

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES  
RIVERSIDE, CALIFORNIA

AUGUST 2, 1965

MINUTES OF THE REGULAR MEETING

I. OPENING CEREMONY

CALL TO  
ORDER

The regular meeting of the Jurupa Unified School District Board of Trustees was called to order by Mr. William H. Hughes, President, at 7:31 p.m. on Monday, August 2, 1965, in the Board Room of the Administration Offices, 3924 Riverview Drive, Riverside, California.

FLAG  
SALUTE

The meeting was opened by all present standing and giving the salute to the flag of the United States.

INVOCATION

All remained standing for the invocation given by Mr. Ansgar Larsen, Assistant Superintendent-Business.

BOARD  
ATTENDANCE

The roll call of members present indicated the following attendance:

Mr. William H. Hughes, President  
Mr. George Pentland, Clerk  
Mr. Ralph Smith, Member  
Mr. Carl Anderson, Member

MEMBER  
ABSENT

Member Absent:

Mr. Herbert Lovett, Member

OTHERS  
PRESENT

Others Present:

Dr. Robert Hummel, District Superintendent  
Mrs. Evelyn Ford, Administrative Secretary  
Dr. Kenneth Norton, Assistant Superintendent-Instruction  
Mr. Ansgar Larsen, Assistant Superintendent-Business  
Mrs. Helen Kutch, Director of Pupil Personnel Services  
Mr. Richard Holzer, Director of Personnel

VISITORS

The following visitors were in attendance at the meeting:

David W. Ott	District Maintenance
John Johnson	Riverside Press
Jim Beld	Supervisor, M.O.T.
Jean Kelsey	Principal
Bessie Pontious	Supervisor, Food Services
J. W. Taylor	Insurance Agent
Mrs. Lois Tarkanian	Parent

MINUTES  
APPROVED  
OFFICIAL  
-Motion #29

Mr. Pentland moved to approve as official the minutes of the annual organizational meeting of July 8, 1965, and the reconvened meeting of July 13, 1965 as printed. Mr. Smith seconded the motion.

The motion carried.

HEARING  
SESSION

II. HEARING SESSION

At this time the President opened the meeting to a Hearing Session and the 1965-66 Publication Budget was subject to public question and discussion. Any person in attendance was also given an opportunity to speak or state a problem to the Board. No one responded to the invitation to speak.

ACTION  
SESSION

III. ACTION SESSION

A. INSTRUCTION

APPROVAL OF  
INSTRUCTION  
ON VARITYPER  
MACHINE  
-Motion #30

Mr. Smith moved to approve sending a certificated employee from the Commercial Department, Rubidoux High School, to the San Bernardino office of the Varityper Corporation for five days instruction on the Varityper machine for a fee of \$80.00. Mr. Pentland seconded the motion.

The motion carried.

B. FINANCE AND BUSINESS PROCEDURES

ADOPTION OF  
REVISED  
PUBLICATION  
BUDGET  
-Motion #31

Mr. Pentland moved to adopt the 1965-66 Publication Budget as the official Jurupa Unified School District Budget with the indicated revisions: to increase the Undistributed Reserve in amount of \$85,201.00 bringing the budget total to \$3,953,520.00. Mr. Smith seconded the motion.

The motion carried.

APPROVAL OF  
PURCHASE  
ORDERS  
-Motion #32

Mr. Anderson moved to approve the purchase orders for General Fund in amount of \$75,210.94, revised purchase orders in amount of \$235.36, and State School Building Fund in amount of \$64,076.29 as submitted on pages 13a through 13m of the supporting documents. Mr. Pentland seconded the motion.

The motion carried.

OVERTIME  
REPORT

The Board noted the Overtime Report as submitted on page 14 of the supporting documents.

RESOLUTION  
ESTABLISHING  
REVOLVING CASH  
ACCOUNT  
-Motion #33

Mr. Smith moved to adopt Resolution #1 establishing a revolving cash fund in amount of \$350.00 and establishing an account for said fund with the Security First National Bank as submitted on pages 15a and 15b of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL OF  
HEALTH INSURANCE  
CONTRIBUTIONS  
-Motion #34

Mr. Anderson moved to approve the Jurupa Unified School District making contributions for employee health insurance at the rate of \$6.00 per month for each employee who participates in the school district group health insurance program, and that said health insurance contributions be financed from the General Fund. Mr. Pentland seconded the motion.

The motion carried.

APPROVAL OF  
TAIT APPRAISAL  
CO. TO UPDATE  
RECORDS  
-Motion #35

Mr. Pentland moved to accept the proposal of Tait Appraisal Company of Los Angeles, California, to update the appraisal records of the Jurupa Unified School District for the sum of \$500.00, and that the updating of the appraisal records be performed on an annual basis, as submitted on page 17 of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

ANNEXATION  
REJECTION

The Board noted the annexation rejection explained in communication from Rubidoux Community Services District submitted on page 18 of the supporting documents.

APPROVAL TO  
PURCHASE  
MULTILITH  
MACHINE  
-Motion #36

Mr. Pentland moved to approve the purchase of a Model 85 Multilith offset duplicator in amount of \$1,378.95 plus tax, F.O.B. Rubidoux, as submitted on page 19 of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

APPROVAL TO  
LEASE PORTABLE  
CLASSROOM FOR  
JURUPA  
-Motion #37

Mr. Smith moved to accept the bid of Speedspace Corporation in amount of \$2,950.00 for the lease of one portable classroom to be used at Jurupa Junior High School during the 1965-66 school year. Mr. Pentland seconded the motion.

The motion carried.

APPROVAL OF  
TESTING LAB.  
-Motion #38

Mr. Anderson moved to authorize Pacific Materials Labs, Inc. to perform the necessary tests and inspection as required for the construction of Mission Junior High School as presented in the supporting documents. Mr. Smith seconded the motion.

The motion carried.

APPROVAL OF  
REFRIGERATOR  
SALE TO GAS  
COMPANY  
-Motion #39

Mr. Pentland moved to approve the sale of 2 gas fired Norge refrigerators to the Southern California Gas Company at a unit cost of \$150.00 each, said refrigerators being located in the Homemaking Room at Rubidoux High School, as presented on page 22 of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

REVISED BID  
FOR FREEZERS  
APPROVED  
-Motion #40

Mr. Smith moved to accept the revised bid of Engskell Restaurant Supply Company in amount of \$1,630.72 for 2 Koch freezers, the original bid being submitted in error due to a misquote in the specifications. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL OF  
LOW BID FOR  
ADDITIONAL  
CAFETERIA  
EQUIPMENT  
-Motion #41

Mr. Pentland moved to approve the low bid of Dohrman Restaurant Supply Company in amount of \$1,310.07 for additional cafeteria equipment for Glen Avon and Pedley cafeterias. Mr. Smith seconded the motion.

The motion carried.

#### C. BUILDING PROGRAM

SELECTION OF  
MATERIALS AND  
COLORS TABLED

The Board agreed to table the action on selection of color and construction materials for Mission Junior High School until the next regular meeting of September 8th.

GROUND BREAKING  
CEREMONY FOR  
MISSION JUNIOR  
HIGH 8-6-65

The Superintendent announced the ground breaking ceremony for Mission Junior High School was scheduled for Friday, August 6, 1965 at 10:00 a.m. President Hughes requested the Superintendent to extend invitation to various representatives of community organizations and the community at large to attend the ceremony.

RESTUDY OF JURUPA  
JUNIOR HIGH SCHOOL  
MODIFICATION

The Superintendent briefly explained the authorization for the modification of the buildings and site development of Jurupa Junior High School as presented on page 24 of the supporting documents.

D. MAINTENANCE, OPERATION AND TRANSPORTATION

CORROSION  
PROBLEM

The Superintendent reported on the corrosion problem with underground plumbing existing at some schools throughout the district and most prevalent at present at Pedley School as presented on page 25 of the supporting documents.

E. PERSONNEL

APPROVAL OF  
PERSONNEL REPORT  
#2-CERTIFICATED  
-Motion #42

Mr. Anderson moved to approve Personnel Report #2 -Certificated submitted on pages 26a through 26e of the supporting documents and addendum. Mr. Pentland seconded the motion.

The motion carried.

APPROVAL OF  
PERSONNEL REPORT  
#2-CLASSIFIED  
-Motion #43

Mr. Pentland moved to approve Personnel Report #2 -Classified submitted on page 27 of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

ANNOUNCEMENT

The President announced a Personnel Session to be held at the close of the Conference Session.

F. PUPIL PERSONNEL

APPROVAL OF  
LEADERSHIP  
TRAINING WORKSHOP  
AT IDYLLWILD  
-Motion #44

Mr. Anderson moved that two teachers be sent to the Idyllwild Leadership Training Workshop for the Child and Youth Study program from August 15 to August 26, 1965, and that the district help to defray expenses by the sum of \$75.00 each as submitted on page 29 of the supporting documents. Mr. Pentland seconded the motion.

The motion carried.

A.D.A. ANNUAL  
REPORT  
COMPARISON

The Board noted a comparative report of annual A.D.A. for several years which was presented on page 30 of the supporting documents.

COMPARATIVE  
ENROLLMENT STUDY

The Board noted the comparative enrollment study presented on pages 31a and 31b of the supporting documents.

APPROVAL OF  
INTER-DISTRICT  
TRANSFERS  
-Motion #45

Mr. Smith moved to approve the Inter-district Transfers as submitted on page 32 of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

ANNUAL REPORT  
OF WORK PERMITS  
ISSUED

The Board noted the annual report of work permits issued during the 1964-65 fiscal year as presented on page 33 of the supporting documents.

USE OF  
DISTRICT  
FACILITIES

G. PUBLIC RELATIONS

The Board reviewed the requests for the use of buildings and grounds by community organizations as submitted on page 34 of the supporting documents.

BOARD MEMBER'S  
SIGNATURE

H. ADMINISTRATION

The certification of board member's signature (Mr. William H. Hughes, President, absent at the annual organizational meeting) was duly secured.

APPROVAL TO  
JOIN CSBA  
-Motion #46

Mr. Smith moved that the Jurupa Unified School District join the California School Boards Association for the 1965-66 fiscal year with dues in the amount of \$621.00. Mr. Pentland seconded the motion.

The motion carried.

APPROVAL TO  
PURCHASE OFFICE  
FURNITURE  
-Motion #47

Mr. Anderson moved to authorize the sum of \$500.00 to provide necessary furniture to be used in the ladies' lounge and in the front office for the reception of visitors. Mr. Pentland seconded the motion.

The motion carried.

CONFERENCE  
SESSION

IV. CONFERENCE SESSION

At 9:25 p.m. on completion of deliberation and action on the items of the agenda, the Board moved into Conference Session.

PERSONNEL  
SESSION

V. PERSONNEL SESSION

At 10:10 p.m. the President called the meeting into Personnel Session.

REGULAR  
SESSION

At 10:27 p.m. the meeting was reconvened into regular session.

The Superintendent announced the assignments of the following principals:

Mrs. Jean Kelsey	West Riverside School
Mr. U. K. Garrett	Pedley School
Mr. Albert Cruse	Pacific Avenue School

ADJOURNMENT  
-Motion #48

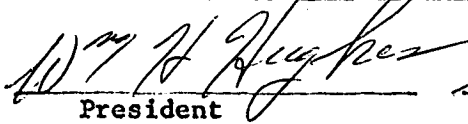
VI. ADJOURNMENT


At 10:33 p.m. Mr. Anderson moved to adjourn the meeting to reconvene at 5:30 p.m. Thursday, August 5, 1965, in the Board Room to act on the Master Antenna bids and the Federal Aid Application. Mr. Pentland seconded the motion.

The motion carried.

MINUTES OF THE REGULAR MEETING OF AUGUST 2, 1965 ARE

APPROVED AS printed.

  
President

  
Clerk

Date: September 8, 1965