JURUPA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING

AGENDA

BOARD OF EDUCATION Sam Knight, President Mary Burns, Clerk David Barnes John Chavez Sandra Ruane

SUPERINTENDENT Benita B. Roberts

OCTOBER 3, 1994

EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA 6:00 p.m.

OPEN PUBLIC SESSION 6:00 P.M.

Call to Order in Public Session (President Knight)

Roll Call: President Knight, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mrs. Ruane

CLOSED SESSION - 6:00 P.M.

The Board shall recess to Closed Session for the following purposes: To consider student disciplinary actions pursuant to Education Code Sections 48900 and 48915; Personnel Report #6; and to discuss assignment of administrative personnel; to discuss advice from legal counsel regarding Protection Services contract, and to discuss its positions regarding any matter within the scope of representation and instructing its designated representatives for negotiations with employee groups. After Closed Session, the Board shall reconvene in Open Session and disclose any action taken in Closed Session.

PUBLIC SESSION - 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Roll Call: President Knight, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mrs. Ruane

Flag Salute (President Knight)

Invocation (President Knight)

COMMUNICATIONS SESSION

1. **Recognition** (Mrs. Roberts)

   a. Introduce Candidates for November 8 Governing Board Election (President Knight)

   The District has a long history of introducing candidates for the Board of Education at Board meetings prior to each election.

Trustee Area 1	Trustee Area 3	Trustee Area 5
David H. Barnes (Incumbent)	Mary L. Burns (Incumbent)	Sam D. Knight, Sr.
Holly A. Hanke	Gerald Lee Hanshaw	(Incumbent - will not)
	Carlos A. Sepulveda	be listed on ballot)

1. **Recognition** (Cont'd)

* b. Adopt Resolution #95/06, Commitment to Safe Schools, in Support of the Observance of America's Safe Schools Week

(Mrs. Roberts)

Jurupa Unified School District would like to join the National School Safety Center and other state and federal organizations in observing October 16-22, 1994, as America's Safe Schools Week by adopting Resolution #95/06, Commitment to Safe Schools. This week is observed annually and is sponsored by the United States Justice Department and the National School Safety Center at Pepperdine University.

We believe that this resolution is particularly appropriate this year since the Board's adopted goals include safe schools as one of the six priorities in our Strategic Plan. Over the years, significant progress had been made to make Jurupa Schools safe places for children to develop intellectually, socially and physically. Nonetheless, we must continue to adapt our strategies for changing times. Thus, during our August orientation meetings, each principal was given a charge for the 1994-95 school year to work with staff and community to develop action plans which will ensure the continuing safety of students and staff. School staffs will begin their action planning with an assessment of conditions at the sites. We are confident that they will develop exemplary plans to promote the safety and well-being of our students so that Jurupa's schools can continue to provide students with a quality education.

Administration recommends the Board adopt Resolution #95/06, Commitment to Safe Schools, as included in the supporting documents.

c. Recognize Jurupa Unified School District Principal, Carmen Hernandez, as Jurupa's Citizen of the Year Award Recipient (Mr. Taylor)

Carmen Hernandez, Principal of Van Buren Elementary School, was recently voted Citizen of the Year by the West Riverside County Businessmen's Association. This annual award recognizes people who have done an outstanding job on behalf of the Jurupa Community. Ms. Hernandez, as a recipient, was cited for her leadership of Van Buren Elementary School, this year recognized as a Blue Ribbon School, one of 273 across the nation and the only school in Riverside County to receive such recognition. Information only.

d. Recognize Barbara Maguire, Teacher Exchange Program Participant from Rubidoux High School (Mr. Taylor)

Ms. Barbara Maguire, Language Arts teacher at Rubidoux High School, has returned to the district after a year's participation in the Fulbright Teacher Exchange Program. Her year was spent in the school system in Scotland. Ms. Maguire will be present to share with the Board a few of her experiences in the program and her appreciation to the Board for permitting her to participate in this experience. Information only.

2. Administrative Reports and Written Communications

a. Accept Donations (Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Granite Hill Elementary School PTA wishes to donate $325.42 to purchase a locked 5-drawer file cabinet ($276.71) and supplies (48.71) for the volunteer center at the school.

Ms. Elizabeth Radzik, resident, wishes to donate a 1992 partial set of Brittanica Ready Reference Encyclopedias, with the request it be used in the SDC class at Granite Hill Elementary School.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

* b. Consider Nominations for 1994 Election of Members to the Riverside County Committee on School District Organization (Mrs. Roberts)

Included in the supporting documents is information on the 1994 Election of Members to the Riverside County Committee on School District Organization (SDO). Members represent five supervisorial districts in the County. The Jurupa Unified School District is in the Second Supervisorial District and its SDO Committee members are Carlos A. Sepulveda and Gary Wittenmyer.

Vacancies for this election are in the Second and Fifth Supervisorial Districts, and the Member-At-Large. Governing boards are invited to recommend candidates for any of these offices. Candidates must reside within the supervisorial district for which they are nominated. Written nominations must reach the Riverside County Office of Education by October 11, 1994.

Board member John Chavez is the representative delegate authorized to vote on behalf of the Jurupa District for County Committee vacancies at the regular meeting of the Riverside County School Boards' Association on October 24, 1994, from 6:00 to 6:30 p.m., at Highland Springs Resort in Banning.

The Board may wish to recommend a candidate(s) for any of the vacancies on the SDO Committee.

c. Written Communications and Administrative Reports (Mrs. Roberts)

3. Report of Student Representatives

The Board welcomes Julie Warne, Jurupa Valley High School Student Representative, and Ronda Robinson, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

4. **Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. **Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

ACTION SESSION

* A. **Approve Minutes of September 19, 1994 Regular Meeting**

Recommend approval as printed.

** B. **Review and Approve Consolidated Application School Plans for Jurupa Valley High School, Nueva Vista Continuation School and Rubidoux High School** (Dr. Lenertz)

Schools receiving categorical funds covered by the Consolidated Application are required to design programs for the use of these funds. In addition to designing a program for the use of SB 1882 Professional Development Plan funds, high school sites must also describe how their planned program will serve students with special needs and gifted and talented students. The intent of SB 1882 funds is the design of comprehensive professional development plans which result in the implementation of high school reform, as presented in *Second to None.* A comprehensive professional development plan should result in improved student achievement.

Administration recommends the Board approve the Consolidated Application School Plans for Jurupa Valley High School, Nueva Vista Continuation School and Rubidoux High School.

C. **Approve Increase in Protection Services, Inc. Contract for Security Patrol Services** (Mr. Edmunds)

Over the past several years, the incidence and frequency of vandalism, graffiti and theft of school property has increased dramatically. Last year, vandalism and graffiti repair cost the District over $60,000.

C. Approve Increase in Protection Services, Inc. Contract for Security Patrol Services (Cont'd)

Currently, District facilities are protected by an intrusion alarm system provided through Protection Services, Inc. There is no security patrol to protect the outside of buildings and grounds where much vandalism occurs. Most vandalism tends to occur over weekends, and especially after dark on the weekends. When the security system is activated, it sends a signal to the switchboard at the offices of Protection Services. If it appears there is a break-in in progress, the switchboard operator dispatches the sheriff, as well as the District employee who is on the call-out rotation list. District personnel are instructed not to enter an activated security alarm zone without a Sheriff's Department officer. Frequently, however, suspects flee the scene when they see the sheriff arrive. The sheriff will leave the scene if there is not an apparent suspect to be apprehended. If any repairs are necessary to secure the building, such as boarding up windows, the sheriff will not stay for these repairs to be made. This leaves a District employee alone on a school campus at night with potential exposure to vandals that may still be in the area.

Because of the growing concern for the safety of facilities and District personnel in such situations, Administration has investigated the possibility of providing a security guard to patrol District sites and respond to security alarms. In order to maintain the integrity of our security system, such an individual should be provided through Protection Services, Inc. To provide a security guard and patrol car from 6:00 p.m. to 6:00 a.m. on Friday, Saturday and Sunday night each weekend, Protection Services, Inc. would charge $500 per weekend, or $26,000 annually. The security guard will patrol all District sites at random, and respond to alarm calls. If repairs are necessary, the guard will contact the District call-out person and stay on site until repairs are made. The guard will not be armed.

Administration recommends that the Board approve the increase in the contract with Protection Services, Inc. for security patrol services at an annual cost of $26,000.

D. Approve Consultant Services to Prepare a School Fee Mitigation Plan in Accordance with County of Riverside Resolution No. 94-138 (Mr. Edmunds)

The District currently collects statutory school fees of $1.72 per square foot for new residential construction, and 28¢ per square foot for commercial/industrial construction. During the past few years, several court cases have established the authority of cities and counties to require higher mitigation amounts when a developer is seeking legislative land use changes such as a change of zone, general plan amendment, or specific plan. In order to provide a consistent process for school districts requesting that the County impose mitigation fees above the statutory level, the County Board of Supervisors has adopted Resolution No. 94-138 Regarding School Facilities Impact Mitigation.

One of the requirements of this Resolution is that, prior to requesting higher mitigation amounts, the School District must submit a mitigation plan to the County. The mitigation plan must contain documentation of the need for any level of mitigation in excess of the statutory fee. This documentation must include a detailed demographic study of student generation factors, facility utilization, other school funding sources, school construction costs, etc. The mitigation plan must be adopted by the Board of Education, submitted to the County, and certified by the County that it meets all relevant criteria.

D. Approve Consultant Services to Prepare a School Fee Mitigation Plan in Accordance with County of Riverside Resolution No. 94-138 (Cont'd)

The preparation of this mitigation plan requires a level of expertise that is beyond the capabilities of current District staffing, and should be developed by an outside consultant. Because of the potential for legal challenges as to the sufficiency of mitigation documentation, District legal counsel (Best, Best & Krieger) has recommended that the mitigation plan be prepared by a firm that has professional experience in this area.

Administration has requested a proposal from David Taussig & Associates, of Newport Beach, to prepare a mitigation plan for Jurupa Unified School District. This firm has extensive experience in public facilities finance, planning and urban economics. Taussig & Associates is currently working for the District to assist in administering our Community Facilities Districts. Taussig & Associates has prepared mitigation plans for five other school districts in Riverside County, and has a successful performance record in this area.

Taussig & Associates has submitted a proposal to prepare a school facilities impact mitigation plan for a not to exceed amount of $11,750. The cost of preparing the plan will be paid from Developer Fees.

Administration recommends that the Board approve a consulting agreement with David Taussig & Associates in the amount of $11,750 to prepare a school facilities impact mitigation plan.

E. Approve Contract for Drug Testing Services (Mr. Edmunds)

Effective January 1, 1995, the new Omnibus Transportation Employee Testing Act requires that employers implement alcohol and drug-testing programs for persons who are required to hold a Commercial Drivers License. About 55 District employees fall into this classification. The regulations require pre-employment, reasonable suspicion, random, post-accident, return-to duty, and follow-up tests.

Administration has contacted firms which can provide a drug testing program for clients. The firms and their prices for collection, lab, and analysis by a medical review officer are as follows:

Loma Linda Hospital	$110 to $150 per test
Professional Resources (only as part of larger Employee Assistance Program costing $35,000 per year)	$40 per test
Comprehensive Drug Testing	$45 per test

While many firms have experience in administering drug-testing programs, not all are familiar with the detailed legal requirements set forth by the federal Department of Justice. Comprehensive Drug Testing has been providing drug testing services for over 10 years to organizations such as Cal Trans, Hughes Aircraft Company, Southern California Edison Company, major league sports teams, and the 1984 Olympics.

Based on extensive experience with government mandated testing, and a competitive low price for the procedure and all related requirements, the Administration recommends the Board approve contracting with Comprehensive Drug Testing for this service.

F. Award Bid #95/03L for Musical Instruments for Jurupa Valley High School (Mr. Edmunds)

Jurupa Valley High School submitted a requisition to the District office for the purchase of ten (10) musical instruments to be funded from the second addition Furniture and Equipment Allocation provided by State school construction funds.

The projected value of the instruments required a legal bid advertisement including adherence to the Minority/Women/Disabled Veterans Business Enterprise (M/W/DVBE) requirements.

The District advertised for bids on July 22 and 29, 1994 and sent bid packages to three (3) vendors.

Due to the extra paperwork and advertisements needed to meet the M/W/DVBE requirements, many furniture and equipment dealers are not responding to bids of this type.

Only one company submitted a bid. Whittaker Music, Inc. of Long Beach bid as follows:

Instrument	Unit Price	Qty.	Extension
Basson	$2,969.11	1.	$2,969.11
Silver Euphonium	$1,331.11	2.	$1,331.11
Baritone Sax.	$3,632.97	3.	$3,632.97
Rotary Tubas	$2,362.84	4.	$4,725.68
Sousaphones	$2,881.21	5.	$14,406.05
	SUB-TOTAL		$27,064.92
	TAX		$2,097.53
	GRAND TOTAL		**$29,162.45**

Administration recommends the Board award Bid #95/03L to Whittaker Music, Inc. of Long Beach and approve issuance of Purchase Order #81964 in the amount of $29,162.45 to cover the purchase.

G. Authorize Issuance of Purchase Order #82062 for Nine (9) Macintosh Computers for Jurupa Valley High School. (Mr. Edmunds)

The Purchasing Department received a requisition for nine (9) Macintosh computers for Jurupa Valley High School, to be purchased with Second Addition furniture and equipment funds provided by the State School Construction Program.

A bidding opportunity does not exist for the purchase of Apple Macintosh Computers since Apple markets their education line of computers directly to school districts. For example, Apple markets their Model LC575 to school districts but not to the consumer market, while they market their Performa computer to retail buyers but not to schools. The Apple Network of Retail Dealers do not handle the Education models and would lose their Apple franchise if they were to sell the Apple retail computer to the district.

G. **Authorize Issuance of Purchase Order #82062 for Nine (9) Macintosh Computers for Jurupa Valley High School.** (Cont'd)

The Office of Local Assistance (OLA) requires that sole source suppliers meet the M/W/DVBE requirements. As such, Glendale Unified School District worked with Apple Computer, Inc. to comply with the M/W/DVBE regulations and obtained OLA approval. The Glendale bid #P-1693 approved by OLA on 11-29-93, specifically names Jurupa Unified School District, along with all other districts in the state as eligible to utilize the Glendale bid under PCC 20652 and 20118. This piggyback clause has been recognized and approved by OLA.

Board Policy states that all purchases in excess of $12,000 must be approved by the Jurupa Unified School District Board of Education before issuing a purchase order, therefore a request is being made for this approval.

Administration recommends the Board approve the issuance of Purchase Order #82062 to Apple Computer in the amount of $15,301.58 (including tax) for the purchase of nine (9) Macintosh Computers for Jurupa Valley High School, to be funded with Second Addition Furniture and Equipment funds.

H. **Authorize Issuance of Purchase Order #82055 for Seven (7) Computers for Ina Arbuckle Elementary School.** (Mr. Edmunds)

The Purchasing Department received a requisition for seven (7) Macintosh computers for the Ina Arbuckle Elementary School Chapter I and EIA (Economic Impact Aid) Programs.

Board Policy states that all purchases in excess of $12,000 must be approved by the Jurupa Unified School District Board of Education, therefore a request is being made for this approval.

Administration recommends the Board approve the issuance of Purchase Order #82055 to Apple Computer in the amount of $12,814.71 for the purchase of seven (7) Macintosh Computers for Ina Arbuckle Elementary School.

I. **Ratify Issuance of Purchase Order #82048 to Nationwide Paper for Printing and Duplicating Paper** (Mr. Edmunds)

On September 14, 1994, the District Warehouse submitted a requisition to the Purchasing Department to replenish the Warehouse stock of white 8-1/2" x 11" Printing and Duplicating Paper. Pursuant to board policy, the Purchasing Department requested written quotations from paper suppliers. The quotations were as follows:

Nationwide Paper	$1.815/ream
Kelly Paper	$1.895/ream
Willamette Industries, Inc.	$2.100/ream

I. **Ratify Issuance of Purchase Order #82048 to Nationwide Paper for Printing and Duplicating Paper** (Cont'd)

The price from Nationwide Paper was based upon a mill order cancellation for purchase of a truckload of paper. However, because of the circumstances, that price was only extended for a two-day period. Therefore, in order to take advantage of this opportunity, the Purchasing Department issued a purchase order for 8,800 reams of paper for warehouse stock. Issuing the purchase order in this manner saved the District about $800 from the next lowest quotation.

Administration recommends the Board approve the action taken by ratifying Purchase Order #82048 issued to Nationwide Paper Company in the amount of $17,209.83.

J. **Approve Contract for Integrated Pest Management Services** (Mr. Edmunds)

Board members may recall that the July 18, 1994 Board Agenda included a legal bid for District-wide pest control services. The two lowest bidders were Truly Nolen Pest Control and Western Exterminator Company. Action on the bid was deferred because the specifications called for pesticide treatments on a fixed monthly schedule. Board Policy No. 3401, Pesticide Management, requires that application of pesticides be made only at the lowest possible level and only after monitoring indicates the need, instead of application pursuant to a fixed schedule. In order to provide needed pest control services for the kitchen and warehouse facilities in the School District in compliance with Board Policy No. 3401, Administration has requested bids from Western Exterminator Company and Truly Nolen to provide integrated pest management services.

Integrated pest management (IPM) is an effective, environmentally sensitive approach to pest management that relies on a combination of common sense practices. IPM programs use current, comprehensive information on the life cycles of pests and their interactions with the environment. This information, in combination with available pest control methods, is used to manage pest damage by the most economical means, and with the least possible hazard to people, property, and the environment. IPM programs take advantage of all pest management options possibly including, but not limited to, the judicious use of pesticides.

To monitor for pests, the contractor will maintain glue board stations in kitchens, cafeterias, and food storage areas. Facilities will be inspected at least monthly, and a written Pest Management Sanitation Report will be completed. Insecticide applications will be made only as needed, based upon inspection of glue boards and other evidence of pests. If a pesticide application is required, only non-odor or odorless insecticides such as boric acid will be applied. Generally, only baits and crack and crevice applications will be used. Treatments will be made only after advanced notification and only at times when the facilities are closed.

The bids for providing this type of service were as follows:

Western Exterminator Company	$538 monthly or $6,456 annually
Truly Nolen Pest Control	$425 monthly or $5,100 annually

J. Approve Contract for Integrated Pest Management Services (Cont'd)

Western Exterminator Company has been using an integrated pest management approach with major food store chains such as Stater Brothers, Von's and Ralph's, as well as school districts for over ten years. Truly Nolen was unable to provide references or information on length of experience with this approach. Although the bid from Western Exterminator Company is higher than that provided by Truly Nolen, Administration believes that because of their extensive experience, the service provided will be of higher quality and more in keeping with the integrated pest management philosophy.

Administration recommends that the Board approve contracting with Western Exterminator Company for integrated pest management services at an annual cost of $6,456.

K. Approve Additional Bus Stop Location Exception (Mr. Edmunds)

Board Policy 3520, "Criteria for Locating Bus Stops," requires that bus stops serving students in grades 7-8 (middle school) shall not be located closer than two miles to the school. Recently, parents living in a neighborhood served by Jurupa Middle School on Kenneth Street, have requested an exception to the policy.

Although the district provides transportation to students in this neighborhood, the parents contend that the neighborhood is located approximately an equal distance from Jurupa Middle School and the nearest bus stop; therefore, students tend not to ride the bus. In order to add a bus stop closer to this neighborhood, the Board would need to authorize an additional $5,000 to $6,000 for an additional bus route. One factor in considering this request, is that when students decide to walk or use alternate means of transportation to school, they encounter an intersection of three major thoroughfares (Mission Boulevard, Bellegrave Avenue and Felspar Street), and this intersection does not have pedestrian push buttons or traffic signals. The additional bus stop would be located on Hastings and Hunter Streets.

Administration recommends that the Board consider approving a Bus Stop Location Exception as provided in Board Policy and Regulation 3520.

L. Review and Act on Timely School Facility Matters

* 1. Approve Notice of Completion for Mira Loma Middle School 1st Addition (Mr. Edmunds)

* 2. Approve Notice of Completion for Re-Roofing at Seven (7) District Sites (Mr. Edmunds)

3. Hear and or Approve School Facility Matters (Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

* **M. Approve Personnel Report #6** (Mr. Campbell)

Administration recommends approval of Personnel Report #6 as printed subject to corrections and changes resulting from review in Closed Session.

N. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items N 1-4 as printed.

* 1. Purchase Orders (Mrs. Reul)

* 2. Disbursements (Mrs. Reul)

* 3. Agreements (Mr. Edmunds)

* 4. Out-of-State Travel Request from Rubidoux High School (Mr. Taylor)

Rubidoux High School teachers, Lenore Boykin, Devin Curtis, Paul Horn, Mark McFerren, Larry Porter and Allan Stringer, are requesting permission to travel to Phoenix, Arizona on Thursday, October 13 through Saturday, October 15, 1994 to attend the National Council of Teachers of Mathematics conference. The purpose of the conference is to provide mathematics teachers training in aligning math curriculum and methods with the state framework. The number of teachers attending will allow participation in all available workshops. Travel will be by district vehicle and all expenses will be paid by Professional Development funds, Eisenhower Grant funds and the district's general fund. A copy of the travel request is included in the supporting documents

It is recommended that the Board approve the request from Rubidoux High School teachers Lenore Boykin, Devin Curtis, Paul Horn, Mark McFerren, Larry Porter and Allan Stringer to attend the National Council of Teachers of Mathematics conference in Phoenix, Arizona on Thursday, October 13 through Saturday, October 15, 1994.

O. Review Routine Information Reports

* 1. Lease Option for Food Service Truck (Mr. Edmunds)

At the September 19, 1994 Board Meeting the Board directed the administration to obtain leasing information for a new Food Service truck before proceeding with the purchase of the truck as approved at that time. Mr. Wilkeson, Director of Purchasing, obtained a municipal lease quote from Municipal Service Groups through Dietrich International Sales, Inc. That quote is shown in the supporting documents.

The type of lease where we would turn the truck in at the end of the agreed lease period is not available for this type of equipment. The lease quotes are based on three and five year lease/purchases where the District would own the truck at the end of the lease.

O. Review Routine Information Reports

* 1. Lease Option for Food Service Truck (Cont'd)

It would cost the Food Service Department an additional $3,749.57 for a three year lease and an additional $7,393.34 for a seven year lease.

The District issued the purchase order to purchase the truck on September 21, 1994 since the leasing option was more costly and our forty-five (45) days bid time was running out. We opened the bid on August 9, 1994 and had only until September 23, 1994 to place the purchase order for the truck before the bid could be withdrawn. Information only.

2. Annual Report on Pesticide Use (Mr. Edmunds)

Business and Non-Instructional Operations Policy 3401 requires an annual report to the Board of Education, citing the kind and amount of pesticide used by location.

The following is a list of pesticide use per location for the 12-month period from July 1, 1993 to June 30, 1994:

Site	Pesticide/Amount Roundup	Pesticide/Amount Wilco Squirrel Bait	Pesticide/Amount Cookes Gopher Bait
IA	172.0 oz.		12.5 lbs.
WR/IMC	192.0 oz.	8.0 lbs.	11.0 lbs
PA	74.0 oz.		4.0 lbs.
RHS	448.0 oz.		
MMS	450.0 oz.		8.0 lbs.
RL	152.0 oz.		3.0 lbs.
NV	259.0 oz.		1.0 lbs.
CR	224.0 oz.		
IH	120.0 oz.		3.0 lbs.
GA	100.0 oz.		17.0 lbs.
JMS	211.0 oz.	12.0 lbs.	4.0 lbs.
MOT	263.7 oz.		
GH	288.4 oz.		1.0 lbs.
MB	94.0 oz.		8.5 lbs.
VB	208.0 oz.		10.0 lbs.
TS	136.0 oz.		8.0 lbs.
JVHS	512.0 oz.		9.0 lbs.
SC	112.0 oz.		5.0 lbs.
PED	220.0 oz.		15.0 lbs.
ED CNTR	60.0 oz.	8.0 lbs.	2.0 lbs.
SS	136.0 oz.		6.5 lbs.
Totals	35.01 gal.	28.0 lbs.	129.0 lbs.

O. Review Routine Information Reports

2. Annual Report on Pesticide Use (Cont'd)

Daily pesticide use logs by location are on file in the Grounds Supervisor's office. In addition, monthly district-wide use reports are sent to the Riverside County Agricultural Commissioner's Office with a copy going to the California Department of Food and Agriculture Headquarters in Sacramento. Copies are also kept on file in the Grounds Supervisor's office.
The two products typically used in Food Service areas by Western Exterminator Company during the 1993/94 fiscal year were:

1. Borid with boric acid.
2. Temp 20 WP for broad-spectrum control.

MSD's for the above two products are available in the Grounds Supervisor's office. Information only.

* 3. New Head Start/Preschool Job Classification (Dr. Lenertz)

The State of California Health and Welfare Agency Department of Social Services publishes a manual of policies and procedures which describes the general licensing requirements applicable to our Head Start/State Preschool programs. In order to comply with the specific licensing requirements regarding staff/student ratio, we have had to create a new classification in this program: Instructional Aide - Head Start/Preschool. Employees working in this job classification must have completed 12 Equivalent Semester Units (ESUs) in early childhood studies. Marsha Willis, Program Assistant, has worked with personnel from the UC Riverside Extension program to conduct the required and elective courses at our Professional Development Center.

Agencies are allowed a period of transition toward full compliance with this requirement. Therefore, current instructional aides working in the Head Start/Preschool programs have been offered the option to remain in the program and to begin or continue completion of their 12 Equivalent Semester Units. All units must be completed by January 31, 1996, at which time the employee will begin working in the new job classification. All current employees have opted to participate in the training and are making good progress toward the completion of their early childhood studies units. Information Only.

0. Review Routine Information Reports (Cont'd)

4. Staff Development Days (Mr. Taylor)

Following are staff development days that have been scheduled:

Staff Development Days

Students not in Attendance	School	Location
October 7	Mission Middle	same
October 14	Sky Country	same
October 17	Jurupa Valley High	same
October 31	Mission Bell	same - A.M. P.M. PDC & IMC

Information only.

ADJOURNMENT

Resolution #95/06
Commitment to Safe Schools
in Support of the Observance of
America's Safe Schools Week

WHEREAS, Jurupa Unified is committed to safe schools and wishes to support **America's Safe Schools Week**, sponsored by the National School Safety Center, a partnership of the U.S. Department of Justice, U.S. Department of Education and Pepperdine University; and

WHEREAS, the objectives of **America's Safe Schools Week** are to promote the safety and well-being of our school children and provide quality education for the future leaders of our country; and

WHEREAS, Jurupa Unified School District wishes to continue to promote the nation's Goals 2000: Educate America Act; Goal Seven states, "Every school in the United States will be free of drugs, violence, and the unauthorized presence of firearms and alcohol and will offer a disciplined environment conducive to learning; and

WHEREAS, Jurupa Unified School District's Board of Education has demonstrated its commitment to safe schools by adopting Board goal number one which states, "Jurupa schools will develop an environment that is physically and emotionally safe and that promotes positive character traits."

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of Jurupa Unified School District supports the National School Safety Center for their dedication to our nation's schools promoting a safer, more secure and productive place in which to learn and work, hereby declares the period from October 16 through October 22, as a period to observe **America's Safe Schools Week**. Further, during the period from October 16-October 22, schools and teachers should prepare and give lessons on conflict management.

BE IT FURTHER RESOLVED, that the Board of Education shall mail a copy of this resolution to the National School Safety Center as a symbol of its deep appreciation for their dedication.

Passed and adopted by the Governing Board of Education at a regular meeting held on October 3, 1994.

BOARD OF EDUCATION

Sam D. Knight, Sr., President	Mary L. Burns, Clerk
David H. Barnes, Member	John J. Chavez, Member
Sandra Ruane, Member	Benita B. Roberts, Superintendent

Dr. Dale S. Hol Riverside County Superintendent of Schools

RIVERSIDE COUNTY OFFICE OF EDUCATION

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September 7, 1994

TO: Governing Board Members
Governing Board Clerks
Representative Delegates of School District Governing Boards for the Election of Members to the Riverside County Committee on School District Organization
County Committee on School District Organization Members
District Superintendents

FROM: Elliott Duchon, Assistant Superintendent
Division of Information Technology and Administrative Support
(909) 369-6478 / Fax (909) 369-6363

1994 ELECTION OF MEMBERS TO THE RIVERSIDE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

Pursuant to Education Code Section 4005, the annual election of the Riverside County Committee on School District Organization (SDO) is being called. The election will be held during a regular meeting of the Riverside County School Boards Association on *October 24, 1994, from 6:00 - 6:30 pm, at Highland Springs Resort in Banning.* Only representative delegates from each school district governing board are authorized to vote. (Delegates are listed in Attachment B)

A complete list of SDO Committee members is shown in Attachment A. Those whose terms expire in *1994* are shown below, as well as the vacancy to be filled in the Fifth Supervisorial District.

County Board of Education: Marilyn Baumert/President, Milo P. Johnson/Vice-President, Charles H. Brugh, Gerald P. Colapinto, Betty Gibbel, Curtis Grassman, William nen

26 P31

Mr. Gary Wittenmyer
Second Supervisorial District

Ms. Lucky Ramirez
Fifth Supervisorial District

VACANCY
Fifth Supervisorial District

Mrs. Joan Hollingsworth
Member-At-Large

Governing boards are invited to recommend candidates for any of these offices. Candidates must reside within the supervisorial district for which they are nominated. Nominators should include a brief statement about the candidates. This information must reach my office by *OCTOBER 11, 1994,* and will subsequently be distributed to governing boards and delegates for review prior to the election.

Please note that even though written nominations or recommendations may have been submitted, candidates *must still be nominated from the floor* at the election meeting (Attachment C).

I want to take this opportunity to thank each of you for your interest in the functions of the SDO Committee, especially in view of the growing population in Riverside County. I appreciate your valuable input and desire to offer the best alternatives for all students in Riverside County.

ED:JS:st
Attachments

b:\word\sdoelec\9/94

RIVERSIDE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION - 1994

FIRST SUPERVISORIAL DISTRICT	TERM EXPIRES
Mr. John Matson 3820 Ulla Lane Lake Elsinore, CA 92530	1996
Mr. Wayne Phillips 30381 Calle Sonora Temecula, CA 92590	1997
SECOND SUPERVISORIAL DISTRICT	
Mr. Carlos A. Sepulveda 10925 Wagontrain Mira Loma, CA 91752	1995
Mr. Gary Wittenmyer P.O. Box 365 Riverside, CA 92506	1994
THIRD SUPERVISORIAL DISTRICT	
Mr. Victor Giardinelli 26712 Sun City Blvd. Sun City, CA 92586	1997
Ms. Estelle Lewis C/O Banning Unified School District 161 West Williams Street Banning, CA 92220	1997
FOURTH SUPERVISORIAL DISTRICT	
Dr. Paul Beaty, Chairman 75686 Dolmar Court Palm Desert, CA 92260	1996
Ms. Carmela F. Garnica P.O. Box 910 Blythe, CA 92226	1996
FIFTH SUPERVISORIAL DISTRICT	
VACANT	1995
Ms. Lucky Ramirez 868 Choctaw Court Perris, CA 92570	1994
MEMBER-AT-LARGE	
Mrs. Joan Hollingsworth 26550 Pabesu Murrieta, CA 92562	1994

REPRESENTATIVE DELEGATES OF SCHOOL DISTRICTS - 1994

ALVORD USD
Greg Kraft
10657 Zodiac Drive
Riverside, CA 92503

BANNING USD
Michael M. Rose
4709 Elsie Lee Circle
Banning, CA 92220

BEAUMONT USD
Michael Barrett
11211 Cherry Avenue
Cherry Valley, CA 92223

COACHELLA VALLEY USD
Victor Higgins
87-050 Avenue 59
Thermal, CA 92274

CORONA-NORCO USD
Mike Scanlon
915 Paseo Grande, #20
Corona, CA 91720

DESERT CENTER USD
Steven Tisdel
P.O. Box 124
Desert Center, CA 92239

DESERT COMMUN. COLLEGE
Dr. Barney Sandler
P.O. Box 996
Rancho Mirage, CA 92270

DESERT SANDS USD
Amy Swan-Draper
74-671 Old Prospector Trail
Palm Desert, CA 92260

HEMET USD
RobertMcPherson, Jr.
41187 Thornton Avenue
Hemet, CA 92544

JURUPA USD
John Chavez
6064 Felspar
Riverside, CA 92509

LAKE ELSINORE USD
Sonja Wilson
21330 Waite
Lake Elsinore, CA 92530

MENIFEE UNION SD
Robert O'Donnell
27166 Paloma Way
Sun City, CA 92566

MORENO VALLEY USD
Bernadette Burks
12604 Bluntleaf Court
Moreno Valley, CA 92553

MT. SAN JACINTO CCD
Ann Motte
1140 North Perris Blvd.
Perris, CA 92570

MURRIETA VALLEY USD
Judy Rosen
38526 Glen Abbey Lane
Murrieta, CA 92562

NUVIEW UNION SD
Randy Doss
31581 Contour Avenue
Nuevo, CA 92567

PALM SPRINGS USD
Richard Cromwell, III
P.O. Box 1207
Desert Hot Springs, CA 92240

PALO VERDE CCD
Clarence Osborne
134 Hobsonway
Blythe, CA 92225

PALO VERDE USD
Gary Gene Harkinson
10966 Coconino
Blythe, CA 92225

PERRIS SCHOOL DISTRICT
Virniecia Green-Jordan
250 West First Street
Perris, CA 92570

PERRIS UNION HSD
Kenneth Skinner
629 Altura Drive
Perris, CA 92570

RIVERSIDE CCD
Mark Takano
15549 Prairie Way
Riverside, CA 92504

RIVERSIDE USD
Dana Kruckenberg
1100 Via Vista Drive
Riverside, CA 92506

ROMOLAND SD
Franklin Daniels
P.O. Box 1395
Romoland, CA 92585

SAN JACINTO USD
Wilma Reaser
1042 Hawk Drive
San Jacinto, CA 92583

TEMECULA VALLEY USD
Linda Campbell
28750 Vallejo Avenue
Temecula, CA 92592

VAL VERDE USD
Dr. Robert Givens
20150 Myron Street
Perris, CA 92570

RULES FOR THE ELECTION OF MEMBERS OF THE COUNTY COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

1. A candidate must be nominated *from the floor* at the election meeting, by an authorized representative delegate.

2. A candidate must be a citizen and, if nominated for a supervisorial district, must reside within that supervisorial district. A candidate for Member-At-Large may reside anywhere in Riverside County.

3. A candidate may be nominated for both a supervisorial district and for member-at large. However, a candidate who is subsequently elected to both positions must accept the supervisorial district position.

4. A candidate cannot be an employee of either the County Office of Education, a school district, or a community college district. However, any member of the governing board of a school district, or community college district, in the same or any other county, who is otherwise eligible, may simultaneously serve as a member of the county committee.

5. An authorized representative delegate may cast one vote for each vacant position.

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING
MONDAY, SEPTEMBER 19, 1994

OPEN PUBLIC SESSION

CALL TO ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sam Knight at 6:00 p.m. on Monday, September 19, 1994, in the Multi-Purpose Room at Ina Arbuckle Elementary School, 3600 Packard Street, Riverside, California.

ROLL CALL

Members of the Board present were:

Mr. Sam Knight, President
Mrs. Mary Burns, Clerk
Mr. David Barnes, Member
Mr. John Chavez, Member
Mrs. Sandra Ruane, Member

STAFF PRESENT

Staff Advisers present were:

Mrs. Benita Roberts, Superintendent
Mr. Jim Taylor, Assistant Superintendent Education Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Dr. Linda Lenertz, Director Curriculum and Categorical Projects
Mrs. Barbara Reul, Director of Business Services
Dr. Bill Hendrick, Administrator of Education Support Services

CLOSED SESSION

RECESS TO CLOSED SESSION
-Motion #50

MRS. RUANE MOVED THE BOARD RECESS TO CLOSED SESSION IN ROOM 12, TEACHERS' LOUNGE, FOR THE FOLLOWING PURPOSES: TO CONSIDER STUDENT DISCIPLINARY ACTIONS PURSUANT TO EDUCATION CODE SECTIONS 48900 AND 48915; PERSONNEL REPORT #5; AND TO DISCUSS ITS POSITIONS REGARDING ANY MATTER WITHIN THE SCOPE OF REPRESENTATION AND INSTRUCTING ITS DESIGNATED REPRESENTATIVES FOR NEGOTIATIONS WITH EMPLOYEE GROUPS. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

At 6:01 p.m. the Board recessed to Closed Session in Room 12, Teachers' Lounge.
At 6:35 p.m. the Board adjourned from Closed Session.

CALL TO ORDER

At 7:02 p.m. President Knight called the meeting to order in Public Session.

ROLL CALL

President Knight, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mrs. Ruane.

FLAG SALUTE

President Knight led the pledge of allegiance to the flag of the United States of America.

INVOCATION

Board member Sandra Ruane asked that there be a moment of silence in memory of employee, Curtis Thomas, who passed away. Following the moment of silence, Mrs. Ruane made an inspirational comment.

COMMUNICATIONS SESSION

RECOGNIZE CANDIDATES FOR NOVEMBER 8 GOVERNING BOARD ELECTION

President Knight introduced candidates for the Board of Education and asked that they stand and be recognized: (Trustee Area #1) David H. Barnes (Incumbent), present; Holly A. Hanke, present; (Trustee Area #3) Mary L. Burns (Incumbent), present; Gerald Lee Hanshaw, not present; Carlos A. Sepulveda, present. Trustee Area #5, Sam D. Knight, Sr. (incumbent: this candidate's name will not appear on the November ballot), present.

INA ARBUCKLE PROGRAMS: REPORT BY PRINCIPAL

The Superintendent stated that for several years, the district has been involved in various forms of restructuring, so that all children will have the opportunity of effectively learning in the school environment. For the past two years, Principal of Ina Arbuckle, Diana Asseier, and her staff, have been involved in decision making to implement integrated services for the multi-faceted needs of the students in the Ina Arbuckle attendance area. The Superintendent thanked the Principal, the PTA and staff for allowing the Board to meet for their regular session at the Ina Arbuckle Elementary site. She introduced Diana Asseier, Principal, to highlight the Ina Arbuckle programs.

Ms. Asseier welcomed the Board and audience to Ina Arbuckle Elementary. She stated that the staff at Ina Arbuckle has been working toward the goal of meeting the educational, health, and social needs of families in their community. They believe that if a child is healthy and the family life is stable, the child is more likely to experience academic success. Ms. Asseier then introduced the programs offered to assist students and their families:

The Department of Social Services has an office on the Ina Arbuckle campus, offering full-time services, such as AFDC and Food Stamps. Families are able to complete all business regarding social services at this office, with more personal contact. There are two full-time case workers: Irma Rangle and JoAnn Clingan. The part-time medi-cal worker is Irene Delfin.

Ms. Asseier introduced their full-time social worker from Child Protective Services, DeWanda Johnson, and her supervisor, Craig Beres. Ms. Johnson identifies approximately 50 core families and works with them on a voluntary basis to foster family preservation.

The CHDP van arrives once a month to perform physicals for students who qualify through medi-cal or low income families. The Ina Arbuckle goal is to have every student in grades K-6 complete a physical by the end of the school year.

INA ARBUCKLE PROGRAMS: REPORT BY PRINCIPAL (CONT'D)

Project Courage is a county sponsored program offered this year to Ina Arbuckle students. Students from UCR work five days a week from 2:45 to 4:30 providing tutoring, recreation, arts and crafts and counseling. This program will serve 75 students, on a first-come, first-serve basis, who are in need of alternate activities at the conclusion of the school day.

Ina Arbuckle continues their Helping Hand program, which is funded through the McKinney Homeless education funds. Families living in sub-standard housing, or multiple families living in a single-family dwelling, qualify for this after school program assisting students with their homework.

Deputy District Attorney, Karen Johnson, is piloting a new program in Riverside County at Ina Arbuckle, involving 10-15 Deputy District Attorneys. Each District Attorney adopts a 5th grader, on a one-to-one basis, similar to a big-brother program. For one hour per week, they meet with identified 5th grade students that are at-risk, and who need additional support.

Ms. Asseier concluded by stating that the staff at Ina Arbuckle continues in their endeavors to award academic excellence, increase attendance and assist families in their everyday social environment. They hope this year to continue to see positive results.

President Knight thanked Ms. Asseier very much, as well as the Department of Social Services, for their support and help.

CONSIDER NOMINATIONS FOR CSBA DIRECTORS -Motion #51

The Superintendent stated that at the request of Mr. John Chavez, Board member, the following two names are submitted for nominations for CSBA Directors: Sonja Wilson, Lake Elsinore Unified School District, for CSBA Director-at-Large, African-American (Black); and Leslie DeMersseman, Palm Springs Unified School District, for CSBA Director for Region 18-A. The deadline for submitting nominations to CSBA is October 1, 1994.

MR. BARNES MOVED THE BOARD NOMINATE TWO ADDITIONAL CANDIDATES: CSBA DIRECTOR-AT-LARGE, BLACK, SONJA WILSON; AND LESLIE DEMERSSEMAN, CSBA REGION 18-A DIRECTOR. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACCEPT DONATIONS -Motion #52

MR. CHAVEZ MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: $100 FROM MR. AND MRS. STEPHEN GILLAN TO BE USED AT CAMINO REAL ELEMENTARY SCHOOL FOR MR. SMYTH'S CLASSROOM SUPPLIES; COMMODORE COMPUTER, KEYBOARD AND MONITOR FROM MR. KEN WESSON TO BE USED AT PEDLEY ELEMENTARY; NATIONAL GEOGRAPHIC MAGAZINES FROM 1980 TO 1993 FROM MR. AND MRS. VERNON L. CARRELL TO BE USED BY THE RUBIDOUX HIGH SCHOOL LIBRARY. MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

WRITTEN COMMUNICATIONS AND ADMINISTRATIVE REPORTS

The Superintendent stated that during the inspirational comments, it was noted that an employee of the district, Curtis Thomas, had passed away. Mr. Thomas had been employed by the district for many years as Director of Transportation. Memorial services will be held for Mr. Thomas on Wednesday, September 21, 1994 at 10:00 a.m. at the Garden of Prayer Mortuary

The Superintendent announced that Janaye Jones, student, would stand in for Julie Warne as the student representative for Jurupa Valley High School.

STUDENT REPRESENTATIVE REPORTS

President Knight introduced the two student representatives, Janaye Jones, acting-student representative for Julie Warne, Jurupa Valley High School; and Ronda Robinson, Rubidoux High School.

JURUPA VALLEY HIGH

Janaye Jones stated that Jurupa Valley High School's water polo team has had a successful start, placing 4th in the CIF Division; their girls' volleyball team is undefeated; varsity football is off to a rough start, they are looking ahead for good things to happen; girls' varsity tennis swept the last two matches and are looking great; pictures and I.D.'s were taken last Thursday, September 8. At the Pep Rally last Friday, sport's teams were recognized, school and class spirit was encouraged, promoting a unified school.

Upcoming Events: ASB promotion of Club Rush, to keep students involved and informed about clubs on campus, and election of Home-Coming King and Queen.

RUBIDOUX HIGH SCHOOL

Ronda Robinson reported that the Rubidoux High School football team came through with a victory against Hesperia on Friday. The score was 28-22. Following the football game, a Back-to-School dance was held in the school's cafeteria.

The Rubidoux Cross Country team attended the Woodbridge meet on Saturday. The boys' junior varsity team won first place and the girls' junior varsity placed fourth. The Rubidoux FFA has had an active summer. At the Riverside Fair in July, the chapter won the Reserve Champion Market Swine, Grand Champion and Reserve Grand Champion Market Calf and Champion Club Group of Dairy Cattle. They are now preparing for the Farmers' Fair at Lake Perris and their annual Country Fair/Open House on the school farm. Two new agriculture classes have been introduced: Business Management and Agriculture and Horsemanship.

A volleyball game was held at Canyon Springs this past week. The Rubidoux varsity team beat Canyon Springs in five games. The band had their annual golf tournament, which helped the Delta Alliance Corp raise money for the year.

Open House has not yet been scheduled, due to the unavailability of the gym. Home-Coming is scheduled for October 7. ASB is busy preparing for football games, activities and a dance.

PUBLIC VERBAL COMMENTS: PROP. 187 POLICY STATEMENT

Mr. J. R. Hertz commented on the Agenda item regarding the CSBA policy statement on Proposition 187. Mr. Hertz stated that a system is already in place, whereby voters decide whether an initiative should be put into effect. School boards and CSBA should not be involved with a political agenda and encourage a policy statement on Proposition 187 (Save Our State Initiative), or, formerly, with the "School Choice" issue. Mr. Hertz felt that voters in this state will determine the outcome of an initiative.

PUBLIC VERBAL COMMENTS: INVITATION TO BOARD TO ATTEND T.A.S.K. WORKSHOP

Ms. Laura Munoz submitted a flyer to the Board with an invitation to the T.A.S.K. Training (Team of Advocates for Special Kids), scheduled for October 13, 1994 from 9:00 a.m. to 4:00 p.m. Ms. Munoz explained that parents with students in special education classes sometimes need to be educated regarding the I.E.P. so that they are able to make positive and knowledgeable decisions. She stated that anyone is welcome to attend the workshop. Additional flyers were left with the Administrator of Education Support Services for anyone wishing further information.

BOARD MEMBER COMMENTS

Mr. Chavez congratulated Principal of Rubidoux High School, Don Vail, present in the audience, for Rubidoux High School's win last Friday at the football game. He stated that the game was exciting, and he plans on attending more of these games. It is always a good experience when the team wins.

Mr. Chavez made note of the Delta Alliance Corp. and their recent Golf Tournament held last Sunday. He commended the Alliance, as being the best in the State of California. It is nice to be able to support these outstanding programs.

Mr. Chavez addressed the Agenda item regarding the CSBA Policy Statement on Proposition 187. He stated that as a District, the Board should take a stand on this issue, as it will impact district spending, staffing and time. He hoped that this Board will take positive, affirmative action in favor of the CSBA policy statement, as school districts do not have the time or money to spend identifying, and monitoring whether a student is an illegal immigrant. Mr. Chavez asked that Board members evaluate the SOS initiative, as a School District, and not allow the INS to make scapegoats out of our children. He concluded by requesting that Board members consider the impact of Proposition 187 on the community and take a position against the SOS initiative.

Mrs. Burns shared that she attended a "Toxic Tour" on September 9 and 10, with Felicia Marcus, Director of Region 9, and other EPA staff. They visited several school sites in the Santa Barbara/Lompoc areas, discussing their concerns regarding the use of pesticides and viewing successful pesticide management programs. She had an opportunity to meet people from all walks of life. Mrs. Burns stated that she has a concern for our district, that we continue to maintain the policy of using pesticides as a last resort.

On September 14, Mrs. Burns, along with Jennifer Strona, attended Southern California Edison's EMF (Electric and Magnet Fields) Education Center. Mrs. Burns shared that this interesting workshop informed participants what electric and magnetic fields are, how they affect us, and their impact on our society. She encouraged board members to learn about this interesting information, and that we keep in mind the health and safety of students in the future, as we consider our electrical needs.

Mrs. Burns recognized Ina Arbuckle Principal, Diana Asseier, and stated that she was excited to come to such a dynamite school like Ina Arbuckle Elementary. Mrs. Burns commended Ms. Asseier, and her staff, for their hard work; she was very pleased to see all of the fine services offered at this school site.

Mrs. Burns stated that the Blue Ribbon Committee for the Van Buren celebration is working on a fund-raiser to be held on October 1 at the Jurupa Community Center, featuring "Las Vegas Night." She invited the community to attend. Funds will go toward a picnic to be held at Van Buren Elementary school to congratulate students and staff.

BOARD MEMBER REPORTS & COMMENTS (CONT'D)

Mr. Barnes attended the Glen Avon "Back-to-School Night," on September 15. He commended their fine PTA and stated that they have the #1 Kindergarten in the USA. Glen Avon Elementary is getting ready for their 100 year anniversary by having a carnival. The school is featuring a program with 1800's attire; they are working diligently to locate families with the most generations attending Glen Avon Elementary for grades K-6. Glen Avon will crown the oldest woman present, promoted from Glen Avon, their Home-Coming Queen. They are in full swing for this celebration; if anyone would like to offer assistance for this exciting event, please stop by the Glen Avon office and speak to the office staff.

President Knight recognized Don Vail, Principal of Rubidoux High School, present in the audience, for Rubidoux High School's fine performance, by both staff and students, at the football game last Friday evening. Students were very well behaved, and there were no problems. The School Resource Officers were located strategically, and did a good job.

Following the football game, President Knight attended the "Back-to-School-Night" dance. He reported that the evening was wholesome, and students had a good time. President Knight encouraged parents to go out and support student activities and clubs. He once again thanked Don Vail for an outstanding job.

President Knight recognized School Resource Officer, Deputy West; Campus Supervisor, Juan Hernandez, and Principal, Diana Asseier, for their helpful presence at the Board meeting at the Ina Arbuckle campus this evening, and concluded by saying, "Keep up the good work."

ACTION SESSION

APPROVE MINUTES -Motion #53

MR. CHAVEZ MOVED THE BOARD APPROVE MINUTES OF THE REGULAR MEETING SEPTEMBER 6, 1994 AS PRINTED. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT CSBA POLICY STATEMENT: PROPOSITION 187 -Motion #54

The Superintendent stated that at the September 6 Board meeting, and prior, Mr. Chavez had requested that the Board consider adopting the CSBA policy statement regarding Proposition 187. The CSBA policy statement is as follows: "The California School Boards' Association believes that all children who reside in California have a right to a high quality public education. To the extent that health and social services affect children's ability to learn, we believe children should have access to critical services in these areas. Immigrant children and their descendants may be residing in this country for generations to come, and it is in the interest of all citizens to continue to ensure that they are productive and responsible members of our society. The enforcement of the immigration policy is a federal responsibility. Educators shall not be placed in the position of serving as agents of the Immigration and Naturalization Services." The Superintendent referred to the Analysis of Proposition 187 (Unauthorized Immigrants and Public Services) issued by the California Department of Education, which appeared in the supporting documents. This analysis lists the cost to the State if this initiative were adopted. Administration is, therefore, requesting the Board to adopt the CSBA policy statement regarding Proposition 187.

ADOPT CSBA POLICY STATEMENT: PROPOSITION 187
-Motion #54
(CONT'D)

MR. CHAVEZ MOVED THE BOARD ADOPT THE CALIFORNIA SCHOOL BOARDS' ASSOCIATION POLICY STATEMENT REGARDING PROPOSITION 187. PRESIDENT KNIGHT SECONDED THE MOTION. Mrs. Burns stated that she disagreed with Mr. Hertz' statement regarding school board involvement with the Proposition 187 initiative. She stressed that it is the responsibility of Board members, and the public, to take a stand against this initiative, as its implementation would involve district spending of money and time to compensate for government failure. A VOTE WAS THEN TAKEN. AYES: 4; NAYE: 1, MRS. RUANE.

AWARD BID #95/02L FOOD SERVICE TRUCK
-Motion #55

The Assistant Superintendent Business Services reported to the Board that due to the increase in the number of schools in the district, it has become necessary to hire another driver in the food service department to maintain timely lunch deliveries to the school sites. Currently, the district has four trucks. Two trucks are used by the warehouse for supply deliveries, and two trucks are used by Food Services. Due to the age of the four vehicles, and the need for the additional truck for the new food service worker, it is cost-effective for the district to purchase a new truck to be used by Food Services. From the four bid packages mailed out, as a result of advertising in the Press Enterprise, one bid (which met legal bid requirements) was received from Dietrick International Truck Sales, Colton, for $50,293.30. Funds to purchase the truck will come from the $200,000 that was placed in the restricted Food Service Equipment Reserve Fund last year.

MR. CHAVEZ MOVED THE BOARD AWARD BID #95/02L FOR THE PURCHASE OF ONE FOOD SERVICE TRUCK TO DIETRICH INTERNATIONAL TRUCK SALES OF COLTON AND AUTHORIZE THE ISSUANCE OF PURCHASE ORDER #81455 IN THE AMOUNT OF $50,293.39. MRS. RUANE SECONDED THE MOTION. Mr. Barnes then raised the question of the feasibility of a lease. This would allow a low down payment, and save the district having to pay the large amount of money. The Assistant Superintendent Business Services indicated that he would check into the possibility of a lease and report back to the Board. The Superintendent indicated that going forward with a vote at this time would allow staff to look into the possibility of a lease; however, following investigation, if a lease is not a viable option for the district, the Board would have given authority for the purchase of the food service truck to occur. A VOTE WAS THEN TAKEN, WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL REPORT #5
-Motion #56

The Superintendent, in the absence of the Assistant Superintendent Personnel Services, recommended Board approval for Personnel Report #5 as printed.

MRS. RUANE MOVED THE BOARD APPROVE PERSONNEL REPORT #5 AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE ACTION ITEMS -Motion #57

Mrs. Burns indicated for the record that in Action Item F-8, Mrs. Burns and Mrs. Ruane will be paying for their own expenses for the Out-Of-State Travel Request from Van Buren Elementary for the Principal, two staff members, Mrs. Burns, Clerk of the Board, and Mrs. Ruane, Board member, to travel to Washington, D.C. for the National Blue Ribbon Award Ceremony.

MR. BARNES MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS F 1-10 AS PRINTED: PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; MONTHLY PAYROLL DISBURSEMENTS; APPROPRIATION TRANSFERS; RESOLUTION #95/04, APPROPRIATIONS LIMITS FOR 1993-94 AND 1994-95; RESOLUTION #95/05, AUTHORIZATION TO DESTROY RECORDS; OUT-OF-STATE TRAVEL REQUEST FROM CARMEN HERNANDEZ, PAULINE KNOX AND MAUREEN DALIMOT TO TRAVEL TO WASHINGTON D.C. ON OCTOBER 4 THROUGH 8, 1994 TO PARTICIPATE IN THE NATIONAL BLUE RIBBON AWARD CEREMONY; NON-ROUTINE FIELD TRIP REQUEST FROM RUBIDOUX HIGH SCHOOL BY MR. PAT THOMPSON, TEACHER AT RUBIDOUX HIGH SCHOOL, TO TRAVEL TO WASHINGTON D.C. ON SATURDAY, MAY 27 THROUGH SATURDAY, JUNE 3, 1995; OUT-OF-STATE TRAVEL REQUEST FROM RUBIDOUX HIGH SCHOOL FROM MR. LARRY STURM TO TRAVEL TO LEXINGTON, KENTUCKY ON WEDNESDAY, NOVEMBER 2 THROUGH SATURDAY, NOVEMBER 5, 1994. The Assistant Superintendent Education Services noted a correction to Agenda Action Item F-10, in that Mr. Sturm will be traveling to Lexington, Kentucky, not to Washington, D.C. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE INFORMATION REPORTS

The Board reviewed the following routine information reports: Adult Education Citizenship Classes and Staff Development Days. The Director of Curriculum and Categorical Projects stated that the Adult Education Citizenship Classes Report is an informational item in response to a question from Mr. Chavez, Board member, at the September 6, 1994 Board meeting.

PENDING REPORTS

Pending reports: Pesticide Management

ADJOURNMENT

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 7:51 p.m.

MINUTES OF THE REGULAR MEETING OF MONDAY, SEPTEMBER 19, 1994 ARE APPROVED AS

_____

_____

_____ _____

President **Clerk**

_____

Date

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

When recorded, return to:

Purchasing Department
JURUPA UNIFIED SCHOOL DISTRICT
3924 Riverview Drive
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Mira Loma Middle School 1st Addition

Date of completion: October 3, 1994

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive
Riverside, CA 92509

Name of contractor: Rossetti Construction Company, Inc.

Street address or legal description of site: 5051 Steve Street
Riverside, CA 92509

Dated: October 3, 1994

Owner: JURUPA UNIFIED SCHOOL DISTRICT

By _____
Rollin Edmunds
Title Assistant Superintendent
Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on October 4, 1994 (Date)

By _____
Benita B. Roberts
Title Secretary to the Board

County Counsel Form 1 (Rev. 5-71)

L-1

To be recorded with County Recorder
within 10 days after completion.
No recording fee.

When recorded, return to:

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Re-Roofing at Seven (7) District Sites - Bid #94/14L

Date of completion: October 3, 1994

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive
Riverside, CA 92509

Name of contractor: Technical Applications Material Systems

Street address or legal description of site: 4352 Pyrite Street, Riverside 92509; 3600 Packard St., Riverside 92509; 6110 45th St., Riverside 92509; 5871 Hudson St., Riverside 92509; 3972 Riverview Dr., Riverside 92509; 3924 Riverview Dr., Riverside 92509; and 5565 Troth St.; Mira Loma 91752

Dated: October 3, 1994

Owner: JURUPA UNIFIED SCHOOL DISTRICT
(Name of public entity)

By Rollin Edmunds

Title Assistant Superintendent
Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on October 4, 1994 (Date)

By

Benita B. Roberts

Title Secretary of the Board

County Counsel Form 1 (Rev. 5-71)

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Jurupa Unified School District

Personnel Report #6

October 3, 1994

CERTIFICATED PERSONNEL

Temporary Assignment

Counselor	Ms. Melva Cooke 7271 Linares Avenue Riverside, CA 92509	Effective October 1, 1994 through June 1, 1995 Pupil Personnel Credential

Intern Assignment

Teacher	Ms. Karen Kaluakini 9908 Pebblebrook Dr. Moreno Valley, CA 92557	Effective September 26, 1994 through June 16, 1995; Multiple Subject Intern Credential

Additional Subject Authorizations

To teach additional subject(s) not listed on base credential under authorization of Education Code Section 44263 (additional coursework in subject matter): Tina Erickson - Science.

Partial Assignment Authorizations

To teach subject(s) not listed on base credential under authorization of Education Code Section 44258.7(c): Tina Erickson - Yearbook.

Change of Assignment

From Teacher to Resource Teacher	Mr. Dave Freeman	Effective September 28, 1994

Extra Compensation Assignment

Adult Education: 1994-95 school year; appropriate hourly rate of pay.

John Radovich Pat Thompson

Home Teaching: 1994-95 school year; appropriate hourly rate of pay.

Jeff Jacobs Teresa Moran

Instructional Services: Homeless Education Grant; August 1, 1994 through June 30, 1995; not to exceed 210 hours total; appropriate hourly rate of pay.

Tom Morrison Paula Nicolini Christine Rizzo
Vera Walker

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Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Education Support Services; to attend inservice for new special education staff; August 26, 1994; not to exceed five (5) hours each; appropriate hourly rate of pay.

Bob Green	Cherie Thomas	Gillian Coffey
Stephanie Schneider	Jade Loughlin	Rich Torbert
Rosemary Hunt	Catherine Espinosa	Alison Jaffe
Lana Clauder	Jeanna Cottrell	Donnalee Peccerilli

Preschool Office; to provide peak load nursing services to Head Start/Preschool program; August 27, 1994 through December 31, 1994; not to exceed 80 hours total; appropriate hourly rate of pay.

Virginia Schanz

Ina Arbuckle Elementary; to provide academic assistance to students being served by the Homeless Education Grant; September 1, 1994 through June 30, 1995; not to exceed 204 hours total; appropriate hourly rate of pay.

Sally Beese Shirly Taylor

Sky Country Elementary; 1993-94 school year; after school sports and recreation program; appropriate hourly rate of pay.

Dorothy Stopplemann	Lauren Patterson	Lee Anne Reynolds
Virginia Jones	Linda Goedhart	Kim Sorenson

West Riverside Elementary; after school detention; April 19 & 27, May 10 & 17, 1994; not to exceed 2 hours total; appropriate hourly rate of pay.

Tom Buchanan

West Riverside Elementary; after school detention; June 1, 8 and 15, 1994; not to exceed 1 1/2 hours total; appropriate hourly rate of pay.

David Doubravsky

Jurupa Middle School; 1994-95 school year; department heads; appropriate annual rate of pay.

Rebecca Brawner	Language Arts
Triza Samuel	Language Arts
Bill Dennis	Social Studies
Terese Pisarik	Science
Christy Rizzo	Language Arts/Social Studies CORE
Anthony Jones	Language Arts/Social Studies CORE
Gary Golden	Math

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Jurupa Middle School; 1994-95 school year; department heads; appropriate annual rate of pay.

Doug Alberga	Math
Molly Monge Ramirez	Fine/Applied Arts
Phil Stokoe	P.E.
Greg D'Angelo	Special Education

Jurupa Middle School; 1994-95 school year; extra compensation; appropriate annual rate of pay.

Sherry Zelenka	After School ASB Advisor
Darrel Walker	Yearbook
Jake Boomsma	Instrumental Music
Gaye King	Choral Music
Ken Sanford	8th Grade Head Sponsor
Diane Brown	7th Grade Head Sponsor

Jurupa Middle School; to provide academic assistance to students being served by the Homeless Education Grant; September 1, 1994 through June 30, 1995; not to exceed 408 hours total; appropriate hourly rate of pay.

Tom Morrison	Paula Nicolini	Christine Rizzo
Vera Walker	Nancy Lott	Tina Mihin

Jurupa Valley High School; 1994-95 school year; band camp; $838.00.

Aaron Works

Jurupa Valley High School Athletics; 1994-95 school year; appropriate seasonal rate.

Tit Titus	Head Varsity Football Coach
Chuck Armenta	Assistant Football Coach
Bob Green	Assistant Football Coach
Hugo Nevarez	Assistant Football Coach
Kevin Haugh	Assistant Football Coach
Kelly Dodd	Assistant Football Coach
Rick Slagle	Head J.V. Football Coach
John Martin	Head Freshman Football Coach
Kathy Norwood	Head Cross Country Coach
Keith King	Head Girls Tennis Coach
Stephanie Timar	Head Volleyball Coach
Rhonda Rice-West	Assistant Volleyball Coach
Nate Hass	Head Water Polo Coach
Will Murray	Assistant Water Polo Coach

Personnel Report #6

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Rubidoux High School; preparation for the 1994-95- school year advisory classes; July 1, 1994 through August 29, 1994; not to exceed 40 hours each; appropriate hourly rate of pay.

Mike Dohr	Lucinda Kane

Substitute Assignment

Teacher	Mr. Edward Ahlmeyer 28957 Willow Creek Lane Highland, CA 92346	As needed 30-Day Emergency Permit
Teacher	Ms. Janet Alexander 4131 Golden West Avenue Riverside, CA 92509	As needed Multiple Subject Credential
Teacher	Ms. Sherry Berwick 1405 7th Street #3 Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Mr. Douglas Bess 3485 Avocado Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Mr. Michael Black 22286 McClarren Street Grand Terrace, CA 92313	As needed 30-Day Emergency Permit
Teacher	Ms. Lisa Bodle 15729 Rancho Viejo Dr. Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Ms. Donna Camino 743 Spinnaker Drive Perris, CA 92571	As needed Multiple Subject Credential Supplementary English
Teacher	Mr. John Corrow 2758 Ridgeline Dr. #202 Corona, CA 91720	As needed 30-Day Emergency Permit
Teacher	Ms. Rhonda Cromwell 821 Plum Street Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Ms. Leslie Dellaro 18480 Falling Water Way Riverside, CA 92504	As needed 30-Day Emergency Permit

Personnel Report #6

CERTIFICATED PERSONNEL

Substitute Assignment

Teacher	Mr. Stephen Gonzales 3728 Urbana Avenue Mira Loma, CA 91752	As needed 30-Day Emergency Permit
Teacher	Ms. Kimberly Hansen P.O. Box 33115 Riverside, CA 92519	As needed 30-Day Emergency Permit
Teacher	Ms. Vera Kropp 955 Amherst Avenue Hemet, CA 92544	As needed 30-Day Emergency Permit
Teacher	Mr. Charles Kraut Jr. 2840 Ladera Street San Bernardino, CA 92407	As needed 30-Day Emergency Permit
Teacher	Ms. Erica Rayshel 4826 Dewey Avenue Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Mr. Jamey Sathoff 4041 Pedley Rd #134 Riverside, CA 92509	As needed 30-Day Emergency Permit
Teacher	Ms. Maureen Thurman-Vance 3471 Avocado Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Mr. Douglas Turner 950 W. Linden #104 Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Mr. Daniel Walker 3429 Canyon Crest Dr #3-S Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Ms. Naomi Warner 7335 Pico Avenue Riverside, CA 92509	As needed Standard Elementary Credential

Resignation

Teacher	Ms. Lisa Braunlich-Swica 19089 Tule Way Lake Elsinore, CA 92530	Effective September 23, 1994

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Personnel Report #6

CLASSIFIED PERSONNEL

Promotion

From Instructional Aide to Library Technician	Ms. Marylu Barela 2997 Aztec Drive Riverside, CA 92509	Effective September 19, 1994; Work Year D

Short-Term/Extra Work

Food Services; to serve food items at the Peralta Ground Breaking Ceremony; August 24, 1994; not to exceed two (2) hours total; appropriate hourly rate of pay.

Cafeteria Assistant II Elisa Cabrera

Instructional Services; peak load assistance; August 1, 1994 through December 31, 1994; not to exceed 120 hours total; appropriate rate of pay.

Admin. Secretary Teresa Moreno

Pedley Elementary; peak-load assistance; August 29, 1994; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Inst. Aide/Act. Supv. Judy Hesler

Sky Country Elementary; to coordinate and organize SIP program; July 1, 1994 through June 30, 1995; not to exceed 160 hours total; appropriate hourly rate of pay.

Secretary-Elem. Prin.	Jonna Adragna
Clerk-Typist	Lisa McDowell
Clerk-Typist	Donna Reuter
Elem. Media Ctr. Clerk	Jackie Andrews

Troth Street Elementary; peak-load assistance; September 14-15, 1994; not to exceed three (3) hours total; appropriate hourly rate of pay.

Activity Supervisor Barbara Snyder

Mission Middle School; campus supervision for annual Open House; September 20, 1994; not to exceed four (4) hours each; appropriate hourly rate of pay.

Campus Supervisor	Virginia Perkins
Campus Supervisor	Penni Wilburg
Campus Supervisor	Teresa Negrete
Campus Supervisor	Carlos Atayde

Mission Middle School; to cover lunch duty; various times through the 1994-95 school year; appropriate hourly rate of pay.

Activity Supervisor Roderick Burton

Personnel Report #6

CLASSIFIED PERSONNEL

Short-Term/Extra Work

Ina Arbuckle Elementary: to supervise a class on the playground; September 13, 1994; not to exceed 45 minutes total; appropriate hourly rate of pay.

Activity Supervisor	Marie Arce	

Substitute Assignment

Custodian	Mr. Jacob Bravo 7929 Bolton Avenue Riverside, CA 92503	As needed
Activity Supervisor	Ms. Teresa Cardona 5762 Ridgeview Mira Loma, CA 91752	As needed
Clerk-Typist	Ms. Julia Carmona 6940 Abel Stearns Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Katheryn Chain 3663 Monroe #7 Riverside, CA 92504	As needed
Bus Driver	Ms. Anita Corner 3932 Gordon Way Riverside, CA 92509	As needed
Instructional Aide	Ms. Marlene Dalgetty 7920 Standish Avenue Riverside, CA 92509	As needed
Custodian	Ms. Deborah Draper 6263 Morton Avenue Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Debra Garcia 9382 Delfern Lane Riverside, CA 92509	As needed
Activity Supervisor	Ms. Kimberley Graf 5385 Capary Riverside, CA 92509	As needed
Activity Supervisor	Ms. Mary Koontz 5935 Campero Drive Riverside, CA 92509	As needed

Personnel Report #6

CLASSIFIED PERSONNEL

Substitute Assignment

Activity Supervisor	Ms. Deborah Makins 6060 Troth Street Mira Loma, CA 91752	As needed
Cafeteria Assistant I	Ms. Maria Martinez 10334 48th Street Mira Loma, CA 91752	As needed
Bilingual Language Tutor	Ms. Candida Padilla 6185 Sandoval Avenue Riverside, CA 92509	As needed
Food Service Clerk	Ms. Lori Pardon 8000 Rockford Circle Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Ursula Picou 7761 Longs Peak Drive Riverside, CA 92509	As needed
Bilingual Language Tutor	Ms. Alma Sanchez 5866 Antonia Place Riverside, CA 92509	As needed
Bilingual Language Tutor	Ms. Mabel Short 6486 45th Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Gail Tellez 6063 Saguaro Street Pedley, CA 92509	As needed
Cafeteria Assistant I	Ms. Karen Thomas 4014 Campbell Street Riverside, CA 92509	As needed
Bilingual Language Tutor	Ms. Maria Torres 10559 50th Street Mira Loma, CA 91752	As needed
Clerk-Typist	Ms. Diane Uhls 8681 Magnolia Riverside, CA 92504	As needed
Bus Driver	Ms. Shannon Wiencek 3932 Gordon Way Riverside, CA 92509	As needed

Personnel Report #6

CLASSIFIED PERSONNEL

Leave of Absence

Secretary-Elementary Principal	Ms. Valena Cabrera 11529 Del Sur Mira Loma, CA 91752	Unpaid Special Leave effective August 8, 1994 through December 20, 1994 without compensation, health and welfare benefits, increment advancement for layoff or reduction in force purposes.
Secretary	Ms. Marian Gutterud 14096 Four Winds Riverside, CA 92503	Unpaid Special Leave effective August 22, 1994 through June 30, 1995 (19 hours per week only) without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Secretary	Ms. Cindy Joris P.O. Box 3163 Wrightwood, CA 92397	Unpaid Special Leave effective August 22, 1994 through June 30, 1995 (25 hours per week only) without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Bilingual Language Tutor/Instructional Aide	Ms. Maxine Lopez 11330 Mercury Ct. Mira Loma, CA 91752	Unpaid Special Leave effective April 25, 1994 through December 31, 1994 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Personnel Report #6

CLASSIFIED PERSONNEL

Leave of Absence

Activity Supervisor	Ms. Ronda Towler 5090 Steve Street Riverside, CA 92509	Unpaid Special Leave effective September 16, 1994 through June 16, 1995 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.

Termination
(Abandonment of Position)

Instructional Aide/ Independent Study Aide	Ms. Joanne Finklea P.O. Box 134 Pleasant View, TN 37146	Effective August 30, 1994
Cafeteria Assistant I	Mr. Kris Haines 6281 Morton Avenue Riverside, CA 92509	Effective September 1, 1994

Resignation

Cafeteria Assistant II	Ms. Martha Buerman 1120 Vicentia Corona, CA 91720	Effective June 30, 1994
Stock Clerk/Delivery Driver	Mr. John Cole 7526 Bloomway Riverside, CA 92504	Effective September 2, 1994
Instructional Aide/ Activity Supervisor	Ms. V. Arlene Grover 4271 Tola Court Riverside, CA 92509	Effective October 28, 1994
Activity Supervisor	Ms. Mary Guitron 7404 Christine Avenue Riverside, CA 92509	Effective October 31, 1994
Activity Supervisor	Ms. JoDee Irwin 7692 Longs Peak Drive Riverside, CA 92509	Effective September 20, 1994
Administrative Secretary	Ms. Mary Johnson 3807 58th St Ct NW Gig Harbor, WA 98335	Effective September 6, 1994

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Personnel Report #6

CLASSIFIED PERSONNEL

Resignation

Stock Clerk/ Delivery Driver	Mr. Cruz Negrette 5928 42nd Street Riverside, CA 92509	Effective September 30, 1994
Activity Supervisor	Ms. Cindy Pennington 13902 Boeing Street Moreno Valley, CA 92553	Effective September 12, 1994
Cafeteria Assistant I	Ms. Manuela Rodriguez 3917 Lindsay Mira Loma, CA 91752	Effective June 30, 1994
On Campus Detention Supervisor	Mr. Richard Torbert 1401 E. Santo Antonio #426 Colton, CA 92324	Effective June 30, 1994
Cafeteria Assistant I	Ms. Angela Trimble 6242 Avenue Juan Diaz Riverside, CA 92509	Effective August 30, 1994

MANAGEMENT PERSONNEL

Short-Term Assignment

Instructional Services; peak load assistance; August 1, 1994 through December 31, 1994; not to exceed 120 hours total; appropriate rate of pay.

Program Assistant Marsha Willis

Resignation

Director of Business Services	Ms. Barbara Reul 8943 Haskell Street Riverside, CA 92503	Effective December 31, 1994

WE REGRET TO INFORM THE BOARD THAT CURTIS THOMAS, DIRECTOR OF TRANSPORTATION, PASSED AWAY ON SEPTEMBER 16, 1994.

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Personnel Report #6

OTHER PERSONNEL

Short-Term Assignment

Instructional Services; to provide staff development technical assistance to Head Start staff; September 1, 1994 through August 30, 1995; not to exceed 500 hours total; $12.00 per hour.

Educ. Component Asst. Beth Carlson

Instructional Services; to serve as a Typing Aide for the Head Start/Preschool office; September 1, 1994 through December 31, 1994; not to exceed 880 hours total; $8.23 per hour.

Typing Aide Zelda Aguilar

Ina Arbuckle Elementary; to serve as a Read Around Tutor; September 12, 1994 through June 15, 1995; not to exceed four (4) hours per week each; $5.00 per hour.

Read Around Tutor Oralia Barrera
Read Around Tutor Maria Clemente
Read Around Tutor Anita Huskey
Read Around Tutor Amparo Betancourt
Read Around Tutor Susan Gonzales

Pedley Elementary; to implement new behavior plan each day; September 1, 1994 through June 15, 1994; not to exceed 27 hours total; $8.50 per hour.

Behavior Plan Helper Pat Abbott

Rustic Lane Elementary; to serve as a Project's Clerical Aide; September 26, 1994 through June 16, 1995; not to exceed eight (8) hours per week; $9.76 per hour.

Project's Clerical Aide Pat Flores

Rustic Lane Elementary; to serve as a Peak Load Clerical Aide; September 26, 1994 through June 16, 1995; not to exceed 400 hours total; $8.23 per hour.

Peak Load Clerical Joanne McKee

Jurupa Valley High; to serve as a Vocational Education Assistant-Agriculture; August 30, 1994 through June 30, 1995; not to exceed four (4) hours per day; $7.18 per hour.

Voc. Ed Assist.-Ag. Pam Gates

Rubidoux High School; to serve as a Lifeguard; September 1, 1994 through June 15, 1995; not to exceed ten (10) hours per week each; $6.50 per hour.

Lifeguard Richard Wilson
Lifeguard Larry Fletcher

Personnel Report #6

OTHER PERSONNEL

Short-Term Assignment

Rubidoux High School; to serve as an AVID Tutor; September 1, 1994 through June 15, 1995; not to exceed five (5) hours per week; $6.00 per hour.

AVID Tutor Bruce Ming

Rubidoux High School; to serve as an AVID Tutor; September 1, 1994 through June 15, 1995; not to exceed five (5) hours per week; $6.25 per hour.

AVID Tutor Eric Bosze

RHS/JTPA Program; to serve as a JTPA Computer Aide; August 8, 1994 through August 12, 1994; not to exceed 25 hours total; $4.25 per hour.

JTPA Computer Aide Alejandro Martinez

Food Services; to serve as a Peak Load Clerical Aide; September 16, 1994 through October 7, 1994; not to exceed eight (8) hours per day; $8.23 per hour.

Peak Load Clerical Becky Rasmussen

Kent Campbell, Assistant Superintendent-Personnel Services

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $200

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT: APS/APS550/01
RUN DATE: 09/20/94
PAGE: 1

PURCHASE ORDERS TO BE RATIFIED

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
P81444	100	178 00	FACILITIES	C.B. CASE CONCRETE PUMPING	MAINT-CONCRETE PUMP	208.75
P81560	100	191 00	SELF-CONTAINED CLASSROOM	USA TODAY	MMS-NEWSPAPER	216.00
P81744	100	197 00	PHYSICAL EDUCATION	SPORTS CLINIC	JVHS-OPEN PO-FIRST AID CLINICS	500.00
P81761	100	178 00	DISTRICT ADMINISTRATION PURCH	PRESS ENTERPRISE COMPANY	EC-LEGAL BID NOTICE	250.00
P81763	100	178 00	GENERAL SUPPORT OPERATIONS CU	AMERICAN FIRE SAFETY	OPERATIONS-FIRS EXTINGUISHERS	375.20
P81838	100	197 00	MATHEMATICS	CALCULATORS, INC.	JVHS-CALCULATORS	2,178.71
P81854	100	178 00	GENERAL SUPPORT GROUNDS	PARKVIEW NURSERY	GROUNDS-LANDSCAPING MATERIAL	382.78
P81855	100	178 00	GENERAL SUPPORT GROUNDS	BOB HICKS TURF EQUIPMENT CO	GROUNDS-MACHINARY REPAIR	1,395.13
P81856	100	178 00	GENERAL SUPPORT GROUNDS	LEROY'S LANDSCAPE SERVICE	GROUNDS-HYDROSEED LAWN	250.00
P81857	100	178 00	GENERAL SUPPORT GROUNDS	DESERT IRRIGATION & PIPE	GROUNDS-RENOVATION	264.84
P81859	100	196 00	PHYSICAL EDUCATION	SPORT WIDE	RHS-ATHLETIC CLOTHING	225.52
P81862	100	196 00	PHYSICAL EDUCATION	GUNTHER'S ATHLETIC SERVICE	RHS-ATHLETIC EQUIPMENT	3,145.22
P81866	100	178 00	DISTRICT ADMINISTRATION PURCH	CUSTOM MICROFILM SYSTEMS	EC-MICROFILM SUPPLIES	323.25
P81873	100	197 00	VOC ED-GAINFUL HOMEMAKING	STATER BROTHERS	JVHS-OPEN PO-SUPPLIES	2,300.00
P81877	100	191 00	BUSINESS EDUCATION	JIST WORKS, INC.	MMS-BOOKLETS/FOLDERS/DICTIONARY	367.64
P81886	100	191 00	SELF-CONTAINED CLASSROOM	IMED	MMS-AUDIO/VISUAL EQUIPMENT	550.06
P81891	100	178 00	DISTRICT ADMINISTRATION	CORPORATE EXPRESS (HANSON O	EC-EASEL PADS/BINDERS	293.12
P81914	100	191 00	COMPUTER EDUCATION	APPLE COMPUTER-SUPPORT CENT	MMS-COMPUTER EQUIPMENT	280.15
P81923	100	178 00	FACILITIES	WESTBURNE PIPE & SUPPLY	MAINT-DRINKING FOUNTAINS	3,491.10
P81924	100	197 00	STUDENT ACTIVITIES	FULLER ENGINEERING	JVHS-OPEN PO-POOL CHEMICALS	500.00
P81927	100	197 00	VOC ED-TRADE & INDUSTRIAL	MODERN SCHOOL SUPPLIES, INC	JVHS-OFFICE SUPPLIES	337.41
P81928	100	178 00	DISTRICT ADMINISTRATION	GEYER INSTRUCTIONAL AIDS CO	EC-OFFICE SUPPLIES	273.09
P81937	100	000 00	SELF-CONTAINED CLASSROOM	CONNELLY'S LIGHTING AND SIG	JVHS-FURNITURE	1,579.08
P81958	100	178 00	INSTRUCTION SUPPORT	DIAL A TECH COMPUTER FIELD	WHSE-COMPUTER REAPIR	977.86

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $200

REPORT: APS/APS550/01
RUN DATE: 09/20/94
PAGE: 2

PURCHASE ORDERS TO BE RATIFIED

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
P81959	100	178 00	INSTRUCTION SUPPORT	COMPUTER SERVICE & SALES	WHSE-REPAIR COMPUTER	375.00
P81987	100	197 00	PUPIL SERVICES	KEN'S SPORTING GOODS	JVHS-CAMPUS SUPERVISOR JACKETS	296.31
P81988	100	197 00	PHYSICAL EDUCATION	H.L. CORPORATION	JVHS-P.E. EQUIPMENT AND REPAIRS	284.46
P81989	100	197 00	STUDENT ACTIVITIES	TELEDYNE	JVHS-OPEN PO-SWIMMING POOL SUPPLIES	600.00
P81996	100	197 00	GENERAL EDUCATION - SECONDARY	KEN'S SPORTING GOODS	JVHS-BASKETBALL UNIFORMS	4,884.31
P81997	100	197 00	FINE ARTS - ART	REDLANDS CAMERA	JVHS-OPEN PO-PHOTO SUPPLIES	500.00
P81998	100	197 00	FINE ARTS - ART	SPRINT SYSTEMS	JVHS-PHOTO SUPPLIES	225.35
P82013	100	197 00	PHYSICAL EDUCATION	STAR COAST FITNESS EQUIPMEN	JVHS-WEIGHT LIFTING EQUIPMENT	711.15
P82015	100	000 00	SELF-CONTAINED CLASSROOM	CULVER-NEWLIN INC	GH-FILE CABINET	275.68
P82016	100	196 00	INDEPENDENT STUDY	HARCOURT BRACE JOVANOVICH I	IS-TEXTBOOKS	637.71
P82017	100	196 00	SELF-CONTAINED CLASSROOM	RIVERSIDE CO OFFICE OF ED.	RHS-MOCK TRIAL APPLICATION FEE	250.00
P82038	100	196 00	GENERAL EDUCATION - SECONDARY	GRIMCO, INC.	RHS-SAFETY MIRRORS	1,265.52
P82048	100	178 00	DISTRICT WAREHOUSE	NATIONWIDE PAPERS	WHSE-XEROX PAPER	17,209.83
P82081	100	182 00	SATURDAY SCHOOL	U.S. TOY CO., INC.	PA-ATTENDANCE AWARDS	207.69
P82083	100	187 00	SCHOOL ADMINISTRATION	CULVER-NEWLIN INC	PA-FURNITURE	332.13
P82090	100	197 00	STUDENT ACTIVITIES	FULLER ENGINEERING	JVHS-OPEN PO-POOL SUPPLIES	5,000.00
					FUND TOTAL	53,720.05
					TOTAL NUMBER OF PURCHASE ORDERS	40
P81844	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	COMPUTER COVERS UNLIMITED	IA-INSTRUCTIONAL AND OFFICE MATERIAL	765.90
P81845	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	COMPUTER CITY	IA-CLASSROOM AND OFFICE SUPPLIES	1,183.42
P81852	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	HOOVER'S BROTHERS, INC.	IA-OVERHEAD CART	446.09
P81868	101	178 00	NON-AGENCY ACYF HEADSTART	STATER BROTHERS	EC-OPEN PO-SUPPLIES	500.00
P81869	101	178 00	NON-AGENCY ACYF HEADSTART	LOX, STOCK & BAGEL	EC-OPEN PO-REFRESHMENTS	300.00

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COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $200

PURCHASE ORDERS TO BE RATIFIED

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
P81870	101	178 00	NON-AGENCY ACYF HEADSTART	CM SCHOOL SUPPLY CO.	EC-OPEN PO-SUPPLIES	300.00
P81896	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	DEMCO, INC.	WR-LIBRARY SUPPLIES	271.23
P81903	101	178 00	NON-AGENCY ACYF HEADSTART	CM SCHOOL SUPPLY CO.	EC-SUPPLIES	687.53
P81913	101	182 00	E.C.I.A. CHAPTER 1	CLASSROOM COMPUTER COMPANY	PA/EC-INSTRUCTIONAL MATERIALS	257.20
P81926	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	100% PRODUCTIONS	SS-EDUCATIONAL VIDEOS	249.94
P81929	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	NATIONAL EDUCATIONAL SERVIC	EC-RESOURCE MATERIALS	204.19
P81932	101	178 00	ECONOMIC IMPACT AID - L E P	ESTRELLITA	IA-READING MATERIAL	259.05
P81934	101	178 00	NON-AGENCY ACYF HEADSTART	FOOD GROUPIE, INC.	EC-NUTRITIONAL PROGRAM	1,749.71
P81951	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	ZENITH DIST. CORP OF SO CAL	MMS-VCR	215.50
P81973	101	178 00	PL94-142 EDUC FOR ALL HANDICA	T.A. GROSS SYSTEMS SPECIALI	EC-COMPUTER	1,724.00
P81992	101	178 00	PL94-142 EDUC FOR ALL HANDICA	COMPUTER CITY	EC-COMPUTER EQUIPMENT	767.76
P82019	101	183 00	E.C.I.A. CHAPTER 1	MCCRACKEN EDUCATIONAL SER.	PEDLEY-STATIONERY SUPPLIES	215.50
P82020	101	197 00	VOCATIONAL AGRICULTURE INCENT	D.H. KRUSE	JVHS-OPEN PO-AG SUPPLIES	500.00
P82021	101	197 00	VOCATIONAL AGRICULTURE INCENT	MIDWAY FEEDS & SUPPLIES	JVHS-OPEN PO-AG SUPPLIES	500.00
P82023	101	186 00	SB1274 RESTRUCTURING/PLANNING	CLF PRODUCT (FORMERLY D&G)	VB-TONER	620.64
P82040	101	196 00	VOCATIONAL AGRICULTURE INCENT	VO-AG STUDENT LEADERSHIP MA	RHS-LEADERSHIP PACKETS	1,131.38
P82045	101	178 00	PL94-142 EDUC FOR ALL HANDICA	SPEECH BIN, THE	EC-EDUCATIONAL MATERIALS	363.98
P82066	101	190 00	EDUCATION FOR HOMELESS YOUTH/	STATER BROTHERS	JMS-OPEN PO-SUPPLIES	300.00
P82067	101	178 00	PL94-142 EDUC FOR ALL HANDICA	SUPER DUPER SCHOOL COMPANY	EC-INSTRUCTIONAL MATERIAL	211.88
P82093	101	182 00	S.I.P. (SCHOOL IMPROVEMENT PR	AIMS EDUCATION FOUNDATION	PA-INSTRUCTIONAL MATERIALS	225.52
P82094	101	178 00	NON-AGENCY ACYF HEADSTART CAR	PRICE CLUB	IA-EQUIPMENT	409.45
P82098	101	178 00	NON-AGENCY ACYF HEADSTART	CM SCHOOL SUPPLY CO.	WR-OPEN PO-INSTRUCTIONAL MATERIALS	300.00
P82099	101	178 00	NON-AGENCY ACYF HEADSTART	STATER BROTHERS	WR-OPEN PO-INSTRUCTIONAL MATERIALS	500.00
P82100	101	178 00	NON-AGENCY ACYF HEADSTART	FABRIC KING	WR-OPEN PO-INSTRUCTIONAL MATERIAL	400.00

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COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $200

REF	FUND	LOC/SITE		PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED			
						FUND TOTAL	15,559.87
						TOTAL NUMBER OF PURCHASE ORDERS	29
P81888	102	197	00	INSTRUCTIONAL PROGRAM	FREY SCIENTIFIC CO.	JVHS-SCIENCE MATERIAL	291.79
						FUND TOTAL	291.79
						TOTAL NUMBER OF PURCHASE ORDERS	1
P81568	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	SHERMAN'S MOBILE AIR CONDIT	MOT-A/C REPAIR	485.37
P81633	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	PAINT'N PLACE	MOT-REPAIR OF TRAILER	2,965.50
P81634	103	178	00	GEN SUPPORT TRANS-SPECIAL EDU	INTERNATIONAL RUBBER	MOT-FLOOR MATS	206.28
P81751	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	AMERICAN FIRE SAFETY	MOT-FIRE EXTINGUISHERS	361.74
P81753	103	178	00	SB813 INST MATERIAL/CARRYOVER	WEST PUBLISHING CO	RHS-TEXTBOOKS	280.15
P81879	103	178	00	GEN SUPPORT TRANS-HOME TO SCH	GOSLIN TIRE SERVICE	OPEN PO-MOT-TIRES	5,000.00
P82076	103	178	00	GEN ED - INST MAT K-8, CARRYO	WRIGHT GROUP, THE	IMC-INSTRUCTIONAL MATERIALS	784.60
P82077	103	178	00	GEN ED - INST MAT K-8, CARRYO	ACADEMIC BOOK SERVICES	IMC-TEXTBOOKS	631.40
P82078	103	178	00	GEN ED - INST MAT K-8, CARRYO	HOLT, RINEHART & WINSTON PU	IMC-INSTRUCTIONAL MATERIALS	1,971.47
						FUND TOTAL	12,686.51
						TOTAL NUMBER OF PURCHASE ORDERS	9
P81993	106	179	00	SCHOOL ADMINISTRATION	LYNN CARD COMPANY	GA-STATIONERY	209.04
						FUND TOTAL	209.04
						TOTAL NUMBER OF PURCHASE ORDERS	1
P81715	119	178	00	GENERAL SUPPORT, MAINTENANCE	PACIFIC ASPHALT MAINTENANCE	MOT-ASPHALT REPAIR	1,550.00

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REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $200

PURCHASE ORDERS TO BE RATIFIED

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
P81841	119	178 00	GENERAL SUPPORT, MAINTENANCE,	METRO BUSINESS SYSTEMS	MAINT-SUPPLIES	5,715.19
P82085	119	178 00	GENERAL SUPPORT, MAINTENANCE,	DELTA INTERNATIONAL MACHINE	MAINT-MOTORS	750.10
					FUND TOTAL	8,015.29
					TOTAL NUMBER OF PURCHASE ORDERS	3
P82037	330	196 11	FACILITIES ACQUISITION - CAPI	VIRCO MANUFACTURING COMPANY	RHS-FURNITURE	1,771.02
P82044	330	196 11	FACILITIES ACQUISITION - CAPI	HOOVER'S BROTHERS, INC.	RHS-FURNITURE	3,749.70
P82072	330	196 11	FACILITIES ACQUISITION - CAPI	HOOVER'S BROTHERS, INC.	RHS-FURNITURE	1,036.56
					FUND TOTAL	6,557.28
					TOTAL NUMBER OF PURCHASE ORDERS	3
P82092	370	192 11	FACILITIES ACQUISITION - CAPI	FOLLETT LIBRARY BOOK CO.	IMC-LIBRARY BOOKS	91,000.00
					FUND TOTAL	91,000.00
					TOTAL NUMBER OF PURCHASE ORDERS	1
P81966	403	187 00	GENERAL SUPPORT, MAINTENANCE	CONSOLIDATED ELECTRICAL DIS	MAINT-ELECTRICAL SUPPLIES	623.84
P81967	403	187 00	GENERAL SUPPORT, MAINTENANCE	FRAZEE PAINT & WALLCOVERING	MAINT-PAINT	204.99
					FUND TOTAL	828.83
					TOTAL NUMBER OF PURCHASE ORDERS	2
P81880	650	197 33	FACILITIES ACQUISITION - CAPI	STAR COAST FITNESS EQUIPMEN	JVHS-WEIGHT EQUIPMENT	1,303.78
P81882	650	197 33	FACILITIES ACQUISITION - CAPI	SHAMROCK EQUIPMENT CO.	JVHS-FURNITURE	321.10
P81883	650	197 33	FACILITIES ACQUISITION - CAPI	SOCIAL ISSUES RESOURCES SER	JVHS-FURNITURE	517.98
P81884	650	197 33	FACILITIES ACQUISITION - CAPI	TAYLOR'S APPLIANCE	JVHS-EQUIPMENT	899.71

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PURCHASE ORDERS TO BE RATIFIED

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
P81885	650	197 33	FACILITIES ACQUISITION - CAPI	IMED	JVHS-AUDIO/VISUAL EQUIPMENT	2,145.46
P81890	650	197 33	FACILITIES ACQUISITION - CAPI	CORPORATE EXPRESS (HANSON O	JVHS-FURNITURE	323.98
P81892	650	197 33	FACILITIES ACQUISITION - CAPI	AARDVARK CLAY	JVHS - CLASSROOM EQUIPMENT	905.10
P81915	650	197 33	FACILITIES ACQUISITION - CAPI	VIRCO MANUFACTURING COMPANY	JVHS-CLASSROOM EQUIPMENT	2,106.30
P81921	650	197 33	FACILITIES ACQUISITION - CAPI	GRANT ENTERPRISES	JVHS-OFFICE EQUIPMENT	1,973.87
P81922	650	197 33	FACILITIES ACQUISITION - CAPI	GRANT ENTERPRISES	JVHS-EQUIPMENT	1,689.89
P81935	650	197 33	FACILITIES ACQUISITION - CAPI	TROXELL COMMUNICATIONS INC.	JVHS-AUDIO VISUAL EQUIPMENT	685.29
P81943	650	197 33	FACILITIES ACQUISITION - CAPI	APPLE COMPUTER-SUPPORT CENT	JVHS-COMPUTER PRINTER	1,448.16
P81945	650	197 33	FACILITIES ACQUISITION - CAPI	PRICE CLUB	JVHS-COPY MACHINE	913.71
P81948	650	197 33	FACILITIES ACQUISITION - CAPI	T.A. GROSS SYSTEMS SPECIALI	JVHS-TYPEWRITER	748.86
P81949	650	197 33	FACILITIES ACQUISITION - CAPI	APPLE COMPUTER-SUPPORT CENT	JVHS-PRINTER	289.85
P81952	650	197 33	FACILITIES ACQUISITION - CAPI	IMED	JVHS-AUDIO/VISUAL EQUIPMENT	889.91
P81953	650	197 33	FACILITIES ACQUISITION - CAPI	TROXELL COMMUNICATIONS INC.	JVHS-AUDIO VISUAL EQUIPMENT	297.39
P81954	650	197 33	FACILITIES ACQUISITION - CAPI	PIONEER NEW MEDIA TECHNOLOG	JVHS-AUDIO VISUAL EQUIPMENT	694.99
P81955	650	197 33	FACILITIES ACQUISITION - CAPI	FOCUS ENHANCEMENTS	JVHS-COMPUTER DISPLAY	268.30
P81956	650	197 33	FACILITIES ACQUISITION - CAPI	PIONEER NEW MEDIA TECHNOLOG	JVHS-DISC PLAYERS/SOFTWARE	2,084.96
P81980	650	197 33	FACILITIES ACQUISITION - CAPI	APPLE COMPUTER-SUPPORT CENT	JVHS-COMPUTERS	5,155.84
P81984	650	197 33	FACILITIES ACQUISITION - CAPI	GEYER INSTRUCTIONAL AIDS CO	JVHS-WRITE BOARDS	680.56
P82012	650	197 33	FACILITIES ACQUISITION - CAPI	COMPUTERLAND OF UPLAND	JVHS-PRINTER	586.70
P82084	650	197 33	FACILITIES ACQUISITION - CAPI	HOOVER'S BROTHERS, INC.	JVHS-FURNITURE	772.57
					FUND TOTAL	27,704.26
					TOTAL NUMBER OF PURCHASE ORDERS	24
P81897	700	178 00	STATE PRESCHOOL AB-451	LAKESHORE CURRICULUM MATERI	SS-INSTRUCTIONAL MATERIALS	411.50

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $200

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED						
P81911	700	178 00	STATE PRESCHOOL AB-451	MICHAELS - ARTS & CRAFTS	WR-OPEN PO-SUPPLIES	250.00
P82029	700	178 00	STATE PRESCHOOL AB-451	STATER BROTHERS	MB-OPEN PO-INSTRUCTIONAL MATERIALS	600.00
P82030	700	178 00	STATE PRESCHOOL AB-451	CM SCHOOL SUPPLY CO.	MB-OPEN PO-INSTRUCTIONAL MATERIAL	400.00
NO RATIFIED P.O.'S FOUND						

FUND TOTAL 1,661.50

TOTAL NUMBER OF PURCHASE ORDERS 4

117 PURCHASE ORDERS OVER $200.00 FOR A TOTAL AMOUNT OF ..... + 218,234.42

129 PURCHASE ORDERS UNDER $200.00 FOR A TOTAL AMOUNT OF ..... + 11,589.92

246 PURCHASE ORDERS FOR A GRAND TOTAL OF 229,824.34

Recommend Approval: Phil Wilkeson
Phil Wilkeson, Director of Purchasing

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $1

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D36985	100	178 00	GENERAL SUPP DISTR ADMIN PERS	BARREIRO, LAZ	D19972 REIMB FOR PHYSICAL	119.25
D36986	100	178 00	GENERAL SUPP DISTR ADMIN PERS	BAUMANN, JOYCE	D19969 REIMB FOR TB EXAM	10.00
D36993	100	191 00	SCHOOL ADMINISTRATION	MISSION MIDDLE SCHOOL ASB	D19970 YEARBOOKS	150.00
D36994	100	178 00	GEN SUPPORT DIST ADMIN SUPERI	MUNDS, COLLEEN	D19971 MILEAGE	33.35
D36995	100	178 00	GENERAL SUPPORT OPERATIONS UT	PACIFIC TELEPHONE	D19968 AUG 94 PHONE BILL	109.23
D37014	100	178 00	GENERAL SUPPORT BOARD OF EDUC	SCHOOL SERVICES OF CALIFORN	D19942 CONF 9/27/94 3 EMP	100.00
D37015	100	178 00	GENERAL SUPPORT BOARD OF EDUC	BATTEST, REENE	D19941 CONF 10/11-14/94 1 EMP	174.00
D37016	100	196 00	SB 1882-CA PROFESSIONAL DEVEL	WEATHERFORD, DANIEL	D19944 REIMB 8/14-19/94 1 EMP	209.30
D37018	100	199 00	INSTR PROGRAM CONTINUATION ED	HUTCHINS, DAVID	D19979 MILEAGE	18.56
D37020	100	178 00	GEN SUPPORT DISTRICT ADMIN IN	MULLINS, RON	D19978 PROF SERVICES 8/5-29/94	800.00
D37021	100	178 00	GENERAL SUPPORT OPERATIONS UT	PACIFIC TELEPHONE	D19989 JULY 94 PHONE BILL	58.43
D37101	100	178 00	GENERAL SUPPORT BOARD OF EDUC	UNITED WAY OF INLAND VALLEY	D19954 CONF 9/29/94 1 EMP	20.00
D37102	100	178 00	GENERAL SUPPORT BOARD OF EDUC	UNITED WAY OF INLAND VALLEY	D19957 CONF 9/29/94 1 EMP	20.00
D37103	100	178 00	GENERAL SUPPORT BOARD OF EDUC	CASBO	D19953 CONF 9/30/94 1 EMP	50.00
D37104	100	178 00	GENERAL SUPPORT BOARD OF EDUC	RIVERSIDE CO. OFFICE OF EDU	D19955 CONF 10/7/94 1 EMP	25.00
D37105	100	178 00	GENERAL SUPPORT BOARD OF EDUC	YWCA WOMEN OF ACHIEVEMENT	D19956 CONF 9/21/94 7 EMP	245.00
D37151	100	178 00	NON SPECIFIC	AMERICAN FIDELITY ASSURANCE	D19990 SEPT INS PYMT	76.11
D37189	100	178 00	DISTRICT ADMINISTRATION PURCH	BANKCARD SERVICES	D20001 AUG 94 BANKCARD CHARGES	1,351.40
D37190	100	196 00	GENERAL SUPPORT OPERATIONS UT	CHEVRON, U S A	D20002 AUG 94 GASOLINE CHARGES	179.36
D37191	100	180 00	SCHOOL ADMINISTRATION	CHARD, LINDA	D19996 REIMB OFFICE SUPPLIES	166.00
D37192	100	178 00	GENERAL SUPPORT GROUNDS	DICKINSON, STEVE	D20000 MILEAGE	79.34
D37193	100	178 00	GENERAL SUPP DISTR ADMIN PERS	GONZALEZ, REBECA	D19999 REIMB BIL CERT COMPETENCE EXA	100.00
D37194	100	183 00	GENERAL SUPPORT OPERATIONS UT	JURUPA COMMUNITY SERVICES	D20006 AUG 94 WATER BILL	9,558.12
D37195	100	178 00	GEN SUPP DIST ADMIN FISCAL SE	JURUPA UNIFIED	D20008 REIMB REVOLVING CASH FUND	21.00

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COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D37196	100	196 00	AVID	MCFERREN, MARK	D19994 REIMB FOR TEXTBOOKS	137.02
D37197	100	178 00	GENERAL SUPPORT OPERATIONS UT	PACIFIC TELEPHONE	D20003 AUG 94 PHONE BILL	208.49
D37198	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	PARSONS, JILLET	D19992 REIMB OFFICE SUPPLIES	6.45
D37201	100	183 00	SCHOOL ADMINISTRATION	VANFRANK, NANCI	D19995 REIMB SUPPLIES	96.65
D37202	100	178 00	INSTRUCTION GENERAL EDUCATION	SNYDER, BILL	D19997 REIMB TO REPAIR TRUMPET	75.00
D37203	100	175 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA EDISON	D20005 AUG 94 ELECTRIC BILL	2,984.41
D37204	100	175 00	GENERAL SUPPORT OPERATIONS UT	SO CALIFORNIA GAS	D20004 AUG 94 GAS BILL	787.78
D37205	100	178 00	PUPIL SERVICES PSYCHOLOGISTS	TUNDIDOR, MADELIN	D19993 REIMB OFFICE SUPPLIES	9.78
D37206	100	185 00	SELF-CONTAINED CLASSROOM	WALKER, AMANDA	D19991 REIMB LOST BOOK FEE	10.76
D37226	100	196 00	INDEPENDENT STUDY	CCIS	D20009 CONF 10/27/94 1 EMP	35.00
D37260	100	178 00	DISTRICT ADMINISTRATION BUSIN	GLASS, TERRY L	D20023 REIMB NOTARY FEES	10.00
					FUND TOTAL	18,034.79
					TOTAL NUMBER OF DISBURSEMENTS	35
D37012	101	178 00	E.C.I.A. CHAPTER 1	DEPARTMENT OF MENTAL HEALTH	D19943 CONF 10/13-14/94 11 EMP	550.00
D37013	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	ANAHEIM INN AT THE PARK	D19945 CONF 10/3-4/94 2 EMP	192.10
D37025	101	178 00	JTPA IIB SUMMER IN-SCHOOL TRA	UMSCHEID, ALISON	D19980 MILEAGE	55.49
D37026	101	178 00	JTPA IIB SUMMER IN-SCHOOL TRA	KENNEDY, CHARLOTTE	D19981 MILEAGE	23.78
D37027	101	178 00	JTPA IIB SUMMER IN-SCHOOL TRA	ALONSO, ERIC	D19982 MILEAGE	92.57
D37028	101	178 00	JTPA IIB SUMMER IN-SCHOOL TRA	PALAFOX, MARCOS	D19983 MILEAGE	142.65
D37029	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	SWICK, ANNE	D19984 REIMB SUPPLIES	18.90
D37092	101	178 00	E.C.I.A. CHAPTER 1	MORENO VALLEY UNIFIED SCHOO	D19951 CONF 11/22/94 1 EMP	168.00
D37093	101	178 00	E.C.I.A. CHAPTER 1	MORENO VALLEY UNIFIED SCHOO	D19950 CONF 11/15/94 1 EMP	252.00
D37094	101	178 00	ECONOMIC IMPACT AID - L E P	RIVERSIDE CO. OFFICE OF EDU	D19949 CONF 9/93 1 EMP	150.00

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REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D37095	101	178 00	ECONOMIC IMPACT AID - L E P	RIVERSIDE CO. OFFICE OF EDU	D19946 CONF 9/93 1 EMP	75.00
D37096	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	D19947 CONF 10/27/94 2 EMP	198.00
D37097	101	178 00	E.C.I.A. CHAPTER 1	MORENO VALLEY UNIFIED SCHOO	D19952 CONF 12/6/94 1 EMP	84.00
D37098	101	175 00	E.C.I.A. CHAPTER 1	MORENO VALLEY UNIFIED SCHOO	D19958 CONF 10/4/94 1 EMP	42.00
D37099	101	175 00	E.C.I.A. CHAPTER 1	MORENO VALLEY UNIFIED SCHOO	D19959 CONF 12/5/94 1 EMP	84.00
D37100	101	175 00	E.C.I.A. CHAPTER 1	MORENO VALLEY UNIFIED SCHOO	D19960 CONF 11/1-8/94 1 EMP	168.00
D37207	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	ROSTEN, BEVERLY	D19998 REIMB INSTRUCTIONAL SUPPLIES	85.27
D37220	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	MENDOZA, THERESA	D20011 CONF REIMB 8/14-19/94	114.65
D37221	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	PADGETT THOMPSON	D20010 CONF 10/11/94 2 EMP	278.00
D37222	101	178 00	E.C.I.A. CHAPTER 1	RED LION HOTEL	D19965 CONF 10/13-14/94 9 EMP	397.50
D37223	101	178 00	E.C.I.A. CHAPTER 1	RED LION HOTEL, SAN DIEGO	D19962 CONF 11/2-4/94 2 EMP	316.80
D37224	101	172 00	S.I.P. (SCHOOL IMPROVEMENT PR	RIVERSIDE CO. OFFICE OF EDU	D19964 CONF 10/7 & 28/94 2 EMP	120.00
D37225	101	178 00	E.C.I.A. CHAPTER 1	CAASFEP, TREASURER	D19961 CONF 11/2-4/94 2 EMP	580.00
D37227	101	191 00	DEMONSTRATION PROGRAMS IN REA	YOSEMITE CONFERENCE	D19963 CONF 10/21-23/94 2 EMP	220.00
D37228	101	186 00	SB1274 RESTRUCTURING/PLANNING	WESTIN HOTEL	D20012 CONF 8/10-13/94 1 EMP	57.66
					FUND TOTAL	4,466.37
					TOTAL NUMBER OF DISBURSEMENTS	25
D37031	103	178 00	GEN ED- INSTRUCTIONAL MATERIA	BRAVO, ALEXANDRA	D19985 REIM TEXTBOOKS	171.96
D37208	103	178 00	GEN ED- INSTRUCTIONAL MATERIA	WILLIAMS, RACHEL	D20000 REIMB LOST BOOK FEE	20.04
					FUND TOTAL	192.00
					TOTAL NUMBER OF DISBURSEMENTS	2
D37007	106	179 00	SELF-CONTAINED CLASSROOM	SWICK, ANNE	D19966 REIMB OFFICE SUPPLIES	47.12

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

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REPORT OF PURCHASES

09/03/94 - 09/16/94
PURCHASES OVER $1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D37036	106	179 00	SELF-CONTAINED CLASSROOM	JARDINE, TAMMY	D19986 REIMB INSTRUCTIONAL SUPPLIES	71.98
					FUND TOTAL	119.10
					TOTAL NUMBER OF DISBURSEMENTS	2
D37229	360	178 00	GEN SUPPORT DISTRICT ADMIN IN	OFFICE OF LOCAL ASSISTANCE	D19939 CLOSE OUT OF SC ADDITION	41,644.10
					FUND TOTAL	41,644.10
					TOTAL NUMBER OF DISBURSEMENTS	1
D37039	800	178 00	SELF-CONTAINED CLASSROOM	RUSSELL, TIM	D19987 LOST BOOK FEE	15.00
					FUND TOTAL	15.00
					TOTAL NUMBER OF DISBURSEMENTS	1
D37008	900	178 00	GENERAL SUPPORT DISTRICT ADMI	DICKINSON, STEVE	D19967 REIMB FOR PERSONAL LOSS	301.12
D37040	900	178 00	GENERAL SUPPORT DISTRICT ADMI	HOWARD, WILLIAM AND JEAN	D19988 SETTLEMENT CLAIM	418.44
					FUND TOTAL	719.56
					TOTAL NUMBER OF DISBURSEMENTS	2

68 DISBURSEMENTS OVER $1.00 FOR A TOTAL AMOUNT OF ..... + 65,190.92

0 DISBURSEMENT ORDERS UNDER $1.00 FOR A TOTAL AMOUNT OF ..... + .00

68 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF 65,190.92

TOTAL PURCHASES 337,015.26

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RECOMMEND APPROVAL: Barbara Reed
DIRECTOR OF BUSINESS SERVICES

Jurupa Unified School District

1994/1995 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
95-1	***Consultant or Personal Service Agreements***			
95-1-S	Sea World Education	$325.00	SIP	Presentation of "Penguins" to students of Pedley Elementary School
95-1-T	AGES	$695.00	SIP	Provide computer usage instruction and hands on training to staff of Rustic Lane Elementary School
95-1-U	UCR	$550.00	SIP	Inservice on "Overview of California Framework for Mathematics" to staffs of Glen Avon Elementary School and Sunnyslope Elementary School
95-1-V	Fontana USD	$170.00	Restructuring	Inservice on "Articulating Student Achievement Through Student-led Conference" to staff of Van Buren Elementary School
95-1-W	Center for Innovation in Education, Inc	$850.00	SIP	Inservice on "Math Their Way" to staff of Ina Arbuckle Elementary
95-1-X	Pam Clute	$550.00	SIP	Inservice on "Overview of California Framework for Mathematics" to staffs of Glen Avon Elementary School and Sunnyslope Elementary School
95-1-Y	Mona Brookes	$1,500.00 Travel NTE $500.00	SIP	Inservice on "Fine Arts" to staff of Sky Country Elementary School
95-1-H-M1	Nancy Schaumleffel	$281.19	SIP	Revise original amount of $200.00 to include extra cost of $81.19 for printing of inservice materials
95-1-Z	Imagination Machine	$765.00	EIA	Three performances for students of Ina Arbuckle Elementary School

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The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc
10/3/94

Jurupa Unified School District
TRAVEL REQUEST

Half of 1160 & 5220 paid by:
Fund 10
Location 196
Program 250-7301
Object 1160/5220

Name(s) Lenore Boykin, Devi Curtis, Paul Horn, Mark McFerren, Larry Porter, Allan Stringer ?? Site RHS

Title of Activity NCTM Western Regional Conference

Location of Activity Phoenix Arizona

Depart: Day Thurs Date Oct 13th Time 8:00 am/pm From RHS

Return: Day Sat. Date Oct 15th Time 10:00 am/pm

Purpose of Trip: Conference ☐ Recruiting ☐ Administrative ☐ Other ☐ (explain below)

	Estimated Cost	For Business Office Use Only: Actual Cost	Mode of Payment
Number of days of substitute time required: 2	$ ~~960.00~~ 840.00	$	PO 82043
Registration Fees 1@45.00 5@85.00 -20% disc	$ ~~376.00~~ 312.00	$ 342.00	
Mode of Travel: School Van	$	$	
Meals - Number: 3 B 3 L 3 D	$	$	
Lodging: (Name of Hotel)	$ 981.00	$	
Other: Institutional Membership	$ 50.00	$	
TOTAL COST	$ 2183.00	$	

Will a cash advance be needed? _____ Amount $_____

Remarks/Rationale (Required for Categorical Projects):

Goal #3, Object A (1), B (3), C (1), D (1) and Goal #4 obj A (2) of the Professional Development Plan.

I have read Business Services Procedure #124 and fully understand district travel requirements.

Paul Horn 9/19
Lenore A. Boykin 9/19
Devi A. Curtis 9/19 — 9-20-94 — Employee's Signature — Date

Larry Porter
Mark McFerren

Principal/Supervisor's Signature — Date 9/21/94

Distribution: White/Green/Yellow - Business Office
Pink - Return Copy
Goldenrod - Originator

N-4

MUNICIPAL SERVICES GROUP, INC

September 20, 1994

Carl Keehn
Dieterich International
P. O. Box 5846
Highway 10 @ Interchange
San Bernardino CA 92408
909-825-0327

RE: Jurupa Unified School District
Acquisition of: 1995 Mitsubishi Model Fk457 18 Foot Van

Dear Carl

Municipal Services Group, Inc. in conjunction with Dieterich International is pleased to present this proposal for lease purchase financing for the subject acquisition. The rate structure is predicated on a Bond Rating of: Non Rated, and the following:

- Payments to commence 12 month(s) from Dated Date and subsequent payments pursuant to the selected option.
- Rates are valid for 30 days from the proposal date.
- Credit review and approval based on previous two years annual financial statements and current budget summary.
- Execution of mutually acceptable documentation.
- This issue is Bank Qualified.

RATE STRUCTURE

	Option 1	Option 2
Term:	3 Years	5 Years
Acquisition Cost:	$ 50,292.31	$ 50,292.31
Capitalized Interest:	$ .00	$ .00
First/Down Payment:	$ 18,013.96	$ 11,537.13
Documentation Fee:	$ 350.00	$ 350.00
Total Amount Financed:	$ 32,628.35	$ 39,105.18
Payment Mode:	Annual in advance	Annual in advance
Factor:*	.355710	.227816
Base Interest Rate:	6.87%	6.97%
Treasury Note Index%:**	112.25%	104.65%
Payment Amount:	$ 18,013.96	$ 11,537.13
Total Amount:	$ 54,041.88	$ 57,685.65
Less Amount Financed:	$ 50,642.31	$ 50,642.31
Financing Cost:	$ 3,399.57	$ 7,043.34

0-1 P91

5125 South Kipling Parkway ▲ Suite 300 ▲ Littleton, Colorado 80127 ▲ (303) 933-0003 ▲ Fax (303) 933-9991

* Should the amount to be financed vary, simply multiply the new amount times the factor to determine the new payment amount.

** In the event all documents are not executed within 30 days from proposal date or if U.S. Treasury Note Yields significantly increase, the Lessor reserves the right to adjust and determine a new Base Interest Rate as follows:

1. Base Interest Rate (quoted on date of proposal) Divided by U.S. Treasury Note yield (of same Date) = Index Percent.

2. U.S. Treasury Note yield (on closing date) multiplied by the Index Percent = Adjusted Base Interest Rate

The Adjusted Base Interest Rate will be fixed for the term at closing and will apply assuming: (a) the transaction retains its original characteristics as to purchase price, payment term, modes, and delivery.

With concern for current market volatility and the 30 day provision for proposal acceptance, prompt passage of the enclosed Resolution is encouraged. The Resolution facilitates your attorney's review of the documents after Resolution passage, but prior to final document authorization.

We are pleased that you have given us this financing opportunity and trust that this will meet your needs and objectives. If you have any questions or if we can be of further service, please do not hesitate to call.

Sincerely,

Lisa D. DePonte

LISA D. DEPONTE
FIELD SUPPORT MANAGER

8/30

Jurupa Unified School District

INSTRUCTIONAL AIDE - HEAD START/PRESCHOOL

DEFINITION

Under direction to assist a teacher, specialist, or other professional person with the instruction and development of students, usually of preschool age; to help students develop good health habits; to assist in the social, emotional and physical development of each student; and to do related work as required.

CLASS CHARACTERISTICS

The Instructional Aide-Head Start/Preschool position is differentiated from the Instructional Aide in that twelve (12) semester units of Early Childhood Education are required. Positions in this class provide assistance in a variety of job situations. Work is performed under the direction and/or supervision of a teacher or other professional person; the Aide provides instructional, developmental and/or clerical support to that person. Assignments are made to a variety of sites throughout the district. The sample duties listed below represent a wide range of activities that may be assigned depending on the needs and circumstances of the particular job situation.

EXAMPLES OF DUTIES

Assists teachers, specialists, or other professional persons in carrying out the instructional program related to cognitive and language development, gross/fine motor development, social and emotional development of individual children; assists children with special needs in routine non-instructional activities; works with individuals and with small groups of students under the supervision of a qualified professional; prepares, organizes, directs and supervises developmentally appropriate activities; performs routine duties, such as, keeping attendance records, preparing attendance reports, keeping inventory of supplies and materials, typing and duplicating; maintains confidentiality of all student records, reports, comments and family contacts; assists in maintaining a neat and orderly room environment; assists in the operation and supervision of learning centers; assists in the preparation of instructional and training materials; maintains parent bulletin boards and student work displays; assists in maintaining classroom order according to policies established by the supervising professional and the school administration; operates audiovisual equipment; collects, assembles, catalogues, inventories, and distributes resource materials; prepares for assists with and cleans up after various classroom projects; supervises and participates with students during outdoor play, field trips, activity centers, breakfast, snacks and lunches; assists children with washing, toilet and personal care; makes assigned visits to student homes; participates in staff meetings and inservice training programs; may participate with qualified professional in parent conferences and in monthly parent meetings; performs other duties as required.

DESIRABLE QUALIFICATIONS

Knowledge of:

Theory and practice of early childhood education;
operation of a preschool program;
children's games and craft activities;
simple record keeping and office procedures;

DESIRABLE QUALIFICATIONS (continued)

Knowledge of: (continued)

standard office equipment;
the general needs and behavior of children;
correct English usage, spelling, grammar, and punctuation;
basic first aid/CPR procedures.

Ability to:

Lift preschool age children;
Bend, stoop, squat, and kneel while engaging in preschool activities;
Participate in active experiences, such as sitting in small chairs or on the floor, or walking, skipping, bending, kneeling, twisting or reaching;
Move preschool equipment occasionally to frequently;
Understand, communicate and be sensitive to the problems of students, their parents and the community;
Use good, consistent judgment in the solution of problems;
Understand and carry out oral and written instructions;
Establish and maintain effective working relationships with others;
Remain flexible despite frequent schedule changes or job duty changes;
Keep confidential records and assist with compiling reports;
Demonstrate acceptable written and oral communication skills;
Supervise the activities of students.

Experience:

Background experience with children and/or adolescents.

Education:

Graduation from high school or its equivalent, and completion of twelve (12) semester units in Early Childhood Education.