



**JURUPA UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING**

**AGENDA**

BOARD OF EDUCATION Sam Knight, President Mary Burns, Clerk David Barnes John Chavez Sandra Ruane  
SUPERINTENDENT John P. Wilson, Ed. D

**MAY 3, 1993**

**EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA 7:00 P.M.**

**OPENING**

Call to Order

\* Indicates supporting document

Roll Call

\*\* Indicates supporting document  
for Board Members only

**NOTE TIME CHANGE - CLOSED SESSION 5:30 P.M.**

The Board will meet in Closed Session at 5:30 p.m. in the Superintendent's office at the Education Center to consider qualified matters of litigation, negotiation, student discipline, and personnel qualifications which are timely.

**PUBLIC SESSION 7:00 P.M.**

Speaker cards are available on the side table for citizens wishing to address the Board in the communications session. Speakers are requested to limit comments to five minutes.

Call to Order in Public Session

(President Knight)

Roll Call: Mr. Knight, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mrs. Ruane

Flag Salute

(President Knight)

Invocation

(President Knight)

**COMMUNICATIONS SESSION**

**1. Recognition**

**Recognize the Day of the Teacher, May 12, 1993**

(Dr. Wilson)

On Wednesday, May 12, 1993, the Jurupa Unified School District will celebrate the annual "Day of the Teacher." The California Education Code Section 37222 notes the second Wednesday in May as a day of "special significance." Administration and the Board of Education recognizes the teachers of Jurupa for their continuous dedication, support and concern for young people. Our thanks for all you do!

## **2. Administrative Reports and Written Communications**

### **a. Accept Donations**

(Mr. Edmunds)

The Mission Bell PTA wishes to donate \$700 to Jurupa Unified School District, with the request that the money be used at the school for the purchase of library books.

Administration recommends acceptance of this donation with a letter of appreciation to be sent.

### **b. Written Communications/Reports**

(Dr. Wilson)

## **3. Report of Student Representatives**

The Board welcomes Joel Morgan, Jurupa Valley High School Student Representative, and Donavan Alberga, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

## **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

## **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

### **HEARING SESSION**

#### **\* Hear Public Comments on CSEA Initial Negotiating Proposal**

(Mr. Campbell)

As required by law and Board policy, the Board should conduct a public hearing on the proposal of the California School Employees Association and its local Chapter #392 regarding salaries and health and welfare benefits for the 1992/93 school year. The purpose of this public hearing is to provide an opportunity for the public to express its opinion to the Board concerning the CSEA initial negotiating proposal. President Knight should formally open and close the public hearing on the proposal.

### **ACTION SESSION**

#### **\* A. Approve Minutes of the April 19, 1993 Regular Meeting**

Recommend approval as printed.

\* **B. Approve Ground Lease Agreement for Felspar Riding Arena** (Mr. Edmunds)

On September 3, 1991, community member Janet May presented to the Board an idea for establishing a riding arena on District property adjacent to Pedley Elementary School, at the corner of Felspar and 58th Streets. At that time, the Board requested that Administration pursue the concept of a riding arena in conjunction with the Jurupa Area Recreation and Parks District.

The Assistant Superintendent Business Services has been working with Chuck Logan, Manager of the Park District, to develop an agreement for the riding arena. A copy of the proposed Agreement is included in the supporting documents. This Agreement has been approved by the Park District Board, subject to approval by the Board of Education. The Assistant Superintendent Business Services will review the proposed Agreement and answer any questions the Board may have.

Administration recommends the Board approve the Ground Lease Agreement for Recreational Purposes, as contained in the supporting documents.

**C. Review Information Regarding Van Buren's Year-Round Education Parent Survey** (Mrs. Roberts)

At the last Board meeting, the staff agreed to provide further information regarding the desire of Van Buren's parents to place their student(s) in a year-round program. Additional information provided by the Van Buren Principal, Carmen Hernandez, indicated that the surveys received represent the opinion of parents of 577 students in the attendance area. The survey results are as follows:

444	Yes
36	No
50	Undecided (Parents were unsure of the calendar and/or child care).
39	Will transfer to Stone Avenue
8	Indicated that they will be moving.
<hr/>	
577	Total

Information only

**D. Approve Participation in The Middle Grades Mathematics Renaissance Program** (Mrs. Roberts)

The Mathematics Renaissance is a long-term professional initiative aimed at total reform of mathematics programs in the middle grades. This program involves mathematics teachers at middle schools taking part in regional and local staff development activities. Participating teachers also are given two instructional units (five to six weeks in length) which require students to conduct investigations of mathematics topics by applying previously learned mathematics concepts and skills in an integrated fashion.

D. Approve Participation In The Middle Grades Mathematics Renaissance Program (Cont'd)

Mission Middle School has been involved in the program for two years with five to seven teachers. Jurupa Middle School had two participants this year. Each school plans to include at least six teachers in the program during the 1993/94 school year. The primary funding for support of the project, from \$8,000 to \$9,000 for released time, hourly compensation and materials will come from the School Improvement budget at each site. District support, not to exceed \$6,000 will be extended from federal Eisenhower funds which are designed to promote staff development in science and mathematics for elementary and middle school teachers.

Administration recommends that the Board approve participation in the Mathematics Renaissance program for the 1993/94 school year.

\* E. Approve for Review Elementary and Middle School Science Textbooks (Mrs. Roberts)

In November, 1992 the Board received a report concerning the district's intent to implement the new State Science Framework by adopting materials which support the concepts outlined in this document. For most of this school year, a committee representing each school in the district met on a monthly basis to examine materials recommended by the State's Curriculum Commission. The new Framework on which these materials are based emphasizes seven major themes and recommends that teachers concentrate science teaching on active learning and use performance based assessment. A K-12 Science Concept Matrix was developed to guide teachers in their selection of materials.

Instructional Council members reviewed the process of evaluation and the plans for implementation of the programs at their meeting on April 26, 1993 and approved recommending for Board approval for review, the K-6 Macmillan Science Program and the Prentice Hall Program for the 7th and 8th grade levels. A description of the materials is included in the supporting documents. These materials have been on display at local schools for teachers' review for at least two months and will be available for public review at the Glen Avon and Rubidoux libraries and the district's Instructional Media Center from 1:00 p.m. until 4:30 p.m. for the thirteen day period between Board meetings.

Administration recommends that the Board approve for review the K-6 Macmillan Science Program and grade 7-8 Prentice Hall Science Program.

F. Approve 1993 Mandated. Core Academic and Special Education Summer School Program (Mr. Taylor)

The State of California provides funds for 7% of a school district's enrollment to receive summer school instruction. We are mandated to provide classes at the high school level first. Eighth graders needing to pass core academic subjects in order to be promoted to the ninth grade along with K-12 special education students will be included. Because of the 7% cap, elementary summer school classes will not be offered.

Our plan is to operate core academic programs at both comprehensive high schools. Because of the remodeling project at Rubidoux High School all K-12 special education classes will be conducted on the Jurupa Valley High School campus.

**F. Approve 1993 Mandated, Core Academic and Special Education Summer School Program**  
(Cont'd)

Summer school offerings are limited to the following eight programs:

1. **Secondary Proficiency Classes** - Courses offered include: Secondary Reading Skills, Fundamentals of Writing and Math Essentials. These classes are offered to high school students who need to pass one or more proficiency examinations. (Rubidoux and Jurupa Valley)
2. **Core Academics** - State law defines core academic areas as mathematics, social studies, science, English, foreign language, fine arts and computer education. The following chart displays courses proposed for comprehensive high schools:

	<b><u>Jurupa Valley High</u></b>	<b><u>Rubidoux High</u></b>
Math Essentials	X	X
Math A	X	X
BM/BA		X
Introduction to Algebra	X	X
Algebra I and (A)	X	X
Algebra II and (B)	X	X
Geometry	X	X
Biology	X	X
Human Biology		X
Biological Concepts	X	
Spanish I	X	
Geophysical Science		X
World History Cultures and Geography	X	X
U.S. History	X	X
Government	X	X
Economics	X	X
Various ROTC Courses	X	X
Consumer Education	X	X
General English I (9)	X	X
General English II (10)	X	X
Physical Science	X	
Earth Science	X	
Fundamentals of Writing	X	
Reading Skills	X	

3. **Individualized Program IPI** - This program is designed for graduating seniors and 8th graders needing to make-up credits for graduation or promotion.
4. **Special Education** - Special Education classes for K-12 students are offered to students requiring such instruction.

**F. Approve 1993 Mandated, Core Academic and Special Education Summer School Program**  
(Cont'd)

5. **Independent Study** - Students assigned to independent study who desire to complete courses in summer school may enroll in this program.
6. **Work Experience** - This program is provided for students to earn credit while working in the community. Students receive related instruction in career awareness and job survival skills.
7. **AVID Program** - This program assists incoming ninth graders by preparing them to be successful at the high school level.
8. **Nueva Vista** - This will be an independent study program for currently enrolled Nueva Vista students.

**PROPOSED SUMMER SCHOOL SCHEDULE**

**Rubidoux High School & Jurupa Valley High School, June 21 - July 30, 1993**

(Secondary Proficiency Classes, Core Academic Individualized Program of Instruction IPI, Work Experience, and Independent Study)

**Hours:** 7:25 a.m. - 12:10 p.m. - Transportation is not provided.

**Nueva Vista High School, June 21 - July 16, 1993**

**Hours:** 7:25 a.m. - 12:10 p.m. - Transportation is not provided.

**Special Education, June 21 - July 16, 1993**

**Hours:** 7:25 a.m. - 12:10 p.m. - Transportation is provided.

It is recommended the Board approve 1993 Summer School offerings as presented.

**\* G. Approve Submittal of Proposal for Homeless Education Grant** (Mr. Taylor)

Through the McKinney Homeless Education Grant, monies are being made available to Riverside County to fund educational programs for homeless students. Nine districts in Riverside County have been invited to apply for funding of \$10,000 each for programs that provide tutorial, remedial or other education services to homeless children or youth. The grant application for the Jurupa Unified School District proposes an after-school program at two schools, Ina Arbuckle and Rustic Lane Elementary Schools. Related activities that augment the educational component such as counseling, provision of supplies, health services, inservice for parents, etc. are included in the proposal. If funded, the program would begin operation in September, 1993.

It is recommended that the Board approve the submittal of an application for funding of a homeless education grant program for Ina Arbuckle and Rustic Lane Elementary Schools.

#### H. Authorize Air Conditioning of Classrooms

(Mr. Edmunds)

Information was presented to the Board on April 5, 1993, concerning classrooms in the District that are not air conditioned. A list of these classrooms and the estimated costs for air conditioning them appears below.

<u>School</u>	<u>Estimated Cost Per Room</u>	<u>Total Cost</u>
Pedley Elementary Rooms 5, 6, 15 and 16	\$8,800	\$ 35,200
Rubidoux High School Building C - Rooms 1, 2 and 3 Building D - Rooms 6, 7, 8 and 9 Building V - Rooms 2A and 6	\$5,000	\$ 45,000
Troth Street Elementary Rooms 1, 2, 3, 4, 8 and 18	\$8,800	\$ 52,800
Van Buren Elementary Rooms 1, 2, 5, 6, 7 and 8	\$4,300	\$ 25,800
	Grand Total	\$158,800

This cost can be paid for with Redevelopment money, which is restricted in use to capital expenditures.

Administration recommends the Board authorize installation of air conditioning units in the above classrooms to be funded from Redevelopment revenue.

#### I. Approve Purchase Order #75266 to Nationwide Paper for Xerographic/Duplicating Paper

(Mr. Edmunds)

At the Board of Education meeting on January 19, 1993, the Board awarded Legal Bid #92/03L to Nationwide Paper for xerographic/duplicating paper. The bid included a special condition allowing the District to place an additional order for paper at the bid price within six (6) months from the date of the initial award. This additional order will give us the required inventory for the balance of the school year and fall startup. The option clause in Legal Bid #92/03L will save the District \$3,435.07, as the current price for white paper is \$1.90 per ream and \$2.65 per ream for colored paper; our bid price is \$1.56 per ream for white paper and \$2.37 per ream for colored paper.

Administration recommends that the Board authorize the issuance of Purchase Order #75266, in the amount of \$16,579.50, to Nationwide Paper for 9500 reams of 8 1/2" x 11" white and colored xerographic/duplicating paper.

**J. Review and Act on Timely School Facility Matters**

Hear and or Approve School Facility Matters

(Dr. Wilson)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

**K. Act on Student Discipline Matters**

(Mr. Taylor)

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #93-49 for violation of Education Code 48900 (a) & (k).
- \*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #93-50 for violation of Education Code 48900 (a) (f) (i) & (k).
- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #93-51 for violation of Education Code 48900 (a) & (k).

**\* L. Approve Personnel Report #20**

(Mr. Campbell)

Administration recommends approval of Personnel Report #20 as printed subject to corrections and changes resulting from review in Closed Session.

**M. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items M 1-7 as printed.

- \* 1. Purchase Orders (Mrs. Reul)
- \* 2. Disbursement Orders (Mrs. Reul)
- \* 3. Agreements (Mr. Edmunds)
- \* 4. Appropriation Transfers (Mrs. Reul)
- \* 5. Textbooks for Review (Mrs. Roberts)

The following textbooks from the Jurupa Valley High School staff were presented to the Instructional Council at its regular meeting on April 26, 1993 for review, and approved. The supporting documents contain information regarding the cost of the textbooks, other books considered by the textbook selection committees and information regarding the rationale for selection. These books will be available for public review at the Instructional Media Center, and the Rubidoux and Glen Avon public libraries for the time period specified in Board Policy 6200.

#### **M. Approve Routine Action Items by Consent**

\* 5. Textbooks for Review (Cont'd)

After the thirteen day review period, the books will be presented to the Board for approval. This approval will be contingent upon sufficient funding from the Secondary Instructional Materials Funds or the site's regular instructional allocation.

1. Conceptual Physics to be used in Geophysical Science.
2. Pre-Algebra to be used in Pre-Algebra.
3. Biology-An Everyday Experience to be used in Biological Concepts.
4. Globe Literature, Silver Level to be used in General American Literature.

It is recommended that the Board approve for review the following textbooks: Conceptual Physics, Pre-Algebra, Biology-An Everyday Experience and Globe Literature, Silver Level.

\* 6. Non-Routine Field Trip Request from Jurupa Valley High School's Auto Shop (Mrs. Roberts)

Donn Cushing, Auto Shop Instructor at Jurupa Valley High School, is requesting permission to travel to Pasadena with two students on Wednesday, May 12 through Thursday, May 13, 1993. The purpose of the trip is to participate in the 1993 Chrysler-AAA Trouble Shooting Contest. Transportation will be provided by district vehicle and costs for all lodging and meals will be paid by the Chrysler-AAA-Southern California. Administration has indicated that students will not be prohibited from attending the activity due to lack of funds. A copy of the Non-Routine Field Trip Request is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Field Trip Request for Donn Cushing to travel to Pasadena with two students on Wednesday, May 12 through Thursday, May 13, 1993.

7. Rejection of Claim

(Mr. Edmunds)

On April 27, 1993, administration received a Claim Against Jurupa Unified School District for Vincent L. Davidson alleging emotional distress caused by invasion of privacy. Administration recommends rejection of the claim, with appropriate notice to the district insurance carrier. (A copy of the letter is available for Board review.)

#### **N. Review Routine Information Reports**

\* 1. Review Report on Annual Language Census

(Mrs. Roberts)

Each spring, districts throughout California are required to conduct a language census and report this information to the State Department of Education. The data in this report becomes the basis for determining the types of instructional services to be provided for limited English proficient (LEP) students. The 1993 census shows that there are 2,629 LEP students in the district. This figure represents a 21% increase above last year's report when the staff identified 2,169 LEP students.

## **N. Review Routine Information Reports**

### **\* 1. Review Report on Annual Language Census (Cont'd)**

In addition to these students, the census contains data on the number of students who are redesignated as fluent English proficient (FEP). Redesignation requires that the staff examine a student's oral and, when appropriate, written English language proficiency as well as their performance in reading and mathematics. A student must score above the 36th percentile on a standardized test in these two subject areas to be reclassified. At the time of the census, thirty three students were redesignated as FEP.

The majority of the LEP population continues to be Spanish speakers. Twenty-four other languages are also reported. Most of these students speak Vietnamese or Korean. The supporting documents contain charts showing the number of LEP students in each school by grade and by primary language. Information only

### **\* 2. Review New and Revised Administrative Procedures (Mr. Taylor)**

Administrative Procedures are developed for the orderly and consistent operation of the school district including implementation of the adopted policies and regulations of the Board of Education. Intermittently, as procedures are added, revised, or deleted, they are brought to the Board as information items. Included in the supporting documents is new Procedure #407, Catastrophic Leave, which was agreed upon during recent contract negotiations with Classified employees. This procedure would allow employees to donate sick leave to another employee under specific circumstances. Also included is revised Procedure #113, Use of Time Cards. Information only.

### **3. Staff Development Days (Mrs. Roberts)**

Following are staff development days that have been scheduled.

#### **Staff Development Days**

<u>Students not in Attendance</u>	<u>School</u>	<u>Location</u>
5-10-93	Indian Hills Elementary	Same
5-28-93	Indian Hills Elementary	Same
5-14-93	Mission Middle	Same
5-14-93	Pedley Elementary	Same

ADJOURNMENT

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION  
Jurupa Chapter #392

1992-93  
**INITIAL PROPOSAL FOR REOPENERS**  
**(Articles XIV and XVII)**

In light of the fact that the Jurupa Unified School District's financial condition is unclear, it is the Association's intent to meet and explore alternatives and negotiate Article XIV (Classified Salary Schedules and Ranges) and Article XVII (Health and Welfare Benefits) for the 1992-93 fiscal year at a time mutually agreed upon by both parties.

Approved by Membership at a Special Chapter Meeting on March 30, 1993.

HEARING SESSION

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING  
APRIL 19, 1993**

**OPENING**

**CALL TO ORDER**

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sam Knight at 7:06 p.m. on Monday, April 19, 1993, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

**ROLL CALL**

**Mr. Sam Knight, President**  
**Mrs. Mary Burns, Clerk**  
**Mr. David Barnes, Member**  
**Mr. John Chavez, Member**  
**Mrs. Sandra Ruane, Member**

Staff Advisors present were:

**STAFF PRESENT**

**Dr. John P. Wilson, Superintendent**  
**Mrs. Benita Roberts, Assistant Superintendent Education Services**  
**Mr. Rollin Edmunds, Assistant Superintendent Business Services**  
**Mr. Kent Campbell, Assistant Superintendent Personnel Services**  
**Mr. Jim Taylor, Director of Education Services**  
**Mrs. Barbara Reul, Director of Business Services**

**FLAG SALUTE**

President of the Board Sam Knight led the pledge of allegiance to the flag of the United States of America.

**INSPIRATIONAL  
COMMENTS**

Board member Sandra Ruane made an inspirational comment.

**RECOGNIZE BUS  
DRIVER'S DAY**

The Assistant Superintendent Business Services announced that April 27 is School Bus Driver's Day. A ceremony will be held at 9:15 a.m. at the Transportation Department in recognition of the dedicated service of Jurupa's bus drivers. Board members were invited to participate in this event honoring the special contributions of the district's bus drivers.

**RECOGNIZE PUBLIC  
SCHOOLS WEEK**

The Director of Education Services noted that a number of activities will be occurring at Jurupa schools in recognition of Public Schools Week April 26-30, 1993, as shown in the supporting documents. Everyone was welcome to attend any or all of the events.

**INTRODUCE REPORTER**

Dr. Wilson introduced Joe Gutierrez, Press-Enterprise reporter.

**RECEIVE CSEA  
PROPOSAL FOR  
NEGOTIATIONS**  
-Motion #242

The Assistant Superintendent Personnel Services stated that an initial proposal from CSEA Chapter #392 on reopeners as stated in the 1992/93 contract may be submitted at this meeting. Bobby Spann, president of CSEA, presented the 1992/93 Initial Proposal for Reopeners.

**MR. CHAVEZ MOVED THE BOARD ACCEPT CSEA'S 1992/93 INITIAL PROPOSAL FOR REOPENERS. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

ACCEPT DONATIONS  
-Motion #243

MR. BARNES MOVED THE BOARD ACCEPT DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$3,680.50 FROM CAMINO REAL SCHOOL PTA FOR USE TOWARD FIELD TRIPS; \$159.00 FROM PACIFIC AVENUE SCHOOL PTA FOR A STUDENT ASSEMBLY AT THE SCHOOL PRESENTED BY THE MUSIC CENTER; AN APPLE IIGS COMPUTER, ETC. FROM MR. DON NORTHCOTE FOR USE AT PEDLEY SCHOOL; ONE LARGE SHOVEL VALUED AT \$4.99 FROM GLEN AVON LUMBER. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CAST BALLOT FOR CSBA  
DELEGATE ASSEMBLY  
-Motion #244

MR. BARNES MOVED THE BOARD VOTE FOR THE THREE ENCUMBENTS IN SUBREGION 18-A WHO ARE NOMINEES FOR THE 1993 CALIFORNIA SCHOOL BOARDS ASSOCIATION DELEGATE ASSEMBLY. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE 1992/93  
BUDGET

The Assistant Superintendent Business Services noted that the Riverside County Office of Education has approved the 1992/93 Budget as presented in the Second Interim Report. The Superintendent added that the 1993/94 Budget should be without any additional reductions and he was extremely grateful to all members of the school district. President Knight also expressed gratitude to employees for making this year's budget approval possible.

REPORT FROM JURUPA  
VALLEY STUDENT  
REPRESENTATIVE

Mike Brown, substituting for Joel Morgan of Jurupa Valley High School, made the following report on current events:

The annual Sadie Hawkins Dance held on April 2 was a success.

The 1993 Nominating Convention was held on April 8 to select candidates for next year's student body officers. The election will be held on April 23.

The spring Fling will be held April 27-30.

FFA is preparing for the state finals at Cal Poly on May 1.

A sports recap was given.

RUBIDOUX REP ABSENT

Donavan Alberga, Rubidoux High School student representative, was absent.

PUBLIC VERBAL  
COMMENTS

President Knight noted that Public Verbal Comments section was an opportunity for citizens to address the Board.

COMMENTS ON YEAR  
ROUND EDUCATION AT  
VAN BUREN SCHOOL

J. R. Hertz, PTSA president at Van Buren School, stated that he and most parents support year round education on single track at the school. There may be some inconvenience to parents and some financial expense to the district, but it would be worthwhile for the children. He noted the recommendation states any excess cost generated by the program would be paid out of the restructuring grant. However, capital outlay items such as air conditioning cannot be subsidized from the restructuring grant. Mr. Hertz referred to the February 16 minutes in which the Assistant Superintendent Business Services stated that twelve rooms in the district need air conditioning. Since the redevelopment fund can only be used for capital outlay expenditures, air conditioning could fall into that category. Mr. Hertz requested an amendment to the year-round proposal which states that \$25,000 would be allocated from the Redevelopment Fund for air conditioning at Van Buren School, or from state funding when it becomes available.

**COMMENTS ON 1992/93  
BUDGET**

Mr. Hertz referred to a breakdown of expenditures in the 1992/93 Budget which showed that secondary schools receive a higher allocation of funds than elementary schools. Therefore, instructional money should not be spent on air conditioning Van Buren's classrooms and the district should resolve the problem as noted in the February 16, 1993 board minutes.

**COMMENTS ON YEAR  
ROUND EDUCATION AT  
VAN BUREN SCHOOL**

Karen Bell, substituting for Fran Rice, President of NEA-J, referred to page 4, Act on Van Buren School's Year-Round Proposal. As noted in the annotation, NEA-J would have to receive a formal request to initiate negotiations for changing or amending the contract. She asked how much of the additional costs would be covered by the restructuring grant. Ms. Bell stated there was very little time to negotiate for year-round to take effect on July 1, 1993, and questioned if there was a necessity to begin on that date.

**COMMENTS ON 1992/93  
BUDGET**

Chuck Dunn, teacher, noted that administration came to a wise decision to rollover unexpended class moneys to discourage unnecessary purchases and encourage savings. However, the teachers who saved the money should be rewarded by getting it back in their budgets.

**COMMENTS ON DUE  
PROCESS HEARINGS**

Veronica Darby, mother of a student at Jurupa Valley High School, stated the school district should provide more information on due process hearings. Ms. Darby said that Chuck Dunn referred her to TASK in Anaheim.

**BOARD MEMBER  
REPORTS AND  
COMMENTS**

Board member John Chavez thanked Board members for supporting the CSBA Delegate Assembly and casting a vote for the nominees. CSBA plays an important role in supporting legislation that affects school districts, and needs input from Boards of Education.

Mr. Chavez said the Board should approve the year-round proposal for Van Buren School so that administration can begin resolving the issues to implement the program in July.

Mr. Chavez expressed appreciation for everyone's efforts and support to obtain approval of the 1992/93 budget from the County Office of Education.

Board member David Barnes announced that the Jurupa Valley High School Silver Brigade Percussion Line recently participated in the Winterguard International competition in Dayton, Ohio. The Percussion Line ranked 7th in the Open Class Division out of 243 high schools. It was also the only group to make the top 15 in the nation that did not use some type of electrical instrument. Mr. Barnes commended the Silver Brigade Percussion Line for their outstanding performance.

Board member Mary Burns welcomed Press-Enterprise reporter Joe Gutierrez. She noted that the Board recently took action to strongly oppose Assembly Bill 107 which would permit unlimited transfer of off-sale general alcoholic beverage licenses without regard for existing restrictions by reducing the fee from \$6000 to \$100. Mrs. Burns encouraged the reporter to print articles of newsworthy actions by the school district.

**ACTION SESSION**

**APPROVE MINUTES  
-Motion #245**

**MR. BARNES MOVED THE BOARD APPROVE MINUTES OF THE APRIL 5, 1993 REGULAR MEETING AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

PRESENTATION ON CTEI  
AT RUBIDOUX HIGH  
SCHOOL

The Assistant Superintendent Education Services stated that the Press-Enterprise had recently published "A Nation at Risk" series which was originally printed in 1983. Ten years later, Rubidoux High School has an exemplary project for training of student teachers.

Kathy Gentry, teacher at Rubidoux High School, introduced members of the Comprehensive Teacher Education Institute (CTEI) project, which was a collaborative effort between the high school and the University of California, Riverside.

The representative from UCR stated that the university has a very successful placement rate for those student teachers who have participated in the CTEI program. In addition, the program has received statewide recognition and the university has been chosen an outstanding teacher education site in the State of California.

The short video, developed on the Rubidoux High School campus by Jim Brown of UCR with cooperating teachers, was presented at the National Conference for College and University Educators in San Diego earlier this year. The video was shown at the Board meeting. President Knight and Mr. Barnes commended the joint effort of the school district and UCR to provide a highly successful training program for student teachers.

HEAR & ACT ON VAN  
BUREN SCHOOL'S YEAR-  
ROUND PROPOSAL

The Assistant Superintendent Education Services stated that the board agenda includes an extensive historical background on the selection of Van Buren School for the "Demonstration of Restructuring" grant. The school's plan includes the provision of a single track year-round program to be implemented in July 1993.

The Assistant Superintendent Education Services stated that several changes associated with year-round programs could have implications on the district budget. The supporting documents include a chart prepared by the principal which lists issues that require resolution, and copies of correspondence to parents in the school's attendance area noting the intent to offer a year-round schedule.

Carmen Hernandez, principal of Van Buren School, stated that the year-round single track 45-15 plan was developed to help students be more successful academically by shortening the long period off in the summer. Students would be in school for nine weeks and off for three weeks. She was hopeful the program could be implemented at the beginning of the 1993/94 school year. Parents were first notified of the staff's intent to offer a year-round schedule at Parent Conference Days, November 5-6, 1992. It was mentioned again at the March 27, 1993 parent meeting. On April 7, prior to spring break, a survey was sent to all parents for their input on year-round education. Of the 62% that did respond to the survey, 92% were in favor and 7% were opposed to the plan. Parents will be contacted and requested to return the survey to the school. Local child care agencies were contacted and they saw no problem with providing care to students during time off. Mrs. Hernandez noted that administration could not proceed with negotiations until the Board approves year-round education at Van Buren School for 1993/94.

In response to Mr. Barnes' question, Mrs. Hernandez noted that the staff developed the plan and was 100% in agreement on its implementation. Van Buren could serve as a pilot program for other schools.

HEAR & ACT ON VAN  
BUREN SCHOOL'S YEAR-  
ROUND PROPOSAL  
(Cont'd)

Mrs. Hernandez reviewed the issues remaining to be resolved such as negotiations with bargaining units, air conditioning for six classrooms through redevelopment funds, scheduling of specialists, approval of YRE Calendar to include four additional staff development days, preschool schedule, allow parents of Van Buren the option of intradistrict transfers to other schools in district and approval from the Board to proceed with plan for YRE at Van Buren School. She noted that 20-30 parents have indicated they would request an intradistrict transfer.

Mr. Chavez asked if more meetings will be held with parents. Mrs. Hernandez replied that all parents would be contacted by phone starting tomorrow to make sure they return the survey. Mr. Barnes noted that the principal and PTSA president have indicated the necessity for air conditioning the six remaining classrooms. He pointed out that since 1989 the district budget has been cut \$10 million in instructional programs, salaries, etc. He appreciated the hard work of the Van Buren staff and parents, but suggested they eliminate such expenses as consultants in the first year.

The Superintendent added that the General Fund budget should be protected from further strains on regular programs to enhance new programs such as Van Buren's Year-Round School proposal. Another complex issue was successful negotiations with both parties. At some point implementation of year-round education may need a new goal of 1994/95 instead of 1993/94. The approximate cost for air conditioning remaining classrooms in the district was \$150,000 which included \$25,000 to complete Van Buren School. There was the option of covering the cost with Redevelopment money. The Superintendent expressed admiration for the principal and staff of Van Buren School for their dedication to the program.

Mrs. Hernandez commented on the amount of hours and work the staff has contributed to preparing the restructuring grant which will allocate funds to the school for the next four years. She also asked that the motion be amended to provide funds for air conditioning of the remaining classrooms.

APPROVE YEAR-ROUND  
AT VAN BUREN SUBJECT  
TO SUCCESSFUL  
NEGOTIATIONS  
-Motion #246

Mr. Chavez stated that he has not been a proponent for year-round school, but the Van Buren staff has worked diligently and it appears that parents have given their approval. MR. CHAVEZ MOVED THE BOARD APPROVE YEAR-ROUND EDUCATION AT VAN BUREN ELEMENTARY SCHOOL FOR 1993/94 SUBJECT TO SUCCESSFUL NEGOTIATIONS WITH THE BARGAINING UNITS AS REQUIRED AND WITH THE UNDERSTANDING THAT ANY EXCESS COST GENERATED BY THE PROGRAM WILL BE PAID FOR OUT OF THE RESTRUCTURING GRANT. MRS. RUANE SECONDED THE MOTION. Mrs. Burns noted she has attended several conferences on restructuring with teachers of Van Buren School. She supported a single track 45-15 schedule but would not be a major proponent for multitrack year-round. Mrs. Burns noted that the motion does not prevent the principal from requesting funds for air conditioning at a future meeting. Mr. Chavez stated that there was a consensus of the Board to find some options for paying the air conditioning costs. Mrs. Ruane stated she also attended conferences on year-round education and supported single track. She felt the Van Buren staff received the restructuring grant and should have an opportunity to implement their plan. She also asked administration to consider air conditioning all remaining classrooms in the district. Mr. Barnes agreed that air conditioning should be addressed for the entire school district and not as a separate issue. He supported year-round education. President Knight stated that he supported any academic program that enhances the performance of students in the district. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

ADVERTISE FOR BIDS  
FOR MAINTENANCE  
PROJECTS  
-Motion #247

MR. BARNES AUTHORIZED THE PURCHASING AND MAINTENANCE DEPARTMENTS TO DEVELOP SPECIFICATIONS AND PUBLISH NOTICES INVITING BIDS FOR ASBESTOS REMOVAL, ASPHALT MAINTENANCE, REROOFING, GAS LINE REPAIRS, AND FIRE ACCESS LANES. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AWARD BID 93/09L FOR  
OVEN/STEAMER JVIIS  
-Motion #248

MR. CHAVEZ MOVED THE BOARD AWARD THE CONTRACT TO S.E. RYKOFF AND COMPANY/FINEGOLD'S AND AUTHORIZE THE ISSUANCE OF FOOD SERVICES PURCHASE ORDER #C-16986 IN THE AMOUNT OF \$25,920.84. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AWARD BID 93/08L FOR  
WHSE ITEMS  
-Motion #249

MR. CHAVEZ MOVED THE BOARD APPROVE THE ISSUANCE OF PURCHASE ORDER NUMBERS 75096 THROUGH 75117 TO THE VENDORS LISTED FOR THE AMOUNTS LISTED, AS SUBMITTED ON BID #93/08L. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

UPDATE ON PERALTA  
SCHHOOL

The Superintendent reported that he will be in Sacramento April 27-28 to address the State Allocation Board on reinstating the Peralta project on the August 12, 1992 funding list for Phase III. The district's architect met with the architect from the Office of Local assistance who indicated the plans were acceptable. The Superintendent stated that he would make every effort to bring the issue to a satisfactory conclusion.

EXPEL PUPIL  
CASE #93/43  
-Motion #250

MRS. BURNS MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #93/43 FOR VIOLATION OF EDUCATION CODE 48900 (a) (b) (k) and (.02). MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #93/44  
-Motion #251

MR. BARNES MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #93/44 FOR VIOLATION OF EDUCATION CODE 48900 (a) (b) and (k). MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #93/45  
-Motion #252

MR. BARNES MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #93/45 FOR VIOLATION OF EDUCATION CODE 48900 (a) and (k). MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #93/47  
-Motion #253

MRS. RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #93/47 FOR VIOLATION OF EDUCATION CODE 48900 (a) (i) and (k). MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADMIT PUPIL  
CASE #93/54  
-Motion #254

MRS. BURNS MOVED THE BOARD ADMIT THE PUPIL IN DISCIPLINE CASE #93/54 TO THE JURUPA UNIFIED SCHOOL DISTRICT. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PERSONNEL REPORT #19  
WITH INSERT  
-Motion #255

MRS. RUANE MOVED THE BOARD APPROVE PERSONNEL REPORT #19 WITH INSERT PAGES I 9-10. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE  
ACTION ITEMS  
-Motion #256

MR. CHAVEZ MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS J 1-13 AS PRINTED: PURCHASE ORDERS; DISBURSEMENT ORDERS; AGREEMENTS; MONTHLY PAYROLLS (4); NON-ROUTINE FIELD TRIP REQUEST FROM JURUPA MIDDLE SCHOOL SCIENCE CLUB; NON-ROUTINE FIELD TRIP REQUEST FROM JURUPA VALLEY HIGH SCHOOL FFA; NON-ROUTINE FIELD TRIP REQUEST FROM RUBIDOUX HIGH SCHOOL MADRIGALS; NON-ROUTINE FIELD TRIP REQUEST FOR RUBIDOUX HIGH SCHOOL AFJROTC; DISPOSAL OF OBSOLETE INSTRUCTIONAL MATERIALS; RESOLUTION 93/37 AUTHORIZATION TO ENCUMBER FUNDS FOR 1993/94 FISCAL YEAR. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE  
REPORTS

The Board reviewed routine information reports: Minutes of District Advisory Committee for Consolidated Application, and District Bilingual Advisory Committee; Staff Development Days; Non Public School Placements.

### **CLOSED SESSION**

At 6:00 p.m. on Monday, April 19, 1993, the Board met in Closed Session in the Superintendent's office. All Board members were present. Also in attendance were the Superintendent and other administrators.

At 6:40 p.m. President Knight adjourned from Closed Session to open the Public Session.

### **ADJOURNMENT**

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 8:52 p.m.

**MINUTES OF THE REGULAR MEETING OF APRIL 19, 1993 ARE APPROVED AS**

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**President**

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**Clerk**

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**Date**

JURUPA UNIFIED SCHOOL DISTRICT  
Education Center  
3924 Riverview Drive  
Riverside, CA 92509

**GROUND LEASE AGREEMENT FOR RECREATIONAL PURPOSES**

JURUPA UNIFIED SCHOOL DISTRICT, herein called DISTRICT, and JURUPA AREA RECREATION AND PARK DISTRICT, herein called PARK DISTRICT, hereby agree as follows:

**WITNESSETH:**

1. The DISTRICT agrees to lease ground space to the PARK DISTRICT for the purpose of providing a neighborhood riding arena for youth and adults. This space is that portion of DISTRICT property located adjacent to Pedley Elementary School; and, at the corner of said property on Felspar and 58th Streets.
2. The DISTRICT agrees to permit the PARK DISTRICT to make appropriate site improvements for Felspar Neighborhood Riding Arena as outlined in this agreement and as shown on Attachment "A", Felspar Arena Site Improvement Plans.
  - A. Arena will be located approximately forty (40) feet in from the edge of roadway from Felspar and 58th Streets.
  - B. The riding arena will be approximately one-hundred twenty (120) feet in width and two-hundred fifty (250) feet in length. Fencing shall consist of peeler core logs installed into the ground utilizing native dirt and rock soil as a compacted backfill material.
  - C. Two (2) steel entrance gates shall be installed, with a tie-up rail adjacent to entrance gate.
  - D. Any alterations, improvements, or installation of fence material and gates to be undertaken by PARK DISTRICT shall have the prior written consent of the DISTRICT after PARK DISTRICT has submitted plans for any such proposed improvements for the Felspar Neighborhood Riding Arena to DISTRICT in writing. PARK DISTRICT shall be responsible for any costs incurred by PARK DISTRICT relative to the Felspar Neighborhood Riding Arena. All improvements made to the Felspar Neighborhood Riding Arena by PARK DISTRICT shall be constructed so as not to interfere with the DISTRICT'S educational priorities.
3. The DISTRICT agrees to permit access to the leased space for local neighborhood residents to utilize this informal riding arena as a place for rider and horse to participate in a safe environment.
4. Title to said property will at all times remain with the DISTRICT.
5. Prior to entry into this lease, the PARK DISTRICT will provide to the DISTRICT a current Certificate of Insurance with liability limits of at least one million dollars naming the Jurupa Unified School District as an additional insured.

6. The PARK DISTRICT shall save, defend, hold harmless and indemnify the DISTRICT against any and all liability, claims, and costs of whatsoever kind and nature for injury to or death of any person or persons and for loss or damage to any property occurring in connection with or in any way incidental to or arising out of the occupancy, use, service, operations, or performance of work under the terms of this contract, resulting in whole or in part from the negligent acts or omissions of PARK DISTRICT, and subcontractor, or any employee, agent or representative of PARK DISTRICT or subcontractor.
7. For and in consideration of the ground space, the PARK DISTRICT agrees to pay the DISTRICT the sum of one dollar per year.
8. This agreement may only be amended in writing by the mutual consent of the parties hereto, except that the DISTRICT may amend the contract to accomplish administrative changes or changes that may be required by law.
9. DISTRICT shall give written notice to PARK DISTRICT of any use being made of District Property by PARK DISTRICT not in conformity with this lease. PARK DISTRICT shall have forty-five (45) days from date of such notice to correct any such non-conforming use.
10. PARK DISTRICT shall maintain the riding arena premises in a neat and orderly fashion, and in good repair.
11. The Felspar Neighborhood Riding Arena will be limited to neighborhood resident/equestrian enthusiasts who wish to exercise, practice, and ride their horses; and will be limited to organized events by the neighborhood resident/equestrian enthusiasts only. The intended use for this arena is not for scheduling major events, i.e. rodeos, gymkhanas, or other related sanctioned events which may have an impact on the neighborhood.
12. Any notice required or desired, to be served by either party upon the other shall be addressed to the separate parties as set forth below:

Mail Address

Jurupa Area Recreation and Park District  
P.O. Box 3489  
4393 Riverview Drive  
Riverside, CA 92519-3489  
Telephone (909) 682-3031  
FAX (909) 682-4021

Mail Address

Jurupa Unified School District  
3924 Riverview Drive  
Riverside, CA 92509  
Telephone (909) 360-2757  
FAX (909) 275-0328

or to such other addresses as from time to time shall be designated by the respective parties.

13. This Agreement shall be for a period of one (1) year commencing \_\_\_\_\_, 1993, and shall be renewed automatically each year on its anniversary date. Either party may terminate this Agreement upon one-hundred twenty (120) days written notice to the other party.

IN WITNESS WHEREOF, the parties hereto have executed this agreement on \_\_\_\_\_, 1993.

Jurupa Unified School District  
3924 Riverview Drive  
Riverside, CA 92509

Jurupa Area Recreation and Park District  
P.O. Box 3489  
4393 Riverview Drive  
Riverside, CA 92519-3489

By: \_\_\_\_\_  
Sam D. Knight, Sr., President  
Board of Education

By: \_\_\_\_\_  
Cliff Wanamaker, President  
Board of Directors

Date: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Mary Burns, Clerk  
Board of Education

By: \_\_\_\_\_  
Chuck Logan, Administrator

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

By: \_\_\_\_\_  
Donna Johnston, Secretary  
Board of Directors

Date: \_\_\_\_\_

(SEAL)

Jurupa Unified School District  
Instructional Services

**RECOMMENDATION FOR TEXTBOOK ADOPTION**

<b>TITLE</b>	:	<b>Macmillan/McGraw-Hill Science</b>
<b>PUBLISHER</b>	:	<b>Macmillan/McGraw-Hill</b>
<b>COPYRIGHT</b>	:	<b>1993</b>
<b>SUBJECT</b>	:	<b>Science, Grades K-6</b>
<b>COST</b>	:	<b>See attached</b>

**Other Programs Considered:**

<b>TITLE</b>	<b>PUBLISHER</b>
Insights	Education Development Center
Discover the Wonder	Scott Foresman

**Reasons for Recommendation:**

1. The Macmillan/McGraw-Hill Science program was found to have a strong alignment with the Science Framework for California Public Schools (1990). Instructional materials offered in this program support the philosophy, goals, and strands recommended in the State framework for science instruction.
2. All Macmillan/McGraw-Hill Science activities emphasize science thinking processes and critical thinking processes as well as the scientific method in order to help students become effective problem-solvers.
3. The program format consists of 42 stand alone self-contained units. The units chosen by the district science committee for district adoption were chosen for their alignment to the K-6 Science Curriculum Concept Matrix.
4. Science content is presented from the perspective of the seven "big ideas" or themes of Systems and Interactions, Scale and Structure, Stability, Energy, Evolution as Change Over Time, Patterns of Change and Models.

These themes provide a framework within which major scientific concepts in Life, Earth, and Physical Sciences are connected.

5. This program provides opportunities for links with language arts, math, social studies, art, health and other curriculum areas.

6. This program offers several student evaluation options designed to assess students progress towards scientific literacy and their ability to understand the world around them.

- Performance Assessment
- Portfolio Assessment
- Conventional Tests

7. This program includes a multicultural perspective which helps students develop an appreciation and respect for others in our culturally diverse society.

#### RECOMMENDING COMMITTEE:

Karen Casey	Grade 3	Camino Real
Julie Trunnell	Grade 3	Glen Avon
Rhonda Werthman	Grade 3	Granite Hill
Stephanie Cunningham	Grade 3	Ina Arbuckle
Sharon Baguyo	Grade 3	Indian Hills
Sherron McMane	Grade 3	Mission Bell
Denise Turner	Grade 6	Pacific Avenue
Tom Morrison	Grade 6	Pedley
Debra Brown	Grade 5	Rustic Lane
Kim Sorenson	Grade 5	Sky Country
Joanne Viafora	Grade 4	Sunnyslope
Bonnie Werner	Kindergarten	Troth Street
Karen Laskey	Grade 4	Van Buren
Irma Hartsock	Grade 2-3	West Riverside
Tina Mihin	Grade 7	Jurupa Middle (Mentor Teacher)
Terese Pisarik	Grade 7	Jurupa Middle (Mentor Teacher)
Sue Ferraro	Grade 7	Mission Middle
Rob Norwood	9-12	Jurupa Valley High
Sandy Ryan	11-12	Rubidoux High
Gary Ennis	9-12	Nueva Vista High

## Macmillan/McGraw-Hill Science

**Cost:** Each school site will receive the materials listed below for each unit ordered at that grade level.

### Kindergarten:

1. Big Books (2 per school at \$59.65 each).
2. Teacher's Planning Guide (2 per school at \$39.39 each).
3. Teacher's Anthology (2 per school at \$10.13 each).
4. Activity Card Package (2 per school at \$13.51 each).
5. Activity Log (2 per school at \$2.23 each).

### First Grade:

1. Big Books (1 per school at \$59.65 each).
2. Teacher's Planning Guide (4 per school at \$39.39 each).
3. Teacher's Anthology (1 per school at \$10.13 each).
4. Activity Card Package (1 per school at \$13.51 each).
5. Activity Log (4 per school at \$2.23 each).

### Second Grade:

1. Big Books (1 per school at \$59.65 each).
2. Little Books (36 per school at \$3.95 each).
3. Teacher's Planning Guide (4 per school at \$39.39 each).
4. Activity Log (2 per school at \$2.23 each).

### Third Grade:

1. Student Edition (36 per school at \$6.17 each).
2. Teacher's Planning Guide (4 per school at \$39.39 each).
3. Activity Log (2 per school at \$2.23 each).

### Fourth Grade:

1. Student Edition (36 per school at \$6.17 each).
2. Teacher's Planning Guide (4 per school at \$39.39 each).
3. Activity Materials Kit (1 per school at \$78.87- \$269.36).

### Fifth Grade:

1. Student Edition (36 per school at \$6.74 each).
2. Teacher's Planning Guide (4 per school at \$42.76 each).
3. Activity Materials Kit (1 per school at \$50.46 - \$171.07).

Sixth Grade:

1. Student Edition (36 per school at \$7.32 each).
2. Teacher's Planning Guide (4 per school at \$48.40 each).
3. Activity Materials Kit (1 per school at \$86.06 - \$416.28).

In addition the following **complimentary** materials will be provided by the publisher for **each unit** ordered:

1. Teacher's Planning Guide (1 free for every 25 pupil's texts ordered of a unit).
2. Option 1 (A complimentary copy of each material listed below will be given by the publisher during the first year of adoption for every 25 pupil's texts order of a unit.
  - Teacher's Planning Guide, K-6 (Units 1-29).
  - Teacher's Assessment Guide, K-6 (Units 1-29).
  - Teacher's Anthology K-6 (Units 1-29).
  - Audio Tapes K-6 (Units 1-29).
  - Interactive Posters, K-2 (Units 1-9).
  - Concept Cards, K-2 (Units 1-9).
  - Colored Transparencies, Grades 3-6 (Units 10-29).
  - Teacher's Resource Masters, K-6 (Units 1-29).
  - Concept Summaries/Glossaries, K-6 (Units 1-29)
    - Spanish
    - Vietnamese

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## Macmillan/McGraw-Hill Science

The following modules of the Macmillan/McGraw-Hill Science program were chosen for adoption by the district because of their alignment to the district's Science Curriculum Concept Matrix for grades K - 6.

<b>Kindergarten</b>	1. The World Around You
	3. Living and Growing
	5. Matter and Magnets
<b>First Grade</b>	2. Looking at Earth
	4. Earth and Sky
	6. Life Around You
<b>Second Grade</b>	7. Life Then and Now
	8. Energy and You
	9. Our Big, Wet World
<b>Third Grade</b>	10. Living Things Grow and Change
	11. A System in the Sky
	12. Earth Beneath Your Feet
	13. Pushes and Pulls
	14. Relationships of Living Things
<b>Fourth Grade</b>	15. Earth's Oceans
	16. Properties of Matter
	17. Plants and Animals
	18. Electrical Energy
	19. Oceans of Air
<b>Fifth Grade</b>	22. Sound and Light
	23. Changing Earth
	24. Structures of Life
	25. Forces at Work
<b>Sixth Grade</b>	21. Exploring Space
	26. The Animal Kingdom
	28. Electricity and Magnetism
	29. Earth's Riches

Jurupa Unified School District  
**Instructional Services**

**RECOMMENDATION FOR TEXTBOOK ADOPTION**

**TITLE** : **Prentice Hall Science**  
**PUBLISHER** : **Prentice Hall**  
**COPYRIGHT** : **1993**  
**SUBJECT** : **Science, Grades 7-8**  
**COST** : **Each module ordered will include at least:**

1. A class set (50) of student texts at \$9.09 - \$10.82 each.
2. A video (\$57.07) and/or videodisc (\$124.24) version of the audiovisual selection.

In addition the following **complimentary** materials will be provided by the publisher for each module ordered:

1. Teacher's Resource Package (1 free for every 25 pupil's texts ordered of a module).

Includes one copy of the following:

- Spanish and English audiotapes
- Activity Book
- Review/Reinforcement Guide
- Test Book
- Lab Manual (Teacher's Edition).

2. A Spanish Guide for Language Learners for each teacher.

**Other Programs Considered:**

<b>TITLE</b>	<b>PUBLISHER</b>
Macmillan/McGraw Hill Science	Macmillan/McGraw Hill
Science Plus, Technology and Society	Holt, Rinehart & Winston

**Reasons for Recommendation:**

1. The Prentice-Hall Science program was found to have a strong alignment with the Science Framework for California Public Schools (1990). Materials offered in this program support the philosophy, goals, and strands recommended in the state framework for science instruction.

2. This program provides students with a basic knowledge of life, earth and physical science with special emphasis on how this knowledge relates to them and their personal range of experiences.
3. The format of this program consists of 19 stand alone self-contained modules each of which covers a particular area of science. The units chosen for adoption were selected by the committee for their alignment to the district's Science Curriculum Concept Matrix for Grades 7-8. (See attached list)
4. Publisher materials can easily be used by the teacher for thematic instruction to integrate the sciences; and/or to integrate the sciences with other curriculum areas.
5. This program offers problem solving activities that emphasize the thinking process and the scientific method. The Laboratory Manual available for each module provides students with one additional hands-on opportunity per chapter.
6. Science content is presented from the perspective of the seven "big ideas" or themes of Systems and Interactions, Scale and Structure, Stability, Energy, Evolution as Change Over Time, Patterns of Change and Models.

These themes provide a framework within which major scientific concepts in Life, Earth, and Physical Sciences are connected.

7. Seventy full-color transparencies can be used by the teacher to illustrate key concepts from each module. The transparency package includes teacher support which includes questioning strategies that promote critical thinking and concept mastery.
8. Use of technology is integrated into module lesson plans and includes VHS videos, audiotapes and video-discs.
9. To evaluate student progress performance-based tests (students focus on science processes) are included along with traditional tests.

Stephanie Cunningham	Grade 3	Ina Arbuckle
Sharon Baguyo	Grade 3	Indian Hills
Sherron McMane	Grade 3	Mission Bell
Denise Turner	Grade 6	Pacific Avenue
Tom Morrison	Grade 6	Pedley
Debra Brown	Grade 5	Rustic Lane
Kim Sorenson	Grade 5	Sky Country
Joanne Viafora	Grade 4	Sunnyslope
Bonnie Werner	Kindergarten	Troth Street
Karen Laskey	Grade 4	Van Buren
Irma Hartsock	Grade 2-3	West Riverside
Tina Mihin	Grade 7	Jurupa Middle (Mentor Teacher)
Terese Pisarik	Grade 7	Jurupa Middle (Mentor Teacher)
Sue Ferraro	Grade 7	Mission Middle
Rob Norwood	9-12	Jurupa Valley High
Sandy Ryan	11-12	Rubidoux High
Gary Ennis	9-12	Nueva Vista High



## Prentice Hall Science

The following modules of the Prentice Hall Science program were chosen for adoption by the district because of their alignment to the district's Science Curriculum Concept Matrix for grades 7 and 8.

No.	Middle School Science Modules	JMS	MMS
1.	The Nature of Science	X	
2.	Parade of Life: Monerans, Protists, Fungi and Plants	X	X
3.	Parade of Life: Animals	X	X
4.	Cells: Building Blocks of Life	X	X
5.	Heredity: The Code of Life	X	
6.	Evolution: Change Over Time	X	
7.	Ecology: Earth's Living Resources	X	X
8.	Human Biology and Health	X	X
9.	Exploring Planet Earth	X	X
10.	Dynamic Earth	X	X
11.	Exploring Earth's Weather	X	X
12.	Ecology: Earth's Natural Resources	X	X
13.	Exploring the Universe	X	X
14.	Matter: Building Block of the Universe	X	X
15.	Chemistry of Matter	X	X
16.	Electricity and Magnetism	X	
17.	Heat Energy	X	
18.	Sound and Light	X	X
19.	Motion, Forces, and Energy	X	

## Part I - Needs Statement

The Jurupa Unified School District is located in the unincorporated western end of Riverside County. The area of the district targeted for this project is the old Rubidoux section, an area that is dominated by run-down buildings, frequent vandalism and crime, and mainly low income housing. In recent years, the district has observed an increase of immigrants moving into the area often living in sub-standard housing conditions such as converted garages, or multiple families living in small houses.

Two school sites have been selected for this project. Ina Arbuckle Elementary School is located near the Santa Ana River bottom and encompasses a local park that is used by homeless families. The transiency rate at the school is 63%; 96% of the students are provided with free or reduced lunches, and 33% of its families are on AFDC. Rustic Lane Elementary School is located in a high crime area and has an inexpensive motel located within its boundaries. The transiency rate at the school is 75%; 69% of the students are provided with free or reduced lunches, and 25% of its families are on AFDC.

## Part II - Homeless Education Plan

- A. There are an estimated 35-55 elementary age children who would qualify as homeless living within the boundaries of the Jurupa Unified School District. These children are most likely to live in one of three conditions: a motel, in cars, or camping in vacant lots or local parks. None of these conditions provide an acceptable atmosphere for learning.

Often homeless children are left without any provision for child care in the after school hours, or an adequate location to complete home and study assignments. This grant would enable homeless children to stay after school three days per week to work with a teacher, instructional aide and counselor.

- B. The District has a wide range of services available to assist all students, including homeless children. The children targeted for service by this grant will be provided with the breadth of these services which include: before school breakfast program, health services (Healthy Start Program), assistance with clothing (Operation School Bell), after-school tutoring, counseling services (Youth Service/Outreach), testing and evaluation services.

- C. The grant funds would be utilized to provide an after school program so that homeless children may receive additional assistance in completing homework or remedial activities. One teacher, one instructional aide, and one mental health counselor would provide services three days per week at each location. As appropriate, the teacher and aide may schedule home visits or more convenient locations to provide services, i.e., in the motel's lounge. In addition, the funds would provide school and personal supplies, curriculum packets, and information to parents.

- D. At each of the targeted schools, one certificated teacher, one instructional aide and one mental health counselor would have direct contact with students. With this staffing plan, the teacher would be available one hour for three days per week; the instructional aides available for one hour three days per week, and the counselor one hour every other week. As such, for three days per week for one hour after school, instructional assistance would be available to homeless students.



The teacher's role would be to develop a rapport with each student and determine where assistance is needed. This would include contact with the student's regular classroom teacher.

The instructional aide's role would be to enhance the instructional plan as outlined by both the classroom teacher and the after-school teacher.

Students often need the availability of a counselor to discuss personal and family matters. In addition to the counselor available through the regular school program, a counselor would be available for one-on-one counseling with homeless students. Through this contact, additional needs of the student may become known and met.

Support staff for these students would include the school nurse, the principal and clerical staff. Through these individuals, personal and school supplies may be provided, communications with parents may occur, and additional needs may become known.

- E. The selected project staff would receive training in working with homeless children and families. The concept of providing an environment where students can feel safe and successful in completing their assignments would be stressed. Staff would be trained to be sensitive to the unmet needs, both educational and social, of the students.

### Part III - Project Goals and Objectives

The major goal of this project is to identify homeless students at the target schools, to inform parents that special assistance is available, and to enhance the educational programs of participants.

#### Objectives:

1. Students will be identified by the following methods
  - a. During the registration process
  - b. Through advertisement of the after-school program
  - c. Through outreach materials left at the local motels, parks, etc.
2. Parents will be informed of the project through regular school communications channels (i.e., newsletters, PTA notices, etc.) or by direct contact from school personnel.
3. An outreach component will provide information at local parks and motels concerning school attendance, how to enroll, special programs for homeless children, and who to call for assistance.
4. Participants in the after-school program will receive tutorial, remedial and counseling services. Support services will also be provided as needed, i.e., clothing, school supplies, hygiene kits, or referrals for other community-based services.

## Activities, Timelines, and Responsible Persons

Information brochure disseminated	August	Coordinator
Training inservice for staff	August	Coordinator
Identification of students (during registration)	September	Clerical
Implementation of after-school program	September	Teacher
Parent workshop	October & March	Coordinator
Support services (on-going throughout year)	Sept.-June	Site Personnel

## Part IV - Overcoming Barriers

One of the most common stumbling blocks to school attendance for homeless children is transportation. If a family is living in an automobile in the local park, they are often late to school, unkept and hungry. Community referrals for social services are provided so a family may find appropriate shelter.

In other cases, a family's homelessness is often unknown because the parent hides the fact by giving false information concerning a residence. When such a case is discovered, school personnel try to assure the parent that school attendance is the important factor not the homelessness. Flexibility is given for riding buses and making arrangements for delivery and pick-up of students.

Finally, a wide range of other social services are often needed by homeless families. The schools attempt to make referral information and services available in order to assist the child and the family in meeting basic needs.

## Part V - Evaluation

A final evaluation of the project will include review of the number of participants, survey of parents, and evaluation by teachers and site principals.

## Part VI - Budget Summary and Justification

### Teachers

Three hours per week for 35 weeks at 2 sites (210 hours X \$25.00)	\$5,250
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### Instructional Aides

Three hours per week for 35 weeks at 2 sites (210 hours X \$10.00)	\$2,100
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### Training and Inservice for Staff

500

### School supplies for Students

825

### Personal supplies for Students (Hygiene kits, clothing)

825

### Parent Workshop

500

TOTAL

\$ 10,000

This proposal would provide a consistent three-days per week program that operates for the full year. Homeless children would have the stability of frequent contacts with a support teacher and aide to assist with their school work. In addition, other needs of the children may become known and met.

Part VII - In-Kind Contributions

The District will provide the following in-kind services to this program:

Administration	\$ 1,750	Outreach Counselor	700
Clerical	700	Early Intervention	700
Nursing	700	Mental Health Services	500
Breakfast Program	4,332		
Clothing	550	TOTAL	\$9,932

Jurupa Unified School District

Personnel Report #20

May 3, 1993

CERTIFICATED PERSONNEL

Regular Assignment

Psychologist	Ms. Elisa Aguilar-Hardman 15030 Via Tesaro Chino Hills, CA 91709	Effective August 30, 1993 Pupil Personnel Services Credential and Multiple Subject with Bilingual Emphasis Credential
Classroom Teacher	Ms. Josefina Mendoza 2358 5th Street Riverside, CA 92507	Effective August 30, 1993 Multiple Subject With Bilingual Emphasis Credential
Psychologist	Ms. Jillet Parsons 6900 Charloma Alta Loma, CA 91701	Effective August 30, 1993 Pupil Personnel Services Credential
Psychologist	Ms. Madelin Tundidor 2561 Tilden Avenue Los Angeles, CA 90064	Effective August 30, 1993 Pupil Personnel Services Credential

From Temporary to Regular Status

Classroom Teacher	Ms. Niki Stashuk 9188 La Grande Circle Fountain Valley, CA 92708	Effective August 30, 1993 Single Subject Art Credential
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From Intern to Regular Status

Classroom Teacher	Ms. Barbara Busalacchi 1477 Clemson Way Riverside, CA 92507	Effective August 30, 1993 Multiple Subject Credential
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Change of Status

Classroom Teacher	Ms. Lourdes Ruelas	From full-time to 2/3 time Effective August 30, 1993
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Extra Compensation Assignment

Business Services; to attend a workshop on Chemical Safety; April 26, 1993; not to exceed one (1) hour each; appropriate hourly rate of pay.

Margery Ashwood	Gary Ennis	Al Brown
Sharon Dimery	Charles Guzman	Rob Liddle
Ed Luna	Gareth Richards	Sandy Ryan
Terry Snell	Dale Thorpe	Ernest Wright



CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Instructional Services; to coordinate before and after school GATE enrichment class; February 23, 1993 through June 18, 1993; not to exceed 21 hours total; appropriate hourly rate of pay.

Linda Goedhart

Instructional Services; to grade proficiency tests; MARCH 1-17, 1993; not to exceed 10½ hours total; appropriate hourly rate of pay.

Viola Depass

Education Services; to coordinate DATE program activities and PRICE parenting workshops; March 8-18, 1993; not to exceed 2½ hours each; appropriate hourly rate of pay.

Wendy Northway

Dena McNamara

Education Services; 1992-93; after school sports and recreation program.

Rosalie DelosReyes	\$200
Glenn DeHart	\$300
Michele Crockett	\$100
Sherry Bockman	\$100

Education Services; to host DATE afterschool fitness program; March 2-16, 1993; not to exceed three (3) hours total; appropriate hourly rate of pay.

Daniel Brennan

Instructional Services; to attend inservice for new teachers; April 22, 1993; not to exceed one-half (½) hour each; appropriate hourly rate of pay.

Janet Garcia-Hudson

Dolores Hernandez

Irma Hartsock

Camino Real Elementary; to attend CLAS Integrated Language Arts Workshop; March 18, 1993; not to exceed nine (9) work hours total; appropriate hourly rate of pay.

Sandy Duffy

Barbie Hobson

Kristy Doty

Sunnyslope Elementary; 1992-93; after school sports and recreation program.

Michelle Crockett/Ed Cesena

\$250

Sunnyslope Elementary; 1992-93; after school sports and recreation program.

Glenn DeHart/Rose DelosReyes/Sherry Bockman/  
Michelle Crockett

\$700

Jurupa Middle School; assistance with at-risk students; May 4, 1993 through June 11, 1993; not to exceed 10 hours each; appropriate hourly rate of pay.

Susan Gaustad  
Lidewy Honcharik

Becki Brawner  
Vicki D'Angelo

Sherry Zelenka

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Mission Middle School; 1992-93 school year; department heads; appropriate annual rate of pay.

Lois Clark	English/Language Arts
Don Krockner	Exploratory/Selective
Dee Holman	Special Education
Sue Ferraro	Science
Lynn Newell	Physical Education
Rudy Monge	Social Studies
Terri Stevens	Math

Mission Middle School; 1992-93 school year; extra duties; appropriate annual rate of pay.

Jamie Brockhaus	Instrumental Music
Jamie Brockhaus	Choral Music
Wendy Northway	Yearbook
Rudy Monge/Roberta Pace/	
Lorraine Sanchez	ASB Advisor
Jamie Brockhaus	Flag/Banner Advisor

Mission Middle School; to coordinate annual literary magazine; April 20, 1993 through May 20, 1993; not to exceed 20 hours total; appropriate hourly rate of pay.

Madeleine Havey

Substitute Assignment

Teacher	Mr. Mose Boateng-Siriboe 6673 Carmel Court Fontana, CA 92336	As needed Emergency P-12 Credential
Teacher	Mr. Richard Prill 2464 Corona Norco, CA 91760	As needed Emergency P-12 Credential
Teacher	Ms. Kathleen Ramey 11282 58th Street Mira Loma, CA 91752	As needed Emergency P-12 Credential
Teacher	Ms. Anne Williams 20601 Mesa Oak Drive Riverside, CA 92508	As needed Emergency P-12 Credential
Teacher	Ms. Tammy Wright 1072 Orange Street #4 Riverside, CA 92501	As needed Emergency P-12 Credential

Leave of Absence

Classroom Teacher	Ms. Jeanine Gonzalez 5798 Greens Drive Riverside, CA 92509	Maternity Leave effective April 16, 1993 through May 28, 1993 with use of sick leave benefits.
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CERTIFICATED PERSONNEL (Continued)

Leave of Absence (Continued)

Classroom Teacher	Ms. Cheryl Grosso 5601 E. Orangethorpe #A205 Anaheim, CA 92807	Unpaid Special Leave September 2, 1993 through June 16, 1994 without compensation, health and welfare benefits or increment advancement.
Classroom Teacher	Ms. Rebecca Horkan 3648 Oakwood Place Riverside, CA 92506	Unpaid Special Leave May 21, 1993 through June 30, 1994 without compensation, health and welfare benefits or increment advancement.
Classroom Teacher	Ms. Linda Shank 11713 SW 252nd Lane Vashon, WA 98070	Unpaid Special Leave August 30, 1993 through June 30, 1994 without compensation, health and welfare benefits or increment advancement.

Unpaid Disability Leave

Classroom Teacher	Ms. Barbara Mastroianni 27940 Visa de Valle Hemet, CA 92544	Effective April 6, 1993
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Resignation

Classroom Teacher	Ms. Beverly Nelson 1010 Lorna Street Corona, CA 91720	Effective April 22, 1993
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CLASSIFIED PERSONNEL

Short-Term/Extra Work

Instructional Services; to assist with Academic Olympics; April 6, 1993; not to exceed 2½ hours each; appropriate hourly rate of pay.

Virginia Perkins                  Penni Wilburg

Education Services; to supervise jazz concert; April 29, 1993; not to exceed three (3) hours each; appropriate hourly rate of pay.

Teresa Negrette                  Penni Wilburg                  Virginia Perkins  
John Mosher

Ina Arbuckle Elementary; to supervise Self-Esteem Parent Workshop; April 29, 1993; not to exceed 1½ hours total; appropriate hourly rate of pay.

Juan Hernandez

Mission Middle School; to supervise parenting classes; April 27, 1993 through May 18, 1993; not to exceed twelve (12) hours total; appropriate hourly rate of pay.

Virginia Perkins                  Penni Wilburg

Substitute Assignment

Instructional Aide	Ms. Helen Aguirre 5380 Rutile Riverside, CA 92509	As needed
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Cafeteria Assistant I	Ms. Brenda Blakeslee 4957 Dodd Street Mira Loma, CA 91752	As needed
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Secretary-Elementary & NVHS Principal	Ms. Judy Hesler 6010 Snowgrass Trail Riverside, CA 92509	As needed
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Cafeteria Assistant I	Ms. Sharon Jenson 10414 Rouselle Drive Mira Loma, CA 91752	As needed
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Custodian	Mr. Jeremiah Patrick 7523 Lippizan Drive Riverside, CA 92509	As needed
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OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)

Short-Term Assignment

Mission Middle School; to supervise during lunch; March 23, 1993 through April 21, 1993; not to exceed four (4) hours total; appropriate hourly rate of pay.

Activity Supervisor      Roderick Burton

Substitute Assignment

Lifeguard                      Ms. Tara Powell                      As needed  
   3926 Driving Range Road  
   Riverside, CA 92509

The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services

CERTIFICATED PERSONNEL

Change of Status

Classroom Teacher	Ms. Marcia Weaver	From full-time to 2/3 time Effective August 30, 1993
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Extra Compensation Assignment

Saturday Work Study Detention Teachers; 1992-93 school year; appropriate rate of pay.

Susan Gaustad

Sunnyslope Elementary; to help students to learn and perform dancing, vocal music, or instrumental music; January 1, 1993 through June 10, 1993; not to exceed four (4) hours total; appropriate hourly rate of pay.

Louis Gillette

Mission Middle School; 1992-93 school year; after school sports and recreation program.

Lynn Newell	\$428
Doug Stevens	\$428
Sam Gee	\$504

Mission Middle School; 1992-93 school year; to serve as a Spanish Translator.

Art Arredondo

Vocational Education; to serve on Vocational Education Planning Committee; March 25, 1993 through June 30, 1993; not to exceed 40 hours each; appropriate hourly rate of pay.

Mariann Vetrush	Paul Viafora	Lou Cunningham
Gareth Richards	Madeleine Havey	Vicki D'Angelo

CLASSIFIED PERSONNEL

Short-term/Extra Work

Jurupa Middle School; to attend campus supervisor workshop; April 26, 1993; not to exceed 1½ hours total; appropriate hourly rate of pay.

Gloria Gonzalez

Substitute Assignment

Custodian	Mr. Joseph Adragna III 5411 Morgan Avenue Riverside, CA 92509	As needed
Campus Supervisor	Mr. Richard Aguilar 3075 Brockton Riverside, CA 92501	As needed

CLASSIFIED PERSONNEL (Continued)

Leave of Absence

Instructional Aide	Ms. Joanne King 11499 Mojave Drive Mira Loma, CA 91752	Unpaid Special Leave April 19, 1993 through June 18, 1993 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Resignation

Night Attendance Caller	Ms. Pam Puente 6338 Cross River Drive Riverside, CA 92509	Effective May 7, 1993
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OTHER PERSONNEL

Short-Term Assignment

Personnel Services; to serve as a Peak Load Assistance Binder; April 29, 1993 through May 5, 1993; not to exceed 10 hours total; \$4.25 per hour.

Reese Withers.                      Eric Alonzo

Jurupa Valley High School; to serve as a JTPA Clerical Helper; April 19, 1993 through June 30, 1993; not to exceed 20 hours per week; \$4.25 per hour.

Leticia Lozoya                      Rick Luce

Jurupa Valley High School; to serve as a Peer Tutor; April 22, 1993 through June 30, 1993; not to exceed four (4) hours per week; \$5.25 per hour.

Maria LaMountain

Rubidoux High School; to serve as an Independent Study Assistant; April 26, 1993; not to exceed 18 hours per week; \$7.18 per hour.

Maria Saucedo

Rubidoux High School; to serve as a Peer Tutor Assistant; April 23, 1993 through September 30, 1993; not to exceed 40 hours per week; \$6.57 per hour.

Reese Withers

MANAGEMENT PERSONNEL

Regular Assignment

Elementary Principal

Ms. Nanci Van Frank  
7055 Vista del Verde  
Riverside, CA 92509

Effective August 9, 1993  
Multiple Subject and  
Administrative Services  
Credentials

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$200

REPORT: APS/APSS50/01  
RUN DATE: 04/26/93  
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
				PURCHASE ORDERS TO BE RATIFIED		
P74471	100	196 00	PHYSICAL EDUCATION	STRIKLY SPORTS	RHS-ATHLETIC EQUIPMENT	642.58
P74669	100	178 00	PLANT OPERATIONS	KLEEN-LINE (WAXIE) #334773	MAINT-VACUUM	2,348.95
P74673	100	178 00	PLANT OPERATIONS	BOB HICKS TURF EQUIPMENT CO	MAINT-REPAIR GROUNDS EQUIPMENT	760.48
P74884	100	199 00	CONTINUATION EDUCATION	GRIFFIN CONSTRUCTION	RV-INSTALL CABLING	400.00
P74886	100	196 00	VOC ED-TRADE & INDUSTRIAL	HEARLIHY AND CO.	RHS-INSTRUCTIONAL MATERIALS	221.43
P74887	100	196 00	VOC ED-TRADE & INDUSTRIAL	RE-PRINT CORPORATION	RHS-INSTRUCTIONAL MATERIALS	391.41
P74888	100	196 00	ENGLISH	PERMA-BOUND	RHS-TEXTBOOKS	427.98
P74889	100	196 00	ENGLISH	ECONO CLAD BOOKS	RHS-TEXTBOOKS	482.72
P74892	100	199 00	CONTINUATION EDUCATION	BMI EDUCATIONAL SERVICES	RV-INSTRUCTIONAL MATERIALS	202.84
P74895	100	190 00	PHYSICAL EDUCATION	GOPHER SPORT	JMS-INSTRUCTIONAL MATERIALS	937.58
P74897	100	190 00	FINE ARTS - ART	TREND-LINES	JMS-INSTRUCTIONAL MATERIALS	242.01
P74914	100	000 00	SELF-CONTAINED CLASSROOM	FOLLETT LIBRARY BOOK CO.	IA-LIBRARY BOOKS	300.00
P74917	100	000 00	SELF-CONTAINED CLASSROOM	FOLLETT LIBRARY BOOK CO.	MB-LIBRARY BOOKS	2,000.00
P74924	100	000 00	SELF-CONTAINED CLASSROOM	CITY OF ANAHEIM	SC-FIELD TRIP	292.50
P74931	100	190 00	FINE ARTS - ART	AMERICAN BAND ACCESSORIES	JMS-INSTRUCTIONAL MATERIALS	373.60
P74934	100	178 00	FACILITIES	CULVER-NEVLIN INC	EC-CHAIR	360.15
P74950	100	178 00	DISTRICT ADMINISTRATION	BAYLESS STATIONERS	EC-COMPUTER SHELF	348.96
P74952	100	196 00	FINE ARTS - DRAMA	OLESEN DIV. OF ENTERTAINMEN	RHS-LIGHTING SYSTEM	11,995.81
P74992	100	197 00	GENERAL EDUCATION - SECONDARY	TAM'S INC.	JVHS-INSTRUCTIONAL MATERIALS	314.36
P74993	100	197 00	PHYSICAL EDUCATION	TRAINING ROOM, INC.	JVHS-INSTRUCTIONAL MATERIALS	1,164.83
P74994	100	197 00	GENERAL EDUCATION - SECONDARY	NATIONAL TEXTBOOK COMPANY	JVHS-INSTRUCTIONAL MATERIALS	205.43
P75009	100	197 00	MATHEMATICS	SPRING BRANCH SOFTWARE	JVHS-INSTRUCTIONAL MATERIALS	245.00
P75010	100	197 00	SCIENCE	FISHER SCIENTIFIC COMPANY	JVHS-INSTRUCTIONAL MATERIALS	551.83
P75017	100	196 00	INDEPENDENT STUDY	ECONO CLAD BOOKS	RHS-INSTRUCTIONAL MATERIALS	201.22

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

04/05/93 - 04/18/93  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P75019	100	196 00	INDEPENDENT STUDY	LITERACY VOLUNTEERS OF	RHS-INSTRUCTIONAL MATERIALS	480.37	
P75024	100	196 00	SCIENCE	SCANTRON	RHS-INSTRUCTIONAL MATERIALS	317.86	
P75043	100	197 00	PHYSICAL EDUCATION	HARLEY'S SPORTING GOODS	JVHS-INSTRUCTIONAL MATERIALS	594.78	
P75044	100	197 00	PHYSICAL EDUCATION	GUNTHER'S ATHLETIC SERVICE	JVHS-INSTRUCTIONAL MATERIALS	1,341.49	
P75071	100	181 00	SELF-CONTAINED CLASSROOM	EBSCO SUBSCRIPTION SERVICES	MB-SUBSCRIPTIONS	264.26	
P75074	100	182 00	SELF-CONTAINED CLASSROOM	CALIFORNIA DEPARTMENT OF ED	PA-INSTRUCTIONAL MATERIALS	202.03	
P75089	100	197 00	SCHOOL ADMINISTRATION	APPLE COMPUTER--INC.	JVHS-COMPUTER EQUIPMENT	1,064.57	
P75091	100	197 00	GENERAL EDUCATION - SECONDARY	COMPUTERLAND OF UPLAND	JVHS-COMPUTER EQUIPMENT	1,403.98	
P75127	100	185 00	E.C.I.A. CHAPTER 1	CAMBRIDGE DEVELOPMENT	TS-INSTRUCTIONAL MATERIALS	1,192.31	
P75131	100	199 00	CONTINUATION EDUCATION	S1 COMPUTERS	RV-COMPUTER EQUIPMENT	458.67	
P75133	100	199 00	CONTINUATION EDUCATION	COMPUTERLAND OF UPLAND	RV-COMPUTER EQUIPMENT	2,619.40	
P75134	100	197 00	SCIENCE	FLINN SCIENCE INC.	JVHS-INSTRUCTIONAL MATERIALS	587.46	
P75137	100	196 00	VOC ED-TRADE & INDUSTRIAL	REEL LUMBER SERVICE	RHS-INSTRUCTIONAL MATERIALS	641.11	
P75140	100	178 00	DISTRICT ADMINISTRATION	SARGENT-WELCH SCIENTIFIC CO	RHS-SCIENCE EQUIPMENT	551.36	
P75148	100	199 00	CONTINUATION EDUCATION	COMPUTERLAND OF UPLAND	RV-SOFTWARE	303.98	
P75152	100	196 00	GUIDANCE & COUNSELING	PRICE CLUB, THE	RHS-OFFICE SUPPLIES	375.59	
P75154	100	196 00	SCIENCE	PIONEER COMMUNICATI.OF AMER	RHS-LASERDISC PLAYER	1,282.23	
P75155	100	000 00	SELF-CONTAINED CLASSROOM	OASIS WATER RESORT	SS-FIELD TRIP	652.50	
P75157	100	178 00	NON SPECIFIC	SAM'S CLUB	WHSE-STOCK	1,425.99	
P75163	100	196 00	SCIENCE	WARDS NATURAL SCIENCE	RHS-INSTRUCTIONAL MATERIALS	314.72	
P75187	100	178 00	CENTRALIZED DATA PROCESSING	RIVERSIDE COUNTY OFFICE OF	EC-DATA PROCESSING SERVICES	205,000.00	
P75198	100	178 00	PLANT OPERATIONS	C.R. JAESCHKE, INC.	MAINT-REPAIR GROUNDS EQUIPMENT	2,086.57	
P75199	100	196 00	SCIENCE	SCIENCE KIT & BOREAL LABS	RHS-INSTRUCTIONAL MATERIALS	1,039.72	
P75202	100	196 00	ENGLISH	SHAKESPEARE IN THE SCHOOLS	RHS-ADMISSION FEES	650.00	

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

04/05/93 - 04/18/93  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P75203	100	196	00	SCIENCE	BIOLOGY STORE, THE	RHS-INSTRUCTIONAL MATERIALS	1,060.80
P75213	100	178	00	DISTRICT ADMINISTRATION	PRESS ENTERPRISE COMPANY	EC-LEGAL ADVERTISESENT	215.50
P75222	100	197	00	GENERAL EDUCATION - SECONDARY	PIONEER COMMUNICATI.OF AMER	JVHS-CD PLAYER	641.11
P75224	100	196	00	SCIENCE	IMED	RHS-OVERHEAD PROJECTOR	266.90
P75225	100	196	00	SCHOOL ADMINISTRATION	KODAK SUPPLIES-COPY PROD. D	RHS-OFFICE SUPPLIES	1,008.54
P75238	100	178	00	PLANT OPERATIONS	PIONEER CHEMICAL COMPANY	MAINT-SUPPLIES	782.72
							-----
						FUND TOTAL	254,239.19
						TOTAL NUMBER OF PURCHASE ORDERS	54
P74883	101	187	00	E.C.I.A. CHAPTER 1	CORRAL, FRANK	WR-PROGRAM CONSULTANT	1,400.00
P74894	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR	TAM'S INC.	MMS-INSTRUCTIONAL MATERIALS	694.63
P74898	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	CUISENAIRE CO. OF AMERICA	WR-SUPPLIES	242.60
P74903	101	187	00	E.C.I.A. CHAPTER 1	READY REFERENCE PRESS	WR-INSTRUCTIONAL MATERIALS	1,150.77
P74909	101	178	00	PRESCHOOL GRASP PROGRAM	PSYCHOLOGICAL CORPORATION,	GH-INSTRUCTIONAL MATERIALS	336.24
P74927	101	185	00	E.C.I.A. CHAPTER 1	SRA MACHILLAN/MCGRAW-HILL	TS-INSTRUCTIONAL MATERIALS	1,463.55
P74928	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	OPTICAL DATA CORPORATION	TS-LASER DISC PLAYER	1,858.69
P74929	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	PIONEER COMMUNICATI.OF AMER	TS-LASER PLAYER	1,923.34
P74930	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	EDUCATIONAL RESOURCES - ORD	TS-INSTRUCTIONAL MATERIALS	2,864.34
P74938	101	190	00	S.I.P. (SCHOOL IMPROVEMENT PR	WEISER EDUCATIONAL	JMS-INSTRUCTIONAL MATERIALS	559.31
P74941	101	190	00	DEMONSTRATION PROGRAMS IN REA	FILMIC ARCHIVES	JMS-INSTRUCTIONAL MATERIALS	653.47
P74944	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR	ZENITH DIST. CORP OF SO CAL	MMS-TV	1,068.45
P74945	101	178	00	MENTOR TEACHER PROGRAM-OTHER	DIANES CUSTOM TROPHIES & AW	EC-INSTRUCTIONAL MATERIALS	268.70
P74973	101	178	00	MENTOR TEACHER PROGRAM-OTHER	STAPLES	EC-OPEN PO-OFFICE SUPPLIES	400.00
P74974	101	178	00	NON-AGENCY ACYF HEADSTART	STATER BROTHERS #90	EC-OPEN PO-SUPPLIES	500.00

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## RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$200REPORT: APS/APS550/01  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P74987	101	187 00	E.C.I.A. CHAPTER 1	LAKESHORE CURRICULUM MATERI	WR-INSTRUCTIONAL MATERIALS		937.05
P74988	101	187 00	E.C.I.A. CHAPTER 1	LITTLE RED SCHOOLHOUSE	WR-INSTRUCTIONAL MATERIALS		277.94
P74995	101	197 00	VOCATIONAL EDUCATION ACT PL94	SEHI COMPUTER PRODUCTS	JVHS-COMPUTER EQUIPMENT		387.90
P74996	101	197 00	VOCATIONAL EDUCATION ACT PL94	TAYLOR'S APPLIANCE	JVHS-MICROWAVE OVEN		405.14
P75001	101	180 00	E.C.I.A. CHAPTER 1	EMERGING TECHNOLOGY	IA-INSTRUCTIONAL MATERIALS		3,121.36
P75005	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	DDL BOOKS, INC.	PED-OTHER BOOKS		322.17
P75006	101	187 00	E.C.I.A. CHAPTER 1	LANGUAGE CIRCLE ENTERPRISE	WR-OTHER BOOKS		980.53
P75007	101	187 00	E.C.I.A. CHAPTER 1	SELF-ESTEEM STORE, INC.	WR-OTHER BOOKS		553.13
P75013	101	178 00	E.C.I.A. CHAPTER 2	SALEM PRESS	JVHS-BOOKS		409.45
P75015	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	AIMS EDUCATION FOUNDATION	WR-CONF 7/12-16/93 1 EMP		240.00
P75020	101	185 00	E.C.I.A. CHAPTER 1	IMAGINE THAT	TS-OPEN PO-INSTRUCTIONAL MATERIALS		400.00
P75035	101	178 00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	JVHS-OTHER BOOKS		2,171.00
P75039	101	178 00	E.C.I.A. CHAPTER 2	HACHILLAN PUBLISHING CO., I	JVHS-OTHER BOOKS		527.98
P75042	101	178 00	ECONOMIC IMPACT AID - L E P	WRIGHT GROUP, THE	IA-INSTRUCTIONAL MATERIALS		600.76
P75048	101	190 00	DEMONSTRATION PROGRAMS IN REA	CRITIC'S CHOICE VIDEO	JMS-INSTRUCTIONAL MATERIALS		328.27
P75063	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	WORLD BOOK ENCYCLOPEDIA	IH-INSTRUCTIONAL MATERIALS		429.92
P75067	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	COMPUTERLAND OF UPLAND	GA-INSTRUCTIONAL MATERIALS		286.62
P75068	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	HOOVER'S BROTHERS, INC.	IH-HEADSETS		270.71
P75072	101	182 00	S.I.P. (SCHOOL IMPROVEMENT PR	CALIF STATE DEPT OF EDUCATI	PA-INSTRUCTIONAL MATERIALS		218.19
P75078	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	MODERN CURRICULUM PRESS	PED-BOOKS		408.37
P75079	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	RAND McNALLY	PED-INSTRUCTIONAL MATERIALS		389.79
P75080	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	EMC PUBLISHING	MMS-OTHER BOOKS		1,772.43
P75081	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	PIONEER COMMUNICATI. OF AMER	MMS-VIDEODISC PLAYER		1,282.23
P75084	101	178 00	ECONOMIC IMPACT AID - L E P	AUDIO GRAPHIC SYSTEMS INC	MMS-A/V CART		256.45

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$200

REPORT: APS/APSS50/01  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P75088	101	184 00	E.C.I.A. CHAPTER 1	SOFTWAREHOUSE		RL-INSTRUCTIONAL MATERIALS	202.30
P75094	101	197 00	VOCATIONAL EDUCATION ACT PL94	NASCO WEST INC		JVHS-INSTRUCTIONAL MATERIALS	1,050.51
P75118	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	LAKESHORE CURRICULUM MATERI		RL-INSTRUCTIONAL MATERIALS	401.48
P75119	101	184 00	E.C.I.A. CHAPTER 1	LIBRARY SOURCE, THE		RL-FURNITURE	399.79
P75125	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	FREY SCIENTIFIC CO.		SS-INSTRUCTIONAL MATERIALS	965.94
P75132	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR	WORLD BOOK ENCYCLOPEDIA		RL-JVHS-OTHER BOOKS	200.42
P75143	101	179 00	E.C.I.A. CHAPTER 1	APPLE COMPUTER-SUPPORT CENT		GA-COMPUTER EQUIPMENT	3,273.45
P75144	101	179 00	E.C.I.A. CHAPTER 1	COMPUTERLAND OF UPLAND		GA-COMPUTER EQUIPMENT	752.10
P75150	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR	COMPUTERLAND OF UPLAND		TS-COMPUTER SOFTWARE	711.15
P75153	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR	APPLE COMPUTER-SUPPORT CENT		TS-COMPUTER EQUIPMENT	2,780.60
P75158	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	AIMS EDUCATION FOUNDATION		JMS-CONF 7/12-16/93 1 EMP	240.00
P75160	101	187 00	E.C.I.A. CHAPTER 1	EDUCATIONAL TEACHING AIDS		WR-INSTRUCTIONAL MATERIALS	629.31
P75167	101	187 00	E.C.I.A. CHAPTER 1	SRA MACMILLAN/MCGRAW-HILL		WR-BOOKS	1,834.98
P75174	101	187 00	E.C.I.A. CHAPTER 1	MACACADEMY		WR-SUPPLIES	633.57
P75181	101	187 00	E.C.I.A. CHAPTER 1	ABT/DISCOVERY SOFTWARE		WR-INSTRUCTIONAL MATERIALS	1,213.80
P75185	101	187 00	E.C.I.A. CHAPTER 1	COMPUTERLAND OF UPLAND		WR-COMPUTER EQUIPMENT	211.19
P75186	101	187 00	E.C.I.A. CHAPTER 1	TROXELL COMMUNICATIONS INC.		WR-OFFICE SUPPLIES	269.59
P75188	101	178 00	E.C.I.A. CHAPTER 2	REVIEWS-ON-CARDS		IMC-INSTRUCTIONAL MATERIALS	275.00
P75190	101	178 00	MENTOR TEACHER PROGRAM-OTHER	WARDS NATURAL SCIENCE		EC-INSTRUCTIONAL MATERIALS	306.66
P75194	101	178 00	MENTOR TEACHER PROGRAM-OTHER	SPORTIME		EC-INSTRUCTIONAL MATERIALS	282.23
P75206	101	197 00	VOCATIONAL EDUCATION ACT PL94	TEACHING AIDS, INC.		JVHS-INSTRUCTIONAL MATERIALS	341.57
P75209	101	197 00	VOCATIONAL EDUCATION ACT PL94	LEARNING SEED, THE		JVHS-INSTRUCTIONAL MATERIALS	575.39
P75214	101	186 00	SB1274 RESTRUCTURING/PLANNING	CUE, INC		VB-INSTRUCTIONAL MATERIALS	582.00
P75219	101	187 00	E.C.I.A. CHAPTER 1	LAKESHORE CURRICULUM MATERI		WR-INSTRUCTIONAL MATERIALS	1,359.54

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
04/05/93 - 04/18/93  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 04/26/93  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P75221	101	187 00	E.C.I.A. CHAPTER 1	MECC - MINN. ED. COMPUTER		WR-INSTRUCTIONAL MATERIALS	2,765.08
P75227	101	196 00	VOCATIONAL AGRICULTURE INCENT F & W SMITH CO.			RHS-OPEN PD-INSTRUCTIONAL MATERIALS	400.00
P75229	101	186 00	S81274 RESTRUCTURING/PLANNING CALCULATORS, INC.			VB-INSTRUCTIONAL MATERIALS	972.44
						FUND TOTAL	55,991.57
						TOTAL NUMBER OF PURCHASE ORDERS	66
P74667	102	178 00	SDC LEARNING HANDICAPPED (LH) AMERICAN BIDET CO.			EC-EQUIPMENT	808.13
						FUND TOTAL	808.13
						TOTAL NUMBER OF PURCHASE ORDERS	1
P74474	103	178 00	PUPIL TRANSPORTATION	MARTIN'S R.V. CENTER		TRANS-REPAIR TRAILER	1,624.82
P74971	103	178 00	SELF-CONTAINED CLASSROOM	ZANER-BLOSER INC		IMC-TEXTBOOKS	728.94
P74972	103	178 00	SELF-CONTAINED CLASSROOM	SCHOLASTIC BOOK CLUBS, INC.		IMC-BOOKS	347.56
P75003	103	178 00	GIFTED AND TALENTED EDUCATION	ZENITH DIST. CORP OF SO CAL		MMS-PED-JVHS-A/V MATERIAL	1,341.05
P75196	103	178 00	SELF-CONTAINED CLASSROOM	HOUGHTON MIFFLIN CO-ORDER D		IMC-TEXTBOOKS	1,181.36
P75212	103	178 00	GIFTED AND TALENTED EDUCATION	VERNIER SOFTWARE		JVHS-INSTRUCTIONAL MATERIALS	334.03
P75231	103	178 00	GIFTED AND TALENTED EDUCATION	HOUSE OF TV & APPLIANCES		MMS-VHS CAMERA	763.95
						FUND TOTAL	6,321.71
						TOTAL NUMBER OF PURCHASE ORDERS	7
P74467	119	178 00	PLANT MAINTENANCE	SPARTAN TOOL DIV.		MAINT-REPAIRS	912.43
P74580	119	178 00	PLANT MAINTENANCE	ACTION RENTALS		MAINT-EQUIPMENT RENTAL	213.40
P74671	119	178 00	PLANT MAINTENANCE	HURLEY ELECTRONICS		MAINT-SUPPLIES	586.53
P74926	119	178 00	PLANT MAINTENANCE	UNIVERSITY COPY SYSTEMS, IN		MAINT-SUPPLIES	352.25

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
04/05/93 - 04/19/93  
PURCHASES OVER \$200

REPORT: APS/APSS50/01  
RUN DATE: 04/26/93  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P75215	119	178	00	PLANT MAINTENANCE	MACHADO IRON & STEEL	MAINT-SUPPLIES	551.69
P75216	119	178	00	PLANT MAINTENANCE	CONSOLIDATED ELECTRICAL DIS	MAINT-SUPPLIES	1,265.31
P75235	119	178	00	PLANT MAINTENANCE	UNIVERSITY COPY SYSTEMS, IN	MAINT-SUPPLIES	2,590.48
P75236	119	178	00	PLANT MAINTENANCE	COMMERCIAL DOOR SYSTEMS	MAINT-SUPPLIES	269.38
P75237	119	178	00	PLANT MAINTENANCE	THOMPSON CONTAINER	MAINT-STORAGE CONTAINER	2,903.86
						FUND TOTAL	9,645.33
						TOTAL NUMBER OF PURCHASE ORDERS	9
P74905	390	172	11	FACILITIES	HOOVER'S BROTHERS, INC.	SA-OFFICE FURNITURE	6,047.96
						FUND TOTAL	6,047.96
						TOTAL NUMBER OF PURCHASE ORDERS	1
P74906	390	173	11	FACILITIES	INED	GH-RECORD PLAYERS	374.65
P74977	390	173	11	FACILITIES	INED	GH-A/V EQUIPMENT	1,085.90
P74978	390	173	11	FACILITIES	HOOVER'S BROTHERS, INC.	GH-A/V EQUIPMENT	1,003.80
P75030	390	173	11	FACILITIES	NYSTROM	GH-CLASSROOM FURNITURE	611.11
						FUND TOTAL	3,075.46
						TOTAL NUMBER OF PURCHASE ORDERS	4
P74916	700	178	00	STATE PRESCHOOL AB-451	TAYLOR'S APPLIANCE	MB-REFRIGERATOR	463.33
						FUND TOTAL	463.33
						TOTAL NUMBER OF PURCHASE ORDERS	1
P75161	800	194	00	ADULT BASIC EDUCATION GRANT ( SCOTT FORESMAN AND CO.		AE-TEXTBOOKS	250.84

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

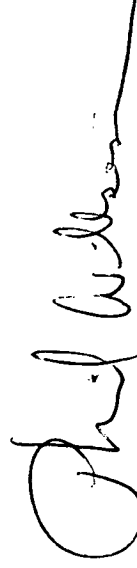
REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$200

REPORT: APS/APSS50/01  
RUN DATE: 04/26/93  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF PURCHASE ORDERS
					PURCHASE ORDERS TO BE RATIFIED	250.84	1
P75218	930	178 00	PLANT MAINTENANCE	SHELTER ROOFING CO.	MAINT-OTHER SERVICES	4,200.00	
				NO RATIFIED P.O.'S FOUND			
					FUND TOTAL	4,200.00	1
					TOTAL NUMBER OF PURCHASE ORDERS		
					145 PURCHASE ORDERS OVER \$200.00 FOR A TOTAL AMOUNT OF	341,043.52	
					184 PURCHASE ORDERS UNDER \$200.00 FOR A TOTAL AMOUNT OF	16,751.91	
					329 PURCHASE ORDERS FOR A GRAND TOTAL OF	357,795.43	

RECOMMEND APPROVAL:



Director of Purchasing

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REPORT: APS/APSS50/01  
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REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D22280	100 178 00	DISTRICT ADMINISTRATION	KEENAN AND ASSOCIATES	D15540 REFUND OVERPAYMENT	192.00
D22281	100 196 00	PHYSICAL EDUCATION	SLIVKA, RICHARD	D15526 REIMB CONF 3/5-6/93 1 EMP	50.40
D22282	100 196 00	PHYSICAL EDUCATION	KANE, LUCINDA	D15533 REIMB CONF 3/5-6/93 1 EMP	50.40
D22287	100 178 00	DISTRICT ADMINISTRATION	HENDRICK, BILL	D15534 REIMB CONF 3/9/93 1 EMP	14.96
D22336	100 178 00	DISTRICT ADMINISTRATION	EXECUTIVE GUEST HOUSE	D15538 LODG 4/22-25/93 1 BD MBR	165.00
D22344	100 178 00	DISTRICT ADMINISTRATION	INLAND PERSONNEL COUNCIL	D15550 CONF 4/23/93 2 EMP	39.60
D22347	100 196 00	VOC ED-AGRICULTURE	SOUTHERN REGION FFA	D15606 CONF 4/30-5/4/93 2 EMP	240.00
D22354	100 178 00	DISTRICT ADMINISTRATION	HOLIDAY INN	D15541 LODG 4/23-26/93 1 EMP	176.96
D22368	100 196 00	OPERATIONS-OTHER FACILITY	CHEVRON, U S A	D15699 FEB/MAR 93 GASOLINE CHARGES	319.54
D22369	100 176 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D15703 MAR 93 GAS BILL	203.33
D22370	100 173 00	OPERATIONS-OTHER FACILITY	MUTUAL WATER CO	D15701 MAR 93 WATER BILL	71.85
D22371	100 185 00	OPERATIONS-OTHER FACILITY	SANTA ANA RIVER WATER	D15702 JAN/FEB 93 WATER BILL	23.00
D22372	100 175 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D15704 MAR 93 ELECTRIC BILL	46,405.72
D22373	100 178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D15700 MAR/APR 93 GASOLINE PURCHASES	8,470.28
D22428	100 178 00	DISTRICT ADMINISTRATION	WESTGATE HOTEL	D15617 LODG 5/6-7/93 1 EMP	125.35
D22429	100 190 00	SOCIAL SCIENCE	REGENTS UC	D15693 CONF 4/17-5/1/93 1 EMP	110.00
D22433	100 191 00	SOCIAL SCIENCE	WINNING IDEAS CONFERENCE	D15615 CONF 4/28/93 3 EMP	45.00
D22434	100 190 00	SELF-CONTAINED CLASSROOM	AGES	D15747 CONF 4/20-29/93 2 EMP	165.00
D22437	100 178 00	DISTRICT ADMINISTRATION	ACSA REGION 12	D15620 CONF 4/29/93 1 EMP	35.00
D22441	100 178 00	DISTRICT ADMINISTRATION	CALIF CITY SCHOOL SUPERINTN	D15616 CONF 5/6-7/93 1 EMP	75.00
D22443	100 197 00	GUIDANCE & COUNSELING	BANKCARD SERVICES	D15705 MAR 93 CHARGES	83.42
D22444	100 000 00	SELF-CONTAINED CLASSROOM	BUBBLE MANIA & COMPANY	D15714 PROF SERVICES 4/21/93 88	450.00
D22445	100 000 00	SELF-CONTAINED CLASSROOM	SLIM GOODBODY	D15716 PROF SERVICES 4/28/93 PA	675.00
D22446	100 000 00	SELF-CONTAINED CLASSROOM	MUSIC CENTER	D15713 PROF SERVICES 3/10/93 PA	519.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APSS50/01  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D22447	100	000 00	SELF-CONTAINED CLASSROOM	MUSIC CENTER	D15720 PROF SERVICES 3/29/93 SC	519.00
D22459	100	178 00	PLANT OPERATIONS	AYALA, ART	D15724 MILEAGE	13.86
D22460	100	178 00	DISTRICT ADMINISTRATION	BRADEN, LESLIE	D15707 MONTHLY RIDESHARE AWARD	40.00
D22461	100	178 00	INSTRUCTIONAL ADMINISTRATION	BRENNAN, TINA	D15726 MILEAGE	59.43
D22462	100	178 00	PLANT OPERATIONS	DICKINSON, STEVE	D15727 MILEAGE	79.88
D22463	100	175 00	STUDENT ACTIVITIES	DELOSREYES, ROSE	D15743 REIMB INSTRUCTIONAL MATERIALS	35.02
D22464	100	178 00	PLANT OPERATIONS	DUNAWAY, LOLA D.	D15728 MILEAGE	19.66
D22465	100	178 00	DISTRICT ADMINISTRATION	GLASS, TERRY L	D15730 MILEAGE	31.56
D22466	100	178 00	HOME AND HOSPITAL INSTRUCTION	GOLDEN, GARY	D15731 MILEAGE	83.69
D22467	100	000 00	SELF-CONTAINED CLASSROOM	HOBSON, BARBIE	D15742 REIMB INSTRUCTIONAL MATERIALS	15.30
D22468	100	178 00	DISTRICT ADMINISTRATION	LAUZON, PAM	D15732 MILEAGE	9.80
D22516	100	178 00	PLANT OPERATIONS	OZIE MARTIN	D15733 MILEAGE	11.39
D22517	100	178 00	DISTRICT ADMINISTRATION	MARTINEZ, DORA	D15708 MONTHLY RIDESHARE AWARD	40.00
D22518	100	178 00	DISTRICT ADMINISTRATION	MURA, DEBBIE	D15710 MONTHLY RIDESHARE AWARD	40.00
D22519	100	178 00	DISTRICT ADMINISTRATION	RICHARDS, DENNIS	D15709 MONTHLY RIDESHARE AWARD	40.00
D22520	100	178 00	PLANT OPERATIONS	RITCH, SHIRLEY	D15734 MILEAGE	27.54
D22521	100	178 00	ATTENDANCE & WELFARE	TWOMBLEY, JANA	D15735 MILEAGE	125.16
D22557	100	197 00	VOC ED-GAINFUL HOMEMAKING	CAL POLY FOUNDATION	D15622 CONF 5/6/93 2 EMP	30.00
D22558	100	178 00	DISTRICT ADMINISTRATION	JURUPA UNIFIED	D15761 REIMB REVOLVING CASH FUND	190.00
D22577	100	001 00	DISTRICT ADMINISTRATION	STATE BOARD OF EQUALIZATION	D15750 3RD QTR SALES TAX	2,689.06
D22578	100	175 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D15754 MAR 93 GAS BILL	1,583.42
D22579	100	183 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D15751 MAR 93 WATER BILL	740.78
D22580	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D15756 MAR 93 PHONE BILL	61.83
D22581	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D15752 MAR 93 PHONE BILL	63.57

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REPORT: APS/APSS50/01  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D22582	100	178 00	OPERATIONS-OTHER FACILITY	PRIME CELLULAR, INC	D15753 APR 93 PHONE BILL	26.03
D22583	100	173 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D15755 MAR 93 ELECTRIC BILL	29,959.11
D22590	100	178 00	PLANT OPERATIONS	SWRCB/SW FEES	D15771 ANNUAL WASTE DISCHARGE FEE	250.00
D22591	100	178 00	HEALTH	CARTER, KATHLEEN	D15767 MILEAGE	23.94
D22592	100	178 00	HEALTH	GUTHRIE, JANICE	D15768 MILEAGE	29.53
D22593	100	175 00	STUDENT ACTIVITIES	HALE, GARY	D15775 REIMB INSTRUCTIONAL MATERIALS	67.71
D22594	100	178 00	FINE ARTS-MUSIC	KEATING, CLIFF	D15770 MILEAGE	24.84
D22595	100	178 00	PLANT OPERATIONS	KING, PAUL	D15762 MILEAGE	15.96
D22649	100	178 00	DISTRICT ADMINISTRATION	CAMPBELL, KENT	D15698 REIMB CONF 3/26-27/93 1 EMP	165.13
D22690	100	178 00	DISTRICT ADMINISTRATION	KEENAN AND ASSOCIATES	D15783 REFUND WORK COMP OVERPAYMENT	233.55
						-----
					FUND TOTAL	96,051.56
					TOTAL NUMBER OF DISBURSEMENTS	58
D22283	101	178 00	BILINGUAL TEACHER TRAINING	PR HEATH, STACY	D15532 REIMB CONF 2/25-26/93 1 EMP	30.00
D22284	101	178 00	BILINGUAL TEACHER TRAINING	PR PORTER, HAROLD L	D15531 REIMB CONF 2/25-26/93 1 EMP	145.00
D22285	101	180 00	S.I.P. (SCHOOL IMPROVEMENT	PR LONG, DEANNA	D15529 REIMB CONF 1/7/93 1 EMP	18.00
D22286	101	180 00	S.I.P. (SCHOOL IMPROVEMENT	PR LIVERMAN, NANCY	D15530 REIMB CONF 1/7/93 1 EMP	18.00
D22337	101	180 00	S.I.P. (SCHOOL IMPROVEMENT	PR RIVERSIDE CO. OFFICE OF EDU	D15539 CONF 3/11-12/93 2 EMP	100.00
D22338	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	RIVERSIDE CO. OFFICE OF EDU	D15543 CONF 3/11/93 2 EMP	20.00
D22339	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	RIVERSIDE CO. OFFICE OF EDU	D15544 CONF 4/7-8/93 5 EMP	75.00
D22340	101	186 00	S.I.P. (SCHOOL IMPROVEMENT	PR RIVERSIDE CO. OFFICE OF EDU	D15545 CONF 3/26/93 3 EMP	90.00
D22341	101	178 00	ECONOMIC IMPACT AID - L E P	RIVERSIDE CO. OFFICE OF EDU	D15546 CONF 4/14/93 3 EMP	45.00
D22342	101	178 00	E.C.I.A. CHAPTER 1	SAN BERNARDINO COUNTY SCHOO	D15547 CONF 4/21/93 6 EMP	210.00
D22343	101	178 00	PL94-142 EDUC FOR ALL HANDICA	CASCHA	D15549 CONF 5/3/93 3 EMP	345.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APS550/01  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D22345	101	196	00	SB 1882-CA PROFESSIONAL DEVEL	DATA-TECH INSTITUTE	
					D15551 CONF 4/19-20/93 1 EMP	795.00
D22346	101	197	00	SB1274 RESTRUCTURING/PLANNING	BUREAU OF EDUCATION & RESEA	
					D15552 CONF 4/19/93 2 EMP	290.00
D22348	101	182	00	S.I.P. (SCHOOL IMPROVEMENT PR	FRANK SCHAFFER PUBLICATIONS	
					D15548 CONF 5/17/93 2 EMP	198.00
D22349	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	
					D15608 CONF 4/17/93 2 EMP	198.00
D22350	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR	CENTER FOR SAFE SCHOOLS AND	
					D15609 CONF 4/23/93 5 EMP	295.00
D22351	101	182	00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	
					D15610 CONF 4/20/93 4 EMP	356.00
D22352	101	176	00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	
					D15611 CONF 4/21/93 1 EMP	99.00
D22353	101	196	00	SB 1882-CA PROFESSIONAL DEVEL	BUREAU OF EDUCATION & RESEA	
					D15612 CONF 4/22/93 2 EMP	210.00
D22390	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	CUE, INC	
					D15535 CONF 5/8-8/93 4 EMP	422.00
D22391	101	178	00	PL94-142 EDUC FOR ALL HANDICA	DOUBLETREE RESORT	
					D15607 LODG 4/22-23/93 2 EMP	108.90
D22430	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR	SAN BERNARDINO COUNTY SCHO	
					D15614 CONF 4/7-21/93 6 EMP	150.00
D22435	101	178	00	S.I.P. (SCHOOL IMPROVEMENT PR	AGES	
					D15618 CONF 4/21/93 2 EMP	200.00
D22436	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	CEEA CONFERENCE	
					D15919 CONF 4/21/93 1 EMP	175.00
D22440	101	178	00	MENTOR TEACHER PROGRAM	ORWIG, RUSSELL	
					D15694 REIMB CONF 3/3-5/93 1 EMP	274.80
D22448	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	IMAGINATION MACHINE	
					D15715 PROF SERVICES 4/21/93 WR	745.00
D22449	101	197	00	SB1274 RESTRUCTURING/PLANNING	KRUP, CAROL	
					D15717 PROF SERVICES 3/8/93 JVHS	200.00
D22450	101	188	00	S.I.P. (SCHOOL IMPROVEMENT PR	LEGATIEC, DEBBIE	
					D15711 PROF SERVICES 4/9/93 SC	500.00
D22451	101	179	00	E.C.I.A. CHAPTER 1	MCGWIRE, MICHAEL	
					D15737 PROF SERVICES 3/18/93 GA	150.00
D22452	101	186	00	S.I.P. (SCHOOL IMPROVEMENT PR	MINKO, TERRI	
					D15723 PROF SERVICES 3/4/93 VB	100.00
D22453	101	179	00	DRUG ABUSE EDUCATION & PREVEN	OJEDA, ABEL	
					D15721 PROF SERVICES JAN/FEB 93 GA	100.00
D22454	101	178	00	NON-AGENCY ACYF HEADSTART	REDLANDS UNIFIED SCHOOL DIS	
					D15712 PROF SERVICES 4/2/93 EC	150.00
D22455	101	197	00	SB1274 RESTRUCTURING/PLANNING	SCHURR, DEBBIE	
					D15718 PROF SERVICES 3/8/93 JVHS	90.00
D22456	101	197	00	SB1274 RESTRUCTURING/PLANNING	WILKINS, GLENDA	
					D15719 PROF SERVICES 3/8/93 JVHS	193.40
D22522	101	178	00	MENTOR TEACHER PROGRAM-OTHER	FORWARD, MARGIE	
					D15740 REIMB SUPPLIES	31.83

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
04/05/93 - 04/18/93  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APS550/01  
RUN DATE: 04/22/93  
PAGE: 5

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D22523	101	178	00	MENTOR TEACHER PROGRAM-OTHER	GOTREAU, TERRY	104.50
D22524	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	STARK, PATTY	25.00
D22525	101	197	00	SB1274 RESTRUCTURING/PLANNING	VANDERVEEN, GUY	42.04
D22526	101	178	00	MENTOR TEACHER PROGRAM-OTHER	YOUNG, SANDRA	40.90
D22551	101	197	00	SB 1882-CA PROFESSIONAL DEVEL	BUREAU OF EDUCATION & RESEA	210.00
D22552	101	197	00	SB 1882-CA PROFESSIONAL DEVEL	CFLTA	50.00
D22553	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR	CREATIVE MATHEMATICS	218.00
D22554	101	178	00	OTHER STATE SPECIAL PROJECTS	FINAN, ELLEN	30.00
D22555	101	188	00	S.I.P. (SCHOOL IMPROVEMENT PR	LA CO SCHOOL LEADERSHIP CEN	145.00
D22556	101	180	00	S.I.P. (SCHOOL IMPROVEMENT PR	VICKERS, LINDA	267.00
D22564	101	178	00	OTHER STATE SPECIAL PROJECTS	BUSENKELL, WILLIAM	215.00
D22565	101	178	00	OTHER STATE SPECIAL PROJECTS	CASE, JULIE	215.00
D22566	101	178	00	OTHER STATE SPECIAL PROJECTS	DUNN, MARK	215.00
D22567	101	178	00	OTHER STATE SPECIAL PROJECTS	EDWARDS, LISA	215.00
D22568	101	178	00	OTHER STATE SPECIAL PROJECTS	HEATH, STACY	215.00
D22569	101	178	00	OTHER STATE SPECIAL PROJECTS	HOFFS, LORNA	215.00
D22570	101	178	00	OTHER STATE SPECIAL PROJECTS	LAHOOD, SANDRA	215.00
D22571	101	178	00	OTHER STATE SPECIAL PROJECTS	MENDOZA, THERESA	215.00
D22572	101	178	00	OTHER STATE SPECIAL PROJECTS	ROHLFS, KATHLEEN	215.00
D22573	101	178	00	OTHER STATE SPECIAL PROJECTS	TRULIN, KIMBERLEE	215.00
D22574	101	178	00	OTHER STATE SPECIAL PROJECTS	VILLA, JOSE	215.00
D22575	101	178	00	OTHER STATE SPECIAL PROJECTS	VOUGA, BRYON	215.00
D22584	101	184	00	S.I.P. (SCHOOL IMPROVEMENT PR	CLUTTER, BOB	90.00
D22589	101	190	00	DEMONSTRATION PROGRAMS IN	REA CLMS	15.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/05/93 - 04/18/93  
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APS550/01  
RUN DATE: 04/22/93  
PAGE: 6

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D22596	101 178 00	MENTOR TEACHER PROGRAM	CORCORAN, LORAYNE	D15774 REIMB SUPPLIES	5.34
D22597	101 178 00	PRESCHOOL GRASP PROGRAM	DROST, KATHY	D15766 MILEAGE	47.33
D22598	101 191 00	S.I.P. (SCHOOL IMPROVEMENT PR FERRARO, SUE		D15773 REIMB INSTRUCTIONAL MATERIALS	112.01
D22599	101 184 00	S.I.P. (SCHOOL IMPROVEMENT PR LANCASTER, WALTER		D15772 REIMB INSTRUCTIONAL MATERIALS	61.53
D22600	101 178 00	VOCATIONAL EDUCATION ACT PL94 PIERCE, GENEVIEVE		D15765 MILEAGE	47.99
D22601	101 180 00	S.I.P. (SCHOOL IMPROVEMENT PR PFAFF, JAN		D15763 MILEAGE	59.36
D22604	101 190 00	DEMONSTRATION PROGRAMS IN REA CLMS		D15780 CONF 5/8/93 6 EMP	90.00
D22605	101 197 00	SB 1082-CA PROFESSIONAL DEVEL CSUSB EXTENDED EDUCATION		D15779 CONF 5/1/93 1 EMP	65.00
D22609	101 183 00	S.I.P. (SCHOOL IMPROVEMENT PR INSTITUTE FOR EDUCATIONAL D		D15625 CONF 4/27/93 2 EMP	196.00
D22612	101 188 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA		D15624 CONF 4/28/93 6 EMP	594.00
D22619	101 182 00	S.I.P. (SCHOOL IMPROVEMENT PR CAMPERD		D15626 CONF 5/14/93 3 EMP	105.00
D22643	101 178 00	BILINGUAL TEACHER TRAINING PR HILL, GLORIA		D15690 REIMB CONF 2/25-26/93 1 EMP	30.00
D22644	101 178 00	BILINGUAL TEACHER TRAINING PR MENDOZA, CLAUDIA J		D15692 REIMB CONF 2/25-26/93 1 EMP	145.00
D22645	101 191 00	DEMONSTRATION PROGRAMS IN REA CLARK, LOIS		D15696 REIMB CONF 2/23-25/93 1 EMP	119.43
D22646	101 182 00	S.I.P. (SCHOOL IMPROVEMENT PR DELGADO, CASSANDRA		D15697 REIMB CONF 3/23/93 1 EMP	13.76
D22648	101 182 00	S.I.P. (SCHOOL IMPROVEMENT PR TURMAN, MARY		D15744 REIMB CONF 3/23/93 1 EMP	16.16
				FUND TOTAL	12,653.28
				TOTAL NUMBER OF DISBURSEMENTS	75
D22527	102 178 00	PROGRAM SPECIALISTS	BALT, SUSAN	D15725 MILEAGE	102.71
D22602	102 178 00	DESIGNATED INSTRUCTIONAL SERV EIMERS, STEVE		D15769 MILEAGE	27.67
D22603	102 178 00	PROGRAM SPECIALISTS	JENSEN, KATHI	D15764 MILEAGE	73.39
				FUND TOTAL	203.77
				TOTAL NUMBER OF DISBURSEMENTS	3
D22457	103 178 00	GIFTED AND TALENTED EDUCATION PAGAN, BERYL		D15722 PROF SERVICES 4/1/93 JVHS	150.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
04/05/93 - 04/18/93  
PURCHASES OVER \$1

REPORT: APS/APS550/01  
RUN DATE: 04/22/93  
PAGE: 7

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D22576	103	178	00	PUPIL TRANSPORTATION	STATE BOARD OF EQUALIZATION D15758 MAR 93 FUEL TAX	100.74
					FUND TOTAL	250.74
					TOTAL NUMBER OF DISBURSEMENTS	2
D22438	119	178	00	PLANT MAINTENANCE	FOSTER, JOEL D15629 REIMB CONF 3/8-12/93 1 EMP	38.02
D22439	119	178	00	PLANT MAINTENANCE	BURTRONICS (MARTIN BUS. MAC D15627 CONF 3/8-12/93 1 EMP	300.00
D22442	119	178	00	PLANT MAINTENANCE	BANKCARD SERVICES D15706 MAR 93 CHARGES	225.11
D22528	119	178	00	PLANT MAINTENANCE	ELZIG, BILL D15729 MILEAGE	201.60
D22691	119	178	00	DISTRICT ADMINISTRATION	SOUTHWEST CHAPTER D.H.I. D15784 CONF 5/7-9/93 1 EMP	147.00
					FUND TOTAL	911.73
					TOTAL NUMBER OF DISBURSEMENTS	5

143 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF

110,071.08

RECOMMEND APPROVAL: *Barbara Lee*  
Director of Business Services

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## 1992/1993 AGREEMENTS

AGREEMENT NUMBER	CONTRACTOR	AMOUNT	FUND/PROGRAM TO BE CHARGED	PURPOSE
93-1	CONSULTANT OR PERSONAL SERVICE AGREEMENTS			
93-1-CCCCC	Music Center of Los Angeles County Travel NTE	\$445 \$14	PTA	Storyteller presentation to students of Sky Country Elementary
93-1-DDDDD	Marc Weishauss	\$275	GATE	Presentation of "Shakespeare's Villains, Fools and Clowns" to students of Jurupa Valley High
93-1-EEEE	Mobil Music	\$150	PTA	D.J. services for Sky Country Elementary sixth grade end-of-the-year social
93-1-FFFFF	John Pooley	\$245	SIP & PTA	Magic and comedy performance for Treasure Readers at Pacific Avenue Elementary
93-1-GGGGG	Ruisenor Cruz	\$300	SP	"Marimba Ecos de Chiapas" dance performance for Cinco de Mayo celebration at West Riverside Elementary
93-3	RIVERSIDE COUNTY SCHOOLS AGREEMENTS			
93-3-H	Esperanza Pregnant Minor Program	NA	NA	1992/1993 school year
93-6	STUDENT TEACHING AGREEMENTS			
93-6-E	University of Phoenix	NA	NA	4/7/93 - 6/30/93

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board

RE/dc

5/3/93

APPROPRIATION TRANSFERS

GENERAL FUND

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$2,811,082		\$121,394	\$2,689,688	(2)(3)(4)(5)(6)(7)
1000	Certificated Salaries	\$28,875,114		\$14,040	\$28,861,074	(2)
2000	Classified Salaries	\$5,525,019	\$187		\$5,525,206	
3000	Employee Benefits	\$8,241,890	\$91,006		\$8,332,896	(3)(4)
4100	Textbooks	\$12,764		\$575	\$12,189	
4200	Books Other than Textbooks	\$8,367		\$3,000	\$5,367	(1)
4300	Instructional Supplies	\$420,273		\$2,571	\$417,702	(1)
4500	Other Supplies	\$430,109	\$658		\$430,767	
5200	Travel and Conferences	\$60,025		\$323	\$59,702	
5600	Rentals, Leases and Repairs	\$395,928		\$1,538	\$394,390	(1)
5700	Direct Costs for Interprogram and Interfund Services	\$132,256		\$225	\$132,031	
5800	Other Services	\$777,750	\$177		\$777,927	
6400	Equipment	\$109,956	\$9,241		\$119,197	(5)(6)(7)(8)
6500	Equipment Replacement	\$3,040	\$370		\$3,410	
8900	District Contribution to Restricted Funds	(\$1,788,969)	\$42,217		(\$1,831,186)	
Total Fund 100		\$46,014,604			\$45,930,360	

SPECIAL EDUCATION - FUND 102

0972	Special Ed Excess Cost	\$50,365	\$9,537		\$59,902	(9)
1000	Certificated Salaries	\$3,526,201		\$160	\$3,526,041	
4100	Textbooks	\$435		\$160	\$275	
4300	Instructional Supplies	\$43,192		\$10	\$43,182	
5200	Travel and Conferences	\$7,711		\$115	\$7,596	
5700	Direct Costs for Interprogram and Interfund Services	\$8,802	\$220		\$9,022	
6400	Equipment	\$1,158	\$225		\$1,383	(10)
7100	Other Outgo	\$167,625	\$32,580		\$200,205	(9)
8900	District Contribution to Restricted Funds	\$854,119	\$42,117		\$896,236	(9)
Total Fund 102		\$4,659,608			\$4,743,842	

OTHER RESTRICTED FUNDS - FUND 103

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
5700	Direct Costs for Interprogram and Interfund Services	(\$155,006)		\$100	(\$154,906)	
8900	District Contribution to Restricted Funds	\$16,031	\$100		\$16,131	
	Total Fund 103	(\$138,975)			(\$138,775)	

LOTTERY - FUND 106

0971	Appropriation for Contingencies	\$208		\$95	\$113	
5700	Direct Costs for Interprogram and Interfund Services	(\$3,973)	\$95		(\$4,068)	
	Total Fund 106	(\$3,765)			(\$3,955)	

- (1) Includes small dollar amounts to match appropriation needs with program needs  
 (2) Salary adjustments  
 (3) Golden handshake  
 (4) Health and welfare for retired employees  
 (5) Four wet vacs  
 (6) Lazer disc player  
 (7) Cassette player and vcr  
 (8) Risograph  
 (9) Chargeback and Reserve required by agreement with RCOE for Special Education students  
 (10) VCR

Recommend Approval:

*Deborah Seal*  
 Director of Business Services

**Jurupa Unified School District  
Instructional Services  
RECOMMENDATION FOR TEXTBOOK ADOPTION**

**TITLE:** CONCEPTUAL PHYSICS

**AUTHOR:** Paul G. Hewitt

**PUBLISHER:** Addison-Wesley

**COPYRIGHT:** 1992

**SUBJECT:** Geophysical Science

**COST:**

Student Text	\$ 27.06
Teacher Text	35.19
Laboratory Manual	9.12

**ADDITIONAL COST TO THE DISTRICT:**

The currently used physical science textbook is more than 10 years old and inappropriate for the new course.

**OTHER BOOKS CONSIDERED:**

1. Physical Science, Heath
2. Modern Physical Science, Holt

**REASONS FOR SELECTING THIS BOOK:**

Geophysical Science is a new one-year course at Jurupa Valley High School. It replaces two semester courses, Earth Science and Physical Science. A new textbook is needed to meet the need of the new course.

- A. This textbook makes difficult science topics approachable to students.
- B. Many motivational laboratory exercises in a learning cycle format are provided.
- C. Emphasis on geophysics in the everyday world promotes increased comprehension.
- D. This textbook is a well-organized and well-integrated physical science program suited for general and honor students.
- E. Outstanding set of teacher support materials is easily understood and followed.
- F. Presents numerous practice problems for every topic.
- G. This textbook presents new technologies, ideas and careers in the geophysical sciences.

**RECOMMENDING COMMITTEE:**

Paul Binns, Teacher, Jurupa Valley High School  
Steve Brockman, Teacher, Jurupa Valley High School  
Pat Monaco, Teacher, Jurupa Valley High School

**LEGAL COMPLIANCE REQUIREMENTS MET BY:**

- Recommended book listed in List of Authorized Textbooks, Los Angeles Unified School district.
- Jurupa Unified School District devised rating sheets.

**Jurupa Unified School District  
Instructional Services**

**RECOMMENDATION FOR TEXTBOOK ADOPTION**

**TITLE:** PRE-ALGEBRA

**AUTHOR:** Phares G. O'Daffer, Stanley R. Clemens and Randall I. Charles

**PUBLISHER:** Addison Wesley

**COPYRIGHT:** 1987

**SUBJECT:** Pre-Algebra

**COST:** Student Text: \$ 32.00

**OTHER BOOKS CONSIDERED:**

1. Pre-Algebra, Merrill
2. Pre-Algebra, Prentice Hall

**REASONS FOR SELECTING THIS BOOK:**

The textbook Preparing to Use Algebra, is currently being used in the course Basic Math/Beginning Algebra (BM/BA). We are now offering Pre-Algebra and will discontinue offering BM/BA. We have chosen this book for our new Pre-Algebra course for the following reasons:

1. The text includes oral and level exercises
2. The text includes exercises that extend thinking skills
3. The text includes review and practice pages
4. Problem solving is included in each chapter
5. The text includes estimation and calculator exercises

**RECOMMENDING COMMITTEE:**

Ralph Handen, Teacher, Jurupa Valley High School  
Kate O'Donnell, Teacher, Jurupa Valley High School  
Stella Sloan, Teacher, Jurupa Valley High School

**LEGAL COMPLIANCE REQUIREMENTS MET BY:**

- Completed "Instructional Materials Legal Compliance Evaluation Form" and on file in the office of the Assistant Superintendent, Education Services.

**Jurupa Unified School District  
Instructional Services**

**RECOMMENDATION FOR TEXTBOOK ADOPTION**

**TITLE:** BIOLOGY - AN EVERYDAY EXPERIENCE

**AUTHOR:** Lucy Daniel, Paul Hummer and Albert Kaskel

**PUBLISHER:** Glencoe

**COPYRIGHT:** 1992

**SUBJECT:** Biological Concepts

**COST:**

Student Text:	\$ 34.62
Teacher Edition:	45.15
Laboratory Manual	7.35

**ADDITIONAL COST TO THE DISTRICT:**

Current textbook is outdated and inappropriate.

**OTHER BOOKS CONSIDERED:**

1. Life Science, Scott Foresman
2. Life Science - The Challenge, Heath

**REASONS FOR SELECTING THIS BOOK:**

Biological Concepts is a new one-year course at Jurupa Valley High School. It replaces two semester courses, Life Science and Health. A new textbook is needed for this new course.

- A. This textbook effectively combines the concepts of life and health sciences.
- B. There is an extensive use of laboratory exercises throughout the textbook.
- C. Evolution and human reproduction are discussed in accordance with state guidelines.
- D. Language arts and mathematics are integrated throughout the textbook.
- E. This textbook presents new technologies, ideas and careers in the disciplines of science to help students relate their learning to the world outside the classroom.
- F. Common everyday analogies are used throughout the text to make the content more understandable.
- G. Presents plenty of practice solving problems and mastering skills.

**RECOMMENDING COMMITTEE:**

Kathy Golden, Teacher, Jurupa Valley High School  
Ron Mangiamelli, Teacher, Jurupa Valley High School  
Robert Norwood, Teacher, Jurupa Valley High School

**LEGAL COMPLIANCE REQUIREMENTS MET BY:**

- Recommended book listed in List of Authorized Textbooks, Los Angeles Unified School District.
- Jurupa Unified School District devised rating sheets.

**Jurupa Unified School District  
Instructional Services**

**RECOMMENDATION FOR TEXTBOOK ADOPTION**

**TITLE:** Globe Literature, Silver Level

**AUTHOR:** Robert R. Potter

**PUBLISHER:** Globe Book Co., Englewood Cliffs, New Jersey

**COPYRIGHT:** 1990

**SUBJECT:** American Literature, General

**COST:**

Student Text:	\$ 32.20
Student Tests:	17.95
Student Workbook:	7.35
Enrichment Book:	7.35
Teacher's Edition:	44.90
Resource book:	110.70
Fine Arts Materials:	1.56

**OTHER BOOKS CONSIDERED:**

1. American Literature, McGraw Hill
2. American Literature, McDougal, Littell

**REASONS FOR SELECTING THIS BOOK:**

This text is appropriate for general level students. Other more traditional texts, assume a level of critical thinking skills that typically must be sequentially approached for general students.

The selections in this text address our multi-cultural society comprehensively. The selections also offer a variety of genre and diverse reading level selections. The text provides for a variety of approaches to American literature. Teachers can effectively use a chronological, genre or thematic approach successfully. The text satisfies the new CAP writing techniques, as well as interdisciplinary studies.

**RECOMMENDING COMMITTEE:**

Debbie Buckhout, Teacher, Jurupa Valley High School  
Diane Murray, Teacher, Jurupa Valley High School  
Lauretta Cortez, Teacher, Jurupa Valley High School

## NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): MAY 12 AND 13, 1993

LOCATION: SAGA MOTOR HOTEL, 1633 EAST COLORADO BLVD., PASADENA, CA AND THE ROSE BOWL

TYPE OF ACTIVITY: 1993 CHRYSLER-AAA-TROUBLE SHOOTING CONTEST

PURPOSE/OBJECTIVE: SO OUR STUDENTS CAN COMPETE WITH OTHER SCHOOLS IN THE STATE.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

DONN CUSHING, AUTO SHOP INSTRUCTOR/DEPARTMENT HEAD

EXPENSES:	Transportation	\$ DISTRICT VAN	Number of Students <u>2</u>
	Lodging	\$ -0-	
	Meals	\$ -0-	
	All Other	\$ -0-	
TOTAL EXPENSE		\$ -0-	Cost Per Student <u>-0-</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>/</u>	<u>/</u>	<u>/</u>
<u>/</u>	<u>/</u>	<u>/</u>
<u>/</u>	<u>/</u>	<u>/</u>
TOTAL:	\$ <u>/</u>	<u>/</u>

Arrangements for Transportation: District VanArrangements for Accommodations and Meals: Paid by Chrysler-AAA-Southern CaliforniaPlanned Disposition of Unexpended Funds: N/A

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Donn Cushing (Instructor) Date: 4/22/93 School: Jurupa Valley High School

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: \_\_\_\_\_  
 Date approved by the Board of Education \_\_\_\_\_ Date: \_\_\_\_\_

Distribution: White copy to Assistant Superintendent Education Services  
 Yellow copy to Originator  
 Pink copy to Principal

JURUPA UNIFIED SCHOOL DISTRICT

Instructional Services

LIMITED ENGLISH PROFICIENT STUDENTS K-12

SCHOOL	K	1	2	3	4	5	6	7	8	9	10	11	12	TOTAL
CAMINO REAL	3	2	2	4	3	5	2							21
GLEN AVON	12	5	9	11	19	18	6							80
GRANITE HILL	24	24	26	21	12	15	12							134
INA ARBUCKLE	31	38	39	38	29	37	25							237
INDIAN HILLS	9	12	8	4	6	6	5							50
MISSION BELL	10	14	14	12	14	11	11							86
PACIFIC AVENUE	22	28	22	25	24	23	18							162
PEDLEY	14	18	11	15	13	10	4							85
RUSTIC LANE	30	23	21	21	28	19	27							169
SKY COUNTRY	2	5	3	1	3	5	4							23
STONE AVENUE														
SUNNYSLOPE	15	17	15	15	17	10	8							97
TROTH STREET	30	29	31	24	28	25	23							190
VAN BUREN	18	18	15	13	17	8	10							99
WEST RIVERSIDE	47	43	61	46	40	29	28							294
JURUPA MIDDLE								79	65					144
MISSION MIDDLE								110	92					202
JURUPA VALLEY HIGH										63	55	35	37	190
RUBIDOUX HIGH										127	122	77	40	366
TOTAL*	267	276	277	250	253	221	183	189	157	190	177	112	77	2629

32-1

# JURUPA UNIFIED SCHOOL DISTRICT

Instructional Services

## LIMITED ENGLISH PROFICIENT STUDENTS K-12

SCHOOL	ARABIC	CAMBODIAN	CANTONESE	CHINESE	FARSI	GERMAN	GUJARATI	JAPANESE	KOREAN	LAO	PHILIPINO	PORTUGUESE	RUMANIAN	SAMOAN	SPANISH	TONGAN	URDU	VIETNAMESE	OTHER NON-ENGLISH	OTHER CHINESE	PUNJABI	INDONESIAN	MANDARIN	THAI	TOTAL
CAMINO REAL									1						18									2	21
GLEN AVON	5												1		72			2							80
GRANITE HILL															132			2							134
INA ARBUCKLE										1			2	1	232			1							237
INDIAN HILLS	1	1							2						33		2	11							50
MISSION BELL							2								84										86
PACIFIC AVENUE	1		1	1					2		1		3	5	142	2	3	1							162
PEDLEY															85										85
RUSTIC LANE									1						167			1							169
SKY COUNTRY										3					20										23
SUNNYSLOPE						1			3			1			91		1								97
TROTH STREET											1	2			186				1						190
VAN BUREN				1								1			97										99
WEST RIVERSIDE	1														291		2								294
JURUPA MIDDLE	1				1		2						2		138										144
MISSION MIDDLE			1	1					1	1			1	1	196										202
JURUPA VALLEY HIGH		1			1	2	1			1	4				174			1	3						190
RUBIDOUX HIGH	2							3	4		1	1	1		337			7			3	2	1	4	366
TOTAL	11	2	2	3	3	2	5	4	14	5	7	5	10	7	2495	2	5	28	5	3	2	2	1	6	2629

3/29/93

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Catastrophic Leave

Classified Employees

Section 1 - Eligibility. A unit member who suffers from a catastrophic injury or illness that is expected to incapacitate the unit member for an extended period of time (more than ten days), or who is required to take time off from work to provide care for an immediate family member who suffers from a catastrophic injury or illness, shall be eligible to receive Catastrophic Leave (donated sick leave) subject to the restrictions and conditions outlined below.

- A. The unit member to receive donated sick leave must have exhausted all entitlement to sick leave or any other form of paid leave and must be on unpaid status. He/she must be in a true catastrophic condition.
- B. The unit member must be a permanent, not probationary, employee.

Section 2 - Purpose. The sole purpose of this leave is to provide an infusion of monetary support. The purpose of the leave is not to extend leave timelines, increase entitlement to health and welfare benefits, or to supplement or enhance any related benefit.

Section 3 - Sick Leave Bank. Unit members may donate accumulated sick leave (as opposed to "advanced") to a Sick Leave Bank. This donation shall be irrevocable. In order to make a donation a unit member must file a "Sick Leave Bank Deposit Form" in the payroll department of the Business Office. This form shall be developed and approved by the District. The payroll department staff shall then deduct the specified sick leave and deposit it in the Sick Leave Bank. Donations to the Sick Leave Bank shall be from prior years' accumulations and shall not be donated to a specific unit member.

- A. The sick leave donor may not donate sick leave that would cause his/her personal accrued sick leave balance to fall below ten (10) days.
- B. Donated sick leave may not be used for industrial illness or injury absences.
- C. Donations to the Bank will be made in full or half-day increments. Withdrawals will also be made in full or half-days.

Section 4 - Requests for Sick Leave Donation. A unit member who meets the eligibility requirements for Catastrophic Leave may request donation of sick leave from the Sick Leave Bank by submitting a "Sick Leave Bank Request for Donation Form" to the payroll department in the Business Office. The request shall clearly specify the circumstances of the catastrophe and the amount of sick leave requested. Appropriate written verification of the catastrophic illness or injury must be included with the request. The unit member should be prepared to provide additional documentation on the nature and severity of the illness or injury, if requested.

- A. A committee consisting of one District representative and two representatives appointed by the Association President shall be established each fiscal year. One member shall be selected as chairperson, another shall serve as recorder. Minutes shall be kept. The committee shall consider all requests for sick leave donation. The committee may grant, partially grant, or reject a request. Decisions shall require a majority vote. The decision of the committee is final and not grievable. A written copy of the committee's decision shall be provided to the payroll department so that the sick leave can be transferred from the Sick Leave Bank to the member's account, if necessary. Donated sick leave will not be applied retroactive to the current available pay period.
- B. The maximum number of sick leave days that the committee can approve for use by a unit member shall not exceed ninety (90) per individual per catastrophe. Unused sick leave shall be returned to the Sick Leave Bank.
- C. A unit member who uses a donated sick leave day shall be paid at his/her regular daily rate. No distinction shall be made as to the differing pay rates of the donors or recipients.
- D. A unit member may not receive the benefits of this leave while receiving monies from Workers' Compensation.
- E. Each year the Business Office shall provide the Association with a statement of the number of days in the Bank as of September 1 of that year and the number of days used in the previous fiscal year.

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USE OF TIME CARDS

All employees of the Jurupa Unified School District must report time worked on individual time cards. Responsibility for proper completion and submission of these forms rests with the Building Principal, District Administrator or Supervisor directly responsible for each employee. Each form must be signed by the employee and signed approved by the supervisor.

The Regular Classified and Certificated time cards are exception reporting forms. Only time not worked need be reported. Absences should be coded in accordance with instructions on the card. If an absence requires explanation, the facts and initialed approval should be shown on the reverse side of the card. The Classified Employee Form also requires the number of daily hours of the assignment.

The Extra Time and the two Substitute forms are positive reporting forms. These forms require the reporting of time worked, type of assignment and, if substitute, the person replaced. A careful distinction must be made between a substitute assignment and an extra time assignment. The differentiating fact is that a substitute assignment is one replacing an absent employee normally assigned to fill the position.

All extra compensation assignments must be submitted by the responsible administrator in writing to the Personnel Office for appropriate listing on the Personnel Report. Assignments are authorized by the Board of Education upon approval of the Personnel Report.

Page 2 of this procedure is a chart showing the general categories of employment, examples of positions, and the form to be used. Any questions should be directed to the Assistant Superintendent of Business Services.

Effective: August 1973  
Reviewed: February 1977  
Revised: August 1985  
          July 27, 1988  
Reviewed: December 9, 1991  
Reviewed: April 26, 1993



<u>General Category of Employment</u>	<u>Types of Positions</u>	<u>Time Report Form</u>
A. Regular certificated personnel working in a specific assignment for a specified work year.	Classroom Teachers, Principals, Nurses, District Administrators	Yellow - Certificated Employee Time Report (Monthly employees)
B. Regular classified monthly personnel working in an assignment for a specific number of hours daily for a specified work year.	Secretarial, Maintenance, Warehouse Personnel, Business Services or District Administrators	White - Classified Employee Time Report (Monthly employees)
C. Regular classified 10 or 11 month personnel working in an assignment for a specific number of hours daily for a specified work year. No overtime hours to be reported on this card. Extra time hours for Bus Drivers and Cafeteria Personnel to be reported on this card. Extra time for all other personnel shall be reported on a blue time card.	Secretaries, Clerks, Bus Drivers, Aides, or Cafeteria Personnel	Green - Classified Employee Time Report (Hourly Employees) (Bi-Weekly Payroll)
D. Regular employees working overtime (more than 8 hours a day or 5 days a week, or 40 hours a week, or Saturday, Sunday, or Holidays).	Classified Employees	Gold - Overtime Report (Classified)
E. Regular and non-regular employees working extra time in an approved short-term or long-term assignment. Also for regular hourly employees who work extra hours in lieu of substitute. No overtime hours to be reported on this card.	Classified and Certificated Positions (Home Teachers, Adult Education Teachers, Coaches, Department Heads, Extended Work Years, Hours, In Lieu Substitutes)	Blue - Regular Employee Extra Time Report
F. Non-regular employees who work in a position normally filled by a regular employee. Also for a regular employee who substitutes for a different position without overlap or interruption with his/her regular assignment.	Substitutes (Certificated) Substitutes (Classified)	Orange - Certificated Substitute Time Report Pink - Classified Substitute Time Report

**JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA**

**MINUTES OF THE REGULAR MEETING  
MAY 3, 1993**

**OPENING**

**CALL TO ORDER**

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sam Knight at 7:18 p.m. on Monday, May 3, 1993, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

**ROLL CALL**

**Mr. Sam Knight, President**  
**Mrs. Mary Burns, Clerk**  
**Mr. David Barnes, Member**  
**Mr. John Chavez, Member**  
**Mrs. Sandra Ruane, Member**

Staff Advisors present were:

**STAFF PRESENT**

**Dr. John P. Wilson, Superintendent**  
**Mrs. Benita Roberts, Assistant Superintendent Education Services**  
**Mr. Rollin Edmunds, Assistant Superintendent Business Services**  
**Mr. Kent Campbell, Assistant Superintendent Personnel Services**  
**Mrs. Barbara Reul, Director of Business Services**

**FLAG SALUTE**

President of the Board Sam Knight led the pledge of allegiance to the flag of the United States of America.

**INSPIRATIONAL  
COMMENTS**

President Sam Knight made an inspirational comment.

**COMMUNICATIONS SESSION**

**RECOGNIZE DAY OF THE  
TEACHER**

The Superintendent announced that May 12, 1993, is California's annual Day of the Teacher. He asked everyone to join him in celebrating this special day by visiting schools and expressing appreciation to the fine teachers of Jurupa. A special card of "Thanks for all you do!" will be presented to each teacher.

**ACCEPT DONATIONS**  
-Motion #257

**MR. CHAVEZ MOVED THE BOARD ACCEPT THE DONATION OF \$700 FROM MISSION BELL PTA WITH A REQUEST THE MONEY BE USED AT THE SCHOOL FOR THE PURCHASE OF LIBRARY BOOKS. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.**

**ARTICLE IN LOCAL  
NEWSPAPER**

The Superintendent referred to a recent article on graffiti in the Jurupa This Week and felt that it implied the school district was pulling back from joining in any community effort. He clarified that the Jurupa District stands ready to cooperate with any community agency to resolve the problem of graffiti.

REPORT FROM JURUPA  
VALLEY STUDENT  
REPRESENTATIVE

Joel Morgan, Jurupa Valley High School student representative, made the following report on current events:

Sports will be active for the next couple of weeks. The varsity baseball team will compete against Elsinore High School May 4 and 7 for first place in the division. The winner will go to CIF playoffs.

Jurupa Valley's swim team is preparing to go to CIF as the #1 seed.

School events: Class Officer voting starts on May 7; ROTC Military Ball is at MAFB on May 8; Pep Rally is May 14; Senior Prom is May 14.

REPORT FROM  
RUBIDOUX HIGH  
SCHOOL STUDENT  
REPRESENTATIVE

Shelley Guerrero, substituting for Donavan Alberga of Rubidoux High School, made the following report on current events:

45 ROTC cadets assisted disabled personnel at the Air Show held at the El Toro Air Station on April 30. 51 cadets participated in a Rocket Model firing on May 1.

The ROTC Color Guards performed for the ACSA Region 12 Educators Spring Conference in San Bernardino. They also participated in the 28th Annual Southern California Invitational Drill Meet in Anaheim and earned three first places and two second places.

The ROTC Color Guard provided colors for the Riverside County School Boards Association in Palm Springs.

Cadet Rachael Mony received a four-year AFJROTC scholarship valued at \$67,000, to attend the University of California in Los Angeles. She will initially major in nursing and then transfer to pre-med.

The AFJROTC Military Ball is scheduled for June 4 at March Air Force Base Officer's Club.

The Band concert will be held on May 6 at Jurupa Valley High School. A "Pops" concert will be held on May 8 at Rubidoux High School.

The men's track team is in first place and the women's track team is in second place in the Ivy League.

The annual Rubidoux Golf Tournament was held on April 24. Over 100 golfers participated in the successful event which made approximately \$5,000. Appreciation was extended to Mr. Barnes for his support and participation.

Two teachers received over \$1,000 in a grant for AVID (Advancement Via Individual Determination) program for college bound students.

School events: Nominating Convention is May 7 and the theme is "Quantum Leap"; ASB elections are May 6-7; Cinco de Mayo Assembly is May 5.

PUBLIC VERBAL  
COMMENTS

President Knight noted that Public verbal Comments section was an opportunity for citizens to address the Board.

INVITATION TO CINCO  
DE MAYO FROM VAN  
BUREN PRINCIPAL

Carmen Hernandez, principal of Van Buren School, reviewed activities planned for the Cinco de Mayo celebration on May 8. She extended a personal invitation to visit the school as students learn about the history and culture of Mexico. Mrs. Hernandez also noted that along with Rubidoux High School, Van Buren has received a Step Up to Education grant from Southern California Edison Co.

COMMENTS ON FELSPAR  
RIDING ARENA

Janet May, community member, expressed appreciation to administration and the Board for supporting the establishment of a riding arena on District property adjacent to Pedley School at the corner of Felspar and 58th Streets, in conjunction with the Jurupa Area Recreation and Parks District. Mrs. May read a recap of events that led to the recommendation before the Board to approve the Ground Lease Agreement for Recreational Purposes at the site.

She also gave special thanks to Mrs. Burns, Dr. Wilson, Mr. Edmunds and Mr. Taylor of the school district, and Mr. Logan of the Parks District. If the proposed agreement is approved, a ribbon cutting ceremony will be scheduled.

COMMENTS FROM NEA-J  
PRESIDENT ON  
RESTRUCTURING AT  
VAN BUREN SCHOOL

Fran Rice-Laabs, NEA-J president, read a letter addressed to certificated bargaining unit members on restructuring as it relates to year-round education at Van Buren School. It has been summarized as follows: On April 21, 1993, the NEA-J president and three members met with the site representative to discuss year-round education at Van Buren School. Specific information on restructuring and the year-round concept was requested by April 28. On May 5 the Executive Board will meet to discuss the issue. On May 12 the NEA-J Rep Council, which is a larger group, will meet on the YRE concept. Members of Van Buren staff were invited to the NEA-J office on May 19 to discuss concerns, ideas, etc. Mrs. Laabs further noted that alternative contract language would be developed by the Van Buren Staff. According to the Restructuring Article of the contract, alternatives must be reviewed by the Contract Administrative Committee, which consists of members from NEA-J and administration, prior to negotiations. Any agreement would be submitted to the Board and NEA-J membership for ratification.

Mrs. Laabs stated the letter also included the following concerns as expressed to the site representative at the April 21 meeting: 1) Does consensus exist for year-round education at Van Buren School? This will be discussed at the May 19 meeting. 2) Time constraints to make decisions on year-round come at a time when NEA-J is preparing an initial proposal on contract reopeners for the Board. 3) Unit members need information about the YRE program because contract changes require ratification by the Association. A cover letter from NEA-J should accompany Van Buren's letter to unit members. 4) Education Code provisions regarding the establishment and operation of a continuous year-round education program needs to be reviewed.

Mrs. Laabs stated this was new ground for everyone and the Association would not want to stand in the way of site-based decision making which ultimately may be good for children. However, the Association will take as much time as needed to make sure the implementation is done right and may not meet the July 1 timeline proposed for year-round implementation at Van Buren School.

**CITIZEN COMMENTS ON  
SEVERAL TOPICS**

J. R. Hertz, PTSA president at Van Buren School, stated that he was looking forward to NEA-J's full cooperation on the implementation of the restructuring program. Year-round single track schedule is best for the children.

Mr. Hertz stated that he did not oppose the Felspar Riding Arena but had some concern about its location near a 55 mph speed zone. He also noted the district has a desperate need for money and should lease or sell the land at full market value rather than lease it to the Park District for the sum of one dollar per year.

Mr. Hertz referred to the agenda topic, Proposed Summer School Schedule, and said the district was leaning too heavily on high school courses as opposed to offering elementary subjects.

Mr. Hertz referred to the agenda topic, Authorize Air Conditioning of Classrooms, and asked if there was sufficient redevelopment revenue to complete all schools as noted in the annotation and a timeline for implementation.

**BOARD MEMBER  
REPORTS & COMMENTS**

Board member John Chavez stated that a major issue facing school districts is the School of Choice Initiative which has qualified for the June 1994 ballot. A statewide network will be formed to explain the affects of the initiative on public education. Mr. Knight referred to a document on Senate Constitutional Amendment No. 30A, School of Choice, and asked that it be distributed to Board members. The proposed legislation would have a tremendous impact on the public school system.

Mr. Chavez noted that a program under consideration would utilize parents as tutors. It seems if parents get involved, everything gets better for children.

Mr. Chavez complimented Shelley Guerrero, substituting for Rubidoux High School student representative, for a very informative report.

Board member David Barnes reported that proposed legislation to prevent the County from charging a school district to assess property taxes has passed committee.

In response to Mr. Barnes' question, the Assistant Superintendent Personnel Services confirmed that a proposal was pending to change the deadline for issuing certificated layoff notices from March 15 to June 15. Often deadlines do not have any logic when compared to budget requirements.

Mr. Barnes stated that he attended the celebration in honor of the district's bus drivers. Several employees were recognized for having more than twenty-five years of service with the district. He also commended Curtis Thomas, Director of Transportation, for his dedicated service.

Mr. Barnes congratulated Jennifer Strona from Jurupa Valley High School for earning the Sweepstakes Award in the senior division at the Inland Counties Science and Engineering Fair.

**HEARING SESSION**

**PUBLIC HEARING ON  
CSEA INITIAL PROPOSAL**

The Assistant Superintendent Personnel Services stated that prior to initiating negotiations on CSEA's proposal, the law requires the Board to conduct a public hearing. President Knight opened and closed the public hearing on the proposal without comment.

## ACTION SESSION

### APPROVE MINUTES -Motion #258

MR. BARNES MOVED THE BOARD APPROVE MINUTES OF THE APRIL 19, 1993 REGULAR MEETING AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

### APPROVE GROUND LEASE AGREEMENT FOR RECREATIONAL PURPOSES FOR RIDING ARENA -Motion #259

The Assistant Superintendent Business Services stated that community member Mrs. Janet May has been working with the School District and Chuck Logan of the Park District to develop an agreement for the riding arena. The Park District has approved the agreement subject to approval by the School Board. A conceptual diagram of the riding arena on property adjacent to Pedley School was on display. The arena is approximately 120' x 250'. Two steel entrance gates will be installed with a tie-up rail adjacent to entrance gate. The Park District agrees to pay the school district a sum of one dollar per year with automatic renewal. Either party may terminate the agreement upon 120 days written notice to the other party. The Park District shall hold harmless and indemnify the district against any and all liability claims, and costs for injury or death of any person, loss or damage of property, maintenance of property, etc.

MR. BARNES MOVED THE BOARD APPROVE THE GROUND LEASE AGREEMENT FOR RECREATIONAL PURPOSES, AS CONTAINED IN THE SUPPORTING DOCUMENTS. MRS. BURNS SECONDED THE MOTION. In response to Mr. Chavez' question, the Assistant Superintendent Business Services replied that if the district's property were damaged, the Park District would repair it. Mr. Chavez asked whether the agreement should include a provision regarding alcoholic beverages on school property. Mrs. Ruane noted the importance of the Park District maintaining the property and keeping it free from tumbleweeds, etc. In response to Mr. Hertz' earlier statement opposing the sum of one dollar a year, Mrs. Burns stated that she supported the leasing concept in the agreement. The arena was an investment for children and a safe place for wholesome activities. Mrs. May added that they would be working on slowing down traffic in the area. She was also developing a brochure on arena etiquette. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

### REVIEW VAN BUREN PARENT SURVEY

The Assistant Superintendent Education Services stated that at the last meeting several Board members expressed interest in more information on Van Buren parents' desire to enroll students in a year-round education program. She also referred to an Education Code provision which states the district must notify parents in the attendance area of its desire to implement the program. Additional information provided by Van Buren School on April 28, represented surveys from parents of 577 students in the attendance area: 474 students would enroll in year round; 36 students said no; 50 students were undecided because of the calendar and/or child care; 39 students would transfer to Stone Avenue because of boundary changes; 8 students would move. The Superintendent said about 86 students would not enroll in the year-round program next year. This should impact the school in two ways. The projected staff of 20 teachers for 1993/94 would be reduced by 3. Although there may be some bus problems, 86 students can be accommodated with one bus. The Superintendent noted that there were three more board meetings to work through the issues of implementing year-round at Van Buren School beginning in July 1993.

PARTICIPATE IN MIDDLE  
GRADES MATH  
PROGRAM  
-Motion #260

MR. CHAVEZ MOVED THE BOARD APPROVE PARTICIPATION IN THE MATHEMATICS RENAISSANCE PROGRAM FOR THE 1993/94 SCHOOL YEAR. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ELEMENTARY &  
MIDDLE SCIENCE TEXTS  
-Motion #261

The Assistant Superintendent Education Services reported that the State has a seven-year cycle for adoption of new instructional materials. This year a committee representing each school in the district met on a monthly basis to determine the materials which support the concepts outlined in the new State Science Framework. These materials will be available for public review at the Glen Avon and Rubidoux libraries and the district's Instructional Media Center for the thirteen day period between board meetings.

MRS. BURNS MOVED THE BOARD APPROVE FOR REVIEW THE K-6 MACMILLAN SCIENCE PROGRAM AND GRADE 7-8 PRENTICE HALL SCIENCE PROGRAM. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE 1993 SUMMER  
SCHOOL PROGRAM  
-Motion #262

The Assistant Superintendent Education Services stated that a few years ago administration offered summer school on a limited basis to elementary students. The State provides funds for seven per cent of a school district's enrollment to receive summer school instruction. The district is mandated to provide classes for high school students and special education students. Because of remodeling Rubidoux High School, all K-12 special education classes will be held at Jurupa Valley High School. Only the special education students will be bused.

MR. BARNES MOVED THE BOARD APPROVE 1993 SUMMER SCHOOL OFFERINGS AS PRESENTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUBMIT PROPOSAL FOR  
HOMELESS EDUCATION  
GRANT  
-Motion #263

The Assistant Superintendent Education Services stated that Mr. Jim Taylor and Mrs. Jana Twombly have applied for \$10,000 through the McKinney Homeless Education Grant. The application for Jurupa proposes an after-school program at Ina Arbuckle and Rustic Lane Elementary Schools that includes counseling, supplies, nursing assistance, etc.

MRS. BURNS MOVED THE BOARD APPROVE THE SUBMITTAL OF AN APPLICATION FOR FUNDING OF A HOMELESS EDUCATION GRANT PROGRAM FOR INA ARBUCKLE AND RUSTIC LANE ELEMENTARY SCHOOLS. MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AUTHORIZE AIR  
CONDITIONING  
CLASSROOMS  
-Motion #264

MR. BARNES MOVED THE BOARD AUTHORIZE INSTALLATION OF AIR CONDITIONING UNITS IN THE ABOVE CLASSROOMS TO BE FUNDED FROM REDEVELOPMENT REVENUE. MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PURCHASE  
ORDER TO NATIONWIDE  
PAPER  
-Motion #265

MR. BARNES MOVED THE BOARD AUTHORIZE THE ISSUANCE OF PURCHASE ORDER #75266, IN THE AMOUNT OF \$16,579.50, TO NATIONWIDE PAPER FOR 9500 REAMS OF 8-1/2" x 11" WHITE AND COLORED XEROGRAPHIC/DUPPLICATING PAPER. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

UPDATE ON  
CONSTRUCTION  
PROJECTS

The Superintendent reported that he spent three days (April 27-29) in Sacramento meeting with various legislators and state representatives for support to reinstate the Peralta project on the August 12, 1992 funding list for Phase III. Lyle Smoot of the State Allocation Board had received a message from Senator Leroy Greene in support of funding the project. At the April 28 meeting, the SAB Committee agreed to consider the project for funding on the May 12 agenda.

Mira Loma Middle School Addition #1 has been approved and funded.

Jurupa Valley High School Addition #2 was funded approximately \$4 million. Administration was waiting for the official Go to Bid letter.

Mission Bell and West Riverside Elementary School modernizations have low bids. After the state approves the contractors, the Board will be requested to award the bids.

All bids for Rubidoux High School modernization were over the limit. This project will have to be re-bid.

Plans for Van Buren modernization were at the Office of the State Architect for approval.

The Superintendent stated that Sandy Silberstein of Murdoch Walrath & Holmes has been invaluable in this process. Mr. Barnes reported that pending legislation reduces the cost of leasing portables from \$4,000 to \$2,000. The Superintendent added that the district has 77 State Emergency portables at a cost of \$4,000 each per year.

EXPEL PUPIL CASE 93/49  
-Motion #266

MR. BARNES MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #93/49 FOR VIOLATION OF EDUCATION CODE 48900 (a) & (k). MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND EXPULSION  
CASE 93/50  
-Motion #267

MR. CHAVEZ MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #93/50 FOR VIOLATION OF EDUCATION CODE 48900 (a) (f) (i) & (k), SUSPEND THE EXPULSION AND ASSIGN THE PUPIL TO INDEPENDENT STUDY. MRS. BURNS SECONDED THE MOTION WHICH CARRIED 4 to 0 WITH 1 ABSTENTION, MR. KNIGHT.

EXPEL PUPIL CASE 93/51  
-Motion #268

MR. BARNES MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #93/51 FOR VIOLATION OF EDUCATION CODE 48900 (a) & (k). MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL  
REPORT #20 & INSERT  
-Motion #269

MRS. RUANE MOVED THE BOARD APPROVE PERSONNEL REPORT #20 AS PRINTED WITH INSERT L, PAGES 7-8-9. MR. KNIGHT SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE  
ACTION ITEMS  
-Motion #270

MR. BARNES MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS M 1-7 AS PRINTED: PURCHASE ORDERS; DISBURSEMENT ORDERS; AGREEMENTS; APPROPRIATION TRANSFERS; TEXTBOOKS FOR REVIEW; NON-ROUTINE FIELD TRIP REQUEST FROM JURUPA VALLEY HIGH SCHOOL AUTO SHOP; REJECTION OF CLAIM FOR VINCENT DAVIDSON. MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE INFO  
REPORTS

The Board reviewed routine information reports: Report on Annual Language Census; Review New and Revised Administrative Procedures; Staff Development Days.

Mr. Chavez asked Board members if they felt a special public meeting should be called with the new superintendent Mrs. Benita Roberts to discuss organization and vision for the district. There was no consensus to call a meeting at this time.

At 5:30 p.m. on Monday, May 3, 1993, the Board met in Closed Session in the Superintendent's office. All Board members were present. Also in attendance were the Superintendent and other administrators.

At 7:12 p.m. President Knight adjourned from Closed Session to open the Public Session.

**ADJOURNMENT**

There being no further business, President Knight adjourned the Regular Meeting from Public Session at 8:50 p.m.

**MINUTES OF THE REGULAR MEETING OF MAY 3, 1993 ARE  
APPROVED AS**

PRINTED. \_\_\_\_\_

\_\_\_\_\_  
*Sam D. Knight Sr.*  
President  
\_\_\_\_\_  
5/17/93  
Date

\_\_\_\_\_  
*Mary J. Burns*  
Clerk