

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION REGULAR MEETING

AGENDA

BOARD OF EDUCATION Sam Knight, President Mary Burns, Clerk David Barnes John Chavez Sandra Ruane
SUPERINTENDENT Benita B. Roberts

TUESDAY, FEBRUARY 22, 1994

Because of the Monday holiday, the meeting is on Tuesday. Also note change of location.

**WEST RIVERSIDE ELEMENTARY SCHOOL MULTIPURPOSE ROOM
3972 RIVERVIEW DRIVE, RIVERSIDE, CA 92509, 7:00 P.M.**

OPENING

Call to Order in Public Session

* Indicates supporting document

Roll Call

* * Indicates supporting document
for Board Members only

CLOSED SESSION 6:00 P.M.

The Board will meet in Closed Session at 6:00 p.m. in the **Superintendent's office** to consider qualified matters of litigation, negotiation, student discipline, and personnel qualifications which are timely.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Call to Order in Public Session

(President Knight)

Roll Call: Mr. Knight, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mrs. Ruane

Flag Salute

(President Knight)

Invocation

(Mrs. Ruane)

COMMUNICATIONS SESSION

1. Recognition

- a. Recognize Mr. Joe Gonzales as a Recipient of the Jurupa Heroes Award (Mr. Taylor)

Members of the Board of Education recently agreed to periodically recognize outstanding community members who have volunteered their time and support to various school programs. Board members submit names of community volunteers to an ad hoc committee who nominate the honoree based upon the established criteria, such as performance of positive activities on behalf of students and are recognized volunteers in school related programs.

1. Recognition (Cont'd)

a. Recognize Mr. Joe Gonzales as a Recipient of the Jurupa Heroes Award (Cont'd)

The first recipient of this award, Mr. Joe Gonzales, certainly meets and exceeds these requirements. Mr. Gonzales and his wife, Gloria, volunteer hundreds of hours each year assisting high school students with their career decisions. They assist students in scheduling classes to make sure that when they complete high school they have met requirements for a college or university. They actively assist students with applications for scholarships or financial aid.

Mr. Gonzales has been the leading figure in forming the 3.0 Club at Rubidoux High School, which encourages students to maintain a high grade point average and to excel in all areas of their academic endeavors. With the assistance of Mr. Chuck Moore, Associate Director at the University of California, Riverside, many students who could not afford to attend college have been able to receive financial aid and have gone on to graduate, many with honors. Although initially Mr. Gonzales's efforts were directed toward the Hispanic community, it has grown to a point where students of all ethnic groups may be found seeking the advice of Mr. or Mrs. Gonzales and be provided the assistance, guidance and assurances they need to excel in their future careers.

Mr. Gonzales, along with his wife, Gloria, are true Jurupa heroes and recognition for their contributions to Jurupa students is long overdue.

It would be appropriate for the Board President to call a short recess in order that Board members, administrators and members of the audience can offer their congratulations and sincere appreciation.

b. Recognize Board President, Sam Knight

(Mrs. Roberts)

Mr. Sam Knight, President of the Board of Education, will be honored for outstanding contributions to the community to commemorate Black History Month. Mr. Knight is one of five residents who will be honored by the Riverside County Board of Supervisors in a ceremony at 9 a.m., Tuesday, February 22, in the Supervisors' chamber.

Mr. Knight was selected for his commitment to improving the lives of the County's youth through counseling and coaching. He has coordinated the Young Adults Against Crime Program with the Youth Authority and was a counselor for many years at the California School for the Deaf. Mr. Knight is very supportive of the school district and an exemplary leader in our community.

2. Administrative Reports and Written Communications

a. Accept Donations

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Glen Avon Elementary School PTA wishes to donate \$4,000 with the request it be used for the Fine Arts Programs at the school.

The Pacific Avenue Elementary School PTA wishes to donate \$564 with the request it be used for the cost of a student assembly at the school.

2. Administrative Reports and Written Communications

a. Accept Donations (Cont'd)

The Sky Country Elementary School PTA wishes to donate \$5,350 with the request it be used for classroom supplies and field trips at the school.

The Stone Avenue Elementary School PTA wishes to donate \$2,850 with the request it be used for classroom supplies and field trips at the school.

Lourdes Ruelas wishes to donate \$50 with the request it be used to purchase instructional supplies for her classroom at Troth Street Elementary School.

Steve Eimers, Psychologist with the School District, wishes to donate a computer, printer, programs, and miscellaneous equipment valued at \$600. He requests the donation be used by the Special Education Department for the School District.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

b. Written Communications and Administrative Reports

(Mrs. Roberts)

3. Report of Student Representatives

The Board welcomes Jennifer Strona, Jurupa Valley High School Student Representative, and Christina Reyes, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

* A. Approve Minutes of the February 7, 1994 Regular Meeting and February 10, 1994 Special Meeting

Recommend approval as printed.

* **B. Consider Proposals for Expenditure Reductions in the 1994/95 District Budget**

(Mrs. Roberts)

1. Background

The 1994/95 "Preliminary Budget Projection" and "Revenue/Expenditure Assumptions" report was presented to the Board at the February 7th regular meeting and the Special Meeting held on February 10, 1994. In addition, the Board received information on the way in which the continuing economic downturn has affected the district's revenue. This report projects \$68,009,542 in resources to fund educational programs and support services in 1994/95 school year. Total resources are comprised of two beginning balances and estimated revenue. The estimated unrestricted beginning balance is \$2,887,906 while the estimated restricted beginning balance is \$310,830. These amounts are projections of unexpended balances from the various accounts that comprise the 1993/94 budget. Estimated revenue from all sources is \$64,810,806. Estimated 1994/95 expenditures total \$67,407,712 with the major portion allocated to salaries and benefits. All current expenditures have been rolled forward. Additional expenses are mainly associated with the cost to open and operate Mira Loma Middle School.

Assembly Bill 1200 requires that school districts of Jurupa's size maintain at least a 3% reserve. Compliance with this mandate means that the district must reserve \$2,022,231 in unrestricted (noncategorical) funds. When projected resources are compared with projected expenditures, this results in a \$542,000 unrestricted reserve which is \$1,480,231 short of the required reserve. In order to balance the 1994/95 budget, the Board must reduce projected expenditures by this amount.

Board members will recall that since 1990, the budget has been reduced by more than \$10 million. Salaries and benefits comprised the major portion of these reductions; supplies and materials, and support services were reduced to a minimum level. The supporting documents contain historical data on the specific cuts made during this period.

Four expenditure reduction proposals are contained in the supporting documents. Three were presented at the Special Meeting on February 10. Each proposal represents very difficult choices among very few remaining expenditure reduction options. In developing a 4th proposal, the staff carefully considered the Board's concern for utilizing the Mira Loma facility and for relieving overcrowding at middle schools.

2. Proposals

Proposal 1

Proposal 1 envisions opening Mira Loma Middle School in the fall of 1994 fully staffed to serve approximately 870 seventh and eighth grade students. Adopting this proposal would require reductions of \$1,480,231 eliminating both certificated and classified positions, and several student programs and services. It also adds a transportation charge. The staff recognizes that the latter option would be very difficult to implement and would place a hardship on families in our community.

Proposal 2

Proposal 2 envisions partially opening Mira Loma Middle school for approximately 450 7th graders. Adopting this proposal would result in expenditure reductions of \$989,000. All expenditure reductions in Proposal 1 are included here with one exception; the expenditures for staff, utilities and other services to operate Mira Loma Middle School are reduced by approximately \$500,000.

2. Consider Proposals for Expenditure Reductions in the 1994/95 District Budget
Proposal 2 (Cont'd)

At the February 10th meeting, there was a suggestion to consider modification of this proposal by assigning 200-250 students living in the "walking zone" to Mira Loma Middle school. The staff's analysis of the expenditure assumptions for this proposal, and the impact on the educational program resulted in several concerns. With respect to expenditures, opening the school with 200-250 students would not be cost effective, particularly considering utilities and support staff. With respect to educational and social issues, several disadvantages emerged: 1) the inability of the staff to offer a traditional middle school program; 2) isolating these middle school students from their peers who are on regular middle school schedules in a regular middle school, and 3) concern for arbitrarily assigning seventh and eighth grade students to the middle school who may not wish to attend a school without a true identity (when new schools are open an identity is formed by selecting colors, a mascot and a slogan among other symbolic activities).

Proposal 3

Proposal 3 envisions delaying the opening of Mira Loma Middle School until the fall of 1995. This would result in expenditure reductions of \$467,000. If this proposal were adopted, the elementary music program, high school athletics program, and supply allocations would remain in the budget. In addition, there would not be a need for a transportation charge.

If this proposal were implemented the two middle schools would maintain their current attendance boundaries for one more year and it would be necessary to add two portables to Mission Middle school to house new students. However, the "parent choice option" would be available on a limited basis. Van Buren Elementary would be housed on the Mira Loma site during its modernization.

Proposal 4

Proposal 4 essentially reduces the expenditures by the same amount as Proposal 3; however, it takes into consideration the Board's concern about overcrowding at the middle school level by placing 90-100 students on the Mira Loma campus; having Van Buren elementary use the campus for the full year; designating the school as a K-7 program and placing seventh graders in three self-contained classes on a year-round calendar (by parent choice). Adopting this proposal would place 600 students on the Mira Loma campus, and add a seventh grade program to an elementary school. It also allows the district to use the facility and saves the cost of operating Van Buren during modernization. If Van Buren were housed on their site during this time, there is a projected added cost of approximately \$290,000 for the rental and installation of portables and utilities. Because it is not certain at this time that a sufficient number of 7th grade students would choose this option, the tentative budget will contain \$124,000 for portables at Mission Middle School.

After discussion, the Board should provide direction to the administration regarding its preferences. Selecting Proposal 1 or 2 would mean that layoff notices affecting certificated employees would need to be given at the March 7 Board meeting so that legal deadlines could be met. In addition, selecting Proposal 3 or 4 assumes that Van Buren would be housed on the Mira Loma site during modernization in 1994/95 and that the staff would develop a plan to open Mira Loma in the fall of 1995, and pursue a vigorous program of revenue enhancement, attrition savings, and other cost reductions so that this facility can be opened as a middle school in the fall of 1995.

Recommendation: Administration recommends that the 1994/95 Budget be developed pursuant to Proposal 3.

C. Approve Submittal of Application for Funding of the Early Intervention for School Success Program - 1994/95 (Mr. Taylor)

West Riverside Elementary School has prepared an application to participate in the Early Intervention for School Success program (EISS). This is a program to provide diagnostic screening and appropriate developmental instruction programs for students in kindergarten and first grades in order to insure later school success. West Riverside is eligible to receive \$5,000 to conduct the program. The supporting documents for Board members contain a copy of the application.

Administration recommends that the Board approve submittal of the Early Intervention for School Success (EISS) application for West Riverside Elementary School.

* D. Adopt Revised District Disaster/Emergency Preparedness Plan (Mr. Taylor)

The recent earthquake in Northridge has heightened awareness for the need to plan and be prepared for an earthquake or other major disaster. In the Jurupa Unified School District, Board policy and regulation 6410, Emergency Preparedness and policy 6411, Earthquake Preparedness Planning establish preparedness responsibilities. These have been reviewed and have been determined to be current.

Each school and service site has a written plan which can be applied to numerous types of disasters. These site plans were developed using a standard format which includes teams for student supervision and release, first aid, search and rescue, damage assessment, communications, and resource management. The plans are annually reviewed by school personnel and revised as needed. Each spring, the district conducts a districtwide disaster drill aimed at practicing communications among sites and preparing staff to handle the variety of emergency situations that may occur. Each school conducts periodic "duck and cover" drills as required by the Education Code.

One of the necessary elements of our districtwide planning is an operational plan which directs employees on how to handle disasters. This operational plan serves to coordinate individual site efforts and to assist administration in the recovery efforts that will follow any disaster. The plan has been developed to utilize the Incident Command System which is the standard method of operation for emergency response agencies. Following this format will allow for easier communication and coordination of response efforts in a disaster.

A committee of employees in the district has reviewed a variety of materials and customized a plan for JUSD. Input from Steve Rathbone, Emergency Services Coordinator from the Riverside County Office of Emergency Services has been obtained during the development stages.

The document is intended to be updated and revised so that it serves as an operational plan for those who become the response managers after a disaster. There will continue to be additions made to this document as new information is available, as practice reveals better ways to function and as new ideas replace old ones. We have no way of knowing who may be left in charge after a disaster; therefore, the operational plan is intended to provide the necessary direction on how to function, respond, and recover.

Once adopted, the operational plan will be duplicated and placed in every school site throughout the district. Inservice to staff will be provided to familiarize personnel with the contents of the plan.

* **D. Adopt Revised District Disaster/Emergency Preparedness Plan (Cont'd)**

Jana Twombly, Pupil Services Assistant, who is the Disaster Preparedness Coordinator for the District will be present to highlight various components of the Disaster Emergency Plan and to answer questions.

Administration recommends the adoption of the Disaster/Emergency Preparedness Plan for the Jurupa Unified School District. It is further recommended that the Board readopt Board policy and regulation 6410. Emergency Preparedness and policy 6411. Earthquake Preparedness Planning.

E. Review and Act on Timely School Facility Matters

- * 1. Approve Notice of Completion for Mission Bell Elementary School Modernization
(Mr. Edmunds)
- * 2. Approve Notice of Completion for Relocatable Classroom at Rubidoux High School "S" Wing Community Service Portable
(Mr. Edmunds)
- 3. Authorize Substitution of Subcontractor on the Jurupa Valley High School 2nd Addition Construction Project
(Mr. Edmunds)

D. K. Frech Corporation, the prime contractor for the Jurupa Valley High School 2nd Addition Construction Project, has requested Board approval to substitute California Flooring as the carpeting subcontractor for Nickell Flooring, who was listed on the original bid.

Public Contract Code 4107 prohibits the prime contractor from replacing any subcontractor listed in the original bid except for certain specific reasons, and then only with authority from the awarding body. One of the allowable reasons is if the listed subcontractor fails to enter into a contract.

Mr. Phil Wilkeson, Director of Purchasing, sent Nickell Flooring a certified letter advising them of the request from D. K. Frech Corporation. They did not file any written objections within the allowable five days, which therefore constitutes their consent to the substitution.

Administration recommends that the Board approve the request from D. K. Frech Corporation to replace Nickell Flooring with California Flooring for the carpeting portion of the Jurupa Valley High School 2nd Addition Construction Project.

- * 4. Approve Change Order #1 for Rustic Lane Elementary School Fire Renovation
(Mr. Edmunds)

Change Order #1 for Rustic Lane School Fire Renovation in the amount of \$2,539.67, with a time extension of 15 days, is for the following: Roof curbs, framing of roof rafters, connection of shear wall to the roof structure, and modification to cabinetry. Funding for this Change Order should come from the District's property insurance coverage.

Administration recommends the Board approve Change Order #1 on Legal Bid #94/07L for Rustic Lane School Fire Renovation in the amount of \$2,539.67, with a time extension of 15 days.

E. Review and Act on Timely School Facility Matters (Cont'd)

- * 5. Approve Change Order #2 for West Riverside Modernization II (Mr. Edmunds)

Change Order #2 for West Riverside Modernization II in the amount of \$1,010, with a time extension of 71 days, is for the following: Replace part of covered walkway at building "E"; replace part of the roof over Building "E"; alteration to the attachment of the rooftop HVAC units; time extension; roof curbs; anchoring for rooftop units; handicap lift gate attachment detail and asbestos abatement. Funding for this Change Order should come from the State School Building Program.

Administration recommends the Board approve Change Order #2 on Legal Bid #92/10L for West Riverside Modernization II in the amount of \$1,010, with a time extension of 71 days.

6. Hear and or Approve Other School Facility Matters (Mrs. Roberts)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

- * F. Approve Personnel Report #14 (Mr. Campbell)

Administration recommends approval of Personnel Report 14 as printed subject to corrections and changes resulting from review in Closed Session.

G. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items G 1-8 as printed.

- * 1. Purchase Orders (Mrs. Reul)
- * 2. Disbursements (Mrs. Reul)
- * 3. Agreements (Mr. Edmunds)
- * 4. Monthly Payroll Disbursements (Mrs. Reul)
- * 5. Review of High School Textbooks (Mr. Taylor)

The Jurupa Valley High School staff has requested that the Board approve the textbook An Introduction to the World's Oceans for review. The supporting documents contain information regarding the cost of the textbook, other books considered by the textbook selection committee and information regarding the rationale for selection. This textbook will be available for public review at the Instructional Media Center, The Rubidoux and Glen Avon public libraries for the time period specified in Board Policy 6200. After the thirteen day review period, the books will be presented to the Board for approval for use beginning in the 1993/94 school year.

It is recommended that the Board approve for review An Introduction to the World's Oceans for review.

G. Approve Routine Action Items by Consent (Cont'd)

- * 6. Proposed Comprehensive High School Course (Mr. Taylor)

Jurupa Valley High School staff is proposing the adoption of the new course, Painting With Words Through Poetry. This new course will be offered in addition to the standard Language Arts classes.

A copy of the course plan, which includes goals, objectives and evaluation requirements is included in the supporting documents.

Administration recommends that the Board approve Painting With Words Through Poetry as described in the supporting documents.

- * 7. Non-Routine Field Trip Request from Rubidoux High School (Mr. Taylor)

Mr. Charles Gray, Band Director at Rubidoux High School, is requesting permission to travel to Tulare, CA on Friday, May 6 through Sunday, May 8, 1994 with approximately twenty students. The purpose of this trip is to allow drum line band students to participate in a major drum line competition at the Tulare Union High School. Supervision will be provided by staff members and parent volunteers. Transportation will be provided by parent vehicles and students will stay in homes provided by Tulare High School students and their parents. Administration has indicated that students will not be denied the opportunity to attend the activity due to lack of funds.

It is recommended that the Board approve the request for a Non-Routine Field Trip Request by Mr. Charles Gray, Rubidoux High School, to travel to Tulare, CA on Friday, May 6 through Sunday, May 8, 1994 with twenty students to participate in a major drum line competition.

- * 8. Out-of-State Travel Request (Mr. Taylor)

Ms. Annmarie Weaver, Teacher at Rubidoux High School, is requesting permission to travel to Reno, Nevada on Tuesday, March 1 through Sunday, March 6, 1994 for the purpose of attending the annual California Association of Directors of Activities (CADA) annual conference. This conference provides lectures, workshops and exhibits to assist leadership groups on campus become more involved and promote positive activities that deal directly with drug, alcohol and tobacco prevention. Ms. Weaver is the creative coordinator for this event and needs to arrive at the conference one day prior to the actual beginning of the conference. Costs for a substitute teacher are being paid through the Associated Student Body funds.

Administration recommends that the Board approve the travel request from Annmarie Weaver, Rubidoux High School on Tuesday, March 1 through Sunday, March 6, 1994 to attend the California Association of Directors of Activities conference and participate in workshops related to drug, alcohol and tobacco prevention programs and school activities that meet the needs of students.

H. Review Routine Information Reports

1. Staff Development Days

(Mr. Taylor)

Following are staff development days that have been scheduled.

Staff Development Days

<u>Students not in Attendance</u>	<u>School</u>	<u>Location</u>
March 3	Rubidoux High	same
March 4	Sunnyslope	same
March 4	West Riverside	same
March 11	Rubidoux High	same

2. Non-Public School Placement

(Dr. Hendrick)

The district is responsible for serving all handicapped children who are at least three years of age, but not over twenty-two years of age, under the Education of All Handicapped Children Act of 1975 (PL 94-142). When no appropriate public school placement is available either within the local school district or the County Office of Education, then it is necessary to place these pupils in a non-public school. The law requires that we advise the Board of such placements.

Three Severely Handicapped Pre-School pupils have been placed at Children's Center and these pupils are within the district. The cost is \$60.00 per day; 70% of the cost, or approximately \$42.00 a day will be refunded by the State. One additional Severely Emotionally Disturbed (SED) pupil has been placed at Somerset School. The cost is \$94.50 per day; 70% of this cost, or approximately \$66.43 will be refunded by the State. Information only. Code Nos: 94.12 - 94.14

* 3. 1993 Affirmative Action Report

(Mr. Campbell)

A copy of the 1993 Affirmative Action Report is included in the supporting documents. Although we continue to increase our number of Chicano/Hispanic employees, this continues to be our area of greatest need, particularly in certificated positions. Information only.

* 4. 1993/94 Administrator-Teacher Ratio Report

(Mr. Campbell)

Included in the supporting documents for the Board's information is the "1993/94 Employee Ratio Summary Certification document." For comparative purposes, the 1988/89 document is also provided. Significant information relative to these documents includes:

- (a) The Education Code provides for a ratio of 8 administrative employees to each 100 teachers in unified districts. The current allowance for JUSD is 52 administrators. We have 31.6. We are 20.4 administrators (39%) below our allowance.
- (b) The District's Administrator-Teacher ratio has dropped from 7.4 in 1988 to 4.8 in 1993. This is a 35% reduction in the ratio of administrators to teachers.

H. Review Routine Information Reports (Cont'd)

*** 4. 1993/94 Administrator-Teacher Ratio Report (Cont'd)**

- (c) The number of administrators has been reduced from 40 to 31.6 over this period even though three new schools have been opened. This is a 21% reduction in the number of administrators.
- (d) The number of teachers has increased 21.3% over this period (544.7 to 660.8) to match a corresponding increase in student enrollment.
- (e) Total administrative salary expenditures were reduced \$157,329 in the past three years.

ADJOURNMENT

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING
FEBRUARY 7, 1994

OPENING

CALL TO ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sam Knight at 7:25 p.m. on Monday, February 7, 1994, in the Multipurpose Room at West Riverside Elementary School, 3972 Riverview Drive, Riverside, California.

Members of the Board present were:

ROLL CALL

Mr. Sam Knight, President
Mrs. Mary Burns, Clerk
Mr. David Barnes, Member
Mr. John Chavez, Member
Mrs. Sandra Ruane, Member

Staff Advisers present were:

STAFF PRESENT

Mrs. Benita Roberts, Superintendent
Mr. Jim Taylor, Assistant Superintendent Education Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mrs. Barbara Reul, Director of Business Services
Dr. Linda Lenertz, Director of Curriculum & Categorical Projects
Dr. Bill Hendrick, Administrator of Education Support Services

FLAG SALUTE

President of the Board Sam Knight led the pledge of allegiance to the flag of the United States of America.

INSPIRATIONAL
COMMENTS

Board member John Chavez made an inspirational comment.

COMMUNICATIONS SESSION

RECOGNIZE JURUPA
VALLEY'S SELECTION
FOR GOLDEN BELL
AWARD

The Assistant Superintendent Education Services stated Ms. Demersseman, CSBA Director of Region 18, requested that recognition of Jurupa Valley High School's selection for a Golden Bell award be postponed until the March 7 board meeting.

RECOGNIZE
SUNNYSLOPE SCHOOL
AS AN EISS
DEMONSTRATION SITE

The Assistant Superintendent Education Services was pleased to announce that Sunnyslope Elementary School has received \$1,500 through the Early Intervention for School Success (EISS) program which will be used to assist kindergarten teachers in further enhancing the learning environment for their students.

RECOGNIZE INDIAN
HILLS EARTHQUAKE
PREPAREDNESS
EFFORTS

The Assistant Superintendent Education Services reported that Indian Hills Elementary School was featured on the noon edition of the Channel 2 news. The video segment recognized Indian Hills School for its disaster preparedness efforts. The principal, teachers and parents were complimented for an excellent job of preparation and training of students.

ACCEPT DONATIONS
-Motion #162

MR. CHAVEZ MOVED THE BOARD APPROVE THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$50 FROM MR. AND MRS. M. LINDSEY OF RIVERSIDE TO PURCHASE CLASSROOM SUPPLIES FOR MRS. PRIMMER'S CLASS AT CAMINO REAL SCHOOL; \$1,058.18 FROM GRANITE HILL SCHOOL PTA TO PURCHASE PORTABLE MARKER BOARDS (\$830.00) AND A HELIUM TANK (\$228.18) FOR THE SCHOOL; A COMPUTER DESK, DESK HUTCH AND TWO CHAIRS VALUED AT \$600.00 FROM MR. AND MRS. PETERSON OF MIRA LOMA FOR USE IN MRS. STEPHANIE DINGMAN'S SIXTH GRADE CLASS AT SKY COUNTRY SCHOOL; FIVE CASES OF LARGE 3-RING BINDERS VALUED AT \$400.00 FROM LURIE LIGHTING COMPANY OF RIVERSIDE FOR USE AT SKY COUNTRY SCHOOL; 65 BOXES OF CHARTPAK TRANSFER LETTERS VALUED AT \$3,000.00 FROM MR. JIM MC CAFFREY OF CANYON LAKE FOR USE AT SKY COUNTRY SCHOOL; \$3,100.00 FROM WEST RIVERSIDE SCHOOL PTA FOR FIELD TRIPS AT THE SCHOOL; GARDEN SHREDDER/MULCHER VALUED AT \$60.00 FROM RON NEEDHAM OF RIVERSIDE FOR USE IN THE AGRICULTURE AND INDUSTRIAL ARTS PROGRAM AT JURUPA VALLEY HIGH SCHOOL; \$350.00 FROM THE ROTARY CLUB OF JURUPA TO BE USED TO SPONSOR THE DISTRICT'S "SPELLING BEE" IN FEBRUARY. MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

NOMINATE
CANDIDATES, CSBA
DELEGATE ASSEMBLY
SUBREGION 18A
-Motion #163

The Superintendent announced that nominations for the 1994 CSBA State Delegate Assembly must be received by March 1, 1994. The Jurupa District is in Subregion 18A, Riverside, which has six delegates and three vacancies. Two delegates, Dan Figueroa (Palo Verde USD), and Phil Stokoe (Alvord USD) have indicated they wish to serve another term. There was also one vacant position. Mr. Chavez indicated that Yvette Everhart (Alvord USD) has given permission to place her name into nomination.

MR. CHAVEZ MOVED THE BOARD NOMINATE DAN FIGUEROA, PHIL STOKOE AND YVETTE EVERHART AS CANDIDATES FOR CSBA DELEGATE ASSEMBLY SUBREGION 18A. PRESIDENT KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUMMARY OF HIGH
SCHOOLS' CHOICE OF
MAJOR 1993/94

The Superintendent noted that Jurupa Board and administrators met with Riverside Community College District representatives on January 31, to discuss outreach programs and services the college provides to the Jurupa community. A summary of high school students' choices from a variety of majors was distributed.

RECEIVE OCR LETTER
OF FINDINGS FOR
RUBIDOUX HIGH
SCHOOL

The Superintendent reported that on February 4, 1994, she received the Letter of Findings from the Office for Civil Rights regarding Rubidoux High School. She read a prepared statement in response to the Letter of Findings.

REPORT FROM
RUBIDOUX STUDENT
REPRESENTATIVE

Christina Reyes, Rubidoux High School student representative, made the following report on current events:

Sports

Basketball team was playing Poly on Tuesday, February 8, and Arlington, on Thursday, February 10. Girls team playoff game was Friday, February 11.

REPORT FROM
RUBIDOUX STUDENT
REPRESENTATIVE
(Cont'd)

Activities

Basketball Homecoming was a big success. The theme was "Magic of the Orient". The dance took place at Indian Hills Country Club. The 1994 Homecoming Queen was Andrea Bond, and the King was Donnie Edwards.

Celebration Choir - students of Rubidoux High School and Mission Middle School have joined together to perform at both schools for Black History Month.

REPORT FROM JURUPA
VALLEY STUDENT
REPRESENTATIVE

Jennifer Strona, Jurupa Valley High School student representative, made the following report on current events:

Cheerleading

Jurupa Valley Cheer participated in the Riverside County Championships on Saturday, January 29, at RCC. The Varsity Squad placed second; Junior Varsity placed first and also earned the Sweepstakes Award for earning the highest total points. The Freshman Squad placed first in their division.

ROTC

ROTC held an Awards Night on January 29. The cadets were awarded ribbons for their achievements and individual promotions. ROTC also had a rocket launch on January 28, launching model rockets built by students.

Band

The JVHS "Silver Brigade" Band and Colorguard, along with eighth graders from the Jurupa Middle School "Panther Band and Colorguard" marched down Main Street at Disneyland on February 1.

Choir

The Jurupa Valley Choir performed at Disneyland on Friday, February 4.

FFA

During the week of February 14, members of the Future Farmers of America from Jurupa Valley will compete at the Indio Fair.

Other

February 9 - USC Health Testing will be held at Jurupa Valley.

PUBLIC VERBAL
COMMENTS

President Knight noted that Public Verbal Comments section was an opportunity for citizens to address the Board.

MAPA CHAPTER IN
JURUPA

Gil Navarro, Education Director for MAPA, Mexican-American Political Association, noted that it encompasses San Bernardino and Riverside counties. A chapter will be formed in Jurupa this week to serve as a support system for parents and increase their involvement in education. The association's goal was to increase the success of children through cooperation with the school district and more involvement from parents. Mr. Navarro suggested the Board analysis its suspensions/expulsions to determine loss of funds to the district and education of students.

CITIZEN COMMENTS
ON BUDGET
PROJECTION

J. R. Hertz, resident in the Van Buren School attendance area, noted that later in the meeting the Assistant Superintendent Business Services will make a report on the 1994/95 Preliminary Budget Projection which shows a \$1.4 million deficit for next year. Within the next few weeks, administration will develop alternatives for closing the projected budget gap. Mr. Hertz noted that last year 87% of the budget was allocated for salaries and benefits. He felt this was the only area where money could be taken without hurting children.

CITIZEN COMMENTS
ON BUDGET
PROJECTION
(Cont'd)

Mr. Hertz presented the Board with a JUSD Salary Reduction Proposal which reduces Certificated salaries by 5% and Classified salaries by 2%; results in a savings of \$1,934,436 (4.38%) and increases the reserve to over 3% with no negative impact on student programs or materials.

CITIZEN COMMENTS
ON EXPULSIONS

Butch Guzman, a concerned parent, stated that he was helping to form the Jurupa Chapter of MAPA (Mexican-American Political Association). Mr. Guzman expressed concern for a student who was recently put on a five-day suspension and arrested for using the wrong choice of words; children losing credits toward high school diplomas; and expulsion of students without alternatives. Mr. Guzman recommended a communications network so that parents could work with instructors and administrators.

STUDENT COMMENTS
ON RESTROOMS AT
JURUPA VALLEY

Kendall Lampe, Jaime Dodd and Alicia Lampe stated that restrooms at Jurupa Valley High School were locked, dirty, and without supplies. President Knight indicated that the administrative staff would look into their concerns.

BOARD MEMBER
REPORTS & COMMENTS

Board member John Chavez stated that he was appointed to the planning committee for CSBA's state conference and recently attended a meeting in Ontario. He noted that Superintendent Benita Roberts will present a workshop at the conference on "A District Developed Performance Assessment System Focusing on Portfolios", an area of curriculum and instruction in which she has great expertise. Other ideas for workshops for the statewide conference would be appreciated.

Board member David Barnes stated that he assisted at the District Spelling Bee and Sam Knight was chief judge. Lynn Corpus, eighth grade student at Mission Middle School, was the winner and will compete in the County Spelling Bee.

President Sam Knight thanked everyone for attending the public hearing on proposed middle school boundary adjustments. It was important to focus on the Superintendent's presentation regarding this proposal.

ACTION SESSION

CONSIDER
MIDDLE SCHOOL
BOUNDARY
ADJUSTMENTS

The Superintendent commented that the proposal for middle school boundary adjustments, as outlined in the agenda, was first reviewed at the January 18 board meeting held at Mission Bell Elementary School. On January 31, notices of the public hearing in English and Spanish with a map on the back, were sent home with students.

The Superintendent stated that Mira Loma was the first new middle school in the district since the mid 1960s. The district's goal was to provide a good education for all children no matter where they attended school. Principals and administrators developed the following considerations for developing new boundaries: Balancing Size; Community Identity; Racial and Ethnic Balance; Feeder School Concept; Natural & Man-made Boundaries; Transportation; Proximity of Students to a School; and Anticipated Development.

CONSIDER
MIDDLE SCHOOL
BOUNDARY
ADJUSTMENTS
(Cont'd)

The first transparency on demographics for proposed boundaries showed that each middle school would have approximately 850 students with the following ethnic breakdown:

	%	%	%	%
	Black	Hispanic	White	Other
	Non-Hispanic		Non-Hispanic	
Jurupa	5.0	41.0	50.0	4.0
Mira Loma	2.0	38.0	59.0	1.0
Mission	10.0	53.0	33.0	4.0

The second transparency showed an ethnic breakdown districtwide for the past five years. The Superintendent also reviewed a map of the district which outlined the attendance boundaries for three middle schools and showed the study areas in each. The only modification from the report given at the last board meeting was that study area 206 in Mission Bell School attendance area will also attend Mira Loma Middle School.

PUBLIC HEARING ON
MIDDLE SCHOOL
BOUNDARY
ADJUSTMENTS

President Knight opened the public hearing on proposed middle school attendance boundaries effective with the opening of Mira Loma Middle School.

J. R. Hertz, parent of Van Buren School, asked if the preliminary budget includes approximately \$800,000 to open Mira Loma Middle School. The Superintendent replied that it does.

Steve Adler, parent at Sky Country School, asked when the new middle school will open. President Knight answered that a decision has not been made, pending more information on the status of the state budget.

Debbie Glick, who has a child at Camino Real, asked how the middle schools will feed into the high schools. The Superintendent replied that there probably will be no changes in high school attendance boundaries. Students at Camino Real will attend Rubidoux High School.

A parent at Mission Middle school asked if 7th graders will be affected by the proposal. The Superintendent stated that 7th graders could be affected; however, they may stay in their current middle school for the final year.

Carolyn Munoz, parent at Sky Country School, asked if children currently being bused will continue to be bused at the new middle school. The Assistant Superintendent Education Services replied that children who live on the other side of Etiwanda qualify for busing.

Another parent stated that her son has been attending Indian Hills School on an intradistrict transfer and asked if he will be eligible to attend Mission Middle School. The Assistant Superintendent Education Services stated that she could request an intradistrict transfer or apply under the schools of choice program. A new law has been enacted which requires school districts to develop a schools of choice policy for adoption by the Board. More information will be forthcoming; however, he was hopeful that her son could attend Mission Middle School.

Wayne Dennison, whose children attend Sunnyslope School, received confirmation that the boundaries outlined on the map show the whole attendance area for each middle school.

PUBLIC HEARING ON
MIDDLE SCHOOL
BOUNDARY
ADJUSTMENTS
(Cont'd)

A parent noted that it would be less costly to bus children to the closest middle school. The Superintendent explained that both Jurupa and Mission middle schools were at capacity. Next year, Mission Middle will need two more portables at a cost of \$50,000. She added that at the present the district has no proposal to charge for transportation; however, it could be considered in the future. Any fee would be equally distributed among all students regardless of the distance they travel on the bus. If children wish to walk to a school and space is available, it would be allowed.

President Knight formally closed the public hearing to commence with Board discussion. Mr. Chavez expressed appreciation for the ethnic breakdown which did not vary widely among the three middle schools.

ADOPT PROPOSED
MIDDLE SCHOOL
BOUNDARY
ADJUSTMENTS
-Motion #164

MR. CHAVEZ MOVED THE BOARD ADOPT PROPOSED MIDDLE SCHOOL BOUNDARY ADJUSTMENTS AS NOTED IN THE ANNOTATED AGENDA EFFECTIVE WITH THE OPENING OF MIRA LOMA MIDDLE SCHOOL. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE MINUTES
-Motion #165

MR. BARNES MOVED THE BOARD APPROVE MINUTES OF THE JANUARY 18, 1994 REGULAR MEETING AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT ON 1994/95
PRELIMINARY BUDGET
PROJECTION

The Assistant Superintendent Business Services stated that the report and supporting documents on 1994/95 preliminary budget projection was based on Governor Wilson's budget proposal for the new fiscal year. The Governor's budget does not allow for any cost of living adjustments (COLAs), and there was no growth funding for any categorical programs which means declining revenue per student in these programs. Other potential weaknesses in the Governor's budget were: reliance on \$2.3 billion of federal funding for services related to immigration, several major lawsuits that were currently pending, and the cost of repairs for the recent earthquake in Southern California. Administration was hopeful that the K-12 funding from the state will remain constant.

The Assistant Superintendent Business Services explained that the preliminary budget was essentially prepared using the 1993/94 budget as a base and modifying it using a set of assumptions to add or decrease revenue and expenditures for next year. As a result, the estimated Unrestricted Beginning Balance for 1994/95 was \$2,887,906, and the estimated Restricted Beginning Balance was \$310,830. He noted that restricted revenue can only be used for specific purposes such as categorical programs, special education transportation, etc. The total Beginning Balance for 1994/95 was estimated at \$3.1 million.

The Assistant Superintendent Business Services stated that revenue was based on a projected enrollment of 16,770 students. This was an increase of 200 students, or 1.2%, over 1993/94. Assuming that the base revenue limit and all other sources of funding will remain the same in 1994/95, revenue for next year was estimated at \$64,810,806, add that to the Beginning Balance for Total Resources of \$68,009,542.

The Assistant Superintendent Business Services referred to supporting document C Page 1, Preliminary Budget Projection, and noted the estimated Unrestricted Reserve of \$542,000 was not sufficient to meet the requirements of a 3% reserve. The district was short \$1,480,000 to balance next year's budget. C Page 2, lists all revenue and expenditure assumptions noting that the largest increase in the proposed budget was \$1,013,835 to operate Mira Loma Middle School.

The Assistant Superintendent noted that the question arises, "If the district receives the same level of funding for students, how can it end up short \$1,480,231 to balance next year's budget"? The following five transparency charts, distributed at a recent ACSA conference, illustrate the dilemma of school districts as a result of the State's difficulty to fund schools: 1) Post World War II Recessions Compared California Nonfarm Payroll Employment; 2) California's Falling and It Can't Get Up; 3) Grim Reality for 1993/94 schools - 40th in Support Per Child; 4) Calculated & Funded Revenue Limit vs CA CPI (1998/89 through 1994/95); 5) Constant Dollars Means Declining Purchasing Power.

The Assistant Superintendent Business Services stated that the current recession, the longest and deepest recession since World War II, was now in its 37 month. Although costs continue to increase for enrollment growth and social services, revenue continues to decline which means in less revenue to state agencies.

In response to Mr. Chavez's question, the Assistant Superintendent replied that in 1965 California ranked 5th in the Nation in terms of dollars spent per student; in 1994, California ranked 40th. A transparency showed the declining purchasing power of the Jurupa District over the past four years. If the district had received state funding to keep up with the cost of inflation, it would have received about \$7.4 million for 1994/95. Instead, the district was \$1.5 million short of balancing the budget for next year.

The Assistant Superintendent Business Services stated that a Special Meeting to discuss some proposals for balancing the 1994/95 budget has been scheduled for 6:00 p.m., Thursday, February 10, at West Riverside School.

Mr. Barnes noted that the district's deficit has been declining for several years and was at \$1.5 million for next year. The Assistant Superintendent stated that \$10 million has been cut from the budget over the past four years. Although next year's proposed cut was not as large, it was still a significant problem. In response to Mr. Barnes' question on projected enrollment, the Assistant Superintendent replied that he anticipates growth in kindergarten and first grade, but the district has already lost about 100 students in grades 3 through 6, probably due to the recession. President Knight thanked the Assistant Superintendent Business services for a very informative report.

APPROVE REQUEST
FOR ALLOWANCE OF
ATTENDANCE
-Motion #166

The Assistant Superintendent Business Services reported that on Friday, January 7, 1994, Ina Arbuckle Elementary School was closed because of extensive blockages in the plumbing system. In order to receive full apportionment from the state for this day when no students were in attendance, it was necessary for the district to file a "Request for Allowance of Attendance Because of Emergency Conditions" (form J-13A) with the Riverside County Office of Education.

MR. CHAVEZ MOVED THE BOARD APPROVE THE REQUEST FOR ALLOWANCE OF ATTENDANCE BECAUSE OF EMERGENCY CONDITIONS. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PURCHASE TRIPLE-
WIDE PORTABLE FOR
HEAD START AT IA
-Motion #167

The Assistant Superintendent Business Services stated that the district has received funding from a federal Head Start expansion grant to expand its program by 34 students. The grant includes money for a triple-wide portable classroom for the Head Start Program at Ina Arbuckle School which must be ready for occupancy by April 18, 1994. In order to meet this deadline, the district requests approval to piggy-back on the Riverside County Office of Education's bid for a portable in the amount of \$59,090.

MR. BARNES MOVED THE BOARD APPROVE OUR PIGGY-BACKING ON THE RIVERSIDE COUNTY OFFICE OF EDUCATION'S BID AND AUTHORIZE THE ISSUANCE OF PURCHASE ORDER #78584, IN THE AMOUNT OF \$59,090, FOR THE PURCHASE AND SET-UP OF A TRIPLE-WIDE PORTABLE CLASSROOM FOR THE HEAD START PROGRAM AT INA ARBUCKLE ELEMENTARY SCHOOL. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

NOTICE OF
COMPLETION FOR
RUSTIC LANE FIRE
DAMAGE
-Motion #168

MR. BARNES MOVED THE BOARD APPROVE THE NOTICE OF COMPLETION FOR RUSTIC LANE ELEMENTARY SCHOOL FIRE DAMAGE RENOVATION. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

POSTPONE NOTICE OF
COMPLETION FOR RHS
"S" WING
-Motion #169

The Assistant Superintendent Business Services postponed action on F-2, Notice of Completion for Relocatable Classroom at Rubidoux High School "S" Wing Community Service Portable.

ACT ON STUDENT
DISCIPLINE MATTERS

The Administrator of Education Support Services stated that if there were no changes in the recommendations for student discipline matters due to deliberation in closed session, the Board should consider acting on four different motions: Readmissions: Item G 1, 2 and 3; Deny Readmissions: Item G 4, 5, 6 and 18; Expulsions: 7, 8, 9, 10, 11, 12, 13, 14, 15, and 17; Suspend Expulsion, Item G 16.

READMIT PUPILS IN
THREE DISCIPLINE
CASES
-Motion #170

MR. BARNES MOVED THE BOARD READMIT THE PUPILS IN DISCIPLINE CASES #92/44, #93/37, AND #93/42. MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

DENY READMISSION IN
FOUR DISCIPLINE
CASES
-Motion #171

MR. BARNES MOVED THE BOARD DENY READMISSION TO PUPILS IN DISCIPLINE CASES #93/44, #93/50, #93/67 AND #94/50. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPILS IN
ELEVEN DISCIPLINE
CASES
-Motion #172

MR. BARNES MOVED THE BOARD EXPEL THE PUPILS IN DISCIPLINE CASES #94/34 FOR VIOLATION OF EDUCATION CODE 48900 (b & k); #94/37 FOR VIOLATION OF EDUCATION CODE 48900 (f & k); #94/38 FOR VIOLATION OF EDUCATION CODE 48900 (a); #94/40 FOR VIOLATION OF EDUCATION CODE 48900 (f & k); #94/42 FOR VIOLATION OF EDUCATION CODE 48900 (f & k); #94/43 FOR VIOLATION OF EDUCATION CODE 48900 (f & k); #94/44 FOR VIOLATION OF EDUCATION CODE 48900 (f & k); #94/45 FOR VIOLATION OF EDUCATION CODE 48900 (a & k); #94/46 FOR VIOLATION OF EDUCATION CODE 48900 (a & k); #94/48 FOR VIOLATION OF EDUCATION CODE 48900 (c & k). MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND EXPULSION
IN DISCIPLINE CASE
#94/47
-Motion #173

MR. BARNES MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #94/47 FOR VIOLATION OF EDUCATION CODE 48900 (b & k), SUSPEND THE EXPULSION AND PLACE THE PUPIL ON PROBATION FOR ONE CALENDAR YEAR, AND ASSIGN THE PUPIL TO ANOTHER ELEMENTARY SCHOOL IN THE DISTRICT FOR THE TERM OF THE EXPULSION. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL
REPORT #13
-Motion #174

MR. CHAVEZ MOVED THE BOARD APPROVE PERSONNEL REPORT #13 AS PRINTED. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

RATIFY AMENDED
CSEA AGREEMENT TO
INCLUDE ACTIVITY
SUPERVISORS
-Motion #175

The Assistant Superintendent Personnel Services stated that administration has been negotiating with CSEA since last June to reach resolution regarding the inclusion of activity supervisors in the bargaining unit. An agreement was reached on January 11 to include activity supervisors in the bargaining unit and has since been ratified by CSEA members.

MR. BARNES MOVED THE BOARD RATIFY THE AMENDMENT TO THE COLLECTIVE BARGAINING AGREEMENT WITH CSEA AS SHOWN IN THE SUPPORTING DOCUMENTS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE
ACTION ITEMS
-Motion #176

MR. BARNES MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS 1-10 AS PRINTED: PURCHASE ORDERS; DISBURSEMENTS; AGREEMENTS; APPOINTMENT OF PARENT FOR MEMBERSHIP ON SELPA COMMUNITY ADVISORY COMMITTEE; OUT OF STATE TRAVEL REQUEST FOR THREE TEACHERS AT RUBIDOUX HIGH SCHOOL; OUT OF STATE TRAVEL REQUEST FOR ONE TEACHER AT RUBIDOUX HIGH SCHOOL; OUT OF STATE TRAVEL REQUEST FOR FOUR TEACHERS AT JURUPA VALLEY HIGH SCHOOL; NON-ROUTINE FIELD TRIP FOR LUCINDA KANE AT RUBIDOUX HIGH SCHOOL; NON-ROUTINE FIELD TRIP FOR MARK MC FERREN AT RUBIDOUX HIGH SCHOOL; NON-ROUTINE FIELD TRIP FOR RHONDA FULLER AT RUBIDOUX HIGH SCHOOL. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE
INFORMATION
REPORTS

The Board reviewed the following routine information reports: Non-Public School Placements; Staff Development Days; Receive Reports Pursuant to Education Code #48915.

CLOSED SESSION

At 5:30 p.m. on February 7, 1994, the Board met in Closed Session in the Superintendent's office at the Education Center. All Board members were present. Also in attendance were the Superintendent and other administrators.

At 7:05 p.m. President Knight recessed from Closed Session to open the Public Session in the Multipurpose Room at West Riverside Elementary School.

At 9:15 p.m. the Board adjourned from Public Session and returned to Closed Session in the Superintendent's office to consider personnel matters. No action would be taken.

ADJOURNMENT

There being no further business, President Knight adjourned from Closed Session in the Superintendent's office at 10:48 p.m.

MINUTES OF THE REGULAR MEETING OF FEBRUARY 7, 1994 ARE APPROVED AS

_____	_____
_____	_____
_____ President	_____ Clerk
_____ Date	

**JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE SPECIAL MEETING
THURSDAY, FEBRUARY 10, 1994**

OPENING

CALL TO ORDER

The Special Meeting of the Jurupa Unified School District Board of Education was called to order in Public Session by President Sam Knight at 6:00 p.m. on Thursday, February 10, 1994, in the Multipurpose Room at West Riverside Elementary School, 3972 Riverview Drive, Riverside, California.

ROLL CALL

Members of the Board present were:

Mr. Sam Knight, President
Mrs. Mary Burns, Clerk
Mr. David Barnes, Member
Mr. John Chavez, Member
Mrs. Sandra Ruane, Member

Staff Advisers present were:

Mrs. Benita Roberts, Superintendent
Mr. Jim Taylor, Assistant Superintendent Education Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Dr. Linda Lenertz, Director of Curriculum & Categorical Projects

FLAG SALUTE

President of the Board Sam Knight led the pledge of allegiance to the flag of the United States of America.

President Knight announced that the Board and administration will focus on two items in the agenda:

- A. Discuss Preliminary 1994/95 Budget Projection
- B. Discuss Options for Reducing Expenditures in the 1994/95 Budget

**DISCUSS PRELIMINARY
1994/95 BUDGET
PROJECTION**

The Assistant Superintendent Business Services stated that a report on the 1994/95 Preliminary Budget Projection was made at the February 7, 1994 Board meeting. The projection was based on the Governor's budget proposal for 1994/95. While the proposal included no cost of living adjustments (COLAs), funding was provided for enrollment growth (ADA) in the district's revenue limit, and 50% special education funding. No growth funding was provided for any categorical programs which means a decline in revenue per student in these programs.

The Assistant Superintendent reviewed the following list of revenue assumptions which was the basis for preparing the 1994/95 projection:

Total enrollment will be 16,770.
Same Base Revenue Limit funding per ADA as 1993/94.
Same Supplemental Grant funding rolled into Base Revenue Limit.
Same 79.32 units for Special Education.
Lottery funding at \$89.
All other funding, including Transportation, at 1993/94 level.

The Assistant Superintendent Business Services reviewed the following list of expenditure assumptions based on 1993/94 projected totals, adjusted for known differences.

All salary schedules to remain at 1990/91 levels, except for step and column movement for all applicable employees in the amount of \$793,300.

Seven additional teaching positions for enrollment growth.

Operating cost for Mira Loma Middle School in the amount of \$1,013,835. This was the single largest cost increase for 1994/95 budget.

50% of cost for 12 crossing guards, \$42,000.

Board election, \$34,784.

\$4,275 for health and welfare benefits for all eligible personnel.

Increase in operating expenses to provide for utilities, \$75,000; rental of State portables, \$308,000; estimated cost of Non-Public Schools, \$1,020,000.

Capital Outlay expenditures to provide for categorical program requirements.

County charge for Severely Handicapped Students, \$300,231, same as 1993/94.

The Assistant Superintendent reviewed a list of costs for opening Mira Loma Middle School. The costs were in three categories: Staffing, \$841,802; Utilities, \$132,033; and Start-up Supplies & Small Equipment, \$40,000, for a total of \$1,013,835. He pointed out that six extra teachers at the middle school level were for programmatic needs at the site.

Mr. Barnes asked if it would be feasible to move Van Buren students and staff to Mira Loma Middle School during the renovation eliminating the cost of \$140,000 for portables to house students at the site, and also move about 250 students from overcrowded middle schools to Mira Loma for a combination elementary and middle program.

The Assistant Superintendent noted that renovation of Van Buren School could start in August and take nine months to complete. The school's year-round schedule starts in July, therefore, a timeline would have to be worked out.

Mr. Barnes requested more information on the Unrestricted Reserve of \$542,000. The Assistant Superintendent explained that the requirements of AB 1200 were very stringent. The County Office of Education will not approve a budget unless it includes a 3% reserve. Last year it did not approve Jurupa's budget. He noted that the district has a single budget development process which means the budget must be adopted by July 1, 1994. Therefore, it will be an item on the June 20 agenda.

Mr. Chavez asked if fringe benefits were considered as a source of some savings. The Assistant Superintendent replied that to accomplish any savings in that area would require negotiations. One source of savings that was included in all proposals was initiating a mandatory Energy Conservation Program. It would result in an expenditure reduction of \$100,000. Mr. Barnes added that under Proposition 172, public safety sales tax, the County might provide some financial assistance for the district's resource officers.

Mr. Chavez commented that the district has not yet opened its new middle school and was planning for another elementary school. The Superintendent reviewed that the process for requiring another elementary school began five years ago and was in motion prior to the beginning of reductions that began four years ago. Planning for the middle school was also started years in advance of the economic downturn. The Superintendent noted that the district was simply completing the plan put in place years ago for facilities the district needs.

Mrs. Ruane agreed with Board members Chavez and Barnes that Mira Loma Middle should open in some capacity next fall. Mission Middle School, in particular, was experiencing a shortage of lunchroom space and restrooms. Information was requested on opening a limited middle school at Mira Loma along with housing Van Buren students.

President Knight stated that he had a serious concern about opening Mira Loma next year other than to house Van Buren students, and asked that administration provide some additional insight on delaying the opening to the fall of 1995. Mr. Barnes requested an itemized list of Capital Outlay expenditures estimated at \$740,588, and Other Outgo, Indirect Support at \$764,643, at some time before budget adoption.

The Superintendent stated that the Board made the following reductions over the last several years: 1990/91, \$2,871,731; 1991/92, 4,137,564; and 1992/93, \$3,076,189; for a total of \$10,085,484. This year the district is facing a deficit of \$1,485,000 and must reduce the budget by that amount in order to have a 3% reserve. The purpose of this discussion meeting was to explore ideas to balance the budget. She noted that several meetings were held with administrative staff and resulted in the three proposals presented this evening. All proposals revolve around a big ticket item which is opening Mira Loma Middle School.

The Superintendent read the following statement regarding Expenditure Reduction Proposals for the 1994/95 Budget:

"Since 1990, the economic downturn in the state has required that the Board reduce expenditures to balance the budget. For the four-year period, this has meant that more than 10 million dollars in cuts affecting the educational and the support programs have been necessary. These reductions have included salaries and benefits, capital outlay, supplies and materials and other services.

Assembly Bill 1200 requires that school districts maintain a three percent reserve. In order to comply with this requirement in a time of declining revenue, the district is once again facing the need to reduce proposed expenditures to balance the 1994/95 budget. The projected opening of Mira Loma Middle School in the fall of 1994 is the major reason for the \$1.480 million deficit. The Business Office estimates that opening this school will cost one million dollars. Therefore, the staff has used this factor in developing the three options presented on the following pages. The Board should keep in mind that severe cutbacks have been experienced at every level, and in every department and that these proposals have received careful scrutiny in terms of the impact on the district's ability to fulfill its mission."

The Superintendent reviewed the following three proposals for the Board's consideration. Proposal #1 states, open Mira Loma Middle School in the fall of 1994 and reduce projected expenditures by \$1,480,000.

Proposal #2 states, open Mira Loma Middle School in the fall of 1994 with 7th grade only and reduce projected expenditures by \$980,000.

Proposal #3 states, open Mira Loma Middle School in the fall of 1995 and reduce projected expenditures by \$467,000. Initiate comprehensive program of revenue enhancements, cost efficiencies, restructuring, and review of job descriptions in order to finance the ongoing operating cost of Mira Loma Middle School.

The Superintendent pointed out that the three proposals were carefully developed, taking into consideration the ramifications in other areas of the district. Other ideas for increasing revenue were: Mega Revenue Program; Asset Management where the district leases its property and uses the revenue for expenses; and Maintenance Assessment District.

Board members suggested the following ideas to generate savings and balance the 1994/95 budget: Research the concept of a combination Mira Loma Middle School that includes Van Buren students and 7th grade middle school students; Review 1993/94 budget; Check on demand for leasing district property; Reduce excess traveling to sports competitions and establish home games between teams of both high schools; Status of well at Jurupa Valley High School as a resource for irrigation; Value of water rights; Review fees for use of district facilities; Consider charging for busing or reducing transportation availability.

The Assistant Superintendent Business Services stated that approximately 4500 children ride the bus each day. Under the law, the district cannot charge a fee to lower income families which make up about half the students who ride the bus. Several districts who have implemented the program have an enormous amount of recordkeeping which required hiring a clerical position. There was also a loss of ADA because charging a fee influences ridership. Those districts netted \$75,000 to \$100,000.

The Assistant Superintendent explained that the basis of a Maintenance Assessment District is the Landscaping and Lighting Act of 1979. It permits a school district to levy a parcel tax that would be used to provide security and lighting for public facilities. The district's budget contains several costs related to security and utilities that could be offset by a \$30 parcel tax, or approximately \$6700 a year in revenue. This action would require a public vote.

He noted that not opening Mira Loma Middle for 1994/95 would result in a one time savings of \$1 million. Administration does not anticipate growth at Jurupa Middle next year; however, about 60 students are expected at Mission Middle which would require two to three portables added to the campus. Delaying the opening of Mira Loma until 1995/96 would allow time for two happenings: 1) A study of cost efficient programs and revenue enhancements which could put the district in a more positive financial position. 2) An improvement in the State's economy and ultimately more funding. In the meantime, Van Buren School could be housed at Mira Loma Middle during the modernization. The Assistant Superintendent pointed out that after many kinds of cuts in previous years which amounted to \$10 million, there were not many good choices left.

Mrs. Barnes asked if the cost to open Mira Loma in 1995/96 would increase because of inflation. The Assistant Superintendent replied that over the next few months, the district will purchase furniture and equipment with state funds and store it.

Mrs. Ruane asked if the State would question delaying the opening of Mira Loma. The Assistant Superintendent indicated that was possible, but there is justification in terms of needing a place to house Van Buren students rather than investing money in portables, and avoiding severe budget cuts to open the middle school. Mr. Chavez added that another concern was the affects of the recent disaster on the state budget.

The Superintendent asked the Board for their thoughts on the direction for next year. Mr. Chavez and Mrs. Ruane agreed with Mr. Barnes that administration should prepare a proposal for a K-7 school on a year-round calendar.

President Knight said he supported Proposal #3, delaying the opening of Mira Loma to the fall of 1995, and saving the district a million dollars. This would allow the district to maintain its present services, and develop programs for revenue enhancements.

The Assistant Superintendent stated that he would review long-term revenue enhancements such as Asset Management, Maintenance Assessment District, and increasing ADA by following up on truancy and excused absences.

Mr. Barnes commended the staff for their analysis and was hopeful the Board's suggestions might generate additional revenue.

President Knight stated that over the last four years the district has experienced severe cutbacks. He felt that the Board can be sensitive to layoffs and issues of that nature; however, the Board must determine what will be the best direction for the district. The \$1.5 million deficit was definitely a serious issue that must be resolved.

President Knight thanked the staff for their efforts to assemble the data. The public will have an opportunity to comment prior to the Board's decision at the February 22 regular meeting.

ADJOURNMENT

There being no further business, President Knight adjourned the Special Meeting from Public Session at 7:50 p.m.

MINUTES OF THE SPECIAL MEETING OF THURSDAY, FEBRUARY 10, 1994 ARE APPROVED AS

_____	_____
President	Clerk

Date	

History of Expenditure Reductions 1990-1993

For the period between 1990-1993, the following expenditure reductions totaling \$10,085,484 were made:

1990-91 Budget Reductions

\$ 254,078	Conferences, consultants, and supplies
600,000	Capital outlay
200,000	Instructional supply allocations
429,513	13 positions in grounds, custodial, and maintenance services through attrition
85,416	Elementary vocal music program
851,200	10 board approved management positions including: <ul style="list-style-type: none">1 librarian1 assistant director of transportation2 elementary school assistant principals4 district level certificated management positions1 supervisor of custodial services1 director of maintenance and operations
266,524	Management/confidential salary savings at 4% COLA
185,000	Middle school reform, performing arts, elementary after-school recreation supplies and transportation, instructional equipment replacement, CERC, county office of education film contract and video cassette library
\$2,871,731	Subtotal

JURUPA UNIFIED SCHOOL DISTRICT

1991-92 Budget Reductions

\$	288,000	Athletics (50% reduction)
	61,978	IMC reductions
	86,998	Director of administrative services
	89,160	1.5 nursing positions
	149,760	2 psychologists
	136,452	2 middle school assistant principals
	168,204	4 grounds workers and supplies
	51,141	Elementary vocal music program
	39,186	Late busses at middle schools
	37,000	Activity supervisors (reduced 2 hrs)
	79,041	Elementary media center clerks (reduced 2 hrs)
	7,000	Selected student special events
	170,595	3 continuation education teachers
	42,000	Conferences and workshops
	75,000	Curriculum and assessment
	38,000	Public information officer
	39,383	1 print technician
	317,130	10 custodial positions
	25,000	Energy conservation
	78,111	1 high school assistant principal
	114,126	Maintenance (1 plumber, 1 maintenance worker, supplies)
	200,000	Instructional supplies
	130,000	Delay opening of Granite Hill Elementary
	47,895	Transportation savings/JVHS seniors
	18,000	Sick leave incentive program
	3,000	Substitute teachers
	4,000	Elementary summer school principal
	27,817	1 purchasing clerk
	30,000	Adult education administrative costs
	66,896	1 elementary principal
	66,928	1 high school dean
	25,770	Miscellaneous (printing, office supplies, travel, periodicals & magazines, memberships, etc.)
	909,779	Delay implementation of 1991-92 basic certificated salary schedule until Feb. 1, 1992
	321,250	Certificated health & welfare benefits (\$500)
	30,500	Management/confidential/board health & welfare benefits (\$500)
	37,000	Teachers' extra comp. frozen at 1990-91 level
	125,464	Special education transportation reduction
	\$4,137,564	Subtotal

JURUPA UNIFIED SCHOOL DISTRICT

1992-93 Budget Reductions

\$	2,074,848	Reduce teacher salary schedule to its' 9/1/91 level
	510,378	Eliminate 6% improvement in classified salaries
	222,288	Eliminate 6% improvement in management salaries
	23,210	Eliminate vacation pay for 1 employee
	200,000	Delay action on magnet schools
	45,465	Miscellaneous additional cuts
	\$3,076,189	Subtotal

\$10,085,484 GRAND TOTAL of Reductions, 1990-93

PROPOSAL #1

Open Mira Loma Middle School in the fall of 1994 and reduce projected expenditures by \$1,480,000.

PROGRAM/SERVICE		EXPENDITURE REDUCTION (1)
A.	Eliminate districtwide print services (requires the layoff of 3.5 positions including 1 Senior Print Technician, 2.0 Print Technicians, and a .5 Print Clerk.)	\$ 125,000
B.	Transfer 10% from "Mega-Item" in Categoricals. (reduce transportation encroachment)	\$ 107,000
C.	Initiate Mandatory Energy Conservation Program.	\$ 100,000
D.	Eliminate Elementary Instrumental Music Program (requires the layoff of 3 Instrumental Teachers).	\$ 160,000
E.	Reduce Grounds Services. (requires the layoff of 1 Grounds Supervisor and 1 Grounds Worker).	\$ 75,000
F.	Initiate a Transportation Charge K-12. (reduces General Fund transportation encroachment; however, some students are exempt).	\$ 100,000
G.	Reduce Instructional Supply Allocation.	\$ 150,000
H.	Restructure High School Guidance Program. (requires reassigning 11 Guidance Coordinators to 8 counseling positions and 3 teaching positions)	\$ 238,000
I.	Eliminate all District Funded High School Athletic Programs.	\$ 285,000
J.	Eliminate General Fund After School Recreation Programs K-8.	\$ 22,000
K.	Reduce Maintenance Service. (requires layoff of 1 Maintenance Worker)	\$ 38,000
L.	Reduce Teacher Allocation at High School level by 2 positions.	\$ 80,000
		<hr/> \$1,480,000 (2)
(1)	Salary items include fringe benefits.	
(2)	Additional costs totaling \$290,000 to rent and install 18 portables to house Van Buren students during modernization will be required.	

PROPOSAL #2

Open Mira Loma Middle School **in the fall of 1994** with 7th grade only and reduce projected expenditures by \$980,000.

PROGRAM/SERVICE		EXPENDITURE REDUCTION *
A.	Reduce proposed expenditure by staffing Mira Loma Middle School for 7th Grade only.	\$ 500,000
B.	Eliminate districtwide print services (requires the layoff of 3.5 positions including 1 Senior Print Technician, 2.0 Print Technicians, and a .5 Print Clerk).	\$ 125,000
C.	Transfer 10% from "Mega-Item" in Categoricals. (reduce transportation encroachment)	\$ 107,000
D.	Initiate Mandatory Energy Conservation Program.	\$ 100,000
E.	Eliminate Elementary Instrumental Music Program. (requires the layoff of 3 Instrumental Teachers)	\$ 160,000
F.	Reduce Grounds Services. (requires the layoff of 1 Grounds Supervisor and 1 Grounds Worker)	\$ 75,000
G.	Initiate a Transportation Charge K-12. (reduces General Fund transportation encroachment; however, some students are exempt).	\$ 100,000
H.	Reduce Instructional Supply Allocation.	\$ 150,000
I.	Reduce High School Athletic Program.	\$ 103,000
J.	Eliminate General Fund After School Recreation Programs K-8.	\$ 22,000
K.	Reduce Maintenance Service. (requires layoff of 1 Maintenance worker)	\$ 38,000
		<hr/> \$1,480,000

* Salary items include fringe benefits.

PROPOSAL #3

Open Mira Loma Middle School in the fall of 1995 and reduce projected expenditures by \$467,000. Initiate comprehensive program of revenue enhancements, cost efficiencies, restructuring, and review of job descriptions in order to finance the ongoing operating cost of Mira Loma Middle school. (1)

PROGRAM/SERVICE		EXPENDITURE REDUCTION (2)
A.	Delay opening of Mira Loma Middle School.	\$ 1,013,000
B.	Eliminate districtwide print services (requires the layoff of 3.5 positions including 1 Senior Print Technician, 2.0 Print Techicians, and a .5 Print Clerk).	\$ 125,000
C.	Transfer 10% from "Mega-Item" in Categoricals. (reduce transportation encroachment)	\$ 107,000
D.	Initiate Mandatory Energy Conservation Program.	\$ 100,000
E.	Reduce Grounds Services. (requires the layoff of 1 Grounds Supervisor and 1 Grounds Worker)	\$ 75,000
F.	Eliminate General Fund After School Recreation Programs K-8.	\$ 22,000
G.	Reduce Maintenance Service. (requires layoff of 1 Maintenance Worker)	\$ 38,000
		<hr/> \$1,480,000 (3)

- (1) This proposal assumes that Van Buren elementary will be housed on the Mira Loma campus during modernization in 1994/95.
- (2) Salary items include fringe benefits.
- (3) Additional costs totaling \$124,000 may be necessary for utilities at the Mira Loma facility and for installation of 2 portables at Mission Middle School.

2/22/94

PROPOSAL #4

Open the Mira Loma Middle School facility, house Van Buren Elementary School for the full 1994/95 school year. Offer a one year 7th grade self-contained program for 90-96 students by parent choice. Reduce project expenditures by \$467,000. (1)

PROGRAM/SERVICE	EXPENDITURE REDUCTION (2)
-----------------	---------------------------

A. Delay opening of Mira Loma Middle School.	\$ 1,013,000
B. Eliminate districtwide print services (requires the layoff of 3.5 positions including 1 Senior Print Technician, 2.0 Print Techicians, and a .5 Print Clerk).	\$ 125,000
C. Transfer 10% from "Mega-Item" in Categoricals. (reduce transportation encroachment)	\$ 107,000
D. Initiate Mandatory Energy Conservation Program.	\$ 100,000
E. Reduce Grounds Services. (requires the layoff of 1 Grounds Supervisor and 1 Grounds Worker)	\$ 75,000
F. Eliminate General Fund After School Recreation Programs K-8.	\$ 22,000
G. Reduce Maintenance Service. (requires layoff of 1 Maintenance Worker)	\$ 38,000
	<hr/> \$ 1,480,000 (3)

(1) This would require the Board to designate Van Buren as a K-7 school and would place 7th graders on the Van Buren year-round calendar.

(2) Salary items include fringe benefits.

(3) Additional costs totaling \$124,000 may be necessary for utilities at the Mira Loma facility and for installation of 2 portables at Mission Middle School.

2/22/94

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Application for Funding of the
Early Intervention for School Success
1994-95

ALL INFORMATION MUST BE COMPLETED. DO NOT USE ACRONYMS. PLEASE TYPE.

1. ☐ CHECK IF THIS COPY CONTAINS ORIGINAL SIGNATURES.
2. CHECK APPROPRIATE BOX: ☐ DISTRICT APPLICATION ☐ JOINT APPLICATION, COUNTY DEPT. OF EDUCATION
3. COUNTY RIVERSIDE COUNTY

4. DISTRICT INFORMATION (Please complete this section. Do not use acronyms.)

<u>Jurupa Unified School District</u>	<u>Mrs. Benita Roberts</u>	<u>(909) 360-2768</u>
DISTRICT (FULL NAME)	SUPERINTENDENT (DR., MS., MR.)	AREA CODE PHONE
<u>3924 Riverview Drive</u>	<u>Riverside 92509</u>	<u>16,445</u>
DISTRICT ADDRESS (STREET, CITY, ZIP)	TOTAL DISTRICT ENROLLMENT	

5. SCHOOL(S) INCLUDED IN THIS APPLICATION. (Attach additional list if needed.)

<u>West Riverside School</u>	<u>3972 Riverview Drive, Riverside</u>	<u>92509</u>	<u>(909) 360-2759</u>		
SCHOOL (FULL NAME)	ADDRESS	CITY	ZIP	PHONE	PRINCIPAL (DR., MS., MR.)
					<u>Dr. Ellen Kinnear</u>
SCHOOL (FULL NAME)	ADDRESS	CITY	ZIP	PHONE	PRINCIPAL (DR., MS., MR.)
SCHOOL (FULL NAME)	ADDRESS	CITY	ZIP	PHONE	PRINCIPAL (DR., MS., MR.)

6. SCHOOL(S) WOULD BE DESCRIBED PRIMARILY AS ☐ RURAL ☐ URBAN ☒ SUBURBAN

7. SCHOOL SCHEDULE: ☐ YEAR ROUND ☒ TRADITIONAL

8. EISS COORDINATOR INFORMATION (This person will be responsible for receiving and distributing EISS information. Please include your SITE ADDRESS and HOME ADDRESS in order to receive information in May.)

<u>Mrs. Patty Stark</u>	<u>Project Resource Teacher</u>	<u>West Riverside School</u>	
NAME (DR., MS., MR.)	TITLE	SITE	
<u>3972 Riverview Drive</u>	<u>Riverside</u>	<u>92509</u>	<u>(909) 360-2759</u>
SITE ADDRESS	CITY	ZIP	PHONE
HOME ADDRESS	CITY	ZIP	PHONE

9. GRANT WRITER INFORMATION

<u>Mrs. Patty Stark, Project Resource Teacher</u>	<u>West Riverside School</u>	<u>(909) 360-2809</u>
NAME (DR., MS., MR.)	TITLE	PHONE

CERTIFICATION

I hereby certify that all applicable state and federal rules and regulations will be observed; that to the best of my knowledge, the information contained in this application is correct and complete; and, that the attached assurances are accepted as the basic conditions in the operation of the Early Intervention for School Success Program for replication and dissemination purposes. I understand that full funding of this grant is dependent upon completion of the key program components described in the Assurances.

PLEASE PRINT AUTHORIZED AGENT (DR., MS., MR.) TITLE SIGNATURE DATE



EARLY INTERVENTION FOR SCHOOL SUCCESS GRANT APPLICATION
West Riverside Elementary School, 1994-95

I. Why do you need the EISS program at your site?

The current kindergarten program at West Riverside school is largely skill based. Many of our students are not developmentally ready for an academic program when they enter kindergarten. Some of our students have had pre-school experiences, but many need a program that offers pre-academic areas of language, motor, visual and auditory skills to be successful in their school years. EISS provides us with the model to implement a program that better meets the needs of our students.

A review of the Kindergarten Checklist of Readiness Skills shows that approximately two-thirds of the kindergarten children come to school lacking the necessary pre-reading and pre-math skills to achieve the goals and objectives of our current program.

The EISS Funding would provide West Riverside Elementary School with the opportunity to improve our primary education program, focusing on kindergarten in three areas: student needs, staff development, and parent involvement.

II. School Description

- A. Total number enrolled in school 909
B. Total number of classrooms to use program 4
C. Names of teachers and support staff involved in program:

<u>NAME</u>	<u>POSITION</u>	<u>SIGNATURE</u>
Ellen Kinnear	Principal	<u>Ellen Kinnear</u>
Bev Barnett	Kindergarten Teacher	<u>Beverly Barnett</u>
Victoria Mendoza	Kindergarten Teacher	<u>Victoria Mendoza</u>
Monette Stewart	Kindergarten Teacher	<u>Monette Stewart</u>
Judy Van Train	Kindergarten Teacher	<u>Judith A. Vandrain</u>
Maria Fullerton	Bilingual Tutor	<u>Maria Fullerton</u>
Rita Guiterrez	Bilingual Tutor	<u>Rita Guiterrez</u>
Patty Stark	Resource Teacher	<u>Patty Stark</u>
Tim Tanner	Resource Teacher	<u>Tim Tanner</u>
Diane Olson	Nurse	<u>Diane Olson</u>
Liz Tonge	Lang., Speech, & Hear.	<u>Elizabeth M. Tonge</u>
Michelle Rivera	Librarian	<u>Michelle Rivera</u>
Mary Estrada	Psychologist	<u>Mary Estrada</u>
Dave Doubravsky	Resource Spclst. Prog.	<u>David Doubravsky</u>
Judy Hanlon	Resource Spclst. Prog.	<u>Judy Hanlon</u>
Beth Ochs	Special Day Class	<u>Beth Ochs</u>
Nicole Gould	Y.S.C. Counselor	<u>Nicole Gould</u>

II. School Description (continued)

West Riverside Elementary is a K-6 school located in a low socioeconomic area with 73% of the K-6 grade students being identified Chapter I. The ethnic composition is 25% Anglo, 66% Hispanic, 8% Black, 0.5% Pacific Islander, and 0.5% Asian. Our needs for Limited English Proficient students are increasing. At the present time we have 12 bilingual classrooms, 2 at kindergarten. We have 36% of our students qualified as LEP (Limited English Proficient).

Current percentage of families on AFDC (Aid to Families with Dependent Children) is 21%. At the present time 65% of our students are being served by our Free or reduced Breakfast and Lunch Programs.

III. District Support

- A. One school in the Jurupa Unified School District has been participating in the EISS program for the past four years and has now become a demonstration site. EISS teachers from this site were recently recognized by the Board of Education for their outstanding achievement in this program. Teachers from this school have been appointed as mentor teachers, specifically to provide EISS training to district kindergarten teachers. West Riverside kindergarten teachers have attended their inservices. Mrs. Benita Roberts, Superintendent, has served on a two county task force for early childhood education and is a strong supporter of "*Here They Come, Ready or Not*". Every preschool in our district has been inserviced in EISS and has participated in the development of an assessment plan based on the EISS assessment materials.
- B. Board Approval documentation is included. []YES [X]NO
The board meeting date is **February 22, 1994.**

IV. Site Support

- A. *How will the site administrator support and be involved in the EISS adoption?*

The site administrator, Dr. Ellen Kinnear, has been directly involved in providing release time for kindergarten teachers to attend workshops and visit the school demonstration site in our district. Dr. Kinnear will assist in coordinating the training and provide substitutes for release time for training, planning, and visitations. Dr. Kinnear will meet with the kindergarten teachers on a monthly basis to assist in planning, and provide follow up support as needed. She will observe in the classrooms and provide feedback to the teachers, as well as provide budgetary support when necessary.

- B. *How do you plan to use support personnel during assessment and implementation?*

A comprehensive assessment team will be set up and made up of the Resource Specialists, the speech therapist, classroom teachers, administrator, and/or program facilitator. They will be trained to assist with the assessment of kindergarten students. In addition, we are requesting that health screening be done during the beginning weeks of school. The establishment of this multidisciplinary team will facilitate student referrals for additional assessment or support through the child study team.

V. Implementation Plan Checklist (attached)

V. Implementation Plan Checklist

The following items are currently being implemented in our school(s). This profile will help express the compatability of EISS with our current practice as well as our need for the EISS Program.

	YES	NO
A. Team Assessment		
Health screening for each child	X	
Parent survey completed for each child		X
A multidisciplinary team is used for assessment	X	
Pre-K _____ K _____ 1st _____ 2nd _____		
Documentation of teacher observation for each child, including		
Anecdotal Records.	X	
Portfolio Records.	X	
Continuum.	X	
B. Ongoing Team Conferencing		
Ongoing team member conferencing.	X	
Additional evaluation referrals	X	
C. Educational Planning		
•A variety of teaching strategies.	X	
•A Continuum which guides instruction and parent reports.	X	
Groupings		
•Daily centers within the classroom.	X	
•Whole and small group activities.	X	
•Children grouped in many ways to address individual needs.	X	
Curriculum Planning		
• Appropriate developmental curriculum materials available.	X	
• A playhouse center.	X	
• A variety of curriculum resources used for whole and small group instruction.	X	
• Integrated curriculum presented through different approaches (Ex: Theme Teaching).	X	
• A reading/writing (Emergent Literacy) center planned daily		X
• Wright, Rigby, and other appropriate books for storybook reading.		X
• A manipulative math program in place (Ex. Math Their Way).		X
• Resource Help: Professionals, parents, students, others in the classroom.	X	

Implementation Plan Checklist continued on next page.

VI. Dissemination Plan

- A. *Describe your plan to disseminate this program within your own school and to schools in your district or area.*

A West Riverside kindergarten teacher will be certified as an EISS trainer at the first available state-offered training session. This kindergarten teacher will also be a member of the Comprehensive Assessment Team. This will complement the training already being provided by district mentor teachers, who are currently working at our district's EISS Demonstration Site, Sunnyslope Elementary School. Ongoing pre-school and kindergarten meetings will be held for program adjustment and refinement. West Riverside will send press releases to the local newspaper as needed to expand and support the program in the district and the community.

- B. *How do you plan to continue EISS after funding ceases?*

After funding ceases, West Riverside will maintain EISS by continuing to train and support key personnel. Students will be provided with instructional materials and appropriate development experiences so that school is a successful experience. This will be funded by available monies in School Improvement, Chapter I, EIA Bilingual, or other Categorical Funds for which these expenditures would comply with funding stipulations, and/or we would seek community support.

BUDGET NEEDS TO BE CONSISTENT WITH AMOUNT OF FUNDING APPLIED FOR AND APPROXIMATION OF EXPENSES.
PLEASE REFER TO PREVIOUS PAGE.

B. BUDGET WORKSHEET

1. TRAINING AND STAFF DEVELOPMENT

TRAINERS	\$ 675.00
TEACHERS	1,120.00
MISCELLANEOUS EXPENSES	210.00

2. MATERIALS

TRAINING	300.00
INITIAL ONGOING ASSESSMENT AND CLASSROOM IMPLEMENTATION	1,220.00

3. TRAINERS INSTITUTE

1,350.00

4. INDIRECT

125.00

TOTAL

\$ 5,000.00

If budget exceeds grant limits, please indicate how costs will be met.

TRANSFER SUBTOTALS TO LINE ACCOUNTS IN PART VII C.

Submit this worksheet as part of the application.



C. BUDGET

Line Item Accounts: Enter total costs for each line item number in the appropriate subtotal column based on the calculations in the Sample Budget Breakdown on the previous page.

- Complete and adequately detailed
- Funds are consistent with plans described
- Budget is consistent with number of sites included
- Special needs of sparsely populated areas are addressed (if applicable)

Accounting Categories	Subtotals	Line Total
<u>1000</u> <u>Certificated Salaries</u>		
1100 Teacher	\$ _____	
1100 Sub. Teachers	\$ <u>1,120.00</u>	
1100 Support Staff	\$ _____	
Other (Specify)	\$ _____	
		\$ <u>1,120.00</u>
<u>2000</u> <u>Classified Salaries</u>		
2100 Instruct. Aides	\$ _____	
Other (specify)	\$ _____	
		\$ _____
<u>3000</u> <u>Benefits (if applicable)</u>		
<u>4000</u> <u>Books and Supplies</u>		
4200 Books, other than textbooks	\$ <u>200.00</u>	
4300 Instructional materials	\$ <u>1,020.00</u>	
4500 Assessment materials	\$ <u>300.00</u>	
Other (Specify)	\$ _____	
		\$ <u>1,520.00</u>
<u>5000</u> <u>Services</u>		
5100 Consultant fees	\$ <u>675.00</u>	
5200 Institute fees and travel	\$ <u>1,560.00</u>	
Other (Specify)	\$ _____	
		\$ <u>2,235.00</u>
<u>7300</u> <u>Indirect @ 5%</u>		<u>125.00</u>
	Total Cost	\$ <u>5,000.00</u>

EMERGENCY PREPAREDNESS

Overview

In the event of a major emergency affecting the community, such as an earthquake or fire, it is possible that no aid or relief will be available for hours or days. Therefore, plans will consider the requirement to subsist independently.

In major emergencies affecting the entire community, students will be held at the school. Unless notified otherwise, schools will release students only to parents, other family members or responsible adults and only upon their written signature. Additionally, each individual signing for a student will indicate their destination. It is imperative that each student be fully accounted for.

In the event of a major disaster, all school district employees will remain at the school to care for the students. School district employees are declared by Government Code 3100 et. seq. to be "disaster service workers," and as such, are subject to such civilian defense activities as may be assigned to them by their supervisors or by law.

Principals will communicate emergency preparedness procedures to parents and staff members to insure their understanding and cooperation.

Structure

A copy of the District Emergency Guide will be made available to all classroom teachers and other appropriate classified and management personnel. These employees must be familiar with their responsibilities as outlined in the guide.

An Individual Site Emergency Plan, which has been developed by the principal, shall be an integral part of and supplement to the District Emergency Guide. Each site employee must understand his/her responsibilities as outlined in the plan.

Each site emergency plan shall be condensed to quick reference outline form for use in actual emergencies.

Individual Site Plan

The Individual Site Emergency Preparedness Plan should include designated duties for all personnel including a chain of command, a designated evacuation assembly area, a designated first aid area, a designated command center, control and accountability measures, location of utility shut off valves, location of emergency equipment, and parent notification.

EMERGENCY PREPAREDNESS

Emergency Operations Center (EOC)

When the situation warrants, the Superintendent will designate and activate an Emergency Operations Center (EOC). The EOC will normally be either the Education Center or the Maintenance, Operations and Transportation site.

The primary function of the EOC will be control, coordination and communications of all district actions.

The primary method of communication with the EOC should be by telephone. The district two-way radio system should be used as a back up method. If the phones are out and the school site has no two-way radio available, an attempt will be made to position a radio equipped maintenance truck or school bus at the site.

Civil Defense Drills

At the minimum, each school quarter every elementary school (K-8) shall hold one Civil Defense - Disaster Preparedness drill, which includes drop procedures, and keep a record of this drill including date and time. The drill shall follow the procedures outlined in either the school site plan or the District emergency guidelines. Each secondary school shall hold such drill at least once a semester.

At the minimum, the principal of each school shall devote one staff meeting per year to Civil Defense and Disaster Preparedness to review policy, guidelines, individual site level plan, staff job assignments in emergency situations, drill and emergency procedures and evacuation procedures.

The principal of each school shall be responsible for the coordination of operations at the site during the time of emergency.

Fire Drills (Evacuation)

Principals shall conduct fire drills in accordance with the California Administrative Code.

A fire drill shall be conducted in each elementary school (K-8) at least once each month and in each secondary school not less than once each semester. All pupils, teachers, and other employees are required to leave the buildings. The principal is to keep a record of the date and hour of the fire drill and the time required to clear buildings.

Fire drill reports shall be filed as follows: Elementary schools report fire drills each school month on the summary attendance report. Middle and senior high schools shall submit a fire drill report to the Director of Education Operations (Secondary) annually in June. All reports should be submitted on letterhead and reflect the date, hour of the drill and the time required to clear buildings.

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EMERGENCY PREPAREDNESS

Emergency Use of School Facilities

Whether from local school board or other governmental authority, the Superintendent of Schools may direct that school buildings be made available as care centers, aid stations, morgues, etc.

Adopted 8/1/67

Revised 5/18/81, 9/21/81, 6/21/82, 1/21/85, 1/6/86

Revised/Readopted 9/4/90

EARTHQUAKE PREPAREDNESS PLANNING

The Education Code, Sections 35295-35297, requires governing boards of school districts to develop an earthquake emergency procedure system that would include a school building disaster plan.

Procedures to Include:

The earthquake emergency procedure system shall include, but not be limited to, all of the following:

- a) A site disaster plan, ready for implementation at any time, for maintaining the safety and care of students and staff.
- b) A drop procedure. As used in this article, "drop procedure" means an activity whereby each student and staff member takes cover under a table or desk, dropping to his or her knees, with the head protected by the arms, and the back to the windows. A drop procedure practice shall be held at least once each school quarter in elementary schools and at least once a semester in secondary schools.
- c) Protective measures to be taken before, during, and following an earthquake.
- d) A program to ensure that all students and staff are aware of, and properly trained in, the earthquake emergency procedure system. Education Code 35297.

The principal or site administrator shall be responsible for establishing procedures to meet the requirements of this policy and forward a site plan to the District Disaster Preparedness Coordinator prior to the start of each school year.

Adopted 9/4/90

EMERGENCY PREPAREDNESS

Although it is not possible to prevent completely unwanted intrusions or disturbances, there are some planning steps which can minimize the possibility of accident or tragedy on school campuses.

Each principal shall develop a contingency plan tailored for the individual school site. The plan should consist of, but is not limited to, the following:

Procedures for Personal Safety and Security

1. Devise a signal for announcing an emergency situation.
2. Identify who can declare an emergency and under what conditions.
3. Develop clear instructions for operating the contingency plan, and regularly train staff to respond in a reliable way. As the situation dictates, it may be necessary to:
 - a) Lock doors or assume placement in a hallway or classroom as a method of controlling movement around campus.
 - b) Instruct students and staff to immediately lie face down on the floor, cover their heads, and endeavor to remain calm and immobile in the event of a shooting or explosion.
 - c) Close and lock windows, if possible.
 - d) Turn off all power equipment in the event of a natural disaster such as an earthquake or electrical storm.
 - e) Establish a central area for unsupervised students and staff to assemble.
 - f) Retain students until an "all clear" signal is given.
4. Identify an adequate location and a procedure for administering first aid.
5. Establish a "clean up" committee to be called in immediately following a disaster to completely clean and repair damages so that the school can open as soon as the following day.
6. Identify a team of psychologists from Education Support Services to be called to provide counseling for any resulting trauma affecting students and staff.

The principal or site administrator shall forward a copy of this plan to the District Disaster Preparedness Coordinator prior to the start of each school year.

Adopted 9/4/90

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

No recording fee.

When recorded, return to:

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Mission Bell Elementary School Modernization
Bid #93/05L - State Project #77/67090-00-13

Date of completion: January 3, 1994

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive-
Riverside, CA 92509

Name of contractor: Troxler & Sons Construction

Street address or legal description of site: 4020 Conning Street; Riverside, CA 92509

Dated: January 3, 1994

Owner: JURUPA UNIFIED SCHOOL DISTRICT
(Name of public entity)

By Rollin Edmunds
Rollin Edmunds
Title Assistant Superintendent Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) SS

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on January 4, 1994 (Date)

By Benita B. Roberts
Title Secretary to the Board

E-1

within 10 days after completion.
No recording fee.

When recorded, return to:

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: One 24' x 40' Relocatable Classroom at Rubidoux High School "S" Wing; Community Service Portable - P.O. #76050

Date of completion: February 7, 1994

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive
Riverside, CA 92509

Name of contractor: Modtech, Inc.

Street address or legal description of site: 4250 Opal Street; Riverside, CA 92509

Dated: February 7, 1994

Owner: JURUPA UNIFIED SCHOOL DISTRICT

(Name of public entity)

By

Rollin Edmunds

Title Assistant Superintendent Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on February 8, 1994 (Date)

By

Benita B. Roberts

Title Secretary to the Board

E-2

PORTER • STINSON • MILLER
ARCHITECTS / PLANNERS

CHANGE
ORDER 1

PROJECT: Rustic Lane School Fire Renovation
Jurupa Unified School District

CHANGE ORDER NUMBER: 1
FINAL CHANGE ORDER

DATE: January 27, 1994

TO: K & S Investments
1471 Pomona Road, Suite D
Pomona, CA 91720

O.S.A. #A-60590

You are directed to make the following changes in this Contract:

Reference attached Pages CO-1.1 through CO-1.4 and drawings CO-1.1 and CO-1.2.

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	67,499.00
Net change by previously authorized Change Orders	NONE
The Contract Sum prior to this Change Order was	67,499.00
The Contract Sum will be increased/decreased by this Change Order	2,539.67
The new Contract Sum including this Change Order will be	70,038.67
The Contract Time is extended	15 Days

Authorized:

ARCHITECT

CONTRACTOR

OWNER

PORTER • STINSON • MILLER
350 West 5th Street, #201-B
San Bernardino, CA 92401

K & S Investments
1471 Pomona Road, Suite D
Corona, CA 9172031

Jurupa Unified School District
3924 Riverview Drive
Riverside, California 92509

BY David Lystrup BY Michael Sturillo

BY _____

DATE 1-27-94

DATE 1-28-94

DATE _____

cc: File

ITEM CO-1.1: **ROOF CURBS** - The A.C. units were installed on the "Mechanical" platforms per the mechanical platform detail, not the A.C. platform detail.

Justification: The approved mechanical platform detail in the contract documents was a better detail for the roofing and attachment.

Requested by: The Contractor.

NO ADDITIVE COST
NO TIME EXTENSION

ITEM CO-1.2: **FRAMING OF ROOF RAFTERS** - Additional bolts were added to the structure and approved by the Division of the State Architect.

Justification: The Contractor was directed to add bolts, strengthening the connection between the new roof members where connecting to the existing roof structure due to the exterior cantilever.

Requested by: The Structural Engineer.

NO ADDITIVE COST
TIME EXTENSION 2 Days

ITEM CO-1.3: **CONNECTION OF SHEAR WALL TO ROOF STRUCTURE** - Remove exterior plaster and sheathing in place to connect the exterior plywood to the roof structure on the west wall.

Justification: The original drawings were not clear in making the connection of the plywood to the roof joists on the west wall. The Contractor was stopped and had to remove some exterior plaster and sheathing to make the correction.

Requested by: The Structural Engineer.

ADDITIVE COST \$834.67
TIME EXTENSION 8 Days

ITEM CO-1.4:

MODIFICATION TO CABINETRY - The Contractor was directed to provide a shelf the full length of the north wall to match the existing classroom following its modernization in 1989.

Justification:

The bid documents did not address the continuous shelf the length of the north wall. The Contractor was directed to maintain the furred out wall under the windows to avoid possible asbestos abatement on abandoned heating ductwork.

Requested by:

The Architect and District.

ADDITIVE COST \$1,705.00

TIME EXTENSION 5 Days

TOTAL ADDITIVE COST \$2,539.67

TOTAL TIME EXTENSION 15 days

PORTER • STINSON • MILLER
ARCHITECTS / PLANNERS

CHANGE
ORDER 2

PROJECT: West Riverside Modernization II
Jurupa Unified School District

CHANGE ORDER NUMBER: 2
FINAL CHANGE ORDER

DATE: January 27, 1994

TO: K & S Investments
1471 Pomona Road, Suite D
Pomona, CA 91720

O.S.A. #A-55006

You are directed to make the following changes in this Contract:

Reference attached Pages CO-2.1 through CO-2.8.

Not valid until signed by both the Owner and Architect.

Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

The original Contract Sum was	226,152.00
Net change by previously authorized Change Orders	5,830.00
The Contract Sum prior to this Change Order was	231,982.00
The Contract Sum will be increased/decreased by this Change Order	1,010.00
The new Contract Sum including this Change Order will be	232,992.00
The Contract Time is extended	71 Days

Authorized:

ARCHITECT

PORTER • STINSON • MILLER
350 West 5th Street, #201-B
San Bernardino, CA 92401

CONTRACTOR

K & S Investments
1471 Pomona Road, Suite D
Corona, CA 9172031

OWNER

Jurupa Unified School District
3924 Riverview Drive
Riverside, California 92509

BY

David Lystrup

BY

Michael O'Kelly

BY

DATE 1-27-94

DATE 1/28/94

DATE

cc: File

350 WEST 5TH STREET, SUITE 201B, SAN BERNARDINO, CALIFORNIA 92401-1312
TELEPHONE: 909/884-7413 FAX: 909/888-6311

28310 ROADSIDE DRIVE, SUITE 123, AGOURA HILLS, CALIFORNIA 91301-2669
TELEPHONE: 818/889-4061 FAX: 818/889-1844

E-5
p91

ITEM CO-2.1: **REPLACE PART OF COVERED WALKWAY AT BUILDING "E" -**
The Contractor was directed to replace an area 8' x 8'.

Justification: There was dry rot discovered in the roof structure over the covered walkway that needed replaced.

Requested by: Architect and District.

ADDITIVE COST \$400.00
TIME EXTENSION 5 days

ITEM CO-2.2: **REPLACE PART OF THE ROOF OVER BUILDING "E" -** The Contractor was directed to replace a portion of the roof over Building "E".

Justification: The existing roof structure had an area with dry rot on the south side of the Building.

Requested by: Architect and District.

ADDITIVE COST \$610.00
TIME EXTENSION 7 days

ITEM CO-2.3: **ALTERATION TO THE ATTACHMENT OF THE ROOFTOP HVAC UNITS -** The roof top units were not installed per the contract documents.

Justification: The attachment of the rooftop units was different than that described in the approved drawings. The Structural Engineer had to review the method used and then forward to D.S.A. for their review.

Requested by: Contractor.

ADDITIVE COST None
TIME EXTENSION None

ITEM CO-2.4: **TIME EXTENSION** - The Contractor had doors to install, exterior painting and punch list items to complete after beneficial occupancy.

Justification: The District had beneficial occupancy of Building "E" on September 8, 1993. The District took beneficial occupancy of Building "J" on October 8, 1993. The Contractor was restricted to weekends and after school to do any work on the site. Work was completed on December 16, 1993. The School Board did not meet until January 3, 1994 to file the Notice of Completion. The Contractor is requesting 37 days time extension. An additional 18 days is requested due to the delay for the School Board Meeting following the holidays.

Requested by: Contractor.

ADDITIVE COST None
TIME EXTENSION 55 Days

ITEM CO-2.5: **ROOF CURBS** - The A.C. units were installed on the "Mechanical" platforms per the mechanical platform detail, not the A.C. platform detail.

Justification: The approved mechanical platform detail in the contract documents was a better detail for the roofing and attachment.

Requested by: Contractor.

NO ADDITIVE COST OR TIME EXTENSION

ITEM CO-2.6: **ANCHORING FOR ROOFTOP UNITS** - The HVAC units were not anchored per the contract documents. The attached drawing has been submitted and approved by D.S.A. showing the actual anchoring.

Justification: The method of anchoring was altered by the contractor and had to be reviewed and submitted to D.S.A.

Requested by: The Contractor.

NO ADDITIVE COST OR TIME EXTENSION

2
E-5
1993

ITEM CO-2.7: **HANDICAP LIFT GATE ATTACHMENT DETAIL** - Install the top gate of the Handicap Lift in the Multi-Use Room per the manufacturer's recommendation.

Justification: The gate is free standing at platform level at the top landing for the handicap lift. The gate has been installed per the manufacturer's recommendation with shop drawing detail attached.

Requested by: D.S.A. Field Representative.

ADDITIVE COST None
TIME EXTENSION None

ITEM CO-2.8: **ASBESTOS ABATEMENT** - The Contract was delayed in starting.

Justification: The Contractor was delayed in starting the project until the District's abatement contract was completed.

Requested by: Contractor.

ADDITIVE COST None
TIME EXTENSION 4 Days

TOTAL ADDITIVE COST \$1,010.00
TOTAL TIME EXTENSION 71 Days

Jurupa Unified School District

Personnel Report #14

February 22, 1994

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Home Teaching; 1993-94 school year; appropriate hourly rate of pay.

Dan Moore

Bilingual Education; Title VII committee meeting; February 9, 1994; not to exceed 11 hours each; appropriate hourly rate of pay.

Monette Stewart	Gloria Cabrera	Sandra Garza
Susan Rhine	Martha Molina	Andrea Roe
Matthew Nagle	Luis Hernandez	Melody Flores
Barbara Busalacchi	Duan Kellum	

Bilingual Education; Title VII committee meeting; February 16, 1994; not to exceed nine (9) hours each; appropriate hourly rate of pay.

Monette Stewart	Lourdes Ruelas	Victoria Mendoza
Gloria Cabrera	Luis Hernandez	Deanna Long

Granite Hill Elementary; to provide enrichment activities to extend language arts study; January 24, 1994 and April 1, 1994; not to exceed 40 hours total; appropriate hourly rate of pay.

Connie Nagle

Ina Arbuckle Elementary; after school language arts program; February 1, 1994 through May 31, 1994; not to exceed 130 hours total; appropriate hourly rate of pay.

Matthew Nagle	Sandra Garza	Pat Cruz
Beverly Rosten	Sally Beese	Karen Boryski
Martha Molina	Duan Kellum	Malcolm Butler
Anne Cox	Carol Starks	

Ina Arbuckle Elementary; to assist in planning Science Program; January 18, 1994 through May 31, 1994; not to exceed 20 hours total; appropriate hourly rate of pay.

Anne Cox

Sunnyslope Elementary; to work with Chapter I students and assist with categorical responsibilities; January 31, 1994 through June 17, 1994; not to exceed 93 days total; appropriate hourly rate of pay.

Mary Blevins

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Sunnyslope Elementary; staff development activities; February 1-24, 1994; not to exceed four (4) days total; appropriate hourly rate of pay.

Carl Zitek

Mireya Hicks

Sunnyslope Elementary; staff development inservices; September 1, 1993 through June 1, 1994; not to exceed four (4) days each; appropriate hourly rate of pay.

Sharon Smith

Barbara Martin

Joanne Viafora

Zoe Washburn

Sue Tsuyuki

Grace Burke

Carolyn Sherman

Jurupa Middle School; assist in training at-risk students; January 24, 1994 through February 1, 1994; not to exceed three (3) hours each; appropriate hourly rate of pay.

Jim Owen

Tina Mihin

Jurupa Valley High School; to serve as a Peer Tutor Advisor/Supervisor; January 18, 1994 through June 17, 1994; not to exceed four (4) hours per week; appropriate hourly rate of pay.

Patricia Prosser

Jurupa Valley High School; to assist with Peer Tutoring Program Advisor/Supervisor duties; February 8, 1994 through March 31, 1994; not to exceed four (4) hours per week; appropriate hourly rate of pay.

Donna Staub

Jurupa Valley High School; to substitute for the Peer Tutor Advisor/Supervisor; February 7, 1994 through June 17, 1994; not to exceed four (4) hours per week; appropriate hourly rate of pay.

Julie Parker

Rubidoux High School; preparation, presentation and correction services for students challenging Spanish I; October 1-31, 1993; not to exceed 6.07 hours total; appropriate hourly rate of pay.

Barbara Duff

Rubidoux High School Athletics; 1993-94 school year; appropriate seasonal rate.

Ray Marisnick

Head Baseball Coach

Jason Dohl

Assistant Baseball Coach

Al Martinez

Head Softball Coach

Harrison Cole

Assistant Softball Coach

Ray Johnson

Assistant Softball Coach

Dick Slivka

Head Badminton Coach

Brian Hayden

Head Swim Coach

Virgil Hayden

Assistant Swim Coach

CERTIFICATED PERSONNEL (Continued)

Extra Compensation (Continued)

Rubidoux High School Athletics; 1993-94 school year; appropriate seasonal rate.

Ginger Hayden	Assistant Swim Coach
Rich Torbert	Co-Track Coach
Susan Gaustad	Co-Track Coach
Sam Gee	Assistant Track Coach
Doug Torbert	Assistant Track Coach

Student Teaching Assignment

Assigned from the University of California, Riverside for the winter quarter 1994.

<u>Name</u>	<u>School Site(s)</u>	<u>Master Teacher(s)</u>
Rebecca Tucker	Granite Hill	Tammy Concannon
Rachelle Vandenberg	Indian Hills	Jamie Aballi
Jennifer West	Indian Hills	John Parker
Tracey Lungouvan	Indian Hills	Sharon Baguyo
Kay Cox	Indian Hills	Carol Mattera
Patrick Kunody	Indian Hills	Christa Biddle
Rosalia Anderson	Indian Hills	Lisa Cole
Callean Potter	Sunnyslope	Sue Tsuyuki
Karen Bently	Sunnyslope	Grace Burke
Jan Ellen Quisenberry	Sunnyslope	Barbara Martin
Miriam Kim	Sunnyslope	Joanne Viafora
Scott Starleweather	Sunnyslope	Sherry Buckman
William Austin	Sunnyslope	Russ Orwig
Antolina Moreno	Troth Street	Rhonda Bruce
Dave Reinalda	Van Buren	David Hicks
Lucy Ledesma	West Riverside	Kathy Edmond
Sue Galvez	Jurupa Valley High	Nanette Corona
Alan Ito	Jurupa Valley High	Virginia Huckaby
Alicia Tudor	Jurupa Valley High	Gary Clem
Constance Bazzarre	Rubidoux High	Nancy Jones
William Christensen	Rubidoux High	Pat Thomson/Dick Slivka
Diane Dawson	Rubidoux High	Dan Weatherford/Dick Slivka
Catherine Fagan	Rubidoux High	Lucinda Kane
Christine Greutink	Rubidoux High	Sharon Dimery/Tina Erickson
Cory Hand	Rubidoux High	Paul Horn/Larry Porter
Elizabeth Kelly	Rubidoux High	Mike Dohr
Matthew Leonard	Rubidoux High	Terry Snell/Rob Liddle
Bernard Naginis	Rubidoux High	Ed Luna/Alan Stringer
Carl Opsahl	Rubidoux High	Larry Porter/Paul Horn
Anita Parada	Rubidoux High	Gloria Hill

Assigned from California State Polytechnic, Pomona for the winter quarter 1994.

<u>Name</u>	<u>School Site(s)</u>	<u>Master Teacher(s)</u>
Annmarie Knudsen	Jurupa Valley High	Gary Lesh
Joe Torrez	Jurupa Valley High	Gary Lesh

CERTIFICATED PERSONNEL (Continued)

Student Teaching Assignment (Continued)

Assigned from National University for the winter quarter 1994.

<u>Name</u>	<u>School Site(s)</u>	<u>Master Teacher(s)</u>
Cathy Giles	Sky Country	Stephanie Dingman

Assigned from Cal State University, San Bernardino for the winter quarter 1994.

<u>Name</u>	<u>School Site(s)</u>	<u>Master Teacher(s)</u>
Ann Valle	Ina Arbuckle	Carol Starks
Nora Alvarez-Padilla	Ina Arbuckle	Nancy Liverman
Edwin Rumsey	Van Buren	Kathleen Perez
Kelly Burkett	Van Buren	Sandra Roberson
Susan Bowers	Van Buren	Sandy Williamson
Patricia Rice	Van Buren	Evelyn Harman
Annette Gahre	Van Buren	Paula Del Turco
Frances Burkhardt-Smith	Van Buren	Maureen Dalimot
Gladys Schrom	Van Buren	Dave Hicks
Heidi Aguilar	Van Buren	Bernice Miller

Assigned from Cal Baptist College for the winter quarter 1994.

<u>Name</u>	<u>School Site(s)</u>	<u>Master Teacher(s)</u>
Connie Finazzo	Indian Hills	Anita Shively
Tori Cantrell	Indian Hills	John Hill

Substitute Assignment

Teacher	Ms. Patricia Bice 5540 Royal Hill Dr. Riverside, CA 92506	As needed 30-Day Emergency Permit
Teacher	Ms. Margrete Bom 22789 Palm Suite I Grand Terrace, CA 92324	As needed Standard Elementary Credential
Teacher	Ms. Frances Burkhardt-Smith 11435 Magnolia #125 Riverside, CA 92505	As needed 30-Day Emergency Permit
Teacher	Ms. Torrie Cantrell 3680 Monroe Avenue #406 Riverside, CA 92504	As needed 30-Day Emergency Permit
Teacher	Ms. Carolyn Choate 685 N. Treemont Pl. #203 Corona, CA 91719	As needed 30-Day Emergency Permit
Teacher	Mr. Daren Dembrow 29745 Buena Tierra Sun City, CA 92586	As needed 30-Day Emergency Permit

CERTIFICATED PERSONNEL (Continued)

Substitute Assignment (Continued)

Teacher	Ms. Julia Difani 4664 Norton Place Riverside, CA 92506	As needed Multiple Subject Credential
Teacher	Ms. Connie Finazzo 19658 El Rivino Riverside, CA 92509	As needed 30-Day Emergency Permit
Teacher	Ms. Jerrie Fortune 8471 Diana Avenue #146 Riverside, CA 92504	As needed 30-Day Emergency Permit
Teacher	Ms. Annette Gahre 6698 Montclair Drive Riverside, CA 92504	As needed 30-Day Emergency Permit
Teacher	Ms. Sue Galvez 13015 Sunlit Court Moreno Valley, CA 92553	As needed Single Subject-Spanish Emergency Long-Term Credential
Teacher	Ms. Debra Garland 3555 Albany Street Riverside, CA 92503	As needed 30-Day Emergency Permit
Teacher	Ms. Joanne Gerdes 6296 Ave. Juan Diaz Riverside, CA 92509	As needed Standard Secondary Credential
Teacher	Ms. Fred Jacques 4671 Braemar Pl. #208 Riverside, CA 92501	As needed 30-Day Emergency Permit
Teacher	Ms. AnnMarie Knudsen 1400 Detroit Street Norco, CA 91760	As needed 30-Day Emergency Permit
Teacher	Mr. Michael Morehead 2747 Aries Lane Riverside, CA 92503	As needed 30-Day Emergency Permit
Teacher	Ms. Holly Reeves 2510 Rambling Court Riverside, CA 92507	As needed 30-Day Emergency Permit
Teacher	Ms. Jeanie Reiner 45 Corte Madera Tuscany Hills, CA 92532	As needed Standard Secondary Credential
Teacher	Ms. Gladys Schrom 3380 Second Street Riverside, CA 92501	As needed 30-Day Emergency Permit

CERTIFICATED PERSONNEL (Continued)

Substitute Assignment (Continued)

Teacher	Mr. Jose Torrez 9802 Coalinga Avenue Montclair, CA 91763	As needed 30-Day Emergency Permit
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Return from Leave of Absence

Teacher	Ms. Marsha Gontarski	Effective July 1, 1994
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Leave of Absence

Teacher	Ms. Nanette Corona 5566 Royal Hill Dr. Riverside, CA 92506	Maternity Leave effective February 8, 1994 through March 22, 1994 with use of sick leave benefits and Unpaid Special Leave March 23, 1994 through June 17, 1994 without compensa- tion, health and welfare benefits or increment advancement.
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Teacher	Ms. Karen Lancaster 4799 Bandini Riverside, CA 92506	Maternity Leave effective March 16, 1994 through April 27, 1994 with use of sick leave benefits.
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Teacher	Ms. Monette Stewart 16825 Trinity Bay Ct. Moreno Valley, CA 92553	Maternity Leave effective March 21, 1994 through April 30, 1994 with use of sick leave benefits.
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Resignation

Teacher	Ms. Lisa Tokarek P.O. Box 163 Hyde Park, PA 15641	Effective June 17, 1994
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CLASSIFIED PERSONNEL

Regular Assignment

Activity Supervisor	Ms. Gloria Acosta 6966 36th Street Riverside, CA 92509	Effective February 7, 1994 Work Year F Part-time
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Clerk-Typist	Ms. Annette Alvarez 3318 June Court Riverside, CA 92503	Effective February 1, 1994 Work Year E-1 Part-time
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Cafeteria Assistant I	Ms. Cindy Cave 7764 Longs Peak Dr. Riverside, CA 92509	Effective February 1, 1994 Work Year F Part-time
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CLASSIFIED PERSONNEL (Continued)

Regular Assignment

Cafeteria Assistant I	Mr. Kris Haines 6281 Morton Avenue Riverside, CA 92509	Effective February 1, 1994 Work Year F Part-time
Activity Supervisor	Ms. Aida Manzano 9845 Union Street Riverside, CA 92509	Effective January 31, 1994 Work Year F Part-time
Campus Supervisor	Ms. Ellen McIntosh 4636 Dapple Lane Riverside, CA 92509	Effective February 2, 1994 Work Year E-1 Part-time
Bilingual Language Tutor	Mr. Miguel Ruvalcaba 3705 Mears Avenue Riverside, CA 92509	Effective January 31, 1994 Work Year E-1 Part-time

Reclassification

From Secretary to Secretary-High School Assistant Principal	Ms. Donna Fuller	Effective January 3, 1994
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Short-Term/Extra Work

Bilingual Education; to assist with PRICE training session; February 14, 1994 through March 24, 1994; not to exceed 20 hours total; appropriate hourly rate of pay.

Bil. Language Tutor Delma Kason

Education Support Services; peak-load assistance to help with processing discipline cases and readmission; February 1-28, 1994; not to exceed four (4) hours per day; \$8.33 per hour.

Clerk-Typist Terri Bierwirth

Troth Street Elementary; to attend mandatory meeting; January 28, 1994; not to exceed 1½ hours each; appropriate hourly rate of pay.

Activity Supervisor	Teresa Cardona
Activity Supervisor	Darrin Martin
Activity Supervisor	Theresa Rowe
Activity Supervisor	Cindy Rodriguez
Activity Supervisor	Barbara Snyder
Activity Supervisor	Teresa Schopp
Activity Supervisor	Kristi Parker

Mission Middle School; to answer phones in office during lunch; January 14, 1994; not to exceed two (2) hours total; appropriate hourly rate of pay.

Activity Supervisor Josie Espinoza

CLASSIFIED PERSONNEL (Continued)

Substitute Assignment

Activity Supervisor	Ms. Debra Bukala 6261 Grand Valley Trail Riverside, CA 92509	As needed
Activity Supervisor	Ms. Michelle Coiro 5560 Greens Drive Riverside, CA 92509	As needed
Activity Supervisor	Ms. Dawn Guzzetta 6335 Thunder Bay Trail Riverside, CA 92509	As needed
Activity Supervisor	Ms. Jenny Kauffman 3975 Mennes Riverside, CA 92509	As needed
Activity Supervisor	Ms. Teresa Schopp 5685 Beach Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Barbara Snyder 5665 Marlatt Mira Loma, CA 91752	As needed
Bilingual Language Tutor	Ms. Carmen Areas 3522 Rubidoux Blvd. #30 Riverside, CA 92509	As needed
Stock Clerk/Delivery Driver	Mr. Robert Childers 5828 El Palomino Drive Riverside, CA 92509	As needed
Custodian	Mr. Juan Dominguez 7347 Peters Street Riverside, CA 92504	As needed
Cafeteria Assistant I	Ms. Peggy Freede 6982 Kern Drive Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Nancy Impola 6833 Kern Drive Riverside, CA 92509	As needed
On Campus Detention Supervisor	Ms. Mary Jones 7239 Sebastian Ave. Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Rose Kushner 6085 Ridgeview Ave. Mira Loma, CA 91752	As needed

CLASSIFIED PERSONNEL (Continued)

Substitute Assignment (Continued)

Bilingual Lanaguge Tutor	Mr. Rafael Ruvalcaba 3705 Mears Avenue Riverside, CA	As needed
Fiscal Clerk	Ms. Carolyn Teagarden 9430 Mission Blvd. Riverside, CA 92509	As needed
Activity Supervisor	Ms. Lisa Ulery 2741 Rubidoux Blvd. Riverside, CA 92509	As needed
Activity Supervisor	Ms. Sylvia Ysias 5705 Hudson Street Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Maria Young 10270 54th Street Mira Loma, CA 91752	As needed

Leave of Absence

Secretary	Ms. Cynthia Joris P.O. Box 3163 Wrightwood, CA 92397	Maternity Leave effective March 17, 1994 through April 28, 1994 with use of sick leave benefits.
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Termination
(Abandonment of Position)

Activity Supervisor	Ms. Cara Torres 11160 Little Dipper Mira Loma, CA 91752	Effective January 10, 1994
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Resignation

Instructional Aide	Ms. Karen Armstrong 6655 Palm #6 Riverside, CA 92506	Effective February 4, 1994
Activity Supervisor	Ms. Debbie Provenzano 6638 Kerry Lane Riverside, CA 92509	Effective February 4, 1994
Activity Supervisor	Ms. Teresa Schumm 5129 Trail Canyon Drive Mira Loma, CA 91752	Effective February 4, 1994
Activity Supervisor	Ms. Betty Seeman 3892 Hunter Street Glen Avon, CA 92509	Effective January 25, 1994
Activity Supervisor	Ms. Marilyn Swearingen 3138 Wishing Well Ct. Mira Loma, CA 91752	Effective January 28, 1994

OTHER PERSONNEL

Short-Term Assignment

Preschool Program; to serve as a Special Needs Project Helper; January 31, 1994 through June 16, 1994; not to exceed 22½ hours per week; \$8.04 per hour.

Project Helper Toni Greco

Preschool Program; to serve as an Early Childhood Instructor; February 1, 1994 through June 17, 1994; not to exceed 80 hours each; \$24.70 per hour.

Early Child. Instruc. Narda Carter
Early Child. Instruc. Beth Carlson

Preschool Program; to serve as a Typing Aide; January 18, 1994 through June 17, 1994; not to exceed 880 hours total; \$8.23 per hour.

Typing Aide Zelda Aguilar

Adult Education; to serve as an Adult Education ESL Assistant; January 24, 1994 through June 30, 1994; not to exceed 15 hours per week; \$7.18 per hour.

ESL Assistant Teresa Regalado

Ina Arbuckle Elementary; to serve as an After School Basketball Coach; December 10, 1993 through March 3, 1994; not to exceed six (6) hours per week; \$5.00 per hour.

After School Coach Travis Pennington

Ina Arbuckle Elementary; to provide after school language arts program; February 1, 1994 through May 31, 1994; not to exceed 60 hours total; \$8.09 per hour.

Language Arts Tutor Rosalia Gandara
Language Arts Tutor Tracy Edwards
Language Arts Tutor Debbie Vanderhagen

Mission Bell Elementary; to serve as a Babysitter; January 10, 1994 through June 16, 1994; not to exceed 10 hours total; \$8.10 per hour.

Babysitter Carol Leon

Mission Bell Elementary; to serve as an ESL Assistant; January 31, 1994 through June 16, 1994; not to exceed 2½ hours per day; \$9.30 per hour.

ESL Assistant Sherri Stewart

Pacific Avenue Elementary; to serve as a DATE Program Helper; January 4, 1994 through June 30, 1994; not to exceed two (2) hours per week each; \$6.99 per hour.

DATE Program Helper Melodee Bell
DATE Program Helper Natalia Mory
DATE Program Helper Priscilla White
DATE Program Helper Deborah Taber
DATE Program Helper Debbie Thuve
DATE Program Helper Jenny Dean

PERSONNEL REPORT #17
OTHER PERSONNEL (Continued)

Short-Term Assignment (Continued)

Pacific Avenue Elementary; to serve as a Language Arts Tutor; February 1, 1994 through June 3, 1994; not to exceed 12½ hours per week; \$9.77 per hour.

Language Arts Tutor	Sue Wooten
Language Arts Tutor	Priscilla White
Language Arts Tutor	Debbie Taber
Language Arts Tutor	Julie Powell
Language Arts Tutor	Sherrie Moerer
Language Arts Tutor	Cathy Grover-Boughan
Language Arts Tutor	Angela Gresham

Van Buren Elementary; to serve as an After School Sponsor; October 27, 1993 through December 17, 1993; not to exceed 54 hours total; \$8.09 per hour.

After School Sponsor Donna Crispen

Van Buren Elementary; to serve as an After School Sponsor; October 21, 1993 through December 17, 1993; not to exceed 52 hours total; \$8.09 per hour.

After School Sponsor Bertice Roper

Van Buren Elementary; to serve as an After School Sponsor; November 1, 1993 through December 16, 1993; not to exceed 25 hours total; \$8.09 per hour.

After School Sponsor Cindy Cleveland

Van Buren Elementary; to serve as a Language Facilitator; November 29, 1993 through December 15, 1993; not to exceed 34 hours total; \$18.00 per hour.

Language Facilitator Pete Villalobos

Van Buren Elementary; to serve as a Language Facilitator; January 3, 1994 through June 30, 1994; not to exceed 275 hours total; \$18.00 per hour.

Language Facilitator Pete Villalobos

Van Buren Elementary; to serve as a Science Facilitator; November 2, 1993 through December 16, 1993; not to exceed 12 hours total; \$18.00 per hour.

Science Facilitator Joel Foster


Rubidoux High School; to serve as an AVID Aide; January 4, 1994 through June 30, 1994; not to exceed two (2) hours per day; \$6.00 per hour.

AVID Aide Eric Bosze

Rubidoux High School; to serve as a Peer Tutor; January 12, 1994 through June 16, 1994; not to exceed three (3) hours per week; \$5.25 per hour.

Peer Tutor Yesenia Hall

The above actions are recommended for approval:


Kent Campbell, Assistant Superintendent-Personnel Services

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
01/15/94 - 02/04/94
PURCHASES OVER \$200

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED						
P78300	100	178 00	PLANT OPERATIONS	BURRTEC WASTE IND.	MAINT-OPEN PO FOR WASTE DISPOSAL	750.00
P78426	100	178 00	DISTRICT WAREHOUSE	HALLKRAFT CONTAINER CORP	WHSE-STOCK	6,025.38
P78432	100	178 00	DISTRICT WAREHOUSE	LINDOW MANUFACTURING CO.	WHSE-STOCK	743.91
P78435	100	178 00	DISTRICT WAREHOUSE	TOLMAN DISTRIBUTORS	WHSE-STOCK	797.48
P78483	100	178 00	DISTRICT WAREHOUSE	CHEM-LITE INDUSTRIES	WHSE-STOCK	271.01
P78484	100	178 00	DISTRICT WAREHOUSE	CONSOLIDATED ELECTRICAL DIS	WHSE-STOCK	3,755.91
P78485	100	178 00	DISTRICT WAREHOUSE	HILLYARD FLOOR CARE	WHSE-STOCK	558.19
P78486	100	178 00	DISTRICT WAREHOUSE	NATIONAL SANITARY SUPPLY CO	WHSE-STOCK	947.72
P78487	100	178 00	DISTRICT WAREHOUSE	PIONEER CHEMICAL COMPANY	WHSE-STOCK	4,152.15
P78488	100	178 00	DISTRICT WAREHOUSE	UNITED INDUSTRIAL SUPPLY	WHSE-STOCK	1,331.79
P78489	100	178 00	DISTRICT WAREHOUSE	KLEEN-LINE (WAXIE) #334773	WHSE-STOCK	3,038.55
P78492	100	196 00	PHYSICAL EDUCATION	KEN'S SPORTING GOODS	RHS-INSTRUCTIONAL MATERIALS	834.25
P78493	100	197 00	ATTENDANCE & WELFARE	UNISYS CORPORATION	JVHS-OFFICE SUPPLIES	446.35
P78497	100	178 00	PLANT OPERATIONS	WESTERN EXTERMINATOR COMPAN	MAINT-TERMITE AND INSPECTION WORK	5,119.00
P78502	100	178 00	NON SPECIFIC	NORTHEAST AUDIO VISUAL, INC	WHSE-STOCK	656.20
P78503	100	196 00	GENERAL EDUCATION - SECONDARY	EDUCATIONAL SYSTEMS INTERNA	RHS-INSTRUCTIONAL MATERIALS	584.01
P78505	100	178 00	SELF-CONTAINED CLASSROOM	COMPUTERLAND OF UPLAND	RHS-JMS-INSTRUCTIONAL MATERIALS	753.71
P78507	100	178 00	DISTRICT WAREHOUSE	SOUTHWEST SCHOOL SUPPLY	WHSE-STOCK	8,930.02
P78508	100	178 00	DISTRICT WAREHOUSE	EASTMAN PRODUCTS	WHSE-STOCK	7,488.99
P78509	100	178 00	DISTRICT WAREHOUSE	HANSON OFFICE PRODUCTS	WHSE-STOCK	2,730.82
P78510	100	178 00	DISTRICT WAREHOUSE	GORDON'S INC.	WHSE-STOCK	3,324.95
P78511	100	178 00	DISTRICT WAREHOUSE	PIONEER STATIONERS INC	WHSE-STOCK	3,823.53
P78512	100	178 00	DISTRICT WAREHOUSE	SERVICE OFFICE PRODUCTS	WHSE-STOCK	1,247.57
P78522	100	178 00	DISTRICT ADMINISTRATION	SCHOOL SERVICES OF CALIFORN	EC-OFFICE SUPPLIES	600.00

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 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P78528	100	177 11	FACILITIES	CALIF ST WATER RESOURCES CO	EC-STATE PERMIT FEES		250.00
P78533	100	178 00	PLANT OPERATIONS	ELMER J. WOOD, INC.	TRANS-EQUIPMENT REMOVAL		7,598.00
P78538	100	196 00	STUDENT ACTIVITIES	KNORR POOL SYSTEMS INC	RHS-POOL COVERING		3,232.50
P78541	100	178 00	DISTRICT ADMINISTRATION	KELLY PAPER COMPANY	PRINT SHOP-OPEN PO-SUPPLIES		6,000.00
P78542	100	196 00	PHYSICAL EDUCATION	KEN'S SPORTING GOODS	RHS-INSTRUCTIONAL MATERIALS		418.34
P78545	100	178 00	DISTRICT ADMINISTRATION	U.S.A. PUBLISHING CO	EC-SUBSCRIPTION		348.25
P78546	100	178 00	DISTRICT ADMINISTRATION	MEMORY DIRECT	EC-HARD DRIVE		289.85
P78547	100	178 00	FACILITIES	NYSTROM	IA-MAPS AND GLOBES		352.34
P78548	100	178 00	FACILITIES	DIVISION OF STATE ARCHITECT	EC-SS-STRUCTURAL FEES		2,667.18
P78566	100	178 00	PLANT OPERATIONS	EMPIRE MOWERS	MAINT-OPEN PO-REPAIRS		1,000.00
P78597	100	196 00	FINE ARTS - DRAMA	ROESCH LINES, INC.	RHS-CHARTER BUSES		3,250.00
P78607	100	191 00	SELF-CONTAINED CLASSROOM	CHANNING L. BETE CO., INC.	MMS-INSTRUCTIONAL MATERIALS		219.81
P78610	100	178 00	OPERATIONS-OTHER FACILITY	MC INTOSH, JOHN	EC-TELEPHONE REPAIRS		1,662.50
P78623	100	000 00	SELF-CONTAINED CLASSROOM	CM SCHOOL SUPPLY CO.	GA-OPEN PO-INSTRUCTIONAL MATERIALS		545.35
P78642	100	183 00	SELF-CONTAINED CLASSROOM	INLAND PACIFIC CERAMIC SUPP	PED-INSTRUCTIONAL MATERIALS		204.73
P78652	100	197 00	ENGLISH	PEEK PUBLICATIONS	JVHS-INSTRUCTIONAL MATERIALS		522.21
P78656	100	196 00	PHYSICAL EDUCATION	RIVERSIDE TENT & AWNING CO	RHS-OPEN PO-ATHLETIC EQUIP REPAIRS		800.00
P78660	100	000 00	SELF-CONTAINED CLASSROOM	WESTERN TROPHY MFG	EC-INSTRUCTIONAL MATERIALS		249.76
P78662	100	178 00	DISTRICT ADMINISTRATION	BUSINESS & LEGAL REPORTS, I	EC-SUPPLIES		243.58
P78664	100	178 00	DISTRICT ADMINISTRATION	BOOKMASTERS DISTRIBUTION SE	EC-SUBSCRIPTION		235.00
P78665	100	178 00	DISTRICT ADMINISTRATION	BOOKMASTERS DISTRIBUTION SE	EC-SUBSCRIPTION		235.00
P78666	100	180 11	FACILITIES	DIVISION OF STATE ARCHITECT	EC-1A-STRUCTURAL FEE		1,038.04
P78667	100	178 00	DISTRICT ADMINISTRATION	U.S.A. PUBLISHING CO	EC-SUBSCRIPTION		348.25
P78671	100	178 00	DISTRICT ADMINISTRATION	HANSON OFFICE PRODUCTS	EC-SUPPLIES		775.80

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P78672	100	178 00	DISTRICT ADMINISTRATION	PORTER, KAL A.I.A. & ASSOCI	EC-OPEN PD-IMPLEMENTATION OF A.D.A.		27,000.00
P78675	100	178 00	HEALTH	SCHOOL HEALTH SUPPLY CO	EC-OFFICE SUPPLIES		320.87
P78696	100	000 00	SELF-CONTAINED CLASSROOM	EMERGENCY ESSENTIALS, INC.	SC-INSTRUCTIONAL MATERIALS		671.84
P78703	100	000 00	SELF-CONTAINED CLASSROOM	MOCKINGBIRD NURSERIES, INC.	IH-INSTRUCTIONAL MATERIALS		272.70
P78704	100	000 00	SELF-CONTAINED CLASSROOM	BURMINCO	IH-INSTRUCTIONAL MATERIALS		250.00
P78739	100	187 00	OPERATIONS-OTHER FACILITY	MAINSTAY PRODUCTS	WR-DISASTER SUPPLIES		404.08
P78719	100	178 00	SELF-CONTAINED CLASSROOM	ANAHEIM BAND INSTRUMENTS IN	JVHS-MUSICAL INSTRUMENT REPAIRS		339.41
P78722	100	197 00	INSTRUCTIONAL MEDIA	ARROWHEAD MAGAZINES CO	JVHS-OPEN PO-MAGAZINES		400.00
P78727	100	178 00	DISTRICT ADMINISTRATION	CUSTOM MICROFILM SYSTEMS	EC-MICROFILM SUPPLIES		307.75
P78734	100	197 00	FINE ARTS - ART	REDLANDS CAMERA	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS		450.00
P78740	100	197 00	GENERAL EDUCATION - SECONDARY	STOVALL ALL SPORTS CLINIC	JVHS-CONF 2/11-13/94 9 EMP		540.00
P78745	100	196 00	STUDENT ACTIVITIES	KNORR POOL SYSTEMS INC	JVHS-RHS-POOL SUPPLIES		266.36
P78746	100	196 00	STUDENT ACTIVITIES	MARINE RESCUE PRODUCTS	JVHS-RHS-INSTRUCTIONAL MATERIALS		555.45
P78752	100	178 00	DISTRICT ADMINISTRATION	NELSON ADAMS	MMS-REPAIR CHAIRS		2,500.00
P78753	100	178 00	FACILITIES	SEHI COMPUTER PRODUCTS	IH-PRINTER		301.70
P78754	100	178 00	FACILITIES	APPLE COMPUTER-SUPPORT CENT	IH-COMPUTER EQUIPMENT		1,877.01
P78755	100	178 00	PLANT OPERATIONS	PIONEER CHEMICAL COMPANY	MAINT-SUPPLIES		1,595.94
P78771	100	000 00	SELF-CONTAINED CLASSROOM	CALIF SCHOOL BOOK FAIR	IH-OPEN PO-RIF BOOKS		1,000.00
P78780	100	000 00	SELF-CONTAINED CLASSROOM	TRI-BEST CHALKBOARD COMPANY	GH-INSTRUCTIONAL MATERIALS		881.85
P78783	100	000 00	SELF-CONTAINED CLASSROOM	FOLLETT SOFTWARE COMPANY	IH-BAR CODE SCANNER		269.38
P78807	100	178 00	DISTRICT ADMINISTRATION	HANSON OFFICE PRODUCTS	EC-OFFICE SUPPLIES		750.20
P78808	100	178 00	DISTRICT ADMINISTRATION	SCHOOL ADMINISTRATOR'S PUBL	EC-OFFICE SUPPLIES		465.25

						FUND TOTAL	132,817.75
						TOTAL NUMBER OF PURCHASE ORDERS	70
P78434	101	178 00	NON SPECIFIC	KEN'S SPORTING GOODS	WHSE-STOCK		858.29

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COUNTY: 33 RIVERSIDE
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P78494	101	178 00	E.C.I.A. CHAPTER 2	MACMILLAN PUBLISHING CO.	RHS-ENCYCLOPEDIA		968.67
P78518	101	178 00		TOP HAT TRAVEL	RHS-CONF 2/12-20/94 3 EMP		1,352.00
P78531	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR MISSION SAN JUAN CAPISTRANO		PED-ADMISSION FEES		254.00
P78532	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR VON'S MARKET (LIMONITE AVE)		PED-OPEN PO-INSTRUCTIONAL MATERIALS		500.00
P78534	101	178 00	NON-AGENCY ACYF HEADSTART	HANSON OFFICE PRODUCTS	EC-OFFICE SUPPLIES		282.13
P78536	101	173 00	E.C.I.A. CHAPTER 1	VIRCO MANUFACTURING COMPANY	GH-FURNITURE		674.78
P78550	101	186 00	SB1274 RESTRUCTURING/PLANNING CATCH OUR RAINBOW BOOKS		VB-INSTRUCTIONAL MATERIALS		325.84
P78551	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR OPTICAL DATA CORPORATION		GA-INSTRUCTIONAL MATERIALS		2,676.41
P78552	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR PIONEER NEW MEDIA TECHNOLOG		GA-LASERDISC PLAYER		694.99
P78553	101	186 00	SB1274 RESTRUCTURING/PLANNING D & G SERVICES		VB-SUPPLIES		310.32
P78555	101	178 00	MENTOR TEACHER PROGRAM-OTHER LITTLE RED SCHOOL HOUSE		EC-OPEN PO-INSTRUCTIONAL MATERIALS		300.00
P78561	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR MUSIC CENTER		EC-MEMBERSHIP		950.00
P78576	101	191 00	DEMONSTRATION PROGRAMS IN REA TOP HAT TRAVEL		MHS-CONF-3/17-20/94 2 EMP		232.00
P78591	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR LEE CANTER AND ASSOCIATES		SC-TS-INSTRUCTIONAL MATERIALS		757.00
P78601	101	176 00	TOBACCO USE PREVENTION EDUCAT PIONEER NEW MEDIA TECHNOLOG		CR-LASERDISC PLAYER		694.99
P78604	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR PSYCHOLOGICAL CORPORATION,		CR-INSTRUCTIONAL MATERIALS		922.34
P78619	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR MCDUGAL LITTELL AND CO		GA-INSTRUCTIONAL MATERIALS		217.22
P78620	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR PERMA-BOUND		GA-INSTRUCTIONAL MATERIALS		1,033.32
P78622	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR COMPUTERLAND OF UPLAND		GA-INSTRUCTIONAL MATERIALS		2,055.97
P78637	101	184 00	E.C.I.A. CHAPTER 1	CALCULATORS, INC.	RL-INSTRUCTIONAL MATERIALS		1,944.89
P78644	101	186 00	SB1274 RESTRUCTURING/PLANNING CALIF DEPT OF EDUCATION		VB-MEMBERSHIP		531.00
P78646	101	178 00	NON-AGENCY ACYF HEADSTART	FUN DAZZLE	WR-ADMISSION FEES		240.50
P78648	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR AMAZON VINEGAR & PICKLING W		JMS-INSTRUCTIONAL MATERIALS		379.54
P78650	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR LAKE ELSINORE USD		JMS-INSTRUCTIONAL MATERIALS		350.19

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REPORT OF PURCHASES
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COUNTY: 33 RIVERSIDE
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P78654	101	197 00	VOCATIONAL AGRICULTURE INCENT	MIDWAY FEEDS & SUPPLIES	JVHS-OPEN PO-INSTRUCTIONAL MATERIALS		1,000.00
P78658	101	173 00	E.C.I.A. CHAPTER 1	RIGBY	GH-INSTRUCTIONAL MATERIALS		258.60
P78659	101	173 00	E.C.I.A. CHAPTER 1	WRIGHT GROUP, THE	GA-INSTRUCTIONAL MATERIALS		485.95
P78679	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	CR-LIBRARY BOOKS		358.00
P78681	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	ZEECRAFT TECH	GA-EQUIPMENT		522.59
P78682	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	GA-LIBRARY BOOKS		395.00
P78683	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	GH-LIBRARY BOOKS		403.00
P78687	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	IA-LIBRARY BOOKS		454.00
P78689	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	IH-LIBRARY BOOKS		667.00
P78692	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	PED-LIBRARY BOOKS		400.00
P78693	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	PA-LIBRARY BOOKS		352.00
P78694	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	RL-LIBRARY BOOKS		514.00
P78695	101	184 00	E.C.I.A. CHAPTER 1	BEST CLASSROOM EVER	RL-INSTRUCTIONAL MATERIALS		473.02
P78697	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	SC-LIBRARY BOOKS		427.00
P78699	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	SA-LIBRARY BOOKS		360.00
P78700	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	SS-LIBRARY BOOKS		383.00
P78701	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	TS-LIBRARY BOOKS		630.00
P78702	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	VB-LIBRARY BOOKS		492.00
P78708	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	WR-OTHER BOOKS		749.00
P78710	101	178 00	NON-AGENCY ACYF HEADSTART	RUBIDOUX NATURE CENTER	WR-ADMISSION FEES		246.00
P78713	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	JMS-OTHER BOOKS		1,102.00
P78717	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	MMS-OTHER BOOKS		1,064.00
P78718	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	JVHS-OTHER BOOKS		1,832.00
P78720	101	196 00	VOCATIONAL AGRICULTURE INCENT	F & W SMITH CO.	RHS-INSTRUCTIONAL MATERIALS		500.00

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REPORT OF PURCHASES
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P78742	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	NVHS-LIBRARY BOOKS		248.00
P78743	101	178 00	PRIMARY INTERVENTION	PRIMARY MENTAL HEALTH PROJE	EC-OPEN PO-SCHOOL SERVICES		2,500.00
P78747	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	WASHINGTON UNIFIED SCHOOL D	WR-INSTRUCTIONAL MATERIALS		818.90
P78748	101	178 00	MENTOR TEACHER PROGRAM-OTHER	DIANES CUSTOM TROPHIES & AW	EC-INSTRUCTIONAL MATERIALS		403.13
P78770	101	197 00	VOCATIONAL EDUCATION ACT PL94	PIONEER NEW MEDIA TECHNOLOG	JVHS-LASERDISC PLAYER		694.99
P78774	101	196 00	VOCATIONAL EDUCATION ACT PL94	CAD & GRAPHICS	RHS-EQUIPMENT		4,491.59
P78776	101	178 00	ECONOMIC IMPACT AID - L E P	ENCYCLOPAEDIA BRITANNICA	TS-ENCYCLOPEDIAS		1,445.41
P78784	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	DIANES CUSTOM TROPHIES & AW	IH-INSTRUCTIONAL MATERIALS		242.14
P78785	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	A.W. PELLER & ASSOC., INC.	IH-INSTRUCTIONAL MATERIALS		331.17
P78786	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	TEACHING RESOURCE CENTER	IH-INSTRUCTIONAL MATERIALS		324.81
P78787	101	178 00	NON-AGENCY ACTIVITIES - OTHER	DELMAR PUBLISHERS	EC-BOOKS		447.38
P78789	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	SUMMIT LEARNING	IH-INSTRUCTIONAL MATERIALS		404.55
P78791	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	AMERICAN ACADEMIC	IH-INSTRUCTIONAL MATERIALS		444.34
P78792	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	RHS-OTHER BOOKS		828.00
P78799	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	MB-LIBRARY BOOKS		386.00

						FUND TOTAL	47,584.86
						TOTAL NUMBER OF PURCHASE ORDERS	64
P78758	102	190 00	RESOURCE SPECIALIST PROGRAM	IMED	JMS-MICROCOMPUTER TABLE		209.57

						FUND TOTAL	209.57
						TOTAL NUMBER OF PURCHASE ORDERS	1
P77848	103	178 00	PUPIL TRANSPORTATION	SCHWARZE IND	TRANS-SWEEPER REPAIRS		217.34
P77997	103	178 00	PUPIL TRANSPORTATION	MARK CHRISTOPHER, INC.	TRANS-REPAIR PARTS		1,874.85

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P78121	103	178	00	PUPIL TRANSPORTATION	MARK CHRISTOPHER, INC.	TRANS-REPAIR ENGINE	2,110.78
P78288	103	178	00	PUPIL TRANSPORTATION	VORTEX INDUSTRIES, INC.	TRANS-REPAIR DOORS	343.55
P78425	103	178	00	PUPIL TRANSPORTATION	CHATEAU INTERIORS	TRANS-CUSHION REPAIRS	210.00
P78429	103	178	00	PUPIL TRANSPORTATION	INLAND TRUCK ELECTRIC, INC.	TRANS-SUPPLIES	640.03
P78431	103	178	00	PUPIL TRANSPORTATION	ARROW TRUCK BODIES & EQUIPM	TRANS-REPAIRS	212.96
P78560	103	178	00	PUPIL TRANSPORTATION	RIVERSIDE COUNTY OFFICE OF	EC-OPEN PO-TRANSPORTATION SERVICES	4,150.00
P78677	103	178	00	PUPIL TRANSPORTATION	PATRIOT TOWING	TRANS-OPEN PO-TOWING SERVICES	500.00
P78769	103	178	00	SELF-CONTAINED CLASSROOM	PRENTICE-HALL , INC ORDER D	IMC-TEXTBOOKS	4,883.93
FUND TOTAL							15,143.44
TOTAL NUMBER OF PURCHASE ORDERS							10
P78633	106	178	00	INSTRUCTIONAL MEDIA - E.R.C.	CALIF SCHOOL BOOK FAIR	PA-OPEN PO-RIF BOOKS	395.66
FUND TOTAL							395.66
TOTAL NUMBER OF PURCHASE ORDERS							1
P78499	119	178	00	PLANT MAINTENANCE	E.R. BLOCK PLUMBING CO.	MAINT-REPAIRS	2,858.42
P78500	119	178	00	PLANT MAINTENANCE	JIM PAPAS	MAINT-LIGHT REPAIRS	300.00
P78501	119	178	00	PLANT MAINTENANCE	WESTBURNE PIPE & SUPPLY	MAINT-SUPPLIES	696.62
P78563	119	178	00	PLANT MAINTENANCE	GLEN AVON LUMBER COMPANY	MAINT-OPEN PO-SUPPLIES	1,500.00
P78564	119	178	00	PLANT MAINTENANCE	WESTSIDE HARDWARE	MAINT-OPEN PO-SUPPLIES	500.00
P78565	119	178	00	PLANT MAINTENANCE	WESTBURNE PIPE & SUPPLY	MAINT-OPEN PO-SUPPLIES	1,000.00
P78750	119	178	00	PLANT MAINTENANCE	ELECTRONIC SUPPLY	MAINT-SUPPLIES	399.80
P78751	119	178	00	PLANT MAINTENANCE	ELECTRONIC SUPPLY	MAINT-SUPPLIES	344.80
FUND TOTAL							7,599.84

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REPORT OF PURCHASES

01/15/94 - 02/04/94
PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
					TOTAL NUMBER OF PURCHASE ORDERS	8
P78556	320	181	11	FACILITIES		
				WENGER CORP.	MB-F & E EQUIPMENT	1,305.25
					FUND TOTAL	1,305.25
					TOTAL NUMBER OF PURCHASE ORDERS	1
P78614	700	178	00	STATE PRESCHOOL AB-451		348.00
P78788	700	178	00	STATE PRESCHOOL AB-451		620.64
				GREEN MEADOWS FARM	MB-ADMISSION FEES	
				BROWN ROA PUBLISHING MEDIA	EC-BOOKS	
				NO RATIFIED P.O.'S FOUND		
					FUND TOTAL	968.64
					TOTAL NUMBER OF PURCHASE ORDERS	2
				157 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	206,025.01
				159 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	13,445.88
				316 PURCHASE ORDERS	FOR A GRAND TOTAL OF	219,470.89

RECOMMEND APPROVAL:  Director of Purchasing

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D30187	100	196 00	STUDENT ACTIVITIES	KNORR POOL SYSTEMS INC	D18018 CONF 1/31-2/1/94 1 EMP	260.00
D30230	100	178 00	DISTRICT ADMINISTRATION	CHAVEZ, JOHN	D18030 REIM CONF 11/30-12/5/93 1 EMP	57.83
D30233	100	178 00	DISTRICT ADMINISTRATION	EDSOURCE	D18026 CONF 3/3/94 1 EMP	40.00
D30234	100	178 00	DISTRICT ADMINISTRATION	CSUSB EXTENDED EDUCATION	D18024 CONF 1/15-16/94 1 EMP	45.00
D30238	100	180 00	SCHOOL ADMINISTRATION	BUREAU OF EDUCATION & RESEA	D18031 CONF 2/24/94 2 EMP	198.00
D30241	100	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	ENHANCE WORKSHOPS	D18023 CONF 2/28/94 3 EMP	225.00
D30243	100	173 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D18089 DEC 93 GAS BILL	9,761.91
D30244	100	176 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D18090 DEC 93 WATER BILL	907.80
D30245	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D18093 DEC 93 PHONE BILL	227.39
D30247	100	178 00	OPERATIONS-OTHER FACILITY	RUBIDOUX COMMUNITY SERVICES	D18092 DEC 93 WATER BILL	4,318.66
D30249	100	185 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D18091 DEC 93 ELECTRIC BILL	26,002.97
D30250	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D18088 JAN 94 GASOLINE PURCHASES	4,527.43
D30251	100	178 00	PLANT OPERATIONS	DICKINSON, STEVE	D18094 MILEAGE	143.72
D30252	100	000 00	SELF-CONTAINED CLASSROOM	GUERRIERO, SUSAN	D18105 REIMB INSTRUCTIONAL MATERIALS	48.65
D30253	100	199 00	CONTINUATION EDUCATION	HUTCHINS, DAVID	D18100 MILEAGE	32.14
D30254	100	196 00	VOCATIONAL EDUCATION	JENSEN, PAUL	D18099 MILEAGE	87.36
D30255	100	172 00	SELF-CONTAINED CLASSROOM	KARIMPOUR, CODY	D18107 REIMB LOST BOOK FEE	7.82
D30257	100	178 00	GUIDANCE & COUNSELING	PARSONS, JILLET	D18096 MILEAGE	9.30
D30258	100	178 00	DISTRICT ADMINISTRATION	RUMMLER, CINDEE	D18084 MONTHLY RIDESHARE AWARD	40.00
D30259	100	195 00	CONTINUATION EDUCATION	TORBERT, DOUG	D18106 REIMB INSTRUCTIONAL MATERIALS	111.19
D30260	100	178 00	GUIDANCE & COUNSELING	TUNDIDOR, MADELIN	D18098 MILEAGE	8.88
D30262	100	178 00	DISTRICT ADMINISTRATION	VILLA, MARIA	D18085 MONTHLY RIDESHARE AWARD	40.00
D30279	100	178 00	DISTRICT ADMINISTRATION	NATIONAL ASSOC. OF ED NEGOT	D18032 CONF 3/12-17/94 1 EMP	245.00
D30311	100	190 00	SCIENCE	NSTA 1994 NATIONAL CONVENTI	D18033 CONF 3/30-31/94 3 EMP	215.00

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D30315	100	196	00	U.C. REGENTS	D18037 TOURNAMENT 2/16-22/94 1 EMP 6	152.00
D30318	100	196	00	CITEA STATE OFFICE	D18038 CONF 3/4/94 1 EMP	135.00
D30400	100	191	00	CALIF CAREER EDUCATION ASSO	D18154 CONF 3/1-4/94 1 EMP	120.00
D30401	100	191	00	PLEASANTON HILTON AT THE CL	D18155 LODGING 3/1-4/94 1 EMP	213.84
D30402	100	178	00	C.A.S.H. (COALITION ADEQ.SC	D18152 CONF 2/22-24/94 1 EMP	480.00
D30403	100	178	00	RED LION SACRAMENTO INN	D18153 LODGING 2/22-24/94 1 EMP	198.47
D30408	100	178	00	STATE BOARD OF EQUALIZATION	D18160 HAZARDOUS WASTE GENERATOR FEE	162.00
D30409	100	178	00	STATE BOARD OF EQUALIZATION	D18161 HAZARDOUS DISPOSAL FEE	262.50
D30410	100	178	00	POSTMASTER	D18150 REPLENISH POSTAGE MACHINE	2,500.00
D30411	100	178	00	CORPORATE TELEMAGEMENT	D18159 DEC 93 PHONE BILL	765.05
D30412	100	186	00	SO CALIFORNIA GAS	D18156 DEC 93 GAS BILL	6,740.59
D30413	100	181	00	JURUPA COMMUNITY SERVICES	D18157 DEC 93 WATER BILL	5,954.30
D30414	100	196	00	MOBIL OIL CREDIT CORPORATIO	D18151 NOV 93 GASOLINE CHARGES	164.82
D30415	100	178	00	SO CALIFORNIA EDISON	D18158 DEC 93 ELECTRIC BILL	16,113.52
D30416	100	178	00	DICKINSON, STEVE	D18123 CONF 12/13-15/93 2 EMP	61.60
D30417	100	197	00	GENERAL EDUCATION - SECONDARY	D18149 INSTRUCTIONAL MATERIALS	61.81
D30582	100	172	00	OPERATIONS-OTHER FACILITY	D18168 DEC 93 GAS BILL	1,010.56
D30583	100	172	00	OPERATIONS-OTHER FACILITY	D18167 DEC 93 WATER BILL	4,839.96
D30584	100	178	00	OPERATIONS-OTHER FACILITY	D18164 DEC 93 PHONE BILL	7,338.57
D30585	100	175	00	PLANT OPERATIONS	D18164 DEC 93 PHONE BILL	5,287.47
D30586	100	185	00	OPERATIONS-OTHER FACILITY	D18165 DEC/JAN WATER BILL	461.00
D30587	100	175	00	OPERATIONS-OTHER FACILITY	D18166 DEC 93 ELECTRIC BILL	10,045.67
D30588	100	178	00	FACILITIES	D18170 REIMB REPAIR WORK GA SOUTH	5,272.50
D30589	100	178	00	DISTRICT ADMINISTRATION	WILLIAM E RIKER, ARBITRATOR D18172 PROF SERVICES JAN 94	400.00

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REPORT OF PURCHASES

01/15/94 - 02/04/94
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D30594	100	178 00	DISTRICT ADMINISTRATION	ATKINSON, ANDELSON, LOYA, RUUD	D18178 PROF SERVICES DEC 93	2,871.15
D30595	100	178 00	DISTRICT ADMINISTRATION	SAFEGUARD BUSINESS SYSTEMS	D18180 OFFICE SUPPLIES	116.48
D30596	100	191 00	SCHOOL ADMINISTRATION	FORTIN, JEANIE	D18187 REIMB OFFICE SUPPLIES	79.55
D30597	100	175 00	SELF-CONTAINED CLASSROOM	GARCIA MARIA	D18195 REIMB LOST BOOK FEE	10.89
D30598	100	178 00	DISTRICT ADMINISTRATION	GLASS, TERRY L	D18184 MILEAGE	32.10
D30599	100	172 00	SELF-CONTAINED CLASSROOM	GRUIDL, DAVID	D18193 REIMB INSTRUCTIONAL MATERIALS	86.36
D30600	100	190 00	SELF-CONTAINED CLASSROOM	LANCASTER, WALTER	D18192 REIMB INSTRUCTIONAL MATERIALS	44.22
D30601	100	196 00	SELF-CONTAINED CLASSROOM	RUBIDOUX HIGH SPEECH CLUB	D18179 REIMB 93/94 SPEECH ASSOC DUES	63.00
D30602	100	178 00	PLANT OPERATIONS	SUCHY, MARK	D18183 MILEAGE	5.98
D30603	100	178 00	NON-AGENCY ACTIVITIES - EDUCATION	TIPTON, JOYCE	D18177 MASTER TEACHER STIPEND	166.70
D30604	100	178 00	DISTRICT ADMINISTRATION	TRUST, DIANA	D18176 MONTHLY RIDESHARE AWARD	40.00
D30605	100	178 00	DISTRICT ADMINISTRATION	TWOMBLEY, JANA	D18191 REIMB RIDESHARE SUPPLIES	6.45
D30606	100	178 00	DISTRICT ADMINISTRATION	WILKESON, PHILIP	D18185 MILEAGE	218.43
D30607	100	175 00	SELF-CONTAINED CLASSROOM	YEOMANS, SANDRA	D18194 REIMB LOST BOOK FEE	7.01
D30636	100	178 00	DISTRICT ADMINISTRATION	MARTINEZ, RALPH	D18143 REIMB CONF 1/12/94 1 EMP	39.83
D30700	100	190 00	MATHEMATICS	BUREAU OF EDUCATION & RESEA	D18147 CONF 3/25/94 2 EMP	290.00
D30705	100	195 00	CONTINUATION EDUCATION	CAL POLY POMONA	D18148 CONF 2/26/94 1 EMP	30.00
FUND TOTAL						120,310.45
TOTAL NUMBER OF DISBURSEMENTS						65
D30188	101	178 00	NON-AGENCY ACYF HEADSTART	WILLIS, MARSHA	D18017 REIMB CONF 12/10/93 3 EMP	38.19
D30231	101	175 00	E.C.I.A. CHAPTER 1	BUREAU OF EDUCATION & RESEA	D18028 CONF 2/25/94 1 EMP	99.00
D30232	101	176 00	SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	D18027 CONF 2/22/94 2 EMP	198.00
D30235	101	186 00	SCHOOL IMPROVEMENT PR	SAN BERNARDINO COUNTY SCHOOLS	D18022 CONF 11/30-12/1/93 2 EMP	160.00

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 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D30236	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA	D18019	CONF 2/25/94 1 EMP	99.00
D30237	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA	D18020	CONF 2/22/94 2 EMP	198.00
D30239	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA	D18021	CONF 2/22/94 2 EMP	198.00
D30240	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR DINGMAN, STEPHANIE	D18029	REIMB CONF 11/30/93 1 EMP	25.00
D30242	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR TEACHER CREATED MATERIALS	D18025	CONF 4/22/94 2 EMP	198.00
D30263	101	180 00	E.I.A. (ECONOMIC IMPACT AID) ASSEIER, DIANA	D18115	REIMB INSTRUCTIONAL MATERIALS	29.22
D30264	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR HALE, GARY	D18109	REIMB INSTRUCTIONAL MATERIALS	19.58
D30265	101	178 00	ESEA T-VII BILINGUAL EDUC ACT MENDEZ, LUZ	D18114	REIMB OFFICE SUPPLIES	5.45
D30266	101	178 00	ESEA T-VII BILINGUAL EDUC ACT MENDEZ, LUZ	D18112	REIMB OFFICE SUPPLIES	12.84
D30267	101	178 00	ESEA T-VII BILINGUAL EDUC ACT MENDEZ, LUZ	D18102	REIMB SUPPLIES	34.26
D30268	101	178 00	ESEA T-VII BILINGUAL EDUC ACT PORTER, SONIA	D18113	REIMB OFFICE SUPPLIES	38.53
D30269	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR ROSTEN, BEVERLY	D18111	REIMB INSTRUCTIONAL MATERIALS	43.09
D30270	101	178 00	NON-AGENCY ACYF HEADSTART WILLIS, MARSHA	D18104	REIMB CHILD CARE SERVICES	60.00
D30271	101	178 00	NON-AGENCY ACYF HEADSTART WILLIS, MARSHA	D18103	REIMB REFERENCE BOOKS	9.31
D30272	101	178 00	NON-AGENCY ACYF HEADSTART WILLIS, MARSHA	D18101	REIMB SUPPLIES	113.03
D30312	101	178 00	PL94-142 EDUC FOR ALL HANDICA L.A. COUNTY OFFICE OF ED.	D18036	CONF 2/9-10/94 1 EMP	140.00
D30313	101	188 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA	D18034	CONF 2/24/94 2 EMP	198.00
D30314	101	178 00	PL94-142 EDUC FOR ALL HANDICA BUREAU OF EDUCATION & RESEA	D18035	CONF 3/24/94 1 EMP	145.00
D30319	101	186 00	E.C.I.A. CHAPTER 1 CSUSB EXTENDED EDUCATION	D18039	TEACHER TRAINING 1993/94 1 EM	5,500.00
D30320	101	191 00	DEMONSTRATION PROGRAMS IN REA CALIF LEAGUE OF MIDDLE SCHO	D18121	CONF 3/17-20/94 2 EMP	320.00
D30323	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR ENHANCE WORKSHOPS	D18120	CONF 2/28/94 4 EMP	300.00
D30419	101	191 00	DEMONSTRATION PROGRAMS IN REA AIRPORT MARRIOTT	D18122	LODGING CONF 3/17-20/94 2 EMP	323.40
D30423	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE COUNTY OFFICE OF	D18124	CONF 1/25/94 1 EMP	15.00
D30424	101	178 00	MENTOR TEACHER PROGRAM-OTHER CEEA CONFERENCE	D18125	CONF 3/11/94 1 EMP	175.00

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D30430	101	197 00	SB 1882-CA PROFESSIONAL DEVEL	COLOR CONNECTION	D18126 CONF 2/26/94 1 EMP	70.00
D30431	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR	STEINBRINCK, MARJORIE	D18127 REIMB CONF 1/22/94 1 EMP	50.00
D30509	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR	ENHANCE WORKSHOPS	D18128 CONF 3/15/94 1 EMP	75.00
D30510	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	L.A. COUNTY OFFICE OF ED.	D18129 CONF 2/9-10/94 1 EMP	140.00
D30511	101	178 00	PL94-142 EDUC FOR ALL HANDICA	CITY COMMUNITY SERVICES	D18134 CONF 2/25-26/94 1 EMP	95.00
D30512	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	FLORES, MELODY	D18140 REIMB CONF 11/30/93 1 EMP	35.00
D30513	101	178 00	MENTOR TEACHER PROGRAM-OTHER	MARRIOTT HOTEL, IRVINE	D18141 LODGING CONF 3/9-11/94 1 EMP	170.64
D30517	101	178 00	TOBACCO USE PREVENTION EDUCAT	SAN BERNARDINO SUPT OF SCHO	D18136 CONF 3/8/94 2 EMP	40.00
D30518	101	178 00	TOBACCO USE PREVENTION EDUCAT	SAN BERNARDINO SUPT OF SCHO	D18135 CONF 3/15/94 5 EMP	100.00
D30519	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	CSUSB EXTENDED EDUCATION	D18133 CONF 2/15/94 1 EMP	45.00
D30520	101	178 00	TOBACCO USE PREVENTION EDUCAT	CSUSB EXTENDED EDUCATION	D18132 CONF 3/15/94 5 EMP	100.00
D30521	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	D18131 CONF 3/15/94 1 EMP	105.00
D30522	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	CEECA CONFERENCE	D18130 CONF 3/11/94 1 EMP	175.00
D30590	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	POLAROID EDUCATION PROGRAM	D18169 PROF SERVICES 1/11/94 V8	750.00
D30608	101	173 00	E.C.I.A. CHAPTER 1	CONCANNON, TAMMY	D18188 REIMB INSTRUCTIONAL MATERIALS	44.03
D30609	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	RUBIDOUX HIGH SCHOOL	D18182 SUPPLIES	6.00
D30610	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	GARZA, SANDRA	D18196 REIMB INSTRUCTIONAL MATERIALS	27.89
D30611	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	HALE, GARY	D18197 REIMB INSTRUCTIONAL MATERIALS	50.42
D30612	101	178 00	E.C.I.A. CHAPTER 1	JACOBS, DONNA	D18190 REIMB INSTRUCTIONAL MATERIALS	32.97
D30613	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	KINNEAR, ELLEN	D18198 REIMB CHILD CARE SERVICES	7.50
D30614	101	178 00	ESEA T-VII BILINGUAL EDUC ACT	LOPEZ, LUPE	D18199 REIMB OFFICE SUPPLIES	36.86
D30615	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	MISSION INN	D18161 CONSULTANT LODGING 2/17-10/94	319.68
D30616	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	ROSTEN, BEVERLY	D18189 REIMB INSTRUCTIONAL MATERIALS	34.50
D30617	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	WEIBLE, DELORIS	D18201 REIMB INSTRUCTIONAL MATERIALS	39.51

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PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D30629	101	178	00	ECONOMIC IMPACT AID - L E P	ROHAC, RON	600.00
D30630	101	178	00	ESEA T-VII BILINGUAL EDUC ACT	ROHAC, RON	500.00
D30631	101	191	00	DEMONSTRATION PROGRAMS IN REA	PLAYWRIGHTS PROJECT	2,361.00
D30639	101	180	00	E.I.A. (ECONOMIC IMPACT AID)	SOCIETY FOR DEVELOPMENTAL E	99.00
D30701	101	197	00	SB 1882-CA PROFESSIONAL DEVEL	NSTA 1994 NATIONAL CONVENTI	220.00
D30702	101	197	00	SB 1882-CA PROFESSIONAL DEVEL	NSTA 1994 NATIONAL CONVENTI	220.00
D30703	101	178	00	MENTOR TEACHER PROGRAM-OTHER	SIMMONS, BARBARA	30.07
D30704	101	184	00	S.I.P. (SCHOOL IMPROVEMENT PR	CA STATE UNIV. DOMINGUEZ MI	65.00
TOTAL NUMBER OF DISBURSEMENTS						60
FUND TOTAL						15,333.97
D30273	102	178	00	DESIGNATED INSTRUCTIONAL SERV	BURTON, SHERRY	10.49
D30516	102	182	00	RESOURCE SPECIALIST PROGRAM	RIVERSIDE CO. OFFICE OF EDU	75.00
D30618	102	178	00	PROGRAM SPECIALISTS	JENSEN, KATHI	47.67
D30619	102	197	00	RESOURCE SPECIALIST PROGRAM	LASHER, SUSAN	25.21
TOTAL NUMBER OF DISBURSEMENTS						4
FUND TOTAL						158.37
D30256	103	178	00	PUPIL TRANSPORTATION	MADREGAL ESTER	20.16
D30261	103	178	00	PUPIL TRANSPORTATION	VALLEJO OLGA	45.50
D30274	103	178	00	GIFTED AND TALENTED EDUCATION	TUNDIDOR, MADELIN	4.15
D30632	103	178	00	GIFTED AND TALENTED EDUCATION	PLAYWRIGHTS PROJECT	870.00
TOTAL NUMBER OF DISBURSEMENTS						4
FUND TOTAL						939.81
D30275	106	179	00	SELF-CONTAINED CLASSROOM	FORAND, MARY	15.32

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 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
						15.32	1
D30628	119	178	00	PLANT MAINTENANCE	ENVIRONMENTAL INFORMATION A D18142 CONF 3/12-16/94 1 EMP	275.00	
D30638	119	178	00	PLANT MAINTENANCE	UC REGENTS D18146 CONF 5/27/94 1 EMP	125.00	
					FUND TOTAL	400.00	2
					TOTAL NUMBER OF DISBURSEMENTS		
D30637	700	178	00	STATE PRESCHOOL AB-451	INSTITUTE FOR EDUCATIONAL D D18144 CONF 3/15/94 2 EMP	210.00	
					FUND TOTAL	210.00	1
					TOTAL NUMBER OF DISBURSEMENTS		
D30276	800	178	00	SELF-CONTAINED CLASSROOM	FOREMAN, RANDY D18110 REIMB LOST BOOK FEE	10.00	
D30514	800	194	00	ADULT BASIC EDUCATION GRANT (ACSA/FEA D18138 CONF 4/23/94 1 EMP	10.00	
D30515	800	194	00	ADULT BASIC EDUCATION GRANT (ACSA/FEA D18139 CONF 4/30 & 5/14/94 2 EMP	40.00	
					FUND TOTAL	60.00	3
					TOTAL NUMBER OF DISBURSEMENTS		
D30418	900	178	00	DISTRICT ADMINISTRATION	MATERIAL DAMAGE APPRAISAL D17995 SETTLEMENT	100.38	
					FUND TOTAL	100.38	1
					TOTAL NUMBER OF DISBURSEMENTS		

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DISTRICT: 46 JURUPA UNIFIED

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RUN DATE: 02/08/94
PAGE: 8

REPORT OF PURCHASES

01/15/94 - 02/04/94
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	141 DISBURSEMENT ORDERS	FOR A GRAND TOTAL OF
						137,528.30

RECOMMEND APPROVAL: *Edward F. L.*
Director of Business Services

Jurupa Unified School District

1993/1994 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
94-1	<i>Consultant or Personal Service Agreements</i>			
94-1-QQQ	Imagination Company	\$495.00	SIP	Performance of "Alice In Wonderland" for students and staff of Ina Arbuckle Elementary School
94-1-RRR	Bob Wack	\$650.00 Travel NTE \$200.00	SIP	Inservice on "Motivating the Unmotivated" to staff of Granite Hill Elementary
94-1-SSS	Deanna Lazoore	\$600.00	PTA	Dance performance for students and staff of Glen Avon Elementary
94-1-TTT	Dolores Jones	\$400.00 Travel NTE \$20.00	SIP	Inservice on "Implementation of New Science Program" to staff of Indian Hills Elementary
94-1-UUU	Above All Balloon Charters	\$250.00	SIP	Hot air balloon demonstration for students and staff of Ina Arbuckle Elementary
94-1-VVV	Mark Wenzel	\$450.00	SIP	Mime assembly for students and staff of Ina Arbuckle Elementary
94-1-WWW	Bertha Hernandez	NTE \$400.00	Special Education - Transportation	Parent transportation of special education student to Pedley Elementary

94-3 *Riverside County Schools Agreements*

94-3-L	Advocacy Services	\$4,800.00/ month	District Administrative Services	Advocacy services relating to legislation and regulations from 1/1/94-6/30/94
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94-8 *Other Agreements*

94-8-K	University of California, Riverside	NTE \$12,789.00	CTEI	Comprehensive Teacher Education Institute (CTEI) agreement for middle schools from 6/1/93-6/30/94
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The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

RE/dc
2/22/94

Jurupa Unified School District

MONTHLY PAYROLL DISBURSEMENTS

February 22, 1994

<u>November Payroll</u>	<u>Monthly</u>	<u>Hourly</u>	<u>Total Payment</u>
Certificated	\$3,366,423.26	\$165,288.32	\$3,531,711.58
Classified	364,124.80	599,937.39	964,062.19
Board Members	3,286.78		3,286.78
Youth Employment Program	-0-	-0-	-0-
			<hr/>
	TOTAL NOVEMBER PAYMENT		\$4,499,060.55
 <u>December Payroll</u>			
Certificated	\$3,519,633.18	\$110,055.50	\$3,629,688.68
Classified	363,224.45	606,466.81	969,691.26
Board Members	3,286.78		3,286.78
Youth Employment Program	-0-	-0-	-0-
			<hr/>
	TOTAL DECEMBER PAYMENT		\$4,602,666.72
 <u>January Payroll</u>			
Certificated	\$3,363,710.70	\$92,315.36	\$3,456,026.06
Classified	359,935.41	523,279.15	883,214.56
Board Members	3,286.78		3,286.78
Youth Employment Program	-0-	-0-	-0-
			<hr/>
	TOTAL JANUARY PAYMENT		\$4,342,527.40

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE: An Introduction to the World's Oceans, 4th Edition
AUTHOR: Duxbury and Duxbury
PUBLISHER: Wm. C. Brown Communications, Inc.
COPYRIGHT: 1994
SUBJECT: Oceanography
COST: Student Text \$39.00
Teacher's Edition 00.00 (included in an order of 25 or more)

OTHER BOOKS CONSIDERED:

Introduction to the Biology of Marine Life, Wm. C. Brown
Introduction to Oceanography, Merrill

REASONS FOR SELECTING THIS BOOK:

We do not presently have enough Oceanography textbooks for one class set. Currently, students are using three editions, with widely varying pagination and rather than buy more of the current text, we feel we can get a superior text for less money. The current text is over \$55. The recommended text excels the present text for the following reasons:

- Presents a better array of chapter end review questions
- Reads at a more appropriate grade level
- Illustrations and tables are easier to read and follow
- Teacher's edition and supporting materials are more comprehensive
- Gives a better overview of physical and biological oceanography
- Study problems at the chapters end are useful to expand each lesson
- Cost effective compared to the other texts reviewed
- Chapter objectives closely related to the State Framework

RECOMMENDING COMMITTEE:

Mark Jonasson
Ron Mangiamelli
Pat Monaco

LEGAL COMPLIANCE REQUIREMENTS MET BY:

Completed "instructional materials legal compliance evaluation form"

JURUPA UNIFIED SCHOOL DISTRICT
JURUPA VALLEY HIGH SCHOOL

Course Plan

Course Title: PAINTING WITH WORDS THROUGH POETRY

DEPARTMENT: LANGUAGE ARTS

Credits: 5

Length of Course: One Semester

Prerequisites: Two years of English with a "C" or better grade or instructor's approval. Satisfactory reading and writing skills, including a passing grade on the reading and writing proficiency exams.

Target Group: Juniors and Seniors of all ability levels. This course is designed to foster, develop, and nurture students' interaction with poetry through reading, analyzing, and writing poems. Students work independently and collaboratively with poetry of contemporary authors representing diverse, multicultural views of geographic, economic, and social forces that influence our modern world. Students learn to critically interpret samples from professional, as well as student, authors. Students are required to keep a poetry journal and complete individual assignments, including daily writings.

Textbook: None

Other Instructional Materials: Multicultural anthologies and collections from school and state reading lists, primarily modern American authors.

Means of Assessing Student Learning:

1. Evaluation of assignments, including portfolio
2. Classroom activities
3. Student effort and participation
4. Journal
5. Contribution to group activities

General Goals of Course:

Students will be helped to

1. Develop descriptive, detailed poetry writing skills
2. Appreciate human creativity in written language
3. Discover, through inductive reasoning, how symbolism is used to enrich theme
4. Analyze diction
5. Improve vocabulary

6. Apply critical thinking and writing skills
7. Critique their own, peer, and professional writing
8. Orally present personal interpretations
9. Use poetry writing as a positive means to cope with the stress of adolescence

Exit Learning Objectives:

At the conclusion of this course students will be able to

1. Write analysis papers using specific references to key poetry techniques.
2. Demonstrate an expanded vocabulary in reading, writing, and speaking.
3. Recognize function of rhyme, rhythm, meter in contribution to meaning.
4. Describe shifts in point of view.
5. Apply poetry techniques in original writings.
6. Express ideas well in oral and written form.
7. Identify details to arrive at a larger theme.
8. Introspectively evaluate own writings.
9. Objectively evaluate professional and peer authors.

COURSE CONTENT AND ORGANIZATION

I. FIRST QUARTER - (emphasis on reading)

- A. Object of poetry
 1. content, meaning, subject matter, revelation
 2. as an art form; philosophy
- B. Sound and form
 1. rhyme, rhythm, meter
 2. haiku, lyric, free verse, ballad, song
- C. Figures of speech
- D. Tone
- E. Journal writing - personal responses to poems (theirs and others)
- F. Senses - sight, sound, touch, hearing, smell, and what is felt in the heart
- G. Symbolism
- H. Critical thinking and writing techniques
- I. Personification
- J. Point of view
- K. Group activities - analysis of poetry
- L. Individual projects (portfolio) - headline, found, letter, acrostics, recipe, syllable count, imitation, confession, monologue poems

II. SECOND QUARTER - (emphasis on writing)

- A. Peer reviews
- B. Journal writing
- C. Explication
- D. Conflict
- E. Oral interpretation
- F. Individual poetry and illustration - themes are of personal origin, family, food,

love, work, nature, dreams, death

G. Research into publication; enter contests

H. Satire

I. Semester project - to be determined in collaboration with teacher

J. Poetry in music

1. rock, ballads, blues, corridas

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): FRIDAY, MAY 6TH 1994 THROUGH SUNDAY, MAY 8TH 1994

LOCATION: TULARE UNION HIGH SCHOOL (TULARE, CALIFORNIA)

TYPE OF ACTIVITY: DRUM LINE COMPETITION

PURPOSE/OBJECTIVE: TO PERFORM AT THIS DRUM LINE INVITATIONAL/CLINIC

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

CHARLES GRAY-DIRECTOR OF BANDS, DON & KATHY MCDONALD/BOB MAYNARD/

JAY & KATHY HAKOMAKI AS BAND BOOSTERS AND DRUM INSTRUCTORS CHRIS ELDRED

& JASON GOODMAN.

EXPENSES:	Transportation	<u>\$ 100.00</u>
	Lodging	<u>\$ 100.00</u>
	Meals	<u>\$ 200.00</u>
	All Other	<u>\$ 100.00</u>

Number of Students 20

TOTAL EXPENSE \$ 500.00

Cost Per Student \$25⁰⁰
(Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>BAND BOOSTERS</u>	<u>\$ 2,500-</u>	<u>\$ 800-</u>
<u>DRUM LINE MEMBERS</u>	<u>\$ 500-</u>	<u>\$ 250-</u>
TOTAL:	<u>\$ 3,000-</u>	<u>\$ 1,050-</u>

Arrangements for Transportation: WILL BE PROVIDED BY PARENT MOTORHOMES

Arrangements for Accommodations and Meals: HOME STAYS PROVIDED BY TULARE UNION HS

Planned Disposition of Unexpended Funds: TO BE RETURNED TO THE BAND TRUST ACCOUNT

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] (Instructor) Date: 2/2/94 School: RUBIDOUX HIGH SCHOOL

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 2/9/94
Date approved by the Board of Education [Signature] Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

(6-7)

Jurupa Unified School District
TRAVEL REQUEST

Fund 100
Location 000
Program 112/896
Object 1160

Name(s) Annmarie Weaver Site Rubidoux
Title of Activity CADA State Convention
Location of Activity Reno, Nevada
Depart: Day Tue. Date Mar. 1 Time 3:15 am ☒ From Ontario Airport
Return: Day Sun. Date Mar. 6 Time 1:15 am ☒
Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐
(explain below)

	Estimated Cost	For Business Office Use Only	
		Actual Cost	Mode of Payment
Number of days of substitute time required: <u>3</u>	\$ <u>210.⁰⁰</u>	\$ _____	_____
Registration Fees	\$ _____	\$ _____	_____
Mode of Travel: <u>air</u>	\$ _____	\$ _____	_____
Meals - Number: _____ <u> </u> B <u> </u> L <u> </u> D	\$ _____	\$ _____	_____
Lodging: _____ (Name of Hotel)	\$ _____	\$ _____	_____
Other: _____	\$ _____	\$ _____	_____
TOTAL COST	\$ _____	\$ _____	_____

Will a cash advance be needed? NO Amount \$ _____

Remarks/Rationale (Required for Categorical Projects):

CADA Area F Council member, running for reelection;
creative advisory for convention.

I have read Business Services Procedure #124 and fully understand district travel requirements.

Annmarie Weaver 2-2-94
Employee's Signature Date

[Signature]
Principal/Supervisor's Signature

2/9/94
Date

Distribution: White/Green/Yellow - Business Office
Pink - Return Copy
Goldenrod - Originator

1993 AFFIRMATIVE ACTION REPORT

CATEGORY	MALE	FEMALE	ANGLO	BLACK	CHICANO/ SSA	OTHER NON-WHITE
I. Administrators/ Supervisors (41)	53.7% (22)	46.3% (19)	75.6% (31)	7.3% (3)	17.1% (7)	0 (0)
II. Teachers (614)	31.1% (191)	68.9% (423)	76.4% (469)	5.9% (36)	14.8% (91)	2.9% (18)
III. Support Staff (53)	22.6% (12)	77.4% (41)	75.5% (40)	9.4% (5)	15.1% (8)	0 (0)
TOTAL: Categories I - III (708)	31.8% (225)	68.2% (483)	76.3% (540)	6.2% (44)	15.0% (106)	2.5% (18)
IV. Craftsmen/Operators (26)	96.2% (25)	3.8% (1)	69.2% (18)	3.9% (1)	19.2% (5)	7.7% (2)
V. Clerical/Secretarial (130)	.8% (1)	99.2% (129)	83.1% (108)	3.1% (4)	11.5% (15)	2.3% (3)
VI. Teacher Aides (248)	4.0% (10)	96.0% (238)	60.8% (151)	6.5% (16)	32.3% (80)	.4% (1)
VII. Service Workers (312)	21.5% (67)	78.5% (245)	68.9% (215)	6.7% (21)	23.4% (73)	.9% (3)
TOTAL: Categories IV - VII (716)	14.4% (103)	85.6% (613)	68.7% (492)	5.9% (42)	24.2% (173)	1.2% (9)
DISTRICT TOTAL:	23.0% (328)	77.0% (1096)	72.5% (1032)	6.0% (86)	19.6% (279)	1.9% (27)

Personnel Services
12-31-93

3	3		6	7	0	9	0
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County and District Code

Form R-2
1988-89 Employee Ratio Summary Certification Document
(Education Code Sections 41400 through 41407)

District Jurupa Unified County Riverside

Return this summary certification document to the County Superintendent of Schools for forwarding to the State Dept. of Education, P.O. Box 944272, Sacramento, CA 94244-2720, on or before January 2, 1989. All employee counts for Part I shall be reported as of October 19, 1988. If the district is commonly administered with another district and the districts have complied with provisions of Education Code Section 35111, enter the name of the other district: _____

Part I Number of Employees (Full-time equivalents, calculated to two decimal places, to include full-time, part-time, and prorated positions)

A) Administrative..... 40.95 F-T-E
B) Exempt Administrative..... .65 F-T-E
C) Net Administrative..... 40.30 F-T-E
(Line A minus Line B above)
D) Teachers..... 544.7 F-T-E
E) Pupil Services..... 41.25 F-T-E

State Use Only

A) _____
B) _____
C) _____
D) _____
E) _____
F) _____
G) _____
H) _____
I) _____
J) _____
K) _____

Part II Salaries
Annual salaries of the administrative
F-T-E reported in A.....\$ 2,349,241

Contact Person: Herb Calderon Phone Number: (714) 781-1780

CERTIFICATION:

I HEREBY CERTIFY, to the best of my knowledge and belief, that this report is true and correct and is in compliance with statutes and administrative provisions of the California State Department of Education.

Signed: Valerie S. Wilson
(District Superintendent)

1/3/89
(Date)



Form R-2
1993-94 Employee Ratio Summary Certification Document
(Education Code Sections 41400 through 41407)

District Jurupa Unified

County Riverside

Return this summary certification document to the County Superintendent of Schools for forwarding to the Local Assistance Bureau, State Dept. of Education, P.O. Box 944272, Sacramento, CA 94244-2720, on or before January 14, 1994. All employee counts for Part I will be reported as of October 13, 1993. If the district is commonly administered with another district and the districts have complied with provisions of Education Code Section 35111, enter the name of the other district: _____

Part I Number of Employees (Full-time equivalents, calculated to two decimal places, to include full-time, part-time, and prorated positions)

A) Administrative..... 32.35 F-T-E
B) Exempt Administrative..... .75 F-T-E
C) Net Administrative..... 31.60 F-T-E
(Line A minus Line B above)
D) Teachers..... 660.80 F-T-E
E) Pupil Services..... 37.15 F-T-E

State Use Only

A) _____
B) _____
C) _____
D) _____
E) _____
F) _____
G) _____
H) _____
I) _____
J) _____
K) _____

Part II Salaries

Total Annual salaries of the administrative
F-T-E reported in A (Do not Average)..... \$ 2,220,156

Contact Person: Barbara Reul, Director of Business
Services

Phone Number: (909) 360-2887

CERTIFICATION:

I HEREBY CERTIFY, to the best of my knowledge and belief, that this report is true and correct and is in compliance with statutes and administrative provisions of the California State Department of Education.

Signed: Denith B. Roberts
(District Superintendent)

11-18-93
(Date)

