty Testing:

An alcohol and/or controlled substance test shall be administered to a driver who has been found to be in violation of this policy and regulation prior to permitting the employee to return to work.

A driver whose conduct involves violation of the alcohol provisions of this policy and regulation shall not be permitted to return to duty until he/she submits to an alcohol test and such test result shows an alcohol concentration of 0.02 or less.

A driver whose conduct involves violation of the controlled substance provisions of this policy and regulation shall not be permitted to return to duty until he/she submits to a controlled substance test and such test results show a negative result for controlled substances.

6. Follow-Up Testing:

A driver who violates the provisions of this policy and regulation and is subsequently identified by a Substance Abuse Professional as needing assistance in resolving problems associated with alcohol misuse and/or use of controlled substances, shall be subject to unannounced alcohol and/or controlled substance testing. Such testing shall be conducted only when the driver is on duty, just before the beginning of the driver's work shift, or just after the completion of the driver's work shift. The law requires that at least six tests must be conducted in the first twelve months after the driver returns to duty. The Substance Abuse Professional will determine if both a drug and alcohol test are required prior to returning to duty.

7. Notification of Test Results:

The District shall notify applicants of the result of their controlled substance test if within 60 days from the conditional offer of employment the applicant requests to be notified of the test results.

For all other testing, as described above, the District shall notify a driver if his/her test result for controlled substances is positive. In the event of a positive controlled substance test, the District shall notify the driver which controlled substance or substances were verified.

D. Records:

The District shall maintain or provide for the maintenance of all records as required pursuant to 49 C.F.R. part 382, 401.

Except as required by law, the District shall not release information relating to alcohol and controlled substance testing performed in accordance with this policy and regulation or any records kept as required by law.

A driver is entitled, upon written request to the District, to obtain copies of any records pertaining to the driver's use of alcohol or controlled substances,

including any records pertaining to his or her alcohol or controlled substance tests.

The District shall make a driver's drug and alcohol test records available to a subsequent employer only upon the receipt of a written request from the driver and only to the extent expressly authorized by the terms of the driver's request.

**E. Notifications:**

The District shall provide all drivers with educational materials that explain the requirements of 49 C.F.R. part 382 and this policy and regulation with respect to meeting the requirements of these regulations.

The District shall also provide this information to any and all affected employee organizations.

This information shall include the following:

1. The person or persons designated by the District to answer driver questions about this policy and regulation.
2. A listing of all classifications covered by this policy and administrative regulation.
3. A statement as to what portion of the work day for each classification is covered under this policy and administrative regulation.
4. Information as to what specific conduct is prohibited by law.
5. Information as to the required testing.
6. Information as to the process to be used for the required testing.
7. The requirement that a driver submit to all tests required pursuant to this policy and administrative regulation.
8. An explanation of what constitutes a refusal to submit to required testing.
9. Information as to the consequences for drivers who violate the provisions of this policy and administrative regulation.
10. Information relating to the effects of alcohol and controlled substance use on an individual's health, work, and personal life; signs and symptoms of an alcohol or controlled substance problem; and available methods of intervening when an alcohol or a controlled substance problem is suspected, including confrontation, referral to any employee assistance program and/or referral to the District.

Each driver shall sign a statement certifying that he/she has received a copy of these materials.

F. Training for Supervisors:

The District shall ensure that each supervisor and other appropriate District officials responsible for determining whether reasonable suspicion exists to require a driver to undergo testing shall receive at least 60 minutes of training on the misuse of alcohol and 60 minutes on the use of controlled substances.

G. Driver Referrals:

The District shall advise drivers of the resources available to drivers in evaluating and resolving problems associated with the misuse of alcohol and the use of controlled substances.

Any driver who violates the prohibitions set forth in this policy and regulation shall, as a condition to any return to duty, be evaluated by a Substance Abuse Professional who shall determine what assistance, if any, the driver needs in resolving problems associated with alcohol misuse or controlled substance use. The District shall not be responsible for any cost associated with such professional assistance. This provision shall in no way interfere with the District's authority to discipline drivers found to be in violation of this policy and administrative regulation.

## AGREEMENT

### Article XII - Transfer and Reassignment

Article XII Transfer and Reassignment shall be temporarily modified (as allowed by Article XII, Section 9 paragraph A of the present Agreement). This modification shall be titled Section II Transfers to Mira Loma Middle School and shall modify Section 5 of the present Agreement as referenced below:

#### Section II

- A. The purpose of the section is to provide a clear and equitable procedure for transferring certificated unit members from Jurupa Middle School (hereinafter referred to as JMS) and Mission Middle School (hereinafter referred to as MMS) to Mira Loma Middle School (hereinafter referred to as MLMS). The transfers are necessitated by a shift of student enrollment associated with the opening of MLMS.
- B. The following procedure will govern the transfer of classroom teachers (including Special Day Class teachers and Resource Specialists but excluding temporary personnel, teachers on unpaid leave, counselors, nurses, psychologists, and Language, Speech, and Hearing Specialists) from JMS and MMS to MLMS.
  - 1. First, by greatest district seniority, classroom teachers (stated in "B" above) on the JMS and MMS staffs, at the time this section is implemented shall be offered a choice of transferring to MLMS or remaining at their current sites. Offers will continue until seven (7) regular classroom teachers at JMS and nine (9) regular classroom teachers at MMS have accepted the offer to be transferred by greatest district seniority or until all eligible unit members are asked, whichever comes first. These unit members shall be transferred to MLMS unless all appropriate assignments have been filled by more senior transferees. Such transfers shall be subject to the following:
    - a. A transfer must be made to a vacant position in a subject/specialty area for which the unit member is credentialed.
    - b. A unit member not responding within five (5) work days to an offer of an assured transfer shall not be considered for an assured transfer.
    - c. Once the choice is made, it cannot be reversed without the approval of the Assistant Superintendent Personnel Services.
    - d. In no case shall an assured transfer be granted if it would require a subsequent involuntary transfer of another unit member to any site other than MLMS.

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- e. If seniority is equal for the last available position(s), a lottery will determine the teacher(s) to be transferred from among those volunteers with equal seniority. The lottery will be conducted by the Assistant Superintendent Personnel Services and the Association President.
  - f. For purposes of this Section, teachers with General credentials will be considered credentialed to teach their major/minor or a subject that made up at least fifty percent (50%) of their assignment(s) any one of the last three (3) years.
  - g. If for any reason a previously filled position becomes vacant prior to the opening of MLMS the District will transfer the most senior JMS or MMS volunteer with the appropriate qualification(s)/credential(s) if available before making an involuntary transfer or employing a new unit member.
2. Additional voluntary and/or involuntary transfers to MLMS from JMS and MMS shall continue to be made until JMS and MMS have the appropriate number of teachers for expected 1995-96 enrollments. Authorizations regarding such transfers shall be made by an ad hoc Task Force composed equally of appointees by the Association and the District. The Assistant Superintendent Personnel Services shall serve as a non-voting facilitator of the Ad Hoc Task Force. To expedite such transfers the remaining vacant assignments shall be posted for a reasonable length of time at both MMS and JMS and all remaining teachers at those sites will be given the opportunity to apply for transfer. All applicants will be considered. Transfers authorized by the Task Force and recommended to the Assistant Superintendent Personnel Services shall be based on the following:
- a. Reasonable effort should be made to authorize additional voluntary transfers if requested by highest district seniority.
  - b. Reasonable effort should be made to authorize any voluntary transfer requested before any involuntary transfer.
  - c. Reasonable effort should be made to authorize involuntary transfers by lowest district seniority.
  - d. Authorized transfers should be based on the needs of MLMS, JMS, and MMS collectively. This circumstance may make a, b, or c, inappropriate or unworkable and may be by-passed if deemed necessary.
  - e. In no case shall a transfer be granted if it would require a subsequent involuntary transfer of another unit member to any site other than MLMS.

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If the Assistant Superintendent Personnel Services chooses not to act on a Task Force authorization, he/she shall first discuss and attempt to resolve the issues(s) with the Task Force.

3. When all transfers described by paragraph 1 are complete and the Task Force has completed its duties, and the Assistant Superintendent has acted in regard to the Task Force's authorizations, remaining vacancies (if any) will be filled by normal procedure.
  4. The determination of what positions are vacant and the assignment of teachers to specific classes will be made by the District.
  5. For purposes of this Section, credentials not registered with the Riverside County Office of Education on February 10, 1995 shall not be considered.
  6. For purposes of this Section, the first day of paid service as a regular certificated employee will determine a unit member's seniority date, irrespective of any subsequent time spent on unpaid status. The seniority date of a unit member who previously resigned and was subsequently rehired shall be the first day of paid service of the most recent hire. Seniority for any unit member initially hired by the District as a site administrator shall be limited to the total of three years administrative experience, plus paid service within the bargaining unit.
- C. Assignments developed for MLMS shall not be developed solely for the purpose of limiting a unit member's options. Options, however, may be limited by such factors as facility constraints.
- D. Prior to the transfer of counselors to MLMS, all counselors at JMS and MMS shall be offered an opportunity to state a preference of remaining at their present site, transferring to MLMS or no preference. These preferences shall be submitted to the Assistant Superintendent Personnel Services no later than ten (10) calendar days after being notified of the opportunity to state a preference. If there is no response within the timeline, the response shall be considered "no preference." All responses shall remain confidential. If the Assistant Superintendent Personnel Services makes transfers that do not match the preference (if stated) of any counselor, he/she shall meet with that counselor if requested and explain his/her decision.
- E. Nurses, psychologists, and Language, Speech, and Hearing Specialists shall continue to be assigned and transferred according to Article VII, Section 10 of the current Agreement.

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## Section 12 Additional Negotiations

The District and the Association agree to meet and negotiate during the third quarter of the 1995-96 school year regarding any transfers required by additional enrollment shifts between JMS, MMS, and MLMS for the 1996-97 school year. Appropriate release time will be granted. If no agreement is reached by the beginning of the fourth quarter of the school year any necessary transfers will be made according to the current Agreement.

This Agreement is made and entered into on February 9, 1995 by the Jurupa Unified School District (District) and the National Education Association - Jurupa (Association). Except as specifically modified herein the terms and conditions of the current Agreement shall continue in full force and effect through June 30, 1995. If no reopeners are necessary the sections will expire when MLMS reaches its full initial staff allocation.

For the Association

For the District

Donald W. Kuehn  
Dated: 2-9-95

Christy Lynn  
Dated: 2-9-95

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(G4, p4)

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 02/03/95  
 PAGE: 1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 01/14/95 - 02/03/95  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P83219	100	178 00	GENERAL SUPPORT OPERATIONS	CU HILLYARD FLOOR CARE	MAINT-OPERATIONAL SUPPLIES		1,432.00
P83457	100	178 00	DISTRICT WAREHOUSE	WAXIE SANITARY SUP.	334773 WHSE-STOCK		3,026.96
P83458	100	178 00	DISTRICT WAREHOUSE	CORPORATE EXPRESS (HANSON O	WHSE-STOCK		341.61
P83462	100	178 00	DISTRICT WAREHOUSE	EASTMAN PRODUCTS	WHSE-STOCK		2,037.32
P83467	100	191 00	INDUSTRIAL ARTS	REEL LUMBER SERVICE	MMS-OPEN PO-INSTRUCTIONAL MATERIALS		591.29
P83471	100	178 00	DISTRICT WAREHOUSE	PIONEER CHEMICAL COMPANY	WHSE-STOCK		1,677.67
P83518	100	196 00	INDEPENDENT STUDY	FIDELITY DIRECT	IS-INSTRUCTIONAL MATERIALS		394.52
P83520	100	178 00	GENERAL SUPP DISTR ADMIN PERS	LRP PUBLICATIONS	EC-SUBSCRIPTION		677.00
P83543	100	178 00	GENERAL SUPPORT BOARD OF EDUC	ACCENT ON TRAVEL	EC-CONF-1/24/95 1 EMP		381.00
P83544	100	197 00	GENERAL EDUCATION - SECONDARY	JOSTEN'S INC - DIPLOMA ORDE	JVHS-COMMENCEMENT SUPPLIES		2,459.82
P83546	100	000 00	SELF-CONTAINED CLASSROOM	CENTURY SILK SCREEN PRINTIN	PED-INSTRUCTIONAL MATERIALS		376.05
P83547	100	178 00	GENERAL SUPPORT GROUNDS	OASIS IRRIGATION & LANDSCAP	MAINT-SUPPLIES		1,176.74
P83551	100	196 00	GENERAL EDUCATION - SECONDARY	JOSTEN'S INC - DIPLOMA ORDE	RHS-DIPLOMA COVERS		736.15
P83552	100	196 00	GUIDANCE & COUNSELING	CENTURY SILK SCREEN PRINTIN	RHS-SUPPLIES		422.38
P83554	100	178 00	GENERAL SUPPORT OPERATIONS	CU NATIONAL UNIFORM SERVICE	MAINT-OPEN PO-RENT TOWELS, MOPS, ETC		9,500.00
P83555	100	196 00	ATTENDANCE & WELFARE	HIDE TIDE SOFTWARE	RHS-COMPUTER SOFTWARE		537.67
P83557	100	197 00	AVID	ARLINGTON PHOTOTORIUM	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS		300.00
P83558	100	197 00	AVID	RITZ	JVHS-OPEN PO-PHOTO DEVELOPMENT		500.00
P83560	100	178 00	DISTRICT ADMINISTRATION	BUSIN REYNOLDS CONSULTING GROUP	EC-OPEN PO-CONSULTING SERVICES		13,000.00
P83562	100	196 00	GENERAL EDUCATION - SECONDARY	SMARTSTUFF SOFTWARE	RHS-SITE LICENSE		595.00
P83593	100	197 00	SCIENCE	FLINN SCIENCE INC.	JVHS-HEATER		326.37
P83601	100	178 00	FACILITIES	RAMSEY BACKFLOW & PLUMBING	MAINT-RHS-BACKFLOW UNITS		4,741.00
P83602	100	178 00	FACILITIES	SHELTER ROOFING CO.	MAINT-ROOFING WORK		2,710.00
P83603	100	178 00	FACILITIES	S & S ELECTRIC	MAINT-RHS-ELECTRICAL WORK		2,040.00

37-1



RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

01/14/95 - 02/03/95  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 02/03/95  
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P83628	100	178 00	GENERAL SUPPORT GROUNDS	ABLE EQUIPMENT RENTAL	MAINT-OPEN PO-EQUIPMENT RENTAL	1,500.00
P83634	100	178 00	GENERAL SUPPORT GROUNDS	EMPIRE MOWERS	MAINT-OPEN PO-REPAIR EQUIPMENT	2,000.00
P83635	100	178 00	FACILITIES	GLEN AVON LUMBER COMPANY	MAINT-LUMBER MATERIALS	598.63
P83636	100	197 00	PHYSICAL EDUCATION	KEN'S SPORTING GOODS	JVHS-INSTRUCTIONAL MATERIALS	1,296.23
P83637	100	197 00	SCIENCE	EDMUND SCIENTIFIC	JVHS-INSTRUCTIONAL MATERIALS	232.20
P83639	100	178 00	GENERAL SUPP DISTR ADMIN PERS	REGENTS UC	EC-SUBSCRIPTION	235.00
P83640	100	000 00	SELF-CONTAINED CLASSROOM	CAMERA WORLD OF OREGON	JVHS-A/V EQUIPMENT	690.00
P83641	100	178 00	FACILITIES	HEWLETT PACKARD SERVICE CEN	EC-FAX REPAIR	854.00
P83666	100	178 00	INSTRUCTION SUPPORT	COMPUTER SERVICE & SALES	WHSE-COMPUTER REPAIRS	294.17
P83669	100	196 00	INDEPENDENT STUDY	3 DAY BLINDS	IS-MINI BLINDS	315.71
P83671	100	196 00	ATTENDANCE & WELFARE	UNISYS CORPORATION	RHS-OFFICE SUPPLIES	711.15
P83681	100	000 00	SELF-CONTAINED CLASSROOM	WESTERN TROPHY MFG	EC-INSTRUCTIONAL MATERIALS	253.75
P83685	100	178 00	FACILITIES	MISSION GARDEN SUPPLY	MAINT-SAND	436.39
P83686	100	178 00	GENERAL SUPPORT GROUNDS	ROSEBERRY TREE SERVICE	MAINT-REMOVE TREES	1,650.00
P83694	100	178 00	FACILITIES	ELROD FENCING CO.	MAINT-GATE HARDWARE	211.36
P83700	100	178 00	GEN. SUPPORT DISTRICT ADMINIS	TIME CLOCK SALES & SERVICE	EC-TIME CLOCK	412.04
P83704	100	190 00	SCIENCE	STATER BROTHERS #69	JMS-OPEN PO-INSTRUCTIONAL MATERIALS	300.00
P83715	100	178 00	FACILITIES	PRICE/COSTCO	EC-COMPUTER EQUIPMENT	1,508.49
P83716	100	000 00	SELF-CONTAINED CLASSROOM	KNOTT'S BERRY FARM, ED. PRG	CR-FIELD TRIP	576.85
P83718	100	000 00	SELF-CONTAINED CLASSROOM	OASIS WATER RESORT	SS-FIELD TRIP	727.45
P83721	100	197 00	FINE ARTS - DRAMA	J.W. PEPPER OF LOS ANGELES	JVHS-INSTRUCTIONAL MATERIALS	220.89
P83725	100	000 00	SELF-CONTAINED CLASSROOM	VIRCO MANUFACTURING COMPANY	GH-STORAGE CABINET	496.94
P83726	100	000 00	SELF-CONTAINED CLASSROOM	A/B ELECTRONICS INC.	GH-ELECTRONIC EQUIPMENT	269.32
P83776	100	189 00	SELF-CONTAINED CLASSROOM	ZENITH DIST. CORP OF SO CAL	1H-VCR & MONITORS	886.78

37-2

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/14/95 - 02/03/95  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 02/03/95  
PAGE: 3

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P83779	100	197	00	STUDENT ACTIVITIES	KNORR POOL SYSTEMS INC	JVHS-POOL REPAIRS	845.37
P83780	100	000	00	SELF-CONTAINED CLASSROOM	THEATREWORKS/USA	CR-FIELD TRIP	450.00
P83782	100	178	00	GENERAL SUPPORT GROUNDS	C.R. JAESCHKE, INC.	MAINT-EQUIPMENT PARTS	6,896.00
P83823	100	178	00	INSTR STUDENT SUPP SERVICE AD PRICE CLUB, THE		EC-JMS-SA-INSTRUCTIONAL MATERIALS	657.96
P83832	100	178	00	GEN SUPPORT DIST ADMIN SAFETY VIRCO MANUFACTURING COMPANY		RHS-TABLE	261.19
P83852	100	178	00	GEN SUPP DIST ADMIN FISCAL SE PITNEY BOWES INC.		EC-M/A FOR MAILING MACHINE	397.00
							-----
						FUND TOTAL	76,165.44
						TOTAL NUMBER OF PURCHASE ORDERS	54
P83392	101	178	00	ESEA T-VII BILINGUAL EDUC ACT DLH STUDIOS VIDEO & FILM		EC-SUPPLIES	500.00
P83464	101	197	00	SB 1882-CA PROFESSIONAL DEVEL CORPORATE EXPRESS (HANSON D		JVHS-INSTRUCTIONAL MATERIALS	623.87
P83517	101	183	00	S.I.P. (SCHOOL IMPROVEMENT PR CALIF MUSEUM FOUNDATION-IMA		PED-FIELD TRIP	280.00
P83521	101	178	00	DRUG FREE SCHOOLS	CENTURY SILK SCREEN PRINTIN	WR-INSTRUCTIONAL MATERIALS	243.52
P83530	101	183	00	S.I.P. (SCHOOL IMPROVEMENT PR FAS-TRACK COMPUTER PRODUCTS		PED-INSTRUCTIONAL MATERIALS	366.70
P83550	101	178	00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	PED-LIBRARY BOOKS	487.00
P83553	101	191	00	DEMONSTRATION PROGRAMS IN REA COMPUTER SERVICE & SALES		WHSE-REPAIR COMPUTER EQUIPMENT	449.71
P83561	101	178	00	ECONOMIC IMPACT AID - L E P	DR. MARIA ESCUDE' REIFLER	EC-OPEN PO-COUNSELING SERVICES	2,000.00
P83563	101	186	00	S.I.P. (SCHOOL IMPROVEMENT PR STUDENT EXPRESS		VB-INSTRUCTIONAL MATERIALS	582.07
P83564	101	186	00	S.I.P. (SCHOOL IMPROVEMENT PR TEN SIGMA		VB-INSTRUCTIONAL MATERIALS	333.25
P83573	101	183	00	S.I.P. (SCHOOL IMPROVEMENT PR TEACH-TECH		PED-SUBSCRIPTION	225.00
P83575	101	184	00	E.C.I.A. CHAPTER 1	FOLLETT LIBRARY BOOK CO.	RL-LIBRARY BOOKS	1,332.61
P83582	101	184	00	S.I.P. (SCHOOL IMPROVEMENT PR HOUGHTON MIFFLIN		RL-BOOKS	591.82
P83583	101	178	00	NON-AGENCY ACYF HEADSTART	STATER BROTHERS	EC-OPEN PO-SUPPLIES	500.00
P83584	101	190	00	S.I.P. (SCHOOL IMPROVEMENT PR PACIFIC ARTS PUBLISHING		JMS-INSTRUCTIONAL MATERIALS	203.77

7-1  
33

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/14/95 - 02/03/95  
PURCHASES OVER \$200

REPORT: APS/APSS50/01  
RUN DATE: 02/03/95  
PAGE: 4

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P83585	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	TROXELL COMMUNICATIONS INC.	SA-COMPUTER WORKSTATIONS	612.02
P83592	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	CORPORATE EXPRESS (HANSON D	EC-OPEN PO-SUPPLIES	500.00
P83605	101	186 00	SB1274 RESTRUCTURING/PLANNING	AM POWER ELECTRIC	VB-ELECTRICAL WORK	1,712.00
P83610	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	MCGRATHS	EC-LUNCHEON	202.03
P83613	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	RIVERSIDE PUBLISHING CO.	VB-INSTRUCTIONAL MATERIALS	210.11
P83621	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	LANGUAGE CIRCLE ENTERPRISE	SA-INSTRUCTIONAL MATERIALS	387.90
P83623	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	DALE SEYMOUR PUBLICATIONS	SA-INSTRUCTIONAL MATERIALS	223.37
P83665	101	186 00	SB1274 RESTRUCTURING/PLANNING	AUDIO GRAPHIC SYSTEMS INC	VB-OVERHEAD PROJECTORS	1,316.91
P83701	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	DALE SEYMOUR PUBLICATIONS	SA-INSTRUCTIONAL MATERIALS	727.85
P83714	101	196 00	VOCATIONAL AGRICULTURE INCENT	ACE INDUSTRIAL SUPPLY	RHS-INSTRUCTIONAL MATERIALS	829.89
P83730	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	ZEECRAFT TECH.	SA-EQUIPMENT	427.71
P83737	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	VON'S MARKET (LIMONITE AVE)	PED-OPEN PO-INSTRUCTIONAL MATERIALS	750.00
P83748	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	DALE SEYMOUR PUBLICATIONS	SA-INSTRUCTIONAL MATERIALS	245.35
P83774	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	AUDIO GRAPHIC SYSTEMS INC	SA-OVERHEAD PROJECTOR	382.63
P83781	101	186 00	SB1274 RESTRUCTURING/PLANNING	PROMOTE	VB-INSTRUCTIONAL MATERIALS	2,524.58
P83786	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	HOOVER'S BROTHERS, INC.	SA-OVERHEAD PROJECTORS	290.76
P83788	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	VB-LIBRARY BOOKS	416.00
P83789	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	SS-LIBRARY BOOKS	608.00
P83790	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	RL-LIBRARY BOOKS	545.00
P83791	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	SA-LIBRARY BOOKS	251.00
P83792	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	MMS-LIBRARY BOOKS	1,320.00
P83793	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	CR-LIBRARY BOOKS	582.00
P83794	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	TS-LIBRARY BOOKS	620.00
P83795	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	WR-LIBRARY BOOKS	759.00

71  
32

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 02/03/95  
 PAGE: 5

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 01/14/95 - 02/03/95  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P83796	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	SC-LIBRARY BOOKS		641.00
P83797	101	186 00	E.C.I.A. CHAPTER 1	RIGBY	VB-INSTRUCTIONAL MATERIALS		258.60
P83802	101	183 00	E.C.I.A. CHAPTER 1	CM SCHOOL SUPPLY CO.	PED-OPEN PO-INSTRUCTIONAL MATERIALS		500.00
P83806	101	191 00	DEMONSTRATION PROGRAMS IN REA IMAGINE THAT		MMS-OPEN PO-BOOKS		250.00
P83814	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR DALE SEYMOUR PUBLICATIONS		SA-INSTRUCTIONAL MATERIALS		251.33
P83816	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR SCHOLASTIC BOOK CLUBS, INC.		SA-INSTRUCTIONAL MATERIALS		481.21
P83817	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR LANGUAGE CIRCLE ENTERPRISE		SA-INSTRUCTIONAL MATERIALS		210.11
P83821	101	178 00	MENTOR TEACHER PROGRAM - SUPP IMAGINE THAT		EC-OPEN PO-BOOKS		225.00
P83831	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR AUDIO GRAPHIC SYSTEMS INC		GA-TV/VCR CARTS		301.70
P83837	101	175 00	E.C.I.A. CHAPTER 1	FOCUS ENHANCEMENTS	SS-SUPPLIES		323.24
P83845	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR TIME LIFE EDUCATION		JMS-INSTRUCTIONAL MATERIALS		285.86
P83847	101	185 00	E.C.I.A. CHAPTER 1	RIGBY	TS-INSTRUCTIONAL MATERIALS		4,100.97
P83851	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR CREATIVE PUBLICATIONS		SA-INSTRUCTIONAL MATERIALS		429.92
P83857	101	178 00	ESEA T-VII BILINGUAL EDUC ACT COMPUTER PLUS		EC-INSTRUCTIONAL MATERIALS		1,010.70
P83859	101	178 00	ESEA T-VII BILINGUAL EDUC ACT CM SCHOOL SUPPLY CO.		EC-OPEN PO-INSTRUCTIONAL MATERIALS		500.00
FUND TOTAL							34,933.07
TOTAL NUMBER OF PURCHASE ORDERS							54
P83529	102	197 00	INSTRUCTIONAL PROGRAM	CALCULATORS, INC.	JVHS-INSTRUCTIONAL MATERIALS		255.91
P83596	102	191 00	INSTRUCTIONAL PROGRAM	SRA MACMILLAN/MCGRAW-HILL	MMS-INSTRUCTIONAL MATERIALS		738.63
FUND TOTAL							994.54
TOTAL NUMBER OF PURCHASE ORDERS							2
P83532	103	178 00	GEN SUPPORT TRANS-HOME TO SCH BOB KEIRNS FRONT END SERVIC		TRANS-BUS REPAIR		337.37

H-1  
 P35

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 02/03/95  
 PAGE: 6

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/14/95 - 02/03/95  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P83533	103	178 00	GEN SUPPORT TRANS-HOME TO SCH HAYES AXLE, INC.		TRANS-REPAIR WHEELS ON VEHICLE	264.06
P83534	103	178 00	GEN SUPPORT TRANS-HOME TO SCH GOLDEN WEST OIL CO.		TRANS-OPEN PO-WASTE DISPOSAL SERVICE	270.00
P83538	103	178 00	GEN SUPPORT TRANS-HOME TO SCH FIRE-BANN CORP.		TRANS-VEHICLE REPAIRS	500.00
P83581	103	178 00	GEN SUPPORT TRANS-HOME TO SCH CDT, INC.		EC-OPEN PO-MANDATED COSTS	5,000.00
P83661	103	178 00	INSTRUCTIONAL PROGRAM	COMPUTERLAND OF UPLAND	JMS-COMPUTER PRINTERS	568.92
P83670	103	178 00	INSTRUCTIONAL PROGRAM	P.C. HOUSE-THE COMPUTER STO	JMS-COMPUTER EQUIPMENT	1,643.19
P83688	103	178 00	INSTRUCTIONAL PROGRAM	CM SCHOOL SUPPLY CO.	SS-OPEN PO-INSTRUCTIONAL MATERIALS	216.00
P83689	103	178 00	INSTRUCTIONAL PROGRAM	SPECTRUM INDUSTRIES, INC.	MMS-COMPUTER DESK	214.42
					FUND TOTAL	9,013.96
					TOTAL NUMBER OF PURCHASE ORDERS	9
P83853	106	178 00	INSTRUCTIONAL MEDIA CENTER	RIVERSIDE CO OFFICE OF ED.	IMC-INSTRUCTIONAL MATERIALS	504.70
					FUND TOTAL	504.70
					TOTAL NUMBER OF PURCHASE ORDERS	1
P83527	119	178 00	GENERAL SUPPORT, MAINTENANCE, MAT ELECTRONICS		MAINT-SUPPLIES	230.21
P83528	119	178 00	GENERAL SUPPORT, MAINTENANCE STATER BROTHERS		MAINT-OPEN PO-SUPPLIES	250.00
P83625	119	178 00	GENERAL SUPPORT, MAINTENANCE DE ANZA HARDWARE BUILDING S		MAINT-OPEN PO-SUPPLIES	1,500.00
P83626	119	178 00	GENERAL SUPPORT, MAINTENANCE CHAMPION LUMBER CO.		MAINT-OPEN PO-SUPPLIES	500.00
P83698	119	178 00	GENERAL SUPPORT, MAINTENANCE, CONSOLIDATED ELECTRICAL DIS		MAINT-OPEN PO-ELECTRICAL SUPPLIES	3,000.00
P83713	119	178 00	GENERAL SUPPORT, MAINTENANCE SPORT-TIME FABRICATORS		MAINT-SUPPLIES	581.85
P83727	119	178 00	GENERAL SUPPORT MAINTENANCE, ACI GLASS PRODUCTS		MAINT-GLASS SUPPLIES	5,690.71
P83753	119	178 00	GENERAL SUPPORT, MAINTENANCE, BURKE ENGINEERING CO		MAINT-OPEN PO-ELECTRICAL SUPPLIES	500.00
P83770	119	178 00	GENERAL SUPPORT, MAINTENANCE PAGE NET		DISTRICTWIDE-PAGER SERVICES	2,917.50

4-1  
 396

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 02/03/95  
 PAGE: 7

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 01/14/95 - 02/03/95  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P83798	119	178	00	GENERAL SUPPORT, MAINTENANCE, REFRIGERATION SUPPLIES DIST	MAINT-OPEN PO-SUPPLIES	750.00
P83800	119	178	00	GENERAL SUPPORT, MAINTENANCE HOME DEPOT-ACCNT #7901435-9	MAINT-OPEN PO-SUPPLIES	1,500.00
				FUND TOTAL		17,420.27
				TOTAL NUMBER OF PURCHASE ORDERS		11
P83680	320	181	11	FACILITIES ACQUISITION - CAPI TEACHER CREATED MATERIALS	MB-CALCULATORS	301.32
P83767	320	181	11	FACILITIES ACQUISITION - CAPI SPEC TOM	MB-FAX MACHINE	923.64
				FUND TOTAL		1,224.96
				TOTAL NUMBER OF PURCHASE ORDERS		2
P83673	330	196	11	FACILITIES ACQUISITION - CAPI CAMERA WORLD OF OREGON	RHS-A/V EQUIPMENT	1,637.05
P83772	330	196	11	FACILITIES ACQUISITION - CAPI APPLE COMPUTER-SUPPORT CENT	RHS-COMPUTER EQUIPMENT	8,087.72
				FUND TOTAL		9,724.77
				TOTAL NUMBER OF PURCHASE ORDERS		2
P83658	370	192	11	FACILITIES ACQUISITION - CAPI SCHOOL HEALTH SUPPLY CO	MLMS-SCHOOL SUPPLY EQUIPMENT	268.24
P83826	370	192	11	FACILITIES ACQUISITION - CAPI HOOVER'S BROTHERS, INC.	MLMS-FURNITURE & EQUIPMENT	601.25
P83848	370	192	11	FACILITIES ACQUISITION - CAPI DSJ BUSINESS SYSTEMS, INC.	MLMS-TYPEWRITERS	2,579.54
				FUND TOTAL		3,449.03
				TOTAL NUMBER OF PURCHASE ORDERS		3
P83677	403	178	00	GENERAL SUPPORT, MAINTENANCE CONTRACT CARPET COMPANY	MAINT-FLOOR WORK	2,950.00
P83678	403	196	00	GENERAL SUPPORT, MAINTENANCE TOMARK SPORTS INC	MAINT-RHS-BLEACHER REPAIR	4,650.00
P83679	403	196	00	FACILITIES ACQUISITION - CAPI S & S ELECTRIC	MAINT-RHS-INSTALL COMPUTER CIRCUITS	695.00

371

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 02/03/95  
 PAGE: 8

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 01/14/95 - 02/03/95  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P83692	403	178	00	GENERAL SUPPORT, MAINTENANCE	HOME DEPOT	MAINT-SUPPLIES
						525.65
					FUND TOTAL	8,820.65
					TOTAL NUMBER OF PURCHASE ORDERS	4
P83535	610	187	33	FACILITIES ACQUISITION - CAPI	PAGECOM	WR-TWO-WAY RAIDOS
						921.17
P83609	610	187	11	FACILITIES ACQUISITION - CAPI	COMPUTER CITY	WR-COMPUTER EQUIPMENT
						680.98
P83702	610	187	33	FACILITIES ACQUISITION - CAPI	WORLD BOOK ENCYCLOPEDIA	WR-ENCYCLOPEDIAS
						7,496.17
P83756	610	187	33	FACILITIES ACQUISITION - CAPI	VIRCO MANUFACTURING COMPANY	WR-FURNITURE & EQUIPMENT
						11,166.35
P83757	610	187	33	FACILITIES ACQUISITION - CAPI	OAK TREE PRODUCTS (BOB FARE	WR-BOOKCASES
						761.79
P83758	610	187	33	FACILITIES ACQUISITION - CAPI	OAK TREE PRODUCTS (BOB FARE	WR-BOOKCASES
						217.66
P83759	610	187	33	FACILITIES ACQUISITION - CAPI	FOLLETT LIBRARY BOOK CO.	WR-LIBRARY BOOKS
						2,329.37
P83760	610	187	33	FACILITIES ACQUISITION - CAPI	CORPORATE EXPRESS (HANSON O	WR-WORD PROCESSOR
						352.86
P83763	610	187	33	FACILITIES ACQUISITION - CAPI	PIONEER CHERICAL COMPANY	WR-SUPPLIES
						3,601.54
P83764	610	187	33	FACILITIES ACQUISITION - CAPI	ACCREDITING COMMISSION	WR-SECRETARIAL CHAIRS
						451.62
P83769	610	187	33	FACILITIES ACQUISITION - CAPI	DAVE BANG ASSOCIATED, INC.	WR-F & E EQUIPMENT
						5,341.13
P83849	610	187	33	FACILITIES ACQUISITION - CAPI	APPLE COMPUTER-SUPPORT CENT	WR-COMPUTER EQUIPMENT
						5,868.07
P83850	610	187	33	FACILITIES ACQUISITION - CAPI	ZENITH DIST. CORP OF SO CAL	WR-A/V EQUIPMENT
						1,243.44
					FUND TOTAL	40,432.15
					TOTAL NUMBER OF PURCHASE ORDERS	13
P83608	650	197	33	FACILITIES ACQUISITION - CAPI	COMPUTER CITY	JVHS-COMPUTER EQUIPMENT
						1,389.04
P83771	650	197	33	FACILITIES ACQUISITION - CAPI	AUDIO GRAPHIC SYSTEMS INC	JVHS-TV CARTS
						452.55
P83773	650	197	33	FACILITIES ACQUISITION - CAPI	ZENITH DIST. CORP OF SO CAL	JVHS-VCR & MONITORS
						1,627.03
					FUND TOTAL	3,468.62

38-1

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 02/03/95  
 PAGE: 9

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/14/95 - 02/03/95  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS
				PURCHASE ORDERS TO BE RATIFIED		
P83674	700	178	00	STATE PRESCHOOL AB-451	CHILDCRAFT	3
					RL-EQUIPMENT	446.03
					FUND TOTAL	446.03
					TOTAL NUMBER OF PURCHASE ORDERS	1
P83728	900	178	00	GENERAL SUPPORT DISTRICT ADM	MAINT-WR-DRINKING FOUNTAIN	480.83
				GENERAL SUPPORT DISTRICT ADM	WESTBURNE PIPE & SUPPLY	480.83
					FUND TOTAL	480.83
					TOTAL NUMBER OF PURCHASE ORDERS	1
P83606	930	196	00	GENERAL SUPPORT, MAINTENANCE, COUNTY OF RIVERSIDE	HEALTH RNS-ASBESTOS MANAGER SERVICES	27,148.69
P83607	930	186	00	GENERAL SUPPORT, MAINTENANCE, COUNTY OF RIVERSIDE	HEALTH VS-MANAGER ASBESTOS SERVICES	22,077.46
					FUND TOTAL	49,226.15
					TOTAL NUMBER OF PURCHASE ORDERS	2
				162 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	256,305.17
				199 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	17,874.40
				361 PURCHASE ORDERS	FOR A GRAND TOTAL OF	274,179.57

RECOMMEND APPROVAL:

*Phil Webster*

Director of Purchasing

H-1  
 139



## Jurupa Unified School District

## CAFETERIA FUND

Purchase Orders Less Than \$200.00;

00497, 00498, 00499, 00507, 00510, 00516, 00517, 00518, 00519, 00527,  
00528, 00531, 00537, 00552, 00553, 00559, 00565, 00566

Total Orders Less Than \$200.00 = \$1,464.01

P.O.#	VENDOR	AMOUNT	LOCATION/DESCRIPTION
00496	Tower of Pizza	\$ 4,458.00	Various Schools, Pizza
00500	Tower of Pizza	3,522.00	Various Schools, Pizza
00501	S & W Fine Foods, Inc.	2,237.00	FS Whse., Food Whse. Stock
00502	Proficient Paper Co.	2,014.16	FS Whse., Food Whse. Stock
00503	Interstate Brands Corp.	2,909.39	Various Schools, Bread & Rolls
00504	Riverside Restaurant Equip.	2,439.46	JMS, 2-door Freezer
00505	American Jerky Co.	2,880.00	FS Whse., Food Whse. Stock
00506	Coca-Cola Of Los Angeles	4,826.00	JVHS, RHS, Canned Soda
00508	Caljen Sales Co.	918.03	FS Whse., Supplies Whse. Stock
00509	Spintex Co., Inc.	1,674.00	FS Whse., Supplies Whse. Stock
00511	A & R Dist., Inc.	1,664.15	FS Whse., Various Schools, Chips & Soda
00512	ASFSA Meetings Dept.	249.00	Ann Hale, Industry Seminar
00513	Riverside Restaurant Equip.	11,715.02	3-Single Duty Milk Coolers, WR,RL,PA 1-Double Deck Oven, Rustic Lane
00514	The Coca-Cola Co.	304.75	JVHS, RHS, Syrup & CO <sup>2</sup>
00515	S & W Fine Foods	674.00	FS Whse., Food Whse. Stock
00520	Tower of Pizza	5,790.00	Various Schools, Pizza
00521	TV Journal	414.00	Video Training Program
00522	Coca-Cola of Los Angeles	698.50	JVHS, Canned Soda
00523	Rykoff-Sexton, Inc.	1,177.28	FS Whse., Food Whse. Stock
00524	Gold Star Foods	15,792.22	FS Whse., Food Whse. Stock
00525	Leabo Foods, Inc.	21,296.09	FS Whse., Food Whse. Stock
00526	Spintex Co., Inc.	1,674.00	FS Whse., Supplies Whse. Stock
00529	Kraft Food Service, Inc.	8,192.72	FS Whse., Food & Supplies Whse. Stock
00530	Driftwood Dairy	25,448.24	All Schools, Dairy & Milk Products
00532	A & R Wholesale Dist., Inc.	5,681.52	All Schools, Chips & Soda FS Whse., Food Whse. Stock
00533	Moreno Bros. Dist.	666.68	Various Schools, Tortillas
00534	La Tolteca Mexican Foods	1,242.00	Various Schools, Taco Cups
00535	Walters Progressive Computing	210.12	Computer Programming Menu Production
00536	Debra Teel	300.00	Menu Illustrations Elementary and Secondary Schools
00538	Tower of Pizza	3,834.00	Various Schools, Pizza
00539	P & R Paper Supply	6,467.22	FS Whse., Supplies Whse. Stock
00541	Moreno Valley USD	2,076.25	USDA Surcharges for delivery shipments
00542	Gold Star Foods	12,114.74	FS Whse., Food Whse. Stock
00543	Tower of Pizza	4,488.00	Various Schools, Pizza
00544	Leabo Foods, Inc.	15,795.42	FS Whse., Food Whse. Stock
00545	A & R Dist., Inc.	2,511.97	Various Schools, Chips & Soda FS Whse., Chips Whse. Stock
00546	Rykoff-Sexton, Inc.	1,101.84	FS Whse., Food & Supplies Whse. Stock
00547	S & W Fine Foods	474.00	FS Whse., Food Whse. Stock
00548	P & R Paper Supply Co.	3,853.64	FS Whse., Supplies Whse. Stock
00549	Kraft Food Service, Inc.	6,416.93	FS Whse., Food & Supplies Whse. Stock
00550	A & J Cheese Co.	3,726.55	FS Whse., Food Whse. Stock
00554	Interstate Brands Inc.	2,467.23	Various Schools, Bread & Rolls

H-1  
9310

P.O.#	VENDOR	AMOUNT	LOCATION/DESCRIPTION
00555	Swift Produce	\$ 5,767.49	Various Schools, Produce
00557	Tower of Pizza	6,246.00	Various Schools, Pizza
00558	S & W Fine Foods, Inc.	587.50	FS Whse., Food Whse. Stock
00560	Gold Star Foods	8,152.70	FS Whse., Food Whse. Stock
00561	Kraft Food Service, Inc.	5,864.77	FS Whse., Food & Supplies Whse. Stock
00562	Leabo Foods, Inc.	6,235.70	FS Whse., Food Whse. Stock
00563	S.E. Rykoff & Co.	1,045.65	FS Whse., Food & Supplies Whse. Stock
00564	Swift Produce	5,163.18	Various Schools, Produce
00567	Coca-Cola of Los Angeles	2,190.40	JVHS, RHS, Soda & Canned Soda
00568	The Coca-Cola Co.	543.25	JVHS, RHS, Syrup & CO <sup>2</sup>
00569	Driftwood Dairy	18,250.93	Various Schools, Milk & Dairy Products
00570	La Tolteca Mexican Foods	500.25	Various Schools, Taco Cups
00571	American Jerky Co.	1,440.00	FS Whse., Food Whse. Stock
00572	Michael's Popcorn Co.	480.00	FS Whse., Food Whse. Stock
00573	Moreno Bros. Dist.	463.92	Various Schools, Tortillas
00574	Interstate Brands Corp.	1,597.54	Various Schools, Bread & Rolls
00575	Walters Progressive Computing	255.00	Network Support & Misc. Training
00576	Champion Electric	1,181.54	RHS, Hood Control Repairs

**Total Orders More Than \$200.00**                      **\$262,361.94**

**Grand Total Cafeteria Fund 600**                      **\$263,825.95**

Recommend Approval

  
 Ann Hale, Director of Food Services

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: AP8/APSS50/01  
 RUN DATE: 02/03/95  
 PAGE: 1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/13/95 - 02/03/95  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D40282	100	178 00	GENERAL SUPPORT BOARD OF EDUC	CAMPBELL, KENT	D21044 CONF 1/4-6/95 1 EMP	381.47
D40283	100	178 00	GENERAL SUPPORT BOARD OF EDUC	RIVERSIDE COUNTY SCHOOL BOA	D21043 CONF 1/20/95 28M, 1 EMP	180.00
D40288	100	178 00	PUPIL SERVICES HEALTH	ALLEN, IRENE	D21063 MILEAGE REIMB DEC 1994	48.58
D40289	100	178 00	GENERAL SUPPORT OPERATIONS CU	BATEMAN, BRUCE	D21074 MILEAGE REIMB 10/18-12/2/94	24.80
D40290	100	178 00	INSTRUCTION SUPPORT CURRICULU	BRENNAN, TINA	D21073 MILEAGE REIMB NOV & DEC 1994	93.97
D40291	100	178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D21075 MILEAGE REIMB NOV 1994	111.01
D40292	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	EIMERS, STEVE	D21069 MILEAGE REIMB OCT 1994	22.64
D40293	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	ESTRADA, MARY	D21070 MILEAGE REIMB NOV 1994	24.68
D40294	100	178 00	RIDESHARE PROGRAM	GAUMER, LAURA	D20706 MONTHLY RIDESHARE DEC 1994	40.00
D40295	100	197 00	VOC ED-GAINFUL HOMEMAKING	GONZALEZ, SHIRLEY	D20707 REIMB INSTR SUPPLIES	36.53
D40296	100	178 00	NON-AGENCY ACT-ED FAC & SUPP	GUERRIERO, SUSAN	MASTER TEACHER STIPEND	166.70
D40297	100	178 00	GENERAL SUPPORT OPERATIONS UT	HENDRICK, BILL	D21065 REIMB PERSONAL CELLULAR PHONE	17.44
D40298	100	178 00	GENERAL SUPP DISTR ADMIN PERS	HESE, MICHELLE	D21060 REIMB T.B. TEST	10.00
D40299	100	199 00	INSTR PROGRAM CONTINUATION ED	HUTCHINS, DAVID	D21068 MILEAGE REIMB NOV 1994	35.26
D40300	100	178 00	GENERAL SUPP DISTR ADMIN PERS	JOCKERS, MARLEEN	D21061 REIMB T.B. TEST	14.00
D40301	100	185 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D21051 DEC 1994 ELECTRIC	458.02
D40302	100	178 00	FINE ARTS ELEMENTARY MUSIC	KEATING, CLIFF	D21071 MILEAGE REIMB NOV 1994	24.65
D40304	100	178 00	DISTRICT ADMINISTRATION BUSIN	REUL, BARBARA	D21072 MILEAGE REIMB AUG - DEC 1994	93.25
D40305	100	178 00	GEN SUPPORT UNDERGROUND STORA	STATE BOARD OF EQUALIZATION	D20709 UNDERGROUND STORAGE TANK FEE	144.00
D40365	100	178 00	GENERAL SUPPORT OPERATIONS UT	AIRTOUCH CELLULAR	D21084 NOV & DEC 1994	297.22
D40372	100	197 00	GENERAL SUPPORT OPERATIONS UT	CHEVRON, U S A	D21083 DEC 1994 GASOLINE	97.23
D40412	100	175 00	SELF-CONTAINED CLASSROOM	IMAGINATION MACHINE	D21174 PROF SERV 1-31-95 AT SS	550.00
D40452	100	188 00	SCHOOL ADMINISTRATION	NATIONAL ASSOC. OF ELEMENTA	D21052 CONF 4/7-12/95 1 EMP	87.50
D40454	100	188 00	SCHOOL ADMINISTRATION	HOLIDAY INN ON THE BAY	D21053 CONF 4/7-12/95 1 EMP	596.70

372

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/13/95 - 02/03/95  
PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REPORT: APS/APS550/01  
RUN DATE: 02/03/95  
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D40488	100	191 00	SELF-CONTAINED CLASSROOM	CALIF LEAGUE OF MIDDLE SCHD	D21149 CONF 3/9-10/95 2 EMP	320.00
D40491	100	191 00	SELF-CONTAINED CLASSROOM	TOWN AND COUNTRY	D21150 CONF 3/9-10/95 1 EMP	190.06
D40528	100	196 00	FINE ARTS - ART	WRIGHT, ERNEST	D21175 REIMBURSE FOR SUPPLIES	208.31
D40612	100	178 00	GENERAL SUPPORT OPERATIONS UT	CORPORATE TELEMANAGEMENT	D20703 NOV 1994 PHONE	303.42
D40613	100	185 00	SELF-CONTAINED CLASSROOM	BRUNGER, JAMES	D21087 REIMBURSEMENT LOST BOOK	10.00
D40633	100	178 00	DISTRICT ADMINISTRATION PURCH	UNITED PARCEL SERVICE	D21191 PARCEL SERVICES	500.00
D40635	100	001 00	NON SPECIFIC	STATE BOARD OF EQUALIZATION	D21179 2ND QUARTER SALES TAX	2,659.99
D40637	100	178 00	GEN SUPPORT UNDERGROUND STORA	STATE BOARD OF EQUALIZATION	D21177 HAZ WASTE GEN FEE JAN-DEC 94	162.00
D40638	100	178 00	GEN SUPPORT UNDERGROUND STORA	STATE BOARD OF EQUALIZATION	D21176 HAZ WASTE DISP FEE JULY-DEC 9	563.22
D40645	100	178 00	GENERAL SUPPORT OPERATIONS UT	PACIFIC TELEPHONE	D21180 DEC 1994 PHONE BILL	8,367.26
D40667	100	196 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D21204 DEC 94 PHONE BILL	1,673.61
D40669	100	178 00	FACILITIES ACQUISITION - CAPI	OFFICE OF LOCAL ASSISTANCE	D21182 EMER CLASSRM LEASE PYMTS.	300,000.00
D40683	100	178 00	NON SPECIFIC	MCDANIEL, KIKUKO	D20978 REISSUE PAYROLL WARRANT	139.49
D40710	100	178 00	INSTR GEN EDUCATION CURRICULU	MORENO VALLEY UNIFIED SCHOO	D21163 CONF 3/7 TO 5/16/95 1 EMP	510.00
D40719	100	178 00	NON SPECIFIC	C.S.C.A./C.A.C.D	D21162 REPLACEMENT DUES 1 EMP	13.50
D40740	100	197 00	FOREIGN LANGUAGE	MEDINA, SHEILA	D21188 REIMB SUPPLIES	34.26
D40743	100	000 00	SELF-CONTAINED CLASSROOM	MAGIC MIRROR PRODUCTIONS	D21186 PROF SERVICES	425.00
D40744	100	197 00	AVID	MARTINEZ, RALPH	D21203 REIMB SUPPLIES	497.71
D40747	100	190 00	SCIENCE	PISARIK, TERESE	D21200 REIMB SUPPLIES	107.75
D40748	100	181 00	SELF-CONTAINED CLASSROOM	RODRIGUEZ, VIRGINIA	D21199 REIMB BOOK FEE	10.00
D40750	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	SANDERS, CAROL	D21197 REIMB MILEAGE	19.49
D40751	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	TUNDIDOR, MADELIN	D21196 REIMB MILEAGE	17.72
D40752	100	178 00	GENERAL SUPPORT OPERATIONS CU	TRAFTON, DAVID	D21195 REIMB MILEAGE	17.23
D40753	100	178 00	RIDESHARE PROGRAM	MCINTOSH, ELLEN	D21194 RIDESHARE 11/94	40.00

32  
H2

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

01/13/95 - 02/03/95  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/AP5550/01  
RUN DATE: 02/03/95  
PAGE: 3

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D40754	100	178	00 RIDESHARE PROGRAM	RICHARDSON, BETH	D21193 RIDESHARE 12/94	40.00
D40759	100	180	00 SCHOOL ADMINISTRATION	HERNANDEZ, JUAN	D21205 UNIFORM ALLOWANCE	120.00
D40783	100	178	00 GENERAL SUPP DISTR ADMIN PERS BAIN, JOAN		D21088 REIMB TB TEST	14.00
D40789	100	176	00 GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES		D21090 DEC 94 WATER BILL	6,949.45
D40803	100	178	00 NON-SPECIFIC	POMA DISTRIBUTING CO.	D21185 DIESEL FUEL	13,975.25
D40899	100	178	00 GENERAL SUPPORT BOARD OF EDUC TESOL		D21170 CONF. 3/28 TO 4/1/95 1 EMP	340.00
D40903	100	178	00 GEN SUPPORT DIST ADMIN SAFETY COIT DRAPERY & CARPET CLEAN		D21092 DRAPERY CLEANING PA/SS	646.00
D40958	100	172	00 SELF-CONTAINED CLASSROOM	ALEXANDER, CONNIE	D21099 REIMB BOOK FEE	11.86
D40960	100	190	00 SCHOOL ADMINISTRATION	BARELA, MARYLU	D21097 REIMB MILEAGE	33.06
D40964	100	196	00 FINE ARTS - ART	COMMUNITY INTERVENTION INC	D21118 VIDEO	100.00
D40965	100	178	00 PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRWIN	D21093 REIMB MILEAGE	11.22
D40968	100	178	00 GENERAL SUPPORT OPERATIONS CU CRAIG, JAMES		D21111 REIMB MILEAGE	16.68
D40969	100	178	00 GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D21110 REIMB MILEAGE	75.96
D40970	100	178	00 PUPIL SERVICES PSYCHOLOGISTS	EIMERS, STEVE	D21094 REIMB MILEAGE	18.88
D40972	100	178	00 PUPIL SERVICES PSYCHOLOGISTS	ESTRADA, MARY	D21095 REIMB MILEAGE	15.59
D40973	100	178	00 GENERAL SUPPORT DISTR ADMIN A FISHER, CAROLYN		D21112 REIMB MILEAGE	31.56
D40974	100	178	00 GEN SUPPORT DIST ADMIN SAFETY GARCIA, RON		D21106 REIMB INSERVICE SUPPLIES	32.89
D40976	100	178	00 GEN SUPP DIST ADMIN FISCAL SE GRAY, DEBORAH		D21101 REIMB SUPPLIES	1.95
D40977	100	178	00 GENERAL SUPP DISTR ADMIN PERS HALL, ELIZABETH		D21113 REIMB LDS EXAM	100.00
D40978	100	178	00 DISTRICT ADMINISTRATION PURCH IVERSON, ROBERT SCOTT		D21109 REIMB MILEAGE	340.45
D40981	100	173	00 SCHOOL ADMINISTRATION	JOHNSON, MICHELLE	D21098 REIMB SUPPLIES	18.00
D41031	100	178	00 PUPIL SERVICES HEALTH	ALLEN, IRENE	D21124 REIMB MILEAGE	44.66
D41032	100	178	00 NON SPECIFIC	COX, KAY	D21122 REPLACEMENT WARRANT	193.93
D41034	100	178	00 GENERAL SUPPORT WAREHOUSE	FLORES, JOE	D21123 REIMB SUPPLIES	96.87

7-2  
B33

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 02/03/95  
 PAGE: 4

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/13/95 - 02/03/95  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D41035	100	178 00	NON SPECIFIC	GLIER, JOANNE	D21121 REPLACEMENT WARRANT	248.43
D41041	100	197 00	STUDENT ACTIVITIES	KNORR POOL SYSTEMS INC	D21212 CONF 1/30-31/95 1 EMP	260.00
D41042	100	196 00	STUDENT ACTIVITIES	KNORR POOL SYSTEMS INC	D21211 CONF 1/30-31/95 1 EMP	260.00
D41062	100	178 00	GEN SUPP DIST ADMIN FISCAL SE POSTMASTER		D21234 REPLENISH POSTAGE METER	2,500.00
D41122	100	178 00	NON SPECIFIC	SANCHEZ, ERIC	D21249 REISSUE STALEDATED CHECK 9082	5.25
D41123	100	178 00	NON SPECIFIC	LA MOUNTAIN, MARIA	D21250 REISSUE STALEDATED WARRANT 908	10.50
D41124	100	172 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA GAS		D21237 DEC 94 GAS BILL	17,420.36
D41126	100	178 00	GENERAL SUPPORT OPERATIONS UT RUBIDOUX COMMUNITY SERVICES		D21236 DEC 94 WATER BILL	5,757.36
D41127	100	178 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA EDISON		D21235 JAN 95 ELECTRIC BILL	39,494.66
D41129	100	178 00	GENERAL SUPPORT WAREHOUSE	WILSON, MICHAEL	D21248 REIMBURSE SAFETY SHOES	37.70
D41130	100	196 00	PHYSICAL EDUCATION	STANGLE, RICK	D21245 MILEAGE REIMBURSEMENT	67.28
D41131	100	178 00	GENERAL SUPP DISTR ADMIN PERS RUELAS, LOURDES		D21244 REIMBURSE FOR SUPPLIES	38.00
D41132	100	178 00	RIDESHARE PROGRAM	TYLER, DOROTHY	D21243 RIDESHARE DRAWING DEC 94.	40.00
D41133	100	176 00	SELF-CONTAINED CLASSROOM	STICE, JULIE	D21241 REIMBURSE FOR SUPPLIES	17.90
D41134	100	197 00	MILITARY SCIENCE	PINE, WILLIAM	D21240 REIMBURSE FOR SUPPLIES	36.87
D41269	100	178 00	GENERAL SUPPORT BOARD OF EDUC TWOMBLEY, JANA		D21218 CONF. 1/17-20/95 1 EMP	68.30
D41271	100	194 00	SCHOOL ADMINISTRATION	SACRAMENTO CO. OFFICE OF ED	D21219 CONF 2/8/95 & 4/25/95 1 EMP	10.00
D41292	100	176 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA EDISON		D21255 JAN 95 ELECT BILL	10,926.70
D41294	100	172 00	GENERAL SUPPORT OPERATIONS UT SO CALIFORNIA GAS		D21254 JAN 95 GAS BILL	1,336.08
D41310	100	185 00	GENERAL SUPPORT OPERATIONS UT SANTA ANA RIVER WATER		D21253 WATER BILL 12-22-94 TO 1-23-9	503.70
D41340	100	172 00	GENERAL SUPPORT OPERATIONS UT JURUPA COMMUNITY SERVICES		D21126 DEC. 94 WATER BILL	5,114.65
D41374	100	197 00	GENERAL EDUCATION - SECONDARY FRANK GLAZIER FOOTBALL CLIN		D21227 CONF 2/11-12/95 5 EMP	325.00

342

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 428,052.67

FUND TOTAL

TOTAL NUMBER OF DISBURSEMENTS 94

D40306 101 197 00 SB 1882-CA PROFESSIONAL DEVEL HUCKABY, VIRGINIA D21064 REIMB LUNCH STAFF DEVELOP DAY 80.81

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS30/01  
 RUN DATE: 02/03/95  
 PAGE: 5

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 01/13/95 - 02/03/95  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D40308	101	187 00	E.C.I.A. CHAPTER 1	IVERSON, ROBERT SCOTT	D21079 REIMB INSTR SUPP	43.09
D40310	101	178 00	MENTOR TEACHER PROGRAM - SUPP	JOHNSON, CYNTHIA	D21082 REIMB INSTR SUPP	74.43
D40312	101	178 00	E.C.I.A. CHAPTER 2	JONES, JANAYE	D20955 REIMB INSTR SUPP	23.00
D40314	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR KINNEAR, ELLEN		D21081 REIMB CHILD CARE 1/9/95	3.75
D40315	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR KINNEAR, ELLEN		D21080 REIMB CHILD CARE 12/7/94	12.50
D40329	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR ROSE, BETTY ALDERFER		D21066 WORKSHOPS 11/8 & 11/15/94	400.00
D40343	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR S.E.E.		D21048 CONF. 3/10/95 1 EMP	109.00
D40344	101	196 00	VOCATIONAL AGRICULTURE INCENT BEST WESTERN - DATE TREE IN		D21046 CONF 2/21-26/95 2 EMP	714.46
D40345	101	178 00	MENTOR TEACHER PROGRAM - SUPP RIVERSIDE COUNTY OFFICE OF		D21047 CONF 2/24/95 2 EMP	100.00
D40394	101	178 00	ECONOMIC IMPACT AID - L E P RIVERSIDE CO. OFFICE OF EDU		D20172 CONF 11/29/94	175.00
D40433	101	178 00	C.T.E.I. CARRYOVER	THE WESTIN RENAISSANCE	D21147 CONF 2/18-22/95 1 EMP	378.48
D40436	101	178 00	C.T.E.I. CARRYOVER	ATE	D21056 CONF 2/18-22/95 1 EMP	150.00
D40599	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR TCM SEMINARS		D21152 CONF 3/29/95 1 EMP	119.00
D40600	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR LINGUI SYSTEMS, INC.		D21151 CONF 2/11-12/95 1 EMP	199.00
D40601	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE COUNTY PERINATAL		D21157 CONF. 2/28/95 2 EMP	40.00
D40602	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR HERNANDEZ, CARMEN		D21154 CONF. 2/28-30/94 1 EMP	176.96
D40604	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR SOCIETY FOR DEVELOPMENT ED		D21156 CONF 2/16/95 3 EMP	327.00
D40605	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR INST. FOR ED. DEV. (FORMERL		D21158 CONF 3/24-27/95 1 EMP	105.00
D40698	101	197 00	SB 1882-CA PROFESSIONAL DEVEL CAP/NCASE		D21159 CONF 4/19-22/95 1 EMP	85.00
D40701	101	197 00	SB 1882-CA PROFESSIONAL DEVEL TOWN AND COUNTRY		D21168 CONF 4/19-22/95 1 EMP	234.00
D40705	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR S.E.E.		D21167 CONF. 3/10/95 1 EMP	109.00
D40706	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU		D21165 CONF. 2/7-8-9/95 1 EMP	60.00
D40709	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR SAN BERNARDINO COUNTY SCHO		D21164 CONF. 1/19-20/95 1 EMP	30.00
D40713	101	180 00	E.I.A. (ECONOMIC IMPACT AID) ASSEIER, DIANA		D21161 REIMB CONF 1/19-21/95 1 EMP	535.70

35-2

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 02/03/95  
 PAGE: 6

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/13/95 - 02/03/95  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D40715	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	ROSTEN, BEVERLY	D21160 REIMB CONF 1/19-21/95 1 EMP	44.52
D40717	101	163 00	S.I.P. (SCHOOL IMPROVEMENT PR ASSOCIATION FOR EXCEPTIONAL		D21166 CONF 3/17/95 2 EMP	179.90
D40737	101	178 00	CTEI MIDDLE SCHOOL	UNIVERSITY OF CALIF. REGENT	D21190 PROF SERVICES	12,789.00
D40739	101	178 00	MENTOR TEACHERS PROGRAM-ADMIN MARTINEZ, DORA		D21187 REIMB MILEAGE	11.89
D40742	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR SWICK, ANNE		D21184 REIMB SUPPLIES	64.11
D40745	101	163 00	S.I.P. (SCHOOL IMPROVEMENT PR VANFRANK, Nanci		D21202 REIMB SUPPLIES	166.09
D40746	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR WALKER, VERA		D21201 REIMB SUPPLIES	185.78
D40749	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR SHEETS, MICHELLE		D21198 REIMB SUPPLIES	11.80
D40755	101	178 00	E.C.I.A. CHAPTER 1	RIVERSIDE CO. OFFICE OF EDU	D21192 CHAPTER 1 - 94/95 FISCAL YEAR	2,048.43
D40897	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR CAROLE ZULOAGA		D21209 CONF. 2/1-3/95 1 EMP	70.00
D40904	101	196 00	SB 1882-CA PROFESSIONAL DEVEL CAP/NCASE		D21172 CONF 4/19-22/95 1 EMP	55.00
D40905	101	196 00	SB 1882-CA PROFESSIONAL DEVEL TOWN AND COUNTRY		D21173 CONF. 4/19-22/95 1 EMP	234.00
D40906	101	191 00	DEMONSTRATION PROGRAMS IN REA CLP/MSDP		D21171 CONF 2/3-4/95 1 EMP	135.00
D40907	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR WRIGHT GROUP, THE		D21169 CONF 3/13-15/95 1 EMP	237.00
D40959	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR BAIN, JOAN		D21104 REIMB SUPPLIES	63.66
D40961	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR BOOHER FAMILY, THE		D21100 CONSULTANT 02/27/95	500.00
D40975	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR GOTREAU, TERRY		D21102 REIMB SUPPLIES	59.14
D40980	101	178 00	MENTOR TEACHER PROGRAM - SUPP JOHNSON, CYNTHIA		D21103 REIMB SUPPLIES	44.49
D40982	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR MORENO, TERESA		D21105 REIMB SUPPLIES	20.50
D41078	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR INST. FOR ED. DEV. (FORMERL		D21213 CONF 3/9-10/95 2 EMP	210.00
D41135	101	178 00	ESEA T-VII BILINGUAL EDUC ACT LOPEZ, LUPE		D21251 REIMBURSE FOR SUPPLIES/SUBSCR	196.63
D41136	101	180 00	E.I.A. (ECONOMIC IMPACT AID) ROSTEN, BEVERLY		D21247 REIMBURSE FOR SUPPLIES	36.81
D41144	101	196 00	SB 1882-CA PROFESSIONAL DEVEL FULLER, RHONDA		D21214 CONF 1/19-20/95 1 EMP	93.32
D41145	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR MORTON GRAND HOTEL		D21215 CONF 2/6-10/95 1 EMP	349.18

362



# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 02/03/95  
 PAGE: 7

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 01/13/95 - 02/03/95  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION		
D41257	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR DIANES CUSTOM TROPHIES & AW	D21125	SPELLING BEE TROPHIES	33.67	
D41262	101	178 00	E.C.I.A. CHAPTER 1	SAN BERNARDINO SUPT OF SCHO	D21226	CONF 2/27/95 3 EMP	105.00
D41264	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR CEEA/TEC		D21225	CONF. 3/14/95 1 EMP	175.00
D41266	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR MORENO VALLEY UNIFIED SCHOO		D21224	CONF 5/2 & 9/95 2 EMP	340.00
D41272	101	178 00	ESEA T-VII BILINGUAL EDUC ACT RIVERSIDE CO. OFFICE OF EDU		D21220	CONF. FALL OF 1993 1 EMP	75.00
D41273	101	178 00	NON-AGENCY ACYF HEADSTART	RIVERSIDE CO. OFFICE OF EDU	D21222	CONF 2/8/95 2/10/95 2 EMP	400.00
D41274	101	178 00	C.T.E.I. CARRYOVER	PORTER, HAROLD L	D21217	CONF. 2/18-22/95 1 EMP	320.00
FUND TOTAL						23,540.10	
TOTAL NUMBER OF DISBURSEMENTS						56	
D40284	102	173 00	INSTRUCTIONAL PROGRAM	BUREAU OF EDUCATION & RESEA	D21045	CONF 1/25/95 1 EMP	149.00
D40336	102	178 00	HOMEBOUND/TRANSLATORS	CLAUDER, LANA	D21078	MILEAGE REIMB NOV 1994	30.60
D40395	102	178 00	HOMEBOUND/TRANSLATORS	BECKMAN, TERESA	D20705	MILEAGE REIMB DEC 1994	16.99
D40397	102	178 00	HOMEBOUND/TRANSLATORS	COTTRELL, JEANNA	D21076	MILEAGE REIMB NOV 1994	12.23
D40438	102	189 00	INSTRUCTIONAL PROGRAM	CARS CONVENTION '94	D21054	CONF 2/23-24/95 1 EMP	190.00
D40448	102	189 00	INSTRUCTIONAL PROGRAM	DUKE UNIVERSITY, TIP	D21055	CONF 2/23-24/95 1 EMP	95.00
D40462	102	181 00	INSTRUCTIONAL PROGRAM	CEEA CONFERENCE	D21148	CONF 1/28/95 1 EMP	175.00
D40591	102	189 00	INSTRUCTIONAL PROGRAM	CARS CONVENTION '94	D21055	CONF 2/23-24/95 1 EMP	95.00
D40598	102	197 00	INSTRUCTIONAL PROGRAM	BUREAU OF EDUCATION & RESEA	D21153	CONF 2/22/95 1 EMP	105.00
D40962	102	178 00	HOMEBOUND/TRANSLATORS	CLAUDER, LANA	D21115	REIMB MILEAGE	18.89
D40966	102	178 00	HOMEBOUND/TRANSLATORS	COTTRELL, JEANNA	D21114	REIMB MILEAGE	7.86
D40979	102	178 00	INSTRUCTIONAL PROGRAM	JENSEN, KATHI	D21116	REIMB MILEAGE	22.71
D41186	102	178 00	NON SPECIFIC	KEENAN AND ASSOCIATES	D21256	REIMB OVRPYMT	54.00
FUND TOTAL						972.28	

42  
 397

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/13/95 - 02/03/95  
PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REPORT: APS/APS550/01  
RUN DATE: 02/03/95  
PAGE: 8

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF DISBURSEMENTS	
D40399	103	178	00	GEN ED- INSTRUCTIONAL MATERIA BOYER, KEVIN	D21062 LANGUAGE ARTS #17 REIMB	26.00	
D40634	103	178	00	GEN SUPPORT TRANS-HOME TO SCH STATE BOARD OF EQUALIZATION	D21178 DEC 94 FUEL TAX	73.49	
D40963	103	178	00	INSTRUCTIONAL PROGRAM CLEM. GARY	D21108 REIMB SUPPLIES	29.96	
D41149	103	178	00	GEN SUPPORT TRANS-HOME TO SCH MOBIL OIL CREDIT CORPORATIO	D21252 NOV 94 GASOLINE BILL	129.48	
D41428	103	178	00	SB813 INSTRUCTIONAL MATERIAL WILKINSON, DIANE	D21274 REIMBURSE FOR TEXTBOOK RETURN	20.00	
					FUND TOTAL	278.93	
					TOTAL NUMBER OF DISBURSEMENTS	5	
D40400	106	178	00	INSTRUCTIONAL MEDIA CENTER JONES, JANAYE	D21077 MILEAGE REIMB 8/22-11/21/94	30.77	
D41137	106	179	00	SELF-CONTAINED CLASSROOM VICTORY PADDLE CO.	D21238 BLANK YELLOW PASSES-GA P81887	16.70	
					FUND TOTAL	47.47	
					TOTAL NUMBER OF DISBURSEMENTS	2	
D40971	119	178	00	GENERAL SUPPORT, MAINTENANCE ELZIG, BILL	D21107 REIMB SUPPLIES	57.01	
					FUND TOTAL	57.01	
					TOTAL NUMBER OF DISBURSEMENTS	1	
D40529	330	196	11	FACILITIES ACQUISITION - CAPI DEPARTMENT OF EDUCATION	D21059 REVIEW PLANS & SPECS	2,927.57	
					FUND TOTAL	2,927.57	
					TOTAL NUMBER OF DISBURSEMENTS	1	
D40670	420	177	11	FACILITIES ACQUISITION - CAPI SO CALIFORNIA EDISON	D21183 INSTALL ELECT/LITES PERALTA	2,366.32	
D40734	420	177	11	FACILITIES ACQUISITION - CAPI ALBERT WEBB ASSOCIATES	D21189 ENG SERVICES 11/94	369.23	

H-2  
38

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

01/13/95 - 02/03/95  
PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REPORT: APS/APSS50/01  
RUN DATE: 02/03/95  
PAGE: 9

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D40756	420	177	11	FACILITIES ACQUISITION - CAPI SWRCB/SW FEES	D21181 1995 ANNUAL FEE	250.00
D40967	420	177	11	FACILITIES ACQUISITION - CAPI COUNTY OF RIVERSIDE	D21117 RIGHT OF WAY CHARGES 12/94	206.20
FUND TOTAL						3,191.75
TOTAL NUMBER OF DISBURSEMENTS						4
D40408	570	178	00	NON SPECIFIC	OFFICE OF LOCAL ASSISTANCE	
					D20704 CLOSEOUT GLEN AVON ELEM	14,613.85
FUND TOTAL						14,613.85
TOTAL NUMBER OF DISBURSEMENTS						1
D40410	650	197	33	FACILITIES ACQUISITION - CAPI HUNSAKER & ASSOCIATES	D21058 JVHS SCIENCE ADDITION	976.00
D41397	650	197	33	FACILITIES ACQUISITION - CAPI YELLOW FREIGHT SYSTEM INC.	D21257 FREIGHT CHARGES JVHS RET ITEM	179.71
FUND TOTAL						1,155.71
TOTAL NUMBER OF DISBURSEMENTS						2
D40902	800	194	00	ADULT BASIC EDUCATION GRANT ( SACRAMENTO CNTY OFFICE OF E	D21210 CONF 2/4 & 3/4/95 1 EMP	10.00
D41140	800	178	00	SELF-CONTAINED CLASSROOM	D21242 REFUND OF TEXTBOOK DEPOSIT	30.00
FUND TOTAL						40.00
TOTAL NUMBER OF DISBURSEMENTS						2
D40411	900	178	00	GENERAL SUPPORT DISTRICT ADMI ENTERPRISE RENT-A-CAR	D21085 CAR RENTAL D NEWBORG	904.65
D40935	900	178	00	GENERAL SUPPORT DISTRICT ADMI DOMINGUEZ, ALEJANDRO	D21091 PERSONAL LOSS	100.00
D40983	900	178	00	GENERAL SUPPORT DISTRICT ADMI CALIFORNIA EMERGENCY PHYSIC	D21096 EMERGENCY CARE 10/25/94	110.00
D41141	900	178	00	GENERAL SUPPORT DISTRICT ADMI RIVERSIDE CHIROPRACTIC CLIN	D21246 CHIROPRACTIC SERV NEWBORG/ROD	745.00
D41142	900	178	00	GENERAL SUPPORT DISTRICT ADMI SANCHEZ, RICARDO	D21239 REIMBURSE LOSS OF PERSONAL PR	50.00

42  
32

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 02/03/95  
 PAGE: 10

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 01/13/95 - 02/03/95  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				FUND TOTAL	1,909.65
				TOTAL NUMBER OF DISBURSEMENTS	5
D41033	979 178 00	GEN SUPPORT DISTRICT ADMIN IN DAVID TAUSSIG AND ASSOC..	1	021120 PROFESSIONAL SERVICES	860.57
				FUND TOTAL	860.57
				TOTAL NUMBER OF DISBURSEMENTS	1
				187 DISBURSEMENTS OVER	\$1.00 FOR A TOTAL AMOUNT OF 477,647.56
				0 DISBURSEMENT ORDERS UNDER	\$1.00 FOR A TOTAL AMOUNT OF .00
				187 DISBURSEMENT ORDERS	FOR A GRAND TOTAL OF 477,647.56
				TOTAL PURCHASES	900,364.70

RECOMMEND APPROVAL:

*Pam J. Davis*  
 DIRECTOR OF BUSINESS SERVICES

H-2  
 3/0

Jurupa Unified School District

1994/1995 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
95-1 95-1-KKKK	<i>Consultant or Personal Service Agreements</i> UC Regents - UCLA	\$900.00	Staff Development	Inservice in the area of writing curriculum to staff of Nueva Vista High School
95-1-LLLL	Mary Sullivan	\$200.00	Head Start	Conduct P.R.I.C.E. Parenting Classes for District Spanish-speaking Head Start parents
95-1-MMMM	Playwright's Project	\$3,230.00	Demo. Eng./Lang. Arts - \$2,510.00 GATE - \$720.00	Conduct six playwriting residencies of 7 sessions each for selected Mission Middle School 7th and 8th grade classes, culminating in one informal presentation of students' scenes read by students and professional actors
95-1-NNNN	Dorri Hawkes	\$200.00	SIP	Inservice on "Conflict Resolution" to activity supervisors of Indian Hills, Granite Hill and Rustic Lane Elementary Schools
95-1-OOOO	Barney Saltzberg	\$500.00	SIP	Inservice on "The Writing Process" to teachers of Indian Hills, Granite Hill and Rustic Lane Elementary Schools
95-1-PPPP	Riverside Young People's Theatre	\$200.00	SIP	Assembly on "African Folk Tales" to students of West Riverside Elementary School
95-1-QQQQ	Music Center of Los Angeles County	\$560.00 Travel NTE \$28.00	SIP	Arco Iris Music Ensemble to perform folk music of South America for students and staff of West Riverside Elementary School
95-1-RRRR	Banana Slug String Band	\$600.00	SIP	Band performance for students and staff of Rustic Lane Elementary School
95-1-SSSS	Imagination Company	\$525.00	SIP	Two performances of "Tom Sawyer" to students of Ina Arbuckle Elementary School
95-1-TTTT	E & E Animals	\$300.00	SIP	Assembly on "Animals" for students of Ina Arbuckle Elementary School
95-1-UUUU	Banana Slug String Band	\$750.00	SIP	Two band performances for students and staff of Ina Arbuckle Elementary School

**95-3**      **Riverside County Schools Agreements**

95-3-D-M1	Head Start	NA	NA	Increase of \$28,620.00 in contract amount for a total of \$526,770.00 for 1994/1995 school year
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95-3-H	ROP Office Occupations/Word Processing Classes	NA	NA	2/2/95 - ongoing
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**95-6**      **Student Teaching Agreements**

95-6-C	Loma Linda University	NA	NA	1/1/95 - ongoing
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**95-8**      **Other Agreements**

95-8-K	University of California, Riverside	\$26,925.00	CTEI	Comprehensive Teacher Education Institute (CTEI) agreement for middle schools from 7/1/94 - 6/30/95
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The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc  
2/21/95

JURUPA UNIFIED SCHOOL DISTRICT

February 21, 1995  
Page 1 of 2

APPROPRIATION TRANSFERS

GENERAL FUND

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$1,630,878	\$331		\$1,631,209	
1000	Certificated Salaries	\$29,604,075		\$2,105	\$29,601,970 (1)	
2000	Classified Salaries	\$5,858,877	\$8		\$5,858,885	
3000	Employee Benefits	\$8,534,762	\$29		\$8,534,791	
4100	Textbooks	\$12,929	\$56		\$12,985	
4300	Instructional Supplies	\$426,709		\$2,049	\$424,660 (1)	
4500	Other Supplies	\$460,923	\$837		\$461,760	
5200	Travel and Conferences	\$63,688	\$2,345		\$66,033 (1)	
5700	Direct Costs for Interprogram and Interfund Services	\$111,837		\$325	\$111,512	
5800	Other Services	\$981,106		\$527	\$980,579	
6400	Equipment	\$90,051	\$1,000		\$91,051 (1)	
8900	District Contribution to Restricted Funds			\$400	(\$2,689,541)	
Total Fund 100		\$45,085,894			\$45,085,894	

OTHER RESTRICTED FUNDS - FUND 103

	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
5700	Direct Costs for Interprogram and Interfund Services	(\$179,346)	\$400		(\$179,746)	
8900	District Contribution to Restricted Funds	\$340,220	\$400		\$340,620	
Total Fund 103		\$160,874			\$160,874	

101  
74

APPROPRIATION TRANSFERS (Con't)

February 21, 1995  
Page 2 of 2

LOTTERY - FUND 106

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$181,654	\$75		\$181,729	
5700	Direct Costs for Interprogram and Interfund Services	(\$4,162)		\$75	(\$4,237)	
Total Fund 106		\$177,492			\$177,492	

(1) Includes small dollar amounts to match appropriation needs with program needs

Recommend Approval: Director of Business Services

44  
pg 2




JURUPA UNIFIED SCHOOL DISTRICT

MONTHLY PAYROLL DISBURSEMENTS

February 21, 1995

<u>JANUARY PAYROLL</u>	<u>MONTHLY</u>	<u>HOURLY</u>	<u>TOTAL PAYMENT</u>
CERTIFICATED	\$ 6,913,169.43	\$ 105,949.19	\$ 7,019,118.62
CLASSIFIED	\$ 350,520.03	\$ 518,005.92	\$ 868,525.95
BOARD MEMBERS	\$ 4,093.53	- 0 -	\$ 4,093.53
YOUTH EMPLOYMENT PROGRAM	- 0 -	- 0 -	- 0 -
	TOTAL JANUARY PAYMENT		\$ 7,891,738.10

RECOMMEND APPROVAL:

  
Pam Lauzon  
DIRECTOR OF BUSINESS SERVICES

HS

# 1994-95 DISCIPLINE COMMITTEE

Name	Title	Location
Diana Asseier	Principal	Ina Arbuckle Elementary
Dorothy Baca	Principal	Troth Street Elementary
Laz Barreiro	Principal	Sky Country Elementary
Tina Brennan	Curriculum Coordinator	Ed Center
Ben Bunz	Assistant Principal	Rubidoux High
Melva Cooke	Guidance Coordinator	Retired
Sharon Dimery	Assistant Principal	Rubidoux High
Lynne Ennis	Assistant Principal	Jurupa Middle
Cindy Evans	Program Specialist	Ed Center
Bob Gray	Assistant Principal	Jurupa Valley High
Gary Hale	Principal	Sunnyslope Elementary
Ed Hawkins	Principal	Retired
Donna Henderson	Principal	Pacific Ave. Elementary
Carmen Hernandez	Principal	Van Buren Elementary
Dave Hutchins	Principal	Nueva Vista High
Kathi Jensen	Program Specialist	Ed Center
Paul Jensen	Lead Teacher	Learning Center
Janaye Jones	IMC Coordinator	IMC/Education Center
Susan Johnson	Principal	Indian Hills
Howard Kaste	Principal	Retired
Ellen Kinnear	Principal	West Riverside Elementary
Walt Lancaster	Principal	Jurupa Middle
Lupe Lopez	Bilingual Coordinator	Education Center
Laverne Manns	Principal	Retired
Don Manzo	Principal	Mission Middle
Ralph Martinez	Assistant Principal	Jurupa Valley High
Don McCall	Principal	Retired
Charles McCarthy	Teacher	Retired
Memo Mendez	Dir. of Curriculum & Categorical Projects	Ed Center
Gracene Moss	Teacher	Retired
Ron Needham	Assistant Principal	Jurupa Valley High
Victor Palmer	Principal	Stone Avenue Elementary
Ellen Rahe	Principal	Camino Real Elementary
Rick Stangle	Assistant Principal	Rubidoux High
Marge Steinbrinck	Principal	Mission Bell Elementary
Anne Swick	Principal	Glen Avon Elementary
Jim Taylor	Asst. Supt. of Education Services	Ed Center
Bobbie Terrell	Psychologist	Retired
Don Vail	Principal	Rubidoux High
Nanci Van Frank	Principal	Pedley Elementary
John Wheeler	Principal	Rustic Lane Elementary
Alan Young	Principal	Jurupa Valley High

**Jurupa Unified School District**

**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

DATE(S): March 31 through April 2, 1995

LOCATION: Joshua Tree National Monument

TYPE OF ACTIVITY: Camping Field Trip

PURPOSE/OBJECTIVE: To expose students to the natural and historic wonders of Joshua Tree Monument. Students will study the geology, plant life, animal life, and native peoples of this particular region.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Jeff Jacobs - Teacher, Lou Layton - Principal Secretary, Teresa Negrete - Campus Supervisor, Doug Torbert - Teacher, Terry Prosser - Teacher

EXPENSES:	Transportation	\$ <u>0</u>	Number of Students	<u>14</u>
	Lodging	\$ <u>25.00</u>		
	Meals	\$ <u>275.00</u>		
	All Other	\$ <u>50.00</u>		
TOTAL EXPENSE		\$ <u>350.00</u>	Cost Per Student	<u>25.00</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL:	\$ _____	_____

Arrangements for Transportation: Two District Vans

Arrangements for Accommodations and Meals: Staff & Students will prepare all meals & CAMP OUT

Planned Disposition of Unexpended Funds: \_\_\_\_\_

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 1-31-95 School: Nueva Vista High School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 1-31-95

Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

(H-7)

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): 7-9 APRIL 1995  
 LOCATION: USAF ACADEMY, COLORADO SPRINGS, COLORADO  
 TYPE OF ACTIVITY: 14<sup>th</sup> ANNUAL NATIONAL INVITATIONAL DRILL MEET  
 PURPOSE/OBJECTIVE: COMPETE WITH OTHER AEFJROTC UNITS FROM  
AROUND THE COUNTRY IN THIS PRESTIGIOUS EVENT  
 NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) COLONEL RINE (ASE) AND CHIEF WHITE (AASE) AT JVHS /CA-911  
PLUS ONE FEMALE CHAPERON

EXPENSES:	Transportation	\$ <u>0 MARCH AFB</u>	Number of Students <u>25-30</u>
	Lodging	\$ <u>0</u>	
	Meals	\$ <u>25</u> per cadet (estimate)	
	All Other	\$ <u>25</u>	
TOTAL EXPENSE		\$ _____	Cost Per Student <u>\$50</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>ASSORTED FUND RAISERS</u>	_____	<u>\$250</u>
<u>AND ROTC TRUST FUNDS</u>	_____	<u>\$700</u>
TOTAL:	\$ _____	_____

Arrangements for Transportation: MILITARY AIRLIFT, MARCH AFB  
 Arrangements for Accommodations and Meals: USAF ACADEMY  
 Planned Disposition of Unexpended Funds: ROTC TRUST FUND

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: W. J. Rine Date: LEB 95 School: JURUPA VALLEY HIGH  
 (Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Alan Young Date: 2/7/95  
 Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
 Yellow copy to Originator  
 Pink copy to Principal

(H-8)

Jurupa Unified School District

**NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL**

**DATE(S):** March 24th, 25th, and 26th, 1995

**LOCATION:** Los Angeles Airport Hyatt Hotel

**TYPE OF ACTIVITY:** United Black Students of California State Convention

**PURPOSE/OBJECTIVE:** Delegates will attend workshops, apply for scholarships, network with other students from throughout California

**NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)** Mark McFerren - Teacher Linda McFerren - volunteer John Hill - teacher

<b>EXPENSES:</b>	Transportation	\$ <del>XXXX</del> 300.00	Number of Students <u>12-15</u>
	Lodging	\$ 830.00	
	Meals	\$ 1710.00	
	All Other	\$ 270.00 registration	
<b>TOTAL EXPENSE</b>		\$ 3110.00	Cost Per Student <u>207.00</u> (Total Cost ÷ # of Students)

**INCOME:** List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>BSU Fund raisers</u>	<u>1000.00</u>	<u>400.00</u>
<u>Students' personal funds</u>	<u>2110.00</u>	<u>600.00</u>
<b>TOTAL:</b>	<b>\$3110.00</b>	<b>1000.00</b>

Arrangements for Transportation: School Bus or van - or parent carpool

Arrangements for Accommodations and Meals: Supplied by Hyatt

Planned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Mark McFerren* Date: 2/2/95 School: Rubidoux High School  
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *[Signature]* Date: 2/7/95  
Date approved by the Board of Education *B* Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

(H-9)

**Jurupa Unified School District  
TRAVEL REQUEST**

Fund 100  
Location 178  
Program 400-9114  
Object 5220

Name(s) Jana Twombly Site Education Center

Title of Activity Earthquake Safety Program for Schools

Location of Activity FEMA National Emergency Training Center, Emmitsburg, Maryland

Depart: Day Sat Date 3-18-95 Time        am/pm From       

Return: Day Tues Date 3-28-95 Time        am/pm

Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐  
(explain below)

	<u>Estimated Cost</u>	<u>For Business Office Use Only</u>	
		<u>Actual Cost</u>	<u>Mode of Payment</u>
Number of days of substitute time required: <u>N/A</u>	\$ <u>-0-</u>	\$ <u>      </u>	<u>      </u>
Registration Fees	\$ <u>-0-</u>	\$ <u>      </u>	<u>      </u>
Banquet Fees	\$ <u>-0-</u>	\$ <u>      </u>	<u>      </u>
Mode of Travel: <u>air</u>	\$ <u>600.00</u>	\$ <u>To be reimbursed</u>	<u>by FEMA</u>
Meals - Number: <u>      </u> <u>      </u> B <u>      </u> L <u>      </u> D	\$ <u>73.50</u>	\$ <u>District expense</u>	<u>      </u>
Lodging: <u>To be determined</u> (Name of Hotel)	\$ <u>75.00</u>	\$ <u>To be reimbursed</u>	<u>by FEMA</u>
Other: <u>Taxi</u>	\$ <u>25.00</u>	\$ <u>District expense</u>	<u>      </u>
<b>TOTAL COST</b>	\$ <u>773.50</u>	\$ <u>      </u>	<u>      </u>

Will a cash advance be needed? Yes Amount \$ 100.00

Remarks/Rationale (Required for Categorical Projects):  
        
      

I have read Business Services Procedure #124 and fully understand district travel requirements.

Jana Twombly  
Employee's Signature

2/8/95  
Date

[Signature]  
Principal/Supervisor's  
Signature

2/8/95  
Date

Distribution: White/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator



## Jurupa Unified School District

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

1995

DATE(S): Friday, March 3<sup>rd</sup> Through Sunday, March 5<sup>th</sup>LOCATION: Las Vegas, NevadaTYPE OF ACTIVITY: Winter Guard Western Regional ShowPURPOSE/OBJECTIVE: Color Guard Competition

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

Thomas Gray - Director, Mike O'Neil - Instructor  
Jeani Carven - Instructor, Pam Lani - Parent Volunteer

## EXPENSES:

Transportation

Lodging

Meals

All Other

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Number of Students

20

Cost Per Student

\$50<sup>00</sup>

(Total Cost ÷ # of Students)

TOTAL EXPENSE

\$1,000<sup>00</sup>INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source

Expected Income

Income Now On Hand

Students/Parents\$500\$1,000<sup>00</sup>WHS Guard Show\$2,500

TOTAL:

\$3,000<sup>00</sup>\$1,000<sup>00</sup>

Arrangements for Transportation:

JUSD VANS

Arrangements for Accommodations and Meals:

McDonalds / Hotel Buffets

Planned Disposition of Unexpended Funds:

WHS Booster Band Account

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature:

[Signature]

(Instructor)

Date:

1/17/95

School:

Rubidoux HS

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals:

Principal:

[Signature]

Date:

1/19/95

Date approved by the Board of Education

Date:

Distribution:

White copy to Assistant Superintendent Education Services

Yellow copy to Originator

Pink copy to Principal

A-11

Jurupa Unified School District  
NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): 3-05 Mar 1995  
LOCATION: Las Vegas, Nv  
TYPE OF ACTIVITY: International Competition  
PURPOSE/OBJECTIVE: To compete on the international level with all  
entities of the "Silver Brigade"  
NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)  
A.M. Works, Alan Young, Laurette Cortez - Staff J.V.H.S., Cathy Mize  
Parent, Dean Dieomedies, Andrew Shomph, Jeremy VanClife - Staff

EXPENSES:	Transportation	\$ <u>2,900.00</u>	Number of Students	<u>56</u>
	Lodging	\$ <u>1,423.00</u>		
	Meals	\$ <u>Students/Boosters</u>		
	All Other	\$ <u>N/A</u>		
TOTAL EXPENSE		\$ <u>4,323.00</u>	Cost Per Student	<u>\$77.20</u>
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Colourguard Show</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>
<u>Student Accounts</u>	<u>\$2,000.00</u>	<u>\$2,000.00</u>
<u>Solo Ensemble Festival</u>	<u>\$500.00</u>	<u>11Feb 1995</u>
TOTAL:	<u>\$ <del>4,500.00</del></u>	<u>\$4,000.00</u>

Arrangements for Transportation: Valery Tours  
Arrangements for Accommodations and Meals: Excalibur Hotel  
Planned Disposition of Unexpended Funds: Back to student's accounts

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *Alan Young* (Instructor) Date: 3/7/95 School: J.V.H.S.

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *Alan Young* Date: 3/7/95  
Date approved by the Board of Education *AS* Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
Yellow copy to Originator  
Pink copy to Principal

