

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES  
RIVERSIDE COUNTY

June 3, 1963

MINUTES OF THE REGULAR MEETING

OPENING PROCEDURE

CALL TO  
ORDER

The meeting of the Jurupa Unified School District Board of Trustees was called to order by President John Burge at 7:33 p.m. on Monday, June 3, 1963 in the Teachers' Lounge and Conference Room of the Rubidoux High School, Riverside, (Rubidoux) California.

FLAG  
SALUTE

The meeting was opened by all present standing and giving the salute to the flag of the United States.

INVOCATION

All remained standing for the invocation given by Reverend Lee Davis, Pastor Jesus Name Pentecostal Church.

The roll call of members present indicated the following record of attendance:

BOARD  
ATTENDANCE

John Burge, Jr., President  
William H. Hughes, Clerk  
Paul E. Johnson, Member  
George Pentland, Member  
Jerry A. Gardner, Member

Others Present:

OTHERS  
PRESENT

Dr. Robert E. Hummel, Secretary & Authorized Agent  
Mrs. Evelyn Ford, Administrative Secretary  
Mr. Richard Holzer, Instruction Materials Const.  
Mrs. Helen Kutch, Coordinator-Pupil Personnel Serv.  
Mr. Ansgar Larsen, Ass't Supt. - Business  
Dr. Kenneth Norton, Ass't Supt. - Instruction  
Mr. James Rowe, Coordinator-Elementary & Secondary Educ.

Each board member present was in attendance until the conclusion of the meeting.

The following visitors were in attendance at the meeting:

VISITORS

Reverend Lee Davis	United Church
J. W. Taylor	Insurance Agent
J. Ted Vance	Insurance Agent
H. F. Lattz	Milk Business
Arlo Gard	Teacher, Rubidoux High School
Fern Thomson	Jurupa Teachers' Assoc.
William Lewis	Princ., Pacific Avenue School
Morgan R. Kenney	Princ., Rustic Lane School
Howard Peters	Custodian Rubidoux High School
Austin Quick	Custodian, Mira Loma School
Lloyd Smith	Custodian, Glen Avon School
Clarence J. Lunt	Custodian, Jurupa Jr. High School
Chet Ratliff	Custodian, Rubidoux High School
David Ott	Custodian, West Riverside School
Ray Schwedler	Gardner, West Riverside School
Jim Beld	Custodian, West Riverside
Margarito (Mac) Molino	Custodian, Mira Loma School
Walter Hutchinson	Custodian, Mira Loma School
R. L. Hancock	Custodian, Jurupa Jr. High School
R. M. Florez	Custodian, Rubidoux High School
Gilbert O. Vasquez	Custodian, Rubidoux High School

APPROVAL  
OF MINUTES

Mr. Johnson moved to accept the minutes of the regular meeting of May 20, 1963 with the following corrections as underlined:

FINANCE & BUSINESS PROCEDURE

DISTRICT  
INSURANCE  
POLICY

Mr. Hughes moved to accept the proposed Policy on District Insurance as amended. Mr. Pentland seconded the motion.

Motion carried. 4 "yes" and 1 "no" votes.

PERSONNEL

SUMMER  
SCHOOL  
PERSONNEL

Mr. Johnson moved to employ the following personnel for the summer school program. Mr. Hughes seconded the motion.

Motion carried.

ASSIGNMENT  
HIGH-SCHOOL  
ADMINISTRATION  
PERSONNEL

Mr. Hughes moved to accept the recommendation of the reassignment of the following personnel: Mr. Pentland seconded the motion.

Motion carried. 4 "yes" and 1 "no" votes.

Mr. Hughes seconded the motion. Motion carried.

1. INSTRUCTION

LETTER TO  
PARENTS -  
SUMMER SCHOOL

Mr. Rowe explained briefly a letter to parents which described the course of study offered to grades 4, 5, and 6 in the Summer School program as presented on page 10 of the supporting documents.

STATE  
APPROVAL

Dr. Hummel verified the receipt of approval from the State Department of Education for the Summer School program as reported on page 11 of the supporting documents.

DRIVER  
EDUCATION  
& TRAINING

The Superintendent reviewed for the Board information gathered from other school districts in regard to the handling of the Driver Education and Training program as reported on page 11 of the supporting documents. He proposed to work up a schedule on estimated cost of leasing driver-trainer units together with another district.

Mr. Gard, Driver Education teacher at Rubidoux, was requested to prepare a presentation of additional information for the next board meeting.

11. FINANCE AND BUSINESS PROCEDURES

INTRA-BUDGETRY  
TRANSFER  
OF FUNDS

The Superintendent reviewed briefly the request for intra-budgetry transfer as reported on page 12 of the supporting documents. Mr. Hughes moved to approve the inter-budgetry transfer to provide for expenses of other fixed charges and salaries of administration. Mr. Gardner seconded the motion.

Motion carried.

TENTATIVE  
BUDGET  
PRESENTED

The Superintendent and Ass't Supt. - Business discussed with the Board the tentative budget proposal as presented on pages 14 through 22 of the supporting documents. It was agreed the Superintendent and Ass't Supt. - Business meet with the representatives of the classified salary committee on June 6th, 7:30 p.m., Rustic Lane School to give further consideration and study to the proposed classified schedule in relation to budget limitations.

APPROVAL OF  
PURCHASE ORDERS

Mr. Hughes moved to approve the Purchase Orders #2209 through #2244 as presented on page 23 of the Supporting documents. Mr. Pentland seconded the motion.

Motion carried.

111. PERSONNEL

ATHLETIC COSTS  
FOR  
HIGH SCHOOL

Mr. Griffin, Ass't Principal at Rubidoux High School, reviewed a report on Athletic Costs for the High School as presented on page 24 through 27 of the supporting documents. It was agreed that these costs be given further study and that study be given for additional district support of student body activities in the tentative budget.

APPROVAL OF  
AUDITOR FOR  
1962-63 ACCOUNTS

Mr. Gardner moved to approve the recommendation of the Superintendent to employ the firm of Crabtree, Morris & Porter of Riverside, California to perform the audit of district funds, books and accounts for the fiscal year 1962 - 63 at an estimated cost not to exceed \$150.00. Mr. Pentland seconded the motion.

Motion carried.

EMPLOYMENT  
OF  
CERTIFICATED  
& CLASSIFIED  
PERSONNEL

Mr. Pentland moved to accept the recommendation of the Superintendent to employ the following personnel:

Certificated:

Mrs. Melva Engers, Junior High English -- \$6,145  
Mrs. Carolyn Johnson, Grade 5 - \$5,309  
Mr. Jacque Moon, Chemistry - \$5,712  
Mrs. Irene Robbins, Grade 2 - \$6,372  
Mr. Gary Schultz, High School English - \$6,122  
Miss Judith Ellen Wilson, Grade 2 - \$5,406

Classified:

Miss Carol Bozer, Secretary - 2 - \$306.67 (will work from 2:00 to 5:00 p.m. until graduation and beginning June 17, 1963 will work full time)  
Miss Lynda Sparkman, Secretary - 2 - \$306.67 (to begin June 17, 1963)

Mr. Johnson seconded the motion.

Motion carried.

Mr. Johnson moved to accept with regret the resignations of the following people:

Mrs. Frances S. Chaffins, Dean of Girls, Rubidoux High School  
Mr. Carlos Gonzales, Teacher and Coach, Rubidoux High School  
Mr. Roger W. Hocking, Teacher and Coach, Rubidoux High School  
Mr. Robert E. Wright, Director of Attendance, Rubidoux

Mr. Hughes seconded the motion.

Motion carried.

EMPLOYMENT  
POLICY  
PROPOSAL

The Superintendent reviewed the proposed Policy on Employment of Personnel as presented on page 29 of the supporting documents. The Board requested the policy proposal be placed on the agenda for action at the next meeting.

PROPOSED  
INTER-DISTRICT  
AGREEMENT  
POLICY

IV. PUPIL PERSONNEL

The Superintendent reviewed the proposed policy on Inter-District agreements as presented on page 29 of the supporting documents. The Board requested the policy proposal be placed on the agenda for action at the next meeting.

PROPOSED POLICY  
INTRA-DISTRICT  
ATTENDANCE  
AREAS

The Superintendent reviewed the proposed policy on Intra-District Attendance Areas as presented on page 30 of the supporting documents. The Board requested this policy proposal be placed on the agenda for action at the next meeting.

VI. PUBLIC RELATIONS

CITIZENS'  
COMMITTEE  
MEETING

Mr. Correll announced the next Citizens' Committee meeting will be held June 19, 1963, 7:30 p.m. at the Glen Avon School.

POLICY PROPOSAL  
-USE OF SCHOOL  
FACILITIES

The Superintendent reviewed and the Board discussed the proposed policy for the Use of School Facilities as presented on page 30 of the supporting documents. The Board requested this policy proposal be placed on the agenda for action at the next meeting.

USE OF GLEN  
AVON SCHOOL  
FACILITIES  
APPROVED

Mr. Johnson moved to approve the request of Mr. Roy Nakayama, leader of Cub Scout Pack 29 sponsored by the Glen Avon P.T.A., for use of the Glen Avon School auditorium on the third Friday of each month for 1963-64 school term from 7:30 to 9:00 p.m. and in the month of February 1964 only, the third Saturday, from 10:00 a.m. to 9:00 p.m. Mr. Pentland seconded the motion.

Motion carried.

AMENDED  
BOARD BY-LAWS  
DISCUSSED

The Board reviewed the amended Board By-Laws as presented on Insert 1-8 of the supporting documents. It was agreed that further study would be necessary before action could be taken.

MEETING  
ADJOURNED TO  
RE-CONVENE  
6-7-63

At 10:57 p.m. Mr. Hughes moved that the meeting be adjourned to re-convene at 7:30 p.m. on Friday, June 7, 1963, at the Rubidoux Teachers' Lounge and Conference Room for the purpose of completing the agenda of the regular meeting. Mr. Johnson seconded the motion.

Motion carried.

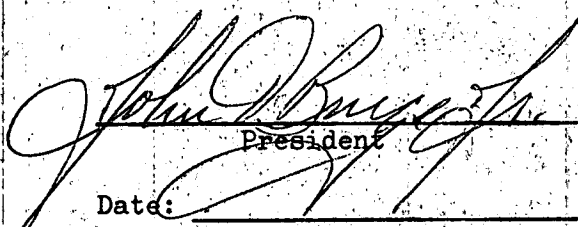
MINUTES OF THE REGULAR MEETING OF JUNE 3, 1963 ARE APPROVED AS

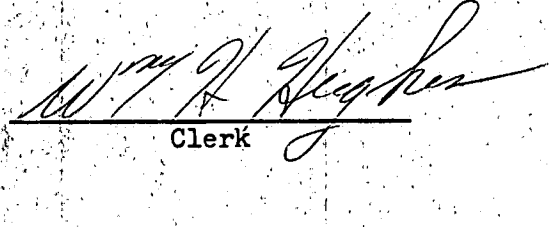
PRESENTED

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Clerk

Date: \_\_\_\_\_

*Pages  
revised*

*Adjourned  
meeting*

Minutes of the Meeting of the Board of Trustees of the  
JURUPA UNIFIED SCHOOL DISTRICT School District  
of Riverside County, State of California.

The Board met in \_\_\_\_\_ regular session on  
June 3, 1963, at 7:30 P. M.

Present John Burge, Jr., President  
William H. Hughes, Clerk  
Paul E. Johnson, Member  
George Pentland, Member  
Jerry A. Gardner, Member

Absent None

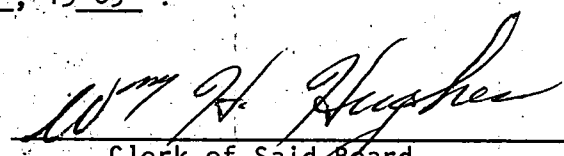
The following order was made:

ORDER

IT IS HEREBY ORDERED that the \_\_\_\_\_ regular  
meeting of the Governing Board of the Jurupa Unified  
School District held on June 3, 1963, is adjourned  
to 7:30 P. M. on June 7, 1963 at the  
Conference  
Teachers' Lounge and Room of the Rubidoux High School  
\_\_\_\_\_, Riverside, California.

STATE OF CALIFORNIA )  
                                  )  
                                  ) ss.  
COUNTY OF RIVERSIDE )

I hereby certify that the foregoing is a true and correct copy  
of the minutes of the \_\_\_\_\_ regular meeting of the Governing  
Board of the Jurupa Unified School District  
held on June 3, 1963.

  
Clerk of Said Board

Ray T. Sullivan, Jr.  
County Counsel  
Court House  
Riverside, California