

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
RIVERSIDE COUNTY

March 4, 1963

MINUTES OF THE REGULAR MEETING

OPENING PROCEDURE

CALL TO
ORDER

The meeting of the Jurupa Unified School District Board of Trustees was called to order by President John Burge at 7:30 p.m. on Monday, March 4, 1963 in the Teachers' Lounge and Conference Room of the Rubidoux High School, Riverside, (Rubidoux), California.

FLAG SALUTE

The meeting was opened by all present standing and giving the salute to the Flag of the United States.

The roll call of members present indicated the following record of attendance:

BOARD
ATTENDANCE

John Burge, Jr., President
William H. Hughes, Clerk
Paul E. Johnson
George Pentland
Jerry A. Gardner

Secretary and Authorized Agent:

Robert E. Hummel

Absent:

None

Each board member present was in attendance at 7:30 p.m. and in attendance until the conclusion of the meeting.

The following visitors were in attendance at the meeting:

VISITORS

Gerould Mattoon	Riverside County Record
Peter J. Zaganas	Parent
J. W. Taylor	Parent
Herbert N. Lovett	Member, West Riverside Board
U. K. Garrett	Princ., West Riverside
Morgan R. Kenney	Princ., Rustic Lane School
Ansgar J. Larsen	County Office
Helen B. Kutch	Supt., Glen Avon School District
E. A. Miller	Supt., West Riverside Schools
Neil A. Williams	Supt., Mira Loma Schools
Harvey F. Lattz	Parent
Hal Wells	County of Riverside
Virginia Gump	Princ., Pedley School
John W. Dally	Teacher, Glen Avon School
Bill Vernon	Vice-Princ., Jurupa
Frank Medaris	Princ., Ina Arbuckle School
Dan Lowe	Teacher
Charles A. Shewman	Counselor
Walter Gardner	Princ., Jurupa Jr. High
E. C. Ratliff	Custodian, Rubidoux High
J. H. Griffin	Vice-Princ., Rubidoux High
H. M. Peters	Rubidoux
William Lewis	Princ., Pacific Avenue School

VISITORS	Edward D. Flannagan	Princ., Glen Avon School
	Jim Rowe	Supt., Pedley School District
	Pauline R. Ewing	Pres., Glen Avon Teachers

APPROVAL OF MINUTES Mr. Pentland moved that the minutes of the regular meeting of February 18, 1963 be approved as corrected:

NEW BUSINESS * Item 4 should read, "motion seconded by Mr. Gardner. Motion carried."

Mr. Johnson seconded the motion.

Motion carried.

REPORTS

CITIZENS' COMMITTEE	1.	The Board heard a brief report on the Citizens' Committee from the Superintendent giving the date of the next meeting as March 6, 7:30 p.m., at Glen Avon School. Previous meetings of the Citizens' Committee were reported to the Board on page 6 of the supporting documents.
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RECOMMENDATIONS FOR ADMINISTRATIVE POSITIONS	2.	The Superintendent recommended personnel for administrative positions as follows: Mr. Ansgar Larsen for Assistant Superintendent - Business; Mr. Walter D. Gardner for Principal of Rubidoux High School; Mr. Joseph (Jack) H. Griffin for Principal of Jurupa Junior High School.
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ASSISTANT SUPERINTENDENT - BUSINESS		Mr. Hughes moved to approve the recommendation of Mr. Ansgar Larsen as Assistant Superintendent - Business. Mr. Johnson seconded the motion.
		Motion carried.

PRINCIPAL RUBIDOUX HIGH SCHOOL	3.	Mr. Johnson moved approval of the appointment of Mr. Walter D. Gardner as Principal of Rubidoux High School beginning July 1, 1963, the salary to be recommended upon the adoption of an administrative salary schedule. Mr. Pentland seconded the motion.
		Motion carried.

PRINCIPAL JURUPA JUNIOR HIGH SCHOOL	4.	Mr. Pentland moved approval of Mr. Jack Griffin as Principal of Jurupa Junior High School, the salary in term of service to be recommended on the adoption of administrative salary proposals at a later date. Mr. Johnson seconded.
		Motion carried.

CONFERENCE MASTER PLANNING	5.	The Board noted and discussed a report on saturation and master planning studies as presented on page 6 and 7 of the supporting documents.
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PER CENT SECURED TAX COLLECTIONS	6.	A report from the County Superintendent's Office listing per cent of secured tax collections from 1959 - 60 through 1961 - 62 was presented to the Board on pages 8 and 9 of the supporting documents.
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SALARIES OF PERSONNEL	7.	A report of practice and a re-statement of the law governing salaries of personnel in new unified school districts as reported to the Board on page 10 of the supporting documents.
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OLD BUSINESS

MEETING
COMPONENT SCH.
ADMINISTRATORS

1. The Board noted a report of meetings of the members of the administrative staff of the component school districts as presented on page 10 of the supporting documents.

CLASSIFIED
SALARY
PROPOSALS
MEETING

2. The Board was reminded of a meeting Wednesday, March 6, 7:30 p.m., at the Glen Avon School for the purpose of discussing salary proposals with representatives of classified groups.

NEW BUSINESS

SUPERINTENDENT'S
EXPENSES

1. Mr. Hughes moved approval of expense reimbursement to Superintendent Robert E. Hummel in the amount of \$43.60 for the period from February 4 through February 27, 1963 as reported on page 11 of the supporting documents. Mr. Pentland seconded.

Motion carried.

AUTHORIZATION
FOR OFFICE
FURNITURE

2. Mr. Hughes moved authorization for purchase of 2 file cabinets, 1 steno desk and 1 steno chair in the amount of \$365.48 for the district office at Rustic Lane School as itemized on page 11 of the supporting documents. Mr. Gardner seconded.

Motion carried.

APPROVAL OF
SUPT. TO
CAPSBO
CONFERENCE

3. Mr. Johnson moved authorization for the Superintendent's attendance, transportation and meals at the annual conference of the California Association of Public School Business Officials in Coronado from April 3 through April 5, 1963. Mr. Pentland seconded.

Motion carried.

TRUSTEE
ELECTION
CANDIDATES

4. The Board heard a report from the Superintendent indicating the names of citizens who have filed as candidates for the trustee election to be held April 16, 1963.

EXECUTIVE
SESSION

5. At 8:20 p.m. Mr. Pentland moved to call the Board into executive session. Mr. Gardner seconded the motion.

Motion carried.

6. At 8:50 p.m. Mr. Pentland moved to reconvene to regular session. Mr. Gardner seconded the motion.

SELECTION OF
ARCHITECTURAL
FIRM

7. The Superintendent inquired of the Board if they wished to participate in the selection of a district architectural firm. It was decided that the Superintendent would recommend two architectural firms for consideration by the Board.

SCREENING OF
ADMINISTRATIVE
CANDIDATES

8. The Superintendent reported that recommendations for future administrative positions would be made to the Board after candidates have been screened by members of the administrative staff. It is expected all interested, qualified district personnel will be eligible for consideration.

SUMMER
SCHOOL

9. Summer school for elementary age pupils was discussed, but deferred until further consideration can be given by members of the administrative counsel.

DATA
PROCESSING

10. The Superintendent reported plans to investigate a system of data processing for maintaining accounting and book-keeping records in conjunction with the School Accounting Division of Riverside County.

CORRESPONDENCE

LEGALITY OF
DISTRICT
NAME

1. The Board noted a report regarding correspondence from County Counsel concerning the legality of names selected for new unified school districts.

RESIDENCY
REQUIREMENT

2. The Board noted a memorandum sent to all district personnel dealing with residence of district employees, salaries and plans for development of personnel policies.

PROPOSED
MUSIC
PROGRAM

3. The Board noted a letter and a report of a proposed music program by John A. Anderson of Rubidoux High School as presented on page 14 through 19 of the supporting documents.

SUMMARY
OF
BOOKLET

4. President Burge called upon Superintendent Hummel to summarize briefly the contents of the booklet, "Problems of School District Organization in California", which was presented to each Trustee in the supporting documents.

RENTAL OF
ADMINISTRATIVE
OFFICE
SPACE

5. President Burge read a letter from the Board of Trustees of the West Riverside School District regarding rental charge for the district facilities to be used at Rustic Lane School. Mr. Hughes moved approval of the payment of \$300.00 to cover the rental and custodial services for the audio-visual room #1 and classroom #2 at Rustic Lane School through June 30, 1963. Mr. Gardner seconded.

Motion carried.

TIME, DATE, AND PLACE OF NEXT MEETING

NEXT
MEETING

March 18, 1963, 7:30 p.m. Teachers' Lounge and Conference Room, Rubidoux High School.

ADJOURNMENT

ADJOURNMENT

At 9:30 p.m. Mr. Gardner moved to adjourn the meeting. Mr. Johnson seconded the motion.

Motion carried.

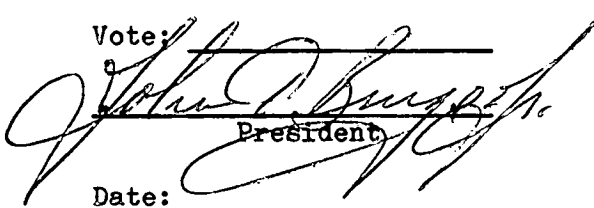
MINUTES OF THE REGULAR MEETING OF MARCH 4, 1963 ARE APPROVED

AS PRESENTED.

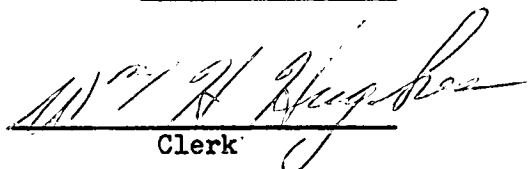
Motion: _____

Second: _____

Vote: _____



 President



 Clerk

Date: _____