

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
RIVERSIDE COUNTY

May 6, 1963

MINUTES OF REGULAR MEETING

OPENING PROCEDURE

CALL TO
ORDER

The meeting of the Jurupa Unified School District Board of Trustees was called to order by President John Burge at 7:35 p.m. on Monday, May 6, 1963 in the Teachers' Lounge and Conference Room of the Rubidoux High School, Riverside, (Rubidoux), California.

FLAG
SALUTE

The meeting was opened by all present standing and giving the salute to the Flag of the United States.

INVOCATION

All remained standing for the invocation given by Reverend Ross Penny, minister of the First Baptist Church of Rubidoux.

The roll call of members present indicated the following record of attendance:

BOARD
ATTENDANCE

John Burge, Jr., President
William H. Hughes, Clerk
Paul E. Johnson, Member
George Pentland, Member
Jerry A. Gardner, Member

Others Present:

OTHERS
PRESENT

Dr. Robert E. Hummel, Secretary & Authorized Agent
Mrs. Evelyn Ford, Administrative Secretary
Mr. Richard Holzer, Instructional Materials Consultant
Mr. Ansgar Larsen, Ass't Superintendent - Business
Mr. Ernest A. Miller, Administrative Assistant
Dr. Kenneth Norton, Ass't. Superintendent - Instruction
Mr. James Rowe, Coordinator - Elementary & Secondary Educ.

Each board member present was in attendance until the conclusion of the meeting.

The following visitors were in attendance at the meeting:

VISITORS

Leora Cavnar	Riverside County Record
J. Ted Vance	Insurance Agent
J. W. Taylor	Insurance Agent
Mildred Artiche	Teacher, Van Buren School
Pauline R. Ewing ⁸	Pres. Glen Avon Teachers' Assoc.
U. K. Garrett	Princ., West Riverside School
E. D. Flannagan	Princ., Glen Avon School
W. J. O'Leary	Teacher, Jurupa Jr. High School
Morgan R. Kenney	Princ., Rustic Lane School
Virginia Gump	Princ., Pedley School
William Lewis	Princ., Pacific Avenue School
Harvey F. Lattz	Dairy Business, Glen Avon
E. C. Ratliff	Custodian, Rubidoux
H. M. Peters	Custodian, Rubidoux
Duane E. Abbey	Teacher, Jurupa Jr. High School
Walter D. Gardner	Princ., Jurupa Jr. High School
Bill Vernon	Vice-Princ., Jurupa Jr. High School
J. H. Griffin	Vice-Princ., Rubidoux
Neil Williams	Supt., Mira Loma Schools
Clyde Amick	Teacher West Riverside Schools
Lloyd Erickson	Insurance Agent

APPROVAL OF
MINUTES

Mr. Pentland moved that the minutes of the regular meeting of April 15, 1963 and the reconvened meeting of April 23, 1963 be approved as presented. Mr. Hughes seconded the motion.

Motion carried.

INSTRUCTION

APPROVAL OF
SUMMER SCHOOL
PROGRAM

- A. Mr. Gardner moved to approve the summer school program for grades 4, 5, and 6 elementary students who are selected for a capable learner program and a selected course offering for grades 7 through 12. Also, that teachers be employed at the rate of \$20.00 a day for summer school for a period of 6 weeks, provided classes are maintained at a level of approximately 28 to 1. Mr. Johnson seconded the motion.

Motion carried.

FINANCE AND BUSINESS PROCEDURES

REVOLVING
CASH FUND
ESTABLISHED

- A. Mr. Hughes moved to approve the establishment of a revolving cash fund in amount of \$25.00, the expenditures from which shall be approved whenever replenishment is necessary, and a full report of expenditures made at the time of a request for replenishment. Mr. Gardner seconded the motion.

Motion carried.

BROKERS OF
DISTRICT
INSURANCE

- B. The Board discussed the proposed policy concerning Brokers of District Insurance as presented on page 9 of the supporting documents.

Item (a) was amended to read, "a full time licensed insurance agent". In item (c) the phrase, "with an A+ policy holder rating", was added to the end of the statement. Item (e) was amended to read, "The Insurance Advisor shall be entitled to 50% of the commission on all casualty insurance except compensation." The Board members requested that this subject of Brokers of District Insurance be placed on the agenda of the May 20th meeting.

PURCHASE
ORDERS
APPROVED

- C. Mr. Johnson moved to approve Purchase Orders #2211 through #2221 as presented for the Board's review and reported on page 10 of the supporting documents. Mr. Pentland seconded the motion.

Motion carried.

REVISED DATES
FOR
BUS BID

- D. The Board noted the revised dates for the bid openings on the transportation contract and bus bids as reported on page 11 of the supporting documents.

Mr. Burge asked that some type of written statement be compiled as to what buses the Jurupa District now owns, and also the cost of added new buses at the secondary level.

CLASSIFIED
SALARY
SCHEDULE
REVIEW

- E. Mr. Larsen advised the Board that study was still being made regarding the proposed classified salary schedule in relation to income and neighboring unified districts, and that he would present a more definite report at the May 20th Board meeting.

President Burge announced that Item III - PERSONNEL would be discussed in Executive Session.

PUPIL PERSONNEL

REPORTS ON
PUPIL PERSONNEL
POSTPONED

Due to the absence of Mrs. Kutch, Coordinator-Pupil Personnel, reports on Psychological Service and Testing - 6th grade were postponed until the next regular meeting.

BUILDINGS - OPERATION & MAINTENANCE

ARCHITECTURAL
FIRM
APPROVED

Mr. Gardner moved to accept the recommendation of the Superintendent to employ the architectural firm of Ruhnau, Evans, Brown and Steinmann of Riverside, California, as the district architects, to be retained so long as the Board required the services of this firm. A fee of 8% of construction costs was recommended for this professional service. Mr. Hughes seconded the motion.

Motion carried.

ADMINISTRATION

LIGHTING OF
RUBIDOUX
FOOTBALL
FIELD

A. Mr. Hughes, chairman of the Rubidoux Booster Club committee to help secure lights for the high school football field reported on the progress being made. He suggested a tax over-ride in the Community Service classification of the General Fund budget to take care of the cost of this project. Dr. Hummel announced that all information concerning such an over-ride tax would be presented to the Board at the May 20th meeting.

BREAKFAST
MEETING
5/9/63

B. A breakfast meeting was set for 6:30 a.m. Thursday, May 9th, Denny's Coffee Shop for the purpose of discussing the area of community recreation and the work of the Citizens' Committee.

CITIZENS'
COMMITTEE
MEETING-5/22/63

C. Mr. John Correll, chairman of the Citizens' Committee announced the next meeting to be May 22, 1963 at the Glen Avon School.

INSURANCE
AGENT
INTRODUCED

D. A visitor, Mr. Lloyd Erickson, representative for Marcus Meairs Insurance Company, asked permission of President Burge to present the Board with a list of suggestions on the advantages of competitive bidding for district insurance.

EXECUTIVE
SESSION

Mr. Hughes moved at 9:02 p.m. to adjourn to Executive Session after a 10 minute break. Mr. Johnson seconded the motion.

Motion carried.

At 9:20 p.m. President Burge called the Board into Executive Session to discuss employment of personnel, recommendation on Assistant Principal, resignations and recommendation not to re-employ.

RECONVENED TO
REGULAR SESSION

At 10:27 p.m. the Board reconvened in general open session to complete the business of the agenda.

PERSONNEL

EMPLOYMENT OF
CERTIFICATED
PERSONNEL

A. Mr. Hughes moved to accept the recommendation of the Superintendent to employ the following teachers:

Albert A. Brown - Auto Shop - \$5,100
 Kent A. Campbell - Intern Civics-History - \$5,100
 Miss Helen Gernaat - Homemaking - \$6,100
 Miss Janice Hemphill - Gov't-History - \$5,100
 Lynn Heeren - Intern Math - \$5,100
 Miss Marjorie M. Nelson - Jr. High P.E. - \$6,100
 Mrs. Orland Akers - K,1,2,3, grades - \$6,100
 Miss Margaret Bonilla - Grades 1,2,3, - \$5,100
 Miss Sandy Eggert - Girls P.E. - \$6,400
 Elwein H. Hale - P.E., Biol. - \$6,270
 Mrs. Judith Ann Hale - Grade 2 - \$5,100
 Jim Learned - Intern Psych, Science - \$5,100
 Mrs. Janette Riley - Home Econ. - \$5,300
 Duane Schneider - P.E., Soc. Studies - \$5,300
 Mrs. Thelma Swisher - Bus. Educ. - \$6,700
 Thomas R. Wilson - Wood, Mech. Draw. - \$5,300

Education Code Section 13510 to be applied to all contracts for the 1963-64 year. Mr. Gardner seconded the motion.

Motion carried.

SECRETARY
EMPLOYED

- B. Mr. Pentland moved to employ Mrs. Beverly Dowd, 6450 Riverside Avenue, Riverside, California, as a secretary for the remainder of the year (June 30, 1963) at a salary of \$315.00, beginning April 29, 1963. Mr. Hughes seconded the motion.

Motion carried.

ASS'T PRINCIPAL
EMPLOYED

- C. Mr. Pentland moved to approve the Superintendent's recommendation of Mr. Joe Werner for the position of Assistant Principal for Rubidoux High School. Mr. Hughes seconded the motion.

Motion carried.

RESIGNATIONS
ACCEPTED

- D. Mr. Hughes moved to accept with regret the resignations of the following people:

James J. Ahern, Jurupa Jr. High School
 William C. Blaker, Rubidoux
 Miss Rachel J. Bridges, Ina Arbuckle School
 Mrs. Gladys Carpenter, Jurupa Jr. High School
 Miss Corinne A. DeGarmo, Rubidoux
 Miss Ivalee Wee Dilts, Rubidoux
 Robert L. Dunn, Rubidoux
 Morris Eaton, Rubidoux
 Arthur G. Friese, Jurupa Jr. High School
 James R. Grant, Rubidoux
 Miss Bernice Kortendick, Rubidoux
 Jack L. Krause, Jurupa Jr. High School
 Irene S. Latz, Jurupa Jr. High School
 Thomas Dan Love, Rubidoux
 Everett R. McCormick, Jurupa Jr. High School
 Charles B. Newton, Jurupa Jr. High School
 Mrs. Joseph Palaia, Pedley School
 Mrs. Barbara Smith, Glen Avon School
 Miss Annette Toalson, Jurupa Jr. High School

Mr. Johnson seconded the motion.

Motion carried.

SPECIAL
MEETING
5/13/63

- E. By unanimous consent the board members agreed to meet in special session at 12:00 noon on Monday, May 13, 1963, Rustic Lane School, Room 2, for the purpose of discussing further the topic, "Intention Not to Re-employ", as explained on page 14 of the supporting documents. Members will be given written notice.

ADJOURNMENT

At 10:47 p.m. Mr. Johnson moved to adjourn the meeting. Mr. Pentland seconded the motion.

Motion carried.

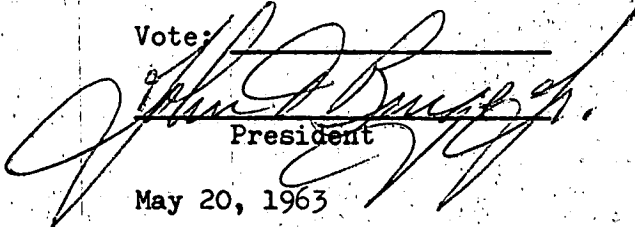
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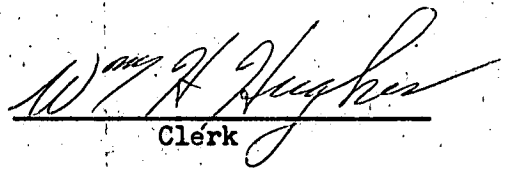
PRESENTED

Motion: _____

Second: _____

Vote: _____


President


Clerk

May 20, 1963