



Student
Quick Start Guide



My School URL:

My Login:

My Password:

TABLE OF CONTENTS



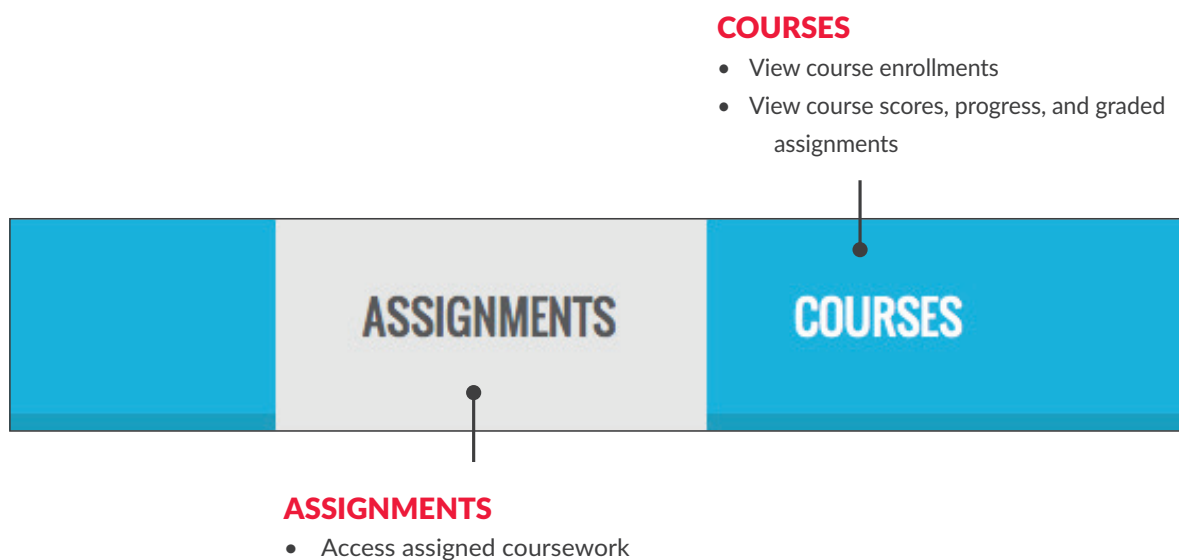
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SITE NAVIGATION

OVERVIEW



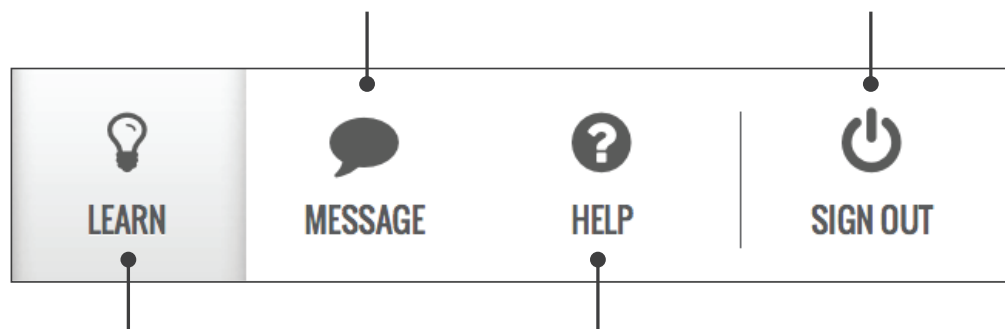


MESSAGE

- Receive alerts for unread messages
- Use Inbox to send or receive messages

SIGN OUT

- Log off Odysseyware



LEARN

- Go to Assignments

HELP

- Find answers for using Odysseyware



ASSIGNMENTS

OVERVIEW

Life Learning Academy

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Odysseyware®

LEARN

MESSAGE 2

HELP

SIGN OUT

ASSIGNMENTS

COURSES

Biology

1 Due 2 Type 3 Title 4 Score 5 Status 6

08/10/2015 L What is Life? 36.1% Assigned →

08/14/2015 P Project: The Scientific Method -- Assigned →

08/21/2015 P Project: Classifying Fruit -- Assigned → 6

Music Appreciation

Due Type Title Score Status

08/10/2015 L Appreciating Music -- Assigned →

08/14/2015 P Project: Music Response -- Assigned →

08/25/2015 P Project: Find Your Musical Heritage -- Assigned →

1 DUE DATE

- Due date for assignments

Due
08/10/2015

2 TYPE

- Type of assignment labeled by icons
- Start date (a dash indicates assignment not started)
- Teacher assigned to the course

R	REFERENCE	L	LESSON	P	PROJECT
Q	QUIZ	AT	ALTERNATIVE TEST	T	TEST



3 TITLE

- Title of the assignment

Title

Variables and Expressions

4 SCORE

- Assignment score

Score

--

5 STATUS

- Assigned
- Graded
- Complete – Teacher grading required

Status

Assigned

6 ARROW

- Navigate to open an assignment





COURSES

OVERVIEW

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LEARNMESSAGEHELPSIGN OUT

ASSIGNMENTS

COURSES

Courses				
1Title	2Score	3Progress	4Info	
ACT* Test Prep	85%	<div><div></div></div> 14%		>
Algebra I CCSS (CRx)	--	<div><div></div></div> 0%		>
Biology	--	<div><div></div></div> 0%		>
Language Arts 700 CCSS	--	<div><div></div></div> 0%		>
Music Appreciation	--	<div><div></div></div> 0%		

- 1TITLE
- Course Title

Title
Algebra I



2 SCORE

- Current course score

Score

3 PROGRESS

- Course progress and percentage complete

Progress
<div><div></div></div> 0%

4 INFO

- Lists course start date and teacher
- Navigates to course units

Info
<div><div>i</div></div>
>



COURSES

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LEARN

MESSAGE 2

HELP

SIGN OUT

ASSIGNMENTS

COURSES

1 < COURSES

Biology

2 Title	Score	Progress	Start Date
1. BIOLOGY: THE STUDY OF LIFE	--	<div></div> 0%	08/10/2015
			3 >
2. BIOCHEMISTRY	--	<div></div> 0%	>
3. CELLS	--	<div></div> 0%	>
4. CELL ENERGY	--	<div></div> 0%	>
5. CELL DIVISION AND REPRODUCTION	--	<div></div> 0%	>

- 1 PREVIOUS
- Return to previous page



- 2 INFORMATION BAR
- Title
 - Score
 - Progress
 - Start Date

Title	Score	Progress	Start Date
-------	-------	----------	------------



3 NEXT

- Navigates to Lessons (sample page below)



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MESSAGE 2

HELP

SIGN OUT

ASSIGNMENTS

COURSES

< UNITS

Biology : 1. BIOLOGY: THE STUDY OF LIFE

Due	Type	Title	Score	Status	
	R	1. Course Overview	N/A	Assigned	→
08/10/2015	L	2. What is Life?	36.1%	Assigned	→
08/10/2015	L	3. Introduction to Biology	--	Not Started	
07/20/2015	P	4. Project: Characteristics of Life	75%	Graded	→
08/11/2015	Q	5. Quiz 1: Life Science	--	Not Started	
08/12/2015	L	6. Scientific Inquiry	--	Not Started	
08/13/2015	L	7. The Scientific Method	--	Not Started	
08/14/2015	P	8. Project: The Scientific Method	--	Assigned	→
08/17/2015	Q	9. Quiz 2: Scientific Investigation	--	Not Started	
08/18/2015	L	10. Introduction to Taxonomy	--	Not Started	

Clicking



opens the **assignment**



LESSONS

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LEARN MESSAGE² HELP SIGN OUT

ASSIGNMENTS COURSES **1 Assignment - 2. What Is Life?** Attempt 2 of 2

SECTION 1 of 5 QUESTION 1 of 9

2 1 2 3 4 5

HOW TO



BIOLOGY – UNIT 1
BIOLOGY: THE STUDY OF LIFE
WHAT IS LIFE?

Most of us can tell a dog from an aluminum can. What about the cases that are not so clear-cut? How do you know when a person who has been injured in an automobile accident is dead? Is a bouquet of cut flowers dead or alive? The flowers are eventually tossed into the trash can. When did they die? Did the flowers die when they were cut, thrown into the trash, or sometime between? These questions are difficult to answer. This lesson will explore life and its characteristics.

TEACHER NOTE


3 ☒ OBJECTIVES

☐ Identify the characteristics of life.
☐ Understand that an organism exhibiting all of the characteristics of life is considered to be alive.

4 ☐ VOCABULARY





<input type="checkbox"/> cell	the basic unit of life
<input type="checkbox"/> DNA	a giant molecule consisting of the sugar deoxyribose, phosphates, and nitrogen bases; contains the coded genetic information
<input type="checkbox"/> homeostasis	the maintenance of a constant internal body environment by an organism's body
<input type="checkbox"/> metabolism	all of the chemical reactions in the organism for maintenance of the processes of life
<input type="checkbox"/> organelle	a small structure within the cell that serves specialized functions

MY NOTE


Vocab Arcade

What would you like to do next?

WORK ON QUESTIONS READ NEXT SECTION



1 ASSIGNMENT NAME

- Name of the assignment, lesson or project

Assignment - 2. Variables and Expressions
Attempt 1 of 2



SECTION 1 of 5

QUESTION 1 of 14

2 LESSON SECTIONS

- Lesson segments

1

2

3

4

5

3 OBJECTIVES

- Lesson objectives



OBJECTIVES

- ▣ Identify a variable expression and its components: variable, coefficient, constant.
- ▣ Translate expressions written as English phrases into algebraic expressions.
- ▣ Interpret an algebraic expression.

4 VOCABULARY

- Key lesson vocabulary



VOCABULARY

▣ algebraic expression	a mathematical expression containing one or more variables
▣ coefficient	the constant preceding the variables in a product
▣ constant	a numerical value
▣ expression	a mathematical phrase that cannot be determined true or false
▣ variable	a letter or symbol used to represent an unknown



LESSONS

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LEARN MESSAGE² HELP SIGN OUT

ASSIGNMENTS COURSES **Assignment - 2. What Is Life?**
Attempt 2 of 2 SECTION 1 OF 5 QUESTION 1 OF 9

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HOW TO



BIOLOGY – UNIT 1
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5 MY NOTE

☐ VOCABULARY

▶ cell	the basic unit of life
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▶ organelle	a small structure within the cell that serves specialized functions

6 + Vocab Arcade

What would you like to do next?

7 WORK ON QUESTIONS READ NEXT SECTION

Print

Share

Download

Microphone



5 NOTES

- Open note cards down the left side of the screen under the Add Note icon
- Color-code notes and read Teacher Notes
- Create notes and save
- Add multiple notes for each assignment (up to 1000 characters each), or create a blank note as a marker

ADD NOTE

Add Note

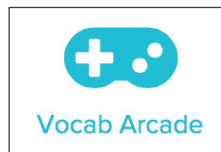
Characters: 0 (Limit: 1000)

DELETE

SAVE

6 VOCAB ARCADE

- Vocabulary and spelling activities



7 WHAT TO DO NEXT

- [Work On Questions](#) or [Read Next Section](#)

What would you like to do next?

WORK ON QUESTIONS

READ NEXT SECTION



PROBLEM SECTION

OVERVIEW

1 SECTIONS & QUESTIONS

- An arrow indicates question currently displayed.

SECTION 1 of 5

QUESTION 1 of 14

2 NEXT QUESTION

- Submit answer and advance to the next question.

NEXT QUESTION



3 ASK FOR HELP

- Sends a message to teacher

What do you need help with?

SEND

ASK FOR HELP

4 TURN IT IN

- Submit lesson for grading. Lesson score displays immediately, unless teacher grading is required
- Optional: View individual question grades (example to the right)



ASSIGNMENTS	COURSES	Assignment - 2. Variables and Expressions Attempt 2 of 2											SECTION 3 of 5	QUESTION 7 of 14		
<<	<	1	2	3	4	5	6	7	8	9	10	11	12	13	>	>>

- Green checkmark means the answer to this question is correct.
- Red X tells you the answer is incorrect or your teacher has not graded it yet.
- Gold line tells you the answer was partially correct.
- Gray arrow means the question was skipped. You do not need to answer it.

5 SHOW TRANSCRIPT

- Read text while spoken through multimedia
- Transcripts will be available upon the assignment and section

SHOW TRANSCRIPT

Transcripts

What do you think of when you hear the word "expression?" What about numerical and algebraic expressions? A numerical expression shows an operation involving numbers. Algebraic expressions are operations that use not just numbers, but also variables. A variable is a letter which represents a number. This is what you're trying to find, the unknown. When solving expressions, the operation sign will determine what the answer is called. Your answer is the sum when you are adding, difference when you are subtracting, product when you are multiplying, and quotient when you are dividing.



WRITER

OVERVIEW

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LEARN MESSAGE 2 HELP SIGN OUT

ASSIGNMENTS COURSES Assignment - 8. Project: The Scientific Method Attempt 1 of 1 SECTION 1 of 1 QUESTION 3 of 4

<< < 1 2 3 4 > >>

Describe the experiment you would set up and the data you would collect.

UPLOAD

WRITER

Word Count: 202 of 125

OVERALL SCORE:

1 The scientific method is a way to find answers to the parts of our life we don't understand. It is not a shortcut, but a way to find solutions. The scientific method is made up of multiple steps in which you can gather and examin your information and find answers to your questions.

In my experiment I would research houseplants to see if they get enough water, fertilzer, and sunlight. My hypothesis could be, "My plants are unhealthy because they don't receive enough sunlight." When I set up my houseplant experiment I will need to find out more information.

How much sunlight is needed for the type of plant I have? What time of day best for my plant to be out in the sun? Gathering more information will help me to change my experiment and hypothesis statement. For example, I might change it to, "If gardenia plants are given 6 hours of sunlight each day, then they will grow at least 50% taller than gardenia plants given only 1 hour of sunlight each day."

I may find that some of the things you assumed about life are different from what I first thought so I have to keep testing it.

NEXT QUESTION

ASK FOR HELP 4

TURN IT IN 5

Print

Share

Flag

Microphone

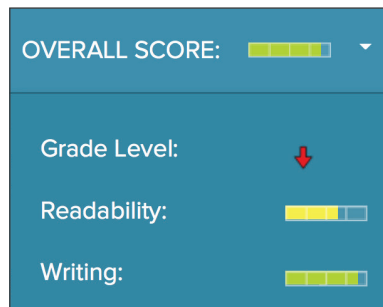


1 RED/BLUE TEXT

- Spelling errors highlighted in red
- Grammatical suggestions highlighted in blue
- Right-click over highlighted text for explanation of error or suggestion

2 OVERALL SCORE

- View current word count, overall score, grade level, and readability



3 REFRESH

- **Retain** your work and view word count
- **Edit** your work and click the Refresh icon to view ongoing word count and improvement in overall score



4 ASK FOR HELP

- **Ask your teacher for help** or to review what you have written before you submit it for grading



5 TURN IT IN

- Click to send to your teacher when completed





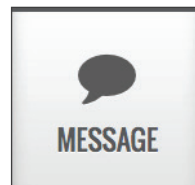
MESSAGES

OVERVIEW

The screenshot shows the Odysseyware Messages interface. At the top, there's a header bar with the Odysseyware logo, a 'LEARN' button, a 'MESSAGE' button (callout 1), a 'HELP' button, and a 'SIGN OUT' button. Below this is a blue navigation bar with 'New (2)' (callout 2), a refresh icon (callout 2), and tabs for 'INBOX' (callout 3), 'ALL MESSAGES' (callout 4), and 'Compose' (callout 5). The main content area displays two messages. The first message is titled 'Message of the Day' and says 'Welcome to Life Learning Online Academy! Education is not the filling of a pail, but the lighting of a fire. William Butler Yeats...'. The second message is from 'Sapphire, Ginger' and says 'Algebra 1 Pretest Laurel, you can complete your pretest tomorrow.' Both messages have a timestamp and a right arrow icon (callout 6). At the bottom, there's a pagination bar showing '1 - 2 of 2 items', a dropdown menu set to '5', and 'Per Page'.

1 MESSAGE

- Click to view your Inbox



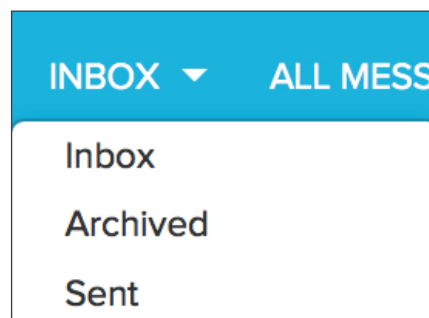
2 REFRESH

- Click to check for new messages



3 INBOX

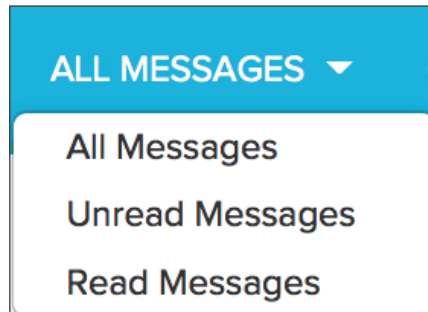
- View Inbox, Archived, and Sent mailboxes





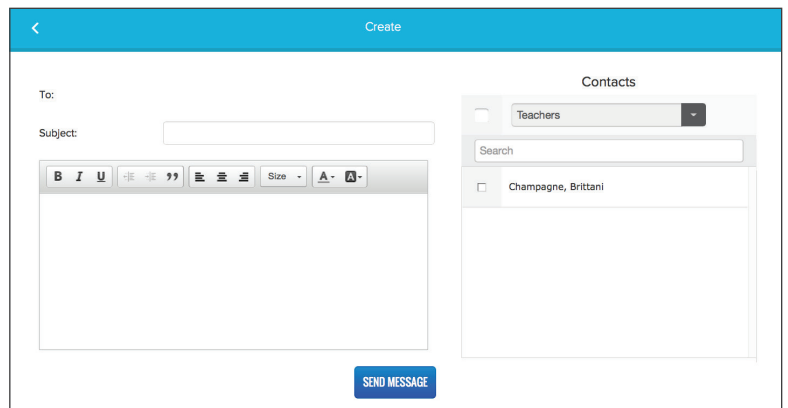
4 ALL MESSAGES

- Filter messages by groups: All Messages, Unread Messages, Read Messages



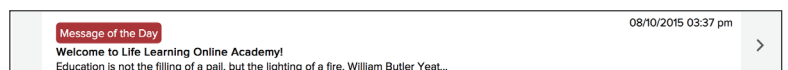
5 COMPOSE

- **Create** a new message to send and select teacher
- Use Subject box for topic
- Hover the cursor over an icon in the formatting bar to see a description of what that feature does.
- Enter your text and Send Message



6 MESSAGE OF THE DAY

Provided by your school administrator





HELP

OVERVIEW

Life Learning Academy

Laurel Anderson ▾

LEARN

MESSAGE ²

HELP

SIGN OUT

²

FAQ

WHAT'S NEW

(877) 251-6662
Monday-Friday 7 a.m. - 5 p.m. CST

¹

The Help Page

The Learn Page

The Messages Page

In An Assignment

App Info

The Help Page

Do I have to see this awesome video every time I log in?

- As cool as it is, I know you probably want to get to your assignments. You can uncheck the **"Always show after sign in"** box and you'll go directly to **Assignments** the next time you log in.

How do I see the FAQ page?

- You're so sneaky! If you're already reading this...

What is App Info for?

- Don't worry too much about that information. You'll only need that if you call Tech Support with a problem.

The Learn Page

How do I know what I need to do today?

- You can get to your day's assignments in two different ways - both of which are under the **Learn** page. If you have unchecked the box in **What's New** (see above!), you will go right to the **Assignments** tab when you log in; if you haven't, just click the **Learn** button. The **Assignments** tab will show you what assignments need to be done; they are in due date order for each course. If you want to look at a single course, or review work you have already completed, go to the **Courses** tab.

Why is my assignment orange?!

- If the due date for an assignment has passed, that assignment will turn orange and the word **Overdue** will appear. This will happen even if you and your teacher have a different schedule worked out, so don't panic!

What is the ⓘ for on my assignment?

- That is the **Info** button; hover over it to see more info about that assignment. You will also see it in the **Courses** tab, where it will tell you even more information.

Do I have to click on the arrow to go to my lesson?

- You do not. In the **Courses** tab, those arrows let you know if you are about to navigate down a level or jump into an assignment. You can click anywhere in that line you'd like.

How do I get back to my course list on the Courses page?

- If you clicked on a course and want to go back to the main list you can either use the arrow on the left



1 TABS

- Navigate to specific FAQ

The Help Page
The Learn Page
The Messages Page
In An Assignment
App Info

2 SIGN OUT

- **Sign Out** to officially end your online session



Customer Service

(877) 795-8904

Available Monday-Friday
6 a.m. – 5 p.m. MST



Technical Support

(877) 251-6662

Available Monday-Friday
7 a.m. – 5 p.m. CST

www.odysseyware.com