

BOARD OF EDUCATION REGULAR MEETING AGENDA

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk David Barnes John Chavez Jose Medina
SUPERINTENDENT John P. Wilson, Ed.D

DECEMBER 2, 1991

EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA 7:00 p.m.

OPENING

Call to Order

* Indicates supporting document

** Indicates supporting document
for Board Members only

Roll Call

CLOSED SESSION 6:00 P.M.

The Board will meet in Closed Session at 6:00 p.m. in the Superintendent's office to consider qualified matters of litigation, negotiation, student discipline, professional services, and/or personnel qualifications which are timely.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in either a hearing session or communications session. Speakers are requested to limit comments to five minutes.

Call to Order in Public Session

(President Ruane)

Roll Call: Mrs. Ruane, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mr. Medina

Flag Salute

(Mrs. Burns)

Invocation

(Mr. Chavez)

COMMUNICATIONS SESSION

1. Administrative Reports and Written Communications

a. Accept Donation for Mission Bell Elementary School

(Mr. Edmunds)

The Mission Bell Elementary School PTA wishes to donate \$3,000 to be used for school field trips. Administration recommends acceptance of this donation with a letter of appreciation to be sent.

b. Communications/Reports

(Dr. Wilson)

2. Report of Student Representatives

The Board welcomes Michele Robinson, Rubidoux High School Student Representative, and Kim Schroeder, Jurupa Valley High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

3. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board Agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

4. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

ACTION SESSION

*** A. Approve Minutes of the November 18, 1991 Regular Meeting**

Recommend approval as printed.

B. Report on Project 20 -- 2nd Addition to Jurupa Valley High School

*** 1. Consider Authorizing Architect to Begin Working Drawings on Phase III** (Dr. Wilson)

The annotation for this agenda item, Report on Project 20 -- 2nd Addition to Jurupa Valley High School, has been included for the third time as shown on page 4. Action was deferred at the November 4 meeting to provide Board members more time for review. Action was taken at the November 18 meeting but resulted in a tie vote because a Board member was absent. Administration would offer the following additional information.

a. Cost of Delay

In consultation with the architect and Office of Local Assistance, administration has concluded that if architectural fees are not advanced for this project, opening the 2nd Addition (Project 20) for students will be delayed two years.

B. Report on Project 20 -- 2nd Addition to Jurupa Valley High School

*** 1. Consider Authorizing Architect to Begin Working Drawings on Phase III (Cont'd)**

a. Cost of Delay (Cont'd)

This delay would require that portables be installed on the campus to house students during that two-year period at an estimated cost of \$92,000 for installation and rental fees. The cost would not be recoverable as we believe it would be in the case of advancing the architect's fees.

b. Project 20 will meet several needs at the high school

1) Specialized Classrooms

These include science labs, computer lab, word processing (typing) labs, office practice lab, Journalism, Yearbook and permanent photo room with darkroom. Such classes are presently housed in standard classrooms. With these smaller rooms we are unable to program larger numbers of students with certain electives, e.g. typing.

At present, all science labs are used. Additional enrollment will create a need that, if not met through state construction, would require a costly conversion of regular rooms to science labs at district expense.

2) Dust

There are several undeveloped areas and incomplete projects on campus that have been cut from earlier construction phases and "pushed" into this 2nd Addition. These dirt areas are a source of dust and sand which impact classrooms and swimming pool, and also cause damage to cars and individuals during Santa Ana winds.

- . Blacktop - Both the student (west) and faculty (east) parking lots are not complete. Some P.E. instructional areas are still dirt.

- . Landscape - Areas around the swimming pool, "E" wing and "P" wing (classrooms), approximately 51,000 sq. ft., are presently dirt and scheduled to be landscaped by turf and irrigation in the 2nd Addition.

3) Furniture and Equipment

We have not sufficiently addressed all of the needs for classroom furniture and equipment. The "F & E" money appropriated for this 2nd Addition is critical in helping to solve this problem. As you know, library books are an acceptable F & E expense; our present collection of only 4,000 books could be supplemented. Without it, we would be looking at major district expense to upgrade our library book and equipment needs to a level comparable to other comprehensive high schools.

B. Report on Project 20 -- 2nd Addition to Jurupa Valley High School

*** 1. Consider Authorizing Architect to Begin Working Drawings on Phase III (Cont'd)**

As noted in two previous agendas, planning for Jurupa Valley High School began in 1984 with the creation of a master plan that would allow the school to expand as the district became eligible for more square footage. Approval to construct the new high school started with 47,000 square feet and expanded to 120,000 square feet to house 1,400 students with an optimum size of 180,000 square feet to house 2,200 students. Construction of the 1st Addition of classrooms was just completed.

Project 20, approximately 25,000 square feet, was planned to include additional science, math and business classrooms. At present, we are meeting the housing needs at Jurupa Valley with portables. As the high school continues to grow (see projection in the supporting documents, B-1) additional portables will be required at a cost of \$4,000 each. Also, it is difficult to meet the needs of science classrooms through portables.

As such, it appears that it is appropriate to move ahead with the necessary planning for the completion of Project 20. The only way the district can get in line for construction funding is to obtain working drawings stamped by the Office of the State Architect (OSA). This would provide us with Phase III approval without funding. In order to do Project 20, the district must again front architectural costs. This establishes an information date which determines the order of funding when a new state bond is passed by the voters.

We presently owe the architect \$56,000 for his work in providing us the necessary drawings for approval of allocation for Phase II of Project 20. In order to acquire the stamped working drawings necessary for Phase III approval, an additional \$156,000 in architect fees and \$25,000 in plan check fees will be required. This would put our total liability to the architect at \$237,000. If the District could pay the \$56,000 it owes, then the architect would begin work on the working drawings with no expectation that payments of fees would begin until the 1992 fiscal year.

Project 20 is presently at Phase II in the Office of Local Assistance (OLA) approval process. It is agendaized for the December 4, 1991 meeting at which time the district will receive approval without allocation for \$237,000 in architect and plan check fees. This money would be available as new state bond elections are passed.

In tight fiscal times, it becomes increasingly difficult to front this kind of money in order to meet classroom needs of our community. Further, it might be assumed that this is taking a risk with general fund money. The fact of the matter is that this facility will have to be completed at some time in the future. Completion of the facility, whether it's with state bond money, or district money or a gift from heaven, will still require proper architectural drawings. As such, the money is not at risk.

Administration recommends the Board authorize the Architect to begin development of the working drawings necessary for Phase III of Project 20.

B. Report on Project 20 -- 2nd Addition to Jurupa Valley High School

- * 2. Adopt Resolution #92/13 Linking State School Building Project 20 with Project 40 (Mr. Edmunds)

The second addition to Jurupa Valley High School, Project 20, has been designed with two Special Education classrooms that are to be funded by the State through the eligibility of the Riverside County Office of Education. The County Office, in consultation with Administration, has applied separately for State building funds for these classrooms. The County will operate the classrooms in this building as part of its severely handicapped services to the District through the SELPA. In order to move these two County classrooms forward in a timely fashion with our application for Project 20, it is necessary for the Board to adopt a resolution linking these two projects together in the application process for State funds, and approve execution of a Ground Lease Agreement that permits the Riverside County Office of Education to lease the land that the two special education classrooms will be constructed on. The Ground Lease is for 40 years at \$1 per year. This Ground Lease is necessary because the State will not approve building funds unless a clear right to construct on the property is documented. This is achieved through a Ground Lease Agreement, and the Agreement included in the supporting documents is essentially the same as we have for other County buildings located on District property. Administration recommends the Board adopt Resolution #92/13 Linking State School Building Project 20 with Project 40, and approve the Ground Lease Agreement for two Special Education classrooms at Jurupa Valley High School.

- * C. Adopt Resolution #92/12 in Support of Full Mitigation Fees (Mr. Edmunds)

As a result of the recent favorable decision in the Murrieta case involving mitigation of development impact on school facilities, the County Planning Commission has been studying the issue of school facilities mitigation fees. It is their purpose to develop a flat fee or formula of some sort to be used countywide for mitigation purposes.

There have been several meetings on this issue, and extensive involvement on the part of school districts throughout the county. The next Planning Commission Hearing that deals with this issue will be on January 29, 1992. At that meeting, the Planning Commission will decide upon a mitigation fee recommendation to be considered by the Board of Supervisors.

It is the feeling of those of us who have participated in discussions with members of the Planning Commission that it is unlikely the Commission will recommend a fee that will fully mitigate impacts on school facilities. It appears more likely that a 50% mitigation level will be the outcome. During the process of studying the mitigation issue, it has become clear that there is enough diversity between school districts that a flat fee or formula cannot adequately account for variations in factors such as student generation rates, contractual class size limits, school calendars, school site capacities, and utilization of existing resources.

* **C. Adopt Resolution #92/12 in Support of Full Mitigation Fees** (Cont'd)

The Task Force that has been dealing with the mitigation issue has recommended that districts throughout the County adopt a resolution embracing the concept of full mitigation as determined locally by each school district. These resolutions will be presented to the Planning Commission and Board of Supervisors as a show of support for the full mitigation concept in hopes of gaining a favorable decision on this issue.

Administration recommends the Board adopt Resolution #92/12, in Support of Full Mitigation Fees.

D. Review and Act on Timely School Facility Matters

- * 1. Approve the Application for the Increased Estimated Cost of the Mira Loma Middle School Project (Dr. Wilson)

The Mira Loma Middle School application was approved on April 17, 1989 for the estimated cost of \$7,386,000. Since the project was delayed, the Office of Local Assistance (OLA) has re-estimated the cost of the project to be \$12,000,000. Submission of this application is at their request.

Administration recommends changing the application to reflect the estimated cost of the Mira Loma Middle School project to \$12,000,000.

- * 2. Confirm Easement Grant at Stone Avenue Elementary School (Mr. Edmunds)

New construction and rehabilitation projects frequently require easements for public utilities or the County Road Department. At the Board Meeting of June 22, 1987, the Assistant Superintendent Business Services was authorized to grant necessary easements so that orderly and timely progress could continue on various projects. The Board authorization requires such easement grants to be reported back for confirmation approval. The Assistant Superintendent has approved an easement grant for Stone Avenue Elementary School for Southern California Edison Company, as shown on the drawing in the supporting documents. It is recommended the Board confirm this action.

3. Hear and/or Approve Other School Facility Matters (Dr. Wilson)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

E. Act on Student Discipline Matters

(Dr. Hendrick)

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #92/15 for fighting with another student and possessing a knife.
- ** 2. The Administrative Hearing Panel recommends the expulsion of the pupil in the Discipline Case #92/16 for possessing a knife.
- ** 3. The Administrative Hearing Panel recommends the expulsion of the pupil in the Discipline Case #92/17 for being involved in a confrontation with visiting fans at a football game.
- ** 4. The Administrative Hearing Panel recommends upholding the Riverside Unified School District's expulsion for the pupil in the admission Discipline Case #92/21.

*** F. Approve Personnel Report #11**

(Mr. Campbell)

Administration recommends approval of Personnel Report #11 as printed subject to corrections and changes resulting from review in Closed Session.

G. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items G 1-6 as printed.

- * 1. Purchase Orders (Mrs. Reul)
- * 2. Disbursement Orders (Mrs. Reul)
- * 3. Appropriation Transfers (Mrs. Reul)
- * 4. Agreements (Mr. Edmunds)
- * 5. Adopt at Second Reading Proposed Policy 6142.5, Environmental Awareness (Mr. Taylor)

As indicated at the last meeting, this new policy provides a statement of support for student awareness of environmental issues. Administration recommends adoption at second reading of proposed Policy 6142.5.

- * 6. Approve Out-Of-State Conference (Mrs. Roberts)

Rubidoux High School's Language Arts Department Chairperson, Ellen Finan, is requesting permission to attend the Association for School Curriculum Development (ASCD) National conference in New Orleans, Louisiana on April 4 through April 9, 1992, which is during the spring break. This conference will offer workshops on multi-culturalism, restructuring and curriculum differentiation.

Ms. Finan is requesting that registration costs be paid from Rubidoux High School's Professional Development Budget; other expenses will be paid by Ms. Finan.

It is recommended that the Board approve the out-of-state conference request for Ellen Finan to attend the ASCD on April 4-9, 1992.

December 2, 1991 Board Agenda

G. Approve Routine Action Items by Consent (Cont'd)

- * 7. Non-Routine Field Trip for Jurupa Valley High School Silver Brigade Colourguard
(Dr. Wilson)

Jurupa Valley High School Silver Brigade Colourguard is requesting approval to attend the Indoor Colourguard Camp at Big Bear High School in Big Bear, California on Friday and Saturday, December 13-14, 1991. The purpose of the camp is for students to prepare for the upcoming 1992 Indoor Season competition. The supporting documents contain the request with appropriate information regarding chaperones and costs. No student shall be denied the opportunity to participate in this event due to lack of personal funds.

It is recommended that the Board approve the non-routine field trip request for the Jurupa Valley High School Silver Brigade Colourguard to participate in the Indoor Colourguard Camp at Big Bear High School December 13-14, 1991.

H. Review Routine Information Reports

1. Staff Development Days

(Mrs. Roberts)

Following is a staff development day that has been scheduled.

Staff Development Days

<u>Students not in Attendance</u>	<u>School</u>	<u>Location</u>
January 17	Pedley Elementary	(same)

* 2. Review of Teacher Assignments as Required by Education Code Section 44258.9(a) (Mr. Campbell)

As required by the Education Code, teacher assignment schedules have been collected from each school and reviewed as to their legality. All assignments are appropriate and the District is in compliance with this requirement. A copy of the report has been provided to Board members. The supporting documents include completed forms that will be forwarded to the Riverside County Office of Education. Information only.

* 3. Review Minutes of Year-Round Education Ad Hoc Steering Committee Meeting #1 (Mrs. Roberts)

Minutes of the first meeting of the Year-Round Education Ad Hoc Steering Committee held on Thursday, November 14, 1991 at the Education Center's Board Room, are included in the supporting documents for the Board's review. Information only.

* 4. Review Minutes of District Bilingual Advisory Council Meeting #1 (Mrs. Roberts)

Minutes of the first meeting of the District Bilingual Advisory Council held on Wednesday, October 16, 1991 at the Professional Development Center, are included in the supporting documents for the Board's review. Information only.

5. Receive Reports Pursuant to Education Code #48915 (Dr. Hendrick)

Education Code #48915 requires that when a school principal determines that expulsion is inappropriate for specific student discipline violations, the principal will report in writing to the Governing Board. Such reports are included in the supporting documents for Board members only. Information only.

ADJOURNMENT

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING

NOVEMBER 18, 1991

OPENING

CALL TO
ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 7:08 p.m. on Monday, November 18, 1991, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

ROLL
CALL

Mrs. Sandra Ruane, President
Mrs. Mary Burns, Clerk
Mr. David Barnes, Member
Mr. John J. Chavez, Member
Mr. Jose Medina, Member, was absent

Staff Advisors present were:

STAFF
PRESENT

Dr. John P. Wilson, Superintendent
Mrs. Benita Roberts, Assistant Superintendent Education Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mr. Jim Taylor, Director of Education Services
Mrs. Barbara Reul, Director of Business Services

FLAG
SALUTE

Board member David Barnes led the pledge of allegiance to the flag of the United States of America.

INSPIRATIONAL
COMMENTS

President Ruane gave an inspirational comment.

COMMUNICATIONS SESSION

ACCEPT
DONATION
-Motion #104

PRESIDENT RUANE MOVED THE BOARD ACCEPT DONATIONS OF A NEW VCR, TV MONITOR AND CART VALUED AT \$537 FROM NUEVA VISTA HIGH SCHOOL FACULTY CLUB; AND A 1983 UTILITY TRAILER FOR USE AT THE MAINTENANCE DEPARTMENT FROM DAN BALDWIN, A DISTRICT EMPLOYEE. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY BY THE FOUR BOARD MEMBERS PRESENT.

ADOPT RESOLUTION
92/10, SUPPORT
LAWSUIT FOR
EQUITABLE FUNDING
-Motion #105

The Superintendent reported that districts throughout the state have been asked by the Association of Low Wealth Schools to support the filing of a lawsuit (Capistrano Unified vs. State of California) to further equalize revenue limits. The Jurupa District's base revenue limit is about \$38 below the statewide average. If it were brought up to the statewide average, it would generate another \$600,000 of income annually.

ADOPT RESOLUTION
SUPPORTING
EQUITABLE FUNDING
-Motion #105
(Cont'd)

The Superintendent noted that Resolution 92/10 would be accompanied by a letter indicating that the district was under no financial obligation. Mr. Chavez added that school boards throughout the state were uniting in this cause. MR. CHAVEZ MOVED THE BOARD ADOPT RESOLUTION #92/10, SUPPORT OF LAWSUIT FOR EQUITABLE STATE REVENUE LIMIT FUNDING. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT FROM
RUBIDOUX STUDENT
REPRESENTATIVE

Michele Robinson, Rubidoux High School Student Representative, made the following report on current events:

- . Rubidoux Freshman Football team took first place over all freshman teams in the CBL with a record win 9-1.
- . ASB will attend the California Association of Directors of Activities (CADA) conference on November 25, and participate in three workshops on school activities.
- . Band and Madrigals are preparing for the holiday season with events scheduled at the high school as well as various organizations and service clubs.
- . Varsity Football team played its last game of the season with a score of Rubidoux 14 and Fontana 21. Students were very proud of the team and expressed appreciation for an exciting season with some close games.
- . Back to School Night was well attended. Parents and students met with teachers, and representatives from trade schools and colleges. Entertainment was provided by the award winning band and AFJROTC unit.

REPORT FROM
JURUPA VALLEY
STUDENT
REPRESENTATIVE .

Kim Schroeder, Jurupa Valley High School Student Representative, made the following report on current events:

- . Water Polo team made CIF for the second season. Although the team did not advance it had a great season.
- . Varsity Football team defeated Corona's Centennial High 27-12 and qualified for its first playoff game this Friday evening in El Monte.
- . The Theater Club recently presented its first play Perils of Lulu to an enthusiastic and supportive crowd.
- . Cheerleaders will attend their first competition of the season at RCC.
- . Annual Talent Show will be held Thursday, November 21.
- . Preparation for winter sports begins this week.
- . Toys for Tots campaign begins November 25 with a goal of 500 toys.

PUBLIC VERBAL
COMMENTS

President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board.

APPRECIATION
FROM ELECTED
REPRESENTATIVE

Carlos Sepulveda expressed appreciation to the Board for nominating him as a candidate to represent the Second Supervisorial District on the Riverside County Committee on School District Organization for which he won the election. Mr. Sepulveda noted that the first meeting will be held December 3 regarding a territorial transfer.

OPENING OF
GRANITE HILL

Barbara Tyer, parent, asked when Granite Hill School will open and which students from Sunnyslope School will attend the new school. The Superintendent replied that Granite Hill will open in the fiscal year 1992/93. An initial proposal for its attendance boundaries may be included in the December 2 Board agenda for review. Parents residing at addresses affected by the proposed changes will be notified through the school so they have an opportunity to ask questions or comment.

BOARD MEMBER
REPORTS &
COMMENTS

- . Board member John Chavez noted that he would comment on Item J-1, Information Relative to Comprehensive High School Graduation Requirements and University of California A-F requirements.
- . Mr. Chavez stated that the Hispanic Association held its first mixer at Galleano Winery this past Sunday. The association was formed with assistance from Carlos Sepulveda to provide better educational opportunities and role models for Hispanic students. Rubidoux High School will again provide a recognition program. One of the association's goals was to raise funds for a scholarship.

ACTION SESSION

APPROVE
MINUTES
-Motion #106

PRESIDENT RUANE MOVED THE BOARD APPROVE MINUTES OF THE NOVEMBER 4, 1991 REGULAR MEETING AS PRINTED. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SCHEDULE
ORGANIZATION
MEETING
-Motion #107

MR. CHAVEZ MOVED THE BOARD CERTIFY THAT ITS ANNUAL ORGANIZATION MEETING WILL BE HELD ON MONDAY, DECEMBER 16, 1991. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT ON
PROJECT 20
2ND ADDITION
JVHS

The Superintendent noted that action on Project 20 -- 2nd Addition to Jurupa Valley High School, was deferred at the last meeting to allow Board members more time for review. In order for the district to get in line for construction funding, it must have approval of working drawings from the Office of the State Architect. In response to Mr. Barnes' question, the Superintendent replied that Phase II and Phase III approval from the state only establishes an information date which determines the order of funding when a new state bond is passed. The earliest date for a bond election is June 1992.

The Superintendent reported that the district would have to provide financial support in the amount of \$237,000 to cover \$56,000 for preliminary drawings for Phase II, \$156,000 in architect fees and \$25,000 in plan check fees with payments to begin in the 1992 fiscal year.

PROJECT 20
2ND ADDITION
JVHS
(Cont'd)

Mrs. Burns stated that she had some concern about using general fund money for the 2nd Addition when there are other needs in the district.

TIE VOTE ON
PROJECT 20 AT
JVHS
-Motion #108

MR. CHAVEZ MOVED THE BOARD AUTHORIZE THE ARCHITECT TO BEGIN DEVELOPMENT OF THE WORKING DRAWINGS NECESSARY FOR PHASE III OF PROJECT 20. MR. BARNES SECONDED THE MOTION WHICH HAD A 2 TO 2 VOTE: AYES, MR. CHAVEZ AND MR. BARNES; NAYS, MRS. BURNS AND MRS. RUANE.

The Superintendent stated that he planned to bring the issue back on the December 2 agenda when all Board members should be present.

RENEW PROPERTY
& LIABILITY
INSURANCE
-Motion #109

The Assistant Superintendent Business Services reported that it was time to renew the district's comprehensive property and liability insurance. Roy Taylor, the district's insurance broker, requested quotes from six carriers. Only three quotes were received. The lowest quote again came from Industrial Indemnity at \$291,029 which includes a \$25,000 self-insured retention (SIR). However, it was an increase in cost over last year due to additional property coverage and increased ADA. An alternative to offset the cost was a quote of \$247,639 from Industrial Indemnity with a \$50,000 SIR. This would save the district \$43,390 in premiums in exchange for being responsible for the first \$50,000 of each claim instead of \$25,000. An analysis of the past three years shows that if the district had used that option, it would have saved about \$60,000. However, there is no guarantee that would happen every year. Mr. Taylor recommended the district increase its self-insurance retention to \$50,000.

Mr. Taylor also reported that John Pilch, who provides claims administration services at Industrial Indemnity, indicated the branch is relocating to Sacramento. Mr. Pilch, who provides excellent service, has offered to provide continued service through Sid Hoffman and Company at a cost not to exceed \$8,400 per year, the same cost as in the past. The district plans to continue with John Pilch as its claims administrator through Sid Hoffman and Company effective December 1, 1991.

Mr. Barnes asked what was involved in claims up to \$50,000. The Assistant Superintendent Business Services explained that copies of claims are sent to Mr. Pilch and presented to the Board for rejection. If a lawsuit were filed, then the claims administrator becomes involved. All expenses including lawyer fees and the settlement may be within the self-insured retention of \$50,000. Expenses over that amount would be the responsibility of Industrial Indemnity.

MR. BARNES MOVED THE BOARD APPROVE RENEWING THE DISTRICT'S PROPERTY, PRIMARY LIABILITY AND AUTOMOBILE INSURANCE WITH INDUSTRIAL INDEMNITY, BROKERED THROUGH GOLDWARE & TAYLOR INSURANCE SERVICE, AT A COST OF \$247,639 WITH A \$50,000 SIR. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT RESOLUTION
92/11, TO EXPAND
PRESCHOOL PROGRAM
-Motion #110

PRESIDENT RUANE MOVED THE BOARD ADOPT RESOLUTION #92/11 AUTHORIZING EXPANSION OF THE STATE PRESCHOOL PROGRAM AS NOTED IN THE ANNOTATED AGENDA. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT ON SCHOOL
FACILITIES
MITIGATION
AGREEMENT

The Assistant Superintendent Business Services reported that administration was successful in signing a School Facilities Mitigation Agreement with Rayann Development Company that will provide \$8,523 per home to be financed through Community Facility District (CFD) bonds. Total mitigation for approximately 78 homes on 30 acres on the north side of Jurupa Road at its intersection with Camino Real will be \$664,794. He noted that discussions were held in a voluntary fashion with the developer on needs of the school district and community. The fee per dwelling will be paid when the developer pulls building permits and the district establishes a CFD to finance the special tax assessment which should take about a year and a half. Such funds would be restricted to construction of school facilities, acquisition of sites, furniture and equipment for schools, and portables. President Ruane expressed appreciation for efforts in this area.

STONE AVENUE
OPENING DATE

The Superintendent stated that Stone Avenue Elementary School was originally scheduled to open during 1992/93 school year. However, Phil Wilkeson, Director of Purchasing who is involved with school construction contracts, said the contract provides 500 days to construct the school which would be a completion date of January 3, 1993. This will be financially helpful since the district was initially planning to open both Stone Avenue and Granite Hill Schools in 1992/93.

SUSPEND
EXPULSION
CASE #92/10
-Motion #111

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/10 FOR FIGHTING WITH ANOTHER STUDENT, SUSPEND THE EXPULSION, AND PLACE THE PUPIL AT NUEVA VISTA HIGH SCHOOL ON ADMINISTRATIVE PROBATION. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND
EXPULSION
CASE #92/11
-Motion #112

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/11, SUSPEND THE EXPULSION, AND PLACE THE PUPIL AT RUBIDOUX HIGH SCHOOL ON ADMINISTRATIVE PROBATION. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL
CASE #92/12
-Motion #113

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/12 FOR PUSHING AND STRIKING A TEACHER WHILE THE TEACHER WAS TRYING TO RESTRAIN A FIGHT BETWEEN TWO OTHER STUDENTS. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL
CASE #92/13
-Motion #114

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/13 FOR FIGHTING WITH ANOTHER STUDENT. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND
EXPULSION
CASE #92/14
-Motion #115

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/14, SUSPEND THE EXPULSION, AND PLACE THE PUPIL IN THE INDEPENDENT STUDY PROGRAM ON ADMINISTRATIVE PROBATION. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

STUDENT
DISCIPLINE
MATTERS
(Cont'd)

The Superintendent stated that the Board of Education has thoroughly reviewed the discipline cases and heard parents who wished to address the Board. Actions taken in public session, using case numbers to protect the identify of students, were required by law to confirm decisions made in closed session.

PERSONNEL
REPORT #10
-Motion #116

MR. BARNES MOVED THE BOARD APPROVE PERSONNEL REPORT #10 AS PRINTED.
MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE
ACTION ITEMS
-Motion #117

MR. BARNES MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS I 1 THROUGH 11 AS PRINTED: PURCHASE ORDERS; DISBURSEMENT ORDERS; APPROPRIATION TRANSFERS; AGREEMENTS; MONTHLY PAYROLL; CERTIFICATED EXTRA COMPENSATION; CLASSIFIED EXTRA TIME; CLASSIFIED OVERTIME; REJECTION OF CLAIM FOR STUDENT WILLIAM S. HICKMAN; ADOPT AT SINGLE READING REVISED REGULATION 6203.1, VIDEOCASSETTE AND COMPUTER SOFTWARE DUPLICATION; INFORMATIONAL FIRST READING PROPOSED POLICY 6142.5, ENVIRONMENTAL AWARENESS. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT ON
HIGH SCHOOL
& UNIVERSITY
REQUIREMENTS

The Board reviewed routine information reports. The Assistant Superintendent Education Services stated that Mr. Chavez had requested information relative to comprehensive high school graduation requirements and University of California A-F requirements. The district currently operates under two sets of graduation requirements. Policy 6160.1, Graduation Requirements for Rubidoux High School, effective beginning with the class of 1987, and 1992 will be the last graduating class to operate under those requirements. Policy 6160.1, Graduation Requirements for Comprehensive High Schools, effective beginning with the Class of 1993, contains more stringent requirements. The second page of the policy lists the requirements for the Majors Program in three categories: College Preparatory, Vocational, and Other.

The Assistant Superintendent Education Services distributed and reviewed subject requirements for entry into the University of California which parallels the district's high school graduation requirements. The university and state systems change requirements periodically, therefore, high school course directories could contain some incorrect information. However, guidance coordinators at both schools receive regular information on entrance requirements which they share with students.

In response to President Ruane's question, the Assistant Superintendent Education Services replied that guidance coordinators meet with parents and students prior to entering high school to review a course plan. It was also clarified that students receive information about graduation requirements relative to entering the state or university systems, or requirements for other choices.

REPORT ON
HIGH SCHOOL
& UNIVERSITY
REQUIREMENTS
(Cont'd)

Mr. Chavez requested that both high school course directories be kept up-to-date, and guidance coordinators continue to receive and provide accurate information to students expressing an interest in higher education.

REVIEW
ADMINISTRATIVE
PROCEDURES

The Superintendent pulled Procedure #103, Staff Allocation and Responsibility for Controlling Class Size, from the list of information reports to be brought back at a later date.

OTHER INFO
REPORTS

The Board reviewed other routine information reports: County Budget Approval; Review 1991 Ethnic Survey of Students; Staff Development Days; Minutes of District Advisory Council Meeting #1; Non-Public School Placements; Reports Pursuant to Education Code #48915.

CLOSED SESSION

At 6:00 p.m. on Monday, November 18, 1991, the Board met in Closed Session in the Superintendent's office at the Education Center. All Board members were present. Also in attendance were the Superintendent and other administrators.

At 6:30 p.m. President Ruane excused administrators. At 6:50 p.m. President Ruane adjourned the Board from Closed Session to open the Public Session.

ADJOURNMENT

There being no further business, President Ruane adjourned the meeting from Public Session at 8:10 p.m.

MINUTES OF THE REGULAR MEETING OF NOVEMBER 18, 1991 ARE APPROVED AS

President

Clerk

Date

Jurupa Valley High School
Preliminary Enrollment Projections

<u>Grade/Year</u>	<u>1991/92</u>	<u>1992/93</u>	<u>1993/94</u>	<u>1994/95</u>	<u>1995/96</u>
9	548	602	585	594	612
10	529	534	590	573	582
11	462	480	481	531	516
12	<u>381</u>	<u>407</u>	<u>422</u>	<u>423</u>	<u>467</u>
	1,920	2,023	2,078	2,121	2,177

RE/ez
10/30/91

RESOLUTION #92/13
OF THE BOARD OF EDUCATION OF THE
JURUPA UNIFIED SCHOOL DISTRICT
LINKING STATE SCHOOL BUILDING PROJECT 20
WITH PROJECT 40

WHEREAS, the Riverside County Office of Education provides programs and services for severely handicapped students, and

WHEREAS, the Jurupa Unified School District is in need of these programs and services to serve severely handicapped students at the high school level, and

WHEREAS, it is highly desirable to mainstream severely handicapped students to the fullest extent possible;

NOW THEREFORE BE IT RESOLVED, by the Jurupa Unified School District Board of Education that the second addition to Jurupa Valley High School, known as Project 20 in the State School Building Program, shall be "linked" in the funding application and construction process with Project 40 of the Riverside County Office of Education, which consists of two classrooms to serve severely handicapped students, to be constructed as an integral part of the buildings in Project 20.

ADOPTED this 2nd day of December, 1991

BOARD OF EDUCATION

Sandra Ruane, President

John Chavez

Mary L. Burns, Clerk

Jose Medina

David Barnes

RIVERSIDE COUNTY OFFICE OF EDUCATION
P. O. Box 868
Riverside, California 92502

GROUND LEASE AGREEMENT

This Agreement, made and entered into on this _____ day of ^{December} November, 1991
by and between Riverside County Office of Education, herein after referred to as the
"SUPERINTENDENT", and the Jurupa Unified School District hereinafter referred to as the
"DISTRICT".

1. The DISTRICT agrees to lease ground space to the SUPERINTENDENT for the purpose of constructing a two Special Education classrooms at Jurupa Valley High School. This space is the portion of DISTRICT property as described on Appendix A, attached hereto and made a part of this Agreement.
2. The DISTRICT agrees to permit the SUPERINTENDENT to make all necessary utility connections to existing utility lines which may be on DISTRICT property. All utility connection charges shall be paid for by the SUPERINTENDENT. Payment for utility usage will be made by the SUPERINTENDENT, by separate agreement, with either the DISTRICT or the utility company as may be appropriate.
3. The DISTRICT agrees to permit access to the leased space by all contractors connected with the installation of the facility or site work related thereto.
4. Title to the special education facility will at all times remain with the SUPERINTENDENT.
5. The DISTRICT acknowledges that the SUPERINTENDENT will be required to sublease the space to the State of California for purposes of this project, and in conformance with the Rules and Regulations of the State Allocation Board.
6. The SUPERINTENDENT agrees to defend, and hold harmless the DISTRICT against all claims arising out of the installation, use and removal of the special education facility resulting from negligent acts or omissions of the SUPERINTENDENT.
7. The term of this agreement shall be for the period of November, 1991 through November, 2031.
8. For and in consideration of the ground space, the SUPERINTENDENT agrees to pay the DISTRICT the sum of one dollar (\$1.00) per year. Paid in advance to total sum of \$40.00 in Fiscal Year 1991/92.
9. INDEPENDENT CONTRACTOR: The DISTRICT, while engaged in the performance of this contract, is an independent contractor, and is not an officer, agent or employee of the Riverside County Office of Education.
10. ASSIGNMENT OF CONTRACT: The DISTRICT shall not assign the whole or any part of this agreement or any payment due or to become due hereunder, without the written consent of the SUPERINTENDENT and all sureties who have executed bonds on behalf of the DISTRICT in connection with this contract.
11. HOLD HARMLESS: The parties hereto, and each of them, do hereby mutually agree to indemnify, defend, save and hold harmless each other, and their respective officers, agents, servants of action, including wrongful death and reasonable attorneys fees for the defence thereof, arising out of or in any manner connected with the performance of any act or deed under or pursuant to the terms and provisions of this agreement by such indemnifying party, or its officers, agents, servants and employees.
12. CHANGES: This agreement may only be amended in writing by the mutual consent of the parties hereto, except that the SUPERINTENDENT may amend the contract to accomplish the below-listed changes:
 - a. increases in dollar amounts;
 - b. administrative changes;
 - c. changes as required by law.

IN WITNESS THEREOF, the parties hereto have executed this agreement on the day and year first above written.

DALE S. HOLMES
Riverside County
Office of Education

Jurupa Unified School District
3925 Riverview Drive
Riverside, California 92509

Signed _____
Authorized Agent
Riverside County Office of Education

Signed _____

Date _____

Date _____

Rev 2-91

B-2
PS 2

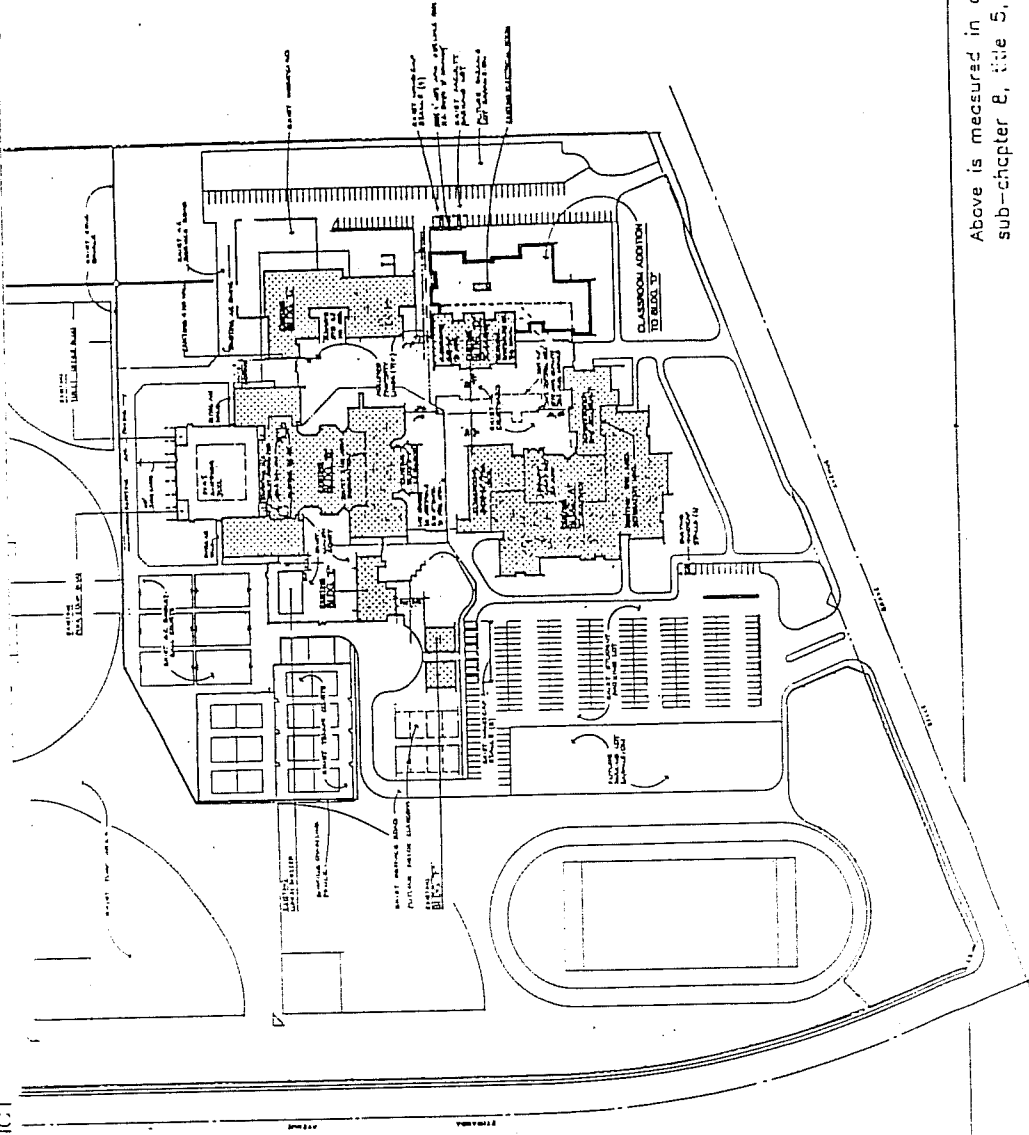
APPENDIX A

Project: JURUPA VALLEY H.S. ADDITION #2
Address: Bell Grave & Etiwanda Ave Riverside, CA 92509

School District: JURUPA UNION SCHOOL DISTRICT

Diagram of Building Areas

- ☐ New Construction
- ☐ Existing Plans 1A
- ☐ Re-Construction
- ☒ Basic Plans 2A
- ☐ Addition
- ☐ Final Plans 3A



- ☐ ADDITION
- ☐ EXISTING



SCALE 1"=200'

Above is measured in accordance with article 2C, sub-chapter 8, title 5, California Administrative Code

Bureau of School Facilities Planning
California State Department of Education

Date: 6/27/90

Sheet 1 of 3

Architect: TRITPO and ASSOCIATES/ARCHITECTURE and PLANNING
John E. Tritpo, AIA, Licensed / 2258 Fendley Avenue/Suite 140
Carlsbad, California 92008/Ph: (619) 431-4577 / FAX: (619) 431-4574

TRITPO

B-2
PS 3

**Jurupa Unified School District
3924 Riverview Drive
Riverside, California 92509**

Resolution #92/12

**Require That School Facilities Be Mitigated In An Amount
Pursuant to Documented Studies**

WHEREAS, the Jurupa Unified School District Board of Trustees has the sole responsibility for the governance of the Jurupa Unified School District; and

WHEREAS, it is the responsibility of the Jurupa Unified School District Board of Trustees to provide for the quality education for the pupils of the district; and

WHEREAS, we believe that a critical part in the delivery of a quality educational program is the provision of adequate school facilities; and

WHEREAS, unprecedented growth in Riverside County has created a serious shortage of adequate school facilities and if allowed to continue unmitigated could cause a reduction in the district's ability to deliver a quality service; and

WHEREAS, school facility funding from the State of California is currently unreliable and future funding is dependent upon continued passage of voter approved statewide bonds; and

WHEREAS, it is the intent of the Jurupa Unified School District to seek funding for school facilities from all feasible sources; and

WHEREAS, recent case law upheld that the need for school facilities which results from new development is, under CEQA, to be mitigated to insignificance.

WHEREAS, the policies and practices of the Jurupa Unified School District may differ from other districts in order to meet the unique needs of its students and fulfill obligations to its staff and bargaining units; and

BE IT THEREFORE RESOLVED, that the Jurupa Unified School District Board of Trustees implores the County Board of Supervisors and the Planning Commission to require that impacts on school facilities be mitigated in an amount pursuant to school district documented studies as a condition of development approval.

Passed and adopted at a regular meeting of the Board of Education of the Jurupa Unified School District on December 2, 1991.

Sandra Ruane, President
Board of Education

①

State of California
State Allocation Board
APPLICATION FOR AN APPORTIONMENT

State School Building Lease-Purchase Law of 1976
(Chapter 22, Part 10, Div. 1, Education Code)

Project No. 22/67090-00-12

1. <u>JURUPA UNIFIED</u> School District <u>Riverside</u> County hereby (check one) <input type="checkbox"/> applies <input checked="" type="checkbox"/> amends its application to the State Allocation Board for an apportionment under the provisions of Chapter 22, Part 10, Div. 1 of the Education Code.	
2. Project Request: <input checked="" type="checkbox"/> New Construction <input type="checkbox"/> Advanced Construction (Check One) <input type="checkbox"/> Advance Site/Plans <input type="checkbox"/> Cost Sharing	
3. Business Address <u>3924 Riverview Drive, Riverside, CA 92509</u>	
4. Name and Location (this project) <u>MIRA LOMA MIDDLE SCHOOL</u> <u>5051 Steve Street, Riverside, CA 92509</u>	
5. Grade Level of District (check one) <input type="checkbox"/> Elem. <input type="checkbox"/> High School <input checked="" type="checkbox"/> K-12 Unified <input type="checkbox"/> Co. Supt.	
6. Grade Span (this project) <u>7</u> TO <u>8</u>	
7. Was an Advance Planning Loan apportionment made for this project per Education Code Section 17708.3? <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes If yes, Project No. <u>66/22312</u>	
8. Description and Scope of Project <u>Third middle School in the District</u>	
9. Square feet of building area requested for this location: <u>61,550</u> sq. ft.	Area will provide classrooms for approximately: <u>747</u> pupils
10. Priority No. <u> </u> . Indicate the priority for funding this project has relative to all other new construction projects submitted by the district for funding.	
11. <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Applicant request administrative cost of \$5,000.00 or lesser amount of \$ as permitted by Education Code Section 17719.5 (Available only to districts with less than 2,501 ADA).

(Continued on Back)

12. AMOUNT OF APPORTIONMENT REQUESTED:

The school district named above hereby applies for the sum of \$ 12,000,000 (the estimated cost of the project described herein), plus or minus any changes in the estimated cost as permitted by Regulation 1865.38 of the State Allocation Board, less other funds the Board may find to be available to the district for the project described herein.

If this request is for advance site and/or planning, the apportionment is made under the provisions of Education Code Section 17720 as follows:

Beginning in the fifth fiscal year following the fiscal year in which any apportionment is made pursuant to this section, the district shall repay the apportionment with interest, in ten equal annual installments, unless and until the district has qualified for an apportionment pursuant to an application for utilization of the site and/or plans under this chapter. These repayments shall constitute rent and shall be in addition to any other rents or fees for which the district is obligated under Education Code Section 17732.

13. As a condition of approval of this project, elementary districts with more than 900 ADA, high school districts with more than 300 ADA or unified school districts with more than 1,200 ADA agree to establish a restricted fund for exclusive purposes of regular maintenance and routine repair as outlined in Education Code Section 17714. Those districts further agree to deposit into this fund at least two percent of the district's current year general fund and adult education budget, exclusive of amounts budgeted for capital outlay and debt service, each fiscal year, for the life of the lease agreement. Said deposits to be made no later than December 31, in the fiscal year following the fiscal year the project was approved.

14. I hereby certify that the statements set forth in this application and supporting documents are true and correct to the best of my knowledge and belief, and that submission of this application for funds was authorized by the Governing Board of the above named school district by a resolution adopted on _____ 19____.

Signature of

District Representative _____ Date _____

15. CERTIFICATION BY PRESIDENT/CHAIRPERSON AND SECRETARY/CLERK OF GOVERNING BODY OF DISTRICT:

We hereby certify that the Governing Board of the district has reviewed this application and supporting documents and that the contents thereof properly set forth the request of the district for an apportionment under Chapter 22, Part 10, Div. 1, of the Education Code, contained in a resolution of its Governing Board, dated _____.

Signature _____ Title President Date _____

Signature _____ Title Clerk Date _____

RECORDING REQUESTED BY
SCE Southern California Edison Company

WHEN RECORDED MAIL TO
SCE Southern California Edison Company
REAL PROPERTIES AND
ADMINISTRATIVE SERVICES
430 N. Vineyard Ave., Suite 210
Ontario, CA 91764

SPACE ABOVE THIS LINE FOR RECORDER'S USE

RW203 REV 06/83
GRANT OF EASEMENT
(Individual)

DISTRICT Ontario	WORK ORDER # 6434-2115	IDENTITY 1-2168	MAP SHEET 52-99
TRIM 666-1629	Approved Real Properties and Administrative Services	BY NA:	DATE 11/04/91

APN # 166-070-013

JURUPA UNIFIED SCHOOL DISTRICT, (hereinafter referred to as "Grantor(s)"), hereby grant(s) to SOUTHERN CALIFORNIA EDISON COMPANY, a corporation, its successors and assigns (hereinafter referred to as "Grantee"), an easement and right of way to construct, use, maintain, operate, alter, add to, repair, replace, reconstruct, inspect and remove at any time and from time to time underground electrical supply systems and communication systems (hereinafter referred to as "systems"), consisting of wires, underground conduits, cables, vaults, manholes, handholes, and including above-ground enclosures, markers and concrete pads and other appurtenant fixtures and equipment necessary or useful for distributing electrical energy and for transmitting intelligence by electrical means, in, on, over, under, across and along that certain real property in the County of San Bernardino, State of California, described as follows:

Two strips of land lying within the Southeast 1/4 of Lot 16 in Section 13, Township 2 South, Range 6 West, San Bernardino Base and Meridian, as shown by Map of a Subdivision of a portion of Jurupa Rancho, on file in Book 9, page 26 of Maps, Records of the County Records Office in said County. The centerline of said strips are being described as follows:

STRIP NO. 1 (6 feet in width)

COMMENCING at the Southeast corner of said Lot 16 thence North 4° 03' 58" West 192 feet to the TRUE POINT OF BEGINNING; thence South 89° 52' West 35 feet; thence South 5° 30' West 101 feet to a point hereinafter referred to as Point "A".

STRIP NO. 2 (16 feet in width)

BEGINNING at said Point "A" thence South 5° 30' West 18 feet.

This legal description was prepared pursuant to Sec. 8730(c) of the Business & Professions Code.

Grantor(s) agree(s) for themselves, their heirs and assigns, not to erect, place or maintain, nor to permit the erection, placement or maintenance of any building, planter boxes, earth fill or other structures except walls and fences on the above described real property. The Grantee, and its contractors, agents and employees, shall have the right to trim or cut tree roots as may endanger or interfere with said systems and shall have free access to said systems and every part thereof, at all times, for the purpose of exercising the rights herein granted; provided, however, that in making any excavation on said property of the Grantor(s), the Grantee shall make the same in such manner as will cause the least injury to the surface of the ground around such excavation, and shall replace the earth so removed by it and restore the surface of the ground to as near the same condition as it was prior to such excavation as is practicable.

EXECUTED this 14th day of November 1991

By: _____

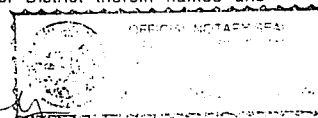
JURUPA UNIFIED SCHOOL DISTRICT
GRANTOR(S)
Assistant Superintendent Business Services

STATE OF CALIFORNIA)
) ss.
COUNTY OF RIVERSIDE)

On this 14 day of November, 1991 before me, a Notary Public in and for said State, personally appeared Rollin Edmunds, known to me (or proved to me on the basis of satisfactory evidence) to be the President, and Assistant Superintendent Business Services and personally known to me (or proved to me on the basis of satisfactory evidence) to be the Secretary of the Board of Trustees of the School District of JURUPA UNIFIED in Riverside County who executed the within instrument, on behalf of the School District therein named and acknowledged to me that such School District executed the same.

WITNESS my hand and official seal.

Your Copy



DOCUMENTARY TRANSFER TAX \$ NONE (VALUE AND CONSIDERATION LESS THAN \$100.00)
Rollin Edmunds
SO. CALIF. EDISON CO.

D-2
P51

Jurupa Unified School District

Personnel Report #11

December 2, 1991

CERTIFICATED PERSONNEL

Additional Subject Authorizations

To teach additional subject(s) not listed on base credential under authorization of Education Code 44263 (additional coursework in subject matter): Peggy Steele - Math; Jose Guillen - Math.

Extra Compensation Assignment

Adult Education; 1991-92 school year; appropriate hourly rate of pay.

Victoria Hansen	Carolyn Hopkins	Charlotte Kennedy
Lora Kelly	Anita Martinez	Marge Meservey
Eugene Mitchell	Marion Morgan	Clarita Montalban
Helmer Nelson	John Radovich	Kathryn Sandoval
Tim Tanner	Jose Vizcarra	Sarah Walsh
Dan Weatherford	Joan Wing	John Gaumer
Robert Shipley		

Education Support Services; to serve as RSP Teacher for Independent Study; November 15, 1991 through June 30, 1992; not to exceed two (2) hours per week; appropriate hourly rate of pay.

Claudia Mendoza

Home Teaching; 1991-92 school year; appropriate rate of pay.

Judy Smith Tim Jones

Rustic Lane Elementary; 1991-92; after school sports and recreation program.

Esther Askew	\$120.00
Kelly Sperry	\$240.00
Jennifer Miller	\$120.00
Melody Mills	\$240.00
David Siegrist	\$240.00

Saturday Detention; 1991-92 school year; appropriate hourly rate of pay.

Ric Slagle Carl Zitek

West Riverside Elementary; to coordinate after school tutoring and before school study hall; September 4, 1991 through June 30, 1992; not to exceed 58 hours total; appropriate hourly rate of pay.

Dan Moore

Personnel Report #11

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Mission Middle School; to attend workshop on planning curriculum for ethnically diverse classroom; November 16, 1991; not to exceed 16 hours each; appropriate hourly rate of pay.

Madelaine Havey
Joann Papavero

Karen Stokoe

Toni Gill

Mission Middle School; 1991-92; after school sports and recreation program.

Lorraine Sanchez	\$ 186.40
Lynn Newell	\$1,086.40
Doug Stevens	\$1,200
Michelle Fisher	\$ 300
Patti Miller	\$ 300
Sam Gee	\$ 300

Substitute Assignment

Teacher	Ms. Carla Capps 12056 Dressage Lane Riverside, CA 92503	As needed Emergency P-12 Credential
Teacher	Ms. Stephanie Cross 26729 Dry Falls Drive Corona, CA 91719	As needed Emergency P-12 Credential
Teacher	Mr. William Gallaher 3432 Mono Drive Riverside, CA 92506	As needed Emergency P-12 Credential
Teacher	Ms. Jane Hawkins 7690 Lakeside Riverside, CA 92509	As needed General Elementary Credential
Teacher	Ms. Sheri Heltzer 3028 Fairmount Riverside, CA 92501	As needed Emergency P-12 Credential
Teacher	Ms. Shannon Huffman 6689 Belinda Drive Riverside, CA 92504	As needed Emergency P-12 Credential
Teacher	Mr. Monty Martin 10721 Mead Lane Loma Linda, CA 92354	As needed Emergency P-12 Credential
Teacher	Mr. Alvin Nash Jr. 870 Carlotta Court Redlands, CA 92374	As needed Emergency P-12 Credential

Personnel Report #11

CERTIFICATED PERSONNEL (Continued)

Substitute Assignment (Continued)

Teacher	Ms. Cynthia Schrank 2282 Valencia San Bernardino, CA 92404	As needed Emergency P-12 Credential
Teacher	Mr. Mahlon Smith 3429 Canyon Crest #2G Riverside, CA 92507	As needed Multiple Subject Credential

Leave of Absence

Teacher (LH/SDC)	Ms. Nancy Cadiente 1030 Kensington Redlands, CA 92374	Maternity Leave effective January 12, 1992 through February 24, 1992 with use of sick leave benefits.
Teacher	Ms. Barbara Ellis-Quinn 453 Lee Avenue Claremont, CA 91711	Unpaid Special Leave effective February 3, 1992 through June 19, 1992 with- out compensation, health & welfare benefits, or incre- ment advancement.
Teacher	Ms. Louise Gillette 7849 Pinecrest Riverside, CA 92506	Correction of Maternity Leave dates to November 14, 1991 through December 26, 1991 with use of sick leave benefits and Unpaid Special Leave December 27, 1991 through January 31, 1992 with- out compensation, health & welfare benefits, or incre- ment advancement.

Resignation

Teacher	Ms. Julie Gibbons 11381 Morning Star Lane Moreno Valley, CA 92557	Effective December 20, 1991
---------	---	-----------------------------

Personnel Report #11

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Patrina Brennan 2989 Fairmount Riverside, CA 92501	Effective November 12, 1991 Work Year E1 Part-time
Cafeteria Assistant I	Ms. Lisa McDowell 6322 Archer Street Riverside, CA 92509	Effective November 19, 1991 Work Year F Part-time
Instructional Aide	Ms. Julie Wight 8131 Townsend Drive Riverside, CA 92509	Effective October 28, 1991 Work Year E1 Part-time

Short-Term/Extra Work

Instructional Services; to provide staff development for preschool children; November 8, 1991; not to exceed four (4) hours each; appropriate hourly rate of pay.

Preschool Teacher	Narda Carter
Preschool Teacher	Joan Jordan
Preschool Teacher	Mae Ginwright
Preschool Teacher	Dawn Owen
Preschool Teacher	Maureen McNair
Preschool Teacher	Beth Carlson
Preschool Teacher	I.V. Newton
Preschool Teacher	Angie Klawitter
Preschool Teacher	Janice Kidd
Preschool Teacher	Susan Randleman
Instructional Aide	Jean Bateman
Instructional Aide	Delia Aguilera
Instructional Aide	Bonnie Kimmet
Instructional Aide	Rose Marie Leos
Instructional Aide	Celia Diaz
Instructional Aide	Toni Gomez
Instructional Aide	Mary Chavez
Instructional Aide	Gladys Bonesteele
Instructional Aide	Pauline Evans
Instructional Aide	Angie Rubidoux

Long-Term/Extra Work

Rustic Lane Elementary; to process textbooks, equipment and supplies; December 1, 1991 through February 28, 1992; not to exceed 20 hours total; appropriate hourly rate of pay.

Instructional Aide	Pat Flores
--------------------	------------

Rustic Lane Elementary; for budget computer/input; November 1, 1991 through December 31, 1991; not to exceed 16 hours total; appropriate hourly rate of pay.

Sec.-Elem. Principal	Debbie Durham
----------------------	---------------

Personnel Report #11

CLASSIFIED PERSONNEL (Continued)

Leave of Absence

Instructional Aide	Ms. Rae Ann Buh 2637 Maude Street Riverside, CA 92506	Unpaid Special Leave effective November 13, 1991 through June 22, 1992 with- out compensation, health & welfare benefits, increment advancement, or the accrual of seniority for layoff or reduction in force purposes.
Administrative Secretary	Ms. Denise Calderon 25527 Via Carlos Court Moreno Valley, A 92553	Unpaid Special Leave effective January 6, 1992 through March 7, 1991 (nine hours per week only) without compensation, health & welfare benefits, increment advancement, or the accrual of seniority for layoff or reduction in force purposes.
Elem. Media Center Clerk	Ms. Cherylynn Glass 1733 7th Street Riverside, CA 92507	Maternity Leave effective December 16, 1991 through January 27, 1992 with use of sick leave benefits.

Resignation

Cafeteria Assistant II	Ms. Lupe Contreras 3847 Kenneth Street Riverside, CA 92509	Effective November 22, 1991
------------------------	--	-----------------------------

Personnel Report #11

OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)

Substitute Assignment

Activity Supervisor	Ms. Jeanette Acevedo	As needed
	8427 63rd Avenue	
	Riverside, CA 92509	

Short-Term Assignment

Business Services; peak-load assistance; November 12, 1991 through December 3, 1991; not to exceed eight (8) hours per day; \$8.648 per hour.

Clerical Fiscal Aide	Jaqueline Hoffart
Clerical Fiscal Aide	Shelley Blakemore

Sky Country Elementary; to attend a mandatory safety meeting; November 1, 1991; not to exceed one (1) hour each; appropriate hourly rate of pay.

Activity Supervisor	Mary Fairey
Activity Supervisor	Diana Harland
Activity Supervisor	Sharon Jackson
Activity Supervisor	Robin Harris

Troth Street Elementary; to attend a mandatory safety meeting; October 24, 1991; not to exceed one and one-half (1½) hours each; appropriate hourly rate of pay.

Activity Supervisor	Georgia Elkins
Activity Supervisor	Teresa Schopp
Activity Supervisor	Chris Connors
Activity Supervisor	Jerri Real
Activity Supervisor	Janet Baker
Activity Supervisor	Cindy Rodriguez
Activity Supervisor	Germaine Demott

The above actions are recommended for approval



Kent Campbell, Assistant Superintendent-Personnel Services



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 11/20/91
 PAGE: 1

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

11/04/91 - 11/17/91
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P09946	100	178 00	DISTRICT ADMINISTRATION	ORAL HEALTH SERVICES, INC.	1991-92 INSURANCE PREMIUMS	77,794.20	
P09947	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	1991-92 INSURANCE PREMIUMS	124,000.00	
P09948	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	1991-92 INSURANCE PREMIUMS	70,000.00	
P09949	100	178 00	DISTRICT ADMINISTRATION	TRAVELERS INSURANCE CO	1991-92 INSURANCE PREMIUMS	426,111.08	
P68604	100	178 00	PLANT OPERATIONS	E.R. BLOCK PLUMBING CO.	MAINT-RL-REPAIR BACKFLOW	300.50	
P68746	100	197 00	VOC ED-GAINFUL HOMEMAKING	SOUTH WESTERN PUBLISHING CO	JVH-INSTRUCTIONAL MATERIALS	444.47	
P68785	100	178 00	DISTRICT ADMINISTRATION	SCIENCE KIT & BOREAL LABS	EC-BUSINESS SERVICES SUPPLIES	385.93	
P68786	100	178 00	PLANT OPERATIONS	DESERT IRRIGATION & PIPE	MOT-EQUIPMENT SUPPLIES	626.72	
P68789	100	178 00	PLANT OPERATIONS	E.R. BLOCK PLUMBING CO.	MAINT-RL-PLUMBING WORK	880.00	
P68793	100	178 00	DISTRICT ADMINISTRATION	COLLINS, NORM	EC-TELEPHONE REPAIRS	620.00	
P68820	100	178 00	PLANT OPERATIONS	AL'S VACUUM & SEWING CENTER	MAINT-OPEN PO-REPAIR VACUUMS	2,000.00	
P68824	100	197 00	VOC ED-TRADE & INDUSTRIAL	SNAP-ON TOOL CORPORATION	JVH-EQUIPMENT	453.40	
P68825	100	196 00	FINE ARTS - ART	INLAND PACIFIC CERAMIC SUPP	RHS-INSTRUCTIONAL MATERIALS	249.30	
P68836	100	190 00	ENGLISH	REDLANDS CAMERA	JMS-INSTRUCTIONAL MATERIALS	250.00	
P68841	100	178 00	PLANT OPERATIONS	FIRE SYSTEM SERVICES	MAINT-OPEN PO	1,000.00	
P68843	100	197 00	FINE ARTS - ART	STANDARD BRANDS PAINT CO	JVH-INSTRUCTIONAL MATERIALS	250.00	
P68854	100	178 00	PLANT OPERATIONS	C.R. JAESCHKE, INC.	EC-MAINT-SUPPLIES	1,944.89	
P68863	100	196 00	MATHEMATICS	INTELLIMATION FOR THE MAC	RHS-INSTRUCTIONAL MATERIALS	414.01	
P68901	100	000 00	SELF-CONTAINED CLASSROOM	APPLE COMPUTER-SUPPORT CENT	PA-EQUIPMENT	371.40	
P68906	100	191 00	READING	QUALITY COMPUTERS	MMS-EQUIPMENT	211.14	

						FUND TOTAL	708,307.04
						TOTAL NUMBER OF PURCHASE ORDERS	20

P68609 101 178 00 S.I.P. (SCHOOL IMPROVEMENT PR ONTARIO-MONTCLAIR SCHOOL DI GA-CONF 11/5/91-4/23/92 8 EMP 1,200.00

9-1

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

11/04/91 - 11/17/91
PURCHASES OVER \$200

REPORT: APS/APS550/01
RUN DATE: 11/20/91
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P68751	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR CMC-SS			VB-CONF 11/7-10/91 5 EMP	325.00
P68754	101	178 00	MENTOR TEACHER PROGRAM	LITTLE RED SCHOOL HOUSE		EC-OPEN PO-SUPPLIES	250.00
P68755	101	178 00	MENTOR TEACHER PROGRAM	LITTLE RED SCHOOL HOUSE		EC-OPEN PO-SUPPLIES	250.00
P68758	101	191 00	DEMONSTRATION PROGRAMS IN REA IMAGINE THAT			MMS-INSTRUCTIONAL MATERIALS	250.00
P68759	101	178 00	ECONOMIC IMPACT AID - L E P	EDUCATIONAL INDUSTRIAL		SS-INSTRUCTIONAL MATERIALS	234.68
P68763	101	175 00	E.C.I.A. CHAPTER 1	SUNBURST COMMUNICATIONS		SS-INSTRUCTIONAL MATERIALS	210.11
P68769	101	178 00	ECONOMIC IMPACT AID - L E P	MAGNETIC WAY, THE		IA-INSTRUCTIONAL MATERIALS	226.22
P68771	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	ASC ORDER PROCESSING		RHS-OFFICE SUPPLIES	245.67
P68773	101	178 00	MENTOR TEACHER PROGRAM	CALIF INSTITUTE FOR SCHOOL		JVH-CONF 11/20/91 2 EMP	268.00
P68778	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR CURRICULUM INNOVATIONS GROU			JMS-INSTRUCTIONAL MATERIALS	280.15
P68784	101	178 00	ECONOMIC IMPACT AID - L E P	COMPUTER SERVICE & SALES		EC-RL-JVH-REPAIR EQUIPMENT	542.78
P68799	101	178 00	E.C.I.A. CHAPTER 1	NATIONAL COUNCIL OF TEACHER		EC-TEXTBOOKS	471.41
P68800	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR CM SCHOOL SUPPLY CO.			IA-INSTRUCTIONAL MATERIALS	465.80
P68801	101	180 00	E.I.A. (ECONOMIC IMPACT AID)	MACHILLAN/MCGRAW, SCHOOL DI		IA-INSTRUCTIONAL MATERIALS	201.38
P68821	101	178 00	DRUG ABUSE EDUCATION & PREVEN T.A. GROSS SYSTEMS SPECIALI			EC-COMPUTER HOOK-UP	300.00
P68826	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR VON'S MARKET (LIMONITE AVE)			WR-TS-PA-GA-OPEN PO-SUPPLIES	249.03
P68828	101	178 00	ECONOMIC IMPACT AID - L E P	MACHILLAN/MCGRAW HILL, SCH		IA-INSTRUCTIONAL MATERIALS	945.40
P68833	101	197 00	VOCATIONAL AGRICULTURE INCENT CAL POLY STATE UNIVERSITY			JVH-INSTRUCTIONAL MATERIALS	1,578.76
P68837	101	190 00	TOBACCO USE PREVENTION EDUCAT FAMILY SERVICES ASSOCIATION			JMS-CONSULTANT INTERVENTION PROGRAM	2,200.00
P68840	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR THE LEARNING WORKSHOP CLASS			MB-CONF 11/16/91 3 EMP	327.00
P68842	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR CALIF STATE DEPT OF EDUCATI			WR-TEXTBOOKS	315.71
P68847	101	184 00	NON-AGENCY DRUG FREE SCHOOLS SANDERS, GERALD, MFCC			EC-RL-OPEN PO-CONSULTANT	2,000.00
P68852	101	191 00	DRUG ABUSE EDUCATION & PREVEN CRAFT, BARBARA			EC-MMS-OPEN PO-CONSULTANT	2,200.00
P68867	101	197 00	DRUG ABUSE EDUCATION & PREVEN FRIDAY NIGHT LIVE			JVH-FEES FOR ADMISSION	210.00

6-1
23

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
11/04/91 - 11/17/91
PURCHASES OVER \$200

REPORT: APS/APS550/01
RUN DATE: 11/20/91
PAGE: 3

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P68868	101	190 00	DEMONSTRATION PROGRAMS IN REA U.C. REGENTS	JMS-CONF 11/15-16/91	2 EMP		230.00
P68896	101	186 00	E.C.I.A. CHAPTER 1	BUREAU OF EDUCATION & RESEA	VB-CONF 11/15/91	4 EMP	392.00
P68897	101	190 00	DEMONSTRATION PROGRAMS IN REA U.C. REGENTS	JMS-CONF 1/24-25/92	2 EMP		230.00
P68902	101	186 00	E.C.I.A. CHAPTER 1	CM SCHOOL SUPPLY CO.	VB-INSTRUCTIONAL MATERIALS		501.94
					FUND TOTAL		17,101.04
					TOTAL NUMBER OF PURCHASE ORDERS		29
P68444	103	178 00	PUPIL TRANSPORTATION	AUTOMATIC TRANSMISSION	TRANS-REPAIR TRANSMISSION		471.14
P68603	103	178 00	PUPIL TRANSPORTATION	DIXON WHEEL SERVICE	TRANS-OPEN PO-BUS REPAIRS		7,000.00
P68757	103	178 00	SELF-CONTAINED CLASSROOM	HOUGHTON MIFFLIN CO-ORDER D	EC-INSTRUCTIONAL MATERIALS		3,185.23
P68818	103	178 00	SELF-CONTAINED CLASSROOM	HOUGHTON MIFFLIN CO-ORDER D	IMC-TEXTBOOKS		2,643.33
P68851	103	178 00	GIFTED AND TALENTED EDUCATION	MECC - MINN. ED. COMPUTER	GA-INSTRUCTIONAL MATERIALS		521.13
P68857	103	178 00	SELF-CONTAINED CLASSROOM	MACMILLAN/MCGRAW HILL, SCH	IMC-TEXTBOOKS		1,317.80
					FUND TOTAL		15,138.63
					TOTAL NUMBER OF PURCHASE ORDERS		6
P68874	106	179 00	SELF-CONTAINED CLASSROOM	IMAGINE THAT	GA-INSTRUCTIONAL MATERIALS		250.00
					FUND TOTAL		250.00
					TOTAL NUMBER OF PURCHASE ORDERS		1
P68613	112	178 00	GENERAL EDUCATION - SECONDARY	GLENCOE - MCGRAW HILL	JVH-TEXTBOOKS		1,123.11
					FUND TOTAL		1,123.11
					TOTAL NUMBER OF PURCHASE ORDERS		1
P68829	119	178 00	PLANT MAINTENANCE	RHOADES WELDING SUPPLY	MAINT-SUPPLIES		242.81

6-1
23

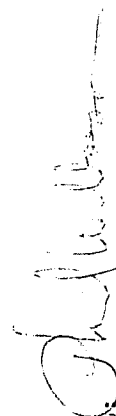
RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 11/20/91
 PAGE: 4

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 11/04/91 - 11/17/91
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF PURCHASE ORDERS
PURCHASE ORDERS TO BE RATIFIED						242.81	1
P68764	800	194	00	SCHOOL ADMINISTRATION	PRESS ENTERPRISE COMPANY	389.02	1
					RHS-ADVERTISEMENT	389.02	1
P68742	930	191	00	PLANT MAINTENANCE	BEST LOCKING SYSTEMS OF L.A	4,049.84	1
					MAINT-SUPPLIES	4,049.84	1
60	PURCHASE ORDERS OVER			\$200.00	FOR A TOTAL AMOUNT OF	746,601.49	
106	PURCHASE ORDERS UNDER			\$200.00	FOR A TOTAL AMOUNT OF	9,042.24	
166	PURCHASE ORDERS				FOR A GRAND TOTAL OF	755,643.73	

RECOMMEND APPROVAL: 
 Director of Purchasing

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/AP3550/01
 RUN DATE: 11/20/91
 PAGE: 1

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 11/04/91 - 11/17/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D97831	100	178 00	DISTRICT ADMINISTRATION	R.C.O.E.	D9955 CONF 11/13/91 1 EMP	9.00
D97832	100	178 00	DISTRICT ADMINISTRATION	CABE '92 CONFERENCE	D9962 CONF 2/26-29/92 1 EMP	300.00
D97844	100	175 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D9961 OCT 1991 WATER BILL	7,379.25
D97845	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D9953 OCT 1991 PHONE BILL	24.98
D97846	100	178 00	OPERATIONS-OTHER FACILITY	PACTEL CELLULAR	D9960 OCT 1991 PHONE BILL	70.49
D97847	100	176 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA EDISON	D9951 OCT 1991 ELECTRIC BILL	70,411.45
D97848	100	178 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA EDISON	D9952 OCT 1991 ELECTRIC BILL	17,039.99
D97849	100	178 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA EDISON	D9959 OCT 1991 ELECTRIC BILL	15,405.82
D97864	100	178 00	DISTRICT ADMINISTRATION	ACSA'S FOUNDATION FOR	D9972 CONF 1/29-30/92 1 EMP	200.00
D97900	100	196 00	OPERATIONS-OTHER FACILITY	CHEVRON, U S A	D9978 SEPT 1991 PURCHASES	77.93
D97901	100	178 00	DISTRICT ADMINISTRATION	GODOY, IGNACIO	D9973 MONTHLY RIDESHARE INCENTIVE	40.00
D97903	100	181 00	OPERATIONS-OTHER FACILITY	MUTUAL WATER CO	D9977 OCT 1991 WATER BILL	507.36
D97904	100	181 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA GAS	D9976 OCT 1991 GAS BILL	110.93
D97911	100	178 00	NON-AGENCY ACTIVITIES - EDUCA	PALA MESA RESORT	D9980 CONF LODGING 11/12-14/91 1 EMP	189.71
D97943	100	178 00	DISTRICT ADMINISTRATION	CALDERON, DENISE	D9983 REIMB OFFICE SUPPLIES	6.65
D97944	100	178 00	NON-AGENCY ACTIVITIES - EDUCA	MARTINEZ, DORA	D9984 REIMB OFFICE SUPPLIES	43.62
D97947	100	175 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA GAS	D9981 OCT 1991 GAS BILL	262.38
D97951	100	178 00	NON-AGENCY ACTIVITIES - EDUCA	NANETTE SEAGO	D9986 REIMB CONF 10/25/91 1 EMP	35.13
D97952	100	196 00	INDEPENDENT STUDY	JOHN RADOVICH	D9985 REIMB CONF 10/25/91 1 EMP	38.23
D97997	100	178 00	DISTRICT ADMINISTRATION	C.A.S.H. (COALITION ADEQ.SC	D9999 MEMBERSHIP	405.00
D97998	100	178 00	DISTRICT ADMINISTRATION	STATE OF CALIFORNIA	D9989 FINGERPRINT APPS	521.80
D97999	100	178 00	DISTRICT ADMINISTRATION	GAUMER, LAURA	D10125 MONTHLY RIDESHARE INCENTIVE	40.00
D98001	100	150 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D9998 OCT 1991 WATER BILL	4,829.48
D98002	100	178 00	DISTRICT ADMINISTRATION	KAISER, WILLIAM	D10126 MONTHLY RIDESHARE INCENTIVE	40.00



RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 11/20/91
 PAGE: 2

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

11/04/91 - 11/17/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D98003	100	178 00	DISTRICT ADMINISTRATION	MOORE, DAN	D10000 MONTHLY RIDESHARE INCENTIVE	40.00
D98004	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D9991 OCT 1991 PHONE BILL	59.71
D98007	100	178 00	NON-AGENCY ACTIVITIES - EDUCA SEAGO, NANETTE		D9993 REIMB OFFICE SUPPLIES	165.25
D98008	100	188 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA GAS	D9990 OCT 1991 GAS BILL	106.55
D98009	100	180 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA GAS	D9986 OCT 1991 GAS BILL	148.02
D98036	100	178 00	DISTRICT ADMINISTRATION	RCSBO - R.C.O.E.	D10134 CONF 11/13/91 1 EMP	9.00
D98037	100	178 00	DISTRICT ADMINISTRATION	JOHN WILSON	D10141 REIMB CONF FEE 12/12 1 EMP	25.00
D98069	100	178 00	DISTRICT ADMINISTRATION	BANK OF AMERICA NT&SA	D10145 OCT 1991 PURCHASES	20.60
D98071	100	178 00	GUIDANCE & COUNSELING	EIMERS, STEVE	D10131 MILEAGE	20.71
D98072	100	178 00	GUIDANCE & COUNSELING	ESTRADA, MARY	D10132 MILEAGE	17.61
D98073	100	178 00	HEALTH	GALUSHA, MARILYN	D10133 MILEAGE	3.85
D98074	100	186 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D10129 OCT 1991 WATER BILL	351.98
D98077	100	196 00	GENERAL EDUCATION - SECONDARY	RUBIDOUX HIGH SCHOOL ASB	D10147 REIMB INSTRUCTIONAL MATERIALS	99.13
D98078	100	178 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA GAS	D10143 OCT 1991 GAS BILL	392.30
D98079	100	183 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA GAS	D10130 OCT 1991 GAS BILL	630.74
D98114	100	178 00	PLANT OPERATIONS	DICKINSON, STEVE	D10161 MILEAGE	103.13
D98117	100	184 00	SELF-CONTAINED CLASSROOM	LANCASTER, WALTER	D10165 REIMB INSTRUCTIONAL MATERIALS	51.66
D98119	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D10158 OCT 1991 PHONE BILL	62.58
D98122	100	196 00	OPERATIONS-OTHER FACILITY	SD CALIFORNIA GAS	D10155 OCT 1991 GAS BILL	35.64
D98124	100	178 00	ATTENDANCE & WELFARE	JANA TWOMBLEY	D10160 MILEAGE	38.50
D98125	100	178 00	FINE ARTS-MUSIC	WASINGER, MICHAEL J.	D10162 MILEAGE	20.09
D98126	100	178 00	DISTRICT ADMINISTRATION	WILKESON, PHILIP	D10168 MILEAGE	33.94
D98127	100	196 00	FINE ARTS - ART	WRIGHT, ERNEST	D10156 REIMB INSTRUCTIONAL MATERIALS	123.09
D98146	100	178 00	DISTRICT ADMINISTRATION	MARGARET MORALES	D10149 REFUND PAYROLL DEDUCTION	142.40

6-2
 PS2

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

11/04/91 - 11/17/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APS550/01
RUN DATE: 11/20/91
PAGE: 3

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D98147	100	178 00	DISTRICT ADMINISTRATION	ANGELES ALMENDROS	D10148 REFUND PAYROLL DEDUCTION	90.84
D98148	100	178 00	DISTRICT ADMINISTRATION	DIANE OLSEN	D9950 REFUND PAYROLL DEDUCTION	50.40
					FUND TOTAL	121,231.82
					TOTAL NUMBER OF DISBURSEMENTS	50
D97833	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	MARIANN VETRHUS	D9965 REIMB CONF 8/11-16/91 1 EMP	261.50
D97834	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	CLAUDIA MENDOZA	D9964 REIMB CONF 8/12-16/91 1 EMP	165.05
D97835	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	R.C.O.E.	D9954 CONF 11/26-27/91 4 EMP	200.00
D97836	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	R.C.O.E.	D9956 CONF 11/12/91 1 EMP	30.00
D97837	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	VIOLA DEPASS	D9957 REIMB CONF 9/19/91 1 EMP	25.00
D97852	101	185 00	DRUG ABUSE EDUCATION & PREVEN	BROWN, LES	D9968 REIMB INSTRUCTIONAL MATERIALS	88.28
D97853	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	INLAND OPERA CO	D9475 PROF SERVICES 11/21/91 VB	425.00
D97854	101	190 00	NON-AGENCY ACTIVITIES - EDUCA	JURUPA MIDDLE SCHOOL ASB	D9970 SNACK BAR CERTIFICATES	100.00
D97856	101	178 00	TOBACCO USE PREVENTION EDUCAT	MOONEY, LORRAINE	D9969 REIMB OFFICE SUPPLIES	23.50
D97905	101	178 00	NON-AGENCY ACYF HEADSTART	BETHINE CARLSON	D9974 MILEAGE	56.65
D97908	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	RUBIDOUX HIGH SCHOOL	D9975 CONF REFRESHMENTS RHS 10/15/91	24.23
D97994	101	197 00	DRUG ABUSE EDUCATION & PREVEN	R.C.O.E.	D9995 CONF 10/29/91 1 EMP	20.00
D97995	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	MORENO VALLEY UNIFIED SCHOO	D9997 CONF 2/25 & 3/3/92 1 EMP	100.00
D98029	101	178 00	TOBACCO USE PREVENTION EDUCAT	MOONEY, LORRAINE	D10140 REIMB CONF 11/7-8/91 1 EMP	73.65
D98030	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	KEYE PRODUCTIVITY CENTER	D10142 CONF 1/7/92 1 EMP	125.00
D98031	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	DEVI CURTIS	D10139 REIMB CONF 8/12-16/91 1 EMP	55.00
D98032	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	RICHARD SLIVKA	D10138 REIMB CONF 8/26-29/91 1 EMP	86.94
D98033	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	DAN WEATHERFORD	D10137 REIMB CONF 9/19/91 1 EMP	25.00
D98034	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	ED LUNA	D10136 REIMB CONF 10/31/91 1 EMP	92.95

6-2
2532

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 11/20/91
 PAGE: 4

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

11/04/91 - 11/17/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION		
D98035	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	DAN WEATHERFORD	D10135 REIMB CONF 10/31/91 1 EMP	50.00	
D98109	101	178 00	TOBACCO USE PREVENTION EDUCAT	SAN BERNARDINO CO SUPT SCHD	D10159 CONF 1/23-24,28-30/92 1 EMP	20.00	
D98110	101	182 00	S.I.P. (SCHOOL IMPROVEMENT PR	R.C.O.E.	D10163 CONF 10/10/91 1 EMP	15.00	
D98130	101	182 00	S.I.P. (SCHOOL IMPROVEMENT PR	HENDERSON, DONNA	D10166 REIMB INSTRUCTIONAL MATERIALS	40.84	
D98131	101	189 00	NON-AGENCY CADPE	JOHNSON, CYNTHIA	D10164 REIMB INSTRUCTIONAL MATERIALS	35.62	

						FUND TOTAL	2,139.21
						TOTAL NUMBER OF DISBURSEMENTS	24
D98137	102	178 00	PROGRAM SPECIALISTS	BALT, SUSAN	D10144 MILEAGE	42.20	
D98138	102	191 00	SDC LEARNING HANDICAPPED (LH)	LESTER, CHERILYN	D10157 REIMB INSTRUCTIONAL MATERIALS	5.65	

						FUND TOTAL	47.85
						TOTAL NUMBER OF DISBURSEMENTS	2
D97838	103	178 00	GIFTED AND TALENTED EDUCATION	BUREAU OF EDUCATION & RESEA	D9963 CONF 12/4/91 1 EMP	155.00	
D97839	103	178 00	GIFTED AND TALENTED EDUCATION	COLLEGE BOARD	D9958 CONF 12/7/91 3 EMP	135.00	
D97840	103	178 00	GIFTED AND TALENTED EDUCATION	COLLEGE BOARD	D9966 CONF 2/8/92 1 EMP	80.00	
D97862	103	176 00	GIFTED AND TALENTED EDUCATION	PHILLIPS, AUDREY	D9971 REIMB INSTRUCTIONAL MATERIALS	16.16	
D97950	103	178 00	PUPIL TRANSPORTATION	THOMAS, CURTIS	D9982 REIMB OFFICE SUPPLIES	17.25	
D97954	103	178 00	PUPIL TRANSPORTATION	MICHELE RODRIGUEZ	D9992 PARENT TRANSPORTATION	45.60	
D98139	103	178 00	PUPIL TRANSPORTATION	STATE BOARD OF EQUALIZATION	D10146 OCT 1991 FUEL TAX	103.34	
D98143	103	178 00	PUPIL TRANSPORTATION	THOMAS, CURTIS	D10167 REIMB SMOG TEST & FEE	38.95	

						FUND TOTAL	591.30
						TOTAL NUMBER OF DISBURSEMENTS	8
D97863	106	196 00	PHYSICAL EDUCATION	CLOVER, JIM	D9967 PROF SERVICES NOV 1991	3,020.00	

6-2
 P54

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

11/04/91 - 11/17/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APS550/01
RUN DATE: 11/20/91
PAGE: 5

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
					FUND TOTAL	3,020.00
					TOTAL NUMBER OF DISBURSEMENTS	1
D97955	900	178 00	DISTRICT ADMINISTRATION	BILLY GLASS	D9987 REIMB PERSONAL LOSS	1,530.08
D97956	900	178 00	DISTRICT ADMINISTRATION	ESTRADA, MARY	D9988 REIMB PERSONAL LOSS	100.00
					FUND TOTAL	1,630.08
					TOTAL NUMBER OF DISBURSEMENTS	2

87 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF 128,660.26

RECOMMEND APPROVAL:

Patricia K. ...
Director of Business Services

G-2
P55

JURUPA UNIFIED SCHOOL DISTRICT
APPROPRIATION TRANSFERS

December 2, 1991
Page 1 of 2

GENERAL FUND

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$1,842,724			\$1,816,763	(1)(2)(3)
1000	Certificated Salaries	\$28,276,109	\$24,876	\$25,961	\$28,300,985	(2)
2000	Classified Salaries	\$5,407,622	\$1,173		\$5,408,795	(1)
3000	Employee Benefits	\$6,926,124	\$556		\$6,926,680	
4300	Instructional Supplies	\$416,230		\$12,753	\$403,477	(2)(4)
4500	Other Supplies	\$420,162	\$50		\$420,212	
5100	Consultants	\$200	\$350		\$550	
5200	Travel and Conferences	\$44,660	\$800		\$45,460	
5300	Dues and Memberships	\$11,213	\$105		\$11,318	
5700	Direct Costs for Interprogram and Interfund Services	\$75,491	\$1,615		\$77,106	(3)
5800	Other Services	\$599,642	\$5,085		\$604,727	(3)
6400	Equipment	\$24,734	\$9,255		\$33,989	(4)
7200	Other Outgo - PERS Reduction	\$827,023	\$100		\$827,123	
8900	District Contribution to Restricted Funds	(\$1,828,647)	\$5,251		(\$1,823,396)	(3)
	Total Fund 100	\$43,043,287			\$43,053,789	

SPECIAL EDUCATION - FUND 102

1000	Certificated Salaries	\$3,338,501		\$1,390	\$3,337,111	(2)
3000	Employee Benefits	\$942,281		\$2,246	\$940,035	(2)
8900	District Contribution to Restricted Funds	\$1,020,816		\$3,636	\$1,017,180	(2)
	Total Fund 102	\$5,301,598			\$5,294,326	

OTHER RESTRICTED FUNDS - FUND 103

5700	Direct Costs for Interprogram and Interfund Services	(\$103,153)		\$1,615	(\$104,768)	
8900	District Contribution to Restricted Funds	\$12,887		\$1,615	\$11,272	
	Total Fund 103	(\$90,266)			(\$93,496)	

6-3
PS-1

LOTTERY - FUND 106

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$127,525		\$10,173	\$117,352 (5)	
2000	Classified Salaries	\$67,748	\$8,050		\$75,798 (5)	
3000	Employee Benefits	\$220,372	\$1,289		\$221,661 (5)	
5700	Direct Costs for Interprogram and Interfund Services	\$38,247	\$150		\$38,397 (5)	
7200	Other Outgo - PERS Reduction	\$5,035	\$684		\$5,719 (5)	
	Total Fund 106	\$458,927			\$458,927	

Comments: (1) Salary adjustments more than budgeted
 (2) Summer school
 (3) Includes small dollar amounts to match appropriation with program needs
 (4) Supply allocation carryover
 (5) Library Technician

Recommend Approval:



Director of Business Services

Jurupa Unified School District
1991/92 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<u>92-1</u>	<u>Consultant or Personal Service Agreements</u>			
92-1-TT	University of California, Riverside	\$ 9,500.00	Chapter 1	Provide support for Performance-based and Portfolio Assessment for Compensatory Education students
92-1-UU	Ann Herbst	Travel NTE \$ 500.00 \$ 25.00	Head Start	Provide inservice on "Language Arts" to District Head Start and Preschool teachers
92-1-VV	Mother Earth Clan	\$ 90.00	SIP	Presentation on "American Indian Folklore and Customs to third graders of West Riverside Elementary
92-1-WW	Lizard Wizard	\$ 100.00	Chapter 1	Presentation by Lizard Wizard to students participating in Van Buren's after-school program
<u>92-8</u>	<u>Other Agreements</u>			
92-8-F	Industrial Indemnity	\$75.00/hour	Safety Credit Program	Risk Control Services from 12/1/91 - 3/1/92

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

Rollin Edmunds
Assistant Superintendent
Business Services

RE/dc
12/2/91

G-4

ENVIRONMENTAL AWARENESS

The quality of life in future generations will depend upon our students' willingness and ability to solve today's environmental problems and prevent new ones from developing. Therefore, the Governing Board recognizes that the schools play an important role in developing student awareness of environmental issues.

The Board supports school activities that encourage students to recycle, conserve water and energy, use biodegradable materials when possible, and dispose of wastes in an environmentally sound way.

Further, the Board encourages staff to provide students with opportunities to increase their understanding of the interdependence of living things through the study of endangered species in local habitats and through participation in projects related to this study.

Adopted

**Jurupa Unified School District
TRAVEL REQUEST**

Fund 101
Location 196
Program 250-7301
Object 5220

Name(s) ELLEN FINAN Site RHS

Title of Activity (Association for School Curriculum Development-ASCD)
ASCD National Conference

Location of Activity New Orleans, LA

Depart: Day Fri Date 4/3 Time 5:00 am/pm From Riverside

Return: Day Thurs Date 4/9 Time 6:00 am/pm

Purpose of Trip: Conference ☒ Recruiting ☐ Administrative ☐ Other ☐
(explain below)

	Estimated Cost	Actual Cost	For Business Office Use Only Mode of Payment
Number of days of substitute time required: <u>0</u>	\$ <u>0</u>	\$ _____	_____
Registration Fees	\$ <u>125.00</u>	\$ _____	_____
Mode of Travel: _____	\$ <u>0</u>	\$ _____	_____
Meals - Number: _____ <u> </u> B <u> </u> L <u> </u> D	\$ <u>0</u>	\$ _____	_____
Lodging: _____ (Name of Hotel)	\$ <u>0</u>	\$ _____	_____
Other: _____	\$ <u>0</u>	\$ _____	_____
TOTAL COST	\$ <u>125.00</u>	\$ _____	_____

Will a cash advance be needed? _____ Amount \$ _____

Remarks/Rationale (Required for Categorical Projects): This is the largest educational conference in the country that will offer a number of workshops on our targeted goals (multiculturalism, restructuring and curriculum differentiation). I am requesting registration monies only as I will pay for other expenses out-of-pocket. This opportunity will allow me to see the greatest number of people in the shortest amount of time with the least amount of district monies spent.
I have read Business Services Procedure #124 and fully understand district travel requirements.

Ellen Finan
Employee's Signature

Nov 9, 1991
Date

[Signature]
Principal/Supervisor's Signature

11/20/91
Date

Distribution: White/Green/Yellow - Business Office
Pink - Return Copy
Goldenrod - Originator

G-6

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): December 13 & 14, 1991

LOCATION: Big Bear High School 351 N. Maple Lane, Big Bear

TYPE OF ACTIVITY: Indoor Colourguard Camp

PURPOSE/OBJECTIVE: Prepare students for the upcoming 1992 Indoor Season
as we will be competing in WGI Regionals.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Aaron M. Works,
Instrumental Music Director and Debbie Pierson, volunteer.

EXPENSES:	Transportation	\$ Parent volunteers	Number of Students <u>22</u>
	Lodging	\$ High School Gym	
	Meals	\$ 444.00	
	All Other	\$ 110.00 (Gas)	
	TOTAL EXPENSE	\$ 550.00	Cost Per Student \$25.00 (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:


Source	Expected Income	Income Now On Hand
<u>Calendar Sales</u>	<u>\$ 500.00</u>	<u> </u>
<u>Candy Sale</u>	<u>500.00</u>	<u> </u>
<u>Student Accounts</u>	<u>800.00</u>	<u>\$2,000.00</u>
TOTAL:	\$ 1800.00	<u> </u>

Arrangements for Transportation: Made with the J.V.H.S. Brigade Boosters

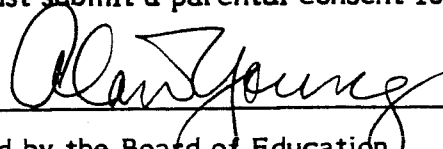
Arrangements for Accommodations and Meals: Submitted Use of Facility to Big Bear High School

Planned Disposition of Unexpended Funds: Stays in students accounts

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature:  Date: 11/25/91 School: Jurupa Valley High School
 (Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal:  Date: 11-27-91
 Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
 Yellow copy to Originator
 Pink copy to Principal

COMMISSION ON TEACHER CREDENTIALING1812 Ninth Street
Sacramento, California 95814-7000

12-90

**School District
ASSIGNMENT MONITORING AND REVIEW REPORT**

In accordance with Education Codes §44258.9(d) and (e), each county superintendent of schools shall submit an annual summary of the results of all assignment monitoring and reviews to the Commission on Teacher Credentialing. To assist your county office with the writing of that report, please complete the following. The county report is due in the Commission office by July 1.

Name of District Jurupa Unified
Report Prepared By Lisa Webbs Title Personnel Technician
Telephone Number (714)360-2771 Date 11/22/91

Acknowledgement of the District Superintendent of Schools

I have reviewed the following report and determined that it is complete and complies with
Education Code §44258.9(d) and (e).

Name John P. Wilson Date November 26, 1991
Signature *John P. Wilson*

INSTRUCTIONS FOR COMPLETING THIS REPORT

Page 2 is the required information for your school district.

Information required as a result of the assignment monitoring during the year of the report:

On page 3 and top of page 4, list the number of teachers employed under the various Education Code Section assignment options. The bottom of page 4 is for Committees on Assignments.

More Education Code Section assignment options appear on the top of page 5. The bottom half of page 5 asks you to record the number and subject of the individuals on State Board of Education waivers.

Page 6 asks you to list the other teacher and service assignments made legal by sources of authority not listed elsewhere on the report. Data on the assignment of teachers of Limited English Proficient students is also requested on page 6.

INFORMATION FOR ALL SCHOOLS IN THE SCHOOL DISTRICT

School year beginning July 1. 1991

Total number of schools in your district: 18

Total number of schools monitored during this school year: 18

EC §44258.9(d) states that the county must monitor at least 1/3 of the districts in the county each year. (CTC has interpreted this to mean either 1/3 of the number of districts or districts constituting 1/3 of the total county A.D.A.)

Names of Schools Monitored: Elementary: Camino Real, Glen Avon, Indian Hills, Ina
Arbuckle, Mission Bell, Pacific Avenue, Pedley, Rustic Lane, Sky Country,
Sunnyslope, Troth Street, Van Buren, West Riverside; Secondary: Jurupa Middle,
Mission Middle, Rubidoux High, Jurupa Valley High and Nueva Vista High School.

Will your district have on file by June 1 a signed affidavit from each chief school site administrator attesting to the legality of assignments for all certificated employees for this school year as required by Education Code §44258.9(c)?

yes X no _____

If no, list the name(s) of the chief school site administrator (s) and the school(s) refusing to comply:

1. _____
2. _____
3. _____
4. _____
5. _____

INFORMATION FOR SCHOOLS MONITORED

List the number of teachers assigned by local governing board authorization under the following provisions of the law according to the subject taught and, where applicable, the level (E = elementary, grades K-5, M = middle or intermediate, grades 6-8, and H = high school, grades 9-12). The grade level refers to the grade level of the assignment not to the type of school where the service was performed. An individual teacher may be listed under more than one authorization.

Ed. Code §44256(b)--6/12 grades 8 and below

Subject	Social Science	E/M	M	Number	1
Subject		E/M		Number	
Subject		E/M		Number	
Subject		E/M		Number	
Subject		E/M		Number	
Subject		E/M		Number	
Subject		E/M		Number	
Subject		E/M		Number	
Subject		E/M		Number	
Subject		E/M		Number	
TOTAL					1

Ed. Code §44258.2--6/12 grades 5-8

Subject	Social Science	Number	1 - M
Subject		Number	
Subject		Number	
Subject		Number	
Subject		Number	
Subject		Number	
Subject		Number	
Subject		Number	
Subject		Number	
Subject		Number	
TOTAL			1

Ed. Code §44263--9/18

Subject	Physical Education	Number	3 (2-H, 1-M)
Subject	Mathematics	Number	6 (3-H, 3-M)
Subject	English	Number	6 (2-H, 4-M)
Subject	Physical Science	Number	2 (H)
Subject	Business Education	Number	1 (M)
Subject	French	Number	1 (H)
Subject	Social Science	Number	2 (H)
Subject	Spanish	Number	1 (H)
Subject	Science	Number	1 (M)
Subject		Number	21

TOTAL

Ed. Code §44263--60 semester hours/self-contained

TOTAL

0

Ed. Code §44258.7(a)(d)(e)--Committee on Assignments

E = elementary, grades K - 5, M = middle or intermediate, grades 6 - 8, and H = high school, grades 9 - 12. The grade level refers to the grade level taught for the assignment not to the type of school where the service was performed.

Subject/Area	Teams Learned Choices	E/M/H	M	Number	1
Subject/Area	Yearbook	E/M/H	H	Number	2
Subject/Area	Student Gov.'t/Student Store	E/M/H	H	Number	2
Subject/Area	Color Guard	E/M/H	H	Number	2
Subject/Area	Teen Skills	E/M/H	M	Number	1
Subject/Area		E/M/H		Number	
Subject/Area		E/M/H		Number	
Subject/Area		E/M/H		Number	
Subject/Area		E/M/H		Number	
Subject/Area		E/M/H		Number	
Subject/Area		E/M/H		Number	
Subject/Area		E/M/H		Number	
Subject/Area		E/M/H		Number	
TOTAL					8

School District Assignment Monitoring and Review Report

Ed. Code §44865

Home Teacher	10	Necessary Small High Schools	
Adults	17	County Community Schools	
Hospital Classes		Juvenile Court Schools	
Alternative Schools		Continuation Schools	12
Opportunity Schools			
TOTAL			39

Ed. Code §44258.7(b)--Coach a competitive sport for one period

TOTAL 2-H

Teachers and other certificated personnel on State Board of Education waivers.

Subject/Area	Learning Handicapped (20/40)	Number	2-E
Subject/Area	Learning Handicapped (20/40)	Number	1-M
Subject/Area	Resource Specialist (20/40)	Number	2-M
Subject/Area	Resource Specialist (20/40)	Number	1-H
Subject/Area	Resource Specialist (RSP waiver)	Number	1-E
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
Subject/Area		Number	
TOTAL			7

School District Assignment Monitoring and Review Report

Other legal authority not noted elsewhere on this report.

Subject/Area <u>Principal</u>	EC Section <u>T580125</u>	Number <u>1-E</u>
Subject/Area <u>Intermediate Administration</u>	EC Section <u>T580125</u> <u>EC48245</u>	Number <u>1-H</u>
Subject/Area <u>Teachers on Special Assign.</u>	EC Section _____	Number <u>2</u>
Subject/Area <u>Driver's Education</u>	EC Section <u>N/A</u>	Number <u>2-H</u>
Subject/Area _____	EC Section _____	Number _____
Subject/Area _____	EC Section _____	Number _____
Subject/Area _____	EC Section _____	Number _____
Subject/Area _____	EC Section _____	Number _____
TOTAL		6

Limited English Proficient Instruction Information

Give the total number of Limited English Proficient (LEP) instruction personnel employed either on a CTC credential or through an approved California Department of Education compliance option.

	<u>62</u>
Of these, how many are Locally Designated Personnel teaching in the target language?	<u>0</u>
How many are Locally Designated Personnel teaching in language development classes?	<u>0</u>
How many are teachers in the Plan to Remedy the Shortage?	<u>52</u>

How many certificated personnel were employed in the monitored school during this school year?

Elementary Teachers (K-6)	<u>341</u>	Secondary Teachers (grades 7-12)	<u>286</u>
Other Certificated Employees (Non-Teaching Personnel)	<u>56</u>		
TOTAL		<u>683</u>	

Additional Information Resulting from District Monitoring

Jurupa Unified School District
Education Services

YEAR-ROUND EDUCATION STEERING COMMITTEE
November 14, 1991

M I N U T E S

The meeting was called to order at 5:05 p.m. by Mrs. Benita B. Roberts, Assistant Superintendent Education Services. The committee members introduced themselves and Mrs. Roberts welcomed everyone and introduced Dr. Jane Zykowski, Manager CERC Office at University of California, Riverside.

FLAG SALUTE: Jim Taylor, Director of Education Services led the pledge to the flag.

MEMBERS PRESENT:

Kathy Barnett, Parent
Vicki Castillo, Vice-President, NEA-J
John Chavez, Board Liaison
Rollin Edmunds, Assistant Superintendent Business Services
Monty Eliassen, West Riverside Businessmen's Association
Milly Ervin, Jurupa Chamber of Commerce
Debbie Glick, Parent
Kathy Hansen, Director, Jurupa YMCA
Cathy Hood, Parent and Jurupa Council PTA President
Steve Kanouse, Community Representative
Shelia Ladwig, Parent
Linda Lenertz, Principal, Jurupa Middle School
Lisa Lucchesi, Parent
Laverne Manns, Principal, Indian Hills Elementary
Memo Mendez, Principal, West Riverside Elementary
Susan Moreno, Parent
Francine Rice, President NEA-J
Benita B. Roberts, Assistant Superintendent Education Services
Lee Scott, Boy Scouts
Eddie Dee Smith, North Rubidoux Women's Club
Arlene Stevens, Parent
Anne Swick, Principal, Glen Avon Elementary School
Jim Taylor, Director, Education Services
Don Vail, Principal, Rubidoux High School
Dorothy Venturi, CSEA Representative
Karlene Vinson, Community Representative
Judy Wigg, Parent
Karen Wilson, Parent

GUEST: Dr. Jane Zykowski, Manager CERC Office, UCR

1.0 **REVIEW THE PURPOSE OF THE COMMITTEE**

1.1 Mrs. Roberts outlined the Committee's charge. The Committee has the following four goals:

1. Recommend a student calendar
2. Recommend a track assignment plan
3. Recommend sites for the Year-Round Education program
4. Assist with a community survey

1.2 **Overview of Research on Year-Round Education**

An overview on a Year-Round Education study conducted by the University of California, Riverside, was presented by Dr. Jane Zykowski, Manager CERC Office at the University of California, Riverside. She gave a brief explanation of the Leroy Greene Act and its effect on school district building programs. She also discussed research on Year-Round Education costs, administrative and social/political implications.

Dr. Zykowski provided a handout which compared various calendar options. She emphasized that these were not the only calendars to be considered, but were representative of those most used.

Dr. Zykowski stated that entering year-round education is a challenge but is exciting and can be enjoyable. She indicated that there are many ways to iron out some potential problems such as teachers sharing a room rather than being mobile.

Mr. Lee Scott volunteered to gather a sampling of opinions regarding various year-round education calendars from teachers, parents and students in the Los Angeles Unified School District.

2.0 **DEVELOP GROUND RULES FOR THE COMMITTEE'S OPERATION**

The Committee was divided into groups of approximately seven members to brainstorm suggestions for ground rules for the committee's operation. Each group was asked to list 3-5 items that made them comfortable or uncomfortable while working with a committee.

The Committee agreed on the following ground rules:

- Keep To The Time Limits
- Stay On Task
- Set Goals and Be Clear About Expectations (say what you mean)
- Uncritical Listening
- Common Vocabulary and Knowledge Base (avoid acronyms and jargon)
- Use Consensus Process For Decision Making

H-3
PS 2

3.0 DEVELOP CRITERIA FOR CALENDAR SELECTION

Committee member groups were asked to list criteria which they considered important when looking at the options for school calendars. The completion of this task is scheduled for the November 21st meeting.

4.0 QUESTIONS

Members were asked to bring questions regarding year-round education to the November 21st meeting. Mrs. Roberts will work with the staff and Dr. Zykowski to prepare answers for the December 12th meeting.

The meeting adjourned at 6:30 p.m.

NEXT MEETING: November 21, 1991 in the Board Room at the Education Center

BBR:bw
11.18.91

[Handwritten signature]

JURUPA UNIFIED SCHOOL DISTRICT
Instructional Services

DISTRICT BILINGUAL ADVISORY COMMITTEE

UNADOPTED MINUTES OF SESSION #1

October 16, 1991 - 10:25 a.m.

Professional Development Center

CALL TO ORDER

The first meeting of the District Bilingual Advisory Committee was called to order by Lupe López, Coordinator of Bilingual Education, at 10:25 a.m. at the Professional Development Center, 5769 42nd Street, Riverside.

ROLL CALL

Elected members present were:

Mrs. Esther Ruvalcaba, Sunnyslope Elementary
Mrs. Susana Torres, Pacific Avenue Elementary
Mrs. Anita Vallejo, Glen Avon Elementary
Mrs. Jennie Rosas, Mission Bell Elementary
Mrs. Sanjuana Gallardo, Rustic Lane Elementary
Mrs. Maria I. Ruvalcaba, West Riverside Elementary
Mrs. Maria S. Rubio, Jurupa Valley High School
Mrs. Esther Rubalcava, Van Buren Elementary

Staff members present:

Mrs. Lupe López, Coordinator of Bilingual Education
Mrs. Sonia Porter, District Bilingual Resource Teacher
Mrs. Rosi Partida, Secretary
Mr. Guy VanDerVeen, Jurupa Valley High School
Mrs. Kenya Zundel, Bilingual Language Tutor, Jurupa Valley High School
Mrs. Vivian Carrasco, Librarian, Pedley Elementary

Other members present:

Mrs. Florinda Sanchez, Sunnyslope Elementary
Mrs. Karen M. Bronham, Rustic Lane Elementary

INFORMATION SESSION

FLAG SALUTE

The committee members and staff attending participated in the flag salute to the United States.

STAFF INTRODUCTIONS Members of the staff were introduced.

**PURPOSE OF
DISTRICT
BILINGUAL
ADVISORY
COMMITTEE**

Mrs. Lupe López, Coordinator of Bilingual Education, discussed the Federal, State and District policies and procedures regarding the establishment and conduct of advisory committees and councils. Copies of the district policy regarding citizens advisory committees was included in the supporting documents.

**REPORT ON
COORDINATED
COMPLIANCE REVIEW**

Mrs. López discussed the process and findings of the Review Team. There were "zero" non-compliance findings in bilingual education.

**IDENTIFICATION AND
PLACEMENT OF LEP
STUDENTS**

Mrs. Sonia Porter, District Bilingual Resource Teacher, explained the process and procedures for the identification and placement of Limited English Proficient (LEP) students.

**LEP PLAN TO REMEDY
ANNUAL REPORT**

Mrs. López reviewed the LEP Plan to Remedy and discussed the results of the District's efforts to remedy any shortages of teachers required for primary language and/or English language development instruction for Limited English Proficient students.

ACTION SESSION

**SELECTION OF
CHAIRPERSON AND
VICE-CHAIRPERSON**

Mrs. Susana Torres volunteered to serve as chairperson and was elected unanimously.

Mrs. Esther Ruvalcaba, Bilingual Language Tutor, volunteered to serve as vice-chairperson and was elected unanimously.

HEARING SESSION

NEXT MEETING

The next meeting of the District Bilingual Advisory Committee is scheduled for Wednesday, January 22, 1992, 10:30 a.m. at the Professional Development Center.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m.

/rvp
11.05.91