

JURUPA UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES
RIVERSIDE COUNTY

February 18, 1963

MINUTES OF THE REGULAR MEETING

CALL TO
ORDER

The meeting of the Jurupa Unified School District Board of Trustees was called to order by President John Burge at 7:37 p.m. on Monday, February 18, 1963 in the Teachers' Lounge and Conference Room of the Rubidoux High School, Riverside (Rubidoux), California.

FLAG
SALUTE

The meeting was opened by all present standing and giving the salute to the Flag of the United States.

The roll call of members present indicated the following record of attendance:

BOARD
ATTENDANCE

John Burge, Jr., President
William H. Hughes, Clerk
Paul E. Johnson
George Pentland
Jerry A. Gardner

Secretary and Authorized Agent:

Robert E. Hummel

Absent:

None

Each board member present was in attendance at 7:30 p.m. and in attendance until the conclusion of the meeting.

The following visitors were in attendance at the meeting:

VISITORS

Paul O. Walter	Glen Avon Board of Trustees
Ralph L. Smith	Glen Avon Board of Trustees
George Swain	Glen Avon Board of Trustees
Edward D. Flannagan	Princ., Glen Avon School
Morgan R. Kenney	Princ., Rustic Lane School
LaVerne Stark	West Riverside Board of Trustees
Elizabeth A. May	West Riverside Board of Trustees
Emma Hammargren	Teacher, Pedley
B. Vivian Pace	Teacher, Pedley
Claude Jones	Custodian, Van Buren School
Harvey F. Lattz	Citizen, Glen Avon
Viona Gardner	Citizen, Glen Avon
Virginia Gump	Princ., Pedley School
Alberta Sharp	Teacher, Pedley
Louise Hodgin	Teacher, Pedley
Mildred McClay	Pedley Board Member
Marguerite Moore	Teacher, West Riverside
Fern Thomson	Jurupa Unified Teachers' Assoc.
Gerould D. Mattoon	Riverside County Record
Richard Holzer	Ass't. Supt., West Riverside
Albert M. Culling, Jr.	Rubidoux Community Service Dist.
U. K. Garrett	Princ., West Riverside
Louis Robinson	Riverside Press-Enterprise
J. W. Taylor	Insurance Agent
E. A. Miller	Supt., West Riverside School
Don Brusso	Mira Loma School Trustee
John H. Correll	Jurupa Citizens Committee, Chrm.
Jim Rowe	Supt., Pedley School District
Ralph Wardin	Clerk, Pedley Bd. of Trustees
Floyd W. Lewis	Princ., Mission Bell School

William Lewis	Princ., Pacific Avenue School
Clyde Amick	Teacher, West Riverside School
Jim Beld	Custodian, West Riverside School
Burt Barnes	Rubidoux High School
Bill Mitsch	Teacher, Rubidoux High School
Bruce Paulson	Counselor, Rubidoux High School
Fran Chaffins	Rubidoux High School
Peter Parsons	West Side News
Hal Wells	County of Riverside
Marie Bean	Glen Avon School
Dora Shoemaker	Clerk, Glen Avon School
Evelyn Ford	Secretary, Glen Avon School District
Betty Aldridge	Clerk, Glen Avon School District
Marge Dirkovich	Teacher, Glen Avon School
Pauline Ewing	Pres., Glen Avon Teachers' Assoc.
Helen B. Kutch	Supt., Glen Avon School District
Clarence Lantz	Jurupa
Carl Burrow	Mission Bell School
Lloyd P. Smith	Glen Avon School
E. C. Ratliff	Custodian, Rubidoux High School
P. J. Zaganas	Parent
Duane E. Abbey	Teacher, Jurupa Jr. High School
Walter Gardner	Princ., Jurupa Jr. High School
Bill Vernon	Vice-Princ., Jurupa Jr. High School
Frank Medaris	Princ., Ina Arbuckle School
Herbert N. Lovett	Member, West Riverside Board
J. H. Griffin	Vice-Princ., Rubidoux High School
Ernestine Rennels	Kdg. Ass't., West Riverside
Delta C. Miller	Kdg. Ass't., Mira Loma
Evelyn Moriarty	Cafeteria, West Riverside School
MaryBeeman	Cafeteria, Rustic Lane School
Bessie Pontious	Cafeteria, Mira Loma School
Kenneth S. Norton	Princ., Rubidoux High School
Bill McAdams	Board, Glen Avon District
Joseph Noegel	Member, Pedley Board of Trustees
Jan Covel	Dean of Girls, Jurupa Jr. High School

APPROVAL OF
MINUTES

Mr. Hughes moved that the minutes of the regular meeting of February 4, 1963 be approved as presented. Mr. Gardner seconded.

Motion carried.

REPORTS

CITIZENS'
ADVISORY
COMMITTEE

1. President Burge called on John Correll, Chairman of the Citizen's Committee, to report on progress of this group. Mr. Correll indicated that a brochure was being developed by a sub-committee and that the next meeting of the Citizens' Committee was scheduled at the Glen Avon School on Wednesday, February 20.

ADMINISTRATIVE
OFFICE
SPACE

2. Selection of Administrative Office Space. President Burge called on the Superintendent to report progress on the search for district office space. Superintendent Hummel reported that the best available space at the least cost to the district, had been found at the Rustic Lane School. The tentative address for the district office will be 6420 Rustic Lane, Riverside, California

RESOLUTION
NO. 5

3. Resolution No. 5 for Printing of Ballots. Mr. Johnson moved the adoption of the Resolution authorizing the County Clerk of Riverside County to prepare ballots and provide the necessary special supplies for the special bond election to be held April 16, 1963 in the Jurupa Unified School District. Mr. Pentland seconded.

Motion carried.

ADMINISTRATIVE
STAFFING
PATTERN

4. Recommendations of Administrative Staffing Pattern. Superintendent Hummel distributed to the Board a proposed administrative staffing pattern for the Jurupa Unified School District. Dr. Kenneth Norton was appointed Assistant Superintendent-Instruction, Mr. James Rowe, Coordinator of Elementary and Secondary Education, Mrs. Helen Kutch, Coordinator of Pupil Personnel Services, and Mr. Richard Holzer, Consultant, Instruction Materials. The Assistant Superintendent-Business Services is to be assigned after the screening of candidates has been completed. Mr. Ernest A. Miller was named Administrative Assistant to the Superintendent. Mr. Hughes moved to accept the staffing pattern and the persons so named as reported on page 7 of the supporting documents. Mr. Gardner seconded.

Motion carried.

OLD BUSINESS

SALARY
SCHEDULES

1. Salaries for Certificated and Classified Personnel. The Board received reports and tentative proposals of salary recommendations for certificated and classified personnel. A meeting was scheduled with the classified salary committee for Wednesday, March 6 in the Glen Avon School, 7:30 p.m. Mr. Pentland moved to take the salary proposal under advisement. Mr. Johnson seconded.

Motion carried.

LEGAL
ADVERTISEMENT

2. Correction of Name for Legal Advertisement. Mr. Johnson moved that publication of legal advertisements be made in the Riverside County Record for the bonds election of April 16, 1963. Mr. Pentland seconded.

Motion carried.

NEW BUSINESS

ADMINISTRATIVE
SECRETARY

1. The Superintendent reported that applications are being reviewed for the position of Administrative Secretary.

OATH OF
ALLEGIANCE

2. President Burge administered the Oath of Allegiance to the Superintendent. Mr. Ernest A. Miller notarized the document.

STATEMENT
OF NEED

3. The Board reviewed a draft of the statement of need and explanation of the bonds proposal for mailing to all registered voters in time for the April 16 election.

EXECUTIVE
SESSION

4. At 8:15 p.m. Mr. Hughes moved to recess the regular meeting to the executive session for a meeting with the members of Boards of Trustees of the component elementary school districts, the Board of Trustees of the Jurupa Unified School District, and administrators of the schools and districts comprising the Jurupa Unified School District. Mr. Gardner seconded the motion.

Motion carried.

5. At 9:35 p.m. Mr. Gardner moved to reconvene the regular meeting. The motion was seconded by Mr. Johnson.

Motion carried.

STATEMENT OF
RESIDENCY
REQUIREMENT

- 6. Mr. Johnson moved to direct the Superintendent to issue a statement to all elementary and secondary personnel indicating that even is a residency requirement in the Jurupa Unified School District is made as a future requirement of policy, this would not be retroactive. Mr. Gardner seconded.

Motion carried.

CLARIFICATION
OF TEACHERS'
SALARIES

- 7. The Superintendent was also asked to prepare a statement which would clarify the status of salaries for teachers for the 1963-64 school year. Recommendations on employment of personnel for 1963-64 school year will be forwarded from Boards of Trustees of component school districts in order that they might be reviewed by the Jurupa Unified School Board of Trustees at their March 18 Meeting.

TIME, DATE, AND PLACE OF NEXT MEETING.

NEXT
MEETING

March 4, 1963, 7:30 p.m. in the Teachers' Lounge and Conference Room, Rubidoux High School.

ADJOURNMENT

ADJOURNMENT

At 10:05 p.m. Mr. Pentland moved to adjourn the meeting. Mr. Johnson seconded.

Motion carried.

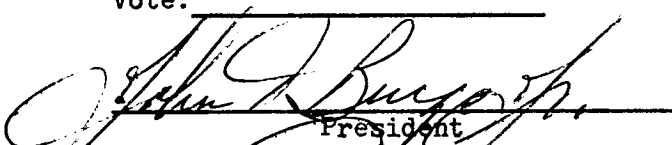
MINUTES OF THE REGULAR MEETING OF FEBRUARY 18, 1963 ARE APPROVED AS

CORRECTED

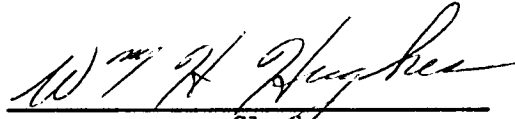
Motion: _____

Second: _____

Vote: _____



 President



 Clerk

March 4, 1963