

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES  
RIVERSIDE COUNTY

June 17, 1963

MINUTES OF THE REGULAR MEETING

OPENING PROCEDURE

CALL TO  
ORDER

The meeting of the Jurupa Unified School District Board of Trustees was called to order by President John Burge at 7:45 p.m. on Monday, June 17, 1963 in the library of the Rubidoux High School, Riverside (Rubidoux), California.

FLAG  
SALUTE

The meeting was opened by all present standing and giving the salute to the flag of the United States.

INVOCATION

All remained standing for the invocation given by Mrs. Helen Kutch in the absence of Reverend Lloyd Sturtevant, Grace Luthern Church, Glen Avon.

The roll call of members present indicated the following record of attendance:

BOARD  
ATTENDANCE

John Burge, Jr., President  
William H. Hughes, Clerk (arrived 7:47 during dis-  
Paul E. Johnson, Member (cussion-cafeteria workers  
George Pentland, Member salaries)  
Jerry A. Gardner, Member

Others Present:

OTHERS PRESENT

Dr. Robert E. Hummel, Secretary & Authorized Agent  
Mrs. Evelyn Ford, Administrative Secretary  
Mr. Richard Holzer, Instructional Materials Const.  
Mrs. Helen Kutch, Coordinator-Pupil Personnel Serv.  
Mr. Ansgar Larsen, Ass't Supt. - Business  
Dr. Kenneth Norton, Ass't Supt. - Instruction  
Mr. James Rowe, Coordinator-Elementary & Secondary Ed.  
Mr. Ernest Miller, Administrative Ass't

Each board member present was in attendance until the conclusion of the meeting.

The following visitors were in attendance at the meeting:

VISITORS

Bill Vernon	Ass't Princ., Jurupa Jr. High School
E. D. Flannagan	Princ., Glen Avon School
S. A. Komarek	Teacher, Rubidoux High School
L. H. Stolsek	Teacher, Rubidoux High School
Bill Barnett	Teacher, Rubidoux High School
John Sarina	Teacher, Rubidoux High School
Bruce Paulson	Counselor, Rubidoux High School
Lois Cooper	Teacher, Rubidoux High School
John Ron	Teacher, Rubidoux High School
Lillian Barnes	Counselor, Rubidoux High School
Phil Laney	Counselor, Rubidoux High School
Charles A. Shewman	Counselor, Rubidoux High School
Margarito (Mac) Molina	Custodian, Mira Loma
Carl Burrow	Custodian, Mira Loma
Walter Hutchinson	Custodian, Mira Loma
Irene Barker	Cook, Ina Arbuckle School

VISITORS

Ruby Martus  
 Fern Thomson  
 Jean Cates  
 Doris Strother  
 Ray M. Florez  
 Chet Ratliff  
 Louise A. Yeast  
 Lloyd P. Smith  
 Claud W. Jones  
 Glenn O. Squires  
 Howard Peters  
 Burt Barnes  
 Clarence J. Lantz  
 Richard L. Hannock  
 David Ott  
 Evelyn Morrarty  
 Mary Beeman  
 Thomas Beeman  
 Emilia Rogers  
 Edmund Rogers  
 Barbara Duff  
 Robert W. Wolfe  
 J. H. Griffin  
 Georgia Cox  
 Ethel Chavez  
 Walter D. Gardner  
 John Correll  
 Gilbert O. Vasquez  
 William Lewis  
 Morgan Kenney  
 U. K. Garrett

Cook's Helper, West Riverside School  
 Jurupa Teachers' Assoc. President  
 Parent  
 Rubidoux High School P.T.A. Pres.  
 Custodian, Rubidoux High School  
 Custodian, Rubidoux High School  
 Glen Avon P.T.A. President  
 Custodian, Glen Avon School  
 Custodian, Van Buren School  
 Visitor  
 Custodian, Rubidoux High School  
 Custodian, Rubidoux High School  
 Custodian, Jurupa Jr. High School  
 Custodian, Jurupa Jr. High School  
 Custodian, West Riverside School Dist.  
 West Riverside Cafeteria  
 Rustic Lane Cafeteria  
 Custodian, Rubidoux High School  
 Cafeteria, Jurupa Jr. High School  
 Custodian, Rubidoux High School  
 Teacher, Rubidoux High School  
 Teacher, Rubidoux High School  
 Vice Princ., Rubidoux High School  
 Attendance Clerk, Rubidoux High School  
 Secretary, Rubidoux High School  
 Princ., Jurupa Jr. High School  
 Chairman, Citizens' Committee  
 Custodian, Rubidoux High School  
 Princ., Pacific Avenue School  
 Princ., Rustic Lane School  
 Princ., West Riverside School

APPROVAL OF MINUTES

Mr. Pentland moved to accept the minutes of the regular meeting of June 3, 1963 as presented. Mr. Gardner seconded the motion.

Motion carried.

Mr. Gardner moved to accept the minutes of the reconvened regular meeting of June 7, 1963 as presented. Mr. Pentland seconded the motion.

Motion carried.

MEETING OPENED FOR GENERAL DISCUSSION

President Burge opened the meeting to general discussion from the floor in order that questions or points for consideration might be brought before the Board. There being no discussion from the floor, the President proceeded with the regular order of the agenda.

I. INSTRUCTION

REPORT CARD INFORMATION

Mr. Rowe distributed information sheets on report cards for the Board's perusal and study.

Mr. Pentland moved to approve the proposed calendar for 1963 - 64 as presented by the Superintendent on page 8 of the supporting documents. Mr. Gardner seconded the motion.

Motion carried.

II. FINANCE AND BUSINESS PROCEDURES

CLASSIFIED SALARY SCHEDULES

Mr. Larsen presented for the Board's consideration the proposed classified salary schedules.

CAFETERIA WORKERS

Mr. Gardner moved to approve the proposed Cafeteria Workers' salary schedule as presented by the administration on page 9 of the supporting documents. Mr. Pentland seconded the motion.

CUSTODIAN -  
MAINTENANCE

Motion carried.

Mr. Larsen noted that a classification had been omitted on the Custodial and Maintenance salary schedule as presented on page 10 of the supporting documents: Class I-Field Man at High School at a beginning salary of \$355 with an increase of \$15 per step for 6 steps.

Mr. Gardner moved to approve the proposed Custodial and Maintenance salary schedule as presented by the administration. Mr. Burge seconded the motion. Mr. Johnson moved to amend the motion by adding a 7th step to Class C in the amount of \$405. Mr. Hughes seconded the motion.

An amendment to the amendment to drop the 7th step of Class B was not carried.

The amendment was carried by Mr. Johnson, Mr. Hughes, and Mr. Gardner voting yes; Mr. Pentland and Mr. Burge voting no.

The main motion was carried.

Mr. Gardner moved to approve the proposed Kindergarten Aides salary schedule as presented by the administration on page 11 of the supporting documents. Mr. Pentland seconded the motion.

Motion carried.

Mr. Hughes moved to approve the Secretary-Clerk salary schedule as presented by the administration on page 12 of the supporting documents. Mr. Pentland seconded the motion.

Motion carried.

A resume of duties and responsibilities along with a description of existing school lunch facilities in the district was presented on page 13 of the supporting documents.

Mr. Johnson moved to approve the recommendation of the Superintendent to hire Mrs. Bessie Pontius as Food Supervisor at a salary of \$475.00 with employment effective July 1, 1963. Mr. Gardner seconded the motion.

Motion carried.

Mr. Gardner moved to accept the recommendation of the administration to place the following people on the C & D columns of the certificated salary schedule without the Masters degree since they held this position on the Riverside City schedule.

William Barnett  
Barbara Duff  
Robert O. Lepper  
John Sarina

Ed Brophy  
Stanley A. Komarek  
Louis H. Stolsek  
Lewis Vanderzyl

Mr. Pentland seconded the motion.

The Motion carried with Mr. Gardner, Mr. Pentland and Mr. Hughes voting yes; Mr. Burge and Mr. Johnson voting no.

Mr. Pentland moved to approve the Purchase Orders #2245 through #2249, and #2651 through #2656 as presented on page 17 of the supporting documents. Mr. Johnson seconded the motion.

Motion carried.

SECRETARY -  
CLERK

FOOD  
SUPERVISOR  
APPROVED

RE\*ADJUSTMENT  
OF  
CERTIFICATED  
SALARIES

APPROVAL OF  
PURCHASE  
ORDERS

TENTATIVE  
BUDGET  
APPROVED

Mr. Hughes moved to approve the tentative budget as presented on pages 19 through 25 of the supporting documents. Mr. Gardner seconded the motion.

Motion carried.

III. PERSONNEL

EMPLOYMENT  
OF  
CERTIFICATED  
PERSONNEL

Mr. Johnson moved to accept the recommendation of the Superintendent to offer the following persons employment as teachers in the Jurupa Unified School District for the 1963 - 64 school year:

Mrs. Dorothy H. Gilliland, Rubidoux - \$6,360

Mr. Charles Terrell Snell, Rubidoux - \$5,100

Mr. Hughes seconded the motion.

Motion carried.

EMPLOYMENT  
OF SUMMER  
SCHOOL  
PERSONNEL

Mr. Pentland moved to accept the recommendation of the Superintendent to employ the following persons as Summer School teachers with a pay rate of \$20.00 per school day for a period beginning July 1 through August 12. These persons are to serve only if enrollment justifies their employment.

Ed Brophy	American Government
L. J. Read	Art
Arlo Gard	Driver Education
Ronald Welch	Driver Education
Lars Peterson	Driver Education
Steve Bystry	Driver Education
Bert Barnes	Driver Education
Judy Schmidt	English
Richard Harding	Mathematics
Ruben Perley, Jr.	Mathematics
John Anderson	U. S. Government
Henry Robertus, Jr.	U. S. Government
Sally Pidgeon	Social Studies
John Sarina	World Cultures
Verl Wolfe	Librarian
Barbara Stanford	Teacher Ass't - Typing

Mr. Hughes seconded the motion.

Motion carried.

RE-EMPLOYMENT  
OF TEACHERS  
RECOMMENDED BY  
COMPONENT  
ADMINISTRATORS

Mr. Gardner moved to approve the re-employment of teachers as recommended by the component district superintendents and presented in the supporting documents on pages 27 - A through 27 - L. Mr. Pentland seconded the motion.

Motion carried.

RESIGNATIONS

Mr. Johnson moved to accept with regret the resignations of the following people:

Mr. Robert S. Bennett, Teacher, Pedley School  
Mr. Albert Brenner, Teacher, Rubidoux High School  
Mrs. Sharron Cordaro, Teacher, Pedley School  
Mrs. Louise James, Librarian, Rubidoux High School  
Mr. L. J. Read, Art Teacher, Rubidoux High School

Mr. Gardner seconded the motion.

Motion carried.

IV. PUPIL PERSONNEL

Mr. Johnson moved to adopt the proposed policy on Inter-district Agreements as presented on page 28 of the supporting documents. Mr. Pentland seconded the motion.

Motion carried.

Mr. Johnson moved to adopt the proposed policy on Intra-district Attendance Areas as presented on page 28 of the supporting documents. Mr. Hughes seconded the motion.

Motion carried.

Mr. Gardner moved to ratify the Inter-district Agreement with Riverside City Schools for the following students to attend Summer School only as presented on page 29 of the supporting documents:

Michelle Lenzner, Social & Trig; Poly High  
Marsha Lenzner, Social & Trig; Poly High  
John Center, Chemistry; Poly High  
Mary Sue Cleveland, Science; Poly High  
Clifford Reid, Remedial Reading; Pachappa  
David Dark, Algebra I; Poly High  
George Hay, English II; Poly High  
Theodore C. Munson, Math; Poly High  
Stanley Ehrenfeld, Math; Poly High  
Michael Lucas, Arithmetic; Longfellow.

Mr. Johnson seconded the motion.

Motion carried.

VI. PUBLIC RELATIONS

Mr. John Correll, chairman of the Citizens' Committee reported that the next meeting of the Committee would be June 19, 1963, 7:30 p.m. at the Glen Avon School.

VII. ADMINISTRATION

Mr. Hughes moved to accept the amended Board By-Laws as presented on Insert 1-8 of the supporting documents. Mr. Pentland seconded the motion.

Motion carried.

A report was made to the Board on the conference held with Mr. Harry Young, Riverside City Schools, and Mr. Larsen concerning removal of equipment in Jurupa Jr. High and Rubidoux High Schools. Mr. Larsen suggested that a letter be directed to Mr. Harry Young stating that property belonging in the schools has been removed, and that this district is not satisfied, and that any equipment which belongs to the district would remain or be returned if it has been removed. He reported that Mr. Young had assured him that this matter of equipment would be taken care of properly.

Mr. Pentland moved to accept the recommendation of the Superintendent to modify past Board action to permit legal advertising to be shared with any adjudicated newspapers in the district. Mr. Gardner seconded the motion.

INTER-DISTRICT  
AGREEMENT  
POLICY  
APPROVED

INTRA-DISTRICT  
ATTENDANCE  
AREA POLICY  
APPROVED

SUMMER SCHOOL  
INTER-DISTRICT  
AGREEMENT

CITIZENS'  
COMMITTEE  
MEETING

AMENDED  
BOARD BY-LAWS  
APPROVED

REMOVAL OF  
EQUIPMENT  
BY RIVERSIDE  
CITY SCHOOLS

LEGAL  
ADVERTISING  
TO BE SHARED

Motion carried with Mr. Burge, Mr. Gardner and Mr. Pentland voting yes; Mr. Hughes and Mr. Johnson voting no.

EXECUTIVE  
SESSION

At the close of the regular agenda the President called for a recess to be followed by an executive session at 9:40 p.m. to permit discussion of proposed administrative salaries and salary schedules.

REGULAR SESSION

At 11:24 p.m. the President reconvened the meeting to regular session.

ADMINISTRATIVE  
SALARIES  
APPROVED  
1963-64

Mr. Gardner moved the following administrative salaries be paid for the 1963-64 school year and that the salary ratios be adopted as presented. The Superintendent was instructed to place the psychologist on the ratio schedule:

HIGH SCHOOL AND  
JR. HIGH SCHOOL

Mr. Walter G. Gardner, High School Principal  
ratio 1.45 E-7 \$12,559.90

Mr. Joe Werner, High School Assistant Principal  
ratio 1.33 C-1 \$ 8,776.67

Mr. Bruce Paulson, High School Dean of Boys  
ratio 1.20 E-1 \$ 8,463.60

Mrs. Lillian Barnes, High School Dean of Girls  
ratio 1.20 C-1 \$ 7,918.80

Mr. Charles Shewman, High School Director of Attendance  
ratio 1.15 E-7 \$ 9,961.30

Mr. Burt Barnes, High School Director of Attendance  
ratio 1.10 C-6 \$ 8,571.20

High School Counselors to be placed on teachers salary schedule x 1.05: Miss Nancy Verzuh, Mr. Phil Laney, Mrs. Dorothy Gilliland.

Mr. Joseph Griffin, Jr. High School Principal  
ratio 1.35 E-7 \$11,693.70

Mr. William Vernon, Jr. High School Assistant Principal  
ratio 1.23 C-6 \$ 9,584.16

Mrs. Janice Covell, Jr. High School Dean of Girls  
ratio 1.20 C-3 \$ 8,491.20

The following elementary principals were employed at a ratio of 1.25:

ELEMENTARY  
PRINCIPALS

William Lewis C-2 \$ 8,547.50

Floyd Lewis C-3 \$ 8,845.00

Edward Flannagan C-4 \$ 9,143.75

Frank Medaris C-4 \$ 9,143.75

Virginia Gump C-4 \$ 9,143.75  
(Mrs. Gump to be held at this step for review next year)

Morgan Kenney D-2 \$ 8,848.75

U. K. Garrett D-5 \$ 9,800.00

DISTRICT  
ADMINISTRATIVE  
PERSONNEL

Neil Williams, E-5, \$10,157.50

Mrs. Helen Kutch, Coordinator-Pupil Personnel Services  
1.33 C-5 \$10,046.82

Mr. James Rowe, Coordinator Elementary and Secondary Ed.  
C-7 \$10,681.23

Mr. E. A. Miller, Administrative Assistant, \$13,800.00

Dr. Kenneth Norton, Assistant Superintendent-Instruction  
\$14,800.00

Mr. Richard Holzer, Instructional Materials Consultant,  
to be employed at an annual salary of \$11,339.00

Mr. Hughes seconded the motion.

Motion carried.

ADJOURNMENT

At 11.26 p.m. Mr. Gardner moved the meeting be adjourned. Mr. Hughes seconded the motion.

Motion carried.

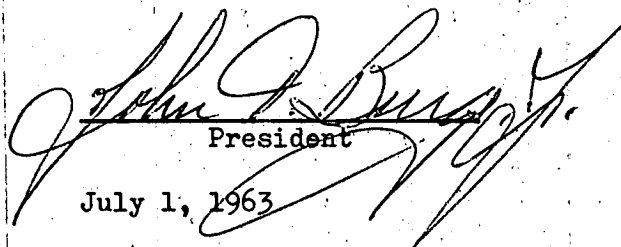
MINUTES OF THE REGULAR MEETING OF JUNE 17, 1963 ARE APPROVED AS

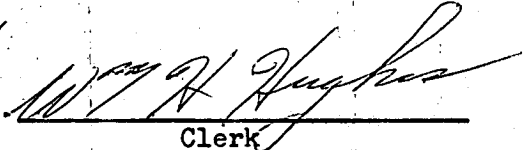
PRESENTED

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk

July 1, 1963