

# BOARD OF EDUCATION REGULAR MEETING AGENDA

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk David Barnes John Chavez Jose Medina  
SUPERINTENDENT John P. Wilson, Ed.D

NOVEMBER 18, 1991

EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA 7:00 p.m.

## OPENING

Call to Order

Roll Call

\* Indicates supporting document  
\*\* Indicates supporting document  
for Board Members only

## CLOSED SESSION 6:00 P.M.

The Board will meet in Closed Session at 6:00 p.m. in the Superintendent's office to consider qualified matters of litigation, negotiation, student discipline, professional services, and/or personnel qualifications which are timely.

## PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in either a hearing session or communications session. Speakers are requested to limit comments to five minutes.

Call to Order in Public Session

(President Ruane)

Roll Call: Mrs. Ruane, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mr. Medina

Flag Salute

(Mr. Barnes)

Invocation

(Mrs. Ruane)

## COMMUNICATIONS SESSION

### 1. Administrative Reports and Written Communications

#### a. Accept Donations for Schools

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request that the money or item be used at the designated school.

The Nueva Vista High School Faculty Club wishes to donate a new VCR, TV monitor and cart, valued at \$537 to be used at the school.

Dan Baldwin, a District employee, wishes to donate a 1983 utility trailer to be used by the Maintenance Department. The approximate value is \$500.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

1. Administrative Reports and Written Communications (Cont'd)

\* b. Consider Resolution in Support of Lawsuit for Equitable State Revenue Limit Funding (Dr. Wilson)

Districts throughout the State have been asked by the Association of Low Wealth Schools to support the filing of a lawsuit (Capistrano Unified vs. State of California) which is challenging the current disparities in school district funding. The issue of revenue limit equalization goes back to the late 1960's when school district revenues were derived primarily from property taxes (i.e. before Proposition 13). At that time, wide variations between districts and the value of taxable property resulted in very large differences in per pupil property tax revenues. Because there was such a wide discrepancy in per pupil revenues, a lawsuit was filed in 1968 on behalf of a student in a low revenue school district. This lawsuit, Serrano versus Priest, has resulted in what is known as the Serrano Decision. By this decision the California Supreme Court declared that the State's system of school finance was so dependent on local property wealth that the constitutional "equal protection rights" of pupils in low property wealth districts were violated because they were denied an equal educational opportunity. As a result of the Serrano Decision, the State enacted SB 90. This legislation established a system of revenue limit controls intended to equalize per pupil revenues throughout the State to within \$100 per pupil. While this goal has largely been realized, the issue of revenue limit equalization continues to be a concern. Many districts are still considered "low wealth" districts in that their per pupil revenue limit may still be far enough below the State average that it results in a loss of revenue of hundreds of thousands of dollars to the district.

Jurupa Unified School District's base revenue limit is about \$38 below the statewide average. If our district were brought up to the statewide average, it would mean an additional \$600,000 in revenue annually.

Included in the supporting documents is Resolution #92/10 which authorizes the inclusion of the Jurupa District as a plaintiff in the action by the Capistrano District on file in the Orange County Superior Court. There is no financial obligation involved in this recommendation.

Administration recommends the Board adopt Resolution #92/10, Support of Lawsuit for Equitable State Revenue Limit Funding.

c. Communications/Reports

(Dr. Wilson)

2. Report of Student Representatives

The Board welcomes Michele Robinson, Rubidoux High School Student Representative, and Kim Schroeder, Jurupa Valley High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

### 3. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board Agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

### 4. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

#### ACTION SESSION

#### \* A. Approve Minutes of the November 4, 1991 Regular Meeting

Recommend approval as printed.

#### \* B. Annual Organization Meeting of the Board

(Dr. Wilson)

Included in the supporting documents is information on the Annual Organization Meeting from the County Office of Education. You may recall that last year the Governor had signed AB 3543 which extended the terms of office of the governing board members from the last Friday in November to the first Friday in December. This technical election change was sought by the County Clerks Association of California in order to allow them an additional week to certify the elections.

Therefore, in accordance with Education Code Section 35143, the Annual Organization Meeting shall be held on a day within a 15-day period on the calendar. This year, the dates are December 6 through December 20, 1991.

Administration recommends the Board certify that its Annual Organization Meeting will be held on Monday, December 16, 1991. A completed certification form is due at the County Office of Education by November 25, 1991.

\* C. Report on Project 20 -- 2nd Addition to Jurupa Valley High School (Dr. Wilson)

Planning for Jurupa Valley High School began in 1984 with the creation of a master plan that would allow the school to expand as the district became eligible for more square footage. Approval to construct the new high school started with 47,000 square feet and expanded to 120,000 square feet to house 1,400 students with an optimum size of 180,000 square feet to house 2,200 students. Construction of the 1st Addition of classrooms was just completed.

Project 20, approximately 25,000 square feet, was planned to include additional science, math and business classrooms. At present, we are meeting the housing needs at Jurupa Valley with portables. As the high school continues to grow (see projection in the supporting documents, C Page 1) additional portables will be required at a cost of \$4,000 each. Also, it is difficult to meet the needs of science classrooms through portables.

As such, it appears that it is appropriate to move ahead with the necessary planning for the completion of Project 20. The only way the district can get in line for construction funding is to obtain working drawings stamped by the Office of the State Architect (OSA). This would provide us with Phase III approval without funding. In order to do Project 20, the district must again front architectural costs. This establishes an information date which determines the order of funding when a new state bond is passed by the voters.

We presently owe the architect \$56,000 for his work in providing us the necessary drawings for approval of allocation for Phase II of Project 20. In order to acquire the stamped working drawings necessary for Phase III approval, an additional \$156,000 in architect fees and \$25,000 in plan check fees will be required. This would put our total liability to the architect at \$237,000. If the District could pay the \$56,000 it owes, then the architect would begin work on the working drawings with no expectation that payments of fees would begin until the 1992 fiscal year.

Project 20 is presently at Phase II in the Office of Local Assistance (OLA) approval process. It is agendaized for the December 4, 1991 meeting at which time the district will receive approval without allocation for \$237,000 in architect and plan check fees. This money would be available as new state bond elections are passed.

In tight fiscal times, it becomes increasingly difficult to front this kind of money in order to meet classroom needs of our community. Further, it might be assumed that this is taking a risk with general fund money. The fact of the matter is that this facility will have to be completed at some time in the future. Completion of the facility, whether it's with state bond money, or district money or a gift from heaven, will still require proper architectural drawings. As such, the money is not at risk.

Administration recommends the Board authorize the Architect to begin development of the working drawings necessary for Phase III of Project 20.

\* **D. Authorize Renewal of Comprehensive Property and Liability Insurance**

(Mr. Edmunds)

The District's comprehensive property and liability insurance expired October 31, 1991, and was extended for 30 days pending information on renewal pricing and self-insured retention options. As was the case last year, we have found that it is not economically practical for insurance companies to offer first dollar coverage. The District will, therefore, continue with a self-insured retention program such as we have been covered by since 1988.

Roy Taylor, the District's insurance broker, has received quotes from the few companies that offer insurance to large school districts. The supporting documents contain a letter from Mr. Taylor noting that quotes were requested from six carriers, three of whom declined. The quotes are as follows:

<u>Company</u>	<u>Premium</u>
First State Insurance Company	\$425,000. (excl. auto)
Fireman's Fund Insurance Company	Declined Liability
Aetna Casualty & Surety	Declined Liability
CIGNA Insurance Company	Aggregate too Low
Chubb Custom Insurance Company	\$485,512
Industrial Indemnity	\$291,029

Our lowest quote has again come from Industrial Indemnity, the company that has insured us for years. The above quote of \$291,029 includes a \$25,000 self-insured retention (SIR). This compares to last year's premium of \$280,944. The increase is due to additional property coverage and increased ADA.

As an alternative, we have received a quote of \$247,639 for insurance with a \$50,000 self-insured retention. This option would save the District \$43,390 in premiums in exchange for the District self-insuring the first \$50,000 of each claim instead of the \$25,000 self-insured retention that we have had for the last three years. In essence, this means the District is taking somewhat of a risk in insuring greater losses for a savings in premiums.

An analysis of our claim history since we have had a self-insurance program shows that the District would have saved a total of about \$60,000 over the last three years, if we had the option of a \$50,000 SIR for a premium savings of \$43,000 in each year. We have not considered a \$50,000 SIR previously, because the premium savings offered did not make it worthwhile. While it is always possible that we could have a bad claim year and end up paying out more than the premium savings, it appears that over time the \$50,000 SIR would save the District money.

The Board may be interested to know that in the three years that we have had a self-insured program, we have paid \$109,760 in claims and expenses with a current outstanding Reserve of \$116,300 for open claims. These figures are very consistent with our estimate of about \$75,000 per year in self-insured losses that the District would incur on the average. Our self-insurance Reserve for 1991/92 has been budgeted for \$138,283.

\* **D. Authorize Renewal of Comprehensive Property and Liability Insurance** (Cont'd)

In the past, claims administration services for the District's self-insurance program have been provided by John Pilch of Industrial Indemnity. Mr. Pilch has separated from Industrial Indemnity and has offered to provide continued claims administration services to the District through Sid Hoffman and Company at a cost not to exceed \$8,400 per year, the same amount we have paid for this service in the past. Administration intends to enter a contract for claims administration services with Sid Hoffman and Company effective December 1, 1991.

Roy Taylor will be present at this meeting to make a short presentation and answer questions. Administration recommends that the Board approve renewing the District's property, primary liability and automobile insurance with Industrial Indemnity, brokered through Goldware & Taylor Insurance Service, at a cost of \$247,639 with a \$50,000 SIR.

\* **E. Adopt Resolution 92/11 - Expansion of the State Preschool Program**

(Mrs. Roberts)

The California State Department of Education, Office of Child Development, invited districts, and other agencies, to submit an application for expansion funding to operate preschool programs for children 3.9 to 5.5 years of age. Currently the district operates three (3) state preschool classes, six (6) headstart and one (1) Chapter 1 class for low income and handicapped children. At the present time we have 185 eligible children waiting to be placed in a preschool program.

This application would allow the district to serve an additional 84 students. The district is requesting \$210,000 to operate classes for the 1991/92 school year. Included in the application is a request for start-up funds to modify existing facilities, or to lease portables.

It is recommended that the Board adopt Resolution 92/11 authorizing expansion of the state preschool program.

**F. Review and Act on Timely School Facility Matters**

1. School Facilities Mitigation Agreement with Rayann Development Company

(Mr. Edmunds)

We have signed a School Facilities Mitigation Agreement with Rayann Development Company for tracts 25674 and 25085. These tracts encompass about 30 acres of land on the North side of Jurupa Road at its intersection with Camino Real. The developer plans to build 78 homes on this property, and has signed a mitigation agreement that will provide \$8,523 per home to be financed through Community Facility District (CFD) bonds. Total mitigation for this project will be \$664,794. This money is not immediately available, but will be paid when the developer pulls building permits, and when the District has established a CFD to finance the special tax assessment. This is expected to take place in about a year to a year-and-one-half. Information only.

**F. Review and Act on Timely School Facility Matters** (Cont'd)

**2. Hear and/or Approve Other School Facility Matters**

(Dr. Wilson)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

**G. Act on Student Discipline Matters**

(Dr. Hendrick)

- \*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #92/10 for fighting with another student.
- \*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #92/11 for pushing teachers while the teachers were trying to restrain a fight between two other students.
- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #92/12 for pushing and striking a teacher while the teacher was trying to restrain a fight between two other students.
- \*\* 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #92/13 for fighting with another student.
- \*\* 5. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #92/14 for possessing and shooting a student with a B-B gun.

**\* H. Approve Personnel Report #10**

(Mr. Campbell)

Administration recommends approval of Personnel Report #10 as printed subject to corrections and changes resulting from review in Closed Session.

**I. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items I 1-11 as printed.

- \* 1. Purchase Orders (Mrs. Reul)
- \* 2. Disbursement Orders (Mrs. Reul)
- \* 3. Appropriation Transfers (Mrs. Reul)
- \* 4. Agreements (Mr. Edmunds)
- \* 5. Monthly Payroll (Mrs. Reul)
- \* 6. Certificated Extra Compensation (Mrs. Reul)
- \* 7. Classified Extra Time (Mrs. Reul)
- \* 8. Classified Overtime (Mrs. Reul)

I. Approve Routine Action Items by Consent (Cont'd)

9. Rejection of Claim

(Mr. Edmunds)

On November 12, 1991 administration received a claim for personal injuries on behalf of a student, William S. Hickman, who was involved in an incident at Jurupa Valley High School. Administration recommends rejection of the claim with appropriate notice to the district insurance carrier. (A copy of the claim is available for Board review.)

\* 10. Adopt at Single Reading Revised Regulation 6203.1, Videocassette and Computer Software Duplication

(Mr. Taylor)

This regulation has been revised to reflect current copyright laws and applicable district practice for the use of videocassette and computer software materials. Administration recommends adoption of revised Regulation 6203.1.

\* 11. Informational First Reading of Proposed Policy 6142.5, Environmental Awareness

(Mr. Taylor)

This new policy provides a statement of support for student awareness of environmental issues. Administration recommends approval at informational first reading of proposed Policy 6142.5.

J. Review Routine Information Reports

\* 1. Review Information Relative to Comprehensive High School Graduation Requirements and University of California A-F Requirements

(Mrs. Roberts)

At a recent Board meeting, Mr. Chavez requested that administration prepare a report relative to current graduation requirements for comprehensive high schools and those of the University of California. The supporting documents contain graduation requirements for the class of 1992 and the requirements adopted by the Board in 1990 for graduation beginning with the class of 1993. In addition, the current "A-F" subject requirements for admission to the University are also included.

Guidance Coordinators at both comprehensive high schools receive regular information on the University of California's entrance requirements and counsel with students regarding their admissions policies. Information only.

\* 2. County Budget Approval

(Mr. Edmunds)

The supporting documents contain a letter from Jerry Kurr, Assistant Superintendent of Administration and Business Services for the Riverside County Office of Education, notifying us that our 1991/92 Budget has been approved as submitted. Information only.



J. Review Routine Information Reports (Cont'd)

\* 3. Review 1991 Ethnic Survey of Students

(Mrs. Roberts)

Each year, as part of the California Basic Educational Data Survey (CBEDS), the district conducts an ethnic survey. Students are classified into seven (7) ethnic/racial categories. The current ethnic survey is included in the supporting documents and shows that Ina Arbuckle and West Riverside have percentages of ethnic minority students which, according to Board policy, classify them as segregated schools. The Jurupa Unified School District has a twenty-four year history of voluntary desegregation efforts, mostly by periodically adjusting attendance zones.

Over the years, directions from various agencies have differed as to what constituted a segregated school. Finally, in late 1978, the State Department of Education directed that all school districts use specific guidelines, including community involvement and a public hearing, and develop new local plans to alleviate segregation.

The Board of Education appointed a citizen advisory committee which presented their recommendations regarding this issue at a public hearing. The Board adopted the definition of a segregated school as: "Segregation is presumed to exist when the enrollment of all minority groups in a school exceeds by more than 18 percent the district percentage of all minority groups." The remedy for this situation, adopted by the Board, was to institute magnet programs designed to attract non-minority students and thus, alleviate minority isolation.

The 1991 Ethnic Survey shows that the current district minority percentage is 46.3 percent. Thus, by the Board's adopted definition, a school is considered segregated if its minority population exceeds 64.3 percent or its Anglo population is less than 35.7 percent. The Anglo population at Ina Arbuckle and West Riverside Elementary Schools is less than 35.7 percent. Because of budget restrictions during the past two years, the district has been unable to fund the cost of instituting magnet programs at these two sites. Information only.

4. Staff Development Days

(Mrs. Roberts)

Following are staff development days that have been scheduled.

Staff Development Days

<u>Students not in Attendance</u>	<u>School</u>	<u>Location</u>
November 27	Camino Real Elementary	(same)
December 9	Jurupa Middle	(same)
January 17	Pedley Elementary	(same)

J. Review Routine Information Reports (Cont'd)

- \* 5. Review Minutes of District Advisory Council Meeting #1 (Mrs. Roberts)

Minutes of the first meeting of the District Advisory Council held on Wednesday, October 16, 1991 at the Professional Development Center, are included in the supporting documents for the Board's review. Information only.

- \* 6. Review New and Revised Administrative Procedures (Mr. Taylor)

Administrative Procedures are developed for the orderly and consistent operation of the school district including implementation of the adopted policies and regulations of the Board of Education. Intermittently, as procedures are added, revised, or deleted, they are brought to the Board as information items. Included in the supporting documents are new Procedure #242, Notification to Teacher of Violent Student; and revised Procedures #103, Staff Allocation and Responsibility for Controlling Class Size; #126, Reimbursement for Loss, Damage, or Destruction of Personal Property; and #216, Smog and Heat Alerts. Information only.

7. Non-Public School Placements (Dr. Hendrick)

The District is responsible for serving all handicapped children who are at least three years of age but not over twenty-two years of age under the Education of All Handicapped Children Act of 1975 (PL 94-142). When no appropriate public school placement is available either within the local school district or the County Office of Education, then it is necessary to place these pupils in a non-public school. The law requires that we advise the Board of such placements.

This month, we have placed 1 Severely Emotionally Disturbed (SED) pupil at Advocate School. This is a district pupil; the cost is \$89 per day; 70% of this cost, or approximately \$62.00/day will be refunded by the State. We have placed one Severely Handicapped Pre-School pupil at Children's Center. This pupil is from our district; the cost is \$41.80 per day; 70% of this cost, or approximately \$29.26/day will be refunded by the State. We have also placed 3 Severely Emotionally Disturbed pupils at Somerset School. Two of these pupils reside in LCI's operated within our district and are therefore 100% reimbursed by the State. One is a district pupil; the cost is \$94.50 per day; 70% of this cost, or approximately \$66.43 will be refunded by the State. Code Nos.:91.11-91.15

8. Receive Reports Pursuant to Education Code #48915 (Dr. Hendrick)

Education Code #48915 requires that when a school principal determines that expulsion is inappropriate for specific student discipline violations, the principal will report in writing to the Governing Board. Such reports are included in the supporting documents for Board members only. Information only.

ADJOURNMENT

**JURUPA UNIFIED SCHOOL DISTRICT  
3924 Riverview Drive  
Riverside, California 92509**

**RESOLUTION 92/10**

**Support of Lawsuit for Equitable State  
Revenue Limit Funding**

WHEREAS, the pupils of the Jurupa Unified School District are funded at a Revenue Limit lower than the state-wide average; and

WHEREAS, the current finance system of the State of California does not provide equitable Revenue Limit funding for the pupils of the DISTRICT in relation to other districts state-wide or in relation to other unified districts within Riverside County; and

WHEREAS, the Association of Low Wealth Schools, representing DISTRICT and other low Revenue Limit districts, has repeatedly sought legislative relief through the California State Legislature and failed to receive complete relief due to lack of equity in the California school finance system; and

WHEREAS, the Board of Directors of the Association of Low Wealth Schools has initiated and supported the filing of a lawsuit (Capistrano Unified vs. State of California) through action of several member districts of the Association; and

WHEREAS, the widespread existence among school districts throughout California of the inequities similar to that being experienced by DISTRICT needs to be clearly demonstrated by those many districts through their support and participation;

NOW, THEREFORE BE IT RESOLVED, that the Board of Education of the Jurupa Unified School District authorizes

the inclusion of the Jurupa Unified School District as a plaintiff in the action, Capistrano Unified vs. State of California, currently filed in the Orange County Superior Court, said action challenging the current disparities in school district funding.

Passed and adopted at a regular meeting of the Board of Education of the Jurupa Unified School District on November 4, 1991.

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Sandra Ruane, President  
Board of Education

JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING

NOVEMBER 4, 1991

OPENING

CALL TO  
ORDER

The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 7:10 p.m. on Monday, November 4, 1991, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

ROLL  
CALL

Mrs. Sandra Ruane, President  
Mrs. Mary Burns, Clerk  
Mr. David Barnes, Member  
Mr. John J. Chavez, Member  
Mr. Jose Medina, Member

Staff Advisors present were:

STAFF  
PRESENT

Dr. John P. Wilson, Superintendent  
Mrs. Benita Roberts, Assistant Superintendent Education Services  
Mr. Rollin Edmunds, Assistant Superintendent Business Services  
Mr. Kent Campbell, Assistant Superintendent Personnel Services  
Mr. Jim Taylor, Director of Education Services  
Mrs. Barbara Reul, Director of Business Services

FLAG  
SALUTE

President Ruane led the pledge of allegiance to the flag of the United States of America.

INSPIRATIONAL  
COMMENTS

Board member Jose Medina made an inspirational comment.

COMMUNICATIONS SESSION

RECOGNIZE  
1991/92  
PRINCIPAL  
OF THE YEAR

The Assistant Superintendent Education Services announced that Mrs. Laverne Manns, Principal of Indian Hills Elementary School, has been selected Jurupa's 1991/92 Principal of the Year. Mrs. Manns has been with the district for 16 years, serving in such roles as: Language Specialist, Instructional Coordinator and Coordinator of Elementary Education, principal at West Riverside Elementary School, and principal of Indian Hills Elementary School since 1986. She has been in education for 26 years and started her career in the Colton Unified School District as an elementary teacher.

The Assistant Superintendent noted that Mrs. Manns is a fine principal who devotes many hours to her students, staff and parents. She has the ability to work with parents and the community in support of their children's education. She has also held various leadership positions in educational organizations. Two years ago Mrs. Manns was honored as Principal of the Year by the 23rd District PTA.

RECOGNIZE  
1991/92  
PRINCIPAL  
OF THE YEAR  
(Cont'd)

Mrs. Manns accepted a plaque in recognition of this honor and thanked teachers, parents, and her mother for being present. Without their support and that of the community, none of this would be possible for any principal. Mrs. Manns will be a candidate for Riverside County Principal of the Year.

RECOGNIZE  
CAFETERIA  
MANAGER JVHS

The Assistant Superintendent Business Services recognized Judy Jones, Cafeteria Manager at Jurupa Valley High School, for receiving third place award for her recipe "Mexican Lasagne" in the Food Service Achievement Awards Competition. This was a statewide recipe contest using dairy products. Ms. Jones received a prize of \$150 for her winning recipe and Jurupa Valley High School also received \$150 to be used for new kitchen equipment.

RECOGNIZE  
RUBIDOUX'S  
COMPREHENSIVE  
TEACHER EDUCATION  
INSTITUTE AWARD

The Assistant Superintendent Business Services recognized Rubidoux High School for its involvement with the Comprehensive Teacher Education Institute (CTEI). The high school was honored with a "Quality of Education Award" from the California Council for the Education of Teachers. Mr. Ben Bunz, Assistant Principal, and five classroom teachers were honored at a luncheon on October 25. The plaque read, "Quality of Education Award presented to Rubidoux High School for Distinguished Service to Children and the Preparation of Teachers."

ACCEPT  
DONATION  
-Motion #88

MR. CHAVEZ MOVED THE BOARD ACCEPT THE DONATION OF \$3,000 FROM THE SKY COUNTRY ELEMENTARY SCHOOL PTA FOR PURCHASE OF COMPUTER EQUIPMENT AND SOFTWARE AT THE SCHOOL. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT FROM  
RUBIDOUX STUDENT  
REPRESENTATIVE

Michele Robinson, Rubidoux High School Student Representative, made the following report on current events:

- . Delta Alliance Corps took overall sweepstakes for the third year in a row at the Lester Oaks Band Review & Field Show Tournament. The band also presented a spectacular performance for the Rams pregame.
- . Girls' Cross Country team was undefeated for the third year in a row. They will compete for league championships on November 6 at Fontana High School.
- . Rubidoux football team defeated Redlands 26-23. The team also defeated San Geronio for the first time since 1987 with a final score 8-7.
- . Back to School night is November 7. The cheerleaders, band and ROTC will perform. Parents will have an opportunity to meet with representatives from colleges and trade schools.

REPORT FROM  
JURUPA VALLEY  
STUDENT  
REPRESENTATIVE

Kim Schroeder, Jurupa Valley High School Student Representative, made the following report on current events:

Newcoming, held on October 25, was a great success. This year's queen was Veronica Clark and the king was George Marqurecho. Jurupa Valley football team defeated Elsinore 14-7.

REPORT FROM  
JURUPA VALLEY  
STUDENT  
REPRESENTATIVE  
(Cont'd)

- . Volleyball, girls' tennis and cross-country teams improved greatly this season. The water polo team advanced to CIF and the games start November 18.
- . The first choir concert will be held November 7 at 7 p.m. Ms. Morrison has complimentary season passes for Board members.
- . Tryouts are being held this week for the November 21 Talent Show.
- . Friday Night Live will be sponsoring "This is Your Life" on November 6, and a dance contest during lunch on November 8.
- . The theater club's first production, "Perils of Lulu", will be held November 14-15-16.
- . The cheerleaders will be in competition at Canyon Springs High School on November 16.
- . Academic Decathlon will be held on November 16.

PUBLIC VERBAL  
COMMENTS

President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board.

COMMENTS ON  
RESTORATION  
OF BENEFITS

Margaret Doerr, parent and classified employee in the district, commented on the agenda item to restore health and welfare benefit contribution to last year's amount for certificated and management employees.

Mrs. Doerr noted that approximately 22 classified positions were on layoff status. Fifteen positions have been reinstated at reduced hours. The layoffs did not occur because of lack of work, but lack of money in the budget to pay the people. Now that some funds are available, there is still work in the district that does not get done. She stated that it was her understanding that some of it was being done by student and parent volunteers which would be in direct violation of the education code. The effects of reductions in custodial and grounds staff are apparent in the district. She asked the Board to consider if restoring \$500 in benefits was more important to the district's upper half of the salary schedule than the 37 people who fall in the lower half. Everyone should have the same benefits but restoring jobs of people laid off should also be given consideration.

BOARD MEMBER  
REPORTS &  
COMMENTS

- . Board member Jose Medina stated that he has known Mrs. Manns, recipient of the Jurupa Principal of the Year award, for many years and she is an outstanding principal and will represent the district very well in the County competition.

Mr. Medina announced that he attended the meeting of the Riverside County Committee on School District Organization and nominated Carlos Sepulveda to represent the Second Supervisorial District. The County Office of Education should be announcing the results of the election.

- . Board member John Chavez congratulated Mrs. Manns and stated that she was an excellent choice for the Principal of the Year award.

BOARD MEMBER  
REPORTS &  
COMMENTS  
(Cont'd)

Mr. Chavez was proud to announce that the Rubidoux Color Guard was chosen over high schools in two counties to present the colors at the recent ACSA/CSBA Fall Conference.

- . Board member David Barnes recognized Mrs. Manns, principal of Indian Hills School, and Judy Jones, Cafeteria Manager at Jurupa Valley High School, for their achievements. He also expressed appreciation to Rubidoux's Delta Alliance Corps for winning the Sweepstakes award at the Lester Oaks Band Review & Field Show Tournament; the Air Force Jr. ROTC drill team for winning the national championship in New Orleans; and participants in other school events that demonstrate the high caliber of people in the Jurupa District.
- . Board member Mary Burns stated that Mrs. Manns was very deserving of the award and wished her success in the County competition.
- . President Ruane congratulated principal Laverne Manns and thanked her for an outstanding job. She also congratulated the staff at Rubidoux High School for their involvement in providing quality education. Mrs. Ruane noted that she was proud of the Rubidoux Band and its use of a variety of routines in its superb performances. She also recognized David Barnes who participated in a fundraiser event on behalf of a local citizen in need.

ACTION SESSION

APPROVE  
MINUTES  
-Motion #89

PRESIDENT RUANE MOVED THE BOARD APPROVE MINUTES OF THE OCTOBER 21, 1991 REGULAR MEETING AS PRINTED. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ACCEPT 1990/91  
AUDIT REPORT  
-Motion #90

The Assistant Superintendent Business Services stated that auditor Richard Huffman had recently completed the district audit for fiscal year 1990/91. Board members received copies of the audit for review. Mr. Huffman complimented the Business Office for their efficiency and promptness in completing the audit in a timely manner prior to the December 15 deadline. For this audit the State Controller requested that all districts prepare an analysis of the General Fund balance for the last three years including a projection for the coming year. Mr. Huffman reviewed specific pages in the report and concluded that there were no major comments or recommendations for adjustments in the district's operation.

MR. MEDINA MOVED THE BOARD ACCEPT THE 1990/91 DISTRICT AUDIT AND DIRECT THE AUDITOR TO PROVIDE COPIES TO STATE AND COUNTY AGENCIES BY DECEMBER 15, 1991, AS REQUIRED BY LAW. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE  
ADDITIONAL  
MEMBERS TO  
YRE COMMITTEE  
-Motion #91

The Assistant Superintendent Education Services requested the Board approve four additional members to the Year-Round Education Ad Hoc Steering Committee for a total of 32 members.

APPROVE ADDITIONAL Holly Gunnette, Parent  
MEMBERS TO Dorothy Venturi, CSEA representative, Troth Street School Secretary  
YRE COMMITTEE Georgia Roblero, CSEA representative, Jurupa Valley High School Food  
-Motion #91 Services  
(Cont'd) Kathy Hansen, Jurupa YMCA

The Assistant Superintendent Education Services noted that initial meetings of the YRE Steering Committee have been scheduled for Thursdays: November 14, 21, and December 12, beginning at 5 p.m. in the Board Room at the Education Center. Preliminary tasks of the Committee include: recommendation of a student calendar and a track assignment plan.

PRESIDENT RUANE MOVED THE BOARD APPROVE THE ADDITIONAL NOMINEES TO THE AD HOC YEAR-ROUND EDUCATION STEERING COMMITTEE FOR 1991/92. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY. Mrs. Ruane expressed appreciation to the Assistant Superintendent Education Services for her efforts in this area.

REPORT ON PROJECT The Superintendent stated that Project 20 is the term assigned by the  
20, 2ND ADDITION State for the 2nd addition to Jurupa Valley High School. The  
TO JVHS structure is approximately 25,000 square feet of additional science,  
math and business classrooms, and consists of three phases. Phase I  
has been completed. Phase II, which are the necessary drawings  
required by the State, will be on the December 4, 1991 State  
Allocation Board (SAB) agenda for approval. This approval will  
establish an information date which determines the order of funding  
for Phase II for districts building new schools or additions.  
Approval of Phase III would allocate funds for construction when a  
new state bond is passed.

The Superintendent explained that the district's past practice has been to advance money from the General Fund to the architect and authorize him to move ahead with working drawings. This allows the district's project to get in line for an earlier information date to receive funds when available. Administration requested the Board consider this practice for Project 20.

The district currently owes the architect \$56,000 for the necessary drawings to seek Phase II approval. If this amount were paid to the architect, he would be willing to proceed with working drawings necessary for approval of Phase III and delay the payment of \$156,000 in architect fees and \$25,000 in plan check fees to 1992/93. The Superintendent pointed out that the district continues to add portables to the campus for housing students with general fund money. Eventually the 2nd addition will have to be completed, whether its with state bond money or district money, and proper architect drawings will be required.



REPORT ON PROJECT  
20, 2ND ADDITION  
TO JVHS  
(Cont'd)

The Superintendent noted that this was a substantial commitment and the Board may wish more time for consideration. Should the SAB approve Phase II on December 4, 1991, that would be an approval without funding. This would also apply to Phase III until a state bond passes to provide construction money. The first bond election that could occur would be in June 1992, and a second in November 1992. If the district does not proceed now with working drawings, the earliest information date for Phase III would probably be April 1993 for funding from a bond election in June 1994.

Mr. Barnes stated that he was concerned about the financial climate and would appreciate more time to consider Project 20 for Jurupa Valley High School. The Superintendent reiterated that the addition will eventually have to be built and it will require architect drawings to complete. Mr. Chavez requested that the item be deferred to the next meeting. He urged Board members to contact administration if they needed more information prior to voting. The Board agreed to consider Project 20 at the November 18 meeting.

SCHOOL  
BREAKFAST  
PROGRAM

The Assistant Superintendent Business Services stated that in August the Food Services Department received a \$10,100 grant to implement the School Breakfast Program. By October 1st the program was successfully implemented at both Ina Arbuckle and West Riverside Elementary Schools and may expand to additional sites in the near future. The Assistant Superintendent expressed appreciation to the Food Services staff at both high schools who have contributed to the smooth transition of serving breakfast at the two elementary schools.

SUBSTITUTE  
SUBCONTRACTOR  
ON GRANITE HILL  
-Motion #92

MR. BARNES MOVED THE BOARD APPROVE THE REQUEST FROM RJW CONSTRUCTION COMPANY TO REPLACE RICHARDS CABINETS AND MILLWORKS WITH CMI (MILLWORK EXPRESS) FOR THE CABINET/MILLWORK PORTION OF THE GRANITE HILL ELEMENTARY SCHOOL CONSTRUCTION PROJECT. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE CHANGE  
ORDER #2 FOR  
GRANITE HILL  
-Motion #93

MR. CHAVEZ MOVED THE BOARD APPROVE ADDITIVE CHANGE ORDER #2 ON LEGAL BID #90/12L FOR GRANITE HILL ELEMENTARY SCHOOL IN THE AMOUNT OF \$17,217.90. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE CHANGE  
ORDERS 4,5 & 6  
FOR JVHS  
1ST ADDITION  
-Motion #94

MR. MEDINA MOVED THE BOARD APPROVE ADDITIVE CHANGE ORDER #4, IN THE AMOUNT OF \$44,702.20; NON-ADDITIVE CHANGE ORDER #5, AND CHANGE ORDER #6 FOR TIME EXTENSION OF 169 DAYS ON LEGAL BID #90/08L FOR THE JURUPA VALLEY HIGH SCHOOL ADDITION #1. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

NOTICE OF  
COMPLETION  
JVHS 1ST ADD.  
-Motion #95

PRESIDENT RUANE MOVED THE BOARD APPROVE THE NOTICE OF COMPLETION FOR JURUPA VALLEY HIGH SCHOOL 1ST ADDITION. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #92/04  
-Motion #96

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/04 FOR SMOKING MARIJUANA AND POSSESSING MATCHES, A GLASS STRAW AND TWO GLASS VIALS. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND  
EXPULSION  
CASE #92/06  
-Motion #97

MR. MEDINA MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/06, SUSPEND THE EXPULSION AND PLACE THE PUPIL IN THE INDEPENDENT STUDY PROGRAM. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #92/07  
-Motion #98

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/07 FOR POSSESSING MARIJUANA. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #92/08  
-Motion #99

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/08 FOR POSSESSING AND ATTEMPTING TO SELL MARIJUANA. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #92/09  
-Motion #100

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #92/09 FOR POSSESSING AND DELIVERING MARIJUANA TO ANOTHER STUDENT. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PERSONNEL  
REPORT #9  
-Motion #101

MR. BARNES MOVED THE BOARD APPROVE PERSONNEL REPORT #9 AS PRINTED. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

RESTORE FRINGE  
BENEFITS FOR  
CERTIFICATED &  
MNGNT EMPLOYEES  
-Motion #102

MR. BARNES MOVED THE BOARD RESCIND REDUCTIONS AND RESTORE HEALTH AND WELFARE BENEFIT CONTRIBUTION TO LAST YEAR'S AMOUNT OF \$4,275 FOR BOTH CERTIFICATED BARGAINING UNIT MEMBERS AND MANAGEMENT EMPLOYEES. MRS. BURNS SECONDED THE MOTION. In response to Mr. Medina's question, the Assistant Superintendent Business Services replied the additional \$500 per employee would amount to approximately \$300,000. A number of employees have salary deductions over and above the benefit contribution to pay for coverage and restoring the \$500 would reduce this. Other employees have the TSA option. In response to Mrs. Ruane's question, he replied that changes in coverage are limited to the open enrollment period held in September. The only changes as a result of the restoration of funds would apply to salary deductions or TSA options. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE  
ACTION ITEMS  
-Motion #103

MR. BARNES MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS I 1-4 AS PRINTED: PURCHASE ORDERS; DISBURSEMENT ORDERS; APPROPRIATION TRANSFERS; AGREEMENTS. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

**CLOSED SESSION**

At 6:00 p.m. on Monday, November 4, 1991, the Board met in Closed Session in the Superintendent's office at the Education Center. All Board members were present. Also in attendance were the Superintendent and other administrators.

At 6:25 p.m. President Ruane excused administrators and the Superintendent. At 7:00 p.m. President Ruane adjourned the Board from Closed Session to open the Public Session.

**ADJOURNMENT**

There being no further business, President Ruane adjourned the meeting from Public Session at 8:23 p.m.

**MINUTES OF THE REGULAR MEETING OF NOVEMBER 4, 1991 ARE APPROVED AS**

<hr/>	
<hr/>	<hr/>
President	Clerk
<hr/>	
Date	

**RIVERSIDE COUNTY OFFICE OF EDUCATION**

**CERTIFICATION**

**SELECTION OF DAY, TIME AND LOCATION OF  
ANNUAL ORGANIZATIONAL MEETING  
(Education Code Sections 35143, 72125)**

This is to certify that the governing board of the

JURUPA UNIFIED

School District has selected the day, time and location of the  
Annual Organizational Meeting as follows:

Monday, December 16, 1991 - 7:00 p.m.

Day and Time

Education Center Board Room #16  
3924 Riverview Drive

Location

Date: \_\_\_\_\_ By: \_\_\_\_\_  
Secretary or Clerk of the Board

**Return to RICHARD ROBERTS**

**By November 25, 1991**



## RIVERSIDE COUNTY OFFICE OF EDUCATION

3939 Thirteenth Street • P.O. Box 868 • Riverside, California 92502  
Telephone: (714) 369-6478

Elliott Duchon, Assistant Superintendent  
Division of Data Services and Administrative Support

October 10, 1991

TO: District Superintendents

FROM: Richard Roberts, Business Advisory Services Consultant  
Administrative Services

SUBJECT: **ANNUAL ORGANIZATION MEETING OF GOVERNING BOARD**

Attached is a Certification Form to report the selection of Day, Time, and Place of the Annual Organization Meeting. **Please complete this form and return it to Richard Roberts on or before NOVEMBER 25, 1991.**

### Responsibility of Governing Board

In accordance with the Education Code, the governing board of each school district shall hold an Annual Organization Meeting. In a year in which a regular election for governing board members is conducted, the meeting shall be held on a day within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. Annual Organizational Meetings, in years in which no such regular election for governing board members is conducted, shall be held during the same 15-day period on the calendar. **This year, the dates are December 6 through December 20, 1991.** Unless otherwise provided by rule of the governing board, the day and time of the Annual Organizational Meeting shall be selected by the board at its regular meeting held immediately prior to the first day of such 15-day period, and the board shall notify the County Superintendent of Schools of the day and time selected. The clerk of the board shall, within 15 days prior to the date of the Annual Organizational Meeting, notify in writing all members and members-elect of the date and time selected. If the board fails to select a day and time for the annual meeting, the County Superintendent of Schools shall designate, within the 15-day period, the day and time of the meeting. (E.C. Section 35143)

The term of office for newly elected board begins **Friday, December 6, 1991.** The Oath of Office must be administered on or after that date; the Oath form is enclosed for your use.

### County Board of Education

Charles H. Brugh  
President

Marilyn Baumert

Betty Gibbel

Curtis Grassman

Milo P. Johnson

Ruth Miller

Gerald P. Colapinto  
Vice-President



### **Community College District**

At the Annual Organizational Meeting, the governing board of a community college district shall organize by electing a president from its members and a secretary (E.C. Section 72125).

### **City and Unified School District**

At the Annual Organizational Meeting, each city board of education shall organize by electing a president from its members (E.C. Section 35143). Whenever a unified school district has within its boundaries a chartered city with a population of more than 8,000 or whenever the average daily attendance of a unified school district is 1,500 or more, for all purposes the district shall be deemed a city school district governed by a city board of education, and the governing board thereof shall be deemed a city board of education (E.C. Section 5206). The board of education of a unified school district that meets the standards of Education Code section 5206 is required to elect a president at the Annual Organizational Meeting. A unified school district with five board members that does not meet the standards of Education Code Section 5206 would be required to elect a president and a clerk (E.C. Section 35022, 35143, and 5206).

### **High School District**

At the Annual Organizational Meeting, the governing board of each high school district, union high school district, and joint union high school district shall organize by electing a president from its members and a clerk (E.C. Section 35143).

### **Elementary School District**

At the Annual Organizational Meeting, the governing board of an elementary school district with five or more board members shall elect a president and a clerk from among its members (E.C. Section 35022 and 35143). At the Annual Organization Meeting, the governing board of an elementary school district with less than five board members is required to elect one of its members clerk of the district (E.C. Section 35143).

### **Selection of Representative to Vote in the Annual County Committee on School District Organization Election**

The governing board of each school district of every kind or class shall annually, at its initial meeting, select one of its members as its representative, who shall have one vote for each member to be elected to the county committee. The secretary or clerk of the district shall furnish the County Superintendent of Schools with a certificate naming the representative selected by

District Superintendents  
October 10, 1991  
Page 3

the board (E.C. Section 35023) (72403 community college district).

**After the Annual Organizational Meeting, please COMPLETE AND RETURN TO RICHARD ROBERTS, NO LATER THAN DECEMBER 27, 1991, the attached form relating to the election of the governing board president and clerk, the members elected to represent the school district at the annual election of members of the county committee, and the date, time and place of regular meetings.**

For your convenience, we have enclosed a copy of Sec/State Form LP/SB-405 Rev. 4/88, "Statement of Facts Roster of Public Agencies Filing" amendment to be filed with the Secretary of State within ten days after any change of facts required to be stated pursuant to Government Code Section 53051(a). (Government Code Section 53051[b]).

If you have any questions regarding the Annual Organizational Meeting, please call me at (714) 788-6683.

RR:dw  
Attachments



Jurupa Valley High School  
Preliminary Enrollment Projections

<u>Grade/Year</u>	<u>1991/92</u>	<u>1992/93</u>	<u>1993/94</u>	<u>1994/95</u>	<u>1995/96</u>
9	548	602	585	594	612
10	529	534	590	573	582
11	462	480	481	531	516
12	<u>381</u>	<u>407</u>	<u>422</u>	<u>423</u>	<u>467</u>
	1,920	2,023	2,078	2,121	2,177

RE/ez  
10/30/91





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# GOLDWARE & TAYLOR

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I N S U R A N C E • S E R V I C E

November 12th, 1991

Jurupa Unified School  
District  
3924 Riverview Drive  
Riverside, CA 92509

Attn: Rollin Edmunds  
Assistant Superintendent Business Services

Re: Commercial Package Coverage  
Effective: November 1st, 1991

Dear Mr. Edmunds:

Our agency has completed it's annual market search for Jurupa Unified School District. The insurance market place for school districts is limited and as we have stated in the past, the Industrial Indemnity program stands above the balance of other available markets in price, stability, flexibility and coverages provided. However, as always, we approached various other markets for quotations, the results were as follows:

- |                                     |                         |
|-------------------------------------|-------------------------|
| 1) First State Insurance Company    | \$425,000. (Excl. Auto) |
| 2) Fireman's Fund Insurance Company | Declined Liability      |
| 3) Aetna Casualty and Surety        | Declined Liability      |
| 4) CIGNA Insurance Company          | Aggregate To Low        |
| 5) Chubb Custom Insurance Company   | \$485,512.              |
| 6) Industrial Indemnity             | \$291,029.              |

The cost of last year's program was \$280,944., the increase over last years is mainly a function of exposure increases in building values and higher ADA.

The district currently has a \$25,000. Self Insured Retention, each year higher retentions are analyzed in order to determine if an increase in the SIR is appropriate. After analyzing the claims experience and comparing the increased claim potential created by a higher SIR we are recommending that the District increase it's SIR from \$25,000. per loss to \$50,000. per loss. This change would result in a premium savings of approximately \$43,390.

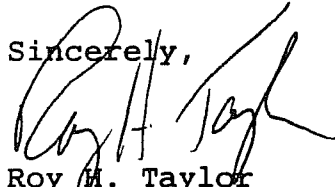
During the past three years the district has had a \$25,000. SIR. For this period, the district would have been ahead to have the higher SIR, assuming a \$43,390. premium savings per year. There was only one year during this time frame when the district would

D  
Pg 1

not have been profited from the higher SIR, and the loss would have been \$5,000.

We feel the program is working the way it was originally planned, stabilizing insurance cost through good loss control. The district should be congratulated for its effort.

Sincerely,



Roy H. Taylor  
President

RHT:rc

## RESOLUTION 92-11

Whereas the Jurupa Unified School District has provided high quality programs for children from 3.9 to 5.5 years of age for the past 26 years, and whereas these programs have met the needs of hundreds of low-income and handicapped preschool-age children and their families.

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BE IT RESOLVED that the Board of Education supports the expansion of the State Preschool Programs for the 1991-92 school year and that the persons who are listed below, are authorized to sign the transaction for the Governing Board.

<u>NAME</u>	<u>TITLE</u>	<u>SIGNATURE</u>
Rollin Edmunds	Assistant Superintendent Business Services	_____
Benita Roberts	Assistant Superintendent Education Services	_____
Jim Taylor	Director, Elementary Education	_____

PASSED AND ADOPTED THIS 18th day of November, 1991, by the Governing Board of Jurupa Unified School District of Riverside County, California.

I, Ms. Mary Burns, Clerk of the Governing Board of Jurupa Unified School District of Riverside County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a Regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

\_\_\_\_\_  
(Clerk's Signature)

\_\_\_\_\_  
(Date)

E

Jurupa Unified School District

Personnel Report #10

November 18, 1991

CERTIFICATED PERSONNEL

Extra Compensation Assignment

Adult Education; 1991-92; assigned as needed; appropriate hourly rate of pay.

Charlotte Kennedy          Carolyn Hopkins

Instructional Services; to participate in Chapter 1 portfolio committee; October 1, 1991 through June 30, 1992; not to exceed five (5) hours each; appropriate hourly rate of pay.

Brian Delameter	Connie Lubak	Otis Allmon
Jana Dexter	Malcolm Butler	Kathy Blakley
Denise Turner	Kathy Gonzalez	Bonnie Smith
Janet Tokarz	Russell Orwig	Mary Blevins
Les Brown	Emma Garza	Dolores Vasquez
Brenda Penny	Ed Mills	Terri Stevens
Suzanne Rowland	Sharilyn Halsey	

Ina Arbuckle Elementary; 1991-92; after school sports and recreation program.

Robert Bustos	\$ 105.60
Gloria Cabrera	\$ 450
Irwin Condit	\$ 500
Otis Allmon	\$1,000
Anne Cox	\$1,000
Martha Molina	\$ 200
Deanna Long	\$ 750
Nancy Liverman	\$ 375
Gayle Moffitt	\$ 750
Marcia Woodard	\$ 250
Carol Starks	\$ 500
Jana Dexter	\$ 500
Malcolm Butler	\$ 250
Victoria Martinez	\$ 250
Mary Harris	\$ 125

Pedley Elementary; 1991-92; after school sports and recreation program.

Jim Owen	\$372.80
Cyndi Davis	\$209.70
Tom Morrison	\$ 93.20
JoAnn Greeley	\$ 23.30

Sky Country Elementary; 1991-92; after school sports and recreation program.

Dena McNamara	\$300
Kristy Doty	\$300
Linda Goedhart	\$300

Personnel Report #10

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Troth Street Elementary; 1991-92; after school sports and recreation program.

Jay Hammer	\$100
Jesus Romero	\$100

Jurupa Middle School; to assess progress toward achievement of objectives for English/Language Arts program; November 21, 1991; not to exceed three (3) hours each; appropriate hourly rate of pay.

Gene Perkins	Christy Rizzo	Tony Jones
Rita Flint	Darrel Walker	Fleury Laycook
Triza Samuel	Becky Brawner	Dana Gonzales
Magdalena Monge	Jacob Boomsma	

Rubidoux High School; to administer and score GED test; November 1, 1991 through June 30, 1992; not to exceed 60 hours total; appropriate hourly rate of pay.

Howard Kaste

Jurupa Valley High School Athletics; 1991-92 school year; appropriate seasonal rate.

Tim Titus	Head Football Coach
Chuck Armenta	Assistant Football Coach
Ernie Burns	Assistant Football Coach
Bill Carter	Assistant Football Coach
John Durham	Assistant Football Coach
Paul Kumamomo	Assistant Football Coach
Jimmy Rodriguez	Assistant Football Coach
Ric Slagle	Assistant Football Coach
Marco Oceguela	Cross County Coach
Kelly Dodd	Head Girls Tennis Coach
Kate O'Donnell	Head Girls Volleyball Coach
Stephanie Timar	Assistant girls Volleyball Coach
Nate Hass	Head Water Polo Coach
Will Murray	Assistant Water Polo Coach

Substitute Assignment

Teacher	Mr. Steven Blankenship 3426 Lime Street Riverside, CA 92501	As needed Emergency P-12 Credential
Teacher	Mr. Jonathan Brannon 5361 36th Street Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Mr. Waleed Grunden 3060 Waldorf Drive Riverside, CA 92507	As needed Emergency P-12 Credential

Personnel Report #10

CERTIFICATED PERSONNEL (Continued)

Substitute Assignment (Continued)

Teacher	Ms. Jeanine Jones 5275 Cedar Street Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Mr. Edward Kinney 3992 10th #A Riverside, CA 92501	As needed Emergency P-12 Credential
Teacher	Mr. Michael Locklear 1879 Minnesota Riverside, CA 92507	As needed Emergency P-12 Credential
Teacher	Ms. Christine Peters 772 University Drive Riverside, CA 92507	As needed Emergency P-12 Credential
Teacher	Mr. Richard Prill 2464 Corona Norco, CA 91760	As needed Emergency P-12 Credential
Teacher	Mr. Michael Quinn 4245 5th Street Riverside, CA 92501	As needed Standard Secondary Credential
Teacher	Mr. Hector Sanchez 5866 Antonia Place Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Ms. Lori Smith 4111 Estrada Drive Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Ms. Kristine Stutes 886 W. 23rd Street Upland, CA 91786	As needed Emergency P-12 Credential
Teacher	Mr. William White Jr. 11053 Gemini Court Mira Loma, CA 91752	As needed Emergency P-12 Credential

Leave of Absence

Resource Teacher	Ms. Louise Gillette 7849 Pinecrest Riverside, CA 92506	Maternity Leave effective November 4, 1991 through December 13, 1991 with use of sick leave benefits and Unpaid Special Leave December 16, 1991 through January 31, 1992 without compensation, health & welfare benefits, or increment advancement.
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Personnel Report #10

CERTIFICATED PERSONNEL (Continued)

Leave of Absence (Continued)

Nurse

Ms. Donna Perricone  
3607 Mt. Rubidoux  
Riverside, CA 92501

Correction of Maternity Leave  
dates to October 28, 1991  
through December 2, 1991  
with use of sick leave benefits  
and Unpaid Special Leave  
December 3, 1991 through  
December 20, 1991 without  
compensation, health & welfare  
benefits, or increment advance-  
ment.

Resource Specialist

Ms. Mary Pritchard  
12596 Nasturtium  
Rancho Cucamonga, CA 91739

Correction of Maternity Leave  
dates to November 13, 1991  
through December 20, 1991  
with use of sick leave benefits.

Personnel Report #10

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Carrie Anderson 19530 Blacksmith Path Corona, CA 91719	Effective November 12, 1991 Work Year E1 Part-time
Instructional Aide	Ms. Socorro Avila 9920 Ben Nevis #6 Riverside, CA 92509	Effective October 28, 1991 Work Year E1 Part-time
Instructional Aide	Ms. Suzanne Giffin 10131 Wells Avenue Riverside, CA 92503	Effective October 29, 1991 Work Year E1 Part-time
Instructional Aide	Ms. Melanie Maclean 3383 Riverview Drive Riverside, CA 92509	Effective October 28, 1991 Work Year E1 Part-time

Promotion

From Clerk-Typist to Secretary	Ms. Becky Larson 9625 61st Street Riverside, CA 92509	Effective October 29, 1991 Work Year D
From Cafeteria Assist. II to Cafeteria Assist. III	Ms. Audrey Reinen 4262 Noyer Lane Riverside, CA 92509	Effective November 18, 1991 Work Year E1 Part-time

Long-Term/Extra Work

Ina Arbuckle Elementary; to translate material to inform parents of students' progress; November 1, 1991 through June 5, 1992; not to exceed 50 hours total; appropriate hourly rate of pay.

Bil. Language Tutor      Lorena Graves

Rustic Lane Elementary; to keep the school plan current; October 1, 1991 through May 1, 1992; not to exceed 20 hours total; appropriate hourly rate of pay.

Admin. Secretary      Terri Moreno

Rustic Lane Elementary; to help resource teachers with testing, book orders, purchase orders, etc.; February 1, 1992 through June 30, 1992; not to exceed 40 hours total; appropriate hourly rate of pay.

Instructional Aide      Pat Flores

West Riverside Elementary; to assist with study hall and tutoring program; September 1, 1991 through June 30, 1992; not to exceed 65 hours total; appropriate hourly rate of pay.

Instructional Aide      Regina Martinez



Personnel Report #10

CLASSIFIED PERSONNEL (Continued)

Substitute Assignment

Bilingual Language Tutor/Campus Supervisor	Ms. Zelda Aguilar 5531 Molino Way Riverside, CA 92509	As needed
Assistant Principal's Secretary	Ms. Sandra Battain 32157 Michele Drive Lake Elsinore, CA 92530	As needed
Instructional Aide	Ms. Yvette Brown 5578 34th Street #47 Riverside, CA 92509	As needed
Campus Supervisor	Ms. Margaret Dooley 3711 Pontiac Avenue Riverside, CA 92509	As needed
Elementary Media Center Clerk	Ms. Cheri Reider 4261 Noyer Lane Riverside, CA 92509	As needed
Custodian	Mr. Eugene Rutten 6130 Camino Real #304 Riverside, CA 92509	As needed

Leave of Absence

Bus Driver	Ms. Leslie Braden 11650 Cherry #10A Fontana, CA 92335	Correction of Maternity Leave November 14, 1991 through December 26, 1991 with use of sick leave benefits.
Instructional Aide	Ms. Maria Saucedo 6825 36th Street Riverside, CA 92509	Correction of Maternity Leave October 14, 1991 through November 25, 1991 with use of sick leave benefits.

39-Month Reemployment List  
(Ed. Code 45195)

Instructional Aide	Ms. Claire Hansen P.O. Box 52088 Riverside, CA 92517	Effective October 11, 1991
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Resignation

Instructional Aide	Ms. Terri Barratt 8616 Garfield Riverside, CA 92504	Effective November 6, 1991
Cafeteria Assistant I	Ms. Cynthia Crawshaw 3063 Florine Avenue Riverside, CA 92509	Effective November 4, 1991



Personnel Report #10

CLASSIFIED PERSONNEL (Continued)

Resignation (Continued)

Instructional Aide	Ms. Cynthia Harts 10733 Hollenbeck Drive Riverside, CA 92505	Effective November 13, 1991
Clerk-Typist	Ms. Lillian Houston 4742 Pinnacle Riverside, CA 92509	Effective November 29, 1991
Administrative Secretary	Ms. Sondra Kelley 501 W. G Street Ontario, CA 91762	Effective November 22, 1991
Cafeteria Assistant I	Ms. Mary Tappan 4461 Golden West Avenue Riverside, CA 92509	Effective November 8, 1991

Personnel Report #10

MANAGEMENT PERSONNEL

Regular Assignment

Personnel Technician

Ms. Reese' Battest  
23171 Fall River Road  
Moreno Valley, CA 92387

Effective December 2, 1991  
Placement on step 2 for prior  
related work experience.  
Work Year A

Personnel Report #10

OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)

Substitute Assignment

Activity Supervisor Ms. Irene Davidson As needed  
6145 Lakaren Lane  
Riverside, CA 92509

Activity Supervisor Ms. Joanne Finklea As needed  
5955 Scheelite  
Riverside, CA 92509

Short-Term Assignment

Instructional Services; to translate materials for Chapter 1 portfolio committee; October 1, 1991 through June 1, 1992; not to exceed 30 hours total; appropriate hourly rate of pay.

Translator Estela Sanchez

Education Support Services; to translate at Administrative Hearing Panels; October 4, 1991 through June 30, 1992; not to exceed 40 hours per week; \$10.01 per hour.

Translator Anabertha Cordova

Mission Bell Elementary; to attend a mandatory safety meeting; October 29, 1991; not to exceed one (1) hour each; appropriate hourly rate of pay.

Activity Supervisor	Chris Alexander
Activity Supervisor	Maria Cordero
Activity Supervisor	Debbie Kiss
Activity Supervisor	Karen Robinson
Activity Supervisor	Susie Sahagun
Activity Supervisor	Ilde Tontini
Activity Supervisor	Rose Angerer
Activity Supervisor	Jan Gonzales
Activity Supervisor	Carol Leon
Activity Supervisor	Kathy Sage
Activity Supervisor	Sherri Stewart
Activity Supervisor	Chris Wildrick


West Riverside Elementary; to serve as a spanish translator; September 1, 1991 through June 30, 1992; not to exceed 40 hours per week; appropriate hourly rate of pay.

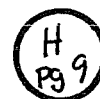
Translator Estela Sanchez

Rubidoux High School; to serve as Independent Study Assistants; November 8, 1991 through June 30, 1992; not to exceed 18 hours per week; \$7.18 per hour.

Joanne Finklea Tracy Edwards

The above actions are recommended for approval

  
Kent Campbell, Assistant Superintendent-Personnel Services



# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

10/21/91 - 11/03/91  
PURCHASES OVER \$200

REPORT: APS/APS50/01  
RUN DATE: 11/12/91  
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P09841	100	178 00	DISTRICT ADMINISTRATION	INTER VALLEY HEALTH PLAN	D9841 1991-92	INSURANCE PREMIUMS	418,500.00
P09842	100	178 00	DISTRICT ADMINISTRATION	KAISER FOUNDATION HEALTH PL	D9842 1991-92	INSURANCE PREMIUMS	1,292,892.12
P09843	100	178 00	DISTRICT ADMINISTRATION	AMERICAN UNITED LIFE INS CO	D9843 1991-92	INSURANCE PREMIUMS	21,200.00
P09844	100	178 00	RETIREE BENEFITS	HEALTH NET	D9844 1991-92	INSURANCE PREMIUMS	5,263.90
P09845	100	178 00	DISTRICT ADMINISTRATION	INTER VALLEY HEALTH PLAN	D9845 1991-92	INSURANCE PREMIUMS	130,000.00
P09894	100	178 00	DISTRICT ADMINISTRATION	HEALTH NET	D9894 1991-92	INSURANCE PREMIUMS	130,000.00
P09895	100	178 00	DISTRICT ADMINISTRATION	CALIF DENTAL HEALTH PLAN	D9895 1991-92	INSURANCE PREMIUMS	44,839.72
P09896	100	178 00	DISTRICT ADMINISTRATION	TRANSAMERICA ASSURANCE	D9896 1991-92	INSURANCE PREMIUM	44,430.56
P09897	100	178 00	DISTRICT ADMINISTRATION	PACIFIC NORTHWEST LIFE	D9897 1991-92	INSURANCE PREMIUMS	6,451.32
P09898	100	178 00	DISTRICT ADMINISTRATION	INA ADMINISTRATORS TRUST AC	D9898 1991-92	INSURANCE PREMIUMS	2,000.00
P09900	100	178 00	DISTRICT ADMINISTRATION	DENTICARE OF CALIFORNIA, IN	D9900 1991-92	INSURANCE PREMIUMS	2,120.00
P09944	100	178 00	DISTRICT ADMINISTRATION	WASHINGTON NATIONAL INSURAN	D9944 1991-92	INSURANCE PREMIUMS	4,838.00
P09945	100	178 00	DISTRICT ADMINISTRATION	SAFEGUARD HEALTH PLANS	D9945 1991-92	INSURANCE PREMIUMS	22,091.00
P68450	100	178 00	PLANT OPERATIONS	BRENT SKEAN	WHSE-STOCK		250.00
P68557	100	178 00	DISTRICT ADMINISTRATION	T.A. GROSS SYSTEMS SPECIALI	MAINT-EQUIPMENT REPAIR		298.59
P68562	100	178 00	DISTRICT ADMINISTRATION	COLLINS, NORM	EC-TELEPHONE REPAIRS		262.50
P68563	100	196 00	ENGLISH	BMI EDUCATIONAL SERVICES	RHS-TEXTBOOKS		273.15
P68569	100	150 00	FINE ARTS - ART	J.W. PEPPER OF LOS ANGELES	JMS-INSTRUCTIONAL MATERIALS		600.00
P68572	100	196 00	SOCIAL SCIENCE	HARCOURT BRACE JOVANOVI	RHS-TEXTBOOKS		226.28
P68573	100	196 00	SCIENCE	SCANTRON	RHS-INSTRUCTIONAL MATERIALS		280.15
P68580	100	191 00	FINE ARTS - MUSIC	J.W. PEPPER OF LOS ANGELES	MMS-INSTRUCTIONAL MATERIALS		213.89
P68591	100	178 00	SELF-CONTAINED CLASSROOM	BELO, BRUCE M.	RHS-INSTRUMENT REPAIRS		1,820.98
P68593	100	178 00	FACILITIES	A-1 ELECTRIC	MAINT-SS-ELECTRICAL WOOK-UP		4,335.00
P68596	100	178 00	DISTRICT ADMINISTRATION	PRESS ENTERPRISE COMPANY	EC-PUBLISH YEAR-ROUND ANNOUNCEMENT		1,460.34

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

10/21/91 - 11/03/91  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 11/12/91  
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED						
P68598	100	178 00	PLANT OPERATIONS	PURE GRO COMPANY	MAINT-SUPPLIES	590.69
P68618	100	196 00	ENGLISH	ARROWHEAD MAGAZINES CO	RHS-INSTRUCTIONAL MATERIALS	784.42
P68629	100	197 00	ATTENDANCE & WELFARE	SCANTRON	JVH-SERVICE CONTRACT	270.00
P68642	100	178 00	SCHOOL ADMINISTRATION	COMPUTER SERVICE & SALES	MAINT-COMPUTER REPAIRS	579.83
P68644	100	178 00	DISTRICT ADMINISTRATION	NATIONAL SAFETY COUNCIL	EC-SUBSCRIPTION	278.75
P68645	100	178 00	SELF-CONTAINED CLASSROOM	T.A. GROSS SYSTEMS SPECIALI	MAINT-OPEN PO-TYPEWRITER REPAIRS	9,000.00
P68646	100	178 00	FACILITIES	A-1 ELECTRIC	MAINT-TS-ELECTRICAL HOOK-UP	3,760.00
P68651	100	196 00	STUDENT ACTIVITIES	ALL PURE CHEMICAL COMPANY	RHS-POOL SUPPLIES	280.15
P68654	100	196 00	ATTENDANCE & WELFARE	SCANTRON	RHS-SERVICE CONTRACT	310.00
P68663	100	196 00	MATHEMATICS	GLENCOE - MCGRAW HILL	RHS-INSTRUCTIONAL MATERIALS	625.81
P68674	100	196 00	VOC ED-TRADE & INDUSTRIAL	RIVERSIDE BLUEPRINT	RHS-INSTRUCTIONAL MATERIALS	400.00
P68676	100	196 00	VOC ED-TRADE & INDUSTRIAL	INABA AUTO PARTS	RHS-INSTRUCTIONAL MATERIALS	250.00
P68677	100	196 00	INDEPENDENT STUDY	BARNELL LOFT LTD (SRA)	IND-STUDY-INSTRUCTIONAL MATERIALS	503.62
P68705	100	178 00	DISTRICT ADMINISTRATION	YREASY SCHEDULING SOLUTIONS	EC-COMPUTER PROGRAM	1,092.11
P68708	100	178 00	FACILITIES	A-1 ELECTRIC	MAINT-MMS-ELECTRICAL HOOKUP	4,895.00
P68709	100	178 00	FACILITIES	WESTBURNE PIPE & SUPPLY	MAINT-PLUMBING SUPPLIES	627.73
P68714	100	522 00	PLANT OPERATIONS	AMERICAN MAINTENANCE SUPPLY	MAINT-SUPPLIES	2,133.45
P68722	100	187 00	SELF-CONTAINED CLASSROOM	BURTRONICS (MARTIN BUS. MAC	WR-INSTRUCTIONAL MATERIALS	290.73
P68729	100	178 00	DISTRICT ADMINISTRATION	BUREAU OF BUSINESS PRACTICE	EC-MEDICAL BOOKLET	1,987.99
P68730	100	178 00	DISTRICT ADMINISTRATION	GRAINGER W W INC	EC-STEP LADDER	480.65
P68735	100	197 00	VOC ED-GAINFUL HOMEMAKING	FEDCO (ONTARIO 714 947-8300	JVH-INSTRUCTIONAL MATERIALS	421.26
P68739	100	190 00	SCIENCE	SCIENCE KIT & BOREAL LABS	JMS-INSTRUCTIONAL MATERIALS	594.73
FUND TOTAL						2,164,304.42
TOTAL NUMBER OF PURCHASE ORDERS						46
P68558	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	STICKLY SPORTS	MMS-INSTRUCTIONAL MATERIALS	281.80

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

10/21/91 - 11/03/91  
 PURCHASES OVER \$200

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P68560	101	178 00	E.C.I.A. CHAPTER 1	OFFICE CLUB	EC-OPEN PO-OFFICE SUPPLIES		500.00
P68570	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR SPORTIME		CR-INSTRUCTIONAL MATERIALS		630.67
P68571	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR CREATIVE PUBLICATIONS		IH-INSTRUCTIONAL MATERIALS		298.20
P68574	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR SUSAN KOVALIK & ASSOCIATES		WR-TEXTBOOKS		209.50
P68575	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR SUSAN KOVALIK & ASSOCIATES		WR-STAFF TRAINING		321.10
P68576	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR LAKESHORE CURRICULUM MATERI		GA-INSTRUCTIONAL MATERIALS		359.09
P68577	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR MCDUGAL LITTELL AND CO		CR-INSTRUCTIONAL MATERIALS		353.15
P68590	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR CM SCHOOL SUPPLY CO.		GA-INSTRUCTIONAL MATERIALS		615.04
P68635	101	197 00	DRUG ABUSE EDUCATION & PREVEN RF&A		JVH-EC-CONF 11/4-8/91 2 EMP		1,635.00
P68658	101	197 00	VOCATIONAL AGRICULTURE INCENT MIDWAY FEEDS & SUPPLIES		JVH-INSTRUCTIONAL MATERIALS		1,222.55
P68667	101	196 00	SB 1882-CA PROFESSIONAL DEVEL MACACADEMY		RHS-CONF 11/21-22/91 2 EMP		518.00
P68690	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR MODERN CURRICULUM PRESS		GA-INSTRUCTIONAL MATERIALS		1,036.92
P68691	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR CORONA-NORCO UNIFIED SCHOOL		TS-CONF 11/2/91 3 EMP		300.00
P68692	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR HOUGHTON MIFFLIN CO-ORDER D		WR-TEXTBOOKS		290.34
P68694	101	196 00	SB 1882-CA PROFESSIONAL DEVEL ACSD		RHS-CONF 11/7-9/91 6 EMP		1,625.00
P68696	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR BOOKSOURCE, THE		GA-TEXTBOOKS		497.81
P68697	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR KAPLAN SCHOOL SUPPLY CORP.		PED-INSTRUCTIONAL MATERIALS		349.76
P68704	101	178 00	MENTOR TEACHER PROGRAM	CREATIVE PUBLICATIONS	EC-INSTRUCTIONAL MATERIALS		572.36
P68710	101	178 00	E.C.I.A. CHAPTER 2	H.W. WILSON CO	IMC-BOOKS		290.93
P68720	101	180 00	DRUG ABUSE EDUCATION & PREVEN SPORTIQUE		IA-INSTRUCTIONAL MATERIALS		296.31
P68728	101	178 00	ECONOMIC IMPACT AID - L E P	MACMILLAN PUBLISHING CO., I	WR-TEXTBOOKS		766.04
FUND TOTAL							13,069.57
TOTAL NUMBER OF PURCHASE ORDERS							22

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P68592 102 178 00 RESOURCE SPECIALIST PROGRAM DLM TEACHING RESOURCES EC-TESTS 5,035.98

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

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## REPORT OF PURCHASES

10/21/91 - 11/03/91  
PURCHASES OVER \$200

REPORT: APS/APSS50/01  
RUN DATE: 11/12/91  
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF PURCHASE ORDERS
PURCHASE ORDERS TO BE RATIFIED						6,035.98	1
P68643	106	178 00	INSTRUCTIONAL MEDIA - E.R.C.	GENERAL BINDING SALES CORP	IMC-MAINTENANCE AGREEMENT RENEWAL	307.00	
P68724	106	179 00	SELF-CONTAINED CLASSROOM	IMAGINE THAT	GA-TEXTBOOKS	250.00	
						557.00	2
P68621	112	178 00	GENERAL EDUCATION - SECONDARY	FEGRON/JANUS/QUERCUS	JVH-TEXTBOOKS	201.49	
P68661	112	178 00	GENERAL EDUCATION - SECONDARY	HARCOURT BRACE JOVANOVI	RHS-TEXTBOOKS	339.41	
P68686	112	178 00	GENERAL EDUCATION - SECONDARY	FEGRON/JANUS/QUERCUS	JVH-TEXTBOOKS	201.49	
P68701	112	178 00	GENERAL EDUCATION - SECONDARY	THE SCHOOL COMPANY	NV-TEXTBOOKS	211.19	
						953.58	4
P68447	119	178 00	PLANT MAINTENANCE	LAWSON PRODUCTS, INC	MAINT-SUPPLIES	955.12	
P68589	119	178 00	PLANT MAINTENANCE	GRILLO FILTERS SALES	MAINT-SUPPLIES	708.82	
P68660	119	178 00	PLANT MAINTENANCE	CAREY BUILDING SUPPLIES	MAINT-SUPPLIES	3,266.11	
P68707	119	178 00	PLANT MAINTENANCE	XEROX CORP - SUPPLIES ORDER	MAINT-SUPPLIES	5,512.81	
P68716	119	178 00	PLANT MAINTENANCE	ACI GLASS PRODUCTS	MAINT-SUPPLIES	3,200.18	
						13,643.04	5
P68587	330	172 11	FACILITIES	PACIFIC BELL/ENGINEERING	SA-RELOCATING TELEPHONE ANCHOR	2,136.03	

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

10/21/91 - 11/03/91  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 11/12/91  
PAGE: 5

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF PURCHASE ORDERS
PURCHASE ORDERS TO BE RATIFIED						2,136.03	1
P68616	490	184 11	FACILITIES	QUALITY COMPUTERS	RL-COMPUTER EQUIPMENT	360.96	
P68617	490	184 11	FACILITIES	EGGHEAD SOFTWARE-SCHOOL ACC	RL-COMPUTER EQUIPMENT	405.14	
P68619	490	184 11	FACILITIES	MACZONE	RL-COMPUTER EQUIPMENT	1,094.74	
TOTAL						1,860.84	3
P68595	800	194 00	GENERAL EDUCATION - ADULT	PENGUIN U.S.A.		322.61	
P68652	800	194 00	GENERAL EDUCATION - ADULT	GLOBE BOOK CO-SIMON & SCHUS	RHS-TEXTS	490.39	
P68653	800	194 00	GENERAL EDUCATION - ADULT	HARCOURT BRACE JOVANOVIH I	RHS-INSTRUCTIONAL MATERIALS	1,212.19	
P68726	300	194 00	GENERAL EDUCATION - ADULT	SCOTT FORESMAN AND CO.	RHS-TEXTBOOKS	234.36	
TOTAL						2,259.55	4
P68715	930	135 00	PLANT MAINTENANCE	ARROW AIR CONDITIONING	MAINT-TS-SUPPLIES	327.84	
TOTAL						327.84	1
39	PURCHASE ORDERS OVER				\$200.00 FOR A TOTAL AMOUNT OF	2,205,647.85	
104	PURCHASE ORDERS UNDER				\$200.00 FOR A TOTAL AMOUNT OF	9,549.20	
193	PURCHASE ORDERS				FOR A GRAND TOTAL OF	2,215,197.05	

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RECOMMEND APPROVAL: *Phil Latta*  
Director of Purchasing

Jurupa Unified School District

**CAFETERIA FUND**

Purchase Orders Less Than \$200:

16182, 16191, 16192, 16193, 16195, 16199, 16202, 16216, 16217,  
16219, 16220, 16227, 16228, 16229, 16230, 16247, 16248, 16249

Total Orders Less Than \$200.00: \$1,392.81

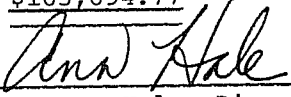
Purchase Orders More Than \$200:

P.O.#	Vendor	Amount	Location/Description
16164	Form Plastic Co.	\$856.17	Whse-Supplies
16188	GCS Service, Inc.	238.46	WR-Parts to Repair Steamer
16189	Gold Star Foods	3,301.16	Whse-Food
16190	Proficient Paper Co.	1,972.19	Whse-Supplies
16194	Proficient Paper Co.	805.39	Whse-Supplies
16197	Proficient Paper Co.	1,395.49	Whse-Supplies
16198	Driftwood Dairy	18,622.10	All Schls-Milk and By-Products
16200	Michael's Popcorn Co.	480.00	Whse-Food
16201	S & W Fine Foods, Inc.	3,947.25	Whse-Food
16203	Leabo Foods, Inc.	4,923.75	Whse-Food
16206	Form Plastic Co.	708.30	Whse-Supplies
16207	Fore Quarter Meat & Provision	243.95	Whse-Food/Supplies
16208	Moreno Bros. Dist.	1,017.80	All Schls-Tortillas
16209	Leabo Foods, Inc.	1,273.58	Whse-Food
16210	Gold Star Foods	20,777.41	Whse-Food
16211	Keeler Foods	3,415.05	Whse-Food/Supplies
16212	S.E. Rykoff & Co.	1,880.03	Whse-Food/Supplies
16213	Valley Farms	3,073.11	All Schls-Produce
16214	Good Stuff Food Co.	3,083.86	All Schls-Bread and Rolls
16215	Murray's Hotel and Restaurant	312.09	All Schls-Supplies
16221	Continental Baking Co.	4,103.20	JMS/MMS/RHS/JVHS-Cakes and Pies
1622	Proficient Paper Co.	899.25	Whse-Supplies
16223	A & R Wholesale Dist.	5,639.88	JMS/MMS/RHS/JVHS/Whse-Soda & Chips
16224	Leabo Foods, Inc.	1,540.44	Whse-Food
16225	Caljen Sales Co.	919.32	Whse-Supplies
16226	Davies and Company	4,620.00	Whse-Food
16232	P & R Paper Co.	550.47	Whse-Supplies
16233	A & R Wholesale Dist.	4,413.49	JMS/MMS/RHS/JVHS/Whse-Soda & Chips
16234	Valley Farms	546.47	All Schls-Produce
16235	Michael's Popcorn Co.	480.00	Whse-Food
16436	Proficient Paper Co.	1,856.23	Whse-Supplies
16237	Leabo Foods, Inc.	1,335.69	Whse-Food
16238	Foothill Properties	475.00	All Schls-Oranges
16239	Valley Farms	1,321.91	All Schls-Produce
16241	Child Nutrition & Food Dist.	2,036.00	Whse-Food
16242	Form Plastic Co.	637.47	Whse-Supplies

Total Orders More Than \$200.00: \$103,701.96

Grand Total Cafeteria Fund 600: \$105,094.77

Recommend Approval

  
Ann Hale, Director Food Services



AH:cc

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

10/21/91 - 11/03/91  
 PURCHASES OVER \$1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D97498	100	000 00	SELF-CONTAINED CLASSROOM	HOLIDAY INN-FISHERMANS WHAR	D9866 CONF LODG 11/8-12/91 1 EMP+9	224.78
D97499	100	000 00	SELF-CONTAINED CLASSROOM	HYATT-RICHEYS	D9863 CONF LODG 11/8-12/91 1 EMP+9	363.00
D97504	100	178 00	DISTRICT ADMINISTRATION	JOHN CHAVEZ	D9872 REIMB CONF 10/4/91 1 BM	31.00
D97505	100	178 00	DISTRICT ADMINISTRATION	ACSA REGION 12 SUPT COMMITT	D9871 CONF 10/25/91 1 EMP	22.50
D97517	100	178 00	DISTRICT ADMINISTRATION	KARIN RUSSEL	D9864 MONTHLY RIDESHARE INCENTIVE	40.00
D97518	100	196 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D9873 AUGUST 1991 GAS BILL	2,026.27
D97519	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D9868 OCT 1991 GASOLINE PURCHASES	3,274.99
D97550	100	178 00	DISTRICT ADMINISTRATION	KAISER FOUNDATION HEALTH PL	D9840 OCTOBER PREMIUM	143,176.65
D97578	100	178 00	DISTRICT ADMINISTRATION	NOFTZ, GARRY	D9826 MILEAGE	133.41
D97579	100	178 00	PLANT OPERATIONS	TERESIN, MARY	D9827 MILEAGE	3.50
D97580	100	178 00	HEALTH	ALLEN, IRENE	D9828 MILEAGE	22.41
D97581	100	178 00	ATTENDANCE & WELFARE	JANA TWOMBLEY	D9829 REIMB OFFICE SUPPLIES	7.50
D97587	100	178 00	DISTRICT ADMINISTRATION	BANK OF AMERICA NT&SA	D9878 OCTOBER 1991 PURCHASES	13.65
D97588	100	178 00	NON-AGENCY ACTIVITIES - EDUCA	DROST, KATHY	D9890 MASTER TEACHER STIPEND	72.00
D97589	100	178 00	DESIGNATED LOCAL PROGRAM	HMC GROUP	D9877 PROF SERVICES 7/8-9/1/91	1,559.56
D97590	100	178 00	NON-AGENCY ACTIVITIES - EDUCA	HONCHARIK, LIDEWY	D9889 MASTER TEACHER STIPEND	156.00
D97591	100	000 00	SELF-CONTAINED CLASSROOM	MUSIC CENTER	D9888 PROF SERVICES 10/9/91 SS	539.00
D97592	100	196 00	OPERATIONS-OTHER FACILITY	MOBIL OIL CREDIT CORPORATIO	D9880 AUGUST 1991 PURCHASES	123.54
D97593	100	195 00	CONTINUATION EDUCATION	NUEVA VISTA H S FACULTY CLU	D9883 REIM PROF SERVICES 10/18/91 NV	50.00
D97594	100	180 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D9876 SEPT 1991 ELECTRIC BILL	3,157.34
D97595	100	178 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D9891 SEPT 1991 GAS BILL	227.14
D97596	100	195 00	CONTINUATION EDUCATION	VERN WEATHERFORD	D9881 PROF SERVICES 10/30/91 NV	50.00
D97597	100	195 00	CONTINUATION EDUCATION	VERN WEATHERFORD	D9882 PROF SERVICES 11/15/91 NV	50.00
D97598	100	195 00	CONTINUATION EDUCATION	VERN WEATHERFORD	D9884 PROF SERVICES 12/6/91 NV	50.00

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 PJ1

# RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES  
10/21/91 - 11/03/91  
PURCHASES OVER \$1

REPORT: APS/APS550/01  
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## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D97599	100	178 00	DISTRICT ADMINISTRATION	WEST RIVERSIDE CANAL COMPAN	D9885 WATER SHARE ASSESSMENT SA	32.50
D97657	100	178 00	DISTRICT ADMINISTRATION	P. A. P. A.	D9909 CONF 12/5/91 4 EMP	140.00
D97708	100	178 00	DISTRICT ADMINISTRATION	AETNA LIFE INSURANCE CO	D9899 OCTOBER 1991 INSURANCE PREMIUM	126.97
D97721	100	178 00	DISTRICT ADMINISTRATION	PAM LAUZON	D9715 MILEAGE	8.25
D97722	100	178 00	DISTRICT ADMINISTRATION	SUZY FISHER	D9716 MILEAGE	13.48
D97723	100	197 00	MATHEMATICS	MARK MC FERREN	D9717 REIMB INSTRUCTIONAL MATERIALS	53.79
D97740	100	178 00	OPERATIONS-OTHER FACILITY	A. T. & T. INFORMATION SYSTEM	D9916 OCT 1991 PHONE BILL	3.93
D97747	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D9915 OCT 1991 PHONE BILL	12,518.80
D97748	100	178 00	DISTRICT ADMINISTRATION	POSTMASTER	D9923 REPLENISH POSTAGE MACHINE	2,500.00
D97749	100	178 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D9919 SEPT 1991 ELECTRIC BILL	28.12
D97751	100	196 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D9920 SEPT 1991 ELECTRIC BILL	24,541.04
D97752	100	176 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D9918 SEPT 1991 GAS BILL	73.00
D97757	100	178 00	DISTRICT ADMINISTRATION	THOMPSON & COLEGATE	D9925 AUGUST 1991 PROF SERVICES	197.51
D97758	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D9917 OCT 1991 GASOLINE PURCHASES	4,507.67
D97760	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D9941 OCT 1991 GASOLINE PURCHASES	731.50
D97779	100	178 00	PLANT OPERATIONS	JAMES CRAIG	D9932 MILEAGE	17.22
D97782	100	196 00	FINE ARTS - ART	VIOLA K. DE PASS	D9933 REIMB INSTRUCTIONAL MATERIALS	42.22
D97783	100	178 00	DISTRICT ADMINISTRATION	DOLLY WRIGHT	D9934 MILEAGE	6.60
D97784	100	178 00	DISTRICT ADMINISTRATION	IRENE TOKARZ	D9935 MILEAGE	16.50
D97785	100	178 00	DISTRICT ADMINISTRATION	JOHN P. WILSON	D9936 MILEAGE	93.50
D97786	100	178 00	DISTRICT ADMINISTRATION	DOLLY WRIGHT	D9937 REIMB OFFICE SUPPLIES	10.33

11/22/92

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FUND TOTAL 201,137.27

TOTAL NUMBER OF DISBURSEMENTS 45

D97500 101 190 00 S. I. P. (SCHOOL IMPROVEMENT PR SUSAN KOVALIK & ASSOCIATES D9861 CONF 2/26/92 2 EMP 290.00

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES  
 10/21/91 - 11/03/91  
 PURCHASES OVER \$1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D97501	101	191 00	DEMONSTRATION PROGRAMS IN REA U.C. REGENTS		D9860 CONF 11/15-16/91 4 EMP	420.00
D97502	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR CMC-SS		D9859 CONF 11/8-9/91 1 EMP	60.00
D97506	101	190 00	DEMONSTRATION PROGRAMS IN REA C.I.S.I.		D9870 CONF 11/6/91 1 EMP	149.00
D97507	101	197 00	S81274 RESTRUCTURING/PLANNING LOS ANGELES CO OFFICE OF ED		D9869 CONF 11/5/91 2 EMP	196.00
D97521	101	178 00	NON-AGENCY ACTIVITIES - EDUCA RIVERSIDE COUNTY OFFICE OF		D9875 JTPA PROGRAM 7/10-8/16/91	4,301.00
D97532	101	178 00	E.C.I.A. CHAPTER 1	TERESA MORENO	D9823 REIMB SUPPLIES CHAPTER 1 MTG	286.61
D97562	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR DIANA ASSEIER		D9892 REIMB CONF 10/13-19/91 1 EMP	108.90
D97573	101	178 00	TOBACCO USE PREVENTION EDUCAT BEST WESTERN SHELTER MARINA		D9893 CONF LODGING 11/4-8/91 2 EMP	261.60
D97576	101	178 00	MENTOR TEACHER PROGRAM	MARTINEZ, DORA	D9824 MILEAGE	13.61
D97577	101	178 00	MENTOR TEACHER PROGRAM	PHILLIPS, AUDREY	D9825 MILEAGE	3.85
D97582	101	178 00	MENTOR TEACHER PROGRAM	MARTINEZ, DORA	D9830 REIMB CONF SUPPLIES	38.17
D97584	101	178 00	NON-AGENCY ACYF HEADSTART	MARSHA WILLIS	D9831 REIMB OFFICE SUPPLIES	32.61
D97600	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR REGENTS-UC		D9879 PROF SERVICES 10/11/91 VB	750.00
D97601	101	196 00	SB 1882-CA PROFESSIONAL DEVEL RICHARD SLIMBACH		D9887 PROF SERVICES 10/7/91	200.00
D97615	101	178 00	TOBACCO USE PREVENTION EDUCAT LORRAINE MOONEY		D9901 REIMB CONF 10/21/91 1 EMP	10.00
D97616	101	178 00	E.C.I.A. CHAPTER 2	WYNDHAM PALM SPRINGS HOTEL	D9903 CONF LODGING 11/12-16/91 1 EMP	462.00
D97617	101	178 00	E.C.I.A. CHAPTER 2	CMLEA CONFERENCE 1991	D9902 CONF 11/12-16/91 1 EMP	119.00
D97644	101	197 00	S81274 RESTRUCTURING/PLANNING INSTITUTE FOR EDUCATIONAL		D9904 CONF 11/18/91 2 EMP	190.00
D97650	101	196 00	SB 1882-CA PROFESSIONAL DEVEL RIVERSIDE CO. OFFICE OF EDU		D9905 CONF 11/12/91 1 EMP	30.00
D97651	101	191 00	DEMONSTRATION PROGRAMS IN REA RIVERSIDE CO. OFFICE OF EDU		D9906 CONF 11/5/91 1 EMP	10.00
D97652	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU		D9907 CONF 11/6/91 1 EMP	30.00
D97653	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO. OFFICE OF EDU		D9914 CONF 12/5/91 1 EMP	25.00
D97654	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR CEEA CONFERENCE		D9910 CONF 12/5/91 2 EMP	330.00
D97655	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA		D9911 CONF 12/15/91 1 EMP	98.00

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

10/21/91 - 11/03/91  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D97656	101	182 00	E.C.I.A. CHAPTER 1	NELLIE EDGE SEMINARS, INC	D9908 CONF 12/4/91 1 EMP	129.00
D97668	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR BONNIE WERNER		D9912 REIMB CONF 11/2/91 1 EMP	95.00
D97669	101	196 00	SB 1882-CA PROFESSIONAL DEVEL TOWN & COUNTRY HOTEL		D9913 CONF LODGING 11/7-9/91 5 EMP	545.00
D97674	101	196 00	SB 1882-CA PROFESSIONAL DEVEL LARRY PORTER		D9921 REIMB CONF 8/25-9/1/91 1 EMP	203.48
D97691	101	196 00	SB 1882-CA PROFESSIONAL DEVEL LOS ANGELES CO OFFICE OF ED		D9922 CONF 11/1-2/91 1 EMP	65.00
D97750	101	191 00	DEMONSTRATION PROGRAMS IN REA UC REGENTS		D9943 CONF 12/7/91 2 EMP	130.00
FUND TOTAL						9,582.83
TOTAL NUMBER OF DISBURSEMENTS						31
D97777	102	178 00	PROGRAM SPECIALISTS	KATHI JENSEN	D9930 MILEAGE	43.63
D97778	102	178 00	DIS LANGUAGE/SPEECH	RETTA WILLIAMS	D9931 MILEAGE	3.48
FUND TOTAL						47.11
TOTAL NUMBER OF DISBURSEMENTS						2
D97503	103	178 00	GIFTED AND TALENTED EDUCATION BUREAU OF EDUCATION & RESEA		D9862 CONF 12/4/91 1 EMP	155.00
D97508	103	178 00	GIFTED AND TALENTED EDUCATION BUREAU OF EDUCATION & RESEA		D9874 CONF 12/4/91 2 EMP	310.00
D97528	103	178 00	PUPIL TRANSPORTATION	STATE BOARD OF EQUALIZATION	D9867 USE FUEL TAX 9/91	69.41
D97724	103	178 00	PUPIL TRANSPORTATION	JAMES JOHNSON	D9929 REIMB SAFETY EQUIPMENT	80.80
D97738	103	178 00	GIFTED AND TALENTED EDUCATION BUREAU OF EDUCATION & RESEA		D9942 CONF 12/4/91 2 EMP	310.00
FUND TOTAL						925.21
TOTAL NUMBER OF DISBURSEMENTS						5
D97720	106	178 00	INSTRUCTIONAL MEDIA - E.R.C.	JANAYE JONES	D9832 MILEAGE	67.53
FUND TOTAL						67.53

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
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REPORT OF PURCHASES  
 10/21/91 - 11/03/91  
 PURCHASES OVER \$1

COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF DISBURSEMENTS
D97585	700 178 00	STATE PRESCHOOL AB-451	MARSHA WILLIS	D9831 REIMB OFFICE SUPPLIES	13.98
				FUND TOTAL	13.98
				TOTAL NUMBER OF DISBURSEMENTS	1
D97774	800 194 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D9924 SEPT 1991 PHONE BILL	17.07
				FUND TOTAL	17.07
				TOTAL NUMBER OF DISBURSEMENTS	1
D97529	900 178 00	DISTRICT ADMINISTRATION	STUTZ, GALLAGHER & ARTIAND	D9865 PROF SERVICES 10/11/91	2,767.22
D97614	900 178 00	DISTRICT ADMINISTRATION	SUCHY, MARK	D9886 REIMB PERSONAL DAMAGES	95.00
D97775	900 178 00	DISTRICT ADMINISTRATION	EVELYN HARMON	D9940 CLAIM PERSONAL LOSS	100.00
				FUND TOTAL	2,962.22
				TOTAL NUMBER OF DISBURSEMENTS	3

214,753.22

89 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF

RECOMMEND APPROVAL: *[Signature]*  
 DIRECTOR OF BUSINESS SERVICES

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 05.5

JURUPA UNIFIED SCHOOL DISTRICT  
APPROPRIATION TRANSFERS

November 18, 1991  
Page 1 of 2

GENERAL FUND

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$1,793,110		\$40,787	\$1,752,323	(1) (6)
1000	Certificated Salaries	\$28,373,659	\$267		\$28,373,926	
2000	Classified Salaries	\$5,367,775	\$10,243		\$5,378,018	(2)
3000	Employee Benefits	\$6,905,762	\$17,360		\$6,923,122	(1) (2)
4200	Other Books	\$3,835	\$200		\$4,035	
4300	Instructional supplies	\$417,289		\$5,402	\$411,887	(3)
4500	Other Supplies	\$419,000	\$1,029		\$420,029	(9)
5100	Consultants	\$200	\$700		\$900	
5200	Travel and Conferences	\$43,635	\$80		\$43,715	
5500	Utilities	\$1,657,147	\$300		\$1,657,447	
5700	Direct Costs for Interprogram and Interfund Services	\$76,716		\$128	\$76,588	
5800	Other Services	\$597,897	\$20,671		\$618,568	(4)
6400	Equipment	\$24,619	\$3,622		\$28,241	(9)
6500	Equipment Replacement	\$0	\$2,135		\$2,135	(5)
7200	Other Outgo - PERS Reduction	\$824,024		\$12,038	\$811,986	(1) (2)
8900	District Contribution to Restricted Funds		(\$1,832,398)	(\$1,748)	(\$1,834,146)	(6)
	Total Fund 100	\$44,672,270	\$54,859	\$58,355	\$44,668,774	

SPECIAL EDUCATION - FUND 102

1000	Certificated Salaries	\$3,338,501	\$3,012		\$3,341,513	(6)
3000	Employee Benefits	\$942,281	\$98		\$942,379	
4300	Instructional supplies	\$30,010		\$115	\$29,895	
5700	Direct Costs for Interprogram and Interfund Services	\$3,430	\$65		\$3,495	
8900	District Contribution to Restricted Funds	\$1,033,674	\$3,060		\$1,036,734	(6)
	Total Fund 102	\$5,347,896	\$6,235	\$115	\$5,354,016	

OTHER RESTRICTED FUNDS - FUND 103

2000	Classified Salaries	\$551,694	\$176		\$551,870	
3000	Employee Benefits	\$292,356	\$578		\$292,934	
4100	Textbooks	\$474,485		\$2,000	\$472,485	
5700	Direct Costs for Interprogram and Interfund Services	(\$103,153)	\$85	\$151	(\$103,068)	
7200	Other Outgo - PERS Reduction	\$69,492			\$69,341	
8900	District Contribution to Restricted Funds	\$3,780		\$1,312	\$2,468	(6)
	Total Fund 103	\$1,288,654	\$839	\$3,463	\$1,286,030	

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PS1



# APPROPRIATION TRANSFERS (cont)

November 18, 1991  
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## LOTTERY - FUND 106

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$127,522		\$13,606	\$113,916 (7)	
1000	Certificated Salaries	\$1,179,076	\$10,864		\$1,189,940 (7)	
2000	Classified Salaries	\$67,748	\$473		\$68,221	
3000	Employee Benefits	\$220,372	\$2,268		\$222,640 (7)	
5700	Direct Costs for Interprogram and Interfund Services	\$38,267		\$22	\$38,245	
7200	Other Outgo - PERS Reduction	\$5,035	\$23		\$5,058	
	Total Fund 106	\$1,638,020			\$1,638,020	

## SUPPLEMENTAL GRANTS - FUND 112

0971	Appropriation for Contingencies	\$86,233		\$1,888	\$84,345 (2)	
3000	Employee Benefits	\$54,465	\$1,888		\$56,353 (2)	
4300	Instructional supplies	\$800		\$200	\$600	
5200	Travel and Conferences	\$500	\$200		\$700	
	Total Fund 112	\$141,998			\$141,998	

## STATE DEFERRED MAINTENANCE - FUND 930

0971	Appropriation for Contingencies	\$332,610		\$4,050	\$328,560 (8)	
4500	Other Supplies	\$10,700	\$4,050		\$14,750 (8)	
	Total Fund 930	\$343,310			\$343,310	

### Comments:

- (1) Elementary Media Center Clerks
- (2) Salary adjustments more than budgeted
- (3) Supply allocation carryover
- (4) Contract services
- (5) Vacuum cleaners (12)
- (6) Summer school
- (7) Salary advancement
- (8) Locks at Mission Middle School
- (9) Includes small dollar amounts to match appropriation with program needs

Recommend Approval:

*Barbara L. Ford*  
Director of Business Services

**Jurupa Unified School District  
1991/92 AGREEMENTS**

<b>Agreement Number</b>	<b>Contractor</b>	<b>Amount</b>	<b>Fund/Program To Be Charged</b>	<b>Purpose</b>
<b>92-1</b>	<b>Consultant or Personal Service Agreements</b>			
92-1-AA	Creative Educational Systems	\$ 1,600.00	SIP	Assembly for students of Van Buren on "Visual and Performing Arts Utilizing the Halloween Theme"
92-1-EE	Music Center of L.A.	\$ 539.00	SIP	Performance of "Djimbe: West African Dancers and Drummers" to students of Jurupa Middle School
92-1-FF	Music Center of L.A.	\$ 539.00	SIP	Performance of "We Tell Stories" to students of Jurupa Middle School
92-1-GG	Music Center of L.A.	\$ 1,078.00	SIP	Performance of "Aman Folk Ensemble" to students of Jurupa Middle School
92-1-HH	Eddie Banales	\$ 45.00	SIP	Presentation on "Gang Intervention" to staff of Rustic Lane
92-1-II	Robert Gomez	NA	NA	Presentation on "Gang Intervention" to staff of Rustic Lane
92-1-JJ	U.C. Regents	\$ 500.00	SIP	Presentation of "The Renaissance Project: An Introduction and Overview of the Theory of Multiple Intelligences" to staff of Pacific Avenue

92-1-KK	Angela Barra & Associates	Travel NTE	\$ 1,650.00 \$ 500.00	Professional Development	Inservice on "Including Limited English Proficient Students: Sheltered Instruction" to staff of Rubidoux High School
92-1-LL	Susan Kovalik	Travel NTE	\$ 2,500.00 \$ 450.00	SIP	Inservice on "Integrated Thematic Instruction" to staffs of Glen Avon, Pacific Avenue, Troth Street and West Riverside Elementary Schools
92-1-MM	Billie Jean Telles		\$ 800.00	SIP	Inservice on "Multiple Intelligence, Learning Environment and Brain Research" to staff of Ina Arbuckle
92-1-NN	Robert Bustos		\$ 105.60	Campus Supervision/ After-School Recreation	Assist with after-school D.A.T.E. football games
92-1-00	Quebec Robertson		\$ 3,500.00	DATE	Counseling program for Nueva Vista students from December 4, 1991 - May 27, 1992
92-1-PP	Dr. Gerald Saks	NTE	\$ 250.00	Special Education - Staff Development	Pediatric services for the 1991-92 school year on an "as needed" basis
92-1-QQ	Lewis Edwards		\$ 150.00	SIP	Inservice on "A Quality Fitness Program, Benefits of Being Physically Fit and How to Teach Physical Fitness to Children" to staff of Indian Hills
92-1-RR	California Institute for School Improvement	Travel NTE	\$ 750.00 \$ 250.00	SIP	Inservice on "Teaching the Special Needs Student in the Regular Classroom" to staff of Sunnyslope

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PS 2

Performance of "Bob's Jazz  
Caribe" to students of  
Sunnyslope

PTA

\$ 300.00

Riverside Arts Foundation

92-1-SS

92-3 Riverside County Schools Agreements

92-3-D	Instructional Television/ Educational Telecommunications Network	.45¢ per unit of enrollment of prior year's CBED for K-12	Chapter 2	1991/1992 school year
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The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

Rollin Edmunds  
Assistant Superintendent  
Business Services

RE/dc  
11/18/91



Jurupa Unified School District

MONTHLY PAYROLL DISBURSEMENTS

November 18, 1991

<u>OCTOBER PAYROLL</u>	<u>MONTHLY</u>	<u>HOURLY</u>	<u>TOTAL PAYMENT</u>
Certificated	\$3,166,753.83	\$103,043.68	\$3,269,797.51
Classified	\$331,670.66	\$735,412.59	\$1,067,083.25
Board Members	\$2,000.00	-0-	\$2,000.00
Youth Employment Program	-0-	\$566.10	\$566.10
			-----
		TOTAL OCTOBER PAYMENT	\$4,339,446.86

\* Includes three biweekly payrolls

Recommend Approval: \_\_\_\_\_

*Bernard L. Paul*  
Director of Business Services

Jurupa Unified School District

CERTIFICATED EXTRA COMPENSATION

October 1991

NAME	DATE OF WORK	TIME	RATE	AMOUNT
CALENDAR DEVELOPMENT				
Anderson, W.	10/01,02/91	3.00	23.30	\$69.90
SIXTH PERIOD TEACHING ASSIGNMENT				
Brown, A.	09/09-10/09/91	13.00	23.30	\$302.90
Clem, G.	09/11-10/10/91	22.00	23.30	512.60
Cushing, D.	09/11-10/10/91	22.00	23.30	512.60
Kleeman, C.	09/11-10/10/91	22.00	23.30	512.60
Lesh, G.	10/01-10/91	8.00	23.30	186.40
Monaco, P.	09/11-10/10/91	22.00	23.30	512.60
Montalban, C.	09/30-10/10/91	5.00	23.30	116.50
Pronovost, J.	09/18-25/91	3.50	23.30	81.55
Richards, G.	09/10-10/10/91	10.00	23.30	233.00
VanderVeen, G.	09/30-10/10/91	9.00	23.30	209.70
				\$3,180.45
MENTOR TEACHER SELECTION COMMITTEE				
Butler, M.	10/16-18/91	6.25	23.30	\$145.63
Finan, E.	10/11-18/91	5.25	23.30	122.33
Holloway, A.	10/11-18/91	6.75	23.30	157.28
Rice, F.	10/16-18/91	6.25	23.30	145.63
				\$570.87
TRANSLATING LETTERS AND FLYERS				
Caballero, J.	10/09/91	2.50	23.30	\$58.25
PROJECT COORDINATOR				
Clark, L.	09/09-10/10/91	36.00	23.30	\$838.80
STAFF DEVELOPMENT MEETING				
Corcoran, L.	10/10/91	1.50	23.30	\$34.95
TEACHER ON SPECIAL ASSIGNMENT				
Ennis, L.	09/16-10/10/91	19.00	23.30	\$442.70
Gagner, W.	09/04-10/10/91	27.00	23.30	629.10
				\$1,071.80
INDEPENDENT STUDY COORDINATOR				
Jensen, P.	09/11-10/10/91	22.00	23.30	\$512.60

CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
REGULAR TEACHERS/IN LIEU OF SUBSTITUTE				
Edmunds, F.	09/23-10/10/91	3.17	23.30	\$73.86
McWilliams, D.	09/30/91	1.00	23.30	23.30
				<hr/> \$97.16
WORK STUDY DETENTION				
Goldberg, P.	09/28/91	4.00	23.30	\$93.20
Jacobs, J.	09/21-10/05/91	8.00	23.30	186.40
Kent, F.	10/12/91	4.00	23.30	93.20
Kumamoto, P.	09/21-10/05/91	12.00	23.30	279.60
Owen, J.	09/28-10/05/91	8.00	23.30	186.40
Steppe, C.	09/28-10/05/91	8.00	23.30	186.40
Stevens, D.	09/28/91	4.00	23.30	93.20
				<hr/> \$466.00
HOME TEACHING				
Golden, G.	09/12-10/10/91	23.00	23.30	\$535.90
Jacobs, J.	09/24-10/10/91	19.00	23.30	442.70
Radovich, J.	09/24-10/10/91	15.00	23.30	349.50
				<hr/> \$1,328.10
COLLABORATIVE PLANNING OF CLASSROOM ACTIVITES				
Golden, G.	10/05/91	6.00	23.30	\$139.80
ASSIST MENTOR TEACHER				
Hodgkins, A.	10/08/91	2.50	23.30	\$58.25
Mack, D.	10/08/91	2.50	23.30	58.25
				<hr/> \$116.50
ADULT EDUCATION				
Kennedy, C.	09/23-10/07/91	9.00	23.30	\$209.70
Mitchell, E.	09/23-10/07/91	24.00	23.30	559.20
Montalban, C.	09/25-10/09/91	17.00	23.30	396.10
Radovich, J.	09/11-10/10/91	30.00	23.30	699.00
Weatherford, D.	09/26-10/09/91	15.00	23.30	349.50
				<hr/> \$2,213.50
SIXTH PERIOD SUBSTITUTE TEACHERS				
Barba, M.	10/17,18/91	2.00	23.30	\$46.60
Biller, S.	10/15/91	1.00	23.30	23.30
Calhoun, K.	10/15/91	1.00	23.30	23.30
Calvert, G.	10/25/91	1.00	23.30	23.30
Camomile, J.	10/16/91	1.00	23.30	23.30
Hansen, K.	10/04-15/91	3.00	23.30	69.90
Heck, T.	10/15/91	1.00	23.30	23.30
Hendrick, K.	10/16-22/91	1.50	23.30	34.95
Kidd, J.	10/03/91	3.00	23.30	69.90
Lent, P.	10/14,15/91	2.00	23.30	46.60

CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
SIXTH PERIOD SUBSTITUTE TEACHERS (Cont.)				
Martin, G.	09/26/91	1.00	23.30	\$23.30
Mendoza, F.	09/27-10/04/91	2.00	23.30	46.60
Obershaw, L.	10/03-16/91	3.00	23.30	69.90
Pehlvanian, G.	09/26-10/25/91	4.00	23.30	93.20
Rose, G.	09/27-10/25/91	5.00	23.30	116.50
Weidenbacher, A.	10/22/91	1.00	23.30	23.30
				\$372.80

HEAD START/PRESCHOOL STAFF MEETINGS

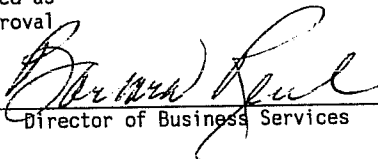
Carlson, B.	10/03-10/91	4.00	18.612	\$74.45
Carter, N.	10/03/91	3.00	19.535	58.61
Ginwright, M.	10/03/91	3.00	16.073	48.22
Randleman, S.	10/03/91	3.00	19.535	58.61
				\$239.89

TOTAL CERTIFICATED EXTRA COMPENSATION

\$11,311.37

Time and rate are per hour unless otherwise stated.  
The extra compensation, as listed, has been authorized as  
provided by Procedure 110 and is recommended for approval

Recommend Approval:

  
Director of Business Services



## Jurupa Unified School District

## CLASSIFIED EXTRA TIME

October 1991

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
FOOD SERVICE					
Aguirre, D.	09/10-10/21/91	In lieu of substitute	3.00	7.189	\$21.57
Alessandro, V.	09/10-10/21/91	In lieu of substitute	12.00	6.854	82.25
Almaguer, J.	09/10-10/21/91	In lieu of substitute	1.00	8.960	8.96
Baker, C.	09/10-10/21/91	In lieu of substitute	12.00	7.725	92.70
Baker, H.	09/10-10/21/91	In lieu of substitute	15.50	8.960	138.88
Bell, N.	09/10-10/21/91	In lieu of substitute	20.00	9.871	197.42
Bellinger, T.	09/10-10/21/91	In lieu of substitute	1.00	7.189	7.19
Bennyworth, B.	09/10-10/21/91	In lieu of substitute	11.25	8.117	91.32
Buerman, M.	09/10-10/21/91	In lieu of substitute	10.00	8.117	81.17
Burks, D.	09/10-10/21/91	In lieu of substitute	13.25	8.117	107.55
Cabrera, E.	09/10-10/21/91	In lieu of substitute	17.50	8.960	156.80
Campbell, M.	09/10-10/21/91	In lieu of substitute	1.00	7.927	7.93
Canales, G.	09/10-10/21/91	In lieu of substitute	1.00	8.527	8.53
Conrad, S.	09/10-10/21/91	In lieu of substitute	36.00	7.552	271.87
Cook, M.	09/10-10/21/91	In lieu of substitute	5.00	8.325	41.63
Crawshaw, C.	09/10-10/21/91	In lieu of substitute	1.50	6.854	10.28
Daniels, E.	09/10-10/21/91	In lieu of substitute	1.00	7.725	7.73
Frias, S.	09/10-10/21/91	In lieu of substitute	2.50	8.960	22.40
Garcia, E.	09/10-10/21/91	In lieu of substitute	12.25	7.725	94.63
Goode, A.	09/10-10/21/91	In lieu of substitute	9.00	8.960	80.64
Gorder, E.	09/10-10/21/91	In lieu of substitute	1.00	6.854	6.85
Guerrero, R.	09/10-10/21/91	In lieu of substitute	10.00	8.117	81.17
Hayden, K.	09/10-10/21/91	In lieu of substitute	16.00	8.527	136.43
Hinchcliff, K.	09/10-10/21/91	In lieu of substitute	1.00	8.117	8.12
Holzknicht, B.	09/10-10/21/91	In lieu of substitute	9.50	7.725	73.39
Hughes, K.	09/10-10/21/91	In lieu of substitute	1.50	8.960	13.44
Junker, P.	09/10-10/21/91	In lieu of substitute	33.00	8.960	295.68
Kibler, L.	09/10-10/21/91	In lieu of substitute	9.25	8.117	75.08
Kimler, R.	09/10-10/21/91	In lieu of substitute	11.50	9.871	113.52
Lambright, J.	09/10-10/21/91	In lieu of substitute	31.50	8.960	282.24
Leighty, S.	09/10-10/21/91	In lieu of substitute	3.75	8.117	30.44
Lester, J.	09/10-10/21/91	In lieu of substitute	8.25	9.871	81.44
Madril, E.	09/10-10/21/91	In lieu of substitute	7.50	7.725	57.94
Meacham, G.	09/10-10/21/91	In lieu of substitute	3.75	7.552	28.32
Meeks, M.	09/10-10/21/91	In lieu of substitute	2.00	8.960	17.92
Miller, S.	09/10-10/21/91	In lieu of substitute	1.50	8.960	13.44
Mills, S.	09/10-10/21/91	In lieu of substitute	11.25	8.527	95.93
Moore, A.	09/10-10/21/91	In lieu of substitute	11.00	8.960	98.56
Morris, S.	09/10-10/21/91	In lieu of substitute	1.50	8.117	12.18
Price, L.	09/10-10/21/91	In lieu of substitute	0.75	7.725	5.79
Rector, S.	09/10-10/21/91	In lieu of substitute	1.75	7.552	13.22
Reinen, A.	09/10-10/21/91	In lieu of substitute	54.00	8.960	483.84
Robison, E.	09/10-10/21/91	In lieu of substitute	7.50	7.725	57.94
Rubio, L.	09/10-10/21/91	In lieu of substitute	7.00	7.927	55.49
Rupe, V.	09/10-10/21/91	In lieu of substitute	1.50	10.621	15.93
Scott, L.	09/10-10/21/91	In lieu of substitute	6.00	8.527	51.16
Sinsley, S.	09/10-10/21/91	In lieu of substitute	46.50	8.527	396.51
Six, M.	09/10-10/21/91	In lieu of substitute	3.50	9.398	32.89
Sloan, T.	09/10-10/21/91	In lieu of substitute	7.25	8.527	61.82
Stannard, S.	09/10-10/21/91	In lieu of substitute	11.00	7.189	79.08
Tappan, M.	09/10-10/21/91	In lieu of substitute	5.25	6.854	35.98
Walker, C.	09/10-10/21/91	In lieu of substitute	1.50	8.117	12.18
Williams, V.	09/10-10/21/91	In lieu of substitute	30.00	7.552	226.56

\$4,581.93

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CLASSIFIED EXTRA TIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
<b>TRANSPORTATION</b>					
Adams-Bristow, C.	09/12-10/18/91	Field trip; Extra runs	24.00	10.621	\$254.90
Aguirre, A.	10/03/91	Inservice	0.75	12.300	9.23
Calvert, M.	10/03/91	Inservice	0.75	12.300	9.23
Canup, A.	09/11-10/04/91	Field trips; Breakdown	10.75	12.300	132.23
Conte, S.	09/10-10/18/91	Field trips; Extra runs	18.25	11.158	203.63
Cruz, F.	09/23-10/21/91	Children's Treatment Center	15.50	11.712	181.54
Dekker, S.	10/03-19/91	Field trips	20.00	12.300	246.00
Ellis, B.	06/04-13/91	Renewal class; Inservice	10.75	12.300	132.23
Ford, R.	10/03/91	Inservice	0.75	12.300	9.23
Henry, R.	09/10-10/17/91	Field trips; Extra runs	16.50	10.621	175.25
Hernandez, E.	10/03/91	Inservice	0.50	12.300	6.15
Lara, L.	09/19/91	Extra runs	0.75	12.300	9.23
Larsen, M.	10/08-18/91	Field trips	9.75	10.621	103.55
Martinez, T.	09/13-10/18/91	Field trips	5.00	12.300	61.50
McBride, E.	09/18-10/21/91	Children's Treatment Center	19.50	12.300	239.85
Radford, C.	09/13,20/91	Children's Treatment Center	5.50	12.300	67.65
Ruiz, A.	10/15,18/91	Field trips	3.75	11.712	43.92
Sierra, P.	10/03/91	Inservice	0.50	12.300	6.15
Slife, R.	09/10-10/19/91	Field trips	7.25	12.300	89.18
Stewart, D.	09/13-10/17/91	Field trips; Inservice	3.50	12.300	43.05
Stones, R.	09/24-10/18/91	Children's Treatment Center	23.75	12.300	292.13
Voyles, D.	09/13-10/17/91	Field trips	12.75	11.158	142.26
Walters, V.	09/20-10/17/91	Field trips	6.75	12.300	83.03
Wigley, D.	06/04-10/03/91	Renewal class; Inservice	10.75	12.300	132.23
Witzke, M.	09/13-10/17/91	Field trips	22.75	11.158	253.84
					\$2,927.19
<b>CLERICAL</b>					
Barnes, B.	09/11-10/21/91	Extra duties-FS	81.50	9.398	\$765.94
Parker, S.	09/30,10/01/91	Typing P.T.A. book orders	8.00	9.398	75.18
Valle, A.	08/29-09/04/91	Peak load-IA	40.00	10.362	414.48
Willis, M.	09/12-10/08/91	Process Head Start apps	44.00	16.765	737.66
					\$1,993.26
<b>ACTIVITY SUPERVISION</b>					
Abbott, P.	09/09-26/91	Peak student assistance	7.00	8.094	\$56.66
Crowley, P.	09/09-13/91	Peak student assistance	7.00	7.344	51.41
Harris, R.	10/03/91	'Back To School' Night	1.50	6.658	9.99
Hesler, J.	09/09-10/10/91	Peak student assistance	6.00	7.719	46.31
Hurka, C.	09/09-13/91	Peak student assistance	5.00	6.992	34.96
McDaniel, K.	10/04/91	Child care for SSC	1.50	6.992	10.49
Powell, K.	09/09-30/91	Peak student assistance	5.50	6.992	38.46
Rodriguez, C.	10/10,11/91	Lunch numbers	5.00	8.094	40.47
Zamora, V.	10/03/91	'Back To School' Night	1.75	6.992	12.24
					\$300.99

CLASSIFIED EXTRA TIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
INSTRUCTION					
Aguilera, D.	10/07,14/91	Head Start testing	5.50	9.871	\$54.29
Bateman, J.	09/10,11/91	S.I.P. day	8.00	9.871	78.97
Boyd, K.	09/17-10/18/91	Extra duties-Adult Ed	30.00	9.871	296.13
Chavez, M.	09/05-10/91	S.I.P. day	16.00	9.871	157.94
Diaz, C.	09/10-20/91	Head Start materials	20.00	9.871	197.42
Gomez, T.	09/05,10/03/91	Inservice; meeting	6.50	9.871	64.16
Gutierrez, R.	09/10-13/91	Testing-Assessment Center	8.00	10.114	80.91
Leos, R.	09/05-10/91	Peak Load-Preschool	16.00	9.871	157.94
Morales, G.	09/10-13/91	Testing-Assessment Center	8.00	9.179	73.43
Ortiz, N.	09/10-13/91	Testing-Assessment Center	20.00	8.741	174.82
Ruvalcaba, E.	09/10-13/91	Testing-Assessment Center	8.00	10.114	80.91
Sanchez, E.	07/15-26/91	Translating; Testing	42.00	10.114	424.79
Soltero, H.	09/10-13/91	Testing-Assessment Center	8.00	10.114	80.91
					\$1,922.62

TOTAL CLASSIFIED EXTRA TIME

\$11,725.99

Time and rate are per hour unless otherwise stated.

Recommend Approval:

*Bernard Paul*  
Director of Business Services

## Jurupa Unified School District

## CLASSIFIED OVERTIME

October 1991

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
ADMINISTRATION					
Tokarz, I.	09/16,10/07/91	Board meetings	6.50	30.523	\$198.40
CLERICAL					
Barnes, B.	09/18-30/91	Lunch applications	7.50	14.097	\$105.73
Cabral, I.	09/20/91	Office coverage-Trans.	1.50	17.135	25.70
Mathis, B.	09/17-19/91	Lunch applications	8.00	18.891	151.13
					\$176.83
MAINTENANCE/OPERATIONS					
Garcia, R.	10/04-06/91	Weekend duty	2.50 days	35.000	\$87.50
	10/04-06/91	Call out time	8.50	4.000	34.00
Mackey, D.	09/27-29/91	Weekend duty	2.50 days	35.000	87.50
	09/27-29/91	Call out time	11.42	4.000	45.68
Robinson, D.	09/20-22/91	Weekend duty	2.50 days	35.000	87.50
	09/20-22/91	Call out time	17.00	4.000	68.00
Vermillion, W.	09/13-15/91	Weekend duty	2.50 days	35.000	87.50
	09/13-15/91	Call out time	8.25	4.000	33.00
					\$530.68
TRANSPORTATION					
Abbott, S.	10/03/91	Inservice	0.75	18.450	\$13.84
Adams-Bristow, C.	10/17/91	Field trip	0.25	15.932	3.98
Blake, J.	09/18-24/91	Shop coverage	3.00	18.000	54.00
Brown, K.	09/12,10/03/91	Field trip; Inservice	3.75	18.450	69.19
Canup, A.	09/14-10/19/91	Field trip	53.50	18.450	987.08
Conte, S.	09/19-10/19/91	Field trips	16.00	16.737	267.79
Dekker, S.	10/03-19/91	Field trip; Inservice	20.00	18.450	369.00
Gifford, F.	10/03/91	Inservice	0.75	19.368	14.53
Gilliam, L.	10/05-19/91	Field trips	23.75	18.450	438.19
Hernandez, E.	10/03/91	Inservice	0.25	18.450	4.61
Holt, N.	09/12-10/18/91	Supervise games	43.75	16.737	732.24
James, G.	09/12-10/03/91	Field trip; Inservice	3.25	18.450	59.96
Johnson, J.	10/10,04/91	Bus repair	0.75	17.135	12.85
Larsen, M.	10/08-18/91	Field trips	6.00	15.932	95.59
Martinez, G.	10/04,10/91	Bus repair	0.75	20.831	15.62
Martinez, T.	09/13-19/91	Field trips	68.25	18.450	1,259.21
McElyea, S.	10/03/91	Inservice	0.75	18.450	13.84
Sierra, P.	10/03/91	Inservice	0.25	18.450	4.61
Slife, R.	09/17-10/19/91	Field trips	30.75	18.450	567.34
Stewart, D.	09/13-10/19/91	Field trips; Inservice	58.75	18.450	1,083.94
Voyles, D.	09/13-10/19/91	Field trips	57.25	16.737	958.19
Walters, V.	09/20-10/16/91	Field trips	14.25	18.450	262.91
Witzke, M.	09/13-10/19/91	Field trips	32.25	16.737	539.77
					\$7,828.28

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CLASSIFIED OVERTIME (Cont.)

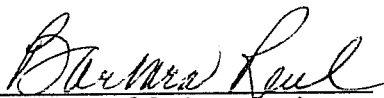
NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
COMMUNITY SERVICES					
Atencio, J.	09/26,10/10/91	Meeting; 'Back To School'	9.50	18.000	\$171.00
Avila, P.	09/12-10/11/91	Football games supervision	19.50	16.737	326.37
Boisseau, R.	09/13,10/11/91	Dance; 'Back To School' Night	5.00	17.574	87.87
Barkley, A.	09/19-10/18/91	Football games supervision	16.00	15.171	242.74
Cabrera, G.	09/12-10/18/91	Football games supervision	17.00	16.322	277.47
Cole, H.	10/11/91	Homecoming dance	3.50	16.737	58.58
Fowler, A.	09/12-10/18/91	Football game ticket sales	14.00	18.450	258.30
Hamilton, B.	09/12-10/18/91	Football game ticket sales	14.00	15.543	217.60
Hunter, D.	09/13-19/91	Football games supervision	10.75	16.737	179.92
James, J.	09/12-10/18/91	Football games supervision	31.50	16.737	527.22
Kennedy, C.	09/24,26/91	Football games supervision	5.50	14.444	79.44
Mathews, G.	09/13-17/91	Football games supervision	21.00	14.444	303.32
Mosher, J.	09/13-18/91	Game supervision; Dance	12.50	16.737	209.21
Newton, J.	09/13/91	Dance clean-up	1.00	16.728	16.73
Nolasco, A.	10/18/91	Football games supervision	4.50	13.440	60.48
Popp, D.	09/12-10/19/91	Games; 'Back To School' Night	36.00	16.737	602.53
Robinson, D.	09/12-10/18/91	Facility supervision/lock-up	12.00	22.787	273.44
Russell, K.	09/13-10/17/91	Games; 'Back To School' Night	35.50	15.932	565.59
Thompson, A.	09/12-10/18/91	Game supervision; Dance	30.50	16.737	510.48
Trainor, C.	09/13/91	Game supervision; Dance	4.00	15.171	60.68
					\$5,028.97

TOTAL CLASSIFIED OVERTIME

\$13,763.16

Time and rate are per hour unless otherwise stated.  
The classified overtime, as listed, has been authorized as  
provided by Procedure 111 and is recommended for approval.

Recommend Approval:

  
Director of Business Services

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## VIDEOCASSETTE AND COMPUTER SOFTWARE DUPLICATION

All District staff shall adhere to the provisions of the federal copyright law and maintain the highest ethical standards in using copyrighted materials. The District shall provide no legal support to any employee who violates the copyright law. Willful infringement of this law by students or staff may result in disciplinary action.

Section 11 (1) of the U.S. copyright law clearly permits the showing of motion pictures and other audiovisual materials in the classroom of a non-profit educational institution as long as the showing is part of "face-to-face" instruction and not purchased or rented. Videocassettes bearing the label "For Home Use Only" come under this provision and may be used for planned, direct classroom instruction. They may not be used for entertainment, fund-raisers or time fillers unless such use was negotiated at the time of purchase or rental, usually in the form of a licensing agreement. When renting from a video store, the renter agrees to all stated or implied conditions of the rental agreement; renters may therefore wish to request a release statement from the rental agency specifically granting permission for instructional use of the rented cassette.

### Duplication of Copyrighted Videocassettes

Employees may not duplicate copyrighted videocassettes without obtaining prior written consent from the owner of the copyright of the videocassette. A copy of the written permission must be maintained in the school office.

### Television Off-Air Taping

#### Permitted Uses:

1. A broadcast program may be recorded off-air simultaneously with broadcast transmission (including simultaneous cable retransmission) and retained for a period not to exceed 45 days. All off-air recordings shall be erased or destroyed at the end of the retention period. Broadcast programs are television programs transmitted for reception by the general public without charge. The copying or use of programs transmitted via subscription television cable services, such as HBO or Showtime, is illegal. Such programs are licensed for private/home use only and may not be used in public schools.
2. Off-air recording may be used once by individual teachers in the course of relevant teaching activities, and repeated once only when instructional reinforcement is necessary in the classrooms and similar places devoted to instruction within a single building, cluster or campus, as well as in the homes of students receiving formalized home instruction, during the first 10 consecutive school days in the 45-day calendar day retention period. "School days" are school session days--not counting weekends, holidays, vacations, examination periods, or other scheduled interruptions--within the 45 calendar day retention period.

Television Off-Air Taping (continued)

3. Off-air recordings may be made only at the request of and used by individual teachers, and may not be regularly recorded in anticipation of requests. No broadcast program may be recorded off-air more than once at the request of the same teacher, regardless of the number of times the program may be broadcast.
4. A limited number of copies may be reproduced from each off-air recording to meet the legitimate needs of teachers under these guidelines. Each such additional copy shall be subject to all provisions governing the original recording.
5. After the first 10 consecutive school days, off-air recordings may be used up to the end of the 45 calendar day retention period only for teacher evaluation purposes; i.e., to determine whether or not to include the broadcast program in the teaching curriculum; they may not be used for student exhibition or any other non-evaluation purpose without authorization.
6. Off-air recordings need not be used in their entirety, but the recorded programs may not be altered from their original content. Off-air recordings may not be physically or electronically combined or merged to constitute teaching anthologies or compilations.
7. All copies of off-air recordings must include the copyright notice on the broadcast program as recorded.

Prohibited Uses:

1. Off-air recording in anticipation of teacher requests.
2. Using the recording for instruction after the 10-day use period.
3. Holding the recording for weeks or indefinitely because:
  - a. Units needing the program concepts are not taught within the 10-day period.
  - b. An interruption or technical problems delayed its use.
  - c. Another teacher wishes to use it, or for any other supposedly "legitimate" educational reason.
4. On occasion, a special notice is provided with some materials specifically prohibiting reproduction of any kind. Permission to use any part of such works must be secured in writing from the author or producer in accordance with this regulation.

**Software Copyright**

**Permitted Uses:**

Copies of District-owned software may be made only when:

1. The copy is needed as an essential step in using the computer program with a particular machine. This copy is to be used in no other way.
2. The copy is used for archival or "backup" purposes. This copy may be held only as a file copy and must be destroyed when the program is no longer rightfully owned by the District unless the copyright owner authorizes its sale, lease or transfer as part of the sale, lease or transfer of the original program. (United States Code, Title 17, Section 117)
3. When permission is obtained from the copyright holder to use software on a disk-sharing system, efforts will be made to secure software from being copied.

Illegal copies of copyrighted programs shall not be made or used on school equipment.

The ethical and practical problems caused by violation of software copyright laws should be taught in all schools in the District.

License agreements for software to be used at District schools must be signed by the Assistant Superintendent Business Services or his designee.

Revised

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**ENVIRONMENTAL AWARENESS**

The quality of life in future generations will depend upon our students' willingness and ability to solve today's environmental problems and prevent new ones from developing. Therefore, the Governing Board recognizes that the schools play an important role in developing student awareness of environmental issues.

The Board supports school activities that encourage students to recycle, conserve water and energy, use biodegradable materials when possible, and dispose of wastes in an environmentally sound way.

Further, the Board encourages staff to provide students with opportunities to increase their understanding of the interdependence of living things through the study of endangered species in local habitats and through participation in projects related to this study.

Adopted

**GRADUATION REQUIREMENTS FOR RUBIDOUX HIGH SCHOOL**  
**Effective Beginning with the Class of 1987**

Instruction  
Policy 6160.1  
Page 2 of 2

The following courses or subject areas and competency examinations are necessary for graduation from Rubidoux High School:

Physical Education	20 credits	
English	30 credits	
Mathematics	20 credits	
World Cultures, History and Geography	10 credits	
United States History and Geography	10 credits	
Consumer Education	5 credits	
Government	5 credits	
(United States, State and Local)		
Economics	5 credits	
Biological Sciences	10 credits	
Physical Sciences	10 credits	
Fine Arts or a Foreign Language	10 credits	
Vocational Arts	5 credits	
<b>TOTAL REQUIRED</b>	<b>140 credits</b>	
<b>TOTAL MAJORS PROGRAM MINIMUM OF</b>	<b>25 credits</b>	(To be taken anytime during four years. Part of the 140 required credits may be used to meet this requirement.)
<b>TOTAL FOR GRADUATION</b>	<b>200 credits</b>	(Including electives)

**ADDITIONAL INFORMATION**

Every student must pass competency requirements in reading comprehension, writing and computation.  
Maximum of 20 credits for Student Training Program (S.T.P.)  
Maximum of 40 credits for Work Experience.  
Maximum of 50 credits for S.T.P. and Work Experience.  
No maximum on credits received from Regional Occupational Program (R.O.P.)  
No maximum on credits from accredited colleges and universities. (Prior approval required.)  
Maximum of 10 credits of Physical Education per semester.  
Maximum of 5 credits of S.T.P. per semester.  
Maximum of 20 credits for courses challenged. (Tests will be regulated and administered by department.)

**REQUIRED MAJORS PROGRAM (May not include Physical Education)**

<u>1. College Preparatory</u>	<u>2. Vocational</u>	<u>3. Other</u>
1 year of U.S. History	Agriculture	English*
1 year of Government	Business	Fine Arts
2 years math (algebra or higher)	Home Economics	Foreign Language
4 years English (composition and/or literature)	Industrial Arts	Mathematics
1 year lab science (in 10th, 11th or 12th)	Regional Occupational Program (R.O.P.)	Science

\* 40 credits required for major in English.

Adopted September 16, 1974  
Revised July 5, 1978  
Revised September 2, 1980  
Revised May 11, 1981  
Revised July 6, 1981  
Revised June 21, 1982  
Revised March 19, 1984



**GRADUATION REQUIREMENTS FOR COMPREHENSIVE HIGH SCHOOLS**  
**Effective Beginning with the Class of 1993**

1. The following courses or subject areas are necessary for graduation from comprehensive high schools:

English	40 credits
Mathematics	30 credits
Biological Sciences	10 credits
Physical Sciences	10 credits
United States History and Geography	10 credits
World History, Culture and Geography	10 credits
Government (United States, State and Local)	5 credits
Economics	5 credits
Consumer Education	5 credits
Fine Arts or Foreign Language	10 credits
Physical Education	20 credits
Vocational Arts	<u>5 credits</u>
 Total Required Course Credits	 160 credits
Total Elective Course Credits	<u>70 credits</u>
 Total Credits Required for Graduation	 230 credits

2. Additional Information

Every student must pass competency requirements in reading, writing, and computation.

- Maximum of 40 credits for Work Experience.
- Maximum of 50 credits for Student Training Program (STP) and Work Experience.
- No maximum on credits received from Regional Occupational Program (ROP).
- No maximum on credits from accredited colleges and universities (prior approval required).
- Maximum of 10 credits of Physical Education per semester.
- Maximum of 5 credits of STP per semester taken during the junior and senior years only.
- Maximum of 20 credits for courses challenged. (Tests will be regulated and administered by department.)

**GRADUATION REQUIREMENTS FOR COMPREHENSIVE HIGH SCHOOLS (continued)**  
**Effective Beginning with the Class of 1993**

**3. Required Majors Program (May not include Physical Education)**

Students are required to select and complete a 25 credit major consisting of courses in one of three categories: 1) College Preparatory, 2) Vocational, or 3) Other. An English major requires 40 credits. Courses may be completed in any year. A combination of required and elective courses may be used to satisfy this requirement.

**College Preparatory**

- 1 year of U.S. History
- 1 semester of American Government
- 4 years English (composition and literature)
- 3 years mathematics
- 1 year lab science (in 10th, 11th, or 12th grade)
- 2 years foreign language (same language)
- 4 years college preparatory electives (in addition to above classes)

**Vocational**

- Agriculture
- Business
- Home Economics
- Industrial Arts
- Regional Occupational Program (ROP)

**Other**

- English
- Fine Arts
- Foreign Language
- Mathematics
- Social Sciences

Adopted 9/16/74  
Revised 7/5/78, 9/2/80, 5/11/81, 7/6/81, 6/21/82, 3/19/84  
Revised/Readopted 2/5/90  
Readopted 9/4/90

**University of California**  
**Subject Requirements for Freshman Admission**

**a. U.S. History/Government**

(One year required. Two years beginning fall 1994.)

One year of United States history or one-half year of United States history and one-half year of civics or American government. Beginning fall 1994, the additional course must be in World History/Cultures and Geography.

**b. English**

(Four years required.)

Four years of college preparatory English composition and literature. (All English courses must require frequent and regular practice in writing compositions of some length. Also, not more than two semesters of ninth-grade English will be accepted for this requirement.)

**c. Mathematics**

(Three years required; four recommended.)

Three years of mathematics—elementary algebra, geometry and advanced algebra. (Mathematics courses taken in grades 7 and 8 may be used to meet part of this requirement if they are accepted by the high school as equivalent to its own courses.)

**d. Laboratory Science**

(One year required; three recommended. Two years beginning fall 1994.)

A year course in one laboratory science—biology, chemistry, physics, etc.—taken in the tenth grade or later. Beginning fall 1994, courses to meet the two years required must be in at least two of the fundamental disciplines of biology, chemistry, and physics.

**e. Foreign language**

(Two years of the same language required; three recommended.)

Two years of foreign language in courses that provide instruction in grammar, vocabulary, reading and composition, and that emphasize the development of aural and oral skills. (Foreign language courses taken in grades 7 and 8 may be used to meet this requirement if they are accepted by the high school as equivalent to its own courses.)

**f. College Preparatory Electives**

(Four years required. Two years beginning fall 1994.)

Four years in addition to those required in a. through e. above, to be chosen from at least two of the following subject areas: visual and performing arts, history, English, social science, advanced mathematics, laboratory science, and foreign language. (In general, elective courses should aim to improve a student's analytical ability, promote artistic development, and strengthen written and oral skills.)


**RIVERSIDE COUNTY OFFICE OF EDUCATION**

3939 Thirteenth Street • P.O. Box 868 • Riverside, California 92502  
Telephone: (714) 788-6568

Jerry J. Kurr, Assistant Superintendent  
Division of Administration & Business Services

November 1, 1991

To: Dr. John P. Wilson, District Superintendent  
Mrs. Sandra Ruane, Board President  
Jurupa Unified School District

From: Jerry J. Kurr, Assistant Superintendent   
Division of Administration and Business Services

Subject: **1991-92 Adopted Budget**

In accordance with Education Code Section 42127(e), on or before November 1, the county superintendent of schools shall approve or disapprove the adopted final budget for each school district within his jurisdiction and notify the president of the governing board, the superintendent, and the chief business official of his decision. The chief business official has also received a copy of your district's final budget and a letter containing applicable technical comments and mathematical corrections.

Your adopted budget has been approved by this office as submitted. I commend you and your staff for your outstanding efforts during the budget preparation process.

Should you have any questions regarding this information, or if I can be of further assistance, please call me at (714) 788-6568.

JJK:jy/46.s

**County Board of Education**

Charles H. Brugh  
President

Marilyn Baumert

Betty Gibbel

Curtis Grassman

Milo P. Johnson

Ruth Miller

Gerald P. Colapinto  
Vice-President

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Jurupa Unified School District

**Ethnic Survey - Students**  
October 16, 1991

SCHOOL	American Indian or Alaskan Native		Asian		Pacific Islander		Filipino		Hispanic		Black not Hispanic		White not Hispanic		TOTALS
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	
CAMINO REAL	-	-	32	4.6	-	-	11	1.6	122	17.4	34	4.9	500	71.5	699
GLEN AVON	4	0.7	12	1.9	-	-	-	-	245	39.6	7	1.1	351	56.7	619
INA ARBUCKLE	1	0.2	4	0.6	5	0.8	1	0.2	420	64.8	80	12.3	137	21.1	648
INDIAN HILLS	-	-	39	4.9	-	-	7	0.8	181	22.6	63	7.9	511	63.8	801
MISSION BELL	2	0.3	6	0.7	2	0.3	1	0.1	319	38.7	15	1.8	479	58.1	824
PACIFIC AVENUE	-	-	13	2.0	9	1.4	4	0.6	262	39.3	80	12.0	298	44.7	666
PEDLEY	1	0.2	1	0.2	-	-	-	-	180	30.0	4	0.7	413	68.9	599
RUSTIC LANE	6	1.0	5	0.9	2	0.3	7	1.2	295	51.0	42	7.3	222	38.3	579
SKY COUNTRY	1	0.1	3	0.4	6	0.8	6	0.8	137	18.0	19	2.5	589	77.4	761
SUNNYSLOPE	-	-	16	2.1	1	0.2	9	1.2	356	47.2	77	10.2	295	39.1	754
TROTH STREET	-	-	4	0.5	-	-	2	0.3	348	43.2	9	1.1	442	54.9	805
VAN BUREN	1	0.2	1	0.2	-	-	-	-	274	39.9	3	0.4	407	59.3	686
WEST RIVERSIDE	-	-	6	0.7	6	0.7	-	-	518	57.7	68	7.5	300	33.4	898
JURUPA MIDDLE	1	0.1	14	1.2	-	-	-	-	398	33.1	19	1.6	768	64.0	1200
MISSION MIDDLE	9	0.8	18	1.6	5	0.4	12	1.0	484	41.8	131	11.3	500	43.1	1159
JURUPA VALLEY	2	0.1	27	1.4	3	0.2	6	0.3	656	33.3	41	2.0	1236	62.7	1971
NUEVA VISTA	-	-	2	0.7	1	0.3	-	-	128	43.1	20	6.7	146	49.2	297
RUBIDOUX HIGH	2	0.1	53	2.9	10	0.5	5	0.3	699	37.4	187	10.0	912	48.8	1868
<b>TOTALS</b>	<b>30</b>	<b>0.2</b>	<b>256</b>	<b>1.6</b>	<b>50</b>	<b>0.3</b>	<b>71</b>	<b>0.5</b>	<b>6022</b>	<b>38.0</b>	<b>899</b>	<b>5.7</b>	<b>8506</b>	<b>53.7</b>	<b>15,834</b>



JURUPA UNIFIED SCHOOL DISTRICT  
Instructional Services

**DISTRICT ADVISORY COUNCIL FOR THE CONSOLIDATED APPLICATION**

**UNADOPTED MINUTES OF MEETING #1**

**October 16, 1991- 9:00 a.m.**  
Professional Development Center

**CALL TO ORDER**

The first meeting of the District Advisory Council for the Consolidated Application was called to order by Mrs. Benita Roberts, Assistant Superintendent, at 9:00 a.m. at the Professional Development Center, 5769 42nd Street, Riverside.

**ROLL CALL**

Elected District Advisory Council members present were:

Ms. Marylu Barela, Sunnyslope Elementary  
Ms. Kathy Barnett, Parent, Van Buren Elementary  
Ms. Karen Bronham, Parent, Rustic Lane Elementary  
Ms. Amy Davidson, Parent, Sky Country Elementary  
Ms. Marie Grant, Parent, West Riverside Elementary  
Ms. Sue Ann Gutierrez, Parent, Glen Avon Elementary  
Ms. Kathy Sage, Parent, Mission Bell Elementary  
Ms. Judy Hesler, Parent, Pedley Elementary  
Ms. JoAnn Papavero, Staff, Mission Middle School  
Ms. Donna Pontious, Parent, Indian Hills Elementary  
Ms. Teresa Schopp, Parent, Troth Street Elementary  
Ms. Judy Wigg, Parent, Pacific Avenue Elementary

Elected District Bilingual Council members present were:

Ms. Norma Cortez, Parent, West Riverside Elementary  
Ms. Vivian Carrasco, Staff, Pedley Elementary  
Ms. Sanjuana Gallardo, Parent, Rustic Lane Elementary  
Mr. Jose Angel Jimenez, Parent, Jurupa Valley High School  
Mr. Gabriel Ramirez, Parent, Pacific Avenue Elementary  
Ms. Jenny Rosas, Parent, Mission Bell Elementary  
Ms. Esther Ruvalcaba, Parent, Sunnyslope Elementary  
Ms. Esther Ruvalcaba, Parent, Van Buren Elementary  
Ms. Maria Ruvalcaba, Parent, West Riverside Elementary  
Ms. Maria Sahagun, Parent, Troth Street Elementary  
Ms. Susie Sahagun, Parent, Mission Bell Elementary  
Ms. Susana Torres, Parent, Pacific Avenue Elementary  
Ms. Anita Vallejo, Parent, Glen Avon, Elementary

Staff members present:

Ms. Lupe Lopez, Bilingual Coordinator  
Ms. Tina Brennan, Curriculum Coordinator  
Ms. Faye Edmunds, Resource Teacher, Pacific Avenue Elementary  
Ms. Carmen Hernandez, Principal, Van Buren Elementary  
Mrs. Janaye Jones, Coordinator, Instructional Media Center  
Ms. Teresa Moreno, Administrative Secretary,  
Mr. Gregg Nelsen, Resource Teacher, Sunnyslope Elementary  
Ms. Sonia Porter, Bilingual Resource Teacher

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Staff members present (continued):

Ms. Ellen Rahe, Principal, Camino Real Elementary  
Ms. Benita Roberts, Assistant Superintendent, Education Services  
Ms. Patty Stark, Resource Teacher, West Riverside Elementary  
Mr. Jim Taylor, Director, Elementary Education

Other members present:

Ms. Sandy Presley, Parent, Mission Bell Elementary  
Ms. Soledad Rubio, Parent, Jurupa Valley High School  
Ms. Florinda Sanchez, Parent, Sunnyslope Elementary  
Ms. Kenya Zundel, Staff, Jurupa Valley High School

### **INFORMATION SESSION**

#### **FLAG SALUTE**

The committee members and staff attending participated in the flag salute to the United States of America.

#### **STAFF INTRODUCTIONS**

Members of the staff were introduced.

#### **GET ACQUAINTED ACTIVITY**

Members of the committee exchanged their ideas on what they as parents have learned about rearing children.

#### **PURPOSE OF DISTRICT ADVISORY COMMITTEE**

Mrs. Roberts reviewed the purpose of the District Advisory Council indicating that the primary function of this group is to assist the district staff to understand needs of children in our district and to provide advice relating to these needs. All members received a copy of the District Advisory Committee Handbook for review.

#### **PROGRAM QUALITY REVIEW (PQR) PILOT**

Ms. Tina Brennan, Curriculum Coordinator, Education Services, reviewed the changes being made in the program review process. The four piloting schools involved are Camino Real Elementary, Sunnyslope Elementary, Glen Avon Elementary and Jurupa Middle School. The three curricular focus areas will include English Language Arts, Science and Mathematics. A handout was distributed showing the comparison in the current state process and the changes contained in the 1991-92 pilot process.

Ms. Brennan invited any parents interested in being on the Science Framework committee to contact her office.

#### **YEAR-ROUND EDUCATION REPORT**

Ms. Roberts provided information on year-round education which is scheduled to begin July 1, 1992 and will involve 30% of the elementary pupils in Jurupa Unified School District. Schools have not as yet been determined. By complying with multi-track year-round education, we preserve the option to receive \$8.8 million in order to build Mira Loma Middle School providing relief for the two middle schools which are at maximum capacity. The scheduling calendar for 1992-93 has not as yet been selected and the Steering Committee will meet regarding which multi-track option to recommend to the Board of Education. The following options were listed:

1. 45/15 - 45 days of instruction followed by 15 days of vacation time, repeated continuously through year.
2. 60/20 - 60 days of instruction followed by 20 days of vacation time, repeated continuously through year.
3. 90/30 - 90 days of instruction followed by 30 days of vacation time, repeated two times during year.

Committee members asked the following questions:

1. Will parents be able to choose what track they want their children on? Answer: We will try to work with parents on placing siblings on the same track.
2. Will there be any parents on steering committee? Answer: Yes, the steering committee which is nominated by the Board of Education will also consist of 5 principals (3 elementary, 1 middle school, and 1 high school), Chamber of Commerce member, a child care provider, a boy scout representative and various other community members.
3. Will GATE students be on same track? Answer: This will also have to be determined at a later date, and will depend on the program at each school.
4. Will there be alternate methods for parents who are working or going to school for child care? Answer: We will attempt to work with the recreational department and child care providers.
5. If all goes well, when will the new middle school open? Answer: 1993-94
6. Will the children have the same teacher and classroom? Answer: They will have the same teacher but the classroom may be different.

**SELECTION OF  
CHAIRPERSON AND  
VICE -CHAIRPERSON**

Ms. Kathy Barnett was nominated to serve as chairperson and was elected unanimously.

Ms. Cathie Valance was nominated to serve as vice-chairperson and was elected unanimously.

**REVIEW AND APPROVE  
SUBMITTAL OF PART II  
OF THE  
CONSOLIDATED  
APPLICATION**

The Consolidated Application is the district's application for State and Federal supplemental grants. Programs included in the application are School Improvement, Economic Impact Aid, 10th Grade Counseling, SB1882 Professional Development, Chapter 1, and Chapter 2. Part I of the application was submitted, with Board approval, to the State Department of Education on June 1, 1991.

Mrs. Roberts reviewed the application with the committee. Requested allocations including carryover for the 1991-92 school year are as follows: \$1,026,701 School Improvement; \$632,888 Economic Impact Aid, \$18,186 10th Grade Counseling; \$117,776 SB1882 Professional Development; \$997,282 Chapter 1; and \$127,172 Chapter 2.

Ms. Kathy Barnett moved to approve the submittal of Part II of the 1991-92 Consolidated Application to the Board of Education. Ms. Sue Ann Gutierrez seconded the motion; it passed unanimously.

### **HEARING SESSION**

Ms. Roberts asked for any questions by members of the committee. No questions followed.

#### **NEXT MEETING**

The next meeting of the District Advisory Council for the Consolidated Application is scheduled for Wednesday, January 29, 1992, 9:00 a.m., at the Professional Development Center.

#### **ADJOURNMENT**

The meeting was adjourned at 10:45 a.m. and the District Bilingual Committee meeting followed.

BBR:tm  
11.1.91

**NOTIFICATION TO TEACHER OF VIOLENT STUDENT**

Education Code 49079 requires that teachers be notified when a student who, according to Riverside County Juvenile Court, has caused or attempted to cause serious bodily injury to another person, as defined in paragraphs (5) and (6) of subdivision (e) of Section 243 of the Penal Code, enrolls in their course/class. Such notification shall occur pursuant to the following procedure:

1. The Superintendent or designee is notified by the Riverside County Juvenile Court that a student as described above is enrolled in a district school.
2. The Superintendent or designee shall inform the respective school principal that a notification has been received.
3. The principal or designated site staff member is charged with the responsibility of preparing and disseminating the "teacher notification" and "parent notification" forms.
4. Because of the confidential nature of this information, a meeting shall be held between the designated staff member and each teacher to review the student's record. At that time, the teacher shall be requested to sign the teacher notification form which acknowledges receipt of the information. The notification form is to be maintained by the designated staff member, not the teacher.
5. The student's class schedule shall be marked to indicate that any class change must be reviewed by the designated staff member so that appropriate notification may be provided to teachers if class changes occur during the school year.
6. It is imperative that information on these students be held in strictest confidence. Teachers will be asked to sign the notification form which states their rights under the law and stresses the importance of confidentiality.
7. Information provided under these circumstances shall be disseminated to long-term substitutes, but not those hired on a daily basis.
8. The designated staff member shall request that the parent and student sign the parent notification form explaining the reasons for the teacher notification which will be placed in the student's file. If the designated staff member is unable to obtain the necessary signatures during a parent conference, a copy of the parent notification form shall be mailed to the parent by certified mail, return receipt requested.
9. For the 1991/92 school year, the information provided shall be from the previous two school years. For the 1992/93 school year and each school year thereafter, the information shall be from the previous three school years.

Effective: November 18, 1991



Jurupa Unified School District

**Teacher Notification**

Education Code 49079 (Definitions)

Notification to teacher; student who has caused or attempted to cause serious bodily injury; records of district or law enforcement agency; liability for noncompliance; reporting period; confidential information.

- (a) A school district shall inform the teacher of every student who has caused, or who has attempted to cause, serious bodily injury or injury, as defined in paragraphs (5) and (6) of subdivision (e) of Section 243 of the Penal Code, to another person. The district shall provide the information to the teacher based on any written records that the district maintains or receives from a law enforcement agency regarding a student described in this section.
- (b) No school district shall be liable for failure to comply with this section if, in a particular circumstance, it is demonstrated that the district has made a good faith effort to notify the teacher.
- (c) The reporting period of the information required by this section shall commence in the 1990-91 school year. For that school year, the information described in subdivision (a) shall be from the previous school year. For the 1991-92 school year, the information provided shall be from the previous two school years. For the 1992-93 school year and each school year thereafter, the information provided shall be from the previous three school years.
- (d) Any information received by a teacher pursuant to this section shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher.  
(Added 1989 Laws)

Penal Code 242 - Battery Defined

Battery: any willful and unlawful use of force or violence upon the person of another.

Penal Code 243 - Subdivision (e) Paragraphs (5) and (6)

- (5) "Serious bodily injury" means a serious impairment of physical condition, including, but not limited to, the following: loss of consciousness; bone fracture, protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement.
- (6) "Injury" means any physical injury which requires professional medical treatment.

Jurupa Unified School District

Notification to Teacher

Teacher: \_\_\_\_\_ School: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

The following student \_\_\_\_\_, birth date \_\_\_\_/\_\_\_\_/\_\_\_\_, falls under the guidelines of Education Code 49079.

The student did on \_\_\_\_/\_\_\_\_/\_\_\_\_ commit the following:

\*\*\*\*\*

Please be aware that this is confidential and may not be shared with any other person (with the exception of your site administrator and the student's guidance coordinator/counselor).

This information is given to you for your own protection. Please read the statement below, sign this form, and return it to the appropriate guidance coordinator/counselor.

I understand that this information is to be kept in strictest confidence.

\_\_\_\_\_  
Signature of Teacher

\_\_\_\_\_  
Date

\*\*\*\*\*

This information must be destroyed by: \_\_\_\_\_

## Jurupa Unified School District

**Notice to be Given to Parent/Guardian (Signature Required)**Education Code 49079

Notification to teacher; student who has caused or attempted to cause serious bodily injury; records of district or law enforcement agency; liability for noncompliance; reporting period; confidential information.

- (a) A school district shall inform the teacher of every student who has caused, or who has attempted to cause, serious bodily injury or injury, as defined in paragraphs (5) and (6) of subdivision (e) of Section 243 of the Penal Code, to another person. The district shall provide the information to the teacher based on any written records that the district maintains or receives from a law enforcement agency regarding a student described in this section.
- (b) No school district shall be liable for failure to comply with this section if, in a particular circumstance, it is demonstrated that the district has made a good faith effort to notify the teacher.
- (c) The reporting period of the information required by this section shall commence in the 1990-91 school year. For that school year, the information described in subdivision (a) shall be from the previous school year. For the 1991-92 school year, the information provided shall be from the previous two school years. For the 1992-93 school year and each school year thereafter, the information provided shall be from the previous three school years.
- (d) Any information received by a teacher pursuant to this section shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher.  
(Added 1989 Laws)

Penal Code 242 - Battery Defined

Battery: any willful and unlawful use of force or violence upon the person of another.

Penal Code 243 - Subdivision (e) Paragraphs (5) and (6)

- (5) "Serious bodily injury" means a serious impairment of physical condition, including, but not limited to, the following: loss of consciousness; bone fracture, protracted loss or impairment of function of any bodily member or organ; a wound requiring extensive suturing; and serious disfigurement.
- (6) "Injury" means any physical injury which requires professional medical treatment.

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Parent/Guardian

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Student

---

Date

---

Date

---

Administrator

---

Other

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**STAFF ALLOCATION AND RESPONSIBILITY FOR CONTROLLING CLASS SIZE****Initial Allocation**

Initial allocation of staff for each school of the district is premised on an estimated enrollment for that school. The formula for allocation of staff is as follows:

**Elementary (K-6)**

Kindergarten Enrollment: 30  
Grades 1-3 Enrollment: 30  
Grades 4-6 Enrollment: 32

**Middle School (7-8)**

Grades 7-8 Enrollment: 32

**High School (9-12)**

Grades 9-12 Enrollment: 32

The number of teachers for each grade level is computed in 100ths. When totaled, the number of teachers is rounded to the next higher whole number.

**Allocation Adjustments**

When actual enrollments are known during the first few weeks of school, additional staff will be allocated as needed or teachers will be transferred from schools in accordance with the above formulas. Class size penalty formulas for the district must be taken into consideration at all times so that the district does not suffer an income loss.

**Kindergarten**

State law mandates no kindergarten class shall exceed 33. On the last day of each school month, the enrollment of each individual class is taken. The average of these enrollments for the period of the first seven months of the school year is the figure used to determine each class size. It is the responsibility of the principal at each school to insure that enrollments remain at such a level that when the enrollment for the final day of each school month for the first seven months of the school year is averaged the average figure will not exceed 31. In addition to the individual class limitations of 33, the district average may not exceed 31. The Assistant Superintendent of Business Services will maintain control so that the district average does not exceed 31.



Grades 1-3

State law mandates no class for grades 1-3 shall exceed 32. On the last day of each school month, the enrollment of each individual class is taken. The average of these enrollments for the period of the first seven months of the school year is the figure used to determine each class size. It is the responsibility of the principal at each school to insure that enrollments remain at such a level that when the enrollment for the final day of each school month for the first seven months of the school year is averaged, the average figure will not exceed 30. In addition to the individual class limitations of 32, the district average may not exceed 30. The Assistant Superintendent of Business Services will maintain control so that the district average does not exceed 30.

Grades 4-6

There is no limitation on individual class size for grades 4-6. The district average for grades 4-6 must not exceed the district average enrollments for these grades on October 30, 1964 or March 30, 1964. This class size average was 31.8. Average class size in grades 4-6 should not exceed 31.8.

The principal is primarily responsible for enrolling children in classes so that no class in the district shall exceed state mandated class sizes. The Assistant Superintendent of Business Services is responsible for insuring that the average throughout the district does not exceed the state allowable maximums.

Grades 7-12

There are no state mandated class size restrictions in grades 7-12.

Class Size Maximums as Required by 1989-92 Certificated Agreement

Beginning October 1 of the school year the following class maximums shall not be exceeded for over a five (5) consecutive day period. Class counts shall exclude TA's (student teaching assistants). These limits will be interpreted as averages for teacher-student ratio in open space buildings, driver education classes, and other kinds of team teaching and large group instruction situations.

		<u>Maximum</u>
Elementary	(K-3)	32
	(4-6)	34
Other Grades	(7-12)	36
Home Economics, Industrial Arts and Agriculture		32 <sup>30</sup>
Typing		40 <sup>50</sup> or the number of operable typing stations, whichever is lower.

J-6  
PS6

	<u>Maximum</u>
Physical Education	48
Performing groups such as, but not limited to, chorus, band, athletic teams, drill team, drama.	Unlimited with Instructor's Approval
Designated Remediation	
(1) Reading	23
(2) Mathematics	25

When applicable legal requirements impose class size limits, the maximum class size should be either the legal limit or the Agreement limit, whichever is lower.

Summer School and Intersession class sizes shall conform to this Agreement from the end of the second week until the end of the session.

It is the responsibility of each principal to see that all classes remain within both the legal and Agreement maximum allowance at each grade level.

Effective: October 1977  
Revised: November 18, 1991



**REIMBURSEMENT FOR LOSS, DAMAGE, OR DESTRUCTION OF PERSONAL PROPERTY**

Reimbursement is limited to: (1) A reasonable deductible amount as determined by the District's insurance service whether or not the lost, damaged, or destroyed items are insured, and (2) Repair or replacement of similar property of like value.

In order to qualify for reimbursement, the following steps must be followed and the appropriate forms filed in the Assistant Superintendent Business Services' office.

**Loss or Destruction of Personal Property**

1. Provide insurance information (coverage, deductible, insurance company, telephone number).
2. File Sheriff's Report (if appropriate) and obtain Sheriff's Report number.
3. Submit written report of incident to your designated management supervisor describing what property was lost or destroyed, the circumstances regarding the incident, and the Sheriff's Report number (if appropriate).
4. Help your designated management supervisor complete district Crime/Vandalism Report.
5. Obtain at least two written quotations to replace lost or destroyed personal property.
6. Complete the district's form "Claim of Reimbursement for Loss, Damage, or Destruction of Personal Property" and submit it to your designated management supervisor with copies of Crime/Vandalism Report (if appropriate), two written quotations, and prior authorization to use personal property at work (if appropriate).
7. Obtain your designated management supervisor's certification on district claim form.
8. Submit district claim form and all aforementioned attachments to Assistant Superintendent Business Services.

**Damage to Personal Property**

1. Provide insurance information (coverage, deductible, insurance company, telephone number).
2. File Sheriff's Report (if appropriate) and obtain Sheriff's Report number.
3. Submit written report of incident to your designated management supervisor describing what property was damaged, the circumstances regarding the incident, and the Sheriff's Report number (if appropriate).



4. Help your designated management supervisor complete district Crime/Vandalism Report.
5. Obtain at least two written estimates for repair or replacement of the item.
6. Complete the district's form "Claim of Reimbursement for Loss, Damage, or Destruction of Personal Property" and submit it to your designated management supervisor with copies of Crime/Vandalism Report, two estimates each to repair or replace the item, and prior authorization to use personal property at work (if appropriate).
7. Obtain your designated management supervisor's certification on district claim form.
8. Submit district claim form and all aforementioned attachments to Assistant Superintendent Business Services.

IN ORDER TO BE REIMBURSED FOR PERSONAL PROPERTY DAMAGE, THE PROPER PAPERWORK MUST BE COMPLETED WITHIN 24 HOURS OF THE INCIDENT AND RECEIVED IN THE BUSINESS OFFICE NO LATER THAN 48 HOURS AFTER THE INCIDENT.

It is extremely difficult to follow up on claims unless the paperwork is submitted right away. Because of the difficulty in substantiating claims submitted after a certain period of time has lapsed, any claims received in the Business Office more than one week after the incident may not be recognized.

Effective: October 30, 1979  
Revised: July 27, 1988  
November 18, 1991



SMOG AND HEAT ALERTS

The purpose of this procedure is to identify physical activity limitations that need to be observed for pupils whenever severe smog or excessive weather conditions occur. On a daily basis, the South Coast Air Quality Management District provides the Administrator of Education Support Services Office with air quality information pertaining to Air Monitoring area (zone 23). Site personnel may obtain additional air quality information at any time by telephoning the South Coast Air Quality Management Offices at 1-800-242-4666.

The following Smog Alert Stages have been identified by the South Coast Air Quality Management District:

Health Advisory Episode:	Air quality unhealthful
Stage I Smog Alert:	Air quality very unhealthful
Stage II Smog Alert:	Air quality very unhealthful
Stage III Smog Alert:	Air quality hazardous

1. Pupil Personnel Policy #5158 requires reduced physical activity under weather conditions of excessive smog or heat. The Administrator of Education Support Services, when notified by the South Coast Air Quality Management District that the smog oxident level has reached any of the above listed episode levels, or when the outdoor temperature has reached 90 degrees Fahrenheit, shall notify the principals of all schools in session and all Division Managers, including the Director of Maintenance, Director of Transportation, Director of Food Services, and Warehouse Manager, of the respective condition.
2. Elementary principals shall notify all teachers of the condition; however, at the secondary level, only those teachers whose students are engaged in physical activities shall be notified of the condition. It is the responsibility of each teacher to insure the curtailment of student participation in strenuous exercise, particularly in competitive sports for the remainder of the day. Strenuous exercise is defined as any type of exercise that results in mouth breathing instead of nose breathing, and includes football, basketball, baseball, wrestling, volleyball, swimming, tennis, badminton, cross country, running events in track, and the like.
3. Division Managers shall notify their respective personnel that a smog/heat alert condition has been identified and ensure that all employees curtail strenuous activity.
4. When the temperature reaches 90 degrees Fahrenheit or above, definite precautions should be taken to reduce the degree of strenuous activities in all schools in session at the time of notification.
5. Smog levels usually decline at sundown and it is possible for the levels to drop below the danger point before sundown. As a result, when practical by judgment of the coaches, high schools and middle schools may reschedule athletic practices for 7:00 p.m.
6. If the smog level drops below the alert levels before 4:30 p.m. and the Administrator of Education Support Services Office is so notified, then schools will be informed as soon as possible and they may resume any interrupted practice sessions.

7. When a smog alert is in effect, all scheduled athletic contests may have the amount and/or quarters of playing time reduced by mutual agreement of both schools' coaches.
8. All principals should review operating procedures in the event of smog or heat alerts with teachers and coaches of competitive teams and assist them in developing modified practices.
9. Principals should use judgment to restrict physical activities appropriately when excessive weather conditions such as wind and rain are inimical to the health of students.

Effective: May 23, 1986  
Revised: February 1, 1989  
November 18, 1991

