

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES  
RIVERSIDE, CALIFORNIA

November 1, 1965

MINUTES OF THE REGULAR MEETING

I. OPENING CEREMONY

CALL TO  
ORDER

The regular meeting of the Jurupa Unified School District Board of Trustees was called to order by Mr. William H. Hughes, President, at 7:31 p.m. on Monday, November 1, 1965, in the Board Room of the Administration Offices, 3924 Riverview Drive, Riverside, California.

FLAG  
SALUTE

The meeting was opened by all present standing and giving the salute to the flag of the United States.

INVOCATION

All remained standing for the invocation given by Mrs. Helen Kutch, Director of Pupil Personnel Services, in the absence of the minister.

BOARD  
ATTENDANCE

The roll call of members present indicated the following attendance:

Mr. William H. Hughes, President  
Mr. George Pentland, Clerk  
Mr. Herbert Lovett, Member  
Mr. Ralph Smith, Member  
Mr. Carl Anderson, Member

OTHERS  
PRESENT

Others Present:

Dr. Robert Hummel, District Superintendent  
Mrs. Evelyn Ford, Administrative Secretary  
Dr. Kenneth Norton, Assistant Superintendent-Instruction  
Mr. Ansgar Larsen, Assistant Superintendent-Business  
Mrs. Helen Kutch, Director of Pupil Personnel Services  
Mr. Richard Holzer, Director of Personnel  
Mr. William Lewis, Coordinator of Instruction  
Dr. Robert Seaton, Director of Special Projects

VISITORS

The following visitors were in attendance at the meeting:

Alice Sommerfeld	Teacher, Van Buren School
Mr. Sommerfeld	Citizen
Jim Beld	Supervisor, M.O.T.
Gary Schultz	President, J.T.A.
Edward Flannagan	Principal, Glen Avon School
John Johnson	Riverside Press

MINUTES  
APPROVED  
OFFICIAL  
-Motion #119

Mr. Lovett moved to approve as official the minutes of the regular meeting of October 18, 1965 as printed. Mr. Anderson seconded the motion.

The motion carried.

HEARING  
SESSION

II. HEARING SESSION

At this time the President opened the meeting to a Hearing Session and any person in attendance was given an opportunity to speak or state a problem to the Board. No one wished to speak at this time.

ACTION  
SESSION

III. ACTION SESSION

A. INSTRUCTION

REPORT ON  
PHYSICAL  
FITNESS  
TESTING PROGRAM

A report was made to the Board by Mr. Frank Medaris, Principal of Ina Arbuckle School, on the physical fitness program set up for Jurupa District which requires testing twice a year, fall and spring at 5th, 8th, and 11th grade levels. Mr. Medaris requested that he return in the spring and report to the Board at that time.

APPROVAL OF  
CONTINUATION  
EDUCATION  
CLASSES  
-Motion #120  
-Resolution #4

Mr. Pentland moved to adopt Resolution #4 stating that the Board of Trustees resolves to establish continuation classes at the earliest possible date and to establish a continuation high school at such time as sufficient space, courses of study, personnel, and state approval for a necessary small high school can be secured. Mr. Smith seconded the motion.

The motion carried.  
Resolution placed on file.

REPORT ON  
ADULT  
EDUCATION  
PROGRAM

Dr. Seaton briefly reviewed with the Board the report on the Adult Education Program of the Jurupa District as submitted on page 7 of the supporting documents.

B. FINANCE AND BUSINESS PROCEDURES

APPROVAL OF  
PURCHASE  
ORDERS  
-Motion #121

Mr. Smith moved to approve the purchase orders for General Fund in amount of \$21,367.87, revised purchase orders in amount of \$2,702.84, State School Building Fund, 36-80 in amount of \$1,768.69, State School Building Fund, 36-81 in amount of \$4,589.49, and Cafeteria Account in amount of \$17,843.55 as submitted on pages 8a through 8k of the supporting documents. Mr. Pentland seconded the motion.

The motion carried.

BUDGET  
REPORT AND  
RECONCILIATION

Mr. Larsen briefly reviewed the Budget Report and monthly reconciliation as submitted on pages 9a through 9g of the supporting documents.

OVERTIME  
REPORT

The Board noted the Overtime Report from 9-16-65 to 10-15-65 as submitted on page 10 of the supporting documents.

APPROVAL OF  
BUDGETARY  
TRANSFERS  
-Motion #121

Mr. Lovett moved to approve the Budgetary Transfers as submitted on pages 11a and 11b of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL OF  
APPLICATIONS  
FOR VOCATIONAL  
EDUCATION  
PROJECTS  
-Motion #122

Mr. Pentland moved to approve the three Applications for Approval of Vocational Education Project Under The Vocational Education Act of 1963: (1) project title, Business Machines Laboratory for Rubidoux High School; (2) project title, Shorthand Transcription Laboratory for Rubidoux High School; and (3) project title, Work Experience Coordinator for Rubidoux High School as submitted on pages 12-1a through 12-3g of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL OF  
NDEA BID  
RECOMMENDATIONS  
-Motion #123

Mr. Smith moved to approve the recommendations for NDEA equipment bids in the amount of \$15,561.29 as submitted on pages 13a through 13d of the supporting documents. Mr. Lovett seconded the motion.

The motion carried.

REPORT ON  
RECENTLY ENACTED  
LEGISLATION

The Superintendent briefly reviewed the report of legislation enacted without financial support as submitted on page 14 of the supporting documents.

CONFERENCE  
ATTENDANCE REQUESTS

The Board noted the conference attendance requests as submitted on page 15 of the supporting documents.

APPROVAL TO  
JOIN SCHOOL  
BOARDS  
ASSOCIATIONS  
-Motion #124

Mr. Lovett moved that the Board of Trustees join The Riverside County Trustees Association and the National School Boards Association. Mr. Pentland seconded the motion.

The motion carried.

C. BUILDING PROGRAM

BUILDING  
INSPECTORS'  
REPORTS

The Board noted the reports of the Building Inspectors as submitted on pages 17a and 17b of the supporting documents.

D. MAINTENANCE, OPERATION AND TRANSPORTATION

REPORT OF  
BUS SCHEDULE  
CHANGES

The Board noted the change in bus schedules and the establishment of additional kindergarten classes at Pedley School as submitted on page 18 of the supporting documents.

HALLOWEEN  
PROTECTION  
PLANS

The Board noted the report of plans for protection against Halloween mischief presented on page 18 of the supporting documents.

RUBIDOUX HIGH  
SCHOOL WIRING  
PROBLEMS

The Superintendent briefly reviewed the report on the Rubidoux High School wiring problem as presented on page 18 of the supporting documents.

E. PERSONNEL

APPROVAL OF  
PERSONNEL  
REPORT #7  
-CERTIFICATED  
-Motion #125

Mr. Smith moved to approve Personnel Report #7 -Certificated as submitted on pages 19a through 19d of the supporting documents. Mr. Pentland seconded the motion.

The motion carried.

APPROVAL OF  
PERSONNEL  
REPORT #7  
-CLASSIFIED  
-Motion #126

Mr. Smith moved to approve Personnel Report #7 -Classified as submitted on pages 20a through 20g of the supporting documents. Mr. Pentland seconded the motion.

The motion carried.

UNIFORM POLICY  
ON SUBPOENA  
LEAVE ADOPTED  
-Motion #127

Mr. Anderson moved to adopt the uniform Policy on Subpoena Leave for both classified and certificated employees as submitted on page 21 of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

ANNOUNCEMENT

The Superintendent announced it would not be necessary to hold a Personnel Session at the close of the Conference Session.

F. PUPIL PERSONNEL

REPORT ON  
STATE TESTING  
PROGRAM

Mrs. Kutch reported to the Board on the State mandated testing program which is now in progress in the schools of the district for grades 5, 8, and 11.

REPORT ON  
ELEMENTARY  
SCHOOL SAFETY  
PROGRAM

Mrs. Kutch reported to the Board concerning the safety program set up in the district's elementary schools and displayed the safety packet of thirty-six cards which has been purchased, one for each elementary bus and one for each elementary classroom.

APPROVAL OF  
DENTAL HEALTH  
EDUCATION  
CLINIC  
-Motion #128

Mr. Anderson moved to approve that the Dental Health Education Clinic be conducted by representatives of the Jurupa Junior Chamber of Commerce as a part of the regular dental health program of the district during the month of February 1966 as submitted on page 23 of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

REPORT ON  
REPORTING TO  
PARENTS

Mrs. Kutch reported to the Board on the methods of reporting grades of students to parents and announced a change in the schedule of parent conference week at the elementary level beginning November 8th and extending through November 15, 1965.

G. PUBLIC RELATIONS

USE OF  
DISTRICT  
FACILITIES

The Board reviewed the requests for use of buildings and grounds by community organizations as submitted on page 24 of the supporting documents.

AMERICAN  
EDUCATION  
WEEK

The Board noted the announcement of American Education Week during November 7-13, 1965, and Rubidoux High School "Back to School Night" on Tuesday, November 9, 1965 of that week.

RUBIDOUX HIGH  
FOOTBALL BANQUET

The Board noted the announcement of the Rubidoux High School Football banquet to be held on November 20th and given to the team by the Boosters Club.

H. ADMINISTRATION

COUNTY  
TRUSTEES  
MEETING  
11-23-65

The Board noted the announcement of the Riverside County Trustees meeting to be held Tuesday, November 23, 1965 at Palm Springs, and all indicated they would plan to attend the meeting.

CONFERENCE  
SESSION

IV. CONFERENCE SESSION

At 9:30 p.m. on completion of deliberation and action on the items of the agenda, the Board moved into Conference Session.

ADJOURNMENT  
-Motion #129

VI. ADJOURNMENT

At 10:30 p.m. Mr. Lovett moved to adjourn the meeting.  
Mr. Anderson seconded the motion.

The motion carried.

MINUTES OF THE REGULAR MEETING OF NOVEMBER 1, 1965 ARE

APPROVED AS PRINTED

Motion: ANDERSON Second: PENTLAND Vote: CARRIED

Wm. A. Hughes  
President

George Pentland  
Clerk

Date: 11-15-65