

BOARD OF EDUCATION REGULAR MEETING AGENDA

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk David Barnes John Chavez Jose Medina
SUPERINTENDENT John P. Wilson, Ed.D

TUESDAY - FEBRUARY 19, 1991

NOTE: Because of the Monday holiday the Regular Meeting is scheduled Tuesday

EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA 7:00 p.m.

OPENING

Roll Call to Order

* Indicates supporting document
** Indicates supporting document
for Board Members only

Roll Call

CLOSED SESSION 6:00 P.M.

The Board will meet in Closed Session at 6:00 p.m. in the Superintendent's office to consider qualified matters of litigation, negotiation, student discipline, professional services, and/or personnel qualifications which are timely.

PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board either a hearing session or communications session. Speakers are requested to limit comments to five minutes.

Roll Call to Order in Public Session

(President Ruane)

Roll Call: Mrs. Ruane, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mr. Medina

Prayer and Salute

(Mrs. Ruane)

Invocation

(Mr. Chavez)

COMMUNICATIONS SESSION

Administrative Reports and Written Communications

a. Accept Donations for Schools

(Mr. Edmunds)

All donations are given to Jurupa Unified School District with the request the money or item be used at the designated school.

The Van Buren Elementary School PTA wishes to donate \$3,859 to be used for the school's field trips.

Administrative Reports and Written Communications

a. Accept Donations for Schools (Cont'd)

Orco Block Co., Inc. wishes to donate \$300 to be used to purchase playground equipment for use at West Riverside Elementary School.

West Riverside County Businessman's Association wishes to donate \$200 to be used at the discretion of the school district.

Administration recommends acceptance of these donations, with a letters of appreciation to be sent.

b. Other Communications/Reports (Dr. Wilson)

Report of Student Representatives

The Board welcomes Ammie Wert, Jurupa Valley High School Student Representative, and Michelle Smith, Rubidoux High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

Public Verbal Comments

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board Agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

Board Member Reports and Comments

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

ACTION SESSION

A. Approve Minutes of the February 4, 1991 Regular Meeting

Recommend approval as printed.

B. Hear Presentation from Principal of Pacific Avenue Elementary School

(Mr. Taylor)

Mr. Jim Taylor, Director of Elementary Education Services, will introduce Ms. Donna Henderson, Principal of Pacific Avenue Elementary School. Ms. Henderson will focus on the Physical Education Program and the D.A.T.E. (Drug, Alcohol, and Tobacco Education) Program.

C. Report on 1991/92 General Fund Budget

(Dr. Wilson)

At the January 22, 1991 Board of Education meeting the Superintendent reviewed the State of California's financial emergency and its potential impact on all school districts as well as Jurupa Unified. At that time two Board of Education members were designated to work with the Superintendent and other senior administrators in the process of determining the actions necessary in order to provide a balanced budget for fiscal year 1991/92.

Prior to beginning this process all employees were provided the opportunity to express ideas for budget savings. Approximately 200 employees responded. These responses were carefully reviewed and were frequently referred to as the budget balancing process progressed.

It is important to note that 1991/92 represents the second year in which the budget had been severely impacted by a shortfall in State revenues. One year ago in February, 1990, district prepared a budget projection for the 1990/91 school year. Based upon the 3% COLA proposed by the Governor instead of the statutory 4.76% COLA, this projection indicated a deficit of about \$3 million. Actions were immediately taken to reduce expenditures for the remainder of 1989/90 in order to increase the 1990/91 beginning balance; to develop a plan for reducing expenditures in 1990/91; and to set aside any additional unanticipated revenues for the purpose of balancing the budget.

Some of those more important reductions were:

o conferences, consultants, and supplies	\$ 254,078
o Capital Outlay	600,000
o instructional supply allocations	200,000
o 13 positions in grounds, custodial and maintenance services through attrition	429,513
o Elementary Vocal Music Program	85,416
o nine Board approved Management positions including: One Librarian One Assistant Director of Transportation Two Elementary School Assistant Principals Four District level Certificated Management positions One Supervisor of Custodial Services	762,412
o Management/Confidential salary savings at 4% COLA	266,524
o Middle School Reform, Performing Arts, Elementary After-school Recreation supplies and transportation, instructional equipment replacement, CERC, County film contract and video cassette library	185,000

As this list shows, significant reductions in programs and services have already been made going into the 1991/92 fiscal year.

C. Report on 1991/92 General Fund Budget (Cont'd)

Although many forces are coalescing to cause this budget emergency in Jurupa Unified School District, the proposed suspension of Prop 98 is a major contributing factor as is noted below.

\$ 830,000	for 90/91	-	3% COLA instead of the statutory 4.76%
\$ 830,000	for 91/92	-	3% COLA instead of the statutory 4.76% reoccurs
<u>\$2,102,000</u>	for 91/92	-	0% COLA instead of the statutory 4.45%
\$3,762,000	Total lost revenue		

The impact of this revenue loss is evident in the 1991/92 Budget Projections included in the supporting documents.

One only has to scan the cuts indicated in the supporting documents to quickly see that their major impact is on people. This will constitute a major loss! This will also seriously reduce the district's ability to provide services the community has come to expect! Cuts as noted in Column 5 are of such a severe nature that proper supporting services to classroom instruction would cease to exist.

One of the purposes served by this early effort to balance the 1991/92 budget is to determine which certificated personnel must be given notice of layoff or reassignment by March 15, 1991. The Board will need to give such notices at the March 4 meeting in order to preserve its options as the budget balancing process continues until the required adoption date of June 30, 1991.

During this time the emergency language in the Teachers Contract which reads as follows will be thoroughly discussed with NEA-J.

Section 4 - Emergency Clause - Both parties recognize that there may occur certain exigent circumstances when emergency action is required. Emergencies shall be limited to unforeseen events of such extreme magnitude as to make the affected provisions of the contract reasonably and objectively nonperformable and require action by the District in response thereto. In the event of such a bona fide emergency, performance of the affected provisions of this Agreement may be temporarily suspended, but the parties agree to meet and negotiate as soon as possible to arrive at a mutually agreeable solution during the emergency. Such suspension shall be terminated promptly when the emergency ends.

The proposals for a balanced budget are included in the supporting documents along with the basic assumptions that were made in developing the income and expenditure figures.

Administration recommends that the Board of Education approve the budget cuts as indicated in Column 5 of the supporting documents.

Review and Act on Timely School Facility Matters

(Dr. Wilson)

Hear and/or Approve School Facility Matters

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

Act on Student Discipline Matters

(Mr. Anderson)

The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #91/27 for physically assaulting another student.

Act on Personnel Matters

(Mr. Campbell)

1. Approve Personnel Report #15

Administration recommends approval of Personnel Report #15 as printed subject to corrections and changes resulting from review in Closed Session.

2. Establish Period of Participation ("Window Period") for Golden Handshake Program

The District has participated in the state's Golden Handshake retirement program for several years.

A yearly requirement of the program is that the Board specify a period of participation ("window period") during which the retiring employee's effective date of retirement must fall in order to satisfy eligibility requirements. The Golden Handshake Program permits additional service credit at retirement provided that it is done on a no additional cost basis (i.e. replace an older, more expensive teacher with a younger, less expensive teacher). Since retirements usually occur at the end of a school year and since the maximum length of a window period is 120 days, it is recommended that the Board, in implementing the provisions of Education Code Section 22726, authorize and establish a 120 participation period for the Golden Handshake Program beginning on May 1, 1991 and ending on August 25, 1991.

3. Eliminate Age Restriction for Golden Handshake Program

Assembly Bill 2609, extending the Golden Handshake Provisions contained in Education Code Section 22726, was signed into law September 18, 1990. In prior years, certificated employees were only eligible to be considered for the program up to age 60. The new law has eliminated this restriction. Therefore, it is recommended that the District, in order to comply with the new law, make the program available to eligible employees regardless of age.

Approve Routine Action Items by Consent

Administration recommends the Board approve Routine Action Items G 1-11 as printed.

- * 1. Purchase Orders (Mrs. Reul)
- * 2. Disbursements (Mrs. Reul)
- * 3. Appropriation Transfers (Mrs. Reul)
- * 4. Agreements (Mr. Edmunds)
- * 5. Monthly Payroll (Mrs. Reul)
- * 6. Certificated Extra Compensation (Mrs. Reul)
- * 7. Classified Extra Time (Mrs. Reul)
- * 8. Classified Overtime (Mrs. Reul)
- * 9. Rubidoux High School Swim Team Seminar (Mr. Huckaby)

The Rubidoux High School swim team requests permission to attend a weekend retreat at Lawler Lodge in Idyllwild on March 8-11, 1991. There will be 60 students participating, and they will be accompanied by four coaches and four parent volunteers. This activity will culminate with a swim meet at Fontana High School on March 11.

At this seminar, students will learn conditioning and training techniques. Team members will attend various motivational workshops where they will learn pride in oneself, the ability to work with others, and the value of hard work and dedication. Students will also learn how to achieve personal goals as well as team goals.

The cost per student is approximately \$7. Transportation will be provided by a district vehicle. Fund raisers are being held to help cover the expense of this trip. No student shall be denied the opportunity to participate in this activity due to lack of personal funds.

Administration recommends that the Board approve this non-routine field trip for the Rubidoux High School Swim Team to attend a planning/training seminar at Lawler Lodge in Idyllwild on March 8-11, 1991.

- * 10. Teen Leadership Conference (Mr. Huckaby)

"Teenwork" is a state sponsored leadership conference limited to 800 selected California teens. Last year, three of our students participated in this event. This year, five Jurupa students have the opportunity to attend (three from Jurupa Valley High School and two from Rubidoux High School). Students will be supervised by Robin Thompson, LSH Specialist. The conference will be held at the Marriott Hotel in Los Angeles on April 3-7, 1991.

Approve Routine Action Items by Consent

10. Teen Leadership Conference (Cont'd)

The purpose of this conference is to provide teens with the knowledge and skills necessary to promote various alternatives in the prevention of alcohol and drug-related problems. These skills will then be used to implement and enhance programs throughout our district. Students will also be encouraged to increase public awareness through community speaking engagements and various community projects.

The cost per student is \$100 (this includes lodging, registration, transportation, and meals). Drug, Alcohol and Tobacco Education (DATE) funds will cover the expense of this field trip. No student shall be denied the opportunity to participate in this activity due to lack of personal funds.

Administration recommends that the Board approve this non-routine field trip to the Teen Leadership Conference on April 3-7, 1991, at the Marriott Hotel in Los Angeles.

11. Resolution Concerning SB 2557, Property Tax Collection Fees (Dr. Wilson)

A proposed resolution concerning SB 2557, Property Tax Collection Fees, will be hand carried to the meeting for consideration by the Board.

Review Routine Information Items

1. Report on Comprehensive Teacher Education Institute Grant (Mrs. Roberts)

The district was notified of a continuing award of a \$60,000 cooperative grant to work with the School of Education at the University of California in continuing partnership to develop a model for a Professional Development School at Rubidoux High School. The major portion of the grant is budgeted for a project director from the university, and clerical/secretarial costs associated with the implementation.

The project has two major goals: (1) to re-conceptualize and re-design several UCR teacher education courses for high school teachers, and (2) to demonstrate progress in implementing a professional development school.

As we have indicated in previous reports, Comprehensive Teacher Education Institute (CTEI) involves cooperation between Rubidoux High School classroom teachers, UCR School of Education faculty, and faculty in other disciplines such as the social sciences, natural sciences, and the humanities.

A copy of the General Provisions of the grant is included in the support documents. Information only.

2. Report on Chapter 2 Summer School Academies (Mrs. Roberts)

The district recently received an announcement of an opportunity to apply for funding to provide a summer school academy. The academy must be aimed at strengthening teachers' knowledge of targeted core curricular areas and their methods of teaching the curricula.

Review Routine Information Reports

2. Chapter 2 Summer School Academies (Cont'd)

In order to be eligible, each district must select one or more of the following seven core subject matter areas in their academy design: mathematics, writing, history/social science, English/language arts, science, visual and performing arts, and foreign language. A one week pre-session must be held to train participating teachers in the selected core subject matter. Although we believe that this grant is extremely competitive in nature, the district intends to reserve the option to apply if our needs assessment indicates that it is feasible to design such an academy.

It is anticipated that the state will award grants from \$10,000 to \$25,000 to approximately 30 districts in California. It is expected that districts will provide two-thirds of the funding. Since the major funds that would be available for matching this Chapter 2 grant are likely to be the summer school allocation and the high school level has first priority in core academic areas, the staff will prepare a grant focused at the high school level in one or two subject areas. One of the comprehensive high schools will be selected to host the academy. Applications are due on March 25, 1991. Information only.

3. Review Minutes of District Advisory Committee and District Bilingual Advisory Committee Meeting #2 (Mrs. Roberts)

The minutes of the second meeting of the District Advisory Committee and the District Bilingual Advisory Committee are included in the supporting documents.

Board members will note that the committee continues to plan several parent involvement and educational activities for this school year. Information only.

4. Report on Rideshare Program Implementation (Mrs. Twombly)

On February 8, 1991, we received notification that the rideshare plan for Jurupa Valley High School was approved by the South Coast Air Quality Management District. Implementation of the plan will begin this month.

The winners of the monthly Rideshare Incentive Awards for January at Rubidoux High School were:

Karen Murphy, Guidance Coordinator	\$40.00
Heather Smith, Instructional Aide	Free Car Wash
Vince Rosse, Teacher	Free Lube, Oil, Filter and Tire Rotation
Heather Smith, Instructional Aide	Free Five Gallons of Gas

The winners of the monthly Rideshare Incentive Awards for January at Jurupa Middle School/MOT were:

Ron Farrell, Painter	\$40.00
Judy Cummings, Bus Driver	Free Car Wash
Dorothy Hoffecker, Secretary	Free Lube, Oil, Filter and Tire Rotation
Ann Hale, Director of Food Services	Free Five Gallons of Gas

Review Routine Information Reports

4. Report on Rideshare Program Implementation (Cont'd)

In addition, these two sites conducted their first quarterly drawings. The recipients of the quarterly incentives were:

Ron Farrell, Painter, MOT	\$250.00
Vince Rosse, Teacher, RHS	\$250.00

5. Staff Development Days

(Mrs. Roberts)

Following is an additional staff development day that has been scheduled.

Staff Development Days

Students not
in attendance

School

Location

March 8

Rubidoux High

Holiday Inn, Riverside

TOURNAMENT

JURUPA UNIFIED SCHOOL DISTRICT
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING

FEBRUARY 4, 1991

OPENING

The regular meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 7:00 p.m. on Monday, February 4, 1991, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

Mrs. Sandra Ruane, President
Mrs. Mary Burns, Clerk
Mr. David Barnes, Member
Mr. John J. Chavez, Member
Mr. Jose Medina, Member

Staff Advisors present were:

Dr. John P. Wilson, Superintendent
Mrs. Benita Roberts, Assistant Superintendent Education Services
Mr. Rollin Edmunds, Assistant Superintendent Business Services
Mr. Kent Campbell, Assistant Superintendent Personnel Services
Mr. Jim Taylor, Director of Education Services, Elementary
Mr. Doug Huckaby, Director of Education Services, Secondary
Mr. Wilbert Anderson, Director of Administrative Services
Mrs. Barbara Reul, Director of Business Services
Mrs. Jana Twombly, Public Information Officer

Board member Mary Burns led the pledge of allegiance to the flag of the United States of America.

Board member Jose Medina made an inspirational comment.

COMMUNICATIONS SESSION

Mrs. Twombly, Public Information Officer, recognized the formation of an Adopt-A-School Partnership between Rustic Lane Elementary School and the new McDonald's Restaurant on Valley Way. Principal Walt Lancaster noted that activities will include field trips to the restaurant, student incentive awards, etc. PTA President Diane Pearson and McDonald's Assistant Manager Milton D'Souza were joined by President Ruane and Superintendent John Wilson in the signing of a "Declaration of Adoption Certificate."

EPT
ATIONS
tion #146

PRESIDENT RUANE MOVED THE BOARD ACCEPT THE FOLLOWING DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: 19-VOLUME SET OF AMERICAN HISTORY ENCYCLOPEDIAS VALUED AT \$250 FROM MR. AND MRS. MARK BURLEIGH FOR USE AT PEDLEY ELEMENTARY SCHOOL; 1989 HYUNDAI EXCEL GS VALUED AT \$7,885 FROM HYUNDAI MOTOR AMERICA FOR USE IN THE INDUSTRIAL ARTS DEPARTMENT AT JURUPA VALLEY HIGH SCHOOL; MISCELLANEOUS SPICES AND EXTRACTS VALUED AT \$500 FROM RECKITT & COLMAN, INC. FOR USE BY THE HOME ECONOMICS DEPARTMENT AT JURUPA VALLEY HIGH SCHOOL; \$50 FROM THE AMERICAN LEGION, POST 500 of MIRA LOMA, TOWARD THE PURCHASE OF AWARDS FOR STUDENTS IN THE 1991 DISTRICT HISTORY DAY ON JANUARY 23, 1991.

MISCELLANEOUS DONATIONS FOR THE BENEFIT OF THE HORSEMANSHIP CLASS AT JURUPA VALLEY HIGH SCHOOL AS FOLLOWS: \$150 FROM THE SIZZLER RESTAURANT; 70 SACKS OF HORSE PELLETS VALUED AT \$650 FROM STAR MILLING CO.; HORSE TACK VALUED AT \$4,000 FROM BILL AND CANDY WIEKEL; ONE TOKLAIT SCHOOLING SAFETY HELMET VALUED AT \$75 FROM NORCO RANCH OUTFITTERS; \$150 FOR THE PURCHASE OF TWO SAFETY HELMETS FROM TRUST HARDWARE; \$300 FOR THE PURCHASE OF FOUR SAFETY HELMETS FROM SPATHRIX CORPORATION; PANEL CLAMPS, POST FRAME HINGES, ETC. VALUED AT \$160 FROM CALIFORNIA LIVESTOCK EQUIPMENT; \$300 TO TRANSPORT THREE LIFTS OF PIPE FROM LONG BEACH TO THE SCHOOL FROM WESTERN TUBE AND CONDUIT; \$1,340 FOR LABOR COSTS TO PREPARE PIPE FOR BUILDING OF HORSE CORRALS FROM CHAMPION BARN CORPORATION. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADMINISTRATIVE
PORT ON BUDGET
VELOPMENT
CESS

The Superintendent summarized a statement that would appear in the districtwide publication, "It Happened on Monday..." He noted that at the January 22 Board meeting, a discussion was held on the process for developing the 1991/92 budget in light of the heavy burden placed on public education by the Governor's proposed budget. Employees were offered an opportunity to submit in writing any budget saving suggestions. A wide range of suggestions were received and carefully reviewed by the committee as they began to work through this difficult budget development process.

The Superintendent explained that some suggestions deleted expenditures which are funded from categorical sources, which are restricted in their use, and those would not create a savings in the budget. Although many suggestions would not be an immediate savings, they would be worthwhile over time because of increased efficiency.

The Superintendent reviewed the following basic categories in which these suggestions were made to show how they encompass the broad spectrum of the school district.

1. Reduction of Staff
 - Reduction of the number of people in a job category
 - Elimination of positions or programs
 - Reduction of hours
 - Elimination of various extra-duty assignments

ADMINISTRATIVE
REPORT ON BUDGET
DEVELOPMENT
PROCESS
(continued)

2. Savings on Material Supplies
 - Reduce classroom supplies, office supplies, equipment, textbooks, library books, publications, laminating
 - Develop a generic letterhead
3. Savings in Operational Costs
 - Utility reductions (phone, energy efficiency, recycling)
 - Transportation (charge a fee, reduce bus runs, increase walking distance)
 - Food Services
 - Implementation of a 4-Day Work Week
4. Facilities and Grounds
 - Generate revenue through the sale of excess land
 - Suspend the building program
 - Reduce landscaping and gardening
 - Replace the Sonitrol security system
5. Auxiliary Programs/Services
 - Reduce or eliminate Sports, Music, special events, yearbook, FFA, Driver Education, promotion/graduation ceremonies, After-School Sports program
 - Reduce support services such as nursing, psychological services
6. Employee Benefits
 - Freeze salaries for all employees
 - Eliminate the SLIP program for classified employees
 - Reduction of health and welfare benefits
 - No TSA opportunity for unused health benefits

The Superintendent noted that the budget committee will continue to meet as it determines how it can best serve the district and address the need to reduce the budget.

RUBIDOUX STUDENT
REPRESENTATIVE

Michelle Smith, Rubidoux High School student representative, made the following announcements:

- . Basketball Homecoming was followed by a dance at Indian Hills Country Club.
- . New semester began February 4 and schedules have been issued.
- . Principal Don Vail is conferencing with students about college planning.
- . SAT prep course begins this month.

REPORT FROM
JURUPA VALLEY
STUDENT
REPRESENTATIVE

Ammie Wert, Jurupa Valley High School student representative, made the following announcements:

- . ASB is raffling off VIP reserve parking for faculty and students to raise funds for activities.

REPORT FROM JURUPA VALLEY IDENT PRESENTATIVE (ont'd)

- . A mock wedding ceremony will be held in the quad on February 13. A bake sale in celebration of Valentine's Day will be held on February 14.
- . Softball practice for girls and boys begins February 18.
- . The Prom Committee had promotional pictures taken at the Red Lions Inn for the prom scheduled on May 10.

PUBLIC VERBAL COMMENTS

President Ruane noted that the Public Verbal Comments section was an opportunity for citizens to address the Board.

SWIMMING POOL OPERATION

Tony Allega, swimming pool operator, stated that the proposed budget cuts were not the cause of the problem that exists in the operation of the swimming pool. Pool usage has been reduced from six periods to three periods a day.

DISCUSSING CREATIVE WRITING COURSE

Terri Schofield, Rubidoux High School student, noted that a flier was distributed announcing that creative writing would be reinstated, but it was not on the second semester master schedule.

Karen Bell, Rubidoux High School teacher, explained that she was informed the creative writing course would be back on schedule for second semester and she chose to teach it sixth period. Fliers have been distributed and the oversight of notifying some staff members should be resolved.

COMMENTS ON BUDGET

Chuck Dunn, Resource Specialist at Jurupa Valley High School, stated that the list of proposed budget cuts seemed to exclude administration. He felt a pay freeze may be in order if the district is in a financial crisis but there may be a need to cut some fat out of the system.

COMMENTS ON RUBIDOUX HIGH SCHOOL

Rex Jackson, former Rubidoux graduate, explained that his comments at the last meeting were taken out of context. They were not meant to find fault with students or programs at Rubidoux High School, but to express concerns about standards, expectations and quality of education with the dismantling of some programs. Mr. Jackson asked if it was standard procedure for administration to contact the sources that were mentioned in his statement. The Superintendent pointed out that he requested administration to pursue the allegations for accuracy. Mr. Jackson reiterated concerns have been mentioned and should be reviewed.

BOARD MEMBER REPORTS & COMMENTS

- Board member Jose Medina noted that he recently met with the principal of Rubidoux High School who expects the pool to be in use for classes sometime in this semester. The Superintendent added that the strategy has been to operate two pools as economically as possible, but it's apparent students' needs are not being met. The Board's policy related to lifeguard coverage will also be reviewed.

ARD MEMBER
PORTS &
MMENTS
ont'd)

Mr. Medina reported that he has participated in two days of meetings with administration in the process of reducing the budget, and plans to meet again on Thursday, February 7.

Mr. Medina served as a judge in the History Day Competition at Glen Avon School and was very impressed with students' projects. Several projects will be entered in the County competition.

Mr. Medina noted that as a member of the District's Bilingual Advisory Committee he attended the California Association of Bilingual Educators (CABE) conference along with district teachers and bilingual administrators. Mr. Medina also noted that future conference attendance will be at his own expense because of budget concerns.

- Board member David Barnes clarified it was the beginning dance class and not all dance classes that have been eliminated at Rubidoux High School.
- Board member Mary Burns noted that when concerns about the dance class were first heard, she visited the class at Rubidoux High School.
- President Ruane expressed appreciation to Mr. Medina and Mr. Barnes for participating in the budget process. She also noted, for general information, that the day after the January 22 board meeting, she was at Rubidoux High School.

President Ruane also announced that she would pay for any conferences she attended in an effort to help reduce budget expenses.

CESS

At 8:05 p.m. President Ruane called a brief recess. The Board reconvened in public session at 8:28 p.m.

ACTION SESSION

APPROVE MINUTES
& CORRECTED
Motion #147

MR. MEDINA MOVED THE BOARD APPROVE MINUTES OF THE JANUARY 22, 1991 REGULAR MEETING AS PRINTED. MR. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY WITH A CORRECTION ON PAGE 88 TO READ, "THE BOARD RECONVENED IN PUBLIC SESSION AT 8:38 INSTEAD OF 7:38 P.M."

ISSUANCE OF
1989/90 SCHOOL
ACCOUNTABILITY
REPORT CARDS
Motion #148

The Assistant Superintendent Education Services reported that this was the second year of implementation of the School Accountability Report cards. Board members have received copies of report cards for 17 district schools which gave data primarily for 1989/90. Every report card provides information about current school conditions in fourteen areas as noted in the annotation. Principals have been very successful in providing the community with informational and understandable documents. The Assistant Superintendent also recognized secretary Dora Martinez for her clerical skills in putting the packet together.

ISSUANCE OF
1989/90 SCHOOL
ACCOUNTABILITY
REPORT CARDS
Motion #148
(cont'd)

President Ruane commented that the principals' statements in the accountability report cards reflect the pride they have for their schools.

MR. CHAVEZ MOVED THE BOARD AUTHORIZE THE ISSUANCE OF THE 1989/90 SCHOOL ACCOUNTABILITY REPORT CARDS AS PRESENTED IN THE SUPPORTING DOCUMENTS. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

MOTION FAILED
FOR CSBA DELEGATE
NOMINATION
Motion #149

The Superintendent stated that the district has received the annual request for nominations to the California School Boards Association Delegate Assembly. The Jurupa District is in Subregion 18A, Riverside, which has six delegates and four vacancies. Board member John Chavez has indicated he wishes to be nominated for another term.

Mr. Chavez noted that the CSBA Delegate Assembly holds two conferences a year, one in June and one in the fall. President Ruane stated that in light of the budget situation, she would prefer not to make a nomination because of the expense involved.

MR. BARNES MOVED THE BOARD NOMINATE JOHN CHAVEZ AS A CANDIDATE FOR CSBA DELEGATE ASSEMBLY SUBREGION 18A. MR. CHAVEZ SECONDED THE MOTION. Mrs. Burns stated that having a Board member represent the district on the Delegate Assembly does have some benefits and she hoped that Mr. Chavez could afford to personally absorb the expense. Mr. Chavez pointed out the importance of the Board having representation at CSBA during crises such as the state's financial condition. The Delegate Assembly does not pay for conferences and he could not make a promise to pay his own expenses. Mr. Barnes noted that conference expenses were not discussed in the brochure which focused on nominations for the assembly. Mr. Chavez indicated the election will not be held until April and there will be candidates from Boards throughout the state. THE BOARD VOTED ON THE MOTION WHICH FAILED 2 TO 3; AYES MR. CHAVEZ AND MR. BARNES; NAYS, MR. MEDINA, MRS. RUANE, AND MRS. BURNS.

CERTIFY 1ST
PERIOD INTERIM
REPORT
Motion #150

PRESIDENT RUANE MOVED THE BOARD CERTIFY THAT THE DISTRICT WILL BE ABLE TO MEET ITS FINANCIAL OBLIGATIONS FOR THE 1990/91 FISCAL YEAR BY SIGNING THE CERTIFICATION PAGE OF THE FIRST PERIOD INTERIM REPORT. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND
EXPULSION
CASE #91/22
Motion #151

MR. MEDINA MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/22 FOR STEALING SCHOOL PROPERTY, SUSPEND THE EXPULSION AND PLACE THE PUPIL IN THE COMMUNITY SCHOOL. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND
EXPULSION
CASE #91/23
Motion #152

MR. MEDINA MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #91/23 FOR POSSESSION OF MARIJUANA, SUSPEND THE EXPULSION AND PLACE THE PUPIL IN THE INDEPENDENT STUDY PROGRAM. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPULSION PUPIL
CASE #91/24
Motion #153

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #91/24 FOR POSSESSION OF MARIJUANA. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

PEND
ULSION
E #91/26
tion #154

MR. MEDINA MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #91/26 for FURNISHING MARIJUANA, SUSPEND THE EXPULSION AND PLACE THE PUPIL IN THE COMMUNITY SCHOOL. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ROVE PERSONNEL
ORT #14
tion #155

PRESIDENT RUANE MOVED THE BOARD APPROVE PERSONNEL REPORT #14 AS PRINTED. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ROVE ROUTINE
TION ITEMS
tion #156

MR. CHAVEZ MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS H 1-7 AS PRINTED: PURCHASE ORDERS; DISBURSEMENTS; APPROPRIATION TRANSFERS; AGREEMENTS; NON-ROUTINE FIELD TRIP FOR JURUPA VALLEY HIGH SCHOOL COLOR GUARD; NON-ROUTINE FIELD TRIP FOR RUBIDOUX HIGH SCHOOL BLACK STUDENT UNION; NON-ROUTINE FIELD TRIP FOR RUBIDOUX HIGH SCHOOL SPEECH TOURNAMENT. MR. MEDINA SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

VIEW ROUTINE
FORMATION
PORTS

The Board reviewed routine information reports: 1990/91 Budget Approval by County Office of Education; Staff Development Days.

DATE ON
ECIAL
ICATION
OGRAM

The Superintendent reported that administration has been working with the County Office of Education on that part of the special education budget which deals with severely handicapped children. The income from that program is insufficient to provide the services required under the law, resulting in a large chargeback to each participating district. Administration is in the process of determining whether there would be a substantial savings for the Jurupa District to operate its own program for these children while still remaining in the SELPA, which contracts through the County Office of Education to provide services.

CLOSED SESSION

At 6:00 p.m. on Monday, February 4, 1991, the Board met in Closed Session in the Superintendent's office at the Education Center. All Board members were present. Also in attendance were the Superintendent and other administrators.

ASSIGNMENT FROM
MINISTRATIVE
SITION
otion #157

The following action was taken in Closed Session. MR. BARNES MOVED TO TERMINATE THE ADMINISTRATIVE CONTRACT OF WILBERT E. ANDERSON ON JUNE 30, 1991, RELEASE HIM FROM HIS ADMINISTRATIVE POSITION, AND REASSIGN HIM TO A TEACHING POSITION AT THE BEGINNING OF THE 1991/92 SCHOOL YEAR, AND DIRECT THE SUPERINTENDENT TO GIVE WRITTEN NOTICE OF THIS ACTION PURSUANT TO EDUCATION CODE SECTION 44951. MR. MEDINA SECONDED THE MOTION WHICH CARRIED 4 TO 1 WITH MR. CHAVEZ VOTING NAY.

At 6:55 p.m. the Board adjourned from Closed Session to open the Public Session.

ADJOURNMENT

There being no further business, President Ruane adjourned the meeting from public session at 3:48 p.m.

MINUTES OF THE REGULAR MEETING OF FEBRUARY 4, 1991 ARE APPROVED AS

President

Clerk

Date

**Jurupa Unified School District
1991/92 BUDGET**

1 <u>Item</u>	2 <u>Page #</u>	3 <u>Object</u>	4 <u>90/91 Budget</u>	Reductions With		Reductions Without	
				5 <u>Reduction</u>	6 <u>Remainder</u>	7 <u>Reduction</u>	8 <u>Remainder</u>
1. JVHS Athletics	107-197-2		\$ 151,000	\$ 151,000	-0-	\$ 56,000	\$ 95,000
2. RHS Athletics	106-196-2		180,000	180,000	-0-	85,000	95,000
3. Dept. Chair Advisors	178-16	1170	148,000	148,000	-0-	-0-	148,000
4. Librarian Curriculum Lab/Media Ctr	106-178-6		153,000	100,000	\$ 53,000	50,000	103,000
5. Administrative Services	178-49		80,000	80,000	-0-	80,000	-0-
6. Nurses	178-36		494,000	253,000	241,000	253,000	241,000
7. Psychologists	178-35		444,000	183,000	261,000	183,000	261,000
8. Two Middle School Asst Principals	190-18 191-31		130,000	130,000	-0-	-0-	130,000
9. Grounds	175-59		711,000	164,000	547,000	164,000	547,000
10. Middle School Counseling	190-20 191-33		266,000	266,000	-0-	266,000	-0-
11. High School Counseling	196-36 197-27		690,000	690,000	-0-	135,000	555,000
12. Elem. Instrum. Music	106-178-1		163,000	163,000	-0-	163,000	-0-
13. Elem. Vocal Music	188-2		44,000	44,000	-0-	44,000	-0-
14. Transportation	103-178-7		905,000	152,000	753,000	62,000	843,000
15. Reserve (proposed 1991/92)			1,500,000	750,230	749,770	629,000	871,000

**Jurupa Unified School District
1991/92 BUDGET**

<u>1 Item</u>	<u>2 Page #</u>	<u>3 Object</u>	<u>4 90/91 Budget</u>	<u>Reductions With</u>		<u>Reductions Without</u>	
				<u>5 Reduction</u>	<u>6 Remainder</u>	<u>7 Reduction</u>	<u>8 Remainder</u>
16. Activity Supervisors	178-8		\$ 346,000	\$ 37,000	\$ 309,000	\$ 37,000	\$ 309,000
17. K-6 Library Clerk	Each School		208,000	208,000	-0-	208,000	-0-
18. Proficiency Testing/Scoring	178-12		16,000	7,000	9,000	7,000	9,000
19. Group Leaders Elem.	178-3	1170	20,000	20,000	-0-	20,000	-0-
20. Teacher Extra Duty	178-10	1170	23,000	23,000	-0-	-0-	23,000
21. Continuation Educ. 4 Teachers	178-21		180,000	180,000	-0-	180,000	-0-
22. Conferences/Workshops	26		52,000	42,000	10,000	42,000	10,000
23. Curriculum/Assessment	178-26		155,000	75,000	80,000	55,000	100,000
24. Reassign Public Info Officer to CWA (Net Savings)	178-40 178-33		90,000	38,000	52,000	38,000	52,000
25. Print Shop (1 Position)	178-53	2309	268,000	27,000	241,000	27,000	241,000
26. Custodial	178-89		2,164,000	300,000	1,864,000	91,000	2,073,000
27. Thermostats	119-178-5	459	25,000	25,000	-0-	25,000	-0-
28. Athletic support			161,000	161,000	-0-	60,000	101,000
29. One High Schl Asst Princ			72,000	72,000	-0-	72,000	-0-

**Jurupa Unified School District
1991/92 BUDGET**

<u>1</u> <u>Item</u>	<u>2</u> <u>Page #</u>	<u>3</u> <u>Object</u>	<u>4</u> <u>90/91 Budget</u>	<u>Reductions With</u>		<u>Reductions Without</u>	
				<u>5</u> <u>Reduction</u>	<u>6</u> <u>Remainder</u>	<u>7</u> <u>Reduction</u>	<u>8</u> <u>Remainder</u>
30. Maintenance	119-178-3		\$ 755,000	\$ 120,000	\$ 635,000	\$ 120,000	\$ 635,000
31. Instruc. Supplies (91/92)	Each School		433,000	148,000	285,000	90,230	342,770
32. Delay Opening Granite Hill				130,000	-0-	130,000	-0-
33. K-8 After-School Recreation	Each School		17,000	17,000	-0-	17,000	-0-
34. Transportation Savings			75,000	75,000	-0-	75,000	-0-
35. Sick Leave Incentive Program			45,000	45,000	-0-	45,000	-0-
36. Teachers' Substitute	178-1	1160	3,500	3,000	500	3,000	500
37. Books other than Texts		4210					
Dir Purch other Supplies	178-23	4220	500	500	-0-	500	-0-
38. Elem Summer Schl, 1 Princ	178-30	1201	7,200	4,000	3,200	4,000	3,200
39. Office Supplies	178-38	4523	4,200	1,200	3,000	1,200	3,000
40. Other Services	178-38	5890	100	100	-0-	100	-0-
41. Periodicals/Magazines	178-42	4540	300	300	-0-	300	-0-
42. Periodicals/Magazines	178-45	4540	300	300	-0-	300	-0-
43. Office Supplies	178-46	4523	3,500	1,000	2,500	1,000	2,500
44. Clerks-Hourly	178-47	2331	1,500	1,100	400	1,100	400
45. Printing	178-47	4522	500	300	200	300	200
46. Periodicals/Magazines	178-47	4540	1,250	650	600	650	600

Jurupa Unified School District
1991/92 BUDGET

1 Item	2 Page #	3 Object	4 90/91 Budget	Reductions With		Reductions Without	
				5 Reduction	6 Remainder	7 Reduction	8 Remainder
47. Other Services & Expnd	178-47	5800	\$ 975	\$ 600	\$ 375	600	375
48. Printing	178-48	4522	1,000	800	200	800	200
49. Office Supplies	178-48	4523	2,000	1,600	400	1,600	400
50. Travel, Personnel	178-48	5201	4,700	4,200	550	4,200	550
51. Memberships	178-48	5310	1,750	1,750	-0-	1,750	-0-
52. Advertisements-Other	178-48	5870	15,000	3,000	12,000	3,000	12,000
53. Periodicals/Magazines	178-49	4540	900	500	400	500	400
54. Mileage	178-49	5210	1,200	1,200	-0-	1,200	-0-
55. Memberships	178-49	5310	670	670	-0-	670	-0-
56. 1 Clerk	178-52	2301	25,000	25,000	-0-	25,000	-0-
57. Printing	178-56	4522	1,000	1,000	-0-	1,000	-0-
58. Office Supplies	178-56	4523	1,500	1,000	500	1,000	500
59. Adult Education Absorb Addtl Admin Costs	100-196-33		30,000	30,000	-0-	30,000	-0-
60. 1 Elementary Principal			70,000	70,000	-0-	-0-	70,000
61. 1 High School Dean			60,000	60,000	-0-	-0-	60,000
			<u>\$5,418,000</u>			<u>\$3,593,000</u>	

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2/14/91

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Pg 4

Jurupa Unified School District

2/8/91

1991-92 BUDGET ESTIMATES

o Estimated Beginning Unrestricted Balance	\$ 1,400,952	
o Estimated Revenue	<u>55,162,223</u>	
TOTAL RESOURCES		\$56,563,175

ESTIMATED EXPENDITURES:

o Certificated Salaries	\$32,033,987	
o Classified Salaries	7,493,438	
o Confidential/Management Salaries	3,752,846	
o Fringe Benefits	10,739,730	
o Books and Supplies	1,717,961	
o Services, Utilities, Contracts, Rentals	4,189,353	
o Capital Outlay	132,472	
o Other Outgo	421,388	
o Recommended Reserve	<u>1,500,000</u>	
ESTIMATED EXPENDITURES		<u>\$61,981,175</u>
DEFICIT		\$ 5,418,000

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Jurupa Unified School District

2/8/91

1991-92 BUDGET PROJECTIONS
REVENUE/EXPENDITURE ASSUMPTIONS

The preliminary budget projection for 1991-92 has been developed using the 1990-91 Budget as a base which has been rolled forward and then modified to include the assumptions listed below. The totals should be considered rough estimates. This is not a finely detailed document, but a starting point for making decisions.

Revenue Assumptions:

- o 15,927 enrollment; Revenue Limit is \$3,004.03 per ADA (15,545 regular K-12 and 382 special education)
- o 0% COLA for revenue limit and special education, GATE, and instructional materials [1% COLA = \$472,259 (Does not consider any reduction caused by Minimum Day Attendance requirements.)]
- o \$791,624 estimated supplemental grant funding
- o 1½ additional funded units for special education (69.29 total units)
- o All other funding, including transportation, at 1990-91 level
- o Lottery at \$118 per ADA
- o Developer fee revenue sufficient to make portable payments in the amount of \$318,871.

Expenditure Assumptions:

- o 8 additional teaching positions at \$45,000
- o Step and column advancement for all District staff
- o Staffing for Granite Hill: Principal, secretary, two custodians, elementary media clerk, clerk-typist
- o 6% salary increase for certificated unit (\$1,824,594)
- o \$4,775 for health and welfare for all eligible personnel
- o Fixed charges include \$150,000 additional for Workers' Compensation and \$81,000 for Social Security coverage for substitutes and activity supervisors.
- o Instructional allocation for 15,545 enrollment at 67½% entitlement
- o Contracts, Rents, Leases, Utilities includes:
 - 7% increase in utilities
 - Rents, leases, and repairs at the same level as 1990-91
 - Nonpublic schools at \$725,000
 - Severely Handicapped Charge back from the County Office at \$257,825
 - 50% of the cost of one additional Resource Officer (assumes Sheriff's Department will contribute 50%)

2/8/91

Expenditure Assumptions (Cont.):

- o Capital Outlay (existing commitments only)
- o \$100,000 for state textbook adoption charged to supplemental grant fund
- o Includes 5% increase for fuel
- o Does not include County fee for tax collection estimated at \$140,000
- o Projections for Special Projects (Fund 101), Cafeteria, State Preschool, and Adult Education are not included

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Jurupa Unified School District

Personnel Report #15

February 19, 1991

CERTIFICATED PERSONNEL

Temporary Assignment

Teacher	Mr. Daniel Moore 4577 Sunnyside Drive Riverside, CA 92506	Effective February 4, 1991 through June 22, 1991 Multiple Subject Credential
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Extra Compensation Assignment

Adult Education; 1990-91 school year; appropriate hourly rate of pay.

Luz Mendez

Education Support Services; 1990-91; elementary after school sports and recreation program.

Bill Snyder	\$50
Julia Trunnell	\$50
Dan Moore	\$94
Judy Wigg	\$420
Alan Daly	\$400
Louie Garcia	\$350
Rebeca Gonzalez	\$400
Marcia Weaver	\$23
Barbara Duncan	\$276
James Owen	\$575
Neva Bernhardt	\$250
Cynthia Johnson	\$250
Bernardine Brown	\$250
Beverly Rosten	\$250
Bertice Roper	\$200
Gisela Prieto	\$30

Ina Arbuckle Elementary; 1990-91; after school sports and recreation program.

Gayle Moffitt	\$500
Anne Cox	\$250
Marcia Woodard	\$250
Connie Nagle	\$350
Malcolm Butler	\$500
Irwin Condit	\$500
Darwin Dallas	\$250
Deanna Long	\$250
Otis Allmon	\$1,000
Terri Vazquez	\$250
Victoria Martinez	\$300
Terry Gotreau	\$250

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Troth Street Elementary; 1990-91; after school sports and recreation program.

Debra Depew	\$400
Rhonda Bruce	\$400
Becki Brawner	\$400
Les Brown	\$400
Linda Heinrich	\$400
Lois Rotz	\$400
Margie Sivert	\$225
Ramona Lopez	\$225

West Riverside Elementary; 1990-91; after school sports and recreation program.

Tim Tanner	\$793
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Jurupa Valley High School; 1990-91 school year; appropriate seasonal rate.

Bill Eaton	Head Boys Soccer Coach
John Mendolia	Assistant Boys Soccer Coach

Rubidoux High School; 1990-91 school year; to teach an extra period for the Vocational Work Experience Program (Special Education) ; 5 hours per week; appropriate hourly rate of pay.

Cindy Evans

Substitute Assignment

Teacher	Ms. Susan Belknapp 8738 San Vincente Riverside, CA 92503	As needed Emergency P-12 Credential
Teacher	Ms. Karen Chinn 3556 Russell Street Riverside, CA 92501	As needed Single Subject-Social Studies Credential
Teacher	Mr. Dennis Clayton 3342 Utah Riverside, CA	As needed Emergency P-12 Credential
Teacher	Mr. Robert Cmelak II 600 Central #98 Riverside, CA 92507	As needed Emergency P-12 Credential
Teacher	Ms. Sharon Friauf 2943 Half Moon Court Norco, CA 91760-1857	As needed Single Subject-English Credential
Teacher	Mr. Arlest Hall Jr. 10245 Bonita Riverside, CA 92503	As needed Standard Secondary Credential

CERTIFICATED PERSONNEL (Continued)

Substitute Assignment (Continued)

Teacher	Ms. Linda Hall 10245 Bonita Riverside, CA 92503	As needed Standard Elementary Credential
Teacher	Mr. Daniel Peirce 3407 Kentucky Street Riverside, CA 92507	As needed Emergency P-12 Credential
Teacher	Ms. Gloria Rauchle 302 Monroe Court Azusa, CA 91702	As needed General Secondary Credential
Teacher	Ms. Eva Rees 25397 Rockford Hemet, CA 92344	As needed Emergency P-12 Credential
Teacher	Ms. Elizabeth Singleton 10716 Collett Riverside, CA 92505	As needed Emergency P-12 Credential
Teacher	Ms. Ric Slagle 8395 Magnolia #41 Riverside, CA 92504	As needed Emergency P-12 Credential
Teacher	Ms. Stephanie Thiebaut 5714 Riverside Avenue Riverside, CA 92506	As needed Multiple Subject Credential
Teacher	Ms. Katherine Vertrees 1930 Temescal Norco, CA 91760	As needed Emergency P-12 Credential
Teacher	Ms. Pamela Watts 3720 Stoddard Riverside, CA 92501	As needed Emergency P-12 Credential

Student Teaching Assignment

Assigned from the University of California, Riverside to Jurupa Valley High School for the winter quarter:

<u>Student</u>	<u>Supervising Teacher</u>
Kelleen Krocke	Clarita Montalban
Charles Meyer	Deborah Bennett
Janice Quay	James Wat
David Wheatley	Virginia Huckaby

Assigned from the University of California, Riverside to Mission Middle School for the winter quarter:

<u>Student</u>	<u>Supervising Teacher</u>
Lucy McKechnie	Ardis Goeman

CERTIFICATED PERSONNEL (Continued)

Leave of Absence

Teacher	Ms. Danice Hord 4526 University Avenue Riverside, CA 92501	Unpaid Special Leave effective May 31, 1991 through June 30, 1991 without compensation, health and welfare benefits, increment advancement, or the accrual of seniority for layoff or reduction in force purposes.
Teacher	Ms. Dena McNamara 430 Avignon Court Riverside, CA 92501	Maternity Leave effective March 4, 1991 through May 13, 1991 with use of sick leave benefits.
Teacher	Ms. Suzie Rentfro 2864 Iron Hills Way Riverside, CA 92506	Maternity Leave effective June 3, 1991 through June 21, 1991 with use of sick leave benefits.
Teacher	Ms. Maralene Taylor 6986 Southridge Court Riverside, CA 92506	Maternity Leave effective February 25, 1991 through April 8, 1991 with use of sick leave benefits and Unpaid Special Leave effective April 9, 1991 through June 20, 1991 without compensation, health and welfare benefits, incre- ment advancement, or the accrual of seniority for layoff or reduction in force purposes.
Teacher	Ms. Tracy Webber 7868 Central Avenue Highland, CA 92346	Unpaid Special Leave February 26, 1991 through June 30, 1991 without compensation, health and welfare benefits, incre- ment advancement, or the accrual of seniority for layoff or reduction in force purposes.

Resignation

Teacher	Ms. Judith Tullock 3894 Gordon Way Riverside, CA 92509	Effective February 12, 1991
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CLASSIFIED PERSONNEL

Regular Assignment

Instructional Aide	Ms. Karen Luke 11471 Peace Court Mira Loma, CA 91752	Effective February 4, 1991 Work Year E1 Part-time
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Return to Former Position

From Stock Clerk/Delivery Driver to Groundswoker	Mr. Edward Sandoval	Effective February 4, 1991
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Substitute Assignment

Secretary-Elementary Principal	Ms. Alma Alvarez 4860 Pinnacle Street Riverside, CA 92509	As needed
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Instructional Aide	Ms. Patrina Brennan 2989 Fairmount Riverside, CA 92501	As needed
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Cafeteria Assistant I	Ms. Ana Carpintero 3320 Pontiac Avenue Riverside, CA 92509	As needed
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Cafeteria Assistant I	Ms. Marisa Duncker 4726 Foxborough Court Riverside, CA 92509	As needed
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Bus Driver	Ms. Lesley Forsythe 10471 56th Street Mira Loma, CA 91752	As needed
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Cafeteria Assistant I	Ms. Mary Hughes 10745 Jurupa Road Mira Loma, CA 91752	As needed
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Library Technician	Ms. Becky Kuner 3671 Mears Avenue Riverside, CA 92509	As needed
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Cafeteria Assistant I	Ms. Patricia Srack 5668 Paula Street Riverside, CA 92509	As needed
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Termination

Cafeteria Assistant I (Probationary Status)	Ms. Teresa Tafoya 7408 Joan Avenue Riverside, CA 92509	Effective January 25, 1991
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Personnel Report #15

CLASSIFIED PERSONNEL (Continued)

Resignation

Cafeteria Assistant I

Ms. Micaela Vargas
319 Avalon #84
Riverside, CA 92509

Effective February 12, 1991

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OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)

Substitute Assignment

Activity Supervisor	Ms. Debbie Francis 5460 Ash Street Riverside, CA 92509	As needed
Activity Supervisor	Ms. Jacqueline Romano 7404 Philbin Avenue #28 Riverside, CA 92503	As needed
Activity Supervisor	Ms. Janet Zimmermann 8227 Saddlecreek Drive Riverside, CA 92509	As needed

Short-Term Assignment

Accounting; peak load assistance; February 12-13, 1991; not to exceed two (2) days; \$8.856 per hour.

Accounting Assistant Helen Pekarske

West Riverside Elementary School; to provide an alternative learning environment in a disciplinary setting; January 7, 1991 through June 30, 1991; not to exceed 19 consecutive days; \$ per hour.

Independent Study Aide Enza Shipley

West Riverside Elementary School; to provide services to LEP students; January 7, 1991 through June 30, 1991; not to exceed three (3) hours per day; \$8.233 per hour.

Temporary Bilingual Marie Lopez
Assistant

Rubidoux High School; to serve as a Short-Term/Temporary Lifeguard; February 12, 1991 through June 20, 1991; not to exceed 15 hours per week; \$6.00 per hour.


Short-Term/Temporary Diana Kellner
Lifeguard

Resignation

Activity Supervisor	Ms. Arletta Patton 5890 Campero Drive Riverside, CA 92509	Effective February 8, 1991
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he above actions are recommended for approval:

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Kent Campbell, Assistant Superintendent-Personnel Services

RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

01/21/91 - 02/03/91
PURCHASES OVER \$200

REPORT: APS/APS550/01
RUN DATE: 02/05/91
PAGE: 1

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P65357	100	178 00	WAREHOUSE	MINNESOTA WESTERN	WHSE-STOCK		1,252.27
P65424	100	178 00	PLANT OPERATIONS	DESERT IRRIGATION & PIPE	MAINT-SUPPLIES		1,739.13
P65433	100	197 22	FACILITIES	CAMERA WORLD OF OREGON	JVH-CAMERA EQUIP		219.20
P65445	100	190 00	PHYSICAL EDUCATION	KENDALL/HUNT PUBLISHING CO.	JMS-INSTRUCTIONAL MATERIALS		276.65
P65447	100	190 00	SCIENCE	HOUSE OF TV & APPLIANCES	JMS-VCR		243.89
P65451	100	178 00	INSTRUCTIONAL ADMINISTRATION	T.A. GROSS SYSTEMS SPECIALI	EC-DEBUG COMPUTER PROGRAMS		228.92
P65453	100	178 00	DISTRICT ADMINISTRATION	BRODHEAD-GARRET	EC-AIR POWERED BRAKE WASHER		325.41
P65463	100	178 00	INSTRUCTIONAL ADMINISTRATION	AGES	EC-COMPUTER KEYBOARD		200.22
P65469	100	177 11	FACILITIES	GFB & ASSOCIATES, INC.	EC-PERALTA SITE CONSULTANT SERVICES		1,171.64
P65470	100	178 00	DISTRICT ADMINISTRATION	AMERICAN RED CROSS	EC-OPEN PO FOR RENTAL OF MANNEQUIN		240.00
P65471	100	178 00	WAREHOUSE	POSTMASTER	WHSE-STOCK		3,008.00
P65472	100	178 00	DISTRICT ADMINISTRATION	VITALITY	EC-SUBSCRIPTION		654.50
P65480	100	196 00	GENERAL EDUCATION - SECONDARY	KODAK SUPPLIES-COPY PROD. D	RHS-INSTRUCTIONAL MATERIALS		715.68
P65513	100	178 00	DISTRICT ADMINISTRATION	GOLDWARE & TAYLOR INS. SERV	EC-INSURANCE RENEWAL		2,811.00
P65516	100	178 00	INSTRUCTIONAL ADMINISTRATION	WESTERN TROPHY MFG	EC-OPEN PO FOR OFFICE SUPPLIES		500.00
P65518	100	178 00	DISTRICT ADMINISTRATION	MC INTOSH, JOHN	EC-PHONE REPAIRS AND INSTALLATIONS		587.50
P65532	100	196 00	VOC ED-OFFICE	SOUTH WESTERN PUBLISHING CO	RHS-INSTRUCTIONAL MATERIALS		360.08
P65542	100	178 00	PLANT OPERATIONS	C.R. JAESCHKE, INC.	MAINT-OPERATION SUPPLIES		1,384.50
P65545	100	178 00	PLANT OPERATIONS	OASIS IRRIGATION & LANDSCAP	MAINT-SUPPLIES		464.85
P65546	100	178 00	SELF-CONTAINED CLASSROOM	DIAL A TECH COMPUTER FIELD	MAINT-VENDOR REPAIRS		285.00
P65548	100	178 00	SELF-CONTAINED CLASSROOM	AC3 COMPUTERS	MAINT-VENDOR REPAIRS		711.41
P65556	100	178 00	DISTRICT ADMINISTRATION	SCHOOL ADMINISTRATORS	DISTRICTWIDE-OFFICE SUPPLIES		342.66
P65558	100	178 00	DISTRICT ADMINISTRATION	CLASSROOMS CONNECTION, INC.	EC-OFFICE SUPPLIES		418.13

							18,140.68

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FUND TOTAL

RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01
 RUN DATE: 02/05/91
 PAGE: 2

COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES
 01/21/91 - 02/03/91
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS
P65252	101	178	00	NON-AGENCY ACTIVITIES - EDUCA	GLEN AVON LUMBER COMPANY	MAINT-SUPPLIES FOR HEADSTART AT WR	1,267.43
P65351	101	196	00	SB 1882-CA PROFESSIONAL DEVEL	EDITS	RHS-INSTRUCTIONAL MATERIALS	928.68
P65427	101	186	00	S.I.P. (SCHOOL IMPROVEMENT PR	RADIO SHACK	VB-2-WAY RADIOS	315.94
P65438	101	183	00	S.I.P. (SCHOOL IMPROVEMENT PR	SCHOOLMASTERS	PED-INSTRUCTIONAL MATERIALS	319.18
P65442	101	190	00	S.I.P. (SCHOOL IMPROVEMENT PR	BSN CORPORATION	JMS-INSTRUCTIONAL MATERIALS	734.95
P65443	101	179	00	E.C.I.A. CHAPTER 1	PHI DELTA KAPPA	GA-INSTRUCTIONAL MATERIALS	226.31
P65444	101	188	00	S.I.P. (SCHOOL IMPROVEMENT PR	HAMMOND & STEPHENS	SC-INSTRUCTIONAL MATERIALS	440.91
P65452	101	178	00	E.C.I.A. CHAPTER 2	FOLLETT LIBRARY BOOK CO.	EC-LIBRARY BOOKS	333.49
P65459	101	196	00	TENTH GRADE COUNSELING	CHANNING L. BETE CO., INC.	RHS-INSTRUCTIONAL MATERIALS	553.94
P65462	101	178	00	E.C.I.A. CHAPTER 2	UNIVERSITY OF CALIFORNIA	EC-CERC SPECIAL SERVICES AGREEMENT	7,085.00
P65473	101	196	00	VOCATIONAL AGRICULTURE INCENT	BLACK CREEK LIVESTOCK SUPPL	RHS-OPEN PO-INSTRUCTIONAL MATERIALS	500.00
P65479	101	181	00	S.I.P. (SCHOOL IMPROVEMENT PR	SUNBURST COMMUNICATIONS	MB-INSTRUCTIONAL MATERIALS	553.80
P65485	101	196	00	VOCATIONAL AGRICULTURE INCENT	MIDWAY FEEDS & SUPPLIES	RHS-OPEN PO-INSTRUCTIONAL MATERIALS	1,000.00
P65517	101	178	00	MENTOR TEACHER PROGRAM	DIANES CUSTOM TROPHIES & AW	EC-TROPHIES-DISTRICT SPELLING BEE	363.70
P65521	101	196	00	VOCATIONAL EDUCATION ACT PL94	HARMON COMPUTERS	RHS-INSTRUCTIONAL MATERIALS	562.32
P65533	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR	SOCIAL STUDIES SCHOOL SERVI	MMS-INSTRUCTIONAL MATERIALS	2,258.85
P65562	101	178	00	NON-AGENCY ACTIVITIES - EDUCA	PROTECTION SERVICES, INC.	MAINT-BUILDING SECURITY SYSTEM	364.32
P65564	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	TROXELL COMMUNICATIONS INC.	TS-OVERHEAD PROJECTORS	1,948.95
P65565	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	GENERAL BINDING SALES CORP	TS-PLASTIC BINDING SYS	427.68
P65566	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	TROXELL COMMUNICATIONS INC.	TS-CART	380.21
P65568	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	BEST PRODUCTS CO., INC.	TS-CASSETTE RECORDER	255.41
P65573	101	175	00	E.C.I.A. CHAPTER 1	CHILDREN'S BOOK CART	SS-OPEN PO-OTHER BOOKS	400.00
P65575	101	185	00	S.I.P. (SCHOOL IMPROVEMENT PR	PACIFIC DUPLICATOR SYSTEMS	TS-DUPLICATING MACHINE	1,565.55

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

01/21/91 - 02/03/91
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P65576	101	196	00	SB 1882-CA PROFESSIONAL DEVEL	HOLIDAY INN	RHS-CONFERENCE	1,100.00
P65577	101	196	00	SB 1882-CA PROFESSIONAL DEVEL	HOLIDAY INN	RHS-CONFERENCE	800.00
P65580	101	182	00	S.I.P. (SCHOOL IMPROVEMENT PR	UNIVERSITY LEARNING CENTER	PA-INSTRUCTIONAL MATERIALS	280.10
						FUND TOTAL	24,966.72
						TOTAL NUMBER OF PURCHASE ORDERS	26
P65347	103	178	00	PUPIL TRANSPORTATION	CROWN COACH CORPORATION	TRANS-PARTS/LABOR TO REPAIR BUSES	9,835.46
P65490	103	178	00	GIFTED AND TALENTED EDUCATION	SUNBURST COMMUNICATIONS	MB-INSTRUCTIONAL MATERIALS	553.80
P65494	103	178	00	PUPIL TRANSPORTATION	SERVICE EQUIPMENT COMPANY	TRANS-BUS LIFT REPAIR	267.21
						FUND TOTAL	10,656.47
						TOTAL NUMBER OF PURCHASE ORDERS	3
P65484	106	197	00	PHYSICAL EDUCATION	CORONA CLAY COMPANY	JVH-INSTRUCTIONAL MATERIALS	1,464.38
P65514	106	178	00	INSTRUCTIONAL MEDIA - E.R.C.	SOCIETY FOR VISUAL EDUCATIO	IMC-INSTRUCTIONAL MATERIALS	211.94
P65519	106	178	00	INSTRUCTIONAL MEDIA - E.R.C.	DROWN NEWS AGENCY	JMS-OPEN PD-RIF BOOKS	690.36
P65531	106	197	00	PHYSICAL EDUCATION	DYNASTY SPORTING GOODS, INC	JVH-INSTRUCTIONAL MATERIALS	353.58
P65536	106	196	00	PHYSICAL EDUCATION	JURUPA HILLS COUNTRY CLUB	RHS-INSTRUCTIONAL MATERIALS	500.00
						FUND TOTAL	3,220.26
						TOTAL NUMBER OF PURCHASE ORDERS	5
P65247	119	178	00	PLANT MAINTENANCE	SKUNKY PUMPS	MAINT-CLEAN GREASE TRAP AT WR	325.00
P65253	119	178	00	PLANT MAINTENANCE	ESD COMPANY	MAINT-ELECTRICAL SUPPLIES	811.40
P65339	119	178	00	PLANT MAINTENANCE	KLURE AND HARRIS	MAINT-SUPPLIES FOR BATTING CAGES	796.96
P65423	119	178	00	PLANT MAINTENANCE	ROYAL WHOLESALE ELECTRIC	MAINT-CLASSROOM CLOCKS	546.88

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DISTRICT: 46 JURUPA UNIFIED

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P65557	119	178 00	PLANT MAINTENANCE	AUDIO GRAPHIC SYSTEMS INC	MAINT-OPEN PO-SUPPLIES		500.00
P65585	119	178 00	PLANT MAINTENANCE	XEROX CORP. - ORDER DEPT	MAINT-COPIER REPAIR		225.00
P65587	119	178 00	PLANT MAINTENANCE	COM SER CO	MAINT-REPAIR REPEATER		438.75
					FUND TOTAL		3,643.99
					TOTAL NUMBER OF PURCHASE ORDERS		7
P65449	620	197 22	FACILITIES	STOCKWELL & BINNEY (#5236	JVH-COMPUTER EQUIP		532.02
P65450	620	197 22	FACILITIES	SNAP-ON TOOL CORPORATION	JVH-TOOLS		4,129.48
P65454	620	197 22	FACILITIES	OAK TREE PRODUCTS (BOB FARE	JVH-FURNITURE		660.30
P65466	620	197 22	FACILITIES	SOFTWARE SERVICE CENTER	JVH-COMPUTER EQUIPMENT		1,299.30
P65467	620	197 22	FACILITIES	APPLE COMPUTER-SUPPORT CENT	JVH-COMPUTER EQUIPMENT		5,174.41
P65539	620	197 22	FACILITIES	JIM'S MUSIC CENTER	JVH-MUSICAL INSTRUMENT CASES		1,574.25
					FUND TOTAL		13,369.76
					TOTAL NUMBER OF PURCHASE ORDERS		5
P65537	800	194 00	GENERAL EDUCATION - ADULT	NEW READERS PRESS	RHS-INSTRUCTIONAL MATERIALS		491.98
					FUND TOTAL		491.98
					TOTAL NUMBER OF PURCHASE ORDERS		1
					71 PURCHASE ORDERS OVER	\$200.00 FOR A TOTAL AMOUNT OF	74,489.86
					100 PURCHASE ORDERS UNDER	\$200.00 FOR A TOTAL AMOUNT OF	7,658.58
					171 PURCHASE ORDERS	FOR A GRAND TOTAL OF	82,148.44

Recommend Approval:

Phil Jackson

Director of Purchasing

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Jurupa Unified School District

CAFETERIA FUND

Purchase Orders Less Than \$200:

15749, 15816, 15844, 15891, 15892,
15893, 15894, 15906, 15916, 15919, 15923, 15927

tal Orders Less Than \$200.00: \$726.39

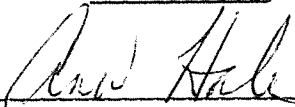
Purchase Orders More Than \$200:

O.#	Vendor	Amount	Location/Description
895	Caljen Sales Co.	\$843.33	Whse-Supplies
897	Leabo Foods	340.00	Whse-Food
898	Gold Star Foods	19,064.39	Whse-Food
899	S.E. Rykoff & Co.	964.62	Whse-Food/Supplies
900	P & R Paper Supply Co.	542.45	Whse-Supplies
901	Interstate Brands Corp.	2,938.93	All Schls-Bread & Rolls
902	Driftwood Dairy	16,047.74	All Schls-Milk and By-Products
903	Proficient Paper Co.	1,764.88	Whse-Supplies
904	A & R Wholesale Dist.	2,760.95	Whse-Soda JVHS/RHS/MMS/JMS-Soda & Chips
905	Moreno Bros. Dist.	977.60	All Schls-Tortillas
907	S & W Fine Foods	3,225.92	Whse-Food
908	Fore Quarter Meat & Provision	1,351.84	Whse-Food/Supplies
909	C & S Produce Inc.	3,793.51	All Schls-Produce
910	Kraft/Keeler	4,321.33	Whse-Food/Supplies
911	A & R Wholesale	\$1,467.04	Whse-Soda JVHS/RHS/MMS/JMS-Soda & Chips
913	Leabo Foods	3,010.66	Whse-Food
914	Michael's Popcorn Co.	960.00	Whse-Food
915	P & R Paper Supply Co.	446.00	Whse-Supplies
917	State of Ca.	533.00	Whse-Food
918	Proficient Paper Co.	1,514.36	Whse-Supplies
920	Leabo Foods	2,243.23	Whse-Food
921	P & R Paper Supply Co.	1,958.06	Whse-Supplies
922	S & W Fine Foods	5,548.80	Whse-Food
926	Spintex Company	379.50	Whse-Supplies
928	Driftwood Dairy	20,536.86	All Schls-Milk and By-Products
930	Leabo Foods	3,801.16	Whse-Food
931	Gold Star Foods	15,915.58	Whse-Food
932	S.E. Rykoff & Co.	2,353.71	Whse-Food/Supplies

otal Orders More Than \$200.00: \$119,605.45

and Total Cafeteria Fund 600: \$120,331.84

Recommend Approval


Ann Hale, Director Food Services

1:cc
/8/91

RIVERSIDE REGIONAL EDUCATION DATA CENTER

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COUNTY: 33 RIVERSIDE
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

01/21/91 - 02/03/91
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D89502	100	178 00	DISTRICT ADMINISTRATION	PAM LAUZON	D11868 MILEAGE	19.50
D89503	100	178 00	HEALTH	KATHLEEN CARTER	D11869 MILEAGE	14.54
D89504	100	178 00	HEALTH	IRENE ALLEN	D11870 MILEAGE	25.61
D89506	100	178 00	GUIDANCE & COUNSELING	STEVE EIMERS	D11871 MILEAGE	14.56
D89513	100	178 00	HEALTH	MARILYN GALUSHA	D11907 MILEAGE	5.35
D89514	100	178 00	HEALTH	KATHLEEN CARTER	D11908 MILEAGE	14.44
D89515	100	176 00	SELF-CONTAINED CLASSROOM	LINDA YANNAcone	D11909 MILEAGE	87.52
D89516	100	178 00	SELF-CONTAINED CLASSROOM	ESTHER RUVALCABA	D11910 MILEAGE	6.33
D89517	100	178 00	SELF-CONTAINED CLASSROOM	ESTELA SANCHEZ	D11911 MILEAGE	17.73
D89518	100	178 00	DISTRICT ADMINISTRATION	JIM TAYLOR	D11912 CONF 1/16/91 1 EMP	12.00
D89519	100	181 00	SCHOOL ADMINISTRATION	DON MC CALL	D11913 REIMB OFFICE SUPPLIES	117.22
D89520	100	178 00	DISTRICT ADMINISTRATION	DENISE CALDERON	D11915 REIMB OFFICE SUPPLIES	5.60
D89521	100	178 00	INSTRUCTIONAL ADMINISTRATION	KATHI JENSEN	D11916 REIMB OFFICE SUPPLIES	13.63
D89523	100	197 00	HEALTH & SAFETY EDUCATION	REGENTS-UC	D11920 CONF 1/26/91 1 EMP	35.00
D89524	100	178 00	DISTRICT ADMINISTRATION	WILSON, JOHN P.	D11921 REIMB CONF 1/11/91 1 EMP	10.50
D89525	100	196 00	OPERATIONS-OTHER FACILITY	RUBIDOUX COMMUNITY SERVICES	D11922 DEC. 1990 WATER BILL	3,994.36
D89538	100	184 00	SCHOOL ADMINISTRATION	CABE CONFERENCE '91	D11935 CONF 1/30-2/2/91 2 EMP	190.00
D89542	100	195 00	CONTINUATION EDUCATION	HOWARD BURT	D11927 REFEREE 1/31/91 (NV)	22.50
D89543	100	178 00	DISTRICT ADMINISTRATION	RIVERSIDE CO. HEALTH DEPT.	D11928 TB TESTS/X-RAYS	478.00
D89545	100	195 00	CONTINUATION EDUCATION	JACK KIEFER	D11926 REFEREE 1/31/91 (NV)	22.50
D89546	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D11934 GASOLINE CHARGES JAN. 1991	2,927.64
D89550	100	178 00	DISTRICT ADMINISTRATION	STATE BOARD OF EQUALIZATION	D11936 HAZARDOUS WASTE TAX	21.00
D89551	100	190 00	SELF-CONTAINED CLASSROOM	RIVERSIDE CO OFFICE OF EDUC	D11937 CONF 2/5/91 1 EMP	18.00
D89552	100	178 00	DISTRICT ADMINISTRATION	TRAVELERS INSURANCE CO	D11904 DECEMBER PREMIUM	28,480.68

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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REPORT OF PURCHASES

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PURCHASES OVER \$1

DISBURSEMENT ORDERS

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT
D89558	100	196 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D11941 DEC. 1990 ELECTRIC BILL	300.43
D89593	100	190 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D11940 DEC. 1990 GAS BILL	19,176.28
D89596	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D11901 GASOLINE CHARGES JAN. 1991	3,018.53
D89606	100	178 00	DISTRICT ADMINISTRATION	AL BROWN	D11948 REIMB. INSTR. SUPPLIES	241.10
D89629	100	178 00	DISTRICT ADMINISTRATION	STAMBERSKY, TINA	D6647 REIMB W/C CLAIM 1 EMP	35.24
D89655	100	178 00	DISTRICT ADMINISTRATION	REGENTS-UC	D6648 CONF 3/1-3/16/91 1 EMP	305.00
D89656	100	178 00	DISTRICT ADMINISTRATION	CALIF DENTAL HEALTH PLAN	D11946 JANUARY PREMIUM	2,857.57
D89657	100	178 00	DISTRICT ADMINISTRATION	INTER VALLEY HEALTH PLAN	D6646 JANUARY PREMIUM	37,822.66
D89658	100	178 00	DISTRICT ADMINISTRATION	TRAVELERS INSURANCE CO	D89658 JANUARY PREMIUM	28,461.87
D89661	100	178 00	DISTRICT ADMINISTRATION	IMS CONTINUING EDUCATION	D6662 CONF 3/19/91 1 EMP	95.00
D89724	100	187 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D6656 DEC. 1990 GAS BILL	1,352.42
D89725	100	175 00	OPERATIONS-OTHER FACILITY	JURUPA COMMUNITY SERVICES	D6657 JAN. 1991 WATER BILL	2,798.39
D89726	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	D6653 DECEMBER/JANUARY PREMIUMS	15,105.93
D89727	100	197 00	OPERATIONS-OTHER FACILITY	MOBIL OIL CORPORATION	D6658 JAN. 1991 MONTHLY PURCHASES	337.55
D89728	100	178 00	DISTRICT ADMINISTRATION	WICKETT & GASH	D6661 GASOLINE CHARGE JAN. 1991	2,610.79
D89733	100	000 00	SELF-CONTAINED CLASSROOM	BROWN, WAYNE	D6663 PROF SERVICE 1/19/91 (SS)	245.00
D89737	100	178 00	DISTRICT ADMINISTRATION	AMERICAN FIDELITY ASSURANCE	D6679 DECEMBER/JANUARY PREMIUMS	22,981.23
D89738	100	178 00	RETIREE BENEFITS	INTER VALLEY HEALTH PLAN	D6683 DECEMBER/JANUARY PREMIUMS	1,839.52
D89775	100	178 00	DISTRICT ADMINISTRATION	ACSA	D6650 DECEMBER/JANUARY PREMIUMS	31.44
D89777	100	178 00	DISTRICT ADMINISTRATION	WASHINGTON NATIONAL INSURAN	D6651 DECEMBER/JANUARY PREMIUM	1,060.15
D89781	100	178 00	DISTRICT ADMINISTRATION	INTER VALLEY HEALTH PLAN	D6652 JANUARY PREMIUM	7,580.74
D89782	100	178 00	DISTRICT ADMINISTRATION	C.A.S.B.O.	D6693 CONF 3/1/91 1 EMP	30.00
D89783	100	197 00	SCHOOL ADMINISTRATION	RON NEEDHAM	D6694 REIMB CONF 1/23-25/91 1 EMP	15.00
D89785	100	178 00	RETIREE BENEFITS	HEALTH NET	D11953 DECEMBER/JANUARY PREMIUMS	1,248.86



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REPORT OF PURCHASES
01/21/91 - 02/03/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
						186,104.90	48
D89522	101	191 00	DEMONSTRATION PROGRAMS IN REA RIVERSIDE CO OFFICE OF EDUC	D11919	CONF 2/5/91 1 EMP	18.00	
D89532	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR CSUSB EXTENDED EDUCATION	D11923	CONF 3/2/91 2 EMP	120.00	
D89533	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR NELLIE EDGE SEMINARS, INC	D11924	CONF 3/20/91 1 EMP	95.00	
D89541	101	180 00	DISTRICT ADMINISTRATION	D11932	D.A.T.E. FOOTBALL (1A)	105.60	
D89544	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR BOISSEAU, MARY	D11925	CHILD CARE	150.00	
D89547	101	176 00	S.I.P. (SCHOOL IMPROVEMENT PR DAN TEMPLIN	D11933	PROF SERVICE JAN. 1991 (CR)	500.00	
D89548	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR MUSIC CENTER	D11931	PROF SERVICE 1/10/91 (JMS)	489.00	
D89597	101	183 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO OFFICE OF EDUC	D11943	CONF 2/8/91 1 EMP	10.00	
D89598	101	191 00	DEMONSTRATION PROGRAMS IN REA LAX MARRIOTT HOTEL	D11945	CONF LODGING 2/14-17/91 2 EMP	263.25	
D89599	101	191 00	DEMONSTRATION PROGRAMS IN REA CATE '91	D11944	CONF 2/14-17/91 2 EMP	430.00	
D89660	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR CARL CARDEY	D6660	REIMB CONF 11/28/90 1 EMP	12.00	
D89698	101	178 00	BILINGUAL TEACHER TRAINING PR ROBERT BOCKOVER	D6667	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89699	101	178 00	BILINGUAL TEACHER TRAINING PR JEFFERY COOPER	D6668	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89700	101	178 00	BILINGUAL TEACHER TRAINING PR BERNARD DOMROY	D6669	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89701	101	178 00	BILINGUAL TEACHER TRAINING PR JO ANN HALL	D6670	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89702	101	178 00	BILINGUAL TEACHER TRAINING PR KRISTY LAYTON	D6671	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89703	101	178 00	BILINGUAL TEACHER TRAINING PR CHERYL LYNN PARKS	D6672	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89704	101	178 00	BILINGUAL TEACHER TRAINING PR TRACIE SCHEPPERS	D6673	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89705	101	178 00	BILINGUAL TEACHER TRAINING PR BRADLEY SHEARER	D6674	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89706	101	178 00	BILINGUAL TEACHER TRAINING PR WARSHAWSKY, JAMES	D6675	STUDENT TEACHER JAN/91 (RHS)	250.00	
D89707	101	178 00	BILINGUAL TEACHER TRAINING PR WHELCHER, JOEL	D6676	STUDENT TEACHER JAN/91 (RHS)	250.00	

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REPORT OF PURCHASES
01/21/91 - 02/03/91
PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	AMOUNT	
D89729	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO OFFICE OF EDUC	D6677	CONF 2/26/91 1 EMP	25.00	
D89730	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR TCM SEMINAR	D6678	CONF 2/22/91 1 EMP	99.00	
D89734	101	179 00	S.I.P. (SCHOOL IMPROVEMENT PR DOBSON, HELEN	D6666	PROF SERVICE 1/18/91 (GA)	400.00	
D89735	101	196 00	SB 1982-CA PROFESSIONAL DEVEL GLASSER, WILLIAM DR	D6665	PROF SERVICE 12/21/90 (RHS)	1,500.00	
D89736	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR MUSIC CENTER	D6664	PROF SERVICE 1/25/91 (JMS)	664.00	
D89739	101	191 00	S.I.P. (SCHOOL IMPROVEMENT PR SUSAN KOVALIK AND ASSOCIATE	D6682	CONF 2/27/91 1 EMP	125.00	
D89740	101	181 00	S.I.P. (SCHOOL IMPROVEMENT PR LEARNING WORKSHOP CLASS ACT	D6680	CONF 2/23/91 2 EMP	198.00	
D89741	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR BUREAU OF EDUCATION & RESEA	D6681	CONF 2/7/91 3 EMP	294.00	
D89744	101	175 00	S.I.P. (SCHOOL IMPROVEMENT PR TCM SEMINAR	D6684	CONF 2/22/91 1 EMP	99.00	
D89786	101	196 00	VOCATIONAL EDUCATION ACT PL94 PROJECT TIDE	D11954	CONF 2/19-20/91 1 EMP	75.00	
D89788	101	186 00	S.I.P. (SCHOOL IMPROVEMENT PR RIVERSIDE CO OFFICE OF EDUC	D11955	CONF 2/5/91 3 EMP	54.00	
					FUND TOTAL	8,225.85	
					TOTAL NUMBER OF DISBURSEMENTS	32	
D89501	102	195 00	RESOURCE SPECIALIST PROGRAM	KATHLEEN S. DI LEO	D11811	MILEAGE	68.25
D89787	102	187 00	RESOURCE SPECIALIST PROGRAM	TUTOR HOUSE SEMINARS	D11956	CONF 3/4/91 1 EMP	95.00
					FUND TOTAL	163.25	
					TOTAL NUMBER OF DISBURSEMENTS	2	
D89473	103	178 00	PUPIL TRANSPORTATION	CASO CHAPTER 1	D11905	CONF 1/26/91 24 EMP	240.00
D89474	103	178 00	PUPIL TRANSPORTATION	THOMAS, CURTIS	D11906	CONF ADVANCE 1/26/91 24 EMP	216.00
D89659	103	178 00	GIFTED AND TALENTED EDUCATION BRENNAN, TINA	D6659	REIMB CONF 1/11/91 1 EMP	14.04	
					FUND TOTAL	470.04	
					TOTAL NUMBER OF DISBURSEMENTS	3	
D89600	106	197 00	PHYSICAL EDUCATION	CIF-SOUTHERN SECTION	D11942	CONF 2/6/91 3 EMP	45.00

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COUNTY: 33 RIVERSIDE
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

01/21/91	-	02/03/91	\$1
PURCHASES OVER			

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION
					FUND TOTAL
					45.00
					TOTAL NUMBER OF DISBURSEMENTS
					1

D89553	900	178	00	DISTRICT ADMINISTRATION	AMERICAN FUNDING	D11938	LEGAL FEES	882.05
D89592	900	178	00	DISTRICT ADMINISTRATION	STUTZ, GALLAGHER & ARTIANO	D11938	LEGAL FEES	12,217.72
D89607	900	178	00	DISTRICT ADMINISTRATION	KATHLEEN FLYNN	D11939	LEGAL FEES	135.00
D89608	900	178	00	DISTRICT ADMINISTRATION	CHARLES PARSONS	D11949	LEGAL FEES	318.46
D89609	900	178	00	DISTRICT ADMINISTRATION	STUTZ, GALLAGHER & ARTIANO	D11952	LEGAL FEE	15,066.06

FUND TOTAL	28,619.29
TOTAL NUMBER OF DISBURSEMENTS	5

D11929	CFD BONDS	11,503.63
D11930	CFD BONDS	11,503.63

FUND TOTAL	23,007.26	2
TOTAL NUMBER OF DISBURSEMENTS		

246,635.59

93 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF

RECOMMEND APPROVAL: Donna K. K...
Director of Business Services

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APPROPRIATION TRANSFERS

GENERAL FUND

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$1,469,817	\$152,211		\$1,622,028	(1) (2) (3) (5)
1000	Certificated Salaries	\$27,203,783		\$53,108	\$27,150,675	(1)
2000	Classified Salaries	\$5,911,571		\$72,890	\$5,838,681	(1)
3000	Employee Benefits	\$7,496,190		\$69,664	\$7,426,526	(1)
4200	Other Books	\$2,371	\$50		\$2,421	
4300	Instructional Supplies	\$352,039		\$2,648	\$349,391	
4500	Other Supplies	\$459,568	\$8,455		\$468,023	
5100	Consultants	\$35,005	\$700		\$35,705	
5200	Travel & Conference Expenses	\$70,872		\$502	\$70,370	(1)
5300	Dues & Memberships	\$14,104	\$50		\$14,154	
5600	Rentals, Leases & Repairs	\$223,776		\$300	\$223,476	
5700	Direct Costs for Interprogram and Interfund Services			\$474	(\$474)	
5800	Other Services	\$17,159			\$17,159	
6400	Equipment	\$678,428	\$674		\$679,102	
8900	District Contribution to Restricted Funds	\$106,853	\$71		\$106,924	
		\$1,962,426		\$37,375	\$1,925,051	(2) (5)
	Total Fund 100	\$46,003,962			\$45,929,212	

SPECIAL EDUCATION - FUND 102

1000	Certificated Salaries	\$2,936,280	\$31,196		\$2,967,476	(5)
3000	Employee Benefits	\$842,449	\$5,555		\$848,004	(5)
8900	District Contribution to Restricted Funds	\$495,417	\$36,751		\$532,168	(5)
	Total Fund 102	\$4,274,146			\$4,347,648	

OTHER RESTRICTED FUNDS - FUND 103

5700	Direct Costs for Interprogram and Interfund Services	(\$116,054)	\$624		(\$115,430)	(2)
8900	District Contribution to Restricted Funds	(\$233,859)	\$624		(\$233,235)	
	Total Fund 103	(\$349,913)			(\$348,665)	

LOTTERY - FUND 106

0971	Appropriation for Contingencies	\$3,855	\$150		\$4,005	(4)
5700	Direct Costs for Interprogram and Interfund Services	\$24,564		\$150	\$24,414	(4)
	Total Fund 106	\$28,419			\$28,419	

APPROPRIATION TRANSFERS cont.
OTHER RESTRICTED FUNDS - FUND 112

Object	Description	Budget	Increase	Decrease	Budget	Comments
0971	Appropriation for Contingencies	\$215,287		\$215,287		
1000	Certificated Salaries	\$0	\$52,728		\$52,728	(1)
2000	Classified Salaries	\$338,995	\$82,255		\$421,250	(1)
3000	Employee Benefits	\$0	\$78,404		\$78,404	(1)
4300	Instructional Supplies	\$0	\$800		\$800	(1)
5100	Consultants	\$0	\$300		\$300	(1)
5200	Travel & Conference Expenses	\$0	\$500		\$500	(1)
5600	Rentals, Leases & Repairs	\$0	\$300		\$300	(1)
	Total Fund 112	\$554,282			\$554,282	

Comments: (1) Bilingual Program Transfer to Supplemental Grants
(2) Field Trips
(3) Printing
(4) Laminating
(5) Certificated Salaries & Benefits for Special Education

Recommend Approval: *Michael R. [Signature]*
Director of Business Services

Jurupa Unified School District
1990/91 AGREEMENTS

Agreement Number	Contractor	Amount	Fund/Program to be Charged	Purpose
91-1	Consultant or Personal Service Agreements			
91-1-XXX	Kenneth Kimball	\$ 250.00	CADPE	Conduct self-discipline classes for After School Activity Program at Glen Avon Elementary
91-1-YYY	UC Regents	\$ 1,200.00	SIP	Inservice on "Room Environment to Enhance Multiple Intelligences, Use Whole Language and Multiple Intelligences, and Gain Insight Into Multiple Intelligences and the ESL Student
91-1-ZZZ	The Hampstead Players	\$ 513.00	Demonstration English - Language Arts Program	Presentation of "The Legend of King Arthur" to students of Jurupa Middle School
91-1-AAAA	Carolyn Lacy	\$ 70.00	Drug Free Schools	Inservice on "How to Listen and Communicate With Your Child" to PTA members and parents of Pacific Avenue Elementary
91-1-BBBB	John Archambault	Travel NTE \$ 750.00 \$ 21.00	SIP & PTA	Evening storytelling presentation and writing workshop to parents and students of Ina Arbuckle Elementary

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91-1-CCCC	Dr. Ron Offenstein	\$ 5,250.00	DATE	Counseling program for Jurupa Middle School, Mission Middle School, Jurupa Valley High School for 3/4/91 - 6/14/91
91-1-DDDD	Diane Newby	\$ 100.00	Fine Arts, Elementary Music	Provide piano and instrumental background for rehearsals and concert

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

Rollin Edmunds
Assistant Superintendent
Business Services

RE/dc
2-19-91

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Jurupa Unified School District

CERTIFICATED EXTRA COMPENSATION

January 1991

NAME	DATE OF WORK	TIME	RATE	AMOUNT
S.B.813 COUNSELING				
Arterberry, B.	12/10/90-01/09/91	6.50	23.30	\$151.45
Cooke, M.	12/13/90-01/10/91	6.00	23.30	139.80
Drury, F.	12/17/90-01/07/91	6.00	23.30	139.80
Garcia, E.	12/18/90-01/10/91	10.00	23.30	233.00
Godoy, I.	12/11/90-01/10/91	6.00	23.30	139.80
Hanson, G.	12/13/90-01/10/91	9.00	23.30	209.70
Heidecke, J.	12/13/90-01/10/91	6.00	23.30	139.80
Murphy, K.	12/17-90-01/10/91	4.00	23.30	93.20
Pina, K.	12/10/90-01/10/91	8.00	23.30	186.40
Trosper, J.	12/13/90-01/10/91	6.00	23.30	139.80
				\$1,572.75
WORK STUDY DETENTION				
Casey, K.	12/15/90	4.00	23.30	\$93.20
Goldberg, P.	12/15/90	4.00	23.30	93.20
Jacobs, J.	12/15/90	4.00	23.30	93.20
Kumamoto, P.	12/15-22/90	8.00	23.30	186.40
Newton, J.	12/15/90	4.00	23.30	93.20
Penny, B.	12/15/90	4.00	23.30	93.20
Pollman, J.	12/22/90	4.00	23.30	93.20
Steppe, C.	12/15-22/90	8.00	23.30	186.40
Stevens, D.	12/22/90	4.00	23.30	93.20
Tanner, T.	12/15/90	4.00	23.30	93.20
Zitek, C.	12/22/90	4.00	23.30	93.20
				\$1,211.60
TEACHER ON SPECIAL ASSIGNMENT				
Ennis, L.	12/11/90-01/10/91	10.00	23.30	\$233.00
Gagner, W.	12/17/90-01/15/91	12.00	23.30	279.60
				\$512.60
INDEPENDENT STUDY COORDINATOR				
Jensen, P.	12/11/90-01/10/91	13.00	23.30	\$302.90
SIXTH PERIOD TEACHING ASSIGNMENT				
Clem, G.	12/11/90-01/10/91	13.00	23.30	\$302.90
Cushing, D.	12/11/90-01/10/91	12.00	23.30	279.60
Henninger, V.	12/11/90-01/10/91	11.00	23.30	256.30
Kleeman, C.	12/11/90-01/10/91	13.00	23.30	302.90
Luna, E.	12/11/90-01/10/91	11.00	23.30	256.30
Richards, G.	12/11/90-01/10/91	12.00	23.30	279.60
				\$1,677.60

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CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
J.T.P.A. STUDY SKILLS CLASS				
Dicketts, A.	12/11/90-01/10/91	12.00	23.30	\$279.60
ADULT EDUCATION				
Duff, B.	12/11/90-01/08/91	2.00	23.30	\$46.60
Gagner, W.	12/11/90-01/10/91	44.00	23.30	1,025.20
Kennedy, C.	12/17/90-01/10/91	6.00	23.30	139.80
Mitchell, E.	12/12/90-01/10/91	15.00	23.30	349.50
Montalban, C.	12/11-19/90	15.00	23.30	349.50
Newton, J.	12/12/90-01/10/91	9.00	23.30	209.70
Radovich, J.	12/11/90-01/10/91	18.00	23.30	419.40
Richards, G.	12/11/90-01/08/91	6.00	23.30	139.80
Tanner, T.	12/11/90-01/10/91	12.00	23.30	279.60
Vasquez, D.	12/11/90-01/10/91	27.00	23.30	629.10
Weatherford, D.	12/13/90-01/10/91	12.00	23.30	279.60
				\$3,867.80
C.O.R.E. TEAM MEETING				
Miller, P.	12/13/90	1.00	23.30	\$23.30
HOME TEACHING				
Golden, G.	12/11/90-01/10/91	39.00	23.30	\$908.70
Kain, J.	12/12/90-01/10/91	7.00	23.30	163.10
				\$1,071.80
SPECIAL PROJECT COORDINATOR				
Kennedy, C.	12/11/90-01/10/91	13.00	23.30	\$302.90
AFTER SCHOOL CHORUS PROGRAM				
Pruttsman, D.	10/01-12/21/90	21.00	23.30	\$489.30
HOME VISITS AND OBSERVATIONS				
McNair, M.	11/11-29/90	6.00	16.887	\$101.32
EXTRA TEACHING IN LIEU OF SUBSTITUTE/SUBSTITUTE SIXTH PERIOD				
Amatriain, S.	12/07-10/90	2.50	23.30	\$58.25
Ashwood, M.	10/10-12/90	7.00	23.30	163.10
Beloni, J.	01/17/91	1.00	23.30	23.30
Brockman, S.	01/18/91	1.00	23.30	23.30
Christenson, K.	01/09-25/91	1.75	23.30	40.78
Converse, A.	01/15/91	1.00	23.30	23.30
Corcoran, L.	09/28-12/13/90	1.25	23.30	29.13
Cunningham, L.	10/08-11/02/90	1.00	23.30	23.30

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CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
EXTRA TEACHING IN LIEU OF SUBSTITUTE/SUBSTITUTE SIXTH PERIOD (Cont.)				
Dallas, D.	12/04-10/90	4.50	23.30	\$104.85
Ennis, G.	10/08-12/14/90	9.00	23.30	209.70
Gomez, S.	10/10-12/06/90	3.00	23.30	69.90
Gooden, M.	09/20-11/08/90	3.00	23.30	69.90
Hall, L.	10/17-12/13/90	4.00	23.30	93.20
Heck, K.	01/09-18/91	4.00	23.30	93.20
Hill, E.	10/29-11/08/90	3.00	23.30	69.90
Jacobs, J.	10/08-12/10/90	4.00	23.30	93.20
Kratz, R.	01/18/91	1.00	23.30	23.30
Lancaster, K.	10/17-12/12/90	4.00	23.30	93.20
Lent, P.	01/16-23/91	3.00	23.30	69.90
Lepper, R.	10/05-12/06/90	4.00	23.30	93.20
Mendoza, F.	01/16/91	1.00	23.30	23.30
Pietro, J.	11/01-12/05/90	3.00	23.30	69.90
Prosser, T.	10/08-12/13/90	3.00	23.30	69.90
Sanner, L.	12/05-07/90	2.00	23.30	46.60
Saxon, R.	09/19-12/14/90	6.00	23.30	139.80
Schultz, G.	01/25/91	1.00	23.30	23.30
Shepherd, M.	01/11-24/91	2.00	23.30	46.60
Siegrist, D.	12/14/90-01/08/91	1.75	23.30	40.78
Smith, A.	01/10/91	1.00	23.30	23.30
				\$1,566.93

TOTAL CERTIFICATED EXTRA COMPENSATION

\$12,980.40

Time and rate are per hour unless otherwise stated.
The extra compensation, as listed, has been authorized as
provided by Procedure 110 and is recommended for approval.

Recommend Approval: Barbara Raul
Director of Business Services

Jurupa Unified School District

CLASSIFIED EXTRA TIME

January 1991

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
FOOD SERVICE					
Albers, D.	12/18/90-01/04/91	In lieu of substitute	5.75	9.398	\$54.04
Almaguer, J.	12/18/90-01/04/91	In lieu of substitute	4.00	8.527	34.11
Baker, C.	12/18/90-01/04/91	In lieu of substitute	13.00	6.854	89.10
Baker, H.	12/18/90-01/04/91	In lieu of substitute	2.50	8.960	22.40
Bell, N.	12/18/90-01/04/91	In lieu of substitute	3.00	9.871	29.61
Bellinger, T.	12/18/90-01/04/91	In lieu of substitute	4.75	6.854	32.56
Cabrera, E.	12/18/90-01/04/91	In lieu of substitute	3.00	8.960	26.88
Canales, G.	12/18/90-01/04/91	In lieu of substitute	2.00	8.117	16.23
Christensen, C.	12/18/90-01/04/91	In lieu of substitute	6.00	9.871	59.23
Conrad, S.	12/18/90-01/04/91	In lieu of substitute	3.50	7.189	25.16
Cook, M.	12/18/90-01/04/91	In lieu of substitute	7.00	8.325	58.28
Daniels, E.	12/18/90-01/04/91	In lieu of substitute	18.00	6.854	123.37
Garcia, E.	12/18/90-01/04/91	In lieu of substitute	7.50	6.854	51.41
Goode, A.	12/18/90-01/04/91	In lieu of substitute	13.00	8.527	110.85
Guerrero, R.	12/18/90-01/04/91	In lieu of substitute	2.75	7.189	19.77
Hayden, K.	12/18/90-01/04/91	In lieu of substitute	4.00	8.117	32.47
Holzknacht, B.	12/18/90-01/04/91	In lieu of substitute	3.00	6.854	20.56
Lambright, J.	12/18/90-01/04/91	In lieu of substitute	8.00	8.960	71.68
Leighty, J.	12/18/90-01/04/91	In lieu of substitute	1.00	7.189	7.19
Madril, E.	12/18/90-01/04/91	In lieu of substitute	1.25	6.854	8.57
Miller, S.	12/18/90-01/04/91	In lieu of substitute	18.00	8.960	161.28
Moore, A.	12/18/90-01/04/91	In lieu of substitute	1.00	8.527	8.53
Morris, S.	12/18/90-01/04/91	In lieu of substitute	1.00	7.189	7.19
Perkins, R.	12/18/90-01/04/91	In lieu of substitute	12.00	7.927	95.12
Rector, S.	12/18/90-01/04/91	In lieu of substitute	1.50	7.189	10.78
Robison, E.	12/18/90-01/04/91	In lieu of substitute	1.75	6.854	11.99
Rupe, V.	12/18/90-01/04/91	In lieu of substitute	5.75	9.871	56.76
Scott, L.	12/18/90-01/04/91	In lieu of substitute	6.00	8.117	48.70
Shields, A.	12/18/90-01/04/91	In lieu of substitute	9.00	8.960	80.64
Sinsley, S.	12/18/90-01/04/91	In lieu of substitute	10.00	8.117	81.17
Six, M.	12/18/90-01/04/91	In lieu of substitute	1.00	8.960	8.96
Sloan, T.	12/18/90-01/04/91	In lieu of substitute	9.00	8.117	73.05
Walker, C.	12/18/90-01/04/91	In lieu of substitute	2.00	7.189	14.38
Williams, V.	12/18/90-01/04/91	In lieu of substitute	1.25	7.189	8.99
					\$1,561.01

TRANSPORTATION

Aguirre, A.	12/17/90	Field trip	1.00	12.300	\$12.30
Archuleta, N.	12/14-21/90	Field trip	6.00	10.621	63.73
Braden, L.	12/13-19/90	Field trip	4.00	8.960	35.84
Calvert, M.	12/13/90-01/11/91	Field trip	7.00	12.300	86.10
Canup, A.	12/13/90-01/10/91	Field trip	17.50	12.300	215.25
Conte, S.	12/14-20/90	Extra runs	8.00	10.621	84.97
Cruz, F.	12/19/90	Extra runs	1.50	11.158	16.74
Gilliam, L.	12/13-01/11/91	Field trips	23.75	12.300	292.13
Henry, D.	12/17-20/91	Extra runs	5.00	10.114	50.57
Martinez, T.	12/20/90-01/11/91	Field trips; Extra runs	2.00	12.300	24.60

CLASSIFIED EXTRA TIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
TRANSPORTATION (Cont.)					
McBride, E.	12/19/90	Extra runs	0.50	12.300	\$6.15
Murphy, G.	12/14/90-01/11/91	Extra runs	2.50	10.114	25.29
Ruiz, A.	12/13/90-01/08/91	Extra runs	6.00	11.158	66.95
Sanner, S.	12/17/90-01/09/91	Extra runs	6.25	11.158	69.74
Sierra, P.	12/14/90-01/10/91	Extra runs	1.00	12.300	12.30
Slife, R.	12/20/90	Field trip	0.75	12.300	9.23
Stewart, D.	12/13/90-01/11/91	Field trips	14.25	12.300	175.28
Sullivan, L.	12/14/90-01/11/91	Extra runs	6.00	11.158	66.95
Varner, J.	12/14/90-01/11/91	Extra runs	8.25	10.114	83.44
Voyles, D.	12/14/90-01/10/91	Field trips	35.00	10.621	371.74
Walters, V.	12/13,14/90	Field trips	2.00	12.300	24.60
Witzke, M.	12/14/90-01/11/91	Extra runs	9.50	10.621	100.90
					\$1,894.80

ACTIVITY SUPERVISION

Abbott, P.	12/17,20/90	Peak load-PE	2.75	7.719	\$21.23
Barnett, K.	12/08/90	Peak load-VB	1.50	6.658	9.99
Crispin, D.	12/08/90	Peak load-VB	1.50	7.344	11.02
Dooley, M.	12/18-21/90	Peak load-WR	4.00	7.719	30.88
Hesler, J.	12/17/90-01/11/91	Peak load-PE	10.75	7.344	78.95
King, J.	12/21/90	Inclement weather	0.25	6.992	1.75
Luke, K.	12/21/90	Inclement weather	0.25	8.094	2.02
Roper, B.	12/08/90	Staff meeting	1.50	7.344	11.02
Sontag, J.	12/08/90	Staff meeting-VB	1.50	6.658	9.99
Spackman, D.	12/21/90	Inclement weather-WR	0.25	6.658	1.66
Thomas, M.	12/21/90	Inclement weather-WR	0.25	6.658	1.66
Vasquez, J.	12/20/90	Peak load-PE	1.50	7.719	11.58
Watson, C.	12/20,21/90	Peak load-PE	3.00	7.719	23.16
					\$214.91

POOL MAINTENANCE

Allega, T.	12/26/90-01/06/91	Extra maintenance	16.50	12.300	\$202.95
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CLERICAL

Barnes, B.	01/08,09/91	Extra work-FS	9.00	8.960	\$80.64
Davidson, R.	12/19-21/90	S.I.P. projects	3.00	10.362	31.09
Gutterud, M.	12/27/90	Peak load-RHS	8.00	10.621	84.97
Hamersma, R.	12/26-28/90	Psych. reports	24.00	8.527	204.65
Hickey, M.	12/27/90	Psych. reports	5.00	8.527	42.64
Hoffman, D.	12/17/90-01/10/91	Clerical cums	12.00	8.117	97.40
					\$541.39

CLASSIFIED EXTRA TIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT

INSTRUCTION					
Ferrel, D.	12/17/90-01/14/91	Language assessment	30.00	9.179	\$275.37
TOTAL CLASSIFIED EXTRA TIME					\$4,690.43

Time and rate are per hour unless otherwise stated.

Recommend Approval:

Barbara Reul
Director of Business Services

Jurupa Unified School District

CLASSIFIED OVERTIME

January 1991

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
ADMINISTRATION					
Tokarz, I.	12/17/90,01/07/91	Board meetings	5.00	30.523	\$152.62
Twombly, J.	12/17/90,01/07/91	Board meetings	3.50	30.523	106.83
					\$259.45
TRANSPORTATION					
Aguirre, A.	12/17/90	Field trips	0.75	18.452	\$13.84
Braden, T.	12/14-19/90	Field trip	2.00	15.532	31.06
Brown, K.	12/14/90-01/10/91	Field trips	9.75	18.450	179.89
Calvert, M.	12/13/90-01/11/91	Field trips	14.50	18.450	267.53
Canup, A.	12/13/90-01/10/91	Field trips	13.00	18.450	239.85
Conte, S.	12/17,18/90	Extra runs	0.50	15.932	7.97
Gifford, F.	12/19/90	Field trips	0.50	19.368	9.68
Gilliam, L.	12/13/90-01/11/91	Field trips	18.75	18.450	345.94
Henry, R.	12/17/90	Extra runs	0.25	15.170	3.79
James, G.	12/20/90-01/10/91	Field trips	30.75	18.450	567.34
Martinez, T.	12/20/90-01/10/91	Field trips	35.75	18.450	659.59
Stewart, D.	12/13/90-01/11/91	Field trips	24.50	18.450	452.03
Voyles, D.	12/17/90-01/10/91	Field trips	5.25	15.932	83.64
Walters, V.	12/13,14/90	Field trips	2.00	18.450	36.90
Witzke, M.	12/14/90	Extra runs	0.50	15.932	7.97
					\$2,907.02
COMMUNITY SERVICE					
Avila, P.	12/11/90-01/09/91	Supervise games	16.00	16.737	\$267.79
Ayala, A.	12/15/90	Wrestling tournament	8.00	17.574	140.59
Barkley, A.	12/07/90-01/11/91	Supervise games	24.00	14.444	346.66
Biscotti, R.	12/15,22/90	Wrestling tournament	19.00	16.737	318.00
Cole, H.	12/13/90-01/13/91	Speech tournament; Games	26.50	16.737	443.53
Holt, N.	12/11/90-01/09/91	Supervise concerts/games	32.25	19.250	620.81
Hunter, D.	12/20/90-01/08/91	Supervise games	9.50	15.932	151.35
James, J.	12/11/90-01/09/91	Supervise games	16.00	16.737	267.79
Kennedy, C.	12/11-18/90	Concerts; Winter programs	5.75	13.769	79.17
Matthews, G.	12/14-20/90	Supervise games/programs	14.50	13.769	199.65
Mosher, J.	12/11/90-01/11/91	Supervise games/programs	20.00	16.737	334.74
Perkins, V.	12/11/90	Supervise games/programs	3.00	14.685	44.06
Popp, D.	12/03/90-01/09/91	Supervise games/programs	33.00	16.737	552.32
Ritch, S.	01/05/91	Stringfellow meeting	4.50	15.165	68.24
Russell, K.	12/14/90-01/09/91	Supervise games/programs	15.00	15.171	227.57
Sherard, R.	01/05/91	Little League sign-ups	7.00	16.322	114.25
Thompson, A.	12/18/90-01/11/91	Supervise games/programs	12.00	16.737	200.84
Vermillion, W.	12/22/90	Wrestling tournament	6.50	18.710	121.62
					\$4,498.98

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CLASSIFIED OVERTIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
SECRETARIAL/CLERICAL					
Favale, P.	11/17,12/16/90	Early payroll deadlines	6.50	19.368	\$125.89
Hamersma, R.	12/17-21/90	Psych. reports	11.25	12.791	143.90
Hickey, M.	12/10-13/90	Psych. reports	5.50	12.791	70.35
Holsinger, J.	11/15-12/15/90	Early payroll deadlines	6.75	19.368	130.73
Johnson, T.	01/08,09/91	Attendance	8.50	13.558	115.24
Larson, R.	12/17-21/90	Psych. reports	7.50	15.543	116.57
					\$702.68
MAINTENANCE/OPERATIONS					
Colosimo, M.	12/28/90-01/01/91	Weekend duty	4.50 days	35.000	\$157.50
	12/28/90-01/01/91	Call out time	29.33	4.000	117.32
Garcia, R.	12/14-16/90	Weekend duty	2.50 days	35.000	87.50
	12/14-16/90	Call out time	5.00	4.000	20.00
Mackey, D.	12/21-25/90	Weekend duty	4.50 days	35.000	157.50
	12/21-25/90	Call out time	22.18	4.000	88.72
Robinson, D.	01/04-06/91	Weekend duty	2.50 days	35.000	87.50
	01/04-06/91	Call out time	15.25	4.000	61.00
					\$777.04

TOTAL CLASSIFIED OVERTIME

\$9,145.17

Time and rate are per hour unless otherwise stated.
The classified overtime, as listed, has been authorized as
provided by Procedure 111 and is recommended for approval.

Recommend Approval:

Barbara Raul
Director of Business Services

G-8
P92

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): 3/8/91 through 3/11/91

LOCATION: LAWLER LODGE, IDYLLWILD, CA

TYPE OF ACTIVITY: RETREAT

PURPOSE/OBJECTIVE: PLANNING AND MOTIVATIONAL SEMINAR WITH SWIM TEAM MEMBERS TO PLAN SEASON

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.)

KATHLEEN GENTRY DAN WEATHERFORD PEGGY EGAN

VIRGIL HAYDEN SUSIE NIELSON

EXPENSES:

Transportation	\$ <u>275.00</u>	Number of Students <u>50</u>
Lodging	\$ <u>PD</u>	
Meals	\$ <u>TBA-\$7.00 per student</u>	
All Other	\$ <u></u>	
TOTAL EXPENSE	\$ <u>275.00</u>	Cost Per Student <u>\$7.00</u> (Total Cost ÷ # of Students)

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>FUND RAISERS</u>	<u>275.00</u>	
TOTAL:	\$ <u></u>	

Arrangements for Transportation: DISTRICT BUS

Arrangements for Accommodations and Meals: FOOD PURCHASED BEFORE TRIP-\$7.00 per STUDENT

Anticipated Disposition of Unexpended Funds: OTHER TEAM ACTIVITY

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: [Signature] Date: 1/24/91 School: Rubidoux HS
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: [Signature] Principal: [Signature] Date: 1/25/91
Date approved by the Board of Education _____ Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

(G-9)

Jurupa Unified School District

NON-ROUTINE STUDENT FIELD TRIP/EXCURSION - REQUEST FOR APPROVAL

DATE(S): April 3-7 1991

LOCATION: Airport Marriott, Los Angeles, CA

TYPE OF ACTIVITY: TEENWORK '91

PURPOSE/OBJECTIVE: To provide training for peer involvement in programs which provide alternatives to substance abuse.

NAMES OF ADULT SUPERVISORS (Note job title: principal, volunteer, etc.) Robin Thompson LSH Specialist

EXPENSES:	Transportation	\$		Number of Students	<u>5</u>
	Lodging	\$		3-JVHS	
	Meals	\$		2-RHS	
	All Other	\$	<u>100.00 ea.</u>	participant	
	TOTAL EXPENSE	\$	<u>600.00</u>	Cost Per Student	<u>100.00</u>
				(Total Cost ÷ # of Students)	

INCOME: List All Income By Source and Indicate Amount Now on Hand:

Source	Expected Income	Income Now On Hand
<u>DATE fund at JVHS</u>	<u>400.00</u>	
<u>DATE fund at RHS</u>	<u>200.00</u>	
TOTAL:	<u>\$ 600.00</u>	<u>600.00</u>

Arrangements for Transportation: Riverside Unified School bus

Arrangements for Accommodations and Meals: All costs are covered by registration fees

Planned Disposition of Unexpended Funds: Funds will be returned to DATE fund

I hereby certify that all other requirements of District regulations will be complete and on file in the District Office ten days prior to departure.

Signature: Robin Thompson Date: 2-13-91 School: JVHS
(Instructor)

All persons making the field trip shall be determined to have waived all claims against the District, the teachers, and the Board of Education for injury, accident, illness, or death occurring during or by reason of the field trip. All adult volunteers taking out-of-state field trips shall sign a statement waiving such claims. All student participants must submit a parental consent for medical and dental care and waiver of liability form.

Approvals: Principal: [Signature] Date: 2/13/91
Date approved by the Board of Education Date: _____

Distribution: White copy to Assistant Superintendent Education Services
Yellow copy to Originator
Pink copy to Principal

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GENERAL PROVISIONS

The following outcomes have been locally generated and will be used by the evaluator in appraising the project's success in meeting the goals of the Comprehensive Teacher Education Institute.

1. Demonstrate progress in re-conceptualizing and re-designing key UCR teacher education courses.

- o Secure university approval and pilot three pedagogical content knowledge courses: Subject Matter Curriculum Theory and Instructional Processes for Mathematics; Science; and Social Studies (ED 191M,S,E).
- o Restructure teaching seminars to reflect field experiences, (ED 376 A,B,C).
- o Restructure teaching seminars to address student teaching experiences and needs, (ED 349 A,B,C).
- o Develop a pedagogical content course in English.

2. Demonstrate progress in the design and implementation of a professional development school.

- o Develop an observation handbook with teaching materials that supervisors can use with student teachers.
- o Provide induction for 10 student teachers by providing daily seminars on teaching taught by the high school staff.
- o Pilot team teaching assignments among student teachers.
- o Develop a physical center for professional development.
- o Sponsor 4-6 professional development seminars.
- o Reorganize 9th grade English classes from homogeneous to heterogeneous grouping.
- o Provide 40 hours of release time for teachers to work as researchers and attend book/study groups.
- o Recruit at least 12 prospective student teachers.
- o Promote project continuation by developing grant proposals and making presentations at national conferences.

JURUPA UNIFIED SCHOOL DISTRICT
Instructional Services

DISTRICT ADVISORY COUNCIL FOR THE CONSOLIDATED APPLICATION

UNADOPTED MINUTES OF MEETING #2

JANUARY 30, 1991 - 9:00 a.m.
Professional Development Center

CALL TO ORDER

The second meeting of the District Advisory Council for the Consolidated Application was called to order by Mrs. Benita Roberts, Assistant Superintendent, at 9:05 a.m. at the Professional Development Center, 5769 42nd Street, Riverside.

ROLL CALL

Elected District Advisory Council members present were:

Ms. Marylu Barela, Parent, Sunnyslope Elementary
Ms. Linda Clay, Parent, Rustic Lane Elementary
Ms. Amy Davidson, Parent, Sky Country Elementary
Ms. Sue Ann Gutierrez, Parent, Glen Avon Elementary
Ms. Mary Lou Hahn, Parent, Mission Bell Elementary
Ms. Judy Hesler, Parent, Pedley Elementary
Ms. JoAnn Papavero, Staff, Mission Middle School
Ms. Hilda Ramirez, Parent, West Riverside Elementary
Ms. Jill Santag, Parent, Van Buren Elementary
Ms. Cindy Seeley, Parent, Troth Street Elementary
Ms. Judy Wigg, Parent, Pacific Avenue Elementary

Elected District Bilingual Council members present were:

Ms. Norma Cortez, Parent, West Riverside Elementary
Ms. Vivian Carrasco, Staff, Pedley Elementary
Mr. Jose Angel Jimenez, Parent, Jurupa Valley High School
Ms. Teresa Martinez, Parent, Jurupa Middle School
Ms. Esther Ruvalcaba, Parent, Sunnyslope Elementary
Ms. Maria Sahagun, Parent, Troth Street Elementary

Staff members present:

Mrs. Dorothy Baca, Bilingual Coordinator
Mrs. Tina Brennan, Curriculum Coordinator
Ms. Faye Edmunds, Resource Teacher, Pacific Avenue Elementary
Ms. Louise Gillette, Resource Teacher, Sunnyslope Elementary
Ms. Kathi Jensen, Program Specialist, Special Education
Mrs. Janaye Jones, Coordinator, Instructional Media Center
Mrs. Lupe Lopez, Bilingual Coordinator
Ms. Teresa Moreno, Administrative Secretary,
Ms. Fran Rice, Resource Teacher, Sky Country Elementary
Mrs. Benita Roberts, Assistant Superintendent, Education Services
Mrs. Patty Stark, Resource Teacher, West Riverside Elementary
Mr. Jim Taylor, Director, Elementary Education
Ms. Marsha Willis, Program Assistant, Head Start/Preschool
Other members present:

Ms. Kenya Zundel, Parent, Jurupa Valley High School

INFORMATION SESSION

- FLAG SALUTE** The committee members and staff attending participated in the flag salute to the United States of America.
- MEMBER INTRODUCTIONS** New committee members in attendance were introduced.
- PRESENTATION "BUILDING CHILDRENS' SELF-ESTEEM"**
1. Accept who they are - do not judge and accept their differences.
 2. Listen to what they have to say - keep communication open, have mutual respect, share their concerns, and use good eye contact and body language.
 3. Don't do too much, don't bail them out - encourage them to do jobs and chores, keep consistent, set limits, and let them get out of their own mistakes.
 4. Give them time - read to them 15 minutes a day, plan a day together or do something special just for them.
 5. Give them exposure to many and varied experiences - take them to historical or art landmarks, experience a concert or the opera.
- RANKING OF SCHOOLS FOR COMPENSATORY EDUCATION**
- The district receives State categorical funds for transportation, textbooks and special education. In addition to these programs, we receive State and Federal Compensatory Education funding for eligible schools and students.
- Mrs. Roberts reported that in order to receive the Compensatory Education funds, the schools are ranked according to State guidelines by the percentage of low income students in the attendance area. Advisory members reviewed a report indicating that the following schools qualify for these funds for the 1991-92 school year: Ina Arbuckle, Glen Avon, Pacific Avenue, Rustic Lane, Sunnyslope, Troth Street, and West Riverside.
- The report showed that Van Buren Elementary is no longer eligible because their low income student percentage dropped below the district average this year; however, they will receive funds for one additional year.

ACTION SESSION

- APPROVAL OF MINUTES FOR MEETING #1 AND SUB-COMMITTEE MINUTES**
- Ms. Judy Wigg motioned for approval of the minutes for meeting #1 on October 17, 1990 and the sub-committee minutes on November 8, 1990 and December 14, 1990.
- Ms. Mary Lou Barela seconded the motion which carried unanimously.
- HOMEWORK HOTLINE**
- Ms. Roberts provided information on two forms of homework hotlines that were examined by the district based on the suggestions of the parent involvement sub-committee.
1. A voice-activated system from Advanced Voice Technology that offers increased parent information on homework assignments, calendar of events, absenteeism notification, and emergency notification using a touchtone telephone system with a base cost of \$10,000 for the software and equipment.
- As an alternative suggestion to this system, Mr. John Cantlin from Computer Information Enterprises in a meeting with Ms. Roberts recommended using a similar system but his firm would custom design the software on a pilot basis at a reduced cost.

2. Dial-A-Teacher Hotline was the second alternative. With this hotline, a general location would be needed, as well as teachers to work from 4 to 7 p.m. Monday through Thursday in several subject areas. A full library of textbooks, teacher workbooks, and reference materials would also need to be compiled. More information will be available on this program at the next meeting.

It was agreed more research as well as additional funding in the form of business donations or grant applications would need to be examined before any decision could be made.

DISTRICT PARENT NEWSLETTER

The committee heard a report on the Parent Involvement sub-committee's recommendation of publishing the "Parents Make a Difference" newsletter for three months on a trial basis. An evaluation form will be attached to the third newsletter to find out if parents find the newsletter worthwhile and informative.

SATURDAY PARENT CONFERENCE

The idea of establishing a Saturday Parent Conference on May 11, 1991 at Jurupa Valley High School which would include a keynote speaker and workshops on the various subjects dealing with parent education, television and the media, growth and development, gangs and substance abuse, and parent/child communication was proposed. The PTA will be co-sponsoring the event.

The Assistant Superintendent asked the committee for suggestions on possible speakers. Ms. Zundel submitted a flyer on Mr. Robert Burns, a lecturer on "Developing Parent Power." Various other suggestions included Jim Dobson as keynote speaker, Sam Mobile Unit for drug information and the Rainbow Experience on gangs. Ms. Lopez recommended Maria Reifler on self-esteem and parent-child communication.

Ms. Patty Stark moved for approval of the Saturday Parent Conference on May 11, 1991. Ms. Fran Rice seconded the motion which carried unanimously.

PARENT INVOLVEMENT POLICY

Ms. Roberts had a brainstorming session for ideas on "How to Improve Communication between Home and School," to be used in formulating the district Parent Involvement Policy. Ideas were as follows:

1. Telephone home - to communicate student problems as well as progress
2. Monthly newsletter from the principal
3. Weekly progress report from the teacher - form attached to students work
4. Parent conferences toward middle or end of school year rather than the beginning
5. Open classroom policy - to encourage parents to drop in and observe class at any time
6. Written statement on classroom activities
7. Parent/student involvement activities
8. Neighborhood coffees - hosted by advisory parents to get other uninvolved parents more involved
9. Postive notes from teacher
10. Parent letter with expectations, rules, etc. in the beginning of the school year (with spanish translation available)
11. School Handbook (with spanish translation available)
12. Opportunities for parents to have input during the planning of upcoming events

NEXT MEETING

The next meeting of the District Advisory Council for the Consolidated Application is scheduled for Wednesday, March 27, 1991, 9:00 a.m., at the Professional Development Center.

ADJOURNMENT

The meeting was adjourned at 10:28 a.m. and the District Bilingual Committee meeting followed.

JURUPA UNIFIED SCHOOL DISTRICT
Instructional Services

DISTRICT BILINGUAL ADVISORY COMMITTEE

UNADOPTED MINUTES OF MEETING #2

January 30, 1991 - 10:30 a.m.

Professional Development Center

CALL TO ORDER

The second meeting of the District Bilingual Advisory Committee was called to order by Mrs. Dorothy Baca, Coordinator of Bilingual Education, at approximately 10:35 a.m. at the Professional Development Center.

ROLL CALL

Elected District Bilingual Committee members present were:

Ms. Norma Cortez, Parent, West Riverside Elementary
Ms. Vivian Carrasco, Parent, Pedley Elementary
Mr. Jose Angel Jimenez, Parent, Jurupa Valley High School
Mrs. Teresa Martinez, Parent, Jurupa Middle School
Mr. Gabriel Ramirez, Parent, Pacific Avenue Elementary
Ms. Esther Ruvalcaba, Parent, Sunnyslope Elementary
Ms. Maria Sahagun, Parent, Troth Street Elementary
Ms. Susie Sahagun, Parent, Mission Bell Elementary

Staff members present:

Mrs. Dorothy Baca, Coordinator of Bilingual Education
Mrs. Faye Edmunds, Resource Teacher, Pacific Avenue
Mrs. Lupe López, District Bilingual Resource Teacher
Mrs. Rosi Partida, Secretary
Mrs. Fran Rice, Resource Teacher, Sky Country
Mrs. Patty Stark, Resource Teacher, West Riverside Elementary
Ms. Kenya Zundel, Bilingual Language Tutor, Jurupa Valley High School

Others present:

Mrs. Lilia Lara, Parent, Troth Street School

INFORMATION SESSION

**BILINGUAL
EDUCATION
PROGRAM- PARENT
NOTIFICATION
LETTERS**

Mrs. Baca reviewed the parent notification letters regarding initial identification of LEP students and placement of students in classes with Bilingual Program.

**COORDINATED
COMPLIANCE REVIEW
ITEMS - LEP**

Mrs. Lupe López presented the district processes and procedures for identifying and placing LEP students in an appropriate educational program. The fourteen LEP items in the Compliance Review Manual were reviewed and explained.

LEP PLAN TO REMEDY

Mrs. Baca reviewed the Plan to Remedy the Shortage of Qualified Teachers for LEP students. Mrs. Baca explained that last year the plan was submitted to the state department with the Board of Education's approval in October, 1989. This year the annual report was part of the Consolidated Application, Part II.

**ENGLISH AS A SECOND
LANGUAGE**

Mrs. Rita Gutierrez, Bilingual Language Tutor, West Riverside, presented an ESL lesson, integrating the thematic unit (friendship and love) into the Teaching English Naturally E.S.L. program. She demonstrated strategies learned during the monthly bilingual language tutor inservices.

NEXT MEETING

The next meeting of the District Bilingual Advisory Committee is scheduled for Wednesday, March 27 1991 at the Professional Development Center (PDC).

ADJOURNMENT

The meeting was adjourned at 11:47 a.m.

LL:rvp
2.7.91