

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
RIVERSIDE, CALIFORNIA

July 8, 1965

MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING

I. OPENING CEREMONY

CALL TO
ORDER

The Annual Organizational meeting of the Jurupa Unified School District Board of Trustees was called to order by Mr. George Pentland, chairman pro tem, at 7:30 p.m. on Thursday, July 8, 1965, in the Board Room of the Administration Offices, 3924 Riverview Drive, Riverside, California.

FLAG
SALUTE

The meeting was opened by all present standing and giving the salute to the flag of the United States.

INVOCATION

All remained standing for the invocation given by Reverend Dewey Squyers, First Southern Baptist Church.

BOARD
ATTENDANCE

The roll call of members present indicated the following record of attendance:

Mr. George Pentland, Member
Mr. Herbert Lovett, Member
Mr. Carl Anderson, Member
Mr. Ralph Smith, Member (arrived at 7:41 p.m. during election of officers)

MEMBER
ABSENT

Member Absent:

Mr. William H. Hughes, Member

OTHERS
PRESENT

Others Present:

Dr. Robert Hummel, District Superintendent
Mrs. Evelyn Ford, Administrative Secretary
Dr. Kenneth Norton, Assistant Superintendent-Instruction
Mr. Ansgar Larsen, Assistant Superintendent-Business
Mrs. Helen Kutch, Director of Pupil Personnel Services
Mr. Richard Holzer, Director of Personnel
Mr. William Lewis, Coordinator of Instruction

VISITORS

The following visitors were in attendance at the meeting:

Jake Richman	Swiss Dairy
L. H. Carlson	Swiss Dairy
Dewey C. Squyers	Pastor, First Southern Baptist Church
Clarence Serrine	Summer School Principal
Harold J. Smith	Principal, Rubidoux High School
Jim Beld	Supervisor, M.O.T.
John Johnson	Riverside Press

Harvey F. Lattz	Resident
Fred H. Lattz	Resident
Bessie Pontious	Supervisor, Food Services
Marguerite Moore	District Speech Therapist
Lois Tarkanian	Parent
Joseph F. Wiley	Parent

MINUTES
APPROVED
OFFICIAL
-Motion #1

Mr. Anderson moved to approve as official the minutes of the last regular meeting of June 21, 1965 with the addition of the name of Mr. John Bischoff to the visitors listing. Mr. Lovett seconded the motion.

The motion carried.

H. ADMINISTRATION

REDIRECTION
OF ORDER OF
BUSINESS

Mr. Pentland, acting as chairman pro tem, directed the order of business to item H - ADMINISTRATION for the purpose of installing re-elected board members and the election of officers for the 1965-66 fiscal year; and requested the Superintendent to preside at this time.

INSTALLATION
AND OATH OF
OFFICE

The Superintendent installed and administered the Oath of Office to the newly elected board members, Mr. Smith and Mr. Pentland. The signed oath of member Hughes who was absent was placed on file.

Mr. Lovett nominated Mr. Hughes for President of the Board.

ELECTION OF
PRESIDENT FOR
1965-66
-Motion #2

There being no further nominations, Mr. Pentland moved the nominations be closed and a unanimous ballot be cast to elect Mr. William H. Hughes President of the Board of Trustees for the 1965-66 fiscal year. Mr. Lovett seconded the motion.

The motion carried.

Mr. Lovett nominated Mr. Pentland as Clerk of the Board.

ELECTION OF
CLERK FOR
1965-66
-Motion #3

There being no further nominations, Mr. Lovett moved the nominations be closed and a unanimous ballot be cast to elect Mr. George Pentland Clerk of the Board of Trustees for the 1965-66 fiscal year. Mr. Anderson seconded the motion.

The motion carried.

APPOINTMENT OF
SECRETARY

Dr. Robert E. Hummel, District Superintendent, was duly appointed Secretary to the Board of Trustees for the 1965-66 fiscal year.

AUTHORIZED AGENTS
ELECTED FOR
1965-66
-Motion #4

Mr. Smith moved authorization for Robert E. Hummel, District Superintendent, and Ansgar Larsen, Assistant Superintendent-Business, to serve as Authorized Agents of the Jurupa Unified School District, and to sign for the acquisition of Surplus Property as provided by the Board's resolution. Also, authorization for Ansgar Larsen, Assistant Superintendent-Business, to act as authorized representative of the Jurupa Unified School District to make representation and commitments herein, for and in behalf of said district in connection with provisions of Public Law 874, (81st Congress as amended) to aid in financing the current expenditures of the school system for the year beginning July 1, 1965. Mr. Anderson seconded the motion.

The motion carried.

COUNTY
COMMITTEE
REPRESENTATIVE
ELECTED FOR
1965-66
-Motion #5

Mr. Lovett moved to elect Mr. Ralph Smith as the Board's representative to the County Committee on School District Organization for its annual election in November. Mr. Anderson seconded the motion.

The motion carried.

SCHEDULE OF
BOARD MEETINGS
FOR 1965-66

The Board unanimously approved the schedule of board meetings for the 1965-66 fiscal year as submitted on page 33 of the supporting documents.

BY-LAWS AND
POLICIES
READOPTED
-Motion #6

Mr. Lovett moved to readopt the Board By-Laws and Board and Administrative Policies for the 1965-66 fiscal year. Mr. Smith seconded the motion.

The motion carried.

HEARING
SESSION

II. HEARING SESSION

At this time Mr. Pentland, Clerk, presiding in the absence of the President, opened the meeting to a Hearing Session and any person in attendance was given an opportunity to speak or state a problem to the Board.

The Superintendent introduced Dr. Harold Smith, the new principal of Rubidoux High School, Mr. Clarence Serrine, summer school principal, and Mr. Jim Beld, the new supervisor of Maintenance, Operation and Transportation.

Mrs. Lois Tarkanian questioned the Board concerning resignations of certificated staff members, the Board's decision on salary differential for special people on the certificated staff, and expressed concern that children were being bussed to the Pedley school-grounds 50 minutes before the opening of school. She requested the Board consider this situation with the idea of making a change.

Mr. Pentland thanked Mrs. Tarkanian for her interest in coming to the Board with her questions and suggestions.

III. ACTION SESSION

A. INSTRUCTION

ADOPTION OF
SECONDARY
TEXTBOOK
-Motion #7

Mr. Lovett moved to adopt the secondary textbook as presented in the supporting documents on page 8. Mr. Smith seconded the motion.

The motion carried.

SUMMER SCHOOL
REPORT

An informative report was presented to the Board by Mr. Serrine on the summer school progress.

REVISION OF
N.D.E.A.
TITLE III PROJECTS

The Board noted the report on the revisions of the N.D.E.A. Title III projects submitted on pages 9a through 9c of the supporting documents.

BRAG
BULLETIN

The Board noted the 1965 'Brag Bulletin' outlining awards earned by members of the Class of '65 from Rubidoux High School as presented on pages 10a and 10b of the supporting documents.

B. FINANCE AND BUSINESS PROCEDURES

APPROVAL OF
PURCHASE ORDERS
-Motion #8

Mr. Anderson moved to approve the purchase orders for General Fund in amount of \$21,723.19, Cafeteria Account in amount of \$8,196.05 as submitted on pages 11a through 11f of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

APPROVAL OF
BUDGETARY
TRANSFERS
-Motion #9

Mr. Smith moved to approve the Budgetary Transfers as presented on page 12 of the supporting documents. Mr. Lovett seconded the motion.

The motion carried.

APPROVAL OF
PUBLICATION
BUDGET
-Motion #10

Mr. Anderson moved to approve the Publication Budget as submitted on pages 13a through 13u of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

APPROVAL OF
OVERRIDE TAX
REQUIREMENTS
-Motion #11

Mr. Lovett moved to approve the Override Tax requirements as submitted on page 14 of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL OF
BIDS FOR
CAFETERIA FOOD
SUPPLIES
-Motion #12

Mr. Smith moved to approve the recommendation to award the bids for cafeteria food supplies submitted on pages 15a through 15c of the supporting documents as follows:

Milk and Milk Products to Avon Meadows and White Gold Dairy; Ice Cream and Ice Milk Products to Foremost Dairy; Pies to Walter's Pies; Bakery Products to Eagle Bakery and Barbara Ann Bakery; Doughnuts to Green Turtle Bakery; and meats to be purchased from Klapps Meats, the only bidder.

Mr. Anderson seconded the motion.

The motion carried.

REQUEST FROM
SWISS DAIRY

At this time Mr. Carlson of Swiss Dairy requested that the Board of Trustees consider their dairy for part of the school business. Mr. Pentland explained that the district business had been awarded to local firms.

APPROVAL OF
CAFETERIA
EQUIPMENT BIDS
-Motion #13

Mr. Smith moved to approve the recommendation to accept the low bid of Engskell Restaurant Supply Company for 1 portable hot and cold food cart and 2 Koch freezers, total cost in amount of \$2,184.00 including tax, as submitted in the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL OF
BLEACHER BIDS
-Motion #14

Mr. Lovett moved to accept the bid of Superior Scaffold Company in the amount of \$29,157.00 for 3,600 bleacher seats to be installed at Rubidoux High School by September 15, 1965 as per plans and specifications. Mr. Smith seconded the motion.

The motion carried.

APPROVAL OF
EXTRA
COMPENSATION FOR
CERTIFICATED
EMPLOYEES
-Motion #15

Mr. Lovett moved to adopt all seven major items of the schedule of extra compensation for certificated employees as presented on pages 17a through 17d of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

RENTAL OF PORTABLE
CLASSROOM TABLED

Decision on rental of a portable classroom for Jurupa Junior High School was tabled until further information could be presented at the next board meeting.

PROJECT
HEAD START
INFORMATION

The Board noted the information on Project Head Start -authorization to obligate Federal funds as submitted on page 19 of the supporting documents.

LEASE
AGREEMENT
FOR HEAD
START

The Board reviewed the copy of the Lease Agreement with Mt. Vernon Baptist Church for use of facilities in Project Head Start as approved by the County Counsel submitted on page 20a and 20b of the supporting documents noting the change that the district supply custodial service.

C. BUILDING PROGRAM

ACTION ON BIDS
FOR MISSION JR.
HIGH- 7-13-65

The Superintendent announced that bids on Mission Junior High School would be submitted to the Board for action at the reconvened meeting on July 13, 1965 at 5:30 p.m.

D. MAINTENANCE, OPERATION AND TRANSPORTATION

PROGRESS REPORT
ON JURUPA JR.
HIGH PROJECT

The Superintendent reported briefly to the Board on the progress of the Jurupa Junior High School project as explained on page 21 of the supporting documents.

SUMMER
PAINTING
PROJECTS

The Superintendent reported on the summer painting projects throughout the district as explained on page 21 of the supporting documents.

ADOPTION OF POLICY
ON BUS DRIVERS
EXAMINATION
-Motion #16

Mr. Smith moved to adopt the policy on Bus Drivers Physical Examination as submitted on page 22 of the supporting documents. Mr. Lovett seconded the motion.

The motion carried.

E. PERSONNEL

APPROVAL OF
PERSONNEL REPORT
#1-CERTIFICATED
-Motion #17

Mr. Lovett moved to approve Personnel Report #1 -Certificated submitted on pages 23a through 23h of the supporting documents and the addendum, but striking out the name of Mrs. Janet Merrill as recommended for employment. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL OF
PERSONNEL REPORT
#1-CLASSIFIED
-Motion #18

Mr. Smith moved to approve Personnel Report #1 -Classified submitted on pages 24a through 24d of the supporting documents. Mr. Anderson seconded the motion.

The motion carried.

ADOPTION OF
POLICY ON
IN-SERVICE
EDUCATION CREDIT
-Motion #19

Mr. Anderson moved to adopt the policy on In-service Education Credit as submitted on page 25 of the supporting documents. Mr. Smith seconded the motion.

The motion carried.

ANNOUNCEMENT

Mr. Pentland announced a Personnel Session to be held at the close of the Conference Session.

F. PUPIL PERSONNEL

**SPECIAL SERVICES
SCHEDULE 1965-66**

Mrs. Kutch reviewed the proposed Special Services schedule for 1965-66 submitted on page 27 of the supporting documents.

**REPORT ON
SPECIAL SERVICES
TESTING 1964-65**

The Board noted the recapitulation of Special Services testing for 1964-65 as submitted on page 28a through 28c of the supporting documents.

**REPORT ON
HEAD START
PROJECT**

A comprehensive and gratifying report on Project Head Start was presented by Mrs. Helen Kutch, Director of Pupil Personnel Services.

**APPROVAL OF
INTER-DISTRICT
TRANSFERS
-Motion #20**

Mr. Smith moved to approve the Inter-district Transfers submitted on page 29 of the supporting documents. Mr. Lovett seconded the motion.

The motion carried.

F. PUBLIC RELATIONS

**USE OF DISTRICT
FACILITIES**

The Board reviewed the requests for the use of buildings and grounds by community organizations as submitted on page 30 of the supporting documents.

B. FINANCE AND BUSINESS

**CORRECTION OF
MOTION #41
MINUTES OF
AUGUST 3, 1964
-Motion #21**

The Superintendent brought to the Board's attention the need to correct motion #41, Board Minutes of August 3, 1964, for the purpose of clarifying authorization to the architect.

Mr. Smith moved to correct motion #41, Board Minutes of August 3, 1964, to read as follows:

Mr. Smith moved to authorize the advertisement for the purchase of five (5) relocatable classrooms (one (1) at Rubidoux High School, four (4) for the Administrative Cluster); to rescind the motion #25 approving the 2 year lease on one (1) relocatable classroom; and to authorize the district architect, Ruhnau, Evans, Brown and Steinmann, to prepare the necessary plans and specifications for the installation at Rubidoux High School and the Administrative Cluster on the West Riverside campus.

Mr. Pentland seconded the motion. The motion carried.

Mr. Lovett seconded the motion.

The motion carried.

CONFERENCE
SESSION

IV. CONFERENCE SESSION

At 10:20 p.m. on completion of deliberation and action on the items of the agenda, the Board moved into Conference Session.

PERSONNEL
SESSION

V. PERSONNEL SESSION

At 10:50 p.m. Mr. Pentland called the meeting into Personnel Session.

REGULAR
SESSION

At 11:20 p.m. the meeting was reconvened into Regular Session.

REJECTION OF
REQUEST FOR
LEAVE OF
ABSENCE

-Motion #22

Mr. Smith moved to reject the request of Roger Janetzky, teacher at Rubidoux High School, for a one year leave of absence and to request his resignation since he wishes to or has accepted employment in another district. Mr. Anderson seconded the motion.

The motion carried.

APPROVAL TO
EMPLOY TWO
ELEMENTARY
PRINCIPALS

-Motion #23

Mr. Lovett moved to employ the following certificated personnel for the 1965-66 school year:

Mr. Al Cruse as an Elementary Principal
Ratio 1.25, C-3, at \$9,539.00

Mrs. Jean Kelsey as an Elementary Principal
Ratio 1.25, E-5, at \$11,059.00

Mr. Smith seconded the motion.

The motion carried.

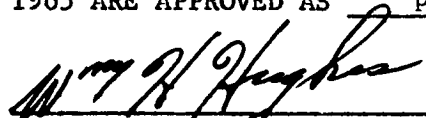
ADJOURNMENT
-Motion #24

V. ADJOURNMENT

At 11:25 p.m. Mr. Anderson moved to adjourn the meeting to reconvene at 5:30 p.m. Tuesday, July 13, 1965, in the Board Room to act on construction bids for Mission Junior High School and to transact any other business that is necessary. Mr. Lovett seconded the motion.

The motion carried.

MINUTES OF THE ANNUAL ORGANIZATIONAL MEETING OF JULY 8, 1965 ARE APPROVED AS presented



President



Clerk

Date: August 2, 1965