

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES  
RIVERSIDE COUNTY

March 18, 1963

MINUTES OF THE REGULAR MEETING

OPENING PROCEDURE

CALL TO  
ORDER

The meeting of the Jurupa Unified School District Board of Trustees was called to order by President John Burge at 7:30 p.m. on Monday, March 18, 1963 in the Teachers' Lounge and Conference Room of the Rubidoux High School, Riverside (Rubidoux), California

FLAG  
SALUTE

The meeting was opened by all present standing and giving the salute to the Flag of the United States.

INVOCATION

All remained standing for the invocation given by Reverend Dewey Squires, pastor of the Southern Baptist Church.

The roll call of members present indicated the following record of attendance:

BOARD  
ATTENDANCE

John Burge, Jr., President  
William H. Hughes, Clerk  
Paul E. Johnson  
George Pentland  
Jerry A. Gardner

Secretary and Authorized Agent:

Robert E. Hummel

Absent:

None

Each board member present was in attendance at 7:30 p.m. and in attendance until the conclusion of the meeting.

The following visitors were in attendance at the meeting:

VISITORS

Gerould D. Mattoon	Riverside County Record
Kenneth S. Norton	Princ., Rubidoux High School
Bill Vernon	Vice-Princ., Jurupa
Walter D. Gardner	Princ., Jurupa Jr. High School
John P. Jetter	Fort Worth, Texas
Frank J. Medaris	Princ., Ina Arbuckle School
William Lewis	Princ., Pacific Avenue School
Fern Thomson	Jurupa Teachers' Assoc.
Marguerite Moore	Teacher, West Riverside
Peter J. Zaganas	Parent
Louis Robinson	Riverside Press-Enterprise
Virginia Gump	Princ., Pedley School
Edward D. Flannagan	Princ., Glen Avon School
Jim Rowe	Supt., Pedley School Dist.
Helen B. Kutch	Supt., Glen Avon District
Pauline E. Ewing	Pres., Glen Avon Teachers
Viona Gardner	Citizen
Wallace L. Dove	Head Custodian, Glen Avon
Evelyn H. Ford	Secretary
Neil A. Williams	Supt., Mira Loma Schools

VISITORS

Floyd W. Lewis	Princ., Mission Bell School
Richard Holzer	Ass't Supt., West Riverside District
H. F. Lattz	Parent
E. A. Miller	Supt., West Riverside School District
Morgan R. Kenney	Princ., Rustic Lane School
John H. Correll	Chairman, Citizens' Committee
U. K. Garrett	Princ., West Riverside School
Dewey C. Squires	Pastor, First Southern Baptist Church

APPROVAL OF MINUTES

Mr. Gardner moved that the minutes of the regular meeting of March 4, 1963 be approved as presented. Mr. Hughes seconded the motion.

Motion carried.

REPORTS

CITIZENS' ADVISORY COMMITTEE

1. The Board noted a report on the work of the Citizens' Committee indicating progress on the development of brochures for the bond election. The Committee's next meeting was announced as Wednesday, March 20, 1963, 7:30 p.m. at Glen Avon School.

SECRETARY ON DUTY IN DIST. OFFICE

2. The Superintendent reported that his secretary was on duty in the new district office at Rustic Lane School. The telephone has been installed.

DATA PROCESSING MEETING

3. The Board heard a report from the Superintendent regarding progress of plans for completing the general level accounting of the new district on county operated data processing equipment. It was reported that programming costs would be paid by County Office.

OLD BUSINESS

ADMINISTRATIVE SECRETARY EMPLOYED

1. Mr. Johnson moved on the recommendation of the Superintendent the employment of Mrs. Evelyn H. Ford as administrative secretary to the Superintendent at a beginning salary of \$425.00 per month beginning Wednesday, March 13, 1963. Mr. Pentland seconded the motion.

Motion carried.

JOB DESCRIPTION HIGH SCHOOL ASS'T PRINC.

2. The Board reviewed a report of a suggested job description for the position of assistant principal at the high school, as reported on pages 7 and 8 of the supporting documents.

SATURATION STUDY

3. A saturation master plan study was presented and reviewed by the Superintendent as an example of the service available by architectural firms. The Superintendent was requested to prepare a report for the school district.

NEW BUSINESS

AUTHORIZATION OF ASS'T SUPT.-BUSINESS

1. Mr. Hughes moved to authorize the Assistant Superintendent-Business to prepare and sign necessary registers for payroll and 'B' warrants. Mr. Pentland seconded.

Motion carried.

RESOLUTION #6 -SURPLUS PROPERTY

2. Mr. Pentland moved to adopt Resolution #6 - Authorization to Acquire Surplus Property of under \$2,500 in value. Body of the resolution stated on page 9 of the supporting documents. Mr. Johnson seconded.

Motion carried.

TRANSPORTATION  
OF SECONDARY  
STUDENTS

- 3. The Board reviewed a report concerning possible contract for transportation of secondary students with the carrier of Riverside City School District. The use of elementary school buses and the re-arrangement of attendance areas is subject to further study by the administration. A report will be presented to the Board at a future date.

CERTIFICATED  
PERSONNEL  
INFORMATION

- 4. The Superintendent presented a report on news of certificated teaching personnel expected to return for the 1963-64 school year. The indicated turnover was small. It was reported that the majority of secondary teachers had reported a preference to return to Riverside City. However, it is expected that only a limited number of vacancies in that district will be available. The Board will be kept informed of developments in this area.

CO. TRUSTEES  
ASSOC.  
MEETING.

- 5. The Board was informed of the meeting of the Riverside County Trustees Association to be held March 26, 1963 at Sunnymead Elementary School.

APPROVAL OF  
EXPENSES FOR  
N.S.F. GRANT

- 6. Mr. Hughes moved on the recommendation of the Superintendent to pay \$45.00 for needed equipment and books for Mr. James R. Grant's Participation in the National Science Foundation Summer Institute for teachers of chemistry at the University of Redlands (summer of 1963). The Board requested the Superintendent to send a letter of commendation to Mr. Grant for this honor. Mr. Johnson seconded.

Motion carried.

LETTER OF  
SUPPORT  
-AB 888

- 7. The Board requested the Superintendent to explain and clarify bill AB 888 which is to come before the Legislature. Mr. Johnson moved to authorize the Superintendent to write letters for the Board to Senator Lee Backstrand and Assemblyman Gordon Gologne supporting AB 888. Seconded by Mr. Hughes.

Motion carried.

TIME, DATE, AND PLACE OF THE NEXT MEETING

NEXT  
MEETING

April 1, 1963, 7:30 p.m., Teachers' Lounge and Conference Room, Rubidoux High School.

ADJOURNMENT

ADJOURNMENT

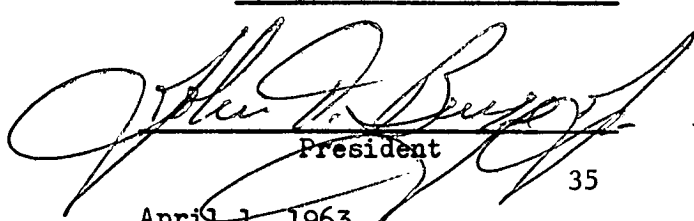
At 8:52 p.m. Mr. Gardner moved to adjourn the meeting. Mr. Johnson seconded the motion.

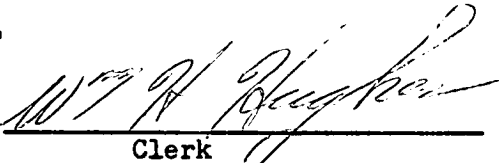
Motion carried.

MINUTES OF THE REGULAR MEETING OF MARCH 18, 1963 ARE APPROVED  
AS PRESENTED

Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

Vote: \_\_\_\_\_

  
 \_\_\_\_\_  
 President

  
 \_\_\_\_\_  
 Clerk