



**JURUPA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**AGENDA**

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk John Chavez Holly Hanke Sam Knight  
SUPERINTENDENT Benita B. Roberts

**TUESDAY, JANUARY 17, 1995**

**GLEN AVON ELEMENTARY - MULTI-PURPOSE ROOM**  
**4352 Pyrite Street, Riverside, CA 6:00 p.m.**

**OPEN PUBLIC SESSION 6:00 P.M.**

Call to Order in Public Session

(President Ruane)

Roll Call: President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

**CLOSED SESSION - 6:00 P.M.**

The Board shall recess to Closed Session for the following purposes: To consider student disciplinary actions pursuant to Education Code Sections 48900 and 48915; Personnel Report #12; to discuss assignment of administrative personnel; and to discuss its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups. After Closed Session, the Board shall reconvene in Open Session and disclose any action taken in Closed Session.

**PUBLIC SESSION - 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight

Flag Salute

(President Ruane)

Invocation

(Mr. Knight)

## COMMUNICATIONS SESSION

### 1. Recognition

#### a. Hear Report on Glen Avon Elementary School

(Mrs. Roberts)

This evening, the Board is meeting at Glen Avon Elementary School for the purpose of recognizing their 100th year anniversary and to hear information regarding new technology programs initiated at the school, by the staff. Following a video presentation, Glen Avon Principal, Anne Swick, has requested that the Board adjourn to Room 16 for a demonstration of technology installed at Glen Avon Elementary during the past two years. The school has been able to obtain numerous computers and software, a television and VCR for each classroom, a television broadcast station and several laser disk players. Students will be present to assist in the demonstration.

#### b. Celebrate Glen Avon Elementary School's 100th Anniversary

(Mrs. Roberts)

The following is a brief historical sketch that was sent to the Riverside County Office of Education to accompany a photograph of the original Glen Avon School. This photograph is part of a permanent display in the lobby of the new wing of the Riverside County Office of Education building:

"When the old building, used as a school on Tyrolite Street, proved to be inadequate, Mr. John R. Johnston offered to deed two acres of land on Pyrite Street for a school to the newly organized school district of West Riverside. Accordingly, on November 19, 1894, a deed was recorded for the transfer of title to the West Riverside School District. On this property, a new wooden schoolhouse was built during the year of 1895. This building had one large room, with an entry on the street front which housed a cloakroom. There was a bell steeple and a bell. School began in the new building on Pyrite Street on September 7, 1896, with Miss Grace Murray as teacher. Ten families were represented by the twenty-three children, ranging in ages from five to eighteen years.

In 1909, the name of the school was changed from West Riverside to Glen Avon. Glenavon was the suggestion made by a Mr. Johnnie Jones from Wales, England. He suggested this name because it was the name of his home in Wales. It meant, "a little stream by a marsh." School registers were not changed during the spring term, but beginning in September, 1909, the name of the district school was changed from West Riverside to Glenavon. From this time on, this area of Jurupa became identified as Glen Avon. In 1963, Glen Avon Elementary School District became part of the newly formed Jurupa Unified School District."

### 2. Administrative Reports and Written Communications

#### a. Accept Donations

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Health Net Sponsorship Committee, wishes to donate \$1,000.00, with the request it be used for students of Glen Avon Elementary School. The funds will be used for classroom instructional supplies.

## **2. Administrative Reports and Written Communications (Cont'd)**

### **a. Accept Donations (Cont'd)**

(Mr. Edmunds)

The Indian Hills Elementary School PTA wishes to donate \$566.00, with the request it be used to purchase emergency water.

The Mission Bell Elementary School PTA wishes to donate \$383.00, with the request it be used to purchase math manipulatives for the school.

The Pacific Avenue Elementary School PTA wishes to donate \$2,920.66, with the request it be used to purchase a 40' cargo container (\$2,000.00), RIF books (\$395.66), and for partial payment of an assembly by the Imagination Company (\$525.00).

Administration recommends acceptance of these donations with letters of appreciation to be sent.

### **b. Written Communications/Reports**

(Mrs. Roberts)

## **3. Report of Student Representatives**

The Board welcomes Julie Warne, Jurupa Valley High School Student Representative, and Ronda Robinson, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

## **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

## **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

### **ACTION SESSION**

#### **\* A. Approve Minutes of January 3, 1995 Regular Meeting**

Recommend approval as printed.

**B. Approve Submittal of Library Grant Applications**

(Mr. Taylor)

At their January 3, 1995 meeting, Board members gave approval for Mission Bell Elementary School to submit a \$5,000 library grant application. Since then, the following sites have stated their intent to submit an application: Camino Real, Indian Hills, Pacific Avenue and Rustic Lane Elementary Schools, Jurupa Middle and Mission Middle Schools. Because of the short timeline for the applications to reach Sacramento, it will not be possible to place them on the February 6th Agenda. The grants will be used to purchase reference books, almanacs, encyclopedias and CD-ROM's. A school site committee comprised of the principal and selected teachers will determine the amount budgeted from the grant for expenditure of these items. Administration is requesting authorization for the above listed sites to submit library grant applications in the amount of \$5,000 each.

Administration recommends the Board grant approval for Camino Real, Indian Hills, Pacific Avenue and Rustic Lane Elementary Schools, Jurupa Middle and Mission Middle Schools to submit library grant applications in the amount of \$5,000 each.

**C. Authorize Issuance of Purchase Order #83386 for Thirty (30) Computers for Rubidoux High School Computer Lab**

(Mr. Edmunds)

The Purchasing Department received a requisition for thirty (30) Macintosh computers for Rubidoux High School Computer Lab to be paid for from state furniture and equipment allocation for the modernization project.

Apple Computer is the sole-source supplier of Macintosh computers and was recognized as such by Board Resolution #87/45 on April 20, 1987.

The Office of Local Assistance (OLA) requires that sole source suppliers meet the M/W/DVBE requirements. As such, Glendale Unified School District worked with Apple Computer, Inc. to comply with the M/W/DVBE regulations and obtained OLA approval. The Glendale bid #P-1693 approved by OLA on 11/29/93, specifically names Jurupa Unified School District, along with all other districts in the state, as eligible to utilize the Glendale bid under PCC 20652 and 20118. This piggyback clause has been recognized and approved by OLA. Purchases over \$50,000.00 need to be reviewed and approved by OLA in Sacramento, after local board approval, before issuing.

Board Policy states that all purchases in excess of \$12,000 must be approved by the Jurupa Unified School District Board of Education, therefore a request is being made for this approval.

Administration recommends the Board authorize the Purchasing Department to submit to OLA in Sacramento for approval of M/W/DBVE documentation and issue to Apple once OLA gives their approval of Purchase Order #83386 to Apple Computer, in the amount of \$81,874.92 (including tax), for the purchase of thirty (30) Macintosh Computers for Rubidoux High School Computer Lab.

D. Authorize Issuance of Purchase Order #83388 for Fourteen (14) Computers for Jurupa Valley High School (Mr. Edmunds)

The Purchasing Department received a requisition for fourteen (14) Macintosh computers for Jurupa Valley High School to be paid for from state furniture and equipment allocation for the 2nd addition.

A bidding opportunity does not exist for the purchase of Apple Macintosh Computers since Apple markets their education line of computers directly to school districts. For example, Apple markets their Model LC575 to school districts but not to the consumer market, while they market their Performa computer to retail buyers but not to schools. The Apple network of retail dealers do not handle the education models and would lose their Apple franchise if they were to sell the Apple retail computer to the district.

Apple Computer is the sole-source supplier of Macintosh computers and was recognized as such by Board Resolution #87/45 on April 20, 1987.

The Office of Local Assistance (OLA) requires that sole source suppliers meet the M/W/DVBE requirements. As such, Glendale Unified School District worked with Apple Computer, Inc. to comply with the M/W/DVBE regulations and obtained OLA approval. The Glendale bid #P-1693 approved by OLA on 11/29/93, specifically names Jurupa Unified School District, along with all other districts in the state as eligible to utilize the Glendale bid under PCC 20652 and 20118. This piggyback clause has been recognized and approval by OLA. Purchases between \$10,000.00 and \$50,000.00 can be approved and processed at the district level.

Board Policy states that all purchases in excess of \$12,000 must be approved by the Jurupa Unified School District Board of Education, therefore a request is being made for this approval.

Administration recommends the Board approve the issuance of Purchase Order #83388 to Apple Computer in the amount of \$15,824.17 (including tax) for the purchase of fourteen (14) Macintosh Computers for Jurupa Valley High School.

E. Authorize Issuance of Purchase Order #83387 for Sixteen (16) Computers for West Riverside Elementary School (Mr. Edmunds)

The Purchasing Department received a requisition for sixteen (16) Macintosh computers for West Riverside Elementary School Chapter One program.

Apple Computer is the sole-source supplier of Macintosh computers and was recognized as such by Board Resolution #87/45 on April 20, 1987.

Board Policy states that all purchases in excess of \$12,000 must be approved by the Jurupa Unified School District Board of Education, therefore a request is being made for this approval.

Administration recommends the Board approve the issuance of Purchase Order #83387 to Apple Computer in the amount of \$29,290.76 for the purchase of sixteen (16) Macintosh Computers for West Riverside Elementary School Chapter One program.

The District's Purchasing Department advertised for paper bids on December 2 and 9, 1994. Bids were opened on December 14, 1994. Submitted bids are as follows:

<u>Paper Size/Color</u>	<u>Toner Fax</u>	<u>LaSalle Spicer</u> Price good only to 1/13/95	<u>Unisource</u> Price good only to 1/13/95	<u>Nationwide</u>	<u>Willamette</u>
8 1/2 x 11 white	\$2.585/rm	\$3.34/rm	\$2.585/rm	\$2.94/rm	N/B
8 1/2 x 14 white	\$3.29/rm	\$4.24/rm	\$3.309/rm	\$3.74/rm	N/B
8 1/2 x 11 blue	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B
8 1/2 x 11 goldenrod	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B
8 1/2 x 11 green	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B
8 1/2 x 11 pink	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B
8 1/2 x 11 salmon	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B
8 1/2 x 11 yellow	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B
8 1/2 x 11 lavender	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B
8 1/2 x 11 cherry	\$3.14/rm	\$4.46/rm	\$2.97/rm	\$2.80/rm	N/B

These prices are significantly higher than the last bid (October 1993) of \$1.838/ream, and only until January 31, 1995 or earlier as indicated. Because of the large increase (approximately 40%) Phil Wilkeson, Director of Purchasing, attempted to fill our needs by purchasing paper through other school districts by utilizing their bids that may have a piggy-back clause.

Mr. Wilkeson contacted Chaffey Joint School District, Rialto Unified School District, Huntington Beach City School District, Moreno Valley Unified School District, Alvord Unified School District, Riverside Unified School District and Corona-Norco Unified School District in an attempt to find an open bid that another school district had that we could utilize to purchase our current needs. Two of the districts, Chaffey Joint School District and Moreno Valley Unified School District, felt they could accommodate us but when they attempted to make an additional purchase for us they were advised that the mill producing the paper would no longer honor their bid price. Some districts were advised by their suppliers that the producing mill has put them on allocation and could not accommodate their order at this time. Moreno Valley Unified School District was advised that the mill exercised their December 31, 1994 price increase clause and raised their price from \$1.835/ream to \$2.67/ream and the new price was only good for immediate ordering as they were anticipating another price increase.

Because we were unable to exercise the option to purchase from another school district's bid, and because our low bidder would only hold the bid price until January 13, 1995, administration felt it was prudent to take advantage of our low bid price in order to save the district money. Therefore, Purchase Order #83389 was issued in the amount of \$62,928.80 for 17,600 reams of white 8 1/2 x 11, 400 reams of 8 1/2 x 14 white and 3,900 reams of 8 1/2 x 11 colored to Unisource.

Administration recommends the Board confirm the award of the bid #95/06L for Xerographic and Printing paper to Unisource Corporation of Colton and the issuance of Purchase Order #83389 in the amount of \$62,928.80 including tax for the purchase of 21,900 reams of paper.

G. Review and Act on Timely School Facility Matters

- \* 1. Approve Notice of Completion - Rubidoux High School Modernization - Bid #94/01L, Rusco, Inc. - Lockers - Pkg. #14 (Mr. Edmunds)
- \* 2. Approve Notice of Completion - Rubidoux High School Modernization Project - Bid #94/01L, J. J. Roofing, Inc. - Fiberglass Composition Shingles - Pkg. #7 (Mr. Edmunds)
- \* 3. Approve Notice of Completion - Triple Wide Rigid Frame Portable Classroom 36' x 40' with Two Toilets, Kitchen and Teachers' Workroom/Office for Ina Arbuckle Elementary School - P.O. #78584 (Mr. Edmunds)
- \* 4. Approve Change Order #2 for Peralta Elementary School (Mr. Edmunds)

Change Order #2 for Peralta Elementary School in the amount of \$18,219.00 is for the following:

Additional fire line to fire hydrants.

Administration recommends that the Board approve Change Order #2 on Legal Bid #94/08L/09L for Peralta Elementary School in the amount of \$18,219.00.

- \* 5. Approve Change Order #2 for Rubidoux High School (Mr. Edmunds)

Change Order #2 for Rubidoux High School's Modernization in the amount of \$25,424.00 is for the following:

Support for exhaust fan in gymnasium; replacement of portion of plumbing system in Building "H"; bench in girls' team room; additional striping on the new gym floor; new steel thresholds; additional floor preparation; new sink in Classroom H-102; new sink in workroom H-17; new sink in workroom H-121; and two new gas shut off valves for Building "H".

Administration recommends that the Board approve Change Order #2 on Legal Bid #94/01L for Rubidoux High School's Modernization in the amount of \$25,424.00.

- \* 6. Approve Change Order #2 for Mira Loma Middle School (Mr. Edmunds)

Change Order #2 for Mira Loma Middle School Addition is for the following:

A time extension of fourteen (14) days. The Notice of Completion was scheduled to be filed on October 3, 1994. However, Change Order #1 was not included on the School Board Agenda. This item was postponed for the next Board Meeting on October 17, 1994.

Administration recommends that the Board approve Change Order #2 on Legal Bid #94/02L for Mira Loma Middle School Addition, for a time extension of 14 days.

- 7. Hear and or Approve Other School Facility Matters (Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

#### H. Act on Student Discipline Cases

(Dr. Hendrick)

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95/014 for violation of Education Codes 35291 and 48900 ( k).
- \*\* 2. The Administrative Hearing Panel recommends the expulsion for the remainder of the 1994-95 school year of the pupil in Discipline Case #95/015 for violation of Education Codes 35291 and 48900 (b & k) but that the student be placed on suspended expulsion for the second semester and allowed to attend school beginning January 30, 1995. as a student on school probation.
- \*\* 3. The Administrative Hearing Panel recommends the expulsion for the remainder of the 1994-95 school year of the pupil in Discipline Case #95/016 for violation of Education Codes 35291 and 48900 (b & k) but that the student be placed on suspended expulsion for the second semester and allowed to attend school beginning January 30, 1995. as a student on school probation.
- \*\* 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #95/018 for violation of Education Codes 35291 and 48900 ( b, c & k).
- \*\* 5. The Administrative Hearing Panel recommends the readmission of the pupil in Discipline Case #94/90 to the Jurupa Unified School District.
- \*\* 6. The Administrative Hearing Panel recommends the readmission of the pupil in Discipline Case #94/91 to the Jurupa Unified School District.
- \*\* 7. The Administrative Hearing Panel recommends the readmission of the pupil in Discipline Case #95/010 to the Jurupa Unified School District.

#### \* I. Act on Personnel Matters

- 1. Approve Personnel Report #12

(Mr. Campbell)

Administration recommends approval of Personnel Report #12 as printed subject to corrections and changes resulting from review in Closed Session.

- 2. Ratify Collective Bargaining Agreement with CSEA Chapter #392

(Mr. Campbell)

A tentative agreement has been reached with CSEA on the terms and conditions of the collective bargaining agreement to cover the period July 1, 1993 through June 30, 1995. The agreement has been shared with the Board and the public, ratified by the CSEA membership, and publicized in accordance with new disclosure laws. The agreement and disclosure forms are included in the supporting documents. The final step necessary to put the agreement into place is for the Board to ratify it. Therefore, it is recommended that the Board ratify the proposed collective bargaining agreement with CSEA covering the period from July 1, 1993 through June 30, 1995.



## **J. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items J 1-8 as printed.

- \* 1. Purchase Orders (Mrs. Lauzon)
- \* 2. Disbursements (Mrs. Lauzon)
- \* 3. Agreements (Mr. Edmunds)
- \* 4. Appropriation Transfers (Mrs. Lauzon)
- \* 5. Cafeteria Fund Financial Report (Mrs. Lauzon)
- \* 6. Payroll Report (Mrs. Lauzon)
- \* 7. Certify Signatures (Mr. Edmunds)

The County requires a current list of Board members and school district employees authorized to transact various business functions for the school district. The promotion of Pam Lauzon to Director of Business Services changes the Certification of Signatures form.

It is recommended the Certification of Signatures in the supporting documents be approved.

- \* 8. Approve Out-Of-State Travel Request (Mr. Taylor)

Mr. Larry Porter, teacher at Rubidoux High School, is requesting permission to travel to Detroit, Michigan on Saturday, February 18, 1995 through Wednesday, February 22, 1995 to attend the annual conference of the Association of Teacher Educators. Mr. Porter has been asked to be one of the representatives for the Comprehensive Teacher Education Institute (CTEI), a partnership between Jurupa School District and the University of California, Riverside. All costs will be paid by CTEI. A copy of the travel request is included in the supporting documents.

It is recommended that the Board approve the out-of-state travel request from Mr. Larry Porter to travel to Detroit, Michigan on Saturday, February 18, 1995 through Wednesday, February 22, 1995 to attend the annual conference of the Association of Teacher Educators.

## **K. Review Routine Information Reports**

- \*\* 1. Schools of Choice Brochure (Mr. Taylor)

In accordance with Board Policy 5117.1, parents will be notified, beginning February 1, 1995, of the Schools of Choice Open Enrollment Policy and Procedure. A copy of the brochure has been included in the supporting documents for Board members. Information only.

## K. Review Routine Information Reports (Cont'd)

### 2. Non-Public School Placements

(Dr. Hendrick)

The District is responsible for serving all handicapped children who are at least three years of age, but not over 22 years of age, under the Education of All Handicapped Children Act of 1975 (PL 94-142). When no appropriate public school placement is available either within the local school district or the County Office of Education, then it is necessary to place these pupils in a non-public school. The law requires that we advise the Board of such placements.

Three Severely Emotionally Disturbed (SED) pupils have been placed at **Advocate and Target Schools**. One of these pupils resides in a Licensed Care Institution (LCI) operated within the District and is, therefore, 100% reimbursed by the State, and two are district pupils. The cost is \$89.00 per day; 70% of this cost, or approximately \$62.00 per day, will be refunded by the State. An additional six Severely Emotionally Disturbed (SED) pupils have been placed at **Somerset School**. Three reside in an LCI operated within the District and are, therefore, 100% reimbursed by the State, and three are district pupils. The cost is \$94.50 per day; 70% of this cost, or approximately \$66.43, will be refunded by the State. Information only.

### 3. Staff Development Days

(Mr. Taylor)

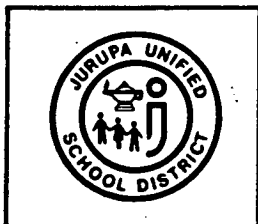
Following are staff development days that have been scheduled:

#### Staff Development Days

<u>Students not in Attendance</u>	<u>School</u>	<u>Location</u>
January 10 & 11, 1995	Van Buren Elementary	same
January 13, 1995	Sky Country Elementary	same
January 23, 1995	Ina Arbuckle Elementary	same
February 3, 1995	Sky Country Elementary	same

Information only.

ADJOURNMENT



## Jurupa Unified School District Schools of Choice

### Notification of Open Enrollment Application Period

Dear Parent/Guardian:

The Jurupa Unified School District has an open enrollment policy for schools within the district. Our fifteen elementary, three middle schools and two comprehensive high schools offer a variety of programs designed to meet the needs of children and their families. There are situations which make it desirable for a family to select a school outside of the attendance area designated for their residence. As such, we offer this transfer opportunity through the Open Enrollment process.

Again this year, parents may choose to have their children attend a school, other than the school of residence, provided there is space. The District staff will determine how many transfer spaces are available at each school. Some schools have very few spaces; others can accommodate a number of new students. If there are more requests for transfers to a particular school than available spaces, the policy requires the use of a random selection procedure.

If you wish to have your child continue to attend the school that serves your residence, you do not need to notify the school. Students currently attending a school on an intra-district transfer need not complete a new application for the 1995/96 school year. However, if you wish your child to attend a school other than the one he/she is currently attending, please follow the instructions on page three.

Parents of middle school age students should be aware that Mira Loma Middle School will open in September, 1995. Therefore, if you will have an eighth grade student who wishes to remain at his/her present middle school, you need to apply for a transfer.

This brochure includes a brief description of the programs offered in our schools. For more information about a school, you may request a copy of the "School Accountability Report Card." The directory on pages three and four lists addresses and telephone numbers.

Your involvement in your child's education is one of the most critical factors in his/her school success. We urge you to visit your child's school and talk to the staff; volunteer when you have the time and join the PTA or other parent organization.

Sincerely,

  
Benita B. Roberts, Superintendent

February 1, 1995

Board Policy 5117.1

\*\*

K-1

## **Meeting Residency Requirements: (Education Code 48204)**

A student shall be deemed to have complied with the residency requirements for school attendance provided he or she:

- a. is living with a parent/guardian or caregiver within the district, or
- b. is an emancipated minor living in the district, or
- c. is living in a licensed foster home, family home, state hospital, or licensed children's institution within the district, or
- d. is granted an interdistrict transfer based on the parent/guardian being employed within the boundaries of the school district.

## **Program Options in the District:**

A variety of programs are available in the Jurupa District. A description of each program is provided below. The directory pages that follow list which programs are offered at each school site.

**Special Education** - Programs and services are available at each school for students with exceptional needs. Enrollment in these classes will be based on IEP placement and space availability.

**School Improvement** - This state-funded program supports and guides schoolwide improvements to meet the needs of all students in a timely and effective manner. (Offered at all elementary and middle schools.)

**Chapter I/EIA** - This federally-funded program supports grades one through six students who need additional academic support in the areas of reading, language, or math.

**Bilingual Classrooms** - Limited-English Proficient students receive daily English-as-a-Second Language instruction, academic instruction in English, or the primary language based on oral language assessment results, positive reinforcement of the student's self-concept, and cross-cultural understanding.

**Bilingual Tutorial Program** - Limited-English Proficient students receive English-as-a-Second Language instruction and primary language support through a bilingual language tutor.

**Gifted and Talented Education (GATE)** - The GATE program is available at each school (K-12) to serve identified gifted and talented students in grades kindergarten through twelve.

**Chapter II** - These federal funds assist the school in purchasing school library books and instructional materials, and providing crisis counseling at each elementary school.

**Crisis Counseling** - An Outreach Counselor from the Youth Service Center of Riverside provides crisis counseling, classroom presentations, and conflict management instruction for students one day a week.

**Early Intervention for School Success (EISS)** - This program offers kindergarten and first grade students a child-centered interactive learning environment where they are actively involved in the learning process.

**Drug, Alcohol and Tobacco Education (DATE)** - This funding is used for after school programs.

**Elementary Instrumental Music** - Three traveling instrumental music teachers provide band instruction at each elementary school.

**Year Round School** - A single-track year round school schedule of 45 days on and 15 days off track is offered at this elementary site.

**English/Language Arts Dissemination Project** - Students participate in a model program for English and Language Arts which teaches skills through an emphasis on literature and writing.

**Math Renaissance Project** - The foundations of pre-algebra, pre-geometry, algebra and geometry are taught through emphasis on hands-on activities and practical application.

**Title VII** - This is a federally-funded project currently being implemented at four elementary school sites. It is a bilingual K-2 grade project whose major instructional strategy is an integrated curriculum model focusing on the infusion of critical thinking skills into science, math and language arts.

**Early Mental Health Initiative Grant (CARES)** - The CARES program is a school based project designed to enhance personal development and help students adjust to school situations.

**PROCEDURE FOR APPLYING FOR A TRANSFER:**  
**APPLICATIONS DUE MARCH 1, 1995**

1. Applications may be obtained in the office of any school in the District.
2. Completed applications must be mailed to the Assistant Superintendent Education Services at 3924 Riverview Drive, Riverside, CA 92509 no later than March 1, 1995.
3. Transfer and admission to a school of choice shall be granted if the District determines that space is available.
4. Parents will be notified by mail after the close of the enrollment period as to the status of their request.
5. Transportation is the responsibility of the parent.

**CALENDAR**

February 1, 1995	Applications available in the office of any school in the District.
March 1, 1995	Completed applications must be received by the Assistant Superintendent Education Services at the District Office (see address above).
March 15, 1995	Public Lottery, District Office, Room #3, 3924 Riverview Drive, Riverside. (A lottery will only be held in cases where the number of applicants exceeds the available space.)

**ELEMENTARY SCHOOLS**

**Camino Real Elementary School**

4655 Camino Real, Riverside, CA 92509  
360-2714

Programs Offered: Special Education, School Improvement, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music.

**Glen Avon Elementary School**

4352 Pyrite Street, Riverside, CA 92509  
360-2764

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Tutorial, GATE, Chapter II, EISS, DATE, Instrumental Music.

**Granite Hill Elementary School**

9371 Granite Hill, Riverside, CA 92509  
360-2725

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, EISS, DATE, Instrumental Music.

**Ina Arbuckle Elementary School**

3600 Packard Street, Riverside, CA 92509  
222-7788

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music, Title VII, CARES.

**Indian Hills Elementary School**

7750 Linares, Riverside, CA 92509  
360-2724

Programs Offered: Special Education, School Improvement, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music.

**Mission Bell Elementary School**

4020 Conning Street, Riverside, CA 92509  
360-2748

Programs Offered: Special Education, School Improvement, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music.

**Pacific Avenue Elementary School**

6110 45th Street, Riverside, CA 92509  
222-7877

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music, CARES.

**Pedley Elementary School**

5871 Hudson Street, Riverside, CA 92509  
360-2793

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music.

## **ELEMENTARY SCHOOLS (Continued)**

### **Rustic Lane Elementary School**

6420 Rustic Lane, Riverside, CA 92509

222-7837

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, EISS, DATE, Instrumental Music, Title VII.

### **Sky Country Elementary School**

5520 Lucretia, Mira Loma, CA 91752

360-2816

Programs Offered: Special Education, School Improvement, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music.

### **Stone Avenue Elementary School**

5111 Stone Avenue, Riverside, CA 92509

360-2859

Programs Offered: Special Education, School Improvement, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music.

### **Sunnyslope Elementary School**

7050 38th Street, Riverside, CA 92509

360-2781

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, EISS, DATE, Instrumental Music, CARES.

### **Troth Street Elementary School**

5565 Troth Street, Mira Loma, CA 91752

360-2866

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, EISS, DATE, Instrumental Music, Title VII, CARES.

### **Van Buren Elementary School**

9501 Jurupa Road, Riverside, CA 92509

360-2865

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, EISS, DATE, Instrumental Music, Year Round School.

### **West Riverside Elementary School**

3972 Riverview Drive

Riverside, CA 92509

222-7759

Programs Offered: Special Education, School Improvement, Chapter I, Bilingual Classrooms, Bilingual Tutorial, GATE, Chapter II, DATE, Instrumental Music, Title VII, CARES.

## **MIDDLE SCHOOLS**

Course offerings at the middle schools are equivalent with few exceptions. In most cases, programs are identical; however, parents may check with school personnel about specific courses.

### **Jurupa Middle School**

8700 Galena Street, Riverside, CA 92509

360-2846

Programs Offered: Special Education, School Improvement, Bilingual Services, GATE, Chapter II, DATE, Math Renaissance.

### **Mira Loma Middle School**

5051 Steve Street, Riverside, CA 92509

360-2883

Programs Offered: Special Education, Bilingual Services, GATE, Chapter II, DATE.

### **Mission Middle School**

5961 Mustang Lane, Riverside, CA 92509

222-7842

Programs Offered: Special Education, School Improvement, Bilingual Services, GATE, Chapter II, DATE, English/Language Arts Dissemination Project, Math Renaissance.

## **HIGH SCHOOLS**

Course offerings at both high schools are equivalent with few exceptions. In most cases, programs are identical; however, parents may check with school personnel about specific courses. ROTC, Band and Agriculture programs are offered at both sites.

High school students are subject to California Interscholastic Federation guidelines as they relate to athletic eligibility.

### **Jurupa Valley High School**

10551 Bellegrave, Mira Loma, CA 91752

360-2600

### **Rubidoux High School**

4250 Opal Street, Riverside, CA 92509

222-7821

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING  
TUESDAY, JANUARY 3, 1995**

**OPEN PUBLIC SESSION**

**CALL TO ORDER**

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 6:00 p.m. on Tuesday, January 3, 1995, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

**ROLL CALL**

Members of the Board present were:

**Mrs. Sandra Ruane, President  
Mrs. Mary Burns, Clerk  
Mr. John Chavez, Member  
Ms. Holly Hanke, Member  
Mr. Sam Knight, Member**

**STAFF PRESENT**

Staff Advisers present were:

**Mrs. Benita Roberts, Superintendent  
Mr. Jim Taylor, Assistant Superintendent Education Services  
Mr. Rollin Edmunds, Assistant Superintendent Business Services  
Mr. Kent Campbell, Assistant Superintendent Personnel Services  
Dr. Bill Hendrick, Administrator of Education Support Services  
Mrs. Pam Lauzon, Director of Business Services**

**CLOSED SESSION**

**RECESS TO CLOSED  
SESSION  
-Motion #128**

**MR. KNIGHT MOVED THE BOARD RECESS TO CLOSED SESSION IN THE SUPERINTENDENT'S OFFICE FOR THE FOLLOWING PURPOSES: TO CONSIDER STUDENT DISCIPLINARY ACTIONS PURSUANT TO EDUCATION CODE SECTIONS 48900 AND 48915; PERSONNEL REPORT #11; TO DISCUSS ASSIGNMENT OF ADMINISTRATIVE PERSONNEL; AND TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS. MS. HANKE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

At 6:01 p.m. the Board recessed to Closed Session in the Superintendent's office.  
At 7:02 p.m. the Board adjourned from Closed Session.

**CALL TO ORDER**

At 7:08 p.m. President Ruane called the meeting to order in Public Session.

**ROLL CALL**

President Ruane, Mrs. Burns, Mr. Chavez, Ms. Hanke, Mr. Knight.

**FLAG SALUTE**

President Ruane led the pledge of allegiance to the flag of the United States of America.

## INVOCATION

President Ruane made an inspirational comment.

## COMMUNICATIONS SESSION

### RECOGNITION OF FORMER PRESIDENT OF THE BOARD

The Superintendent commented that two years ago, Mr. Sam Knight was nominated and selected to serve as Board President. She noted that President Ruane would probably concur that the office of President of the Board is more difficult than one can possibly imagine.

President Ruane presented Mr. Knight with a plaque recognizing his two years of outstanding service as President of the Board of Education, from 1992 to 1994. President Ruane also agreed that serving as President of the Board is a difficult job and offered her congratulations to Mr. Knight.

Mr. Knight said that it was an honor and a pleasure to serve the community of Jurupa in the capacity of President of the Board. The task was well supported by his peers, Sandra Ruane, David Barnes, Mary Burns and John Chavez. With their support and knowledge, they have made it through some tough times. With Holly Hanke coming aboard as a new Board member, this will be an opportunity for the community and Board of Education to work together to produce a group of students qualified for post secondary education.

### RECOGNIZE EISS TEACHERS

The Assistant Superintendent Education Services stated that Board members received a letter in their supporting documents, commending three Jurupa Unified School District teachers, Lorayne Corcoran and Deborah Dallas from Sunnyslope Elementary, and Tamara Concannon, from Granite Hill Elementary (correction made to the Agenda, which listed Ms. Concannon as a teacher from Sunnyslope), and recognizing their classrooms as EISS Demonstration Sites. Each teacher will receive \$500.00 to enhance the learning environment of their students.

### RECOGNIZE TEACHER ON SPECIAL ASSIGNMENT

The Assistant Superintendent Education Services recognized Gregg Nelsen, Teacher on Special Assignment, for his participation as a panel member for the 1994 California Mathematics Adoption. The State Department of Education commended Mr. Nelsen for his commitment, professional expertise and contribution to the quality of instructional materials made available for California students.

### ACCEPT DONATIONS -Motion #129

MR. CHAVEZ MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: A G.E. CORDLESS CELLULAR PHONE (APPROXIMATE VALUE OF \$69.00) FROM A COMMUNITY MEMBER TO BE USED IN THE LEARNING CENTER COMMUNITY ROOM; \$300.00 FROM THE GRANITE HILL ELEMENTARY SCHOOL PTA TO BE USED FOR A PRESENTATION TO THE FOURTH GRADE CLASSES AT GRANITE HILL ELEMENTARY (FOUR TEACHERS FROM MISSION BELL WERE PARTICIPANTS IN THIS DONATION, AS WELL AS THE VIEWING OF THE PRESENTATION, AS FOLLOWS:



ACCEPT DONATIONS  
-Motion #129 (CONTD)

MS. PECCERILLI, \$50.00; MS. BURSON, \$50.00; MS. FERGUSON, \$50.00, AND MS. DOUGHERTY, \$25.00); \$1,926.00 TO BE USED FOR TEACHER PURCHASES OF INSTRUCTIONAL MATERIALS, AND TWO COMPLETE SETS OF WHAT YOUR 7TH GRADER NEEDS TO KNOW (APPROXIMATE VALUE OF \$175.00) FROM GRANITE HILL ELEMENTARY PTA; THE MYSTERY OF THE CUPBOARD BY LYNNE REID BANKS (APPROXIMATE VALUE \$13.95) FROM MS. CHRIS WILDRICK, PTA PRESIDENT, FOR GRANITE HILL ELEMENTARY TO BE USED IN THE GRANITE HILL ELEMENTARY LIBRARY, AND A TRAILER (APPROXIMATE VALUE \$2,500.00) FROM THE JURUPA VALLEY HIGH SCHOOL SILVER BRIGADE TO BE USED BY THE SILVER BRIGADE. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

BOARD MEETING TO  
BE HELD AT GLEN  
AVON ELEMENTARY  
ON JANUARY 17, 1995

The Superintendent indicated that the Tuesday, January 17, 1995 Board meeting, will be held at Glen Avon Elementary School, in the multi-purpose room. Glen Avon is celebrating its 100th birthday this year. The Principal has requested that the Board meet at this site to view some of the exciting programs available to students.

ADMINISTRATIVE  
REPORTS

The Superintendent welcomed Mrs. Pam Lauzon to the Board meeting as the new Director of Business Services.

REPORT FROM JURUPA  
VALLEY STUDENT  
REPRESENTATIVE

Julie Warne, Jurupa Valley High School student representative, made the following report on current events:

SPORTS

Winter sports begin league games the week of January 9. Jurupa Valley High is part of the Mtn. View League, which includes Elsinore, Norco, Corona, Centennial and Murrieta Valley High Schools.

Wrestling begins January 12. The girls' soccer team won six and tied two of their first ten games, and were consolidation champions at the Hemet Tournament. Their first league game is January 10 at Elsinore. The boys' soccer team is having a winning season. Their league games begin January 11 against Elsinore. The girls' basketball team has four wins and six losses so far; their first league game is January 10. The boys' basketball team has their first league game January 11; they play Rubidoux High School January 6.

ASB

Jurupa Valley High School ASB is busy putting together last minute details for Powder Puff and the Winter Homecoming Fashion Show, which will be held during lunch each day next week.

The Rubidoux High School student representative, Ronda Robinson, was not able to be present for the Board meeting.

PUBLIC VERBAL  
COMMENTS:

President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board. She indicated that comments should be limited to five minutes.

PUBLIC VERBAL  
COMMENTS:  
(CONTD)

COMMENTS ON THE  
AVID PROGRAM

Desiree Mejia, a tenth grade student at Rubidoux High School, stated that as a middle school student, she was doing fine; however, when she reached high school, she felt lost. At the time Desiree enrolled in the AVID program, her grades were not very good. She found that in AVID, she received the extra edge she needed: new study habits and techniques; the gift of motivation, and control over her own life. Ms. Mejia expressed that she can now make a difference by also helping others to find their way.

Alejandro Martinez, as an AVID tutor for the past two years, has seen young adults improve their study habits and gain knowledge regarding the requirements to enter universities. The AVID program provides students with information/help that they would not normally receive. Mr. Martinez stated that AVID is a good program that should be continued.

Chris Madrid, a parent with two daughters in the AVID program, a ninth grade student and an eleventh grade student, has seen what the AVID program has accomplished. It has motivated her daughter to send out letters to colleges, provided tutorial help, and helped her students achieve academically. Mrs. Madrid stated that she could not say enough on behalf of the AVID program. The staff give 150% of themselves to assist students, and they are available to answer parent questions. Mrs. Madrid would like to see the AVID program expand.

For the past two years, Marie Hamilton, parent, stated that her son has been enrolled in the AVID program. He was an excellent student in elementary school. However, by the time he reached the seventh grade, he began to "lose it." She was told that this was a normal occurrence, and that his grades would improve. By the time her son reached the ninth grade, he was introduced to the AVID program. Ms. Hamilton was surprised with the positive results: her son requested to attend summer school; his grades improved, and there appeared to be a light at the end of the tunnel. She began to see her son study; become organized; think logically, and focus academically. Ms. Hamilton stated that the AVID program has so much for so many; she asked the Board to support this program, as she would hate to see it discontinued.

Gabriela Diaz, a Rubidoux High School Student and an AVID first-year tutor, commented that the AVID program teaches students to interact and seek help from others: students no longer have to stand alone. Ms. Diaz' sister is enrolled in the AVID program. She was formerly a 2.0 student; however, she then reached a 3.0 grade point average, and is now a straight "A" student. Ms. Diaz stated that the AVID program should be extended to other school sites; it helps to decrease the drop-out rate and motivates students to attend college.

Barbara Chenier, proud grandparent of a student in the AVID program, stated that since her grandson has been enrolled in the AVID program, he has become motivated to attend college. He has achieved a 3.0 grade point average and above for three consecutive years. Mrs. Chenier commented that when her children attended Rubidoux High School, the AVID program was not available. She has preached to her grandson that there is more to school than sports, and encouraged him to keep his grades up.

PUBLIC VERBAL  
COMMENTS (CONTD)

Reverend Hudena James, pastor in the Jurupa community, with a son in the AVID program, has been impressed as he has watched his son's performance and confidence level increase. The staff have demonstrated a caring attitude regarding his son's academic performance. Rev. James shared that his son and daughter are very competitive. His daughter has been more competitive in her studies; however, now with his son's involvement in the AVID program, Rev. James has found him reading history and math books at 10:00 and 10:30 p.m. The AVID program has made a real difference in his life.

Rodney Lewis was not prepared to share; however, when he heard others speaking on behalf of the AVID program, he felt compelled to speak. The AVID program has helped his daughter for the past two years. He has been a teacher himself, and with class sizes increasing, the AVID program is a better avenue to provide students with a necessary one-on-one relationship. Mr. Lewis offered his support of the program.

Vanessa Cardwell stated that her son's involvement in the AVID program has produced positive results: he is motivated, self confident, and talks about attending college. His self confidence has changed his attitude toward school and other people. Ms. Cardwell shared that her son even participated in Christmas caroling on Christmas Eve. She stated that he would never have done anything like that before.

BOARD MEMBER  
REPORTS AND  
COMMENTS

Mr. Chavez invited Board members to the RCSBA "Evening with the Legislators," on January 20, 1995, in Palm Springs, to meet with newly elected legislators. He thanked the Superintendent for the annual year-end breakfast held at the Education Center. The performances by the Jurupa Valley and Rubidoux High School madrigal singers were outstanding. Mr. Chavez encouraged Jurupa Unified School District graduates to apply for the California Senate Association program. Applicants that qualify, if selected, work with legislators in Sacramento, receive a salary, benefits and college units. Mr. Chavez stated that he is proud of those that came to the Board meeting, and spoke on behalf of the AVID program. Students in this program are encouraged to attend high school, graduate, and seek a college education. Mr. Chavez voiced his support to continue funding for the AVID program.

Mr. Knight commended those present at the Board meeting on behalf of the AVID program. He stated that public comments have focused on improved student academics, attitudes, self esteem and confidence. The AVID program (Advancement Via Individual Determination) should be recognized for their role in establishing important parent partnerships. Mr. Knight offered his support of the program 110%.

Ms. Hanke congratulated and thanked the AVID program supporters for attending the Board meeting. She noted that the room was filled to capacity, with standing room only, on behalf of this program. Ms. Hanke indicated that she and Mary Burns have visited the MOT, and received a tour by Phil Wilkeson, Director of Purchasing, and Dave Mackey, Warehouse Manager. They were introduced to Garry Noftz, Senior Print Technician; Ann Hale, Director of Food Services; Steve Dickinson, Grounds Supervisor; Ron Garcia, Supervisor of Maintenance Operations. Angela Chavez, maintenance secretary, demonstrated the district's computerized temperature monitoring system, which was of particular interest to Ms. Hanke. Robin Robison, Director of Transportation, has extended an invitation for Ms. Hanke and Mrs. Burns to participate in a "ride-along" on a district school bus. Beginning January 5, they plan to visit elementary school sites. Ms. Hanke was impressed with district services.

BOARD MEMBER  
REPORTS AND  
COMMENTS  
(CONT'D)

Mrs. Burns shared that there is never an end to learning; she has thoroughly enjoyed participating again in a tour of the district with Ms. Hanke. She noted that Jurupa Unified School District is a complicated operation; however, it has been a pleasure to learn and review district processes. Mrs. Burns was particularly interested in the computerized temperature monitor of certain school sites. She invited the public to a meeting on January 11 at Mission Middle School, regarding the widening of the 60 freeway at Valley Way. She expressed that this will be an opportunity for the public to ask questions, comment and voice their opinions. Mrs. Burns asked those students in the audience that have benefited from the AVID program to raise their hands. She asked whether the 3.0 club works together with the AVID program to benefit students. Mr. Joe Gonzalez, 3.0 Club representative, stated that students from each program participate in joint tours and activities. Mrs. Burns stated that it is exciting to see so many members of the community come out to a school board meeting in support of a positive program in the district.

President Ruane thanked everyone for their support of the AVID program. She indicated that she took notes on comments and adjectives used in support of the program. She commended Ms. Hanke for taking her service on the Board seriously; she is "jumping in with both feet," as she familiarizes herself with district processes.

**ACTION SESSION**

APPROVE MINUTES  
-Motion #130

MR. KNIGHT MOVED THE BOARD APPROVE MINUTES OF THE REGULAR MEETING DECEMBER 5, 1994 AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT: AVID  
PROGRAM & BUDGET  
PROPOSAL

The Superintendent stated that four Rubidoux High School teachers: Mark McFerren (Riverside County Teacher of the Year), Dan Weatherford, Tom Podgorski and Theresa Mendoza; as well as two Jurupa Valley High School teachers: Patty Prosser and Donna Staub, were present on behalf of the AVID Program. She introduced the four Rubidoux High School teachers, as they requested to speak to the Board regarding the AVID program, a program that the County Superintendent of Schools would like to see in all of the high schools in the county.

Mark McFerren offered a brief history of the AVID program. It began in the San Diego Unified School District in 1980; the program spread throughout California, Virginia, and is also widespread in Germany in the military schools. Riverside Unified School District has had the program in operation for seven years; and Rubidoux High School has participated in the AVID program for the past two years.

Mr. McFerren stated that the goal is to see this program expand. The key areas of the program are: participation in summer school; increased study skills and motivation, and tutorial availability. These are all an integral part of the program, to motivate students to attend college. On February 15, 1995, a presentation is planned for students at Jurupa Middle School, to recruit students to join the AVID program.

Dan Weatherford shared information on the AVID selection process. The program is directed toward under-represented minority students; students with a low socio-economic standing, and students with an underachieving status. Mr. Weatherford stated that the universities across California have years ago recognized that there is an enormous number of minority students that do not make it to University of California campuses.

Mr. Weatherford stated that recruiting students at the middle school level has been very effective. Teachers, counselors, coaches, and librarians have been involved in locating those students that meet the selection criteria. Staff members have been very cooperative in identifying those students with needs.

Theresa Mendoza introduced AVID methodologies taught in the classroom: writing, inquiry, and collaboration. Ms. Mendoza emphasized the importance of written communication in all areas of learning: science, math and social studies. Students are taught to ask and learn from their questions: How can I improve? How can I understand this better? Ms. Mendoza noted the effects of working together: students no longer have to sit by themselves; if they have a question, they learn how and who to ask a question of. The more students learn to call upon one another for help, the more their collaboration skills increase, which results in the completion of their homework. Since they have interacted in tutorial sessions, they begin to validate that they are smart individuals. Their self esteem begins to grow, and they begin to see what their future can be.

Tom Podgorski shared that the reason the AVID program has experienced a high success rate, is mainly due to the integral part that administrators, teachers and parents are willing to play in the program. Prior to the AVID program at Rubidoux High School, ten to twelve percent of the graduates went on to a two or four year college. That number has increased, and is now forty to fifty percent. Job training and job readiness is what will prepare students for higher paying jobs in their futures. AVID is helping students to reach this goal by aiming them toward a higher level of education.

Methodologies, a support network and co-curricular activities are all part of the triangle that is designed to raise students' level of consciousness and awareness of what is available to them. This involves field trips, guest speakers, college visitations, conferences and junior college tours. Students need to be exposed to the next level of education. Mr. Podgorski shared that without any one of the three sides to the triangle, the program could not be successful. The support network of the AVID program includes counseling, tutoring, scheduling, materials, an AVID Booster Club and an AVID Site Team. With this support system in place, if students experience problems, they have someone to work them through to a solution.

Mr. Podgorski asked the Board, when considering their request for funding, to keep in mind all of the merits of the AVID program. They would ask the Board to implement all three sides of the triangle, so that the program is able to operate effectively and produce a "winning team" of students.

Mark McFerren invited Board members to a February 2, 1995 meeting at the Riverside County Office of Education, from 9:00 to 11:00 a.m., for a Riverside and San Bernardino county-wide AVID program coordinators' meeting. The purpose of the meeting is to provide information for site and district administrators.

Mr. McFerren responded to Ms. Hanke's questions, that yes, AVID classes are offered as an elective, and that students are referred by teacher recommendations, test scores or low grade point averages. The program is currently being offered at Rubidoux High School; however, they hope to expand the program to Jurupa Valley High School. In San Diego Unified School District, the program is also operated at the middle school level, and that currently, teachers at Mission Middle are interested in the program.

President Ruane thanked everyone involved for their outstanding report on the AVID program.

APPROVE SUBMITTAL  
OF LIBRARY GRANT  
APPLICATION FOR  
MISSION BELL  
-Motion #131

The Assistant Superintendent Education Services stated that Mission Bell Elementary is requesting approval to apply for a grant in the amount of \$5,000 to fund a library improvement plan.

MS. HANKE MOVED THE BOARD APPROVE THE SUBMITTAL OF THE APPLICATION FOR FUNDING FOR A LIBRARY GRANT AT MISSION BELL ELEMENTARY SCHOOL. MR. KNIGHT SECONDED THE MOTION. Mr. Chavez asked whether the district will be required to subsidize the grant. Mr. Taylor replied that the district will not be required to match the funds received. A VOTE WAS THEN TAKEN, WHICH CARRIED UNANIMOUSLY.

AUTHORIZE PURCHASE  
OF VIDEO CAMERAS  
FOR USE ON SCHOOL  
BUSES  
-Motion #132

The Assistant Superintendent Business Services proposed to the Board, the installation of video cameras on district school buses, as a measure to address student behavior problems. Vandalism to bus interiors has cost the district approximately \$20,000 per year. He spoke with several school districts in the area (Moreno Valley Unified; Beaumont Unified, Murrieta Valley Unified and Rialto Unified) that use video cameras. Each district reported success in dealing with students' behavior. Bus drivers were able to focus their attention on driving safely, rather than monitoring student behavior. Four video cameras are under consideration, with thirty boxes. Boxes would be placed in each bus, allowing for random monitoring as needed. Students would not be able to detect if a camera was actually in use on their particular bus. The video cameras and boxes will be funded from Safety Credit Funds.

MR. KNIGHT MOVED THE BOARD AUTHORIZE BUSINESS SERVICES TO PURCHASE FOUR (4) VIDEO CAMERAS AND THIRTY (30) BOXES FOR APPROXIMATELY \$6,920.00 (FUNDED FROM SAFETY CREDITS). MRS. BURNS SECONDED THE MOTION. Mrs. Burns commented that this purchase is a great idea to assist bus drivers. A before and after bus ride is planned; and, hopefully, the cameras will also help to reduce the noise level. Mrs. Burns supports this endeavor. Mr. Chavez was saddened that our society has had to resort to the "big brother" concept, in the name of safety; however, he offered his support of the measure. Ms. Hanke stated that she is glad to see the use of video cameras, as it is dangerous for bus drivers to be called upon to monitor student behavior while attempting to drive safely. The Superintendent stated that the Assistant Superintendent Business Services thoroughly researched this consideration, prior to its being presented to the Board. He addressed numerous questions, following his presentation of the idea to Cabinet members. President Ruane questioned whether any negative comments had been received by other districts that use video cameras. The Assistant Superintendent Business Services indicated that he had only received positive responses to his questions. Districts reported a marked decrease in vandalism, and bus drivers felt safety was increased. In response to Mr. Knight's question regarding the placement of the cameras, he indicated that they will be installed in the front of the bus, and will not be accessible to students.

AUTHORIZE PURCHASE  
OF VIDEO CAMERAS  
FOR USE ON SCHOOL  
BUSES  
-Motion #132  
(CONTD)

President Ruane questioned whether the cameras can be utilized to obtain restitution for damages. The Assistant Superintendent responded, yes; the cameras will record the date and time an incident occurred. Mr. Knight commented that a policy statement will need to be developed informing parents that they are responsible for restitution. The Superintendent stated that there are approximately 4,500 students that currently ride district buses. They are aware that they are responsible for damages; however, an additional warning will be issued to parents that students are being monitored by video cameras. The Assistant Superintendent Business Services responded to Mrs. Burns question, whether video tapes will be re-used: tapes will be re-used if no incidents occur. President Ruane commended district bus drivers for the patience they must exhibit during their daily bus routines; she offered her support of this measure. A VOTE WAS THEN TAKEN, WHICH CARRIED UNANIMOUSLY.

APPROVE P.O. #83177:  
TEN (10) COMPUTERS  
FOR GLEN AVON  
-Motion #133

The Assistant Superintendent Business Services stated that a requisition was received from Glen Avon Elementary for the purchase of (10) ten Macintosh computers, through categorical funds, in the amount of \$18,306.73.

MR. CHAVEZ MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER #83177 TO APPLE COMPUTER IN THE AMOUNT OF \$18,306.73 FOR THE PURCHASE OF TEN (10) MACINTOSH COMPUTERS FOR GLEN AVON ELEMENTARY SCHOOL. MR. KNIGHT SECONDED THE MOTION. Mrs. Burns questioned whether the district continues to check if Apple Computer is indeed the lowest bidder. The Assistant Superintendent Business Services stated that there is a structured process in the bidding procedure, which the district must follow, and Apple Computer has continued to offer the lowest prices for computers. Mrs. Burns asked whether the district saves money by maintaining this type of contract. The Assistant Superintendent Business Services responded, yes; however, it is an open-ended contract. A VOTE WAS THEN TAKEN, WHICH CARRIED UNANIMOUSLY.

APPROVE CHANGE  
ORDER #1: PERALTA  
ELEMENTARY  
-Motion #134

The Assistant Superintendent Business Services stated that it is unusual to request the Board not to approve all of the items on a Change Order. The district is currently conversing with the contractor over items 3 and 4 of Change Order #1. Delays occurred at the start of the project, due to difficulties involving the sewer line, site grading, and importation of dirt. The contractor is requesting reimbursement for delay days and equipment mobilization costs. The Assistant Superintendent Business Services stated that there were questions concerning these costs, and that he did not recommend approval of them until the questions were resolved.

President Ruane asked when Items 3 & 4 will be brought back to the Board for consideration. The Assistant Superintendent Business Services stated that this will occur at a later date following discussion and resolution with the contractor. A meeting is scheduled for the morning of January 5; there is further concern, since work on the project has proceeded at such a slow pace. The contractor has indicated that he may seek an extension of the timeline, which may involve additional costs to the district. The Assistant Superintendent Business Services stated he also wanted to discuss this concern with the contractor at the January 5 meeting.

APPROVE CHANGE  
ORDER #1: PERALTA  
ELEMENTARY  
-Motion #134  
(CONTD)

MR. CHAVEZ MOVED THE BOARD APPROVE ONLY ITEMS 1 AND 2 OF CHANGE ORDER #1 ON LEGAL BID #94/08L/90L FOR PERALTA ELEMENTARY SCHOOL IN THE AMOUNT OF \$24,256.75, WITH A TIME EXTENSION OF TEN DAYS. CONSIDERATION OF ITEMS 3 AND 4 IS TO BE DEFERRED TO A LATER DATE. MR. KNIGHT SECONDED THE MOTION. Mr. Knight asked what the liability to the district is on this extension. The Assistant Superintendent Business Services stated that the amount being requested for reimbursement is \$31,000 and a time extension of 25 days added to the contract. He is not clear on how the situation will be resolved. The contractor is not happy; he has indicated he may seek legal counsel. Mr. Chavez questioned on what grounds would the contractor be seeking an attorney? The Assistant Superintendent Business Services stated that the contractor feels that the district owes him the money. The district is in dispute over this allegation, as there is documentation to support the fact that the contractor's equipment was not moved on and off of the site.

Ms. Hanke questioned the opening date of Peralta Elementary School; Mr. Chavez questioned when the buildings will begin to go up. The Assistant Superintendent Business Services replied that plans are to open the school in September of 1996. Construction has not proceeded as quickly as was planned. A sewer line problem occurred; a situation that should have taken five weeks, took three months to resolve. A VOTE WAS THEN TAKEN, WHICH CARRIED UNANIMOUSLY.

APPROVE  
SUBSTITUTION OF  
SUBCONTRACTOR AT  
PERALTA  
ELEMENTARY  
-Motion #135

The Assistant Superintendent Business Services reported that due to exhaustive efforts to contact Ace Air Conditioning, with no response, approval is requested for substitution of Sanders Engineering as the air conditioning subcontractor at the Peralta Elementary School site.

MS. HANKE MOVED THE BOARD APPROVE THE REQUEST FROM CHARTERED CONSTRUCTION CORPORATION TO REPLACE ACE AIR CONDITIONING WITH SANDERS ENGINEERING OF YORBA LINDA, CA FOR THE AIR CONDITIONING PORTION OF THE PERALTA ELEMENTARY SCHOOL CONSTRUCTION PROJECT. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

OTHER FACILITY  
MATTERS

The Superintendent reported that according to information from the recent Facilities Meeting, the modernization's of Rubidoux High School and Van Buren Elementary School are moving along satisfactorily.

EXPEL PUPIL IN ONE  
DISCIPLINE CASE:  
#95/012  
-Motion #136

MR. KNIGHT MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #95/012 FOR VIOLATION OF EDUCATION CODE 48900 (a) & (k). MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADMIT PUPIL IN ONE  
DISCIPLINE CASE:  
#95/013  
-Motion #137

MS. HANKE MOVED THE BOARD RE-ADMIT THE PUPIL IN DISCIPLINE CASE #95/013 TO THE JURUPA UNIFIED SCHOOL DISTRICT, BUT FURTHER RECOMMENDS THE PUPIL BE CONTINUED ON A SUSPENDED EXPULSION ORDER PER THE DECISION OF THE HEMET UNIFIED SCHOOL DISTRICT. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL  
REPORT #11  
-Motion #138

MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #11 AS PRINTED, TO INCLUDE INSERT H-1, PAGE 7. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.



RATIFY TENTATIVE  
CSEA AGREEMENT  
-Motion #139

The Assistant Superintendent Personnel Services requested that the Board ratify a new job classification, Instructional Aide-Headstart/Preschool, to comply with applicable laws. A tentative agreement has been reached with CSEA regarding the rate of pay for this classification.

MR. KNIGHT MOVED THE BOARD RATIFY THE TENTATIVE AGREEMENT WITH CSEA REGARDING THE RATE OF PAY FOR INSTRUCTIONAL AIDE HEADSTART/PRESCHOOL. PRESIDENT RUANE SECONDED THE MOTION. Ms. Hanke referred to H-2, Page 1, in the supporting documents, and questioned which districts are included in the benchmark salary comparison. The Assistant Superintendent Personnel Services stated that the comparison includes five districts in Riverside County, and five districts in San Bernardino County. A VOTE WAS THEN TAKEN WHICH CARRIED UNANIMOUSLY 4 TO 0 AND ONE ABSTENTION, MR. CHAVEZ.

APPROVE ROUTINE  
ACTION ITEMS I, 1-7,  
OMITTING I-6  
-Motion #140

President Ruane requested that the Board consider Routine Action Items by Consent, Items I, 1-7; however, Item I-6 will be pulled and considered separately.

MR. CHAVEZ MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS I 1-7 AS PRINTED, OMITTING ITEM I-6, TO BE VOTED UPON SEPARATELY: PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; APPROPRIATION TRANSERS; APPROVE LIST OF AUTHORIZED AGENTS AS LISTED IN THE SUPPORTING DOCUMENTS; REJECTION OF THE CLAIM, WITH APPROPRIATE NOTICE TO THE DISTRICT INSURANCE CARRIER. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE  
ACTION ITEM I-6,  
SURPLUS SALE  
-Motion #141

President Ruane asked whether the district, following the sealed bid procedure, will dispose of remaining items by placing them in the dump? The Assistant Superintendent Business Services stated that items that are not sold by sealed bid will be referred to the Goodwill or other non-profit organizations. Any items remaining, that non-profit organizations do not take, will be disposed of in the dump. Mrs. Burns asked whether, following the sale of items by sealed bid, if someone wishes to buy a remaining item, is this permissible? The Assistant Superintendent Business Services stated that occasionally this does happen, and it is permissible. He stated that the Education Code lays out a very strict procedure for the district to follow regarding the sealed bid procedure; however, following that procedure, it is the district's decision as to how items are disposed of. Mrs. Burns asked that every effort be made to be certain that non-profit organizations have any items left, if they so choose. The Assistant Superintendent Business Services assured her that this will be the case.

MR. CHAVEZ MOVED THE BOARD ADOPT ROUTINE ACTION ITEM I-6 AS PRINTED: ADOPT RESOLUTION #95/10 DECLARING THE ITEMS LISTED AS SURPLUS AND AUTHORIZE ITS SALE VIA SEALED BID AUCTION. PRESIDENT RUANE SECONDED THE MOTION. Mrs. Burns questioned whether Item I-6 needed to be amended in any way, to include the decision to give items remaining, following the sealed bid procedure, to non-profit organizations or those in need of the items? President Ruane stated that since this is already the district's general practice, an amendment was not necessary. A VOTE WAS THEN TAKEN, WHICH CARRIED UNANIMOUSLY.

**ROUTINE  
INFORMATION  
REPORTS**

The Board reviewed the following routine information reports: Goals 2000; Review Unadopted Minutes of First Meeting of the District Advisory Council for the Consolidated Application; Announce Provisions of Tentative Collective Bargaining Agreement with CSEA, Chapter #392; Receive Reports Pursuant to Education Code, and Staff Development Days. Ms. Hanke questioned Routine Information Report, J-5, Staff Development Days, whether others are welcome to attend SIP Day presentations. The Superintendent replied that Board members are welcome to attend School Improvement Days at any time. Staff Development Days are open to staff; parents are also invited to attend inservices of interest to them. Ms. Hanke asked whether Staff Development Days are open to students, as well. The Superintendent stated that the Principal at each site will notify students if it is a presentation that they may attend.

**ADJOURNMENT**

There being no further business, President Ruane adjourned the Regular Meeting from Public Session at 8:50 p.m.

**MINUTES OF THE REGULAR MEETING OF TUESDAY, JANUARY 3,  
1995 ARE APPROVED AS**

<hr/>	
<hr/>	
<hr/>	<hr/>
<b>President</b>	<b>Clerk</b>
<hr/>	
<b>Date</b>	

To be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

When recorded, return to:

**NOTICE OF COMPLETION**

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Rubidoux High School Modernization - Bid #94/01L  
Rusco, Inc. - Lockers - Pkg. #14

Date of completion: January 17, 1995

Nature of owner: Public School District.

Interest or estate of owner: Jurupa Unified School District  
3924 Riverview Drive  
Riverside, CA 92509

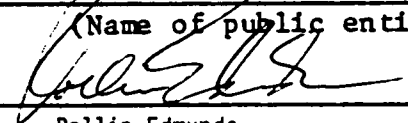
Address of owner:

Name of contractor: Rusco, Inc.

Street address or legal description of site: 4250 Opal Street; Riverside, CA 92509

Dated: January 17, 1995

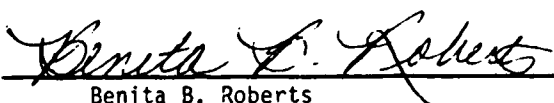
Owner: JURUPA UNIFIED SCHOOL DISTRICT  
(Name of public entity)

By   
Rollin Edmunds  
Title Assistant Superintendent Business Services

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) ss

I am the Secretary of the governing board of the Jurupa Unified  
School District the public entity which executed the foregoing  
notice and on whose behalf I made this verification; I have read said notice, know its  
contents, and the same is true. I certify under penalty of perjury that the foregoing  
is true and correct.

Executed at Riverside, California on January 18, 1995 (Date)

By   
Benita B. Roberts  
Title Superintendent

to be recorded with the County Recorder  
within 10 days after completion.  
No recording fee.

When recorded, return to:

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Rubidoux High School Modernization Project - Bid #94/01L  
J. J. Roofing, Inc. - Fiberglass Composition Shingles-Pkg. #7

Date of completion: January 17, 1995

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

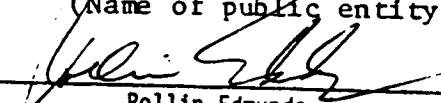
Address of owner: 3924 Riverview Drive  
Riverside, CA 92509

Name of contractor: J. J. Roofing, Inc.

Street address or legal description of site: 4250 Opal Street; Riverside, CA 92509

Dated: January 17, 1995

Owner: JURUPA UNIFIED SCHOOL DISTRICT  
(Name of public entity)


By   
Rollin Edmunds

Title Assistant Superintendent Business Services

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on January 18, 1995 (Date)

By   
Benita B. Roberts

Title Superintendent

to be recorded with County Recorder  
within 10 days after completion.  
No recording fee.

When recorded, return to:

## NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Triple Wide Rigid Frame Portable Classroom 36' x 40' with two toilets, kitchen and teachers workroom/office for Ina Arbuckle Elementary School - PO #78584

Date of completion: January 17, 1995

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive  
Riverside, CA 92509

Name of contractor: Aurora Modular Industries

Street address or legal description of site: 3600 Packard Street; Riverside, CA 92509

Dated: January 17, 1995

Owner: JURUPA UNIFIED SCHOOL DISTRICT

(Name of public entity)

By

Rollin Edmunds

Title Assistant Superintendent Business Services

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on January 18, 1995 (Date)

By

Benita B. Roberts

Title Superintendent

6-3

PORTER • STINSON • MILLER  
ARCHITECTS / PLANNERS

CHANGE  
ORDER 2

PROJECT: **PERALTA ELEMENTARY SCHOOL**  
**PORTION ONE**  
Jurupa Unified School District

CHANGE ORDER NUMBER: 2

DATE: December 2, 1994

TO: Chartered Construction Corporation  
3301 Barham Boulevard, Suite 400  
Los Angeles, CA 90068

D.S.A. #A-61288  
File #33-19

You are directed to make the following changes in this Contract:

Reference attached item CO-2.1. Change Order No. 2 is for Service Site work / Portion One per D.S.A. approved drawings only.

Not valid until signed by both the Owner and Architect, and approved by D.S.A.  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original D.S.A. Contract price estimate was .....	4,188,000.00
Net change by previously authorized Change Order was .....	24,256.75
The total Contract Sum before this Change Order was .....	4,212,256.75
The Contract Sum will be increased by this Change Order .....	18,219.00
The new Contract Sum including this Change Order will be .....	4,230,475.75
The Contract Time was previously extended .....	10 Days
The new Contract Time extension will total .....	0 Days
The total extension extends contract to .....	10 Days
Scheduled date for Completion is August 18, 1995.	

ARCHITECT

Porter • Stinson • Miller  
350 West 5th Street, #201-B  
San Bernardino, CA 92401

CONTRACTOR

Chartered Construction Corp.  
3301 Barham Blvd., #400  
Los Angeles, CA 90068

Authorized:  
OWNER

Jurupa Unified School District  
3924 Riverview Drive  
Riverside, California 92509

BY David E. Lynstrup  
DATE 10/13/94

BY Lois LeFebvre  
DATE 12/21/94

BY \_\_\_\_\_  
DATE \_\_\_\_\_

cc: File

**ITEM CO-2.1:**      **ADDITIONAL FIRE LINE TO FIRE HYDRANTS** - The Contractor was directed to extend the fire line by 325 to connect all three fire hydrants on site as required by the Fire Marshal.

**Justification:**      The bid documents directed the contractor to install 375 lineal feet of 8" water line to the (3) on site fire hydrants. But the actual location of the fire hydrants as required by the fire marshal and approved by the State Fire Marshal required an additional 325' to the fire hydrant northeast of Building E.

**Requested by:**      Architect.

SERVICE SITE ADDITIVE COST .....	\$18,219.00
TIME EXTENSION .....	None

<b>TOTAL SERVICE SITE ADDITIVE COST .....</b>	<b>\$18,219.00</b>
<b>TOTAL TIME EXTENSION .....</b>	<b>None</b>

# CHANGE ORDER 2

**PROJECT:** RUBIDOUX HIGH SCHOOL MODERNIZATION  
Jurupa Unified School District

**CATEGORIES:** 4, 14, 15, 16 and 20

**D.S.A.** #A-58444

**O.L.A.** 77/67090-00-11

**DATE:** December 20, 1994

The Prime Contractors listed are directed to make the changes listed as Items CO-2.1 through CO-2.10 of this Change Order to the Contract.

## TOTAL CHANGE TO THE ENTIRE CONTRACT PER THIS CHANGE ORDER:

The original D.S.A. Contract price estimate was .....	\$2,676,197.00
Net change by previously authorized Change Order clarification was .....	\$22,179.00
The total Contract Sum was .....	\$2,698,376.58
The Contract Sum increased by this Change Order is .....	\$25,424.00
The new Contract Sum including this Change Order is .....	\$2,723,800.58
The Contract Time was previously extended .....	0 Days
The Contract Time extended by this Change Order is .....	0 Days
The total Contract Time extension is .....	0 Days

**CATEGORIES ALTERED BY CHANGE ORDER NO. 2:** 4, 14, 15, 16 and 20

**TO:**

**CATEGORY 4: ROUGH CARPENTRY**  
CAMPBELL MASSEY CONSTRUCTION

**CATEGORY 14: LOCKERS**  
RUSCO, INC.

**CATEGORY 15: WOOD FLOORING**  
DON ERVIN & SON FLOORING

**CATEGORY 16: RESILIENT FLOORING**  
WESTERN REGIONAL FLOORS

**CATEGORY 20: PLUMBING**  
J.M. FARNAN



**CHANGE ORDER #2**  
**SIGNATURE SHEET 1 of 1**

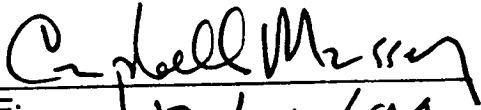
Not valid until signed by both the Owner and Architect, and approved by D.S.A.  
Signature of the Contractor Indicates his agreement herewith, including any adjustment in the Contract Sum and Contract Time.

**CATEGORY 4: FRAMING**

CAMPBELL MASSEY CONSTRUCTION  
5640 Laredo Road  
Riverside, CA 92506

BY

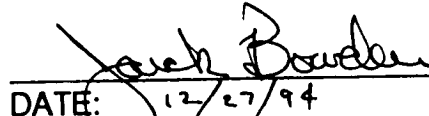
DATE:

  
12/21/94

**CATEGORY 14: LOCKERS**

RUSCO, INC.  
425 S. Pine Street  
San Gabriel, CA 91778

DATE:

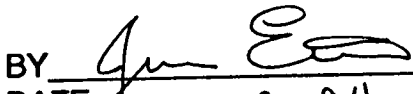
  
12/27/94

**CATEGORY 15: WOOD FLOORING**

DON ERVIN & SON FLOORING  
1023 Park Hill Lane  
Escondido, CA 92025

BY

DATE:

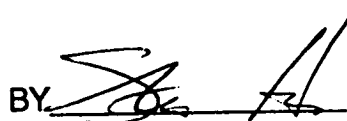
  
12-23-94

**CATEGORY 16: RESILIENT FLOORING**

WESTERN REGIONAL FLOORS  
3578 Enterprise Drive  
Anaheim, CA 92807

BY

DATE:


  
12/22/94

**CATEGORY 20: PLUMBING**

J.M. FARNAN CO., INC.  
2705 Sierra Way  
La Verne, CA 91750

BY

DATE:

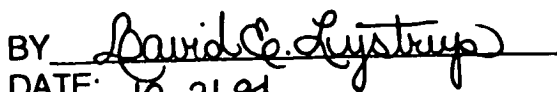
  
12-22-94

**ARCHITECT:**

PORTER • STINSON • MILLER  
350 West 5th Street, #201-B  
San Bernardino, CA 92401

BY

DATE:

  
12-21-94

**OWNER:**

JURUPA UNIFIED SCHOOL DISTRICT  
3924 Riverview Drive  
Riverside, California 92509

BY

DATE:



6-5  
92

---

**CATEGORY 4: ROUGH CARPENTRY / FINISH CARPENTRY**

---

**ITEM CO-2.1:**      **SUPPORT FOR EXHAUST FAN IN GYMNASIUM** - The Contractor was directed to modify the structural support for (2) new wall mounted exhaust fans in the Gymnasium. The Contractor was not able to weld the steel support to the concrete beam, but was directed to remove a portion of the concrete, and weld directly to the steel beam encased in the concrete.

Justification:      The field representative for D.S.A. required the design be modified, welding the new structure directly to the steel encased in the concrete beam in lieu of attaching only to the concrete beam. Additional structural steel was required, labor to break away part of the concrete, and the welding to the steal beam per P.C.O. # \_\_\_\_.

Requested by:      Architect and Structural Engineer.

ADDITIVE COST ..... \$6,166.00  
TIME EXTENSION ..... None

**ITEM CO-2.2:**      **REPLACEMENT OF PORTION OF PLUMBING SYSTEM IN BUILDING "H"** - The Contractor was directed to replace all the cold water plumbing in Building "H" with 2" copper plumbing the length of the building, attaching it to the existing cold water plumbing to each sink. The Contractor was directed to replace the hot water plumbing in the Foods Classroom.

Justification:      The existing plumbing in Building "H".

Requested by:      School District.

ADDITIVE COST ..... \$9690.74  
TIME EXTENSION ..... None

---

**CATEGORY 4: ROUGH CARPENTRY / FINISH CARPENTRY (CONT.):**

**TOTAL ADDITIVE COST . . . . . \$15,856.74**  
**TOTAL TIME EXTENSION . . . . . None**

**CHANGES TO THE CONTRACT OF  
CAMPBELL MASSEY CONSTRUCTION  
CATEGORY #4  
C.O. ITEMS 2.1 - 2.2**

The original D.S.A. Contract price estimate was . . . . . \$176,000.00  
Net change by previously authorized Change Order clarification was . . . . \$1,380.00  
The total Contract Sum was . . . . . \$177,380.00  
The Contract Sum increased by this Change Order is . . . . . \$15,856.74  
The new Contract Sum including this Change Order is . . . . . \$193,236.74  
The Contract Time was previously extended . . . . . 0 Days  
The Contract Time extended by this Change Order is . . . . . 0 Days  
The total Contract Time extension is . . . . . 0 Days

---

**CATEGORY 14: LOCKERS**

---

**ITEM CO-2.3:**      **BENCH IN GIRL'S TEAM ROOM** - The Contractor was directed to add a standard 8' long wood bench centered in the space between the lockers in the Girl's Team Room to match the existing bench in the Boy's Team Room.

**Justification:**      Due to constraints placed upon the District, the Girl's Team Room shall be made equal to the Boy's Team Room in size, number of lockers, etc. The elevations of this room in the contract documents did not show the bench, so it was left out of the bid.

**Requested by:**      Architect.

**TOTAL ADDITIVE COST** ..... **\$215.00**  
**TOTAL TIME EXTENSION** ..... **None**

**CHANGES TO THE CONTRACT OF  
RUSCO, INC.  
CATEGORY #14  
C.O. ITEMS 2.3**

The original D.S.A. Contract price estimate was ..... **\$3,500.00**  
Net change by previously authorized Change Order clarification was ..... **0.00**  
The total Contract Sum was ..... **\$3,500.00**  
The Contract Sum increased by this Change Order is ..... **\$215.00**  
The new Contract Sum including this Change Order is ..... **\$3,715.00**  
The Contract Time was previously extended ..... **0 Days**  
The Contract Time extended by this Change Order is ..... **0 Days**  
The total Contract Time extension is ..... **0 Days**

---

**CATEGORY 15: WOOD FLOORING**

---

**ITEM CO-2.4:**      **ADDITIONAL STRIPING ON THE NEW GYM FLOOR** - The Contractor was directed to add striping for: (1) volley ball court, (1) main basketball court, 3 point lines on the main court, (2) solid keys, (4) extra badminton courts and logo in the center circle to match existing.

Justification:      The design for the floor came from the original "as built" drawings. The school had changed the striping over the 30 years the existing floor had been in place. The Athletic Department required the striping be replaced to match the former floor.

Requested by:      School District and Architect.

ADDITIVE COST ..... \$1,800.00  
TIME EXTENSION ..... None

**ITEM CO-2.5:**      **NEW STEEL THRESHOLDS** - The Contractor was directed to provide 1/4" steel thresholds at the doors below the stage.

Justification:      The aluminum thresholds specified for the floating gym floor are adequate at the exterior doors, but too light to withstand the weight and abuse of the heavy chair and table carts stored under the stage. Thresholds for the carts under the stage were changed to 1/4" steel plates.

Requested by:      Architect.

ADDITIVE COST ..... \$120.00  
TIME EXTENSION ..... None

---

**CATEGORY 15: WOOD FLOORING (CONT.):**

**TOTAL ADDITIVE COST** ..... **\$1,920.00**  
**TOTAL TIME EXTENSION** ..... **None**

**CHANGES TO THE CONTRACT OF  
DON ERVIN & SON FLOORING  
CATEGORY #15  
C.O. ITEM 2.4 - 2.5**

The original D.S.A. Contract price estimate was ..... **\$167,400.00**  
Net change by previously authorized Change Order clarification was ..... **0.00**  
The total Contract Sum was ..... **\$167,400.00**  
The Contract Sum increased by this Change Order is ..... **\$1,920.00**  
The new Contract Sum including this Change Order is ..... **\$169,320.00**  
The Contract Time was previously extended ..... **0 Days**  
The Contract Time extended by this Change Order is ..... **0 Days**  
The total Contract Time extension is ..... **0 Days**

---

**CATEGORY 16: RESILIENT FLOORING AND TILE**

---

**ITEM CO-2.6:**      **ADDITIONAL FLOOR PREPARATION** - The Contractor was directed to add a skim coat to the existing concrete floor before installing the new "medintech" sheet vinyl flooring by Armstrong.

**Justification:**      The existing floors were previously installed with vinyl asbestos tile. Before construction began in this building, the District removed the tile during asbestos abatement under a separate contract. The concrete finish was sand blasted and pitted. This finish would have telescoped through the new solid sheet vinyl flooring. The skim coat was required for a proper job.

**Requested by:**      Architect.

**TOTAL ADDITIVE COST** ..... **\$1,905.00**  
**TOTAL TIME EXTENSION** ..... **None**

**CHANGES IN THE CONTRACT OF  
WESTERN REGIONAL FLOORS  
CATEGORY #16  
C.O. ITEMS 2.6**

The original D.S.A. Contract price estimate was ..... **\$146,950.00**  
Net change by previously authorized Change Order clarification was ..... **\$0.00**  
The total Contract Sum was ..... **\$146,950.00**  
The Contract Sum increased by this Change Order is ..... **\$1,905.00**  
The new Contract Sum including this Change Order is ..... **\$148,855.00**  
The Contract Time was previously extended ..... **0 Days**  
The Contract Time extended by this Change Order is ..... **0 Days**  
The total Contract Time extension is ..... **0 Days**

6-5  
28

---

**CATEGORY 20: PLUMBING**

---

**ITEM CO-2.7:**      **NEW SINK IN CLASSROOM H-102** - The Contractor was directed to add an S-1 sink and trim, cold water only, in Classroom H-102.

Justification:      The Classroom is used for Art requires water for it's curriculum.

Requested by:      School District.

ADDITIVE COST ..... \$1,125.91  
TIME EXTENSION ..... None

**ITEM CO-2.8:**      **NEW SINK IN WORKROOM H-117** - The Contractor was directed to add an S-1 sink and trim, cold water only, in Workroom H-117. The area is already is already plumbed for a sink in the previous room before the wall was opened up enlarging the room.

Justification:      Workroom H-117 was designed to have a sink installed, however all new sinks were deleted on the Plumbing drawings to cut costs to get the project bid. The Workroom is located between the Chemistry Lab and Physical Science Lab, and needs to have a sink.

Requested by:      Architect and School District.

ADDITIVE COST ..... \$631.44  
TIME EXTENSION ..... None

**ITEM CO-2.9:**      **NEW SINK IN WORKROOM H-121** - The Contractor was directed to add an S-2 sink and trim, cold water only, in Workroom H-121.

Justification:      Workroom H-121 was designed to have a sink installed, however all the new sinks were deleted on the Plumbing drawing to cut costs to get the project bid. The Workroom is located between two Science Classrooms and needs to have a sink.

Requested by:      Architect and School District.

ADDITIVE COST ..... \$1,055.63  
TIME EXTENSION ..... None





---

**CATEGORY 20: PLUMBING (CONT.):**

**ITEM CO-2.10:**      **(2) NEW GAS SHUT OFF VALVES FOR BUILDING "H"** - The Contractor was directed to provide a gas shut off valve on the both gas supply lines for Building "H", as required by code.

**Justification:**      Building "H" is the Science and Home Economics Building. The building has an existing 2" gas supply line on the west side of the building for the roof top HVAC units. The building has an existing 2-1/2" gas supply line on the east side of the building for roof top HVAC units, and various classroom room requirements. The existing shut off valves are frozen open and not accessible. New gas shut off valves were required to comply with the code.

**Requested by:**      Architect.

ADDITIVE COST ..... \$2,714.28  
TIME EXTENSION ..... None

**TOTAL ADDITIVE COST ..... \$5,527.26**  
**TOTAL TIME EXTENSION ..... None**

**CHANGES IN THE CONTRACT OF  
J.M. FARNAN  
CATEGORY #20  
C.O. ITEMS 2.7 - 2.10**

The original D.S.A. Contract price estimate was ..... \$92,500.00  
Net change by previously authorized Change Order clarification was ..... \$1,091.90  
The total Contract Sum was ..... \$93,591.90  
The Contract Sum increased by this Change Order is ..... \$5,527.26  
The new Contract Sum including this Change Order is ..... \$99,119.16  
The Contract Time was previously extended ..... 0 Days  
The Contract Time extended by this Change Order is ..... 0 Days  
The total Contract Time extension is ..... 0 Days

6-5  
PJ10

PORTER • STINSON • MILLER  
ARCHITECTS / PLANNERS

# CHANGE ORDER 2

PROJECT: Mira Loma Middle School  
Phase II  
Jurupa Unified School District

CHANGE ORDER NUMBER: 2

DATE: October 5, 1994

TO: Rossetti Construction Company, Inc.  
1245 South Grove Avenue  
Ontario, CA 91761

D.S.A. #A-54382  
File 33-19

You are directed to make the changes listed in this change order to this Contract:  
Reference attached item CO-2.1

Not valid until signed by both the Owner and Architect, and approved by D.S.A.  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum and Contract Time.

The original D.S.A. Contract price estimate was ..... 1,578,000.00  
Net change by previously authorized Change Order clarification was ..... 1,203.98  
The total Contract Sum was ..... 1,579,203.98  
The Contract Sum will be increased by this Change Order ..... 0.00  
The new Contract Sum including this Change Order will be ..... 1,579,203.98  
The Contract Time was previously extended ..... 14 Days  
The new Contract Time extension will total ..... 72 Days  
The new Contract Completion date is October 17, 1994.

ARCHITECT

PORTER • STINSON • MILLER  
350 West 5th Street, #201-B  
San Bernardino, CA 92401

CONTRACTOR

Rossetti Construction Co.  
1245 South Grove Avenue  
Ontario, CA 91761

Authorized:  
OWNER

Jurupa Unified School District  
3924 Riverview Drive  
Riverside, California 92509

BY David S. Lystrup

DATE 10/7/94

cc: File

BY [Signature]

DATE 10/10/94

BY \_\_\_\_\_

DATE

**ITEM CO-2.1:**      **TIME EXTENSION** - The Contract was extended for administrative reasons by the School District.

**Justification:**      The Notice of Completion was scheduled to be filed on October 3, 1994. However, Change Order No. 1 was not included on the School Board Agenda. This item was postponed for the next board meeting on October 17, 1994.

**Requested by:**      Architect.

ADDITIVE COST ..... None  
TIME EXTENSION ..... 14 Days

**TOTAL INCREASED COST BY THIS CHANGE ORDER ..... None**  
**TOTAL TIME EXTENSION ..... 14 Days**

Jurupa Unified School District

Personnel Report #12

January 17, 1995

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Education Center; to provide math replacement inservices; October 1, 1994 through July 30, 1995; not to exceed 280 hours total; appropriate hourly rate of pay.

Rebecca Kallinger

Education Center; peak load to complete compensatory evaluation of categorical projects; December 19, 1994 through December 23, 1994; not to exceed 16 hours total; appropriate hourly rate of pay.

Gregg Nelsen

Home Teaching; 1994-95 school year; appropriate hourly rate of pay.

Cynthia Evans  
Josephine Curiel

Tracy Webber

Kim Scott

Camino Real Elementary; 1994-95 school year; after school sports and recreation program.

Lynell Gray

Glen Avon Elementary; 1994-95 school year; after school sports and recreation program.

Barbara Flores  
Robert Mercer  
Julia Trunnell

Denise Hawkins  
Michael Nelson

Connie Lubak  
Basil Slaymaker

Granite Hill Elementary; conduct parent conference session to inservice Chapter I parents; January 11, 1995; not to exceed five (5) hours total; appropriate hourly rate of pay.

Veronica Capata

Connie Nagle

Granite Hill Elementary; 1994-95 school year; after school sports and recreation program.

Liz Siebers

Luz Salazar

Jessie Caballero



Personnel Report #12

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Ina Arbuckle Elementary: to supplement first graders with small group activities; December 5, 1994 ; not to exceed six (6) hours total; appropriate hourly rate of pay.

Karen Richards  
Shirly Taylor

Martha Molina  
Carlos Gallegos

Duan Kellum  
Beverly Rosten

Ina Arbuckle Elementary: to provide planning time for leadership team; January 9, 1995; not to exceed seven (7) hours total; appropriate hourly rate of pay.

Beverly Rosten  
Mary Lou Saunders

Jorge Sanchez  
Kim Jenkins

Marcia Woodard  
Gloria Cabrera

Sky Country Elementary: to prepare for PQR; November 17, 1994 through June 30, 1995; not to exceed 15 hours each; appropriate hourly rate of pay.

Debbie England  
Lynne Seymour  
Lauren Patterson

Stephanie Dingman  
Jennifer Bullard  
Mary Roper

Betty Ast  
Jill Moulton  
Cheryl Fry

Sky Country Elementary: to serve as Test Coordinator for 3rd Grade Standard Achievement Test; December 1, 1994 through June 1, 1995; not to exceed 20 hours total; appropriate hourly rate of pay.

Linda Goedhart

Sunnyslope Elementary: 1994-95 school year; after school sports and recreation program.

Sandra Amatriain      \$750

Sunnyslope Elementary: to organize after school Chapter I program; December 19-30, 1994; not to exceed 10 hours total; appropriate hourly rate of pay.

Louise Gillette

Van Buren Elementary: to provide students with knowledge on use of technology to develop reading skills; January 11, 1995 and March 20, 1995; not to exceed 15 hours total; appropriate hourly rate of pay.

Alyce Dooley

Van Buren Elementary: after school activities for students to improve reading; September 5, 1994 through November 23, 1994; not to exceed 20 hours total; appropriate hourly rate of pay.

Paula DeStefano



Personnel Report #12

CERTIFICATED PERSONNEL

Extra Compensation Assignment

West Riverside Elementary; to provide small group concentrated Project Read instruction to Chapter I students; November 1, 1994 through June 16, 1995; not to exceed 750 hours total; appropriate hourly rate of pay.

Janet Garcia-Hudson

West Riverside Elementary; to perform Spanish translation; September 1, 1994 through December 30, 1994; not to exceed 18 1/2 hours total; appropriate hourly rate of pay.

Josefina Mendoza

West Riverside Elementary; after school detention; October 5, 1994 through November 30, 1994; not to exceed 4 1/2 hours total; appropriate hourly rate of pay.

Hector Sanchez

Jurupa Middle School; 1994-95 school year; after school sports program.

Mike Goltry	\$700
Phil Stokoke	\$350
Gary Peterson	\$350

Jurupa Valley High School Athletics; 1994-95 school year; appropriate seasonal rate of pay.

Nate Hass	Head Water Polo Coach
Will Murray	Assistant Water Polo Coach

Jurupa Valley High School; 1994-95 school year; extra duties; appropriate annual rate of pay.

Dean Diomedious	Drill Team Advisor
Kelly Bryan	Tall Flags Advisor

Jurupa Valley High School; to grade writing proficiency exams; November 30, 1994 through December 15, 1994; not to exceed six (6) hours each; appropriate hourly rate of pay.

Scott Steinbrinck	Paul Viafora
-------------------	--------------

Change of Status

Teacher	Ms. Suzanne Rentfro	Effective February 1, 1995 From 50% to 100%
Language, Speech & Hearing Specialist	Ms. Lynnee Tieri	Effective January 9, 1995 From 60% to 80%



Personnel Report #12

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Diantha Allen 3928 Jones Avenue Riverside, CA 92505	As needed Standard Secondary Credential
Teacher	Ms. Shellie Brown 2872 Rafferty Hemet, CA 92543	As needed Multiple Subject Credential
Teacher	Ms. Kimberlee Carpenter 229 E. Deodar Ontario, CA 91764	As needed 30-Day Emergency Permit
Teacher	Ms. Janie Colgate 3009 Elgin Drive #A Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Ms. Dorothy Futch 4175 Eileen Street Riverside, CA 92504	As needed General Elementary Credential
Teacher	Ms. Carol Hanson 3572 Castle Reagh Place Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Mr. David Ito 2849 E. Larkspur Avenue Brea, CA 92621	As needed 30-Day Emergency Permit
Teacher	Ms. Patti Lee 633 W. 14th Street Upland, Ca 91786	As needed 30-Day Emergency Permit
Teacher	Mr. Wilfred Lescarbeau III 1717 Cindy Court Corona, CA 91720	As needed 30-Day Emergency Permit
Teacher	Ms. Anita Martel 4101 N. "E" Street San Bernardino, CA 92407	As needed 30-Day Emergency Permit
Teacher	Mr. Gary Martin 1428 E. Colton Redlands, CA 92374	As needed 30-Day Emergency Permit
Teacher	Ms. Traci Reid 2863 Tropicana Riverside, CA 92504	As needed 30-Day Emergency Permit

Personnel Report #12

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Ms. Kryste Schroeder 5460 Camino Real Riverside, CA 92509	As needed 30-Day Emergency Permit
Teacher	Ms. Pamela Taylor 4139 University Avenue Riverside, CA 92501	As needed 30-Day Emergency Permit
Teacher	Ms. Kristy Waters 3614 Farnham Place Riverside, CA 92503	As needed 30-Day Emergency Permit
Teacher	Ms. Claudine Wietecha 4143 Monroe Street Riverside, CA 92504	As needed 30-Day Emergency Permit
Teacher	Ms. Alison Young 1200 Grossmont Drive Riverside, CA 92506	As needed 30-Day Emergency Permit

Return from Leave of Absence

Teacher	Ms. Dawn Emberson	Effective February 1, 1995
---------	-------------------	----------------------------

Leave of Absence

Teacher	Ms. Cheryl Cooper 4199 Sunnyside Drive Riverside, CA 92506	Maternity Leave effective December 14, 1994 through January 25, 1995 with use of sick leave benefits.
Teacher	Ms. Maureen Dalimot 6525 Fox Hill Court Riverside, CA 92509	Maternity Leave effective January 23, 1995 through March 2, 1995 with use of sick leave benefits.
Teacher	Ms. Linda Heinrich 248 Green Tree Circle Calimesa, CA 92320	Unpaid Special Leave February 2, 1995 through June 16, 1995 without compensation, health and welfare benefits or incre- ment advancement.



Personnel Report #12

CERTIFICATED PERSONNEL

Leave of Absence

Teacher	Ms. Victoria Martinez 229 E. Shady Grove Riverside, CA 92507	Unpaid Special Leave February 1, 1995 through June 16, 1995 without compensation, health and welfare benefits or incre- ment advancement.
---------	--	--

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Patricia Anderson 6408 Lansing Drive Riverside, CA 92509	Effective January 3, 1995 Work Year E1 Part-time
Fiscal Clerk	Ms. Diana Brock 10248 Bellegrave Mira Loma, CA 91752	Effective January 3, 1995 Work Year E1 Part-time
Instructional Aide	Ms. Liliana Fernandez 4191 Golden West Avenue Riverside, CA 92509	Effective January 3, 1995 Work Year E1 Part-time
Instructional Aide	Ms. Kathi Garcia 3721 Wallace Street #A Riverside, CA 92509	Effective January 17, 1995 Work Year E1 Part-time
Instructional Aide	Ms. Nicole Jackson 15453 Arnold Blvd. Riverside, CA 92518	Effective January 3, 1995 Work Year E1 Part-time
Instructional Aide	Ms. Elizabeth Lopez 8342 Cypress #E Riverside, CA 92503	Effective December 16, 1994 Work Year E1 Part-time
Instructional Aide	Mr. Lyle McCollum 15901 Wood Road Riverside, CA 92508	Effective December 15, 1994 Work Year E1 Part-time
Fiscal Clerk	Ms. Janice Pfaff 7135 Peralta Place Riverside, CA 92509	Effective December 22, 1994 Work Year A



Personnel Report #12

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Jessica Thompson 5614 Eveningside Lane Riverside, CA 92509	Effective January 3, 1995 Work Year E1 Part-time
Instructional Aide	Ms. Linda Valenzuela 5500 Sulphur Drive Riverside, CA 91752	Effective January 3, 1995 Work Year E1 Part-time

Short-Term/Extra Work

Sky Country Elementary: to prepare for PQR; November 17, 1994 through June 30, 1995; not to exceed six (6) hours total; appropriate hourly rate of pay.

Elem. Media Ctr. Clerk Jackie Andrews

Sunnyslope Elementary: to organize after school Chapter I program; December 19-30, 1994; not to exceed 10 hours total; appropriate hourly rate of pay.

Clerk-Typist Kathie Resendez

Troth Street Elementary: attend meeting at the District office; November 30, 1994; not to exceed 1 1/2 hours total; appropriate hourly rate of pay.

Clerk-Typist Janet Richards

Van Buren Elementary: to supervise during extended day and holiday gift shop; December 5, 1994 and December 12, 1994; not to exceed four (4) hours each; appropriate hourly rate of pay.

Activity Supervisor	Margaret Dooley
Activity Supervisor	Sally Lopez

Substitute Assignment

Clerk-Typist	Ms. Dinah Alberga 5687 Avenue Juan Bautista Riverside, CA 92509	As needed
Activity Supervisor	Ms. Pamela Barton 6135 Troth Street Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Teresa Cardona 5762 Ridgeview Mira Loma, CA 91752	As needed

Personnel Report #12

CLASSIFIED PERSONNEL

Substitute Assignment

Activity Supervisor	Ms. Shannon Cleland 5341 Capella Court Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Jeanne Cline 9380 61st Street Riverside, CA 92509	As needed
Bilingual Language Tutor	Ms. Belia DeLosReyes 11436 Jurupa Road Mira Loma, CA 91752	As needed
Bus Driver	Mr. Larry Gutman 11001 Benton Street Loma Linda, CA 92354	As needed
Activity Supervisor	Ms. Kim Malone 113948 Pena Way Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Darrin Martin 10590 54th Street Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Kristi Parker 6031 Dodd Street Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Glory Pena 3156 Wallace Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Barbara Snyder 5665 Marlatt Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Maria Stacy 10251 Avenue Juan Diaz Riverside, CA 92509	As needed
Campus Supervisor	Mr. James Wilburg 450 E. 7th Street #16 Upland, CA 91786	As needed

Personnel Report #12

CLASSIFIED PERSONNEL

Leave of Absence

Cafeteria Assistant I	Ms. Maria Carranza 9861 50th Street Mira Loma, CA 91752	Maternity Leave effective February 15, 1995 through March 29, 1995 with use of sick leave benefits.
Instructional Aide/ Activity Supervisor	Ms. Kolleen Powell 4503 Glen Street Riverside, CA 92509	Maternity Leave effective January 19, 1995 through March 16, 1995 with use of sick leave benefits.

Placement on 39-Month Reemployment List  
(Educational Code #45195)

Campus Supervisor	Ms. Clara Salwasser 303 Panamint Avenue P.O. Box 246 Johannesberg, CA 93528-0246	Effective December 14, 1994
-------------------	---	--------------------------------

Remove from 39-Month Reemployment List  
(Education Code #45192)

Instructional Aide	Ms. Claire Hansen P.O. Box 52088 Riverside, CA 92517	Effective January 11, 1995
--------------------	--	----------------------------

Expiration of Eligibility Period for Reemployment  
(Education Code #45298)

Bus Driver-Special Students	Ms. Nancy Archuleta 6114 De La Vista Riverside, CA 92509	Effective November 14,
Elementary Media Center Clerk	Ms. Mary Findlay 10251 56th Street Mira Loma, CA 91752	Effective November 14, 1994
Bus Driver-Special Students	Ms. Susan Sanner 16376 Adelia Street Hesperia, CA 92345	Effective November 14,
Bus Driver	Ms. Joyce Varner 4661 Bain Street Mira Loma, CA 91752	Effective November 14,
Elementary Media Center Clerk	Ms. Becky Wilson 3535 Arora Street Riverside, CA 92509	Effective November 14, 1994

Personnel Report #12

CLASSIFIED PERSONNEL

Termination  
(Abandonment of Position)

Activity Supervisor	Ms. Maria Guillen 4338 Glenroy Court Riverside, CA 92509	Effective January 3, 1995
---------------------	--	---------------------------

Resignation

Secretary-Elementary Principal	Ms. Valena Cabrerea 11529 Del Sur Mira Loma, CA 91752	Effective December 16, 1994
Custodian	Mr. Allen Mayberry 32885 Gruwell Wildomar, CA 92595	Effective January 3, 1995

OTHER PERSONNEL

Temporary/Short-Term Assignment

Education Center; to serve as a Peak Load Clerical Assistant; December 12, 1994 through December 16, 1994; not to exceed 16 hours total; \$8.23 per hour.

Peak Load Clerical      Deborah Canova

Education Center; peak load assistance for bilingual testing process; December 12, 1994 through December 16, 1994; not to exceed 40 hours total; \$8.23 per hour.

Peak Load Clerk      Malvis Goni

Education Center; peak load clerical aide; January 3, 1995 through March 31, 1995; not to exceed 464 hours total; \$8.23 per hour.

Peak Load Clerical Aide      Malvis Goni

Education Center; peak load clerical assistance for Head Start/Preschool program; January 3, 1995 through June 17, 1995; not to exceed 880 hours total; \$8.23 per hour.

Typing Aide      Zelda Aguilar

Granite Hill Elementary; to serve as an After School Reading Tutor; November 27, 1994 through February 16, 1995; not to exceed 40 hours total; \$10.00 per hour.

After School Read Tutor      Christine Alexander  
After School Read Tutor      Josie Gonzalez

Personnel Report #12

OTHER PERSONNEL

Temporary/Short-Term Assignment

Ina Arbuckle Elementary; to serve as a Reading Lab Assistant; December 1, 1994 through December 15, 1994 and January 4, 1995 through January 12, 1995; not to exceed 66 hours total; \$8.03 per hour.

Reading Lab Assistant      Kathi Garcia

Pedley Elementary; to serve as a Translator; December 15, 1994 through June 15, 1995; not to exceed 36 hours total; \$10.00 per hour.

Translator                      Yolanda Muniz

Jurupa Valley High School; to serve as a Clerical Helper; November 4, 1994 through June 2, 1995; not to exceed 10 hours per week; \$7.00 per hour.

Clerical Helper              Pam Gates


Rubidoux High School; to serve as an AVID Tutor; September 1, 1994 through June 15, 1995; not to exceed five (5) hours per week; \$6.25 per hour.

AVID Tutor                      Carmen West

RHS Learning Center; to serve as an Independent Study Assistant; December 5, 1994 through June 30, 1995; not to exceed 10 hours per week; \$7.18 per hour.

Independent Study Asst.      Joanne Glier

The above actions are recommended for approval:

  
\_\_\_\_\_  
Kent Campbell, Assistant Superintendent-Personnel Services

**In Accordance with AB 1200 (Statutes of 1991, Chapter 1213) and G.C. 3547.5**

**School District**

**Name of Bargaining Unit:** CSEA Jurupa Chapter #392 **Certificated**        **Classified** xx

The proposed agreement covers the period beginning July 1, 1992 and ending June 30, 1995 and will be acted upon by the Governing Board at its meeting on \_\_\_\_\_.

(Date)

### A. Proposed Change in Compensation

Compensation		Cost Prior to Proposed Agreement	Fiscal Impact of Proposed Agreement		
			Current Year 19 93 - 94	Year 2 19 94 - 95	Year 3 19 -
1.	Salary Schedule - Increase (Decrease)	\$	\$ 0 0 %	\$ 0 0 %	\$ %
2.	Step and Column - Increase (Decrease) Due to movement plus any changes due to settlement		\$ 0 0 %	\$ 0 0 %	\$ %
3.	Other Compensation - Increase (Decrease) (Stipends, Bonuses, etc.)		\$ 0 0 %	\$ 0 0 %	\$ %
	Description				
4.	Statutory Benefits - Increase (Decrease) in STRS, PERS, FICA, WC, UI, Medicare, etc.)	\$	\$ 0 0 %	\$ 0 0 %	\$ %
5.	Health/Welfare Benefits - Increase (Decrease)	\$	\$ 0 0 %	\$ 0 0 %	\$ %
6.	Total Compensation - Increase (Decrease) (Total Lines 1-5)	\$	\$ 0 0 %	\$ 0 0 %	\$ %
7.	Total Number of Represented Employees		720	720	
8.	Total Compensation Cost for Average Employee - Increase (Decrease)	\$	\$ 0 N/A %	\$ 0 N/A %	\$ %

**Please include comments and explanations as necessary** No increase in salary and benefits  
is provided for in the Agreement for either 1993/94 or 1994/95.

**B. Proposed Negotiated Changes in Non-Compensation Items (class size adjustments, staff development days, teacher prep time, etc.)** Two articles were opened for negotiations:

Evaluations; and Hours, Overtime, Extra Work and Allowances. Seniority

determination was changed from cumulative hours to date-of-hire.

No financial impact.

**C. What are the specific impacts on instructional and support programs to accommodate the settlement? Include the impact of non-negotiated changes such as staff reductions and program reductions/eliminations.** None

**D. What contingency language is included in the proposed agreement (reopeners, etc.)?** \_\_\_\_\_

None



**E. Source of Funding for Proposed Agreement**

1. Current Year Major additional funding not required.

---

---

---

---

2. How will the ongoing cost of the proposed agreement be funded in future years? \_\_\_\_\_

Major additional funding not required.

---

---

---

---

3. If multi-year agreement, what is the source of funding, including assumptions used, to fund these obligations in future years? (Remember to include compounding effects in meeting obligations) \_\_\_\_\_

Major additional funding not required.

---

---

---

---

**F. Impact of Proposed Agreement on Current Year Unrestricted Reserves****1. State Reserve Standard**

a. Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	\$ 66,678,749
b. State Standard Minimum Reserve Percentage for this District	3 %
c. State Standard Minimum Reserve Amount for this District (Line 1 times Line 2 OR \$50,000 for a district with less than 1,001 ADA)	\$ 2,000,362

**2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)**

a. General Fund Budgeted <u>Unrestricted</u> Designated for Economic Uncertainties	\$ 2,020,057
b. General Fund Budgeted <u>Unrestricted</u> Unappropriated Amount	\$ 0
c. Special Reserve Fund (J-207)-Budgeted Designated for Economic Uncertainties	\$ 0
d. Special Reserve Fund (J-207)-Budgeted Unappropriated Amount	\$ 0
e. Article XIII-B Fund (J-241)-Budgeted Designated for Economic Uncertainties	\$ 0
f. Article XIII-B Fund (J-241)-Budgeted Unappropriated Amount	\$ 0
g. Total District Budgeted Unrestricted Reserves	\$ 2,020,057

3. Do unrestricted reserves meet the state standard minimum reserve amount? Yes ☒ No ☐

**G. Certification**

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted to the Governing Board for public disclosure of the major provisions of the agreement in accordance with the requirements of AB 1200 and GC 3547.5.

*Donna B. Roberts*  
District Superintendent  
(signature)

12-9-94  
Date

# IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

	(Col. 1) Latest Board- Approved Budget Before Settlement (As of _____)	(Col. 2) Adjustments as a Result of Settlement	(Col. 3) Other Revisions	(Col. 4) Total Impact on Budget (Cols. 1+2+3)
<b>REVENUES</b>				
Revenue Limit Sources (8010-8099)				
Remaining Revenues (8100-8799)				
<b>TOTAL REVENUES</b>				
<b>EXPENDITURES</b>				
1000 Certificated Salaries				
2000 Classified Salaries				
3000 Employees' Benefits				
4000 Books and Supplies				
5000 Services and Operating Expenses				
6000 Capital Outlay				
7000 Other				
<b>TOTAL EXPENDITURES</b>				
<b>OPERATING SURPLUS (DEFICIT)</b>				
<b>OTHER SOURCES AND TRANSFERS IN</b>				
<b>OTHER USES AND TRANSFERS OUT</b>				
<b>CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE</b>				
<b>BEGINNING BALANCE</b>				
<b>CURRENT-YEAR ENDING BALANCE</b>				
<b>COMPONENTS OF ENDING BALANCE:</b>				
Reserved Amounts				
Reserved for Economic Uncertainties				
Board Designated Amounts				
Unappropriated Amounts				

- \* If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase in Section A, line 6, page 1 (i.e., increase was partially budgeted, there were revenue revisions as reflected in Col. 3, etc.), explain the variance below.

Please include comments and explanations as necessary \_\_\_\_\_

I-2  
P95

November 22, 1994

Mr. Kent Campbell  
Assistant Superintendent Personnel Services  
JURUPA UNIFIED SCHOOL DISTRICT  
3924 Riverview Drive  
Riverside, CA 92509

Dear Kent:

Be advised that on Monday, November 21, 1994, members of Jurupa Chapter #392 voted to ratify the tentative agreement on Article IX and Article XIX between the Association and Jurupa Unified School District.

Please advise the Board of Education at the next regularly scheduled Board Meeting On December 5, 1994.

Thank you.

Sincerely,



Becky Liles, President  
Jurupa Chapter #392

c: Starlene Porter, Labor Relations Representative

ARTICLE XIX

HOURS, OVERTIME, EXTRA WORK AND ALLOWANCES

Section 1 - HOURS.

- A. Work Schedule. The District workweek begins at 6:00 a.m. on Monday and ends at 6:00 a.m. the following Monday. An employee's normal work schedule shall not exceed five (5) consecutive days, eight (8) hours per day or forty (40) hours per week. This does not preclude the extension of the workweek or the workday on an overtime basis.

Prior to making a permanent and involuntary work schedule change of more than two hours for any position(s) within a classification, the District shall determine if any unit member(s) in positions assigned to that schedule at the affected worksite or department wants to voluntarily accept the change. If there is no appropriate volunteer(s), the least senior unit member(s) in the aforementioned group shall be the one(s) whose work schedule is changed. Except in cases of emergency, reasonable notice of not less than three (3) work days shall be provided prior to implementing the change.

A unit member shall be paid appropriately for work at times during which he/she is required to be on duty, for work at times when he/she is "suffered or permitted" to render service in the same classification(s) as he/she is employed and in regular status, and/or for work assigned to be performed away from the job site.

- B. Seniority Computation. ~~For the purpose of computing the number of hours worked, all time during which a unit member is in paid status, exclusive of overtime, shall be construed as hours worked.~~ Unit member seniority in

11/4/94  
The  
BF

each classification shall be determined by hire date/promotion date as follows:

1. For a unit member hired before July 1, 1993 a "permanent and calculated seniority date of hire" shall be used for all decisions based on seniority. This date shall have been determined by the Association and provided to the District prior to changing the unit member's seniority ranking from the previous one based on hours in paid status.

2. For a unit member hired on or after July 1, 1993 seniority decisions shall be based on actual hire date/promotion date. For purposes of this provision, the hire/promotion date shall be the first day of paid service as a regular member of the classification.

- C. Lunch Periods and Rest Periods. Unit members who are employed five (5) or more hours daily shall be entitled to an uninterrupted lunch period without pay and two (2) paid rest periods of fifteen (15) minutes each. The lunch period shall be for a minimum of one-half (1/2) hour, but no longer than one (1) hour, except for bus drivers, and shall be scheduled near the midpoint of the work day. The rest periods shall be scheduled insofar as practicable at or about the midpoint of each work period.

Unit members scheduled to work for less than five (5) hours daily shall not be required to take an unpaid lunch break, but shall be entitled to one (1) paid rest period of fifteen (15) minutes. The rest period shall be scheduled near the midpoint of the work period. Unit members scheduled to work less than three (3) hours daily shall not be entitled to a paid rest period.

Notwithstanding the above, Instructional Aides scheduled to work at least three (3) hours but less than five (5) hours daily may be scheduled for an unpaid lunch period of thirty (30) minutes and shall be entitled to

Use  
BB 11/4/94

one (1) paid rest period of fifteen (15) minutes. The lunch period may be scheduled in conjunction with the paid rest period.

- D. Reduction in Hours. In the event the District decides to implement a layoff due to lack of work and/or lack of funds, or a reduction in hours or work year or a voluntary demotion in lieu of layoff, affecting unit members, such action shall be taken in accordance with the requirements of the Education Code including the issuance of appropriate notice. The effects of an actual layoff and/or reduction of hours of unit members, including any impact on remaining unit members, shall be subject to negotiations with the Association. Unit members who have received notification of layoff may use Personal Necessity or other approved leave to seek other employment.

## Section 2 - OVERTIME.

- A. Definition. Except as otherwise provided herein, all overtime hours as defined in this Section shall be compensated at a rate of pay equal to time and one-half the regular rate of pay of the unit member for all work authorized. Overtime is defined to include any time worked in excess of eight (8) hours in any one (1) day or on any one (1) shift or in excess of forty (40) hours in any calendar week, whether such hours are worked prior to the commencement of a regularly assigned starting time or subsequent to the assigned quitting time. All hours worked on any day other than the five (5) regularly scheduled work days in any work week shall be compensated at the overtime rate. For purposes of determining what constitutes the sixth and/or seventh days of the work week, any day in paid status is deemed a work day. Unit members who are assigned to work overtime and who are also receiving a shift differential pursuant to

See 11/4/44  
BR

this Article, shall receive overtime compensation based on their differential salary rate.

All hours worked on holidays designated by this Agreement shall be compensated at one and one-half (1 1/2) times the regular rate of pay in addition to the regular rate of pay for the holiday. As a net result, a unit member will receive two and one-half (2 1/2) times his/her regular rate of pay for time worked on a holiday.

- B. Assigned Overtime. Overtime opportunities shall be distributed and rotated ~~as equally as is practical~~ among available qualified unit members in each department or job site.

Exceptions:

1. Campus Supervisors: Overtime opportunities for Campus Supervisors shall be offered on a rotating basis using two (2) seniority lists which shall be maintained separately at each site, and shall be available for representatives from the Association or the District to monitor. One list shall include Campus Supervisors assigned to Ina Arbuckle Elementary, Mission Middle, and Rubidoux High Schools. The other list shall include Campus Supervisors assigned to Jurupa Middle, Nueva Vista, and Jurupa Valley High Schools. The seniority list shall be continuous from year to year and assignments for overtime shall be offered to the next available Campus Supervisor following the last assignment of work at each site. Each site shall make note of any refusals of overtime work and the reason(s) for the refusal
2. Bus Drivers: Overtime opportunities will be offered to Bus Drivers in order of seniority as shown on the current seniority list. Weekend

11/1/99  
BR



assignments shall be rotated separately from other overtime assignments. The Director of Transportation or his/her designee shall make note of any refusals of overtime work, and the reason(s) for the refusal. Bus Drivers and/or their representatives may examine these records by prearrangement with the Director.

- C. Refusals.** If the District offers an overtime assignment to a unit member who refuses such offer, the unit member shall not be offered overtime work again until the entire rotation of the appropriate list is exhausted.

If overtime assigned to a unit member is canceled, he/she shall be notified at least two (2) hours prior to the scheduled overtime or shall be compensated for two (2) hours at the overtime rate.

If a unit member who has accepted an offer of overtime fails to appear for the agreed-upon work or declines agreed-upon work less than two (2) hours prior to the scheduled overtime, the work may be offered on an emergency basis to available qualified personnel.

### Section 3 - EXTRA WORK

- A. Definition.** Extra days or hours periodically assigned in addition to a unit member's regular work schedule constitute extra work and shall be distributed and rotated ~~as equally as is practical~~ among available qualified unit members within the classification in each department and/or job site. Extra work is paid at the normal hourly rate of pay for the classification, and changes to the overtime rate only when the total time worked exceeds eight (8) hours per day or forty (40) hours per week, or when any such work is performed on the sixth or seventh day of the unit member's work week.
- B. Exceptions.**

Kac 11/4/94  
BL

1. Extra work of five (5) consecutive days or less shall be distributed and rotated among available qualified unit members in each department or job site.
2. Instructional Aide opportunities shall be distributed on the basis of District-wide seniority in the classification.
3. All Campus Supervisor opportunities shall be offered on a rotating basis using two (2) seniority lists which shall be maintained separately at each site and shall be available for representatives from the Association or the District to monitor. One list shall include Campus Supervisors assigned to Ina Arbuckle Elementary, Mission Middle, and Rubidoux High Schools. The other list shall include Campus Supervisors assigned to Jurupa Middle, Nueva Vista, and Jurupa Valley High Schools. The seniority list shall be continuous from year to year and assignments for extra work shall be offered to the next available Campus Supervisor following the last assignment of work at each site. If summer school is held at just one (1) school site, extra work opportunities shall be offered according to District-wide seniority. Each site shall make note of any refusals of overtime work and the reason(s) for the refusal.
4. Extra work opportunities for clerical staff shall be distributed and rotated to qualified unit members by department or job site.
5. Extra work opportunities for Bus Drivers and Bus Drivers-Special Students shall be rotated by seniority as follows:
  - a. Opportunities which occur during designated workdays for Work Year F shall be offered first to the members of the classification who normally and customarily perform the service. If such unit members are insufficient in number, the work shall then be

line 11/12/14  
B.S.

offered to qualified members of the other bus driving classification.

- b. Opportunities which occur during designated recess periods for Work Year F shall be offered as follows: Work normally and customarily performed by Bus Drivers - Special Students shall be offered first to members of the classification. If such members are insufficient in number, the work shall then be offered to the next available Bus Driver(s) following the extra work rotation list used during the regular school year. All other work opportunities shall then be offered to remaining bus drivers.

6. Extra work opportunities resulting in the use of a substitute employee shall be distributed and rotated to qualified unit members by department or job site.

- C. Upward Adjustment. A unit member who is assigned to work thirty (30) minutes or more per day in excess of his/her regular part-time assignment for a period of twenty (20) consecutive working days or more shall have his/her regular assignment adjusted upward to reflect the longer hours. If a part-time employee's average paid time, excluding overtime, exceeds his average assigned time by 50 minutes or more per working day in any quarter, the hours paid per day for compensable leaves of absence and holidays in the succeeding quarter shall be equivalent to the average hours paid per working day in the preceding quarter, excluding overtime.
- D. Refusal. If the District offers an extra work assignment to a unit member who refuses such offer, the unit member shall not be offered extra work again until the entire rotation of the appropriate list is exhausted. No unit member shall be required to accept such offer extra work assignments.
- E. Compensation and Benefits.

11/4/14  
BR

1. A unit member who accepts ~~Long Term~~ Extra Work for twenty (20) consecutive days or more shall receive the same compensation and benefits applicable to that classification, excluding Health and Welfare benefits, as during the regular work year.
2. ~~A unit member who accepts Short Term Extra Work shall be compensated at the normal hourly rate of pay for the classification, except that such unit member shall not have the right to take any paid leave (except Industrial Accident and Illness Leave) in lieu of working on such days.~~

#### Section 4 - ALLOWANCES.

- A. Shift Differential. When one-half (1/2) or more of a unit member's regularly assigned work hours fall after 5:00 p.m., the unit member shall receive a shift differential bonus of five percent (5%) of his/her base rate of pay for the entire shift.
- B. Minimum Call-In Time. Any unit member called in to work on a day when the unit member is not scheduled to work shall receive a minimum of three (3) hours of pay at the appropriate hourly rate of pay under this Agreement.
- C. Call-Back Time. Any unit member who has gone home after completing his/her regular assignment and was not previously scheduled to work additional hours that day and is called back to work, shall be compensated for a minimum of two (2) hours of work at the appropriate rate of pay under this Agreement.
- D. Stand-By Time. On any day that a unit member is scheduled to be available for stand-by, he/she shall receive forty dollars (\$40.00) as compensation for holding himself/herself available. If actually called in,

1000 11/4/44  
B8

hours worked will be paid at the appropriate rate or the stand-by allowance, whichever is greater.

- E. Uniform Allowance. The District shall pay each unit member whose assignment requires wearing a uniform as per Board Policy/Regulation #4218, at the rate of twenty dollars (\$20.00) per month for assigned work months. Such payment will be made semi-annually.
- F. Mileage Reimbursement. Unit members will be reimbursed at the highest rate paid on a mileage basis by the District for use of their own personal vehicle on District business when authorized by their supervisor. However, a unit member may choose instead to receive the current Internal Revenue Service mileage allowance rate. Requests to receive the IRS rate must be made at the same time as the first claim for reimbursement after each new calendar year. All subsequent claims for that year will then be reimbursed at the IRS rate. It is understood and agreed that unit member travel between home and work site is exempt from this provision. This reimbursement shall be payment in full for all personal vehicle operating, maintenance, repair, insurance and other costs resulting from such use.

Unit members required by the District to use their personal vehicle to provide transportation to more than one (1) work site, resulting from employment in one (1) position, shall be reimbursed upon request at the rate outlined above. It is understood and agreed that unit member travel to more than one (1) work site which is the result of employment in more than one (1) position sought by the unit member shall not be reimbursed. Unit members shall not be required to utilize their personal vehicles to transport students.

Ver 11/4/94  
BR

G. Overnight Trips. Notwithstanding any other provisions of this Agreement, on an assignment that requires an overnight stay, the unit member shall not be on paid status between the time he/she is relieved of duty at the end of one (1) day and the time duty resumes the following day. Reasonable costs of food and lodging for the unit member will be reimbursed by the District.

H. Vehicle Unavailability. Whenever a unit member is unable to discharge regularly scheduled duties because of unavailability of an appropriate District vehicle, he/she shall suffer no loss of wages for the day. However, the unit member may be assigned to other duties during his/her regularly scheduled hours.

I. Training. When the District requires a unit member to take additional training to maintain or improve job skills or when training is required by an outside agency to maintain necessary licenses or certificates, the unit member shall be on paid status for the hours involved, excluding out of class study hours, and shall be reimbursed for necessary expenses. Prior authorization by the immediate supervisor is required to qualify under this Section. Voluntary training is excluded from this Section.

J. Physical Exams.

1. In the event the District requires a physical examination (including TB tests) as a condition of employment or the continuation of employment, the District shall assume the full cost of any such examination. If impossible to schedule during non-work time, unit members shall be provided with reasonable released time for such a physical exam.
2. If as a condition of maintaining a required school bus driver's certificate, it is impossible for the unit member to schedule a

11/14/94  
KAC  
BF

physical examination during non-work time within a 6:00 a.m. to 6:00 p.m. work day, the unit member shall be compensated for the examination time. Such an examination must take place at least two (2) weeks before the validity of the school bus driver's certificate lapses. Advanced authorization for such an examination is required in order to receive compensation.

- K. Wash Time. Bus schedules shall be constructed so as to allow sufficient time for unit members in the bus driver classifications to wash and clear their buses.
- L. Field Trip Compensation. Unit members in the bus driver classifications, who are assigned field trips, shall be appropriately compensated for the full duration of their field trip assignment. The field trip assignment shall begin when the driver leaves the Transportation Department, and shall conclude when the driver returns to the Transportation Department. In the event that the field trip assignment requires the unit member to stay overnight, the unit member shall be considered off duty and on non-paid status from the time that the bus is secured in the evening until the time the unit member is required to board the bus and resume the field trip assignment on the following day.
- M. Bus Driver Hours Increase. Any assigned increase in hours for Bus Drivers or Bus Drivers-Special Students which shall extend beyond twenty (20) consecutive work days, shall be offered on the basis of hire date seniority exclusive of any breaks in service or service in other classifications. "Hire date", for purposes of this Section, shall mean the first day of paid service as a regular District employee in the classification being increased.

//

K. C. 11/4/14  
B. J. 11/4/14

## ARTICLE IX

### EVALUATION PROCEDURES

Section 1 - Evaluator . Each school year by October 31 unit members will be informed of the name and title of the person designated as their evaluator.

Section 2 - Evaluation . Each evaluation must be made on the District evaluation form. Marks, comments, suggestions, and dates must be made either in ink or by typewriter. Signatures of the evaluator and the evaluatee must be in ink. If changes are made, the original mark or comment may be crossed out and the correction initialed by the unit member. No erasures are permitted.

Section 3 - Frequency of Evaluation . Probationary unit members shall be evaluated at least twice during the one hundred thirty (130) work day probationary period. One (1) evaluation is to be completed on or before the unit member has served sixty (60) regularly assigned consecutive working days and another on or before the end of the probationary period. The District, with approval of the Association, may extend a unit member's probationary period for up to sixty (60) work days if it deems such an extension to be appropriate. The probationary period shall be waived for a unit member who is promoted to a classification in which he/she has previously served and passed the required probationary period, provided such satisfactory service was completed within three (3) years of the promotion.

If a unit member does not satisfactorily complete the required probationary period for a promotion, and if no disciplinary action is involved, the unit member shall be returned to the position (or a mutually agreed to equivalent) which he/she occupied prior to promotion. He/she



may displace the person who holds the position from which the returning unit member was promoted.

In the event the unit member occupying the returning unit member's former position has greater seniority or if the returning unit member's former position no longer exists, the returning unit member shall be entitled to displace the least senior unit member within the classification. The Association recognizes that the layoff of the less senior unit member may then occur.

If the returning unit member's former classification no longer exists, he/she may displace the least senior unit member in any lower or laterally situated classification in which the returning unit member has previously earned seniority.

Promoted unit members who return to their previous classification or another classification shall, for seniority purposes, be credited with all hours they were paid in the higher classification.

Promoted unit members who have completed the probationary period in another classification, thereby attaining permanent status, shall retain the due process rights of a permanent unit member for that classification should they return.

A unit member displaced as a result of the application of this Article shall be entitled to displace the least senior unit member in another position in his/her classification or other classifications to the same extent as a promoted unit member who fails to complete probation and whose former position or classification no longer exists.

Permanent unit members shall be evaluated at least once every two (2) years between March 15 and May 15. At least twenty-four (24) hours notice shall be given before the evaluation conference. An evaluator must have supervised a permanent unit member for two (2) months prior to

evaluating that unit member. If such a limitation makes it impossible to complete the evaluation by May 15, the deadline will be adjusted appropriately.

Section 4 - Additional Evaluations . If, in the opinion of the evaluator, an additional evaluation should be made, the evaluator must give a minimum of five (5) workdays advanced notice. The notice shall be in writing and shall state the specific purpose(s) of the evaluation. If, in the opinion of the unit member, an additional evaluation should be made, he/she may request another evaluation. The request must be in writing and shall state the reason(s) for needing additional evaluation. If, in the opinion of the evaluator and the unit member, more frequent evaluations of the unit member are desirable, additional evaluations can be made at any time. The evaluator will complete the evaluation within ten (10) workdays.

No unit member shall be evaluated more than three (3) times within a work year unless additional evaluations are mutually desirable as referenced above.

Section 5 - Evaluation Form . The evaluation form has four (4) levels of evaluation of work performance: "exceeds job requirements", "meets job requirements", "needs improvement" and "unsatisfactory". Commentary which accompanies ratings should be consistent with the rating given. A "needs improvement" or "unsatisfactory" rating must include specific written suggestions to improve performance. An "unsatisfactory" rating must also include specific written reasons for such rating. If a "needs improvement" or "unsatisfactory" rating is given in the area of attendance, the evaluator must include specific written reasons for such rating that are consistent with the provisions of Article XI (Absences and Leaves). As part of the unit member's overall job performance rating, additional space will be provided on the form where the evaluator may record specific

comments regarding areas needing improvement. Except for areas continuing to need improvement, the evaluation will cover only the period since the last evaluation.

Section 6 - Review and Rebuttal . The evaluation form is to be reviewed with the unit member by the evaluator, dated and signed by both the evaluatee and evaluator. Signing of the evaluation form by the unit member does not necessarily mean agreement, but only indicates that the evaluation has been reviewed by the unit member. The evaluation form will state that the evaluatee may, at any time, write a rebuttal to the evaluation and it will be attached to the evaluation. A copy of the evaluation must be given to the evaluatee upon conclusion of the conference.

Section 7 - Personnel File . Upon completion of the evaluation conference, the evaluator will forward the completed form to the Personnel Office. Ten (10) days after its receipt in the Personnel Office, the evaluation will be placed in the Personnel File.

Section 8 - Supervisory Review . An evaluatee who alleges that his/her evaluator has made a factual error in the evaluation, may, within five (5) days of receiving the evaluation, request a review session with the evaluator's immediate supervisor. A review session will then be scheduled within ten (10) work days. If the supervisor subsequently determines that what he/she considers a factual error has been made, he/she may modify the evaluation.

Section 9 - Derogatory Material . Unit members shall be provided with copies of any derogatory material ten (10) work days prior to that material being placed in the unit member's personnel file. If the unit member is asked to sign for receipt of such material, his/her signature does not necessarily mean agreement, but only indicates that the material



has been received. The unit member may, if he/she desires, provide a copy of the material to the Association. If the unit member does not agree with the material, he/she may attach a statement to that effect to it. The Association may, with written permission of the unit member, investigate the circumstances behind the derogatory material and have its findings attached to it in the personnel file along with the unit member's response, if any. Permanent Unit members shall be given, on request, reasonable released time without loss of pay, to prepare a written response to such derogatory materials. Any such response shall be attached to said derogatory material.

Section 10 - Access . Materials in personnel files of unit members which may affect the status of their employment are to be made available for inspection by the person involved. Every unit member shall have the right to inspect such materials upon request, provided that the request is made at a time when such a person is not actually required to render services to the District. Upon written authorization by the unit member, a representative of the Association shall be permitted to examine and/or obtain copies of materials in such unit member's personnel file. The District shall keep a log indicating the persons who have requested to examine a personnel file as well as the dates such requests were made. Access to personnel files shall be limited to the involved unit member, to those persons so authorized by the unit member in writing, and to those administrators and Personnel Office staff so authorized by the Superintendent. Board members may request the review of a unit member's file at a closed session of the entire Board. The contents of all personnel files shall be kept in the strictest confidence.

Section 11 - Disciplinary Limitations.

11-4-91  
BFR



A. Materials in the personnel file shall not be used to support a proposed disciplinary action for any cause which arose prior to the unit member's becoming permanent, for any cause which arose more than two years preceding the date of the filing of the notice of cause unless such cause was concealed or not disclosed by such employee when it could be reasonably assumed that the unit member should have disclosed the facts to the District.

B.. Evaluations for classified employees are meant to be corrective in nature rather than punitive and not to be used as a means of disciplining an employee, but rather as a means of formal notification of performance which, if deficient, and if the deficient performance continues, may lead to disciplinary action. The use of performance evaluations in disciplinary action shall be limited to a showing that the District has notified the employee of perceived deficient performance; and the employee's rebuttal, if any, shall be considered in determining the applicability of the evaluation to the proposed discipline.

Section 12 - Grievance Limitations . A unit member shall have the right to grieve an alleged violation of these evaluation procedures. However, no grievance shall challenge the substantive objectives, standards, or criteria determined by the evaluator of the District, nor shall it contest the judgment of the evaluator. Grievances concerning evaluations shall be limited to a claim that the procedures of this Article have not been followed.

//

//

*K. C. [Signature]*  
*B. [Signature]* 11/12/94

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

12/10/94 - 12/29/94  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 01/03/95  
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P81842	100	188 00	SELF-CONTAINED CLASSROOM	TEACHER'S FRIEND PUBLICATIO	SC-INSTRUCTIONAL MATERIALS	256.99
P83106	100	178 00	FACILITIES	FOURTH STREET ROCK CRUSHER	MAINT-CONCRETE	989.15
P83110	100	178 00	GENERAL SUPPORT GROUNDS	E. R. BLOCK PLUMBING CO.	MAINT-REPAIR/REPLACE BACKFLOW	6,880.60
P83111	100	197 00	GENERAL EDUCATION - SECONDARY	S & S ELECTRIC	MAINT-ELECTRICAL TO HYDRAULIC LIFT	700.00
P83116	100	178 00	DISTRICT WAREHOUSE	STATER BROTHERS	WHSE-STOCK	509.12
P83117	100	178 00	DISTRICT WAREHOUSE	LANDMARK LASER	WHSE-STOCK	3,357.49
P83118	100	178 00	DISTRICT WAREHOUSE	IRROUOIS PRODUCTS	WHSE-STOCK	622.39
P83119	100	196 00	STUDENT ACTIVITIES	ALL PURE CHEMICAL COMPANY	RHS-POOL SUPPLIES	563.46
P83188	100	196 00	PHYSICAL EDUCATION	RIVERSIDE COMMUNITY COLLEGE	RHS-PITCHING MACHINE	538.75
P83192	100	000 00	SELF-CONTAINED CLASSROOM	KC KUBOTA	JVHS-LAWN MOWER	920.30
P83193	100	000 00	SELF-CONTAINED CLASSROOM	CM SCHOOL SUPPLY CO.	GH-OPEN PO-INSTRUCTIONAL MATERIALS	525.00
P83202	100	178 00	GENERAL SUPPORT GROUNDS	ENVIRONMENTAL SEED PRODUCER	MAINT-GROUNDS SUPPLIES	263.99
P83203	100	178 00	GENERAL SUPPORT GROUNDS	ROSEBERRY TREE SERVICE	PED-TRIM TREES	1,300.00
P83209	100	197 00	MILITARY SCIENCE	BEE KAY PARADE EQUIPMENT CO	JVHS-INSTRUCTIONAL MATERIALS	204.73
P83215	100	178 00	FINE ARTS ELEMENTARY MUSIC	ALTA LOMA MUSIC STORE	EC-OPEN PO-INSTRUMENT REPAIRS	400.00
P83216	100	178 00	GENERAL SUPPORT GROUNDS	PACIFIC EQUIPMENT & IRRIGAT	MAINT-SUPPLIES	483.07
P83217	100	196 00	STUDENT ACTIVITIES	LAYNE WESTERN CO.	RHS-EQUIPMENT REPAIR	3,686.70
P83218	100	178 00	DISTRICT WAREHOUSE	NATIONWIDE PAPERS	WHSE-STOCK	2,316.63
P83221	100	178 00	GENERAL SUPPORT DISTR ADMIN P	SPECIALTY TRADE PRINTING	PRINT SHOP-PRINTING SUPPLIES	242.44
P83223	100	178 00	INSTRUCTION GENERAL EDUCATION	COMPUTERLAND OF UPLAND	RHS-INSTRUCTIONAL MATERIALS	494.57
P83225	100	197 00	GENERAL EDUCATION - SECONDARY	EASTMAN KODAK COMPANY	JVHS-F & E EQUIPMENT	5,802.92
P83228	100	178 00	FACILITIES	MAC WAREHOUSE-ACCOUNT #3344	EC-COMPUTER EQUIPMENT	281.95
P83236	100	178 00	GENERAL SUPPORT DISTR ADMIN P	NATIONWIDE PAPERS	PRINT SHOP-OFFICE SUPPLIES	2,051.17
P83240	100	178 00	DISTRICT ADMINISTRATION PURCH	CUSTOM MICROFILM SYSTEMS	EC-SUPPLIES	323.25

341

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT: APS/APSS50/01  
RUN DATE: 01/03/95  
PAGE: 2

REPORT OF PURCHASES

12/10/94 - 12/29/94  
PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED						
P83243	100	178	00	GENERAL SUPPORT GROUNDS	CROP PRODUCTION SERVICES	MAINT-SUPPLIES
P83257	100	178	00	GEN SUPPORT DIST ADMIN SUPERI	LOCAL GOVERNMENT INSTITUTE	EC-OFFICE SUPPLIES
P83289	100	197	00	SOCIAL SCIENCE	SCHOLASTIC MAGAZINES	JVHS-SUBSCRIPTION
P83305	100	197	00	FACILITIES	PACIFIC IRRIGATION SUPPLY	MAINT-BUILDING SUPPLIES
P83315	100	197	00	FINE ARTS - ART	REDLANDS CAMERA	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS
P83316	100	178	00	FACILITIES ACQUISITION - CAPI	WESTERN EXTERMINATOR COMPAN	MAINT-GROUNDS SUPPLIES
P83317	100	197	00	MILITARY SCIENCE	CIVIL AIR PATROL SUPPLY DEP	JVHS-INSTRUCTIONAL MATERIALS
P83334	100	178	00	INSTRUCTION SUPPORT CURRICULU	PSYCHOLOGICAL CORPORATION,	IMC-TEXTBOOKS
P83336	100	000	00	SELF-CONTAINED CLASSROOM	DAVE BANG ASSOCIATED, INC.	SA-CLASSROOM EQUIPMENT
P83345	100	178	00	INSTRUCTION PROGRAM SECONDARY	MASCO WEST INC	JVHS-INSTRUCTIONAL MATERIALS
P83350	100	000	00	SELF-CONTAINED CLASSROOM	OAK TREE PRODUCTS (BOB FARE	WR-OFFICE EQUIPMENT
P83351	100	178	00	GEN SUPPORT DIST ADMIN SAFETY	ASSOCIATED TRUCK & BRAKE SU	TRANS-VEHICLE EQUIPMENT
P83353	100	178	00	INSTRUCTION SUPPORT CURRICULU	CTB/MACMILLAN/MCGRAW HILL	EC-TESTING MATERIALS
FUND TOTAL						47,530.62
TOTAL NUMBER OF PURCHASE ORDERS						37
P83103	101	178	00	ESEA T-VII BILINGUAL EDUC ACT	ARROYO MULTICULTURAL BOOK	EC-BOOKS
P83180	101	179	00	S.I.P. (SCHOOL IMPROVEMENT PR	FOCUS ENHANCEMENTS	GA-COMPUTER EQUIPMENT
P83184	101	178	00	ESEA T-VII BILINGUAL EDUC ACT	STECK-VAUGHN CO (800)531-50	EC-INSTRUCTIONAL MATERIALS
P83190	101	186	00	S81274 RESTRUCTURING/PLANNING	CURRICULUM ASSOCIATES, INC.	V8-INSTRUCTIONAL MATERIALS
P83206	101	178	00	MENTOR TEACHER PROGRAM - SUPP	DIANES CUSTOM TROPHIES & AW	EC-INSTRUCTIONAL MATERIALS
P83214	101	178	00	S.I.P. (SCHOOL IMPROVEMENT PR	POPKA, AYLENE	EC-OPEN PO-CONSULTANT SERVICES
P83220	101	188	00	S.I.P. (SCHOOL IMPROVEMENT PR	PSYCHOLOGICAL CORPORATION,	SC-INSTRUCTIONAL MATERIALS
P83229	101	178	00	ESEA T-VII BILINGUAL EDUC ACT	COMPUTERLAND OF UPLAND	EC-COMPUTER EQUIPMENT
FUND TOTAL						2,068.48
TOTAL NUMBER OF PURCHASE ORDERS						2,682.98
FUND TOTAL						1,221.89
TOTAL NUMBER OF PURCHASE ORDERS						1,770.91
FUND TOTAL						403.13
TOTAL NUMBER OF PURCHASE ORDERS						8,750.00
FUND TOTAL						435.31
TOTAL NUMBER OF PURCHASE ORDERS						5,028.15

J-1  
p92

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

12/10/94 - 12/29/94  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 01/03/95  
PAGE: 3

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P83246	101	187 00	E.C.I.A. CHAPTER 1	APPLE COMPUTER-SUPPORT CENT	WR-OFFICE SUPPLIES		670.21
P83255	101	178 00	EARLY MENTAL HEALTH PRIMARY I	FAMILY SERVICES ASSOCIATION	EC-OPEN PO-CONSULTANT SERVICES		4,100.00
P83265	101	178 00	MENTOR TEACHER PROGRAM - SUPP	TRIARCO ARTS & CRAFTS, INC.	EC-OFFICE SUPPLIES		499.88
P83269	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	FOLLETT LIBRARY BOOK CO.	RL-LIBRARY BOOKS		939.58
P83271	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	FAS-TRACK COMPUTER PRODUCTS	RL-INSTRUCTIONAL MATERIALS		614.13
P83273	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	COMPUTER PLUS	RL-INSTRUCTIONAL MATERIALS		447.17
P83274	101	184 00	S I.P. (SCHOOL IMPROVEMENT PR	EDUCATIONAL RESOURCES - ORD	RL-INSTRUCTIONAL MATERIALS		440.16
P83276	101	178 00	EESA MATH & SCIENCE TCHR TRNG	STATER BROTHERS	EC-OPEN PO-SUPPLIES		300.00
P83279	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	PET METRO	EC-OPEN PO-INSTRUCTIONAL MATERIALS		245.00
P83302	101	178 00	ECONOMIC IMPACT AID - L E P	ROHAC, RON	EC-OPEN PO-STAFF TRAINING		2,800.00
P83304	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	CALIF MUSEUM FOUNDATION-IMA	PED-ADMISSION FEES		350.00
P83308	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR	CALIF STATE DEPT OF EDUCATI	GH-INSTRUCTIONAL MATERIALS		247.83
P83309	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	J.W. PEPPER OF LOS ANGELES	JMS-OPEN PO-INSTRUCTIONAL MATERIALS		400.00
P83319	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	PSYCHOLOGICAL CORPORATION,	IMC-TEXTBOOKS		793.09
P83323	101	178 00	NON-AGENCY ACYF HEADSTART	LA HABRA CHILDREN'S MUSEUM	EC-ADMISSION FEES		345.00
P83325	101	196 00	VOCATIONAL EDUCATION ACT PL94	INSTRUCTIONAL MATERIALS SRV	RHS-INSTRUCTIONAL MATERIALS		818.58
P83327	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR	CALIF STATE DEPT OF EDUCATI	SC-CLASSROOM SUPPLIES		281.23
P83328	101	178 00	E.C.I.A. CHAPTER 2	GROLIER EDUCATIONAL CORP.	MB-OTHER BOOKS		268.30
P83340	101	196 00	VOCATIONAL AGRICULTURE INCENT	NASCO WEST INC	RHS-INSTRUCTIONAL MATERIALS		1,244.89
P83343	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	APPLE COMPUTER-SUPPORT CENT	SA-COMPUTER EQUIPMENT		4,371.93
P83348	101	191 00	DEMONSTRATION PROGRAMS IN REA	IMAGINE THAT	MMS-OPEN PO-INSTRUCTIONAL MATERIALS		250.00
P83354	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	CM SCHOOL SUPPLY CO.	EC-OPEN PO-INSTRUCTIONAL MATERIALS		1,000.00
P83356	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	SCHOOL-TO-WORK REPORT	RHS-SUBSCRIPTION		249.98

FUND TOTAL

44,037.81

J.1  
P3



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 01/03/95  
 PAGE: 4

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 12/10/94 - 12/29/94  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS	31
PURCHASE ORDERS TO BE RATIFIED							
P82798	103	178	00	GEN SUPPORT TRANS-HOME TO SCH GOLDEN WEST OIL CO.	TRANS-GA-REMOVE OIL WASTE		277.50
P83104	103	178	00	GEN SUPPORT TRANS-HOME TO SCH JOHNSON MACHINERY	TRANS-PARTS FOR CROWN BUSES		275.00
P83105	103	178	00	GEN SUPPORT TRANS-HOME TO SCH INLAND EMPIRE WHITE GMC	TRANS-SUPPLIES		500.00
P83114	103	178	00	GEN SUPPORT TRANS-HOME TO SCH HY-LIFT	TRANS-REPAIR SERVICE TRUCK		226.00
P83115	103	178	00	GEN SUPPORT TRANS-HOME TO SCH WEST COACH SERVICES	TRANS-REPAIR BUS #11		3,500.00
P83224	103	178	00	GEN SUPPORT TRANS-HOME TO SCH DIETERICH INTERNATIONAL TRU	TRANS-SUPPLIES		408.00
P83232	103	178	00	GEN SUPPORT TRANS-HOME TO SCH COMPUTERLAND OF UPLAND	TRANS-COMPUTER EQUIPMENT		503.73
P83283	103	178	00	GEN SUPPORT TRANS-SPECIAL EDU RIVERSIDE CO. OFFICE OF EDU	EC-OPEN PO-TRANSPORTATION SERVICES		4,125.00
P83285	103	178	00	GEN SUPPORT TRANS-HOME TO SCH GOSLIN TIRE SERVICE	TRANS-OPEN PO-TIRES		5,000.00
P83292	103	178	00	SB813 INSTRUCTIONAL MATERIAL EDUCATION ASSOCIATES, INC.	NVHS-TEXTBOOKS		387.60
P83314	103	178	00	GEN SUPPORT TRANS-HOME TO SCH ZEP MANUFACTURING CO.	TRANS-OPEN PO-CLEANING SUPPLIES		1,000.00
P83332	103	178	00	INSTRUCTIONAL MEDIA CENTER CALIF SCHOOL BOOK FAIR	PED-OTHER BOOKS		1,876.90
P83346	103	178	00	GEN SUPPORT TRANS-HOME TO SCH PATRIOT TOWING	TRANS-OPEN PO-SUPPLIES		500.00
P83360	103	178	00	SB813 INSTRUCTIONAL MATERIAL GLENCOE - MCGRAW HILL	NV-TEXTBOOKS		312.26
FUND TOTAL						-----	18,891.99
TOTAL NUMBER OF PURCHASE ORDERS						-----	14
P83329	106	178	00	INSTRUCTIONAL MEDIA CENTER	IMC-MAINTENANCE AGREEMENT		327.00
FUND TOTAL						-----	327.00
TOTAL NUMBER OF PURCHASE ORDERS						-----	1
P83121	119	178	00	GENERAL SUPPORT, MAINTENANCE RUSCO, INC.	MAINT-REPAIR LOCKERS		225.00
P83123	119	178	00	GENERAL SUPPORT, MAINTENANCE, BRICKLEY CONSTRUCTION	MAINT-DISPOSAL SERVICES		2,158.25

1-1  
 84

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

12/10/94 - 12/29/94  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 01/03/95  
PAGE: 5

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED						
P83210	119	178	00	GENERAL SUPPORT, MAINTENANCE, BURTRONICS (MARTIN BUS. MAC	MAINT-OPEN PO-A/V & RISO PARTS	500.00
P83344	119	178	00	GENERAL SUPPORT, MAINTENANCE, XEROX CORP - PARTS ORDER DE	MAINT-SUPPLIES	1,552.68
P83358	119	178	00	GENERAL SUPPORT, MAINTENANCE DC ELECTRONICS, INC.	MAINT-TESTING SERVICES	2,030.79
P83366	119	178	00	GENERAL SUPPORT, MAINTENANCE MACHADO IRON & STEEL	MAINT-OPEN PO-SUPPLIES	1,000.00
P83367	119	178	00	GENERAL SUPPORT, MAINTENANCE, FRAZEE PAINT & WALLCOVERING	MAINT-OPEN PO-SUPPLIES	750.00
P83368	119	178	00	GENERAL SUPPORT, MAINTENANCE FRAZEE PAINT & WALLCOVERING	MAINT-OPEN PO-SUPPLIES	1,000.00
P83369	119	178	00	GENERAL SUPPORT, MAINTENANCE, ARROW AIR CONDITIONING	MAINT-OPEN PO-SUPPLIES	1,500.00
FUND TOTAL						10,716.72
TOTAL NUMBER OF PURCHASE ORDERS						9
P83374 320 181 11 FACILITIES ACQUISITION - CAPI ZENITH DIST. CORP OF SO CAL MB-F & E CLASSROOM EQUIPMENT						2,472.86
FUND TOTAL						2,472.86
TOTAL NUMBER OF PURCHASE ORDERS						1
P83341 370 192 11 FACILITIES ACQUISITION - CAPI WORLD BOOK ENCYCLOPEDIA MLMS-F & E CLASSROOM EQUIPMENT						9,034.84
FUND TOTAL						9,034.84
TOTAL NUMBER OF PURCHASE ORDERS						1
P83112 403 178 00 GENERAL SUPPORT, MAINTENANCE CONTRACT CARPET COMPANY MAINT-EC-RENOVATE RESTROOMS						10,200.00
P83122 403 178 00 GENERAL SUPPORT, MAINTENANCE S & S ELECTRIC MAINT-BUILDING REPAIRS AT EC						3,800.00
FUND TOTAL						14,000.00
TOTAL NUMBER OF PURCHASE ORDERS						2
P83238 650 197 33 FACILITIES ACQUISITION - CAPI LECTORUM PUBLICATIONS, INC. JVHS-LIBRARY BOOKS						587.82

J-1  
BS


# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS530/01  
 RUN DATE: 01/03/95  
 PAGE: 6

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
PURCHASE ORDERS TO BE RATIFIED					
P83241	650	197	33	FACILITIES ACQUISITION - CAPI B DALTON BOOKSELLERS	JVHS-LIBRARY BOOKS 926.34
P83261	650	197	33	FACILITIES ACQUISITION - CAPI C.C.S.	JVHS-COPIER 1,015.01
P83267	650	197	33	FACILITIES ACQUISITION - CAPI BURTRONICS (MARTIN BUS. MAC	JVHS-RISOGGRAPH 6,470.39
P83303	650	197	33	FACILITIES ACQUISITION - CAPI LEARNING SERVICES	JVHS-F & E LIBRARY EQUIPMENT 225.12
P83306	650	197	33	FACILITIES ACQUISITION - CAPI DEMCO SUPPLY INC	JVHS-LIBRARY EQUIPMENT 498.25
P83307	650	197	33	FACILITIES ACQUISITION - CAPI FOLLETT LIBRARY BOOK CO.	JVHS-LIBRARY BOOKS 6,600.00
P83372	650	197	33	FACILITIES ACQUISITION - CAPI IMED	JVHS-F & E CLASSROOM EQUIPMENT 536.60
P83375	650	197	33	FACILITIES ACQUISITION - CAPI ZENITH DIST. CORP OF SO CAL	JVHS-F & E CLASSROOM EQUIPMENT 598.01
FUND TOTAL					17,457.54
TOTAL NUMBER OF PURCHASE ORDERS					9
P83250	700	178	00	STATE PRESCHOOL AB-451	FUN DAZZLE
EC-ADMISSION FEE FOR FIELD TRIP					273.00
FUND TOTAL					273.00
TOTAL NUMBER OF PURCHASE ORDERS					1
P83339	800	194	00	ADULT BASIC EDUCATION GRANT (HARCOURT BRACE JOVANOVICH I	RHS-OTHER BOOKS 353.42
FUND TOTAL					353.42
TOTAL NUMBER OF PURCHASE ORDERS					1
P83365	930	178	00	GENERAL SUPPORT, MAINTENANCE, COUNTY OF RIVERSIDE HEALTH	MAINT-HAZARDOUS MATERIAL SERVICES 5,530.40
FUND TOTAL					5,530.40
TOTAL NUMBER OF PURCHASE ORDERS					1
RECOMMEND APPROVAL: 					
DIRECTOR OF PURCHASING					
108 PURCHASE ORDERS OVER					\$200.00 FOR A TOTAL AMOUNT OF 170,626.20
106 PURCHASE ORDERS UNDER					\$200.00 FOR A TOTAL AMOUNT OF 8,949.07

3-1-95

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

12/10/94 - 12/29/94  
PURCHASES OVER \$1

REPORT: APS/APS550/01  
RUN DATE: 01/03/95  
PAGE: 1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39425	100 178 00	GENERAL SUPPORT OPERATIONS	UT AIRTOUCH CELLULAR	D20629 OCT 1994 CELLULAR PHONE BILL	252.61
D39426	100 173 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D20629 NOV 1994 GAS BILL	2,250.60
D39427	100 179 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA EDISON	D20628 NOV 1994 ELECTRIC BILL	32,072.66
D39486	100 178 00	NON-SPECIFIC	POMA DISTRIBUTING CO.	D20630 DIESEL FUEL & GAS	22,558.48
D39501	100 178 00	RIDESHARE PROGRAM	ELZIG, BILL	D20668 REIMB CONF 12/8/94	40.00
D39508	100 196 00	INDEPENDENT STUDY	JENSEN, PAUL	D20667 MILEAGE REIMB 1 EMP	31.90
D39511	100 178 00	GENERAL SUPPORT BOARD OF EDUC	SCHOOL SERVICES OF CALIFORN	D20665 CONF REG 1/13/95 2 EMP	180.00
D39571	100 178 00	GENERAL SUPPORT BOARD OF EDUC	CASBO PROFESSIONAL DEVELOPM	D20786 CONF REG 2/7/95 ONTARIO, CA 3	300.00
D39572	100 178 00	GENERAL SUPPORT BOARD OF EDUC	CSUS FOUNDATION	D20670 CONF REG 1/7/95 1 EMP	355.00
D39573	100 178 00	GENERAL SUPPORT BOARD OF EDUC	THE SHERATON UNIVERSAL NOTE	D20785 HOTEL RES. 1/17/95 1 EMP	270.00
D39574	100 178 00	GENERAL SUPPORT BOARD OF EDUC	RED LION HOTEL	D20672 HOTEL RES 2/21/95 1 EMP	194.00
D39575	100 178 00	GENERAL SUPPORT BOARD OF EDUC	C.A.S.H. ANNUAL CONFERENCE	D20671 CONF REG 2/21/94 SACRAMENTO 1	498.00
D39577	100 000 00	SELF-CONTAINED CLASSROOM	UNATKAH TASEN, INC.	D20928 PROFF SVCS 11/18/94	300.00
D39631	100 000 00	SELF-CONTAINED CLASSROOM	JANET & JUDY PRODUCTIONS	D20639 PERFORMANCE AT GA 1-6-95	550.00
D39641	100 197 00	PUPIL SERVICES	POPP, DEE	D20787 UNIFORM ALLOWANCE	100.00
D39642	100 197 00	PUPIL SERVICES	HOLT, NANCY	D20788 UNIFORM ALLOWANCE	100.00
D39643	100 197 00	PUPIL SERVICES	HUNTER, DWIGHT	D20789 UNIFORM ALLOWANCE	80.00
D39644	100 197 00	PUPIL SERVICES	RUSSELL, KARIN	D20790 UNIFORM ALLOWANCE	80.00
D39645	100 197 00	PUPIL SERVICES	MATHEWS, GREG	D20791 UNIFORM ALLOWANCE	80.00
D39646	100 197 00	PUPIL SERVICES	MCINTOSH, ELLEN	D20792 UNIFORM ALLOWANCE	80.00
D39667	100 178 00	GENERAL SUPPORT GROUNDS	AREVALO, ALBERT	UNIFORM ALLOWANCE	40.00
D39668	100 178 00	GENERAL SUPPORT GROUNDS	BILYEU, JEFF	UNIFORM ALLOWANCE	40.00
D39669	100 178 00	GENERAL SUPPORT GROUNDS	BROKAR, WILBUR	UNIFORM ALLOWANCE	120.00
D39670	100 178 00	GENERAL SUPPORT GROUNDS	EAKS, GERALD	UNIFORM ALLOWANCE	120.00

J-2  
P31

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

12/10/94 - 12/29/94  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APS550/01  
RUN DATE: 01/03/95  
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39671	100	178 00	GENERAL SUPPORT GROUNDS	ENGLAND, JOHN	UNIFORM ALLOWANCE	120.00
D39672	100	178 00	GENERAL SUPPORT GROUNDS	LOPEZ, JESSE	UNIFORM ALLOWANCE	120.00
D39673	100	178 00	GENERAL SUPPORT GROUNDS	MONTEZ, BILLY	UNIFORM ALLOWANCE	120.00
D39675	100	178 00	GENERAL SUPPORT GROUNDS	MCKELVEY, JOY	UNIFORM ALLOWANCE	120.00
D39676	100	178 00	GENERAL SUPPORT GROUNDS	ORTEGA, ED	UNIFORM ALLOWANCE	120.00
D39677	100	178 00	GENERAL SUPPORT GROUNDS	SANDOVAL, ED	UNIFORM ALLOWANCE	120.00
D39679	100	178 00	GENERAL SUPPORT GROUNDS	SCHUTTERA, CHRIS	UNIFORM ALLOWANCE	120.00
D39681	100	178 00	GENERAL SUPPORT GROUNDS	SHINE, BRIAN	UNIFORM ALLOWANCE	120.00
D39682	100	178 00	GENERAL SUPPORT GROUNDS	ZELLER, WILFORD	UNIFORM ALLOWANCE	120.00
D39683	100	178 00	GENERAL SUPPORT GROUNDS	ZIEMKE, RICHARD	UNIFORM ALLOWANCE	120.00
D39684	100	178 00	GENERAL SUPPORT OPERATIONS	CU ALIRE, DAVE	UNIFORM ALLOWANCE	80.00
D39685	100	178 00	GENERAL SUPPORT OPERATIONS	CU ATENCIO, JACOBO	UNIFORM ALLOWANCE	120.00
D39688	100	178 00	GENERAL SUPPORT OPERATIONS	CU ATKINSON, STEVE	UNIFORM ALLOWANCE	120.00
D39690	100	178 00	GENERAL SUPPORT OPERATIONS	CU AYALA, ART	UNIFORM ALLOWANCE	120.00
D39693	100	178 00	GENERAL SUPPORT OPERATIONS	CU AYALA, RAUL	UNIFORM ALLOWANCE	120.00
D39695	100	178 00	GENERAL SUPPORT OPERATIONS	CU AYALA, RHONA	UNIFORM ALLOWANCE	120.00
D39699	100	178 00	GENERAL SUPPORT OPERATIONS	CU BATEMAN, BRUCE	UNIFORM ALLOWANCE	120.00
D39702	100	178 00	GENERAL SUPPORT OPERATIONS	CU BOISSEAU, RON	UNIFORM ALLOWANCE	120.00
D39705	100	178 00	GENERAL SUPPORT OPERATIONS	CU CRAIG, JAMES	UNIFORM ALLOWANCE	120.00
D39708	100	178 00	GENERAL SUPPORT OPERATIONS	CU DODD, PAM	UNIFORM ALLOWANCE	120.00
D39711	100	178 00	GENERAL SUPPORT OPERATIONS	CU DOMINGUEZ, JOSE	UNIFORM ALLOWANCE	120.00
D39713	100	178 00	GENERAL SUPPORT OPERATIONS	CU DUNAWAY, LOLA D.	UNIFORM ALLOWANCE	120.00
D39715	100	178 00	GENERAL SUPPORT OPERATIONS	CU FENDERSON, ANSON	UNIFORM ALLOWANCE	120.00
D39717	100	178 00	GENERAL SUPPORT OPERATIONS	CU FLOREZ, GEORGE	UNIFORM ALLOWANCE	80.00

J2  
B2

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39720	100	178 00	GENERAL SUPPORT OPERATIONS	CU FRANCIS, DENNIS	UNIFORM ALLOWANCE	20.00
D39722	100	178 00	GENERAL SUPPORT OPERATIONS	CU HITCHCOCK, ROGER	UNIFORM ALLOWANCE	120.00
D39724	100	178 00	GENERAL SUPPORT OPERATIONS	CU HOLGUIN, JOHNNY V.	UNIFORM ALLOWANCE	120.00
D39725	100	178 00	GENERAL SUPPORT OPERATIONS	CU KELL, CAROL	UNIFORM ALLOWANCE	120.00
D39727	100	178 00	GENERAL SUPPORT OPERATIONS	CU KING, PAUL	UNIFORM ALLOWANCE	120.00
D39728	100	178 00	GENERAL SUPPORT OPERATIONS	CU KING, ROBERT	UNIFORM ALLOWANCE	120.00
D39729	100	178 00	GENERAL SUPPORT OPERATIONS	CU LESTER, LUTHER	UNIFORM ALLOWANCE	120.00
D39731	100	178 00	GENERAL SUPPORT OPERATIONS	CU MARTIN, OZIE	UNIFORM ALLOWANCE	120.00
D39763	100	000 00	SELF-CONTAINED CLASSROOM	NIEVES, STEVE	D20641 PROF SERV PA 11-22-94	250.00
D39766	100	178 00	GENERAL SUPPORT OPERATIONS	CU MARTINEZ, TEMOC	UNIFORM ALLOWANCE	120.00
D39768	100	178 00	GENERAL SUPPORT OPERATIONS	CU MASON, SANDRA	UNIFORM ALLOWANCE	120.00
D39769	100	178 00	GENERAL SUPPORT OPERATIONS	CU MAYBERRY, ALLEN	UNIFORM ALLOWANCE	80.00
D39770	100	178 00	GENERAL SUPPORT OPERATIONS	CU MIRANDA, PAUL	UNIFORM ALLOWANCE	120.00
D39771	100	178 00	GENERAL SUPPORT OPERATIONS	CU JEFF NEWLON	UNIFORM ALLOWANCE	120.00
D39772	100	178 00	GENERAL SUPPORT OPERATIONS	CU PIERCE, RONALD	UNIFORM ALLOWANCE	80.00
D39773	100	178 00	GENERAL SUPPORT OPERATIONS	CU POPOVICH, CAROL	UNIFORM ALLOWANCE	120.00
D39774	100	178 00	GENERAL SUPPORT OPERATIONS	CU REDFORD, BILLIE	UNIFORM ALLOWANCE	120.00
D39775	100	178 00	GENERAL SUPPORT OPERATIONS	CU REED, CHARLES	UNIFORM ALLOWANCE	120.00
D39776	100	178 00	GENERAL SUPPORT OPERATIONS	CU RITCH, SHIRLEY	UNIFORM ALLOWANCE	120.00
D39777	100	178 00	GENERAL SUPPORT OPERATIONS	CU ROMERO, KATHY	UNIFORM ALLOWANCE	120.00
D39778	100	178 00	GENERAL SUPPORT OPERATIONS	CU SANDOVAL, THOMAS	UNIFORM ALLOWANCE	120.00
D39779	100	178 00	GENERAL SUPPORT OPERATIONS	CU SAPIEN, RICHARD	UNIFORM ALLOWANCE	120.00
D39780	100	178 00	GENERAL SUPPORT OPERATIONS	CU SHINE, GARY	UNIFORM ALLOWANCE	120.00
D39781	100	178 00	GENERAL SUPPORT OPERATIONS	CU SPANO, PATRICIA	UNIFORM ALLOWANCE	120.00

212  
 33

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
PURCHASES OVER \$1

REPORT: APS/APS550/01  
RUN DATE: 01/03/95  
PAGE: 4

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39782	100	178 00	GENERAL SUPPORT OPERATIONS	CU SUCHY, MARK	UNIFORM ALLOWANCE	120.00
D39783	100	178 00	GENERAL SUPPORT OPERATIONS	CU TERESIN, MARTIN JR	UNIFORM ALLOWANCE	120.00
D39784	100	178 00	GENERAL SUPPORT OPERATIONS	CU TERESIN, MARTIN SR	UNIFORM ALLOWANCE	120.00
D39785	100	178 00	GENERAL SUPPORT OPERATIONS	CU THORNTON, JOHN	UNIFORM ALLOWANCE	120.00
D39786	100	178 00	GENERAL SUPPORT OPERATIONS	CU TILL, DONNA	UNIFORM ALLOWANCE	120.00
D39787	100	178 00	GENERAL SUPPORT OPERATIONS	CU TRAFTON, DAVID	UNIFORM ALLOWANCE	80.00
D39788	100	178 00	GENERAL SUPPORT OPERATIONS	CU WALKER, RICHARD	UNIFORM ALLOWANCE	120.00
D39789	100	178 00	GENERAL SUPPORT OPERATIONS	CU WEITZEL, MELINDA	UNIFORM ALLOWANCE	120.00
D39790	100	178 00	GENERAL SUPPORT OPERATIONS	CU WOODEN, RONNIE	UNIFORM ALLOWANCE	120.00
D39815	100	178 00	GENERAL SUPPORT DISTR	ADMIN A MULLINS, RON	D20647 UNIFORM ALLOWANCE	50.00
D39816	100	178 00	GENERAL SUPPORT WAREHOUSE	FLORES, JOE	D20646 UNIFORM ALLOWANCE	120.00
D39917	100	178 00	GENERAL SUPPORT WAREHOUSE	WILSON, MICHAEL	D20648 UNIFORM ALLOWANCE	120.00
D39818	100	173 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA EDISON	D20645 DEC 1994 ELECT BILL	17,552.24
D39819	100	178 00	GENERAL SUPPORT OPERATIONS	UT SO CALIFORNIA GAS	D20644 NOV 1994 GAS BILL	6,788.28
D39820	100	196 00	GENERAL SUPPORT OPERATIONS	UT RUBIDOUX COMMUNITY SERVICES	D20643 NO 94 WATER BILL	6,933.50
D39823	100	185 00	SELF-CONTAINED CLASSROOM	BEHNKE, PATRICIA	D20943 LOST TEXTBOOK REFUND	20.83
D39824	100	178 00	RIDESHARE PROGRAM	CALVERT, MARIA P.	D20933 MONTHLY RIDESHARE	40.00
D39825	100	000 00	SELF-CONTAINED CLASSROOM	CREATIVITY CARAVAN	D20946 PROFESSIONAL SERVICES	250.00
D39826	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	CONDIT, IRWIN	D20950 MILEAGE REIMB	14.56
D39827	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	EIMERS, STEVE	D20948 MILEAGE REIMB	24.33
D39828	100	178 00	RIDESHARE PROGRAM	GUILLIN, JOSE	D20938 MONTHLY RIDESHARE	40.00
D39829	100	178 00	GENERAL SUPPORT BOARD OF EDUC	CNTY OF RIV SHERIFF ATTN:IFF	D20940 PROFESSIONAL SERVICES	89.01
D39838	100	000 00	NON SPECIFIC	PEDLEY ELEMENTARY PTA	D20982 RET OF OVER PYMT	237.16
D39840	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	RIVERSIDE CO. HEALTH SERVIC	D20984 NOISE STUDY - DOSIMETRY	1,902.66

434

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 01/03/95  
 PAGE: 5

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39842	100	178 00	NON SPECIFIC	LANGUAGE CIRCLE ENTERPRISE	D20978 REISSUE PAYROLL WAR FROM 3-3-	139.49
D39846	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	ESTRADA, MARY	D20958 MILEAGE REIMB	31.31
D39847	100	178 00	DISTRICT ADMINISTRATION PURCH	GLASS, TERRY L	D20960 MILEAGE REIMB	39.35
D39850	100	176 00	GENERAL SUPPORT OPERATIONS	UT JURUPA COMMUNITY SERVICES	D20963 NOV 1994 WATER	6,632.55
D39869	100	197 00	GENERAL SUPPORT OPERATIONS	UT CHEVRON, U S A	D20961 OCT/NOV 94 GAS PURCHASES	218.51
D39871	100	178 00	GENERAL SUPPORT OPERATIONS	UT CORPORATE TELEMANAGEMENT	D20964 OCT 1994 PHONE BILL	286.38
D39872	100	178 00	GEN SUPPORT DIST ADMIN SAFETY	PARKVIEW CENTER FOR OCCUP M	D20907 IMMUN FOR SANDRA MICHELSON	60.00
D39873	100	178 00	GEN. SUPPORT DISTRICT ADMINIS	CITY OF RANCHO CUCAMONGA	D20905 PROF SERV CERT TRAINING	4,100.00
D39874	100	178 00	NON SPECIFIC	WOMACK, KATHERINE	D20977 REISSUE PAYROLL WARRANT	13.22
D39875	100	178 00	GENERAL SUPPORT DISTR ADMIN	A WILMOTT, LESLIE	D20909 MILEAGE REIMBURSEMENT	8.12
D39876	100	178 00	DISTRICT ADMINISTRATION PURCH	WILKESON, PHILIP	D20987 MILEAGE REIMBURSEMENT	134.91
D39877	100	178 00	RIDESHARE PROGRAM	LARSON, REBECCA	D20991 MO RIDESHARE DRAWING	40.00
D39878	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	RADOVICH, DOLLY	D20903 REIMBURSE FOR SUPPLIES	73.05
D39879	100	178 00	GENERAL SUPPORT WAREHOUSE	MACKEY, DAVID	D20990 REIMBURSE FOR SUPPLIES	109.78
D39880	100	190 00	SELF-CONTAINED CLASSROOM	LANCASTER, WALTER	D20989 REIMBURSE FOR SUPPLIES	23.08
D39881	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	SANDERS, CAROL	D20997 MILEAGE REIMBURSEMENT	36.76
D39882	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	SANDERS, CAROL	D20994 MILEAGE REIMBURSEMENT	37.93
D39883	100	190 00	SELF-CONTAINED CLASSROOM	LANCASTER, WALTER	D20902 REIMBURSE FOR SUPPLIES	18.62
D39885	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	TUNDIDOR, MADELIN	D20996 MILEAGE REIMBURSEMENT	26.33
D39887	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	SMITH, VELDA	D20911 MILEAGE REIMBURSEMENT	32.77
D39888	100	178 00	GENERAL SUPPORT OPERATIONS	CU ROMERO, KATHY	D20912 MILEAGE REIMBURSEMENT	29.60
D39889	100	178 00	GENERAL SUPPORT OPERATIONS	CU PIERCE, RONALD	D20913 MILEAGE REIMBURSEMENT	11.60
D39890	100	178 00	GENERAL SUPP DISTR ADMIN PERS	MORGAN, LYNNE	D20914 MILEAGE REIMBURSEMENT	122.67
D39906	100	178 00	NON SPECIFIC	PERKINS, VIRGINIA	D20916 REIMB INS PREM	23.10

J-2  
 85



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 01/03/95  
 PAGE: 6

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D40063	100	178 00	GENERAL SUPPORT BOARD OF EDUC	ACSA/CLUE WORKSHOP	D20698 CONF 1/13/95 1 EMP	115.00
D40085	100	178 00	GENERAL SUPPORT WAREHOUSE	NEGRETTE, CRUZ	D20917 UNIFORM ALLOWANCE	60.00
						-----
						FUND TOTAL
						113,969.95
						-----
						TOTAL NUMBER OF DISBURSEMENTS
						122
D39502	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	BUREAU OF EDUCATION & RESEA	D20669 REG CONF 1/31/95 1 EMP	99.00
D39503	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	D20702 1/31/95 ONTARIO, CA 2 EMP	198.00
D39504	101	173 00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	D20701 1/6/95 ONTARIO, CA 1 EMP	99.00
D39505	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	JOHNSON, SUSAN	D20669 REMIB MILEAGE 10/3/94 1 EMP	24.94
D39506	101	197 00	SB 1882-CA PROFESSIONAL DEVEL	RIVERSIDE COUNTY OFFICE OF	D20700 REG CONF RIVERSIDE, CA 6 EMP	140.00
D39507	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	CAREER TRACK SEMINARS	D20666 CONF REG POMONA, CA 1 EMP	79.00
D39509	101	178 00	PL94-142 EDUC FOR ALL HANDICA	RIVERSIDE COUNTY OFFICE OF	D20572 CONF REG 3/13-3/14/95 1 EMP	15.00
D39510	101	178 00	NON-AGENCY ACYF HEADSTART	RIVERSIDE COUNTY OFFICE OF	D20698 CONF REG 1/27/95 15 EMP	225.00
D39830	101	178 00	EESA MATH & SCIENCE TCHR TRNG	BRENNAN, TINA	D20953 INSTRUCT SUPP	72.84
D39831	101	178 00	NON-AGENCY ACYF HEADSTART	CAMACHO, ANGIE	D20932 PROFESSIONAL SERVICES	200.00
D39832	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	CENTER FOR INNOVATION IN ED	D20944 PROFESSIONAL SERVICES	850.00
D39833	101	178 00	FEDERAL PRESCHOOL PROGRAM	DROST, KATHY	D20930 MILEAGE REIMB	18.00
D39834	101	182 00	S.I.P. (SCHOOL IMPROVEMENT PR	EDMUNDS, FAYE	D20954 INSTRUCTIONAL SUPP	20.47
D39835	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	FAGAN, KAREN	D20947 PROFESSIONAL SERVICES	300.00
D39836	101	186 00	SB1274 RESTRUCTURING/PLANNING	FONTANA UNIFIED SCHOOL DIST	D20945 PROFESSIONAL SERVICES	170.00
D39837	101	195 00	SB 1882-CA PROFESSIONAL DEVEL	GOSSARD, JENEE	D20929 PROFESSIONAL SERVICES	840.02
D39841	101	178 00	NON-AGENCY ACYF HEADSTART	SULLIVAN, MARY	D20979 PROF SERV FOR TRAINING CLASSE	200.00
D39856	101	197 00	SB 1882-CA PROFESSIONAL DEVEL	HUCKABY, VIRGINIA	D20951 INSTR SUPP	160.57
D39857	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	KINNEAR, ELLEN	D20952 CHILD CARE REIMB	7.50

J.2  
 pg6

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39884	101	178	00	MENTOR TEACHER PROGRAM - SUPP ORWIG, RUSSELL	D20995 REIMBURSE FOR SUPPLIES	63.65
D39886	101	178	00	ESEA T-VII BILINGUAL EDUC ACT LOPEZ, LUPE	D20904 REIMBURSE FOR SUPPLIES	20.53
D39891	101	183	00	S.I.P. (SCHOOL IMPROVEMENT PR VANFRANK, NANCY	D20974 REIMBURSE FOR SUPPLIES	47.75
D39892	101	178	00	ECONOMIC IMPACT AID - L E P MENDEZ, LUZ	D20993 MILEAGE REIMBURSEMENT	270.59
D39893	101	178	00	ESEA T-VII BILINGUAL EDUC ACT MENDEZ, LUZ	D20985 REIMBURSE FOR SUPPLIES	45.49
D39894	101	180	00	S.I.P. (SCHOOL IMPROVEMENT PR ASSEIER, DIANA	D20908 REIMBURSE FOR SUPPLIES	51.63
D39895	101	178	00	MENTOR TEACHER PROGRAM - SUPP NELSEN, GREGG	D20980 REIMBURSE FOR SUPPLIES	34.48
D39896	101	178	00	ESEA T-VII BILINGUAL EDUC ACT LOPEZ, LUPE	D20981 REIMBURSE FOR SUPPLIES	2.89
D40058	101	180	00	E.I.A. (ECONOMIC IMPACT AID) BUREAU OF EDUCATION & RESEA	D20682 CONF 1/31/95 1 EMP	99.00
D40066	101	175	00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE COUNTY OFFICE OF	D20685 CONF 3/15,16/95 1 EMP	100.00
D40067	101	178	00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE COUNTY OFFICE OF	D20676 CONF 1/24/95 2 EMP	60.00
D40068	101	178	00	PL94-142 EDUC FOR ALL HANDICA RIVERSIDE COUNTY OFFICE OF	D20689 CONF 1/19,20/95 2 EMP	30.00
D40071	101	190	00	S.I.P. (SCHOOL IMPROVEMENT PR SAN BERNARDINO SUPT OF SCHO	D20674 CONF 1/19/95 2 EMP	40.00
D40074	101	178	00	ESEA MATH & SCIENCE TCHR TRNG SAN BERNARDINO SUPT OF SCHO	D20675,CONF 1/19/95 1 EMP	30.00
D40077	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR SAN BERNARDINO SUPT OF SCHO	D20680, CONF 1/20/95 2 EMP	30.00
D40086	101	186	00	S.I.P. (SCHOOL IMPROVEMENT PR SEMINARS FOR EDUCATIONAL	D20677 CONF 1/30/95 1 EMP	75.00
-----						
FUND TOTAL					4,720.35	
TOTAL NUMBER OF DISBURSEMENTS					35	
D39859	102	178	00	HOMEBOUND/TRANSLATORS	D20949 MILEAGE REIMB	30.02
D39860	102	178	00	INSTRUCTIONAL PROGRAM	D20957 MILEAGE REIMB	9.61
D39861	102	178	00	INSTRUCTIONAL PROGRAM	D20956 INSTR SUPP	17.22
D39862	102	178	00	INSTRUCTIONAL PROGRAM	D20934 MILEAGE REIMB	100.29
D39863	102	178	00	INSTRUCTIONAL PROGRAM	D20936 MILEAGE REIMB	82.32

5.3  
 197

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 01/03/95  
 PAGE: 8

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39864	102	178 00	INSTRUCTIONAL PROGRAM	JOHNSON, SUSAN	D20937 MILEAGE REIMB	139.50
D39897	102	178 00	INSTRUCTIONAL PROGRAM	PARSONS, JILLET	D20986 MILEAGE REIMBURSEMENT	26.87
D40083	102	195 00	INSTRUCTIONAL PROGRAM	CARS CONVENTION '94	D20686 CONF 2/24/95 1 EMP	140.00
FUND TOTAL						545.83
TOTAL NUMBER OF DISBURSEMENTS						8
D39428	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	STATE BOARD OF EQUALIZATION	D20627 NOV 1994 FUEL TAX	85.39
D39687	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	AGUIRRE, ANDREA	UNIFORM ALLOWANCE	100.00
D39689	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	BRADEN, LESLIE	UNIFORM ALLOWANCE	100.00
D39692	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	BROWN, KATIE L.	UNIFORM ALLOWANCE	100.00
D39694	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	BURTON, JANET	UNIFORM ALLOWANCE	80.00
D39697	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	CALVERT, MARIA P.	UNIFORM ALLOWANCE	100.00
D39698	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	CANUP, ANDRIENNE S.	UNIFORM ALLOWANCE	100.00
D39701	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	CARRANZA, SHAREE	UNIFORM ALLOWANCE	80.00
D39703	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	CONTE, SHEILA	UNIFORM ALLOWANCE	80.00
D39706	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU CRUZ, FLORA M.	UNIFORM ALLOWANCE	100.00
D39709	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	DEKKER, SHERON L.	UNIFORM ALLOWANCE	80.00
D39710	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	ELLIS, BRENDA	UNIFORM ALLOWANCE	80.00
D39712	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	FINE, RITA	UNIFORM ALLOWANCE	100.00
D39714	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	GANDY, KARLA	UNIFORM ALLOWANCE	80.00
D39716	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	GILLIAM, LENDOR	UNIFORM ALLOWANCE	80.00
D39718	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	RUTH HENRY	UNIFORM ALLOWANCE	100.00
D39719	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	HERNANDEZ, ELMA	UNIFORM ALLOWANCE	100.00
D39721	103	178 00	GEN SUPPORT TRANS-HOME TO SCH	JAMES, GLORIA J.	UNIFORM ALLOWANCE	100.00

J-2  
 38

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 01/03/95  
 PAGE: 9

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39723	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU LARA, LORENE M.	UNIFORM ALLOWANCE	100.00
D39732	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH LARSEN, MELISSA	UNIFORM ALLOWANCE	80.00
D39734	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH MARTINEZ, TONY	UNIFORM ALLOWANCE	80.00
D39735	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU MCBRIDE, EVALENA	UNIFORM ALLOWANCE	100.00
D39736	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH MCCLYEA, SHARRON	UNIFORM ALLOWANCE	80.00
D39737	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH MURPHY, GAIL	UNIFORM ALLOWANCE	80.00
D39738	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU RADFORD, CAROL	UNIFORM ALLOWANCE	100.00
D39739	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH RUIZ, ANNA V.	UNIFORM ALLOWANCE	80.00
D39740	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH SIERRA, PAMELA	UNIFORM ALLOWANCE	100.00
D39742	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU SOLLOWS, KATHLEEN	UNIFORM ALLOWANCE	20.00
D39743	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH STEWART, DENISE J.	UNIFORM ALLOWANCE	100.00
D39744	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU STONES, RENEE	UNIFORM ALLOWANCE	100.00
D39745	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH STONUM, DONNA	UNIFORM ALLOWANCE	80.00
D39746	103	178 00	GEN SUPPORT TRANS-SPECIAL	EDU SULLIVAN, LUCILLE A.	UNIFORM ALLOWANCE	80.00
D39747	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH VOYLES, DIXIE L.	UNIFORM ALLOWANCE	80.00
D39748	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH WALTERS, VIRGINIA J.	UNIFORM ALLOWANCE	120.00
D39749	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH WHALEN, VALERIE	UNIFORM ALLOWANCE	80.00
D39750	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH WIGLEY, DONNA	UNIFORM ALLOWANCE	100.00
D39751	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH BERNHARD, TIMOTHY D.	UNIFORM ALLOWANCE	120.00
D39752	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH BLAKE, JAMES E.	UNIFORM ALLOWANCE	120.00
D39753	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH MARTINEZ, GEORGE R.	UNIFORM ALLOWANCE	120.00
D39755	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH OLIVIER, JAMES C.	UNIFORM ALLOWANCE	120.00
D39756	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH RITCH, BRIAN	UNIFORM ALLOWANCE	120.00
D39757	103	178 00	GEN SUPPORT TRANS-HOME	TO SCH SARTOR, HENRY	UNIFORM ALLOWANCE	120.00

39

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 01/03/95  
 PAGE: 10

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D39907	103	178	00	GEN SUPPORT TRANS-HOME TO SCH WEBSTER, LOUISE	D20910 PROF SERV DRIVERS TRAINING CL	150.00
FUND TOTAL						4,075.39
TOTAL NUMBER OF DISBURSEMENTS						43
D39647	119	178	00	GENERAL SUPPORT, MAINTENANCE BALDWIN, DAN	UNIFORM ALLOWANCE	120.00
D39648	119	178	00	GENERAL SUPPORT, MAINTENANCE BANKS, JOHN	UNIFORM ALLOWANCE	120.00
D39649	119	178	00	GENERAL SUPPORT, MAINTENANCE CASTILLO, HUMBERTO	UNIFORM ALLOWANCE	120.00
D39653	119	178	00	GENERAL SUPPORT, MAINTENANCE DONNELLY, PETER	UNIFORM ALLOWANCE	120.00
D39655	119	178	00	GENERAL SUPPORT, MAINTENANCE DOWLING, TOM	UNIFORM ALLOWANCE	120.00
D39656	119	178	00	GENERAL SUPPORT, MAINTENANCE DURAN, AL	UNIFORM ALLOWANCE	120.00
D39657	119	178	00	GENERAL SUPPORT, MAINTENANCE FERRELL, RON	UNIFORM ALLOWANCE	120.00
D39658	119	178	00	GENERAL SUPPORT, MAINTENANCE FOSTER, JOEL	UNIFORM ALLOWANCE	120.00
D39660	119	178	00	GENERAL SUPPORT, MAINTENANCE MAREZ, PAUL	UNIFORM ALLOWANCE	120.00
D39661	119	178	00	GENERAL SUPPORT, MAINTENANCE MORROW, BOB	UNIFORM ALLOWANCE	120.00
D39663	119	178	00	GENERAL SUPPORT, MAINTENANCE HUMMERT, TOM	UNIFORM ALLOWANCE	120.00
D39664	119	178	00	GENERAL SUPPORT, MAINTENANCE RAMIREZ, ED	UNIFORM ALLOWANCE	120.00
D39666	119	178	00	GENERAL SUPPORT, MAINTENANCE RODGERS, JOHN	UNIFORM ALLOWANCE	120.00
FUND TOTAL						1,560.00
TOTAL NUMBER OF DISBURSEMENTS						13
D39839	420	177	11	FACILITIES ACQUISITION - CAPJ COUNTY OF RIVERSIDE	D20906 BILL FOR RIGHT OF WAY SERV	154.65
FUND TOTAL						154.65
TOTAL NUMBER OF DISBURSEMENTS						1
D39898	640	178	00	NON SPECIFIC	DEPARTMENT OF GENERAL SERVI D20915 CLOSEOUT STATE FUNDED PROJ WR	2,683.19

J-2  
 PJO

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01  
 RUN DATE: 01/03/95  
 PAGE: 11

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
 12/10/94 - 12/29/94  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
						2,683.19	1
039867	800	178	00	SELF-CONTAINED CLASSROOM	BERNARDY, APRIL		
					D20941 TEXTBOOK DEPOSIT REFUND	15.00	
039868	800	178	00	SELF-CONTAINED CLASSROOM	CRAWFORD, JASON		
					D20935 TEXTBOOK DEPOSIT REFUND	30.00	
					FUND TOTAL	45.00	
					TOTAL NUMBER OF DISBURSEMENTS		2
039580	900	178	00	GENERAL SUPPORT DISTRICT ADMIN DANIELS, LINDA	D20559 VANDALISM REIMB	100.00	
039899	900	178	00	GENERAL SUPPORT DISTRICT ADMIN SOTO, ERIC	D20973 REIMBURSE ERIC SOTO CLOTHING	16.00	
					FUND TOTAL	116.00	
					TOTAL NUMBER OF DISBURSEMENTS		2
039429	979	178	00	GEN SUPPORT DISTRICT ADMIN IN DAVID TAUSSIG AND ASSOC., I	D20626 PROF SERVICES - EXPENSES	116.94	
					FUND TOTAL	116.94	
					TOTAL NUMBER OF DISBURSEMENTS		1
228				DISBURSEMENTS OVER	\$1.00 FOR A TOTAL AMOUNT OF	127,987.30	
0				DISBURSEMENT ORDERS UNDER	\$1.00 FOR A TOTAL AMOUNT OF	.00	
228				DISBURSEMENT ORDERS	FOR A GRAND TOTAL OF	127,987.30	
					TOTAL PURCHASES	307,562.57	

J-2  
 3/11

RECOMMEND APPROVAL

*Pam Langston*  
 DIRECTOR OF BUSINESS SERVICES

**Jurupa Unified School District**

**1994/1995 AGREEMENTS**

<b>AGREEMENT NUMBER</b>	<b>CONTRACTOR</b>	<b>AMOUNT</b>	<b>FUND/PROGRAM TO BE CHARGED</b>	<b>PURPOSE</b>
<b>95-1</b>	<b><i>Consultant or Personal Service Agreements</i></b>			
95-1-YYY	Wright Group	\$5,447.00 Travel NTE \$120.00	Elementary Education Operations - \$2,480 SIP - \$3,087	Four day Language Arts Training Program for District Leadership Teams
95-1-ZZZ	Booher Family	\$500.00	SIP	Cowboy/country musical performance for super student assembly at Pedley Elementary School
95-1-AAAA	Reynolds Consulting Group	\$13,000.00	Business Services	Perform special projects as requested by the District including, but not restricted to, the preparation, training and filing of mandated cost reimbursement applications
95-1-BBBB	Riverside Young Peoples Theatre	\$400.00	SIP	Musical performance of "Folk Story: African Tales" for students of Granite Hill Elementary
95-1-CCCC	Perfection on Wheels	\$285.00	SIP	Performance for super student assembly at Pedley Elementary

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc

1/17/95

**J-3**

JURUPA UNIFIED SCHOOL DISTRICT  
APPROPRIATION TRANSFERS

January 17, 1995  
Page 1 of 1

GENERAL FUND - FUND 100

Object	Description	Current		Increase	Decrease	Revised		Comments
		Budget	Budget			Budget	Budget	
0971	Appropriation for Contingencies	\$1,276,075			\$24,424	\$1,251,651		
1000	Certificated Salaries	\$29,559,537			\$1,783	\$29,557,754	(1)	
2000	Classified Salaries	\$5,839,537		\$19,300		\$5,858,837	(1)	
3000	Employee Benefits	\$8,527,126			\$2,445	\$8,524,681	(1)	
4300	Instructional Supplies	\$424,730		\$1,055		\$425,785	(2)	
5200	Travel and Conferences	\$63,153			\$500	\$63,653		
5600	Rentals, Leases and Repairs	\$410,329			\$700	\$409,629		
5800	Other Services	\$975,508		\$5,598		\$981,106	(3)	
6200	Improvement of Buildings	\$25,860		\$553		\$26,413		
6400	Equipment/Building Fixtures	\$84,001		\$2,346		\$86,347	(4)	
Total Fund 100		\$47,185,856				\$47,185,856		

- (1) Salary adjustments
- (2) Includes small dollar amounts to match appropriation needs with program needs
- (3) Pick up hazardous waste material at various sites
- (4) Computer

Recommend Approval: Pam Ferguson  
Director of Business Services



**CAFETERIA FUND**Comparative Revenue and Expense Report  
Quarter Ending September 30, 1994

<u>Revenue:</u>	<u>1993</u>	<u>1994</u>
Daily Sales	\$144,356	\$159,225
Federal Reimbursement	166,393	219,935
State Reimbursement	11,922	15,084
Other Income	720	118
Total Sales	<u>\$323,391</u>	<u>\$394,362</u>
 <u>Cost of Food Sales:</u>		
Food Available for Sale	\$160,803	\$198,356
Less Ending Inventory	24,673	27,251
Cost of Sales	<u>136,130</u>	<u>171,105</u>
Gross Profit on Sales	<u>\$187,261</u>	<u>\$223,257</u>
 <u>Expenses:</u>		
Labor	\$132,566	\$137,991
Supplies	24,789	18,207
Purchased Services	4,866	4,692
Vehicle Repairs & Fuel	1,101	1,762
Maintenance Repairs	-0-	-0-
New Equipment	30,118	7,896
Replacement Equipment	1,460	889
General Fund Expense	24,360	27,344
Total Expenses	<u>\$219,260</u>	<u>\$198,781</u>
 <b>Net Profit or Loss</b>	 (\$31,999)	 \$24,476
 Number of Serving Days	 21*	 21*
Number of Breakfasts Served	17,588	27,168
Number of Lunches Served	124,992	145,122
Average Breakfasts/Day	838	1,294
Average Lunches/Day	5,952	6,911

\*Number of Serving Days does not reflect Van Burens Year Round  
Summer Session or Summer School

AH:cc

JURUPA UNIFIED SCHOOL DISTRICT  
MONTHLY PAYROLL DISBURSEMENTS

January 17, 1995

<u>NOVEMBER PAYROLL</u>	<u>MONTHLY</u>	<u>HOURLY</u>	<u>TOTAL PAYMENT</u>
CERTIFICATED	\$ 3,457,737.39	\$ 164,297.36	\$ 3,622,034.75
CLASSIFIED	\$ 355,951.67	\$ 633,241.89	\$ 989,193.56
BOARD MEMBERS	\$ 3,277.14	- 0 -	\$ 3,277.14
YOUTH EMPLOYMENT PROGRAM	- 0 -	- 0 -	- 0 -
	TOTAL NOVEMBER PAYMENT		\$ 4,614,505.45

<u>DECEMBER PAYROLL</u>	<u>MONTHLY</u>	<u>HOURLY</u>	<u>TOTAL PAYMENT</u>
CERTIFICATED	- 0 -	\$ 135,760.37	\$ 135,760.37
CLASSIFIED	\$ 365,132.19	\$ 640,234.87	\$ 1,005,367.06
BOARD MEMBERS	\$ 2,460.75	- 0 -	\$ 2,460.75
YOUTH EMPLOYMENT PROGRAM	- 0 -	- 0 -	- 0 -
	TOTAL DECEMBER PAYMENT		\$ 1,143,588.18

RECOMMEND APPROVAL: Pam Lauzon  
Pam Lauzon  
DIRECTOR OF BUSINESS SERVICES

CERTIFICATION OF SIGNATURES

SCHOOL DISTRICT JURUPA UNIFIED Date 1/17/95

I, \_\_\_\_\_, Clerk of the Board of Trustees (or)

I, Benita Roberts, Secretary to the Board of Education of the

Jurupa Unified School District of Riverside County, California, certify that the signatures shown below in COLUMN I are the verified signatures of the members of the governing board of the above named school district; verified signatures of person or persons authorized to sign orders drawn on the funds of the school district and Notices of Employment appear in COLUMN II. These certifications are made in accordance with the provisions of Education Code Sections 42632, 42633, 44843/85232, 85233, and 87412. If those authorized to sign orders as shown in COLUMN II are unable to do so, the law requires the signatures of the majority of the governing board.

SIGNATURES OF MEMBERS OF GOVERNING BOARD

SIGNATURES OF PERSONNEL AND/OR MEMBERS OF GOVERNING BOARD AUTHORIZED TO SIGN WARRANT ORDERS, ORDERS FOR SALARY PAYMENT, AND NOTICES OF EMPLOYMENT

(COLUMN I)

(COLUMN II)

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Signature

Pam Lauzon

Director of Business Services

\_\_\_\_\_  
Clerk or Vice-President of the Board

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Typed Name and Title

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Member of the Board

\_\_\_\_\_  
Typed Name and Title

Dates of Signatures and Certification 1/17/95

Number of signatures district requires on Orders for Salary Payment: one Number of signatures district requires for 'B' Warrant Orders: one

If the board has given special instructions for signing Warrant Orders, Orders for Salary Payment, or Notices of Employment, please attach a copy of the resolution to this form.

PLEASE CHECK:        Newly Elected Governing Board  
       Addition in COLUMN II

       Substitution in COLUMN I  
  X   Substitution in COLUMN II

PLEASE SUBMIT ORIGINAL AND TWO COPIES

Jurupa Unified School District  
TRAVEL REQUEST

Fund 101  
Location 178  
Program 250 6900  
Object 5220

Name(s) Larry Porter Site R11.5  
Title of Activity The Association of Teacher Educators - Annual Meet.  
Location of Activity Detroit, Michigan  
Depart: Day Sat Date 2/18/95 Time am/pm From Ontario Paper  
Return: Day Wed Date 2/22/95 Time am/pm  
Purpose of Trip: Conference ☐ Recruiting ☐ Administrative ☐ Other ☐  
(explain below)

For Business Office Use Only

	Estimated Cost	Actual Cost	Mode of Payment
Number of days of substitute time required: <u>2</u>	\$ <u>144.00</u>	\$ _____	_____
Registration Fees	\$ <u>150.00</u>	\$ _____	_____
Mode of Travel: <u>Swiftright 1 Pm</u>	\$ <u>309.00</u>	\$ _____	_____
Meals - Number: _____ <u>B</u> <u>L</u> <u>D</u>	\$ _____	\$ _____	_____
Lodging: <u>Marlin Hotel</u> (Name of Hotel)	\$ <u>166.00</u>	\$ _____	_____
Other: _____	\$ _____	\$ _____	_____
<b>TOTAL COST</b>	\$ <u>769.00</u>	\$ _____	_____

Will a cash advance be needed? \_\_\_\_\_ Amount \$ \_\_\_\_\_

Remarks/Rationale (Required for Categorical Projects):

I will be a presenter at the A.T.E. - Annual Meeting

I have read Business Services Procedure #124 and fully understand district travel requirements.

Larry Porter 2/15/95 [Signature] 2/15/95  
Employee's Signature Date Principal/Supervisor's Signature Date

Distribution: White/Green/Yellow - Business Office  
Pink - Return Copy  
Goldenrod - Originator

J-8