



SPECIAL MEETING

AGENDA

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk David Barnes John Chavez Jose Medina

SUPERINTENDENT John P. Wilson, Ed.D

MONDAY, AUGUST 26, 1991

SPECIAL MEETING - 7:00 p.m.

EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA

OPENING

Call to Order

(President Ruane)

Roll Call: Mrs. Ruane, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mr. Medina

Flag Salute:

(Mrs. Burns)

CLOSED SESSION

The Board will meet in Closed Session in the Superintendent's office to discuss the implications of the recently adopted California State Budget on the Jurupa Unified School District and personnel qualifications which are timely.

ACTION SESSION

A. 1991/92 Budget

(Dr. Wilson)

With most budgetary uncertainties resolved it now appears that the unrestricted reserve for 1991/92 will exceed the required 3% by approximately \$215,000. Unfortunately, for the 1991/92 fiscal year the District will still be deficit spending by approximately \$1,465,636. This does pose concerns for the 1992/93 budget.

However, the fiscal position of the District is clearly improved. The Board's strong commitment to being fiscally responsible during the budget process has made possible this improved position.

Recommendation: The Board give direction to staff concerning any modifications to be made to the 1991/92 budget subsequent to its adoption.

* B. Approve Personnel Report #4

(Mr. Campbell)

Administration recommends approval of Personnel Report #4 as printed subject to corrections and changes resulting from review in Closed Session.

C. Review and Act on Timely School Facility Matters

(Dr. Wilson)

Hear and/or Approve School Facility Matters

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

D. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Item D-1 as printed.

* 1. Non-Routine Field Trip for Jurupa Valley High School Chamber Singers

(Mrs. Roberts)

The Director of the Jurupa Valley High School Chamber Singers, Melva Morrison, is requesting permission for an overnight retreat in order to provide intensive rehearsal time for the group before the school year begins.

The retreat is scheduled Friday, September 6th through Saturday, September 7, 1991 at the Arrowhead Lutheran Camp. Students are scheduled to arrive at the camp on Friday, September 6th by 7:00 p.m. and leave Saturday, September 7th by 4:00 p.m. Some of the students will be transported by their parents and the remaining will be transported in a district van by the Director.

No student will be excluded from the trip for financial reasons. The district is not expected to pay for any expense. A copy of the Non-Routine Student Field Trip Request for Approval is included in the supporting documents.

It is recommended that the Board approve the Non-Routine Student Field Trip request for the Jurupa Valley High School Chamber Singers to attend an overnight retreat on September 6 and 7, 1991.

ADJOURNMENT

JURUPA UNIFIED SCHOOL DISTRICT

Comparison of Tentative and Final 1991/92 Budget

	<u>TENTATIVE</u>	<u>FINAL</u>	<u>DIFFERENCE</u>
Beginning Balance	\$ 1,932,411	\$ 3,916,343	\$ 1,983,932
Revenue	58,559,326	59,451,053	891,727
Expenditures	59,242,046	60,576,009	1,333,963
Ending Balance	954,686	2,471,457	1,516,771
Net Decrease Fund Balance	(977,725)	(1,444,886)	(467,161)
Reserve	667,862	2,129,084	1,461,222

Personnel Report #4

August 26, 1991

CERTIFICATED PERSONNEL

From Temporary to Regular Assignment

Teacher (LH/SDC)	Ms. Pamela Hanson 17601 Newland #F Huntington Beach, CA 92647	Effective September 4, 1991
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Temporary Assignment

Teacher	Mr. Cresenciano Camarena 1699 E. Washington #2116 Colton, CA 92324	Effective Septemer 4, 1991 through June 30, 1992 Emergency Long-Term Science Credential
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Teacher (50%)	Ms. Karol Matthews 15751 Bluechip Circle Moreno Valley, CA 92388	Effective Septemer 4, 1991 through June 19, 1992 Single Subject-P.E. Credential
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Extra Compensation Assignment

Education Support Services; to set up tuberculosis screening clinic; August 26-30, 1991; not to exceed 13½ hours each; appropriate hourly rate of pay.

Sally Tuntland Irene Allen

Instructional Services; to provide additional staff development and training to implement Readiness Task Force; August 1-31, 1991; not to exceed 90 hours total; appropriate hourly rate of pay.

Lorraine Cochran

Instructional Services; to grade writing samples of district competency test; July 17, 1991; not to exceed one-half (½) hour each; appropriate hourly rate of pay.

Barbara Maguire Ernie Wright

Instructional Services; to plan and coordinate professional development program; June 24, 1991 through August 30, 1991; not to exceed 30 days total; appropriate hourly rate of pay.

Sharon Dimery

Jurupa Valley High School; schedule Special Education students; August 4, 1991; not to exceed four (4) hours each; appropriate hourly rate of pay.

Vince Tieri Chuck Dunn	Nancy Falsetto	Germaine Kinsey
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CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Jurupa Valley High School; to plan, prepare, administer, score and post proficiency/competency tests; July 31, 1991 and August 1, 1991; not to exceed four (4) hours each; appropriate hourly rate of pay.

Guy Vanderveen Kay Benham

Summer Instruction Program; to serve as a substitute; paid at summer school rate of pay; assigned on an as needed basis; Dates listed below exclude July 4, 1991.

Teacher John Golden June 24-August 2, 1991

Return from Leave of Absence

Teacher Ms. Johanna Downs Effective September 4, 1991
4933 Via Ventosa
Yorba Linda, CA 92686

Substitute Assignment

Teacher Ms. Rhonda Batterton As needed
9214 Big Meadow Road Emergency P-12 Credential
Riverside, CA 92509

Teacher Mr. Manuel Barba As needed
4844 Hamner Avenue Emergency P-12 Credential
Ontario, CA 91761

Teacher Mr. David Dully As needed
P.O. Box 56794 Single Subject-Math Credential
Riverside, CA 92517

Teacher Mr. Richard Lopez As needed
14374 Praderas Drive Special Secondary-P.E.
Fontana, CA 92335 Credential

Teacher Mr. Britt Plattner As needed
3429 Canyon Crest #12B Emergency P-12 Credential
Riverside, CA 92507

Teacher Mr. Gregory Steppe As needed
P.O. Box 177
Corona, CA 91718

Leave of Absence

Teacher Mr. Donald Bushman Unpaid Special Leave effective
6232 Alder Glen Drive September 4, 1991 through June 30,
Olympia, WA 98503 1992 without compensation, health
and welfare benefits, increment
advancement or the accrual of
seniority for layoff or reduction
in force purposes.

CERTIFICATED PERSONNEL (Continued)

Leave of Absence (Continued)

Nurse	Ms. Donna Perricone 3607 Mt. Rubidoux Riverside, CA 92501	Maternity Leave effective September 9, 1991 through November 18, 1991 with use of sick leave benefits.
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Resignation

Teacher	Ms. Kathleen Scott 822 5th Street Norco, CA 91760	Effective July 27, 1991
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Teacher	Ms. Patricia Whitney 9808 Calle Esplanade Riverside, CA 92503	Effective August 21, 1991
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CLASSIFIED PERSONNEL

Regular Assignment

Secretary	Ms. Diane Daniel 22483 Mountain View Moreno Valley, CA 92387	Effective August 26, 1991 Work Year D
Administrative Secretary	Ms. Sondra Kelley 501 G. Street Ontario, CA 91762	Effective August 5, 1991 Work Year A

Promotion

From Secretary to Secretary-High School Assistant Principal	Ms. Sue Reister 5544 Banta Drive Mira Loma, CA 91752	Effective August 20, 1991
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Short-Term/Extra Work

Education Support Services; to provide clerical services to Program Specialists; August 26, 1991 through September 4, 1991; not to exceed 56 hours total; appropriate hourly rate of pay.

Clerk-Typist	Rebecca Larson
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Pacific Avenue Elementary; to inventory textbooks and computerize inventory system; August 14, 1991 through September 20, 1991; not to exceed 60 hours total; appropriate hourly rate of pay.

Instructional Aide	Mary Taber
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Leave of Absence

Bilingual Language Tutor	Ms. Anabertha Cordova 6549 Thunder Bay Trail Riverside, CA 92509	Unpaid Special Leave effective September 1, 1991 through August 31, 1992 without compensation, health & welfare benefits, increment advancement, or the accrual of seniority for layoff or reduction in force purposes.
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Instructional Aide	Ms. Elizabeth Johnson 13050 Orange Street Riverside, CA 92501	Correction of Unpaid Special Leave effective April 22, 1991 through June 30, 1992 without compensation, health & welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Expiration of 39-Month Leave

Cafeteria Assistant II	Ms. Barbara Bridges P.O. Box 822 6510 Etiwanda Mira Loma, CA 91752	Effective August 8, 1991
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CLASSIFIED PERSONNEL (Continued)Layoff

Correction of Board Report #3 dated August 5, 1991; As per Board Resolution #92-01 dated July 15, 1991.

Elementary Media Center Clerk	Ms. Jacquelyn Andrews 4150 Stanton Street Riverside, CA 92509	Effective August 15, 1991
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Resignation

Cafeteria Assistant I	Ms. Sandra Freitas 6131 Horizon Lane Riverside, CA 92509	Effective August 15, 1991
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Secretary-Elementary Principal	Ms. Leslee Gemmill 7925 S.W. Farms Creek #6 Tigard, OR 97224	Effective August 13, 1991
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Cafeteria Assistant III	Ms. Karen Qualls 10775 Jerry Court Mira Loma, CA 91752	Effective August 12, 1991
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Bilingual Language Tutor	Ms. Camelina Recendez 7265 Indiana Riverside, CA 92504	Effective July 31, 1991
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OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)

Short-Term Assignment

Instructional Services; distribution of testing information/reports; August 5-6, 1991; not to exceed 16 hours total; \$9.00 per hour.

Test Distrib. Helper Jacki Andrews

Instructional Services; distribution of testing information/reports; September 5-6, 1991; not to exceed 16 hours total; \$9.00 per hour.

Textbook Distribution Gayla Gresham
Helper

Instructional Services; to assist teachers in preparing classroom materials for the opening of the school year; August 19, 1991 through September 6, 1991; not to exceed eight (8) hours per day; 9.87 per hour.

IMC Assistant Debra Teel


Rubidoux High School; to serve as Independent Study Assistants; June 25, 1991 through August 8, 1991; \$7.18 per hour.

Susanne Lyman Karen Boyd Janet Wilson
Tamara McSheehy Joanne Finklea

Rubidoux High School; to serve as an Independent Instructional Assistant; June 25, 1991 through August 8, 1991; \$8.57 per hour.

Greg Cabrera

The above actions are recommended for approval:



Kent Campbell, Assistant Superintendent-Personnel Services

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): September 6th - September 7th

LOCATION: Arrowhead Lutheran Camp

TYPE OF ACTIVITY: Chamber Singers Retreat

PURPOSE/OBJECTIVE: To begin to work together as a group, individualized voice instruction,
and rehearsals to prepare for the coming year.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

Rick Morrison - volunteer, Robert and Geneine Bennett, Dan and LuAnne Phillips -
parents

EXPENSES:	Transportation	\$ _____	Number of Students	<u>24</u>
	Lodging	\$ _____		
	Meals	\$34.00		
	All Other	\$ _____		

TOTAL EXPENSE \$34.00/student Cost Per Student \$34.00
\$952.00 (including parents) (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Car Wash - Aug. 17th</u>	_____	_____
<u>student donation</u>	_____	_____
<u>A.S.B.</u>	_____	_____
TOTAL:	\$ _____	_____

Arrangements for Transportation: parents driving and school van

Arrangements for Accommodations and Meals: Breakfast and lunch provided at camp

Planned Disposition of Unexpended Funds: put toward purchase of outfit

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Melinda J. Morrison Date: 8/9/91 School: JVHS
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 8-12-91
Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

(D-1)