



# BOARD OF EDUCATION REGULAR MEETING AGENDA

BOARD OF EDUCATION Sandra Ruane, President Mary Burns, Clerk David Barnes John Chavez Jose Medina  
SUPERINTENDENT John P. Wilson, Ed.D

MAY 21, 1990

EDUCATION CENTER BOARD ROOM #16 - 3924 Riverview Drive, Riverside, CA 7:00 p.m.

## OPENING

Call to Order

\* Indicates supporting document

Roll Call

\*\* Indicates supporting document  
for Board Members only

## CLOSED SESSION 5:30 P.M.

The Board will meet in Closed Session at 5:30 p.m. in the Superintendent's office to consider qualified matters of litigation, negotiation, student discipline, professional services, and/or personnel qualifications which are timely.

## PUBLIC SESSION 7:00 P.M.

Speaker cards are available on the side table for citizens wishing to address the Board in either a hearing session or communications session. Speakers are requested to limit comments to five minutes.

Call to Order in Public Session

(President Ruane)

Roll Call: President Ruane, Mrs. Burns, Mr. Barnes, Mr. Chavez, Mr. Medina

Flag Salute

(Mr. Barnes)

Invocation

(Mr. Chavez)

## 1. Recognition

### a. Recognize JUSD Teacher Selected as Riverside County Outstanding Math Teacher

(Mrs. Twombly)

The Board is proud to recognize Mrs. Nanette Seago, mathematics teacher at Mission Middle School, as the Outstanding Mathematics Teacher for Riverside County. Mrs. Seago was selected from five secondary mathematics teachers from throughout Riverside County for this honor. The criteria for selection was based on Mrs. Seago's responses to questions and situations dealing with classroom problem-solving in relation to creativity, use of state framework guidelines, methodology and mathematics standards. The award, presented by the Riverside County Mathematics Teachers' Association, was presented at a reception on May 9th. The Board will be delighted to congratulate Mrs. Seago who will be present at the meeting for receiving this outstanding award.

1. Recognition (Cont'd)

b. Recognize Energy Conservation Efforts

(Mrs. Twombly)

On Tuesday, May 15, 1990, Southern California Edison Company hosted a dinner for customers who have promoted and used energy efficient building design concepts. Jurupa Unified School District was represented at this event by Phil Wilkeson, Director of Purchasing, and Bob Iverson, Buyer. Edison presented two energy rebate checks to the District totalling \$14,604 for energy efficient ballasts, lighting, and air-conditioning at Jurupa Valley High School. A plaque was also presented to the District for excellence in energy management. We anticipate additional energy rebates totalling over \$13,000 for similar energy conservation efforts at Camino Real, Rustic Lane, Sky Country, Sunnyslope, Troth Street and West Riverside Elementary Schools.

\* c. Recognize CHP Evaluation of Transportation Department

(Mr. Edmunds)

Each year the California Highway Patrol conducts an inspection of our transportation fleet and operation, and prepares a Safety Compliance Report summarizing the results of the inspection. This year's inspection took place May 5 through May 10.

Over the last several years, the Transportation Department has established an increasingly excellent record on the inspection. In three prior inspections, the number of violations per vehicle went from 1.80 to 1.19 and then to 1.11 last year. This year there were a total of 34 violations, down from 52 violations last year. Most of these violations were for minor equipment repairs such as high beam indicators, window molding repair, a few loose screws, etc. The CHP inspector commented "Inspection results indicate marked improvement in carriers preventive maintenance." Our overall rating was .7 violations per vehicle. Twenty-five vehicles had no violations at all. All noted deficiencies were immediately corrected and the buses put back in service the same day.

This is the highest rating ever received by our Transportation Department. The Board is well aware that our Transportation Department has established a long history of excellent CHP inspection ratings. In the past, CHP inspectors have commented that we may have the best maintained fleet in the State. It is truly incredible that the Transportation Department has been able to improve again upon an already outstanding tradition. The best just keeps getting better...and better. Information only.

2. Administrative Reports and Written Communications

Other Communications/Reports

(Dr. Wilson)

3. Report of Student Representatives

The Board welcomes Sophie Deason, Rubidoux High School Student Representative, and Jennifer Challacombe, Jurupa Valley High School Student Representative. They may wish to address the Board regarding student achievements, interests, or other matters.

#### **4. Public Verbal Comments**

This communication opportunity is included on the agenda of each regular Board meeting so citizens can make suggestions or identify concerns about matters affecting the school district, or request an item on a future agenda. **California law states that there shall be no action on items not shown on the published Board Agenda.**

The Board President will call on speakers who have completed cards requesting to be heard. Comments should be limited to five minutes. The Board may not have complete information available to answer questions and may refer specific concerns to the staff for appropriate attention.

#### **5. Board Member Reports and Comments**

Individual Board members may wish to share information about topics not on the agenda, report on committee activities or request items on a future agenda.

#### **ACTION SESSION**

##### **\* A. Approve Minutes of the May 7, 1990 Regular Meeting**

Recommend approval as printed.

##### **B. Report from Rubidoux High School Student on Youth to Youth Conference and Drug Free Activities on Campuses** (Ms. Roberts)

In February, the Board authorized Rubidoux High School student, Jim Turner, to attend a Youth to Youth Conference. In response to the Board's request, Jim will report on student activities generated by the emphasis on drug free fun on our campuses. Positive peer leadership is a very important component of student wellness and a chemical free life style. Jim has been named as the student delegate to the Riverside County Advisory Committee on Drug Abuse.

##### **\* C. Approve Allocation for Participation of Jurupa Valley High School and Jurupa Middle School Students in the University of California at Riverside Early Outreach Program** (Ms. Roberts)

The University of California Early Outreach Program (also known as the Partners Program) has been highly successful in assisting under-represented students to prepare for, and enroll in, college. The program is funded by the state at many schools, including Mission Middle School and Rubidoux High School. Statewide funds are not available for additional schools and school districts must bear these costs if they wish to have the benefits of this program. Jurupa District funds were allocated to include Jurupa Middle School in November, 1987, and for Jurupa Valley High School in September, 1989. The program involves a parent meeting, a counselor-aide tutor assigned to the site for ten (10) hours per week for twenty-seven (27) weeks, a visit to the university, and a summer residential program for selected students. A projected budget is included in the supporting documents.

\* C. Approve Allocation for Participation of Jurupa Valley High School and Jurupa Middle School Students in the University of California at Riverside Early Outreach Program (Cont'd)

Administrators are requesting that the Board continue to fund the programs at Jurupa Valley High School and Jurupa Middle School so that the benefits of the Early Outreach Program will continue to be available for students who attend these schools.

It is recommended that the Board approve Jurupa Valley High School's and Jurupa Middle School's participation in the University of California at Riverside's Early Outreach Program.

D. Approve Review of Textbooks for the Secondary Level

(Ms. Roberts)

\* 1. Approve for Review Chemistry Textbook for Jurupa Valley and Rubidoux High Schools

A textbook selection committee for Jurupa Valley and Rubidoux High School is recommending Chemistry, published by Addison-Wesley Publishing Company for use in their curriculum, beginning with the 1990/91 school year. The Instructional Council reviewed and made a recommendation for Board review at a meeting held on May 14, 1990.

A copy of the selection committee's recommendation is included in the supporting documents.

It is recommended that the Board approve for review Chemistry, published by Addison-Wesley Publishing Company.

\* 2. Approve for Review Eighth Grade Core Literature Selections

In June, 1989, the Board approved the Prentice Hall Literature series as the basic textbook for seventh and eighth grade language arts classes. This series is an anthology containing various types of literature selections including: short stories, poems, and a full-length novel. The state's English Language Arts Framework recommends that in addition to a basic textbook, core literature selections and extended works should be available to every student. Each middle school has been given the option of selecting four novels for seventh grade and four novels for eighth grade. Currently textbook selection committees at Mission Middle School are recommending one novel, Sadako and The Thousand Paper Cranes, for seventh grade students and three novels, American Tall Tales, The Cow-Tail Switch and Other West African Stories, and A Midsummer Night's Dream for eighth grade students.

The novels were selected because they accommodate major themes in the Prentice Hall literature program. A description of the books is included in the supporting documents.

It is recommended that the Board approve for review Sadako and The Thousand Paper Cranes for seventh grade students, and American Tall Tales, The Cow-Tail Switch and Other West African Stories, and A Midsummer Night's Dream for eighth grade students at Mission Middle School.

- \* **E. Adopt at Second Reading Section 3000 of the Policies and Regulations Handbook** (Mr. Huckaby)

Administration recommends the Board adopt at second reading Section 3000 of the Policies and Regulations Handbook.

- F. Approve Nominations to Community Advisory Committee for Special Education** (Ms. Roberts)

The County Office of Education Division of Student Programs and Services has advised that participation on the Community Advisory Committee for Special Education requires approval by the Board of Education. After discussion in Closed Session, the Board may wish to approve nomination(s) submitted by the Community Advisory Committee.

- G. Approve High School Resource Officer Program for 1990/91** (Mr. Anderson)

We have completed five full years with the highly successful program of having a Riverside County Deputy Sheriff assigned fulltime to Jurupa schools. This past year he was split between Rubidoux High and Jurupa Valley High.

It is firmly believed that the officer on campus has reduced the frequency and severity of behavior problems, as well as enabled the patrol deputies to be more available to the community. Moreover, a single officer regularly interacting with school personnel is preferable to dealing with a number of officers unfamiliar with the school's operational plans.

Sheriff Cois Byrd would like a fulltime deputy on each high school campus next year. Although the district views this as highly desirable, this program enhancement is not appropriate in light of next year's fiscal restraints.

Administration recommends the Board approve the High School Resource Officer Program for 1990/91 and split the cost 50/50 with the Sheriff's Department.

- H. Act on Pending Litigation - Ballas Development Corporation vs Jurupa Unified School District, Case #193853** (Mr. Edmunds)

- I. Award Legal Bid #90/13L, Supply Printing and Xerographic Paper** (Mr. Edmunds)

Specifications were developed by the District for 20# bond, white, and colored printing and xerographic paper. This paper is our standard warehouse stock used by the Print Shop and all sites. The Notice Inviting Bids was published in the Riverside Press Enterprise on April 20 and 27, 1990. Bid packets were sent to twelve potential suppliers; four companies submitted bids. The public opening was held on Thursday, May 10, 1990, at 10:00 a.m. in the Director of Purchasing's office. The limited response to the request for bids was due to a recent tightening up of the paper market which caused many distributors to be without firm commitments from mills for future deliveries (four to six months). Although the district received only three bids, the prices quoted are good. Administration compared the quoted amounts with paper bid prices of two other recent bids from Riverside County school districts and the xerox price is identical to one district's quote and 18.6 cents a ream lower than the second district.

**I. Award Legal Bid #90/13L, Supply Printing and Xerographic Paper** (Cont'd)

Following is a recap of the bids submitted:

<u>Company</u>	<u>8½" x 11" White</u> <u>16,000 Reams</u>	<u>8½" x 11" Colors</u> <u>6,400 Reams</u>	<u>Total Order</u> <u>(Including Tax)</u>
Xerox Corporation	\$2.045	\$2.785	\$53,995.72
Nationwide	2.39	2.90	60,634.00
Williamette	2.65	No Bid	45,262.00*
Carr Paper	Bid Rejected -- No Bid Bond		

\*Williamette bid total does not include colors.

Administration recommends that Legal Bid #90/13L for printing and xerographic paper be awarded to Xerox Corporation of San Bernardino, and that Purchase Order #62732 for \$53,995.72 (including tax) be issued to cover the first delivery on this award.

**J. Review and Act on Timely School Facility Matters** (Mr. Anderson)

**\* 1. Approve Agreement with Rialto Unified School District to Exchange Downside (Low) Radio Frequencies**

In the supporting documents is an agreement between Jurupa Unified School District and Rialto Unified School District which focuses on exchanging the use of our assigned downside (low) radio frequencies. To improve communications at school sites, it would be advantageous to enter into this agreement. Administration recommends approval of this agreement to exchange use of downside (low) radio frequencies with the Rialto Unified School District.

**2. Hear and/or Approve Other School Facility Matters**

Due to frequent changes taking place in facility improvement programs, items which require Board discussion or action may arise between agenda preparation and meeting times. Administration may provide such items as verbal information reports or recommendations for action.

**\* K. Approve Personnel Report #21** (Mr. Campbell)

Administration recommends approval of Personnel Report #21 as printed subject to corrections and changes resulting from review in Closed Session.

**L. Act on Student Discipline Matters** (Mr. Taylor)

**\*\* 1. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #90/25 for attempting to cause physical injury, defying school personnel, and disrupting school activities.**

**\*\* 2. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #90/40 for causing serious physical injury to a pupil, defying school personnel, and disrupting school activities.**

**L. Act on Student Discipline Matters** (Cont'd)

- \*\* 3. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #90/41 for possessing and furnishing a controlled substance, defying school personnel, and disrupting school activities.
- \*\* 4. The Administrative Hearing Panel recommends the expulsion of the pupil in Discipline Case #90/42 for possessing, and furnishing a controlled substance, defying school officials, and disrupting school activities.
- \*\* 5. The Administrative hearing Panel recommends that enrollment to the Jurupa Unified School District be denied to the pupil in Discipline Case #90/43, pursuant to Section 48915.1 of the California Education Code, as the pupil is currently on expulsion from another district and has been deemed a present and continuing danger to pupils and staff.
- \*\* 6. The pupil in Discipline Case #89/10 was admitted to the Independent Study Program on February 20, 1990. Members of the Governing Board ordered a periodic review and a report of school related progress. The pupil and parent have made arrangements to appear before the Governing Board as requested. (Information only.)

**M. Approve Routine Action Items by Consent**

Administration recommends the Board approve Routine Action Items M 1-12 as printed.

- \* 1. Purchase Orders (Ms. Reul)
- \* 2. Disbursements (Ms. Reul)
- \* 3. Appropriation Transfers (Ms. Reul)
- \* 4. Monthly Payroll (Ms. Reul)
- \* 5. Certificated Extra Compensation (Ms. Reul)
- \* 6. Classified Extra Time (Ms. Reul)
- \* 7. Classified Overtime (Ms. Reul)
- \* 8. Agreements (Mr. Edmunds)
- \* 9. Resolution 90/47, Resolution for Expenditure of Excess Funds (Mr. Edmunds)

Throughout the school year, the Business Office monitors and adjusts the District's various budgets with respect to both revenue and expenditures. As information about revenue increases or decreases becomes available, this information is accumulated and used to adjust the budget. Such changes in revenue result from grant applications, increased funding, increased ADA, deficits, apportionment reductions, etc. The method by which the revenue side of the budget is adjusted is to adopt a Resolution for Expenditure of Excess Funds, by which action the Board approves adding revenue to the budget for various purposes.

**M. Approve Routine Action Items by Consent**

**\* 9. Resolution 90/47, Resolution for Expenditure of Excess Funds (Cont'd)**

Since the last Excess Resolution was adopted on February 20, 1990, the District has received revenue adjustments in the amount of \$979,756 as identified below.

**Fund 100 - General Fund**

o Additional Interest	\$ 75,000
o Other Local Income	40,456
o Mandated Costs	33,630
o Revenue Limit	(183,378)
	<u>\$ (34,292)</u>

**Fund 101 - Special Projects Fund**

o Staff Development - PL 94-142	\$ 5,911
o Comprehensive Alcohol & Drug Prevention Education	46,168
o Tobacco Use Grant	80,676
o California Education Initiatives Fund	8,300
o California Professional Development Program	88,050
o Eisenhower Grant	8,471
o Vocational Education Agricultural Incentive Grant	(1,904)
o Comprehensive Teacher Education Institute	80,000
o School/Community Primary Prevention Program - SB110	12,426
o Drug Free Schools	16,851
o Demonstration Reading Program	60
	<u>\$ 345,009</u>

**Fund 102 - Special Education Fund**

o Special Education Entitlement - PL 94-142 (UDC)	\$ 15,991
o Staff Development - Program Specialist	5,308
	<u>\$ 21,299</u>

**Fund 103 - Other Restricted Funds**

o Instructional Materials (K-8)	\$ 30,934
o Driver Training	(8,194)
	<u>\$ 22,740</u>

**Fund 112 - Supplemental Grant Fund**

o Supplemental Grant	\$ 625,000
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**TOTAL** **\$ 979,756**

It is apparent that most of these funds are for special purpose grants or restricted uses, and expenditure budgets will be developed for them. All funds remaining at the end of the year will be shown in the reserve.

Administration recommends that the Board approve Resolution 90/47, Resolution for Expenditure of Excess Funds.



**M. Approve Routine Action Items by Consent**

- \* 10. Notice of Completion for Legal Bid #89/13L, West Riverside Elementary School Library and Administration Buildings (Mr. Edmunds)
- \* 11. Disposal of Obsolete Instructional Materials (Ms. Roberts)

There are quantities of obsolete instructional materials, as defined in Policy 6165, taking up valuable space at the school sites. The policy requires that "to insure that students' instructional needs are met with appropriate materials, administration shall arrange the disposal of obsolete instructional materials." According to policy, the Board must adopt a resolution stating its intent to dispose of obsolete instructional materials before the process begins.

It is recommended that in order to make space for new materials and insure that obsolete instructional materials are not being used for basic instruction the Board adopt Resolution 90/46 directing the disposal of obsolete instructional materials.

- 12. Rejection of Claim (Mr. Edmunds)

On May 16, 1990, administration received a claim against Jurupa Unified School District on behalf of student Alisha Smith. The student allegedly received injuries February 5, 1990, while walking in a crosswalk near Rubidoux High School. Administration recommends rejection of the claim with appropriate notice to the district insurance carrier. (A copy of the claim is available for Board review.)

**N. Review Routine Information Reports**

- 1. Report on Average Daily Attendance Rates (Mr. Edmunds)

The District is required by the Education Code and by a number of statutes to keep detailed records on the attendance of each student. Attendance records are extremely important for a variety of reasons, not the least of which is that a substantial portion of District revenue is based on student attendance. The District receives \$2,910.23 per unit of average daily attendance (ADA). While it is perhaps commonly perceived that District revenue is based upon the number of students enrolled in the District, it is in fact based upon ADA, which is actually a much more complicated concept.

The beginning point for calculating ADA is the total number of days in the school year, times the total number of students enrolled, which yields the number of **potential attendance days**. **Potential attendance days** reduced by each instance of student absence, results in the number **actual attendance days**. Pursuant to State attendance accounting requirements, absences may be excused and counted as regular attendance days if the reason for absence is illness, death in the family, court summons, etc., and the absence is verified. The **ADA rate** is then calculated by adding **actual attendance days** and **excused absences** and dividing this total by the number of **potential attendance days**.

## N. Review Routine Information Reports

### 1. Report on Average Daily Attendance Rates (Cont'd)

The figures below represent a five-year trend of ADA rates by grade level. In reviewing these numbers, it is important to remember that the ADA rate is comprised of the actual attendance rate and the rate of excused absence. The rate of excused absence varies, but generally runs around 5% to 6%. The actual attendance rates tend to fluctuate randomly from year to year, and record keeping and absence verification procedures also tend to vary somewhat. These factors explain why there is some variation in the ADA rates from one year to another. Within reasonable limits, it is sometimes possible to increase ADA for revenue purposes by putting greater effort into record keeping and collecting information for verifying excused absences. For this purpose, administration monitors these rates very closely, and prepares reports that are shared with principals to apprise them of their attendance rates. Information only.

Grade Level	Percent ADA				
	<u>1985/86</u>	<u>1986/87</u>	<u>1987/88</u>	<u>1988/89</u>	<u>1989/90</u>
K-6	98.63	98.24	98.28	97.90	98.04
7-8	96.18	96.73	96.16	95.95	96.42
9-12	95.95	95.73	96.23	94.54	96.35
NVHS	73.73	82.51	85.16	86.94	84.29

### 2. Report on the District's Dropout Rate

(Mr. Huckaby)

The State Department of Education calculated Jurupa's drop-out rate for the class of 1986 at 33.5%. If the district had not taken measures to reduce this figure, we would have had an estimated total of 352 drop-outs in the class of 1989. The actual number of students who dropped out of the class of 1989 was 203.

Beginning in 1987 and continuing to the present, the district has implemented a number of programs and practices whose goals are to reduce the number of students who drop-out of school. Using the SDE figures for 1986 as a basis for improvement, the following chart demonstrates how those programs have been successful in achieving reduced drop-out rates.

	<u>1986</u>	<u>1988</u>	<u>1989</u>
Jurupa	33.5%	24.6%	19.3%
State	24.9%	22.1%	20.4%
County	26.7%	23.3%	22.2%

It is important to note that JUSD has made significant achievement in reducing our drop-out rate. We have moved from being well above the state and county averages in 1986 to being below both of those averages for our most recent graduating class.

## **N. Review Routine Information Reports**

### **3. Report on Air Quality Management District Regulation XV**

(Ms. Twombley)

The South Coast Air Quality Management District seeks to achieve and maintain healthy air quality through a comprehensive program of regulation, research and communication. It covers a four-county area: Los Angeles, Orange and Riverside Counties, plus the non-desert portion of San Bernardino County.

The district monitors air quality 24 hours a day, sets maximum emission levels for commercial and industrial sources of pollution, inspects and regulates equipment, and seeks fines and other penalties for violations of District rules.

Regulation XV is a commuter program mandated by SCAQMD. The regulation requires that all employers with more than 100 employees at any site or facility develop and implement a trip reduction plan that provides incentives to encourage employees reporting to work between 6:00 a.m. and 10:00 a.m. to reduce their driving.

JUSD presently has four locations which must comply with this regulation: Rubidoux High School, Jurupa Valley High School, Jurupa Middle School with the MOT facility, and West Riverside School with the Education Center and IMC facilities.

As mandated by SCAQMD, the plan must include statistics on current ridership practices, a list of incentives which will be offered to encourage employees to reduce their driving, a written commitment to offer the specified incentives, and a designated transportation coordinator.

The district must submit a plan no later than June 30, 1990 which will be implemented at the four affected sites upon SCAQMD approval. Mr. Ted Huling, Administrative Analyst and Mrs. Jana Twombley, Public Information Officer, are presently working on the plan development. It is estimated that the plan and its applicable incentives will have a budget impact of approximately \$10,000. The plan will be submitted for Board approval at a June Board meeting.

### **\* 4. Report on Testing for Release of Fibers Due to Buffing and Waxing Asbestos Floor Tiles**

(Mr. Edmunds)

In November, 1989, a local NBC affiliate in Washington D.C. produced and aired a three-part series on the potential dangers of stripping asbestos-containing floor tiles. The series concluded that stripping excess wax or finish coat from asbestos-containing floor tiles in schools may increase the asbestos exposure of school maintenance personnel and school children.

During Christmas break 1989, the Jurupa Unified School District Maintenance Department and the Riverside County Health Department undertook a study to determine whether floor maintenance activities (i.e. stripping, buffing and waxing) release asbestos fibers into the air, and if so, in what concentrations.

## **N. Review Routine Information Reports**

### **4. Report on Testing for Release of Fibers Due to Buffing and Waxing Asbestos Floor Tiles (Cont'd)**

Floor maintenance activities were conducted in three similar classrooms located at Rubidoux High School. Two maintenance workers conducted the activities which included light stripping with water, strong stripping with ammonia, waxing, and spray buffing the floors. Personal and area air samples were taken to determine whether any of the activities released asbestos fibers, if the workers were overexposed to asbestos fibers, and whether children could reoccupy the classrooms according to the AHERA regulations.

After the samples were taken, the Riverside County Health Department sent them to three different laboratories for extensive analysis and confirmation of findings. The Health Department's conclusions are contained in a report that was submitted to the District in early March, 1990, at a cost of \$7,381.35.

There are two different standards for acceptable levels of asbestos fiber concentration. One of these is set by OSHA for occupational exposure, the other is set by AHERA regulations, and relates to reoccupancy of a room by children in a school setting where there has been an asbestos release. The County Health Department's study found that during the floor cleaning, the asbestos airborne concentrations were below the occupational standard for employees, but exceeded the re-occupancy standard for children at schools as established by the AHERA regulations. However, within 48 hours of the floor cleaning activities, the airborne asbestos fiber concentration decreased to undetectable levels.

Based on these findings, the Riverside County Health Department's report recommended that certain procedures be used to clean asbestos-containing floor tiles. A key recommendation is to use spray buffing as little as possible, as it is a dry process. Dry stripping tends to promote the release of asbestos fibers.

The supporting documents include a copy of a memorandum issued by the Environmental Protection Agency (EPA) entitled "Recommended Interim Guidance for Maintenance of Asbestos-Containing Floor Coverings," which states that

"there is no clear evidence that the 'routine' stripping activities described in the series", referring to the one aired by NBC in November, 1989, "produced significantly elevated levels of asbestos fibers. In fact, the air levels generated during routine stripping were below those which require special procedures under federal regulation. Thus, the levels are unlikely to cause asbestos-related health problems. Secondly, higher levels were produced only after a stripping machine was used on a relatively dry, unwaxed floor. Such a practice is not a normal maintenance procedure."

The EPA's findings are similar to those of the study performed by the Riverside County Health Department. To safeguard the health of building occupants, the County Health Department has recommended that we follow the EPA "Guidelines for Stripping Asbestos-Containing Floors." District custodians have been given the recommended procedures, and have been following them since April 11, 1990.  
Information only.

**N. Review Routine Information Reports**

**\*\* 5. Receive Reports Pursuant to Education Code #48915**

(Mr. Martinez)

Education Code #48915 requires that when a school principal determines that expulsion is inappropriate for specific student discipline violations, the principal will report in writing to the Governing Board. Such reports are included in the supporting documents for Board members only. Information only.

ADJOURNMENT

DEPARTMENT OF CALIFORNIA HIGHWAY PATROL  
SAFETY COMPLIANCE REPORT  
MOTOR CARRIER SAFETY OPERATIONS  
CHP 343 (Rev 4-89) OPI 062

INSPECTION LOC. (NUMBER, STREET, CITY OR COUNTY)	TELEPHONE NUMBER	AREA CODE
4740 PEDLEY RD. RIVERSIDE CA	714-360-2736	860
CARRIER TYPE	CARRIER REPRESENTATIVE'S NAME AND TITLE	
BUS	CURTIS THOMAS TRANSP. DIR.	

FLEET AND EMERGENCY RESOURCE INFORMATION

MS LIC. NO.	MS REG. NO.	MS LIC. NO.	PUC NUMBER
EXP. DATE	EXP. DATE	EXP. DATE	
TRUCKS AND TYPES	TRAILERS AND TYPES	BUSES BY TYPE	REG. C.T.
—	—	1- 36	—
SHOP	FUEL	DVD-AREA NUMBER	CHP 343 ISSUED
<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input checked="" type="checkbox"/> GAS <input type="checkbox"/> DIESEL <input type="checkbox"/> LPG	07	<input type="checkbox"/> YES <input type="checkbox"/> NO
		FIRST INSP. THIS YEAR	CHP 1000 COLUMN NO.
		<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO

INSPECTION RATINGS: S = Satisfactory U = Unsatisfactory C = Conditional UR = Unrated

MAINTENANCE PROGRAM	DRIVER RECORDS	REGULATED EQUIPMENT	HAZARDOUS MATERIALS	TERMINAL
1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
NO. TIME	NO. TIME	NO. TIME	TIME IN	TIME OUT
CONTAINERS/TANKS	VAPOR RECOVERY SYS.	MISTER CATEGORY	DATE OF LAST:	
NO. TIME	TESTED CERT.	<input type="checkbox"/> CARRIER <input type="checkbox"/> TERMINAL	CHP 362 CHP 362A	

REQMTS.	VIOL.	REMARKS
MAINTENANCE PROGRAM		1300R1230 THREE of 46 VEHICLES INSPECTED HAVE BEEN PLACED OUT OF SERVICE FOR UNSAFE CONDITIONS.
DRIVER RECORDS		
DRIVER HOURS		81 CROWN #45 771221 LIGHT DEFECT
BRAKES	3	85 GMC #103 491892 STEERING DEFECT
LAMPS-SIGNALS	3	73 CROWN #32 628333 NEUTRAL SAFETY
CONNECTING DEVICES		
STEERING & SUSPENSION	10	INSPECTION RESULTS INDICATE MARKED IMPROVEMENT IN CARRIERS PREVENTIVE MAINTENANCE.
TIRES & WHEELS		
EQUIPMENT REQMTS.	18	CARRIER IS ENCOURAGED TO CONTINUE POSITIVE EFFORT IN MINIMIZING NOTEABLE DISCREPANCIES.
CONTAINERS/TANKS		— TERMINAL RATED SATISFACTORY —
HAZARDOUS MATERIALS		
INSPECTED BY		I.D. NO.
H. Paul G		AP264
		SUSPENSE DATE
		AUTO 5/91

MOTOR CARRIER CERTIFICATION

I hereby certify that all violations described herein and recorded on attached vehicle inspection reports (pages 1 through 1) will be corrected in accordance with applicable provisions of the California Vehicle Code and the California Code of Regulations.

An unsatisfactory rated carrier who believes the rating is not justified, may, within five calendar days of the rating, request a review by a Motor Carrier Safety Unit Supervisor.

CURRENT TERMINAL RATING: SATISFACTORY

Signed: Curtis Thomas Director

DATE: 3/10/90

3934 RIVERVIEW RIVERSIDE CA 92509  
DATE: 5-3-90  
CARRIER'S NAME: JUKUHI UNIFIED SCHOOL DISTRICT  
CA AND PCN: 4949629 17568

JURUPA UNIFIED SCHOOL DISTRICT  
RIVERSIDE, CALIFORNIA

MINUTES OF THE REGULAR MEETING

MAY 7, 1990

OPENING

CALL TO  
ORDER

The regular meeting of the Jurupa Unified School District Board of Education was called to order by President Sandra Ruane at 7:42 p.m. on Monday, May 7, 1990, in the Education Center Board Room, 3924 Riverview Drive, Riverside, California.

Members of the Board present were:

ROLL  
CALL

Ms. Sandra Ruane, President  
Ms. Mary Burns, Clerk  
Mr. David Barnes, Member  
Mr. John J. Chavez, Member

Mr. Jose Medina, Member, was absent

Staff Advisors present were:

STAFF  
PRESENT

Dr. John P. Wilson, Superintendent  
Ms. Benita Roberts, Asst. Supt. Curriculum, Instruction, Assessment  
Mr. Kent Campbell, Assistant Superintendent Personnel Services  
Mr. Rollin Edmunds, Assistant Superintendent Business Services  
Mr. Jim Taylor, Director of Education Operations (Elementary)  
Mr. Doug Huckaby, Director of Education Operations (Secondary)  
Mr. Wilbert Anderson, Director of Administrative Services  
Ms. Barbara Reul, Director of Business Services  
Ms. Jana Twombly, Public Information Officer

FLAG  
SALUTE

Board member Mary Burns led the pledge of allegiance to the flag of the United States of America.

INSPIRATIONAL  
COMMENTS

President Sandra Ruane made an inspirational comment.

HEARING SESSION.

PUBLIC HEARING  
ON FORMATION  
OF COMMUNITY  
FACILITIES  
DISTRICT

President Ruane formally opened the public hearing to establish a Community Facilities District No. 1 in the Jurupa Unified School District and to incur bonded indebtedness in the amount of \$9 million for the purpose of financing public facilities.

President Ruane asked Ms. Burns, Clerk of the Board, if she had proof of publication and mailing of notices of hearings. Ms. Burns replied yes.

President Ruane called upon Mr. Edmunds, Assistant Superintendent Business Services, for a brief description of the public facilities which will be required to adequately meet the needs of the Community Facilities District and estimates of costs of providing those public facilities.

PUBLIC HEARING  
ON FORMATION  
OF A COMMUNITY  
FACILITIES  
DISTRICT  
(Cont'd)

The Assistant Superintendent Business Services referred to Exhibit "A" of the supporting documents which summarized the following public facilities: school facilities; water production, transmission and distribution facilities; sewage and wastewater collection, transmission, treatment and disposal facilities; fire protection and suppression facilities; acquisition of land, rights-of-way and easements necessary for any of the facilities noted above.

President Ruane opened the hearing to protests, comments and questions from interested persons. Robert Hernandez, who resides at 5360 - 35th Street, expressed concern that the school district may be moving too fast and not seeking enough money based on the future impact of the project. He estimated that 600 homes proposed for the Community Facilities District would generated 2.5 children per unit or about 1200 additional children and that could affect the quality of education. The Director of Administrative Services explained that a study indicates the district will generate one child or about 600 children from the project. An elementary school has already been approved by the state on the corner of Peralta and Riverview and should be completed in two years. In the interim, children would attend Rustic Lane and Ina Arbuckle Schools until Peralta School opens.

Mr. Dick Anderson added that the Jurupa Unified School District would enter into a joint powers agreement with Rubidoux Community Services District pursuant to the Mello-Roos Community Facilities Act of 1982 for the purpose of financing with the proceeds of the bonds the needs for a specific development. Since Jurupa District is the lead agency in the formation of the Community Facilities District (CFD) it has scheduled the public hearing and prepared the resolutions for adoption.

The Superintendent stated that both developments in the Community Facilities District No. 1 have approved plans under the County's general plan. The issue is not whether developers have authority but whether such developments in a CFD would be more beneficial to the school district. He commented that forming a CFD has two advantages: developers have agreed to slightly higher mitigation costs; and fees would be paid up front as opposed to during the lifetime of the development which should help the district's cash flow. The Assistant Superintendent Business Services added that both developers had signed developer fee agreements with the district in 1984, before the current law went into effect. He felt it was in the best interest of the district to honor those agreements.

President Ruane asked Ms. Burns, Clerk of the Board, whether any written protests have been received. Ms. Burns replied none had been received.

President Ruane asked Ms. Burns, Clerk of the Board, whether any persons were registered to vote within the Community Facilities District. On behalf of Ms. Burns, Mr. Anderson, attorney, replied the school district has received certification from the County of Riverside that there were no registered voters in the CFD.



PUBLIC HEARING  
ON FORMATION OF  
A COMMUNITY  
FACILITIES  
DISTRICT  
(Cont'd)

President Ruane asked Ms. Burns, Clerk of the Board, if written consent to holding the CFD elections on June 19, 1990 have been received from all landowners within the CFD and the improvement areas. On behalf of Ms. Burns, Mr. Anderson, attorney, replied that he has written consent from the landowners. The election will be held within 90 days of this public hearing on Tuesday, June 19, 1990. Since there were no registered persons, the two developers will have one vote for each acre of land in the CFD. Mr. Anderson further indicated that no written protests have been received and no majority protest has been filed.

Mr. Anderson stated the Board of Education may proceed to establish the Community Facilities district by adopting resolutions 90/40 through 90/45. He reviewed the accomplishments of each resolution:

Resolution #90/40, Establish the Community Facilities District and its boundaries and the boundaries of Improvement Area No. 1 and Improvement Area No. 2.

Resolution #90/41, Determine necessity for the Community Facilities District to incur a bonded indebtedness not to exceed \$9,000,000 and calling a special election on the bonded indebtedness.

Resolution #90/42, Call special election for the Community Facilities District for June 19, 1990 on the levy of special taxes and establishing an appropriations limit for the District.

Resolution #90/43, Call special election in the Improvement Areas and submit propositions.

Resolution #90/44, Approve Joint Powers Agreement between Rubidoux Community Services District and the school district to establish the the Community Facilities District and issuance and sale of its bonds, and authorize execution and delivery of agreement.

Resolution #90/45, Approve agreements with two property owners for establishment of the Community Facilities District, the issuance of bonds, etc., and authorize execution and delivery of agreement.

President Ruane closed the public hearing.

ADOPT RESOLUTIONS  
FOR COMMUNITY  
FACILITIES DISTRICT  
-Motion #265

MR. CHAVEZ MOVED THE BOARD ADOPT RESOLUTIONS 90/40 THROUGH 90/45 AS SHOWN IN THE SUPPORTING DOCUMENTS. MS. BURNS SECONDED THE MOTION. Mr. Barnes asked about the process for purchasing the bonds. Mr. Anderson, attorney, explained that a firm, acting as underwriter, will enter into an agreement with the district to buy bonds and sell them to the public. The firm will determine the interest rate through a process and submit a purchase agreement to the the Board for approval. The interest on the bonds is exempt from federal and state taxes. He also noted that an additional bond indebtedness has been included for authorization since one of the developers may wish to annex more property. It is common to authorize more bonds than may be sold to accommodate any unforeseen circumstance and avoid calling another election. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY BY THE FOUR BOARD MEMBERS PRESENT.

RECOGNIZE  
SCIENCE &  
ENGINEERING  
FAIR WINNERS

The Assistant Superintendent Curriculum, Instruction and Assessment congratulated nine Jurupa students who won top honors in the third round of the Inland Science and Engineering Fair competition. Appreciation was expressed to Mr. Terry Snell, coordinator of the competition, and the many teachers and parents who provided assistance.

Mr. Snell announced that nine of the district's nineteen students who entered projects received trophies. Tamara Halleck, third grade student at Mission Bell School, was one of four students in Riverside and San Bernardino counties to receive a sweepstakes award. Secondary student winners from two middle schools and high schools will participate in the State Science Fair May 23-28, 1990. Mr. Snell introduced students who were present and thanked parents who were supportive.

RECESS

At 8:15 a.m. President Ruane called a short recess. The Board reconvened in public session at 8:25 p.m.

ACCEPT  
DONATIONS  
-Motion #266

MR. BARNES MOVED THE BOARD ACCEPT DONATIONS WITH LETTERS OF APPRECIATION TO BE SENT: \$850 FROM GLEN AVON SCHOOL PTA TO PURCHASE BOOKS FOR CLASSROOM USE; \$125 FROM MRS. VERGIE WHISENHUNT, A RETIRED DISTRICT EMPLOYEE, TO BE USED FOR SCHOLARSHIP AWARDS AT JURUPA MIDDLE SCHOOL. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT FROM  
JURUPA VALLEY  
STUDENT  
REPRESENTATIVE .

Jennifer Challacombe, Jurupa Valley High School student representative, made the following report:

- The first ASB Nominating Convention held on May 3 was a success. The election will be held May 10-11.
- Jeanette Ridder of the swim team qualified for CIF's 200 and 500 yard events. Girls' softball team is being considered to participate in CIF as a freelance team.

REPORT FROM  
RUBIDOUX STUDENT  
REPRESENTATIVE .

Sophie Deason, Rubidoux High School Student representative, made the following reports:

- 1990/91 ASB Officers are:
  - Vonette Green - President
  - Troy Alexander - Vice President
  - Sarah Brooks - Secretary
  - Rebecca Jaurequi - Treasurer
  - Shannon Smith - Chief Justice
  - Shirley Yamarino - Activities Chairperson
  - Scott Hedy - Pep Chairman
  - Joseph Bauduin - Social Publicity Chairman
  - Bryan Moore - Athletic Publicity Chairman
- Girls' swim team took second and the Boy's swim team took third overall for another successful year.

- REPORT FROM RUBIDOUX STUDENT REPRESENTATIVE (Cont'd)
- . Badminton team ranked first in the CBL for a second year. The first playoff game is at 3 p.m. on May 10 at Rubidoux followed by the Fifth Annual Mr. Rubidoux Pageant.
  - . 50 cadets will attend an ROTC fundraiser at Universal City May 8. 40 cadets will participate in a ROTC drill meet at UCLA on May 12.
- BOARD MEMBER REPORTS & COMMENTS
- . Board member John Chavez commended the organization of the **West Riverside School Academic Decathlon** for third graders.
  - . Mr. Chavez stated he attended the **Medfly/Malathion Briefing Session** at UCR. Speakers indicated that ground spraying may be more effective than aerial spraying.
  - . Mr. Chavez asked Board members to consider attending the following functions:  
**May 18, 6 p.m., the Greater Hispanic Chamber of Commerce Scholarship Awards Banquet, Riverside Holiday Inn.**  
**May 29, 6 p.m., RCSBA Dinner Meeting at Highland Springs Resort.**  
**May 31, 7 p.m., Celebrating Partnerships in Education...A Night of a Thousand Stars at Raincross Square.**
  - . President Sandra Ruane announced that a **Candidates' Forum** will be held at 7 p.m., Wednesday, May 9, at Club Metro.

#### ACTION SESSION

APPROVE MINUTES  
-Motion #267

MR. BARNES MOVED THE BOARD APPROVE MINUTES OF THE APRIL 23, 1990 REGULAR MEETING AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUBMIT APPLICATION FOR SUBSTANCE ABUSE GRANT  
-Motion #268

MR. BARNES MOVED THE BOARD AUTHORIZE SUBMITTAL OF THE DISTRICT REAPPLICATION OF THE SUBSTANCE ABUSE GRANT TO THE OFFICE OF CRIMINAL JUSTICE PLANNING BY ADOPTION OF RESOLUTION #90/39. MS. BURNS SECONDED THE MOTION. Mr. Chavez commended administrators involved in the program and suggested it might be beneficial for participants in the program to visit a facility. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT ON 12TH GRADE CAP SURVEY

The Assistant Superintendent Curriculum, Instruction and Assessment stated that the agenda includes a three-year summary of the 12th grade California Assessment Program's Survey of Academic Skills Results for Rubidoux and Nueva Vista High School. She noted that scores rose significantly between 1987/88 and 1988/89 and declined slightly this year. The principal of Rubidoux High School has indicated that a major effort this coming year will be to increase CAP scores.

The Assistant Superintendent noted that the State Department of Education has proposed to administer that portion of the CAP test in 11th grade instead of 12th grade because it would be more of an investment for students who have another year remaining in high school. The test would then be given in May as opposed to December. A decision on the propose change should be reached sometime in summer.

AWARD BID FOR  
THIRD MIDDLE  
SCHOOL  
-Motion #269

The Assistant Superintendent Business Services stated that the low bid of \$7,796,600 submitted by K.L. Neff Construction Company, is within the amount the State would allocate for construction of a third middle school. Award of bid would be contingent upon voter approval in the June election of Proposition 123, 1990 School Facilities Bond Act.

MR. CHAVEZ MOVED THE BOARD AWARD LEGAL BID #90/09L FOR CONSTRUCTION OF MIRA LOMA MIDDLE SCHOOL, SUBJECT TO VOTER APPROVAL OF PROPOSITION 123 (1990 SCHOOL FACILITIES BOND ACT) ON THE JUNE 5 BALLOT AND APPROVAL OF THE STATE ALLOCATION BOARD TO K.L. NEFF CONSTRUCTION COMPANY, INC., OF ONTARIO, CALIFORNIA; AND THAT PURCHASE ORDER #62496, IN THE AMOUNT OF \$7,796,600, BE ISSUED TO COVER THIS PROJECT. MR. BARNES SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

CERTIFY 2ND PERIOD  
INTERIM REPORT  
-Motion #270

PRESIDENT RUANE MOVED THE BOARD CERTIFY THAT THE DISTRICT WILL BE ABLE TO MEET ITS FINANCIAL OBLIGATIONS FOR THE 1989/90 FISCAL YEAR BY SIGNING THE CERTIFICATION PAGE OF THE SECOND PERIOD INTERIM REPORT. MS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

ADOPT RESOLUTION  
90/37  
-Motion #271

The Assistant Superintendent Business Services explained that in prior years administration occasionally issued purchase orders for the new fiscal year so that materials would be available, however, funds for the materials were not encumbered until July 1. The district currently operates its purchase order system through the County Office of Education data base which automatically encumbers funds for purchases so they can be processed without creating a purchasing backlog or delivery delay.

MR. BARNES MOVED THE BOARD ADOPT RESOLUTION 90/37, AUTHORIZATION TO ENCUMBER FUNDS FOR THE FOLLOWING FISCAL YEAR. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE SECTIONS  
OF POLICY  
HANDBOOKS  
-Motion #272

PRESIDENT RUANE MOVED THE BOARD ADOPT AT SECOND READING SECTION 4700 OF THE PERSONNEL POLICY HANDBOOK; AND APPROVE AT INFORMATIONAL FIRST READING SECTION 3000 OF THE POLICIES AND REGULATIONS HANDBOOK AS SHOWN IN THE SUPPORTING DOCUMENTS. MR. CHAVEZ SECONDED THE MOTION. Ms. Burns referred to G-2, page 29, Policy 3610, Purchasing. She asked for assurance that the criteria for the purchase of milk from a vendor would not hamper changing over to a recyclable milk container. Cartons now being used by the district are cardboard and wax coated. A plastic carton would be recyclable and provide a rebate. The Assistant Superintendent Business Services replied that administration is in the process of developing a milk bid for the Board's review. The criteria in the policy is flexible whereby recyclable cartons may be considered. Ms. Burns also noted that a school in the Los Angeles District has recyclable trays. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

REPORT ON  
CONSERVATION  
LANDSCAPING  
AT NEW SCHOOLS

The Director of Administrative Services referred to an informational report on Xeriscaping at new schools. Xeriscaping is the use of regional plants for the purpose of water and electricity conservation as opposed to the use of other plants that require more water. Plans for both Granite Hill and Stone Avenue Elementary Schools have been modified to use a regional type of planting. The Superintendent added that new schools will also have turf areas strategically placed on the campuses.

PERSONNEL  
REPORT  
-Motion #273

PRESIDENT RUANE MOVED THE BOARD APPROVE PERSONNEL REPORT #20 AS PRINTED. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

POSTPONEMENT  
OF DISCIPLINE  
CASE #90/25

The Director of Elementary Education Operations stated that upon the parents' request, an initial postponement has been granted for Discipline Case #90/25 to the May 21, 1990 Board meeting.

EXPEL PUPIL  
CASE #90/33  
-Motion #274

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/33 FOR UNLAWFULLY POSSESSING AND FURNISHING A CONTROLLED SUBSTANCE, POSSESSING DRUG PARAPHERNALIA, DEFYING SCHOOL PERSONNEL, AND DISRUPTING SCHOOL ACTIVITIES. MS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #90/34  
-Motion #275

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/34 FOR POSSESSING AND SELLING A CONTROLLED SUBSTANCE, DEFYING SCHOOL PERSONNEL, AND DISRUPTING SCHOOL ACTIVITIES. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND  
EXPULSION  
CASE #90/35  
-Motion #276

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/35 FOR POSSESSING, USING, AND FURNISHING A CONTROLLED SUBSTANCE, DEFYING SCHOOL OFFICIALS, AND DISRUPTING SCHOOL ACTIVITIES, AND FURTHER RECOMMENDS THAT EXPULSION BE SUSPENDED AND THE PUPIL BE PLACED IN THE INDEPENDENT STUDY PROGRAM. MS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

SUSPEND  
EXPULSION  
CASE #90/36  
-Motion #277

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/36 FOR POSSESSING AND USING A CONTROLLED SUBSTANCE, DEFYING SCHOOL PERSONNEL, AND DISRUPTING SCHOOL ACTIVITIES, AND FURTHER RECOMMENDS THAT EXPULSION BE SUSPENDED AND THE PUPIL BE PLACED IN THE INDEPENDENT STUDY PROGRAM. MS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #90/37  
-Motion #278

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/37 FOR POSSESSING AND FURNISHING A CONTROLLED SUBSTANCE, DEFYING SCHOOL OFFICIALS, AND DISRUPTING SCHOOL ACTIVITIES. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #90/38  
-Motion #279

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/38 FOR POSSESSING AND FURNISHING A CONTROLLED SUBSTANCE, DEFYING SCHOOL OFFICIALS, AND DISRUPTING SCHOOL ACTIVITIES. MR. CHAVEZ SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

EXPEL PUPIL  
CASE #90/39  
-Motion #280

PRESIDENT RUANE MOVED THE BOARD EXPEL THE PUPIL IN DISCIPLINE CASE #90/39 FOR ATTEMPTING TO CAUSE PHYSICAL INJURY, DEFYING SCHOOL PERSONNEL, AND DISRUPTING SCHOOL ACTIVITIES. MS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

READMIT PUPIL  
CASE #89/13  
-Motion #281

PRESIDENT RUANE MOVED THE BOARD READMIT THE PUPIL IN DISCIPLINE CASE #89/13 AND PLACE THE PUPIL IN THE NUEVA VISTA HIGH SCHOOL INDEPENDENT STUDY PROGRAM. MS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

READMIT PUPIL  
CASE #89/19  
-Motion #282

PRESIDENT RUANE MOVED THE BOARD READMIT THE PUPIL IN DISCIPLINE CASE #89/19 AND PLACE THE PUPIL IN THE INDEPENDENT STUDY PROGRAM. MS. BURNS SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE  
ACTION ITEMS  
K-1 THRU K-4  
-Motion #283

MR. BARNES MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS K-1 THRU K-4, ACTING ON ITEMS K-5 THRU K-8 SEPARATELY: PURCHASE ORDERS; DISBURSEMENTS; APPROPRIATION TRANSFERS; AGREEMENTS. MS. RUANE SECONDED THE MOTION WHICH CARRIED UNANIMOUSLY.

APPROVE ROUTINE  
ACTION ITEMS  
K-5 THRU K-8  
-Motion #284

The Assistant Superintendent Personnel Services referred to Item K-6, School Calendar and Employee Work Years for 1990/91, and noted the following change in work years on Page 2: Principal - Middle School, Asst. Prin. - High School Athletics/Activities, Supervisor of Child Welfare & Attendance, August 13 - June 27 instead of August 9 - June 25; Page 7: Work Year C - 206 days, August 13, 1990 through June 27, 1991 instead of August 9, 1990 through June 25, 1991.

MR. CHAVEZ MOVED THE BOARD APPROVE ROUTINE ACTION ITEMS K-5 THROUGH K-8 WITH CORRECTION IN WORK YEAR DATES ON K-6 AS NOTED ABOVE: RESOLUTION #90/38, SUPPORT NAME CHANGE OF CSBA'S MEXICAN AMERICAN DIRECTOR-AT-LARGE TO HISPANIC DIRECTOR-AT-LARGE; SCHOOL CALENDAR AND EMPLOYEE WORK YEARS FOR 1990/91 AS CORRECTED; NON-ROUTINE FIELD TRIP FOR JURUPA MIDDLE SCHOOL; COMPENSATION FOR EXCUSED ABSENCE. MR. BARNES SECONDED THE MOTION. Mr. Chavez reported that various organizations have held meetings over the years to consider a name change from Mexican American Director-at-Large to Hispanic Director-at-Large. John Arvizu, president of the Hispanic Caucus, an Association of Hispanic California School Board Members, has sent a letter to school districts requesting that a resolution in support of such a name change be sent to CSBA for the Delegate Assembly to consider in June. THE BOARD VOTED ON THE MOTION WHICH CARRIED UNANIMOUSLY.

ROUTINE INFO  
REPORTS

The Board reviewed the following routine information reports: Staff Development Days; Non-Public School Placements; Cafeteria Fund Financial Report for Period Ending March 31, 1990; 1990 Graduation and Promotion Exercises; Receive Reports Pursuant to Education Code #48915.

## **CLOSED SESSION**

At 5:30 p.m. on Monday, May 7, 1990, President Sandra Ruane called the Board to order in Closed Session in the Superintendent's office at the Education Center. Four Board members were present. Mr. Medina was on an excused absence. Also in attendance were the Superintendent and other administrators.

RESOLUTION  
TO PLACE  
EMPLOYEE ON  
COMPULSORY  
LEAVE  
-Motion #285

MR. CHAVEZ MOVED AND MR. BARNES SECONDED A MOTION TO PASS A RESOLUTION STATING THAT PATRICK WILLIAM KELLEY, CERTIFICATED EMPLOYEE, BE AND WAS PLACED ON COMPULSORY LEAVE OF ABSENCE EFFECTIVE APRIL 25, 1990 PURSUANT TO EDUCATION CODE SECTION 44940(e). THE MOTION PASSED 4-0, WITH BOARD MEMBER MR. MEDINA ABSENT.

At 7:10 p.m. President Ruane excused administrators and continued to meet with the Superintendent and Assistant Superintendent Business Services.

At 7:35 p.m. President Ruane called a recess of the Board from Closed Session to open the Public Session.

At 9:10 p.m. President Ruane adjourned from Public Session to continue with Closed Session in the Superintendent's office and no action would be taken.

## **ADJOURNMENT**

There being no further business, President Ruane adjourned the meeting from Closed Session at 11:10 p.m.

**MINUTES OF THE REGULAR MEETING OF MAY 7, 1990 ARE APPROVED AS**

_____	_____
_____	_____
_____	_____
<b>President</b>	<b>Clerk</b>
_____	_____
<b>Date</b>	

University of California  
Early Outreach Program

**Estimated Expenditures — 1990-91**

	<u>JVHS</u>	<u>JMS</u>
One (1) Counselor-Aide/Tutor Ten hours/week @ 2 & weeks = 250 x 5.71	\$1,569	\$1,569
One (1) Bus for University Tour @ \$120	120	120
Summer Residential Room and Board (\$20 @ 5 students @ 5 days)	500	500
Summer Residential Instructor (4 hours @ \$16/hour @ 5 days)	320	320
Summer Residential Counselor-Aide	350	350
Parent Information Night	50	50
Miscellaneous:		
Mail	50	50
Xeroxing	20	20
Supplies	<u>40</u>	<u>40</u>
<b>TOTAL:</b>	<u><u>\$3,019</u></u>	<u><u>\$3,019</u></u>
<b>BOTH SCHOOLS:</b>	<b>\$6,038</b>	

RN/maj  
INS1:15

②



Jurupa Unified School District

RECOMMENDATION FOR TEXTBOOK ADOPTION

SUBJECT: Chemistry  
TITLE: Chemistry  
AUTHORS: Antony C. Wilbraham, Dennis D. Staley, and Mike S. Matta  
PUBLISHER: Addison - Wesley Publishing Company  
COPYRIGHT: 1990  
COURSE: Chemistry  
COST: Student Text: \$29.76  
Teachers Edition: \$38.76  
Laboratory Manual: \$ 8.76

OTHER TEXTBOOKS CONSIDERED:

1. Chemistry, D. C. Heath and Company
2. Chemistry, Merrill Publishing Company

REASON FOR RECOMMENDATION:

The chemistry textbook presently used at both Rubidoux and Jurupa Valley High Schools for the last ten years has not made any significant changes in its last four editions to meet the needs of students today. We recommend the Addison-Wesley Chemistry textbook for the following reasons:

- A. This textbook covers all of the core concepts of a general chemistry class in a clear and well-organized format. Each chapter follows a logical sequence that builds understanding.
- B. Numerous practice problems and critical thinking questions for the low and high achieving student are used throughout the textbook.
- C. This textbook applies chemical principles to real life applications.
- D. The laboratory manual provides a variety of laboratory exercises that meet our needs and resources. Safety is emphasized for each exercise.
- E. The teacher edition provides for flexible lesson planning and stimulating demonstrations that promote student interest in chemistry.
- F. The well diagramed illustrations and excellent photographs bring chemical properties and principles to life for students.
- G. Several student evaluation methods are provided to measure student performance at all levels in the classroom and laboratory.

RECOMMENDING COMMITTEE:

Dr. Mark Johansson, JVHS  
Mr. Pat Monaco, JVHS  
Mr. Dale Thorpe, RHS

JURUPA UNIFIED SCHOOL DISTRICT  
EDUCATION SERVICES

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE: Sadako and The Thousand Paper Cranes  
AUTHOR: Eleanor Coerr  
PUBLISHER: Dell  
COPYRIGHT: 1977  
COURSE: English Language Arts - Seventh Grade Extended Literature  
COST: \$6.20 (Perma-Bound)

OTHER BOOKS CONSIDERED:

1. Journey Home
2. A Journey To The Last

REASONS FOR RECOMMENDATION:

1. Sadako and The Thousand Paper Cranes is a historical fiction text that accommodates the theme of A Time for Courage, included in the Prentice Hall Literature Program.
2. The selection of this text was based partially on it being in the California State Department of Education K - 8 Recommended Readings in Literature (1988).
3. Sadako and The Thousand Paper Cranes is a sensitive story about an eleven year old Japanese girl and her struggle with leukemia which developed as a result of the atom bomb dropped on Hiroshima during WW II. It is an engaging and appealing story for seventh grade students' general emotional and intellectual maturity.
4. This selection has been written to reflect an appropriate level of vocabulary, comprehension and language usage skills for a varied range of seventh grade students.

RECOMMENDING COMMITTEE

Sharilyn Halsey  
Suzanne Rowland  
Karen Stokoe

D-2  
P.1

JURUPA UNIFIED SCHOOL DISTRICT  
EDUCATION SERVICES

RECOMMENDATION FOR TEXTBOOK ADOPTION

TITLE: American Tall Tales  
AUTHOR: Adrien Stoutenberg  
PUBLISHER: Penguin  
COURSE: English Language Arts - Eighth Grade Extended Literature  
COST: \$7.65 (Perma-Bound)

OTHER BOOKS CONSIDERED:

1. The Boy Who Made Dragonflies
2. A Book of Myths

REASONS FOR RECOMMENDATIONS:

1. American Tall Tales text was chosen to enrich and broaden students' knowledge of American folk literature. It mirrors the themes of Courage and Bravery, Exaggeration, and Superhuman Strengths and Achievements presented in the Prentice Hall Literature Program at grade eight.
2. The tall tales presented in this text allow students to examine a body of literature which reveals the qualities and characteristics of the American pioneer with humor and imagination. The uses of exaggeration as a story-telling device are revealed in a number of tall tales.
3. This text has been written to reflect an appropriate level of vocabulary, comprehension and language usage skills for a varied range of eighth grade students.

RECOMMENDING COMMITTEE

Lois Clark  
Madelaine Havey

D-2  
pg. 2

JURUPA UNIFIED SCHOOL DISTRICT  
EDUCATION SERVICES

RECOMMENDATION FOR TEXTBOOK ADOPTION

**TITLE:** The Cow-Tail Switch and Other West African Stories  
**AUTHOR:** Harold Courlander and George Herzog  
**COPYRIGHT:** 1974  
**COURSE:** English Language Arts - Eighth Grade Extended Literature  
**COST:** \$8.40 (Perma-Bound)

**OTHER BOOKS CONSIDERED:**

1. The Crest and The Hide and Other African Stories
2. Anasi and The Spider

**REASONS FOR RECOMMENDATION:**

1. The Cow-Tail Swith and Other West African Stories, a Newberry Medal honor book, was chosen as an enrichment and extension to the American Myths, Legends, and Folktales unit in the Prentice Hall Literature Program.
2. This text also mirrors the themes of Courage and Bravery, Exaggerated Accomplishments, Power Over Nature, and Superhuman Strength and Achievements presented in the Prentice Hall Literature Program.
3. These thought provoking, humorous, and appealing folktales enhance students' appreciation of literature from different cultures and regions of the world.
4. This text has been written to reflect an appropriate level of vocabulary, comprehension, and language skills for a varied range of eighth grade students.

**RECOMMENDING COMMITTEE**

Lois Clark  
Madelaine Havey  
Karen Stokoe

JURUPA UNIFIED SCHOOL DISTRICT

RECOMMENDATION FOR TEXTBOOK ADOPTION

**TITLE:** A Midsummer Night's Dream

**AUTHOR:** William Shakespeare  
Edited by Janie B. Yates Glandorf, Ph.D.

**PUBLISHER:** Perfection Form Company

**COURSE:** English Language Arts - Eighth Grade Core Literature

**COST:** \$3.95 (paperback)

**OTHER BOOKS CONSIDERED:**

1. The Merchant of Venice
2. Troilus and Cressida

**REASONS FOR RECOMMENDATION:**

1. A Midsummer Night's Dream is one of Shakespeare's classic plays enjoyed by many young people. The parallel text edition allows students to understand the general meaning of the play with surprising ease, and experience the beauty of Shakespeare's language.
2. The lighthearted nature of A Midsummer Night's Dream is appropriate to use with students at this level. The setting of the play is immersed in the classical world of Athens and Elizabethan times, which lends itself to many historical references for students.
3. A Midsummer Night's Dream is structured around many of the themes in the Prentice Hall Literature Program: Fantasy, Passages and Transformations, and A Time for Laughter.
4. The parallel text of A Midsummer Night's Dream provides a clear text in modern spelling and vocabulary appropriate to their maturity level.

**RECOMMENDING COMMITTEE**

Lois Clark  
Madelaine Havey  
Karen Stokoe

**Series 3000**  
**BUSINESS AND NON-INSTRUCTIONAL OPERATIONS**

(3000) BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

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Payment of Authorized Purchases.....3112  
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(3600) Food Services

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Revised 4/16/79

Revised 4/10/84, 12/18/84

Revised/Readopted



OBLIGATION OF DISTRICT FUNDS

Any employee who makes a purchase or other obligation of funds on behalf of the District must have prior authorization from the District. If s/he proceeds without prior authorization, s/he is personally liable for any obligation incurred.

Any one of the following is proper prior authorization to obligate District funds:

1. A written purchase order signed by an authorized person.
2. A letter authorizing a person to receive and sign for materials from State Educational Surplus.
3. Principal's authorization of purchases of less than \$25 worth of instructional materials.

No exception can be made without specific authorization of the Assistant Superintendent Business Services or the Superintendent.

Adopted 7/19/71  
Revised 4/17/78  
Readopted



PAYMENT OF AUTHORIZED PURCHASES

The Business Office is authorized to pay bills which come in at no more than \$50 or 10 percent, whichever is less, exclusive of freight and tax, in excess of the originally authorized Board purchase order.

Any invoice which exceeds these limits shall be referred to the Director of Purchasing for appropriate action with the vendor and originator of the requisition.

Adopted 5/17/71  
Revised 5/21/73, 4/17/78  
Revised/Readopted

**REPAIR AND REPLACEMENT OF LOST, STOLEN, AND DAMAGED EQUIPMENT**

As soon as practical after an instance of burglary, theft, or vandalism occurs, the principal or his representative shall submit a full report on the appropriate District form. This report shall be accompanied by a requisition or requisitions requesting needed repairs or replacement.

The Business Office staff shall take necessary action to initiate repairs. In any instance where the loss includes equipment or furniture listed on the standards book, classroom furniture and equipment list, replacement or repair shall be ordered immediately. When it is not listed, its replacement shall be delayed pending a decision by the Assistant Superintendent Business Services as to repair or replacement.

Upon any recovery from the insurance company or collection of a damage claim such reimbursement shall be abated to the General Fund. Any recovered lost or stolen equipment which has been replaced shall be placed in District stock for future assignment to schools. Non-replaced equipment will be returned to the school.

Adopted 5/17/71  
Policy number changed 5/21/73 (old No.3230.4)  
Revised 4/17/78  
Revised/Readopted

REIMBURSEMENT OF NONBARGAINING UNIT REGULAR EMPLOYEES FOR  
PERSONAL VEHICLE MILEAGE ON AUTHORIZED SCHOOL BUSINESS

Personnel required to use personal vehicles on authorized school district business shall be reimbursed for actual miles driven at the highest rate paid on a mileage basis pursuant to any bargaining unit contract, or the rate allowed by the Internal Revenue Service, as the employee chooses.

When such mileage in the Riverside area for any position is predictable, a regular monthly allowance during periods of duty may be paid in lieu of recording and claiming mileage reimbursement. For this purpose, the Riverside area is defined as the area included in this district as well as the general area of the following districts: Alvard, Chino, Colton, Corona-Norco, Fontana, Moreno Valley, and Riverside.

Such monthly allowances, if any, must be approved by the Board.

Adopted 11/19/73

Revised 6/2/75, 11/1/76, 4/17/78, 9/17/79, 10/4/82

Revised/Readopted

REIMBURSEMENT OF NONBARGAINING UNIT REGULAR EMPLOYEES FOR  
PERSONAL VEHICLE MILEAGE ON AUTHORIZED SCHOOL BUSINESS

Personnel in the following positions may elect the regular monthly allowances listed below in lieu of recording and claiming mileage reimbursement provided this choice is made at the beginning of the assigned work year. Such decision shall be irrevocable during that work year.

Assistant Superintendents	\$125.00
Director of Food Services	125.00
Supervisor of Child Welfare and Attendance	100.00
Director of Education Operations (2)	62.50
Director of Administrative Services	55.00
Administrator of Student Support Services	55.00

Adopted 7/5/78

Revised 6/29/81, 10/4/82, 6/18/84, 9/17/84, 8/5/85

Revised/Readopted



## STORAGE OF DISTRICT VEHICLES

### POLICY

Most District owned automobiles, trucks, buses, and other vehicles are stored at the MOT facility. Each is assigned to either the Warehouse, Food Services, Maintenance/Operations, or Transportation Department with the appropriate Director primarily responsible for its care and use.

Exceptions may be authorized by the Superintendent in the interest of the District for one or a combination of reasons.

- The employee assigned the vehicle is subject to emergency call-out.
- The employee starts the day at various locations.
- Frequent use before MOT is open or after it is closed and alarmed (secured).
- Cost/inconvenience/time to secure vehicles such as driver training cars.
- Vehicle safety.

### REGULATION

The following trucks and automobiles are exceptions to the MOT storage policy:

Nissan Truck 84-1: Assigned to weekend security personnel and stored at home because of emergency call-out. This vehicle is utilized during the week by Grounds personnel and stored at the MOT.

Plymouth Truck 82-3: Assigned to Warehouse Manager and stored at home because of variable work location.

Ford Station Wagon 82-5: Assigned to Director of Transportation and stored at home because of variable work location.

Dodge Truck 82-8: Assigned to Supervisor of Maintenance and Operations and stored at home because of variable work location.

Chevrolet Truck 86-2: Assigned to Rubidoux High School Agriculture Department and stored at Rubidoux High School.

Dodge Van 82-1: Assigned to Rubidoux High School for school business and stored at Rubidoux High School.

Ford Truck 89-2: Assigned to Jurupa Valley High School Agriculture Department and stored at Jurupa Valley High School.

Five Driver Training Cars 84-4, 84-5, 86-3, 88-1, 88-2: Assigned to and scheduled by the Coordinator of Driver Training. Stored at Driver Training teachers' homes for safe storage and convenience.

Adopted 7/17/78  
Readopted



INSPECTION OF PUBLIC RECORDS

Public Records of the Jurupa Unified School District shall be open for public inspection, with the exceptions defined in Sections 6254, 6254.25, 6254.5, 6255, 6256, and 6256.1 of the Government Code of the State of California and subject to the rules and regulations hereinafter established.

Adopted 5/15/78  
Revised/Readopted

INSPECTION OF PUBLIC RECORDS

A. Identifiable Public Records

Public records shall be available for public inspection during the regular office hours, upon request.

1. In unusual circumstances hereinafter defined in section (c) the custodian of the record or district employee having custody of the records may notify the person requesting the records that due to the unusual circumstances, the time required to provide the requested information. If the person requesting the information objects to the time stated for the production of the records, the person should be referred to the Superintendent or his designee for resolution of the matter.

B. Request for Copy of Public Records

Persons requesting copies of identifiable public records or copies shall clearly identify the public record for which they request a copy.

1. The following charges shall be made for copies of public records:
  - (a) a charge of 25 cents per copy;
  - (b) when numerous copies are requested, applicable hourly rate may be charged for staff time to produce such copies;
  - (c) all fees must be paid in advance before the copy of the records will be produced.

C. Determination of Compliance with the Request for Copies of Public Records

Upon receipt of a request for a copy of an identifiable public record, the custodian of the record shall within ten days after receipt of such request determine whether they will comply with the request and shall immediately notify the person making the request of such a determination and the reason therefore. If the custodian of the record believes that the record is not a public record or subject to a privilege provided by law such records need not be reproduced and shall immediately refer the matter to the Superintendent or his designee. The Superintendent or his designee shall notify in writing any person requesting access for the purpose of inspecting public records and the reasons for denial of the request and shall set forth the names and titles for positions of each person responsible for the denial. In unusual circumstances as specified in this section, the 10-day time limit provided in section (c) may be extended not more than 10 working days. The extension of time shall be by the Superintendent who shall give written notice to the person making the request setting forth the reason for the extension and the date on which determination is expected to be dispatched.

Adopted

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HANDLING FUNDS AT THE SCHOOLS

A significant amount of funds in the form of cash and checks are handled directly at the schools. At the secondary level the Associated Student Body and its subdivisions collect and spend thousands of dollars per year. At all schools small amounts of general district funds are collected for sale of materials to pupils, vandalism, lost books, etc. Food Services collects many thousands of dollars at cafeterias and snack bars.

Proper procedures for the handling of, and accounting for, money at the schools serve two important purposes. First, loss of money is minimized and if loss occurs, responsibility can be pinpointed. Second, a good accounting system will provide information helpful to clubs, student bodies, and others in planning and carrying out their business.

Recordkeeping systems will vary within and among schools because of different organizations and purposes. However, so that any system will be meaningful and can be audited, any bookkeeping system to be used must have prior written approval by the Assistant Superintendent Business Services. Upon request, s/he will assist in setting up an acceptable system.

Funds not under the control of the Board of Education or its agents shall not be a part of any school fund handling system. Examples of such excluded funds are those of parent organizations and faculty associations. When an excluded organization makes a donation to the Associated Student Body the bookkeeper issues a receipt for the money to the donor.

Although payment by check and purchasing on credit have become customary practices in conducting business today, both practices may also represent costs and inconveniences to organizations which provide such services. In order to strive for greater efficiency and cost-effectiveness, and to protect the public interest, school accounting systems shall encourage cash transactions with proper receipts and deposits. Check cashing and purchasing on credit for personal convenience are specifically prohibited when school funds are involved.

Adopted 12/19/77  
Readopted 4/17/78, with 3000 series  
policies and regulations - no revision  
Revised 9/4/79  
Revised/Readopted





CLAIM PRESENTATIONS FOR MONEY OR DAMAGES

The governing board recognizes the need for the expeditious presentation and resolution of claims for money or damages against the school district including those which are exempted under California Government Code Section 905.

Claims for money or damages against the school district as provided for in Government Code Section 800, et. seq., which are exempted under Government Code Section 905, and which are not governed by any other statutes or regulations expressly relating thereto, shall be presented to, and acted upon by, the school district as a prerequisite to suit thereon. The statute of limitations period for the presentation of said claims shall be as follows:

1. Claims for money or damages relating to a cause of action for death or for injury to persons or to personal property or growing crops shall be presented to the governing board not later than the 100th day after the accrual of the cause of action.
2. Claims for money or damages relating to any other cause of action shall be presented to the governing board not later than one year after the accrual of the cause of action.

Adopted 12/17/84  
Readopted/Technical Change

PURCHASING

It is the policy of the Board of Education to maintain procedures and practices that promote the following goals for purchasing supplies, materials, equipment and services:

1. To meet all legal requirements as set forth in appropriate laws, codes, and regulations.
2. To establish specifications and standards for service so that each item purchased will properly perform the functions for which it is intended.
3. To encourage competition among vendors so as to obtain the best price and service for the District.
4. To purchase from vendors within the District whenever the price, quality and service are equal.
5. To establish and maintain efficient purchasing procedures that will promote the accomplishment of the educational objectives of the District.
6. To investigate and evaluate new products and to inform the Board and educational personnel as to their possible value to the District.

It is also the policy of the Jurupa Unified School District to purchase goods, materials, equipment or services only from persons, firms or corporations that are affirmative action, equal opportunity employers.

Adopted 5/21/73  
Revised 10/26/75, 12/15/75, 4/17/78, 5/7/84  
Revised/Readopted

PURCHASING PROFESSIONAL SERVICES

The District requires both regular ongoing professional services and specific ad hoc services for limited purposes. Such services may include, but are not limited to, auditors, architects, physicians, attorneys, insurance brokers, educational consultants and management experts.

Because quality of such services is of paramount consideration, selection of appropriate professional services shall be based upon a review of experience and reputation of qualified professionals. Such review shall be considered in relation to the particular service required.

Compensation and services to be performed must be documented in written contract form prior to substantial work performance.

Adopted 5/21/73  
Readopted 4/17/78 with 3000 series  
policies and regulations - no revision  
Revised/Readopted

ARCHITECTURAL SERVICES

When architectural services are required, one or more architectural firms shall be selected based upon an assessment of qualifications of available architects with criteria established in advance of each architectural assignment.

The architect deemed to be the most competent shall be selected to perform the particular service required. Contractual terms will be negotiated at the time of selection.

Adopted 5/21/73  
Readopted 4/17/78, with 3000 series  
policies and regulations - no revisions  
Readopted

**AUDITING SERVICES**

The selection of an auditing firm shall be based on recognized service performed in school district auditing. Prior experience with positive recommendation shall be required.

Auditing services may be required on a continuing basis throughout the school year in addition to the annual audit and familiarity with the District procedures and systems enhances services rendered.

The firm shall be readily available for consultation.

Selection shall be made annually each spring based upon considerations of proposed cost and evaluation of service required, unless the Board elects a multi-year contract.

Adopted 5/21/73  
Revised 4/17/78, 4/16/84  
Revised/Readopted



INSURANCE SERVICE

The District shall select one agent or broker to perform all required professional service in the evaluation, selection and placement of required or desired insurance coverages. Knowledge of possible insurable risks, hazardous conditions, operating procedures and practices are all necessary in properly advising the District on insurance.

Therefore, the agent or broker selected shall be one who has maintained his principal office within the boundaries of the District or Greater Riverside Area for five (5) or more years and the selling and servicing of insurance be his sole business.

The agent or broker shall be selected for the term of the liability insurance policy subject to annual review. Compensation shall be normal policy commissions in conformance with law.

Adopted 5/21/73  
Readopted 4/17/78, with 3000 series  
policies and regulations - no revisions  
Readopted

CONSULTANTS

Consultant services may be required for a variety of purposes. When services are required and funds are designated in the approved budget, an appropriate contract will be recommended to the Board for approval.

Adopted 5/21/73  
Readopted 4/17/78, with 3000 series  
policies and regulations - no revision  
Readopted



**PURCHASE OF SUPPLIES AND MATERIALS**

For the purchase of all labor and materials regularly advertised legal bids shall be solicited for any purchase exceeding \$21,000 for materials and supplies, \$15,000 for labor only, or for a combination of labor and materials. These legal bids shall be sealed and opened at a specified time and place.

A minimum of three (3) written quotations shall be solicited on any purchase ranging from \$12,000 to the bidding minimums; and three (3) or more verbal quotations shall be solicited for purchases ranging from \$5,000 to \$12,000. In addition, written quotations from \$12,000 to the bidding limits shall be presented to the Board prior to award.

Legally advertised bids, written sealed quotations, or recorded verbal quotations need not be solicited when purchases are made from or through bids awarded by other governmental agencies or when formal bids or quotations are not required by law.

Regardless of amount of purchase, legally advertised bids, written sealed quotations, or recorded verbal quotations may be solicited whenever the Assistant Superintendent Business Services or his staff concludes it will serve the interests of the District.

All legally advertised bids shall be numbered consecutively by year. All records of legally advertised bids shall be maintained in the Business Office for a period of no less than four (4) years. Complete records of written quotations and recorded verbal quotations shall be maintained in the Business Office for a period of no less than one (1) year.

Adopted 5/21/73  
Revised 10/21/74, 1/3/77  
Readopted 4/17/78, with 3000 series - no revision  
Revised 2/4/80, 1/18/82, 9/3/85  
Revised/Readopted

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PURCHASE OF STANDARD SUPPLIES

The District shall maintain a warehouse for standard school supplies and materials. A District catalog shall be maintained to facilitate ordering of these supplies and materials by schools and departments.

Warehouse items generally will be purchased on an annual bid basis. Legal advertised bids shall be solicited and a contract issued to the lowest responsible bidder meeting specifications for the furnishing of the estimated annual quantity of supplies required.

Adopted 5/21/73  
Readopted 4/17/78, with 3000 series  
policies and regulations - no revision  
Revised/Readopted



PURCHASE OF MAINTENANCE MATERIALS

All regularly used maintenance materials where annual quotations can be reasonably estimated such as glass, paint, lumber, etc. shall be purchased on an annual bid basis with legally advertised bids.

Maintenance agreement contracts for equipment, when available only from one source regardless of amount, may be purchased without regard to bidding or quotation limitations.

Replacement or repair parts for equipment that are available only from a single source may be purchased for an amount up to \$5,000 with authorization from the Superintendent or Assistant Superintendent Business Services. When such purchases exceed \$5,000, procurement shall be made pursuant to Policy 3220, Purchase of Supplies and Materials.

Adopted 5/21/73  
Readopted with 3000 series policies and regulations  
4/17/78 - no revision  
Revised/Readopted

PURCHASE OF EQUIPMENT

It is the intent of the Board that whenever large quantities of the same or similar items of equipment (projectors, typewriters, desks, etc.) are to be acquired in one fiscal year, the purchase be consolidated into one transaction and bidding requirements observed.

Additional purchases may be made by extending the contractual provisions of a previously awarded bid.

Adopted 5/21/73  
Revised 4/17/78  
Revised/Readopted

EMPLOYEE SMOKING AREAS

The designation of smoking area(s) or lounges at each site shall be the responsibility of the site administrator. The administrator may use a majority vote of employees when determining such smoking area(s).

Employees shall smoke only in an area designated for employee smoking.

Adopted 3/19/84  
Revised/Readopted



HOME-SCHOOL BUS RIDING ELIGIBILITY

Eligibility

Students attending grades K through 8 may qualify for transportation when they live at distances greater than one mile from their assigned school.

Students attending grades 9 through 12 may qualify for transportation when they live at distances greater than two miles from their assigned school.

Bus riding privileges generally shall be extended equally to all students of the same grade level throughout the District. All walking distances shall be measured as the shortest safe walking route to an entrance to the school grounds. The specific walking distances as set forth above may be increased slightly when the provision of bus service creates a problem for the District.

When it is financially feasible, the District will provide noon and after school busing for all Kindergarten students (and preschool if space is available). Kindergarten students in morning classes will be bused as space and time schedules permit.

Temporary Exception Waivers

Specified walking distances may be waived and bus service provided if hazardous community conditions exist. Hazardous conditions are crossing railroad tracks or major highways or freeways, or walking along major roads with inadequate pedestrian right-of-way. The Board recognizes both the authority and responsibility of Riverside County for the design, installation and maintenance of roads, curbs and sidewalks, the off-road right-of-way, traffic control devices, crosswalks and pedestrian bridges which determine the level of community safety. The County also has authority and responsibility to provide general law enforcement services, animal control and school crossing guards which also affect levels of safety for school children.

Hazardous community conditions which come to the attention of the Board will be referred to the appropriate County officials.

When hazardous conditions exist, and the County requests temporary assistance of the school district by noting both the problem and their plan for remediation, the Board may waive specified walking distances and provide temporary bus service.

Safety exceptions must be approved by the Board of Education as Regulation 3510. Any safety exception of record or henceforth approved by the Board shall automatically be dropped at the end of the regular school year if not extended by specific Board action.

Adopted 4/19/71

Revised 4/17/78, 7/6/81, 8/10/87, 5/2/88, 9/6/88, 1/9/89

Revised/Readopted

TRANSPORTATION OF ADULT BASIC EDUCATION STUDENTS

Adults who have minimum communication skills in English often lack the ability to transport themselves to school classes in which they are enrolled. Some of these students have young children who require care. The Adult Basic Education Program includes provisions for child care. Therefore, the Board authorizes transportation for these adult students and their children based on the following criteria:

- (1) If, in the judgment of the Adult Education Principal, an Adult Basic Education student has no method of transporting himself/herself and lives in excess of one mile from the class, or
- (2) If the student is required to bring a child for child care services and lives in excess of one-quarter of a mile from the school.

Bus services shall be arranged so as to serve these qualified adults and their children.

Adopted 4/16/79  
Readopted

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CRITERIA FOR LOCATING BUS STOPS

Locations for bus stops shall be continually reviewed by responsible administrative personnel. Stops shall be located in accordance with the following criteria:

1. Conditions are safe at the designated stop for pupils awaiting the bus.
2. A minimum number of stops is established for each route.
3. Bus stops serving grades 9-12 shall not be located closer than 3 miles to the school.
4. Bus stops serving grades 7-8 (middle school) shall not be located closer than 2 miles to the school.
5. Bus stops serving grades K-6 (elementary school) shall not be located closer than 1 mile to the school.

Exceptions to these distance requirements must be approved by the Board of Education.

Adopted 4/19/71  
Revised 4/17/78, 9/18/78, 7/6/81, 7/20/87  
Revised/Readopted

FOG CONDITIONS

When foggy weather prevents buses from operating safely all regular bus routes shall be delayed until safe conditions exist. The Director of Transportation shall be responsible for determining when buses may operate. Parents of bus riders shall be notified by means of local radio stations when buses are delayed.

The Director of Transportation shall use the following procedure and criteria for determining if buses can operate safely in foggy conditions.

Procedure

1. Each elementary school principal shall maintain for the Director of Transportation an updated list of three volunteers who reside within the school attendance area and who are willing to report on foggy conditions by telephone.
2. When it appears that fog conditions might be unsafe, the Director of Transportation shall contact at least one volunteer from each school to determine conditions in that area unless drivers who have reported can advise.
3. Conditions shall be considered unsafe if a fixed landmark such as a fence, telephone pole, or building is not visible from a predetermined observation point 300 feet distant. Volunteer observers should have one or more fixed objects premeasured for quick observation.
4. When more than three elementary school attendance areas do not meet minimum safe conditions, all buses shall be delayed one-half hour.
5. Radio stations shall be notified immediately:

a. KPRO	688-1570
b. KDUO	825-5555
c. KCKC	877-2575
d. KCAL	825-5020
6. When a delay is announced all pickup schedules are postponed.

When general conditions are determined to be safe, fog patches may make some particular routes unsafe. Drivers have the responsibility to operate their buses in a safe manner at all times. Individual judgments must be made. If a driver determines further driving is unsafe, the bus must be parked clear of the roadway and the Transportation Office notified by radio.

Adopted 4/5/71

Revised 4/17/78, 3/2/81

Revised/Readopted





FOOD SERVICES

It is the policy of the Board to provide low cost, nutritional meals for students and to promote nutritional education. The Food Service Department is charged with the responsibility of meeting these goals.

The Jurupa Unified School District shall participate with Federal and State Agencies for the purpose of receiving all available funds and subsidies aiding in the provision of low cost nutritional meals for the students of the District.

Prices for student lunches and a la carte items shall be set each year prior to the opening of school by the Board of Education. Whenever possible, prices shall remain in effect for a full school year. However, prices may be reviewed and changed when it is determined that losses on the sale of food jeopardize the financial security of the Cafeteria Fund.

Adopted 9/17/73  
Revised 4/17/78 (combined with Policies 3610, 3620)  
Readopted/Technical Change

## PURCHASING

Although the purchase of perishable foods is, by law, exempt from bidding requirements, the purchase of all food items shall be made in a manner to promote the purchasing goals as set forth in Policy 3200.

### Purchase of Milk and Milk By-Products

The purchase of milk shall be made from a single vendor annually. The selection of a vendor shall be based on the following criteria listed in relative order of importance:

1. Availability of required quantities of milk and milk by-products
2. Quality of product
3. Demonstrated ability to provide service to the District
4. Price quotations

### Purchase of Meat

The purchase of meat may be made from several vendors. Selection of vendors shall be based on the following criteria:

1. Price quotations solicited for purchase
2. Delivery service
3. Availability of selected menu items
4. Taste preference expressed by students

### Purchase of Bread

The purchase of bread products shall be made from a single vendor annually. Quotations shall be solicited for the school year. Selection of a vendor shall be based on the following criteria:

1. Availability of enriched bread products meeting Type A requirements
2. Price quotations
3. Demonstrated ability to provide service to the district
4. Availability of all bread products utilized in the Food Service Program

PURCHASING

Purchase of Produce

The purchase of produce is based on quality of product. Price quotations shall be requested in reference to Los Angeles Market Price. Produce prices shall be solicited on a monthly basis. The selection of a vendor shall be based on the following criteria:

1. Quality
2. Availability of products required
3. Demonstrated ability to provide service to the District
4. Price quotations

Purchase of Staple Goods and Paper Products

The purchase of staple goods shall be made periodically as needed on the basis of quotations solicited from vendors dealing in a required product. Specifications setting forth quantities, delivery requirements, package sizes, and quality standards shall be furnished each vendor from whom bids are solicited. Purchase shall be made from the vendor meeting all specifications at the lowest price.

Adopted 9/17/73  
Revised 4/17/78 (combined with Policies 3630, 3631,  
3632, 3633, 3634, 3635)  
Readopted

# AGREEMENT

This Agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 1990, is by and between the Governing Board of the Rialto Unified School District of San Bernardino County, California (hereinafter "Rialto") and the Governing Board of the Jurupa Unified School District of Riverside County, California (hereinafter "Jurupa").

## WITNESSETH

WHEREAS, the Rialto and Jurupa Unified School Districts desire to exchange the utilization of their respective downside (low) radio frequencies for the purpose of reducing frequency congestion, and

WHEREAS, the parties desire to exchange the utilization of said respective frequencies without monetary remuneration, and

WHEREAS, that desire has been facilitated by discussions with a representative from Motorola Radio Division, and that the parties now desire to reduce the understandings reached to writing,

NOW, THEREFORE, the parties agree as follows:

1. Rialto is hereby granted permission to utilize the downside (low) radio frequencies of the Jurupa Unified School District. In exchange, Jurupa is hereby granted permission to utilize the downside (low) radio frequencies of the Rialto Unified School District.
2. The exchange of utilization privileges shall be without expense or monetary remuneration.
3. Any requests for changes, modifications, alterations and/or revisions to this Agreement shall be communicated in writing to the appropriate Governing Board and shall take effect only upon mutual agreement of the parties.
4. The respective District shall be held harmless, thereby assuming any risks in the event of any damage or loss incurred while this Agreement is in effect.
5. The Agreement may be rescinded by either party upon ninety(90) days written notice to the appropriate Governing Board.

RIALTO UNIFIED SCHOOL DISTRICT:

JURUPA UNIFIED SCHOOL DISTRICT:

BY \_\_\_\_\_  
Superintendent

BY \_\_\_\_\_  
Superintendent

APPROVED:

RIALTO UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD:

JURUPA UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD:

By \_\_\_\_\_  
President

By \_\_\_\_\_  
President

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Jurupa Unified School District

Personnel Report #21

May 21, 1990

CERTIFICATED PERSONNEL

Regular Assignment

Teacher	Mr. Paul Binns 1677 Zinnia Street Corona, CA 91720	Effective September 5, 1990 Single Subject-Physical Science Credential
Teacher	Ms. Jamie Brockhaus 513 N. Sunset Drive Lodi, CA 95240	Effective September 5, 1990 Single Subject-Music Credential; Credit for seven years prior work experience.
Teacher	Mr. Brian Kantner 4094 Campbell Riverside, CA 92509	Effective September 5, 1990 Single Subject-Agriculture Credential

From Temporary to Regular Assignment

Teacher	Mr. Rudy Johnson 928 Diane Way Elsinore, CA 92330	Effective September 5, 1990 Single Subject-P.E. Credential
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Temporary/Intern Assignment

Teacher	Mr. Otis Allmon 3334 Idaho Street Riverside, CA 92507	Effective September 5, 1990 Multiple Subject-Intern Credential
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Extra Compensation Assignment

Adult Education; 1989-90; to serve as a teacher; appropriate hourly rate of pay.

Marge Meservey

Camino Real Elementary; 1989-90; elementary group leader; appropriate annual rate of pay.

James Smyth

Paula Goldberg

Glen Avon Elementary; 1989-90; elementary group leader; appropriate annual rate of pay.

Michele Torimaru

Brian Delamenter

CERTIFICATED PERSONNEL (Continued)

Extra Compensation Assignment (Continued)

Ina Arbuckle Elementary; after school sports and recreation program.

Deanna Long	\$200
Marcia Woodard	\$200
Anne Cox	\$100
Gloria Cabrera	\$100

Indian Hills Elementary; 1989-90; elementary group leader; appropriate annual rate of pay.

Judy Smith

Instructional Services; to grade proficiency examinations; April 9-21, 1990; not to exceed seven (7) hours each; appropriate hourly rate of pay.

Debbie Buckhout	Doug Buckhout	Paul Viafora
Marie Mains	Diane Murray	Vince Tieri

Instructional Services; to grade high school competency test; March 30, 1990 through April 16, 1990; not to exceed 15.5 hours each; appropriate hourly rate of pay.

Remedios Mendoza	Susan Gurrola	Cori Barber
Viola DePass	Cindy Evans	Annette Dicketts
Carmel Danieri	Linda Yriarte	

Mission Middle School; to serve as a Spanish Language Translator; appropriate annual rate of pay.

Donna Perricone

Sky Country Elementary; 1989-90; elementary group leaders; appropriate annual rate of pay.

Sue Guerriero	Margie Forward
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Sky Country Elementary; management of school improvement program; May 4, 1990 through June 21, 1990; not to exceed 50 hours total; appropriate hourly rate of pay.

Francine Rice

Troth Street Elementary; 1989-90; elementary group leaders; appropriate annual rate of pay.

Lisa Lesh	Lynette Monaco
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Troth Street Elementary; 1989-90; after school sports and recreation program; appropriate annual rate of pay.

Jay Hammer

CERTIFICATED PERSONNEL (Continued)Extra Compensation Assignment (Continued)

West Riverside Elementary; to complete project management items for 1989-90 school year; June 25-29, 1990; not to exceed 35 hours total; appropriate hourly rate of pay.

Patty Stark

Mission Middle School; extra duties; 1989-90 school year; appropriate annual rate of pay.

Instrumental Music	Mervin Tapsfield
Choral Music	Sam Gee
Journalism	Joe Corsetti
Yearbook	Wendy Northway
ASB Advisor	Rudy Monge
8th Grade Sponsor	Lynn Newell/Lorraine Sanchez

Mission Middle School; department heads; 1989-90 school year; appropriate annual rate of pay.

English/Language Arts	Lois Clark
Elective/Explore Selective	Larry Franklin
Special Education	Dee Holman
Science	Ed Mills
P.E.	Lynn Newell
Social Science	Eugene Perkins
Math	Lucille Shearer

Jurupa Valley High School; department heads; 1989-90 school year; appropriate annual rate of pay.

Agriculture	Gary Lesh
Fine Arts	Doug Buckhout
Foreign Language	Sheila Medina
Industrial Arts	Donn Cushing
Language Arts	Paul Viafora
Math	Ralph Handen
Physical Education	Tim Titus
Science	Pat Monaco
Social Science	Virginia Huckaby
Special Education	Vince Tieri
Vocational Arts	Shirley Gonzalez

Jurupa Valley High School; extra duties; 1989-90 school year; appropriate annual rate of pay.

Drill Team Advisor	Andy Aranda
Tall Flaga Advisor	Jo Lawrence

Nueva Vista High School; extra duties; 1989-90 school year; appropriate annual rate of pay.

Journalism	Terrance Prosser
Yearbook	Margery Ashwood
Driver Training	Jeff Jacobs

CERTIFICATED PERSONNEL (Continued)Leave of Absence

Teacher	Ms. Claudia Mendoza 22828 La Paix Street Grand Terrace, CA 92324	Maternity Leave effective April 30, 1990 through June 11, 1990 with use of sick leave benefits and Unpaid Special Leave effective June 12, 1990 through June 22, 1990 without compensation, health and welfare benefits, increment advancement or the accrual of seniority for layoff or reduction in force purposes.
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Substitute Assignment

Teacher	Ms. Robin Brock 1997 Harrison Riverside, CA 92503	As needed Emergency P-12 Credential
Teacher	Mr. Roy Brungardt 4709 Maxwell Court Riverside, CA 92504	As needed Emergency P-12 Credential
Teacher	Mr. Quentin Olson 3758 Everest Riverside, CA 92503	As needed Emergency P-12 Credential
Teacher	Ms. Harold Swindall 7189 Delaware Street Riverside, CA 92504	As needed Emergency P-12 Credential
Teacher	Mr. Charles Templin 23607 Dracaea Moreno Valley, CA 92388	As needed Emergency P-12 Credential
Teacher	Ms. Barbara Zimman 4106 Sherman Drive Riverside, CA 92503	As needed

Resignation

Teacher	Ms. Celina Arredondo-Montoya 34989 Jade Court Yucaipa, CA 92399	Effective June 30, 1990
Teacher	Mr. Christopher Marker-Morse 850 Beach Riverside, CA 92507	Effective May 21, 1990



Short-Term Extra Work

Jurupa Middle School; to complete end-of-year tasks; June 26-29, 1990; not to exceed four (4) days; appropriate hourly rate of pay.

Secretary Pat Hernandez

Jurupa Middle School; to complete end-of-year tasks; June 26-27, 1990; not to exceed two (2) days; appropriate hourly rate of pay.

Secretary Dorothy Hoffercker

Substitute Assignment

Campus Supervisor Mr. Larry Barkley As needed  
24944 Camino De Oro  
Moreno Valley, CA 92387

Secretary Ms. Linda Chard As needed  
6066 Emery Street  
Riverside, CA 92509

Senior Fiscal Clerk Ms. Sandra DelaRosa As needed  
4733 Jackson #54  
Riverside, CA 92503

Custodian Mr. Temoc Martinez As needed  
4440 Shetland Lane  
Riverside, CA 92509

Custodian Mr. David Ruiz As needed  
5973 Picker  
Riverside, CA 92502

Custodian Ms. Sherri Teresin As needed  
16452 Athol Street  
Fontana, CA 92335

Termination

Custodian Ms. Leslie Honeycutt Effective May 15, 1990  
(Probationary Status) 9542 52nd Street  
Riverside, CA 92509

Resignation

Custodian Mr. Ted Dye Effective June 1, 1990  
3610 Washington  
Riverside, CA 92504

Cafeteria Assistant II Ms. Eva Narez Effective June 30, 1990  
2516 Loveland Drive  
Riverside, CA 92509

CLASSIFIED PERSONNEL (Continued)

Resignation (Continued)

Clerk-Typist

Ms. Lisa Vasquez  
11809 Wild Flax Lane  
Moreno Valley, CA 92388

Effective May 10, 1990

OTHER PERSONNEL (Non-Management Personnel Not Represented by a Bargaining Unit)

Short-Term Assignment

Adult Education; to serve as an Independent Study Assistant; April 6, 1990 through June 14, 1990; not to exceed 12.5 hours per week; \$6.71 per hour.

Maria Arce

Business Services; to serve as an Accounting Assistant; April 26, 1990 through June 15, 1990; not to exceed 24 hours per week; \$8.86 per hour.

Helen Pekarske

Rubidoux High School; to serve as an Independent Study Assistant; May 1, 1990 through June 14, 1990; not to exceed 18 hours per week; \$6.71 per hour.

Tracy Edwards

Rubidoux High School; to serve as an Independent Study Assistant; April 10, 1990 through June 14, 1990; not to exceed 18 hours per week; \$6.71 per hour.

Joanne Finklea

Rustic Lane Elementary School; to serve as a Clerical Assistant; May 4, 1990 through June 14, 1990; not to exceed four (4) hours per day; \$7.65 per hour.

Janette Tanner


Sky Country Elementary School; to serve as a Clerical Aide; May 4, 1990 through June 21, 1990; not to exceed 60 hours total; \$7.65 per hour.

Mary Thomas

Substitute Assignment

Activity Supervisor	Ms. Josefina Espinosa 4285 Noyer Lane Riverside, CA 92509	As needed
Activity Supervisor	Ms. Patricia Morris 2630 Gail Drive Riverside, CA 92509	As needed
Activity Supervisor	Ms. Deanna Roff 5376 Camino Real Riverside, CA 92509	As needed

The above actions are recommended for approval:

  
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Kent Campbell, Assistant Superintendent-Personnel Services



RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/23/90 - 05/06/90  
PURCHASES OVER \$200

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P62322	100	178 00	PLANT OPERATIONS	RAMSEY BACKFLOW & PLUMBING	MAINT-WATER BACKFLOW TESTING		735.00
P62463	100	197 00	INSTRUCTIONAL MEDIA - E.R.C.	PERMA-BOUND	JVH-LIBRARY BOOKS		1,100.00
P62466	100	622 00	FACILITIES	JAGUAR COMPUTER SYSTEMS INC	EC-COMPUTER EQUIPMENT		4,976.69
P62473	100	178 00	OPERATIONS-OTHER FACILITY	TEAM CENTREX	EC-TELEPHONE MAINTENANCE AGREEMENT		12,000.00
P62476	100	178 00	WAREHOUSE	CONLIN BROS SPORTING GOODS	WHSE-STOCK		3,016.88
P62477	100	178 00	WAREHOUSE	KEN'S SPORTING GOODS	WHSE-STOCK		3,589.23
P62478	100	178 00	WAREHOUSE	TOLMAN DISTRIBUTORS	WHSE-STOCK		1,300.22
P62482	100	178 00	PLANT OPERATIONS	RAMSEY BACKFLOW & PLUMBING	MAINT-OPEN P.O. FOR BACKFLOW REPAIRS		2,800.00
P62484	100	191 00	HEALTH & SAFETY EDUCATION	BUREAU OF EDUCATION & RESEA	MMS - CONF 5/8/90 3 EMP		465.00
P62488	100	178 00	DISTRICT ADMINISTRATION	COMPUTERLAND OF UPLAND	EC-REPAIR DISK DRIVE		350.00
P62489	100	178 00	WAREHOUSE OPERATIONS	RB GRAPHICS	WHSE-SUPPLIES		972.49
P62498	100	178 00	WAREHOUSE	ALL PURE CHEMICAL COMPANY	WHSE-SUPPLIES		597.80
P62499	100	178 00	WAREHOUSE OPERATIONS	KENT LANDSBERG CO.	WHSE-SUPPLIES		240.73
P62507	100	191 00	INDUSTRIAL ARTS	WESTSIDE HARDWARE	MMS-OPEN PO-INSTRUCTIONAL MATERIALS		250.00
P62508	100	178 00	INSTRUCTIONAL ADMINISTRATION	JAGUAR COMPUTER SYSTEMS INC	EC-COMPUTER PROGRAM INSTALLATION		210.00
P62513	100	197 00	VOC ED-TRADE & INDUSTRIAL	TRUST HARDWARE	JVH-OPEN PO-INSTRUCTIONAL MATERIALS		400.00
P62516	100	178 00	WAREHOUSE	MURRAY'S HOTEL/RESTAURANT S	WHSE-STOCK		352.28
P62525	100	178 00	WAREHOUSE	KLEEN-LINE CORPORATION (WAX	WHSE-STOCK		4,809.09
P62530	100	197 00	VOC ED-TRADE & INDUSTRIAL	KEN'S TOOL & SUPPLY	JVH-OPEN PO-INSTRUCTIONAL MATERIALS		1,000.00
P62536	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	CALIFORNIA READING ASSOCIAT	IMC-INSTRUCTIONAL MATERIALS		485.71
P62537	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	DERCO SUPPLY INC	IMC-INSTRUCTIONAL MATERIALS		524.70
P62538	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	ELLISON EDUCATIONAL EQUIPME	IMC-INSTRUCTIONAL MATERIALS		437.68
P62543	100	178 00	HEALTH	AMERICAN SURGICAL CORPORATI	EC-OPEN PO-MEDICAL SUPPLIES		500.00
P62547	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	IMAGINE THAT	IMC-INSTRUCTIONAL MATERIALS		263.57

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## REPORT OF PURCHASES

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
PURCHASE ORDERS TO BE RATIFIED							
P62548	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	PRESENTATION PRODUCTS	IMC-INSTRUCTIONAL MATERIALS	824.37	
P62550	100	185 00	SELF-CONTAINED CLASSROOM	WESTERN SCREEN	TS-INSTRUCTIONAL MATERIALS	520.41	
P62569	100	178 00	DISTRICT ADMINISTRATION	AL'S VACUUM & SEWING CENTER	MAINT-OPEN PO FOR REPAIRS/SUPPLIES	2,500.00	
P62587	100	178 00	DISTRICT ADMINISTRATION	NATIONWIDE PAPERS	PRINT SHOP-SUPPLIES	2,005.33	
P62588	100	178 00	PLANT OPERATIONS	KLEEN-LINE CORPORATION (WAX	MAINT-SUPPLIES	259.58	
P62592	100	191 00	PHYSICAL EDUCATION	SMITH BROS TEAM SPORTS	MMS-OPEN PO-INSTRUCTIONAL MATERIALS	400.00	
P62601	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	IMAGINE THAT	IMC-OPEN PO-INSTRUCTIONAL MATERIALS	225.00	
P62603	100	197 00	FINE ARTS - ART	AARDVARK CLAY	JVH-INSTRUCTIONAL MATERIALS	331.09	
P62605	100	191 00	FINE ARTS - MUSIC	ALTA LOMA MUSIC STORE	MMS-OPEN PO-INSTRUCTIONAL MATERIALS	1,000.00	
P62616	100	191 00	MIDDLE SCHOOL REFORM	EDUCATIONAL SYSTEMS INTERNA	MMS-INSTRUCTIONAL MATERIALS	632.17	
P62621	100	178 00	INSTRUCTIONAL MEDIA - E.R.C.	FOLLETT SOFTWARE COMPANY-	IMC-INSTRUCTIONAL MATERIALS	1,772.00	
P62625	100	191 00	MIDDLE SCHOOL REFORM	JAGUAR COMPUTER SYSTEMS INC	EC-COMPUTER REPAIR	394.98	
P62629	100	178 00	SCHOOL ADMINISTRATION	UNIVERSITY COPY SYSTEMS, IN	MAINT-IH-REPAIR COPIER	405.00	
P62634	100	178 00	SELF-CONTAINED CLASSROOM	AC3 COMPUTERS	MAINT-MMS-SS-VB-REPAIR COMPUTERS	748.82	
						-----	
						FUND TOTAL	53,395.82
						TOTAL NUMBER OF PURCHASE ORDERS	38
PURCHASE ORDERS TO BE RATIFIED							
P62474	101	178 00	E.C.I.A. CHAPTER 1	REGENTS-UC	EC - CONF 4/26 THRU 5/31 6 EMP	240.00	
P62485	101	178 00	E.C.I.A. CHAPTER 1	REGENTS-UC	EC - CONF 4/26 - 5/31/90 11 EMP	365.00	
P62500	101	190 00	S.I.P. (SCHOOL IMPROVEMENT PR	TOP HAT TRAVEL	JMS - CONF 6/25-27/90 3 EMP	342.00	
P62514	101	178 00	MENTOR TEACHER PROGRAM	INTERACT	EC-INSTRUCTIONAL MATERIALS	996.45	
P62517	101	196 00	VOCATIONAL EDUCATION ACT PL94	HEARLIHY AND CO.	RMS-INSTRUCTIONAL MATERIALS	217.77	
P62534	101	191 00	DEMONSTRATION PROGRAMS IN REA	DELTA EDUCATION INC	MMS-INSTRUCTIONAL MATERIALS	415.95	
P62560	101	178 00	MENTOR TEACHER PROGRAM	GENERAL BINDING SALES CORP	EC-BOOK BINDING EQUIPMENT	1,382.41	

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P62571	101	196	00	VOCATIONAL EDUCATION ACT PL94 WIESER EDUCATIONAL, INC.	RMS-INSTRUCTIONAL MATERIALS		261.54
P62572	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR LAKESHORE CURRICULUM MATERI	WR-TEXTBOOKS		483.84
P62575	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR CANNON SPORTS	WR-INSTRUCTIONAL MATERIALS		770.41
P62578	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR NYSTROM	MMS-INSTRUCTIONAL MATERIALS		725.90
P62580	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR HOBBYMART, THE	MMS-OPEN PO-INSTRUCTIONAL MATERIALS		400.00
P62581	101	191	00	S.I.P. (SCHOOL IMPROVEMENT PR STANDARD BRANDS PAINT CO	MMS-OPEN PO-INSTRUCTIONAL MATERIALS		400.00
P62589	101	178	00	E.I.A. (ECONOMIC IMPACT AID) STANDARD BRANDS PAINT CO	EC-CERTIFICATE FRAMES		255.56
P62590	101	178	00	E.I.A. (ECONOMIC IMPACT AID) STATER BROS. (LIMONITE AVE)	EC-OPEN PO-INSTRUCTIONAL MATERIALS		200.00
P62591	101	178	00	E.I.A. (ECONOMIC IMPACT AID) VON'S MARKET (LIMONITE AVE)	EC-OPEN PO-INSTRUCTIONAL MATERIALS		200.00
P62593	101	191	00	DEMONSTRATION PROGRAMS IN REA COMPUTERLAND OF UPLAND	MMS-OPEN PO-INSTRUCTIONAL MATERIALS		800.00
P62594	101	178	00	ECONOMIC IMPACT AID - L E P LEARNING TOOLS EDUC. SUPPLI	PA-INSTRUCTIONAL MATERIALS		202.08
P62595	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR D.F. SCHOTT ED. MATERIALS	WR-TEXTBOOKS		201.76
P62596	101	187	00	S.I.P. (SCHOOL IMPROVEMENT PR PIZZA MAN	WR-INSTRUCTIONAL MATERIALS		309.58
P62597	101	197	00	VOCATIONAL EDUCATION ACT PL94 CAL POLY STATE UNIVERSITY	JVH-INSTRUCTIONAL MATERIALS		467.03
P62599	101	188	00	S.I.P. (SCHOOL IMPROVEMENT PR DE ANZA STATIONERS	SC-OPEN PO-INSTRUCTIONAL MATERIALS		225.00
P62606	101	191	00	DEMONSTRATION PROGRAMS IN REA STOCKWELL AND BINNEY	MMS-OPEN PO-INSTRUCTIONAL MATERIALS		400.00
P62612	101	191	00	DEMONSTRATION PROGRAMS IN REA GOLEM COMPUTERS	MMS-INSTRUCTIONAL MATERIALS		943.67
P62613	101	191	00	DEMONSTRATION PROGRAMS IN REA ROGER COATS	MMS-INSTRUCTIONAL MATERIALS		337.33
P62615	101	191	00	DEMONSTRATION PROGRAMS IN REA MATH PRODUCTS PLUS	MMS-INSTRUCTIONAL MATERIALS		711.79
P62618	101	196	00	VOCATIONAL EDUCATION ACT PL94 FEDCO (ONTARIO)	RHS-MIXER		256.17
P62624	101	191	00	DEMONSTRATION PROGRAMS IN REA EL KASSIR SOFTWARE	MMS-INSTRUCTIONAL MATERIALS		351.95
P62626	101	182	00	E.C.I.A. CHAPTER 1 LEARNING TOOLS EDUC. SUPPLI	PA-INSTRUCTIONAL MATERIALS		661.67
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						FUND TOTAL	13,524.86
						TOTAL NUMBER OF PURCHASE ORDERS	29
P62327	103	178	00	PUPIL TRANSPORTATION	HENRY'S PINSTRIPING/LETTERI	TRANS-TOUCH UP LETTERING ON BUSES	900.00

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REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P62450	103	178	00	PUPIL TRANSPORTATION	EVANS TIRE COMPANY	TRANS-TIRES	849.22
P62451	103	178	00	PUPIL TRANSPORTATION	TURNER FORD NEW HOLLAND, IN	TRANS-SUPPLIES	256.95
P62465	103	178	00	GIFTED AND TALENTED EDUCATION	CH SCHOOL SUPPLY CO.	CR-OPEN PD-INSTRUCTIONAL MATERIALS	1,765.00
P62490	103	178	00	PUPIL TRANSPORTATION	PAINT'N PLACE	TRANS-REPAIR/PAINT BUS	629.06
P62493	103	178	00	PUPIL TRANSPORTATION	NAPA AUTO PARTS	TRANS-SUPPLIES	399.76
P62528	103	188	00	GIFTED AND TALENTED EDUCATION	OPPORTUNITIES FOR LEARNING	SC-INSTRUCTIONAL MATERIALS	1,405.26
P62553	103	178	00	SELF-CONTAINED CLASSROOM	SCOTT FORESMAN AND CO.	EC-TEXTBOOKS	1,076.31
P62556	103	178	00	GIFTED AND TALENTED EDUCATION	LITTLE RED SCHOOLHOUSE	MB-INSTRUCTIONAL MATERIALS	243.74
P62557	103	178	00	GIFTED AND TALENTED EDUCATION	OPPORTUNITIES FOR LEARNING	MB-INSTRUCTIONAL MATERIALS	257.48
P62562	103	178	00	GIFTED AND TALENTED EDUCATION	MASCO WEST INC	JVH-INSTRUCTIONAL MATERIALS	725.58
P62600	103	178	00	GIFTED AND TALENTED EDUCATION	LEARNING TOOLS EDUC. SUPPLI	PA-INSTRUCTIONAL MATERIALS	869.52
P62610	103	178	00	SELF-CONTAINED CLASSROOM	HOUGHTON MIFFLIN CO	EC-TEXTBOOKS	34,573.52
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							FUND TOTAL
							43,951.40
							TOTAL NUMBER OF PURCHASE ORDERS
							13
P62475	106	178	00	FINE ARTS-MUSIC	GARD'S MUSIC HOUSE	EC-OPEN PD-INSTRUCTIONAL MATERIALS	800.00
P62510	106	197	00	PHYSICAL EDUCATION	ORANGE SPORTING GOODS	JVH-INSTRUCTIONAL MATERIALS	538.02
P62512	106	197	00	PHYSICAL EDUCATION	SPORTWIDE	JVH-INSTRUCTIONAL MATERIALS	349.61
P62515	106	197	00	PHYSICAL EDUCATION	DYNASTY SPORTING GOODS, INC	JVH-INSTRUCTIONAL MATERIALS	523.08
P62519	106	196	00	PHYSICAL EDUCATION	GUNTHER'S ATHLETIC SERVICE	RHS-CLEANING OF FOOTBALL EQUIPMENT	3,832.00
P62520	106	197	00	PHYSICAL EDUCATION	WESTERN ATHLETIC SUPPLY	JVH-INSTRUCTIONAL MATERIALS	959.68
P62531	106	197	00	PHYSICAL EDUCATION	BIG 5 SPORTING GOODS	JVH-INSTRUCTIONAL MATERIALS	448.86
P62554	106	196	00	PHYSICAL EDUCATION	GLEN AVON LUMBER COMPANY	RHS-INSTRUCTIONAL MATERIALS	460.00
P62568	106	197	00	PHYSICAL EDUCATION	QUALITY COACHING	JVH-INSTRUCTIONAL MATERIALS	215.47

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

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REPORT OF PURCHASES  
 04/23/90 - 05/06/90  
 PURCHASES OVER \$200

REF	FUND	LOC/SITE	PROGRAM	VENDOR	PURCHASE ORDERS TO BE RATIFIED	DESCRIPTION	
P62604	106	197	00	JURUPA HILLS COUNTRY CLUB	JVH-INSTRUCTIONAL MATERIALS		670.23
P62608	106	197	00	NEFF COMPANY	JVH-OFFICE SUPPLIES		281.82
P62617	106	191	00	CIRCUIT CITY (RIVERSIDE)	MMS-MUSIC EQUIPMENT-CD PLAYER		448.32
P62622	106	191	00	MR. T.V. VIDEO	MMS-CAMCORDER		1,065.37
TOTAL FUND TOTAL							10,592.46
TOTAL NUMBER OF PURCHASE ORDERS							13
P62320	119	178	00	GKN RENTALS	MAINT-EQUIPMENT RENTAL		291.50
P62323	119	178	00	ELROD FENCING CO.	MAINT-MM-SUPPLIES		740.13
P62461	119	178	00	FRAZEE PAINT & WALLCOVERING	MAINT-MB-RHS-SUPPLIES		243.23
P62570	119	178	00	HURLEY ELECTRONICS	MAINT-SUPPLIES		216.88
P62573	119	178	00	FRAZEE PAINT & WALLCOVERING	MAINT-OPEN PO FOR SUPPLIES		1,500.00
P62631	119	178	00	RIVERSIDE CO. LUMBER CO.	MAINT-OPEN PO FOR SUPPLIES		500.00
P62632	119	178	00	GLEN AVON LUMBER COMPANY	MAINT-OPEN PO FOR SUPPLIES		500.00
P62633	119	178	00	KLURE AND HARRIS	MAINT-OPEN PO FOR SUPPLIES		500.00
P62635	119	178	00	TRUST HARDWARE	MAINT-OPEN PO FOR SUPPLIES		500.00
P62636	119	178	00	AIR COLD SUPPLY INC	MAINT-OPEN PO FOR SUPPLIES		1,500.00
P62637	119	178	00	BEST LOCKING SYSTEMS OF L.A.	MAINT-SUPPLIES		3,437.35
P62638	119	178	00	EMPIRE GLASS & MIRRORS	MAINT-OPEN PO FOR SUPPLIES		1,000.00
TOTAL FUND TOTAL							10,929.09
TOTAL NUMBER OF PURCHASE ORDERS							12
P62480	390	173	11	PRESS ENTERPRISE COMPANY	GH-LEGAL AD		200.00
TOTAL FUND TOTAL							200.00

P62480 390 173 11 FACILITIES

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/23/90 - 05/06/90  
PURCHASES OVER \$200

REPORT: APS/APS550/01  
RUN DATE: 05/14/90  
PAGE: 6

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	TOTAL NUMBER OF PURCHASE ORDERS	1
PURCHASE ORDERS TO BE RATIFIED						
P62579	510 198 11	FACILITIES	ADKAN ENGINEERS	3RD HIGH SCHOOL-FEASIBILITY STUDY	3,845.70	
				FUND TOTAL	3,845.70	
				TOTAL NUMBER OF PURCHASE ORDERS	1	
P62576	930 191 00	PLANT MAINTENANCE	AIR COLD SUPPLY INC	MAINT-MMS-BOILER REPAIRS	12,500.00	
				FUND TOTAL	12,500.00	
				TOTAL NUMBER OF PURCHASE ORDERS	1	
P62582	990 178 00	FACILITIES	CHJ CONSTRUCTION SERVICES I	JVM-POOL TESTING SERVICES	6,000.00	
				FUND TOTAL	6,000.00	
				TOTAL NUMBER OF PURCHASE ORDERS	1	
109	PURCHASE ORDERS OVER			\$200.00 FOR A TOTAL AMOUNT OF	154,939.33	
73	PURCHASE ORDERS UNDER			\$200.00 FOR A TOTAL AMOUNT OF	6,552.50	
182	PURCHASE ORDERS			FOR A GRAND TOTAL OF	161,491.83	

Recommend Approval

*Phil Wilson*

Director of Purchasing

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Jurupa Unified School District

CAFETERIA FUND

Purchase Orders Less Than \$200:

15635, 15639, 15647, 15661

Total Orders Less Than \$200.00: \$362.76

Purchase Orders More Than \$200:

<u>P.O.#</u>	<u>Vendor</u>	<u>Amount</u>	<u>Location/Description</u>
15628	Pameco-Aire	\$315.13	JVHS-Freezer/Refrigerator Alarms
15634	Leabo Foods	2,260.95	Whse-Food
15636	Leabo Foods	6,046.89	Whse-Food
15637	P & R Paper Supply Company	202.85	Whse-Supplies
15638	Proficient Paper Company	4,309.35	Whse-Supplies
15642	National Food Systems, Inc.	1,031.30	JMS/MMS/RHS/JVHS-Chips
15646	Driftwood Dairy	18,793.94	All Schls-Milk & by-products
15648	Leabo Foods	2,390.90	Whse-Food
15650	Fore Quarter Meat	419.50	Whse-Food
15651	Gold Star Foods	10,540.23	Whse-Food
15652	MaMa Sarduccis'	1,108.70	Whse-Food
15653	P & R Paper Supply Company	228.25	Whse-Supplies
15654	Moreno Bros. Distributors	725.00	All Schls-Tortillas
15656	Leabo Foods	1,650.00	Whse-Food
15657	Leabo Foods	748.21	Whse-Food
15658	S.E. Rykoff & Co.	710.30	Whse-Food
15660	Hostess Cake Kitchens	3,432.24	JMS/MMS/RHS/JVHS-Cakes & pies
15662	Keeler Foods	9,659.11	Whse-Food/Supplies

Total Orders More Than \$200.00: \$64,572.85

Grand Total Cafeteria Fund 600: \$64,935.61

Recommend Approval



Ann Hale, Director Food Services

AH:cc  
5/15/90

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

COUNTY: 33 RIVERSIDE  
DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/23/90 - 05/06/90  
PURCHASES OVER \$1

REPORT: APS/APS550/01  
RUN DATE: 05/09/90  
PAGE: 1

DISBURSEMENT ORDERS

REF	FUND	LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D81876	100	178 00	GUIDANCE & COUNSELING	VIRGINIA PRICE	D6029 REIMB CONF 3/28-29/90 1 EMP	100.00
D82043	100	178 00	DISTRICT ADMINISTRATION	ANGLE' WOLLAM	D5688 MILEAGE	30.50
D82044	100	178 00	INSTRUCTIONAL ADMINISTRATION	CLARITA MONTALBAN	D5693 MILEAGE	149.15
D82045	100	178 00	INSTRUCTIONAL ADMINISTRATION	TINA BRENNAN	D5686 MILEAGE	77.24
D82046	100	196 00	SCIENCE	TERRY SHAW	D6011 REIMB INSTRUCTIONAL MATERIALS	15.11
D82065	100	178 00	HEALTH	IRENE ALLEN	D6054 MILEAGE	41.99
D82066	100	180 00	SELF-CONTAINED CLASSROOM	MICHELLE JOHNSON	D6055 REIMB INSTRUCTIONAL MATERIALS	19.31
D82092	100	195 00	CONTINUATION EDUCATION	VERN WEATHERFORD	D6079 UMPIRE SOFTBALL 4/27/90	17.50
D82095	100	195 00	CONTINUATION EDUCATION	JACK KIEFER	D6080 UMPIRE SOFTBALL 4/27/90	17.50
D82097	100	195 00	CONTINUATION EDUCATION	VERN WEATHERFORD	D6081 UMPIRE SOFTBALL 5/9/90	17.50
D82098	100	195 00	CONTINUATION EDUCATION	JACK KIEFER	D6082 UMPIRE SOFTBALL 5/9/90	17.50
D82111	100	178 00	SELF-CONTAINED CLASSROOM	MARLENE HOLLAR	D6083 INSERVICE AT N.V. 4/13/90	75.00
D82121	100	178 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA EDISON	D6087 ELECTRIC BILLS APRIL 90	59,074.84
D82122	100	186 00	SELF-CONTAINED CLASSROOM	MR. & MRS. T. KIDD	D6090 REFUND ON FOUND LIBRARY BOOK	7.01
D82123	100	186 00	SELF-CONTAINED CLASSROOM	MR. & MRS. H. LANGDALE	D6089 REFUND ON FOUND LIBRARY BOOK	8.95
D82140	100	178 00	DISTRICT ADMINISTRATION	RIVERSIDE CO OFFICE OF EDUC	D6104 CONF 5/18/90 1 EMP	35.00
D82171	100	178 00	INSTRUCTIONAL ADMINISTRATION	HENDRICK, BILL	D6105 REIMB CONF 4/4/90 1 EMP	11.76
D82207	100	196 00	OPERATIONS-OTHER FACILITY	MOBIL OIL CREDIT CORPORATIO	D6109 FUEL PURCHASES MARCH 90	290.94
D82218	100	178 00	PLANT OPERATIONS	PACIFIC TELEPHONE	D6107 TELEPHONE BILL MARCH 90	13,136.23
D82242	100	178 00	DISTRICT ADMINISTRATION	STATE OF CALIFORNIA	D6110 FINGERPRINT APPLICATIONS	481.40
D82267	100	178 00	DISTRICT ADMINISTRATION	RICHARD SCOTT	D6117 REIM FOR PERSONAL DAMAGE	100.84
D82269	100	178 00	OPERATIONS-OTHER FACILITY	TRICO DISPOSAL	D6115 DISPOSAL SERVICE MAY 90	2,275.70
D82270	100	178 00	OPERATIONS-OTHER FACILITY	GARY'S DISPOSAL INC	D6114 DISPOSAL SERVICE MAY 90	3,748.30
D82271	100	178 00	OPERATIONS-OTHER FACILITY	SO CALIFORNIA GAS	D6112 MARCH 90 GAS BILLS	14,352.44

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# RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
 RUN DATE: 05/09/90  
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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

## REPORT OF PURCHASES

04/23/90 - 05/06/90  
 PURCHASES OVER \$1

## DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	
D82272	100 178 00	OPERATIONS-OTHER FACILITY	A.T. & T. INFORMATION SYSTEM	D6118 RENTAL OF TELEPHONE FOR MARCH	6.56
D82274	100 178 00	District Administration	REMEDIOS MENDOZA	D6119 REFUND PR DEDUCT FOR KAISER	248.48
					-----
					FUND TOTAL
					93,356.75
					-----
					TOTAL NUMBER OF DISBURSEMENTS
					26
D81890	101 178 00	ECONOMIC IMPACT AID - L E P	TERESE PISARIK	D6020 REIMB CONF 1/5 - 3/15/90 1 EMP	20.00
D82061	101 178 00	Tobacco Use Grant	RIVERSIDE CO OFFICE OF EDUC	D6021 CONF 5/4-5/90 13 EMP	1,950.00
D82062	101 178 00	Tobacco Use Grant	RIVERSIDE CO OFFICE OF EDUC	D6070 CONF 5/4-5/90 1 EMP	12.00
D82067	101 183 00	S.I.P. (SCHOOL IMPROVEMENT PR ELIZABETH J. HALL		D6056 REIMB ADMISSION FEES	7.00
D82068	101 175 00	E.C.I.A. CHAPTER 1	VERONICA CAPATA	D6016 REIMB SUPPLIES	6.47
D82069	101 178 00	MENTOR TEACHER PROGRAM	TERRY GOTREAU	D6057 REIMB INSTRUCTIONAL MATERIALS	25.34
D82100	101 176 00	S.I.P. (SCHOOL IMPROVEMENT PR DAN TEMPLIN		D6086 CONSULTANT SERVICES 4/30/90	250.00
D82104	101 178 00	E.C.I.A. CHAPTER 1	MCGWIRE, MICHAEL	D6085 CONSULTANT SERVICES 4/30/90	1,000.00
D82125	101 178 00	Tobacco Use Grant	RIVERSIDE CO OFFICE OF EDUC	D6071 CONF 5/4-5/90 1 EMP	150.00
D82128	101 178 00	Tobacco Use Grant	DOUBLETREE RESORT	D6088 CONF LODGING 5/4-5/90 12 EMP	961.38
D82133	101 176 00	S.I.P. (SCHOOL IMPROVEMENT PR U.C. RIVERSIDE		D6092 WORKSHOP MULTIPLE INTELLIGENCE	500.00
D82134	101 189 00	S.I.P. (SCHOOL IMPROVEMENT PR MARCY COOK MATH		D6093 CONSULTANT SERVICES (I.H.)	920.00
D82135	101 181 00	S.I.P. (SCHOOL IMPROVEMENT PR BOISSEAU, MARY		D6102 CHILDCARE SERVICES 4/4/90	6.50
					-----
					FUND TOTAL
					5,808.69
					-----
					TOTAL NUMBER OF DISBURSEMENTS
					13
D82113	102 178 00	PROGRAM SPECIALISTS	SAKS, GERALD M.D.	D6084 PEDIATRICS SERVICES 89/90	160.00
					-----
					FUND TOTAL
					160.00
					-----
					TOTAL NUMBER OF DISBURSEMENTS
					1
D82048	103 178 00	GIFTED AND TALENTED EDUCATION FRANCINE RICE		D6005 REIMB INSTRUCTIONAL MATERIALS	91.48

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RIVERSIDE REGIONAL EDUCATION DATA CENTER

REPORT: APS/APS550/01  
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COUNTY: 33 RIVERSIDE  
 DISTRICT: 46 JURUPA UNIFIED

REPORT OF PURCHASES

04/23/90 - 05/06/90  
 PURCHASES OVER \$1

DISBURSEMENT ORDERS

REF	FUND LOC/SITE	PROGRAM	VENDOR	DESCRIPTION	FUND TOTAL	TOTAL NUMBER OF DISBURSEMENTS
D82053	106 178 00	FINE ARTS-MUSIC	DORIS MUSIC	D6053 MILEAGE	28.93	1
D82131	106 178 00	FINE ARTS-MUSIC	WASINGER, MICHAEL J.	D6095 REIMB CONF 3/15-18/90 1 EMP	141.70	1
D82132	106 178 00	FINE ARTS-MUSIC	MUSIC, DORIS K.	D6094 REIMB CONF 3/15-18/90 1 EMP	154.35	1
				FUND TOTAL	324.98	3
D82268	370 192 00	FACILITIES	THOMPSON & COLEGATE	D6116 CANCELLED - REISSUED ON D6123	25,000.00	1
				FUND TOTAL	25,000.00	1
D82216	800 194 00	OPERATIONS-OTHER FACILITY	PACIFIC TELEPHONE	D6107 TELEPHONE BILL MARCH 90	19.59	1
				FUND TOTAL	19.59	1
D82197	990 178 00	FACILITIES	OFFICE OF LOCAL ASSISTANCE	D6103 CLASSROOM LEASE PAYMENT	7,852.04	1
				FUND TOTAL	7,852.04	1
				FUND TOTAL	132,613.53	1

47 DISBURSEMENT ORDERS FOR A GRAND TOTAL OF

Recommend Approval:

Director of Business Services

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APPROPRIATION TRANSFERS**GENERAL FUND**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
0971	Appropriation for Contingencies	\$ 2,013,337	\$	\$ 195,187	\$ 1,818,150	(1)(4)(5)(7)
1100	Teachers Salaries	19,387,434		977	19,386,457	(1)
2300	Clerical Salaries	2,443,584	1,470		2,445,054	(1)(2)
3000	Employee Benefits	6,630,106	86		6,630,192	
4300	Instructional Supplies	445,485	1,949		447,434	(8)
4500	Other Supplies	507,131		4,517	502,614	(1)
5200	Travel & Conference Expenses	126,638		2,197	124,441	(1)(2)
5600	Rents, Leases & Repairs	153,787		50	153,737	
5800	Other Services	800,589	4,244	436	800,153	
6400	Equipment	371,652			375,896	(3)(4)
6500	Equipment Replacement	33,262	320		33,582	
	<b>Total Fund 100</b>	<b>\$ 32,913,005</b>			<b>\$ 32,717,710</b>	

**SPECIAL EDUCATION - FUND 102**

5800	Other Services	\$ 600,347	\$ 188,430		\$ 788,777	(5)
	<b>Total Fund 102</b>	<b>\$ 600,347</b>			<b>\$ 788,777</b>	

**OTHER RESTRICTED FUNDS - FUND 103**

4300	Instructional Supplies	\$ 37,150	\$ 2,000		\$ 39,150	(8)
6400	Equipment	175,236		2,000	173,236	(8)
	<b>Total Fund 103</b>	<b>\$ 212,386</b>			<b>\$ 212,386</b>	

**LOTTERY - FUND 106**

1100	Teachers Salaries	\$ 1,942,041	\$ 350		\$ 1,942,391	
4300	Instructional Supplies	102,932	500		103,432	
4500	Other Supplies	2,325	282		2,607	
5100	Contracts for Consultants	800		500	300	
5500	Utilities	14,633		2,979	11,654	(6)
6400	Equipment	120,717			123,414	(6)
	<b>Total Fund 106</b>	<b>\$ 2,183,448</b>	<b>2,697</b>		<b>\$ 2,183,798</b>	

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APPROPRIATION TRANSFERS (cont.)

May 21, 1990  
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**MAINTENANCE - FUND 119**

Object	Description	Current Budget	Increase	Decrease	Revised Budget	Comments
4500	Other Supplies	\$ 245,700	\$ 5,046	\$	250,746	(7)
5600	Rents, Leases and Repairs	68,525	1,469		69,994	(7)
	<b>Total Fund 119</b>	<b>\$ 314,225</b>			<b>\$ 320,740</b>	

- Comments:
- (1) Safety credit
  - (2) Peakload
  - (3) Basketball slam dunk ring
  - (4) Sheet music and physical education supplies
  - (5) Non-Public School
  - (6) High jump sand pit
  - (7) Maintenance supplies and repairs
  - (8) Small dollar amounts to match appropriation with program needs

Recommend Approval: *Barbara Seal*  
Director of Business Services

BR:sf

### MONTHLY PAYROLL DISBURSEMENTS

## APRIL PAYROLL

**MONTHLY**

**HOURLY**

**TOTAL  
PAYMENT**

**\$2,811,819.10**

**\$71,435.88**

**\$2,883,254.98**

**\$342,272.60**

**\$456,830.77**

**\$799,103.37**

**\$2,000.00**

-0-

**\$2,000.00**

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**\$5,884.88**

**\$5,884.88**

**\$3,690,243.23**

**Recommend Approval:**

**Director of Business Services**

(m-4)



## Jurupa Unified School District

## CERTIFICATED EXTRA COMPENSATION

April 1990

NAME	DATE OF WORK	TIME	RATE	AMOUNT
HISTORY/SOCIAL SCIENCE COMMITTEE MEETING				
Albert, C.	03/27/90	2.00	21.68	\$43.36
Cruz, M.	03/27/90	2.00	21.68	43.36
Draper, A.	03/27/90	2.00	21.68	43.36
Hill, E.	03/27/90	2.00	21.68	43.36
Lopez, D.	03/27/90	2.00	21.68	43.36
Perkins, E.	03/27/90	2.00	21.68	43.36
Rice, F.	03/27/90	2.00	21.68	43.36
Smith, B.	03/27/90	2.00	21.68	43.36
Tanner, T.	03/27/90	2.00	21.68	43.36
				\$390.24
VOCATIONAL WORK EXPERIENCE PROGRAM				
Patton, M.	03/19-04/10/90	16.00	21.68	\$346.88
SPECIAL PROJECT COORDINATOR				
Kennedy, C.	03/12-04/10/90	21.00	21.68	\$455.28
INDEPENDENT STUDY COORDINATOR				
Jensen, P.	03/12-04/10/90	21.00	21.68	\$455.28
WORK STUDY DETENTION				
Amatriain, S.	12/09/89	4.00	21.68	\$86.72
Durham, J.	03/10-04/07/90	8.00	21.68	173.44
Fagan, P.	03/10-04/07/90	12.00	21.68	260.16
Gillette, L.	03/17/90	4.00	21.68	86.72
Hanson, G.	03/17-31/90	8.00	21.68	173.44
Henninger, V.	03/10-04/07/90	16.00	21.68	346.88
Hernandez, G.	03/31/90	4.00	21.68	86.72
Jacobs, J.	04/07/90	4.00	21.68	86.72
Johnson, R.	04/07/90	4.00	21.68	86.72
Kumamoto, P.	03/17-31/90	8.00	21.68	173.44
Marisnick, R.	04/07/90	4.00	21.68	86.72
Newell, L.	03/10-31/90	8.00	21.68	173.44
Newton, J.	02/10-03/31/90	12.00	21.68	260.16
Sakaki, K.	03/31/90	4.00	21.68	86.72
Starks, C.	03/17-04/07/90	12.00	21.68	260.16
Steppe, C.	03/10-04/07/90	16.00	21.68	346.88
Stevens, D.	03/31/90	4.00	21.68	86.72
				\$2,861.76

CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME -----	DATE OF WORK -----	TIME -----	RATE -----	AMOUNT -----
<b>ADULT EDUCATION</b>				
Arredondo, A.	03/12-04/10/90	36.00	21.68	\$780.48
Gagner, W.	03/14-04/05/90	36.00	21.68	780.48
Kennedy, C.	03/12-04/09/90	15.00	21.68	325.20
Mitchell, E.	03/12-04/09/90	27.00	21.68	585.36
Montalban, C.	03/13-04/10/90	21.00	21.68	455.28
Newton, J.	03/12-04/09/90	27.00	21.68	585.36
Radovich, J.	03/13-04/10/90	27.00	21.68	585.36
Richards, D.	03/12-04/10/90	19.00	21.68	411.92
Weatherford, D.	03/28-04/09/90	9.00	21.68	195.12
				-----
				\$4,704.56
<b>WRITING AND BOOK BINDING INSERVICE</b>				
Arsenault, S.	02/26-03/12/90	4.50	21.68	\$97.56
Smith, V.	02/26-03/12/90	4.50	21.68	97.56
Tokarek, L.	02/26-03/05/90	3.00	21.68	65.04
Zannelli, D.	02/26/03/12/90	4.50	21.68	97.56
				-----
				\$357.72
<b>SIXTH PERIOD TEACHING ASSIGNMENT</b>				
Bowman, J.	03/12-04/10/90	20.00	21.68	\$433.60
Curtis, D.	03/12-04/10/90	20.00	21.68	433.60
Cushing, D.	03/12-04/10/90	18.00	21.68	390.24
Durham, J.	03/12-04/10/90	21.00	21.68	455.28
Horn, P.	03/12-04/10/90	20.00	21.68	433.60
Kumamoto, P.	03/12-04/10/90	21.00	21.68	455.28
Luna, E.	03/12-04/10/90	21.00	21.68	455.28
McFerren, M.	03/19-04/10/90	15.00	21.68	325.20
Mitchell, E.	03/12-04/10/90	21.00	21.68	455.28
Muniz, A.	03/12-04/10/90	20.00	21.68	433.60
Richards, G.	03/12-04/10/90	18.00	21.68	390.24
				-----
				\$4,661.20
<b>EXTRA TEACHING IN LIEU OF SUBSTITUTE</b>				
Ennis, L.	03/12/90	2.00	21.68	\$43.36
Lasher, S.	03/16/90	5.00	21.68	108.40
Whitaker, D.	04/06/90	2.50	21.68	54.20
				-----
				\$205.96

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CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
ACADEMIC OLYMPICS				
Doty, K.	03/16/90	5.00	21.68	\$108.40
Hord, D.	03/16/90	5.00	21.68	108.40
				-----
				\$216.80
COMPREHENSIVE TEACHER EDUCATION INSTITUTE				
Dohr, M.	12/05-03/01/90	Varied	Lump sum	\$136.00
Maguire, B.	12/05-12/89	5.00	21.68	108.40
				-----
				\$244.40
S.B. 813 COUNSELING				
Arterberry, B.	03/12-04/09/90	10.00	21.68	\$216.80
Cook, M.	03/15-04/05/90	8.00	21.68	173.44
Drury, F.	03/12-04/10/90	10.00	21.68	216.80
Garcia, E.	03/15-04/05/90	9.00	21.68	195.12
Godoy, I.	03/13-04/10/90	7.00	21.68	151.76
Hanson, G.	03/15-04/05/90	9.00	21.68	195.12
Heidecke, J.	03/15-04/02/90	8.00	21.68	173.44
Murphy, K.	03/26-04/09/90	6.00	21.68	130.08
Pina, K.	03/15-04/05/90	8.00	21.68	173.44
Trosper, J.	03/15-29/90	8.00	21.68	173.44
				-----
				\$1,799.44
AFTER SCHOOL HOURLY PLANNING				
Bastiaans, P.	03/17/90	2.50	21.68	\$54.20
Bower, D.	03/17/90	2.50	21.68	54.20
Einecke, E.	03/17/90	2.50	21.68	54.20
Hicks, D.	03/17/90	2.50	21.68	54.20
Laskey, K.	03/17/90	2.50	21.68	54.20
Roberson, S.	03/17/90	2.50	21.68	54.20
Tucker, S.	03/17/90	2.50	21.68	54.20
				-----
				\$379.40
HOME TEACHING				
Einecke, E.	03/26-04/10/90	12.00	21.68	\$260.16
Golden, G.	03/12-04/10/90	63.00	21.68	1,365.84
Gooden, M.	03/12-04/10/90	16.00	21.68	346.88
Lawrence, F.	03/14-04/03/90	17.00	21.68	368.56
Lopez, P.	03/12-04/11/90	25.00	21.68	542.00
Pollman, J.	03/12-16/90	5.00	21.68	108.40
Tullock, J.	03/01-15/90	10.00	21.68	216.80
				-----
				\$3,208.64

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CERTIFICATED EXTRA COMPENSATION (Cont.)

NAME	DATE OF WORK	TIME	RATE	AMOUNT
C.A.P. READING/WRITING WORKSHOP				
Beckstrom-Sternberg, R.	01/11-03/01/90	6.25	21.68	\$135.50
Boomsma, J.	01/03-03/01/90	3.50	21.68	75.88
Ferraro, S.	03/13/90	1.50	21.68	32.52
Flint, R.	03/01-15/90	5.00	21.68	108.40
Gonzalez-del-Valle, D.	01/03-03/29/90	6.25	21.68	135.50
Havey, M.	03/13/90	1.50	21.68	32.52
Jones, A.	02/11-03/29/90	5.00	21.68	108.40
Laycock, F.	02/22-03/19/90	6.50	21.68	140.92
Lott, N.	03/01-19/90	5.00	21.68	108.40
Pace, R.	03/13/90	1.50	21.68	32.52
Rowland, S.	03/13/90	1.50	21.68	32.52
Samuel, T.	01/03-03/15/90	6.00	21.68	130.08
Shearer, J.	02/22-03/19/90	3.50	21.68	75.88
Walker, D.	02/22-03/19/90	3.50	21.68	75.88
				\$1,224.92
MATH FIELD DAY				
Martinez, K.	02/24/90	5.00	21.68	\$108.40
Mercer, R.	02/24/90	6.00	21.68	130.08
				\$238.48
S.I.P. PLANNING TIME				
Leedy, W.	03/02/90	2.00	21.68	\$43.36
Martinez, K.	03/02/90	1.00	21.68	21.68
				\$65.04
LEADERSHIP TEAM MEETING				
Blakley, K.	03/13-27/90	5.00	21.68	\$108.40
Clyne, C.	03/13-29/90	6.00	21.68	130.08
Coleman, J.	03/13-29/90	6.50	21.68	140.92
Edmunds, F.	03/13-29/90	7.00	21.68	151.76
Hebert, B.	03/13-29/90	5.00	21.68	108.40
Lopez, L.	03/13-29/90	6.00	21.68	130.08
Minnick, S.	03/13-29/90	6.00	21.68	130.08
Nesbit, B.	03/13-29/90	6.00	21.68	130.08
Sanborn, A.	03/13-15/90	2.00	21.68	43.36
Turner, D.	03/13-29/90	5.50	21.68	119.24
				\$162.60

m-5  
ps-4

CERTIFICATED EXTRA COMPENSATION (Cont.)  
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NAME	DATE OF WORK	TIME	RATE	AMOUNT
-----	-----	-----	-----	-----
ENGLISH LANGUAGE ARTS DEMO PROJECT COORDINATOR				
Clark, L.	03/12-04/10/90	38.00	21.68	\$823.84
DRIVER TRAINING				
Bell, R.	03/12-04/10/90	33.50	21.68	\$726.28
Brown, A.	03/12-04/10/90	32.00	21.68	693.76
Fagan, P.	03/13-04/10/90	32.00	21.68	693.76
Jacobs, J.	03/13-04/10/90	28.00	21.68	607.04
Meyerett, C.	03/12-04/09/90	24.50	21.68	531.16
Murray, W.	03/16-04/10/90	24.00	21.68	520.32
Radovich, J.	03/13-04/10/90	16.00	21.68	346.88
Riggs, C.	03/12-04/10/90	31.50	21.68	682.92
				-----
				\$4,802.12

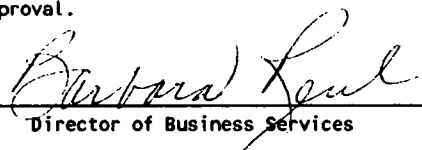
TOTAL CERTIFICATED EXTRA COMPENSATION

\$27,604.56

Time and rate are per hour unless otherwise stated.

The extra compensation, as listed, has been authorized as  
provided by Procedure 110 and is recommended for approval.

Recommend Approval:

  
Director of Business Services

MS  
PS

## Jurupa Unified School District

CLASSIFIED EXTRA TIME  
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April 1990

NAME -----	DATE OF WORK -----	PURPOSE -----	TIME -----	RATE -----	AMOUNT -----
FOOD SERVICE					
Albers, D.	03/13-04/09/90	In lieu of substitute	12.25	8.337	\$102.13
Almaguer, J.	03/13-04/09/90	In lieu of substitute	7.75	7.550	58.51
Baker, H.	03/13-04/09/90	In lieu of substitute	0.75	8.337	6.25
Bell, M.	03/13-04/09/90	In lieu of substitute	0.75	9.185	6.89
Bellinger, T.	03/13-04/09/90	In lieu of substitute	2.00	6.375	12.75
Bennyworth, B.	03/13-04/09/90	In lieu of substitute	2.75	6.375	17.53
Burks, D.	03/13-04/09/90	In lieu of substitute	1.00	6.375	6.38
Butler, J.	03/13-04/09/90	In lieu of substitute	0.75	8.337	6.25
Cabrera, E.	03/13-04/09/90	In lieu of substitute	8.75	8.337	72.95
Cahill, E.	03/13-04/09/90	In lieu of substitute	0.75	8.337	6.25
Campbell, M.	03/13-04/09/90	In lieu of substitute	16.75	6.687	112.01
Canales, G.	03/13-04/09/90	In lieu of substitute	1.75	7.189	12.58
Clayton, B.	03/13-04/09/90	In lieu of substitute	2.25	8.337	18.76
Cook, M.	03/13-04/09/90	In lieu of substitute	2.00	7.742	15.48
Cooper, S.	03/13-04/09/90	In lieu of substitute	8.00	6.375	51.00
Daniels, E.	03/13-04/09/90	In lieu of substitute	11.75	6.375	74.91
Goode, A.	03/13-04/09/90	In lieu of substitute	0.75	7.552	5.66
Guerrero, R.	03/13-04/09/90	In lieu of substitute	1.75	6.375	11.16
Hafer, P.	03/13-04/09/90	In lieu of substitute	1.25	6.375	7.97
Hinchcliff, K.	03/13-04/09/90	In lieu of substitute	2.00	6.375	12.75
Hughes, K.	03/13-04/09/90	In lieu of substitute	2.50	8.337	20.84
Johnston, P.	03/13-04/09/90	In lieu of substitute	0.75	6.375	4.78
Jones, D.	03/13-04/09/90	In lieu of substitute	1.25	7.027	8.78
Junker, P.	03/13-04/09/90	In lieu of substitute	5.75	8.337	47.94
Kibler, L.	03/13-04/09/90	In lieu of substitute	14.00	6.375	89.25
Kimler, R.	03/13-04/09/90	In lieu of substitute	0.75	9.185	6.89
Lambright, J.	03/13-04/09/90	In lieu of substitute	5.25	8.337	43.77
Lester, J.	03/13-04/09/90	In lieu of substitute	0.75	6.375	4.78
Limon, D.	03/13-04/09/90	In lieu of substitute	0.75	8.337	6.25
Meacham, M.	03/13-04/09/90	In lieu of substitute	0.75	6.375	4.78
Mestas, S.	03/13-04/09/90	In lieu of substitute	0.75	6.375	4.78
Moore, A.	03/13-04/09/90	In lieu of substitute	1.75	7.552	13.22
Morris, S.	03/13-04/09/90	In lieu of substitute	3.75	6.375	23.91
Narez, E.	03/13-04/09/90	In lieu of substitute	0.75	8.337	6.25
Patterson, K.	03/13-04/09/90	In lieu of substitute	0.75	7.027	5.27
Perkins, R.	03/13-04/09/90	In lieu of substitute	0.75	7.027	5.27
Rector, S.	03/13-04/09/90	In lieu of substitute	2.75	6.375	17.53
Reinen, A.	03/13-04/09/90	In lieu of substitute	0.75	8.337	6.25
Richardson, T.	03/13-04/09/90	In lieu of substitute	8.75	6.375	55.78
Robinson, E.	03/13-04/09/90	In lieu of substitute	1.25	6.375	7.97
Rupe, V.	03/13-04/09/90	In lieu of substitute	2.00	9.185	18.37
Sinsley, S.	03/13-04/09/90	In lieu of substitute	13.25	6.687	88.60
Starling, D.	03/13-04/09/90	In lieu of substitute	4.25	8.337	35.43

CLASSIFIED EXTRA TIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
FOOD SERVICE (Cont.)					
Vega, T.	03/13-04/09/90	In lieu of substitute	0.75	7.933	\$5.95
Walker, C.	03/13-04/09/90	In lieu of substitute	0.75	6.375	4.78
Welty, J.	03/13-04/09/90	In lieu of substitute	0.75	7.552	5.66
Williams, C.	03/13-04/09/90	In lieu of substitute	0.75	8.337	6.25
Williams, V.	03/13-04/09/90	In lieu of substitute	17.75	6.375	113.16
Wilson, D.	03/13-04/09/90	In lieu of substitute	2.00	6.375	12.75
					\$1,293.41
TRANSPORTATION					
Aguirre, A.	03/12-04/05/90	Field trips; Inservice	8.00	11.164	\$89.31
Braden, L.	03/13-04/06/90	Field trips; Extra runs	27.75	9.185	254.88
Calvert, M.	03/12-04/06/90	Field trips; Inservice	13.75	11.164	153.51
Canup, A.	03/15-04/06/90	Field trips; Inservice	12.25	10.627	130.18
Cartwright, B.	03/12-04/09/90	Field trips; Extra runs	23.50	9.185	215.85
Conte, S.	03/13-04/06/90	Extra runs	13.00	9.185	119.41
Cruz, F.	03/13-04/06/90	Extra runs; Inservice	16.25	9.641	156.67
Cummings, J.	03/13,04/03/90	Inservice	1.75	11.164	19.54
Dekker, S.	03/13,04/03/90	Inservice	1.75	11.164	19.54
Ellis, B.	03/13-04/05/90	Inservice; Field trip	3.25	11.164	36.28
Fine, R.	03/13-04/03/90	Inservice; Renewal class	2.50	11.164	27.91
Ford, R.	03/13,04/03/90	Inservice	1.75	11.164	19.54
Gilliam, L.	03/12-04/06/90	Field trips; Inservice	8.00	11.164	89.31
Hernandez, E.	03/13,04/03/90	Inservice	1.00	11.164	11.16
Lara, L.	03/13-04/09/90	Extra runs	6.00	11.164	66.98
Lough, W.	03/13-04/09/90	Extra runs	16.75	9.185	153.85
Martinez, T.	03/13-04/06/90	Field trips	7.00	11.164	78.15
McBride, E.	03/13-04/03/90	Extra runs; Inservice	2.75	10.627	29.22
Pitchford, L.	03/13,04/03/90	Inservice	1.75	9.641	16.87
Radford, C.	04/02-06/90	Extra runs	5.75	11.164	64.19
Ruiz, A.	03/13-04/06/90	Extra runs	13.75	9.641	132.56
Sanner, S.	03/13-04/09/90	Extra runs	11.75	9.641	113.28
Sierra, P.	04/03/90	Inservice	0.75	11.164	8.37
Slife, R.	03/13,04/03/90	Inservice	1.75	11.164	19.54
Stewart, D.	03/14-04/06/90	Field trips	6.25	11.164	69.78
Stones, R.	03/13-04/03/90	Inservice; Breakdown	2.25	11.164	25.12
Sullivan, L.	03/13-04/06/90	Extra runs	7.25	9.641	69.90
Voyles, D.	03/13-04/06/90	Field trips	23.75	9.185	218.14
Walters, V.	03/13-04/05/90	Field trip; Inservice	4.00	11.164	44.66
Wigley, D.	03/13-04/05/90	Field trip; Inservice	3.25	11.164	36.28
Witzke, M.	03/13-04/09/90	Field trips; Extra runs	27.50	9.185	252.59
Woodard, V.	03/13-04/05/90	Field trips	10.00	11.164	111.64
					\$2,854.21

## CLASSIFIED EXTRA TIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
<b>INSTRUCTION</b>					
Chavez, M.	03/16/90	S.I.P. Day service	4.00	9.185	\$36.74
Sanchez, E.	04/07/90	Translate newsletter	6.00	9.410	56.46
					\$93.20
<b>SECRETARIAL/CLERICAL</b>					
Collins, D.	03/16-04/13/90	Duties as assigned	27.50	12.612	\$346.83
Rutten, L.	02/27-03/09/90	Prepare Prog. Quality Review	11.00	9.410	103.51
					\$450.34
<b>ACTIVITY SUPERVISION</b>					
Cotton, M.	03/27/90	Late bus	1.00	6.992	\$6.99
Dooley, M.	04/03,04/90	Extra time-WR	1.00	7.344	7.34
Hertz, C.	03/27/90	Late bus	0.50	6.658	3.33
Hesler, J.	03/19-27/90	Peak load assistance-MB	10.00	6.992	69.92
Rodriguez, L.	03/06-04/05/90	Chapter I supervision	9.00	6.992	62.93
Roper, B.	03/27/90	Late bus-VB	1.00	6.992	6.99
Vasquez, J.	03/19/90	Peakload assistance-PE	1.50	7.344	11.02
Watson, C.	03/19/90	Peakload assistance	1.00	6.658	6.66
					\$175.18

TOTAL CLASSIFIED EXTRA TIME

\$4,866.34

Time and rate are per hour unless otherwise stated.

Recommend Approval:

*Barbara Seal*  
 Director of Business Services

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 Pg. 3



## Jurupa Unified School District

CLASSIFIED OVERTIME  
-----

April 1990

NAME -----	DATE OF WORK -----	PURPOSE -----	TIME -----	RATE -----	AMOUNT -----
<b>ADMINISTRATION</b>					
Tokarz, I.	03/19,04/02/90	Board meetings	6.00	27.018	\$162.11
<b>TRANSPORTATION</b>					
Abbott, S.	03/13,04/03/90	Inservice	1.75	16.746	\$29.31
Adams-Bristow, C.	04/03/90	Inservice	0.25	13.440	3.36
Aguirre, A.	03/12-04/07/90	Field trips	20.50	16.746	343.29
Braden, T.	03/17-04/05/90	Field trips	9.25	13.778	127.45
Brown, K.	03/13-04/07/90	Field trips	67.00	16.746	1,121.98
Calvert, M.	03/12-04/07/90	Field trips	56.75	16.746	950.34
Canup, A.	03/15-04/06/90	Field trips	27.50	15.941	438.38
Cartwright, B.	03/16-04/05/90	Field trips	2.50	13.778	34.45
Ellis, B.	04/05/90	Field trips	0.75	16.746	12.56
Fine, R.	03/13-04/03/90	Inservice; Renewal class	5.25	16.746	87.92
Ford, R.	02/23/90	Calif. School for Deaf	4.00	16.746	66.98
Gifford, F.	03/12-04/05/90	Field trips	23.50	17.577	413.06
Gilliam, L.	03/12-04/07/90	Field trips	25.75	16.746	431.21
Guzman, V.	03/12-04/05/90	Field trips	39.00	16.746	653.09
Hernandez, E.	03/13,04/03/90	Inservice	0.75	16.746	12.56
James, G.	03/13-04/07/90	Field trips	49.50	16.746	828.93
Lough, W.	04/04/90	Field trips	0.50	13.778	6.89
Martinez, T.	03/13-04/06/90	Field trips	50.75	16.746	849.86
McElyea, S.	03/13,04/03/90	Inservice	1.75	16.746	29.31
Sartor, H.	03/19/90	Bus coverage	1.00	19.869	19.87
Stewart, D.	03/14-04/07/90	Field trips	47.75	16.746	799.62
Voyles, D.	03/13-04/05/90	Field trips	24.25	13.778	334.12
Walters, V.	04/05/90	Field trips	1.50	16.746	25.12
Wigley, D.	04/05/90	Field trips	0.75	16.746	12.56
Woodard, V.	03/14-04/05/90	Field trips	17.50	16.746	293.06
					-----
					\$7,925.28
<b>FOOD SERVICE</b>					
Albers, D.	03/29/90	Finish clean-up-SS	0.50	12.506	\$6.25
Christensen, C.	03/29/90	Finish clean-up-SS	0.50	13.778	6.89
Roblero, G.	03/29/90	Finish clean-up-SS	1.00	15.440	15.44
					-----
					\$28.58
<b>SECRETARIAL/CLERICAL</b>					
Cabral, I.	03/15-04/05/90	Prepare Prog. Quality Review	22.50	14.462	\$325.40

## CLASSIFIED OVERTIME (Cont.)

NAME	DATE OF WORK	PURPOSE	TIME	RATE	AMOUNT
<b>MAINTENANCE/OPERATIONS</b>					
Boisseau, R.	03/17-04/07/90	Adult Ed; Parking lot	5.50	15.509	\$85.30
Colosimo, M.	03/16-18/90	Weekend duty	2.50 days	35.000	87.50
	03/16-18/90	Call out time	10.00	4.000	40.00
Mackey, D.	04/06-08/90	Weekend duty	2.50 days	35.000	87.50
	04/06-08/90	Call out time	11.08	4.000	44.32
Robinson, D.	03/22-26/90	Weekend duty	3.50 days	35.000	122.50
	03/22-26/90	Call out time	28.50	4.000	114.00
Shine, G.	03/30-04/01/90	Weekend duty	2.50 days	35.000	87.50
	03/30-04/01/90	Call out time	13.33	4.000	53.32
					\$721.94
<b>COMMUNITY SERVICES</b>					
Austin, R.	03/31,04/06/90	Basketball; Dance	5.00	13.449	\$67.25
Avila, P.	03/22/90	Science Awards	3.00	15.569	46.71
Barkley, A.	03/16/90	Dance-RHS	4.00	12.809	51.24
Boisseau, R.	03/17-04/07/90	Adult Ed Badminton *	4.00	15.569	62.28
Coffer, G.	03/16,04/05/90	Vocal music; Dance	7.50	14.825	111.19
Cole, H.	03/16/90	Dance-RHS	4.00	15.569	62.28
Goode, A.	03/24/90	Pancake breakfast *	8.00	11.328	90.62
Holt, M.	03/08-22/90	Concert,Sci.Fair,Banquet	8.50	15.569	132.34
Honeycutt, L.	03/24/90	Little League *	9.00	12.809	115.28
Hunter, D.	03/08-04/05/90	Concert,Tal. Show,Banquet	13.75	14.115	194.08
James, J.	04/02,05/90	Concert; Tryouts	5.50	14.825	81.54
Kell, C.	04/07/90	Father/Daughter Banquet *	6.50	13.449	87.42
Loman, M.	03/24,31/90	Adult Ed Badminton *	6.00	15.569	93.41
Thompson, A.	03/16,22/90	Dance; Talent Show	7.00	15.569	108.98
Weitzel, M.	04/16/90	Dance	2.00	17.583	35.17
					\$1,339.79
<b>TOTAL CLASSIFIED OVERTIME</b>					<b>\$10,503.10</b>

\*To be reimbursed

Time and rate are per hour unless otherwise stated.

The classified overtime, as listed, has been authorized as provided by Procedure 111 and is recommended for approval.

Recommend Approval:

  
 Director of Business Services


**Jurupa Unified School District**  
**1989/90 AGREEMENTS**

<b>Agreement Number</b>	<b>Contractor</b>	<b>Amount</b>	<b>Fund/Program to be Charged</b>	<b>Purpose</b>
<b><u>90-1</u></b>	<b><u>Consultant or Personal Service Agreements</u></b>			
90-1-EEEEEE	Cathy Livoni	\$ 100.00	SIP	Student assembly with celebrity author to discus book writing
90-1-FFFFF	Music Center of L.A. County	\$ 525.00 Travel NTE \$ 13.00	PTA	Three student assemblies on "Women of the West"
90-1-GGGGG	Jim Clover	\$ 15,100.00	RHS, JVHS	Athletic Trainer for 1990/91 year

The Assistant Superintendent Business Services will have copies of agreements available for review by the Board.

Rollin Edmunds  
Assistant Superintendent  
Business Services

RE/dc  
5-21-90

m-8

RIVERSIDE COUNTY OFFICE OF EDUCATION

RESOLUTION FOR EXPENDITURE OF EXCESS FUNDS

RESOLUTION 90/47

WHEREAS the governing board of the Jurupa Unified  
School District has determined that income in the amount of \$ 979,756  
is assured to said district in excess of the amounts required to finance the  
total budget expenditures and transfers for the current fiscal year from the  
General Reserve as specified in Section 42610/85210 of the Education Code of  
California, and is reflected on the attached page (Part 1),

and

WHEREAS the governing board of the Jurupa Unified  
School District can show just cause for the expenditure of such excess funds.

NOW THEREFORE BE IT RESOLVED that pursuant to Section 42610/85210 of the  
Education Code of California, such excess funds to be appropriated according to  
the schedule on the attached page (Part II).

Approved:

DALE S. HOLMES  
Riverside County Office  
of Education

By: \_\_\_\_\_

DATE: \_\_\_\_\_

This is an exact copy of resolu-  
tion adopted by the governing board  
at a

Regular meeting on

May 21, 19 90

\_\_\_\_\_  
Clerk or Authorized Agent

When recorded, return to:

Purchasing Department  
JURUPA UNIFIED SCHOOL DISTRICT  
3924 Riverview Drive  
Riverside, CA 92509

NOTICE OF COMPLETION

(Civil Code § 3093 - Public Works)

(For Recorder's use)

Notice is hereby given by the undersigned owner, a public entity of the State of California, that a public work of improvement has been completed, as follows:

Project title or description of work: Legal Bid #89/13L -  
West Riverside Elementary School Library and Administration Buildings

Date of completion: May 21, 1990

Nature of owner: Public School District

Interest or estate of owner: Jurupa Unified School District  
3924 Riverview Drive  
Address of owner: Riverside, CA 92509

Name of contractor: J.D. White Construction Company

Street address or legal description of site:  
3972 Riverview Drive; Riverside, CA 92509

Dated: May 21, 1990

Owner: JURUPA UNIFIED SCHOOL DISTRICT

By

Rollin Edmunds  
Rollin Edmunds  
Title Assistant Superintendent  
Business Services

STATE OF CALIFORNIA )  
COUNTY OF RIVERSIDE ) ss

I am the Secretary of the governing board of the Jurupa Unified School District the public entity which executed the foregoing notice and on whose behalf I made this verification; I have read said notice, know its contents, and the same is true. I certify under penalty of perjury that the foregoing is true and correct.

Executed at Riverside, California on May 22, 1990 (Date)

By

John Wilson  
Title Secretary to the Board

M-10

JURUPA UNIFIED SCHOOL DISTRICT  
3924 Riverview Drive  
Riverside, California 92509

Resolution 90-46

RESOLUTION OF THE BOARD OF EDUCATION  
OF THE JURUPA UNIFIED SCHOOL DISTRICT

WHEREAS, the Board of Education recognizes the need to maintain up-to-date and suitable materials to support the educational process for students in the district; and

WHEREAS, the Board recognizes its responsibility to insure that students' instructional needs are met with appropriate materials; and

WHEREAS, quantities of instructional materials currently classified as obsolete are stored in the schools; and

WHEREAS, these materials have been designated as obsolete for one of the following reasons: (1) they are not on the state-adopted list and waiver for continued use is not on file, (2) the terminal date of Board approval has expired, (3) the material is inaccurate, inconsistent, or out-of-date, or (4) the material is no longer suitable for student use because of deterioration such as missing, torn, or dirty pages;

NOW, THEREFORE, the Board declares its intent to dispose of obsolete instructional materials in the sequence described in its adopted Policy 6165.

Adopted this 21st day of May, 1990-

-----  
Sandra Ruane, President  
Board of Education

(m-11)



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY  
WASHINGTON, D.C. 20460

JAN 25 1990

OFFICE OF  
PESTICIDES AND TOXIC SUBSTANCES

MEMORANDUM

SUBJECT: Recommended Interim Guidance for Maintenance of  
Asbestos-Containing Floor Coverings

FROM: Robert C. McNally, Chief *RC McNally*  
Assistance Programs Development Branch  
Environmental Assistance Division (TS-799)

TO: Interested Parties

Attached are recommended interim guidelines for stripping wax or finish coat from asbestos-containing floors in your buildings. They were developed by the U.S. Environmental Protection Agency (EPA) in consultation with asbestos control professionals and several flooring material and floor care product manufacturers to reduce any possible exposure to asbestos fibers.

In November 1989, the local NBC affiliate in Washington, D.C. produced and aired a 3-part series on the potential danger of stripping asbestos-containing floor tiles. The NBC network news carried a brief portion of the series on November 29. The series concluded that stripping excess wax or finish coat from asbestos-containing floor tiles in schools may increase the asbestos exposure of school maintenance personnel and school children.

The series has precipitated numerous telephone calls to EPA Headquarters and to the ten EPA Regional offices. Perhaps many of you have also received calls from parents, staff, custodial workers, and others.

Since its airing, EPA's Environmental Assistance Division has tried to explain more clearly what the series did and did not demonstrate. First, there is no clear evidence that the "routine" stripping activities described in the series produced significantly elevated levels of asbestos fibers. In fact, the air levels generated during routine stripping were below those which require special procedures under federal regulation. Thus,

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the levels are unlikely to cause asbestos-related health problems. Second, higher levels were produced only after a stripping machine was used on a relatively dry, unwaxed floor. Such a practice is not a normal maintenance procedure.

Since improperly performed floor tile maintenance procedures could result in an increase in asbestos exposure, EPA strongly recommends that the attached basic guidelines be followed in order to safeguard the health of building occupants.



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RECOMMENDED INTERIM GUIDELINES  
FOR  
STRIPPING ASBESTOS-CONTAINING FLOORS

The Environmental Protection Agency (EPA) recommends that school officials, building owners, and custodial/maintenance staff consider the following basic guidelines when stripping wax or finish coat from asbestos-containing floor coverings:

1. AVOID STRIPPING FLOORS. Stripping of floors should be done as infrequently as possible -- perhaps once or twice or less per year depending on circumstances. The frequency should be carefully considered as floor maintenance schedules or contracts are written or renewed.
2. PROPERLY TRAIN STAFF. Custodial or maintenance staff who strip floors should be trained to operate properly and safely the machines, pads, and floor care chemicals used at the facility.
3. FOLLOW APPROPRIATE WORK PRACTICES. Custodial or maintenance staff who strip floors should follow appropriate work practices, such as those recommended here, under informed supervision. Directions from floor tile and floor wax product manufacturers on proper maintenance procedures should be consulted.
4. STRIP FLOORS WHILE WET. The floor should be kept adequately wet during the stripping operation. Do NOT perform dry stripping. Prior to machine operation, an emulsion of chemical stripper in water is commonly applied to the floor with a mop to soften the wax or finish coat. After stripping and before application of the new wax, the floor should be thoroughly cleaned, while wet.
5. RUN MACHINE AT SLOW SPEED. If the machine used to remove the wax or finish coat has variable speeds, it should be run at slow speed (about 175-190 rpm) during the stripping operation.
6. SELECT THE LEAST ABRASIVE PAD POSSIBLE. EPA recommends that the machine be equipped with the least abrasive pad possible to strip wax or finish coat from asbestos-containing floors.
7. DO NOT OVERSTRIP FLOORS. Stop stripping when the old surface coat is removed. Overstripping can damage the floor and may cause the release of asbestos fibers. Do NOT operate a floor machine with an abrasive pad on unwaxed or unfinished floors.

**REMEMBER:** Improperly removing asbestos-containing floor covering could result in the release of high levels of asbestos. EPA recommends that you leave asbestos-containing floor covering in place, provided the material is in good condition. However, proper maintenance procedures, such as those outlined above, should always be followed.

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