

BOARD OF EDUCATION REGULAR MEETING AGENDA

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk David Barnes John Chavez Jose Medina
SUPERINTENDENT John P. Wilson, Ed.D

MAY 6, 1991
CHANGE IN LOCATION

WEST RIVERSIDE ELEMENTARY SCHOOL MULTIPURPOSE RM, 3972 Riverview Dr., Riverside, CA, 7:00 p.m.

OPENING

Call to Order

* Indicates supporting document

Roll Call

** Indicates supporting document
for Board Members only

CLOSED SESSION 6:00 P.M.

The Board will meet in Closed Session at 6:00 p.m. in the Superintendent's office to consider qualified matters of litigation, negotiation, student discipline, professional services, and/or personnel qualifications which are timely.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in either a hearing session or communications session. Speakers are requested to limit comments to five minutes.

Call to Order in Public Session

(President Ruane)

Roll Call: Mrs. Ruane, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mr. Medina

Flag Salute

(Mrs. Burns)

Invocation

(Mr. Medina)

COMMUNICATIONS SESSION

1. Recognition

* a. Recognize CHP Evaluation of Transportation Department

(Mr. Edmunds)

Each year the California Highway Patrol conducts an inspection of our transportation fleet and operation, and prepares a Safety Compliance Report summarizing the results of the inspection. This year's inspection took place April 24 and 25.

1. Recognition

* a. Recognize CHP Evaluation of Transportation Department (Cont'd)

Over the last several years, the Transportation Department has established an increasingly excellent record on the inspection. In three prior inspections, the number of violations per vehicle went from 1.19 to 1.11 to .7 last year. This year our overall rating was only .5 violations per vehicle. Last year 15 units received no violations and 3 units were put out of service; this year 26 units received no violations and none were put out of service. None of the violations were of a serious nature and all noted deficiencies were immediately corrected. The CHP inspector commented that "The fleet is immaculate; it is in super condition. You should be very proud of it."

This is the highest rating ever received by our Transportation Department. The Board is well aware that our Transportation Department has established a long history of excellent CHP inspection ratings. It is truly incredible that the Transportation Department has been able to improve again upon an already outstanding tradition. And yes, Mr. CHP Inspector, we are very proud of them.
Information only.

* b. Recognize District Recycling Efforts

(Mr. Edmunds)

For some time, District staff has been working on the development of a plan to recycle various products which are utilized in the schools. The most common recyclable items that are used are paper (a variety of grades), corrugated cardboard, tin cans, and styrofoam trays. Each of these products has been discarded in fairly high volume in the past. The plan was developed with three goals in mind: 1) address the environmental issue of saving landfill space by recycling specific goods; 2) realize a monetary savings (cost avoidance) through the reduction of needed trash service; and 3) generate income from recycled materials.

The recycling program was implemented in January, 1991, with paper recycling boxes placed in all school and district offices, custodial and grounds staff participating in the collection of corrugated cardboard and paper goods at each site, and food service staff collecting styrofoam trays and tin cans. The cooperation of many employees has made this effort successful.

The recycling of styrofoam trays has been implemented at all elementary schools in the district, and it is planned that the two middle schools will be on-board by the end of the current school year. Approximately 5,000 styrofoam trays are collected daily. These are returned to the vendor for recycling.

The income generated from recycled goods is projected to be approximately \$1,500 for 1991. This amount is based on the redemption value of corrugated cardboard, white ledger paper, and tin cans.

1. Recognition

* b. Recognize District Recycling Efforts (Cont'd)

Based on reducing the number of trash bins from two or three three-yard bins collected five days per week to one three- or four-yard bin collected five days per week at nine elementary schools, and eliminating one or two units at each of the secondary schools, we have reduced the number of trash bins districtwide from 56 to 38 for an annual savings of \$22,251. The possibility still exists to eliminate six more bins for an additional savings of \$10,500, giving us an annual savings, or cost avoidance of \$32,751. This savings is over and above the \$29,939 the district is saving with the reduced summer pick-up schedule and the negotiated reduced rate from Rubidoux Community Service District.

In addition to this districtwide recycling program, several schools have chosen to conduct events or programs which also promote recycling. They include a pilot recycling program at West Riverside Elementary School and an annual "Recycling Day" at Van Buren Elementary School. Both programs were developed and have been productive in educating students about the importance of recycling various products. Each has the potential of generating income for the school.

Students at West Riverside are learning to recycle white paper, colored paper, and newsprint in their classrooms and work cooperatively together to empty the boxes into designated trash bins. The program is just getting started and no projected dollar figure is available.

The value of goods collected at the 1990 Recycling Day at Van Buren School provided the school with approximately \$200. Students attended an assembly with a speaker who discussed the importance of recycling, the issue of landfills, and what types of common items are recyclable. The recycling day was a culminating activity with class competitions to see which grade level could bring in the most recyclable goods. The school conducted this event again this year on April 19th and collected over six bins of recyclable goods.

As the districtwide program to recycle paper and other goods has taken root, increased participation is being promoted. Several sites have done an outstanding job of making staff members aware of where, what, and how to recycle the targeted items. Commended for their participation are the Education Center, Troth Street Elementary School, Mission Middle School, and Rubidoux High School.

It is also appropriate to recognize the staff members that have been most instrumental in making this program a reality, although it is important to note that its success has been the cooperative effort of many employees.

Steve Dickinson, Supervisor of Grounds, has been the catalyst for making the program work. He initiated the needed recycling bins and boxes, and worked with other departments to get staff involved. He has continually sought the assistance of others who might help get people involved and participating. Grounds staff members have worked very hard to assist in the implementation of this program.

1. Recognition

* b. Recognize District Recycling Efforts (Cont'd)

Ann Hale, Director of Food Services, has worked with food service staff members to instruct them on the collection of tin, corrugated cardboard, and styrofoam materials. A large volume of cardboard is collected from food service products and staff members were most cooperative in cutting, flattening, and stacking boxes. This has been a shared responsibility between food service and grounds employees.

Ron Garcia, Supervisor of Maintenance and Operations, has provided invaluable support for the collection of recyclable goods. He has worked with individual custodians to promote the benefits which can be obtained both to the employee and the district. Custodial staff members are commended for their involvement and cooperation in making the program work.

Phil Wilkeson, Director of Purchasing, has taken a personal interest in the savings that could be realized through consolidation of trash bins, modification of collection schedules, and negotiation of rate reductions with the local trash companies and community services district. His tenacity has been most productive for Jurupa Unified School District.

2. Administrative Reports and Written Communications

a. Accept Donations for Sunnyslope Elementary School (Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request the money or item be used at the designated school.

The Sunnyslope Elementary School PTA wishes to donate \$3,219.82 to be used to cover the cost of field trips and student incentives.

Mrs. Susan Jahn and Mrs. Susan Wendt wish to donate books to the school in amounts of \$52.03 and \$50.00 respectively.

Administration recommends acceptance of these donations with letters of appreciation to be sent.

b. Other Communications/Reports (Dr. Wilson)

3. Report of Student Representatives

The Board welcomes Ammie Wert, Jurupa Valley High School Student Representative, and Michelle Smith, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

4. Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board Agenda.**

4. Public Verbal Comments (Cont'd)

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

5. Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

HEARING SESSION

Public Hearing on Proposed Waiver Request

(Dr. Wilson)

As required by law, this is a public hearing on the proposal that a waiver of Education Code Sections 41376 and 41378 be requested of the California State Board of Education. These code sections provide financial penalties if class size maximums in grades K-8 are exceeded.

As a result of the fiscal emergency in California, school districts are reducing expenditures in all possible areas in order to have a balanced budget for the next school year. This waiver request would allow possible budget savings by avoiding potential penalty payments related to class size for the 1991/92 school year. Action to request the waiver from the State Board of Education is included as Item C. President Ruane will open and close the public hearing on the proposal to submit a waiver request.

ACTION SESSION

* A. Approve Minutes of the April 15, 1991 Regular Meeting

Recommend approval as printed.

B. Hear Presentation from Principal of Rubidoux High School

(Mr. Huckaby)

Mr. Doug Huckaby, Director of Secondary Education Services, will introduce Mr. Don Vail, Principal of Rubidoux High School. An overview of programs and activities at the high school will include a short slide presentation and comments from individual staff members.

* C. Approve Submittal of Application for Waiver Request

(Dr. Wilson)

Proposed Resolution #91/36, Requesting a Waiver of Education Code Sections 41376 and 41378, as shown in the supporting documents, states there is a fiscal emergency in California and, as school districts seek to reduce expenditures, savings must occur in all possible areas. Although it's not anticipated that substantial savings can accrue from a class size penalty waiver, it is apparent that the option needs to be in place in order to realize savings when an opportunity presents itself.

The National Education Association-Jurupa (NEA-J), which is the bargaining unit for the certificated personnel, supports this request. It is understood that the negotiated contractual limitations on class size are not changed by the waiver.

Administration recommends the Board approve submittal of an application for Waiver Request and adoption of Resolution #91/36, Requesting a Waiver of Education Code Sections 41376 and 41378.

D. Approve 1991 Mandated, Core Academic and Special Education Summer School Program

(Mrs. Roberts)

For the past five years, the state has funded summer school programs for a limited number of students. Initially district enrollment in summer school was capped at 5% of a district's regular enrollment. Currently the cap is 7%. Last year we experienced a significant increase in high school summer school enrollment; therefore, remedial elementary summer school classes will not be offered in 1991 and the program will be limited to high school students, eighth graders needing to pass core academic subjects in order to be promoted to the ninth grade and K-12 special education students enrolled in special day classes.

This year, the plan is to operate high school and middle school mandated and core academic programs at both comprehensive high schools. K-12 special education classes will continue to operate on the Rubidoux campus.

Summer school offerings are limited to the following seven programs:

1. Secondary Proficiency Classes - Courses offered include: Secondary Reading Skills, Fundamentals of Writing and Math Essentials. These classes are offered to high school students who need to pass one or more proficiency examinations. (Rubidoux and Jurupa Valley)
2. Core Academics - State law defines core academic areas as mathematics, social studies, science, English, foreign language, fine arts and computer education. The following chart displays courses proposed for comprehensive high schools:

<u>Course</u>	<u>JVHS</u>	<u>RHS</u>
Math Essentials	X	X
Math A	X	X
BM/BA	X	X
Algebra I	X	X
Algebra II	X	X
Geometry	X	X
Biology	X	X
Human Biology		X
Journalism I	X	
Spanish I	X	
Geophysical Science		X
World Cultures	X	X
U.S. History	X	X
Government	X	X
Economics	X	X
ROTC		X
Consumer Education	X	X
General English I	X	X
General English II	X	
World Literature 10		X
Health Science	X	X
Life Science	X	X
Physical Science	X	X
Earth Science	X	X

D. Approve 1991 Mandated, Core Academic and Special Education Summer School Program

(Cont'd)

3. Individualized Program IPI - This program is designed for graduating seniors and 8th graders needing to make-up credits for graduation or promotion.
4. Special Education - Special education classes for K-12 students are offered to students requiring such instruction.
5. Driver Education - This course is offered for qualified high school students wishing to enroll in this program outside of the regular school year.
6. Independent Study - Students assigned to independent study who desire to complete courses in summer school may enroll in this program.
7. Work Experience - This program is provided for students to earn credit while working in the community. Students receive related instruction in career awareness and job survival skills.

PROPOSED SUMMER SCHOOL SCHEDULE

Secondary, June 24 - August 2, 1991

(Secondary Proficiency Classes, Core Academic Individualized Program of Instruction IPI, Work Experience, Driver Training and Independent Study)

Hours, 7:30 a.m. - 12:00 noon - Transportation is not provided.

Special Education, June 24 - July 19, 1991

Hours, 7:30 a.m. - 12:00 noon - Transportation is provided

It is recommended the Board approve 1991 Summer School offerings as presented.

*** E. Approve for Review History/Social Science Series**

(Mrs. Roberts)

In November the Board received a report regarding the district's plan to implement the state's new History/Social Science Framework. In essence this new framework outlines in more specific terms the content to be taught at each grade level K-12. Last fall the State's Curriculum Commission and State Board of Education approved two published series to be considered for purchase, Houghton Mifflin K-8 and Holt Rinehart Winston 8th grade history. The other series presented to the state were not deemed to be sufficiently well developed to meet the criteria in the State Framework.

The new framework has the following goals: 1) "Knowledge and Cultural Understanding" which suggests that as students move through the grades they should develop six types of literacy unique to the social sciences including historical, ethical, cultural, geographic, economic and sociopolitical literacy. 2) "Democratic Understanding and Civic Values" includes developing knowledge about and an understanding of our national identity, our constitutional heritage and our civic rights and responsibilities, and 3) "Skills Attainment and Social Participation" which encompasses the development of social participation, critical thinking and the development of basic study skills.

* **E. Approve for Review History/Social Science Series** (Cont'd)

Essentially the district committee spent considerable time becoming familiar with the framework and studied the two approved programs to determine whether or not to recommend one, or both, to the Board for approval. Kindergarten representatives indicated that they would use existing materials and the State Framework for guidance and did not recommend materials to be purchased. The Houghton Mifflin program for grades 1-8 is recommended as a basic social studies series, to be supplemented by appropriate books and other instructional materials. This recommendation was presented to the Instructional Council at the regular meeting on April 22nd and was unanimously approved. The supporting documents contain the rationale for selection of the program and estimated costs.

The materials will be available for public review at the Instructional Media Center, Glen Avon and Rubidoux Libraries as per Board Policy.

It is recommended that the Board approve for review the Houghton Mifflin 1-8 level to be implemented beginning in 1991/92.

* **F. Adopt Resolution #91/38 Amending and Adopting Local Guidelines for Implementing the California Environmental Quality Act** (Mr. Edmunds)

The District is required to adopt and maintain a set of guidelines and procedures for evaluating the potential environmental impact of projects pursuant to the California Environmental Quality Act (CEQA). Within the last year there have been changes made to CEQA by the Legislature and courts, and our current CEQA Guidelines should be revised to incorporate these changes. The supporting documents contain a memorandum from district counsel, Best, Best & Krieger, explaining the changes that have been made to our CEQA Guidelines. A copy of the CEQA Guidelines is available for inspection in the Business Office. Administration recommends the Board adopt Resolution #91/38 Amending and Adopting Guidelines for Implementing the California Environmental Quality Act.

* **G. Second Period Interim Report** (Mr. Edmunds/Mrs. Reul)

Since January of 1986, the District has been required to certify its financial stability twice each year. The format required by the State Department of Education is:

- 1) Certification of Financial Position
- 2) J-250 Attendance Detail
- 3) J-251 General Fund Summary
- 4) Cash Flow
- 5) Summary Review

All of these for the Second Period Interim Report are included in the supporting documents. The analysis of the financial status of the District indicates that the District will be able to meet its financial obligations for the 1990-91 fiscal year. Therefore, a positive certification has been prepared for signature.

Administration recommends the Board certify that the District will be able to meet its financial obligations for the 1990-91 fiscal year by signing the certification page of the Second Period Interim Report.

H. Review and Act on Timely School Facility Matters

Hear and/or Approve School Facility Matters

(Dr. Wilson)

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

I. Act on Student Discipline Matters

(Mr. Anderson)

- ** 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #91/51 for striking a student in the face.**
- ** 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #91/53 for brandishing a knife in the neck area of another student.**
- ** 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #91/57 for displaying an open 8-1/2" knife to another student.**

J. Act on Personnel Matters

(Mr. Campbell)

- 1. Consider and Act on Proposed Decision of Administrative Law Judge Regarding 1990/91 Certificated Layoffs**

On March 4, 1991, the Board passed a Resolution directing that certain particular kinds of certificated service be reduced or eliminated and the the appropriate employees be notified. A formal hearing was requested and held before an Administrative Law Judge to insure that proper procedures were followed. Legal representation was present for both the employees and the District. Although the judge's findings and recommendations have not yet been received, it is anticipated that they will have been delivered to us prior to tonight's meeting since the judge's legal deadline is May 8th. The proposed decision will be hand carried to the meeting for the Board's consideration. Should we receive it on Friday, it will be specially delivered.

- * 2. Approve Personnel Report #20**

Administration recommends approval of Personnel Report #20 as printed subject to corrections and changes resulting from review in Closed Session.

K. Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items K 1-8 as printed.

- * 1. Purchase Orders** (Mrs. Reul)
- * 2. Disbursement Orders** (Mrs. Reul)
- * 3. Appropriation Transfers** (Mrs. Reul)
- * 4. Agreements** (Mr. Edmunds)

K. Approve Routine Action Items by Consent (Cont'd)

- * 5. Adopt Resolution #91/37, Authorization to Destroy Records (Mr. Edmunds)

Records which are no longer required by the District are listed in the supporting documents. These records have been retained for the minimum required period of time and include both Class 3 (disposable records) and Class 1 (permanent records) that have been microfilmed and are now ready for destruction. All records are eligible for disposal in accordance with Education Code criteria.

Administration recommends that the Board adopt Resolution #91/37, Authorization to Destroy Records.

- * 6. Non-Routine Field Trip for Mission Bell Elementary School (Mr. Taylor)

Don McCall, Principal of Mission Bell Elementary School is requesting that Jane Stembridge, teacher and two fifth grade students be permitted to attend an overnight field trip in Idyllwild, California, on May 24-26, 1991. The purpose of this trip is to participate in the Writer's Weekend program sponsored by the Riverside County Office of Education. Students and teachers will spend the weekend in writing workshops, poetry writing, hiking, engaging in discussions, learning photography, and sharing thoughts and ideas. The Writer's Weekend is a unique opportunity to help inspire young writers.

Administration recommends the Board approve this non-routine overnight field trip for Mission Bell Elementary School teacher and students.

- * 7. Non-Routine Field Trip for Rubidoux High School GATE Club (Mr. Huckaby)

The Rubidoux High School GATE Club is requesting permission to participate in a field trip to San Diego on May 29 & 30, 1991. Students will visit various sites including: a behind the scenes tour of the San Diego Zoo, the IMAX Theater, Balboa Park museums, the University of California, and Cal State University, San Diego.

Students will be supervised by Terry Snell (teacher), and Ms. Boyd (parent volunteer). Arrangements for lodging will be made at a State beach campground. Transportation will be provided by district and private vehicles. All entrance fees and campground expenses will be paid with GATE Club funds. Each student will be responsible for their own meals. No student will be denied the opportunity to participate in this activity due to lack of personal funds.

Administration recommends that the Board approve this non-routine field trip request for the Rubidoux High School GATE Club to participate in an overnight trip to San Diego on May 29 & 30, 1991.

K. Approve Routine Action Items by Consent (Cont'd)

*** 8. Non-Routine Field Trip for Rubidoux High School FFA Students (Mr. Huckaby)**

Agriculture students from Rubidoux High School recently participated in a FFA State Convention at Cal Poly, San Luis Obispo, on May 3-7, 1991. Students had the opportunity to compete in contests using skills learned in class.

In addition, students from each chapter in the state must be present at this convention to vote on constitutional items.

Students were chaperoned by Rhonda Fuller (teacher), and transported by district vehicles. The cost per student was approximately \$100. Since this was a voluntary activity, students were responsible for their own expenses. No student was denied the opportunity to participate in this activity due to lack of personal funds.

It is recommended that the Board support administration's decision to approve this non-routine field trip request for FFA students at Rubidoux High School to compete in this State Convention.

L. Review Routine Information Reports

*** 1. Report on Program Quality Review Results for Indian Hills, Pedley, and Sky Country Elementary Schools (Mrs. Roberts)**

This spring, Indian Hills, Pedley, and Sky Country Elementary Schools participated in Program Quality Reviews designed to provide feedback on the extent to which the schools are meeting the state's quality criteria for the elementary level.

A team of outside reviewers, including one in-district reviewer, visited each school for three (3) days observing in classrooms, and interviewing teachers, instructional aides, School Site councils, PTA groups, and school and district support staff. Their purpose was to validate the school's self-study and to make suggestions and recommendations for improvement in school programs. At the conclusion of the three (3) day review, a Report of Findings was presented to the staff and community. Recommendations and suggestions, as well as recognition of program strengths, are contained in the report.

An action plan in the two curricular areas, and one school-wide area chosen by the school was written for the purpose of focusing planning and implementation. School staffs use the suggestions, recommendations and assistance plans to modify their school plans for the following year.

Reports of Findings for Indian Hills, Pedley, and Sky Country Elementary Schools are included in the supporting documents. Information item only.

L. Review Routine Information Reports (Cont'd)

2. Status of Asset Management Plan

(Mr. Edmunds)

During recent budget deliberations by the Board, the question has been raised as to the potential for using surplus District property in order to achieve some financial gain. Administration has discussed this issue with several consultants, and we have concluded that there may be ways to utilize our properties to generate a significant ongoing revenue stream. Since it appears that our operating revenues from the State will be significantly diminished next year and probably in succeeding years, we should explore every opportunity for creative revenue generation that we can. With this concept in mind, we plan to invite two consultants, Don Wickert and Don Boykin, to a future Board Meeting to discuss the potentials of asset management for our school district. Information only.

*** 3. The Youth Service Center of Riverside**

(Mr. Taylor)

The Youth Service Center of Riverside will sponsor and conduct a gang awareness prevention program for fifth and sixth grade students at Ina Arbuckle and Sunnyslope Elementary Schools beginning May 7.

The purpose of the program is to give students an understanding of the hazards and repercussions of joining gangs. The emphasis will be on community speakers from the Riverside County Sheriff's Department, the Riverside County Probation Department, and Project Courage. The counselors from the Youth Service Center will provide follow-up workshops on self-esteem and positive decision making skills.

A list of week-to-week activities has been included in the supporting documents. Information only.

*** 4. 1991 Graduation and Promotion Exercises Chart**

(Dr. Wilson)

A schedule of graduation and promotion exercises that includes Board member and administrative coverage is included in the supporting documents.

*** 5. Review Minutes of District Advisory Committee**

(Mrs. Roberts)

Minutes of the third meeting of the District Advisory Committee for the Consolidated Application are included in the supporting documents.

Board members will note that the committee continues to plan several parent involvement and educational activities for this school year. Information only.

6. Staff Development Days

(Mrs. Roberts)

Following are additional staff development days that have been scheduled.

Staff Development Days

Students not
in Attendance
May 10, 1991

School
Mission Middle

Location
Mission's Library

May 10

Jurupa Valley High
Nueva Vista High

Jurupa Valley High

L. Review Routine Information Reports (Cont'd)

**** 7. Receive Reports Pursuant to Education Code #48915**

(Mr. Anderson)

Education Code #48915 requires that when a school principal determines that expulsion is inappropriate for specific student discipline violations, the principal will report in writing to the Governing Board. Such reports are included in the supporting documents for Board members only. Information only.

ADJOURNMENT

FLEET AND EMERGENCY RESOURCE INFORMATION

MOTOR LIC. NO.		MOTOR REG. NO.		MOTOR LIC. NO.		PUC NUMBER			
EXP. DATE		EXP. DATE		EXP. DATE					
TRUCKS AND TYPES		TRAILERS AND TYPES		BUSES BY TYPE		REG. C.T.	MAY VEH.	MAY CONT.	DRIVERS
				I- 36 II- 11					47
SMO?		FUEL		DOD-AREA NUMBER		CHP 343 ISSUED	FIRST INSP. THIS YEAR	BIT	CHP 1000 COLUMN NO.
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		860 07		<input type="checkbox"/>	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	

INSPECTION RATINGS: S = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated

MAINTENANCE PROGRAM	DRIVER RECORDS	REGULATED EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL
1 5 2 5 3 5 4 5	1 5 2 5 3 5 4 5	1 5 2 5 3 5 4 5	1 2 N/A 4	1 5 2 5 3 5 4 5
NO. 25 TIME	NO. 20 TIME	NO. 47 TIME	TIME	TIME
CONTAINERS/TANKS		VAPOR RECOVERY SYS.	MISTLE CATEGORY	DATE OF LAST:
			<input type="checkbox"/> CARRIER <input checked="" type="checkbox"/> TERMINAL	CHP 302 CHP 302A
NO. TIME		TESTED CERT.		

REQMTS.	VIOL.	REMARKS
MAINTENANCE PROGRAM		ANNUAL SCHOOL BUS CERTIFICATION
DRIVER RECORDS		
DRIVER HOURS		CARRIERS TERMINAL RATED
BRAKES	4	
LAMP-SIGNALS	2	SATISFACTORY
CONNECTING DEVICES		
STEERING & SUSPENSION	6	
TIRES & WHEELS	1	
EQUIPMENT REQMTS.	13	
CONTAINERS/TANKS		
HAZARDOUS MATERIALS		
INSPECTED BY		INS. NO.
Z. Cook Jr / W. MORRIS		A8264 A8036
		SUSPENSE DATE
		AUTO 4/92

MOTOR CARRIER CERTIFICATION

I hereby certify that all violations described hereon and recorded on attached vehicle inspection reports (pages 1 through 47), will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations.

An unsatisfactory rated carrier who believes the rating is not justified, may, within five calendar days of the rating, request a review by a Motor Carrier Safety Unit Supervisor.

CURRENT TERMINAL RATING	SIGNATURE AND TITLE	DATE
SATISFACTORY	Curtis Thomas	4/25/91

4746 PEDLEY Rd. RIVERSIDE CA 92507
4-22-91
4-24-91
4-25-91
CARRIERS NAME
SUEVA Unified School District
CA AND FE NUMBERS
44969
FCN 17568
1a

Jurupa Unified School District
Summary of Trash Collection Costs

Site	Prior to January 1, 1991			May 1, 1991	
	Number of Bins#	Monthly Rate##	Monthly Rate*	Number of Bins**	Monthly Rate***
Camino Real	2	\$ 320.60	\$ 396.76	1	\$ 198.38
Glen Avon	2	320.60	396.76	2	396.76
Indian Hills	2	195.32	240.34	1	255.16
Jurupa Middle School	5	804.65	991.40	3	651.92
Jurupa Valley High School	6	965.58	1,190.28	5	991.90
Mission Bell	2	320.60	396.76	1	255.16
MOT	4	266.24	326.52	4	326.52
Nueva Vista High School	1	66.56	81.63	1	81.63
Pedley	2	320.60	396.76	1	255.16
Sky Country	2	320.60	396.76	1	255.16
Sunnyslope	2	320.60	396.76	2	396.76
Troth Street	2	320.60	396.76	2	396.76
Van Buren	2	320.60	396.76	1	255.16
Felspar	1	160.93	198.38	-0-	-0-
Ed Center	1	138.53	171.43	1	132.19
Ina Arbuckle	2	454.48	562.42	1	218.22
IMC	1	88.37	109.35	1	89.79
Mission Middle School	3	681.73	843.64	1	654.65
Pacific Avenue	2	454.48	562.42	2	436.44
Rubidoux High School	7	1,309.31	1,620.27	5	1,091.10
Rustic Lane	2	277.06	342.86	1	218.22
West Riverside	<u>3</u>	<u>681.73</u>	<u>843.64</u>	<u>1</u>	<u>218.22</u>
	56	\$ 9,109.77	\$11,258.66	38	\$ 7,775.26
Annual Cost		\$109,317.24	\$135,103.92		\$83,089.80

Number of bins prior to January 1, 1991

Monthly rate prior to January 1, 1991

* Monthly rate after January 1, 1991 county wide rate increase, but before Rubidoux Community Services District surcharge reduction

** Number of bins as of May 1, 1991

*** The monthly rate shown here is for the months schools are in session. We get a reduced rate due to reduced pickups for the two summer months.

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING

APRIL 15, 1991

OPENING

CALL TO ORDER The Regular Meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 7:20 p.m. on Monday, April 15, 1991, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

ROLL CALL **Mrs. Sandra Ruane, President**
 Mrs. Mary Burns, Clerk
 Mr. David Barnes, Member
 Mr. John J. Chavez, Member
 Mr. Jose Medina, Member

Staff Advisors present were:

STAFF PRESENT **Dr. John P. Wilson, Superintendent**
 Mrs. Benita Roberts, Assistant Superintendent Education Services
 Mr. Rollin Edmunds, Assistant Superintendent Business Services
 Mr. Kent Campbell, Assistant Superintendent Personnel Services
 Mr. Jim Taylor, Director of Education Services, Elementary
 Mr. Doug Huckaby, Director of Education Services, Secondary
 Mr. Wilbert Anderson, Director of Administrative Services
 Mrs. Barbara Reul, Director of Business Services
 Mrs. Jana Twombly, Public Information Officer

FLAG SALUTE Board member John Chavez led the pledge of allegiance to the flag of the United States of America.

INSPIRATIONAL COMMENTS President Sandra Ruane made an inspirational comment.

COMMUNICATIONS SESSION

WELCOME PRESS-ENTERPRISE REPORTER President Ruane introduced Kathleen Salamon, Press-Enterprise reporter, substituting for Jose Arballo.

ACCEPT DONATION
-Motion #215 MR. CHAVEZ MOVED THE BOARD ACCEPT THE DONATION OF \$3,500 FOR FINE ARTS PROGRAMS PRESENTED DURING THE CURRENT YEAR AT GLEN AVON ELEMENTARY SCHOOL. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

DISCUSS CASTING
BALLOT FOR CSBA
DELEGATE ASSEMBLY

The Superintendent stated that the Board may cast a vote for up to four candidates in Subregion 18A, as shown in the supporting documents, for the California School Boards Association Delegate Assembly. Those elected will serve a two-year term.

CAST BALLOT FOR
JURUPA INCUMBENT
TO CSBA DELEGATE
ASSEMBLY
-Motion #216

MR. BARNES MOVED THE BOARD CAST A VOTE FOR MR. JOHN CHAVEZ, INCUMBENT FROM JURUPA UNIFIED SCHOOL DISTRICT, TO SERVE ON 1991 CSBA DELEGATE ASSEMBLY. MR. MEDINA SECONDED THE MOTION. President Ruane said she was in favor of supporting Mr. Chavez, if he were willing to absorb the expense rather than use district funds. Mr. Chavez replied that he could not make that commitment. Mr. Barnes noted that districts are in a budget crisis, but other school boards will have representation at the state level and he felt Mr. Chavez should be supported in this effort. Mrs. Burns stated that although she would attend conferences at her own expense, she felt the Delegate Assembly was different in that it has statewide representation and Mr. Chavez' participation would be valuable to the district. Mr. Medina agreed that Mr. Chavez has done a fine job but had some reservations about spending district money for only one Board member to attend functions. THE BOARD VOTED ON THE MOTION WHICH CARRIED WITH A 4 TO 1 VOTE: NAY, MRS. RUANE.

CAST BALLOT FOR
ALVORD INCUMBENT
TO CSBA DELEGATE
ASSEMBLY
-Motion #217

MR. CHAVEZ MOVED THE BOARD CAST A VOTE FOR MR. PHIL STOKOE, INCUMBENT FROM ALVORD UNIFIED SCHOOL DISTRICT, TO SERVE ON 1991 CSBA DELEGATE ASSEMBLY. MR. MEDINA SECONDED THE MOTION WHICH CARRIED WITH A 4 TO 1 VOTE: NAY, MRS. RUANE.

REPORT FROM
RUBIDOUX
STUDENT
REPRESENTATIVE

Michelle Smith, Rubidoux High School student representative, reported on the three types of achievement letters that students may earn at the high school level. The letters signify the diversity of student activities and involvements, and the students' pride in their chosen field. The athletic letter was established in the 1960s at Rubidoux High School and is awarded to students in varsity sports who meet the criteria established by a particular athletic department. The activity letter is awarded to students involved in club activities who meet the criteria established by that club and approved by ASB. Criteria for the academic letter was established two years ago by ASB representatives and high school staff. Students must achieve a 3.3 GPA or better for two consecutive semesters. A bar is placed on the letter for each subsequent semester. During the 1990/91 school year, the academic letter was awarded to 268 students who met the criteria.

REPORT FROM
JURUPA VALLEY
STUDENT
REPRESENTATIVE

Ammie Wert, Jurupa Valley High School student representative, added that they also award three types of letters. The criteria for the academic letter requires students to achieve a 3.5 GPA or better for three consecutive semesters.

Other announcements were: Prom Princes and Princesses have been announced to form the Royal Court, and sales/promotions for the event begin this week; "Spring Fling" is April 22-26 and clubs on campus will conduct a variety of activities to raise funds.

PUBLIC VERBAL
COMMENTS

President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board. She asked that comments be limited to five minutes.

COMMENTS ON
LIBRARY

Gayla Gresham, Elementary Media Center Clerk, noted that in 1869 a well known educator recommended establishing school libraries for an informal education through textbooks. She also noted that ten elementary media center clerks have been recognized in the districtwide outstanding employees program for their positive impact on students and support of the instructional program. Mrs. Gresham expressed concern about the direction of education in the schools without elementary media clerks to assist students and encourage use of the centers on a regular basis. She asked the Board to keep the position on the number one priority list so it can be reconsidered as funds become available. An elementary media center should be compared to a carefully attended garden that must be kept from withering and dying.

BOARD MEMBER
REPORTS &
COMMENTS

- Board member Jose Medina congratulated Ammie Wert, Jurupa Valley student representative, and other members of the Royal Court for the prom.

Mr. Medina expressed appreciation to the teachers for collecting signatures on petitions in opposition to the suspension of Proposition 98. Appreciation was also expressed to the district's PTA members for their efforts.

- Mr. Chavez thanked Board members for supporting his candidacy for the CSBA Delegate Assembly. CSBA is an influential group concerned about the direction of schools in California.
- Mr. Chavez noted the Riverside County School Boards Association's business meeting will be April 18 at Highland Springs. The topic is "How to Keep Your District from Going Broke." He also noted that the Annual Celebrating Education will be on Thursday, May 30, from 7 to 9 p.m. at Raincross Square. This event recognizes outstanding people from school districts throughout Riverside county.
- Board member David Barnes suggested that the Board Comments section appear later in the agenda to give citizens more time to hear particular items of interest on the agenda. Board members indicated they were comfortable with the agenda in its present form.

ACTION SESSION

APPROVE
MINUTES
-Motion #218

PRESIDENT RUANE MOVED THE BOARD APPROVE MINUTES OF THE APRIL 1, 1991 REGULAR MEETING AS PRINTED. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PRESENTATION
FROM PRINCIPAL
OF NUEVA VISTA
HIGH SCHOOL

The Director of Secondary Education Operations stated that it was a pleasure to introduce Dave Hutchins, Principal of Nueva Vista High School. Mr. Hutchins graduated from California Lutheran College and received a Master's Degree from Azusa Pacific College.

PRESENTATION
FROM PRINCIPAL
OF NUEVA VISTA
HIGH SCHOOL
(Cont'd)

Mr. Hutchins has been with the district twenty-two years; nine years as a teacher at Mission Middle School and the last ten years as principal of Nueva Vista High School. In 1990, he was recognized as Jurupa Principal of the year and represented the district at the Riverside County Celebration of Education. He is highly respected by other continuation high school principals in the field.

Mr. Hutchins informed the Board that teachers and students prepared a videotape representing "what we are all about at Nueva Vista" so more people could provide input on the programs and activities. Teachers in the video indicated that smaller class sizes enabled students to shine on an individual basis and receive more personal assistance. Students indicated that Nueva Vista provides an opportunity for achievement that may not otherwise be realized. President Ruane expressed appreciation to Mr. Hutchins for presenting "a day at Nueva Vista."

SUBMIT PLANNING
GRANT FOR SCHOOL
RESTRUCTURING
-Motion #219

The Assistant Superintendent Education Services stated that an extensive report was given at the last meeting on SB 1274, a program designed to fund schools in order to develop a "Demonstration of Restructuring in Public Education." Three schools have written a "plan to plan" (Van Buren Elementary, Jurupa Valley and Rubidoux High Schools). If approved by the State, the schools would receive \$30 per student to plan and restructure the total school program next year. Funds may also be available for a four year demonstration grant with a funding level of \$200 per student.

In response to Mr. Medina's question, Dr. Needham, Assistant Principal of Instruction at Jurupa Valley High School, explained the application is for a grant to plan what changes should be made. The staff has several ideas for a vision to move forward. If a grant were received, staff meetings would be held to determine the needs of students, develop curriculum to meet those needs, and restructure the educational program. Dr. Needham pointed out that an important factor in the planning process would be to focus on the skills and knowledge students will need at the year 2005.

PRESIDENT RUANE MOVED THE BOARD APPROVE SUBMITTAL OF THE PLANNING GRANT APPLICATION FOR VAN BUREN ELEMENTARY, JURUPA VALLEY AND RUBIDOUX HIGH SCHOOLS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PULL ITEMS D & E
FROM THE AGENDA

President Ruane announced that Item D, Report on 1991/92 Projected Enrollment, Staffing, and Facilities Needs; and Item E, Authorize Preparation of Specifications and Solicitation of Bids for Relocation of Portable Classrooms, have been pulled from the agenda.

COMMENTS ON
1991/92
PROJECTIONS

The Assistant Superintendent Business Services noted that next year's enrollment projection in the supporting documents shows an increase of about 450 students. The general information as shown in the 1991/92 Enrollment, Staffing and Facilities Chart is essentially correct; however, more study is needed on the the moving of portables to accommodate growth.

COMMENTS ON
1991/92
PROJECTIONS
(Cont'd)

The Assistant Superintendent explained that Item F, Approve Purchase of Portable Classroom for Pacific Avenue Elementary School, was a related issue. The principal requested the purchase of one OSA approved portable classroom to be funded out of Chapter I funds over a three-year period. The district does not have a district-owned portable that it can sell to the school. The Assistant Superintendent said it would be in the district's best interest for the Board to waive the bidding requirements and piggy back on the National School District Bid #1990/1 for a base price of \$26,000. He also noted that about six portables have been purchased in the past for Chapter I. For example, West Riverside School has a computer lab which is a Chapter I funded pullout program.

Mr. Chavez asked about the district's plans for excess portables. The Assistant Superintendent Business Services replied that some portables are available at Rubidoux High School but administration is reluctant to move them. The campus is growing and their removal could increase the number of traveling teachers. He also noted that administration is studying the feasibility of disassembling fifteen portables at Felspar Annex and moving them to various sites as needed. In the past, the Annex was used to house students during school modernizations, but the state does not expect funds for the modernization program for several years.

APPROVE PURCHASE
OF PORTABLE FOR
PACIFIC AVENUE
-Motion #220

MRS. BURNS MOVED THE BOARD DECLARE IT TO BE IN THE BEST INTEREST OF THE DISTRICT TO WAIVE THE BIDDING REQUIREMENTS AND "PIGGY BACK" ON THE NATIONAL SCHOOL DISTRICT BID #1990/1 FOR THE PURCHASE OF ONE OSA APPROVED PORTABLE CLASSROOM, AND TO ISSUE PURCHASE ORDER #66174 TO MODTECH, INC., OF PERRIS, CALIFORNIA, IN THE AMOUNT OF \$28,938 TO COVER THIS TRANSACTION. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

AUTHORIZE
SOLICITING BIDS &
QUOTATIONS FOR
STATE DEFERRED
MAINT. PROJECTS
-Motion #221

The Assistant Superintendent Business Services reported that a plan has been submitted to the state for major maintenance projects which are eligible for 50% matching funds under the State Deferred Maintenance program. Although funding has been declining for a couple of years, administration estimates the district will be eligible for \$125,000 in state matching funds for 1991/92. Every school site has been visited to determine its needs. The supporting documents contain a list of items in need of repair, replacement, etc. which are included in the 1991/92 Tentative Budget. Recommendations for award of bids will be presented to the Board for review and approval. Work should be completed during the summer when school is not in session.

PRESIDENT RUANE MOVED THE BOARD AUTHORIZE THE PREPARATION OF SPECIFICATIONS AND SOLICITATION OF BIDS ON STATE DEFERRED MAINTENANCE PROJECTS AS LISTED IN THE SUPPORTING DOCUMENTS. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADVERTISE FOR
BIDS ON WAREHOUSE
STOCK ITEMS
-Motion #222

MR. MEDINA MOVED THE BOARD AUTHORIZE THE PURCHASING DEPARTMENT TO ADVERTISE FOR BIDS FOR STANDARD ATHLETIC, CUSTODIAL, OFFICE, INSTRUCTIONAL, AND GENERAL WAREHOUSE STOCK ITEMS. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUBSTITUTE
SUBCONTRACTOR,
GRANITE HILL
SCHOOL
-Motion #223

The Assistant Superintendent Business Services stated he had a request from the prime contractor, RJW Construction Company, to substitute the plastering subcontractor at the Granite Hill project. The reason for the request is the subcontractor, Landon Construction, does not hold a valid license for work designated in its bid. Landon Construction has been notified by letter and no response has been received within the allowable time period, which constitutes consent to the substitution.

MR. CHAVEZ MOVED THE BOARD APPROVE THE REQUEST FROM RJW CONSTRUCTION COMPANY TO REPLACE LANDON CONSTRUCTION COMPANY WITH ANOTHER SUBCONTRACTOR FOR THE PLASTERING PORTION OF THE GRANITE HILL ELEMENTARY SCHOOL CONSTRUCTION PROJECT. MR. MEDINA SECONDED THE MOTION. In response to President Ruane's question, the Assistant Superintendent said any change in cost would be borne by the prime contractor who is responsible for the total bid price. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND
EXPULSION
CASE #91/49
-Motion 224

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #91/49 FOR POSSESSING AND OFFERING MARIJUANA FOR SALE, SUSPEND THE EXPULSION AND PLACE THE PUPIL IN THE INDEPENDENT STUDY PROGRAM UNTIL AT LEAST JULY 15, 1991 AT WHICH TIME THE PUPIL MAY REQUEST READMISSION TO THE REGULAR PROGRAM. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL
CASE #91/50
-Motion 225

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #91/50 FOR ATTEMPTING TO STAB A STUDENT WITH A PAIR OF 9-INCH SCISSORS. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND
EXPULSION
CASE #91/55
-Motion #226

MR. MEDINA MOVED THE BOARD CONTINUE THE SUSPENDED EXPULSION OF THE PUPIL IN DISCIPLINE CASE #91/55, AND THE PUPIL'S PLACEMENT BE CHANGED TO THE INDEPENDENT STUDY PROGRAM. MRS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE PERSONNEL
REPORT #19
-Motion #227

PRESIDENT RUANE MOVED THE BOARDED APPROVE PERSONNEL REPORT #19 AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE
ACTION ITEMS
-Motion #228

PRESIDENT RUANE MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS L-1 THROUGH L-11 AS PRINTED: PURCHASE ORDERS; DISBURSEMENT ORDERS; APPROPRIATION TRANSFERS; AGREEMENTS; MONTHLY PAYROLL; CERTIFICATED EXTRA COMPENSATION; CLASSIFIED EXTRA TIME; CLASSIFIED OVERTIME; NON-ROUTINE FIELD TRIP FOR JURUPA VALLEY AGRICULTURE DEPARTMENT TO ATTEND JUDGING CONTEST; NON-ROUTINE FIELD TRIP FOR JURUPA VALLEY AGRICULTURE DEPARTMENT TO ATTEND LEADERSHIP CONFERENCE; ADULT EDUCATION COURSE. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REVIEW ROUTINE
INFO REPORTS

The Board reviewed an information report, Staff Development Day.

CLOSED SESSION

At 6:00 p.m. on Monday, April 15, 1991, the Board met in Closed Session in the Superintendent's office at the Education Center. All Board members were present. Also in attendance were the Superintendent and other administrators.

At 7:10 p.m. President Ruane called a recess of the Board from Closed Session to open the Public Session.

At 8:45 p.m. President Ruane adjourned from Public Session to continue with Closed Session in the Superintendent's office. No action was taken.

ADJOURNMENT

There being no further business, President Ruane adjourned the meeting from Closed Session at 10:00 p.m.

MINUTES OF THE REGULAR MEETING OF APRIL 15, 1991 ARE APPROVED AS

President

Clerk

Date

JURUPA UNIFIED SCHOOL DISTRICT
3924 Riverview Drive - Riverside, California 92509

RESOLUTION #91/36

REQUESTING A WAIVER OF EDUCATION CODE SECTIONS 41376 AND 41378

WHEREAS, there exists a fiscal emergency in the State of California; and

WHEREAS, Jurupa Unified School District is severely impacted by the fiscal emergency; and

WHEREAS, fiscal savings need to occur in all possible budgetary areas including class size;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Jurupa Unified School District requests the State Board of Education to waive Education Code Sections 41376 and 41378 in order to assist the School District during the 1991/92 fiscal emergency.

PASSED AND ADOPTED this 6th day of May, 1991, at a Regular Meeting of the Board of Education of Jurupa Unified School District.

Sandra Ruane, President

Mary L. Burns, Clerk

①

Jurupa Unified School District
Instructional Services

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE: Houghton Mifflin Social Studies

AUTHOR: Beverly J. Armento, Gary B. Nash, Christopher L. Salter and Karen K. Wixson

COPYRIGHT: 1991

SUBJECT: History/Social Science, Grades 1-8

COST:

Grades 1-3	
Student Text	\$14.95 - \$18.60
Teacher Edition	\$20.34 - \$23.73
Tests (Blackline Masters)	\$ 5.43 - \$14.91
Grades 4-6	
Student Text	\$21.25 - \$24.58
Teacher Edition	\$30.51 - \$33.90
Tests (Blackline Masters)	\$17.63 - \$24.41
Grades 7-8	
Student Text	\$24.58 - \$31.88
Teacher Edition	\$37.29 - \$40.68
Tests (Blackline Masters)	\$24.41 - \$27.11

Teacher's Resource Package (one received free for every 25 student books ordered at that grade level)

Cost To Purchase:

Grade 1	- \$188
Grade 2	- \$209
Grade 3	- \$214
Grade 4	- \$277
Grade 5	- \$279
Grade 6	- \$279
Grade 7	- \$280
Grade 8	- \$325

Contents Include:

- One Teacher's Edition
- One Teacher's Edition - Discovery Journal
- One Set of Tests (Blackline Masters)
- One Set of Home Involvement Activities (Blackline Masters)
- One Set of Map Activities (Blackline Masters)

Additional Complimentary Items (choice of one for every 25 student texts ordered)

- One Set of Transparencies
- One Set of Study Prints
- One Set of Posters



OTHER PROGRAMS CONSIDERED: The Story of America, 1991; Holt, Rinehart and Winston, Inc.,
Grade 8

(NOTE: The Jurupa Unified School District considers for district adoption only those programs that meet the criteria set by the State Curriculum Development and Supplemental Materials Commission and that have been adopted by the State Board of Education. The Houghton Mifflin Social Studies program (grades K-8) and the Holt, Rinehart and Winston, Inc. program (grade 8) were the only materials submitted to the State for approval that were found to meet the criteria recommended in the State History/Social Science Framework).

REASONS FOR RECOMMENDATION:

1. The Houghton Mifflin Social Studies program was found to have a strong alignment with the State History/Social Science Framework. Instructional materials reflect and support the seventeen distinguishing characteristics, three major goals and the twelve learning strands set forth in the State Framework.
2. The program's emphasis on deeper content and utilization of authentic pieces of literature and historical documents to "tell a story well told" serves to engage and hold student interest.
3. Historical periods are presented in this text to be studied holistically with the study of historical time and geographic place effectively integrated with other subject areas of study in the curriculum, such as English language arts, science and mathematics.
4. The instructional materials and activities included in this program provide ongoing opportunities for students to develop critical thinking skills and higher levels of analytic thinking.
5. Controversial issues are presented accurately and within a historical context. The instructional materials reviewed include a variety of perspectives from both historical figures of the past and present. In addition, the experiences and perspectives of different racial, religious and ethnic groups are included and accurately depicted.
6. This program stresses the development of civic and democratic values as a part of good citizenship.
7. The testing program provided includes a variety of evaluative techniques, including teacher's evaluation of student performance, student's evaluation of personal progress and peer evaluation.
8. Primary sources are included within the texts to facilitate lesson development. Examples of primary sources utilized in this program include excerpts from autobiographies, speeches, court decisions, diaries, essays, sacred literature and other historical documents.

RECOMMENDING COMMITTEE:

Carol Schiefer	Grade 4	Camino Real
Bob Mercer	Grade 5	Glen Avon
Deanna Long	Grade 2	Ina Arbuckle
John Hill	Grade 6	Indian Hills
Diane Brown	Grade 4/5	Mission Bell
Denise Turner	Grade 6	Pacific Avenue
Cynthia Davis	Grade 6	Pedley
Bonnie Smith	Grade 4/5	Rustic Lane
Francine Rice	Res. Tchr.	Sky Country
Harriet Huling	Grade 3	Sunnyslope
Jay Hammer	Grade 3/4	Troth Street
David Hicks	Grade 5/6	Van Buren
Nancy Matzenzuer	Grade 3	West Riverside
Mike Cruz	Grade 7/8	Jurupa Middle
Gene Perkins	Grade 8	Mission Middle
Virginia Huckaby	Grade 11	Jurupa Valley
Pat Thompson	Grade 10/11	Rubidoux High School
Joan Hill	Grade 9/12	Nueva Vista

RESOLUTION NO. 91/38

A RESOLUTION OF THE JURUPA UNIFIED SCHOOL DISTRICT AMENDING AND ADOPTING LOCAL GUIDELINES FOR IMPLEMENTING THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

WHEREAS, the California Legislature has amended the California Environmental Quality Act ("CEQA") and the California courts have interpreted specific provisions of CEQA; and

WHEREAS, Section 21082 of CEQA requires all public agencies to adopt objectives, criteria and procedures for the evaluation of public and private projects undertaken or approved by such public agencies, and the preparation, if required, of environmental impact reports in connection with that evaluation; and

WHEREAS, the Jurupa Unified School District must revise its local guidelines for implementing CEQA to make them consistent with the current provisions and interpretations of CEQA.

NOW, THEREFORE, BE IT RESOLVED, by the Jurupa Unified School District as follows:

SECTION ONE: Adoption of Local CEQA Guidelines. The Jurupa Unified School District hereby adopts "Local Guidelines for Implementing the California Environmental

Quality Act (1991 Revision)," a copy of which is on file at the offices of the Jurupa Unified School District and is available for inspection by the public.

SECTION TWO: Prior Actions Repealed. All prior actions of the Jurupa Unified School District enacting earlier guidelines are hereby repealed.

Adopted this _____ day of _____, 1991.

President of the School Board of the Jurupa
Unified School District

ATTEST:

Secretary of the School Board of the Jurupa
Unified School District

April 1, 1991

MEMORANDUM

TO: JURUPA UNIFIED SCHOOL DISTRICT
FROM: BEST, BEST & KRIEGER
RE: 1991 REVISIONS TO LOCAL GUIDELINES FOR IMPLEMENTING
THE CALIFORNIA ENVIRONMENTAL QUALITY ACT

I.

INTRODUCTION

As you know, before you approve a particular activity, the California Environmental Quality Act ("CEQA") requires you to assess whether that activity will have significant environmental impacts. In order to assist you in carrying out the requirements of CEQA, we have prepared Local CEQA Guidelines for your use. Each year we review whether the Legislature or courts have made modifications to CEQA significant enough to warrant an update to your Guidelines. This 1991 version of your Guidelines incorporates each of the important changes made in the law over the past year in a manner we hope is consistent with your current staff procedures.

These Local Guidelines will provide you with a 1991 manual to use for your environmental review process. However, we recommend that you consult with a lawyer when you have specific questions on environmental assessments for major or controversial projects.

This memorandum describes the most substantial changes we made to your Guidelines this year.

Insert



II.

GENERAL REVISIONS

We hope we have made your Guidelines easier to read by using a new format and making some minor editorial changes. Further, we have revised the Guidelines to more clearly reflect the use of "mitigated negative declarations." As you know, a mitigated negative declaration is similar to a negative declaration, except that a mitigated negative declaration describes mitigation measures which reduce any potentially significant impacts to a level of insignificance. Procedurally, there are no differences between the adoption of a mitigated negative declaration and a negative declaration. However, there are some substantive differences which we thought were important to highlight in these Guidelines such as the requirement to adopt a mitigation monitoring or reporting program for a mitigated negative declaration. These clarifications were made in Chapter 6 of your Guidelines.

III.

ALTERNATIVE SITE ANALYSIS IN ENVIRONMENTAL IMPACT REPORTS

On December 31, 1990, the California Supreme Court issued its long-anticipated ruling in Citizens of Goleta Valley v. Board of Supervisors of the County of Santa Barbara. This case represents the final round in a series of court actions regarding the extent of necessary analysis of alternatives in EIRs. We provided a detailed analysis of this case for you on January 21, 1991. We have now taken the legal principles from this case and have incorporated them into your Local Guidelines.

With regard to the requirement to discuss alternative sites in an EIR, the prior version of your Local Guidelines (Section 7.10(g)) stated: "The lack of land ownership does not bar a discussion of an alternative site. The EIR will review alternative sites." This language was based on the appellate court Goleta Valley opinions which had set forth extremely broad standards under which to analyze alternative sites. The Supreme Court's recent opinion clarified these standards. Thus, we have deleted the language above and have inserted the following:

"In some cases, it may be necessary for an EIR to evaluate alternative sites for a project. As with all alternatives analysis under CEQA, only those alternative sites which are feasible need to be analyzed. If the project is private, whether another site is owned or can reasonably be acquired by the project proponent may determine whether an alternative site is feasible. For projects where a private party is the developer, alternative site analysis should be done if the developer owns or controls feasible alternative sites, has the ability to purchase or lease alternative properties, or otherwise has access to suitable alternative sites. Alternative site analysis is probably also appropriate where two or more private developers are seeking the approval of the lead agency for the same type of development at different locations.

"With regard to projects undertaken by the lead agency itself, the lead agency should consider the possibility of acquiring feasible alternative sites by eminent domain.

"If through its local planning process the lead agency has already considered alternative land uses and policies throughout its jurisdiction, this type of analysis need not be repeated in an EIR alternative site discussion. Rather, when discussing alternative sites the EIR should use these broader planning documents in support of its selection of the project site.

"The consideration of all alternatives must be judged against the 'rule of reason' which courts have indicated means that an alternatives discussion must be reasonable in scope and content; the key issue is whether the selection and discussion of feasible alternatives fosters informed decisionmaking and public participation."

IV.

PAYMENT OF FEES FOR DEPARTMENT OF FISH AND GAME REVIEW

Another substantive change we have made to your Local Guidelines is to incorporate the new requirements of Assembly Bill 3158. This new law, effective January 1, 1991, authorizes the Department of Fish and Game ("DFG") to impose and collect filing fees to defray the cost of managing and protecting fish and wildlife resources. Among other things, this bill added new sections to the Fish and Game Code and to CEQA regarding DFG's review of environmental documents for projects which could affect fish or wildlife resources. We described the provisions of this new bill in a memo to you on January 8, 1991 and have now added these requirements to your Local Guidelines in Chapter 6 (negative declarations) and Chapter 7 (EIRs).

This new law requires you to pay a filing fee when you file a notice of determination with the county clerk (or clerk of the board of supervisors depending on local practice) for an EIR or negative declaration for a project which could affect wildlife resources (defined as wild animals, birds, plants, fish, amphibians and ecological communities). For a negative declaration, the fee is \$850 and for an EIR, the fee is \$1,250. The county clerk (or clerk of the board) will then pass these fees on to DFG. The county is also authorized to charge a \$25 document handling fee for itself.

The \$850/\$1,250 fee is not required for filing notices of exemption, nor is the fee required for projects found to be "de minimis" in their effect on fish or wildlife resources. In order to document any such de minimis effect, DFG has prepared a "Certificate of Fee Exemption" for use by lead agencies whose projects will not individually or cumulatively have an adverse effect on wildlife resources. This form requires that you specify findings in support of an exemption from these new fees. We have incorporated this form into your Local Guidelines as Form "L" because you will be using it often. Two copies must be filed with your notice of determination to obtain the fee exemption.

OTHER REVISIONSA. Categorical Exemptions.

We have added new language to Section 3.13 of your Local Guidelines (exemption class 3: new construction or conversion of small structures). Based on the Centinela Hospital Association v. City of Inglewood case, we have noted that this exemption includes both residential and commercial structures.

B. Cumulative Impacts/Analysis of Future Expansion.

We have added some new language to Section 7.10 (Form and content of an EIR) to reflect the importance of analyzing cumulative impacts on a regional basis in some situations. In the Kings County Farm Bureau v. City of Hanford case, the court required that an analysis of cumulative air quality impacts include an evaluation of impacts on a large part of the relevant air basin. This type of analysis could also be used for other resources with regional implications, such as water supply.

C. Special Rules for Purchase of School Sites or Construction of New Schools.

The Legislature added a new section to CEQA which indicates that an EIR or a negative declaration cannot be approved for any project involving the purchase of a school site or the construction of a new elementary or secondary school by a school district unless the EIR or negative declaration includes information necessary to determine if the property to be purchased or constructed upon is any of the following: (1) a current or former hazardous waste disposal site or solid waste disposal site; (2) a hazardous substance release site identified by the State Department of Health Services for removal or remedial action pursuant to the Health and Safety Code; or (3) a site which contains one or more pipelines, underground or above ground,

which carry hazardous substances, acutely hazardous materials or hazardous waste, unless the pipeline is a natural gas line.

We put this language into a new section in both the chapter on negative declarations (Chapter 6) and EIRs (Chapter 7).

D. Lead Agency Consultation With Bordering City or County.

Currently, your Guidelines (Section 7.04) indicate that a city must consult with cities or counties which border on the city or county where the project is located. New law adds qualifying language to this provision which indicates that local lead agencies are required to consult with city or counties "unless otherwise designated annually by agreement between the local lead agency and the city or county." This new language was incorporated into Section 7.04.

E. Revisions to State CEQA Guidelines.

While we did not include this in your Guidelines, it may be a matter of interest for you to know that the Legislature enacted a new law requiring the State Office of Planning and Research to review the State CEQA Guidelines at least every two years. As you may know, the State CEQA Guidelines have not been revised or amended since 1986, which is why we recommend that you use your Local Guidelines for legally sufficient environmental assessments.

VI.
CONCLUSION

Please let us know if you have any questions about these revisions to your Local Guidelines, or questions about CEQA in general. We have enclosed a resolution for you to use in adopting these 1991 revision.

MICHELLE OUELLETTE
JANICE L. WEIS
DALLAS HOLMES
GINEVRA C. MARUM

☐ 1st Period Interim Ending
____/____/____

☒ 2nd Period Interim Ending
3/31/91

☒ Pilot District? (Y/N)

DISTRICT CERTIFICATION OF
INTERIM REPORT

(For the Fiscal Year 1990-91)

____ | 250 |

CALIFORNIA DEPARTMENT OF EDUCATION
Form J-250 Certification

JURUPA UNIFIED SCHOOL DISTRICT

RIVERSIDE COUNTY, CALIFORNIA

NOTICE OF REVIEW

All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To: Superintendent of Public Instruction

This interim report is hereby filed by the governing board of the school district.

Date of meeting: May 6, 1991 Signed: _____ President

NOTICE OF CRITERIA AND STANDARDS REVIEW

This interim report was reviewed in accordance with the state-adopted Criteria and Standards.

Signed: _____ District Superintendent or Designee

CERTIFICATION OF FINANCIAL CONDITION

☒ POSITIVE CERTIFICATION

'As President of the Governing Board of this school district, I certify that this district will be able to meet its financial obligations for the remainder of this fiscal year.'

☐ QUALIFIED CERTIFICATION

'As President of the Governing Board of this school district, I certify that this district will not be able to meet its financial obligations for the remainder of this fiscal year if the following events occur:'

☐ NEGATIVE CERTIFICATION

'As President of the Governing Board of this school district, I certify that this district will not be able to meet its financial obligations for the remainder of this fiscal year.'

SUPPLEMENTAL INFORMATION

Report Prepared By: Barbara Reul, Director of Business Services

Date Prepared: May 6, 1991

Telephone Number: (714) 360-2887

☐ 1st Period Interim Ending
____/____/____

☒ 2nd Period Interim Ending
3/31/91

☒ Pilot District? (Y/N)

1990-91 INTERIM REPORT

ATTENDANCE DETAIL

250

CALIFORNIA DEPARTMENT OF EDUCATION
Form J-250 Certification

JURUPA UNIFIED SCHOOL DISTRICT

RIVERSIDE COUNTY, CALIFORNIA

GRADE SPAN	1990-91 EST	1990-91 EST	1990-91 EST	Difference (Col. C - B) (D)	Percentage Difference (Col. D / B) (E)
	REVENUE LIMIT	REVENUE LIMIT	REVENUE LIMIT		
	ADA Original Budget (A)	ADA Bd Approved Oper Budget (B)	ADA Projected Year Totals (C)		

ELEMENTARY					
1) General Education	8,767	8,877	8,866	-11	0%
2) Special Education	199	197	196	-1	-1%
3) TOTAL (Lines 1 and 2)	8,966	9,074	9,062	-12	0%

SECONDARY					
4) General Education	5,776	5,772	5,728	-44	-1%
5) Special Education	164	158	159	1	1%
6) Concurrently Enrolled ROC/P	0	0	0	0	0%
7) Concurrently Enrolled Adults	0	0	4	4	0%
8) TOTAL (Lines 4, 5, 6, and 7)	5,940	5,930	5,891	-39	-1%

NOT CONCURRENTLY ENROLLED					
9) ROC/P	0	0	0	0	0%
10) Classes for Adults	80	80	120	40	50%
11) TOTAL (Lines 9 and 10)	80	80	120	40	50%

12) TOTAL (Lines 3, 8, and 11)	14,986	15,084	15,073	-11	0%

SUMMER SCHOOL - ATTENDANCE HOURS					
13) Elementary	39,688	39,688	32,964	-6,724	-17%
14) Secondary	73,174	73,174	111,926	38,752	53%
15) TOTAL (Lines 13 and 14)	112,862	112,862	144,890	32,028	28%

1st Period Interim Ending
 / /

1990-91 INTERIM REPORT

| | | | 251 |

X 2nd Period Interim Ending
 3/ 31/ 91

GENERAL FUND
SUMMARY

CALIFORNIA DEPARTMENT OF EDUCATION
Form J-251 (Rev 09/90)

N Pilot District? (Y/N)

REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

JURUPA UNIFIED SCHOOL DISTRICT

RIVERSIDE COUNTY, CALIFORNIA

		Summary - Unrestricted/Restricted							
Description	Source/ Object Codes	Bd Approved		Projected		Difference (Col B & D) (E)	% Diff (E / B) (F)	EDP No.	
		Original Budget (A)	Operating Budget (B)	Actuals To Date (C)	Year Totals (D)				

A) REVENUES									
1) Revenue Limit Sources	8010-8099	44,949,995	45,362,581	34,235,396	45,185,343	-177,238	0%	200	
2) Federal Revenues	8100-8299	1,672,395	1,865,132	1,282,509	2,098,626	233,494	13%	280	
3) Other State Revenues	8300-8599	9,448,224	9,645,117	7,414,621	9,934,534	289,417	3%	450	
4) Other Local Revenues	8600-8799	555,164	678,906	368,559	567,647	-111,259	-16%	597	
5) TOTAL, REVENUES		= 56,625,778	57,551,736	43,301,085	57,786,150	234,414	0%	599	

B) EXPENDITURES									
1) Certificated Salaries	1000-1999	32,863,910	33,254,602	22,931,634	33,195,305	-59,297	0%	627	
2) Classified Salaries	2000-2999	8,876,117	8,927,703	6,163,466	8,866,063	-61,640	-1%	651	
3) Employee Benefits	*** 3000-3999	9,647,365	9,754,281	5,682,262	9,713,177	-41,104	0%	702	
4) Books and Supplies	4000-4999	2,138,050	2,223,464	1,393,859	2,229,912	6,448	0%	729	
5) Services, Other Operating Expenses	5000-5999	4,215,438	4,574,481	2,950,375	4,738,037	163,556	4%	762	
6) Capital Outlay	6000-6599	387,224	462,259	4,239,203	533,641	71,382	15%	780	
7) Other Outgo	7100-7299	349,854	580,829	88,212	580,829	0	0%	846	
8) Direct Support/Indirect Costs	7300-7399	-167,561	-167,561	0	-167,561	0	0%	855	
9) TOTAL, EXPENDITURES		= 58,310,397	59,610,058	43,449,011	59,689,403	79,345	0%	857	

C) EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
		= -1,684,619	-2,058,322	-147,926	-1,903,253	155,069	-8%	859	

D) OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In	8910-8929	0	0	0	0	0	0%	880	
b) Transfers Out	7610-7629	151,450	151,450	6,000	151,450	0	0%	903	
2) Other Sources/Uses									
a) Sources	8930-8979	0	0	0	0	0	0%	934	
b) Uses	7630-7699	24,325	24,325	0	24,325	0	0%	967	
3) Contributions to Restricted Programs	8980-8999	0	0	0	0	0	0%	972	
4) TOTAL, OTHER FINANCING SOURCES/USES		= -175,775	-175,775	-6,000	-175,775	0	0%	977	

***OPERATING BUDGET TOTAL on Interim Report differs from March ledger due to data input errors, which caused the General Fund to be out of balance. These errors were corrected on April 5, 1991.

☐ 1st Period Interim Ending
//_

1990-91 INTERIM REPORT

Form J-251

Page 2

☒ 2nd Period Interim Ending
3/31/91

GENERAL FUND
SUMMARY

REVENUES, EXPENDITURES AND CHANGES
IN FUND BALANCE

JURUPA UNIFIED SCHOOL DISTRICT

RIVERSIDE COUNTY, CALIFORNIA

		Summary - Unrestricted/Restricted							
Description	Source/ Object Codes	Bd Approved			Projected		Difference (Col B & D) (E / B)	% Diff (E / B)	EDP No.
		Original	Operating	Actuals	Year				
		Budget	Budget	To Date	Totals				
		(A)	(B)	(C)	(D)	(E)	(F)		

E) NET INCREASE (DECREASE) IN FUND (C + D4)									
BALANCE		-1,860,394	-2,234,097	-153,926	-2,079,028	155,069	-7%	979	

F) FUND BALANCE, RESERVES									
1) Beginning Balance									
a) As of July 1 (Estimated)		3,965,958	3,965,958	xxxxxxxx	3,965,958	0	0%	968	
b) Unaudited Actual Adjustments		0	0	xxxxxxxx	0	0	0%	969	
c) As of July 1 (Unaudited) (F1a + F1b)		3,965,958	3,965,958	xxxxxxxx	3,965,958	0	0%	980	
d) Audit Adjustments		0	0	xxxxxxxx	0	0	0%	981	
e) Adjustment for Restatements		0	0	xxxxxxxx	0	0	0%	982	
f) Net Beginning Balance (F1c+1d+1e)		3,965,958	3,965,958	xxxxxxxx	3,965,958	0	0%		
2) Ending Balance, June 30 (E + F1f)		2,105,564	1,731,861	xxxxxxxx	1,886,930	155,069	9%	984	
(Beginning Balance in Budget Year)									

COMPONENTS OF ENDING FUND BALANCE									
a) Reserved Amounts:									
Revolving Cash	9611	2,500	2,500	xxxxxxxx	2,500	0	0%	986	
Stores	9612	235,215	235,215	xxxxxxxx	235,215	0	0%	988	
Prepaid Expenditures	9613	0	0	xxxxxxxx	0	0	0%	990	
General Reserve (EC 42124)	9630	0	0	xxxxxxxx	0	0	0%	992	
Legally Restricted Balances	9640	xxxxxxxx	xxxxxxxx	xxxxxxxx		xxxxxxxx	xxxxxxx	994	
b) Designated Amounts:									
Designed for Economic Uncertainties	9710	1,867,849	1,494,146	xxxxxxxx	1,649,215	155,069	10%	996	
Designated for:	9720-9789	0	0		0	0	0%		
				xxxxxxxx				998	
				xxxxxxxx				998	
				xxxxxxxx				998	
				xxxxxxxx				998	
c) Undesignated Amounts	9790	xxxxxxxx	xxxxxxxx	xxxxxxxx	0	0	0%	999	
d) Unappropriated Amounts		0	0	xxxxxxxx	xxxxxxxx	0	0%	999	

CALIFORNIA DEPARTMENT OF EDUCATION
CASHFLOW WORKSHEET

ACTUAL AND PROJECTED MONTHLY CASH FLOWS
FISCAL YEAR 1990-91

FUND 1XX

Actuals Thru Month of March

JURUPA UNIFIED SCHOOL DISTRICT

RIVERSIDE COUNTY, CALIFORNIA

	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE	TOTAL
A) BEGINNING CASH	2,421,835	4,161,781	6,542,126	5,546,350	4,253,703	2,149,400	5,669,850	3,357,775	4,142,078	4,458,970	1,799,335	1,739,368	2,421,835
B) RECEIPTS:													
Revenue Limit:													
Property Tax	559,212	30,354	0	287,790	81,273	2,656,189	1,277,025	145,792	294,005	852,553	2,210,949	43,422	8,438,564
State Aid	2,205,564	4,408,127	2,939,418	2,940,751	2,938,085	2,940,751	2,934,879	5,043,007	2,553,175	2,479,869	2,479,071	2,479,869	36,342,566
Other	0	0	0	0	0	0	0	0	0	0	0	0	0
Federal Revenues	0	0	0	148,758	0	446,157	101,965	103,419	482,210	195,003	53,102	191,179	1,721,793
Other State Revenues	220,679	441,358	635,229	631,960	570,195	549,700	1,291,948	1,141,387	1,886,895	731,261	533,416	912,718	9,546,746
Other Local Revenues	-1,014	7,102	5,046	130,153	115,706	18,976	-7,665	127,693	17,832	70,850	-12,193	18,049	490,535
Other Income	0	0	0	0	0	0	1,434,000	0	0	-834,000	-600,000	0	0
Interfund Transfers In	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTAL RECEIPTS	2,984,441	4,886,941	3,579,693	4,139,412	3,705,259	6,611,773	7,032,152	6,561,298	5,234,117	3,495,536	4,664,345	4,049,450	56,944,417

C) DISBURSEMENTS													
Salaries and Benefits	855,892	1,031,897	4,022,670	4,719,767	4,940,300	1,437,174	8,051,933	4,886,284	4,831,445	4,831,445	5,350,000	6,715,738	51,674,545
Supplies and Services	220,782	389,632	661,154	454,610	486,854	574,755	731,171	405,428	430,006	798,014	898,014	867,529	6,917,949
Capital Outlay	63,489	1,008,415	487,669	504,598	425,991	1,038,931	557,958	495,138	-342,986	100,000	-1,508,300	-2,534,856	296,047
Other Outgo	0	0	0	0	0	0	0	0	88,212	0	0	325,056	413,268
Interfund Transfers Out	0	0	6,000	0	0	0	0	6,244	-6,244	0	0	169,775	175,775
TOTAL DISBURSEMENTS	1,140,163	2,429,944	5,177,493	5,678,975	5,853,145	3,050,860	9,341,062	5,793,094	5,000,433	5,729,459	4,739,714	5,543,242	59,477,584

D) PRIOR YEAR TRANSACTIONS													
Accounts Receivable	700,222	209,434	580,232	278,076	43,734	1,500	3,206	19,500	371,705	25,000	15,402	13,320	2,261,331
Accounts Payable	804,554	286,086	9,357	11	151	41,963	6,371	3,401	288,497	450,712	0	0	1,891,103
TOTAL PRIOR YEAR TRANSACTIONS	-104,332	-76,652	570,875	278,065	43,583	-40,463	-3,165	16,099	83,208	-425,712	15,402	13,320	370,228

E) NET INCOME	(B - C + D)	1,739,946	2,380,345	-1,026,925	-1,261,498	-2,104,303	3,520,450	-2,312,075	784,303	316,892	-2,659,635	-59,967	-1,480,472	-2,162,939
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F) ENDING CASH	(A + E)	4,161,781	6,542,126	5,515,201	4,284,852	2,149,400	5,669,850	3,357,775	4,142,078	4,458,970	1,799,335	1,739,368	258,896
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** \$31,149 transferred in error to General Fund for Beginning Balance from Fund 940 (Routine Maintenance); corrected in November.
***\$864,966 paid from General Fund for Leroy Greene Projects; this will be Accounts Receivable.

SUMMARY REVIEW OF SCHOOL DISTRICT AND JPA INTERIM REPORT

Fiscal Year 1990-91

- ☐ FIRST INTERIM
☒ SECOND INTERIM

District JURUPA UNIFIED SCHOOL DISTRICT

Contact Person Barbara Reul, Director-Business Services

Telephone (714) 360-2887

Date May 6, 1991

GENERAL FUND

1. CASH BALANCE

A cash flow worksheet has been completed, and
(check one of the following)

- ☒ The cash balance at fiscal year end will be positive (Positive Cash Balance Certification)
☐ The cash balance at fiscal year end may not be positive (Qualified Cash Balance Certification **)
☐ The cash balance at fiscal year end will be negative (Negative Cash Balance Certification **)

2. FUND BALANCE

A projection of the fund balance has been completed, and
(check one of the following)

- ☒ The fund balance* at fiscal year end will be positive (Positive Fund Balance Certification)
☐ The fund balance* at fiscal year end may not be positive (Qualified Fund Balance Certification **)
☐ The fund balance* at fiscal year end will be negative (Negative Fund Balance Certification **)

* Form J-251, line F-2

** If Qualified or Negative — STOP and proceed to the In-depth Interim Report review.

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GENERAL FUND - SUPPLEMENTAL INFORMATION

FUND BALANCE, RESERVES

A. TECHNICAL REVIEW OF FUND BALANCE COMPONENTS

1. Does the Undesignated Fund Balance (Form J-251, column D, line F-2c) reflect a negative amount?

yes _____

no X *

* If NO, proceed to Section B, Calculation of Reserve Level.

2. If line A-1 is YES, has any amount been Designated for Economic Uncertainties?

yes _____

no _____ *

* If NO, proceed to Section B, Calculation of Reserve Level.

3. If line A-2 is YES, the amount Designated for Economic Uncertainties must be reduced to bring the negative undesignated fund balance to zero. (Note: do not reduce the Economic Uncertainties amount to less than zero.)

B. CALCULATION OF RESERVE LEVEL

For the General Fund, enter the following:

1. Total expenditures, transfers out and uses \$ 59,865,178
(Form J-251, column D, sum of lines B-9, D-1b, D-2b)
2. Recommended minimum reserve level for this size district 3 %
3. Minimum recommended amount for this district \$ 1,795,955
(line B-1 x line B-2)

Identify the Available Unrestricted Reserves sufficient to meet the minimum recommended level

General Fund: Designated for Economic
Uncertainties (J-251, Section F-2b,
column D, account 9710) \$ 1,649,215

General Fund: Undesignated Amount \$ 0
(J-251, Section F-2c, column D, account 9790)

Special Reserve and Article XIII B Funds:
Undesignated, Unrestricted Amount \$ 0

Reserve Levels

0 -	300	ADA	5% or \$50,000 (greater of)
301 -	1,000	ADA	4% or \$50,000 (greater of)
1,001 -	30,000	ADA	3%
30,001 -	400,000	ADA	2%
400,001 -	and over	ADA	1%

Available reserves which are not sufficient to meet the minimum recommended reserve level must be explained in a written narrative covering:

- 1) Reason(s) for a decrease, if any, from original budget levels, and
- 2) How the district plans to replenish reserves for the following year.

Provide an explanation if the available reserves are not sufficient to meet the minimum recommended level, including reasons for any decrease from original budget levels and how the reserves will be replenished in the following year.

The reserve has decreased from the original budget because of reduced lottery revenue. The District is making every effort to reduce expenditures, but until state funding levels for 1991-92 are established, it is uncertain how much, if any, of the reserve can be replenished.

We again raise the question of the need to calculate a 3% reserve on categorically funded expenditures when these projects are not permitted to budget a reserve. This amounts to \$116,658, which, if removed from the required calculation, brings the projected reserve to within \$30,000 of the recommended amount.

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GENERAL FUND - SUPPLEMENTAL INFORMATION

STATUS OF NEGOTIATIONS

Certificated Salaries

What is the status of negotiations for certificated bargaining units salaries and benefits?

Settled X Not settled

IF NEGOTIATIONS HAVE NOT BEEN SETTLED:

Are any proposed or previously negotiated salary or benefit increases budgeted in expenditure categories 1000 & 3000?

Included Not included

What would an overall 1% increase for all certificated personnel be estimated to cost in total dollars?

Salaries & Statutory Benefits (i.e., STRS, UI, Workers' Comp)

\$

Cost of 1% increase in health & welfare benefits

\$

Classified Salaries

What is the status of negotiations for classified bargaining units salaries and benefits?

Settled X Not settled

IF NEGOTIATIONS HAVE NOT BEEN SETTLED:

Are any proposed or previously negotiated salary or benefit increases budgeted in expenditure categories 2000 & 3000?

Included Not included

What would an overall 1% increase for all classified personnel be estimated to cost in total dollars?

Salaries & Statutory Benefits (i.e., STRS, UI, Workers' Comp)

\$

Cost of 1% increase in health & welfare benefits

\$

MULTI-YEAR COMMITMENTS

Identify any significant multi-year commitments for the next 3 years that have occurred since the original budget was adopted. (Include significant lease and lease purchase commitments, repayment of COPs, balloon repayments, etc.; exclude salary & benefit settlements; exclude minor operating expenses such as equipment leases, maintenance agreements, etc.).

Commitment	Current Year Amount	Year 1 Amount	Year 2 Amount	Year 3 Amount
None	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>
<u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>	\$ <u> </u>

Provide a narrative identifying the source of funding that will be used to support these commitments in the following years.

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FUND BALANCE

If YES, identify which fund(s) and the amount of the projected negative fund balance

Provide an explanation of how each situation will be resolved:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be from a notebook or a standard sheet of stationery. There is no handwriting or other markings on the page.

OTHER FUNDS - SUPPLEMENTAL INFORMATION

MULTI-YEAR COMMITMENTS

Identify any significant multi-year commitments for the next 3 years that have occurred since the original budget was adopted.
(Include significant lease and lease purchase commitments, repayment of COPs, balloon repayments, etc.; exclude salary & benefit settlements; exclude minor operating expenses such as equipment leases, maintenance agreements, etc.).

Commitment	Current Year Amount	Year 1 Amount	Year 2 Amount	Year 3 Amount
None	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$

Provide a narrative identifying the source of funding that will be used to support these commitments in the following years.

JURUPA UNIFIED SCHOOL DISTRICT
3924 Riverview Drive
Riverside, California 92509

May 6, 1991

TO: BOARD OF EDUCATION
JURUPA UNIFIED SCHOOL DISTRICT

FROM: DR. JOHN P. WILSON
SUPERINTENDENT

SUBJECT: LAYOFF RECOMMENDATION

RECOMMENDATION: I recommend that the Board of Education approve the attached resolution and thereby adopt the Proposed Decision of the Administrative Law Judge.

RATIONALE: The Board of Education is required by law to adopt a resolution for all certificated layoffs and that all employees be noticed before May 15, 1991.

FISCAL IMPACT: Undetermined at this point in time, but it should result in savings to the District.

LEGAL REFERENCE: Government Code §§ 11521 and 11523 and Education Code §§ 44949 and 44955.

JURUPA UNIFIED SCHOOL DISTRICT

May 6, 1991

RESOLUTION NO. 91/39

The Governing Board hereby adopts the Proposed Decision of Administrative Law Judge Alan S. Meth, a copy of which is attached hereto.

BE IT FURTHER RESOLVED that in accordance with such proposed decision, the following employees shall be served notices that they will not be reemployed by the District for the 1991-92 school year:

Allen, Irene	Arterberry, Bobbie
Brockhouse, Jamie	Carter, Kathleen
Drury, Fred	Eimers, Stephen
Galusha, Marilyn	Garcia, Ernie
Godoy, Ignacio	Guthrie, Janice
Morris, Jean	Reynolds, Timothy
Snyder, William	

BE IT FURTHER RESOLVED that this decision is final and effective immediately, and is not subject to reconsideration pursuant to Government Code §§ 11521 and 11523.

PASSED AND ADOPTED BY THE Governing Board of the Jurupa
Unified School District on May 6, 1991, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

President of the Board of Trustees

BEFORE THE
GOVERNING BOARD OF THE
JURUPA UNIFIED SCHOOL DISTRICT
STATE OF CALIFORNIA

In the Matter of the
Accusations Against:

CASE NO. L-52818

ERNIE GARCIA, IGNACIO GODOY,
FRED DRURY, TIM REYNOLDS,
BOBBIE ARTERBERRY, BILL SNYDER,
JAMIE BROCKHAUS, IRENE ALLEN,
JANICE GUTHRIE, KATHLEEN CARTER,
MARILYN GALUSHA, JEAN MORRIS,
STEPHEN EIMERS, SUSAN BALT,

Respondents.

PROPOSED DECISION

This matter was heard by Alan S. Meth, Administrative Law Judge, Office of Administrative Hearings, State of California on April 17, 1991, at Riverside, California.

The Jurupa Unified School District was represented by Ronald C. Ruud.

Respondents were represented by Ronald G. Skipper.

Respondents Tim Reynolds, Bill Snyder, and Stephen Eimers did not appear in person although complainant accorded these respondents service of process in compliance with the provisions of Education Code section 44949.

Documentary and testimonial evidence was received, the record was closed, and the matter was submitted.

FINDINGS OF FACT

I

Kent Campbell, Assistant Superintendent of the Jurupa Unified School District, made and filed the accusation against respondents in his official capacity.

II

Respondents are certificated employees of the District.

III

On March 4, 1991, pursuant to Education Code sections 44949 and 44955, John Wilson, Superintendent of the Jurupa Unified School District, notified the Governing Board of the District of the Superintendent's recommendation respondents be notified their services will not be required for the ensuing school year. The Superintendent's notification to the Governing Board set forth the reasons for the recommendation.

IV

Between March 8 and 15, 1991, each respondent was given written notice by the Superintendent that it has been recommended notice be given to respondents, pursuant to Education Code sections 44949 and 44955, that their services will not be required for the ensuing year. Each written notice set forth the reasons for the recommendation.

V

Each of the respondents timely requested in writing a hearing to determine if there is cause for not reemploying them for the ensuing school year. Accusations were timely served on respondents, and each of the appearing respondents filed a timely Notice of Defense. All pre-hearing jurisdictional requirements have been met.

VI

The Governing Board of the District took action to reduce or discontinue the following service for the 1991-92 school year:

Guidance Coordinator: 10 positions.

Nurse: 4.5 positions.

Elementary Instrumental Music Teacher: 3 positions.

Psychologist: 3 positions.

Elementary Vocal Music Teacher: 1 position

The services set forth above are particular kinds of services which may be reduced or discontinued within the meaning of Education Code section 44955. The decision to reduce or discontinue the services is neither arbitrary nor capricious but rather a proper exercise of the District's discretion.

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Of the ten guidance coordinators positions to be eliminated, there will be lay offs of four employees: Bobbie Arterberry, Fred Drury, Ignacio Godoy, and Ernie Garcia. The other six employees have been reassigned.

The four least senior nurses have been laid off: Marilyn Galusha, Kathleen Carter, Janice Guthrie, and Irene Allen. The reduction of the half position will be met by attrition (resignation).

The reduction of 2.33 elementary instrumental music teachers will be met by laying off Timothy Reynolds and William Snyder. The one-third position is held by Jamie Brockhaus, who still retains a 2/3 position in social science.

The reduction of three psychologists will result in the lay off of two psychologists, Stephen Eimers and Jean Morris. The remaining employee was reassigned.

The one elementary vocal music teacher position did not result in a layoff because the one teacher was reassigned.

Of the 21.5 full time equivalent positions reduced or discontinued, there will be layoffs of 12.33 full time equivalent positions.

VII

No certificated employee junior to any respondent is retained to perform services which any respondent is certificated and competent to render except with respect to respondents Morris and Balt. Respondent Morris is senior to respondent Balt. Both are psychologists. Respondent Balt is a program specialist. Respondent Morris chose not to challenge the decision to retain respondent Balt or to bump her.

VIII

The reduction or discontinuation of services is related to the welfare of the District and its pupils, and it has become necessary to decrease the number of certificated employees of the District as determined by the Governing Board.

IX

Since March 15, 1991, the District has received a letter of resignation from Ruth Parrett, a nurse more senior to any of the respondents. As of the date of the hearing, the Board had not acted on the letter of resignation, and until the Board acts on it, the letter of resignation may be withdrawn. It therefore is not positively assured attrition.

DETERMINATION OF ISSUES

I

Jurisdiction for the subject proceeding exists pursuant to Education Code section 44949 and 44955, and all notices and other requirements of those sections have been provided as required.

II

Cause exists because of the reduction or discontinuation of a particular kind of service pursuant to Education Code section 44955 to give notice to respondents in 12.33 full-time equivalent positions as set forth in the Findings of Fact. The cause relates solely to the welfare of the schools and the pupils thereof within the meaning of Education Code section 44949.

III

Because the resignation of Ruth Parrett has not been accepted by the Board, it does not constitute positively assured attrition. (Finding IX.) In addition, it was tendered to the Board after the preliminary notices were sent to respondents. As the court in San Jose Teachers Assn. v. Allen (1983) 144 Cal.App.3d 627, 630, stated:

"A school district need not consider positively assured attrition occurring between the date of the preliminary notice and the final notice in determining the number of certificated employees to be terminated by reason of a reduction or discontinuation of a particular kind of service."

ORDER

I

Notice shall be given to respondents occupying 12.33 full-time equivalent positions that their services will not be required for the 1991-92 school year because of the reduction or discontinuation of particular kinds of services.

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Notice shall be given to respondents in inverse order of seniority.

Dated: May 1, 1991



ALAN S. METH
Administrative Law Judge
Office of Administrative Hearings

ASM:ss

In the Matter of the)	
Accusation Against:)	CASE NO. L-52818
)	
All Certificated Employees)	
Listed on Exhibit A)	
)	
Respondents.)	
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DECISION

The attached Proposed Decision of Administrative Law Judge, Alan S. Meth, is hereby adopted by the Jurupa Unified School Board of Education as its decision in the above-entitled matter, as set forth in Resolution No. 91/39.

This Decision shall become effective immediately.

IT IS SO ORDERED, MAY 6, 1991.

President, Board of Trustees
Jurupa Unified School District

Jurupa Unified School District

Personnel Report #20

May 6, 1991

CERTIFICATED PERSONNEL

Regular Assignment

Teacher (Bilingual)	Ms. Grace Burke 8696 Marlene Street Riverside, CA 92504	Effective September 4, 1991 Multiple Subject Credential
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Intern Assignment

Teacher (Bilingual)	Ms. Cassandra Delgado 8449 Avalon Court Alta Loma, CA 91701	Effective September 4, 1991 Multiple Subject Intern Credential
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Extra Compensation Assignment

Adult Education; 1990-91 school year; appropriate hourly rate of pay.

Joan Wing

Camino Real Elementary; 1990-91 school year; after school sports and recreation program.

Deborah Prutsman	\$ 978.60
Julie Stice	\$ 978.60
Sandra Allen	\$2,236.80
Kim Nelson	\$2,236.80
Janet Templin	\$ 990.25
Linda Shank	\$1,001.90
Gayle Yamada	\$1,001.90
Carol Schiefer	\$ 43.30

Education Support Services; to attend Core Team Leader Meeting; April 1991; not to exceed one (1) hour total; appropriate hourly rate of pay.

Teri Moran

Glen Avon Elementary; 1990-91 school year; combination classes; appropriate annual rate of pay.

Nina Gonzales	Dana West	Julia Trunnell
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Glen Avon Elementary; 1990-91 school year; after school sports and recreation program.

Michael Nelson	\$600
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Glen Avon Elementary; 1990-91 school year; elementary group leaders; appropriate annual rate of pay.

Michele Torimaru	Brian Delameter
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Glen Avon Elementary; 1990-91 school year; after school sports and recreation program.

James Shearer	\$100
Julia Trunnell	\$100
Bill Snyder	\$100
Ed Taylor	\$200

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Instructional Services; to revise and develop Head Start component plans; April 1, 1991 through May 1, 1991; not to exceed 32 hours; appropriate hourly rate of pay.

Virginia Schanz

Instructional Services; to grade competency tests; February 26, 1991 through March 20, 1991; not to exceed 12 hours each; appropriate hourly rate of pay.

Ernest Wright
Annette Dicketts
Cindy Evans

Pat Fagan
Cori Barber
Viola De Pass

Allan Stringer
Nancy Kretz
Dan Weatherford

Mission Bell Elementary; 1990-91 school year; after school sports and recreation program.

Debbie Bush \$200
Jim Beckley \$400
Paula Nicolini \$200

Pacific Avenue Elementary; Leadership Team to work on School Plan; April 15, 1991 and April 17, 1991; not to exceed three (3) hours each; appropriate hourly rate of pay.

Brian Mitchell
Kathie Blakley
Mary Lou Saunders
Louie Garcia

Mary Turman
Sylvia Bottom
Cindy Huffman

Shirley Minnick
Alan Daly
Faye Edmunds

Pacific Avenue Elementary; 1990-91 school year; combination classes; appropriate annual rate of pay.

Kathie Blakley
Annette Sanborn

Shirley Cress

Candy Kvidahl

Pacific Avenue Elementary; 1990-91 school year; elementary group leaders; appropriate annual rate of pay.

Betty Nesbit

Bruce Hebert

Pedley Elementary; 1990-91 school year; after school sports and recreation program.

Marcia Weaver \$ 92
Jim Owen \$547

Sky Country Elementary; to provide technical assistance in the set up of the computer lab; May 7, 1991 through June 21, 1991; not to exceed 40 hours total; appropriate hourly rate of pay.

Francine Rice

Troth Street Elementary; 1990-91 school year; after school sports and recreation program.

Sonia Porter \$225
Rhonda Bruce \$225

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Van Buren Elementary; 1990-91 school year; to participate in after school sports and recreation program; not to exceed 75 hours each; appropriate hourly rate of pay.

Lynne Seymour
Jolene Hammack

Darcie Staiger
Michele Sheets

Sandy Tucker
Liz Einecke

Van Buren Elementary; 1990-91 school year; after school sports and recreation program.

Tim Tanner \$326.20
Dan Moore \$419.40

West Riverside Elementary; 1990-91 school year; combination classes; appropriate annual rate of pay.

Jennifer Miller

Barbara Simmons

Rick Shannon

West Riverside Elementary; 1990-91 school year; elementary group leaders; appropriate annual rate of pay.

Helen Brown

Tim Tanner

West Riverside Elementary; to serve as a Spanish Language Translator; appropriate annual rate of pay.

Dolores Vasquez

Jurupa Middle School; 1990-91 school year; after school sports and recreation program.

Doug Alberga \$279.60
Cindee Rummier \$466
Sherry Zelenka \$349.50

Jurupa Middle School; 1990-91 school year; department head; appropriate annual rate.

Fran Lowry

Science

Jurupa Middle School; 1990-91 school year; to participate in after school sports and recreation program; not to exceed 16 hours; appropriate hourly rate of pay.

Arrinita Holloway

Mission Middle School; 1990-91 school year; after school sports and recreation program.

Donna Mares \$168.93

Jurupa Valley High School; 1990-91 school year; department heads; appropriate annual rate of pay.

Gary Lesh
Doug Buckhout
Sheila Medina
Donn Cushing

Agriculture
Fine Arts
Foreign Language
Industrial Arts

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Jurupa Valley High School; 1990-91 school year; department heads; appropriate annual rate of pay.

Paul Viafora	Language Arts
Ralph Handen	Math
Tim Titus	Physical Education
Pat Monaco	Science
Virginia Huckaby	Social Science
Vince Tieri	Special Education
Shirley Gonzalez	Vocational Arts

Rubidoux High School; 1990-91 school year; extra duties; appropriate annual rate of pay.

Richael Pierce	Drill Team Advisor
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Substitute Assignment

Teacher	Mr. Kaisar Ahmed 1077-71 Santo Antonio Colton, CA 92324	As needed Emergency P-12 Credential
Teacher	Mr. Shiblee Ahmed 1077-71 Santo Antonio Colton, CA 92324	As needed Emergency P-12 Credential
Teacher	Mr. Edward Bartel 16782 Winterbrook Circle Riverside, CA 92503	As needed Emergency P-12 Credential
Teacher	Ms. Paulette Brown 1251 Massachusetts #141 Riverside, CA 92507	As needed Emergency P-12 Credential
Teacher	Ms. Karen Calhoun 24312 Carman Lane Moreno Valley, CA 92388	As needed Emergency P-12 Credential
Teacher	Ms. Nancy De Morrow 9541 Corral Street Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Ms. Allison Guild 4747 Jurupa Avenue #31 Riverside, CA 92506	As needed Emergency P-12 Credential
Teacher	Ms. Marie Harris 7600 Ambergate #H220 Riverside, CA 92504	As needed Emergency P-12 Credential
Teacher	Mr. Michael Menasco 8330 Whispering Tree Riverside, CA 92509	As needed Emergency P-12 Credential

CERTIFICATED PERSONNEL (Continued)

Substitute Assignment (Continued)

Teacher	Ms. Jennifer Rowe 1792 Myrtle Street Corona, CA 91720	As needed Emergency P-12 Credential
Teacher	Ms. Delinda Salamah 25101 Dana Lane Moreno Valley, CA 92388	As needed Multiple Subject Credential
Teacher	Ms. Niki Stashuk 3420 Kentucky Street Riverside, CA 92507	As needed Emergency P-12 Credential
Teacher	Mr. Elijah Stephens 6600 Avenue Juan Diaz Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Mr. Brice Sunderland 6155 Palm Avenue #902 San Bernardino, CA 92407	As needed Emergency P-12 Credential
Teacher	Mr. Charles Templin 23607 Dracaea Avenue Moreno Valley, CA 92388	As needed Emergency P-12 Credential
Teacher	Mr. James Turley 6127 Hudson Street Riverside, CA 92509	As needed Emergency P-12 Credential
Teacher	Ms. Ann Weidenbacker P.O. Box 56588 Riverside, CA 92517-1488	As needed Emergency P-12 Credential

Leave of Absence

Teacher	Mr. Alan Daly 1146 Whitman Avenue Claremont, CA 91711	Unpaid Special Leave effective September 4, 1991 through June 30, 1992 with- out compensation, health & welfare benefits, or incre- ment advancement.
Teacher	Ms. Pamela Gennari 1601 Fathon Drive Kenai, AK 99611	Unpaid Special Leave effective September 4, 1991 through June 30, 1992 with- out compensation, health & welfare benefits, or incre- ment advancement.
Teacher	Ms. Marsha Gontarski 3820 Forsythe Way Tallahassee, FL 32308	Unpaid Special Leave effective September 4, 1991 through June 30, 1992 with- out compensation, health & welfare benefits, or incre- ment advancement.

CERTIFICATED PERSONNEL (Continued)

Leave of Absence (Continued)

Teacher	Ms. Dana Gonzalez-DelValle 1662 E. Princeton Ontario, CA 91764	Maternity Leave effective May 20, 1991 through June 21, 1991 with use of sick leave benefits.
Teacher	Ms. Cindee Rummler 10 Thunder Run #3B Irvine, CA 92714	Maternity Leave effective May 1, 1991 through June 12, 1991 with use of sick leave benefits.
Teacher	Ms. Annette Sanborn 21585 Alcorn Drive Moreno Valley, CA 92388	Correction of Maternity Leave dates to February 14 through March 28, 1991 with use of sick leave benefits and Unpaid Special Leave March 29, 1991 through April 4, 1991 without compensation, health and welfare benefits, or increment advancement.

"Golden Handshake" Retirement Program

Teacher	Ms. Segrid Davidson 4975 Central Avenue Riverside, CA 92504	Retiring prior to the 1991-92 school year.
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Resignation

Teacher	Ms. Segrid Davidson 4975 Central Avenue Riverside, CA 92504	Effective July 1, 1991
Teacher	Ms. Neva Goerner 4405 12th Street Riverside, CA 92501	Effective June 21, 1991
Nurse	Ms. Alice Huffman 1878 Champlain Drive Corona, CA 91720	Effective June 21, 1991
Nurse	Ms. Ruth Parrett 22888 Grand Terrace Grand Terrace, CA 92324	Effective June 21, 1991
Teacher	Ms. Cynthia Pearce 4577 Beverly Court Riverside, CA 92506	Effective June 21, 1991
Teacher	Mr. Wayne Schnakenberg 5350 Via Donoso Riverside, CA 92507	Effective June 21, 1991
Teacher	Ms. Nanette Wahleithner 12913 Sunnymeadows Drive Moreno Valley, CA 92388	Effective June 21, 1991

CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Cathy Grover-Boughan 7041 38th Street Riverside, CA 92509	Effective April 16, 1991 Work Year E1 Part-time
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Substitute Assignment

Clerk-Typist	Ms. Debbie Francis 5533 Skyloft Drive Riverside, CA 92509	As needed
Clerk-Typist	Ms. Jane Frayser 1337 Malaga Drive Riverside, CA 92509	As needed
Custodian	Mr. Robert Valterria 3625 Mintern Riverside, CA 92509	As needed

Short-Term/Extra Work

Instructional Services; to help supervise "Parents Make A Difference" newsletter; April 8, 1991; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Clerk-Typist Lillian Houston

Van Buren Elementary; 1990-91 school year; after school sports and recreation program.

Gisela Prieto \$150

Jurupa Valley High; to type restructuring grand and budget sheets; April 10-11, 1991; not to exceed 15 hours total; appropriate hourly rate of pay

Secretary-High School Marie Johnson
Assistant Principal

Resignation

Cafeteria Assistant I	Ms. Sharon Cooper 3131 Cabernet Drive Mira Loma, CA 91752	Effective April 29, 1991
Cafeteria Assistant I	Ms. Donna Lee 46636 Dapple Lane Riverside, CA 92509	Effective April 5, 1991

MANAGEMENT PERSONNEL

Extra Compensation Assignment

Instructional Services; to revise and develop Head Start component plans; April 1, 1991 through May 1, 1991; not to exceed 32 hours total; appropriate hourly rate of pay.

Program Assistant Marsha Willis

OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)

Regular Assignment

Activity Supervisor	Ms. Kathleen Bertell 3286 Hadley Drive Mira Loma, CA 91752	Effective March 26, 1991 Work Year F Part-time
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Activity Supervisor	Ms. Karen Robinson 394 Stanton Street Riverside, CA 92509	Effective March 26, 1991 Work Year F Part-time
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Substitute Assignment

Activity Supervisor	Ms. Maria Delacruz 8653 Mission Blvd. #3 Riverside, CA 92509	As needed
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Activity Supervisor	Ms. Joyce Dorchincez 6590 Azusa Court Riverside, CA 92509	As needed
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Activity Supervisor	Ms. Patricia Schupp 4570 Plaza #A Riverside, CA 92509	As needed
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Activity Supervisor	Ms. Sandra Smith 2260 Gail Drive Riverside, CA 92509	As needed
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Short-Term Assignment

Education Support Services; 1990-91; to serve as peer tutors for the after school sports and recreation program; \$5.25 per hour each.

Lovette Lopez	Brenna Rutherford	Jim Leach
Veronica Huerta	Jennifer Pfaff	Teresa Garcia
Mayra Ocequera	Minerva Medeles	Elizabeth Ege
Shana Green	Ramona Mares	Monica Amparo

Instructional Services; to fold, staple and label "Parents Make A Difference" newsletter; April 22, 1991; not to exceed eight (8) hours total; appropriate hourly rate of pay.

Clerk	Jane Frayser
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Sky Country Elementary; to provide assistance to students in preparation for schoolwide Young Author's Fair; April 15, 1991 through May 8, 1991; not to exceed five (5) hours total; appropriate hourly rate of pay.

Clerk	Amy Davidson
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The above actions are recommended for approval:


Kent Campbell, Assistant Superintendent-Personnel Services

CERTIFICATED PERSONNELExtra Compensation Assignment

Ina Arbuckle Elementary; 1990-91 school year; combination classes; appropriate annual rate of pay.

Terry Gotreau

Sally Beese

Kim Scott

Pacific Avenue Elementary; to help write school plan; April 18, 1991; not to exceed 1½ hours each; appropriate hourly rate of pay.

Brian Mitchell

Mary Turman

Shirley Minnick

Kathie Blakley

Sylvia Bottom

Alan Daly

Mary Lou Saunders

Cindy Huffman

Faye Edmunds

Louie Garcia

Sunnyslope Elementary; 1990-91 school year; after school sports and recreation program; April 29, 1991 through June 21, 1991; not to exceed \$500 total.

Louise Gillette

Lorayne Corcoran

Sue Cook

Veronica Capata

Carolyn Sherman

Barbara Martin

Sherry Bockman

Susan Jahn

Troth Street Elementary; 1990-91 school year; after school sports and recreation program.

Les Brown \$400

Becky Brawner \$400

Ramona Lopez \$400

Jesse Caballero \$400

Jay Hammer \$300

Linda Heinrich \$400

Barbara Snyder \$300

Lois Rotz \$400

Troth Street Elementary; to serve as a Spanish Language Translator; appropriate annual rate of pay.

Jesse Caballero

Troth Street Elementary; 1990-91 school year; combination classes; appropriate annual rate of pay.

Linda Heinrich

Jim Bice

Jay Hammer

Troth Street Elementary; 1990-91 school year; elementary group leaders; appropriate annual rate of pay.

Lisa Lesh

Lynette Monaco

West Riverside Elementary; 1990-91 school year; after-school sports and recreation program.

Beth Ochs \$ 500

Lynne Ennis \$ 900

Tim Tanner \$1126.20

Michelle Sinsel \$ 400

CERTIFICATED PERSONNEL (Continued)Extra Compensation Assignment (Continued)

Jurupa Middle School; 1990-91 school year; after-school sports and recreation program.

Roxane Winemiller	\$ 93.20
Sherry Zelenka	\$ 349.50

Rubidoux High School; 1990-91 school year; extra duties; appropriate annual rate of pay.

Coordinator Driver/Education Training

Charles Meyerett

Substitute Assignment

Teacher	Ms. Jodi Feldbush 295 Pine Tree Way Riverside, CA 92506	As needed Emergency P-12 Credential
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Resignation

Teacher	Ms. Glenda Everett 450 Avignon Court Riverside, CA 92501	Effective June 30, 1991
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Teacher	Ms. Julie Pollman 11234 Bellaire Loma Linda, CA 92354	Effective June 30, 1991
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CLASSIFIED PERSONNELShort-Term/Extra Work

Sky Country Elementary; Young Author's Fair; April 15, 1991 through May 2, 1991; not to exceed 10 hours each; appropriate hourly rate of pay.

Instructional Aide	Amy Davidson
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Substitute Assignment

Cafeteria Assistant I	Ms. Marie Burns 4510 Glen Street Riverside, CA 92509	As needed
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Bus Driver	Ms. Elizabeth Colquitt 9560 Mango Avenue Fontana, CA 92335	As needed
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Clerk-Typist	Ms. Barbara Davidson 5445 Granada Riverside, CA 92504	As needed
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CLASSIFIED PERSONNEL (Continued)Substitute Assignment (Continued)

Clerk-Typist	Ms. Ione Hogue 643 6th Street Norco, CA 91760	As needed
Custodian	Mr. Manuel Rios 6858 Chadbourne Riverside, CA 92505	As needed

Resignation

Cafeteria Assistant I	Ms. Sharon Cooper 3131 Cabernet Drive Mira Loma, CA 91752	Effective April 29, 1991
Cafeteria Assistant I	Ms. Sharon Hays 6031 Dorset Street Riverside, CA 92509	Effective April 15, 1991
Cafeteria Assistant II	Ms. Diana Wilson 4530 Glen Street Riverside, CA 92509	Effective April 19, 1991

OTHER PERSONNELShort Term Assignment

Instructional Services; to collate and staple young author books; May 1, 1991; not to exceed seven (7) hours each; \$7.65 per hour.

Clerical Assistant	Jackie Stone
Clerical Assistant	Barbara Davidson

Substitute Assignment

Activity Supervisor	Ms. Zelda Aguilar 5531 Molino Way Riverside, CA 92509	As needed
Activity Supervisor	Ms. Catherine Capuano 3494 Skylane Drive Riverside, CA 92509	As needed
Activity Supervisor	Ms. Jan Harness 6237 Cross River Drive Riverside, CA 92509	As needed

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

04/01/91 - 04/21/91
PURCHASES OVER \$200

REPORT: APS/APS550/01
RUN DATE: 04/25/91
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
				PURCHASE ORDERS TO BE RATIFIED		
P66170	100	178 00	DISTRICT WAREHOUSE	PIONEER STATIONERS INC	WHSE-STOCK	1,078.37
P66171	100	178 00	DISTRICT WAREHOUSE	ZANER-BLOSER INC	WHSE-STOCK	3,608.22
P66172	100	178 00	DISTRICT WAREHOUSE	AMERICAN LOCK & SUPPLY CO	WHSE-STOCK	263.27
P66281	100	178 00	PLANT OPERATIONS	AL'S VACUUM & SEWING CENTER	MAINT-OPEN PO-VACUUM REPAIRS	2,000.00
P66294	100	197 00	OPERATIONS-OTHER FACILITY	KNORR POOL SYSTEMS INC	JVHS-OPERATIONS SUPPLIES	387.61
P66307	100	197 00	SOCIAL SCIENCE	SCHOLASTIC MAGAZINES	JVHS-PERIODICALS	516.00
P66349	100	196 00	GENERAL EDUCATION - SECONDARY	RIVERSIDE CO. OFFICE OF EDU	RHS-INSTRUCTIONAL MATERIALS	435.65
P66364	100	178 00	DISTRICT ADMINISTRATION	MC INTOSH, JOHN	EC-TELEPHONE REPAIRS	812.50
P66365	100	178 00	INSTRUCTIONAL ADMINISTRATION	CTB/MACMILLAN/MCGRAW HILL	EC-TESTS	228.26
P66366	100	178 00	SELF-CONTAINED CLASSROOM	COMPUTER SERVICE & SALES	MAINT-CR-PA-JMS-COMPUTER REPAIRS	776.98
P66369	100	178 00	PLANT OPERATIONS	CORONA DEEGEE	MAINT-SUPPLIES	383.40
P66377	100	178 00	DISTRICT WAREHOUSE	SOUTHWEST SCHOOL SUPPLY	WHSE-STOCK	413.48
P66378	100	178 00	DISTRICT WAREHOUSE	EASTMAN PRODUCTS	WHSE-STOCK	1,257.04
P66379	100	178 00	DISTRICT WAREHOUSE	KENT LANDSBERG CO.	WHSE-STOCK	608.65
P66380	100	178 00	DISTRICT WAREHOUSE	INLAND PACIFIC CERAMIC SUPP	WHSE-STOCK	349.46
P66381	100	178 00	DISTRICT WAREHOUSE	ALL PURE CHEMICAL COMPANY	WHSE-STOCK	745.50
P66383	100	178 00	PLANT OPERATIONS	TURNER FORD NEW HOLLAND, IN	MAINT-SUPPLIES	209.81
P66386	100	178 00	DISTRICT WAREHOUSE	CARR PAPER COMPANY	WHSE-STOCK	2,171.00
P66415	100	178 00	PLANT OPERATIONS	PURE GRO COMPANY	MAINT-GROUNDS SUPPLIES	1,458.20
P66425	100	191 00	SCHOOL ADMINISTRATION	ROGER WAGNER PUBLISHING CO.	MMS-INSTRUCTIONAL MATERIALS	404.38
P66426	100	191 00	SCHOOL ADMINISTRATION	BEAGLE BROTHERS, INC.	MMS-INSTRUCTIONAL MATERIALS	532.18
P66427	100	191 00	COMPUTER EDUCATION	APPLE COMPUTER-SUPPORT CENT	MMS-INSTRUCTIONAL MATERIALS	207.25
P66431	100	178 00	DISTRICT ADMINISTRATION	CULVER-NEWLIN INC	EC-STORAGE CABINETS	304.59
P66437	100	190 00	FINE ARTS - ART	J.W. PEPPER OF LOS ANGELES	JMS-OPEN PO-INSTRUCTIONAL MATERIALS	400.00

38-1

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/01/91 - 04/21/91
PURCHASES OVER \$200

REPORT: APS/APSS50/01
RUN DATE: 04/25/91
PAGE: 2

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P66439	100	178 00	PLANT OPERATIONS	GOLDEN BEAR EQUIPMENT VEHIC	MAINT-SUPPLIES		675.65
P66442	100	178 00	PLANT OPERATIONS	CORONA DEEGEE	DISTRICTWIDE-GROUNDS SUPPLIES		1,602.83
P66446	100	178 00	PLANT OPERATIONS	COAST TURF AND UTILITY SUPP	MAINT-GROUNDS SUPPLIES		3,973.86
P66453	100	197 00	OPERATIONS-OTHER FACILITY	ALL PURE CHEMICAL COMPANY	JVHS-POOL SUPPLIES		440.00
P66454	100	178 00	SELF-CONTAINED CLASSROOM	COMPUTER SERVICE & SALES	MAINT-CR-JMS-COMPUTER REPAIRS		479.10
P66455	100	178 00	SELF-CONTAINED CLASSROOM	COMPUTER SERVICE & SALES	MAINT-MMS-COMPUTER REPAIRS		529.75
P66459	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	REVIEWS-ON-CARDS	IMC-SUBSCRIPTION		275.00
P66460	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	NATIONAL GEOGRAPHIC SOCIETY	IMC-INSTRUCTIONAL MATERIALS		706.73
P66461	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	SOCIETY FOR VISUAL EDUCATIO	IMC-INSTRUCTIONAL MATERIALS		781.71
P66465	100	178 00	DISTRICT ADMINISTRATION	COMMUTER COMPUTER	EC-EMPLOYEE INCENTIVE PROGRAM		279.57
P66513	100	178 00	SELF-CONTAINED CLASSROOM	DIAL A TECH COMPUTER FIELD	MAINT-PED-SC-COMPUTER REPAIRS		260.00
P66515	100	178 00	PLANT OPERATIONS	OASIS IRRIGATION & LANDSCAP	MAINT-GROUNDS SUPPLIES		820.05

							30,376.05

							36
							TOTAL NUMBER OF PURCHASE ORDERS
P66268	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	ACTIVITY RESOURCES	JMS-INSTRUCTIONAL MATERIALS		365.58
P66269	101	178 00	ECONOMIC IMPACT AID - L E P	MACMILLAN PUBLISHING CO., I	EC-INSTRUCTIONAL MATERIALS		3,937.26
P66270	101	197 00	VOCATIONAL EDUCATION ACT PL94	LEARNING SEED	JVHS-INSTRUCTIONAL MATERIALS		642.20
P66285	101	196 00	NON-AGENCY ACTIVITIES - EDUCA	HEALTH EDCC	RHS-INSTRUCTIONAL MATERIALS		814.70
P66286	101	189 00	S.I.P. (SCHOOL IMPROVEMENT PR	MIDWEST SOFTWARE	IH-INSTRUCTIONAL MATERIALS		213.87
P66287	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	MCCRACKEN EDUCATIONAL SER.	SS-INSTRUCTIONAL MATERIALS		254.00
P66289	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	SCHOLASTIC MAGAZINES	SS-PERIODICALS		408.00
P66292	101	184 00	E.C.I.A. CHAPTER 1	CREATIVE PUBLICATIONS	RL-INSTRUCTIONAL MATERIALS		213.33
P66309	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	RIVERSIDE CIVIC LIGHT OPERA	VB-ADMISSION TO EVENTS		279.00

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04/01/91 - 04/21/91
PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P66312	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR MASCO WEST INC			CR-INSTRUCTIONAL MATERIALS	492.92
P66313	101	185 00	S.I.P. (SCHOOL IMPROVEMENT PR MCGRATHS			TS-OTHER SUPPLIES	740.18
P66315	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR GROLIER EDUCATIONAL CORPORAT			WR-OTHER BOOKS	2,261.24
P66316	101	187 00	E.I.A. (ECONOMIC IMPACT AID) MAGNETIC WAY, THE			WR-INSTRUCTIONAL MATERIALS	2,191.63
P66320	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR SUNBURST COMMUNICATIONS			SS-INSTRUCTIONAL MATERIALS	356.78
P66321	101	178 00	ECONOMIC IMPACT AID - L E P BILINGUAL EDUCATIONAL SERVI			RHS-INSTRUCTIONAL MATERIALS	228.69
P66325	101	184 00	S.I.P. (SCHOOL IMPROVEMENT PR NORTH PACIFIC UNION OFFICE			RL-INSTRUCTIONAL MATERIALS	295.79
P66331	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR APPLE COMPUTER-SUPPORT CENT			IA-COMPUTER	3,769.64
P66332	101	197 00	NON-AGENCY ACTIVITIES - EDUCA ANATOMICAL CHART CO.			JVHS-INSTRUCTIONAL MATERIALS	234.57
P66333	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR PBS VIDEO			JMS-INSTRUCTIONAL MATERIALS	328.30
P66334	101	196 00	NON-AGENCY ACTIVITIES - EDUCA SCHOLASTIC MAGAZINES			RHS-MAGAZINES	250.20
P66335	101	196 00	VOCATIONAL EDUCATION ACT PL94 LEARNING SEED			RHS-INSTRUCTIONAL MATERIALS	536.76
P66337	101	196 00	VOCATIONAL EDUCATION ACT PL94 CAMBRIDGE HOME ECONOMICS			RHS-INSTRUCTIONAL MATERIALS	536.67
P66341	101	196 00	SB 1882-CA PROFESSIONAL DEVEL INDIAN HILLS COUNTRY CLUB			RHS-CONF-4/15/91 250 EMPLOYEES	1,025.00
P66346	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR IMED			IA-COMPUTER STAND	3,176.04
P66348	101	184 00	NON-AGENCY CADPE			RL-INSTRUCTIONAL MATERIALS	995.30
P66356	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR DALE SEYMOUR PUBLICATIONS			JMS-INSTRUCTIONAL MATERIALS	363.96
P66358	101	197 00	VOCATIONAL EDUCATION ACT PL94 SOUTH WESTERN PUBLISHING CO			JVHS-INSTRUCTIONAL MATERIALS	571.37
P66360	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR NYSTROM			WR-INSTRUCTIONAL MATERIALS	3,761.58
P66398	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR DALE SEYMOUR PUBLICATIONS			CR-INSTRUCTIONAL MATERIALS	240.00
P66402	101	178 00	ECONOMIC IMPACT AID - L E P LOS ANDES PUBLISHING CO.			RL-REFERENCE BOOKS	208.48
P66405	101	178 00	ECONOMIC IMPACT AID - L E P MODERN CURRICULUM PRESS			RL-OTHER BOOKS	250.48
P66407	101	178 00	ECONOMIC IMPACT AID - L E P HAMPTON-BROWN BOOKS			RL-INSTRUCTIONAL MATERIALS	385.03
P66409	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR BELLWORK ENTERPRISES INC			WR-INSTRUCTIONAL MATERIALS	1,221.14

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				PURCHASE ORDERS TO BE RATIFIED		
P66410	101	186	00	S.I.P. (SCHOOL IMPROVEMENT PR WHOLE LANGUAGE RESOURCES	VB-INSTRUCTIONAL MATERIALS	238.56
P66417	101	178	00	ECONOMIC IMPACT AID - L E P MACMILLAN PUBLISHING CO., I	RL-INSTRUCTIONAL MATERIALS	227.05
P66451	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR SOCIAL STUDIES SCHOOL SERVI	MMS-OPEN PO-INSTRUCTIONAL MATERIALS	5,000.00
P66452	101	196	00	NON-AGENCY ACTIVITIES - EDUCA BIOLOGY STORE, THE	RHS-INSTRUCTIONAL MATERIALS	476.91
P66467	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR VON'S MARKET (LIMONITE AVE)	WR-OPEN PO-INSTRUCTIONAL MATERIALS	500.00
P66469	101	184	00	NON-AGENCY TOBACCO USE PREVEN BURTRONICS (MARTIN BUS. MAC	RL-INSTRUCTIONAL MATERIALS	301.42
P66470	101	187	00	E.C.I.A. CHAPTER 1 LAKESHORE CURRICULUM MATERI	WR-INSTRUCTIONAL MATERIALS	331.91
P66471	101	187	00	E.C.I.A. CHAPTER 1 LITTLE RED SCHOOLHOUSE	WR-INSTRUCTIONAL MATERIALS	223.33
P66478	101	191	00	DEMONSTRATION PROGRAMS IN REA CALIF SCHOOL BOOK FAIR	MMS-OTHER BOOKS	272.75
P66485	101	181	00	S.I.P. (SCHOOL IMPROVEMENT PR PRICE CLUB, THE	MB-TV'S	1,064.97
P66510	101	178	00	E.C.I.A. CHAPTER 2 FOLLETT LIBRARY BOOK CO.	IMC-LIBRARY BOOKS	3,016.41
					FUND TOTAL	43,193.00
					TOTAL NUMBER OF PURCHASE ORDERS	44
P65953	103	178	00	PUPIL TRANSPORTATION	TRANS-SUPPLIES	210.53
P65955	103	178	00	PUPIL TRANSPORTATION	TRANS-SUPPLIES	302.62
P66161	103	178	00	PUPIL TRANSPORTATION	TRANS-REPAIR BUS #39	2,733.00
P66162	103	178	00	PUPIL TRANSPORTATION	TRANS-REPAIR WINDSHIELD	208.38
P66304	103	178	00	GIFTED AND TALENTED EDUCATION SCOTT FORESMAN AND CO.	JMS-INSTRUCTIONAL MATERIALS	342.36
P66323	103	178	00	GIFTED AND TALENTED EDUCATION VIDED DISCOVERY	RHS-INSTRUCTIONAL MATERIALS	207.62
P66352	103	178	00	GIFTED AND TALENTED EDUCATION IMED	RHS-VIDEO DISC PLAYER	765.74
P66399	103	178	00	PUPIL TRANSPORTATION	TRANS-OPEN PO-SUPPLIES	5,000.00
P66406	103	178	00	PUPIL TRANSPORTATION	TRANS-OPEN PO-VEHICLE PARTS	1,000.00
P66408	103	178	00	PUPIL TRANSPORTATION	TRANS-OPEN PO-TIRES	10,000.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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P66413	103	178	00	PUPIL TRANSPORTATION	TEAGARDEN MUFFLER	TRANS-OPEN PO-MUFFLERS	700.00
P66447	103	178	00	PUPIL TRANSPORTATION	DE ANZA CHEVROLET	TRANS-OPEN PO-VEHICLE PARTS	1,000.00
P66458	103	178	00	GIFTED AND TALENTED EDUCATION	SOCIAL STUDIES SCHOOL SERVI	MMS-OPEN PO-INSTRUCTIONAL MATERIALS	3,000.00
P66474	103	178	00	GIFTED AND TALENTED EDUCATION	DALE SEYMOUR PUBLICATIONS	IH-INSTRUCTIONAL MATERIALS	204.05
FUND TOTAL							25,674.30
TOTAL NUMBER OF PURCHASE ORDERS							14
P66342	106	196	00	PHYSICAL EDUCATION	SPORT MART	RHS-INSTRUCTIONAL MATERIALS	598.10
P66344	106	197	00	PHYSICAL EDUCATION	ORANGE SPORTING GOODS	JVHS-INSTRUCTIONAL MATERIALS	266.25
P66418	106	197	00	PHYSICAL EDUCATION	ORANGE SPORTING GOODS	JVHS-INSTRUCTIONAL MATERIALS	394.90
P66419	106	197	00	PHYSICAL EDUCATION	ORANGE SPORTING GOODS	JVHS-INSTRUCTIONAL MATERIALS	290.75
P66420	106	197	00	PHYSICAL EDUCATION	C & H SPORTS SUPPLY INC	JVHS-INSTRUCTIONAL MATERIALS	894.60
P66421	106	197	00	PHYSICAL EDUCATION	ORANGE SPORTING GOODS	JVHS-INSTRUCTIONAL MATERIALS	571.91
P66430	106	179	00	SELF-CONTAINED CLASSROOM	CALICO AWARDS	DISTRICTWIDE-AWARD RIBBONS	2,523.73
FUND TOTAL							5,540.24
TOTAL NUMBER OF PURCHASE ORDERS							7
P66159	119	178	00	PLANT MAINTENANCE	INLAND EMPIRE FIRE AND SAFE	MAINT-RHS-SERVICE FIRE SPRINKLER SYS	1,750.00
P66164	119	178	00	PLANT MAINTENANCE	AMERICAN LOCK & SUPPLY CO	MAINT-SUPPLIES	280.29
P66168	119	178	00	PLANT MAINTENANCE	THOMPSON ENGINEERING CO	MAINT-SC-PART FOR INTERCOM SYSTEM	525.05
P66169	119	178	00	PLANT MAINTENANCE	GRILLO FILTERS SALES	MAINT-JVHS-FILTERS	442.32
P66175	119	178	00	PLANT MAINTENANCE	GLEN AVON LUMBER COMPANY	MAINT-VB-SUPPLIES	390.20
P66373	119	178	00	PLANT MAINTENANCE	AMERICAN FIRE SAFETY	MAINT-SUPPLIES	999.74
P66445	119	178	00	PLANT MAINTENANCE	THOMPSON ENGINEERING CO	MAINT-IA-REPAIR INTERCOM UNIT	502.70

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REPORT OF PURCHASES

04/01/91 - 04/21/91
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P66462	119	178 00	PLANT MAINTENANCE	FAMILIAN PIPE AND SUPPLY	MAINT-SUPPLIES		500.34
P66464	119	178 00	PLANT MAINTENANCE	MACHADO IRON & STEEL	MAINT-OPEN PO-SUPPLIES		500.00

							FUND TOTAL
							5,890.64

							TOTAL NUMBER OF PURCHASE ORDERS
							9
P66432	620	197 22	FACILITIES	SUN ELECTRIC	JVHS-AUTO SHOP EQUIPMENT		4,543.98
P66433	620	197 22	FACILITIES	TOOLS UNLIMITED	JVHS-AUTO SHOP EQUIPMENT		372.84
P66434	620	197 22	FACILITIES	SNAP-ON TOOL CORPORATION	JVHS-AUTO SHOP EQUIPMENT		2,374.95
P66435	620	197 22	FACILITIES	GUNTHER'S ATHLETIC SERVICE	JVHS-ATHLETIC EQUIPMENT		3,970.85
P66480	620	197 22	FACILITIES	RADIO SHACK	JVHS-VOLT-OHM METER		915.56

							FUND TOTAL
							12,178.18

							TOTAL NUMBER OF PURCHASE ORDERS
							5

115	PURCHASE ORDERS OVER				\$200.00 FOR A TOTAL AMOUNT OF	-----	122,852.41
124	PURCHASE ORDERS UNDER				\$200.00 FOR A TOTAL AMOUNT OF	-----	11,498.11

239	PURCHASE ORDERS				FOR A GRAND TOTAL OF		134,350.52

Recommend Approval: John Wilkerson
 Director of Purchasing



Jurupa Unified School District

CAFETERIA FUND

Purchase Orders Less Than \$200:

15749, 15929, 15949, 15954, 15985, 15986, 15991,
15992, 15996, 16005, 16008, 16012, 16013, 16018


Total Orders Less Than \$200.00: \$1,372.75

Purchase Orders More Than \$200:

<u>P.O.#</u>	<u>Vendor</u>	<u>Amount</u>	<u>Location/Description</u>
15964	Thealan Associates	360.00	Workshop for F.S. Mgrs
15971	Frazee Paint & Wallcovering	364.92	WR-Paint & Supplies for Cafeteria
15987	P & R Paper Supply	411.75	Whse-Supplies
15988	Interstate Brands	2,887.91	All Schls-Bread & Rolls
15989	S.E. Rykoff & Co.	3,413.52	Whse-Food/Supplies
15990	Continental Baking Co.	3,650.32	JMS/MMS/RHS/JVHS-Cakes & Pies
15993	Hobart	208.74	FS-Beaters for Mixers
15994	A & R Wholesale	3,960.38	Whse-Soda JVHS/RHS/MMS/JMS-Soda & Chips
15995	Dixie Farms	2,627.65	Whse-Food
15997	Proficient Paper Co.	1,465.00	Whse-Supplies
15998	State of Ca.	486.00	Whse-Food
15999	Davies and Company	3,112.50	Whse-Food
16000	Money Machines International	950.00	FS-Maintenance on Machines
16001	S & W Fine Foods	2,746.58	Whse-Food
16002	Foothill Properties	1,080.00	All Schls-Oranges
16003	Chaffey Joint Union High School	448.00	Whse-Food
16004	P & R Paper Supply	1,477.00	Whse-Supplies
16006	P & R Paper Supply	571.80	Whse-Supplies
16007	Hoston Wholesale	418.50	JMS/MMS/RHS/JVHS-Soda
16009	Proficient Paper Co.	1,507.10	Whse-Supplies
16010	Leabo Foods	4,214.87	Whse-Food
16017	T.A.Gross System Speaialists	481.62	FS-Repair Memorywriter & Covers
16019	Carolyn Hopkins	297.60	Reimbursement CSFSA Conference
16020	Leabo Foods, Inc.	2,157.78	Whse-Food
16022	Fore Quarter Meat & Provisions	1,241.31	Whse-Food/Supplies
16023	Neo Enterprises, Inc.	5,325.00	WR-Double Deck Convection Oven
16024	Michael's Popcorn Co.	480.00	Whse-Food
16025	Hoston Wholesale	248.00	JMS/MMS/RHS/JVHS-Soda
16026	Gold Star Foods	17,421.14	Whse-Food
16027	Moreno Bros. Distributors	790.00	All Schls-Tortillas
16028	C & S Produce, Inc.	4,842.05	All Schls-Produce
16029	Driftwood Dairy	22,747.00	All Schls-Milk and By-Products
<u>Total Orders More Than \$200.00:</u>		<u>\$92,394.04</u>	

Grand Total Cafeteria Fund 600: \$93,766.79

Recommend Approval
AH:cc
4/5/91


Ann Hale, Director Food Services



COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D91727	100	178 00	DISTRICT ADMINISTRATION	ORAL HEALTH SERVICES, INC.	D11309 MARCH PREMIUM	8,457.94
D91775	100	195 00	CONTINUATION EDUCATION	JACK KIEFER	D11284 UMPIRE 4/5/91 (NV)	20.00
D91779	100	178 00	NON-AGENCY ACTIVITIES - EDUCATION	EDUCA TORIMARU, MICHELLE	D11299 MASTER TEACHER STIPEND	125.00
D91783	100	196 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D11297 FEB 1991 GAS BILL	6,503.70
D91790	100	178 00	DISTRICT ADMINISTRATION	AMERICAN CAPITAL	D11296 REISSUE OUTDATED WARRANT	1,299.15
D91804	100	178 00	DISTRICT ADMINISTRATION	CAROL SMITH	D11294 REISSUE OUTDATED WARRANT	166.70
D91813	100	178 00	DISTRICT ADMINISTRATION	NORTHWESTERN MUTUAL LIFE IN	D11292 REISSUE OUTDATED WARRANT	390.86
D91814	100	178 00	DISTRICT ADMINISTRATION	NORTHWESTERN MUTUAL LIFE IN	D11291 REISSUE OUTDATED WARRANT	390.86
D91816	100	196 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D11304 FEB. 1991 ELECTRIC BILL	2,561.98
D91822	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D11303 MARCH 1991 GASOLINE CHARGES	3,757.02
D91826	100	196 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D11302 FEB 1991 PHONE BILL	19.29
D91833	100	190 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D11316 MARCH 1991 WATER BILL	1,639.38
D91834	100	178 00	DISTRICT ADMINISTRATION	KELL, CAROL	D11319 REIMB FOR PERSONAL DAMAGE	100.00
D91836	100	178 00	OPERATIONS-OTHER FACILITY	A. T. & T. INFORMATION SYSTEM	D11323 MARCH 1991 PHONE BILL	3.88
D91837	100	178 00	DISTRICT ADMINISTRATION	AL MARTINEZ	D11320 REIMB FOR PERSONAL DAMAGES	4.21
D91838	100	178 00	DISTRICT ADMINISTRATION	SUZY FISHER	D11321 REIMB FOR PERSONAL DAMAGES	100.00
D91839	100	178 00	DISTRICT ADMINISTRATION	DANA WEST	D11322 REIMB FOR PERSONAL DAMAGES	100.00
D91840	100	000 00	SELF-CONTAINED CLASSROOM	CHRISTOPHER HANLON	D11300 PROF SERVICE 3/5/91 (GA)	170.00
D91841	100	195 00	CONTINUATION EDUCATION	JAMES GRESHAM	D11277 UMPIRE 4/26/91 (NV)	20.00
D91846	100	195 00	CONTINUATION EDUCATION	JACK KIEFER	D11285 UMPIRE 5/1/91 (NV)	20.00
D91850	100	195 00	CONTINUATION EDUCATION	NUEVA VISTA FACULTY CLUB	D11419 INSTRUCTIONAL MATERIALS	80.99
D91851	100	178 00	DISTRICT ADMINISTRATION	RON NEEDHAM	D11420 REIMB PHYSICAL	206.90
D91853	100	195 00	CONTINUATION EDUCATION	JEFF JACOBS	D11422 REIMB INSTRUCTIONAL MATERIALS	17.02
D91854	100	178 00	DISTRICT ADMINISTRATION	BARBARA REUL	D11207 MILEAGE	42.82

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REPORT OF PURCHASES
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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D91856	100	178 00	DISTRICT ADMINISTRATION	LISA WEBBS	D11408 MILEAGE	13.39
D91858	100	000 00	SELF-CONTAINED CLASSROOM	SUE COOK	D11411 REIMB ADMISSION FEES	12.50
D91861	100	178 00	DISTRICT ADMINISTRATION	REGENTS-UC	D11324 CONF 5/3,4,10,11/91 1 EMP	165.00
D91862	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	D11310 MARCH 1991 PREMIUM	11,476.30
D91863	100	178 00	DISTRICT ADMINISTRATION	DAVE HACEY	D11418 REIMB SAFETY SUPPLIES	38.28
D91864	100	196 00	SCHOOL ADMINISTRATION	LORI FRY	D11410 MILEAGE	36.33
D91865	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	D11311 MARCH 1991 PREMIUM	7,621.18
D91866	100	178 00	GUIDANCE & COUNSELING	SELPA	D11334 CONF 5/17/91 3 EMP	24.00
D91888	100	178 00	DISTRICT ADMINISTRATION	CASBO	D11336 CONF 5/16/91 2 EMP	190.00
D91934	100	178 00	DISTRICT ADMINISTRATION	CALIF DENTAL HEALTH PLAN	D11312 APRIL 1991 PREMIUM	3,069.60
D91935	100	178 00	DISTRICT ADMINISTRATION	NATIONAL HEALTH CARE SYSTEM	D11313 MARCH 1991 PREMIUM	200.00
D91941	100	178 00	DISTRICT ADMINISTRATION	INLAND PERSONNEL COUNCIL	D11347 CONF 4/26/91 1 EMP	19.50
D91979	100	000 00	SELF-CONTAINED CLASSROOM	MUSIC CENTER	D11349 PERFORMANCE 3/26/91 (GA)	489.00
D91985	100	186 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D11345 MARCH 1991 ELECTRIC BILL	32,453.83
D91990	100	185 00	OPERATIONS-OTHER FACILITY	SANTA ANA RIVER VOL. NATURA	D11342 MARCH 1991 WATER BILL	402.90
D91992	100	183 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D11343 MARCH 1991 WATER BILL	2,670.14
D91994	100	178 00	OPERATIONS-OTHER FACILITY	PACTEL CELLULAR	D11333 MARCH 1991 PHONE BILL	55.26
D91997	100	197 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D11332 MARCH 1991 PHONE BILL	50.25
D91999	100	178 00	DISTRICT ADMINISTRATION	STATE OF CALIFORNIA	D11331 FINGERPRINT APPS	783.00
D92001	100	178 00	PLANT OPERATIONS	STATE BOARD OF EQUALIZATION	D11329 TANK FEE	168.00
D92003	100	179 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D11325 MARCH 1991 ELECTRIC BILL	14,991.30
D92007	100	181 00	OPERATIONS-OTHER FACILITY	MUTUAL WATER CO	D11328 MARCH 1991 WATER BILL	481.20
D92009	100	176 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D11327 MARCH 1991 GAS BILL	8,402.75
D92010	100	178 00	DISTRICT ADMINISTRATION	BARBARA HOLZKNECHT	D11348 RIDESHARE INCENTIVE (RHS)	40.00

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT OF PURCHASES

04/01/91 - 04/21/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D92011	100	178 00	DISTRICT ADMINISTRATION	GERMAINE KINSEY	D11330 RIDESHARE INCENTIVE (JVHS)	40.00
D92013	100	178 00	DISTRICT ADMINISTRATION	CAROL POPOVICH	D11341 REIMB FOR PERSONAL DAMAGES	100.00
D92031	100	178 00	STUDENT ACTIVITIES	MICHAEL LEHMAN	D11339 BASKETBALL OFFICIAL (JMS)	255.00
D92033	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	D11314 APRIL 1991 PREMIUM	10,794.81
D92034	100	178 00	DISTRICT ADMINISTRATION	PACIFIC NORTHWEST LIFE	D11358 APRIL 1991 PREMIUM	575.99
D92050	100	178 00	DISTRICT ADMINISTRATION	INA ADMINISTRATORS TRUST AC	D11359 APRIL 1991 PREMIUM	301.02
D92103	100	178 00	RETIREE BENEFITS	KAISER FOUNDATION HEALTH PL	D11360 APRIL 1991 PREMIUM	384.10
D92104	100	196 00	INDEPENDENT STUDY	PROJECT TIDE	D11366 CONF 4/25-26/91 1 EMP	60.00
D92105	100	178 00	DISTRICT ADMINISTRATION	ORAL HEALTH SERVICES, INC.	D11361 APRIL 1991 PREMIUM	8,522.88
D92106	100	178 00	DISTRICT ADMINISTRATION	INTER VALLEY HEALTH PLAN	D11362 APRIL 1991 PREMIUM	7,711.22
D92107	100	178 00	DISTRICT ADMINISTRATION	AETNA LIFE INSURANCE CO	D11363 APRIL 1991 PREMIUM	113.15
D92112	100	178 00	RETIREE BENEFITS	HEALTH NET	D11364 APRIL 1991 PREMIUM	624.43
D92138	100	178 00	DISTRICT ADMINISTRATION	HEALTH NET	D11375 APRIL 1991 PREMIUM	10,635.55
D92149	100	195 00	CONTINUATION EDUCATION	JIM ROBINSON	D11354 UMPIRE 4/2/91 (NV)	20.00
D92150	100	195 00	CONTINUATION EDUCATION	JIM ROBINSON	D11355 UMPIRE 4/5/91 (NV)	20.00
D92151	100	195 00	CONTINUATION EDUCATION	JIM ROBINSON	D11353 UMPIRE 4/26/91 (NV)	20.00
D92152	100	195 00	CONTINUATION EDUCATION	JIM ROBINSON	D11352 UMPIRE 5/1/91 (NV)	20.00
D92156	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D11372 MARCH 1991 PHONE BILL	80.47
D92157	100	175 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D11374 MARCH 1991 ELECTRIC BILL	11,571.38
D92158	100	181 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D11371 MARCH 1991 GAS BILL	1,281.70
D92159	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D11368 MARCH 1991 GASOLINE CHARGES	8,035.63
D92160	100	178 00	DISTRICT ADMINISTRATION	WILBUR BROKAR	D11357 RIDESHARE INCENTIVE (JMS)	40.00
D92163	100	178 00	DISTRICT ADMINISTRATION	WILBERT E. ANDERSON	D11429 MILEAGE	120.89
D92164	100	178 00	PLANT OPERATIONS	OZIE F. MARTIN	D11430 MILEAGE	5.01

RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/01/91 - 04/21/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D92165	100	178 00	FINE ARTS-MUSIC	KATHLEEN SCOTT	D11432 MILEAGE	93.03
D92166	100	178 00	DISTRICT ADMINISTRATION	JANA TWOMBLEY	D11433 MILEAGE	114.13
D92167	100	178 00	DISTRICT ADMINISTRATION	DENISE CALDERON	D11434 REIMB OFFICE SUPPLIES	7.19
D92172	100	178 00	DISTRICT ADMINISTRATION	JANA TWOMBLEY	D11443 REIMB OFFICE SUPPLIES	54.77
D92173	100	178 00	DISTRICT ADMINISTRATION	SAFEGUARD HEALTH PLANS	D11376 APRIL 1991 PREMIUM	2,219.09
D92174	100	197 00	SOCIAL SCIENCE	VIRGINIA HUCKABY	D11444 REIMB INSTRUCTIONAL MATERIALS	49.57
D92199	100	178 00	DISTRICT ADMINISTRATION	INTER VALLEY HEALTH PLAN	D11377 APRIL 1991 PREMIUM	45,210.52
D92213	100	178 00	DISTRICT ADMINISTRATION	ACSA	D11378 MARCH 1991 PREMIUM	15.72
D92214	100	195 00	CONTINUATION EDUC-HEALTH & SA	NUEVA VISTA FACULTY CLUB	D11440 INSTRUCTIONAL MATERIALS	11.68
D92215	100	178 00	DISTRICT ADMINISTRATION	ROBERT IVERSON	D11436 REIMB SAFETY SUPPLIES	28.45
D92248	100	178 00	DISTRICT ADMINISTRATION	TRANSAMERICA ASSURANCE	D11379 APRIL 1991 PREMIUM	3,809.76
D92250	100	178 00	DISTRICT ADMINISTRATION	KAISER FOUNDATION HEALTH PL	D11380 APRIL 1991 PREMIUM	151,760.41
D92255	100	178 00	OPERATIONS-OTHER FACILITY	RUBIDOUX COMMUNITY SERVICES	D11387 MARCH 1991 WATER BILL	2,532.70
D92259	100	180 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D11389 MARCH 1991 GAS BILL	1,936.17
D92260	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D11388 MARCH 1991 GASOLINE CHARGES	2,461.43
D92283	100	178 00	RETIREE BENEFITS	INTER VALLEY HEALTH PLAN	D11381 APRIL 1991 PREMIUM	276.04
D92287	100	196 00	OPERATIONS-OTHER FACILITY	MOBIL OIL CREDIT CORPORATIO	D11396 MARCH 1991 MONTHLY BILL	61.67
D92288	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D11395 MARCH 1991 PHONE BILL	32.91
D92290	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D11394 MARCH 1991 GASOLINE CHARGES	2,069.08
D92291	100	196 00	GENERAL EDUCATION - SECONDARY	CLOVER, JIM	D11393 PROF SERVICE APRIL 1991	3,020.00
D92292	100	179 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D11392 MARCH 1991 GAS BILL	2,953.97
D92296	100	178 00	DISTRICT ADMINISTRATION	RIVERSIDE CO. SCHOOL BOARDS	D11399 CONF 4/18/91 1 EMP, 2 BRD MBR	66.00
D92297	100	178 00	DISTRICT ADMINISTRATION	RIVERSIDE CO. OFFICE OF EDU	D11400 CONF 5/3/91 2 EMP	44.00
D92299	100	178 00	DISTRICT ADMINISTRATION	TRAVELERS INSURANCE CO	D11403 APRIL 1991 PREMIUM	28,322.81

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
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REPORT OF PURCHASES

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DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D92300	100	178 00	DISTRICT ADMINISTRATION	TRAVELERS INSURANCE CO	D11402 MARCH 1991 PREMIUM	28,403.85
D92301	100	178 00	SCHOOL ADMINISTRATION	JANA TWOMBLY	D11439 REIMB CONF 4/15/91 1 EMP	10.00
D92348	100	176 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D11458 MARCH 1991 WATER BILL	376.23
D92349	100	182 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D11398 MARCH 1991 GAS BILL	999.55
D92350	100	178 00	DISTRICT ADMINISTRATION	ATKINSON, ANDELSON, LOYA, RUUD	D11405 LEGAL FEES	648.90
D92351	100	178 00	DISTRICT ADMINISTRATION	COUNTY OF RIVERSIDE BUILDING	D11401 MARCH 1991 BUILDING PERMIT	10.90
D92352	100	195 00	CONTINUATION EDUC-HEALTH & SA	ALVORD UNIFIED SCHOOL DIST	D18475 FIELD TRIP 4/19/91 (NV)	48.90
D92353	100	178 00	DISTRICT ADMINISTRATION	COUNTY OF RIVERSIDE HEALTH	D11457 TB SKIN AND CHEST X-RAYS	654.00
D92354	100	178 00	SELF-CONTAINED CLASSROOM	UPLAND UNIFIED SCHOOL DIST	D11463 CONSULTANT (EC)	208.80
D92355	100	178 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D11466 MARCH 1991 PHONE BILL	32.98
D92356	100	183 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D11465 MARCH 1991 GAS BILL	5,843.67
D92358	100	178 00	DISTRICT ADMINISTRATION	STELLA ESPINOZA	D11464 REISSUE OUTDATED WARRANT	7.43
D92359	100	196 00	GENERAL EDUCATION - SECONDARY	RUBIDOUX HIGH SPEECH TEAM	D11460 REIMB FOR BERKLEY TRIP	375.00
D92360	100	178 00	DISTRICT ADMINISTRATION	LISA HOPKINS	D11461 RIDESHARE INCENTIVE (JVMS)	250.00
D92361	100	178 00	DISTRICT ADMINISTRATION	GAYE KING	D11462 RIDESHARE INCENTIVE (JMS)	250.00
D92366	100	178 00	DISTRICT ADMINISTRATION	UNIGLOBE MAXIMA TRAVEL	D11468 CONF AIRFARE 5/5-8/91 1 EMP	99.00
FUND TOTAL						456,754.95
TOTAL NUMBER OF DISBURSEMENTS						112
D91832	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	DELOSREYES, ROSALIE	D11301 CHILD CARE SERVICES	6.99
D91835	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	SUE TEELE	D11318 CONSULTANT FEES (IA)	1,200.00
D91842	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	MARY BACON	D11317 CONSULTANT SERVICES (DW)	2,500.00
D91847	101	187 00	E.I.A. (ECONOMIC IMPACT AID)	NANCY MATZENAUER	D11415 REIMB INSTRUCTIONAL MATERIALS	105.54
D91848	101	187 00	E.I.A. (ECONOMIC IMPACT AID)	BARBARA SIMMONS	D11416 REIMB INSTRUCTIONAL MATERIALS	98.24

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/01/91 - 04/21/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D91849	101	187 00	E.I.A. (ECONOMIC IMPACT AID)	JANET GARCIA-HUDSON	D11417 REIMB INSTRUCTIONAL MATERIALS	107.50
D91859	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR	JACLYN JOHNSON	D11412 REIMB INSTRUCTIONAL MATERIALS	29.21
D91867	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	BUREAU OF EDUCATION & RESEA	D11335 CONF 4/25/91 1 EMP	98.00
D91925	101	190 00	DEMONSTRATION PROGRAMS IN REA	RIALTO UNIFIED SCHOOL DISTR	D11338 CONF 3/15/91 1 EMP	10.00
D91931	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	IVAE	D11337 CONF 7/8-19/91 2 EMP	1,200.00
D92015	101	190 00	DEMONSTRATION PROGRAMS IN REA	TIM ALLEN	D11344 CONSULTANT 3/22/91 (JVMS)	600.00
D92032	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR	RIEDE MARIONNETTES	D11340 PERFORMANCE ON 3/29/91 (PED)	300.00
D92140	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	RICHARD SLIVKA	D11369 REIMB CONF 2/9/91 1 EMP	110.00
D92141	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	CYNTHIA EVANS	D11370 REIMB CONF 3/1-2/91 1 EMP	133.61
D92153	101	180 00	S.I.P. (SCHOOL IMPROVEMENT PR	IMAGINATION COMPANY	D11356 PERFORMANCE 4/1/91 (IA)	475.00
D92155	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR	MUSIC CENTER	D11373 CONSULTANT 3/15/91 (SS)	489.00
D92168	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	SHARON DIMERY	D11437 REIMB OFFICE SUPPLIES	35.56
D92169	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR	JANET TEMPLIN	D11439 REIMB INSTRUCTIONAL MATERIALS	41.70
D92170	101	187 00	S.I.P. (SCHOOL IMPROVEMENT PR	PATTY STARK	D11414 REIMB INSTRUCTIONAL MATERIALS	25.68
D92171	101	178 00	MENTOR TEACHER PROGRAM	TERRY SNELL	D11441 REIMB INSTUCT SUPPLY	32.52
D92254	101	196 00	SB 1882-CA PROFESSIONAL DEVEL	RUBIDOUX HIGH SCHOOL	D11383 REIMB CONF 4/3/91	480.00
D92261	101	191 00	DEMONSTRATION PROGRAMS IN REA	PHI DELTA KAPPA	D11390 CONF 4/30/91 5 EMP	90.00
D92289	101	190 00	DEMONSTRATION PROGRAMS IN REA	PHI DELTA KAPPA	D11384 PROF SERVICE 3/8/91 (JMS)	1,500.00
D92298	101	178 00	DISTRICT ADMINISTRATION	RIVERSIDE COUNTY PROBATION	D11397 CONF 4/24-25/91 6 EMP	120.00
D92357	101	178 00	S.I.P. (SCHOOL IMPROVEMENT PR	PHI DELTA KAPPA	D11469 INSERVICE (MMS)	1,500.00
D92364	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR	INSTITUTE FOR PROFESSIONAL	D11467 CONF 5/14/91 2 EMP	190.00

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FUND TOTAL

11,478.55

TOTAL NUMBER OF DISBURSEMENTS

26

D91857 102 195 00 RESOURCE SPECIALIST PROGRAM KATHY DI LEO

D11409 MILEAGE

59.82

RIVERSIDE REGIONAL EDUCATION DATA CENTER

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REPORT OF PURCHASES
 04/01/91 - 04/21/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D92161	102	178	00 PROGRAM SPECIALISTS	KATHI JENSEN	D11423 MILEAGE	48.82
D92162	102	178	00 PROGRAM SPECIALISTS	SUSAN BALT	D11424 MILEAGE	108.96
FUND TOTAL						217.60
TOTAL NUMBER OF DISBURSEMENTS						3
D92154	103	178	00 PUPIL TRANSPORTATION	STATE BOARD OF EQUALIZATION	D11367 FUEL TAX FOR MARCH 1991	105.62
D92175	103	178	00 PUPIL TRANSPORTATION	HENRY SARTOR	D11445 REIMB TRANSPORTATION SUPPLIES	4.21
FUND TOTAL						109.83
TOTAL NUMBER OF DISBURSEMENTS						2
D91855	106	178	00 INSTRUCTIONAL MEDIA - E.R.C.	DEBRA TEEL	D11206 MILEAGE	48.08
FUND TOTAL						48.08
TOTAL NUMBER OF DISBURSEMENTS						1
D92216	112	178	00 ECONOMIC IMPACT AID - L E P	LUPE LOPEZ	D11425 MILEAGE	22.52
D92217	112	178	00 ECONOMIC IMPACT AID - L E P	ESTHER RUVALCABA	D11426 MILEAGE	48.01
D92218	112	178	00 ECONOMIC IMPACT AID - L E P	NORA ORTIZ	D11427 MILEAGE	33.74
D92219	112	178	00 ECONOMIC IMPACT AID - L E P	ESTELA SANCHEZ	D11428 MILEAGE	50.38
FUND TOTAL						154.65
TOTAL NUMBER OF DISBURSEMENTS						4
D91852	119	178	00 PLANT MAINTENANCE	BILL ELZIG	D11421 REIMB MAINTENANCE SUPPLIES	146.71
FUND TOTAL						146.71
TOTAL NUMBER OF DISBURSEMENTS						1
D91860	700	178	00 STATE PRESCHOOL AB-451	STEPHANIE DINGMAN	D11413 REIMB INSTRUCTIONAL MATERIALS	7.76

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
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REPORT OF PURCHASES

04/01/91 - 04/21/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
D91796	900	178	00	DISTRICT ADMINISTRATION	STUTZ, GALLAGHER & ARTIANO	123.50	1
D91807	900	178	00	DISTRICT ADMINISTRATION	STUTZ, GALLAGHER & ARTIANO	261.75	
D91811	900	178	00	DISTRICT ADMINISTRATION	STUTZ, GALLAGHER & ARTIANO	475.25	
D91984	900	178	00	DISTRICT ADMINISTRATION	STUTZ, GALLAGHER & ARTIANO	413.50	
D92362	900	178	00	DISTRICT ADMINISTRATION	CHRISTIE CHRISTENSON	171.41	
D92363	900	178	00	DISTRICT ADMINISTRATION	BARBARA DIRLSWAGER	504.55	
						FUND TOTAL	
						1,949.96	
						TOTAL NUMBER OF DISBURSEMENTS	6

156 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF

470,868.09

RECOMMEND APPROVAL: Barbara K. K.
 Director of Business Services

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JURUPA UNIFIED SCHOOL DISTRICT

May 6, 1991
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APPROPRIATION TRANSFERS

GENERAL FUND

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$1,361,506	\$136,237		\$1,497,743	(1) (3) (4)
1000	Certificated Salaries	\$27,404,493		\$1,000	\$27,403,493	
2000	Classified Salaries	\$5,840,314	\$17,186		\$5,857,500	(2) (3)
3000	Employee Benefits	\$7,530,955	\$2,265		\$7,533,220	(2) (3)
4300	Instructional Supplies	\$321,433	\$1,000		\$322,433	
4500	Other Supplies	\$463,378	\$14,590		\$477,968	(2) (4)
5400	Insurance	\$432,635		\$5,000	\$427,635	
5600	Rents, Leases, and Repairs		\$7,805		\$7,805	(2) (4)
5700	Direct Costs for Interprogram and Interfund Services					
5800	Other Services	\$10,822		\$5,050	\$5,772	(4)
6200	Buildings and Improvements	\$687,521		\$5,306	\$682,215	(2) (4)
6400	Equipment	\$162,678		\$160,000	\$2,678	(1)
6500	Equipment Replacement	\$109,015		\$8,000	\$101,015	(2)
8900	District Contribution to Restricted Funds	\$260	\$273		\$533	(2)
Total Fund 100		\$44,325,010		\$5,000	(\$5,000)	(4)
SPECIAL EDUCATION - FUND 102					\$44,320,010	
1000	Certificated Salaries	\$2,972,433	\$1,150		\$2,973,583	(5)
5600	Rents, Leases, and Repairs	\$1,000		\$1,000	\$0	(5)
5700	Direct Costs for Interprogram and Interfund Services	\$3,968		\$150	\$3,818	(5)
Total Fund 102		\$2,977,401			\$2,977,401	
OTHER RESTRICTED FUNDS - FUND 103						
5700	Direct Costs for Interprogram and Interfund Services	\$0	\$5,000		\$5,000	(4)
8900	District Contribution to Restricted Funds	\$0	\$5,000		\$5,000	(4)
Total Fund 103		\$0			\$10,000	

APPROPRIATION TRANSFERS (cont)

LOTTERY - FUND 106

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
2900	Other Classified Salaries	\$970		\$270	\$700	
4300	Instructional Supplies	\$93,825	\$270		\$94,095	
Total Fund 106		\$94,795			\$94,795	

SUPPLEMENTAL GRANTS - FUND 112

4500	Other Supplies	\$0	\$300		\$300	
5100	Consultants	\$300		\$300	\$0	
5200	Travel and Conferences	\$500	\$250		\$750	
5600	Rents, Leases, and Repairs	\$300		\$300	\$0	
5700	Direct Costs for Interprogram and Interfund Services	\$0	\$50		\$50	
Total Fund 112		\$1,100			\$1,100	

- Comments:
- (1) Architect Fees
 - (2) Safety Credits
 - (3) Community Services
 - (4) Vacuum Cleaner Repairs
 - (5) SDC summer school

Recommend Approval: *[Signature]*
Director of Business Services

Jurupa Unified School District
1990/91 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program to be Charged	Purpose
91-1	Consultant or Personal Service Agreements			
91-1-FFFFF	Dr. Arthur Evans	Travel NTE \$ 100.00 \$ 30.00	PTA	Insect Zoo presentation to second grade students at Sunnyslope Elementary
91-1-GGGGG	Riverside Arts Foundation	\$ 175.00	SIP	Art workshop to teachers of Sky Country Elementary
91-1-HHHHH	Aylene Popka	\$ 1,250.00	ECIA Chapter 1	Review Chapter 1 program at West Riverside Elementary and summarize data collected at all Chapter 1 sites
91-1-IIIII	Living History Centre	\$ 300.00	Demo. English - Language Arts Program	Class demonstration on spinning, weaving and dying as part of Jurupa Middle School's Renaissance Fair for Grade 7 CORE program on English/Language Arts and Social Studies
91-1-JJJJJ	Marimba Ecos de Chiapas	\$ 300.00	SIP	Performance of traditional Mexican dances and songs during West Riverside Elementary's Cinco de Mayo celebration
91-1-KKKKK	Rainbow Experience Educational Consultants	\$ 250.00	ECIA Chapter 1	Presentation of "Keeping Your Children Away From Gangs and Drugs" at Parenting for Success Conference at Jurupa Valley High School
91-1-LLLLL	Patricia Beatty Uhr	\$ 100.00	SIP	Discussion of Ms. Uhr's life as a famous author of children's books with students and staff of Sunnyslope Elementary

(3-4)

91-1-MMMM	David Taussig & Associates, Inc.	NTE \$22,500.00 Any additional services to be charged as per fee schedule	District Administration - Indirect Support	Provide financial consulting services to assist JUSD in the levying of a special tax for Community Facilities District #1 for 1991-1992
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The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

Rollin Edmunds
Assistant Superintendent
Business Services

RE/dc
5/6/91

Jurupa Unified School District

RESOLUTION 91/37
Authorization to Destroy Records

WHEREAS, the Jurupa Unified School District, County of Riverside, State of California, has retained certain records for the period of time specified by Article 2, Section 16023 through 16028 of Title 5, California Administrative Code; and,

WHEREAS, the District has determined these records are of no further use; and,

WHEREAS, the attached list of documents is submitted to the Board of Education to authorize final disposition;

NOW THEREFORE, BE IT RESOLVED that the Director of Purchasing be hereby authorized in the name and on behalf of the Jurupa Unified School District to schedule a date for record destruction and dispose of all said records in the manner prescribed by law and to prepare a written certification that such records have, in fact, been destroyed.

I, Mary L. Burns, Clerk of the Board of Jurupa Unified School District, do hereby certify that the foregoing is a true copy of a resolution duly and legally adopted by the Governing Board of said school district at a legal meeting of said Board duly and regularly held on May 6, 1991, and that said resolution has not been revoked.

Clerk of the Board

Date

CLASS 3 DISPOSABLE RECORDS

1. 1979 Business Office Correspondence
2. 1981-82 Budget and Financial Information
3. 1982-83 Business Office Correspondence
4. 1982-83 Budget Financial Information
5. 1982-83 Vandalism Reports
6. 1983-84 Fringe Benefit Letters
7. 1983-84 Disbursement Orders, telephone bills
8. 1984-85 Revolving Cash Fund Check Bank Statements
9. 1984-85 Disbursement Orders
10. 9 boxes 1985 Rubidoux High School Student Cum records with Health and Educational records pulled for filming.
11. 7 boxes 1985-86 Purchase Orders
12. 1985-86 Disbursement Orders
13. 3 boxes 1985-86 Rubidoux High School Budget Worksheets
14. 1985-86 Health and Welfare Insurances
15. 1985-86 Revolving Cash Fund Statements
16. 1985-86 Field Trip Requests
17. 1985-86 Purchase Orders
18. 13 boxes 1986 Rubidoux High School Student Cum Records with Health and Educational records pulled for filming.
19. 1986-87 Health and Welfare Insurance
20. 1986-87 Fringe Benefit Letters
21. 1986-87 Report of Income
22. 1986-87 Disbursement Orders
23. 1986-87 Purchase Orders
24. 1987 Rubidoux High School Student Cum records with Health and Educational records pulled for filming.
25. 1987 Rubidoux High School Student Discipline Files

CLASS 3 DISPOSABLE RECORDS - Continued

26. 1987-88 Abatement of Transfers
27. 1987-88 Abatement of Expenditures
28. 1987-88 Transfer of Appropriations
29. 3 boxes 1988 Mission Middle School Student Discipline Files
30. 8 boxes 1988 Rubidoux High School Student Discipline Files
31. 1988-89 Transfers for Field Trips, Vehicle Repair, and Maintenance Repair
32. 19 boxes 1989 Rubidoux High School Student Discipline Files

RECORDS CERTIFICATION ON MICROFILM

1. 9 boxes Rubidoux High School Check-Outs with 1967 and prior birthdates. Rolls #140 and 142
2. Rubidoux High School 1968 and prior birthdates, Cum and Health records Heine - Rounds. Roll #142
3. 1976-77 Rubidoux High School Miscellaneous Health records. Roll #141
4. 1981-82 Rubidoux High School Health Records A - Z. Roll #139
5. 1983 Rubidoux High School Health Records. Roll #141
6. 2 boxes 1983-84 Classified Payroll Registers and Labor Distribution Reports. Rolls #169 and 170
7. 1983-84 Certificated Payroll Registers. Roll #169
8. 2 boxes 1983-84 Classified Payroll Registers and Labor Distribution Reports. Roll #169
9. 3 boxes 1984-85 Attendance Registers. Roll #144
10. 1984-85 Classified Payroll Registers. Roll #168
11. 1984-85 Monthly time cards, activity supervisor time cards, and Certificated time cards. Roll #166
12. 2 boxes 1984-85 Cafeteria time cards, Certificated time cards, and Classified Payroll Registers. Roll #166
13. 1984-85 Classified time cards. Roll #167
14. 1984-85 Certificated Payroll Registers. Roll #145
15. 2 boxes 1985-86 Classified bi-weekly time cards, CR - Z. Roll #166
16. 1985-86 Classified Payroll Registers. Roll #174
17. 3 boxes 1985-86 Substitute teacher time cards, and 1985-86 Certificated time cards. Roll #172
18. 1985-86 Classified time cards. Roll #175
19. 2 boxes 1987-88 Attendance Registers. Rolls #191 and 192

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 24, 1991 - May 26, 1991LOCATION: Lawler Lodge, IdyllwildTYPE OF ACTIVITY: Rvsd. Co. Office of Ed "Writers' Weekend Dreamkeepers" workshopPURPOSE/OBJECTIVE: Workshop to inspire young wirters (Poetry, writing workshops, hikes, Photography, sharing thoughts and ideas.).

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

Jane Stembridge, 5th grade teacher (Mission Bell)

EXPENSES:

Transportation	\$ -0-
Lodging	\$ -0-
Meals	\$ -0-
All Other 3@35.00	\$ 105.00
Registration fees	

Number of Students 2TOTAL EXPENSE \$ 105.00Cost Per Student 35.00
(Total Cost ÷ # of Students)INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>SIP funds 250-8200-181-5220</u>		<u>105.00</u>
TOTAL:	\$	<u>105.00</u>

Arrangements for Transportation: Miss Stembridge is driving students in her carArrangements for Accommodations and Meals: Part of registration feePlanned Disposition of Unexpended Funds: n/a

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Jane Stembridge

(Instructor)

Date: 4/30/91School: Mission Bell

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals:

Principal: H. McCallDate: 4-30-91

Date approved by the Board of Education

Date: _____

Distribution:

White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

K-6

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 29 + 30, 1991LOCATION: San DiegoTYPE OF ACTIVITY: Field TripPURPOSE/OBJECTIVE: Visit: UCSD, CSUS, San Diego Zoo, Museums, + IMAX (Elect) Theater

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

Terry Snell - teacherMrs. Boyd - parent

EXPENSES:	Transportation	\$40.00 est. to reimburse parent.	Number of Students	15
	Lodging	\$30.00 est. (campground)		
	Meals	\$ student expense.		
	All Other	\$		

TOTAL EXPENSE \$

Cost Per Student
(Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>GATE Club</u>		<u>87.50</u>
TOTAL:	\$	

Arrangements for Transportation: District + private van.Arrangements for Accommodations and Meals: Accom = campground Meals = restaurantsPlanned Disposition of Unexpended Funds: N.A.

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: J. Snell (Instructor) Date: 4/22/91 School: RHS

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: A Principal: D Date: 4/26/91
Date approved by the Board of Education

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

K-7

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): May 3 - 7LOCATION: Cal Poly, San Luis ObispoTYPE OF ACTIVITY: FFA State ConventionPURPOSE/OBJECTIVE: To compete in agriculture contests using skills learned in class

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) _____

Rhonda Fuller - teacher

EXPENSES:	Transportation	\$ <u>0</u>	Number of Students <u>9</u>
	Lodging	\$ <u>905.04</u>	
	Meals	\$ _____	
	All Other	\$ _____	
	TOTAL EXPENSE	\$ <u>905.04</u>	Cost Per Student <u>100.56</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>Students participating</u>	<u>905.04</u>	<u>0</u>
_____	_____	_____
_____	_____	_____
TOTAL:	\$ <u>905.04</u>	<u>0</u>

Arrangements for Transportation: Ag VehiclesArrangements for Accommodations and Meals: Super 8 Motel and Cal Poly SLOPlanned Disposition of Unexpended Funds: Returned to students

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Rhonda Fuller (Instructor) Date: 3/26/91 School: RHS

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: _____ Principal: [Signature] Date: 4/26/91
 Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
 Yellow copy to Originator
 Pink copy to Principal

(K-8)

Note: Requested to JVHS not LHS, thus delay.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 1 of 10

District: Jurupa Unified School District	School: Indian Hills Elementary School	Lead Reviewer: (signature) <i>Jan Christie-Schmidt</i>
Reviewer: Larry Alexander	Reviewer: Nita Cauthen	Reviewer: Rick Knudsen Terry Squires
Dates of Review: April 3, 4, 5, 1991	Program Quality Review Consortium: Greater Riverside	

Directions: Write a brief Summary of Findings for each criterion addressing the presence and/or absence of the major key ideas of each theme. Include, as appropriate, Recognitions of Program Strengths, Suggestions, and Action Plans for three in-depth areas. Also include at the end of this report Feedback on the Self-Study, an Analysis of the Implementation of the Suggestions and Action Plans from the school's last PQR and the Tentative Calendar of Implementation of the Suggestions.

Criterion:

Summary of Findings

**Schoolwide
Effectiveness**

The academic and broad-based curriculum is the focus at Indian Hills School. Curriculum is clearly defined by the district-adopted "Scope and Sequence." High expectations are consistently observed throughout the school. Students are actively engaged in learning with a good use of instructional time. Teachers were observed encouraging and guiding students toward successful completion of tasks in large and small instructional settings. A variety of teaching strategies was observed meeting different styles of learning. Learning is reinforced and extended through regular homework assignments. There was evidence of the integration of language arts across the curriculum. There is also evidence of mathematical manipulatives, cooperative learning, and a variety of hands-on materials for science and social studies.

Summary of Findings

Leadership

Leadership at Indian Hills is shared among the staff members through teachers representing all grade levels, the principal, and the Resource Teacher. Broad-based participation on a regular basis is enthusiastically encouraged. Academic achievement and social expectations for all students are maintained at high levels by staff and leadership. The staff models appropriate leadership skills for all students. Teachers have been given an opportunity to participate in professional development. Supervision and program appraisal is timely and on-going. Many programs have been implemented to promote a sense of cooperation among staff, students, and parents. It is also evident that parent leadership groups are active and support the school. Students have the opportunity to develop leadership skills through Student Council

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 2 of 10

District: Jurupa Unified School District		School: Indian Hills Elementary School	Lead Reviewer: Jan Christie-Schmidt
Criterion:	<u>Summary of Findings</u> (Continued)		
Leadership (Continued)	<p>and in the classroom. Teachers should continue to maintain the use of academic committees and stress the implementation of a coordinated program across all grade levels.</p> <p>Recognition of Program Strength:</p> <p>The Indian Hills staff has demonstrated commitment to academic excellence. All staff members are willing to pursue new programs and refine on-going programs. Leadership and responsibilities are shared among staff members: adults model the leadership and cooperation they expect from students.</p>		
Planning, Implementing and Evaluating	<p><u>Summary of Findings</u></p> <p>The team found a strong collaborative planning process among the entire certificated staff at Indian Hills School. The roles and responsibilities for each teacher were understood and shared. Goals and objectives were clearly defined and resources were directed toward these goals. The school utilizes input from the School Site Council, parents, staff, and district personnel. Collaborative planning among all staff members needs to continue to address both on-going planning across and between grade levels, and especially between special services and the regular program.</p> <p>Indian Hills has demonstrated a tremendous amount of effort on their Self Study and on preparing for this review. The entire school should be applauded for the positive, cooperative spirit and hard-working attitude of all involved.</p>		
Staff Development	<p><u>Summary of Findings</u></p> <p>The Review Team agrees with the Self-Study that staff development has been a priority by staff members to actively seek and improve their skills. The staff has participated in many team/grade level meetings, conferences, inservices, workshops provided on-site and through the district. Sharing of materials and expertise occurs on an on-going basis among the staff. The staff development program is actively supported by the administration through participation and commitment of time and resources. Additionally, a high priority is placed on continued education and professional growth.</p>		

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 3 of 10

District: Jurupa Unified School District	School: Indian Hills Elementary School	Lead Reviewer: Jan Christie-Schmidt
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Criterion:

Summary of Findings

English as a
Second
Language

ESL services are provided by the classroom teacher and a bilingual tutor. Students are placed in the program based on district assessment. Instruction and assistance is on a pull out basis and in the classroom. Effective communication with the regular classroom teachers enable student progress to be monitored. Instruction and assistance occurs in their primary language when available in a tutorial/small group setting using language development kits and hands-on materials.

Summary of Findings

Special Needs

Students with special needs are served through GATE, Language, Speech and Hearing, the Resource Specialist Program, the Reading Reinforcement Program, a Bilingual Program, Youth Service Center, and the D.A.T.E. Program. They also receive district provided health and psychological services.

Students are assisted in a variety of ways: regular classroom, small group sessions, on a pull-out basis and on a one-to-one basis. It was evident that the students were receiving the core curriculum with lessons appropriate for their diagnosed level. Teachers interviewed expressed support for the services provided in all of the special needs programs. There is informal daily communication about concerns and progress and formal communication through the Student Study Team. Students are actively engaged in learning. There is a need to continue to provide higher level activities to increase divergent thinking skills. The team concurs with the school's self-study on the need to increase the communication between the special needs instructors and each classroom teacher. Additionally, the team concurs that inservicing continue to be provided for teachers on areas of special needs at the school.

Summary of Findings

Mathematics

Indian Hills provides a sequential, progressive mathematics program through the use of the district-adopted Holt, Rinehardt and Winston textbook. In most classrooms, the instructional setting is total class grouping with most students working on the same assignment. There is evidence in classrooms of small group and cooperative grouping being utilized as teaching strategies in math. Lessons incorporate directed teaching, modeling, and guided practice. Daily Oral Math

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 4 of 10

District: Jurupa Unified
School District

School: Indian Hills
Elementary School

Lead Reviewer:
Jan Christie-Schmidt

Criterion:

Summary of Findings (Continued)

Mathematics
(Continued)

and other math drills were evident in many classrooms. Classrooms also have math games, tiles, flashcards, computers, unifix cubes, and other math manipulatives.

Many strands of the curriculum were observed as well as higher level thinking skills in some classrooms. Emphasis on understanding was evident and mastery of computational skills was checked frequently. Some classrooms utilize parent and student volunteers to work with students to reinforce basic math facts and concepts. Homework is assigned to support and reinforce concepts covered in class.

The team concurs with the school's Self Study on a need for increased use of manipulatives, calculators, and computers in the classroom. The use of real life activities and the integration of math into other subject areas could be expanded. Supplemental math materials will continue to be purchased as funding permits.

Summary of Findings

**History/
Social Science**

The team observed the integration of social science with math, language, and visual arts. Social science instruction involved whole class discussion, oral reading, current events, and answering questions. Use of cooperative learning and small group problem solving was evident. Products of student involvement in hands-on activities such as map making, graphing, dioramas, displays, reports, and art projects related to social science were seen in classrooms. The Resource Center has a good supply of information and media related to history-social science.

Summary of Findings

Science

Science instruction is a regular part of the curriculum and is integrated into other subject areas in many classrooms. Students read and discuss the district adopted HBJ Science textbook to gain a knowledge of basic science content and concepts.

The textbook is supplemented by hands-on materials, audiovisual media, application of the scientific method, and field trips.

Basic science skills are applied and extended through student participation in the annual science fair.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 5 of 10

District: Jurupa Unified School District	School: Indian Hills Elementary School	Lead Reviewer: Jan Christie-Schmidt
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Criterion:

Visual and
Performing
Arts

Summary of Findings

Students are encouraged and provided opportunities to express themselves creatively through activities in dance, drama, music, and the visual arts. Creative art work is effectively coordinated with other curricular areas and is displayed in all classrooms. Books written and illustrated by individual students are on display in classrooms at all grade levels. Honor choir and instrumental band and orchestra instruction is available to upper grade students. Using outside resources, students are exposed to a variety of visual and performing artists and their work.

Language Arts

Summary of Findings

The language arts program provides for the continuous and well balanced development of listening, speaking, reading, and writing skills using the district adopted Houghton Mifflin reading series. Students are exposed to a variety of literary genre through literary readers, trade books, and supplemental literature books.

Instruction takes place on a daily basis. Whole group instruction, for the most part, is used to introduce new stories or concepts. Cooperative groupings, small group and individual instruction, buddy reading, peer reading, and listening centers are used effectively to enhance learning. Homework is assigned to support and reinforce concepts covered in class.

Curriculum is literature based and meaning centered. Thinking skills are developed, applied, and expanded so that they become increasingly complex at the higher grade levels. As outlined in the state framework, students in the early grades are taught to decode in meaningful contexts.

Student writing, utilizing the writing process, is evident in all classrooms. Student authored books, journals, book reports, poetry, creative writing, content area reports, and letters are readily displayed for all to read. Student work, including writing samples, is kept for all students. It is evident that writing is valued at Indian Hills.

The language arts program is supported by other school programs including daily oral language drills, sustained silent reading, Reading Is Fundamental, regularly scheduled school library visits, and additional literary materials within the classrooms.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 6 of 10

District: Jurupa Unified School District	School: Indian Hills Elementary School	Lead Reviewer: Jan Christie-Schmidt
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Criterion:

Language Arts
(Continued)

Action Plan

Evidence

The Language Arts program incorporates the systematic integration of all language skills. Students are engaged in learning to read with understanding and to think critically about what they read; however, the need exists to continue to improve oral and written language skills and increase reading comprehension.

Recommendations

The above will be accomplished by

1. Provide staff development opportunities for staff in the areas of written and oral language and reading processes.
2. Purchase additional materials, if funds are available, to expand the existing language arts program.

Area of Improvement

In order to improve written and oral language processes and reading comprehension skills, the language arts program should be enhanced so that all students have the opportunity to experience a balanced curriculum.

Improvement Process

During the next four years, in order to facilitate the recommended changes, the following steps will be implemented by the Indian Hills staff:

1. Continue to use Daily Oral Language activities schoolwide.
2. Compile and distribute a list of oral language activities appropriate for each grade level.
3. Provide an updated inservice to teachers on the effective use of the writing process for classroom assignments and homework.
4. Plan and implement staff development in Language Arts.
5. Purchase supplemental language arts activities for use in the classrooms as suggested by teachers, as funding permits.
6. Identify and purchase additional books for classroom libraries, as funding permits.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 7 of 10

District: Jurupa Unified School District	School: Indian Hills Elementary School	Lead Reviewer: Jan Christie-Schmidt
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Criterion:

Action Plan (Continued)

Language Arts
(Continued)

7. Inservice parents on the reinforcement of language arts skills at home.
8. Continue to explore the use of cross-age tutoring to develop writing and reading skills.
9. Continue to help primary students with reading through the Reading Reinforcement Program

Summary of Findings

**Physical
Education**

Students participate in daily outdoor activities. The team observed cardiovascular exercises in kindergarten classes. Low organizational games, team games and skills were observed at other grade levels.

Sportsmanship and conflict/management skills are taught throughout the school. Primary grade students were involved in movement exercises and team activities. Exercises combined simple and complex movement patterns that were age appropriate. The team concurs with the Self Study that a sequentially based program and more equipment are needed.

Action Plan

Evidence

All classes regularly involve students in physical education activity. However, there is a need for a coordinated physical education program across grade levels.

Recommendations

In order to provide all students with a program that promotes physical fitness, skill development, and a life-time enjoyment of physical activity, the team suggests:

1. Develop an age appropriate program that provides sequential skills.
2. Provide staff training that addresses the development of a diverse and consistent physical education program.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 8 of 10

District: Jurupa Unified School District	School: Indian Hills Elementary School	Lead Reviewer: Jan Christie-Schmidt
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Criterion:

Action Plan (Continued)

Physical
Education
(Continued)

Improvement Process

Over the next four years, Indian Hills School will facilitate the recommended changes through the following steps:

1. Develop and distribute a list of skills to be taught at each grade level.
2. Distribute needs assessment to find out staff preferences for new PE equipment.
3. Purchase additional PE equipment and resource materials, as funding permits.
4. Provide staff training to improve our PE program.
5. Develop a schoolwide plan for teaching developmental/sequential physical fitness skills.

Summary of Findings

Learning
Environment

Indian Hills School emphasizes academics, high standards, and high expectations for student achievement and behavior. There is a caring environment full of trust, respect, recognition, and support between students, staff, and parents. Classroom expectations are clearly posted in classrooms and students are recognized for meeting those expectations. Intrinsic and extrinsic awards and positive recognition are abundant at Indian Hills School. Teachers reward academic and positive behaviors through praise, awards, school-wide and classroom incentives. All of these contribute to the positive learning environment and student motivation.

Classrooms are alive with student work on display. This work demonstrates a variety of teaching techniques and recognizes excellence in students' work and/or behavior.

Recognition of Program Strength

The staff provides an exemplary learning environment for students. Student activities and work are displayed with pride in every classroom. Expectations and standards appear clearly understood by all students as they strive to attain their individual best within the nurturing environment. Teachers receive recognition for their accomplishments on a formal/informal basis from the principal, the district, the

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 9 of 10

District: Jurupa Unified
School District

School: Indian Hills
Elementary School

Lead Reviewer:
Jan Christie-Schmidt

Criterion:

Learning
Environment
(Continued)

Summary of Findings (Continued)

parents, and the business community. All staff encourage, support, and care for each other.

Action Plan

Evidence

Indian Hills School is oriented toward personal and academic success through a caring and nurturing environment. The team supports the school's desire to continue an exemplary learning environment.

Recommendations

In order to enable students' continued success, the team recommends that:

1. Develop various programs which encourage recognition of student, staff, and parents.
2. Establish a committee to monitor the effectiveness of Indian Hills' discipline policies.

Improvement Process

During the next four years, in order to facilitate the recommended improvements, the Indian Hills staff will:

1. Form a "Teacher Recognition Committee."
2. Develop a list of ways to enhance teacher recognition and present to the staff for discussion.
3. Develop a written system for recognizing strengths among peers.
4. Post school rules throughout the school to promote positive behavior.
5. Continue to communicate with parents about schoolwide events, curricular programs, and discipline policies.
6. Form a "Discipline Committee" to monitor the effectiveness of Indian Hills' discipline policies.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 10 of 10

District: Jurupa Unified
School District

School: Indian Hills
Elementary School

Lead Reviewer:
Jan Christie-Schmidt

Criterion:

Learning
Environment
Continued

Improvement Process (Continued)

7. Continue to encourage the staff to brainstorm and share ideas through grade level planning and team teaching.
8. Plan and implement parent workshops/in-services to help parents become more successful at helping their children at home.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 1 of 13

District: Jurupa	School: Pedley Elementary School	Lead Review: (signature)
Reviewer: Andrew Huben	Reviewer: Lorna Stofer/Anita Avellino	Reviewer: Patricia Hopkins/Janet Wyrick Juana Coleman
Dates of Review: 4/3-5/91	Program Quality Review Consortium: Riverside	
Criterion:	Directions: Briefly summarize the major findings for each criterion. Include Action Plans for curriculum or schoolwide areas reviewed indepth. Include identified areas of Program Strengths, Suggestions for increasing program effectiveness, and any additional Action Plans collaboratively developed by the team and Leadership Team. Also include a Feedback on Self-Study and an Analysis of the Implementation of the Suggestions and Action Plans from the school's last PQR.	

Summary of Findings

Language
Arts

The team concurs that an integrated L.A. program is being implemented at Pedley. We also found that a variety of teaching strategies were being utilized and that L.A. was being integrated throughout the curriculum. The team found evidence and observed the teaching of "whole language" in a few rooms. The team observed writing displayed in all rooms. We noted that oral language was observed in some classrooms along with active listening. Reading for pleasure was observed and class libraries were found in many classrooms. The teaching of phonics was observed in K-2 classrooms to a small degree. Portfolios were observed in each classroom. The team recommends that you continue to implement your portfolio guidelines. We applaud your development of a pull-out program to provide additional reading assistance for primary students.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 2 of 13

District:

School:

Lead Reviewer:

Criterion:

Action Plan

Evidence

It is evident that an Integrated Language Arts Program is being implemented at Pedley. The program should continue to reflect this integration of reading, writing, speaking and listening in order to maximize the students' ability to communicate.

RECOMMENDATIONS

1. There is a need for students to develop decoding and word attack skills so they can concentrate on the comprehension of the material.
2. There is a need to continue to implement the eight step writing process.
3. There is a need to continue to provide a variety of language opportunities.
4. School library books, classroom literature sets and other resources need to be purchased that provide a wide variety of resource materials.
5. There is a need for further staff development in whole language instruction.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 3 of 13

District:

School:

Lead Reviewer:

Criterion:

IMPROVEMENT PROCESS

1. By September 1991, a committee will be established to evaluate needs and materials for a phonics and word attack program.
2. By January 1992, we will establish a sequential phonics and word attack program for grades K-3.
3. In September 1991, all teachers will submit a plan for daily writing within their classroom.
4. By September 1991, teachers will meet in grade levels to develop a comprehensive oral language program.
5. By January 1992, the Language Arts committee will evaluate the resources within the school to determine what is available in the school library, classroom and other resources, and to develop a plan to acquire needed materials.
6. During the 1991-92 school year, whole language instruction will be provided to all staff members.

Summary of Findings

Mathematics

The team found that teacher-directed instruction occurs daily in most classrooms. Evidence of instruction in multiple strands were observed in many classrooms as well as the integration of mathematics into other curricular areas. Although manipulatives and computers were available in all classrooms, they were observed being used in some. Homework includes the reinforcement of skills taught in the classroom. Students participate in schoolwide math activities which include PTA sponsored Math-A-Thon, Family Math, District and County math Field Days. There was evidence that some staff members have incorporated into their instruction Math Their Way, Project AIMS, Marcy Cook, Inland Area Math Project and the California Replacement Unit-Fractions.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 4 of 13

District:	School:	Lead Reviewer:
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Criterion:

Action Plan

Evidence

We recognize the need to develop a program of instruction that will more fully encompass the other strands of the Math Framework and incorporate a variety of teaching strategies.

Recommendations

1. Teachers should receive inservice on the new California Mathematics Framework.
2. Teachers should receive additional inservice on the use of manipulatives, cooperative learning techniques, and problem solving strategies.
3. Teachers need additional inservice on ways to include visual aids and technology (calculators and computers) into the regular math program.
4. Grade level, articulation and staff meetings should be used for sharing math teaching strategies.
5. Math homework should include activities that extend, expand and explore mathematical concepts.
6. Enrichment activities such as Math-A-Thon, Math Field Day, Family Math and Math Month should continue.

Improvement Process

By October 1991, the availability of resources for inservices and workshops that meet the staff's needs in the Math program will be determined.

By the end of the 1991-92 school year we will:

1. Disseminate a list of available conferences, workshops and inservices offered by staff members, District Mentor Teacher Projects, Inland Area Math Project Consultants and other state and county agencies throughout the year for the improvement of their knowledge of the strands of the Math Framework.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

Page 5 of 13

District:	School:	Lead Reviewer:
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Criterion:

2. Plan and conduct inservices or workshops on such areas as manipulatives, problem solving strategies, cooperative learning techniques, and relevant math instruction with after school follow-up sessions conducted by on-site IAMP consultants.
3. Establish a calendar of 1.) articulation meetings to discuss how and what is developing in classrooms in Math as a result of the training teachers are receiving, and, 2.) School/Student Math activities. These will be coordinated by the Math curriculum committee.
4. Evaluate the implementation effort. Students and parents may be asked to contribute to the evaluation. The results will determine how much further teacher training and budget will be needed in the following year.

Summary of Findings

Schoolwide
Effectiveness

Pedley's mission statement clearly defines the academic program as the focus for all students to achieve to their fullest potential. Students receive a broad based curriculum that utilizes a number of instructional strategies. Instructional materials are varied and support the curricular goals. Teachers meet by grade levels to plan and coordinate instruction. Homework is given in accordance with district policy. The monitoring of student progress utilizes a variety of assessment tools.

Action Plan

Evidence

Curriculum articulation is evident as is communication between grade levels. Teachers express a desire for continued articulation and coordination and unification within the entire school and its program.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District:	School:	Lead Reviewer:
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Criterion:

Recommendations

1. A more formal means of communication should be developed to provide an on-going means of evaluation for all special needs students.
2. A staff development program, with an emphasis on ESL and LEP programs needs to be developed and organized to provide staff with strategies and techniques when working with their students.

Summary of Findings

Science

Students receive instruction in science through the use of basal texts and a variety of conventional material. Teacher supplied materials and various instructional methods have also been incorporated into the program in order to enhance a hands-on approach to a balanced curriculum. Students are involved in observations and group experiments as evidenced by charts, graphs, live animals and plants found in the classroom. Science Fair projects were displayed in all classrooms as evidence that the scientific method is emphasized.

Recognition of Program Strength

The review team recognizes the school's ability to integrate science into many other curricular areas across the grades.

Summary of Findings

Planning
Implementing
and Evaluating

The team agrees that there is a common understanding of what students should learn among staff, parents and community. Grade levels have been given release time to align curriculum, instruction and evaluation per grade level and among the grade levels.

Recognition of Program Strength

Excellent communication, coordination and mutual support are evident among staff members and parents. There is a strong commitment to the implementation of the Pedley School Program. As a result of the collaborative planning by principal, staff, SSC and PTA of the school self study, there is a common understanding of the Pedley school goals and mission statement. It is evident throughout the school that students, parents, staff and principal share in the commitment to achieve the school goals.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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Criterion:

Recommendations

1. There is a need for a formalized written plan and procedure to improve articulation and coordination.
2. There is a need for increased school unity.

Improvement Process

1. By February 1992, we will have a written plan to improve articulation and coordination between grade levels and among the entire staff. Teachers will meet in grade levels, articulation groups, and total staff meetings to write, implement and evaluate the plan. These meetings will be scheduled twice a month beginning May 1991.
2. By September 1991, we will have a written plan to be implemented for the purpose of increasing school unity which will include a monitoring and evaluation process.

Summary of Findings

Special Needs Special needs students include G.A.T.E., Resource Specialist, Language/Speech/Hearing Specialist and Special Day Classes. In addition, counseling services are provided to students through a counselor from the Youth Service Center. The Student Study Team meets regularly to address student needs and to monitor student progress. Services are provided through tutorial, small group sessions, on a pull-out basis, cluster grouping and some RSP instruction in regular classrooms. The SDC students are accepted by students and are mainstreamed into regular classrooms.

Evidence

The Review Team found that an informal means of communication exists between the regular classroom teachers and the support staff. As communicated to the Review Team, ESL and LEP programs will need to be addressed for the coming year as the LEP population increases at Pedley Elementary School.

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REPORT OF FINDINGS

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Criterion:

Summary of Findings

Visual/
Performing
Arts

Visual and performing arts are effectively integrated into all areas of the curriculum. A variety of activities, such as video productions, piano, keyboards, autoharp, clay, dioramas, printing, finger painting, string art and sewing are used to stimulate student interest and creativity. Student art work is displayed throughout the school.

Students have the opportunity to attend schoolwide assemblies performed by area and statewide professionals. Bands and choruses from local middle schools perform special assemblies. A schoolwide talent show offers students an opportunity to perform for their peers, staff and parents. All classrooms performed during the holiday season. A vocal music teacher is available to the school for several weeks a year, culminating with a schoolwide musical performance. Instrumental music is offered to fourth through sixth grade students. The school band performs for several occasions.

We concur that further efforts towards establishing an art appreciation program should be continued.

Summary of Findings

Physical
Education

The physical education program at Pedley Elementary School helps promote physical fitness, lifelong habits, self respect and fair play through the implementation of their Physical Education Guide. The team observed students actively engaged in activities stressing skill development. Some teachers use a team approach to provide a well balanced program. Skills Day provides an opportunity for both primary and upper grade students to participate in various skill activities. An after-school fitness program provides planned group activities for all students.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District:	School:	Lead Reviewer:
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Criterion:

Summary of Findings

History/Social
Science

The review Team has found that all classrooms schedule a regular time for Social Science curriculum. Most classrooms show evidence of Social Science learning through bulletin board displays and student work folders. We concur with the Self-Study that students at Pedley engage in a variety of Social Science activities and that Current Events are utilized across the grade levels to heighten student interest in their world. In many classrooms basic skills are integrated into the Social Science curriculum along with critical thinking skills, fine arts, writing and Science content. Several teachers make use of cooperative learning groups to enhance the Social Science program and allow children to participate in the democratic process.

The team agrees that the staff should form a committee to make suggestions on implementing the new district adopted History-Social Science series making sure that the curriculum is coordinated across grade levels.

Summary of Findings

Learning
Environment

The team agrees with your self-study that your philosophy is one in which all students want to be successful learners. We also found that morale is high in all elements of the school. Class rules are posted throughout all the classrooms and students and parents are aware of these rules and consequences. We found the school grounds to be both clean and orderly. Students have the opportunity to be recognized in schoolwide awards/incentive programs and classroom recognition. Teachers support each other by teaming in some grades and by sharing ideas and materials. PEDLEY PRIDE IS EVIDENT THROUGHOUT THE SCHOOL.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District:	School:	Lead Reviewer:
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Criterion:

Summary of Findings

Staff
Development

Staff development activities at Pedley are planned, implemented and evaluated to meet the individual and schoolwide needs of its staff. Two surveys have been used as a catalyst to accomplish a well balanced agenda for each SIP day. SIP day activities have included inservice in mathematics, whole language, learning environment and visual and performing arts. All staff members are given the opportunity to participate in a variety of conferences held by district and county personnel. Formal and informal sharing sessions of ideas are held through grade level meetings and SIP days. It is evident through classroom observation and from talking with staff members that they are using the information and techniques gained through staff development activities. The review team agrees that the staff expand its inservices to include information on the following areas: ESL, LEP and "at risk" students.

Summary of Findings

Leadership

The team concurs with the self-study that Pedley promotes shared decision-making. Many teachers have leadership roles in developing the educational program. There are opportunities available for professional development, which should result in increased participation in leadership roles. An active parent leadership supports the school program.

The principal provides excellent educational leadership and organization and encourages staff initiatives which focus on academic excellence. She is highly visible and interacts with students and staff in classrooms and on the school grounds.

Summary of Findings

ESL

Identified LEP students are served in dally sessions with a bilingual language tutor. The review team observed the language tutor instruct small groups of ESL students utilizing an natural approach. The team suggests the staff receive training in communicative ESL approaches that can be implemented in their classroom instruction.

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California State Department of Education
Instructional Support Services Division

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TENTATIVE CALENDAR FOR THE IMPLEMENTATION
OF SUGGESTIONS

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Briefly identify each Suggestion, the person(s) responsible for monitoring it to completion, the year(s) during which it will be worked on, and the beginning and ending dates of its implementation, e.g., Oct----->Feb, Sept----->Sept, Aug----->Dec, etc.

SUGGESTION	PERSON(S) RESPONSIBLE	YEAR: 1991	YEAR: 1992	YEAR: 1993
1. Special Needs- Develop a formal means of communication.	Total Staff	April	June	
2. Special Needs Staff Development	Total Staff	April 18, May 2	June	
3. Special Needs Staff Development	Total Staff	September	June	
4.				

Lead Reviewer: Andrew Huben Date: 4/5/91

Principal: Ellen Kinnear Date: 4/5/91 Self-Study Coordinator: Ellen Kinnear Date: 4/5/91

SELF-STUDY FEEDBACK

School: Pedley Elementary School

Year conducted: 1991

Principal: Ellen Kinnear

Self-Study

Coordinator: Ellen Kinnear

1. PROCESS (involvement of the school community, SSC, and the district office; organization of committees and activities; time frame, thoroughness, and use of criteria; student focus; etc.):

The Self-Study process included all staff members, PTA and SSC members and some district personnel. Much time was allotted to document the school program components and classroom observations. The student was the focus of the Self-Study. Self-Study committees were formed a year prior to the review and met on an ongoing basis to compile and analyze data for the written Self-Study.

2. DATA (quantitative by student population; multi-year comparisons; use of CAP and School Performance Report; qualitative from various perspectives, e.g., teachers, students, parents, etc.; data related to program practices; etc):

An analysis was made of standardized testing results over a period of several years. Regular review of curricular planning guides, portfolios and report cards is an ongoing process. Data is available for review by teachers, parents and district personnel upon request.

3. PRODUCT (process of completing the Self-Study Report; thoroughness, format, and clarity; audiences with whom it was shared; usefulness as a guide for future change; effect of the Self-Study on the school's willingness, capacity, and commitment to change; etc.):

The Self-Study report is thorough, accurate, concise and reflects a thoughtful approach in which to effect change. The product was shared and received well by staff. The Leadership Team was open to suggestions throughout the entire process.

4. RECOMMENDATIONS:

LEAD REVIEWER: Richard Perkins

DATE: 4-5-91

ANALYSIS OF THE IMPLEMENTATION OF
THE SUGGESTIONS AND ASSISTANCE/ACTION PLANS
FROM THE SCHOOL'S LAST PROGRAM QUALITY REVIEW

School: Pedley Elementary School Date of last PQR: 1986

Principal: Ellen Kinnear

To what extent has the school community implemented the Suggestions and Assistance/Action Plans generated by the last PQR? What have been the obstacles, if any? Have any of them been revised or discarded because of changes in educational research and technology, personnel, student demographics, available resources, the membership of the local board or SSC, the school developed more appropriate alternatives, etc.? Are there examples of exemplary follow-through? Did the school go beyond the recommendations of the PQR team?

1. SUGGESTIONS:

Suggestions resulting from the 1986 PQR have been implemented. In the area of Math, as a result of the new adoption, we have implemented most suggestions given, for example; Pedley teachers have attended school, district and county inservices on the implementation of the math framework and new math adoption. All staff members have attended workshops provided by Pamela Clute and Project AIMS trainers. Math materials have been purchased and utilized. In the area of Science, all suggestions have been implemented. Teachers have developed a well-balanced sequential science curriculum, provided study trips as an extension of the science program and attended workshops such as Science Alliance and Project AIMS. Science materials have been purchased and utilized by teachers.

2. ASSISTANCE/ACTION PLANS:

Action plans developed during the last PQR have made the staff more aware of the area of Language Arts. Other areas of instruction have benefited by the teachers becoming more aware of the Frameworks and looking at the school program in depth. A schoolwide Staff Development Program has clearly assisted Pedley staff members in implementing the suggestions.

3. IS THERE ANY QUANTITATIVE OR QUALITATIVE EVIDENCE THAT SUGGESTS THAT IMPLEMENTATION LED TO SIGNIFICANT IMPROVEMENTS IN STUDENT OUTCOMES? Scores on CTBS and CAP have continued to rise at some grade levels over the past few years due to the academic emphasis of the school's program. Pedley sixth graders scored above the district, county and state levels' on CAP in reading and written expression and above the county and state levels' in mathematics. Third grade scores declined last year. Pedley's students ranked above the national average on CTBS in reading in grades 1 and 6; in language in grades 1, 2, 4, 5 and 6; and in mathematics in grades 1, 2, 4, 5 and 6.

LEAD REVIEWER:

Arden P. Hoken

DATE: 4-5-91

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District: Jurupa	School: Sky Country	Lead Reviewer: (signature) Sharon Haddy
Reviewer: Pam Hill Debbie Bell	Reviewer: Linda White	Reviewer: Dorothy Baca
Dates of Review: March 13, 14, 15, 1991	Program Quality Review Consortium: Riverside	

Directions: Write a brief Summary of Findings for each criterion addressing the presence and/or absence of the major key ideas of each theme. Include, as appropriate, Recognitions of Program Strengths, Suggestions, and Action Plans for three in-depth areas. Also include at the end of this report Feedback on the Self-Study, an Analysis of the Implementation of the Suggestions and Action Plans from the school's last PQR and the Tentative Calendar of Implementation of the Suggestions.

Criterion:

Language
Arts

SUMMARY OF FINDINGS

All students are engaged in an integrated literature-based program and experience literature with meaningful content that encourages higher level thinking skills. Silent Sustained Reading is included in the program and students receive enrichment by listening, reading and voting on California Young Medal Readers Award books. The program includes first and sixth grade tutors, peer group pen pals. Young Author's Fair and in many classrooms an ongoing, well developed, program of writing instruction. The program is supported by a staff of enthusiastic teachers who effectively model communication skills with students, staff members and parents. The program is also supported by numerous library resources and district support of staff development.

SUGGESTIONS

EVIDENCE

Through observation, interviews, and the self study report, the team found there is a lack of consistency in the assessment of student work across grade levels. Portfolios are used for assessment, but there is a need for a standardized procedure. Staff is concerned that the current language arts text does not address basic skills thoroughly. Oral language is taught in many classrooms, but not consistently throughout the school.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Language
Arts

RECOMMENDATIONS

1. Meet in grade/team meetings to set a standard for assessment using basic skills for each grade level and portfolio standards.
2. Explore possible inservice and training activities to both strengthen the written and oral language program across the curriculum and the teaching of basic skills through a literature-based program. Some suggested inservices that could address these needs are:
 - A) Mc Cracken Spelling and whole language activities
 - B) Phyllis Ferguson whole language activities
 - C) Jenee Gossard whole language development
 - D) California Writing Project training
 - E) Further cooperative learning training
3. Grade level and team meetings to develop standards for the writing process.
4. Team meetings to share resources and knowledge of SIP materials that are available.
5. Utilize computer lab for further language/written instruction.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Mathematics

SUMMARY OF FINDINGS

All students are given opportunities to develop an essential understanding of mathematical ideas. Many lessons and assignments include problem solving, estimation, mental math, calculators, and paper and pencil tasks.

Teachers provide varied instructional settings using supplemental materials such as AIMS, estimation jars, and Math Their Way. Even though the team observed some students using a variety of manipulatives, a school-wide use of manipulatives and methods are encouraged. The team concurs that students work individually, in small groups, cooperatively, as well as in whole class settings. Homework is assigned on a regular basis and is used as independent practice to reinforce concepts covered in class.

History/
Social
Science

SUMMARY OF FINDINGS

All students learn History/Social Science within an integrated curriculum. Students gain knowledge and cultural understanding through biographies, historical literature, and fine arts as they relate to various physical, cultural and political geographies. Students are also motivated through the use of maps, globes, timelines, visual aids, field trips, current events, parent/community volunteers, Music Center performances, and assemblies. Democratic principles and civic values are taught throughout the grade levels. Values clarification, role playing, group discussions, current events, are used to gain knowledge of the democratic process. Academic and social skills needed to live in a democratic society are taught to all students through a variety of teaching strategies. Students demonstrate learned skills through cooperative learning, oral and written reports, voting procedures, and debates. A "student cabinet" is in the process of being formed.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Visual &
Performing
Arts

SUMMARY OF FINDINGS

The team observed that there are many opportunities for creative expression in the arts throughout the curriculum. Students are provided with varied experiences that enable them to acquire knowledge, develop skills and expand their creative expression.

Some classrooms use visual and auditory resources to assist in the development of artistic literacy, aesthetic judgement and to interpret cultural heritage such as study prints, tapes, filmstrips and videos.

RECOGNITION OF PROGRAM STRENGTH

Students are engaged in visual and performing arts activities in the school. Primary students are involved in monthly sing-a-longs. Upper grade students participate in a weekly fine arts program, band, school choir, district honor choir and band. Schoolwide activities include an annual winter program, field trips, PTA sponsored Music Center Performances, production of a school play, art contests, Young Authors Fair, library displays of student work and an annual talent show.

This program is supported by district and school site staff along with parental and community involvement. The community provides resources and a variety of events, displays and performances. These resources include: the Music Center, Kaiser Permanente, high school choir, middle school band, the sheriff's department program, and a mentor teacher project in creative dramatics.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Learning
Environment

SUMMARY OF FINDINGS

The learning environment of the school reflects an academic focus. The Principal, teachers, and most students and parents have a positive perception toward school and learning. The staff maximizes student time spent on learning by assuring that there are minimum interruptions. Necessary pullouts are achieved easily and smoothly. Motivation among most students is high due to a good rapport with their teachers. Teachers ensure that all students have an equal opportunity to learn.

RECOGNITION OF PROGRAM STRENGTH

The team saw much evidence of mutual respect and support between students and teachers. The students and teachers display a pride for their school, cooperation and desire to establish and maintain a safe, orderly and positive environment. The Principal, school leaders and total staff are dedicated to providing the best instruction and environment for the students. Much time, money and energy are devoted to developing programs, materials and policy that enhance the curricular program. Parents are regularly informed through a calendar of events and newsletters and they are welcome to participate in this quality educational environment.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Staff
Development

SUMMARY OF FINDINGS

Staff development activities are available to all staff members. They are designed to improve and enhance job related knowledge and skills. This increased awareness enables staff to improve the quality of the instruction and curriculum to all students.

The Sky Country School Staff is directly involved in the planning of staff development activities. Staff development activities relate to the quality criteria, district guidelines and individual needs. The staff implements the techniques and information learned through staff development programs in their day-to-day instruction.

Staff development presenters use effective teaching methods such as: modeling, coaching, cooperative learning, guided practice, peer observation and role playing. The district supports four staff development days each year. Topics such as self-esteem, classroom management, the writing process, and history/social science have already been addressed. Upcoming topics include: visual and performing arts and physical education. Additional opportunities include: release time to attend conferences, workshops, district sponsored programs, mentor teacher projects, and peer observations. In addition, many teachers attend workshops and classes on their own time. These workshops include: Math Their Way, Science Alliance, and mentor teacher workshops. Teachers have the opportunity to evaluate SIP day workshops and receive follow-up activities as needed. The staff development program is actively supported by the administration.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
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District:
Jurupa Unified

School:
Sky Country

Lead Reviewer:
Sharon Haddy

Criterion:

Leadership

SUMMARY OF FINDINGS

School leaders are knowledgeable about curriculum and instructional practices. They promote and support improvements in the school program consistent with school and district goals. Leadership is shared at Sky Country School. The leadership base has been expanded to include the principal, resource teacher, team leaders, curricular and schoolwide committees, SSC, district instructional council, PTA board, and all staff members. The principal encourages shared responsibilities of leadership by involving support staff and individual teachers in the decision making process. School staff set high expectations for themselves. They model for others the commitment and the positive attitudes that promote success. School leaders seek opportunities for self-growth and staff development. School leaders promote and support improving and sustaining excellence in the school. There is an ongoing process of analyzing and evaluating student performance and motivation through student portfolios, district planning guides, staff, team and grade level meetings. Staff performance and morale is strengthened through district and county inservices, SIP Days, SIP committees, staff birthday-of-the month celebrations, secret pals, JUSD Reports, and district quarterly employee recognition and staff business cards.

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REPORT OF FINDINGS

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Planning,
Implementing,
and
Evaluation

SUMMARY OF FINDINGS

It was evident that a collaborative planning process involved staff members, the principal, and school site council. There is a common understanding of what students will learn and how they will be supported as learners among staff, principal, and parents. The goals and improvement activities are clearly defined and shared by all groups. The School Site Council, PTA and the entire staff are focused on achieving academic goals through the allocation of resources and funds. All staff participate in the coordination and alignment of curriculum, instructional practices and evaluation. This is achieved through grade level meetings, staff meetings, committees and inservices.

There was evidence that student portfolios are coordinated among grade levels. Teachers have met to establish criteria. Teachers strive to coordinate the regular program with the services for students with special needs.

Schoolwide
Effectiveness

SUMMARY OF FINDINGS

All students participate in a broad-based, academic curriculum which focuses on student learning and achievement. Students apply skills through use of the basal texts, portfolios, hands-on experiences, written and/or oral reports.

Curriculum is based on goals and objectives which have been established by district and state standards. Test scores on an overall basis are maintained while striving to increase scores and academic performance by student participation in Academic Olympics, CTBS one-a-day exercises, after school tutorial program, HELP booklets, grade level objectives, Skills for Student Success and a focus on basic skills acquisition. Special needs students receive services from various support staff and are encouraged to achieve at their highest potential. All students experience higher order thinking skills throughout the curriculum. Maximum use of time for instruction allows students to become actively engaged in the learning process.

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Physical
Education

SUMMARY OF FINDINGS

All students participate in a Physical Education program. The team observed enthusiasm on the part of teachers, support staff, and students while involved in their activities. Some students are involved in activities and instruction which promote physical fitness, health, social skills and attitudes beneficial to personal growth. Games and exercises focus on general physical development and cooperative skills. The Review Team concurs that by using the program, "Here's Looking At You 2000", a link is established between wellness and fitness. This program also develops many important social skills that encourage a lifetime commitment to wellness.

The team concurs that Sky Country provides a positive and motivating playground atmosphere. The playground facilities have been designed to enhance student accessibility and safety. A supervised equipment room is available for utilization during recess and P.E. for all students and staff. The equipment room provides limited but well maintained supplies.

The Physical Education Committee is currently working on a scope and sequence that will provide a well developed Physical Education program for all students.

ACTION PLAN

EVIDENCE

Students would greatly benefit from a schoolwide, coordinated physical fitness program with goals and objectives based upon the state framework. Although some teachers are implementing "Here's Looking at You 2000" program, many teachers need inservice to implement the program at their grade level. Current fitness evaluation is based on participation alone. There is a need for students to be held accountable for personal goals and gains in specific skills. Additional supplies need to be ordered and stored in the equipment room to be accessible for P.E. and recess use. An inventory needs to be taken on a regular basis to ensure equipment is routinely updated and maintained.

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Criterion:

Physical
Education

RECOMMENDATIONS

In order to strengthen the Physical Education program for all students, development of a scope and sequence, articulation between grade levels, and communication among staff, students, and community need to be addressed.

1. P.E. committee will establish a schoolwide fitness and skills program.
2. All staff will be trained to implement "Here's Looking at You 2000" program.
3. Staff development to enhance the fitness and skills program.
4. Enlist community involvement.

IMPROVEMENT PROCESS

The following improvements will take place on or before June 1992.

1. The SIP P.E. committee will:
 - A) Observe other schoolwide fitness programs. Schools to be observed include: Alcott, Camino Real, Hemet and Norco Elementary.
 - B) Survey staff to provide insight and ideas for the fitness program at Sky Country School. This survey will be based on the State framework and the P.E. committee's goals.
 - C) Research and establish a schoolwide fitness and skills program using information collected from the survey and school observations.
 - D) Supply the staff with sequential and developmental skills list for each grade level.
 - E) Design a universal fitness form to assist teachers and students in evaluating personal gains to be placed in student portfolios.
 - F) Inventory current equipment. Each grade level will be responsible for compiling a suggested list of equipment. This will be determined at a team meeting.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Physical
Education

2. Mentor teacher projects will be utilized for staff development to enhance fitness and skills program.
3. Community involvement in a fitness fund raiser to raise monies for purchase of equipment.
4. All staff will implement the "Here's Looking at You 2000" program after being trained during grade level meetings.
5. The major program evaluation will be made in June 1992 with interim modifications made during the year as necessary.

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Science

SUMMARY OF FINDINGS

The team observed students using methods of science to learn and discover in a balanced curriculum. They apply learning through various science experiments which correlate with district adopted HBJ textbooks. Students develop critical thinking skills by applying the scientific method. Students are given the opportunity to apply their understanding of the scientific method during the annual Science Fair.

Students receive a sequential curriculum from year to year which lays a basic foundation of scientific knowledge. The basic text is supplemented with a variety of resources such as "The Stuff Box" (a mentor teacher project), and grade level science kits. Community resources are also utilized. The school takes advantage of local museums, nature centers, the RCC Planetarium and museum docents to enrich the science curriculum. The students are given the opportunity to observe and interpret their surroundings in a "hands on" atmosphere.

Students are encouraged to apply and extend the use of basic skills through problem solving, research, recording, writing, developing and creating. This process enables them to understand and explain the scientific theory.

ACTION PLAN

EVIDENCE

SIP science resources are available at the school site however the team found that they are not frequently utilized. The annual Science Fair is successful, however improved communication between staff, students and parents would be beneficial. Continue to extend the science curriculum to escalate student enthusiasm for science.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District:
Jurupa Unified

School:
Sky Country

Lead Reviewer:
Sharon Haddy

Criterion:

Science
(continued)

RECOMMENDATIONS

1. Advertise and inform staff about available site resources and familiarize teachers with resources for demonstrations.
2. Hold an annual Science Fair information meeting.
3. Form a science club for interested students.
4. Develop lessons that allow students to apply thinking and communication skills in learning science through the writing process.
5. Develop list of community resources available for field trips.

IMPROVEMENT PROCESS

The following improvements will take place in the current school year and will end in June 1992.

1. The SIP science committee will:
 - a) Familiarize themselves with available materials.
 - b) Create a log and improve the current check out system for materials.
 - c) Inservice staff on available materials.
2. Grade level representatives will familiarize themselves with "The Stuff Box" materials and science kits. They will then inservice their grade level on proper demonstration processes.
3. The SIP science committee will organize a science fair information meeting. This meeting will inform parents and students and provide them with information packets and appropriate references. The scientific method will be reviewed and explained in detail.
4. Establish an after school science club for interested students. This will be chaired by the SIP science committee.
5. Update current field trip lists to include specific science oriented field trips by grade level. Each grade level will be responsible for developing their own list. Each list will then be compiled to create a schoolwide directory.
6. Further inservice on the writing process.

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ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Special
Needs

SUMMARY OF FINDINGS

All special needs students receive services that support the regular program. Curriculum materials and methods are appropriate to the individual special needs student. These are provided by the Language, Speech and Hearing Specialist, the Bilingual Tutor, the Resource Specialist Program, and individual teachers. These supplemental services support special needs students successful participation in the regular program, and enables them to master the curriculum to the extent of their ability.

Students feel positive about themselves by experiencing success at their highest potential. Teachers are knowledgeable about the individual needs of special needs students due to ongoing communication between classroom teachers and specialist staff. This is enhanced by the Student Study Team which meets on a regular basis to discuss referrals and retentions. The Student Study Team then provides information and interventions to parents and staff. Individual student needs are always prioritized so as to assure that the greatest needs are addressed first.

ACTION PLAN

EVIDENCE

Teachers have reported problems in getting materials needed in the regular classroom for bilingual students in the core program. A grading system for special needs students in the regular classroom is needed. There is not an organized, ongoing GATE program that spans the grade levels. Staff inservice is needed to enable teachers to recognize the traits of special needs students.

RECOMMENDATIONS

1. Purchase appropriate bilingual materials.
2. Develop and implement a grading system for special needs students.
3. Explore options for the implementation of a GATE program.
4. Schedule staff inservice.

ELEMENTARY SCHOOL PROGRAM QUALITY REVIEW
REPORT OF FINDINGS

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District: Jurupa Unified	School: Sky Country	Lead Reviewer: Sharon Haddy
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Criterion:

Special
Needs
(continued)

Improvement Process

The following recommendations will be implemented beginning this school year and ending in June 1992.

1. The Resource Teacher will inventory bilingual core curriculum materials at the school site. Needed books will be purchased with textbook funds.
2. The Student Study Team will research and develop an appropriate grading method for special needs students that reflect their ability in the regular classroom. Teachers will be inserviced on this grading system at staff meetings.
3. A committee will be formed before June 1991 to develop a timeline and action plan for a program that addresses the needs of identified GATE students. This committee will explore such options as:
 - A) Pull out program
 - B) Enrichment in fine arts
 - C) GATE students participating in extra curricular activities such as science club
 - D) GATE students being actively involved in in-depth writing across the curriculum
4. The Resource Specialist and Language, Speech and Hearing Specialist will inservice the staff on recognizing the traits of special needs students and in understanding how students qualify for support services. This will be done during regularly scheduled staff meetings.
5. Continue to use RSP Specialist and Speech, Language and Hearing Specialist for whole language instruction in the area of language arts.
6. The major program evaluation will be made in June 1992 with interim modifications made during the year as necessary.

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California State Department of Education
Instructional Support Services Division

GDS Code 3 3 6 7 0 9 0 6 1 0 4 4 9 1

TENTATIVE CALENDAR FOR THE IMPLEMENTATION
OF SUGGESTIONS

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Briefly identify each Suggestion, the person(s) responsible for monitoring it to completion, the year(s) during which it will be worked on, and the beginning and ending dates of its implementation, e.g., Oct----->Feb, Sept----->Sept, Aug----->Dec, etc.

SUGGESTION	PERSON(S) RESPONSIBLE	YEAR: 1991	YEAR: 1992	YEAR: 1993	YEAR: 1994
1. Language Arts	1. Teachers 2. Resource Teacher	March-----	-----June		
2.					
3.					
4.					

Lead Reviewer: Sharon Haddy Date: 3/15/91

Principal: Laz Barreiro Date: 3/15/91 Self-Study Coordinator: Francine Rice Date: 3/15/91

SELF-STUDY FEEDBACK

School: Sky Country Year conducted: February 1987
Principal: Laz Barreiro Self-Study Coordinator: Francine Rice

1. PROCESS (involvement of the school community, SSC, and the district office; organization of committees and activities; time frame, thoroughness, and use of criteria; student focus; etc.):

Many individuals and groups representing several facets of the school community; including teachers, parents, specialist staff, students, and the principal, participated in the self-study. Committees representing curriculum and schoolwide areas thoroughly reviewed the criteria. The Leadership Team developed the tentative suggestions and action plans. The time frame of the self-study was appropriate for a complete review of the program at Sky Country.

2. DATA (quantitative by student population; multi-year comparisons; use of CAP and School Performance Report; qualitative from various perspectives, e.g., teachers, students, parents, etc.; data related to program practices; etc):

CAP, CTBS, district proficiency testing was compared over time to determine trends. Teacher judgement, parental opinion, and students' comments were sought, valued and incorporated in the Self-Study as important qualitative data.

3. PRODUCT (process of completing the Self-Study Report; thoroughness, format, and clarity; audiences with whom it was shared; usefulness as a guide for future change; effect of the Self-Study on the school's willingness, capacity, and commitment to change; etc.):

The Self-Study Report is thorough, concise and reflects a thoughtful approach to comparing the school's program with the Quality Criteria. The report was shared with district personnel, staff, and parents. The report is considered as the guiding document of change for the next four years.

4. RECOMMENDATIONS:

It's recommended that standardized test data be analyzed thoroughly to determine the effects of the program on students.

LEAD REVIEWER: Sharon Haddy DATE: March 13, 1991

**ANALYSIS OF THE IMPLEMENTATION OF
THE SUGGESTIONS AND ASSISTANCE/ACTION PLANS
FROM THE SCHOOL'S LAST PROGRAM QUALITY REVIEW**

School: Sky Country Date of last PQR: February 1987

Principal: Laz Barreiro

To what extent has the school community implemented the Suggestions and Assistance/Action Plans generated by the last PQR? What have been the obstacles, if any? Have any of them been revised or discarded because of changes in educational research and technology, personnel, student demographics, available resources, the membership of the local board or SSC, the school developed more appropriate alternatives, etc.? Are there examples of exemplary follow-through? Did the school go beyond the recommendations of the PQR team?

1. SUGGESTIONS:

The suggestions resulting from the previous Program Quality Review have been uniformly, well-implemented. Staff Development has continued in the writing process. There have been many changes in staff at Sky Country since the last PQR including the principal. Over 50% of the staff at Sky Country has changed since 1987. Science was once again chosen as a focus area for us.

2. ASSISTANCE/ACTION PLANS:

The Action Plans developed in Written Language and Science address the importance of grade level meetings to share ideas, brainstorm and develop activities. This appears to be a critical element to the success of the programs offered to students at Sky Country.

3. IS THERE ANY QUANTITATIVE OR QUALITATIVE EVIDENCE THAT SUGGESTS THAT IMPLEMENTATION LED TO SIGNIFICANT IMPROVEMENTS IN STUDENT OUTCOMES?

Students have improved over time in the district writing proficiency test. Although Science Fair Projects are no longer mandatory, there is a significant number of entries each year.

LEAD REVIEWER: Sharon Haddy DATE: March 13, 1991

YOUTH SERVICE CENTER OF RIVERSIDE

Gang Awareness Prevention Education Project

The following is a list of week-to-week objectives that will be presented in the classroom:

1st Week - Sunnyslope, May 7/Ina Arbuckle, May 8

Presenter: Youth Service Center Counselor

Film: "Gangs: Move 'Em Out of Your Life", written and directed by Ontario Police Department Gang Task Force.

Objective: The purpose of the film is to bring to the students' awareness the reality of possible consequences of being part of a gang. In addition, mentioned are several people one can turn to if they need help, i.e. counselor, teacher, parent.

Immediately after the film, Youth Service Center counselor will open discussion concerning the various issues presented in the film. The students will be able to brainstorm positive solutions that can be considered by various potential gang members before involving themselves with criminal-type behavior.

2nd Week - Sunnyslope, May 14/Ina Arbuckle, May 15

Presenter: Riverside County Sheriff's Department

Objective: The Sheriff's Department will talk about crimes relating to gangs and crimes relating to juveniles. The impact of the law is now harsher on individuals in gangs and the repercussions more severe than before. The students will get a sense of the seriousness of gang activity and where law enforcement stands in their community.

3rd Week - Ina Arbuckle, May 22/Sunnyslope, June 4

Presenter: Riverside County Probation Department

Objective: The Probation Department will elaborate on the consequences of probation. What is probation? How is one put on probation and the reality of the severity.

4th Week - Ina Arbuckle, June 5/Sunnyslope, June 11

Presenter: Project Courage (Intervention Strategy)

Objective: Project Courage addresses positive alternatives to gang activity, peer relations and positive decision making. They also encourage students to be involved in their after-school activities, i.e. sports, tutoring.

5th Week - Ina Arbuckle, May 29/Sunnyslope, June 18

Presenter: Youth Service Center Counselor

Objective: The Youth Service Center counselor will allow open discussion on all prior presenters and activities. He/She will focus on making positive choices for oneself and will finish with an activity that will focus on the significance and importance of oneself in relation to community and family. Also at this time, the counselor will hand out an evaluation form of the program to students, teachers and administrators.

Jurupa Unified School District
1991 GRADUATION AND PROMOTION EXERCISES

<u>SCHOOL</u>	<u>TIME AND PLACE</u>	<u>BOARD OF EDUCATION *</u>	<u>ADMINISTRATORS</u>
Nueva Vista High Graduation	Monday, June 17, 1991, 6:30 p.m. UCR Theater	● Mr. Medina receives the class ● Mrs. Burns on stage	● Dr. Wilson ● Mrs. Roberts
Jurupa Middle School Promotion	Wednesday, June 19, 1991, 4:00 - 5:30 p.m. Edward E. Hawkins Stadium (RHS)	Mrs. Burns receives the class Mrs. Ruane on stage	Dr. Wilson Mrs. Roberts Mr. Huckaby Mr. Edmunds
Mission Middle School Promotion	Wednesday, June 19, 1991, 6:30 - 8:00 p.m. Edward E. Hawkins Stadium (RHS)	Mr. Chavez receives the class Mr. Barnes on stage	Dr. Wilson Mrs. Roberts Mr. Huckaby Mr. Campbell
Rubidoux High Graduation	Thursday, June 20, 1991, 6:30 p.m. Edward E. Hawkins Stadium (RHS)	● Mr. Barnes receives the class ● Mrs. Burns on stage ● Mrs. Ruane on stage	● Dr. Wilson ● Mrs. Roberts
Rubidoux High Awards Night	<u>TUESDAY, JUNE 18, 1991, 7:00 p.m.</u> Rubidoux High Gym		● Dr. Wilson ● Mrs. Roberts

- Caps and Gowns: Dr. Wilson, Mrs. Roberts, Mr. Barnes, Mrs. Burns, Mr. Medina, Mrs. Ruane

* Board members not in the ceremony but in attendance at any exercise will be introduced.
Please let the principal know you are present when you arrive.

JURUPA UNIFIED SCHOOL DISTRICT
Instructional Services

DISTRICT ADVISORY COUNCIL FOR THE CONSOLIDATED APPLICATION

UNADOPTED MINUTES OF MEETING #3

March 27, 1991 - 9:00 a.m.
Professional Development Center

CALL TO ORDER

The third meeting of the District Advisory Council for the Consolidated Application was called to order by Mr. Jim Taylor, Director of Elementary Education, at 9:05 a.m. at the Professional Development Center, 5769 42nd Street, Riverside.

ROLL CALL

Elected District Advisory Council members present were:

Ms. Marylu Barela, Parent, Sunnyslope Elementary
Ms. Kathy Barnett, Parent, Van Buren Elementary
Ms. Amy Davidson, Parent, Sky Country Elementary
Ms. Sue Ann Gutierrez, Parent, Glen Avon Elementary
Ms. Mary Lou Hahn, Parent, Mission Bell Elementary
Ms. Judy Hesler, Parent, Pedley Elementary
Ms. JoAnn Papavero, Staff, Mission Middle School
Ms. Jill Santag, Parent, Van Buren Elementary
Ms. Cindy Seeley, Parent, Troth Street Elementary
Ms. Judy Wigg, Parent, Pacific Avenue Elementary
Ms. Janalyn Woods, Parent, Indian Hills Elementary

Elected District Bilingual Council members present were:

Ms. Norma Cortez, Parent, West Riverside Elementary
Ms. Vivian Carrasco, Staff, Pedley Elementary
Mr. Jose Angel Jimenez, Parent, Jurupa Valley High School
Ms. Teresa Martinez, Parent, Jurupa Middle School
Ms. Esther Ruvalcaba, Parent, Sunnyslope Elementary
Ms. Maria Sahagun, Parent, Troth Street Elementary
Ms. Anita Vallejo, Parent, Glen Avon Elementary

Staff members present:

Mrs. Tina Brennan, Curriculum Coordinator
Ms. Louise Gillette, Resource Teacher, Sunnyslope Elementary
Ms. Carmen V. Hernandez, Principal, Van Buren Elementary
Mrs. Lupe Lopez, Bilingual Coordinator
Ms. Teresa Moreno, Administrative Secretary
Mrs. Patty Stark, Resource Teacher, West Riverside Elementary
Mr. Jim Taylor, Director, Elementary Education
Ms. Marsha Willis, Program Assistant, Head Start/Preschool

INFORMATION SESSION

FLAG SALUTE

The committee members and staff attending participated in the flag salute to the United States of America.

**PRESENTATION
"HISTORY/
SOCIAL SCIENCE
ADOPTION"**

Ms. Tina Brennan, Curriculum Coordinator, Instructional Services, described the type of History/Social Science program that parents can expect for their children during the 1991-92 school year. She reviewed the seven-year cycle the state follows in adopting a new curriculum area. Every core area has a framework handbook which provides guidelines for what our program should look like. Handouts were distributed on course descriptions, goals and focus from History/Social Science Framework, and scope and sequence or primary Social Science curriculum. The district History/Social Science committee will make a program recommendation which goes to the Instructional Council committee for review, and if approved, it will go to the Board for adoption. Adoption and selection will be completed by end of June.

**CHAPTER 2
FUNDS**

The district receives federal Chapter 2 categorical funds which are presently being used to purchase Young Reader Medal Award books, provide a portion of salary for the one required district certificated librarian, counseling services provided at every elementary school in conjunction with the Youth Service Center and the remaining funds are allocated to each site for library books.

ACTION SESSION

**APPROVAL OF
MINUTES FOR
MEETING #2**

Ms. Sue Ann Gutierrez moved for approval of the minutes for Meeting #2 on January 30, 1991.

Ms. Patty Stark seconded the motion which carried unanimously.

**"PARENTING FOR
SUCCESS"
CONFERENCE**

Ms. Teresa Moreno provided information on speakers currently scheduled to present at the conference on Saturday, May 11, 1991 at Jurupa Valley High School. The keynote speaker, Roger Crawford, handicapped from birth has accomplished his athletic and career goals as well as acknowledgment on television with his message of "Positive Attitude." A sheet was distributed to provide committee members the opportunity to volunteer their services at the conference.

**REVIEW OF
PARENT
INVOLVEMENT
POLICY**

Mr. Jim Taylor reviewed the Parent Involvement Policy and Regulation #1260. In order to promote more parent involvement, we will be implementing this policy at our school sites.

**EVALUATION OF
SCHOOL
IMPROVEMENT
PROGRAM**

The Director of Elementary Education distributed charts showing the evaluation of the School Improvement program based on information received from administrators, parents, classroom teachers, instructional aides and resource teachers on questions concerning :

1. Rating student achievement
2. Impact on school environment
3. Effect of staff development
4. Input on budget
5. Monitoring of program implementation

ADJOURNMENT

The meeting was adjourned at 10:28 a.m. and the District Bilingual Education Committee meeting followed.

BR:tm
4.29.91