

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES  
RIVERSIDE, CALIFORNIA

January 10, 1966

MINUTES OF THE REGULAR MEETING

I. OPENING CEREMONY

CALL TO  
ORDER

The regular meeting of the Jurupa Unified School District Board of Trustees was called to order by Mr. William H. Hughes, President, at 7:30 p.m. on Monday, January 10, 1966, in the Board Room of the Administration Offices, 3924 Riverview Drive, Riverside, California.

FLAG  
SALUTE

The meeting was opened by all present standing and giving the salute to the flag of the United States.

INVOCATION

All remained standing for the invocation given by Reverend Arthur Schmidt, Mt. Calvary Lutheran Church.

BOARD  
ATTENDANCE

The roll call of members present indicated the following attendance:

Mr. William H. Hughes, President  
Mr. George Pentland, Clerk  
Mr. Ralph Smith, Member  
Mr. Herbert Lovett, Member  
Mr. Carl Anderson, Member

OTHERS  
PRESENT

Others Present:

Dr. Robert Hummel, District Superintendent  
Mrs. Evelyn Ford, Administrative Secretary  
Dr. Kenneth Norton, Assistant Superintendent-Instruction  
Mr. Ansgar Larsen, Assistant Superintendent-Business  
Mrs. Helen Kutch, Director of Pupil Personnel Services  
Mr. Richard Holzer, Director of Personnel  
Mr. William Lewis, Coordinator of Instruction  
Dr. Robert Seaton, Director of Special Projects

VISITORS

The following visitors were in attendance at the meeting:

Jerry Gardner	Glen Avon citizen
Edward Peltz	Principal, Van Buren School
Segrid Davidson	Teacher, Van Buren School
Martha McConnell	Teacher, Van Buren School
Emma Hammargren	Teacher, Pedley School
Gary Schultz	President, J.T.A.
Sally Louise Pidgeon	Teacher, Jurupa Junior High
John L. Pidgeon	Jurupa Junior High parent

Richard Hancock  
Jim Beld  
Ed Rogers  
Neil Williams  
Bud Serrine

District Maintenance  
Supervisor, M.O.T.  
District Gardener  
Principal, Troth Street School  
Assist. Principal, Jurupa

MINUTES  
APPROVED  
OFFICIAL AS  
CORRECTED  
-Motion #145

Mr. Pentland moved to approve official the minutes of the regular meeting of December 13, 1965 as corrected:

Motion #137

Mr. Lovett moved to approve the purchase orders . . . .

Mr. Smith seconded the motion.

The motion carried.

HEARING  
SESSION

II. HEARING SESSION

At this time the President opened the meeting to a Hearing Session and any person in attendance was given an opportunity to speak or state a problem to the Board.

Mr. Ed Peltz thanked the Board for use of the Van Buren School for the Jurupa Cultural Center art class.

ACTION  
SESSION

III. ACTION SESSION

A. INSTRUCTION

RATIFICATION  
OF APPLICATION  
FOR PL 89-10  
TITLE I  
-Motion #146

Mr. Lovett moved to ratify the application of PL 89-10, Title I, as recommended on page 6 of the supporting documents and reviewed by the Board in Conference Session of the December 13th board meeting.  
Mr. Anderson seconded the motion.

The motion carried.

ARTICLE ON  
STATE TEXTBOOK  
SELECTION

The Board noted the article on State Textbook selection submitted on page 7 of the supporting documents.

REPORT ON  
NEIGHBORHOOD  
YOUTH CORPS

Dr. Norton presented Mr. Leroy Critchfield, teacher at Rubidoux High School and coordinator of the Neighborhood Youth Corps, who gave a comprehensive report on the program which was in operation during the fall months and has since been cut off because of failure to allocate federal funds to Riverside County projects.

MID-TERM  
GRADUATES  
AT RUBIDOUX

The Board noted the tentative list of mid-term graduates at Rubidoux High School as presented on page 8 of the supporting documents, and the Superintendent announced the tea to be held in honor of this group of graduates on January 28, 2:00 p.m., in Room H-6 at the high school.

**B. FINANCE AND BUSINESS PROCEDURES**

APPROVAL OF  
PURCHASE  
ORDERS  
-Motion #147

Mr. Pentland moved to approve the purchase orders for General Fund in amount of \$36,958.20, revised purchase orders in amount of \$873.99, Building Fund 36-80 in amount of \$40,750.31, and Building Fund 36-81 in amount of \$8,375.78 as submitted on pages 9a through 9m of the supporting documents. Mr. Lovett seconded the motion.

The motion carried.

APPROVAL OF  
BUDGETARY  
TRANSFERS  
-Motion #148

Mr. Anderson moved to approve the Budgetary Transfers as submitted on pages 10a and 10b of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

PAYROLL  
REPORT

The Board noted the Payroll Report as submitted on page 11 of the supporting documents.

OVERTIME  
REPORT

The Board noted the Overtime Report as submitted on page 12 of the supporting documents.

BUDGET  
REPORT

Mr. Larsen reviewed the Budget Report - Cafeteria and General Funds, State Building Funds 80 and 81 - as submitted on pages 13a through 13g of the supporting documents.

RECONCILIATION  
REPORT

The Board noted the Reconciliation Report for the month of December as submitted on pages 14a and 14b of the supporting documents.

REPORT OF  
INCOME AND  
ABATEMENTS

Mr. Larsen reviewed the report of Income and Abatements -General Fund, Cafeteria Fund, State Building Funds 80 and 81 - as submitted on pages 15a through 15e of the supporting documents.

APPROVAL  
TO ACCEPT  
REFRIGERATOR  
BID  
-Motion #149

Mr. Pentland moved to accept the bid of Murray's Restaurant Supply in amount of \$869.20 for replacement of a refrigerator at Jurupa Junior High School as submitted on page 15f of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

**C. BUILDING PROGRAM**

REPORTS OF  
BUILDING  
INSPECTORS

The Board noted the reports of the Building Inspectors submitted on pages 16a through 16c of the supporting documents.

APPROVAL OF  
BUILDING  
MODIFICATION  
AT RUBIDOUX  
HIGH SCHOOL  
-Motion #150

The Superintendent reviewed the building modification for the Human Relations project at Rubidoux High School as submitted on page 17 of the supporting documents.

Mr. Smith moved to approve the recommendation for installation of an additional door in an amount estimated at \$450.00. Mr. Pentland seconded the motion.

The motion carried

E. PERSONNEL

APPROVAL OF  
PERSONNEL  
REPORT #10  
-CERTIFICATED  
-Motion #151

Mr. Lovett moved to approve Personnel Report #10 -Certificated as submitted on pages 18a through 18c of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

APPROVAL OF  
PERSONNEL  
REPORT #10  
-CLASSIFIED  
-Motion #152

Mr. Pentland moved to approve Personnel Report #10 -Classified as submitted on pages 19a through 19d of the supporting documents with a correction of salary classification for Mrs. Patricia B. Favale to read 24-B. Mr. Anderson seconded the motion.

The motion carried.

ADOPTION OF  
POLICY ON  
EMPLOYER-EMPLOYEE  
RELATIONS  
-Motion #153

Mr. Smith moved to adopt the proposed Policy on Employer-Employee Relations as submitted on pages 20a through 20k of the supporting documents. Mr. Lovett seconded the motion.

The motion carried.

ADOPTION OF  
POLICY ON  
EMERGENCY LEAVE  
-Motion #154

Mr. Anderson moved to adopt the proposed Policy on Emergency Leave as submitted on page 21 of the supporting documents. Mr. Pentland seconded the motion.

The motion carried.

ANNOUNCEMENT

The President announced a Personnel Session to be held at the close of the Conference Session.

F. PUPIL PERSONNEL

REPORT OF  
FIRST PERIOD  
ATTENDANCE

Mrs. Kutch reviewed the report of First Period Attendance which was submitted on page 24 of the supporting documents.

SCOPE OF PUPIL  
PERSONNEL SERVICES  
1965-66

Mrs. Kutch discussed the scope of Pupil Personnel Services-1965-66 as presented on page 25 of the supporting documents.

DISTRICT  
CALENDAR FOR  
JANUARY

The Board noted the District calendar for the month of January 1966 compiled by the office of Mrs. Kutch and included in insert in the supporting documents.

G. PUBLIC RELATIONS

USE OF  
DISTRICT  
FACILITIES

The Board noted the requests for use of buildings and grounds by community organizations as submitted on page 25 of the supporting documents.

H. ADMINISTRATION

ANNOUNCEMENT  
COUNTY TRUSTEES  
MEETING

The Superintendent called the Board's attention to the County Trustees Association meeting to be held in Banning on January 25, 1966.

CONFERENCE  
SESSION

IV. CONFERENCE SESSION

At 8:55 p.m. on completion of deliberation and action on the items of the agenda, the Board moved into Conference Session.

PERSONNEL  
SESSION

V. PERSONNEL SESSION

At 10:05 p.m. the President called the meeting into Personnel Session.

REGULAR  
SESSION

At 10:28 p.m. the meeting was reconvened into regular session.

ADJOURNMENT  
-Motion #155

VI. ADJOURNMENT

At 10:30 p.m. Mr. Lovett moved to adjourn the meeting. Mr. Smith seconded the motion.

The motion carried.

MINUTES OF THE REGULAR MEETING OF JANUARY 10, 1966 ARE

APPROVED AS written

W. R. Hooper President      George Rutland Clerk

Date: Jan 24, 1966