



BOARD OF EDUCATION REGULAR MEETING AGENDA

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk David Barnes John Chavez Jose Medina
SUPERINTENDENT John P. Wilson, Ed.D

SEPTEMBER 16, 1991

EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA 7:00 p.m.

OPENING

Call to Order

* Indicates supporting document

Roll Call

** Indicates supporting document
for Board Members only

CLOSED SESSION 6:00 P.M.

The Board will meet in Closed Session at 6:00 p.m. in the Superintendent's office to consider qualified matters of litigation, negotiation, student discipline, professional services, and/or personnel qualifications which are timely.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in either a hearing session or communications session. Speakers are requested to limit comments to five minutes.

Call to Order in Public Session

(President Ruane)

Roll Call: Mrs. Ruane, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mr. Medina

Flag Salute

(Mrs. Burns)

Invocation

(Mr. Medina)

COMMUNICATIONS SESSION

1. Recognition

a. Outstanding Service Award Presentation

(Mrs. Roberts)

During the summer, the Superintendent was notified that the California Association Directors of Activities (CADA) honored a Rubidoux High School staff member, Ann Marie Weaver, at their 29th annual state convention held in San Diego earlier this year. This yearly award recognizes outstanding contributions by one CADA member from each of the seven (7) areas in California.

1. Recognition

a. Outstanding Service Award Presentation (Cont'd)

Ann Marie was selected by her peers and exemplifies the leadership important to improving the quality of student activities in our schools and increasing the level of commitment of our students. The CADA director expressed his pride in the accomplishments of Ann Marie Weaver during her many years of service to the students at Rubidoux High School.

This evening a plaque from the organization will be presented to Ms. Weaver.

b. Southern California Edison's Presentation of Rebates (Mr. Edmunds)

A presentation will be made to President Sandra Ruane by a representative from Southern California Edison for approximately \$20,000 which represents rebates for thermostat clocks installed in 1990/91 as part of the District's efforts toward energy conservation. Sixteen sites were involved in the installations.

c. Recognize Adopt-A-School Partnership (Mr. Taylor)

The Board is pleased to recognize a new Adopt-A-School partnership being formed between Jurupa Valley High School and Active West Bowling and Recreation Center. Mr. Bill Martin, with Active West, has met with Principal Alan Young to discuss ways that the business can become involved in school programs. A variety of activities have been reviewed including classroom curriculum, working with the P.E. department to infuse bowling into the curriculum, donating indoor equipment to the P.E. department, providing awards and incentives, sponsoring scholarships, and participating in college career day on September 20th.

An adoption certificate will be signed to formalize this new Adopt-A-School partnership.

2. Administrative Reports and Written Communications

a. Accept Donation (Mr. Edmunds)

Resident Randall Boyd wishes to donate a Commodore Computer to the school district with a request it be used at Mission Middle School. The approximate value is \$750.

Administration recommends acceptance of this donation with a letter of appreciation to be sent.

b. Communications/Reports (Dr. Wilson)

3. Report of Student Representatives

The Board welcomes Michele Robinson, Rubidoux High School Student Representative, and Kim Schroeder, Jurupa Valley High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. California law states that there shall be no action on items not shown on the published Board Agenda.

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

HEARING SESSION

Hold Public Hearing on the District's Proposal for Negotiations with CSEA (Mr. Campbell)

As required by law and Board policies, the Board should conduct a public hearing on its response proposal to the California School Employees' Association proposal for the contractual relationship between the school district and its classified employees. President Ruane should formally open and close the public hearing on the proposal. A copy of the management draft proposal is included in the supporting documents for action under Item B.

ACTION SESSION

*** A. Approve Minutes of the September 3, 1991 Regular Meeting**

Recommend approval as printed.

*** B. Adopt Board Proposal to California School Employees' Association** (Mr. Campbell)

In prior meetings, the Board has received and reviewed a proposal from Chapter #392, California School Employees' Association, regarding working conditions for classified bargaining unit employees. The Board has also reviewed and announced its proposal in response. Subject to any changes directed by the Board after public comments in the verbal hearing session, administration recommends adoption of the Board's proposal as printed in the supporting documents as a basis for negotiations.

* C. Approve Planning Timeline for Implementation of Elementary Year Round Education (YRE) (Mrs. Roberts)

In 1989, the Board acted to preserve the district's option to remain in the State building program by seeking a waiver to delay immediate implementation of Year Round Education (YRE) and agreeing to study the feasibility of implementing YRE at the elementary level by July 1, 1992. The Board will recall that the environment in which districts participate in the State building program is one characterized by constant change and continuous ambiguity. This phenomenon occurs primarily because there are four agencies making major decisions regarding the funding of schools. In addition, the State Legislature occasionally passes new legislation affecting this often confusing environment. Nonetheless, the district staff, in anticipation of the enforcement of the 30% guideline regarding continued participation in the program, is preparing to begin planning for implementing YRE for at least 30% of the elementary students beginning July 1, 1992. This plan is being proposed because at this time, we are informed that in order to receive eight (8) million dollars in funding for Mira Loma Middle School, we must move forward with YRE implementation. For the past several months, the staff has assumed that the new school would need to be on YRE; we learned recently that this is not the case. Therefore, planning efforts will continue to focus on the elementary level until we receive further clarification or unless we are informed that the new regulations do not affect our status, since phases one and two of Mira Loma Middle School were approved prior to the enforcement of the new regulations.

BACKGROUND:

According to a study conducted by Gary L. Peltier, year-round schools are not new in the United States, or in other countries. This fact is also confirmed by an extensive review of the research conducted by the California Educational Research Cooperative at the University of California, Riverside. Both studies conclude that the idea of year-round schooling has waxed and waned during the past 60 years according to economic conditions. In California, several districts implemented year-round schooling for the decade preceding the passage of Proposition Thirteen (13). We are further informed by these studies that schools adopt extended year calendars for a variety of reasons, among them being alleviating overcrowding and improving educational opportunities for students.

The primary reason for most schools in California readopting the notion of YRE is to alleviate overcrowding. The State's interest in YRE is to decrease the capital costs associated with building new schools. Thus, as reported previously, regulations were adopted to force school districts to adopt YRE calendars if they chose to remain in the State building program. This is often characterized as the carrot and stick approach.

In some communities, implementation of YRE has lead to widespread community unrest while in other districts the transition has been relatively smooth. A variety of factors come into play when the move toward YRE is made; chief among them is resistance to change. In some cases, this is the only rationale for the resistance, in other cases, the resistance is based on the perception that changing from the agrarian-based nine month school calendar will substantially affect the lives of students, parents and school district staff. This perception persists principally when there is not agreement about the form that YRE will take or when people are unsure about how their personal concerns will be addressed.

* C. Approve Planning Timeline for Implementation of Elementary Year Round Education (YRE) Cont'd)

The literature on YRE identifies three types: single-track, multi-track and the extended school year. In the single-track and multi-track plans, a district might adopt 45-15, 60-20, 60-15 or 90-30 calendars. The extended year option includes flexible all-year plans and eleven months of schooling. This latter option is not a part of the current discussion since it would not meet the state's criterion of avoiding the capital costs of building new schools. To some extent, the single-track plan would not meet the standard, but it might be an acceptable alternative in phasing into a multi-track plan.

As indicated, historically, districts have moved to YRE to alleviate overcrowding or to improve student achievement. However, achievement data from standardized tests for the most part does not indicate that there are significant achievement advantages in YRE programs. The data does, however, indicate that student achievement is not negatively impacted by YRE and in lower income communities some studies are demonstrating that shorter vacations, or the opportunity for remedial or enrichment programs during intercessions, may in fact result in improved achievement.

The Peltier study cites both the advantages and disadvantages of moving to a YRE calendar and any of these issues will need to be considered as the staff moves forward in planning the implementation of this program.

Advantages include: maximizing the use of school facilities; avoiding the capital costs of building new schools; improved student and teacher attendance; increased motivation of students and teachers; increased opportunities for teachers to earn higher pay; the use of regular teachers to substitute who know the curriculum and the school program; opportunities to offer enrichment and remedial programs during intercessions and decreased vandalism.

Disadvantages cited in the research literature include: anticipated financial savings not materializing because of increases in start-up costs; mandating changes in the calendar which require children to be in school when their parents want them out, or vice-versa; communicating with off-track students and staff, changing classrooms; combination classes and scheduling problems particularly for special programs such as band, speech therapy, bilingual education, GATE, and the resource specialist program. In addition to special programs, the scheduling of district support services including staff development, curriculum development, nurses, counselors and food services are listed as potential disadvantages all requiring careful planning to minimize the more obvious problems.

* C. Approve Planning Timeline for Implementation of Elementary Year Round Education (YRE) (Cont'd)

MANAGEMENT PLAN FOR IMPLEMENTING YEAR ROUND EDUCATION

Planning for the implementation of year round education involves the consideration of at least eleven (11) major areas of responsibility. Each area requires the development of a checklist of major activities/decisions and responsibilities which must be delineated before July 1, 1992. The following areas of concern have been gleaned from the research literature on YRE and from the planning documents developed by local school districts: Personnel, Support Services, Budget, Public Information and Notification, Administration, Calendar Development, Track Registration, Scheduling, Reporting, Management, and Buildings and Grounds. Sample checklists of decisions to be made or jobs to be completed in each of these areas have been included in the supporting documents.

MAJOR TASK COMPLETION TIMELINE FOR YRE

Notify to the community of the Board's intent to implement YRE	Sept.
Appoint YRE Steering Committee	Oct.
Develop communication plan for the community	Oct.
Survey community regarding YRE	Oct.
Conduct community meetings	Nov.
Initiate negotiations regarding YRE with certificated and classified personnel	Nov.
Prepare information bulletins regarding community's questions and answers	Dec.
Develop criteria for site selection	Dec.
Select sites	Dec.
Select and adopt calendar	Jan.
Develop track assignment plan	Feb.
Determine how support services will be delivered to schools	Mar.
Determine options for parents who elect not to participate	Mar.
Develop detailed budgets for YRE Implementation	Apr.
Begin implementation of YRE at selected elementary sites	July

Administration recommends that the Board authorize administration to initiate YRE planning for the 1992 school year.

* **D. Readopt Regulation #3510, Approved Bus Stop Safety Exceptions** (Mr. Edmunds)

Board Policy #3510 determines the eligibility for home-to-school transportation on the basis of the distance that students live from their assigned school. Students attending grades K-8 qualify for transportation when they live more than one mile from school and students attending grades 9-12 qualify when they live more than two miles from school. Board Policy #3510 further stipulates that exceptions to these walking distances may be made if the Board determines that hazardous conditions would warrant a safety exception. Such safety exceptions are automatically dropped at the end of the regular school year if not extended by specific Board action.

On August 6, 1990, the Board approved the current safety exceptions in Regulation #3510 included in the supporting documents. Since that time, there has been no change in the conditions that necessitate these safety exceptions.

Administration recommends the Board readopt Regulation #3510 at single reading in order to maintain the existing Bus Stop Safety Exceptions for the 1991/92 school year.

E. Review and Act on Timely School Facility Matters

Hear and/or Approve School Facility Matters (Dr. Wilson)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

F. Act on Student Discipline Matters (Dr. Hendrick)

- ** 1. The Administrative Hearing Panel recommends the readmission of the pupil in Discipline Case #90/33 to the schools of the Jurupa Unified School District, specifically Nueva Vista High School.
- ** 2. The Administrative Hearing Panel recommends the readmission of the pupil in Discipline Case #91/05 to the schools of the Jurupa Unified School District, specifically the Independent Study Program.
- ** 3. The Administrative Hearing Panel recommends the readmission of the pupil in Discipline Case #91/06 to the schools of the Jurupa Unified School District, specifically the Independent Study Program.

G. Act on Personnel Matters (Mr. Campbell)

- * 1. Approve Personnel Report #6

Administration recommends approval of Personnel Report #6 as printed subject to corrections and changes resulting from review in Closed Session.

G. Act on Personnel Matters (Cont'd)

* **2. Ratify Agreement with CSEA on the Effects of Layoffs**

A tentative agreement with CSEA, Chapter #392, has been reached on the effects of layoffs directed by Board Resolution #92/01. A copy of the agreement is included in the supporting documents. It is recommended that the Board ratify this agreement.

H. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items H 1-13 as printed.

- * 1. Purchase Orders (Mrs. Reul)
- * 2. Disbursement Orders (Mrs. Reul)
- * 3. Agreements (Mr. Edmunds)
- * 4. Monthly Payroll (Mrs. Reul)
- * 5. Certificated Extra Compensation (Mrs. Reul)
- * 6. Classified Extra Time (Mrs. Reul)
- * 7. Classified Overtime (Mrs. Reul)
- * 8. Jurupa's Adult Education Program for 1991/92 (Mrs. Roberts)

The following courses have been previously approved by the Board of Education. However, Principal Don Vail is recommending that the Board approve the entire schedule of offerings for the 1991/92 school year. The courses to be offered include: Adult Basic Education/English As A Second Language, Basic Education For The Mentally Handicapped, Personalized Office Skills Training, Microcomputers In Daily Living, General Studies, Furniture Recycling For Older Adults, American Red Cross Multimedia Standard First Aid, American Heart Association Cardio-Pulmonary Resuscitation, Music Activities For Older Adults, Creative Crafts For Older Adults, Health and Physical Activity For Older Adults, Food Service Skills and Techniques, Cooking For Older Adults and Creative Writing For Older Adults.

The supporting documents contain the complete schedule listing, the day(s), time, location and whether or not credit is granted and if a fee is required.

Administration recommends that the Board approve the 1991/92 Adult Education Program.

H. Approve Routine Action items by Consent (Cont'd)

* 9. Non-Routine Field Trips for Jurupa Valley High School Wrestling Team

(Mrs. Roberts)

The wrestling coach and administration at Jurupa Valley High School are requesting Board approval for three (3) non-routine field trips. The first trip is scheduled for December 7 at Cimarron High School in Las Vegas, Nevada. The second is a wrestling tournament at Iolani High School, Oahu, Hawaii during the winter recess and the third trip is scheduled for Kingman High School in Kingman, Arizona on Friday, January 10, 1992.

The trip to Nevada is designed to prepare students for the season. Students will not miss school as they will leave on Friday evening at 5:00 p.m. Students will be chaperoned by coaches, Jim Rodriguez, Tim Diaz, Erwin Schaefer and parents of the wrestling team.

The trip to Iolani High School in Hawaii is being considered since it will provide the team an opportunity to compete with wrestling teams from other states in a high caliber competition. According to the California Interscholastic Federation (CIF), teams are allowed to participate in an event more than five hundred miles one way no more than once every three (3) years. The coach has indicated the team would like to take advantage of this ruling. The group would consist of ninety (90) athletes, coaches, parents and stat girls. They would leave on Thursday evening, December 26, 1991 and return on January 2, 1992. This trip will not cause students to miss school since they will be on vacation. The cost of this trip is \$685 per student for the week.

The Kingman, Arizona tournament will involve thirteen (13) students and transportation will be arranged using district vans. The coach plans to have students leave on Friday, January 10th in order to make weigh-ins at 5:00 p.m. Students will miss two (2) periods of school.

The supporting documents contain detailed information regarding each activity and the sources of income. The coach has assured administration that no student will be denied the opportunity to participate because they lack personal funds.

Administration recommends that the Board approve the participation of the Jurupa Valley wrestling team at the tournaments as listed in the supporting documents.

* 10. Notice of Completion for Asbestos Abatement Project

(Mr. Edmunds)

* 11. List of Authorized Agents

(Mr. Edmunds)

The County requires a list of school district employees authorized to transact various business functions for the school district. The current list of authorized agents is included in the supporting documents. It is recommended the List of Authorized Agents be approved.

H. Approve Routine Action Items by Consent (Cont'd)

* 12. Appointment of 1991/92 Discipline Committee (Dr. Hendrick)

Each year a Discipline Committee is appointed by the Board. A minimum of three panel members are selected from the Discipline Committee to conduct at the hearings. A broad racial, ethnic, grade level and school representation is included in the recommended membership. New members are indicated by an asterisk.

13. Rejection of Claim (Mr. Edmunds)

On September 9, 1991, administration received a Claim for Personal Injury against the Jurupa Unified School District. The Claimant, a student at Rubidoux High School, allegedly struck his head on a metal box while pole vaulting. Administration recommends rejection of the claim with appropriate notice to the district insurance carrier. (A copy of the claim is available for Board review.)

I. Review Routine Information Reports

* 1. Public Disclosure of Developer Fees (Mr. Edmunds)

Government Code Section 6606(b) requires that each school district collecting school facilities fees provide an annual accounting within 60 days of the close of the fiscal year and make the information available to the public. This accounting must include the following:

1. Beginning and ending balances.
2. Fees, interest, and other income for the year.
3. Amount of expenditures during the year.
4. Amount of refund made pursuant to Government Code Section 66001(e). This code section requires a refund of any fees not expended or committed or for which need is not demonstrated five or more years after deposit of the fee.

The supporting documents contain a disclosure of developer fees collected in fiscal year 1990/91 by Jurupa Unified School District.

* 2. First Day Enrollment (Mr. Edmunds)

The supporting documents contain a summary of enrollment districtwide on the first day of school, Monday, September 9, 1991. Total enrollment was 14,681, which is 1,232 students below the projected enrollment of 15,913. It is typical for enrollment on the first day of school to be about 10% below the projection, and we expect that the projection will be reached over the next couple of weeks. It is interesting to note that the first day enrollment is 780 students more than the first day last year.

3. Staff Development Days (Mrs. Roberts)

Following is a staff development day that has been scheduled.

Staff Development Days

Students not
in Attendance
September 27

School
Mission Middle

Location
Mission Middle, Library

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING

SEPTEMBER 3, 1991

OPENING

CALL TO ORDER The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 7:00 p.m. on Tuesday, September 3, 1991, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

ROLL CALL Mrs. Sandra Ruane, President
 Mrs. Mary Burns, Clerk
 Mr. David Barnes, Member
 Mr. John J. Chavez, Member
 Mr. Jose Medina, Member

Staff Advisors present were:

STAFF PRESENT Mrs. Benita Roberts, Assistant Superintendent Education Services
 Mr. Rollin Edmunds, Assistant Superintendent Business Services
 Mr. Kent Campbell, Assistant Superintendent Personnel Services
 Mr. Jim Taylor, Director of Education Services
 Mrs. Barbara Reul, Director of Business Services
 Dr. Bill Hendrick, Administrator of Education Support Services

FLAG SALUTE Board member John Chavez led the pledge of allegiance to the flag of the United States of America.

INSPIRATIONAL COMMENTS Board member Sandra Ruane made an inspirational comment.

COMMUNICATIONS SESSION

ANNOUNCE BOARD PROPOSAL TO CSEA The Assistant Superintendent Personnel Services requested approval to distribute the district's response to CSEA's collective bargaining proposal received earlier this summer. The process for entering into negotiations requires that both proposals be publicized. A public hearing on the Board's proposal will be held at the next regular meeting on September 16, 1991. President Ruane accepted the proposal for distribution.

SUPERINTENDENT ABSENT The Assistant Superintendent Education Services announced that the Superintendent would not be present this evening because of illness.

LACK OF NOMINATIONS No nominations were made for CSBA's Legislator of the Year awards.

PUBLIC VERBAL COMMENTS President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board.

COMMENTS ON
BUDGET

Chuck Dunn, Resource Specialist at Jurupa Valley High School, addressed the Board as a representative of the community. He stated that the tax shelter option should continue to be offered for administrators, teachers, and classified employees as well as Board members, and not be modified. Mr. Dunn also stated that the district could conserve on funds by conducting staff development day workshops within the district whenever possible.

Tom Dowling, First Vice President of CSEA, read the following statement pertaining to Item C in the agenda: CSEA was pleased with the reinstatement of some classified positions. However they were concerned that while the jobs that were cut spanned across several departments (Grounds, Custodial, Media Clerks, Transportation, Print Shop, and Maintenance) the intent was to reinstate only certain positions. CSEA also felt that with currently available monies, other classified positions could be reinstated before the end of the school year. Within a few weeks it should become painfully obvious that the schools will suffer from the drastic reduction of custodians and groundworkers. If the district waits too long to reinstate these positions, it could lose valuable, experienced Jurupa employees to other districts. While CSEA would like to see all the classified positions reinstated, it understands this would not be economically feasible at this time. Of the three groups that were hit the hardest, Media Clerks, Custodians, and Groundworkers, the district's intent will only affect the first, most visible group. CSEA would like to suggest an additional course of action to reinstate some of the Groundworkers and Custodians at this time.

9-3-91

CITIZEN PRESENTS
RIDING ARENA
PROPOSITION

Janet May, citizen of the community, stated that a year ago she presented to the Board an idea for developing a parcel of land located west of Pedley Elementary School on Felspar for an equestrian riding arena since there are none in this area. Mrs. May stated that since that time she has been petitioning the community and discussing the proposal with local agencies. A meeting was held last week that included several people from the Parks District. Mrs. Burns was also in attendance as an interested community member. Linda Thompson of the Rodeo Committee provided input. A number of issues were discussed as noted in the Riding Arena Proposition distributed for review.

Mrs. Burns said she felt the riding arena would serve the community well. People were using the vacant property to ride horses and it would be safer if the land were flat.

Mrs. May referred to Item 4 in the proposition relating to pedestrians safely crossing Felspar, which is becoming a main artery by way of 56th Street because of road construction at Limonite and Van Buren. The proposition requested cross-walk striping and manual pedestrian lights at the two main corners crossing Felspar with posted speed and safety signs. She thanked the Board for consideration of her requests as noted in the proposition.

CITIZEN PRESENTS
RIDING ARENA
PROPOSITION
(Cont'd)

The Assistant Superintendent Education Services stated that the proposition contains two separate issues, development of land for a riding arena and concern for pedestrian safety crossing Felspar. The information will be referred to the Superintendent.

Mr. Chavez pointed out that such a project would require a responsible organization or charter group to prepare an agreement, and research insurance coverage and use of land. Mrs. May indicated she was in the process of forming a council. Chuck Logan, Manager of the Parks District, had offered assistance in preparing a plot plan and proposals for the two Boards' review.

Mr. Medina asked that school district staff research the feasibility of supporting this project before any further steps are taken. Mr. Chavez added that the school district has an agreement with another agency which should be reviewed.

BOARD MEMBER
REPORTS &
COMMENTS

- Board member Jose Medina stated he attended the annual management luncheon at UCR Faculty Club. Principals were optimistic about the new school year.

HEARING SESSION

HEARING ON
DISTRICT
BUDGETS

President Ruane opened the public hearing on proposed district budgets. There was no response and the public hearing was formally closed.

ACTION SESSION

APPROVE 2 SETS
OF MINUTES
-Motion #35

PRESIDENT RUANE MOVED THE BOARD APPROVE MINUTES OF THE AUGUST 5, 1991 REGULAR MEETING AND AUGUST 26, 1991 SPECIAL MEETING AS PRINTED. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT FINAL
BUDGETS FOR 44
SPECIAL FUNDS
-Motion #36

MR. BARNES MOVED THE BOARD ADOPT 1991/92 FINAL BUDGETS FOR 44 SPECIAL FUNDS AS LISTED IN THE ANNOTATED AGENDA. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW 1991/92
GENERAL FUND
BUDGET

The Assistant Superintendent Business Services stated that the main provisions of the General Fund Budget were reviewed at the Special Meeting on August 26, 1991. This agenda includes a detailed explanation of what has transpired since the Tentative Budget was adopted in June. At that time important financial information such as revenues from the State and ending balance for 1990/91 were not known.

The Assistant Superintendent Business Services stated that most noteworthy in the Final Budget was a \$1,983,932 increase over the beginning balance estimated in the Tentative Budget. This was the result of revenue adjustments that the district became aware of during the summer, and unspent balances of money that was budgeted for 1990/91.

REVIEW 1991/92
GENERAL FUND
BUDGET
(Cont'd)

The Assistant Superintendent noted there was some inaccuracy in a recent news article indicating a "windfall" of extra cash seemed to solve all the district's financial problems. A large portion of the increase was due to the hard work of everybody in the district to spend less than budgeted for 1990/91 because of the State's financial crisis. As a result, Data processing reports showed sizeable savings in unspent balances and payroll costs. These savings became a part of the beginning balance for 1991/92. Other school districts had similar results in their ending balance. In addition, the state funded a P-2 recertification of .78% for the COLA which increased revenue by \$351,363. However, there are some indications that may be adjusted downward. Other sources of additional revenue were from the lottery, special education, etc.

The Assistant Superintendent emphasized that it would be extremely difficult for school districts to plan too far in advance in light of the state's economic condition. The additional \$2 million in revenue has essentially allowed the district to have a 3% reserve which is required by the state and county, leaving an excess of about \$215,000. A concern was that the district will be deficit spending this year by \$1.4 million, which means it will be spending more than it is taking in for the current fiscal year. The Assistant Superintendent concluded that the district will continue to be cautious and conserve resources in looking ahead to 1992/93. Mr. Chavez noted that it was difficult to prepare a budget and make decisions with financial uncertainties at the state level. Although the Final Budget could have been better, there has been some improvement.

ADOPT 1991/92
GENERAL FUND
BUDGET
-Motion #37

MR. BARNES MOVED THE BOARD ADOPT THE 1991/92 FINAL GENERAL FUND BUDGET AS PRESENTED. MR. CHAVEZ SECONDED THE MOTION. President Ruane thanked the Assistant Superintendent Business Services for a fine analysis, and read the following statement that appeared in the agenda: "It was not possible to predict unspent balances of this magnitude, because it has never happened before. Normally, when we estimate ending balances, it is based upon data that represents historical trends in expenditure patterns. 1990/91 was a unique year because it was widely known that the District was facing a fiscal crisis. As a result, employees at all levels throughout the District made a special effort to conserve resources, and the result was far better than could be imagined. These efforts at conserving are sincerely appreciated and should be reason for everybody in the District and in the community to feel proud of what can be accomplished when we all work together." Mr. Medina added that it was unfortunate the Final Budget represents a big cut from last year's budget. However, the district is thankful that the financial condition has improved from the first estimate in June. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

CONSIDER SERVICE
TO ELEMENTARY
MEDIA CENTERS
AND THE IMC

The Assistant Superintendent Education Services referred to Item C, Consider Reinstatement of Services to Elementary Media Centers and Instructional Media Center. She noted the Superintendent's statement in the agenda indicates that in light of the many budget cuts that have been made such as reduction in custodial service, transportation, instructional supplies, etc., the Board has indicated that only the following adjustments should be made to the 1991/92 budget: Reinstate Media Clerks at 4 hours per day at each of the elementary Media centers at a cost of \$158,675; Reinstate access to instructional media at the IMC with a 4 hours per day Library Technician, and a 4 hours per day Clerk-typist at a cost of \$22,377; for a total cost of \$181,052. The Board may reinstate service in three separate actions.

REINSTATE
MEDIA CLERKS
-Motion #38

MR. BARNES MOVED THE BOARD REINSTATE SERVICE FOUR (4) HOURS PER DAY BY ELEMENTARY MEDIA CENTER CLERKS IN EACH ELEMENTARY MEDIA CENTER BEGINNING SEPTEMBER 6, 1991 (WORK YEAR E-1, 185 days). MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REINSTATE LIBRARY
TECHNICIAN AT IMC
-Motion #39

MR. MEDINA MOVED THE BOARD REINSTATE SERVICE FOUR (4) HOURS PER DAY BY A LIBRARY TECHNICIAN AT THE INSTRUCTIONAL MEDIA CENTER BEGINNING SEPTEMBER 6, 1991 (WORK YEAR D, 196 DAYS). MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REINSTATE
CLERK-TYPIST
AT IMC
-Motion #40

PRESIDENT RUANE MOVED THE BOARD REINSTATE SERVICE FOUR (4) HOURS PER DAY BY A CLERK-TYPIST AT THE INSTRUCTIONAL MEDIA CENTER BEGINNING SEPTEMBER 6, 1991 (WORK YEAR E-1, 185 DAYS). MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT RESOLUTIONS
92/05 & 92/06
AMENDMENT FOR CFD
-Motion 41

The Assistant Superintendent Business Services explained that Resolutions 92/05 and 92/06, Authorizing Amendment of Bond Indenture for Community Facilities District No. 1, relate to the transfer of fiscal services for the Administrative Expense Fund from the County Treasurer to Bank of America who administers the other CFD funds for the district. Originally money for this fund was to be held and disbursed by the County Treasurer, however, they no longer wish the responsibility. This fund essentially pays for consultant services and other expenses related to administering the CFD.

MR. BARNES MOVED THE BOARD ADOPT RESOLUTION NOS. 92/05 AND 92/06 SO THAT THE ADMINISTRATIVE EXPENSE FUND OF CFD NO. 1 MAY BE TRANSFERRED FROM THE COUNTY TREASURER TO THE FISCAL AGENT, BANK OF AMERICA. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

MOTION TO MODIFY
BOARD POLICY
DIED FOR LACK OF
SECOND

Mr. Chavez stated that he requested a review of Board Policy 9902, District Group Insurance Programs - Board of Education. Board members have been encouraged to cutback attendance at educational conferences and he felt they may wish to consider eliminating the tax shelter option. MR. CHAVEZ MOVED THE BOARD APPROVE MODIFICATION OF BOARD POLICY 9902 AS NOTED ABOVE. THE MOTION DIED FOR LACK OF A SECOND.

ADOPT RESOLUTION
92/02, DISTRICT
REP/PORTABLES
-Motion #42

PRESIDENT RUANE MOVED THE BOARD ADOPT RESOLUTION 92/02 WHICH DESIGNATES THE ASSISTANT SUPERINTENDENT BUSINESS SERVICES AS THE DISTRICT'S REPRESENTATIVE IN MATTERS RELATING TO EMERGENCY CLASSROOMS. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

READMIT PUPIL
CASE #90/13
-Motion #43

PRESIDENT RUANE MOVED THE BOARD READMIT THE PUPIL IN DISCIPLINE CASE #90/13 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT, SPECIFICALLY RUBIDOUX HIGH SCHOOL. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

DENY READMIT
CASE #91/04
-Motion #44

MR. MEDINA MOVED THE BOARD DENY READMISSION OF THE PUPIL IN DISCIPLINE CASE #91/04 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

READMIT PUPIL
CASE #91/24
-Motion #45

PRESIDENT RUANE MOVED THE BOARD READMIT THE PUPIL IN DISCIPLINE CASE #91/24 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT, SPECIFICALLY THE INDEPENDENT STUDY PROGRAM. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

READMIT PUPIL
CASE #91/34
-Motion #46

MR. MEDINA MOVED THE BOARD READMIT THE PUPIL IN DISCIPLINE CASE #91/34 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT, SPECIFICALLY THE INDEPENDENT STUDY PROGRAM. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

READMIT PUPIL
CASE #91/74
-Motion #47

PRESIDENT RUANE MOVED THE BOARD READMIT THE PUPIL IN DISCIPLINE CASE #91/74 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT, SPECIFICALLY JURUPA VALLEY HIGH SCHOOL. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

READMIT PUPIL
CASE #91/75
-Motion #48

MR. MEDINA MOVED THE BOARD READMIT THE PUPIL IN DISCIPLINE CASE #91/75 TO THE SCHOOLS OF THE JURUPA UNIFIED SCHOOL DISTRICT, SPECIFICALLY JURUPA VALLEY HIGH SCHOOL. MRS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL
REPORT #5
-Motion #49

MR. BARNES MOVED THE BOARD APPROVE PERSONNEL REPORT #5 AS PRINTED. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE
ACTION ITEMS
-Motion #50

MR. MEDINA MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS I 1 THROUGH 5 AS PRINTED: PURCHASE ORDERS; DISBURSEMENT ORDERS; AGREEMENTS; RESOLUTION 92/03, AUTHORIZE APPROPRIATION TRANSFERS WITHIN THE GENERAL FUND; RESOLUTION 92/04, AUTHORIZE APPROPRIATION TRANSFERS FOR CATEGORICAL FUNDED PROGRAM BUDGETS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ROUTINE INFO
REPORTS

The Board reviewed routine information reports: Staff Development Days; Update on a Claim; and Annual Review of Specific Policies.

CLOSED SESSION

At 6:00 p.m. on Tuesday, September 3, 1991, the Board met in Closed Session in the Superintendent's office at the Education Center. All Board members were present. Also in attendance were the Acting Superintendent and other administrators.

At 6:30 p.m. President Ruane adjourned the Board from Closed Session to open the Public Session.

ADJOURNMENT

There being no further business, President Ruane adjourned the meeting from Public Session at 7:58 p.m.

**MINUTES OF THE REGULAR MEETING OF TUESDAY, SEPTEMBER 3, 1991 ARE APPROVED
AS**

President

Clerk

Date

RESPONSE TO CSEA COLLECTIVE BARGAINING PROPOSAL

September 3, 1991

The current Agreement between the District and the California School Employees' Association (CSEA) has worked well for both parties. There have been relatively few disputes or grievances about its terms and conditions. This Agreement covered a full three year period without the requirement of reopening negotiations. For CSEA it provided three years of salary and benefit increases significantly above those received elsewhere. For the District it helped assure the continued availability of an exceptionally high quality workforce which provides essential services to students of the District.

Because the current Agreement has worked well and because of the current and probably future financial status of the District, it is therefore proposed that the 1988-91 Agreement be continued as it stands except for the following changes and necessary technical and grammatical adjustments:

1. Maintain the current basic classified salary schedule for the 1991-92 school year.
2. Revise the Article on Duration of Agreement so as to provide for a three year Agreement expiring on June 30, 1994 with negotiations to be reopened in 1992-93 and 1993-94 on the District's contribution to Health and Welfare benefits and basic salary schedule adjustment(s).
3. Make specific additions, changes or deletions as listed below:
 - Page 11, Line 22: Add "This Section shall not be construed as a waiver on the part of the District, Board of Education or any individual protected by this section of any claim against the Association for failing to act in good faith in settling a claim or any failure to competently defend any hold them harmless."
 - Page 14, Line 19: Add "In the event the Association violates the provisions of this Article, in addition to the District's rights to judicial relief in the form of injunctions and damages, the District may terminate the Agreement upon written notice to the Association, following which the District shall have the right unilaterally to effectuate, without prior notification to or discussion with the Association, such changes in wages, hours and terms and conditions of employment of unit members covered by the Agreement as are, in the sole judgement of the District, necessary and proper in order to restore and maintain efficient operation of the school system."
 - Page 20, Line 13: Delete reference to equal sharing of costs. Add section that provides that all costs and fees for advisory arbitration will be born by the District if a grievance is sustained and by the Association if a grievance is denied. In the event the grievance is sustained in part and denied in part, the arbitrator will determine the appropriate share of cost and fees to be assessed each party.

- Page 21, Line 21: Add Section 5- District Initiated Grievances
The District shall have the right to file a grievance under the existing grievance procedure where the District is affected by a violation, misinterpretation or misapplication of the agreement by the Association. The District shall have the exclusive right of election to seek legal redress through the courts in lieu of first proceeding through the grievance procedure. In a grievance herein, it shall be subject to all rights and obligations applicable to unit members and the Association as set forth in the grievance procedure. Level I grievances shall be filed with the appropriate authorized Association building representative. Level II grievances shall be filed with the Association president or designee.
- Page 23, Line 12: Expand the probationary period to twelve months as provided in Education Code Section 45113.
- Page 27, Lines 15-24: Delete Section 2.C.
- Page 28, Section 6: Delete (Section is outdated)
- Page 31, Lines 23-24: Change "the day after the expiration of the unit member's yearly accrued sick leave" to "the first day of the absence in question."
- Page 33, Line 14: Add "If the medical doctor's written statement or the results of the physical exam have not been received in the personnel office within thirty (30) calendar days of the date the unit member was notified that an exam or statement would be required, or the doctor's statement or the results of the exam do not fully substantiate the unit member's claim of illness or injury, the unit member will be considered absent without leave for the period in question and may be subject to disciplinary action."
- Page 34, Line 12-18: Delete (Section is outdated)
- Page 37, Line 28: Change "18 months" to "36 months" as per Education Code Section 45192.
- Page 38, Line 1: Change "18" to "36"
- Page 38, Line 3: Change "548" to "1096"
- Page 40, Line 16: Delete "... with pay, with pay with deduction of sick leave, or ..."
- Page 50, Line 13: Add "All such advancements are contingent on the receipt of a satisfactory performance evaluation."
- Page 50, Line 22: Add "Longevity increments for part time unit members shall be an appropriate prorated portion of the above amount(s)."
- Pages 56-57: Delete (material is outdated)
- Page 62, Line 4: Change \$3800. to \$3775. (the same amount received by all other district employees)

- Page 62, Lines 5-21: Delete (material is outdated)
- Page 63, Line 3: Add new paragraph "Unit members initially employed on or after October 1, 1991 and whose regular daily work assignment is three (3) hours or less shall not be eligible for the benefits provided in this article."
- Page 80, Line 7: Change three (3) to four (4).
- Page 87, Line 3: Change three (3) to four (4).
- Page 90, Lines 11-18: Delete (section is outdated)

SAMPLE YEAR ROUND PREPARATION CHECKLISTS

Budgetary Considerations

Make decisions regarding:

- ✓ Increased services in:
 - Secretarial
 - Custodial
 - Playground Supervision
 - Media Services
 - Transportation
 - Food Services
 - Custodial and Office Supplies
 - School Administration
- ✓ Timeline for ordering textbooks supplies
- ✓ Timeline for notification of school operating budgets
- ✓ The extent to which supply budgets will be adjusted
- ✓ Increased costs including mailings to off track families
- ✓ If budget cut-off dates allow for longer spending in the spring
- ✓ At what points will the school's enrollment be established for purposes of class size and budget development.

Scheduling Issues

Make decisions regarding:

- ✓ Scheduling
 - Back to School Programs
 - Additional Teacher Contract Days
 - Parent Conference Days
 - Standardized and Proficiency Testing
 - PTA Meetings and Events
 - Student Special Events (Spelling Bee, Science Fair, etc.)
- ✓ Coordinating schedules to avoid the problems of approaching track changes.
- ✓ How information about special events will be distributed so that off track participants will be informed.

Personnel Issues

Make decisions regarding:

- ✓ Classified personnel work year
- ✓ Considerations for staggered schedules:
 - vacations
 - coverage of duties
 - hiring additional personnel
- ✓ Considerations for working an extended school year:
 - extent of the extension
 - compensation
 - vacation time
 - dealing with "burn out"
- ✓ What district support services will be available to secretaries and custodians when other schools are not in session.

- ✓ If teachers will have the opportunity to extend their work year
- ✓ Off track teachers working as substitutes and pay rates
- ✓ How teachers will receive their teaching assignments and how changes will be initiated

Management Issues

Make decisions regarding:

- ✓ Who will assist the principal with year round implementation
- ✓ Number of class parties and assemblies for each track
- ✓ Allowing off track students on campus
- ✓ Moving dissatisfied families to sister schools
- ✓ Descriptive materials to be made available for students
- ✓ Transferring into the school
- ✓ Ways to provide community input on the YRE program during the year
- ✓ Keeping off track families informed
- ✓ Keeping staff members current on developments in school and district policies when they are off track.

Calendar Development

Make decisions regarding:

- ✓ Influences to be considered in developing the calendar (parents, child care issues, long-term enrollment projections, contract provisions, resources available, district support services, community recreation programs, etc.).
- ✓ Who should be involved in calendar development
- ✓ Which holidays will need to be coordinated
- ✓ Flexibility in:
 - number of days of attendance (minutes per year)
 - length of the school day
- ✓ Coordinating with calendars of neighboring school districts
- ✓ How calendar printing and distribution will be accomplished.

Reporting Issues

Make decisions regarding:

- ✓ How and when student attendance will be reported for those students moving off track
- ✓ Report card distribution dates
- ✓ The reporting period for each track.

Buildings and Grounds

Make decisions regarding:

- ✓ How much increased capacity schools will have according to the schedule selected
- ✓ How air conditioning maintenance will be accomplished
- ✓ If there will be limits on the uses of playgrounds by community groups (baseball, soccer, football, etc.)
- ✓ If night watering will be an option in the summer months
- ✓ How off track students and teachers will store their materials
- ✓ How the building will be cleaned without summer "down time."

Support Services

Make Decisions regarding:

- ✓ If the following services will be offered every day that school is in session:
 - school library media center
 - district media center
 - Chapter I programs
 - instrumental music programs
 - psychological services
 - special education (resource)
 - special education (speech)
 - transportation
 - school lunch program
- ✓ If district office curriculum and program specialists will be available during the summer months (bilingual, media, special education, etc.)

- ✓ If intersessions will be offered and if so, consideration must be given to the following:
 - location
 - transportation
 - Instructional staff
- ✓ How community support will be sought in the following areas:
 - little league
 - summer scouting camps events
 - recreation
 - child care
- ✓ How special education folders with qualifying data to be transferred between schools in the summer.

Administration

Make decisions regarding:

- ✓ How new principals become acquainted with the YRE program
- ✓ When principals will take vacations
- ✓ What provisions will enable the principal to handle a larger workload
- ✓ How administrative support personnel will be available in the summer

Track Registration & Assignment

Make decisions regarding:

- ✓ How track assignments will be made
- ✓ How track assignments will be made to coordinate siblings' schedules
- ✓ How track preferences will be solicited
- ✓ How to achieve balance in tracks for efficient building utilization
- ✓ Design of registration and track assignment forms
- ✓ Dissemination of registration materials
- ✓ Notification procedures for track assignments.

Public Information and Notification

Make decisions regarding:

- ✓ Community Survey
 - Development
 - Distribution
 - Analysis
 - Dissemination of Results
 - Use of Results
- ✓ Community Meetings
 - Content
 - Time
 - Location
 - Dissemination of Results

- ✓ General Information Bulletins for various external and internal publics.
- ✓ Communication Plan for community support groups and governmental agencies
 - Child care
 - Businesses
 - Law Enforcement
 - Scouts
 - Soccer, Little League, etc.

HOME-SCHOOL BUS RIDING ELIGIBILITY

Eligibility

Students attending grades K through 8 may qualify for transportation when they live at distances greater than one mile from their assigned school.

Students attending grades 9 through 12 may qualify for transportation when they live at distances greater than two miles from their assigned school.

Bus riding privileges generally shall be extended equally to all students of the same grade level throughout the District. All walking distances shall be measured as the shortest safe walking route to an entrance to the school grounds. The specific walking distances as set forth above may be increased slightly when the provision of bus service creates a problem for the District.

When it is financially feasible, the District will provide noon and after school busing for all Kindergarten students (and preschool if space is available). Kindergarten students in morning classes will be bused as space and time schedules permit.

Temporary Exception Waivers

Specified walking distances may be waived and bus service provided if hazardous community conditions exist. Hazardous conditions are crossing railroad tracks or major highways or freeways, or walking along major roads with inadequate pedestrian right-of-way. The Board recognizes both the authority and responsibility of Riverside County for the design, installation and maintenance of roads, curbs and sidewalks, the off-road right-of-way, traffic control devices, crosswalks and pedestrian bridges which determine the level of community safety. The County also has authority and responsibility to provide general law enforcement services, animal control and school crossing guards which also affect levels of safety for school children.

Hazardous community conditions which come to the attention of the Board will be referred to the appropriate County officials.

When hazardous conditions exist, and the County requests temporary assistance of the school district by noting both the problem and their plan for remediation, the Board may waive specified walking distances and provide temporary bus service.

Safety exceptions must be approved by the Board of Education as Regulation 3510. Any safety exception of record or henceforth approved by the Board shall automatically be dropped at the end of the regular school year if not extended by specific Board action.

Adopted 4/19/71

Revised 4/17/78, 7/6/81, 8/10/87, 5/2/88, 9/6/88, 1/9/89

Readopted 5/21/90



HOME-SCHOOL BUS RIDING ELIGIBILITY
APPROVED SAFETY EXCEPTIONS

<u>School</u>	<u>Location of Bus Stop</u>	<u>Distance From School</u>	<u>Safety Concerns</u>
Camino Real Elementary	Camino Real and Arrowhead Drive	.75 mi.	To avoid children crossing Camino Real.
Glen Avon Elementary	7701 Mission Blvd. (north) by Sunnyhill Drive	.79 mi.	To avoid children having to walk along the north side of Mission Blvd. with heavy traffic and no sidewalk.
Indian Hills Elementary	El Palomino Drive & Maria Drive	.93 mi.	To avoid children walking along and crossing heavily traveled streets with fast traffic (Camino Real and Limonite Avenue).
	El Palomino Drive & Campero Drive	.78 mi.	
	El Palomino Drive & Palencia Drive	.73 mi.	
	Mountain Shadow Drive & Winncliff Drive	.70 mi.	
Pedley Elementary	Pedley Road (west) & 56th Street	.65 mi.	
	Pedley Road (east) & 56th Street	.70 mi.	To avoid children crossing Van Buren Blvd. and railroad tracks with heavy, fast moving traffic.
	Pedley Road & 58th Street	.90 mi.	
	Pedley Road & 60th Street (near Limonite Avenue)	.77 mi.	

HOME-SCHOOL BUS RIDING ELIGIBILITY
APPROVED SAFETY EXCEPTIONS

<u>School</u>	<u>Location of Bus Stop</u>	<u>Distance From School</u>	<u>Safety Concerns</u>
Pedley Elementary (continued)	Downey Street & 63rd Street	.75 mi.	
	64th Street & Corey Street	.72 mi.	
	Baker Street & Kennedy Street	.90 mi.	To avoid children walking along the shoulder and crossing Limonite Avenue with heavy, fast moving traffic.
	64th Street & Archer Street	.70 mi.	
	Kennedy Street & Archer Street	.83 mi.	
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Jurupa Valley	10943 Lansford Street	1.95 mi.	To avoid students crossing the intersections of Van Buren, Etiwanda and the freeway as well as walking along Etiwanda on the railroad tracks.
	Urbana Avenue & Iberia Avenue	1.85 mi.	

Jurupa Unified School District

Personnel Report #6

September 16, 1991

CERTIFICATED PERSONNEL

Regular Assignment

Teacher (AFJROTC)	Mr. William Pine 5555 Canyon Crest #4C Riverside, CA 92507	Effective September 4, 1991 Designated Subjects-ROTC Credential; Credit for 13 years prior related experience.
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Temporary Assignment

Teacher (40%)	Ms. Michelle Fisher 1271 Coco Court Riverside, CA 92506	Effective September 6, 1991 Single Subject-P.E. Credential
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Change of Status

Teacher	Ms. Patricia Miller	From 50% to 60% status Effective September 4, 1991
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Additional Subject Authorizations

To teach additional subject(s) not listed on base credential under authorization of Education Code Section 44263 (additional coursework in subject matter): Susan Gaustad - Business Education; Chuck Armenta - Physical Education.

Partial Assignment Authorization

To teach subject(s) not listed on base credential under authorization of Education Code Section 44258.7(c): Sharon Newell - Teams Learned Choices; Julie Paul - Yearbook; Vickie Henninger - Student Government; Fred Lawrence - Teen Skills; Vince Rosse - Yearbook; Charles Gray - Color Guard; Aaron Works - Color Guard; Annmarie Weaver - Student Government.

Emergency Authorizations

To teach subjects specified below because of an insufficient number of qualified and acceptable candidates under authorization of Education Code Section 44300: Tina Mihin - Science; Karen Lancaster - Special Education; Kim Hanson - Physical Education (Cheerleading); Jorge Sanchez - Elementary; Marcia Woodard - Special Education; Karen Casey - Elementary; Lisa Levine - Elementary.

Extra Compensation Assignment

Rustic Lane Elementary; to set-up and arrange State Preschool Program; August 19, 1991 through September 10, 1991; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Eunice Carter

CERTIFICATED PERSONNEL (Continued)Extra Compensation Assignment (Continued)

Jurupa Middle School; to inservice employees on collaborative learning; interdisciplinary teaming/integrated lessons; October 5, 1991; not to exceed six (6) hours total; appropriate hourly rate of pay.

Gary Golden

Mission Middle School; to attend writing across the curriculum workshop; August 27-30, 1991; not to exceed 48 hours each; appropriate hourly rate of pay.

Marilyn Gallagher

Dee Holman

Jurupa Valley High School; to teach an extra period each day; September 4, 1991 through June 30, 1992; appropriate hourly rate of pay.

Gary Clem

Donn Cushing

Craig Kleeman

Steve Brockman (first semester only)

Jurupa Valley High School; 1991-92 school year; extra duties; appropriate annual rate of pay.

Aaron Works

Summer Instrumental Music Camp

Rubidoux High School; 1991-92 school year; extra duties; appropriate annual rate of pay.

Charles Gray

Summer Instrumental Music Camp

Substitute Assignment

Teacher	Ms. Mary Chavez 5929 Natchez Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Mr. Gregory De Morrow 9541 Corral Street Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Mr. Daniel Dorchuck 1959 Neptune Drive Perris, CA 92570	As needed Emergency P-12 Credential
Teacher	Ms. Tina Erickson 4794 Electric San Bernardino, CA 92407	As needed Emergency P-12 Credential
Teacher	Ms. Penelope Hamilton 600 Central Ave. #19 Riverside, CA 92507	As needed Single Subject-Social Science Credential
Teacher	Ms. Rosalind Heaps 8652 Terrie Terrace Riverside, CA 92509	As needed Emergency P-12 Credential

CERTIFICATED PERSONNEL (Continued)Substitute Assignment (Continued)

Teacher	Ms. Elizabeth Hultgren 7580 Orchard #97 Riverside, CA 92504	As needed Single Subject-Math Credential
Teacher	Ms. Mary Mower 8740 Harper Court Riverside, CA 92503	As needed Emergency P-12 Credential
Teacher	Ms. Lisa Navarro 10331 Palmento Drive Riverside, CA 92505	As needed Emergency P-12 Credential
Teacher	Mr. Christopher Neblett 21435 Townsendia Avenue Moreno Valley, CA 92387	As needed Emergency P-12 Credential
Teacher	Ms. Cynthia Pearce 4577 Beverly Court Riverside, CA 92506	As needed Standard Secondary Credential
Teacher	Ms. Ruth Potts 22377 Tanager Street Grand Terrace, CA 92324	As needed Multiple Subject Credential
Teacher	Ms. Tracy Reynolds 14185 Bush Avenue Riverside, CA 92508	As needed Multiple Subject Credential
Teacher	Mr. Gary Rose 2828 W. Lincoln Ave. #141 Anaheim, CA 92801	As needed Emergency P-12 Credential
Teacher	Ms. F. Robin Thomas 8449 Diana Ave. #21 Riverside, CA 92504	As needed Emergency P-12 Credential
Teacher	Ms. Nancy Wise-Mahoney 1433 B. Morton Circle Claremont, CA 91711	As needed Single Subject-Social Science Credential

Leave of Absence

Teacher	Ms. Debra Converse 6245 Ave. Juan Diaz Riverside, CA 92509	Maternity Leave effective September 6, 1991 through October 23, 1991 with use of sick leave benefits.
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CERTIFICATED PERSONNEL (Continued)

Leave of Absence (Continued)

Teacher

Ms. Victoria Martinez
3401 Kentucky Street
Riverside, CA 92507

Maternity Leave effective
September 4, 1991 through
September 20, 1991 with
use of sick leave benefits
and Unpaid Special Leave
September 23, 1991 through
December 1, 1991 without
compensation, health and
welfare benefits, or
increment advancement.

CLASSIFIED PERSONNELShort-Term/Extra Work

Rustic Lane Elementary; to set-up and arrange State Preschool Program; August 19, 1991 through September 10, 1991; not to exceed 20 hours each; appropriate hourly rate of pay.

Preschool Teacher	Narda Carter
Instructional Aide	Jean Bateman

Substitute Assignment

Night Attendance Caller	Ms. Teresa Gonzalez 3681 Arora Street Riverside, CA 92509	As needed
Instructional Aide	Ms. Lisa Johnson 6172 Darcee Drive Riverside, CA 92509	As needed
Clerk-Typist	Ms. Charlotte Sanchez 8628 Running Gait Lane Riverside, CA 92509	As needed
Cafeteria Assistant I	Ms. Arleen Sandoval 10561 Bergerac Lane Mira Loma, CA 91752	As needed

Recall from Layoff

(Board Action of September 3, 1991)

Elem. Media Ctr. Clk.	Ms. Jacqueline Andrews 4150 Stanton Street Riverside, CA 92509	Effective September 5, 1991 Part-time
Elem. Media Ctr. Clk.	Ms. Jeannette Bernd 4565 Glen Street Riverside, CA 92509	Effective September 5, 1991 Part-time
Elem. Media Ctr. Clk.	Ms. Vivian Carrasco 5995 Scheelite Street Riverside, CA 92509	Effective September 5, 1991 Part-time
Elem. Media Ctr. Clk.	Ms. Cherylynn Glass 1453 N. San Diego Ontario, CA 91763	Effective September 5, 1991 Part-time
Elem. Media Ctr. Clk.	Ms. Gayla Gresham 7870 Maria Drive Riverside, CA 92509	Effective September 5, 1991 Part-time
Elem. Media Ctr. Clk.	Ms. Susan Jahn 6021 Grinnell Drive Riverside, CA 92509	Effective September 5, 1991 Part-time

CLASSIFIED PERSONNEL (Continued)

Recall from Layoff (Continued)
(Board Action of September 3, 1991)

Elem. Media Ctr. Clk.	Ms. Genevieve Sanchez 4147 Campbell Street Riverside, CA 92509	Effective September 5, 1991 Part-time
Elem. Media Ctr. Clk.	Ms. Mary Taber 4444 Riverview Drive Riverside, CA 92509	Effective September 5, 1991 Part-time

Reassignment/Recall from Layoff

From Instructional Aide to Elem. Media Center Clerk	Ms. Mary Forand 5824 Cedar Street Riverside, CA 92509	Effective September 5, 1991 Part-time
From Bil. Language Tutor to Elem. Media Center Clerk	Ms. Veronica Robinson 5631 Northwood Riverside, CA 92509	Effective September 5, 1991 Part-time
From Instructional Aide to Elem. Media Center Clerk	Ms. Patsy Stone 9646 53rd Street Riverside, CA 92509	Effective September 5, 1991 Part-time

Leave of Absence

Instructional Aide	Ms. Martha Arce 3914 Mennes Riverside, CA 92509	Maternity Leave effective October 2, 1991 through November 15, 1991 with use of sick leave benefits.
Instructional Aide	Ms. Raeann Buh 2637 Maude Street Riverside, CA 92506	Unpaid Special Leave effective September 1, 1991 through January 31, 1992 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Bus Driver-Special	Ms. Lorene Lara 8975 65th Street Riverside, CA 92509	Unpaid Special Leave effective September 23, 1991 through August 31, 1992 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
Clerk-Typist	Ms. Cheryl Schneider 6720 Skyview Riverside, CA 92509	Unpaid Special Leave effective September 5, 1991 through September 30, 1991 (4 hours per day only); without compensation, health and welfare benefits, increment advancement or seniority for layoff or reduc- tion in force purposes.

CLASSIFIED PERSONNEL (Continued)

Return from 39-Month Reemployment Leave

Cafeteria Assistant II	Ms. Mary Mills 11710 Pimlico Way Moreno Valley, CA 92557	Effective September 9, 1991
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Resignation

Cafeteria Manager- Elementary	Ms. Carrie Pierceall 9491 52nd Street Riverside, CA 92509	Effective September 3, 1991
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Night Attendance Caller	Ms. Karen Robinson 3945 Stanton Street Riverside, CA 92509	Effective September 3, 1991
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OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)Regular Assignment

Activity Supervisor	Ms. Barbara Chenier 3627 Pontiac Riverside, CA 92509	Effective September 9, 1991 Work Year F Part-time
Activity Supervisor	Ms. Karen Peterson 8171 Whitney Drive Riverside, CA 92509	Effective September 9, 1991 Work Year F Part-time
Activity Supervisor	Ms. Teresa Schopp 5685 Beach Street Riverside, CA 92509	Effective September 9, 1991 Work Year F Part-time

Short-Term Assignment

Pacific Avenue Elementary; to attend a planning meeting for Activity Supervisors; September 5, 1991; not to exceed one (1) hour each; appropriate hourly rate of pay.

Janey Craig	Melodee Bell	Judy Wigg
Marsha Watson	Debbie Thuve	Lena Ortega

Troth Street Elementary; to serve as a translator while registering students; August 28-30, 1991 and September 4, 1991; not to exceed 18 hours total; \$4.25 per hour.

Translator	Patti Sanchez
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Substitute Assignment

Activity Supervisor	Ms. Felina Constante 6390 Mann Mira Loma, CA 91752	As needed
Activity Supervisor	Ms. Cynthia Crawshaw 3063 Florine Avenue Riverside, CA 92509	As needed
Activity Supervisor	Ms. Cynthia Fiechter 5075 Rutile Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Brenda Valdez 6427 Rathke Drive Riverside, CA 92509	As needed

Resignation

Activity Supervisor	Ms. Katherine Reimer 6722 Zuma Place Riverside, CA 92506	Effective September 4, 1991
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The above actions are recommended for approval:

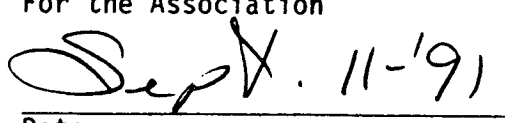

 Kent Campbell, Assistant Superintendent-Personnel Services

MEMORANDUM OF AGREEMENT BETWEEN THE JURUPA UNIFIED SCHOOL DISTRICT
AND CALIFORNIA SCHOOL EMPLOYEES' ASSOCIATION, CHAPTER #392
(August 1, 1991)

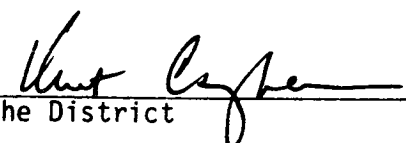
The following shall apply to unit members laid off pursuant to Board Resolution #92-01:

1. Laid off unit members are eligible for reemployment for a period of 39 months and shall be reemployed in preference to new applicants as per Education Code #45298.
2. Laid off unit members shall receive district-paid health and welfare benefits until September 30, 1991.
3. During the 18-month period after July 1, 1991, laid-off unit members shall have the option, subject to insurance carrier approval, of purchasing a continuation of health and welfare benefit coverage at the same group rates provided to unit members.
4. The District shall assist laid-off employees in gaining other employment, where practical.
5. Laid-off unit members shall be offered substitute assignments in their previous classifications(s) on a priority basis, and in other classifications where practical.
6. The District shall pay off all monies owed for SLIP and/or uniform allowance.
7. The District shall abide by the Education Code and any other law(s) regarding the assignment of work previously performed by laid-off unit members.
8. In the event that the Director of Transportation is able to increase available work hours, he shall restore the hours of the Drivers who have had a reduction, prior to recalling laid-off Drivers or hiring new Drivers, where practical.
9. The District shall provide training opportunities to laid-off Bus Drivers and Bus Drivers - Special Students to remain qualified for their current classification and maintain current certificates during the 39 month period of reemployment. Such opportunities shall consist of the following: regularly scheduled District inservices provided by the Director of Transportation; and two regularly scheduled out-of-district inservice workshops, the latter for which the District will provide transportation, registration fees, and lunch.
10. The District shall retain Health and Welfare Benefits at a District contribution of seven (7) hours for Judith Cummings until June 30, 1992. In the event that Ms. Cummings' hours worked per day should exceed seven (7) hours so will her Health and Welfare Benefits contribution increase. However, if within this period her hours should reduce, she will retain the seven (7) hour Health and Welfare benefit contribution.
11. This Agreement shall become effective on ratification by the Board of Education.


For the Association


Date

d03r37


For the District

9-11-91
Date

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

08/19/91 - 09/01/91
PURCHASES OVER \$200

REPORT: APS/APSS50/01
RUN DATE: 09/05/91
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P67629	100	178 00	FACILITIES	ESD COMPANY	JVH-SC-ELECTRICAL MATERIALS	4,219.00
P67637	100	178 00	DISTRICT WAREHOUSE	XEROX CORP	WHSE-STOCK	1,396.39
P67639	100	178 00	DISTRICT WAREHOUSE	EASTMAN PRODUCTS	WHSE-STOCK	7,816.10
P67640	100	178 00	DISTRICT WAREHOUSE	PIONEER STATIONERS INC	WHSE-STOCK	3,193.93
P67641	100	178 00	DISTRICT WAREHOUSE	SOUTHWEST SCHOOL SUPPLY	WHSE-STOCK	8,540.53
P67642	100	178 00	DISTRICT WAREHOUSE	GORDON'S INC.	WHSE-STOCK	1,281.54
P67644	100	178 00	DISTRICT WAREHOUSE	SERVICE OFFICE PRODUCTS	WHSE-SUPPLIES	2,402.14
P67647	100	178 00	PLANT OPERATIONS	C.R. JAESCHKE, INC.	MAINT-EQUIPMENT REPAIRS	1,289.96
P67688	100	178 00	DISTRICT WAREHOUSE	MCKENZIE-SCOTT CO.	WHSE-SUPPLIES	2,403.47
P67689	100	178 00	DISTRICT WAREHOUSE	UNIVERSITY COPY SYSTEMS, IN	WHSE-STOCK	1,745.55
P67690	100	178 00	FACILITIES	ESD COMPANY	MAINT-PORTABLES	1,382.67
P67691	100	178 00	FACILITIES	NORLAND ENTERPRISES	MAINT-PORTABLES	2,450.00
P67692	100	178 00	DISTRICT WAREHOUSE	INLAND PACIFIC CERAMIC SUPP	WHSE-STOCK	317.45
P67695	100	178 00	FACILITIES	CONSOLIDATED ELECTRICAL DIS	MAINT-PORTABLE-SUPPLIES	571.48
P67696	100	178 00	FACILITIES	ESD COMPANY	MAINT-PORTABLE-SUPPLIES	3,783.14
P67697	100	178 00	FACILITIES	BARRY'S BACKHOE RENTAL	MAINT-PORTABLE-SUPPLIES	3,000.00
P67716	100	178 00	FACILITIES	ESD COMPANY	MAINT-PORTABLES-ELECTRICAL SUPPLIES	1,438.46
P67729	100	178 00	FACILITIES	HOME DEPOT	MAINT-SUPPLIES	227.14
P67733	100	197 00	SCIENCE	SCHOLASTIC MAGAZINES	JVH-INSTRUCTIONAL MATERIALS	299.55
P67736	100	197 00	SCIENCE	FLINN SCIENCE INC.	JVH-INSTRUCTIONAL MATERIALS	1,984.44
P67740	100	178 00	DISTRICT ADMINISTRATION	BUTTERFIELD EXPRESS	EC-OPEN PO-ADVERTISING	250.00
P67742	100	178 00	DISTRICT ADMINISTRATION	EL CHICANO NEWSPAPER	EC-ADVERTISING	250.00
P67743	100	178 00	DISTRICT ADMINISTRATION	JURUPA THIS WEEK	EC-ADVERTISING	250.00
P67744	100	178 00	DISTRICT ADMINISTRATION	BLACK VOICE NEWS	EC-ADVERTISING	250.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/19/91 - 09/01/91
PURCHASES OVER \$200

REPORT: APS/APSS50/01
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P67745	100	178 00	DISTRICT ADMINISTRATION	PRESS ENTERPRISE COMPANY	EC-ADVERTISING		11,000.00
P67754	100	197 00	GUIDANCE & COUNSELING	STOCKWELL & BINNEY (#5236	JVH-OPEN PO-SUPPLIES		300.00
P67760	100	178 00	FACILITIES	DC ELECTRONICS, INC.	MAINT-PORTABLES-SUPPLIES		269.37
P67761	100	178 00	FACILITIES	THOMPSON ENGINEERING CO	JVH-PORTABLES		3,248.66
P67765	100	178 00	FACILITIES	FOURTH STREET ROCK CRUSHER	MAINT-PORTABLE-SUPPLIES		309.65
P67767	100	178 00	FACILITIES	GKN RENTALS	MAINT-PORTABLES-EQUIPMENT RENTAL		2,024.00
P67769	100	178 00	FACILITIES	FOURTH STREET ROCK CRUSHER	MAINT-PORTABLE-CONCRETE SUPPLIES		336.72
P67771	100	178 00	FACILITIES	CONSOLIDATED ELECTRICAL DIS	MAINT-PORTABLE-ELECTRICAL SUPPLIES		734.71
P67775	100	178 00	FACILITIES	FOURTH STREET ROCK CRUSHER	MAINT-PORTABLE-CONCRETE		600.00
P67786	100	178 00	FACILITIES	CONSOLIDATED ELECTRICAL DIS	MAINT-PORTABLE-ELECTRICAL SUPPLIES		790.35
P67788	100	188 00	SELF-CONTAINED CLASSROOM	GONZALEZ, A.M.	SC-PRINTER		700.00
P67798	100	178 00	SCHOOL ADMINISTRATION	T.A. GROSS SYSTEMS SPECIALI	MAINT-1H-MB-SERVICE OFFICE EQUIP		975.75
P67803	100	188 00	SCHOOL ADMINISTRATION	DE ANZA STATIONERS	SC-SUPPLIES		250.00
P67808	100	197 00	STUDENT ACTIVITIES	MAGNOLIA POOL SUPPLY	JVH-POOL SUPPLIES		323.14
P67812	100	191 00	SCHOOL ADMINISTRATION	EDUCATIONAL SYSTEMS INTERNA	HMS-OFFICE SUPPLIES		244.38
P67820	100	178 00	DISTRICT WAREHOUSE	POSTMASTER	WHSE-STOCK		725.00
P67821	100	178 00	DISTRICT ADMINISTRATION	SCHOOL SERVICES OF CALIFORN	EC-OPEN PO-MANDATED COST CLAIM SERV		2,040.00
P67822	100	178 00	SCHOOL ADMINISTRATION	T.A. GROSS SYSTEMS SPECIALI	MAINT-JM-MM-SERVICE OFFICE EQUIP		2,484.00
P67823	100	178 00	DISTRICT ADMINISTRATION	GANS INK & SUPPLY CO.	PRINT SHOP-SUPPLIES		226.06
P67824	100	178 00	PLANT OPERATIONS	RAMSEY BACKFLOW & PLUMBING	MAINT-GROUNDS SUPPLIES		2,723.00
P67852	100	191 00	SCHOOL ADMINISTRATION	BURTRONICS (MARTIN BUS. MAC	HMS-ALL OTHER EQUIPMENT		8,194.52
P67858	100	197 00	GENERAL EDUCATION - SECONDARY	WESTERN SCREEN	JVH-INSTRUCTIONAL MATERIALS		406.22
P67862	100	178 00	SCHOOL ADMINISTRATION	T.A. GROSS SYSTEMS SPECIALI	MAINT-CR-NV-SERVICE OFFICE EQUIP		346.50
P67872	100	197 00	SCIENCE	SCANTRON	JVH-INSTRUCTIONAL MATERIALS		207.42

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 08/19/91 - 09/01/91
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P67881	100	000	00	SELF-CONTAINED CLASSROOM	TEACHING STRATEGIES, INC.	SC-EQUIPMENT	273.30
P67882	100	178	00	FACILITIES	GKN RENTALS	MAINT-PORTABLE-EQUIPMENT RENTAL	1,535.42
P67889	100	178	00	INSTRUCTIONAL ADMINISTRATION	IBM/PHOTO & SOUND CO.	EC-COMPUTER SYSTEM	1,410.00
FUND TOTAL							93,421.11
TOTAL NUMBER OF PURCHASE ORDERS							51
P67758	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR PRICE CLUB, THE	MMS-VCR		215.49
P67784	101	186	00	E.C.I.A. CHAPTER 1	STATER BROTHERS (JURUPA RD)	VB-OPEN PO-INSTRUCTIONAL MATERIALS	400.00
P67800	101	191	00	DEMONSTRATION PROGRAMS IN REA IMAGINE THAT		MMS-OPEN PO-INSTRUCTIONAL MATERIALS	500.00
P67802	101	191	00	DEMONSTRATION PROGRAMS IN REA OFFICE CLUB		MMS-INSTRUCTIONAL MATERIALS	361.01
P67850	101	178	00	NON-AGENCY ACYF HEADSTART	MARSHA WILLIS	EC-DIRECT PURCHASE REIMB	500.00
P67855	101	191	00	DEMONSTRATION PROGRAMS IN REA WRITING CO., THE		MMS-INSTRUCTIONAL MATERIALS	1,075.86
P67865	101	191	00	DEMONSTRATION PROGRAMS IN REA DEMCO SUPPLY INC		MMS-BOOK RACKS	554.75
P67867	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR PRICE CLUB, THE		MMS-VCR & TV	538.73
P67877	101	190	00	S.I.P. (SCHOOL IMPROVEMENT PR PRECISION DYNAMICS CORP.		JMS-INSTRUCTIONAL MATERIALS	255.37
P67878	101	191	00	DEMONSTRATION PROGRAMS IN REA SPICE		MMS-OTHER BOOKS	239.42
P67883	101	178	00	ECONOMIC IMPACT AID - L E P	CTB/MACHILLAN/MCGRAW HILL	EC-TESTS	958.98
P67884	101	178	00	ECONOMIC IMPACT AID - L E P	PSYCHOLOGICAL CORPORATION,	EC-TESTS	1,004.23
P67890	101	196	00	VOCATIONAL AGRICULTURE INCENT F & W SMITH CO.		RHS-OPEN PO-INSTRUCTIONAL MATERIALS	1,500.00
FUND TOTAL							8,103.84
TOTAL NUMBER OF PURCHASE ORDERS							13
P67698	103	178	00	GENERAL EDUCATION - SECONDARY ADDISON-WESLEY PUBLISHING C		RHS-TEXTBOOKS	7,555.97
P67756	103	178	00	GENERAL EDUCATION - SECONDARY D.C. HEATH & COMPANY		RHS-TEXTBOOKS	783.88

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 08/19/91 - 09/01/91
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P67757	103	178 00	GENERAL EDUCATION - SECONDARY	GLENCOE - MCGRAW HILL	RHS-INSTRUCTIONAL MATERIALS	698.22
P67782	103	178 00	GENERAL EDUCATION - SECONDARY	SOUTH WESTERN PUBLISHING CO	RHS-TEXTBOOKS	1,884.00
				FUND TOTAL		10,922.07
				TOTAL NUMBER OF PURCHASE ORDERS		4
P67870	112	178 00	GENERAL EDUCATION - SECONDARY	GOODHEART - WILLCOX CO INC	JVH-TEXTBOOKS	201.71
P67871	112	178 00	GENERAL EDUCATION - SECONDARY	DELMAR PUBLISHERS	JVH-TEXTBOOKS	387.47
				FUND TOTAL		589.18
				TOTAL NUMBER OF PURCHASE ORDERS		2
P67585	119	178 00	PLANT MAINTENANCE	SHELTER ROOFING CO.	MAINT-RHS-REPAIR ROP ROOF	320.00
P67600	119	178 00	PLANT MAINTENANCE	INLAND PIPE AND SUPPLY CO I	MAINT-SUPPLIES	223.19
P67631	119	178 00	PLANT MAINTENANCE	TRAVIS GIBBS LANDSCAPING	WR-HEAD START-LANDSCAPE	4,850.00
P67737	119	178 00	PLANT MAINTENANCE	DESERT IRRIGATION & PIPE	MAINT-WR-GROUNDS SUPPLIES	1,036.31
P67741	119	178 00	PLANT MAINTENANCE	HOME DEPOT	MAINT-OPEN PO SUPPLIES	1,000.00
P67752	119	178 00	PLANT MAINTENANCE	LEROY'S LANDSCAPE SERVICES	WR-SUPPLIES	323.25
P67797	119	178 00	PLANT MAINTENANCE	UNIVERSITY COPY SYSTEMS, IN	MAINT-SUPPLIES	3,961.04
P67799	119	178 00	PLANT MAINTENANCE	SHIFFLER EQUIPMENT SALES, I	MAINT-SUPPLIES	238.97
P67805	119	178 00	PLANT MAINTENANCE	BAKER'S NURSERY	MAINT-GROUNDS SUPPLIES	809.85
				FUND TOTAL		12,762.61
				TOTAL NUMBER OF PURCHASE ORDERS		9
P67886	490	184 00	FACILITIES	PATTON SALES CORPORATION	RL-DESK	284.32
				FUND TOTAL		284.32

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
08/19/91 - 09/01/91
PURCHASES OVER \$200

REPORT: APS/APS550/01
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
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P67586	930	178 00	PLANT MAINTENANCE	SHELTER ROOFING CO.	MAINT-ROOFING REPAIRS	1,350.00
P67630	930	190 00	PLANT MAINTENANCE	SHELTER ROOFING CO.	MAINT-JM-NEW ROOF (ROOM 409)	1,650.00
P67693	930	196 00	PLANT MAINTENANCE	ENVIRONMENTAL CONTROL SYSTE	MAINT-RHS-REMOVE ASBESTOS TILE	1,800.00
TOTAL NUMBER OF PURCHASE ORDERS						1
FUND TOTAL						4,800.00

P67589	991	178 00	FACILITIES	GLEN AVON LUMBER COMPANY	MAINT-SUPPLIES	313.43
P67597	991	178 00	FACILITIES	GKN RENTALS	MAINT-EQUIPMENT RENTAL	276.50
P67598	991	178 00	FACILITIES	FOURTH STREET ROCK CRUSHER	MAINT-MM-CONCRETE	554.91
P67634	991	178 00	FACILITIES	FOURTH STREET ROCK CRUSHER	MAINT-SUPPLIES	241.90
P67645	991	178 00	FACILITIES	ESD COMPANY	MAINT-SUPPLIES	1,416.85
P67684	991	178 00	FACILITIES	ESD COMPANY	MAINT-PORTABLES-SUPPLIES	988.99
P67738	991	178 00	FACILITIES	GKN RENTALS	MAINT-EQUIPMENT RENTAL	2,056.55
P67739	991	178 00	FACILITIES	FOURTH STREET ROCK CRUSHER	MAINT-SUPPLIES	294.97
TOTAL NUMBER OF PURCHASE ORDERS						3
FUND TOTAL						6,144.10

91 PURCHASE ORDERS OVER	\$200.00	FOR A TOTAL AMOUNT OF	137,027.23
77 PURCHASE ORDERS UNDER	\$200.00	FOR A TOTAL AMOUNT OF	6,456.86
168 PURCHASE ORDERS	FOR A GRAND TOTAL OF		143,484.09

RECOMMEND APPROVAL

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Director of Purchasing

Jurupa Unified School District

CAFETERIA FUND

Purchase Orders Less Than \$200:

16098, 16115, 16126, 16127, 16128, 16129, 16137,
16139, 16141, 16143, 16146, 16147, 16149


Total Orders Less Than \$200.00: \$1,132.68

Purchase Orders More Than \$200:

<u>P.O.#</u>	<u>Vendor</u>	<u>Amount</u>	<u>Location/Description</u>
16125	Fore Quarter Meat & Provisions	\$1,084.04	Whse-Food
16130	Foothill Properties	2,412.50	All Schls-Oranges
16131	Moreno Brothers Dist.	423.60	All Schls-Tortillas
16132	Continental Baking Co.	2,169.80	JMS/MMS/RHS/JVHS-Cakes & Pies
16133	Kraft/Keeler Food Service	1,360.66	Whse-Food/Supplies
16134	A & R Wholesale Dist.	2,369.77	Whse-Soda JVHS/RHS/MMS/JMS-Soda & Chips
16135	A & R Wholesale Dist.	3,234.00	Whse-Soda JVHS/RHS/MMS/JMS-Soda & Chips
16136	Leabo Foods, Inc.	6,968.42	Whse-Food
16138	Gold Star Foods	14,498.47	Whse-Food
16140	C & S Produce, Inc.	2,719.97	All Schls-Produce
16142	Interstate Brands Corp.	2,775.70	All Schls-Bread & Rolls
16144	Proficient Paper Company	1,465.00	Whse-Supplies
16145	Driftwood Dairy	14,212.34	All Schls-Milk and By-Products
16148	State Board of Equalization	4,263.00	Sales Tax Return for 1990/91 Fiscal Year
<u>Total Orders More \$200.00:</u>		<u>\$59,957.27</u>	

Grand Total Cafeteria Fund 600: \$61,089.95

Recommend Approval



Ann Hale, Director Food Services

AH:cc
8/30/91

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
08/18/91 - 09/02/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APSS50/01
RUN DATE: 09/05/91
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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D96011	100	178 00	DISTRICT ADMINISTRATION	N.A.Y.R.E.	D10084 CONF 9/24/91 1 EMP	65.00
D96050	100	178 00	DISTRICT ADMINISTRATION	ATKINSON, ANDELSON, LOYA, RUUD	D10080 PROF SERVICES 7/91	657.79
D96051	100	178 00	PLANT OPERATIONS	STEVE DICKINSON	D10035 REIMB MAINTENANCE SUPPLIES	75.10
D96056	100	176 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D10078 JULY 1991 WATER BILL	1,245.47
D96058	100	178 00	DISTRICT ADMINISTRATION	OFFICE CLUB	D10087 JUNE/JULY PURCHASES	59.04
D96059	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D10068 JULY 1991 PHONE BILL	34.62
D96060	100	178 00	OPERATIONS-OTHER FACILITY	PACTEL CELLULAR	D10077 AUGUST 1991 PHONE BILL	85.07
D96062	100	000 00	SELF-CONTAINED CLASSROOM	RIVERSIDE CIVIC LIGHT OPERA	D10073 ADMISSION RL 10/10/91	207.00
D96063	100	178 00	OPERATIONS-OTHER FACILITY	RUBIDOUX COMMUNITY SERVICES	D10090 JULY 1991 WATER BILL	5,691.28
D96065	100	176 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D10069 JULY 1991 ELECTRIC BILL	3,506.16
D96066	100	186 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D10076 JUNE/JULY 1991 ELECTRIC BILL	76.98
D96067	100	183 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D10070 JULY 1991 GAS BILL	464.39
D96068	100	178 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D10075 JULY 1991 GAS BILL	904.44
D96071	100	000 00	SELF-CONTAINED CLASSROOM	REGENTS U.C.	D10072 POOL RENTAL RL 6/17/91	80.00
D96150	100	178 00	WAREHOUSE OPERATIONS	MOBIL OIL CREDIT CORPORATIO	D10091 JUNE 1991 MONTHLY PURCHASES	63.63
D96153	100	175 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D10098 6/91-7/91 ELECTRIC BILL	8,085.49
D96154	100	186 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D10092 7/91-8/91 GAS BILL	1,923.88
D96157	100	000 00	DISTRICT ADMINISTRATION	ALLSTATE LIFE INS. CO.	D10111 90/91 CL TSA REFUNDS	9.36
D96159	100	000 00	DISTRICT ADMINISTRATION	AMERICAN NATIONAL INSURANCE	D10110 90/91 CL TSA REFUNDS	90.12
D96160	100	000 00	DISTRICT ADMINISTRATION	AMERICAN UNITED LIFE INSURA	D10109 90/91 CL TSA REFUNDS	95.68
D96161	100	000 00	DISTRICT ADMINISTRATION	BANKERS UNITED LIFE ASSURAN	D10108 90/91 CL TSA REFUNDS	65.25
D96163	100	000 00	DISTRICT ADMINISTRATION	GREAT AMERICAN LIFE INSURAN	D10107 90/91 CL TSA REFUNDS	66.15
D96165	100	000 00	DISTRICT ADMINISTRATION	IDS LIFE/AMERICAN EXPRESS	D10106 90/91 CL TSA REFUNDS	49.08
D96166	100	000 00	DISTRICT ADMINISTRATION	JACKSON NATIONAL LIFE	D10105 90/91 CL TSA REFUNDS	49.08

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COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

08/18/91 - 09/02/91
PURCHASES OVER \$1

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DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D96168	100 000 00	DISTRICT ADMINISTRATION	JOHN ALDEN LIFE INSURANCE C	D10104 90/91 CL TSA REFUNDS	91.35
D96169	100 000 00	DISTRICT ADMINISTRATION	METROPOLITAN LIFE INSURANCE	D10103 90/91 CL TSA REFUNDS	49.08
D96170	100 000 00	DISTRICT ADMINISTRATION	PAUL REVERE VAR. ANNUITY IN	D10102 90/91 CL TSA REFUNDS	46.59
D96171	100 000 00	DISTRICT ADMINISTRATION	PRUDENTIAL INSURANCE COMPAN	D10101 90/91 CL TSA REFUNDS	49.08
D96172	100 000 00	DISTRICT ADMINISTRATION	SECURITY BENEFIT LIFE INS.	D10100 90/91 CL TSA REFUNDS	66.15
D96173	100 000 00	DISTRICT ADMINISTRATION	TRANSAMERICA LIFE	D10099 90/91 CL TSA REFUNDS	10.31
D96174	100 178 00	DISTRICT ADMINISTRATION	CHAVEZ, JOHN	D10113 REIMB CONF 7/26-28/91 1 BRD M	183.79
D96175	100 178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	D10115 SEPTEMBER PREMIUM	35.68
D96177	100 181 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D10122 JULY 1991 WATER BILL	1,508.03
D96179	100 178 00	COMMUNITY SERVICES	COUNTY OF RIVERSIDE SHERIFF	D10112 PROF SERVICES 2/1/91 RNS	139.92
D96180	100 178 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D10123 JULY 1991 GAS BILL	94.97
D96203	100 178 00	DISTRICT ADMINISTRATION	INLAND PERSONNEL COUNCIL	D10124 CONF 10/11/91 2 EMP	36.46
D96207	100 189 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D9472 JULY 1991 WATER BILL	1,687.80
D96208	100 178 00	NON-AGENCY ACTIVITIES - EDU	EDUCA PACIFIC TELEPHONE	D9471 JULY 1991 WATER BILL	9,234.02
D96209	100 178 00	DISTRICT ADMINISTRATION	POSTMASTER	D9468 REPLENISH POSTAGE METER	2,500.00
D96253	100 191 00	SCHOOL ADMINISTRATION	DIANA ASSEIER	D10041 REIMB OFFICE SUPPLIES	266.21
D96266	100 197 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D9474 JULY 1991 PHONE BILL	12.49
D96268	100 176 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D9467 JULY 1991 GAS BILL	52.83
----- FUND TOTAL					39,714.82
TOTAL NUMBER OF DISBURSEMENTS					42
D96013	101 190 00	DEMONSTRATION PROGRAMS IN REA	FLEURY LAYCOOK	D10083 REIMB CONF 7/30/91 1 EMP	155.00
D96015	101 190 00	DEMONSTRATION PROGRAMS IN REA	DANA GONZALEZ	D10081 REIMB CONF 7/30/91 1 EMP	155.00
D96016	101 190 00	DEMONSTRATION PROGRAMS IN REA	BECKSTROM-STERNBERG, ROXANN	D10082 REIMB CONF 7/30/91 1 EMP	155.00

3.22

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/18/91 - 09/02/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REPORT: APS/APSS50/01
RUN DATE: 09/05/91
PAGE: 3

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D96052	101	186 00	E.C.I.A. CHAPTER 1	ROBERT IVERSON	D10036 REIMB INSTRUCTIONAL MATERIALS	170.25
D96076	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	I.T.C.	D10086 CONF 8/21-22/91 1 EMP	110.00
D96202	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	BELL, KAREN	D10114 REIMB CONF 7/9-13/91 1 EMP	203.00
D96204	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	MARK MCFERREN	D9463 REIMB CONF 7/23-28/91 1 EMP	69.66
D96205	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	REGENTS-UC	D9465 CONF 9/7/91 1 EMP	75.00
D96238	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	CSUSB EXTENDED EDUCATION	D9464 CONF 10/18/91 48 EMP	2,935.00
D96239	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR	RADISSON HOTEL	D9466 CONF LODGING 10/18-19/91 1 EMP	104.50
D96246	101	186 00	E.C.I.A. CHAPTER 1	MICHELE SHEETS	D10037 REIMB INSTRUCTIONAL MATERIALS	48.41
D96248	101	186 00	E.C.I.A. CHAPTER 1	JOLENE HAMMACK	D10038 REIMB INSTRUCTIONAL MATERIALS	52.96
D96251	101	186 00	E.C.I.A. CHAPTER 1	PAT BASTIAANS	D10040 REIMB INSTRUCTIONAL MATERIALS	92.53
D96256	101	178 00	SB 1882-CA PROFESSIONAL DEVEL	BERTHA WALLACE	D10042 REIMB PRINCIPALS MTG SUPPLIES	22.24
FUND TOTAL						4,348.55
TOTAL NUMBER OF DISBURSEMENTS						14
D96176	103	178 00	GIFTED AND TALENTED EDUCATION	REGENTS-UC	D10117 CONF 8/31/91 1 EMP	75.00
FUND TOTAL						75.00
TOTAL NUMBER OF DISBURSEMENTS						1
D96212	106	196 00	PHYSICAL EDUCATION	CLOVER, JIM	D9473 PROF SERVICES 8/20-9/10 RHS JV	3,020.00
FUND TOTAL						3,020.00
TOTAL NUMBER OF DISBURSEMENTS						1
D96250	119	178 00	PLANT MAINTENANCE	STEVE DICKINSON	D10039 REIMB MAINTENANCE SUPPLIES	14.55
FUND TOTAL						14.55

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APSS50/01
 RUN DATE: 09/05/91
 PAGE: 4

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

08/18/91 - 09/02/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
096183	980	178 00	DISTRICT ADMINISTRATION	BEST, BEST & KRIEGER	D10121 PROF SERVICES 7/91	1,080.07
096184	980	178 00	DISTRICT ADMINISTRATION	FEDERAL EXPRESS CORP	D10119 PROF SERVICES 8/6/91	15.50
096185	980	178 00	DISTRICT ADMINISTRATION	DAVID TAUSSIG AND ASSOC., I	D10120 PROF SERVICES 5-6-7/91	5,779.75
FUND TOTAL						6,875.32
TOTAL NUMBER OF DISBURSEMENTS						3
096100	991	178 00	FACILITIES	SOUTHERN CALIFORNIA EDISON	D10097 HOOK-UP FEES SC	258.56
FUND TOTAL						258.56
D96074	403	178 00	FACILITIES	RIVERSIDE NATIONAL BANK	D10074 BALANCE-PORTABLE PA	3,152.00
FUND TOTAL						3,152.00
D96213	800	194 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D9469 JULY 1991 PHONE BILL	14.61
FUND TOTAL						14.61
FOR A GRAND TOTAL OF						57,473.41

65 DISBURSEMENT ORDERS

Recommend Approval:

[Signature]
 Director of Business Services



Jurupa Unified School District
1991/92 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program To Be Charged	Purpose
<u>92-1</u>	<u>Consultant or Personal Service Agreements</u>			
92-1-I	Leonard Olguin	\$ 700.00	Professional Development	Keynote speaker to Rubidoux High teachers on "Kicking Off A New Year" with emphasis on teacher motivation and the business of education
92-1-J	David Struthers	NTE \$ 2,700.00	Safety Credit Funds	Safety inservice to meet legal requirements of SB 198
<u>92-4</u>	<u>Lease Agreements</u>			
92-4-A	State Allocation Board	\$ 2,000.00/year per portable classroom (75)	Developer Fee Fund Redevelopment Fund	9/1/90 - 8/31/91
		\$ 4,000.00/year per portable classroom (75)	Developer Fee Fund Redevelopment Fund	9/1/91 - 8/31/91

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

Rollin Edmunds
Assistant Superintendent
Business Services

RE/dc
9/16/91

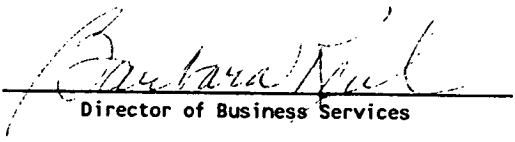
MONTHLY PAYROLL DISBURSEMENTS

September 16, 1991

JULY PAYROLL -----	MONTHLY -----	HOURLY -----	TOTAL PAYMENT -----
Certificated	\$287,747.29	\$47,516.52	\$335,263.81
Classified	\$331,998.12	\$342,757.49	\$674,755.61
Board Members	\$2,000.00	-0-	\$2,000.00
Youth Employment Program	-0-	\$44,108.75	\$44,108.75
TOTAL JULY PAYMENT			\$1,056,128.17

AUGUST PAYROLL -----	MONTHLY -----	HOURLY -----	TOTAL PAYMENT -----
Certificated	\$311,387.21	\$110,570.65	\$421,957.86
Classified	\$331,009.09	\$44,872.72	\$375,881.81
Board Members	\$2,000.00	-0-	\$2,000.00
Youth Employment Program	-0-	\$48,945.80	\$48,945.80
TOTAL AUGUST PAYMENT			\$848,785.47

Recommend Approval:


 Director of Business Services

Jurupa Unified School District

CERTIFICATED EXTRA COMPENSATION

July and August 1991

NAME	DATE OF WORK	TIME	RATE	AMOUNT
STUDENT DISCIPLINE				
Anderson, Wilbert	07/01,02/91	13.00	23.30	\$302.90
PROFESSIONAL DEVELOPMENT PROGRAM PLANNING				
Bell, K.	06/24-28/91	21.50	23.30	\$500.95
Brown, A.	06/24-28/91	10.75	23.30	250.48
Carroll, W.	06/24-28/91	10.75	23.30	250.48
Cohens, F.	06/24-28/91	10.75	23.30	250.48
DePass, V.	06/24-28/91	21.75	23.30	506.78
Dimery, S.	06/24-08/02/91	135.00	23.30	3,145.50
Evans, C.	06/24-28/91	10.75	23.30	250.48
Gentry, K.	06/24-28/91	21.50	23.30	500.95
Gray, C.	06/24-28/91	21.50	23.30	500.95
Gurrola, S.	06/24-28/91	21.50	23.30	500.95
Hanson, P.	06/24-28/91	10.75	23.30	250.48
Kane, L.	06/24-28/91	21.50	23.30	500.95
Liddle, R.	06/24-28/91	10.75	23.30	250.48
Richards, G.	06/24-28/91	21.75	23.30	506.78
Slivka, R.	06/24-28/91	21.50	23.30	500.95
Snell, T.	06/24-28/91	21.50	23.30	500.95
Strain, P.	06/24-28/91	21.50	23.30	500.95
Thompson, P.	06/24-28/91	21.50	23.30	500.95
Wright, E.	06/24-28/91	21.50	23.30	500.95
				\$10,671.44
TUTORING IN ENGLISH/READING				
Samuel, T.	04/16-05/23/91	12.00	23.30	\$279.60
ADULT EDUCATION TEACHER				
Radovich, J.	06/11-07/09/91	45.00	23.30	\$1,048.50
COMPUTER LAB SET-UP				
Rice, F.	05/07-06/17/91	40.00	23.30	\$932.00
PROJECT COORDINATOR				
Clark, L.	08/05-06/91	6.00	23.30	\$139.80
ASSESSMENT NEEDS MEETING				
Bruce, R.	07/17,18/91	8.00	23.30	\$186.40
Ennis, L.	07/17,18/91	8.00	23.30	186.40
Gillette, L.	07/17,18/91	8.00	23.30	186.40
Gotreau, T.	07/17,18/91	8.00	23.30	186.40
Johnson, C.	07/17,18/91	8.00	23.30	186.40
Prosser, T.	07/17,18/91	8.00	23.30	186.40
				\$1,118.40

CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
PROJECT LIAISON TEAM HANDBOOK				
Boykin, L.	06/28/91	5.00	23.30	\$116.50
Castillo, V.	06/28/91	5.00	23.30	116.50
Dimery, S.	06/28/91	5.00	23.30	116.50
Gentry, K.	06/28/91	2.50	23.30	58.25
				\$407.75
SCHEDULE SPECIAL ED STUDENTS				
Dunn, C.	08/04/91	4.00	23.30	\$93.20
Falsetto, N.	08/04/91	4.00	23.30	93.20
Kinsey, G.	08/04/91	4.00	23.30	93.20
Tieri, V.	08/04/91	4.00	23.30	93.20
				\$372.80
J.T.P.A. ORIENTATION				
Dicketts, A.	07/02/91	3.50	23.30	\$81.55
UPDATE CATALOGS/DEVELOP DISPLAYS				
Johnson, C.	06/24-28/91	40.00	23.33	\$933.20
COMPETENCY TEST GRADING				
Maguire, B.	07/17/91	0.50	23.30	\$11.65
Wright, E.	07/17/91	0.50	23.30	11.65
				\$23.30
D.A.T.E. COMPUTER CLASS				
Mihin, T.	03/27-06/12/91	11.00	23.30	\$256.30
PORTFOLIO PILOT PROGRAM				
Seago, N.	07/16/91	6.50	23.30	\$151.45
ADMINISTER COMPETENCY TESTS				
Berham, K.	07/31,08/01/91	4.00	23.30	\$93.20
VanderVeen, G.	07/31,08/01/91	4.00	23.30	93.20
				\$186.40
CONFERENCE ATTENDANCE				
Cruz, M.	07/29-31/91	24.00	23.30	\$559.20
Jones, A.	07/29-31/91	24.00	23.30	559.20
Martinez, K.	07/29-31/91	24.00	23.30	559.20
Pisarik, T.	07/29-31/91	24.00	23.30	559.20
Walker, V.	07/29-31/91	24.00	23.30	559.20
				\$2,796.00

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CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
SUMMER SCHOOL ORIENTATION MEETING				
Benham, K.	06/17-20/91	2.00	23.30	\$46.60
Bowman, J.	06/17-20/91	2.00	23.30	46.60
Carroll, W.	06/17-20/91	2.00	23.30	46.60
Cohens, F.	06/17-20/91	2.00	23.30	46.60
Curtis, D	06/17-20/91	2.00	23.30	46.60
Dicketts, A.	06/17-20/91	2.00	23.30	46.60
Dodd, K.	06/17-20/91	2.00	23.30	46.60
Drost, K.	06/17-20/91	2.00	23.30	46.60
Durham, J.	06/17-20/91	2.00	23.30	46.60
Eaton, S.	06/17-20/91	2.00	23.30	46.60
England, D.	06/17-20/91	2.00	23.30	46.60
Evans, C.	06/17-20/91	2.00	23.30	46.60
Gard, M.	06/17-20/91	2.00	23.30	46.60
Gentry, K.	06/17-20/91	2.00	23.30	46.60
Golden, G.	06/17-20/91	2.00	23.30	46.60
Gonzalez, S.	06/17-20/91	2.00	23.30	46.60
Guzman, C.	06/17-20/91	2.00	23.30	46.60
Hanson, P.	06/17-20/91	2.00	23.30	46.60
Hass, N.	06/17-20/91	2.00	23.30	46.60
Hill, E.	06/17-20/91	2.00	23.30	46.60
Hill, G.	06/17-20/91	2.00	23.30	46.60
Hill, J.	06/17-20/91	2.00	23.30	46.60
Horn, P.	06/17-20/91	2.00	23.30	46.60
Hover, D.	06/17-20/91	2.00	23.30	46.60
Huckaby, V.	06/17-20/91	2.00	23.30	46.60
Huffman, C.	06/17-20/91	2.00	23.30	46.60
Jones, T.	06/17-20/91	2.00	23.30	46.60
King, H.	06/17-20/91	2.00	23.30	46.60
Krocker, K.	06/17-20/91	2.00	23.30	46.60
Luna, E.	06/17-20/91	2.00	23.30	46.60
Maguire, B.	06/17-20/91	2.00	23.30	46.60
Mangiamelli, R.	06/17-20/91	2.00	23.30	46.60
Martinez, A.	06/17-20/91	2.00	23.30	46.60
McFerren, M.	06/17-20/91	2.00	23.30	46.60
Meyerett, C.	06/17-20/91	2.00	23.30	46.60
Mihin, T.	06/17-20/91	2.00	23.30	46.60
Mitchell, E.	06/17-20/91	2.00	23.30	46.60
Montalban, C.	06/17-20/91	2.00	23.30	46.60
Moser, K.	06/17-20/91	2.00	23.30	46.60
Muniz, A.	06/17-20/91	2.00	23.30	46.60
Murray, D.	06/17-20/91	2.00	23.30	46.60
Murray, W.	06/17-20/91	2.00	23.30	46.60
Ochs, R.	06/17-20/91	2.00	23.30	46.60
Pearce, C.	06/17-20/91	2.00	23.30	46.60
Podgorski, T.	06/17-20/91	2.00	23.30	46.60
Prosser, P.	06/17-20/91	2.00	23.30	46.60
Radovich, J.	06/17-20/91	2.00	23.30	46.60
Ridge, L.	06/17-20/91	2.00	23.30	46.60
Riggs, C.	06/17-20/91	2.00	23.30	46.60
Rose, J.	06/17-20/91	2.00	23.30	46.60
Rowland, S.	06/17-20/91	2.00	23.30	46.60
Schroeder, K.	06/17-20/91	2.00	23.30	46.60
Sloan, S.	06/17-20/91	2.00	23.30	46.60
Stringer, A.	06/17-20/91	2.00	23.30	46.60
Thompson, P.	06/17-20/91	2.00	23.30	46.60
Timar, S.	06/17-20/91	2.00	23.30	46.60

CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
SUMMER SCHOOL ORIENTATION MEETING (Cont.)				
VanderVeen, G.	06/17-20/91	2.00	23.30	\$46.60
Walker, V.	06/17-20/91	2.00	23.30	46.60
Werwee, M.	06/17-20/91	2.00	23.30	46.60
Winemiller, R.	06/17-20/91	2.00	23.30	46.60
Wright, E.	06/17-20/91	2.00	23.30	46.60
Young, S.	06/17-20/91	2.00	23.30	46.60
				\$2,889.20

CHAPTER I PRE-SESSION

Bastiaans, P.	08/05-23/91	72.00	23.30	\$1,677.60
Curtis, P.	08/05-23/91	72.00	23.30	1,677.60
Einecke, L.	08/05-23/91	72.00	23.30	1,677.60
Galla, F.	08/05-23/91	72.00	23.30	1,677.60
Hammack, J.	08/05-23/91	72.00	23.30	1,677.60
Harmon, E.	08/05-23/91	72.00	23.30	1,677.60
Hernandez, C.	08/05-23/91	3.00 days	313.82	941.46
Higgins, C.	08/05-23/91	72.00	23.30	1,677.60
Jesser, R.	08/05-23/91	72.00	23.30	1,677.60
Knox, P.	08/05-23/91	60.00	23.30	1,398.00
Laskey, K.	08/05-23/91	72.00	23.30	1,677.60
Morris, R.	08/05-23/91	72.00	23.30	1,677.60
Perez, K.	08/05-23/91	72.00	23.30	1,677.60
Seymour, L.	08/05-23/91	72.00	23.30	1,677.60
Sheets, M.	08/05-23/91	72.00	23.30	1,677.60
Staiger, D.	08/05-23/91	72.00	23.30	1,677.60
				\$25,825.86

TOTAL CERTIFICATED EXTRA COMPENSATION

\$48,416.45

Time and rate are per hour unless otherwise stated.
The extra compensation, as listed, has been authorized as
provided by Procedure 110 and is recommended for approval.

Recommend Approval:

[Signature]
Director of Business Services

CLASSIFIED EXTRA TIME

July and August 1991

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
FOOD SERVICE					
Albers, D.	06/18-08/12/91	In lieu of substitute	1.00	9.398	\$9.40
Almaguer, J.	06/18-08/12/91	In lieu of substitute	1.00	8.527	8.53
Baker, C.	06/18-08/12/91	In lieu of substitute	2.00	6.854	13.71
Buerman, M.	06/18-08/12/91	In lieu of substitute	3.50	7.725	27.04
Calderon, G.	06/18-08/12/91	In lieu of substitute	2.75	8.960	24.64
Conrad, S.	06/18-08/12/91	In lieu of substitute	4.25	7.189	30.55
Cook, M.	06/18-08/12/91	In lieu of substitute	1.00	8.325	8.33
Daniels, E.	06/18-08/12/91	In lieu of substitute	10.75	7.362	79.14
Garcia, E.	06/18-08/12/91	In lieu of substitute	3.25	6.854	22.28
Goode, A.	06/18-08/12/91	In lieu of substitute	0.50	8.527	4.26
Hafer, P.	06/18-08/12/91	In lieu of substitute	4.50	7.189	32.35
Hayden, K.	06/18-08/12/91	In lieu of substitute	4.00	8.117	32.47
Hinchcliff, K.	06/18-08/12/91	In lieu of substitute	4.50	7.725	34.76
Holzknicht, B.	06/18-08/12/91	In lieu of substitute	3.50	6.854	23.99
Hughes, K.	06/18-08/12/91	In lieu of substitute	3.50	6.854	23.99
Jones, D.	06/18-08/12/91	In lieu of substitute	3.00	8.527	25.58
Kibler, L.	06/18-08/12/91	In lieu of substitute	2.75	7.725	21.24
Kimler, R.	06/18-08/12/91	In lieu of substitute	1.00	9.871	9.87
Leighty, S.	06/18-08/12/91	In lieu of substitute	0.50	7.725	3.86
Lester, J.	06/18-08/12/91	In lieu of substitute	3.25	7.725	25.11
Madril, E.	06/18-08/12/91	In lieu of substitute	0.75	6.854	5.14
Meeks, M.	06/18-08/12/91	In lieu of substitute	4.00	8.527	34.11
Miller, S.	06/18-08/12/91	In lieu of substitute	2.00	8.960	17.92
Morris, S.	06/18-08/12/91	In lieu of substitute	2.00	7.725	15.45
Pawlack, B.	06/18-08/12/91	In lieu of substitute	6.00	8.960	53.76
Qualls, K.	06/18-08/12/91	In lieu of substitute	7.00	9.871	69.10
Rector, S.	06/18-08/12/91	In lieu of substitute	3.25	7.189	23.36
Rubio, L.	06/18-08/12/91	In lieu of substitute	3.00	7.552	22.66
Scott, L.	06/18-08/12/91	In lieu of substitute	3.75	8.117	30.44
Shields, A.	06/18-08/12/91	In lieu of substitute	2.00	8.960	17.92
Sinsley, S.	06/18-08/12/91	In lieu of substitute	5.00	8.117	40.59
					\$791.55
TRANSPORTATION					
Archuleta, N.	06/18/91	Extra run	2.00	10.621	\$21.24
Braden, L.	06/17,18/91	Extra runs; Field trip	3.00	10.621	31.86
Brown, K.	07/26/91	Field trip	1.25	12.300	15.38
Calvert, M.	06/14-19/91	Field trip	3.00	12.300	36.90
Canup, A.	06/17-20/91	Extra runs; Field trip	3.00	12.300	36.90
Conte, S.	06/18-20/91	Extra runs; Field trip	3.50	10.621	37.17
Cruz, F.	06/17/91	Bus breakdown	0.25	11.158	2.79
Ellis, B.	06/18/91	Extra run	0.50	12.300	6.15
Henry, L.	06/18-20/91	Extra runs	3.75	10.114	37.93
James, G.	08/09/91	Field trip	7.50	12.300	92.25
Martinez, T.	06/17-20/91	Field trip	2.00	12.300	24.60
Ruiz, A.	06/18/91	Extra run	1.00	11.158	11.16
Sanner, S.	06/21/91	Field trip	4.00	11.158	44.63
Slife, R.	06/19/91	Field trip	1.00	12.300	12.30
Stewart, D.	06/17-08/09/91	Field trips	30.25	12.300	372.08
Sullivan, L.	06/19/91	Extra run	2.00	11.158	22.32

CLASSIFIED EXTRA TIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
TRANSPORTATION (Cont.)					
Varner, J.	06/18-20/91	Extra runs	3.75	10.114	\$37.93
Voyles, D.	06/18,19/91	Field trip	2.00	10.621	21.24
Walters, V.	06/18/91	Extra run	1.00	12.300	12.30
Wigley, D.	06/18/91	Extra run	0.50	12.300	6.15
Witzke, M.	06/18,19/91	Extra runs; Field trip	2.50	10.621	26.55
					\$909.83
SECRETARIAL/CLERICAL					
Alford, J.	07/10-12/91	Library inventory	24.00	11.423	\$274.15
Bleck, B.	08/12/91	Registration	8.00	11.712	93.70
Carrasco, V.	06/24-28/91	Library inventory	40.00	10.114	404.56
Espinoza, S.	06/24-08/09/91	Chapter I Pre-Session	52.00	10.362	538.82
Heverly, P.	07/08-08/09/91	Extra typing duties	60.00	9.871	592.26
Martinez, D.	07/16-29/91	Mentor teacher project	72.00	12.594	906.77
Minnear, K.	07/09-08/09/91	Prof. development; Guidance	111.50	10.362	1,155.36
Moreno, T.	07/01-26/91	Chapter I budget; Licensing	48.00	12.912	619.78
Partida, R.	07/01-24/91	Translate IEP forms	16.00	11.712	187.39
Rodriguez, V.	06/24-28/91	CADPE reports	40.00	8.325	333.00
Schneider, C.	06/24-07/12/91	Library inventory	56.00	8.960	501.76
Staub, D.	08/05-12/91	Textbook distribution	48.00	11.423	548.30
Valle, A.	06/24-27/91	Computer program input	32.00	10.362	331.58
Villa, M.	06/28-08/12/91	Summer school input	92.50	11.158	1,032.12
					\$7,519.55
ACTIVITY SUPERVISION					
Abbott, P.	06/20/91	Peak load assistance	3.50	7.719	\$27.02
Bell, M.	06/17/91	Peak load assistance	2.00	7.344	14.69
Craig, J.	06/17/91	Peak load assistance	2.00	7.344	14.69
Crowley, P.	06/19,20/91	Peak load assistance	4.50	6.992	31.46
Hesler, J.	06/19-21/91	Peak load assistance	11.00	7.344	80.78
Hurka, C.	06/19,20/91	Peak load assistance	2.50	6.658	16.65
Powell, K.	06/18-20/91	Peak load assistance	7.00	6.658	46.61
Watson, M.	06/17/91	Peak load assistance	2.00	6.992	13.98
					\$245.88
INSTRUCTION					
Chavez, M.	05/29,30/91	Home visits	6.00	9.871	\$59.23
Rubidoux, A.	05/28-30/91	Translations	6.00	9.871	59.23
					\$118.46

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pg 2

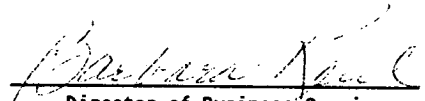
CLASSIFIED EXTRA TIME (Cont.)

NAME -----	DATE OF WORK -----	PURPOSE -----	TIME -----	RATE -----	AMOUNT -----
PROGRAMMING					
Willis, M.	07/01-17/91	Head Start licensing	32.00	16.765	\$536.48

TOTAL CLASSIFIED EXTRA TIME \$10,121.75

Time and rate are per hour unless otherwise stated.

Recommend Approval:


Director of Business Services

CLASSIFIED OVERTIME

July and August 1991

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
ADMINISTRATION					
Tokarz, I.	06/24-07/15/91	Board meetings	7.50	30.523	\$228.92
Twombly, J.	06/24/91	Board meeting	3.00	30.523	91.57
Wallace, B.	08/05/91	Board meeting	2.50	24.440	61.10

					\$381.59
TRANSPORTATION					
Blake, J.	06/19,20/91	Shop coverage	2.00	17.135	\$34.27
Braden, L.	06/18/91	Field trip	0.75	15.532	11.65
Brown, K.	06/17/91	Field trip	2.75	18.450	50.74
Calvert, M.	06/14-19/91	Field trips	11.50	18.450	212.18
Canup, A.	06/18-20/91	Field trips	10.25	18.450	189.11
Gilliam, L.	06/17-07/04/91	Field trips	6.00	18.450	110.70
James, G.	06/17-19/91	Field trips	12.00	18.450	221.40
Martinez, T.	06/17-20/91	Field trips	16.00	18.450	295.20
Sanner, S.	06/20/91	Field trips	4.00	16.737	66.95
Slife, R.	06/19/91	Field trips	2.25	18.450	41.51
Stewart, D.	06/17-20/91	Field trips	12.75	18.450	235.24
Voyles, D.	06/18,19/91	Field trips	5.25	15.932	83.64

					\$1,552.59
COMMUNITY SERVICE					
Avila, P.	06/18-20/91	Promotion; Awards; Graduation	21.50	16.737	\$359.85
Barkley, A.	06/18-20/91	Promotion; Awards	12.00	14.444	173.33
Boisseau, R.	06/13-16/91	End of year functions	17.00	19.574	332.76
Cabrera, G.	06/20/91	Graduation	3.00	16.322	48.97
Cole, H.	06/18,20/91	Graduation	8.50	16.737	142.26
Garcia, R.	06/16/91	Baccalaureate	4.00	28.446	113.78
Holt, N.	06/19,20/91	Graduation	10.50	16.737	175.74
Hunter, D.	06/19,20/91	Graduation	8.50	15.932	135.42
James, J.	06/19,20/91	Graduation	19.00	16.737	318.00
Kennedy, C.	06/19/91	Graduation	7.00	13.769	96.38
Matthews, G.	06/19,20/91	Graduation	10.75	13.769	148.02
Mosher, J.	06/18-20/91	Graduation	11.50	16.737	192.48
Negrette, T.	06/19/91	Graduation	5.00	16.737	83.69
Popp, D.	06/19/91	Graduation	7.50	16.737	125.53
Robinson, D.	06/19/91	Graduation	14.00	21.687	303.62
Sherard, R.	06/01/91	Carnival	9.00	16.322	146.90
Teresin, M.	05/18/91	School picnic	7.50	15.165	113.74
Thompson, A.	06/19,20/91	Graduation	9.50	16.737	159.00
Thornton, J.	05/25/91	Wrestling tournament	5.50	17.574	96.66
Trainor, C.	06/19/91	Promotion	5.00	14.444	72.22
Walker, R.	05/18/91	PTA Carnival	9.00	18.000	162.00
Wilberg, P.	06/19/91	Promotion	7.25	14.441	104.70
Wilson, M.	06/19/91	Graduation	4.00	18.000	72.00

					\$3,677.05

CLASSIFIED OVERTIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
SECRETARIAL/CLERICAL					
Favale, P.	07/01/91	Early payroll deadlines	2.00	19.368	\$38.74
Holsinger, J.	06/24-07/03/91	Early payroll deadlines	2.50	19.368	48.42
Hunt, S.	06/19/91	Early payroll deadlines	1.50	15.543	23.31
Moreno, T.	06/15,22/91	Revise school plan	10.00	19.368	193.68
Valle, A.	05/20-06/19/91	Tape stories	50.00	15.543	777.15
					\$1,081.30
MAINTENANCE/OPERATIONS					
Colosimo, M.	05/31-08/04/91	Weekend duty	10.00 days	35.000	\$350.00
	05/31-08/04/91	Call out time	29.49	4.000	117.96
Griffin, B.	05/24-08/11/91	Weekend duty	6.00 days	35.000	210.00
	05/24-08/11/91	Call out time	16.58	4.000	66.32
Loman, M.	06/14,24/91	Board meeting	2.25	15.165	34.12
Mackey, D.	06/28-07/04/91	Weekend duty	8.50 days	35.000	297.50
	06/28-07/04/91	Call out time	24.08	4.000	96.32
Robinson, D.	06/07-07/14/91	Weekend duty	5.00 days	35.000	175.00
	06/07-07/14/91	Call out time	29.50	4.000	118.00
Vermillion, W.	05/17-21/91	Weekend duty	7.50 days	35.000	262.50
	05/17-21/91	Call out time	35.91	4.000	143.64
					\$1,871.36
TOTAL CLASSIFIED OVERTIME					\$8,563.89

Time and rate are per hour unless otherwise stated.
The classified overtime, as listed, has been authorized as
provided by Procedure 111 and is recommended for approval.

Recommend Approval:

[Signature]
Director of Business Services

JURUPA ADULT EDUCATION PROGRAM 1991-92

The following is the Adult Education Program recommended for the 1991-92 school year. All courses in this program have been previously approved by the Board of Education.

ADULT BASIC EDUCATION/ENGLISH AS A SECOND LANGUAGE

Individualized instruction in pre-high school subjects. Instruction is also given in consumer education and health science education. English As A Second Language is designed for the non-English or limited-English speaking student. Emphasis is placed on speaking and understanding English.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Staff	M - F	10:42 - 11:37	RHS-C1	None
Staff	M - F	12:21 - 1:07	RHS-C1	None
Leverone	M/W	6:30 - 9:30	RHS-D1	None
Mitchell	M/W	6:30 - 9:30	RHS-D11	None
Vizcarra	M/W	6:30 - 9:30	RHS-D11	None
Montalban	M/T/Th	6:30 - 9:30	RHS-D10	None
Tanner	T/Th	6:30 - 9:30	Sunnyslope	None

BASIC EDUCATION FOR THE MENTALLY HANDICAPPED

Designed to help students with social adjustment, independent living skill management, self care, shopping skills, nutrition, reading, mathematics, social studies, physical fitness, arts and crafts.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Sandoval	M-F	9:00 - 12:00	Millers	None
Sandoval	M-F	1:00 - 3:00	Vista Pacific	None

PERSONALIZED OFFICE SKILLS TRAINING

Students may choose to enroll in one or more of the subjects listed below. High school credit and/or a certificate of competency will be issued upon satisfactory completion of each class, if requested. The number of credits issued is dependent on course content. Student should consult the instructor.

Class Offerings:

Business Filing and Records Control
Business Machines
General Business Correspondence
Business Math
Job Seeking Skills
Office Receptionist
Secretarial Skills
Fundamentals of Accounting

Shorthand I
Shorthand Review
Typing I
Typing II
Typing - Basic Skills
Typing - Job Simulation
Typing - Vocational

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Kennedy	M	6:30 - 9:30	RHS-B6	Yes/\$5.00

MICROCOMPUTERS IN DAILY LIVING

This course is a three-part program which, upon completion, will provide participants with a comprehensive and directed course of study on how to integrate computers into their daily lives and possible incorporate computers in their work-related environment. It is intended for adults at three levels of competency: novice, intermediate, and advanced.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Staff	W	6:30 - 9:30	RHS-B5	Yes/\$12.00

GENERAL STUDIES

Designed for students who want to work at their own speed. Class format will include discussions and teacher presentations, as well as individual study. Students may choose to enroll in one or more of the subjects listed. This program is recommended for those people wishing to earn a high school diploma or prepare for the GED test. The number of credits issued is dependent on course content.

Social Studies

California History
Consumer Education
Economics
Law and You
Psychology
Sociology
World Geography
World History
World Cultures
U. S. Geography
U. S. Government
U. S. History I
U. S. History II

English

American Literature
Composition
English I
English II
Spelling
Grammar
Reading
Vocabulary Building

Mathematics

Algebra
Basic Math
Geometry
Math Review
Metrics
Vocational
Business Math

Science

Astronomy
Basic Science
Earth Science
Life Science
Physical Science

Fine Arts

Seminars in Art

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Radovich	T/Th	6:30 - 9:30	RHS-S2	Yes/\$5.00

FURNITURE RECYCLING FOR OLDER ADULTS

Tearing down and rebuilding furniture; selection and safe use of hand tools, material and equipment; includes cutting, sewing, refilling, tacking, paneling, restyling, and refinishing. Students use their own furniture as projects. Instruction for beginning, intermediate, and advanced students. Projects must be approved by instructor.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Hansen	M/T	6:00 - 10:00 p	Annex	Yes/\$12.00
Nelsen	M-Th	8:00 - 12:00 p	Annex	Yes/\$12.00

AMERICAN RED CROSS MULTIMEDIA STANDARD FIRST AID

This course provides instruction in first aid for the emergency care of the injured and ill and in the prevention of accidents. Upon successful completion of the course, a standard first aid certificate is issued.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>L Location</u>	<u>Credit/Fee</u>
Staff	TBD	TBD	TBD	Certificate/None

AMERICAN HEART ASSOCIATION CARDIO-PULMONARY RESUSCITATION

This course provides instruction in CPR and attempts to create an interest in the prevention of heart disease. Upon successful completion of the course, a CPR card is issued.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Staff	TBD	TBD	TBD	Certificate/None

MUSIC ACTIVITIES FOR OLDER ADULTS

Designed to help older adults develop an increased awareness and pleasure in listening to musical sounds, to value the role of music in lives of individuals and cultures, and to afford the students the opportunity to participate in musical experiences and to participate in singing and listening activities.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Meservey	M	10:00 - 10:45	Vista Pacific	None
		11:00 - 11:45	Mt. Rubidoux	None
		2:00 - 3:00	Vista Pacific	None
		3:00 - 4:00	Mt. Rubidoux	None
	T	10:00 - 10:45	Regency Oaks	None
	Th	9:30 - 10:10	Regency Oaks	None
		10:30 - 11:10	Vista Pacific	None
		2:00 - 2:45	Regency Oaks	None
Walsh	M	11:00 - 12:00	Regency Oaks	None
		2:15 - 3:15	Millers	None
		3:15 - 5:15	Villa de Anza	None
	F	3:15 - 4:15	Country Village	None

CREATIVE CRAFTS FOR OLDER ADULTS

Designed to help older adults acquire a variety of craft techniques which will be used to create individual projects. The class will serve as a creative outlet; giving students an opportunity to interact socially as well as learning crafts which can be used for personal enjoyment outside of class.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
McFarland	M/F	9:30 - 10:30	Regency Oaks	None

HEALTH AND PHYSICAL ACTIVITY FOR OLDER ADULTS

Designed to help older adults improve musculoskeletal function and maintain a state of well-being.

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Kelly	M	8:00 - 9:00	Villa de Anza	None
		3:00 - 4:00	Regency Oaks	None
	T	3:00 - 4:00	Millers	None
	W	8:00 - 9:00	Villa de Anza	None
		3:00 - 4:00	Regency Oaks	None
	Th	3:00 - 4:00	Millers	None
	F	8:30 - 9:30	Villa de Anza	None
		10:30 - 11:30	Regency Oaks	None

FOOD SERVICE SKILLS AND TECHNIQUES

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Hopkins	W	6:00 - 9:00	Falcon Room	Yes/\$7.00

COOKING FOR OLDER ADULTS

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
McFarland	M	2:00 - 3:00	Regency Oaks	None
	Th	3:00 - 4:00	Regency Oaks	None

CREATIVE WRITING FOR OLDER ADULTS

<u>Instructor</u>	<u>Days</u>	<u>Time</u>	<u>Location</u>	<u>Credit/Fee</u>
Kelly	F	9:30 - 10:30	Villa de Anza	None

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): December 7, 1991

LOCATION: Cimmarron High School, Las Vegas, Nevada

TYPE OF ACTIVITY: Wrestling Tournament

PURPOSE/OBJECTIVE: To participate in out-of-state wrestling tournament

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) James Rodriguez, Tim Diaz, Erwin Schaefer-Coaches

EXPENSES:	Transportation	\$ 150.00	Number of Students <u>13</u>
	Lodging	\$ 0.00	
	Meals	\$ 325.00	
	All Other	\$ 0.00	
TOTAL EXPENSE		\$ 475.00	Cost Per Student <u>\$36.53</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
Car Washes & Raffles	\$300.00	\$262.00
C.B.S. Fundraisers	240.00	240.00
Trans. by athletic budget	150.00	
Meals paid by wrestling	\$ 325.00	
TOTAL:	\$ 715.00	

Arrangements for Transportation: District Vans

Arrangements for Accommodations and Meals: Sleep in Gym, students pay for own meals

Planned Disposition of Unexpended Funds: Wrestling Trust

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: James E. Rodriguez (Instructor) Date: 8-29-91 School: Jurupa Valley H.S.

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Mark Young Date: 9-7-91
Date approved by the Board of Education Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): December 26, 1991-January 2, 1992LOCATION: Iolani High School, Oahu, HawaiiTYPE OF ACTIVITY: Wrestling TournamentPURPOSE/OBJECTIVE: To participate with other wrestlers from other states

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) James Rodriguez,
Tim Diaz, Erwin Schaefer-Coaches; 20 Parents; Aleta Rodriguez-Stats
Chaperone; Cathy Schroeder, Vicke Henninger-Teacher, Chaperones

EXPENSES:	Transportation	\$ 10,000.00	Number of Students	<u>25</u>
	Lodging	\$ 7,125.00		
	Meals	\$ 5,000.00		
	All Other	\$ 0.00		
	TOTAL EXPENSE	\$ 22,125.00	Cost Per Student	\$885.00
			(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Wrestling Tournaments-3</u>	<u>\$ 1,500.00</u>	<u>Fees due Dec. 2</u>
<u>Dinner/Dance, Candy Sale</u>	<u>3,000.00</u>	<u>In acct as of Aug 25</u>
<u>Meals paid by Wrestlers</u>	<u>5,000.00</u>	<u>\$13,000.00</u>
TOTAL:	\$ 9,500.00 + \$13,000.00=	\$22,500.00

Arrangements for Transportation: District Bus, Delta Airlines, Rented VansArrangements for Accommodations and Meals: Coral Reef HotelPlanned Disposition of Unexpended Funds: Wrestling Trust

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: *James E. Rodriguez* (Instructor) Date: 8-29-91 School: Jurupa Valley H.S.

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: *Alan Young* Date: 8-1-91
 Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
 Yellow copy to Originator
 Pink copy to Principal

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): January 10 and 11, 1992LOCATION: Kingman High School, Kingman, ArizonaTYPE OF ACTIVITY: Wrestling TournamentPURPOSE/OBJECTIVE: To participate in out-of-state wrestling tournament

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

James Rodriguez, Tim Diaz, Erwin Schaefer-Coaches

EXPENSES:	Transportation	\$ 150.00	Number of Students <u>13</u>
	Lodging	\$ 240.00	
	Meals	\$ 325.00	
	All Other	\$ 0.00	
TOTAL EXPENSE		\$ 715.00	Cost Per Student <u>\$55.00</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>T-Shirt, Raffles</u>	<u>\$400.00</u>	_____
<u>Transportation paid by budget</u>	<u>150.00</u>	_____
<u>Meals paid by wrestlers</u>	<u>325.00</u>	_____
TOTAL:	\$ 875.00	_____

Arrangements for Transportation: District VansArrangements for Accommodations and Meals: 1) Local Hotel 2) Students pay for own mealsPlanned Disposition of Unexpended Funds: Wrestling Trust

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: James E. Rodriguez (Instructor) Date: 8-29-91 School: Jurupa Valley High School

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: Alan Young Date: 9-3-91
 Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
 Yellow copy to Originator
 Pink copy to Principal

within 10 days after completion.
No recording fee.

When recorded, return to:

Purchasing Department
JURUPA UNIFIED SCHOOL DISTRICT
3924 Riverview Drive
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Asbestos Abatement at Six District Sites
Legal Bid #91-02L

Date of completion: September 16, 1991

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District

Address of owner: 3924 Riverview Drive

Riverside, CA 92509

Name of contractor: Environmental Control Systems, Inc.

Street address or legal description of site: Six District Sites

Dated: September 16, 1991

Owner: JURUPA UNIFIED SCHOOL DISTRICT

By



Rollin Edmunds

Title Assistant Superintendent
Business Services

STATE OF CALIFORNIA)
COUNTY OF RIVERSIDE) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on September 17, 1991 (Date)

By

John Wilson

Title Secretary to the Board

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JURUPA UNIFIED SCHOOL DISTRICT

AUTHORIZED AGENTS

Superintendent John P. Wilson and Assistant Superintendents Rollin Edmunds and Benita Roberts are authorized agents for all district processes. In addition, the specific names listed below for each account are authorized signatures. The number in parentheses indicates the number of signatures required on the particular account.

Clearing Account - General Fund (1)

Barbara J. Reul
Pam Lauzon

Tax Sheltered Annuities (1)

Barbara J. Reul

Revolving Cash Fund (2)

Barbara J. Reul
Pam Lauzon

School Accounting Division (1)

Barbara J. Reul
Pam Lauzon

Purchase Orders (1)

Ann Hale (Cafeteria)
Barbara J. Reul
Phil Wilkeson
Bob Iverson

Maintenance Agreements (1)

Barbara J. Reul
Phil Wilkeson

Cafeteria Account (2)

Ann Hale
Barbara J. Reul
Pam Lauzon

Purchase of State Surplus Property (1)

Barbara J. Reul
Bill Elzig
Curtis Thomas
Phil Wilkeson

State/Federal Supplemental Education Projects (1)

Benita Roberts
Jim Taylor

Student Body Account - Jurupa Middle School (2)

Linda Lenertz
John Wheeler
Sherry Zelenka

Student Body Account - Mission Middle School (2)

Donald A. Manzo
Diana Asseier
Robert Pace

Student Body Account - Rubidoux High (2)

Don Vail
Ben Bunz
Rick Stangle
Annmarie Weaver

Student Body Account - Jurupa Valley High (2)

Alan Young
Rex Moore
Ronald Needham
Vicky Henninger
Ralph Martinez

Approved by the Board of Education at the
Regular Meeting of September 16, 1991

Clerk of the Board

H-11

Jurupa Unified School District
DISCIPLINE COMMITTEE
1991-1992

NAME	TITLE	LOCATION
Amatryan, Sandra	Teacher	Sunnyslope Elementary
Baca, Dorothy	Principal	Troth Street Elementary
Barreiro, Laz	Principal	Sky Country Elementary
Brennan, Tina	Curriculum Coordinator	Education Center
Bunz, Ben	Assistant Principal	Rubidoux High
Butler, Malcolm	Teacher	Ina Arbuckle Elementary
*Castillo, Cynthia	Language, Speech & Hearing Specialist	Rubidoux High
*Chilson, Eileen	Language, Speech & Hearing Specialist	Indian Hills Elementary
*Condit, Irwin	Psychologist	Ina Arbuckle/Pacific Ave.
Corcoran, Lorayne	Teacher	Sunnyslope Elementary
Cox, Anne	Teacher	Ina Arbuckle Elementary
Dalton, Linda	Resource Teacher	Rustic Lane Elementary
Daniels, Linda	Teacher	Rustic Lane Elementary
Dimery, Sharon	Teacher	Rubidoux High
*Drost, Kathleen	Language, Speech & Hearing Specialist	Sky Country Elementary
*Eaton, Sue	Language, Speech & Hearing Specialist	Mission Bell Elementary
*Eimers, Steve	Psychologist	Jurupa Middle/Jurupa Valley
Ennis, Gary	Teacher	Nueva Vista High
Ennis, Lynne	Resource Teacher	West Riverside Elementary
Falsetto, Nancy	Teacher (LH/SDC)	Jurupa Valley High
Garcia, Louie	Teacher	Pacific Avenue Elementary
Goeman, Ardis	Teacher	Mission Middle
Gray, Bob	Assistant Principal	Rubidoux High
Hairston, Ozzie	Teacher	Jurupa Valley High
Hale, Gary	Principal	Sunnyslope Elementary
Henderson, Donna	Principal	Pacific Avenue Elementary
Hernandez, Carmen	Principal	Van Buren Elementary
*Huffman, Cindy	Language, Speech & Hearing Specialist	Pacific Ave./Nueva Vista
*Hutchins, Dave	Principal	Nueva Vista High
Jensen, Paul	Independent Study Coord.	Rubidoux High
Johnson, Michelle	Principal	Ina Arbuckle Elementary
Jones, Janaye	I.M.C. Coordinator	Instructional Media Center
Kaste, Howard	Teacher	Rubidoux High
Kinnear, Ellen	Principal	Pedley Elementary
Lancaster, Walt	Principal	Rustic Lane Elementary
*Lengacher, Frank	Language, Speech & Hearing Specialist	Pedley Elementary
*Lopez, Lupe	Bilingual Resource Teacher	Education Center
Manns, Laverne	Principal	Indian Hills Elementary
Manzo, Don	Principal	Mission Middle
McFerren, Mark	Teacher	Rubidoux High
Mendez, Memo	Principal	West Riverside Elementary

NAME	TITLE	LOCATION
Mooney, Lorraine	D.A.T.E. Coordinator	Education Center
*Morris, Jean	Psychologist	Glen Avon/Indian Hills/ Mission Bell
Newton, Julie	Teacher	Jurupa Middle
Pina, Karen	Guidance Coordinator	Jurupa Valley High
Pisarik, Terese	Teacher	Jurupa Middle
*Price, Virginia	Psychologist	Mission Middle/Rubidoux High
Raher, Ellen	Principal	Camino Real Elementary
Roberts, Benita	Assist. Superintendent	Education Center
Roe, Andrea	Teacher	Troth Street Elementary
*Rohr, Kari	Language, Speech & Hearing Specialist	Mission Middle
Rosten, Beverly	Teacher	Indian Hills Elementary
Smith, Judy	Teacher	Indian Hills Elementary
Sorenson, Kim	Teacher	Sky Country Elementary
Steinbrinck, Marge	Teacher	Nueva Vista High
Taylor, Jim	Director of Education Ser.	Education Center
*Terrell, Bobbie	Psychologist	Camino Real/Pedley/Van Buren
Thompson, Robin	Language, Speech & Hearing Specialist	Jurupa Valley High
Tieri, Lynee	Language, Speech & Hearing Specialist	Troth Street Elementary
*Tonge, Liz	Language, Speech & Hearing Specialist	West Riverside Elementary
*Tucker, Sandy	Language, Speech & Hearing Specialist	Camino Real/Van Buren
*Whickhershheim, Deanna	Language, Speech & Hearing Specialist	Ina Arbuckle Elementary
*Williams, Retta	Language, Speech & Hearing Specialist	Glen Avon/Rustic Lane
Young, Alan	Principal	Jurupa Valley High

BH:jf
9/16/91

Jurupa Unified School District
1990-91 PUBLIC DISCLOSURE OF DEVELOPER FEES

BEGINNING BALANCE	\$ 64,857.52
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REVENUE

Developer Fees	\$617,279.98
Interest	<u>10,747.28</u>
TOTAL RESOURCES	\$692,884.78

EXPENDITURES

Portable Rentals and Other Operating Expenses	\$193,252.79
Lease-Purchase Portables and Equipment	329,057.46
Transfers to State School Building Funds	<u>9,134.00</u>
TOTAL EXPENDITURES	\$531,444.25

ENDING BALANCE	\$161,440.53*
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*When notice is received from the State of California, Office of Local Assistance, these funds will be transferred to State School Building Funds for District's share of match.

No fees were refunded pursuant to Government Code Section 66001(e) in this fiscal year.

PL:dc
8/91

Jurupa Unified School District
ENROLLMENT

Monday, September 9, 1991
Day 1, Week -

	Regular Enrollment		Actual Enrollment		K	Regular Enrollment By Grade					
	Predicted	Peak	Regular	Spec. Ed.		1st	2nd	3rd	4th	5th	6th
Camino Real	676	669 (9/9)	669	7	98	90	93	110	99	97	82
Glen Avon	637	575 (9/9)	575	7	73	95	92	84	71	82	78
Ina Arbuckle	674	524 (9/9)	524	21	75	75	98	70	81	57	68
Indian Hills	798	782 (9/9)	782	7	113	113	119	131	111	90	105
Mission Bell	863	736 (9/9)	736	7	105	114	112	106	107	99	93
Pacific Avenue	646	565 (9/9)	565	11	59	78	79	91	87	80	91
Pedley	553	525 (9/9)	525	34	84	70	79	80	69	74	63
Rustic Lane	597	520 (9/9)	520	5	65	82	77	74	68	83	7
Sky Country	737	750 (9/9)	750	19	85	90	112	124	104	122	113
Sunnyslope	725	671 (9/9)	671	12	103	111	95	95	95	89	83
Troth Street	775	691 (9/9)	691	12	74	104	100	106	105	111	91
Van Buren	657	639 (9/9)	639	18	80	100	95	89	86	90	99
West Riverside	926	759 (9/9)	759	12	96	136	122	106	117	101	81
TOTAL K-6	9,264	8,406 (9/9)	8,406	172	1,110	1,258	1,273	1,266	1,200	1,175	1,124
TOTAL K-6 & SPECIAL ED.	9,465	8,578 (9/9)	8,578								
Jurupa Middle School	1,112	1,067 (9/9)	1,067	46	547	520					
Mission Middle School	1,159	1,023 (9/9)	1,023	30	514	509					
TOTAL 7-8	2,271	2,090 (9/9)	2,090	76	1,061	1,029					
TOTAL 7-8 & SPECIAL ED.	2,352	2,166 (9/9)	2,166								
Jurupa Valley High	1,841	1,853 (9/9)	1,853	48	458	539	465	391			
Rubidoux High	1,846	1,833 (9/9)	1,833	51	528	489	433	383			
Nueva Vista	300	152 (9/9)	152	-							
TOTAL 9-12	3,987	3,838 (9/9)	3,838	99							
TOTAL 9-12 & SPECIAL ED.	4,096	3,937 (9/9)	3,937								
TOTAL K-12	15,522	14,334 (9/9)	14,334	347							
TOTAL K-12 & SPECIAL ED.	15,913	14,681 (9/9)	14,681								